

**CITY COUNCIL**

CHRISTINE M. JOHNSON  
At-Large

JAMES KOLE  
First Ward

ADRIAN G. SIMMONS  
First Ward

KYLA CLARK  
Second Ward

JEFFREY W. MILLS  
Second Ward

Council meets second and fourth  
Mondays of each month.



KEITH R. SYDNOR  
Mayor

CHRISTIAN L. PULLEY, CPM  
City Administrator

JOANNE HALL BARR  
Deputy City Administrator

STEPHANIE P. ANDERSON  
City Solicitor

SARA A. GREEN, CPM, CMC  
City Clerk

(301) 725-5300

[www.cityoflaurel.org](http://www.cityoflaurel.org)

**MAYOR AND CITY COUNCIL OF LAUREL**

8103 Sandy Spring Road  
Laurel, Maryland 20707-2502

**Mayor and City Council Work Session**

**Wednesday, March 5, 2025**

**6:00 PM**

**Agenda (Revised 03/04/2025)**

**Virtual Meeting**

Watch the meeting on Laurel TV streaming live in your web browser at <https://laureltyv.org/watch-live> or locally Laurel TV can be found on Comcast Channel 996 (HD), 71 (SD) or Verizon FiOS Channel 12.

1. Call to Order – Kyla M. Clark, President
2. Fleet Acquisition- 2025 Ford E-350 Service Body- Department of Public Works
3. Bid Recommendation- Automated Speed Enforcement Camera Program Contract- Laurel Police Department
4. Ordinance No. 2039- An Ordinance Amending the General Operating Budget and Capital Improvement Program of the Mayor and City Council of Laurel, Maryland, for the Fiscal Year July 1, 2024 through June 30, 2025 and to Provide an Effective Date
5. Ordinance No. 2040- An Ordinance of the Mayor and City Council of Laurel, Maryland Amending Laurel City Code Chapter 16 “Taxation”, Article I, Section 16-10 “Elderly and Veteran Tax Credit Program” and Providing An Effective Date
6. ~~Charter Resolution No.182- A Charter Resolution to Amend the Charter of the City of Laurel, Maryland, by Amending Article 300, Government, and Specifically, Amending Section 320, Clerk to the City Council, Deputy Clerk~~
7. Adjournment



**MAYOR AND CITY COUNCIL OF LAUREL  
DEPARTMENT OF PUBLIC WORKS**

305-307 First Street • Laurel, Maryland 20707 (301) 725-0088

<http://www.cityoflaurel.org> • email – [dpw@laurel.md.us](mailto:dpw@laurel.md.us) Fax (301) 498-5266

February 18, 2025

**MEMORANDUM**

TO: Mayor Keith R. Sydnor  
President Kyla Clark  
Laurel City Councilmembers  
THRU: Joanne Barr, Deputy City Administrator *JHB*  
FROM: Timothy Miller, Director, Public Works  
SUBJ: Fleet Acquisition – 2025 Ford E-350 Service Body

The Department of Public Works is requesting approval for the purchase of a 2025 Ford E-350 Service Body for the Department of Parks and Recreation.

**Specifications:**

This Department solicited several quotes including from vendors on state and county contracts. The accepted quote is from the Baltimore County contract #0004504 with Apple Ford of Columbia Maryland.

The quotes were as follows:

- Apple Ford of Columbia - \$62,500
- Upper Marlboro Ford - \$67,500
- Bob Bell Ford of Glen Burnie - \$69,900

**Funding:**

Funding for this equipment is provided for in the FY2025 Adopted CIP Fleet Replacement Program. The cost for this vehicle is \$62,500 and this new addition will increase the fleet.

**Recommendation:**

It is recommended that the purchase of this vehicle for a total cost of \$62,500 from Apple Ford of Columbia.

Should you have any questions or desire further information, please contact Timothy Miller at (301) 725-0088, extension 3206.

**Reviewed for funding:**

*Michele Saylor*  
\_\_\_\_\_  
S. Michele Saylor, Director  
Department of Budget and Personnel Services

*2/18/2025*  
\_\_\_\_\_  
Date

cc: Christian Pulley, CPM, City Administrator



# LAUREL POLICE DEPARTMENT

811 Fifth Street • Laurel, Maryland 20707

Russell E. Hamill, III  
Chief of Police

February 10, 2025

## MEMORANDUM

TO: Mayor Keith R. Sydnor  
Council President Kyla Clark  
Laurel City Councilmembers

VIA: Joanne Barr, Deputy City Administrator

FROM: Russell E. Hamill, III, Chief of Police

SUBJ: Automated Speed Enforcement Camera Program Contract

The Laurel Police Department (LPD) is respectfully requesting permission to sign an agreement regarding Automated Enforcement Camera Program services (for speed enforcement) within the City of Laurel. We are requesting to “ride” on the agreement between our current vendor, Altumint, and Calvert County, Maryland, as is permissible under City policy. This agreement has been extensively reviewed by the City Solicitor, Department of Police personnel, as well as the Department of Budget and Personnel Services, and is believed to be the best option for our speed enforcement program at this time. The contract between the parties effectively addresses our program needs and allows for a seamless continuation of the current program, which we have been pleased with since the current vendor purchased our original vendor and assumed responsibility for the program/contract.

### Specifications:

The Laurel Automated Enforcement Program, regarding speed enforcement, is respectfully requesting to “ride” the current Calvert County contract for speed enforcement services. The contract includes a flat fee per site for the maintenance of the equipment and issuing and mailing the citations.

### Funding:

The costs associated with the program are paid from the proceeds of the paid citations issued prior to distribution of the remainder to the City.

### Recommendation:

It is recommended that the Mayor and City Council approve the continuation of the Automated Speed Enforcement Program with Altumint, via the Calvert County contract, per the provisions provided within that agreement.

Washington (301) 498-0092  
Baltimore (410) 792-0137  
Fax (301) 498-8003  
TDD (301) 498-7735



# LAUREL POLICE DEPARTMENT

811 Fifth Street • Laurel, Maryland 20707

Item 3.

Should you have any questions or desire further information, please contact me at (301) 498-0092, Extension 1130.

**REVIEWED:**

*Michele Saylor*

**Michele Saylor, Director**  
**Department of Budget and Personnel Services**

*2/24/2025*

**Date**

Cc: Christian Pulley, City Administrator

Washington (301) 498-0092  
Baltimore (410) 792-0137  
Fax (301) 498-8003  
TDD (301) 498-7735



# CITY OF LAUREL, MARYLAND

## ORDINANCE NO. 2039

### AN ORDINANCE AMENDING THE GENERAL OPERATING BUDGET AND CAPITAL IMPROVEMENT PROGRAM OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND, FOR THE FISCAL YEAR JULY 1, 2024 THROUGH JUNE 30, 2025 AND TO PROVIDE AN EFFECTIVE DATE

*Sponsored by the City Council President at the request of the Administration.*

**WHEREAS**, the FY2025 General Operating Budget and Capital Improvement Program (CIP) was adopted on May 28, 2024 through Ordinance No. 2026, and subsequently amended through Ordinance No. 2029, Ordinance No. 2031, Ordinance No. 2035, and Ordinance No. 2036, and

**WHEREAS**, Charter Resolution No. 180 was approved on January 27, 2025 with an effective date of March 18, 2025 dissolving the Department of Community Resources and Emergency Management; and creating the Department of Emergency Management and the Department of Human Services, and

**WHEREAS**, the adopted FY2025 General Operating Budget department references shall be revised to reflect the changes due to the approval of Charter Resolution No. 180, and

**WHEREAS**, a transfer shall be made of available CIP street project funds for the purpose of funding other street projects, and

**WHEREAS**, additional funding is needed for the Council Chambers broadcast equipment, and

**WHEREAS**, certain corrections are needed to the Employee Training and Tuition budgets, and

**WHEREAS**, the Mayor and City Council of Laurel, Maryland are required to amend the FY2025 General Operating Budget and CIP to reflect these changes.

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED**, by the Mayor and City Council of Laurel, Maryland that the General Operating Budget and CIP for the Fiscal Year July 1, 2024 through June 30, 2025 is hereby amended.

**GENERAL OPERATING BUDGET**

<b>REVENUES</b>	<b>AMENDED ORD2036</b>	<b>CHANGE</b>	<b>AMENDED ORD2039</b>
<b>REVENUE SUB-CATEGORY</b>			
4010 - R/E TAX REVENUE	\$27,384,119		\$27,384,119
4030 - PERSONAL PROP TAX	1,385,868		1,385,868
4040 - PERSONAL PROP-INT/PENTALTY	40,000		40,000
4050 - LOCAL TAXES	4,650,000		4,650,000
4060 - OTHER LOCAL TAXES	2,047,576		2,047,576
4110 - LICENSES	734,850		734,850
4130 - PERMITS	505,445		505,445
4210 - FEDERAL GRANTS	162,980		162,980
4230 - STATE GRANTS	737,825		737,825
4250 - COUNTY GRANTS	386,642		386,642
4310 - GENERAL GOV'T SERVICE CH	169,797		169,797
4340 - SANITATION SERVICE CHGS	176,000		176,000
4350 - SERVICE CHARGE-HEALTH	10,000		10,000
4370 - FACILITY RENTALS	163,890		163,890
4411 - SWIMMING POOL FEES	124,510		124,510
4413 - RECREATION PROGRAM FEES	82,500		82,500
4415 - P&R ACTIVITY FEES	89,800		89,800
4417 - P&R CONCESSION FEES	22,000		22,000
4430 - SENIOR PROGRAM FEES	15,300		15,300
4620 - POLICE FINES	2,780,600		2,780,600
4630 - CODE ENFORCEMENT FINES	3,250		3,250
4710 - INVESTMENT INTEREST	117,000		117,000
4720 - RENTAL INCOME	18,963		18,963
4730 - CONTRIBUTIONS/DONATIONS	600		600
4740 - SALE OF PROPERTY	14,500		14,500
4750 - MISC REFUNDS AND REBATES	86,780		86,780
4761 - POLICE ACCT RECEIPTS	45,000		45,000
4790 - OTHER MISC REVENUES	453,203		453,203
4840 - FUND TRANSFER	1,188,247		1,188,247
<b>TOTAL REVENUE</b>	<b>\$43,597,245</b>	<b>\$0</b>	<b>\$43,597,245</b>

<b>EXPENDITURES</b>	<b>AMENDED ORD2036</b>	<b>CHANGE</b>	<b>AMENDED ORD2039</b>
<b>DEPARTMENT</b>			
201 - CITY COUNCIL	\$122,513		\$122,513
205 - CLERK TO THE COUNCIL	243,333		243,333
210 - MAYOR	649,079		649,079
215 - CITY ADMINISTRATOR	679,268		679,268
220 - ELECTIONS	17,445		17,445
225 - BUDGET & PERSONNEL SVCS	1,230,403		1,230,403
235 - COMMUNICATIONS	701,304		701,304
240 - ECONOMIC & COMMUNITY DEV	1,032,943		1,032,943
244 - SUSTAINABILITY PROGRAMS	62,532		62,532
250 - INFORMATION TECHNOLOGY	2,860,863		2,860,863

Underlining indicates new language added.  
~~Strikethroughs indicate language deleted.~~  
 \* \* \* Asterisks indicate intervening language and section unchanged.

270 - COMMUNITY PROMOTION	184,287		184,287
280 - GROUNDS MAINTENANCE	945,518		945,518
281 - JOSEPH R. ROBISON - LAUREL MUNICIPAL CENTER	177,616		177,616
284 - PUBLIC WORKS FACILITY	128,126		128,126
285 - ROBERT J. DIPIETRO COMMUNITY CENTER	168,869		168,869
286 - ARMORY COMMUNITY CENTER	104,561		104,561
287 - LAUREL MUSEUM	13,000		13,000
288 - GUDE LAKEHOUSE	31,000		31,000
289 - MAIN ST. POOL MAINTENANC	82,670		82,670
290 - LPD FACILITY	312,121		312,121
291 - GREENVIEW DR REC COMPLEX	47,180		47,180
292 - P&R MAINTENANCE FACILITY	47,750		47,750
293 - GUDE HOUSE	73,841		73,841
294 - CRAIG A. MOE LAUREL MULITSERVICE CENTER	262,371		262,371
301 - POLICE	13,069,424		13,069,424
320 - FIRE MARSHAL & PERMIT SV	861,358		861,358
<u>325 - DEPARTMENT OF EMERGENCY MGT</u>	702,952		702,952
<u>326 - DEPT OF HUMAN SERVICES - CRAIG A. MOE LMSC - PROGRAMS</u>	563,417		563,417
401 - PUBLIC WORKS ADMIN	691,207		691,207
410 - AUTOMOTIVE MAINTENANCE	1,180,819		1,180,819
415 - WASTE COLLECTION	1,196,135		1,196,135
420 - RECYCLING	353,009		353,009
425 - HIGHWAYS & STREETS MAINT	1,272,735		1,272,735
430 - SNOW REMOVAL	198,155		198,155
435 - STREET LIGHTING	268,970		268,970
440 - ENGINEERING&TECH SERVICES	253,898		253,898
445 - TRAFFIC ENGINEERING	156,637		156,637
450 - TREE MANAGEMENT	99,781		99,781
501 - PARKS & RECREATION ADMIN	877,205		877,205
505 - RECREATION	525,256		525,256
510 - MAIN ST POOL PROGRAMS	287,053		287,053
515 - ROBERT J. DIPIETRO COMMUNITY CENTER	328,708		328,708
520 - GREENVIEW DR PROGRAMS	129,133		129,133
525 - ARMORY COMMUNITY CTR PROG	214,021		214,021
<u>530 - DEPT OF HUMAN SERVICES - LAUREL HELPING HANDS</u>	256,996		256,996
535 - GUDE LAKEHOUSE PROGRAMS	25,598		25,598
550 - SENIOR SERVICES	275,021		275,021
650 - PRINCIPAL	1,595,527		1,595,527
651 - INTEREST	81,438		81,438
652 - RETIREMENT	2,369,530		2,369,530
654 - PROPERTY INSURANCE	526,251		526,251
655 - BONDING INSURANCE	27,000		27,000
656 - EMPLOYEE INSURANCE	4,018,467		4,018,467
657 - OTHER MISC FINANCING USES	511,789		511,789
658 - SPECIAL TAXING DISTRICT	-0-		200,000
810 - EMPLOYEE TRAINING	194,591	(7,500)	187,091
820 - EMPLOYEE TUITION	6,571	7,500	14,071
			<hr/>
<b>TOTAL EXPENDITURES</b>	<b>\$43,597,245</b>		<b>\$43,597,245</b>

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**CAPITAL IMPROVEMENT PROGRAM**

<b>PROJECT</b>	<b>AMENDED ORD2035</b>	<b>CHANGES</b>	<b>AMENDED ORD2039</b>
ALL OTHER PROJECTS	\$28,903,139		\$28,903,139
MORTON PLACE	28,010	55,000	83,010
STANLEY PLACE	33,305	115,000	148,305
EIGHTH STREET	214,930	100,000	314,930
LITTLE MONTGOMERY ST	51,100	6,454	57,554
CARROLL AVE PARK AVE	425,000	(178,289)	246,711
	247,100	(151,456)	95,644
CAMBRIDGE CIRCLE	285,500	(170,073)	115,427
SIDEWALKS	110,799	136,239	247,038
CURB AND GUTTER	65,727	87,125	152,852
COUNCIL CHAMBERS	330,000	15,000	345,000
<b>TOTAL CIP</b>	<b>\$30,694,610</b>	<b>\$15,000</b>	<b>\$30,709,610</b>

**AND, BE IT FURTHER ENACTED AND ORDAINED**, that this Ordinance shall take effect on the date of its passage.

**PASSED** this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

**ATTEST:**

\_\_\_\_\_  
**SARA A. GREEN, CPM, CMC**  
City Clerk

\_\_\_\_\_  
**KYLA M. CLARK**  
President of the City Council

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
**KEITH R. SYDNOR**  
Mayor

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# CITY OF LAUREL, MARYLAND

## ORDINANCE NO. 2040

### AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND AMENDING LAUREL CITY CODE CHAPTER 16 "TAXATION", ARTICLE I, SECTION 16-10 "ELDERLY AND VETERAN TAX CREDIT PROGRAM" AND PROVIDING AN EFFECTIVE DATE.

*Sponsored by Councilman Adrian G. Simmons.*

**WHEREAS**, in accordance with Section 9-258 "Elderly Individuals and Veterans", of the Tax Property Article of the Annotated Code of Maryland, the Mayor and City Council of Laurel, Maryland passed Ordinance No. 1927 on January 10, 2018; and

**WHEREAS**, the Mayor and City Council of Laurel, Maryland amended Laurel City Code Chapter 16 "Taxation", Article I, Section 16-10 "Elderly and Veteran Tax Credit Program", with the passage of Ordinance No. 2003, in accordance with amendments made by the State of Maryland effective June 1, 2020; and

**WHEREAS**, in 2022 the State of Maryland amended Section 9-258, "Elderly Individuals and Veterans" of the Tax Property Article of the Annotated Code of Maryland to remove the time limit for providing the tax credit of five (5) years, and authorizing municipalities in the State to set the duration of providing the tax credit; and

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED**, by the Mayor and City Council of Laurel, Maryland that Laurel City Code Chapter 16 "Taxation", Article I, Section 16-10 "Elderly and Veteran Tax Credit Program", shall be and hereby is amended as follows:

#### **Sec. 16-10. - Elderly and veteran tax credit program.**

(a) As authorized by the provisions of Ann. Code of Md., Tax-Property Article, § 9-258, the eCity shall allow a property tax credit against Ccity real property taxes imposed on a dwelling located within the corporate limits of the Ccity that is owned by an eligible individual, as that term is defined below. For purposes of this section a "dwelling" has the meaning stated in Ann. Code of Md., Tax-Property article, § 9-105, "Homestead Property Tax Credit.

(b) Eligibility. An individual is eligible to receive a real property tax credit if:

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\* \* \* Asterisks indicate intervening language and section unchanged.

- (1)(i) The individual is at least sixty-five (65) years old;
- (ii) The individual is at least sixty-five (65) years old and is a retired member of the uniformed services of the United States as defined in 10 U.S.C., Section 101, the military reserves, or the National Guard;
- (iii) The individual is a surviving spouse, who is at least sixty-five (65) years old and has not remarried, of a retired member of the uniformed services of the United States as defined in 10 U.S.C., Section 101, the military reserves, or the National Guard;
- (iv) The individual is an active duty, retired, or honorably discharged member of the uniformed services of the United States as defined in 10 U.S.C., Section 101, the military reserves, or the National Guard, and has a service-connected disability; or
- (v) The individual is a surviving spouse of an individual described in subsection (iv) of this section, and who has not remarried.

(2) With regard to the dwelling for which a property tax credit is sought, an eligible individual, as described in subsection (b)(1) above:

- (i) Has lived in the same dwelling for at least the preceding ten (10) years;
- (ii) The dwelling is located within the corporate limits of the Ccity; and
- (iii) ~~The dwelling has a maximum assessed value of five hundred thousand dollars (\$500,000.00) at the time the individual first applies for the credit, a maximum value that shall increase annually on July 1 of each year by the lesser of:~~ **The first \$500,000.00 of assessed value of a dwelling shall be eligible for application of the credit. This amount shall increase annually on July 1 of each year by the lesser of:**
- A. The Consumer Price Index (CPI) for the preceding calendar year; or
- B. Three (3) percent.

(3) The property for which the tax credit is sought shall be inspected prior to approval to assure that the property complies with all city property maintenance codes.

(c) Amount and duration of credit. The credit allowed under this section shall be twenty (20) percent of the Ccity property tax imposed on the ~~dwelling~~ **eligible assessed value of the dwelling**. The credit shall be granted each year ~~for a period of up to five (5) years,~~ as long as the individual remains eligible for the credit - to include remaining an owner and occupying the dwelling, and the dwelling remains in compliance with the Ccity's property maintenance code. Should the individual receiving the credit become

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~~\*\*\* Asterisks indicate intervening language and section unchanged.~~

ineligible for the credit (by sale of the property or otherwise), or the dwelling to which the tax credit applies fails to comply with the Ccity's property maintenance codes, the tax credit shall be revoked.

\* \* \*

**AND, BE IT FURTHER ENACTED AND ORDAINED**, that this Ordinance shall take effect on the date of its passage.

**PASSED** this \_\_\_ day of \_\_\_\_\_, 2025.

**ATTEST:**

\_\_\_\_\_  
**SARA A. GREEN, CPM, CMC**  
City Clerk

\_\_\_\_\_  
**KYLA M. CLARK**  
President of the City Council

**APPROVED** this \_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
**KEITH R. SYDNOR**  
Mayor

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