

**CITY COUNCIL**

CHRISTINE M. JOHNSON  
At-Large

JAMES KOLE  
First Ward

ADRIAN G. SIMMONS  
First Ward

KYLA M. CLARK  
Second Ward

JEFFREY W. MILLS  
Second Ward

Council meets second and fourth  
Mondays of each month.



**MAYOR AND CITY COUNCIL OF LAUREL**

8103 Sandy Spring Road  
Laurel, Maryland 20707-2502

KEITH R. SYDNOR  
Mayor

CHRISTIAN L. PULLEY, CPM  
City Administrator

TIM MILLER  
Acting Deputy City Administrator

STEPHANIE P. ANDERSON  
City Solicitor

SARA A. GREEN, CPM, MMC  
City Clerk

(301) 725-5300

[www.cityoflaurel.org](http://www.cityoflaurel.org)

**Thirty-Sixth Regular Meeting**

**Mayor and City Council**

**Monday, July 28, 2025**

**6:00 PM**

**Agenda**

**In-Person Meeting**

Watch the meeting on Laurel TV streaming live in your web browser at <https://laureltv.org/watch-live> or locally Laurel TV can be found on Comcast Channel 996 (HD), 71 (SD) or Verizon FiOS Channel 12.

1. Call to Order – Kyla M. Clark, President
2. Pledge of Allegiance to the Flag of the United States of America- Mayor Keith R. Sydnor
3. Roll Call- Sara A. Green, CPM, MMC, City Clerk
4. Approval of Minutes
  - July 2, 2025 Work Session
  - July 14, 2025 Special Work Session
  - July 14, 2025 Regular Meeting
5. Report of the Mayor and City Council
6. Mayoral Appointment
  - Adina Reno      Bicycle and Pedestrian CAC      07/28/2025-07/28/2028
7. General Public Hearing

8. Second Public Hearing with Possible Action on Resolution No. 7-2025- A Resolution of the Mayor and City Council of Laurel, Maryland, Expressing Support for Woodland Job Corps Center and Urging Continued Federal Funding for the Job Corps Program
9. Second Public Hearing with Possible Action on Ordinance No. 2037- An Ordinance of the Mayor and City Council of Laurel, Maryland to Amend Laurel City Code, Chapter 7 "Garbage, Waste, Weeds, Recycling, Etc.," Sections 7-36. Public Education and Enforcement, Section 7-38. Penalties and Adding Section 7-37.1 Notice of Violation and Providing for an Effective Date
10. Second Public Hearing with Possible Action on Ordinance No. 2042- An Ordinance Amending the General Operating Budget and Capital Improvement Program of the Mayor and City Council of Laurel, Maryland, for the Fiscal Year July 1, 2024 through June 30, 2025 and to Provide an Effective Date
11. Bid Recommendation- Pipe Repairs- Van Dusen Road Dam- Department of Public Works
12. Possible Adjournment to Closed Session. The Authority for this Closed Session is contained in the Open Meetings Act General Provisions Section 3-305 (b) (7) to consult with counsel to obtain legal advice and Section 3-305 (b) (13) to comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter regarding an internal operational policy.
13. Adjournment



# CITY OF LAUREL OFFICE OF THE MAYOR

8103 Sandy Spring Road, Laurel, MD 20707  
Phone: 301-725-5300 ext. 2125 • Fax: 301-725-6831

Item 6.

**Keith R. Sydnor**  
Mayor

July 15, 2025

## MEMORANDUM

TO: Kyla Clark, Council President  
Laurel City Councilmembers  
FROM: Keith R. Sydnor, Mayor *KRS*  
SUBJ: Mayoral Appointment

I plan to make the following appointment at the July 28, 2025, Mayor and City Council meeting.

## APPOINTMENT

Adina Reno                      Bicycle and Pedestrian CAC                      07/28/25 – 07/28/28

I look forward to your confirmation of this appointment.

cc: Sara A. Green, CPM, MMC, City Clerk



## CITY OF LAUREL, MARYLAND

### RESOLUTION NO. 7-2025

#### **A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND, EXPRESSING SUPPORT FOR WOODLAND JOB CORPS CENTER AND URGING CONTINUED FEDERAL FUNDING FOR THE JOB CORPS PROGRAM.**

*Sponsored by the Laurel City Council*

**WHEREAS**, the Woodland Job Corps Center, located in Laurel, Maryland, provides vital career and technical education to young adults, equipping them with skills necessary for gainful employment; and

**WHEREAS**, the Center has been instrumental in fostering a skilled workforce that contributes significantly to the local economy and community development; and

**WHEREAS**, the City of Laurel recognizes the importance of the Job Corps program in offering life-changing opportunities to underserved and economically disadvantaged youth across diverse communities; and

**WHEREAS**, recent federal actions have placed the continued operation of the Woodland Job Corps Center in jeopardy, threatening the livelihoods of its students and staff, as well as the economic stability of the region; and

**WHEREAS**, the Mayor and City Council of Laurel acknowledges the positive impact of the Woodland Job Corps Center on the community and the potential adverse effects that its closure would entail.

#### **NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND:**

1. The City of Laurel hereby expresses its strong support for the continued operation and federal funding of the Woodland Job Corps Center.
2. The City of Laurel urges the Governor of Maryland, the Maryland State Legislature, and the Maryland Congressional Delegation to advocate for the preservation and funding of the Job Corps program, recognizing its critical role in workforce development and community enrichment.
3. A copy of this resolution shall be transmitted to the Governor of Maryland, the members of the Maryland State Legislature, and the Maryland Congressional Delegation to convey the City of Laurel's position on this matter.

**AND, BE IT FURTHER RESOLVED**, that this Resolution shall take effect on the date of its adoption.

**ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2025.

**ATTEST:**

\_\_\_\_\_  
**SARA A. GREEN, CPM, MMC**  
City Clerk

\_\_\_\_\_  
**KYLA M. CLARK**  
President of the City Council

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
**KEITH R. SYDNOR**  
Mayor



## CITY OF LAUREL, MARYLAND

### ORDINANCE NO. 2037 (Revised 07/09/2025)

**AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND TO AMEND LAUREL CITY CODE, CHAPTER 7 "GARBAGE, WASTE, WEEDS, RECYCLING, ETC.," SECTION 7-35 "ORGANICS COMPOSTING PROGRAM," SECTION 7-36 "PUBLIC EDUCATION AND ENFORCEMENT," SECTION 7-37 "INSPECTIONS AND INVESTIGATIONS BY CITY," AND SECTION 7-38 "PENALTIES," AND ADDING SECTION 7-37.1 NOTICE OF VIOLATION AND PROVIDING FOR AN EFFECTIVE DATE.**

*Sponsored by Councilman James Kole and Councilman Adrian G. Simmons*

**WHEREAS**, on May 22, 2023, the Mayor and City Council of Laurel, Maryland instituted a mandatory organic recycling program Citywide, with the passage of Ordinance No. 2010 in an effort to realize significant savings in the amount of public funds spent on refuse tipping fees, and for the benefit of the health and welfare of the citizens of the City; and

**WHEREAS**, the City Council has received feedback from residents requesting that warnings or notices of violations be added to the City Code and be followed prior to the enforcement of penalties for such violations; and

**WHEREAS**, the original effective date for the mandatory organic recycling program was set for July 1, 2025 for both residential single-family, townhomes, and multifamily residential properties; and

**WHEREAS**, the City requires additional time to research and implement a cost-effective system for collecting and enforcing mandatory organics recycling for residential condominium properties, where the City provides waste collection either curbside or via a shared waste collection system (such as trash corrals), and therefore desires to extend the effective date for that type of dwelling to July 1, 2026; and

**NOW, THEREFORE BE IT ENACTED AND ORDAINED**, that the City's mandatory organic recycling program for residential dwellings including single-family homes, townhomes, and residential condominium properties where the City provides curbside waste collection will take effect on July 1, 2025, and for residential condominium properties where the City provides waste collection via a shared waste collection system (such as trash corrals), will take effect on July 1, 2026; and

**NOW, THEREFORE, BE IT FURTHER ENACTED AND ORDAINED**, by the Mayor and City Council of Laurel, Maryland that the City Code, Chapter 7 "Garbage, Trash, Weeds, etc." is hereby amended as follows:

## Chapter 7 - GARBAGE, TRASH, WEEDS, ETC.

### ARTICLE I. - IN GENERAL

\* \* \*

#### Sec. 7-35. Organics composting program.

- (a) *Established.* There is hereby established a program for the mandatory separation of “organic” waste, defined as food scraps, food waste, food-soiled papers and green waste, from solid waste collected from residential dwellings including single-family homes, townhomes, or and residential condominium properties where the City provides waste collection either curbside or via a shared waste collection system (such as trash corrals), ~~multifamily residential dwellings, whether the dwellings are owned or rented, including condominiums, in the City.~~ Licensees and owners of residential dwellings including single-family homes, townhomes, and residential condominium properties where the City provides waste collection either curbside or via a shared waste collection system (such as trash corrals), ~~multifamily rental facilities and condominiums~~ shall provide an opportunity for tenants to recycle designated recyclable material in the same manner as solid waste disposal, in a convenient and accessible location with signage. Establishment of such programs shall be approved by the City of Laurel.
- (b) *Separation of materials; use of containers.* All owners and/or tenants of residential dwellings including single-family homes, townhomes, or and multifamily residential dwellings condominium properties where the City provides waste collection either curbside or via a shared waste collection system (such as trash corrals), within the City, ~~including condominiums,~~ shall separate organic materials (as defined herein) from solid waste collection. All organic materials shall be placed in the organics recycling containers provided by the City. The above-described recyclable materials shall be placed at curbside in the same manner as other solid waste and recycling on days specified by the Director of Public Works for collection of such materials
- (c) *Prohibited materials include,* but are not limited to, plastic bags (unless certified as compostable), pet waste (including cat litter), facial or toilet tissue, “recyclables”, solid waste as defined in this section, and other materials prohibited by the Prince George’s County organics composting facility or the City’s Director of Public Works. A full list of non-acceptable items can be found on the organics recycling section of the City’s website.
- (d) *Additional regulations.* The Director of Public Works, with the approval of the City Administrator, is authorized to issue additional regulations as needed to safely and efficiently permit the removal and collection of the organic materials specified in this Section, and to otherwise achieve compliance with the provisions of this Article.

### Sec. 7-36. Public education and enforcement.

- (a) ~~The City Enforcement Official~~ **City Sustainability Manager in conjunction with the Department of Public Works Official, or designee,** shall enforce this Chapter with the goal of maximizing the amount of recyclable materials and organic materials properly segregated by residents of **residential dwellings including single-family homes, townhomes, and condominium properties where the City provides waste collection either curbside or via a shared waste collection system (such as trash corrals),** ~~or multifamily residential dwellings (including condominiums),~~ whether owned or rented, within the City, and correctly delivered to recycling and organics materials processing facilities.
- (b) ~~The City Enforcement Official~~ **City Sustainability Manager, in conjunction with the** ~~and Department of Public Works Official~~ **or designee,** shall conduct the following activities to enforce this Chapter:
- (1) Provide details on the requirements of this Chapter to affected residents of **residential dwellings including single-family homes, townhomes, and condominium properties, where the City provides waste collection either curbside or via a shared waste collection system (such as trash corrals),** ~~and multifamily residential dwellings (including condominiums) whether owned or rented, within the City; and~~
  - (2) Develop and disseminate public education and promotional materials relating to the importance of recycling and organic materials processing, and the availability of recycling and organic materials processing opportunities available to residents of **residential dwellings including single-family homes, townhomes, and condominium properties, where the City provides waste collection either curbside or via a shared waste collection system (such as trash corrals),** ~~and multifamily (including condominiums) whether owned or rented within the City.~~
- (c) Education period for non-compliance. Beginning October 1, 2023 and through December 31, 2025, the City **Sustainability Manager** will conduct inspections, route reviews, waste/recycling evaluations, and compliance reviews, to determine compliance. If the City determines that organic waste and recyclables are not being properly segregated and collected at a certain **residential single-family home, townhome, or a residential condominium property where the City provides curbside waste collection** ~~property,~~ it shall provide educational materials to the owner or tenant (as applicable) of said property, describing its obligations under this ordinance, providing a notice that compliance is required by July 1, 2025 and that violations may be subject to administrative civil penalties starting on December 1, 2025. Except that **the effective date for administrative civil penalties for residential condominium properties where the City provides waste collection via a shared waste collection system (such as trash corrals) is December 1, 2026.**



- (d) ~~The City Enforcement Official~~ **Department of Public Works** will monitor compliance with this Chapter randomly and through compliance reviews, route reviews, and investigation of complaints, ~~and an inspection program.~~

~~The City may issue an official notification to notify regulated entities of its obligations under the ordinance but is not required to do so before enforcement.~~

### **Sec. 7-37. Inspections and investigations by City.**

- (a) ~~The City Enforcement Official~~ **Sustainability Manager and the Department of Public Works Official or designee** ~~is~~ are authorized to conduct street side inspections and investigations, at random or otherwise, of any collection container to confirm compliance with this Chapter. ~~This Section does not authorize any City official to enter the interior of a private residential property for an inspection under this Chapter.~~

#### **Section 7-37.1 Notice of Violation.**

Whenever a violation of Section 7-35 exists, the City of Laurel Department of Public Works Official or designee, is authorized to issue a violation notice notifying the property owner or tenant of the details of the violation. The City Sustainability Manager shall also provide the necessary educational information to the property owner or tenant to aid in the prevention of future violations.

Should a future repeat violation occur at the same property within 30 days, the Department of Public Works Official or designee shall issue a second Notice of Violation indicating the details of the violation and shall also provide the necessary educational information to the property owner or tenant to aid in the prevention of future violations, and shall include notice that if a third violation is found, a municipal infraction citation as specified in Section 7-38. Penalties will be issued.

### **Sec. 7-38. Penalties.**

- (a) The violation of any of the provisions of this Chapter is hereby declared to be a municipal infraction, and not a misdemeanor.
- (b) Any person who violates any section of this Chapter, after issuance of three notices of violation as provided for in Section 7-37.1, shall be guilty of a municipal infraction and shall be subject to a fine of Fifty Dollars (\$50.00) for the first offense, One Hundred Dollars (\$100.00) for the second offense, and One Hundred Fifty dollars (\$150.00) for any subsequent offense. Each day upon which a violation occurs shall be a separate offense. ~~Any City Enforcement Official~~ the Department of Public Works Official or designee shall be authorized to issue municipal infraction citations pursuant to this Chapter.

### **Secs. 7-39—7-40. Reserved.**

**AND, BE IT FURTHER ENACTED AND ORDAINED**, that this Ordinance shall

Underlining indicates new language added.

Strikethroughs indicate language deleted.

\* \* \* Asterisks indicate intervening language and section unchanged.

take effect upon its passage.

**PASSED** this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

**ATTEST:**

\_\_\_\_\_  
**SARA A. GREEN, CPM, MMC**  
City Clerk

\_\_\_\_\_  
**KYLA M. CLARK**  
President of the City Council

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
**KEITH R. SYDNOR**  
Mayor



# CITY OF LAUREL, MARYLAND

Item 10.

## ORDINANCE NO. 2042

### AN ORDINANCE AMENDING THE GENERAL OPERATING BUDGET AND CAPITAL IMPROVEMENT PROGRAM OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND, FOR THE FISCAL YEAR JULY 1, 2024 THROUGH JUNE 30, 2025 AND TO PROVIDE AN EFFECTIVE DATE

*Sponsored by the City Council President at the request of the Administration.*

**WHEREAS**, the FY2025 General Operating Budget and Capital Improvement Program (CIP) was adopted on May 28, 2024 through Ordinance No. 2026, and subsequently amendment through the adoption of Ordinance No. 2029, Ordinance No. 2031, Ordinance No. 2035, Ordinance No. 2036 and Ordinance No. 2039

**WHEREAS**, there are expenditure savings and unanticipated revenues to be appropriated for additional expenditures for City facilities and additional CIP funding, and

**WHEREAS**, the additional CIP funding shall be reauthorized for FY2026, and

**WHEREAS**, an adjustment is made to reflect the financial activities of the Laurel 4<sup>th</sup> of July Committee financial activities, and

**WHEREAS**, an Arbitrage Reserve shall be established with any available funds from the FY2025 debt service budget, and

**WHEREAS**, an adjustment is made to reflect actual ARPA revenues and expenditures for FY2025, and

**WHEREAS**, the Mayor and City Council of Laurel, Maryland are required to amend the FY2025 General Operating Budget and CIP to reflect these changes.

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED**, by the Mayor and City Council of Laurel, Maryland that the General Operating Budget and CIP for the Fiscal Year July 1, 2024 through June 30, 2025 is hereby amended.

#### GENERAL OPERATING BUDGET

<u>REVENUES</u>	AMENDED ORD2039	CHANGES	AMENDED ORD2042
REVENUE SUB-CATEGORY			
4010 - R/E TAX REVENUE	27,384,119		27,384,119

4030 - PERSONAL PROP TAX	1,385,868		1,385,868
4040 - PERSONAL PROP-INT/PENTALTY	40,000		40,000
4050 - LOCAL TAXES	4,650,000		4,650,000
4060 - OTHER LOCAL TAXES	2,047,576		2,047,576
4110 - LICENSES	734,850		734,850
4130 - PERMITS	505,445		505,445
4210 - FEDERAL GRANTS	162,980	920,000	1,082,980
4230 - STATE GRANTS	737,825		737,825
4250 - COUNTY GRANTS	386,642		386,642
4310 - GENERAL GOV'T SERVICE CH	169,797		169,797
4340 - SANITATION SERVICE CHGS	176,000		176,000
4350 - SERVICE CHARGE-HEALTH	10,000		10,000
4370 - FACILITY RENTALS	163,890		163,890
4411 - SWIMMING POOL FEES	124,510		124,510
4413 - RECREATION PROGRAM FEES	82,500		82,500
4415 - P&R ACTIVITY FEES	89,800		89,800
4417 - P&R CONCESSION FEES	22,000		22,000
4430 - SENIOR PROGRAM FEES	15,300		15,300
4620 - POLICE FINES	2,780,600		2,780,600
4630 - CODE ENFORCEMENT FINES	3,250		3,250
4710 - INVESTMENT INTEREST	117,000		117,000
4720 - RENTAL INCOME	18,963		18,963
4730 - CONTRIBUTIONS/DONATIONS	600		600
4740 - SALE OF PROPERTY	14,500		14,500
4750 - MISC REFUNDS AND REBATES	86,780		86,780
4761 - POLICE ACCT RECEIPTS	45,000	40,000	85,000
4790 - OTHER MISC REVENUES	453,203	5,044	458,247
4840 - FUND TRANSFER	1,188,247		1,188,247

**TOTAL REVENUES**

**\$43,597,245      \$965,044      \$44,562,289**

**EXPENDITURES**  
**DEPARTMENT**

	<b>AMENDED ORD2039</b>	<b>CHANGES</b>	<b>AMENDED ORD2042</b>
201 - CITY COUNCIL	122,513		122,513
205 - CLERK TO THE COUNCIL	243,333		243,333
210 - MAYOR	649,079	(10,000)	639,079
215 - CITY ADMINISTRATOR	679,268		679,268
220 - ELECTIONS	17,445	10,000	27,445
225 - BUDGET & PERSONNEL SVCS	1,230,403		1,230,403
235 - COMMUNICATIONS	701,304		701,304
240 - ECONOMIC & COMMUNITY DEV	1,032,943		1,032,943
244 - SUSTAINABILITY PROGRAMS	62,532		62,532
250 - INFORMATION TECHNOLOGY	2,860,863		2,860,863
270 - COMMUNITY PROMOTION	158,787	5,044	163,831
280 - GROUNDS MAINTENANCE	945,518		945,518
281 - JOSEPH R. ROBISON - LAUREL MUNICIPAL CENTER	177,616	20,000	197,616
284 - PUBLIC WORKS FACILITY	128,126	16,000	144,126
285 - ROBERT J. DIPIETRO COMMUNITY CENTER	168,869	20,000	188,869
286 - ARMORY COMMUNITY CENTER	104,561	4,000	108,561
287 - LAUREL MUSEUM	13,000	7,000	20,000
288 - GUDE LAKEHOUSE	31,000	1,300	32,300
289 - MAIN ST. POOL MAINTENANC	82,670	2,900	85,570
290 - LPD FACILITY	312,121	14,500	326,621
291 - GREENVIEW DR REC COMPLEX	47,180	2,100	49,280

292 - P&R MAINTENANCE FACILITY	47,750	1,400	49,150
293 - GUDE HOUSE	73,841	(15,000)	58,841
294 - CRAIG A. MOE LAUREL MULTISERVICE CENTER	262,371	(74,200)	188,171
301 - POLICE	13,069,424	40,000	13,109,424
320 - FIRE MARSHAL & PERMIT SV	861,358		861,358
325 - OFFICE OF EMERGENCY MGT	728,452		728,452
326 - CRAIG A. MOE LAUREL MULTISERVICE CENTER PROGRAMS	563,417		563,417
401 - PUBLIC WORKS ADMIN	691,207		691,207
410 - AUTOMOTIVE MAINTENANCE	1,180,819		1,180,819
415 - WASTE COLLECTION	1,196,135		1,196,135
420 - RECYCLING	353,009		353,009
425 - HIGHWAYS & STREETS MAINT	1,272,735		1,272,735
430 - SNOW REMOVAL	198,155	(75,000)	123,155
435 - STREET LIGHTING	268,970		268,970
440 - ENGINEERING&TECH SERVICES	253,898		253,898
445 - TRAFFIC ENGINEERING	156,637		156,637
450 - TREE MANAGEMENT	99,781		99,781
501 - PARKS & RECREATION ADMIN	877,205		877,205
505 - RECREATION	525,256		525,256
510 - MAIN ST POOL PROGRAMS	287,053		287,053
515 - ROBERT J. DIPIETRO COMMUNITY CENTER	328,708		328,708
520 - GREENVIEW DR PROGRAMS	129,133		129,133
525 - ARMORY COMMUNITY CTR PROG	214,021		214,021
530 - YOUTH SERVICES BUREAU	256,996		256,996
535 - GUDE LAKEHOUSE PROGRAMS	25,598		25,598
550 - SENIOR SERVICES	275,021		275,021
650 - PRINCIPAL	1,595,527		1,595,527
651 - INTEREST	81,438		81,438
652 - RETIREMENT	2,369,530		2,369,530
654 - PROPERTY INSURANCE	526,251		526,251
655 - BONDING INSURANCE	27,000		27,000
656 - EMPLOYEE INSURANCE	4,018,467		4,018,467
657 - MISC FINANCING USES	511,789	100,000	611,789
658 - SPECIAL TAXING DISTRICT	300,000		300,000
659 - ARPA USE		920,000	920,000
810 - EMPLOYEE TRAINING	187,091	(25,000)	162,091
820 - EMPLOYEE TUITION	14,071		14,071
<b>TOTAL EXPENDITURES</b>	<b>\$43,597,245</b>	<b>\$965,044</b>	<b>\$44,562,289</b>

**CAPITAL IMPROVEMENT PROGRAM**

PROJECT	AMENDED ORD2039	CHANGES	AMENDED ORD2042
ALL OTHER PROJECTS	\$30,609,610		\$30,609,610
ARCHIVE FILING SYSTEM	0	25,000	25,000
VAN DUSEN DAM IMPROVEMENTS	100,000	75,000	175,000
<b>TOTAL CIP</b>	<b>\$30,709,610</b>	<b>\$100,000</b>	<b>\$30,809,610</b>

**AND, BE IT FURTHER ENACTED AND ORDAINED,** that this Ordinance shall take effect on the date of its passage.

**PASSED** this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

**ATTEST:**

\_\_\_\_\_  
**SARA A. GREEN, CPM, MMC**  
City Clerk

\_\_\_\_\_  
**KYLA M. CLARK**  
President of the City Council

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
**KEITH R. SYDNOR**  
Mayor



**MAYOR AND CITY COUNCIL OF LAUREL**  
**DEPARTMENT OF PUBLIC WORKS**

Item 11.

305-307 First Street • Laurel, Maryland 20707 (301) 725-0088

<http://www.cityoflaurel.org> • email – [dpw@laurel.md.us](mailto:dpw@laurel.md.us) Fax (301) 498-5266

June 13, 2025

**MEMORANDUM**

To: Mayor Keith R. Sydnor  
Council President Kyla M. Clark  
Laurel City Councilmembers

Thru: Timothy Miller, Acting Deputy City Administrator

From: Thomas Helms, Acting Director of Public Works

Subject: Bid Recommendation - Pipe Repairs at Van Dusen Road Dam (MD Dam No. 615)

The Department of Public Works is requesting approval for awarding the contract for Pipe Repairs at Van Dusen Road Dam (MD Dam No. 615).

**Project Scope:**

This project focuses on critical infrastructure improvements to the Van Dusen Rd Dam structure. Key initiatives include the rehabilitation of concrete cracks and deterioration in the north and south RCP pipes, brick replacements, and structural repairs to the north and south towers. These structural enhancements, coupled with proposed sediment control and stormwater management solutions, will result in a more robust and efficient dam, representing a significant long-term investment for the City.

**Bid Results:**

The Department of Public Works has solicited public bids for this project, resulting in the receipt of nine (4) submissions. A formal bid opening was conducted on June 9, 2025, at 10:00 a.m., in the Council Chambers. The submitted bids, ranked from lowest to highest, are as follows:

- |  |                |
|--|----------------|
| 1. SFMS, LLC. -----                                | \$196,613.80 * |
| 2. Atlantic Restoration & Waterproofing, Inc.----- | \$352,720.00   |
| 3. Mar-Allen Concrete Products, Inc.-----          | \$403,459.00   |
| 4. Triangle Contracting, LLC. -----                | \$458,500.00   |

\*Apparent Low Bidder and the Bidder is a certified MDOT MBE (Minority Business Enterprise) firm.



**MAYOR AND CITY COUNCIL OF LAUREL**  
**DEPARTMENT OF PUBLIC WORKS**

Item 11.

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305-307 First Street • Laurel, Maryland 20707 (301) 725-0088

<http://www.cityoflaurel.org> • email – [dpw@laurel.md.us](mailto:dpw@laurel.md.us) Fax (301) 498-5266

**Funding:**

Funding for this project is available through the Adopted FY2026 Capital Improvement Program – Van Dusen Road Dam Improvements and Ordinance No. 2042.

**Recommendation:**

It is recommended that the contract for this project be awarded to SFMS LLC, from Bethesda, MD, for their bid of **\$196,613.80**, with the contingency of an additional \$19,661.20 for a total of **\$216,275.00**.

Should you have any questions or desire further information, please contact Thomas Helms, Acting Director at 301-725-0088, extension 3205.

**Reviewed:**

*S. Michele Saylor*

S. Michele Saylor, Director  
Department of Budget and Personnel Services

*7/8/2025*

Date

cc: Christian L. Pulley, CPM, City Administrator



**CITY COUNCIL**

CHRISTINE M. JOHNSON  
At-Large

JAMES KOLE  
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Council meets second and fourth  
Mondays of each month.

**MAYOR AND CITY COUNCIL OF LAUREL**

8103 Sandy Spring Road  
Laurel, Maryland 20707-2502

KEITH R. SYDNOR  
Mayor

CHRISTIAN L. PULLEY, CPM  
City Administrator

TIM MILLER  
Acting Deputy City Administrator

STEPHANIE P. ANDERSON  
City Solicitor

SARA A. GREEN, CPM, MMC  
City Clerk

(301) 725-5300

[www.cityoflaurel.org](http://www.cityoflaurel.org)

**PUBLIC NOTICE**

Issued: July 21, 2025

The Mayor and City Council of Laurel will Possibly Adjourn to Closed Session during their regular meeting on **Monday, July 28, 2025** to be held in-person at the Joseph R. Robison Laurel Municipal Center Council Chamber at **6:00 pm**.

The Authority for this Closed Session is contained in the Open Meetings Act General Provisions Section 3-305 (b) (7) to consult with counsel to obtain legal advice and Section 3-305 (b) (13) to comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter regarding an internal operational policy.

Sara A. Green, CPM, MMC  
City Clerk