



City of Laurel Historic District Commission

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EIGHT HUNDRED AND EIGHTY SIXTH MEETING
TUESDAY – DECEMBER 16, 2025 – 6:00 P.M.

This meeting was conducted virtually

Convened: 6:00 P.M.

Adjourned: 6:42 P.M.

Commissioners Present:

Margie McCeney, Chair
Marlene Frazier, Vice-Chair
Nancy Steinecke
Brennis Smith, Council President
Oscar De La Puente
Lakisha Muhammad
Mary Eileen Leszcz

Staff Present:

Jay Meashey, Director, ECD
Monta Burrough, Deputy Director, ECD
Sydney Woodland, Admin. Assistant, ECD
Alexis Williams, Planner I, ECD
Charlotte Freedberg, Communications

Commissioners Absent: Zero (0)

Citizens Present: Five (5)

Chairwoman McCeney called the meeting to order at 6:00 p.m. and read the opening statement.

Chairwoman McCeney asked for a roll call. Five (5) Commissioners answered present, constituting a quorum.

Chairwoman McCeney asked if there were any corrections to the Minutes from the Regular HDC meeting held on November 25, 2025.

There were none.

On a motion by Ms. Steinecke seconded by Mr. De La Puente, the minutes were approved on (5) five affirmative votes with Council President Smith and Ms. Frazier abstaining.

Nomination of Chair.

On a motion by Council President Smith, seconded by Ms. Frazier, Ms. McCeney was voted as Chair on (6) six affirmative votes.

Nomination of Vice Chair.

Ms. McCeney asked if Ms. Steinecke would be willing to be vice-chair. Ms. Steinecke declined. Ms. McCeney asked Ms. Frazier if she would be willing to be vice-chair, Ms. Frazier said yes.

On a motion by Ms. Steinecke, seconded by Council President Smith, Ms. Frazier was voted as Vice-Chair on (6) six affirmative votes.

HDC-2026-0044 for **319 Main Street**, submitted by **J. Robb Cecil**, Applicant is seeking approval upgrade 71 existing vinyl windows in single-hung “Marvin Essential” made of Ultrex Fiberglass and replace 4 doors on the third floor with Ultrex French doors painted black.

The applicant was present.

The applicant stated the new windows are an upgrade and will keep the inside of the building dry and limit outside moisture. Ms. Steinecke pointed out the mockup design didn’t match the current design of the building and confirmed with the applicant that he will not be adding windows. The applicant stated no windows will be added. Ms. Steinecke asked if the black railing around the windows would remain. The applicant stated the railing will remain.

On a motion by Ms. Frazier, seconded by Mr. De La Puente, the application was approved on (7) seven affirmative votes.

HDC-2026-0045 for **703 Main Street**, submitted by **Marco Schad**, Applicant is seeking approval to install a 24’ in diameter concrete patio around fire pit and to install a 12’ semi-circle concrete patio.

The applicant was present.

Ms. Steinecke asked if the statue will be 5 ft tall or 6ft tall. The applicant stated it will be 5 ft tall with a base adding to it making it 6 ft tall total. Ms. Steinecke asked if there would be a plaque at the statue explaining who he is. The applicant stated there will be a plaque with information. Ms. McCeney stated for the record the application is for patio and statue.

On a motion by Ms. Leszcz, seconded by Council President Smith, the application was approved on (7) seven affirmative votes.

HDC-2026-0046 for **380 Main Street**, submitted by **Xiomara Medina**, Applicant is seeking approval to install a 12’ x 3’ Aluminum and PVC in white, black and turquoise with the message “Everpayer” in the front of the building.

The applicant was present.

On a motion by Ms. Frazier, seconded by Council President Smith, the application was approved on (7) seven affirmative votes.

HDC-2026-0047 for **342 Laurel Avenue**, submitted by **Calvin Burns**, Applicant is seeking approval to install a grey and black 10' x 14' prefabricated shed in the back left corner of the house.

The applicant was not present.

Ms. Frazier asked if the tree in the back would remain undisturbed. Alexis Williams, Planner 1, stated she is unsure and will ask the applicant. Ms. McCeney asked Ms. Frazier if the tree is a dealbreaker for her. Ms. Fraizer stated not if the tree will remain.

On a motion by Council President Smith, seconded by Ms. Steinecke, the application was approved on (7) seven affirmative votes with the stipulation that the tree remains.

Staff Approvals:

There were no Staff approvals.

Minutes Approved: Sydney Woodland

Date: 1/20/26