



**AGENDA
CITY OF LAUREL
BUDGET/FINANCE COMMITTEE
TUESDAY, DECEMBER 09, 2025
5:30 PM
COUNCIL CONFERENCE ROOM**

Public Input: *Citizens may address the committee regarding any item of business that is not on the agenda. The duration for an individual speaking under Public Input is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.*

General Items

1. Review and approve Budget Finance Committee Minutes of November 25, 2025.
2. Review and approve purchase requisitions.
3. Review and approve Council claims entered through December 5, 2025.
4. Review and approve payroll register for pay period ending November 23, 2025, totaling \$282,499.82.
5. Review and approve November 2025 Utility Billing Adjustments.
6. Review and approve November 2025 monthly Financial Statement.

New Business

Old Business

Other Items

7. Review Comp/OT report for pay period ending November 23, 2025.
8. Mayor's Executive Update.
9. Clerk Treasurer's Financial Update.

Announcements

10. The next Budget Finance Meeting will be held on Tuesday December 23, 2025, at 5:30 p.m.
11. Michelle Mize is scheduled to review the claims for the next meeting.

The City makes reasonable accommodations for any known disability that may interfere with a person's ability to participate in this meeting. Persons needing accommodation must notify the City Clerk's Office to make needed arrangements. To make your request known, please call 406-628-7431, Ext. 5100, or write to City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.