

CITY COUNCIL

BRENCIS D. SMITH
At-Large

JAMES KOLE
First Ward

ADRIAN G. SIMMONS
First Ward

KYLA M. CLARK
Second Ward

JEFFREY W. MILLS
Second Ward

Council meets second and fourth
Mondays of each month.



KEITH R. SYDNOR
Mayor

CHRISTIAN L. PULLEY, CPM
City Administrator

NEKESA MATLOCK
Deputy City Administrator

STEPHANIE P. ANDERSON
City Solicitor

SARA A. GREEN, CPM, MMC
City Clerk

(301) 725-5300

www.cityoflaurel.org

MAYOR AND CITY COUNCIL OF LAUREL

8103 Sandy Spring Road

Laurel, Maryland 20707-2502

**SPECIAL WORK SESSION
MAYOR AND CITY COUNCIL OF LAUREL**

MONDAY, JANUARY 12, 2026

5:00 PM

**VIRTUAL MEETING
MINUTES**

The special work session convened via Zoom at approximately 5:00 pm with Council President Brencis D. Smith presiding. Councilwoman Kyla M. Clark, Councilman James Kole, Councilman Jeffrey W. Mills, Councilman Adrian G. Simmons and Mayor Keith R. Sydnor were present. There was one (1) member of the public in attendance.

The following staff members were also present: Christian L. Pulley, CPM, City Administrator, Nekesa Matlock, Deputy City Administrator, Sara A. Green, CPM, MMC, City Clerk, Bill Bailey, Director, Department of Parks and Recreation, Chrissy Cornwell, Director, Department of Emergency Management, Crystal Hypolite, Chief of Staff to the Mayor, Marchelle LeBlanc, Director, Department of Human Services, Jay Meashey, Director, Department of Economic and Community Development, S. Michele Saylor, Director, Department of Budget and Personnel Services, Danny Selby, Director, Department of the Fire Marshal and Permit Services, James Cornwell-Shiel, Director, Department of Information Technology, Natalie Williams, Director, Department of Communications, Tommy Helms, Assistant Director, Department of Public Works, Mark Plazinski, Deputy Chief of Police, Stephanie P. Anderson, City Solicitor, and Larry N. Taub, Esquire, Legal Counsel.

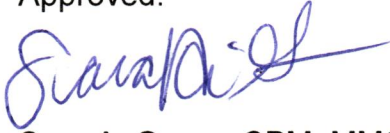
Agenda Item No. 2 was a Bid Recommendation for Ten (10) Additional Axon Fleet 3 Systems for Police Vehicles- Department of Information Technology. James Cornwell-Shiel, Director, Department of Information Technology presented the bid recommending that it be awarded to Axon Enterprise, Inc. of Scottsdale, Arizona in the amount of \$103,357.40. The Council agreed to move the item forward to the Regular Meeting scheduled for the same evening at 6:00 pm.

Agenda Item No. 3 was Ordinance No. 2052- An Ordinance of the Mayor and City Council of Laurel, Maryland to Amend Laurel City Code, Chapter 11, "Planning and Development, "Article III, "Affordable Housing Program," Section 11-53, "For Sale Affordable Housing" to Update and Supplement the For Sale Housing Requirements and Providing for an Effective Date. Ms. Green presented edits she made to the draft Ordinance (see attached draft dated 01/08/2026). Larry N. Taub, Legal Counsel, presented additional clarifying edits that he had made to the draft ordinance (same draft as referenced above)

requested by the Council during the January 7, 2026 Work Session. The Council agreed to move the item forward to the regular meeting scheduled for the same evening at 6:00 pm.

There being no further business, the meeting was adjourned at approximately 5:13 pm.

Approved:

A handwritten signature in blue ink, appearing to read "Sara A. Green", with a long horizontal flourish extending to the right.

Sara A. Green, CPM, MMC
City Clerk

Date: February 9, 2026

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Special Work Session

Monday, January 12, 2026

5:00 PM **Note Special Start Time**

Agenda

Virtual Meeting

Watch the meeting on Laurel TV streaming live in your web browser at <https://laurelvtv.org/watch-live> or locally Laurel TV can be found on Comcast Channel 996 (HD), 71 (SD) or Verizon FiOS Channel 12.

1. Call to Order – Brencis D. Smith, Council President
2. Bid Recommendation- 10 Additional Axon Fleet 3 Systems for Police Vehicles- Department of Information Technology
3. Ordinance No. 2052- An Ordinance of the Mayor and City Council of Laurel, Maryland to Amend Laurel City Code, Chapter 11, "Planning and Development, "Article III, "Affordable Housing Program," Section 11-53, "For Sale Affordable Housing" to Update and Supplement the For Sale Housing Requirements and Providing for an Effective Date
4. Adjournment

Mayor and City Council Attendance Record

Special Work Session

January 12, 2026 5:00 pm

Virtual Meeting

Call to Order: 5:00pm Meeting Ended: 5:13pm Members of the Public: 1

Christian L Pulley Nekesa Matlock Bill Bailey Chrissy Cornwell
 Chief Russell Hamill Crystal Hypolite James Cornwell-Shiel Marchelle LeBlanc
 Jay Meashey absent Tim Miller S. Michele Saylor Danny Selby Natalie Williams
 Stephanie Anderson Larry Taub, Esquire, Legal Counsel Mark Plazinski Tommy Heims,
Assistant Director,
DPW

Mayor and Councilmembers Attendance

Councilwoman Clark Councilman Kole Councilman Mills
 Councilman Simmons President Smith Mayor Sydnor



**MAYOR AND CITY COUNCIL OF LAUREL
DEPARTMENT OF INFORMATION TECHNOLOGY**

8103 Sandy Spring Road • Laurel, Maryland 20707 (301) 725-5300 extension 2240

<http://www.cityoflaurel.org> • email – jcornwell-shiel@laurel.md.us Fax (301) 490-5068

January 8, 2026

MEMORANDUM

TO: Keith R. Sydnor, Mayor
Brencis D. Smith, Council President
City Council Members
VIA: Nekesa Matlock, Deputy City Administrator
FROM: James A. Cornwell-Shiel, Chief Information Officer

SUBJ: Bid Recommendation – 10 Additional Axon Fleet 3 Systems

In December 2023 the Laurel Police Department entered a 5-year contract with Axon for their Fleet 3 camera system. The Fleet 3 system links with our officers' tasers, body cameras, and various in-car system (sirens, speed monitors, crash sensors, etc) to ensure that every angle of police interactions is recorded for safety and transparency.

The Police Department is completing the replacement of their patrol vehicles this Spring, and 10 additional Axon Fleet 3 systems are required to outfit the full contingent of patrol vehicles. The contract for these 10 new Fleet 3 systems will be co-termed with the remaining 3 years of our existing 5-year Axon Fleet 3 contract.

SPECIFICATIONS:

The contract includes Axon's Technology Assurance Plan, covering maintenance, support, and upgrades to new hardware during the contract period (if applicable). The contract also includes licensing for secure, unlimited cloud video evidence storage and retention for each camera. The cloud evidence storage includes critical chain of custody audit reporting as well as simple video redaction, export, and sharing mechanisms for proper and secure evidence handling, transfer, and retrieval.

FUNDING:

This purchase will be co-termed with the remaining 3 years of our existing 5-year Axon Fleet 3 contract. The total cost is \$103,357.40, under Sourcewell Contract #010720-AXN. Funding is provided in the adopted FY2026 CIP Information Technology Project - IT Police Technology. The vendor is Axon Enterprise, Inc. of Scottsdale, Arizona.

RECOMMENDATION:

It is recommended the Council award a 3-year co-termed addition to the existing Axon Fleet 3 contract to Axon Enterprise for the Sourcewell contract price of \$103,357.40.

Should you have any questions or desire further information, please contact me at extension 2240.

Reviewed for funding:

S. Michele Saylor

S. Michele Saylor, Director
Department of Budget and Personnel Services

1/9/2026

Date

cc: Christian L. Pulley, CPM, City Administrator
Sara A. Green, CMC, Clerk to the City Council



CITY OF LAUREL, MARYLAND

Item 3.

ORDINANCE NO. 2052 *(As of 01/08/2026)*

Sara Green- City Clerk added/edited language

Larry Taub- Added Language

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND TO AMEND LAUREL CITY CODE, CHAPTER 11, "PLANNING AND DEVELOPMENT," ARTICLE III, "AFFORDABLE HOUSING PROGRAM," SECTION 11-53, "FOR SALE AFFORDABLE HOUSING" TO UPDATE AND SUPPLEMENT THE FOR SALE HOUSING REQUIREMENTS AND PROVIDING FOR AN EFFECTIVE DATE.

Sponsored by the President at the request of the Administration.

WHEREAS, the Mayor and City Council desire to promote for sale affordable housing in the City; and

WHEREAS, the Mayor and City Council originally provided provisions to establish for sale affordable housing in the City with the passage of Ordinance No. 2018 on October 23, 2023; and

WHEREAS, the Mayor and City Council has determined that it is necessary to clarify some of the existing provisions of Laurel City Code Section 11-53. For sale affordable housing, that were established in Ordinance No. 2018, and to provide additional provisions to Section 11-53 to ensure that the City is achieving its housing goals and meeting the needs of those who cannot afford market rate housing; and

WHEREAS, the original intent of the Mayor and City Council in approving Ordinance No. 2018, specifically, regarding the calculation of the base sales price of the units, was that the sales price of each for sale affordable dwelling unit be at least thirty percent (30%) less than the base price of the comparable models of the market rate dwelling units within said development or subdivision; and

NOW, THEREFORE, BE IT ENACTED AND ORDAINED, by the Mayor and City Council of Laurel, Maryland that the Laurel City Code, Chapter 11, "Planning and Development," Article III, "Affordable Housing Program," Section 11-53, "For sale affordable housing," is hereby amended as follows:

1

Underlining indicates new language added.

~~Strikethroughs indicate language deleted.~~

* * * Asterisks indicate intervening language and section unchanged.

Sec.11-53. For ~~S~~ale ~~A~~ffordable ~~H~~ousing.

a. For residential developments that include a minimum of ~~twenty (20)~~twenty (20)~~thirty (30)~~thirty (30)~~forty (40)~~forty (40)~~fifty (50)~~fifty (50) single-family detached, townhouse, and/or condominium dwelling units ~~(with condominiums being created either in a townhouse or a multi-family building), and also~~ residential portions of mixed-use developments that include the same type and minimum number of dwelling units, eight (8) percent of the total number of dwelling units ~~(with any fractional amount rounded up)~~ shall be developed, ~~built,~~ and sold as affordable housing. If the development is constructed in phases, each phase of the development shall include its proportionate share of affordable units, unless otherwise agreed to in writing by the City's Department of Economic and Community Development.

i. ~~The sole exception to Subsection a. above shall be any residential development within the City that is zoned M-X-T, includes more than 250 dwelling units as described above, and which had a Final Site and Landscape Plan approved by the City's Planning Commission during Calendar Year 2025, for which a minimum of six percent (6%) of the total for sale residential units shall be developed, built and sold as affordable housing, as otherwise set forth within this Section.~~

b. Eligibility for any affordable dwelling unit shall be a household income ~~of no greater than eighty percent (80%) of the Area Median Income ("AMI") for Prince George's County no greater than sixty (60) percent of the median income in Prince George's County,~~ adjusted for household size, as determined annually by ~~the Federal Housing and Urban Development measure for the "Washington-Arlington-Alexandria, DC-VA-MD HUD Metro FMR Area" Maryland Department of Housing and Community Development.~~

c. The ~~affordable sales price of each required affordable dwelling unit shall not exceed thirty (30) percent~~ be at least thirty percent (30%) below the established market-rate sales price of a dwelling unit of the same or similar model type. For example, if the market-rate sales price of a particular model dwelling unit within a development is five hundred thousand dollars (\$500,000), the affordable sales price for the comparable model dwelling unit shall be no more than three hundred fifty thousand dollars (\$350,000). ~~median price of each similar unit type in the development at the time a~~

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* * * Asterisks indicate intervening language and section unchanged.

~~contract for any such affordable unit is entered into.~~

- d. Affordable dwelling units shall be interspersed throughout the development, and the location of all lots to contain an affordable unit shall be shown on the Preliminary Plan of Subdivision for the development and approved through that process. No lot containing an affordable unit shall be adjacent to a lot containing any other affordable unit, although any lot upon which an affordable unit is constructed may be located directly across a street from another lot containing an affordable unit, or may back directly upon a lot containing another affordable unit across rear yards or common areas.
- e. All affordable units must be at least 80% of the size of the smallest base model of market unit rates within the same development (based on interior square footage). Additionally, no affordable unit shall be located on a lot that is significantly smaller or shaped much differently (as determined by the Planning Commission) from lots upon which market rate units are located within the development.
- f. The exterior of each affordable unit shall be similar in architecture, materials, color, and all other exterior design features from those of market rate units, within the development, so that they are virtually indistinguishable visually from the market rate units.
- g. The number of bedrooms and bathrooms within each affordable unit shall be no less than the number of bedrooms and bathrooms in the smallest base model of the market rate units within the development. The residents of each affordable unit shall have full and equal access to all amenities within the development as do the residents of each market rate unit.
- h. No affordable unit may be used for rental purposes during the covenant period described in paragraph (i) below.
- i. ~~as a rental unit.~~ All affordable dwelling units in a development shall remain so for a period of thirty (30) years ~~in perpetuity~~, and this shall be reflected in a declaration of covenants, consistent with the requirements set forth within Subsection k, below, and said declaration that shall run with the land and shall bind the applicant, ~~and as~~ signee, mortgagee, subsequent purchasers,

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or any of their successors or assigns, and said declaration of covenants shall be recorded among the land records of Prince George's County, Maryland. Should the affordable dwelling unit be resold within the 30-year period, the sale price shall be constrained to no greater than the purchase price plus an adjustment for inflation subsequent to purchase date.

- j. i. Certificates of occupancy for at least seventy-five percent (75%) of the total number of affordable units within a development shall be issued prior to the issuance of more than seventy-five percent (75%) of the certificates of occupancy for the total number of market rate units within any development; and
 - ii. Certificates of occupancy for one hundred percent (100%) of the total number of affordable units within a development shall be issued prior to issuance of more than ninety percent (90%) of the certificates of occupancy for the total number of market rate units within the development.
- k. Prior to the recordation of the final plat for any development (or prior to the first final plat, if more than one), the owner of the property shall sign and have recorded among the land records of Prince George's County, Maryland, a covenant to run with the land, to assure that: (1) each affordable unit within the development shall remain affordable (as described herein and as may be amended from time to time) for a period of thirty (30) years; (2) any resale of the affordable unit will be subject to the covenants, restrictions and other provisions related to affordable units within the City Code at the time of the resale; (3) should any affordable unit(s) be age-restricted, a covenant shall be recorded among the land records for Prince George's County to have any such affordable unit remain age-restricted for a period of thirty (30) years; any such age-restricted affordable units shall be purchased only by individuals who meet the Federal HUD requirements for age restrictions in place at the time of the sale, and shall otherwise be subject to all covenants, restrictions and other provisions related to affordable units within the City Code; and (4) any refinancing of the affordable unit may not be for more than it is allowed to be sold for under section (i).

AND, BE IT FURTHER ENACTED AND ORDAINED, that this Ordinance shall take effect on the date of its passage.

4

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PASSED this _____ day of _____, 2026.

ATTEST:

SARA A. GREEN, CPM, MMC
City Clerk

BRENCIS D. SMITH
President of the City Council

APPROVED this _____ day of _____, 2026.

KEITH R. SYDNOR
Mayor

⁵
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