

CITY COUNCIL

CHRISTINE M. JOHNSON
At-Large

JAMES KOLE
First Ward

ADRIAN G. SIMMONS
First Ward

KYLA M. CLARK
Second Ward

JEFFREY W. MILLS
Second Ward

Council meets second and fourth
Mondays of each month.



MAYOR AND CITY COUNCIL OF LAUREL

8103 Sandy Spring Road
Laurel, Maryland 20707-2502

KEITH R. SYDNOR
Mayor

CHRISTIAN L. PULLEY, CPM
City Administrator

NEKESA MATLOCK
Deputy City Administrator

STEPHANIE P. ANDERSON
City Solicitor

SARA A. GREEN, CPM, MMC
City Clerk

(301) 725-5300

www.cityoflaurel.org

**THIRTY-NINTH REGULAR MEETING
MAYOR AND CITY COUNCIL OF LAUREL
WEDNESDAY, OCTOBER 15, 2025
6:00 PM
VIRTUAL MEETING
MINUTES**

The meeting convened via Zoom at approximately 6:00 pm with Council President Kyla M. Clark presiding. Councilwoman Christine M. Johnson, Councilman James Kole, Councilman Jeffrey W. Mills, Councilman Adrian G. Simmons and Mayor Keith R. Sydnor were present. There was (1) member of the public in attendance.

The following staff members were also present: Christian L. Pulley, CPM, City Administrator, Nekesa Matlock, Deputy City Administrator, Sara A. Green, CPM, MMC, City Clerk, Bill Bailey, Director, Department of Parks and Recreation, Monta L. Burrough, Deputy Director, Department of Economic and Community Development, Chrissy Cornwell, Director, Department of Emergency Management, Chief Russell E. Hamill, III, LPD, Crystal Hypolite, Chief of Staff to the Mayor, Marchelle LeBlanc, Director, Department of Human Services, Tim Miller, Director, Department of Public Works, S. Michele Saylor, Director, Department of Budget and Personnel Services, Danny Selby, Director, Department of the Fire Marshal and Permit Services, James Cornwell-Shiel, Director, Department of Information Technology, Natalie Williams, Director, Department of Communications, Mark Plazinski, Deputy Chief of Police, and Stephanie P. Anderson, City Solicitor.

Agenda Item No. 3 was Report of the Mayor and City Council. City Councilmembers provided their reports regarding events and happenings since the last meeting and made announcements regarding upcoming meetings and events.

Mayor Sydnor noted that his Office had issued the following proclamations:

- Fire Prevention Week
- Minority Enterprise Development Week
- Pregnancy and Infant Loss Remembrance Day

- National Pharmacy Week
- Community Media Day
- Economic Development Week

Agenda Item No. 4 was Mayoral Appointments/Reappointments

Appointment:

Lakisha Muhammad Historic District Commission 10/15/25-10/15/28

Reappointments:

Abisola Ude	Education Advisory Committee	10/15/25-10/15/27
Ed Rowe	Public Safety and Transportation Committee	10/15/25-10/15/27
Diane Van Hassel	No-Kill Community Animal Shelter CAC	10/15/25-10/15/27
Maria Gonzales Jackson	Education Advisory Committee	10/15/25-10/15/27

Mayor Sydnor noted for the record that he was removing the reappointment of Diane Van Hassel for the No-Kill Community Animal Shelter CAC because the Committee had not met since 2024 and that he would be following up with the Committee before doing any reappointments.

President Clark noted that she was separating the appointment of Lakisha Muhammad to the Historic District Commission from the list of reappointments and asked for a motion to approve the appointment. Councilman Mills made a motion to approve the appointment. Councilwoman Johnson seconded the motion. Roll call continued with Councilman Kole abstaining from the vote, Councilman Simmons voting "Yes", and President Clark casting the final vote of "Yes".

President Clark called for a motion to approve the reappointments as presented by Mayor Sydnor. Councilman Mills made motion to approve the reappointments. Councilman Simmons seconded the motion that was carried on a roll call vote of all Councilmembers present.

Agenda Item No. 5 was General Public Hearing. President Clark opened the General Public Hearing at 6:28 pm. The first person who signed up to speak was Danielle Delgado, 7553 Woodbine Drive Laurel, Maryland 20707. Ms. Delgado expressed disappointment that the City did not host a Hispanic Heritage Month event this year. Ms. Green noted that Jackie Sturr had signed up to speak but was not in attendance at the meeting. There was no one else who signed up to speak. President Clark closed the General Public Hearing at approximately 6:33 pm.

Agenda Item No. 6 was a Bid Recommendation- BAPS- Employee Insurance. Lisa Woods, Deputy Director, Department of Budget and Personnel Services presented the bid recommending that the City of Laurel continue health, dental, and vision insurance coverage through Cigna at an increased rate of 4.3% for the period of November 1, 2025 to October 31, 2026. Councilman Mills made a motion to approve the Bid Recommendation as presented. Councilman Simmons seconded the motion that was carried on a roll call vote of all Councilmembers present.

The next agenda item was Bid Recommendation- IT- LPD Dispatch Furniture. S. Michele Saylor, Director, Department of Budget and Personnel Services noted for the record that the agenda item needed to be held over to the next meeting because additional funding for the purchase was required

and was part of the budget amendment in Ordinance No. 2048. The Council agreed to hold action on the item until the October 27, 2025 meeting.

Agenda Item No. 8 was the Introduction and First Public Hearing on Ordinance No. 2046- An Ordinance of the Mayor and City Council of Laurel, Maryland to Modify the Operation of the City of Laurel Employees Retirement Plan to Document a Cost-of-Living Adjustment for Retirees of January 1, 1994 to December 31, 2014. President Clark read the title into the record for the first reading. S. Michele Saylor, Director, Department of Budget and Personnel Services, presented the proposed ordinance. Marika Ostendorf, Esquire, Legal Counsel for the Employee Pensions/Board of Pension Trustees was available for questions. President Clark opened the Public Hearing on the item at 6:47 pm. There was no one signed up to speak. President Clark closed the Public Hearing at 6:47 pm. President Clark noted that the item would be on the October 27, 2025 meeting agenda for the second public hearing with possible action scheduled for 6:00 pm.

Agenda Item No. 9 was Introduction and First Public Hearing on Ordinance No. 2047- An Ordinance of the Mayor and City Council of Laurel, Maryland to Modify the Operation of the City of Laurel Police Retirement Plan to Document a Cost-of-Living Adjustment for Retirees of January 1, 1994 to December 31, 2014. President Clark read the title into the record for the first reading. S. Michele Saylor, Director, Department of Budget and Personnel Services, presented the proposed ordinance. Marika Ostendorf, Esquire, Legal Counsel for the Employee Pensions/Board of Pension Trustees was available for questions. President Clark opened the Public Hearing on the item at 6:50 pm. There was no one signed up to speak. President Clark closed the Public Hearing at 6:51 pm. President Clark noted that the item would be on the October 27, 2025 meeting agenda for the second public hearing with possible action scheduled for 6:00 pm.

Agenda Item No. 10 was Introduction and First Public Hearing on Ordinance No. 2048- An Ordinance Amending the General Operating Budget and Capital Improvement Program of the Mayor and City Council of Laurel, Maryland, for the Fiscal Year July 1, 2024 through June 30, 2025 and to Provide an Effective Date. President Clark read the title into the record for the first reading. S. Michele Saylor, Director, Department of Budget and Personnel Services, presented the proposed ordinance. President Clark opened the Public Hearing on the item at 7:10 pm. There was no one signed up to speak. President Clark closed the Public Hearing at 7:10 pm. President Clark noted that the item would be on the October 27, 2025 meeting agenda for the second public hearing with possible action scheduled for 6:00 pm.

Agenda Item No. 11 was Introduction and First Public Hearing on Ordinance No. 2049- An Ordinance Amending the General Operating Budget and Capital Improvement Program of the Mayor and City Council of Laurel, Maryland, for the Fiscal Year July 1, 2025 through June 30, 2026 and to Provide an Effective Date. President Clark read the title into the record for the first reading. S. Michele Saylor, Director, Department of Budget and Personnel Services, presented the proposed ordinance. President Clark opened the Public Hearing on the item at 7:15 pm. There was no one signed up to speak. President Clark closed the Public Hearing at 7:15 pm. President Clark noted that the item would be on the October 27, 2025 meeting agenda for the second public hearing with possible action scheduled for 6:00 pm.

Agenda Item No. 12 was Possible Adjournment to Closed Session Under the Open Meetings Act General Provisions Section 3-305 (b) (3) to consider the acquisition of real property for a public purpose and matters directly related thereto in order to protect the Mayor and City Council's bargaining power and Section 3-305 (b) (7) to consult with counsel to obtain legal advice regarding the potential purchase of real property. Councilman Kole made a motion to adjourn to Closed Session. Councilman Mills

seconded the motion. Roll call continued with Councilwoman Johnson voting "Yes", Councilman Simmons voting "Yes", and President Clark voting "Yes". President Clark read the following statement into the record:

"The following statement is made regarding the adjournment of the Mayor and City Council to Closed Session on this date:

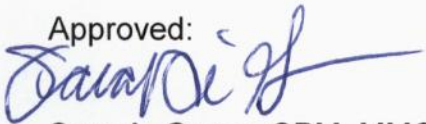
The Authority for this Closed Session is Contained in the Open Meetings Act General Provisions Section 3-305 (b) (3) to consider the acquisition of real property for a public purpose and matters directly related thereto in order to protect the Mayor and City Council's bargaining power and Section 3-305 (b) (7) to consult with counsel to obtain legal advice regarding the potential purchase of real property."

President Clark noted that the Mayor and City Council would reconvene the regular virtual Zoom meeting immediately following the closed session. The Council adjourned to Closed Session via Microsoft Teams at approximately 7:20 pm.

The following people were present at the closed session: Mayor Keith R. Sydnor, Kyla M. Clark, Council President, Councilwoman Christine Johnson, James Kole, Councilman, Jeffrey W. Mills, Councilman, Adrian G. Simmons, Christian L. Pulley, CPM, City Administrator, Nekesa Matlock, Deputy City Administrator, Sara A. Green, CPM, MMC, City Clerk, Crystal Hypolite, Chief of Staff to the Mayor, Bill Bailey, Director, Department of Parks and Recreation, Tim Miller, Director, Department of Public Works, S. Michele Saylor, Director, Department of Budget and Personnel Services, and Stephanie P. Anderson, City Solicitor. The topic discussed during the closed session was the potential acquisition of real property by the City. Actions taken during closed session: None. No votes were taken during closed session. The closed session was adjourned at approximately 8:16 pm. The Mayor and City Council returned to the Zoom virtual meeting and reconvened the regular open meeting.

There being no further business, the meeting was adjourned at approximately 8:17 pm.

Approved:



Sara A. Green, CPM, MMC
City Clerk

Date: *October 27, 2025*

Mayor and City Council Voting Record

October 15, 2025 6:00 pm

Virtual Meeting

Call to Order: 6:00pm

Meeting Ended: 8:17pm

Members of the Public: 1

Staff Attendance:

☒ Christian L Pulley ☒ Nekesa Matlock ☒ Bill Bailey ☒ Monta Burrough ☒ Chrissy Cornwell
☒ James Cornwell-Shiel ☒ Chief Russell Hamill ☒ Crystal Hypolite ☒ Marchelle LeBlanc ☒ Tim Miller
☒ S. Michele Saylor ☒ Danny Selby ☒ Natalie Williams ☒ Stephanie Anderson ☒ Mark Plazinski

Roll Call

☒ Councilman Mills ☒ Councilman Kole ☒ Councilwoman Johnson
☒ Councilman Simmons ☒ President Clark ☒ Mayor Sydnor

Agenda Item No. 4- Mayoral Appointments

Appointment:

Lakisha Muhammad Historic District Commission 10/15/25-10/15/28
1st Councilman Mills abstain Councilman Kole 2nd Councilwoman Johnson

yes Councilman Simmons yes President Clark

Reappointments:

Abisola Ude	Education Advisory Committee	10/15/25-10/15/27
Ed Rowe	Public Safety and Transportation Committee	10/15/25-10/15/27
Diane Van Hassel	No-Kill Community Animal Shelter CAC	10/15/25-10/15/27 (Removed from
<i>consideration per Mayor Sydnor during meeting. Committee had not met since March 2024 so he would be</i>		
<i>following up with the Committee before making additional appointments.</i>		
Maria Gonzales Jackson	Education Advisory Committee	10/15/25-10/15/27

1st Councilman Mills yes Councilman Kole yes Councilwoman Johnson

2nd Councilman Simmons yes President Clark

Agenda Item No. 5- General Public Hearing

Public Hearing Open: 6:28 pm Closed: 6:33pm

Speakers: See sign up sheet

NOTE: Lacie Sturr signed up to speak but did not attend and did not speak

Agenda Item No. 6- Bid Recommendation- BAPS- Employee Insurance

Yes Councilman Mills 1st Councilman Kole Yes Councilwoman Johnson

2nd Councilman Simmons Yes President Clark

Agenda Item No. 7- Bid Recommendation- IT- LPD Dispatch Furniture Replacement

_____ Councilman Mills _____ Councilman Kole _____ Councilwoman Johnson

_____ Councilman Simmons _____ President Clark

**Note: Item held over to October 27, 2025 due to additional funding being allocated as part of budget amendment Ordinance No. 2048. Budget amendment needed to be approved before bid could be awarded.*

Agenda Item No. 8- Introduction and First Public Hearing on Ordinance No. 2046- An Ordinance of the Mayor and City Council of Laurel, Maryland to Modify the Operation of the City of Laurel Employees Retirement Plan to Document a Cost-of-Living Adjustment for Retirees of January 1, 1994 to December 31, 2014.

Public Hearing Open: 6:47pm Closed: 6:47pm

Speakers: None.

Agenda Item No. 9- Introduction and First Public Hearing on Ordinance No. 2047- An Ordinance of the Mayor and City Council of Laurel, Maryland to Modify the Operation of the City of Laurel Police Retirement Plan to Document a Cost-of-Living Adjustment for Retirees of January 1, 1994 to December 31, 2014.

Public Hearing Open: 6:50pm Closed: 6:5pm

Speakers: None.

Agenda Item No. 10- Introduction and First Public Hearing on Ordinance No. 2048- An Ordinance Amending the General Operating Budget and Capital Improvement Program of the Mayor and City Council of Laurel, Maryland, for the Fiscal Year July 1, 2024 through June 30, 2025 and to Provide an Effective Date.

Public Hearing: Open: 7:10pm Closed: 7:10pm

Speakers: None.

Agenda Item No. 11- Introduction and First Public Hearing on Ordinance No. 2049- An Ordinance Amending the General Operating Budget and Capital Improvement Program of the Mayor and City Council of Laurel, Maryland, for the Fiscal Year July 1, 2025 through June 30, 2026 and to Provide an Effective Date.

Public Hearing Open: 4:15 pm Closed: 7:15 pm

Speakers: None.

Agenda Item No. 12- Possible Adjournment to Closed Session Under the Open Meetings Act General Provisions Section 3-305 (b) (3) to consider the acquisition of real property for a public purpose and matters directly related thereto in order to protect the Mayor and City Council's bargaining power and Section 3-305 (b) (7) to consult with counsel to obtain legal advice regarding the potential purchase of real property.

2nd Councilman Mills 1st Councilman Kole yes Councilwoman Johnson

yes Councilman Simmons yes President Clark

*****PLEASE PRINT CLEARLY*****

MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND
8103 Sandy Spring Road, Laurel, Maryland 20707

Thirty-Ninth meeting on Wednesday 15, 2025

	Name	Address	Agenda Item
1.	Danielle Delgado	7553 Woodbine Drive, Laurel, MD 20707	General Public Hearing
2.	Jackie Sturr		General Public Hearing
3.	Did not attend or speak		
4.			
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MAYOR AND CITY COUNCIL OF LAUREL

8103 Sandy Spring Road
Laurel, Maryland 20707-2502

CLOSED SESSION STATEMENT

October 15, 2025
6:00 pm

The following statement is made regarding the adjournment of the Mayor and City Council to Closed Session on this date:

The Authority for this Closed Session is Contained in the Open Meetings Act General Provisions Section 3-305 (b) (3) to consider the acquisition of real property for a public purpose and matters directly related thereto in order to protect the Mayor and City Council's bargaining power and Section 3-305 (b) (7) to consult with counsel to obtain legal advice regarding the potential purchase of real property.

Immediately following the Closed Session, the Mayor and City Council will reconvene the regular meeting before adjournment.

A handwritten signature in dark ink, appearing to read "K. Clark", is written over a horizontal line.

Kyla M. Clark, Council President

City of Laurel



**PROCLAMATION
2025 - 50**

WHEREAS: The City of Laurel is committed to ensuring the safety and security of all those living in Laurel and visiting; and

WHEREAS: Fire remains a serious public safety concern both locally and nationally, and the presence of lithium-ion batteries in many household devices introduces unique fire risks; and

WHEREAS: Most of the electronics used in home daily – including smartphones, tablets, laptops, power tools, e-bikes, e-scooters, and toys – are powered by lithium-ion batteries, which if misused, damaged, or improperly charged, can overheat, start a fire, or explode; and

WHEREAS: The National Fire Protection Association® (NFPA®) reports an increase in battery-related fires, underscoring the need for public education on the safe use of lithium-ion batteries; and

WHEREAS: Residents should follow three key calls to action: Buy only listed products, charge batteries safely, and recycle them responsibly to prevent battery-related fires; and

WHEREAS: Lithium-ion batteries store a large amount of energy in a small space, and improper use such as overcharging, using off-brand chargers without safety certification, or exposing batteries to damage can result in fire or explosion; and

WHEREAS: The proper disposal and recycling of lithium-ion batteries help prevent environmental hazards and reduce fire risks in the home and community; and

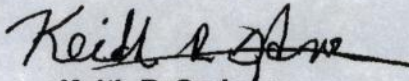
WHEREAS: Laurel's first responders are dedicated to reducing the occurrence of fires through prevention, safety education, and community outreach; and

WHEREAS: The 2025 Fire Prevention Week™ theme, "Charge into Fire Safety™: Lithium-Ion Batteries in Your Home," serves to remind us of the importance of using, charging, and recycling lithium-ion batteries safely to reduce the risk of fires in homes and communities.

THEREFORE, I, Keith R. Sydnor, Mayor of the City of Laurel, do hereby proclaim October 5 – 11, 2025, as

Fire Prevention Week

throughout the City of Laurel.


Keith R. Sydnor
Mayor

City of Laurel



**PROCLAMATION
2025-51**

WHEREAS: For many families, a business is more than a job- it is the fulfillment of a dream: a better life, a family legacy, a place in the community; and

WHEREAS: Minority businesses in particular are the heart and soul of many communities, including the City of Laurel; and

WHEREAS: During Minority Enterprise Development Week, we recognize that our City and our local economy are stronger because of the hardworking men and women who comprise the City of Laurel's minority business community; and

WHEREAS: Even as we navigate ongoing challenges in a post-pandemic environment, Minority Business Enterprises (MBEs) and Minority Business Owners have shown remarkable resilience, working around the clock and adapting to changes to keep their business running and their employees working; and

NOW, THEREFORE, I, KEITH R. SYDNOR, MAYOR OF THE CITY OF LAUREL, do hereby proclaim October 6 - 10, 2025, as

MINORITY ENTERPRISE DEVELOPMENT WEEK

In the City of Laurel and encourage all residents to acknowledge and celebrate the achievements and contributions of minority business entrepreneurs and enterprises.

A handwritten signature in black ink, appearing to read "Keith R. Sydnor".
**Keith R. Sydnor
Mayor**

City of Laurel



**PROCLAMATION
2025-52**

WHEREAS: Pregnancy and Infant Loss Remembrance Day is an annual observance dedicated to honoring and remembering babies who have died due to miscarriage, stillbirth, or neonatal death; and

WHEREAS: approximately 1 in every 4 woman suffers a miscarriage, stillbirth or infant loss; and

WHEREAS: each year, approximately 24,000 pregnancies end in stillbirth; and

WHEREAS: the loss of a child is an inconceivable tragedy and traumatic event that brings a family pain, suffering and grief; and

WHEREAS: Public awareness and education are critical to the prevention of pregnancy and infant loss and to learning how to respond with compassion toward families affected by the loss of a child; and

NOW, THEREFORE, I, KEITH R. SYDNOR, MAYOR OF THE CITY OF LAUREL, do hereby proclaim October 15, 2025, as

PREGNANCY AND INFANT LOSS REMEMBRANCE DAY

In the City of Laurel and encourage residents to raise more awareness of the prevalence of pregnancy loss and infant loss.

A handwritten signature in black ink, appearing to read "Keith R. Sydnor".

**Keith R. Sydnor
Mayor**

City of Laurel



**PROCLAMATION
2025-53**

WHEREAS: the profession of being a pharmacist is one of the oldest of the health professions concerned with the health and well-being of all people; and

WHEREAS: it is important that all users of prescription and nonprescription medications, or their caregivers, be knowledgeable about and share responsibility of their own drug therapy; and

WHEREAS: pharmacists are specifically educated with a focus and level of expertise on medication therapy that exceeds that of other health care providers and are ideally suited to work collaboratively with other health care providers and patients to improve medication use and outcomes by providing services through medication therapy management; and

WHEREAS: pharmacists provide both expertise and accessibility which are crucial to patients fully optimizing access to medications that are not self-administered such as, but not limited to immunizations; and

WHEREAS: the City of Laurel is fortunate to have several pharmacies to choose from with compassionate pharmacists who care for the health and well-being of all of our citizens; and

WHEREAS: pharmacists are best positioned to be the health care professionals to help ensure patients are adherent to their medications, and provide patient care that ensures optimal medication therapy outcomes; and

**NOW, THEREFORE, I, KEITH R. SYDNOR, MAYOR OF THE CITY OF LAUREL, DO
HEREBY PROCLAIM OCTOBER 19 - 25, 2025, as**

NATIONAL PHARMACY WEEK

and encourage all City residents to acknowledge the valuable services of pharmacists to provide safe, affordable, and beneficial pharmaceutical care services and products to all citizens.

A handwritten signature in black ink, reading "Keith R. Sydnor".

**Keith R. Sydnor
Mayor**

City of Laurel



**PROCLAMATION
2025-54**

WHEREAS: Community Media Day is an annual celebration of voices that brings awareness to the importance of free speech and accessible media for all individuals to have their voices heard; and

WHEREAS: access to information in today's media environment is critical for the healthy functioning of our community by connecting local government, community organizations, schools and citizens; and

WHEREAS: community media organizations provide a means for diverse communities to tell their stories, hear each other's stories, and create new stories together using social media and television programming; and

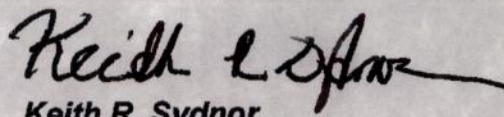
WHEREAS: Laurel TV provides diverse and valuable programming on public, education, and government access channels; and

WHEREAS: citizens benefit by the use of community media content to stay aware and to be involved in our community;

NOW, THEREFORE, I, KEITH R. SYDNOR, MAYOR OF THE CITY OF LAUREL, do hereby proclaim October 20, 2025, as:

COMMUNITY MEDIA DAY

in the City of Laurel and hereby call upon all citizens to promote and appreciate the importance of community media at Laurel TV, and programming available on Comcast channels 996 and 71 and Verizon channel 12.


Keith R. Sydnor
Mayor

City of Laurel



PROCLAMATION 2025-55

WHEREAS: The City of Laurel is an active member of the Maryland Economic Development Association (MEDA), a non-profit organization whose mission is to enhance the knowledge and skills of its members, encourages partnerships and networking among people committed to bringing jobs and capital to Maryland, and promotes economic development as an investment in Maryland; and

WHEREAS: The economic growth and stability of the State affects all regions and jurisdictions of Maryland, and the City of Laurel is an important component of the State's economic success; and

WHEREAS: The City of Laurel promotes the economic well-being of the City by working to improve the City's business climate and the professionalism of those in the field of economic development with an interest in the economy of the City; and

WHEREAS: The Mayor and City Council of Laurel and the Department of Economic and Community Development reaffirm our dedication to enhancing the City's economy by continuing to offer and promote economic development tools like the Commercial Corridor and Main Street Development Programs, in addition to the Affordable Housing Program; and

NOW, THEREFORE, I, KEITH R. SYDNOR, MAYOR OF THE CITY OF LAUREL, DO HEREBY PROCLAIM, OCTOBER 20-24, 2025, as

ECONOMIC DEVELOPMENT WEEK

in the City of Laurel and urge all Laurel citizens to join with us to recognize and reaffirm the importance of business development.

A handwritten signature in black ink, reading "Keith R. Sydnor". The signature is written in a cursive style with a long, sweeping underline.

**Keith R. Sydnor
Mayor**

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www.cityoflaurel.org

Thirty-Ninth Regular Meeting
Wednesday, October 15, 2025
6:00 PM

Agenda *(Revised 10/10/2025)*
Virtual Meeting

Watch the meeting on Laurel TV streaming live in your web browser at <https://laureltv.org/watch-live> or locally Laurel TV can be found on Comcast Channel 996 (HD), 71 (SD) or Verizon FiOS Channel 12.

Contact the Clerk for Zoom information at clerk@laurel.md.us no later than 2:00 pm the day of the meeting.

1. Call to Order – Kyla M. Clark, President
2. Roll Call- Sara A. Green, CPM, MMC, City Clerk
3. Report of the Mayor and City Council
4. Mayoral Appointments/Reappointments

Appointment:

Lakisha Muhammad	Historic District Commission	10/15/25-10/15/28
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Reappointments:

Abisola Ude	Education Advisory Committee	10/15/25-10/15/27
Ed Rowe	Public Safety and Transportation Committee	10/15/25-10/15/27
Diane Van Hassel	No-Kill Community Animal Shelter CAC	10/15/25-10/15/27
Maria Gonzales Jackson	Education Advisory Committee	10/15/25-10/15/27

5. General Public Hearing
6. Bid Recommendation- BAPS- Employee Insurance

7. Bid Recommendation- IT- LPD Dispatch Furniture Replacement
8. Introduction and First Public Hearing on Ordinance No. 2046- An Ordinance of the Mayor and City Council of Laurel, Maryland to Modify the Operation of the City of Laurel Employees Retirement Plan to Document a Cost-of-Living Adjustment for Retirees of January 1, 1994 to December 31, 2014.
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- 12. Possible Adjournment to Closed Session Under the Open Meetings Act General Provisions Section 3-305 (b) (3) to consider the acquisition of real property for a public purpose and matters directly related thereto in order to protect the Mayor and City Council's bargaining power and Section 3-305 (b) (7) to consult with counsel to obtain legal advice regarding the potential purchase of real property.**
13. Adjournment



CITY OF LAUREL OFFICE OF THE MAYOR

8103 Sandy Spring Road, Laurel, MD 20707
Phone: 301-725-5300 ext. 2125 • Fax: 301-725-6831

Item 4.

Keith R. Sydnor
Mayor

September 30, 2025

MEMORANDUM

TO: Kyla Clark, Council President
Laurel City Councilmembers
FROM: Keith R. Sydnor, Mayor *KRS*
SUBJ: Mayoral Appointments/Reappointments

I plan to make the following appointments and reappointments at the October 15, 2025, Mayor and City Council meeting.

APPOINTMENTS

Lakisha Muhammad	Historic District Commission	10/15/25 – 10/15/28
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REAPPOINTMENTS

Abisola Ude	Education Advisory Committee	10/15/25 – 10/15/27
Ed Rowe	Public Safety and Transportation Committee	10/15/25 – 10/15/27
Diane Van Hassel	No-Kill Community Animal Shelter CAC	10/15/25 – 10/25/27
Maria Gonzales Jackson	Education Advisory Committee	10/15/25 – 10/15/27

I look forward to your confirmation of these appointments/reappointments.

ec: Sara A. Green, CPM, MMC, City Clerk



MAYOR AND CITY COUNCIL OF LAUREL
DEPARTMENT OF BUDGET AND PERSONNEL SERVICES

8103 Sandy Spring Road • Laurel, Maryland 20707-2502

Phone: (301) 725-5300 FAX (301) 725-7951 • Internet: <http://www.laurel.md.us>

Item 6.

September 16, 2025

MEMORANDUM

TO: Mayor Keith R. Sydnor
President Kyla Clark
Laurel City Councilmembers
THRU: Nekesa Matlock, Deputy City Administrator
FROM: Lisa Woods, Deputy Director-BAPS
SUBJ: Employee Benefit Insurance

The City's current broker, NFP Group, has provided quotes for employee health, dental, and vision insurance on the four types of employee benefit insurance the City currently provides, which includes the following:

Specifications:

1. Open Access HMO Health Plan,
2. HMO Health Plan with Out-of-Network benefits,
3. Dental Plan DPPO, and
4. Vision Plan

The City currently offers these coverages to full-time and part-time employees, elected officials, and eligible dependents. Enrollment is optional and requires enrollee payments of 20% of the cost of their selected option with the exception of the vision coverage. Retirees may also enroll in these plans with a maximum reimbursement of \$500 per month.

The City is currently in a three-year contract with Cigna (November 1, 2022 to October 31, 2025) that had a renewal rate increase of 5% each year. NFP Group contacted Cigna to get an updated quote on a new insurance rate for the City. Cigna proposes an increase over current rates of 4.3% for a one-year contract. There were no other rates quoted due to the City receiving a considerable low renewal rate from Cigna. The current industry rate renewals for employers with between 100 and 200 employees are between 7.3% and 9.2%. With Cigna offering a low renewal rate, other insurance companies declined to quote.

Funding:

The FY2026 Adopted General Operating Budget provides \$3,362,970.00 for employee coverage and \$307,165.00 for retiree coverage under Employee Insurance.

Page 2

Bid Recommendation – Employee Benefit Insurance
September 16, 2025
Recommendation:

It is recommended that the Mayor and City Council award Cigna with the health, dental and vision insurance for the plan period of November 1, 2025, to October 31, 2026, at an increase rate of 4.3%. At this time, there are a number of City employees and dependents struggling with significant/difficult illnesses. It is also for this reason that staff requests approval to remain with Cigna.

Employees Health Insurance

LOW	Monthly	Annual	Biweekly	City	Employee
Employee	\$1,100.06	\$13,200.72	\$507.72	\$406.18	\$101.54
Double	\$2,101.11	\$25,213.32	\$969.74	\$775.79	\$193.95
Family	\$3,223.15	\$38,677.80	\$1,487.61	\$1,190.09	\$297.52
HIGH	Monthly	Annual	Biweekly	City	Employee
Employee	\$1,168.57	\$14,022.84	\$539.34	\$431.47	\$107.87
Double	\$2,231.94	\$26,783.28	\$1,030.13	\$824.10	\$206.03
Family	\$3,423.87	\$41,086.44	\$1,580.25	\$1,264.20	\$316.05

Elected Officials Health Insurance

LOW	Monthly	City	Employee
Employee	\$1,100.06	\$880.05	\$220.01
Double	\$2,101.11	\$1,680.89	\$420.22
Family	\$3,223.15	\$2,578.52	\$644.63
HIGH	Monthly	City	Employee
Employee	\$1,168.57	\$934.86	\$233.71
Double	\$2,231.94	\$1,785.55	\$446.39
Family	\$3,423.87	\$2,739.10	\$684.77

Retirees Health Insurance

The City contributes a monthly payment, not to exceed \$500.00 towards the retiree's coverage only, regardless of choice of plan.

LOW	Retiree	Annual
Employee	\$1,100.06	\$13,200.72
Double	\$2,101.11	\$25,213.32
Family	\$3,223.15	\$38,677.80
HIGH	Retiree	Annual
Employee	\$1,168.57	\$14,022.84
Double	\$2,231.94	\$26,783.28
Family	\$3,423.87	\$41,086.44

Page 3
Bid Recommendation – Employee Benefit Insurance
September 16, 2025

Reviewed:




S. Michele Saylor, Director
Department of Budget and Personnel Services



Date

cc: Christian L. Pulley, CPM, City Administrator
Nekesa Matlock, Deputy City Administrator



9/18/2025



MAYOR AND CITY COUNCIL OF LAUREL DEPARTMENT OF INFORMATION TECHNOLOGY

8103 Sandy Spring Road • Laurel, Maryland 20707 (301) 725-5300 extension 2240

<http://www.cityoflaurel.org> • email – jcornwell-shiel@laurel.md.us Fax (301) 490-5068

September 19, 2025

MEMORANDUM

TO: Mayor Keith R. Sydnor
Council President Kyla Clark
Laurel City Councilmembers
THRU: Nekesa Matlock, Deputy City Administrator
FROM: James A. Cornwell-Shiel, Chief Information Officer
Department of Information Technology
SUBJ: Police Dispatch Furniture Replacement

The Department of Information Technology is requesting approval for the purchase of new dispatch console stations to seat four dispatchers in the Communications office at the Laurel Police Department, which handles 24/7 dispatch operations.

The existing Xybix stations were purchased when the Laurel Police Department moved to 811 Fifth Street. The expected lifespan of this type of equipment is 10-15 years. After nearly 15 years of 24/7/365 use, the existing stations have reached their end of life, and critical parts have begun to fail.

This purchase is vital to keeping our Police Department's operations running smoothly day in and day out. These stations are purpose-built to house the wide array of critical equipment that the job demands, while still providing a clean and elegant workspace. To ease shift transitions and help reduce fatigue, prevent strain, and keep dispatchers comfortable on long shifts, the stations allow each dispatcher to instantly set their desk height, lighting, and cooling to what works best for them. By improving efficiency, safety, and job satisfaction, these stations not only strengthen daily operations but also help reduce long-term costs tied to health issues and staff turnover. When dispatchers are healthy, focused, and happy in their workspace, they're better able to handle emergencies with confidence, keep communication clear, and provide the steady, positive presence that our community and officers rely on in some of their most vulnerable moments.

Specifications:

The Department of IT solicited quotes from established dispatch furniture vendors on state and county contracts. The accepted quote is from Russ Bassett Corporation of Whittier, California on the State of Maryland Statewide Contract BPO 001B2600459, which services Maryland state, county, and municipal governments.

The quotes were as follows:

Russ Bassett Corporation, Whittier, California	\$103,747.80
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Xybix Systems, Inc, Littleton, Colorado	\$110,067.41
Evans Consoles, Tysons Corner, Virginia	\$116,717.61

Funding:

Funding is included in Adopted FY2026 Capital Improvement Program – Information Technology Project, and Ordinance No. 2046. The net cost for the project, including installation services, removal of the old furniture, and a 10-year full equipment warranty is \$103,747.80.

Recommendation:

It is our recommendation that the purchase of this equipment be approved in the amount of \$103,747.80 to Russ Bassett Corporation of Whittier, CA, with the contingency of an additional \$10,000, for a total of \$113,747.80.

Should you have any questions or desire further information, please contact James A. Cornwell-Shiel at (301) 725-5300, extension 2240.

Reviewed for funding:

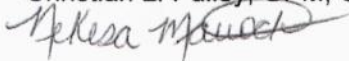


S. Michele Saylor, Director
Department of Budget and Personnel Services

9/18/2025

Date

cc: Christian L. Pulley, CPM, City Administrator

 9/18/2025



CITY OF LAUREL, MARYLAND

ORDINANCE NO. 2046

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND TO MODIFY THE OPERATION OF THE CITY OF LAUREL EMPLOYEES RETIREMENT PLAN TO DOCUMENT A COST OF LIVING ADJUSTMENT FOR RETIREES OF JANUARY 1, 1994 TO DECEMBER 31, 2014

Sponsored by the President at the request of the Administration.

WHEREAS, the Mayor and City Council of Laurel, Maryland (collectively, the "Employer") sponsor The City of Laurel Employees Retirement Plan (the "Plan"); and

WHEREAS, Section 5.7 of the Plan provides that the Employer may authorize a cost-of-living increase which can be added onto the monthly payment to a Retired Participant (or Beneficiary) or can be paid as a thirteenth (13th) check; and

WHEREAS, page 12 of the FY2026 budget document included an Expenditure Highlight of the Pension Contribution referencing five annual payments to fund a Discretionary COLA for retirees from 1994 to 2014, and page 272 of the FY2026 budget document included an itemization of the first COLA funding contribution of \$150,000, and

WHEREAS, at the May 28, 2025 Mayor and City Council meeting, the Mayor proposed and the City Council approved a discretionary cost-of-living adjustment (COLA) for certain retirees through the adoption of Ordinance No. 2041; and

WHEREAS, the funding for the FY2026 contribution of the approved COLA is included in Ordinance No. 2041; and

WHEREAS, on May 7, 2025 the City Councilmembers were provided with written information that explained that the COLA would be paid over the lifetime of the affected retirees and their beneficiaries and would be funded by the City over a five-year period; and

WHEREAS, in the May 7, 2025 emails, the Administration included and distributed documentation of the expected five-year funding requirement for the COLA, as detailed below:

	RETIREE COLA 5-YEAR AMORTIZATION
FY2026	\$150,000
FY2027	\$156,000
FY2028	\$161,000
FY2029	\$167,000
FY2030	\$173,000
	\$807,000
TOTAL FUNDING*	*Total funding for all retirees eligible in the police and employee plans as identified per Ordinances 2046 and 2047

WHEREAS, if the required City funding is not completed by June 30, 2026, funding for the remaining amortized cost of the approved COLA for FY2027, FY2028, FY2029 and FY2030 will be included in the approved budget ordinances for those fiscal years, in accordance with the approval of the COLA by the Council at the May 28, 2025 meeting; and

WHEREAS, the approved COLA will operate so that a percentage increase will be implemented to the retirees who commenced their benefits during the twenty-year period starting January 1, 1994 and ending December 31, 2014; and

WHEREAS, the percentage increase in the approved COLA will be implemented based on the calendar year the Plan began making payments to the Retired Participants (either directly to such Retired Participant or into the DROP on behalf of the Retired Participant), as detailed below; and

Variable Retiree COLA	
Date of Retirement	Increase in Monthly Benefit
1.1.1994-12.31.2004	7.30%
1.1.2005-12.31.2014	3.65%
1.1.2015-to date	0%

WHEREAS, Internal Revenue Code Section 401(a) requires that a retirement plan operate with a formal plan document that provides "definitely determinable benefits"; and

WHEREAS, in order to satisfy the tax law requirement, the terms of the COLA need to be formally memorialized in an ordinance.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED, by the Mayor and City Council of Laurel, Maryland that the operation of The City of Laurel Employees Retirement Plan (the "Plan") is modified to add a variable cost-of-living adjustment to be added onto the monthly payment to a Retired Participant or Beneficiary with such percentage based on the following Chart, with such increase effective as of January 1, 2026 and continuing for the lifetime of the payee (retiree and/or beneficiary, as applicable):

Variable Retiree COLA		
Date of Retirement	Increase	Affected retirees
1.1.1994-12.31.2004	7.30%	12
1.1.2005-12.31.2014	3.65%	22

AND, BE IT FURTHER ENACTED AND ORDAINED, that this Ordinance shall become effective on the date of its passage.

PASSED this _____ day of _____, 2025

ATTEST:

SARA A. GREEN, CPM, MMC
 City Clerk

KYLA M. CLARK
 President of the City Council

APPROVED this _____ day of _____, 2025.

KEITH R. SYDNOR
Mayor



CITY OF LAUREL, MARYLAND

ORDINANCE NO. 2047

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND TO MODIFY THE OPERATION OF THE CITY OF LAUREL POLICE RETIREMENT PLAN TO DOCUMENT A COST-OF-LIVING ADJUSTMENT FOR RETIREES OF JANUARY 1, 1994 TO DECEMBER 31, 2014

Sponsored by the President at the request of the Administration.

WHEREAS, the Mayor and City Council of Laurel, Maryland (collectively, the "Employer") sponsor The City of Laurel Police Retirement Plan (the "Plan"); and

WHEREAS, Section 5.7 of the Plan provides that the Employer may authorize a cost-of-living increase which can be added onto the monthly payment to a Retired Participant (or Beneficiary) or can be paid as a thirteenth (13th) check; and

WHEREAS, page 12 of the FY2026 budget document included an Expenditure Highlight of the Pension Contribution referencing five annual payments to fund a Discretionary COLA for retirees from 1994 to 2014, and page 272 of the FY2026 budget document included an itemization of the first COLA funding contribution of \$150,000; and

WHEREAS, at the May 28, 2025 Mayor and City Council meeting, the Mayor proposed and the City Council approved a discretionary cost-of-living adjustment (COLA) for certain retirees through the adoption of Ordinance No. 2041; and

WHEREAS, the funding for the FY2026 contribution of the approved COLA is included in Ordinance No. 2041; and

WHEREAS, on May 7, 2025 the City Councilmembers were provided with written information that explained that the COLA would be paid over the lifetime of the affected retirees and their beneficiaries and would be funded by the City over a five-year period; and

WHEREAS, in the May 7, 2025 emails, the Administration included and distributed documentation of the expected five-year funding requirement for the COLA, as detailed below:

	RETIREE COLA 5-YEAR AMORTIZATION
FY2026	\$150,000
FY2027	\$156,000
FY2028	\$161,000
FY2029	\$167,000
FY2030	\$173,000
	\$807,000
TOTAL FUNDING*	*Total funding for all retirees eligible in the police and employee plans as identified per Ordinances 2046 and 2047

WHEREAS, if the required City funding is not completed by June 30, 2026 funding for the remaining amortized cost of the approved COLA for FY2027, FY2028, FY2029 and FY2030 will be included in the approved budget ordinances for those fiscal years, in accordance with the approval of the COLA by the Council at the May 28, 2025 meeting; and

WHEREAS, the approved COLA will operate so that a percentage increase will be implemented to the retirees who commenced their benefits during the twenty-year period starting January 1, 1994 and ending December 31, 2014; and

WHEREAS, the percentage increase in the approved COLA will be implemented based on the calendar year the Plan began making payments to the Retired Participants (either directly to such Retired Participant or into the DROP on behalf of the Retired Participant), as detailed below; and

Variable Retiree COLA	
Date of Retirement	Increase in Monthly Benefit
1.1.1994-12.31.2004	7.30%
1.1.2005-12.31.2014	3.65%
1.1.2015-to date	0%

WHEREAS, Internal Revenue Code Section 401(a) requires that a retirement plan operate with a formal plan document that provides "definitely determinable benefits"; and

WHEREAS, in order to satisfy the tax law requirement, the terms of the COLA need to be formally memorialized in an ordinance.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED, by the Mayor and City Council of Laurel, that the operation of The City of Laurel Police Retirement Plan (the "Plan") is modified to add a variable cost of living adjustment to be added onto the monthly payment to a Retired Participant or Beneficiary with such percentage based on the following Chart, with such increase effective as of January 1, 2026 and continuing for the lifetime of the payee (retiree and/or beneficiary, as applicable):

Variable Retiree COLA		
Date of Retirement	Increase	Affected retirees
1.1.1994-12.31.2004	7.30%	13
1.1.2005-12.31.2014	3.65%	25

AND, BE IT FURTHER ENACTED AND ORDAINED, that this Ordinance shall become effective on the date of its passage.

PASSED this _____ day of _____, 2025

ATTEST:

SARA A. GREEN, CPM, MMC
 City Clerk

KYLA M. CLARK
 President of the City Council

APPROVED this _____ day of _____, 2025.

KEITH R. SYDNOR
 Mayor



CITY OF LAUREL, MARYLAND

ORDINANCE NO. 2048

AN ORDINANCE AMENDING THE GENERAL OPERATING BUDGET AND CAPITAL IMPROVEMENT PROGRAM OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND, FOR THE FISCAL YEAR JULY 1, 2024 THROUGH JUNE 30, 2025 AND TO PROVIDE AN EFFECTIVE DATE.

Sponsored by the City Council President at the request of the Administration.

WHEREAS, the FY2025 General Operating Budget and Capital Improvement Program (CIP) was adopted on May 28, 2024 through Ordinance No. 2026, and subsequently amended through the adoption of Ordinance No. 2029, Ordinance No. 2031, Ordinance No. 2035, Ordinance No. 2036, Ordinance No. 2039, and Ordinance No. 2042; and

WHEREAS, there are expenditure savings and unanticipated revenues to be appropriated for additional expenditures for City facilities; additional CIP funding; and an employer contribution to the pension plans to fund the discretionary COLA; and

WHEREAS, there are unanticipated revenue to be appropriated for other revenue shortfalls; and

WHEREAS, the additional CIP funding shall be reauthorized for FY2026; and

WHEREAS, the Mayor and City Council of Laurel, Maryland are required to amend the FY2025 General Operating Budget and CIP to reflect these changes.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED, by the Mayor and City Council of Laurel, Maryland that the General Operating Budget and CIP for the Fiscal Year July 1, 2024 through June 30, 2025 is hereby amended.

AND, BE IT FURTHER ENACTED AND ORDAINED, that this Ordinance shall take effect on the date of its passage.

GENERAL OPERATING BUDGET

REVENUES	AMENDED ORD2042	CHANGES	AMENDED ORD2048
REVENUE SUB-CATEGORY			
4010 - R/E TAX REVENUE	27,384,119	2,000,000	29,384,119
4030 - PERSONAL PROP TAX	1,385,868	11,000	1,396,868
4040 - PERSONAL PROP-INT/PENTALTY	40,000	42,500	82,500
4050 - LOCAL TAXES	4,650,000	889,000	5,539,000
4060 - OTHER LOCAL TAXES	2,047,576	(73,942)	1,973,634

4110 - LICENSES	734,850	(24,637)	710,213
4130 - PERMITS	505,445		505,445
4210 - FEDERAL GRANTS	1,082,980		1,082,980
4230 - STATE GRANTS	737,825	3,560	741,385
4250 - COUNTY GRANTS	386,642	(54,000)	332,642
4310 - GENERAL GOV'T SERVICE CH	169,797	1,905	171,702
4340 - SANITATION SERVICE CHGS	176,000		176,000
4350 - SERVICE CHARGE-HEALTH	10,000	(9,970)	30
4370 - FACILITY RENTALS	163,890	(19,410)	144,480
4411 - SWIMMING POOL FEES	124,510	19,410	143,920
4413 - RECREATION PROGRAM FEES	82,500		82,500
4415 - P&R ACTIVITY FEES	89,800		89,800
4417 - P&R CONCESSION FEES	22,000		22,000
4430 - SENIOR PROGRAM FEES	15,300		15,300
4620 - POLICE FINES	2,780,600		2,780,600
4630 - CODE ENFORCEMENT FINES	3,250		3,250
4710 - INVESTMENT INTEREST	117,000	165,000	282,000
4720 - RENTAL INCOME	18,963		18,963
4730 - CONTRIBUTIONS/DONATIONS	600		600
4740 - SALE OF PROPERTY	14,500	46,450	60,950
4750 - MISC REFUNDS AND REBATES	86,780	59,725	146,505
4761 - POLICE ACCT RECEIPTS	85,000		85,000
4790 - OTHER MISC REVENUES	458,247		458,247
4840 - FUND TRANSFER	1,188,247	(988,247)	200,000

**TOTAL
REVENUES**

\$44,562,289 \$2,068,344 \$46,630,633

**EXPENDITURES
DEPARTMENT**

	AMENDED ORD2042	CHANGES	AMENDED ORD2048
201 - CITY COUNCIL	122,513		122,513
205 - CLERK TO THE COUNCIL	243,333		243,333
210 - MAYOR	639,079	(83,775)	555,304
215 - CITY ADMINISTRATOR	679,268		679,268
220 - ELECTIONS	27,445		27,445
225 - BUDGET & PERSONNEL SVCS	1,230,403	4,800	1,235,203
235 - COMMUNICATIONS	701,304		701,304
240 - ECONOMIC & COMMUNITY DEV	1,032,943	(200,000)	832,943
244 - SUSTAINABILITY PROGRAMS	62,532	1,905	64,437
250 - INFORMATION TECHNOLOGY	2,860,863		2,860,863
270 - COMMUNITY PROMOTION	163,831		163,831
280 - GROUNDS MAINTENANCE	945,518	(58,565)	886,953
281 - JOSEPH R. ROBISON - LAUREL MUNICIPAL CENTER	197,616	34,100	231,716
284 - PUBLIC WORKS FACILITY	144,126	9,565	153,691
285 - ROBERT J. DIPIETRO COMMUNITY CENTER	188,869	9,025	197,894
286 - ARMORY COMMUNITY CENTER	108,561	1,290	109,851
287 - LAUREL MUSEUM	20,000	4,585	24,585
288 - GUDE LAKEHOUSE	32,300		32,300
289 - MAIN ST. POOL MAINTENANC	85,570		85,570
290 - LPD FACILITY	326,621		326,621
291 - GREENVIEW DR REC COMPLEX	49,280		49,280
292 - P&R MAINTENANCE FACILITY	49,150		49,150

293 - GUDE HOUSE	58,841		58,841
294 - CRAIG A. MOE LAUREL MULTISERVICE CENTER	188,171		188,171
301 - POLICE	13,109,424	(90,000)	13,019,424
320 - FIRE MARSHAL & PERMIT SV	861,358		861,358
325 - OFFICE OF EMERGENCY MGT	728,452		728,452
326 - CRAIG A. MOE LAUREL MULTISERVICE CENTER PROGRAMS	563,417	(100,000)	463,417
401 - PUBLIC WORKS ADMIN	691,207		691,207
410 - AUTOMOTIVE MAINTENANCE	1,180,819	14,165	1,194,984
415 - WASTE COLLECTION	1,196,135	49,800	1,245,935
420 - RECYCLING	353,009		353,009
425 - HIGHWAYS & STREETS MAINT	1,272,735	(49,800)	1,222,935
430 - SNOW REMOVAL	123,155		123,155
435 - STREET LIGHTING	268,970	34,620	303,590
440 - ENGINEERING&TECH SERVICES	253,898	(34,620)	219,278
445 - TRAFFIC ENGINEERING	156,637	(50,000)	106,637
450 - TREE MANAGEMENT	99,781		99,781
501 - PARKS & RECREATION ADMIN	877,205		877,205
505 - RECREATION	525,256		525,256
510 - MAIN ST POOL PROGRAMS	287,053		287,053
515 - ROBERT J. DIPIETRO COMMUNITY CENTER	328,708		328,708
520 - GREENVIEW DR PROGRAMS	129,133		129,133
525 - ARMORY COMMUNITY CTR PROG	214,021		214,021
530 - YOUTH SERVICES BUREAU	256,996	(175,000)	81,996
535 - GUDE LAKEHOUSE PROGRAMS	25,598		25,598
550 - SENIOR SERVICES	275,021		275,021
650 - PRINCIPAL	1,595,527	(122,602)	1,472,925
651 - INTEREST	81,438	122,602	204,040
652 - RETIREMENT	2,369,530	650,000	3,019,530
654 - PROPERTY INSURANCE	526,251	(105,000)	421,251
655 - BONDING INSURANCE	27,000		27,000
656 - EMPLOYEE INSURANCE	4,018,467	278,975	4,297,442
657 - MISC FINANCING USES	611,789	1,853,414	2,465,203
658 - SPECIAL TAXING DISTRICT	300,000	65,300	365,300
659 - ARPA USE	920,000		920,000
810 - EMPLOYEE TRAINING	162,091	3,560	165,651
820 - EMPLOYEE TUITION	14,071		14,071
<hr/>			
TOTAL EXPENDITURES	\$44,562,289	\$2,068,344	\$46,630,633

CAPITAL IMPROVEMENT PROGRAM

PROJECT	AMENDED ORD2042	CHANGES	AMENDED ORD2048
ALL OTHER PROJECTS	\$23,875,635		\$23,875,635
FLEET	3,102,764	100,000	3,202,764
ENVIRONMENTAL	163,477	100,614	264,091
NON-DESTRUCTIVE PAVEMENT EVAL	4,586	50,000	54,586
SAFETY ACTION PLAN	0	112,800	112,800
CHERRY LANE BIKEWAY	0	50,000	50,000
LED STREETLIGHTS	64,185	75,000	139,185
MASTER PLAN	25,000	50,000	75,000
LPD DISPATCH FURNITURE REPL	0	90,000	90,000

MAJOR FACILITY MAINT	671,470	225,000	896,470
7701 SANDY SPR RD	147,898	100,000	247,898
HVAC REPL	2,465,000	400,000	2,865,000
ANDERSON'S CORNER PARK	0	300,000	300,000
PARK IMPRV	289,595	200,000	489,595
TOTAL CIP	\$30,809,610	\$1,853,414	\$32,663,024

PASSED this _____ day of _____, 2025.

ATTEST:

SARA A. GREEN, CPM, MMC
City Clerk

KYLA M. CLARK
President of the City Council

APPROVED this _____ day of _____, 2025.

KEITH R. SYDNOR
Mayor



CITY OF LAUREL, MARYLAND

Item 11.

ORDINANCE NO. 2049

AN ORDINANCE AMENDING THE GENERAL OPERATING BUDGET AND CAPITAL IMPROVEMENT PROGRAM OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND, FOR THE FISCAL YEAR JULY 1, 2025 THROUGH JUNE 30, 2026 AND TO PROVIDE AN EFFECTIVE DATE.

Sponsored by the City Council President at the request of the Administration.

WHEREAS, the FY2026 General Operating Budget and Capital Improvement Program (CIP) was adopted on May 28, 2025 through Ordinance No. 2041; and

WHEREAS, the City has been awarded grants since the adoption of the FY2026 General Operating Budget and CIP; and those grants must be appropriated; and

WHEREAS, there were unanticipated changes for the Laurel Police Department (LPD) sidearms replacements and electronic control device upgrade replacements for which additional funding is needed in the budget; and

WHEREAS, the Mayor and City Council of Laurel, Maryland are required to amend the FY2026 General Operating Budget and CIP to reflect these changes.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED, by the Mayor and City Council of Laurel, Maryland that the General Operating Budget and CIP for the Fiscal Year July 1, 2025 through June 30, 2026 is hereby amended.

AND, BE IT FURTHER ENACTED AND ORDAINED, that this Ordinance shall take effect on the date of its passage.

GENERAL OPERATING BUDGET

REVENUE SUBCATEGORY DESCRIPTION

	ADOPTED FY2026	CHANGES	AMENDED ORD2049
4010 - R/E TAX REVENUE	\$30,001,060		30,001,060
4030 - PERSONAL PROP TAX	1,345,000		1,345,000
4040 - PERSONAL PROP-INT/PENTALTY	40,000		40,000
4050 - LOCAL TAXES	4,850,000		4,850,000
4060 - OTHER LOCAL TAXES	1,979,771		1,979,771
4110 - LICENSES	756,350		756,350
4130 - PERMITS	334,975		334,975
4210 - FEDERAL GRANTS	23,000		23,000
4230 - STATE GRANTS	780,792	27,200	807,992
4250 - COUNTY GRANTS	448,362		448,362
4310 - GENERAL GOV'T SERVICE CH	150,797		150,797
4340 - SANITATION SERVICE CHGS	176,000		176,000
4350 - SERVICE CHARGE-HEALTH	10,000		10,000
4370 - FACILITY RENTALS	163,890		163,890

4411 - SWIMMING POOL FEES	135,010		135,010
4413 - RECREATION PROGRAM FEES	83,500		83,500
4415 - P&R ACTIVITY FEES	89,500		89,500
4417 - P&R CONCESSION FEES	25,000		25,000
4430 - SENIOR PROGRAM FEES	16,500		16,500
4620 - POLICE FINES	2,780,600		2,780,600
4630 - CODE ENFORCEMENT FINES	12,250		12,250
4710 - INVESTMENT INTEREST	199,500		199,500
4720 - RENTAL INCOME	18,963		18,963
4730 - CONTRIBUTIONS/DONATIONS	600		600
4740 - SALE OF PROPERTY	14,500		14,500
4750 - MISC REFUNDS AND REBATES	86,780		86,780
4761 - POLICE ACCT RECEIPTS	45,000	150,130	195,130
4790 - OTHER MISC REVENUES	487,474		487,474
4840 - FUND TRANSFER	1,256,784		1,256,784
TOTAL REVENUES	\$46,311,958	\$177,330	\$46,489,288

DEPARTMENT EXPENDITURE SUMMARY

	ADOPTED FY2026	CHANGES	AMENDED ORD2049
201 - CITY COUNCIL	115,109		115,109
205 - CLERK TO THE COUNCIL	232,642		232,642
210 - MAYOR	666,392		666,392
215 - CITY ADMINISTRATOR	637,427	1,000	638,427
220 - ELECTIONS	88,090		88,090
225 - BUDGET & PERSONNEL SVCS	1,313,593		1,313,593
235 - COMMUNICATIONS	769,918		769,918
240 - ECONOMIC & COMMUNITY DEV	935,642		935,642
244 - SUSTAINABILITY PROGRAMS	80,527	26,200	106,727
250 - INFORMATION TECHNOLOGY	2,967,093		2,967,093
270 - COMMUNITY PROMOTION	157,299		157,299
280 - GROUNDS MAINTENANCE	951,880		951,880
281 - JOSEPH R. ROBISON - LAUREL MUNICIPAL CENTER	195,918		195,918
284 - PUBLIC WORKS FACILITY	151,927		151,927
285 - ROBERT J. DIPIETRO COMMUNITY CENTER	199,513		199,513
286 - ARMORY COMMUNITY CENTER	124,252		124,252
287 - LAUREL MUSEUM	19,045		19,045
288 - GUDE LAKEHOUSE	37,850		37,850
289 - MAIN ST. POOL MAINTENANC	91,320		91,320
290 - LPD FACILITY	332,598		332,598
291 - GREENVIEW DR REC COMPLEX	53,355		53,355
292 - P&R MAINTENANCE FACILITY	52,020		52,020
293 - GUDE HOUSE	83,991		83,991
294 - CRAIG A. MOE LAUREL MULITSERVICE CENTER-MAINTENANCE	301,298		301,298
301 - POLICE	14,176,939	150,130	14,327,069
320 - FIRE MARSHAL & PERMIT SV	903,149		903,149
325 - EMERGENCY MANAGEMENT	711,345		711,345
326 - HUMAN SERVICES-CRAIG A. MOE LAUREL MULTISERVICE CENTER- PRGMS	521,550		521,550
401 - PUBLIC WORKS ADMIN	724,913		724,913
410 - AUTOMOTIVE MAINTENANCE	1,214,348		1,214,348
415 - WASTE COLLECTION	1,358,292		1,358,292
420 - RECYCLING	587,391		587,391
425 - HIGHWAYS & STREETS MAINT	1,144,792		1,144,792
430 - SNOW REMOVAL	186,155		186,155

435 - STREET LIGHTING	278,970	278,970
440 - ENGINEERING&TECH SERVICES	263,873	263,873
445 - TRAFFIC ENGINEERING	194,804	194,804
450 - TREE MANAGEMENT	98,992	98,992
501 - PARKS & RECREATION ADMIN	920,642	920,642
505 - RECREATION	542,926	542,926
510 - MAIN ST POOL PROGRAMS	330,813	330,813
515 - ROBERT J. DIPIETRO COMMUNITY CENTER	341,459	341,459
520 - GREENVIEW DR PROGRAMS	109,878	109,878
525 - ARMORY COMMUNITY CTR PROG	219,522	219,522
530 - HUMAN SERVICES-LAUREL HELPING HANDS	252,689	252,689
535 - GUDE LAKEHOUSE PROGRAMS	32,827	32,827
550 - SENIOR SERVICES	282,535	282,535
650 - PRINCIPAL	1,226,027	1,226,027
651 - INTEREST	435,347	435,347
652 - RETIREMENT	2,548,030	2,548,030
654 - PROPERTY INSURANCE	625,764	625,764
655 - BONDING INSURANCE	29,600	29,600
656 - EMPLOYEE INSURANCE	4,569,615	4,569,615
657 - MISC FINANCIAL USES	403,582	403,582
658 - SPECIAL TAXING DISTRICT	350,000	350,000
659 - AMERICAN RESCUE PLAN PROG	0	0
810 - EMPLOYEE TRAINING	149,535	149,535
820 - EMPLOYEE TUITION	16,955	16,955
TOTAL EXPENDITURES	\$46,311,958	\$177,330 \$46,489,288

PROJECT	ADOPTED FY2026	CHANGES	AMENDED ORD2048
ALL OTHER PROJECTS	\$24,602,872		\$24,602,872
CHERRY LANE BIKEWAY	\$0	150,000	\$150,000
SAFETY ACTION PLAN	\$0	451,200	\$451,200
WILSON PARK PLAYGROUND REPL	\$0	224,246	\$224,246
ANDERSON'S CORNER PARK	\$150,000	2,700,000	\$2,850,000
TOTAL CIP	\$24,752,872	\$3,525,446	\$28,278,318

PASSED this _____ day of _____, 2025.

ATTEST:

SARA A. GREEN, CPM, MMC
City Clerk

KYLA M. CLARK
President of the City Council

APPROVED this _____ day of _____, 2025.

KEITH R. SYDNOR
Mayor



CITY OF LAUREL, MARYLAND

Item 11.

ORDINANCE NO. 2049

AN ORDINANCE AMENDING THE GENERAL OPERATING BUDGET AND CAPITAL IMPROVEMENT PROGRAM OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND, FOR THE FISCAL YEAR JULY 1, 2025 THROUGH JUNE 30, 2026 AND TO PROVIDE AN EFFECTIVE DATE.

Sponsored by the City Council President at the request of the Administration.

WHEREAS, the FY2026 General Operating Budget and Capital Improvement Program (CIP) was adopted on May 28, 2025 through Ordinance No. 2041; and

WHEREAS, the City has been awarded grants since the adoption of the FY2026 General Operating Budget and CIP; and those grants must be appropriated; and

WHEREAS, there were unanticipated changes for the Laurel Police Department (LPD) sidearms replacements and electronic control device upgrade replacements for which additional funding is needed in the budget; and

WHEREAS, the Mayor and City Council of Laurel, Maryland are required to amend the FY2026 General Operating Budget and CIP to reflect these changes.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED, by the Mayor and City Council of Laurel, Maryland that the General Operating Budget and CIP for the Fiscal Year July 1, 2025 through June 30, 2026 is hereby amended.

AND, BE IT FURTHER ENACTED AND ORDAINED, that this Ordinance shall take effect on the date of its passage.

GENERAL OPERATING BUDGET

<u>REVENUE SUBCATEGORY DESCRIPTION</u>	<u>ADOPTED FY2026</u>	<u>CHANGES</u>	<u>AMENDED ORD2049</u>
4010 - R/E TAX REVENUE	\$30,001,060		30,001,060
4030 - PERSONAL PROP TAX	1,345,000		1,345,000
4040 - PERSONAL PROP-INT/PENTALTY	40,000		40,000
4050 - LOCAL TAXES	4,850,000		4,850,000
4060 - OTHER LOCAL TAXES	1,979,771		1,979,771
4110 - LICENSES	756,350		756,350
4130 - PERMITS	334,975		334,975
4210 - FEDERAL GRANTS	23,000		23,000
4230 - STATE GRANTS	780,792	17,200	797,992
4250 - COUNTY GRANTS	448,362		448,362
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ANDERSON'S CORNER PARK	\$150,000	2,700,000	\$2,850,000
TOTAL CIP	\$24,752,872	\$3,535,446	\$28,288,318

PASSED this _____ day of _____, 2025.

ATTEST:

SARA A. GREEN, CPM, MMC
City Clerk

KYLA M. CLARK
President of the City Council

APPROVED this _____ day of _____, 2025.

KEITH R. SYDNOR
Mayor

CITY COUNCIL

CHRISTINE M. JOHNSON
At-Large

JAMES KOLE
First Ward

ADRIAN G. SIMMONS
First Ward

KYLA M. CLARK
Second Ward

JEFFREY W. MILLS
Second Ward

Council meets second and fourth
Mondays of each month.

**MAYOR AND CITY COUNCIL OF LAUREL**

8103 Sandy Spring Road
Laurel, Maryland 20707-2502

KEITH R. SYDNOR
Mayor

CHRISTIAN L. PULLEY, CPM
City Administrator

NEKESA MATLOCK
Deputy City Administrator

STEPHANIE P. ANDERSON
City Solicitor

SARA A. GREEN, CPM, MMC
City Clerk

(301) 725-5300

www.cityoflaurel.org

PUBLIC NOTICE

Issued: October 10, 2025

The Mayor and City Council of Laurel will Possibly Adjourn to Closed Session during their regular meeting to be held virtually via Zoom on **Wednesday, October 15, 2025 at 6:00 pm.**

The Authority for this Closed Session is Contained in the Open Meetings Act General Provisions Section 3-305 (b) (3) to consider the acquisition of real property for a public purpose and matters directly related thereto in order to protect the Mayor and City Council's bargaining power and Section 3-305 (b) (7) to consult with counsel to obtain legal advice regarding the potential purchase of real property.

Sara A. Green, CPM, MMC
City Clerk