

CITY COUNCIL

CHRISTINE M. JOHNSON
At-Large

JAMES KOLE
First Ward

ADRIAN G. SIMMONS
First Ward

KYLA M. CLARK
Second Ward

JEFFREY W. MILLS
Second Ward

Council meets second and fourth
Mondays of each month.



MAYOR AND CITY COUNCIL OF LAUREL

8103 Sandy Spring Road
Laurel, Maryland 20707-2502

KEITH R. SYDNOR
Mayor

CHRISTIAN L. PULLEY, CPM
City Administrator

TIM MILLER
Acting Deputy City Administrator

STEPHANIE P. ANDERSON
City Solicitor

SARA A. GREEN, CPM, MMC
City Clerk

(301) 725-5300

www.cityoflaurel.org

**WORK SESSION
MAYOR AND CITY COUNCIL OF LAUREL
WEDNESDAY, JULY 2, 2025
6:00 PM
VIRTUAL MEETING
MINUTES**

The work session convened via Zoom at approximately 6:00 pm with Council President Kyla M. Clark presiding. Councilwoman Christine M. Johnson, Councilman James Kole, Councilman Jeffrey W. Mills, Councilman Adrian G. Simmons, and Mayor Keith R. Sydnor were present. There was one (1) member of the public in attendance.

The following staff members were also present: Christian L. Pulley, CPM, City Administrator, Sara A. Green, CPM, MMC, City Clerk, Bill Bailey, Director, Department of Parks and Recreation, Monta L. Burrough, Director, Department of Economic and Community Development, Chrissy Cornwell, Director, Department of Emergency Management, Chief Russell E. Hamill, III, LPD, Tommy Helms, Acting Director, Department of Public Works, Marchelle LeBlanc, Director, Department of Human Services, S. Michele Saylor, Director, Department of Budget and Personnel Services, Danny Selby, Director, Department of the Fire Marshal and Permit Services, James Cornwell-Shiel, Director, Department of Information Technology, Natalie Williams, Director, Department of Communications, and Stephanie P. Anderson, City Solicitor.

Agenda Item No. 2 was Bid Recommendation- LA 25-010- Eighth Street Improvement Project- Department of Public Works. Tommy Helms, Acting Director, Department of Public Works, presented the bid recommending that it be awarded to Stanley Concrete, LLC., In the amount of \$277,200.00. The Council agreed to move the item forward to the regular meeting scheduled for Monday, July 14, 2025 at 6:00 pm.

The next agenda item was Bid Recommendation- LA 25-011- Carriage Hill Drive and Carriage Hill Lane Improvement Project- Department of Public Works. Tommy Helms, Acting Director, Department of Public Works, presented the bid recommending that it be awarded to Stanley Concrete, LLC., in the

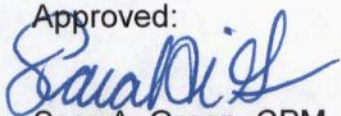
amount of \$158,400.00. The Council agreed to move the item forward to the regular meeting scheduled for Monday, July 14, 2025 at 6:00 pm.

Agenda Item No. 4 was Resolution No. 7-2025- A Resolution of the Mayor and City Council of Laurel, Maryland, Expressing Support for Woodland Job Corps Center and Urging Continued Federal Funding for the Job Corps Program. President Clark presented the proposed resolution noting that the Job Corps had reached out to the Mayor and City Council requesting their support for Job Corps Programs in light of Federal funding cuts implemented by the current President. Mr. Daniel Wright, Field Coordinator, UBC National Job Corps Training Fund, provided some background information regarding the Job Corps Program and thanked the Mayor and City Council for supporting the organizations. The Council agreed to move the item forward to the regular meeting scheduled for Monday, July 14, 2025 at 6:00 pm.

Agenda Item No. 5 was Ordinance No. 2037- An Ordinance of the Mayor and City Council of Laurel, Maryland to Amend Laurel City Code, Chapter 7 "Garbage, Waste, Weeds, Recycling, Etc.," Sections 7-36. Public Education and Enforcement, Section 7-38. Penalties and Adding Section 7-37.1 Notice of Violation and Providing for an Effective Date. Councilman James Kole and Councilman Adrian G. Simmons presented the proposed ordinance. Michele Blair, Sustainability Manager was also present for questions regarding the City's composting program as it related to the proposed ordinance. The Council discussed providing further clarification regarding condominiums and the types of units that were being proposed to delay the mandatory effective date for organics recycling. The Council agreed to work on the language and draft further amendments, but to move the item forward to the July 14, 2025 regular meeting.

There being no further business, the meeting was adjourned at approximately 6:51 pm.

Approved:



Sara A. Green, CPM, MMC
City Clerk

Date:

July 28, 2025

Mayor and City Council Attendance Record

Work Session

July 2, 2025 6:00 pm

Virtual Meeting

Call to Order: 6:00pm Meeting Ended: 6:51pm Members of the Public: 1

Christian L Pulley Bill Bailey Monta Burrough Chrissey Cornwell Chief Russell Hamill

James Cornwell-Shiel Marchelle LeBlanc absent Tim Miller S. Michele Saylor Danny Selby

Natale Williams Stephanie Anderson Mark Plazinski Tommy Helms, Acting Director, Dept. of Public Works

Mayor and Councilmembers Attendance

Councilman Simmons Councilwoman Johnson Councilman Mills

Councilman Kole President Clark Mayor Sydnor

Daniel Wright - Resolution No. 7-2025

CITY COUNCIL

CHRISTINE M. JOHNSON
At-Large

JAMES KOLE
First Ward

ADRIAN G. SIMMONS
First Ward

KYLA M. CLARK
Second Ward

JEFFREY W. MILLS
Second Ward

Council meets second and fourth
Mondays of each month.



MAYOR AND CITY COUNCIL OF LAUREL

8103 Sandy Spring Road
Laurel, Maryland 20707-2502

KEITH R. SYDNOR
Mayor

CHRISTIAN L. PULLEY, CPM
City Administrator

TIM MILLER
Acting Deputy City Administrator

STEPHANIE P. ANDERSON
City Solicitor

SARA A. GREEN, CPM, MMC
City Clerk

(301) 725-5300

www.cityoflaurel.org

Mayor and City Council

Work Session

Wednesday, July 2, 2025

6:00 PM

Agenda

Virtual Meeting

Watch the meeting on Laurel TV streaming live in your web browser at <https://laurelvtv.org/watch-live> or locally Laurel TV can be found on Comcast Channel 996 (HD), 71 (SD) or Verizon FiOS Channel 12.

1. Call to Order – Kyla M. Clark, President
2. Bid Recommendation- LA 25-010- Eighth Street Improvement Project- Department of Public Works
3. Bid Recommendation- LA 25-011 Carriage Hill Drive and Carriage Hill Lane Improvement Project- Department of Public Works
4. Resolution No. 7-2025- A Resolution of the Mayor and City Council of Laurel, Maryland, Expressing Support for Woodland Job Corps Center and Urging Continued Federal Funding for the Job Corps Program
5. Ordinance No. 2037- An Ordinance of the Mayor and City Council of Laurel, Maryland to Amend Laurel City Code, Chapter 7 "Garbage, Waste, Weeds, Recycling, Etc.," Sections 7-36. Public Education and Enforcement, Section 7-38. Penalties and Adding Section 7-37.1 Notice of Violation and Providing for an Effective Date
6. Adjournment



MAYOR AND CITY COUNCIL OF LAUREL
DEPARTMENT OF PUBLIC WORKS

305-307 First Street • Laurel, Maryland 20707 (301) 725-0088

<http://www.cityoflaurel.org> • email – dpw@laurel.md.us Fax (301) 498-5266

Item 2.

June 13, 2025

MEMORANDUM

TO: Mayor Kieth R. Sydnor
Council President Kyla M. Clark
Laurel City Councilmembers

THRU: Timothy Miller, Acting Deputy City Administrator

FROM: Thomas Helms, Acting Director, Public Works

SUBJ: Bid Recommendation, LA 25-010, Eighth Street Improvement Project

The Department of Public Works is requesting approval for awarding the contract for Eighth Street Improvement Project (LA 25-010).

Project Scope

This project involves the removal and replacement of concrete sidewalks, ADA-compliant ramps, and concrete curb and gutter. It also includes the installation of new thermoplastic roadway markings, a raised crosswalk with Rectangular Rapid Flashing Beacons (RRFBs), and the construction of a new concrete sidewalk apron at the park where one doesn't currently exist. Additionally, asphalt resurfacing will be performed on Eighth Street from Montgomery Street to Montrose Avenue, with an extra 100 feet of two-inch bituminous asphalt resurfacing on the 1100 block of Eighth Street up to the guardrail's dead end.

Bid Results

The Department of Public Works has solicited public bids for this project, resulting in the receipt of eleven (11) submissions. A formal bid opening was conducted on June 6th, 2025, at Laurel Municipal Center. The submitted bids, ranked from lowest to highest, are as follows:

1. Calvert Ready Mix & Concrete Supplies LLC	\$247,282.18 *
2. Stanley Concrete, LLC	\$252,000.00 **
3. Patton Construction Company LLC	\$252,259.00
4. SFMS LLC	\$281,439.38
5. E&R Services Inc.	\$287,627.20
6. Alcoa Concrete & Masonry Inc.	\$321,620.00
7. Image Asphalt Maintenance Inc.	\$329,572.50

8. Espina Paving Inc.	\$361,925.51
9. Highway and Safety Services Inc.	\$387,008.57
10. Ross Contracting Inc.	\$390,643.00
11. Blueridge, Inc.	\$555,863.25

*Bidder #2 is the low bidder due to their certified MBE status and within 3% of the lowest bid

Funding:

Funding for this project is available through the Adopted FY2026 Capital Improvement Program – Eighth Street Improvements.

Recommendation

It is recommended that the contract for this project be awarded to Stanley Concrete LLC, of Crofton MD, a certified Minority Business Enterprise for their bid of **\$252,000.00**, with the contingency of an additional **\$25,200.00** for a total of **\$277,200.00**.

Should you have any questions or desire further information, please contact Thomas Helms at (301) 725-0088, extension 3205.

Reviewed for funding:

S. Michele Saylor

S. Michele Saylor, Director
Department of Budget and Personnel Services

6/13/2025

Date

cc: Christian L. Pulley, CPM, City Administrator



MAYOR AND CITY COUNCIL OF LAUREL
DEPARTMENT OF PUBLIC WORKS

Item 3.

305-307 First Street • Laurel, Maryland 20707 (301) 725-0088

<http://www.cityoflaurel.org> • email – dpw@laurel.md.us Fax (301) 498-5266

June 13, 2025

MEMORANDUM

TO: Mayor Kieth R. Sydnor
Council President Kyla M. Clark
Laurel City Councilmembers

THRU: Timothy Miller, Acting Deputy City Administrator

FROM: Thomas Helms, Acting Director, Public Works

SUBJ: Bid Recommendation, LA 25-011 Carriage Hill Drive and Carriage Hill Lane Improvement Project

The Department of Public Works is requesting approval for awarding the contract for Carriage Hill Drive and Carriage Lane Improvement Project (LA 25-011).

Project Scope

This project involves the removal and replacement of existing sidewalks, and curb and gutter. It also includes 2-inch deep milling, 4 feet wide from the edge of the curb and gutter, followed by a 2-inch bituminous asphalt overlay for the entire length of Carriage Hill Drive and its lane. Additionally, the project will upgrade all ramps to new ADA-compliant standards, install new thermoplastic roadway markings and crosswalks, and perform full-depth reconstruction (12 inches deep) of the street at the bottom of the hill to ensure a long-lasting pavement. This project will improve the storm water drainage.

Bid Results

The Department of Public Works has solicited public bids for this project, resulting in the receipt of ten (10) submissions. A formal bid opening was conducted on June 11, 2025, at the Laurel Municipal Center. The submitted bids, ranked from lowest to highest, are as follows:

1. Stanley Concrete, LLC	\$144,000.00*
2. VMP Construction, Inc.	\$164,172.00
3. Calvert Ready Mix & Concrete Supplies LLC	\$174,902.00
4. SFMS LLC	\$191,072.90
5. Image Asphalt Maintenance Inc.	\$197,140.00
6. Highway and Safety Services Inc.	\$199,183.00
7. Alcoa Concrete & Masonry Inc.	\$216,570.50
8. E&R Services Inc.	\$218,556.31

9. Espina Paving Inc.
10. Patton Construction Company LLC

\$231,962.30
\$253,699.00

*The low bid is a certified MBE firm.

Funding:

Funding for this project is available through the Adopted FY2026 Capital Improvement Program – Carriage Hill Drive and Carriage Hill Lane Improvements.

Recommendation

It is recommended that the contract for this project be awarded to Stanley Concrete LLC, of Crofton MD, a certified Minority Business Enterprise for their bid of **\$144,000.00**, with the contingency of an additional **\$14,400.00** for a total of **\$158,400.00**.

Should you have any questions or desire further information, please contact Thomas Helms at (301) 725-0088, extension 3205.

Reviewed for funding:

S. Michele Saylor
S. Michele Saylor, Director
Department of Budget and Personnel Services

6/13/2025

Date

cc: Christian L. Pulley, CPM, City Administrator



CITY OF LAUREL, MARYLAND

RESOLUTION NO. 7-2025

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND, EXPRESSING SUPPORT FOR WOODLAND JOB CORPS CENTER AND URGING CONTINUED FEDERAL FUNDING FOR THE JOB CORPS PROGRAM.

Sponsored by the Laurel City Council

WHEREAS, the Woodland Job Corps Center, located in Laurel, Maryland, provides vital career and technical education to young adults, equipping them with skills necessary for gainful employment; and

WHEREAS, the Center has been instrumental in fostering a skilled workforce that contributes significantly to the local economy and community development; and

WHEREAS, the City of Laurel recognizes the importance of the Job Corps program in offering life-changing opportunities to underserved and economically disadvantaged youth across diverse communities; and

WHEREAS, recent federal actions have placed the continued operation of the Woodland Job Corps Center in jeopardy, threatening the livelihoods of its students and staff, as well as the economic stability of the region; and

WHEREAS, the Mayor and City Council of Laurel acknowledges the positive impact of the Woodland Job Corps Center on the community and the potential adverse effects that its closure would entail.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND:

1. The City of Laurel hereby expresses its strong support for the continued operation and federal funding of the Woodland Job Corps Center.
2. The City of Laurel urges the Governor of Maryland, the Maryland State Legislature, and the Maryland Congressional Delegation to advocate for the preservation and funding of the Job Corps program, recognizing its critical role in workforce development and community enrichment.
3. A copy of this resolution shall be transmitted to the Governor of Maryland, the members of the Maryland State Legislature, and the Maryland Congressional Delegation to convey the City of Laurel's position on this matter.

AND, BE IT FURTHER RESOLVED, that this Resolution shall take effect on the date of its adoption.

ADOPTED this _____ day of _____, 2025.

ATTEST:

SARA A. GREEN, CPM, MMC
City Clerk

KYLA M. CLARK
President of the City Council

APPROVED this _____ day of _____, 2025.

KEITH R. SYDNOR
Mayor



CITY OF LAUREL, MARYLAND

ORDINANCE NO. 2037

AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF LAUREL, MARYLAND TO AMEND LAUREL CITY CODE, CHAPTER 7 "GARBAGE, WASTE, WEEDS, RECYCLING, ETC.," SECTIONS 7-36. PUBLIC EDUCATION AND ENFORCEMENT, SECTION 7-38. PENALTIES AND ADDING SECTION 7-37.1 NOTICE OF VIOLATION AND PROVIDING FOR AN EFFECTIVE DATE.

Sponsored by Councilman James Kole and Councilman Adrian G. Simmons

WHEREAS, on May 22, 2023, the Mayor and City Council of Laurel, Maryland instituted a mandatory organic recycling program Citywide, with the passage of Ordinance No. 2010 in an effort to realize significant savings in the amount of public funds spent on refuse tipping fees, and for the benefit of the health and welfare of the citizens of the City; and

WHEREAS, the City Council has received feedback from residents requesting that warnings or notices of violations be added to the City Code and be followed prior to the enforcement of penalties for such violations; and

WHEREAS, the original effective date for the mandatory organic recycling program was set for July 1, 2025 for both single-family, townhome residential and multifamily residential properties; and

WHEREAS, the City requires additional time to research and implement a cost-effective system for collecting and enforcing mandatory organics recycling for multifamily residential dwellings (condominiums) and therefore desires to extend the effective date for those type of dwellings to July 1, 2026; and

NOW, THEREFORE BE IT ENACTED AND ORDAINED, that the City's mandatory organic recycling program for single-family and townhome dwellings will take effect on July 1, 2025, and for multifamily residential dwellings (including condominiums) will take effect on July 1, 2026; and

NOW, THEREFORE, BE IT FURTHER ENACTED AND ORDAINED, by the Mayor and City Council of Laurel, Maryland that the City Code, Chapter 7 "Garbage, Trash, Weeds, etc." is hereby amended as follows:

Chapter 7 - GARBAGE, TRASH, WEEDS, ETC.

ARTICLE I. - IN GENERAL

* * *

Sec. 7-35. Organics composting program.

- (a) *Established.* There is hereby established a program for the mandatory separation of "organic" waste, defined as food scraps, food waste, food-soiled papers and green waste, from solid waste collected from single-family or multifamily residential dwellings, whether the dwellings are owned or rented, including condominiums, in the City. Licensees and owners of single and multifamily rental facilities and condominiums shall provide an opportunity for tenants to recycle designated recyclable material in the same manner as solid waste disposal, in a convenient and accessible location with signage. Establishment of such programs shall be approved by the City of Laurel.
- (b) *Separation of materials; use of containers.* All owners and/or tenants of single-family or multifamily residential dwellings within the City, including condominiums, shall separate organic materials (as defined herein) from solid waste collection. All organic materials shall be placed in the organics recycling containers provided by the City. The above-described recyclable materials shall be placed at curbside in the same manner as other solid waste and recycling on days specified by the Director of Public Works for collection of such materials
- (c) *Prohibited materials include,* but are not limited to, plastic bags (unless certified as compostable), pet waste (including cat litter), facial or toilet tissue, "recyclables", solid waste as defined in this section, and other materials prohibited by the Prince George's County organics composting facility or the City's Director of Public Works. A full list of non-acceptable items can be found on the organics recycling section of the City's website.
- (d) *Additional regulations.* The Director of Public Works, with the approval of the City Administrator, is authorized to issue additional regulations as needed to safely and efficiently permit the removal and collection of the organic materials specified in this Section, and to otherwise achieve compliance with the provisions of this Article.

Sec. 7-36. Public education and enforcement.

- (a) The ~~City Enforcement Official~~ City Sustainability Manager in conjunction with the Department of Public Works Official, or designee, shall enforce this Chapter with the goal of maximizing the amount of recyclable materials and organic materials properly segregated by residents of single-family, townhome, or multifamily residential dwellings (~~including~~ condominiums), whether owned or rented, within the City, and correctly delivered to recycling and organics materials processing facilities.

(b) The City Enforcement Official City Sustainability Manager, in conjunction with the and Department of Public Works Official or designee, shall conduct the following activities to enforce this Chapter:

- (1) Provide details on the requirements of this Chapter to affected residents of single-family and multifamily residential dwellings (including condominiums) whether owned or rented, within the City; and
- (2) Develop and disseminate public education and promotional materials relating to the importance of recycling and organic materials processing, and the availability of recycling and organic materials processing opportunities available to residents of single-family and multifamily (including condominiums) whether owned or rented within the City.

(c) Education period for non-compliance. Beginning October 1, 2023 and through December 31, 2025, the City Sustainability Manager will conduct inspections, route reviews, waste/recycling evaluations, and compliance reviews, to determine compliance. If the City determines that organic waste and recyclables are not being properly segregated and collected at a certain single-family or townhome property, it shall provide educational materials to the owner or tenant (as applicable) of said property, describing its obligations under this ordinance, providing a notice that compliance is required by July 1, 2025 and that violations may be subject to administrative civil penalties starting on December 1, 2025. The effective date for administrative civil penalties for multifamily residential dwellings (condominiums) is December 1, 20272026.

(d) The City Enforcement Official Department of Public Works will monitor compliance with this Chapter randomly and through compliance reviews, route reviews, and investigation of complaints, ~~and an inspection program.~~

~~The City may issue an official notification to notify regulated entities of its obligations under the ordinance but is not required to do so before enforcement.~~

Sec. 7-37. Inspections and investigations by City.

(a) The City Enforcement Official Sustainability Manager and the Department of Public Works Official or designee ~~is~~ are authorized to conduct street side inspections and investigations, at random or otherwise, of any collection container to confirm compliance with this Chapter. ~~This Section does not authorize any City official to enter the interior of a private residential property for an inspection under this Chapter.~~

Section 7-37.1 Notice of Violation.

Whenever a violation of Section 7-35 exists, the City of Laurel Department of Public Works Official or designee, is authorized to issue a violation notice notifying the property owner or tenant of the details of the violation. The City Sustainability

Underlining indicates new language added.

Strikethroughs indicate language deleted.

* * * Asterisks indicate intervening language and section unchanged.

Manager shall also provide the necessary educational information to the property owner or tenant to aid in the prevention of future violations.

Should a future repeat violation occur at the same property within 30 days, the Department of Public Works Official or designee shall issue a second Notice of Violation indicating the details of the violation and shall also provide the necessary educational information to the property owner or tenant to aid in the prevention of future violations, and shall include notice that if a third violation is found, a municipal infraction citation as specified in Section 7-38. Penalties will be issued.

Sec. 7-38. Penalties.

- (a) The violation of any of the provisions of this Chapter is hereby declared to be a municipal infraction, and not a misdemeanor.
- (b) Any person who violates any section of this Chapter, after issuance of three notices of violation as provided for in Section 7-37.1, shall be guilty of a municipal infraction and shall be subject to a fine of Fifty Dollars (\$50.00) for the first offense, One Hundred Dollars (\$100.00) for the second offense, and One Hundred Fifty dollars (\$150.00) for any subsequent offense. Each day upon which a violation occurs shall be a separate offense. ~~Any City Enforcement Official~~ the Department of Public Works Official or designee shall be authorized to issue municipal infraction citations pursuant to this Chapter.

Secs. 7-39—7-40. Reserved.

AND, BE IT FURTHER ENACTED AND ORDAINED, that this Ordinance shall take effect upon its passage.

PASSED this ____ day of _____, 2025.

ATTEST:

SARA A. GREEN, CPM, MMC
City Clerk

KYLA M. CLARK
President of the City Council

APPROVED this _____ day of _____, 2025.

KEITH R. SYDNOR
Mayor

4
____ Underlining indicates new language added.
____ Strikethroughs indicate language deleted.
* * * Asterisks indicate intervening language and section unchanged.