



Laurel Education Advisory Committee:

Maria Gonzales Jackson; Chair

Rian N. Reed; Vice Chair

Laurel Education Advisory Committee

Agenda

May 8, 2024

VIRTUAL ZOOM MEETING

6:00 pm

Please contact the Clerk at 301-725-5300 Ext. 2120 or clerk@laurel.md.us to request Zoom Meeting link by 2:00 pm the day of the meeting.

1. **Call to Order: Welcome** - Mria Gonzales Jackson, Chair {2 minutes}
2. **Roll Call** - Carolyn Edwards, Administrative Assistant II, City Clerk's Office {2 Minutes}
3. **Approval of Minutes:** Meeting Minutes from Wednesday, May 2, 2024
4. **Vision, Purpose and Call to Action from Mayor Sydnor** - Maria Gonzales Jackson, Chair {2 minutes}
5. **Committee Member Introductions**-Committee Members and Public Attendees {10 minutes}
 - Name
 - Favorite Teacher and Why
6. **Discussion Items**-All {40 minutes}
 - Frequency of Meetings
 - Support Schools Beyond Funds
 - Surveys to School Counselors/Parent Liaison/PTA Leadership for 2024-2025 School Year
7. **Adjourn**- Maria Gonzales Jackson, Chair {2 minutes}

Next Meeting: TBD {Committee Members, if you have not done so already, please fill out a poll to find the day that works best for most members). Please note. that **all meetings will be held virtually**. In addition, we will need to **hold meetings no later than 6 p.m.** to accommodate city staff liaisons availability and work hours.

Poll link: <https://www.when2meet.com/?24887480-mjMZd>



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NOTE: The committee will follow Robert's Rules of Order to conduct the business of our committee during all meetings.

For reference on Robert's Rules of Order: <https://mrsc.org/explore-topics/public-meetings/procedures/parliamentaryprocedure>



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Robert's Rules of Order

Cheat Sheet

Action	What to Say	Can interrupt speaker?	Need a Second?	Can be Debated?	Can be Amended?	Votes Needed
Introduce main motion	"I move to..."	No	Yes	Yes	Yes	Majority
Amend a motion	"I move to amend the motion by <i>II</i> (add or strike words or both)"	No	Yes	Yes	Yes	Majority
Move item to committee	"I move that we refer the matter to committee."	No	Yes	Yes	No	Majority
Postpone item	"I move to postpone the matter until..."	No	Yes	Yes	No	Majority
End debate	"I move the previous question."	No	Yes	Yes	No	Majority
Object to procedure	"Point of order."	Yes	No	No	No	Chair decision
Recess the meeting	"I move that we recess until..."	No	Yes	No	No	Majority
Adjourn the meeting	"I move to adjourn the meeting."	No	Yes	No	No	Majority
Request information	"Point of information."	Yes	No	No	No	No vote
Overrule the chair's ruling	"I move to overrule the chair's ruling."	Yes	Yes	Yes	No	Majority



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Action	What to Say	Can interrupt speaker?	Need a Second?	Can be Debated?	Can be Amended?	Votes Needed
Extend the allotted time	<i>"I move to extend the time by ____ minutes."</i>	No	Yes	No	Yes	2/3
Enforce the rules or point out incorrect procedure	<i>"Point of order."</i>	Yes	No	No	No	No vote
Table a Motion	<i>"I move to table..."</i>	No	Yes	No	No	Majority
Verify voice vote with count	<i>"I call for a division."</i>	No	No	No	No	No vote
Object to considering some undiplomatic matter	<i>"I object to consideration of this matter..."</i>	Yes	No	No	No	2/3
Take up a previously tabled item	<i>"I move to take from the table..."</i>	No	Yes	No	No	Majority
Reconsider something already disposed of	<i>"I move to reconsider our action to..."</i>	Yes	Yes	Yes	Yes	Majority
Consider something out of its scheduled order	<i>"I move to suspend the rules and consider..."</i>	No	Yes	No	No	2/3
Close the meeting for executive session	<i>"I move to go into executive session."</i>	No	Yes	No	No	Majority
Personal preference - noise, room temperature, distractions	<i>"Point of privilege"</i>	Yes	No	No	No	No vote

*A member may make a motion to reconsider something that was already disposed; however, the reconsidered motion may not be subsequently reconsidered. A motion to reconsider must be made during the same meeting and can extend to a meeting that lasts for more than one day.

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