

**CITY COUNCIL**

CHRISTINE M. JOHNSON  
At-Large

ADRIAN G. SIMMONS  
First Ward

JAMES KOLE  
First Ward

KYLA CLARK  
Second Ward

JEFFREY W. MILLS  
Second Ward

Council meets second and fourth  
Mondays of each month.



KEITH R. SYDNOR  
Mayor

CHRISTIAN L. PULLEY, CPM  
City Administrator

JOANNE HALL BARR  
Deputy City Administrator

STEPHANIE P. ANDERSON  
City Solicitor

SARA A. GREEN, CPM, CMC  
City Clerk

(301) 725-5300

[www.cityoflaurel.org](http://www.cityoflaurel.org)

**MAYOR AND CITY COUNCIL OF LAUREL**

8103 Sandy Spring Road  
Laurel, Maryland 20707-2502

**NINETEENTH REGULAR MEETING  
MAYOR AND CITY COUNCIL OF LAUREL  
MONDAY, OCTOBER 28, 2024  
6:00 PM  
IN-PERSON MEETING  
MINUTES**

The meeting convened in the Council Chamber of the Joseph R. Robison Laurel Municipal Center at approximately 6:00 pm with Council President James Kole presiding. Councilwoman Christine M. Johnson, Councilman Jeffrey W. Mills, Councilman Adrian G. Simmons, and Mayor Keith R. Sydnor were present. Absent: Councilwoman Kyla Clark. There were twenty-five (25) members of the public in attendance.

Girl Scout Troop 3071 and Troop 4813 led the Pledge of Allegiance to the Flag of the United States of America.

The following staff members were also present: Christian L. Pulley, CPM, City Administrator, Joanne Hall Barr, Deputy City Administrator, Sara A. Green, CPM, CMC, City Clerk, Ana R. Navarro, MMC, Executive Assistant to the Mayor, Bill Bailey, Director, Department of Parks and Recreation, Monta Burrough, Director, Department of Economic and Community Development, James Cornwell-Shiel, Director, Department of Information Technology, Chief Russell Hamill, LPD, Tim Miller, Director, Department of Public Works, S. Michele Saylor, Director, Department of Budget and Personnel Services, Danny Selby, Director, Department of the Fire Marshal and Permit Services, Chrissy Cornwell, Director, Natalie Williams, Director, Department of Communications and Stephanie P. Anderson, City Solicitor.

Agenda Item No. 4 was approval of the following minutes:

- September 23, 2024 Regular Meeting
- October 2, 2024 Work Session
- October 16, 2024 Regular Meeting

The minutes were approved on motion by Councilman Mills, seconded by Councilman Simmons and carried on a roll call vote of all Councilmembers present.

The Mayor and City Councilmembers provided their reports regarding events and happenings since the last meeting and made announcements regarding upcoming meetings and events.

Mayor Sydnor issued the following proclamations:

- Municipal Government Works Month
- Lung Cancer Awareness Month
- Extra Mile Day
- Veterans Day
- National American Recycling Day
- National Apprenticeship Week

Agenda Item No. 6 was Mayoral Appointments of the following:

### **Reappointment**

- The Honorable Donna L. Crary, Community Redevelopment Authority 10/28/24-10/28/27

### **Appointment**

- William Chase Juneteenth Committee

Councilman Mills made a motion to approve the appointments. Councilman Simmons seconded the motion that was carried on a roll call vote of all Councilmembers present.

Next, President Kole opened the General Public Hearing at approximately 6:31 pm. There was no one signed up to speak. The General Public Hearing was closed at 6:31 pm.


Agenda Item No. 8 was Second Public Hearing with Possible Action on Ordinance No. 2030- An Ordinance of the Mayor and City Council of Laurel, Maryland to Add a New Section 16-13 to the Laurel City Code, Chapter 16 "Taxation", Article I "In General" Section 13 "Public School Employee Tax Credit Program: and to Provide an Effective Date. President Kole read the title into the record for the second reading. President Kole presented the Ordinance noting that during the 2024 Maryland General Assembly Session the State had authorized municipalities to create a tax credit program for public school employees and the proposed Ordinance created the City's Public School Employee Tax Credit Program. President Kole opened the Public Hearing on the item at approximately 6:33 pm. There was no one signed up to speak on the item. The Public Hearing was closed at 6:33 pm. Councilman Mills made a motion to approve Ordinance No. 2030 as presented. Councilwoman Johnson seconded the motion that was carried on a roll call vote by all Councilmembers present. Mayor Sydnor concurred.

Next, Agenda Item No. 9 was the Second Public Hearing with Possible Action on Ordinance No. 2031- An Ordinance Amending the General Operating Budget and Capital Improvement Program of the Mayor and City Council of Laurel, Maryland, for the Fiscal Year July 1, 2024 through June 30, 2025 and to Provide an Effective Date. President Kole read the title into the record for the second reading. Director S. Michele Saylor presented the proposed Ordinance. President Kole opened the public hearing at approximately 6:37 pm. There was no one signed up to speak on the item. The Public Hearing was closed at 6:37 pm. Councilman Simmons made a motion to approve Ordinance No. 2031 as presented. The motion was seconded by Councilman Mills and carried on a roll call vote of all Councilmembers present. Mayor Sydnor concurred.

The final agenda item was the Second Public Hearing with Possible Action on Ordinance No. 2032- An Ordinance of the Mayor and City Council of Laurel, Maryland to Amend Chapter 2 "Administration", Article I Entitled "In General", Section 2-3 Entitled "City Seal, City Department Seals and Logos, and Official City Branding Logos", of the Laurel City Code to Change the Section Title to "City Seal, City Department Seals and Logos, Official City Board, Commission, and Committee Logos, and Official City Branding Logos," and Require Written Permission of the Mayor to Use the City Seal, or City Department Seals and Logos, Official City Board, Commission and Committee Logos, and Official City Branding Logos for Non-City Related Use, in Accordance with the City's Policy on the Use of City Seals and Logos and Providing an Effective Date. President Kole read the title into the record for the second reading and presented the proposed Ordinance. President Kole opened the Public Hearing on the item at approximately 6:40 pm. There was no one signed up to speak. The Public Hearing was closed at 6:40 pm. Councilman Mills made a motion to approve Ordinance No. 2032 as presented. Councilwoman Johnson seconded the motion that was carried on a roll call vote of all Councilmembers present. Mayor Sydnor concurred.

There being no further business the meeting was adjourned at approximately 6:42 pm.

Approved:



Sara A. Green, CPM, CMC  
City Clerk

Date: *November 13, 2024*

# Mayor and City Council Voting Record

October 28, 2024 6:00 pm

## In-Person Meeting

Call to Order: 6:00pm

Meeting Ended: 6:42pm

Members of the Public: 25

### Staff Attendance:

Christian L Pulley  Joanne Barr  Ana Navarro  Bill Bailey  Chrissy Cornwell  
 James Cornwell-Shiel  Tim Miller  Monta Burrough  Chief Russell Hamill  
 S. Michele Saylor  Danny Selby  Natalie Williams  Stephanie Anderson  Mark Plazinski

### Roll Call

absent Councilwoman Clark  Councilwoman Johnson  Councilman Mills  
 Councilman Simmons  President Kole  Mayor Sydnor

### Approval of Minutes

- September 23, 2024
- October 2, 2024
- October 16, 2024

absent Councilwoman Clark yes Councilwoman Johnson 1st Councilman Mills  
2nd Councilman Simmons yes President Kole

Agenda Item No. 6- Mayoral Reappointments/Appointments

- The Honorable Donna L. Crary Community Redevelopment Authority 10/28/24-10/28/27
- William Chase Juneteenth Executive Committee

absent Councilwoman Clark yes Councilwoman Johnson 1st Councilman Mills

2nd Councilman Simmons yes President Kole

Agenda Item No. 7- General Public Hearing

Open: 6:31 pm Closed: 6:31 pm

Speakers: NONE.

Agenda Item No. 8- Second Public Hearing with Possible Action on Ordinance No. 2030- An Ordinance of the Mayor and City Council of Laurel, Maryland to Add a New Section 16-13 to the Laurel City Code, Chapter 16 "Taxation", Article I "In General" Section 13 "Public School Employee Tax Credit Program: and to Provide an Effective Date.

Public Hearing Open: 6:33 pm Closed: 6:33 pm

Speakers: NONE

absent Councilwoman Clark 2nd Councilwoman Johnson 1st Councilman Mills

yes Councilman Simmons yes President Kole yes Mayor Sydnor

Agenda Item No. 9- Second Public Hearing with Possible Action on Ordinance No. 2031- An Ordinance Amending the General Operating Budget and Capital Improvement Program of the Mayor and City Council of Laurel, Maryland, for the Fiscal Year July 1, 2024 through June 30, 2025 and to Provide an Effective Date.

Public Hearing Open: 6:37pm Closed: 6:37pm

Speakers: NONE

absent Councilwoman Clark yes Councilwoman Johnson 2nd Councilman Mills

1st Councilman Simmons yes President Kole concur Mayor Sydnor

Agenda Item No. 10- Second Public Hearing with Possible Action on Ordinance No. 2032- An Ordinance of the Mayor And City Council of Laurel, Maryland to Amend Chapter 2 "Administration", Article I Entitled "In General", Section 2-3 Entitled "City Seal, City Department Seals and Logos, and Official City Branding Logos", of the Laurel City Code to Change the Section Title to " City Seal, City Department Seals and Logos, Official City Board, Commission, and Committee Logos, and Official City Branding Logos," and Require Written Permission of the Mayor to Use the City Seal, or City Department Seals and Logos, Official City Board, Commission and Committee Logos, and Official City Branding Logos for Non-City Related Use, in Accordance With the City's Policy on the Use of City Seals and Logos and Providing an Effective Date.

Public Hearing Open: 6:40 PM Closed: 6:40 PM

Speakers: NONE.

absent Councilwoman Clark 2nd Councilwoman Johnson 1st Councilman Mills

yes Councilman Simmons yes President Kole concur Mayor Sydnor





## **City of Laurel**



### **PROCLAMATION 2024 – 52**

**WHEREAS: The City of Laurel, Maryland was incorporated in 1870; and**

**WHEREAS: Maryland is home to 156 other municipalities; and**

**WHEREAS: Municipal government represents the most responsive form of government, with citizens being able to directly access their elected official; and**

**WHEREAS: Municipal government has continually fostered a strong foundation for government service and cooperation at the county, state and federal levels of government; and**

**WHEREAS: The City of Laurel continuously works to enhance the quality of life for residents by maintaining natural and historic sites and structures, helping to make the City of Laurel, Maryland a great place to live, work and explore,**

**THEREFORE, BE IT RESOLVED, THAT I, KEITH R. SYDNOR, MAYOR OF THE CITY OF LAUREL, DO HEREBY PROCLAIM THE MONTH OF NOVEMBER 2024, as**

### **MUNICIPAL GOVERNMENT WORKS MONTH**

**in the City of Laurel and join the Maryland Municipal League in celebrating the success of municipal government all over the great State of Maryland.**

A handwritten signature in black ink, reading "Keith R. Sydnor". The signature is fluid and cursive, with a long horizontal line extending to the right.

**Keith R. Sydnor  
Mayor**

**City of Laurel**



**PROCLAMATION  
2024 – 53**

**WHEREAS: Lung cancer will claim 135,720 lives in the United States this year, far outnumbering deaths due to breast, prostate, and colon cancer combined; and**

**WHEREAS: currently, 1 in 15 people in the United States can expect to receive a lung cancer diagnosis; and**

**WHEREAS: approximately 15% of lung cancer cases occur in people who have never smoked, and over 40% in those who have formerly smoked; and**

**WHEREAS: Lung cancer only has a 17% five-year survival rate; and**

**WHEREAS: Lung cancer kills almost twice as many women as breast cancer, and more than three times as many men as prostate cancer; and**

**WHEREAS: funding for lung cancer research trails far behind other cancers; and**

**WHEREAS: recent publications have shown that if caught early, chances of survival increase dramatically; and**

**NOW, THEREFORE, I, KEITH R. SYDNOR, MAYOR OF THE CITY OF LAUREL, do hereby proclaim November 2024, as**

**LUNG CANCER AWARENESS MONTH**

**and encourage all City residents to learn more about evidence-based cancer screenings for early detection.**

A handwritten signature in black ink that reads "Keith R. Sydnor". The signature is written in a cursive style with a long horizontal line extending to the right.

**Keith R. Sydnor  
Mayor**

**City of Laurel**



**PROCLAMATION  
2024 – 54**

**WHEREAS: The City of Laurel is a community which acknowledges that a special vibrancy exists within the entire community when its individual citizens collectively “go the extra mile” in personal effort, volunteerism, and service; and**

**WHEREAS: The City of Laurel is a community which encourages its citizens to maximize their personal contribution to the community by giving of themselves wholeheartedly and with total effort, commitment, and conviction to their individual ambitions, family, friends, and community; and**

**WHEREAS: The City of Laurel is a community which chooses to shine a light on and celebrate individuals and organizations within its community who “go the extra mile” in order to make a difference and lift up fellow members of their community; and**

**WHEREAS: The City of Laurel acknowledges the mission of Extra Mile America to create 550 Extra Mile cities in America and is proud to support “Extra Mile Day” on November 1, 2024; and**

**NOW, THEREFORE, I, KEITH R. SYDNOR, MAYOR OF THE CITY OF LAUREL, do hereby proclaim November 1, 2024, as**

**EXTRA MILE DAY**

**and encourage all City residents to take time on this day to not only “go the extra mile” in his or her own life, but to also acknowledge all those who are inspirational in their efforts and commitment to make their organizations, families, community, country, or world a better place.**

A handwritten signature in black ink, appearing to read "Keith R. Sydnor".

**Keith R. Sydnor  
Mayor**

**City of Laurel**



**PROCLAMATION  
2024 – 55**

***WHEREAS: We honor the generations of women and men who have served and sacrificed — not for a person, a place, or a President — but for an idea unlike any other: the idea of the United States of America; and***

***WHEREAS: For nearly 250 years, our veterans have defended the values that make us strong so that our Nation could stand as a citadel of liberty, a beacon of freedom, and a wellspring of possibilities; and***

***WHEREAS: As a Nation, we have many obligations, but we only have one truly sacred obligation: to prepare and equip the brave women and men we send into harm's way and to care for them and their loved ones when they return home; and***

***WHEREAS: This Veterans Day, may we honor the incredible faith that our veterans hold, not just in our country but in all of us; and***

***WHEREAS: Veterans are the solid-steel backbone of our Nation, and we must endeavor to continue being worthy of their sacrifices by working toward a more perfect Union and protecting the freedoms that they have fought to defend; and***

***NOW, THEREFORE, I, KEITH R. SYDNOR, MAYOR OF THE CITY OF LAUREL, DO HEREBY PROCLAIM NOVEMBER 11, 2024, AS***

**VETERANS DAY**

***in the City of Laurel and encourage all citizens to recognize the valor, courage, and sacrifice of these patriots through appropriate ceremonies and private prayers and by observing two minutes of silence for our Nation's veterans.***

A handwritten signature in black ink, appearing to read "Keith R. Sydnor".

**Keith R. Sydnor  
Mayor**

**City of Laurel**



**PROCLAMATION  
2024 – 56**

**WHEREAS: November 15, 2024, is America Recycles Day; and**

**WHEREAS: As stewards of the environment, we are responsible for preserving and protecting our resources for ourselves and for future generations; and**

**WHEREAS: Recycling is an important part of the solution. By recycling aluminum, paper, glass, plastics, electronics, and other materials, we can save production and energy costs, reduce the negative impacts that the extraction and processing of virgin materials has on the environment, and decrease the impact on our landfills and incineration plants.**

**NOW, THEREFORE, I, KEITH R. SYDNOR, MAYOR OF THE CITY OF LAUREL do hereby proclaim November 15, 2024, as**

**NATIONAL AMERICA RECYCLES DAY**

**in the City of Laurel and call upon all citizens, businesses, and civic organizations to assist the City in its efforts to reduce the amount of recyclable materials going to landfills by increasing their participation in the City's recycling program.**

A handwritten signature in black ink, appearing to read "Keith R. Sydnor".

**Keith R. Sydnor  
Mayor**

**City of Laurel**



**PROCLAMATION  
2024 – 57**

**WHEREAS: National Apprenticeship Week is celebrating its 10<sup>th</sup> anniversary of raising awareness of the vital role Registered Apprenticeships provide in creating opportunities by allowing apprentices to earn while they learn and preparing a pathway to well-paying careers in the City of Laurel; and**

**WHEREAS: Registered Apprenticeship programs enable employers to develop and train their future workforce while offering career seekers affordable paths to secure high-paying jobs; and**

**WHEREAS: the City of Laurel recognizes the important role Registered Apprenticeships play in expanding opportunities in our workforce that are inclusive of individuals who have been historically underserved, marginalized, and adversely affected by persistent poverty and inequality, thus providing a path for all qualified individuals and individuals with disabilities, to become apprentices' and contribute to America's industries; and**

**WHEREAS: the City of Laurel recognizes that Registered Apprenticeships are a proven, industry-driven training model that provides a critical talent pipeline that can train and build up our workforce to address our nation's pressing issues such as responding to climate change, modernizing our cybersecurity response, addressing public health issues, and rebuilding our country's infrastructure; and**

**NOW, THEREFORE, I, KEITH R. SYDNOR, MAYOR OF THE CITY OF LAUREL do hereby proclaim November 17-23, 2024, as**

**National Apprenticeship Week**

**In the City of Laurel and encourage residents to pursue these well-paying, highly gratifying, and much needed career opportunities.**

A handwritten signature in black ink, appearing to read "Keith R. Sydnor".

**Keith R. Sydnor  
Mayor**

**CITY COUNCIL**

CHRISTINE M. JOHNSON  
At-Large

ADRIAN G. SIMMONS  
First Ward

JAMES KOLE  
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KYLA CLARK  
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**MAYOR AND CITY COUNCIL OF LAUREL**

8103 Sandy Spring Road  
Laurel, Maryland 20707-2502

**NINETEENTH REGULAR MEETING  
MAYOR AND CITY COUNCIL OF LAUREL  
MONDAY, OCTOBER 28, 2024  
6:00 PM  
AGENDA**

**IN-PERSON MEETING**

**Watch the meeting on Laurel TV streaming live in your web browser at <https://laurelvtv.org/watch-live> or locally Laurel TV can be found on Comcast Channel 996 (HD), 71 (SD) or Verizon FiOS Channel 12.**

1. Call to Order - James Kole, President
2. Pledge of Allegiance to the Flag of the United States of America Led by Girl Scout Troop 3071 and Troop 4813
3. Roll Call - Sara A. Green, CPM, CMC, Clerk
4. Approval of Minutes
  - September 23, 2024 Regular Meeting
  - October 2, 2024 Work Session
  - October 16, 2024 Regular Meeting
5. Report of the Mayor and City Council
6. Mayoral Appointments/Reappointments

**Reappointment**

The Honorable Donna L. Crary    Community Redevelopment Authority    10/28/24-10/28/27

## **Appointment**

William Chase

Juneteenth Executive Committee

7. General Public Hearing
8. Second Public Hearing with Possible Action on Ordinance No. 2030- An Ordinance of the Mayor and City Council of Laurel, Maryland to Add a New Section 16-13 to the Laurel City Code, Chapter 16 "Taxation", Article I "In General" Section 13 "Public School Employee Tax Credit Program: and to Provide an Effective Date.
9. Second Public Hearing with Possible Action on Ordinance No. 2031- An Ordinance Amending the General Operating Budget and Capital Improvement Program of the Mayor and City Council of Laurel, Maryland, for the Fiscal Year July 1, 2024 through June 30, 2025 and to Provide an Effective Date.
10. Second Public Hearing with Possible Action on Ordinance No. 2032- An Ordinance of the Mayor and City Council of Laurel, Maryland to Amend Chapter 2 "Administration", Article I Entitled "In General", Section 2-3 Entitled "City Seal, City Department Seals and Logos, and Official City Branding Logos", of the Laurel City Code to Change the Section Title to "City Seal, City Department Seals and Logos, Official City Board, Commission, and Committee Logos, and Official City Branding Logos," and Require Written Permission of the Mayor to Use the City Seal, or City Department Seals and Logos, Official City Board, Commission and Committee Logos, and Official City Branding Logos for Non-City Related Use, in Accordance with the City's Policy on the Use of City Seals and Logos and Providing an Effective Date.
11. Adjournment





# CITY OF LAUREL OFFICE OF THE MAYOR

8103 Sandy Spring Road, Laurel, MD 20707  
Phone: 301-725-5300 ext. 2125 • Fax: 301-725-6831

Item 6.

**Keith R. Sydnor**  
Mayor

October 15, 2024

## MEMORANDUM

TO: James Kole, Council President  
Laurel City Councilmembers  
FROM: Keith R. Sydnor, Mayor *KS*  
SUBJ: Mayoral Reappointment and Appointment

I plan to make the following reappointment and appointment at the October 28, 2024, Mayor and City Council meeting.

### REAPPOINTMENT

Donna Crary                      Community Redevelopment Authority                      10/28/24 – 10/28/27

### APPOINTMENT

William Chase                      Juneteenth Executive Committee

I look forward to your confirmation of these reappointments/appointments.

ec: Sara A. Green, CPM, CMC, City Clerk



# CITY OF LAUREL, MARYLAND

## ORDINANCE NO. 2030

**AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND TO ADD A NEW SECTION 16-13 TO THE LAUREL CITY CODE, CHAPTER 16 "TAXATION", ARTICLE I "IN GENERAL" SECTION 13 "PUBLIC SCHOOL EMPLOYEE TAX CREDIT PROGRAM" AND TO PROVIDE AN EFFECTIVE DATE.**

***Sponsored by the City Council President.***

**WHEREAS**, the Mayor and City Council of Laurel, Maryland propose to add to the Laurel City Code in accordance with the addition made by the State of Maryland of Section 9-272 of the Tax Property Article of the Annotated Code of Maryland effective June 1, 2024, and

**WHEREAS**, the Mayor and City Council of Laurel, Maryland recognize the value and importance of having teachers and other public-school staff who are charged with educating and caring for the children that reside in the City be residents of the City themselves, and

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED**, by the Mayor and City Council of Laurel, Maryland that Laurel City Code, Chapter 16 "Taxation," Article I, Section 16-13 "Public School Employee Tax Credit Program" shall be and hereby is added as follows:

### **Sec. 16-13. Public School Employee Tax Credit Program.**

- (a) As authorized by the provisions of Annotated Code of Maryland Tax-Property Article, § 9-272, the City shall allow a property tax credit against City real property taxes imposed on a dwelling located within the corporate limits of the City that is owned and is the primary dwelling of an eligible individual, as that term is defined below. For purposes of this section a "dwelling" has the meaning stated in Annotated Code of Maryland Tax-Property Article, § 9-105, "Homestead Property Tax Credit.
- (b) Eligibility. An individual is eligible to receive a real property tax credit if:
  - (1) The individual is a current full-time employee of the Prince George's County Public School System facility located within the Greater Laurel Area for at least two (2) years.
  - (2) "Greater Laurel Area" means a facility owned by the Prince George's County Public School System that carries a Laurel, Maryland postal address.
  - (3) "Eligible Employee" does not include individuals who supply goods or services to the Prince George's County Public School System on a contractual basis.

- (4) With regard to the dwelling for which a property tax credit is sought, an eligible individual, as described in subsection (b)(1) above: (i) has resided in the same dwelling for at least the entire taxable year; (ii) the dwelling is the individual's primary residence (iii) the dwelling is located within the corporate limits of the City; and (iv) the dwelling has a maximum assessed value of five hundred thousand dollars (\$500,000.00) at the time the individual first applies for the credit, a maximum value that shall increase annually on July 1 of each year by the lesser of (a) the Consumer Price Index (CPI) for the preceding calendar year, or (b) three percent (3%).
- (5) The property for which the tax credit is sought shall be inspected prior to approval to assure that the property complies with all City property maintenance codes.
- (c) Amount and duration of credit. The credit allowed under this section shall be twenty (20) percent of the City property tax imposed on the dwelling not to exceed \$2,500.00 per taxable year. The credit shall be granted each year as long as the individual remains eligible for the credit — to include remaining an owner and occupying the dwelling, and the dwelling remains in compliance with the City's property maintenance code. Should the individual receiving the credit become ineligible for the credit (by sale of the property or otherwise), or the dwelling to which the tax credit applies fails to comply with the City's property maintenance codes, the tax credit shall be revoked.
- (d) A real property tax credit shall not be allowed under this Section if in any taxable year the real property has otherwise been granted any other tax credit or exemption allowed under the Annotated Code of Maryland, Tax-Property Article, or the City Code.
- (e) Application for the tax credit, and subsequent year re-certification, established herein shall be made under oath on an application provided by the City's Director of Budget and Personnel Services. The application shall: (i) include a legal description of the property; (ii) identify all state, county and City tax credits and exemptions that currently apply to the property, including any tax credits or exemptions for which the owner may be applying for concurrently with the application; and (iii) include the property owner's name, proof of employment with the Prince George's County Public School System and such other information or documentation as the Director of Budget and Personnel Services may require to determine whether the applicant qualifies for the tax credit.
- (f) The Director of Budget and Personnel Services shall provide an annual report to the Mayor and City Council on the real property tax credit program established within this section of the City Code on or before December 31 of each year for the previous fiscal year, to include:
- (1) The number of applications received in each Ward of the City;
  - (2) The number of applications denied in each Ward of the City;
  - (3) The number of applications approved in each Ward of the City;
  - (4) The total value of the tax credits approved in each Ward of the City.

**AND, BE IT FURTHER ENACTED AND ORDAINED**, that this Ordinance shall take effect on **July 1, 2025.**

**PASSED** this \_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

\_\_\_\_\_  
**SARA A. GREEN, CPM, CMC**  
City Clerk

\_\_\_\_\_  
**JAMES KOLE**  
President of the City Council

**APPROVED** this \_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
**KEITH R. SYDNOR**  
Mayor



# CITY OF LAUREL, MARYLAND

## ORDINANCE NO. 2031

**AN ORDINANCE AMENDING THE GENERAL OPERATING BUDGET AND CAPITAL IMPROVEMENT PROGRAM OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND, FOR THE FISCAL YEAR JULY 1, 2024 THROUGH JUNE 30, 2025 AND TO PROVIDE AN EFFECTIVE DATE.**

*Sponsored by the City Council President at the request of the Administration.*

**WHEREAS**, the FY2025 General Operating Budget and Capital Improvement Program (CIP) was adopted on May 28, 2024 through Ordinance No. 2026, and subsequently amended through Ordinance No. 2029, and

**WHEREAS**, additional funding is required for the Council Chambers and Meeting Room Number 4 Improvement Project, and

**WHEREAS**, the City was awarded a grant from Prince George's County for program operation expenditures for the Craig A. Moe Laurel Multiservice Center, and

**WHEREAS**, the Mayor and City Council of Laurel, Maryland are required to amend the FY2025 General Operating Budget and CIP to reflect these changes.

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED**, by the Mayor and City Council of Laurel, Maryland that the General Operating Budget and CIP for the Fiscal Year July 1, 2024 through June 30, 2025 is hereby amended.

### GENERAL OPERATING BUDGET

<u>REVENUES</u>	<u>FY2025 ADOPTED</u>	<u>CHANGE</u>	<u>AMENDED ORD2031</u>
<u>REVENUE SUB-CATEGORY</u>			
4010 - R/E TAX REVENUE	\$27,384,119		\$27,384,119
4030 - PERSONAL PROP TAX	1,385,868		1,385,868
4040 - PERSONAL PROP-INT/PENTALTY	40,000		40,000
4050 - LOCAL TAXES	4,650,000		4,650,000
4060 - OTHER LOCAL TAXES	2,047,576		2,047,576
4110 - LICENSES	734,850		734,850
4130 - PERMITS	505,445		505,445
4210 - FEDERAL GRANTS	162,980		162,980
4230 - STATE GRANTS	737,825		737,825
4250 - COUNTY GRANTS	286,642	\$100,000	386,642
4310 - GENERAL GOV'T SERVICE CH	169,797		169,797
4340 - SANITATION SERVICE CHGS	176,000		176,000
4350 - SERVICE CHARGE-HEALTH	10,000		10,000
4370 - FACILITY RENTALS	163,890		163,890
4411 - SWIMMING POOL FEES	124,510		124,510
4413 - RECREATION PROGRAM FEES	82,500		82,500

4415 - P&R ACTIVITY FEES	89,800		89,800
4417 - P&R CONCESSION FEES	22,000		22,000
4430 - SENIOR PROGRAM FEES	15,300		15,300
4620 - POLICE FINES	2,780,600		2,780,600
4630 - CODE ENFORCEMENT FINES	3,250		3,250
4710 - INVESTMENT INTEREST	117,000		117,000
4720 - RENTAL INCOME	18,963		18,963
4730 - CONTRIBUTIONS/DONATIONS	600		600
4740 - SALE OF PROPERTY	14,500		14,500
4750 - MISC REFUNDS AND REBATES	86,780		86,780
4761 - POLICE ACCT RECEIPTS	45,000		45,000
4790 - OTHER MISC REVENUES	453,203		453,203
4840 - FUND TRANSFER	988,247		988,247
<b>TOTAL REVENUE</b>	<b>\$43,297,245</b>	<b>\$100,000</b>	<b>\$43,397,245</b>

<u>EXPENDITURES</u>	FY2025	CHANGE	AMENDED
DEPARTMENT	ADOPTED		ORD2031
201 - CITY COUNCIL	\$122,513		\$122,513
205 - CLERK TO THE COUNCIL	243,333		243,333
210 - MAYOR	649,079		649,079
215 - CITY ADMINISTRATOR	679,268		679,268
220 - ELECTIONS	17,445		17,445
225 - BUDGET & PERSONNEL SVCS	1,230,403		1,230,403
235 - COMMUNICATIONS	701,304		701,304
240 - ECONOMIC & COMMUNITY DEV	1,032,943		1,032,943
244 - SUSTAINABILITY PROGRAMS	62,532		62,532
250 - INFORMATION TECHNOLOGY	2,860,863		2,860,863
270 - COMMUNITY PROMOTION	184,287		184,287
280 - GROUNDS MAINTENANCE	945,518		945,518
281 - JOSEPH R. ROBISON - LAUREL MUNICIPAL CENTER	177,616		177,616
284 - PUBLIC WORKS FACILITY	128,126		128,126
285 - ROBERT J. DIPIETRO COMMUNITY CENTER	168,869		168,869
286 - ARMORY COMMUNITY CENTER	104,561		104,561
287 - LAUREL MUSEUM	13,000		13,000
288 - GUDE LAKEHOUSE	31,000		31,000
289 - MAIN ST. POOL MAINTENANC	82,670		82,670
290 - LPD FACILITY	312,121		312,121
291 - GREENVIEW DR REC COMPLEX	47,180		47,180
292 - P&R MAINTENANCE FACILITY	47,750		47,750
293 - GUDE HOUSE	73,841		73,841
294 - CRAIG A. MOE LAUREL MULTISERVICE CENTER	262,371		262,371
301 - POLICE	13,069,424		13,069,424
320 - FIRE MARSHAL & PERMIT SV	861,358		861,358
325 - OFFICE OF EMERGENCY MGT	702,952		702,952
326 - CRAIG A. MOE LAUREL MULTISERVICE CENTER PROGRAMS	463,417	\$100,000	563,417
401 - PUBLIC WORKS ADMIN	691,207		691,207
410 - AUTOMOTIVE MAINTENANCE	1,180,819		1,180,819
415 - WASTE COLLECTION	1,196,135		1,196,135

Underlining indicates new language added.

~~Strikethroughs indicate language deleted.~~

\* \* \* Asterisks indicate intervening language and section unchanged.

420 - RECYCLING	353,009		353,009
425 - HIGHWAYS & STREETS MAINT	1,272,735		1,272,735
430 - SNOW REMOVAL	198,155		198,155
435 - STREET LIGHTING	268,970		268,970
440 - ENGINEERING&TECH SERVICES	253,898		253,898
445 - TRAFFIC ENGINEERING	156,637		156,637
450 - TREE MANAGEMENT	99,781		99,781
501 - PARKS & RECREATION ADMIN	877,205		877,205
505 - RECREATION	525,256		525,256
510 - MAIN ST POOL PROGRAMS	287,053		287,053
515 - ROBERT J. DIPIETRO COMMUNITY CENTER	328,708		328,708
520 - GREENVIEW DR PROGRAMS	129,133		129,133
525 - ARMORY COMMUNITY CTR PROG	214,021		214,021
530 - YOUTH SERVICES BUREAU	256,996		256,996
535 - GUDE LAKEHOUSE PROGRAMS	25,598		25,598
550 - SENIOR SERVICES	275,021		275,021
650 - PRINCIPAL	1,895,527		1,895,527
651 - INTEREST	93,227		93,227
652 - RETIREMENT	2,369,530		2,369,530
654 - PROPERTY INSURANCE	526,251		526,251
655 - BONDING INSURANCE	27,000		27,000
656 - EMPLOYEE INSURANCE	4,018,467		4,018,467
658 - SPECIAL TAXING DISTRICT	300,000		300,000
810 - EMPLOYEE TRAINING	194,591		194,591
820 - EMPLOYEE TUITION	6,571		6,571

<b>TOTAL EXPENDITURES</b>	<b>\$43,297,245</b>	<b>\$100,000</b>	<b>\$43,397,245</b>
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<b>AMENDED</b>		<b>AMENDED</b>
<b>ORD2029</b>	<b>CHANGE</b>	<b>ORD2031</b>

**CAPITAL IMPROVEMENT PROGRAM**

TOTAL FUNDING - OTHER PROJECTS	\$29,817,786		\$29,817,786
COUNCIL CHAMBERS/ROOM 4 UPGRADES	\$300,000	30,000	\$330,000
<b>TOTAL AMENDED FUNDING</b>	<b>\$30,117,786</b>	<b>\$30,000</b>	<b>\$30,147,786</b>

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 \* \* \* Asterisks indicate intervening language and section unchanged.

**AND, BE IT FURTHER ENACTED AND ORDAINED**, that this Ordinance shall take effect on the date of its passage.

**PASSED** this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

\_\_\_\_\_  
**SARA A. GREEN, CPM, CMC**  
City Clerk

\_\_\_\_\_  
**JAMES KOLE**  
President of the City Council

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
**KEITH R. SYDNOR**  
Mayor

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# CITY OF LAUREL, MARYLAND

## ORDINANCE NO. 2032

**AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND TO AMEND CHAPTER 2 "ADMINISTRATION", ARTICLE I ENTITLED "IN GENERAL", SECTION 2-3 ENTITLED "CITY SEAL, CITY DEPARTMENT SEALS AND LOGOS, AND OFFICIAL CITY BRANDING LOGOS", OF THE LAUREL CITY CODE TO CHANGE THE SECTION TITLE TO " CITY SEAL, CITY DEPARTMENT SEALS AND LOGOS, OFFICIAL CITY BOARD, COMMISSION, AND COMMITTEE LOGOS, AND OFFICIAL CITY BRANDING LOGOS," AND REQUIRE WRITTEN PERMISSION OF THE MAYOR TO USE THE CITY SEAL, OR CITY DEPARTMENT SEALS AND LOGOS, OFFICIAL CITY BOARD, COMMISSION AND COMMITTEE LOGOS, AND OFFICIAL CITY BRANDING LOGOS FOR NON-CITY RELATED USE, IN ACCORDANCE WITH THE CITY'S POLICY ON THE USE OF CITY SEALS AND LOGOS AND PROVIDING AN EFFECTIVE DATE.**

*Sponsored by the President.*

**WHEREAS**, the Mayor and City Council of Laurel, Maryland, approved Ordinance No. 1968 that became effective on January 25, 2021, requiring permission of the Mayor prior to the use of the City Seal, Department Seal, or Official City Branding Logos for non-City related use, as all seals were previously approved by, and are the property of the Mayor and City Council of Laurel; and

**WHEREAS**, City Departments have created customized seals or logos that reflect the services provided by the department(s) and which are the property of the Mayor and City Council of Laurel; and

**WHEREAS**, the City has commissioned the creation of branding logos for ongoing initiatives and official City Boards, Commissions and Committees; and

**WHEREAS**, the Mayor and City Council recognize the importance of maintaining control over its visual identity and branding elements to ensure consistent representation and protect the integrity of its official communications; and

**WHEREAS**, the Mayor and City Council anticipate the creation of new logos, seals, and branding elements in the future as part of its ongoing initiatives, departmental activities, and community engagement efforts; and

**WHEREAS**, to ensure the same protections and usage requirements established for existing logos and seals shall apply to all future official logos, seals, and branding

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elements created by or on behalf of the City of Laurel, it is necessary to amend the Laurel City Code; and

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED**, by the Mayor and City Council of Laurel, Maryland that Chapter 2 "Administration", Article I "In General", Section 2-3," of the Laurel City Code be and hereby is amended as follows:

**CHAPTER 2- ADMINISTRATION**

**Article I. IN GENERAL**

**Section 2-3. City Seal, City Department Seals and Logos, Official City Board, Commission and Committee Logos, and Official City Branding Logos.**

No person or organization shall utilize the seal of the City of Laurel, or the seal or logo of any City Department, Official City Board, Commission or Committee, or Official Branding Logo of the City of Laurel that has been approved by the Mayor and City Council of Laurel, without the written approval of the Mayor in accordance with the City's Policy on the Use of City Seals and Logos. This Section shall apply to all currently approved and all future seals, logos, and branding elements approved by the Mayor and City Council.

**AND, BE IT FURTHER ENACTED AND ORDAINED**, that this Ordinance shall take effect on the date of its passage.

**PASSED** this \_\_\_ day of \_\_\_\_\_, 2024.

**ATTEST:**

\_\_\_\_\_  
**SARA A. GREEN, CPM, CMC**  
City Clerk

\_\_\_\_\_  
**JAMES KOLE**  
President of the City Council

**APPROVED** this \_\_\_ day of \_\_\_\_\_, 2024.

\_\_\_\_\_  
**KEITH R. SYDNOR**  
Mayor

<sup>2</sup>  
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