



AGENDA
CITY OF LAUREL
BUDGET/FINANCE COMMITTEE
TUESDAY, FEBRUARY 13, 2024
5:30 PM
COUNCIL CONFERENCE ROOM

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

General Items

1. Review and approve Budget/Finance Committee Minutes of January 23, 2024.
2. Review and approve purchase requisitions.
3. Review and approve Council claims entered through February 9, 2024.
4. Review and approve payroll register for pay period ending January 21, 2024, totaling \$227,721.63.
5. Review and approve payroll register for pay period ending February 4, 2024, totaling \$237,276.35.
6. Review and approve Utility Billing Adjustments for January 2024.
7. Review and approve December 2023 monthly financial statement.

New Business

Old Business

Other Items

8. Review the Comp/OT report for pay period ending January 21, 2024.
9. Review the Comp/OT report for pay period ending February 4, 2024.
10. Mayor's Executive Update.
11. Clerk Treasurer's Financial Update.
12. Update claim review schedule for upcoming meetings.

Announcements

13. The next Budget Finance Meeting will be held on February 27, 2024, at 5:30 p.m.
14. Michelle Mize is scheduled to review claims for the next meeting.

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 5100, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.