

City Council Regular Meeting Agenda

Monday, July 25, 2022 at 7:30 PM
27400 Southfield Road, Lathrup Village, Michigan 48076

HYBRID MEETING INFORMATION

Location: City Council Chambers

Meeting ID: 817 0344 9836

Password: Lathrup22

CLICK HERE: [Online Link](#)

Telephone: 646.558.8656 or 312.626.6799

CLICK HERE: [Public Comment Form Link](#)

1. **Call to Order** by Mayor Garrett
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Public Comment for Items on the Agenda** (speakers are limited to 3 minutes)
5. **Approval of Agenda**
6. **Consent Agenda**

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

A. Approval of Minutes

Study Session - June 27, 2022

Regular Meeting June 27, 2022

B. June 2022 Disbursement Reports

C. FY 21/22 Year - End Investment Reports

D. June 2022 Building Department Reports

E. July 2022 CED Report

- F. June 2022 Police Department reports
- G. June 2022 Southfield Fire Department Report

7. Action Requests - For Consideration / Approval

- A. Extension of House in the Woods Realtor Contract
- B. Oakland County Assessing Contract
- C. Oakland County Animal Control Proposal
- D. Confirmation of Appointment - Kelda London, City Clerk
- E. Act 51 Street Administrator
- F. Appointment of SOCWA Representative and Alternate
- G. Appointment – SOCRRRA Representative and Alternate
- H. Resident Petition to Establish a Special Assessment District (SAD)
- I. Remote Meeting Access for Public Participation
- J. Quote - Air Conditioning Coils & Condenser Repair

8. City Administrator Report

9. City Attorney Report

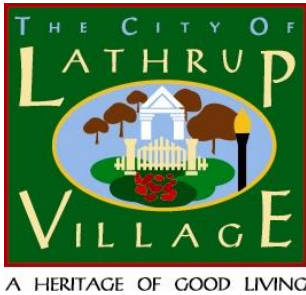
10. Reports of Boards, Commissions, and Committees

11. Unfinished / New Business

12. Public Comment (speakers are limited to 3 minutes)

13. Mayor and Council Comments

14. Adjourn



City Council Study Session

Draft Minutes

Monday, June 27, 2022, at 6:00 PM
27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett at 6:00 pm

2. **Discussion Items**

A. City Administrator Compensation discussion

Susan Montenegro was in attendance to continue the Administrator contract discussion, clarifying some of the points from the previous contract discussion. There was a continued discussion on severance and retirement.

B. Draft Ethics Ordinance

Council was provided with a revised copy of the draft Ethics Ordinance. Councilmember Kenez suggested that Council allow the new Administrator to review the document and possibly make some amendments.

C. Fiscal Year 2022/2023 Budget

Interim Administrator Bratschi went over the budget document that council will act on at the regular meeting. As Council directed there, is a reduction in the original deficit amount from approx. \$800,000 to \$171,000.

D. Senior Luncheon – Purple Door Tea Room

Interim Administrator Stec responded to Councilmember Miller's inquiry about the expenditure on senior luncheon, explaining that Special Projects Manager and DDA had been taking on some of the duties of the Parks and Recreation duties by coordinating senior outings. Since there were funds in the Parks and Recreation budget that had not been spent, the decision was made to cover lunch for the attendees for a total of \$222.60.

Councilmember Miller expressed concern that money was spent when some of the attendees at the lunch were not Lathrup Village residents.

E. Homeowner Assistance Program

Interim Administrator Bratschi would like to add to the regular council meeting agenda the approval to participate in the Michigan Homeowners Assistance Program. MISHDA has established a federally funded program to help homeowners with a hardship associated with

Coronavirus. This program provided funding for homeowners that need assistance with utilities.

3. **Public Comments** (speakers are limited to 3 minutes)

Mayor Garrett read into the record an email received for public comment
Elaine Mantinan – Southfield Public School liaison

4. **Mayor and Council Comments**

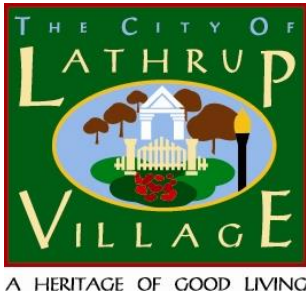
Mayor Garrett announced that the Optimus Club is seeking representatives from the Council.

Councilmember Miller responded to the comments from public comments and requested an update on the sidewalk program. Interim Administrator Stec will investigate Councilmember Miller's specific situation and report back.

Mayor Pro Tem Kantor expressed concern with Tringali (the trash hauler contractor) and how they are blocking traffic, dropping trash on the street, and not picking it up the trash properly.

5. **Adjourn**

Meeting adjourned at 7:19 pm



City Council Regular Meeting

Draft Minutes

Monday, June 27, 2022, at 7:30 PM
27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett at 7:30 pm

2. **Roll Call**

Present: Mayor Mykale Garrett

Council members: Councilmember Jennings, Mayor Pro Tem Kantor, Councilmember Kenez, Councilmember Miller

Also Present: Interim City Administrators, Pam Bratschi, Susan Stec, Chief Scott McKee, City Attorney, Scott Baker, Acting City Clerk, Kelda London

3. **Pledge of Allegiance**

4. **Approval of Agenda**

Mayor Garrett added to the agenda Item B. under presentations John Rudd. Mayor Pro Tem Kantor also suggested adding Item G. Contract for the City Administrator, Item H. Approval of Michigan Homeowner Assistance Fund Item I. Southfield Public School Discussion.

Motion by Councilmember Jennings to approve the agenda adding items G. City Administrator Contract, Item H. Approval of Michigan Homeowners Assistance Fund Item I. Southfield Public School Discussion, and Item B. under presentations, John Ruud. Motion seconded by Mayor Pro Tem Kantor.

Yes: Kantor, Jennings, Kenez, Miller, Garrett

No: None

Motion carried.

5. **Presentations**

A. Road Commission for Oakland County update

Alex Trusenzki of the Oakland County Road Commission Traffic and Safety Division was in attendance to answer questions related to the road commission in Lathrup Village. The Road Commission maintains jurisdiction of Southfield Road and 12 Mile Road in Lathrup Village. There was a recent environmental assessment of Southfield Road. There is also a resurfacing

project for Southfield Road between 11 Mile and 12 Mile Road. If the City would like to consider improvements to the intersection of 11 Mile Road and Lathrup Blvd which would be between MDOT and Lathrup Village. MDOT handles the ramps from I-696. OCRC will help with the discussion. MDOT has a project planned in the future for I-696, which would be a good opportunity to discuss the Lathrup Blvd 11 Mile crossing at that time.

Councilmember Miller inquired about funding to paint Southfield Road. The plan will go along with the Southfield Road project.

B. John Ruud “House in the Woods Property Update”

Mr. Ruud suggested that the city reduce the price to \$150,000 and cut the brush back approx. 100 feet from the road.

Mayor Pro Tem Kantor moved to add House in the Woods Property as Action Item J. on the agenda. Seconded by Councilmember Miller.

Yes: Jennings, Kenez, Miller, Garrett, Kantor

No: None

Motion carried.

6. Public Comment for Items on the Agenda (speakers are limited to 3 minutes)

None

7. Consent Agenda

All items listed under “Consent Agenda” are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

B. June 2022 - CED Report

D. June 2022 - Code Enforcement Ordinance Report

E. May 2022 - Fire Department Report

G. 2022 Capital Improvement Program

Mayor Pro Tem Kantor motioned to approve the consent agenda minus Items A., D., and F. Motion seconded by Councilmember Jennings.

Yes: Kenez, Miller, Garrett, Kantor, Jennings

No: None

Motion carried.

A. Approval of Minutes

*Study Session - May 16, 2022

Motion by Mayor Pro Tem Kantor to approve the minutes of the Study Session May 16, 2022, seconded by Councilmember Miller.

Yes: Miller, Garrett, Kantor, Jennings, Kenez

No: None

Motion carried.

*Regular Meeting - May 16, 2022

Motion by Mayor Pro Tem Kantor to approve the minutes of the Regular Meeting May 16, 2022, motion seconded by Councilmember Miller.

Yes: Garrett, Kantor, Jennings, Kenez, Miller

No: None

Motion carried.

Study Session - May 23, 2022

Motion by Mayor Pro Tem Kantor to approve the minutes of the Study Session May 23, 2022, motion seconded by Councilmember Miller.

Yes: Kantor, Jennings, Kenez, Miller, Garrett

No: None

Motion carried.

Special Meeting - June 1, 2022

Motion by Mayor Pro Tem Kantor to approve the minutes of the Special Meeting June 1, 2022, motion seconded by Councilmember Miller.

Yes: Kenez, Miller, Garrett, Kantor

No: Jennings

Motion carried.

*Special Meeting - June 7, 2022

Motion by Mayor Pro Tem Kantor to approve the minutes of the Special Meeting June 7, 2022, motion seconded by Councilmember Miller.

Yes: Kenez, Miller, Garrett, Kantor

No: Jennings

Motion carried.

Study Session - June 13, 2022

Motion by Mayor Pro Tem Kantor to approve the minutes of the Study Session June 13, 2022, motion seconded by Councilmember.

Yes: Miller, Garrett, Kantor, Kenez

No: Jennings

Motion carried.

C. May 2022 Disbursement Report

Motion by Mayor Pro Tem Kantor to approve the May 2022 Disbursement Report, motion seconded by Councilmember.

Yes: Garrett, Kantor, Kenez, Miller

No: Jennings

Motion carried.

F. Police Report

Motion by Mayor Pro Tem Kantor to approve the May 2022 Police Report, motion seconded by Councilmember Miller.

Yes: Kantor, Kenez, Miller, Garrett

No: Jennings

Motion carried.

8. Public Hearings

A. Fiscal Year 2022/23 Budget – Budget Hearing

Interim Administrator Bratschi gave a brief overview of the PY 2022/2023 Budget, stating that the General Fund will be impacted in the amount of \$171,883. The millage rate has been reduced to 24.126 mils.

No public comment. Public Hearing closed by Mayor Garrett.

9. Action Requests - For Consideration / Approval

A. Adopt - Fiscal Year 2022/2023 Budget

Marylou Resnick 18880 San Jose - Budget comment

Pamela Perry – Council unity

Mayor Pro Tem moved to adopt the PY 2022/2023 budget, motion seconded by Councilmember Jennings.

Yes: Kenez, Garrett, Jennings, Kantor

No: Miller

B. Fiscal Year 2021/2022 - Budget Amendments

Councilmember Jennings moved to accept PY2021/2022 budget amendments; motion seconded by Mayor Pro Tem Kantor

Yes: Garrett, Kantor, Jennings, Kenez

No: Miller

Motion carried.

C. Lathrup Village – Southfield TOSS Program Partnership (updated)

Interim Administrator Stec explained the TOSS Program (Transportation Of Southfield Seniors) and requested City Council to authorize the request of credits in the amount of \$44,812 to the City of Southfield to expand the transportation program and extend the service to Lathrup Village residents.

Motion by Mayor Pro Tem Kantor to approve the Southfield TOSS Program partnership between the City of Southfield and Lathrup Village. Motion seconded by Councilmember Jennings.

Councilmember Miller asked about the goals of this program, what evaluation criteria will be used to determine the success of the program and what kind of marketing and advertising is the city going to do to make sure all the residents are aware of the availability of the program. Interim Administrator Stec stated that the information will be included in the ENewsletter along with the printed newsletter, and updates will also be on the website and public access channel. Smart will also be assisting in marketing efforts. Southfield has been asked to track the ridership. And the overall goal is to improve transportation services for Lathrup Village seniors.

Yes: Garrett, Kantor, Jennings, Kenez

No: Miller

Motion carried.

D. Adoption - Electric Vehicle Charging Ordinance

The Planning Commission has found that electric vehicle charging was not a part of the zoning ordinances or general code. In the interest of sustainability, a public hearing was held to adopt an ordinance. This will allow the interested property owner to install charging stations in the commercial district.

Councilmember Jennings moved to adopt the Electric Vehicle Charging Ordinance, motion seconded by Mayor Pro Tem Kantor.

Councilmember Jennings inquired about the accountability if charging stations are not maintained.

Interim Administrator Stec stated that citations could be issued.

Yes: Kantor, Jennings, Kenez, Miller, Garrett

No: None

Motion carried.

E. Appointment of SOCWA Representative and Alternate

Mayor Garrett recommended Councilmember Miller as the representative and Susan Stec as the alternate.

Motion by Councilmember Jennings to adopt the resolution to appoint Councilmember Miller as the representative and Susan Stec as the alternate to SOCWA and authorize city staff to notify SOCWA of the appointment. Motion seconded by Mayor Pro Tem Kantor.

Yes: Jennings, Kenez, Miller, Garrett, Kantor

No: None

Motion carried.

F. Appointment – SOCRRA Representative and Alternate

Mayor Garrett recommended Susan Stec as the SOCRRA representative and Councilmember Kenez as the alternate.

Motion by Councilmember Miller to appoint Susan Stec as the representative to SOCRRA and Councilmember Kenez as the alternate. Motion seconded by Mayor Pro Tem Kantor.

Yes: Kenez, Miller, Garrett, Kantor, Jennings

No: None

Moton carried.

G. City Administrator Contract

Councilmember Jennings moved to approve the amended contract for Susan Montenegro, motion seconded by Mayor Pro Tem Kantor.

Yes: Miller, Garrett, Kantor, Jennings, Kenez

No: None

Motion carried.

H. Michigan Homeowner Assistance Fund

The Michigan State Housing Development Authority has a fund that was federally created to assist homeowners who need financial assistance following the Covid-19 pandemic.

Councilmember Jennings moved to adopt the Michigan Homeowner Assistance Fund through the Michigan State Housing Development Authority provider participation agreement. Motion seconded by Mayor Pro Tem Kantor.

Yes: Garrett, Kantor, Jennings, Kenez, Miller

No: None

Motion carried.

I. House in the Woods Property

Motion by Mayor Pro Tem Kantor to reduce the asking price from \$190,000 to \$150,000, along with extending the contract between John Ruud and the City of Lathrup Village until the July 25th regular council meeting at which at that point it can revisit, and direct Department of Public Services to do some grass cutting and clearing of the property. Motion seconded by Councilmember Jennings.

Yes: Kantor, Jennings, Kenez, Miller, Garrett

No: None

Motion carried.

J. Southfield Public School Discussion

There has been discussion about an opening on the School Board, a millage increase coming, and the closing of another school building. Councilmember Miller sat in on some of the discussions and participated in surveys but there was no information about the above-mentioned items.

10. City Administrator Report

None

11. City Attorney Report

None

12. Reports of Boards, Commissions, and Committees

***Planning Commission**

***Southfield Public School Board**

***Recreation Advisory Committee**

Councilmember Jennings attended the SEMCOG meeting where there were elections for the regional review committee.

13. Unfinished / New Business

14. **Public Comment** (speakers are limited to 3 minutes)

Nancy Griffin – Maintenance of the parks

Pamela Perry – Overgrown brush on Santa Barbara and 11 Mile Rd

Marylou Reznick – Volunteering to drive the bus for senior activities

15. Mayor and Council Comments

Mayor Garrett announced the Southfield Optimas Club is looking for a representative from Lathrup Village.

Councilmember Miller stated that the city did at one point maintain 11 Mile and Santa Barbara

16. **Adjourn**

Motion by Mayor Pro Tem Kantor to adjourn the meeting at 10:32 pm

Memorandum

To: Mayor and City Council

From: Pamela Bratschi, Assistant City Administrator/Treasurer

Date: July 19, 2022

Re: Monthly Approval of Disbursements

Attached are reports for the Cities Monthly Disbursements for the Month of June 2022.

MOTION:

To approve the Monthly Disbursements for the month of June 2022 as:

JUNE DISBURSEMENTS W/ SALARY INCLUDED			
FUND 101	GENERAL FUND	\$	376,404.20
FUND 202	MAJOR ROADS	\$	250,619.21
FUND 203	LOCAL ROADS	\$	248,498.66
FUND 258	CAPITAL FUND	\$	7,939.31
FUND 397	ROAD MILLAGE FUND	\$	-
FUND 494	DOWNTOWN DEV. AUTH	\$	33,113.62
FUND 592	WATER & SEW	\$	150,402.36
TOTAL DISBURSEMENTS		\$	1,066,977.36

CITY OF LATHRUP VILLAGE
Disbursement Report

Period covered 6/1/2022-6/15/2022

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$21,027.89	Bratschi, Dodd, London, Thornhill, Sweidan
DDA	\$7,617.38	Dorsey, Stec, Sweidan
Bldg Mnt	\$0.00	
Police	\$41,191.63	Becker, Button, Carmack, Chickensky, Gijsbers, Huston, Hutson, Knoll, Lawrence, McKee Paramo, Roberts, Tackett, Zang
DPS	\$0.00	
Water	\$0.00	
Recreation	\$0.00	

Total Gross	\$69,836.90
Deductions	\$26,789.43
Net Payroll	\$43,047.47

* Fund Totals Include Gross Payroll

General Fund	\$62,219.52
Major Road Fund	\$0.00
Local Road Fund	\$0.00
Capital Acquisition Fund	\$0.00
Debt Service Fund SDS Bonds	\$0.00
Downtown Development Authority	\$7,617.38
Water & Sewer Fund	\$0.00
Total	\$69,836.90

CITY OF LATHRUP VILLAGE
Disbursement Report

Item 6B.

Period covered 6/16/2022-6/30/2022

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$16,339.14	Bratschi, Dodd, London, Thornhill, Sweidan
DDA	\$8,602.48	Dorsey, Stec, Sweidan
Bldg Mnt	\$0.00	
Police	\$45,775.84	Becker, Button, Carmack, Chickensky, Gijsbers, Huston, Hutson, Knoll, Lawrence, McKee Paramo, Roberts, Tackett, Zang
DPS	\$0.00	
Water	\$0.00	
Recreation	\$0.00	

Total Gross \$70,717.46

Deductions \$24,681.47

Net Payroll \$46,035.99

* Fund Totals Include Gross Payroll

General Fund	\$314,184.68
Major Road Fund	\$250,619.21
Local Road Fund	\$248,498.66
Capital Acquisition Fund	\$7,939.31
Debt Service Fund SDS Bonds	\$0.00
Downtown Development Authority	\$25,496.24
Water & Sewer Fund	\$150,402.36
Total	\$997,140.46

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-020.000	PREPAID	BLUE CARE NETWORK	COVERAGE PERIOD 7/1/22 - 7/31/22	8,037.50	46635
101-000.000-020.000	PREPAID	BLUE CROSS-BLUE SHIELD	COVERAGE PERIOD 7/1/22 - 7/31/22	20,092.48	46636
101-000.000-020.000	PREPAID	OAKLAND COUNTY	GOODS AND SERVICES	33,304.09	46725
101-000.000-020.000	PREPAID	STANDARD INSURANCE COMPANY	PREMIUM PAYMENT	547.85	46731
101-000.000-227.000	COMMUNITY FOUNDATION PAYABLE	CARDMEMBER SERVICE	MONTHLY STATEMENT	586.85	46709
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	MICHIGAN ST. DISBURSEMENT	CHILD SUPPORT	11.25	46660
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	POLICE & FIREMEN'S INS. GF	POLICE OFFICERS GROUP BILLING 2111560-	56.34	46666
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	AFLAC	AFLAC INSURANCE	1,145.54	46702
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	MICHIGAN ST. DISBURSEMENT	CHILD SUPPORT	11.25	46722
101-000.000-243.000	ENGINEERING DEPOSITS - DISCOUNT	GIFFELS-WEBSTER ENG INC	CMS ROW PERMIT REVIEWS FOR VARIOUS ADD	150.00	46686
101-000.000-243.002	ENGINEERING DEPOSIT - CMS	GIFFELS-WEBSTER ENG INC	EAST CALIFORNIA GAS MAIN REPLACEMENT	150.00	46686
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	ED SILBERBLATT	DEPOSIT REFUND	300.00	46651
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	KIMBERLY SEALS	DEPOSIT REFUND	300.00	46655
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	MARSHA PARKER	DEPOSIT REFUNDED	300.00	46658
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	NECOLE WEST	DEPOSIT REFUND	300.00	46662
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	PRESTON BURR	DEPOSIT REFUND	300.00	46669
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	RENEE HUDSON	DEPOSIT REFUND	300.00	46672
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	ROSE WILLIAMS	CANCELLED EVENT REFUND	150.00	46673
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	WHITLEY KIDD KING	DEPOSIT REFUND	300.00	46679
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	ANDRONICA ROCHELLE WHITE	DEPOSIT REFUND	300.00	46703
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	AUTUMN KNOLL	DEPOSIT REFUND	300.00	46704
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	KAREN HOLLINS	DEPOSIT REFUND	100.00	46718
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	KELLISE WATTS	DEPOSIT REFUND	300.00	46719
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	PAMELA SMITH	DEPOSIT REFUNDED	300.00	46726
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	ROSE WILLIAMS	CANCELLED EVENT REFUND	130.00	46729
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	WORD OF FAITH INT. CHRISTI	DEPOSIT REFUND AND EQUIPMENT FAILURE	360.00	46737
101-000.000-246.000	POLICE UNION DUES	COMMAND OFFICERS ASSN. OF	BILLING FOR JUNE 2022	130.24	46646
101-000.000-246.000	POLICE UNION DUES	POLICE OFFICERS ASSOC.	BILL FOR JUNE 2022	618.64	46667
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	ICMA RETIREMENT TRUST-457	ICMA DEF COMP 457	4,862.96	46653
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	ICMA RETIREMENT TRUST-457	ICMA DEF COMP 457	5,823.07	46717
Total For Dept 000.000				79,568.06	
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-803.000	MEMBERSHIPS & MEETINGS	CARDMEMBER SERVICE	P BRATSCHI MONTHLY BILL	150.00	46709
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PROFESSIONAL SERVICES FROM 3/1/22 - 3/3	2,209.35	46659
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PROFESSIONAL SERVICES FROM 4/1/22 - 4/3	1,829.75	46659
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PROFESSIONAL SERVICES FROM 4/1/22 - 4/3	4,829.10	46659
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PROFESSIONAL SERVICES FROM 5/1/22 - 5/3	2,836.62	46659
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PROFESSIONAL SERVICES FROM 5/1/22 - 5/3	1,719.25	46659
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PROFESSIONAL SERVICES FROM 2/1/22 - 2/2	1,368.25	46659
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PROFESSIONAL SERVICES FROM 2/1/22 - 2/2	2,107.25	46659
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PROFESSIONAL SERVICES FROM 1/1/22 TO 1/	2,591.55	46721
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PROFESSIONAL SERVICES FROM 1/1/22 TO 1/	4,717.38	46721
101-100.000-805.000	CABLE TELEVISION	C V STUDIOS	REGULAR PROGRAMMING AND ADDITIONAL SERV	5,812.00	46630
101-100.000-805.000	CABLE TELEVISION	COMCAST	SERVICES 6/11/22 - 7/ 10/22	85.45	46645
101-100.000-805.000	CABLE TELEVISION	C V STUDIOS	REGULAR PROGRAMMING AND ADDITIONAL SERV	5,548.00	46707
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	RENTALS AND ADDITIONAL WORK	1,800.00	46643
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	RENTALS AND ADDITIONAL WORK	1,700.00	46711
101-100.000-848.000	GOVERNMENT OPERATIONS	CARDMEMBER SERVICE	MONTHLY STATEMENT	16.50	46641
101-100.000-848.000	GOVERNMENT OPERATIONS	POINT & PAY	MONTHLY SERVICE FEE	50.00	46691
101-100.000-848.000	GOVERNMENT OPERATIONS	CARDMEMBER SERVICE	JUNE 2022 STATEMENT	469.30	46708
101-100.000-848.000	GOVERNMENT OPERATIONS	POINT & PAY	MONTHLY SERVICE FEE	50.00	4

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-848.000	GOVERNMENT OPERATIONS	STRAIGHT FROM THE HEART C	COUNCIL CATERING	150.00	46732
101-100.000-850.000	TELEPHONE EXPENDITURES	COMCAST	SERVICES 6/11/22 - 7/ 10/22	140.87	46645
101-100.000-850.000	TELEPHONE EXPENDITURES	WINDSTREAM	MONTHLY CHARGES	728.05	46680
101-100.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	MONTHLY CHARGES	190.97	46698
101-100.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SYS	DPW	53.45	46697
101-100.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	LATHRUP VILLAGE DDA PLANNING SERVICES	4,942.00	46686
101-100.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	DDA PLANNING SERVICES	2,325.00	46716
101-100.000-901.000	POSTAGE FEES	PITNEY BOWES GLOBAL FINAN	BILLING PERIOD 3/30/22 - 6/29/22	407.94	46665
101-100.000-955.003	ARPA EXPENDITURES	KONE INC.	ELEVATOR REPAIRS	10,278.50	46720
Total For Dept 100.000 GOVERNMENT SERVICES				59,106.53	
Dept 101.000 ADMINISTRATION					
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 80	HEALTH SAVINGS (RHS) PLAN	150.85	46676
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	COVERAGE FOR 7/1/22 - 7/31/22	448.56	46683
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 80	HEALTH SAVINGS (RHS) PLAN	128.73	46735
101-101.000-716.000	CODE ENFORCEMENT OFFICER	HURON VALLEY GUNS	SWEIDAN	133.98	46652
101-101.000-717.000	CODE ENFORCEMENT LEGAL	BAKER & ELOWSKY, PLLC	LEGAL BILLING FOR 4/1/22 - 4/30/22	1,917.50	46633
101-101.000-717.000	CODE ENFORCEMENT LEGAL	BAKER & ELOWSKY, PLLC	LEGAL DEPARTMENT BILLING FOR 5/1/22 - 5	1,917.50	46682
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	ELECTION SUPPLIES	75.22	46670
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	VOTER INFO CARDS	742.63	46670
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	DUAL AV APP POSTCARDS	612.55	46670
101-101.000-718.000	ELECTIONS	POSTMASTER	POSTAGE FOR BALLOTS	351.86	46701
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	LEGAL BILLING FOR 4/1/22 - 4/30/22	3,215.00	46633
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	LEGAL DEPARTMENT BILLING FOR 5/1/22 - 5	5,002.50	46682
Total For Dept 101.000 ADMINISTRATION				14,696.88	
Dept 201.000 BUILDING & GROUNDS					
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	SANITIZING CITY HALL 6/1/22 - 6/15/22	252.00	46643
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CUSTODIAL SERVICES 6/1/22 - 6/15/22	504.88	46643
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMENT	SPOUSAL SUPPORT	649.75	46660
101-201.000-702.000	SALARIES PART-TIME	AFLAC	AFLAC INSURANCE	138.72	46702
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	SANITIZING CITY HALL 6/16/22 - 6/30/22	252.00	46711
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CUSTODIAL SERVICES 6/16/22 - 6/30/22	504.88	46711
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMENT	SPOUSAL SUPPORT	649.75	46722
101-201.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE, V	WATER BILLS	437.37	46642
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	MONTHLY CHARGES	314.61	46647
101-201.000-920.000	UTILITIES	DTE ENERGY	MONTHLY CHARGES	1,856.94	46649
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	CLS CONTINENTAL LINEN SERV	BUILDING SUPPLIES	45.92	46644
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	DENNY'S HEATING, COOLING &	REPAIR ROOF TOP UNITS	1,170.00	46648
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	J.C. EHRLICH	BIRD AND PEST CONTROL	107.35	46654
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	KONE INC.	MAINTENANCE PERIOD 6/1/22 - 6/30-22	230.31	46656
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	MISTER MAT RENTAL SERVICE	MAT RENTAL	64.84	46661
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	MISTER MAT RENTAL SERVICE	MAT RENTAL	173.64	46689
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	NICHOLS PAPER & SUPPLY CO	BUILDING SUPPLIES	548.52	46690
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	CARDMEMBER SERVICE	MONTHLY STATEMENT	44.05	46709
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	NICHOLS PAPER & SUPPLY CO	BUILDING SUPPLIES	221.07	46723
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	TRENDSET COMMUNICATIONS GF	INSTALLATION AND REPROGRAMMING OF STRIP	919.96	46734
101-201.000-938.000	PARKING LOT & GROUNDS	DURST LUMBER COMPANY	ROTOR SPRINKLE POPUP	15.99	46650
101-201.000-938.000	PARKING LOT & GROUNDS	CLIFTON GRANT	RENTALS AND ADDITIONAL WORK	40.00	46711
Total For Dept 201.000 BUILDING & GROUNDS				9,142.55	
Dept 301.000 PUBLIC SAFETY					
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BRIAN AVEDISIAN	MEDICAL BENEFIT	510.30	4

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301.000 PUBLIC SAFETY					
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 803	HEALTH SAVINGS (RHS) PLAN	39.95	46676
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 803	HEALTH SAVINGS (RHS) PLAN	739.98	46677
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	COVERAGE FOR 7/1/22 - 7/31/22	2,242.80	46683
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BRIAN AVEDISIAN	HEALTH REIMBURSEMENT	199.43	46705
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 803	HEALTH SAVINGS (RHS) PLAN	39.95	46735
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 803	HEALTH SAVINGS (RHS) PLAN	743.40	46736
101-301.000-726.000	OFFICE SUPPLIES	BATTERIES PLUS BULBS	BATTERIES	197.08	46634
101-301.000-726.000	OFFICE SUPPLIES	PREMIER BUSINESS PRODUCTS	TOSHIBA METER READ	314.36	46668
101-301.000-727.000	ROAD SUPPLIES	KUSTOM SIGNALS	REPAIRS	137.00	46687
101-301.000-727.000	ROAD SUPPLIES	CARDMEMBER SERVICE	MONTHLY STATEMENT	610.59	46709
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	XEROX CORPORATION	METER USAGE AND CHARGE	81.70	46681
101-301.000-822.000	TRAINING	CARDMEMBER SERVICE	MONTHLY STATEMENT	425.00	46709
101-301.000-823.000	FIREARMS TRAINING	CARDMEMBER SERVICE	MONTHLY STATEMENT	117.50	46709
101-301.000-829.000	POLICE UNIFORMS & CLEANING	HURON VALLEY GUNS	FISHER	183.97	46652
101-301.000-829.000	POLICE UNIFORMS & CLEANING	HURON VALLEY GUNS	GIJSBERS	136.98	46652
101-301.000-829.000	POLICE UNIFORMS & CLEANING	HURON VALLEY GUNS	TACKETT	54.99	46652
101-301.000-829.000	POLICE UNIFORMS & CLEANING	HURON VALLEY GUNS	PARAMO	800.00	46652
101-301.000-829.000	POLICE UNIFORMS & CLEANING	HURON VALLEY GUNS	CARMACK	924.99	46652
101-301.000-829.000	POLICE UNIFORMS & CLEANING	HURON VALLEY GUNS	FISHER	116.99	46652
101-301.000-829.000	POLICE UNIFORMS & CLEANING	HURON VALLEY GUNS	TACKETT	69.99	46652
101-301.000-829.000	POLICE UNIFORMS & CLEANING	HURON VALLEY GUNS	PARAMO	133.49	46652
101-301.000-829.000	POLICE UNIFORMS & CLEANING	HURON VALLEY GUNS	CHICKENSKY	67.99	46652
101-301.000-829.000	POLICE UNIFORMS & CLEANING	HURON VALLEY GUNS	CARMACK	149.98	46652
101-301.000-829.000	POLICE UNIFORMS & CLEANING	HURON VALLEY GUNS	CHICKENSKY	899.00	46652
101-301.000-829.000	POLICE UNIFORMS & CLEANING	PRIORITY ONE EMERGENCY, IN	UNIFORM SHIRT	62.99	46671
101-301.000-829.000	POLICE UNIFORMS & CLEANING	PRIORITY ONE EMERGENCY, IN	UNIFORMS	125.98	46671
101-301.000-829.000	POLICE UNIFORMS & CLEANING	PRIORITY ONE EMERGENCY, IN	BADGE	118.99	46671
101-301.000-829.000	POLICE UNIFORMS & CLEANING	TERANCE LAWRENCE	BOOTS REIMBURSEMENT	40.00	46675
101-301.000-850.000	TELEPHONE EXPENDITURES	AT & T	MONTHLY SERVICES	54.94	46632
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	SERVICES 6/11/22 - 7/ 10/22	88.46	46645
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	ACCT # 8529 10 249 0017836	36.80	46645
101-301.000-850.000	TELEPHONE EXPENDITURES	WINDSTREAM	MONTHLY CHARGES	597.23	46680
101-301.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	MONTHLY CHARGES	191.19	46698
101-301.000-860.000	VEHICLE EXPENSE	BOWMAN CHEVROLET INC	VEHICLE REPAIR	594.66	46638
101-301.000-860.000	VEHICLE EXPENSE	O'REILLY	WIPER BLADES	40.78	46663
101-301.000-860.000	VEHICLE EXPENSE	OAKLAND COUNTY TREASURER	MOTORPOOL PARTS AND LABOR	71.24	46664
101-301.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SYS	DPW	3,413.49	46697
101-301.000-860.000	VEHICLE EXPENSE	CARDMEMBER SERVICE	MONTHLY STATEMENT	124.95	46709
Total For Dept 301.000 PUBLIC SAFETY				15,499.11	
Dept 401.000 PUBLIC SERVICE					
101-401.000-892.000	SIDEWALK MAINTENANCE	GIFFELS-WEBSTER ENG INC	2021 SIDEWALK REPAIR PROGRAM	4,085.73	46686
101-401.000-892.000	SIDEWALK MAINTENANCE	GIFFELS-WEBSTER ENG INC	2022 SIDEWALK REPAIR PROGRAM	1,042.00	46686
101-401.000-920.000	UTILITIES	COMCAST	SERVICES 6/9/22 - 7/8/22	238.30	46645
101-401.000-920.000	UTILITIES	CONSUMERS ENERGY	MONTHLY CHARGES	214.39	46647
101-401.000-920.000	UTILITIES	DTE ENERGY	MONTHLY CHARGES	107.77	46649
101-401.000-920.000	UTILITIES	WINDSTREAM	MONTHLY CHARGES	180.54	46680
101-401.000-920.000	UTILITIES	US BANK VOYAGER FLEET SYS	DPW	1,232.15	46697
101-401.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES	10,436.61	46657
101-401.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES	10,436.61	46657
101-401.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES	10,436.71	46657
101-401.000-936.000	EQUIPMENT MAINTENANCE	EAGLE LANDSCAPING & SUPPLY	TRACTOR W/1 HOUR	250.00	4

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE

EXP CHECK RUN DATES 06/01/2022 - 06/30/2022

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 401.000 PUBLIC SERVICE					
101-401.000-936.000	EQUIPMENT MAINTENANCE	EAGLE LANDSCAPING & SUPPLY	TRACTOR W/1 HOUR	250.00	46713
101-401.000-936.000	EQUIPMENT MAINTENANCE	EAGLE LANDSCAPING & SUPPLY	TRACTOR W/1 HOUR	250.00	46713
Total For Dept 401.000 PUBLIC SERVICE				39,160.81	
Dept 501.000 LEAF COLLECTION					
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	CITY OF FERNDALE	LEAF FEE, LABOR, EQUIPMENT	3,685.71	46710
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	SOCRRA	SPECIAL WASTE - MAY 2022	245.07	46730
Total For Dept 501.000 LEAF COLLECTION				3,930.78	
Dept 502.000					
101-502.000-801.001	SOCRRA	SOCRRA	BASIC REFUSE	15,604.00	46693
101-502.000-801.001	SOCRRA	SOCRRA	BASIC REFUSE	13,956.00	46693
Total For Dept 502.000				29,560.00	
Dept 601.000 RECREATION					
101-601.000-811.000	SENIOR ACTIVITIES	CARDMEMBER SERVICE	MONTHLY STATEMENT	222.60	46709
101-601.000-812.000	COMMUNITY EVENTS	FASTSIGNS	GARAGE SALE BANNERS	762.00	46715
101-601.000-817.000	FITNESS CENTER EXP	COMCAST	SERVICES 6/11/22 - 7/ 10/22	29.38	46645
101-601.000-884.000	CONCERTS IN THE PARK	BMI	ESTIMATED FEE 6/1/22 - 5/31/23	391.00	46637
Total For Dept 601.000 RECREATION				1,404.98	
Total For Fund 101 GENERAL FUND				252,069.70	
Fund 202 MAJOR ROAD FUND					
Dept 702.000					
202-702.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	UPM - COLD PATCH	99.60	46640
202-702.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	UPM COLD PATCH	133.80	46708
202-702.000-864.000	TRAFFIC CONTROLS	DTE ENERGY	STREET LIGHTS	1,790.67	46649
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKLAND	SIGNAL MAINTENANCE	329.90	46728
202-702.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES	5,388.25	46657
202-702.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES	5,388.25	46657
202-702.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES	5,388.25	46657
Total For Dept 702.000				18,518.72	
Dept 702.100 CAPITAL IMP - STREET BOND					
202-702.100-970.000	CAPITAL EXPENDITURE	ASPHALT SPECIALISTS INC.	2022 PAVEMENT REPAIR PROGRAM	164,953.45	46631
202-702.100-970.000	CAPITAL EXPENDITURE	ASPHALT SPECIALISTS INC.	2022 PAVEMENT REPAIR PROGRAM	44,690.44	46631
202-702.100-970.000	CAPITAL EXPENDITURE	GIFFELS-WEBSTER ENG INC	2022 CITY WIDE PAVING PROGRAM	22,209.10	46686
202-702.100-970.000	CAPITAL EXPENDITURE	GIFFELS-WEBSTER ENG INC	DPW PARKING LOT REPAIRS	247.50	46686
Total For Dept 702.100 CAPITAL IMP - STREET BOND				232,100.49	
Total For Fund 202 MAJOR ROAD FUND				250,619.21	
Fund 203 LOCAL ROAD FUND					
Dept 703.000					
203-703.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	UPM - COLD PATCH	99.60	46640
203-703.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	UPM COLD PATCH	133.80	46708
203-703.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES	5,388.25	46657
203-703.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES	5,388.25	46657
203-703.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES	5,388.25	46657
Total For Dept 703.000				16,398.15	
Dept 703.100 CAPITAL IMP - STREET BOND					
203-703.100-970.000	CAPITAL EXP - STREET BOND	ASPHALT SPECIALISTS INC.	2022 PAVEMENT REPAIR PROGRAM	164,953.46	4

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 203 LOCAL ROAD FUND					
Dept 703.100 CAPITAL IMP - STREET BOND					
203-703.100-970.000	CAPITAL EXP - STREET BOND	ASPHALT SPECIALISTS INC.	2022 PAVEMENT REPAIR PROGRAM	44,690.45	46631
203-703.100-970.000	CAPITAL EXP - STREET BOND	GIFFELS-WEBSTER ENG INC	2022 CITY WIDE PAVING PROGRAM	22,209.10	46686
203-703.100-970.000	CAPITAL EXP - STREET BOND	GIFFELS-WEBSTER ENG INC	DPW PARKING LOT REPAIRS	247.50	46686
Total For Dept 703.100 CAPITAL IMP - STREET BOND				232,100.51	
Total For Fund 203 LOCAL ROAD FUND				248,498.66	
Fund 258 CAPITAL ACQUISITION FUND					
Dept 000.000					
258-000.000-970.000	CAPITAL EXPENDITURE	VC3 INC.	CRUCIAL MX500 500 GB	227.67	46678
258-000.000-970.000	CAPITAL EXPENDITURE	THE SAFETY COMPANY LLC	LEAF VAC	7,711.64	46733
Total For Dept 000.000				7,939.31	
Total For Fund 258 CAPITAL ACQUISITION FUND				7,939.31	
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 803	HEALTH SAVINGS (RHS) PLAN	108.06	46676
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 803	HEALTH SAVINGS (RHS) PLAN	83.48	46735
494-000.000-726.000	OFFICE SUPPLIES	CARDMEMBER SERVICE	MONTHLY STATEMENT	15.89	46641
494-000.000-726.000	OFFICE SUPPLIES	ZIP ETC.INC.	BRITTANY DORSEY B.C.	62.70	46699
494-000.000-726.000	OFFICE SUPPLIES	CARDMEMBER SERVICE	MONTHLY STATEMENT	15.89	46709
494-000.000-822.000	TRAINING/MEMBERSHIP	CARDMEMBER SERVICE	MONTHLY STATEMENT	110.00	46709
494-000.000-844.000	MAIN STREET PROGRAM	CARDMEMBER SERVICE	MONTHLY STATEMENT	51.89	46641
494-000.000-844.000	MAIN STREET PROGRAM	SUSIE STEC	EXPENSE REIMBURSEMENT	59.14	46674
494-000.000-844.000	MAIN STREET PROGRAM	FACE PAINTING MI BY LYNC	2022 JUNETEENTH ENTERTAINMENT	200.00	46685
494-000.000-844.000	MAIN STREET PROGRAM	LARRY CASTLEBERRY	2022 JUNETEENTH ENTERTAINMENT	250.00	46688
494-000.000-844.000	MAIN STREET PROGRAM	SISTA ROLES CUISINE LLC	2022 JUNETEENTH ENTERTAINMENT	500.00	46692
494-000.000-844.000	MAIN STREET PROGRAM	STEVEN STURKEY	2022 JUNETEENTH ENTERTAINMENT	150.00	46694
494-000.000-844.000	MAIN STREET PROGRAM	TAMISHA HILL-URSERY	2022 JUNETEENTH ENTERTAINMENT	500.00	46695
494-000.000-844.000	MAIN STREET PROGRAM	ULTIMATE BOOM PARTY RENTAL	RENTAL	485.00	46696
494-000.000-844.000	MAIN STREET PROGRAM	CARLTON BORDE	2022 JUNETEENTH	500.00	46700
494-000.000-844.000	MAIN STREET PROGRAM	CARDMEMBER SERVICE	MONTHLY STATEMENT	12.12	46709
494-000.000-844.000	MAIN STREET PROGRAM	CARDMEMBER SERVICE	MONTHLY STATEMENT	865.47	46709
494-000.000-844.000	MAIN STREET PROGRAM	CARDMEMBER SERVICE	MONTHLY STATEMENT	370.20	46709
494-000.000-845.000	STREETSCAPING	SUSIE STEC	EXPENSE REIMBURSEMENT	54.94	46674
494-000.000-845.000	STREETSCAPING	CARDMEMBER SERVICE	MONTHLY STATEMENT	1,141.60	46709
494-000.000-845.000	STREETSCAPING	O'REILLY	SEAL TAPE	1.69	46724
494-000.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	SOUTHFIELD CORRIDOR ALLEY EVALUATION	6,555.00	46686
494-000.000-933.000	REPAIRS & MAINTENANCE	EXCELL SNOW & TURF MAINTEN	FERTILIZER	220.00	46684
494-000.000-933.000	REPAIRS & MAINTENANCE	CARDMEMBER SERVICE	MONTHLY STATEMENT	504.73	46709
494-000.000-933.000	REPAIRS & MAINTENANCE	CARDMEMBER SERVICE	MONTHLY STATEMENT	125.64	46709
494-000.000-933.000	REPAIRS & MAINTENANCE	EXCELL SNOW & TURF MAINTEN	LAWN MAINTENANCE	2,130.00	46714
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	CARDMEMBER SERVICE	MONTHLY STATEMENT	10.00	46641
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	C & G NEWSPAPERS	SOUTHFIELD SUN	874.40	46706
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	CARDMEMBER SERVICE	MONTHLY STATEMENT	739.60	46709
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	CARDMEMBER SERVICE	MONTHLY STATEMENT	196.32	46709
Total For Dept 000.000				16,893.76	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY				16,893.76	

Fund 592 WATER & SEWER FUND

Dept 536.000 WATER DEPARTMENT

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE
 EXP CHECK RUN DATES 06/01/2022 - 06/30/2022
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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 WATER & SEWER FUND					
Dept 536.000 WATER DEPARTMENT					
592-536.000-640.000	WATER SERVICE	DON FERGUSON	WATER REFUND	416.47	2788
592-536.000-902.000	BILLING SERVICES	POSTMASTER	POSTAGE FOR WATER BILLS	650.00	2789
592-536.000-902.000	BILLING SERVICES	PRINTING SYSTEMS, INC.	UTILITY BILLS	633.10	46670
592-536.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES	6,054.70	46657
592-536.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES	6,054.70	46657
592-536.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES	6,054.70	46657
592-536.000-937.000	WATER SYSTEM MAINTENANCE	SUNDE BUILDING INC.	REPAIRS	7,350.00	2798
592-536.000-937.000	WATER SYSTEM MAINTENANCE	OAKLAND SCHOOLS	WATER REPORT BOOKLET AND MAILING - NEWS	2,384.00	2799
592-536.000-970.000	CAPITAL EXPENDITURE	OHM ADVISORS	LATHRUP VILLAGE WATR LOSS INVESTIGATION	568.75	2797
Total For Dept 536.000 WATER DEPARTMENT				30,166.42	
Dept 536.500 WATER DEPARTMENT					
592-536.500-970.000	CAPITAL FIRE HYDRANTS	GIFFELS-WEBSTER ENG INC	2021 - 2023 HYDRANT REFURBISHMENT REPLF	225.00	2795
Total For Dept 536.500 WATER DEPARTMENT				225.00	
Dept 536.600 WATER DEPARTMENT					
592-536.600-970.000	CAPITAL EXP - GATE VALVES	GIFFELS-WEBSTER ENG INC	2021 - 2023 GATE VALVE REFURBISHMENT RE	225.00	2795
Total For Dept 536.600 WATER DEPARTMENT				225.00	
Dept 537.000 SEWER DEPARTMENT					
592-537.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES	6,054.70	46657
592-537.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES	6,054.70	46657
592-537.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES	6,054.70	46657
592-537.000-939.000	SEWER SYTEM MAINTENANCE	DTE ENERGY	MONTHLY CHARGES	16.06	46649
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	OAKLAND COUNTY	SEWAGE DISPOSAL	88,068.75	2793
592-537.000-945.000	RETENTION TANK-UTIL ELEC	DTE ENERGY	MONTHLY CHARGES	1,509.37	46649
592-537.000-946.000	RETENTION TANK UTIL-WATER	CITY OF LATHRUP VILLAGE, V	WATER BILLS	1,777.34	46642
592-537.000-947.000	RETENTION TANK UTIL-GAS	CONSUMERS ENERGY	MONTHLY CHARGES	25.75	46647
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	COMCAST	SERVICES 6/8/22 - 7/7/22	239.70	2790
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	WINDSTREAM	MONTHLY CHARGE	383.37	2794
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	COMCAST	MONTHLY STATEMENT	249.70	46712
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	GREAT LAKES WATER AUTHORITY	CHARGES 5/1/22 - 5/31/22	1,400.07	2796
592-537.000-970.000	CAPITAL EXPENDITURE	GIFFELS-WEBSTER ENG INC	2022 STORM SEWER CLEANING TELEVISIONING AN	5,025.00	2795
592-537.000-970.000	CAPITAL EXPENDITURE	GIFFELS-WEBSTER ENG INC	CAMBRIDGE DRAINAGE SAD	1,620.00	2795
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	HUBBELL, ROTH & CLARK, INC	PROFESSIONAL SERVICES FOR PERIOD ENDING	96.73	2791
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	HYDROCORP	MUNICIPALMICHIGAN	460.00	2792
Total For Dept 537.000 SEWER DEPARTMENT				119,035.94	
Dept 537.100 SEWER DEPARTMENT					
592-537.100-970.000	CAPITAL EXP - SANITARY SEWER REP	GIFFELS-WEBSTER ENG INC	2022 CURED IN PLACE PIPE SEWER REHAB	750.00	2795
Total For Dept 537.100 SEWER DEPARTMENT				750.00	
Total For Fund 592 WATER & SEWER FUND				150,402.36	

07/19/2022 03:38 PM
User: PAM
DB: Lathrup

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE
EXP CHECK RUN DATES 06/01/2022 - 06/30/2022
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Item 6B.

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
-----------	---------	--------	---------------------	--------	---------

Fund Totals:		
Fund 101	GENERAL FUND	252,069.70
Fund 202	MAJOR ROAD FUNI	250,619.21
Fund 203	LOCAL ROAD FUNI	248,498.66
Fund 258	CAPITAL ACQUISI	7,939.31
Fund 494	DOWNTOWN DEVELC	16,893.76
Fund 592	WATER & SEWER I	150,402.36
Total For All Funds:		926,423.00



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207

NOVI, MICHIGAN 48375

Phone: (248) 230-4103 Fax: (248) 929-0835

www.bakerelowsky.com

SCOTT R. BAKER
JENNIFER H. ELOWSKY

sbaker@bakerelowsky.com

Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

June 8, 2022

Via Email

Pam Bratschi, MiCPT, CPFA
Interim City Administrator / City Treasurer
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Re: Legal Department Billing for April 1 through April 30, 2022

Dear Ms. Bratschi:

The following is our law firm's billing to the City of Lathrup Village for the month of April 2022:

1. General Retainer	\$2,500.00
2. Special Legal Services	\$ 715.00
3. Downtown Development Authority	\$
4. Project Reimbursement	\$
5. Prosecution/Code Enforcement	<u>\$1,917.50</u>
	\$5,132.50

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Scott R. Baker

Enclosures



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 NOVI, MICHIGAN 48375
 Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

June 08, 2022

City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Invoice Number: 1359

Invoice Period: 04-01-2022 - 04-30-2022

RE: General Retainer**Time Details**

Date	Professional	Description	Hours	Amount
04-01-2022	SRB	Telephone conference with S. Stec	0.50	No Charge
04-01-2022	SRB	Review correspondence from S. Stec	0.25	No Charge
04-01-2022	SRB	Review correspondence from Chief McKee	0.25	No Charge
04-01-2022	SRB	Review correspondence from P. Bratschi	0.25	No Charge
04-04-2022	SRB	Review correspondence from K. London	0.25	No Charge
04-04-2022	SRB	Review correspondence from S. Stec	0.25	No Charge
04-04-2022	SRB	Review and respond to correspondence from Mayor Pro Tem.	0.25	No Charge
04-05-2022	SRB	Review correspondence from S. Stec	0.25	No Charge
04-06-2022	SRB	Review correspondence from S. Stec	0.25	No Charge
04-06-2022	SRB	Review correspondence from Chief McKee	0.25	No Charge
04-06-2022	SRB	Review and respond to correspondence from Councilwomen Kenez.	0.25	No Charge
04-06-2022	SRB	Review and respond to correspondence from Councilwomen Kenez.	0.25	No Charge

We appreciate your business

Page 1 of 5

Date	Professional	Description	Hours	Amount	Item 6B.
04-06-2022	SRB	Review and respond to correspondence from Mayor Pro Tem.	0.25	No Charge	
04-06-2022	SRB	Review and respond to correspondence from Mayor Pro Tem.	0.25	No Charge	
04-06-2022	SRB	Review and respond to correspondence from Councilwomen Miller	0.25	No Charge	
04-06-2022	SRB	Review and respond to correspondence from Councilwomen Miller	0.25	No Charge	
04-07-2022	SRB	Review and respond to correspondence from Councilwomen Miller	0.25	No Charge	
04-07-2022	SRB	Review and respond to correspondence from Councilwomen Kenez.	0.25	No Charge	
04-07-2022	SRB	Review and respond to correspondence from Mayor	0.25	No Charge	
04-07-2022	SRB	Review correspondence from K. London	0.25	No Charge	
04-07-2022	SRB	Review correspondence from K. London	0.25	No Charge	
04-07-2022	SRB	Review correspondence from P. Bratschi	0.25	No Charge	
04-07-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
04-07-2022	SRB	Telephone conference with Mayor	0.50	No Charge	
04-07-2022	SRB	Telephone conference with S. Stec	0.50	No Charge	
04-08-2022	SRB	Telephone conference with Mayor Pro-Tem	1.00	No Charge	
04-08-2022	SRB	Review and respond to correspondence from Mayor	0.25	No Charge	
04-08-2022	SRB	Review and respond to correspondence from Mayor Pro Tem.	0.25	No Charge	
04-09-2022	SRB	Review and respond to correspondence from Mayor Pro Tem.	0.25	No Charge	
04-10-2022	SRB	Review and respond to correspondence from Mayor Pro Tem.	0.25	No Charge	
04-11-2022	SRB	Review and respond to correspondence from Mayor Pro Tem.	0.25	No Charge	
04-13-2022	SRB	Review and respond to correspondence from Mayor Pro Tem.	0.25	No Charge	
04-13-2022	SRB	Review and respond to correspondence from Mayor	0.25	No Charge	
04-13-2022	SRB	Review and respond to correspondence from Mayor	0.25	No Charge	
04-13-2022	SRB	Review and respond to correspondence from Mayor	0.25	No Charge	
04-13-2022	SRB	Review and respond to correspondence from Mayor	0.25	No Charge	
04-13-2022	SRB	Review and respond to correspondence from Mayor	0.25	No Charge	
04-14-2022	SRB	Review and respond to correspondence from Mayor	0.25	No Charge	

Date	Professional	Description	Hours	Amount	Item 6B.
04-14-2022	SRB	Review and respond to correspondence from Mayor	0.25	No Charge	
04-14-2022	SRB	Review and respond to correspondence from Councilwomen Kenez.	0.25	No Charge	
04-14-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
04-14-2022	SRB	Review and respond to correspondence from Mayor Pro Tem.	0.25	No Charge	
04-14-2022	SRB	Review and respond to correspondence from Mayor Pro Tem.	0.25	No Charge	
04-14-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
04-14-2022	SRB	Review correspondence from Councilman Jennings	0.25	No Charge	
04-15-2022	SRB	Review correspondence from Councilman Jennings	0.25	No Charge	
04-15-2022	SRB	Review and respond to correspondence from Councilwomen Miller	0.25	No Charge	
04-15-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
04-15-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
04-17-2022	SRB	Review correspondence from Chief McKee	0.25	No Charge	
04-17-2022	SRB	Review and respond to correspondence from Mayor	0.25	No Charge	
04-17-2022	SRB	Review and respond to correspondence from Mayor Pro Tem.	0.25	No Charge	
04-18-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
04-19-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
04-19-2022	SRB	Review and respond to correspondence from Mayor Pro Tem.	0.25	No Charge	
04-19-2022	SRB	Review and respond to correspondence from Mayor	0.25	No Charge	
04-19-2022	SRB	Review and respond to correspondence from Councilwomen Kenez.	0.25	No Charge	
04-19-2022	SRB	Review and respond to correspondence from Councilwomen Kenez.	0.25	No Charge	
04-20-2022	SRB	Review and respond to correspondence from Mayor	0.25	No Charge	
04-21-2022	SRB	Review and respond to correspondence from Mayor Pro Tem.	0.25	No Charge	
04-21-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
04-24-2022	SRB	Review and respond to correspondence from Mayor Pro Tem.	0.25	No Charge	
04-24-2022	SRB	Review and respond to correspondence from Mayor Pro Tem.	0.25	No Charge	
We appreciate your business			Page 3 of 5		

Date	Professional	Description	Hours	Amount	Item 6B.
04-25-2022	SRB	Review and respond to correspondence from Mayor Pro Tem.	0.25	No Charge	
04-25-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
04-25-2022	SRB	Review correspondence from Chief McKee	0.25	No Charge	
04-26-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
04-26-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
04-26-2022	SRB	Review and respond to correspondence from Councilwomen Miller	0.25	No Charge	
04-27-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
04-27-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
04-27-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
04-27-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
04-27-2022	SRB	Review and respond to correspondence from Mayor Pro Tem.	0.25	No Charge	
04-27-2022	SRB	Review and respond to correspondence from Mayor Pro Tem.	0.25	No Charge	
04-27-2022	SRB	Review and respond to correspondence from Councilwomen Kenez.	0.25	No Charge	
04-28-2022	SRB	Review and respond to correspondence from Mayor	0.25	No Charge	
04-28-2022	SRB	Review and respond to correspondence from Mayor Pro Tem.	0.25	No Charge	
04-28-2022	SRB	Review and respond to correspondence from Mayor Pro Tem.	0.25	No Charge	
04-28-2022	SRB	Review and respond to correspondence from Mayor Pro Tem.	0.25	No Charge	
04-28-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
04-28-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
04-29-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
04-29-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
04-29-2022	SRB	Review and respond to correspondence from Mayor Pro Tem.	0.25	No Charge	
04-29-2022	SRB	Review and respond to correspondence from Councilwomen Miller	0.25	No Charge	
04-29-2022	SRB	Review and respond to correspondence from Councilwomen Miller	0.25	No Charge	
04-30-2022	SRB	Services Rendered		2,500.00	

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Page 4 of 5

Date	Professional	Description	Hours	Amount	Item 6B.
04-30-2022	SRB	Review and respond to correspondence from Councilwomen Kenez.	0.25	No Charge	
			Total	2,500.00	
Time Summary					
Professional			Hours	Amount	
Scott Baker			23.25	2,500.00	
			Total	2,500.00	
				Total for this Invoice	2,500.00



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
 NOVI, MICHIGAN 48375
 Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

June 08, 2022

City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Invoice Number: 1360

Invoice Period: 04-01-2022 - 04-30-2022

RE: Prosecution/Code Enforcement**Time Details**

Date	Professional	Description	Hours	Amount
04-04-2022	SRB	Receipt and review correspondence from Police Clerk concerning false alarms re: Candace Holiday 22LV00557A.	0.25	32.50
04-04-2022	SRB	Review correspondence from Chief McKee re Candy Shop	0.25	32.50
04-07-2022	SRB	Review of file materials and Notices to Appear for 04/13/2022 docket and correspondence to Police Clerk concerning records re: 21LV01068A; 22LV00362A; 22LV00225A; 22LV00135A; 14LV02070AC; 22LV00254AB; 22LV00212A; 22LV00158ABC; 13LV01451AB	1.50	195.00
04-08-2022	SRB	Review correspondence from 46th District Court re 5/11 docket	0.25	32.50
04-08-2022	SRB	Review correspondence from defense attorney re 22LV00516A	0.25	32.50
04-11-2022	SRB	Review of file materials and Notices to Appear for 05/11/2022 docket and correspondence to Police Clerk concerning records re: 22-L-00159; 22L248123B; 22LV00319ABC; 22LV00441A; 13LV00843B; 22LV00516A; 22LV00045B; 22LV00448AB; 22LV00346ABC; 22LV00396AB; 22LV00294B; 16LV00203A; 22LV00360AB.	1.75	227.50
04-12-2022	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 22LV00362A	0.50	65.00
04-12-2022	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 22LV00225A	0.50	65.00

We appreciate your business

Page 1 of 3

Date	Professional	Description	Hours	Amount	Item 6B.
04-12-2022	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 22LV00135A	0.50	65.00	
04-12-2022	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 14LV0207A/C	0.50	65.00	
04-12-2022	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re:22LV00212A	0.50	65.00	
04-12-2022	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re:21LV01068A	0.50	65.00	
04-12-2022	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 21L0001731	0.50	65.00	
04-12-2022	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 22LV00205A	0.50	65.00	
04-13-2022	SRB	Appear for prosecution docket via Zoom in 46th District Court	2.00	260.00	
04-13-2022	SRB	Review and respond to correspondence from 46th District Court Clerks office.	0.25	32.50	
04-13-2022	SRB	Review and respond to correspondence from 46th District Court Clerks office.	0.25	32.50	
04-13-2022	SRB	Review and respond to correspondence from 46th District Court Clerks office.	0.25	32.50	
04-13-2022	SRB	Review and respond to correspondence from defendant	0.25	32.50	
04-19-2022	SRB	Receipt and review 46th District Court prosecution calendars for July and August 2022.	0.25	32.50	
04-22-2022	SRB	Receipt and review updated 46th District court calendar for 07/2022.	0.25	32.50	
04-25-2022	SRB	Review correspondence from 46th District Court. re 5/18 docket	0.25	32.50	
04-25-2022	SRB	Review correspondence from 46th District Court Re July Docket	0.25	32.50	
04-26-2022	SRB	Review correspondence from 46th District Court re July docket	0.25	32.50	
04-27-2022	SRB	Review of file materials and Notices to Appear for 05/18/2022 docket and correspondence to Police Clerk concerning records re: 22LV00541ABC; 22LV00565AB; 22LV00569A; 22LV00515AB, 22LV00581A.	1.00	130.00	

Date	Professional	Description	Hours	Amount	Item 6B.
04-28-2022	SRB	Receipt and review appearance and request for discovery from defense attorney and correspondence to Police Clerk re: 22LV00516A.	0.25	32.50	
04-28-2022	SRB	Review and respond to correspondence from Court Administrator at 46th District Court	0.25	32.50	
04-28-2022	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 22L-00159	0.50	65.00	
04-29-2022	SRB	Review and respond to correspondence from code officer re Elias matter	0.25	32.50	
			Total	1,917.50	

Time Summary

Professional	Hours	Amount
Scott Baker	14.75	1,917.50
Total		1,917.50

Total for this Invoice 1,917.50



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
 NOVI, MICHIGAN 48375
 Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

June 08, 2022

City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Invoice Number: 1361

Invoice Period: 04-01-2022 - 04-30-2022

RE: Special Legal Services**Time Details**

Date	Professional	Description	Hours	Amount
04-01-2022	SRB	Finalize revisions and transmit Charter Amendment ballot language	0.50	65.00
04-05-2022	SRB	Review correspondence from City Planner	0.25	32.50
04-07-2022	SRB	Review correspondence from applicant re PUD	0.25	32.50
04-13-2022	SRB	Review correspondence from Building official re JMC	0.25	32.50
04-13-2022	SRB	Review correspondence from JMC property manager	0.25	32.50
04-13-2022	SRB	Review correspondence from resident re ZBA request	0.25	32.50
04-14-2022	SRB	Telephone conference with cannabis business owner	0.25	32.50
04-18-2022	SRB	Review correspondence from applicant re BP	0.25	32.50
04-22-2022	SRB	Review correspondence from applicant re BP	0.25	32.50
04-26-2022	SRB	Review correspondence from applicant re BP	0.25	32.50
04-26-2022	SRB	Review correspondence from Councilwoman Miller and attached Complaint filed in Oakland County Circuit Court	0.50	65.00
04-26-2022	SRB	Review correspondence from City Planner	0.25	32.50

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Page 1 of 2

Date	Professional	Description	Hours	Amount	Item 6B.
04-26-2022	SRB	Review correspondence from applicant re Panera PUD	0.25	32.50	
04-27-2022	SRB	Review correspondence and attached filing re Miller Litigation	0.50	65.00	
04-28-2022	SRB	Review correspondence from City Planner	0.25	32.50	
04-28-2022	SRB	Review correspondence from liability carrier re Gorbe litigation	0.25	32.50	
04-29-2022	SRB	Draft correspondence to State Attorney General and Governor re charter amendment resolution	0.50	65.00	
04-29-2022	SRB	Review correspondence from City Planner	0.25	32.50	
			Total	715.00	

Time Summary

Professional	Hours	Amount
Scott Baker	5.50	715.00
Total		715.00

Total for this Invoice 715.00



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NOVI, MICHIGAN 48375

Phone: (248) 230-4103 Fax: (248) 929-0835

www.bakerelowsky.com

SCOTT R. BAKER
JENNIFER H. ELOWSKY

sbaker@bakerelowsky.com

Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

June 15, 2022

Via Email

Pam Bratschi, MiCPT, CPFA
Interim City Administrator / City Treasurer
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Re: Legal Department Billing for May 1 through May 31, 2022

Dear Ms. Bratschi:

The following is our law firm's billing to the City of Lathrup Village for the month of May 2022:

1. General Retainer	\$2,500.00
2. Special Legal Services	\$2,502.50
3. Downtown Development Authority	\$
4. Project Reimbursement	\$
5. Prosecution/Code Enforcement	<u>\$1,917.50</u>
	\$6,920.00

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Scott R. Baker

Enclosures



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 NOVI, MICHIGAN 48375
 Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

June 15, 2022

City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Invoice Number: 1362

Invoice Period: 05-01-2022 - 05-31-2022

RE: General Retainer**Time Details**

Date	Professional	Description	Hours	Amount
05-01-2022	SRB	Review and respond to correspondence from Mayor Pro Tem.	0.25	No Charge
05-01-2022	SRB	Review and respond to correspondence from Mayor Pro Tem.	0.25	No Charge
05-01-2022	SRB	Review and respond to correspondence from Councilwomen Kenez.	0.25	No Charge
05-02-2022	SRB	Review correspondence from S. Stec	0.25	No Charge
05-02-2022	SRB	Review correspondence from S. Stec	0.25	No Charge
05-03-2022	SRB	Review correspondence from S. Stec	0.25	No Charge
05-03-2022	SRB	Review correspondence from S. Stec	0.25	No Charge
05-03-2022	SRB	Review correspondence from S. Stec	0.25	No Charge
05-03-2022	SRB	Review correspondence from S. Stec	0.25	No Charge
05-03-2022	SRB	Review and respond to correspondence from Councilwomen Kenez.	0.25	No Charge
05-04-2022	SRB	Review correspondence from S. Stec	0.25	No Charge
05-04-2022	SRB	Review correspondence from S. Stec	0.25	No Charge

We appreciate your business

Page 1 of 4

Date	Professional	Description	Hours	Amount	Item 6B.
05-04-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
05-05-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
05-05-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
05-05-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
05-07-2022	SRB	Review correspondence from K. London	0.25	No Charge	
05-08-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
05-09-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
05-10-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
05-10-2022	SRB	Review and respond to correspondence from Mayor	0.25	No Charge	
05-11-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
05-11-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
05-11-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
05-11-2022	SRB	Review and respond to correspondence from Mayor Pro Tem.	0.25	No Charge	
05-12-2022	SRB	Review correspondence from S. Stec concerning SMART funds, inclusion in Southfield's TOSS program and intergovernmental agreement; draft correspondence re: same.	0.50	No Charge	
05-12-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
05-13-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
05-13-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
05-13-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
05-13-2022	SRB	Exchange correspondence with S. Stec concerning council review of SMART transportation issues.	0.25	No Charge	
05-13-2022	SRB	Review correspondence from Chief McKee	0.25	No Charge	
05-13-2022	SRB	Review and respond to correspondence from Councilwomen Kenez.	0.25	No Charge	
05-15-2022	SRB	Review correspondence from P. Bratschi	0.25	No Charge	
05-16-2022	SRB	Review correspondence from P. Bratschi	0.25	No Charge	
05-16-2022	SRB	Review correspondence from P. Bratschi	0.25	No Charge	

We appreciate your business

Page 2 of 4

Date	Professional	Description	Hours	Amount	Item 6B.
05-16-2022	SRB	Preparation for and attendance at City Council Study Session and regular Meeting, including phone calls and exchange of emails with council members.	5.00	No Charge	
05-16-2022	SRB	Review correspondence from K. London	0.25	No Charge	
05-16-2022	SRB	Review and respond to correspondence from Councilwomen Kenez.	0.25	No Charge	
05-16-2022	SRB	Review and respond to multiple correspondence from City Planner re CIP	0.50	No Charge	
05-16-2022	SRB	Review correspondence from Commissioner Hammond re CIP	0.25	No Charge	
05-16-2022	SRB	Review correspondence from Commissioner Hammond re CIP	0.25	No Charge	
05-16-2022	SRB	Review and respond to correspondence from Councilwomen Miller	0.25	No Charge	
05-17-2022	SRB	Review and respond to correspondence from Councilwomen Miller	0.25	No Charge	
05-17-2022	SRB	Review correspondence from Commissioner Hicks	0.25	No Charge	
05-18-2022	SRB	Review and respond to correspondence from Councilwomen Kenez.	0.25	No Charge	
05-18-2022	SRB	Review correspondence from P. Bratschi	0.25	No Charge	
05-18-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
05-19-2022	SRB	Review correspondence from P. Bratschi	0.25	No Charge	
05-19-2022	SRB	Review and respond to correspondence from Councilwomen Miller	0.25	No Charge	
05-20-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
05-24-2022	SRB	Review correspondence from P. Bratschi	0.25	No Charge	
05-24-2022	SRB	Review correspondence from Chief McKee	0.25	No Charge	
05-24-2022	SRB	Review correspondence from K. London	0.25	No Charge	
05-25-2022	SRB	Review correspondence from K. London	0.25	No Charge	
05-26-2022	SRB	Review and respond to correspondence from Mayor Pro Tem.	0.25	No Charge	
05-26-2022	SRB	Review and respond to correspondence from Mayor Pro Tem.	0.25	No Charge	
05-26-2022	SRB	Review and respond to correspondence from Mayor	0.25	No Charge	
05-26-2022	SRB	Review and respond to correspondence from Mayor	0.25	No Charge	
05-27-2022	SRB	Review and respond to correspondence from Mayor	0.25	No Charge	

We appreciate your business

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Date	Professional	Description	Hours	Amount	Item 6B.
05-27-2022	SRB	Review correspondence from S. Stec	0.25	No Charge	
05-28-2022	SRB	Review and respond to correspondence from Mayor	0.25	No Charge	
05-28-2022	SRB	Review and respond to correspondence from Councilwomen Kenez	0.25	No Charge	
05-31-2022	SRB	Review and respond to correspondence from Mayor Pro Tem.	0.25	No Charge	
05-31-2022	SRB	Review and respond to correspondence from Mayor Pro Tem.	0.25	No Charge	
05-31-2022	SRB	Services Rendered		2,500.00	
05-31-2022	SRB	Review and respond to correspondence from Mayor Pro Tem.	0.25	No Charge	
05-31-2022	SRB	Review correspondence from Chief McKee	0.25	No Charge	
			Total	2,500.00	

Time Summary

Professional	Hours	Amount
Scott Baker	22.00	2,500.00
Total		2,500.00
Total for this Invoice		2,500.00



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
 NOVI, MICHIGAN 48375
 Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

June 15, 2022

City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Invoice Number: 1363

Invoice Period: 05-01-2022 - 05-31-2022

RE: Prosecution/Code Enforcement**Time Details**

Date	Professional	Description	Hours	Amount
05-05-2022	SRB	Receipt and review of 46th District Court amended docket for August 2022.	0.25	32.50
05-06-2022	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 22LV00045B.	0.50	65.00
05-06-2022	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 22LV00294B.	0.50	65.00
05-06-2022	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 22LV00346ABC.	0.50	65.00
05-06-2022	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 21LV00937B.	0.50	65.00
05-09-2022	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 22LV00396AB.	0.50	65.00
05-09-2022	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 22LV00319ABC.	0.50	65.00
05-09-2022	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney	0.50	65.00

We appreciate your business

Page 1 of 2

Date	Professional	Description	Hours	Amount	Item 6B.
		and Court with same re: 22LV00448AB.			
05-09-2022	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 22LV00360AB.	0.50	65.00	
05-09-2022	SRB	Review correspondence from 46th District Court Re August docket	0.25	32.50	
05-10-2022	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 16LV00203A.	0.50	65.00	
05-10-2022	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 22L00159	0.50	65.00	
05-11-2022	SRB	Appear for prosecution docket via Zoom in 46th District Court.	3.50	455.00	
05-12-2022	SRB	Review correspondence from Police clerk re deceased defendant.	0.25	32.50	
05-13-2022	SRB	Phone call with ATT global legal department concerning status of 22L0001736.	0.25	32.50	
05-18-2022	SRB	Appear for prosecution docket in person in 46th District Court.	3.50	455.00	
05-20-2022	SRB	Receipt and review updated calendars for 46th District Court for June & July 2022.	0.25	32.50	
05-20-2022	SRB	Review correspondence from 46th District Court re June docket	0.25	32.50	
05-20-2022	SRB	Review correspondence from 46th District Court re July docket	0.25	32.50	
05-26-2022	SRB	Receipt and review request for discovery and transmit same to Police Clerk re: 22LV00777A.	0.25	32.50	
05-27-2022	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 22LV00779.	0.50	65.00	
05-31-2022	SRB	Review correspondence from Code officer re FOIA request	0.25	32.50	
			Total	1,917.50	
Time Summary					
	Professional		Hours	Amount	
	Scott Baker		14.75	1,917.50	
		Total		1,917.50	
		Total for this Invoice		1,917.50	



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June 15, 2022

City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Invoice Number: 1364

Invoice Period: 05-01-2022 - 05-31-2022

RE: Special Legal Services**Time Details**

Date	Professional	Description	Hours	Amount
05-02-2022	SRB	Prepare for and attend special meeting of City Council	2.50	325.00
05-04-2022	SRB	Review and respond to correspondence from Building Official	0.25	32.50
05-04-2022	SRB	Review and respond to correspondence from Planner	0.25	32.50
05-04-2022	SRB	Review correspondence from applicant re BP	0.25	32.50
05-05-2022	SRB	Review correspondence from applicant re BP	0.25	32.50
05-05-2022	SRB	Review and respond to correspondence from Planner	0.25	32.50
05-06-2022	SRB	Review correspondence and attached filing from MiFILE re Miller v. Lathrup Village	0.25	32.50
05-09-2022	SRB	Review correspondence from applicant re BP	0.25	32.50
05-09-2022	SRB	Preparation for and attendance at Special City Council Meeting.	2.50	325.00
05-10-2022	SRB	Review correspondence from City Planner	0.25	32.50
05-11-2022	SRB	Review correspondence from Oakland Equalization and new tax appeal re Golden Gate Plaza	0.50	65.00
05-17-2022	SRB	Prepare for and participate in Planning Commission Meeting	2.00	260.00

We appreciate your business

Page 1 of 2

Date	Professional	Description	Hours	Amount	Item 6B.
05-18-2022	SRB	Review correspondence from liability carrier attorney re JMC litigation	0.50	65.00	
05-18-2022	SRB	Receipt and review correspondence from Councilmember Miller concerning Charter and hiring of administrative personnel and other employees; draft response and transmit same to Councilmember Miller.	0.50	65.00	
05-18-2022	SRB	Appear via for Plaintiff's motion re Miller v. Lathrup Village	0.50	65.00	
05-19-2022	SRB	Review and respond to multiple correspondence from Building Official	0.50	65.00	
05-19-2022	SRB	Review correspondence from liability carrier attorney re Gorbe litigation	0.50	65.00	
05-20-2022	SRB	Review correspondence from liability carrier attorney re Gorbe litigation	0.50	65.00	
05-23-2022	SRB	Preparation for and attendance at Special City study session.	3.50	455.00	
05-24-2022	SRB	Review and respond to multiple correspondence from Building Official	0.50	65.00	
05-24-2022	SRB	Review correspondence from applicant re BP	0.25	32.50	
05-25-2022	SRB	Review correspondence from City Planner	0.25	32.50	
05-25-2022	SRB	Review correspondence from City Planner	0.25	32.50	
05-25-2022	SRB	Review and respond to multiple correspondence from Building Official	0.50	65.00	
05-25-2022	SRB	Draft correspondence to Region 1 hazardous materials re BP fuel tank right-of-way encroachment; transmit same .	1.00	130.00	
05-26-2022	SRB	Review correspondence from City Planner	0.25	32.50	
05-27-2022	SRB	Review correspondence from State Attorney General re approval of ballot language	0.25	32.50	
			Total	2,502.50	

Time Summary

Professional	Hours	Amount
Scott Baker	19.25	2,502.50
Total		2,502.50
Total for this Invoice		2,502.50

User: PAM

DB: Lathrup

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	2021-22	2021-22 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET		06/30/2022 NORM (ABNORM)	MONTH 06/30/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
Dept 000.000							
101-000.000-401.000	CITY TAXES	2,734,128.00	2,563,680.00	2,653,813.06	0.00	(90,133.06)	103.52
101-000.000-402.000	REFUSE COLLECTION TAXES	410,097.00	384,523.00	401,084.01	0.00	(16,561.01)	104.31
101-000.000-409.000	DELQ PERSONAL PROPERTY REVENU	3,000.00	3,000.00	2,564.90	0.00	435.10	85.50
101-000.000-414.000	TAX PENALTIES	35,000.00	29,231.00	10,637.92	0.00	18,593.08	36.39
101-000.000-415.000	MISCELLANEOUS REVENUE	9,000.00	20,300.00	20,378.38	16,279.39	(78.38)	100.39
101-000.000-416.001	PROPERTY & LIABLITY DIVIDEND REVENUE	6,500.00	10,010.00	10,010.00	0.00	0.00	100.00
101-000.000-419.000	AT & T LEASE PAYMENTS	60,889.00	60,889.00	55,815.21	5,074.11	5,073.79	91.67
101-000.000-421.000	METRO-PCS LEASE PAYMENTS	45,000.00	48,263.00	49,987.01	5,171.07	(1,724.01)	103.57
101-000.000-424.000	UNEARNED REVENUE	0.00	214,100.00	214,099.50	0.00	0.50	100.00
101-000.000-446.000	INVESTMENT INTEREST	15,000.00	7,600.00	8,206.55	1,541.03	(606.55)	107.98
101-000.000-447.000	TAX 1% ADMINISTRATIVE FEE	81,000.00	89,107.00	86,268.91	0.00	2,838.09	96.81
101-000.000-448.000	INSURANCE REIMBURSEMENT	0.00	101.00	101.23	0.00	(0.23)	100.23
101-000.000-455.000	METRO AUTHORITY-FEE	15,000.00	18,319.00	18,319.21	18,319.21	(0.21)	100.00
101-000.000-456.000	BUILDING PERMITS	95,000.00	95,000.00	100,097.64	44,706.40	(5,097.64)	105.37
101-000.000-457.000	ZONING, SITE, SPECIAL PERMITS	9,000.00	6,000.00	5,791.00	76.00	209.00	96.52
101-000.000-458.000	PLUMBING/HEATING PERMITS	24,500.00	9,000.00	8,437.00	190.00	563.00	93.74
101-000.000-459.000	ELECTRICAL PERMITS	16,000.00	8,000.00	7,445.00	365.00	555.00	93.06
101-000.000-460.000	LICENSES & REGISTRATIONS	14,000.00	14,000.00	13,995.00	500.00	5.00	99.96
101-000.000-461.000	DOG & CAT LICENSES	1,100.00	1,100.00	1,175.00	121.00	(75.00)	106.82
101-000.000-465.000	CABLE TV REVENUES	120,000.00	115,000.00	84,100.90	0.00	30,899.10	73.13
101-000.000-470.000	RECREATION SPECIAL PROGRAMS	15,000.00	3,000.00	2,296.98	0.00	703.02	76.57
101-000.000-470.001	DOG PARK REVENUE	1,500.00	1,545.00	1,556.00	11.00	(11.00)	100.71
101-000.000-470.002	COMMUNITY GARDEN REVENUE	0.00	0.00	1,815.00	1,815.00	(1,815.00)	100.00
101-000.000-471.000	DONATIONS-OTHER	1,400.00	0.00	0.00	0.00	0.00	0.00
101-000.000-475.000	COMM ROOM & BLDG RENT REVENUE	15,000.00	68,000.00	71,111.50	9,370.00	(3,111.50)	104.58
101-000.000-540.000	302 TRAINING FUNDS-REVENUES	1,000.00	1,152.00	1,511.56	0.00	(359.56)	131.21
101-000.000-542.000	SMART CREDITS	8,700.00	0.00	0.00	0.00	0.00	0.00
101-000.000-546.000	POLICE CHARGES FOR SERVICES	15,000.00	15,000.00	12,570.29	1,339.45	2,429.71	83.80
101-000.000-574.000	STATE SHARED REVENUES	409,118.00	416,425.00	330,188.00	0.00	86,237.00	79.29
101-000.000-612.000	DISTRICT COURT FINES	120,000.00	75,000.00	64,401.17	8,201.15	10,598.83	85.87
101-000.000-626.000	COMMUNITY DEVELOPMENT	8,000.00	0.00	0.00	0.00	0.00	0.00
101-000.000-627.000	SIDEWALK REVENUES	15,000.00	27,000.00	26,879.15	2,250.45	120.85	99.55
101-000.000-628.000	WEED/CODE ENFORCEMENT REVENUE	0.00	6,110.00	6,110.20	0.00	(0.20)	100.00
101-000.000-632.000	PUBLIC SERVICES REIMBURSEMENT	20,000.00	20,000.00	18,633.89	8,515.86	1,366.11	93.17
101-000.000-669.000	DPS BLDG RENT FROM WATER	4,917.00	4,917.00	4,917.00	0.00	0.00	100.00
101-000.000-671.000	ADMINISTRATIVE REV RD FUND	4,000.00	4,000.00	4,000.00	0.00	0.00	100.00
101-000.000-676.001	EMPLOYEE BENEFIT CONTRIBUTION	4,500.00	15,825.00	15,825.00	0.00	0.00	100.00
101-000.000-682.000	SALE OF FIXED ASSET	0.00	2,650.00	2,650.00	0.00	0.00	100.00
Total Dept 000.000		4,337,349.00	4,357,847.00	4,316,793.17	123,846.12	41,053.83	99.06
TOTAL REVENUES		4,337,349.00	4,357,847.00	4,316,793.17	123,846.12	41,053.83	99.06

Expenditures

Dept 100.000 - GOVERNMENT SERVICES

101-100.000-708.000	PROPERTY & LIABILITY INSURANC	30,000.00	38,003.00	38,003.00	0.00	0.00	100.00
101-100.000-710.000	UNEMPLOYMENT INSURANCE	50.00	100.00	49.92	7.24	50.08	49.92
101-100.000-712.000	WORKER'S COMP INSURANCE	8,500.00	6,427.00	6,427.00	0.00	0.00	100.00
101-100.000-726.000	OFFICE SUPPLIES	6,000.00	6,300.00	6,176.25	0.00	123.75	98.04
101-100.000-726.001	SUPPLIES - COVID 19	4,000.00	100.00	99.95	0.00	0.05	99.95
101-100.000-732.000	CODE ENFORCEMENT	2,000.00	5,000.00	3,282.50	0.00	1,717.50	65.65
101-100.000-802.000	TAX TRIBUNAL RETURNS	1,500.00	1,197.00	1,196.97	0.00	0.03	100.00
101-100.000-803.000	MEMBERSHIPS & MEETINGS	6,000.00	6,000.00	4,751.26	150.00	1,248.74	79.00

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL		06/30/2022	MONTH 06/30/22	BALANCE	
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 101 - GENERAL FUND							
Expenditures							
101-100.000-804.000	BUILDING TRADE INSPECTION	70,000.00	85,000.00	83,376.11	32,941.10	1,623.89	98.09
101-100.000-805.000	CABLE TELEVISION	40,000.00	75,000.00	65,033.08	11,445.45	9,966.92	86.71
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	20,000.00	32,250.00	30,957.86	3,500.00	1,292.14	95.99
101-100.000-810.000	AUDITING & ACCOUNTING	24,875.00	34,158.00	34,156.50	0.00	1.50	100.00
101-100.000-822.000	TRAINING	2,500.00	5,500.00	4,515.79	0.00	984.21	82.11
101-100.000-832.000	CITIZEN COMMUNICATION/PR	20,000.00	11,000.00	10,234.75	0.00	765.25	93.04
101-100.000-840.000	LIBRARY PAYMENT	152,930.00	120,000.00	59,969.00	0.00	60,031.00	49.97
101-100.000-848.000	GOVERNMENT OPERATIONS	35,000.00	32,000.00	28,476.66	1,897.77	3,523.34	88.99
101-100.000-848.001	TECHNOLOGY	45,000.00	47,000.00	46,097.35	250.00	902.65	98.08
101-100.000-850.000	TELEPHONE EXPENDITURES	18,000.00	18,000.00	17,205.54	1,787.94	794.46	95.59
101-100.000-860.000	VEHICLE EXPENSE	7,500.00	6,000.00	5,826.64	473.92	173.36	97.11
101-100.000-880.000	CDBG EXPENDITURES	2,000.00	0.00	0.00	0.00	0.00	0.00
101-100.000-882.000	PLANNING/CONSULTING FEES	2,000.00	10,000.00	7,717.00	7,267.00	2,283.00	77.17
101-100.000-883.000	CITY BEAUTIFICATION	500.00	0.00	0.00	0.00	0.00	0.00
101-100.000-900.000	PRINTING/PUBLICATION COSTS	12,000.00	12,000.00	10,942.24	0.00	1,057.76	91.19
101-100.000-901.000	POSTAGE FEES	6,500.00	6,500.00	4,821.56	407.94	1,678.44	74.18
101-100.000-955.000	MISCELLANEOUS EXPENDITURES	0.00	3,960.00	3,960.00	0.00	0.00	100.00
101-100.000-955.003	ARPA EXPENDITURES	0.00	60,000.00	50,392.04	10,278.50	9,607.96	83.99
Total Dept 100.000 - GOVERNMENT SERVICES		516,855.00	621,495.00	523,668.97	70,406.86	97,826.03	84.26
Dept 101.000 - ADMINISTRATION							
101-101.000-701.000	SALARIES FULL-TIME	389,700.00	389,700.00	381,305.31	42,373.46	8,394.69	97.85
101-101.000-702.000	SALARIES PART-TIME	15,000.00	3,465.00	3,465.00	0.00	0.00	100.00
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	222,856.00	230,000.00	234,633.20	16,237.54	(4,633.20)	102.01
101-101.000-716.000	CODE ENFORCEMENT OFFICER	0.00	1,003.00	1,002.92	133.98	0.08	99.99
101-101.000-717.000	CODE ENFORCEMENT LEGAL	20,000.00	26,000.00	20,897.50	3,835.00	5,102.50	80.38
101-101.000-718.000	ELECTIONS	10,000.00	38,250.00	36,980.32	1,782.26	1,269.68	96.68
101-101.000-721.000	DATA PROCESING & ASSESSMENTS	35,350.00	35,350.00	34,621.79	0.00	728.21	97.94
101-101.000-722.000	LEGAL SERVICES	50,000.00	60,000.00	50,896.25	8,217.50	9,103.75	84.83
101-101.000-723.000	BOARD OF REVIEW	600.00	600.00	600.00	0.00	0.00	100.00
Total Dept 101.000 - ADMINISTRATION		743,506.00	784,368.00	764,402.29	72,579.74	19,965.71	97.45
Dept 201.000 - BUILDING & GROUNDS							
101-201.000-702.000	SALARIES PART-TIME	31,600.00	31,600.00	30,123.07	2,951.98	1,476.93	95.33
101-201.000-920.000	UTILITIES	45,000.00	50,000.00	49,434.40	7,116.07	565.60	98.87
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	38,000.00	48,000.00	47,754.79	2,419.09	245.21	99.49
101-201.000-930.001	BUILDING - GRANTS	0.00	6,341.00	6,340.65	0.00	0.35	99.99
101-201.000-930.002	COVID EXP - BUILDING	10,000.00	500.00	454.79	0.00	45.21	90.96
101-201.000-936.000	EQUIPMENT MAINTENANCE	1,500.00	500.00	0.00	0.00	500.00	0.00
101-201.000-938.000	PARKING LOT & GROUNDS	15,000.00	5,000.00	2,234.26	65.93	2,765.74	44.69
101-201.000-970.000	CAPITAL EXPENDITURE	7,928.00	0.00	0.00	0.00	0.00	0.00
Total Dept 201.000 - BUILDING & GROUNDS		149,028.00	141,941.00	136,341.96	12,553.07	5,599.04	96.06
Dept 301.000 - PUBLIC SAFETY							
101-301.000-701.000	SALARIES FULL-TIME	830,042.00	800,000.00	765,030.47	75,462.98	34,969.53	95.63
101-301.000-702.000	SALARIES PART-TIME	50,000.00	95,000.00	91,804.21	6,421.78	3,195.79	96.64
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	527,148.00	510,000.00	421,173.01	15,948.78	88,826.99	82.58
101-301.000-704.000	SALARIES-OVERTIME	50,000.00	45,000.00	41,761.57	3,582.71	3,238.43	92.80
101-301.000-708.000	PROPERTY & LIABILITY INSURANC	25,594.00	25,594.00	25,594.00	0.00	0.00	100.00
101-301.000-710.000	UNEMPLOYMENT INSURANCE	100.00	100.00	96.91	14.06	3.09	96.00

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2022 NORM (ABNORM)	MONTH 06/30/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
101-301.000-712.000	WORKER'S COMP INSURANCE	15,800.00	6,427.00	6,427.00	0.00	0.00	100.00
101-301.000-726.000	OFFICE SUPPLIES	4,000.00	4,000.00	2,914.48	526.43	1,085.52	72.86
101-301.000-726.001	SUPPLIES - COVID 19	5,000.00	54.00	54.25	0.00	(0.25)	100.46
101-301.000-727.000	ROAD SUPPLIES	2,000.00	2,000.00	2,580.35	1,217.59	(580.35)	129.02
101-301.000-728.000	EVIDENCE SUPPLIES	1,000.00	1,000.00	(125.58)	0.00	1,125.58	(12.56)
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	3,000.00	3,000.00	2,074.16	81.70	925.84	69.14
101-301.000-731.000	PUBLICATIONS/DOCUMENT REDUCIN	1,000.00	0.00	0.00	0.00	0.00	0.00
101-301.000-803.000	MEMBERSHIPS & MEETINGS	3,500.00	3,500.00	2,720.28	0.00	779.72	77.72
101-301.000-821.000	POLICE RESERVES	500.00	0.00	0.00	0.00	0.00	0.00
101-301.000-822.000	TRAINING	15,500.00	15,500.00	9,794.20	707.71	5,705.80	63.19
101-301.000-823.000	FIREARMS TRAINING	4,500.00	9,000.00	7,864.59	282.76	1,135.41	87.38
101-301.000-824.000	CRIME PREVENTION	2,000.00	2,000.00	36.00	0.00	1,964.00	1.80
101-301.000-825.000	ANIMAL CONTROL	200.00	1,000.00	693.00	0.00	307.00	69.30
101-301.000-826.000	COMMUNITY POLICING	500.00	500.00	433.83	0.00	66.17	86.77
101-301.000-827.000	302 TRAINING FUNDS EXPENDITURES	2,000.00	2,000.00	1,967.54	623.92	32.46	98.38
101-301.000-828.000	FIRE SERVICE/DISPATCH CONTRACT	695,462.00	695,462.00	695,461.56	56,227.00	0.44	100.00
101-301.000-829.000	POLICE UNIFORMS & CLEANING	15,000.00	18,000.00	16,315.38	4,125.32	1,684.62	90.64
101-301.000-836.000	PRISONER LOCKUP	6,000.00	8,000.00	2,200.00	0.00	5,800.00	27.50
101-301.000-850.000	TELEPHONE EXPENDITURES	8,000.00	12,100.00	11,611.14	1,491.35	488.86	95.96
101-301.000-851.000	RADIO COMMUNICATIONS	16,200.00	16,200.00	10,815.28	2,667.00	5,384.72	66.76
101-301.000-860.000	VEHICLE EXPENSE	37,000.00	62,000.00	64,757.26	11,755.25	(2,757.26)	104.45
Total Dept 301.000 - PUBLIC SAFETY		2,321,046.00	2,337,437.00	2,184,054.89	181,136.34	153,382.11	93.44
Dept 401.000 - PUBLIC SERVICE							
101-401.000-703.000	EMPLOYEE TAXES & BENEFITS	12,000.00	13,000.00	13,864.64	0.00	(864.64)	106.65
101-401.000-860.000	VEHICLE EXPENSE	0.00	0.00	8.49	0.00	(8.49)	100.00
101-401.000-890.000	PARK MAINTENANCE	7,000.00	2,000.00	929.52	0.00	1,070.48	46.48
101-401.000-892.000	SIDEWALK MAINTENANCE	90,000.00	300,000.00	290,101.56	44,688.34	9,898.44	96.70
101-401.000-920.000	UTILITIES	21,000.00	27,000.00	26,655.96	3,914.94	344.04	98.73
101-401.000-921.000	CONTRACTUAL SERVICES	125,239.00	125,239.00	114,802.81	31,309.93	10,436.19	91.67
101-401.000-936.000	EQUIPMENT MAINTENANCE	7,000.00	1,000.00	1,063.04	750.00	(63.04)	106.30
Total Dept 401.000 - PUBLIC SERVICE		262,239.00	468,239.00	447,426.02	80,663.21	20,812.98	95.56
Dept 501.000 - LEAF COLLECTION							
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	6,500.00	8,000.00	8,530.27	4,323.59	(530.27)	106.63
Total Dept 501.000 - LEAF COLLECTION		6,500.00	8,000.00	8,530.27	4,323.59	(530.27)	106.63
Dept 502.000							
101-502.000-801.001	SOCRRA	379,440.00	379,440.00	354,965.07	45,164.00	24,474.93	93.55
Total Dept 502.000		379,440.00	379,440.00	354,965.07	45,164.00	24,474.93	93.55
Dept 601.000 - RECREATION							
101-601.000-701.000	SALARIES FULL-TIME	45,518.00	8,043.00	8,042.59	0.00	0.41	99.99
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	10,242.00	2,510.00	2,509.61	0.00	0.39	99.98
101-601.000-712.000	WORKER'S COMP INSURANCE	800.00	800.00	800.00	0.00	0.00	100.00
101-601.000-726.000	OFFICE SUPPLIES	0.00	119.00	119.40	0.00	(0.40)	100.34
101-601.000-806.000	ADULTPROGRAMS	2,000.00	1,000.00	350.00	0.00	650.00	35
101-601.000-807.000	BUS TRANSPORTATION	1,000.00	0.00	0.00	0.00	0.00	0
							45

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	2021-22 AMENDED BUDGET	06/30/2022 NORM (ABNORM)	MONTH 06/30/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
101-601.000-811.000	SENIOR ACTIVITIES	1,500.00	1,250.00	782.98	222.60	467.02	62.64
101-601.000-812.000	COMMUNITY EVENTS	8,500.00	15,000.00	14,057.21	762.00	942.79	93.71
101-601.000-813.000	CHILDREN/YOUTH ACTIVITIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-601.000-815.000	COMMUNITY GARDEN	1,000.00	1,000.00	335.05	0.00	664.95	33.51
101-601.000-817.000	FITNESS CENTER EXP	0.00	500.00	352.58	29.38	147.42	70.52
101-601.000-843.000	DOG PARK EXPENSES	1,500.00	100.00	18.99	0.00	81.01	18.99
101-601.000-884.000	CONCERTS IN THE PARK	2,000.00	781.00	781.00	391.00	0.00	100.00
Total Dept 601.000 - RECREATION		75,060.00	32,103.00	28,149.41	1,404.98	3,953.59	87.68
Dept 811.000							
101-811.000-970.000	CAPITAL EXPENDITURE	110,450.00	110,450.00	110,450.00	0.00	0.00	100.00
Total Dept 811.000		110,450.00	110,450.00	110,450.00	0.00	0.00	100.00
TOTAL EXPENDITURES		4,564,124.00	4,883,473.00	4,557,988.88	468,231.79	325,484.12	93.33
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		4,337,349.00	4,357,847.00	4,316,793.17	123,846.12	41,053.83	99.06
TOTAL EXPENDITURES		4,564,124.00	4,883,473.00	4,557,988.88	468,231.79	325,484.12	93.33
NET OF REVENUES & EXPENDITURES		(226,775.00)	(525,626.00)	(241,195.71)	(344,385.67)	(284,430.29)	45.89

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2022 NORM (ABNORM)	MONTH 06/30/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR ROAD FUND							
Revenues							
Dept 702.000							
202-702.000-574.000	STATE SHARED REVENUES	357,000.00	357,000.00	293,918.01	0.00	63,081.99	82.33
202-702.000-665.000	INVESTMENT INTEREST	600.00	600.00	0.00	0.00	600.00	0.00
202-702.000-690.397	TRANSFER IN FROM ROAD MILLAGE BOND FUND	1,058,201.00	967,400.00	0.00	0.00	967,400.00	0.00
Total Dept 702.000		1,415,801.00	1,325,000.00	293,918.01	0.00	1,031,081.99	22.18
TOTAL REVENUES		1,415,801.00	1,325,000.00	293,918.01	0.00	1,031,081.99	22.18
Expenditures							
Dept 702.000							
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	15,143.00	1,328.00	1,328.40	0.00	(0.40)	100.03
202-702.000-705.000	SALARIES-ADMIN	5,569.00	3,974.00	3,973.66	0.00	0.34	99.99
202-702.000-720.000	INTEREST EXPENSE	98,333.00	98,333.00	0.00	0.00	98,333.00	0.00
202-702.000-725.000	PAYING AGENT FEES	0.00	250.00	250.00	0.00	0.00	100.00
202-702.000-810.000	AUDITING & ACCOUNTING	5,521.00	8,221.00	8,221.00	0.00	0.00	100.00
202-702.000-856.000	ADMINISTRATION & ENGINEERING	4,000.00	4,000.00	4,000.00	0.00	0.00	100.00
202-702.000-861.000	ROAD MAINTENANCE	5,000.00	3,500.00	2,284.85	355.20	1,215.15	65.28
202-702.000-862.000	ROADSIDE MAINTENANCE	1,000.00	500.00	221.95	0.00	278.05	44.39
202-702.000-864.000	TRAFFIC CONTROLS	25,000.00	35,000.00	33,755.69	2,120.57	1,244.31	96.44
202-702.000-866.000	SNOW & ICE REMOVAL	5,500.00	4,392.00	4,392.43	0.00	(0.43)	100.01
202-702.000-867.000	EQUIPMENT RENTAL	5,000.00	2,500.00	0.00	0.00	2,500.00	0.00
202-702.000-870.000	FORESTRY	36,000.00	36,000.00	21,521.24	600.00	14,478.76	59.78
202-702.000-921.000	CONTRACTUAL SERVICES	64,659.00	64,659.00	59,270.75	16,164.75	5,388.25	91.67
Total Dept 702.000		270,725.00	262,657.00	139,219.97	19,240.52	123,437.03	53.00
Dept 702.100 - CAPITAL IMP - STREET BOND							
202-702.100-970.000	CAPITAL EXPENDITURE	1,058,201.00	1,058,201.00	475,221.62	232,100.49	582,979.38	44.91
Total Dept 702.100 - CAPITAL IMP - STREET BOND		1,058,201.00	1,058,201.00	475,221.62	232,100.49	582,979.38	44.91
TOTAL EXPENDITURES		1,328,926.00	1,320,858.00	614,441.59	251,341.01	706,416.41	46.52
Fund 202 - MAJOR ROAD FUND:							
TOTAL REVENUES		1,415,801.00	1,325,000.00	293,918.01	0.00	1,031,081.99	22.18
TOTAL EXPENDITURES		1,328,926.00	1,320,858.00	614,441.59	251,341.01	706,416.41	46.52
NET OF REVENUES & EXPENDITURES		86,875.00	4,142.00	(320,523.58)	(251,341.01)	324,665.58	7,738.38

PERIOD ENDING 06/30/2022

		2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 06/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 203 - LOCAL ROAD FUND							
Revenues							
Dept 703.000							
203-703.000-415.000	MISCELLANEOUS REVENUE	13,603.00	13,603.00	0.00	0.00	13,603.00	0.00
203-703.000-574.000	STATE SHARED REVENUES	169,000.00	169,000.00	135,239.50	0.00	33,760.50	80.02
203-703.000-665.000	INVESTMENT INTEREST	600.00	600.00	0.00	0.00	600.00	0.00
203-703.000-690.397	TRANSFER IN FROM ROAD MILLAGE BOND FUND	1,058,201.00	1,386,797.00	0.00	0.00	1,386,797.00	0.00
Total Dept 703.000		1,241,404.00	1,570,000.00	135,239.50	0.00	1,434,760.50	8.61
TOTAL REVENUES		1,241,404.00	1,570,000.00	135,239.50	0.00	1,434,760.50	8.61
Expenditures							
Dept 703.000							
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	15,143.00	1,258.00	1,328.40	0.00	(70.40)	105.60
203-703.000-705.000	SALARIES-ADMIN	5,569.00	3,974.00	3,973.66	0.00	0.34	99.99
203-703.000-720.000	INTEREST EXPENSE	98,333.00	98,333.00	0.00	0.00	98,333.00	0.00
203-703.000-725.000	PAYING AGENT FEES	0.00	0.00	250.00	0.00	(250.00)	100.00
203-703.000-810.000	AUDITING & ACCOUNTING	3,381.00	6,081.00	6,081.00	0.00	0.00	100.00
203-703.000-861.000	ROAD MAINTENANCE	250,000.00	250,000.00	4,379.01	355.20	245,620.99	1.75
203-703.000-862.000	ROADSIDE MAINTENANCE	1,000.00	500.00	221.95	0.00	278.05	44.39
203-703.000-864.000	TRAFFIC CONTROLS	4,000.00	25,000.00	22,389.63	1,777.36	2,610.37	89.56
203-703.000-866.000	SNOW & ICE REMOVAL	5,000.00	4,392.00	4,392.46	0.00	(0.46)	100.01
203-703.000-867.000	EQUIPMENT RENTAL	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
203-703.000-868.000	NON-MOTOR FACILITIES	5,000.00	15,500.00	12,003.56	0.00	3,496.44	77.44
203-703.000-870.000	FORESTRY	36,000.00	36,000.00	21,521.26	600.00	14,478.74	59.78
203-703.000-921.000	CONTRACTUAL SERVICES	64,659.00	64,659.00	59,270.75	16,164.75	5,388.25	91.67
Total Dept 703.000		490,085.00	507,697.00	135,811.68	18,897.31	371,885.32	26.75
Dept 703.100 - CAPITAL IMP - STREET BOND							
203-703.100-970.000	CAPITAL EXP - STREET BOND	1,058,201.00	1,058,201.00	475,471.66	232,100.51	582,729.34	44.93
Total Dept 703.100 - CAPITAL IMP - STREET BOND		1,058,201.00	1,058,201.00	475,471.66	232,100.51	582,729.34	44.93
TOTAL EXPENDITURES		1,548,286.00	1,565,898.00	611,283.34	250,997.82	954,614.66	39.04
Fund 203 - LOCAL ROAD FUND:							
TOTAL REVENUES		1,241,404.00	1,570,000.00	135,239.50	0.00	1,434,760.50	8.61
TOTAL EXPENDITURES		1,548,286.00	1,565,898.00	611,283.34	250,997.82	954,614.66	39.04
NET OF REVENUES & EXPENDITURES		(306,882.00)	4,102.00	(476,043.84)	(250,997.82)	480,145.84	1,605.16

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2022 NORM (ABNORM)	MONTH 06/30/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 258 - CAPITAL ACQUISITION FUND							
Revenues							
Dept 000.000							
258-000.000-446.000	INVESTMENT INTEREST	400.00	400.00	394.82	76.07	5.18	98.71
258-000.000-690.101	TRANSFER IN FROM GENERAL FUND	110,450.00	110,450.00	110,450.00	0.00	0.00	100.00
Total Dept 000.000		110,850.00	110,850.00	110,844.82	76.07	5.18	100.00
TOTAL REVENUES		110,850.00	110,850.00	110,844.82	76.07	5.18	100.00
Expenditures							
Dept 000.000							
258-000.000-970.000	CAPITAL EXPENDITURE	110,450.00	110,450.00	62,519.74	10,372.35	47,930.26	56.60
Total Dept 000.000		110,450.00	110,450.00	62,519.74	10,372.35	47,930.26	56.60
TOTAL EXPENDITURES		110,450.00	110,450.00	62,519.74	10,372.35	47,930.26	56.60
Fund 258 - CAPITAL ACQUISITION FUND:							
TOTAL REVENUES		110,850.00	110,850.00	110,844.82	76.07	5.18	100.00
TOTAL EXPENDITURES		110,450.00	110,450.00	62,519.74	10,372.35	47,930.26	56.60
NET OF REVENUES & EXPENDITURES		400.00	400.00	48,325.08	(10,296.28)	(47,925.08)	.2,081.27

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE
PERIOD ENDING 06/30/2022

Item 6B.

		2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 06/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 397 - ROAD MILLAGE	BOND FUND						
Revenues							
Dept 000.000							
397-000.000-446.000	INVESTMENT INTEREST	0.00	0.00	9,205.95	3,508.29	(9,205.95)	100.00
Total Dept 000.000		0.00	0.00	9,205.95	3,508.29	(9,205.95)	100.00
TOTAL REVENUES		0.00	0.00	9,205.95	3,508.29	(9,205.95)	100.00
Fund 397 - ROAD MILLAGE							
BOND FUND:							
TOTAL REVENUES		0.00	0.00	9,205.95	3,508.29	(9,205.95)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	9,205.95	3,508.29	(9,205.95)	100.00

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	BUDGET	06/30/2022	MONTH 06/30/22	BALANCE	
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000.000							
494-000.000-407.000	TIFA-CAPTURE TAXES	305,000.00	360,585.00	360,584.54	0.00	0.46	100.00
494-000.000-410.000	TAX COLLECTED OTHER	24,643.00	36,183.00	36,183.05	0.00	(0.05)	100.00
494-000.000-410.002	SPEC ASSESSEMENT - REVENUE	1,800.00	0.00	0.00	0.00	0.00	0.00
494-000.000-415.000	MISCELLANEOUS REVENUE	6,000.00	21,177.00	21,176.72	0.00	0.28	100.00
494-000.000-446.000	INVESTMENT INTEREST	10,000.00	2,832.00	4,205.97	810.32	(1,373.97)	148.52
Total Dept 000.000		347,443.00	420,777.00	422,150.28	810.32	(1,373.28)	100.33
TOTAL REVENUES		347,443.00	420,777.00	422,150.28	810.32	(1,373.28)	100.33
Expenditures							
Dept 000.000							
494-000.000-701.000	SALARIES FULL-TIME	116,174.00	162,035.00	163,062.04	16,027.23	(1,027.04)	100.63
494-000.000-702.000	SALARIES PART-TIME	5,000.00	3,603.00	3,602.55	0.00	0.45	99.99
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	34,000.00	50,259.00	50,398.88	3,542.71	(139.88)	100.28
494-000.000-722.000	LEGAL SERVICES	900.00	900.00	0.00	0.00	900.00	0.00
494-000.000-726.000	OFFICE SUPPLIES	1,480.00	580.00	1,261.59	94.48	(681.59)	217.52
494-000.000-802.000	TAX TRIBUNAL RETURNS	2,000.00	13,800.00	13,800.39	0.00	(0.39)	100.00
494-000.000-810.000	AUDITING & ACCOUNTING	800.00	800.00	800.00	0.00	0.00	100.00
494-000.000-822.000	TRAINING/MEMBERSHIP	4,500.00	2,542.00	2,502.09	110.00	39.91	98.43
494-000.000-844.000	MAIN STREET PROGRAM	16,500.00	9,572.00	10,464.87	4,003.52	(892.87)	109.33
494-000.000-845.000	STREETSCAPING	24,000.00	25,000.00	24,338.66	1,198.23	661.34	97.35
494-000.000-882.000	PLANNING/CONSULTING FEES	42,100.00	44,091.00	50,646.33	6,555.00	(6,555.33)	114.87
494-000.000-900.000	PRINTING/PUBLICATION COSTS	1,500.00	2,500.00	2,144.71	0.00	355.29	85.79
494-000.000-901.000	POSTAGE FEES	200.00	135.00	134.56	0.00	0.44	99.67
494-000.000-933.000	REPAIRS & MAINTENANCE	19,500.00	230,314.00	244,088.87	155,332.31	(13,774.87)	105.98
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	6,100.00	6,100.00	2,567.41	1,820.32	3,532.59	42.09
494-000.000-971.000	SIGN GRANT PROGRAM	10,000.00	4,000.00	4,000.00	0.00	0.00	100.00
494-000.000-971.001	FACADE GRANT PROGRAM	20,000.00	11,640.00	11,640.00	0.00	0.00	100.00
Total Dept 000.000		304,754.00	567,871.00	585,452.95	188,683.80	(17,581.95)	103.10
TOTAL EXPENDITURES		304,754.00	567,871.00	585,452.95	188,683.80	(17,581.95)	103.10
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		347,443.00	420,777.00	422,150.28	810.32	(1,373.28)	100.33
TOTAL EXPENDITURES		304,754.00	567,871.00	585,452.95	188,683.80	(17,581.95)	103.10
NET OF REVENUES & EXPENDITURES		42,689.00	(147,094.00)	(163,302.67)	(187,873.48)	16,208.67	111.02

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PERIOD ENDING 06/30/2022

		2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 06/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 592 - WATER & SEWER FUND							
Revenues							
Dept 536.000 - WATER DEPARTMENT							
592-536.000-415.000	MISCELLANEOUS REVENUES	40,000.00	40,000.00	25,590.62	1,779.00	14,409.38	63.98
592-536.000-640.000	WATER SERVICE	674,280.00	674,280.00	702,573.84	71,381.15	(28,293.84)	104.20
592-536.000-640.001	BOND REVENUE	227,268.00	227,268.00	228,712.50	19,035.30	(1,444.50)	100.64
592-536.000-640.002	CAPITAL BOND REVENUE	2,149,600.00	1,114,851.00	0.00	0.00	1,114,851.00	0.00
592-536.000-641.000	WATER & SEWER PENALTIES	25,000.00	25,000.00	28,855.09	2,837.25	(3,855.09)	115.42
592-536.000-642.000	METER CHARGE REVENUE	80,645.00	80,645.00	69,125.46	5,749.47	11,519.54	85.72
592-536.000-643.000	REPLACEMENT RESERVE REVENUE	180,838.00	180,838.00	0.00	0.00	180,838.00	0.00
592-536.000-665.000	INVESTMENT INTEREST	4,500.00	4,500.00	7,189.53	2,388.44	(2,689.53)	159.77
Total Dept 536.000 - WATER DEPARTMENT		3,382,131.00	2,347,382.00	1,062,047.04	103,170.61	1,285,334.96	45.24
Dept 537.000 - SEWER DEPARTMENT							
592-537.000-640.002	CAPITAL BOND REVENUE	696,000.00	696,000.00	0.00	0.00	696,000.00	0.00
592-537.000-641.000	WATER & SEWER PENALTIES	43,000.00	43,000.00	41,021.65	4,306.38	1,978.35	95.40
592-537.000-645.000	SEWAGE DISPOSAL REVENUE	1,673,588.00	1,673,588.00	1,363,074.97	141,609.72	310,513.03	81.45
592-537.000-651.000	INDUSTRIAL SURCHARGE	43,000.00	43,000.00	30,670.49	2,974.86	12,329.51	71.33
592-537.000-665.000	INVESTMENT INTEREST	4,500.00	4,500.00	7,189.38	2,388.43	(2,689.38)	159.76
Total Dept 537.000 - SEWER DEPARTMENT		2,460,088.00	2,460,088.00	1,441,956.49	151,279.39	1,018,131.51	58.61
TOTAL REVENUES		5,842,219.00	4,807,470.00	2,504,003.53	254,450.00	2,303,466.47	52.09
Expenditures							
Dept 536.000 - WATER DEPARTMENT							
592-536.000-701.000	SALARIES FULL-TIME	19,652.00	4,311.00	4,310.68	0.00	0.32	99.99
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	168,991.00	168,991.00	108,941.87	83.25	60,049.13	64.47
592-536.000-708.000	PROPERTY & LIABILITY INSURANC	7,959.00	7,803.00	7,803.00	0.00	0.00	100.00
592-536.000-720.000	INTEREST EXPENSE	0.00	0.00	80,718.75	0.00	(80,718.75)	100.00
592-536.000-726.000	OFFICE SUPPLIES	0.00	107.00	106.64	0.00	0.36	99.66
592-536.000-810.000	AUDITING & ACCOUNTING	5,232.00	7,732.00	7,732.00	0.00	0.00	100.00
592-536.000-902.000	BILLING SERVICES	10,000.00	11,500.00	9,737.33	1,283.10	1,762.67	84.67
592-536.000-921.000	CONTRACTUAL SERVICES	72,656.00	72,656.00	66,601.70	18,164.10	6,054.30	91.67
592-536.000-935.000	EQUIPMENT REPLACEMENT	2,000.00	2,000.00	1,091.08	0.00	908.92	54.55
592-536.000-937.000	WATER SYSTEM MAINTENANCE	90,000.00	90,000.00	51,087.35	11,393.39	38,912.65	56.76
592-536.000-940.000	RENT & UTILITIES WATER & SEWE	4,917.00	4,917.00	4,917.00	0.00	0.00	100.00
592-536.000-944.000	WATER PURCHASES	403,000.00	403,000.00	395,596.60	68,354.75	7,403.40	98.16
592-536.000-955.000	MISCELLANEOUS EXPENDITURES	1,880.00	0.00	0.00	0.00	0.00	0.00
592-536.000-970.000	CAPITAL EXPENDITURE	0.00	1,813.00	1,813.75	568.75	(0.75)	100.04
592-536.000-974.000	WATER MAIN PROJECT	356,600.00	300,000.00	118.26	0.00	299,881.74	0.04
Total Dept 536.000 - WATER DEPARTMENT		1,142,887.00	1,074,830.00	740,576.01	99,847.34	334,253.99	68.90
Dept 536.100 - WATER DEPARTMENT							
592-536.100-970.000	CAPITAL EXP - STOP BOX REPLACEMENT	50,000.00	100,000.00	62,438.57	0.00	37,561.43	62.44
Total Dept 536.100 - WATER DEPARTMENT		50,000.00	100,000.00	62,438.57	0.00	37,561.43	62.44
Dept 536.200 - WATER DEPARTMENT							
592-536.200-970.000	CAPITAL EXP - LEAD & COPPER LINE REPLACE	100,000.00	100,000.00	68,380.44	0.00	31,619.56	68.38

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PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 06/30/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 06/30/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 592 - WATER & SEWER FUND							
Expenditures							
Total Dept 536.200 - WATER DEPARTMENT		100,000.00	100,000.00	68,380.44	0.00	31,619.56	68.38
Dept 536.300 - WATER DEPARTMENT							
592-536.300-970.000 CAPITAL EXP - WATER METER REPLACE		860,000.00	10,000.00	3,795.00	0.00	6,205.00	37.95
Total Dept 536.300 - WATER DEPARTMENT		860,000.00	10,000.00	3,795.00	0.00	6,205.00	37.95
Dept 536.400 - WATER DEPARTMENT							
592-536.400-970.000 CAPITAL EXP - WATER MAIN REPLACE		475,000.00	475,000.00	450,469.07	0.00	24,530.93	94.84
Total Dept 536.400 - WATER DEPARTMENT		475,000.00	475,000.00	450,469.07	0.00	24,530.93	94.84
Dept 536.500 - WATER DEPARTMENT							
592-536.500-970.000 CAPITAL FIRE HYDRANTS		84,000.00	134,000.00	67,137.09	225.00	66,862.91	50.10
Total Dept 536.500 - WATER DEPARTMENT		84,000.00	134,000.00	67,137.09	225.00	66,862.91	50.10
Dept 536.600 - WATER DEPARTMENT							
592-536.600-970.000 CAPITAL EXP - GATE VALVES		224,000.00	100,000.00	28,274.97	225.00	71,725.03	28.27
Total Dept 536.600 - WATER DEPARTMENT		224,000.00	100,000.00	28,274.97	225.00	71,725.03	28.27
Dept 537.000 - SEWER DEPARTMENT							
592-537.000-701.000 SALARIES FULL-TIME		19,652.00	4,311.00	4,310.68	0.00	0.32	99.99
592-537.000-703.000 EMPLOYEE TAXES & BENEFITS		53,332.00	53,332.00	56,973.25	83.25	(3,641.25)	106.83
592-537.000-708.000 PROPERTY & LIABILITY INSURANC		7,803.00	7,959.00	7,959.00	0.00	0.00	100.00
592-537.000-720.000 INTEREST EXPENSE		174,679.00	174,679.00	72,105.00	0.00	102,574.00	41.28
592-537.000-725.000 PAYING AGENT FEES		1,500.00	1,500.00	1,250.00	0.00	250.00	83.33
592-537.000-810.000 AUDITING & ACCOUNTING		5,232.00	7,732.00	7,732.00	0.00	0.00	100.00
592-537.000-921.000 CONTRACTUAL SERVICES		72,656.00	72,656.00	66,601.70	18,164.10	6,054.30	91.67
592-537.000-939.000 SEWER SYTEM MAINTENANCE		273,000.00	273,000.00	133,595.90	19,031.47	139,404.10	48.94
592-537.000-940.000 RENT & UTILITIES WATER & SEWE		500.00	0.00	0.00	0.00	0.00	0.00
592-537.000-942.000 SEWAGE DISPOSAL EXPENSE		1,049,794.00	1,049,794.00	1,056,825.00	176,137.50	(7,031.00)	100.67
592-537.000-945.000 RETENTION TANK-UTIL ELEC		18,707.00	20,200.00	19,678.95	2,593.78	521.05	97.42
592-537.000-946.000 RETENTION TANK UTIL-WATER		5,000.00	5,000.00	3,260.27	1,777.34	1,739.73	65.21
592-537.000-947.000 RETENTION TANK UTIL-GAS		1,200.00	1,200.00	495.09	40.75	704.91	41.26
592-537.000-948.000 RETENTION TANK UTIL-TELEPHONE		3,000.00	4,200.00	3,741.48	872.77	458.52	89.08
592-537.000-949.000 RETENTION TAN GENERATOR FUEL		500.00	0.00	0.00	0.00	0.00	0.00
592-537.000-951.000 RETENTION TANK BUILDING/EQUIP		6,000.00	0.00	0.00	0.00	0.00	0.00
592-537.000-953.000 RETENTION TANK EXCESS LIABIL		9,078.00	9,078.00	9,078.00	0.00	0.00	100.00
592-537.000-957.000 INDUSTRIAL SURCHARGE/NON-RESI		20,000.00	20,000.00	15,429.21	1,400.07	4,570.79	77.15
592-537.000-970.000 CAPITAL EXPENDITURE		145,000.00	145,000.00	20,074.40	6,645.00	124,925.60	13.84
592-537.000-977.000 EVIRONMENT COMPL - NON CAPITA		30,000.00	30,000.00	15,526.84	2,167.86	14,473.16	51.76
592-537.000-977.002 BOND EXPENSE - NON - CAPITAL		0.00	0.00	1,742.03	0.00	(1,742.03)	100.00
592-537.000-977.003 BOND EXPENSE - CONSTRUCTION		1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 537.000 - SEWER DEPARTMENT		1,897,633.00	1,880,641.00	1,496,378.80	228,913.89	384,262.20	79.57
Dept 537.100 - SEWER DEPARTMENT							
592-537.100-970.000 CAPITAL EXP - SANITARY SEWER REPAIRS		0.00	20,000.00	15,717.87	750.00	4,282.13	78

PERIOD ENDING 06/30/2022

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	06/30/2022 NORM (ABNORM)	MONTH 06/30/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 592 - WATER & SEWER FUND							
Expenditures							
Total Dept 537.100 - SEWER DEPARTMENT		0.00	20,000.00	15,717.87	750.00	4,282.13	78.59
Dept 537.200 - SEWER DEPARTMENT							
592-537.200-970.000 CAPITAL EXP - RETENTION TANK REPAIRS		550,000.00	550,000.00	0.00	0.00	550,000.00	0.00
Total Dept 537.200 - SEWER DEPARTMENT		550,000.00	550,000.00	0.00	0.00	550,000.00	0.00
TOTAL EXPENDITURES		5,383,520.00	4,444,471.00	2,933,167.82	329,961.23	1,511,303.18	66.00
Fund 592 - WATER & SEWER FUND:							
TOTAL REVENUES		5,842,219.00	4,807,470.00	2,504,003.53	254,450.00	2,303,466.47	52.09
TOTAL EXPENDITURES		5,383,520.00	4,444,471.00	2,933,167.82	329,961.23	1,511,303.18	66.00
NET OF REVENUES & EXPENDITURES		458,699.00	362,999.00	(429,164.29)	(75,511.23)	792,163.29	118.23
TOTAL REVENUES - ALL FUNDS		13,295,066.00	12,591,944.00	7,792,155.26	382,690.80	4,799,788.74	61.88
TOTAL EXPENDITURES - ALL FUNDS		13,240,060.00	12,893,021.00	9,364,854.32	1,499,588.00	3,528,166.68	72.64
NET OF REVENUES & EXPENDITURES		55,006.00	(301,077.00)	(1,572,699.06)	(1,116,897.20)	1,271,622.06	522.36

BUDGET REPORT (REVENUES VERSUS EXPENDITURES) FOR MONTH ENDED JUNE 30, 2022

	Revenues Through 6/30/2022	Expenses Through 6/30/2022	Revenues Over (Under) Expenses
101-GENERAL FUND	4,316,793	4,557,989	(241,196)
202-MAJOR STREET FUND	293,918	614,442	(320,524)
203-LOCAL STREET FUND	135,240	611,283	(476,044)
258-CAPITAL ACQUISITION FUND	110,845	62,520	48,325
397-ROADS MILLAGE BOND FUND	9,206	-	9,206
494-DOWNTOWN DEVELOPMENT AUTHORITY	422,150	585,453	(163,303)
592-WATER & SEWER FUND	2,504,004	2,933,168	(429,164)
GRAND TOTAL ALL FUNDS	<u>7,792,155</u>	<u>9,364,854</u>	<u>(1,572,699)</u>



Memorandum

To: Mayor and City Council

From: Pamela Bratschi, Assistant City Administrator/Treasurer

Date: July 19, 2022

Re: City Annual Investment Report 6/30/2022

The city investment balance at year-end was \$ 13,802,334.22. Approximately 90.13% of these investments relate to the funds: Capital Acquisition Fund, General Fund, Major Road Fund, Local Road Fund and Water/Sewer Fund. These investments were derived from separate purposes as outline below:

- The Capital Acquisition Fund investment is held for current and future capital expenditures.
- The General Fund investments are held for operating expenditures over the next fiscal year.
- The Major and Local Road Funds are held for current and future expenditures.
- The Water/Sewer funds are derived from utility revenue received, property tax revenue received and Grant funds for the payment of bond principal and interest expense.

Most of the funds were invested in Governmental Pooled Funds. The Governmental Pooled Funds invest mostly in US Treasury Notes, and Commercial Paper. Public Act 20 allows the city to invest in the following type of investments.

- US Treasury investments
- Certificates of Deposits
- Commercial Paper
- Governmental investment Pool Funds
- US Agency Obligations

To protect publicly held funds, the restrictions on investments under State law do not allow municipalities to invest in many types of investments.

The City earned \$38,818.06 on their investment for the Fiscal Year 2021-2022 in comparison to \$10,493.75 on their investment for the Fiscal Year 2020-2021 in comparison to \$40,589.46 on their investment for the Fiscal Year 2019-2020 in comparison to \$57,025.17 on their investment for the Fiscal Year 2018-2019 in comparison to \$45,409.80 on their investment for the Fiscal Year 2017-2018 in comparison to \$26,033.51 on their investment for Fiscal Year 2016-2017 in comparison to \$26,547.26 on their investment for Fiscal Year 2015-2016 in comparison to \$26,394.33 on their investment for the Fiscal Year 2014-2015 in comparison to \$20,715.50 on investment for the fiscal Year 2013-2014 in comparison to \$7,164.28 on investment for the fiscal Year 2012-2013. The Table shows the interest earned by account for the period.

As you can see the largest interest earnings are related to the General, Major and Local Road Funds and Water. This year the rates have decreased drastically and are the lowest I have ever seen them. Hopefully the rates will increase again and the economy improves so the Federal Reserve will adjust rates accordingly.

In conclusion, the Treasurers Department believes the investment goals for the year were met as shown below:

- Legal Requirements – The City has adhered to the restrictive investment definitions and criteria under Public Act 20.
- Safety of Investments – No funds were invested in high risk or speculative investments over the last year. Governmental Pooled Funds were utilized which invest in US Treasury instruments and Commercial Paper.
- Credit Risk – The City did not invest in any funds which could lose their Net Asset Value. The Banking institutions utilized to invest these funds met the necessary capital adequacy, Liquidity, Asset Quality and Earnings levels as shown in the Highline Bank Rating reports.
- Diversification: The City has utilized Governmental Pooled Funds and Certificates of Deposits to allow for diversification of investments. In addition, the city invested in different qualified banking institutions to further diversify their investment.
- Liquidity: All funds are liquid.

CITY OF LATHRUP VILLAGE Investment Account Balances and Interest Earnings June 30, 2022														
Fiscal Year	Flagstar Savings	Flagstar Savings	Flagstar Savings	Flagstar Savings	Flagstar Savings	Flagstar Savings	Chase Money Market	MBIA Class Pool	MBIA Class Pool	Michigan First Credit Union				
2021-2022	258	494	101	101	101	592	Account Closure	Road Bond	CIP Bond	592	Total			
July	127,596.52	1,359,243.89	12,624.27	836,489.60	84,681.50	502,975.27	-	3,802,408.71	4,704,936.39	100.18	-	-	-	11,431,056.33
August	127,623.61	1,359,532.50	12,621.59	836,312.03	84,699.48	503,082.07	-	3,802,466.82	4,705,036.73	100.18	-	-	-	11,431,475.01
September	127,649.83	1,359,811.86	12,626.86	836,661.48	84,716.88	503,185.44	-	3,802,508.68	4,705,133.81	100.18	-	-	-	11,432,395.02
October	127,676.93	1,360,100.59	12,629.54	836,839.13	84,734.87	503,292.28	-	3,802,626.39	4,705,234.14	100.18	-	-	-	11,433,234.05
November	127,703.16	1,360,380.06	12,632.14	837,011.08	84,752.28	503,502.59	-	3,802,704.86	1,705,331.21	100.18	-	-	-	8,434,117.56
December	127,730.28	1,360,668.91	12,634.82	837,188.80	84,770.28	503,395.70	-	3,802,823.55	4,705,478.08	100.18	-	-	-	11,434,790.60
January	127,730.28	1,360,957.82	12,637.50	837,366.56	84,788.28	503,609.50	-	3,802,982.36	4,705,274.60	100.18	-	-	-	11,435,447.08
February	127,781.90	1,361,218.83	12,639.92	837,527.15	84,804.54	503,706.08	-	3,803,201.81	4,705,946.15	100.18	-	-	-	11,436,926.56
March	127,809.03	1,361,507.86	12,642.60	837,704.98	84,822.55	503,813.03	-	3,804,088.19	4,707,042.93	100.18	-	-	-	11,439,531.35
April	127,835.29	1,361,787.62	12,645.20	837,877.11	84,839.98	503,916.55	-	3,805,487.43	4,708,774.31	100.18	-	-	-	11,443,263.67
May	127,888.18	1,362,350.99	12,650.43	838,223.74	84,875.08	504,125.02	-	3,808,055.84	4,711,952.31	100.18	-	-	-	11,450,221.77
June	127,964.25	1,363,161.31	12,657.95	838,722.31	84,925.56	504,424.87	-	3,061,564.13	3,866,296.56	100.18	-	-	-	9,859,817.12
Total	1,532,989.26	16,330,722.24	151,642.82	10,047,923.97	1,017,411.28	6,043,028.40	-	44,900,918.77	52,636,437.22	1,202.16	-	-	-	132,662,276.12
													Average Monthly Balance	11,055,189.68
Interest											Total			
To Date	394.82	4,205.97	39.04	2,587.82	262.04	1,556.37	-	10,937.80	13,398.23	-	-	Interest	38,818.06	
FLAGSTAR BANK (CD)			Balance as of					Fund	6/30/2022	Percent		Interest	Percent	
			06/30/22	Rate	Maturity Date			Capital Acquisition	127,964.25	0.93%		Per Fund		
			387,952.98	0.400%	09/13/22			General, Major Rd &				394.82	1.02%	
MICHIGAN FIRST CU (CD)			06/30/22					Local Rd Funds	6,846,800.55	49.61%		31,637.83	81.50%	
			209,568.84	0.250%	10/01/22			DDA	1,363,161.31	9.88%		4,205.97	10.84%	
								Forfeiture	12,657.95	0.09%		39.04	0.10%	
								Water	5,451,750.16	39.50%		2,540.40	6.54%	
FLAGSTAR/CHASE (CHECKING ACCOUNTS)			Balance as of		Interest Earned			Total	13,802,334.22	100.00%		38,818.06	100%	
			06/30/22		06/30/22									
General			2,137,072.63		1,004.43									
Tax			336,562.94		3,447.51									
Water/Sewer			871,359.71		984.03									
			<u>3,344,995.28</u>		<u>5,435.97</u>									

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Enforcements By Category

07/05/22

Item 6D.

ACCESSORY STRUCTURE

Enforcement Number	Address	Status	Filed	Closed
E22-0392	18470 SAN JOSE BLVD	VIOLATION	06/15/22	
E22-0393	18666 SAN DIEGO BLVD	VIOLATION	06/15/22	
Total Entries:				2

DEBRIS

Enforcement Number	Address	Status	Filed	Closed
E22-0367	27441 MORNINGSIDE PLZ	VIOLATION	06/06/22	
E22-0375	18521 SANTA ANN AVE	VIOLATION	06/09/22	
Total Entries:				2

DITCH AND CULVERT MAINTEN

Enforcement Number	Address	Status	Filed	Closed
E22-0387	26021 SOUTHFIELD RD	VIOLATION	06/14/22	
Total Entries:				1

DUMPSTER - NO PERMIT

Enforcement Number	Address	Status	Filed	Closed
E22-0355	18735 SUNNYBROOK AVE	VIOLATION	06/02/22	
Total Entries:				1

FIREWOOD STORAGE

Enforcement Number	Address	Status	Filed	Closed
E22-0374	17586 SUNNYBROOK AVE	VIOLATION	06/09/22	
E22-0379	28711 ELDORADO PL		06/09/22	
E22-0389	18129 SUNNYBROOK AVE	VIOLATION	06/14/22	
E22-0394	18666 SAN DIEGO BLVD	VIOLATION	06/15/22	
Total Entries:				4

Enforcements By Category

07/05/22

Item 6D.

INOPERABLE VEHICLE

Enforcement Number	Address	Status	Filed	Closed
E22-0363	28441 ELDORADO PL	Resolved	06/03/22	06/07/22
E22-0372	18441 ROSELAND BLVD	VIOLATION	06/09/22	
Total Entries:				2

NOISE

Enforcement Number	Address	Status	Filed	Closed
E22-0398	18191 CORAL GABLES AVE	VIOLATION	06/17/22	
Total Entries:				1

PARKING LOT REPAIR

Enforcement Number	Address	Status	Filed	Closed
E22-0380	27800 SOUTHFIELD RD	VIOLATION	06/09/22	
Total Entries:				1

PROPERTY MAINTENANCE

Enforcement Number	Address	Status	Filed	Closed
E22-0358	18594 SARATOGA BLVD	VIOLATION	06/02/22	
E22-0366	18239 W 12 MILE RD	VIOLATION	06/06/22	
E22-0378	18250 W GLENWOOD BLVD	VIOLATION	06/09/22	
E22-0384	18871 SARATOGA BLVD	Resolved	06/10/22	06/16/22
E22-0399	27568 RAINBOW CIR	VIOLATION	06/17/22	
Total Entries:				5

TALL GRASS/ WEEDS

Enforcement Number	Address	Status	Filed	Closed
E22-0348	27735 CALIFORNIA NE DR	VIOLATION	06/01/22	
E22-0349	27411 LATHRUP BLVD	VIOLATION	06/02/22	

Enforcements By Category

07/05/22

Item 6D.

E22-0352	18181 W 12 MILE RD	VIOLATION	06/02/22
E22-0353	18211 W 12 MILE RD 2 NE	VIOLATION	06/02/22
E22-0356	27215 GOLDENGATE W DR	VIOLATION	06/02/22
E22-0357	27786 RAINBOW CIR	VIOLATION	06/02/22
E22-0359	18202 WILTSHIRE BLVD	VIOLATION	06/02/22
E22-0364	18153 CORAL GABLES AVE	VIOLATION	06/03/22
E22-0365	17590 LINCOLN DR	VIOLATION	06/06/22
E22-0368	27900 EVERGREEN RD	VIOLATION	06/06/22
E22-0369	27035 MEADOWBROOK WAY	VIOLATION	06/06/22
E22-0370	26333 SOUTHFIELD RD	VIOLATION	06/06/22
E22-0373	17575 SUNNYBROOK AVE	VIOLATION	06/09/22
E22-0376	18520 SANTA ANN AVE	VIOLATION	06/09/22
E22-0377	26256 MEADOWBROOK WAY	VIOLATION	06/09/22
E22-0381	18740 LACROSSE AVE	VIOLATION	06/09/22
E22-0382	18755 LACROSSE AVE	VIOLATION	06/09/22
E22-0383	18761 HAMPSHIRE ST	VIOLATION	06/10/22
E22-0388	18190 RAINBOW DR	VIOLATION	06/14/22
E22-0395	28871 SOUTHFIELD	VIOLATION	06/16/22
E22-0396	28841 SOUTHFIELD RD	VIOLATION	06/16/22
E22-0397	28821 SOUTHFIELD RD	VIOLATION	06/16/22
E22-0400	18251 SANTA ANN AVE	VIOLATION	06/17/22
E22-0401	18151 KILBIRNIE AVE	VIOLATION	06/17/22
E22-0403	27610 CALIFORNIA SW DR	VIOLATION	06/20/22
E22-0405	26750 MEADOWBROOK WAY	VIOLATION	06/20/22
E22-0406	18150 ROSELAND BLVD	VIOLATION	06/20/22
E22-0412	17610 RAMSGATE DR	Complaint Recieved	06/30/22

Total Entries:

28

Enforcements By Category

07/05/22

Item 6D.

TRAILER / PODS

Enforcement Number	Address	Status	Filed	Closed
E22-0354	18811 BUNGALOW DR	Resolved	06/02/22	06/07/22
E22-0408	27415 MORNINGSIDE PLZ	Resolved	06/21/22	06/22/22
Total Entries:				2

TRASH CONTAINER IN PUBLIC

Enforcement Number	Address	Status	Filed	Closed
E22-0350	18781 DOLORES AVE	VIOLATION	06/02/22	
E22-0351	18764 DOLORES AVE	VIOLATION	06/02/22	
E22-0360	17640 WILTSHIRE BLVD	VIOLATION	06/02/22	
E22-0361	18790 SUNNYBROOK AVE	VIOLATION	06/02/22	
E22-0362	18774 SUNNYBROOK AVE	VIOLATION	06/03/22	
E22-0390	18805 W GLENWOOD BLVD	VIOLATION	06/15/22	
Total Entries:				6

VEHICLE STORAGE

Enforcement Number	Address	Status	Filed	Closed
E22-0386	18501 SAN DIEGO BLVD	Resolved	06/13/22	06/16/22
E22-0391	18853 SAN DIEGO BLVD	VIOLATION	06/15/22	
E22-0402	18890 BUNGALOW DR	VIOLATION	06/17/22	
Total Entries:				3

WORK W/O A PERMIT

Enforcement Number	Address	Status	Filed	Closed
E22-0385	17541 SUNNYBROOK AVE	VIOLATION	06/10/22	
E22-0407	18755 SAN JOSE BLVD	VIOLATION	06/20/22	
Total Entries:				2

Enforcements By Category

07/05/22

Item 6D.

YARD WASTE

Enforcement Number	Address	Status	Filed	Closed
E22-0371	18474 DOLORES AVE	VIOLATION	06/07/22	
E22-0404	18586 SAN DIEGO BLVD	VIOLATION	06/20/22	
E22-0409	26751 MEADOWBROOK WAY	Discovered	06/21/22	06/21/22
E22-0410	26286 MEADOWBROOK WAY	VIOLATION	06/21/22	
E22-0411	27461 GOLDENGATE W DR	Resolved	06/21/22	06/22/22
Total Entries:				5

Total Records: 65

Enforcement.DateFiled Between 6/1/2022 12:00:00 AM A

Total Pages: 5

Enforcements By Code Officer

07/05/22

Item 6D.

RAMI SWEIDAN

Enforcement Number	Address	Status	Filed	Closed
E21-0152	27250 RAINBOW DR	VIOLATION	06/02/21	
E21-0153	27241 SOUTHFIELD RD	Resolved	06/16/21	05/27/22
E21-0154	27340 SOUTHFIELD RD	VIOLATION	06/07/21	
E21-0155	27445 SOUTHFIELD RD	Resolved	06/16/21	07/14/21
E21-0156	18836 RAINBOW DR	VIOLATION	06/17/21	
E21-0157	26441 SOUTHFIELD RD	VIOLATION	06/22/21	
E21-0158	27754 RACKHAM DR	VIOLATION	06/22/21	
E21-0159	27375 BLOOMFIELD DR	Resolved	06/25/21	07/06/21
E21-0160	27397 GOLDENGATE W DR	Resolved	06/25/21	07/06/21
E21-0161	27465 SOUTHFIELD RD	Resolved	06/28/21	03/31/22
E22-0007	27486 LATHRUP BLVD	Resolved	06/04/21	08/02/21
Total Enforcements for RAMI SWI				11

Total Records: 11

Population: All Records

Enforcement.DateFiled Between 6/1/2021 12:00:00 AM
AND 6/30/2021 11:59:59 PM



MCKENNA

**Monthly Report
Building Report
Lathrup Village
June 2022**

1. Permits issued

18 - Building permit
11 - Electrical
9 - Plumbing
12 - Mechanical
0 - Fence
0 - Sign
0 -Temp Sign
1 - Shed
149 - ROW
6 - Cement
0 - Refuge container
0 - Zoning
4 - Electrical Reconnect

2. Rental program -

Inspections - 0
Renewal Certificates applied for - 2
Certificates issued - 0

3. Landlord and Business Licenses applied for.

Landlord - 2
Business - 2
Home based Business - 0

4. Inspections done

Building - 10
Demolition - 0
Signs - 0
Zoning -0
Mechanical - 9
Electrical - 5
Plumbing -3
Plan reviews -1
Fire Southfield - 0
CO issued -0
Landlord License - 0
Business License - 0

**Jim Wright
Building Official
Lathrup Village**

HEADQUARTERS

235 East Main Street
Suite 105
Northville, Michigan 48167

O 248.596.0920
F 248.596.0930
MCKA.COM

Communities for real life.





27400 Southfield Rd
 Lathrup Village, MI 48076
 (248) 557 - 2600
www.lathrupvillage.org

MEMORANDUM

To: LVDDA Board of Directors

From: Susie Stec, DDA and CED Director

Date: July 20, 2022

RE: Department/Director Report

In an effort to provide consistent updates to the DDA Board of Directors, City Administrator, and City Council the following monthly is submitted for your review.

Upcoming Events

- Southfield Road Corridor Cleanup: July 23rd, 9 – 11 am
- Informational Meeting: Thursday, August 4th at 3 pm
- Movie Night: August 9 (9pm-11pm)
- Backpack Giveaway: August 26 (6-8pm)
- First Fireside Friday: (TBD- September 2)
- Food Truck Fridays: (TBD)
- Downtown Day & Art Fair: September 24th

Past Events

- Summer Concert Series: DDA has been maintaining a presence & assisting with event setup

Commercial Business/Property Updates

- 26727 Southfield Road (BP Gas) – The state required the property to move the tanks. The property owner is working diligently to finish the project and open as soon as possible
- 27777 Southfield (Panera Bread) received PUD approval by City Council. The City Attorney is drafting a Development Agreement, and Panera will seek final site plan approval by Planning Commission on July 26th

Infrastructure

- Year 2 project work along 12 Mile is completed. Contractor is working in the neighborhoods and finishing any punch list items



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- Sewer CCTV is completed. The Cured-in-Place-Pipe (CIPP) will begin soon and is expected to last 6 weeks
- Despite some scheduling challenges, the paving projects are moving forward.
 - Lathrup Blvd. is finished & open to traffic
 - San Rosa has received its base layer. The top layer of asphalt is planned for 7/23
 - Wiltshire is planned to receive its base layer on 7/23. Top layer is expected next week
 - Work on California & alleys will begin after Wiltshire & San Rosa are completed

2022 ACTIVITY TOTALS

OFFICERS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	YTD
SGT. TACKETT	37	41	61	48	29	25							241
BECKER	103	78	107	52	36	56							432
ROBERTS	150	132	50	57	72	64							525
CARMACK	280	278	377	332	335	294							1896
HUSTON	36	43	72	92	0	41							284
HUTSON	290	361	282	217	290	234							1674
GUSBERS	129	133	180	161	144	46							793
CHICKENSKY	0	0	118	114	163	171							566
PARAMO	0	0	0	63	141	144							348
LAWRENCE	120	69	93	76	77	57							492
BUTTON	21	28	31	17	35	18							150
FISHER	0	0	0	0	0	62							62

City of Lathrup Village Police Department - Monthly Activity Summary

June 2022

06/01/2022 22-06413 Fraud

A resident reported to Officers that she had multiple unauthorized purchases on her credit card, all from New York City. The victim was in possession of her card and was never in NYC. The incident was documented and the bank is investigating further.

06/01/2022 22-06414 Attempted Armed Robbery

A report was taken from a mail carrier after two subjects attempted to rob him. The man recognized what was going on and was able to flee the area before the actual robbery took place. He drove to a safe place and called LVPD.

06/01/2022 22-06417 Larceny

Officers took a report that a subject had his catalytic converter cut away and stolen from his vehicle while he was at work, at a local bank. Video of the suspects and their vehicle was obtained and the investigation is ongoing.

06/01/2022 22-06422 Suspicious Circumstance

A subject reported that they received a message on Instagram from an unknown person requesting that they assist them in participating in a check fraud, in exchange for money. When the reporting party refused, the unknown person threatened to kill them and sent images of beheaded bodies. The report was documented and is being investigated.

06/01/2022 22-06423 Suspicious Circumstance

A basket full of packages of THC "gummies" was located in the parking lot of McArthur Elementary School. The packages were unopened. They were destroyed by an Officer.

06/01/2022 22-06424 Found Property

A debit card was found at a gas station pump by an officer. The owner was contacted and came to LVPD to retrieve his card.

06/01/2022 22-06428 Larceny

A resident reported that a piece of luggage was supposed to have been dropped off by FedEx, but was not. A note was found stating it was delivered, but neighbors stated they saw the FedEx man approach the home empty handed. The incident was documented and the investigation is ongoing.

06/01/2022 22-06430 Warrant Arrest

Officers responded to the scene of a traffic accident. The at fault driver was found to have a suspended driver license and an outstanding warrant out of LVPD. The subject was arrested on the warrant. They were taken to Berkley PD for processing and later posted bond and were released.

06/01/2022 22-06440 DWLS Arrest

An Officer initiated a traffic stop for a speeding violation. It was determined that the driver had a suspended license. The driver was issued a misdemeanor citation for DWLS and released from the scene. The vehicle was impounded. Over two pounds of marijuana was found inside the vehicle.

06/02/2022 22-06465 Suspicious Vehicle

A vehicle was left abandoned, with fresh damage on it, behind a local bank. The vehicle was not reported stolen or wanted at the time it was located. A message was sent to area departments with the vehicle description and it was impounded.

06/02/2022 22-06747 Fraud

A local business owner reported that he has had over \$149,000.00 in fraudulent checks drawn from his business account. The checks were cashed by multiple people in Florida. The bank is investigating the matter, as is the LV Detective Bureau.

06/04/2022 22-06531 Family Trouble

Officers were called to a residence where the grandparents of a man did not want the man in their home any further. The man suffers from mental health issues and moves back and forth from his mothers' home to his grandparents. The man left the residence. Officers are frequently called to this home for the same purpose.

06/04/2022 22-06534 PPO Violation

A citizen advised LVPD that she was followed by a woman whom that citizen had a PPO against and was the protected party. Video was obtained from the reporting party and the incident was documented.

06/05/2022 22-06570 Family Trouble

Officers responded to a local residence for a 911 hang up call. It was discovered that a verbal only argument was occurring between a daughter and her parents. The daughter left for the evening and the parents were advised of the eviction process.

06/06/2022 22-06591 Larceny

An Officer took a report from the owner of a local business who had his Air Conditioning Unit stolen from the grounds around the building.

06/06/2022 22-06592 Assist Southfield Fire Department

Officer assisted Southfield Fire Department with a vehicle fire on a major roadway within the city.

06/06/2022 22-06602 Traffic Incident / OC-88

Officers were called to a park when a vehicle jumped from the roadway onto the grass, and was heading toward a playground full of children. The vehicle was stopped and no one was hurt. The driver was an elderly woman with an altered mental status. She was brought home safely and paperwork was completed for the state to evaluate her driving status.

06/06/2022 22-06661 Accidental Property Damage

A woman came into LVPD to report that her vehicle was damaged when she hit a large pothole on a public street in the City. The incident was documented for insurance purposes.

06/07/2022 22-06645 Road Rage Incident

Two parties, which were involved in a road rage incident, came into LVPD when one party followed the other to the station following the incident. No assault occurred. Statements were taken and the incident was documented.

06/07/2022 22-06667 Mental Health Call

A man called LVPD from a gas station stating that he was feeling suicidal. Officers responded and spoke to the man who was battling depression. He was voluntarily transported to Common Ground in Pontiac for an evaluation.

06/08/2022 22-06693 Check Fraud

A report was taken from a local bank that a man was attempting to cash fraudulent checks. The man had already left by the time LVPD was contacted so he was not interviewed, however the investigation is ongoing.

06/08/2022 22-06697 Suspicious Circumstance

Officers worked with Child Protective Services to investigate a report that a child was injured while in the care of a local child care facility. CPS advised that after a thorough and complete investigation, no wrong doing was found on the part of the day care center.

06/08/2022 22-06717 DWLS Arrest

An Officer initiated a traffic stop for a red-light violation. It was determined that the driver had a suspended drivers license. The were issued a misdemeanor citation for DWLS and left at the scene to await a ride.

06/11/2022 22-06791 Assault and Battery

Officers responded to a local salon where an acquaintance of one of the employees arrived and caused a disturbance. A fight ensued where the man assaulted multiple people in the salon and strangled the employee, before smashing a TV and fleeing the scene. Officers were unable to locate the man. A warrant request was sent to the Oakland County Prosecutors Office for review.

06/11/2022 22-06792 Assist Fire/Utility

An Officer assisted in investigating and securing an alleyway where a contractor knocked over a electrical pole with an excavator. The driver was sent for a drug test and the scene was turned over to DTE.

06/11/2022 22-06798 Road Hazard

Officers impounded a vehicle which was left abandoned on a major roadway.

06/13/2022 22-06835 Check Fraud

An owner of a local business reported that they had 12 fraudulent checks cashed from their business account totaling \$17,000.00. It was reported as fraudulent to the bank. A search warrant was sent to the bank where the checks were deposited. The investigation is ongoing.

06/13/2022 22-06857 Misdemeanor Arrest Warrant

An Officer went to Macomb County Jail to pick up a prisoner who had an outstanding misdemeanor warrant. They were transported to Berkley PD for processing. They posted bond and were released a short time later.

06/13/2022 22-06859 Mental Health Call / APS Referral

Officers responded to a residence where LVPD is sent to often. A mother and a son live in the home together. The mother is having cognitive issues and the residence is always found in unlivable conditions. A report was made to Adult Protective Services to investigate the matter.

06/14/2022 22-06895 Suspicious Circumstance

A local business owner reported that his building window was damaged from a possible bb gun shot. The incident was investigated and documented. The cause was unable to be determined.

06/15/2022 22-06940 No Operators License

An Officer initiated a traffic stop for a license plate violation. It was determined that the driver did not have a driver's license. She was issued a misdemeanor citation for No Operators License Acquired. The vehicle was not towed due to small children being passengers.

06/16/2022 22-06991 Lost Property

Officers documented a lost engagement ring, lost by a resident.

06/17/2022 22-07024 Trespassing

Officers responded to a neighbor dispute which became heated. The situation was relayed to the LV Ordinance Officer and was documented. Both parties were also officially trespassed from the other persons property.

06/18/2022 22-07042 Found Property

An Officer located a wallet near a school while on foot patrol. The wallet had no identifying information inside. It was logged into property.

06/19/2022 22-07092 Malicious Destruction of Property

An Officer took a report that a bus shelter had been vandalized by an unknown suspect. A rock was thrown through the glass, shattering it. The incident was documented and the county was advised to repair the shelter.

06/19/2022 22-07110 DWLS Arrest

An Officer initiated a traffic stop for a stop sign violation. It was determined that the driver had a suspended driver's license. They were issued a misdemeanor citation for DWLS. The vehicle was impounded.

06/20/2022 22-07123 Identity Theft

A citizen reported that someone had opened an AT&T account in her name at the AT&T store in LV. She provided all the information she was given. A Search Warrant was obtained and provided to AT&T for suspect information. The investigation is ongoing.

06/21/2022 22-07173 Assist Citizen / Medical Emergency

Officers responded to a residence where they received a life alert that the residence activated her emergency button because she was choking. Officers needed for force entry into the home. Once they did, they located the woman. She had fallen to the ground and her purse strap had caught on her walker and wrapped around her neck, choking her. Officer were able to relieve her and she was okay.

06/22/2022 22-07258 Domestic Violence

Officers from LV and Southfield responded to reports of a rolling domestic situation. Both parties were located and it was determined that the assault occurred in LV. Although both parties were accused of assaulting the other, it was determined that one of the parties was the obvious instigator. That subject was arrested for DV and transported to Berkley PD for processing.

06/23/2022 22-07279 DWLS Arrest

An Officer initiated a traffic stop for a stop sign violation. It was determined that the driver had a suspended driver's license. They were issued a misdemeanor citation for DWLS. The vehicle was impounded.

06/24/2022 22-07345 PPO Violation

A citizen advised LVPD that she was being videotaped by a woman whom that citizen had a PPO against and was the protected party. The two subjects live next door to each other and this has been an ongoing issue for over a year. The incident was documented.

06/24/2022 22-07360 Felony Arrest Warrant

An Officer initiated a traffic stop for a hazardous moving violation. It was determined that the driver had an outstanding warrant out of Oakland County for Felony Assault and Battery. They subject was arrested and transported to Oakland County Jail where they were turned over to Deputies.

06/26/2022 22-07415 DWLS Arrest

An Officer initiated a traffic stop for a no turn on red violation. It was determined that the driver had a suspended driver's license. They were issued a misdemeanor citation for DWLS. The vehicle was left at the scene to be picked up by a licensed driver.

06/27/2022 22-07441 Assist other Law Enforcement Agency

Officers checked a residence in LV at the request of Oak Park PD, in an attempt to locate a missing juvenile. Officers spoke to the homeowner and searched the residence with consent but did not find the subject. Oak Park PD was advised.

06/27/2022 22-07442 Fraud

A resident reported that her debit card had been used multiple times by an unknown person in the amount of just under \$1,500.00. The bank is investigating the incident but needed a police report in order to proceed.

06/27/2022 22-07457 DWLS Arrest

An Officer initiated a traffic stop for not having a license plate. It was determined that the driver had a suspended drivers license. They were issued a misdemeanor citation for DWLS. The vehicle was impounded and the subject was released on scene.

06/28/2022 22-07514 Assist other Law Enforcement Agency

Officers were dispatched to assist Southfield PD in locating a vehicle which was involved in a felonious assault and possible hostage situation. LVPD Officer located the abandoned vehicle in a LV neighborhood, with a blown out tire. The vehicle was empty. Officers assisted SPD in securing the vehicle and conducting a K9 search. The scene was turned over to SPD.

06/29/2022 22-07523 No License Misdemeanor

An Officer initiated a traffic stop for a speeding violation. It was determined that the driver did not have a license and also had outstanding warrants out of Southfield PD. The subject was arrested and issued a misdemeanor citation for No Operators License. The subject was then turned over to Southfield PD

06/29/2022 22-07572 No License Misdemeanor

An Officer initiated a traffic stop for a stop sign violation. It was determined that the driver did not have a driver's license. The driver was unable to be definitively identified and stated that he only had a passport from an African nation, but not with him. He was arrested for No Operators License and brought to Berkley PD for processing and identification.

06/30/2022 22-07605 Larceny

An Officer took a report that a track loader was stolen from a construction site. It was determined that the equipment had a GPS tracker installed on it from a previous owner. The equipment was located in a different county on the west side of the state. That jurisdiction was contacted and the equipment was retrieved and returned to the owner. In the process, that jurisdiction located many other stolen pieces of construction equipment at the location it was recovered.

2022 TICKET TOTALS

OFFICERS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
SGT. TACKETT	0	0	18	17	12	23							70
Tackett warnings	0	0	8	4	2	0							
BECKER	63	42	75	44	30	43							297
Becker warnings	0	0	0	0	0	0							
ROBERTS	12	9	1	10	12	13							57
Roberts warnings	4	2	0	4	6	5							
CARMACK	22	22	77	65	47	41							274
Carmack warnings	13	10	17	14	3	4							
HUSTON	3	10	18	8	14	18							71
Huston warnings	0	1	2	1	0	1							
HUTSON	31	51	62	38	44	34							260
Hutson warnings	5	13	13	8	11	8							
GIJSBERS	36	36	66	79	50	9							276
Gijsbers warnings	10	6	7	8	11	2							
Chickensky	0	0	37	43	41	50							171
Chickensky warnings	0	0	9	2	0	1							
Paramo	0	0	0	9	24	42							75
Paramo warnings	0	0	0	5	1	4							
LAWRENCE	9	9	6	4	10	5							43
Lawrence warnings	0	0	0	0	0	0							
BUTTON	2	9	7	8	11	4							41
Button warnings	1	8	7	7	6	0							
FISHER	0	0	0	0	0	13							13
Fisher warnings	0	0	0	0	0	3							

1648

DATE	EVENT	WHO PARTICIPATED	ACTIONS
6/1/2022	new part time hire	McKee	Officer Robert Fisher started part time
6/2-6/3	firearms qualifications	entire department	all officers qualified with firearms
6/7/2022	city manager interviews	McKee	interviewed 3 potential candidates for city manager
6/10/2022	networking with Oakland Co Chiefs	McKee	meeting with other Oakland Co Chiefs
6/13/2022	City Council meeting	McKee	regular meeting to discuss budget
6/9-6/14/2022	Kone Elevator	McKee	elevator repair
6/15/2022	generator review	McKee	plan review with DES for generator
6/17/2022	DDA meeting	McKee	monthly meeting
6/21/2022	City Council meeting	McKee	special meeting to discuss city manager contract
6/22/2022	DDA meeting	McKee	special meeting for budget amendments
6/22/2022	Body worn camera webinar	Zang	Training
6/23/2022	OakTac	McKee/Zang	monthly update
6/25-6/30	MACP Summer Conference	McKee	conference with Michigan Chiefs
weekly	Mrs. Blair	various members	check on adopt a senior member
weekly	Mrs. Bloom	various members	check on adopt a senior member
weekly	Mrs. McReynolds	various members	check on adopt a senior member
weekly	Mrs. Egan	Knoll	Mrs. Egan gets weekly phone calls, she needs assistance with getting her trash wheeled out.
weekly	Mrs. Brady	Carmack	check on adopt a senior member
weekly	Mrs. Rasmussen	Knoll	Mrs. Rasmussen gets a weekly phone call to check on her.
weekly	Mrs. Gore	various members	check on adopt a senior member

JUNE 2022 WARNING VIOLATIONS

Item 6F.

ROW	CITATION	CITATION DATE	OFF_CITY_NM	ST	VIOLATION_ON	VIOLATION_NEAR	VIOLS_DESC	OFFICER
1	22LV01042	6/1/2022	DETROIT	MI	12 MILE ROAD	SOUTHFIELD	DISOBEY TRAFFIC CONTROL DEVICE	HUT
2	22LV01085	6/9/2022	MADISON HEIGHTS	MI	GOLDENGATE DR W	MEADOWBROOK WAY	DISOBEY STOP SIGN	FIS
3	22LV01090	6/10/2022	LATHRUP VILLAGE	MI	19010 LACROSSE	SANTA BARBARA	NO PARKING 3AM-6AM	CHI
4	22LV01104	6/14/2022	BERKLEY	MI	ELEVEN MILE	LATHRUP	DISOBEY STOP SIGN	CAR
5	22LV01113	6/15/2022	SOUTHFIELD	MI	SOUTHFIELD	LINCOLN	DISOBEY TRAFFIC CONTROL DEVICE	HUT
6	22LV01126	6/16/2022	SOUTHFIELD	MI	TWELVE MILE	SOUTHFIELD	EXPIRED PLATES	FIS
7	22LV01133	6/18/2022	MACOMB	MI	11 MILE	LATHRUP	DISOBEY STOP SIGN	HUT
8	22LV01140	6/19/2022	SOUTHFIELD	MI	SOUTHFIELD	GOLDENGATE	EXPIRED PLATES	HUT
9	22LV01146	6/20/2022	ROYAL OAK	MI	SOUTHFIELD	11 MILE	IMPROPER TURN	HUT
10	22LV01148	6/20/2022	DETROIT	MI	LINCOLN	SOUTHFIELD	EXPIRED PLATES	PAR
11	22LV01154	6/21/2022	CLAWSON	MI	11 MILE	SOUTHFIELD	DISOBEY TRAFFIC CONTROL DEVICE	ROB
12	22LV01167	6/22/2022	DETROIT	MI	11 MILE	SOUTHFIELD	IMPROPER TURN	ROB
13	22LV01199	6/26/2022	SOUTHFIELD	MI	11 MILE	LATHRUP	DISOBEY STOP SIGN	HUT
14	22LV01204	6/27/2022	DETROIT	MI	SOUTHFIELD	11 MILE	IMPROPER TURN	HUT
15								
16								
17								
18								
19								
20								
21								
22								
23								
24								
25								
26								
27								

JUNE 2022 WARNING VIOLATIONS

Item 6F.

[illegible]

JUNE 2022 WARNING VIOLATIONS

Item 6F.

JUNE 2022



MONTHLY REPORT

Submitted By
Chief Johnny L. Menifee
Office of the Chief

****Confidential – For Fire Use****



Item 6G.

FIRE

FIRE RUNS
166

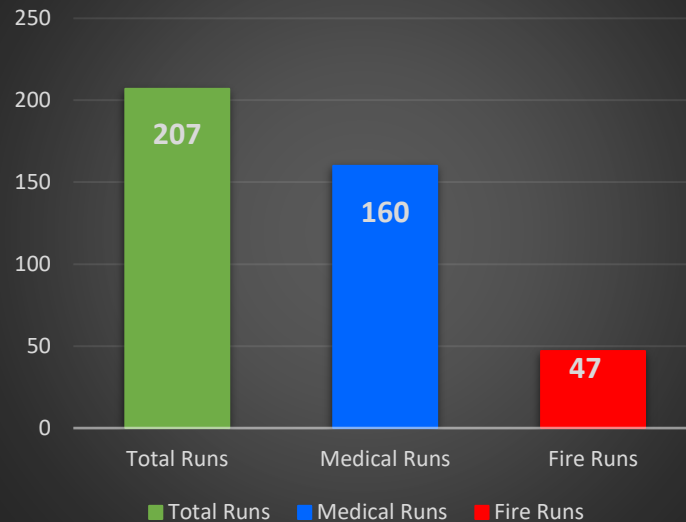
EMS RUNS
1063

Y.T.D. RUNS
7527

Y.T.D. FIRE RUNS
1054

Y.T.D. EMS RUNS
6473

Lathrup Village Runs YTD



SIGNIFICANT ACTIVITY

6/19/2022
Lee Baker
Kitchen Fire,
Contained to
kitchen
No injuries

6/21/2022
Franklin Pte.
Basement
Fire, significant
damage
No Injuries

6/24/2022
George
Washington
House Fire
Significant
damage
No Injuries

Public Connection

- 🔥 Command Meeting
- 🔥 Construction board of appeals – New Training Tower
- 🔥 Interviews – new positions
- 🔥 Training Coordinator Meeting
- 🔥 Meeting with SFFA Local 1029
- 🔥 Michigan Association of Chiefs Meeting
- 🔥 Fire negotiation meeting
- 🔥 Oakway Mutual Aid meeting
- 🔥 New Member orientation department expectations meetings
- 🔥 Management Meeting
- 🔥 President's Meeting
- 🔥 Agenda Staff Meeting
- 🔥 6-month probation evaluation meetings
- 🔥 Block Party visit – Tamarack – Hiawatha Association
- 🔥 Fire Truck visit – 24518 Lahser – 55 kids
- 🔥 Fire Prevention Command Meeting
- 🔥 Meeting – 16400 JL Hudson building



EMS

EMS RUNS
1063

TRANSPORTS
727

Y.T.D. CARDIAC ARRESTS
95

Y.T.D. OVERDOSE
78

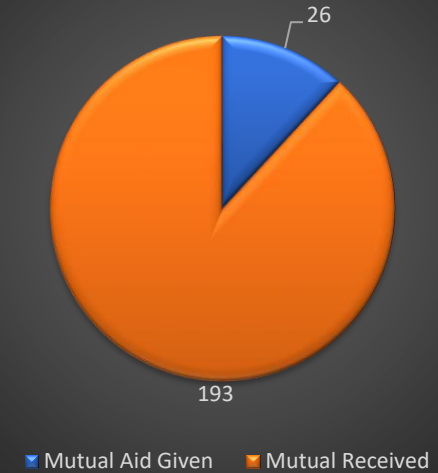
Y.T.D. COVID-19
854

Y.T.D. DEATHS
101

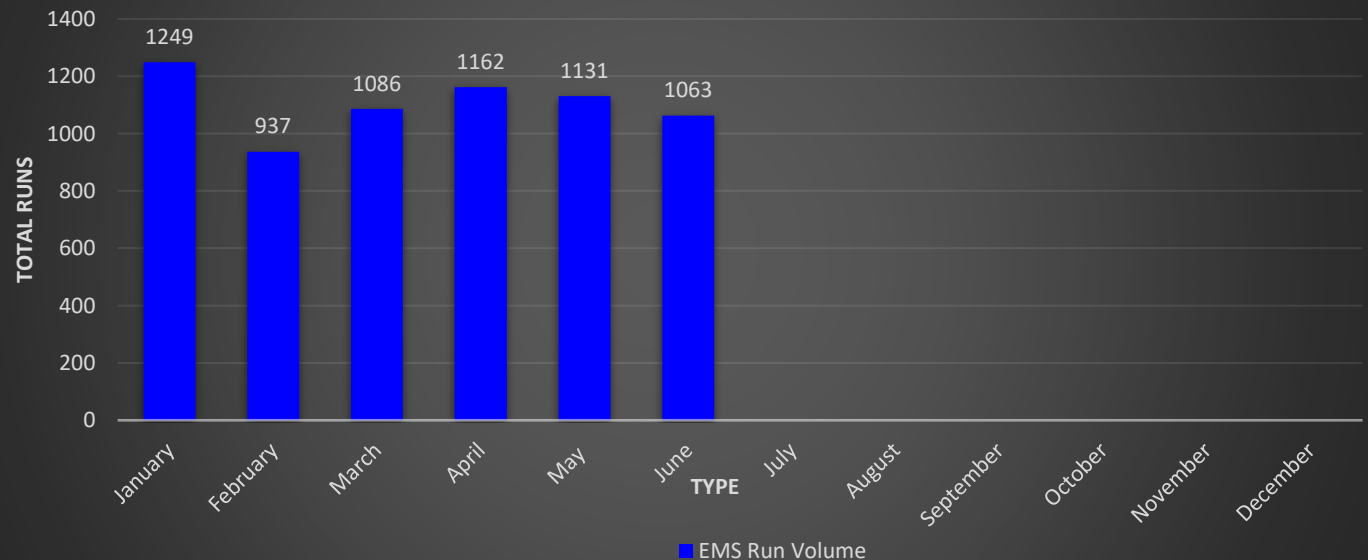
EMS HIGHLIGHTS

- * Cardiac Issues- 63
- * Trauma- 134
- * Seizures- 23
- * Respiratory - 79
- * There was a 6% decrease in EMS Calls
- * COVID-19 calls were decreased 20%

EMS Mutual Aid YTD



2022 MONTHLY EMS RUN VOLUME



TRAINING

TRAINING
Hours 348.25

Y.T.D. TRAINING
Hours 2282.50



TRAINING HIGHLIGHTS

🔥 The Training Division was busy in June welcoming and onboarding 2 of our department's newest members. Both come to us with varying levels of experience. All new members must complete an initial orientation process consisting of a minimum of 80-hours assigned to the Training Division. This time includes a broad overview of both the Southfield Fire Department and City-Wide operations. Members are taught city layout (maps/addresses/streets), Government and SFD Command structure, as well as given an overview of all the equipment they will be expected to use. Orientation consists of classroom lecture, hands on training and supervised shift work where they will ride on a piece of apparatus to see how we operate. After this initial training, they will spend several 24-hour shifts acclimating to working this shift structure and completing the required road time to become certified to operate our Life Support Units during emergency response.

🔥 June also saw more forward movement on the Training Tower Project. The tower itself received the final approval needed by the Construction Board of Appeals to begin construction. We also successfully review bids received for the required site preparations and Council authorized the Fire Department to proceed with the recommended vendor. Lastly, the Training Division continued to work with the City Attorney's Office to finalize the contract for the transfer of land from Southfield Public Schools. If all stays on schedule, groundbreaking for the site prep should occur sometime in July/August with site prep being complete in November and the Training Tower itself being installed in March of 2023. We are excited to keep you updated on the progress and look forward to when we can use our new facility.

FIRE PREVENTION

Monthly Activity
159

Complaints
5

FOIA
17

Carbon Monoxide
7

Commercial Fire Alarm
46

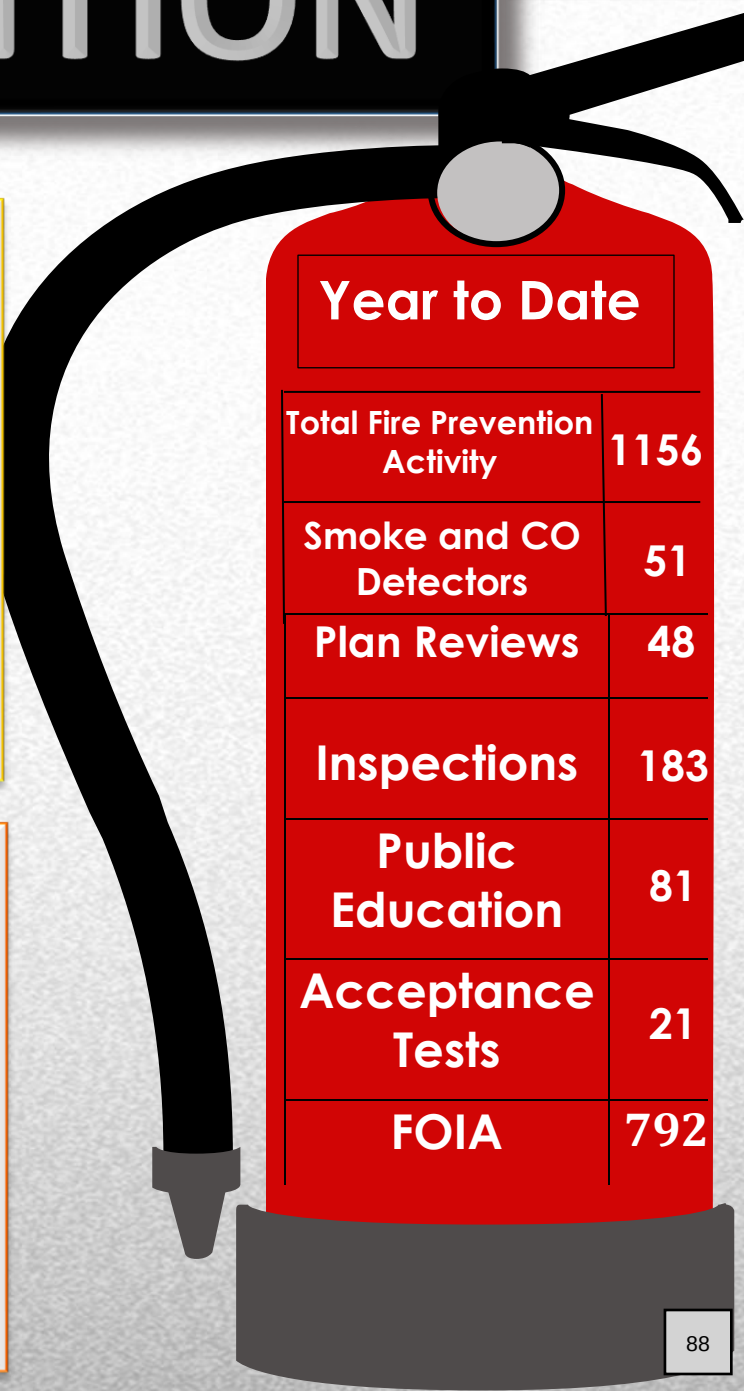
Vehicle Fire
10

Fire Prevention Highlights

- Follow-up George Washington
- Follow-up South Drive
- Investigation Follow Up Cranbrook Centre
- Re-Inspection Knox Box 8 Mile
- Inspection 29030 Northwestern

Public Education

- Pace Academy
- Southfield High School
- Car Seats and Safety Checks
- Safety Talk and Fire Management
- Home Safety Inspection and talk
- Fireworks Education



KW Home Realty
30500 Northwestern Hwy. Suite 300,
Farmington Hills, MI 48334
Phone: 248-626-2100



Exclusive Right to Sell Contract



SELLER'S Name: City of Lathrup Village, by Susan Montenegro, City Manager
Phone #: Home _____ Bus. _____

SELLER'S Home Address: 27400 Southfield, Lathrup Village, MI 48076

1. **CONSIDERATION AND TERM OF CONTRACT:** This Agreement is entered into this 26th day of July, year 2022, by and between the above mentioned **REALTOR®/BROKER** ("The **REALTOR®/BROKER**") and the above mentioned **SELLER(S)** ("the **SELLER**") in consideration of the agreement of the **REALTOR®/BROKER** to market the Property hereinafter described and to use the best efforts to find a **BUYER**, the **SELLER** grants to the **REALTOR®/BROKER** the exclusive right to sell the Property from July 26th, 2022 to 11:59 P.M. on January 26th, 2023.

2. **PROPERTY DESCRIPTION:** ☐ Residential ☐ Condominium ☐ Multi-Family ☐ Commercial/Industrial ☒ Vacant ☐ Other:
 Property is located in the ☐ Village ☐ Township ☒ City of LATHRUP VILLAGE, County of OAKLAND, Michigan, commonly known as (street address) 19600 FOREST DR (zip code) 48076.
 Legal Description: _____

the "Property"). This Property is being sold together with all improvements and appurtenance, if any, now in or on the premises including all buildings, fixtures, built in appliances, all window treatments including hardware, attached floor coverings, attached fireplace doors, screens, gas logs, garage door opener and controls, screens, storm windows and doors, landscaping, fences and mailboxes, all ceiling fans, alarm system, radio and television antennas, rotors and controls, water softener (unless rented), water pumps, pressure tanks, fuel in tank, incinerator, if any, and gas, oil and mineral rights owned by **SELLER**, and _____

SELLER excludes the following items: _____

3. **PRICE/TERMS:** **SELLER** agrees to sell the Property for the sum of \$ 150,000.00 to be paid upon terms specified in the **MLS LISTING FORM** of this contract or upon such terms and conditions as the **SELLER** may hereafter accept. **SELLER** to deliver possession not later than 0 days after closing of the sale, subject to the rights of tenants. Should **SELLER** not deliver possession of the Property at the closing, **SELLER** shall be required to pay a daily rate of \$ 0.00 or such other terms and conditions as the **SELLER** may hereafter accept.

4. **COMMISSION:** **SELLER** agrees to pay the **REALTOR®/BROKER** a commission of \$ 6 or ☒ 6% - ☐ 7% - ☐ 8% - _____ % of the sale price upon the consummation of the sale. The commission will be due and payable if a **BUYER** is obtained for the Property by anyone including the **SELLER**, during the term of this contract at the price and terms set forth herein, or upon any other price and terms agreed upon by the **SELLER**. Further, said commission will be paid if:

- A. the **SELLER** refuses to sell when a ready, willing and able **BUYER** is produced at price and terms.
- B. the **SELLER** refuses or is unable to complete a sale pursuant to the terms of a duly executed Offer to Purchase, Purchase Agreement, Contract of Sale, or such other equivalent agreement signed by **SELLER**.
- C. the **SELLER**, or anyone, sells (or enters into a contract to sell or receives a deposit) within 180 days from the termination or expiration of this contract to anyone to whom the Property has been shown or who has learned of the Property because of the **REALTOR®/BROKER'S** efforts which efforts are deemed to include, by way of example and not limitation, all methods of video, social networking or other digital methods/platforms utilized by **REALTOR®/BROKER**, during the terms of this contract.

It is agreed that the word "sale" shall include a trade or exchange or sale of ownership interest in any entity which owns the Property and that a commission will be due at the agreed upon amount or percentage of the exchange or trade value, as the case may be, and that in the event of a trade or exchange, the **REALTOR®/BROKER** is authorized to receive a commission or fee from both parties to the transaction provided disclosure thereof is made to all parties.

5. **DEFAULT:** If a sale is not consummated because of the **SELLER'S** refusal to perform, then the full commission shall be due and payable upon such refusal. If a sale is not consummated because of the **BUYER'S** failure to perform and the deposit made is forfeited, **SELLER** agrees that 50% of the deposit, not to exceed the full commission, shall be retained by the **REALTOR®/BROKER** in full payment for service rendered in this transaction.

6. **OPTION:** The **SELLER** agrees that the commission will be due and payable to the **REALTOR®/BROKER** if the **SELLER** enters into an option to purchase during the term of this contract or the protection period as provided upon the consummation of the sale/purchase pursuant to the option. If option is exercised and consummated, the agreed upon commission will be paid to the **REALTOR®/BROKER** on the option amount.

7. **CONSIDERATION NEGOTIATION:** The **SELLER** and the **REALTOR®/BROKER** acknowledge that they have negotiated the consideration contracted hereunder between themselves and that the commission to be paid by the **SELLER** in consideration of services to be performed by the **REALTOR®/BROKER** and commission to be paid was not fixed, controlled, recommended or maintained by any other person(s) or entity not a party to this contract.

8. **MULTI-LIST/COOPERATION:** The **SELLER** acknowledges that the services of the Multiple Listing Service(s), and the offering of cooperation and Compensation to other Participants has been fully explained and the **REALTOR®/BROKER** is authorized to multiple list the Property, and the Cooperating **BROKER** may represent the **BUYER** even though paid by **REALTOR®/BROKER**.

The **SELLER** authorizes the **REALTOR®/BROKER** to provide to the Multiple Listing Service(s) such information as they may require including but not limited to timely notice of status changes in this contract and sales information including selling price and terms upon the acceptance of an Offer to Purchase or any time after closing. The Multiple Listing Service(s) is authorized to disseminate the information according to its rules and regulations. The **SELLER** and **REALTOR®/BROKER** release the Multiple Listing Service(s) from any liability for errors and omissions in the listing information disseminated. The **SELLER** authorizes the **REALTOR®/BROKER** to offer cooperation as provided by the Multiple Listing Service(s) either through the Multiple Listing Service(s) or otherwise and to offer compensation to the cooperating **BROKER**. It is understood that compensation paid to a cooperating **BROKER** will be paid from the commission due the **REALTOR®/BROKER**, and will be in the amount of \$ _____ or 3% as stated on the MLS Listing form, or as otherwise agreed in writing.

9. **AGENCY:** **SELLER** acknowledges that the **REALTOR®/BROKER** has explained to **SELLER** the **REALTOR®/BROKER** policy on agency, disclosed to **SELLER** the different types of real estate agency relationships, and that the seller hereby designate the Realtor below as the Sellers designated agent. **REALTOR®/BROKER** will be acting as a designated agent for the **SELLER**. Receipt of an Agency Disclosure is acknowledged by **SELLER**.

SELLER further grants the **REALTOR®/BROKER** the authorization to act as a disclosed dual agent in the event any licensee of the **REALTOR®/BROKER** procures a **BUYER** who has contracted with the **REALTOR®/BROKER** as **BUYER'S** agent.

SELLER authorizes **REALTOR®/BROKER** to show potential **BUYERS** properties other than the **SELLER'S** Property and provide **BUYERS** with information on selling prices in the area.

10. **TITLE:** **SELLER** represents the title Property to be good and marketable, and **SELLER** will execute and deliver a Warranty Deed, Land Contract, or other instrument of assignment or conveyance as shall be required. By agreement on subsequent Purchase Agreement, **SELLER** will furnish an owner's title insurance policy with standard exceptions. Any deed required shall have full covenants of warranty and conveyance thereunder and shall be free of all encumbrances and liens except restrictions, easements, reservations and covenants of record and (e.g. special assessments):

11. **SHOWINGS/SIGNS:** **REALTOR®/BROKER** is hereby authorized to photograph or video the Property and publish such photographs through any and all digit advertising platforms including social media platforms, retain a key, and cause a sign to be erected on the Property and to remove all other "for sale" signs. **REALTOR®/BROKER** shall have access to the buildings on the Property for the purpose of showing the same at reasonable hours. **ADVERTISING:** **REALTOR®/BROKER** is authorized to place Property information on the Internet and to otherwise advertise the Property for sale. **SELLER** shall indemnify and hold harmless **BROKER** and **BROKER'S** agents and subagents from any and all liability for any reason as a result of injury to person(s) or damage or loss to property arising out of the showing of **SELLER'S** home pursuant to this listing.

12. **LOCK BOX:** The **REALTOR®/BROKER** ☐ is ☒ is not authorized to attach a lock box to be used for the purposes of storing key(s) that provide access to the Property by authorized persons. **SELLER** acknowledges that the lock box is not a security system and agrees to release and hold harmless **REALTOR®/BROKER** and any agents or subagents of **REALTOR®/BROKER** from any liability whatsoever arising from the use of the lock box to provide access to the Property. (**SELLER'S** initials: _____)

13. **MARKET:** Upon **SELLER'S** written acceptance of the terms of any Offer to Purchase, Purchase Agreement, Contract of Sale, or equivalent, the **REALTOR®/BROKER** shall not continue to market the Property nor present any other offers received after the time of acceptance.

14. **REFERRAL:** **SELLER** agrees to refer to **REALTOR®/BROKER** all inquiries concerning the Property during the period of this contract.

15. **CITIZENSHIP:** **SELLER** is a United States citizen. ☒ yes ☐ no (**SELLER'S** initials: _____)

16. **HEIRS:** This contract shall bind the heirs, personal representatives, administrators, executors assigns and successors of the respective parties.

17. **NON-DISCRIMINATION:** It is agreed by **REALTOR®/BROKER** and **SELLER** that discrimination because of race, religion, color, national origin, sex, marital status, age, height, weight, or physical or mental disability, or familial status, with the sale of the subject Property is **PROHIBITED**.

18. **INFORMATION:** **SELLER** agrees to provide **REALTOR®/BROKER** or **BUYER** with all information required by any law.

19. **MARKETABLE TITLE:** The **SELLER(S)** represent and warrant that they are the exclusive holders of the interest to be conveyed hereunder, or that they are the duly authorized agents of the holders of said interest and are specifically empowered to enter into this contract and to convey the interest set forth.

20. **BINDING CONTRACT:** This contract shall be binding upon execution by **SELLER(S)** or **SELLER'S** agents and **REALTOR®/BROKER** or the agent of the **REALTOR®/BROKER**.

21. **OTHER:** _____

22. **COMPLIANCE FEE:** The **SELLER** shall pay a Compliance fee of \$395.00 to Keller Williams Market Center to comply with applicable federal and state statutes regarding storage and retention of all closing related documents.

23. **ACKNOWLEDGMENT:** The **SELLER** has read, acknowledges, and accepts the terms of this contract and has received a completed copy of this contract.

(**REALTOR®** name) _____ Date _____
 30500 Northwestern Hwy Ste 300, Farmington Hills, MI 48334
 (Address) Keller Williams Home
 For (**REALTOR®/BROKER** Firm) _____

(Rev.2/2021)

(**SELLER** name) _____ Date _____
 27400 Southfield, Lathrup Village, MI 48076
 (Address)
 Social Security # _____

(**SELLER** name) _____ Date _____
 (Address) _____

Disclosure Regarding Real Estate Agency Relationships

Before you disclose confidential information to a real estate licensee regarding a real estate transaction, you should understand what type of agency relationship you have with that licensee. A real estate transaction is a transaction involving the sale or lease of any legal or equitable interest in real estate consisting of not less than 1 or not more than 4 residential dwelling units or consisting of a building site for a residential unit on either a lot as defined in section 102 of the land division act, 1967 PA 288, MCL 560.102, or a condominium unit as defined in section 4 of the condominium act, 1978 PA 59, MCL 559.104.

- (1) An agent providing services under any service provision agreement owes, at a minimum, the following *duties* to the client:
 - (a) The exercise of reasonable care and skill in representing the client and carrying out the responsibilities of the agency relationship.
 - (b) The performance of the terms of the service provision agreement.
 - (c) Loyalty to the interest of the client.
 - (d) Compliance with the laws, rules, and regulations of this state and any applicable federal statutes or regulations.
 - (e) Referral of the client to other licensed professionals for expert advice related to material matters that are not within the expertise of the licensed agent. **A real estate licensee does not act as an attorney, tax advisor, surveyor, appraiser, environmental expert, or structural or mechanical engineer and you should contact professionals on these matters.**
 - (f) An accounting in a timely manner of all money and property received by the agent in which the client has or may have an interest.
 - (g) Confidentiality of all information obtained within the course of the agency relationship, unless disclosed with the client's permission or as provided by law, including the duty not to disclose confidential information to any licensee who is not an agent of the client.
- (2) A real estate broker or real estate salesperson acting pursuant to a service provision agreement shall provide the following *services* to his or her client:
 - (a) When the real estate broker or real estate salesperson is representing a seller or lessor, the marketing of the client's property in the manner agreed upon in the service provision agreement.
 - (b) Acceptance of delivery and presentation of offers and counteroffers to buy, sell, or lease the client's property or the property the client seeks to purchase or lease.
 - (c) Assistance in developing, communicating, negotiating, and presenting offers, counteroffers, and related documents or notices until a purchase or lease agreement is executed by all parties and all contingencies are satisfied or waived.
 - (d) After execution of a purchase agreement by all parties, assistance as necessary to complete the transaction under the terms specified in the purchase agreement.
 - (e) For a broker or associate broker who is involved at the closing of a real estate or business opportunity transaction, furnishing, or causing to be furnished, to the buyer and seller, a complete and detailed closing statement signed by the broker or associate broker showing each party all receipts and disbursements affecting that party.

Michigan law requires real estate licensees who are acting as agents of sellers or buyers of real property to advise the potential sellers or buyers with whom they work of the nature of their agency relationship.

SELLER'S AGENTS

A seller's agent, under a listing agreement with the seller, acts solely on behalf of the seller. A seller can authorize a seller's agent to work with subagents, buyer's agents and/or transaction coordinators. A subagent of the seller is one who has agreed to work with the listing agent, and who, like the listing agent, acts solely on behalf of the seller. Seller's agents and their subagents will disclose to the seller known information about the buyer which may be used to the benefit of the seller.

Individual services may be waived by the seller through execution of a limited service agreement. Only those services set forth in paragraph (2)(b), (c), and (d) above may be waived by the execution of a limited service agreement.

BUYER'S AGENTS

A buyer's agent, under a buyer's agency agreement with the buyer, acts solely on behalf of the buyer. A subagent of the buyer is one who has agreed to work with the buyer's agent with who, like the buyer's agent, acts solely on behalf of the buyer. Buyer's agents and their subagents will disclose to the buyer known information about the seller which may be used to benefit the buyer.

Individual services may be waived by the buyer through execution of a limited service agreement. Only those services set forth in paragraph (2)(b), (c), and (d) above may be waived by the execution of a limited service agreement.

DUAL AGENTS

A real estate licensee can be the agent of both the seller and the buyer in a transaction, but only with the knowledge and informed consent, in writing, of both the seller and the buyer.

In such a dual agency situation, the licensee will not be able to disclose all known information to either the seller or the buyer. As a dual agent, the licensee will not be able to provide the full range of fiduciary duties to the seller or the buyer.

The obligations of a dual agent are subject to any specific provisions set forth in any agreement between the dual agent, the seller and the buyer.

TRANSACTION COORDINATOR

A transaction coordinator is a licensee who is not acting as an agent of either the seller or the buyer, yet is providing services to complete a real estate transaction. The transaction coordinator is not an agent for either party and therefore owes no fiduciary duty to either party.

DESIGNATED AGENCY

A buyer or seller with a designated agency agreement is represented only by agents specifically named in the agreement. Any agents of the firm not named in the agreement do not represent the buyer or seller. The named "designated" agent acts solely on behalf of his or her client and may only share confidential information about the client with the agent's supervisory broker who is also named in the agreement. Other agents in the firm have no duties to the buyer or seller and may act solely on behalf of another party in the transaction.

LICENSEE DISCLOSURE (Check one)

I hereby disclose that the agency status of the licensee named below is:

- ☒ Seller's agent
- ☐ Seller's agent – limited service agreement
- ☐ Buyer's agent
- ☐ Buyer's agent – limited service agreement
- ☐ Dual agent
- ☐ Transaction coordinator (A licensee who is not acting as an agent of either the seller or the buyer.)
- ☐ None of the above

AFFILIATED LICENSEE DISCLOSURE (Check one)

- ☐ Check here if acting as a designated agent. Only the licensee's broker and a named supervisor broker have the same agency relationship as the licensee named below. If the other party in a transaction is represented by an affiliated licensee, then the licensee's broker and all named supervisory brokers shall be considered disclosed consensual dual agents.
- ☐ Check here if not acting as a designated agent. All affiliated licensees have the same agency relationship as the licensee named below.

Further, this form was provided to the buyer or seller before disclosure of any confidential information.

 Licensee **Listing Agent Jon Ruud**

 Date **July 20th, 2022**

 Licensee

 Date

ACKNOWLEDGMENT

By signing below, the parties acknowledge that they have received and read the information in this agency disclosure statement and acknowledge that this form was provided to them before the disclosure of any confidential information. **THIS IS NOT A CONTRACT.**

The undersigned _____ DOES ☒ DOES NOT have an agency relationship with any other real estate licensee. If an agency relationship exists, the undersigned is represented as _____ SELLER _____ BUYER.

 Potential Buyer/Seller (circle one) ☒ **City of Lathrup**

 Date

 Potential Buyer/Seller (circle one)

 Date

Disclaimer This form is provided as a service of Michigan Realtors®. Please review both the form and details of the particular transaction to ensure that each section is appropriate for the transaction. Michigan Realtors® is not responsible for use or misuse of the form, for misrepresentation, or for warranties made in connection with the form.



A HERITAGE OF GOOD LIVING

Pamela Bratschi

Assistant City Administrator/Treasurer

City of Lathrup Village

27400 Southfield Road | Lathrup Village, MI 48076

treasurer@lathrupvillage.org

Office: 248.557.2600 x 227

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FR: Pamela Bratschi, Assistant City Administrator/Treasurer

DA: July 20, 2022

RE: Oakland County Equalization – City of Lathrup Village – Assessing Services Contract

The City of Lathrup Village contracts with the Oakland County Equalization for Assessing Services. The current contract expired June 30, 2022. There is a 4% increase this year. In summary, the cost per parcel to the city will be as follows:

Contract Year	Real Property Rate	Personal Property Rate
2019-2022	\$14.84	\$13.19
2022-2023	\$15.43	\$13.72

Suggested Motion:

To approve the Oakland County Equalization – City of Lathrup Village Contract for Assessing Services through June 30, 2023, and authorize the Mayor and City Clerk to sign the related documents.

**CONTRACT FOR OAKLAND COUNTY
EQUALIZATION DIVISION ASSISTANCE SERVICES
WITH THE CITY OF LATHRUP VILLAGE
(Real and Personal Property Services)**

This CONTRACT FOR OAKLAND COUNTY EQUALIZATION DIVISION ASSISTANCE SERVICES WITH THE CITY OF LATHRUP VILLAGE (hereafter, this "Contract") is made and entered into between the COUNTY OF OAKLAND, a Michigan Constitutional and Municipal Corporation, whose address is 1200 North Telegraph Road, Pontiac, Michigan 48341 (hereafter, the "County"), and the CITY OF LATHRUP VILLAGE, a Michigan Constitutional and Municipal Corporation whose address is 27400 Southfield Road, Lathrup Village, Michigan 48076 (hereafter, the "Municipality"). In this Contract, either the County and/or the Municipality may also be referred to individually as a "Party" or jointly as "Parties."

INTRODUCTORY STATEMENTS

- A. The Municipality, pursuant to State law, including, but not limited to, the Michigan General Property Tax Act (MCL 211.1, et seq.) is required to perform real and personal property tax appraisals and assessments for all nonexempt real and personal property located within the geographic boundaries of the Municipality for the purpose of levying State and local property taxes.
- B. The Parties recognize and agree that absent an agreement such as this, or pursuant to an order of the State Tax Commission mandating the County to perform all or some of the property tax appraisal and tax assessment responsibilities for real and/or personal property located within the Municipality's geographic boundaries (MCL 211.10(f)), the County, has no obligation to provide these Services to or for the Municipality.
- C. The Michigan General Property Tax Act (MCL 211.34(3)) provides that the County Board of Commissioners, through the Equalization Division, may furnish assistance to local assessing officers in the performance of certain legally mandated property appraisal and assessment responsibilities.
- D. The Municipality has requested the County's Equalization Division assistance in performing the "Equalization Division Assistance Services" (as described and defined in this Contract) and has agreed in return to reimburse the County as provided for in this Contract.
- E. The County has determined that it has sufficient "Equalization Division Personnel," as defined herein, possessing the requisite knowledge and expertise and is agreeable to assisting the Municipality by providing the requested "Equalization Division Assistance Services" under the terms and conditions of this Contract.

NOW, THEREFORE, in consideration of these premises and the mutual promises, representations, and agreements set forth in this Contract, and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the County and the Municipality agree as follows:

- §1. DEFINED TERMS. In addition to the above defined terms (i.e., "Contract", "County", "Municipality", and "Party" and "Parties"), the following words and expressions when printed with the first letter capitalized as shown herein, whether used in the singular or

plural, possessive or nonpossessive, and/or either within or without quotation marks, shall, be defined and interpreted as follows:

- 1.1. "County Agent" or "County Agents" means all Oakland County elected officials, appointed officials, directors, board members, council members, commissioners, authorities, other boards, committees, commissions, employees, managers, departments, divisions, volunteers, agents, representatives, and/or any such persons' successors or predecessors, agents, employees, attorneys, or auditors (whether such persons act or acted in their personal representative or official capacities), and/or any persons acting by, through, under, or in concert with any of them, excluding the Municipality and/or any Municipality Agents, as defined herein. "County Agent" and/or "County Agents" shall also include any person who was a County Agent anytime during the term of this Contract but, for any reason, is no longer employed, appointed, or elected and serving as a County Agent.
- 1.2. "Equalization Division Personnel" means a specific subset of and included as part of the larger group of County Agents as defined above and shall be further defined as all County Agents specifically employed and assigned by the County to work in the Equalization Division of the County's Department of Management and Budget as shown in the current County budget and/or personnel records of the County. For all purposes in this Contract, any reference to County Agents shall also include within that term all Equalization Division Personnel, but any reference in this Contract to Equalization Division Personnel shall not include any County Agent employed by the County in any other function, capacity, or organizational unit of the County other than the Equalization Division of the Department of Management and Budget.
- 1.3. "Municipality Agent" or "Municipality Agents" means all Municipality officers, elected officials, appointed officials, directors, board members, council members, authorities, boards, committees, commissions, employees, managers, departments, divisions, volunteers, agents, representatives, and/or any such persons' successors or predecessors, agents, employees, attorneys, or auditors (whether such persons act or acted in their personal, representative, or official capacities), and/or all persons acting by, through, under, or in concert with any of them, except that no County Agent shall be deemed a Municipality Agent and conversely, no Municipality Agent shall be deemed a County Agent. "Municipality Agent" shall also include any person who was a Municipality Agent at any time during this Contract but for any reason is no longer employed, appointed, or elected in that capacity.
- 1.4. "Claim(s)" mean all alleged losses, claims, complaints, demands for relief or damages, suits, causes of action, proceedings, judgments, deficiencies, liabilities, penalties, litigation costs and expenses, including, but not limited to, any reimbursement for reasonable attorney fees, witness fees, court costs, investigation and/or litigation expenses, any amounts paid in settlement, and/or any other amounts of any kind whatsoever which are imposed on, incurred by, or asserted against a Party, or for which a Party may become legally and/or contractually obligated to pay or defend against, whether direct, indirect or consequential, whether based upon any alleged violation of the constitution (Federal or State), any statute, rule, regulation or the common law, whether in law or equity, tort, contract, or otherwise, and/or whether commenced or threatened and arising out of the performance or participation in this Contract.

- 1.5. "Municipality Taxpayer" means all residents, property owners, persons, or taxable entities within the Municipality, or their representatives or agents, who may be liable or responsible for any property taxes assessed by the Municipality pursuant to any applicable State Property Tax Laws.
- 1.6. "State" shall be defined as the "State of Michigan," a sovereign governmental entity of the United States, and shall also include within its definition all departments or agencies of State government including specifically, but not limited to, the State Tax Commission, the State Tax Tribunal, and/or the State Department of Treasury.

§2. COUNTY EQUALIZATION DIVISION ASSISTANCE SERVICES. The full and complete scope of all County Equalization Division Assistance Services shall be as described and limited in the following subsections (hereinafter defined and referred to as either "Equalization Division Assistance Services" or "Services").

- 2.1. "EQUALIZATION DIVISION ASSISTANCE SERVICES" OR "SERVICES" TO BE PROVIDED. Equalization Division Assistance Services or Services, to be performed by County for the Municipality as those terms are defined in this Contract, shall only include and shall be limited to the following activities:
 - 2.1.1. This Contract is to provide for annual assessment of real and personal property from July 1, 2022 to June 30, 2023 as required by laws of the State of Michigan. The County shall make assessments of real and personal property within the Municipality pursuant to MCL 211.10d.
 - 2.1.2. The Equalization Division personnel will appraise all property, process all real and personal property description changes, prepare the assessment roll for real and personal property in the Municipality; attend March, July and December Boards of Review and other such duties as required by the State General Property Tax Laws. The Equalization Division personnel will also be available for consultation on all Michigan Tax Tribunal real and personal property and special assessment appeals and will assist the Municipality in the preparation of both the oral and written defense of appeals, as long as there is a current Contract in effect.
- 2.2. PURPOSE OF COUNTY "SERVICES". The purpose of all Equalization Division Assistance Services or Services to be performed under this Contract shall be to assist (e.g., to help, aid, lend support, and/or participate as an auxiliary, to contribute effort toward completion of a goal, etc.) the Municipality in the performance of that Municipality's official functions, obligations, and the Municipality's legal responsibilities for property tax appraisal and assessment pursuant to the applicable State Property Tax Laws.
- 2.3. MANNER COUNTY TO PROVIDE SERVICES. All Equalization Division Assistance Services or Services to be provided by the County for the Municipality under this Contract shall be performed solely and exclusively by the County's Equalization Division Personnel.
 - 2.3.1. Equalization Division Personnel, including those certified as Michigan Master Assessing Officers (MMAO), shall be employed and assigned by the County in such numbers and based on such appropriate qualifications and other factors as decided solely by the County.

- 2.3.2. The County shall be solely and exclusively responsible for furnishing all Equalization Division Personnel with job instructions, job descriptions, and job specifications and shall in all circumstances control, supervise, train, or direct all Equalization Division Personnel in the performance of all Services under this Contract.
- 2.3.3. Except as otherwise expressly provided for herein, the County shall remain the sole and exclusive employer of all County Agents and Equalization Division Personnel and that the County shall remain solely and completely liable for all County Agents' past, present, or future wages, compensation, overtime wages, expenses, fringe benefits, pension or retirement benefits, travel expenses, mileage allowances, training expenses, transportation costs, and/or other allowances or reimbursements of any kind, including, but not limited to, workers' disability compensation benefits, unemployment compensation, Social Security Act protection(s) and benefits, any employment taxes, and/or any other statutory or contractual right or benefit based on or in any way related to any County Agent's employment status.
- 2.3.4. This Contract is neither intended, nor shall it be interpreted, to create, change, grant, modify, supplement, supersede, alter, or otherwise affect or control, in any manner, form, or at any time, any right, privilege, benefit, or any other term or condition of employment, of any kind or nature whatsoever, in, upon, or for any County Agent or Equalization Division Personnel with the County, any applicable County employment and/or union contract, and/or any County rule(s), regulation(s), hours of work, shift assignment, order(s), policy(ies), procedure(s), directive(s), ethical guideline(s), etc., which shall, solely and exclusively, govern and control the employment relationship between the County and any County Agent or Equalization Division Personnel and/or the conduct and actions of any County Agent or any Equalization Division Personnel. To illustrate, but not otherwise limit, this Contract does not and shall not be interpreted to limit, modify, control, or otherwise affect, in any manner:
- 2.3.4.1. The County's sole and exclusive right, obligation, responsibility, and discretion to employ, compensate, assign, reassign, transfer, promote, reclassify, discipline, demote, layoff, furlough, discharge any Equalization Division Personnel and/or pay all Equalization Division Personnel's wages, salaries, allowances, reimbursements, compensation, fringe benefits, or otherwise decide all such terms and conditions of employment and make all employment decisions that affect, in any way, the employment of any Equalization Division Personnel with the County, subject only to its applicable collective bargaining Contracts.
- 2.3.4.2. The County's sole and exclusive right, obligation, and responsibility to determine, establish, modify, or implement all operational policies, procedures, orders, rules, regulations, ethical guidelines, and/or any other judgment, policy or directive which, in any way, governs or controls any activity of any County Agent or Equalization Division Personnel, any necessary County Agent or Equalization Division Personnel's

training standards or proficiency(ies), any level or amount of required supervision, all standards of performance, any sequence or manner of performance, and any level(s) of experience, training, or education required for any Equalization Division Personnel performing any County duty or obligation under the terms of this Contract.

- 2.3.5. Except as expressly provided for under the terms of this Contract and/or laws of this State, no County Agent or Equalization Division Personnel, while such person is currently and/or actively employed or otherwise remains on the payroll of the County as a County Agent shall be employed, utilized, or perform any other services, of any kind, directly or indirectly, in any manner or capacity, or otherwise be available to perform any other work or assignments by or for the Municipality during the term of this Contract. This section shall not prohibit the Municipality from employing any person who was a former County Agent but is no longer employed in that capacity by the County.
- 2.3.6. Except as otherwise expressly provided by the Contract and/or applicable State law, neither the County, nor any County Agent, nor any Equalization Division Personnel, by virtue of this Contract or otherwise, shall be deemed, considered or claimed to be an employee of the Municipality and/or a Municipality Agent.
- 2.3.7. The Municipality shall not otherwise provide, furnish or assign any Equalization Division Personnel with any job instructions, job descriptions, job specifications, or job duties, or in any manner attempt to control, supervise, train, or direct any Personnel in the performance of any County's Equalization Division Assistance Services duty or obligation under the terms of this Contract.
- 2.4. LIMITS AND EXCLUSIONS ON COUNTY "SERVICES". Except as otherwise expressly provided for within this Contract, neither the County nor any County Agents shall be responsible for assisting or providing any other services or assistance to the Municipality or assume any additional responsibility for assisting the Municipality in any other way or manner with any Municipality obligations under all State Property Tax Laws, including, but not limited to, providing any attorney or legal representation to the Municipality or any Municipality Agent at any proceeding before the Michigan Tax Tribunal or any other adjudicative body or court, except as expressly provided for in this Contract.
 - 2.4.1. The Municipality shall, at all times and under all circumstances, remain solely liable for all costs, legal obligations, and/or civil liabilities associated with or in any way related to any Municipality tax appraisal or assessment functions or any other Municipality legal obligation under any applicable State Property Tax Laws. The Municipality shall employ and retain its own Municipality legal representation, as necessary, to defend any such claim or challenge before the State Tax Tribunal or any other court or review body.
 - 2.4.2. Except for those express statutory and/or regulatory obligations incumbent only upon licensed Equalization Division Personnel (i.e., State Licensed and Certified Real and/or Personal Property Tax Assessors) to

defend property tax appraisals and assessments that they either performed, or were otherwise performed under their supervision, before the Michigan Tax Tribunal, no other County Agents, including any County attorneys shall be authorized, required and/or otherwise obligated under this Contract or pursuant to any other agreement between the Parties to provide any legal representation to or for the Municipality and/or otherwise defend, challenge, contest, appeal, or argue on behalf of the Municipality before the Michigan Tax Tribunal or any other review body or court.

- §3. TERM OF CONTRACT. The Parties the term of this Contract shall begin on July 1, 2022 and shall end on June 30, 2023, without any further act or notice from either Party being required. All Services otherwise provided to the Municipality prior to the effective date of this Contract, shall be subject to the terms and conditions provided for herein.
- §4. NO TRANSFER OF MUNICIPALITY LEGAL OBLIGATIONS TO COUNTY. Except as expressly provided for in this Contract, the Municipality agrees that this Contract does not, and is not intended to, transfer, delegate, or assign to the County, and/or any County Agent or Equalization Division Personnel any civil or legal responsibility, duty, obligation, duty of care, cost, legal obligation, or liability associated with any governmental function delegated and/or entrusted to the Municipality under any applicable State Property Tax Laws.
- 4.1. The Municipality shall, at all times and under all circumstances, remain solely liable for all costs, legal obligations, and/or civil liabilities associated with or in any way related to any Municipality tax appraisal or assessment functions or any other Municipality legal obligation. Under no circumstances shall the County be responsible for any costs, obligations, and/or civil liabilities associated with its Municipality function or any responsibility under any State Property Tax Law.
 - 4.2. The Municipality shall not incur or create any debts, liens, liabilities or obligations for the County and shall take all necessary steps to ensure that any debts, liens, liabilities, or obligations that the Municipality may incur shall not become a debt, liability, obligation, or Claim(s) against the County.
 - 4.3. The Municipality shall at all times remain responsible for the ultimate completion of all Municipality duties or obligations under all applicable State Property Tax Laws. Nothing in this Contract shall relieve the Municipality of any Municipality duty or obligation under any applicable State Property Tax Law.
 - 4.4. The Municipality and Municipality Agents shall be and remain responsible for compliance with all Federal, State, and local laws, ordinances, regulations, and agency requirements in any manner affecting any work or performance of this Contract or with any Municipality duty or obligation under any applicable State Property Tax Law.
- §5. NO DELEGATION OR DIMINUTION OF ANY GOVERNMENTAL AUTHORITY. The Parties reserve to themselves any rights and obligations related to the provision of all of each Party's respective governmental services, authority, responsibilities, and obligations. Except as otherwise expressly provided herein, this Contract does not, and is not intended to, create, diminish, delegate, transfer, assign, divest, impair, or contravene any constitutional, statutory, and/or other legal right, privilege, power, civil or legal responsibility, obligation, duty of care, liability, capacity, immunity, authority or character of office of either Party.

- 5.1. Notwithstanding any other term or condition in this Contract, that no provision in this Contract is intended, nor shall it be construed, as a waiver of any governmental immunity, as provided by statute or applicable court decisions, by either Party, either for that Party and/or any of that Party's County or Municipal Agents.
- 5.2. Notwithstanding any other provision in this Contract, nothing in this Contract shall be deemed to, in any way, limit or prohibit the Oakland County Board of Commissioners statutory rights and obligations to review and/or further equalize Municipality property values or tax assessments and/or further act upon any Municipality assessment(s) of property taxes under any applicable State Property Tax Laws, including, but not limited to challenging any Municipality assessment before the Michigan Tax Tribunal.

§6. PAYMENT SCHEDULE. The Municipality shall pay to the County the following: For the contract year 2022-2023 the sum of \$15.43 for each real property description and \$13.72 for each personal property description rendered. Payment for the contract year 2022-2023 is payable on or before July 1, 2023.

If during the term of this Contract, there are additional services requested of the County, the Parties shall negotiate additional fees to be paid by the Municipality.

- 6.1. All time incurred for Board of Review dates beyond the regular County working hours to be billed at the applicable Equalization Division personnel's overtime rate and charged to the Municipality over and above any other fees described in this Contract, with the following exceptions:
 - 6.1.1. One evening meeting as required by law under MCL § 211.30(3).
 - 6.1.2. Dates requiring overtime set by the Municipality Charter.
- 6.2. The Municipality shall be responsible for postage on all personal property statements and personal property notices mailed relating to work performed under this Contract. The Municipality agrees to be responsible for all photographic supplies.
- 6.3. If the Municipality fails, for any reason, to pay the County any monies when and as due under this Contract, the Municipality agrees that unless expressly prohibited by law, the County or the County Treasurer, at their sole option, shall be entitled to a setoff from any other Municipality funds that are in the County's possession for any reason. Funds include but are not limited to the Delinquent Tax Revolving Fund ("DTRF"). Any setoff or retention of funds by the County shall be deemed a voluntary assignment of the amount by the Municipality to the County. The Municipality waives any claims against the County or its Officials for any acts related specifically to the County's offsetting or retaining such amounts. This paragraph shall not limit the Municipality's legal right to dispute whether the underlying amount retained by the County was actually due and owing under this Contract.
- 6.4. If the County chooses not to exercise its right to setoff or if any setoff is insufficient to fully pay the County any amounts due and owing the County under this Contract, the County shall have the right to charge up to the then-maximum legal interest on any unpaid amount. Interest charges shall be in addition to any other amounts due to the County under this Contract. Interest charges shall be

calculated using the daily unpaid balance method and accumulate until all outstanding amounts and accumulated interest are fully paid.

- 6.5. Nothing in this Section shall operate to limit the County's right to pursue or exercise any other legal rights or remedies under this Contract against the Municipality to secure reimbursement of amounts due the County under this Contract. The remedies in this Section shall be available to the County on an ongoing and successive basis if Municipality at any time becomes delinquent in its payment. Notwithstanding any other term and condition in this Contract, if the County pursues any legal action in any court to secure its payment under this Contract, the Municipality agrees to pay all costs and expenses, including attorney's fees and court costs, incurred by the County in the collection of any amount owed by the Municipality.
- 6.6. Notwithstanding any other term or condition in this Contract, should the Municipality fail for any reason to timely pay the County the amounts required under this Contract, the County may discontinue, upon thirty (30) days written notice to the Municipality, without any penalty or liability whatsoever, any Services or performance obligations under this Contract.

§7. LIABILITY. Each Party shall be responsible for any Claims made against that Party and for the acts of County Agents or Municipality Agents, as applicable. In any Claims that may arise from the performance of this Contract, each Party shall seek its own legal representation and bear the costs associated with such representation including any attorney fees.

- 7.1. This Contract does not and is not intended to create or include any County warranty, promise, covenant or guaranty, either express or implied, of any kind or nature whatsoever in favor of the Municipality, and/or any Municipality Agents, or any Municipality Taxpayer or any other person or entity, or that the County's efforts in the performance of any obligation under this Contract will result in any specific monetary benefit or efficiency, or increase in any tax revenue for the Municipality, or will result in any specific reduction or increase in any property assessment, or guarantee that any Services provided under this Contract will withstand any challenge before the State Tax Tribunal or any court or review body, or any other such performance-based outcome.
- 7.2. In the event of any alleged breach, wrongful termination, and/or any default of any term or condition of this Contract by either the County or any County Agent, the County and/or any County Agent shall not be liable to the Municipality for any indirect, incidental, special, or consequential damages, including, but not limited to any replacement costs for Services, any loss of income or revenue, and/or any failure by the Municipality to meet any Municipality obligation under any applicable State Property Tax Laws, or any other economic benefit or harm that the Municipality may have realized, but for any alleged breach, wrongful termination, default and/or cancellation of this Contract, or damages beyond or in excess of the amount(s) of any amount paid to, received or retained by the County at the time of the alleged breach or default in connection with or under the terms of this Contract, whether such alleged breach or default is alleged in an action in contract or tort and/or whether or not the Municipality has been advised of the possibility of such damages. This provision and this Contract is intended by the Parties to allocate the risks between the Parties, and the Parties agree that the allocation of each Party's efforts, costs, and obligations under this

Contract reflect this allocation of each Party's risk and the limitations of liability as specified herein.

- 7.3. Neither Party has any right pursuant to or under this Contract against the other Party to or for any indemnification (i.e., contractually, legally, equitably, or by implication) contribution, subrogation, or other right to be reimbursed by the Party based upon any legal theories or alleged rights of any kind, whether known or unknown, for any alleged losses, claims, complaints, demands for relief or damages, judgments, deficiencies, liability, penalties, litigation costs and expenses of any kind whatsoever which are imposed on, incurred by, or asserted against a Party and which are alleged to have arisen under or are in any way based or predicated upon this Contract.
- 7.4. If the Municipality requests and the County agrees, the County may prepare the actual tax statement for mailing by the Municipality to Municipality residents. In preparing any such tax statement the County shall rely upon certain data provided by the Municipality beyond the data gathered by the County under this Contract, including, but not limited to, the applicable millage rate. Under no circumstances shall the County be held liable to the Municipality or any third party based upon any error in any tax statement due to information supplied by the Municipality to the County for such purposes.

§8. MUNICIPALITY AGENTS AND COOPERATION WITH THE COUNTY. The Municipality shall be solely responsible for guaranteeing that all Municipality Agents fully cooperate with Equalization Division Personnel in the performance of all Services under this Contract. The County shall be solely responsible for guaranteeing that all Equalization Division personnel fully cooperate with Municipality agents in the performance of all Services under this Contract.

- 8.1. Municipality Agents shall be employed and assigned based on appropriate qualifications and other factors as decided by the Municipality. The Municipality shall be solely responsible for furnishing all Municipality Agents with all job instructions, job descriptions and job specifications and shall solely control, direct, and supervise all Municipality Agents and shall be solely responsible for the means and manner in which Municipality's duties or obligations under any applicable State Property Tax Laws are satisfied.
- 8.2. The Municipality shall be solely liable for all Municipality Agents' past, present, or future wages, compensation, overtime wages, expenses, fringe benefits, pension or retirement benefits, travel expenses, mileage allowances, training expenses, transportation costs, and/or other allowances or reimbursements of any kind, including, but not limited to, workers' disability compensation benefits, unemployment compensation, Social Security Act protection(s) and benefits, any employment taxes, and/or any other statutory or contractual right or benefit based on or in any way related to any Municipality Agent's employment status or any alleged violation of any Municipality Agent's statutory, contractual (e.g., union, employment, or labor contract), constitutional, common law employment right, and/or civil rights by the Municipality. The Municipality agrees to indemnify and hold harmless the County from and against all Claim(s) which are imposed upon, incurred by, or asserted against the County or any County Agent by any Municipality Agent and/or which are based upon, result from, or arise from, or are in any way related to any Municipality Agent's wages, compensation, benefits, or

other employment-related or based rights, including, but not limited to, those described in this section.

- 8.3. No Municipality Agent shall, by virtue of this Contract or otherwise, be considered or claimed to be an employee of the County and/or a County Agent. This Contract does not grant or confer, and shall not be interpreted to grant or confer, upon any Municipality Agents or any other individual any status, privilege, right, or benefit of County employment or that of a County Agent.
- 8.4. The Municipality shall provide the County with information regarding any activity affecting the tax status of any parcel including but not limited to the following: Downtown Development Authorities, Redevelopment Plans, Tax Increment Financing Authorities. In addition, the Municipality shall notify the County immediately of approval of any application for abatement or tax exemption.
- 8.5. The Municipality shall inform the County Agents regarding any increase in taxation which is governed by the Truth in Taxation Act. Further, the Municipality shall inform the County Agents regarding any millage increase (new) or renewal.
- 8.6. The Municipality is responsible for Special Assessment billings, maintaining a paper trail of roll changes, maintaining the rolls in balance, and providing the Oakland County Equalization Division with the information necessary to prepare the warrant.
- 8.7. The Municipality Agents shall perform the following functions:
 - 8.7.1. Mechanically make name changes to Sidwell numbers on a monthly basis using the County's Computer terminals.
 - 8.7.2. Provide a copy of all building permits with Sidwell numbers to the County's Equalization Division on a monthly basis.
 - 8.7.3. Be responsible for the establishment, accuracy, and compilation of all Special Assessment rolls in the Municipality.
 - 8.7.4. Forward all exemption applications, transfer affidavits, personal property statements and all other documents affecting the status or value of property located within the Municipality to the County's Equalization Division in a timely manner.
 - 8.7.5. Forward all information on splits and combinations after approval by the Municipality to the County's Equalization Division.
- 8.8. In the event that Municipality Agents, for whatever reason, fail or neglect to undertake the tasks in Section 8.7 above, the County's Equalization Division may perform these tasks and it shall be paid on a time and material basis. Such rate shall be based upon the wages plus benefits of the County Agents performing said tasks.
- §9. INDEPENDENT CONTRACTOR. The County's and/or County Agents' legal status and relationship to the Municipality shall be that of an Independent Contractor. No liability, right, or benefits arising out of an employer/employee relationship, either express or implied, shall arise or accrue to either Party as a result of this Contract.
- §10. COUNTY PRIORITIZATION OF COUNTY RESOURCES. This Contract does not, and is not intended to, create either any absolute right in favor of the Municipality or any correspondent absolute duty or obligation upon the County, to guarantee that any specific

number(s) or classification of County Agents will be present on any given day to provide Services to the Municipality.

- §11. CANCELLATION OR TERMINATION OF THIS CONTRACT. Except as follows, and notwithstanding any other term or provision in any other section of this Contract, either Party, upon a minimum of ninety (90) calendar days written notice to the other Party, may cancel and/or completely terminate this Contract for any reason, including convenience, without incurring any penalty, expense, or liability to the other Party. The effective date for any such termination is to be clearly stated in the notice.
- 11.1. At 5:00 p.m. on the effective date of the cancellation of this Contract all Municipality and/or County obligations under this Contract, except those rights and obligations expressly surviving cancellation as provided for in this Contract, shall end.
 - 11.2. All Municipality obligations, including, but not limited to, waivers of liability, record-keeping requirements, any Municipality payment obligations to the County, and/or any other related obligations provided for in this Contract with regard to any acts, occurrences, events, transactions, or Claim(s) either occurring or having their basis in any events or transactions that occurred before the cancellation or completion of this Contract, shall survive the cancellation or completion of this Contract.
- §12. EFFECTIVE DATE, CONTRACT APPROVAL, AND AMENDMENT. This Contract, and/or any amendments thereto, shall be approved by resolutions of both the Oakland County Board of Commissioners and the Governing Body of the Municipality. The approval and terms of this Contract, and/or any amendments thereto, shall be entered in the official minutes and proceedings of both the Oakland County Board of Commissioners and the Governing Body of the Municipality and shall also be filed with the office of the County Clerk, the Clerk for the Municipality, and the Secretary of State.
- §13. NO THIRD-PARTY BENEFICIARIES. Except as expressly provided herein for the benefit of the Parties, this Contract does not, and is not intended to, create, by implication or otherwise, any direct or indirect obligation, duty, promise, benefit, right to be indemnified (i.e., contractually, legally, equitably, or by implication) and/or any right to be subrogated to any Party's rights in this Contract, and/or any other right of any kind, in favor of any person, including, but not limited to, any County Agent or Municipality Agent or any Municipality Taxpayer, any Taxpayer's legal representative, any organization, any alleged unnamed beneficiary or assignee, and/or any other person.
- §14. CONSTRUED AS A WHOLE. The language of all parts of this Contract is intended to and, in all cases, shall be construed as a whole according to its fair meaning, and not construed strictly for or against any Party. As used in this Contract, the singular or plural number, possessive or nonpossessive shall be deemed to include the other whenever the context so suggests or requires.
- §15. CAPTIONS. The section headings or titles and/or all section numbers contained in this Contract are intended for the convenience of the reader and not intended to have any substantive meaning and are not to be interpreted as part of this Contract.
- §16. NOTICES. Except as otherwise expressly provided for herein, all correspondence, invoices, and/or any other written notices required, permitted or provided for under this Contract to be delivered to either Party shall be sent to that Party by first class mail. All such written notices, including any notice canceling or terminating this Contract as provided for herein, shall be sent to the other Party's signatory to this Contract, or that

signatory's successor in office, at the addresses shown in this Contract. All correspondence or written notices shall be considered delivered to a Party as of the date that such notice is deposited with sufficient postage with the U.S. Postal Service.

- §17. WAIVER OF BREACH. The waiver of a breach of any provision of this Contract shall not operate or be construed as a waiver of any subsequent breach. Each and every right, remedy and power granted to either Party or allowed it by law shall be cumulative and not exclusive of any other.
- §18. ENTIRE CONTRACT. This Contract sets forth the entire agreement between the County and the Municipality and supersedes all prior agreements or understandings between them in any way related to the subject matter hereof. All terms and conditions herein are contractual and are not a mere recital and that there are no other agreements, understandings, contracts, or representations between the County and the Municipality in any way related to the subject matter hereof, except as expressly stated herein. This Contract shall not be changed or supplemented orally and may be amended only as otherwise provided herein.

The undersigned execute this Contract on behalf of the Parties and by doing so legally obligate and bind the Parties to this Contract.

IN WITNESS WHEREOF, Kelly Garrett, Mayor of the City of Lathrup Village, acknowledges that she has been authorized by a resolution of the Governing Body of the City of Lathrup Village to execute this Contract and accepts and binds the City of Lathrup Village to this Contract.

EXECUTED: _____ DATE: _____
Mykale Garrett, Mayor
City of Lathrup Village

WITNESSED: _____ DATE: _____
_____, Clerk
City of Lathrup Village

IN WITNESS WHEREOF, David T. Woodward, Chairperson, Oakland County Board of Commissioners, acknowledges that he has been authorized by a resolution of the Oakland County Board of Commissioners to execute this Contract and accepts and binds Oakland County to this Contract.

EXECUTED: _____ DATE: _____
David T. Woodward, Chairperson
Oakland County Board of Commissioners

WITNESSED: _____ DATE: _____
(Print Name) _____ DATE: _____
County of Oakland

Oakland County Animal Control Proposal

There is no cost to the City of Lathrup Village other than purchasing Oakland County animal tags through the “Paws” program. This can be done at City Hall or on-line.

Oakland County will send someone to teach our personnel how to use the “Paws” system. They will supply us with tags.

License Type	License Fee	Service Fee	Total On-Line License Price
1 Year Spayed/Neutered	\$15.00	\$0.45	\$15.45
1 Year Male/Female	\$25.00	\$0.75	\$25.75
1 Year Spayed/Neutered - Senior	\$14.00	\$0.42	\$14.42
1 Year Male/Female Senior	\$23.00	\$0.69	\$23.69
3 Year Spayed/Neutered	\$40.00	\$1.20	\$41.20
3 Year Male/Female	\$70.00	\$2.10	\$72.10
3 Year Spayed/Neutered – Senior	\$37.00	\$1.11	\$38.11
3 Year Male/Female – Senior	\$64.00	\$1.92	\$65.92

Oakland County animal license tags go on sale beginning December 1 and late fees do not go into effect June 1.

Oakland County Animal Control operates Monday-Friday 8:30am-5:00pm. They have an Officer on-call weekends and holiday who will respond only at the request from a Lathrup Village Police Officer for injured animals.

Oakland County will respond to Lathrup Village to pick up lost/found dogs. If Lathrup Village joins “Paws” Lathrup Village would no longer have to pay drop off or boarding fees.

Oakland County Animal Control primarily deals with domestic animals; however, they will respond to bats, raccoons, fox and skunks in living quarters only; or if wildlife has bitten a human. They also respond to animal cruelty and neglect calls.

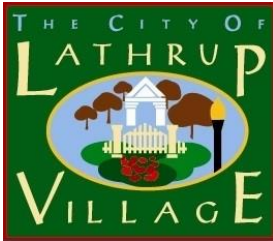
Oakland County does not pick up dead deer. It is Oakland County’s expectation that the municipalities DPW that would pick up dead animals and dispose of them.

2021 ANIMAL CONTROL RUNS

Below is a summary of 54 animal control runs for 2021

<u>RUNS</u>	<u>TIME SPENT</u>	<u>WAGE COST</u>
1 – 5 year old child bitten by a family dog	6 hours	\$ 225.42
5 – dead animal calls	1 hour 54 minutes	\$ 75.14
2 – dog runs – Southfield dog, same owner	1 hour 32 minutes	\$ 56.36
3 – cat runs • New kittens thrown away in a box Taken to Oakland County shelter • Cat stuck in a tree • Dead cat in road that needed to be removed	1 hour 47 minutes	\$ 65.75
22 - loose dog runs	42 hours 33 minutes	\$1,596.73
1 – missing dog report	11 minutes	\$ 9.39
4 – found dog report	2 hours 43 minutes	\$ 103.32
1 - dog locked in a vehicle w/o water	1 hour 8 minutes	\$ 37.57
2 – barking dog calls / same address, 2 different dates	1 hour 17 minutes	\$ 46.96
3 – loose dog runs resulting in dogs being transported To Oakland County • 2 of these runs resulted in a charge of \$168 to the PD • 1 was not charged – owner went to county to pick up dog	9 hours 0 minutes	\$ 338.13
8 – dead or injured deer calls	1 hour 17 minutes	<u>\$ 46.96</u>
	TOTAL WAGES SPENT	\$2,601.73

*wage cost is based on top salary officer and is approximate cost



Susan Montenegro

City Administrator

City of Lathrup Village

27400 Southfield Road | Lathrup Village, MI 48076

smontenegro@lathrupvillage.org

Office: 248.557.2600 x 225 | Cell: 248.520.0620

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FROM: Susan Montenegro, City Administrator

DATE: July 21, 2022

RE: Confirmation of Appointment - Kelda London, City Clerk

Section 3.6 Administrative Service of the Lathrup Village City Charter states *“All administrative officers of the city, except the City Administrator and Attorney, shall be appointed by the City Administrator for an indefinite period, subject to confirmation by the Council.”*

Kelda has been acting City Clerk for eight (8) months and is certified by Oakland County and the State of Michigan to administer elections. Gloria Ford will provide oversight during the August and November elections.

Ms. London is working on obtaining her Certified Municipal Clerk Designation and is 1/3 of the way through the process, which requires the completion of educational components and work experience obtained on the job.

Kelda has proven over the last year she has the capacity and willingness to learn and improve her skill set. In addition to her willingness to continue learning, watching how she interacts with citizens on a daily basis affirms my decision to appoint her as city clerk. Ms. London will be on a step increase program, meaning she will start at one level of pay and increase each year until she attains her Certified Municipal Clerk Designation.

Recommendation:

A motion to confirm the appointment of Kelda London as City Clerk for Lathrup Village.



A HERITAGE OF GOOD LIVING

Sue Montenegro, City Administrator

City of Lathrup Village
27400 Southfield Road | Lathrup Village, MI 48076

smontenegro@lathrupvillage.org

Office: 248.557.2600

Ext 225

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FR: Sue Montenegro, City Administrator

DA: December 20, 2021

RE: MOTION TO ADOPT RESOLUTION FOR DESIGNATION OF STREET ADMINISTRATOR

Background:

The Michigan Department of Transportation (MDOT) requires that local municipalities designate a person as the single Street Administrator. Section 13(9) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, "the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State Transportation Department pursuant to this act."

Suggested Motion:

To Adopt the attached Resolution to designate Susan Montenegro, City Administrator, as the Street Administrator for the City of Lathrup Village.

Motion by _____, Seconded by _____.

**RESOLUTION FOR DESIGNATION
OF STREET ADMINISTRATOR****Clear Form***This information is required by Act 51, P.A. 1951 as amended. Failure
to supply this information will result in funds being withheld.***MAIL TO:** Michigan Department of Transportation, Financial Operations
Division, P.O. Box 30050, Lansing, MI 48909.
or Fax to: (517) 335-1828**NOTE:** Indicate, if possible, where Street Administrator can usually be reached during normal
working hours, if different than City or Village Office. List any other office held by the Administrator.Councilperson or Commissioner _____
offered the following resolution and moved its adoption:

Whereas, Section 13(9) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, "the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State Transportation Department pursuant to this act."

Therefore, be it resolved, that this Honorable Body designate _____
_____ as the single Street Administrator for the City or Village of
_____ in all transactions with the State Transportation Department
as provided in Section 13 of the Act.

Supported by the Councilperson or Commissioner _____

Yeas _____

Nays _____

I hereby certify that the foregoing is a true and correct copy of a resolution made and adopted at a regular meeting
of the governing body of this municipality on the _____ day of

CITY OR VILLAGE CLERK (SIGNATURE)	E-MAIL ADDRESS	DATE
STREET ADMINISTRATOR (SIGNATURE)	E-MAIL ADDRESS	DATE
ADDRESS OF CITY OR VILLAGE OFFICE		P.O. BOX
CITY OR VILLAGE	ZIP CODE	PHONE NUMBER



A HERITAGE OF GOOD LIVING

Sue Montenegro, City Administrator
 City of Lathrup Village
 27400 Southfield Road | Lathrup Village, MI 48076
smontenegro@lathrupvillage.org
 Office: 248.557.2600 x 223

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members
FR: Sue Montenegro, City Administrator
DA: July 21, 2022
RE: Appointment – SOCWA Representative and Alternate

The City of Lathrup Village's City Council appoints individuals to serve as a representative and the alternate to SOCWA Board of Trustees(www.socra.org).

SOCWA is a regional authority that is governed by an 11-member Board of Trustees. The original Authority member municipalities consisted of Berkley, Birmingham, Clawson, Huntington Woods, Pleasant Ridge, Royal Oak and Southfield Township. Beverly Hills, Bingham Farms, Lathrup Village and Southfield were within the territory of Southfield Township at the time of Authority incorporation. They have since incorporated and are now member municipalities.

SOCWA generally meets monthly. This is a voting position.

Currently, Karen Miller serves as the representative and Susan Stec is the alternate.

Now that a permanent City Administrative has been hired, Mayor Garrett is recommending Susan Montenegro as the representative and Susan Stec as the alternate to SOCWA.

Suggested Motion:

To adopt the attached resolution and appoint _____ as the representative and _____ as the alternate to SOCWA, and authorize city staff to notify SOCWA.

CITY OF LATHRUP VILLAGE, MICHIGAN

RESOLUTION TO APPOINT A REPRESENTATIVE AND ALTERNATE TO THE SOUTHEASTERN OAKLAND
COUNTY WATER AUTHORITY (SOCWA)

WHEREAS Article VII of the articles of Incorporation of the Southeastern Oakland County Water Authority provides that each municipality shall annually appoint a representative and an alternate to the Board of Trustees; and

WHEREAS this representative shall serve during the next fiscal year following their appointment and/or until their successor is appointed.

WHEREAS the City Council is requested to appoint, by resolution, a representative and alternate representative to represent the City of Lathrup Village on the Board of Trustees for SOCWA, for the fiscal year ending June 30, 2023.

WHEREAS the Mayor has recommended, Susan Montenegro as Representative and Susan Stec, as Alternate, to represent the City of Lathrup Village on the Board of Trustees for SOCWA.

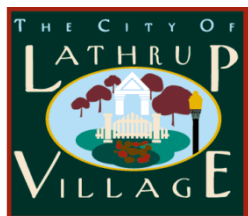
NOW THEREFORE, BE IT RESOLVED that the Lathrup Village City Council hereby appoints Susan Montenegro as Representative and Susan Stec as Alternate to SOCWA and authorize the City staff to notify SOCWA of same.

Adopted this 25th Day of July, 2022.

Mykale Garrett, Mayor

I, Kelda London, City Clerk for the City of Lathrup Village, Michigan, do hereby certify that the above resolution was adopted at a Regular meeting of the Lathrup Village City Council held on July 25, 2022.

Kelda London
City Clerk



A HERITAGE OF GOOD LIVING

Sue Montenegro, City Administrator
 City of Lathrup Village
 27400 Southfield Road | Lathrup Village, MI 48076
smontenegro@lathrupvillage.org
 Office: 248.557.2600 x 223

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FR: Sue Montenegro, City Administrator

DA: July 20, 2022

RE: Appointment – SOCRRA Representative and Alternate

The City of Lathrup Village's City Council appoints individuals to serve as a representative and the alternate to SOCRRA Board of Trustees(www.socrra.org).

SOCRRA is a regional authority that is governed by an 12-member Board of Trustees. The original Authority member municipalities consisted of Berkley, Beverly Hills, Birmingham, Clawson, Ferndale, Hazel Park, Huntington Woods, Lathrup Village, Oak Park, Pleasant Ridge, Royal Oak and Troy.

SOCRRA generally meets monthly. This is a voting position.

Currently, Susan Stec serves as the representative and Barb Kenez is the alternate.

Now that a permanent City Administrator has been hired, Mayor Garrett is recommending Susan Montenegro be appointed as the representative, and Susan Stec as the alternate to SOCRRA.

Suggested Motion:

To adopt the attached resolution and appoint _____ as the representative and _____ as the alternate to SOCRRA, and authorize city staff to notify SOCRRA.

CITY OF LATHRUP VILLAGE, MICHIGAN

RESOLUTION TO APPOINT A REPRESENTATIVE AND ALTERNATE TO THE SOUTHEASTERN OAKLAND
RESOURCE RECOVERY AUTHORITY (SOCRRA)

WHEREAS Article VII of the articles of Incorporation of the Southeastern Oakland County Resource Recovery Authority provides that each municipality shall annually appoint a representative and an alternate to the Board of Trustees; and

WHEREAS this representative shall serve during the next fiscal year following their appointment and/or until their successor is appointed.

WHEREAS the City Council is requested to appoint, by resolution, a representative and alternate representative to represent the City of Lathrup Village on the Board of Trustees for SOCRRA, for the fiscal year ending June 30, 2023.

WHEREAS the Mayor has recommended Susan Montenegro, as Representative and Susan Stec as Alternate, to represent the City of Lathrup Village on the Board of Trustees for SOCRRA.

NOW THEREFORE, BE IT RESOLVED that the Lathrup Village City Council hereby appoints Susan Montenegro as Representative and Susan Stec as Alternate to SOCRRA and authorize the City staff to notify SOCRRA of same.

Adopted this 25th Day of July, 2022.

Mykale Garrett, Mayor

I, Kelda London, City Clerk for the City of Lathrup Village, Michigan, do hereby certify that the above resolution was adopted at a Regular meeting of the Lathrup Village City Council held on July 25, 2022

Kelda London
City Clerk

Resident Petition to Pave Eldorado Place from 11 Mile Road to Meadowbrook Way

Monday, July 25, 2022

We the undersigned residents of Eldorado Place, who reside between 11 Mile Road and Meadowbrook Way, request to enter into a cost share agreement with the City of Lathrup Village to pave the existing dirt road where our homes are located. We ask that this cost share agreement be in the form of a 10-year special assessment that includes the following homes located on Eldorado Place in the special assessment district:

27027

27055

27060

27071

27080

27081

27100

27101

27124

27131

27145

As is consistent with past policy and precedent of homeowners making such gravel-to-pavement conversion requests, we ask that the cost sharing arrangement split the cost of construction evenly between the City and this group of homeowners. The homeowner group would in turn split their half of the cost evenly among the eleven homeowners in the group. The City would cover the cost of the construction up-front with these residents reimbursing the City via the 10 year special assessment program.

We understand the City Engineer has indicated this paving project will, under the best case scenario, require 1B construction techniques, and under the worst case scenario, require full 1A construction (see the attached estimates). As a result, the estimated cost range for this road paving project will be from approximately \$132,000 (1B) to \$180,000 (1A). This would equate to a cost for the resident group of \$66,000 to \$90,000, or \$6,000 to \$8,200 per home, to be repaid over 10 years.

If approved, we ask that every effort be made to include this project during the current road construction season. If this cannot be accommodated, we request this project be completed early in the spring of 2023.

Lastly, we request that a public hearing on this matter be scheduled to take place during the August 15, 2022 City Council meeting.

Sincerely,

Address	Name (Printed)	Signature
27027 Eldorado Place	Sean Walter	Sean Walter
27055 Eldorado Place	Brittany Hollis	Brittany Hollis
27060 Eldorado Place	Kyle Ractz	Kyle Ractz
27071 Eldorado Place	Alexa McKinney	Alexa McKinney
27080 Eldorado Place	Cari Prokopenchak	Cari Prokopenchak
27081 Eldorado Place	Sarah Witherspoon	Sarah Witherspoon
27100 Eldorado Place	Bobby Conway	Bobby Conway
27101 Eldorado Place		
27124 Eldorado Place		
27131 Eldorado Place	RANDALL WELKINS	SEE ATTACHED EMAIL
27145 Eldorado Place	Dalton Barksdell	Dalton Barksdell

Fwd: Petition to Pave Eldorado

Dalton Barksdale <daltonbarksdale@gmail.com>

Wed 7/20/2022 2:28 PM

To: Bruce Kantor <bkantor@lathrupvillage.org>

Cc: Brittney Embry <embry.brittney@gmail.com>

 2 attachments (44 KB)

PXL_20220718_221458772.MP.jpg; PXL_20220718_221447771.MP.jpg;

Please let me know if it came through good or not.

----- Forwarded message -----

From: **Randall Wilkins** <randwil200@aol.com>

Date: Wed, Jul 20, 2022, 1:33 PM

Subject: Re: Petition to Pave Eldorado

To: Dalton Barksdale <daltonbarksdale@gmail.com>

Thanks Dalton. I have reviewed and I approve!

Randall L Wilkins

Sent from my iPhone

> On Jul 20, 2022, at 8:56 AM, Dalton Barksdale <daltonbarksdale@gmail.com> wrote:

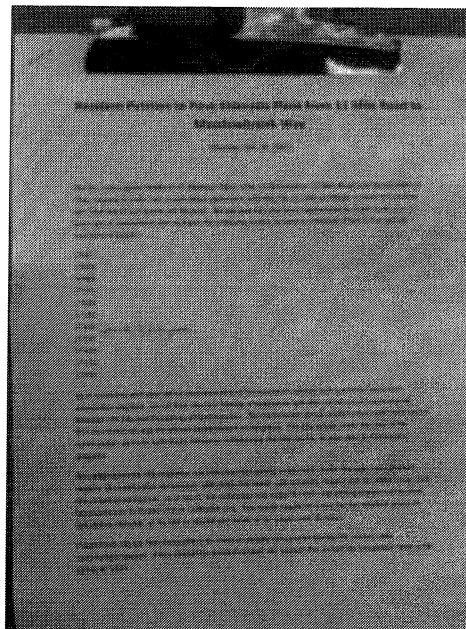
>

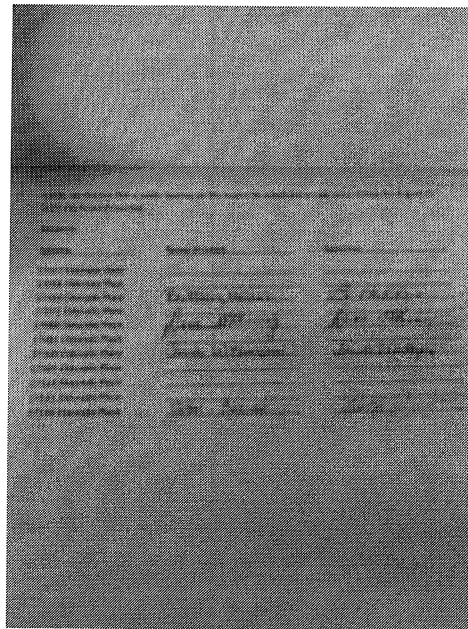
>

> Hello Randy,

>

> Here is the petition. Are you still okay with moving forward with trying to get Eldorado paved?







REPAIR METHOD 1B

ELDORADO GRAVEL PAVING SAD - REPAIR METHOD "1B"
11 MILE TO MEADOWBROOK

GW NO.: Promotional / File: H/15850.99
 DATE: June 1, 2022

PRELIMINARY CONSTRUCTION COST ESTIMATE

This preliminary construction cost estimate is for paving an existing gravel road and assumes the **best case scenario** and includes 3" earth excavation and 5" of new asphalt. Driveway repairs from the road edge to the sidewalk and new culverts. Ditching improvements are estimated at 25%.

ITEM WORK ACTIVITY	QUANTITY	UNIT	UNIT PRICE	TOTAL	COMMENTS
DEMOLITION					
Culvert, Remove, Less than 24" Dia	8	Ea	\$210.00	\$1,680.00	
Pavt Remove, Driveway	52	SY	\$7.35	\$382.20	
Sidewalk, Remove (for ADA compliance)	16	SY	\$7.35	\$117.60	
HMA Surface, Remove, Driveway	163	SY	\$9.45	\$1,540.35	Existing gravel paid as HMA remove
HMA Surface, Remove, Road	0	SY	\$10.00	\$0.00	
SUBTOTAL - DEMOLITION				\$3,720	
EARTHWORK					
Earth excavation, 12 inches (type 1A)	0	CY	\$40.00	\$0.00	Assume poor soils
Earth Excavation, 3 inches (type 1B)	125	CY	\$40.00	\$5,000.00	Assume good soils
Subgrade Undercutting, 21AA	50	SY	\$68.25	\$3,412.50	Estimated at 10% of road (12" thick)
Geogrid, Tensar Triax TX 130S	0	SY	\$2.10	\$0.00	21' wide
SUBTOTAL - EARTHWORK				\$8,413	
SOIL EROSION SEDIMENT CONTROL					
Inlet/CB filter	4	EA	\$184.00	\$736.00	
SUBTOTAL - EROSION CONTROL				\$736	
DRAINAGE STRUCTURES, CULVERTS, AND DITCHING					
Structure adjustment, Case I	0	EA	\$650.00	\$0.00	
Culvert, CL F, 8 Inch, CMP	180	LF	\$45.00	\$8,100.00	
Ditching, grading and hauling	275	LF	\$15.00	\$4,125.00	
SUBTOTAL - DRAINAGE STRUCTURES, CULVERTS, AND DITCHING				\$12,225	
SIDEWALKS (ONLY FOR ADA COMPLIANCE)					
6" Sidewalk ramp	50	SF	\$9.45	\$472.50	
4" Conc. sidewalk	75	SF	\$7.35	\$551.25	
ADA Detectable Warnings	10	FT	\$68.25	\$682.50	
SUBTOTAL - SIDEWALKS				\$1,706	
AGGREGATES AND SAND					
Aggregate Base, 10 inch, 21AA	0	SY	\$13.65	\$0.00	21' wide
Aggregate Base, Supplemental	160	Ton	\$24.15	\$3,864.00	Estimated at 2" thick
SUBTOTAL - AGGREGATES AND SAND				\$3,864	
HOT MIX ASPHALT PAVEMENT					
HMA, 3C (leveling)	245	TN	\$105.00	\$25,725.00	20' wide by 3" thick
HMA, 5E1	165	TN	\$120.75	\$19,923.75	20' wide by 2" thick
SUBTOTAL - HOT MIX ASPHALT				\$45,649	
CONCRETE PAVEMENTS					
6" nonreinf Conc. driveway	210	SY	\$57.75	\$12,127.50	All driveways to be concrete
SUBTOTAL - CONCRETE PAVEMENT				\$12,128	

ITEM WORK ACTIVITY	QUANTITY	UNIT	UNIT PRICE	TOTAL	COMMENTS
LANDSCAPING					
Landscape Restoration	550	SY	\$9.45	\$5,197.50	3' wide each side of road plus ditching
Water, Sodding / Seeding	20	Units	\$60.90	\$1,218.00	
Irrigation Repairs	1	LS	\$500.00	\$500.00	Estimated
SUBTOTAL - LANDSCAPING				\$6,916	
MOBILIZATION AND MINOR TRAFFIC CONTROL					
Mobilization, Max 3%	1	LS	\$2,861	\$2,861	
Minor Traffic Control Devices, Max 2%	1	LS	\$1,907	\$1,907	
SUBTOTAL - MOBILIZATION AND MINOR TRAFFIC CONTROL				\$4,768	
SUBTOTAL CONSTRUCTION COST				\$100,123	
SUBTOTAL CONSTRUCTION COST				\$100,123	
CONSTRUCTION CONTINGENCY			15%	\$15,019	
SUBTOTAL ENGINEERING, BIDDING, INSPECTION			15%	\$17,271	
TOTAL ESTIMATED COST				\$132,413	

Specific work items that ARE NOT included in this estimate include:

Cost per lift of road = \$132,413 / 640 lift = \$207 / lift

It should be pointed out that since we have no control over the Contractor's method of determining prices, competitive bidding or market conditions, our opinion of the probable construction cost as provided for herein is made on the basis of experience and represents our best judgment as design professionals. We cannot guarantee that the final construction cost will not vary from this estimate.

Respectfully,
GIFFELS-WEBSTER ENGINEERS, INC.

Estimate Prepared By: Scott A. Ringler, PE
Date: June 1, 2022

1025 E Maple, Suite 1200 Birmingham, MI 48009-6426 (248) 852-3100 Fax: (248) 852-6372	28 W. Adams, Suite 1200 Detroit, MI 48226-1609 (313) 962-4442 Fax: (313) 962-5068	6303 26 Mile Road, Suite 100 Washington Twp, MI 48094-3819 (586) 781-8950 Fax: (586) 781-8951
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REPAIR METHOD 1A

ELDORADO GRAVEL PAVING SAD - REPAIR METHOD "1A"
11 MILE TO MEADOWBROOK

GW NO.: Promotional / File: H/15850.99

DATE: June 1, 2022

PRELIMINARY CONSTRUCTION COST ESTIMATE

This preliminary construction cost estimate is for paving an existing gravel road and assumes the **worse case scenario** and includes 15" earth excavation, 10" aggregate base, Geogrid, and 5" of new asphalt. Driveway repairs from the road edge to the sidewalk and new culverts. Ditching improvements are estimated at 25%.

ITEM WORK ACTIVITY	QUANTITY	UNIT	UNIT PRICE	TOTAL	COMMENTS
DEMOLITION					
Culvert, Remove, Less than 24" Dia	8	Ea	\$210.00	\$1,680.00	
Pavt Remove, Driveway	52	SY	\$7.35	\$382.20	
Sidewalk, Remove (for ADA compliance)	16	SY	\$7.35	\$117.60	
HMA Surface, Remove, Driveway	163	SY	\$9.45	\$1,540.35	Existing gravel paid as HMA remove
HMA Surface, Remove, Road	0	SY	\$10.00	\$0.00	
SUBTOTAL - DEMOLITION				\$3,720	
EARTHWORK					
Earth Excavation, 12 inches (type 1A)	500	CY	\$40.00	\$20,000.00	Assume poor soils
Earth Excavation, 3 inches (type 1B)	0	CY	\$40.00	\$0.00	Assume good soils
Subgrade Undercutting, 21AA	50	SY	\$68.25	\$3,412.50	Estimated at 10% of road (12" thick)
Geogrid, Tensar Triax TX 130S	1500	SY	\$2.10	\$3,150.00	21' wide
SUBTOTAL - EARTHWORK				\$26,563	
SOIL EROSION SEDIMENT CONTROL					
Inlet/CB filter	4	EA	\$184.00	\$736.00	
SUBTOTAL - EROSION CONTROL				\$736	
DRAINAGE STRUCTURES, CULVERTS, AND DITCHING					
Structure adjustment, Case I	0	EA	\$650.00	\$0.00	
Culvert, CL F, 8 Inch, CMP	180	LF	\$45.00	\$8,100.00	
Ditching, grading and hauling	275	LF	\$15.00	\$4,125.00	
SUBTOTAL - DRAINAGE STRUCTURES, CULVERTS, AND DITCHING				\$12,225	
SIDEWALKS (ONLY FOR ADA COMPLIANCE)					
6" Sidewalk ramp	50	SF	\$9.45	\$472.50	
4" Conc. sidewalk	75	SF	\$7.35	\$551.25	
ADA Detectable Warnings	10	FT	\$68.25	\$682.50	
SUBTOTAL - SIDEWALKS				\$1,706	
AGGREGATES AND SAND					
Aggregate Base, 10 inch, 21AA	1500	SY	\$13.65	\$20,475.00	21' wide
Aggregate Base, Supplemental		Ton	\$24.15	\$0.00	Estimated at 2" thick
SUBTOTAL - AGGREGATES AND SAND				\$20,475	
HOT MIX ASPHALT PAVEMENT					
HMA, 3C (leveling)	245	TN	\$105.00	\$25,725.00	20' wide by 3" thick
HMA, 5E1	165	TN	\$120.75	\$19,923.75	20' wide by 2" thick
SUBTOTAL - HOT MIX ASPHALT				\$45,649	
CONCRETE PAVEMENTS					
6" nonreinf Conc. driveway	210	SY	\$57.75	\$12,127.50	All driveways to be concrete
SUBTOTAL - CONCRETE PAVEMENT				\$12,128	

ITEM WORK ACTIVITY	QUANTITY	UNIT	UNIT PRICE	TOTAL	COMMENTS
LANDSCAPING					
Landscape Restoration	550	SY	\$9.45	\$5,197.50	3' wide each side of road plus ditching
Water, Sodding / Seeding	20	Units	\$60.90	\$1,218.00	
Irrigation Repairs	1	LS	\$500.00	\$500.00	Estimated
SUBTOTAL - LANDSCAPING				\$6,916	
MOBILIZATION AND MINOR TRAFFIC CONTROL					
Mobilization, Max 3%	1	LS	\$3,903	\$3,903	
Minor Traffic Control Devices, Max 2%	1	LS	\$2,602	\$2,602	
SUBTOTAL - MOBILIZATION AND MINOR TRAFFIC CONTROL				\$6,506	
SUBTOTAL CONSTRUCTION COST				\$136,622	
SUBTOTAL CONSTRUCTION COST				\$136,622	
CONSTRUCTION CONTINGENCY			15%	\$20,493	
SUBTOTAL ENGINEERING, BIDDING, INSPECTION			15%	\$23,567	
TOTAL ESTIMATED COST				\$180,683	

Specific work items that ARE NOT included in this estimate include:

Cost per lft of road = \$180,683 / 640 lft = \$283 / lft

It should be pointed out that since we have no control over the Contractor's method of determining prices, competitive bidding or market conditions, our opinion of the probable construction cost as provided for herein is made on the basis of experience and represents our best judgment as design professionals. We cannot guarantee that the final construction cost will not vary from this estimate.

Respectfully,
GIFFELS-WEBSTER ENGINEERS, INC.

Estimate Prepared By: Scott A. Ringler, PE
Date: June 1, 2022

1025 E Maple, Suite 1200 Birmingham, MI 48009-6426 (248) 852-3100 Fax: (248) 852-6372	28 W. Adams, Suite 1200 Detroit, MI 48226-1609 (313) 962-4442 Fax: (313) 962-5068	6303 26 Mile Road, Suite 100 Washington Twp, MI 48094-3819 (586) 781-8950 Fax: (586) 781-8951
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1831 Austin Drive Troy MI 48083 Ph: 248-669-4338 Fx: 248-669-3495

July 22, 2022

City of Lathrup Village
27400 Southfield Rd.
Southfield, MI 48076

Phone: (248) 557-2600x247
Email: treasurer@lathrupvillage.org

Reference: Carrier RTU Serial # 0710U02904

Subject: Replace both Aluminum Condenser Coils & Condenser Fan Motor

Our service technician made the following recommendation after performing a service request at the above referenced location on 7/21/22: We found the unit listed above the aluminum condenser coils leaking refrigerant: We have tried to repair them with no luck, therefore we highly recommend the condenser coils be replaced, along with the condenser fan motor. We will recover refrigerant from both the circuits, remove and replace both liquid line filter driers and condenser fan motor, capacitor and blade, evacuate systems, charge with refrigerant and check the unit's operation.

PRICE INCLUDES:

- | | |
|---------------------------------|-------------------------------|
| 1. 2-Aluminum Condenser Coils | 7. Evacuation |
| 2. 1-Condenser Fan Motor | 8. Recovery (EPA Requirement) |
| 3. Dual Capacitor | 9. Brazing |
| 4. Fan Blade | 10. Boom Truck |
| 5. Two Liquid Line Filter Drier | 11. Labor |
| 6. Refrigerant | 12. Sales Tax |

EXCLUSIONS:

- | | |
|------------------------|-------------------------------|
| 1. Overtime labor | 3. Any Other Parts Not Listed |
| 2. Original Diagnostic | Above |

Total Cost\$ 12,843.00

**Plus any additional taxes, permits and fees.*

***Terms: Balance Net 30 upon completion*

This quote is valid for 30 days. **Please allow 4 to 6 weeks to receive parts.**

Thank you for this opportunity to serve your needs. If you have any questions please do not hesitate to contact me at any time (248) 669-4338.

Respectfully,

Diane McCrum
Service Coordinator

Approved and Accepted by _____

Title _____ Date _____ PO _____