

CITY COUNCIL

BRENCIS D. SMITH
At-Large

JAMES KOLE
First Ward

ADRIAN G. SIMMONS
First Ward

KYLA M. CLARK
Second Ward

JEFFREY W. MILLS
Second Ward

Council meets second and fourth
Mondays of each month.



MAYOR AND CITY COUNCIL OF LAUREL

8103 Sandy Spring Road
Laurel, Maryland 20707-2502

KEITH R. SYDNOR
Mayor

CHRISTIAN L. PULLEY, CPM
City Administrator

NEKESA MATLOCK
Deputy City Administrator

STEPHANIE P. ANDERSON
City Solicitor

SARA A. GREEN, CPM, MMC
City Clerk

(301) 725-5300

www.cityoflaurel.org

Nineteenth Meeting
Monday, September 14, 2026

6:00 PM

Agenda

Virtual Meeting

Watch the meeting on Laurel TV streaming live in your web browser at <https://laurelty.org/watch-live> or locally Laurel TV can be found on Comcast Channel 996 (HD), 71 (SD) or Verizon FiOS Channel 12.

Those interested in signing-up to speak during the general public hearing or on a specific agenda item, please contact the Clerk for Zoom information at clerk@laurel.md.us no later than 2:00 pm the day of the meeting.

1. **Call to Order** – Brencis D. Smith, Council President
2. **Roll Call**- Sara A. Green, CPM, MMC, City Clerk
3. **Approval of Minutes**
 - June 22, 2026- Regular Meeting
 - July 1, 2026- Work Session
 - July 13, 2026- Regular Meeting
4. **Report of the Mayor and City Council**
5. **Mayoral Appointments and Reappointments**

Appointments

Angie O'Neal	Senior Residents and Persons with Disabilities	09/14/2026-09/14/2027
Cynthia Moss	Parks and Recreation CAC	09/14/2026-09/14/2028
Frelicia Tucker	Parks and Recreation CAC	09/14/2026-09/14/2028
Dion Johnson	Multicultural Advisory Committee	09/14/2026-09/14/2028

Reappointment

Janice Blitz Environmental Affairs Committee 09/14/2026-09/14/2028

6. General Public Hearing

7. **Bid Recommendation- DPW- LA 26-003, Van Dusen Road Improvement Project- Phase 1**
(North side of Contee Road to south side of Cherry Lane)
8. **Bid Recommendation- Renewal of ESRI Enterprise GIS Agreement-** Department of Information Technology
9. **Ordinance No. 2057 (Text Amendment No. 270)-** An Ordinance of the Mayor and City Council of Laurel, Maryland to Amend the Unified Land Development Code, Chapter 20, "Land Development and Subdivision Regulations;" Section 20-1.7, "Definitions;" Section 20-6.13, "Table of Residential Uses;" Section 20-6.14, "Accessory Uses;" Section 20-6.15, "Area, Yard, and Height Regulations;" Section 20-6.16, "Schedule of Area, Yard, and Height Regulations for Residential Uses;" Section 20-6.23, "Accessory Structures; Bulk Regulations;" Section 20-6.26 "Building Permitted on Lot;" Section 20-6.29, "Dwelling Unit Area Requirements;" Section 20-10.2, "Permitted Buildings and Uses;" Section 20-16.2, "Scope of Regulations;" Section 20-19.2, "Trailers Parked in Residential Zone;" Section 20-23.1, "Continuation and Discontinuation of Use;" Section 20-26.4, "Definitions;" Section 20-26.5, "Review of Applications;" and Section 20-50.3, "Connection to Public Sewers Required" to Permit and Regulate Accessory Dwelling Units.
10. **Ordinance No. 2058 (Text Amendment No. 271)-** An Ordinance of the Mayor and City Council of Laurel, Maryland to Amend the Unified Land Development Code, Chapter 20, "Land Development and Subdivision Regulations;" Section 20-41.5, "Forest Stand Delineation;" Section 20-41.6, "Forest Conservation Plan;" Section 20-41.7, "Afforestation and Retention;" Section 20-41.8, "Reforestation;" Section 20-41.9, "Priorities and Time Requirements For Afforestation and Reforestation;" Section 20-41.12, "Payment Instead of Afforestation and Reforestation;" Section 20-41.16, "Waivers;" and Section 20-41.18, "Annual Report."
11. **Ordinance No. 2059 (Text Amendment No. 272)-** An Ordinance of the Mayor and City Council of Laurel, Maryland to Amend the Unified Land Development Code, Chapter 20, "Land Development and Subdivision Regulations;" Section 20-2.2, "Plans, Plats, and Information to Accompany Applications for Permits;" Section 20-29.3, "Definitions;" Section 20-29.7, "Review Procedure; Adequate Public Facilities;" Section 20-29.10, "Mandatory Dedication or Fee-In-Lieu of Open Space;" Section 20-29.12, "Governing Approvals;" Section 20-30.1, "Pre-Application;" Section 20-30.2, "Conditional Approval of Preliminary Plan;" Section 20-30.3, "Approval of Final Plat;" Section 20-30.4, "Fees;" and Sec. 20-41.2, "Definitions" in Order to Implement the Maryland Housing Certainty Act.
12. **Ordinance No. 2060-** An Ordinance Amending the General Operating Budget and Capital Improvement Program of the Mayor and City Council of Laurel, Maryland, for the Fiscal Year July 1, 2026 through June 30, 2027 and to Provide an Effective Date.

13. **Ordinance No. 2061-** An Ordinance Amending the General Operating Budget and Capital Improvement Program of the Mayor and City Council of Laurel, Maryland, for the Fiscal Year July 1, 2025 through June 30, 2026 and to Provide an Effective Date.
14. **Ordinance No. 2062-** An Ordinance of the Mayor and City Council of Laurel, Maryland to Amend Laurel City Code Article V. "Curfew; Parental Responsibility", Section 9-60 "Definitions"; Section 9-61 "Unlawful Conduct", Section 9-62 "Defenses", Section 9-63 "Enforcement and Penalties" and Providing an Effective Date.
15. **Appointment of Lauren Thompson, Director, Department of Emergency Management**
16. Adjournment



CITY OF LAUREL OFFICE OF THE MAYOR

8103 Sandy Spring Road, Laurel, MD 20707
Phone: 301-725-5300 ext. 2125 • Fax: 301-725-6831

Item 5.

Keith R. Sydnor
Mayor

September 2, 2026

MEMORANDUM

TO: Brencis Smith, Council President
Laurel City Councilmembers
FROM: Keith R. Sydnor, Mayor *TKO*
SUBJ: Mayoral Appointments/Reappointments

I plan to make the following appointments and reappointments at the September 14, 2026, Mayor and City Council meeting.

APPOINTMENTS

Angie Oneal	Senior Residents & Persons with Disabilities	9/14/26 – 9/14/27
Cynthia Moss	Parks and Recreation	9/14/26 – 9/14/28
Frelicia Tucker	Parks and Recreation	9/14/26 – 9/14/28
Dion Johnson	Multicultural Advisory	9/14/26 – 9/14/28
Ghonva Ghauri	Arts Council	9/14/26 – 9/14/28
Michael Mareno	Education	9/14/26 – 9/14/28

REAPPOINTMENTS

Janice Blitz	Environmental Affairs	9/14/26 – 9/14/28
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I look forward to your confirmation of these appointments and reappointments.



MAYOR AND CITY COUNCIL OF LAUREL
DEPARTMENT OF PUBLIC WORKS

Item 7.

305-307 First Street • Laurel, Maryland 20707 (301) 725-0088

<http://www.cityoflaurel.org> • email – dpw@laurel.md.us Fax (301) 498-5266

August 14, 2026

MEMORANDUM

TO: Mayor Keith R. Sydnor
Council President Brencis D. Smith
Laurel City Councilmembers

FROM: Timothy H. Miller, Director, Department of Public Works

SUBJ: Bid Recommendation, LA 26-003, Van Dusen Road Improvement Project –
Phase 1 (From north side of Contee Road to South side of Cherry Lane)

The Department of Public Works is requesting approval for awarding the contract for Van Dusen Road Improvement Project – Phase 1 (LA 26-003).

Project Scope

The Van Dusen Road Phase 1 project, part of three phased project encompasses a comprehensive roadway, traffic control, and pedestrian infrastructure improvements along Van Dusen Road, extending from the north side of the Contee Road intersection to the south side of the Cherry Lane intersection. The project will include the complete modernization of the existing traffic signal system, including the replacement of existing span-wire configurations with permanent, heavy-duty mast arm structures. Updated pedestrian countdown signals and Accessible Pedestrian Signal (APS) pushbuttons will be installed at the Greater Laurel Hospital Road and Van Dusen Road intersection. Additionally, the existing mast-arm traffic signal equipment at the Killbarron Road/Olive Branch Way and Van Dusen Road intersection will be upgraded. Roadway improvements will include a 2-inch mill and overlay of the existing asphalt pavement. The project will also include construction of a new median, selective replacement of damaged curb and gutter and sidewalk sections, and reconstruction or upgrading of ADA ramps to improve drainage, pedestrian connectivity, and accessibility. Existing wood guardrails will be replaced with new standard metal W-beam guardrails where required. Concrete bus pads will also be constructed at existing bus stop locations. To ensure compliance with current accessibility requirements, all non-compliant ADA curb ramps within the project limits will be reconstructed in accordance with the latest applicable federal and state standards. Finally, the project will include the installation of high-visibility pavement markings, including international-style crosswalks, solid and broken lane lines, and directional pavement symbols. These improvements will enhance traffic channelization, enhance roadway visibility, and improve safety for motorists, pedestrians, and transit users throughout the project corridor.



MAYOR AND CITY COUNCIL OF LAUREL

DEPARTMENT OF PUBLIC WORKS

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Bid Results

The Department of Public Works has solicited public bids for this project, resulting in the receipt of six (6) submissions. A formal bid opening was conducted on August 11, 2026, at Laurel Municipal Center. The submitted bids, ranked from lowest to highest, are as follows:

1. Francis O. Day Co., Inc.	\$1,199,435.50*
2. SFMS, LLC.	\$1,239,701.74
3. Olney Masonry Corporation.	\$1,415,696.22
4. M.T. Laney Co. Inc.	\$1,425,486.61
5. E&R Services, Inc.	\$1,444,162.30
6. Sagres Construction, Corp.	\$2,189,659.09

* The apparent Low Bidder is a certified Maryland Minority Business Enterprise (MBE).

Funding

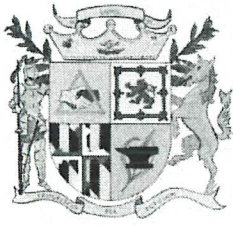
Funding for this project is available through the adopted FY2027 Capital Improvement Program – Van Dusen Road Improvement.

Recommendation

It is recommended that the contract for this project be awarded to **Francis O. Day Co., Inc. of Rockville, MD**, a certified Minority Business Enterprise, for their bid of **\$1,199,435.50**, with a 10% contingency of **\$119,943.55**, for a total project authorization of **\$1,319,379.05**.

The Department of Public Works has verified the contractor's references with other cities and counties similar in profile to the City of Laurel. These references reported that Francis O. Day Co., Inc. performed their work to a high standard, maintained strict adherence to project timelines, and completed their contracts at no additional cost beyond the amount awarded.

Should you have any questions or desire further information, please contact Timothy Miller at (301) 725-0088, extension 3206.



MAYOR AND CITY COUNCIL OF LAUREL
DEPARTMENT OF PUBLIC WORKS

Item 7.

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<http://www.cityoflaurel.org> • email – dpw@laurel.md.us Fax (301) 498-5266

Reviewed for funding:

S. Michele Saylor

S. Michele Saylor, Director
Department of Budget and Personnel Services

08/14/2026

Date

cc: Christian L. Pulley, CPM, City Administrator
Nekesa, Matlock, Deputy City Administrator
Thomas Helms, Assistant Director, Department of Public Works
Arman Safakhah, City Engineer, Department of Public Works



MAYOR AND CITY COUNCIL OF LAUREL DEPARTMENT OF INFORMATION TECHNOLOGY

8103 Sandy Spring Road • Laurel, Maryland 20707 (301) 725-5300 extension 2240

<http://www.cityoflaurel.org> • email – jcornwell-shiel@laurel.md.us Fax (301) 490-5068

August 27, 2026

MEMORANDUM

TO: Keith R. Sydnor, Mayor
Brencis D. Smith, Council President
City Council Members

VIA: Nekesa Matlock, Deputy City Administrator

FROM: James A. Cornwell-Shiel, Chief Information Officer

SUBJ: **BID RECOMMENDATION - RENEWAL OF ESRI ENTERPRISE GIS AGREEMENT**

The Department of Information Technology recommends that the Council approve a three (3) year renewal of the Small Government Enterprise Agreement (SGEA) with Environmental Systems Research Institute, Inc. (Esri). This agreement provides the city's core Geographic Information Systems (GIS) software and services, including updates, maintenance, and support. Sole source authorization for this renewal is requested, as Esri is the sole provider of this proprietary software.

The City has utilized Esri ArcGIS technologies as its foundational geospatial platform for more than two decades. GIS technologies are deeply integrated, mission-critical infrastructure across municipal operations, supporting police dispatch, crime analysis, planning, zoning, parcel management, address management, infrastructure management, and emergency management activities.

The SGEA is a programmatic tier structure priced strictly by community population. The City falls in the 25,001-50,000 population tier. By bundling software licensing with technical support into an Enterprise Agreement, Esri provides a significantly discounted per-unit rate compared to buying standalone user licenses à la carte. This renewal offers budget predictability through fixed annual pricing over the next three fiscal years.

- FY2027: \$42,000
- FY2028: \$42,000
- FY2029: \$42,000

FUNDING:

The vendor for this purchase is Environmental Systems Research Institute, Inc. The total three-year cost of this renewal is \$126,000, invoiced annually. Funding for the FY2027 cost of \$42,000 is provided in the adopted FY2027 IT General Operating Budget. FY2028 and FY2029 costs will be included in the respective fiscal year's requested budget.

RECOMMENDATION:

It is recommended the Council approve renewing the Esri Small Government Enterprise Agreement with Esri, Inc. for the three-year maximum price of \$126,000.

Should you have any questions or desire further information, please contact me at extension 2240.

Reviewed for Funding:



S. Michele Saylor, Director

Department of Budget and Personnel Services

08/27/2026

Date

cc: Sara A. Green, CMC, Clerk to the City Council
Christian L. Pulley, CPM, City Administrator



CITY OF LAUREL, MARYLAND

ORDINANCE NO. 2057

TEXT AMENDMENT NO. 270

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND TO AMEND THE UNIFIED LAND DEVELOPMENT CODE, CHAPTER 20, "LAND DEVELOPMENT AND SUBDIVISION REGULATIONS;" SECTION 20-1.7, "DEFINITIONS;" SECTION 20-6.13, "TABLE OF RESIDENTIAL USES SECTION 20-6.14, "ACCESSORY USES;" SECTION 20-6.15, "AREA, YARD, AND HEIGHT REGULATIONS;" SECTION 20-6.16, "SCHEDULE OF AREA, YARD, AND HEIGHT REGULATIONS FOR RESIDENTIAL USES;" SECTION 20-6.23, "ACCESSORY STRUCTURES; BULK REGULATIONS;" SECTION 20-6.26 "BUILDING PERMITTED ON LOT;" SECTION 20-6.29, "DWELLING UNIT AREA REQUIREMENTS;" SECTION 20-10.2, "PERMITTED BUILDINGS AND USES;" SECTION 20-16.2, "SCOPE OF REGULATIONS;" SECTION 20-19.2, "TRAILERS PARKED IN RESIDENTIAL ZONE;" SECTION 20-23.1, "CONTINUATION AND DISCONTINUATION OF USE;" SECTION 20-26.4, "DEFINITIONS;" SECTION 20-26.5, "REVIEW OF APPLICATIONS;" AND SECTION 20-50.3, "CONNECTION TO PUBLIC SEWERS REQUIRED" TO PERMIT AND REGULATE ACCESSORY DWELLING UNITS.

Sponsored by the President at the request of the Administration.

WHEREAS, the General Assembly of Maryland during its 2025 legislative session passed HB 1466 ("the ADU Bill") into law and the Governor signed it; and

WHEREAS, the ADU Bill requires local jurisdictions exercising planning and zoning authority to adopt a local law authorizing accessory dwelling unit (ADU) development on certain land with single-family detached dwellings; and

WHEREAS, the City of Laurel is a local jurisdiction within the State of Maryland that exercises planning and zoning authority; and

WHEREAS, the City of Laurel Planning Commission has recommended certain rights, responsibilities, and obligations related to the development of accessory dwelling units; and

WHEREAS, the Mayor and City Council has determined that none of the recommendations of the Planning Commission constitute an unreasonable limitation on the development of accessory dwelling units;

NOW, THEREFORE, BE IT ENACTED AND ORDAINED, by the Mayor and City Council of Laurel, Maryland that the following sections of the City of Laurel Unified Land Development Code shall be and hereby are amended as follows:

Sec. 20-1.7 Definitions.

* * *

Accessory apartment. See “dwelling, accessory ~~apartment~~ unit.”

* * *

Accessory dwelling unit. See “dwelling, accessory unit”.

* * *

Dwelling, accessory ~~apartment~~ unit. A secondary dwelling unit contained ~~within~~ on the same lot as a single-family detached dwelling for use as a complete, independent living facility with provision within the accessory ~~apartment~~ unit for food preparation, eating, sanitation, and sleeping. It may be detached, attached, or interior. Such a dwelling is an accessory use clearly visually subordinate to the primary dwelling.

* * *

Sec. 20-2.1 – Building permits; use and occupancy permits.

* * *

(d) A use and occupancy permit shall be required for a newly constructed, reconstructed, or renovated accessory dwelling unit.

~~(d)~~ (e) Building permits for public utility equipment. Building permits shall not be required for single poles and other single-legged structures and their appurtenant cross arms and items of equipment installed and maintained by a public utility subject to regulation by the State Public Service Commission; nor for poles or structures used for street lights, fire alarm boxes, traffic signals or similar municipal equipment installed by the state or a political subdivision thereof.

~~(e)~~ (f) Non-issuance of building permits pending appeal or time therefore. No building permit shall be issued during the time permitted by law or rule of court for the filing of an appeal from:

* * *

~~(f)~~ (g) A use and occupancy permit shall be required prior to any of the following:

(1) Occupancy and use of any building.

(2) Change wholly or in part in use of an existing building, which includes the addition of an accessory dwelling unit.

* * *

Sec. 20-2.2 – Plans, plats, and information to accompany applications for permits.

* * *

(a) Each application for a building permit shall be accompanied by duplicate copies of a site plan or plat drawn to scale, showing:

* * *

(11) A renovation, expansion, or alteration to an existing building to create an accessory dwelling unit shall not be construed as a minor alteration.

Sec. 20-6.13. – Table of Residential Uses.

* * *

Uses	P-I	R-5	R-55	R-20	R-T	R-30	R-18	R-10	R-H	R-MD
<u>Dwelling, accessory unit (m)</u>	<u>X</u>	<u>P</u>	<u>P</u>	<u>SE</u>	<u>SE</u>	<u>SE</u>	<u>SE</u>	<u>SE</u>	<u>SE</u>	<u>P</u>

(m) A Dwelling, accessory unit is permitted only on a lot containing one single-family detached dwelling.

Sec. 20-6.14 – Accessory uses.

* * *

(h) Dwelling, accessory unit. A Dwelling, accessory unit shall only be permitted when the resident owner of the property occupies either the primary structure or the accessory dwelling unit.

Sec. 20-6.15 – Area, yard, and height regulations.

* * *

(g) The height of a main building permitted on a zoning lot shall not exceed the number of stories as set forth in the schedule in Section 20-6.16. The height of accessory buildings shall not exceed fifteen (15) feet except that an accessory dwelling unit shall not exceed eighteen (18) feet.

* * *

Sec. 20-6.16 – Schedule of Area, Yard, and Height Regulations for residential uses.

* * *

(h) Density is the maximum permitted within the zone; actual yield is dependent on design and configuration of specific site plans. An accessory dwelling unit is excluded from residential density calculations.

Sec. 20-6.23 – Accessory structures; bulk regulations.

* * *

ZONE	R-5	R-55	R-20	R-T	R-30	R-18	R-10	R-MD	PUD-E	PDA-E
<u>Dwelling, accessory unit</u>										
• <u>Maximum Height (ft.)</u>	<u>18</u>	<u>18</u>	<u>18</u>	<u>18</u>	<u>18</u>	<u>18</u>	<u>18</u>	<u>18</u>	<u>18</u>	<u>18</u>
• <u>Minimum Distance from Rear and Side Yard Lot Line (ft.)</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>	<u>5</u>

Sec. 20-6.26 – Building permitted on lot.

(a) There shall be not more than one (1) one-family or one (1) two-family dwelling permitted on a lot. There may be more than one (1) multifamily building on a lot. There may also be one (1) accessory building or one (1) detached garage on the same lot with a main building.

Accessory dwelling units are exempt from the limitations established in this section.

The percent of lot covered by buildings, as set forth in the Section 20-7.16, Schedule of Area, Yard, and Height Regulations shall not be exceeded when the area of the building(s) is divided by the area of the lot.

(b) No one- or two-family dwelling shall be located to the rear of any building on the same lot or on another lot which does not have the required frontage on a dedicated street, except that an approved accessory dwelling unit may be located to the rear of a single-family detached dwelling. However, multifamily structures, with the approval of the Planning Commission, may be arranged in groups and each building need not directly front on a dedicated street. Improvement within these developments must conform to standards set forth in Section 20-6.17.

Sec. 20-6.29 – Dwelling unit area requirements.

* * *

(d) Accessory dwelling units shall not exceed seventy-five (75) percent of the size of the primary single-family dwelling unit. The minimum size of a detached accessory dwelling unit shall be 200 square feet on the first or ground level.

Sec. 20-10.2 – Permitted buildings and uses.

* * *

(b) *Accessory buildings and uses.*

Underlining indicates new language added.

Strikethroughs indicate language deleted.

** * * Asterisks indicate intervening language and section unchanged.*

(1) Accessory dwelling unit on a lot having one single-family detached dwelling, provided that all other requirements for an accessory dwelling unit must be met.

~~(1)~~ (2) Private garage attached to or located in a one-family dwelling; parking area for the use of guests of the occupants of one-family dwelling units.

~~(2)~~ (3) Storage garages accessory to a multifamily building or to groups of townhouses and plexes; parking areas for the use of guests of the occupants of multifamily dwelling units.

~~(3)~~ (4) Gardens, fences, walls, pools and other recreation facilities on private or common land.

~~(4)~~ (5) Accessory buildings and uses to retail business uses enumerated and as regulated in other sections of this article when such main use is part of a Planned Unit Development approved or existing area.

* * *

Sec. 20-16.2 – Scope of regulations.

Accessory off-street parking and loading facilities shall be provided as a condition precedent to:

(a) The use and/or occupancy of all buildings, property, or parcels of land within the City, except that no additional parking shall be required for a duly approved accessory dwelling unit;

Sec. 20-19.2 – Trailers parked in residential zone.

* * *

(4) No occupied or unoccupied trailer shall be parked on a lot that includes a detached accessory dwelling unit.

Sec. 20-23.1 – Continuation and discontinuation of use.

(a) Any building, structure or use lawfully existing at the time of adoption of this article, January 1, 1990, or lawfully existing at the time this article is subsequently amended, may be continued, even though such building, structure or use does not conform to the regulations of the zoning district in which it is located. The rights to repair, maintain, or restore the structure without enlargement of the structure is specifically permitted, except as provided in this section.

(b) A structure being used as a bona fide accessory dwelling unit on October 1, 2026 shall become a conforming use, provided that it be inspected for life safety and obtain any necessary rental permits.

~~(b)~~ (c) Abandonment of a nonconforming use or structure shall terminate immediately the right to operate such use. "Abandonment" shall be presumed upon the cessation of a nonconforming use other than a seasonal use for a period of six (6) consecutive calendar months. No nonconforming use once abandoned shall thereafter be reestablished, except as provided herein.

~~(e)~~ (d) A nonconforming use may be extended or reestablished by resolution of the Board of Appeals provided that the owner or other authorized person demonstrates, by a preponderance of evidence, the following:

* * *

~~(d)~~ (e) The Board of Appeals may impose any reasonable conditions in regard to the property for the reestablishment, or pending reestablishment, of the use, for the protection, safety, health, and welfare of the general public.

~~(e)~~ (f) Upon application for continuation or reestablishment of a nonconforming use, the Board of Appeals shall refer the matter to the Planning Commission for its review and recommendation.

~~(f)~~ (g) The requirements of notice and public hearing shall be in conformity with such general requirements of the Board of Appeals, as set forth in Section 20-5.4, insofar as they are consistent with the provisions of this section.

~~(g)~~ (h) In the event that the nonconforming use cannot be reestablished within ninety (90) days from the date of the hearing before the Board of Appeals, the Board shall provide for such periodic hearings as it deems necessary for the purpose of reviewing the status of the application. It shall be discretionary with the Board whether the matter shall be referred to the Planning Commission prior to any such review hearings. The notice requirements shall be the same as those of an original application except that if any review hearing shall be one hundred eighty (180) days or less from the initial hearing or any prior review hearing, the written notices to adjoining property owners shall not be required.

~~(h)~~ (i) Fees. The Mayor shall set the fees for activities and services performed by the Department of Economic and Community Development in carrying out its responsibilities under this subsection. Fees shall be subject to review and revision periodically as experience dictates to insure that the fees are equitable and in line with the costs of administration.

Sec. 20-26.4 – Definitions.

* * *

Accessory structure shall mean a secondary structure, such as a detached garage, accessory dwelling unit, or tool shed, located on the same lot as the main building.

Sec. 20-26.5 – Review of applications.

* * *

(4) If a decision incurs substantial financial hardship on the owner; ~~and~~

(5) Advancing the goal of increased housing, if the application is related to an accessory dwelling unit; and

~~(5)~~ (6) Only those structures/plantings visible from the right-of-way within the Laurel Historic District shall be reviewed by the HDC.

* * *

Sec. 20-50.3 – Connection to public sewers required.

* * *

(b) (1) A detached accessory dwelling unit shall make application to the Washington Suburban Sanitary Commission (W.S.S.C) or other authority as described in (a) without exception.

(2) No detached accessory dwelling unit shall be permitted on realty not abutting a street or public right-of-way in which there is a public sanitary sewer.

AND, BE IT FURTHER ENACTED AND ORDAINED, that this Ordinance shall take effect on the day of its passage.

PASSED this _____ day of _____, 2026.

ATTEST:

SARA A. GREEN, CPM, MMC
 City Clerk

BRENCIS D. SMITH
 President of the City Council

APPROVED this _____ day of _____, 2026.

KEITH R. SYDNOR
 Mayor



CITY OF LAUREL, MARYLAND

ORDINANCE NO. 2058

TEXT AMENDMENT NO. 271

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND TO AMEND THE UNIFIED LAND DEVELOPMENT CODE, CHAPTER 20, "LAND DEVELOPMENT AND SUBDIVISION REGULATIONS;" SECTION 20-41.5, "FOREST STAND DELINEATION;" SECTION 20-41.6, "FOREST CONSERVATION PLAN;" SECTION 20-41.7, "AFFORESTATION AND RETENTION;" SECTION 20-41.8, "REFORESTATION;" SECTION 20-41.9, "PRIORITIES AND TIME REQUIREMENTS FOR AFFORESTATION AND REFORESTATION;" SECTION 20-41.12, "PAYMENT INSTEAD OF AFFORESTATION AND REFORESTATION;" SECTION 20-41.16, "WAIVERS;" AND SECTION 20-41.18, "ANNUAL REPORT."

Sponsored by the President at the request of the Administration.

WHEREAS, the General Assembly of Maryland has amended Maryland's Forest Conservation Act (FCA) and the Department of Natural Resources has issued guidance; and

WHEREAS, the said FCA update requires local jurisdictions exercising planning and zoning authority to amend local law governing development and forest conservation; and

WHEREAS, the City of Laurel is a local jurisdiction within the State of Maryland that exercises planning and zoning authority; and

WHEREAS, the City of Laurel Planning Commission has recommended certain changes included in DNR guidance;

NOW, THEREFORE, BE IT ENACTED AND ORDAINED, by the Mayor and City Council of Laurel, Maryland that the following sections of the City of Laurel Unified Land Development Code shall be and hereby are amended as follows:

Sec. 20-41.5 – Forest stand delineation.

(a) Criteria.

* * *

(7) Time for submittal:

a. Within thirty (30) ~~calendar~~ days ~~after~~ from receipt of the forest stand delineation by the Department of Economic and Community Development, ~~of the Forest Stand Delineation~~ the Department shall notify the applicant whether the forest stand delineation is complete and correct.

b. If the Department fails to notify the applicant about the delineation within 30 days, the delineation shall be treated as complete and correct.

c. The Department of Economic and Community Development may require further information ~~and~~ or provide for an extension of this deadline for an additional 15 days for extenuating circumstances. additional reasonable time for its response to allow for submission and review of the additional information. The 30-day review period begins new with each resubmission of necessary information from the Applicant.

Sec. 20-41.6 – Forest Conservation Plan.*(b) Preliminary Forest Conservation Plan.*

* * *

(2) A preliminary Forest Conservation Plan shall:

* * *

k. Include information ~~required~~ recommended in the Forest Conservation Technical Manual; and

* * *

* * *

(3) Time for submittal:

a. ~~Within forty-five (45) calendar days after receipt of the final Forest Conservation Plan, the Planning Commission shall notify the applicant whether the Forest Conservation Plan is complete and approved; At least 20 days before approval of the forest conservation plan, the Department shall:~~

(i) Provide notice to all owners of property contiguous to the subject property of any proposed clearing of a priority retention area as described in the Forest Conservation Act; and

(ii) 1. On a net tract area of at least 5 acres and if at least 75% of the priority retention area is proposed to be cleared, provide an opportunity for written and verbal comment before plan approval; or

2. For any other project where priority retention area is proposed for clearing, provide an opportunity for public written comment before plan approval.

b. Property separated from the subject property by a public right-of-way shall be considered abutting and adjacent.

~~b c. If the Planning Commission fails to notify the applicant within forty-five (45) calendar days, the plan shall be treated as complete and approved; provided, however, that the Planning Commission may extend such forty-five-day period for a reasonable time to complete its review, and shall notify the applicant of such extension of time; Within 45 days from receipt of the forest conservation plan, the Department or local authority shall notify the applicant whether the forest conservation plan is complete. If the Department or local authority fails to notify the applicant about the forest conservation plan within 45 days, the plan shall be treated as complete and approved. The Department or local authority may require further information or provide for an extension of this deadline for an additional 15 days for extenuating circumstances. In addition, at the request of the applicant, the State or local authority may extend this deadline for extenuating circumstances;~~

~~e d. The Planning Commission may require further information and provide for additional reasonable time for its response to allow for submission and review of the additional information; and~~

~~d e. At the request of the applicant, the Planning Commission may extend the deadline for a reasonable time for good cause.~~

Sec. 20-41.7 – Afforestation and retention.

* * *

(b) *Retention*. The following trees, shrubs, plants, and specific areas are considered priority for retention and protection and shall be left in an undisturbed condition unless the applicant has demonstrated, to the satisfaction of the Planning Commission, that reasonable efforts have been made to protect them and the plan cannot be reasonably altered:

(1) ~~Trees, shrubs and plants located in sensitive areas, including the one hundred-year floodplain, intermittent and perennial streams and their buffers, steep slopes, nontidal wetlands~~ one hundred (100) year floodplains, intermittent streams and their buffers of at least fifty (50) feet from the stream channel, perennial streams and their buffers of at least one hundred (100) feet from the stream channel, coastal bays and their buffers, steep slopes, and critical habitats;

(2) Contiguous forest that connects the largest undeveloped or most vegetated tracts of land within and adjacent to the site;

(3) ~~Trees, shrubs or plants determined to be rare, threatened, or endangered under:~~ Forest suitable for forest interior-dwelling species;

a. ~~The Federal Endangered Species Act of 1973 in 16 U.S.C., Sections 1531 through 1544, inclusive, and in 50 CFR Part 17;~~

b. ~~The Maryland Nongame and Endangered Species Conservation Act, Annotated Code of Maryland, Natural Resources Article, Sections 10-2A-01 through 10-2A-09, inclusive; and~~

c. ~~COMAR 08.03.08, which contains regulations relating to the threatened and endangered species.~~

(4) ~~Trees that:~~ Forest located in a Tier II or Tier III high quality watershed as identified by the Department of the Environment;

a. ~~Are part of an historic site;~~

b. ~~Are associated with an historic structure; or~~

c. ~~Have been designated by the state or the Department of Economic and Community Development as a national, state or county champion tree; and~~

(5) ~~Any tree having a diameter measured at four and one-half (4½) feet above the ground of:~~ Forest located in a water resource protection zone, a reservoir watershed, or a wellhead protection area as identified by the City or other competent jurisdiction;

a. ~~Thirty (30) inches or more; or~~

~~b. Seventy-five (75) percent or more of the diameter, measured at four and one-half (4½) feet above the ground, of the current state champion tree of that species as designated by the Maryland Department of Natural Resources.~~

(6) Forests in urban areas:

a. As delineated in the priority urban forest mapping included in the State Forest Conservation Technical Manual requirements; or

b. That are most important for providing wildlife habitat or mitigating flooding, high temperatures, or air pollution;

(7) Trees, shrubs or plants determined to be rare, threatened, or endangered under:

a. The Federal Endangered Species Act of 1973 in 16 U.S.C., Sections 1531 through 1544, inclusive, and in 50 CFR Part 17;

b. The Maryland Nongame and Endangered Species Conservation Act, Annotated Code of Maryland, Natural Resources Article, Sections 10-2A-01 through 10-2A-09, inclusive; and

c. COMAR 08.03.08, which contains regulations relating to the threatened and endangered species.

(8) Trees that:

a. Are part of an historic site; or

b. Are associated with an historic structure; or

c. Have been designated by the state or the Department of Economic and Community Development as a national, state or county champion tree; and

(9) Any tree having a diameter measured at four and one-half (4½) feet above the ground of:

a. Thirty (30) inches or more; or

b. Seventy-five (75) percent or more of the diameter, measured at four and one-half (4½) feet above the ground, of the current state champion tree of that species as designated by the Maryland Department of Natural Resources.

(c) Solar photovoltaic facilities may not be subject to afforestation requirements under this subtitle.

Sec. 20-41.8 – Reforestation.

(a) Forest conservation threshold. Except as provided in item (b) of this section, for all existing forest cover measured to the nearest 1/10 acre cleared on the net tract area, the area of forest removed shall be reforested at a ratio of 1 acre planted for every 1 acre removed; and

(b) For all existing forest cover located in a priority funding area designated in the State Finance and Procurement Article, and not identified as a priority for retention as described in this article, measured to the nearest 1/10 acre cleared on the net tract area, the area of forest removed shall be reforested at a ratio of 1/2 acre planted for every 1 acre removed."

~~(1) There is a forest conservation threshold established for all land use categories, as provided in Subsection (2) below. The forest conservation threshold means the percentage of the net tract area at which the reforestation requirement changes from a ratio of one-quarter (1/4) acre planted for each acre removed above the threshold to a ratio of two (2) acres planted for each acre removed below the threshold.~~

~~(2) After reasonable efforts to minimize the cutting or clearing of trees and other woody plants have been exhausted in the development of a subdivision plan, site plan, development plan or project plan, grading and sediment control activities, and implementation of the Forest Conservation Plan, the Forest Conservation Plan shall provide for reforestation, purchase of credits from a Forest Mitigation Bank, or payment into the forest conservation fund, according to the formula set forth in Subsections (2) and (3) of this section and consistent with Section 20-41.6, and the following forest conservation thresholds for the applicable land use category:~~

Category of use	Threshold percentage
a. Agricultural and resource areas	50%
b. Medium density residential areas	25%
c. Institutional development areas	20%
d. High density residential areas	20%
e. Mixed use and planned unit development areas	15%

Category of use	Threshold percentage
f. Commercial and industrial use areas	15%

~~(3) Calculations.~~

~~a. For all existing forest cover measured to the nearest one-tenth (1/10) acre cleared on the net tract area above the applicable forest conservation threshold, the area of forest removed shall be reforested at a ratio of one-quarter (1/4) acre planted for each acre removed.~~

~~b. Each acre of forest retained on the net tract area above the applicable forest conservation threshold shall be credited against the total number of acres required to be reforested under paragraph a. of this subsection. The calculation of the credit shall be according to the criteria provided in the Forest Conservation Technical Manual.~~

~~c. For all existing forest cover measured to the nearest one-tenth (1/10) acre cleared on the net tract area below the applicable forest conservation threshold, the area of forest removed shall be reforested at a ratio of two (2) acres planted for each acre removed below the threshold.~~

Sec. 20-41.9 – Priorities and time requirements for afforestation and reforestation.

(a) Sequence for afforestation and reforestation.

(1) After techniques for retaining existing forest on the site have been exhausted, the preferred sequence for afforestation and reforestation, as determined by the Planning Commission, is as follows:

a. Forest creation in accordance with a Forest Conservation Plan using one (1) or more of the following:

i. Tree replacement (as described in the chart below). Individual significant trees removed, whether within the forest or outside the forest, shall be replaced at the following rates with similar species:

Size of Significant Tree Removed (inches)	Minimum 2½ Caliper Tree Replacement (number of trees)
12—18 d.b.h	1
greater than 18 <u>19</u> —24 d.b.h.	2
Greater than 24 d.b.h.	3

ii. Replacement tree(s) shall be native straight species and have a mature canopy spread equivalent to or greater than the tree(s) removed.

* * *

Sec. 20-41.12 – Payment instead of afforestation and reforestation.

~~(a) Forest conservation fund.~~

~~(1)~~ (a) There is hereby established a City of Laurel Forest Conservation Fund.

~~(2)~~ (b) If a person, subject to this chapter, demonstrates to the satisfaction of the Planning Commission that requirements for reforestation or afforestation on-site or off-site cannot be reasonably accomplished, the person shall contribute money, at a rate of one dollar (\$1.00) per square foot of the area of required planting, into the City Forest Conservation.

~~(3)~~ (c) Money contributed instead of afforestation or reforestation under this section shall be paid no later than issuance of the first building permit. No plat of subdivision in which money is contributed instead of afforestation or reforestation shall be approved for recording by the Planning Commission until the said in-lieu fee shall have been paid, or satisfactory assurance of payment shall have been provided.

~~(4)~~ (d) Money deposited in the City Forest Conservation Fund:

~~a. (1)~~ Must be spent on the costs directly related to reforestation and afforestation, including site identification, acquisition, design, and preparation;

~~b. (2)~~ Shall be deposited in a separate Forest Conservation Fund; and

~~c. (3)~~ May not revert to the General Fund, except that fines collected under the provisions of Subsection 20-41.17(a)(2) and deposited to the Forest Conservation Fund may revert to the General Fund from time to time.

~~(5)~~ (e) Sites for afforestation or reforestation using fund money:

~~a.~~ (1) Except as provided in subparagraph b. below, the reforestation or afforestation requirement under this section shall occur in the City and in the watershed in which the project is located.

~~b.~~ (2) If the reforestation or afforestation cannot be reasonably accomplished in the watershed in which the project is located, then the reforestation or afforestation shall occur in off-site property for mitigation. The Director of Economic and Community Development and the Director of Parks and Recreation shall develop and maintain a list of properties suitable for off-site mitigation required under Forest Conservation Plans.

Sec. 20-41.16 – ~~Waivers~~ Variances.

~~(a)~~ Procedure.

~~(1)~~ (a) A person may request a ~~waiver~~ variance from the Planning Commission from the provisions of this chapter or the requirements of the Annotated Code of Maryland, Natural Resources Article, Sections 5-1601 through 5-1612, inclusive, if the person demonstrates that enforcement would result in unwarranted hardship to the person.

~~(2)~~ (b) An applicant for a ~~waiver~~ variance shall:

~~a.~~ (1) Describe the special conditions peculiar to the property which would cause the unwarranted hardship;

~~b.~~ (2) Describe how enforcement of these rules will deprive the applicant of rights commonly enjoyed by others in similar areas;

~~c.~~ (3) Verify that the granting of the ~~waiver~~ variance will not confer on the applicant a special privilege that would be denied to other applicants;

~~d.~~ (4) Verify that the ~~waiver~~ variance request is not based on conditions or circumstances which are the result of actions by the applicants;

~~e.~~ (5) Verify that the request does not arise from a condition relating to land or building use, either permitted or nonconforming, on a neighboring property; and

~~f.~~ (6) Verify that the granting of a ~~waiver~~ variance will not adversely affect water quality.

~~(3)~~ (c) The Planning Commission shall make findings that the applicant has met the requirements in paragraphs (1) and (2) of this subsection before the Planning Commission may grant a ~~waiver~~ variance.

(4) ~~(d)~~ Notice of a request for a ~~waiver~~ variance shall be given to the Maryland Department of Natural Resources within fifteen (15) days of receipt by the Planning Commission of the request for the ~~waiver~~ variance.

(5) ~~(e)~~ There is established by this article the right and authority to the Department of Natural Resources to initiate or intervene in an administrative, judicial or other original proceeding or appeal in the state concerning an approval of a ~~waiver~~ variance pursuant to the Annotated Code of Maryland, Natural Resources Article, Sections 5-1601 through 5-1612, inclusive, or this article.

(6) ~~(f)~~ An appeal may be taken from the final action of the Planning Commission pursuant to the appeal procedures set forth in Section 20-41.17.

* * *

Sec. 20-41.18 – Annual report.

On or before ~~March 1~~ August 31 of each year, the Department shall submit to the Department of Natural Resources a report of activity for the preceding fiscal year which contains:

* * *

AND, BE IT FURTHER ENACTED AND ORDAINED, that this Ordinance shall take effect on the day of its passage.

PASSED this _____ day of _____, 2026.

ATTEST:

SARA A. GREEN, CPM, MMC
City Clerk

BRENCIS D. SMITH
President of the City Council

APPROVED this _____ day of _____, 2026.

KEITH R. SYDNOR
Mayor



CITY OF LAUREL, MARYLAND

ORDINANCE NO. 2059

TEXT AMENDMENT NO. 272

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND TO AMEND THE UNIFIED LAND DEVELOPMENT CODE, CHAPTER 20, "LAND DEVELOPMENT AND SUBDIVISION REGULATIONS;" SECTION 20-2.2, "PLANS, PLATS, AND INFORMATION TO ACCOMPANY APPLICATIONS FOR PERMITS;" SECTION 20-29.3, "DEFINITIONS;" SECTION 20-29.7, "REVIEW PROCEDURE; ADEQUATE PUBLIC FACILITIES;" SECTION 20-29.10, "MANDATORY DEDICATION OR FEE-IN-LIEU OF OPEN SPACE;" SECTION 20-29.12, "GOVERNING APPROVALS;" SECTION 20-30.1, "PRE-APPLICATION;" SECTION 20-30.2, "CONDITIONAL APPROVAL OF PRELIMINARY PLAN;" SECTION 20-30.3, "APPROVAL OF FINAL PLAT;" SECTION 20-30.4, "FEES;" AND SEC. 20-41.2, "DEFINITIONS" IN ORDER TO IMPLEMENT THE MARYLAND HOUSING CERTAINTY ACT.

Sponsored by the President at the request of the Administration.

WHEREAS, the General Assembly of Maryland during its 2026 legislative session passed SB 325 ("the Housing Certainty Act") into law and the Governor signed it; and

WHEREAS, the Housing Certainty Act requires local jurisdictions exercising planning and zoning authority to adopt a local law regulating criteria for review of development applications, guaranteeing certain vested rights to an approved applicant, and establishing when certain impact fees can be collected; and

WHEREAS, the City of Laurel is a local jurisdiction within the State of Maryland that exercises planning and zoning authority; and

WHEREAS, the City of Laurel Planning Commission has recommended certain regulations, guarantees, and schedules;

NOW, THEREFORE, BE IT ENACTED AND ORDAINED, by the Mayor and City Council of Laurel, Maryland that the following sections of the City of Laurel Unified Land Development Code shall be and hereby are amended as follows:

Sec. 20-2.2 - Plans, plats, and information to accompany applications for permits.

(a) Each application for a building permit shall be accompanied by duplicate copies of a site plan or plat drawn to scale, showing:

* * *

(9) ~~As required by this article, s~~Site and landscape plans shall be submitted on ~~twenty four (24) inches by thirty six (36) inches paper size~~ electronically through such methods as determined appropriate by the Director of the Department of Economic and Community Development. Plans shall be drawn to a one-inch equals thirty (30) feet scale, or other scale as determined appropriate by the Director of the Department of Economic and Community Development.

(10) Minor alterations to existing buildings may not require the above.

(b) Each application for a use and occupancy permit shall be accompanied by:

(1) ~~Duplicate copies of a~~ A site plan or plat, drawn to scale, showing:

* * *

(2) A statement indicating the proposed employment, number of shifts, and maximum number of employees on each shift, if a commercial use is proposed.

* * *

(4) Other information as may be requested by the Planning Commission, Director of the Department of Economic and Community Development, or Director of the Department of the Fire Marshal and Permit Services, or their designee of any of them.

* * *

(4) Each application involving site and landscape plan approval, together with the required information described below, shall be submitted to, and processed by the Department of Economic and Community Development according to a schedule determined by the Director of the Department of Economic and Community Development, in compliance with the requirements of the Maryland Land Use Article and Local Government Article. Such plans shall be referred to all appropriate area agencies or departments for their review and comment.

(5) Approval of a non-residential final site ~~or~~ and landscape plan shall expire two (2) years after the date of such approval unless construction has begun. Construction shall commence with the construction and approval of all footings. This period may be extended for an additional one (1) year by the Director of the Department of Economic and Community Development, or their designee, for good cause. Good cause shall be limited to conditions beyond the control of the applicant such as failure of governmental bodies to review and approve plans in a timely fashion but shall not include failure to obtain financing or other market

conditions. Approval of a non-residential preliminary site and landscape plan shall expire three (3) years after the date of approval unless a final site and landscape plan has been filed with the Department of Economic and Community Development. For purposes of this subsection, construction shall have begun when footings have been poured for all or a substantial portion of the improvements for which the site ~~or~~ and landscape plans were approved. Upon expiration of the final or preliminary site ~~or~~ and landscape plans pursuant to this subsection, such plans shall thereupon be void and no construction or any other work shall be performed on the site until a new application for site and landscape plan approval has been applied and final approval obtained. Such new application shall be subject to all applicable laws, ordinances, and regulations in existence at the time of ~~such~~ the new application.

(6) Approval of a residential final site and landscape plan shall expire five (5) years after the date of such approval unless construction has begun. Construction shall commence with the construction and approval of all footings. This period may be extended for an additional one (1) year by the Director of the Department of Economic and Community Development for good cause if the Director also finds that an extension furthers the planning and policy goals of the City. Good cause shall be limited to conditions beyond the control of the applicant such as failure of governmental bodies to review and approve plans in a timely fashion but shall not include failure to obtain financing or other market conditions. Approval of a residential preliminary site and landscape plan shall expire three (3) years after the date of approval unless a final site and landscape plan has been filed with the Department of Economic and Community Development. For purposes of this subsection, construction shall have begun when footings have been poured for all or a substantial portion of the improvements for which the site or landscape plans were approved. Upon expiration of the final or preliminary site and landscape plans pursuant to this subsection, such plans shall thereupon be void and no construction or any other work shall be performed on the site until a new application for site and landscape plan approval has been applied and final approval obtained. Such new application shall be subject to all applicable laws, ordinances, and regulations in existence at the time of the new application.

~~(6)~~ (7) The following information shall be required prior to the approval of any such site plan:

* * *

~~(7)~~(8) Where deemed appropriate, the Planning Commission or its designee may require additional information or waive specific requirements of this section due to particular site-specific considerations.

* * *

Sec. 20-29.3 – Definitions.

* * *

Complete application. A housing development project application that includes all materials and information required for final processing and substantive review.

* * *

Consequential deficiencies. Deficiencies in a housing development project application which are so egregious that Department staff are unable to issue a complete technical staff report to the Planning Commission. Examples of consequential deficiencies include but are not limited to errors in calculations, omission of required approval from agencies external to the City, and deficient compliance with the City Landscaping Manual.

* * *

Department. City of Laurel Department of Economic and Community Development.

* * *

Development impact fee. A fee imposed by the City for the purpose of financing one or more of the capital costs of additional or expanded public works, improvements, and facilities required to accommodate new construction or development. Development impact fee includes any monies collected on behalf of another government jurisdiction and forwarded to it for similar purposes.

Director. The Director of the City of Laurel Department of Economic and Community Development, or their designee.

* * *

Final Inspection. The last inspection of a completely built dwelling unit, performed by a City inspector or contracted agent, without which a Use and Occupancy Permit cannot be issued.

* * *

Housing development project. The new construction or substantial renovation of a residential real estate project.

Housing development project application. An application for a building permit, site plan approval, subdivision approval, conceptual plan approval, or any other determination by the Planning Commission relating to a housing development project that has been submitted to the Planning Commission in compliance with the requirements established by them and the Department of Economic and Community Development.

* * *

Phase. A discrete, planned portion of a larger housing development project that:

- (a) Is constructed independently of and sequentially with other portions of the project;
- (b) Includes twenty-five (25) or more housing units; and
- (c) Includes any improvements necessary to function independently from the other portions of the project.

* * *

~~Plan.~~ Subdivision plan. A plan of subdivision proposed or submitted by the subdivider or developer for approval by the Planning Commission.

* * *

Site and landscape plan. A development plan satisfying the pertinent requirements of this chapter. A site and landscape plan must be submitted as part of a complete application.

* * *

Sec. 20-29.10 – Mandatory dedication or fee-in-lieu of open space.

(g) *Choice of land or fee.*

* * *

c. *Prerequisites for approval of final map.* Where dedication is required, such dedication shall be accomplished in accordance with the provisions of these subdivision regulations. ~~Where fees are required the same shall be deposited with the City prior to the approval of the final tract map.~~

Open space covenants for private park or recreational facilities shall be submitted to the City prior to approval of the final tract map and shall be recorded contemporaneously with the final tract map.

d. *Payment of fees.* Where fees are required, the same shall be deposited with the City thirty (30) days prior to the final inspection of the unit for which the fees are assessed. Final inspection will not be scheduled until all fees have been deposited with the City.

* * *

~~(h) No plat of subdivision in which a fee is required shall be approved for recording by the Planning Commission until the said fee shall have been paid, or satisfactory assurance of payment shall have been provided.~~

Sec. 20-29.12 – Governing approvals.

(a) The approval, conditional approval, or denial of a housing development project by the Mayor and City Council, the Planning Commission, the Department, and any other City reviewers shall be governed only by the duly adopted laws and regulations in effect at the time of submission of a complete application.

Sec. 20-30.1 – Pre-application.

* * *

(c) Nothing submitted in the required pre-application step shall constitute a complete application under this code or the Maryland Land Use Article.

Sec. 20-30.2 – Conditional approval of preliminary plan.

* * *

~~(b) Twelve (12) copies~~ An electronic copy of the preliminary plan and supplementary material specified shall be submitted to the Planning Commission with ~~written~~ an application for conditional approval ~~at least ten (10) days prior to the meeting at which it is to be considered~~ according to a schedule published annually by the Director.

~~(c) Following (1) review of the preliminary plan and other material submitted for conformity thereof to these regulations~~ sufficiency as to information included and within thirty (30) days after receipt thereof, the Director shall make a determination as to whether the application is a complete application. Such determination is a ministerial task and does not constitute approval of the proposals included in the application.

(d) After making a determination, the Director shall promptly notify the applicant of the determination and the date of the determination. If the Director has determined that the application is not a complete application, the Director shall provide the applicant with a list of deficiencies and a reasonable time frame for curing the deficiencies.

(e) If the Director fails to notify an applicant of the determination regarding completeness of a housing development application within thirty-five (35) days after receipt of the application, the application is deemed to be a complete application for purposes of Sec. 20-29.12.

~~(e)(f)~~ Following (1) review of the preliminary plan and other material submitted for conformity thereof to these regulations, and (2) negotiations with the subdivider on changes deemed advisable and the kind and extent of improvements to be made by him/her, the Planning Commission shall, within thirty (30) days, act thereon as submitted, or modified, and if approved, the Planning Commission shall express its approval as conditional approval and state the conditions of such approval, if any, or if disapproved, shall express its disapproval and its reasons therefore.

~~(d) (g)~~ The action of the Planning Commission shall be noted on three (3) copies of the preliminary plan in a memorandum prepared by the Secretary to the Planning

Commission, referenced, and attached to any conditions determined. ~~One (1) copy shall be returned~~ Electronic copies of the memorandum shall be sent to the subdivider, and ~~two (2) copies will be retained for the files of the Commission~~ uploaded to the digital plan management system, and provided to the Washington Suburban Sanitary Commission (W.S.S.C.), ~~respectively~~.

~~(e)~~ (h) Conditional approval of a preliminary plan shall not constitute approval of the final plat (subdivision plat). Rather, it shall be deemed an expression of approval to the layout submitted on the preliminary plan as a guide to the preparation of the final plat which will be submitted for approval of the Planning Commission and for recording upon fulfillment of the requirements of these regulations and the conditions of the conditional approval, if any.

~~(f)~~ (i) The Commission, in studying the preliminary subdivision plan, will take into consideration the requirements of the community and the best use of the land being subdivided. Particular attention will be given to width, arrangement and location of streets, surface drainage, lot sizes, and arrangements, as well as any comprehensive plan, Master Plan, or General Plan requirements such as parks, school sites, boulevards, main highways, public hearings, and other public purposes. Adequate street connections will be required to ~~insure~~ ensure free access to adjoining subdivisions and lands.

~~(g)~~ (j) If the preliminary subdivision plat is approved with modification, the subdivider shall proceed promptly to prepare the final subdivision plat. Unless a final subdivision plan, prepared in accordance with the approved preliminary subdivision plat and including the modifications thereof, if any, made by the Commission, is filed with the Commission within the following stipulated time periods after the approval of the preliminary subdivision plat, the Commission's approval shall be deemed canceled unless an extension of time is applied for and granted by the Commission. Failure by the subdivider to prepare the final subdivision plan within the stipulated time periods, or extension period if granted by the Commission, shall end the process that may have culminated in the completion of a housing development project for purposes of Title 12, Subtitle 2 of the Maryland Land Use Article.

~~(h)~~ (k) Extensions of the validity of an approved preliminary plat may be granted by the Commission provided:

(1) The request ~~is~~ is filed prior to the expiration of the preliminary plat approval;

(2) The preliminary plat remains in conformance with ~~all the~~ relevant requirements of Article I, ~~Zoning Regulations, to the subject property of this chapter, being those in force at the time the complete application was submitted to the Planning Commission;~~

* * *

(7) The validity of a preliminary plat consisting of more than four hundred (400) residentially zone lots or more than one hundred fifty (150) gross acres of commercially or industrially zoned land or land designated for nonresidential uses in any M-X-T Zone which has a staging plan shall not be extended more than two (2) years from the normal expiration of the approved preliminary plat.

~~a.~~ An extension of up to two (2) years from the expiration of an approved preliminary plat may be granted by the Commission provided:

- ~~i.~~ a. Public infrastructure, which was determined to be the developer's responsibility in accordance with the requirements of Division 4, Required Improvements, of this article has been constructed by the developer in order to accommodate all stages of the development; or
- ~~ii.~~ b. The developer has been proceeding in a diligent manner to comply with the staging plan and has been unable, through no fault of the developer, to complete development within the time frame specified; or
- ~~iii.~~ c. The staging plan cannot be met as a result of government failure to extend necessary services or infrastructure.

(8) The validity of a Planned Unit Development approved in accordance with this article and Article 1, Zoning, Section 20-10, Planned Unit Development—Existing, shall not be extended more than two (2) years from the normal expiration of the approved preliminary planned unit development subdivision.

~~a.~~ An extension of up to two (2) years from the expiration of an approved preliminary planned unit development subdivision may be granted upon the applicant's submission to the Planning Commission of a letter from a permitting agency (including, but not limited to, the Washington Suburban Sanitary Commission, Maryland ~~Department of~~ Water Resources and Sciences Administration, Prince George's County Department of Environmental Resources) indicating;

- ~~i.~~ a. The date of application for the required permit;
- ~~ii.~~ b. That the issuance of the required permit is delayed because of circumstances beyond the control of the applicant; and
- ~~iii.~~ c. The approximate date of the issuance of the required permit.

Sec. 20-30.3 – Approval of final plat.

* * *

(b) Application for approval of the final plat shall be submitted in writing to the Planning Commission at least ten (10) days prior to the meeting at which it is to be considered according to a schedule published annually by the Director.

(c) ~~Twelve (12) copies~~ An electronic copy of the final plat and other exhibits required for approval shall be prepared as specified in Division 2 of this article and shall be submitted to the Planning Commission within twelve (12) months from the original date of the approval of the preliminary plat; otherwise, such approval shall become null and void unless an extension of time is applied for and granted by the Planning Commission pursuant to the provisions of Subsection 20-30.2~~(h)~~ (k) above. Failure by the subdivider to submit the application for final plat approval within the stipulated time period, or extension period if granted by the Commission, shall end the process that may have culminated in the completion of a housing development project for purposes of Title 12, Subtitle 2 of the Maryland Land Use Article.

* * *

(f) The final plat(s) shall be signed and sealed by the surveyor and recorded among the Land Records of Prince George's County, Maryland, within one hundred eighty (180) days of the Planning Commission's approval. Any final plat of subdivision not recorded within one hundred eighty (180) days shall no longer be valid. Failure by the subdivider to record the final plat among the Land Records of Prince George's County, Maryland within the stipulated time period shall end the process that may have culminated in the completion of a housing development project for purposes of Title 12, Subtitle 2 of the Maryland Land Use Article.

Sec. 20-30.4 – Fees.

The Mayor shall set the fees for activities and services performed by the Department of Economic and Community Development, ~~and~~ Public Works, or any City Department in carrying out their responsibilities under this article. Fees shall be subject to review and revision periodically as experience dictates to ~~insure~~ ensure that the fees are equitable and in line with the costs of administration. Fees for activities and services performed by the Departments while carrying out their responsibilities under this article are not development impact fees.

* * *

Sec. 20-41.2 – Definitions.

* * *

Forest Conservation Plan means a plan approved pursuant to Section 20-41.6. The Mayor and Council hereby declare that application for Forest Conservation Plan approval is not a housing development project application as described by the Maryland Land Use Article.

AND, BE IT FURTHER ENACTED AND ORDAINED, that this Ordinance shall take effect on the day of its passage.

PASSED this _____ day of _____, 2026.

ATTEST:

SARA A. GREEN, CPM, MMC
City Clerk

BRENCIS D. SMITH
President of the City Council

APPROVED this _____ day of _____, 2026.

KEITH R. SYDNOR
Mayor



CITY OF LAUREL, MARYLAND

ORDINANCE NO. 2060 (Revised 09/03/2026)

AN ORDINANCE AMENDING THE GENERAL OPERATING BUDGET AND CAPITAL IMPROVEMENT PROGRAM OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND, FOR THE FISCAL YEAR JULY 1, 2026 THROUGH JUNE 30, 2027 AND TO PROVIDE AN EFFECTIVE DATE

Sponsored by the City Council President at the request of the Administration.

WHEREAS, the FY2027 General Operating Budget and Capital Improvement Program (CIP) was adopted on May 27, 2026 through Ordinance No. 2055, and

WHEREAS, the Department of Economic and Community Development has been awarded a State of Maryland Department of Housing and Community Development grant for business events and marketing, and

WHEREAS, the Department of Economic and Community Development – Sustainability Programs has been awarded State of Maryland Department of Agriculture grants to fund staffing at the City of Laurel Farmer’s Market as well as Maryland Money Market match funding for market food purchasing assistance, and

WHEREAS, the Department of Economic and Community Development – Sustainability Programs has been awarded a grant by the Chesapeake Bay Trust to construct an outdoor educational pavilion and educational programming on sustainable behaviors and community preparedness, and

WHEREAS, the Department of Human Services – Craig A. Moe Laurel Multiservice Center Programs has been awarded State of Maryland funding to provide assistance to the Backstretch Workers from Laurel Park Racecourse, and

WHEREAS, the Department of Human Services – Laurel Helping Hands has been awarded State of Maryland program funding via Maryland Association of Youth Services Bureaus, and

WHEREAS, in the Capital Improvement Program, the remaining funds from the completion of certain street projects will be reallocated to increase the funding for another existing street project, and

WHEREAS, the Mayor and City Council of Laurel, Maryland are required to amend the FY2027 General Operating Budget and CIP to reflect these changes.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED, by the Mayor and City Council of Laurel, Maryland that the General Operating Budget and CIP for the Fiscal Year July 1, 2026 through June 30, 2027 is hereby amended.

AND, BE IT FURTHER ENACTED AND ORDAINED, that this Ordinance shall take effect on the date of its passage.

GENERAL OPERATING BUDGET

REVENUES

	ADOPTED ORD 2055	CHANGES	AMENDED ORD 2060	
4010 - R/E TAX REVENUE	\$31,886,425		\$31,886,425	
4030 - PERSONAL PROP TAX	1,315,000		1,315,000	
4040 - PERSONAL PROP-INT/PENTALTY	40,000		40,000	
4050 - LOCAL TAXES	5,500,000		5,500,000	
4060 - OTHER LOCAL TAXES	2,210,857		2,210,857	
4110 - LICENSES	662,850		662,850	
4130 - PERMITS	330,159		330,159	
4210 - FEDERAL GRANTS	28,000		28,000	
4230 - STATE GRANTS	778,775	70,287	849,062	A, B, C, D
4250 - COUNTY GRANTS	146,362		146,362	
4260 - OTHER GRANTS	75,000		75,000	
4310 - GENERAL GOV'T SERVICE CH	135,250		135,250	
4340 - SANITATION SERVICE CHGS	176,000		176,000	
4350 - SERVICE CHARGE-HEALTH	10,000		10,000	
4370 - FACILITY RENTALS	170,790		170,790	
4411 - SWIMMING POOL FEES	130,510		130,510	
4413 - RECREATION PROGRAM FEES	99,500		99,500	
4415 - P&R ACTIVITY FEES	99,000		99,000	
4417 - P&R CONCESSION FEES	26,500		26,500	
4430 - SENIOR PROGRAM FEES	18,500		18,500	
4620 - POLICE FINES	2,896,600		2,896,600	
4630 - CODE ENFORCEMENT FINES	12,250		12,250	
4710 - INVESTMENT INTEREST	299,500		432,320	
4720 - RENTAL INCOME	18,963		18,963	
4730 - CONTRIBUTIONS/DONATIONS	600		600	
4740 - SALE OF PROPERTY	14,500		14,500	
4750 - MISC REFUNDS AND REBATES	113,256		113,256	
4761 - POLICE ACCT RECEIPTS	60,000		60,000	
4790 - OTHER MISC REVENUES	1,113,866		1,113,866	
4840 - FUND TRANSFER	878,298		878,298	
	\$49,247,311	\$70,287	\$49,317,598	

EXPENDITURES

	ADOPTED ORD 2055	CHANGES	AMENDED ORD 2060
201 - CITY COUNCIL	\$128,300		\$128,300
205 - CLERK TO THE COUNCIL	255,046		255,046
210 - MAYOR	662,891		662,891

215 - CITY ADMINISTRATOR	686,941		686,941	
220 - ELECTIONS	25,000		25,000	
225 - BUDGET & PERSONNEL SVCS	1,473,250		1,473,250	
235 - COMMUNICATIONS	1,014,623		1,014,623	
240 - ECONOMIC & COMMUNITY DEV	854,027	15,653	986,847	A
244 - SUSTAINABILITY PROGRAMS	87,538	4,348	107,629	B
250 - INFORMATION TECHNOLOGY	3,599,384		3,599,384	
270 - COMMUNITY PROMOTION	223,287		223,287	
280 - GROUNDS MAINTENANCE	892,114		892,114	
281 - JOSEPH R. ROBISON - LAUREL MUNICIPAL CENTER	204,250		204,250	
284 - PUBLIC WORKS FACILITY	156,034		156,034	
285 - ROBERT J. DIPIETRO COMMUNITY CENTER	170,069		170,069	
286 - ARMORY COMMUNITY CENTER	124,950		124,950	
287 - LAUREL MUSEUM	17,245		17,245	
288 - GUDE LAKEHOUSE	38,250		38,250	
289 - MAIN ST. POOL MAINTENANC	90,720		90,720	
290 - LPD FACILITY	343,772		343,772	
291 - GREENVIEW DR REC COMPLEX	54,155		54,155	
292 - P&R MAINTENANCE FACILITY	53,520		53,520	
293 - GUDE HOUSE	72,703		72,703	
294 - CRAIG A. MOE LAUREL MULITSERVICE CENTER- MAINTENANCE	264,259		264,259	
295 - 114 LAFAYETTE AVE	47,100		47,100	
296 - 122 LAFAYETTE AVE	131,796		131,796	
301 - POLICE	15,367,098		15,367,098	
320 - FIRE MARSHAL & PERMIT SV	1,013,321		1,013,321	
325 - EMERGENCY MANAGEMENT	700,924		700,924	
326 - HUMAN SERVICES-CRAIG A. MOE LAUREL MULTISERVICE CENTER-PRGMS	602,135	26,786	628,921	C
401 - PUBLIC WORKS ADMIN	755,420		755,420	
410 - AUTOMOTIVE MAINTENANCE	1,242,367		1,242,367	
415 - WASTE COLLECTION	1,515,777		1,515,777	
420 - RECYCLING	663,443		663,443	
425 - HIGHWAYS & STREETS MAINT	1,102,140		1,102,140	
430 - SNOW REMOVAL	186,226		186,226	
435 - STREET LIGHTING	292,950		292,950	
440 - ENGINEERING&TECH SERVICES	276,336		276,336	
445 - TRAFFIC ENGINEERING	96,275		96,275	
450 - TREE MANAGEMENT	133,477		133,477	
501 - PARKS & RECREATION ADMIN	1,054,440		1,054,440	
505 - RECREATION	550,902		550,902	
510 - MAIN ST POOL PROGRAMS	310,944		310,944	
515 - ROBERT J. DIPIETRO COMMUNITY CENTER	313,354		313,354	
520 - GREENVIEW DR PROGRAMS	103,890		103,890	
525 - ARMORY COMMUNITY CTR PROG	203,215		203,215	
530 - HUMAN SERVICES-LAUREL HELPING HANDS	251,875	23,500	275,375	D
535 - GUDE LAKEHOUSE PROGRAMS	28,916		28,916	
550 - SENIOR SERVICES	281,702		281,702	
650 - PRINCIPAL	681,027		681,027	
651 - INTEREST	400,920		400,920	
652 - RETIREMENT	2,327,123		2,327,123	
654 - PROPERTY INSURANCE	731,189		731,189	
655 - BONDING INSURANCE	30,200		30,200	
656 - EMPLOYEE INSURANCE	4,718,176		4,718,176	
657 - MISC FINANCIAL USES	1,043,009		1,043,009	
658 - SPECIAL TAXING DISTRICT	365,000		365,000	
659 - AMERICAN RESCUE PLAN PROG	0		0	

810 - EMPLOYEE TRAINING	199,979		199,979
820 - EMPLOYEE TUITION	32,337		32,337
	\$49,247,311	\$70,287	\$49,317,598

CAPITAL IMPROVEMENT PROGRAM

	CURRENT BUDGET	CHANGES	AMENDED ORD 2060	
EIGHTH STREET	\$314,930	(\$5,815)	\$309,115	
CARRIAGE HILL DRIVE/LANE	273,495	(92,375)	181,120	
VAN DUSEN ROAD	3,411,900	98,190	3,510,090	
ENVIRONMENTAL PROGRAMS	23,512	20,000	43,512	E
	\$4,023,837	\$20,000	\$4,043,837	

PASSED this _____ day of _____, 2026.

ATTEST:

SARA A. GREEN, CPM, MMC
City Clerk

BRENCIS D. SMITH
President of the City Council

APPROVED this _____ day of _____, 2026.

KEITH R. SYDNOR
Mayor



CITY OF LAUREL, MARYLAND

ORDINANCE NO. 2061

AN ORDINANCE AMENDING THE GENERAL OPERATING BUDGET AND CAPITAL IMPROVEMENT PROGRAM OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND, FOR THE FISCAL YEAR JULY 1, 2025 THROUGH JUNE 30, 2026 AND TO PROVIDE AN EFFECTIVE DATE

Sponsored by the City Council President at the request of the Administration.

WHEREAS, the FY2026 General Operating Budget and Capital Improvement Program (CIP) was adopted on May 28, 2025 through Ordinance No. 2041 and subsequently amended through Ordinance No. 2049, Ordinance No. 2051, Ordinance No. 2053, and Ordinance No. 2056, and

WHEREAS, additional transit overlay taxes were collected and shall be appropriated, and

WHEREAS, American Rescue Plan (ARPA) expenditures of the fiscal year shall be appropriated , and

WHEREAS, insurance proceeds shall be appropriated for repairs and vehicle replacements, and

WHEREAS, the financial activities of the July 4th Committee shall be reflected in the budget, and

WHEREAS, additional funding is needed for legal, utilities and repair expenses, and

WHEREAS, a funding appropriation is needed for facility operating expenses at 114 and 122 Lafayette Avenue, and

WHEREAS, there are interdepartmental transfers for purchases, repairs, and training, and

WHEREAS, additional funding is needed for projects in the CIP, and

WHEREAS, the additional CIP funding shall be reauthorized for FY2027, and

WHEREAS, the Mayor and City Council of Laurel, Maryland are required to amend the FY2026 General Operating Budget and CIP to reflect these changes.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED, by the Mayor and City Council of Laurel, Maryland that the General Operating Budget and CIP for the Fiscal Year July 1, 2025 through June 30, 2026 is hereby amended.

AND, BE IT FURTHER ENACTED AND ORDAINED, that this Ordinance shall take effect on the date of its passage.

<u>GENERAL OPERATING BUDGET</u>	AMENDED ORD2056	BUDGET TRANSFERS	CHANGES	AMENDED ORD2061
<u>REVENUE SUBCATEGORY DESCRIPTION</u>				
4010 - R/E TAX REVENUE	30,501,060		22,165	30,523,225
4030 - PERSONAL PROP TAX	1,345,000			1,345,000
4040 - PERSONAL PROP-INT/PENTALTY	40,000			40,000
4050 - LOCAL TAXES	4,850,000			4,850,000
4060 - OTHER LOCAL TAXES	1,979,771			1,979,771
4110 - LICENSES	756,350			756,350
4130 - PERMITS	334,975			334,975
4210 - FEDERAL GRANTS	23,000		280,795	303,795
4230 - STATE GRANTS	834,778			834,778
4250 - COUNTY GRANTS	448,362			448,362
4310 - GENERAL GOV'T SERVICE CH	150,797			150,797
4340 - SANITATION SERVICE CHGS	176,000			176,000
4350 - SERVICE CHARGE-HEALTH	10,000			10,000
4370 - FACILITY RENTALS	163,890			163,890
4411 - SWIMMING POOL FEES	135,010			135,010
4413 - RECREATION PROGRAM FEES	83,500			83,500
4415 - P&R ACTIVITY FEES	89,500			89,500
4417 - P&R CONCESSION FEES	25,000			25,000
4430 - SENIOR PROGRAM FEES	16,500			16,500
4620 - POLICE FINES	2,780,600			2,780,600
4630 - CODE ENFORCEMENT FINES	12,250			12,250
4710 - INVESTMENT INTEREST	351,300			351,300
4720 - RENTAL INCOME	18,963			18,963
4730 - CONTRIBUTIONS/DONATIONS	600			600
4740 - SALE OF PROPERTY	14,500			14,500
4750 - MISC REFUNDS AND REBATES	86,780		79,743	166,523
4761 - POLICE ACCT RECEIPTS	404,150			404,150
4790 - OTHER MISC REVENUES	487,474		6,113	493,587
4840 - FUND TRANSFER	7,617,660			7,617,660
	\$53,737,770		\$388,816	\$54,126,586

	AMENDED ORD2056	BUDGET TRANSFERS	CHANGES	AMENDED ORD2061
<u>DEPARTMENT EXPENDITURE SUMMARY</u>				
201 - CITY COUNCIL	115,109			115,109
205 - CLERK TO THE COUNCIL	232,642			232,642
210 - MAYOR	657,833		(35,000)	622,833
215 - CITY ADMINISTRATOR	638,427		43,832	682,259
220 - ELECTIONS	88,090		(8,832)	79,258
225 - BUDGET & PERSONNEL SVCS	1,313,593			1,313,593
235 - COMMUNICATIONS	783,860			783,860
240 - ECONOMIC & COMMUNITY DEV	1,082,442			1,082,442
244 - SUSTAINABILITY PROGRAMS	106,727			106,727
250 - INFORMATION TECHNOLOGY	2,967,093	348		2,967,441
270 - COMMUNITY PROMOTION	151,916		6,113	158,029
280 - GROUNDS MAINTENANCE	951,880	13,000		964,880
281 - JOSEPH R. ROBISON - LAUREL MUNICIPAL CTR	195,918			195,918
284 - PUBLIC WORKS FACILITY	151,927			151,927

285 - ROBERT J. DIPIETRO COMMUNITY CENTER	199,513			199,513
286 - ARMORY COMMUNITY CENTER	124,252			124,252
287 - LAUREL MUSEUM	19,045			19,045
288 - GUDE LAKEHOUSE	37,850			37,850
289 - MAIN ST. POOL MAINTENANC	91,320			91,320
290 - LPD FACILITY	332,598			332,598
291 - GREENVIEW DR REC COMPLEX	53,355			53,355
292 - P&R MAINTENANCE FACILITY	52,020			52,020
293 - GUDE HOUSE	83,991			83,991
294 - LAUREL MULITSERVICE CENTER-MAINTENANCE	301,298	(13,000)	(34,125)	254,173
295 - 114 LAFAYETTE AVE PROPERTY	0		1,125	1,125
296 - 122 LAFAYETTE AVE PROPERTY	0		33,000	33,000
301 - POLICE	14,327,069	(6,525)		14,320,544
320 - FIRE MARSHAL & PERMIT SV	903,149			903,149
325 - EMERGENCY MANAGEMENT	711,345			711,345
326 - HUMAN SERVICES-LMSC-PROGRAMS	561,254			561,254
401 - PUBLIC WORKS ADMIN	724,913		(10,000)	714,913
410 - AUTOMOTIVE MAINTENANCE	1,214,348	8,588	101,152	1,324,088
415 - WASTE COLLECTION	1,358,292			1,358,292
420 - RECYCLING	587,391			587,391
425 - HIGHWAYS & STREETS MAINT	1,144,792			1,144,792
430 - SNOW REMOVAL	166,155	(11,238)	(52,566)	102,351
435 - STREET LIGHTING	278,970	7,840	10,000	296,810
440 - ENGINEERING&TECH SERVICES	263,873			263,873
445 - TRAFFIC ENGINEERING	194,804			194,804
450 - TREE MANAGEMENT	98,992	(5,190)		93,802
501 - PARKS & RECREATION ADMIN	920,642			920,642
505 - RECREATION	542,926			542,926
510 - MAIN ST POOL PROGRAMS	330,813			330,813
515 - ROBERT J. DIPIETRO COMMUNITY CENTER	341,459			341,459
520 - GREENVIEW DR PROGRAMS	109,878			109,878
525 - ARMORY COMMUNITY CTR PROG	219,522			219,522
530 - HUMAN SERVICES-LAUREL HELPING HANDS	239,771			239,771
535 - GUDE LAKEHOUSE PROGRAMS	32,827			32,827
550 - SENIOR SERVICES	282,535			282,535
650 - PRINCIPAL	2,860,923			2,860,923
651 - INTEREST	265,347			265,347
652 - RETIREMENT	2,548,030			2,548,030
654 - PROPERTY INSURANCE	550,764		(15,000)	535,764
655 - BONDING INSURANCE	29,600			29,600
656 - EMPLOYEE INSURANCE	4,569,615		15,000	4,584,615
657 - MISC FINANCIAL USES	6,103,582		31,157	6,134,739
658 - SPECIAL TAXING DISTRICT	350,000		22,165	372,165
659 - AMERICAN RESCUE PLAN PROG	0		280,795	280,795
810 - EMPLOYEE TRAINING	154,535	6,177		160,712
820 - EMPLOYEE TUITION	16,955			16,955
	\$53,737,770	\$0	\$388,816	\$54,126,586

CAPITAL IMPROVEMENT PROGRAM

PROJECT	AMENDED ORD2056	CHANGES	AMENDED ORD2061
STAGGERS ROAD	\$279,634	85,000	\$364,634
FLEET	\$280,757	31,157	\$311,914
TOTAL CIP CHANGES	\$560,391	\$116,157	\$676,548

PASSED this _____ day of _____, 2026.

ATTEST:

SARA A. GREEN, CPM, MMC
City Clerk

BRENCIS D. SMITH
President of the City Council

APPROVED this _____ day of _____, 2026.

KEITH R. SYDNOR
Mayor

ORDINANCE NO. 2062 (Revised 09/03/2026)

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND TO AMEND LAUREL CITY CODE ARTICLE V. "CURFEW; PARENTAL RESPONSIBILITY", SECTION 9-60 "DEFINITIONS"; SECTION 9-61 "UNLAWFUL CONDUCT", SECTION 9-62 "DEFENSES", SECTION 9-63 "ENFORCEMENT AND PENALTIES" AND PROVIDING AN EFFECTIVE DATE.

Sponsored by the President at the request of the Administration.

WHEREAS, on November 28, 1994 the Mayor and City Council of Laurel, Maryland passed Ordinance No. 1167 establishing a juvenile curfew in the City of Laurel that became effective on January 3, 1995; and

WHEREAS, on July 8, 1996 the Mayor and City Council of Laurel, Maryland passed Ordinance No. 1189 that became effective on August 1, 1996 amending and redesignating Laurel City Code Article IV "Curfew; Parental Responsibility", as Article V "Curfew; Parental Responsibility and redesignating certain section numbers; and

WHEREAS, a recent review of Article V indicates that revisions to the Laurel City Code sections are needed to clarify and update language regarding curfews and parental responsibility of juveniles in the City of Laurel; and

NOW, THEREFORE, BE IT ENACTED AND ORDAINED, by the Mayor and City Council of Laurel, Maryland that the provisions of Chapter 9, Article V, of the Laurel City Code be and are hereby amended as follows:

ARTICLE V. - CURFEW; PARENTAL RESPONSIBILITY

Sec. 9-60. - Definitions

* * *

Minor. Any person ~~under the age of seventeen (17) years.~~ under the age of eighteen (18) years.

* * *

Sec. 9-61. - Unlawful conduct

The following conduct shall be unlawful, unless otherwise provided herein:

~~(1) No minor under the age of seventeen (17) years shall remain in or upon any public place or any establishment between the hours of 11:59 p.m. Friday and~~

1

 Underlining indicates new language added.

Strikethroughs indicate language deleted.

* * * Asterisks indicate intervening language and section unchanged.

~~5:00 a.m. Saturday, or between the hours of 11:59 p.m. Saturday and 5:00 a.m. Sunday, or between the hours of 10:00 p.m. and 5:00 a.m. of the following day on any other day of the week.~~

- ~~(2) No minor between the ages of six (6) to sixteen (16) years, inclusive, shall remain in or about any public place or any establishment between the hours of 8:00 a.m. and 2:30 p.m. during any school day unless he or she has written proof from school authorities excusing him or her from attendance at that particular time or unless accompanied by a parent or guardian or a person twenty-one (21) years of age or older who has responsibility for the care and custody of a minor.~~
- ~~(3) No parent shall knowingly permit, nor by insufficient control shall allow, any minor under the age of seventeen (17) years to remain in or upon any public place or any establishment between the hours of 11:59 midnight Friday and 5:00 a.m. Saturday, or between the hours of 11:59 midnight Saturday and 5:00 a.m. Sunday, or between the hours of 10:00 p.m. and 5:00 a.m. of the following day on any other day of the week.~~
- ~~(4) No parent shall knowingly permit, nor by insufficient control shall allow, any minor between the ages of six (6) and sixteen (16) years, inclusive, to remain in or about any public place or any establishment between the hours of 8:00 a.m. and 2:30 p.m. during any school day unless he or she has written proof from school authorities excusing him or her from attendance at that particular time or unless accompanied by a parent or guardian or a person twenty-one (21) years of age or older who has responsibility for the care and custody of a minor.~~
- ~~(5) No operator of an establishment or his or her agents or employees shall knowingly permit any minor under the age of seventeen (17) years to remain upon the premises of said establishment between the hours of 11:59 p.m. Friday and 5:00 a.m. Saturday, or between the hours of 11:59 p.m. Saturday and 5:00 a.m. Sunday, or between the hours of 10:00 p.m. and 5:00 a.m. of the following day on any other day of the week.~~
- ~~(6) No operator of an establishment or his or her agents or employees shall knowingly permit any minor between the ages of six (6) and sixteen (16) years, inclusive, to remain in or about any public place or any establishment between the hours of 8:00 a.m. and 2:30 p.m. during any school day unless he or she has written proof from school authorities excusing him or her from attendance at that particular time or unless accompanied by a parent or guardian or a person twenty-one (21) years of age or older who has responsibility for the care and custody of a minor.~~
- (1) No minor under the age of eighteen (18) years shall remain in or upon any public place or any establishment between the hours of 11:00 p.m. Friday and 5:00 a.m. Saturday,

or between the hours of 11:00 p.m. Saturday and 5:00 a.m. Sunday, or between the hours of 10:00 p.m. and 5:00 a.m. of the following day on any other day of the week.

- (2) No minor under the age of 18 years shall remain in or about any public place or any establishment between the hours of 8:00 a.m. and 2:30 p.m. during any school day unless they have written proof from school authorities excusing them from attendance at that particular time or unless accompanied by a parent or guardian or a person twenty-one (21) years of age or older who has responsibility for the care and custody of the minor.
- (3) No parent shall knowingly permit, nor by insufficient control shall allow, any minor under the age of eighteen (18) years to remain in or upon any public place or any establishment between the hours of 11:00 p.m. Friday and 5:00 a.m. Saturday, or between the hours of 11:00 p.m. Saturday and 5:00 a.m. Sunday, or between the hours of 10:00 p.m. and 5:00 a.m. of the following day on any other day of the week.
- (4) No parent shall knowingly permit any minor under the age of eighteen (18) years to remain in or about any public place or any establishment between the hours of 8:00 a.m. and 2:30 p.m. during any school day unless they have written proof from school authorities excusing them from attendance at that particular time or unless accompanied by a parent or guardian or a person twenty-one (21) years of age or older who has responsibility for the care and custody of the minor.
- (5) No operator of an establishment or their agents or employees shall knowingly permit any minor under the age of eighteen (18) years to remain upon the premises of said establishment between the hours of 11:00 p.m. Friday and 5:00 a.m. Saturday, or between the hours of 11:00 p.m. Saturday and 5:00 a.m. Sunday, or between the hours of 10:00 p.m. and 5:00 a.m. of the following day on any other day of the week.
- (6) No operator of an establishment or their agents or employees shall knowingly permit any minor under the age of eighteen (18) years, to remain in or about any public place or any establishment between the hours of 8:00 a.m. and 2:30 p.m. during any school day unless they have written proof from school authorities excusing them from attendance at that particular time or unless accompanied by a parent or guardian or a person twenty-one (21) years of age or older who has responsibility for the care and custody of the minor.
- (7) The Mayor, or the Mayor's designee, shall have the authority to modify curfew hours in response to matters of public safety, pursuant to the exercise of emergency powers. Notice of any such modification shall be provided to the public through official City communication platforms, as is reasonable and appropriate under the circumstances.

Sec. 9-62. - Defenses.

3

___ Underlining indicates new language added.

~~___~~ Strikethroughs indicate language deleted.

* * * Asterisks indicate intervening language and section unchanged.

(a) It shall be a defense to prosecution of any of the offenses set forth in ~~s~~Section 9-61 of this ~~a~~Article V if the minor was:

~~(1) Accompanied by the minor's parent or guardian or a person twenty-one (21) years of age or older who has responsibility for the care and custody of a minor; or~~

~~(2) On an errand at the direction of the minor's parent or guardian, without any detour or stop; or~~

~~(3) In a motor vehicle involved in interstate travel; or~~

~~(4) Engaged in an employment activity, or going to or returning home from an employment activity, without any detour or stop; or~~

~~(5) Involved in an emergency; or~~

~~(6) On the sidewalk abutting the minor's residence or abutting the residence of a next door neighbor if the neighbor did not complain to the police department about the minor's presence; or~~

~~(7) Attending a city event, or an official school, religious, or civic activity, or attending a recreational activity supervised by adults and sponsored by the city or other governmental entity, a civic organization, or another similar entity that takes responsibility for the minor, or going to or returning home from, without any detour or stop, a city event, or an official school, religious, or civic activity, or a recreational activity supervised by adults and sponsored by the city or other governmental entity, a civic organization, or another similar entity that takes responsibility for the minor;~~

~~(8) Married or had been married.~~

(1) Accompanied by their parent or legal guardian; or

(2) Returning home, by a direct route (without unnecessary detour or stop), within one (1) hour of the conclusion of a school activity, activity of a religious or voluntary association, or an event at a place of public entertainment (e.g., movie, play, or sporting event).

(3) At work or traveling directly to or from work and can provide proof of employment upon request.

(4) Is or had been married.

(b) It shall be a defense to prosecution of an operator of an establishment, pursuant to ~~s~~Sections 9-61(1) and (2) of this ~~a~~Article, if the operator of the establishment, or the operator's employees or agents promptly notified the police department that a minor was present on the premises of the establishment during curfew hours and refused to leave.

Sec. 9-63. - Enforcement and pPenalties.

~~(a) Any minor who violates the provisions of subsection 9-61(a) or 9-61(b) of this article shall be subject to being cited for such violation pursuant to applicable statutes, regulations and procedures relating to charging juveniles for juvenile violations. If the minor is not charged with such violation, the officer shall issue a youth field contact report (J-2) documenting the minor's name, address, home telephone number, and age, and the name, address, and home telephone number of the minor's parent or parents. The minor shall thereupon be instructed to proceed immediately to his or her home, or to proceed directly to his or her school, if it is during school hours; or the police officer may transport the minor to the minor's school if it is during school hours; or the police officer may transport the minor to the minor's home or to the police station where the minor will be detained for the purpose of contacting a parent of the minor to pick up the minor. The police department shall promptly cause a written notice to be mailed or delivered to the parents of the minor advising of the violation, which notice shall include a copy of the youth field contact report. Such notice shall be mailed to a parent by certified mail, postage prepaid, return receipt requested, or by personal delivery. Such mailing or delivery may be shown by the records of the police department made in the regular course of its business.~~

~~(b) Any parent who shall violate any provision of sections 9-61(3) or 9-61(4) of this article after having received notice of a prior violation occurring within the preceding twelve (12) months, shall be guilty of a misdemeanor which shall be punishable by a fine not to exceed five hundred dollars (\$500.00), or imprisonment not to exceed sixty (60) days, or both. Each violation shall constitute a separate offense.~~

~~(c) Any operator of an establishment and any agents or employees of any operator, who shall violate the provisions of sections 9-61(5) or 9-61(6) of this article shall be guilty of a misdemeanor which shall be punishable by a fine not to exceed five hundred dollars (\$500.00), or imprisonment not to exceed sixty (60) days, or both. Each violation shall constitute a separate offense.~~

(a) Any minor found in violation of the provisions of this Article shall be subject to the following penalties:

1. First Offense: A civil fine of \$250.00 and 10 hours of community service.
2. Second Offense: A civil fine of \$500.00 and 25 hours of community service.
3. Third and Subsequent Offenses: A civil fine of \$1,000.00 and 40 hours of community service.

(b) Parents or legal guardians shall be held civilly liable for any damage(s) caused by their child(ren) in connection with a curfew violation, or for any costs incurred by the City of Laurel in managing the violation, up to \$10,000.00 per incident or occurrence.

In addition, parents or legal guardians of a minor who violate this Article shall be subject to escalating civil penalties as follows:

1. First Offense (by the minor): No fine.
2. Second Offense (by the same minor): A civil fine of \$250.00.
3. Third Offense (by the same minor): A civil fine of \$500.00.
4. Fourth and Subsequent Offenses (by the same minor): A civil fine of \$1,000.00 per occurrence.

(c) Any operator of an establishment and any agents or employees of any operator, who shall violate the provisions of ~~sSections 9-61 or 9-61(2)~~ of this ~~a~~Article shall be guilty of a misdemeanor which shall be punishable by a fine not to exceed five hundred dollars (\$500.00), ~~or imprisonment not to exceed sixty (60) days, or both.~~ Each violation shall constitute a separate offense.

AND, BE IT FURTHER ENACTED AND ORDAINED, that severability is intended throughout and within the provisions of this Ordinance. If any provision, including any exception, part, phrase, or term, or the application thereof to any person or circumstances is held invalid, the application to other persons or circumstances shall not be affected thereby and the validity of this Ordinance in any and all other respects shall not be affected thereby.

AND, BE IT FURTHER ENACTED AND ORDAINED, that this Ordinance shall take effect upon its passage.

PASSED this _____ day of _____, 2026.

ATTEST:

SARA A. GREEN, CPM, MMC
City Clerk

BRENCIS D. SMITH
President of the City Council

APPROVED this _____ day of _____, 2026.

KEITH R. SYDNOR
Mayor



CITY OF LAUREL OFFICE OF THE MAYOR

8103 Sandy Spring Road, Laurel, MD 20707
Phone: 301-725-5300 ext. 2125 • Fax: 301-725-6831

Item 15.

Keith R. Sydnor
Mayor

September 2, 2026

MEMORANDUM

TO: Brencis Smith, Council President
Laurel City Councilmembers
FROM: Mayor Keith R. Sydnor *KS*
SUBJ: Appointment of Emergency Management Department Head

I am writing to formally request the City Council's confirmation of the appointment of the following individual:

- Lauren Thompson

Enclosed with this memorandum, you will find a detailed résumé outlining the appointee's qualifications, accomplishments, and relevant experience. I believe that her professional background aligns seamlessly with the demands of the role.

I kindly request that the City Council confirm this appointment during the next Mayor and City Council meeting scheduled for Monday, September 14, 2026.

If you wish to discuss this appointment further or require additional information, please do not hesitate to contact me.

cc: Christian Pulley, CPM, City Administrator
Nekesha Matlock, Deputy City Administrator
Sara A. Green, CPM, CMC, Clerk to the City Council