

**CITY COUNCIL**

BRENCIS D. SMITH  
At-Large

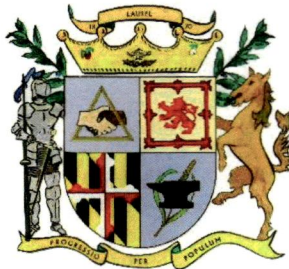
JAMES KOLE  
First Ward

ADRIAN G. SIMMONS  
First Ward

KYLA M. CLARK  
Second Ward

JEFFREY W. MILLS  
Second Ward

Council meets second and fourth  
Mondays of each month.



KEITH R. SYDNOR  
Mayor

CHRISTIAN L. PULLEY, CPM  
City Administrator

NEKESA MATLOCK  
Deputy City Administrator

STEPHANIE P. ANDERSON  
City Solicitor

SARA A. GREEN, CPM, MMC  
City Clerk

(301) 725-5300

[www.cityoflaurel.org](http://www.cityoflaurel.org)

**MAYOR AND CITY COUNCIL OF LAUREL**

8103 Sandy Spring Road

Laurel, Maryland 20707-2502

**SPECIAL WORK SESSION  
MAYOR AND CITY COUNCIL OF LAUREL**

**MONDAY, JUNE 8, 2026**

**5:30 PM**

**VIRTUAL MEETING  
MINUTES**

The work session convened via Zoom at approximately 5:30 pm with Council President Brencis D. Smith presiding. Councilwoman Kyla M. Clark, Councilman James Kole, and Councilman Adrian G. Simmons were present. Councilman Jeffrey W. Mills was absent. Mayor Keith R. Sydnor had an excused absence. There were zero (0) members of the public in attendance.

The following staff members were also present: Nekesa Matlock, Acting City Administrator, Tim Miller, Acting Deputy City Administrator, Sara A. Green, CPM, MMC, City Clerk, Crystal Hypolite, Chief of Staff, Chief Russell E. Hamill, Bill Bailey, Director, Department of Parks and Recreation, Marchelle LeBlanc, Director, Department of Human Services, Jay Meashey, Director, Department of Economic and Community Development, S. Michele Saylor, Director, Department of Budget and Personnel Services, Danny Selby, Director, Department of the Fire Marshal and Permit Services, James Cornwell-Shiel, Director, Department of Information Technology, Natalie Williams, Director, Department of Communications, Tommy Helms, Acting Director, Department of Public Works, Lauren Thompson, Acting Director, Department of Emergency Management and Stephanie P. Anderson, City Solicitor.

Agenda Item No. 2 was a Bid Recommendation- Darktrace Cyber Platform Renewal- Department of Information Technology. James Cornwell-Shiel, Director, Department of Information Technology presented the bid recommending that it be awarded to Darktrace in the amount of \$95,175.42. President Smith noted that the item would be on the agenda for the June 8, 2026 regular meeting at 6:00 pm.

Agenda Item No. 3 was Ordinance No. 2056- An Ordinance Amending the General Operating Budget and Capital Improvement Program of the Mayor and City Council of Laurel, Maryland, for the Fiscal Year July 1, 2025 through June 30, 2026 and to Provide an Effective Date. S. Michele Saylor, Director, Department of Budget and Personnel Services, presented the proposed ordinance. President Smith noted that the item would be on the agenda for the June 8, 2026 regular meeting at 6:00 pm.

There being no further business, the meeting was adjourned at approximately 5:57 pm.

Approved: 

Date: June 22, 2026

Sara A. Green, CPM, MMC  
City Clerk

**Mayor and City Council Attendance Record**

**Special Work Session**

**June 8, 2026 6:00 pm**

**Virtual Meeting**

Call to Order: 5:30 pm

Meeting Ended: 5:57

Members of the Public: 0

absent Christian L Pulley  Nekesa Matlock  Bill Bailey  Lauren Thompson  
 Chief Russell Hamill  Crystal Hypolite  James Cornwell-Shiel  Marchelle LeBlanc  
 Jay Meashey  Tim Miller  S. Michele Saylor  Danny Selby  Natalie Williams  
 Stephanie Anderson absent Mark Plazinski

**Mayor and Councilmembers Attendance**

Councilwoman Clark  Councilman Kole unexcused absent Councilman Mills  
 Councilman Simmons  President Smith excused absence Mayor Sydnor

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**MAYOR AND CITY COUNCIL OF LAUREL**

8103 Sandy Spring Road  
Laurel, Maryland 20707-2502

**Special Work Session**

**Monday, June 8, 2026**

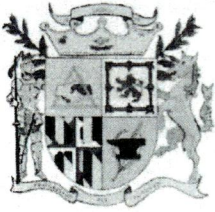
**5:30 PM** \*Note special start time\*

**Agenda**

**Virtual Meeting**

Watch the meeting on Laurel TV streaming live in your web browser at <https://laurelvtv.org/watch-live> or locally Laurel TV can be found on Comcast Channel 996 (HD), 71 (SD) or Verizon FiOS Channel 12.

1. Call to Order – Brencis D. Smith, Council President
2. Bid Recommendation- Darktrace Cyber Platform Renewal- Department of Information Technology
3. Ordinance No. 2056- An Ordinance Amending the General Operating Budget and Capital Improvement Program of the Mayor and City Council of Laurel, Maryland, for the Fiscal Year July 1, 2025 through June 30, 2026 and to Provide an Effective Date
4. Adjournment



**MAYOR AND CITY COUNCIL OF LAUREL**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**

8103 Sandy Spring Road • Laurel, Maryland 20707 (301) 725-5300 extension 2240

<http://www.cityoflaurel.org> • email – [jcornwell-shiel@laurel.md.us](mailto:jcornwell-shiel@laurel.md.us) Fax (301) 490-5068

June 5, 2026

**MEMORANDUM**

TO: Mayor Keith R. Sydnor  
Council President Brencis D. Smith  
Laurel City Councilmembers

VIA: Michele Saylor, Acting City Administrator

FROM: James A. Cornwell-Shiel, Chief Information Officer

SUBJ: **BID RECOMMENDATION - RENEWAL OF DARKTRACE CYBER PLATFORM**

Darktrace is a global leader in network intrusion and ransomware protection, and its product provides highly accurate detection of malicious behavior, and instant alerting and initial response to threats to our email, Microsoft 365 platform, and internal networks. This automated initial detection and reaction fills a critical role in incident response and documentation, especially against modern attacks that progress faster than a technician can respond.

The Department of Information Technology has utilized Darktrace in our environment for 3 years, and have found the product and the team behind it to be reliable partners in ensuring the security of the City's cloud and on-premises systems. As such, we are seeking the Council's approval to renew this product for 1 year.

**FUNDING:**

The vendor for this purchase is SHI International Corp. Sole source procurement is available under the OMNIA Partners IT Solutions, Products & Services Contract # 2024056-02.

The total one-year cost of this renewal is \$95,175.42. Funding for this product is included in the FY2026 IT General Operating Budget.

**RECOMMENDATION:**

It is recommended the Council approve the 1-year subscription renewal of Darktrace through SHI for the OMNIA Partners contract price of \$95,175.42.

Should you have any questions or desire further information, please contact me at extension 2240.

Approved by:

Michele Saylör

Michele Saylör, Director  
Department of Budget and Personnel Services

06/05/2020

Date

cc: Sara A. Green, CMC, Clerk to the City Council



# CITY OF LAUREL, MARYLAND

## ORDINANCE NO. 2056

### AN ORDINANCE AMENDING THE GENERAL OPERATING BUDGET AND CAPITAL IMPROVEMENT PROGRAM OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND, FOR THE FISCAL YEAR JULY 1, 2025 THROUGH JUNE 30, 2026 AND TO PROVIDE AN EFFECTIVE DATE

*Sponsored by the City Council President at the request of the Administration.*

**WHEREAS**, the FY2026 General Operating Budget and Capital Improvement Program (CIP) was adopted on May 28, 2025 through Ordinance No. 2041 and subsequently amended through Ordinance No. 2049, Ordinance No. 2051, and Ordinance No. 2053, and

**WHEREAS**, the affordability covenant for Selborne House is scheduled to expire in December 2027. To prevent the property from being converted to market-rate housing and potentially displacing 126 senior residents, Urban Atlantic Development, LLC purchased the property and committed to preserving it as senior housing, and

**WHEREAS**, the Prince George's County Department of Housing and Community Development approved a 7.5% rent increase on September 25, 2025; Urban Atlantic Development, LLC officially closed on the purchase of the property on March 30, 2026, and

**WHEREAS**, Urban Atlantic Development, LLC has stipulated it will need the rent increase to support building renovations, operational expenses, debt service, and other costs associated with maintaining and preserving the property, and

**WHEREAS**, the Administration would like to establish a temporary rental assistance program for eligible residents of Selborne House funded with a portion of the ARPA bank account accrued interest, and

**WHEREAS**, the City has two bank loans with PNC Bank, N.A. the Administration proposes to pay off by June 30, 2026 utilizing additional FY2026 revenues, expenditures savings and a portion of the Unassigned Fund Balance, and

**WHEREAS**, the Mayor and City Council of Laurel, Maryland are required to amend the FY2026 General Operating Budget and CIP to reflect these changes.

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED**, by the Mayor and City Council of Laurel, Maryland that the General Operating Budget and CIP for the Fiscal Year July 1, 2025 through June 30, 2026 is hereby amended.

**AND, BE IT FURTHER ENACTED AND ORDAINED,** that this Ordinance shall take effect on the date of its passage.

<u>GENERAL OPERATING BUDGET</u>	<b>AMENDED ORD2053</b>	<b>CHANGES</b>	<b>AMENDED ORD2056</b>
<b><u>REVENUE SUBCATEGORY DESCRIPTION</u></b>			
4010 - R/E TAX REVENUE	30,001,060	500,000	30,501,060
4030 - PERSONAL PROP TAX	1,345,000		1,345,000
4040 - PERSONAL PROP-INT/PENTALTY	40,000		40,000
4050 - LOCAL TAXES	4,850,000		4,850,000
4060 - OTHER LOCAL TAXES	1,979,771		1,979,771
4110 - LICENSES	756,350		756,350
4130 - PERMITS	334,975		334,975
4210 - FEDERAL GRANTS	23,000		23,000
4230 - STATE GRANTS	824,778		824,778
4250 - COUNTY GRANTS	448,362		448,362
4310 - GENERAL GOV'T SERVICE CH	150,797		150,797
4340 - SANITATION SERVICE CHGS	176,000		176,000
4350 - SERVICE CHARGE-HEALTH	10,000		10,000
4370 - FACILITY RENTALS	163,890		163,890
4411 - SWIMMING POOL FEES	135,010		135,010
4413 - RECREATION PROGRAM FEES	83,500		83,500
4415 - P&R ACTIVITY FEES	89,500		89,500
4417 - P&R CONCESSION FEES	25,000		25,000
4430 - SENIOR PROGRAM FEES	16,500		16,500
4620 - POLICE FINES	2,780,600		2,780,600
4630 - CODE ENFORCEMENT FINES	12,250		12,250
4710 - INVESTMENT INTEREST	199,500	151,800	351,300
4720 - RENTAL INCOME	18,963		18,963
4730 - CONTRIBUTIONS/DONATIONS	600		600
4740 - SALE OF PROPERTY	14,500		14,500
4750 - MISC REFUNDS AND REBATES	86,780		86,780
4761 - POLICE ACCT RECEIPTS	195,130	209,020	404,150
4790 - OTHER MISC REVENUES	487,474		487,474
4840 - FUND TRANSFER	6,956,784	660,876	7,617,660
	<b>\$52,206,074</b>	<b>\$1,521,696</b>	<b>\$53,727,770</b>

	<b>AMENDED ORD2053</b>	<b>CHANGES</b>	<b>AMENDED ORD2056</b>
<b><u>DEPARTMENT EXPENDITURE SUMMARY</u></b>			
201 - CITY COUNCIL	115,109		115,109
205 - CLERK TO THE COUNCIL	232,642		232,642
210 - MAYOR	657,833		657,833
215 - CITY ADMINISTRATOR	638,427		638,427
220 - ELECTIONS	88,090		88,090
225 - BUDGET & PERSONNEL SVCS	1,313,593		1,313,593
235 - COMMUNICATIONS	783,860		783,860
240 - ECONOMIC & COMMUNITY DEV	930,642	151,800	1,082,442
244 - SUSTAINABILITY PROGRAMS	96,727		96,727
250 - INFORMATION TECHNOLOGY	2,967,093		2,967,093
270 - COMMUNITY PROMOTION	151,916		151,916
280 - GROUNDS MAINTENANCE	951,880		951,880
281 - JOSEPH R. ROBISON - LAUREL MUNICIPAL CENTER	195,918		195,918
284 - PUBLIC WORKS FACILITY	151,927		151,927
285 - ROBERT J. DIPIETRO COMMUNITY CENTER	199,513		199,513

286 - ARMORY COMMUNITY CENTER	124,252		124,252
287 - LAUREL MUSEUM	19,045		19,045
288 - GUDE LAKEHOUSE	37,850		37,850
289 - MAIN ST. POOL MAINTENANC	91,320		91,320
290 - LPD FACILITY	332,598		332,598
291 - GREENVIEW DR REC COMPLEX	53,355		53,355
292 - P&R MAINTENANCE FACILITY	52,020		52,020
293 - GUDE HOUSE	83,991		83,991
294 - CRAIG A. MOE LAUREL MULITSERVICE CENTER-MAINTENANCE	301,298		301,298
301 - POLICE	14,327,069		14,327,069
320 - FIRE MARSHAL & PERMIT SV	903,149		903,149
325 - EMERGENCY MANAGEMENT	711,345		711,345
326 - HUMAN SERVICES-CRAIG A. MOE LAUREL MULTISERVICE CENTER-PRGMS	561,254		561,254
401 - PUBLIC WORKS ADMIN	724,913		724,913
410 - AUTOMOTIVE MAINTENANCE	1,214,348		1,214,348
415 - WASTE COLLECTION	1,358,292		1,358,292
420 - RECYCLING	587,391		587,391
425 - HIGHWAYS & STREETS MAINT	1,144,792		1,144,792
430 - SNOW REMOVAL	186,155	(20,000)	166,155
435 - STREET LIGHTING	278,970		278,970
440 - ENGINEERING&TECH SERVICES	263,873		263,873
445 - TRAFFIC ENGINEERING	194,804		194,804
450 - TREE MANAGEMENT	98,992		98,992
501 - PARKS & RECREATION ADMIN	920,642		920,642
505 - RECREATION	542,926		542,926
510 - MAIN ST POOL PROGRAMS	330,813		330,813
515 - ROBERT J. DIPIETRO COMMUNITY CENTER	341,459		341,459
520 - GREENVIEW DR PROGRAMS	109,878		109,878
525 - ARMORY COMMUNITY CTR PROG	219,522		219,522
530 - HUMAN SERVICES-LAUREL HELPING HANDS	239,771		239,771
535 - GUDE LAKEHOUSE PROGRAMS	32,827		32,827
550 - SENIOR SERVICES	282,535		282,535
650 - PRINCIPAL	1,226,027	1,634,896	2,860,923
651 - INTEREST	435,347	(170,000)	265,347
652 - RETIREMENT	2,548,030		2,548,030
654 - PROPERTY INSURANCE	625,764	(75,000)	550,764
655 - BONDING INSURANCE	29,600		29,600
656 - EMPLOYEE INSURANCE	4,569,615		4,569,615
657 - MISC FINANCIAL USES	6,103,582		6,103,582
658 - SPECIAL TAXING DISTRICT	350,000		350,000
659 - AMERICAN RESCUE PLAN PROG	0		0
810 - EMPLOYEE TRAINING	154,535		154,535
820 - EMPLOYEE TUITION	16,955		16,955
	<b>\$52,206,074</b>	<b>\$1,521,696</b>	<b>\$53,727,770</b>

**CAPITAL IMPROVEMENT PROGRAM**

	AMENDED ORD2053	CHANGES	AMENDED ORD2056
<b>TOTAL CIP</b>	<b>\$35,841,732</b>	<b>\$0</b>	<b>\$35,841,732</b>

**PASSED** this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

**ATTEST:**

\_\_\_\_\_  
**SARA A. GREEN, CPM, MMC**  
City Clerk

\_\_\_\_\_  
**BRENCIS D. SMITH**  
President of the City Council

**APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
**KEITH R. SYDNOR**  
Mayor