



City Council Regular Meeting

Monday, June 16, 2025 at 7:30 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett

A. Oath of Office - Maria Mannarino City Council Appointment

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Approval of Agenda**

5. **Presentations**

A. Proclamation - Juneteenth 2025

B. Proclamation - Pride Month 2025

C. Proclamation - Lathrup Village Tree Committee & Volunteer Appreciation

6. **Public Comment for Items on the Agenda** (speakers are limited to 3 minutes)

7. **Consent Agenda**

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

A. Approval of Minutes

i. 5-19-25 - Study Session

ii. 5-19-25 - Regular Meeting

iii. 6-2-25 - Study Session

B. Police Department Monthly reports

C. Building & Code Enforcement Reports

D. Finance Department Reports

- E. Community & Economic Development Report
- F. Request to Approve SOCRRA & SOCWA Appointments

8. Action Requests - For Consideration / Approval

- A. Request to Approve Fiscal Year 2024-2025 Budget Amendments
- B. Request to Approve Assessing Services Contract
- C. Request to Approve Fire Protection Services Contract Extension
- D. Request to Approve Agreement for Police & Fire Dispatch Services
- E. First Reading - Ordinance #2025-01 - An Ordinance to Amend the City of Lathrup Village Code of Ordinances at Chapter 77. Urban Redevelopment, by Adding a New Article, Article III. Workforce Housing PILOT, to Provide for Approval of an Exemption From Ad Valorem Property Taxes for Housing, as Authorized by Provisions of the State Housing Development Authority Act of 1966, Public Act 346 of 1966, As Amended, MCL 125.1401, ET SEQ.
- F. First Reading - Ordinance #2025-02 - An Ordinance to Amend the City of Lathrup Village Code of Ordinances at Chapter 22. Elections, by Amending Section 22-1. Division of City Into Precincts
- G. Request to Approve Resolution #2025-15 - Establishing Charter Amendment Ballot Proposal Language
- H. Request to Appoint Planning Commissioner
- I. Request to Appoint Election Commissioner

9. City Administrator Report

10. City Attorney Report

11. Reports of Boards, Commissions, and Committees

- a. Downtown Development Authority
- b. Planning Commission
- c. Parks & Recreation
- d. Tree Committee
- e. Finance Review Committee

f. Southfield School Board

12. **Unfinished / New Business**

13. **Public Comment** (speakers are limited to 3 minutes)

14. **Mayor and Council Comments**

15. **Adjourn**

ADDRESSING THE CITY COUNCIL

- Your comments shall be made during times set aside for that purpose.
- Stand or raise a hand to indicate that you wish to speak.
- When recognized, state your name and direct your comments and/or questions to any City official in attendance.
- Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to three (3) minutes duration during the first and last occasion for citizen comments and questions and one opportunity of up to three (3) minutes during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
- In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.
- No speaker may make personal or impertinent attacks upon any officer, employee, or City Council member or other Elected Official, that is unrelated to the manner in which the officer, employee, or City Council member or other Elected Official performs his or her duties.
- No person shall use abusive or threatening language toward any individual when addressing the City Council.
- Attendees are permitted to make video and sound recordings of the public meeting. However, video recording devices shall only be permitted in a designated area, and the device shall remain there through the duration of the meeting.
- Any person who violates this section shall be directed by the Mayor to be orderly and silent. If a person addressing the Council refuses to become silent when so directed, such person may be deemed by the Mayor to have committed a "breach of the peace" by disrupting and impeding the orderly conduct of the public meeting of the City Council and may be ordered by the Mayor to leave the meeting. If the person refuses to leave as directed, the Mayor may direct any law enforcement officer who is present to escort the violator from the meeting.



CITY OF LATHRUP VILLAGE PROCLAMATION

Proclamation Declaring June 19, 2025, as Juneteenth Awareness Day

WHEREAS, Juneteenth, observed on June 19th, commemorates the day in 1865 when Union General Gordon Granger arrived in Galveston, Texas, and informed enslaved African Americans that the Civil War had ended and they were free, more than two years after President Abraham Lincoln issued the Emancipation Proclamation; and

WHEREAS, Juneteenth is a nationally celebrated commemoration of the ending of slavery in the United States, representing a significant moment in American history and a powerful reminder of the ongoing journey toward justice, equity, and freedom for all people; and

WHEREAS, Juneteenth is a time to reflect on the struggles and resilience of African Americans throughout our nation's history, to honor the contributions of Black individuals to our society, culture, and democracy, and to recommit ourselves to the ongoing work of eliminating racial disparities and building a more just and inclusive community; and

WHEREAS, the City of Lathrup Village recognizes the importance of promoting awareness, education, and understanding of the historical significance of Juneteenth, and affirms its commitment to standing in solidarity with our diverse community in the pursuit of racial equity and social justice;

NOW, THEREFORE, I, Mykale Garrett, Mayor of the City of Lathrup Village, on behalf of the City Council and our residents, do hereby proclaim **June 19, 2025**, as **JUNETEENTH AWARENESS DAY** in the City of Lathrup Village, Michigan and encourage all citizens to learn more about the history and legacy of Juneteenth, to honor the ongoing contributions of African Americans to our community and our nation, and to join in activities and conversations that promote equality, understanding, and unity.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Lathrup Village to be affixed this 19th day of June 2025.

Mykale Garrett

Mayor, City of Lathrup Village



CITY OF LATHRUP VILLAGE PROCLAMATION

Proclamation Declaring June 2025 as Pride Month

WHEREAS, the City of Lathrup Village is a welcoming and inclusive community that celebrates diversity and values the dignity and worth of all people, regardless of their sexual orientation, gender identity, or gender expression; and

WHEREAS, Pride Month is celebrated each year in June to honor the 1969 Stonewall Uprising in New York City, a pivotal event in the LGBTQ+ rights movement, and to recognize the ongoing struggle for equality, justice, and inclusion; and

WHEREAS, Lathrup Village acknowledges the invaluable contributions of LGBTQ+ individuals to our city's culture, economy, public service, and civic life; and

WHEREAS, this month serves as an important reminder that the fight for equal rights is not over and that continued education, awareness, and action are essential in advancing equity and inclusion for all members of the LGBTQ+ community; and

WHEREAS, Lathrup Village is committed to fostering a safe, supportive, and respectful environment where all residents, regardless of identity, are free to live authentically and without fear of discrimination or bias; and

WHEREAS, Pride Month provides an opportunity for residents to reflect on the progress that has been made, celebrate the diversity of our community, and stand in solidarity with LGBTQ+ individuals and allies.

NOW, THEREFORE, BE IT PROCLAIMED, that I, Mykale Garrett, Mayor of the City of Lathrup Village, on behalf of the City Council and the residents of our community, do hereby declare June 2025 as **LGBTQ+ PRIDE MONTH** in the City of Lathrup Village, and encourage all residents, businesses, and organizations to recognize and support this observance with appropriate programs, activities, and reflection.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Lathrup Village to be affixed this 16th day of June 2025.

Mykale Garrett

Mayor, City of Lathrup Village



CITY OF LATHRUP VILLAGE PROCLAMATION

In Appreciation of the Lathrup Village Tree Committee and Volunteers

WHEREAS, trees provide countless benefits to our environment, community, and quality of life by improving air and water quality, reducing urban heat, increasing property values, and enhancing the natural beauty of our neighborhoods; and

WHEREAS, the City of Lathrup Village was the proud recipient of funding through the DTE Energy Foundation Tree Planting Grant Program; and

WHEREAS, during the first weekend of June 2025, the City undertook a large-scale tree planting effort to increase the community's tree canopy, improve environmental sustainability, and support long-term urban forestry goals; and

WHEREAS, the Lathrup Village Tree Committee, in partnership with dedicated volunteers from across the community, gave their time, energy, and expertise to help plant, mulch, and water dozens of new trees in public spaces throughout the community; and

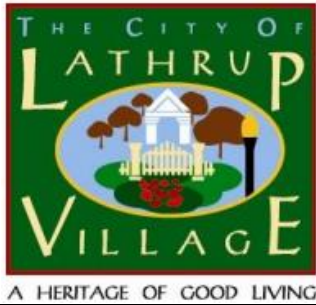
WHEREAS, their teamwork, commitment to service, and love of nature exemplify the spirit of Lathrup Village and serve as an inspiring example of community-led environmental stewardship;

NOW, THEREFORE, I, Mykale Garrett, Mayor of the City of Lathrup Village, on behalf of the City Council and our grateful residents, do hereby recognize and extend heartfelt appreciation to the **Lathrup Village Tree Committee and all volunteers** for their outstanding contributions during the DTE Tree Planting Event.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the seal of the City of Lathrup Village to be affixed this 16th day of June 2025.

Mykale Garrett

Mayor, City of Lathrup Village



City Council Study Session

Monday, May 19, 2025 at 6:00 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett at 6:06 pm

2. **Discussion Items**

A. Fiscal Year 2025-26 Budget

Mayor Garrett, Mayor Pro Tem Kantor, and Councilmembers discussed:

- Items A. and B. were discussed at the same time

B. Public Act 33 - Special Assessment Roll

- How to balance the budget:
 - Adopting a PA 33 Special Assessment/If so, how much
 - Placing a Headlee override on the ballot
 - The increase in taxes that residents would pay based on the different mills
 - The average amount of tax increase for residents
 - What could be cut from the budget, including the Annie Lathrup Park project
 - How general inflation, the assessment contract fee from Oakland County is going up, a reduction in building permits, cable fees are going down, and sidewalk payments are going down and will be \$0 in the coming years
 - That PA 33 is for one year, and then Headlee would be needed, or cuts in staff on the Police side or the Administration side of City Hall would be needed
 - Budget cuts previously made cannot be made again, like outsourcing the DPW
 - That most residents do not want to outsource our Police Department and use Southfield's Police Department

C. Headlee Override Ballot Language

Mayor Garrett, Mayor Pro Tem Kantor, and Councilmembers discussed the language for the Headlee Override that will be on the November 4, 2025 ballot, to make sure that it is easily understood by voters.

D. Payment in Lieu of Taxes (PILOT) Ordinance

This is an updated version based on feedback received. Attorney Baker added a definition for area median income, based on the US Department of Housing and Urban Development, for this area.

Mayor Garrett, Mayor Pro Tem Kantor, and Councilmembers discussed:

- Fair Market Rent definition
- Adding a Community Benefit
- Wording for a minimum amount and not to exceed amount
- Finding a way to calculate the gap if it is not tax-exempt
- Where and how the PILOT money is reinvested
- Adding more specifics about the duration, for example, 15 years and 3 more 5-year options
- The distribution of other taxes that are not paid to the City, like Zoo and DIA taxes
- Not wanting the City to have to make up for a tax cut
- There is a misconception that it is a one-time payment, but it is 1 payment per year

E. City Council Member Appointment

Mayor Garrett, Mayor Pro Tem Kantor, and Councilmembers discussed that there are 7 candidates for the open appointed Council position, that lasts until November 10, 2025, and they were impressed with the candidates, and the candidates were invited to speak at the Regular Council meeting tonight, and if they are not selected they can run for the open Council positions in the November Election.

3. Public Comments

Diane Anderson complimented Mayor Pro Tem Kantor, Tim Hillman, and the FRC members for the Town Hall meetings, but would like Pie Chart visuals. Ms. Anderson expressed her belief that no one is advocating for Historic District preservation and the grants that go along with it. She believes that she has not seen any proof of apartments needed in Lathrup Village, and believes that the state of the school building was caused by demolition by neglect.

Tim Hillman, San Quentin, commented on PA 33, and the cost to him, referencing the cost per day, wanting to live in a community that is adequately staffed (Admin.) and Police force, and that he supports PA 33, and wants the money for items that are pertinent to Public Safety.

Autumn Sousanis agreed with Mr. Hillman and said she has not voted against a millage, and emphasized that the money cannot be used for chairs or phones; it has to be used for Public Safety.

Don Eichsteadt expressed that PA 33 is a tax increase, and we are already going up under Headlee.

Shelly Reeves, California, expressed for the record her concerns that at the same meeting where we are talking about being short in the budget, we are talking about giving away a lot of taxable revenue for a Surnow development, and she doesn't want it passed on to residents to pay. She said it is disheartening, and it seems no one is hearing her.

Trevor Baker, San Rosa Blvd., expressed in part that he moved from Madison Hts., and likes the small town feel, he is new and one of the most taxable, and looks at the vision of where the money goes, and likes not worrying about the Police coming, trash pick-up, having a working backhoe if there is a water main break, just by paying a little more in taxes to make that happen.

Lauren Beras, Goldengate, commented that the money collected from the Surnow project is collected by the DDA and not the City. She is in support of PA 33, taxes have been frozen, and costs have gone up; she has attended the Town Hall FRC meetings and doesn't see any other option. Mrs. Beras complimented CA Greene, and the work that gets done at City Hall, and doesn't want to lose leaf pick up or a Police Officer.

4. Mayor and Council Comments

Mayor Pro Tem Kantor:

- PA 33 money is a separate fund, and residents can see where it is allocated
- If Headlee passes or not, it is the residents' choice; if Headlee is a no, it would be hard for him to support PA 33 in future years
- Regarding the PILOT, the City and DDA would come up with an agreement
- To Ms. Reeves, the Council is still working on the amount
- Need revenue PA 33 is to bridge the gap, where PILOT gives an incentive to move the development forward, and without it, developers could walk

Councilmember Hammond:

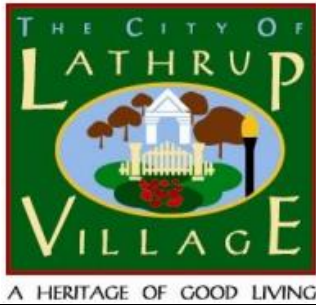
- To Diane, regarding no evidence of apartments needed in Lathrup Village, there was a presentation at the Planning Commission meeting
- To Shelly, saying she was told don't worry about PILOT, currently only looking at current \$23,000 value, the developer can't make it work if they must pay full taxable value, an ordinance creates the opportunity for a discussion that works for the growth of the City, not just for one developer
- Receiving more than \$23,000 will be a benefit in some way and moves the City forward
- Vendor contracts should be based on approved goals, and he wants to see every contract, so each councilmember can look through and make sure there is value

Councilmember Jennings:

- To audience members, open up when we have discussions, share things you are concerned with, and bring that to us during the Council meetings
- Asked CA Greene about the availability of contracts in order to review them

Mayor Garrett, responding to discussions before the start of the meeting, regarding the meeting rules, reiterated that meetings can be adjourned if rules are being violated

5. Adjourn 7:20 pm



City Council Regular Meeting

Monday, May 19, 2025 at 7:30 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett at 7:32 pm
2. **Roll Call**

Present: Garrett, Kantor, Jennings, Hammond

Also Present: CA Greene, Attorney Baker, City Clerk Emanuel, DDA Intern Kennedy.

3. **Pledge of Allegiance**
4. **Approval of Agenda**

Moved by Councilmember Jennings, seconded by Councilmember Hammond, to approve the Agenda, adding a new item 5 A, for a report from Southfield Public Schools.

Yes: Garrett, Kantor, Jennings, Hammond

No: N/A

Motion Carried

5. **Presentations**
- A. Southfield Public Schools Report:

Student representative Micaela Beckford gave a report for both Southfield A&T and Southfield University High Schools, reporting the latest activities at the schools, information on upcoming events, and highlighting student achievements.

- B. National Gun Violence Awareness Day Proclamation

Millie K. Hall of Brady United Against Gun Violence, along with Tijuana Morris and Don Wiggins of Moms Demand Action, spoke about their mission to end gun violence in this country, and that June is National Gun Violence Awareness month, and Mayor Garrett read the Proclamation.

- C. LVDDA St. Baldrick's Foundation Event Recap

Thomas Kennedy spoke about the St. Baldrick's Foundation fundraiser that raised over \$1,500, which was held at City Hall, and the person who inspired his work for this organization was his classmate Stephanie, who passed away at age 11 from Cancer. Mr. Kennedy thanked the donors for their support.

6. **Public Comment for Items on the Agenda** (speakers are limited to 3 minutes)

Lauren Beras, Goldengate W, spoke in support of passing PA 33, mentioning that she doesn't want to lose a Police or City Administrative staff member, and thanked City Administrator Greene for his good work for Lathrup Village. Mrs. Beras thanked Thomas Kennedy for his St. Baldrick's Foundation Fundraiser.

Addell Anderson, homeowner since 2004, spoke of the reasons she wanted to be chosen as the appointed member of the City Council to fill the vacant position.

Karen Harris, Cambridge Blvd., spoke in support of the City Council, commenting that “residents should support you and your efforts, nobody wants higher taxes, but sometimes you have to do what you have to do.” Ms. Harris appreciates the great job that the Parks & Recreation department is doing, and appreciates the many different small groups of people who are contributing to our City, and has enjoyed her work volunteering for the Historical Society.

Saleem Siddiqi, lived here since 1996, commented in support of PA 33 for one year, he loves the feel of the City and that we have the needed services, and does not want any cuts in our City services that could effect the quality of life, and is in support of putting a Headlee override on the November Ballot.

Jillian Holloway has lived here for 24 years, and she spoke of the reasons she wanted to be chosen as the appointed member of the City Council to fill the vacant position.

Tracy Williams, who has lived in two different homes in Lathrup Village, spoke of the reasons she wanted to be chosen as the appointed member of the City Council to fill the vacant position.

Harolyn Nimmo, who has lived here since 2016, spoke of the reasons she wanted to be chosen as the appointed member of the City Council to fill the vacant position.

Diane Anderson congratulated Mayor Pro Tem Kantor and the Finance Review Committee for the presentations regarding PA 33 and Headlee, and thinks adding some Pie Chart visuals on the website will help. Ms. Anderson spoke of Indian Village in Detroit versus the Historic District in Lathrup Village, and thinks that we are doing nothing to enhance it and not speaking out for preservation. Ms. Anderson does not think the City has shown a need for more housing in Lathrup Village, because the presentation was given by the Surnow Company, not the Council.

Timothy Hillman thanked Thomas Kennedy for his Cancer fundraiser work, saying that his nephew passed away from Cancer and St. Baldrick’s was a part of helping him. Mr. Hillman was glad to see so many applicants and spoke of the reasons that he wanted to be chosen as the appointed member of the City Council to fill the vacant position.

Maria Mannarino Thompson, who was an elected City Council member for many years, 2004 -2017, spoke of the reasons that she wanted to be chosen as the appointed member of the City Council to fill the vacant position, stating that since she is familiar with the job, she can hit the ground running, and that she is not interested in running in November, just in the interim, and she is impressed with the applicants for City Council.

7. **Consent Agenda**

A. Approval of Minutes

i. 4-21-25 - Study Session

ii. 4-21-25 - Regular Meeting

iii. 5-5-25 - Study Session

B. Building & Code Enforcement Reports

C. Finance Department Reports

D. LVPD Monthly Reports

Yes: Garrett, Kantor, Jennings, Hammond

No: N/A

Motion carried

Moved by Councilmember Hammond, seconded by Mayor Pro-Tem Kantor to approve the consent agenda with the removal of items 7Ai & 7Aiii for discussion.

Yes: Garrett, Kantor, Jennings, Hammond

No: N/A

Motion carried

Moved by Councilmember Hammond, seconded by Mayor Pro Tem Kantor to approve the meeting minutes from the April 21, 2025 Study Session (7.A.i), with the following edit, under the council comments for Councilmember Hammond's comments it currently reads "Ms. Kunz please call and ask the City before jumping to conclusions about TOHQ" and should read "Ms. Kunz, please call and ask the City before jumping to conclusions about TOHQ or any other business opening or operating in the City."

Yes: Garrett, Kantor, Jennings, Hammond

No: N/A

Motion carried

Moved by Councilmember Hammond, seconded by Mayor Pro Tem Kantor to approve the meeting minutes from the May 5, 2025 Study Session (7.A.iii) with the following edit, under section C, a bullet point states the DDA gets all the tax money received now in the DDA district, but the City can negotiate with the DDA; point should read that the DDA gets all the incremental tax money received now in the DDA district, but the City can negotiate with the DDA.

Yes: Garrett, Kantor, Jennings, Hammond

No: N/A

Motion carried

8. **Public Hearings**

A. Public Act 33 - Police & Fire Special Assessment District

Opened at 8:20 pm, no comments, closed at 8:20 pm.

B. Fiscal Year 2025-2026 Budget

Opened at 8:21 pm, no comments, closed at 8:21 pm.

9. **Action Requests - For Consideration / Approval**

A. **Request to Approve Resolution #2025-12 - A Resolution to Certify the Special Assessment Roll for the PA 33 Special Assessment**

Moved by Mayor Pro Tem Kantor, seconded by Councilmember Hammond, to approve Resolution #2025-12 – A Resolution to Certify the Special Assessment Roll for the PA 33 Assessment, for 2 mils.

Yes: Garrett, Kantor, Jennings, Hammond

No: N/A

Motion Carried

B. Request to Approve Resolution #2025-13 - Annual Fiscal Resolution for Fiscal Year 2025-26 Budget

Moved by Mayor Pro Tem Kantor, seconded by Councilmember Hammond, to approve Resolution #2025-13 B – Annual Fiscal Resolution for Fiscal Year 2025-26 Budget, swapping out \$15,000 for Community Room chairs for the carport for the Police Department, dollar for dollar.

Yes: Garrett, Kantor, Jennings, Hammond

No: N/A

Motion Carried

C. Request to Approve 2025-2030 Capital Improvement Plan

Moved by Councilmember Hammond, seconded by Councilmember Jennings, to approve the 2025-2030 Capital Improvement Plan

Yes: Garrett, Kantor, Jennings, Hammond

No: N/A

Motion Carried

D. Request to Approve Fiscal Year 2025-2026 Fee Book

Moved by Councilmember Hammond, seconded by Mayor Pro Tem Kantor, to approve Fiscal Year 2025-2026 Fee Book.

Yes: Garrett, Kantor, Jennings, Hammond

No: N/A

Motion Carried

E. Request to Approve Resolution #2025-14 - Authorizing a Headlee Override Millage Proposal to be Placed on the Ballot for November 4, 2025

Moved by Councilmember Hammond, seconded by Mayor Pro Tem Kantor, to approve Resolution #2025-14 – Authorizing a Headlee Override Millage Proposal to be Placed on the ballot for November 4, 2025, with the following adjustments:

Originally proposed bullet points:

-Up to 20 mills from approximately 17.3001 mills (\$20 from approximately \$17.3001 per \$1,000 of taxable value) for general operating expenses for a period of ten (10) years, and

-Up to 3 mills from approximately 2.5948 mills (\$3 from approximately \$2.5948 per \$1,000 of taxable value) for sanitation/rubbish for a period of ten (10) years.

Adjusted:

-Restoring 20 mills from approximately 17.3001 mills, per \$1,000 of taxable value (to \$20 from approximately \$17.3001) for general operating expenses for a period of ten (10) years, and

-Restoring 3 mills from approximately 2.5948 mills, per \$1,000 of taxable value (to \$3 from approximately \$2.5948) for sanitation/rubbish for a period of ten (10) years.

Yes: Garrett, Kantor, Jennings, Hammond

No: N/A

Motion Carried

F. Request to Approve SOCPWA Joint & Cooperative Agreement

Moved by Councilmember Jennings, seconded by Councilmember Hammond, to approve the SOCPWA Joint & Cooperative Agreement.

Yes: Garrett, Kantor, Jennings, Hammond

No: N/A

Motion Carried

G. Request to Approve City-Wide Garage Sale Date & Waive Fees

Moved by Councilmember Hammond, seconded by Councilmember Jennings, to approve the City-Wide Garage Sale dates of June 21st and June 22nd, 2025, & waive fees.

Yes: Garrett, Kantor, Jennings, Hammond

No: N/A

Motion Carried

H. Request to Appoint City Council Member - Term Ending November 10, 2025

Mayor Garrett recommended someone already familiar with working on the City Council and recommended former Councilmember Maria Mannarino Thompson.

Moved by Mayor Pro Tem Kantor, seconded by Councilmember Hammond, to appoint Maria Mannarino Thompson as City Council member – term ending November 10, 2025.

Yes: Garrett, Kantor, Jennings, Hammond

No: N/A

Motion Carried

10. City Administrator Report

11. City Attorney Report

12. Reports of Boards, Commissions, and Committees

a. Downtown Development Authority

b. Planning Commission

Councilmember Hammond reported that there is a meeting tomorrow, and they will announce that due to a resignation received last week, they have one open seat, and will review a pre-packaged food business, zoning ordinances for power polar panels and storage, payday loans, and small box retail stores.

c. Parks & Recreation

Mayor Pro Tem Kantor announced the next Food Truck Friday will be May 30th with “Agave and Lime” as the 1st Food Truck, Summer kick off event is June 13th, Puzzle night is on Oct 8th, the Second Annual Road Rally is Oct 12th, and Parks & Recreation has committed to working with the LVMF for the Family Zone activities.

d. Tree Committee

Mayor Garrett said the committee is looking for volunteers to plant trees on June 7th and 8th and they can sign up on Eventbrite.

e. Finance Review Committee Town Hall

Mayor Pro Tem Kantor said they had a good one last Monday, and they have more planned, with the next one on August 12, 2025, and there will be an ad in the Southfield Sun, they will be sending out postcards to residents, they are running a recorded video on LV cable, and there will be a poster in the lobby.

f. Southfield School Board

Councilmember Jennings said the Graduation Ceremonies will take place on June 6th, and he will be there.

13. Unfinished / New Business

Thomas Kennedy said that Councilmember Jalen Jennings has Proclamations for people who contributed to the St. Baldrick’s Day fundraiser.

14. Public Comment (speakers are limited to 3 minutes)

Tim Hillman, complimented Kim Hodge who is the Precinct Delegate for Precinct 2 for her good organizing and work, he thanked: Mary, Nancy, and Susan, for bringing the Veteran’s Garden back to life, and mentioned the City reaching out to a Veteran’s organization to replace the missing plaque that Diane Anderson has mentioned at City Council meetings.

Lauren Beras said the Lathrup Village Music Festival line-up is locked in, with a Family Area with the Parks & Recreation's help, and she congratulated Maria Mannarino Thompson, and mentioned that Tracy, Tim, and Harolyn, who applied for the position, are friends of hers.

Jonathan Terra spoke of weekly littering of the community with the “Save Brochure,” and having talked to Attorney Baker and shared photos, and that he hopes to hear about something being done. Mr. Terra thanked Tim Hillman for going on Facebook and finding out that you can opt out of receiving the Save Brochures. He mentioned the DDC sent out several letters imploring residents to clean out their ditches, and feels some that were just done should not be the homeowners’ responsibility. Mr. Terra wants the Police Department to write more tickets to people impeding traffic in the intersection.

Diane Anderson said residents should look into and share with neighbors the Finance Review Committee Town Hall information, and complained about the lack of action taken by the DDA, Code Enforcement and the City Council that have contributed to trashing our history and historic

preservation.

15. Mayor and Council Comments

Mayor, Congratulations, Maria Mannarino Thompson, and everyone who applied, please put your name on the ballot.

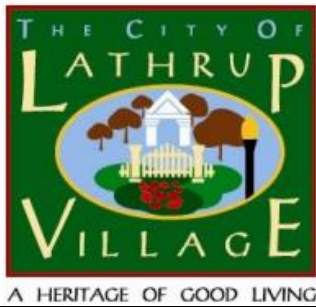
Councilmember Hammond, to Tim Hillman, that CA Greene should look into replacing the missing plaque, and to Diane Anderson, that he supports championing Historic Preservation.

Mayor Pro Tem Kantor agreed with Jonathan Terra's statements about the dangerous driving in construction areas.

Councilmember Hammond noted that having Police cars near the construction area is some help and that GPS is telling people to turn down Meadowbrook.

16. Adjourn

Moved by Mayor Pro-Tem Kantor, seconded by Councilmember Hammond, to adjourn at 9:22 PM.



City Council Study Session

Monday, June 02, 2025 at 6:00 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett at 6:00pm

2. **Discussion Items**

A. Payment in Lieu of Taxes (PILOT) Ordinance

Mayor Garrett and Councilmembers discussed:

- Having a Town Hall about the PILOT program and/or information about the approved Site plan for the School building
 - The format of a Town Hall
 - The timing placement on the Calendar of a Town Hall
 - Wanting to make sure residents understand what a PILOT is and that they can have some input
- The format for a Town Hall, possibly as part of a Special Council Meeting
- There will be a Public Hearing any PILOT agreements
- How PILOT payments will be made based on occupancy and rent collected at the development and that the developer will share their books with the City

B. Assessing Services

CA Greene explained that due to the large increase in rates by Oakland County, the City looked for another business to contract with for our Assessing Services, and heard back from the City of Southfield, and shared that their rate would save us \$50,000 over three years, and said he believes they are fully capable of doing the work.

CA Greene responded to Councilmembers questions:

- He sees no red flags, and thinks there is a benefit that they know the area and are familiar with our City, when it comes to home values for assessing
- That we will have two direct contacts at the City of Southfield, similar to what we currently utilize via the County.
- The increase in Oakland County's rates came 2 weeks before the approval of the City budget and many Cities and Townships have expressed their disappointment regarding the timing and drastic increase in Oakland County Assessing Services
- He will look into how Oakland County will handle any existing appeals

DDA Director Colson, shared that with a Southfield agreement, we will have the added benefit of being able to have assessing in our BS&A program and not have to reach out to Oakland County.

C. Southfield Fire & Dispatch Contracts

CA Greene explained that there are updated terms and conditions in both contracts, there is a 5% increase which has been standard for the Fire Department, and they expect us to continue to update our water systems, and that both contracts together are budgeted for.

D. San Jose - Siren Activated Gate

CA Greene explained that the City received a \$21,000 grant, for the installation of the siren activated gate, and with it, is the expected installation completion time of December 31, 2025. There is a temporary gate there, with a lock box that the Fire Department can use.

Mayor Garrett and Councilmembers discussed:

- The 2 design options for the gate, with one plan that narrows the road and one that does not
- The difference in price between the 2 design options
- That the gate will be able to be used by Police, Ambulances, and the Fire Department
- The gate greatly decreases the response time for emergency vehicles
- That it will open and automatically close, versus the manual temporary gate
- Funding for the rest of the Siren activated gate not covered by the grant and would need to be covered from the City's local road funds.

E. National Fitness Campaign - Annie Lathrup Park Fitness Court

CA Greene explained that The National Fitness Campaign reached out to the City after we cut the item from our budget, and offered another less expensive option, with the City only needing to come up with \$50,000, and they will look for the rest of the funding for the City. The only thing they need is a commitment from us, the City does not give them any money unless the other funding is found.

Mayor Garrett and Councilmembers discussed:

- If we would be legally liable if they come up with the funding, and now we don't have our part
- If we can partner with the DDA and reduce our part
- The format of the fitness park, and QR scan instructions

3. Public Comments

Diane Anderson, commented that May was National Preservation month and voiced her opinion that the Council has not done enough work on preservation in the City and expanding the Historic District, obtaining grants related to Preservation and Historic Districts, and shared other thoughts.

Timothy Hillman, thanked the Surnow group for linking up with the Tree Committee, and increasing the green buffer in the School site plan, and engaging with them beyond the School site through work at their other properties. He also commented on a Town Hall for the School that the Council promised, and has not done, and wanted the Council to either hold one or formally announce that there will not be one.

Jordan Sherman, the Surnow Company, expressed that he viewed the hour and a half Planning Commission meeting slide show presentation, and meeting as a Town Hall, and shared that they had incredible feedback, and have both met with residents in the past and are still willing to meet with residents. He expressed that if there is going to be a Town Hall, the intention needs to be clear, and shared why the PILOT program was needed, and that he thought other developers would have expressed interest in the approved plan, but they have not, and this is a reflection of the market, and a PILOT agreement would allow an opportunity for the City to receive more taxes, and in part, address the tax revenue shortfall in Lathrup Village.

4. Mayor and Council Comments

Mayor Garrett had a conversation with Diane Anderson, to clarify Ms. Anderson's issues and concerns that she has brought up at many Council meetings and try to bring resolve to these issues. They discussed:

- How Lathrup Village can't be a traditional bedroom community with a busy main road and a freeway running through it
- Exactly what Diane wants the Council to do, that it actually can do
- The times that businesses close
- That the School building is private property, not owned by the City
- The Mayor and Council members do not directly apply for Historic Grants

Mayor Garrett, talked about the poor attendance at the recent Town Hall, that was held at City Hall.

Tim Hillman, explained the format that residents wanted for the School project Town Hall was similar to what he heard was done years ago regarding the Michigan First site plan, and explained the reasons that he was asking City Council about a Town Hall for the School development project.

Mayor Garrett, responded to Mr. Hillman, thanking him for the constructive feedback regarding the format that residents wanted for a Town Hall.

Attorney Baker, gave information regarding past meetings, that were in the format of a Public Hearing, where residents came up to speak for 3 minutes, but there was not, dialogue back and forth.

Mayor Garrett and Council members, and Attorney Baker discussed if they wanted to have a Town Hall about the School approved site plan, and/or the PILOT program.

Mayor Garrett, and Tim Hillman discussed the Town Hall subject.

Jordan Sherman, from the Surnow Company, expressed concern about the Surnow Company attending a Town Hall if people are going to bash the Company, and the intention is to kill the project that has already been approved, and if there is no PILOT program, the project momentum could be lost.

Lauren Beras, resident, spoke against the idea of having a Town Hall.

Mayor Garrett, and Council members commented on a possible Town Hall:

- Councilmember Hammond, thought an educational session would be beneficial.
- Mayor Garrett, thought that another organization with specialized knowledge of the PILOT program could explain it, and that the DDA staff can invite people from other communities that have PILOT programs.
- Mayor Garrett and Councilmembers expressed the need to move quickly if there is going to be a Town Hall or informational meeting

5. **Adjourn** at 7:40pm

DATE	EVENT	WHO PARTICIPATED	ACTIONS
5/1/2025	SEMACP Meeting	McKee / Zang	
5/4/2025	Suicide&Lifeline Crisis Operational Readiness Training	Gijsbers	
5/5 - 5/8 2025	Great Lakes Homeland Security Conference	McKee	
5/5/2025	Intoxilyzer 9000 Biennial Refresher Training	Roberts	
5/6/2025	MITN Operator Training	Huston	
5/6/2025	Flock Meeting	Zang	
5/8/2025	April 2025 LEIN Monthly Warrant Audit Validated	Cory	
5/8/2025	Active Shooter Preparation&Response for Schools	Roberts/ Gijsbers	
5/8/2025	Advanced Defensive Driving Techniques	Gijsbers	
5/9/2025	Employment Interview	Zang / Huston	
5/9/2025	Advanced Defensive Driving Techniques	Roberts	
5/12/2025	Ambush Awareness & Preparation Training	Roberts	
5/13/2025	Basic Firearm Safety	Roberts	
5/13/2025	Body Armor&the Changing Landscape of Public Safety	Roberts	
5/13/2025	Dealing With Stress	Roberts	
5/14/2025	OCACP Meeting	McKee / Zang	
5/14/2025	Body-Worn Cameras for Law Enforcement Training	Roberts	
5/14/2025	2025 TAC Refresher for Law Enforcement	Zang	
5/19/2025	FTO Meeting	Zang/Stajich/Roberts /Huston/Tackett	
5/19/2025	Building Financial Strength in First Responder Families	Roberts	
5/19/2025	Child Abuse and Neglect	Roberts	
5/20/2025	JJDPa Department Inspection	Zang	
5/20/2025	Crisis Intervention Training - Crisis Response	Zang	
5/20/2025	Crisis Intervention Training - Introduction to Mental Health Crisis	Zang	
5/21/2025	Property Room Audit	Zang / Huston	
5/21/2025	Staff Meeting	McKee / Zang	
5/21/2025	Crisis Intervention in Dealing With Mentally Ill Subjects	Roberts	
5/22/2025	Patrol Grievance Mediation Meeting	McKee	

May 2025

5/23/2025	Two Employment Interviews	McKee / Zang
5/26/2025	Distracted Driving for Law Enforcement Training	Roberts
5/26/2025	Current Drug Trends Training	Roberts
5/29/2025	OakTac Meeting	Zang

Multiple Dates	16 Hours of Traffic Enforcement - Seatbelt Grant	Roberts / Hutson
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**Citations - Officer Violations & Citations Summary For Lathrup
Village PD - Officer Violation Summary**

For 5/1/2025 12:00:00 AM - 6/1/2025 12:00:00 AM



Primary Officer Selected: All Values Selected

Secondary Officer Selected: All Values Selected

Primary Officer Shift Selected: All Values Selected

Local Use Selected: All Values Selected

Type Selected: All Values Selected

Status Selected: All Values Selected

Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
ALEXANDER, RYAN	DROVE WHILE UNLICENSED/LIC NOT VALID	1	
	EQUIPMENT VIOL-DEFECTIVE/MISSING	3	
	FAIL TO YIELD RIGHT OF WAY	1	
	IMPEDING/BLOCKADING TRAFFIC	8	
	IMPROPER TURN	2	
	PROHIBITED TURN	1	
		16	16

Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
BUTTON, ERIC	1-5 MPH OVER LIMIT	1	
	DISOBEY STOP SIGN	4	
	EQUIPMENT VIOL-DEFECTIVE/MISSING	1	
	EXPIRED PLATES	1	
		7	7



**Citations - Officer Violations & Citations Summary For Lathrup
Village PD - Officer Violation Summary**

For 5/1/2025 12:00:00 AM - 6/1/2025 12:00:00 AM



Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
GIJSBERS, REMY	1-5 MPH OVER LIMIT	1	
	20 MPH OVER LIMIT	1	
	DISOBEY TRAFFIC CONTROL DEVICE	4	
	DISOBEY TRAFFIC SIGNAL/FLASHERS	1	
	DROVE UNREGISTERED VEHICLE	1	
	EXPIRED PLATES	5	
	FAIL TO STOP ASSURED CLEAR DISTANCE AHEAD	1	
	HOLDING/USING MOBILE DEVICE WHILE OPERATING VEHICLE (\$215),	1	
	IMPEDING/BLOCKADING TRAFFIC	6	
	NO INSURANCE	8	
	VIOLATION OF BASIC SPEED LAW	1	
		30	30

Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
HUSTON, JEREMY	EXCESSIVE FALSE ALARMS	2	
	FAIL TO REGISTER AN ALARM	2	
		4	4

Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
HUTSON, NKRUMAH	DISOBEY STOP SIGN	4	
	DISOBEY TRAFFIC CONTROL DEVICE	6	
	EXPIRED PLATES	1	
	IMPEDING/BLOCKADING TRAFFIC	2	
	IMPROPER TURN	1	
	NO PARKING 3-6 AM	3	
	NO PROOF OF REGISTRATION	3	
	VIOLATION OF BOOSTER SEAT LAW	1	
		21	21



**Citations - Officer Violations & Citations Summary For Lathrup
Village PD - Officer Violation Summary**

For 5/1/2025 12:00:00 AM - 6/1/2025 12:00:00 AM



Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
LAWRENCE, TERANCE	FAIL TO YIELD RIGHT OF WAY	1	
	IMPROPER/PROHIBITED PARKING	2	
		3	3

Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
ROBERTS, KEITH	DISOBEY STOP SIGN	2	
	EXPIRED PLATES	1	
	IMPEDING/BLOCKADING TRAFFIC	9	
	IMPROPER LANE USAGE	1	
	IMPROPER TURN	1	
	NO PROOF OF INSURANCE	1	
	NO PROOF OF REGISTRATION	4	
	USE OF HAND HELD CELLULAR PHONE	3	
	VIOLATION OF SAFETY BELT LAW	11	
		33	33



**Citations - Officer Violations & Citations Summary For Lathrup
Village PD - Officer Violation Summary**

For 5/1/2025 12:00:00 AM - 6/1/2025 12:00:00 AM



Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
STAJICH, MICHAEL	11-15 MPH OVER LIMIT	1	
	1-5 MPH OVER LIMIT	3	
	20 MPH OVER LIMIT	1	
	25 MPH OVER LIMIT	1	
	DISOBEY STOP SIGN	2	
	DRIVING RECKLESS	1	
	DROVE WRONG WAY ON A ONE WAY STREET	1	
	EXPIRED PLATES	1	
	FAIL TO STOP ASSURED CLEAR DISTANCE AHEAD	1	
	FAIL TO YIELD RIGHT OF WAY	1	
	IMPEDING/BLOCKADING TRAFFIC	5	
	NO VALID LICENSE IN POSSESSION	1	
	VIOLATION OF SAFETY BELT LAW	4	
	23	23	
Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
TACKETT, MICHAEL	IMPEDING/BLOCKADING TRAFFIC	1	
	USE OF HAND HELD CELLULAR PHONE	1	
	2	2	
Totals:		139	

2025 Ticket Totals	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Alexander	31	21	31	35	16								134
Alexander warning	0	0	0	1	0								1
Button	1	1	2	4	6								14
Button warning	2	0	0	1	1								4
Gjisbers	23	4	23	21	25								96
Gjisbers warning	5	2	8	6	5								26
Huston	7	3	1	Injured	Injured								11
Huston warning	2	2	0	Injured	Injured								4
Hutson	7	5	7	5	17								41
Hutson warning	4	1	2	1	4								12
Lawrence	5	1	5	9	3								23
Lawrence warning	0	0	0	0	0								0
Roberts	13	11	16	41	28								109
Roberts warning	5	4	13	25	5								52
Stojich	17	6	4	14	21								62
Stojich warning	0	0	0	1	2								3
Tackett	4	3	7	2	2/Injured								18
Tackett warning	2	1	0	0	0/Injured								3
Chickensky/Fisher Citations	22	3	2	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	27
Chickensky/Fisher Warnings	2	2	0	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	4

May 2025
WARNING VIOLATIONS

ROW	CITATION	CITATION DATE	OFF_CITY_NM	ST	VIOLATION_ON	VIOLATION_NEAR	VIOLS_DESC	OFFICER
1	25LV00450	5/2/2025	PONTIAC	MI	SOUTHFIELD	12 MILE RD	DISOBEY TRAFFIC CONTROL DEVICE	HUT
3	25LV00463	5/7/2025	YPSILANTI	MI	MEADOWBROOK WA	GOLDENGATE	DISOBEY STOP SIGN	ROB
4	25LV00467	5/8/2025	DETROIT	MI	SOUTHFIELD	12 MILE RD	DISOBEY TRAFFIC CONTROL DEVICE	HUT
5	25LV00473	5/10/2025	FARMINGTON HILLS	MI	SOUTHFIELD	11 MILE	IMPROPER TURN	HUT
6	25LV00496	5/16/2025	PONTIAC	MI	SOUTHFIELD	12 MILE RD	DISOBEY TRAFFIC CONTROL DEVICE	HUT
7	25LV00526	5/27/2025	LATHRUP VILLAGE	MI	SOUTHFIELD	GOLDENGATE DR E	DISOBEY TRAFFIC CONTROL DEVICE	GIJ
8								
9								
10								
11								
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
22								
23								
24								
25								
26								



CLEAR-1996 Departmental CLEAR & CAD Statistics by Officer

CLEAR & CAD Stats

05/01/2025 - 06/01/2025



Officer Name	Officer Badge	Days Work	Days Sick	Tickets	CFS	CR	Arrests	Charges	Public Relation	Traffic Stops	Building Check	Plaza Check	Sub Check	Comm Policing
LV										1				
LVALEXANDERR	46960			15	206	4				23				
LVBUTTONE	26288			6	109	4				12				
LVCORYS	003				9	9								
LVGUSBERSR	47833			20	127	8	1	1		24				
LVHUSTONJ	42410			2	8	2								
LVHUTSONN	43905			21	288	4				24				
LVJARIETTK	42532													
LVLAURENCET	23960			3	74	3								
LVMCKEES	29807				3	1								
LVROBERTSK	00316			33	150	16				31				
LVSOVINSKYG	00800				1									
LVSTAJICHM	41054			20	159	7	2	2		51				
LVTACKETTM	26929			1	28	2				1				
LVZANGM	00793				11	7								
	Total:			Sum:	1173	67	3	3		167				
	Average:				78.2	2.58	0.2	0.2		11.13				
** Excludes Empty	Average:				90.23	5.58	1.5	1.5		20.88				



**Citations - Officer Violations & Citations Summary For Lathrup
Village PD - Officer Ticket Type Summary**

For 05/01/2025 - 06/01/2025



Primary Officer Selected: All Values Selected

Secondary Officer Selected: All Values Selected

Primary Officer Shift Selected: All Values Selected

Local Use Selected: All Values Selected

Type Selected: All Values Selected

Status Selected: All Values Selected

Officer Name	Type	Prim Viol Count	Sec Viol Count
ALEXANDER, RYAN	CIVIL INFRACTION	12	
	MISDEMEANOR	1	
	WAIVE	3	
		16	16

Officer Name	Type	Prim Viol Count	Sec Viol Count
BUTTON, ERIC	CIVIL INFRACTION	5	
	WAIVE	1	
	WARNING	1	
		7	7

Officer Name	Type	Prim Viol Count	Sec Viol Count
GIJSBERS, REMY	CIVIL INFRACTION	24	
	MISDEMEANOR	1	
	WARNING	5	
		30	30

Officer Name	Type	Prim Viol Count	Sec Viol Count
HUSTON, JEREMY	CIVIL INFRACTION	2	
	MISDEMEANOR	2	
		4	4



**Citations - Officer Violations & Citations Summary For Lathrup
Village PD - Officer Ticket Type Summary**

For 05/01/2025 - 06/01/2025



Officer Name	Type	Prim Viol Count	Sec Viol Count
HUTSON, NKRUMAH	CIVIL INFRACTION	14	
	WAIVE	3	
	WARNING	4	
		21	21

Officer Name	Type	Prim Viol Count	Sec Viol Count
LAWRENCE, TERANCE	CIVIL INFRACTION	3	
		3	3

Officer Name	Type	Prim Viol Count	Sec Viol Count
ROBERTS, KEITH	CIVIL INFRACTION	24	
	WAIVE	4	
	WARNING	5	
		33	33

Officer Name	Type	Prim Viol Count	Sec Viol Count
STAJICH, MICHAEL	CIVIL INFRACTION	19	
	MISDEMEANOR	1	
	WAIVE	1	
	WARNING	2	
		23	23

Officer Name	Type	Prim Viol Count	Sec Viol Count
TACKETT, MICHAEL	CIVIL INFRACTION	2	
		2	2

Totals:	139
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2025 Run Totals	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Alexander	230	238	247	155	206								1076
Button	33	9	31	48	109								230
Gijsbers	97	88	127	140	127								579
Huston	68	38	5	Injured	8/Injured								119
Hutson	297	265	196	161	288								1207
Lawrence	28	55	112	89	74								358
Roberts	149	143	136	199	150								777
Stajich	160	121	151	175	159								766
Tackett	86	69	88	76	28/Injured								347
Chickensky/Fisher	95	42	0	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	137
Reserve Hodges	1/24/25 25-871	2/28/25 25-2139	0	0	5/23/25 25-5033								3
Reserve Lietzke	0	0	0	4/29/25 25-4183	0								1
Reserve Sovinsky	1/26/25 25-956	02/09/25 25-1428	0	4/20/25 25-3900	0								3

ALARM SUMMARY FOR MAY 2025

MAY 1 – 31 2025: 2 B&E Alarms (C3902)
MAY 1 – 31 2025: 14 False Alarms (L5060)

All alarms were considered false or operator error.

Total unregistered alarms for the month:

Commercial: 1
Residential: 3

Citations issues for excessive alarms:

Commercial: 2
Residential: 1

Letters will be mailed in June to the business and residences that have unregistered alarms. Citations will be sent via certified mail.

City of Lathrup Village Police Department - Monthly Summary

May 2025

5/1/2025 –

- 25-4265 – No Valid Operator's License

The officer taking a crash report discovered that one of the driver's did not have a valid license. The driver was cited for same and cited for the crash.

5/2/2025 –

- 25-4298 – Recovered Stolen Vehicle

An officer ran the license plate of a vehicle that returned stolen. Upon pulling the vehicle over, he found that the registered owner and the suspect were sisters who were not currently getting along. The vehicle was impounded. The driver of the vehicle was not the suspect and was released at the scene.

- 25-4308 – Fraud

The victim in this case came to LVPD to report fraud. He accidentally clicked on one of the toll payment links that many people are receiving via text recently. Later, he had his phone and credit cards compromised. He was able to catch the fraud with his bank before any pending charges went through. He didn't suffer a loss.

- 25-4315 – Assist Other Law Enforcement Agency

An officer ran a license plate which was expired but the officer was unable to make a stop on the vehicle. Later, he was called by another police agency who stated they had just taken a report for that vehicle being stolen out of their city. The officer wrote the report and shared it with the officer from the other agency.

5/4/2025 –

- 25-4380 – No Valid Plate

An officer pulled a vehicle over for expired license plate. It was discovered that, per SOS, the plate needed to be confiscated. The officer did same and issued the driver for the violation.

5/6/2025 –

- 25-4440 – Larceny in a Building

A resident came into LVPD to report items stolen from her home. She had hired people to do various work around her home and some time later discovered many personal and expensive items to be missing. She could not provide the names or

numbers of the people doing the work and said she only needed the report for insurance purposes.

5/9/2025 –

- 25-4530 – Recovered Stolen Vehicle/civil matter

An officer pulled a vehicle over that returned as fail to return to owner. Once pulled over the driver got the owner of the vehicle on the phone, who stated the driver had permission to use the vehicle. It was changed to a civil matter

- 25-4533 – Delayed PDA

An individual came to LVPD to report a car accident that occurred in August of 2024. The individual and the other person involved in the crash agreed to deal with the repairs without a police report. The individual did not want to get a crash report but wanted to document the incident for his small claims case against the other driver.

- 25-4536 – Fraud

A resident came into LVPD to report she had been scammed. She clicked on a pop-up on her computer that said her computer had been hacked. In order to catch the people involved she had to put money into a bitcoin machine nearby. She realized later it had been a scam.

At this time, no follow up has been noted.

5/10/2025 –

- 25-4598 – Mental Health Call

Officers were called to a person in the middle of the road. The individual told the officer they wanted to go to the hospital. The officer escorted the individual to the rear seat of the patrol car when they suddenly ran around and attempted to get into the driver's seat of the patrol car. When attempting to gain control of the subject one of the officers was injured. The individual was taken to the hospital for a mental evaluation.

5/11/2025 –

- 25-4639 – Mental Health Call

Officers were dispatched to a disturbance at an LV residence due to an individual threatening immediate harm to a family member. The individual was taken to the hospital for mental evaluation.

5/14/2025 –

- 25-4695 – Recovered Stolen Vehicle

An officer was dispatched to the location of the report due to a stolen vehicle on private property. The officer discovered the vehicle in very poor condition, unoccupied with the keys in the ignition. The vehicle was impounded, and recovery info sent to the appropriate department.

- 25-4698 – Illegal Use of Credit Card

A city employee became aware that there were fraudulent charges made to his city issued credit card. The card was in his possession and no one was given permission to use the card. The bank is conducting a separate investigation.

At this time, no follow up has been noted.

- 25-4707 – Civil Matter

An individual came into LVPD to report a custody dispute issue. He asked that the failure of his ex-wife to complete child exchange be documented for family court. He came to LVPD to document each day she failed to do so.

- 25-4708 – Suspicious

A resident reported an individual on her front porch attempting to open her storm door. When she looked at her cameras they appeared to be offline. There have been no subsequent instances reported.

- 25-4720 – Fail to register vehicle

An officer pulled over a vehicle with no license plate. It was discovered the driver had a valid license but had not yet registered or insured the vehicle after many months of having it. The driver was issued a citation for same.

5/17/2025 –

- 25-4811 – Malicious Destruction of Property

A brick was thrown through the window of a home and through the window of a vehicle in the driveway of the same home.

At this time, no follow up has been noted.

5/19/2025 –

- 25-4872 – Animal Bite/Scratch

An individual who works in LV called reporting a dog bite from her boss's dog. The officer observed the bite mark on the reporting persons arm and watched video of

the incident inside the office. The owner of the dog, denied the bite occurred, even after watching the bite on camera.

- 25-4874 – Identity Theft

A resident came into LVPD to report that someone had used his name to open a new phone plan. He gave the officer the receipt the resident received at his home for the service. The resident uses a different phone service and attempted to call the company which the fraudulent account was made but they needed a police report.

At this time, no follow up is noted.

5/21/2025 –

- 25-4940 – PPO violation

A resident with an active PPO against her husband reported that she woke up one day to find him standing at the foot of her bed. When she told him she was going to call the police, she said he left.

At this time, no follow up is noted.

- 25-4947 – Family Trouble

It was reported to officers that two individuals were on a Lathrup side street yelling loudly at each other. When the officer arrived, both parties said it was a verbal argument and that they would separate for the day.

5/23/2025 –

- 25-5019 – Telephone used for Harassment

A resident reported a threatening phone call from a known acquaintance. The victim has a recording of the phone call.

At this time, no follow up is noted.

- 25-5020 – Larceny

A parent came into LVPD to report his child's musical instrument had been stolen from school property. The officer indicated there was no video of that time remaining in the system and therefore the incident could not be investigated.

5/27/2025 –

- 25-5180 – Reckless Driving

An officer observed a vehicle travelling at speeds well above the speed limit on Southfield Road. The officer caught up to the vehicle, which then disobeyed several traffic laws and continued travelling at a high rate of speed. Once the vehicle was

caught in traffic the officer was able to stop it and issue the appropriate traffic citations.

5/29/2025 –

- 25-5205 – Malicious Destruction of Property

Officers were called to a home where an individual slashed the tires of a resident at the home. Initially, the victim wanted to press charges but a few days later, when being interviewed about the incident by the detective, the victim stated it is being worked out with the suspect's family and no longer wished to press charges.

5/31/2025 –

- 25-5287 – Found property

A wallet was turned into an officer. At the time of the report, the officer was unable to contact the owner

- 25-5289 – Lost property

A wallet was reported missing to an officer. The officer provided a report number and advised the individual to cancel credit/debit cards.

Permits Issued: May 2025

Building

Permit #	Issue Date	Property Owner	Job Address	Parcel #	Permit Fees	Const. Value
PB250032	05/07/2025	BRYANT, EUNICE M	17460 REDWOOD AVE	40-24-13-152-004	\$429.51	\$12,034
Work Description: Install new Trex composite deck amounting to 217 sq ft						
PB250033	05/14/2025	HALLE PROPERTIES LLC	27000 SOUTHFIELD RD	40-24-13-359-052	\$4,212.80	\$225,000
Work Description: REMODEL OF EXISTING DISCOUNT TIRE STORE. UPDATE TO SALES AND OFFICE AREAS. INSTALL NEW PARTITION WALLS, NEW FINISHES, AND FIXTURES. PAINT EXTERIOR FACADE.						
PB250039	05/01/2025	HARPOLE, NELLIE	18755 SAN JOSE BLVD	40-24-14-402-007	\$130.00	\$3,000
Work Description: Remove and re-install 2 windows at southeast corner, 2nd story.						
PB250042	05/07/2025	PARKS, JONATHAN	19135 SARATOGA BLVD	40-24-14-331-001	\$170.00	\$16,913
Work Description: Strip and re-shingle house and garage.						
PB250044	05/12/2025	MADIGAN, CHARLES JM	27734 CALIFORNIA NE DR	40-24-13-304-007	\$170.00	\$7,990
Work Description: Roof replacement on house only no flat roof						
PB250045	05/21/2025	BLAND, KIMBERLY	27520 RAINBOW CIR	40-24-14-353-022	\$205.00	\$49,065
Work Description: REPLACING 24 WINDOWS AND 1 DOORWALL						
PB250046	05/14/2025	HILL, LINCOLN S	17611 CAMBRIDGE BLVD	40-24-13-357-004	\$130.00	\$8,678
Work Description: Replacement of 1 family room window.						
PB250048	05/15/2025	MARY EMERSON TRUST	18840 BUNGALOW DR	40-24-14-451-016	\$200.00	\$14,390
Work Description: ROOF TEAR OFF HOUSE AND GARAGE						
PB250049	05/29/2025	BALIAN, LESLIE	27577 RACKHAM DR	40-24-14-330-007	\$215.00	\$193,650
Work Description: 20 X 38 GUNITE POOL & HOT TUB						
PB250050	05/30/2025	HILL, RUDOLPH C	18218 KILBIRNIE AVE	40-24-23-277-018	\$130.00	\$4,488
Work Description: Install (5) vinyl replacement windows						

Total Permits For Type: 10

Total Fees For Type: \$5,992.31

Total Const. Value For Type: \$535,208

Electrical

Permit #	Issue Date	Property Owner	Job Address	Parcel #	Permit Fees	Const. Value
PE250045	05/07/2025	HODGE, KIMBERLEY	27580 CALIFORNIA SE DR	40-24-13-306-008	\$170.00	\$0
Work Description: Add 4 circuits to garage attic area for light, outlets and an A/C-heat pump unit						

PE250046	05/07/2025	Oakland Development Co/SURNC 26710 SOUTHFIELD RD SUITE 40-24-24-103-032	\$98.00	\$	Item 7C.	
Work Description: One Sign connection for Prime Nutrition						
PE250047	05/09/2025	MCFERRIN, ROBIN	27280 GOLDENGATE W DR	40-24-14-477-009	\$130.00	\$0
Work Description: Install 50amp circuit for 40amp EV charger. Install 50amp GFCI breaker.						
PE250048	05/10/2025	MACDONALD, MICHAEL C	18890 SAN QUENTIN DR	40-24-14-402-011	\$307.00	\$0
Work Description: 2nd floor addition above garage Replace OH service with und grd						
PE250050	05/14/2025	LATHRUP VILLAGE PLAZA LL 27320 SOUTHFIELD RD	40-24-13-353-001	\$115.00	\$0	
Work Description: One Sign connection for Modern Suites and Clothing						
PE250052	05/15/2025	LACY, MARNA BARKER	18763 SUNNYBROOK AVE	40-24-14-454-006	\$115.00	\$0
Work Description: AC RECONNECT						
PE250054	05/27/2025	LATHRUP VILLAGE PLAZA LL 27310 SOUTHFIELD RD	40-24-13-353-001	\$235.00	\$0	
Work Description: #8 circuits + set fixtures						

Total Permits For Type: 7
Total Fees For Type: \$1,170.00
Total Const. Value For Type: \$0

Electrical Reconnect

Permit #	Issue Date	Property Owner	Job Address	Parcel #	Permit Fees	Const. Value
PE250044	05/13/2025	STONE, MR JONATHAN	18150 CAMBRIDGE BLVD	40-24-14-482-004	\$65.00	\$0
Work Description: Installing a replacement 13.4 seer 2.5 ton AC unit						
PE250049	05/20/2025	OAKLAND DEVELOPMENT C 27601 SOUTHFIELD RD		40-24-14-432-010	\$40.00	\$0
Work Description: Sign connection only						
PE250051	05/14/2025	MLYNAREK, ALLYSON	27720 BLOOMFIELD DR	40-24-14-403-010	\$65.00	\$0
Work Description: Electrical reconnect of the replacement AC						

Total Permits For Type: 3
Total Fees For Type: \$170.00
Total Const. Value For Type: \$0

EXTRA CEMENT PERMIT

Permit #	Issue Date	Property Owner	Job Address	Parcel #	Permit Fees	Const. Value
PEXC-25-005	05/05/2025	DAVIS, LETITIA	17550 RAINBOW DR	40-24-24-153-028	\$120.00	\$0

Work Description: REPLACE CONCETE DRIVEWAY NEAR SIDEWALK AND REPLACE AREA OF WALK TO FRONT PORCH

Item 7C.

PEXC-25-006	05/19/2025	LATHRUP VILLAGE PLAZA LL 27300 SOUTHFIELD RD	40-24-13-353-001	\$80.00	\$0
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Work Description: REMOVE AND REPLACE EXISTING ASHPALT
1 1/2" LEVELING
1 1/2" COMMERCIAL TOPPING

PEXC-25-007	05/30/2025	SHAW, ERIN	18805 SUNNYBROOK AVE	40-24-14-454-003	\$170.00	\$0
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Work Description: Replace approach, 2 sidewalk squares in front of driveway, driveway with new cement. Add new section on driveway near house 26x11'.

PEXC-25-008	05/28/2025	REYNOLDS, CHRISTINE	18811 BUNGALOW DR	40-24-14-452-006	\$120.00	\$0
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Work Description: 17' APPROACH

Total Permits For Type: 4

Total Fees For Type: \$490.00

Total Const. Value For Type: \$0

Fence

Permit #	Issue Date	Property Owner	Job Address	Parcel #	Permit Fees	Const. Value
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PF-25-004	05/01/2025	FLEMING, DARSELLE	28610 ELDORADO PL	40-24-14-228-009	\$110.00	\$0
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Work Description: VINYL & ORNAMENTAL METAL FENCE - 6' TALL, 217 LINEAL FEET

PF-25-006	05/14/2025	BOYD, RONALD	28714 BLACKSTONE DR	40-24-14-230-009	\$80.00	\$0
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Work Description: 6' TALL FENCE, 277 LINEAL FEET - VINYL

PF-25-007	05/14/2025	HAMLIN, BRIAN M	18755 SARATOGA BLVD	40-24-14-401-006	\$80.00	\$0
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Work Description: 6' vinyl privacy 3 LF off left rear of home with a 4 ft gate. 86 LF along left side of property, 85 LF along rear of property 80 LF along right side of property 29 LF returning to right rear of home with 5 ft gate.

PF-25-008	05/20/2025	WHALEN, KATHERINE E	27250 SANTA BARBARA DR	40-24-14-453-001	\$120.00	\$0
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Work Description: 6' HIGH, 150' LONG VINYL FENCE

PF-25-009	05/30/2025	THOMAS, LAUREN	28053 SUNSET W BLVD	40-24-14-256-019	\$120.00	\$0
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Work Description: 6' HIGH FENCE, 240 LINEAR FEET - WOOD MATERIAL

PF-25-010	05/23/2025	PAYE, ROBIN DIANE	18805 CAMBRIDGE BLVD	40-24-14-453-002	\$80.00	\$0
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Work Description: 6-9' OF VINYL FENCE THAT IS A CONTINUATION OF THE FENCE THE NEIGHBOR IS ERECTING

Total Permits For Type: 6

Total Fees For Type: \$590.00

Total Const. Value For Type: \$0

Garage Sale

Permit #	Issue Date	Property Owner	Job Address	Parcel #	Permit Fees	Const. Value	Item 7C.
PGS-25-004	05/27/2025	HOUSE, MICHAEL J	27855 CALIFORNIA NW DR	40-24-14-426-025	\$0.00	\$0	
Work Description: City Wide Garage Sale June 21 - June 22, 2025							

Total Permits For Type: 1
Total Fees For Type: \$0.00
Total Const. Value For Type: \$0

Mechanical

Permit #	Issue Date	Property Owner	Job Address	Parcel #	Permit Fees	Const. Value
PM250031	05/13/2025	STONE, MR JONATHAN	18150 CAMBRIDGE BLVD	40-24-14-482-004	\$115.00	\$0
Work Description: Installing a replacement 13.4 seer 2.5 ton AC unit						
PM250035	05/15/2025	LACY, MARNA BARKER	18763 SUNNYBROOK AVE	40-24-14-454-006	\$145.00	\$0
Work Description: AC REPLACEMENT						
PM250036	05/23/2025	LATHRUP VILLAGE PLAZA LL 27310 SOUTHFIELD RD		40-24-13-353-001	\$240.00	\$0
Work Description: 1 DUCT, 2 EXHAUSTS, & 3 TON ROOFTOP UNIT						
PM250037	05/27/2025	J D ADVISING	17401 W 12 MILE RD STE A	40-99-00-025-009	\$185.00	\$0
Work Description: Install 2 ton AC system						

Total Permits For Type: 4
Total Fees For Type: \$685.00
Total Const. Value For Type: \$0

Plumbing

Permit #	Issue Date	Property Owner	Job Address	Parcel #	Permit Fees	Const. Value
PP250028	05/12/2025	LATHRUP VILLAGE PLAZA LL 27300 SOUTHFIELD RD		40-24-13-353-001	\$325.00	\$0
Work Description: 6" Sewer line						

Total Permits For Type: 1
Total Fees For Type: \$325.00
Total Const. Value For Type: \$0

Right of Way Construction

Permit #	Issue Date	Property Owner	Job Address	Parcel #	Permit Fees	Const. Value
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Work Description: TIE INTO 2 EXISTING 4" LEADS APPROXIMATELY 50'. RUN THE 2 LEADS TOGETHER AND 6" LEAD TO SEWER. CORE 8" HOLE INTO MANHOLE. WORK DONE BEHIND BUILDING IN CITY RIGHT OF WAY (ALLEY).

Total Permits For Type: 1

Total Fees For Type: \$1,250.00

Total Const. Value For Type: \$8,000

Sign

Permit #	Issue Date	Property Owner	Job Address	Parcel #	Permit Fees	Const. Value
PS25001	05/07/2025	Oakland Development Co/SURNC	26710 SOUTHFIELD RD SUITE	40-24-24-103-032	\$140.00	\$0
Work Description: LED CHANNEL LETTER SIGN						
PS25002	05/14/2025	Abro Property	27320 SOUTHFIELD RD	40-24-13-353-001	\$110.00	\$0
Work Description: WALL SIGN AT 27320 SOUTHFIELD FOR MODERN SUITS & CLOTHING						

Total Permits For Type: 2

Total Fees For Type: \$250.00

Total Const. Value For Type: \$0

Report Summary

Grand Total Permit Fees: \$10,922.31

Grand Total Permits: 39

Grand Total Const. Value: \$543,208

Permit.Status = ISSUED AND

Permit.DateIssued in <Previous month>

[05/01/25 - 05/31/25]

DDA Code Enforcement Report May 2025

Address	Property Owner	Violation	Category	Status
27300 SOUTHFIELD RD	LATHRUP VILLAGE PLAZA LLC	WORK STARTED WITHOUT REQUIRED PERMITS - RIGHT OF WAY PERMIT AND PLUMBING PERMIT REQUIRED FOR WORK AT REAR OF BUILDING IN CITY RIGHT OF WAY	Working Without Required Permit(s)	Complied

R105.1 Required
Any owner or owner's authorized agent who intends to construct, enlarge, alter, repair, move, demolish or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be performed, shall first make application to the building official and obtain the required permit.

INSPECTOR COMMENTS: WORK STARTED WITHOUT REQUIRED PERMITS - RIGHT OF WAY PERMIT AND PLUMBING PERMIT REQUIRED FOR WORK AT REAR OF BUILDING IN CITY RIGHT OF WAY

27300 SOUTHFIELD RD	LATHRUP VILLAGE PLAZA LLC	CITY RIGHT OF WAY(ALLEY) DAMAGED AFTER WORK STARTED WITHOUT CITY APPROVAL	Parking Lot Maintenance	Door Tagged, L
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62-1 Maintenance of sidewalks, parking lots and driveways
Every property owner and other person in possessory control of a sidewalk, parking lot, or driveway on private property which is a public place, as defined in this Code, shall exercise due care to maintain such sidewalk, parking lot, or driveway and the adjoining right-of-way in reasonable repair and in condition reasonably safe and fit for travel. Every such person who fails to do so shall be in violation of this section, and such premises not so maintained shall constitute a public nuisance.
(Code 1991, art. V, ch. 7, § 110)

INSPECTOR COMMENTS: CITY RIGHT OF WAY(ALLEY) DAMAGED AFTER WORK STARTED WITHOUT CITY APPROVAL

302.3 Sidewalks and driveways
All sidewalks, walkways, stairs, driveways, parking spaces and similar areas shall be kept in a proper state of repair, and maintained free from hazardous conditions.

INSPECTOR COMMENTS: CITY RIGHT OF WAY(ALLEY) DAMAGED AFTER WORK STARTED WITHOUT CITY APPROVAL

27300 SOUTHFIELD RD	LATHRUP VILLAGE PLAZA LLC	DANGEROUS STRUCTURE/PREMISES AT REAR - ABATEMENT REQUIRED IMMEDIATELY	Dangerous Structure or Premises	Door Tagged, L
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108.1.5 Dangerous structure or premises.

DDA Code Enforcement Report May 2025

Address	Property Owner	Violation	Category	Status
For the purpose of this code, any structure or premises that has any or all of the conditions or defects described as follows shall be considered dangerous:				
1. Any door, aisle, passageway, stairway, exit, or other means of egress that does not conform to the approved building or fire code of the jurisdiction as related to the requirements for existing buildings.				
2. The walking surface of any aisle, passageway, stairway, exit or other means of egress is so warped, worn loose, torn, or otherwise unsafe as to not provide safe and adequate means of egress.				
3. Any portion of a building, structure or appurtenance that has been damaged by fire, earthquake, wind, flood, deterioration, neglect, abandonment, vandalism or by any other cause to such an extent that it is likely to partially or completely collapse, or to become detached or dislodged.				
4. Any portion of a building, or any member, appurtenance or ornamentation on the exterior thereof that is not of sufficient strength or stability, or is not so anchored, attached or fastened in place so as to be capable of resisting natural or artificial loads of one and one-half the original value.				
5. The building or structure, or part of the building or structure, because of dilapidation, deterioration, decay, faulty construction, the removal or movement of some portion of the ground necessary for the support, or for any other reason, is likely to partially or completely collapse, or some portion of the foundation or underpinning of the building or structure is likely to fail or give way.				
6. The building or structure, or any portion thereof, is clearly unsafe for its use or occupancy.				
7. The building or structure is neglected, damaged, dilapidated, unsecured or abandoned so as to become an attractive nuisance to children who might play in the building or structure to their danger, becomes a harbor for vagrants, criminals or immoral persons, or enables persons to resort to the building or structure for committing a nuisance or an unlawful act.				
8. Any building or structure has been constructed, exists or is maintained in violation of any specific requirement or prohibition applicable to such building or structure provided by the approved building or fire code of the jurisdiction, or of any law or ordinance to such an extent as to present either a substantial risk of fire, building collapse or any other threat to life and safety.				
9. A building or structure, used or intended to be used for dwelling purposes, because of inadequate maintenance, dilapidation, decay, damage, faulty construction or arrangement, inadequate light, ventilation, mechanical or plumbing system, or otherwise, is determined by the code official to be unsanitary, unfit for human habitation, or in such a condition that is likely to cause sickness or disease.				
10. Any building or structure, because of a lack of sufficient or proper fire-resistance-rated construction, fire protection systems, electrical system, fuel connections, mechanical system, plumbing system or other cause, is determined by the code official to be a threat to life or health.				
11. Any portion of a building remains on a site after the demolition or destruction of the building or structure or whenever any building or structure is abandoned so as to constitute such building or portion thereof as an attractive nuisance or hazard to the public.				
INSPECTOR COMMENTS: DANGEROUS PREMISES - ABATEMENT REQUIRED				
27701 SOUTHFIELD RD	EVENT HOUSE	OPERATING WITHOUT A BUSINESS LICENSE - BUSINESS LICENSE REQUIRED	Operating Without Business License	Door Tagged, Le

DDA Code Enforcement Report May 2025

Address	Property Owner	Violation	Category	Status
18-29 Unlicensed Businesses No person required to obtain and maintain a license under section 18-30 shall conduct business in this city unless the person is licensed, and no natural person or individual shall, by actions taken within this city, aid or abet another in the conduct of such unlicensed business.				
INSPECTOR COMMENTS: OPERATING WITHOUT A BUSINESS LICENSE - BUSINESS LICENSE REQUIRED				
27661 SOUTHFIELD RD	FEDEX OFFICE #0480	OPERATING WITHOUT A BUSINESS LICENSE - BUSINESS LICENSE REQUIRED	Operating Without Business License	Complied
18-29 Unlicensed Businesses No person required to obtain and maintain a license under section 18-30 shall conduct business in this city unless the person is licensed, and no natural person or individual shall, by actions taken within this city, aid or abet another in the conduct of such unlicensed business.				
INSPECTOR COMMENTS: OPERATING WITHOUT A BUSINESS LICENSE - BUSINESS LICENSE REQUIRED				
18899 W 12 MILE RD	NICOLE-REID REALTY LLC	WORKING WITHOUT PERMIT - WALL SIGN ERECTED WITHOUT PERMIT AND REVIEW APPROVAL	Working Without Required Permit(s)	
R105.1 Required Any owner or owner's authorized agent who intends to construct, enlarge, alter, repair, move, demolish or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be performed, shall first make application to the building official and obtain the required permit.				
INSPECTOR COMMENTS: WORKING WITHOUT PERMIT - WALL SIGN ERECTED WITHOUT PERMIT AND REVIEW APPROVAL				
17641 W 12 MILE RD	TWELVE SOUTHFIELD ASSOC LLC	ANIMATED SIGNS PROHIBITED - OPEN SIGN SHALL NOT BE ANIMATED	Sign Violation	Complied
Sec. 52-28. - Prohibited signs.				

DDA Code Enforcement Report May 2025

Address	Property Owner	Violation	Category	Status
The following signs are prohibited:				
(1)Add-on signs(2)Animated signs(3)Beacon lights(4)Banners (except street banners advertising community/special events)(5)Feather and flutter signs(6)Festoons(7)Inflatable signs(8)Mirrors or mirrored signs(9)Moving signs(10)Obsolete signs(11)Pennants(12)Pole signs(13)Roof signs(14)Snipe signs (Ord. No. 437-15, pt. II, 4-20-2015; Ord. No. 464-21 , 6-21-2021)				
INSPECTOR COMMENTS:				
Sec. 52-23. (i) Signs shall not have scrolling, blinking, flashing, animated or fluttering lights or other illuminating devices which have a changing light intensity, brightness or color.				
INSPECTOR COMMENTS: ANIMATED SIGNS PROHIBITED - OPEN SIGN SHALL NOT BE ANIMATED				
27701 SOUTHFIELD RD	TOWN HALL INVESTMENTS	STRIP LIGHTING AROUND WINDOWS NOT PERMITTED -	Sign Violation	Letter Sent
46-109 Arrangement, operation of lighting facilities. (a) The following definitions apply to lighting in this section: (1) Footcandle: The unit of measure expressing the quantity of light received on a surface. One footcandle (fc) is the illuminance produced by a candle on a surface one foot square from a distance of one foot. (2) Light trespass: Light that falls beyond the property it is intended to illuminate. (3) Strip lighting: A device or devices installed that attract attention to a nonresidential use wherein a source or sources of light are arranged to be visible from the exterior of a building or structure including, but not limited to, strips of LED lights or neon tubes placed along the perimeter of building windows, along building edges, and other locations that serve to attract attention to a nonresidential use. (b) Lighting shall be permitted and regulated as follows: (1) It shall be unlawful to arrange, operate, keep, use or maintain artificial lighting facilities upon commercial and industrial premises without deflecting light trespass away from adjacent occupied residential. (2) Window perimeter lighting. Strip lighting designed for or having the effect of illuminating the perimeter of windows of storefronts and other nonresidential establishments shall meet the following: a. No direct light source shall be visible from any street or adjacent residential property. b. Lights shall not flash, blink, strobe, or create the impression of movement. c. Lights shall not change color. d. The brightness of window perimeter lighting shall be limited to 0.3 footcandles above ambient light conditions, as measured from the property line or lines nearest to each source of illumination. (3) Violation of this section constitutes a misdemeanor and is declared a public nuisance subject to abatement as provided in section 46-146.				
INSPECTOR COMMENTS: STRIP LIGHTING AROUND WINDOWS NOT PERMITTED - REMOVE				
26732 SOUTHFIELD RD	SURNOW CO	ANIMATED/FLASHING SIGNS NOT PERMITTED - DISCONTINUE USE (OPEN SIGN)	Sign Violation	Complied

DDA Code Enforcement Report May 2025

Address	Property Owner	Violation	Category	Status
<p>Sec. 52-28. - Prohibited signs. The following signs are prohibited:</p> <p>(1)Add-on signs(2)Animated signs(3)Beacon lights(4)Banners (except street banners advertising community/special events)(5)Feather and flutter signs(6)Festoons(7)Inflatable signs(8)Mirrors or mirrored signs(9)Moving signs(10)Obsolete signs(11)Pennants(12)Pole signs(13)Roof signs(14)Snipe signs (Ord. No. 437-15, pt. II, 4-20-2015; Ord. No. 464-21 , 6-21-2021)</p> <p>INSPECTOR COMMENTS: ANIMATED/FLASHING SIGNS NOT PERMITTED - DISCONTINUE USE (OPEN SIGN)</p>				
28939 SOUTHFIELD RD	BERINGER INVESTMENT, LLC	ANIMATED SIGNS NOT PERMITTED - DISCONTINUE USE OF SIGN 248-569-4661 NINA	Sign Violation	Letter Sent
<p>Sec. 52-28. - Prohibited signs. The following signs are prohibited:</p> <p>(1)Add-on signs(2)Animated signs(3)Beacon lights(4)Banners (except street banners advertising community/special events)(5)Feather and flutter signs(6)Festoons(7)Inflatable signs(8)Mirrors or mirrored signs(9)Moving signs(10)Obsolete signs(11)Pennants(12)Pole signs(13)Roof signs(14)Snipe signs (Ord. No. 437-15, pt. II, 4-20-2015; Ord. No. 464-21 , 6-21-2021)</p> <p>INSPECTOR COMMENTS: ANIMATED SIGNS NOT PERMITTED - DISCONTINUE USE OF SIGN</p>				
26727 SOUTHFIELD RD	ADVANCED COMMUNICATION	OUTLINE TUBING SIGNS LIMITED TO TWO SQUARE FEET AND ONE PER BUSINESS - CURRENTLY 2 OPEN SIGNS AND 1 LIGHTED LOTTERY SIGN	Sign Violation	Complied
<p>Sec. 52-25. (e) Other signs (1) Outline tubing sign. Outline tubing signs are limited to two square feet and one per business.</p> <p>INSPECTOR COMMENTS: OUTLINE TUBING SIGNS LIMITED TO TWO SQUARE FEET AND ONE PER BUSINESS - CURRENTLY 2 OPEN SIGNS AND 1 LIGHTED LOTTERY SIGN</p>				
28939 SOUTHFIELD RD	BERINGER INVESTMENT, LLC	TALL GRASS/WEEDS - MUST MAINTAIN UNDER 7" IN HEIGHT	Tall Grass/ Weeds	Complied

DDA Code Enforcement Report May 2025

Address	Property Owner	Violation	Category	Status
<div>Tall Grass and Weeds</div> <div>Grass and weeds have exceeded a height of 7 inches. If not cut within 7 days the violation will be corrected by the City’s Contractor at homeowner’s expense.</div> <div>INSPECTOR COMMENTS: TALL GRASS/WEEDS - MUST MAINTAIN UNDER 7" IN HEIGHT</div>				
27215 SOUTHFIELD RD	27215 SOUTHFIELD LLC	TALL GRASS/WEEDS NEAR AT REAR AND NEAR ENTRY	Tall Grass/ Weeds	Letter Sent
<div>Tall Grass and Weeds</div> <div>Grass and weeds have exceeded a height of 7 inches. If not cut within 7 days the violation will be corrected by the City’s Contractor at homeowner’s expense.</div> <div>INSPECTOR COMMENTS: TALL GRASS/WEEDS NEAR AT REAR AND NEAR ENTRY</div>				
27215 SOUTHFIELD RD	27215 SOUTHFIELD LLC	TRASH/DEBRIS AT REAR - REMOVE	Debris	Letter Sent
<div>308.1 Accumulation of rubbish or garbage.</div> <div>Exterior property and premises, and the interior of every structure, shall be free from any accumulation of rubbish or garbage.</div> <div>INSPECTOR COMMENTS: TRASH/DEBRIS AT REAR - REMOVE</div>				
18239 W 12 MILE RD	INDUS CENTER FOR ACADEMIC	GRASS NOT TO EXCEED 7" IN HEIGHT	Tall Grass/ Weeds	Complied
<div>Tall Grass and Weeds</div> <div>Grass and weeds have exceeded a height of 7 inches. If not cut within 7 days the violation will be corrected by the City’s Contractor at homeowner’s expense.</div> <div>INSPECTOR COMMENTS: GRASS NOT TO EXCEED 7" IN HEIGHT</div>				
18181 W 12 MILE RD	PROFESSIONAL RESOURCE DEV, INC	GRASS NOT TO EXCEED 7" IN HEIGHT	Tall Grass/ Weeds	Complied

DDA Code Enforcement Report May 2025

Address	Property Owner	Violation	Category	Status
<p>Tall Grass and Weeds Grass and weeds have exceeded a height of 7 inches. If not cut within 7 days the violation will be corrected by the City's Contractor at homeowner's expense.</p> <p>INSPECTOR COMMENTS: GRASS NOT TO EXCEED 7" IN HEIGHT</p>				
17655 W 12 MILE RD	JERSEY MIKES SUBS	OUTLINE TUBING SIGNS LIMITED TO TWO SQUARE FEET AND ONE PER BUSINESS, ANIMATED SIGNS NOT PERMITTED - CURRENTLY 2 ANIMATED OPEN SIGNS	Sign Violation	Complied
<p>Sec. 52-25. (e) Other signs (1) Outline tubing sign. Outline tubing signs are limited to two square feet and one per business.</p> <p>INSPECTOR COMMENTS: OUTLINE TUBING SIGNS LIMITED TO TWO SQUARE FEET AND ONE PER BUSINESS, ANIMATED SIGNS NOT PERMITTED - CURRENTLY 2 ANIMATED OPEN SIGNS</p> <p>Sec. 52-28. - Prohibited signs. The following signs are prohibited:</p> <p>(1)Add-on signs(2)Animated signs(3)Beacon lights(4)Banners (except street banners advertising community/special events)(5)Feather and flutter signs(6)Festoons(7)Inflatable signs(8)Mirrors or mirrored signs(9)Moving signs(10)Obsolete signs(11)Pennants(12)Pole signs(13)Roof signs(14)Snipe signs (Ord. No. 437-15, pt. II, 4-20-2015; Ord. No. 464-21 , 6-21-2021)</p> <p>INSPECTOR COMMENTS: OUTLINE TUBING SIGNS LIMITED TO TWO SQUARE FEET AND ONE PER BUSINESS, ANIMATED SIGNS NOT PERMITTED - CURRENTLY 2 ANIMATED OPEN SIGNS</p>				
27327 SOUTHFIELD RD	KAY BEE BEAUTY & NAIL SALON LLC	DAMAGED, DANGEROUS PARKING CURB IN SIDEWALK PATHWAY - REMOVE AND REPLACE IMMEDIATELY	Parking Lot Maintenance	No Cause for Ac
<p>62-1 Maintenance of sidewalks, parking lots and driveways Every property owner and other person in possessory control of a sidewalk, parking lot, or driveway on private property which is a public place, as defined in this Code, shall exercise due care to maintain such sidewalk, parking lot, or driveway and the adjoining right-of-way in reasonable repair and in condition reasonably safe and fit for travel. Every such person who fails to do so shall be in violation of this section, and such premises not so maintained shall constitute a public nuisance.</p> <p>INSPECTOR COMMENTS: DAMAGED, DANGEROUS PARKING CURB IN SIDEWALK PATHWAY - REMOVE AND REPLACE IMMEDIATELY</p>				

DDA Code Enforcement Report May 2025

Address	Property Owner	Violation	Category	Status
27241 SOUTHFIELD RD	LATHRUP PHARMACY	OWNER INSTRUCTED TO REMOVE WALL SIGNS AS THE BUSINESS, LATHRUP PHARMACY, IS NO LONGER IN BUSINESS	Sign Violation	No Cause for Ac

27601 SOUTHFIELD RD	OAKLAND DEVELOPMENT COMPANY	ANIMATED SIGNS NOT PERMITTED - RITA'S ICE "OPEN SIGN" - DISCONTINUE USE	Sign Violation	Letter Sent
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Sec. 52-28. - Prohibited signs.
The following signs are prohibited:

(1)Add-on signs(2)Animated signs(3)Beacon lights(4)Banners (except street banners advertising community/special events)(5)Feather and flutter signs(6)Festoons(7)Inflatable signs(8)Mirrors or mirrored signs(9)Moving signs(10)Obsolete signs(11)Pennants(12)Pole signs(13)Roof signs(14)Snipe signs

INSPECTOR COMMENTS: ANIMATED SIGNS NOT PERMITTED - RITA'S ICE "OPEN SIGN" - DISCONTINUE USE

Sec. 52-23. (i)
Signs shall not have scrolling, blinking, flashing, animated or fluttering lights or other illuminating devices which have a changing light intensity, brightness or color.

INSPECTOR COMMENTS: ANIMATED SIGNS NOT PERMITTED - RITA'S ICE "OPEN SIGN" - DISCONTINUE USE

26441 SOUTHFIELD RD	VOLUME	BUSINESS LICENSE REQUIRED	Operating Without Business License	Letter Sent
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18-29 Unlicensed Businesses

No person required to obtain and maintain a license under section 18-30 shall conduct business in this city unless the person is licensed, and no natural person or individual shall, by actions taken within this city, aid or abet another in the conduct of such unlicensed business.

INSPECTOR COMMENTS: OPERATING WITHOUT A BUSINESS LICENSE - BUSINESS LICENSE REQUIRED

DDA Code Enforcement Report May 2025

Address	Property Owner	Violation	Category	Status
26333 SOUTHFIELD RD	DANOBAY PROPERTIES, LLC	OPERATING WITHOUT A BUSINESS LICENSE - BUSINESS LICENSE REQUIRED	Operating Without Business License	

18-29 Unlicensed Businesses

No person required to obtain and maintain a license under section 18-30 shall conduct business in this city unless the person is licensed, and no natural person or individual shall, by actions taken within this city, aid or abet another in the conduct of such unlicensed business.

INSPECTOR COMMENTS: OPERATING WITHOUT A BUSINESS LICENSE - BUSINESS LICENSE REQUIRED

Records: 22

Residential Enforcement Report May 2025

06/ Item 7C.

Address	Property Owner	Violation	Violation Type	Status/Action
18740 LACROSSE AVE	SMITH, FRANK	UNSECURED, DILAPIDATED STRUCTURE NEGLECTED AFTER DAMAGE BY FIRE	Dangerous Structure or Premises	Letter Sent
26715 LATHRUP BLVD	BERNARD, DONALD K	FIREWOOD TO BE STORED A MINIMUM OF 12" FROM PROPERTY LINE AND MINIMUM OF 8" ABOVE GROUND	Firewood Storage Violation	Letter Sent
17576 E GLENWOOD BLVD	THOMPSON, KAREN A	LEAVES IN THE RIGHT OF WAY MUST BE REMOVED	Items in Right of Way	Complied
26414 MEADOWBROOK WAY	BOYER, BOCCACCIO	DOG ON LONG LEAD WITH ABILITY TO EXIT PRIVATE PROPERTY AND ONTO PUBLIC RIGHT OF WAY	Animal Nuisance	No Cause for Action
18474 DOLORES AVE	THOMAS, TREASURE	LEAVES AND BRANCHES GATHERED IN STREET/RIGHT OF WAY - REMOVE IMMEDIATELY	Debris	Complied
18207 RAINBOW DR	HARDY JR, LAWRENCE E	ADDRESS NUMBERS ON STRUCTURE TO BE CLEARLY VISIBLE FROM STREET	Address Numbers	Letter Sent
18207 RAINBOW DR	HARDY JR, LAWRENCE E	UNLICENSED/INOPERABLE VEHICLE(S) NOT TO BE STORED AT PROPERTY	Inoperable Vehicle	Letter Sent

Residential Enforcement Report May 2025

Address	Property Owner	Violation	Violation Type	Status/Action
18207 RAINBOW DR	HARDY JR, LAWRENCE E	DEBRIS STORED AT AT FRONT PORCH AND AT REAR - REMOVE FROM PUBLIC VIEW	Sanitation Violation	Letter Sent
18207 RAINBOW DR	HARDY JR, LAWRENCE E	TRAILER STORAGE MUST BE SCREENED FROM PUBLIC VIEW & STORED ON A HARD SURFACE	Trailer Storage Violation	Letter Sent
26470 MEADOWOOD S CT	NOVAD MANAGEMENT CONSU	GRASS NOT TO EXCEED 7" IN HEIGHT	Tall Grass/ Weeds	Nuisance Cut By City Contractor
28025 SUNSET W BLVD	SMITH JR, TERRY	ACCESSORY STRUCTURES NOT PERMITTED IN FRONT OR SIDE YARD - REMOVE SHED	Accessory Structure	Letter Sent
27150 EVERGREEN RD	MICHIGAN FIRST CREDIT UNIC	OUTLINE TUBING SIGNS LIMITED TO TWO SQUARE FEET AND ONE PER BUSINESS, ANIMATED SIGNS NOT PERMITTED - CURRENTLY 2 ANIMATED OPEN SIGNS	Sign Violation	Complied
18141 SUNNYBROOK AVE	CADARETTE, TERRY	PERMIT REQUIRED FOR DUMPSTER	Dumpster/PODS on Property Without Permit	Letter Sent
28725 BLOOMFIELD DR	STRUTHERS, ROMEROS F	TREE ROOTS/LOGS & CONCRETE STORED AT RIGHT - REMOVE	Debris	Letter Sent

Residential Enforcement Report May 2025

Address	Property Owner	Violation	Violation Type	Status/Action
28725 BLOOMFIELD DR	STRUTHERS, ROMEROS F	POOL TO BE MAINTAINED AND BROUGHT UP TO CODE OR BE FULLY DECOMMISSIONED - CURRENT CONDITION HAZARDOUS	Dangerous Structure or Premises	Letter Sent
28725 BLOOMFIELD DR	STRUTHERS, ROMEROS F	RESTORE PROPER GRADING AND GRASS AT RIGHT OF HOME	Grading and Drainage	
27035 MEADOWBROOK WAY	ROBERTS, DERINDA R	GRASS NOT TO EXCEED 7" IN HEIGHT	Tall Grass/ Weeds	Letter Sent
27561 CALIFORNIA SE DR	WILLIAMS, SABRINA	GRASS NOT TO EXCEED 7" IN HEIGHT	Tall Grass/ Weeds	Complied
27411 LATHRUP BLVD	MONTOYA, SHANE	GRASS NOT TO EXCEED 7" IN HEIGHT	Tall Grass/ Weeds	Complied
27341 LATHRUP BLVD	HOPKINS, ALLYSON	REMOVE DEBRIS/BUCKETS FROM RIGHT OF WAY	Debris	Complied
18740 LACROSSE AVE	SMITH, FRANK	GRASS NOT TO EXCEED 7" IN HEIGHT	Tall Grass/ Weeds	Letter Sent
27610 CALIFORNIA SW DR	BOATNER, DERRYLE L	TALL GRASS/WEEDS AT REAR MUST NOT EXCEED 7" IN HEIGHT	Tall Grass/ Weeds	Door Tagged, Letter Sent

Residential Enforcement Report May 2025

Address	Property Owner	Violation	Violation Type	Status/Action
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Records: 22

Memorandum

To: Mayor and City Council

From: Mike Greene, City Administrator

Date: June 13, 2025

Re: Monthly Approval of Disbursements

Attached are reports for the Cities Monthly Disbursements for the Month of May 2025.

MOTION:

MAY DISBURSEMENTS W/ SALARY INCLUDED			
FUND			
101	GENERAL FUND	\$	337,001.53
FUND			
202	MAJOR ROADS	\$	21,613.14
FUND			
203	LOCAL ROADS	\$	15,765.13
FUND			
258	CAPITAL FUND	\$	-
FUND			
397	ROAD MILLAGE FUND	\$	500.00
FUND			
494	DOWNTOWN DEV. AUTH	\$	44,107.39
FUND			
592	WATER & SEW	\$	356,524.47
TOTAL DISBURSEMENTS		\$	775,511.66

BUDGET REPORT (REVENUES VERSUS EXPENDITURES) FOR MONTH ENDED May 31, 2025

	Revenues Through 5/31/2025	Expenses Through 5/31/2025	Revenues Over (Under) Expenses
101-GENERAL FUND	4,878,421	4,165,707	712,714
202-MAJOR STREET FUND	351,877	218,108	133,770
203-LOCAL STREET FUND	255,997	80,955	175,042
258-CAPITAL ACQUISITION FUND	380	17,672	(17,293)
397-ROADS MILLAGE BOND FUND	680,961	588,500	92,461
494-DOWNTOWN DEVELOPMENT AUTHORITY	544,243	456,514	87,729
592-WATER & SEWER FUND	2,468,105	2,794,628	(326,523)
GRAND TOTAL ALL FUNDS	<u>9,179,984</u>	<u>8,322,084</u>	<u>857,900</u>

CITY OF LATHRUP VILLAGE
Disbursement Report

Period covered 05/01/2025-05/15/2025

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$23,079.46	Greene, Miller, Townsend, Bobcean, Colliau, Emanuel, Singleton
DDA	\$4,962.50	Colson, Kennedy
Bldg Mnt	\$0.00	
Police	\$43,368.17	Alexander, Button, Chickensky, Fisher, Gijsbers, Huston, Hutson, Cory, Lawrence, McKee Roberts, Stajich, Tackett, Zang
DPS	\$0.00	
Water	\$0.00	
Recreation	\$0.00	

Total Gross \$71,410.13

Deductions \$28,334.03

Net Payroll \$43,076.10

* Fund Totals Include Gross Payroll

General Fund	\$66,447.63
Major Road Fund	\$0.00
Local Road Fund	\$0.00
Capital Acquisition Fund	\$0.00
Road Bond	\$0.00
Downtown Development Authority	\$4,962.50
Water & Sewer Fund	\$0.00
Total	\$71,410.13

CITY OF LATHRUP VILLAGE
Disbursement Report

Period covered 05/15/2025-05/30/2025

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$23,155.15	Greene, Miller, Townsend, Bobcean, Colliau, Emanuel, Singleton
DDA	\$4,493.75	Colson, Kennedy
Bldg Mnt	\$0.00	
Police	\$40,608.56	Alexander, Button, Chickensky, Fisher, Gijsbers, Huston, Hutson, Cory, Lawrence, McKee Roberts, Stajich, Tackett, Zang
DPS	\$0.00	
Water	\$0.00	
Recreation	\$0.00	

Total Gross \$68,257.46

Deductions \$25,181.36

Net Payroll \$43,076.10

* Fund Totals Include Gross Payroll

General Fund	\$270,553.90
Major Road Fund	\$21,613.14
Local Road Fund	\$15,765.13
Capital Acquisition Fund	\$0.00
Road Bond	\$500.00
Downtown Development Authority	\$39,144.89
Water & Sewer Fund	\$356,524.47
Total	\$704,101.53

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	POLICE & FIREMEN'S INS.	POLICE OFFICERS-GROUP BILLING 2111560	56.34	50982
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	HARRY JONES	COMMUNITY ROOM DEPOSIT REFUND	150.00	50960
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	MARIO NELAMS	COMMUNITY ROOM DEPOSIT REFUND	300.00	50969
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	MINGCORIA MINTER	COMMUNITY ROOM DEPOSIT REFUND	300.00	50976
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	NAUTICA NIMMONS	COMMUNITY ROOM DEPOSIT REFUND	300.00	50979
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	ROSALEE RUSH	COMMUNITY ROOM DEPOSIT REFUND	300.00	50986
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	AARON BENJAMIN	PARK RENTAL DEPOSIT REFUND	100.00	50999
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	MILDRED TAYLOR	COMMUNITY ROOM DEPOSIT REFUND	150.00	51024
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	NANCY MORGAN	COMMUNITY ROOM DEPOSIT REFUND	300.00	51028
101-000.000-246.000	POLICE UNION DUES	COMMAND OFFICERS ASSN. O	DUES TACKETT/ZANG	135.52	50945
101-000.000-246.000	POLICE UNION DUES	MICHIGAN ASSOCIATION OF	JUNE 2025 UNION DUES	474.32	51023
101-000.000-283.000	PERFORMANCE BONDS	Verita Telecommunication	BD Bond Refund	5,000.00	50992
101-000.000-283.000	PERFORMANCE BONDS	Consumer's Energy	BD Bond Refund	5,000.00	51010
101-000.000-283.000	PERFORMANCE BONDS	Consumer's Energy	BD Bond Refund	5,000.00	51010
101-000.000-283.000	PERFORMANCE BONDS	Consumer's Energy	BD Bond Refund	5,000.00	51010
101-000.000-283.000	PERFORMANCE BONDS	Consumer's Energy	BD Bond Refund	5,000.00	51010
101-000.000-283.000	PERFORMANCE BONDS	Consumer's Energy	BD Bond Refund	5,000.00	51010
101-000.000-283.000	PERFORMANCE BONDS	Consumer's Energy	BD Bond Refund	5,000.00	51010
101-000.000-283.000	PERFORMANCE BONDS	Consumer's Energy	BD Bond Refund	5,000.00	51011
101-000.000-283.000	PERFORMANCE BONDS	Consumer's Energy	BD Bond Refund	5,000.00	51012
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	MISSIONSQUARE - 300179	ICMA DEF COMP 457	2,685.96	50996
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	MISSIONSQUARE - 300179	ICMA DEF COMP 457	3,610.02	51025
Total For Dept 000.000				58,862.16	
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-710.000	UNEMPLOYMENT INSURANCE	MICHIGAN MUNICIPAL LEAGU	QUARTERLY CONTRIBUTION	47.24	50973
101-100.000-726.000	OFFICE SUPPLIES	FNBO	CC EXPENSE- MICHAEL GREENE	88.00	50958
101-100.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	38.00	51000
101-100.000-726.000	OFFICE SUPPLIES	OAKLAND COUNTY TREASURER	STAFFING COSTS, PUBLICATION & FACILIT	1,527.66	51031
101-100.000-726.000	OFFICE SUPPLIES	OAKLAND COUNTY TREASURER	NOVEMBER 2024 CENTRAL SITE STAFFING C	55.22	51031
101-100.000-732.000	CODE ENFORCEMENT	FNBO	CC EXPENSE- MICHAEL GREENE	75.00	50958
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PROFESSIONAL SERVICES FROM MARCH 1, 2	3,948.58	50970
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PROFESSIONAL SERVICES FROM MARCH 1, 2	2,897.38	50970
101-100.000-804.000	BUILDING TRADE INSPECTION	GIFFELS-WEBSTER ENG INC	2025 WATER MAIN PROGRAM (5 WATER MAIN	2,035.13	3678
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PROFESSIONAL SERVICES FROM APRIL 1, 2	2,958.80	51021
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PROFESSIONAL SERVICES FROM APRIL 1 TO	4,774.23	51021
101-100.000-805.000	CABLE TELEVISION	COMCAST	UTILITIES ACCT 28700	179.37	50942
101-100.000-805.000	CABLE TELEVISION	C V STUDIOS	LVTV SERVICES	4,110.00	51007
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	COMMUNITY ROOM/ADDITIONAL WORK	1,625.00	50940
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	PARKS MAINTENANCE, INC.	MISC REPAIR-COMMUNITY ROOM	180.00	50981
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	COMMUNITY ROOM/ADDITIONAL WORK	1,510.00	51009
101-100.000-822.000	TRAINING	JESSICA MILLER	TRAVEL EXPENSE REIMBURSEMENT - TREASU	72.45	50964
101-100.000-848.000	GOVERNMENT OPERATIONS	ADP, INC	WORKFORCE NOW ESSENTIAL TIME AND ATTE	121.90	50934
101-100.000-848.000	GOVERNMENT OPERATIONS	ADP, INC	PAYROLL SERVICES	450.00	50934
101-100.000-848.000	GOVERNMENT OPERATIONS	ADP, INC	PAYROLL SERVICES	1,013.93	50934
101-100.000-848.000	GOVERNMENT OPERATIONS	RICOH	COPY MACHINE 05/26/25-06/25/25	146.50	50984
101-100.000-848.000	GOVERNMENT OPERATIONS	AMAZON CAPITAL SERVICES	CLERK SUPPLIES	19.98	51000
101-100.000-848.000	GOVERNMENT OPERATIONS	ASCAP	RENEWAL	449.58	51001
101-100.000-848.000	GOVERNMENT OPERATIONS	FNBO	CC EXPENSE-ALISA EMANUEL	136.12	51014
101-100.000-848.000	GOVERNMENT OPERATIONS	INTELLIENTICS, INC.	CONSTITUENT SELF-SERVICE PORTAL: MONT	950.00	51018
101-100.000-848.001	TECHNOLOGY	BSB COMMUNICATIONS, INC.	TECHNOLOGY	260.00	50937

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-848.001	TECHNOLOGY	VC3 INC	CLOUD DATA RECOVERY/ CLOUD PROTECT	282.22	50991
101-100.000-848.001	TECHNOLOGY	VC3 INC	NCE ANNUAL COMMITMENT	298.50	50991
101-100.000-848.001	TECHNOLOGY	POINT & PAY	MONTHLY FEE APRIL	50.00	51033
101-100.000-850.000	TELEPHONE EXPENDITURES	COMCAST	UTILITIES ACCT 28700	179.37	50942
101-100.000-850.000	TELEPHONE EXPENDITURES	INTERMEDIA.NET INC	TECHNOLOGY MONTHLY CHARGES 04/02/25-0	675.71	50962
101-100.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELLULAR SERVICES	211.40	51038
101-100.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	LATHRUP VILLAGE DDA-PLANNING SERVICES	3,045.00	50959
101-100.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	LATHRUP VILLAGE DDA-PLANNING SERVICES	4,555.00	50959
101-100.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	LATHRUP VILLAGE DDA - PLANNING SERVIC	1,170.00	51015
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	NEWSPAPER AD	519.00	50938
101-100.000-900.000	PRINTING/PUBLICATION COSTS	VISUAL EDGE IT, INC.	PRINTER METER	662.26	50993
101-100.000-901.000	POSTAGE FEES	PITNEY BOWES GLOBAL FINA	POSTAGE MAR 30 , 2025-JUNE 29, 2025	407.94	51032
101-100.000-955.000	MISCELLANEOUS EXPENDITURES	FNBO	CC EXPENSE- MICHAEL GREENE	153.89	50958
Total For Dept 100.000 GOVERNMENT SERVICES				41,880.36	
Dept 101.000 ADMINISTRATION					
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	ULLIANCE, INC	LIFE ADVISOR EMPLOYEE ASSISTANCE PROG	2,166.67	50990
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS (RHS) PLAN	334.04	50997
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE 06/01/25-06/03/25 GROUP 1	1,017.95	51003
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE 06/01/25-06/30/25 GROUP 1	5,545.27	51004
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	RETIREE HEALTH CARE 06/01/25-06/30/25	448.65	51005
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS (RHS) PLAN	334.04	51026
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH CARE	211.89	51037
101-101.000-718.000	ELECTIONS	OAKLAND COUNTY CLERKS AS	LUNCH AND LEARN	35.00	50933
101-101.000-718.000	ELECTIONS	ELECTION SOURCE	CANVAS BALLOT BAG	108.00	50957
101-101.000-719.000	OFFICIALS EXPENSE	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	10.05	51000
101-101.000-803.000	MEMBERSHIPS & MEETINGS	JESSICA MILLER	TRAVEL EXPENSE REIMBURSEMENT - TREASU	212.80	50964
Total For Dept 101.000 ADMINISTRATION				10,424.36	
Dept 201.000 BUILDING & GROUNDS					
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	GENERAL MAINTENANCE	467.02	50940
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	SPOUSAL SUPPORT	601.75	50940
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	GENERAL MAINTENANCE	467.02	51009
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	SPOUSAL SUPPORT	601.75	51009
101-201.000-703.000	EMPLOYEE TAXES & BENEFITS	CONTRACTORS CLOTHING CO.	CONTRACTOR CLOTHING FOR CLIFTON	149.98	50949
101-201.000-703.000	EMPLOYEE TAXES & BENEFITS	CONTRACTORS CLOTHING CO.	CONTRACTORS CLOTHING FOR CLIFTON	237.98	50949
101-201.000-703.000	EMPLOYEE TAXES & BENEFITS	CLIFTON GRANT	CONTRACTORS CLOTHING	(64.66)	51009
101-201.000-703.000	EMPLOYEE TAXES & BENEFITS	CLIFTON GRANT	CONTRACTOR CLOTHING	(64.66)	51009
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	UTILITIES 04/05/2025-05/08/25 ACCT 09	842.79	50946
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	UTILITIES 04/05/25-05/08/25 ACCT 2370	21.06	50948
101-201.000-920.000	UTILITIES	DTE ENERGY	UTILITES MAR 29, 2025-APR 29, 2025 AC	72.11	50952
101-201.000-920.000	UTILITIES	DTE ENERGY	UTILITIES MAR 29, 2025-APR 29, 2025 A	37.17	50953
101-201.000-920.000	UTILITIES	DTE ENERGY	UTILITIES MAR 29, 2025-APR 29, 2025 A	193.74	50954
101-201.000-920.000	UTILITIES	DTE ENERGY	UTILITIES MAR 29, 2025-APR 29, 2025 A	1,320.96	50955
101-201.000-920.000	UTILITIES	DTE ENERGY	UTILITIES FEB 01, 2025-FEB 28, 2025 A	2,090.54	50956
101-201.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE,	UTILITIES 04/02/25-05/02/25 SOUT-0274	73.69	51042
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	J.C. EHRLICH	PEST CONTROL	131.63	50963
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	KONE INC.	MAINTENANCE	272.00	50965
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	LARRY B SCHAUER, JR	REPLACE FLUSH VALVE & VACUUM BREAKER	150.00	50966
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	MISTER MAT RENTAL SERVIC	MAT RENTAL	196.40	50977
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	ERC-LED	MAINTENANCE	451.81	51013
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	IMPERIALDADE	CLEANING SUPPLIES	197.19	51017

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 201.000 BUILDING & GROUNDS					
		Total For Dept 201.000 BUILDING & GROUNDS		8,447.27	
Dept 301.000 PUBLIC SAFETY					
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	ULLIANCE, INC	LIFE ADVISOR EMPLOYEE ASSISTANCE PROG	2,166.66	50990
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803061	HEALTH SAVINGS (RHS) PLAN	825.81	50998
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE 06/01/25-06/30/25 GROUP 1	4,234.07	51004
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	RETIREE HEALTH CARE 06/01/25-06/30/25	2,691.90	51005
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS-BLUE SHIELD	HEALTH CARE GROUP 7006048	8,703.75	51006
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803061	HEALTH SAVINGS (RHS) PLAN	825.81	51027
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH CARE	391.33	51037
101-301.000-710.000	UNEMPLOYMENT INSURANCE	MICHIGAN MUNICIPAL LEAGU	QUARTERLY CONTRIBUTION	70.50	50973
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE/ROAD SUPPLIES	149.94	50935
101-301.000-727.000	ROAD SUPPLIES	MICHIGAN STATE POLICE	DRY GAS	140.00	50974
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	XEROX CORPORATION	OFFICE MACHINE MAINTENANCE	81.35	50994
101-301.000-822.000	TRAINING	MICHAEL ZANG	TRAVEL EXPENSE MICHIGAN STATE POLICE	38.45	50972
101-301.000-822.000	TRAINING	SUZANNE CORY	TRAVEL EXPENSE MACP 2025 ADMINISTRATI	339.08	50989
101-301.000-822.000	TRAINING	FNBO	CC EXPENSE-SCOTT MCKEE	2,666.18	51014
101-301.000-822.000	TRAINING	RYAN ALEXANDER	TRAVEL EXPENSE REPORT BIOMETRICS CONF	128.28	51035
101-301.000-823.000	FIREARMS TRAINING	FNBO	CC EXPENSE-SCOTT MCKEE	87.99	51014
101-301.000-827.000	302 TRAINING FUNDS EXPENDITURES	OAKLAND COMMUNITY COLLEG	ADVANCE POLICE TRAIN TUITION SPRING 2	1,911.25	51030
101-301.000-829.000	POLICE UNIFORMS & CLEANING	MUNSON CLEANERS	POLICE UNIFORM CLEANING	295.75	50978
101-301.000-829.000	POLICE UNIFORMS & CLEANING	NYE UNIFORM	POLICE UNIFORMS	193.40	50980
101-301.000-829.000	POLICE UNIFORMS & CLEANING	PRIORITY ONE EMERGENCY,	POLICE APPAREL	454.95	50983
101-301.000-829.000	POLICE UNIFORMS & CLEANING	MICHAEL ZANG	COAM COLLECTIVE BARGAINING AGREEMENT	400.00	51022
101-301.000-848.001	TECHNOLOGY	LEXIPOL, LLC	POLICE ONE ACADEMY ANNUAL RATE	1,300.63	50967
101-301.000-850.000	TELEPHONE EXPENDITURES	AT & T	TELEPHONE APR 2-MAY 1, 2025 ACCT 3139	78.63	50936
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	UTILITIES ACCT 28700	179.38	50942
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	UTILITIES MAY 05, 2025-JUN 04, 2025 A	25.94	50943
101-301.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELLULAR SERVICES	211.40	51038
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CE	VEHICLE EXPENSE	84.95	51002
101-301.000-860.000	VEHICLE EXPENSE	FNBO	CC EXPENSE-SCOTT MCKEE	25.99	51014
		Total For Dept 301.000 PUBLIC SAFETY		28,703.37	
Dept 401.000					
101-401.000-920.000	UTILITIES	COMCAST	UTILITIES ACCT 27124	133.80	50941
101-401.000-920.000	UTILITIES	COMCAST	UTILITIES ACCT 35838	352.20	50944
101-401.000-920.000	UTILITIES	CONSUMERS ENERGY	UTILITIES 04/04/25-05/08/25 ACCT 5921	416.24	50947
101-401.000-920.000	UTILITIES	DTE ENERGY	UTLITIES APR 3, 2025-MAY 2, 2025 ACCT	47.16	50950
101-401.000-920.000	UTILITIES	DTE ENERGY	UTLITIES APRIL 1, 2025 -APRIL 30, 202	97.24	50951
101-401.000-921.000	CONTRACTUAL SERVICES	GIFFELS-WEBSTER ENG INC	2022 SIDEWALK REPAIR PROGRAM	2,037.50	51015
101-401.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES FOR (APRIL/2025)	10,750.74	51019
101-401.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES FOR (MARCH/2025)	10,750.73	51020
		Total For Dept 401.000		24,585.61	
Dept 502.000					
101-502.000-801.001	SOCRRA	SOCRRA	APRIL 2025 MONTH END	17,421.00	50987
101-502.000-801.001	SOCRRA	SOCRRA	APRIL 2025 SPECIAL CHARGES	437.56	51036
101-502.000-801.001	SOCRRA	SOCRRA	MAY 2025 MID-MONTH	15,773.00	51036
		Total For Dept 502.000		33,631.56	
Dept 601.000 RECREATION					
101-601.000-812.000	COMMUNITY EVENTS	CLIFTON GRANT	COMMUNITY ROOM/ADDITIONAL WORK	100.00	50940
101-601.000-813.000	CHILDREN/YOUTH ACTIVITIES	NICOLE LOWRY	EG HUNT & ARBOR DAY/EARTH DAY EVENT	155.50	51029

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 601.000 RECREATION					
		Total For Dept 601.000 RECREATION		255.50	
		Total For Fund 101 GENERAL FUND		206,790.19	
Fund 202 MAJOR STREET FUND					
Dept 702.000					
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE 06/01/25-06/30/25 GROUP 1	21.22	51004
202-702.000-856.000	ADMINISTRATION & ENGINEERING	GIFFELS-WEBSTER ENG INC	2022 CITY WIDE PAVING PROGRAM	977.50	51015
202-702.000-856.000	ADMINISTRATION & ENGINEERING	GIFFELS-WEBSTER ENG INC	2023 CITY WIDE PAVING PROGRAM	745.00	51015
202-702.000-858.000	ROAD CONSTRUCTION	GIFFELS-WEBSTER ENG INC	EB ELEVEN MILE RESURFACING (SOUTHFIEL	8,394.25	51015
202-702.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	COLD PATCH BOND X	106.24	50939
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKL	SIGNAL MAINTENANCE	79.06	50985
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKL	SIGNAL MAINTENANCE	189.01	51034
202-702.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES FOR (APRIL/2025)	5,550.43	51019
202-702.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES FOR (MARCH/2025)	5,550.43	51020
		Total For Dept 702.000		21,613.14	
		Total For Fund 202 MAJOR STREET FUND		21,613.14	
Fund 203 LOCAL STREET FUND					
Dept 703.000					
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE 06/01/25-06/30/25 GROUP 1	21.22	51004
203-703.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	COLD PATCH BOND X	106.24	50939
203-703.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKL	SIGNAL MAINTENANCE	79.05	50985
203-703.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKL	SIGNAL MAINTENANCE	189.01	51034
203-703.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES FOR (APRIL/2025)	5,550.43	51019
203-703.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES FOR (MARCH/2025)	5,550.43	51020
203-703.000-970.000	CAPITAL EXPENDITURE	GIFFELS-WEBSTER ENG INC	RAINBOW CIRCLE PAVEMENT RESURFACING	4,268.75	51015
		Total For Dept 703.000		15,765.13	
		Total For Fund 203 LOCAL STREET FUND		15,765.13	
Fund 397 ROAD MILLAGE BOND FUND					
Dept 000.000					
397-000.000-725.000	PAYING AGENT FEES	HUNTINGTON BANK	ADMINISTRATION FEE ANNUAL ADMINISTRAT	500.00	50961
		Total For Dept 000.000		500.00	
		Total For Fund 397 ROAD MILLAGE BOND FUND		500.00	
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS (RHS) PLAN	184.04	50997
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE 06/01/25-06/03/25 GROUP 1	113.11	51003
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE 06/01/25-06/30/25 GROUP 1	1,201.80	51004
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS (RHS) PLAN	184.04	51026
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH CARE	65.45	51037
494-000.000-844.000	MAIN STREET PROGRAM	FNBO	CC EXPENSE-AUSTIN COLSON	1,071.36	50958
494-000.000-844.000	MAIN STREET PROGRAM	STEINKOPF AND SONS WHOLE	DTE FOUNDATION TREE GRANT	5,500.00	50988
494-000.000-844.000	MAIN STREET PROGRAM	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	11.99	51000
494-000.000-845.000	STREETSCAPING	MICHIGANENSE NATIVE	PURCHASE OF PERENNIAL FLOWERS TO FILL	1,349.60	50975
494-000.000-846.000	MUSIC FESTIVAL EXP	MAGNATE MEDIA GROUP LLC	DEPOSIT TO SECURE THE PERFORMER'S DAT	500.00	50968
494-000.000-846.000	MUSIC FESTIVAL EXP	MICHAEL O'BRIEN	DEPOSIT TO SECURE THE PERFORMER'S DAT	250.00	50971
494-000.000-846.000	MUSIC FESTIVAL EXP	GLENNWOOD HAYES	DEPOSIT TO SECURE THE PERFORMER'S DAT	500.00	51016
494-000.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	NEWSPAPER AD	121.00	50938

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
494-000.000-933.000	REPAIRS & MAINTENANCE	GIFFELS-WEBSTER ENG INC	2025 DDA ALLEY APROACHES AND ALLEY RE	23,598.75	51015
Total For Dept 000.000				34,651.14	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY				34,651.14	
Fund 592 WATER & SEWER FUND					
Dept 536.000 WATER DEPARTMENT					
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS (RHS) PLAN	26.86	3672
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE 06/01/25-06/30/25 GROUP 1	3,151.40	3673
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE 06/01/25-06/30/25 GROUP 1	393.43	3674
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HELATH SAVINGS (RHS) PLAN	26.86	3682
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH CARE	24.11	3683
592-536.000-803.000	MEMBERSHIPS & MEETINGS	FNBO	CC EXPENSE-MICHAEL GREENE	116.05	3667
592-536.000-856.000	ADMINISTRATION & ENGINEERING	GIFFELS-WEBSTER ENG INC	LEAD AND COPPER MATERIAL DISTRIBUTION	1,483.00	3678
592-536.000-856.000	ADMINISTRATION & ENGINEERING	GIFFELS-WEBSTER ENG INC	2021-2023 GATE VALVE REFURBISHMENT/ R	258.00	3678
592-536.000-856.000	ADMINISTRATION & ENGINEERING	GIFFELS-WEBSTER ENG INC	2021-2023 HYDRANT REFURBISHMENT/REPLA	258.00	3678
592-536.000-900.000	PRINTING/PUBLICATION COSTS	FNBO	CC EXPENSE-MICHAEL GREENE	354.23	3667
592-536.000-902.000	BILLING SERVICES	UNITED STATES POSTAL SER	POSTAGE FOR WATER BILLS	803.88	3659
592-536.000-921.000	CONTRACTUAL SERVICES	HYDROCORP	CROSS CONNECTION	532.00	3669
592-536.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES FOR (APRIL/2025)	6,236.94	3680
592-536.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES FOR (MO/YEAR)	6,236.94	3681
592-536.000-937.000	WATER SYSTEM MAINTENANCE	EAGLE LANDSCAPING & SUPP	FILL SAND	1,290.00	3664
592-536.000-937.000	WATER SYSTEM MAINTENANCE	SUNDE BUILDING INC.	FOR INSTALLATION AND REPAIR MADE IN T	875.00	3684
592-536.000-937.000	WATER SYSTEM MAINTENANCE	SUNDE BUILDING INC.	ARROWHEAD WATER MAIN PROJECT	28,775.00	3684
592-536.000-944.000	WATER PURCHASES	SOUTHEAST OAKLAND COUNTY	WATER PURCHASE 04/01/25-04/30/25	21,800.02	3671
592-536.000-970.000	CAPITAL EXPENDITURE	CORE&MAIN	WATER DEPT MATERIALS	19,923.21	3662
592-536.000-974.000	WATER MAIN PROJECT	CORE&MAIN	WATER DEPT MATERIALS	26,845.12	3662
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	DEBRI HAUL OUT	8,558.55	3664
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	DEBRI HAULED OUT DIRT/CLAY	4,260.00	3664
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	DEBRI HAULED OUT DIRT/CLAY	660.00	3664
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	DEBRIS HAULED OUT DIRT/CLAY	330.00	3664
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	TOP SOIL/ ENGLISH (SUN/SHADE)	446.96	3664
592-536.000-974.000	WATER MAIN PROJECT	EJ USA INC	WATER DEPT SUPPLIES	791.46	3665
592-536.000-974.000	WATER MAIN PROJECT	FERGUSON WATERWORKS	WATER DEPT SUPPLIES	14,250.00	3666
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	DEBRI HAULED OUT DIRT/CLAY	9,810.00	3676
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	FILL SAND	1,290.00	3676
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	FILL SAND	2,580.00	3676
592-536.000-974.000	WATER MAIN PROJECT	FERGUSON WATERWORKS	WTR DEPT SUPPLIES	560.64	3677
592-536.000-974.000	WATER MAIN PROJECT	GIFFELS-WEBSTER ENG INC	2026 SOUTHFIELD ROAD WATER MAIN	11,882.00	3678
592-536.000-974.000	WATER MAIN PROJECT	SUNDE BUILDING INC.	RAMSGATE WATER MAIN PROJECT	27,900.00	3684
592-536.000-974.000	WATER MAIN PROJECT	SUNDE BUILDING INC.	MIDDLESEX WATER MAIN PROJECT	31,425.00	3684
Total For Dept 536.000 WATER DEPARTMENT				234,154.66	
Dept 536.400 WATER DEPARTMENT					
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLAC	CORE&MAIN	MISC WTR IMPROVEMENTS	5,663.75	3675
Total For Dept 536.400 WATER DEPARTMENT				5,663.75	
Dept 537.000 SEWER DEPARTMENT					
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS (RHS) PLAN	26.86	3672
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE 06/01/25-06/30/25 GROUP 1	393.43	3674
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HELATH SAVINGS (RHS) PLAN	26.86	3682
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH CARE	24.11	3683
592-537.000-725.000	PAYING AGENT FEES	HUNTINGTON BANK	ADMINISTRATION FEE ANNUAL ADMINSTRATI	500.00	3668

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 WATER & SEWER FUND					
Dept 537.000 SEWER DEPARTMENT					
592-537.000-856.000	ADMINISTRATION & ENGINEERING	ALLIANCE OF ROUGE COMMUN	MEMBERSHIP DUE FOR ALLIANCE OF ROUGE	1,641.00	3660
592-537.000-856.000	ADMINISTRATION & ENGINEERING	GIFFELS-WEBSTER ENG INC	2024 CCTV AND DEAD END MANHOLE LOCATI	946.00	3678
592-537.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES FOR (APRIL/2025)	6,236.94	3680
592-537.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES FOR (MO/YEAR)	6,236.94	3681
592-537.000-939.000	SEWER SYSTEM MAINTENANCE	CORE&MAIN	WATER DEPT MATERIALS	6,544.34	3662
592-537.000-939.000	SEWER SYSTEM MAINTENANCE	LARRY B SCHAUER, JR	TEST RBPB BACKFLOW ASSEMBLIES AT 1900	375.00	50966
592-537.000-939.000	SEWER SYSTEM MAINTENANCE	SUNDE BUILDING INC.	FOR INSTALLATION AND REPAIR MADE IN T	2,100.00	3684
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	OAKLAND COUNTY TREASURER	SPECIAL ASSESSMENTS APRIL 2025	88,138.16	3670
592-537.000-945.000	RETENTION TANK-UTIL ELEC	DTE ENERGY	UTILITIES MAR 29, 2025-APR 29, 2025 A	1,914.23	3663
592-537.000-947.000	RETENTION TANK UTIL-GAS	CONSUMERS ENERGY	UTILITIES-MAY ACCT 6517	130.93	3661
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	GREAT LAKES WATER AUTHOR	IWC CHARGES APRIL 2025	1,471.26	3679
Total For Dept 537.000 SEWER DEPARTMENT				116,706.06	
Total For Fund 592 WATER & SEWER FUND				356,524.47	

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:					
Fund 101 GENERAL FUND				206,790.19	
Fund 202 MAJOR STREET				21,613.14	
Fund 203 LOCAL STREET				15,765.13	
Fund 397 ROAD MILLAGE				500.00	
Fund 494 DOWNTOWN DEVE				34,651.14	
Fund 592 WATER & SEWER				356,524.47	
Total For All Funds:				<hr/> 635,844.07	

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2025 (ABNORMAL)	MONTH 05/31/2025 INCREASE (DECREASE)	NORMAL (ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000.000						
101-000.000-401.000	CITY TAXES	3,232,000.00	2,979,195.47	116,948.81	252,804.53	92.18
101-000.000-402.000	REFUSE COLLECTION TAXES	484,780.00	446,834.33	17,540.62	37,945.67	92.17
101-000.000-409.000	DELQ PERSONAL PROPERTY REVENU	3,000.00	2,289.11	5.73	710.89	76.30
101-000.000-415.000	MISCELLANEOUS REVENUE	15,000.00	3,732.94	834.42	11,267.06	24.89
101-000.000-416.000	WORK COMP DIVIDEND REVENUE	7,000.00	10,955.09	4,992.89	(3,955.09)	156.50
101-000.000-416.001	PROPERTY & LIABLITY DIVIDEND REVENUE	10,000.00	8,048.00	0.00	1,952.00	80.48
101-000.000-419.000	AT & T LEASE PAYMENTS	60,000.00	58,606.02	5,327.82	1,393.98	97.68
101-000.000-421.000	METRO-PCS LEASE PAYMENTS	48,000.00	62,528.94	5,527.75	(14,528.94)	130.27
101-000.000-423.000	WORK COMP REIMBURSEMENT	20,000.00	0.00	0.00	20,000.00	0.00
101-000.000-445.000	PENALTIES AND INTEREST ON TAXES	38,000.00	42,911.61	23,376.81	(4,911.61)	112.93
101-000.000-446.000	INVESTMENT INTEREST	120,000.00	103,106.05	2,514.92	16,893.95	85.92
101-000.000-447.000	TAX 1% ADMINISTRATIVE FEE	105,000.00	108,417.59	4,893.44	(3,417.59)	103.25
101-000.000-448.000	INSURANCE REIMBURSEMENT	0.00	28,380.27	0.00	(28,380.27)	100.00
101-000.000-455.000	METRO AUTHORITY-FEE	18,000.00	0.00	0.00	18,000.00	0.00
101-000.000-456.000	BUILDING PERMITS	80,000.00	44,805.64	6,624.80	35,194.36	56.01
101-000.000-456.283	BONDS FORFEITED/EXPIRED	65,000.00	24,069.06	(39,025.00)	40,930.94	37.03
101-000.000-457.000	ZONING, SITE, SPECIAL PERMITS	7,500.00	72,686.04	2,452.00	(65,186.04)	969.15
101-000.000-458.000	PLUMBING/HEATING PERMITS	20,000.00	21,585.00	1,245.00	(1,585.00)	107.93
101-000.000-459.000	ELECTRICAL PERMITS	15,000.00	15,764.50	1,545.00	(764.50)	105.10
101-000.000-460.000	LICENSES/REGISTRATIONS & ETC DUE TO CIT	12,000.00	34,531.00	1,044.00	(22,531.00)	287.76
101-000.000-461.000	DOG & CAT LICENSES	2,000.00	849.00	188.00	1,151.00	42.45
101-000.000-465.000	CABLE TV REVENUES	110,000.00	63,653.08	16,148.98	46,346.92	57.87
101-000.000-470.000	RECREATION SPECIAL PROGRAMS	2,500.00	3,684.00	206.00	(1,184.00)	147.36
101-000.000-470.001	DOG PARK REVENUE	0.00	15.00	0.00	(15.00)	100.00
101-000.000-470.002	COMMUNITY GARDEN REVENUE	500.00	415.00	180.00	85.00	83.00
101-000.000-471.000	DONATIONS-OTHER	0.00	30.00	0.00	(30.00)	100.00
101-000.000-475.000	COMM ROOM & BLDG RENT REVENUE	80,000.00	90,825.00	9,840.00	(10,825.00)	113.53
101-000.000-540.000	302 TRAINING FUNDS-REVENUES	2,150.00	4,107.62	0.00	(1,957.62)	191.05
101-000.000-543.000	FEDERAL/STATE GRANT	7,050.00	17,720.16	0.00	(10,670.16)	251.35
101-000.000-545.000	POLICE ACTIVITY - CPE REVENUE	11,000.00	11,000.00	0.00	0.00	100.00
101-000.000-545.500	POLICE ACTIVITY REIMBURSEMENT	5,585.00	5,589.92	0.00	(4.92)	100.09
101-000.000-546.000	POLICE CHARGES FOR SERVICES	15,000.00	9,415.43	531.00	5,584.57	62.77
101-000.000-573.001	LCSA REVENUE	0.00	29,109.11	14,737.64	(29,109.11)	100.00
101-000.000-574.000	STATE SHARED REVENUES	511,110.00	335,980.15	0.00	175,129.85	65.74
101-000.000-607.000	FOIA FEES	0.00	998.44	0.00	(998.44)	100.00
101-000.000-612.000	DISTRICT COURT FINES	70,000.00	50,138.29	4,955.67	19,861.71	71.63
101-000.000-626.000	COMMUNITY DEVELOPMENT	7,000.00	0.00	0.00	7,000.00	0.00
101-000.000-627.000	SIDEWALK REVENUES	100,000.00	78,059.83	61,133.92	21,940.17	78.06
101-000.000-628.000	WEED/CODE ENFORCEMENT REVENUE	30,000.00	3,551.50	3,551.50	26,448.50	11.84
101-000.000-632.000	PUBLIC SERVICES REIMBURSEMENT	25,000.00	28,105.90	0.00	(3,105.90)	112.42
101-000.000-664.000	INTEREST INCOME- LEASES	77,000.00	0.00	0.00	77,000.00	0.00
101-000.000-669.000	DPS BLDG RENT FROM WATER	4,917.00	4,917.00	0.00	0.00	100.00
101-000.000-671.000	ADMINISTRATIVE REV RD FUND	4,000.00	4,000.00	0.00	0.00	100.00
101-000.000-676.001	EMPLOYEE BENEFIT CONTRIBUTION	40,000.00	37,526.23	3,318.56	2,473.77	93.82
101-000.000-677.000	ELECTION REIMBURSEMENTS	5,425.00	5,429.74	0.00	(4.74)	100.09
101-000.000-681.000	SALE OF ABANDONED PROPERTY	0.00	226.00	226.00	(226.00)	100.00
101-000.000-682.000	SALE OF FIXED ASSET	6,555.00	6,955.00	0.00	(400.00)	106.10
101-000.000-690.258	TRANSFER IN FROM CAPITAL ACQ	0.00	17,672.46	0.00	(17,672.46)	100.00
Total Dept 000.000		5,477,072.00	4,878,420.52	270,866.28	598,651.48	89.07
TOTAL REVENUES		5,477,072.00	4,878,420.52	270,866.28	598,651.48	89.07

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2025 (ABNORMAL)	MONTH INCREASE (DECREASE)	05/31/2025 BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 100.000 - GOVERNMENT SERVICES						
101-100.000-708.000	PROPERTY & LIABILITY INSURANC	56,000.00	56,347.00	0.00	(347.00)	100.62
101-100.000-710.000	UNEMPLOYMENT INSURANCE	50.00	57.08	47.24	(7.08)	114.16
101-100.000-712.000	WORKER'S COMP INSURANCE	7,000.00	7,250.00	0.00	(250.00)	103.57
101-100.000-713.000	MERS-RHFV CONTRIBUTION	50,000.00	50,000.00	50,000.00	0.00	100.00
101-100.000-726.000	OFFICE SUPPLIES	6,000.00	4,227.34	1,708.88	1,772.66	70.46
101-100.000-732.000	CODE ENFORCEMENT	3,000.00	2,005.00	75.00	995.00	66.83
101-100.000-733.000	CASH SHORT/OVER	0.00	0.07	0.00	(0.07)	100.00
101-100.000-802.000	TAX TRIBUNAL RETURNS	2,000.00	0.00	0.00	2,000.00	0.00
101-100.000-803.000	MEMBERSHIPS & MEETINGS	6,000.00	6,784.06	0.00	(784.06)	113.07
101-100.000-804.000	BUILDING TRADE INSPECTION	56,250.00	96,059.74	16,614.12	(39,809.74)	170.77
101-100.000-805.000	CABLE TELEVISION	58,500.00	55,573.99	4,289.37	2,926.01	95.00
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	25,000.00	27,603.17	3,315.00	(2,603.17)	110.41
101-100.000-810.000	AUDITING & ACCOUNTING	84,000.00	98,530.98	0.00	(14,530.98)	117.30
101-100.000-822.000	TRAINING	7,000.00	2,401.94	72.45	4,598.06	34.31
101-100.000-832.000	CITIZEN COMMUNICATION/PR	5,000.00	257.00	0.00	4,743.00	5.14
101-100.000-840.000	LIBRARY PAYMENT	185,000.00	59,969.00	0.00	125,031.00	32.42
101-100.000-848.000	GOVERNMENT OPERATIONS	32,500.00	30,970.73	4,924.67	1,529.27	95.29
101-100.000-848.001	TECHNOLOGY	65,000.00	73,116.99	890.72	(8,116.99)	112.49
101-100.000-850.000	TELEPHONE EXPENDITURES	15,000.00	10,430.95	1,066.48	4,569.05	69.54
101-100.000-860.000	VEHICLE EXPENSE	5,000.00	3,037.78	273.18	1,962.22	60.76
101-100.000-880.000	CDBG EXPENDITURES	2,000.00	0.00	0.00	2,000.00	0.00
101-100.000-882.000	PLANNING/CONSULTING FEES	10,000.00	62,909.83	8,770.00	(52,909.83)	629.10
101-100.000-900.000	PRINTING/PUBLICATION COSTS	11,000.00	11,656.40	1,349.02	(656.40)	105.97
101-100.000-901.000	POSTAGE FEES	6,000.00	5,724.90	(407.84)	275.10	95.42
101-100.000-955.000	MISCELLANEOUS EXPENDITURES	10,000.00	7,838.57	153.89	2,161.43	78.39
Total Dept 100.000 - GOVERNMENT SERVICES		707,300.00	672,752.52	93,142.18	34,547.48	95.12
Dept 101.000 - ADMINISTRATION						
101-101.000-701.000	SALARIES FULL-TIME	453,440.00	354,799.36	33,847.80	98,640.64	78.25
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	294,150.00	291,188.80	14,531.72	2,961.20	98.99
101-101.000-717.000	CODE ENFORCEMENT LEGAL	20,000.00	16,185.00	1,950.00	3,815.00	80.93
101-101.000-718.000	ELECTIONS	50,000.00	39,052.94	143.00	10,947.06	78.11
101-101.000-719.000	OFFICIALS EXPENSE	5,000.00	4,519.70	10.05	480.30	90.39
101-101.000-721.000	DATA PROCESING & ASSESSING SVCS	37,800.00	616.10	0.00	37,183.90	1.63
101-101.000-722.000	LEGAL SERVICES	55,000.00	56,735.00	6,140.00	(1,735.00)	103.15
101-101.000-723.000	BOARD OF REVIEW	600.00	0.00	0.00	600.00	0.00
101-101.000-803.000	MEMBERSHIPS & MEETINGS	2,000.00	3,479.75	212.80	(1,479.75)	173.99
101-101.000-955.000	MISCELLANEOUS EXPENDITURES	9,000.00	188.08	0.00	8,811.92	2.09
Total Dept 101.000 - ADMINISTRATION		926,990.00	766,764.73	56,835.37	160,225.27	82.72
Dept 201.000 - BUILDING & GROUNDS						
101-201.000-702.000	SALARIES PART-TIME	30,000.00	26,762.66	2,375.98	3,237.34	89.21
101-201.000-703.000	EMPLOYEE TAXES & BENEFITS	0.00	(3,276.56)	258.64	3,276.56	100.00
101-201.000-920.000	UTILITIES	60,000.00	53,651.43	2,561.52	6,348.57	89.42
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	40,000.00	41,226.43	1,399.03	(1,226.43)	103.07
101-201.000-930.001	BUILDING - GRANTS	5,359.00	5,358.65	0.00	0.35	99.99
101-201.000-936.000	EQUIPMENT MAINTENANCE	7,500.00	355.40	0.00	7,144.60	4.74
101-201.000-938.000	PARKING LOT & GROUNDS	5,000.00	2,025.00	0.00	2,975.00	40.50
101-201.000-970.000	CAPITAL EXPENDITURE	6,000.00	6,030.09	0.00	(30.09)	100.50
Total Dept 201.000 - BUILDING & GROUNDS		153,859.00	132,133.10	6,595.17	21,725.90	85.88

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2025 (ABNORMAL)	MONTH 05/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 301.000 - PUBLIC SAFETY						
101-301.000-701.000	SALARIES FULL-TIME	1,050,000.00	785,966.98	72,101.59	264,033.02	74.85
101-301.000-702.000	SALARIES PART-TIME	50,000.00	74,258.85	8,394.21	(24,258.85)	148.52
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	690,000.00	437,960.67	30,905.22	252,039.33	63.47
101-301.000-704.000	SALARIES-OVERTIME	40,000.00	39,321.04	3,480.89	678.96	98.30
101-301.000-708.000	PROPERTY & LIABILITY INSURANC	37,106.00	37,255.83	0.00	(149.83)	100.40
101-301.000-710.000	UNEMPLOYMENT INSURANCE	100.00	78.00	70.50	22.00	78.00
101-301.000-712.000	WORKER'S COMP INSURANCE	14,000.00	13,227.00	0.00	773.00	94.48
101-301.000-726.000	OFFICE SUPPLIES	4,000.00	6,282.22	149.94	(2,282.22)	157.06
101-301.000-727.000	ROAD SUPPLIES	2,500.00	1,547.92	140.00	952.08	61.92
101-301.000-728.000	EVIDENCE SUPPLIES	1,000.00	295.87	0.00	704.13	29.59
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	1,500.00	1,004.34	180.34	495.66	66.96
101-301.000-731.000	PUBLICATIONS/DOCUMENT REDUCIN	500.00	0.00	0.00	500.00	0.00
101-301.000-803.000	MEMBERSHIPS & MEETINGS	5,500.00	2,347.95	0.00	3,152.05	42.69
101-301.000-821.000	POLICE RESERVES	500.00	449.63	0.00	50.37	89.93
101-301.000-822.000	TRAINING	15,500.00	14,718.59	3,136.38	781.41	94.96
101-301.000-823.000	FIREARMS TRAINING	9,000.00	5,039.98	87.99	3,960.02	56.00
101-301.000-825.000	ANIMAL CONTROL	200.00	170.17	0.00	29.83	85.09
101-301.000-826.000	COMMUNITY POLICING	1,100.00	816.88	0.00	283.12	74.26
101-301.000-827.000	302 TRAINING FUNDS EXPENDITURES	2,000.00	4,107.62	1,911.25	(2,107.62)	205.38
101-301.000-828.000	FIRE SERVICE/DISPATCH CONTRACT	782,150.00	529,689.50	0.00	252,460.50	67.72
101-301.000-829.000	POLICE UNIFORMS & CLEANING	15,000.00	7,845.99	1,344.10	7,154.01	52.31
101-301.000-836.000	PRISONER LOCKUP	0.00	3,100.00	0.00	(3,100.00)	100.00
101-301.000-837.000	STATE OF MI LEIN USE	3,000.00	0.00	0.00	3,000.00	0.00
101-301.000-839.000	CPE - CONTINUED PROFESSIONAL EDUCATION	0.00	5,092.00	0.00	(5,092.00)	100.00
101-301.000-848.001	TECHNOLOGY	26,900.00	28,941.18	1,300.63	(2,041.18)	107.59
101-301.000-850.000	TELEPHONE EXPENDITURES	11,000.00	5,099.54	495.35	5,900.46	46.36
101-301.000-851.000	RADIO COMMUNICATIONS	13,500.00	8,647.25	0.00	4,852.75	64.05
101-301.000-860.000	VEHICLE EXPENSE	47,000.00	56,251.52	110.94	(9,251.52)	119.68
101-301.000-955.000	MISCELLANEOUS EXPENDITURES	0.00	259.00	0.00	(259.00)	100.00
101-301.000-970.000	CAPITAL EXPENDITURE	13,500.00	0.00	0.00	13,500.00	0.00
Total Dept 301.000 - PUBLIC SAFETY		2,836,556.00	2,069,775.52	123,809.33	766,780.48	72.97
Dept 401.000						
101-401.000-703.000	EMPLOYEE TAXES & BENEFITS	20,000.00	13,189.10	0.00	6,810.90	65.95
101-401.000-860.000	VEHICLE EXPENSE	4,000.00	2,738.62	0.00	1,261.38	68.47
101-401.000-890.000	PARK MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00
101-401.000-891.000	TREE MAINTENANCE	10,000.00	0.00	0.00	10,000.00	0.00
101-401.000-892.000	SIDEWALK MAINTENANCE	0.00	100.00	0.00	(100.00)	100.00
101-401.000-893.000	MAILBOXES	0.00	176.20	0.00	(176.20)	100.00
101-401.000-920.000	UTILITIES	25,000.00	11,632.54	1,046.64	13,367.46	46.53
101-401.000-921.000	CONTRACTUAL SERVICES	145,000.00	90,278.36	23,538.97	54,721.64	62.26
101-401.000-936.000	EQUIPMENT MAINTENANCE	4,000.00	504.80	0.00	3,495.20	12.62
101-401.000-970.000	CAPITAL EXPENDITURE	58,500.00	46,689.28	0.00	11,810.72	79.81
Total Dept 401.000		268,500.00	165,308.90	24,585.61	103,191.10	61.57
Dept 501.000 - LEAF COLLECTION						
101-501.000-955.000	MISCELLANEOUS EXPENDITURES	1,000.00	0.00	0.00	1,000.00	0.00
101-501.000-976.000	ROAD EQUIPMENT MAINTENANCE	750.00	620.70	0.00	129.30	82.76
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	7,000.00	0.00	0.00	7,000.00	0.00

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Item 7D.

GGL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2025 NORMAL (ABNORMAL)	MONTH 05/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 501.000 - LEAF COLLECTION		8,750.00	620.70	0.00	8,129.30	7.09
Dept 502.000						
101-502.000-801.001	SOCRRA	401,525.00	353,853.29	33,631.56	47,671.71	88.13
Total Dept 502.000		401,525.00	353,853.29	33,631.56	47,671.71	88.13
Dept 601.000 - RECREATION						
101-601.000-806.000	ADULT PROGRAMS	5,000.00	294.94	0.00	4,705.06	5.90
101-601.000-807.000	BUS TRANSPORTATION	1,000.00	0.00	0.00	1,000.00	0.00
101-601.000-811.000	SENIOR ACTIVITIES	5,000.00	0.00	0.00	5,000.00	0.00
101-601.000-812.000	COMMUNITY EVENTS	5,000.00	2,911.76	100.00	2,088.24	58.24
101-601.000-813.000	CHILDREN/YOUTH ACTIVITIES	5,000.00	736.11	155.50	4,263.89	14.72
101-601.000-815.000	COMMUNITY GARDEN	500.00	555.00	0.00	(55.00)	111.00
101-601.000-843.000	DOG PARK EXPENSES	250.00	0.00	0.00	250.00	0.00
101-601.000-884.000	CONCERTS IN THE PARK	750.00	0.00	0.00	750.00	0.00
Total Dept 601.000 - RECREATION		22,500.00	4,497.81	255.50	18,002.19	19.99
TOTAL EXPENDITURES		5,325,980.00	4,165,706.57	338,854.72	1,160,273.43	78.21
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		5,477,072.00	4,878,420.52	270,866.28	598,651.48	89.07
TOTAL EXPENDITURES		5,325,980.00	4,165,706.57	338,854.72	1,160,273.43	78.21
NET OF REVENUES & EXPENDITURES		151,092.00	712,713.95	(67,988.44)	(561,621.95)	471.71

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Item 7D.

G/L NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2025 NORMAL (ABNORMAL)	MONTH 05/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR STREET FUND						
Revenues						
Dept 702.000						
202-702.000-415.000	MISCELLANEOUS REVENUES	22,332.00	22,332.00	0.00	0.00	100.00
202-702.000-574.000	STATE SHARED REVENUES	410,000.00	325,045.39	34,618.24	84,954.61	79.28
202-702.000-665.000	INVESTMENT INTEREST	0.00	4,500.00	4,500.00	(4,500.00)	100.00
Total Dept 702.000		432,332.00	351,877.39	39,118.24	80,454.61	81.39
TOTAL REVENUES		432,332.00	351,877.39	39,118.24	80,454.61	81.39
Expenditures						
Dept 702.000						
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	5,000.00	731.10	57.70	4,268.90	14.62
202-702.000-705.000	SALARIES-ADMIN	6,500.00	5,304.25	488.50	1,195.75	81.60
202-702.000-810.000	AUDITING & ACCOUNTING	7,450.00	7,441.73	0.00	8.27	99.89
202-702.000-856.000	ADMINISTRATION & ENGINEERING	4,000.00	9,894.50	1,722.50	(5,894.50)	247.36
202-702.000-858.000	ROAD CONSTRUCTION	220,000.00	8,512.25	8,394.25	211,487.75	3.87
202-702.000-861.000	ROAD MAINTENANCE	10,000.00	3,537.77	106.24	6,462.23	35.38
202-702.000-862.000	ROADSIDE MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
202-702.000-864.000	TRAFFIC CONTROLS	30,000.00	28,028.45	4,076.46	1,971.55	93.43
202-702.000-866.000	SNOW & ICE REMOVAL	5,500.00	1,536.17	0.00	3,963.83	27.93
202-702.000-867.000	EQUIPMENT RENTAL	5,000.00	0.00	0.00	5,000.00	0.00
202-702.000-870.000	FORESTRY	30,000.00	2,670.00	0.00	27,330.00	8.90
202-702.000-921.000	CONTRACTUAL SERVICES	70,000.00	44,403.44	11,100.86	25,596.56	63.43
202-702.000-970.000	CAPITAL EXPENDITURE	0.00	3,548.00	0.00	(3,548.00)	100.00
202-702.000-999.203	TRANSFER OUT TO LOCAL ROADS	102,500.00	102,500.00	102,500.00	0.00	100.00
Total Dept 702.000		496,950.00	218,107.66	128,446.51	278,842.34	43.89
TOTAL EXPENDITURES		496,950.00	218,107.66	128,446.51	278,842.34	43.89
Fund 202 - MAJOR STREET FUND:						
TOTAL REVENUES		432,332.00	351,877.39	39,118.24	80,454.61	81.39
TOTAL EXPENDITURES		496,950.00	218,107.66	128,446.51	278,842.34	43.89
NET OF REVENUES & EXPENDITURES		(64,618.00)	133,769.73	(89,328.27)	(198,387.73)	207.02

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Item 7D.

G/L NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% B/DGT USED
		AMENDED BUDGET	05/31/2025 NORMAL (ABNORMAL)	MONTH 05/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 203 - LOCAL STREET FUND						
Revenues						
Dept 703.000						
203-703.000-574.000	STATE SHARED REVENUES	190,000.00	151,997.40	16,187.93	38,002.60	80.00
203-703.000-665.000	INVESTMENT INTEREST	0.00	1,500.00	1,500.00	(1,500.00)	100.00
203-703.000-690.202	TRANSFER IN FROM MAJOR ROADS	102,500.00	102,500.00	102,500.00	0.00	100.00
Total Dept 703.000		292,500.00	255,997.40	120,187.93	36,502.60	87.52
TOTAL REVENUES		292,500.00	255,997.40	120,187.93	36,502.60	87.52
Expenditures						
Dept 703.000						
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	14,000.00	731.10	57.70	13,268.90	5.22
203-703.000-705.000	SALARIES-ADMIN	6,500.00	5,304.25	488.50	1,195.75	81.60
203-703.000-810.000	AUDITING & ACCOUNTING	3,700.00	3,007.39	0.00	692.61	81.28
203-703.000-861.000	ROAD MAINTENANCE	20,000.00	7,535.27	106.24	12,464.73	37.68
203-703.000-862.000	ROADSIDE MAINTENANCE	5,000.00	0.00	0.00	5,000.00	0.00
203-703.000-864.000	TRAFFIC CONTROLS	10,000.00	189.00	(1,449.79)	9,811.00	1.89
203-703.000-866.000	SNOW & ICE REMOVAL	5,500.00	1,536.17	0.00	3,963.83	27.93
203-703.000-867.000	EQUIPMENT RENTAL	2,000.00	0.00	0.00	2,000.00	0.00
203-703.000-868.000	NON-MOTOR FACILITIES	5,000.00	0.00	0.00	5,000.00	0.00
203-703.000-870.000	FORESTRY	30,000.00	13,730.00	0.00	16,270.00	45.77
203-703.000-921.000	CONTRACTUAL SERVICES	79,000.00	44,403.44	11,100.86	34,596.56	56.21
203-703.000-970.000	CAPITAL EXPENDITURE	0.00	4,518.75	4,268.75	(4,518.75)	100.00
Total Dept 703.000		180,700.00	80,955.37	14,572.26	99,744.63	44.80
TOTAL EXPENDITURES		180,700.00	80,955.37	14,572.26	99,744.63	44.80
Fund 203 - LOCAL STREET FUND:						
TOTAL REVENUES		292,500.00	255,997.40	120,187.93	36,502.60	87.52
TOTAL EXPENDITURES		180,700.00	80,955.37	14,572.26	99,744.63	44.80
NET OF REVENUES & EXPENDITURES		111,800.00	175,042.03	105,615.67	(63,242.03)	156.57

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	05/31/2025 NORMAL (ABNORMAL)	MONTH INCREASE	05/31/2025 (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 258 - CAPITAL PROJECTS FUND								
Revenues								
Dept 000.000								
258-000.000-446.000	INVESTMENT INTEREST	0.00	379.76		0.00		(379.76)	100.00
Total Dept 000.000		0.00	379.76		0.00		(379.76)	100.00
TOTAL REVENUES		0.00	379.76		0.00		(379.76)	100.00
Expenditures								
Dept 811.000								
258-811.000-999.101	TRANSFER OUT TO GENERAL FUND	0.00	17,672.46		0.00		(17,672.46)	100.00
Total Dept 811.000		0.00	17,672.46		0.00		(17,672.46)	100.00
TOTAL EXPENDITURES		0.00	17,672.46		0.00		(17,672.46)	100.00
Fund 258 - CAPITAL PROJECTS FUND:								
TOTAL REVENUES		0.00	379.76		0.00		(379.76)	100.00
TOTAL EXPENDITURES		0.00	17,672.46		0.00		(17,672.46)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(17,292.70)		0.00		17,292.70	100.00

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	05/31/2025	MONTH	05/31/2025	NORMAL	(ABNORMAL)	
				INCREASE	(DECREASE)			
Fund 397 - ROAD MILLAGE BOND FUND								
Revenues								
Dept 000.000								
397-000.000-403.000	ROAD BOND DEBT TAXES	680,000.00	676,812.02		26,571.28		3,187.98	99.53
397-000.000-446.000	INVESTMENT INTEREST	4,000.00	4,148.72		619.67		(148.72)	103.72
Total Dept 000.000		684,000.00	680,960.74		27,190.95		3,039.26	99.56
TOTAL REVENUES		684,000.00	680,960.74		27,190.95		3,039.26	99.56
Expenditures								
Dept 000.000								
397-000.000-720.000	INTEREST EXPENSE	183,000.00	183,000.00		0.00		0.00	100.00
397-000.000-725.000	PAYING AGENT FEES	0.00	500.00		500.00		(500.00)	100.00
397-000.000-905.000	BOND PRINCIPAL PAYMENTS	405,000.00	405,000.00		0.00		0.00	100.00
Total Dept 000.000		588,000.00	588,500.00		500.00		(500.00)	100.09
TOTAL EXPENDITURES		588,000.00	588,500.00		500.00		(500.00)	100.09
Fund 397 - ROAD MILLAGE BOND FUND:								
TOTAL REVENUES		684,000.00	680,960.74		27,190.95		3,039.26	99.56
TOTAL EXPENDITURES		588,000.00	588,500.00		500.00		(500.00)	100.09
NET OF REVENUES & EXPENDITURES		96,000.00	92,460.74		26,690.95		3,539.26	96.31

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2025 (ABNORMAL)	MONTH 05/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000.000						
494-000.000-407.000	TIFA-CAPTURE TAXES	410,000.00	438,750.90	23,925.76	(28,750.90)	107.01
494-000.000-410.000	TAX COLLECTED OTHER	37,488.00	37,336.83	1,651.58	151.17	99.60
494-000.000-415.000	MISCELLANEOUS REVENUE	23,000.00	6,100.00	0.00	16,900.00	26.52
494-000.000-446.000	INVESTMENT INTEREST	40,000.00	37,368.07	3,407.13	2,631.93	93.42
494-000.000-543.000	FEDERAL/STATE GRANTS	0.00	500.00	500.00	(500.00)	100.00
494-000.000-614.000	MUSIC FEST REV	16,250.00	23,587.45	2,000.00	(7,337.45)	145.15
494-000.000-615.000	MAIN STREET REVENUES	600.00	600.00	0.00	0.00	100.00
Total Dept 000.000		527,338.00	544,243.25	31,484.47	(16,905.25)	103.21
TOTAL REVENUES		527,338.00	544,243.25	31,484.47	(16,905.25)	103.21
Expenditures						
Dept 000.000						
494-000.000-701.000	SALARIES FULL-TIME	180,000.00	121,275.20	12,797.63	58,724.80	67.38
494-000.000-702.000	SALARIES PART-TIME	5,000.00	0.00	0.00	5,000.00	0.00
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	65,000.00	40,683.71	2,704.21	24,316.29	62.59
494-000.000-722.000	LEGAL SERVICES	900.00	0.00	0.00	900.00	0.00
494-000.000-726.000	OFFICE SUPPLIES	3,755.00	270.53	0.00	3,484.47	7.20
494-000.000-802.000	TAX TRIBUNAL RETURNS	2,000.00	0.00	0.00	2,000.00	0.00
494-000.000-810.000	AUDITING & ACCOUNTING	8,900.00	10,923.57	0.00	(2,023.57)	122.74
494-000.000-822.000	TRAINING/MEMBERSHIP	7,125.00	1,811.39	0.00	5,313.61	25.42
494-000.000-844.000	MAIN STREET PROGRAM	28,500.00	32,304.49	6,583.35	(3,804.49)	113.35
494-000.000-845.000	STREETSCAPING	39,000.00	36,675.78	1,349.60	2,324.22	94.04
494-000.000-846.000	MUSIC FESTIVAL EXP	0.00	4,200.00	1,250.00	(4,200.00)	100.00
494-000.000-882.000	PLANNING/CONSULTING FEES	15,300.00	15,300.00	0.00	0.00	100.00
494-000.000-900.000	PRINTING/PUBLICATION COSTS	2,000.00	908.11	121.00	1,091.89	45.41
494-000.000-901.000	POSTAGE FEES	200.00	0.00	0.00	200.00	0.00
494-000.000-933.000	REPAIRS & MAINTENANCE	503,980.00	190,174.55	144,340.89	313,805.45	37.73
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	23,457.00	1,986.85	0.00	21,470.15	8.47
494-000.000-968.001	DEPRECIATION INFRASTRUCTURE	30,000.00	0.00	0.00	30,000.00	0.00
494-000.000-971.000	SIGN GRANT PROGRAM	10,000.00	0.00	0.00	10,000.00	0.00
494-000.000-971.001	FACADE GRANT PROGRAM	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 000.000		945,117.00	456,514.18	169,146.68	488,602.82	48.30
TOTAL EXPENDITURES		945,117.00	456,514.18	169,146.68	488,602.82	48.30
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		527,338.00	544,243.25	31,484.47	(16,905.25)	103.21
TOTAL EXPENDITURES		945,117.00	456,514.18	169,146.68	488,602.82	48.30
NET OF REVENUES & EXPENDITURES		(417,779.00)	87,729.07	(137,662.21)	(505,508.07)	21.00

Item 7D.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT
		AMENDED BUDGET	NORMAL	05/31/2025 (ABNORMAL)	MONTH 05/31/2025 INCREASE	(DECREASE)	BALANCE NORMAL (ABNORMAL)	
								USED
Fund 592 - WATER & SEWER FUND								
Revenues								
Dept 536.000 - WATER DEPARTMENT								
592-536.000-415.000	MISCELLANEOUS REVENUES	20,000.00		17,900.25		1,778.00	2,099.75	89.50
592-536.000-640.000	WATER SERVICE	770,000.00		636,741.10		53,383.38	133,258.90	82.69
592-536.000-640.001	BOND REVENUE	229,000.00		209,531.75		19,013.90	19,468.25	91.50
592-536.000-641.000	WATER & SEWER PENALTIES	25,000.00		28,572.10		4,935.28	(3,572.10)	114.29
592-536.000-642.000	METER CHARGE REVENUE	81,000.00		63,382.77		6,030.35	17,617.23	78.25
592-536.000-646.000	TAP-IN FEES	2,100.00		3,725.00		125.00	(1,625.00)	177.38
592-536.000-665.000	INVESTMENT INTEREST	20,000.00		16,574.90		2,580.37	3,425.10	82.87
Total Dept 536.000 - WATER DEPARTMENT		1,147,100.00		976,427.87		87,846.28	170,672.13	85.12
Dept 537.000 - SEWER DEPARTMENT								
592-537.000-415.000	MISCELLANEOUS REVENUES	0.00		199.75		0.00	(199.75)	100.00
592-537.000-424.000	UNEARNED REVENUE	213,321.00		213,320.95		0.00	0.05	100.00
592-537.000-641.000	WATER & SEWER PENALTIES	40,000.00		40,918.22		6,954.58	(918.22)	102.30
592-537.000-645.000	SEWAGE DISPOSAL REVENUE	1,805,000.00		1,196,446.47		100,182.71	608,553.53	66.29
592-537.000-651.000	INDUSTRIAL SURCHARGE	42,000.00		27,103.02		2,421.43	14,896.98	64.53
592-537.000-665.000	INVESTMENT INTEREST	20,000.00		13,688.67		716.54	6,311.33	68.44
Total Dept 537.000 - SEWER DEPARTMENT		2,120,321.00		1,491,677.08		110,275.26	628,643.92	70.35
TOTAL REVENUES		3,267,421.00		2,468,104.95		198,121.54	799,316.05	75.54
Expenditures								
Dept 536.000 - WATER DEPARTMENT								
592-536.000-701.000	SALARIES FULL-TIME	49,980.00		40,559.10		3,909.24	9,420.90	81.15
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	140,000.00		97,894.66		3,914.60	42,105.34	69.92
592-536.000-708.000	PROPERTY & LIABILITY INSURANC	10,550.00		10,576.33		0.00	(26.33)	100.25
592-536.000-726.000	OFFICE SUPPLIES	0.00		255.45		0.00	(255.45)	100.00
592-536.000-803.000	MEMBERSHIPS & MEETINGS	2,500.00		116.05		116.05	2,383.95	4.64
592-536.000-810.000	AUDITING & ACCOUNTING	10,400.00		12,503.31		0.00	(2,103.31)	120.22
592-536.000-856.000	ADMINISTRATION & ENGINEERING	10,000.00		10,444.50		1,999.00	(444.50)	104.45
592-536.000-860.000	VEHICLE EXPENSE	0.00		102.33		0.00	(102.33)	100.00
592-536.000-875.000	PENSION EXPENSE	25,000.00		0.00		0.00	25,000.00	0.00
592-536.000-900.000	PRINTING/PUBLICATION COSTS	2,500.00		647.80		354.23	1,852.20	25.91
592-536.000-902.000	BILLING SERVICES	10,000.00		10,642.07		803.88	(642.07)	106.42
592-536.000-921.000	CONTRACTUAL SERVICES	78,000.00		69,654.27		13,005.88	8,345.73	89.30
592-536.000-935.000	EQUIPMENT REPLACEMENT	2,500.00		26.63		0.00	2,473.37	1.07
592-536.000-937.000	WATER SYSTEM MAINTENANCE	70,000.00		146,313.16		30,940.00	(76,313.16)	209.02
592-536.000-940.000	RENT & UTILITIES WATER & SEWE	5,000.00		4,917.00		0.00	83.00	98.34
592-536.000-944.000	WATER PURCHASES	360,000.00		222,300.81		21,800.02	137,699.19	61.75
592-536.000-970.000	CAPITAL EXPENDITURE	0.00		55,893.91		19,923.21	(55,893.91)	100.00
592-536.000-974.000	WATER MAIN PROJECT	300,000.00		288,474.72		147,253.48	11,525.28	96.16
Total Dept 536.000 - WATER DEPARTMENT		1,076,430.00		971,322.10		244,019.59	105,107.90	90.24
Dept 536.300 - WATER DEPARTMENT								
592-536.300-970.000	CAPITAL EXP - WATER METER REPLACE	13,000.00		0.00		0.00	13,000.00	0.00
Total Dept 536.300 - WATER DEPARTMENT		13,000.00		0.00		0.00	13,000.00	0.00
Dept 536.500 - WATER DEPARTMENT								

Item 7D.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2025 (ABNORMAL)	MONTH 05/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 592 - WATER & SEWER FUND						
Expenditures						
592-536.500-970.000	CAPITAL FIRE HYDRANTS	0.00	(10.00)	0.00	10.00	100.00
Total Dept 536.500 - WATER DEPARTMENT		0.00	(10.00)	0.00	10.00	100.00
Dept 537.000 - SEWER DEPARTMENT						
592-537.000-701.000	SALARIES FULL-TIME	49,980.00	40,559.10	3,909.24	9,420.90	81.15
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	48,000.00	62,489.74	763.20	(14,489.74)	130.19
592-537.000-708.000	PROPERTY & LIABILITY INSURANC	10,550.00	10,543.50	0.00	6.50	99.94
592-537.000-720.000	INTEREST EXPENSE	170,200.00	150,528.56	0.00	19,671.44	88.44
592-537.000-725.000	PAYING AGENT FEES	1,500.00	1,325.00	(325.00)	175.00	88.33
592-537.000-810.000	AUDITING & ACCOUNTING	10,400.00	12,503.31	0.00	(2,103.31)	120.22
592-537.000-856.000	ADMINISTRATION & ENGINEERING	18,000.00	7,562.23	4,327.26	10,437.77	42.01
592-537.000-905.000	BOND PRINCIPAL PAYMENTS	250,000.00	0.00	0.00	250,000.00	0.00
592-537.000-921.000	CONTRACTUAL SERVICES	153,000.00	123,362.33	12,473.88	29,637.67	80.63
592-537.000-939.000	SEWER SYSTEM MAINTENANCE	100,000.00	84,806.42	9,019.34	15,193.58	84.81
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	1,058,000.00	754,266.80	88,138.16	303,733.20	71.29
592-537.000-945.000	RETENTION TANK-UTIL ELEC	20,000.00	19,780.79	1,914.23	219.21	98.90
592-537.000-946.000	RETENTION TANK UTIL-WATER	20,000.00	0.00	0.00	20,000.00	0.00
592-537.000-947.000	RETENTION TANK UTIL-GAS	1,200.00	878.26	130.93	321.74	73.19
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	2,500.00	1,272.30	0.00	1,227.70	50.89
592-537.000-949.000	RETENTION TAN GENERATOR FUEL	500.00	0.00	0.00	500.00	0.00
592-537.000-951.000	RETENTION TANK BUILDING/EQUIP	6,000.00	3,150.00	0.00	2,850.00	52.50
592-537.000-953.000	RETENTION TANK EXCESS LIABIL	9,100.00	1,513.00	0.00	7,587.00	16.63
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	20,000.00	13,241.34	1,471.26	6,758.66	66.21
592-537.000-970.000	CAPITAL EXPENDITURE	13,000.00	530,340.74	0.00	(517,340.74)	4,079.54
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	15,000.00	5,192.00	0.00	9,808.00	34.61
Total Dept 537.000 - SEWER DEPARTMENT		1,976,930.00	1,823,315.42	121,822.50	153,614.58	92.23
Dept 537.200 - SEWER DEPARTMENT						
592-537.200-970.000	CAPITAL EXP - RETENTION TANK REPAIRS	516,000.00	0.00	0.00	516,000.00	0.00
Total Dept 537.200 - SEWER DEPARTMENT		516,000.00	0.00	0.00	516,000.00	0.00
TOTAL EXPENDITURES		3,582,360.00	2,794,627.52	365,842.09	787,732.48	78.01
Fund 592 - WATER & SEWER FUND:						
TOTAL REVENUES		3,267,421.00	2,468,104.95	198,121.54	799,316.05	75.54
TOTAL EXPENDITURES		3,582,360.00	2,794,627.52	365,842.09	787,732.48	78.01
NET OF REVENUES & EXPENDITURES		(314,939.00)	(326,522.57)	(167,720.55)	11,583.57	103.68

Item 7D.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	05/31/2025 (ABNORMAL)	MONTH	05/31/2025 (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 703 - FIDUCIARY FUNDS									
Revenues									
Dept 000.000									
703-000.000-408.000	PROP TAX COLLECTIONS	0.00		10,681,381.00		10,681,381.00		(10,681,381.00)	100.00
Total Dept 000.000		0.00		10,681,381.00		10,681,381.00		(10,681,381.00)	100.00
TOTAL REVENUES		0.00		10,681,381.00		10,681,381.00		(10,681,381.00)	100.00
Expenditures									
Dept 000.000									
703-000.000-802.001	PROP TAX DISTRIBUTIONS	0.00		10,681,381.00		10,681,381.00		(10,681,381.00)	100.00
Total Dept 000.000		0.00		10,681,381.00		10,681,381.00		(10,681,381.00)	100.00
TOTAL EXPENDITURES		0.00		10,681,381.00		10,681,381.00		(10,681,381.00)	100.00
Fund 703 - FIDUCIARY FUNDS:									
TOTAL REVENUES		0.00		10,681,381.00		10,681,381.00		(10,681,381.00)	100.00
TOTAL EXPENDITURES		0.00		10,681,381.00		10,681,381.00		(10,681,381.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00		0.00		0.00		0.00	0.00
TOTAL REVENUES - ALL FUNDS		10,680,663.00		19,861,365.01		11,368,350.41		(9,180,702.01)	185.96
TOTAL EXPENDITURES - ALL FUNDS		11,119,107.00		19,003,464.76		11,698,743.26		(7,884,357.76)	170.91
NET OF REVENUES & EXPENDITURES		(438,444.00)		857,900.25		(330,392.85)		(1,296,344.25)	195.67

27 S. Broadway St. Suite 2
Lake Orion, Michigan 48362

sbaker@bakerpllc.com



June 9, 2025

Via Email

Mike Greene
City Administrator

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Re: Legal Department Billing for May 1 through May 31, 2025

Dear Mr. Greene:

The following is our law firm's billing to the City of Lathrup Village for the month of May 2025:

General Retainer	\$ 2,500.00
Prosecution/Code Enforcement	\$ 1,950.00
Special Legal Services	\$ 3,640.00
Downtown Development Authority	
Project Reimbursement	
	<hr/>
	\$8,090.00

If you should have any questions, please feel free to contact me.

Very truly yours,

Baker Legal Group, PLLC

A handwritten signature in dark blue ink, appearing to read 'S. Baker'.

Scott R. Baker

Enclosures



27 S. Broadway St. Suite 2 Lake Orion, Michigan 48362
SBaker@bakerpllc.com
 (248) 230-4103

June 09, 2025

City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Invoice Number: 1851

Invoice Period: 05-01-2025 - 05-31-2025

RE: General Retainer

Time Details

Date	Professional	Description	Hours	Amount
05-02-2025	SRB	Receipt and review correspondence from City Admin re 5/5 Council Study Session	0.25	No Charge
05-02-2025	SRB	Receipt and review correspondence from City Admin re easement encroachment license	0.25	No Charge
05-05-2025	SRB	Receipt, review and respond to correspondence from Mayor Garrett	0.25	No Charge
05-05-2025	SRB	Prepare for and attend City Council Study Session	3.00	No Charge
05-07-2025	SRB	Receipt, review and respond top correspondence from A. Colston re PC Member absence	0.25	No Charge
05-08-2025	SRB	Receipt, review and respond to correspondence from City Administrator re Fire and Dispatch contracts	0.25	No Charge
05-08-2025	SRB	Receipt, review and respond top correspondence from A. Colston re PC Member absence	0.25	No Charge
05-09-2025	SRB	Receipt and review correspondence from City Clerk re Commissioner Fobbs	0.25	No Charge
05-09-2025	SRB	Receipt and review correspondence from City Clerk re Commercial landlord licenses	0.25	No Charge
05-12-2025	SRB	Receipt, review and respond to correspondence from City Administrator re: PA 33	0.25	No Charge
05-13-2025	SRB	Receipt, review and respond to correspondence from City	0.25	No Charge

We appreciate your business

Page 1 of 3

Date	Professional	Description	Hours	Amount	Item 7D.
		Administrator re: Headlee Proposal			
05-13-2025	SRB	Receipt, review and respond to correspondence from City Administrator re: Headlee Proposal	0.25	No Charge	
05-13-2025	SRB	Receipt, review and respond to correspondence from City Administrator re: Headlee Proposal	0.25	No Charge	
05-13-2025	SRB	Receipt, review and respond to correspondence from City Administrator re: Headlee Proposal	0.25	No Charge	
05-14-2025	SRB	Receipt, review and respond to correspondence from City Administrator re: Commissioner Fobbs	0.25	No Charge	
05-14-2025	SRB	Receipt, review and respond to correspondence from City Clerk re: Commercial Landlord licenses	0.25	No Charge	
05-15-2025	SRB	Receipt, review and respond to correspondence from City Administrator re: PILOT Ordinance	0.25	No Charge	
05-16-2025	SRB	Receipt, review and respond to correspondence from City Administrator re: 5/19 Council agenda	0.25	No Charge	
05-19-2025	SRB	Receipt, review and respond to correspondence from Councilman Hammond	0.25	No Charge	
05-19-2025	SRB	Prepare for and attend City Council Study Session	2.00	No Charge	
05-19-2025	SRB	Prepare for and attend City Council regular meeting	2.50	No Charge	
05-20-2025	SRB	Receipt, review and respond to correspondence from City Administrator re: American Tower contract	0.25	No Charge	
05-21-2025	SRB	Receipt, review and respond to correspondence from City Administrator re: American Tower contract	0.25	No Charge	
05-21-2025	SRB	Receipt, review and respond to correspondence from City Administrator re: office eligibility	0.25	No Charge	
05-22-2025	SRB	Receipt, review and respond to correspondence from City Administrator re: Headlee Proposal	0.25	No Charge	
05-22-2025	SRB	Receipt, review and respond to correspondence from City Administrator re: Headlee Proposal	0.25	No Charge	
05-22-2025	SRB	Receipt, review and respond to correspondence from City Administrator re: 18866 Middlesex	0.25	No Charge	
05-22-2025	SRB	Receipt, review and respond to correspondence from City Administrator re: 19091 Wiltshire	0.25	No Charge	
05-22-2025	SRB	Receipt and review of correspondence from City staff re 18866 Middlesex	0.25	No Charge	

Date	Professional	Description	Hours	Amount	Item 7D.
05-23-2025	SRB	Review and respond to correspondence from A. Colston re 27700 Southfield Road parking	0.25	No Charge	
05-23-2025	SRB	Receipt and review correspondence from City Clerk re: resident mailbox issue	0.25	No Charge	
05-23-2025	SRB	Receipt, review and respond to correspondence from City Administrator re: 27700 Southfield Road	0.25	No Charge	
05-27-2025	SRB	Receipt, review and respond to correspondence from City Administrator re: PILOT Ordinance	0.25	No Charge	
05-28-2025	SRB	Receipt, review and respond to correspondence from City Administrator re: Ordinance updates	0.25	No Charge	
05-31-2025	SRB	Services Rendered		2,500.00	
			Total	2,500.00	

Time Summary

Professional	Hours	Amount
Scott Baker	15.25	2,500.00
Total		2,500.00
Total for this Invoice		2,500.00



27 S. Broadway St. Suite 2 Lake Orion, Michigan 48362
SBaker@bakerpllc.com
 (248) 230-4103

June 09, 2025

City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Invoice Number: 1852

Invoice Period: 05-01-2025 - 05-31-2025

RE: Prosecution/Code Enforcement

Time Details

Date	Professional	Description	Hours	Amount
05-05-2025	SRB	Receipt and review of correspondence from Police Clerk re record request for 5/14 Prosecution docket	0.25	32.50
05-05-2025	SRB	Receipt, review and respond to correspondence from Code Enforcement Officer re ticket status	0.25	32.50
05-07-2025	SRB	Receipt, review and respond to correspondence from Code Enforcement Officer re ticket status	0.25	32.50
05-07-2025	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 25LV00401A	0.75	97.50
05-09-2025	SRB	Receipt, review and respond to correspondence with 46th District Court re code enforcement citations	0.25	32.50
05-09-2025	SRB	Receipt and review of correspondence from 46th District Court re: 5/14 Prosecution Docket	0.25	32.50
05-12-2025	SRB	Receipt and review of Application to Set Aside Conviction re 16LV00445B	0.50	65.00
05-12-2025	SRB	Receipt, review and respond to correspondence from Code Enforcement Officer re ticket status	0.25	32.50
05-13-2025	SRB	Draft correspondence to Police Clerk re prosecution records request	0.25	32.50
05-13-2025	SRB	Receive and respond to correspondence from Police Clerk; Review attached defendant records re prosecution records request	0.50	65.00

We appreciate your business

Page 1 of 2

Date	Professional	Description	Hours	Amount	Item 7D.
05-14-2025	SRB	Prepare for and appear for Prosecution Docket	2.50	325.00	
05-14-2025	SRB	Meeting with Code Enforcement Officer re ordinance review and procedural updates	1.00	130.00	
05-14-2025	SRB	Prepare for and appear in 46th District Court for Prosecution Docket	3.00	390.00	
05-14-2025	SRB	Review and respond to correspondence from defense attorney re: 25LV00401A	0.25	32.50	
05-14-2025	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 24LV00413A	0.75	97.50	
05-20-2025	SRB	Receipt and review correspondence from 46th District Court re final prosecution docket for 5/21; review and update client files for same.	0.50	65.00	
05-21-2025	SRB	Prepare for and appear in 46th District Court for Prosecution Docket	1.50	195.00	
05-22-2025	SRB	Receipt and review of correspondence from 46th District Court re 6/11 Prosecution Docket	0.25	32.50	
05-27-2025	SRB	Draft correspondence to Police Clerk re defendant record request for 6/11 prosecution docket	0.25	32.50	
05-28-2025	SRB	Draft correspondence to Police Clerk re defendant record request for 6/11 prosecution docket add-on	0.25	32.50	
05-28-2025	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 25LV00484A/B	0.75	97.50	
05-28-2025	SRB	Receipt, review and respond to correspondence from 46th District Court Probation department re: defendant early termination from probation request	0.25	32.50	
05-29-2025	SRB	Receipt and review correspondence from 46th District Court re: September and October prosecution dates	0.25	32.50	
			Total	1,950.00	

Time Summary

Professional	Hours	Amount
Scott Baker	15.00	1,950.00
Total		1,950.00
Total for this Invoice		1,950.00

We appreciate your business

Page 2 of 2



27 S. Broadway St. Suite 2 Lake Orion, Michigan 48362
SBaker@bakerpllc.com
 (248) 230-4103

June 09, 2025

City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Invoice Number: 1853

Invoice Period: 05-01-2025 - 05-31-2025

RE: Special Legal Services

Time Details

Date	Professional	Description	Hours	Amount
05-01-2025	SRB	Review, research, revise and draft updated Workforce Housing PILOT Ordinance	3.00	390.00
05-01-2025	SRB	Receipt and review correspondence and attached memorandum from City Planner Re Solar Energy Ordinance	0.50	65.00
05-01-2025	SRB	Receipt, review and respond to correspondence; review attached valuation documents re Lathfield v. Lathrup Tax Appeals	0.50	65.00
05-02-2025	SRB	Receipt, review and respond to correspondence from Petitioners attorney re Lathfield v. Lathrup Tax Appeals	0.25	32.50
05-05-2025	SRB	Prepare for and attend meeting with City Administrator and City Engineer re 2022 Paving Bond Claim	0.75	97.50
05-05-2025	SRB	Draft correspondence to Petitioner's Attorney re: Lathfield Tax appeals MTT 24-001646, MTT 24-001634 & MTT 24-001640	0.25	32.50
05-06-2025	SRB	Receipt and review correspondence from Petitioners attorney; Review Petitioner's Appraisal and Valuation Disclosures re Lathfield v. Lathrup Tax Appeals	1.00	130.00
05-07-2025	SRB	Receipt, review and respond to correspondence from City Engineer re 2022 Paving Bond Claim	0.25	32.50
05-07-2025	SRB	Draft correspondence to Oakland County Equalization re: Lathfield Tax appeals MTT 24-001646, MTT 24-001634 & MTT 24-001640	0.25	32.50
05-08-2025	SRB	Review and revise Lathrup Fire Service Protection contract and Lathrup Dispatch contract	1.00	130.00

We appreciate your business

Page 1 of 3

Date	Professional	Description	Hours	Amount	Item 7D.
05-08-2025	SRB	Receipt, review and respond to multiple correspondence from Oakland Equalization re Lathfield v. Lathrup Tax Appeals	0.25	32.50	
05-08-2025	SRB	Telephone conference with Oakland Equalization re Lathfield v. Lathrup Tax Appeals	0.75	97.50	
05-09-2025	SRB	Receipt and review of correspondence and attached material from Surnow Company re 27700 Southfield Rd development	0.50	65.00	
05-13-2025	SRB	Draft proposed ballot language and resolution approving a Headlee ballot proposal.	1.00	130.00	
05-13-2025	SRB	Draft proposed resolutions certifying the roll for PA 33 Special Assessment	1.00	130.00	
05-14-2025	SRB	Receipt and review of correspondence and attached memorandum from the City Planner re Small Box Retail Store ordinance	0.75	97.50	
05-15-2025	SRB	Review and revise Notice of Claim; draft correspondence to City Engineer re 2022 Paving Bond Claim	0.75	97.50	
05-15-2025	SRB	Update draft PILOT Ordinance	1.00	130.00	
05-16-2025	SRB	Receipt and review of correspondence and attached memorandum from the City Planner re Money Service Business ordinance	0.75	97.50	
05-20-2025	SRB	Receipt and review of correspondence and attached valuation disclosure from petitioner's attorney re Lathfield Partners Tax appeal MTT24-001646	0.50	65.00	
05-20-2025	SRB	Exchange multiple correspondence with Oakland Equalization, Draft Prehearing Statements, review valuation disclosures, file same with Tribunal re: Lathfield Tax appeals MTT 24-001646, MTT 24-001634 & MTT 24-001640	3.50	455.00	
05-20-2025	SRB	Exchange multiple correspondence with Tax Tribunal re: Lathfield Tax appeals MTT 24-001646, MTT 24-001634 & MTT 24-001640	0.50	65.00	
05-20-2025	SRB	Exchange multiple correspondence with Oakland County Equalization and Petitioner's Attorney re: Lathfield Tax appeals MTT 24-001646, MTT 24-001634 & MTT 24-001640	1.00	130.00	
05-20-2025	SRB	Review proposed lease extension and amendment, revise same.	1.00	130.00	
05-20-2025	SRB	Prepare for and attend Planning Commission regular meeting	3.00	390.00	
05-21-2025	SRB	Draft and file updated Appearance with Tax Tribunal re: Lathfield Tax appeals MTT 24-001646, MTT 24-001634 & MTT 24-001640	1.00	130.00	
05-21-2025	SRB	Receipt, review and respond to correspondence from City Engineer re 2022 Pavement Bond claim	0.25	32.50	

We appreciate your business

Page 2 of 3

Date	Professional	Description	Hours	Amount	Item 7D.
05-23-2025	SRB	Exchange multiple correspondence with Oakland County Equalization re: Lathfield Tax appeals MTT 24-001646, MTT 24-001634 & MTT 24-001640	0.50	65.00	
05-23-2025	SRB	Exchange multiple correspondence with Petitioner's Attorney re: Lathfield Tax appeals MTT 24-001646, MTT 24-001634 & MTT 24-001640	0.50	65.00	
05-23-2025	SRB	Research and draft response to parking standard inquire re 27700 Southfield road	0.50	65.00	
05-23-2025	SRB	Exchange multiple correspondence with Tax Tribunal re: Lathfield Tax appeals MTT 24-001646, MTT 24-001634 & MTT 24-001640	0.50	65.00	
05-27-2025	SRB	Receipt and review correspondence from City Engineer re Pavement Bond Claim	0.25	32.50	
05-30-2025	SRB	Receipt and review correspondence from Surnow Company; Telephone conference with Surnow attorney re: 27700 Southfield Rd Development	0.50	65.00	
			Total	3,640.00	

Time Summary

Professional	Hours	Amount
Scott Baker	28.00	3,640.00
Total		3,640.00
Total for this Invoice		3,640.00

MEMORANDUM

To: LVDDA Board of Directors
From: Austin Colson, CED/DDA Director
Date: June 13, 2025
RE: Department/Director Report

In an effort to provide consistent updates to the DDA Board of Directors, City Administrator, and City Council the following monthly report is submitted for your review.

Upcoming DDA Events

- End of School Summer Bash: June 13th, 4:30pm-7:30pm (Location: Municipal Park)
- Developing a Business Plan: August 19th, 10am-12pm (Location: Community Room)
- Morning Business Mixer: July (Location: Southfield)
- Lathrup Village Music Festival: September 13th, 1pm-9pm (Municipal Park)
- Resources to Boost Holiday Sales Seminar: September 17th, 8:30am-10-30am (Oak Park)

Past DDA Events

- MSOC Main Event: June 12th (Location: The Roxy – Rochester)
- Business Resources Training: May 28th (Location: Oak Park)
- Tree Committee - Arbor Day Planting: April 26th, 11am-1pm (Location: Municipal Park)
- Succession Planning Training: April 30th, 10am-12pm (Location: Community Room)
- Earned Sick Time Act: March 25th (Location: Meeting Place Room)
- SEED Lending: March 26th (Virtual)
- LVMF Fundraiser: March 13th, 6-11:00pm (Location: Dog & Pony Show Brewing)

Business/Property Updates

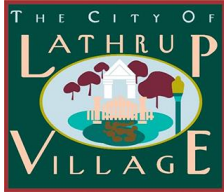
- 27000 Southfield Road (Discount Tire) – Remodel of interior to update sales and office areas.

Infrastructure

- Two of the three High-Intensity Activated Crosswalk (HAWK) signals have gone live.
- The multiyear alleyway repaving project for FY25 is nearing completion.

Miscellaneous

- The all-volunteer tree planting event held on June 7 and 8 was a resounding success. A total of 30 volunteers participated in planting 50 new trees throughout the community. This project was made possible through generous support from the DTE Foundation, along with matching funds from the Parks & Recreation Committee. The dedication and teamwork from our volunteers made this effort both efficient and impactful, contributing to a greener and more vibrant city.
- We are currently in the process of revising the City's parking requirements in the commercial districts and are actively seeking input from business and property owners. Your feedback will help guide updates that better reflect current needs and support future growth. If you're interested in participating or sharing your thoughts, please reach out to the DDA office.



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: June 16, 2025
RE: SOCRRA / SOCWA Appointments

Background Brief: Each SOCRRA / SOCWA fiscal year, the authorities require their member committees to appoint representatives and alternates to the authority boards. This is a standard process that takes place each year.

Previous Action: May 20, 2024 – Council Appointments

Economic Impact: N/A

Recommendation: It is my recommendation to approve the staff appointments to the respective boards.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____
to approve City Administrator Greene as City Representative to SOCRRA and Community & Economic Development Director Colson as Alternate.

Moved by Council Member _____ seconded by Council Member _____
to approve City Administrator Greene as City Representative to SOCWA and Community & Economic Development Director Colson as Alternate.

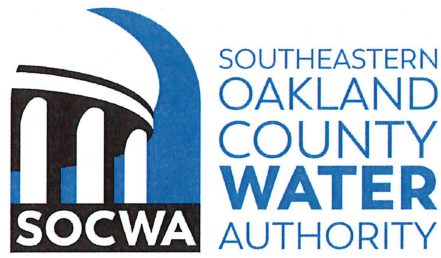
Kelly Garrett
Mayor

Bruce Kantor
Mayor Pro-Tem

Jalen Jennings
Council Member

Jason Hammond
Council Member

Vacant
Council Member



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Clawson | Huntington Woods | Lathrup Village | Pleasant Ridge | Royal Oak | Southfield | Southfield Township

May 15, 2025

Alisa Emanuel
City Clerk
City of Lathrup Village
27400 Southfield Rd
Lathrup Village, MI 48076

Subject: Appointment of Representative & Alternate

Dear Ms. Emanuel:

Article VII of the Articles of Incorporation of the Southeastern Oakland County Water Authority provides that each municipality shall annually appoint a representative and an alternate to the Board of Trustees. This representative shall serve during the next fiscal year following his appointment and/or until his successor is appointed.

The present representative and alternate representative for the City of Lathrup Village are as follows:

Representative

Alternate

Mike Greene

Austin Colson

It is requested that the City Council, by resolution, appoint a representative and alternate representative to represent the City of Lathrup Village on the Board of Trustees of the Southeastern Oakland County Water Authority for the fiscal year beginning July 1, 2025.

Please forward a certified copy of this resolution to the Southeastern Oakland County Water Authority, 3910 W. Webster Road, Royal Oak, MI 48073-6764.

Very truly yours,

Eric L. Griffin
General Manager

ELG/cf



Berkley • Beverly Hills • Birmingham • Clawson • Ferndale • Hazel Park • Huntington Woods • Lathrup Village • Oak Park • Pleasant Ridge • Royal Oak • Troy

May 19, 2025

Alisa Emanuel
City Clerk
City of Lathrup Village
27400 Southfield Rd
Lathrup Village, MI 48076

Subject: Appointment of Representative & Alternate

Dear Ms. Emanuel:

Article VII of the Articles of Incorporation of SOCRRA provides that each municipality shall annually appoint a representative and an alternate to the Board of Trustees. This representative shall serve during the next fiscal year following their appointment and/or until their successor is appointed.

The present representative and alternate representative for the City of Lathrup Village are as follows:

Representative

Mike Greene

Alternate

Austin Colson

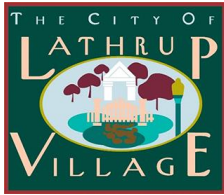
It is requested that the City Council, by resolution, appoint a representative and alternate representative to represent the City of Lathrup Village on the Board of Trustees of SOCRRA for the fiscal year beginning July 1, 2025.

Please forward a certified copy of this resolution to SOCRRA, 3910 W. Webster Road, Royal Oak, MI 48073-6764.

Very truly yours,

Eric L. Griffin
General Manager

ELG/cf



City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
 FROM: Mike Greene – City Administrator
 DATE: June 16, 2025
 RE: Year-End Budget Amendments

Background Brief: At a minimum, two times each fiscal year City Council considers budget amendments to reflect current-year activity (CYA). Enclosed in your packet are recommended budget amendments that have been reviewed and discussed between the administration based on the current year's activity and trends for the remainder of the fiscal year.

Due to the June Council meeting falling mid-month, staff were conservative in their estimates for the remainder of the year. However, there may be unexpected expenses that occur over the next two weeks that we did not foresee. If the enclosed budget amendments are approved and something unexpected does occur, staff may need to reach out to the City Council to schedule a Special Meeting to conduct one final budget amendment session.

Previous Action: January 27, 2025 – Mid-Year Budget Amendment Approval

Economic Impact:

The FY 24-25 General Fund budget was approved last year with the expectation that the City would add ~\$12,000 to the City's Fund Balance. The proposed FY 24-25 budget amendments have the City adding ~\$3,300 to the City's Fund Balance. This includes the additional expenses, such as additional accounting services and the Patrol Car purchase.

The Major Street fund is planned to utilize the minor fund balance in FY 24-25. This is due to the approved EB 11 Mile construction project while keeping the maximum transfer to the Local Road fund, as the City plans for large local road projects over the next year (Siren Gate & Rainbow Circle).

The DDA had an approved budget that included utilizing Fund Balance as they continued to tackle projects such as the HAWK Signals and alley improvements. Due to the City changing staffing and moving from two full-time personnel to one full-time and one intern, the impact on the DDA fund balance was reduced.

The Water/Sewer fund, on paper, takes a large hit to the fund balance. This is due to two main factors: 1) a large bond payment for the SRT was originally budgeted for in FY 23-24; however, the County did not finish the work and bill the City until FY 24-25 (discussed and approved at mid-year budget amendments), 2) approved engineering services for the two Southfield Water Main grant projects. Overall, the Water/Sewer funds are still projected to hold healthy fund balances.

Recommendation: It is my recommendation to approve the FY 24/25 budget amendments.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____
 to approve the fiscal year 2024/2025 budget amendments as presented.

Kelly Garrett
Mayor

Bruce Kantor
Mayor Pro-Tem

Jalen Jennings
Council Member

Jason Hammond
Council Member

Maria Mannarino
Council Member

		2022-23	2023-24	2024-25	2024-25	2024-25	
		ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	Year End	
GL NUMBER	DESCRIPTION			BUDGET	THRU 06/30/25	Amendments	NOTES
ESTIMATED REVENUES							
Dept 000.000							
101-000.000-401.000	CITY TAXES	2,646,687	2,828,679	3,232,000	2,979,195	2,980,000	Overestimate and includes tax exempt properties.
101-000.000-402.000	REFUSE COLLECTION TAXES	397,308	424,217	484,780	446,834	447,000	
101-000.000-409.000	DELQ PERSONAL PROPERTY REVENU	16,977	(1,983)	3,000	2,289	2,300	
101-000.000-414.000	TAX PENALTIES	32,569	39,099				
101-000.000-415.000	MISCELLANEOUS REVENUE	8,416	8,782	15,000	3,778	3,778	
101-000.000-416.000	WORK COMP DIVIDEND REVENUE	7,614		7,000	0	0	
101-000.000-416.001	PROPERTY & LIABILITY DIVIDEND REVENUE	8,845	7,920	10,000	8,048	8,048	
101-000.000-419.000	AT & T LEASE PAYMENTS	43,659	43,405	60,000	58,606	58,606	
101-000.000-421.000	METRO-PCS LEASE PAYMENTS	47,273	46,027	48,000	65,976	65,976	
101-000.000-423.000	WORK COMP REIMBURSEMENT	20,277		20,000	13,251	15,500	
101-000.000-424.000	UNEARNED REVENUE	154,205	12,000				
101-000.000-427.033	SPECIAL ASSESSMENT - PA 33 PUBLIC SAFETY						
101-000.000-445.000	PENALTIES AND INTEREST ON TAXES			38,000	42,912	43,000	
101-000.000-446.000	INVESTMENT INTEREST	23,004	50,980	120,000	103,106	115,000	
101-000.000-447.000	TAX 1% ADMINISTRATIVE FEE	92,190	104,538	105,000	108,418	108,500	
101-000.000-448.000	INSURANCE REIMBURSEMENT		2,971		28,380	28,400	Insurance claims.
101-000.000-455.000	METRO AUTHORITY-FEE	19,532	18,631	18,000	20,386	20,386	
101-000.000-456.000	BUILDING PERMITS	72,900	52,013	80,000	45,046	50,000	Decrease in the number of permits pulled.
101-000.000-456.283	BONDS FORFEITED/EXPIRED			65,000	24,069	24,000	Consumers bond claims - the remainder forfeited
101-000.000-457.000	ZONING, SITE, SPECIAL PERMITS	12,175	9,122	7,500	72,686	75,000	Increase in the # of site plans/ROW. Reflection of FY 25 fee book and plan review process
101-000.000-458.000	PLUMBING/HEATING PERMITS	14,205	73,994	20,000	21,880	25,000	
101-000.000-459.000	ELECTRICAL PERMITS	11,891	14,634	15,000	15,945	18,000	
101-000.000-460.000	LICENSES/REGISTRATIONS & ETC DUE TO CITY	12,405	14,170	12,000	34,731	35,000	Business Licenses
101-000.000-461.000	DOG & CAT LICENSES	2,249	3,052	2,000	849	850	
101-000.000-465.000	CABLE TV REVENUES	106,071	93,996	110,000	63,653	83,400	Cord Cutting
101-000.000-470.000	RECREATION SPECIAL PROGRAMS	2,668	1,974	2,500	3,684	4,000	
101-000.000-470.001	DOG PARK REVENUE	185	70		15	15	
101-000.000-470.002	COMMUNITY GARDEN REVENUE	670	1,030	500	460	500	
101-000.000-471.000	DONATIONS-OTHER		200		30	30	
101-000.000-475.000	COMM ROOM & BLDG RENT REVENUE	68,938	75,234	80,000	92,925	95,000	
101-000.000-540.000	302 TRAINING FUNDS-REVENUES		1,827	2,150	4,108	4,100	
101-000.000-543.000	FEDERAL/STATE GRANT	14,632	6,598	7,050	17,720	17,700	
101-000.000-545.000	POLICE ACTIVITY - CPE REVENUE		5,500	11,000	11,000	11,000	
101-000.000-545.500	POLICE ACTIVITY REIMBURSEMENT			5,585	5,590	5,590	
101-000.000-546.000	POLICE CHARGES FOR SERVICES	18,193	15,107	15,000	9,466	11,000	
101-000.000-573.001	LCSA REVENUE	26,586	37,646		29,109	29,109	
101-000.000-574.000	STATE SHARED REVENUES	500,330	504,840	511,110	335,980	420,000	
101-000.000-607.000	FOIA FEES				1,054	1,100	
101-000.000-612.000	DISTRICT COURT FINES	79,502	83,068	70,000	50,138	60,000	
101-000.000-626.000	COMMUNITY DEVELOPMENT			7,000			
101-000.000-627.000	SIDEWALK REVENUES	362,189	369,377	100,000	78,060	78,000	Extended payment deadline into next FY
101-000.000-628.000	WEED/CODE ENFORCEMENT REVENUE	70,212	36,066	30,000	3,552	4,000	
101-000.000-632.000	PUBLIC SERVICES REIMBURSEMENT	32,174		25,000	28,106	40,000	
101-000.000-664.000	INTEREST INCOME- LEASES	80,284	78,755	77,000		77,000	GASB Entry
101-000.000-669.000	DPS BLDG RENT FROM WATER	4,917	4,917	4,917	4,917	4,917	
101-000.000-671.000	ADMINISTRATIVE REV RD FUND	4,000	4,000	4,000	4,000	4,000	
101-000.000-676.001	EMPLOYEE BENEFIT CONTRIBUTION	22,000	131,088	40,000	40,845	40,845	
101-000.000-677.000	ELECTION REIMBURSEMENTS			5,425	5,430	5,425	
101-000.000-681.000	SALE OF ABANDONED PROPERTY	142,700			226	226	
101-000.000-682.000	SALE OF FIXED ASSET	14,329	299	6,555	6,955	7,000	
101-000.000-690.258	TRANSFER IN FROM CAPITAL ACQ				17,672	17,672	
Totals for dept 000.000 -		5,194,961	5,203,843	5,477,072	4,905,337	5,145,973	

		2022-23	2023-24	2024-25	2024-25	2024-25	
		ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	Year End	
GL NUMBER	DESCRIPTION			BUDGET	THRU 06/30/25	Amendments	NOTES
TOTAL ESTIMATED REVENUES		5,194,961	5,203,843	5,477,072	4,905,337	5,145,973	
APPROPRIATIONS							
Dept 100.000 - GOVERNMENT SERVICES							
101-100.000-708.000	PROPERTY & LIABILITY INSURANC	40,164	37,904	56,000	56,347	56,347	
101-100.000-710.000	UNEMPLOYMENT INSURANCE	52	56	50	57	57	
101-100.000-712.000	WORKER'S COMP INSURANCE	7,000	209	7,000	7,250	7,250	
101-100.000-713.000	MERS-RHFV CONTRIBUTION	50,000	50,000	50,000		50,000	
101-100.000-726.000	OFFICE SUPPLIES	4,889	4,466	6,000	4,227	4,500	
101-100.000-732.000	CODE ENFORCEMENT	369,633	1,375	3,000	2,005	2,500	
101-100.000-733.000	CASH SHORT/OVER		2,333				
101-100.000-802.000	TAX TRIBUNAL RETURNS	10,366	71	2,000			
101-100.000-803.000	MEMBERSHIPS & MEETINGS	7,266	3,550	6,000	6,784	6,800	
101-100.000-804.000	BUILDING TRADE INSPECTION	63,901	111,512	56,250	96,060	100,000	
101-100.000-805.000	CABLE TELEVISION	51,737	55,694	58,500	55,574	61,500	
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	28,488	24,125	25,000	27,603	29,000	
101-100.000-810.000	AUDITING & ACCOUNTING	43,845	107,554	84,000	98,531	98,531	Includes final PM billing
101-100.000-822.000	TRAINING	9,902	7,869	7,000	2,402	3,000	
101-100.000-832.000	CITIZEN COMMUNICATION/PR	10,174	800	5,000	257	500	
101-100.000-840.000	LIBRARY PAYMENT	119,938	119,938	185,000	59,969	119,938	Based on actual billing
101-100.000-848.000	GOVERNMENT OPERATIONS	39,082	53,888	32,500	30,981	32,500	
101-100.000-848.001	TECHNOLOGY	57,028	56,463	65,000	73,117	75,000	Necessary replacement of failed equipment
101-100.000-850.000	TELEPHONE EXPENDITURES	10,723	9,614	15,000	10,431	11,500	
101-100.000-860.000	VEHICLE EXPENSE	502	7,002	5,000	3,015	3,200	
101-100.000-880.000	CDBG EXPENDITURES	3,262		2,000			
101-100.000-882.000	PLANNING/CONSULTING FEES	14,989	12,147	10,000	48,070	53,000	Increase in # of site plan reviews and Planner meeting attendance
101-100.000-900.000	PRINTING/PUBLICATION COSTS	11,511	19,110	11,000	11,489	14,000	
101-100.000-901.000	POSTAGE FEES	5,491	6,632	6,000	5,725	6,700	
101-100.000-955.000	MISCELLANEOUS EXPENDITURES		3,040	10,000	7,839	8,000	
101-100.000-955.003	ARPA EXPENDITURES	154,205	12,000				
Totals for dept 100.000 - GOVERNMENT SERVICES		1,114,148	707,352	707,300	622,573	743,823	
Dept 101.000 - ADMINISTRATION							
101-101.000-701.000	SALARIES FULL-TIME	397,143	501,057	453,440	354,799	385,440	Updated cost split for employees
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	242,629	236,550	294,150	305,890	364,150	Fully staffed and higher than estimated mid-year insurance increase
101-101.000-716.000	CODE ENFORCEMENT OFFICER		361				
101-101.000-717.000	CODE ENFORCEMENT LEGAL	19,237	16,413	20,000	14,235	19,000	
101-101.000-718.000	ELECTIONS	17,118	24,710	50,000	39,053	45,000	
101-101.000-719.000	OFFICIALS EXPENSE			5,000	4,520	5,000	
101-101.000-721.000	DATA PROCESING & ASSESSING SVCS	36,044	70,719	37,800	38,616	39,000	
101-101.000-722.000	LEGAL SERVICES	53,678	50,808	55,000	50,595	72,000	Lawsuit defense & union negotiations
101-101.000-723.000	BOARD OF REVIEW	500	400	600		500	
101-101.000-803.000	MEMBERSHIPS & MEETINGS			2,000	3,480	4,000	
101-101.000-955.000	MISCELLANEOUS EXPENDITURES	53	1,167	9,000	150	150	
Totals for dept 101.000 - ADMINISTRATION		766,402	902,185	926,990	773,376	934,240	
Dept 201.000 - BUILDING & GROUNDS							
101-201.000-702.000	SALARIES PART-TIME	34,963	28,423	30,000	26,524	30,000	
101-201.000-703.000	EMPLOYEE TAXES & BENEFITS				(3,277)		
101-201.000-920.000	UTILITIES	59,343	73,378	60,000	37,792	58,500	
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	54,057	34,878	40,000	41,226	47,500	
101-201.000-930.001	BUILDING - GRANTS	5,359	5,359	5,359	5,359	5,359	
101-201.000-936.000	EQUIPMENT MAINTENANCE		52	7,500	355	500	
101-201.000-938.000	PARKING LOT & GROUNDS	4,882	400	5,000	2,025	2,500	
101-201.000-970.000	CAPITAL EXPENDITURE			6,000	6,030	6,030	

		2022-23	2023-24	2024-25	2024-25	2024-25	
		ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	Year End	
GL NUMBER	DESCRIPTION			BUDGET	THRU 06/30/25	Amendments	NOTES
Totals for dept 201.000 - BUILDING & GROUNDS		158,604	142,490	153,859	132,080	150,389	
Dept 301.000 - PUBLIC SAFETY							
101-301.000-701.000	SALARIES FULL-TIME	792,470	1,022,542	1,050,000	785,967	875,000	Open FT positions
101-301.000-702.000	SALARIES PART-TIME	70,915	65,214	50,000	74,259	80,000	Increase use of PT to offset open shifts
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	511,750	556,716	690,000	445,492	590,000	Updated union insurance plan
101-301.000-704.000	SALARIES-OVERTIME	37,062	47,898	40,000	39,321	45,000	Increase use of OT to offset open shifts
101-301.000-708.000	PROPERTY & LIABILITY INSURANC	26,106	17,904	37,106	37,256	37,256	
101-301.000-710.000	UNEMPLOYMENT INSURANCE	106	106	100	78	100	
101-301.000-712.000	WORKER'S COMP INSURANCE	14,265	209	14,000	13,227	14,000	
101-301.000-726.000	OFFICE SUPPLIES	3,888	4,727	4,000	6,282	7,000	
101-301.000-727.000	ROAD SUPPLIES	2,170	1,877	2,500	1,548	1,900	
101-301.000-728.000	EVIDENCE SUPPLIES	536	417	1,000	296	500	
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	868	1,559	1,500	905	1,100	
101-301.000-731.000	PUBLICATIONS/DOCUMENT REDUCIN		500	500		500	
101-301.000-802.000	TAX TRIBUNAL RETURNS		280				
101-301.000-803.000	MEMBERSHIPS & MEETINGS	3,967	2,200	5,500	2,348	3,000	
101-301.000-821.000	POLICE RESERVES			500	450	500	
101-301.000-822.000	TRAINING	13,122	11,786	15,500	14,719	15,500	
101-301.000-823.000	FIREARMS TRAINING	8,344	6,551	9,000	5,040	8,000	
101-301.000-825.000	ANIMAL CONTROL	215		200	170	200	
101-301.000-826.000	COMMUNITY POLICING	65	662	1,100	817	1,100	
101-301.000-827.000	302 TRAINING FUNDS EXPENDITURES	822	3,916	2,000	4,108	4,150	
101-301.000-828.000	FIRE SERVICE/DISPATCH CONTRACT	709,370	736,212	782,150	529,690	772,150	
101-301.000-829.000	POLICE UNIFORMS & CLEANING	7,350	10,363	15,000	7,846	10,000	
101-301.000-836.000	PRISONER LOCKUP	3,900	6,048		3,100	5,000	
101-301.000-837.000	STATE OF MI LEIN USE			3,000			
101-301.000-839.000	CPE - CONTINUED PROFESSIONAL EDUCATION				5,092	5,100	
101-301.000-848.001	TECHNOLOGY		15,490	26,900	28,941	29,000	
101-301.000-850.000	TELEPHONE EXPENDITURES	10,835	8,194	11,000	5,100	6,000	
101-301.000-851.000	RADIO COMMUNICATIONS	10,668	10,264	13,500	8,647	11,500	
101-301.000-860.000	VEHICLE EXPENSE	62,345	66,918	47,000	56,252	69,000	Increased vehicle maintenance
101-301.000-955.000	MISCELLANEOUS EXPENDITURES				259	300	
101-301.000-970.000	CAPITAL EXPENDITURE			13,500		85,000	Approved PD Vehicle Purchase
Totals for dept 301.000 - PUBLIC SAFETY		2,291,139	2,598,553	2,836,556	2,077,210	2,677,856	
Dept 401.000							
101-401.000-703.000	EMPLOYEE TAXES & BENEFITS	31,540	13,284	20,000	14,397	15,600	
101-401.000-860.000	VEHICLE EXPENSE		503	4,000	2,739	3,000	
101-401.000-890.000	PARK MAINTENANCE	145	1,428	2,000			
101-401.000-891.000	TREE MAINTENANCE			10,000			
101-401.000-892.000	SIDEWALK MAINTENANCE	740,119	114,599		100	100	
101-401.000-893.000	MAILBOXES				176	176	
101-401.000-920.000	UTILITIES	30,254	17,638	25,000	11,633	16,000	
101-401.000-921.000	CONTRACTUAL SERVICES	117,072	140,800	145,000	90,278	133,000	
101-401.000-936.000	EQUIPMENT MAINTENANCE	7,561	2,409	4,000	505	1,000	
101-401.000-970.000	CAPITAL EXPENDITURE	50,897		58,500	46,689	46,700	
Totals for dept 401.000 -		977,588	290,661	268,500	166,517	215,576	
Dept 501.000 - LEAF COLLECTION							
101-501.000-955.000	MISCELLANEOUS EXPENDITURES		267	1,000			
101-501.000-976.000	ROAD EQUIPMENT MAINTENANCE			750	621	750	
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	7,213	1,230	7,000			
Totals for dept 501.000 - LEAF COLLECTION		7,213	1,497	8,750	621	750	
Dept 502.000							

		2022-23	2023-24	2024-25	2024-25	2024-25	
		ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	Year End	
GL NUMBER	DESCRIPTION			BUDGET	THRU 06/30/25	Amendments	NOTES
101-502.000-801.001	SOCRRA	369,792	389,374	401,525	353,853	401,525	
Totals for dept 502.000 -		369,792	389,374	401,525	353,853	401,525	
Dept 601.000 - RECREATION							
101-601.000-712.000	WORKER'S COMP INSURANCE	800	209				
101-601.000-806.000	ADULT PROGRAMS	102	124	5,000	295	500	
101-601.000-807.000	BUS TRANSPORTATION		449	1,000		500	
101-601.000-811.000	SENIOR ACTIVITIES	193		5,000		500	
101-601.000-812.000	COMMUNITY EVENTS	10,034	3,825	5,000	2,912	14,000	DTE Tree Grant Funding Match
101-601.000-813.000	CHILDREN/YOUTH ACTIVITIES	11	1,159	5,000	736	2,000	
101-601.000-815.000	COMMUNITY GARDEN		495	500	555	555	
101-601.000-817.000	FITNESS CENTER EXP	147					
101-601.000-843.000	DOG PARK EXPENSES	15		250			
101-601.000-882.000	PLANNING/CONSULTING FEES						
101-601.000-884.000	CONCERTS IN THE PARK	442	856	750		450	
Totals for dept 601.000 - RECREATION		11,744	7,117	22,500	4,498	18,505	
Dept 811.000							
101-811.000-970.000	CAPITAL EXPENDITURE	157,924	2,300				
Totals for dept 811.000 -		157,924	2,300				
TOTAL APPROPRIATIONS		5,854,554	5,041,529	5,325,980	4,130,728	5,142,664	
NET OF REVENUES/APPROPRIATIONS - FUND 101		(659,593)	162,314	151,092	774,609	3,309	
BEGINNING FUND BALANCE		1,621,725	582,607	745,601	745,601	745,601	
FUND BALANCE ADJUSTMENTS		(379,523)	680				
ENDING FUND BALANCE		582,609	745,601	896,693	1,520,210	748,910	
Fund 202 - MAJOR STREET FUND							
ESTIMATED REVENUES							
Dept 702.000							
202-702.000-415.000	MISCELLANEOUS REVENUES			22,332	22,332	22,332	
202-702.000-574.000	STATE SHARED REVENUES	398,304	408,044	410,000	427,037	430,000	
202-702.000-640.001	BOND REVENUE	580,350					
202-702.000-665.000	INVESTMENT INTEREST	10,949	17,000		4,500	4,500	
202-702.000-690.397	TRANSFER IN FROM ROAD MILLAGE BOND FUND	1,618,420					
Totals for dept 702.000 -		2,608,023	425,044	432,332	453,869	456,832	
TOTAL ESTIMATED REVENUES		2,608,023	425,044	432,332	453,869	456,832	
APPROPRIATIONS							
Dept 702.000							
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	998	604	5,000	731	900	
202-702.000-705.000	SALARIES-ADMIN	6,210	3,967	6,500	5,304	6,000	
202-702.000-725.000	PAYING AGENT FEES	250					
202-702.000-810.000	AUDITING & ACCOUNTING	6,500	9,785	7,450	7,442	7,450	
202-702.000-856.000	ADMINISTRATION & ENGINEERING	4,000	4,000	4,000	9,895	11,000	
202-702.000-858.000	ROAD CONSTRUCTION		299,215	220,000	8,512	220,000	City Share of EB 11 Mile
202-702.000-861.000	ROAD MAINTENANCE	3,682	13,593	10,000	3,538	4,000	
202-702.000-862.000	ROADSIDE MAINTENANCE	205		1,000			
202-702.000-864.000	TRAFFIC CONTROLS	18,524	20,300	30,000	28,028	31,000	
202-702.000-866.000	SNOW & ICE REMOVAL	2,936	1,649	5,500	1,536	1,600	
202-702.000-867.000	EQUIPMENT RENTAL			5,000			
202-702.000-870.000	FORESTRY	30,483	16,213	30,000	2,670	15,000	

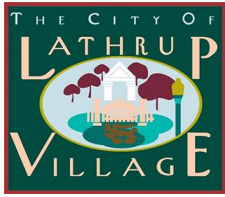
		2022-23	2023-24	2024-25	2024-25	2024-25	
		ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	Year End	
GL NUMBER	DESCRIPTION			BUDGET	THRU 06/30/25	Amendments	NOTES
202-702.000-921.000	CONTRACTUAL SERVICES	59,591	80,836	70,000	44,403	70,000	
202-702.000-970.000	CAPITAL EXPENDITURE		1,320		3,548	3,750	
202-702.000-999.203	TRANSFER OUT TO LOCAL ROADS			102,500	102,500	102,500	
Totals for dept 702.000 -		133,379	451,482	496,950	218,107	473,200	
Dept 702.100 - CAPITAL IMP - STREET BOND							
202-702.100-970.000	CAPITAL EXPENDITURE	2,157,424	348,519				
Totals for dept 702.100 - CAPITAL IMP - STREET BOND		2,157,424	348,519				
TOTAL APPROPRIATIONS		2,290,803	800,001	496,950	218,107	473,200	
NET OF REVENUES/APPROPRIATIONS - FUND 202		317,220	(374,957)	(64,618)	235,762	(16,368)	
BEGINNING FUND BALANCE		952,226	1,269,447	894,491	894,491	894,491	
ENDING FUND BALANCE		1,269,446	894,490	829,873	1,130,253	878,123	
Fund 203 - LOCAL STREET FUND							
ESTIMATED REVENUES							
Dept 703.000							
203-703.000-415.000	MISCELLANEOUS REVENUE	25,370	33,057				
203-703.000-574.000	STATE SHARED REVENUES	186,023	190,820	190,000	199,892	200,000	
203-703.000-640.001	BOND REVENUE	431,867					
203-703.000-665.000	INVESTMENT INTEREST	7,008	11,000		1,500	1,500	
203-703.000-690.202	TRANSFER IN FROM MAJOR ROADS			102,500	102,500	102,500	
203-703.000-690.397	TRANSFER IN FROM ROAD MILLAGE BOND FUND	1,618,419					
Totals for dept 703.000 -		2,268,687	234,877	292,500	303,892	304,000	
TOTAL ESTIMATED REVENUES		2,268,687	234,877	292,500	303,892	304,000	
APPROPRIATIONS							
Dept 703.000							
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	998	615	14,000	731	900	
203-703.000-705.000	SALARIES-ADMIN	6,210	3,967	6,500	5,304	6,000	
203-703.000-725.000	PAYING AGENT FEES	250					
203-703.000-810.000	AUDITING & ACCOUNTING	6,500	10,904	3,700	3,007	3,050	
203-703.000-861.000	ROAD MAINTENANCE	162,674	4,505	20,000	7,535	10,000	
203-703.000-862.000	ROADSIDE MAINTENANCE	1,457	117	5,000		1,000	
203-703.000-864.000	TRAFFIC CONTROLS	3,673	6,539	10,000	0	0	reclassified signal from 203 to 202
203-703.000-866.000	SNOW & ICE REMOVAL	2,937	1,499	5,500	1,536	1,500	
203-703.000-867.000	EQUIPMENT RENTAL			2,000			
203-703.000-868.000	NON-MOTOR FACILITIES			5,000			
203-703.000-870.000	FORESTRY	30,483	16,213	30,000	13,730	30,000	
203-703.000-921.000	CONTRACTUAL SERVICES	59,591	79,406	79,000	44,403	70,000	
203-703.000-970.000	CAPITAL EXPENDITURE				4,519	250	
Totals for dept 703.000 -		274,773	123,765	180,700	80,954	122,700	
Dept 703.100 - CAPITAL IMP - STREET BOND							
203-703.100-970.000	CAPITAL EXP - STREET BOND	2,158,334	330,246				
Totals for dept 703.100 - CAPITAL IMP - STREET BOND		2,158,334	330,246				
TOTAL APPROPRIATIONS		2,433,107	454,011	180,700	80,954	122,700	
NET OF REVENUES/APPROPRIATIONS - FUND 203		(164,420)	(219,134)	111,800	222,938	181,300	
BEGINNING FUND BALANCE		704,940	540,523	321,392	321,392	321,392	
FUND BALANCE ADJUSTMENTS		2	2				

		2022-23	2023-24	2024-25	2024-25	2024-25	
		ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	Year End	
GL NUMBER	DESCRIPTION			BUDGET	THRU 06/30/25	Amendments	NOTES
ENDING FUND BALANCE		540,522	321,391	433,192	544,330	502,692	
Fund 258 - CAPITAL PROJECTS FUND							
ESTIMATED REVENUES							
Dept 000.000							
258-000.000-446.000	INVESTMENT INTEREST	3,338	3,996		380	380	
258-000.000-690.101	TRANSFER IN FROM GENERAL FUND	157,924					
Totals for dept 000.000 -		161,262	3,996		380	380	
TOTAL ESTIMATED REVENUES		161,262	3,996		380	380	
APPROPRIATIONS							
Dept 000.000							
258-000.000-970.000	CAPITAL EXPENDITURE	217,691	27,304				
Totals for dept 000.000 -		217,691	27,304				
Dept 811.000							
258-811.000-999.101	TRANSFER OUT TO GENERAL FUND				17,672	17,672	closed bank account at Flagstar and transferred balance to GF
Totals for dept 811.000 -					17,672	17,672	
TOTAL APPROPRIATIONS		217,691	27,304		17,672	17,672	
NET OF REVENUES/APPROPRIATIONS - FUND 258		(56,429)	(23,308)		(17,292)	(17,292)	
BEGINNING FUND BALANCE		97,030	40,602	17,293	17,293	17,293	
FUND BALANCE ADJUSTMENTS			(1)				
ENDING FUND BALANCE		40,601	17,293	17,293	1	1	
Fund 397 - ROAD MILLAGE BOND FUND							
ESTIMATED REVENUES							
Dept 000.000							
397-000.000-403.000	ROAD BOND DEBT TAXES		633,036	680,000	676,812	677,000	
397-000.000-446.000	INVESTMENT INTEREST	93,096	18,580	4,000	4,149	4,000	
397-000.000-510.983	SPECIAL ASSESSMENT-ROAD BOND	618,956					
Totals for dept 000.000 -		712,052	651,616	684,000	680,961	681,000	
TOTAL ESTIMATED REVENUES		712,052	651,616	684,000	680,961	681,000	
APPROPRIATIONS							
Dept 000.000							
397-000.000-720.000	INTEREST EXPENSE	218,749	201,749	183,000	183,000	183,000	
397-000.000-725.000	PAYING AGENT FEES		500		500	500	
397-000.000-905.000	BOND PRINCIPAL PAYMENTS	340,000	375,000	405,000	405,000	405,000	
397-000.000-999.202	TRANSFER OUT TO MAJOR ROADS	1,618,420					
397-000.000-999.203	TRANSFER OUT TO LOCAL ROADS	1,618,419					
Totals for dept 000.000 -		3,795,588	577,249	588,000	588,500	588,500	
TOTAL APPROPRIATIONS		3,795,588	577,249	588,000	588,500	588,500	
NET OF REVENUES/APPROPRIATIONS - FUND 397		(3,083,536)	74,367	96,000	92,461	92,500	
BEGINNING FUND BALANCE		3,083,538	1	74,367	74,367	74,367	
FUND BALANCE ADJUSTMENTS		(1)	(1)				
ENDING FUND BALANCE		1	74,367	170,367	166,828	166,867	

		2022-23	2023-24	2024-25	2024-25	2024-25	
		ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	Year End	
GL NUMBER	DESCRIPTION			BUDGET	THRU 06/30/25	Amendments	NOTES
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY							
ESTIMATED REVENUES							
Dept 000.000							
494-000.000-407.000	TIFA-CAPTURE TAXES	396,236	479,673	410,000	430,820	430,820	
494-000.000-410.000	TAX COLLECTED OTHER	37,187	37,337	37,488	37,337	37,337	
494-000.000-415.000	MISCELLANEOUS REVENUE	22,364	3,120	23,000	6,100	6,100	
494-000.000-446.000	INVESTMENT INTEREST	39,300	49,625	40,000	37,368	40,000	
494-000.000-543.000	FEDERAL/STATE GRANTS				500	500	
494-000.000-614.000	MUSIC FEST REV		3,025	16,250	25,087	25,000	
494-000.000-615.000	MAIN STREET REVENUES			600	600	600	
Totals for dept 000.000 -		495,087	572,780	527,338	537,812	540,357	
TOTAL ESTIMATED REVENUES		495,087	572,780	527,338	537,812	540,357	
APPROPRIATIONS							
Dept 000.000							
494-000.000-701.000	SALARIES FULL-TIME	162,929	172,676	180,000	121,275	133,000	Change from 2 FT DDA Staff to 1 FT & Intern
494-000.000-702.000	SALARIES PART-TIME		4,525	5,000			
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	57,701	66,065	65,000	41,863	47,000	Change from 2 FT DDA Staff to 1 FT & Intern
494-000.000-722.000	LEGAL SERVICES			900		900	
494-000.000-726.000	OFFICE SUPPLIES	507	5,423	3,755	271	1,000	
494-000.000-802.000	TAX TRIBUNAL RETURNS			2,000			
494-000.000-810.000	AUDITING & ACCOUNTING	800	14,574	8,900	10,924	10,925	
494-000.000-822.000	TRAINING/MEMBERSHIP	8,575	3,425	7,125	1,811	3,000	
494-000.000-844.000	MAIN STREET PROGRAM	5,524	22,797	28,500	32,304	33,000	
494-000.000-845.000	STREETSCAPING	9,047	17,270	39,000	36,676	50,000	Paradise Snow Removal & additional 11-Mile Maintenance
494-000.000-846.000	MUSIC FESTIVAL EXP				4,200	4,200	
494-000.000-882.000	PLANNING/CONSULTING FEES	15,497	19,909	15,300	15,300	15,300	
494-000.000-900.000	PRINTING/PUBLICATION COSTS	972	2,289	2,000	908	1,000	
494-000.000-901.000	POSTAGE FEES			200			
494-000.000-933.000	REPAIRS & MAINTENANCE	335,203	23,319	503,980	241,040	450,000	Alley Replacement Project
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	1,007	2,219	23,457	1,987	5,000	
494-000.000-968.001	DEPRECIATION INFRASTRUCTURE	29,714	48,766	30,000		30,000	
494-000.000-970.000	CAPITAL EXPENDITURE						
494-000.000-971.000	SIGN GRANT PROGRAM		15,480	10,000			
494-000.000-971.001	FACADE GRANT PROGRAM			20,000			
Totals for dept 000.000 -		627,476	418,737	945,117	508,559	784,325	
TOTAL APPROPRIATIONS		627,476	418,737	945,117	508,559	784,325	
NET OF REVENUES/APPROPRIATIONS - FUND 494		(132,389)	154,043	(417,779)	29,253	(243,968)	
BEGINNING FUND BALANCE		1,417,080	1,284,694	1,437,734	1,437,734	1,437,734	
FUND BALANCE ADJUSTMENTS			(1,001)				
ENDING FUND BALANCE		1,284,691	1,437,736	1,019,955	1,466,987	1,193,766	
Fund 592 - WATER & SEWER FUND							
ESTIMATED REVENUES							
Dept 536.000 - WATER DEPARTMENT							
592-536.000-415.000	MISCELLANEOUS REVENUES	38,648	41,020	20,000	19,675	21,500	
592-536.000-543.000	FEDERAL/STATE GRANTS						
592-536.000-640.000	WATER SERVICE	737,217	719,283	770,000	695,683	770,000	
592-536.000-640.001	BOND REVENUE	228,905	229,119	229,000	228,514	229,000	

		2022-23	2023-24	2024-25	2024-25	2024-25	
		ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	Year End	
GL NUMBER	DESCRIPTION			BUDGET	THRU 06/30/25	Amendments	NOTES
592-536.000-641.000	WATER & SEWER PENALTIES	33,184	28,228	25,000	28,554	31,000	
592-536.000-642.000	METER CHARGE REVENUE	69,560	80,663	81,000	69,404	75,500	
592-536.000-646.000	TAP-IN FEES			2,100	3,725	3,725	
592-536.000-665.000	INVESTMENT INTEREST	80,857	72,585		20,000	16,575	
Totals for dept 536.000 - WATER DEPARTMENT		1,188,371	1,170,898	1,147,100	1,062,130	1,147,725	
Dept 537.000 - SEWER DEPARTMENT							
592-537.000-415.000	MISCELLANEOUS REVENUES	4,990	2,918		200	200	
592-537.000-424.000	UNEARNED REVENUE			213,321	213,321	213,321	
592-537.000-543.000	FEDERAL/STATE GRANTS	130,945	34,525				
592-537.000-641.000	WATER & SEWER PENALTIES	48,565	41,257	40,000	40,895	41,000	
592-537.000-645.000	SEWAGE DISPOSAL REVENUE	1,395,414	1,329,069	1,805,000	1,307,153	1,450,000	Less usage than estimated
592-537.000-651.000	INDUSTRIAL SURCHARGE	35,787	36,967	42,000	29,516	32,000	
592-537.000-665.000	INVESTMENT INTEREST	71,567	72,585	20,000	13,689	15,000	
Totals for dept 537.000 - SEWER DEPARTMENT		1,687,268	1,517,321	2,120,321	1,604,774	1,751,521	
TOTAL ESTIMATED REVENUES		2,875,639	2,688,219	3,267,421	2,666,904	2,899,246	
APPROPRIATIONS							
Dept 536.000 - WATER DEPARTMENT							
592-536.000-701.000	SALARIES FULL-TIME	20,093	29,266	49,980	40,559	44,500	
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	114,808	101,466	140,000	103,835	120,000	
592-536.000-706.000	OPEB EXPENSE	(274,557)	(322,313)				
592-536.000-708.000	PROPERTY & LIABILITY INSURANC	7,959	6,667	10,550	10,576	10,576	
592-536.000-726.000	OFFICE SUPPLIES				255	300	
592-536.000-803.000	MEMBERSHIPS & MEETINGS			2,500	116	500	
592-536.000-810.000	AUDITING & ACCOUNTING	6,500	20,387	10,400	12,503	12,503	
592-536.000-856.000	ADMINISTRATION & ENGINEERING			10,000	10,445	14,000	
592-536.000-860.000	VEHICLE EXPENSE		7,805		102	150	
592-536.000-875.000	PENSION EXPENSE	36,661	(842)	25,000		25,000	
592-536.000-900.000	PRINTING/PUBLICATION COSTS			2,500	648	1,000	
592-536.000-902.000	BILLING SERVICES	8,272	9,542	10,000	11,672	12,000	Increase in postage cost
592-536.000-921.000	CONTRACTUAL SERVICES	66,961	81,080	78,000	69,654	78,000	
592-536.000-935.000	EQUIPMENT REPLACEMENT	1,317	1,273	2,500	27	700	
592-536.000-937.000	WATER SYSTEM MAINTENANCE	67,699	73,635	70,000	146,313	125,000	Increase in water main breaks, meter purchases, lead line replacements, gate valves
592-536.000-940.000	RENT & UTILITIES WATER & SEWE	4,917	4,917	5,000	4,917	5,000	
592-536.000-944.000	WATER PURCHASES	291,641	270,151	360,000	222,301	275,000	Decrease in water usage
592-536.000-955.000	MISCELLANEOUS EXPENDITURES	1,522	308				
592-536.000-968.000	DEPRECIATION WATER SYSTEM	356,260	394,728			450,000	Required for audit purposes
592-536.000-970.000	CAPITAL EXPENDITURE	10,761	(9,135)		55,894	56,000	
592-536.000-974.000	WATER MAIN PROJECT	7,525	13,086	300,000	288,475	400,000	Approved engineering for 2 Southfield Water Main Grant Projects
Totals for dept 536.000 - WATER DEPARTMENT		728,339	682,021	1,076,430	972,628	1,630,229	
Dept 536.100 - WATER DEPARTMENT							
592-536.100-970.000	CAPITAL EXP - STOP BOX REPLACEMENT	(68,086)	1,499				
Totals for dept 536.100 - WATER DEPARTMENT		(68,086)	1,499				
Dept 536.200 - WATER DEPARTMENT							
592-536.200-970.000	CAPITAL EXP - LEAD & COPPER LINE REPLACE	10,774	(28,395)				
Totals for dept 536.200 - WATER DEPARTMENT		10,774	(28,395)				
Dept 536.300 - WATER DEPARTMENT							
592-536.300-970.000	CAPITAL EXP - WATER METER REPLACE		(6,083)	13,000			
Totals for dept 536.300 - WATER DEPARTMENT			(6,083)	13,000			

		2022-23	2023-24	2024-25	2024-25	2024-25	
		ACTIVITY	ACTIVITY	AMENDED	ACTIVITY	Year End	
GL NUMBER	DESCRIPTION			BUDGET	THRU 06/30/25	Amendments	NOTES
Dept 536.400 - WATER DEPARTMENT							
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	100	7,280				
Totals for dept 536.400 - WATER DEPARTMENT		100	7,280		5,664		
Dept 536.500 - WATER DEPARTMENT							
592-536.500-970.000	CAPITAL FIRE HYDRANTS		2,279		(10)		
Totals for dept 536.500 - WATER DEPARTMENT			2,279		(10)		
Dept 537.000 - SEWER DEPARTMENT							
592-537.000-701.000	SALARIES FULL-TIME	20,093	29,266	49,980	40,559	44,500	
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	60,569	59,693	48,000	67,322	75,000	
592-537.000-708.000	PROPERTY & LIABILITY INSURANC	7,803	6,503	10,550	10,544	10,550	
592-537.000-720.000	INTEREST EXPENSE	162,850	140,169	170,200	150,529	150,529	
592-537.000-725.000	PAYING AGENT FEES	1,250	1,290	1,500	1,325	1,325	
592-537.000-810.000	AUDITING & ACCOUNTING	6,500	20,387	10,400	12,503	12,503	
592-537.000-856.000	ADMINISTRATION & ENGINEERING			18,000	5,822	10,000	
592-537.000-905.000	BOND PRINCIPAL PAYMENTS			250,000			
592-537.000-921.000	CONTRACTUAL SERVICES	66,961	100,154	153,000	123,362	145,000	
592-537.000-939.000	SEWER SYSTEM MAINTENANCE	175,718	74,612	100,000	84,806	100,000	
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	1,044,422	1,074,726	1,058,000	754,267	1,058,000	
592-537.000-945.000	RETENTION TANK-UTIL ELEC	22,205	16,450	20,000	19,781	25,000	
592-537.000-946.000	RETENTION TANK UTIL-WATER	6,461	32,045	20,000	16,046	20,000	
592-537.000-947.000	RETENTION TANK UTIL-GAS	1,307	1,042	1,200	878	1,000	
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	1,959	1,476	2,500	1,272	1,550	
592-537.000-949.000	RETENTION TAN GENERATOR FUEL			500		250	
592-537.000-951.000	RETENTION TANK BUILDING/EQUIP	4,115		6,000	3,150	3,150	
592-537.000-953.000	RETENTION TANK EXCESS LIABIL	9,078	7,565	9,100	1,513	1,513	
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	16,991	17,275	20,000	13,241	17,655	
592-537.000-970.000	CAPITAL EXPENDITURE	29,940	330	13,000	530,341	530,500	Moved from 592-537-200-970
592-537.000-977.000	ENVIRONMENT COMPL - NON CAPITA	10,761	9,874	15,000	5,192	9,000	
Totals for dept 537.000 - SEWER DEPARTMENT		1,648,983	1,592,857	1,976,930	1,826,407	2,217,025	
Dept 537.100 - SEWER DEPARTMENT							
592-537.100-970.000	CAPITAL EXP - SANITARY SEWER REPAIRS	103,170					
Totals for dept 537.100 - SEWER DEPARTMENT		103,170					
Dept 537.200 - SEWER DEPARTMENT							
592-537.200-970.000	CAPITAL EXP - RETENTION TANK REPAIRS		165,768	516,000			
Totals for dept 537.200 - SEWER DEPARTMENT			165,768	516,000			
TOTAL APPROPRIATIONS		2,423,280	2,417,226	3,582,360	2,804,689	3,847,254	
NET OF REVENUES/APPROPRIATIONS - FUND 592		452,359	270,993	(314,939)	(137,785)	(948,008)	
BEGINNING FUND BALANCE		7,901,154	8,329,847	8,600,841	8,600,841	8,600,841	
FUND BALANCE ADJUSTMENTS		(23,666)	(2)				
ENDING FUND BALANCE		8,329,847	8,600,838	8,285,902	8,463,056	7,652,833	
ESTIMATED REVENUES - ALL FUNDS		14,315,711	9,780,375	10,680,663	9,549,155	10,027,788	
APPROPRIATIONS - ALL FUNDS		17,642,499	9,736,057	11,119,107	8,349,209	10,976,315	
NET OF REVENUES/APPROPRIATIONS - ALL FUNDS		(3,326,788)	44,318	(438,444)	1,199,946	(948,527)	
BEGINNING FUND BALANCE - ALL FUNDS		15,777,694	12,047,720	12,091,719	12,091,719	12,091,719	
FUND BALANCE ADJUSTMENTS - ALL FUNDS		(403,188)	(323)				
ENDING FUND BALANCE - ALL FUNDS		12,047,718	12,091,715	11,653,275	13,291,665	11,143,192	



City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
 FROM: Mike Greene – City Administrator
 DATE: June 16, 2025
 RE: Southfield Assessing Contract

Background Brief: As the Council is aware, communities that contract with Oakland County for assessing services have been raising concerns, and in some cases, changing vendors, after the Oakland County Board of Commissioners voted to raise rates.

There are 19 cities and 13 townships that contract with the Oakland County Equalization Division for assessing services, which determine taxable values. The county charges communities on a per-parcel basis. The contracts are for three years, beginning July 1.

The County's new rate model offers two options to communities: the Initial Rate Model or the Smoothed Model. For Lathrup Village, both models cost ~\$205,862 over the 3-year contract. The smoothed rate model would cost the City ~\$47,348 in year 1 and ~\$90,184 by year 3. The Initial Rate Model would cost the City ~\$65,670 in year 1 and ~\$71,862 by year 3. REMINDER – Before the County decided to change its rate structure at the last minute, our yearly bill was approximately \$38,000.

Due to this excessive rate change, the City published an assessing RFP with only one additional response other than Oakland County.

The City of Southfield submitted a proposal to become the City Assessor at a flat rate of \$50,000 per year (\$150,000 over the three-year contract).

Cost-wise, Southfield provides a better deal overall over the next three years.

After discussion during the June 2 Study Session, the City continued conversations with the City of Southfield and is confident they would be able to assessing services to the City.

Previous Action: June 2, 2025 – Study Session Discussion

Economic Impact: FY 26 cost = \$50,000. The City budgeted \$58,000 in the FY 26 budget for assessing services.

Recommendation: It is my recommendation to approve the City of Southfield as the City's assessor.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____
 to approve the proposed three (3) year Assessment Contract with the City of Southfield, for a three-year cost of \$150,000, pending final City Attorney review.

Kelly Garrett
Mayor

Bruce Kantor
Mayor Pro-Tem

Jalen Jennings
Council Member

Jason Hammond
Council Member

Maria Mannarino
Council Member

City of Lathrup Village

Request for Proposal & Resume for: Assessment Services Provider

Justin Prybylski, MMAO(4), MCPPE

Thursday, May 22, 2025

Enclosures: Introduction Letter, Resumes & Request for Proposal

May 22, 2025

Mike Greene, City Administrator
Michelle Townsend, Finance Director
City of Lathrup Village
27400 Southfield Road
Lathrup Village, Michigan 48076

Dear Sirs or Mesdames,

My name is Justin Prybylski, and I am contacting you to express my interest in the Assessment Services Provider position with the City of Lathrup Village. Based on my education background, skills and experience I firmly believe I am the perfect fit for this position. I am presently certified at the highest level in State of Michigan, as a Michigan Master Assessing Officer, MMAO(4) and as a Michigan Certified Personal Property Examiner, MCPPE. I also have fifteen years of continuously progressive experience in Assessment Administration. I have worked for several large units in the four largest counties in the State of Michigan, including Wayne, Oakland, Washtenaw, and Monroe Counties.

In the job responsibilities summary for the Assessment Services Provider position, many responsibilities are listed and demanded of this position. I have an interest and commitment to performing all these responsibilities with great success. I have fifteen years of comprehensive, increasingly responsible experience performing and supervising all essential functions of the annual assessment cycle for preparation and defense of the assessment roll. I am currently employed as the City Assessor for the City of Southfield Assessment Department and perform these functions very successfully. I have submitted to the International Association of Assessing Officers (IAAO) a request to have our Assessment Department's practices and procedures scrutinized for a Certificate of Excellence. Achieving this certificate would be a great honor and the City of Southfield would be the first unit to achieve this in the State of Michigan.

I have the required educational background and experience as an Assessor to thrive in an environment where I am required to perform the necessary functions of this position. I also possess an Associate in Applied Science, with a major in Architecture/Construction Technology, in addition to my Michigan Master Assessing Officer certification. My dependability on the job and overall ambitions for success have awarded me rapid promotions throughout my assessing career. I take initiative and pride in the quality of my work by exercising sound judgment when encountering obstacles. I know I will be exceedingly successful in any endeavor that is required of me as the Assessment Services provider for the City of Lathrup Village.

Thank you for taking the time to review my cover letter and attached resume. I would greatly appreciate the opportunity to further discuss my qualifications with you in detail. I can be reached by cell phone at (248) 207-5504 or via email at jprybylski@cityofsouthfield.com. My references are available upon request, and I look forward to your contact.

Sincerely,



Justin E. Prybylski, MMAO(4), MCPPE

OBJECTIVE:

Securing the Assessor position with the City of Lathrup Village, to apply my education, skills, and experience in direct alignment with the vision, values, and mission of the City.

EDUCATION:

Henry Ford College, Dearborn, MI	August 2009 – December 2011
<i>Associate in Applied Science</i>	
<i>Architecture/Construction Technology</i>	

M.C.A.O.(2) Program – Michigan State Tax Commission, Lansing, MI	May 2011 – May 2013
<i>M.C.A.O.(2) Assessor – Certification No. R-9242</i>	April 1, 2016

M.A.A.O.(3) Program – Michigan State Tax Commission, Lansing, MI	April 2014 – April 2016
<i>M.A.A.O.(3) Assessor – Certification No. R-9242</i>	April 1, 2016

M.M.A.O.(4) Program – Michigan State Tax Commission, Lansing, MI	April 2017 – September 2020
<i>M.M.A.O.(4) Assessor – Certification No. R-9242</i>	September 22, 2020

<i>M.C.P.P.E. Michigan Certified Personal Property Examiner</i>	January 1, 2019
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I.A.A.O. Courses – Various Locations

102 – Income Approach to Valuation	June 2014
300 – Appraisal Concepts	July 2014

M.A.A. Courses – Various Locations

Michigan Tax Tribunal Course	October 2015
Capitalization Rates: Real World Applications	October 2016
Valuation Issues: Michigan B and C Retail Properties	October 2017
Analyzing Operating Expenses	November 2018
Land Values in Transition	November 2019

WORK HISTORY:

<i>City Assessor</i>	Jun 2021 – Present
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Assessment Department, City of Southfield, Oakland, Michigan

- ❖ Supervised and directed a staff of 8 employees in preparation of the annual assessment roll
- ❖ Supervised the Boards of Review for compliance with the General Property Act
- ❖ Generated and maintained an operating budget for the department
- ❖ Developed land values and economic condition factors for preparation of the assessment roll
- ❖ Prepared valuation disclosures for defense of the property assessment in Michigan Tax Tribunal appeals
- ❖ Performed all other assessment functions necessary for compliance with the General Property Tax Act

Township Assessor

Oct 2020 – Jun 2021

Assessment Department, Frenchtown Charter Township, Monroe, Michigan

- ❖ Supervised and directed a staff of 2 employees in preparation of the annual assessment roll
- ❖ Supervised the Boards of Review for compliance with the General Property Act

- ❖ Generated and maintained an operating budget for the department
- ❖ Developed land values and economic condition factors for preparation of the assessment roll
- ❖ Prepared valuation disclosures for defense of the property assessment in Michigan Tax Tribunal appeals
- ❖ Performed all other assessment functions necessary for compliance with the General Property Tax Act

Assistant Assessor

Jan 2019 – Oct 2020

Assessment Department, City of Livonia, Wayne, Michigan

- ❖ Supervised and directed a staff of 5 employees in preparation of the annual assessment roll
- ❖ Supervised the Boards of Review by acting as secretary for the board, as required by the City Charter
- ❖ Instituted and updated procedures for ultimate compliance to the AMAR audit
- ❖ Developed land values and economic condition factors for preparation of the assessment roll
- ❖ Conducted the prescribed 20% annual field inspections for all property classifications
- ❖ Prepared valuation disclosures for defense of the property assessment in Michigan Tax Tribunal appeals
- ❖ Analyzed and processed all applicable personal property forms and instituted audit procedures

Assessor III

Jun 2017 – Jan 2019

Assessing Department, Pittsfield Township, Washtenaw, Michigan

- ❖ Conducted the prescribed annual field inspections for residential, commercial, and industrial properties
- ❖ Converted all subject data into an indication of true cash value using BS&A.Net Equalization software
- ❖ Prepared valuation disclosures for Michigan Tax Tribunal appeals
- ❖ Performed all other assessment functions necessary for compliance with the General Property Tax Act

Commercial/Industrial Assessor

Oct 2015 – Jun 2017

Assessing Department, City of Taylor, Wayne, Michigan

- ❖ Conducted the prescribed annual field inspections for residential, commercial, and industrial properties
- ❖ Maintained and updated the record card system using computerized drafting software equalizer software
- ❖ Developed land values and ECF's & maps using the prescribed coding system
- ❖ Defended assessments and prepared valuation disclosures for Michigan Tax Tribunal appeals
- ❖ Analyzed and processed personal property statements, including 5076 and 5278 forms
- ❖ Performed all necessary assessment functions to maintain compliance with the General Property Tax Act

Contract Commercial/Industrial Appraiser

Apr 2014 – Feb 2017

Assessing Department, Pittsfield Township, Washtenaw, Michigan

- ❖ Conducted the prescribed annual field inspections for commercial and industrial properties
- ❖ Maintained and updated the record card system using computerized drafting software
- ❖ Converted all subject data into an indication of true cash value using BS&A.Net Equalization software
- ❖ Performed all assessment functions necessary for compliance with the General Property Tax Act

Assessment Department Supervisor

Oct 2010 – Oct 2015

Assessing Department, City of Dearborn Heights, Wayne, MI

- ❖ Managed staff to complete all assessment functions for compliance with the General Property Tax Act
- ❖ Directed office operations in coordination with the State Tax Commission's assessment calendar
- ❖ Defended assessments and prepared valuations for Michigan Tax Tribunal appeals
- ❖ Generated and maintained an operating budget for the department
- ❖ Developed land value and ECF maps using the prescribed coding system

SKILLS AND QUALIFICATIONS:

- ❖ Extensive knowledge and experience using the following computer programs & software:
 - BS&A Pervasive and BS&A.NET Equalization Software Programs
 - Advanced level experience using BS&A Report Designer to create detailed reports and exports
 - GIS & ESRI Mapping Software
 - NearMap Mapping Software
 - APEX V.5 Pro, APEX V.6 Pro and APEX V.7 Pro (appraisal computer drafting software)
 - APEX MOBILESKETCH software for Android and IOS operating systems
 - Pivot Point Appraisal Software
 - CoStar Real Estate Data Software
 - Crexi Commercial Real Estate Software
 - NeoGov Government HR Software & Management Solutions
 - Advanced computerized drafting software programs:
 - AutoCAD & AutoCAD Architecture
 - REVIT Architecture
 - Google Sketch-up
 - Photoshop
- ❖ Proficient with all Microsoft Office programs including:
 - Office
 - Word
 - Excel
 - Power Point
 - Publisher
- ❖ Proficient with Intuit Quick Books
- ❖ Proficient with other Budgetary Software including:
 - Gravity
 - Questica
 - Tyler EDEN
 - BS&A Accounts Payable and Purchase Order
- ❖ Experienced preparing budgetary reports and detailed presentations to City Council members, commissions, and the public
- ❖ Architectural/engineering background including knowledge of building codes, legal descriptions, construction materials, building/construction process and the creation and interpretation of construction documents and blueprints
- ❖ Experienced conducting topographic surveys of land, using compass bearings and distances (metes and bounds), transit and level
- ❖ High level experience reading, analyzing, and writing legal descriptions



STATE OF MICHIGAN
STATE TAX COMMISSION



This is to certify that

Justin E. Prybylski

is a

*Michigan Master Assessing Officer (4)
and Michigan Certified Personal Property Examiner*

Issued under the provisions of Act 206, Public Acts of 1893,
Being Section 211.10d of the Michigan Compiled Laws.

R-9242
CERTIFICATE NO

12/31/2025
EXPIRATION DATE

A handwritten signature in cursive script, reading "Peggy A. Nolder".

State Tax Commission Chairperson

CHRISTOPHER M. BOGGUS

517-331-6151 | ChrisBoggusxx@gmail.com

Experience

Appraiser Supervisor

June 2024–Present

City of Southfield Assessors Office | *Southfield, Mich.*

- Supervise a team managing outgoing studies, reports, and audits for all property types
- Work closely with the City Assessor on commercial and industrial MTT trials.
- Manage the commercial and industrial land analysis, sales study, and market income analysis for equalization
- Publish the annual Assessment Data Booklet summarizing the prime market statistics and valuations for all property classes
- Routinely export data to IT/GIS services to create ECF, land, and sales data point maps
- Review all permits and sketch commercial/industrial building plans subject to demolition, improvements, and use change

Chief Editor

Jan 2024–Present

Michigan Assessors Association's | *"The Michigan Assessor"*

- Collaborate with affiliates and professionals in the property tax industry to publish relevant articles, courses, and ads
- Edit, format, create, and publish content using CCS applications to adapt to a ~40-page online publication
- Contribute to monthly Association board meetings, and communicate with chairpersons on improvements and content

Commercial/Industrial Property Appraiser

July 2021–May 2024

City of Livonia Assessors Office | *Livonia, Mich.*

- Conduct full property record reviews, inputting any adjustments, new/additions, and/or loss/losses found during commercial and industrial canvassing
- Creation of the Annual Report summarizing the prime statistics of the office each calendar year
- Review and sketch commercial/industrial building plans subject to demolition, improvements, and use change
- Manage all audits, projects, deadlines, and exemption claims regarding personal property parcels

Property Appraiser I

April 2018–July 2021

City of Livonia Assessors Office | *Livonia, Mich.*

- Updated property record cards and building sketches to reflect information gathered during property appraisals
- Managed all personal property: exemptions, audits, incorrect/omitted property, and qualified errors
- Streamlined the annual personal property canvass to include audits, report-running improving accuracy
- Published all assessing policies, FAQs, and information on the Department's page on the City website

Gallery Cook Supervisor Level 3

Jan. 2014–April 2017

Culinary Services at the Gallery of Snyder Phillips | *East Lansing, Mich.*

- Supervised a team of 30+ cooks and culinary staff for opening and closing duties of all 9 Gallery restaurants.
- Bridged communication between full-time cooks, student cooks, and management staff safely in a fast-paced work environment

Education

Michigan Advanced Assessing Officer | *Lansing, Mich.*

Feb. 2021

Level III Assessing Certification

Michigan Certified Assessing Officer | *Lansing, Mich.*

Nov. 2018

Level II Assessing Certification

Michigan Personal Property Examiner (MCPPE)

Michigan State University | *East Lansing, Mich.*

May 2017

Bachelor of Arts in Communication Arts and Sciences

Specialization in Editorial Reporting /Focus in Copy Editing & Sports Broadcasting



STATE OF MICHIGAN
STATE TAX COMMISSION



This is to certify that

Christopher Boggus

is a

*Michigan Advanced Assessing Officer (3)
and Michigan Certified Personal Property Examiner*

Issued under the provisions of Act 206, Public Acts of 1893,
Being Section 211.10d of the Michigan Compiled Laws.

R-9679
CERTIFICATE NO

12/31/2025
EXPIRATION DATE

A handwritten signature in black ink, reading "Peggy L. Nolder".

State Tax Commission Chairperson



City of Southfield

26000 Evergreen Rd. • P.O. Box 2055 • Southfield, MI 48037-2055 • www.cityofsouthfield.com

May 22, 2025

City of Lathrup Village
Mike Greene, City Administrator
Michelle Townsend, Finance Director
27400 Southfield Road
Lathrup Village, MI 48076

Scope of Work:

The City of Southfield would provide for the assessing function for the City of Lathrup Village over the course of a three-year period. This would include the supervision and preparation of the yearly assessment roll for all taxable and exempt real and personal property, maintenance of the City of Lathrup Village assessment database, representation of the City of Lathrup Village from all claims arising before the Michigan Tax Tribunal, and all other typical assessing functions.

Assumptions and Limiting Conditions:

- All work performed under the above scope of work would be completed by the Assessor and an employee of the City of Southfield.
- Work performed under the above scope of work would be mutually agreed upon by both parties and defined by contract.
- The City of Southfield, while providing services for the City of Lathrup would carry comprehensive general liability insurance, workman's compensation insurance, and professional liability and errors and omissions insurance to an agreed upon specification to indemnify the City of Lathrup Village.
- The City of Southfield employees shall acknowledge receipt of and adhere by any ethics, computer usage, or other such policies as required by the City of Lathrup Village.
- Representation before the Michigan Tax Tribunal full claims division would be handled by the Assessor of the City of Southfield, and a legal partner, as necessary.
- Supervision and preparation of the assessment roll will be in accordance with Act 206 of 1893, *The General Property Tax Act* and all State Tax Commission policies and procedures as issued by the Michigan Department of Treasury.

Mayor
Dr. Kenson J. Siver

Council President
Michael "Art" Mandelbaum

City Clerk
Janet Jackson

City Treasurer
Irv M. Lowenberg

Nancy L.M. Banks Daniel Brightwell City Council Dr. Lloyd C. Crews Charles Hicks Coretta Houge Linnie Taylor



City of Southfield

26000 Evergreen Rd. • P.O. Box 2055 • Southfield, MI 48037-2055 • www.cityofsouthfield.com

Fee Structure:

The Fees for the annual preparation and maintenance of the City of Lathrup Village's assessment roll would be as follows:

- July 1, 2025, through June 30, 2026.....\$50,000 (~\$22.96 per parcel)
- July 1, 2025, through June 30, 2026.....\$50,000 (~\$22.96 per parcel)
- July 1, 2025, through June 30, 2026.....\$50,000 (~\$22.96 per parcel)

Payment would be requested to be invoiced in one annual payment. The aforementioned fees would satisfy all activities in the City of Lathrup with the exception of representation of the City of Lathrup Village in a trial before the Michigan Tax Tribunal, in the Entire Tribunal division, which would be billed hourly, at a rate between \$150 and \$300 per hour. Representation of the City of Lathrup Village in appeals for the Small Claims division of the Tribunal are included in the fee structure above.

I have included resumes for the City of Southfield's Assessor and another certified assessing officer of Southfield's City Assessing Department staff. Upon further interest of the City of Lathrup Village, I can provide a proposed contract for review. If you have any questions regarding any of the assumptions and limiting conditions, scope of work, or detail of work to be performed, please do not hesitate to contact Justin Prybylski, Assessor for the City of Southfield, or Frederick Zorn, City Administrator for the City of Southfield.

We look forward to working with you and sharing the Assessment Administrator between each of our cities. The cities of Southfield and Lathrup Village have maintained a partnership through the years that can continue to be beneficial for both cities. If you have any questions or would like to discuss the details of a contract you should contact the City of Southfield's Assessor at (248) 796-5240.

Sincerely,

Justin E. Prybylski, MMAO(4)
Assessor – City of Southfield

Enclosures

Mayor
Dr. Kenson J. Siver

Council President
Michael "Ari" Mandelbaum

City Clerk
Janet Jackson

City Treasurer
Irv M. Lowenberg

Nancy L.M. Banks

Daniel Brightwell

City Council
Dr. Lloyd C. Crews

Charles Hicks

Coretta Houge

Linnie Taylor

Request for Proposal (RFP) of Assessing Services
Under Act 206 of 1893, General Property Tax Act

PROPOSED ASSESSMENT CONTRACT
FOR CITY OF LATHRUP VILLAGE, OAKLAND COUNTY, MICHIGAN

WHEREAS, City of Lathrup Village, hereinafter referred to as “City”, with its principal offices located at 27400 Southfield Road, Lathrup Village, Michigan, 48076, is interested in having all real property and personal property assessed and an assessment roll produced and maintained on an annual basis.

WHEREAS, City of Southfield, hereinafter referred to as “Southfield”, and Justin E. Prybylski, MMAO(4), City Assessor for the City of Southfield, with a principal office located at 26000 Evergreen Road, Southfield, Michigan, 48076, hereinafter referred to as the “Assessor”, is interested in the contract for shared assessment and maintenance work for City property effective July 1, 2025;

IT IS THEREFORE AGREED:

1. The Assessor agrees to plan, administer, and provide oversight and overall supervision of preparation of the annual assessment roll. The Assessor will also complete all property appraisal programs for assessment purposes; by supplying appropriate staffing to complete all processes that are necessary to complete and maintain the annual assessment roll. These assessment services will be shared with the Southfield City Assessor and another Southfield employee, as necessary.
2. The Assessor will follow all policies and procedures in determination of true cash value of assessable real and personal property including locating, identifying and inventorying quantity and characteristics of the property for determining the appropriate value and classification. During the term of this agreement, Justin E. Prybylski, Michigan Master Assessing Officer(4) shall act as the assessor of record and supervise the preparation of the 2026, 2027, and 2028 assessment rolls, utilizing the services and personnel proposed herein. The Assessor will also utilize a Southfield City employee as partner, certified as either a Michigan Certified Assessing Officer(2) or a Michigan Advanced Assessing Officer MMAO(3), to complete the scope of work contained herein.
3. The Assessor agrees to respond to inquiries and requests for assessment information from the public by phone, forwarding all calls directly to the Assessor’s mobile phone. The City agrees to allow remote access to the Assessor and Southfield City employee acting as partner under this agreement, for database maintenance and workload. The City agrees to provide office space within the City Hall, or other City owned buildings, for the completion of the terms of this contract, as necessary. The office space shall be made available so as to not impede the performance of the department. Any days in which the Assessor is scheduled to be in the office but the office is closed due to

holidays, acts of God, mandated closures related to pandemic or disease, educational purposes, or any other causes beyond the control of the Assessor, shall be considered included within the hours to complete this agreement. The purpose of office hours are:

- To meet with City staff to answer questions and give advice;
 - To be available to assist with providing information and answering inquiries of taxpayers/residents/others.
 - Serves as a liaison between the City and prospective business and industry investors; acts as a resource for City citizens by responding to inquiries and interpreting State laws.
 - To perform certain other functions as described herein.
4. The Assessor agrees to oversee maintenance of departmental files including property records/cards, physical data, legal descriptions, splits and combinations of parcels, ownership transfers, and strives to identify new/improved methods for carrying out the responsibilities of the department. The Assessor agrees to make in person office hours available, at the City Hall, at minimum of four (4) hours biweekly.
 5. The Assessor agrees to represent the City in defending assessments appealed to the Michigan Tax Tribunal (MTT). The Assessor shall be available to defend all assessments to the MTT, as needed during this contract. The Assessor agrees to advise the City's legal counsel of any known possible MTT claims and to consult with the City's legal counsel regarding settlement possibilities.
 6. The City agrees that responses, including answers and motions, to the Entire Division of the MTT shall be prepared by the Assessor. The Assessor will then work to defend the City's interest in the property value under appeal, and as on the assessment roll for the year in contention, and the City agrees to provide full cooperation with the Assessor. Should the appeal need to escalate to trial, requiring expert witnesses and/or preparation of respondent's valuations disclosures or a private appraisal, the Assessor shall notify the City's legal counsel of such requirement and proceed in an agreed manner that is in compliance with the City's Charter and other applicable laws, ordinances, or guidelines of the City.
 7. The Assessor agrees throughout the term of this contract to provide field inspections of all properties as necessary; to perform assessment ratio studies to determine true cash value; to perform personal property canvasses to ensure all personal property is equitably assessed; to update property records and ensure notification of annual assessment changes. All assessments completed by Assessor throughout the term of this contract will be in adherence to State Tax Commission procedures as to the valuation method, assessment manual, personal property multipliers, and general requirements. Assessor agrees to perform the duties of the certifying assessor for said City including but not limited to;
 - Inspection, revision, and re-evaluation of property record cards with new construction, demolition, and property splits.
 - Perform neighborhood market studies and land value analyses throughout the term of this contract.

- Prepare assessment roll(s), all county and state equalization forms and requirements as determined by the State tax Commission.
 - Provide digital photographs of all properties visited for maintenance purposes.
 - Working with the City Building Department to ensure all new property is equitably assessed.
 - Prepare all new property record cards in compliance with State tax Commission requirements.
 - Attend, prepare, and work with all Boards of Review.
 - Assist City in establishment of any IFT, CFT, DDA, TIFA, Brownfield, or other statutory tax incentive program as established by the legislature.
8. The Assessor agrees to meet with the City Manager and/or other designated staff of the City to review progress that the Assessor has made towards meeting the terms of this proposal/agreement, preparation of assessment rolls, and other matters parties deem necessary to review. In addition, the Assessor will suggest any budgetary information necessary to upgrade and/or improve the City's assessment process.
 9. The City agrees that in addition to the responsibilities provided herein, the staff of the City shall provide full and reasonable cooperation with the Assessor in completion of the herein-stated services.
 10. The Assessor shall be liable to the City, and hereby agrees to indemnify and hold the City harmless but only to the extent of its insurance coverage set forth below, against all claims covered by said insurance coverage arising out of the performance of the services rendered hereunder caused by any negligent conduct, intentional conduct, or act of the Assessor or any of its employees in the performance of this contract that are covered by the policies listed in subparagraphs "a" through "c" below.

Southfield will carry the following insurance coverage at all times during this agreement:

- a. Comprehensive general liability insurance covering the Assessor and the City in the project with not less than the following limits of liability; bodily injury or death, \$1,000,000 each person and subject to the same limit for each person; \$1,000,000 for two or more persons in any occurrence; property damage, \$1,000,000 each occurrence; \$2,000,000 annual aggregate.
- b. Worker's Disability Compensation Insurance, securing compensation for the benefit of the employees of the Assessor, as required by Worker's Disability Compensation Act of State of Michigan.
- c. The Assessor shall also carry professional liability and errors and omissions insurance with not less than \$2,000,000 limit of liability for each claim and in the aggregate including claim expenses. However, the City understands that it can not be listed an additional insured under this type of policy. Should the City or its officers, directors, employees, and elected officials ever be held financially liable for any error or omission of the Assessor and seek indemnification from Assessor as a result thereof, under no circumstance shall the Assessor's cumulative

liability to the City or its officers, directors, employees and elected official exceed the coverage of the errors and omissions policy referenced herein.

All required insurance shall be maintained with responsible insurance carriers qualified to do business in the State of Michigan. As soon as practicable upon execution of this contract and upon commencing any performance hereunder, the Assessor shall deposit with the City the previously mentioned policies of insurance or certificates therefore. During the duration of this contract, a copy of said insurance or certificate shall be given to the City Clerk at the beginning of each year.

11. The Assessor shall not be held liable for any damages caused by strikes, explosions, war, pandemic or disease, fire or act of nature that might stop or delay the progress of work. In the event of a claim against the City relating to any act or failure to act of the Assessor that is not covered by the insurance coverage as set forth above, the City has no right to indemnification from the City of Southfield.
12. The City and Assessor agree that the relationship of the City and Assessor is that of a client and contractor and not of that of an employer and employee and should not be construed as such.
13. In the event that the Assessor shall not be in substantial compliance with the terms of this agreement, the City shall give the Assessor written notice of said breach and thirty (30) days to cure the breach. If the Assessor fails to cure the breach within thirty (30) days after such notice, the City may terminate this Contract immediately without further notice or liability to the Assessor, other than for permitted fees and expenses accrued through the date of termination.
14. The City and Assessor agree that the Assessor shall not assign or transfer neither this agreement nor any portion therein without first receiving written approval from the other party.
15. The City agrees to pay the Assessor as follows;
 - July 1, 2025, to June 30, 2026.....\$ 50,000 annually (\$22.95 per parcel)
 - July 1, 2026, to June 30, 2027.....\$ 50,000 annually (\$22.95 per parcel)
 - July 1, 2027, to June 30, 2028.....\$ 50,000 annually (\$22.95 per parcel)

The payments shall be issued in one (1) installment due on the first (1st) day of the beginning of each year of the contract, July 1st.

The City's representation for all Michigan Tax Tribunal petitions in the Entire Division of the MTT and not in the Small Claims Division, shall be provided by the Assessor. Should an appeal escalate to need legal representation, that possesses experience in the representation of municipalities before the Michigan Tax Tribunal the Assessor would inform the City and the parties would seek legal representation through the bid process. Legal representation before the Michigan Tax Tribunal can range from \$150 to \$300/hourly.

16. Michigan Tax Tribunal appraisal services and requested special projects are separate from normal assessment and appraisal functions.

17. The City and Assessor agree that the term of this contract shall begin July 1, 2025, and expire June 30, 2028. The term of this agreement may be extended by amendment, if mutually agreed upon in writing by each party.
18. The City and Assessor agree this contract is entered into subject to the charter and ordinances of the City and the applicable laws of the State of Michigan.
19. The Assessor agrees that in the performance of this contract neither the Assessor nor any person acting on its behalf will refuse to employ or refuse to continue in any employment any person because of race, creed, color, national origin, sex, or age. The Assessor will in all solicitations or advertisements for employees placed by or on behalf of the Assessor state that all qualified applicants shall be considered for employment without regard to race, creed, color, national origin, sex, or age.
20. The Assessor shall acknowledge receipt of and comply with the City's ethics policy, computer usage policy or other signed documents.
21. The City agrees the Mayor and Clerk possess complete authority by resolution of the City Council or otherwise to execute this agreement on behalf of the City.

WITNESSES:

CITY OF SOUTHFIELD:

By: _____

Justin E. Prybylski, ASSESSOR

City of Southfield

By: _____

Frederick Zorn, CITY ADMINISTRATOR

City of Southfield

WITNESSES:

CITY OF LATHRUP VILLAGE:

By: _____

Kelly Garrett, MAYOR

City of Lathrup Village

By: _____

Alisa Emanuel, CLERK

City of Lathrup Village

STATE OF MICHIGAN)
)ss
 COUNTY OF WAYNE)

I, _____, a Notary Public in and for said County, in the State aforesaid, do hereby certify that on the _____ day of _____, 20____, Justin E. Prybylski, Assessor for the City of Southfield, known to me to be the person whose name is subscribed to on the foregoing instrument, appeared before me this day in person and acknowledged that he signed, sealed, and delivered the said instrument as his free and voluntary act, for the uses and purposes therein set forth.

NOTARY PUBLIC

_____ County, Michigan

My Commission Expires: _____

STATE OF MICHIGAN)

)ss

COUNTY OF OAKLAND)

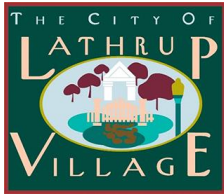
Be it remembered that on this _____ day of _____, 20____, before me, the undersigned, a Notary Public in and for the County and State aforesaid, came Kelly Garrett, Mayor for City of Lathrup Village, and Alisa Emanuel, Clerk for City of Lathrup Village, a Municipal Corporation duly organized, incorporated and existing under and by virtue of the laws of the State of Michigan, known to me to be the persons who executed the foregoing instrument of writing on behalf of said Municipal Corporation, and such persons duly acknowledged the execution of the same to be their act and deed of said Municipal Corporation.

In testimony whereof, I have hereunto set my hand and affixed by official seal the day and year last above written.

NOTARY PUBLIC

_____ County, Michigan

My Commission Expires: _____



City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
 FROM: Mike Greene – City Administrator
 DATE: June 16, 2025
 RE: Southfield Fire & Dispatch Contracts

Background Brief: Both the City's contracts with the City of Southfield for Fire and Dispatch services are set to expire at the end of June 2025. City Staff has been working with the City of Southfield to finalize contract extension language for Council consideration, and included in your packet are the proposed extensions.

The Fire contract would be extended for a 1-year period (through June 30, 2026) as the Southfield Fire Department would like to see continued investment in the City's infrastructure to ensure they can properly serve the community. This 1-year contract extension would cost \$754,721.90.

The Dispatch contract would be extended for a 1-year period (through June 30, 2026) with an additional 1-year extension (through June 30, 2027), at the option of Southfield. The first year period would cost \$66,393, and if the option is extended, the second year would cost \$69,713. City staff did conduct non-formal conversations with other dispatching units and heard figures around \$8-10,000 per active duty officer.

Previous Action: June 2, 2025 – Study Session Discussion

Economic Impact: \$821,114.90 cost for FY 25-26. The approved budget included \$821,450.

Recommendation: It is my recommendation to approve the enclosed contract extensions.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____
 to approve the City of Southfield & City of Lathrup Village Fire Protection Services Contract Extension for a 1-year cost of \$754,721.90.

Moved by Council Member _____ seconded by Council Member _____
 to approve the City of Southfield & City of Lathrup Village Agreement for Police & Fire Dispatch Services for a first-year cost of \$66,393 and a second-year Southfield option of \$69,713.

Kelly Garrett
Mayor

Bruce Kantor
Mayor Pro-Tem

Jalen Jennings
Council Member

Jason Hammond
Council Member

Vacant
Council Member

**CITY OF SOUTHFIELD - CITY OF LATHRUP VILLAGE
FIRE PROTECTION SERVICES CONTRACT EXTENSION**

THIS CONTRACT EXTENSION is made and entered into this **June** ____, **2025**, between the City of Southfield, a Michigan municipal corporation, and the City of Lathrup Village, a Michigan municipal corporation.

WITNESSETH:

WHEREAS, the City of Southfield (the City or the City of Southfield) and the City of Lathrup Village (herein the City Lathrup Village or “Lathrup Village”) entered into an Inter-Municipal contract involving the provision of fire protection services by the City of Southfield to the City of Lathrup Village pursuant to the law of the State of Michigan, to wit: Art. VII, Section 28 of the Michigan Constitution of 1963, and Public Act No. 236 of 1967, as amended, (MSA 5.3323(1), et seq.; MCL 123.811, et seq.) and Public Act No. 35 of 1951 (MSA 5.4081, et seq.; MCL 124.1, et seq.); and;

WHEREAS, the Contract contained a provision that the City of Southfield would provide fire protection services to Lathrup Village commencing July 1, 2023, through June 30, 2025, and that the Contract could be extended for an additional one (1) year period through June 30, 2026, at the option of the City and;

WHEREAS, the parties mutually desire to exercise the option to extend the Contract for an additional one-year period and;

NOW, THEREFORE, in consideration of the mutual promises and Contracts herein set forth, the parties agree to extend the Contract and amend as follows:

1. The Contract is hereby extended for a one (1) year term encompassing the period of July 1, 2025, through and including June 30, 2026, on the terms and conditions set forth herein.
2. In consideration of the performance of the City of Southfield of the obligations agreed upon in the Contract, the City of Lathrup Village shall pay to the City of Southfield for the period of this agreement; the annual sum of **\$754,721.90** for the period of July 1, 2025, through June 30, 2026.
3. Lathrup Village shall provide a written report confirming that, pursuant Section 7 of the Contract, the City of Lathrup repaired/replaced watermains on the following streets during the Contract: Avilla; Lathrup Blvd to dead end; Roseland - Lathrup Blvd to Southfield; Redwood - Southfield to dead end; Catalpa - Lathrup Blvd to Southfield
4. Amend Section 7 to include the following responsibilities for the City of Lathrup Village during the Extension Period:
 - 2025 – Install 900 linear feet of new 8” water main on one (1) dead-end street section and loop the water mains on two (2) streets
 - 2025 – Reconnect the existing SOCWA water feed on 12-Mile
 - 2026 – Replace 2,600 linear feet of existing 8” main on the east side of Southfield Road from Lincoln to 11 Mile with a new 12” main, OR replace 5,200 linear feet of existing 8” water main on the west side of Southfield Road from 11 Mile to California NW and the east side of Southfield Road from California NW to 12 Mile

**CITY OF SOUTHFIELD - CITY OF LATHRUP VILLAGE
FIRE PROTECTION SERVICES CONTRACT EXTENSION**

5. That all terms, conditions, and covenants of the Contract, not expressly modified hereby, shall remain in full force and effect as set forth in the Contract, during the Extension Period of July 1, 2025, through and including June 30, 2026.

SIGNATURE PAGE TO FOLLOW:

**CITY OF SOUTHFIELD - CITY OF LATHRUP VILLAGE
FIRE PROTECTION SERVICES CONTRACT EXTENSION**

EXECUTION

In Witness whereof, the parties have executed this Contract Extension on the dates listed below.

By the duly elected or appointed representatives of **THE CITY OF LATHRUP VILLAGE** :

_____ Mayor	_____ Date
----------------	---------------

_____ City Clerk	_____ Date
---------------------	---------------

By the duly appointed representatives of the **CITY OF SOUTHFIELD:**

_____ Mayor	_____ Date
----------------	---------------

_____ City Clerk	_____ Date
---------------------	---------------

**CITY OF SOUTHFIELD - CITY OF LATHRUP VILLAGE
FIRE PROTECTION SERVICES CONTRACT**

THIS AGREEMENT is made this 26th day of June 2023 by and between the City of Southfield, a Michigan municipal corporation, and the City of Lathrup Village, a Michigan municipal corporation.

WITNESSETH:

WHEREAS, the City of Lathrup Village does not have the necessary facilities except for water, water mains and fire hydrants, to provide fire protection services to the persons and property located within its city limits; and

WHEREAS, the City of Southfield is possessed of fire-fighting equipment and personnel adequate to serve the needs of the City of Lathrup Village; and

WHEREAS, the City of Lathrup Village is desirous of purchasing fire protection services from the City of Southfield and the latter is agreeable to furnishing such services upon the terms and under the conditions herein stated; and

WHEREAS, the City of Southfield and the City of Lathrup Village are legally authorized to enter into an Inter-Municipal contract involving the provision of fire protection services by the City of Southfield to the City of Lathrup Village pursuant to the law of the State of Michigan, to wit: Art. VII, Section 28 of the Michigan Constitution of 1963, and Public Act No. 236 of 1967, as amended, (MSA 5.3323(1), et seq.; MCL 123.811, et seq.) and Public Act No. 35 of 1951 (MSA 5.4081, et seq.; MCL 124.1, et seq.);

NOW, THEREFORE, IT IS AGREED by and between the parties as follows:

1. The City of Southfield agrees that it will provide fire protection services commencing July 1, 2023 through June 30, 2025 and that this Contract can be extended for an additional one (1) year period through June 30, 2026 at the option of the City. During these time periods, and during all times that the instant Contract is in full force and effect, the City of Lathrup Village agrees to purchase such fire services, subject to all of the terms, conditions and qualifications set forth herein.

2. It is the intention of the parties hereto that the fire protection services be rendered by the City of Southfield to the City of Lathrup Village and that said services shall be equivalent to the services rendered by the City of Southfield to the property located therein, to the owners thereof, and to its residents. The services to be rendered shall include the services of the City of Southfield's Life Support Unit, and other similar services, as well as actual fire-fighting. Notwithstanding anything contained in this Contract to the contrary, the responsibility of the City of Southfield to the City of Lathrup Village or to any resident thereof, or property therein, shall not be any greater than the responsibility of the City of Southfield to its own residents and property.

No failure on the part of the City of Southfield to fulfill any part of this Contract shall give rise to any claim for redress unless such non-performance would have given rise to a valid claim if the occurrence had taken place within the city limits of the City of Southfield.

3. The City of Lathrup Village agrees that in the event the City of Southfield shall be unable to respond to any call for fire protective services or the services of the Life Support Unit because of the prior commitment of its equipment and personnel, or if for any reason beyond its control, the City of Southfield shall be unable to reach the scene of a fire, or if there shall be any failure of communication or error therein which is beyond the control of the City of Southfield and which prevents or delays an arrival of fire equipment where or when it is needed, there shall be no liability of any kind or nature on the part of the City of Southfield.

4. It is understood and agreed by the parties hereto that the City of Southfield and all its agents and personnel, while performing any act under the terms of this Contract, shall be deemed to be acting in a governmental capacity and shall not be liable in damages or otherwise for any personal injury or property damage suffered by any person or persons during such performance as provided by law.

5. The City of Lathrup Village, agrees that it will indemnify, save harmless, defend, and release the City of Southfield from all actions, proceedings, claims, liabilities and damages arising from or in connection with this Agreement, without limitation, for any loss or damage to any uninsured property or any fire related equipment of the City of Southfield, incurred in connection with the performance of this Contract, including, by way of example and not limited to, damage to Southfield fire trucks, pumpers and Southfield fire equipment damaged due to lack of maintenance of City of Lathrup Village equipment and/or property. The City of Lathrup Village further agrees that it will be responsible for the proper defense of any and all claims made by any person, firm or corporation against the City of Southfield arising from any cause whatsoever in connection with the performance and obligations of this Contract by the City of Southfield within the City of Lathrup Village. The City of Southfield shall be named as additional insured or additional protected entity under the City of Lathrup Village insurance policy or other similar protection, which protection to the City of Southfield shall be primary, notwithstanding any protection, whether primary, excess, or contributing, otherwise available to the City of Southfield. In the event any claims, actions, proceedings, liabilities, or damages occur or arise outside the corporate limits of the City of Lathrup Village while the City of Southfield is performing its obligations pursuant to this Contract, the City of Lathrup Village agrees that it will indemnify, save harmless, and defend the City of Southfield, for any and all liability therefrom, including, without limitation, any loss or damage to any uninsured property or equipment of the City of Southfield, to the extent of coverage to the City of Southfield by virtue of the City of Southfield's inclusion as a protected entity within the insurance policy or other similar protection of the City of Lathrup Village. The City of Lathrup Village shall pay all deductibles associated with such insurance coverage or other similar protection. The City of Lathrup Village shall pay and shall indemnify the City of Southfield for any deductibles or co-payments charged or assessed by any applicable insurance carrier with respect to the replacement or repair of any fire equipment damaged as a result of or by reason of the City of Southfield's performance under this Contract. Provided, however, the City of Lathrup Village is not precluded from bringing action against the City of Southfield only for the material breach of this Contract by the City of Southfield and the

City of Lathrup Village will not be obligated to defend such action or pay any resulting judgment therefrom. Nothing herein contained shall be deemed to prevent the City of Southfield from employing counsel or joining in the defense of any action against it as provided by insurance coverage or otherwise at its own cost. For purposes of the indemnity provisions herein, the City of Southfield shall be deemed to include the City of Southfield and all employees, officers, and agents thereof. The City of Lathrup Village's insurance coverage or other similar protection beneficially for the City of Southfield shall be provided to the same extent and limits of coverage as the City of Lathrup Village maintains for its own general liability insurance or similar protection. The City of Lathrup Village shall at all times during the term of this Contract, provide access to the City of Southfield of any and all documents, records, certificates or files relating to the City of Lathrup Village's insurance or other similar protection coverage for purposes of the City of Southfield's inspection and review thereof, and shall provide copies of such documents as shall reasonably be requested by the City of Southfield.

These indemnity/release provisions set forth herein shall survive the termination or expiration of this Contract.

6. It is agreed that when any fire or other apparatus or personnel from the City of Southfield responds to any call for service within the City of Lathrup Village, all of the fire equipment and all of the members of the City of Southfield Fire Department shall be under the exclusive command of the senior officer of the City of Southfield Fire Department then present, and no person or officer of the City of Lathrup Village shall have any supervisory or disciplinary control whatsoever with respect to such fire or other apparatus and personnel.

7. It shall be the responsibility of the City of Lathrup Village to provide and maintain adequate water mains, fire hydrants, water supply, water pressure, roads, alleys, routes of access and traffic control as may be necessary and reasonably convenient for the proper performance by the City of Southfield of its obligations under this Contract. No failure of any one of the foregoing ~~items shall be the responsibility of the City of Southfield or its personnel or agents.~~ It is further agreed that the City of Southfield shall inspect, test and pump out the fire hydrants of the City of Lathrup Village and any defect or impairment in the fire hydrants discovered shall be reported in writing immediately to the City of Lathrup Village which shall be solely responsible for repairing and correcting all such defects or impairments. To improve water reliability, the City of Lathrup Village will repair/replace watermains on the following streets during this contract: Avilla – Lathrup Blvd to dead end; Roseland – Lathrup Blvd to Southfield; Redwood – Southfield to dead end; Catalpa – Lathrup Blvd to Southfield.

8. In connection with the performance of this Contract, the City of Southfield shall provide same type of fire inspection and fire prevention service as is rendered to the property and residents of the City of Southfield, including fire inspection of new buildings. The City of Southfield shall render to the City of Lathrup Village an annual report of its total fire activities, also showing those occurring in the City of Lathrup Village, and shall monthly submit a report of all fire and rescue incidents occurring in the City of Lathrup Village and handled by the City of Southfield Fire Department during the previous month.

9. In connection with the performance of this Contract, it shall be the responsibility of the City of Lathrup Village to notify the City of Southfield of all new businesses and their locations within thirty (30) days after a new business has opened its doors for business operations.

10. In consideration of the performance of the City of Southfield of the foregoing obligations, the City of Lathrup Village shall pay to the City of Southfield for the period of this agreement; the annual sum of \$684,620.21 for the period of July 1, 2023 through June 30, 2024; and the annual sum of \$718,851.22 for the period of July 1, 2024 through June 30, 2025. It is understood and agreed, however, in the event that an arbitration or other third-party compulsory award is rendered against the City of Southfield with respect to wages or rates of compensation to be paid by the employees and personnel of the City of Southfield Fire Department, the above rate of compensation will be further adjusted and increased to reflect such increased costs to the City of Southfield. The annual sum as set forth above, shall be divided into equal quarters and each such quarterly payment shall be due on or before July 1, October 1, January 1, and April 1, in advance of the period within which the services are rendered. Payments shall be directed to: Austen Michaels, Director of Fiscal Services. As to the first fiscal year beginning July 1, 2023, all quarterly payments which have not been made prior to the execution of this Agreement shall be due and payable upon the execution of this Agreement. In addition to the foregoing charges, the City of Lathrup Village shall pay to the City of Southfield any increased cost for insurance for the protection of the personnel of the Fire Department which may be assessed by any insurance company for the City by virtue of the fact that such fire personnel shall be acting outside of the city limits of the City of Southfield pursuant to this Contract. The City of Southfield may terminate this Contract upon ten (10) days notice to the City of Lathrup Village upon the City of Lathrup Village's failure to make timely payment of the quarterly payments and other charges as herein required or failure to maintain insurance or similar protection in accordance with Section 5 hereunder, and after receiving such notice, the City of Lathrup Village shall be allowed to cure the described defect within twenty (20) days from the date of such written notice, and upon the failure of Lathrup Village to cure the defect, the Contract shall then terminate.

11. Each party shall carry full Michigan Workers' Compensation insurance for all of ~~their respective employees, and neither party shall be liable to the other for any injuries, accidents,~~ or damages occurring to or sustained by their respective employees.

12. This Contract shall be effective and continue in effect for the period from July 1, 2023, to June 30, 2024 and thereafter from July 1, 2024 to June 30, 2025, until and unless otherwise terminated by written notice as herein set forth. Except as provided in Section 10 herein, the Fire Protection Services provided in this Agreement shall continue to be provided by Southfield to Lathrup Village beyond the expiration date as provided herein, until either party has provided the other with a prior one hundred-eighty (180) day written notice of termination of this Agreement. Provided, however, the indemnity provisions contained herein shall survive any termination or expiration of this Contract, with respect to claims, demands and/or lawsuits instituted against the City of Southfield, its officers, agents or employees, subsequent to such termination or expiration of the Contract. Notice required hereunder shall be conclusively presumed to have been served when deposited in a United States Post Office box enclosed in an envelope with postage fully prepaid thereon addressed to the then municipal office of the party upon whom notice is being served.

13. Both municipalities understand their mutual need to forecast expenditures well in advance of the adoption of their annual budgets and to pre-plan for anticipated major increases in the cost of services one or more years in advance. To this end, the City of Southfield shall provide

the City of Lathrup Village with any proposals or plans which may involve increasing or decreasing expenditures for fire services before March 1st of each fiscal year so that the City of Lathrup Village will have reasonable notice of possible increases and a reasonable opportunity to evaluate the end costs to the City.

14. The parties to this Contract agree that they, and any sub-contractors who may exist in the future, shall not discriminate against any employee or applicant for employment who performs any services under this Contract with respect to the hire, tenure, terms, conditions, or privileges of employment, or as to any matter directly or indirectly related to such employment, because of a handicap that is unrelated to the individual's ability to perform the duties of a particular job or position. Any breach of this covenant shall be regarded as a material breach of the Contract.

15. Both parties to this Contract agree that there shall be no discrimination against any employee who is employed in the work covered by this Agreement, or against any applicant for such employment, because of race, color, religion, sex, national origin, marital status, height, weight, family status, sexual orientation, gender identity, or age. This provision shall include, but shall not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection of training, including apprenticeship.

16. No failure by either party to insist upon strict performance of any covenant, agreement, term or condition of this Contract or to exercise any right, term or remedy consequent upon a breach thereof, shall constitute a waiver of any such breach or of such covenant, agreement, term or condition. No waiver of any breach shall affect or alter this Contract, but each and every covenant, agreement, term and condition of this Contract shall continue in full force and effect with respect to any other then existing or subsequent breach thereof.

17. If any provision of this Contract or application thereof to any person or circumstance shall, to any extent, become invalid or unenforceable, the remainder of the Contract, or the application of such provisions to persons or circumstances other than those as to which it is invalid or unenforceable shall not be affected thereby, and each provision of this Contract shall be valid and enforceable to the fullest extent permitted by law.

18. This instrument contains the entire agreement between the parties and all prior negotiations and agreements are merged herein. Neither party, nor either party's agents have made any representations except as expressly set forth herein, and no rights or remedies are or shall be acquired by the other party by implication or otherwise unless expressly set forth herein.

19. The rights and remedies set forth herein are not exclusive and are in addition to any of the rights and remedies provided by law or equity.

20. In the event that either party shall be delayed or hindered in or prevented from the performance of any act required hereunder by reason or strikes, lockouts, labor troubles, inability to procure materials, failure of power, restrictive governmental laws, regulations, riots, insurrection, war, or other reason of a similar or dissimilar nature, not the direct fault of the party delayed in performing hereunder, then the performance of such acts shall be excused for the period of the delay.

21. This Contract shall not be assigned without the prior written agreement of both parties.

Item 8C.

22. Due to the fact that street closures impede emergency access, the City of Lathrup Village agrees that prior consultation with the City of Southfield Fire Department is required before any street closures in the City of Lathrup Village may occur. The City of Lathrup Village further agrees that in the event the normal flow of traffic is impeded by road construction or some other unusual event so that access to Lathrup Village by public safety vehicles is hindered and/or access by public safety vehicles through Lathrup Village to certain sections of the City of Southfield is required, then upon a declaration of an emergency by the Southfield Chief of Police or Chief of the Fire Department, the City of Lathrup Village agrees to remove, immediately upon notification, such barriers as are deemed necessary by the City of Southfield which may at the time be installed at locations bordering the City of Southfield. Such barriers may be reinstated by the City of Lathrup Village at the termination of such emergency.

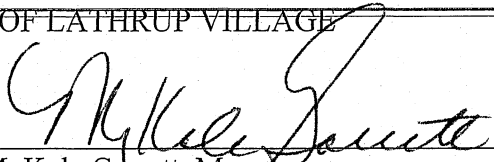
23. Upon the default by the City of Southfield in the performance of its obligations hereunder, the City of Lathrup Village shall notify the City of Southfield in writing specifying the nature of the claimed default. The City of Southfield shall have not more than thirty (30) days from receipt of the written notice to cure the default. Upon the failure of the City of Southfield to timely cure such default, the City of Lathrup Village may terminate this Contract upon providing not less than ten (10) days written notice to the City of Southfield.

IN WITNESS WHEREOF, the parties have, by their duly authorized officers, hereunto set their hands the day and year first above written.

CITY OF LATHRUP VILLAGE

CITY OF SOUTHFIELD

BY:


MyKale Garrett, Mayor

BY:

Kenson J. Siver, Mayor

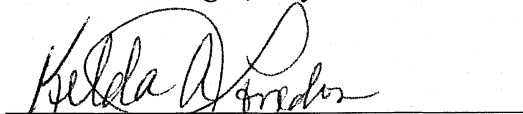
BY:


Susan Montenegro, City Administrator

BY:

Fred Zorn, City Manager

BY:


Kelda London, City Clerk

BY:

Nicole Humphries, Deputy City Clerk

**CITY OF SOUTHFIELD - CITY OF LATHRUP VILLAGE
AGREEMENT FOR POLICE AND FIRE DISPATCH SERVICES**

This Agreement entered into this _____ day of 2025, by and between the **CITY OF SOUTHFIELD** hereinafter referred to as "Southfield " or the "City of Southfield ", a Michigan municipal corporation, 26000 Evergreen, Southfield, MI 48037, (hereinafter referred to as "Southfield" or the "City of Southfield") and the **CITY OF LATHRUP VILLAGE**, a municipal corporation, 27400 Southfield Road, Lathrup Village, Michigan (hereinafter referred to as "Lathrup Village" or the "City of Lathrup Village"):

WITNESSETH:

WHEREAS, Lathrup Village is desirous of purchasing police and fire dispatch services from Southfield, and Southfield is agreeable to furnishing such services to Lathrup Village upon the terms and conditions herein stated;

WHEREAS, Southfield and Lathrup Village are legally empowered to enter into an inter-municipal contract involving the provision of police and fire dispatch services by Southfield to Lathrup Village pursuant to Article VII Section 28 of the Michigan Constitution of 1963, and Public Act No. 236 of 1967, as amended, and by Public Act No. 35 of 1951 as amended;

NOW, THEREFORE, in consideration of the mutual benefits to accrue to the parties and to the public, the parties agree as follows:

1. The City of Southfield agrees that it will provide police and fire dispatch services to the City of Lathrup Village as set forth herein (hereinafter referred to the "Services") commencing on **July 1, 2025, through June 30, 2026, and that this contract can be extended for an additional one (1) year period through June 30, 2027, at the option of Southfield.** During these time periods, and during all times that the instant contract is in full force and effect, Lathrup Village agrees to purchase the Services from Southfield, subject to all of the terms and conditions and qualifications set forth herein.
2. The parties agree that the Services to be provided by Southfield to Lathrup Village hereunder shall include the receipt by Southfield of calls for service over 911 lines and other seven- digit emergency and non-emergency lines and the dispatch of appropriate Lathrup Village emergency response units.
3. Southfield will maintain, through a computer-aided dispatch system, a continuous log of Lathrup Village police activity dispatched by Southfield, reflecting separate and distinct Lathrup Village complaint numbers. Lathrup Village will be responsible for picking up any other related documents, teletypes, or other pertinent records generated by Southfield.
4. Prior to the start of each Lathrup Village police shift (0700; 1500; and 2300 hours respectively), the Lathrup Village Supervisor or senior police officer shall contact Southfield by direct telephone line and advise Southfield as to the following information:
 - A. Names and badge numbers of all personnel on duty on such shift
 - B. Call sign of each unit

C. Cellular phone number if applicable

5. Southfield will dispatch two (2) Lathrup Village police officers (or one Lathrup Village officer in circumstances where only one officer is available) on every Priority I incident, as expressly defined by Lathrup Village and communicated in writing to Southfield.
6. Lathrup Village will immediately notify Southfield upon initiating a vehicle pursuit. Lathrup Village will advise Southfield as to the direction of the pursuit, description of the vehicle being pursued, and the reason for the pursuit. Any pursuit undertaken by Lathrup Village shall be solely pursuant to established Lathrup Village pursuit policy, and Lathrup Village shall be solely responsible for all aspects of the pursuit, including, without limitation, the determination to initiate the pursuit of the vehicle, and/or the determination to continue or cease pursuit of the vehicle. Southfield shall have no responsibility or liability whatsoever associated with the pursuit and Lathrup Village shall indemnify and hold Southfield, and its employees, agents and officers harmless with respect to any and all liability, damages, claims, and/or causes of actions, whatsoever, resulting from or in connection with any vehicle pursuit or claimed vehicle pursuit undertaken by Lathrup Village and/or its employees or agents.
7. Lathrup Village officers shall immediately acknowledge all radio messages or dispatch communications received from Southfield. Lathrup Village officers shall notify Southfield upon arrival at an incident and when cleared or back in service from dispatched runs or other officer-initiated activity.
8. Radio Procedures: Lathrup Village uses the radio communications system that is part of the Oakland County P25 Simulcast System, owned by Oakland County and operated by CLEMIS. This system is part of a statewide radio network known as the Michigan Public Safety Communications System and is an encrypted network allowing for patchless radio communication across the entire state. Officers shall utilize proper radio procedures. When making radio transmissions they shall be brief, necessary, and direct, from both the mobile radio and portable unit.
 - A. EMERGENCY BUTTON ACTIVATION: Officers may utilize a pre-arranged signal by radio voice transmission or electronic signal to designate an extreme emergency.
 - i. An emergency alert is activated when the Emergency Button is pressed for a .5 second on the hand-held unit or in-car radio
 - ii. The emergency alert is only broadcast on the talk group that was selected on that radio
 - iii. The declaring radio has a 30-second open microphone
 - iv. Other radios on that talk group will hear 4 emergency beeps and the open microphone
 - v. Only dispatch can talk over the radio when an emergency button has been activated
 - B. Emergency Button Activation Radio Procedure
 - i. The term "SQUAD CAR" shall indicate an extreme emergency and shall be used in voice transmissions for that purpose only. It shall be considered confidential to protect effectiveness

- ii. The term "SQUAD CAR" should precede the unit number when calling Dispatch, followed by the officer's location (for example: "SQUAD CAR XX to Southfield, clear Ten Mile and Telegraph") to declare an emergency status.
 - iii. Dispatch shall acknowledge the officer's "SQUAD CAR" radio transmission, and the Officer should, if possible, confirm the emergency status with the response of "SQUAD CAR XX 10-4"
 - iv. If Dispatch receives an electronic emergency signal without voice transmission, Dispatch shall immediately identify which prep radio was activated and to whom it was assigned. Location is not provided by the signal.
 - v. A police supervisor shall be advised to immediately contact Dispatch via telephone to coordinate a response
- 9. The parties agree that the following call-back notification procedure shall be followed respecting Lathrup Village agents and personnel:
 - A. Lathrup Village Employees: Lathrup Village shall provide Southfield with a current list of telephone numbers of all police and reserve personnel in the event that contact with such personnel is required by on-duty officers or due to an emergency situation, and Lathrup Village shall update the same on an as-needed basis. Lathrup Village will be solely responsible for notification of all other Lathrup Village personnel, where required for snow removal, water main breaks, and the like. Southfield agrees to dispatch Lathrup Village officer(s) to verify if emergency conditions exist to warrant notification of other Lathrup Village personnel.
 - B. Animal Control: The parties acknowledge that Lathrup Village contracts with Oakland County pursuant to which Oakland County performs animal control services for Lathrup Village.
 - i. During normal business hours, requests for animal control services will be assigned a Lathrup Village incident number and Southfield will relay such requests to Oakland County Animal Control via telephone.
 - ii. Oakland County will be responsible for requesting the Lathrup Village incident number and will dispatch the animal control officer.
 - iii. Citizens requesting non-priority animal control after hours will be advised by Southfield to call the general Lathrup Village Police Department number and be guided by the recorded information.
 - iv. After hours priority animal control calls will be dispatched by Southfield to Lathrup Village police officers for investigation.
 - C. Business Call Back: Lathrup Village will maintain in the computer-aided dispatch system a current list of contact telephone numbers and individuals for Lathrup Village business places in the event after-hours contact is requested due to a police or fire incident at their business location.
- 10. The parties agree that the following procedures will govern the Law Enforcement Information Network ("LEIN") as it relates to the dispatch services hereunder:

- A. LEIN agreements: Lathrup Village Police will ensure the Hit Confirmation and ORI Agreements between Lathrup Village Police and Southfield Police are executed and renewed as required by LEIN policy.
- B. Inquires: Lathrup Village officers may contact Southfield to run LEIN queries. If the query results in a return of a wanted person, warrant, stolen article, vehicle, gun, or other property, Lathrup Village officers may request that Southfield dispatch verify the response and contact the entering agency for confirmation and instructions.
- C. Stolen Vehicle Entry: Upon receiving a complaint of a stolen vehicle, Lathrup Village officers will investigate and verify the incident. Lathrup Village officers will be responsible for preparing an incident report and will then contact Southfield to request the LEIN entry.
- D. Recovered Stolen Vehicles: When Southfield is contacted by another agency regarding a Lathrup Village stolen vehicle, Southfield will provide confirmation after checking LEIN and will advise such agency that a Lathrup Village officer will be contacting them for further information. Southfield will then cancel the vehicle from LEIN. Lathrup Village officers will be responsible for contacting the requesting agency and the owner to advise of the recovery.
- E. Missing Persons: Upon verifying the report of a missing person, Lathrup Village officers will prepare the appropriate reports and obtain the signed authorization for LEIN entry from the reporting party. Lathrup Village officers will provide Southfield dispatch the details of the missing person needed for LEIN entry and request entry into LEIN. Upon inquiry by another agency, Southfield will confirm the missing person (LEIN entry) and advise the agency that it will be contacted by a Lathrup Village officer for additional information. Lathrup Village will be responsible for notifying the parent or other appropriate party and shall request the cancellation of the missing person in LEIN. Upon being dispatched to verify the return of a missing person in Lathrup Village, Lathrup Village officers will prepare a supplemental report and notify Southfield for cancellation of the LEIN entry.
- F. Warrants and Injunctive Order: The true copy warrant will be retained in a file at the Lathrup Village Police Department.

Upon being contacted by another agency, Southfield Police will be responsible for confirming the warrant. If a bond is listed on the LEIN entry and the subject is able to post, the Southfield Police will provide the court address and assign a court date of approximately 14 days hence at 0830 hours. Southfield will then be responsible for the cancellation of the warrant and will notify the Lathrup Village officer of such information. If no bond is listed on the warrant or the subject is not able to post bond, the other agency will be requested to stand by momentarily while the Lathrup Village officer is contacted to provide direction regarding pick-up or if the subject is to be advised and released. Lathrup Village will be solely responsible for making such a determination.

- G. Stolen Articles: Lathrup Village officers will investigate and shall prepare an incident report upon receiving complaints of stolen articles. If suitable information is developed, the Lathrup Village officer will notify Southfield for entry in LEIN.

11. Lathrup Village will install and maintain an automated attendant system for its police department. Such a system shall provide callers in need of emergency services to be directed to select a number to route their call to a Southfield seven-digit emergency line.
12. In consideration of the performance by Southfield of the Services hereunder, Lathrup Village shall pay to Southfield for the period of this agreement: The annual sum of \$66,393.00 for services rendered from July 1, 2025 through June 30, 2026, and for the extended one-year option, for services rendered from July 1, 2026 through June 30, 2027, Lathrup Village shall pay to Southfield the annual sum of \$69,713.00.
The annual sum as set forth above, shall be divided into equal quarters and each such quarterly payment shall be due on or before July 1, October 1, January 1, and April 1, in advance of the period within which the Services are rendered. Payments shall be directed to: Austen Michaels, Director of Fiscal Services. As to the fiscal year beginning July 1, 2025, all quarterly payments which have not been made prior to the execution of this agreement shall be due and payable upon the execution of this agreement. The City of Southfield may terminate this Contract upon thirty (30) days written notice to the City of Lathrup Village upon the City of Lathrup Village's failure to make timely payment of the quarterly payments and other charges as herein required or failure to maintain insurance or similar protection per Section 13 hereunder.
13. It is understood and agreed by the parties hereto that Southfield and all its agents and personnel while performing any act under the terms of this Contract, shall be deemed to be acting in a governmental capacity and shall not be liable in damages or otherwise for any personal injury or property damage suffered by any person or persons during such performance.
14. Lathrup Village, agrees that it will indemnify, save harmless, defend, and release Southfield from all actions, proceedings, claims, liabilities, and damages arising from or in connection with this Agreement, including, without limitation, any loss or damage to any uninsured property or equipment of Southfield, that it will be responsible for the proper defense of any claim made by any person, firm, or corporation, against Southfield arising from any cause whatsoever in connection with the performance by Southfield of its obligations under this Contract. The City of Southfield shall be named as an additional insured or additional protected entity under the Lathrup Village insurance policy or other similar protection, which protection to the City of Southfield shall be primary, notwithstanding any protection, whether primary, excess, or contributing, otherwise available to Southfield. Nothing herein contained shall be deemed to prevent the City of Southfield from employing counsel or joining in the defense of any action against it as provided by insurance coverage or otherwise. For purposes of the indemnity provisions herein, the City of Southfield shall be deemed to include the City of Southfield and all employees, officers, and agents thereof. The City of Lathrup Village's insurance coverage or other similar protection beneficially for the City of Southfield shall be provided to the same extent and limits of coverage as the City of Lathrup Village maintains for its own general liability insurance or similar protection. The City of Lathrup Village shall at all times during the term of this Contract, provide access to the City of Southfield of any and all documents, records, certificates or files relating to the City of Lathrup Village's insurance or other similar protection coverage for purposes of the City of Southfield's inspection and review thereof, and shall provide copies of such documents as shall reasonably be requested by the City of Southfield.

These indemnity/release provisions set forth herein shall survive the termination or expiration of

this Contract.

15. It is agreed that in the performance hereunder Southfield is solely providing dispatch services as expressly set forth herein, and that in no manner is Southfield assuming responsibility or liability for the undertaking of any police or other municipal function or related discretionary activities on behalf of Lathrup Village. Lathrup Village shall be solely responsible and liable for the performance of all municipal and police functions, responsibilities, and discretionary activities, in response to information dispatched by Southfield pursuant to the terms of this Agreement.
16. Each party shall carry full Michigan Workers' Compensation insurance for all of their respective employees, and neither party shall be liable to the other for any injuries, accidents, or damages occurring to or sustained by their respective employees.
17. This Contract shall be effective and continue in effect for the period from **July 1, 2025 – June 30, 2026**, until and unless otherwise terminated by written notice as herein set forth. Provided, however, the indemnity provisions contained herein shall survive any termination or expiration of this Contract, with respect to claims, demands, and/or lawsuits instituted against the City of Southfield, its officers, agents, or employees, subsequent to such termination or expiration of the Contract. Notice required hereunder shall be conclusively presumed to have been served when deposited in a United States Post Office box enclosed in an envelope with postage fully prepaid thereon addressed to the then municipal office of the party upon whom notice is being served.
18. For purposes of this Agreement, the relationship of Southfield to Lathrup Village shall continue to be that of an independent contractor. No liability or benefits, such as workers' compensation; or pension rights or liabilities; arising out of a contract for hire or an employer/employee relationship, shall arise or accrue against Southfield as a result of the performance of this Agreement by Southfield.
19. Upon a default by either party in the performance of its obligations hereunder, the non-defaulting party shall notify the defaulting party in writing specifying the nature of the claimed default. The defaulting party shall have not more than thirty (30) days from receipt of the written notice to cure the default. Upon the failure of the defaulting party to timely cure such default, the non-defaulting party may terminate this Contract upon providing not less than ten (10) business days' written notice to the defaulting party.
20. The parties to this Contract agree that they, and any sub-contractors who may exist in the future, shall not discriminate against any employee or applicant for employment who performs any services under this Contract with respect to the hire, tenure, terms, conditions, or privileges of employment, or as to any matter directly or indirectly related to such employment, because of a handicap that is unrelated to the individual's ability to perform the duties of a particular job or position. Any breach of this covenant shall be regarded as a material breach of the Contract.
21. Both parties to this Contract agree that there shall be no discrimination against any employee who is employed in the work covered by this Agreement, or against any applicant for such employment, because of race, color, religion, sex, national origin, marital status, family status, height, weight, sexual orientation, gender identity, or age. This provision shall include, but shall not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment

advertising, layoff or termination, rates of pay or other forms of compensation, and selection of training, including apprenticeship.

22. No failure by the City of Southfield to insist upon strict performance of any covenant, agreement, term, or condition of this Contract or to exercise any right, term, or remedy consequent upon a breach thereof, shall constitute a waiver of any such breach or of such covenant, agreement, term or condition. No waiver of any breach shall affect or alter this Contract, but each and every covenant, agreement, term, and condition of this Contract shall continue in full force and effect with respect to any other then-existing or subsequent breach thereof.
23. If any provision of this Contract or application thereof to any person or circumstance shall, to any extent, become invalid or unenforceable, the remainder of the Contract, or the application of such provisions to persons or circumstances other than those as to which it is invalid or unenforceable shall not be affected thereby, and each provision of this Contract shall be valid and enforceable to the fullest extent permitted by law.
24. This instrument contains the entire agreement between the parties and all prior negotiations and agreements are merged herein. Neither party, nor either party's agents have made any representation except as expressly set forth herein, and no rights or remedies are or shall be acquired by the other party by implication or otherwise unless expressly set forth herein.
25. The rights and remedies set forth herein are not exclusive and are in addition to any of the rights and remedies provided by law or equity.
26. In the event that either party shall be delayed or hindered in or prevented from the performance of any act required hereunder by reason or strikes, lockouts, labor troubles, inability to procure materials, failure of power, restrictive governmental laws, regulations, riots, insurrection, war, or other reason of a similar or dissimilar nature, not the direct fault of the party delayed in performing hereunder, then the performance of such acts shall be excused for the period of the delay.
27. This Contract shall not be assigned without the prior written agreement of both parties.

IN WITNESS WHEREOF, the parties have, by their duly authorized officers, hereunto set their hands the day and year first above written.

SIGNATURE PAGE TO FOLLOW:

EXECUTION

In Witness whereof, the Parties hereto set their hands.

By the duly elected or appointed representatives of **THE CITY OF LATHRUP VILLAGE :**

Mayor

Date

City Clerk

Date

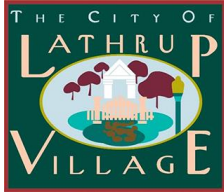
By the duly appointed representatives of the **CITY OF SOUTHFIELD:**

Mayor

Date

City Clerk

Date



City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
 FROM: Mike Greene – City Administrator
 DATE: June 16, 2025
 RE: 1st Reading – PILOT Ordinance

Background Brief: A Payment in Lieu of Taxes (PILOT) ordinance establishes the framework for the City to enter into an agreement with a developer, where the developer pays a specified amount instead of traditional property taxes, primarily used to incentivize affordable housing projects.

The City Council has discussed a draft PILOT ordinance over the past few months, and based on June 2 Study Session feedback, the Council was ready to proceed with the first reading of a PILOT ordinance while also looking at the possibility of hosting a PILOT Town Hall at a future date.

Previous Action: June 2, 2025 – Study Session Discussion

Economic Impact: N/A

Recommendation: It is my recommendation to approve the 1st reading and schedule a 2nd reading.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____ to approve the 1st reading of Ordinance #2025-01 - An Ordinance to Amend the City of Lathrup Village Code of Ordinances at Chapter 77. Urban Redevelopment, by Adding a New Article, Article III. Workforce Housing PILOT, to Provide for Approval of an Exemption From Ad Valorem Property Taxes for Housing, as Authorized by Provisions of the State Housing Development Authority Act of 1966, Public Act 346 of 1966, As Amended, & scheduled a 2nd reading for July 21, 2025.

Kelly Garrett
Mayor

Bruce Kantor
Mayor Pro-Tem

Jalen Jennings
Council Member

Jason Hammond
Council Member

Maria Mannarino
Council Member

ORDINANCE NO. 2025-01

**CITY OF LATHRUP VILLAGE
OAKLAND COUNTY, MICHIGAN**

**AN ORDINANCE TO AMEND THE CITY OF
LATHRUP VILLAGE CODE OF ORDINANCES AT
CHAPTER 77. URBAN REDEVELOPMENT, BY ADDING A NEW ARTICLE
ARTICLE III. WORKFORCE HOUSING PILOT, TO PROVIDE FOR
APPROVAL OF AN EXEMPTION FROM AD VALOREM PROPERTY
TAXES FOR HOUSING, AS AUTHORIZED BY PROVISIONS
OF THE STATE HOUSING DEVELOPMENT AUTHORITY
ACT OF 1966, PUBLIC ACT 346 OF 1966,
AS AMENDED, MCL 125.1401, ET SEQ.**

THE CITY COUNCIL OF THE CITY OF LATHRUP VILLAGE ORDAINS:

PART I. TITLE.

This Ordinance shall be known as the “Workforce Housing PILOT Ordinance”.

PART II. ORDINANCE AMENDMENT.

Chapter 77. Urban Redevelopment, Article III. Workforce Housing PILOT, of the City of Lathrup Village Code of Ordinances is hereby added to read as follows in its entirety:

ARTICLE III. WORKFORCE HOUSING PILOT

Sec. 77-50. TITLE.

This Ordinance shall be known and cited as the “Lathrup Village Workforce Housing PILOT Ordinance.”

Sec. 77-51. PREAMBLE

It is a proper public purpose for the City of Lathrup Village to encourage the development or rehabilitation of workforce housing for persons and families whose household income is not greater than 120% of area median income by exempting such housing from all ad valorem property taxes imposed by any taxing jurisdiction and providing for payment of an annual service charge for public services in lieu of all such taxes. A PILOT, or service charge payment in lieu of taxes, is an effective means of incentivizing the construction of workforce house. A stable and predictable service charge

paid in lieu of all ad valorem property taxes for a fixed period is essential to the determination of the economic feasibility of workforce housing projects developed or rehabilitated in reliance on such tax exemption. The City is authorized by section 15a of Public Act 346 of 1966, as amended, MCL 125.1415a, to establish, or change by any amount it chooses, the service charge to be paid in lieu of all ad valorem taxes in accordance with section 15a with respect to new or rehabilitated workforce housing, but not an amount that exceeds the taxes that would be paid but for this authorization or the other limitations imposed by that section. Because workforce housing for individuals and families whose household income is not greater than 120% of area median income is a public necessity, and because the City will be benefited and improved by such housing, encouraging the same through an ad valorem property tax exemption is a valid public purpose.

Sec. 77-52. DEFINITIONS.

Unless otherwise specified herein, the terms used in this article shall be defined as follows:

Additional Amount. Shall mean an amount equal to the difference between the following:

- (1) the millage rate levied for operating purposes by the County multiplied by the current Taxable Value of a workforce housing project for which a PILOT Resolution has been adopted, and
- (2) the amount of the annual service charge paid in lieu of ad valorem property taxes by the housing project under Sec. 77-53(C) that is distributed to the County pursuant to MCL 125.1415a(5).

Annual Shelter Rent. Shall mean the total collections during an agreed annual period from or paid on behalf of the occupants of a housing project representing rent or occupancy charges, exclusive of charges for gas, electricity, heat, or other utilities furnished to the occupants and paid for by the housing project.

Area Median Income. Shall mean the midpoint of the Detroit-Warren-Livonia, MI HUD Metro FMR (Fair Market Rent) Area's household income distribution as calculated by the U.S. Department of Housing and Urban Development.

Authority. Shall mean the Michigan State Housing Development Authority.

County. Shall mean the County of Oakland.

PILOT Resolution. Shall mean a project-specific resolution adopted by the City Council

that approves a housing project for exemption under this Ordinance.

Restrictive Covenant. Shall mean a recorded agreement between Sponsor and the City running with the land that restricts the use of the housing project to workforce housing, as defined in this Ordinance, for a period not to exceed 15 years, or such greater or lesser period of time as may be authorized by state law and as may be required by the PILOT Resolution.

Sponsor. Shall mean any person or entity applying for a workforce housing exemption under this Ordinance, and includes any person or entity who subsequently owns the housing project.

Taxable Value. Shall mean taxable value as calculated under section 27a of the general property tax act, 1893 PA 206, MCL 211.27a.

Workforce housing. Shall mean rental units or other housing options that are reasonably affordable to, and occupied by, a household whose total household income is not greater than 120% of the area median income published by the United States Department of Housing and Urban Development.

Sec. 77-53. AUTHORIZATION AND ESTABLISHMENT OF WORKFORCE HOUSING EXEMPTION.

(A) The class of housing projects to which the tax exemption shall apply and for which a service charge may be paid in lieu of all ad valorem property taxes are housing projects being developed or rehabilitated for workforce housing.

(B) Subject to the recording of a Restrictive Covenant, workforce housing and the property on which such housing is or will be located shall be exempt from all ad valorem property taxes as of December 31 of the year in which construction or rehabilitation commences. Construction must start within one year of the date of the Authority's notification of exemption or such longer period of time as may be provided by the PILOT Resolution.

(C) The City will accept payment of an annual service charge in lieu of all ad valorem property taxes for public services from the owner of a housing project for which the City has received a certified notification of exemption from the Authority in accordance with the following:

1. Subject to subsections (D), (E) and (F), for a new construction project, an amount that is not less than the minimum annual amount agreed upon by the parties but not greater than an annual rate up to 10% of the Annual

Shelter Rent obtained from the project as agreed by the parties.

2. Subject to subsections (D), (E) and (F), for a rehabilitation project, an amount that is not less than the minimum annual amount agreed upon by the parties but not greater than an annual rate up to 10% of the Annual Shelter Rent obtained from the project as agreed by the parties.
3. The service charge paid in lieu of taxes shall not exceed the amount in ad valorem taxes that the Sponsor would have otherwise paid if the workforce housing project were not tax exempt.

(D) Notwithstanding the provisions of MCL 125.1415a(3)(b) and 125.1415a(7) to the contrary, upon the adoption of a PILOT Resolution and receipt of a certified notification of exemption from the Authority, a contract shall be deemed effected between the City and the Sponsor, to provide a tax exemption and accept service charge payments in lieu of taxes as previously described by this section.

(E) Notwithstanding subsection (C), the service charge paid each year in lieu of taxes for that part of a workforce housing project that is tax exempt under this Ordinance but not used for workforce housing must be equal to the full amount of the taxes that would be paid on that portion of the project as if the project were not tax exempt. The owner of the project shall allocate the benefits of any tax exemption granted pursuant to this Ordinance exclusively to workforce housing or to the maintenance and preservation of the housing project as a safe, decent, and sanitary workforce housing.

(F) The annual service charge under subsection (C) for a workforce housing project for which a PILOT Resolution has been adopted must be increased by the Additional Amount if both of the following requirements are met:

1. Not later than 45 days after the county treasurer's receipt of the certified notification of exemption, the County Board of Commissioners passes a resolution, by majority vote, that provides that the Additional Amount must be paid.
2. The approval of the resolution described in subparagraph (1) is in accordance with an ordinance or resolution adopted by the County Board of Commissioners establishing the factors to be considered when assessing whether the Additional Amount must be paid.

(G) An Additional Amount received under Section (F) must be distributed to Oakland County.

Sec. 77-54. WORKFORCE HOUSING EXEMPTION APPLICATION, REVIEW AND APPROVAL PROCESS.

(A) An applicant for a workforce PILOT must own the property that is the subject of the application or must be the purchaser under a purchaser or option agreement. The property that is the subject of the application must be zoned for the use at the time of applicant.

(B) Prior to applying for a workforce housing PILOT, the applicant is encouraged to meet with the City Manager, Zoning Administrator, and Assessor and any other person as may be designated by the City Manager and present the proposed workforce housing project. The presentation may include a description of the applicant's organizational structure, development experience, scope of the workforce housing project, location, number of units, types of units, typical floor plans, exterior elevations, schedule with projected milestones, and estimated shelter rents.

(C) The applicant shall submit its request for a PILOT using the form provided by the City and include the information identified in subsection (B) above together with zoning approval.

(D) If a complete application is received no less than 30 days prior to the next regularly scheduled City Council meeting, the city clerk will place the request on the agenda of the next regularly scheduled meeting. If the application is received less than 30 days prior to the next regularly scheduled City Council meeting, the application shall be placed on the agenda of the regular meeting that follows the next regularly scheduled meeting or the agenda for a special meeting scheduled by the City Council at the request of the applicant.

(E) When reviewing an application for a workforce housing PILOT, the decision to approve or deny the request shall be guided by the City Council consideration of the following factors:

- (1) Whether the PILOT will increase the number of available workforce housing units in the city.
- (2) Whether the PILOT will reduce the functional obsolescence of an existing building or housing unit(s).
- (3) Whether the PILOT is likely to encourage expansion of the population of city.
- (4) Whether the location of the workforce housing is consistent with the goals and objectives of the city's Master Plan.
- (5) Whether the development or rehabilitation of the workforce housing requires zoning variances and results in the continuation of a nonconforming use.
- (6) Whether the PILOT will result in the provision of housing amenities.
- (7) Whether the PILOT will facilitate provision of an attractive, viable housing

units.

(F) Approval of a PILOT for workforce housing requires a public hearing held by City Council prior to consideration of a resolution.

(G) Approval of a PILOT for workforce housing requires passage of a resolution of approval by 4 members of the City Council that includes the findings with respect to the standards of subsection (E).

(H) If the PILOT application is approved, the city clerk will deliver to the applicant a certified copy of the resolution approving the application.

(I) To defray the administrative cost of processing an applicant for a workforce housing PILOT, the City Council may include a workforce housing application fee in its annually adopted fee schedule.

Sec. 77-55. AUTHORITY AFFIDAVIT AND ASSESSOR NOTIFICATION.

(A) Following adoption of the PILOT Resolution, the Sponsor must submit an affidavit to the Authority in the form required by the Authority for certification by the Authority that the project is eligible for the workforce housing exemption.

(B) Upon receipt of notification from the Authority that the project is eligible for a workforce housing exemption, the Sponsor or the Authority must file the certified notification of exemption with the city assessor before November 1 of the year preceding the tax year in which the exemption is to be effective.

(C) Not later than 5 business days after receipt of the certified notification of exemption, the assessor shall provide a copy of the certified notification of exemption to the County Treasurer.

Sec 77-56. PAYMENT OF PILOT.

(A) The owner of the workforce housing shall remit the annual PILOT payment to the city treasurer no later than February 15th. Any PILOT payment or portion of PILOT payment remaining unpaid as of the due date shall bear interest at [1]% per month and require payment of a [3]% penalty fee. The PILOT payment shall be accompanied by an estimate of shelter rents for the current calendar year and a certified roll of shelter rents for the preceding calendar year.

(B) Except as otherwise provided in this section and Sec 77-53, any payments for public services under this Ordinance shall be distributed to the governmental units levying the general property tax in the same proportion as prevailed with the general

property tax in the previous calendar year.

(C) If the property subject to this PILOT is located within a Downtown Development Authority (DDA) district with an active Tax Increment Financing (TIF) plan, the DDA shall be entitled to capture the portion of the annual service charge that represents the incremental increase above the base taxable value established by the TIF plan, unless the City and the DDA agree otherwise to support workforce housing objectives. Any remaining funds after TIF capture, if applicable, shall be distributed to the governmental units per this section.

(D) The distribution to those governmental units shall be made as if the number of mills levied for local school district operating purposes were equal to the number of mills levied for the purposes in 1993 minus the number of mills levied under the state education tax act, 1993 PA 331, MCL 211.901 to 211.906, for the year for which the distribution is calculated. The amount of payments in lieu of taxes to be distributed to a local school district for operating purposes under this subsection must not be distributed to the local school district but instead must be paid to the state treasury and credited to the state school aid fund established by section 11 of article IX of the state constitution of 1963.

(E) Any PILOT payment or portion of PILOT payment remaining unpaid as of the due date shall bear interest at 1% per month and require payment of a 3% penalty fee. The collection of past due PILOT payments shall otherwise be in accordance with the provisions of Chapter 211 of the General Property Tax Act, Act 206 of 1893, as amended; MCL 211.44 et seq.

Sec. 77-57. DURATION AND RECORDED RESTRICTIVE COVENANT.

(A) A PILOT Resolution shall be for a term of fifteen (15) years, the parties shall have three (3) five (5) year options to extend the PILOT Resolution. The party seeking to exercise an option shall provide the other party written notice ninety (90) days in advance of the expiration of the Resolution. All options require approval of a Resolution by 4 members of the City Council.

(B) A workforce housing project approved for an exemption by a PILOT Resolution shall be encumbered by a Restrictive Covenant recorded in the office of the Register of Deeds for the County.

(C) The Restrictive Covenant shall acknowledge (i) that the economic feasibility of the workforce housing project depends on the approval and continuing effect of the payment in lieu of all ad valorem taxes as approved by the PILOT resolution; (ii) the City's agreement to accept payment of an annual service charge in lieu of all ad valorem taxes in consideration of the Sponsor's offer to construct or rehabilitate workforce housing; and (iii) the amount of the annual service charge to be paid for each operating year.

(D) The Restrictive Covenant shall provide:

- (1) for the reporting and monitoring of the Sponsor's compliance with the Restrictive Covenant by annually submitting compliance reports on or before January 31, including occupancy and rent data to the City Manager, this Ordinance and the PILOT Resolution;
- (2) that the Restrictive Covenant is enforceable by the City and any Tenants to be benefitted at law or in equity;
- (3) shall provide other remedies available to the City for non-compliance, including termination of the exemption and repayment of all prior years' tax savings under the workforce housing exemption after notice and hearing, a hearing shall be scheduled within 30 days of notice; and
- (4) that the Restrictive Covenant cannot be modified or terminated except in a written instrument executed by the Sponsor or then current owner and the City.

PART III. REPEALER.

This ordinance repeals any ordinances in conflict thereof.

PART IV. SEVERABILITY.

If any section, subsection, clause, phrase, or portion of this article is for any reason held invalid by a court of competent jurisdiction, such portion shall be deemed a separate and distinct provision, and such holding shall not affect the validity of the remaining portions.

PART V. SAVINGS.

All proceedings pending and all rights and liabilities existing, acquired, or incurred at the time this ordinance takes effect are saved and may be consummated according to the law in force where they commenced.

PART VI. EFFECTIVE DATE.

This Ordinance shall be published in the manner required by law and shall become effective ten (10) days after the date of its publication. A copy of the ordinance shall also be made available for public use and inspection in the office of the City Clerk.

MADE, PASSED AND ADOPTED BY THE CITY COUNCIL, CITY OF LATHRUP VILLAGE, OAKLAND COUNTY, MICHIGAN THIS ____ DAY OF _____, 2025.

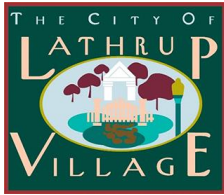
Alisa Emanuel, City Clerk

Date of Introduction: , 2025
Date of Adoption: , 2025
Date of Publication of
Notice of Adoption: , 2025

CERTIFICATE OF ADOPTION

I hereby certify that the foregoing is a true and complete copy of the ordinance passed at a meeting of the City of Lathrup Village held on the ____ day of _____, 2025.

Alisa Emanuel, City Clerk



City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
 FROM: Mike Greene – City Administrator
 DATE: June 16, 2025
 RE: 1st Reading – Precinct Consolidation Ordinance

Background Brief: City staff have internally discussed the possibility of consolidating City voting precincts to increase the voting process efficiency and potentially reduce the cost to host elections. The City currently has two voting precincts, and changes to voting laws allow for the consolidation of precincts, permitting the number of voters per precinct up to 4,999.

MCL 168.658 requires that a consolidation of precincts must be made at least 120 days before an election, which is July 8th. That means that the Notice of Adoption would have to be published no later than June 29th, so a special meeting would have to be scheduled at the end of June in order for the 2nd reading and adoption to occur timely.

By consolidating precincts, the City could save an estimated \$2,000 - \$5,000 per election in wages, along with savings from election equipment replacement and required testing. It also grants more efficiency in the in-person voting process. It will make it easier for staff to provide a better flow for voters and deploy and retrieve equipment.

Previous Action: N/A

Economic Impact: ~\$2,000 - \$5,000 per election.

Recommendation: It is my recommendation to approve the 1st reading a schedule a 2nd reading.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____ to conditionally approve the 1st reading of Ordinance #2025-02 - An Ordinance to Amend the City of Lathrup Village Code of Ordinances, by Amending Section 22-1. Division of City Into Precincts & schedule a 2nd reading during a special meeting on _____, pending formal approval of the Election Commission.

Kelly Garrett
Mayor

Bruce Kantor
Mayor Pro-Tem

Jalen Jennings
Council Member

Jason Hammond
Council Member

Maria Mannarino
Council Member

ORDINANCE NO. 2025-02

**CITY OF LATHRUP VILLAGE
OAKLAND COUNTY, MICHIGAN**

**AN ORDINANCE TO AMEND THE CITY OF
LATHRUP VILLAGE CODE OF ORDINANCES AT
CHAPTER 22. ELECTIONS, BY AMENDING
SECTION 22-1. DIVISION OF CITY INTO PRECINCTS AS FOLLOWS:**

THE CITY COUNCIL OF THE CITY OF LATHRUP VILLAGE ORDAINS:

PART I. TITLE.

This Ordinance shall be known as the "Consolidation of Election Precincts Ordinance".

PART II. ORDINANCE AMENDMENT.

That Chapter 22. Elections, Section 22-1. Division of City into Precincts of the City of Lathrup Village Code of Ordinances is hereby amended to read as follows in its entirety:

Sec. 22-1. Election Precinct.

The entire city shall consist of one ward and one voting precinct, the boundary lines of the city shall be the boundary lines of the precinct.

**PART III.
REPEALER.**

This ordinance repeals any ordinances in conflict thereof.

**PART IV.
SEVERABILITY.**

If any section, subsection, clause, phrase, or portion of this article is for any reason held invalid by a court of competent jurisdiction, such portion shall be deemed a separate and distinct provision, and such holding shall not affect the validity of the remaining portions.

PART V. SAVINGS.

All proceedings pending and all rights and liabilities existing, acquired, or incurred at the time this ordinance takes effect are saved and may be consummated according to the law in force where they commenced.

PART VI. EFFECTIVE DATE.

This Ordinance shall be published in the manner required by law and shall become effective ten (10) days after the date of its publication. A copy of the ordinance shall also be made available for public use and inspection in the office of the City Clerk.

MADE, PASSED AND ADOPTED BY THE CITY COUNCIL, CITY OF LATHRUP VILLAGE, OAKLAND COUNTY, MICHIGAN THIS ____ DAY OF _____, 2025.

Alisa Emanuel, City Clerk

Date of Introduction: June 9, 2025

Date of Adoption: _____, 2025

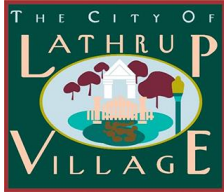
Date of Publication of

Notice of Adoption: _____, 2025

CERTIFICATE OF ADOPTION

I hereby certify that the foregoing is a true and complete copy of the ordinance passed at a meeting of the City of Lathrup Village held on the ____ day of _____, 2025.

Alisa Emanuel, City Clerk



City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
 FROM: Mike Greene – City Administrator
 DATE: June 16, 2025
 RE: Resolution #2025-15 – Charter Amendment Ballot Language

Background Brief: At the recommendation of Attorney Baker, the City should consider placing an additional proposal on the November 2025 ballot. This proposal would be to amend the charter to be consistent with the changes in voting laws.

Previous Action: N/A

Economic Impact: N/A

Recommendation: It is my recommendation to approve resolution #2025-15.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____
 to approve Resolution #2025-15 – establishing charter amendment ballot proposal language to be placed on the November 2025 ballot.

Kelly Garrett
 Mayor

Bruce Kantor
 Mayor Pro-Tem

Jalen Jennings
 Council Member

Jason Hammond
 Council Member

Maria Mannarino
 Council Member

**CITY OF LATHRUP VILLAGE
OAKLAND COUNTY, MICHIGAN**

**RESOLUTION #2025-15
ESTABLISHING CHARTER AMENDMENT BALLOT PROPOSAL LANGUAGE**

At a Regular meeting of the City Council of the City of Lathrup Village, Oakland County, Michigan, (the "City"), held on the _____ day of _____ 2025.

PRESENT: _____

ABSENT: _____

The following preamble and Resolution were offered by _____ and seconded by _____.

WHEREAS, the City of Lathrup Village City Council desires to amend the City Charter to be consistent with voter-initiated changes to the Michigan Constitution and election laws, Proposal 2-25, which allows military and overseas voters to have their votes counted on election day. The new law states that all military and overseas votes shall be counted as long as they are postmarked on the election date, which moves the certification of the election one week, creating conflict with Sections 4.5, 5.10, and 6.1 of the Charter of the City of Lathrup Village; and

WHEREAS, MCL 117.21 states, "The form in which a proposed charter amendment or question shall appear on the ballot, unless provided for in the initiatory petition, shall be determined by resolution of the legislative body, and if provided for by the initiatory petition, the legislative body may add an explanatory caption."; and

NOW, THEREFORE, BE IT RESOLVED as follows:

1. By a 3/5 vote of its members, pursuant to the authority granted by Public Act 279 of 1909, as amended, City Council proposes that Chapters 4, 5, and 6 of the Charter of the City of Lathrup Village be amended to read as follows:

Section 4.5. Elective Officers and Terms of Office:

The elective officers of the city shall be five Councilpersons and a Justice of the Peace, all of whom shall be nominated and elected from the city at large.

At each regular city election, there shall be elected three Councilpersons and such additional number as may be required to fill vacancies pursuant to the provisions of Section 5.7. For the regular city election of November 1996, the two receiving the highest number of votes shall be elected for a term of office of three years, and the one receiving the third highest number of votes shall be elected for a term of office of one year. Beginning at the regular city election in November 1997, and at each odd-year regular city election thereafter, the two receiving the highest number of votes shall be elected for a term of four years, and the one receiving the third highest number of votes shall be elected for a term of two years. The terms of office of Councilpersons shall commence ~~at 8:00 p.m. on the Monday next following the regular city election at which they are elected~~ after certification of the election results by the board of county canvassers, as provided in MCL 168.822, and upon taking the oath of office, as provided in Section 5.10 of this charter.

At the regular city election in 1955 and every fourth year thereafter, there shall be elected one Justice of the Peace for a term of four years commencing on the fourth day of July next following his election.

Section 5.10. Oath of Office and Bond:

Every officer, elected or appointed, before entering upon the duties of ~~his~~ **their** office, shall take the oath of office prescribed by Section 2 of Article XVI of the Constitution of the State [now Mich. Const. 1963 art. XI, § 1] and shall file the same with the Clerk, together with any bond required by statute, this charter, or by the Council. In case of failure to comply with the provisions of this section ~~on or before the date of the first regular meeting, following election or appointment, within ten days from the date of his election or appointment,~~ such officer shall be deemed to have declined the office and such office shall thereupon become vacant unless the Council shall, by resolution, extend the time in which such officer may qualify as above set forth.

Section 6.1. Regular Meetings:

The Council shall provide by resolution for the time and place of its regular meetings and shall hold at least one regular meeting each month. An organizational meeting shall be held ~~on the Monday~~ at the first regular meeting following each regular city election.

2. That the City of Lathrup Village determines the charter amendment question shall appear on the ballot of the next regular election as follows:

CHARTER AMENDMENT
PROPOSAL 1

Shall the City of Lathrup Village Charter be amended to eliminate conflicts with the state constitution and election laws.

This proposed Charter amendment would:

1. Modify the commencement date of an elected official's term until after certification of the election results;
2. Extend the time for elected officials to take the oath of office to allow for certification of the election results;
3. Delay the organizational meeting of the City Council until after certification of the election results.

Should this proposal be adopted?

[YES]

[NO]

3. The city clerk shall transmit a copy of the proposed amendment to the Governor of the State of Michigan for approval and transmit a copy of the foregoing statement of purpose of such proposed amendment to the Attorney General of the State of Michigan for approval, as required by law.
4. The proposed charter amendment shall be submitted to the qualified electors of this city at a regular election to be held in the City of Lathrup Village on _____, and the city clerk is directed to give notice of the election and notice of registration in the manner prescribed by law.

5. The City Clerk is directed to give notice of the election and notice of registration in a manner prescribed by law and to do all things and to provide all supplies necessary to submit the Charter amendment to a vote of the electors as required by law.
6. The proposed amendment shall be published in full together with the existing charter provision altered or abrogated by the amendment as part of the notice of election.

YEAS: _____

NAYS: _____

ABSENT/
 ABSTAIN _____

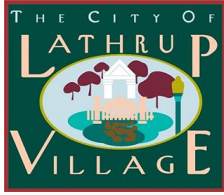
STATE OF MICHIGAN)

)ss

COUNTY OF OAKLAND

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Lathrup Village, Oakland County, Michigan at a special meeting duly called and held on the _____, the original of which resolution is on file in my office, and that notice of said meeting was given, the meeting was held and the minutes filed in accordance with the Open Meetings Act, Act No. 267, Public Acts of Michigan, 1976, as amended.

 Alisa Emanuel
 City Clerk



City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
 FROM: Mike Greene – City Administrator
 DATE: June 16, 2025
 RE: Planning Commission Appointment

Background Brief: Due to a recent resignation on the Planning Commission, the City has been soliciting applicants to fill the one vacancy. Enclosed in your packet are the applications the City received as of June 11.

Previous Action: N/A

Economic Impact: N/A

Recommendation: Recommendations for committee appointments come via the Mayor for consideration by the City Council.

Recommended Motion:

Moved by _____ seconded by _____ to appoint _____
 to the Planning Commission for a term expiring August 31, 2026.

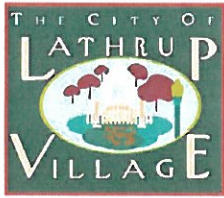
Kelly Garrett
Mayor

Bruce Kantor
Mayor Pro-Tem

Jalen Jennings
Council Member

Jason Hammond
Council Member

Maria Mannarino
Council Member



City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

APPLICATION FOR COMMITTEES, COMMISSIONS, & BOARDS

Date of Application: 5/22/2025

Please check the committee for which you are applying for:

- | | |
|--|---|
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Lathrup Village Foundation Board |
| <input type="checkbox"/> Building Authority | <input checked="" type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Downtown Development Authority (DDA) | <input type="checkbox"/> Parks & Recreation Committee |
| <input type="checkbox"/> Historic District Commission | <input type="checkbox"/> Tree Committee |
| <input type="checkbox"/> Inclusion, Diversity, & Accessibility Committee | <input type="checkbox"/> Other: _____ |

Name: Carlisa M. Mathis

Address: 18155 Margate Avenue, Lathrup Village, MI 48076

Phone: 248-318-7743 Street, City, State, Zip Email: mathis9309@yahoo.com

Are you at least 18 years of age: YES ☒ NO ☐

Are you a registered voter in Lathrup Village: YES ☒ NO ☐

Have you been a resident of Lathrup Village for 1+ years: YES ☒ NO ☐

A resume/CV is required with your application. Additionally, please include a letter that covers any additional information that clearly states your qualifications for serving on the committee you selected and why you believe you are the best fit to serve Lathrup Village.

Signature: Carlisa M Mathis Date: 5/22/2025

Applicants must be in good standing with the City to be eligible for committee, commission, or board appointment. Any outstanding violations or payments associated with the applying individual or individuals' property may result in the submitted application being rejected.

Return completed application to:
Lathrup Village – City Clerk, 27400 Southfield Road, Lathrup Village, MI 48076

Kelly Garrett
Mayor

Bruce Kantor
Mayor Pro-Tem

Jalen Jennings
Council Member

Dalton Barksdale
Council Member

Jason Hammond
Council Member

CARLISA M. MATHIS

Lathrup Village, MI 48076 ♦ mathis9309@yahoo.com

May 22, 2025

City of Lathrup Village

RE: Planning Commission

Dear City Clerk,

I am writing to express my interest in the Planning Commission position with the City of Lathrup Village. With a decade of experience as a Clinical Contract Manager, I have developed strong skills in planning, communication, and decision-making that I believe would be an asset to the Planning Commission.

My background has equipped me with a comprehensive understanding of strategic planning processes and effective policy formulation. In my previous role, I successfully managed complex contracts and collaborated with diverse stakeholders to ensure alignment on project goals and objectives. This experience has honed my ability to navigate multifaceted environments while maintaining focus on growth and redevelopment initiatives.

I am particularly drawn to this opportunity because it aligns with my passion for community development and urban planning. I understand the importance of implementing a Master Plan that reflects the needs of residents while also promoting sustainable growth. My proactive approach ensures that all aspects are considered during plan preparation, from zoning ordinances to capital improvements.

I am excited about the possibility of contributing to the City's vision for its future through careful planning and effective communication strategies. Thank you for considering my application; I look forward to discussing how I can support your goals for Lathrup Village.

Sincerely,

CARLISA M. MATHIS



CARLISA M. MATHIS

18155 Margate Avenue, Lathrup Village, MI 48076 • 248-318-7743 • mathis9309@yahoo.com

Professional Summary

Highly organized and dependable professional with a proven track record of effectively managing multiple priorities and taking on additional responsibilities to ensure team success. Eager to contribute strong work ethic and collaborative spirit to drive results in a dynamic work environment.

Skills

- Detail-oriented approach
- Team leadership
- Strategic decision-making
- Effective communication

Work History

Real Estate Agent, 07/2024 to Current

eXp Realty – Novi, USA

- Provides assistance to help clients buy, sell, and lease property.

Clinical Contract Manager, 07/2008 to Current

Assured Family Services/Juvenile Assessment Center – Detroit, USA

- Provides technical assistance for contracted provider network agencies (PNA), reviews clinical documentation, completes monthly clinical billing summary, reviews and complete PNA terminations, conducts quarterly clinical trainings, reviews unusual incident reports, conducts PNA annual case file audits, monitors Children Mental Health Professional credentialing process and probationary clinicians case consultations. Proficient in the use of Juvenile Assessment Information System.

Clinical Liaison Director, 03/2005 to 01/2008

Becton Healthcare Resources – Detroit, USA

- Liaison for New Center Community Mental Health Partial Hospitalization Program, assessing clients at high risk for hospitalization, marketing the program at community hospitals psychiatric departments, crisis intervention, facilitated multi-disciplinary daily meetings.

Clinical Supervisor, 05/2004 to 01/2005

The Salvation Army Harbor Light – Detroit, USA

Item 8H.

- Directed, assisted and supervised day-to-day operations of five departments (Residential Substance Abuse Treatment Programs including MDOC, Intensive Outpatient Program, Evangeline Program Women & Children, Administrative Assistance staff and Intake Department), staff hiring, facilitated clinical staff trainings and meetings, and a member of the Records Review and Quality Assurance.

Therapist Residential Programs, 03/2004 to 05/2004

Vista Maria

- Provided therapeutic treatment services to the residents, implemented and monitored individual, group and family therapy, provided in-service training for unit staff, transported clients to court and home assessments.

Clinical Therapist, 05/1997 to 06/2003

Development Centers, Inc. – Detroit, USA

- Consistently completed assessments, created treatment plans, individual, family group therapy. Including the development and implementation of psychosocial rehabilitation program to support and provide opportunities for adults with mental illness.

Education

Master of Arts: Counseling, 1996

University of Detroit Mercy - Detroit, MI

Bachelor of Arts: Psychology, 1993

University of Detroit - Detroit, MI

Credentials

Licensed Professional Counselor (LPC)

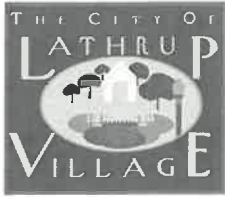
Children Mental Health Professional (CMHP)

Qualified Mental Health Professional (QMHP)

Licensed Real Estate Agent

Affiliations

- National Association of REALTORS



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APPLICATION FOR COMMITTEES, COMMISSIONS, & BOARDS

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- | | |
|--|---|
| <input type="checkbox"/> Board of Review | <input type="checkbox"/> Lathrup Village Foundation Board |
| <input type="checkbox"/> Building Authority | <input checked="" type="checkbox"/> Planning Commission |
| <input type="checkbox"/> Downtown Development Authority (DDA) | <input type="checkbox"/> Parks & Recreation Committee |
| <input type="checkbox"/> Historic District Commission | <input type="checkbox"/> Tree Committee |
| <input type="checkbox"/> Inclusion, Diversity, & Accessibility Committee | <input type="checkbox"/> Other: _____ |

Name: Jo Robinson

Address: 18561 San Jose Blvd Lathrup Village MI 48076

Phone: 248-508-3779 Street, City, State, Zip Email: Robinson18561@gmail.com

Are you at least 18 years of age: YES ☒ NO ☐

Are you a registered voter in Lathrup Village: YES ☒ NO ☐

Have you been a resident of Lathrup Village for 1+ years: YES ☒ NO ☐

A resume/CV is required with your application. Additionally, please include a letter that covers any additional information that clearly states your qualifications for serving on the committee you selected and why you believe you are the best fit to serve Lathrup Village.

Signature:  Date: 5/27/25

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Jalen Jennings
Council Member

Dalton Barksdale
Council Member

Jason Hammond
Council Member

JO ROBINSON
 18561 San Jose Blvd.
 Lathrup Village, Michigan 48076
 (248) 508-3779 (cell) robinson18561@gmail.com

EXECUTIVE SUMMARY

My resume represents 18+ years extensive experience working in Financial Management, Reporting, Planning, Analysis, Costing, and Accounting as a Direct Report to various Company CFOs and Top-Level Management. Prior employment includes, but is not limited to, Financial Controlling, Supervision, and Management in organizations with assets est. \$25M - \$1.3B, small to Tier 1 Suppliers. Industries: Automotive R&D, Automotive Sales, Automotive Manufacturing, IT Solutions, Water Pump Systems Manufacturing, Military Manufacturing, Nutritional Supplement Sales/Manufacturing, and Governmental Finance. Prior travel requirements included Domestic and International. Flexible and willing to work more than 40 hr. work week. Willing to travel up to 40%. E-5 Military Clearance

REQUIRED SKILLS

Skills and Experience

Banking Signature Authority	Financial Controlling/ Analysis/ Reporting	P&L, BS, Financial Statement Reporting
Project/Product/ Inventory Cost Accounting	General Ledger Account Reconciliation	Cash Management & Forecasting Fixed
Asset Accounting	Manufacturing Nesting Studies	BOM Creation/Maintenance
Sales Analysis & Forecasting	Percentage Completion Invoicing & Revenue Recognition	Payroll Processing (ADP, UltiPro)
Benefit Administrations	Accounts Payable	Accounts Receivable
Sarbanes Oxley, GAAP, IFRS, IAS		

ERP SYSTEMS & APPLICATIONS

• SAP ERP R/2, R/3	Hyperion/ People Soft	ORACLE R13 ERP (DRMS/FUSION)
• Work Order Asset Maintenance	Journyx, Work-Brain, & UltiPro Timekeeping & Attendance	ADP Payroll/Benefits
• Ceridian Payroll/Benefits	Smartsheet	Sage ERP MAS 500
• FAS 500 Fixed Assets	ADOBE PRO	Salesforce
• QAD Manufacturing Pro	AS400/ MAPICS	JD Power CorVu
• MS Visio, MS Access	MS PowerPoint, Excel, MS Word	MS Project Management
• GM, Chrysler, Ford Vendor Portals	IntelliGrant/MIGrant Portals	Plante Moran EZ Track Portal

EXPERIENCE

CITY OF DETROIT OCFO/ODFS	09/21/21 – Present	\$949M Assets	Detroit, MI
CHIEF FINANCIAL OFFICER – ARPA AGENCY (Appointed)			
<ul style="list-style-type: none"> Fiscal Oversight of Federal Treasury ARPA Funding in accordance with 2 CFR.200 Federal Regulations Develop, maintain and institutionalize ARPA financial policies & procedures City wide, in accordance with 2 CFR.200 and GAAP Develop and maintain ORACLE GL Mapping for 7 Federal Expense Categories, 20 Appropriations consisting of 204 Programs Maintain adequate, auditable support for all accounting transactions, JV management, approvals & auditable documentation Timely preparation and analysis of Monthly Financial Statements (Income Statement & Balance Sheet), including consistent analysis of variances to budget, prior month, same month of prior year & other as requested including causal factor descriptions Timely submission of Quarterly Wayne County and State of Michigan reporting including FSR reimbursement requests Oversight of A/P processing, A/R Revenue Recognition Monthly Trial Balance and Balance Sheet Account Reconciliations – G/L Fixed Asset, CIP, Depreciation accounting & reporting Take lead for Finance & Accounting Department to prepare for the annual audit and act as primary liaison with outside auditors Coordinate as requested with the Internal Audit Department Provide all requested information supporting the annual Budget process 			
CITY OF DETROIT Water & Sewerage Dept.	06/30/14 – 09/21/21	\$1.2B Assets	Detroit, MI
CONTROLLER (Appointed)			
<ul style="list-style-type: none"> Monthly bank reconciliations for every bank account and every General Ledger (G/L) account Accounts Payable accounting, reconciling & reporting Monthly Accounting Close in accordance with related financial procedures, and in conjunction with the City of Detroit Timely preparation and analysis of Monthly Financial Statements (Income Statement & Balance Sheet), including consistent analysis of variances to budget, prior month, same month of prior year & other as requested including causal factor descriptions Timely submission of periodic State of Michigan & GLWA reporting DWSD ERP Finance Lead for ALL Implementations including current EnQuesta Billing and FUSION Supply Chain Module Mapping Monthly inventory & Stores reporting <ul style="list-style-type: none"> Monthly Account Reconciliations – Details to G/L Cash Held at GLWA Payroll accruals and expense Inter-DWSD-CoD Due To / Due From accounts Lease assets, amortization & interest income Pensions Intra-DWSD Due To / Due From accounts "Waterfall" transactions in accordance with Master Bond ORD Staff development, training, cross-training & succession planning Financial BOWC Presentations Coordinate as requested with the Internal Audit Department Provide all requested information supporting the annual Budget process in Compliance with GAAP & GASB applicable to DWSD Take lead for Finance & Accounting Department to prepare for the annual audit and act as primary liaison with outside auditors 			

VISALUS SCIENCES, INC.

8/13/12 – 02/20/14

\$621M Sales Ann.

Troy, MI

Cost Accountant (Downsized)

Provide key input into the development of departmental strategic goals. Responsible for review and modification of internal cost controls, forecasting, cost analysis and business practices and processes to ensure operational integrity. Recommend systems process improvements and implement changes. Leads projects and team assignments for general accounting and financial analysis activities. Inventory Cost Accounting, Product Development Costing Analysis. Monthly Margin Analysis. Decision Support System (DSS) Dashboard Analysis. **Monthly Reconciliation of US/CA/UK GL Accounts and P&L/Balance Sheet Reporting.** Assign and Review GL Account Reconciliations. **Weekly Inventory Balance Review.** Monthly Inventory Payables Reconciliation. Supply Chain Interface on all Inventory Issues/Strategic Resolutions. Other Ad hoc reporting as assigned.

TOWER DEFENSE AND AEROSPACE

8/22/11 – 7/31/12

\$35M Sales Ann.

Detroit, MI

Senior Financial Analyst (E5 Military Security Clearance) (Facility Closure) Provide key input into the development of departmental strategic goals.

Responsible for review and modification of internal control, budgeting, forecasting, cost analysis and business practices and processes to ensure operational integrity. Recommend systems process improvements. ERP implementation. Leads projects and team assignments for general accounting and financial analysis activities in the plant. Inventory Cost Accounting, Engineering backup for BOM creation and maintenance, including nesting studies. Collects and analyzes plant, product and process results and statistics. Determines alternatives and prepares cost, income or other projections for comparison. **Prepares weekly, monthly, quarterly and year-end financial statements/documents for approval.** Responsible for Weekly Flash and Monthly Forecast reporting-offal forecast, P&L account forecast. Provides information on customer pricing issues and may be involved in customer meetings seeking resolution of the issues. Responsible for fixed asset and depreciated work. Financial responsibility for prototypes and work in process (WIP) tooling, all related month end journal entries. Responsible for accounts receivable review of past due issues, approving memos of customer reductions, EDI issues and supports Corporate A/R and Treasury in cash application.

PUMP ENGINEERING, INC

05 / 2011 – 07 / 2011

\$13.6M Sales Ann.

New Boston, MI

Plant Controller (Facility Closure)

Direct report to CFO/ Director of Engineering. Management of facility Accounting Department with 2 directs reports. Budget preparation. Monthly Budget Forecast v. Actuals & YTD Comparison. Flex Budget Calculations. **Monthly Reconciliation of GL Accounts and P&L/Balance Sheet Reporting.** Assign and Review GL Cost Account Reconciliations. Responsible for Monthly Close Schedule and Activities. Cash Flow Projections and Cash Application. Detailed Sales Analysis, Product Development Costing Analysis, **R&D Costing**, Percentage Completion Invoicing, Invoice Authorization and Revenue Recognition. **Weekly Inventory Balance Review.** Direct Customer interface for Invoicing/ Collections. Customer interface for Sales Contract and Purchase orders. BDO Siedman interface for Quarterly Sarbanes/SEC Schedule Preparation. Expense Authority. Other Ad hoc reporting as assigned.

JERVIS B. WEBB COMPANY (Contract)

06/2010 - 10/2010

\$300M Sales Ann.

Farmington Hills, MI

Cost Accountant (Covering Maternity Leave)

Cost estimating, pricing & investment analysis, monthly and annual forecasts including variance analysis. Establishment of project cost budgets, project financial control and administration, and earned value analysis. Make versus buy decisions, Financial Modeling for resource planning and cost estimating. Preparation of various reports which include project financial status, earned value, risks and opportunities, and program profitability.

ATS APPLIED TECH SYSTEMS (Contract)

06/2009 - 10/2009

\$157M Sales GL/\$55M NA

Troy, MI

Financial Controller - ATS North America (US/MX/CDN) (Start-up Operations)

U.S./Canadian Banking Signature Authority for all Banking transactions (depository/check writing/currency conversion/purchasing). Financial Control of US/MX/CDN Companies. Established Company presence in MX. Established Company Dun and Bradstreet account. Established Company American Express Line of Credit. A/P, A/R Reconciliation, **Percentage Completion Invoicing and Revenue Recognition.** Cash Flow Projection and Cash Application, Monthly Reconciliation of U.S./Canadian/Mexican GL Accounts and P&L Reporting. **R&D Project Materials Costing and Purchasing.** Direct Customer interface for Invoicing/ Collections. Customer interface for Sales Contract and Purchase orders. BDO Dunwoody interface for Annual Tax Preparation and Audit. Monthly Multi-State Business Tax Preparation. ADP Payroll Processing. Wage and Detail Reporting. State and Federal Regulatory interface, Expense Authority. B+BS Benefits Administrator. Logistics Administrator. Other Ad hoc reporting as assigned.

HELLER MACHINE TOOLS, L.P. (Contract)

04/2008 - 09/2008

Troy, MI

Financial Controller (Privately Held)

Banking Signature Authority. Accounts Receivables Reconciliation, Cash Application, Cash Flow Projection Fixed Asset Reconciliation, Monthly Reconciliation of Mexican Customer Invoicing, ADP Payroll Processing, Benefit Administrator, Plante/Moran interface for tax preparation. Sales Contract and Purchase Order reconciliation. Monthly State Business Tax Preparation. State and Federal Regulatory interface, Fleet Vehicle Purchase and Expense Authority including Insurances.

AKEBONO BRAKE CORPORATION

06/2006 - 04/2008

Farmington Hills, MI

Senior Financial Analyst (Global Sales ¥1.4B, North American Sales \$521M, Farmington Hills Sales \$150M)

Sole Financial Analyst support for R&D Facility, Support to Engineering V.P., Directors and Sales & Marketing Directors, Direct report to CFO. Bank Signature Authority. Annual Budget preparation including Capital Investment Spending, SG&A allocations, Headcount U.S./Japanese EX Pats, Collection of Outstanding Intercompany payments from parent of \$2.1M. Forecast v. Monthly Actuals & YTD Comparison, **Consolidated P&L reporting**, Product Development Costing Analysis, **R&D Costing**, Cash Application/ Cash Flow Projections, Long-term strategic Planning, Volume/Product Mix, Monthly Margin Analysis. Decision Support System (DSS) Dashboard Analysis, **QAD/SAP Implementation/Integration and interface**, KPMG interface for Corporate R&E Tax Credit. Maintenance and control of Project Expense Reconciliation actual v. budget w/ Variance Analysis, Monthly Cost center Reconciliation, Balance Sheet & Fixed Asset Reconciliation. Direct interface with Customer, Preparation of Sales Quotes, Purchase Order/Sales Order Creation. Benefit Administrator, Payroll Processing for facility, Ad Hoc Reporting (i.e. Inventory turnover, and others).

**LITTELFUSE, INC.
Inside Sales Analyst**

07/2005 - 06/2006

Birmingham, MI

Primary Financial Analyst support to North American Sales & Marketing Directors. Budget preparation, Allocation, forecast v. Monthly Actuals & YTD Comparison Forecasting and long-term strategic planning. Consolidated Global P&L reporting Volume/Product Mix, Monthly Margin Analysis. Maintenance and Control of Product Pricing and Differences in Customer Sales Pricing, Contracts and Orders.

SIEMENS VDO AUTOMOTIVE

05/2000 - 07/2005

Auburn Hills, MI

Financial Analyst/ Interior & Infotainment

(Global Sales €75.1B, NA Automotive Unit \$219M)

Commercial Vehicle Business Unit & Interior and Infotainment Business Unit:

Primary Financial Analyst support to North American R&D Commercial Vehicle Sales & Marketing. Annual Budget and 5yr Business Plan preparation, SG&A Allocations, Annual Forecast v. Monthly Actuals & YTD Comparison, Quarterly Re-Forecasting and long-term strategic planning, Consolidated P&L reporting for U.S. & Mexico. Volume/Product Mix, Monthly Margin Analysis, R&D Costing, Selling Expense and Project Cost. Maintenance and Control of Product Pricing and Differences, US/MX transfer pricing, Customer Sales Pricing. Purchase Order/ Sales Order creation and maintenance. Key A/R Interface to resolve Billing, Aging, Invoicing, Collection of Outstanding Customer payments \$1.5M (monthly avg.), Overpayment, Pricing, Quality, Warranty and Logistics Issues. Financial Close activities, Monthly/Quarterly Income Statement & Balance Sheet reconciliation (i.e. g/l account reconciliation, journal entry posting, BS adjustments, accruals & write-off) Ad Hoc Reporting (i.e. Daily Sales Imports, Inventory, Headcount, and others).

EDUCATION

1998 Central Michigan University Mt. Pleasant, MI

Bachelor of Science Economics/Business Administration

CPE CREDITS / LANGUAGES

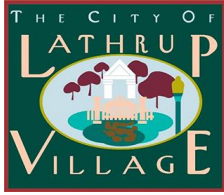
Governmental Accounting
Finance Leadership Exchange Refocusing Forecasting
Best Practices in Budgeting and Planning
TS16949 Internal Auditor
ACE Accreditation, Siemens Automotive, MI
Beginning Japanese, Akebono Brake Corporation

Finance
Managing Management Reporting
Behavioral Ethics
Enhancing Finance's Role in Strategic Planning
Intermediate GERMAN LANGUAGE, Siemens Automotive, MI

PROFESSIONAL & COMMUNITY AFFILIATIONS / APPOINTMENTS

City of Lathrup Village Infrastructure Committee - '19- 21appt'd
Girl Scouts of Southeastern Michigan (Audit Comm) appt'd '18
American Water Works Association '14 - Current
El Bethel Church – Board of Trustees – '10 – Current
Board of Directors (THAW) The Heat and Warmth Fund '09 - '18
Finance Leadership Exchange (member 2007)
Co-Leader of Girl Scout Troop 494 of the Mitten Bay Area '98-99

Board of Directors - Girl Scouts of Southeastern Mich - appt'd '19-Curr
Secretary – Girl Scouts of Southeastern Michigan – appt'd '20-Curr
Governmental Finance Officers Association – '14 – Current
El Bethel Church Holy Hands - Deaf Signing Ministry '08 - Current
YWCA of Detroit Finance Committee – '12
Board of Directors, Central Michigan Hospice, '98



City of Lathrup Village
 27400 Southfield Road
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TO: Mayor & City Council
 FROM: Mike Greene – City Administrator
 DATE: June 16, 2025
 RE: Election Commission Appointment

Background Brief: Section 4.13 of the City Charter covers the Election Commission:

An Election Commission is hereby created, consisting of the Clerk, the Attorney and one member of the Council who shall not be a candidate for elective office at the election for which he serves as a member of the Election Commission, such member to be appointed by the Council not less than fifteen days before such election. The members shall serve without compensation. The Clerk shall be chairman. The Election Commission shall appoint the Board of Election Inspectors for each precinct and have charge of all activities and duties required of it by statute and this charter relating to the conduct of elections in the city. The compensation of election personnel shall be determined in advance by the Council. In any case where election procedure is in doubt, the Election Commission shall prescribe the procedure to be followed.

With Mayor Pro-Tem Kantor up for re-election in November, the City should appoint a new member of the City Council (who is not a candidate for elective office) to the Election Commission.

Previous Action: N/A

Economic Impact: N/A

Recommendation: Recommendations for committee appointments come via the Mayor for consideration by the City Council.

Recommended Motion:

Moved by _____ seconded by _____ to appoint _____ to the Election Commission.

Kelly Garrett
Mayor

Bruce Kantor
Mayor Pro-Tem

Jalen Jennings
Council Member

Jason Hammond
Council Member

Maria Mannarino
Council Member