

CITY COUNCIL

CHRISTINE M. JOHNSON
At-Large

JAMES KOLE
First Ward

ADRIAN G. SIMMONS
First Ward

KYLA M. CLARK
Second Ward

JEFFREY W. MILLS
Second Ward

Council meets second and fourth
Mondays of each month.



KEITH R. SYDNOR
Mayor

CHRISTIAN L. PULLEY, CPM
City Administrator

TIM MILLER
Acting Deputy City Administrator

STEPHANIE P. ANDERSON
City Solicitor

SARA A. GREEN, CPM, MMC
City Clerk

(301) 725-5300

www.cityoflaurel.org

MAYOR AND CITY COUNCIL OF LAUREL

8103 Sandy Spring Road
Laurel, Maryland 20707-2502

**WORK SESSION
MAYOR AND CITY COUNCIL OF LAUREL
WEDNESDAY, JUNE 4, 2025
6:00 PM
VIRTUAL MEETING
MINUTES**

The work session convened via Zoom at approximately 6:00 pm with Council President Kyla M. Clark presiding. Councilwoman Christine M. Johnson, Councilman James Kole, Councilman Jeffrey W. Mills, and Mayor Keith R. Sydnor were present. Absent: Councilman Adrian G. Simmons. There were zero (0) members of the public in attendance.

The following staff members were also present: Tim Miller, Acting Deputy City Administrator, Sara A. Green, CPM, MMC, City Clerk, Bill Bailey, Director, Department of Parks and Recreation, Monta L. Burrough, Director, Department of Economic and Community Development, Chrissy Cornwell, Director, Department of Emergency Management, Chief Russell E. Hamill, III, LPD, Tommy Helms, Acting Director, Department of Public Works, Marchelle LeBlanc, Director, Department of Human Services, S. Michele Saylor, Director, Department of Budget and Personnel Services, Danny Selby, Director, Department of the Fire Marshal and Permit Services, James Cornwell-Shiel, Director, Department of Information Technology, Natalie Williams, Director, Department of Communications, and Stephanie P. Anderson, City Solicitor.

Agenda Item No. 2 was Resolution No. 6-2025- A Resolution of the Mayor and City Council of Laurel, Maryland Adopting the 2025 City of Laurel Sustainability Plan. Michele Blair, Sustainability Manager, provided an overview of the resolution and the Sustainability Plan. The Council agreed to move the item forward to the regular meeting scheduled for Monday, June 9, 2025 at 6:00 pm.

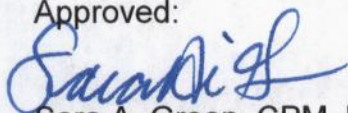
The next agenda item was a Bid Recommendation- Van Dusen Road Improvement Project- Phase 3 Engineering Services- Department of Public Works. Tommy Helms, Acting Director, Department of Public Works presented the bid recommending that it be awarded to EBA Engineering Services in the amount of \$68,422.00. The Council agreed to move the item forward to the regular meeting scheduled for Monday, June 9, 2025 at 6:00 pm.

Agenda Item No. 4 was Bid Recommendation- LA 25-009- Stanley Place Road Improvement Project- Department of Public Works. Acting Director Tommy Helms presented the bid recommending that it be awarded to Calvert Ready Mix and Concrete Supplies, LLC. In the amount of \$70,000.00. The Council agreed to move the item forward to the regular meeting scheduled for Monday, June 9, 2025 at 6:00 pm.

Agenda Item No. 5 was a Bid Recommendation for the Purchase of Ammunition- Laurel Police Department. Chief Russell E. Hamill, III presented the bid, recommending that it be awarded to The Gun Shop in the amount of \$55,000.00. The Council agreed to move the item forward to the regular meeting scheduled for Monday, June 9, 2025 at 6:00 pm.

There being no further business, the meeting was adjourned at approximately 6:46 pm.

Approved:



Sara A. Green, CPM, MMC
City Clerk

Date:

July 14, 2025

Mayor and City Council Attendance Record

Work Session

June 4, 2025 6:00 pm

Virtual Meeting

Call to Order: 6:00pm

Meeting Ended: 6:40pm

Members of the Public:

0

~~absent~~ Christian L Pulley

☒

Bill Bailey

☒

Monta Burrough

☒

Chrissy Cornwell

☒

Chief Russell Hamill

☒

James Cornwell-Shiel

☒

Marchelle LeBlanc

☒

Tim Miller

☒

S. Michele Saylor

☒

Danny Selby

☒

Natalie Williams

☒

Stephanie Anderson

☒

Mark Plazinski

☒

Thomas Helms, Acting Ops Director

Mayor and Councilmembers Attendance

~~absent~~

Councilman Simmons

☒

Councilwoman Johnson

☒

Councilman Mills

☒

Councilman Kole

☒

President Clark

☒

Mayor Sydnor

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Mayor and City Council

Work Session

Wednesday, June 4, 2025

6:00 PM

Agenda

Virtual Meeting

Watch the meeting on Laurel TV streaming live in your web browser at <https://laurelvtv.org/watch-live> or locally Laurel TV can be found on Comcast Channel 996 (HD), 71 (SD) or Verizon FiOS Channel 12.

1. Call to Order – Kyla M. Clark, President
2. Resolution No. 6-2025- A Resolution of the Mayor and City Council of Laurel, Maryland Adopting the 2025 City of Laurel Sustainability Plan
3. Bid Recommendation- Van Dusen Road Improvement Project- Phase 3 Engineering Services- Department of Public Works
4. Bid Recommendation- LA 25-009- Stanley Place Road Improvement Project- Department of Public Works
5. Bid Recommendation- Purchase of Ammunition- Laurel Police Department
6. Adjournment



CITY OF LAUREL, MARYLAND

RESOLUTION NO. 6-2025

RESOLUTION OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND ADOPTING THE 2025 CITY OF LAUREL SUSTAINABILITY PLAN

Sponsored by the President at the request of the Administration.

WHEREAS, a sustainable community seeks to optimize quality of life for its residents by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, the City of Laurel strives to save tax dollars, assure clean land, air and water, improve working and living environments as steps to building a sustainable community that will thrive well into the new century; and

WHEREAS, the City of Laurel hereby acknowledges that the residents of Laurel desire a stable, sustainable future for themselves and future generations; and

WHEREAS, the City of Laurel wishes to support a model of government which benefits our residents now and far into the future by exploring and adopting sustainable, economically- sound, local government practices; and

WHEREAS, by endorsing a sustainable path the City of Laurel is pledging to educate itself and community members further about sustainable activities and to develop initiatives supporting sustainable local government practices; and

WHEREAS, as elected representatives of the City of Laurel, we have a significant responsibility to provide leadership which will seek community-based sustainable solutions to strengthen our community.

NOW, THEREFORE, BE IT RESOLVED, that to focus attention and effort within the City of Laurel on matters of sustainability, the Mayor and City Council of Laurel wishes to pursue local initiatives and actions that will lead to a sustainable community as outlined in the January, 2025 City of Laurel Sustainability Plan ("2025 City of Laurel Sustainability Plan").

AND, BE IT FURTHER RESOLVED, that the City of Laurel will adopt sustainable practices within City operations and will update the 2025 City of Laurel Sustainability Plan every 18 months as necessary.

AND, BE IT FURTHER RESOLVED, that this Resolution shall take effect on the date of its adoption.

ADOPTED this _____ day of _____, 2025.

ATTEST:

SARA A. GREEN, CPM, MMC
City Clerk

KYLA M. CLARK
President of the City Council

APPROVED this _____ day of _____, 2025.

KEITH R. SYDNOR
Mayor



City of Laurel Sustainability Plan

The size of the City of Laurel Sustainability Plan is too large to transmit via email. Please use the following link to the City's website to view the plan in its entirety:

<https://www.cityoflaurel.org/1959/City-of-Laurel-Sustainability-Plan>



MAYOR AND CITY COUNCIL OF LAUREL DEPARTMENT OF PUBLIC WORKS

305-307 First Street • Laurel, Maryland 20707 (301) 725-0088

<http://www.cityoflaurel.org> • email – dpw@laurel.md.us Fax (301) 498-5266

March 12, 2025

MEMORANDUM

To: Mayor Keith R. Sydnor
Council President Kyla M. Clark, MBA
Laurel City Councilmembers

Thru: Timothy Miller, Acting Deputy City Administrator

FROM: Thomas Helms, Acting Director of Public Works

SUBJ: Approval Request – Van Dusen Road Improvement Project – Phase 3
Engineering Services

The Department of Public Works is seeking approval to obtain Engineering Services for the design to resurface the roadway that is currently aging on Van Dusen Road from Route 198 to Old Sandy Spring Road. The service includes designing ADA compliant pedestrian ramps, storm water management, sediment control, widening of islands, and traffic signal reconstruction.

Bidding Results

The Department of Public Works requested a pricing proposal from (3) of the city's on-call consulting firms for this project. The Engineering bidding results the City received are as follows:

• EBA Engineering	\$68,422.00
• KCI Technologies	\$105,055.00
• Century Engineering	\$140,534.00

Recommendation

It is recommended that the project be awarded to EBA Engineering, based on their submitted proposal in the amount of **\$68,422.00**.



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DEPARTMENT OF PUBLIC WORKS

305-307 First Street • Laurel, Maryland 20707 (301) 725-0088

<http://www.cityoflaurel.org> • email – dpw@laurel.md.us Fax (301) 498-5266

Funding

Funding is available through the Adopted FY2025 Capital Improvement Program - Van Dusen Road Improvements.

Should you have any questions or desire further information, please contact Thomas Helms at (301) 725-0088, Extension 3205.

Reviewed:

S. Michele Saylor

S. Michele Saylor, Director
Department of Budget and Personnel Services

4/18/2025

Date

CC: Christian L. Pulley, City Administrator



MAYOR AND CITY COUNCIL OF LAUREL
DEPARTMENT OF PUBLIC WORKS

305-307 First Street • Laurel, Maryland 20707 (301) 725-0088

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May 5, 2025

MEMORANDUM

To: Mayor Keith R. Sydnor
 Council President Kyla M. Clark
 Laurel City Councilmembers

Thru: Timothy Miller, Acting Deputy City Administrator

From: Thomas Helms, Acting Director of Public Works

Subject: LA 25-009, Stanley Place Road Improvement Project

The Department of Public Works is requesting approval for awarding the contract for Stanley Place Road Improvement Project (LA 25-009).

Project Scope:

This project encompasses essential infrastructure enhancements along the entirety of Stanley Place through pavement rehabilitation and the replacement of concrete components. The specific scope of work includes the removal of existing flush concrete sidewalks and curbs to facilitate the construction of new raised curb and gutter systems, as well as sidewalks, thereby improving stormwater management throughout the street. Additionally, the project involves resurfacing the roadway with new bituminous asphalt and installing new thermoplastic stop bars and crosswalks at each end of the street to enhance pedestrian safety.

Bid Results:

The Department of Public Works has solicited public bids for this project, resulting in the receipt of eleven (11) submissions. A formal bid opening was conducted on April 29, 2025, at the Laurel Municipal Center. The submitted bids, ranked from lowest to highest, are as follows:

1. Calvert Ready Mix & Concrete Supplies LLC	\$63,291.68 *
2. Stanley Concrete, LLC	\$71,600.00
3. VMP Construction Co, Inc.	\$86,710.00
4. SFMS LLC	\$101,407.00
5. Alcoa Concrete & Masonry Inc.	\$106,088.58
6. Espina Paving Inc.	\$114,069.04

7. E&R Services Inc.	\$117,639.90
8. Blueridge, Inc.	\$174,872.75
9. Francis O. Day Co., Inc.	\$177,686.50
10. FLB Contractors, Inc.	\$225,623.50
11. C&N Associates, LLC	\$347,594.00

*Apparent Low Bidder is not a minority business, but the difference in pricing from the second lowest bidder is more than 3%.

Funding:

Funding for this project is available through the Adopted FY2025 Capital Improvement Program – Stanley Place Improvements

Recommendation:

It is recommended that the contract for this project be awarded to Calvert Ready Mix & Concrete Supplies LLC, from Lusby, MD, for their bid of **\$63,291.68**, with the contingency of an additional **\$6,708.32** for a total of **\$70,000.00**.

Should you have any questions or desire further information, please contact Thomas Helms, Acting Director at 301-725-0088, extension 3205.

Reviewed:

S. Michele Saylor
S. Michele Saylor, Director
Department of Budget and Personnel Services

6/2/2025
Date

cc: Christian L. Pulley, CPM, City Administrator



LAUREL POLICE DEPARTMENT OFFICE OF THE CHIEF

Item 5.

Russell E. Hamill, III
Chief of Police

811 Fifth Street, Laurel, MD 20707-5103 • Phone: 301-498-0092
www.cityoflaurel.org/police • lpd@laurel.md.us • Fax: 410-880-0817

May 15, 2025

MEMORANDUM

TO: Mayor Keith R. Sydnor
President Clark and the Laurel City Council
FROM: Russell E. Hamill, Chief of Police *WP for Rth 5/15*
SUBJ: Bid Recommendation for Purchase of Ammunition

The Laurel Police Department is requesting permission to purchase ammunition for Fiscal Year 2026 to be used in accordance with the training standards of the Maryland Police and Correctional Training Commission and this department.

Specifications:

We will be riding the Maryland State Contract #001B9400284 for this purchase through The Gun Shop.

Funding:

Funding for this purchase is included in the Adopted FY2026 Operating Budget in account #301-52571 entitled Ammunition Purchases with a line item total of \$55,000.

Recommendation:

It is recommended that the Mayor and City Council approve the purchase of ammunition in the amount of \$55,000 through the Maryland State Contract pricing with The Gun Shop.

Should you have any questions or desire further information, please contact me at (301) 498-0092, Extension 1130.

REVIEWED:

Michele Saylor

S. Michele Saylor, Director
Department of Budget and Personnel Services

5/27/2025

Date

Tim Miller
5/27/2025

Cc: Christian Pulley, City Administrator
Tim Miller, Deputy City Administrator