



**AGENDA
CITY OF LAUREL
LIBRARY BOARD MEETING
TUESDAY, DECEMBER 11, 2018
6:00 PM
720 W 3RD ST, LAUREL MT 59044**

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

Addressing the Board

General Items

1. Approval of Library Board Minutes from 11.13.2018.
2. Received Correspondence
3. Circ report comparing last month traffic to previous year.

New Business

1. Thank You Notes
2. Possibly changing meeting dates and times to allow other City personnel to attend.

Old Business

1. Book Sale final numbers and expenses
2. Annual Statistics - Final numbers
3. City Website - training on Municode meetings
4. Updating Job Descriptions
5. Scheduling Staff Meetings - trustees want to attend (?)
6. Listing Closed Holidays

Other Items

Planning FY 19/20 Budget - pay and facility repairs

Announcements

1. Next Meeting Date and Time

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.