



**AGENDA**  
**CITY OF LAUREL**  
**BUDGET/FINANCE COMMITTEE**  
**TUESDAY, NOVEMBER 12, 2019**  
**5:30 PM**  
**COUNCIL CONFERENCE ROOM**

**Public Input:** *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

**General Items**

1. Review and approve the minutes from the October 22, 2019 Budget and Finance Committee meeting.
2. Review and Approve Purchase Requisitions.
3. Review and approve the October 2019 Utility Billing Adjustments.
4. Review and approve the October 2019 Financial Statements.
5. Review and approve the October 2019 Month End Close Report.
6. Review claims entered through 11/08/2019 and recommend approval to Council.
7. Review and approve the payroll register for pay period ending 10/25/19 totaling \$188,989.05.

**New Business**

**Old Business**

**Other Items**

8. Review the October Journal Vouchers.
9. Review the Comp/Overtime Report for 10/25/2019.
10. Update from Clerk/Treasurer
11. Update from Mayor.

**Announcements**

12. The next Budget and Finance Committee meeting will be held on November 26, 2019 at 5:30 pm.
13. Claims review for the November 26, 2019 meeting is Scot Stokes.

**The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 2, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.**