



**AGENDA
CITY OF LAUREL
BUDGET/FINANCE COMMITTEE
TUESDAY, DECEMBER 26, 2023
5:30 PM
COUNCIL CONFERENCE ROOM**

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

General Items

1. Review and approve the December 12, 2023 Budget Finance Committee minutes.
2. Review and approve purchase requisitions.
3. Review and approve Council claims entered through December 22, 2023.
4. Review and approve payroll register for pay period ending December 10, 2023 totaling \$216,668.67.
5. Review and approve November 2023 monthly financial statement.

New Business

Old Business

Other Items

6. Review the Comp/OT report for pay period ending December 10, 2023.
7. Mayor's Executive Update.
8. Clerk Treasurer's Financial Update.

Announcements

9. Heidi Sparks is scheduled to review claims for the next meeting.
10. The next Budget Finance Meeting will be held on January 9, 2024, at 5:30 p.m.

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.

DATES TO REMEMBER