



**MINUTES  
CITY OF LAUREL  
PUBLIC WORKS COMMITTEE  
MONDAY, DECEMBER 16, 2024**

The Public Works Committee meeting was called to order at 6:00pm on Monday, December 16, 2024, by Committee Chair, Heidi Sparks.

**Members Present:** Heidi Sparks- Chair, Jodi Mackay- Vice Chair, Jessica Banks, Shawn Mullaney

**Others Present:** Matt Wheeler- Public Works Director, Richard Herr

**Public Input:**

**General Items:**

1. Approval of Minutes from November 18, 2024. Jodi made a motion to approve the minutes of November 18, 2024. Motion was seconded by Jessica. Motion carried 4-0 to approve the minutes.
2. Emergency Call Out Report- Report attached
  - i. This month has had more callouts than previous months. The 2 at Walmart are the lift station over there. This is an issue the city will need to fix with the lift station.
3. KLJ Report- Report attached
  - i. Laurel Water Tank Funding- KLJ is stating they will have an update on the grants for the city by the end of this month. These grants are just for the planning and design piece of this project
  - ii. 5<sup>th</sup> to 7<sup>th</sup> Sewer Line Replacement- Completed. Waiting on reimbursement payment from HB 355, this should pay for close to the entire expense
  - iii. Love's Annexation- Plans have been submitted to DEQ for approval
  - iv. Bulk Water Sales Station- This will most likely not be a 2025 project. City still needs to locate a site for this to be located
  - v. West 7<sup>th</sup> Street Water and Valve Replacement- This is pending the Town Pump renovations to be completed. This could be as early as this spring. This will be a total reconstruction of the street.
  - vi. Matt stated the refinery stormwater situation. The refinery does not want the city stormwater running through the refinery. Right now, they are diverting the stormwater. The refinery is looking for solutions for this stormwater. The state is involved as well, as the pipe under the interstate needs repair as well.

**New Business:**

4. January and February meetings fall on holiday Mondays. Jodi would like to have the January meeting in case there is an update on the grants. Jodi made a motion to move the January meeting to Tuesday, January 21 at 6:00pm. Shawn seconded. Motion carried 4-0. The committee will address the February meeting at the next committee meeting.

**Old Business:**

5. Shawn mentioned the LED Stop Signs that the committee previously discussed. Matt stated that the committee needs to make a recommendation to move forward with this, so it can go to full council. Jodi made a motion to move forward with this recommendation. Matt seconded. Motion carried 4-0.

**Other Items:**

6. Matt stated the old bathrooms at Riverside need to be torn down. That will take place this spring. Concrete is poured at the container site. City Shop has a few items that have come up and will be presented at Budget and Finance committee next week. Also, lawn mower needs to be purchased. This is in the 2024-25 Budget and will be presented to Budget and Finance committee as well.

**Announcements**

Next Meeting will be Tuesday, January 21, 2025, at 6:00pm in Council Chambers

Meeting adjourned at 6:31pm



## ***Laurel Water Tank Funding Project***

***(KLJ # 2304-01608)***

Reason for Project: Existing City water Tank needs to be recoated on the inside and can't happen until City has a backup storage supply. They also have needs for upgrades to their upper pressure zones. See previously approved Water System PER and City of Laurel CIP. This project looks at funding opportunities and provides grant writing services from multiple sources

Project Scope: To research funding alternatives, create packages for submittal, and assist City in finding monies for completing the future water tank and upper pressure zone improvements for the City of Laurel

### *Current Status:*

- Task Order Signed by City on 12/13/23
- Met with EDA to discuss Funding on 1/9/24
- Letter of Support from CHS Received
- Letter of Support from Wood's Powergrip
- Submittal uploaded to EDA on 7.11.24.
- Multiple calls back/forth with EDA to clarify information including need for the project, priority for the city, provision of procurement documents, and verification of budget.
- EDA reviewed mid October and are waiting for notice of award - All grants must be awarded (or declined) and contracted/obligated by 12/31/2024.
- As of 12/13/24, EDA is still telling us they don't have an update.

## ***5<sup>th</sup> to 7<sup>th</sup> Sewer Line Replacement***

***(KLJ # 2304-01231)***

Reason for Project: Refurbishment of an 8" sewer line between 7<sup>th</sup> Avenue and 6<sup>th</sup> Avenue and a 10" sewer line between 6<sup>th</sup> Avenue and 5<sup>th</sup> Avenue in the alley way between 1<sup>st</sup> Street and Main Street in Laurel, Montana. The existing sewer line experienced several collapses last year.

Project Scope: To replace approximately 363 lineal feet of 8" and 383 lineal feet of 10" and will include the update of 3 manholes and associated surface replacement.

### *Current Status:*

- Work Order Signed by City in September 2023
- Survey scheduled for week of October 16<sup>th</sup>, 2023
- Base Drawing created and Working on preliminary design
- Preliminary Plans and EEOC sent to City on 12.14.23
- DEQ Approval received on 2.20.24



*City of Laurel Project Status Update  
December 16<sup>th</sup>, 2024*



- Project began advertising on 3/14/24 and bid open will be 3.28.24
- Project awarded to Western Municipal Construction
- Construction started on June 10<sup>th</sup> 2024
- Sewer Line fully installed and accepted on 7/10/24
- Change Order Requested by City personal put together with cost estimate and submitted to City on 7/10/24
- City reviewed CO#1 cost and elected not to pursue
- Contractor achieved Substantial Completion on 8/1/24
- Contractor achieved Final Completion on 8/20/24
- Release of Retainage request submitted along with reconciliation Change Order
- Warranty walkthrough to occur in August of 2025

***Laurel Planning Services (KLJ #1804-00554)***

Reason for Project: KLJ has been retained to provide City of Laurel planning services as needed.

Project Scope: Planning services may include; subdivision, zoning, development, floodplain hazard management, miscellaneous reviews and other related work. KLJ will prepare staff reports, recommendations, and attend meetings upon request.

*Current Status:*

- Zoning Regulations Update.
  - Draft regulations sent to City April 11<sup>th</sup>, 2023
  - Zoning Map approved by Commission on August 16<sup>th</sup>, 2023
  - Staff Recommendation to Zoning Commission to occur on December 20<sup>th</sup>, 2023
  - Back to Planning Board Meeting on 1/17/23
  - City to publish advertisement for Public Hearing
  - To be presented at Workshop on 5/7/24
  - Adoption occurred at Council on 5/14/24
  - 2<sup>nd</sup> Reading and Public Hearing on 5/28/24.
  - Regulations adopted by Council. Minor wording and numbering corrections needed.
  - Wording and numbering corrections made and submitted to Kurt 7/3/24
  - Waiting on final comments from Kurt
- Love's Annexation
  - Annexation Application received 3/25/24
  - Revised Package received by City on 5/2/24
  - City requested KLJ to review on 7/12/24
  - KLJ's review sent back to City on 7/18/24
  - Loves's submitted design for review on 12.10.2024



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### ***Other Notes and Information***

Other potential projects have been identified during recent conversations between City staff and KLJ. City Public Works staff and KLJ task leaders meet monthly to discuss current and future projects. As these are tentative, the timing and extent of KLJ's services are TBD, unless noted otherwise.

#### Anticipated FY24 Projects

- Bulk Water Sales Station
  - Project task order to be started in early 2025
- West 7<sup>th</sup> Street Water and Valve Replacement
  - Pushed back until Town Pump renovations are completed.

**Emergency Overtime Callout List**

**7-1-24**

**TO**

**12-30-24**

Maintenance Shop 406-628-4773

City Dispatch 406-628-8737

Response Code	X In Column Not accepting Overtime /NA = Not Available /Y = Responding /B=Phone Busy													
Employee Name	Telephone													
<b>Shop Callout</b>		11-24												
Kevin Budge	406-850-5224	NA1												
Jay Hatton	406 860 7525	NA2												
Keith Guy	406-850-5464	NA3												
Wade Spalinger	406-530-4084	NA4												
Brandon Gonzales	406-679-0334	NA5												
Aaron Fox	406-694-7456	y8												
Troy Clifton	406-794-7689	6												
Joel Barnhardt	406-861-6408	7												
Bridger Fournier	406-850-8134	9												
Kent Kuntz	406-672-7570	10												

<b>Water and Sewer Callout</b>		9-16	9-18	9-28	9-29	6-Oct	16-Oct	11/4	11/9	11-16	11-17	11-19	11-25
Justin Baker	406-321-0208	na1	na1	NA1	NA1	NA1	Y4	Y4	3	2	na1	NA1	Y4
Kevin Hoffman	406-861-7460	3	na3	Y4	3	2	1	1	y4	3	y3	2	1
Daniel Nauman	406-530-4643	y4	y4	3	Y4	3	2	2	1	y3	y4	3	2
Tom Burwell	406-850-5294	2	na2	NA2	NA2	Y4	3	3	2	y4	2	Y4	3

Elm Lift Station 628-7773 Village Lift Station 628-5918 Dial 9 after tone to acknowledge alarm

<b>Wastewater Treatment Plant-628-6474</b>		<b>Autodailer- 628-4866</b>												
Response Code	NO= In 1st Column Not accepting Overtime / NA = Not Available / Y = Responding													
Employee	Telephone	11/20												
Thomas Henry	406-855-0831	NA1												
Cindy Caswell	406-591-9013	Y4												
Corey Nicholson	406-351-1876	2												
Norman Stamper	406-633-3291	3												

<b>Water Treatment Plant 628-4410</b>														
Response Code	NO= In 1st Column Not accepting Overtime / NA = Not Available / Y = Responding													
Employee	Telephone													
HP Nuernberger	406-696-1008													
Dylan Ceaser	406-861-6620													
Josh Sawyer	406-591-3959													
Daniel Nauman	406-530-4643													
Joe Waggoner	406-633-1879													
TJ Worbel	406-861-7948													
Daniel Waggoner	406-697-7526													

CABLE TV down Tim Johnson 698-6254

<b>Matt Wheeler</b>	<b>Cell# 208-1885</b>	<b>£</b>	<b>One Call Locate - 1-800-424-5555 (City Job # 25663)</b>											
<b>Kurt Markegard</b>	<b>Cell# 860-5785</b>	<b>Hm 208-2356</b>	<b>SCHESSLER 628-4221 HESTON 281-0811</b>											
			<b>NW ENERGY 1-800-896-7862 LUMPY 406-860-7890</b>											
<b>Advanced Pump 406-586-1700</b>			<b>Century Link 1-800-573-1311 Shop 628-7707 Jeff 694-9097</b>											
<b>GORDAN ACE ELECTRIC 406-860-5464</b>			<b>NorthwestPipe 252-0142 - Larry E. 656-2856</b>											
<b>MDU 1-800-638-3278 / MDT 252-4138</b>			<b>Pace Construction 252-5559 (sewer backups)</b>											
<b>MDT Supervisor Tom 655-7903/Kyle 446-2622</b>			<b>SanitarySystemOverflows call DEQ withing 24 hours at406-444-3080</b>											

**Call Out - Date and Incident Location**

9-16-24 h20 turn on	11-16 walmart lift station
9-18-24 sewer backup	11-17 walmart lift station
9-28-24 Elm Lift Pump Fail	11-19 H20 TURN ON
9-29-24 Elm Lift pump fail	11-20 SEWER PLANT ALARM CODE 3
10-6-24 2412 H2O shutoff fire	11-24 SANDING
10-16-24 H2O turn on	11-26 H2O SHUTOFF EMERGENCY
11-4-24 Structure Fire	
11-9 sewer backup	