



**AGENDA**  
**CITY OF LAUREL**  
**BUDGET/FINANCE COMMITTEE**  
**TUESDAY, SEPTEMBER 10, 2024**  
**5:30 PM**  
**COUNCIL CONFERENCE ROOM**

**Public Input:** *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

**General Items**

1. Review and approve Budget Finance Committee Minutes of August 27, 2024.
2. Review and approve purchase requisitions.
3. Review and approve Council claims entered through September 6, 2024.
4. Review and approve payroll register for pay date August 28, 2024, retro pay to non-union employees, totaling \$4736.47.
5. Review and approve payroll register for pay period ending September 1, 2024, totaling \$264,937.52.
6. Review and approve Utility Billing Adjustments for August 2024.

**New Business**

**Old Business**

**Other Items**

7. Review Comp/OT report for pay period ending September 1, 2024.
8. Mayor's Executive Update
9. Clerk Treasurer's Financial Update.

**Announcements**

10. The next Budget Finance Meeting will be held on September 24, 2024 at 5:30 p.m.
11. Heidi Sparks is scheduled to review claims for the next meeting.

**The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 5100, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.**