



City Council Regular Meeting

Monday, April 21, 2025 at 7:30 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Agenda**
5. **Presentations**
6. **Public Comment for Items on the Agenda** (speakers are limited to 3 minutes)
7. **Consent Agenda**

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

A. Approval of Minutes

- i. 3-17-25 - Study Session Minutes
- ii. 3-17-25 - Regular Meeting Minutes
- iii. 4-7-25 - Study Session Minutes

B. Building & Code Enforcement Reports

C. Finance Department Reports

D. Police Department Monthly Reports

E. Request to Approve City Council FY 25/26 - Goals & Performance Measures

F. Request to Approve Updated Board of Review July Meeting Date

G. Request to Approve Fiscal Year 2025-2026 Budget Public Hearing Date

8. **Action Requests - For Consideration / Approval**

- A. Tabled Item - Request to Approve Resolution #2025-04 - Regarding the Temporary Opening of San Jose Boulevard
- B. Tabled Item - Request to Approve Traffic Control Order (TCO) #2025-001 - San Jose Temporary Opening
- C. Request to Approve Traffic Control Order (TCO) #2025-002 - Ramsgate Stop Sign
- D. Request to Appeal Utility Bill Account WILT-018400-000-02
- E. Request to Approve Encroachment License Application for 27700 Southfield Road
- F. Request to Approve Resolution #2025-10 - Declaring May 2025 Mental Health Awareness Month
- G. Request to Approve Resolution #2025-11 - Approving MDOT Transportation Economic Development Fund Category B Grant Application for Fiscal Year 2026
- H. Request to Approve Professional Services for Michigan Economic Development Corporation Grant Funding Engineering - Southfield Water Main Phase A
- I. Request to Approve the Ratification of the Agreement between the City of Lathrup Village and the Lathrup Village Command Officers Association
- J. Request to Approve American Tower Site #310966 Lease Extension
- K. Request to Approve DTE Energy Foundation Tree Planting Grant Tree Purchase
- L. Request to Approve City Council Meeting Times

9. City Administrator Report

10. City Attorney Report

11. Reports of Boards, Commissions, and Committees

12. Unfinished / New Business

13. Public Comment (speakers are limited to 3 minutes)

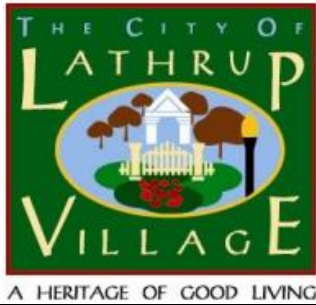
14. Mayor and Council Comments

15. Adjourn

ADDRESSING THE CITY COUNCIL

- Your comments shall be made during times set aside for that purpose.
- Stand or raise a hand to indicate that you wish to speak.
- When recognized, state your name and direct your comments and/or questions to any City official in attendance.

- Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to three (3) minutes duration during the first and last occasion for citizen comments and questions and one opportunity of up to three (3) minutes during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
- In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.
- No speaker may make personal or impertinent attacks upon any officer, employee, or City Council member or other Elected Official, that is unrelated to the manner in which the officer, employee, or City Council member or other Elected Official performs his or her duties.
- No person shall use abusive or threatening language toward any individual when addressing the City Council.
- Attendees are permitted to make video and sound recordings of the public meeting. However, video recording devices shall only be permitted in a designated area, and the device shall remain there through the duration of the meeting.
- Any person who violates this section shall be directed by the Mayor to be orderly and silent. If a person addressing the Council refuses to become silent when so directed, such person may be deemed by the Mayor to have committed a "breach of the peace" by disrupting and impeding the orderly conduct of the public meeting of the City Council and may be ordered by the Mayor to leave the meeting. If the person refuses to leave as directed, the Mayor may direct any law enforcement officer who is present to escort the violator from the meeting.



City Council Study Session

Monday, March 17, 2025 at 6:00 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett at 6:01 PM

Present: Garrett, Kantor, Jennings, Hammond

Excused: Barksdale

2. **Discussion Items**

A. **City Council Meeting Time**

Council members discussed the pros and cons of adjusting the start time of the City Council Regular Meeting to start at 7:00 PM vs. 7:30 PM or the Study Session at 5:30 PM vs. 6:00 PM.

Cons – include the potential of being limited on time during the Study Session and being rushed. Moving the Study Session time to 5:30 PM would limit potential participants.

Pros – Could have the benefit of being out of the meetings sooner in the evening. Being conscious of staff and the public's time.

Attorney Baker did mention that the City Council would have to approve any change during a regular meeting.

This item on this topic will be on the April 21, 2025, agenda.

B. **City Council Goal Setting**

The City Council continued their discussion regarding FY 26 Council goals.

Transparent

- Improve Website
 - Update the pages of the website to meet residents' needs
- Town Halls
 - Do one (1) Town Hall quarterly on a specific topic/structured
 - 1st Town Hall – Resident Priorities?
- Communication Plan
 - Add update to regular meeting agenda

Dedication to Service

- Maintain Robust & Attractive Corridors
 - Utilize Oakland County Resources to their potential
- Promote a Safe & Secure Community
 - Police Chief and/or designee will attend one community event per year (outside of theirs) and attend a City Council meeting per quarter

Fiscal Responsibility

- Contracts
 - Review all City Contracts during the annual budget process

Excellence

- Move Training/tracking to this bullet

Teamwork

- Golden Rule
 - Public acknowledgment of the good in people
 - Create a form for complaints online? Is it possible? “Submit an Information Form” on the website to be reviewed bi-annually.

Other

- Remove “Code Enforcement” and have it just be “Staff”
- Add 360 Evaluations & Revamp the City Administrator Evaluation Form

NOTE: The City Council decided to address items D & E before discussing item C.

C. San Jose Temporary Opening

Mayor Garrett discussed that we have explored additional options including seeing if Saratoga Blvd could be utilized. While that is off the table, San Jose Blvd will need to be opened to accommodate the emergency needs.

The council continued their discussion acknowledging that the road will be temporarily open during the I-696 construction period, however, there was consensus that the regular meeting agenda items should be tabled so the Council can finalize what the opening would look like (ex: temporary gate) before officially voting.

D. Council Rules of Order & Procedure Update

CA Greene & Attorney Baker reviewed the update that is under consideration during the regular meeting. This would add requirements to the video/audio recording during a public meeting.

E. Business Uses (Money Service & Small Box Discount Retailers) Moratorium

CA Greene reviewed the two resolutions that are under consideration during the regular meeting.

Mayor Pro-Tem Kantor asked questions regarding specific language listed in the resolution to see if it would impact another type of business (financial planners or other types of small box stores). Attorney Baker mentioned that the descriptions used came from the state definitions and financial institutions fall under a different category and the small box stores language was similar to the City of Southfield.

Councilmember Hammond had additional questions regarding the difference between cash advance and payday loans and how this impacts certain stores.

3. **Public Comments** (limited to 3 minutes)

Terry & Sarah Thompson – Original resident of San Jose Ct. In 1999 the builder informed the residents that the street would be closed, and a gate would be installed for emergency vehicles once construction was complete. The opening of the street would cause safety issues in the area. The emergency vehicle gate was supposed to be installed 20 years ago. It didn't happen then, why now?

Mayor Garrett – Noted that the street would not be open without some type of gate.

Richard Bryant – San Jose Ct. resident. They were told 25 years ago that the fence that is currently there was supposed to be temporary, and a breakaway fence was supposed to be installed.

Rick Wisz – Town Hall structure, the first one should be wide open, and then subsequent ones would be structured based on the feedback. Fiscal responsibility, performance, and cost of City contracts should be considered. Teamwork, recognition “warm & fuzzies”

Jonathan Terra – 1) missed the last study session and is having trouble understanding cameras in the study session, does not understand why Study Sessions are in meeting place while Council meetings are in Council Chambers; 2) understands one end of LV that enjoys not having cut-through traffic, it should be enforced on all streets.

Mayor Garrett mentioned that cost savings and this format allow for the Council to have an open dialogue without the pressure of immediately voting on an item.

San Jose Resident – Requested that the Council share pictures of what a temporary gate would look like.

Autumn Sousanis – Discussed Attorney Baker's recent suspension. Noted that the City did discuss gates at the last meeting, specifically siren-activated gates. Questioned if money is going to be

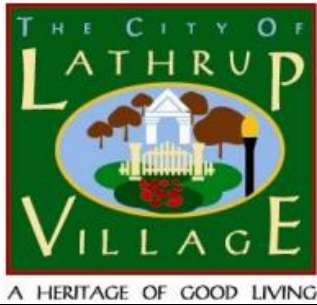
changing hands by opening up San Jose. Comment on fire hydrants and water flow believing that even if a fire truck makes it to a scene on time that proper flow isn't there. Shared their thoughts on rewriting resolutions after one is already approved. Noted that they are concerned about the San Jose temporary opening due to their children in the area.

4. Mayor and Council Comments

Mayor Garrett

- Reiterated that individuals feel bullied due to the videoing and actions taken by Ms. Sousanis and the private Facebook group.

5. Adjourn at 7:36 PM



City Council Regular Meeting

Monday, March 17, 2025 at 7:30 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. Call to Order by Mayor Garrett

2. Roll Call

Present: Garrett, Kantor, Hammond, Jennings

Excused: Barksdale (arrived at 7:40 PM)

3. Pledge of Allegiance

4. Approval of Agenda

Moved by Mayor Pro-Tem Kantor, seconded by Councilmember Hammond to approve the agenda with removing Item 5.A.

Yes: Garrett, Kantor, Hammond, Jennings

No: N/A

Absent: Barksdale

Motion Carried

5. Presentations

~~A. Southfield School Board Student Representative Update~~

6. Public Comment for Items on the Agenda (speakers are limited to 3 minutes)

Gregory & Sharon Norris – 27836 San Jose Ct. provided written comment regarding the potential opening of San Jose Blvd and how they are not in favor of the opening.

William & Linda Daniel – 19593 San Jose Blvd. provided written comment regarding the potential opening of San Jose Blvd and how they are not in favor of the opening.

Autumn Sousanis – The problem with tabling an item is that it could be un-tabled at a random meeting.

7. Consent Agenda

A. Approval of Minutes

i. 2-24-25 - Study Session

ii. 2-24-25 - Regular Meeting

iii. 3-3-25 - Study Session

B. Building & Code Enforcement Reports

- C. Finance Department Reports
- D. Police Department Monthly reports

Moved by Councilmember Hammond, seconded by Mayor Pro Tem Kanto to approve the consent agenda as presented.

Yes: Garrett, Kantor, Hammond, Jennings
 No: N/A
 Absent: Barksdale
 Motion Carried

8. Action Requests - For Consideration / Approval

A. Request to Approve Resolution #2025-04 - Regarding the Temporary Opening of San Jose Boulevard

Moved by Mayor Pro-Tem Kantor, seconded by Councilmember Hammond to table item 8.A.
 No action was taken.

B. Request to Approve Traffic Control Order (TCO) #2025-001 - San Jose Temporary Opening

Moved by Mayor Pro-Tem Kantor, seconded by Councilmember Jennings to table items 8.A. & 8.B.

Yes: Garrett, Kantor, Hammond, Jennings
 No: N/A
 Absent: Barksdale
 Motion Carried

C. Request to Approve Resolution #2025-05 - Council Rules of Order & Procedure – Update

Moved by Councilmember Hammond, seconded by Mayor Pro-Tem Kantor to approve Resolution #2025-05 - Council Rules of Order & Procedure.

Yes: Garrett, Kantor, Hammond, Jennings
 No: N/A
 Absent: Barksdale
 Motion Carried

D. Request to Approve Resolution #2025-06 - Arbor Day Proclamation

NOTE: Councilmember Barksdale arrived at the meeting at 7:40 PM.

Moved by Councilmember Hammond, seconded by Councilmember Jennings to approve Resolution #2025-06 - Arbor Day Proclamation.

Yes: Garrett, Kantor, Hammond, Jennings, Barksdale
 No: N/A
 Motion Carried

E. Request to Approve Resolution #2025-07 - Support for the Oakland County Technical Assistance & Project Support Services Grant Application

Moved by Councilmember Jennings, seconded by Mayor Pro-Tem Kantor to approve Resolution #2025-07 - Support for the Oakland County Technical Assistance & Project Support Services Grant Application.

Yes: Garrett, Kantor, Hammond, Jennings, Barksdale

No: N/A

Motion Carried

F. Request to Approve Resolution #2025-08 - Approving a Moratorium on Money Service Businesses

Moved by Councilmember Hammond, seconded by Councilmember Barksdale to approve Resolution #2025-08 - Approving a Moratorium on Money Service Businesses.

Yes: Garrett, Kantor, Hammond, Jennings, Barksdale

No: N/A

Motion Carried

G. Request to Approve Resolution #2025-09 - Approving a Moratorium on Small Box Discount Retail Stores

Moved by Councilmember Jennings, seconded by Councilmember Hammond to approve Resolution #2025-09 - Approving a Moratorium on Small Box Discount Retail Stores.

Yes: Garrett, Kantor, Hammond, Jennings, Barksdale

No: N/A

Motion Carried

H. Request to Approve City Administrator Compensation Increase

Moved by Councilmember Hammond, seconded by Mayor Pro-Tem Kantor to approve a one-time bonus payment of \$3,500 to City Administrator Greene based on their performance evaluation.

Yes: Garrett, Kantor, Hammond, Jennings, Barksdale

No: N/A

Motion Carried

9. City Administrator Report – N/A

10. City Attorney Report – N/A

11. Reports of Boards, Commissions, and Committees

a. Downtown Development Authority

Tom Kennedy (DDA Intern) provided an update on the DDA event/fundraiser – St. Baldricks Foundation Shave The Inter/Shave-a-Thon. May 6th, 2025. Donations are welcome and more information can be found via the e-newsletter and DDA Facebook page.

b. Planning Commission

PC Meets tomorrow (3/18) to review the 2025-2030 draft capital improvement plan and schedule the school public hearing for the school redevelopment project.

c. Parks & Recreation

Food Truck Friday and Trivia are on March 21; Parks & Rec has also started hosting several Community Highlight Classes. More information on available classes can be found on the Parks & Rec Facebook page.

d. Tree Committee

The Arbor Day Event will be on April 26. More information to come.

e. Finance Review Committee

Headlee Override will potentially appear on the November ballot pending Council approval. The committee met on 3/6 to work on a public education plan. Based on the plan, the City created an information page on the website, the committee will continue with town halls (next is 4/1 at 7 PM) and will do in-home town halls later in the year.

f. Southfield School Board

Southfield Public Schools held their State of the District last week. Received their new accreditation that recognized the committee to excellence and education.

12. Unfinished / New Business – N/A

13. Public Comment (speakers are limited to 3 minutes)

Irlene Williams – (Redwood Ave) has two problems with the City: 1) dealing with City taxes and that her mortgage is paid through her mortgage company. The mortgage company said her taxes were paid, but the City said they did not receive any payment. She did not know her taxes were not paid until she contacted the City and wants receipts every time her mortgage company pays her taxes. 2) When work is being done on water lines, residents should be notified. 3) When sidewalks need to be fixed, she sent an email to the City and is not happy with the response of the City as the sidewalk is past the warranty.

Jonathan Terra – The Council needs to plead with congressional representatives to get a status on CDS funding. Any machine that accepts cash should be studied to ensure educational material is available within businesses and that it is secure. Traffic needs to be enforced on everyone from cut-through traffic to careless residents.

Lauren Bares – The Parks & Rec committee allocated \$4,000 of their budget to match the DTE grant from the City and deserves kudos for everything they do.

Diane Anderson – No report from the HDC and it seems no one from the community cares about its history. Upset a plaque that was previously in City Hall has gone missing.

Tim Hillman – Commend Nancy and the LVNG and their native plant presentation.

Donna Wallace – Wallace Financial – Business right on Southfield Road and is a retirement planner here in the City. Let the community know she provides some free services for residents.

John Roberts – current resident of LV for 46 years. Thank you to the PD for hosting their annual chili-tasting fundraiser which raised over \$500 for their charity.

Autumn Sousanis – Rainbow Drive – documents available on the Lathrup Village Voice regarding ongoing of the City. The City has renegotiated the police contract and she asked an officer why she has not seen more patrols in the area. Wants the PD to enforce the laws already in place. Wants the City to install a siren-activated gate immediately. The City has a water flow issue no matter is the Fire Department makes it to the area.

14. Mayor and Council Comments

Mayor Garrett

- The Fire Chief retired a couple of weeks ago.
- LVMF raised a couple of hundred dollars during the Dog & Pony fundraising campaign.
- San Jose Study Discussion led to Council consensus to ensure the road is not open to traffic.
- If there is a water main break, the City does attempt to contact the impacted homeowners. Water main breaks do impact the notification schedule.
- CDS requests are still pending congressional approval.
- Requests Dianne Anderston to provide City Staff with plaque information so they can properly search the City Hall.
- The Tree Committee will be assisting with the newly planted trees to ensure they don't die.

Mayor Pro-Tem Kantor

- Ditch flooding complaints. The City needs to start tackling the low-hanging fruit regarding ditches/culverts.
- Short Term Rental ordinance update
- The City received no responses to the RFQ process for the two triangle parcels, including no response from residents.
- Lead lines update from EGLE
- The citation report from the Police Department shows that two officers write most tickets.
- Congratulations to LVMF and PD for their recent fundraisers
- Finance Town Hall on April 1st
- Response to Terra – The city is aware of the old water mains throughout the community.
- Response to Sousanis – For the fire on Lacrosse, the Fire Chief noted that the city's fire hydrants worked as designed and the deluge gun was used as support from the fire department. Additionally, the second SOCWA meter should be opening within the coming months to add additional flow.
- Sidewalk program – the program was designed to flatten out sidewalks, not to have water flow perfectly to the ditch.

Councilmember Hammond

- Thank you to the PD and LVMF for hosting events to build the community.
- April 24 office hours scheduled

Councilmember Jennings

- Just received an email from a resident regarding the triangle lots.
- Regarding the Town Halls – the potential topic could be traffic control ideas

Councilmember Barksdale

- Apologize for tardiness
- Yay parks
- Response to Dianne – let CA Greene know the information. Other individuals in the community may not embrace the 40s, 50s, and 60s history as it impacted residents in different ways.

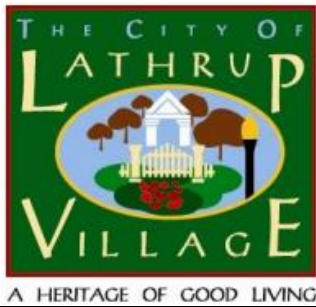
15. Adjourn

Moved by Councilmember Hammond, seconded by Mayor Pro-Tem Kantor to adjourn at 9:07 PM.

Yes: Garrett, Kantor, Hammond, Jennings, Barksdale

No: N/A

Motion Carried



City Council Study Session

Monday, April 07, 2025, at 6:00 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett at 6:01 pm

2. **Discussion Items**

A. City Council Goal Setting

Councilmembers discussed the City Council Goals, including attending one Government training annually and the review and handling of a digital input/feedback form for use by residents. The council discussed the timeline and the wording to relay the timeline that will be used for reviewing the feedback.

B. City Residential Parcel 24-13-153-005

CA Greene explained that there is a small parcel of land that is owned by the City on Redwood Dr. that is not buildable, and a homeowner has been maintaining it for years since it looks like an extension of their yard. CA Greene and Attorney Baker will communicate with the adjacent property owner to see if they are still interested in purchasing the property and, if so, will bring a purchase agreement before the Council in the future.

C. San Jose Gate Access Design

CA Greene explained a mockup design, and Councilmember Jennings shared the computer image with the audience of an emergency vehicle swing gate that will open and have signs that state "Emergency and Authorized Vehicles Only."

Mrs. Daniels, a San Jose resident, asked if it was operated by siren, and CA Greene said no by key.

Mr. Daniels said it was a "good thing if you open it up and have a way to close it off."

CA Greene said the next step is for the Council to approve a Traffic Order and that the street would not be open until the gate is installed.

Mr. Daniels asked if it would be installed by a company or your people (DPW), and CA Greene said DPW.

Councilmember Hammond asked if funds would come from the General Fund, and CA Greene said the Local Roads Fund.

D. Business Sign Ordinance

Mayor Pro Tem Kantor, voiced concern for the brightness of LED signs including an ATM sign, and there was discussion among City Council members and Attorney Baker about the impact of the bright signs and measuring foot candles of light for LED signs, since we do not have it in a current ordinance, but we do have one for rope lights.

Mayor Pro Tem Kantor, also said that he has seen Open signs on, after the business is closed, and thought maybe that should be put into an ordinance, and Mayor Garrett said she thought that a letter should be sent to the business owners and said that she didn't want us to be a City that is hard on businesses. Councilmember Jennings mentioned only having Open signs and not other signs and mentioned that he would like uniformity in the signs in Lathrup Village. Attorney Baker said that we used to have only eight colors unless it was a corporate sign. Mayor Garrett agreed about the brightness of the signs but thought businesses were hurting due to them being set back from the road. The sign concerns will be discussed at the next study session.

E. TEDF Category B FY26 Program

CA Greene, explained three sites that could possibly be submitted for a matching grant to repair the roads, and Council discussed the three options, and decided on concrete roads, in the area where Lathrup Blvd and Lincoln meet, and asked him to proceed with grant request, which includes coming before Council at a future meeting for formal approval.

3. Public Comments

Lauren Beras thanked Bruce Kantor and Timothy Hillman for the Finance Review Committee meeting, noted that only 10 people came, and asked if we could get this information out to more people. She also mentioned that she wanted to help with a recycling program at City Hall, and she would like to spearhead that and would like approval and guidance. She will follow up with this.

CA Greene said we do have a recycling program, but not everyone understands this and utilizes the bins.

Timothy Hillman commented that a Variance for a sign was given to Middle Eats, and they have not used it, and asked when someone does not take the Variance granted to them, is there a process to pull it back?

4. Mayor and Council Comments

Mayor Garrett received an education award from the MML because she finished her courses.

Mayor Garrett mentioned a corner in need of repair on Roseland and Santa Barbara streets.

Mayor Garrett expressed that it was a great pleasure to give a Proclamation to Mrs. Marjorie Jones, who is 105, and it brought tears to her eyes. She thought we could present our proclamation in a nicer design, like a plaque.

Mayor Pro Tem Kantor responded to Lauren, saying that it was disappointing that only 10 people were there, but he expected a low turnout. Mayor Pro Tem Kantor said they will do more educational sessions, and by August or September, after the Absentee Ballots go out, they talked about sending postcards to every house. Mayor Pro Tem Kantor also mentioned a possible ad in the Southfield Sun,

going door to door, some in-home educational sessions, putting messages on water bills, placing a fact document on the table and front desk at City Hall, and getting Town Hall signs and placing them in neighborhoods. He also said that Timothy Hillman made a cool document that is on the website.

Mayor Pro Tem Kantor asked about us getting an agreement for a resident discount rate with a critter control company like Oak Park and Birmingham have in place.

CA Greene said we use someone, and he will reach out to them.

Councilmember Hammond asked how the Rules and procedures we made for Council meetings will affect the news media if they come to meetings and move their cameras around. Mayor Garrett thought we could do an addendum for News Outlets with credentials.

Councilmember Jennings said that Southfield Public Schools will have an enrollment fair on Thursday, May 8th, from 4:00 pm - 7:00 pm at Southfield High School for the Arts & Technology Fieldhouse.

Councilmember Jennings wanted to know if there were grants for street sign replacements because residents have complained of faded and worn signs.

Mayor Pro Tem Kantor, to Timothy Hillman, said that the approved variance stays with the property (Middle Eats).

Surnow Representative Jordan, who happened to be in the meeting, said he would look into the Middle Eats sign variance and asked what room the Planning Commission meeting (Tues. April 15, 2025) would be in, and CA Greene said it would be in the Community Room.

Councilmember Hammond said that he wouldn't be able to represent the City Council at the Planning Commission next week due to his work schedule.

Councilmember Hammond shared that his office hours are April 24, 2025, from 4:00 pm – 6:00 pm, right before the April 24, 2025, Business Town Hall State of the City Address, at 6:00 pm.

5. **Adjourn** 7:13 pm

Permits Issued: March 2025

Building

Permit #	Issue Date	Property Owner	Job Address	Parcel #	Permit Fees	Const. Value
PB250009	03/12/2025	IGWT REALTY 11, LLC	26600 SOUTHFIELD RD	40-24-24-104-033	\$4,656.80	\$250,000
Work Description: OUTSIDE BRICK & METAL WORK FOR EXTERIOR FACADE.						
PB250018	03/21/2025	LATHRUP VILLAGE PLAZA LL	27310 SOUTHFIELD RD	40-24-13-353-001	\$702.80	\$30,000
Work Description: INTERIOR PROJECT FOR NEW NAIL SALON						
PB250019	03/06/2025	RICHARDS, ANNE MARIE	27724 CALIFORNIA NE DR	40-24-13-304-008	\$200.00	\$8,900
Work Description: Tear off and reroof house & attached garage. Shingles portion of roof only. No Back flat roof porch						
PB250020	03/12/2025	BROWN, DONA	28420 WOODWORTH WAY	40-24-14-180-005	\$375.00	\$8,500
Work Description: Remove and replace front porch and steps						
PB250021	03/19/2025	THOMAS CONWAY TAYLOR	27851 BLOOMFIELD DR	40-24-14-401-008	\$170.00	\$39,500
Work Description: Tear off and re-roof house and attached garage						
PB250022	03/27/2025	MACDONALD, MICHAEL C	18890 SAN QUENTIN DR	40-24-14-402-011	\$1,923.84	\$98,949
Work Description: We are adding an addition above the existing garage						
PB250023	03/21/2025	TAYLOR, KURT	18449 SAN JOSE BLVD	40-24-14-403-009	\$305.40	\$4,150
Work Description: EXTERIOR WATERPROOFING 14' LINEAR FT 6' DEEP - EXTERIOR CRACKS BLOCK WALL						
PB250024	03/26/2025	GULIAN, STEVEN M	18707 CAMBRIDGE BLVD	40-24-14-453-007	\$858.80	\$37,000
Work Description: Rebuilding existing three seasons room with pitched roof instead of flat. Reusing existing footings and masonry wainscoating.						
PB250026	03/26/2025	WAITZMAN, DENNIS C	28251 SANTA BARBARA DR	40-24-14-181-004	\$504.00	\$17,000
Work Description: BATHROOM REMODEL. EVERYTHING STAYS IN THE SAME PLACE. NO PLANS.						

Total Permits For Type: 9

Total Fees For Type: \$9,696.64

Total Const. Value For Type: \$493,999

Electrical

Permit #	Issue Date	Property Owner	Job Address	Parcel #	Permit Fees	Const. Value
PE250023	03/03/2025	WALSH, COLIN	19050 WILTSHIRE BLVD	40-24-14-179-006	\$130.00	\$0
Work Description: EV charger installation						
PE250027	03/04/2025	WHALEN, CHERI LYNN NEAL	18814 SAN JOSE BLVD	40-24-14-401-013	\$205.00	\$0
Work Description: wire basement with lights and plugs						

PE250028	03/07/2025	NGATCHOU, ZANNE	26520 MEADOWOOD N CT	40-24-24-104-024	\$145.00	\$	Item 7B.
Work Description: FURNACE, AC, REPLACEMENT							
PE250031	03/12/2025	SMITH, AARON D	17585 SUNNYBROOK AVE	40-24-13-359-009	\$145.00	\$0	
Work Description: FURNACE, AC							
PE250033	03/18/2025	WEBER, MICHAEL T	18550 SAN DIEGO BLVD	40-24-14-405-014	\$180.00	\$0	
Work Description: ev charger and sub panel							
PE250034	03/19/2025	RICE, KRISTIAN L	27370 EVERGREEN RD	40-24-14-306-063	\$145.00	\$0	
Work Description: FURNACE, AC							

Total Permits For Type: 6
Total Fees For Type: \$950.00
Total Const. Value For Type: \$0

Electrical Reconnect

Permit #	Issue Date	Property Owner	Job Address	Parcel #	Permit Fees	Const. Value
PE230110	03/12/2025	WOODGET, LAAIARIA	17590 ROSELAND BLVD	40-24-13-101-017	\$70.00	\$0
Work Description: rehook Furnace						
3/12/25: PERMIT DISCOVERED THAT WAS NEVER ISSUED FROM 2023. ISSUED ON 3/12/25. CONTRACTOR MAY CALL TO SCHEDULE FINAL INSPECTION						
PE250024	03/03/2025	GENTLE TOUCH DENTISTRY	27435 SOUTHFIELD RD	40-99-00-006-034	\$110.00	\$0
Work Description: Furnace replacement - reconnect.						
PE250035	03/25/2025	BLACK, KERTIA L	27725 RAINBOW CIR	40-24-14-304-029	\$70.00	\$0
Work Description: Reconnect Furnace						

Total Permits For Type: 3
Total Fees For Type: \$250.00
Total Const. Value For Type: \$0

Fence

Permit #	Issue Date	Property Owner	Job Address	Parcel #	Permit Fees	Const. Value
PF-25-001	03/12/2025	REAVES III, SAMUEL	27715 CALIFORNIA NE DR	40-24-13-303-011	\$110.00	\$0
Work Description: 6' VINYL FENCE - 245 LINEAL FEET						

Total Permits For Type: 1
Total Fees For Type: \$110.00

Total Const. Value For Type: \$0

Item 7B.

Mechanical

Permit #	Issue Date	Property Owner	Job Address	Parcel #	Permit Fees	Const. Value
PM250018	03/03/2025	GENTLE TOUCH DENTISTRY	27435 SOUTHFIELD RD	40-99-00-006-034	\$180.00	\$0
Work Description: Furnace replacement.						
PM250019	03/07/2025	WHALEN, CHERI LYNN NEAL	18814 SAN JOSE BLVD	40-24-14-401-013	\$155.00	\$0
Work Description: *1 supply *1 return						
PM250020	03/07/2025	NGATCHOU, ZANNE	26520 MEADOWOOD N CT	40-24-24-104-024	\$175.00	\$0
Work Description: FURNACE, AC, HUMIDIFIER,						
PM250021	03/12/2025	SMITH, AARON D	17585 SUNNYBROOK AVE	40-24-13-359-009	\$175.00	\$0
Work Description: FURNACE, AC, HUMIDIFIER, REPLACEMENT						
PM250022	03/14/2025	LEON AND CHERYL RICHARD	19055 CAMBRIDGE BLVD	40-24-14-383-003	\$180.00	\$0
Work Description: Basement Remodel: Adapt supply and return, add combustion air transfer, add bath fan						
PM250023	03/19/2025	RICE, KRISTIAN L	27370 EVERGREEN RD	40-24-14-306-063	\$150.00	\$0
Work Description: FURNACE, AC						
PM250024	03/25/2025	BLACK, KERTIA L	27725 RAINBOW CIR	40-24-14-304-029	\$150.00	\$0
Work Description: Replace Furnace/Humidifier						

Total Permits For Type: 7

Total Fees For Type: \$1,165.00

Total Const. Value For Type: \$0

Outside Refuse Container

Permit #	Issue Date	Property Owner	Job Address	Parcel #	Permit Fees	Const. Value
PORC-25003	03/18/2025	THE O'BRIEN FMLY TRST DA1	28421 SUNSET W BLVD	40-24-14-254-013	\$25.00	\$0
Work Description: Refer to the building permit #pb250011						
PORC-25004	03/19/2025	THOMAS CONWAY TAYLOR	27851 BLOOMFIELD DR	40-24-14-401-008	\$25.00	\$0
Work Description: Trailer on site for tear off and re-roof of house and attached garage.						

Total Permits For Type: 2

Total Fees For Type: \$50.00

Total Const. Value For Type: \$0

Plumbing

Item 7B.

Permit #	Issue Date	Property Owner	Job Address	Parcel #	Permit Fees	Const. Value
PP250015	03/03/2025	LEON AND CHERYL RICHARE	19055 CAMBRIDGE BLVD	40-24-14-383-003	\$230.00	\$0
Work Description: Rough plumbing only for basement future bar sink. Rough prep only.						

Total Permits For Type: 1

Total Fees For Type: \$230.00

Total Const. Value For Type: \$0

Right of Way Construction

Permit #	Issue Date	Property Owner	Job Address	Parcel #	Permit Fees	Const. Value
PROW-25-001	03/03/2025	CITY OF LATHRUP VILLAGE	27400 SOUTHFIELD RD	40-24-13-351-038	\$0.00	\$0
Work Description: INSTALLATION OF 2 LICENSE PLATE READER CAMERAS ON FLOCK SAFETY POLES ON 11 MILE RD						

Total Permits For Type: 1

Total Fees For Type: \$0.00

Total Const. Value For Type: \$0

Shed

Permit #	Issue Date	Property Owner	Job Address	Parcel #	Permit Fees	Const. Value
PSHED-25-001	03/26/2025	RICHARDS, SUZANNE	18630 SAN DIEGO BLVD	40-24-14-405-009	\$80.00	\$0
Work Description: 112 SQ. FT. PRE-CUT, READY TO ASSEMBLE WOODEN SHED.						
APPLICANT WILL OBTAIN A CONTRACTOR & PERMIT TO POUR 4" SLAB BEFORE ERECTING SHED						

Total Permits For Type: 1

Total Fees For Type: \$80.00

Total Const. Value For Type: \$0

WATER DEPARTMENT

Permit #	Issue Date	Property Owner	Job Address	Parcel #	Permit Fees	Const. Value
PWD240007	03/25/2025	RITA'S ICE	27400 SOUTHFIELD RD	40-24-13-351-038	\$0.00	\$0
Work Description: THIS IS A TEST PERMIT						

Total Permits For Type: 1

Total Fees For Type: \$0.00
Total Const. Value For Type: \$0

Item 7B.

Report Summary

Grand Total Permit Fees: \$12,531.64

Grand Total Permits: 32

Grand Total Const. Value: \$493,999

Permit.DateIssued in <Previous month>
[03/01/25 - 03/31/25] AND
Permit.Status = ISSUED

Residential Enforcement Report March 2025

Address	Property Owner	Violation	Violation Type	Status/Action
18254 MEADOWOOD AVE	ROSS, ERIK	FENCE, SHED, & NEW CONCRETE DRIVEWAY ADDED WITHOUT PERMITS OR APPROVAL	Working Without Required Permit(s)	Letter Sent
18890 LINCOLN DR	SPENCER, MADONNA	TRAILER STORED IN DRIVEWAY - REMOVE FROM PUBLIC VIEW	Trailer Storage Violation	Letter Sent
27820 RACKHAM DR	LOPEZ, PAUL	DIRT PILED IN RIGHT OF WAY, CINDER BLOCKS AND OTHER BUILDING MATERIALS ALSO IN RIGHT OF WAY - REMOVE	Debris	Letter Sent
17611 RAMSGATE DR	HAYES, THERESE M	DEBRIS/OUTSIDE STORAGE/LAWNMOWER AT RIGHT OF HOUSE - REMOVE FROM PUBLIC VIEW	Debris	Door Tagged, Letter Sent
18140 RAINBOW DR	CAMBURN, SEAN	YARD WASTE BAGS AT STREET - REMOVE UNTIL YARD WASTE PICK-UP RESUMES ON 4/7/25	Yard Waste Violation	Complied
18160 RAINBOW DR	ASKEW, LA TASHA	YARD WASTE BAGS AT STREET - REMOVE UNTIL YARD WASTE PICK-UP RESUMES ON 4/7/25	Yard Waste Violation	Complied
28728 BLACKSTONE DR	GILLS, DEBORAH D	YARD WASTE BAGS AT STREET - REMOVE UNTIL YARD WASTE PICK-UP RESUMES ON 4/7/25	Yard Waste Violation	Complied

Residential Enforcement Report March 2025

Address	Property Owner	Violation	Violation Type	Status/Action
28736 BLACKSTONE DR	HENDRIX, KALECE C	YARD WASTE BAGS AT STREET - REMOVE UNTIL YARD WASTE PICK-UP RESUMES ON 4/7/25	Yard Waste Violation	Complied
18525 SARATOGA BLVD	GABRIEL, JERMAINE	FULL TRASH BINS IN PUBLIC VIEW	Trash Container in Public View	Door Tagged, Letter Sent
18810 SAN QUENTIN DR	SMITH, ALEXANDER J	LEAVES AND BRANCHES IN STREET - REMOVE	Debris	Complied
18815 SAN JOSE BLVD	BUCK, ANDREW D	SIDEWALK DAMAGED (WORK PERFORMED BY CARTERS PLUMBING) - REPLACE DAMAGED SLAB	Sidewalk Maintenance	Letter Sent
18266 RAINBOW DR	COOK, GREGORY	YARD WASTE AT STREET/RIGHT OF WAY - REMOVE UNTIL YARD WASTE PICK-UP RESUMES ON 4/7/25	Yard Waste Violation	Complied
18130 RAINBOW DR	SCOTT, LEE	YARD WASTE AT STREET/RIGHT OF WAY - REMOVE UNTIL YARD WASTE PICK-UP RESUMES ON 4/7/25	Yard Waste Violation	Complied
28666 BLACKSTONE DR	HOLDER, BRIAN	2 BOATS OBSERVED BEING STORED AT PROPERTY IN VIOLATION OF ZONING ORDINANCE	Boat Storage	Complied

Residential Enforcement Report March 2025

Address	Property Owner	Violation	Violation Type	Status/Action
18554 ROSELAND BLVD	JOHNSON, VANESSA	DUMPSTER AT PROPERTY WITHOUT PERMIT - PERMIT REQUIRED	Dumpster/PODS on Property Without Permit	Complied
18400 MIDDLESEX AVE	NAHMOUD, ITZICK	WATER HEATER LYING IN FRONT YARD - REMOVE	Debris	Letter Sent
27900 EVERGREEN RD	RAINBOW RASCALS LATHRUP	WOODEN PALLETS STORED IN SIDE/REAR YARD NEAR WALL - REMOVE	Debris	Letter Sent
18141 SUNNYBROOK AVE	CADARETTE, TERRY	TRAILER STORED ON PROPERTY IN CLEAR VIEW OF THE PUBLIC - REMOVE	Trailer Storage Violation	Letter Sent

Records: 18

DDA Code Enforcement Report March 2025

Address	Property Owner	Violation	Category	Status
26631 SOUTHFIELD RD	SMJ BUILDING LLC	ALL OBSOLETE/ABANDONED SIGNAGE TO BE REMOVED - REMOVE ALL SIGNAGE WHERE BUSINESS ENTITY NO LONGER OCCUPIES THE PROPERTY FROM MONUMENT SIGN AND WINDOWS OR WALLS WHERE APPLICABLE ***IGWT NOT THE OWNER - SEND NEW NOTICE TO SMJ***	Sign Violation	Letter Sent

Sec. 52-30. - Maintenance
(a) Damaged or abandoned signs.
 (1) Signs which are broken, torn, bent, or whose supports are broken, bent, or damaged, and signs that are not reasonably level and plumb shall be repaired and installed in a manner prescribed by the enforcement officer and/or building official, but in no case shall repair requirements exceed building code requirements and the original condition of the sign and/or its supports.
 (2) Abandoned signs shall be removed or put into service. Removal of such signs shall include removal of the poles and/or supports.

INSPECTOR COMMENTS: ALL OBSOLETE/ABANDONED SIGNAGE TO BE REMOVED - REMOVE ALL SIGNAGE WHERE BUSINESS ENTITY NO LONGER OCCUPIES THE PROPERTY FROM MONUMENT SIGN AND WINDOWS OR WALLS WHERE APPLICABLE. (MONUMENT SIGNAGE TO BE REPLACED WITH PLAIN INSERT OF LIKE COLOR)

26237 SOUTHFIELD RD	JALEEL, QUADIR MD PC	A) ALL OBSOLETE/ABANDONED SIGNAGE TO BE REMOVED - REMOVE ALL SIGNAGE WHERE BUSINESS ENTITY NO LONGER OCCUPIES THE PROPERTY FROM MONUMENT SIGN AND WINDOWS OR WALLS WHERE APPLICABLE. (MONUMENT SIGNAGE TO BE REPLACED WITH PLAIN INSERT OF LIKE COLOR) B) SIGN FRAME REMAINING AFTER "FIRST LADY" (26221) SIGN WAS REMOVED. THE METAL SIGN FRAMING MUST ALSO BE REMOVED FROM ROOF	Sign Violation	Letter Sent
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Sec. 52-30. Maintenance

DDA Code Enforcement Report March 2025

Address	Property Owner	Violation	Category	Status
(a)Damaged or abandoned signs.				
(1)Signs which are broken, torn, bent or whose supports are broken, bent or damaged, and signs that are not reasonably level and plumb shall be repaired and installed in a manner prescribed by the enforcement officer and/or building official, but in no case shall repair requirements exceed building code requirements and the original condition of the sign and/or its supports.				
(2)Abandoned signs shall be removed or put into service. Removal of such signs shall include removal of the poles and/or supports.				

INSPECTOR COMMENTS:

- A) ALL OBSOLETE/ABANDONED SIGNAGE TO BE REMOVED - REMOVE ALL SIGNAGE WHERE BUSINESS ENTITY NO LONGER OCCUPIES THE PROPERTY FROM MONUMENT SIGN AND WINDOWS OR WALLS WHERE APPLICABLE. (MONUMENT SIGNAGE TO BE REPLACED WITH PLAIN INSERT OF LIKE COLOR)
- B) SIGN FRAME REMAINING AFTER "FIRST LADY" (26221) SIGN WAS REMOVED. THE METAL SIGN FRAMING MUST ALSO BE REMOVED FROM ROOF

26237 SOUTHFIELD RD	JALEEL, QUADIR MD PC	TRASH BINS TO BE STORED OUT OF PUBLIC VIEW - BIN OBSERVED IN PARKING LOT ON THURSDAY, 3/13/2025	Trash Container in Public View	Complied
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54-34 Removal of emptied containers.

Solid waste containers that have been emptied shall be promptly removed from the roadside by the owner, tenant or occupant of the abutting property who caused or permitted the containers for solid waste to be placed on the roadside in the first place by no later than sunrise of the next day following collection.

(Code 1991, art. VIII, ch. 4, § 302; Ord. No. 385-06, pt. III, 1-22-2007)

INSPECTOR COMMENTS: TRASH BINS TO BE STORED OUT OF PUBLIC VIEW - BIN OBSERVED IN PARKING LOT ON THURSDAY, 3/13/2025

26237 SOUTHFIELD RD	JALEEL, QUADIR MD PC	PAPER NOT APPROVED SIGN MATERIAL - REMOVE PAPER SIGNAGE FROM WINDOW AT 26221	Sign Violation	Letter Sent
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Sec. 52-28. - Prohibited signs.

DDA Code Enforcement Report March 2025

AddressProperty OwnerViolationCategoryStatus

The following signs are prohibited:

(1)Add-on signs(2)Animated signs(3)Beacon lights(4)Banners (except street banners advertising community/special events)(5)Feather and flutter signs(6)Festoons(7)Inflatable signs(8)Mirrors or mirrored signs(9)Moving signs(10)Obsolete signs(11)Pennants(12)Pole signs(13)Roof signs(14)Snipe signs (Ord. No. 437-15, pt. II, 4-20-2015; Ord. No. 464-21 , 6-21-2021)

INSPECTOR COMMENTS:
Sec. 52-23. (h)
Paper shhets shall not be applied in any manner to any sign or any building, except any allowed window signs as otherwise permitted in this article.

PAPER NOT APPROVED SIGN MATERIAL - REMOVE PAPER SIGNAGE FROM WINDOW AT 26221

26237 SOUTHFIELD RDJALEEL, QUADIR MDPCALL OBSOLETE/ABANDONED SIGNAGE TO BE REMOVED - REMOVE ALL SIGNAGE WHERE BUSINESS ENTITY NO LONGER OCCUPIES THE PROPERTY (SOUTHFIELD PHARMACY)Sign ViolationNo Cause for Ac

Sec. 52-30. Maintenance
(a)Damaged or abandoned signs.
(1)Signs which are broken, torn, bent or whose supports are broken, bent or damaged, and signs that are not reasonably level and plumb shall be repaired and installed in a manner prescribed by the enforcement officer and/or building official, but in no case shall repair requirements exceed building code requirements and the original condition of the sign and/or its supports.
(2)Abandoned signs shall be removed or put into service. Removal of such signs shall include removal of the poles and/or supports.

INSPECTOR COMMENTS: ALL OBSOLETE/ABANDONED SIGNAGE TO BE REMOVED - REMOVE ALL SIGNAGE WHERE BUSINESS ENTITY NO LONGER OCCUPIES THE PROPERTY (SOUTHFIELD PHARMACY)

26727 SOUTHFIELD RDJAVANTE SHAMMAMIOUTLINE TUBING SIGN LIMIT IS ONE PER BUSINESS - DISPLAYING 2 "OPEN" OUTLINE TUBING SIGNS NOT PERMITTEDSign ViolationLetter Sent

Sec. 52-25. (e) Other signs
(1) Outline tubing sign. Outline tubing signs are limited to two square feet and one per business.

INSPECTOR COMMENTS: OUTLINE TUBING SIGN LIMIT IS ONE PER BUSINESS - DISPLAYING 2 "OPEN" OUTLINE TUBING SIGNS NOT PERMITTED

52-25 SIGN types that require a permit.

DDA Code Enforcement Report March 2025

Address	Property Owner	Violation	Category	Status
<div>(c) Temporary pedestrian or A-frame signs. (1) A-frame signs shall be permitted in the following districts: MX and village center districts. (2) The area of the A-frame sign shall not exceed six square feet per side or a total of 12 square feet total. (3)One such sign shall be permitted per customer entrance or per on-site business, whichever is less. (4) The sign height of the sign structure shall be no greater than four feet and the width shall be no greater than three feet. (5) The sign shall not be illuminated in any manner. (6) The sign shall be located a minimum of three feet from the back of street curb and it shall not be located in a manner as to interfere with vehicular or pedestrian traffic flow or visibility. A four-foot minimum pedestrian clearance area is required. (7) The sign is permitted only during operating business hours or from the hours of 6:00 a.m. to 10:00 p.m., whichever is less, and must be stored inside when the establishment is not open to the general public. (8) A-frame signs shall be spaced a minimum of 20 feet apart. (9) The sign must be professionally constructed of weather-proof, durable material, and kept in good repair. (10) The sign shall have a black or silver/gray frame. Changeable message panels shall be either professionally printed or white changeable letters shall be used on a black or dark color background. A "blackboard-style" message area, similar to those used for daily restaurant specials, may all be used for all or a portion of the sign area. (11) The signs shall not be illuminated, nor shall they contain moving parts, or have balloons, windsocks, pinwheels, streamers, pennants, or similar adornment attached to them.</div>				

INSPECTOR COMMENTS: TEMPORARY SIGNAGE FASTENED TO GAS PUMP STRUCTURES NOT PERMITTED OR APPROVED - REMOVE

18211 W 12 MILE RD Ste 10	BRIKHO, BASEL	DEBRIS, PALLETS, BRANCHES, RUBBISH ON PROPERTY NEAR DUMPSTER - REMOVE	Debris	Letter Sent
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54-66 Outside storage for unsightly or offensive materials.
No person shall cause or permit the premises he owns or otherwise has under his occupancy or control or the adjoining right-of-way to be used for the outside storage (outside of an appropriate container or building) of garbage, sewage, filth, refuse, dead or cut tree branches, waste, including yard waste, trash, debris, litter, rubbish, including cans, bottles, wastepaper, cartons, boxes, crates, inoperable machinery, discarded building materials, discarded household goods, or any unsightly, offensive or obnoxious materials. All land areas found to be used for such purposes or to be strewn with such materials are declared to be public nuisances.
(Code 1991, art. V, ch. 7, § 108)

INSPECTOR COMMENTS: DEBRIS, PALLETS, BRANCHES, RUBBISH ON PROPERTY NEAR DUMPSTER - REMOVE

27300 SOUTHFIELD RD	Abro Property	BUSINESS NOT TO EXCEED CITY BUSINESS HOURS OF OPERATION TIMES OF BETWEEN 7 AM AND 11 PM	Hours of Operation	No Cause for Ac
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4.7 HOURS OF OPERATION FOR ALL PLACES OF BUSINESS, TRADE OR COMMERCE

DDA Code Enforcement Report March 2025

AddressProperty OwnerViolationCategoryStatus

It is the express policy and intent of the city to preserve and protect its essence and character as a fine residential community by placing reasonable limitations on the uses of property where such uses will, or may be likely to, intrude upon the peaceful and quiet enjoyment of adjacent residential areas to an unreasonable degree or to be or to become a legal nuisance in fact as defined by the common law of this state. To this end, no place of business, trade or commerce shall be open for the transaction of business with the general public between the hours of 11:00 p.m. and 7:00 a.m. the following day except with the express prior approval of the Zoning Board of Appeals as a deviation under the provisions of Section 7.

INSPECTOR COMMENTS: OPERATING HOURS NOT TO EXCEED CITY HOURS OF OPERATION OF BETWEEN 7 AM AND 11 PM

27300 SOUTHFIELD RD	Abro Property	OUTLINE TUBING SIGN LIMIT IS ONE PER BUSINESS - DISPLAYING 3 "OPEN" OUTLINE TUBING SIGNS NOT PERMITTED - CANNOT EXCEED 2 SQUARE FEET	Sign Violation	Complied
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Sec. 52-25. (e) Other signs
(1) Outline tubing sign. Outline tubing signs are limited to two square feet and one per business.

INSPECTOR COMMENTS: OUTLINE TUBING SIGN LIMIT IS ONE PER BUSINESS - DISPLAYING 3 "OPEN" OUTLINE TUBING SIGNS NOT PERMITTED - CANNOT EXCEED 2 SQUARE FEET

27047 SOUTHFIELD RD	LAN LAN HOLDINGS LLC	OUTLINE TUBING SIGN LIMIT IS ONE PER BUSINESS - DISPLAYING 2 OUTLINE TUBING SIGNS NOT PERMITTED	Sign Violation	Complied
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Sec. 52-25. (e) Other signs
(1) Outline tubing sign. Outline tubing signs are limited to two square feet and one per business.

INSPECTOR COMMENTS: OUTLINE TUBING SIGN LIMIT IS ONE PER BUSINESS - DISPLAYING 2 OUTLINE TUBING SIGNS NOT PERMITTED

27327 SOUTHFIELD RD	KAY BEE BEAUTY & NAIL SALON LLC	A) OUTLINE TUBING SIGN LIMIT IS ONE PER BUSINESS B) ANIMATED SIGNS NOT PERMITTED	Sign Violation	Complied
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Sec. 52-25. (e) Other signs
(1) Outline tubing sign. Outline tubing signs are limited to two square feet and one per business.

Sec. 52-28. - Prohibited signs.

DDA Code Enforcement Report March 2025

Address	Property Owner	Violation	Category	Status
The following signs are prohibited:				
(1)Add-on signs(2)Animated signs(3)Beacon lights(4)Banners (except street banners advertising community/special events)(5)Feather and flutter signs(6)Festoons(7)Inflatable signs(8)Mirrors or mirrored signs(9)Moving signs(10)Obsolete signs(11)Pennants(12)Pole signs(13)Roof signs(14)Snipe signs (Ord. No. 437-15, pt. II, 4-20-2015; Ord. No. 464-21 , 6-21-2021)				
INSPECTOR COMMENTS: ANIMATED SIGNS NOT PERMITTED - REMOVE				

27651 SOUTHFIELD RD	OAKLAND DEVELOPMENT COMPANY	CITY BUSINESS HOURS OF OPERATION ARE BETWEEN 7 AM AND 11 PM - NOT TO EXCEED HOURS OF OPERATION PER ZONING 4.7	Hours of Operation	Letter Sent
4.7 HOURS OF OPERATION FOR ALL PLACES OF BUSINESS, TRADE OR COMMERCE It is the express policy and intent of the city to preserve and protect its essence and character as a fine residential community by placing reasonable limitations on the uses of property where such uses will, or may be likely to, intrude upon the peaceful and quiet enjoyment of adjacent residential areas to an unreasonable degree or to be or to become a legal nuisance in fact as defined by the common law of this state. To this end, no place of business, trade or commerce shall be open for the transaction of business with the general public between the hours of 11:00 p.m. and 7:00 a.m. the following day except with the express prior approval of the Zoning Board of Appeals as a deviation under the provisions of Section 7.				
INSPECTOR COMMENTS: CITY BUSINESS HOURS OF OPERATION ARE BETWEEN 7 AM AND 11 PM - NOT TO EXCEED HOURS OF OPERATION PER ZONING 4.7				

27777 SOUTHFIELD RD	PANERA, LLC	DEBRIS IN DITCH ALONG SOUTHFIELD ROAD - REMOVE	Debris	Letter Sent
30-41 Maintenance of ditches and culverts ARTICLE II. - STORMWATER MANAGEMENT It shall be the duty of every property owner to maintain all stormwater ditches and culverts constructed or installed in the area between his property line and the centerline of any street or alley abutting upon his property in a condition free of waste, dirt, plant growth, and other obstructions which block or obstruct the designed flow of stormwater in the ditch or culvert. All ditches and culverts which are so obstructed as to allow the unreasonable accumulation or impounding of stormwaters are declared to be public nuisances and are subject to the abatement and special assessment provisions as provided in this Code. (Ord. No. 409-10, pt. II, 10-18-2010)				

INSPECTOR COMMENTS: DEBRIS IN DITCH ALONG SOUTHFIELD ROAD - REMOVE

28939 SOUTHFIELD RD	BERINGER INVESTMENT, LLC	LANDSCAPING RETAINING WALL NOT ANCHORED (ALONG 12 MILE RD) AND HAS BEGUN TO COLLAPSE INTO AND OBSTRUCT SIDEWALK - REPAIR REQUIRED	Sidewalk	Letter Sent
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DDA Code Enforcement Report March 2025

Address	Property Owner	Violation	Category	Status
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62-1 Maintenance of sidewalks, parking lots and driveways
Every property owner and other person in possessory control of a sidewalk, parking lot, or driveway on private property which is a public place, as defined in this Code, shall exercise due care to maintain such sidewalk, parking lot, or driveway and the adjoining right-of-way in reasonable repair and in condition reasonably safe and fit for travel. Every such person who fails to do so shall be in violation of this section, and such premises not so maintained shall constitute a public nuisance.
(Code 1991, art. V, ch. 7, § 110)

INSPECTOR COMMENTS: LANDSCAPING RETAINING WALL NOT ANCHORED (ALONG 12 MILE RD) AND HAS BEGUN TO COLLAPSE INTO AND OBSTRUCT SIDEWALK - REPAIR REQUIRED

Records: 14

Memorandum

To: Mayor and City Council

From: Mike Greene, City Administrator

Date: April 11, 2025

Re: Monthly Approval of Disbursements

Attached are reports for the Cities Monthly Disbursements for the Month of March 2025.

MOTION:

MARCH DISBURSEMENTS W/ SALARY INCLUDED			
FUND			
101	GENERAL FUND	\$	812,045.64
FUND			
202	MAJOR ROADS	\$	7,102.65
FUND			
203	LOCAL ROADS	\$	6,094.65
FUND			
258	CAPITAL FUND	\$	-
FUND			
397	ROAD MILLAGE FUND	\$	-
FUND			
494	DOWNTOWN DEV. AUTH	\$	35,988.77
FUND			
592	WATER & SEW	\$	177,758.39
TOTAL DISBURSEMENTS		\$	1,038,990.10

BUDGET REPORT (REVENUES VERSUS EXPENDITURES) FOR MONTH ENDED March 31, 2025

	Revenues Through 3/31/2025	Expenses Through 3/31/2025	Revenues Over (Under) Expenses
101-GENERAL FUND	4,391,974	3,569,241	822,733
202-MAJOR STREET FUND	275,274	61,271	214,003
203-LOCAL STREET FUND	118,281	65,881	52,400
258-CAPITAL ACQUISITION FUND	380	17,672	(17,293)
397-ROADS MILLAGE BOND FUND	649,739	588,000	61,739
494-DOWNTOWN DEVELOPMENT AUTHORITY	500,082	264,542	235,539
592-WATER & SEWER FUND	2,114,674	2,255,695	(141,021)
GRAND TOTAL ALL FUNDS	8,050,403	6,822,303	1,228,100

CITY OF LATHRUP VILLAGE
Disbursement Report

Period covered 03/01/2025-03/15/2025

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$22,954.46	Greene, Miller, Townsend, Bobcean, Colliau, Emanuel, Singleton
DDA	\$4,437.50	Colson, Kennedy
Bldg Mnt	\$0.00	
Police	\$39,801.85	Alexander, Button, Chickensky, Fisher, Gijsbers, Huston, Hutson, Cory, Lawrence, McKee Roberts, Stajich, Tackett, Zang
DPS	\$0.00	
Water	\$0.00	
Recreation	\$0.00	

Total Gross \$67,193.81

Deductions \$24,117.71

Net Payroll \$43,076.10

* Fund Totals Include Gross Payroll

General Fund	\$62,756.31
Major Road Fund	\$0.00
Local Road Fund	\$0.00
Capital Acquisition Fund	\$0.00
Road Bond	\$0.00
Downtown Development Authority	\$4,437.50
Water & Sewer Fund	\$0.00
Total	\$67,193.81

CITY OF LATHRUP VILLAGE
Disbursement Report

Period covered 03/16/2025-03/31/2025

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$26,454.46	Greene, Miller, Townsend, Bobcean, Colliau, Emanuel, Singleton
DDA	\$4,412.50	Colson, Kennedy
Bldg Mnt	\$0.00	
Police	\$44,715.72	Button, Chickensky, Fisher, Gijbsers, Huston, Hutson, Cory, Lawrence, McKee Roberts, Stajich, Tackett, Zang
DPS	\$0.00	
Water	\$0.00	
Recreation	\$0.00	

Total Gross \$75,582.68

Deductions \$35,549.31

Net Payroll \$40,033.37

* Fund Totals Include Gross Payroll

General Fund	\$749,289.33
Major Road Fund	\$7,102.65
Local Road Fund	\$6,094.65
Capital Acquisition Fund	\$0.00
Road Bond	\$0.00
Downtown Development Authority	\$31,551.27
Water & Sewer Fund	\$177,758.39
Total	\$971,796.29

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-047.006	SPECIAL ASSESS-SIDEWALKS 21-1	ANDRE MARTIN	SPECIAL ASSESSMENT SIDEWALK REFUND	10.00	50709
101-000.000-047.006	SPECIAL ASSESS-SIDEWALKS 21-1	ANTOINETTE LOONEY	SPECIAL ASSESSMENT SIDEWALK REFUND	100.00	50711
101-000.000-047.006	SPECIAL ASSESS-SIDEWALKS 21-1	BARBARA LEVINSKY	SPECIAL ASSESSMENT SIDEWALK REFUND	50.00	50714
101-000.000-047.006	SPECIAL ASSESS-SIDEWALKS 21-1	CARL TOMLINSON	SPECIAL ASSESSMENT SIDEWALK REFUND	50.00	50719
101-000.000-047.006	SPECIAL ASSESS-SIDEWALKS 21-1	JON RUUD	SIDEWALK SPECIAL ASSESSMENT	250.00	50741
101-000.000-047.006	SPECIAL ASSESS-SIDEWALKS 21-1	JONATAN BUSTO	SPECIAL ASSESSMENT SIDEWALK REFUND	2,990.50	50742
101-000.000-047.006	SPECIAL ASSESS-SIDEWALKS 21-1	SAMUEL BASS	SPECIAL ASSESSMENT SIDEWALK REFUND	120.00	50757
101-000.000-047.006	SPECIAL ASSESS-SIDEWALKS 21-1	MYRTLE MATHIS	SIDEWALK REFUND	924.32	50811
101-000.000-084.397	DUE FROM ROAD MILLAGE BOND FUN	HUNTINGTON NATIONAL BANK	UNLIMITED TAX GENERAL OBLIGATION BOND	496,500.00	50739
101-000.000-206.000	TAX OVERAGE REFUND	LUVENIA EPPE	WINTER TAX OVERPAYMENT 40-24-14-202-0	110.26	50744
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	POLICE & FIREMEN'S INS.	POLICE OFFICERS - GROUP BILLING 21115	56.34	50754
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	AFLAC	AFLAC INSURANCE	713.10	50768
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	AFLAC	AFLAC INSURANCE	713.10	50769
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	LEAH SMITH-POPE	COMMUNITY ROOM DEPOSIT REFUND	300.00	50682
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	REGINALD JOHNSON	COMMUNITY ROOM DEPOSIT REFUND	300.00	50688
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	EBONY STONE	COMMUNITY ROOM DEPOSIT REFUND	300.00	50736
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	SHEILA BUTLER	COMMUNITY ROOM DEPOSIT REFUND	300.00	50758
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	UNITED SMBQ	COMMUNITY ROOM DEPOSIT REFUND	300.00	50763
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	BOOKER A. MCCAIN	COMMUNITY ROOM DEPOSIT REFUND	300.00	50781
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	CANDACE LAKE	COMMUNITY ROOM DEPOSIT REFUND	300.00	50785
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	MARLIN SMITH	COMMUNITY ROOM DEPOSIT REFUND	300.00	50803
101-000.000-246.000	POLICE UNION DUES	COMMAND OFFICERS ASSN. O	DUES ZANG/TACKETT	135.52	50724
101-000.000-246.000	POLICE UNION DUES	LATHRUP VILLAGE POLICE O	EXCESS FUNDS JANUARY 2024 - MARCH 202	369.56	50743
101-000.000-246.000	POLICE UNION DUES	MICHIGAN ASSOCIATION OF	2ND QUARTER (APRIL-JUNE) PORAC 2025	162.00	50806
101-000.000-246.000	POLICE UNION DUES	MICHIGAN ASSOCIATION OF	APRIL 2025 UNION DUES	542.08	50807
101-000.000-283.000	PERFORMANCE BONDS	Powers Plumbing Heating	BD Payment Refund	27.50	50815
101-000.000-283.000	PERFORMANCE BONDS	Powers Plumbing Heating	BD Payment Refund	20.00	50815
101-000.000-283.000	PERFORMANCE BONDS	SAS Services Inc.	BD Payment Refund	118.40	50818
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	MISSIONSQUARE - 300179	ICMA DEF COMP 457	2,721.63	50698
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	MISSIONSQUARE - 300179	ICMA DEF COMP 457	2,619.11	50748
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	MISSIONSQUARE - 300179	ICMA DEF COMP 457	3,607.35	50808
101-000.000-445.000	PENALITIES AND INTEREST ON TAXE	EARLINE WILLIAMS	REIMBURSE PENALTY AND INTERST FOR 202	98.66	50793
Total For Dept 000.000				515,409.43	
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	20.64	50771
101-100.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	26.27	50771
101-100.000-726.000	OFFICE SUPPLIES	FNBO	CC EXPENSE - ALISA EMANUEL	1.99	50795
101-100.000-726.000	OFFICE SUPPLIES	PRINTING SYSTEMS, INC.	A/P LASER CHECKS (FB) GENERAL	181.62	50816
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PROFESSIONAL SERVICES FROM FEBRUARY 1	2,501.20	50804
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PROFESSIONAL SERVICES FROM FEBRUARY 1	2,763.25	50804
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PROFESSIONAL SERVICES FROM FEBRUARY 1	4,798.00	50804
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PROFESSIONAL SERVICES FROM APRIL 1, 2	100.00	50804
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PROFESSIONAL SERVICE FROM AUGUST 1, 2	6,371.00	50804
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PROFESSIONAL SERVICES FROM AUGUST 1,	5,348.20	50804
101-100.000-805.000	CABLE TELEVISION	COMCAST	UTILITIES ACCT 28700	160.67	50723
101-100.000-805.000	CABLE TELEVISION	C V STUDIOS	LVTV SERVICES	4,185.00	50783
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	COMMUNITY ROOM/ADDITIONAL WORK	1,490.34	50720
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLS CONTINENTAL LINEN SE	LINEN	58.98	50721
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	COMMUNITY ROOM/ ADDITIONAL WORK	695.34	50791
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	OAKLAND COUNTY HEALTH DE	FOOD SERVICE LICENSE RENEWAL APPLICAT	467.00	50813
101-100.000-848.000	GOVERNMENT OPERATIONS	ADP, INC	WORKFORCE NOW ESSENTIAL TIME AND ATTE	121.90	50704

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-848.000	GOVERNMENT OPERATIONS	MICHIGAN MUNICIPAL TREAS	2025 BASIC INSTITUTE-FULL CONFERENCE	599.00	50747
101-100.000-848.001	TECHNOLOGY	POINT & PAY	MONTHLY FEE	50.00	50686
101-100.000-848.001	TECHNOLOGY	CIVICPLUS	MUNICODE MEETINGS	5,400.00	50790
101-100.000-848.001	TECHNOLOGY	CIVICPLUS	MUNICODE	1,459.50	50790
101-100.000-848.001	TECHNOLOGY	POINT & PAY	MONTHLY FEE FEBRUARY	50.00	50814
101-100.000-848.001	TECHNOLOGY	VC3 INC	SWITCH REPLACEMENT	328.99	50826
101-100.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELLULAR SERVICES	211.40	50695
101-100.000-850.000	TELEPHONE EXPENDITURES	COMCAST	UTILITIES ACCT 28700	160.66	50723
101-100.000-850.000	TELEPHONE EXPENDITURES	INTERMEDIA.NET INC	TECHNOLOGY MONTHLY CHARGES 02/01/25-0	678.24	50740
101-100.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELLULAR SERVICES	211.40	50827
101-100.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	LATHRUP VILLAGE GENERAL PLAN REVIEW	86.00	50796
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	PLANNING COMMISSION PUBLIC HEARING	121.00	50718
101-100.000-900.000	PRINTING/PUBLICATION COSTS	VISUAL EDGE IT, INC.	PRINTER METER	252.48	50764
Total For Dept 100.000 GOVERNMENT SERVICES				38,900.07	
Dept 101.000 ADMINISTRATION					
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS (RHS) PLAN	330.83	50699
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	MICHAEL GREENE	EMPLOYMENT CONTRACT SECTION 4.C YEARL	293.68	50746
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS (RHS) PLAN	330.83	50749
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE 04/01/2025-04/30/2025	5,545.27	50776
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE 04/01/25-04/30/25 GROUP 1	1,017.95	50777
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	HEALTH CARE 04/01/25-04/03/25 GROUP 7	448.65	50778
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS (RHS) PLAN	330.83	50809
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH CARE	231.21	50821
101-101.000-717.000	CODE ENFORCEMENT LEGAL	BAKER & ELOWSKY, PLLC	LEGAL SERVICES FEBRUARY 1 THROUGH FEB	97.50	50712
101-101.000-717.000	CODE ENFORCEMENT LEGAL	BAKER & ELOWSKY, PLLC	LEGAL SERVICES JANUARY 1 THROUGH JANU	1,332.50	50713
101-101.000-718.000	ELECTIONS	AMBER WESLEY	ELECTION CONSULTING FOR NOV 2025	700.00	50678
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	ELECTION PETITIONS	42.03	50687
101-101.000-718.000	ELECTIONS	WILLIE WESLEY	CONSULTATION ELECTRONIC HELP	400.00	50696
101-101.000-718.000	ELECTIONS	ALISA EMANUEL	MILEAGE REIMBURSEMENT	23.38	50770
101-101.000-718.000	ELECTIONS	FNBO	CC EXPENSE - ALISA EMANUEL	299.00	50795
101-101.000-718.000	ELECTIONS	THE ROSSOW GROUP. LLC	BASIC FOIA	102.50	50823
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	LEGAL SERVICES FEBRUARY 1 THROUGH FEB	3,897.50	50712
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	LEGAL SERVICES JANUARY 1 THROUGH JANU	4,157.50	50713
101-101.000-722.000	LEGAL SERVICES	STEVEN H. SCHWARTZ & ASS	LEGAL SERVICES	1,950.00	50822
101-101.000-803.000	MEMBERSHIPS & MEETINGS	FNBO	MGFOA MEMBERSHIP DUES 2025	135.00	50737
101-101.000-803.000	MEMBERSHIPS & MEETINGS	ALISA EMANUEL	MILEAGE REIMBURSEMENT	214.90	50770
101-101.000-803.000	MEMBERSHIPS & MEETINGS	FNBO	CC EXPENSE - ALISA EMANUEL	593.90	50795
101-101.000-803.000	MEMBERSHIPS & MEETINGS	THE ROSSOW GROUP. LLC	BASIC FOIA	102.50	50823
101-101.000-955.000	MISCELLANEOUS EXPENDITURES	ALISA EMANUEL	MILEAGE REIMBURSEMENT	3.57	50770
101-101.000-955.000	MISCELLANEOUS EXPENDITURES	ALISA EMANUEL	PITA WAY	17.25	50770
101-101.000-955.000	MISCELLANEOUS EXPENDITURES	ASCENSION MICHIGAN EMPLO	DRUG SCREEN 6 PANEL	62.00	50772
Total For Dept 101.000 ADMINISTRATION				22,660.28	
Dept 201.000 BUILDING & GROUNDS					
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	GENERAL MAINTENANCE	467.02	50720
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	SPOUSAL SUPPORT	601.75	50720
101-201.000-702.000	SALARIES PART-TIME	AFLAC	AFLAC INSURANCE	238.44	50768
101-201.000-702.000	SALARIES PART-TIME	AFLAC	AFLAC INSURANCE	238.44	50769
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	SPOUSAL SUPPORT	601.75	50791
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	GENERAL MAINTENANCE	467.02	50791
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	UTILITIES-MARCH ACCT 0920	2,442.94	50726
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	UTILITIES-MARCH ACCT 2370	18.37	5072

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 201.000 BUILDING & GROUNDS					
101-201.000-920.000	UTILITIES	DTE ENERGY	UTILITIES JAN 29, 2025-FEB 27, 2025 A	85.26	50731
101-201.000-920.000	UTILITIES	DTE ENERGY	UTILITIES JAN 29, 2025-FEB 27, 2025	39.98	50732
101-201.000-920.000	UTILITIES	DTE ENERGY	UTILITIES JAN 29, 2025-FEB 27, 2025 A	211.67	50733
101-201.000-920.000	UTILITIES	DTE ENERGY	UTILITIES JAN 29, 2025-FEB 27, 2025	1,585.36	50766
101-201.000-920.000	UTILITIES	DTE ENERGY	UTILITIES	2,160.15	50767
101-201.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE,	WATER BILL 02/04/25-03/04/25 TWEL-019	85.01	50786
101-201.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE,	WATER BILL 02/04/25-03/04/25 SOUT-027	73.69	50787
101-201.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE,	WATER BILL 02/04/25-03/04/25 SOUT-027	197.86	50788
101-201.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE,	WATER BILL 02/04/25-03/04/25 SUNN-019	87.26	50789
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	DENNY'S HEATING, COOLING	NO HEAT/ RESET BREAKER & CLEANED MOTO	250.25	50729
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	HOME DEPOT CREDIT SERVIC	BUILDING SUPPLIES	64.14	50738
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	MISTER MAT RENTAL SERVIC	MAT RENTAL	196.40	50751
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	ERC-LED	MAINTENANCE	451.81	50794
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	IMPERIALDADE	CLEANING SUPPLIES	595.94	50797
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	J.C. EHRLICH	PEST CONTROL	124.18	50798
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	KEITH FALZON ELECTRIC, I	ELECTRICAL WORK	1,150.00	50799
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	KONE INC.	MAINTENANCE	272.00	50800
Total For Dept 201.000 BUILDING & GROUNDS				12,706.69	
Dept 301.000 PUBLIC SAFETY					
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803061	HEALTH SAVINGS (RHS) PLAN	793.81	50700
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BRIAN AVEDISIAN	SOCIAL SECURITY RETIREE OBLIGATION	555.00	50716
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803061	HEALTH SAVINGS (RHS) PLAN	793.81	50750
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	HEALTH CARE 04/01/25-04/03/25 GROUP 7	2,691.90	50778
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS-BLUE SHIELD	HEALTH CARE GROUP 7006048	8,703.75	50779
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS-BLUE SHIELD	HEALTH CARE GROUP 7006048	14,057.85	50780
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803061	HEALTH SAVINGS (RHS) PLAN	793.81	50810
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH CARE	430.83	50821
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	20.84	50705
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	59.64	50706
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	25.94	50771
101-301.000-726.000	OFFICE SUPPLIES	FNBO	CC EXPENSE- SCOTT MCKEE	348.48	50795
101-301.000-727.000	ROAD SUPPLIES	BATTERIES PLUS BULBS	DURACELL BATTERY	87.50	50774
101-301.000-728.000	EVIDENCE SUPPLIES	LIFELOC TECHNOLOGIES	MOUTHPIECE, EASY TAB	37.00	50802
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	XEROX CORPORATION	OFFICE MACHINE MAINTENANCE	107.11	50765
101-301.000-803.000	MEMBERSHIPS & MEETINGS	FNBO	CC EXPENSE- SCOTT MCKEE	220.00	50795
101-301.000-821.000	POLICE RESERVES	FNBO	CC EXPENSE- SCOTT MCKEE	387.69	50795
101-301.000-822.000	TRAINING	FNBO	CC EXPENSE- SCOTT MCKEE	400.00	50795
101-301.000-823.000	FIREARMS TRAINING	VANCE OUTDOORS, INC.	POLICE AMMO	1,586.95	50825
101-301.000-826.000	COMMUNITY POLICING	AMAZON CAPITAL SERVICES	SUPPLIES FOR CHILI EVENT	51.85	50708
101-301.000-826.000	COMMUNITY POLICING	AMAZON CAPITAL SERVICES	SUPPLIES FOR CHILI COOK EVENT	45.47	50771
101-301.000-829.000	POLICE UNIFORMS & CLEANING	HURON VALLEY GUNS	UNIFORMS	135.96	50681
101-301.000-829.000	POLICE UNIFORMS & CLEANING	NYE UNIFORM	POLICE UNIFORMS	1,041.00	50683
101-301.000-829.000	POLICE UNIFORMS & CLEANING	MEMORIES BY RIVERIA	LVPD EMPLOYEES PHOTOS	1,295.00	50745
101-301.000-829.000	POLICE UNIFORMS & CLEANING	NYE UNIFORM	POLICE UNIFORMS	259.90	50752
101-301.000-829.000	POLICE UNIFORMS & CLEANING	SMART INTERDICTION LLC	2 DAY CRIMINAL PATROL TRAINING SEMINA	295.00	50759
101-301.000-829.000	POLICE UNIFORMS & CLEANING	NYE UNIFORM	POLICE UNIFORMS	156.00	50812
101-301.000-829.000	POLICE UNIFORMS & CLEANING	RYAN ALEXANDER	UNIFORM	100.00	50817
101-301.000-839.000	CPE - CONTINUED PROFESSIONAL ED	TEAM ONE NETWORK	TRAINING; BENELLI M4 ARMORER	350.00	50694
101-301.000-839.000	CPE - CONTINUED PROFESSIONAL ED	MICHIGAN ASSOC OF CHIEFS	FULL REGISTRATION SUM 2025 CONF-SCOTT	280.00	50805
101-301.000-848.001	TECHNOLOGY	TARGET SOLUTIONS LEARNIN	ANNUAL SUBSCRIPTION FOR GUARDIAN TRAC	1,171.20	50762
101-301.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELLULAR SERVICES	211.40	50695

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301.000 PUBLIC SAFETY					
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	UTILITIES ACCT 17836	25.94	50722
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	UTILITIES ACCT 28700	160.66	50723
101-301.000-850.000	TELEPHONE EXPENDITURES	AT & T	TELEPHONE MARCH 1-MARCH 31 ACCT 3139	61.23	50773
101-301.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELLULAR SERVICES	211.40	50827
101-301.000-860.000	VEHICLE EXPENSE	O'REILLY AUTOMOTIVE, INC	AUTO PARTS	4.49	50684
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CE	VEHICLE EXPENSE	134.93	50715
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CE	VEHICLE EXPENSE	98.96	50775
101-301.000-860.000	VEHICLE EXPENSE	FNBO	CC EXPENSE- SCOTT MCKEE	129.95	50795
101-301.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SY	GAS EXPENSE AS OF 03/25/25	3,480.88	50824
Total For Dept 301.000 PUBLIC SAFETY				41,803.13	
Dept 401.000					
101-401.000-920.000	UTILITIES	CONSUMERS ENERGY	UTILITIES- MARCH ACCT 5921	1,311.12	50725
101-401.000-920.000	UTILITIES	DTE ENERGY	UTILITIES JAN 30, 2025-FEB 28, 2025 A	136.51	50730
101-401.000-920.000	UTILITIES	COMCAST	UTILITIES ACCT 35838	362.20	50792
101-401.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES FOR (MARCH 2025)	10,750.73	50801
Total For Dept 401.000				12,560.56	
Dept 502.000					
101-502.000-801.001	SOCRRA	SOCRRA	REFUSE/WASTE PICK UP FEBRUARY 2025-MO	17,421.00	50760
101-502.000-801.001	SOCRRA	SOCRRA	REFUSE/WASTE PICK UP MARCH 2025 MID-M	15,773.00	50820
101-502.000-801.001	SOCRRA	SOCRRA	SPECIAL WASTE CITIES FEBRUARY 2025 SP	272.99	50819
Total For Dept 502.000				33,466.99	
Dept 601.000 RECREATION					
101-601.000-812.000	COMMUNITY EVENTS	SPORCLE,INC	P&R MARCH 2025 TRIVIA NIGHT	412.00	50693
101-601.000-812.000	COMMUNITY EVENTS	CLIFTON GRANT	COMMUNITY ROOM/ADDITIONAL WORK	100.00	50720
101-601.000-812.000	COMMUNITY EVENTS	CLIFTON GRANT	COMMUNITY ROOM/ ADDITIONAL WORK	100.00	50791
Total For Dept 601.000 RECREATION				612.00	
Total For Fund 101 GENERAL FUND				678,119.15	
Fund 202 MAJOR ROAD FUND					
Dept 702.000					
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE 04/01/2025-04/30/2025	21.22	50776
202-702.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	COLD PATCH	273.00	50784
202-702.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES FOR (MARCH 2025)	5,550.43	50801
202-702.000-970.000	CAPITAL EXPENDITURE	GIFFELS-WEBSTER ENG INC	EB 11 MILE RESURFACING	1,008.00	50796
Total For Dept 702.000				6,852.65	
Dept 702.100 CAPITAL IMP - STREET BOND					
202-702.100-970.000	CAPITAL EXPENDITURE	BENDZINSKI & CO	PROFESSIONAL SERVICES RENDERED AS DI	250.00	50679
Total For Dept 702.100 CAPITAL IMP - STREET BOND				250.00	
Total For Fund 202 MAJOR ROAD FUND				7,102.65	
Fund 203 LOCAL ROAD FUND					
Dept 703.000					
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE 04/01/2025-04/30/2025	21.22	50776
203-703.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	COLD PATCH	273.00	50784
203-703.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES FOR (MARCH 2025)	5,550.43	50801
Total For Dept 703.000				5,844.65	
Dept 703.100 CAPITAL IMP - STREET BOND					

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 203 LOCAL ROAD FUND					
Dept 703.100 CAPITAL IMP - STREET BOND					
203-703.100-970.000	CAPITAL EXP - STREET BOND	BENDZINSKI & CO	PROFESSIONAL SERVICES RENDERED AS DI	250.00	50679
Total For Dept 703.100 CAPITAL IMP - STREET BOND				250.00	
Total For Fund 203 LOCAL ROAD FUND				6,094.65	
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS (RHS) PLAN	180.83	50699
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS (RHS) PLAN	180.83	50749
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE 04/01/2025-04/30/2025	1,201.80	50776
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE 04/01/25-04/30/25 GROUP 1	113.11	50777
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS (RHS) PLAN	180.83	50809
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH CARE	74.60	50821
494-000.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	37.14	50707
494-000.000-846.000	MUSIC FESTIVAL EXP	DUANE HEWINS	DEPOSIT TO SECURE THE PERFORMER'S DAT	300.00	50680
494-000.000-846.000	MUSIC FESTIVAL EXP	BRIAN WHITE	PERFORMANCE FEE FOR LVMG FUNDRAISER	200.00	50701
494-000.000-846.000	MUSIC FESTIVAL EXP	MICHAEL O'BRIEN	PERFORMANCE FEE FOR LVMF FUNDRAISER	200.00	50702
494-000.000-846.000	MUSIC FESTIVAL EXP	STEVEN GULIAN	PERFORMANCE FEE FOR LVMF FUNDRAISER	100.00	50703
494-000.000-846.000	MUSIC FESTIVAL EXP	DANIEL GAMLIN	DEPOSIT TO SECURE THE PERFORMER'S DAT	300.00	50728
494-000.000-846.000	MUSIC FESTIVAL EXP	BRIAN WHITE	DEPOSIT TO SECURE THE PERFORMER'S DAT	200.00	50782
494-000.000-882.000	PLANNING/CONSULTING FEES	PARADISE GARDEN LANDSCAP	CITY SIDEWALKS-11 MILE RED/696	1,200.00	50685
494-000.000-882.000	PLANNING/CONSULTING FEES	PARADISE GARDEN LANDSCAP	CITY SIDEWALKS	2,400.00	50753
494-000.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	NEW ZONING ORDINANCE # 2025	147.50	50717
494-000.000-900.000	PRINTING/PUBLICATION COSTS	ZIP PRINTING	PRINTING FULL COLOR GLOSS MOUNTED ON	20.00	50828
494-000.000-933.000	REPAIRS & MAINTENANCE	ROAD COMM. FOR OAKLAND C	SIGNAL MAINTENANCE ENDING 1/31/25	158.11	50755
494-000.000-933.000	REPAIRS & MAINTENANCE	GIFFELS-WEBSTER ENG INC	SOUTHFIELD/MARGATE HAWK SIGNAL DESIGN	698.54	50796
494-000.000-933.000	REPAIRS & MAINTENANCE	GIFFELS-WEBSTER ENG INC	2025 DDA ALLEY APPROACHES AND ALLEY R	5,460.00	50796
494-000.000-933.000	REPAIRS & MAINTENANCE	GIFFELS-WEBSTER ENG INC	SOUTHFIELD/ MARGATE HAWK SIGNAL DESIG	10,829.48	50796
494-000.000-933.000	REPAIRS & MAINTENANCE	GIFFELS-WEBSTER ENG INC	2025 DDA ALLEY APROACHES AND ALLEY RE	2,956.00	50796
Total For Dept 000.000				27,138.77	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY				27,138.77	
Fund 592 WATER & SEWER FUND					
Dept 000.000					
592-000.000-033.001	ACCOUNTS RECEIVABLE-DIST 1	JOSEPH HUNTER	UB refund for account: ROSE-018130-00	391.48	3633
Total For Dept 000.000				391.48	
Dept 536.000 WATER DEPARTMENT					
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS (RHS) PLAN	23.65	3613
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS (RHS) PLAN	23.65	3623
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE 04/01/2025-04/30/2025	393.43	3627
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE 04/01/25-04/30/25 GROUP 1	3,151.40	3628
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803061	HEALTH SAVING (RHS) PLAN	23.65	3635
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALT CARE	29.99	3636
592-536.000-856.000	ADMINISTRATION & ENGINEERING	GIFFELS-WEBSTER ENG INC	LEAD AND COPPER MATERIAL DISTRIBUTION	840.00	3630
592-536.000-856.000	ADMINISTRATION & ENGINEERING	GIFFELS-WEBSTER ENG INC	2021-2023 GATE VALVE REFURBISHMENT/ R	430.00	3630
592-536.000-902.000	BILLING SERVICES	UNITED STATES POSTAL SER	WTR BILL POSTAGE	803.45	3614
592-536.000-921.000	CONTRACTUAL SERVICES	HYDROCORP	CROSS CONNECTION SERVICE FEBRUARY 202	532.00	3632
592-536.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES FOR (MO/YEAR)	6,236.94	3634
592-536.000-937.000	WATER SYSTEM MAINTENANCE	CORE&MAIN	WATER DEPT MATERIALS	1,861.92	3617
592-536.000-937.000	WATER SYSTEM MAINTENANCE	DURST LUMBER COMPANY	WATER DEPT SUPPLIES	61.97	3620
592-536.000-937.000	WATER SYSTEM MAINTENANCE	EAGLE LANDSCAPING & SUPP	FILL SAND/DEBRI REMOVAL	4,485.00	3621

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 WATER & SEWER FUND					
Dept 536.000 WATER DEPARTMENT					
592-536.000-937.000	WATER SYSTEM MAINTENANCE	EAGLE LANDSCAPING & SUPP	FILL SAND/DEBRI HAUL OUT	10,290.00	3622
592-536.000-937.000	WATER SYSTEM MAINTENANCE	SUNDE BUILDING INC.	FOR INSTALLATIONS AND REPAIRS MADE IN	4,725.00	3625
592-536.000-937.000	WATER SYSTEM MAINTENANCE	SUNDE BUILDING INC.	REBUILT 1 GATE VALVE, REPLACING BOLTS	550.00	3626
592-536.000-944.000	WATER PURCHASES	SOUTHEAST OAKLAND COUNTY	WATER PURCHASE	20,573.81	50761
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	LIMESTONE	2,505.00	3629
592-536.000-974.000	WATER MAIN PROJECT	GIFFELS-WEBSTER ENG INC	2025 SOUTHFIELD ROAD WATER MAIN	14,105.00	3630
Total For Dept 536.000 WATER DEPARTMENT				71,645.86	
Dept 537.000 SEWER DEPARTMENT					
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS (RHS) PLAN	23.65	3613
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS (RHS) PLAN	23.65	3623
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE 04/01/2025-04/30/2025	393.43	3627
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803061	HEALTH SAVING (RHS) PLAN	23.65	3635
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALT CARE	29.99	3636
592-537.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES FOR (MO/YEAR)	6,236.94	3634
592-537.000-939.000	SEWER SYSTEM MAINTENANCE	DTE ENERGY	UTILITIES FEB 1, 2025- MAR 4, 2025	31.79	3619
592-537.000-939.000	SEWER SYSTEM MAINTENANCE	GIFFELS-WEBSTER ENG INC	2024 CCTV AND DEAD END MANHOLE LOCATI	4,042.00	3630
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	OAKLAND COUNTY TREASURER	SPECIAL ASSESSMENTS	88,136.16	3624
592-537.000-945.000	RETENTION TANK-UTIL ELEC	DTE ENERGY	UTILITIES JAN 29, 2025-FEB 27, 2025 A	5,075.68	3618
592-537.000-947.000	RETENTION TANK UTIL-GAS	CONSUMERS ENERGY	UTILITIES-MARCH ACCT 6517	99.05	3616
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	COMCAST	UTILITIES ACCT 27124	133.80	3615
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	GREAT LAKES WATER AUTHOR	IWC CHARGES	1,471.26	3631
Total For Dept 537.000 SEWER DEPARTMENT				105,721.05	
Total For Fund 592 WATER & SEWER FUND				177,758.39	

Item 7C.

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:					
Fund 101 GENERAL FUND				678,119.15	
Fund 202 MAJOR ROAD FU				7,102.65	
Fund 203 LOCAL ROAD FU				6,094.65	
Fund 494 DOWNTOWN DEVE				27,138.77	
Fund 592 WATER & SEWER				177,758.39	
Total For All Funds:				<hr/> 896,213.61	

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH INCREASE (DECREASE)	NORMAL (ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000.000						
101-000.000-401.000	CITY TAXES	3,232,000.00	2,847,151.26	8,336.34	384,848.74	88.09
101-000.000-402.000	REFUSE COLLECTION TAXES	484,780.00	427,029.60	1,248.84	57,750.40	88.09
101-000.000-409.000	DELQ PERSONAL PROPERTY REVENU	3,000.00	2,013.00	0.00	987.00	67.10
101-000.000-415.000	MISCELLANEOUS REVENUE	15,000.00	2,541.30	50.00	12,458.70	16.94
101-000.000-416.000	WORK COMP DIVIDEND REVENUE	7,000.00	1,987.40	1,987.40	5,012.60	28.39
101-000.000-416.001	PROPERTY & LIABILITY DIVIDEND REVENUE	10,000.00	8,048.00	0.00	1,952.00	80.48
101-000.000-419.000	AT & T LEASE PAYMENTS	60,000.00	47,950.38	5,327.82	12,049.62	79.92
101-000.000-421.000	METRO-PCS LEASE PAYMENTS	48,000.00	51,473.44	5,527.75	(3,473.44)	107.24
101-000.000-423.000	WORK COMP REIMBURSEMENT	20,000.00	0.00	0.00	20,000.00	0.00
101-000.000-445.000	PENALTIES AND INTEREST ON TAXES	38,000.00	19,303.16	(98.66)	18,696.84	50.80
101-000.000-446.000	INVESTMENT INTEREST	120,000.00	91,809.22	10,818.54	28,190.78	76.51
101-000.000-447.000	TAX 1% ADMINISTRATIVE FEE	105,000.00	102,984.16	24.91	2,015.84	98.08
101-000.000-448.000	INSURANCE REIMBURSEMENT	0.00	28,380.27	19,873.60	(28,380.27)	100.00
101-000.000-455.000	METRO AUTHORITY-FEE	18,000.00	0.00	0.00	18,000.00	0.00
101-000.000-456.000	BUILDING PERMITS	80,000.00	25,268.53	8,656.44	54,731.47	31.59
101-000.000-456.283	BONDS FORFEITED/EXPIRED	65,000.00	63,094.06	0.00	1,905.94	97.07
101-000.000-457.000	ZONING, SITE, SPECIAL PERMITS	7,500.00	66,944.04	410.00	(59,444.04)	892.59
101-000.000-458.000	PLUMBING/HEATING PERMITS	20,000.00	17,445.00	1,922.50	2,555.00	87.23
101-000.000-459.000	ELECTRICAL PERMITS	15,000.00	12,842.50	1,600.00	2,157.50	85.62
101-000.000-460.000	LICENSES/REGISTRATIONS & ETC DUE TO CIT	12,000.00	31,855.00	3,335.00	(19,855.00)	265.46
101-000.000-461.000	DOG & CAT LICENSES	2,000.00	530.00	28.00	1,470.00	26.50
101-000.000-465.000	CABLE TV REVENUES	110,000.00	42,775.57	0.00	67,224.43	38.89
101-000.000-470.000	RECREATION SPECIAL PROGRAMS	2,500.00	3,059.00	1,198.00	(559.00)	122.36
101-000.000-470.001	DOG PARK REVENUE	0.00	15.00	0.00	(15.00)	100.00
101-000.000-470.002	COMMUNITY GARDEN REVENUE	500.00	60.00	0.00	440.00	12.00
101-000.000-471.000	DONATIONS-OTHER	0.00	30.00	0.00	(30.00)	100.00
101-000.000-475.000	COMM ROOM & BLDG RENT REVENUE	80,000.00	70,735.00	8,485.00	9,265.00	88.42
101-000.000-540.000	302 TRAINING FUNDS-REVENUES	2,150.00	2,196.37	0.00	(46.37)	102.16
101-000.000-543.000	FEDERAL/STATE GRANT	7,050.00	17,720.16	10,647.26	(10,670.16)	251.35
101-000.000-545.000	POLICE ACTIVITY - CPE REVENUE	11,000.00	11,000.00	0.00	0.00	100.00
101-000.000-545.500	POLICE ACTIVITY REIMBURSEMENT	5,585.00	5,589.92	0.00	(4.92)	100.09
101-000.000-546.000	POLICE CHARGES FOR SERVICES	15,000.00	7,538.60	436.20	7,461.40	50.26
101-000.000-573.001	LCSA REVENUE	0.00	14,371.47	0.00	(14,371.47)	100.00
101-000.000-574.000	STATE SHARED REVENUES	511,110.00	253,960.15	0.00	257,149.85	49.69
101-000.000-607.000	FOIA FEES	0.00	962.66	363.91	(962.66)	100.00
101-000.000-612.000	DISTRICT COURT FINES	70,000.00	38,716.95	3,625.00	31,283.05	55.31
101-000.000-626.000	COMMUNITY DEVELOPMENT	7,000.00	0.00	0.00	7,000.00	0.00
101-000.000-627.000	SIDEWALK REVENUES	100,000.00	16,925.91	200.00	83,074.09	16.93
101-000.000-628.000	WEED/CODE ENFORCEMENT REVENUE	30,000.00	0.00	(1,900.00)	30,000.00	0.00
101-000.000-632.000	PUBLIC SERVICES REIMBURSEMENT	25,000.00	7,147.29	0.00	17,852.71	28.59
101-000.000-664.000	INTEREST INCOME- LEASES	77,000.00	0.00	0.00	77,000.00	0.00
101-000.000-669.000	DPS BLDG RENT FROM WATER	4,917.00	0.00	0.00	4,917.00	0.00
101-000.000-671.000	ADMINISTRATIVE REV RD FUND	4,000.00	0.00	0.00	4,000.00	0.00
101-000.000-676.001	EMPLOYEE BENEFIT CONTRIBUTION	40,000.00	20,462.37	0.00	19,537.63	51.16
101-000.000-677.000	ELECTION REIMBURSEMENTS	5,425.00	5,429.74	0.00	(4.74)	100.09
101-000.000-682.000	SALE OF FIXED ASSET	6,555.00	6,955.00	400.00	(400.00)	106.10
101-000.000-690.258	TRANSFER IN FROM CAPITAL ACQ	0.00	17,672.46	17,672.46	(17,672.46)	100.00
Total Dept 000.000		5,477,072.00	4,391,973.94	110,176.31	1,085,098.06	80.19
TOTAL REVENUES		5,477,072.00	4,391,973.94	110,176.31	1,085,098.06	80.19

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVALIABLE	% BDGT USED
		AMENDED BUDGET	03/31/2025 (ABNORMAL)	MONTH 03/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 100.000 - GOVERNMENT SERVICES						
101-100.000-708.000	PROPERTY & LIABILITY INSURANC	56,000.00	56,347.00	0.00	(347.00)	100.62
101-100.000-710.000	UNEMPLOYMENT INSURANCE	50.00	9.84	0.00	40.16	19.68
101-100.000-712.000	WORKER'S COMP INSURANCE	7,000.00	6,500.00	0.00	500.00	92.86
101-100.000-713.000	MERS CITY CONTRIBUTIONS	50,000.00	0.00	0.00	50,000.00	0.00
101-100.000-726.000	OFFICE SUPPLIES	6,000.00	2,189.14	230.52	3,810.86	36.49
101-100.000-732.000	CODE ENFORCEMENT	3,000.00	1,930.00	0.00	1,070.00	64.33
101-100.000-733.000	CASH SHORT/OVER	0.00	(49.93)	(1.02)	49.93	100.00
101-100.000-802.000	TAX TRIBUNAL RETURNS	2,000.00	199.00	0.00	1,801.00	9.95
101-100.000-803.000	MEMBERSHIPS & MEETINGS	6,000.00	3,195.06	0.00	2,804.94	53.25
101-100.000-804.000	BUILDING TRADE INSPECTION	56,250.00	79,445.62	21,881.65	(23,195.62)	141.24
101-100.000-805.000	CABLE TELEVISION	58,500.00	45,315.95	4,345.67	13,184.05	77.46
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	25,000.00	21,816.99	2,711.66	3,183.01	87.27
101-100.000-810.000	AUDITING & ACCOUNTING	84,000.00	98,530.98	0.00	(14,530.98)	117.30
101-100.000-822.000	TRAINING	7,000.00	2,329.49	0.00	4,670.51	33.28
101-100.000-832.000	CITIZEN COMMUNICATION/PR	5,000.00	257.00	0.00	4,743.00	5.14
101-100.000-840.000	LIBRARY PAYMENT	185,000.00	59,969.00	0.00	125,031.00	32.42
101-100.000-848.000	GOVERNMENT OPERATIONS	32,500.00	21,970.20	27.65	10,529.80	67.60
101-100.000-848.001	TECHNOLOGY	65,000.00	68,176.31	7,238.49	(3,176.31)	104.89
101-100.000-850.000	TELEPHONE EXPENDITURES	15,000.00	8,317.10	1,050.30	6,682.90	55.45
101-100.000-860.000	VEHICLE EXPENSE	5,000.00	2,639.60	375.00	2,360.40	52.79
101-100.000-880.000	CDBG EXPENDITURES	2,000.00	0.00	0.00	2,000.00	0.00
101-100.000-882.000	PLANNING/CONSULTING FEES	10,000.00	38,978.77	86.00	(28,978.77)	389.79
101-100.000-900.000	PRINTING/PUBLICATION COSTS	11,000.00	9,882.88	373.48	1,117.12	89.84
101-100.000-901.000	POSTAGE FEES	6,000.00	5,732.23	0.00	267.77	95.54
101-100.000-955.000	MISCELLANEOUS EXPENDITURES	10,000.00	7,684.68	0.00	2,315.32	76.85
Total Dept 100.000 - GOVERNMENT SERVICES		707,300.00	541,366.91	38,319.40	165,933.09	76.54
Dept 101.000 - ADMINISTRATION						
101-101.000-701.000	SALARIES FULL-TIME	453,440.00	304,065.22	52,657.89	149,374.78	67.06
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	294,150.00	230,022.76	18,404.61	64,127.24	78.20
101-101.000-717.000	CODE ENFORCEMENT LEGAL	20,000.00	11,992.50	1,430.00	8,007.50	59.96
101-101.000-718.000	ELECTIONS	50,000.00	36,419.76	424.88	13,580.24	72.84
101-101.000-719.000	OFFICIALS EXPENSE	5,000.00	4,009.65	0.00	990.35	80.19
101-101.000-721.000	DATA PROCESING & ASSESSMENTS	37,800.00	616.10	0.00	37,183.90	1.63
101-101.000-722.000	LEGAL SERVICES	55,000.00	46,897.50	10,005.00	8,102.50	85.27
101-101.000-723.000	BOARD OF REVIEW	600.00	0.00	0.00	600.00	0.00
101-101.000-803.000	MEMBERSHIPS & MEETINGS	2,000.00	3,005.48	1,046.30	(1,005.48)	150.27
101-101.000-955.000	MISCELLANEOUS EXPENDITURES	9,000.00	170.79	82.82	8,829.21	1.90
Total Dept 101.000 - ADMINISTRATION		926,990.00	637,199.76	84,051.50	289,790.24	68.74
Dept 201.000 - BUILDING & GROUNDS						
101-201.000-702.000	SALARIES PART-TIME	30,000.00	21,772.26	2,614.42	8,227.74	72.57
101-201.000-703.000	EMPLOYEE TAXES & BENEFITS	0.00	(3,276.56)	0.00	3,276.56	100.00
101-201.000-920.000	UTILITIES	60,000.00	66,839.39	6,987.55	(6,839.39)	111.40
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	40,000.00	37,068.13	3,104.72	2,931.87	92.67
101-201.000-930.001	BUILDING - GRANTS	5,359.00	0.00	0.00	5,359.00	0.00
101-201.000-936.000	EQUIPMENT MAINTENANCE	7,500.00	0.00	(5.66)	7,500.00	0.00
101-201.000-938.000	PARKING LOT & GROUNDS	5,000.00	2,025.00	0.00	2,975.00	40.50
101-201.000-970.000	CAPITAL EXPENDITURE	6,000.00	6,030.09	0.00	(30.09)	100.50
Total Dept 201.000 - BUILDING & GROUNDS		153,859.00	130,458.31	12,701.03	23,400.69	84.79

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2025 (ABNORMAL)	MONTH 03/31/2025 (DECREASE)	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Dept 301.000 - PUBLIC SAFETY						
101-301.000-701.000	SALARIES FULL-TIME	1,050,000.00	677,409.23	115,475.12	372,590.77	64.52
101-301.000-702.000	SALARIES PART-TIME	50,000.00	55,233.34	4,782.03	(5,233.34)	110.47
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	690,000.00	363,366.50	47,727.86	326,633.50	52.66
101-301.000-704.000	SALARIES-OVERTIME	40,000.00	33,821.88	4,062.21	6,178.12	84.55
101-301.000-708.000	PROPERTY & LIABILITY INSURANC	37,106.00	37,255.83	0.00	(149.83)	100.40
101-301.000-710.000	UNEMPLOYMENT INSURANCE	100.00	7.50	0.00	92.50	7.50
101-301.000-712.000	WORKER'S COMP INSURANCE	14,000.00	13,227.00	0.00	773.00	94.48
101-301.000-726.000	OFFICE SUPPLIES	4,000.00	5,922.63	454.90	(1,922.63)	148.07
101-301.000-727.000	ROAD SUPPLIES	2,500.00	1,255.29	87.50	1,244.71	50.21
101-301.000-728.000	EVIDENCE SUPPLIES	1,000.00	295.87	37.00	704.13	29.59
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	1,500.00	725.54	107.11	774.46	48.37
101-301.000-731.000	PUBLICATIONS/DOCUMENT REDUCIN	500.00	0.00	0.00	500.00	0.00
101-301.000-803.000	MEMBERSHIPS & MEETINGS	5,500.00	2,347.95	220.00	3,152.05	42.69
101-301.000-821.000	POLICE RESERVES	500.00	449.63	387.69	50.37	89.93
101-301.000-822.000	TRAINING	15,500.00	11,183.67	400.00	4,316.33	72.15
101-301.000-823.000	FIREARMS TRAINING	9,000.00	4,415.49	1,586.95	4,584.51	49.06
101-301.000-825.000	ANIMAL CONTROL	200.00	170.17	0.00	29.83	85.09
101-301.000-826.000	COMMUNITY POLICING	1,100.00	816.88	97.32	283.12	74.26
101-301.000-827.000	302 TRAINING FUNDS EXPENDITURES	2,000.00	2,196.37	0.00	(196.37)	109.82
101-301.000-828.000	FIRE SERVICE/DISPATCH CONTRACT	782,150.00	529,689.50	0.00	252,460.50	67.72
101-301.000-829.000	POLICE UNIFORMS & CLEANING	15,000.00	5,663.95	2,105.90	9,336.05	37.76
101-301.000-836.000	PRISONER LOCKUP	0.00	1,500.00	0.00	(1,500.00)	100.00
101-301.000-837.000	STATE OF MI LEIN USE	3,000.00	0.00	0.00	3,000.00	0.00
101-301.000-839.000	CPE - CONTINUED PROFESSIONAL EDUCATION	0.00	3,812.00	280.00	(3,812.00)	100.00
101-301.000-848.001	TECHNOLOGY	26,900.00	25,394.72	1,171.20	1,505.28	94.40
101-301.000-850.000	TELEPHONE EXPENDITURES	11,000.00	4,144.93	459.23	6,855.07	37.68
101-301.000-851.000	RADIO COMMUNICATIONS	13,500.00	5,931.50	0.00	7,568.50	43.94
101-301.000-860.000	VEHICLE EXPENSE	47,000.00	49,212.36	3,745.76	(2,212.36)	104.71
101-301.000-955.000	MISCELLANEOUS EXPENDITURES	0.00	259.00	0.00	(259.00)	100.00
101-301.000-970.000	CAPITAL EXPENDITURE	13,500.00	0.00	0.00	13,500.00	0.00
Total Dept 301.000 - PUBLIC SAFETY		2,836,556.00	1,835,708.73	183,187.78	1,000,847.27	64.72
Dept 401.000						
101-401.000-703.000	EMPLOYEE TAXES & BENEFITS	20,000.00	9,564.80	0.00	10,435.20	47.82
101-401.000-860.000	VEHICLE EXPENSE	4,000.00	2,738.62	0.00	1,261.38	68.47
101-401.000-890.000	PARK MAINTENANCE	2,000.00	0.00	0.00	2,000.00	0.00
101-401.000-891.000	TREE MAINTENANCE	10,000.00	0.00	0.00	10,000.00	0.00
101-401.000-892.000	SIDEWALK MAINTENANCE	0.00	100.00	0.00	(100.00)	100.00
101-401.000-893.000	MAILBOXES	0.00	176.20	0.00	(176.20)	100.00
101-401.000-920.000	UTILITIES	25,000.00	9,430.99	1,809.83	15,569.01	37.72
101-401.000-921.000	CONTRACTUAL SERVICES	145,000.00	64,504.39	10,750.73	80,495.61	44.49
101-401.000-936.000	EQUIPMENT MAINTENANCE	4,000.00	504.80	0.00	3,495.20	12.62
101-401.000-970.000	CAPITAL EXPENDITURE	58,500.00	46,689.28	0.00	11,810.72	79.81
Total Dept 401.000		268,500.00	133,709.08	12,560.56	134,790.92	49.80
Dept 501.000 - LEAF COLLECTION						
101-501.000-955.000	MISCELLANEOUS EXPENDITURES	1,000.00	0.00	0.00	1,000.00	0.00
101-501.000-976.000	ROAD EQUIPMENT MAINTENANCE	750.00	620.70	0.00	129.30	82.76
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	7,000.00	0.00	0.00	7,000.00	0.00

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2025 NORMAL (ABNORMAL)	MONTH 03/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
Total Dept 501.000 - LEAF COLLECTION		8,750.00	620.70	0.00	8,129.30	7.09
Dept 502.000						
101-502.000-801.001	SOCRRA	401,525.00	286,754.74	33,466.99	114,770.26	71.42
Total Dept 502.000		401,525.00	286,754.74	33,466.99	114,770.26	71.42
Dept 601.000 - RECREATION						
101-601.000-712.000	WORKER'S COMP INSURANCE	0.00	750.00	0.00	(750.00)	100.00
101-601.000-806.000	ADULT PROGRAMS	5,000.00	294.94	0.00	4,705.06	5.90
101-601.000-807.000	BUS TRANSPORTATION	1,000.00	0.00	0.00	1,000.00	0.00
101-601.000-811.000	SENIOR ACTIVITIES	5,000.00	0.00	0.00	5,000.00	0.00
101-601.000-812.000	COMMUNITY EVENTS	5,000.00	2,106.99	200.00	2,893.01	42.14
101-601.000-813.000	CHILDREN/YOUTH ACTIVITIES	5,000.00	271.27	0.00	4,728.73	5.43
101-601.000-815.000	COMMUNITY GARDEN	500.00	0.00	0.00	500.00	0.00
101-601.000-843.000	DOG PARK EXPENSES	250.00	0.00	0.00	250.00	0.00
101-601.000-884.000	CONCERTS IN THE PARK	750.00	0.00	0.00	750.00	0.00
Total Dept 601.000 - RECREATION		22,500.00	3,423.20	200.00	19,076.80	15.21
TOTAL EXPENDITURES		5,325,980.00	3,569,241.43	364,487.26	1,756,738.57	67.02
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		5,477,072.00	4,391,973.94	110,176.31	1,085,098.06	80.19
TOTAL EXPENDITURES		5,325,980.00	3,569,241.43	364,487.26	1,756,738.57	67.02
NET OF REVENUES & EXPENDITURES		151,092.00	822,732.51	(254,310.95)	(671,640.51)	544.52

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GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2025 (NORMAL (ABNORMAL))	MONTH 03/31/2025 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 202 - MAJOR ROAD FUND						
Revenues						
Dept 702.000						
202-702.000-415.000	MISCELLANEOUS REVENUES	22,332.00	22,332.00	0.00	0.00	100.00
202-702.000-574.000	STATE SHARED REVENUES	410,000.00	252,941.98	34,188.29	157,058.02	61.69
Total Dept 702.000		432,332.00	275,273.98	34,188.29	157,058.02	63.67
TOTAL REVENUES		432,332.00	275,273.98	34,188.29	157,058.02	63.67
Expenditures						
Dept 702.000						
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	5,000.00	633.89	88.97	4,366.11	12.68
202-702.000-705.000	SALARIES-ADMIN	6,500.00	4,571.50	907.75	1,928.50	70.33
202-702.000-810.000	AUDITING & ACCOUNTING	7,450.00	7,441.73	0.00	8.27	99.89
202-702.000-856.000	ADMINISTRATION & ENGINEERING	4,000.00	4,172.00	0.00	(172.00)	104.30
202-702.000-858.000	ROAD CONSTRUCTION	220,000.00	118.00	0.00	219,882.00	0.05
202-702.000-861.000	ROAD MAINTENANCE	10,000.00	3,431.53	273.00	6,568.47	34.32
202-702.000-862.000	ROADSIDE MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
202-702.000-864.000	TRAFFIC CONTROLS	30,000.00	2,135.53	0.00	27,864.47	7.12
202-702.000-866.000	SNOW & ICE REMOVAL	5,500.00	1,536.17	0.00	3,963.83	27.93
202-702.000-867.000	EQUIPMENT RENTAL	5,000.00	0.00	0.00	5,000.00	0.00
202-702.000-870.000	FORESTRY	30,000.00	2,670.00	0.00	27,330.00	8.90
202-702.000-921.000	CONTRACTUAL SERVICES	70,000.00	33,302.58	5,550.43	36,697.42	47.58
202-702.000-970.000	CAPITAL EXPENDITURE	0.00	1,008.00	1,008.00	(1,008.00)	100.00
202-702.000-999.203	TRANSFER OUT TO LOCAL ROADS	102,500.00	0.00	0.00	102,500.00	0.00
Total Dept 702.000		496,950.00	61,020.93	7,828.15	435,929.07	12.28
Dept 702.100 - CAPITAL IMP - STREET BOND						
202-702.100-970.000	CAPITAL EXPENDITURE	0.00	250.00	0.00	(250.00)	100.00
Total Dept 702.100 - CAPITAL IMP - STREET BOND		0.00	250.00	0.00	(250.00)	100.00
TOTAL EXPENDITURES		496,950.00	61,270.93	7,828.15	435,679.07	12.33
Fund 202 - MAJOR ROAD FUND:						
TOTAL REVENUES		432,332.00	275,273.98	34,188.29	157,058.02	63.67
TOTAL EXPENDITURES		496,950.00	61,270.93	7,828.15	435,679.07	12.33
NET OF REVENUES & EXPENDITURES		(64,618.00)	214,003.05	26,360.14	(278,621.05)	331.18

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	03/31/2025 (NORMAL (ABNORMAL))	MONTH INCREASE	03/31/2025 (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 203 - LOCAL ROAD FUND								
Revenues								
Dept 703.000								
203-703.000-574.000	STATE SHARED REVENUES	190,000.00	118,280.93		15,987.14		71,719.07	62.25
203-703.000-690.202	TRANSFER IN FROM MAJOR ROADS	102,500.00	0.00		0.00		102,500.00	0.00
Total Dept 703.000		292,500.00	118,280.93		15,987.14		174,219.07	40.44
TOTAL REVENUES		292,500.00	118,280.93		15,987.14		174,219.07	40.44
Expenditures								
Dept 703.000								
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	14,000.00	633.89		88.97		13,366.11	4.53
203-703.000-705.000	SALARIES-ADMIN	6,500.00	4,571.50		907.75		1,928.50	70.33
203-703.000-810.000	AUDITING & ACCOUNTING	3,700.00	3,007.39		0.00		692.61	81.28
203-703.000-861.000	ROAD MAINTENANCE	20,000.00	7,429.03		273.00		12,570.97	37.15
203-703.000-862.000	ROADSIDE MAINTENANCE	5,000.00	0.00		0.00		5,000.00	0.00
203-703.000-864.000	TRAFFIC CONTROLS	10,000.00	1,420.68		0.00		8,579.32	14.21
203-703.000-866.000	SNOW & ICE REMOVAL	5,500.00	1,536.17		0.00		3,963.83	27.93
203-703.000-867.000	EQUIPMENT RENTAL	2,000.00	0.00		0.00		2,000.00	0.00
203-703.000-868.000	NON-MOTOR FACILITIES	5,000.00	0.00		0.00		5,000.00	0.00
203-703.000-870.000	FORESTRY	30,000.00	13,730.00		0.00		16,270.00	45.77
203-703.000-921.000	CONTRACTUAL SERVICES	79,000.00	33,302.58		5,550.43		45,697.42	42.16
Total Dept 703.000		180,700.00	65,631.24		6,820.15		115,068.76	36.32
Dept 703.100 - CAPITAL IMP - STREET BOND								
203-703.100-970.000	CAPITAL EXP - STREET BOND	0.00	250.00		0.00		(250.00)	100.00
Total Dept 703.100 - CAPITAL IMP - STREET BOND		0.00	250.00		0.00		(250.00)	100.00
TOTAL EXPENDITURES		180,700.00	65,881.24		6,820.15		114,818.76	36.46
Fund 203 - LOCAL ROAD FUND:								
TOTAL REVENUES		292,500.00	118,280.93		15,987.14		174,219.07	40.44
TOTAL EXPENDITURES		180,700.00	65,881.24		6,820.15		114,818.76	36.46
NET OF REVENUES & EXPENDITURES		111,800.00	52,399.69		9,166.99		59,400.31	46.87

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	03/31/2025 NORMAL (ABNORMAL)	MONTH INCREASE	03/31/2025 (DECREASE)	NORMAL BALANCE	(ABNORMAL)	
Fund 258 - CAPITAL ACQUISITION FUND								
Revenues								
Dept 000.000								
258-000.000-446.000	INVESTMENT INTEREST	0.00	379.76		0.00		(379.76)	100.00
Total Dept 000.000		0.00	379.76		0.00		(379.76)	100.00
TOTAL REVENUES		0.00	379.76		0.00		(379.76)	100.00
Expenditures								
Dept 811.000								
258-811.000-999.101	TRANSFER OUT TO GENERAL FUND	0.00	17,672.46		17,672.46		(17,672.46)	100.00
Total Dept 811.000		0.00	17,672.46		17,672.46		(17,672.46)	100.00
TOTAL EXPENDITURES		0.00	17,672.46		17,672.46		(17,672.46)	100.00
Fund 258 - CAPITAL ACQUISITION FUND:								
TOTAL REVENUES		0.00	379.76		0.00		(379.76)	100.00
TOTAL EXPENDITURES		0.00	17,672.46		17,672.46		(17,672.46)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(17,292.70)		(17,672.46)		17,292.70	100.00

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GL NUMBER	DESCRIPTION	2024-25 AMENDED BUDGET	YTD BALANCE 03/31/2025 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 03/31/2025 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 397 - ROAD MILLAGE BOND FUND						
Revenues						
Dept 000.000						
397-000.000-403.000	ROAD BOND DEBT TAXES	680,000.00	646,811.00	1,892.76	33,189.00	95.12
397-000.000-446.000	INVESTMENT INTEREST	4,000.00	2,927.82	429.62	1,072.18	73.20
Total Dept 000.000		684,000.00	649,738.82	2,322.38	34,261.18	94.99
TOTAL REVENUES		684,000.00	649,738.82	2,322.38	34,261.18	94.99
Expenditures						
Dept 000.000						
397-000.000-720.000	INTEREST EXPENSE	183,000.00	183,000.00	91,500.00	0.00	100.00
397-000.000-905.000	BOND PRINCIPAL PAYMENTS	405,000.00	405,000.00	405,000.00	0.00	100.00
Total Dept 000.000		588,000.00	588,000.00	496,500.00	0.00	100.00
TOTAL EXPENDITURES		588,000.00	588,000.00	496,500.00	0.00	100.00
Fund 397 - ROAD MILLAGE BOND FUND:						
TOTAL REVENUES		684,000.00	649,738.82	2,322.38	34,261.18	94.99
TOTAL EXPENDITURES		588,000.00	588,000.00	496,500.00	0.00	100.00
NET OF REVENUES & EXPENDITURES		96,000.00	61,738.82	(494,177.62)	34,261.18	64.31

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	03/31/2025 (ABNORMAL)	MONTH INCREASE	03/31/2025 (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY									
Revenues									
Dept 000.000									
494-000.000-407.000	TIFA-CAPTURE TAXES	410,000.00		409,682.11		(14,749.74)		317.89	99.92
494-000.000-410.000	TAX COLLECTED OTHER	37,488.00		35,108.25		827.58		2,379.75	93.65
494-000.000-415.000	MISCELLANEOUS REVENUE	23,000.00		6,100.00		0.00		16,900.00	26.52
494-000.000-446.000	INVESTMENT INTEREST	40,000.00		30,524.01		3,568.79		9,475.99	76.31
494-000.000-614.000	MUSIC FEST REV	16,250.00		18,067.45		1,700.00		(1,817.45)	111.18
494-000.000-615.000	MAIN STREET REVENUES	600.00		600.00		0.00		0.00	100.00
Total Dept 000.000		527,338.00		500,081.82		(8,653.37)		27,256.18	94.83
TOTAL REVENUES		527,338.00		500,081.82		(8,653.37)		27,256.18	94.83
Expenditures									
Dept 000.000									
494-000.000-701.000	SALARIES FULL-TIME	180,000.00		102,075.94		18,654.89		77,924.06	56.71
494-000.000-702.000	SALARIES PART-TIME	5,000.00		0.00		0.00		5,000.00	0.00
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	65,000.00		32,220.40		3,323.95		32,779.60	49.57
494-000.000-722.000	LEGAL SERVICES	900.00		0.00		0.00		900.00	0.00
494-000.000-726.000	OFFICE SUPPLIES	3,755.00		270.53		37.14		3,484.47	7.20
494-000.000-802.000	TAX TRIBUNAL RETURNS	2,000.00		0.00		0.00		2,000.00	0.00
494-000.000-810.000	AUDITING & ACCOUNTING	8,900.00		10,923.57		0.00		(2,023.57)	122.74
494-000.000-822.000	TRAINING/MEMBERSHIP	7,125.00		1,811.39		0.00		5,313.61	25.42
494-000.000-844.000	MAIN STREET PROGRAM	28,500.00		25,721.14		0.00		2,778.86	90.25
494-000.000-845.000	STREETSCAPING	39,000.00		29,027.18		0.00		9,972.82	74.43
494-000.000-846.000	MUSIC FESTIVAL EXP	0.00		2,950.00		1,000.00		(2,950.00)	100.00
494-000.000-882.000	PLANNING/CONSULTING FEES	15,300.00		18,900.00		2,400.00		(3,600.00)	123.53
494-000.000-900.000	PRINTING/PUBLICATION COSTS	2,000.00		235.86		167.50		1,764.14	11.79
494-000.000-901.000	POSTAGE FEES	200.00		0.00		0.00		200.00	0.00
494-000.000-933.000	REPAIRS & MAINTENANCE	503,980.00		38,432.53		20,102.13		465,547.47	7.63
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	23,457.00		1,973.86		0.00		21,483.14	8.41
494-000.000-968.001	DEPRECIATION INFRASTRUCTURE	30,000.00		0.00		0.00		30,000.00	0.00
494-000.000-971.000	SIGN GRANT PROGRAM	10,000.00		0.00		0.00		10,000.00	0.00
494-000.000-971.001	FACADE GRANT PROGRAM	20,000.00		0.00		0.00		20,000.00	0.00
Total Dept 000.000		945,117.00		264,542.40		45,685.61		680,574.60	27.99
TOTAL EXPENDITURES		945,117.00		264,542.40		45,685.61		680,574.60	27.99
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY:									
TOTAL REVENUES		527,338.00		500,081.82		(8,653.37)		27,256.18	94.83
TOTAL EXPENDITURES		945,117.00		264,542.40		45,685.61		680,574.60	27.99
NET OF REVENUES & EXPENDITURES		(417,779.00)		235,539.42		(54,338.98)		(653,318.42)	56.38

Item 7C.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2025 (ABNORMAL)	MONTH 03/31/2025 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 592 - WATER & SEWER FUND						
Revenues						
Dept 536.000 - WATER DEPARTMENT						
592-536.000-415.000	MISCELLANEOUS REVENUES	20,000.00	32,879.86	1,785.00	(12,879.86)	164.40
592-536.000-640.000	WATER SERVICE	770,000.00	533,869.26	51,592.82	236,130.74	69.33
592-536.000-640.001	BOND REVENUE	229,000.00	171,525.35	19,088.80	57,474.65	74.90
592-536.000-641.000	WATER & SEWER PENALTIES	25,000.00	23,673.16	(71.57)	1,326.84	94.69
592-536.000-642.000	METER CHARGE REVENUE	81,000.00	51,326.75	6,048.45	29,673.25	63.37
592-536.000-646.000	TAP-IN FEES	2,100.00	3,600.00	0.00	(1,500.00)	171.43
592-536.000-665.000	INVESTMENT INTEREST	20,000.00	12,277.84	614.43	7,722.16	61.39
Total Dept 536.000 - WATER DEPARTMENT		1,147,100.00	829,152.22	79,057.93	317,947.78	72.28
Dept 537.000 - SEWER DEPARTMENT						
592-537.000-415.000	MISCELLANEOUS REVENUES	0.00	199.75	0.00	(199.75)	100.00
592-537.000-424.000	UNEARNED REVENUE	213,321.00	213,320.95	0.00	0.05	100.00
592-537.000-641.000	WATER & SEWER PENALTIES	40,000.00	34,020.58	(129.63)	5,979.42	85.05
592-537.000-645.000	SEWAGE DISPOSAL REVENUE	1,805,000.00	1,003,434.07	96,811.22	801,565.93	55.59
592-537.000-651.000	INDUSTRIAL SURCHARGE	42,000.00	22,268.66	2,412.93	19,731.34	53.02
592-537.000-665.000	INVESTMENT INTEREST	20,000.00	12,277.89	614.44	7,722.11	61.39
Total Dept 537.000 - SEWER DEPARTMENT		2,120,321.00	1,285,521.90	99,708.96	834,799.10	60.63
TOTAL REVENUES		3,267,421.00	2,114,674.12	178,766.89	1,152,746.88	64.72
Expenditures						
Dept 536.000 - WATER DEPARTMENT						
592-536.000-701.000	SALARIES FULL-TIME	49,980.00	34,695.24	6,073.86	15,284.76	69.42
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	140,000.00	72,395.59	4,098.99	67,604.41	51.71
592-536.000-708.000	PROPERTY & LIABILITY INSURANC	10,550.00	10,576.33	0.00	(26.33)	100.25
592-536.000-726.000	OFFICE SUPPLIES	0.00	255.45	0.00	(255.45)	100.00
592-536.000-803.000	MEMBERSHIPS & MEETINGS	2,500.00	0.00	0.00	2,500.00	0.00
592-536.000-810.000	AUDITING & ACCOUNTING	10,400.00	12,503.31	0.00	(2,103.31)	120.22
592-536.000-856.000	ADMINISTRATION & ENGINEERING	10,000.00	8,445.50	1,270.00	1,554.50	84.46
592-536.000-860.000	VEHICLE EXPENSE	0.00	102.33	0.00	(102.33)	100.00
592-536.000-875.000	PENSION EXPENSE	25,000.00	0.00	0.00	25,000.00	0.00
592-536.000-900.000	PRINTING/PUBLICATION COSTS	2,500.00	0.00	0.00	2,500.00	0.00
592-536.000-902.000	BILLING SERVICES	10,000.00	8,801.63	803.45	1,198.37	88.02
592-536.000-921.000	CONTRACTUAL SERVICES	78,000.00	56,648.39	6,768.94	21,351.61	72.63
592-536.000-935.000	EQUIPMENT REPLACEMENT	2,500.00	26.63	0.00	2,473.37	1.07
592-536.000-937.000	WATER SYSTEM MAINTENANCE	70,000.00	96,282.49	21,973.89	(26,282.49)	137.55
592-536.000-940.000	RENT & UTILITIES WATER & SEWE	5,000.00	0.00	0.00	5,000.00	0.00
592-536.000-944.000	WATER PURCHASES	360,000.00	178,419.41	20,573.81	181,580.59	49.56
592-536.000-970.000	CAPITAL EXPENDITURE	0.00	14,495.00	0.00	(14,495.00)	100.00
592-536.000-974.000	WATER MAIN PROJECT	300,000.00	111,612.86	16,418.12	188,387.14	37.20
Total Dept 536.000 - WATER DEPARTMENT		1,076,430.00	605,260.16	77,981.06	471,169.84	56.23
Dept 536.300 - WATER DEPARTMENT						
592-536.300-970.000	CAPITAL EXP - WATER METER REPLACE	13,000.00	3,350.70	0.00	9,649.30	25.77
Total Dept 536.300 - WATER DEPARTMENT		13,000.00	3,350.70	0.00	9,649.30	25.77
Dept 536.500 - WATER DEPARTMENT						

User: JESSICA
DB: Lathrup

PERIOD ENDING 03/31/2025

Item 7C.

GL NUMBER	DESCRIPTION	2024-25	YTD BALANCE	ACTIVITY FOR		AVAILABLE	% BDGT USED
		AMENDED BUDGET	03/31/2025 (NORMAL (ABNORMAL))	MONTH 03/31/2025 INCREASE (DECREASE)	BALANCE (NORMAL (ABNORMAL))		
Fund 592 - WATER & SEWER FUND							
Expenditures							
592-536.500-970.000	CAPITAL FIRE HYDRANTS	0.00	(10.00)	0.00	10.00	100.00	
Total Dept 536.500 - WATER DEPARTMENT		0.00	(10.00)	0.00	10.00	100.00	
Dept 537.000 - SEWER DEPARTMENT							
592-537.000-701.000	SALARIES FULL-TIME	49,980.00	34,695.24	6,073.86	15,284.76	69.42	
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	48,000.00	46,618.17	947.59	1,381.83	97.12	
592-537.000-708.000	PROPERTY & LIABILITY INSURANC	10,550.00	10,543.50	0.00	6.50	99.94	
592-537.000-720.000	INTEREST EXPENSE	170,200.00	150,528.56	68,183.03	19,671.44	88.44	
592-537.000-725.000	PAYING AGENT FEES	1,500.00	1,650.00	0.00	(150.00)	110.00	
592-537.000-810.000	AUDITING & ACCOUNTING	10,400.00	12,503.31	0.00	(2,103.31)	120.22	
592-537.000-856.000	ADMINISTRATION & ENGINEERING	18,000.00	2,437.34	0.00	15,562.66	13.54	
592-537.000-905.000	BOND PRINCIPAL PAYMENTS	250,000.00	0.00	0.00	250,000.00	0.00	
592-537.000-921.000	CONTRACTUAL SERVICES	153,000.00	92,138.45	6,236.94	60,861.55	60.22	
592-537.000-939.000	SEWER SYSTEM MAINTENANCE	100,000.00	63,589.73	4,073.79	36,410.27	63.59	
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	1,058,000.00	666,128.64	88,136.16	391,871.36	62.96	
592-537.000-945.000	RETENTION TANK-UTIL ELEC	20,000.00	13,960.01	5,075.68	6,039.99	69.80	
592-537.000-946.000	RETENTION TANK UTIL-WATER	20,000.00	0.00	0.00	20,000.00	0.00	
592-537.000-947.000	RETENTION TANK UTIL-GAS	1,200.00	668.14	99.05	531.86	55.68	
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	2,500.00	1,138.50	133.80	1,361.50	45.54	
592-537.000-949.000	RETENTION TAN GENERATOR FUEL	500.00	0.00	0.00	500.00	0.00	
592-537.000-951.000	RETENTION TANK BUILDING/EQUIP	6,000.00	3,150.00	0.00	2,850.00	52.50	
592-537.000-953.000	RETENTION TANK EXCESS LIABIL	9,100.00	1,513.00	0.00	7,587.00	16.63	
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	20,000.00	10,298.82	1,471.26	9,701.18	51.49	
592-537.000-970.000	CAPITAL EXPENDITURE	13,000.00	14,495.00	0.00	(1,495.00)	111.50	
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	15,000.00	5,192.00	0.00	9,808.00	34.61	
Total Dept 537.000 - SEWER DEPARTMENT		1,976,930.00	1,131,248.41	180,431.16	845,681.59	57.22	
Dept 537.200 - SEWER DEPARTMENT							
592-537.200-970.000	CAPITAL EXP - RETENTION TANK REPAIRS	516,000.00	515,845.74	0.00	154.26	99.97	
Total Dept 537.200 - SEWER DEPARTMENT		516,000.00	515,845.74	0.00	154.26	99.97	
TOTAL EXPENDITURES		3,582,360.00	2,255,695.01	258,412.22	1,326,664.99	62.97	
Fund 592 - WATER & SEWER FUND:							
TOTAL REVENUES		3,267,421.00	2,114,674.12	178,766.89	1,152,746.88	64.72	
TOTAL EXPENDITURES		3,582,360.00	2,255,695.01	258,412.22	1,326,664.99	62.97	
NET OF REVENUES & EXPENDITURES		(314,939.00)	(141,020.89)	(79,645.33)	(173,918.11)	44.78	
TOTAL REVENUES - ALL FUNDS		10,680,663.00	8,050,403.37	332,787.64	2,630,259.63	75.37	
TOTAL EXPENDITURES - ALL FUNDS		11,119,107.00	6,822,303.47	1,197,405.85	4,296,803.53	61.36	
NET OF REVENUES & EXPENDITURES		(438,444.00)	1,228,099.90	(864,618.21)	(1,666,543.90)	280.10	

27 S. Broadway St. Suite 2
Lake Orion, Michigan 48362

sbaker@bakerpllc.com



April 15, 2025

Via Email

Mike Greene
City Administrator

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Re: Legal Department Billing for March 1 through March 31, 2025

Dear Mr. Greene:

The following is our law firm's billing to the City of Lathrup Village for the month of March 2025:

1. General Retainer	\$ 2,500.00
2. Special Legal Services	\$ 1,007.50
3. Downtown Development Authority	\$
4. Project Reimbursement	\$
5. Prosecution/Code Enforcement	<u>\$ 2,242.50</u>
	\$ 5,750.00

If you should have any questions, please feel free to contact me.

Very truly yours,

Baker Legal Group, PLLC

A handwritten signature in dark blue ink, appearing to read 'S. Baker'.

Scott R. Baker

Enclosures



27 S. Broadway St. Suite 2 Lake Orion, Michigan 48362

SBaker@bakerpllc.com

(248) 230-4103

April 15, 2025

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 1844

Invoice Period: 03-01-2025 - 03-31-2025

RE: General Retainer

Time Details

Date	Professional	Description	Hours	Amount
03-03-2025	SRB	Receipt and review correspondence from Lt. Zang re 27837 Sunset Blvd.	0.25	No Charge
03-03-2025	SRB	Prepare for and attend City Council Study Session	1.75	No Charge
03-04-2025	SRB	Receipt, review and respond to correspondence from Clerk re FOIA	0.25	No Charge
03-04-2025	SRB	Receipt, review and respond to correspondence from Admin re City property	0.25	No Charge
03-05-2025	SRB	Receipt, review and respond to correspondence from Admin re City property	0.25	No Charge
03-05-2025	SRB	Receipt, review and respond to correspondence from Admin re public notice to cut weeds	0.25	No Charge
03-05-2025	SRB	Receipt, review and respond to correspondence from Admin re tax increment financing policy	0.25	No Charge
03-06-2025	SRB	Receipt, review and respond to correspondence from Clerk re FOIA	0.25	No Charge
03-06-2025	SRB	Receipt, review and respond to correspondence from Clerk re FOIA	0.25	No Charge
03-07-2025	SRB	Receipt, review and respond to correspondence from Clerk re FOIA	0.25	No Charge
03-07-2025	SRB	Receipt, review and respond to correspondence from Clerk re	0.25	No Charge

We appreciate your business

Page 1 of 4

Date	Professional	Description	Hours	Amount	Item 7C.
		FOIA			
03-07-2025	SRB	Receipt, review and respond to correspondence from Mayor Pro-Tem	0.25	No Charge	
03-07-2025	SRB	Receipt and review of correspondence from Mayor Pro Tem re OMA	0.25	No Charge	
03-11-2025	SRB	Receipt, review and respond to correspondence from Clerk re Business License	0.25	No Charge	
03-11-2025	SRB	Receipt, review and respond to correspondence from Clerk re Business License	0.25	No Charge	
03-11-2025	SRB	Receipt, review and respond to correspondence from Admin re San Jose	0.25	No Charge	
03-12-2025	SRB	Receipt, review and respond to correspondence from Admin re P25 Interlocal Agreement	0.25	No Charge	
03-12-2025	SRB	Receipt, review and respond to correspondence from Admin re Business moratorium	0.25	No Charge	
03-12-2025	SRB	Receipt, review and respond to correspondence from Clerk re Business License	0.25	No Charge	
03-12-2025	SRB	Receipt, review and respond to correspondence from Community and Economic Development Intern re Council orientation	0.25	No Charge	
03-13-2025	SRB	Receipt, review and respond to correspondence from Admin re Business moratorium	0.25	No Charge	
03-13-2025	SRB	Receipt, review and respond to correspondence from Admin re Business moratorium	0.25	No Charge	
03-13-2025	SRB	Receipt, review and respond to correspondence from Admin re JMC litigation	0.25	No Charge	
03-14-2025	SRB	Receipt and review correspondence from Admin re 3/17 Council Meeting	0.25	No Charge	
03-14-2025	SRB	Receipt, review and respond to correspondence from Clerk re Business License	0.25	No Charge	
03-17-2025	SRB	Prepare for and attend City Council Regular Meeting	1.75	No Charge	
03-17-2025	SRB	Prepare for and attend City Council Study Session	1.75	No Charge	
03-17-2025	SRB	Receipt, review and respond to correspondence from Community and Economic Director re Planning Commission Agenda	0.25	No Charge	
03-17-2025	SRB	Receipt, review and respond to correspondence from Community and Economic Director re OMA question	0.25	No Charge	

We appreciate your business

Page 2 of 4

Date	Professional	Description	Hours	Amount	Item 7C.
03-17-2025	SRB	Receipt and review correspondence from Admin re water bill appeal	0.25	No Charge	
03-17-2025	SRB	Receipt and review correspondence from Admin re resident inquiry	0.25	No Charge	
03-17-2025	SRB	Receipt and review correspondence from Admin re resident inquiry	0.25	No Charge	
03-18-2025	SRB	Receipt and review correspondence from Admin re Alice Jordan litigation	0.25	No Charge	
03-18-2025	SRB	Receipt, review and respond to correspondence from Mayor Pro Tem re San Jose	0.25	No Charge	
03-20-2025	SRB	Receipt, review and respond to correspondence from Mayor Pro Tem re 27700 Southfield Road	0.25	No Charge	
03-21-2025	SRB	Receipt and review correspondence from Admin re Surnow property ownership	0.25	No Charge	
03-24-2025	SRB	Receipt and review correspondence from Admin re SOCPWA mutual aid agreement	0.25	No Charge	
03-24-2025	SRB	Receipt, review and respond to correspondence from Clerk re FOIA	0.25	No Charge	
03-24-2025	SRB	Receipt, review and respond to correspondence from Clerk re FOIA	0.25	No Charge	
03-24-2025	SRB	Receipt, review and respond to correspondence from Clerk re FOIA	0.25	No Charge	
03-24-2025	SRB	Receipt, review and respond to correspondence from Clerk re FOIA	0.25	No Charge	
03-24-2025	SRB	Receipt, review and respond to correspondence from Finance Director re FOIA request	0.25	No Charge	
03-26-2025	SRB	Receipt, review and respond to correspondence from Finance Director re FOIA request	0.25	No Charge	
03-26-2025	SRB	Receipt, review and respond to correspondence from Clerk re FOIA	0.25	No Charge	
03-27-2025	SRB	Receipt, review and respond to correspondence from Clerk re FOIA	0.25	No Charge	
03-27-2025	SRB	Receipt, review and respond to correspondence from Clerk re FOIA	0.25	No Charge	
03-27-2025	SRB	Receipt, review and respond to correspondence from Clerk re	0.25	No Charge	

We appreciate your business

Page 3 of 4

Date	Professional	Description	Hours	Amount	Item 7C.
		FOIA			
03-27-2025	SRB	Receipt, review and respond to correspondence from Clerk re FOIA	0.25	No Charge	
03-27-2025	SRB	Receipt, review and respond to correspondence from Clerk re FOIA	0.25	No Charge	
03-27-2025	SRB	Receipt, review and respond to correspondence from Clerk re FOIA	0.25	No Charge	
03-27-2025	SRB	Receipt, review and respond to correspondence from Clerk re FOIA	0.25	No Charge	
03-28-2025	SRB	Receipt, review and respond to correspondence from Clerk re Voter Registration Correspondence	0.25	No Charge	
03-28-2025	SRB	Receipt, review and respond to correspondence from Clerk re Voter Registration Correspondence	0.25	No Charge	
03-28-2025	SRB	Receipt, review and respond to correspondence from A. Colson re Planning commission bylaws	0.25	No Charge	
03-31-2025	SRB	Receipt, review and respond to correspondence from Mayor Pro Tem re signage	0.25	No Charge	
03-31-2025	SRB	Services Rendered		2,500.00	
				Total	2,500.00

Time Summary

Professional	Hours	Amount
Scott Baker	18.50	2,500.00
Total		2,500.00
Total for this Invoice		2,500.00



27 S. Broadway St. Suite 2 Lake Orion, Michigan 48362
SBaker@bakerpllc.com
 (248) 230-4103

April 15, 2025

City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Invoice Number: 1845

Invoice Period: 03-01-2025 - 03-31-2025

RE: Prosecution/Code Enforcement

Time Details

Date	Professional	Description	Hours	Amount
03-04-2025	SRB	Receipt, review and respond to correspondence from Code Officer re Ticket # 405	0.25	32.50
03-04-2025	SRB	Receipt, review and respond to correspondence from defense attorney re discovery request	0.25	32.50
03-06-2025	SRB	Receipt, review and respond to correspondence from defense attorney re discovery request	0.25	32.50
03-06-2025	SRB	Receipt and review of March 12 prosecution docket; draft correspondence to Police Clerk re records request	0.50	65.00
03-07-2025	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 25LV00131A	0.50	65.00
03-07-2025	SRB	Draft correspondence to code officer re ticket # 405	0.25	32.50
03-07-2025	SRB	Receipt and review of March 12 prosecution docket defendant files in preparation for docket	1.50	195.00
03-07-2025	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 25LV00131A	0.50	65.00
03-10-2025	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 25LV00035A	0.50	65.00
03-10-2025	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re:	0.50	65.00

We appreciate your business

Page 1 of 2

Date	Professional	Description	Hours	Amount	Item 7C.
		25LV00008A			
03-10-2025	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 25LV00035A	0.50	65.00	
03-12-2025	SRB	Appear in 46th District Court for Prosecution Docket	3.00	390.00	
03-13-2025	SRB	Appear in 46th District Court Via Zoom for Prosecution hearing	0.75	97.50	
03-17-2025	SRB	Receipt and review of updated March 19 prosecution docket; draft correspondence to Police Clerk re records request	0.25	32.50	
03-18-2025	SRB	Receipt and review of add-on March 19 prosecution docket defendant files in preparation for docket	0.50	65.00	
03-18-2025	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 25LV00218A	0.50	65.00	
03-19-2025	SRB	Receipt and review of 4-9-25 draft prosecution docket	0.50	65.00	
03-19-2025	SRB	Appear in 46th District Court for Prosecution Docket	3.50	455.00	
03-26-2025	SRB	Receipt and review of correspondence from 46th District Court re July and August Court Calendars	0.25	32.50	
03-28-2025	SRB	Receipt, review and respond to correspondence from Lt. Zang re Security Awareness Training; Conduct required training	2.50	325.00	
			Total	2,242.50	

Time Summary

Professional	Hours	Amount
Scott Baker	17.25	2,242.50
Total		2,242.50
Total for this Invoice		2,242.50



27 S. Broadway St. Suite 2 Lake Orion, Michigan 48362
SBaker@bakerpllc.com
 (248) 230-4103

April 15, 2025

City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Invoice Number: 1846

Invoice Period: 03-01-2025 - 03-31-2025

RE: Special Legal Services

Time Details

Date	Professional	Description	Hours	Amount
03-05-2025	SRB	review public notice to cut weeds	0.25	32.50
03-11-2025	SRB	Research and draft Resolution re temporary opening for emergency vehicles only on San Jose Blvd.	1.25	162.50
03-12-2025	SRB	Review P25 Interlocal Agreement Re Public Safety Communication System	0.75	97.50
03-13-2025	SRB	Draft Resolution # 2025-08 - moratorium on money services business	1.00	130.00
03-13-2025	SRB	Draft Resolution # 2025-08 - moratorium on small box retail stores	1.00	130.00
03-13-2025	SRB	Receipt and review correspondence from litigation attorney re JMC litigation	0.25	32.50
03-18-2025	SRB	Preparation for and attendance at Planning Commission Meeting	1.50	195.00
03-19-2025	SRB	Receipt, review and respond to correspondence from Surnow Company re 27700 Southfield Road site plan	0.50	65.00
03-24-2025	SRB	Review Southeastern Oakland County Public Works Association's public works mutual aid authority agreement 2025 amendments	0.50	65.00
03-25-2025	SRB	Meeting with Surnow representatives re 27700 Southfield road site plan	0.75	97.50
			Total	1,007.50

Time Summary

We appreciate your business

Page 1 of 2

Professional		Hours	Amount	Item 7C.
Scott Baker		7.75	1,007.50	
		Total	1,007.50	
			Total for this Invoice	1,007.50

2025 Run Totals	Jan	Feb	March	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Alexander	230	238	247										715
Button	33	9	31										73
Chickensky	70	18	0										88
Fisher	25	24	0										49
Gijsbers	97	88	127										312
Huston	68	38	5										111
Hutson	297	265	196										758
Lawrence	28	55	112										195
Roberts	149	143	136										428
Stajich	160	121	151										432
Tackett	86	69	88										243
Reserve Hodges	1/24/25 25-871	2/28/25 25-2139	0										2
Reserve Lietzke			0										
Reserve Sovinsky	1/26/25 25-956	02/09/25 25-1428	0										2

2025 Ticket Totals	Jan	Feb	March	April	May	June	July	August	Sept	Oct	Nov	Dec	Total
Alexander	31	21	31										83
Alexander warning	0	0	0										0
Button	1	1	2										4
Button warning	2	0	0										2
Chickensky	18	3	2										23
Chickensky warning	0	1	0										1
Fisher	4	0	0										4
Fisher warning	2	1	0										3
Gijsbers	23	4	23										50
Gijsbers warning	5	2	8										15
Huston	7	3	1										11
Huston warning	2	2	0										4
Huston	7	5	7										19
Huston warning	4	1	2										7
Lawrence	5	1	5										11
Lawrence warning	0	0	0										0
Roberts	13	11	16										40
Roberts warning	5	4	13										22
Stajich	17	6	4										27
Stajich warning	0	0	0										0
Tackett	4	3	7										14
Tackett warning	2	1	0										3

March 2025
WARNING VIOLATIONS

ROW	CITATION	CITATION DATE	OFF_CITY_NM	ST	VIOLATION_ON	VIOLATION_NEAR	VIOLS_DESC	OFFICER
1	25LV00201	3/1/2025	DETROIT	MI	11 MILE	LATHRUP	DISOBEY TRAFFIC CONTROL DEVICE	HUT
3	25LV00202	3/1/2025	LIVONIA	MI	SOUTHFIELD	12 MILE	EXPIRED PLATES	HUT
4	25LV00215	3/5/2025	WESTLAND	MI	SOUTHFIELD	LINCOLN	FAIL TO SIGNAL AND/OR OBSERVE	ROB
5	25LV00252	3/18/2025	LATHRUP VILLAGE	MI	BLOOMFIELD	SARATOGA	DISOBEY STOP SIGN	GU
6	25LV00261	3/22/2025	GROSSE PTE PARK	MI	SOUTHFIELD	ROSELAND	EXPIRED PLATES	ROB
7	25LV00264	3/23/2025	SOUTHFIELD	MI	11 MILE	SOUTHFIELD	FAIL TO SIGNAL AND/OR OBSERVE	ROB
8	25LV00265	3/23/2025	LATHRUP VILLAGE	MI	BLOOMFIELD	SUNSET	DISOBEY STOP SIGN	ROB
9	25LV00266	3/23/2025	LATHRUP VILLAGE	MI	BLOOMFIELD	SUNSET	DISOBEY STOP SIGN	ROB
10	25LV00271	3/24/2025	DETROIT	MI	SOUTHFIELD	REDWOOD	EXPIRED PLATES	ROB
11	25LV00272	3/24/2025	SOUTHFIELD	MI	BLOOMFIELD	SARATOGA	DISOBEY STOP SIGN	ROB
12	25LV00285	3/26/2025	BIRMINGHAM	MI	BLOOMFIELD	SUNSET	DISOBEY STOP SIGN	ROB
13	25LV00294	3/29/2025	LATHRUP VILLAGE	MI	BLOOMFIELD	SUNSET	DISOBEY STOP SIGN	ROB
14	25LV00295	3/29/2025	SOUTHFIELD	MI	BLOOMFIELD	SUNSET	DISOBEY STOP SIGN	ROB
15	25LV00297	3/31/2025	LATHRUP VILLAGE	MI	BLOOMFIELD	SUNSET	DISOBEY STOP SIGN	ROB
16								
17								
18								
19								
20								
21								
22								
23								
24								
25								
26								



CLEAR-1996 Departmental CLEAR & CAD Statistics by Officer
CLEAR & CAD Stats
03/01/2025 - 04/01/2025



Officer Name	Officer Badge	Days Work	Days Sick	Tickets	CFS	CR	Arrests	Charges	Public Relation	Traffic Stops	Building Check	Plaza Check	Sub Check	Comm Policing
LV														
LVALEXANDERR	46960			27	247	3	1	1		1				
LVBUTTONE	26288			2	31	1				3				
LVCHICKENSKYP	36806			2						2				
LVCORYS	003				5	5								
LVGJSBERSR	47833			20	127	1				24				
LVHUSTONJ	42410			1	5					1				
LVHUTSONN	43905			8	196	6	1	1		11				
LVJARIETTK	42532				1									
LVLAWARENCET	23960			4	112	4	1	1		3				
LVROBERTSK	00316			27	136	7	1	1		12				
LVSTAICHM	41054			3	151	3	1	1		32				
LVTACKETTM	26929			4	88					4				
LVZANGM	00793				6	5								
	Total:				1105	35	5	5		134				
* Includes Empty	Average:				78.93	1.21	0.36	0.36		9.57				
** Excludes Empty	Average:				92.08	3.89	1	1		12.18				



**Citations - Officer Violations & Citations Summary For Lathrup
Village PD - Officer Ticket Type Summary**

For 03/01/2025 - 04/01/2025



Primary Officer Selected: All Values Selected

Secondary Officer Selected: All Values Selected

Primary Officer Shift Selected: All Values Selected

Local Use Selected: All Values Selected

Type Selected: All Values Selected

Status Selected: All Values Selected

Officer Name	Type	Prim Viol Count	Sec Viol Count
ALEXANDER, RYAN	CIVIL INFRACTION	29	
	MISDEMEANOR	1	
	WAIVE	1	
		31	31

Officer Name	Type	Prim Viol Count	Sec Viol Count
BUTTON, ERIC	CIVIL INFRACTION	2	
		2	2

Officer Name	Type	Prim Viol Count	Sec Viol Count
CHICKENSKY, PAUL	CIVIL INFRACTION	2	
		2	2

Officer Name	Type	Prim Viol Count	Sec Viol Count
GIJSBERS, REMY	CIVIL INFRACTION	22	
	WAIVE	1	
	WARNING	8	
		31	31

Officer Name	Type	Prim Viol Count	Sec Viol Count
HUSTON, JEREMY	CIVIL INFRACTION	1	
		1	1



**Citations - Officer Violations & Citations Summary For Lathrup
Village PD - Officer Ticket Type Summary**

For 03/01/2025 - 04/01/2025



Officer Name	Type	Prim Viol Count	Sec Viol Count
HUTSON, NKRUMAH	CIVIL INFRACTION	5	
	WAIVE	2	
	WARNING	2	
		9	9

Officer Name	Type	Prim Viol Count	Sec Viol Count
LAWRENCE, TERANCE	CIVIL INFRACTION	4	
	MISDEMEANOR	1	
		5	5

Officer Name	Type	Prim Viol Count	Sec Viol Count
ROBERTS, KEITH	CIVIL INFRACTION	16	
	WARNING	13	
		29	29

Officer Name	Type	Prim Viol Count	Sec Viol Count
STAJICH, MICHAEL	CIVIL INFRACTION	4	
		4	4

Officer Name	Type	Prim Viol Count	Sec Viol Count
TACKETT, MICHAEL	CIVIL INFRACTION	5	
	WARNING	2	
		7	7
	Totals:	121	

City of Lathrup Village Police Department - Monthly Summary

March 2025

3/4/2025 –

- 25-2309 – Damage to Property/Civil

Officers went to a Lathrup residence to complete a peace officer standby as one of the parties moved out of the home. During that time, the homeowner discovered that the party moving out caused damage inside the residence.

Follow up: The Lt spoke with the homeowner who stated that damage to the property was not intentional by the other party but did want the situation documented. The incident was changed to a civil matter.

3/6/2025 –

- 25-2352 – Larceny/Suspicious Circumstance

LV officer was dispatched to the station regarding a larceny. The reporting party/victim stated his phone was taken by the suspect. The suspect was called and she stated the victim left his phone behind when she was dropped off. She agreed to give the phone back but then would not due to the victim being with another person who the suspect viewed as aggressive.

Follow up: The suspect came into LVPD and reported to an officer that the victim had left his phone in her car the night before. She was going to give it back but the victim was with an aggressive party. She gave the phone to the officer. The officer later successfully returned the phone to the victim. Due to conflicting statements the incident was changed to a suspicious circumstance.

- 25-2362 – Felony Warrant Arrest

LV officer came across a stalled vehicle blocking the road just north of Twelve Mile Rd. While waiting for a tow, the officer discovered the driver had a felonious assault warrant out of Detroit. Detroit was unable to pick up so the officer arrested the driver and housed her at Berkley PD for Detroit to pick up later in the evening.

3/10/2025

- 25-2505- Found Property

A credit card was turned into the LVPD desk. The officer was unable to find relevant contact information for the owner. It was logged into property.

3/12/2025 –

- 25-2588 – Robbery

Officers were called to a Lathrup Village bank for an armed robbery in progress. Officers arrived and were made aware that the suspect had left. He had passed a threatening note to the teller and was able to make it away with a sum of cash. Officer Stajich canvased the area, knocking on every door on the surrounding streets and, due to his diligent efforts, he was able to obtain video of the suspect from two Lathrup residents. These videos tied our unknown suspect to a known suspect in other robberies that occurred in Oakland and Macomb County within the week of the Lathrup robbery. This information was given to higher authorities who were then able to arrest the suspect.

3/13/2025 –

- 25-2600 – Flee and Elude

An officer was assisting Southfield PD with a run, he located the vehicle in reference to their incident. He attempted to stop the vehicle but it took off at a high rate of speed. The officer got a general description of the vehicle but was unable to get close enough to see the license plate.

At this time, no follow up has been noted.

- 25-2611-Civil Matter

An individual came to LVPD to report an incident that occurred at a Lathrup Village business. The individual agreed to pay a certain amount of money for services rendered by the business owner. The business owner originally agreed but then did not complete the service. The reporting party felt threatened by the business owner but was not assaulted. The reporting party left without the service being completed and left personal items behind that were of high value.

- 25-2613 – Suspicious Circumstances

Officers arrived to the location on report of threats. The reporting party stated they took an uber to the current location and was threatened by the uber driver. The reporting party eventually stated they did not want a report. The officer created the report for documentation purposes.

3/14/25 –

- 25-2614 – Vehicle off Roadway

Officers were dispatched to a vehicle in a ditch. On arrival, the vehicle was empty. The vehicle was impounded and some items of value within the vehicle were taken for safe keeping. It is unknown how the vehicle got there.

- 25-2629, 25-2630, 25-2631 – Fraud

Officers were dispatched to a Lathrup Village business to report fraudulent activity on several accounts for the business. The business has yet to be reimbursed from the individual accounts for each report.

At this time, no follow up has been noted.

3/16/2025 –

- 25-2703 – Operating While Intoxicated (OWI)

An officer was alerted to a crash in Lathrup Village by a Southfield PD officer. On arrival, the officer spoke with an individual involved in the crash. The officer determined, after investigation, that he had probable cause to place the individual under arrest for OWI.

3/22/2025 –

- 25-2910 – Animal bite

An officer was made aware of 2 dogs off leash in the park with their owner. The officer approached the owner and informed her of keeping them on their leashes. While leashed, one of the dogs lunged at and bit the officer, causing a minor puncture wound. The owner was issued a citation for animal at large.

3/25/2025 –

- 25-3019 – DWLS

Officer made a traffic stop on an individual who was found to not have a valid driver's license. The driver was issued a misdemeanor citation for DWLS.

3/27/2025 –

- 25-3084 – Recovered stolen property

Officer initiated a traffic stop due to a stolen license plate on the vehicle. It was discovered the driver/vehicle owner had his license plate stolen and a different stolen plate was placed onto his vehicle. The license plate was confiscated and recovery information was sent to the originating agency. The driver was told to complete a stolen plate report in his city.

3/30/2025 –

- 25-3174 – DWLS

Officer dispatched to a slumped-at-the-wheel subject. The officer arrived, determined it was not drug or alcohol related. The driver, however, was suspended and was issued a citation for DWLS.

3/31/2025 –

- 25-3212 - Trespass warning

Officers were called to a Lathrup Village business due to trouble with a patron. The patron was asked to leave and they complied. They were informed that they were trespassed from the business and could not return.

*A note about traffic: officers have seen a significant decrease in cut-through traffic from non-residents in the neighborhoods since the start of the I-696 construction project. When available, officers are patrolling the neighborhoods to reduce the number of traffic infractions that occur.

ALARM SUMMARY FOR MARCH 2025

MARCH 1-31 2025: 1 B&E Alarms (C3902)
MARCH 1-31 2025: 15 False Alarms (L5060)

All alarms were considered false or operator error.

Total unregistered alarms for the month:

Commercial: 4
Residential: 0

Letters will be mailed in April to the business and residences that have unregistered alarms.



**Citations - Officer Violations & Citations Summary For Lathrup
Village PD - Officer Violation Summary**

For 3/1/2025 12:00:00 AM - 4/1/2025 12:00:00 AM



Primary Officer Selected: All Values Selected

Secondary Officer Selected: All Values Selected

Primary Officer Shift Selected: All Values Selected

Local Use Selected: All Values Selected

Type Selected: All Values Selected

Status Selected: All Values Selected

Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
ALEXANDER, RYAN	ANIMALS - AT LARGE	1	
	DISOBEY STOP SIGN	1	
	DISOBEY TRAFFIC CONTROL DEVICE	2	
	DROVE WHILE LICENSE SUS/REV/DENIED	1	
	EQUIPMENT VIOL-DEFECTIVE/MISSING	1	
	EXPIRED PLATES	12	
	HANDICAPPED ONLY ZONE	2	
	IMPEDING/BLOCKADING TRAFFIC	9	
	NO PROOF OF INSURANCE	2	
		31	31

Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
BUTTON, ERIC	DISOBEY STOP SIGN	2	
		2	2

Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
CHICKENSKY, PAUL	DISOBEY TRAFFIC CONTROL DEVICE	2	
		2	2



**Citations - Officer Violations & Citations Summary For Lathrup
Village PD - Officer Violation Summary**

For 3/1/2025 12:00:00 AM - 4/1/2025 12:00:00 AM



Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
GIJSBERS, REMY	11-15 MPH OVER LIMIT	1	
	6-10 MPH OVER LIMIT	1	
	DISOBEY STOP SIGN	5	
	DISOBEY TRAFFIC CONTROL DEVICE	4	
	DISOBEY TRAFFIC SIGNAL/FLASHERS	1	
	EQUIPMENT VIOL-DEFECTIVE/MISSING	1	
	IMPEDING/BLOCKADING TRAFFIC	9	
	IMPROPER LANE USAGE	1	
	LICENSE PLATES IMPROPERLY ATTACHED	1	
	NO INSURANCE	1	
	NO VALID PLATE	2	
	OBSTRUCTED VISION OR CONTROL	1	
	VIOLATION OF BASIC SPEED LAW	2	
	VIOLATION OF SAFETY BELT LAW	1	
	31	31	

Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
HUSTON, JEREMY	IMPEDING/BLOCKADING TRAFFIC	1	
	1	1	

Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
HUTSON, NKRUMAH	DISOBEY STOP SIGN	1	
	DISOBEY TRAFFIC CONTROL DEVICE	1	
	EXPIRED PLATES	2	
	FAIL TO SIGNAL AND/OR OBSERVE	1	
	IMPEDING/BLOCKADING TRAFFIC	2	
	NO PROOF OF REGISTRATION	2	
	9	9	



**Citations - Officer Violations & Citations Summary For Lathrup
Village PD - Officer Violation Summary**

For 3/1/2025 12:00:00 AM - 4/1/2025 12:00:00 AM



Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
LAWRENCE, TERENCE	DISOBEY STOP SIGN	2	
	DROVE WHILE LICENSE SUS/REV/DENIED	1	
	FAIL TO STOP/YIELD LEAV/PVT. DRIVE OR ALLEY	1	
	NO PROOF OF INSURANCE	1	
		5	5

Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
ROBERTS, KEITH	DISOBEY STOP SIGN	8	
	DISOBEY TRAFFIC SIGNAL/FLASHERS	1	
	EXCESSIVE FALSE ALARMS	2	
	EXPIRED PLATES	3	
	FAIL TO SIGNAL AND/OR OBSERVE	2	
	FAIL TO STOP ASSURED CLEAR DISTANCE AHEAD	1	
	IMPEDING/BLOCKADING TRAFFIC	7	
	IMPROPER TURN	1	
	NO PROOF OF INSURANCE	2	
	VIOLATION OF SAFETY BELT LAW	2	
		29	29

Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
STAJICH, MICHAEL	DISOBEY TRAFFIC SIGNAL/FLASHERS	1	
	EXPIRED PLATES	1	
	FAIL TO SIGNAL AND/OR OBSERVE	1	
	OPERATING WHILE READING TYPING OR TEXTING 1ST OFFENSE	1	
		4	4

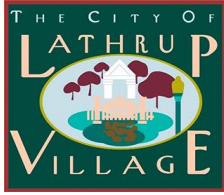


**Citations - Officer Violations & Citations Summary For Lathrup
Village PD - Officer Violation Summary**

For 3/1/2025 12:00:00 AM - 4/1/2025 12:00:00 AM



Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
TACKETT, MICHAEL	DISOBEY STOP SIGN	4	
	IMPEDING/BLOCKADING TRAFFIC	2	
	VIOLATION OF GRADUATED LICENSE PERMIT	1	
	7	7	
	Totals:	121	



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: April 21, 2025
RE: Request to Approve FY 2026 Council Goals

Background Brief: Over the past couple of months, we have been discussing Council Goals & Performance Measures for the next fiscal year. Enclosed in your packet is what was created based on discussions/feedback for your consideration.

Previous Action: Study Session Discussions

Economic Impact: N/A

Recommendation: It is my recommendation to approve the FY 2026 Council Goals.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____
to approve the fiscal year 2025/2026 City Council Goals & Performance Measures.

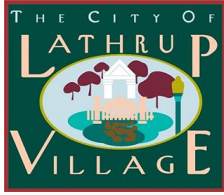
Kelly Garrett
Mayor

Bruce Kantor
Mayor Pro-Tem

Jalen Jennings
Council Member

Dalton Barksdale
Council Member

Jason Hammond
Council Member



City of Lathrup Village
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Goals & Performance Measures
Fiscal Year 2025/2026

Transparent, Open & Honest Government	
<i>This value reflects our first and most important responsibility. We maintain an organizational reputation for openness, honesty, and integrity.</i>	
<ul style="list-style-type: none"> Improve communications with residents and local businesses 	Use all possible media to communicate events, meetings, and updates promptly. Develop a clear and concise timeline for when items need to be turned in for the media and be consistent with the timing of posting.
<ul style="list-style-type: none"> Create a Formal Communication Plan 	Have a City Communication Plan formally adopted before July 31, 2025.
<ul style="list-style-type: none"> Develop effective document management and paperless processes 	Develop processes and policies that allow residents to conduct business online and make payments with ease.
<ul style="list-style-type: none"> Improve website/mobile app design to make information more easily accessible 	Continually update website pages to meet residents' needs.
<ul style="list-style-type: none"> Do more Town Halls 	Conduct one (1) Town Hall quarterly on a specific topic.

Dedication to Service	
<i>Our primary duty is to the people we serve. We are accessible, responsive, consistent, and understanding. We provide assistance beyond our customers' expectations, and we find effective solutions to problems that are brought to our attention.</i>	
<ul style="list-style-type: none"> Improve operations through upgrades in technology 	Develop processes and policies that allow residents to conduct business online and make payments with ease.
<ul style="list-style-type: none"> Maintain robust and attractive business corridors 	<p>The Code Enforcer and DDA Director conduct a business inventory quarterly not only to provide feedback for improvement but also to increase business relationships.</p> <p>Utilize Oakland County & Main Street resources to their potential.</p>
<ul style="list-style-type: none"> Promote a safe and secure community 	The Police Chief and/or designee will attend one community event (outside of Police events) per year and attend a City Council meeting quarterly.
<ul style="list-style-type: none"> Promote a clean and vibrant community 	Continue to utilize Code Enforcement patrols throughout the City to enhance the quality of life for all businesses and residents.

<ul style="list-style-type: none"> Develop and prioritize improvements to parks and playgrounds 	<p>We will ensure that our parks and playgrounds are clean and safe. When financially available, upgrades will be done.</p>
<ul style="list-style-type: none"> Increase Recreational Offerings 	<p>Utilize the Parks and Recreation Committee and City staffing to hold recreational events for members of the entire community.</p> <p>The Council will evaluate during the budget process the creation of a Part-Time Recreation Coordinator position.</p>
<ul style="list-style-type: none"> Improve quality of life for residents of all ages 	<p>We will respond to residents professionally and respectfully in a timely manner. Even if we do not have the answer immediately, we will return phone calls, emails, and messages within two (2) business days.</p>
<ul style="list-style-type: none"> Provide a maximum of one (1) workday initial response to See Click Fix reports with an additional response every three (3) business days until the issue is resolved 	<p>Residents will be updated regularly until their inquiry is completed. The City Council will be updated with open issues from See Click Fix bi-weekly consistently.</p>

Fiscal Responsibility	
<p><i>Proper use of community resources in a public trust, which we continually guard. In the management of this trust, we must avoid even the appearance of impropriety. In our management of public funds, we will strive for the greatest possible efficiency and effectiveness.</i></p>	
<ul style="list-style-type: none"> Fiscal Reviews 	<p>Improve oversight of both revenues and expenditures throughout all funds.</p>
<ul style="list-style-type: none"> Contracts 	<p>Create a formal list of all City contracts to be reviewed during the budget process.</p>
<ul style="list-style-type: none"> Support economic vitality to attract and retain local businesses 	
<ul style="list-style-type: none"> Maintain and evaluate current infrastructure to make improvements when necessary. 	

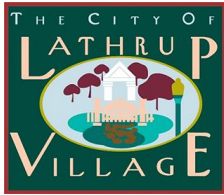
Personal Honesty and Integrity	
<p><i>Each of us demonstrates the highest standards of personal integrity and honesty in public activities to inspire confidence and trust in government.</i></p>	
<ul style="list-style-type: none"> Code of Ethics provided to all newly elected/appointed Council and Board members 	
<ul style="list-style-type: none"> All members of appointed and elected boards will come to meetings prepared to conduct business 	
<ul style="list-style-type: none"> Respond by agreed-upon deadlines 	<p>Clear Expectations of due dates and assignments will be communicated. Reminders will be sent 24 hours before the due date</p>
<ul style="list-style-type: none"> All staff and members of the appointed and elected boards will be as timely as possible with their arrival to meetings unless they have communicated otherwise. 	

Excellence	
<i>We continually pursue excellence by being creative and professional, taking risks, showing initiative, and being committed to our team. In this pursuit, we support continuing education and training for all team members.</i>	
<ul style="list-style-type: none"> All staff and members of appointed and elected boards will participate in training that will increase knowledge and help the City progress 	All members of the City Council will attend at minimum one (1) government training session per year.
<ul style="list-style-type: none"> Subscribe/read journals, organizations, and periodicals (e.g., Inside 208, Bridge, MML magazine, etc.) 	
<ul style="list-style-type: none"> All staff and members of appointed and elected boards will be proactive and take initiatives to improve community relations (i.e., residents, businesses, and surrounding communities) 	

Teamwork	
<i>We are a team that emphasizes high levels of trust, cooperation, and commitment to excellent communication with the organization. We encourage employees to exercise independent judgment in meeting customer needs through professional behavior that is consistent with our values.</i>	
<ul style="list-style-type: none"> Staff will provide professional development and team development opportunities bi-annually 	
<ul style="list-style-type: none"> We will work by the “golden rule” when it comes to interacting with staff, residents, and the general community 	<ul style="list-style-type: none"> City Council will provide public acknowledgment of their perceived “golden rule” excellence The City will create a digital organizational feedback form to be reviewed bi-annually.

A Humane and Diverse Organization	
<i>We are a humane organization that honors diversity and protects individual rights. Open communication, respect for others, compassion, and a sense of humor contribute to our positive working environment. We make every attempt for every employee to reach their full potential. We value the cultural and social diversity that is reflected in our community, and we welcome the changes and new perspectives that this diversity brings us.</i>	
<ul style="list-style-type: none"> Appointments to boards and commissions: 	Reflective of the cultural and social diversity of the community.
<ul style="list-style-type: none"> We will provide cultural events for the community during holidays and for general celebrations. 	
<ul style="list-style-type: none"> We will respect all people regardless of their ethnicity, race, age, sexual orientation, and preference. 	

Other	
<ul style="list-style-type: none"> Continue best practices in maintaining city grounds, parks, and entrances. 	
<ul style="list-style-type: none"> Staff will create, at minimum, two (2) educational videos per year. 	
<ul style="list-style-type: none"> Identify cross-functional opportunities (e.g., police officers & Code Enforcement) 	
<ul style="list-style-type: none"> The City Staff will conduct 360 evaluations annually 	
<ul style="list-style-type: none"> City Council will create an updated City Administrator Evaluation Form 	



City of Lathrup Village
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TO: Mayor & City Council
 FROM: Mike Greene – City Administrator
 DATE: April 21, 2025
 RE: Board of Review Meeting Dates – Update

Background Brief: Each December, the City Council reviews and approves Board of Review meeting dates for the upcoming calendar year. There was a misinterpretation of the Department of Treasury’s Key Dates when it comes to the July meeting date. Staff interpreted the language as the “third Tuesday in July (July 15)” when the correct time is the “Tuesday following the third Monday (July 22).”

Based on this, it is recommended by Oakland County Assessing to approve an updated Summer Board of Review Schedule:

Summer & Winter Sessions – On Tuesday, July 22, 2025, at 9:00 AM and on Tuesday, December 9, 2025, at 9:00 AM in City Hall, 27400 Southfield Road, Lathrup Village, MI, commencing at 2:00 PM for the purpose of correcting clerical errors and mutual mistakes of fact in the Roll and conducting such additional business as is authorized and permitted by the General Property Tax Act if and when there is a volume of business to be transacted at such sessions according to MSA 7.97(2).

Previous Action: December 2024 Board of Review Meeting Date Approval

Economic Impact: N/A

Recommendation: It is my recommendation to approve the recommended dates/times.

Recommended Motion:

Moved by Council Member _____, seconded by Council Member _____
 to approve the updated 2025 Board of Review Summer & Winter Sessions schedule as presented.

Kelly Garrett
Mayor

Bruce Kantor
Mayor Pro-Tem

Jalen Jennings
Council Member

Dalton Barksdale
Council Member

Jason Hammond
Council Member



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RACHAEL EUBANKS
STATE TREASURER

**Bulletin 15 of 2024
November 19, 2024
2025 Boards of Review**

TO: Boards of Review and Assessing Officers

FROM: Michigan State Tax Commission

SUBJECT: 2025 Boards of Review

This Bulletin contains information that Boards of Review need to be aware of for the 2025 assessment year. The State Tax Commission Q&A regarding the statutory obligations for Boards of Review can be found on the State Tax Commission website at www.michigan.gov/statetaxcommission. The State Tax Commission asks that all Board of Review members carefully review this document.

Board of Review members are also strongly encouraged to attend an annual *Board of Review Member Training* to review updates on statutory and policy changes. Public Act 660 of 2018 requires that all Board of Review members receive training approved by the State Tax Commission at least once every two years.

Key Dates for 2025 Boards of Review

- **March 4, 2025.** The March Board of Review begins their work on the Tuesday following the first Monday in March. On this day, the Board holds their organizational meeting and formally receives the assessment roll from the assessor. This is the meeting for the Board to “get organized”. They should elect a chairperson, discuss how they are going to conduct business, review any statutory or policy changes they should be aware of for the current year and receive any briefings they want from the assessor regarding the assessment roll. The Board will not hear appeals at this first meeting. The organizational meeting date cannot be rescheduled to a different day.
- **March 10, 2025.** Appeal meetings of the March Board begin on the 2nd Monday in March. Local units can set an alternative start date for the appeal meetings by adopting an ordinance or resolution, but that alternative start date can only be the Tuesday or Wednesday of that same week (i.e. the Tuesday or Wednesday following the 2nd Monday in March).

The required first appeal meeting on the second Monday in March must start no earlier than 9 a.m. and no later than 3 p.m. The Board of Review must meet for a

minimum of 6 hours that day. The Board must meet a total of at least 12 hours during that first week and at least 3 hours of the required sessions must be after 6 p.m.

- **April 7, 2025.** The March Board of Review must complete their work by the first Monday in April. Assessment rolls must be turned over to County Equalization by the Wednesday following the first Monday in April or 10 days following the close of the March Board, whichever is first.
- **July 22, 2025.** The July Board meets on the Tuesday following the third Monday in July, unless an alternate start date is adopted by the local unit.
- **December 9, 2025.** The December Board meets the Tuesday following the second Monday in December, unless an alternate start date is adopted by the local unit.

Alternate Start Dates for the July or December Boards of Review

MCL 211.53b provides that July or December Boards of Review may have an alternate start date. The governing body of the city or township must adopt by ordinance or resolution alternate start dates that must conform to the following: for the July Board, an alternate date during the week of the third Monday in July; for the December Board, an alternate date during the week of the second Monday in December.

Documentation of Board of Review Changes

The State Tax Commission requires that all Boards of Review maintain appropriate documentation of their decisions including minutes, a copy of the form 4035, form 4035a whenever the Board of Review makes a change that causes the Taxable Value to change, form 4031, and a Board of Review Action Report. Form 4035 must include a detailed reason why the Board made their determination. **Assessors are not required to file the Board of Review log or Action Report with the State Tax Commission.**

Minutes must include all the following items:

- Day, time, and place of meetings.
- Members present, members absent, name of elected chairperson and notation of any correspondence received.
- A log that identifies the hearing date, the petition number, the petitioner's name, the parcel number, the type of appearance, type of appeal and decision of the board of review.
- Record daily the actual hours the Board was in session, and time of daily adjournments. Record the closing date and time of the final annual session.

Inflation Rate used in the 2025 Capped Value Formula

The inflation rate, expressed as a multiplier, to be used in the 2025 Capped Value Formula is 1.031.

The 2025 Capped Value Formula is as follows:

$$\text{2025 CAPPED VALUE} = (\text{2024 Taxable Value} - \text{LOSSES}) \times 1.031 + \text{ADDITIONS}$$

The formula above does not include 1.05 because the inflation rate multiplier of 1.031 is lower than 1.05.

July and December Board of Review Authority and Qualified Errors

Boards of Review **and** assessors are cautioned to take great care to ensure that any changes made by the July or December Board of Review meet the requirements of MCL 211.53b.

MCL 211.53b provides that the July or December Boards of Review can correct "qualified errors" for the current year and one prior year unless additional years are specifically addressed by the statute.

Regarding MCL 211.27a(4): if the taxable value of property is adjusted and the assessor determines that there had not been a transfer of ownership, the taxable value of the property shall be adjusted for the current year and for the **three** immediately preceding calendar years.

Qualified Errors are defined in MCL 211.53b as:

- A clerical error relative to the correct assessment figures, the rate of taxation, or the mathematical computation relating to the assessing of taxes
- A mutual mistake of fact.
- An adjustment under section 27a(4) – taxable value or an exemption under section 7hh(3)(b)– qualified start-up business exemption.
- An error of measurement or calculation of the physical dimensions or components of the real property being assessed.
- An error of omission or inclusion of a part of the real property being assessed.
- An error regarding the correct taxable status of the real property being assessed.
- An error made by the taxpayer in preparing the statement of assessable personal property under section 19.
- An error made in the denial of a claim of exemption for personal property under section 9o.
- An error made by the local tax collecting unit in the processing of a timely filed disabled veterans exemption affidavit.
- A delay in the determination by the United States Department of Veterans Affairs that a veteran is permanently and totally disabled as a result of military service and entitled to veterans' benefits at the 100% rate.

- An exemption under section 7u(10), for the immediately preceding tax year only, if the exemption was not on the assessment roll and was not denied for that tax year. A claim for exemption must be filed with the board of review on a form prescribed by the state tax commission and provided by the local assessing unit, accompanied by supporting documentation establishing eligibility for the exemption for that immediately preceding tax year under the criteria in section 7u(2) and any other supporting documentation as may be required by the state tax commission.

Clerical Error was defined by the Court of Appeals in *International Place Apartments v Ypsilanti Township* 216 Mich App 104; 548 NW2d 668 (1996), as “an error of a transpositional, typographical, or mathematical nature.” July and December Boards of Review are NOT allowed to revalue or reappraise property when the reason for the action is that the assessor did not originally consider all relevant information.

Mutual Mistake of Fact was defined by the Court of Appeals in *Ford Motor Co v City of Woodhaven*, 475 Mich 425; 716 NW2d 247 (2006) as “an erroneous belief, which is shared and relied on by both parties, about a material fact that affects the substance of the transaction.” This definition was clarified by the Michigan Supreme Court in *Briggs Tax Service, LLC v Detroit Public Schools*, 485 Mich 69; 780 NW2d 753 (2010). The Michigan Supreme Court indicated that to qualify, the “mutual mistake of fact” must be one that occurs only between the assessor and the taxpayer.

Personal Property Tax

Taxpayers who miss the February 20 filing deadline for either the Small Business Taxpayer Exemption, the Eligible Manufacturing Personal Property Exemption, or the Qualified Heavy Equipment Rental Personal Property Exemption may file a late application directly with the March Board of Review.

Important Reminder: The July and December Boards of Review **have no authority** to grant these exemptions. If an assessor misplaces or missed a timely filed Form 5278, that **is not** considered a clerical error or mutual mistake and cannot be considered by the July or December Board of Review.

See the [Guide to Small Business Taxpayer Exemption](#) and [Bulletin 18 of 2022: Qualified Heavy Equipment Rental Personal Property Exemption](#) for more information.

Further information and guidance on the Eligible Manufacturing Personal Property (EMPP) Exemption, Special Acts, and the Essential Services Assessment (ESA) is available at www.michigan.gov/ESA. Additional questions should be sent via email to ESAQuestions@michigan.gov.

Poverty Exemption Changes

The State Tax Commission issued Bulletin 22 of 2023 regarding the poverty exemption. This Bulletin reflects updates due to legislative changes to the poverty exemption made in November 2023 by PA 191 of 2023. It is important that Board of Review members

review this bulletin and understand the changes to the statute that impact how poverty exemptions are reviewed and granted.

Specifically, PA 191 amends the poverty exemption to allow local units to grant a 75% partial exemption, in addition to the previously allowed 100%, 50%, and 25%, without prior approval by the State Tax Commission. Additionally, PA 191 amends both MCL 211.7u and MCL 211.53b to allow the July and December Board of Review to grant a poverty exemption, as a qualified error, for the immediately preceding year on the principal residence of a person who establishes eligibility as required by Section 7u if an exemption was not on the assessment roll and was not previously denied.

The Board of Review shall approve or deny the request for the poverty exemption. The Board of Review is required to follow the policy and guidelines adopted by the local assessing unit in granting or denying a poverty exemption. **The Board of Review is not permitted to deviate from the adopted policy and guidelines** (this is a change to the law in 2020 PA 253).

Poverty exemption applications can be heard at the March, July, or December Board of Review (this applies to a current year exemption, not an exemption for the immediate preceding year which can only be heard by the July and December Board of Review as a qualified error). However, there can only be **one** Board of Review decision for a specific calendar year; a subsequent Board of Review cannot reconsider a decision already made that year. For example: if an application is denied at the March Board of Review, it may not be reheard by the July or December Board of Review during the same calendar year.

To request a poverty exemption, a taxpayer must file:

1. Form 5737 *Application for MCL 211.7u Poverty Exemption*
2. Form 5739 *Affirmation of Ownership and Occupancy to Remain Exempt by Reason of Poverty*
3. All required additional documentation (such as federal/state income tax returns)

Local units are still required to have adopted income guidelines and an asset test. These documents should be in writing and should be made available to taxpayers.

If a taxpayer qualifies for the poverty exemption, the Board of Review may grant a 100%, 75%, 50%, or 25% reduction in taxable value. There are no other percentage reductions permitted unless approval is granted to the local unit by the State Tax Commission for additional percentage reductions. The request must comply with the *State Tax Commission Policy Regarding Requests for Percentage Reductions in Taxable Value for Poverty Exemptions* and must be submitted using Form 5738.

The forms and guidance related to the poverty exemption are available on the State Tax Commission's website under the [Poverty Exemption Forms & Policy Related to PA 253 of 2020](#) link.

Reminders:

- The Michigan Court of Appeals ruled in *Ferrero v Township of Walton* (Docket No. 302221) that monies received pursuant to MCL 206.520 (homestead property tax credit) is a rebate of property taxes and is not income for purposes of MCL 211.7u.
- Statutory changes allow an affidavit to be filed for all persons residing in the residence who were not required to file federal or state income tax returns in the current year or in the immediately preceding year. This includes the individual filing for the exemption.

Board of Review members are encouraged to review Bulletin 15 of 2024 prior to the start of March Board of Review meetings.

Property Classification

Property is classified according to its current use. A property cannot have more than one classification. MCL 211.34c(5) states that if the total usage of a parcel includes more than one classification, the assessor shall determine the classification that most significantly influences the total valuation of the parcel.

Boards of Review are encouraged to review the [Property Classification Q&A](#) available on the State Tax Commission website.

Board of Review Member Required Training

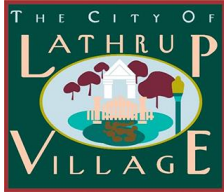
PA 660 of 2018 requires the State Tax Commission audit to ensure that Board of Review members are participating in training. Beginning in 2022, Board of Review members will be required to complete Board of Review training at least once every two years to meet this audit requirement. This training will be offered by the State Tax Commission, or by outside organizations with State Tax Commission approval and use of State Tax Commission approved materials. Proof of completion and the required Form 5731 should be attached to the Board of Review's Certification of the Assessment Roll and maintained with local unit records.

The State Tax Commission has provided additional resources and guidance regarding changes to be implemented as a result of Public Act 660 of 2018 under the "Property Assessing Reform" link at www.michigan.gov/statetaxcommission.

Resources

The State Tax Commission has published a significant amount of resource information to assist Boards of Review in carrying out their statutory responsibilities. This information can be found on the State Tax Commission website at www.michigan.gov/statetaxcommission under the "Board of Review Resources" heading.

If you have additional questions or cannot locate information on the State Tax Commission website, please contact the State Tax Commission at (517) 335-3429 or email State-Tax-Commission@michigan.gov.



City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
 FROM: Mike Greene – City Administrator
 DATE: April 21, 2025
 RE: Set Fiscal Year 2025-26 Budget Public Hearing

Background Brief: Per the City Charter, each year, the City Council sets a public hearing before the adoption of the City Budget.

Per City Charter Section 8.4 – Budget Hearing: A public hearing on the proposed budget shall be held before its final adoption at such time and place as the Council shall direct. Notice of such public hearing, a summary of the proposed budget, and notice that the proposed budget is on file in the office of the Clerk shall be published at least one week in advance of the hearing. The complete proposed budget shall be on file for public inspection during office hours at such office for a period of not less than one week prior to such hearing.

Section 8.5 – Adoption of Budget: Not later than the third Monday in June in each year, the Council shall by resolution adopt a budget for the next fiscal year, shall appropriate the money needed for municipal purposes during the next fiscal year of the city and shall provide for a levy of the amount necessary to be raised by taxes upon real and personal property for municipal purposes subject to the limitations contained in Section 9.1.

Based on our budget calendar, we are looking to set the Fiscal Year 2025-26 Budget Public Hearing for Monday, May 19, 2025, at 7:30 PM.

Previous Action: N/A

Economic Impact: N/A

Recommendation: It is my recommendation to set the budget public hearing for May 20, 2024.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____
 to set the Fiscal Year 25-26 budget public hearing for May 19, 2025, at 7:30 PM.

Kelly Garrett
Mayor

Bruce Kantor
Mayor Pro-Tem

Jalen Jennings
Council Member

Dalton Barksdale
Council Member

Jason Hammond
Council Member

**CITY OF LATHRUP VILLAGE
OAKLAND COUNTY, MICHIGAN**

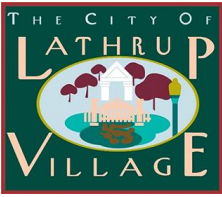
NOTICE OF FISCAL YEAR 2025-2026 BUDGET PUBLIC HEARING

Notice is hereby given that the City of Lathrup Village Council will hold a public hearing on the 2025 – 2026 Budget on May 19, 2025, at 7:30 PM in the City Council Chambers located on the upper level of the Municipal Building, 27400 Southfield Road, Lathrup Village, Michigan.

The complete proposed budget is on file in the office of the City Clerk for public inspection during office hours.

Any member of the public may express their view on this proposed budget in writing by submitting your written comments to the City Clerk before 4:30 p.m. on the date of the hearing, or you may appear in person to express your opinion. Any written communications may be sent to the City Clerk at the address of the City Hall at 27400 Southfield Road, Lathrup Village, Michigan 48076 before the hearing.

Alisa Emanuel, City Clerk
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
(248) 557-2600



City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
 FROM: Mike Greene – City Administrator
 DATE: April 21, 2025
 RE: San Jose Temporary Opening

Background Brief: In preparation for the upcoming I-696 project, the Lathrup Village Police Department met with the Southfield Public Safety Team on February 25, 2025.

During that meeting, the Southfield Fire Department requested the City of Lathrup Village to consider temporarily removing the berm/fence on San Jose Blvd (between Evergreen Rd & Rainbow Circle) during the construction project for public safety response time purposes. It is acknowledged that during the construction project, there will be an increase in traffic on the mile roads, and there will be temporary closures of the bridges over I-696. A recommendation letter from Fire Chief Menifee (retired) is included in your packet. Additionally, Fire Captain Deneau (who attended the 3/3/25 Study Session) provided a letter that includes the statistical data that was shared during the Study Session as a reference.

To temporarily open the road, the Council has two actions to consider: 1) approve a resolution for the opening and 2) approve a Traffic Control Order (TCO).

At the March 17 Study Session and Council meeting, there was consensus that the Council wanted to see a mock-up gate before approving any TCO. During the April 7 Study Session, the Council reviewed a gate design and received positive feedback from the San Jose residents in attendance. The gate design has also been reviewed by Southfield Fire, who likes the idea of smaller gates that meet and lock in the middle. This is because the swing radius would be shorter, lessening the distance they would need to stop back from the gate to allow it to open. Additionally, since the gate would not be ground level, it reduces the chance of the gate becoming blocked by things such as debris or snow. Knox padlocks would also work with this gate design.

Previous Action: Action items were tabled during the March 17 City Council Meeting.

Economic Impact: Based on the area's layout, staff believe that our DPS crew can complete the work of opening the road. The estimated cost of this project is \$4,000 - \$8,000 (paid via local street fund), depending on the amount of base/asphalt needed once the site is prepped. This cost will include site prep, asphalt, signage, and swing gates.

Recommendation: It is my recommendation to approve the enclosed resolution and TCO.

Recommended Motion:

Motion 1: Moved by Council Member _____ seconded by Council Member _____ to remove resolution #2025-04 from the table for consideration.

Motion 2: Moved by Council Member _____ seconded by Council Member _____ to approve resolution #2025-04 regarding the temporary opening of San Jose Boulevard.

Motion 3: Moved by Council Member _____ seconded by Council Member _____ to remove Traffic Control Order #2025-001 from the table for consideration.

Motion 4: Moved by Council Member _____ seconded by Council Member _____ to approve Traffic Control Order #2025-001 – San Jose Temporary Opening.

Kelly Garrett
Mayor

Bruce Kantor
Mayor Pro-Tem

Jalen Jennings
Council Member

Dalton Barksdale
Council Member

Jason Hammond
Council Member

**CITY OF LATHRUP VILLAGE
OAKLAND COUNTY, MICHIGAN**

**RESOLUTION #2025-04
REGARDING THE TEMPORARY OPENING OF SAN JOSE BOULEVARD**

At a regular meeting of the City Council of the City of Lathrup Village, Oakland County, Michigan (the "City"), held on the 21st day of April 2025.

PRESENT:

ABSENT:

The following preamble and Resolution were offered by _____ and seconded by _____.

WHEREAS, the City of Lathrup Village, 27400 Southfield Road, Lathrup Village, Michigan 48076, is authorized by its Charter and the laws of the State of Michigan to exercise the powers of a City relating to the establishment and vacation of streets, alleys, public ways, and other public places and the use, regulation, improvement, and control of the surface of such streets, alleys, public ways, and other public places; and

WHEREAS, the City Council adopted Standing Resolution 82-102 on April 19, 1982, in which the City of Lathrup Village formally acknowledged its authority on behalf of the public over all streets, alleys, easements, parks, and other public property and which Standing Resolution authorized the City Council by further resolution to alter or discontinue the use of such streets, alleys and easements; and

WHEREAS, the City Council has received a written request from the Southfield Fire Department to temporarily open the previously closed portion of San Jose Boulevard East of Evergreen Road due to the ongoing I-696/ 11 Mile construction project; and

WHEREAS, the Southfield Fire Department has stated that the temporary opening of San Jose Boulevard is necessary to ensure timely access for emergency vehicles to protect the health and safety of the residents of the City of Lathrup Village; and

WHEREAS, the requested opening of San Jose Boulevard is temporary, and the road shall remain open to emergency vehicle traffic only so long as necessary during the I-696/11 Mile construction project.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The City of Lathrup Village Council hereby temporarily opens San Jose Boulevard for emergency vehicle use only.
2. That the City of Lathrup Village Council hereby directs the Chief of the Lathrup Village Police Department to draft the necessary Traffic Control Order to limit access to emergency vehicles only.
3. That the City of Lathrup Village Council directs San Jose Boulevard shall remain accessible to emergency vehicles only during the I-696/11 Mile construction project; upon completion of the construction project, San Jose Boulevard shall revert to being closed to all through traffic, unless additional Council action is taken.
4. That the City of Lathrup Village Council hereby directs the City Administrator to take all necessary action to effectuate this Resolution.

YEAS:

NAYS:

ABSENT/ABSTAIN:

STATE OF MICHIGAN)

)ss

COUNTY OF OAKLAND

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Lathrup Village, Oakland County, Michigan at a regular meeting duly called and held on the 21st day of April 2025, the original of which resolution is on file in my office, and that notice of said meeting was given, the meeting was held and the minutes filed in accordance with the Open Meetings Act, Act No. 267, Public Acts of Michigan, 1976, as amended.

Alisa Emanuel – City Clerk

SOUTHFIELD FIRE DEPARTMENT

24477 LAHSER ROAD
SOUTHFIELD, MI 48033
TEL: (248) 796-5650
FAX: (248) 796-5605

JOHNNY MENIFEE, FIRE CHIEF
ANTONIO MACIAS III, DEPUTY CHIEF



February 25, 2025

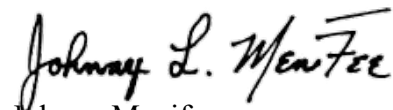
Dear Council Members,

In light of the ongoing 696/11-Mile Bridge construction project, I am writing to recommend the temporary opening of San Jose Blvd in Lathrup Village. The construction has led to significant traffic disruptions, and the opening of this route would offer several key benefits to the community:

1. **Traffic Relief:** The temporary opening of San Jose Blvd will provide an alternative route, easing congestion on neighboring streets and reducing delays for both residents and commuters. This will help maintain a smooth flow of traffic in the area, particularly during peak hours.
2. **Safety Considerations:** By providing an additional route, we can alleviate the strain on local streets, which can otherwise become overcrowded and potentially unsafe during construction periods. This will allow emergency vehicles and public service personnel to navigate more effectively through the area.
3. **Public Support and Convenience:** Many residents have expressed concerns about the extended delays due to road closures. Offering a temporary solution would demonstrate our responsiveness to the community's needs and improve the quality of life during this challenging construction period.

In conclusion, the temporary opening of San Jose Blvd would serve as a prudent measure to improve traffic flow, enhance safety, and provide immediate relief to our residents. I strongly recommend that the City Council approve this plan to address the current challenges faced by our community during the 696/11-Mile Bridge construction.

Sincerely,


Johnny Menifee
Fire Chief

FIRE ADMINISTRATION

BATT. CHIEF CHRIS SMITH

CAPTAIN TIM MILLER

FIRE MARSHAL LATEEF TOWNSEL

BATT. CHIEF KEN WHEATON

CAPTAIN RONN BALLERINI

CAPTAIN/EMS JEFFRY VESCIO

BATT. CHIEF PATRICK CHARETTE

CAPTAIN JAMES BUNKER

CAPTAIN/TRAINING JASON DEN

SOUTHFIELD FIRE DEPARTMENT

24477 LAHSEY ROAD
SOUTHFIELD, MI 48033
TEL: (248) 796-5650
FAX: (248) 796-5605



Item 8A.

ANTONIO MACIAS III, ACTING FIRE CHIEF

Mike Greene, City Administrator
27400 Southfield Road
Lathrup Village, MI 48076

March 13, 2025

Dear Mr. Greene,

Per your request, below is some of the statistical data that was provided/discussed at the City Council Study Session on March 3, 2025, related to the proposed San Jose Temporary Access. All data was pulled from 2023 and 2024 to try and mirror the 2-year I-696 project window to provide consistent data sets. I plan to be in attendance at the March 17, 2025, City Council Meeting and would be happy to further discuss and/or answer any questions at that time.

- **Area of Concern:** City Section 14.03 (Area bordered by Evergreen, 11 Mile, Santa Barbara Dr, Saratoga Blvd).
- **Closest Fire Station:** Fire Station No. 3, 20135 W. 12 Mile Road (12 Mile, West of Evergreen)
- **2-Year Call Volume:** 135 total; 108 from Fire Station No. 3
- **Fire Station No. 3 Average Response Time:** 8:56
- **NFPA Standard for First Due Engine:** 4 minutes plus additional 60-80 seconds for turnout, 90% of the time.
- **American Heart Association:** 10% less chance of survival for every minute without CPR.

Considering the challenges and data above, and the increased traffic and access issues the I-696 construction project will bring to our local streets, our recommendation is to provide emergency vehicle access from Evergreen via San Jose Blvd. Current Google mapping suggests that the total drive time from Fire Station No. 3 to entering section 14.03 via San Jose Blvd. can be **reduced to as little as 3 minutes**. Furthermore, access would only need to **maintain a 14-foot opening** for fire apparatus to be able to comfortably fit through. With proper signage, this should help reduce the number of unwanted vehicles through the access point.

I look forward to the continued discussion and am happy to answer any questions.

Kind regards,

Jason P. Deneau
Captain – Training & Safety Officer, Southfield Fire Department

FIRE ADMINISTRATION

BATT. CHIEF CHRIS SMITH

CAPTAIN TIM MILLER

FIRE MARSHAL LATEEF TOWNSEL

BATT. CHIEF KEN WHEATON

CAPTAIN RONN BALLERINI

CAPTAIN/EMS JEFF VESCOIO

BATT. CHIEF PATRICK CHARETTE

CAPTAIN JAMES BUNKER JR.

CAPTAIN/TRAINING JASON DENEAU



Evergreen Rd

27990
E LARKMOOR DR

27960
E LARKMOOR DR

27930
E LARKMOOR DR

27900
E LARKMOOR DR

27900
EVERGREEN RD

27900
EVERGREEN RD

27560
EVERGREEN RD

27839
SAN JOSE CT

27833
SAN JOSE CT

27836
SAN JOSE CT

San Jose Blvd

19601
SAN JOSE BLVD

19593
SAN JOSE BLVD

San Jose Ct

POSSIBLE BERM/FENCE REMOVAL
PENDING LV COUNCIL APPROVAL

Item 8A.

96





CITY OF LATHRUP VILLAGE**TRAFFIC CONTROL ORDER**Control Order Number 2025-001

Temporary T.C.O. Filed _____

Controls Installed _____

Approved by Council _____

Rescinded _____

TRAFFIC CONTROL ORDER NO 2025-001

Pursuant to Section 2.25a of Ordinance No. 74-28, I have caused to be investigated traffic conditions at the following location: San Jose Street east of Evergreen Road.

The road closure on San Jose Boulevard near Evergreen must be temporarily removed for emergency vehicle access. The temporary access is needed due to the amount of road closures and road repairs in the area which hinders emergency response times. The temporary access will allow emergency crews to respond quickly when necessary. Emergency response times are vital to the interest of public safety during a time of crisis.

In the interest of public safety and the welfare of the community, I hereby direct the Lathrup Village Department of Public Service to temporarily open the roadblock on San Jose Street to allow emergency vehicle access only via gated access.

Said traffic control sign, signal, or device shall be installed and maintained as specified in the Michigan Manual of Uniform Traffic Control Devices.

Any Traffic Control Orders made concerning the foregoing are hereby rescinded and superseded.

This Order becomes effective when appropriate signs or signals giving notice thereof have been installed.

Police Chief_____
Date

Lathrup Village Police Department

27400 Southfield Road
Lathrup Village MI, 48076
248-557-3600



TO: Michael Greene – City Administrator
FROM: Chief McKee
REASON: TCO 2025-002 – Ramsgate
DATE: April 15, 2025

The Department has received multiple traffic complaints from residents on Ramsgate about speeding vehicles and vehicles not yielding to oncoming traffic on Meadowbrook Way. Residents stress they are concerned about children playing in the area with the amount of vehicular traffic, vehicle speeds, and the number of close calls regarding traffic crashes. Installing a stop sign on Ramsgate should reduce vehicle speeds and minimize collisions at the intersection of Ramsgate and Meadowbrook Way. I believe this TCO is in the best interest of the community.

Recommended Motion:

Moved by Council Member _____, seconded by Council Member _____ to approve Traffic Control Order #2025-002 – installation of a stop sign on Ramsgate.

CITY OF LATHRUP VILLAGE**TRAFFIC CONTROL ORDER**Control Order Number 2025-002

Temporary T.C.O. Filed _____

Controls Installed _____

Approved by Council _____

Rescinded _____

TRAFFIC CONTROL ORDER NO 2025-002

Pursuant to Section 2.25a of Ordinance No. 74-28, I have caused to be investigated traffic conditions at the following location: San Jose Street east of Evergreen Road.

The intersection of west bound Ramsgate at Meadowbrook way. West bound Ramsgate traffic must come to a complete **STOP** at this intersection to allow traffic on Meadowbrook Way to travel without interference.

In the interest of public safety and welfare of the community, I hereby direct the Lathrup Village Department of Public Service to install a Stop Sign at W/B Ramsgate at Meadowbrook Way.

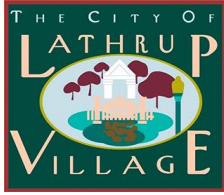
Said traffic control sign, signal or device shall be installed and maintained as specified in the Michigan Manual of Uniform Traffic Control Devices.

Any Traffic Control Orders made with respect to the foregoing are hereby rescinded and superseded.

This Order becomes effective when appropriate signs or signals giving notice thereof have been installed.


 Police Chief

3/19/25
 Date



City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
 FROM: Mike Greene – City Administrator
 DATE: April 21, 2025
 RE: Request to Appeal Utility Bill Account WILT-018400-000-02

Background Brief: Back in February 2025, the resident residing at 18400 Wiltshire received, in their view, an abnormally high utility bill. Based on a review of their account, staff did not find anything wrong with the meter and noted that it appeared toilets were leaking on the main floor, which could result in a high utility bill. Based on this information, the administrative staff did not see cause to adjust the resident's utility bill.

Since the DPS crew could not pinpoint the leak exactly, the resident wishes to proceed with an appeal to the City Council as outlined in the City ordinance:

Sec. 2-1. – Appeals from orders or decisions of city officers, employees, boards and agencies. Except as otherwise provided by state law, any person aggrieved by a decision or order of a city officer, city employee, city board, city commission or other agency of the city may appeal the decision or order to the city council by filing a written request for an appeal with the city clerk within 21 days after being notified of the decision or order. On appeal, the city council may affirm, reverse or modify the decision or order, and the decision of the council shall be binding.

The resident, Ms. Vickie Hall, has been invited to attend the meeting to provide their case to the City Council.

Previous Action: N/A

Economic Impact: Potential reduction in water/sewer revenue if the appeal is granted.

Recommendation: N/A

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____
 to affirm/reverse/modify administrative decision.

Kelly Garrett
Mayor

Bruce Kantor
Mayor Pro-Tem

Jalen Jennings
Council Member

Dalton Barksdale
Council Member

Jason Hammond
Council Member

April 7, 2025

Mr. Michael Greene
City Administrator
27400 Southfield Road
Lathrup Village, MI 48076

RE: Account WILT-018400-0000-02

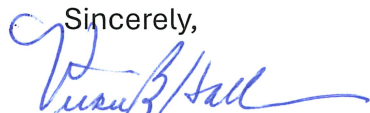
Dear Mr. Greene,

Thank you for your continued follow-up regarding my water bill concern. This letter is a follow-up to your letter dated April 1, 2025. I wish to continue on this path of appealing payment for this extraordinarily high water bill. As stated in previous correspondence, we discussed that no one had decided why the bill was so high (other than a meter reading). I explained that two seniors reside in the home, and we could not have used this amount of water. In addition, I did not receive a bill for the following month until just days ago. Then I received an additional bill, the current one, which, when both bills are combined, has trended downward considerably.

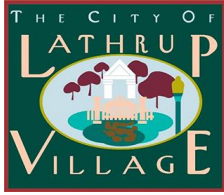
I hope we can come to an amenable conclusion to this matter. I remain available to discuss this matter further, as evident in my pursuit of follow-up calls and letters to bring closure. I sincerely thank you for your commitment to this matter as well.
I look forward to a resolution.

Thanks again for your consideration; I look forward to hearing from you soon.

Sincerely,



Vickie B. Hall



City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

Vickie B. Hall
 18400 Wiltshire
 Lathrup Village, MI 48076

April 1, 2025

RE: Account WILT-018400-000-02

Ms. Hall:

Thank you for the continued correspondence. After reviewing our ordinances and consulting with our City Attorney, if you wish to continue with an appeal, you may do so via the following ordinance:

Sec. 2-1. - Appeals from orders or decisions of city officers, employees, boards and agencies.

Except as otherwise provided by state law, any person aggrieved by a decision or order of a city officer, city employee, city board, city commission or other agency of the city may appeal the decision or order to the city council by filing a written request for an appeal with the city clerk within 21 days after being notified of the decision or order. On appeal, the city council may affirm, reverse or modify the decision or order, and the decision of the council shall be binding.

As we have been communicating, you are well within the 21-day window needed. To continue this process, please submit one additional letter to me stating your appeal and your final request. Once received, I will take the appeal request to the next available City Council meeting (the current next meeting is on April 21, 2025) for City Council consideration.

Thank you for your patience as we work through this process.

If you have any other questions, please feel free to reach out.

Mike Greene
 City Administrator
mgreene@lathrupvillage.org
 248-557-2600 ext. 225

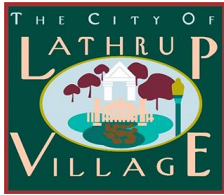
Kelly Garrett
 Mayor

Bruce Kantor
 Mayor Pro-Tem

Jalen Jennings
 Council Member

Dalton Barksdale
 Council Member

Jason Hammond
 Council Member



City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

Vickie B. Hall
 18400 Wiltshire
 Lathrup Village, MI 48076

March 4, 2025

RE: Account WILT-018400-000-02

Ms. Hall:

Thank you for sending a letter to my office to review your account. After review, it appears after you contacted the Water Department, a work order was created for our Department of Public Services (DPS) to visit your property to determine if you had an issue. Based on our documentation, they reviewed your water meter and noticed the flow indicator was spinning slowly, which tells them you actively had water flowing through your meter. Our DPS crew subsequently found two (2) leaking toilets (one off the main hallway and the other in a bedroom), which over time, can add up to a significant bill if not caught early.

It was noted that our crew spoke with your husband regarding the issue.

Based on our notes, your leaking toilets appear to have caused your high water usage/high bill. With this information, I am not inclined to issue any bill adjustment as the water was used at your property.

If you have any other questions, please feel free to reach out.

Mike Greene
 City Administrator
mgreene@lathrupvillage.org
 248-557-2600 ext. 225

Kelly Garrett
 Mayor

Bruce Kantor
 Mayor Pro-Tem

Jalen Jennings
 Council Member

Dalton Barksdale
 Council Member

Jason Hammond
 Council Member

February 20, 2025

Mr. Michael Greene
City Administrator
27400 Southfield Road
Lathrup Village, MI 48076

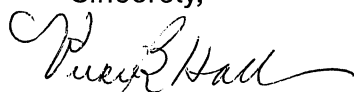
RE: Account WILT-018400-0000-02

Dear Mr. Greene,

Thank you for accepting and reviewing my correspondence regarding the water bill at 18400 Wiltshire Blvd. I recently receive a water bill (1-2-2025-2-3-2025) in the amount of \$567.54 which I have never received a bill of this high amount. Upon receiving notice, I immediately phoned the water department and spoke with Maggie. She in turn provided me with options to investigate this issue (please note we are senior citizens residents living in the home, my husband is a retired firefighter, and I am soon to be a retiree as well). One option provided, was to send a staff member out to investigate. That occurred, the staff member came out and went through the entire house and he could not pinpoint a leak. To date I have not received any additional information/conclusion based on his visit. I am asking you to please review this matter and adjust my bill. A review of my payment history will show that I am not a late payer, nor have I ever experienced a bill of the magnitude.

Please let me know if any additional information is needed. Thank you for your consideration in this matter, I look forward to hearing from you soon.

Sincerely,



Vickie B. Hall



CITY OF LATHRUP VILLAGE
27400 SOUTHFIELD RD
LATHRUP VILLAGE, MI 48076

Work Order Item 8D.

Work Order Type: **CHECK FOR LEAKS**

Work Order #: **CL25-000332**

Account #: **WILT-018400-0000-02**

Scheduled Date/Time: **02/06/2025 09:10**

Assigned To: **CRUSH**

Scheduled By: **MARTHA**

Service Address

18400 WILTSHIRE

Customer Information

CURRENT RESIDENT

18400 WILTSHIRE

LATHRUP VILLAGE, MI 48076-2652

(248) 417-7196

Comments: _____

Work Description: **PLS CHECK FOR LEAKS - USED 40 UNITS OF WATER WHEN NORMALLY IT'S AROUND 5.**

AUTO-READING ON 2.03.25 WAS 2882

Result: **FOUND 2 LEAKING TOILETS - BOTH ON MAIN FLOOR - DPW SPOKE WITH HUSBAND AND HE UNDERSTOOD REASON FOR HIGH CONSUMPTION.**

2.13.2025: WIFE CALLED AND IS PROTESTING FINDINGS AND NOW IS CLAIMING DPW INFORMED HER THAT LEAKING TOILETS WOULD NOT BE THE CAUSE OF THE HIGH BILL. SHE IS TAKING THE ISSUE TO ADMINISTRATION.

Service Information

Service Name: **Water**

Current Read Info. **0**

Previous Read Info **2882** **02/03/2025** Auto Rea

Meter Type: **NEPTUNE** Size: **1 INCH**

MeterID: **1486631224** Serial #: **47081455**

Final Read: _____

New Meter Info.

Beg Read: _____

Meter Type: _____

Size: _____

Meter ID: _____

Serial #: _____

Location: **RIGHT CENTER**

Completed By: _____ Date: _____


Re: 18400 Wiltshire

Item 8D.



David Chung


To  Martha Bobcean


 Follow up. Start by Friday, February 14, 2025. Due by Friday, February 14, 2025.
You replied to this message on 2/14/2025 9:00 AM.


When I first arrived to the house, I went to look at the meter. I looked at the meter and noticed the flow indicator was spinning slowly which tells me they me that they had no water running currently so I went to check the toilets. We noticed the toilet on the main floor in the hallway was running and the o add up especially if the toilet leaks are constant.


From: Martha Bobcean <mbobcean@lathrupvillage.org>


Sent: Thursday, February 13, 2025 4:16 PM




 Reply

 Reply All

 Forward





Fri 2/14/2025 8:52 AM

had water going through the meter. Homeowner told me in the bedroom was also running. The leaks could



History Detail Report

Tuesday, April 15, 2025

Item 8D.

Location ID: WILT-018400-0000-02
Account #:
Service Address: 18400 WILTSHIRE
Customer Name: CURRENT RESIDENT

Posted	Created	Action Read	Item - or - User Usage	Amount Other Info	Balance
04/03/25	04/03/25 15:12	Bill Calculated	03/05/25-04/01/25	\$70.85	\$876.37
04/01/25	04/01/25 11:33	Meter Read 2898	Water		\$805.52
03/04/25	03/06/25 13:31	Bill Calculated	02/04/25-03/04/25	\$181.22	\$805.52
03/04/25	03/04/25 9:11	Meter Read 2894	Water 12	Auto	\$624.30
02/28/25	02/28/25 16:54	Penalty		\$56.76	\$624.30
02/06/25	02/06/25 11:58	Bill Calculated	01/03/25-02/03/25	\$567.54	\$567.54
02/03/25	02/03/25 13:59	Meter Read 2882	Water 40	Auto	\$0.00
01/30/25	01/30/25 8:14	Payment Posted	R25-216091	\$84.65	\$0.00
01/03/25	01/06/25 12:53	Bill Calculated	12/03/24-01/02/25	\$84.65	\$84.65
01/02/25	01/02/25 14:24	Meter Read 2842	Water	Auto	\$0.00
12/20/24	12/20/24 9:19	Payment Posted	R24-214286	\$126.04	\$0.00
12/04/24	12/04/24 18:04	Bill Calculated	11/05/24-12/02/24	\$126.04	\$126.04
12/02/24	12/02/24 11:04	Meter Read 2837	Water	Auto	\$0.00
12/02/24	12/02/24 9:22	Payment Posted	R24-212330	\$181.22	\$0.00
11/06/24	11/07/24 8:13	Bill Calculated	10/02/24-11/04/24	\$181.22	\$181.22
11/04/24	11/05/24 8:37	Meter Read 2829	Water 12	Auto	\$0.00
10/31/24	10/31/24 9:18	Payment Posted	R24-211313	\$167.43	\$0.00
10/03/24	10/03/24 8:52	Bill Calculated	09/05/24-10/01/24	\$167.43	\$167.43
10/01/24	10/01/24 10:22	Meter Read 2817	Water 11	Auto	\$0.00
09/26/24	09/26/24 9:10	Payment Posted	R24-209697	\$208.82	\$0.00
09/04/24	09/06/24 12:03	Bill Calculated	08/02/24-09/04/24	\$208.82	\$208.82
09/04/24	09/04/24 10:23	Meter Read 2806	Water 14	Auto	\$0.00
08/28/24	08/28/24 14:37	Payment Posted	R24-208304	\$236.42	\$0.00
08/07/24	08/09/24 9:33	Bill Calculated	07/04/24-08/01/24	\$236.42	\$236.42
08/01/24	08/01/24 14:22	Meter Read 2792	Water 16	Auto	\$0.00
07/31/24	07/31/24 9:23	Payment Posted	R24-207064	\$175.14	\$0.00
07/08/24	07/08/24 13:52	Bill Calculated	06/04/24-07/03/24	\$175.14	\$175.14

07/03/24	07/03/24 13:09	Meter Read 2776	Water 12	Auto	\$0.00
06/27/24	06/27/24 9:05	Payment Posted	R24-204945	\$148.52	\$0.00
06/06/24	06/06/24 13:09	Bill Calculated	05/02/24-06/03/24	\$148.52	\$148.52
06/03/24	06/03/24 11:32	Meter Read 2764	Water 10	Auto	\$0.00
05/28/24	05/28/24 8:34	Payment Posted	R24-203440	\$108.61	\$0.00
05/02/24	05/03/24 9:17	Bill Calculated	04/03/24-05/01/24	\$108.61	\$108.61
05/01/24	05/01/24 15:19	Meter Read 2754	Water 7	Auto	\$0.00
04/25/24	04/25/24 11:51	Payment Posted	R24-201813	\$161.83	\$0.00

Total Usage: 151.00



27400 Southfield Rd
 Lathrup Village, MI 48076
 (248) 557 - 2600
www.lathrupvillage.org

To: City Council
 From: Austin Colson, Director – Community & Economic Development/DDA Director
 Date: April 21, 2025
 RE: Encroachment License Application – 27700 Southfield Rd.

Akiva Investments received site plan approval on April 15, 2025, from the Planning Commission for the adaptive reuse of the former high school located at 27700 Southfield Road. A Revocable Permanent Encroachment License Application has been received for twenty (20) proposed parking locations along Goldengate Drive East in the right-of-way on the south side of the roadway.

The City of Lathrup Village has received and processed the \$1,500 application fee for the Temporary Encroachment License application, which will contribute to funding the necessary administrative and legal review processes while helping to facilitate continued development and improvements throughout the community.

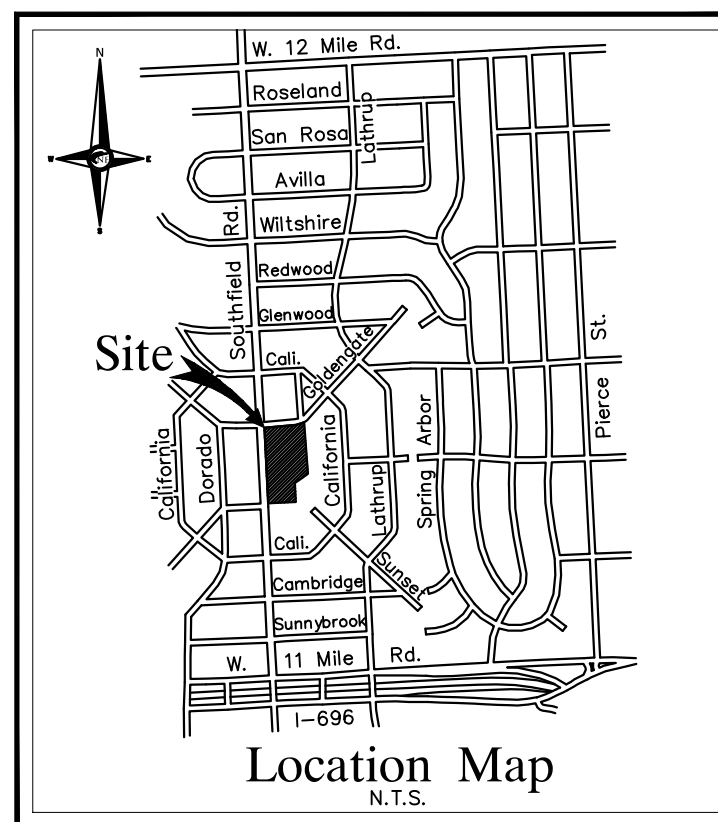
Current site layout:



Recommendation: It is recommended that the encroachment license be approved while allowing the City Administrator and City Attorney to finalize an easement agreement to access all public and franchise utilities within the full width of the alleyway.

Recommended Motion:

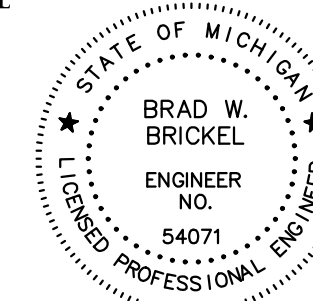
Moved by Council Member _____, seconded by Council Member _____ to approve the Revocable Permanent Encroachment License application from Akiva Investments, for 27700 Southfield Road, for the 20 proposed parking locations along Goldengate Drive East in the right-of-way, and instruct the City Administrator and City Attorney to finalize an easement agreement to access all public and franchise utilities within the full width of the alleyway.



NF
ENGINEERS
CIVIL ENGINEERS
LAND SURVEYORS
LAND PLANNERS

NOWAK & FRAUS ENGINEERS
46777 WOODWARD AVE.
PONTIAC, MI 48342-5032
TEL. (248) 332-7931
FAX. (248) 332-8257
WWW.NOWAKFRAUS.COM

SEAL



Brad Brickel

PROJECT
27700 Southfield Road
Lathrup Village, MI 48076

CLIENT
The Surnow Company

Contact: Sam Surnow
Phone: 248.865.3000 x 102
Email: sam@surnow.com

PROJECT LOCATION
Part of the SW 1/4
of Section 13
T.1N., R.10E.,
City of Lathrup Village,
Oakland County, Michigan

SHEET
Fire Truck Turning Plan



Know what's below
Call before you dig.

DATE ISSUED/REVISED
10-17-24 ISSUED FOR SITE PLAN REVIEW
01-10-25 REVISED PER CITY REVIEW
03-21-25 REVISED PER CITY/CLIENT

DRAWN BY:
J. Lawrey

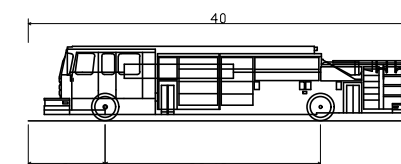
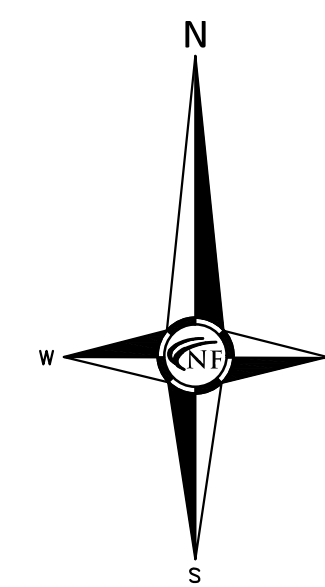
DESIGNED BY:
A. Eizember

APPROVED BY:
B. Brickel

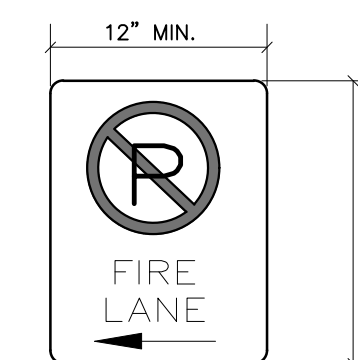
DATE:
October 17, 2024

SCALE: 1" = 40'

NFE JOB NO. SHEET NO.
O129 SP04



Pumper Fire Truck - Lyone Fire
Overall Length 40.000ft
Overall Width 8.167ft
Overall Body Height 7.750ft
Min. Body Ground Clearance 0.650ft
Track Width 10.167ft
Lock-to-lock time 1.000min
Curb to Curb Turning Radius 41.580ft

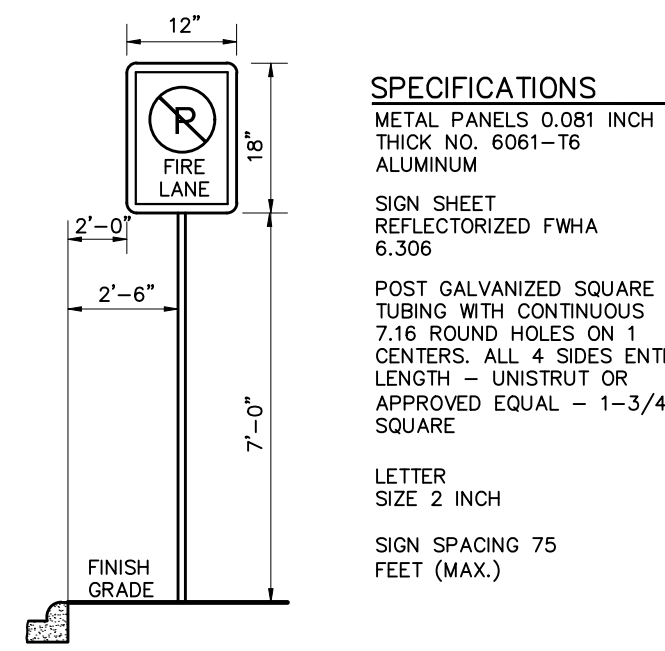


THE SYMBOL 'P' IS BLACK, CIRCUMSCRIBED IN A RED CIRCLE, WITH A RED SLASH ON A WHITE BACKGROUND AND BLACK BORDER.

THE SUPPLEMENTAL EDUCATIONAL PLAQUE NO. PARKING, WITH A RED LEGEND AND BORDER ON A WHITE BACKGROUND, MAY BE USED ABOVE THE SYMBOL.

CARE SHOULD BE EXERCISED TO SEE THAT THE SINGLE ARROWS POINT IN THE PROPER DIRECTION TO INDICATE THE REGULATED ZONE.

FIRE LANE SIGN DETAIL



SPECIFICATIONS

METAL PANELS 0.081 INCH THICK NO. 6061-T6 ALUMINUM

SIGN SHEET REFLECTORIZED FWH 6-309

POST GALVANIZED SQUARE TUBING WITH CONTINUOUS 7/16 ROUND HOLES ON 1 CENTERS ALL 4 SIDES ENTIRE LENGTH - UNISTRUT OR APPROVED EQUAL - 1-3/4 SQUARE

LETTER SIZE 2 INCH

SIGN SPACING 75 FEET (MAX.)

NO PARKING SIGN DETAIL

N.T.S.

NOTES

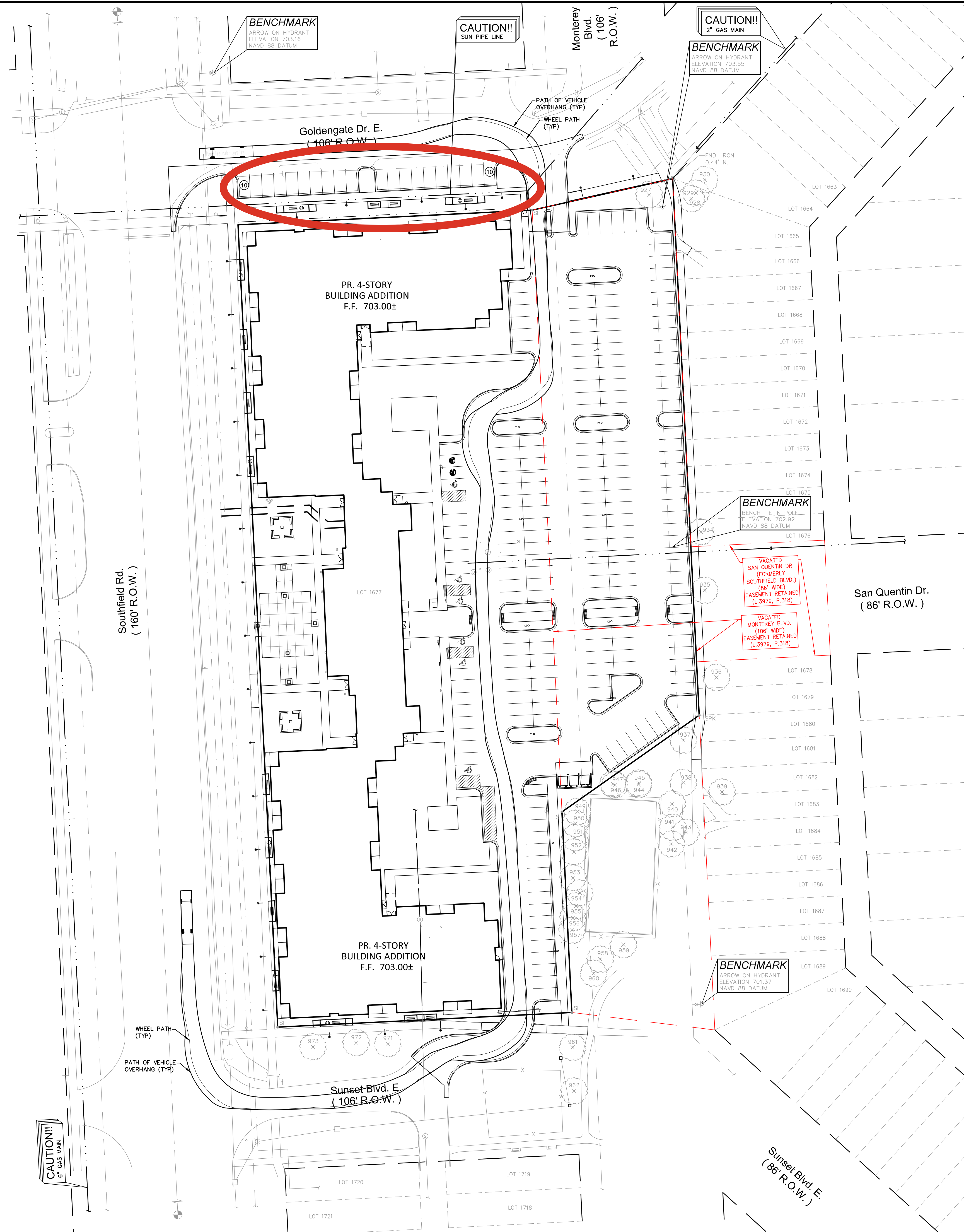
REFER TO SHEETS SP05-SP05.1 FOR PAVING & GRADING PLANS

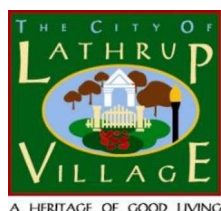
REFER TO SHEETS SP07 FOR PRELIMINARY UTILITY PLANS

REFER TO SHEETS SP08 FOR ADDITIONAL PROJECT NOTES AND DETAILS (TYP)

LEGEND

MANHOLE	EXISTING SANITARY SEWER
HYDRANT	SAN. CLEAN OUT
MANHOLE CATCH BASIN	EXISTING WATERMAIN
UTILITY POLE	EXISTING STORM SEWER
GUY POLE	EX. R. Y. CATCH BASIN
GUY WIRE	EXISTING BURIED CABLES
OVERHEAD LINES	LIGHT POLE
SIGN	EXISTING GAS MAIN
C.O. MANHOLE	PR. SANITARY SEWER
HYDRANT	PR. WATER MAIN
INLET C.B. MANHOLE	PR. STORM SEWER
PR. R. Y. CATCH BASIN	PROPOSED LIGHT POLE



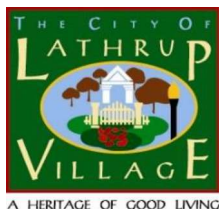


CITY OF LATHRUP VILLAGE REVOCABLE PERMANENT ENCROACHMENT LICENSE APPLICATION CHECKLIST

The following items must be submitted **before** a Revocable Permanent Encroachment License application is processed.

- ☒ **Completed Application Form** (*incomplete applications will not be accepted*).
 - ☒ **Permanent encroachment exhibits** (Exhibit "A") must include an 8½" x 11" drawing, accurately and legibly prepared. All drawings must include the following information:
 - Property lines identified
 - City Right-of-way identified
 - Property address
 - Abutting street and alley name
 - Exact location and dimensions of items that encroach
 - ☒ **Certificate of Liability Insurance**, in the amount not less than \$500,000.00, that:
 - Names the City of Lathrup Village as an additional insured.
 - Must be valid for the duration of the encroachment. It shall be renewed if necessary, to provide continuous coverage.
 - Is issued by an insurance company having an established office in Michigan and licensed to do business under the State of Michigan laws.
 - ☒ **Nonrefundable application fee of \$1,000.00 for residents \$1,500.00 for non-residents***
- *Recording fees determined by the Oakland County Register of Deeds Office and Lathrup Village Consultant fees are not included in the application fee.

Note: If the insurance policy is canceled/not renewed, the encroachment license may become null and void at that time.



**CITY OF LATHRUP VILLAGE
REVOCABLE PERMANENT ENCROACHMENT
LICENSE STANDARD CONDITIONS**

THIS LICENSE OBLIGATES THE PERMITTEE/SUCCESSORS AND ASSIGNS TO THE FOLLOWING STANDARD CONDITIONS AND SPECIAL CONDITIONS AS LISTED ON THIS FORM:

1. Any and all operations under this License must meet and conform with all requirements of the City of Lathrup Village's current Standard Construction Specifications, and all other applicable provisions of the City Code or Policies.
2. Indemnify, save and hold harmless the City, its officers, employees and agents, and defend them against all claims, suits, causes of action, judgments, and all expenses and attorney fees pertaining thereto, for injuries or death to persons and damage to property attributable to the construction, installation, maintenance, operation or existence of encroachment covered by this permit. Licensee must maintain and furnish proof of liability insurance coverage for the duration of this license. Said liability insurance shall be at a minimal amount of \$500,000.00. **The City of Lathrup Village shall be named as additional insured** and be notified in writing a minimum of 45 days prior to cancellation of the insurance policy. Also, the insurance certificate must include the encroachment location as indicated on the application. The policy and terms must be pre-approved by the City of Lathrup Village.
3. The City has the right to remove, at any time, for any reason, the encroachment. Upon request of the City, licensee must immediately remove, cease operations and surrender this License and/or alter or relocate, at applicants' own expense, the fixtures for which this permit is granted. Upon failure to do so, the City of Lathrup Village shall take such necessary action and the applicant shall be responsible to reimburse the City of Lathrup Village for the costs it incurs to perform same. If such costs are not promptly paid, all costs incurred by the City shall constitute a lien upon the real property to which the encroachment benefits. Such lien shall be of the same character and effect as a lien created for City real property taxes pursuant to State law
4. The Licensee will furnish and provide to the City as determined necessary by the City Manager or his/her designee, such plans, insurance, bonds, specifications, information, releases, guarantees, licenses, permits, approval from others, and comply with all other requirements pertaining to said encroachment request and any necessary subsequent removal/restoration as determined necessary by the City Manager or his/her designee.
5. This License does not relieve the applicant from meeting any applicable requirements of law, statute or policy of any public bodies or agencies.

THE OWNER ACKNOWLEDGES HE/SHE HAS READ THE CONDITIONS AND AGREES TO ABIDE BY SAME.

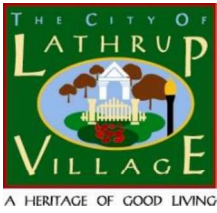
Sam Surnow

Owner's Name (Please Print)

Owner's Signature

April 1, 2025

Date



**CITY OF LATHRUP VILLAGE
REVOCABLE PERMANENT ENCROACHMENT
LICENSE APPLICATION**

For Office Use Only

Date Received: _____

License Number: _____

INSTRUCTIONS: COMPLETE THE FOLLOWING SECTIONS AS IT APPLIES TO YOUR REQUEST

THIS LICENSE IS FOR: (CHECK ONE ONLY)

☒ **PERPETUATUAL UNTIL REVOKED BY THE CITY.**

☐ **PRE-EXISTING CONDITION AND PERPETUATUAL UNTIL REVOKED BY THE CITY.**

Validation Period: Requested Start Date: TBD based on PC Approval

This application for license is made by:

Akiva Investments, LLC

, at 320 Martin Street, Suite 100, Birmingham, Mi 48009

(Print Owner's Full Name)

(Print Owner's Legal Mailing Address)

daytime phone number: 248-865-3000 Ext 102, hereinafter referred to as "Licensee",

Licensee is the owner of the following described properties located in the City of Lathrup Village, Oakland County

Street Address: 27700 Southfield Road, Lathrup Village, Michigan, 48076

Legal Address: _____

Licensee is the owner of said properties about the following **described public right(s)-of-way (name of streets/alleys impacted)**:

Proposal to add 20 parking spots along Goldengate Drive East in the right of way and alongside the border of the proposed mixed-use project. The spots are intended to be used for residents of the mixed-use building only.

Licensee desires to encroach upon said right-of-way for the following purposes and as shown and described in **Exhibit "A"**, attached to this License. **Describe Exhibit "A"**:

Exhibit A is a description of the proposed parking spots along our property that will encroach onto Goldengate Drive.

The proposal allows Goldengate to continue as a two-way street.

An encroachment effectively provides public property for private use. Therefore, as a general policy, it is not in the City's interest to grant encroachments. New structures should be able to accomplish their various needs within the confines of their property boundaries and required setbacks. Granting of encroachment will generally occur under one of the following conditions:

- a) To acknowledge an existing, historical unlicensed encroachment and to outline the owner's liability and responsibility for maintenance and future removal of the encroaching structure, or
- b) To license an encroachment that is a public amenity. Examples may include awnings on commercial structures, non-restrictive safe objects, planters in the right-of-way (but not within pedestrian walkways), irrigation systems approved by Engineering and Parks Departments to maintain landscaping within public right-of-way.

All decisions of the City Council on Encroachment License Applications will be final.

Licensee covenants and agrees as follows:

There is a non-refundable application fee of **\$1,000.00 for residents \$1,500.00 for non-residents**, this fee does not include the cost of recording the license with the Oakland County Register of Deeds or any City Consultant fees associated with preparation and or review of the license.

This license is granted for a specific use and within a specified term as checked above, subject to being terminated at any time and for any reason at the sole discretion of the City of Lathrup Village.

This license shall be subordinate to the right of the City of Lathrup Village to use said area for any public purposes.

The Licensee shall obtain right-of-way and Building Permits as required by the City for any work to be performed in the public right-of-way with design approvals for such work obtained from the Building Official. Licensee agrees to join any improvement district formed for the purpose of constructing improvements within public right-of-way. Licensee is responsible for the maintenance and repair of the public right-of-way, together with improvements constructed therein, which the City of Lathrup Village, in the exercise of its discretion, shall determine to be necessary to keep the same in a safe and clean condition. In the event that Licensee defaults in any of its duties as set forth herein, the City of Lathrup Village shall have the right, upon written notification to the Licensee, to perform duties to the City of Lathrup Village's standards and to recover all costs for performing duties from the Licensee. Further, Licensee waives any claim for damages sustained by Licensee and Licensee shall hold the City of Lathrup Village harmless for any claims, causes of action or damages asserted against the City of Lathrup Village for the work performed by the City of Lathrup Village pursuant to this paragraph.

Unless the property that is the subject of this license agreement is covered by a homeowner's insurance policy, Licensee shall at all times during the term hereof, carry public liability insurance for the benefit of the City with limits of not less than \$500,000 as may be amended from time to time, naming the City as **"Additional Insured"**.

Licensee shall maintain said public liability insurance coverage in full force and effect during the term of this License and shall furnish the City with a most current certificate of such coverage evidencing its validity. All insurance policies maintained pursuant to this agreement shall contain the following endorsement: **"It is hereby understood and agreed that this insurance policy may not be canceled by the surety until**

forty-five (45) days after receipt by the City of a written notice of such intention to cancel or not to renew. The Licensee shall show proof of this insurance to the City before this agreement is filed.

Licensee agrees to indemnify and hold harmless the City of Lathrup Village, its officers, employees, insurers, and self-insurance, from and against all liability, claims, and demands, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, death, property loss or damages, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with this license, including but not limited to, if such injury, loss, or damage is caused in whole or in part by, or is claimed to be caused in whole or part by the act, omission, error, professional error, mistake, negligence, or other fault of licensee or the City. Licensee agrees to investigate, handle, respond to, and to provide defense for and defend against, any such liability, claim or demands at the sole expense of the licensee or, at the option of the City of Lathrup Village, licensee agrees to pay the City of Lathrup Village or reimburse the City of Lathrup Village for the defense costs incurred by the City of Lathrup Village in connection with, any such liability, claims, or demands. The licensee also agrees to bear all other costs and expenses related thereto, including court costs and attorney fees, whether or not any such liability, claims, or demands alleged are groundless, false or fraudulent.

This license may be terminated by Licensee at any time and for any reason following delivery of a written notice of Licensee's intent to cancel. The City of Lathrup Village may terminate this license at any time and for any reason. Upon termination, Licensee shall at Licensee's expense, remove any improvements or encroachments from said property. The property shall be restored to a condition satisfactory to the City of Lathrup Village.

This license is subject to all state laws, the provisions of the Charter of the City of Lathrup Village as it now exists or may hereafter be amended, and the ordinances of the City of Lathrup Village now in effect or those which may hereafter is adopted.

Nothing herein shall be construed so as to prevent the City of Lathrup Village from granting such additional licenses or property interests in or affecting said public property as it deems necessary.

The conditions hereof imposed on the granted license of encroachment shall constitute covenants running with the life of improvements encroaching in public right of way, and binding upon Licensee. The encroachment shall terminate when the improvement has failed or out of compliance with required standards of performance or if it is revoked by the City, whichever comes sooner.

In any legal action to enforce the provisions of this Agreement, the prevailing party shall be entitled to its reasonable attorney's fees.

If the structure for which this license was issued is removed for any reason, Licensee shall not continue to rebuild in the public right-of-way. The public right-of-way is for the general public benefit, and it is not for occupation or construction of encroachments.

The licensee waives any and all claims against the City of Lathrup Village for loss or damage to the improvements constructed within the encroachment area.

The Licensee clearly understands the following actions of Licensee or his/her agents and employees shall automatically terminate and cancel this agreement:

- 1) Discontinuation of insurance coverage**
- 2) Change of ownership or alteration of use from the original specific use in encroached area**
- 3) Restriction of the City of Lathrup Village or its agents and contractors from access to its public land under the encroached area not occupied by a previously constructed building**

Under these circumstances, the Licensee shall restore the right-of-way under the encroachment to its original or better conditions immediately and in accordance with the latest City standards for improvements of Public right of way.

THE OWNER ACKNOWLEDGES HE/SHE HAS READ THE CONDITIONS AND AGREES TO ABIDE BY SAME.

Sam Surnow

Owner's Name (Please Print)



Owner's Signature

April 1, 2025

Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM) Item 8E.
3/27/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Arthur J. Gallagher Risk Management Services, LLC 300 Ottawa NW Suite 301 Grand Rapids MI 49503		CONTACT NAME: Sandy Richmond PHONE (A/C, No, Ext): 616-233-0922 E-MAIL ADDRESS: sandy_richmond@ajg.com		FAX (A/C, No): 616-233-0923	
INSURED Akiva Investments, LC 27700 Southfeild Rd Lathrup Village, MI 48076		SIERMAN-02		INSURER(S) AFFORDING COVERAGE	NAIC #
				INSURER A : Fireman's Fund Insurance Company	21873
				INSURER B : Federal Insurance Company	20281
				INSURER C : Travelers Indemnity Company	25658
				INSURER D :	
				INSURER E :	
		INSURER F :			

COVERAGES

CERTIFICATE NUMBER: 507206620

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Ded \$0 GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC <input type="checkbox"/> OTHER:		USC0074262240	10/17/2024	10/17/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		USC0074262240	10/17/2024	10/17/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0		7818-87-00	10/1/2024	10/17/2025	EACH OCCURRENCE \$ 15,000,000 AGGREGATE \$ 15,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input type="checkbox"/> N / A	6KUB 9F64 713-5-25	4/14/2025	4/14/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

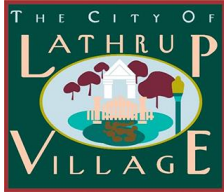
CANCELLATION

For Insurance Purposes Only

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: April 21, 2025
RE: Mental Health Awareness Month

Background Brief: At the request of the Oakland Community Health Network (OCHN), they are promoting May 2025 as Mental Health Awareness Month throughout Oakland County and are looking for community support.

Previous Action: N/A

Economic Impact: N/A

Recommendation: It is my recommendation to approve the enclosed resolution.

Recommended Motion:

Moved by Council Member _____, seconded by Council Member _____
to approve Resolution #2025-10 and recognize May 2025 as Mental Health Awareness Month.

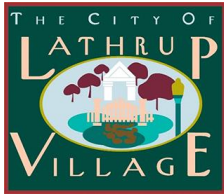
Kelly Garrett
Mayor

Bruce Kantor
Mayor Pro-Tem

Jalen Jennings
Council Member

Dalton Barksdale
Council Member

Jason Hammond
Council Member



City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076
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RESOLUTION #2025-10
Mental Health Awareness Month – May 2025

Whereas, mental health includes our emotional, psychological, and social well-being. It affects how we think, feel, and act; it also affects how we handle stress, relate to others, and make choices; and

Whereas, mental health is important for our individual well-being and vitality, as well as that of our families, communities, and businesses; and

Whereas, nearly 1 in 5 American adults will have a diagnosable mental health condition in any given year, and more than 42.5 million U.S. adults live with anxiety disorder, the most common mental health condition in America; and

Whereas, May 1 through May 31, 2025, is recognized as Mental Health Awareness month. Mental Health America's (MHA) 2025 theme is "Turn Awareness into Action", which celebrates the progress we've made in recognizing the importance of mental health and provides challenges to turn understanding into meaningful steps towards change; and

Whereas, Oakland Community Health Network (OCHN) and the City of Lathrup Village join our national partners in promoting this year's "Turn Awareness into Action" campaign; and

Whereas, mental health management ensures that individuals can focus on their abilities to live, work, learn, and fully participate and contribute to our society while promoting diversity, inclusion, and acceptance; and

Whereas, improved systems of care for vulnerable populations, access to non-emergent and crisis services, advanced integrated physical and behavioral health care along with provider relations help to fortify services coordinated by OCHN; and

Whereas, OCHN and the City of Lathrup Village and its service provider agencies are committed to inspiring hope, empowering people, and strengthening communities.

NOW, THEREFORE, BE IT RESOLVED that the Oakland Community Health Network and City of Lathrup Village hereby recognize May 2025 as Mental Health Awareness Month. OCHN calls upon our citizens, government agencies, public and private institutions, businesses, faith-based organizations, and schools to recommit our state to increasing awareness and understanding of mental illness and the need for appropriate and accessible services for all people with mental illnesses to promote recovery and a higher quality of life.

DATED THIS, 21st, day of April 2025.

MyKale Garrett
 Mayor – City of Lathrup Village

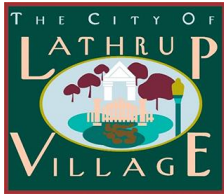
Kelly Garrett
 Mayor

Bruce Kantor
 Mayor Pro-Tem

Jalen Jennings
 Council Member

Dalton Barksdale
 Council Member

Jason Hammond
 Council Member



City of Lathrup Village
 27400 Southfield Road
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www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
 FROM: Mike Greene – City Administrator
 DATE: April 21, 2025
 RE: Resolution to Approve MDOT Category B Grant Application

Background Brief: The Community Service Infrastructure Fund (CSIF), also known as the TEDF Category B program, was designed as a stopgap measure to provide additional road funding to Michigan’s smallest communities, particularly those with limited ability to fund road improvement projects.

Eligible applicants include villages and small cities with a population of 10,000 or less, per the 2020 census.

Eligible projects include reconstruction, replacement, rehabilitation, or capital preventative maintenance of city or village streets and stormwater improvements needed for the road project. Only costs directly associated with the roadway construction and associated stormwater improvements are eligible for funding or match credit. Preliminary engineering (design), right-of-way acquisition, construction engineering (oversight), water/sanitary sewer, and sidewalk are not eligible costs.

The maximum grant amount is 50% of the eligible costs, up to \$250,000. The remainder of the project costs will be provided by the local agency.

After conversations with Giffels Webster and a review during the April 7 Study Session, we are recommending moving forward with Lathrup Blvd/Rainbow Drive (SE portion of the City) – PASER 2 concrete street.

The likelihood the City is awarded two years in a row is slim, as MDOT prefers to award communities who have never received Category B funding, however, it is still in the City’s interest to apply.

Previous Action: 4-7-21 – Study Session Discussion

Economic Impact: The total estimated cost of this project is \$353,911. The City would be responsible for \$176,995.50 from the Local Street Fund in the Fiscal Year 2026-2027 if awarded.

Recommendation: It is my recommendation to the resolution as presented.

Recommended Motion:

Moved by Council Member _____, seconded by Council Member _____
 to approve Resolution #2025-11 – Approving MDOT Transportation Economic Development Fund Category B Grant Application for Fiscal Year 2026.

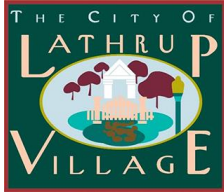
Kelly Garrett
Mayor

Bruce Kantor
Mayor Pro-Tem

Jalen Jennings
Council Member

Dalton Barksdale
Council Member

Jason Hammond
Council Member



City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

Resolution #2025-11
Resolution Approving MDOT Transportation Economic Development Fund
Category B Grant Application for Fiscal Year 2026

A resolution to establish a funding request, designate an agent, attest to the existence of funds, and commit to implementing a maintenance program for new asphalt pavement, funded by the Transportation Economic Development Fund Category B Program.

The following preamble and resolution were offered by Council Member _____ and supported by Council Member _____.

WHEREAS, the City of Lathrup Village is applying for \$176,995.50 in funding through MDOT from the Transportation Economic Development Category B Program to reconstruct Rainbow Drive and portions of Lathrup Boulevard.

WHEREAS, MDOT requires formal commitment from the public agency that will be receiving these funds and will be implementing and maintaining these infrastructure projects.

NOW THEREFORE, BE IT RESOLVED THAT, the City of Lathrup Village has authorized Mike Greene, City Administrator, to act as an agent on behalf of the City to request Transportation Economic Development Category B Program funding, to act as the applicant's agent during the project development, and to sign a project agreement upon receipt of a funding request.

BE IT FURTHER RESOLVED THAT, the City attests to the existence of, and commits to, providing at least \$176,995.50 toward the construction costs of the project(s), and all costs for design, permit fees, administration costs, and cost overruns.

BE IT FUTHER RESOLVED THAT, the City commits to owning, operating, funding, and implementing a maintenance program over the design life of the facilities constructed with Transportation Economic Development Category B Program funding.

RESOLUTION ADOPTED

Yay:

Nay:

Absent:

Abstain:

I, Alisa Emanuel, the duly appointed City Clerk of the City of Lathrup Village, Oakland County, Michigan, certifies that the foregoing is a true and complete copy of a Resolution duly adopted by the City Council of the City of Lathrup Village at a meeting held on April 21st, 2025, the original of which is on file in the City Clerk's Office.

IN WITNESS WHEREOF, I have affixed my official signature on this 21st of April 2025.

 Alisa Emanuel

Kelly Garrett
 Mayor

Bruce Kantor
 Mayor Pro-Tem

Jalen Jennings
 Council Member

Dalton Barksdale
 Council Member

Jason Hammond
 Council Member

OFFICE OF ECONOMIC DEVELOPMENT
TRANSPORTATION ECONOMIC DEVELOPMENT FUND

CATEGORY B: COMMUNITY SERVICE INFRASTRUCTURE FUND APPLICATION

SECTION ONE: APPLICANT INFORMATION

CITY OR VILLAGE NAME City of Lathrup Village	MAILING ADDRESS 27400 Southfield Road, Lathrup Village, MI 48076	ZIP CODE 48076	COUNTY Oakland
CONTACT PERSON Mike Greene	CONTACT TITLE City Administrator	E-MAIL ADDRESS mgreene@lathrupvillage.org	
ALTERNATE CONTACT PERSON Justin Wellman, PE (Giffels Webster)	PHONE NUMBER/ EXTENSION 2313508920 /	E-MAIL ADDRESS jwellman@giffelswebster.com	
STATE SENATOR	STATE SENATE DISTRICT NO.	STATE REP.	STATE REP. DISTRICT NO.

SECTION TWO: PROJECT INFORMATION

1) STREET NAME Rainbow Drive	PROPOSED PROJECT LIMITS (Using nearest cross streets) Lathrup Boulevard to dead end (cul-de-sac)	LINEAR LENGTH OF PROJECT 400'	
ROADWAY CLASSIFICATION Local	PASER RATING 2	DAILY AVERAGE TRAFFIC COUNT	CONSTRUCTION COST 164550
<p>DESCRIPTION OF PROPOSED WORK; include specific treatment method with details such as quantities (ie patching) and/or depth (ie mill/fill), where applicable. Removal of 955 syds of deteriorated 7 1/2" concrete pavement and driveway removal to meet new pavement grades. Installation of 1,060 syds of aggregate base over the existing sandy / gravel base and placing 300 tons (5 inches) of HMA in two lifts over the compacted base material. The interior of the cul-de-sac will be constructed with curb and gutter. Landscape restoration of the greenbelt is included.</p> <p>IS ANY ADDITIONAL RIGHT-OF-WAY NEEDED FOR THE PROJECT(S)? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO IF YES, PLEASE BRIEFLY DESCRIBE.</p>			
2) STREET NAME Lathrup Boulevard	PROPOSED PROJECT LIMITS (Using nearest cross streets) Lincoln to Rainbow Drive	LINEAR LENGTH OF PROJECT 430'	
ROADWAY CLASSIFICATION Local	PASER RATING 2	DAILY AVERAGE TRAFFIC COUNT	CONSTRUCTION COST 189441
<p>DESCRIPTION OF PROPOSED WORK; include specific treatment method with details such as quantities (ie patching) and/or depth (ie mill/fill), where applicable. Removal of 1,002 syds of deteriorated 7" concrete pavement and partial driveway removal to meet new pavement grades. Installation of 1,003 syds of aggregate base over the existing sandy / gravel base and placing 290 tons (5 inches) of HMA in two lifts over the compacted base material. Construction of eight (8) drainage structures will be construction within the existing ditch to eliminate ditch flooding. 260 lft of underdrain will be installed under portions of the ditch for drainage. The new storm system will be connected to an existing 15" diameter storm sewer. Minor re-grading of the ditches and landscape restoration is included.</p> <p>IS ANY ADDITIONAL RIGHT-OF-WAY NEEDED FOR THE PROJECT(S)? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO IF YES, PLEASE BRIEFLY DESCRIBE.</p>			

3) STREET NAME	PROPOSED PROJECT LIMITS (Using nearest cross streets)		LINEAR LENGTH OF PROJECT
ROADWAY CLASSIFICATION	PASER RATING	DAILY AVERAGE TRAFFIC COUNT	CONSTRUCTION COST
DESCRIPTION OF PROPOSED WORK; include specific treatment method with details such as quantities (ie patching) and/or depth (ie mill/fill), where applicable.			
IS ANY ADDITIONAL RIGHT-OF-WAY NEEDED FOR THE PROJECT(S)? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, PLEASE BRIEFLY DESCRIBE.			

4) STREET NAME	PROPOSED PROJECT LIMITS (Using nearest cross streets)		LINEAR LENGTH OF PROJECT
ROADWAY CLASSIFICATION	PASER RATING	DAILY AVERAGE TRAFFIC COUNT	CONSTRUCTION COST
DESCRIPTION OF PROPOSED WORK; include specific treatment method with details such as quantities (ie patching) and/or depth (ie mill/fill), where applicable.			
IS ANY ADDITIONAL RIGHT-OF-WAY NEEDED FOR THE PROJECT(S)? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, PLEASE BRIEFLY DESCRIBE.			

5) STREET NAME	PROPOSED PROJECT LIMITS (Using nearest cross streets)		LINEAR LENGTH OF PROJECT
ROADWAY CLASSIFICATION	PASER RATING	DAILY AVERAGE TRAFFIC COUNT	CONSTRUCTION COST
DESCRIPTION OF PROPOSED WORK; include specific treatment method with details such as quantities (ie patching) and/or depth (ie mill/fill), where applicable.			
IS ANY ADDITIONAL RIGHT-OF-WAY NEEDED FOR THE PROJECT(S)? <input type="checkbox"/> YES <input type="checkbox"/> NO IF YES, PLEASE BRIEFLY DESCRIBE.			

SECTION THREE: PROJECT FUNDING

1a) WILL THE PROPOSED PROJECT(S) BE PAIRED WITH OTHER NONPARTICIPATING INFRASTRUCTURE WORK? I.E., SEWER, WATER, ELECTRIC, OR OTHER? ☐ YES ☒ NO
IF YES, PLEASE BRIEFLY DESCRIBE NATURE OF WORK AND COST ESTIMATE: \$ 0.00

1b) ARE FUNDS COMMITTED FOR THIS NONPARTICIPATING WORK? ☐ YES ☒ NO
2) ARE YOU APPLYING FOR ADDITIONAL FUNDING FOR ANY OF THE PROJECTS LISTED IN THIS APPLICATION? ☐ YES ☒ NO
IF YES, PLEASE PROVIDE

AGENCY NAME	ADDITIONAL FUNDING	AMOUNT REQUESTED	YEAR EXPECTED
-------------	--------------------	------------------	---------------

3) PROJECT COST CALCULATIONS AND GRANT REQUEST
a. TOTAL CONSTRUCTION COSTS FROM SECTION 2: \$ 353991
b. MAXIMUM GRANT AMOUNT NOT TO EXCEED 50% of SECTION 3.3a: \$ 176995.5 OR
c. MAXIMUM GRANT AMOUNT NOT TO EXCEED: \$250,000.00
d. THE LESSER OF 3b AND 3c = GRANT REQUEST: \$ 176995.5 OR 50 % WHICHEVER IS LESS*
e. PARTICIPATING MATCH PROVIDED BY LOCAL AGENCY (AT LEAST 3a MINUS 3d): \$ 176995.5
f. TOTAL NONPARTICIPATING COST FROM SECTION 3.1a: \$ 0.00
g. TOTAL AGENCY FUNDING COMMITMENT (SECTION 3.3e PLUS SECTION 3.3f): 176995.5 **

* If the project total comes in higher or lower than anticipated in this application, the final grant amount will be the lesser of the total grant award or the grant percentage (3d).
** The resolution should note this dollar amount as committed by the local agency.

SECTION FOUR: PROJECT IMPLEMENTATION

1) PROPOSED PROJECT START DATE (mm/dd/yyyy): 06/01/2026

2) WILL THE PROPOSED WORK BE PAIRED WITH OTHER ROADWORK BY ANOTHER AGENCY? ☐ YES ☒ NO
IF YES, PLEASE PROVIDE THE AGENCY NAME:

3) WILL YOUR AGENCY OVERSEE THE GRANT IMPLEMENTATION? ☐ YES ☒ NO IF NO, WHO WILL OVERSEE THE GRANT IMPLEMENTATION? I.E., LOCAL AGENCY, CONSULTANT ENGINEERING FIRM, ETC.: Giffels Webster Engineers

ADDITIONAL COMMENTS

REQUIRED DOCUMENT CHECKLIST
☒ RESOLUTION OF SUPPORT ☒ MAP ☒ CONSTRUCTION ESTIMATES ☒ PHOTOS

NAME OF AUTHORIZED SIGNATORY FROM RESOLUTION	E-MAIL ADDRESS	PHONE NUMBER
Mike Greene	mgreene@lathrupvillage.org	2485572600
SIGNATURE		DATE

RAINBOW DRIVE PHOTOS

Rainbow Drive (Lathrup Blvd to the dead-end) Looking East





LATHRUP BOULEVARD PHOTOS

Lathrup Boulevard (Lincoln to Rainbow Drive) – Lathrup and Lincoln Intersection



Lathrup Boulevard (Lincoln to Rainbow Drive) – Looking North

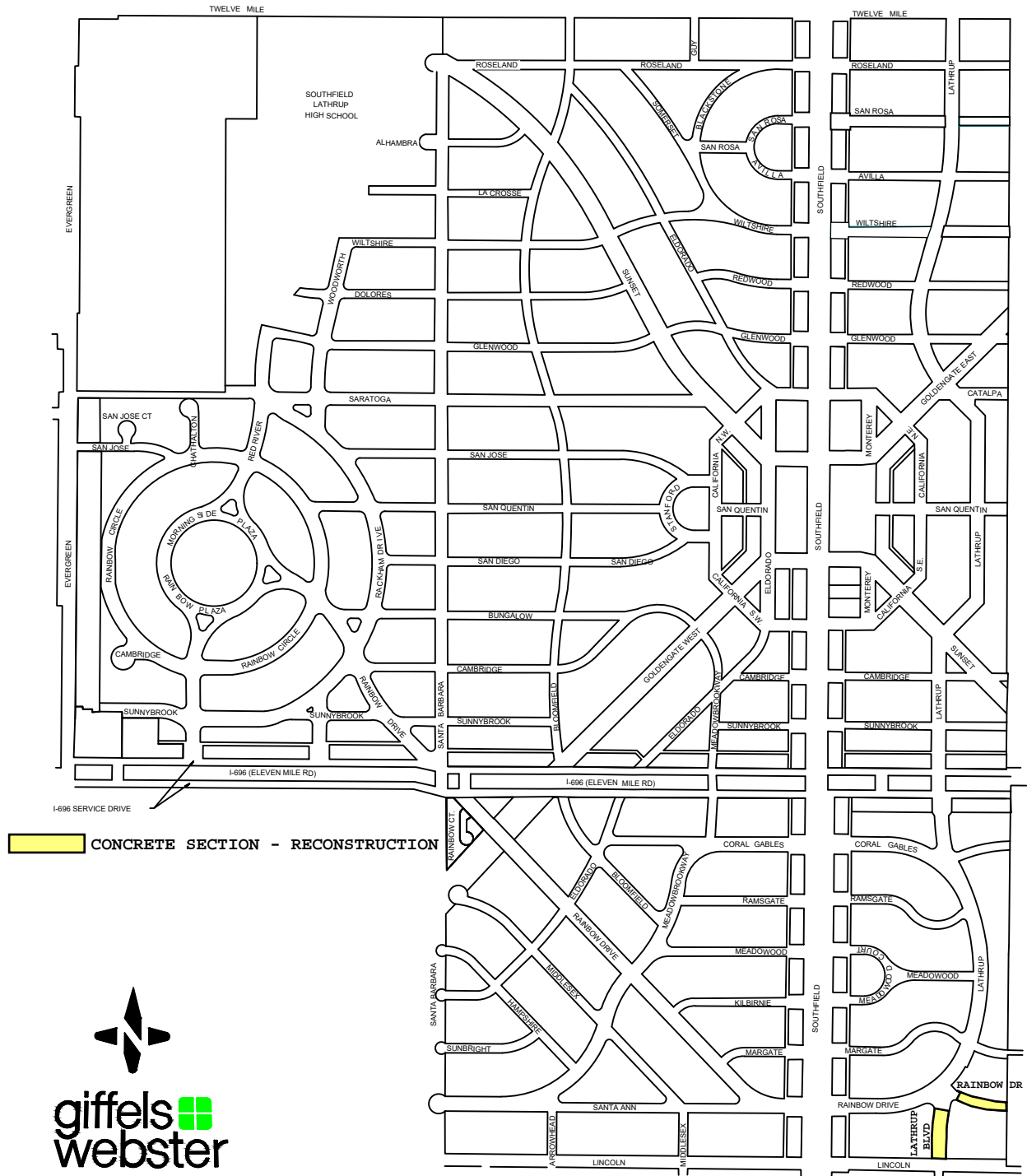






RAINBOW DRIVE AND LATHRUP BOULEVARD

CITY OF LATHRUP VILLAGE, OAKLAND COUNTY, MICHIGAN



LOCATION MAP

NOT TO SCALE



Engineer's Opinion of Cost

April 14, 2025

GW #15850.99

Rainbow Drive (Lathrup Boulevard to Dead End)

City of Lathrup Village
Oakland County, Michigan

Item	Item Description	Unit	Unit Price	Quantity	Amount
1	Mobilization, Max 5%	Ls	\$7,000.00	1	\$ 7,500.00
2	Traffic Control, Max 2%	Ls	\$2,250.00	1	\$ 2,500.00
3	Permitting	Dlr	\$1.00	300	\$ 300.00
4	Pavt, Rem, Driveway	Syd	\$30.00	230	\$ 6,900.00
5	Excavation, Earth	Cyd	\$60.00	30	\$ 1,800.00
6	Subgrade Undercutting, 1x3	Syd	\$75.00	50	\$ 3,750.00
7	Erosion Control, Inlet Filter, Drop Cloth	Ea	\$125.00	8	\$ 1,000.00
8	Aggregate Base, 4 inch, 21AA	Syd	\$12.00	1,060	\$ 12,720.00
9	Maintenance Gravel	Ton	\$100.00	10	\$ 1,000.00
10	Conc Pavt, Rem	Syd	\$30.00	1,002	\$ 30,060.00
11	HMA, 3C	Ton	\$160.00	180	\$ 28,800.00
12	HMA, 5E1	Ton	\$180.00	120	\$ 21,600.00
13	Driveway, Nonreinf Conc, 6 Inch	Syd	\$90.00	297	\$ 26,730.00
14	Landscape Restoration	Syd	\$12.00	667	\$ 8,004.00
15	Water, Sodding/Seeding	Unit	\$100.00	24	\$ 2,400.00
16	Curb and Gutter, Conc, Det F2, Reverse	Ft	\$35.00	280	\$ 9,800.00
				Total Estimated Construction Cost	\$ 164,864.00



Engineer's Opinion of Cost

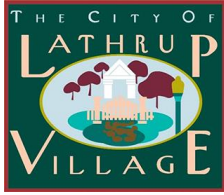
April 14, 2025

GW #15850.99

Lathrup Boulevard (Lincoln to Rainbow Drive)

City of Lathrup Village
Oakland County, Michigan

Item	Item Description	Unit	Unit Price	Quantity	Amount
1	Mobilization, Max 5%	Ls	\$10,000.00	1	\$ 10,000.00
2	Traffic Control, Max 2%	Ls	\$4,000.00	1	\$ 4,000.00
3	Permitting	Dlr	\$1.00	300	\$ 300.00
4	Pavt, Rem, Driveway	Syd	\$30.00	134	\$ 4,020.00
5	Excavation, Earth	Cyd	\$60.00	35	\$ 2,100.00
6	Subgrade Undercutting, 1x3	Syd	\$75.00	25	\$ 1,875.00
7	Erosion Control, Inlet Filter, Drop Cloth	Ea	\$125.00	10	\$ 1,250.00
8	Aggregate Base, 4 inch, 21AA	Syd	\$12.00	1,003	\$ 12,036.00
9	Maintenance Gravel	Ton	\$100.00	5	\$ 500.00
10	Culvert, Cleanout	LFT	\$15.00	100	\$ 1,500.00
11	Conc Pavt, Rem	Syd	\$30.00	955	\$ 28,650.00
12	HMA, 3C	Ton	\$155.00	175	\$ 27,125.00
13	HMA, 5E1	Ton	\$175.00	115	\$ 20,125.00
14	Driveway, Nonreinf Conc, 6 Inch	Syd	\$90.00	134	\$ 12,060.00
15	Landscape Restoration	Syd	\$12.00	1,100	\$ 13,200.00
16	Water, Sodding/Seeding	Unit	\$100.00	40	\$ 4,000.00
17	Ditching, Gradall	Ft	\$10.00	750	\$ 7,500.00
18	Dr. Structure, 24" dia, Complete	Ft	\$2,750.00	8	\$ 22,000.00
19	Storm Sewer, Sch 40 PVC, 8" dia	Ft	\$75.00	160	\$ 12,000.00
20	Underdrain, 6" dia, Wrapped	Ft	\$20.00	260	\$ 5,200.00
				Total Estimated Construction Cost	\$ 189,441.00



City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
 FROM: Mike Greene – City Administrator
 DATE: April 21, 2025
 RE: Southfield Water Main Phase A – MEDC Grant Funding Engineering Proposal

Background Brief: As the Council is aware, thanks to State Senator Moss and State Representative Hoskins, the City was allocated \$2,000,000 within the State budget via Legislative Sponsorship of Public Act 121 of 2024. This project grant will be overseen by the Michigan Economic Development Corporation (MEDC). The City & MEDC have executed the necessary grant paperwork, and the MEDC has deposited an initial 25% disbursement of the total Grant Funds into the City's account. The remaining 75% of the Grant Funds will be disbursed on a reimbursement basis. There is no requirement to have matching funds for this grant.

Initially, this project was planned for the 2027 calendar year. However, with funding secured and the initial deposit in control of the City, we are in a situation where we could complete this project in calendar year 2026. It should be noted that any interest over \$1,000 earned due to the Grant Funds must be repaid to the MEDC. So, there is no financial benefit in sitting on these funds until 2027.

Included in your packet is an engineering proposal for consideration from the City's Engineer, Giffels Webster.

Previous Action: N/A

Economic Impact: Estimated cost of \$274,055 for engineering services. Covered by grant funds.

Recommendation: It is my recommendation to approve the enclosed professional services agreement.

Recommended Motion:

Moved by _____ seconded by _____ to approve the Professional Services Agreement with Giffels Webster for the 2027 Southfield Road Water Main, for an estimated cost of \$274,055.

Kelly Garrett
Mayor

Bruce Kantor
Mayor Pro-Tem

Jalen Jennings
Council Member

Dalton Barksdale
Council Member

Jason Hammond
Council Member

Agreement for Professional Services

This Agreement (the “Agreement”), is effective as of April 16, 2025, between Giffels Webster, located at 1025 E. Maple Road, Suite 100, Birmingham, MI 48009 and the following person or entity (“City”):

Name & Address: City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Contact: Michael Greene, City Administrator O: (248) 557-2600 x 225
E: mgreene@lathrupvillage.org

Project Name & Number: 2027 Southfield Road Water Main 16496.55

Project Location: Southfield Road (WB Eleven Mile Road to Twelve Mile Road)

The City and Giffels Webster enter into this Agreement for certain professional consulting and related services to be provided by Giffels Webster with respect to the above Project (“Project”). The parties agree as follows:

I. PROJECT DESCRIPTION

Professional surveying and engineering services related to the preparation of bid documents, construction drawings, associated permit applications, and construction administration and inspection services for the installation of a new 12-inch water main along the west side of Southfield Road between westbound Eleven Mile Road and California Drive NW and the east side of Southfield Road between California Drive NE and Twelve Mile Road.

II. SCOPE OF SERVICES

Giffels Webster will provide consulting services for the Project, as summarized below (“Scope of Services”). Only those services summarized are included in this Agreement. Giffels Webster and the City agree that services not identified in Scope of Services are not the responsibility of Giffels Webster unless provided for under a separate written agreement or approved additional services request.

PRELIMINARY DESIGN

Preliminary design services include investigations, studies and other analysis required either as a foundation for design services or to supplement design documents related to project approvals. Services requiring the engagement of an outside subconsultant are noted.

Topographic Survey | Preparation of a topographic survey using conventional ground surveying techniques, subject to the details outlined below. The limits of our survey are identified in the project description.

- a. Topographic survey information to be obtained under this Agreement will include information relating to the following:
 - i. Existing utilities (from existing, available facility drawings) and elevation data where physically accessible to obtain with standard survey equipment.
 - ii. Surface elevations taken where needed to supplement the previously provided planimetric maps of the city.
- b. An electronic version of the topographic survey drawing in PDF format will be provided to the City.

Geotechnical Services | Engagement of a subconsultant to conduct subsurface exploration services, subject to the details outlined below.

- a. Field locate soil boring locations by use of GPS and from existing site features.
- b. Contact the local on-call center to identify potential underground utility conflicts within the area of proposed soil boring locations.
- c. As directed, perform six (6) soil borings in the proposed underground utility construction area to a minimum depth of fifteen (15) feet below existing grade.
- d. Perform laboratory testing of the soil samples per industry standard ASTM standards.
- e. Prepare brief geotechnical report summarizing the findings and presenting evaluations, conclusions and recommendations.

DESIGN

Design services include the preparation of detailed construction documents, including the preparation of maintenance of traffic plans required for permitting. Attendance at OE (Owner-Engineer) meetings is provided for the applicable tasks as indicated below. Final construction drawings and specifications and all other related bidding documents will be due based on the timelines established by grants obtained by the City. Notwithstanding the preceding statement, Giffels Webster is not responsible for Project delays caused by others, including changes in project scope, or general delays by governmental permitting agencies or the City.

Construction Documents | Prepare detailed construction level documents, subject to the details and related tasks outlined below.

Civil Engineering

- a. Prepare detailed civil engineering plans and technical specifications for applicable erosion control, traffic control, limits of excavation, pavement removals, water main improvements, pavement repairs, and associated lawn restoration and other miscellaneous items.
- b. Present and review the construction documents in person with the City and incorporate at least one (1) round of City review.
- c. Prepare construction documents for bidding, plan review, permits and construction to include plans and specifications.

APPROVALS

Approval services do not include the payment of application, review or permit fees.

Permitting | Assistance related to the submittal of design documents prepared by Giffels Webster and subsequent approvals related to required project permits, subject to the details and related tasks outlined below.

- a. Assist the City in the preparation of permit applications.
- b. Submit plans prepared by Giffels Webster to outside approval agencies per community, county and state requirements for approval, as noted below:
 - South Oakland County Water Authority approval prior to application to the State of Michigan Department of Environment, Great Lakes & Energy (EGLE).
 - EGLE for the purpose of obtaining approval of the plans for connections to the Lathrup Village's water distribution system for an Act 399 permit.
 - Road Commission for Oakland County for the purpose of obtaining approval of the plans for work within the Southfield Road right-of-way.
 - Oakland County Water Resources Commissioner for the purpose of obtaining approval of the plans for soil erosion and sedimentation control measures required on the project, if required.
- c. Assist the City in tracking the permitting and approval process by making follow-up calls and contacts with the approval agencies. If requested, monthly updates will be provided to the City.

PRE-CONSTRUCTION

Pre-construction services include the preparation of bid documents required for use by the City to solicit bids from qualified construction contractors, with the assistance of Giffels Webster, to perform the work identified in the construction documents and specifications. A legal review of contracts documents is not included in Giffels Webster's scope of work and will be coordinated by the City through City's attorney, if required. Giffels Webster will provide a cursory review of legal documents prepared by others on behalf of the City to review consistency with documents prepared by Giffels Webster.

Bidding | Services related to the obtaining of bids from qualified contractors.

- a. Preparation of bid documents that would include Lathrup Village standard documents or Giffels Webster typical contract agreement forms, general conditions, supplemental general conditions, invitation/advertisement to bid, instructions to bidders, bonding requirements, and a copy of detailed engineering plans, technical specifications, project specific special provisions, and other standard forms.
- b. Inclusion of all bid documents mandated by the MEDC including supplemental specifications, prevailing wage requirements, or other documents that may be required.
- c. Modification of the bid package to incorporate at least one (1) round of City review comments and provide an electronic copy of the bid documents to the City.
- d. Posting of bid documents to BidNet on behalf of the City.

- e. Answer questions and issue addenda during the bid period as requested by the City.
- f. Attendance at the public bid opening, tabulate bids, analyze results and make recommendations to the City with respect to awarding the contract.
- g. Provide three copies of the contract documents for the contractor's City's execution. An original signed copy and an electronic version of the contract documents will be provided to the city upon execution.

CONSTRUCTION

Services during construction and project close-out to support the City and project team. Giffels Webster will be providing construction oversight of the work representing the City. Giffels Webster will act as the City's representative to observe and quantify the progress of the executed work and to determine if the work is proceeding in accordance with the plans, specifications and contract documents between the City and the contractor for the purpose of recommending payment by the City to the contractor. Giffels Webster shall submit to the City an estimate of the cost of the Project. Giffels Webster will review, revise, and update such estimates as necessary. Giffels Webster shall advise the City if it appears that the cost of the Project may exceed the City's fixed budget for the cost of the Project and shall make recommendations for corrective action. Differing field conditions requiring plan revisions or revisions requested to reduce construction costs are not included and will be contracted separately as needed.

When Giffels Webster considers the Project substantially complete, Giffels Webster shall prepare for the City a list of incomplete or unsatisfactory items (punch list) and a schedule for their completion. Giffels Webster shall:

- Conduct inspections to determine the date or dates of Substantial Completion and the date of final completion.
- Issue Certificates of Substantial Completion and, upon Substantial Completion, prepare a list of incomplete or unsatisfactory items and schedule their completion; Giffels Webster shall then coordinate the correction and completion of the work. Following issuance of a Certificate of Substantial Completion of the work or a designated portion thereof, Giffels Webster shall evaluate the completion of the work of the Contractor/Subcontractor(s), make a determination when the work is ready for final inspection, and conduct final inspections.
- Assist City in obtaining written warranties and related documents from the selected Contractor as required by the Contract Documents.
- Issue a final Certificate for Payment based upon a final inspection indicating that, to the best of Giffels Webster's knowledge, information, and belief, the work complies with the requirements of the Contract Documents.

Giffels Webster's inspections shall be conducted with the City to (1) check conformance of the work with the requirements of the Contract Documents and (2) verify the accuracy and completeness of the list of Work to be completed or corrected. When Substantial Completion has been achieved, as determined by Giffels Webster, Giffels Webster shall then inform the City about the balance of the contract sum

remaining to be paid. Upon request of the City, and prior to the expiration of two year from the date of Substantial Completion, Giffels Webster shall, without additional compensation, conduct a meeting with the City to review the facility operations and performance for the purpose of identifying potential warranty issues and to verify adequacy of the operations and performance.

Construction Administration | Technical assistance related to the general administration of the construction contract, subject to the details and related tasks outlined below.

- a. Review shop drawings and material submittals provided by the contractor relating to the plans prepared by Giffels Webster and sub-consultants.
- b. Assist and advise the City at all OEC (Owner-Engineer-Contractor) meetings including pre-construction and progress meetings.
- c. Technical support in processing progress payments to contractors based on Giffels Webster's opinion of the degree of completion of the work and recommending issuance of such payments to the contractor by the City. Giffels Webster shall not be the guarantor or surety with respect to the Contractor's obligation to perform the work in accordance with the plans, specifications, and contract documents.
- d. Review all Davis-Bacon wage compliance documentation that is required to be submitted by contractors as a provision of their contract with the City.
- e. Technical assistance with agency acceptance, reports and supporting documents.

Construction Inspection | Technical assistance related to the daily oversight of the construction contractor's activities to verify conformance with construction documents and specifications, subject to the details outlined below.

- a. Act as the on-site representative during the construction process coordinating daily with the project lead and supporting subconsultants.
- b. Monitor and record the daily activities of all construction operations involved in the project.
- c. Perform wage rate interviews of the contractor's employees working on the project, if applicable.
- d. Coordinate the requisite material testing with the subconsultant.

Construction Layout | Provide surveying layout services for the improvements reflected in the construction documents prepared by Giffels Webster. One set of line and grade stakes will be set for each improvement based on being staked one construction operation at a time and in an organized construction sequence. If any staking is destroyed by an act of God or parties other than the surveyor, the cost of re-staking shall be paid by the City as additional services.

Material Testing | Engagement of a sub-consultant to conduct material testing services, subject to the details outlined below. The scheduling of requested services is to be directed by Giffels Webster. All test methods are in accord with ASTM or other indicated procedures. Standard Project Engineer review of reports will be provided.

- a. Subgrade - Pavement/Slabs
 1. In-place density (compaction) testing using nuclear method.
- b. Engineered Backfill and Aggregate Base

1. In-place density (compaction) testing using nuclear method.
2. Material sampling and gradation testing of borrow materials.
3. Maximum density determinations (Proctor).
- c. Hot Mix Asphalt
 1. In-place density (compaction) testing using nuclear method.
 2. Material sampling and testing, as requested.
 3. Maximum density determinations (Proctor).
- d. Concrete - Field
 1. Sampling and testing of concrete.
 2. Sampling and testing for slump, entrained air, concrete temperature, and air temperature.
 3. Sampling and molding compressive strength test cylinders.
- f. Concrete - Laboratory
 1. Compressive strength testing of field-molded test cylinders.

Record Drawings | Preparation of record drawings reflecting the as-built condition of improvements constructed by the selected contractor, subject to the details and related tasks outlined below.

- a. Obtain structure locations from field survey data for the water main improvements designed by Giffels Webster and add this information to the construction plans.

EXCLUSIONS

In addition to the clarifications identified above, the following services are specifically excluded for our scope of work unless a separate written agreement is made between Giffels Webster and the City.

- A. Environmental site assessments.
- B. Completion of detailed tree tagging and/or assessment.
- C. Preparation of detailed due diligence reports, including videotaping of sewers and/or site conditions.
- D. Preparation of traffic impact assessments or impact studies.
- E. Design of traffic signals and pedestrian signals.

III. COMPENSATION

The fees associated with each task identified in our Scope of Services are summarized below. The City shall pay all costs of review, inspection (by others), permit and bond fees, as well as any other fees not specifically covered by the terms of this Agreement.

Task	Basis	Fee
PRELIMINARY DESIGN		
Topographic Survey	Time & Expense	\$ 8,300.00
Geotechnical Services	Lump Sum	\$ 18,900.00
DESIGN		
Construction Documents	Lump Sum	\$ 73,600.00
APPROVALS		
Permitting	Time & Expense	\$ 2,240.00

PRE-CONSTRUCTION

Bidding	Lump Sum	\$	7,400.00
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CONSTRUCTION

Construction Administration *	Time & Expense	\$	41,205.00
Construction Inspection *	Time & Expense	\$	83,650.00
Construction Layout	Time & Expense	\$	12,120.00
Material Testing	Time & Expense	\$	18,840.00
Record Drawings	Lump Sum	\$	7,800.00

TOTAL: \$ 274,055.00

* Fees associated with Construction Administration and Construction Inspection services are based on a fourteen (14) week construction schedule.

IV. TERMS AND CONDITIONS

a. REIMBURSABLE EXPENSES

Giffels Webster's fees outlined above do not include reimbursable expenses, which include shipping, handling, postage and delivery fees, out of town travel, outside reproduction (drawings, reports or other deliverables not being used internally by Giffels Webster for the completion of our effort) and subconsultant costs (if not expressly included in the Scope of Services). The City agrees to reimburse Giffels Webster for reimbursable expenses at cost plus 5%.

b. INVOICING

Time and expense portions of this Agreement will be invoiced in accordance with Exhibit A | Bill Rate Schedule. Lump sum portions will be invoiced on a percentage completion-to-date basis. Progress invoices for all work will be submitted to the City monthly and a final bill will be submitted upon completion of the services.

Giffels Webster reserves the right to add a 10% late fee if payment is not received within 30 days of the date of the invoice and may suspend and terminate work under this Agreement upon failure of the City to pay invoices as due. The City agrees to review invoices upon receipt and forward all requests for amendments or clarifications in writing to Giffels Webster within 30 days of the date of the invoice. Payment will be made within 15 days of the City's receipt of clarifications or revisions agreed to as a result of such requests.

c. STANDARD OF CARE

All services performed by Giffels Webster will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar circumstances at the same time and in the same locality. No warranty, express or implied, is made or intended by this proposal to provide consulting services. Actual conditions may vary from those reasonably

expected and Giffels Webster's data, interpretations and recommendations are based solely on the information readily available.

d. RESPONSIBILITY FOR RESILIENT DESIGN

Giffels Webster will design in compliance with existing codes and regulations in place and applicable to the design services at the time the design is prepared. The City acknowledges that climate change may result in disruptive events that exceed the requirements of the existing codes and regulations and that Giffels Webster cannot anticipate these events. The City agrees that Giffels Webster is not liable for changes in the environment or site that exceed existing and applicable codes if they are not identified in writing as required design or study parameters at the time the services are provided.

e. INSURANCE

Giffels Webster and its agents, staff and contracted consultants are protected by worker's compensation insurance. Giffels Webster has such coverage under public liability, professional liability and property damage insurance policies which it deems to be adequate. Giffels Webster shall not be responsible for any loss, damage or liability beyond the amounts, limits and conditions of such insurance.

f. LIABILITY

To the fullest extent permitted by law and notwithstanding any other provision of this Agreement, the total liability in the aggregate of Giffels Webster and Giffels Webster's officers, directors, partners, employers, agents, and contracted consultants to the City and anyone claiming by, through or under the City for any and all claims, losses, costs, or damages whatsoever arising out of, resulting from or in any way related to the Project or the Agreement from any cause or causes, including, but not limited to the negligence, professional errors or omissions, strict liability or breach of contract, or warranty expressed or implied, shall not exceed the total compensation received by Giffels Webster under this Agreement.

Giffels Webster is not responsible for any unauthorized deviation from the plans, specification or contract documents. Giffels Webster shall not be liable to the City for any indirect damages, whether such liability arises in contract or warranty, tort, including negligence, strict or statutory liability, or any other cause of action. Giffels Webster shall not be responsible for the acts or omissions of any Contractor, or of any of their subcontractors, suppliers, or of any other individual or entity performing or furnishing any of the work.

The City and Giffels Webster waive all consequential or special damages, including, but not limited to, loss of use, profits, revenue, business opportunity, or production, for claims, disputes, or other matters arising out of or relating to this Agreement, regardless of whether such claim or dispute is based upon breach of contract, willful misconduct or negligent act or omission of either of them or their employees, agents, subconsultants, or other legal theory, or disruptive climate events even if the affected party has knowledge of the possibility of such damages.

g. DATA COLLECTION

The means, methods and selection of technologies used in the collection of field data are at the sole discretion of Giffels Webster. The City understands that some technologies automatically collect data that may not be required by Giffels Webster to complete the services included in this Agreement. The City further understands that Giffels Webster does not review data that is not directly related to the scope of services including in this Agreement, and City agrees that Giffels Webster has no responsibility to do so and that Giffels Webster has no responsibility to advise the City of any deficiencies that might be found if that data were reviewed.

h. PUBLIC AGENCY APPROVALS

Giffels Webster shall not be liable for damages resulting from the actions or inactions of public agencies including, but not limited to, permit processing, environmental impact reports, zoning matters, use or conditional use permits and building permits. Giffels Webster shall only act as an advisor to the City in the governmental and public relations aspects of the Project. The City understands that if construction documents are bid and/or awarded prior to the completion of public agency reviews, there may be increases in construction costs and change orders for which Giffels Webster has no responsibility.

i. INSTRUMENTS OF SERVICE

The City acknowledges that Giffels Webster's drawings, plans, specifications, and other similar documents, whether in written, graphic, or electronic form, are instruments of professional service (the "Instruments") and not products. Giffels Webster and its contracted consultants shall be deemed the authors and owners of their respective Instruments and shall retain all common law, statutory and other reserved rights, including copyrights and trademarks. Upon full payment of Giffels Webster's compensation for this Project, a license to use the Instruments for their intended purpose related to this Project shall be transferred to the City.

Giffels Webster shall not be deprived of the right to retain reproducible copies of the Instruments and the right to reuse information contained in them in the normal course of Giffels Webster's practice. The City recognizes that the Instruments shall not be reused for additions, modifications, or renovations on this Project or for any new project without the written approval of Giffels Webster. The City agrees to waive any claim against Giffels Webster and to defend, indemnify, and hold the Giffels Webster harmless from any claim or liability for injury or loss allegedly arising from any reuse of the Instruments by the City or any agent of the City without Giffels Webster's approval. The City further agrees to compensate Giffels Webster for any time spent or expenses incurred in defense of any such claim, in accordance with Giffels Webster's prevailing fee schedule and expense reimbursement policy at the time of such claim and to pay Giffels Webster's reasonable attorney fees incurred in the defense of such claim.

j. ELECTRONIC DATA

CADD files and other electronic data shared by Giffels Webster ("Data") are components of the Instruments and are only for the City's benefit related to this Project

and for a specific use. The City agrees that the delivery of Data does not in any way provide or imply an express warranty or guarantee to anyone that all dimensions and details are exact or to indicate that the use the Data implies the review and approval by Giffels Webster for any future use.

There is no representation of the suitability of the Data for other purposes, or of the durability of the Data or the medium on which the Data is furnished. Any use for a purpose other than that for which the Data is intended shall be at the receiver's risk, and the receiver shall protect and indemnify Giffels Webster from any claims, costs, losses, or damages (including Giffels Webster's reasonable attorney fees). Transfer of the Data does not transfer any license to use the underlying software or extinguish the rights of Giffels Webster to reuse the Data in the general course of a professional practice.

The City hereby agrees that it will only rely upon Instruments that are printed copies containing the signatures and seals of the design professionals responsible for the work. The City understands that Data provided by Giffels Webster may vary slightly from the information which is contained in the approved signed and sealed Instruments. In such cases, City understands that the information in the signed and sealed printed copies supersedes Data shared by Giffels Webster.

k. COST ESTIMATES

Giffels Webster has no control over (a) the cost of labor, material or equipment; (b) the means, methods and procedures of the Contractor's work; or (c) the results of competitive bidding. Giffels Webster's estimates of probable cost are based on Giffels Webster's experience and qualifications and represent its judgment as a design professional and are not guarantees that construction costs will not vary from cost estimates. If the City wishes greater assurance as to probable construction cost, the City should employ an independent cost estimator at the City's cost. The earthwork cut and fill quantities determined by Giffels Webster are to be considered estimates only. The City acknowledges that calculating cuts and fills is not an exact science due to variations in topsoil thickness, shrinkage, compaction methods, material inconsistencies and other natural conditions.

I. METHODS AND PROCEDURES

Giffels Webster shall not be responsible for the means, methods, techniques, sequences, or procedures of construction selected by the City, or the safety precautions and safety programs incidental to the work of the City. Giffels Webster shall not be responsible for the job safety or site safety of the Project and shall not be responsible for compliance with safety programs and related OSHA or MIOSHA regulations required to be followed by the contractor or its employees, subcontractors and agents. Jobsite safety shall be the sole responsibility of the City and their contractor. Similarly, Giffels Webster shall not be liable for the actions or inactions of the City's contractor(s).

The City and Giffels Webster mutually acknowledge that the services provided under this Agreement are provided solely for the Owner's benefit. The parties further

acknowledge that nothing in this Agreement is deemed to give any third party a claim or right of action against either party which is not otherwise specified in the agreement.

m. CERTIFICATIONS

If the City requests Giffels Webster to execute certificates, the proposed language of such certificates shall be submitted to Giffels Webster for review at least 14 days prior to the requested dates of execution. Giffels Webster shall not be required to execute certificates that would require knowledge, services or responsibilities beyond the scope of this Agreement or require Giffels Webster to certify, guarantee or warrant the existence of conditions whose existence Giffels Webster cannot ascertain. The City agrees not to make the resolution of any dispute with Giffels Webster or the payment of any amount due to Giffels Webster in any way contingent upon Giffels Webster signing any such documents.

n. HAZARDOUS SUBSTANCES

Giffels Webster and the City agree that the discovery of unanticipated hazardous substances constitutes a changed condition, which requires the renegotiation of the Scope of Work or termination of this Agreement. Giffels Webster and the City also agree that the discovery of unanticipated hazardous substances may make it necessary to take immediate measures to protect health and safety. The City agrees to compensate Giffels Webster for the additional cost of those measures. In addition, the City waives any claim against Giffels Webster and agrees to defend, indemnify, and hold Giffels Webster harmless from any claim or injury or loss arising from Giffels Webster's discovery of unanticipated hazardous substances. It is understood and agreed that Giffels Webster is not, and has no responsibility as, a handler, generator, operator, treater, storer, transporter, or arranger for transport or disposal of hazardous or toxic substances found or identified at the site, and that Giffels Webster shall not be responsible to arrange for any of the same.

o. RIGHT-OF-ENTRY

The City will arrange for right-of-entry and access to the property for the purpose of performing studies, tests, surveying and evaluations required in accordance with this Agreement. While Giffels Webster will take reasonable precautions to minimize any damage to the property, it is understood by the City that some damage may occur, the correction of which is not Giffels Webster's responsibility under this Agreement, or otherwise.

p. ASSIGNMENT

Neither the City nor Giffels Webster may delegate or assign its duties or rights under this Agreement without the written consent of the other party, such consent not to be unreasonably withheld.

q. DELAYS

If Giffels Webster is delayed at any time in the progress of the services by any reason beyond its control, including any act or omission of the City, by any act or omission of a contractor or by adverse weather or other conditions not reasonably anticipated, the time for completion of the services shall be extended by a time equal to the time of

such delay and an equitable adjustment in Giffels Webster's fee shall be made as may be reasonable under the circumstances.

r. CHANGES TO THE AGREEMENT

The City and Giffels Webster agree that the discovery of unanticipated or changed conditions may require a renegotiation of the Scope of Services, or termination of the Agreement. Furthermore, changes in the scope of the project or to any of the assumptions used in the preparation of the Agreement may also require a renegotiation of the Scope of Services. In the event that the Agreement is changed, Giffels Webster shall be entitled to an appropriate adjustment in schedule and compensation. If renegotiated terms cannot be agreed to, the City agrees that Giffels Webster has the right to terminate this Agreement.

s. TERMINATION

Either party may terminate this Agreement, on at least 5 days written notice to the other, in the event of the other party's breach of the Agreement. In addition, wholly without reference to breach, any party may terminate this Agreement on 10 days written notice to the other (without cause). In the event of termination, Giffels Webster shall be paid for all services rendered and all costs incurred up to the date of termination, in accordance with the compensation provisions of this Agreement. The City shall also reimburse Giffels Webster for all termination expenses.

t. RECOVERY OF COSTS

In the event that legal action is brought by either party against the other in the courts (including an action to enforce or interpret any aspect of this Agreement), the prevailing party shall be reimbursed by the other for the prevailing party's legal cost, in addition to whatever other judgments or settlement sums, if any, may be due. Such legal costs shall include, but not be limited to, reasonable attorney's fees, court costs, expert witness fees, and other documented expenses.

u. PHOTOGRAPHY

The City permits the taking and use of photographs of by Giffels Webster (or Giffels Webster's agent) of the City's project site; and irrevocably grants to Giffels Webster and its legal representatives, agents, and assigns full perpetual rights to take and use such photographs in Giffels Webster's advertising, trade, or for any purpose. The City also consents to the use of any printed matter in conjunction therewith and hereby waives any right to inspect or approve the finished product or products, or the advertising copy or other published matter that may be used in connection therewith, or the use to which it may be put. This authorization shall be binding upon the City and legal representatives, successors, and assigns.

V. ACCEPTANCE AND AUTHORIZATION TO PROCEED

The City certifies that the person executing this Agreement is authorized to sign on behalf of the City's organization. The City understands that this Agreement includes Exhibit A | Bill Rate Schedule and all executed additional service requests. The City also certifies that, if it is a business entity, it is registered and in good standing with the State of Michigan, is authorized to conduct business in Michigan and is adequately capitalized to

meet the financial obligations of this Agreement. If the City agrees with the terms of this Agreement, the City should sign both copies of the Agreement and return one copy to Giffels Webster. Giffels Webster's receipt of the signed Agreement from the City will constitute a written notice to proceed unless otherwise indicated in writing by the City.

GIFFELS WEBSTER

CITY OF LATHRUP VILLAGE

BY:

Justin Wellman

Digitally signed by Justin Wellman
DN: E=jwellman@giffelswebster.com,
CN=Justin Wellman, O=Giffels Webster,
L=Birmingham, S=Michigan, C=US
Date: 2025.04.16 12:51:52-04'00'

Name: Justin R Wellman, PE
Title: Partner
Date: April 16, 2025

BY:

Name: Michael Greene
Title: City Administrator
Date: _____

EXHIBIT A **BILL RATE SCHEDULE (CY 2025*)**

All work will be billed according to the following minimum rate schedule unless specific agreement is made in writing with an officer of Giffels Webster for another basis of charges. Time and material agreements will be invoiced in accordance with the rates identified below while lump sum portions of Agreements will be invoiced on a percentage completion-to-date basis.

Partner	\$ 180	GIS Specialist	\$ 104
Partner Emeritus	\$ 172	GIS Analyst	\$ 85
Senior Project Manager	\$ 148	Senior Landscape Architect	\$ 140
Project Manager	\$ 140	Landscape Architect	\$ 124
Lead Engineer	\$ 132	Senior Landscape Designer	\$ 120
Senior Engineer	\$ 124	Landscape Designer	\$ 116
Project Engineer	\$ 116	Survey Manager	\$ 130
Staff Engineer	\$ 104	Lead Surveyor	\$ 130
Senior Construction Administrator	\$ 124	Senior Surveyor	\$ 120
Construction Administrator	\$ 118	Project Surveyor	\$ 110
Senior Construction Inspector	\$ 110	Staff Surveyor	\$ 95
Construction Inspector	\$ 104	Lead Technician	\$ 115
Senior Traffic Engineer	\$ 148	Senior Technician	\$ 105
Traffic Engineer	\$ 124	Project Technician	\$ 95
Principal Planner	\$ 148	Staff Technician	\$ 85
Senior Planner	\$ 140	Construction Layout Crew	\$ 190
Associate Planner	\$ 124	Instrument Layout Crew	\$ 150
Staff Planner	\$ 116	Survey Crew	\$ 185
GIS Manager	\$ 140	Instrument Crew	\$ 145
Senior GIS Specialist	\$ 124	Intern	\$ 58

* Rates identified above are for CY 2025 and are subject to change each year (maximum increase of 4% unless otherwise negotiated with the City).

Notes to the Billing Rate Schedule:

1. The assignment of personnel is solely the responsibility of Giffels Webster.
2. These rates include charges for computer and survey equipment, local travel, stakes, staff benefits, internal printing costs, telephone, fax and other overhead costs and profit.
3. Outside services not normally provided by Giffels Webster, and other reimbursable expenses (special equipment, printing, reproduction, printing and reproduction, out-of-town travel, shipping and subcontracted services) used for this project will be billed at cost plus 5% and are not included in the above hourly charge rates.
4. Overtime work (over 8 hours per day) will be invoiced at a rate equal to 1.5 times the above scheduled rate.

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CASE - 432066
Grantee: City of Lathrup Village

**MICHIGAN ECONOMIC DEVELOPMENT CORPORATION
GRANT WITH
CITY OF LATHRUP VILLAGE**

THIS GRANT AGREEMENT ("Agreement") is between the Michigan Economic Development Corporation ("MEDC"), whose address is 300 North Washington Square, Lansing, Michigan 48913, and City of Lathrup Village, a Michigan municipality ("Grantee"), whose address and principal office is 27400 Southfield Road, Lathrup Village, Michigan 48076. As used in this Agreement, the MEDC and Grantee are, individually, a "Party" and, collectively, the "Parties".

ARTICLE I

GRANT

Section 1.1 Grant Amount and Term.

- (a) Grant Amount. The MEDC agrees to disburse to Grantee a sum not to exceed Two Million Dollars (\$2,000,000.00) (the "Grant" or "Grant Funds"). This Agreement does not commit the MEDC to approve requests for additional funds during or beyond the Term.
- (b) Grant Term.

Starting Date: October 1, 2024

Ending Date: December 31, 2027

The term of this Agreement ("Term") shall commence on the Starting Date and shall end pursuant to Section 2.11.

Section 1.2 Grant Commitment. Subject to the terms and conditions of this Agreement, and in reliance upon the representations and warranties of Grantee set forth in this Agreement, the MEDC agrees to make, and Grantee agrees to accept, the Grant.

Section 1.3 Grant Manager. The MEDC shall designate a Grant Manager to administer this Agreement and monitor the performance of Grantee and Grant Disbursements under this Agreement. The Grant Manager may be changed at the discretion of the MEDC. The initial Grant Manager is Kristyn Blackmer, whose email address is blackmerk1@michigan.org.

Section 1.4 Grantee Duties. In addition to all other obligations under this Agreement, Grantee agrees to adhere to all of the following through the Term:

- (a) Nature of Grant. Grantee shall use Grant Funds for Eligible Costs to support community infrastructure projects including, but not limited to, the replacement of water main lines (the "Grant Activities").
- (b) Supporting Documentation. Grantee shall provide relevant supporting documentation related to the expenditure of Grant Funds at Grant Manager's request.
- (c) Reporting Requirements. Grantee shall provide all necessary quarterly reporting documentation, in form and substance as required by the Grant Manager, all to the satisfaction of the Grant Manager. Quarterly reporting shall include, at a minimum, a written status of the Grant Activities and an accounting of all Grant Funds expended on

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CASE - 432066
Grantee: City of Lathrup Village

Grant Activities during that quarter. Reports must be submitted by the following dates each year through the Term. These dates may be modified at the sole discretion of the Grant Manager, notice of which shall be provided to Grantee:

- | | |
|-------------------|---------------------------------|
| (i) April 15: | January 1 – March 31 quarter |
| (ii) July 15: | April 1 – June 30 quarter |
| (iii) October 15: | July 1 – September 30 quarter |
| (iv) January 15: | October 1 – December 31 quarter |

- (d) Reasonable and Necessary. Grantee shall ensure the services, supplies, and/or materials identified in Grantee's Budget are necessary to accomplishing the Grant Activities and the amount paid for such services, supplies, and/or materials will not exceed the amount ordinarily paid for such services, supplies, or materials in the area where the services are rendered, or the supplies or materials are furnished.
- (e) Interest Bearing Accounts. Although prohibited by this Agreement pursuant to Section 1.5(a), in the event Grant Funds are deposited into an interest-bearing account, Grantee shall repay to the MEDC or the Michigan Department of Treasury, as determined by the MEDC, any interest in excess of \$1,000.00 earned on Grant Funds. Grantee shall notify Grant Manager of its total excess interest as part of its final Reimbursement Request. The Grant Manager shall provide instructions for repayment.
- (f) Exhibits. The following documents are incorporated by reference as binding obligations, terms, and conditions of this Agreement.
- | | |
|-----------------|--------------------------------|
| (i) Exhibit A: | Grantee's Budget |
| (ii) Exhibit B: | Legislative Sponsorship Letter |

In the event of any inconsistency between the body of this Agreement and any Exhibit, the body of this Agreement shall control.

- (g) Project Budget. All Grant Funds must be spent on (or reimbursed for) costs that meet all of the following requirements: (i) incurred on or after July 24, 2024, directly related to the Grant Activities; (ii) related to a public purpose that serves the economic prosperity, health, safety, or general welfare of the residents of the State of Michigan; and (iii) spent in accordance with Grantee's Budget, attached as Exhibit A to this Agreement ("Eligible Costs"). Grantee may reallocate cumulatively up to ten percent (10%) of the total Grant Funds between existing categories without prior written approval of the Grant Manager. Reallocations cumulatively greater than ten percent (10%) of the total Grant Funds are only allowed upon review and written approval by the Grant Manager. The addition of any Budget category requires review and written approval by the Grant Manager.

Section 1.5 Grant Disbursement. Subject to the terms and conditions of this Agreement, including the absence of a Default (meaning an event which, with the giving of notice or passage of time or both, would constitute an Event of Default), or Event of Default, payment of the Grant by the MEDC shall be made to Grantee as follows:

- (a) Vendor Registration. To receive payments under this Agreement, Grantee must register as a vendor with the State. All required payments will be made via electronic funds transfer. Grantee must register the account at the State Integrated Governmental Management Applications ("SIGMA") Vendor Self Service ("VSS") website

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CASE - 432066
Grantee: City of Lathrup Village

(www.michigan.gov/VSSLogin). All Grant Funds must be deposited into a segregated non-interest-bearing account.

(b) **Disbursement Schedule.** The Grant shall be disbursed in multiple tranches ("Grant Disbursement(s)"). The MEDC's obligation to fund any portion of the Grant during the Term is subject to Grantee's satisfaction of the requirements of this Agreement, including, without limitation, satisfaction of all Reimbursement Request requirements, and also MEDC approval of all previous Reimbursement Requests. The Grant Manager shall provide submission instructions for Reimbursement Requests.

(i) **Initial Payment.** An initial 25% disbursement of the total Grant Funds shall be made within thirty days of full execution of this Agreement (the "Initial Payment"). Additional funds shall only be disbursed after MEDC satisfaction that the Initial Payment has been expended, in full, in accordance with this Agreement, including providing supporting documentation. The Initial Payment must be expended on Eligible Costs directly related to the Grant Activities.

(ii) **Subsequent Reimbursement Requests.** The remaining 75% of Grant Funds shall be disbursed to Grantee on a reimbursement basis subject to all of the following requirements (each a "Reimbursement Request"):

A. Section 1.5(b)(i) is satisfied;

B. Grantee may only submit one Reimbursement Request per quarter;

C. To the extent reimbursement is requested for that particular quarter, Reimbursement Requests are due on or before the following dates each quarter:

1. April 15
2. July 15
3. October 15
4. January 15

D. Reimbursement Requests must be in form and substance agreed upon by the Grant Manager;

E. Reimbursement Requests shall only be for Eligible Costs incurred on or after July 24, 2024;

F. All Reimbursement Requests shall include supporting documentation demonstrating that the costs for which reimbursement are requested have been appropriately expended in accordance with this Agreement. Supporting documentation may include invoices, accounting ledgers, and/or other documentation as approved by the Grant Manager;

G. Grantee has not already received reimbursement for those particular costs, or the total Grant amount; and

H. Grantee's supporting documentation may be subject to a final audit prior to the release of the final payment.

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CASE - 432066
Grantee: City of Lathrup Village

(c) **Grant Manager Review**. The Grant Manager reviews Reimbursement Request(s) and determines Grantee's compliance with such requests. The Grant Manager shall, within forty-five (45) business days, do one or more of the following:

- (i) request to review Grantee's records, request additional information, or request a site visit, or any combination thereof, all of which shall be determined in the sole discretion of the Grant Manager. Grantee shall comply with the written request within thirty (30) business days, to the satisfaction of the Grant Manager, or the Grant Manager shall reject the Reimbursement Request in the manner provided in Section 1.5(c)(ii).
- (ii) provide a reason, in writing, for an impending rejection of the Reimbursement Request, which may be based on one or more of the following: (A) the failure of Grantee to demonstrate achievement of expenditure of Eligible Costs, (B) there is an outstanding Default or Event of Default, or (C) Grantee is otherwise not in compliance with this Agreement, and Grantee shall have thirty (30) business days from the date of the written reason to respond.
- (iii) approve the Reimbursement Request, provided there is no Default or Event of Default, Grantee is otherwise in compliance with this Agreement, and Grantee has achieved all of the Reimbursement Request requirements to the satisfaction of the Grant Manager.

If after receipt of a Reimbursement Request the Grant Manager requests to review Grantee records, requests additional information or otherwise conducts a site visit, the Grant Manager shall take the action set forth in Section 1.5(c)(ii) or Section 1.5(c)(iii), within an additional forty-five (45) business days of the last to occur of: (i) the date Grantee provides the requested records and requested additional information or (ii) the date the Grant Manager completes the site visit.

ARTICLE II

REPRESENTATIONS AND COVENANTS OF GRANTEE

Section 2.1 Relationship of Parties.

- (a) An employment relationship is not established between the MEDC and Grantee or any of its employees or agents as a result of this Agreement.
- (b) Grantee will achieve the results specified in this Agreement free from the direction and/or control of the MEDC as to means and methods of performance.
- (c) The MEDC is not responsible for any insurance or other fringe benefits, including, but not limited to, Social Security, Worker's Compensation, income tax withholdings, retirement or leave benefits, for Grantee or its employees. Grantee assumes full responsibility for the provision of all such insurance coverage and fringe benefits for itself and its employees.

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CASE - 432066
Grantee: City of Lathrup Village

Section 2.2 Access to Records. During the Term, and for seven (7) years after the termination of this Agreement, Grantee shall maintain reasonable records related to this Agreement. Additionally, Grantee shall permit the MEDC to visit Grantee, and any other location where books and records of Grantee are normally kept, to inspect the books and records, including financial records and all other information and data relevant to the terms of this Agreement, including the expenditure of the Grant Funds. At such visits, Grantee shall permit any employee or agent of the MEDC to make copies or extracts from information and to discuss the affairs, finances, and accounts of Grantee related to this Agreement with its officers, employees, or agents. The MEDC shall have the right to remove, photocopy, photograph, or otherwise record in any way any part of such books and records with the prior written consent of Grantee, which consent shall not be unreasonably withheld.

Section 2.3 MEDC Employees. Grantee will not hire any employee of the MEDC to perform any services covered by this Agreement without prior written approval from the Chief Executive Officer of the MEDC.

Section 2.4 Conflict of Interest. Grantee affirms that neither Grantee nor its affiliates or their employees has, shall have, or shall acquire any contractual, financial business, or other interest, direct or indirect, that would conflict in any manner with Grantee's performance of its obligations under this Agreement or otherwise create the appearance of impropriety with respect to this Agreement.

Grantee shall not attempt to influence any MEDC employee by the direct or indirect offer of anything of value. Grantee also affirms that neither Grantee, nor its affiliates or their employees has paid or agreed to pay any person, other than bona fide employees and consultants working solely for Grantee or its affiliate, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon or resulting from the execution of this Agreement.

In the event of change in either the interests or services under this Agreement, Grantee will inform the MEDC regarding possible conflicts of interest which may arise as a result of such change. Grantee agrees that conflicts of interest shall be resolved to the MEDC's satisfaction or the MEDC may terminate this Agreement. As used in this Paragraph, "conflict of interest" shall include, but not be limited to, conflicts of interest that are defined under the laws of the State of Michigan.

Section 2.5 Indemnification and Grantee Liability Insurance. To the extent permitted by law, Grantee shall indemnify, defend and hold harmless the MEDC, its corporate board of directors, executive committee members including its participants, its corporate board of directors, its officers, agents, and employees (the "Indemnified Persons") from any damages that it may sustain through the negligence of Grantee pertaining to the performance of this Agreement.

Grantee shall maintain such insurance to protect the Indemnified Persons from claims that might arise out of or as a result of Grantee's operations; however, Grantee's indemnification obligation shall not be limited to the limits of liability imposed under Grantee's insurance policies. Grantee will provide and maintain its own general liability, property damage, and Worker's Compensation insurance. The insurance shall be written for not less than any limits of liability required by law for Grantee's obligation for indemnification under this Agreement.

Section 2.6 Assignment, Transfer, and Subcontracting.

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CASE - 432066
Grantee: City of Lathrup Village

- (a) **Assignment and Transfer.** Grantee shall not assign, transfer, convey or otherwise dispose of any duties or rights under this Agreement without the prior signed written consent of the MEDC. If approved, such assignment or transfer shall be memorialized in a signed written instrument between the Parties and the assignee. Further, any future successors of Grantee shall be bound by the provisions of this Agreement unless the MEDC otherwise agrees in a signed written consent.
- (b) **Subcontracting.** The MEDC reserves the right to require Grantee to replace subcontractors who perform any work in furtherance of the Grant Activities that are found to be unacceptable. Grantee shall endeavor to ensure all subcontractors related to the Grant Activities are in good standing with the State prior to hiring such entity or individual.

Section 2.7 Compliance with Laws. Grantee is not and will not during the Term be in violation of any laws, ordinances, regulations, rules, orders, judgments, decrees, or other requirements imposed by any governmental authority to which it is subject, and will not fail to obtain any licenses, permits, or other governmental authorizations necessary to carry out its duties under this Agreement.

Section 2.8 Organization. Grantee affirms it is a local unit of government, public authority or other political instrumentality as authority by law, an institution of higher education, other state department, or an entity registered with the Michigan Department of Licensing and Regulatory Affairs or the Michigan Department of Attorney General that has been in existence for at least twelve months preceding July 24, 2024, or can demonstrate, through state or federal tax filings or other state or federal government records that it has been in existence for at least twelve months preceding July 24, 2024.

Section 2.9 Legislative Sponsorship Letter. Grantee shall substantially comply with the project scope identified in Exhibit B – Legislative Sponsorship Letter. In the event of any inconsistencies between the body of this Agreement and Exhibit B, the body of this Agreement shall control.

Section 2.10 Termination. This Agreement shall terminate upon the earliest of the following:

- (a) The Ending Date.
- (b) Thirty (30) calendar days after the final disbursement of the total Grant Funds is sent to Grantee by the MEDC.
- (c) Termination by the MEDC:
 - i. By giving thirty (30) calendar days prior written notice to Grantee in the event of fraudulent or other egregious behavior, or any other circumstances directly relating to Grantee or the Grant Activities not otherwise covered by Section 3.1 of this Agreement, which would in the judgment of the MEDC Chief Executive Officer, reflect unfavorably on the State of Michigan if the Agreement were not terminated; or
 - ii. In the event that the Legislature of the State of Michigan the State Government, or any State official, commission, authority, body, or employee or the federal government (A) takes any legislative or administrative action which fails to provide, terminates, or reduces the funding necessary for this Agreement; or (B) takes any

Execution Copy

CASE - 432066
Grantee: City of Lathrup Village

legislative or administrative action, which is unrelated to the source of funding for the Agreement, but affects the MEDC's ability to fund and administer this Agreement and other MEDC programs. Provided, however, that in the event such action results in an immediate absence or termination of funding, termination may be made effective immediately upon delivery of notice to Grantee; or

iii. Pursuant to Article III of this Agreement.

(d) Mutual agreement reduced to writing and signed by both Parties' authorized signers.

Upon termination pursuant to Section 2.11(c) no additional Grant funds shall be paid by MEDC to Grantee regardless of Grantee's previous compliance with this Agreement.

ARTICLE III

DEFAULTS AND REMEDIES

Section 3.1 Events of Default. The occurrence of any one or more of the following events or conditions shall constitute an "Event of Default" under this Agreement, unless a written waiver of the Event of Default is signed by the MEDC:

- (a) any representation, covenant, certification, or warranty made by Grantee shall prove incorrect at the time that such representation, covenant, certification, or warranty was made in any material respect;
- (b) Grantee's failure generally to pay debts as they mature, or the appointment of a receiver or custodian over a material portion of Grantee's assets, which receiver or custodian is not discharged within sixty (60) calendar days of such appointment;
- (c) any voluntary bankruptcy or insolvency proceedings are commenced by Grantee;
- (d) any involuntary bankruptcy or insolvency proceedings are commenced against Grantee, which proceedings are not set aside within sixty (60) calendar days from the date of institution thereof;
- (e) any writ of attachment, garnishment, execution, tax lien, or similar writ is issued against any property of Grantee, which is not removed within sixty (60) calendar days;
- (f) Grantee's failure to comply with any obligations or duties contained herein, including complying with all reporting requirements; and/or
- (g) Grantee's misuse of Grant funds under this Agreement.

Section 3.2 Available Remedies. Upon the occurrence, and during the continuance of, an Event of Default:

- (a) The MEDC may immediately, and without prior notice, discontinue making any Grant Disbursement to Grantee until such time the MEDC is satisfied that the Event of Default no longer exists.
- (b) The MEDC may terminate this Agreement immediately upon notice to Grantee.

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CASE - 432066
Grantee: City of Lathrup Village

- (c) Grantee shall repay the MEDC all Grant Disbursements previously disbursed under this Agreement which have not yet been expended on Grant Activities. Notwithstanding, the MEDC reserves the right to require full repayment in the event of Grantee's material breach of this Agreement, including without limitation, failure to comply with reporting requirements and/or misuse of funds.

Section 3.3 Other Suspension. In the event the MEDC becomes aware of an occurrence which, with the giving of notice of passage or time, or both, would constitute an Event of Default (a "Default"), the MEDC may immediately and without prior notice suspend making any Grant Disbursements, until such time the MEDC is satisfied otherwise. Grantee shall cooperate upon the request of the Grant Manager to provide additional information regarding the aforementioned event or circumstance.

Section 3.4 Treasury Claw-Back. Notwithstanding anything to the contrary, pursuant Section 222(4)(e) of Public Act 121 of 2024, the Michigan Department of Treasury, through the MEDC or any other designee, shall have the right to recoup or otherwise collect any funds it determines are declined, unspent, or otherwise misused.

No remedy is intended to be the sole and exclusive remedy in case any Event of Default shall occur. Each remedy shall be cumulative and in addition to every other provision or remedy given herein or now or hereafter existing at law or equity.

ARTICLE IV

MISCELLANEOUS

Section 4.1 Notices. Any notice or other communication under this Agreement shall be in writing and sent by e-mail, or fax, or first-class mail, postage prepaid, or by courier to the respective Party at the address listed at the beginning of this Agreement or such other last known addresses, fax numbers or e-mail accounts, and shall be deemed delivered: (a) one business day after an e-mail, fax, or courier delivery or (b) two business days after a mailing date.

Section 4.2 Entire Agreement. This Agreement, together with the Exhibits, sets forth the entire agreement of the Parties, with respect to the subject matter of this Agreement, and supersedes all prior agreements, understandings, and communications, whether written or oral, with respect to the subject matter of this Agreement. This Agreement may not be changed except by mutual agreement of the Parties reduced to writing and signed.

Section 4.3 Counterparts; Facsimile/Pdf Signatures. This Agreement may be signed in counterparts and delivered by fax or in .pdf form or other electronic format, and in any such circumstances, shall be considered one document and an original for all purposes.

Section 4.4 Captions. The captions or headings in this Agreement are for convenience only and in no way define, limit, or describe the scope or intent of any provisions or sections of this Agreement.

Section 4.5 Governing Law. This Agreement is a contract made under the laws of the State, and for all purposes shall be governed by, and construed in accordance with, the laws of the State of Michigan.

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CASE - 432066
Grantee: City of Lathrup Village

Section 4.6 Jurisdiction and Venue. In connection with any dispute between the Parties under this Agreement, the Parties hereby irrevocably submit to jurisdiction and venue of the Michigan circuit courts of the State of Michigan located in Ingham County. Each Party hereby waives and agrees not to assert, by way of motion as a defense or otherwise in any such action any claim; (a) that it is not subject to the jurisdiction of such court; (b) that the action is brought in an inconvenient forum; (c) that the venue of the suit, action, or other proceeding is improper; or (d) that this Agreement or the subject matter of this Agreement may not be enforced in or by such court.

Section 4.7 Severability. All of the clauses of this Agreement are distinct and severable and, if any clause shall be deemed illegal, void, or unenforceable, it shall not affect the validity, legality, or enforceability of any other clause or provision of this Agreement. To the extent possible, the illegal, void, or unenforceable provision shall be revised to the extent required to render the Agreement enforceable and valid, and to the fullest extent possible, the rights and responsibilities of the Parties shall be interpreted and enforced to preserve the Agreement and the intent of the Parties. Provided, if application of this section should materially and adversely alter or affect a Party's rights or obligations under this Agreement, the Parties agree to negotiate in good faith to develop a structure that is as nearly the same structure as the original Agreement (as may be amended from time to time) without regard to such invalidity, illegality, or unenforceability.

Section 4.8 Survival. The terms and conditions of Sections 1.3, 2.1, 2.2, 2.5, 2.6, Article III, and Article IV shall survive termination of this Agreement.

(remainder of page intentionally left blank)

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CASE - 432066
Grantee: City of Lathrup Village

The signatories below warrant that they are either the Chief Executive Officer or other executive officer of the respective Party and are empowered to enter into this Agreement.

GRANTEE ACCEPTANCE:

City of Lathrup Village

Dated: March 20, 2025

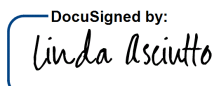


By: Mike Greene
Its: City Administrator

MEDC ACCEPTANCE:

Michigan Economic Development Corporation

Dated: 3/20/2025

DocuSigned by:


By: Linda Ascianto
Its: Chief General Counsel

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CASE - 432066
Grantee: City of Lathrup Village**EXHIBIT A**
GRANTEE'S BUDGET


1. Grantee:		2. Project Title			
3. Project Cost Elements		4. Funding Sources			
Activities	Other/Additional Notes	Michigan Enhancement Grant	Local Funding	Other Funding	Total
Engineering	Preliminary Engineering (topo, design, permitting, bidding)	\$ 107,633.00			\$ 107,633.00
Water & Sewer Infrastructure	Replace 6,000 lft of 8" WM with 12" WM (directional boring)	\$ 1,630,800.00			\$ 1,630,800.00
Engineering	Construction Engineering (contract admin and inspection)	\$ 161,449.00			\$ 161,449.00
Construction Contingency	10% Contingency	\$ 100,118.00	\$ 62,962.00		\$ 163,080.00
Total		\$ 2,000,000.00	\$ 62,962.00	\$ -	\$ 2,062,962.00

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CASE - 432066
Grantee: City of Lathrup Village

EXHIBIT B

LEGISLATIVE SPONSORSHIP LETTER



MICHIGAN SENATE
JEREMY MOSS
STATE SENATOR, 7TH DISTRICT
PRESIDENT PRO TEMPORE

PO, BOX 30036
LANSING, MI 48909-7526
PHONE: (517) 373-7888
WEB: senatedems.com/moss
EMAIL: jerimoss@senate.michigan.gov

COMMITTEES:
ELECTIONS & ETHICS (CHAIR)
REGULATORY AFFAIRS (CHAIR)
ECONOMIC & COMMUNITY
DEVELOPMENT
GOVERNMENT OPERATIONS
LOCAL GOVERNMENT

December 10, 2024

Jennifer L. Flood
State Budget Director
111 South Capitol Ave
Lansing, MI 48910

Director Corbin
Department of Labor and
Economic Opportunity
611 W Ottawa St
Lansing, MI 48933

Dear Directors:

SUBJECT: Legislative Sponsorship of Public Act 121 of 2024 Grant

In accordance with Public Act 121 of 2024, Article 9, Section 1053a, we are pleased to sponsor the grant identified below and we certify that this grant is for a public purpose.


The following information summarizes the grant we are sponsoring:

GRANT SUMMARY


Grant Recipient:	Lathrup Village
Grant Amount:	\$2,000,000.00
Boilerplate Section:	Article 9, Sec. 1053a (13)
Authorizing Grant Boilerplate Language:	Sec. 1053a (13) From the funds appropriated in part 1 for infrastructure grants, \$2,000,000.00 shall be awarded to a city with a population between 4,000 and 4,400 in a county with a population between 1,200,00 and 1,300,000 according to the most recent federal decennial census to support community infrastructure projects.
Public Purpose:	The purpose of this project is to replace ~6,000 linear feet of nearly 100-year-old water main lines to improve water flow and reliability throughout the city's northern half. The project will significantly increase fire protection and fire flow rates and also reduce future maintenance costs.

Please see attachments for completed grant application form and grant project budget which provide additional details and contact information for the grant recipient Our offices are available for questions should they arise.


Sincerely,




Jeremy Moss
President Pro Tempore, Michigan Senate
State Senator, District 7



Jason Hoskins
State Representative
District 18



Attachments



Execution Copy

CASE - 432066
Grantee: City of Lathrup Village**Key Information for Grantees**

PA 121 of 2024, the FY25 Michigan budget and FY24 supplemental, includes funding for special grants intended for a single recipient. The budget includes language (called boilerplate) that provides a description of the project as well as certain requirements that all projects must comply with. Boilerplate language is binding and all projects must comply with the rules and regulations contained in the language.

You can find the budget bill [here](#). Transparency boilerplate was included in all department budgets and the FY24 supplemental.

Important information to note:

- The attached application will be used to develop and execute a grant agreement between each grantee and the relevant department. Grantees should work with their Legislative Sponsor to return the following application form to the State Budget Office.
- All applications must be submitted and legislative sponsors identified no later than December 13, 2024 pursuant to boilerplate.
- Eligible grantees include: units of local government, public authorities or other political instrumentalities, institutions of higher education, other state departments, entities registered with the department of licensing and regulatory affairs (LARA) or the department of attorney general (AG) that have been in existence for at least 12 months, or other entities that can demonstrate through tax filings or government records that they have been in existence for at least 12 months.
 - To check registration with LARA, check [here](#):
<https://cofs.lara.state.mi.us/SearchApi/Search/Search>
 - To check registration with AG, check [here](#):
<https://www.ag.state.mi.us/CharitableTrust/frmDisclaimer.aspx>
- Please ensure primary grant contact on the application is the fiduciary contact for the project.
- If the attached application is incomplete or missing information, grant processing may be delayed.
- To receive funds, all organizations must be registered in the State of Michigan SIGMA Vendor Self-Service (VSS) System. More information about registering for VSS can be found [here](#).
- Within 60 days of an executed grant agreement, an initial disbursement of up to 50% will be provided to the grantee. Please note, a 50% initial payment is not guaranteed nor required, and any advanced payments may be subject to additional approvals from the Office of Financial Management pursuant to the Financial Management Guide of the State of Michigan. (Defined terms and conditions are included in the grant agreement).

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CASE - 432066
Grantee: City of Lathrup Village

- After the initial disbursement, additional funds will be disbursed on a reimbursement basis after verification that previous funds were expended in accordance with the project purpose.
- There is no requirement to have match funds for the grant.
- The grant cannot be increased or deviated from the boilerplate language.
- Grant funds can only be used for expenditures that occur on or after the effective date of the appropriations act unless otherwise specified in department policy.
- Any interest over \$1,000 earned on grant funds, while in the possession of the grantee, must be returned to the State of Michigan.
- Any questions that arise prior to submitting a grant application should be directed to the Grantee's Legislative Sponsor.
- Any questions that arise after submitting a grant application should be directed to the department.
- For timing and next steps, please review the attached process document.

Completed application materials can be submitted to:

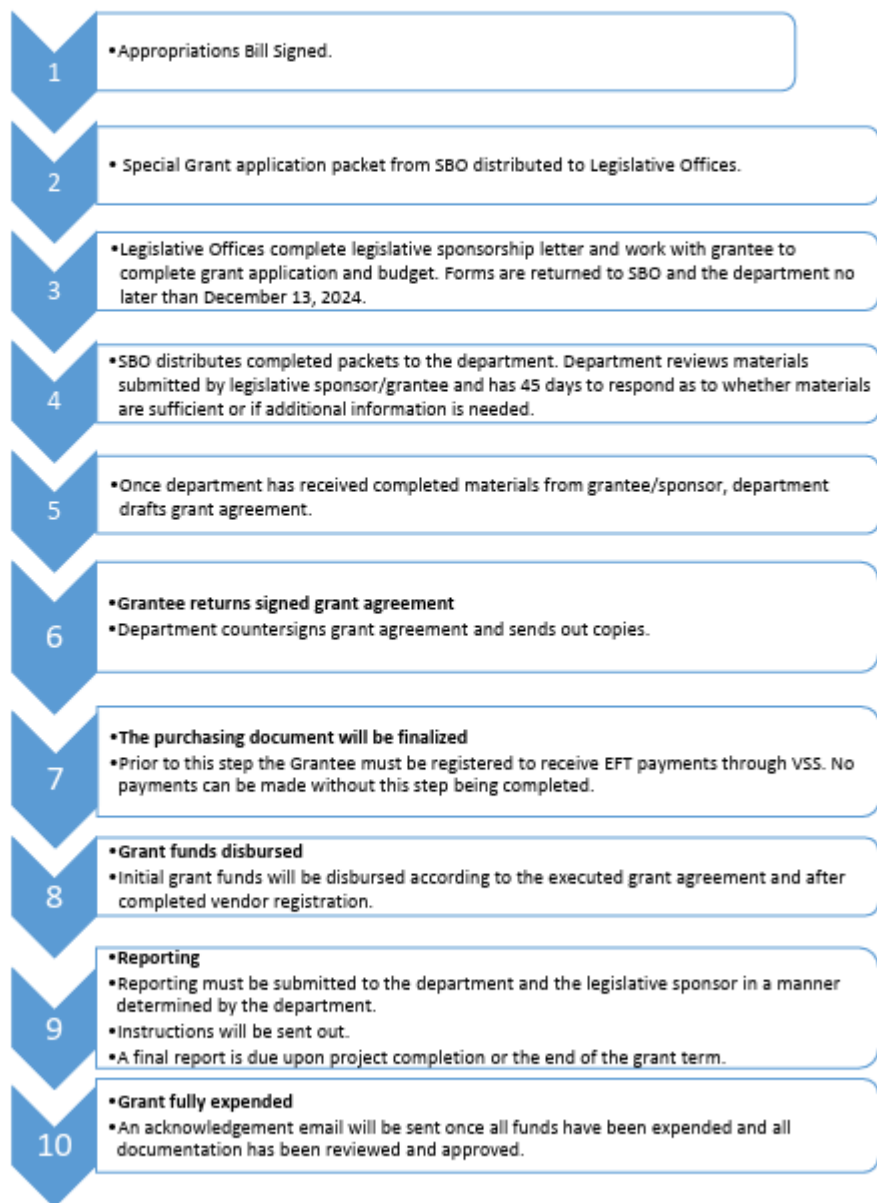
DTMB-SBOGrantForms@michigan.gov

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CASE - 432066
Grantee: City of Lathrup Village

Special Grant Process

This process flow is a general guideline; some projects will differ. Please feel free to contact us at any time if you have questions or concerns related to the process or the specifics of your grant.



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CASE - 432066
Grantee: City of Lathrup Village

Special Grant Application Form

Official Grantee:
 Grantee Full Address:
 Grantee Primary Contact:
 Phone: Email:
 Legislative Sponsor(s): Appropriated Amount:

Questions for Legislative Sponsor

1. Is the legislative sponsor and/or any family members of the legislative sponsor associated with this organization? (Ex: board member, employee, financial donor, etc.) ▼

If so, please explain:

2. Does this grant comply with the provisions of Article IV, §10 of the Michigan Constitution and PA 318 of 1968, MCL 15.301 to 15.310? ▼

Questions for Official Grantee

1. Is the grantee a unit of local government, public authority or other political instrumentality as authorized by law, institution of higher education, or other state department? ▼

2. If no, is the entity registered with the department of licensing and regulatory affairs or the department of attorney general and been in existence for at least the 12 months preceding the effective date of this act? ▼

3. If the answers to #1 and #2 are no, does the grantee have other state or federal tax filings or other government records that demonstrate the grantee has been in existence for at least the 12 months preceding the effective date of this act? ▼

If yes, please attach any relevant records.

4. Please describe the public purpose of the project, demonstrating it is consistent with language authorizing grant in PA 121 of 2024. Please provide additional explanation that gives more detail than is currently contained in the boilerplate language.

Southfield Road Water Main Replacement Project includes replacing ~6,000 linear feet of water main, which was originally installed between 1926 and 1928, to improve water flow and reliability throughout the city's northern half, which services approximately 1,200 residential homes and 50 businesses. The project will significantly increase fire protection and fire flow rates due to the increased pipe size and elimination of the undersized, tuberculation-filled cast iron water mains. Over 12 water main breaks have occurred, and the replacement will also reduce future maintenance costs for repair and loss of business operations.

*Grantees can check registration with LARA [here](#) and with AG [here](#).

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CASE - 432066
Grantee: City of Lathrup Village

5. Fill out the anticipated dollar amount for each respective category of the budget, using the excel budget form provided. Please note the general administrative expense cannot exceed 10% of the grant amount.

6. Anticipated time-frame for each cost identified in the budget (this will reflect the period of the grant).

Engineering (PE) 07/01/2025 - 01/31/2027
Construction 04/01/2027 - 10/31/2027
Engineering (CE) 02/01/2027 - 12/31/2027
Construction Contingency 07/01/2025 - 12/31/2027

7. I acknowledge that the boilerplate language related to this grant has been read and confirm that all requirements for the grantee and project comply with the boilerplate language pertaining to this grant. (Sign to acknowledge)



8. I acknowledge that I will be required to submit progress reports and a final report including:

- i. A summary of the Grant Activities performed over the period determined by the department;
- ii. An accounting of Grantee's actual expenditure of all funds on the Project over the period determined by the department, including the breakdown of Grantee's actual use of Grant funds on the Project within each applicable category of the Budget, and corresponding copies of supporting documentation of such expenditures, such as receipts, general ledgers, or other evidence of expenditure activity statements; the Grantee's estimated percentage of completion of the Project; and
- iii. Any other information deemed relevant by Grantee to support the Grant Activities actually performed.

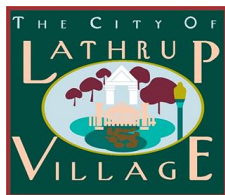
9. Identify authorized signer(s) for Grant Agreement.

Mike Greene - City Administrator

10. Please be advised any portion of the grant funds paid to grantee and not spent or not spent in accordance with the grant agreement must be returned to the department.

NOTICE:

This Grant Application Form is not a legally binding agreement and should not be viewed as such. Moreover, the Grant Application Form does not embody all of the terms and conditions of the grant agreement and neither the department nor the grantee will be bound until there is an executed grant agreement that sets forth all the terms and conditions.



City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
 FROM: Mike Greene – City Administrator
 DATE: April 21, 2025
 RE: Request to Approve the Ratification of the Agreement between the City of Lathrup Village and the Lathrup Village Command Officers Association (LVCOA)

Background Brief: As you are aware, the City Administrator's office began negotiations with LVCOA as soon as the LVPOA contract was ratified in January 2025, as there are aspects of the COA contract that are directly impacted by the POA contract. The majority of the changes redlined throughout the contract mirror those that were approved in the POA contract. A signature-ready version of the agreement will be finalized once approved by the Council.

Agreement highlights include, but are not limited to:

- Wages & Employer Retirement Contribution
 - Differentials stay the same. Sergeants are paid 12% over the wages of highest highest-paid Patrol Officer, and Lieutenant pay is 4% higher than Sergeants.
 - Defined Contribution:
 - January 1, 2025 – 9% contribution (now includes vesting language)
 - January 1, 2026 – 10% contribution
 - January 1, 2027 – 11% contribution
- Health Insurance
 - Current: BCBS PPO Platinum 250
 - New: BCN Blue Elect Plus POS Platinum (potential union insurance cost savings of ~16%)

Previous Action: N/A

Economic Impact: Below is the estimated minimum economic increase year over year based on the enclosed agreement. This cost can be impacted based on staffing levels, promotions, and insurance changes.

	FY 24-25	FY 25-26	FY 26-27	FY 27-28	TOTAL
Wage Increase	\$4,645	\$8,547	\$7,974	\$4,072	\$25,238
Benefits Increase*	\$2,788	\$8,983	\$12,697	\$6,502	\$30,971
Minimum Increase	\$7,433	\$17,530	\$20,671	\$10,574	\$56,209

*Benefits include: Social Security, retirement, retiree health, insurance, longevity, and winter vacation days.

Recommendation: It is my recommendation to approve the agreement with LVCOA.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____ to approve the ratification of the January 1, 2025, through December 31, 2027 agreement between the City of Lathrup Village and the Lathrup Village Command Officers Association.

Kelly Garrett
Mayor

Bruce Kantor
Mayor Pro-Tem

Jalen Jennings
Council Member

Dalton Barksdale
Council Member

Jason Hammond
Council Member

AGREEMENT BETWEEN
THE CITY OF LATHRUP VILLAGE AND
THE COMMAND OFFICERS ASSOCIATION
OF MICHIGAN REPRESENTING
THE LATHRUP VILLAGE COMMAND OFFICERS

January 1, 20~~2025~~²¹ through December 31,
202~~7~~⁴

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AGREEMENT

This Agreement is entered into on the date appearing on the signature page by and between the City of Lathrup Village, a Michigan municipal corporation ("Employer" or "City" hereafter) and the Command Officers Association of Michigan, existing under the laws of the State of Michigan ("Union" hereafter), covering the period from January 1, 2021 to December 31, 2024.

ARTICLE 1 - PURPOSE AND INTENT

Section 1. The general purpose of this Agreement is to promote a harmonious working relationship between the City and the Union. It is further intended that the public interest be protected and, at the same time, provide a fair determination of employees' rate of pay, wages, hours of employment, and other conditions of employment; and to promote orderly and peaceful labor relations for the mutual interest of both the City and the Union.

ARTICLE 2 - RECOGNITION

Section 1. The City recognizes the Union as the sole and exclusive bargaining agent for the police sergeants and lieutenants employed by the City to the extent permitted and required by law. The City will negotiate with the Union on the items relating to wages, hours, and conditions of employment of the members of the bargaining unit.

Section 2. The City will not interfere with, discourage, restrain, coerce or discriminate against employees because of their membership in the Union. They shall have the right to join the Union, to express or communicate any view, grievance, complaint or opinion related to wages, hours, compensation or conditions of employment, so long as the same is not designed to and does not interfere with the full, faithful, and proper performance of their duties of employment.

Section 3. The Lathrup Village Command Officers Association (LVCOA) is a local affiliate of the Union. The LVCOA will supply the Employer with a list of local officers and any subsequent changes of officers during the life of the contract.

Section 4. Gender Clause. In this Agreement, gender words are sometimes stated only in the masculine for convenience purposes and are to be read as including and applying to both genders.

ARTICLE 3 - MANAGEMENT RIGHTS

Section 1. The City shall retain as management rights, any and all powers and rights over wages, hours and other conditions of employment not in this Agreement abrogated, and shall retain the right to assign, lay-off for economic necessity, determine whether to fill vacancies, discipline for cause, engage, employ and transfer employees as in the City's judgment shall best enable it to perform its obligations for services to the citizens of the community, all subject to the provisions of the Agreement. The City shall have the right to expect and require that its police officers perform their duties with professional care, diligence and skill.

Section 2. The City shall have the right to subcontract bargaining unit work performed on the

midnight shift to other units of government, provided that no current bargaining unit employee as of the date of the 2004 Act 312 Police Patrol arbitrator's award shall be laid off as a result of that subcontracting. In that event, bargaining unit employees shall be assigned to work the morning or afternoon shift.

ARTICLE 4 -AUTHORIZATION FOR DUES/FEES DEDUCTION

Section 1. A bargaining unit employee may sign an authorization for deduction of dues/fees for membership in the Union. The authorization for deduction of dues/fees may be revoked by the bargaining unit member upon written notice to the Employer, with copy to the Union.

Section 2. The amount of dues/fees shall be designated by written notice from the Union to the Employer. If there is a change in the amount of dues/fees, such change shall become effective the month following transmittal of the written notice to the Employer. The Employer shall deduct the dues/fees once each month from the pay of the employees that have authorized such deductions.

Section 3. Deduction of dues/fees shall be remitted to the Union at 27056 Joy Rd., Redford, MI., 48239-1949. In the event a refund is due an employee for any sums deducted from wages and paid to the Union, it shall be the responsibility of such employee to obtain the appropriate refund from the Union.

Section 4. If an authorized deduction for an employee is not made, the Employer shall make the deduction from the employee's next pay after the error has been called to the Employer's attention by the employee or Union.

Section 5. The Union will protect, save harmless and indemnify the Employer from any and all claims, demands, suits and other forms of liability by reason of action taken by the Employer for the purpose of complying with this article of the agreement.

Section 6. Unless otherwise provided in this article, all matters pertaining to a bargaining unit employee establishing or reestablishing membership in the Union, including requirements established by the Union for providing paid services to non-union bargaining unit employees, shall be governed by the internal conditions mandated by the Union pursuant to its authority under section 10 (2) of the Public Employment Relations Act. Any dispute over the interpretation of this Section shall not be subject to the Grievance Procedure and an arbitrator shall not have jurisdiction to resolve a grievance any such dispute.

ARTICLE 5 - GRIEVANCE PROCEDURE

Section 1. Should a dispute arise between the City and one or more of the covered employees during the term of the Agreement, as to whether the City has breached or violated any of the provisions of this Agreement, an earnest effort will be made to resolve such dispute promptly and the following procedure shall be adhered to.

Section 2. The parties, recognizing that an orderly grievance procedure is desirable, agree that each Step must be adhered to as set forth herein or the grievance is deemed to be waived as to the occurrence in question, but without prejudice to the employee's right to assert a grievance arising at a subsequent date involving the same clauses or application of the contract.

Section 3. Officers shall have the right to be represented by the Union's representative and legal counsel at all Steps of the grievance procedure, including informal resolution of differences at the lowest level. The Union will be notified of any official entry to be placed in the officer's personnel file concerning any reprimands, discipline or discharge. The Union may exercise its discretion to accept or decline the grievance of any employee. Time limits within the grievance procedure may be extended by mutual written agreement between the Union and the City.

Section 4. STEP 1. Any employee having a grievance shall first take up the matter with his/her immediate supervisor or report the same to the President of the local Association or the COAM Representative. The President or the COAM representative would then discuss the grievance with the grievant's immediate supervisor.

Section 5. STEP 2. If not settled, it shall be reduced to writing and signed by the grievant and a Union representative, which may be the President of the LVCOA or a representative of the COAM. To be considered in the procedure, a grievance must be presented in Step 2 within fifteen (15) working days of knowledge or when he/she should have had knowledge of said grievance. The written form shall contain all the facts in detail; shall define the alleged violation of a specific Article of this Agreement; shall state the date of occurrence of the alleged violation; and shall state a correction or solution to the alleged Agreement violation.

Section 6. STEP 3. The written grievance shall be discussed between the Union representative and the Chief of Police. The Chief of Police shall give his/her written response within five (5) working days (excluding Saturdays, Sundays and holidays) of receipt of the written grievance. Rejection of the Chief's response will be written on the grievance form by the Union and delivered to the City Administrator. If a response is not given within ten (10) working days, the grievance shall be deemed settled.

Section 7. STEP 4. In the event the grievance is not settled in Step 3, the City Administrator and his/her representatives and the Union and its representatives shall meet to discuss and attempt to resolve said grievance. This meeting shall be scheduled at a mutually agreeable time, which time shall not exceed, however, ten (10) working days from the time the grievance

form is filed with the City Administrator, unless a longer time is mutually agreed upon. If the parties in this meeting are unable to resolve the grievance and reduce their agreement to writing, the matter may be submitted to arbitration under Step 5.

Section 8. STEP 5.

A. If after reviewing the grievance the Union feels the answer is not satisfactory, it may, within fifteen (15) working days after the answer is due, and by written notice to the other party, request arbitration. The arbitrator shall be selected, in alphabetical order, from the following roster:

- Mark Glazer
- Pat McDonald
- Kathy VanDagens
- Jerold Lax
- Stanley Dobry

If an arbitrator is unable to accept the appointment, the next arbitrator on the roster shall be appointed. After being offered the appointment, the arbitrator shall be moved to the bottom of the roster.

Nothing in this Step shall preclude either party from requesting mediation of the issue prior to arbitration as long as both parties agree to the mediation meeting in writing. The mediator shall be requested through the Michigan Employment Relations Commission (MERC) and scheduled as soon as practicable for all parties. If the matter is unresolved, it will then proceed to arbitration.

~~A. Should the parties fail to agree upon an impartial arbitrator, then within a reasonable period of time, not more than ten (10) working days after the end of said period, a request for a list of arbitrators will be made to the Michigan Employment Relations Commission by the Union. The parties will be bound by the rules and procedures of the arbitration service selected in the selection of the arbitrator. Nothing shall preclude the parties from attempting to settle this dispute after request for arbitration has been made.~~

B. The arbitrator so selected will hear the matter promptly and will issue his/her decision no later than thirty (30) calendar days from the date of the close of the hearings. The arbitrator's decision will be in writing and will set forth his/her findings of facts, reasoning and conclusions on the issue submitted.

C. The power of the arbitrator stems from this Agreement, and his/her function is to interpret and apply this Agreement and to pass upon alleged violations thereof. He/She shall

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have no power to add to, subtract from or modify any terms of this Agreement. The decision of the arbitrator shall be final and binding upon the Employer, the Union and the grievant.

D. The costs for the arbitrator's services, including his/her expenses, shall be borne by the losing party as determined by the arbitrator. Each party shall pay for its own expenses for any witnesses called by them.

E. All claims for back wages shall be limited to the amount of wage that the employee would otherwise have earned less any unemployment compensation or compensation for personal services that he/she may have earned or could with reasonable effort have earned from any source during the period in question.

ARTICLE 6 - PROBATIONARY EMPLOYEES

Section 1. Probationary Employees. Each person employed by the City in this bargaining unit shall be a probationary employee for a period of twelve (12) months from the date of his/her employment, during which time they shall receive the benefit of a comprehensive training and orientation program conducted under the management of the office of the Chief of Police. This probationary period is a working test period and is designed to acquaint the new employee's work and attitude in that position. Regular full-time employees who change positions are subject to a similar working test period, but shall be deemed to be regular full-time employees for the purposes of employee benefits.

ARTICLE 7 - EMERGENCY/FUNERAL LEAVE

Section 1. Funeral Leave.

- A. In case of death in his/her "immediate family," a regular officer may be granted a leave of absence with pay for a period not to exceed three (3) days. Such leave shall be subject to approval by the Police Chief or the City Administrator.
- B. "Immediate family" is defined as wife, husband, children, brother, sister, parent or parent-in-law, grandparent and grandparent-in-law, and relatives living in the same household regardless of relationship.

Section 2. Emergency Leave. An officer will be permitted up to ~~eight (8) hours one (1) day off~~ under the emergency leave provisions when ~~they have a baby and/or their partner has a baby, his/her spouse is having a baby. Emergency leave and funeral leave days shall not be charged to sick leave or any other leave, but shall be in addition to all other paid leaves.~~

~~An officer will be permitted up to an additional eighty (80) hours of paid leave for parenting leave if taken within the first three (3) months after the birth or adoption of the child. Parenting leave shall run concurrently with FMLA leave.~~

~~Emergency leave, bereavement leave, and parenting leave days shall not be charged to sick~~

leave or any other leave but shall be in addition to all other paid leaves.

ARTICLE 8 - MILITARY LEAVE

Section 1. Any regular full-time City employee, who enters upon active duty with the armed forces of the United States, shall, if such employee requests it before he/she leaves his City employment, be granted a leave of absence without pay for the period of service or duty required and for a period of ninety (90) calendar days following the period of actual required service or discharge from a veteran's hospital.

Section 2. All employees belonging to the National Guard, Service Reserves, or other such units, are permitted to take leaves of absence without pay during the annual training period. This leave not to exceed two (2) weeks per fiscal year ending June 30. Vacation privileges are not affected by such leaves, however, an individual who receives military training leave will automatically be considered last when the schedule for vacation leave is determined.

Section 3. Notwithstanding any other provision described in this Article, a leave of absence shall be granted to be in compliance with the Uniformed Services Employment and Reemployment Rights Act of 1994, as amended, or any other applicable federal or state law.

ARTICLE 9 - MILITARY LEAVE REINSTATEMENT

Section 1. At any time before the expiration of such military leave of absence, the employee shall have the right to return to his/her prior position, provided:

- A. The position still exists;
- B. He/She is still qualified for the same;
- C. His/Her service with the armed forces has been honorable, and he/she can establish this fact to the satisfaction of the City Administrator;
- D. He/She submits to the City's required physical examination.

Section 2. In the event the employee's former position is non-existent, or the employee is no longer physically qualified for his/her former position and is able to satisfactorily perform duties of another position, every reasonable effort shall be made to place such employee in another position.

Section 3. Notwithstanding any other provision described in this Article, reinstatement from a military leave of absence shall be granted to be in compliance with the Uniformed Services Employment and Reemployment Rights Act of 1994, as amended, or any other applicable federal or state law.

ARTICLE 10 - JURY DUTY

Section 1. When on jury duty the employee will be granted his full pay. Any jury pay or fees must be turned over the City Treasurer. Jurors, when not assigned to cases, must report to their work for the remainder of the day.

ARTICLE 11 - SICK LEAVES - REGULAR FULL-TIME EMPLOYEES ONLY

Section 1. A regular full-time employee shall accrue sick leave at the rate of one (1) working day per month of actual service, including vacation leaves. Sick leave shall not accrue while an employee receives sick benefits or Worker's Compensation payments or is otherwise absent from the job.

Section 2. Subject to the provisions in Sections 11.11 through 11.13, the amount of time allowed an eligible employee for sick leave shall, if not used during the year earned, be accumulated until a total of one hundred (100) days is reached, and shall be kept to his/her credit for future sick leave, with pay.

Section 3. Sick leave shall be considered for most purposes as continuing service, however, in the event of termination of employment all unused sick leave shall be canceled, and not be paid, except in accordance with the provisions of Sections 11.12 and 11.13.

Section 4. Sick leave may not be granted in anticipation of future service.

Section 5. Recognized holidays falling within a period of sick leave shall not be charged as sick leave days.

Section 6. Sick leave shall be taken only when the employee is actually disabled from working. Evidence of disability must be provided by medical certificate or other suitable proof for all sick leave granted ~~for four (4) or more beyond three (3) consecutive days, provided that the granting of all sick leave pay be subject to such verification as the Department Head and the Administrator may see fit to require, including examination by a physician selected by the City. The City shall pay the cost, if any, of providing the medical certificate or another suitable proof. The City reserves the right to have the employee examined by a physician selected by the City if it has reasonable grounds to believe the employee is not actually disabled from working.~~

Section 7. Sick leave may be allowed in case of total disability occurring during the vacation period. Evidence of such disability from the first day must, however, be provided to the satisfaction of the Department Head and the City Administrator in all such cases.

Section 8. To receive sick leave an employee shall communicate with the Police Chief or his/her designee at least one (1) hour before the time set for beginning work, unless physically incapable of doing so. Failure to do so may be cause for denial of sick leave with pay.

Section 9. Routine or special appointments with medical doctors, dentists, etc. will be chargeable to sick leave only when it is impossible for the employee to schedule an appointment at a time other than during his regularly scheduled working hours.

~~Section 10. There shall be no further reimbursement of unused sick leave, except under the provisions of Sections 11.11 through 11.13.~~

Section 104. For those employees who shall have accumulated more than one hundred (100) days of sick leave, the City will "buy back" and cancel out the excess accumulation by paying a bonus in the first paycheck issued in July of each year, at the rate of one half (1/2) of a day of pay for each excess accumulated day. Employees shall be allowed to accumulate a maximum of one hundred (100) sick days.

The City will "buy back" and cancel out any excessive accumulation by paying a bonus in the first paycheck issued in July of each year, at the rate of one half (1/2) of a day of pay for each excess accumulated day. Employees shall be allowed to accumulate a maximum of one hundred (100) sick days.

Section 112. The City will "buy back" unused sick leave days accumulated from each employee who retires or dies at a rate of ~~one-half day of pay for the first 800 hours~~ 50% up to the maximum accumulated days of accumulation. ~~No payment shall be made to employees who leave the service of the City for any reason other than retirement or death.~~ For employees who separate employment from the City, or for any reason other than retirement or death, the City will pay at the rate of one-quarter pay for the first eight hundred (800) hours of accumulation. If an employee is terminated from the City, any unused sick leave shall be canceled and not be paid.

Section 123. Calculations of "buy back" shall be made at the employee's base pay rate as of the applicable June 30th.

Sick Leave Donation. In the unfortunate event that an employee (or spouse, child, stepchild, wards, and parents of employee or spouse) experiences a catastrophic illness or severe medical condition, resulting in their sick leave and other leave banks being exhausted, other employees may choose to donate their own accrued sick leave to assist. Such donations require the City Administrator's approval and are conditioned upon the existence of a documented severe illness or severe medical condition. The transfer of sick leave from one employee to another shall be made on a prorated wage basis. A worker can only transfer sick leave if their bank exceeds 80 hours, and their donation cannot bring their bank below 80 hours. The amount of sick leave hours from the donating employee shall be converted to wages which will then be divided by the wage rate of the receiving employee to determine the amount of sick leave hours donated. All provisions and limitations to Family Medical Leave apply.

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ARTICLE 12 - CATASTROPHIC DISABILITY BENEFIT LEAVE

Section 1. After the regular sick leave is exhausted, a catastrophic disability benefit leave may be used for serious illness or injury. This shall be accumulated at the rate of six (6) days per year (one half (1/2) day per month) until sixty (60) days shall have been accumulated, which shall be the maximum accumulation.

ARTICLE 13 -ANNUAL VACATION LEAVE

Section 1. Annual vacation leave is authorized absence from duty, with pay. Annual vacation leave is not intended as a bonus. It is granted for the purpose of allowing an employee to leave his/her duties for rest and relaxation in order that he/she may serve the City more effectively throughout the balance of the year. Such leaves are computed on a fiscal year basis beginning June 1 of each year.

Section 2. Each regular full-time employee in the unit shall receive annual vacation leave pursuant to this Article. Each regular full-time employee shall receive vacation time off with pay in accordance with the following schedule:

<u>Years of Service</u>	<u>Days of Vacation</u>
1-4	10
5	15 2
6	16 3
7	17 4
8	18 5
9	19 6
10	20 17
11	18
12	19
13 or more	20

Section 3. An otherwise eligible employee with less than one (1) full year, but more than six (6) months of service prior to June 1st, will be allowed annual vacation leave in the proportion that his actual service bears to a full year of service (6.667 hours per month).

Section 4. A probationary employee who leaves the employ of the City before attaining regular status shall not be entitled to pay for the vacation time earned.

Section 5. Vacation time is accrued and charged to the nearest one half (1/2) day. An employee's vacation time credit shall be computed from the first day of regular full-time employment. In cases of re-employment after severance, credit will be allowed for the current period of service only.

Section 6. Leave schedules for employees shall be developed on a first come, first served basis, provided that operations may be maintained. Only one (1) patrol or command officer per shift may be approved for vacation on a given shift.

~~Section 7. Regularly scheduled vacations encompassing ten (10) weekdays shall include three (3) Saturday/Sunday weekends and regularly scheduled vacations encompassing five (5) weekdays shall include two (2) Saturday/Sunday weekends. The weekdays will be considered as vacation days and the weekends will be considered as leave days. This formula will be followed unless an alternative is requested by the employee.~~

Section 87. Any regular full-time employee who is separated from City employment shall be entitled to his/her regular pay for any unused portion of his/her vacation allowance as of the date of separation from service.

Section 89. An employee who is absent without pay, or for other reasons does not work and is not paid, shall not earn allowance for annual vacation leave during the period he/she is not paid. The vacation time disallowed under this Section is computed in the same ratio as earned vacation time is computed.

Section 949. Employees shall not be entitled to accrued vacation benefits which would otherwise accrue if any of the following applies:

- A. If an employee is given a disciplinary ~~discharge or resigned under Section 6.06 of the Personnel Manual.~~
- B. If an employee fails to give at least ~~ten five (105)~~ working days' notice in advance of his resignation date.

Section 104. Accumulation of Annual Vacation Leave. Annual vacation leave must be taken between the fiscal year June 1 of any one year and the fiscal year June 1 of the following year. The City Administrator may extend this period for unusual circumstances.

Section 112. Suspension of Annual Vacation Leave. The taking of scheduled annual vacation leaves provided for herein may be temporarily suspended during any period of emergency declared by the City Administrator but they shall be re-scheduled at the conclusion of the emergency.

Section 13. Annual Vacation Periods. All employees shall receive ~~four (4) vacation periods with pay.~~ The vacation period shall be ~~January through March, the second vacation period shall be April through June, the third vacation period shall be July through September, and the final vacation period shall be October through December of each year.~~ All employees shall submit their vacation requests ~~sixty (60) days before the beginning of each vacation period (November 1st, February 1st, May 1st, and September 1st respectively).~~ If multiple officers on the same shift select the same vacation days, then seniority will be the deciding factor on who will be awarded the time off. The Chief or his/her designee will provide a denial of vacation time as soon as possible. If a vacation request is denied, then the officer will have forty-eight (48) hours to select an alternative vacation request. Vacation requests shall not be changed to any other form of PTO, selected vacation days do not have to be consecutive days, and single days may be selected.

All employees may accumulate and carry over at the end of the fiscal year up to eighty (80) hours of vacation time from year to year if the bank does not exceed eighty (80) hours at the end of the fiscal year. Any accumulated hours over eighty (80) shall be paid out to the employee without being forfeited. Winter vacation leave days will not be eligible for accumulation or rollover.

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If vacation requests are not submitted in a timely manner, then the officer will forego a vacation selection during this vacation period. The officer will not forfeit his/her vacation time, he/she can choose to roll it over into a bank or elect to be paid for his/her time.

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Upon ratification of the January 1, 2025 – December 31, 2027, contract, all current employees in the LVCOA shall receive, as a onetime allocation, one additional 8-hour vacation day since annual vacation leave disbursements are being moved from June 1, 2025, to July 1, 2025.

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Section 14. An employee may carry over up to eighty (80) hours of accrued, unused vacation to the following calendar year. Holiday/Winter Vacation Leave Days do not qualify as accrued days and must be utilized as outlined in this Article 13. In no event shall the employee's vacation bank exceed the current year's credited and accrued, unused vacation from the prior calendar year.

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ARTICLE 14- LEAVE WITHOUT PAY

Section 1. Regular employees may be granted leaves of absence without pay up to thirty

(30) days, for justifiable reasons. All requests for leaves shall be in writing. Extensions may be granted, in writing, where proper justification is shown. During extended leaves insurance coverage may be withheld.

Section 2. Employees granted a leave of absence shall not accrue vacation or sick leave, nor receive any compensation for holidays during the leave.

Section 3. Requests for leaves (other than leaves under FMLA) shall be made forty-five (45) calendar days shall be made well in advance.

Section 4. The employee shall be reinstated to his/her former position upon expiration of leave. Should the employee fail to report within three (3) days after a leave of absence expires, such failure may be cause for dismissal.

ARTICLE 15 - HOLIDAYS

Section 1. Regular full-time employees shall be scheduled to work normal rotations throughout each holiday below, but shall be entitled to ~~thirteen~~^{twelve} (12) additional Winter Vacation Leave days off with pay during the fiscal year. Each employee shall be afforded an option to forego this additional Winter Vacation Leave, taken between November 1 and June 1 of each year (wholly or in part), in which event such employee shall be paid one (1) full day's pay for each leave day foregone on the first pay period in November of each year in addition to a full day of pay for each day worked as and when worked throughout the year. The holidays are as follows:

New Year's Day (January 1)
Martin Luther King, Jr. Day (3rd Monday in January)
 Presidents Birthday (3rd Monday in February)
 Good Friday
 Memorial Day (4th Monday in May)
 Independence Day (July 4)
 Labor Day (1st Monday in September)
Veterans Day (November 11)
 -Thanksgiving Day (4th Thursday in November)
 Friday after Thanksgiving Day
 Christmas Eve Day (December 24)
 Christmas Day (December 25)
~~Day after Christmas (December 26)~~
 New Year's Eve Day (December 31)

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Section 2. The holidays are not charged against vacation time or sick leave when they occur during such leaves.

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~~Section 3. When one of the above holidays falls on Saturday, the preceding Friday will be observed as a holiday.~~

~~Section 4. When one of the previously mentioned holidays falls on Sunday, the following Monday will be observed as a holiday.~~

ARTICLE 16 - EMPLOYEE'S BIRTHDAY/PERSONAL DAYS

Section 1. Employee's Birthday. A day off with pay shall be provided on the officer's birthday (or an alternate date with the Police Chief's approval).

Section 2. Personal Days. Each officer shall receive three (3) personal leave days off with pay each year. The personal days will be used as needed for personal business with the approval of the Police Chief and further providing that no overtime coverage by other officers is required for these personal leave days.

ARTICLE 17 - HEALTH CARE

Section 1. Full-time employees will be covered by ~~BCN – Blue Elect POS Platinum Option 2EA – effective April 1, 2025~~ ~~CB PPO Platinum 250 provided through Blue Cross Blue Shield~~. The City will not provide any Health Savings Account in conjunction with this plan. If allowed by law and the insurance carrier, the following health savings account for each employee shall be reinstated on January 1 of the following calendar year:

Single employees will receive \$2,000 into the HSA. Employees enrolled in Two Person and Family coverage will receive \$4,000 into the HSA. The City will deposit 50% of the deductible amount into each employees' HSA on January 1 and 50% on or before July 1 of each year.

Section 2. For employees covered by Section 1 of this Article, the Employer will provide coverage upon request of the employee, for his/her spouse and/or dependent children under age 27, but shall not be required to provide coverage for additional persons. In the event that the Affordable Care Act is repealed, the Employer will provide coverage upon request of the employee for dependent children under age 24.

Section 3. This Article shall be reopened at the request of the City or the Union on an annual basis effective January 1, 2021 if the premium increase is at least ten (10%) percent over the prior year's premium.

The City reserves the right to provide coverage through an exchange under the Affordable Care Act, provided that coverage provides substantially equal to or better coverage than the plan in effect. The City reserves the right to self-insure any gaps in coverage.

Section 4. Effective upon the execution of this Agreement, the Employer shall begin a program to eliminate overlapping health care coverage. Each regular full-time employee who chooses to join no employer-sponsored health care plan and has equivalent health care coverage from another source (such as a spouse's employer) shall be entitled to compensation during the period that he or she has no City-provided coverage at the rate of \$3,000.00 per year. Payments of \$1,500.00 will be made semi-annually as of June 30 and December 31 of each year to each employee who has not been covered for the previous six months, except that payments will be prorated to meet the dates the employee first participates and/or ends participation in this program: Electing employees must show periodic proof of the existence of the alternate health care coverage in order to become and remain eligible to receive the semi-annual payments. Electing employees must notify the Employer promptly when the relevant alternative health care coverage ceases for any reason and will be added to the Employer's coverage as soon as permitted by the insurance carrier's regulations and/or procedures.

Section 5. Each employee who chooses to waive their Employer-provided coverage must first sign and maintain in force an Insurance Waiver in the form which is Exhibit A attached.

Section 6. Retiree health insurance/employees hired prior to August 1, 2005. Subject to

Section 7, for full-time employees hired by the City before August 1, 2005, the City shall continue hospitalization coverage, currently Blue Cross CB PPO Platinum 250, after retirement for command officers and their spouse. Non-duplication of benefits clause is in Article 35.

Employees hired prior to August 1, 2005, and their spouses at the time of retirement, who are eligible for health care as described in this Section and are deemed Medicare Eligible due to either age or family status will be considered "Medicare Primary", will be required to enroll in Medicare Part B insurance when initially eligible, and will receive a Medicare Supplemental Medical Policy and Medicare Advantage Prescription Drug Plan (MA-PDP) administered by Blue Cross Blue Shield. For employees hired prior to July 1, 2008, the same conditions shall apply to their spouse.

Section 7. Normal or non-duty disability retirees shall receive health insurance according to the following scale:

Less than 10 years of full-time service	No coverage
10 years full time-service	40% of premium cost
Each additional years of full-time service	+12.0% of premium cost
15 years of full-time service	100% of premium cost

Deferred retirees are not eligible for health insurance from the City.

Duty-disability retirees and their spouses shall receive 100% of premium cost. If an employee dies as a result of performing law enforcement duties, his/her spouse is covered until he/she remarries.

No new dependents may be added after retirement.

Section 8. Retiree health insurance/employees hired after August 1, 2005 but before July 1, 2008. Employees who were hired by the City after August 1, 2005 but before July 1, 2008 shall receive health insurance as a retiree for themselves only and may pay for spousal coverage. All other provisions of Section 6 and 7, except spousal coverage provided by the City, apply for those employees for retiree health insurance.

Section 9. Retiree health insurance/employees hired after July 1, 2008. The City will not provide retiree health insurance for employees hired after July 1, 2008. The City will pay 3% of the employee's base salary into a portable MERS (or similar) Retiree Health Savings Account. These funds may be used to purchase health insurance through the City's carrier or for the retiree to directly obtain his/her own insurance. The employee may elect to use these

funds to purchase retiree health insurance through the City. The City's contribution shall vest immediately.

~~If an employee who qualifies for a MERS DC plan (hired after July 1, 2013) leaves the employment of the City, the member's contributions to the retirement system will be returned, if living, or to the nominated beneficiary along with the City's matching contributions according to the following scale:~~

<u>Completed Years of Service</u>	<u>City Contribution</u>
<u>1-2</u>	<u>0%</u>
<u>3</u>	<u>25%</u>
<u>4</u>	<u>50%</u>
<u>5</u>	<u>100%</u>

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~~If a full-time employee is age 55 or higher, they will receive 100% vesting, no matter the years of completed service.~~

ARTICLE 18 - DISABILITY INSURANCE

Section 1. The City will provide full-time officers with long term disability benefits through the Municipal Employees' Retirement System or substantially equivalent (or better) benefits to those provided in the prior Agreement from any other carrier. The benefit waiting period is one hundred eighty (180) days. The maximum benefit is \$5,000 per month, before reduction by Deductible Income (as defined by the policy), based on a benefit of 60% of the first \$8,333 of Predisability Earnings, reduced by Deductible Income (as defined by the policy).

ARTICLE 19 - DENTAL/OPTICAL PLAN

Section 1. Dental Insurance: The City will provide Blue Cross/Blue Shield Community Dental Plan or its equivalent.

The City reserves the right to implement a dental plan with equivalent or better coverage, with thirty (30) days written notice to the Union and at no cost to the employee. The City shall not switch carriers for service reasons without agreement of the Union.

Section 2. Optical Plan: The City will provide Blue Cross Blue Shield Vision or its equivalent. The City shall not switch carriers for service reasons without agreement with the Union.

The City reserves the right to implement an optical plan with equivalent or better coverage, with thirty (30) days written notice to the Union and at no cost to the employee.

ARTICLE 20 - LIFE INSURANCE

Section 1. Each regular full-time employee ~~and part time (subject to provider minimum hourly requirement of 20 hours per week) employee~~ shall be provided with term insurance in the ~~following amounts of Twenty-Five Thousand (\$25,000) Dollars;~~ fully paid by the Employer. ~~If an when permitted by the insurance carrier, the employee may increase the amount of such life insurance, but the premium increase shall be at the expense of the employee.~~

Section 2. Each full-time and part-time employee shall be provided with Twenty-Five Thousand (\$25,000) Dollars in Accidental Death and Dismemberment (AD&D) coverage at City expense.:

~~\$25,000 in Life Insurance and \$25,000 in Accidental Death and Dismemberment Coverage.~~ Section 2. For command officers, the Line of Duty benefit provision is also included in the AD&D benefits. If applicable, the Basic Life and Basic AD&D coverage could have separate claims, payable, if approved by the plan provider, a total of \$50,000.

Section 3. For Public Safety Workers, the Line of Duty benefit provision is also included in the AD& D benefits. If applicable, the Basic Life and Basic AD&D coverages could have separate claims, payable, if approved by the plan provider, a total of \$50,000.

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ARTICLE 21 - COURT TIME

Section 1. The City shall pay a regular full-time officer for all court time in 46th District Court assigned outside of his/her regular shift or scheduled work period and in excess of the foregoing forty (40) hours, time and one-half (1 1/2) pay with a minimum of three (3) hours at time and one-half (1 1/2) for each such occasion he/she is assigned to such court duty.

Section 2. The City shall pay a regular full-time officer for all court time in all other courts and other hearing agencies to which he/she is assigned by the Department outside of his/her regular shift or scheduled work period and in an excess of the foregoing forty (40) hours, time and one half (1 1/2) with a minimum of three (3) hours at time and one-half (1 1/2) pay for each such occasion he/she is assigned to such court or other hearing agency. Such court time shall be calculated to commence when the officer leaves his/her residence to attend court or the hearing and it shall end when his/her presence is no longer required. The officer shall obtain and turn over to the Chief of Police a court time slip verified by the Clerk of the Court or hearing agency, or the attorney handling the case verifying the time the officer actually spent in court or in the hearing on the day in question.

Section 3. In the event a regular full-time officer is served with a valid subpoena compelling him/her to appear as a witness in a criminal or civil case, by reason of events witnessed while on duty or off duty while in the City, he/she shall promptly turn over the subpoena and all witness fees to the Chief of Police. In the event his/her appearance is required during his/her regular shift or scheduled work period, he/she shall draw his/her regular pay. In the event his/her appearance is required outside of his/her regular shift and in excess of the foregoing forty (40) hours, he/she shall be paid under the policy set forth in Section 21.1.

Section 4. It shall be the responsibility of each officer to obtain and turn over to the Chief of Police any statutory witness fees required to be paid for compulsory attendance pursuant to a subpoena in order to be paid for such court time.

Section 5. No more than nine (9) hours at time and one half (1 1/2) court time pay shall be paid for in any one calendar day.

Section 6. Limitation. Notwithstanding the provisions of 21.1 and 21.2, if a regular full- time officer is assigned to duty in a Court and is required to and does attend less than one (1) hour prior to the start of his/her scheduled work period, he/she shall receive time and one-half pay for the actual time spent prior to his/her starting time and shall not be entitled to the three (3) hour minimum otherwise provided.

ARTICLE 22 - OVERTIME/SHIFT CHANGES

Section 1. A special allowance of an additional four (4) hours pay or compensatory time off, as provided for in Section 22.4, shall be awarded the foregoing procedures to officers who worked the following shifts:

Christmas Eve
Christmas Day
New Year's Eve
New Year's Day

If the shift is split by two officers four (4) hours each, each officer will receive two (2) hours pay or compensatory time.

Section 2. The City shall pay a regular full-time officer time and one half (1 1/2) for all hours of scheduled work periods or duty periods worked in excess at forty (40) hours. Computation of time worked in excess of forty (40) hours shall be computed on a monthly basis as has been customary and as it is now computed.

Section 3. Time and one half (1 1/2) shall be paid to officers required to work on any regularly scheduled leave day.

Section 4. Overtime pay may be taken as pay or in additional leave days at the discretion of each regular full-time officer. However, this leave must be upon written request of the officer and then subject to the approval and scheduling of the Police Chief. A limit of allowable accumulation is set at not more than one-hundred twenty (120) ~~sixty (60)~~ hours, however, only up to sixty ~~forty~~ (40) hours may be paid out at the end of the calendar year and up to sixty (60) hours may be rolled over to the next fiscal year and the remainder shall be paid out in June. The employee must declare in writing to the Finance Department by June 1 of each calendar year if they intent to roll over hours and how many. If no declaration is made, all accumulated compensatory hours will be paid out.

Section 5. If an employee is required to attend mandatory training outside of his/her normal work hours or regularly scheduled leave day, he/she shall be compensated at a minimum of three (3)

hours pay at time and one-half pay or the actual time in training if the training exceeds the 3-hour minimum. However, if the mandatory training is an extension before or after the employee's shift, the employee shall be paid time and one-half for the actual time worked.

Section 6. Overtime shall be tracked and distributed as follows.

A. Overtime: A separate list of overtime assignments (except where specialized training is needed) shall be kept for all bargaining unit members.

- Overtime shall be posted at least one (1) week in advance, or as early notice as possible, if less than one (1) week in advance.

B. Overtime refused will be counted against the Employee with respect to his/her position on the overtime list as if the time was worked. The Union shall maintain the equalization overtime book. Alleged errors in overtime shall not be grievable but shall be resolved internally through the Union.

C. Employees shall have the right to refuse overtime except in cases of declared emergency by the Chief of Police or in his/her absence, his/her designated representative.

D. The Officer in Charge may order officer(s) held over when the oncoming platoon is deemed short of personnel. Seniority shall prevail and officer(s) shall be taken from the working platoon scheduled to go off duty.

E. This Section shall apply to overtime for unscheduled events or vacancies caused by absences of less than forty-eight (48) hours as described in Article 31, Section 2.

ARTICLE 23 - STAND-BY TIME

Section 1. Any regular full-time officer who is placed on stand-by while off duty shall be paid at the rate of one half (1/2) his/her regular rate of pay for actual time spent on such stand-by basis. Such stand-by time shall be computed to the nearest one half (1/2) hour with a minimum of two (2) hours at straight time.

Section 2. In the event the stand-by officer is subsequently required to appear in court, the stand-by time will be terminated upon notification of the required appearance and Article 21 relating to court appearance shall apply to the actual time spent in the court on the required appearance with the minimums established in Article 21 being applicable.

Section 3. All such court stand-by and/or appearance time shall be subject to prior approval by a Lathrup Village Police Department supervisor.

ARTICLE 24 - UNIFORM PROVISIONS

Section 1. The City will continue to provide uniforms as is the current policy. In addition, one hundred (\$100) dollars per year will be allowed for work boots as needed, to be used only on duty, under present uniform replacement procedures supervised by the Chief of Police.

Section 2. A diligent effort will be made by the Police Chief to provide replacement items of uniforms for all officers as needed.

Section 3. An allocation of three (3) shirts and two (2) pairs of pants shall be allowed annually upon request of the regular full-time officer, except for plain clothes command officers.

Section 4. Command Officers regularly assigned to the Detective Bureau shall receive a uniform allowance of \$400/year.

ARTICLE 25 - UNIFORM CLEANING ALLOWANCE

Section 1. An annual cleaning allowance shall be established for and used by each regular full-time ~~and part time~~ employee at a cleaners in or out of the City mutually agreed upon by the employee and the Chief of Police. Such allowance is to be used throughout the year exclusively for cleaning such employee's uniforms to maintain established appearance standards. The allowance for each fiscal year ending June 30 shall be \$270.00.

ARTICLE 26 - WAGES

Section 1. The City agrees to pay wages based upon the following annualized base pay rate, with Step increases to be awarded to each officer upon his/her completion of the periods of service listed:

Section 2. Wage Scale. Effective January 1, 2021, the rank differentials for Police Sergeants shall be twelve (12%) percent over wages paid to the highest paid Police Patrol Officer, and the Lieutenant shall be paid a rank differential base pay of 4% over wages paid to Sergeants, all in accord with the following schedule:

<u>Top Patrol Officer</u>	<u>Sergeants</u>	<u>Lieutenants</u>
<u>January 1, 2025¹ – December 31, 2025¹</u>		
<u>\$80,456</u> ⁷⁶ , <u>625</u>	<u>\$90,112</u> ⁸⁵ , <u>821</u>	<u>\$93,716</u> ⁸⁹ , <u>253</u>
<u>January 1, 2026² – December 31, 2026²</u>		
<u>\$81,284</u> ⁷⁸ , <u>158</u>	<u>\$91,038</u> ⁸⁷ , <u>537</u>	<u>\$94,680</u> ⁹¹ , <u>038</u>
<u>January 1, 2027³ – December 31, 2027³</u>		
<u>\$82,910</u> ⁷⁹ , <u>721</u>	<u>\$92,860</u> ⁸⁹ , <u>288</u>	<u>\$96,677</u> ⁹² , <u>859</u>

<u>January 1, 2024 – December 31, 2024</u>		
<u>\$81,316</u>	<u>\$91,073</u>	<u>\$94,716</u>
<u>Top Patrol Officer</u>	<u>Sergeants</u>	<u>Lieutenants</u>
<u>January 1, 2024 – December 31, 2024</u>		
<u>\$81,316</u>	<u>\$91,073</u>	<u>\$94,716</u>
<u>January 1, 2025 – December 31, 2025</u>		
<u>\$85,382</u>	<u>\$95,627</u>	<u>\$99,452</u>
<u>January 1, 2026 – December 31, 2026</u>		
<u>\$88,797</u>	<u>\$99,452</u>	<u>\$103,430</u>
<u>January 1, 2027 – December 31, 2027</u>		
<u>\$92,349</u>	<u>\$103,430</u>	<u>\$107,567</u>

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ARTICLE 27 - LONGEVITY

Section 1. The following Longevity benefit will be provided for all regular full-time Command Officers in the employ of the City according to the following schedule below:

-5 years of service =	\$ 550.00
10 years of service =	\$1,100.00
20 years of service =	\$1,650.00

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Section 2. Longevity payments shall be made by separate check on or before December 20th of each year based on the officer's full years of service as of December 1st of each year.

ARTICLE 28 - RETIREMENT

Section 1. Command officers promoted after July 1, 2008 and hired prior to 2013: Employees promoted into the command bargaining unit from within the Lathrup Village Police Department after July 1, 2008 and were hired by the City prior to July 1, 2013 shall receive retirement benefits afforded by the Municipal Employees Retirement System of Michigan as defined below:

Multiplier	The multiplier will be improved to a 2.8 multiplier effective October 1, 2004. The Employer will pay 1.18 percent of the additional cost; employees will pay 6.98% of gross pay pursuant to the Memorandum of Understanding signed by the City and POAM on September 27, 2004. Other elements of the pension shall be identical to those provided to patrol officers hired prior to 2013.
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F/55/25	The retirement benefit shall be computed by the multiplier times the member's final average compensation times the number of years and months of credited service not to exceed 80% of the member's final average compensation.
	Voluntary retirement at age fifty-five (55) with twenty- five (25) years of service without reduction of pension benefits.
FAC-5	Final average compensation is computed on the highest sixty (60 consecutive months divided by five (5).

Section 2. Command officers hired prior to July 1, 2013: At the time an employee in the bargaining unit, hired by the City prior to July 1, 2013, reaches his/her maximum pension but is still unable to leave due to service credit requirements, then the City shall pay for an actuarial evaluation to determine the cost of allowing that member to retire under an early retirement window. The City is not required to agree to an early retirement window.

Section 3. If the Lathrup Village Police Department is abolished, the City shall request that the law enforcement agency taking over police services for the City offer full-time employment to the full-time non-probationary members of the bargaining unit who were hired by the City prior to July 1, 2013. Any full-time employee with at least twenty (20) years of service who is not offered full-time employment from the replacement law enforcement agency shall receive Normal Retirement pension benefits at age 50 based on service credits earned.

Any full-time employee hired prior to July 1, 2008, with at least ten (10) years of service who is not offered full-time employment from the replacement law enforcement agency shall receive health insurance, at 100% of the premium paid by the City, when they reach eligibility for Normal Retirement.

Section 4. Command officers hired after July 1, 2013: Employees hired by the City after July 1, 2013 shall not be eligible to participate in the City's defined benefit plan. The City shall provide full-time employees hired after July 1, 2013 with a defined contribution plan, with the City contributing ~~nine~~~~eight~~ percent (~~98~~%) of base pay and the employee contributing five percent (5%) of base pay. Effective January 1, 2026, the City's contribution shall be ten (10%) percent of base pay. Effective January 1, 2027, the City's contribution shall be eleven (11%) percent of base pay.

If an employee who qualifies for a MERS DC plan (hired after July 1, 2013) leaves the employment of the City, the member's contributions to the Retirement System will be returned, if living, or to the nominated beneficiary along with the City's matching contributions according to the following scale:

<u>Completed Years of Service</u>	<u>City Contribution</u>
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<u>1-2</u>	<u>0%</u>
<u>3</u>	<u>25%</u>
<u>4</u>	<u>50%</u>
<u>5</u>	<u>100%</u>

If a full-time employee is age 55 or higher, he/she will receive 100% vesting, no matter the years of completed service.

ARTICLE 29 - HEALTH AND SAFETY

Section 1. The City shall continue to make reasonable provisions for the safety and health of all its employees during the hours of employment. The Union and the City agree that they will cooperate in encouraging employees to observe safety and health regulations and to work in a safe manner at all times.

ARTICLE 30 - MISCELLANEOUS CONDITIONS OF EMPLOYMENT/POLICE EQUIPMENT

Section 1. All new police cars will be ordered with air conditioning.

Section 2. The City agrees to provide a shotgun for all marked and unmarked patrol cars.

Section 3. The City agrees to replace or repair City issued items or personal items of equipment used with the specific approval of the Chief of Police lost or damaged in the line of duty provided that the item lost or damaged was not due to the officer's negligence as determined by the Chief of Police.

Section 4. Either rechargeable or disposable flashlight batteries, at the City's discretion, will be supplied. A record of use will be kept and each officer will sign for his/her own battery replacements.

Section 5. Modified Rules and Regulations. The Head of the Department is in the process of revising Departmental Policies, Procedures, and Work Rules and intends to promulgate them as a matter of Management Rights. The Union, however, will be consulted and afforded the opportunity of review and comment before they are finalized and put into effect.

Section 6. Reserve Officer Identification. While on duty, regular full-time officers will wear (City provided) silver name bars and Reserve officers will wear (City provided) blue name bars with "Reserve Officer" on the bar.

Section 7. Liability Insurance. The City will continue to provide professional liability protection for bargaining unit members' actions arising out of the legitimate performance of their law

enforcement duties.

Section 8. Departmental vehicles. Command officers assigned to the Detective Bureau shall have the right to take the assigned City vehicle home, for portal to portal travel during off hours (excluding vacation and other leaves) as long as that Detective resides within thirty (30) miles of the Lathrup Village station.

ARTICLE 31 - HOURS OF WORK

Section 1. Regular full-time. Regular full-time Police Department personnel on line duty work an eight (8) hour shift, and forty (40) hours per week. These shifts are scheduled by the Chief of Police. One half (1/2) hour is allowed on each eight (8) hour shift for meals eaten on duty.

Section 2. For vacancies caused by absences of less than forty-eight (48) hours, part-time Police Officers shall be eligible to work after all full-time Police Officers and Command Officers have been offered the opportunity to work the overtime. For absences that are known more than forty-eight (48) hours in advance (i.e., scheduled 'vacation, military leave, medical leave for disability or workers' compensation, or other approved leave of absence), or for other absences that are greater than three (3) days, the City may schedule part-time Police Officers to fill the vacancy.

Section 3. As an objective, the City shall normally schedule manpower for all three shifts so that two sworn law enforcement officers will be on duty, which may be any combination of full-time patrol officers, detectives, part-time patrol officers, Sergeants or the Chief of Police. The City is not required to schedule two law enforcement officers per shift.

Section 4. Trainer Pay: Effective January 1, 2021, an MCOLES certified Field Training Officer (FTO) shall receive one and half (1 1/2) hours of straight time as compensation for each eight (8) hour shift spent training a probationary officer. Payment may be taken as monetary payment or added to overtime bank. Trainings are scheduled at the discretion of the Chief. FTO Training Periods shall last up to six (6) weeks, unless extended by Chief of Police. When serving as an FTO, employees are required to remain on-duty to finish their daily observation reports, unless excused at the end of the regular shift by the Chief for his/her designee.

ARTICLE 32 - SCHEDULING

Section 1. A fair and even distribution of weekends, holiday furloughs and vacations will be provided to each regular full-time officer to the extent reasonably possible while also meeting other scheduling criteria and limitations.

Section 2. All work schedules will be posted at least forty-five (45) days in advance of the first day of the month that the schedule is for.

Section 3. No changes will be made in the work schedule once it is posted without the affected regular full-time officer's approval, provided, that for the purposes of crime control and other

emergencies the Department shall have the flexibility to change the work schedule as required but not for the sole purpose of avoiding the payment of overtime.

Section 4. Each regular full-time employee shall be given the same amount of days off as there are Saturdays and Sundays in 2 - 28 day scheduling periods.

Section 5. Regular full-time employees shall average one (1) weekend off per twenty- eight (28) day scheduling period on a yearly basis.

ARTICLE 33 - MAINTENANCE OF CONDITIONS

Section 1. Current wages, hours and conditions of employment (including the Personnel Manual of Employee Regulations, dated November, 1981, as revised to date) shall be continued under this Agreement, except as modified herein. No changes made in said Personnel Manual shall be made effective as to bargaining unit employees on bargainable issues without the consent of the Union.

ARTICLE 34 - SEVERABILITY

Section 1. If any Article or Section of this Agreement should be held invalid by operation of law or by any tribunal of competent jurisdiction, or if compliance with or enforcement of any Article or Section should be restrained by such tribunal, the remainder of this Agreement shall not be affected thereby and the parties shall enter into immediate collective bargaining negotiations for the purpose of arriving at a new agreement in the Article or Section involved.

ARTICLE 35 - NON-DUPLICATION OF BENEFITS CLAUSE

Section 1. In its efforts to provide protection to its employees for various hazards of life, fringe benefits have been provided which overlap and provide multiple coverage for various occurrences. To the extent that benefits are afforded under Insurance, Social Security, and Retirement plans which are wholly or partially financed by the City, employees are entitled to accept all such benefits even though they exceed one hundred (100%) percent of the employee's wage or other applicable loss suffered as a result of an occurrence. However, regular full-time employees shall be required to apply for and are expected to promptly and diligently pursue such benefits as are available to them from such sources before accepting and retaining payments from City self-financed programs.

Section 2. The City reserves the right to offset, reduce and credit its self-financed benefit programs with payments to employees from third-party sources as a result of an occurrence and/or to defer payment of such self-financed fringe benefits until all other Employer-financed program benefits have been exhausted. Employees receiving wage loss compensation from City-paid programs shall reimburse the City to the extent of such recovery, less the employee's pro tanto reasonable cost and expense of effecting such recovery.

Section 3. Duty Related Disabilities. The foregoing language shall be interpreted and applied

to provide that regular full-time officers who suffer a duty related disability will draw dollars equivalent to 100% of their regular weekly wage at the time of injury from the applicable sources of benefits with sick leave and vacation leave being the last benefit tapped to supplement or pay wage substitution until the officer's return to duty, retirement, death, or the leave credits are exhausted.

ARTICLE 36 - TUITION REIMBURSEMENT

Section 1. Requests for tuition reimbursement shall be governed by the Personnel Manual of Employment Regulations and this Article. In the event of a conflict between the Personnel Manual and this Article, this Article shall apply.

Section 2. Any requests for future tuition reimbursement will be denied if they exceed the amount budgeted by the City. The City will make a reasonable attempt to budget for at least one course (including books) for every full-time officer per fiscal year for the Police Department; however, the City reserves the right not to budget for tuition reimbursement as one step in reducing costs in order to maintain a balanced budget. For example, if the City did not fill positions or reduced budgeted expenditures for conferences and travel, in order to maintain a balanced budget, it may elect to not fund tuition reimbursement. The City shall notify the Union after the budget has been adopted if tuition reimbursement has been budgeted.

Section 3. Tuition reimbursement shall be limited to courses that are job-related to the position of Command Officer. Courses that are not directly related to the position of Command Officer, but are required for obtaining an Associates' or Bachelors' degree shall not be considered job-related. Courses included in a Masters' degree, doctorate or law degree curriculum shall not be considered job-related.

ARTICLE 37 - LAYOFFS AND RECALLS

Section 1. Layoffs shall be made in conformity with the principle of unit seniority; i.e., the last employee promoted into the bargaining unit shall be the first to be laid off, and the first one laid off shall be the last to be recalled. No new employees shall be promoted or hired into the bargaining unit if there are any employees laid off, unless such employees no longer desire employment with the City, and fail to return to duty within seven (7) calendar days after being recalled. An employee will be given at least a two (2) week written notice prior to being laid off.

A Command Officer who is laid off shall have the right of recall for three (3) years after the effective date of his/her layoff or the length of his/her department seniority, whichever is less. For purposes of this Article, a "layoff" shall include a job elimination of a bargaining unit member for reasons of efficiency or economic purposes or reduction in hours of a full-time employee to less than forty (40) hours per week. In the event that a full-time employee is "laid off", he/she may elect to bump a full-time Police Officer hired after December 31, 2020, who has less departmental seniority. If the Command Officer exercises this right to bump, he/she shall retain the right of recall described in this paragraph.

ARTICLE 38 - PROMOTION PROCEDURE

Section 1. Purpose. To establish a procedure for promotion of Command bargaining unit members to a higher rank (Lieutenant). This procedure does not apply to the selection of the Chief of Police.

Section 2. Minimum Eligibility Requirements. To be eligible for promotion to the rank of Lieutenant, a Sergeant must have served a minimum of one (1) year as a full-time Sergeant with the Lathrup Village Police Department and must have earned a Bachelor's Degree.

Section 3. Written Examination. A written examination will be given to eligible officers by an outside agency. Applicants must score at least seventy (70%) percent on the written examination to be eligible for consideration for promotion.

The Chief of Police will determine the organization administering the test, as well as the time, date and location of the examination. The City Administrator shall appoint an employee who is not part of the Police Department to proctor the examination. Upon completion of the examination, that employee shall seal the tests in an envelope, in the presence of the applicants, and immediately mail the tests at the Lathrup Village Post Office to the outside agency.

Notification of the exam date, time and location will be made not less than sixty (60) days prior to the exam.

A psychological profile may be given to eligible officers but it is up to the discretion of the Chief of Police. Section 4. Oral Examination. The oral interview will be conducted by a board of no less than three (3) members. The members of the board shall be selected by the Chief of Police in order to minimize any internal bias.

Section 5. Performance Evaluation. To be given by the Chief of Police.

Section 6. Seniority. Seniority credits shall be given for each full year of service with the Lathrup Village Police Department based on the following scale:

.25 points per each complete year of service as a full-time Patrol Officer within LVPD.

.50 points per each complete year of service as a full-time Sergeant with LVPD. The maximum allowable points for seniority will be 5.

Section 7. Testing Points.

Written Exam	Up to thirty (30) points
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Oral Examination	Up to twenty-five (25) points
Performance Evaluation	Up to forty (40) points
Seniority	Up to five (5) points

Section 8. Testing Not Required.

Under the following circumstances, the Chief of Police shall have the right to forgo the testing process and promote a Sergeant to Lieutenant:

- A. If only one Sergeant is eligible for promotion, or
- B. If only one Sergeant of those eligible expresses interest in promotion.

Section 9 Duration of Eligibility List. The eligibility list will remain valid for twelve (12) months following the first promotion from the list.

ARTICLE 39 - EMERGENCY FINANCIAL MANAGER

The parties acknowledge the ~~existence~~existence of the Local Financial Stability and Choice Act, PA 436 of 2012, as amended ("the Act"), to the extent it remains in effect during the term of this Agreement. Such acknowledgement does not constitute a waiver of the Union's right to raise Constitutional and/or other legal challenge (including contractual or administrative challenges) to the validity of: (1) appointment of an Emergency Manager; (2) PA 436 of 2012, as amended; or (3) any action of an Emergency Manager which acts to reject, modify or terminate the collective bargaining agreement. This section shall immediately become null and void if the Act is stayed, reversed in a referendum, or ruled unconstitutional or reversed in a final decision by the Michigan Supreme Court, the Michigan Court of Appeals or federal court.

ARTICLE 40 - DURATION AND TERMINATION

Section 1. This Agreement constitutes the entire written Agreement between the parties and shall remain in full force from and after date hereof until December 31, 2024.

Section 2. Either party may give written notice to the other party prior to December 31, 2024 of its expiration date of its desire to terminate or modify this Agreement. If no such notice is given, this Agreement shall be automatically extended for another year.

Section 3. Upon receiving such notice the parties shall promptly arrange a meeting for the purpose of discussing changes in the Agreement.

ARTICLE 41 – DEFINITIONS

1. "Day" shall mean eight (8) hours for pruposes of vacation, sick leave, personal leave, bereavement leave, emergency leave or parenting leave.

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IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed with the last signature being added on the _____ day of January 20__.

CITY OF LATHRUP VILLAGE	COMMAND OFFICERS ASSOCIATION OF MICHIGAN
-------------------------	--

_____	_____
Mayor	

CITY ATTORNEY	
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REQUIRED CHARTER APPROVALS:

City Administrator	

APPENDIX "A"

HEALTH INSURANCE WAIVER

I hereby waive my right to health insurance coverage from the City of Lathrup Village under the City's program to coordinate overlapping health care coverage under the following requirements:

1. I submit documentary evidence that I have health care coverage available to me from other sources and agree to notify the City promptly in the event of a change or termination of my alternate arrangements.

2. If I notify the City that the alternate coverage no longer applies to me, I understand that the City will promptly apply for coverage from its insurance carrier, but the effective date of the coverage will depend on the regulations of the carrier.

3. I understand that I will be entitled to supplemental compensation from the City for the period that this Waiver is in effect and the City ~~is~~ relieved ~~to of~~ paying insurance premiums on account of my coverage. The supplement will be calculated at the rate of \$250 per month times the number of months that the City is relieved of paying premiums for me and will be paid in a lump sum for the number of months eligible as of June 30 and December 31 of each year.

I wish this Waiver to become effective and my coverage to terminate as of the ____ day of _____, 20__, or as soon thereafter as the regulations of the insurance carrier relieve the City of paying premiums on account of my coverage.

Employee's Signature

Date of Signing

Received by the City Treasurer:

Signature

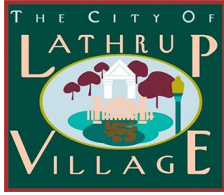
Date of Received

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Field Code Changed



City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
 FROM: Mike Greene – City Administrator
 DATE: April 21, 2025
 RE: American Tower Lease Extension

Background Brief: American Tower is requesting to update the language in the lease they hold with the City. The lease at this site (near Michigan First) has been in place since February 1998.

American Tower is essentially seeking an updated firm final expiration date and adding the right of first refusal in the event the City wanted to sell the site. With this extension, the monthly rent and escalator language would stay the same.

If approved, American Tower will also provide a \$10,000 signing bonus.

Previous Action: N/A

Economic Impact: One-time \$10,000 revenue + locking in continued monthly revenue for the site (~\$5,000+ per month).

Recommendation: It is my recommendation to approve the lease extension.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____
 to approve the American Tower Site #310966 Lease Extension Amendment.

Kelly Garrett
Mayor

Bruce Kantor
Mayor Pro-Tem

Jalen Jennings
Council Member

Dalton Barksdale
Council Member

Jason Hammond
Council Member



April 16, 2025

Village of Lathrup
Attn: Mike Greene

Subject: American Tower Site #: 310966 / Site Name: Sunnybrook-Lathrup Village MI ("Tower Site")

American Tower is requesting to update the current language in the lease. We value our partnership, and we believe we can work together to strengthen the position of the Tower Site.

Adding the Right of First Refusal Language will benefit you for future negotiations with third party aggregators and will also allow American Tower to first bid to match such offer. This amendment revision will not include an extension at this time, just a language update. We do need a response by **May 16, 2025**. Below is a summary of the offer to extend the current lease:

Option- Lease Extension Amendment:

- Adding 6 (5yr) terms to the lease, final expiration will be 02/17/2073
- Keeping the rent the same (no changes)
- Keeping the escalator the same (no changes)
- Adding (ROFR) Right of First Refusal Language to the lease, see below for description
- **\$10,000 Signing Bonus** for the acceptance of the offer above, paid on full execution of the agreement

Limited Right of First Refusal. *Notwithstanding anything to the contrary contained herein, this paragraph shall not apply to any fee simple sale of the Parent Parcel from Landlord to any prospective purchaser that is not a Third Party Competitor. If Landlord receives an offer or desires to offer to: (i) sell or convey any interest (including, but not limited to, leaseholds or easements) in any real property of which the Leased Premises is a part to a Third Party Competitor or (ii) assign all or any portion of Landlord's interest in the Lease, as modified by this Amendment, to a Third Party Competitor (any such offer, the "Offer"), Tenant shall have the right of first refusal to purchase the real property or other interest being offered by Landlord in connection with the Offer on the same terms and conditions. If Tenant elects, in its sole and absolute discretion, to exercise its right of first refusal as provided herein, Tenant must provide Landlord with notice of its election not later than forty-five (45) days after Tenant receives written notice from Landlord of the Offer. If Tenant elects not to exercise Tenant's right of first refusal with respect to an Offer as provided herein, Landlord may complete the transaction contemplated in the Offer with the Third Party Competitor on the stated terms and price but with the express condition that such sale is made subject to the terms of the Lease, as modified by this Amendment. Landlord hereby acknowledges and agrees that any sale or conveyance by Landlord in violation of this Section is and shall be deemed to be null and void and of no force and effect. The terms, provisions, and conditions of this Section shall survive the execution and delivery of this Amendment.*

Sincerely,

Jerry Spedding -Lease Consultant

Tower Alliance LLC

An authorized vendor of American Towers LLC and its subsidiaries and affiliates

JSpedding@toweralliance.com

754-354-0018 (Eastern Time)

****PLEASE NOTE:** All proposals are good for a limited time and for discussion purposes only. The parties will not be bound in any respect and with regard to any proposal until and unless a written agreement is signed by all applicable parties. Further, all proposals are contingent upon: 1) American Tower's confirmation, review and approval, in its sole discretion, of a title report and if necessary, a land survey of the property; and 2) final approval and authorization by American Tower's Executive Team. Nothing contained herein shall be construed as, or deemed to create, an agency, joint venture, or partnership relationship between American Tower and Tower Alliance.

GROUND LEASE AGREEMENT
(CORPORATE)

1: Definitions of Terms Used in this Document

1.1 Landlord's Contact Person

Mr. Jeff Bremer
City Administrator
Lathrup Village
(248) 557-2600

1.2 Landlord

City of Lathrup Village
27400 Southfield Rd.
Lathrup Village, MI 48076
(248) 557-2600

WITH A COPY TO:

Matthew C. Quinn, Esq.
Cooper, Shifman, Gabe, et al.
1026 W. Eleven Mile Rd.
Royal Oak, MI 48067-2451

1.3 Name and Address for Payment of Rent

City of Lathrup Village
27400 Southfield Rd.
Lathrup Village, MI 48076

1.4 Taxpayer Identification Number

38-6021195

1.5 Property Identification Number

24-14-355-039

1.6 Leased Property

The leased real estate including easements which has
a common address of 19625 Sunnybrook
and which are legally described on Exhibit A and
are marked on the sketches described on Exhibit B.

1.7 Commencement Date

February 18, 1998

1.8 Initial Term

Five (5) years

1.9 Term

The Initial Term and any extension term or year to
year term described in Sections 2 and 3.

1.10 Lease

This Ground Lease Agreement including Exhibits A,
B, and C.

1.11 Initial Rent

\$13,000.00 annually, payable
\$1,083.00 monthly

1.12 Tenant

Detroit SMSA Limited Partnership

1.13 Tenant's Contact Person

Janine Halushka, Manager/Real Estate & Zoning
810-737-6658

1.14 Tenant's Address

Detroit SMSA Limited Partnership
c/o Ameritech Cellular Services
Real Estate Department
32255 Northwestern Highway, Suite 143
Farmington Hills, MI 48334
with a copy to:
Ameritech Cellular Services
Legal Department, 3H78
2000 W. Ameritech Center Drive
Hoffman Estates, IL 60195-5000

2. Terms and Options to Extend

2.1 Initially. Landlord leases the Property to Tenant for the Initial Term and on the terms and conditions of this Lease beginning on the Commencement Date at the Initial Rent.

2.2 Option to Extend. Tenant has the option, provided that Tenant is not in default on the date of exercise of the option of any provision hereof, to extend the term of this Lease for four (4) additional five (5) year terms at the annual rental and on the terms and conditions of this Lease below by giving the Landlord written notice of Tenant's intention to do so at least sixty (60) days prior to the end of the then current term.

2.3 Rent During Extension Term. The annual rental for years one (1) through five (5) of the extension term shall be increased by the cumulative Consumers Price Index (CPI), for the prior five years as set forth below, payable in equal monthly installments; and for years six (6) through ten (10) of the extension term shall be increased by the cumulative CPI, for the prior five years, as set forth below, payable in equal monthly installments; and for years eleven (11) through fifteen (15) of the extension term shall be increased by the cumulative CPI, for the prior five years, as set forth below, payable in equal monthly installments; and for years sixteen (16) through twenty (20) of the extension term shall be increased by the cumulative CPI, for the prior five years as set forth below, payable in equal monthly installments.

Landlord and Tenant agree that in consideration of rental payments paid in advance by Tenant to Landlord, the actual rental payments paid in advance by Tenant to Landlord, the actual rental payment to be paid by Tenant during the five (5) years of the lease shall be One Thousand, Eighty-three Dollars (\$1,083.00) per month. However, all CPI calculations under the lease shall be based on a rate of One Thousand Five Hundred Dollars (\$1,500.00) per month for that first five (5) years.

For purposes of this Agreement, the term "CPI" shall mean the Revised Consumer Price Index for All Urban Consumers published by the Bureau of Labor Statistics of the United States Department of Labor, for United States City Average, All Items (1982-84=100). If the manner in which the CPI is calculated shall be substantially revised or if the 1982-1984 average shall no longer be used, Landlord and Tenant shall select a means to adjust such revised index which would produce results equivalent, as practicable, to those which would have been obtained if the CPI has not been so revised. If the CPI shall become unavailable to the public because the publication is discontinued or otherwise, Landlord and Tenant shall select a comparable substitute index based upon changes in the cost of living or purchasing power of the consumer dollar published by any other governmental agency, or, if no such index shall then be available, a comparable index published by a major bank or other financial institution or by a university or a recognized financial publication. In the event that the U.S. Department of Labor, Bureau of Labor Statistics, changes the publication frequency of the CPI so that a CPI is not available to make an adjustment for the period in question, the adjustment shall be based on the percentage increase in the CPI for the sixty (60) month period beginning with the closest month preceding the period in question for which the CPI is available. The CPI shall be calculated on a five (5) year term basis, and shall not exceed five percent (5%) for any annual period therein.

STANDARD PROVISIONS

3: Additional Yearly Terms

If at the end of the last extension term, this Lease has not been terminated by Landlord giving written notice to Tenant of Landlord's intention to terminate this Lease at least six (6) months prior to the end of that term, then, unless Tenant terminates the Lease by giving written notice to Landlord prior to the end of that term, the Term of this Lease shall automatically continue in force upon the same terms and conditions for a further term of one (1) year and for subsequent annual terms and on the same terms and conditions until terminated either by Landlord giving written notice to Tenant of its intention to terminate this Lease at least six (6) months prior to the end of an annual term, or by Tenant giving written notice of termination before the end of the applicable term. Rent for the first of these annual periods shall be increased by the cumulative CPI, for the prior five years as set forth above, payable in equal monthly payments; rent for each successive annual period thereafter shall be increased annually by the CPI, for the prior year, as set for above, payable in equal monthly payments.

4: Methods of Payment

4.1 Rent Payment. On or prior to the Commencement Date, Tenant shall pay Landlord rent for the first calendar month of the Initial Term, adjusted on a pro rata basis from the Commencement Date.

4.2 Subsequent Monthly Rent Payments. Effective with the first (1st) day of the second (2nd) calendar month of the Initial Term, rent shall be payable monthly in advance on the first (1st) day of each calendar month.

4.3 Location for Payment. All rent shall be paid to Landlord at the Address for Payment of Rent or to another person, firm or place which the Landlord may from time to time designate in writing at least forty five (45) days in advance of a rent payment date. All rental payments made fourteen (14) days or later after they are due will be assessed interest at a rate of five percent (5%) per annum.

5: Use of Property

5.1 Tenant's Use of Property. Tenant may construct and operate an antenna tower and equipment enclosure building and related telecommunications equipment on and at the property, as specified in this Lease, in accordance with local rules and governmental regulations.

5.2 Landlord's Use of Property. Subject to the terms of a sublease between the parties, Landlord shall have the right to use the Property and the tower, on a nonprofit basis, to conduct broadcast operations for public health, safety, and other legitimate municipal governmental functions.

6: Tenant's Installation

6.1 Improvements. Tenant may install, subject to compliance with local ordinances and regulations and obtaining any required permits and approvals, an antenna structure, antennae, equipment enclosures, equipment, other personal property, fixtures, cables, transmission lines, and utilities and make the other improvements shown on the site plan dated Feb. 2, 1998 (the "Plans"), a copy of which is attached hereto as Exhibit C. Tenant may from time to time replace any of these items with new or different items with the same or different specifications so long as their installation is otherwise in compliance with this Lease and applicable laws, ordinances and codes and provided that with respect to the antennae tower and equipment enclosure building any replacements therefor shall not exceed the height and width dimensions shown in the Plans unless otherwise approved by Landlord in writing.

6.2 Workmanlike Construction. Tenant agrees that the installation will be completed in a neat, workmanlike manner consistent with good engineering practices. All costs of the installation, including, but not limited to, the cost of extending Landlord's electrical service to Tenant's equipment, will be paid by the Tenant.

6.3 Title to Various Items. Landlord shall, at all times, be the sole and exclusive owner of the Property. The Tenant shall at all times be the sole and exclusive owner of the antenna structure, antennae, equipment enclosures, equipment, other personal property, fixtures, cables, and transmission lines and other improvements installed by Tenant on the Property.

6.4 Ingress and Egress. Tenant and its authorized representatives shall have the right of ingress and egress to and from the Property twenty-four (24) hours a day, seven (7) days a week.

7: Taxes; Insurance; Indemnification

7.1 Taxes. Tenant shall be solely responsible for and shall timely pay all personal property taxes levied and assessed against it or its personal property or the Property, excluding any non-exclusive easements.

Tenant shall have the right to contest all taxes, assessments, charges, and impositions. If necessary, upon Tenant's request, Landlord will execute or join in any application necessary to have originals or copies of tax and assessment bills sent to Tenant.

7.2 Insurance, Indemnification and Waiver. Tenant shall carry the following insurance coverage, with insurance carriers reasonably acceptable to Landlord, or provide Landlord with satisfactory evidence that Tenant is adequately self-insured. Insurance limits may be adjusted from time to time by the mutual consent of Landlord and Tenant, but in no instance shall the limits be less than those set forth below. Landlord shall be named as an additional insured on all policies and all policies shall bear an endorsement that Landlord be given thirty (30) days notice of cancellation or any material change in the coverage. At Landlord's request, Tenant shall provide Landlord with proof of insurance annually.

(a) **Workers' Compensation Insurance:** Tenant shall procure and maintain during the life of this Lease, workers' compensation insurance, including employer's liability coverage, in accordance with all applicable statutes of the State of Michigan.

(b) **Commercial General Liability Insurance:** Tenant shall procure and maintain during the life of this Lease, commercial general liability insurance on an "occurrence basis" with limits of liability not less than \$1,000,000.00 per occurrence and/or aggregate combined single limit, personal injury and property damage. Coverage shall include the following extensions: (i) contractual liability; (ii) products and completed operation; (iii) independent contractor's coverage; (iv) broad form general liability extensions or equivalents; and (v) deletion of all explosion, collapse and underground exclusions.

(c) **Motor Vehicle Liability Insurance:** Tenant shall procure and maintain, during the life of this Lease, motor vehicle liability insurance, including Michigan no-fault coverages, with limits of liability of not less than \$2,000,000.00 per occurrence combined single limit for bodily injury and property damage. Coverage shall include all owned, non-owned, and hired vehicles.

(d) **Additional Insured:** The commercial general liability and motor vehicle coverage as described in paragraphs 9.2(b) and (c) shall include endorsements stating the following shall be "Additional Insureds": City of Lathrup Village, all employees and volunteers, all boards, commissions and/or authorities and board members, including employees and volunteers thereof.

(e) **Indemnification:** Tenant shall indemnify, defend and hold Landlord harmless from and against any claim of liability, loss or expense (including, without limitation, reasonable attorneys' fees) from personal injury or property damage resulting from or arising out of the use and occupancy of the Leased Property by Tenant or its agents; excepting, however, such claims or damages as may be due to or caused by the acts or omissions of Landlord or its agents. Landlord shall indemnify, defend and hold Tenant harmless from and against any claim of liability, loss or expense (including, without limitation, reasonable attorneys' fees) from personal injury or property damage resulting from or arising out of any condition of the Leased Property or any use and occupancy of the Leased Property by Landlord or its agents; excepting, however, such claims or damages as may be due to or caused by the acts or omissions of Tenant or its agents. Neither party shall have any obligations under this paragraph unless notified in writing of any such claim or loss within thirty (30) business days of receipt by the other party of notice of such claim or loss.

(f) **Waiver of Subrogation:** Landlord and Tenant hereby release each other from any and all liability or responsibility (to the other or anyone claiming through or under them by way of subrogation or otherwise) for any loss or damage to property caused by fire or any other casualties insured against or required to be insured against hereunder (including deductible portions), even if such fire or other casualty shall have been caused by the fault or negligence of the other party, or anyone for whom such party may be responsible, and each party hereby waives any right of subrogation for all or any insurance maintained by either party. Each party shall cause each insurance policy carried by it hereunder to be written in such manner to provide that the insurer waives all right of recovery by way of subrogation against the other party hereunder in connection with any loss or damage covered by such policy.

8: Landlord's Representations

In order to induce Tenant to enter into this Lease, Landlord covenants, represents and warrants, as of the date of this Lease and throughout its Term, as follows:

8.1 Title. Landlord possesses a right-of-way interest in the Property which is not subject to any mortgages, liens, encumbrances, easements, or judgments. However, the property may be subject to covenants and restrictions of the subdivision within which the Property is located. Landlord does not have any knowledge of other title exceptions which might take precedence over Tenant's

interest in the Property or impair Landlord's ability to lease the Property to Tenant except for items disclosed in writing to and approved by Tenant.

8.2 **Authority.** Landlord has full authority to execute, deliver, and perform this Lease.

8.3 **Zoning.** The Property is in compliance with applicable zoning laws.

8.4 **Solvency.** Neither Landlord nor, if Landlord is more than one person, any party constituting a part of Landlord, has filed or is contemplating filing (nor has there been filed or threatened to be filed against Landlord or any other party) any action under any state or federal bankruptcy, insolvency or other similar laws. Neither Landlord, nor, if Landlord is more than one person, any party constituting a part of Landlord, is involved in any divorce proceedings. The Property is not involved in any probate proceedings.

8.5 **No Condemnation.** There are no condemnation proceedings threatened or instituted against the property.

8.6 **No Litigation.** There is no litigation or other proceeding pending or threatened affecting title to or the permitted uses of the Property.

8.7 **No Unrecorded Easements or Agreements.** There are no unrecorded easements or agreements affecting the Property.

9: Easements

9.1 **Granted.** For the Term of this Lease, Landlord grants Tenant the Access Easements, Utility Easements and Transmission Line Easements, if any, described in Exhibits A, B or C of this Lease and the Riders to the Memorandum of Lease. Landlord shall maintain the easements so that each is reasonably available for Tenant's intended use. If Landlord is unable to grant or obtain the required easements, then, at Tenant's option, this Lease may be terminated. A termination pursuant to this Section shall not create an obligation on the part of Tenant under the Termination provisions of this Lease.

9.2 **Modifications.** If as of the date of this Lease a Transmission Line Easement, an Access Easement or any necessary separate Utility Easement has not yet been finally located, Landlord agrees that upon the location of the easements, Exhibit A, B or C of this Lease and to the Riders to the Memorandum of Lease shall be amended to include these easements. In addition, if subsequent to the date of this Lease it is determined by Tenant that any Access, Transmission Line or Utility Easement obtained does not or no longer adequately serves the Property and Tenant's use thereof, Landlord shall grant or obtain relocated easements as necessary and Tenant will release any easements which are no longer necessary. If Landlord is unable to grant or obtain any of the necessary easements, or to change the location of any of them as required above, then at Tenant's option this Lease may be terminated. A termination pursuant to this Part shall not create any obligation on the part of Tenant to pay rental pursuant to the Termination part of this Lease.

10: Assignment

The Tenant may sublease or assign this Lease, or any of its rights under this Lease to an affiliate of Tenant. Any other assignment or sublease by Tenant shall be with the prior written consent of Landlord which will not be unreasonably withheld or delayed and upon such assignment Tenant's liability under this Lease shall cease. As used herein, the term affiliate shall mean any parent or subsidiary corporation or other corporate affiliate of the general partner of Tenant or to another partnership having Tenant or any of the foregoing parties as a general or limited partner (each party hereinafter referred to individually as a "Permitted Assignee"), or from any Permitted Assignee to any other Permitted Assignee.

11: Defaults

11.1 **By Tenant.** In the event of default under this Lease by Tenant, Landlord shall be entitled to remedies provided under this Lease and as shall then be provided by Law except that Landlord shall not be entitled to distrain any personal property (including fixtures) on the Property; and provided that prior to, and as a condition precedent to, the exercise of any remedy, Landlord shall give to Tenant written notice of default to Tenant and the nature of the default and Tenant shall have thirty (30) days (or, if the default cannot be

cured within thirty (30) days, a longer period as shall be necessary to cure the default, acting with due diligence), after receipt of the notice within which to cure the default, during which period no remedy shall be pursued. If Tenant fails to cure a default and Landlord elects to terminate this Lease, Landlord may do so effective three (3) months following Tenant's receipt of written notice to terminate provided however, that Tenant shall pay 110% of the then current monthly rental during the six (6) month period. The parties acknowledge that the purpose of the six (6) month period is to provide the Tenant sufficient lead time to obtain an alternate acceptable site.

11.2 By Landlord. If Landlord defaults in any of its obligations under this Lease, Tenant shall be entitled to remedies provided under this Lease and as shall then be provided by Law; and provided that prior to, and as a condition precedent to, the exercise of any remedy, Tenant shall give to Landlord written notice of default to Landlord and the nature of the default and Landlord shall have thirty (30) days (or, if the default cannot be cured within thirty (30) days, a longer period as shall be necessary to cure the default, acting with due diligence), after receipt of the notice within which to cure the default, during which period no remedy shall be pursued. If Landlord fails to cure a default and Tenant elects to terminate this Lease, Tenant may do so effective three (3) months following Tenant's receipt of written notice to terminate provided, however, that in any instance that Landlord's default shall have resulted in Tenant's loss of any permit or approval required to conduct its broadcast operations at the Property, Tenant may terminate this Lease effective as of the end of the initial or subsequent thirty day cure period specified above.

12: Condemnation

Intentionally deleted.

13: Casualty

In the event the Property is destroyed or damaged in whole or in part by casualty during the term of this Lease and the Property is not repaired and restored within ninety (90) days from the date of casualty, then, at Tenant's option (exercised by notice to Landlord), this Lease may be terminated as of the date of the event and no further rent (other than accrued but unpaid rent) shall be due under the Termination Section or any other Section of this Lease.

14: Quiet Enjoyment

Landlord covenants and agrees that upon payment by the Tenant of the rental under this Lease and upon the observance and performance of all the covenants, terms and conditions on Tenant's part to be observed and performed, Tenant shall peaceably and quietly hold and enjoy the property, the rights, and privileges granted for the term demised without hindrance or interference by Landlord or any other person, and Landlord shall perform all of its obligations under this Lease.

15: Subordination, Non-Disturbance and Attornment

15.1 Existing Encumbrances. Tenant recognizes that Landlord has delivered to Tenant documentation sufficient to demonstrate that any interest in the Leased Property held by the County of Oakland, State of Michigan, was reverted to Landlord upon Landlord's incorporation. Landlord shall deliver to Tenant executed originals of non-disturbance and attornment agreements with Tenant in form satisfactory to Tenant, in Tenant's reasonable discretion, from any other existing mortgage holder or other party holding an interest in the Leased Property, other than County of Oakland, State of Michigan, which may take precedence over Tenant's interest in the Leased Property. Failure by the Landlord to deliver any required non-disturbance and attornment agreement, within thirty (30) days of the execution of this Lease, shall entitle Tenant, at Tenant's option, to terminate this Lease at any time thereafter and to obtain a refund of all rent and any other amounts paid to Landlord, and, in any case, Tenant shall have no obligation to pay rent or other amounts under this Lease until Landlord delivers the executed non-disturbance and attornment agreement.

15.2 Subsequent Financing. Tenant shall enter into recordable subordination, non-disturbance and attornment agreements with the holders of any mortgage, trust deed, installment sale contract or other financing instrument dated after the date of this Lease, if the agreements are in form satisfactory to Tenant.

15.3 No Franchise Fee. The Landlord shall at no time, during this Agreement or any extension period thereof, charge or be entitled to any franchise fee of any kind to Tenant, or any other fee, tax, surcharge, cost, obligation or demand of any kind, other than any payments set forth herein, provided the facilities subject to the Lease are utilized only for radio based wireless communication technologies and services.

16: Termination

16.1 By Tenant. In addition to termination as a result of action or inaction pursuant to other parts of this Lease, Tenant may terminate this Lease: (a) at any time upon thirty (30) days' written notice to Landlord and payment of six (6) months' rental, (b) immediately, without payment of any rent not yet due following written notice to Landlord of either (i) Tenant's inability to secure necessary zoning and/or governmental approvals for the uses of the Premises specified, or (ii) Tenant's having obtained a soil test which shows building conditions which in Tenant's judgment are unsuitable for Tenant's purposes.

16.2 Removal of Equipment. Upon the expiration of this Lease, or the earlier termination and cancellation of this Lease for any reason, Tenant may remove all of its improvements, antennae, antenna structure, equipment enclosure, other personal property, and fixtures, including but not limited to transmitting and receiving equipment, transmitting and receiving antennae and transmission lines. In addition, Tenant shall remove the antenna structure foundation to one foot below ground level. All such removals shall be completed with ninety (90) days after the effective date of expiration or other termination. Tenant shall pay Landlord the then current monthly rent in advance for each thirty (30) day period, or a portion thereof (to a maximum of three (3) payments), Tenant requires to remove the improvements as requested.

17: Cooperation

Landlord agrees to cooperate with Tenant in any effort by Tenant to secure any governmental permits necessary to use the Property as contemplated in this Lease, and to join in any application or other document reasonably requested by Tenant. During the term of this Lease Landlord shall take no action which adversely affects the uses permitted on the Property.

18: Lease Construction

This Lease shall be construed in accordance with the laws of the State of Michigan. In the event that any provisions of this Lease are legally unenforceable, the other provisions shall remain in effect.

19: Entire Binding Understanding; No Oral Modification

All prior understandings and agreements between the parties are merged into this Lease, and this Lease may not be modified orally or in any manner other than by an agreement in writing signed by both parties. Presentation of this Lease by Tenant to Landlord shall not constitute an offer unless the Lease has been signed by Tenant, and this Lease shall not be binding until executed by both Landlord and Tenant.

20: Successors; Separability

Subject to the provisions regarding assignment, this Lease shall be binding upon, and inure to the benefit of, the successors-in-interest and permitted assigns or subtenants of the parties and any grantee of Landlord.

21: Notices

All notices, requests and other writings required under this Lease (including any notices of renewal, or termination rights) must be in writing and shall be deemed validly given upon the earlier of (i) actual receipt or (ii) the second business day after the date posted if sent by certified mail, return receipt requested, addressed to the other party with copies as set out in the Landlord's Address and Tenant's Address (or any other address within the United States that the party to be notified may have designated to the sender by like notice).

22: Estoppel Certificates

During the Term of this Lease, either party shall, upon twenty (20) days' prior written request by the other, deliver to the requesting party a statement in writing certifying that his Lease is unmodified and in full force and effect (or, if modified, in effect as modified and setting forth the modifications and the dates of the modifications), the dates to which rent and other charges have been paid, and stating whether or not, to the knowledge of the party delivering the certificate, the requesting party is in default in performance of any agreement contained in this Lease, and, if so, specifying each default and whether there are any counterclaims.

23: Lease Memorandum

Simultaneous with the execution of this Lease, the parties have executed a Memorandum of Lease. Tenant may record the Memorandum of Lease. If Tenant's survey requires a correction to the legal description rider attached to the Memorandum of Lease, the parties will execute and record, or re-record, a modified Memorandum of Lease or a supplement to the Memorandum of Lease. Tenant shall not be required to pay rent during any period in which Landlord refuses to execute a modification or supplement.

24: Performance

Time is of the essence in this Lease.

25: Broadcast Interference

25.1 Definition. As used in this Lease, "interference" with a broadcasting activity means:

(A) Interference within the meaning of the provisions of recommended practices of the Electronics Industries Association (EIA) and the rules and regulations of the Federal Communications Commission (FCC) then in effect, or

(B) A material impairment of the quality of either sound or picture signals on a broadcasting activity as may be defined by the FCC at any hour during the period of operation of activity, as compared with that which would be obtained if no other broadcaster were broadcasting from the Property or had any equipment on the Property.

25.2 Removal. Tenant shall take reasonable actions to prevent and properly remove any interference with broadcast activities of Landlord or other tenants of Landlord caused by Tenant's use of the Property. Landlord shall take reasonable actions to prevent and promptly remove or cause to be removed any interference with Tenant's broadcast activities caused by Landlord or Landlord's lessees, licensees, invitees, or agents.

25.3 Subsequent Tenants. Subsequent Tenant's towers shall be located no less than 500 feet from Tenant's tower. Tenant's broadcast activities shall always take precedence over the broadcast activities of any Subsequent Tenant. If Subsequent Tenant's broadcast activities are interfering with Tenant's broadcast activities, Subsequent Tenant shall immediately cease broadcast activities upon notice from Tenant until such time as interference has been removed to the satisfaction of Tenant.

Tenant will make all reasonable efforts to cooperate with, and will negotiate in good faith with, any subsequent tenant approved by Landlord for like broadcast operations at the same location. It is understood and agreed that (1) Tenant does not warrant that any tower constructed by it is structurally capable of supporting the equipment of a subsequent tenant; (2) Tenant shall at all times have placement of its equipment at one hundred (100) feet elevation on any tower constructed on the Leased Property, unless otherwise agreed by Tenant; (3) any equipment of a subsequent tenant shall not be placed within twenty (20) vertical feet of Tenant's equipment; and (4) all costs associated with constructing a replacement tower, including all costs associated with placement of Tenant's equipment on such tower, will be the full responsibility of the subsequent tenant, and Landlord agrees that it will require the recognition of, and acquiescence to, this provision by any subsequent tenant as part of their lease.

26: Environmental Matters

26.1 Definition. For purposes of this Lease, "Hazardous Material" includes any hazardous, toxic or dangerous waste, substance or material defined as in (or for purposes of) the Comprehensive Environmental Response, Compensation, and Liability Act, any so called "Superfund" or "Superlien" law, or any other Federal, state or local statute, law, ordinance, code, rule, regulation, order, or decree regulating, relating to, or imposing liability or standards of conduct concerning any hazardous, toxic or dangerous waste, substance or material as now or at any time hereafter in effect.

26.2 No Hazardous Material. Neither the Landlord nor, to the best knowledge of Landlord, any other person has ever caused or permitted any Hazardous Material to be placed, held, located, or disposed of on, under or at the Property or any part thereof of any other real property legally or beneficially owned (or any interest the beneficial interest in which is owned), in whole or in part, by the Landlord, and neither the Property, any part thereof nor any other real property legally or beneficially owned (or any interest or estate which is owned) by the Landlord (including, without limitation, any property owned by a land trust the beneficial interest in which is owned, in whole or in part, by the Landlord) has ever been used (whether by the Landlord or, to the best knowledge of the Landlord, by any other person) as a dump site or storage site (whether permanent or temporary) for any Hazardous Material.

26.3 Tenant's Indemnity. Tenant indemnifies the Landlord and agrees to hold the Landlord harmless from and against any and all losses, liabilities, damages, injuries, costs, expenses, and claims of any and every kind whatsoever paid, incurred or suffered by or asserted against Landlord for, with respect to, or as a direct or indirect result of the presence on or under, or the escape, seepage, leakage, spillage, discharge, emission, discharging, or release from the Property or into or upon any land, the atmosphere, or any watercourse, body of water or wetland, of any Hazardous Material (including, without limitation, any losses, liabilities, damages, injuries, costs, expenses or claims asserted or arising under the Comprehensive Environmental Response, Compensation and Liability Act and any so called "Superfund" or "Superlien" law, Michigan Act 307, or any other federal, state or local statute, law, ordinance, code, rule, regulation, order, or decree regulating, relating to or imposing liability or standards on conduct concerning any Hazardous Material) caused by or in the control of Tenant.

26.4 Landlord's Indemnity. Landlord indemnifies the Tenant and agrees to hold the Tenant harmless from and against any and all losses, liabilities, damages, injuries, costs, expenses, and claims of any and every kind whatsoever paid, incurred or suffered by or asserted against Tenant for, with respect to, or as a direct or indirect result of, the presence on or under, or the escape, seepage leakage, spillage, discharge, emission, discharging or release from the Property or into or upon any land, the atmosphere, or any watercourse, body of water or wetland, of any Hazardous Material (including, without limitation, any losses, liabilities, damages, injuries, costs, expenses or claims asserted or arising under the Comprehensive Environmental Response, Compensation and Liability Act and any so called "Superfund" or "Superlien" law, Michigan Act 307 or any other federal, state or local statute, law, ordinance, code, rule, regulation, order, or decree regulating, relating to or imposing liability or standards on conduct concerning, any Hazardous Material) caused by or in control of the Landlord.

26.5 Survival. The provisions of and undertakings and indemnifications set out in this Section shall survive the termination of this Lease.

27: Arbitration

Any disputes arising under, out of or in connection with, or in any manner related to, this Agreement will be submitted to arbitration, to be conducted in Lathrup Village, Michigan, in accordance with the rules and procedures of the American Arbitration Association, as amended from time to time.

The arbitration panel shall consist of three (3) arbitrators (the "Panel"). Each of the parties to this Agreement shall select one (1) arbitrator and the two (2) arbitrators will select a third. A vote by two (2) of the three (3) arbitrators will constitute a decision by the Panel.

The Panel will have the power and authority to make such decisions and monetary awards as it deems appropriate, including granting damages and costs (including fees and expenses of the Panel and counsel) to the prevailing party, except that the Panel shall not have the authority to award punitive damages, to grant equitable relief, or to alter or modify any of the provisions of this Agreement. In arising at its decisions, the Panel will be free to consider all such matters, facts and principles as the Panel, in its sole discretion, will determine relevant to the dispute.

Any decision and award of the Panel will be final, binding and conclusive upon all the parties, and said decision and award may be entered as a final judgment of any court of competent jurisdiction. It is expressly agreed that arbitration as provided for in this Agreement will be the exclusive means for determination of all matters as provided above, and none of the parties will institute any action or proceeding in any court of law or equity, state, federal or international, other than respecting enforcement of the Panel's award under this provision. The foregoing sentence will be a bona fide defense in any action or proceeding contrary to this provision.

The arbitration procedures, including without limitation, determinations as to which items, if any, can be appealed from arbitration, will be determined in accordance with the laws of the State of Michigan, without giving effect to the principles of conflict of laws of Michigan.

AGREED as of the later of the two dates below:

LANDLORD

The City of Lathrup Village

By: Frank M. Brock Jr.

Name: Frank M. Brock Jr.

Title: Mayor

WITNESSED:

By: Gloria Harris-Ford

Print Name: Gloria Harris-Ford

City Clerk

By: Janine M. Haluska

Print Name: JANINE M. HALUSKA

Date: 2/23/98

TENANT

Detroit SMSA Limited Partnership, a Delaware limited partnership, by its sole general partner, Ameritech Mobile Phone Service of Detroit, Inc., a Delaware corporation

By: Robert J. Leger

Name: Robert J. Leger

Title: Director-Network Design

WITNESSED:

By: Janine Haluska

Print Name: JANINE HALUSKA

By: Amber Johnson

Print Name: AMBER JOHNSON

Date: 3/2/98

LANDLORD'S ACKNOWLEDGMENT

STATE OF MICHIGAN)
) ss
COUNTY OF OAKLAND)

I, THE UNDERSIGNED, a Notary Public in and for the County, in the State aforesaid, DO HEREBY CERTIFY that Frank M. Brock Jr. is personally known to me to be the Mayor of the City of Lathrup Village, a municipality and body politic organized under the laws of the State of Michigan, and who is the same person whose name is subscribed to the foregoing instrument, appeared before me this day in person and acknowledged that he/she signed, sealed and delivered the instrument as his/her free and voluntary act on behalf of such corporation, for the uses and purposes therein set forth.

Given under my hand and official seal, this 23rd day of February, 1998.

Notary Public
County, Michigan

My Commission Expires: 05/04/2000

EXHIBITS
TO
GROUND LEASE AGREEMENT

TABLE OF EXHIBITS:

Exhibit A - Legal Description of Property

Exhibit B - Sketch of the Property

Exhibit C - Site Plan

EXHIBIT 'A'

LEGAL DESCRIPTION OF LEASED PROPERTY
AND EASEMENTS

LEGAL DESCRIPTION
PARCEL "A"

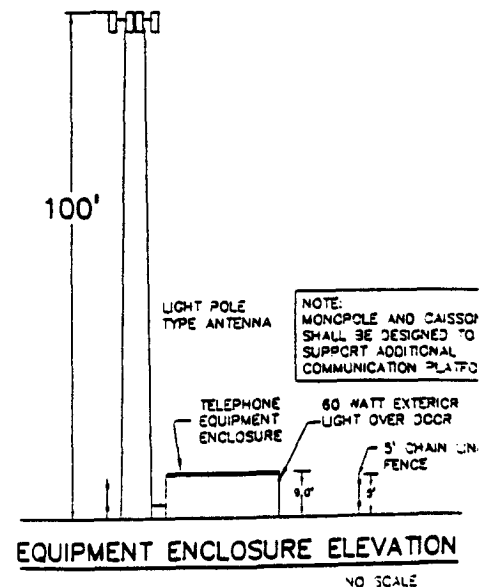
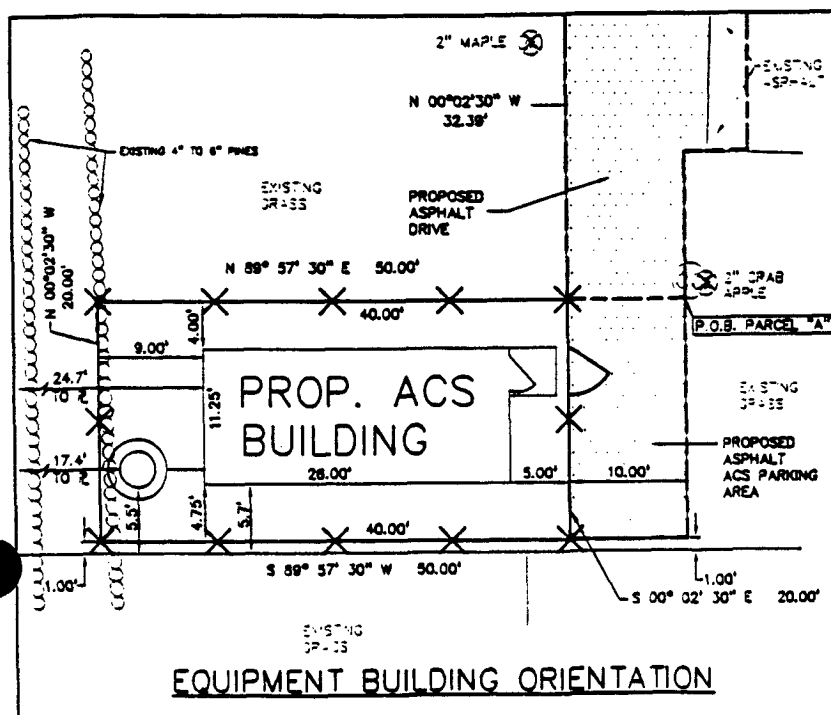
Part of Sunnybrook Avenue of "Louise Lathrup's California Bungalow Sub. No. 6" of part of the Southwest 1/4 of Section 14, T.1 N., R.10 E., Lathrup Village, Oakland County, Michigan (Liber 41, Page 32 Oakland County Records); commencing at the Southwest corner of Lot 3533; thence S 00°02'30" W, 66.74 feet; thence S 89°57'30" W, 5.48 feet; thence S 00°02'30" E, 12.27 feet to the Point of Beginning; Thence continuing S 00°02'30" E, 20.00 feet; thence S 89°57'30" W, 50.00 feet; thence N 00°02'30" W, 20.00 feet; thence N 89°57'30" E, 50.00 feet to the Point of Beginning, containing 1,000.0 square feet or 0.023 acres and subject to easements and restrictions of record.

LEGAL DESCRIPTION
INGRESS/EGRESS EASEMENT

An Ingress/Egress Easement over part of Sunnybrook Avenue of "Louise Lathrup's California Bungalow Sub. No. 6" of part of the Southwest 1/4 of Section 14, T.1 N., R.10 E., Lathrup Village, Oakland County, Michigan (Liber 41, Page 32 Oakland County Records), commencing at the Southwest corner of Lot 3533; thence S 00°02'30" W, 46.61 feet to the Point of Beginning; Thence continuing S 00°02'30" W, 20.13 feet; thence S 89°57'30" W, 5.48 feet; thence S 00°02'30" E, 12.27 feet; thence S 89°57'30" W, 10.00 feet; thence N 00°02'30" W, 32.39 feet; thence N 89°57'30" E, 15.50 feet to the Point of Beginning

LEGAL DESCRIPTION
PUBLIC UTILITIES EASEMENT

A Public Utilities Easement over part of Lot 3534 of "Louise Lathrup's California Bungalow Sub. No. 6" of part of the Southwest 1/4 of Section 14, T.1 N., R.10 E., Lathrup Village, Oakland County, Michigan (Liber 41, Page 32 Oakland County Records), described as the East 10 feet of the West 16 feet of the South 68 feet of said Lot 3534.

[illegible]

DET-RN

LEASE AGREEMENT

EXHIBIT C

SITE PLAN

City of Lathrup Village

27400 SOUTHFIELD ROAD • LATHRUP VILLAGE, MICHIGAN 48076 • (248) 557-2600



February 12, 1998

Jeffrey Bremer
city Administrator
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Re: Revised Ameritech Site Plan

Dear Mr. Bremer:

I have reviewed the revised proposed site plan for the Ameritech Tower as requested and find that it compiles with Ordinance #97-326 requirements.

Sincerely,

Arthur Salatka
Building Official
City of Lathrup Village



27400 Southfield Rd
 Lathrup Village, MI 48076
 (248) 557 - 2600
www.lathrupvillage.org

To: City Council
 From: Austin Colson, Director – Community & Economic Development/DDA Director
 Date: April 21, 2025
 RE: DTE Energy Foundation Tree Planting Grant

The Lathrup Village Tree Committee has been awarded a \$4,000 grant from the DTE Energy Foundation to support tree planting efforts within our community. This grant is a 1:1 match for the purchase of trees and the supplies required for proper planting, following industry standards. The matching funds will be split between the General Fund (P&R budget) for those trees planted within City Parks and the major/local streets forestry budget for those planted in street rights-of-way.

The Tree Committee has been working on securing this grant for nearly a year. After receiving the award, the committee conducted a resident survey to gauge interest from homeowners in having a new street tree planted in the right-of-way in front of their properties.

This planting initiative will rely heavily on the volunteer efforts of Lathrup Village residents and community members. The Tree Committee is currently developing a planting schedule for this spring, with the goal of both engaging the community and efficiently completing the project. To fulfill the requirements of the grant, the entire planting project must be completed by September 1st, 2025. The Committee plans to have all 50 trees planted by the end of June.

On April 15th, 2025, the Tree Committee reviewed the quotes (RFQs) received from local and statewide nurseries. Six quotes were obtained, with variations in species, sizes, quantities, and pricing. The committee evaluated factors such as tree species availability, alignment with the city's urban forest plan, tree caliper size, quality of stock, and delivery costs.

After consideration, the Tree Committee voted to recommend purchasing trees from Steinkof and Sons Nursery. The quote from Steinkof and Sons reflects the availability of tree species as of April 8th and meets the Committee's goals for the project. Seven of the ten species requested are available for purchase, and the total cost is estimated at \$5,875, which includes a delivery fee of \$450.

Suggested Motion: Moved by _____, seconded by _____ to authorize city staff to purchase trees from Steinkof and Sons Nursery, and supplies required to complete the Tree Committee's 2025 planting project, not to exceed \$8,000. This purchase is to be funded by the \$4,000 DTE Energy Foundation grant and the matching funds from the Parks and Recreation Committee's budget and major/local streets, following the recommendations from the Tree Committee.

wildtype native plants • ecological services

900 N Every Rd. Mason, MI 48854
Ph: (517) 244-1140 wildtypeplants.com

Sq Ft: 65.8

FM10790

Bill To:

Jessica Miller
City of Lathrup Village
27400 Southfield Road
Lathrup Village MI 48076

Project Name
Flag

Code 10790

This estimate is subject to the following restrictions:

* A 25% non-refundable deposit is required to assure availability and price. Or a purchase order.

* Delivery is not included.

* Quoted price is guaranteed for 90 days from the day of the estimate.

* This is an estimate NOT an order. All plants subject to availability when order is confirmed.

SALESPRSN	PO NO.	ORIG DATE	EST. DATE AVAIL.	INVOICE DATE	TERMS	PG.
Matt		4/8/25			Net 30	1
DESCRIPTION			QTY	PRICE	EXTENDED	
Shrubs						
Aronia prunifolia - Black Chokeberry - gallon			20	11.45	\$229.00	
Sambucus canadensis - American Elder - gallon			20	11.45	\$229.00	
Viburnum lentago - Nannyberry - gallon			20	11.45	\$229.00	
Trees						
Juniperus virginiana - Eastern Red Cedar - gallon			8	13.80	\$110.40	
Platanus occidentalis - Sycamore - 7 gallon			5	73.50	\$367.50	
Populus tremuloides - Quaking Aspen - gallon			8	13.80	\$110.40	
Quercus alba - White Oak - 7 gallon			6	73.50	\$441.00	
Quercus bicolor - Swamp White Oak - 7 gallon			8	73.50	\$588.00	
Quercus macrocarpa - Bur Oak - 7 gallon			8	73.50	\$588.00	
Quercus muehlenbergii - Chinquapin Oak - 7 gallon			8	73.50	\$588.00	
Tilia americana - Basswood - 7 gallon			8	73.50	\$588.00	
3 people includes delivery. Flat Fee - ***Assumes all locations are all locations are at one location				1,800.00	\$1,800.00	
predetermined, flagged, and cleared by Miss Digred by Miss Digred by Miss Digred by Miss Digred						
Cages and bamboo stakes			119	14.00	\$1,666.00	
Mulch bagged - 1 bag per tree and 1/2 bag per shrub			89	5.00	\$445.00	
Deposit request 25% of plant material - non refundable - \$1,017 due				0.00	\$0.00	
Delivery - billed at \$90/ hour portal to portal - DELIVERY INCLUDED WITH INSTALLATION				90.00	\$0.00	
				SALE AMT.	\$7,979.30	
				SALES TAX		
				INVOICE TOTAL	\$7,979.30	
				DEPOSIT		
				PAYMENT/S		
				BALANCE	\$7,979.30	

Soulliere Landscaping & Garden Inc.

QUOTE

23919 Little Mack Avenue
St. Clair Shores, MI 48080

Page 1 of 1

Phone: (586) 776-2811 Fax: (586) 777-6102

QUOTE W-023609

SOLD TO: Lathrup Village Downtown Development Auth.
27400 Southfield Rd.
Lathrup Village MI 48078 UNITED STATES UNITED STATES

SHIP TO: Lathrup Village Downtown Developmen
27400 Southfield Rd.
Lathrup Village MI 48078

Phone: (248) 557-2600

ACCT. NO.:

LATHRUP VILLAGE

Email: tkennedy@lathrupvillage.org

Sales-Person	Terms		Purchase Order No.	Ship Date	Invoice Date
BMZ	Upon Completion			04/02/2025	04/02/2025
Quantity Ordered	Quantity Shipped	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
15.00	15.00	MINS	Quercus Alba #5	\$100.00	\$1,500.00
15.00	15.00	MINS	Quercus rubra #5	\$100.00	\$1,500.00
3.00	3.00	MINS	Nyssa sylvatica #7	\$150.00	\$450.00
10.00	10.00	MINS	Serviceberry Laevis #7	\$150.00	\$1,500.00
3.00	3.00	9011	Mulch Pine Bark	\$50.00	\$150.00
3.00	3.00	903	Compost & Top yd	\$47.00	\$141.00
			Above Assembly Includes:		
		901	Topsoil yd	\$0.00	\$0.00
		902	Compost	\$0.00	\$0.00
1.00	1.00	LABR	Landscaping Labor	\$2,444.54	\$2,444.54

Acceptance of Proposal:

The above prices, specifications and conditions are satisfactory and hereby accepted.

Due to the shortage of available nursery stock, if necessary, we will choose
acomparable substitution. One-third Deposit with Balance Due upon Completion.
Additional 3% DISCOUNT on invoices paid with CASH / CHECK!

Any applicable permits not included.

Date: _____ Authorized Signature: _____

SALES AMOUNT	\$7685.54
TAXABLE TOTAL	\$5241.00
SALES TAX	\$314.46
TOTAL	\$8000.00

PLANT WARRANTY: We will replace all nursery stock supplied and installed by us that
install. be replaced one at a time at no charge for materials or labor. Replacement plants are
expressively excluded from coverage by this warranty: Perennials, Groundcover, other non-har
clienttransplants, grass seed, sod and seed.

Hardscape construction carries a 2 year warranty for workm:

Plants w
The following are
supplied pla

Soulliere Landscaping & Garden Inc.

QUOTE

23919 Little Mack Avenue
St. Clair Shores, MI 48080

Page 1 of 1

Phone: (586) 776-2811 Fax: (586) 777-6102

QUOTE W-023614

SOLD TO: Lathrup Village Downtown Development Auth.
27400 Southfield Rd.

SHIP TO: Lathrup Village Downtown Developmen
27400 Southfield Rd.
Lathrup Village MI 48078

Sales-Person	Terms		Purchase Order No.	Ship Date	Invoice Date
BMZ	Upon Completion		Liners	04/02/2025	04/02/2025
Quantity Ordered	Quantity Shipped	ITEM NO.	DESCRIPTION	UNIT PRICE	EXTENDED PRICE
20.00	20.00	MINS	#3 Acer (Silver Maple)Saccharium	\$60.00	\$1,200.00
20.00	20.00	MINS	#3 Quercus palustris (pin Oak)	\$55.00	\$1,100.00
10.00	10.00	MINS	Quercus alba 5BR (white Oak)	\$110.00	\$1,100.00
10.00	10.00	MINS	Quercus cocinea(Scarlet Oak) 5'BR	\$100.00	\$1,000.00
10.00	10.00	MINS	Quercus rubra (Red Oak) 5' BR	\$100.00	\$1,000.00
10.00	10.00	MINS	Quercus macrocarpa *Bur Oak)_ 5 ft BR	\$110.00	\$1,100.00
10.00	10.00	MINS	Nyssa sylvatica (Black Tupelo) 4 ft. Br	\$75.00	\$750.00
1.00	1.00	LABR	Delivery	\$300.00	\$300.00
6.00	6.00	5019703825	Espoma Bio tone 25# starter plus	\$50.00	\$300.00
17.00	17.00	9116	Pine Soil Conditioner 2c.f.	\$8.50	\$144.50
Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and hereby accepted. Due to the shortage of available nursery stock, if necessary, we will choose a comparable substitution. One-third Deposit with Balance Due upon Completion. Additional 3% DISCOUNT on invoices paid with CASH / CHECK! Any applicable permits not included. Date: _____ Authorized Signature: _____				SALES AMOUNT TAXABLE TOTAL SALES TAX TOTAL	\$7994.50 \$- \$0.00 \$7994.50

PLANT WARRANTY: We will replace all nursery stock supplied and installed by us that fail to survive for t
one at a time at no charge for materials or labor. Replacement plants are
expressively excluded from coverage by this warranty: Perennials, Groundcover, other non-hardy plants, plants in ab
seed, sod and seed.

Plants w
The following are
supplied pla

Hardscape construction carries a 2 year warranty for workm:

Lathrup Village MI 48078 UNITED STATES UNITED STATES

Phone: (248) 557-2600

ACCT. NO.:

LATHRUP VILLAGE

Email: tkennedy@lathrupvillage.org

Thornton Nursery
 701 N Milford Rd
 Highland, MI 48357
 248-887-2217

SALES QUOTE :
 Plant Material

PREPARED FOR

Lathrup Village Downtown Development Authority Dept. Tom Kennedy
 248-557-2600 Ext. 246

PREPARED DATE

April 08, 2025

ITEM	QTY	PRICE	TOTAL
Red Maple (5 gal)	15	\$75.00	\$1125
Red Oak (5 gal)	15	\$75.00	\$1125
Swamp/White Oak (5 gal)	10	\$75.00	\$750
Dogwood (5 gal)	10	\$75.00	\$750
Tulip Tree (5 gal)	15	\$75.00	\$1125
Walnut (5 gal)	10	\$75.00	\$750
Redbud (5 gal)	5	\$125.00	\$625
Hemlock (5 gal)	7	\$85.00	\$595
White Pine (3 gal)	10	\$65.00	\$650
Delivery	1	\$500.00	\$500
TOTAL \$7995.00	Tax \$0		

#	Product/service	Description	Quantity	Rate	Amount
1.	Wholesale Sales	Ginkgo 1.5"	8	\$100.00	\$800.00

ESTIMATE

Steinkopf and Sons Wholesale
934 Wheeler Road
Snover, MI 48472

info@steinkopfandsons.com
+1 (810) 672-9459
STEINKOPFANDSONS.COM



Bill to
CITY OF LATHRUP VILLAGE

Ship to
CITY OF LATHRUP VILLAGE

Shipping info

Ship via: Our Truck

Estimate details

Estimate no.: 25-43878
Estimate date: 04/08/2025

2.	Wholesale Sales	Kentucky Coffee Tree 'Espresso' 6/7' bareroot	5	\$25.00	\$125.00
3.	Wholesale Sales	Linden Redmond 2.5"	8	\$150.00	\$1,200.00
4.	Wholesale Sales	Oak Swamp White 2"	8	\$125.00	\$1,000.00
5.	Wholesale Sales	Oak Burr 1.5"	8	\$100.00	\$800.00
6.	Wholesale Sales	Sycamore London Plane 'Exclamation' 2"	4	\$125.00	\$500.00
7.	Wholesale Sales	Yellow Wood 1.5"	10	\$100.00	\$1,000.00
Subtotal					\$5,425.00
Shipping					\$450.00
Total					\$5,875.00

Accepted date

Accepted by

Date: April 9,
VILLAGE TREE PROPOSAL

810-329-9466 2025 LATHRUP

1

		Current	Discount			
		Availability	Price w/			
TREE DESCRIPTION	SIZES	QTY	6+ qty of each			
ACER RUBRUM ARMSTRONG	G7 84"	55	107.62			
ACER RUBRUM BRANDYWINE	G3 60"	17	43.08			
ACER RUBRUM FRANKSRED	G3 48"	268	39.77			
ACER RUBRUM FRANKSRED	G5 48"	195	66.46			
ACER RUBRUM FRANKSRED	G7 72"	302	101.08			
ACER RUBRUM	G3 AB	89	43.08			
ACER SAC. GREEN MOUNTAIN	G7 84"	290	146.85			
ACER SACCHARUM	G3 AB	23	43.08			
ACER X F. JEFFERS RED	G3 48"	552	39.77			
ACER X F. JEFFERS RED	G7 72"	406	101.08			
NYSSA SYLVATICA	G3 AB	29	43.08			
CERCIS CANADENSIS	G3	1990	43.08			
CERCIS CANADENSIS	G3 AB	54	43.08			
CERCIS CANADENSIS	G7 60" SS	306	124.92			
CORNUS FL. CHEROKEE PRINCESS	G7 36"	21	91.62			
CORNUS FL. RUBRA	G7 36" SQ	7	102.92			
CORNUS FLORIDA	G1 24" TREE	233	19.23			
CORNUS FLORIDA	G3 AB	131	43.08			
CORNUS FLORIDA	G5/G7 48"	79	61.00			

810-329-9466

MALUS ADAMS	G7 60"	75	121.46			
MALUS CORALCOLE	G7 12" HEAD	111	130.00			
MALUS DONALD WYMAN	G7 60"	142	121.46			
QUERCUS ALBA	G3 AB	219	43.08			
QUERCUS ALBA	G7 72"	6	120.08			
QUERCUS BICOLOR	G3 AB	83	43.08			
QUERCUS BICOLOR	G7 72"	46	120.08			
QUERCUS COCCINEA	G3 AB	65	43.08			
QUERCUS ELLIPSOIDALIS	G3 60"	117	31.69			
QUERCUS ELLIPSOIDALIS	G3 36-48"	9	24.00			
QUERCUS ELLIPSOIDALIS	G7 72"	167	126.69			
QUERCUS MACROCARPA	G3 AB	191	43.08			
QUERCUS MACROCARPA	G3 36-48"	119	31.23			
QUERCUS MACROCARPA	G7 72"	137	120.08			
QUERCUS MUEHLENBERGII	G3 36-60"	80	31.23			
QUERCUS PALUSTRIS	G3 AB	465	43.08			
QUERCUS PALUSTRIS	G3 36-48"	39	24.00			

Date: April 9, 2025

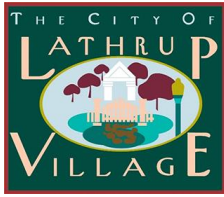
LATHRUP VILLAGE TREE PROPOSAL

2

QUERCUS PALUSTRIS	G7 72"	183	126.69			
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QUERCUS RUBRA RUBRUM	G3 AB	292	43.08			
QUERCUS RUBRA RUBRUM	G3 36-48"	9	31.23			
QUERCUS SHUMARDII	G3 60"	65	31.69			
QUERCUS SHUMARDII	G3 36-48"	26	24.00			
QUERCUS SHUMARDII	G7 72"	70	120.08			
NOTES: we provide tree only						
PRICING IS WHOLESALE PRICING, NO WARRANTY provided (either delivered or planted),						
PRICE IS ONLY WITH A QTY OF 6 OR MORE purchased of each species						
FREIGHT charge is approximately \$ 500.00, after shipment we will have the final number and an						
additional charge may apply. Gallons can delivered direct to city location						
DEPOSIT applies if we direct ship to you or if we plant each tree						
Deposit of 50% is required to order your selected trees. Remaining balance when transaction						
is completed, by either delivered only or installed.						
TIMELINE Time is of the essence. This estimate is provided with today's current availability.						
These selections can change, as we are in the busy season.						
If project is moved to Fall 2025 new pricing will have to be provided. Those new pricing start being published about						
September.						
If we are INSTALLING:						
If we plant add \$88.00 per tree , includes 2-yr slow release fert tablet, staked and						
finished in hardwood mulch						
We DO NOT remove stumps or large tree roots to plant new tree. If we encounter buried						

objects, additional charges may apply					
<u>FREIGHT</u> same as above, but will be shipped to our location					
<u>ADDRESS LIST</u> city provides an address list (excel) with choice of tree selected					
<u>MISSDIG</u> will be executed by Sherman Nursery Farms					
<u>MARK TREE LOCATIONS</u> city will stake and use paint marking for tree locations on property,					
when the time comes we will be in communication					
<u>NO</u> yearly maintenance or extra watering (except water the day of planting) will be performed by us.					
<u>TIMELINE</u>					
We estimate this will be a 2 day planting program with approximately 40 trees total.					



City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
 FROM: Mike Greene – City Administrator
 DATE: April 21, 2025
 RE: Council Meeting Times

Background Brief: Each December, the City Council sets its meeting dates/times for the following calendar year. This past December, the Council voted to stay with the current schedule (1st Monday = Study Session at 6 PM & 3rd Monday = Study Session at 6 PM/Regular Meeting at 7:30 PM).

Over the past couple of months, the City Council has discussed the potential of adjusting the start time of either their study Sessions or Regular Meetings. During the March 17 Study Session, staff were directed to place this topic on the next available meeting agenda for the Council to officially decide if changes are warranted.

Previous Action: Study Session Discussions

Economic Impact: N/A

Recommendation: While staff would appreciate earlier meeting start times, we serve at the pleasure of the City Council and will adjust our schedules accordingly, with whatever decision is made.

If any changes are made to the regular meeting schedule, staff would recommend making that effective June 2025, as public hearing notices have already been submitted to publications for the City Council May meeting with the current start time.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____
 to approve/modify the City Council meeting schedule.

Kelly Garrett
Mayor

Bruce Kantor
Mayor Pro-Tem

Jalen Jennings
Council Member

Dalton Barksdale
Council Member

Jason Hammond
Council Member