

CITY COUNCIL

CHRISTINE M. JOHNSON
At-Large

CARL W. DEWALT
First Ward

JAMES KOLE
First Ward

KYLA CLARK
Second Ward

JEFFREY W. MILLS
Second Ward

Council meets second and fourth
Mondays of each month.



KEITH R. SYDNOR
Mayor

CHRISTIAN L. PULLEY, CPM
City Administrator

JOANNE HALL BARR
Deputy City Administrator

STEPHANIE P. ANDERSON
City Solicitor

SARA A. GREEN, CPM, CMC
City Clerk

(301) 725-5300

www.cityoflaurel.org

MAYOR AND CITY COUNCIL OF LAUREL

8103 Sandy Spring Road
Laurel, Maryland 20707-2502

**WORK SESSION
MAYOR AND CITY COUNCIL OF LAUREL
WEDNESDAY, MAY 1, 2024
6:00 PM
VIRTUAL MEETING VIA ZOOM
MEETING MINUTES**

The meeting convened via Zoom at approximately 6:00 pm with Council President James Kole presiding. Councilman Carl W. DeWalt, Councilwoman Christine M. Johnson, Councilman Jeffrey W. Mills and Keith R. Sydnor, Mayor were present. Councilwoman Kyla Clark entered the meeting at approximately 5:05 pm. There were zero (0) members of the public present on the Zoom meeting.

The following staff members were also present: Christian L. Pulley, CPM, City Administrator, Joanne Hall Barr, Deputy City Administrator, Sara A. Green, CPM, CMC, City Clerk, Ana R. Navarro, MMC, Executive Assistant to the Mayor, Bill Bailey, Director, Department of Parks and Recreation, James Cornwell-Shiel, Director, Department of Information Technology, Chief Russell Hamill, LPD, Robert Love, Director, Department of Economic and Community Development, S. Michele Saylor, Director, Department of Budget and Personnel Services, Natalie Williams, Director, Department of Communications, Chrissy Cornwell, Director, Department of Community Resources and Emergency Management, Lisa Woods, Deputy Director, Department of Budget and Personnel Services, Pat Haag, Risk Management Officer, Joyce Jackson, Assistant Director, Department of Communications and Stephanie P. Anderson, City Solicitor.

Agenda Item No. 2 was Ordinance No. 2026- An Ordinance Adopting the General Operating Budget and Capital Improvement Program of the Mayor and City Council of Laurel, Maryland, for the Fiscal Year July 1, 2024 through June 30, 2025 and to Levy Property Taxes; and to Authorize the Collection of Such Taxes. The FY2025 Budget overview was presented by S. Michele Saylor, Director, Department of Budget and Personnel Services. Director Saylor also provided a summary of the proposed revenue included in the FY2025 Budget and provided further information on how those revenues are generated and collected.

The Departmental presentations of the FY2025 expenditure budgets began with General Government. Ms. Ana R. Navarro, MMC, Executive Assistant to the Mayor provided an overview of the

Mayor's Office and Community Promotions budgets. Next, Ms. Sara A. Green, CPM, CMC, City Clerk presented the budgets for the Council Office, Office of the City Clerk, and Elections.

Joanne Hall Barr, Deputy City Administrator presented the expenditure budget for the Office of the City Administrator. Ms. Saylor provided an overview of the expenditure budget for the Department of Budget and Personnel Services. Ms. Natalie Williams, Director, Department of Communications presented the expenditure budget for the Department.

Next, Robert Love and James Cornwell-Shiel presented the proposed expenditure budgets for the Department of Economic and Community Development and the Department of Information Technology respectively.

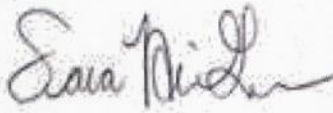
The expenditure budgets for the Department of Parks and Recreation were presented by Director Bill Bailey, followed by the Insurance budget presented by Ms. Pat Haag, Risk Management Officer.

President Kole noted for the record that the Training and Tuition Budgets would be heard first at the next budget work session scheduled for Monday, May 6, 2024 at 5:00 pm. President Kole asked the Councilmembers to submit any questions they had regarding the budgets presented thus far to Ms. Green who would work with the Administration to answer them.

There being no further business the meeting was adjourned at approximately 7:02 pm.

Approved:

Date: May 28, 2024

A handwritten signature in dark ink, appearing to read "Sara A. Green", is written over a faint, circular official stamp.

CITY COUNCIL

CHRISTINE M. JOHNSON
At-Large

CARL W. DEWALT
First Ward

JAMES KOLE
First Ward

KYLA CLARK
Second Ward

JEFFREY W. MILLS
Second Ward

Council meets second and fourth
Mondays of each month.



MAYOR AND CITY COUNCIL OF LAUREL

8103 Sandy Spring Road
Laurel, Maryland 20707-2502

KEITH R. SYDNOR
Mayor

CHRISTIAN L. PULLEY, CPM
City Administrator

JOANNE HALL BARR
Deputy City Administrator

STEPHANIE P. ANDERSON
City Solicitor

SARA A. GREEN, CPM, CMC
City Clerk

(301) 725-5300

www.cityoflaurel.org

Mayor and City Council Work Session

Wednesday, May 1, 2024

6:00 PM

Agenda

VIRTUAL ZOOM MEETING

**Watch the meeting on Laurel TV streaming live in your web browser at
<https://laurelTV.org/watch-live> or locally Laurel TV can be found on Comcast Channel 996 (HD),
71 (SD) or Verizon FiOS Channel 12.**

**Contact the Clerk for Zoom information at clerk@laurel.md.us no later than 2:00
pm the day of the meeting.**

1. Call to Order - James Kole, President
2. Ordinance No. 2026- An Ordinance Adopting the General Operating Budget and Capital Improvement Program of the Mayor and City Council of Laurel, Maryland, for the Fiscal Year July 1, 2024 through June 30, 2025 and to Levy Property Taxes; and to Authorize the Collection of Such Taxes
3. Adjournment

Mayor and City Council Attendance Record

Budget Work Session

May 1, 2024 5:00 pm Virtual

Call to Order:

Meeting Ended:

Members of the Public:

 X Christian L Pulley X Joanne Barr X Ana Navarro X Bill Bailey X Chrissy Corrwell X Natalie Williams X James Cornwell-Shiel Tim Miller X Chief Russell Hamill X S. Michele Saylor X Danny Selby X Stephanie Anderson X Mark Plazinski X Robert Love X Ruth Ann Hyatt X Lisa Woods X Joyce Jackson

Roll Call

Present Councilman DeWalt Present Councilwoman Johnson Present Councilman Mills

Present at 5:05 pm Councilwoman Clark Present President Kole Present Mayor Sydnor

**MAYOR AND CITY COUNCIL MEETING SCHEDULE
FY 2025 OPERATING BUDGET AND CAPITAL
IMPROVEMENT PROGRAM BUDGET**

Work Session, Wednesday, Wednesday, May 1, 2024, 6:00 p.m. (Virtual)

- Budget Overview (*BAPS Director, Michele Saylor*)
- Revenue Budget (*BAPS Director, Michele Saylor*)

General Government

- Mayor/Community Promotion (*Executive Assistant to the Mayor, Ana Navarro*)
- Council/Clerk/Elections (*City Clerk, Sara Green*)
- Office of City Administrator (*Deputy City Administrator, Joanne Barr*)
- Department of Budget and Personnel Services (*Director, Michele Saylor*)
- Department of Communications (*Director, Natalie Williams*)
- Department of Economic and Community Development (*Director, Robert Love*)
- Department of Information Technology (*Director, James Cornwell-Shiel*)

Parks and Recreation

- Department of Parks and Recreation (*Director, Bill Bailey*)

Non-departmental (insurance budgets, training, tuition, etc.)

- Insurance (*Risk Management Officer, Pat Haag*)
- Training/Tuition (*Deputy Director, Lisa Woods*)

Budget Work Session, Monday, May 6, 2024, 5:00 p.m. (Virtual)

Public Safety

- Laurel Police Department (*Chief, Russell Hamill*)
- Department of the Fire Marshal & Permit Services (*Director, Danny Selby*)
- Department of Community Resources and Emergency Management (*Director, Chrissy Cornwell*)

Public Works

- Department of Public Works (*Director, Tim Miller*)

Non-departmental (continued)

- Capital Improvement Program (*BAPS Director, Michele Saylor*)

Follow up Discussion.

Mayor and City Council Meeting (Regular) - Monday, May 13, 2024, 6:00 p.m. (Virtual)

Budget Work Session – Wednesday, May 8, 2024, 6:00 p.m. (if necessary, Virtual)

Mayor and City Council Meeting (Regular)– Tuesday, May 28, 2024, 6:00 p.m. (In Person)

Budget Work Session – 5:30 p.m. (if necessary)
Second Public Hearing with Adoption of Budget