

CITY COUNCIL

CHRISTINE M. JOHNSON
At-Large

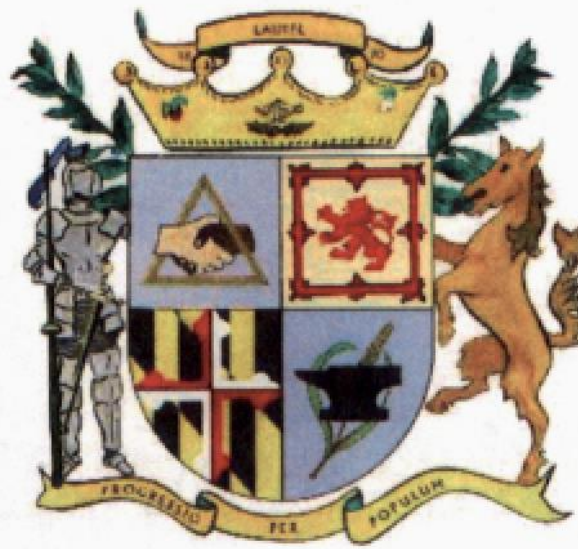
ADRIAN G. SIMMONS
First Ward

JAMES KOLE
First Ward

KYLA CLARK
Second Ward

JEFFREY W. MILLS
Second Ward

Council meets second and fourth
Mondays of each month.



MAYOR AND CITY COUNCIL OF LAUREL

8103 Sandy Spring Road
Laurel, Maryland 20707-2502

KEITH R. SYDNOR
Mayor

CHRISTIAN L. PULLEY, CPM
City Administrator

JOANNE HALL BARR
Deputy City Administrator

STEPHANIE P. ANDERSON
City Solicitor

SARA A. GREEN, CPM, CMC
City Clerk

(301) 725-5300

www.cityoflaurel.org

**TWENTY-THIRD MEETING
MAYOR AND CITY COUNCIL OF LAUREL
MONDAY, DECEMBER 9, 2024
6:00 PM
VIRTUAL MEETING
MINUTES**

The meeting convened via Zoom at approximately 6:00 pm with Council President Kyla Clark presiding. Councilwoman Christine M. Johnson, Councilman James Kole, Councilman Jeffrey W. Mills, Councilman Adrian G. Simmons, and Mayor Keith R. Sydnor were present. There were zero (0) members of the public in attendance.

The following staff members were also present: Christian L. Pulley, CPM, City Administrator, Joanne Hall Barr, Deputy City Administrator, Sara A. Green, CPM, CMC, City Clerk, Ana R. Navarro, Executive Assistant to the Mayor, Tim Van der Vossen, Deputy Director, Department of Parks and Recreation, James Cornwell-Shiel, Director, Department of Information Technology, Chief Russell Hamill, LPD, Tim Miller, Director, Department of Public Works, S. Michele Saylor, Director, Department of Budget and Personnel Services, Danny Selby, Director, Department of the Fire Marshal and Permit Services, Chrissy Cornwell, Director, Department of Community Resources and Emergency Management, and Stephanie P. Anderson, City Solicitor.

Agenda Item No. 3 was Approval of Minutes:

- November 25, 2024 Regular Meeting
- November 25, 2024 Closed Session
- December 4, 2024 Work Session

Councilman Kole made a motion to approve the minutes as written. Councilman Mills seconded the motion that was carried on a roll call vote of all Councilmembers present.

Next, the Mayor and City Councilmembers provided their reports regarding events and happenings since the last meeting and made announcements regarding upcoming meetings and events. Mayor Sydnor presented a Proclamation recognizing Kwanzaa that has been attached hereto.

Agenda Item No. 5 was Mayoral Appointments of the following:

- | | | |
|-----------------|------------------------------|-----------------------|
| • Michael Gray | Tree Board | 12/09/2024-12/09/2026 |
| • Donica Sutton | Education Advisory Committee | 12/09/2024-12/09/2026 |

Councilman Simmons made a motion to approve the appointments as requested. Councilman Kole seconded the motion that was carried on a roll call vote of all Councilmembers present.

Next, President Clark opened the General Public Hearing at approximately 6:23 pm. There was no one signed up to speak. The General Public Hearing was closed at 6:23 pm.

Agenda Item No. 7 was a Bid Recommendation for First Street Improvements, Department of Public Works. Director Tim Miller, Department of Public Works presented the item recommending that it be awarded to SFMS, LLC., in the amount of \$61,000.00. Councilman Kole made a motion to approve the Bid Recommendation as presented. Councilwoman Johnson seconded the motion that was carried on a roll call vote by all Councilmembers present.

Agenda Item No. 8 was a Sole Source Purchase for the Ongoing Replacement of Existing Metal Halide/High-Pressure Sodium Street Lighting and Conversion to 150w LED Fixture Heads. Director Tim Miller, Department of Public Works presented the purchase request and recommended it be awarded to BGE, an Excelon Company, for a total of \$165,989.00. Councilwoman Johnson made a motion to approve the purchase as presented. Councilman Kole seconded the motion that was carried on a roll call vote of all Councilmembers present.

Agenda Item No. 9 was a Bid Recommendation for Lafayette Avenue Improvements. Director Tim Miller, Department of Public Works presented the bid recommending it be awarded to VMP Construction Company in the amount of \$72,500.00. Councilman Simmons made a motion to approve the Bid Recommendation as presented. Councilwoman Johnson seconded the motion. Roll call continued with each Councilmember present voting "Yes".

Next, the Council heard a request for the extension of On-Call Engineering Service Contracts. Director Tim Miller, Department of Public Works presented the recommendation to extend the following contracts through July 1, 2025:

- EBA Engineering, Inc.
6100 Chevy Chase Drive Suite 200
Laurel, Maryland 20707
- Century Engineering, A Kleinfelder Company
10710 Gilroy Road
Hunt Valley, Maryland 21301
- KCI Technologies, Inc.
11830 West Market Place Suite F
Fulton, Maryland 20759

Councilwoman Johnson made a motion to approve the contract extensions as presented. Councilman Mills seconded the motion that was carried on a roll call vote of all Councilmembers present.

Agenda Item No. 11 was Introduction and First Public Hearing on Resolution No. 5-2024- A Resolution of the Mayor and City Council of Laurel, Maryland Creating the Master Plan Review Committee and Providing an Effective Date. President Clark read the title into the record for the first reading. Director Monta Burrough, Department of Economic and Community Development presented the proposed Resolution. President Clark opened the public hearing on the item at 6:41 pm. There was no one signed up to speak. The public hearing was closed at 6:41 pm. President Clark noted that there would not be a second meeting held in December due to the holiday and that if the Council so desired, she would entertain a motion to suspend the rules on the item so that it could be approved that evening. Councilman Kole made a motion to suspend the rules on Resolution No. 5-2024. Councilman Mills seconded the motion that was carried on a roll call vote of all Councilmembers present. Councilman Mills made a motion to approve Resolution No. 5-2024 as presented. Councilman Kole seconded the motion and roll call continued with Councilwoman Johnson and Councilman Simmons both voting "Yes". Mayor Sydnor concurred with the vote.

Agenda Item No. 12 was Introduction and First Public Hearing on Resolution No. 6-2024- A Resolution of the Mayor and City Council of Laurel, Maryland Declaring a Temporary Moratorium Regarding the Processing of Zoning Matters within the City of Laurel, Maryland and Providing an Effective Date. President Clark read the title into the record for the first reading. Director Monta Burrough, Department of Economic and Community Development presented the proposed Resolution. President Clark opened the public hearing on the item at 6:47 pm. There was no one signed up to speak. The public hearing was closed at 6:47 pm. President Clark noted that there would not be a second meeting held in December due to the holiday and that if the Council so desired, she would entertain a motion to suspend the rules on the item so that it could be approved that evening. Councilman Mills made a motion to suspend the rules on Resolution No. 6-2024 and Councilwoman Johnson seconded the motion. The roll call continued with Councilman Kole and Councilman Simmons stating that they were okay with the moratorium but did not agree with suspending the rules for the item. Councilman Kole and Councilman Simmons both voted "No", and President Clark cast the final vote of "Yes". Councilman Mills then made a motion to approve Resolution No. 6-2024 as presented and Councilwoman Johnson seconded the motion. The roll call continued with Councilman Kole and Councilman Simmons both voting "Yes", and Mayor Sydnor concurred with the vote.

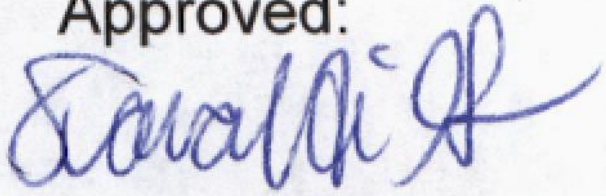
Agenda Item No. 13 was Ordinance No. 2033- An Ordinance of the Mayor and City Council of Laurel, Maryland to Amend the City of Laurel Police Retirement Plan to Extend the Deferred Retirement Option Plan (DROP) and Providing an Effective Date. President Clark read the title into the record for the first reading. Director S. Michele Saylor, Department of Budget and Personnel Services provided a summary overview of the City's employee retirement and DROP program and presented Ordinance No. 2033. President Clark opened the public hearing on the item at 6:55 pm. There was no one signed up to speak. The public hearing was closed at 6:55 pm. President Clark noted that there would not be a second meeting held in December due to the holiday and that if the Council so desired, she would entertain a motion to suspend the rules on the item so that it could be approved that evening. Councilman Kole made a motion to suspend the rules on Ordinance No. 2033 to forego the Second Public Hearing. Councilman Mills seconded the motion. Roll call continued with Councilwoman Johnson voting "Yes", Councilman Simmons voting "No", and President Clark casting the final vote of "Yes". Councilman Kole made a motion to Approved Ordinance No. 2033 as presented. Councilman Mills seconded the motion that was carried on a roll call vote of Councilmembers present. Mayor Sydnor concurred with the vote.

The final agenda item was Ordinance 2034- An Ordinance of the Mayor and City Council of Laurel, Maryland to Amend the City of Laurel Employees' Retirement Plan to Extend the Deferred Retirement

Option Plan and Providing an Effective Date. President Clark read the title into the record for the first reading. Director S. Michele Saylor, Department of Budget and Personnel Services provided a summary overview of the City's employee retirement and DROP program and presented Ordinance No. 2034. President Clark opened the public hearing on the item at 6:59 pm. There was no one signed up to speak. The public hearing was closed at 6:59 pm. President Clark noted that there would not be a second meeting held in December due to the holiday and that if the Council so desired, she would entertain a motion to suspend the rules on the item so that it could be approved that evening. Councilman Kole made a motion to suspend the rules on Ordinance No. 2034 to forego the Second Public Hearing. Councilman Mills seconded the motion. Roll call continued with Councilwoman Johnson voting "Yes", Councilman Simmons voting "No", and President Clark casting the final vote of "Yes". Councilman Kole made a motion to approve Ordinance No. 2034 as presented. Councilman Simmons seconded the motion that was carried on a roll call vote of all Councilmembers present. Mayor Sydnor concurred with the vote.

There being no further business the meeting was adjourned at approximately 7:01 pm.

Approved:



Sara A. Green, CPM, CMC
City Clerk

Date:

January 13, 2025

City of Laurel



PROCLAMATION 2024 – 59

WHEREAS: Kwanzaa is an annual celebration of African American culture from December 26 to January 1; and

WHEREAS: The holiday was created in 1966 by Dr. Maulana Karenga, a professor and activist. It became more popular in the 1980s and 1990s. President Bill Clinton was the first U.S. president to officially recognize Kwanzaa; and

WHEREAS: the seven principles of Kwanzaa - Umoja (Unity), Kujichagulia (Self-Determination), Ujima (Collective Work and Responsibility), Ujamaa (Cooperative Economics), Nia (Purpose), Kuumba (Creativity), and Imani (Faith) - provide a meaningful framework for fostering community spirit; and

WHEREAS: Kwanzaa is a cultural celebration that honors African heritage, promotes unity, and encourages reflection on shared values; and

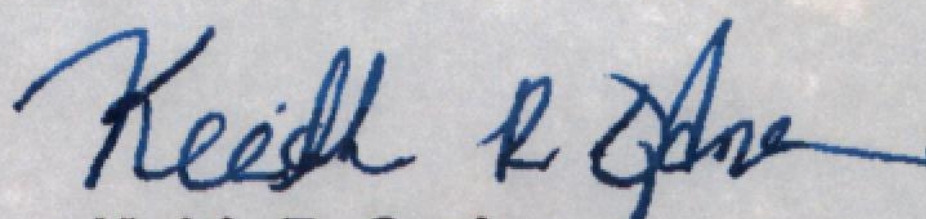
WHEREAS: The City of Laurel is enriched by its diverse population, and the observance of Kwanzaa contributes to the cultural tapestry that makes our city vibrant and inclusive; and

WHEREAS: The principles of Kwanzaa encourage us to reflect on our individual and collective responsibilities to build a stronger, more united community; and

NOW, THEREFORE, I, KEITH R. SYDNOR, MAYOR OF THE CITY OF LAUREL, DO HEREBY PROCLAIM DECEMBER 26, 2024 – JANUARY 1, 2025, as

KWANZAA CELEBRATION WEEK

in the City of Laurel and encourage all residents to join in recognizing and celebrating Kwanzaa, embracing the principles it represents, and fostering unity, creativity, and community engagement.


Keith R. Sydnor
Mayor

CITY COUNCIL

CHRISTINE M. JOHNSON
At-Large

ADRIAN G. SIMMONS
First Ward

JAMES KOLE
First Ward

KYLA CLARK
Second Ward

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**TWENTY-THIRD MEETING OF THE
MAYOR AND CITY COUNCIL OF LAUREL
MONDAY, DECEMBER 9, 2024**

6:00 PM

AGENDA *(Revised 12/08/2024)*

VIRTUAL MEETING

Watch the meeting on Laurel TV streaming live in your web browser at <https://laurelvtv.org/watch-live> or locally Laurel TV can be found on Comcast Channel 996 (HD), 71 (SD) or Verizon FiOS Channel 12.

1. Call to Order – Kyla Clark, President
2. Roll Call - Sara A. Green, CPM, CMC, City Clerk
3. Approval of Minutes

- November 25, 2024 Regular Meeting
- November 25, 2024 Closed Session
- December 4, 2024 Work Session

4. Report of the Mayor and City Council

5. Mayoral Appointments

- | | | |
|-----------------|------------------------------|-----------------------|
| • Michael Gray | Tree Board | 12/09/2024-12/09/2026 |
| • Donica Sutton | Education Advisory Committee | 12/09/2024-12/09/2026 |

6. General Public Hearing

7. Bid Recommendation- First Street Improvements- Department of Public Works

8. Sole Source Purchase Recommendation- Ongoing City-wide Replacement of Existing Street Lighting Project- Department of Public Works

9. Bid Recommendation- Lafayette Avenue Improvements- Department of Public Works
10. Architectural and Engineering Firms Contract Continuation Recommendation- Department of Public Works
11. Introduction and First Public Hearing on Resolution No. 5-2024- A Resolution of the Mayor and City Council of Laurel, Maryland Creating the Master Plan Review Committee and Providing an Effective Date
12. Introduction and First Public Hearing on Resolution No. 6-2024- A Resolution of the Mayor and City Council of Laurel, Maryland Declaring a Temporary Moratorium Regarding the Processing of Zoning Matters within the City of Laurel, Maryland and Providing an Effective Date
13. Introduction and First Public Hearing on Ordinance No. 2033- An Ordinance of the Mayor and City Council of Laurel, Maryland to Amend the City of Laurel Police Retirement Plan to Extend the Deferred Retirement Option Plan.
14. Introduction and First Public Hearing on Ordinance No. 2034- An Ordinance of the Mayor and City Council of Laurel, Maryland to Amend the City of Laurel Employees Retirement Plan to Extend the Deferred Retirement Option Plan.
15. Adjournment

Mayor and City Council Voting Record

December 9, 2024 6:00 pm

Regular Meeting

Virtual

Call to Order: 6:00pm

Meeting Ended: 7:01pm

Members of the Public: 0

Staff Attendance:

☒ Christian L Pulley ☒ Joanne Barr ☒ Ana Navarro ☒ Bill Bailey ☒ Chrissy Cornwell
☒ James Cornwell-Shiel ☒ Tim Miller ☒ Monta Burrough ☒ Chief Russell Hamill
☒ S. Michele Saylor ☒ Danny Selby ☒ Natalie Williams ☒ Stephanie Anderson ☒ Mark Plazinski

Roll Call

☒ Councilman Kole ☒ Councilwoman Johnson ☒ Councilman Mills
☒ Councilman Simmons ☒ President Clark ☒ Mayor Sydnor

Agenda Item No. 3- Approval of Minutes

- November 25, 2024 Regular Meeting
- November 25, 2024 Closed Session
- December 4, 2024 Work Session

1st

Councilman Kole

yes

Councilwoman Johnson

2nd

Councilman Mills

yes

Councilman Simmons

yes

President Clark

* Mayor Snyder - Proclamation - Kawaunika

Agenda Item No. 5- Mayoral Appointments

- Michael Gray Tree Board 12/09/2024-12/09/2026
- Donica Sutton Education Advisory Committee 12/09/2024-12/09/2026

2nd

Councilman Kole

yes

Councilwoman Johnson

yes

Councilman Mills

1st

Councilman Simmons

yes

President Clark

Agenda Item No. 6- General Public Hearing

Open: 6:23pm

Closed:

6:23pm

Speakers: None.

Agenda Item No. 7- Bid Recommendation- First Street Improvements- Department of Public Works

1st Councilman Kole 2nd Councilwoman Johnson yes Councilman Mills

yes Councilman Simmons yes President Clark

Agenda Item No. 8- Sole Source Purchase Recommendation- Ongoing City-wide Replacement of Existing Street Lighting Project- Department of Public Works

2nd Councilman Kole 1st Councilwoman Johnson yes Councilman Mills

yes Councilman Simmons yes President Clark

Agenda Item No. 9- Bid Recommendation- Lafayette Avenue Improvements- Department of Public Works

yes Councilman Kole 2nd Councilwoman Johnson yes Councilman Mills

1st Councilman Simmons yes President Clark

Agenda Item No. 10- Architectural and Engineering Firms Contract Continuation
Recommendation- Department of Public Works

WJ Councilman Kole 1st Councilwoman Johnson 2 Councilman Mills

WJ Councilman Simmons WJ President Clark

Agenda Item No. 11- Introduction and First Public Hearing on Resolution No. 5-2024- A Resolution
of the Mayor and City Council of Laurel, Maryland Creating the Master Plan Review Committee and
Providing an Effective Date

Public Hearing Open: 6:41pm Closed: 6:41pm

Speakers: NONE.

Motion to Suspend the Rules to Forego the Second Public Hearing on Resolution No. 5-2024

1st Councilman Kole YES Councilwoman Johnson 2nd Councilman Mills
YES Councilman Simmons YES President Clark

Motion to Approve Resolution No. 5-2024

2nd Councilman Kole YES Councilwoman Johnson 1st Councilman Mills
YES Councilman Simmons YES President Clark Concur Mayor Sydnor

Agenda Item No. 12- Introduction and First Public Hearing on Resolution No. 6-2024- A Resolution of the Mayor and City Council of Laurel, Maryland Declaring a Temporary Moratorium Regarding the Processing of Zoning Matters within the City of Laurel, Maryland and Providing an Effective Date

Public Hearing Open: 6:47pm Closed: 6:47pm

Speakers: NONE.

Motion to Suspend the Rules to Forego the Second Public Hearing on Resolution No. 6-2024

NO Councilman Kole 2nd Councilwoman Johnson 1st Councilman Mills

NO Councilman Simmons YES President Clark

Motion to Approve Resolution No. 6-2024

YES Councilman Kole 2nd Councilwoman Johnson 1st Councilman Mills

YES Councilman Simmons YES President Clark Mayor Mayor Sydnor

Agenda Item No. 13- Introduction and First Public Hearing on Ordinance No. 2033- An Ordinance of the Mayor and City Council of Laurel, Maryland to Amend the City of Laurel Police Retirement Plan to Extend the Deferred Retirement Option Plan.

Public Hearing Open: 6:55pm Closed: 6:55pm

Speakers: NONE.

Motion to Suspend the Rules to Forego the Second Public Hearing on Ordinance No. 2033

1st Councilman Kole YES Councilwoman Johnson 2nd Councilman Mills
NO Councilman Simmons YES President Clark

Motion to Approve Ordinance No. 2033

1st Councilman Kole YES Councilwoman Johnson 2nd Councilman Mills
YES Councilman Simmons YES President Clark CONCUR Mayor Sydnor

Agenda Item No. 14- Introduction and First Public Hearing on Ordinance No. 2034- An Ordinance of the Mayor and City Council of Laurel, Maryland to Amend the City of Laurel Employees Retirement Plan to Extend the Deferred Retirement Option Plan.

Public Hearing Open: 6:59pm Closed: 6:59pm

Speakers: NONE.

Motion to Suspend the Rules to Forego the Second Public Hearing on Ordinance No. 2034

1st Councilman Kole Yes Councilwoman Johnson 2nd Councilman Mills

NO Councilman Simmons Yes President Clark

Motion to Approve Ordinance No. 2034

1st Councilman Kole Yes Councilwoman Johnson Yes Councilman Mills

2nd Councilman Simmons Yes President Clark Yes Mayor Sydnor



CITY OF LAUREL OFFICE OF THE MAYOR

8103 Sandy Spring Road, Laurel, MD 20707
Phone: 301-725-5300 ext. 2125 • Fax: 301-725-6831

Item 4.

Keith R. Sydnor
Mayor

November 25, 2024

MEMORANDUM

TO: James Kole, Council President
Laurel City Councilmembers
FROM: Keith R. Sydnor, Mayor *KRS*
SUBJ: Mayoral Appointments

I plan to make the following appointments at the December 9, 2024, Mayor and City Council meeting.

APPOINTMENTS

Michael Gray	Tree Board	12/09/24 – 12/09/26
Donica Sutton	Education Advisory Committee	12/09/24 – 12/09/26

I look forward to your confirmation of these appointments.

ec: Sara A. Green, CPM, CMC, City Clerk



MAYOR AND CITY COUNCIL OF LAUREL
DEPARTMENT OF PUBLIC WORKS

305-307 First Street • Laurel, Maryland 20707 (301) 725-0088

<http://www.cityoflaurel.org> • email – dpw@laurel.md.us Fax (301) 498-5266

November 14, 2024

MEMORANDUM

To: Mayor Keith Sydnor
 Council President James Kole
 Laurel City Councilmembers

Thru: Joanne Hall Barr, Deputy City Administrator *JHB*
 From: Tim Miller, Director of Public Works
 Subject: Bid Recommendation - First Street Improvements

The Department of Public Works is requesting approval for Construction Project LA 25-002, First Street Improvements.

Project Scope

This project includes the two-inch (2") milling and overlay, repair of concrete sidewalk, curb cut outfall swale, riprap, and concrete curbing, at First Street in the City of Laurel, Maryland.

Bid Results

At a sealed bid opening at 10:00 AM, on October 16, 2024, the City received a total of ten (10) bids for this project. The bids received ranging from lowest to highest are as follows as were read aloud:

1.	SFMS, LLC	\$55,458.30
2.	Calvert Ready Mix	\$58,166.90
3.	Chamberlain Contractors	\$68,360.00
4.	VMP Construction Co.	\$69,945.00
5.	Espina Paving, Inc.	\$70,774.00
6.	Alcoa Concrete & Masonry, Inc.	\$72,450.00
7.	Arthur Construction Co., Inc.	\$75,302.50
8.	E & R Services, Inc.	\$76,839.00
9.	Ross Contracting, Inc.	\$86,944.50
10.	Francis O. Day Co. Inc.	\$107,219.00

Funding

Funding for this project is provided for in the Adopted FY 2025 CIP - First Street Improvement Project.

Recommendation

It is recommended that the contract for this project be awarded to SFMS, LLC, a Certified Women's Business Enterprise, Minority Business Enterprise (MBE), Disadvantaged Business Enterprise (DBE), and Small Business Enterprise (SBE), from Gaithersburg, Maryland, for their bid of \$55,458.30, with an additional contingency of \$5,541.70, for a total of \$61,000.00. SFMS, LLC. has previously completed projects for the City.

Should you have any questions or desire further information, please contact Timothy Miller, Director at 301-725-0088, extension 3206.

Reviewed:

S. Michele Saylor, Director
Department of Budget and Personnel Services

11/19/2024
Date

cc: Christian L. Pulley, CPM, City Administrator



MAYOR AND CITY COUNCIL OF LAUREL DEPARTMENT OF PUBLIC WORKS

305-307 First Street • Laurel, Maryland 20707 (301) 725-0088

<http://www.cityoflaurel.org> • email – dpw@laurel.md.us Fax (301) 498-5266

November 4, 2024

MEMORANDUM

TO: Mayor Keith R. Sydnor
Council President James Kole
Laurel City Councilmembers

THRU: Joanne Hall Barr, Deputy City Administrator

FROM: Timothy Miller, Deputy Director, Public Works

SUBJ: Sole Source Purchase
Ongoing Replacement of Existing Metal Halide/High-Pressure Sodium
Street Lighting and conversion to 150w LED fixture heads.

This is to request the sole source purchase approval for the removal of 187 High Pressure Sodium pendant fixtures in the vicinity of the Villages of Wellington Development, Old Sandy Spring Road, Saratoga Avenue, Shannon Avenue and others. The 187 fixtures will be replaced with 100w and 150w LED Pendant and Colonial Fixtures total. Mapping of the exact fixtures in the scope of work are attached.

This is an ongoing project by the City of Laurel Department of Public works, reducing the number of High-Pressure Sodium and Metal Halide streetlights in the city, which consume more 4 times the energy and may only last 2 to 5 years with longer lasting (25 year expected life) 100w/150w LED fixtures.

The work will be performed by BGE's Division for Outdoor Lighting, BGE is the Public Utility Services provider for gas and electric services for the entire City of Laurel.

Recommendation

It is recommended that the Mayor and the City Council of Laurel approve this purchase from BGE, an Exelon Company, **for a total of** (Phase I \$95,310.00 and Phase II \$70,679.00) **\$165,989.00** for improvement of energy savings and sustainability at these locations.

Funding:

Funding for this project is provided through the FY 2025 CIP – Street Lighting and a \$25,650.00 Enclosure Grant from the Maryland Energy Administration.

Should you have any questions or desire further information, please contact Tim Miller, Director, at (301) 725-0088, extension 3206.

Reviewed for funding:

S. Michele Saylor
S. Michele Saylor, Director
Department of Budget and Personnel Services

11/19/2024
Date

Enclosure:

BGE Phase I & II Pricing
BGE Lighting Map of the area of fixture replacement
MEA Streetlight and Outdoor Lighting Efficiency FY 24 Grant Program Agreement

cc: Christian L. Pulley, CPM, City Administrator



MAYOR AND CITY COUNCIL OF LAUREL
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November 14, 2024

MEMORANDUM

To: Mayor Keith Sydnor
 Council President James Kole
 Laurel City Councilmembers

Thru: Joanne Hall Barr, Deputy City Administrator *JHB*

From: Tim Miller, Director of Public Works

Subject: Bid Recommendation - Lafayette Avenue Improvements

The Department of Public Works is requesting approval for Construction Project LA 25-004, Lafayette Avenue Improvements.

Project Scope

This project includes the two-inch (2") milling and overlay, replacement of thermoplastic stop bars, crosswalk and bike-lane symbols, on Lafayette Avenue in the City of Laurel, Maryland.

Bid Results

At a sealed bid opening at 10:00 AM, on October 16, 2024, the City received a total of ten (10) bids for this project. The bids received ranging from lowest to highest are as follows as were read aloud:

1.	VMP Construction Co.	\$65,940.00* MBE
2.	Calvert Ready Mix	\$65,505.00** Non-MBE
3.	SFMS, LLC	\$67,675.00
4.	E & R Services, Inc.	\$74,630.00
5.	Chamberlain Contracting, LLC	\$79,095.00
6.	Alcoa Concrete & Masonry	\$81,650.00
7.	Ross Contracting, Inc.	\$94,411.00
8.	Francis O. Day, Inc.	\$96,498.00
9.	Espina Paving, Inc.	\$98,575.00
10.	Arthur Construction Co. Inc.	\$99,037.50

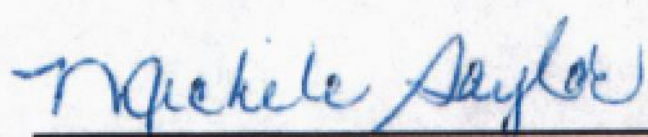
Funding

Funding for this project is provided in the Adopted FY 2025 CIP - Lafayette Avenue Improvement Project.

Recommendation

It is recommended that the contract for this project be awarded to VMP Construction Company, a Minority Business Enterprise (MBE), Disadvantaged Business Enterprise (DBE), and Small Business Enterprise (SBE), from Lanham, MD, 20706, for their bid of \$65,940.00, with an additional contingency of \$6,560.00, for a total of \$72,500.00. VMP. has previously completed projects for the City.

Should you have any questions or desire further information, please contact Timothy Miller, Director at 301-725-0088, extension 3206.

Reviewed:

S. Michele Saylor, Director
Department of Budget and Personnel Services

11/19/2024

Date

cc: Christian L. Pulley, CPM, City Administrator



**MAYOR AND CITY COUNCIL OF LAUREL
DEPARTMENT OF PUBLIC WORKS**

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November 18, 2024

MEMORANDUM

TO: Joanne Hall Barr, Deputy City Administrator *JHB*
FROM: Timothy Miller, Deputy Director, Public Works THM
SUBJ: On-Call Engineering Services

The Department of Public Works is requesting approval to extend the current, On-Call Engineering Contracts with the three firms listed below through July 1, 2025:

EBA Engineering, Inc.
6100 Chevy Chase Drive, Suite #200
Laurel, MD. 20707

Century Engineering, A Kleinfelder Company
10710 Gilroy Road
Hunt Valley, MD. 21031

KCI Technologies, Inc.
11830 West Market Place, Suite F
Fulton, MD. 20759

The continuance of these On-Call Contracts is critical to expending the remainder of the ARPA Funds, completing the FY2025 Capital Improvement Projects and utilizing firms already knowledgeable of City contracts and the City's methodology in designing, bidding and administering these projects. Having firms already knowledgeable in the City's processes will help ensure the completion of the remaining CIP Projects for FY2025.

Recommendation:

It is recommended that the current On-Call Engineering firms be retained at their current rates and subject to the terms of conditions as described in their AIA Document B102-2017, Standard form of Agreement between Owner and Architect, as executed by the City and these firms back in November and December 2020.

Should you have any questions or desire further information, please contact Timothy Miller, Director at (301) 725-0088, extension 3206.

Cc: Christian Pulley, City Administrator



CITY OF LAUREL, MARYLAND

RESOLUTION NO. 5-2024

RESOLUTION OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND CREATING THE MASTER PLAN REVIEW COMMITTEE AND PROVIDING AN EFFECTIVE DATE.

Sponsored by the President at the request of the Administration.

WHEREAS, the City of Laurel is required per State law to review and update the City's Master Plan (Plan) at least once every 10 years; and

WHEREAS, the City wishes to create a committee to assist the City's Department of Economic and Community Development to ensure that the Plan addresses the City's vision for future development and economic growth.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Laurel, Maryland, that a Master Plan Review Committee be and hereby is created, with duties as follows:

1. **Name.** The name of the Committee shall be the City of Laurel Master Plan Review Committee.
2. **Purpose and duties.** The Committee shall review the City's current Master Plan, including all of its elements, and make recommendations for revisions to the Plan.
3. **Membership.** The Committee shall consist of ten (10) members, at least seven (7) of which shall be City residents, one (1) shall be a City of Laurel Business Owner (irrespective of residency), and one (1) shall be a Public Safety/Emergency Management professional (irrespective of residency). One (1) non-voting member shall be a subject matter expert from the Laurel Police Department.

Requirements for Membership:

- a. Each member shall have an expressed interest in developing a vision for the future development in and growth of the City of Laurel.
- b. Each member shall be appointed and confirmed by the Mayor and City Council. The Mayor shall appoint a Chairperson for the Committee.
- c. The Community Development Coordinator from the Department of Economic and Community Development shall serve as the Secretary of the Committee and shall keep records of Committee meetings. Meetings shall

be held at least monthly and shall be scheduled by the Director of the Department of Economic and Community Development.

AND, BE IT FURTHER RESOLVED, that this Resolution shall take effect on the date of its adoption.

ADOPTED this _____ day of _____, 2024.

ATTEST:

SARA A. GREEN, CPM, CMC
City Clerk

KYLA CLARK
President of the City Council

APPROVED this _____ day of _____, 2024

KEITH R. SYDNOR
Mayor



CITY OF LAUREL, MARYLAND

RESOLUTION NO. 5-2024

RESOLUTION OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND CREATING THE MASTER PLAN REVIEW COMMITTEE AND PROVIDING AN EFFECTIVE DATE.

Sponsored by the President at the request of the Administration.

WHEREAS, the City of Laurel is required per State law to review and update the City's Master Plan (Plan) at least once every 10 years; and

WHEREAS, the City wishes to create a committee to assist the City's Department of Economic and Community Development to ensure that the Plan addresses the City's vision for future development and economic growth.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Laurel, Maryland, that a Master Plan Review Committee be and hereby is created, with duties as follows:

1. **Name.** The name of the Committee shall be the City of Laurel Master Plan Review Committee.
2. **Purpose and duties.** The Committee shall review the City's current Master Plan, including all of its elements, and make recommendations for revisions to the Plan.
3. **Membership.** The Committee shall consist of ten (10) members, at least seven (7) of which shall be City residents, one (1) shall be a City of Laurel Business Owner (irrespective of residency), and one (1) shall be a Public Safety/Emergency Management professional (irrespective of residency). One (1) non-voting member shall be a subject matter expert from the Laurel Police Department.

Requirements for Membership:

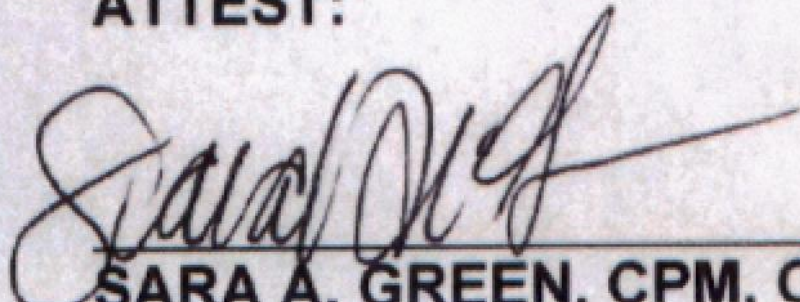
- a. Each member shall have an expressed interest in developing a vision for the future development in and growth of the City of Laurel.
- b. Each member shall be appointed and confirmed by the Mayor and City Council. The Mayor shall appoint a Chairperson for the Committee.
- c. The Community Development Coordinator from the Department of Economic and Community Development shall serve as the Secretary of the Committee and shall keep records of Committee meetings. Meetings shall

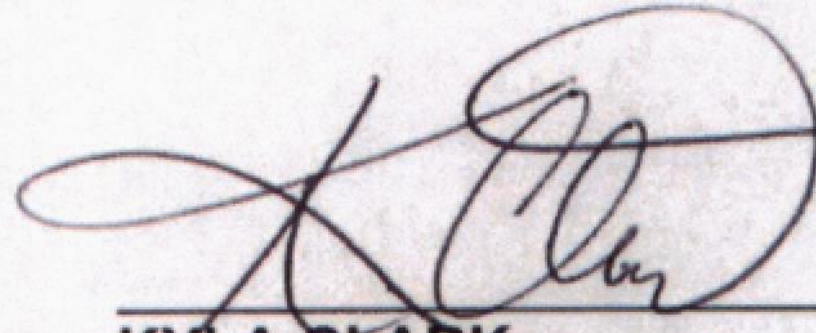
be held at least monthly and shall be scheduled by the Director of the Department of Economic and Community Development.

AND, BE IT FURTHER RESOLVED, that this Resolution shall take effect on the date of its adoption.

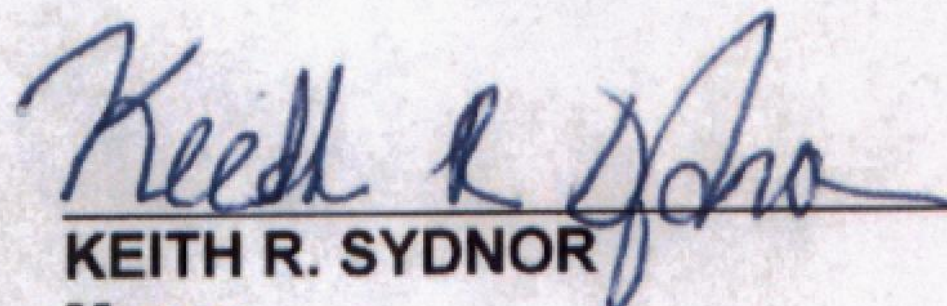
ADOPTED this 9th day of December, 2024.

ATTEST:


SARA A. GREEN, CPM, CMC
City Clerk


KYLA CLARK
President of the City Council

APPROVED this 9th day of December, 2024


KEITH R. SYDNOR
Mayor



CITY OF LAUREL, MARYLAND

RESOLUTION NO. 6-2024

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND DECLARING A TEMPORARY MORATORIUM REGARDING THE PROCESSING OF ZONING MATTERS WITHIN THE CITY OF LAUREL, MARYLAND.

Sponsored by the President at the request of the Administration.

WHEREAS, Md. Land Use Code Ann., §3-301 "Plan revision" requires that at least once every 10 years, each planning commission review the comprehensive plan and, if necessary, revise or amend the comprehensive plan to include all of (1) the elements required under Subtitle 1, Title 3, Division I of the Land Use Article and (2) the visions outline in §1-201 of the Land Use Article; and

WHEREAS, Md. Land Use Code Ann., §3-303 "Periodic review; implementation," subsection (a) requires that at least once every 10 years a local jurisdiction, such as the City, ensure the implementation of the visions, the development regulations element, and the sensitive areas element of its master plan; and

WHEREAS, the City adopted a Master Plan in 1989 that was amended in 1997, eight years later; and

WHEREAS, on November 26, 2007, ten years later, adopted a Comprehensive Amendment to the City's Master Plan (See Ordinance No. 1572); and

WHEREAS, on September 28, 2009, the City amended its Master Plan (See Ordinance No. 1647); and

WHEREAS, on July 25, 2016, the City amended its most recent Master Plan (See Ordinance No. 1873); and

WHEREAS, the City anticipates that it may take up to eighteen (18) months to conduct requisite reviews by City Staff, Planning Commission, and the City Council that will result in a revision of the City's Master Plan and a Comprehensive Rezoning Plan for the City; and

WHEREAS, to comply with the requirements of Md. Land Use Code Ann., §3-301 and §3-303, that the City review its master plans and enact necessary amendments before July 26, 2026, the City must now embark on the process of preparing a new Master Plan and Comprehensive Rezoning Plan; and

WHEREAS, it is anticipated that public hearings upon the proposed revisions will be held during 2025 and 2026; and

WHEREAS, the Mayor and City Council believe that it would be prudent to place a reasonable moratorium upon the processing of zoning requests, special exception requests, and text amendments during the pendency and review of the new Master Plan and Comprehensive Rezoning Plan, and that said moratorium should thus begin on January 2, 2025 through October 31, 2025, a period of approximately ten (10) months from the adoption of the revised Master Plan and Comprehensive Rezoning Plan; and

WHEREAS, the Mayor and City Council believe that said moratorium will allow the City an adequate period of time to complete its review and revision of the Master Plan and Comprehensive Rezoning Plan without requiring the review of and action upon zoning requests, special exception requests and text amendments, which could be in conflict with possible revisions to the City's Master Plan and Comprehensive Rezoning of the City; and

WHEREAS, said moratorium provides a reasonable balance between the rights of property owners and the statutory mandate to timely revise the Master Plan and Comprehensive Rezoning Plan; and

WHEREAS, this Resolution is not intended to affect or include subdivision of properties in their current zone; site and landscape approvals of properties in their current zone; the issuance of permits for property in their current zone.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Laurel, Maryland that a moratorium on the acceptance and processing of zoning requests, special exception requests and text amendments be and hereby is imposed from January 2, 2025 through October 31, 2025, until the adoption of the new Master Plan and Comprehensive Rezoning Plan.

ADOPTED this _____ day of _____, 2024.

ATTEST:

SARA A. GREEN, CPM, CMC
 City Clerk

KYLA CLARK
 President of the City Council

APPROVED:

KEITH R. SYDNOR
 Mayor



CITY OF LAUREL, MARYLAND

RESOLUTION NO. 6-2024

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND DECLARING A TEMPORARY MORATORIUM REGARDING THE PROCESSING OF ZONING MATTERS WITHIN THE CITY OF LAUREL, MARYLAND.

Sponsored by the President at the request of the Administration.

WHEREAS, Md. Land Use Code Ann., §3-301 "Plan revision" requires that at least once every 10 years, each planning commission review the comprehensive plan and, if necessary, revise or amend the comprehensive plan to include all of (1) the elements required under Subtitle 1, Title 3, Division I of the Land Use Article and (2) the visions outline in §1-201 of the Land Use Article; and

WHEREAS, Md. Land Use Code Ann., §3-303 "Periodic review; implementation," subsection (a) requires that at least once every 10 years a local jurisdiction, such as the City, ensure the implementation of the visions, the development regulations element, and the sensitive areas element of its master plan; and

WHEREAS, the City adopted a Master Plan in 1989 that was amended in 1997, eight years later; and

WHEREAS, on November 26, 2007, ten years later, adopted a Comprehensive Amendment to the City's Master Plan (See Ordinance No. 1572); and

WHEREAS, on September 28, 2009, the City amended its Master Plan (See Ordinance No. 1647); and

WHEREAS, on July 25, 2016, the City amended its most recent Master Plan (See Ordinance No. 1873); and

WHEREAS, the City anticipates that it may take up to eighteen (18) months to conduct requisite reviews by City Staff, Planning Commission, and the City Council that will result in a revision of the City's Master Plan and a Comprehensive Rezoning Plan for the City; and

WHEREAS, to comply with the requirements of Md. Land Use Code Ann., §3-301 and §3-303, that the City review its master plans and enact necessary amendments before July 26, 2026, the City must now embark on the process of preparing a new Master Plan and Comprehensive Rezoning Plan; and

WHEREAS, it is anticipated that public hearings upon the proposed revisions will be held during 2025 and 2026; and

WHEREAS, the Mayor and City Council believe that it would be prudent to place a reasonable moratorium upon the processing of zoning requests, special exception requests, and text amendments during the pendency and review of the new Master Plan and Comprehensive Rezoning Plan, and that said moratorium should thus begin on January 2, 2025 through October 31, 2025, a period of approximately ten (10) months from the adoption of the revised Master Plan and Comprehensive Rezoning Plan; and

WHEREAS, the Mayor and City Council believe that said moratorium will allow the City an adequate period of time to complete its review and revision of the Master Plan and Comprehensive Rezoning Plan without requiring the review of and action upon zoning requests, special exception requests and text amendments, which could be in conflict with possible revisions to the City's Master Plan and Comprehensive Rezoning of the City; and

WHEREAS, said moratorium provides a reasonable balance between the rights of property owners and the statutory mandate to timely revise the Master Plan and Comprehensive Rezoning Plan; and

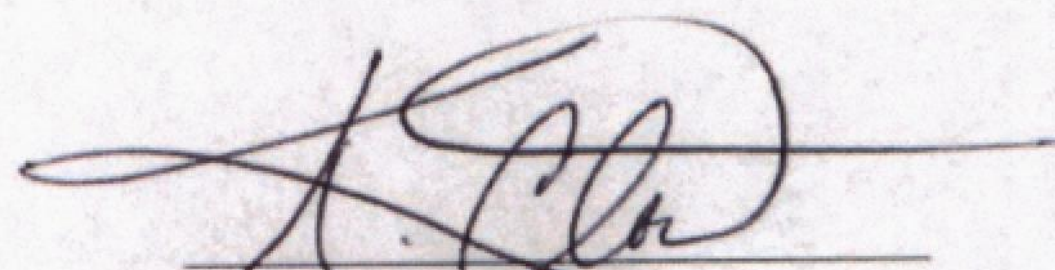
WHEREAS, this Resolution is not intended to affect or include subdivision of properties in their current zone; site and landscape approvals of properties in their current zone; the issuance of permits for property in their current zone.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of Laurel, Maryland that a moratorium on the acceptance and processing of zoning requests, special exception requests and text amendments be and hereby is imposed from January 2, 2025 through October 31, 2025, until the adoption of the new Master Plan and Comprehensive Rezoning Plan.

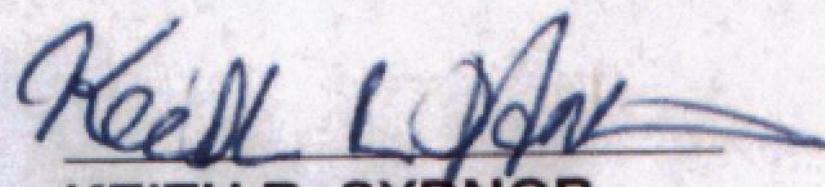
ADOPTED this 9th day of December, 2024.

ATTEST:


SARA A. GREEN, CPM, CMC
City Clerk


KYLA CLARK
President of the City Council

APPROVED this 9th day of December, 2024.


KEITH R. SYDNOR
Mayor



CITY OF LAUREL, MARYLAND

ORDINANCE NO. 2033

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND TO AMEND THE CITY OF LAUREL POLICE RETIREMENT PLAN TO EXTEND THE DEFERRED RETIREMENT OPTION PLAN AND PROVIDING AN EFFECTIVE DATE.

Sponsored by the President at the request of the Administration.

WHEREAS, the Mayor and City Council of Laurel, Maryland adopted Ordinance No. 1950 on November 25, 2019 that amended the City of Laurel Police Retirement Plan and extended the Deferred Retirement Option Plan to December 31, 2024, and

WHEREAS, the Mayor and City Council of Laurel, Maryland wishes to extend the availability of the Deferred Retirement Option Plan ("DROP") effective as of January 1, 2025, for new DROP participants and postpone the expiration date of the DROP from December 31, 2024 until December 31, 2029; as set forth herein; and

NOW, THEREFORE, BE IT ENACTED AND ORDAINED, by the Mayor and City Council of Laurel, Maryland that The City of Laurel Employees Retirement Plan as amended and restated July 1, 2013 (the "Plan") be, and is hereby amended by the Sixth Amendment set forth in Attachment "A" hereto, which attachment is hereby adopted and approved, and is incorporated herein in its entirety by reference

AND, BE IT FURTHER ENACTED AND ORDAINED, that this Ordinance shall take effect on the date of its passage.

PASSED this ____ day of _____, 2024.

ATTEST:

SARA A. GREEN, CPM, CMC
City Clerk

KYLA CLARK
President of the City Council

APPROVED this ____ day of _____, 2024.

KEITH R. SYDNOR
Mayor

**SIXTH AMENDMENT TO THE
CITY OF LAUREL POLICE RETIREMENT PLAN, AS
AMENDED AND RESTATED**

(EFFECTIVE JULY 1, 2013)

Pursuant to the rights reserved in Section 10.1 of The City of Laurel Police Retirement Plan, as Amended and Restated, effective July 1, 2013, the Plan is hereby amended effective as of January 1, 2025, to extend the availability of the Deferred Retirement Option Plan ("DROP") for new DROP participants and postpone the expiration date of the DROP from December 31, 2024 until December 31, 2029. The changes in this Sixth Amendment are effective January 1, 2025.

1. Section 5.8 is revised to add the following sentence to the end of the first paragraph therein:
 - Effective January 1, 2025, the DROP participation period will be extended until December 31, 2029.
2. Section 5.8(b)(1)(B) is deleted and replaced with the following:
 - Effective on and after January 1, 2025, the effective date of the commencement of the DROP participation period will be the 1st day of any month starting with January 1, 2025 and ending on December 31, 2029 which is on or after the date the requirements of Section 5.8(a) have been satisfied;
3. Section 5.8(c)(1)(D) is amended by the addition of the following language to the end thereof:
 - Effective January 1, 2025, the DROP participation period commencement date must be no later than December 1, 2029.
4. Section 5.8(c)(2) is amended by the addition of the following language to the end thereof:
 - Effective on and after January 1, 2025, Participants can elect to commence participation in the DROP effective as of January 1, 2025 or the first day of any month through December 31, 2029. No new Participants will be added to the DROP after December 31, 2029. However, individuals who are Participants in the DROP by December 31, 2029 will be permitted to remain in the DROP until the expiration of their DROP participation period.

IN WITNESS WHEREOF, this Sixth Amendment has been executed this ____ day of November, 2024.

MAYOR AND CITY COUNCIL OF LAUREL
(A Municipal Corporation of the State of Maryland)

By: _____



CITY OF LAUREL, MARYLAND

ORDINANCE NO. 2033

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND TO AMEND THE CITY OF LAUREL POLICE RETIREMENT PLAN TO EXTEND THE DEFERRED RETIREMENT OPTION PLAN AND PROVIDING AN EFFECTIVE DATE.

Sponsored by the President at the request of the Administration.

WHEREAS, the Mayor and City Council of Laurel, Maryland adopted Ordinance No. 1950 on November 25, 2019 that amended the City of Laurel Police Retirement Plan and extended the Deferred Retirement Option Plan to December 31, 2024, and

WHEREAS, the Mayor and City Council of Laurel, Maryland wishes to extend the availability of the Deferred Retirement Option Plan ("DROP") effective as of January 1, 2025, for new DROP participants and postpone the expiration date of the DROP from December 31, 2024 until December 31, 2029; as set forth herein; and

NOW, THEREFORE, BE IT ENACTED AND ORDAINED, by the Mayor and City Council of Laurel, Maryland that The City of Laurel Employees Retirement Plan as amended and restated July 1, 2013 (the "Plan") be, and is hereby amended by the Sixth Amendment set forth in Attachment "A" hereto, which attachment is hereby adopted and approved, and is incorporated herein in its entirety by reference

AND, BE IT FURTHER ENACTED AND ORDAINED, that this Ordinance shall take effect on the date of its passage.

PASSED this 9th day of December, 2024.

ATTEST:

Handwritten signature of Sara A. Green in blue ink.

SARA A. GREEN, CPM, CMC
City Clerk

Handwritten signature of Kyla Clark in blue ink.

KYLA CLARK
President of the City Council

APPROVED this 9th day of December, 2024.

Handwritten signature of Keith R. Sydnor in blue ink.

KEITH R. SYDNOR
Mayor

**SIXTH AMENDMENT TO THE
CITY OF LAUREL POLICE RETIREMENT PLAN, AS
AMENDED AND RESTATED**

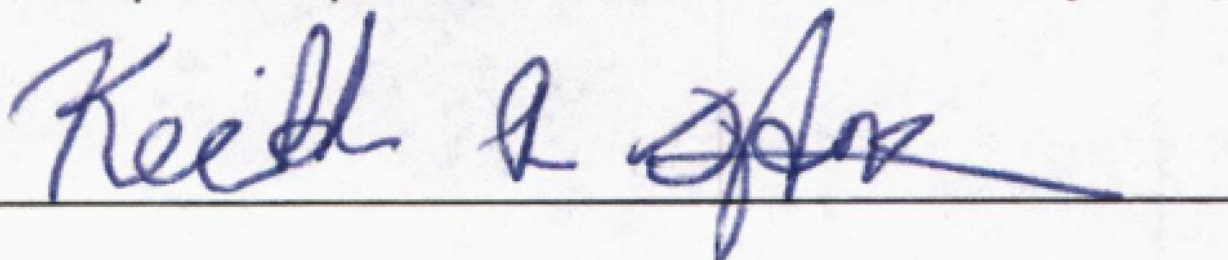
(EFFECTIVE JULY 1, 2013)

Pursuant to the rights reserved in Section 10.1 of The City of Laurel Police Retirement Plan, as Amended and Restated, effective July 1, 2013, the Plan is hereby amended effective as of January 1, 2025, to extend the availability of the Deferred Retirement Option Plan ("DROP") for new DROP participants and postpone the expiration date of the DROP from December 31, 2024 until December 31, 2029. The changes in this Sixth Amendment are effective January 1, 2025.

1. Section 5.8 is revised to add the following sentence to the end of the first paragraph therein:
 - Effective January 1, 2025, the DROP participation period will be extended until December 31, 2029.
2. Section 5.8(b)(1)(B) is deleted and replaced with the following:
 - Effective on and after January 1, 2025, the effective date of the commencement of the DROP participation period will be the 1st day of any month starting with January 1, 2025 and ending on December 31, 2029 which is on or after the date the requirements of Section 5.8(a) have been satisfied;
3. Section 5.8(c)(1)(D) is amended by the addition of the following language to the end thereof:
 - Effective January 1, 2025, the DROP participation period commencement date must be no later than December 1, 2029.
4. Section 5.8(c)(2) is amended by the addition of the following language to the end thereof:
 - Effective on and after January 1, 2025, Participants can elect to commence participation in the DROP effective as of January 1, 2025 or the first day of any month through December 31, 2029. No new Participants will be added to the DROP after December 31, 2029. However, individuals who are Participants in the DROP by December 31, 2029 will be permitted to remain in the DROP until the expiration of their DROP participation period.

IN WITNESS WHEREOF, this Sixth Amendment has been executed this 16th day of December, 2024.

MAYOR AND CITY COUNCIL OF LAUREL
(A Municipal Corporation of the State of Maryland)

By: 



CITY OF LAUREL, MARYLAND

ORDINANCE NO. 2034

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND TO AMEND THE CITY OF LAUREL EMPLOYEES' RETIREMENT PLAN TO EXTEND THE DEFERRED RETIREMENT OPTION PLAN AND PROVIDING AN EFFECTIVE DATE.

Sponsored by the President at the request of the Administration.

WHEREAS, the Mayor and City Council of Laurel, Maryland adopted Ordinance No. 1950 on November 25, 2019 that amended the City of Laurel Employees Retirement Plan and extended the Deferred Retirement Option Plan to December 31, 2024, and

WHEREAS, the Mayor and City Council of Laurel, Maryland wishes to extend the availability of the Deferred Retirement Option Plan ("DROP") effective as of January 1, 2025, for new DROP participants and postpone the expiration date of the DROP from December 31, 2024 until December 31, 2029; as set forth herein; and

NOW, THEREFORE, BE IT ENACTED AND ORDAINED, by the Mayor and City Council of Laurel, Maryland that The City of Laurel Employees Retirement Plan as amended and restated July 1, 2013 (the "Plan") be, and is hereby amended by the Eighth Amendment set forth in Attachment "A" hereto, which attachment is hereby adopted and approved, and is incorporated herein in its entirety by reference

AND, BE IT FURTHER ENACTED AND ORDAINED, that this Ordinance shall take effect on the date of its passage.

PASSED this ____ day of _____, 2024.

ATTEST:

SARA A. GREEN, CPM, CMC
City Clerk

KYLA CLARK
President of the City Council

APPROVED this ____ day of _____, 2024.

KEITH R. SYDNOR
Mayor

**EIGHTH AMENDMENT TO THE
CITY OF LAUREL EMPLOYEES' RETIREMENT PLAN, AS
AMENDED AND RESTATED**

(EFFECTIVE JULY 1, 2013)

Pursuant to the rights reserved in Section 10.1 of The City of Laurel Employee Retirement Plan, as Amended and Restated, effective July 1, 2013, the Plan is hereby amended effective as of January 1, 2025, to extend the availability of the Deferred Retirement Option Plan ("DROP") for new DROP participants and postpone the expiration date of the DROP from December 31, 2024 until December 31, 2029. The changes in this Eighth Amendment are effective January 1, 2025.

1. Section 5.8 is revised to add the following sentence to the end of the first paragraph therein:
 - Effective January 1, 2025, the DROP participation period will be extended until December 31, 2029.
2. Section 5.8(b)(1)(B) is deleted and replaced with the following:
 - Effective on and after January 1, 2025, the effective date of the commencement of the DROP participation period will be the 1st day of any month starting with January 1, 2025 and ending on December 31, 2029 which is on or after the date the requirements of Section 5.8(a) have been satisfied;
3. Section 5.8(c)(1)(D) is amended by the addition of the following language to the end thereof:
 - Effective January 1, 2025, the DROP participation period commencement date must be no later than December 1, 2029.
4. Section 5.8(c)(2) is amended by the addition of the following language to the end thereof:
 - Effective on and after January 1, 2025, Participants can elect to commence participation in the DROP effective as of January 1, 2025 or the first day of any month through December 31, 2029. No new Participants will be added to the DROP after December 31, 2029. However, individuals who are Participants in the DROP by December 31, 2029 will be permitted to remain in the DROP until the expiration of their DROP participation period.

IN WITNESS WHEREOF, this Eighth Amendment has been executed this ____ day of November, 2024.

MAYOR AND CITY COUNCIL OF LAUREL
(A Municipal Corporation of the State of Maryland)

By: _____

Underlining indicates new language added.

~~Strikethroughs indicate language deleted.~~

* * * Asterisks indicate intervening language and section unchanged.



CITY OF LAUREL, MARYLAND

ORDINANCE NO. 2034

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND TO AMEND THE CITY OF LAUREL EMPLOYEES' RETIREMENT PLAN TO EXTEND THE DEFERRED RETIREMENT OPTION PLAN AND PROVIDING AN EFFECTIVE DATE.

Sponsored by the President at the request of the Administration.

WHEREAS, the Mayor and City Council of Laurel, Maryland adopted Ordinance No. 1950 on November 25, 2019 that amended the City of Laurel Employees Retirement Plan and extended the Deferred Retirement Option Plan to December 31, 2024, and

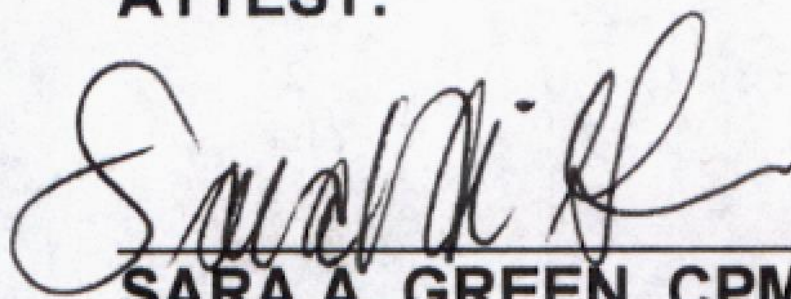
WHEREAS, the Mayor and City Council of Laurel, Maryland wishes to extend the availability of the Deferred Retirement Option Plan ("DROP") effective as of January 1, 2025, for new DROP participants and postpone the expiration date of the DROP from December 31, 2024 until December 31, 2029; as set forth herein; and


NOW, THEREFORE, BE IT ENACTED AND ORDAINED, by the Mayor and City Council of Laurel, Maryland that The City of Laurel Employees Retirement Plan as amended and restated July 1, 2013 (the "Plan") be, and is hereby amended by the Eighth Amendment set forth in Attachment "A" hereto, which attachment is hereby adopted and approved, and is incorporated herein in its entirety by reference

AND, BE IT FURTHER ENACTED AND ORDAINED, that this Ordinance shall take effect on the date of its passage.

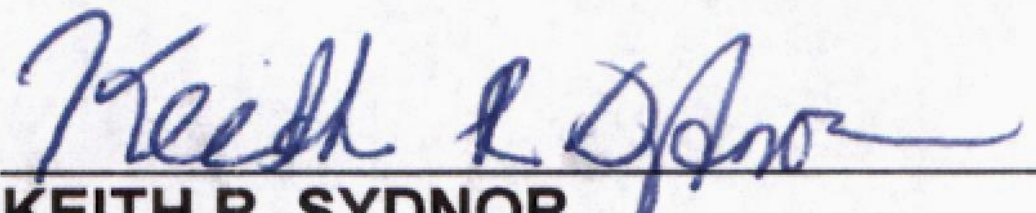
PASSED this 9th day of December, 2024.

ATTEST:


SARA A. GREEN, CPM, CMC
City Clerk


KYLA CLARK
President of the City Council

APPROVED this 9th day of December, 2024.


KEITH R. SYDNOR
Mayor

**EIGHTH AMENDMENT TO THE
CITY OF LAUREL EMPLOYEES' RETIREMENT PLAN, AS
AMENDED AND RESTATED**

(EFFECTIVE JULY 1, 2013)

Pursuant to the rights reserved in Section 10.1 of The City of Laurel Employee Retirement Plan, as Amended and Restated, effective July 1, 2013, the Plan is hereby amended effective as of January 1, 2025, to extend the availability of the Deferred Retirement Option Plan ("DROP") for new DROP participants and postpone the expiration date of the DROP from December 31, 2024 until December 31, 2029. The changes in this Eighth Amendment are effective January 1, 2025.

1. Section 5.8 is revised to add the following sentence to the end of the first paragraph therein:
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3. Section 5.8(c)(1)(D) is amended by the addition of the following language to the end thereof:
 - Effective January 1, 2025, the DROP participation period commencement date must be no later than December 1, 2029.
4. Section 5.8(c)(2) is amended by the addition of the following language to the end thereof:
 - Effective on and after January 1, 2025, Participants can elect to commence participation in the DROP effective as of January 1, 2025 or the first day of any month through December 31, 2029. No new Participants will be added to the DROP after December 31, 2029. However, individuals who are Participants in the DROP by December 31, 2029 will be permitted to remain in the DROP until the expiration of their DROP participation period.

IN WITNESS WHEREOF, this Eighth Amendment has been executed this ____ day of December, 2024.

MAYOR AND CITY COUNCIL OF LAUREL
(A Municipal Corporation of the State of Maryland)

By: _____

