

CITY COUNCIL

CHRISTINE M. JOHNSON
At-Large

ADRIAN G. SIMMONS
First Ward

JAMES KOLE
First Ward

KYLA CLARK
Second Ward

JEFFREY W. MILLS
Second Ward

Council meets second and fourth
Mondays of each month.



MAYOR AND CITY COUNCIL OF LAUREL

8103 Sandy Spring Road
Laurel, Maryland 20707-2502

KEITH R. SYDNOR
Mayor

CHRISTIAN L. PULLEY, CPM
City Administrator

JOANNE HALL BARR
Deputy City Administrator

STEPHANIE P. ANDERSON
City Solicitor

SARA A. GREEN, CPM, CMC
City Clerk

(301) 725-5300

www.cityoflaurel.org

**WORK SESSION
MAYOR AND CITY COUNCIL OF LAUREL
MONDAY, SEPTEMBER 4, 2024
6:00 PM
IN-PERSON
MINUTES**

The work session convened in the Council Chamber of the Joseph R. Robison Laurel Municipal Center at approximately 6:00 pm with Council President James Kole presiding. Councilwoman Kyla Clark, Councilwoman Christine M. Johnson, Councilman Jeffrey W. Mills, and Councilman Adrian G. Simmons. There were zero (0) members of the public in attendance.

The following staff members were also present: Christian L. Pulley, CPM, City Administrator, Joanne Hall Barr, Deputy City Administrator, Sara A. Green, CPM, CMC, City Clerk, Bill Bailey, Director, Department of Parks and Recreation, James Cornwell-Shiel, Director, Department of Information Technology, Chief Russell Hamill, LPD, Tim Miller, Director, Department of Public Works, S. Michele Saylor, Director, Department of Budget and Personnel Services, Danny Selby, Director, Department of the Fire Marshal and Permit Services, Chrissy Cornwell, Director, Department of Community Resources and Emergency Management, Deputy Chief Mark Plazinski, Monta L. Burrough, Acting Director, Department of Economic and Community Development and Stephanie P. Anderson, City Solicitor.

Mayor Sydnor entered the meeting at approximately 6:07 pm.

Agenda Item No. 2 was a presentation by Department of Public Works Director Tim Miller, and Ms. Kelly Kosino, Century Engineering regarding the Van Dusen Road Roadway Improvement Project. Ms. Kosino presented a PowerPoint presentation that has been made an official part of this record. Mr. Miller and Ms. Kosino answered various questions from the Council. Mr. Miller explained that the presentation was of the design plan and that individual bids for different phases of the proposed work would go before the Mayor and City Council for approval at later intervals.

Agenda Item No. 3 was Ordinance No. 2029- An Ordinance Amending the General Operating Budget and Capital Improvement Program of the Mayor and City Council of Laurel, Maryland, for Fiscal Year July 1, 2024 through June 30, 2025 and to Provide an Effective Date. Budget and Personnel

Services Director S. Michele Saylor presented the proposed ordinance for the first FY2025 budget amendment. The Council agreed to Introduce and hold the First Public Hearing on the proposed ordinance at the September 9, 2024 regular meeting.

Next, Agenda Item No. 4 was a Bid Recommendation for Fourth and Fifth Street Roadway Improvements. Department of Public Works Director Tim Miller presented the bid recommending that the Mayor and City Council award it to E&R Services, Inc. from Lanham, Maryland in the amount of \$210,000.00. The Council agreed to move the bid forward to the September 9, 2024 regular meeting.

Agenda Item No. 5 was the Bid Recommendation for Compton Avenue Alleyway Improvements. Department of Public Works Director Tim Miller presented the bid recommending that it be awarded to SFMA, LLC., from Gaithersburg, Maryland in the amount of \$80,000.00. The Council agreed to move the bid forward to the September 9, 2024 regular meeting.

Agenda Item No. 6 was the Bid Recommendation for Virginia Manor Court right-of-way improvements. Director Tim Miller, Department of Public Works presented the bid recommending it be awarded to E&R Services, Inc. of Lanham, Maryland in the amount of \$131,000.00. The Council agreed to move the bid forward to the September 9, 2024 regular meeting.

The next agenda item was a Purchase Requisition for Rehrig Vision Service Verification Hardware/Software. Sustainability Manager Michele Blair presented the request and recommended approval of the purchase in the amount of \$113,700.00. The Council agreed to consider the purchase at the September 9, 2024 regular meeting.

The final agenda item was a Subaward Agreement for a Hazard Mitigation Grant to replace back-up generators with high efficiency state-of-the art gas-powered generators at five (5) critical City facilities including:

- Joseph R. Robison Laurel Municipal Center
- Barkman-Kaiser Public Safety Complex
- Fairall Foundry Public Works Complex
- Parks and Recreation Maintenance Facility
- Laurel Armory Anderson and Murphy Community Center

Chrissy Cornwell, Director, Department of Community Resources and Emergency Management presented the item noting that the request was for approval of the City's 10% cost share of the FEMA grant for Phase I of the project in the amount of \$25,831.50. The Council agreed to move the item to the September 9, 2024 regular meeting.

There being no further business the meeting was adjourned at approximately 7:19 pm.

Approved:



Sara A. Green, CPM, CMC
City Clerk

Date:

September 23, 2024

CITY COUNCIL

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At-Large

ADRIAN G. SIMMONS
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www.cityoflaurel.org

Mayor and City Council Work Session

Wednesday, September 4, 2024

6:00 PM

Agenda

IN-PERSON

Watch the meeting on Laurel TV streaming live in your web browser at <https://laurelvtv.org/watch-live> or locally Laurel TV can be found on Comcast Channel 996 (HD), 71 (SD) or Verizon FiOS Channel 12.

1. Call to Order - James Kole, President
2. Van Dusen Road Roadway Improvement Project-Department of Public Works with a Presentation by Century Engineering
3. Ordinance No. 2029- An Ordinance Amending the General Operating Budget and Capital Improvement Program of the Mayor and City Council of Laurel, Maryland, for Fiscal Year July 1, 2024 through June 30, 2025 and to Provide an Effective Date
4. Bid Recommendation- Fourth and Fifth Street Roadway Improvements- Department of Public Works
5. Bid Recommendation- Compton Avenue Alley Improvements- Department of Public Works
6. Bid Recommendation- Virginia Manor Court Street Improvements- Department of Public Works
7. Purchase Requisition- Rehrig Vision Service Verification Hardware/Software- Environmental Programs
8. Bid Recommendation- Back-up Generator Replacement Project Phase I- Department of Community Resources and Emergency Management
9. Adjournment

Mayor and City Council Attendance Record

Work Session

September 4, 2024 6:00 pm **In-Person**

Call to Order: 6:00 PM

Meeting Ended: 7:19pm Members of the Public:

[Signature]

- Christian L Pulley Joanne Barr Ana Navarro Bill Bailey Chrissy Cornwell Natalie Williams
- James Cornwell-Shiel Tim Miller Chief Russell Hamill S. Michele Saylor Danny Selby
- Stephanie Anderson Mark Plazinski Monta Burrough, Acting Director, ECD

Roll Call

- Councilman Simmons Councilwoman Johnson Councilman Mills
 - Councilwoman Clark President Kole Mayor Sydnor
- Entered meeting at 6:07pm*



CITY OF LAUREL, MARYLAND

ORDINANCE NO. 2029

AN ORDINANCE AMENDING THE GENERAL OPERATING BUDGET AND CAPITAL IMPROVEMENT PROGRAM OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND, FOR THE FISCAL YEAR JULY 1, 2024 THROUGH JUNE 30, 2025 AND TO PROVIDE AN EFFECTIVE DATE

Sponsored by the City Council President at the request of the Administration.

WHEREAS, the FY2025 General Operating Budget and Capital Improvement Program (CIP) was adopted on May 28, 2024 through Ordinance No. 2026, and

WHEREAS, there are savings realized in certain CIP projects which are proposed to be allocated to other projects, and

WHEREAS, the Mayor and City Council of Laurel, Maryland are required to amend the FY2025 General Operating Budget and CIP to reflect these changes.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED, by the Mayor and City Council of Laurel, Maryland that the General Operating Budget and CIP for the Fiscal Year July 1, 2024 through June 30, 2025 is hereby amended.

GENERAL OPERATING BUDGET

<u>REVENUES</u>	FY2025 ADOPTED
<u>REVENUE SUB-CATEGORY</u>	
4010 - R/E TAX REVENUE	\$27,384,119
4030 - PERSONAL PROP TAX	1,385,868
4040 - PERSONAL PROP-INT/PENTALTY	40,000
4050 - LOCAL TAXES	4,650,000
4060 - OTHER LOCAL TAXES	2,047,576
4110 - LICENSES	734,850
4130 - PERMITS	505,445
4210 - FEDERAL GRANTS	162,980
4230 - STATE GRANTS	737,825
4250 - COUNTY GRANTS	286,642
4310 - GENERAL GOV'T SERVICE CH	169,797
4340 - SANITATION SERVICE CHGS	176,000
4350 - SERVICE CHARGE-HEALTH	10,000
4370 - FACILITY RENTALS	163,890
4411 - SWIMMING POOL FEES	124,510
4413 - RECREATION PROGRAM FEES	82,500
4415 - P&R ACTIVITY FEES	89,800
4417 - P&R CONCESSION FEES	22,000
4430 - SENIOR PROGRAM FEES	15,300
4620 - POLICE FINES	2,780,600
4630 - CODE ENFORCEMENT FINES	3,250
4710 - INVESTMENT INTEREST	117,000
4720 - RENTAL INCOME	18,963

4730 - CONTRIBUTIONS/DONATIONS	600
4740 - SALE OF PROPERTY	14,500
4750 - MISC REFUNDS AND REBATES	86,780
4761 - POLICE ACCT RECEIPTS	45,000
4790 - OTHER MISC REVENUES	453,203
4840 - FUND TRANSFER	988,247

TOTAL REVENUE	\$43,297,245
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<u>EXPENDITURES</u>	FY2025
DEPARTMENT	ADOPTED
201 - CITY COUNCIL	\$122,513
205 - CLERK TO THE COUNCIL	243,333
210 - MAYOR	649,079
215 - CITY ADMINISTRATOR	679,268
220 - ELECTIONS	17,445
225 - BUDGET & PERSONNEL SVCS	1,230,403
235 - COMMUNICATIONS	701,304
240 - ECONOMIC & COMMUNITY DEV	1,032,943
244 - SUSTAINABILITY PROGRAMS	62,532
250 - INFORMATION TECHNOLOGY	2,860,863
270 - COMMUNITY PROMOTION	158,787
280 - GROUNDS MAINTENANCE	945,518
281 - JOSEPH R. ROBISON - LAUREL MUNICIPAL CENTER	177,616
284 - PUBLIC WORKS FACILITY	128,126
285 - ROBERT J. DIPIETRO COMMUNITY CENTER	168,869
286 - ARMORY COMMUNITY CENTER	104,561
287 - LAUREL MUSEUM	13,000
288 - GUDE LAKEHOUSE	31,000
289 - MAIN ST. POOL MAINTENANC	82,670
290 - LPD FACILITY	312,121
291 - GREENVIEW DR REC COMPLEX	47,180
292 - P&R MAINTENANCE FACILITY	47,750
293 - GUDE HOUSE	73,841
294 - CRAIG A. MOE LAUREL MULTISERVICE CENTER MAINT.	262,371
301 - POLICE	13,069,424
320 - FIRE MARSHAL & PERMIT SV	861,358
325 - OFFICE OF EMERGENCY MGT	728,452
326 - CRAIG A. MOE LAUREL MULTISERVICE CENTER PROGRAMS	463,417
401 - PUBLIC WORKS ADMIN	691,207
410 - AUTOMOTIVE MAINTENANCE	1,180,819
415 - WASTE COLLECTION	1,196,135
420 - RECYCLING	353,009
425 - HIGHWAYS & STREETS MAINT	1,272,735
430 - SNOW REMOVAL	198,155
435 - STREET LIGHTING	268,970
440 - ENGINEERING&TECH SERVICES	253,898
445 - TRAFFIC ENGINEERING	156,637
450 - TREE MANAGEMENT	99,781
501 - PARKS & RECREATION ADMIN	877,205

Underlining indicates new language added.

~~Strikethroughs indicate language deleted.~~

* * * Asterisks indicate intervening language and section unchanged.

505 - RECREATION	525,256
510 - MAIN ST POOL PROGRAMS	287,053
515 - ROBERT J. DIPIETRO COMMUNITY CENTER	328,708
520 - GREENVIEW DR PROGRAMS	129,133
525 - ARMORY COMMUNITY CTR PROG	214,021
530 - YOUTH SERVICES BUREAU	256,996
535 - GUDE LAKEHOUSE PROGRAMS	25,598
550 - SENIOR SERVICES	275,021
650 - PRINCIPAL	1,895,527
651 - INTEREST	93,227
652 - RETIREMENT	2,369,530
654 - PROPERTY INSURANCE	526,251
655 - BONDING INSURANCE	27,000
656 - EMPLOYEE INSURANCE	4,018,467
657 - MISC FINANCIAL USES	0
658 - SPECIAL TAXING DISTRICT	300,000
659 - AMERICAN RESCUE PLAN PROG	0
810 - EMPLOYEE TRAINING	194,591
820 - EMPLOYEE TUITION	6,571

TOTAL EXPENDITURES **\$43,297,245**

	ADOPTED ORD2026	CHANGE	AMENDED ORD
<u>CAPITAL IMPROVEMENT PROGRAM</u>			
TOTAL FUNDING - OTHER PROJECTS	\$29,924,486		\$29,924,486
EMERGENCY REPAIRS	71,300	(12,000)	59,300
VIRGINIA MANOR CT	122,000	12,000	134,000
TOTAL AMENDED FUNDING	\$30,117,786	\$0	\$30,117,786

AND, BE IT FURTHER ENACTED AND ORDAINED, that this Ordinance shall take effect on the date of its passage.

PASSED this _____ day of _____, 2024.

Underlining indicates new language added.

~~Strikethroughs indicate language deleted.~~

* * * Asterisks indicate intervening language and section unchanged.

ATTEST:

SARA A. GREEN, CPM, CMC
City Clerk

JAMES KOLE
President of the City Council

APPROVED this _____ day of _____, 2024.

KEITH R. SYDNOR
Mayor

 Underlining indicates new language added.
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* * * Asterisks indicate intervening language and section unchanged.



MAYOR AND CITY COUNCIL OF LAUREL
DEPARTMENT OF PUBLIC WORKS

305-307 First Street • Laurel, Maryland 20707 (301) 725-0088

<http://www.cityoflaurel.org> • email – dpw@laurel.md.us Fax (301) 498-5266

August 5, 2024

MEMORANDUM

To: Mayor Keith R. Sydnor
 Council President James Kole
 Laurel City Councilmembers

Thru: Joanne Hall Barr, Deputy City Administrator *JHB*

From: Tim Miller, Director of Public Works

Subject: Bid Recommendation - 4th and 5th Street Improvements

The Department of Public Works is requesting approval for Construction Project LA 24-004, 4th and 5th Street Improvements.

Project Scope

This project includes the milling and overlay, repair of concrete sidewalk, pedestrian ramps, concrete curbing, and striping and roadway signage of 4th Street from Main Street to Montgomery Street and 5th Street from Main Street to Gorman Avenue in the City of Laurel, Maryland.

Bid Results

At a sealed bid opening at 10:00 AM, on July 31, 2024, the City received a total of six (6) bids for this project. The bids received ranging from lowest to highest are as follows as were read aloud:

1. E & R Services	\$191,269.25
2. Ross Contracting	\$226,274.00
3. Espina Paving, Inc.	\$237,865.25
4. American Asphalt Paving Co.	\$241,868.75
5. ECM Corp.	\$281,105.00
6. Vino Construction, LLC	\$373,786.59

Funding

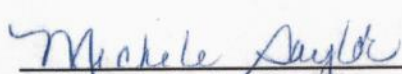
Funding for this project is provided in the Adopted FY2025 CIP, 4th Street Improvement Project and 5th Street Improvement Project.

Recommendation

It is recommended that the contract for this project be awarded to E & R Services, Inc. a Minority Business Enterprise (MBE), Disadvantaged Business Enterprise (DBE), and Small Business Enterprise (SBE), from Lanham, MD, 20706, for their bid of \$191,269.25, with an additional contingency of \$18,730.75, for a total of \$210,000.00. E & R Services, Inc. has previously completed projects for the city.

Should you have any questions or desire further information, please contact Timothy Miller, Director at 301-725-0088, extension 3206.

Financial Review:



S. Michele Saylor, Director
Department of Budget and Personnel Services

8/16/2024
Date

cc: Christian L. Pulley, CPM, City Administrator



MAYOR AND CITY COUNCIL OF LAUREL
DEPARTMENT OF PUBLIC WORKS

305-307 First Street • Laurel, Maryland 20707 (301) 725-0088

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August 6, 2024

MEMORANDUM

To: Mayor Keith R. Sydnor
Council President James Kole
Laurel City Councilmembers

Thru: Joanne Hall Barr, Deputy City Administrator *JHB*

From: Tim Miller, Director of Public Works

Subject: Bid Recommendation - Compton Alley

The Department of Public Works is requesting approval for Construction Project LA 25-001, Compton Alley Street Improvements.

Project Scope

This project includes the construction of new concrete aprons, sidewalks, curbing and 8" and 12" thick reinforced concrete alley, 10' wide, with a portion being of stamped concrete. The work will take place between Compton Avenue and Talbott Avenue, running in the rear of 600-608 4th Street in the City of Laurel, Maryland.

Bid Results

At a sealed bid opening at 10:00 AM, on August 1, 2024, the City received a total of six (6) bids for this project. The bids received ranging from lowest to highest are as follows as were read aloud:

- | | |
|-----------------------------|--------------|
| 1. SFMS, LLC | \$72,550.75 |
| 2. E & R Services, Inc. | \$77,717.00 |
| 3. Olney Masonry Corp. | \$92,445.00 |
| 4. Espina Paving, Inc. | \$116,696.25 |
| 5. INL Construction, LLC | \$149,084.00 |
| 6. Patton Construction, Co. | \$175,878.00 |

Funding

Funding for this project is provided for in the Adopted FY2025 CIP, Compton Alley Improvement Project.

Recommendation

It is recommended that the contract for this project be awarded to SFMA, LLC a Minority Business Enterprise (MBE), Disadvantaged Business Enterprise (DBE), and Small Business Enterprise (SBE), from Beechcraft Avenue, Gaithersburg, Maryland., for their bid of \$72,550.75, with an additional contingency of \$7,449.25, for a total of \$80,000.00. SFMS, LLC. has previously completed projects for the City.

Should you have any questions or desire further information, please contact Timothy Miller, Director at 301-725-0088, extension 3206.

Financial Review:

S. Michele Saylor

S. Michele Saylor, Director
Department of Budget and Personnel Services

Date

cc: Christian L. Pulley, CPM, City Administrator



MAYOR AND CITY COUNCIL OF LAUREL
DEPARTMENT OF PUBLIC WORKS

305-307 First Street • Laurel, Maryland 20707 (301) 725-0088

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August 6, 2024

MEMORANDUM

To: Mayor Keith Sydnor
 Council President James Kole
 Laurel City Councilmembers

Thru: Joanne Hall Barr, Deputy City Administrator *JHB*

From: Tim Miller, Director of Public Works

Subject: Bid Recommendations for Virginia Manor Court

The Department of Public Works is requesting approval for Construction Project LA 24-005, Virginia Manor Court Street Improvements.

Project Scope

This project includes the milling and overlay, placement of a Geotextile fabric, repair of concrete sidewalk, pedestrian ramps, concrete curbing, and striping for Virginia Manor Court in the City of Laurel, Maryland.

Bid Results

At a sealed bid opening at 10:00 AM, on July 31, 2024, the City received a total of six (6) bids for this project. The bids received ranging from lowest to highest are as follows as were read aloud:

1.	E & R Services	\$119,367.50
2.	SFMS, LLC	\$121,845.00
3.	American Asphalt Paving Co.	\$132,202.25
4.	Espina Paving, Inc.	\$145,585.00
5.	Ross Contracting, Inc.	\$151,045.00
6.	ECM Corp.	\$177,725.00

Funding

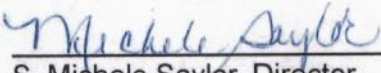
Funding for this project is provided in the Amended FY2025 CIP, Virginia Manor Court Street Improvement Project.

Recommendation

It is recommended that the contract for this project be awarded to E & R Services, Inc. a Minority Business Enterprise (MBE), Disadvantaged Business Enterprise (DBE), and Small Business Enterprise (SBE), from Lanham, MD, 20706, for their bid of \$119,367.50, with an additional contingency of \$11,632.50, for a total of \$131,000. E & R Services, Inc. has previously completed projects for the city.

Should you have any questions or desire further information, please contact Timothy Miller, Director at 301-725-0088, extension 3206.

Financial Review:



S. Michele Saylor, Director
Department of Budget and Personnel Services

8/21/2024
Date

cc: Christian L. Pulley, CPM, City Administrator



**MAYOR AND CITY COUNCIL OF LAUREL
OFFICE OF THE CITY ADMINISTRATOR
ENVIRONMENTAL PROGRAMS**

8103 Sandy Spring Road • Laurel, Maryland 20707 (301) 725-5300 extension 2203
www.cityoflaurel.org • email – GREENLIVING@LAUREL.MD.US Fax (301) 490-5068

August 19, 2024

MEMORANDUM

TO: Mayor Keith R. Sydnor
Council President James Kole
Laurel City Councilmembers

THRU: Joanne Hall Barr, Deputy City Administrator *JHB*

FROM: Michele Blair, Sustainability Manager *MB*

SUBJ: Purchase – Rehrig Vision Service Verification Hardware/Software

As part of the City's commitment to long-term sustainability, the Mayor and City Council passed Ordinance No. 2010, which established the organics composting program and defined compliance of collection and provided an effective date.

Education and Outreach as well as compliance is based on accurate reporting of collections and areas of compliance that need to be addressed. The Rehrig Vision Service Verification Hardware and Software is an addition to the existing Vision Inventory Software and will enable the City to gather data on city-wide collections, provide the collection crews with a means to safely and effectively report such issues, accurately manage the City's assets (trash/recycling and composting carts) and enable the Sustainability Division to provide focused educational information to residents.

Background:

The vendor for this purchase is Rehrig Pacific Company, under **Omina/US Communities contract pricing (Contract #00254)**. Rehrig Pacific is a sole source vendor for the vision-based service verification platform supporting the current inventory system used by the City – Vision Software. The hardware can be mounted on multiple vehicles to accommodate new vehicles or vehicles that are out of service as necessary.

Specifications:

One-time cost \$99,300.00

- a. Vision RFID Reader – quantity 8 units for all trash/recycling and composting vehicles. Verifies location and type of collection using the built-in RFID tags on the collection carts.
- b. Observation Panel Kit – quantity 8 for all trash/recycling and composting vehicles. Allows the driver to report issues and flags them for staff review.
- c. RFID Reader Camera – quantity 8 – allows for picture of the address and allows staff to customize outreach and education.

Bid Recommendation – Rehrig Vision Service Verification

August 16, 2024

Page 2 of 2

Software cost for 8 trucks -- \$14,400/year.

- a. Web-based collection data tracking, service verification reporting, live vehicle location, truck and route details in map center.

Funding:

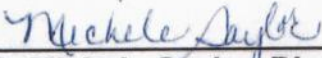
Funding for this purchase is provided in the Adopted FY2025 CIP - Environmental Programs Project.

Recommendation:

It is recommended that the City approve one-time purchase of the Rehrig Vision Service Verification Hardware (\$99,300) and provide for one year of the software costs (\$14,400) for a total purchase of \$113,700.

Should you have any questions or desire further information, please contact Michele Blair at 301-725-5300 extension 2203.

Reviewed for funding:



S. Michele Saylor, Director
Department of Budget and Personnel Services

8/19/2024
Date



**MAYOR AND CITY COUNCIL OF LAUREL
DEPARTMENT OF COMMUNITY RESOURCES & EMERGENCY MANAGEMENT**

**8103 Sandy Spring Road • Laurel, Maryland 20707 (301) 725-5300 x2232
<http://www.cityoflaurel.org> • ccornwell@laurel.md.us**

August 15, 2024

MEMORANDUM

TO: Honorable Keith R. Sydnor
Mayor

Honorable James Kole
Council President

Laurel City Councilmembers

THRU: Joanne Barr *JAB*
Deputy City Administrator

FROM: Christina L. Cornwell, CPM, CEM *CLC*
Director/Emergency Manager

SUBJ: Subaward Agreement for Hazard Mitigation Grant

The Department of Community Resources and Emergency Management (CREM) is requesting approval of a subaward agreement between the City of Laurel and the Maryland Department of Emergency Management (MDEM) regarding a reimbursable hazard mitigation grant for emergency back-up generators.

Background:

The emergency back-up generator project will consist of replacing aging diesel-powered generators with high efficiency state-of-the-art natural gas-powered generators at five (5) critical facilities.

Joseph R. Robinson Laurel Municipal Center
8103 Sandy Spring Road
Laurel, MD 20707

Barkman-Kaiser Public Safety Complex (Police Department)
3811 Fifth Street
Laurel, MD 20707

Fairall Foundry Public Works Complex
305-307 1st Street
Laurel, MD 20707

Parks & Recreation Maintenance Facility
7705 Old Sandy Spring Road
Laurel, MD 20707

Laurel Armory Anderson & Murphy Community Center
422 Montgomery Street
Laurel, MD 20707



MAYOR AND CITY COUNCIL OF LAUREL
DEPARTMENT OF COMMUNITY RESOURCES & EMERGENCY MANAGEMENT

8103 Sandy Spring Road • Laurel, Maryland 20707 (301) 725-5300 x2232
<http://www.cityoflaurel.org> • ccornwell@laurel.md.us

This project will be completed in two (2) phases. Phase 1 will consist of an electrical assessment and coordination with Baltimore Gas and Electric on any required gas service upgrades. Phase 2 is slated for the construction and installation of the generators.

Funding:

Funding for this project has been approved in the FY2025 Capital Improvement Projects (CIP) – Hazard Mitigation Project. The Federal Emergency Management Agency (FEMA) has approved phase 1 of this project at \$245,399.25. This grant is a 90% Federal share and 10% non-Federal share. Therefore, the City's cost share for phase 1 of the project is \$25,831.50.

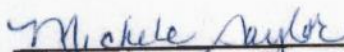
	Federal Share	Non- Federal Share	Total Share
Project Costs	\$232,483.50(90%)	\$25,831.50(10%)	\$258,315.00
Subrecipient Management Costs	\$12,915.75(100%)	\$0.00 (0 %)	\$12,915.75
Total	\$245,399.25	\$25,831.50	\$271,230.75

Recommendation:

It is recommended that the City Council and Mayor approve this subaward to proceed with phase 1 of the back-up generator project.

Should you have any questions, please contact Christina Cornwell at 301-725-5300 x2232 or ccornwell@laurel.md.us.

Reviewed for funding:



S. Michele Saylor, Director
Department of Budget and Personnel Services

8/19/2024

Date

cc: Christian L. Pulley, CPM
 City Administrator

Michele Saylor
 Director – Budget and Personnel Services

Bill Bailey
 Director – Parks and Recreation

James Cornwell-Shiel
 Director – Information Technology

Pat Haag
 Risk Manager

Attachment