



City Council Regular Meeting Agenda

Monday, September 27, 2021 at 7:00 PM
27400 Southfield Road, Lathrup Village, Michigan 48076

ZOOM REMOTE MEETING INFORMATION

Webinar ID: 835 2284 9479

Password: 826289

CLICK HERE: [Online Link](https://us06web.zoom.us/j/83522849479?pwd=b1FzbWlUUVd1OTYvZjZyY0FkU0M5UT09)

<https://us06web.zoom.us/j/83522849479?pwd=b1FzbWlUUVd1OTYvZjZyY0FkU0M5UT09>

Telephone: 646.558.8656 or 312.626.6799

CLICK HERE: [Public Comment Form Link](#)

In accordance with Emergency Orders issued by the local officials, and State of Michigan legislation, which allows for electronic meetings of public bodies, notice is hereby given that the City of Lathrup's City Council will be meeting electronically using www.Zoom.us for videoconference and public access.

1. **Call to Order** by Mayor Garrett *(in accordance with PA 254 of 2020, the members should identify their physical location by stating the county, city, township, or village and state from which he or she is attending the meeting remotely).*
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Agenda**
5. **Presentations**

A. Proclamation - Constitution Week

6. **Consent Agenda**

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

A. Minutes - Council Special Meeting July 12, 2021

B. Minutes - City Council Study Session - July 26, 2021

C. Minutes - City Council Regular Meeting - July 26, 2021

D. Minutes - City Council Study Session - August 16, 2021

E. Minutes - City Council Regular Meeting - August 16, 2021

[F.](#) Minutes - City Council Special Meeting - August 23, 2021

[G.](#) Minutes - City Council Study Session - September 13, 2021

7. Disbursement Report

[A.](#) July & Aug 2021 Disbursement Reports

8. Department Reports

[A.](#) Permit & Enforcement Reports

[B.](#) August 2021 Department reports

[C.](#) EnterTextHere

[D.](#) Building Official Reports

[E.](#) Community & Economic Development Dept Report

9. Public Comments for Items on the Agenda (Speakers are limited to 3 minutes)

10. Public Hearings - None

11. Action Requests - For Consideration / Approval

[A.](#) RFP Realtor Contract – House in the Woods Property

[B.](#) DDA & Special Projects Manager Duties

12. City Administrator Report

13. City Attorney Report

14. Reports of Boards, Commissions, and Committees

[A.](#) Election Commission Minutes

15. Unfinished / New Business

16. Public Comment

17. Mayor and Council Comments

18. Adjourn

CITY OF LATHRUP VILLAGE

PROCLAMATION

DECLARING SEPTEMBER 17TH-23, 2021 CONSTITUTION WEEK

WHEREAS: September 17, 2021 marks the two hundred and thirty-fourth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS: It is fitting and proper to accord official recognition to this most important document and its memorable anniversary; and to the civic celebrations which will commemorate the occasion; and

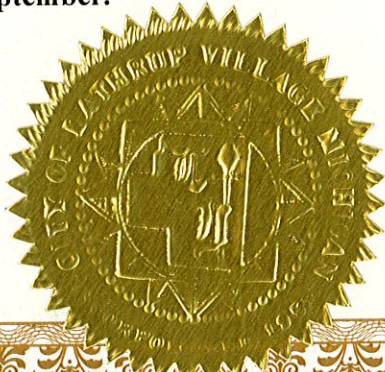
WHEREAS: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States designating September 17th through September 23rd as Constitution Week,

NOW, THEREFORE BE IT RESOLVED THAT, I Mykale Garrett, virtue of the authority vested in me as the Mayor of the City of Lathrup Village, in the State of Michigan do hereby proclaim the week of September 17th through September 23rd as

CONSTITUTION WEEK

AND, BE IT FURTHER RESOLVED THAT, we ask our citizens to reaffirm the ideals of the framers of the Constitution by protecting the freedoms guaranteed to us through this guardian of our liberties, knowing that lost rights may never be regained.

IN WITNESS THEREOF. I have hereto set my hand and caused the Seal of the City of Lathrup Village to be affixed to this proclamation this 27rd day of September.



Mykale Garrett
Mayor

DAR

Daughters of the American Revolution

THREE FLAGS CHAPTER

August 2, 2021

The Honorable Kelly Garrett
Mayor, City of Lathrup Village
27400 Southfield Road
Lathrup Village, Michigan 48076

Dear Mayor Garrett,

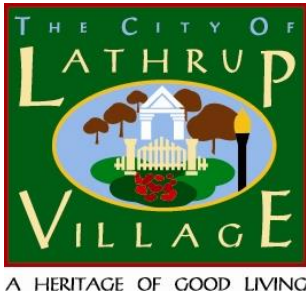
On behalf of the Three Flags Chapter of the DAR, I would like to request that a proclamation be made by the City of Lathrup Village for the celebration of Constitution Week, September 17th through the 23rd 2021.

2021 marks the two hundred and thirty-fourth anniversary of the drafting of the Constitution of the United States, our nation's foundation document. In 1955, the Daughters of the American Revolution petitioned the United States Congress for the establishment of a week long observance of the September 17, 1787 signing of the Constitution by the delegates to the Philadelphia Convention. This observance was signed into law by President Eisenhower in 1956. The members of the Three Flags Chapter, NSDAR believe that encouraging the education of adults and children about our U.S. Constitution is an important aspect of civic education. In these rather unusual times in our nation's history, we feel that a knowledge and understanding of the document that is the blueprint of our democratic republican form of government is especially important.

It would be most appreciated if you would consider enacting a proclamation to commemorate this important event. I enclose a template that can be used as a sample proclamation. I am happy to provide any additional information you may need concerning Constitution Week. My contact information is below.

Yours, truly,

Diane Anderson
Constitution Committee Three Flags Chapter DAR
1468 Southfield Road
Birmingham 48009
248 565 5115
JPA65@aol.com



City Council Special Meeting

DRAFT Minutes

Monday, July 12, 2021 at 6:00 PM
Remote Meeting via Zoom

ZOOM REMOTE MEETING INFORMATION

Webinar ID: 937 4372 54149

Password: 838120

Online: <https://zoom.us/j/93743725414?pwd=M0I2cytRTUpkQlY1WUJlY1ZtT0xCdz09>

Telephone: 646.558.8656 or 312.626.6799

In accordance with Emergency Orders issued by the Michigan Department of Health and Human Services, Oakland County, local officials, and State of Michigan legislation, which allows for electronic meetings of public bodies, notice is hereby given that the City of Lathrup's City Council will be meeting electronically using www.Zoom.us for videoconference and public access.

1. Call to Order by Mayor Garrett 6:08 p.m. (in accordance with PA 254 of 2020, the members should identify their physical location by stating the county, city, township, or village and state from which he or she is attending the meeting remotely).

2. Roll Call

Present: Mayor Mykale Garrett, Mayor Pro Tem Bruce Kantor

Council members: Ian Ferguson and Saleem Siddiqi

Present: City Administrator, Dr. Sheryl L. Mitchell Theriot, Assist. City Administrator/Treasurer, Pamela Bratschi, City Attorney, Scott Baker, Police Chief, Scott McKee, Director, Community and Economic Development/DDA, Susie Stec, and Government Services, Kelda London

Others Present: Scott Ringler – Giffels Webster

All City Council members were present from` Lathrup Village, Michigan – Oakland County.

3. Pledge of Allegiance

4. Approval of Agenda

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the agenda.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

5. Public Comments for Items on the Agenda (Speakers are limited to 3 minutes)

Mr. Gerald Griffin gave a number of suggestions regarding cannabis as it relates to parking and other city ordinances.

6. Action Requests - For Consideration / Approval

A. Appointment for Vacated City Council Seat

Mayor Garrett gave an overview and opened the issue for further discussion. 7 applications were received before the deadline.

Motion by Mayor Pro Tem Kantor seconded by Council member Ferguson to appoint Dawn Medley to fill the vacant city council seat, with the term ending Monday, November 8, 2021.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

B. Swearing In – Council Member to Fill Vacated Seat

Dr. Sheryl Mitchell-Theroit administrated the Oath of Office to Dawn Medley as the appointed Council member to fill the vacated seat with the term ending Monday, November 8, 2021.

C. Agreement for Election Services Between Oakland County and City of Lathrup Village

Dr. Sheryl Mitchell-Theroit explained the specifics of the agreement with Oakland County Election Services to count the absentee ballots of the next upcoming election.

A motion by Council member Ferguson and seconded by Mayor Pro Tem to adopt the Attached Resolution to Approve the Agreement for Electronic Services Between Oakland County and City of Lathrup Village, and authorize the Mayor and/or City Administrator to sign the Agreement and related documents.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

D. Plante & Maran – Professional Services Agreement 0 Capital Assets and Pension/OPEB Liability

Dr. Sheryl Mitchell-Theroit gave an overview of the services to be provided by Plante & Maran for audit services due to the staff shortage in the City Offices at this time. Additional assistance is requested from Plante Moran to assist with updating capital asset schedules, pension/OPEB liabilities, and journal entries.

Motion by Council member Siddiqi and seconded by Council member Ferguson to adopt the Attached Professional Services Agreement with Plante & Moran, PLLC for additional services as outlined in the attached agreement, and authorize the City Administrator to sign on behalf of the City of Lathrup Village.

Yes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

E. Discussion – Brick Pavers and Circular Drives in Right of Way

Dr. Sheryl Mitchell-Theroit explained the need to discuss the intent to replace the brick paver and circular drives in the right of way found throughout the community as it related to stormwater management.

Scott Ringler City Engineer stated that the brick paver and stamped concrete are problematic in trying to find replacements that match the existing material, and that replacement is costly because it is such a specialty item.

Attorney Scott Baker suggest that if the residents have brick pavers/stamped concrete to be made aware that if there is damage due to repair by the city that the resident would be responsible for the cost of the repair. Attorney Baker will discuss this issue further with the City Planner.

F. Discussion - Update Cannabis / Marijuana

Dr. Sheryl Mitchell-Theroit reminded Council that there is a Public Hearing on Tuesday July 20, 2021 at the regular Planning Commission meeting.

Attorney Scott Baker will be meeting with Planner Jill Bahm of Giffels Webster and Susie Stec to finalize al zoning and general ordinance concerns.

G. Discussion – Update Street and Capital Improvement Projects

Scott Ringler gave an extensive review on all of the current projects and progress

7. Public Comment

Mayor Garrett read a number of comments and questions into the record.

8. Mayor and Council Comments

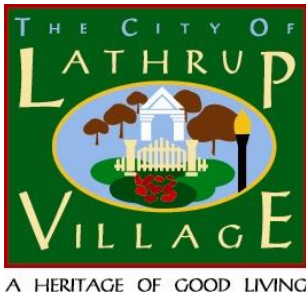
Council gave update on upcoming activities.

Council member Ferguson addressed the inaccuracies regarding to the misinformation of how cannabis effects property values and clarified that there has been no decision made on the issue of cannabis.

9. Adjourn

Motion by Mayor Pro Tem Kantor, seconded by Council member Siddiqi to adjourn this meeting.

Meeting adjourned at p.m. 7:55 P.M.



City Council Study Session **DRAFT** Minutes

Monday, July 26, 2021 at 6:00 PM
Remote Meeting via Zoom

In accordance with Emergency Orders issued by the local officials, and State of Michigan legislation, which allows for electronic meetings of public bodies, notice is hereby given that the City of Lathrup's City Council will be meeting electronically using www.Zoom.us for videoconference and public access.

- 1. Call to Order** by Mayor Garrett (in accordance with PA 254 of 2020, the members should identify their physical location by stating the county, city, township, or village and state from which he or she is attending the meeting remotely).

Mayor Garrett Called the meeting to order at 6:09 p.m.

Present: Mayor Mykale Garrett and Mayor Pro Tem Bruce Kantor

Council members: Ian Ferguson, Dawn Medley and Saleem Siddiqi

All City Council Members stated they are located in Lathrup Village, MI – Oakland County.

Present: City Administrator, Dr. Sheryl L. Mitchell Theriot, Assist. City Administrator/Treasurer, Pamela Bratschi, City Attorney, Scott Baker, Police Chief, Scott McKee, Director, Community and Economic Development/DDA, Susie Stec, Government Services, Kelda London, Cori Dahl and City Clerk, Yvette Talley

Others Present: Jill Bahm and Scott Ringler – Giffels Webster

Mayor Garrett explained there are some City Council are present at City Hall in the Council

Chambers: Mayor Garrett, Mayor Pro Tem Kantor, Council member Dawn Medley. Council members who are virtual are: Council members Ian Ferguson and Saleem Siddiqi

2. Discussion Items

A. Meeting Logistics - Hybrid Meeting - Remote via Zoom and In-Person

Mayor Garrett went over the logistics of the Hybrid Meeting.

Scott Baker - City Attorney said the chat function will only be available during the public comments section of the meeting. Anything placed in the chat during the course of the meeting, will not be allowed.

CITY OF LATHRUP VILLAGE CITY COUNCIL STUDY SESSION JULY 26, 2021

B. Agenda Items

Council member Ferguson asked a question relevant to alley vacation item. This item is a Council vote for the meeting tonight.

Dr. Sheryl Mitchell Theriot said - An updated General Cannabis Ordinance is posted on municode and has been distributed to City Council.

Mayor Pro Tem Kantor discussed the Cannabis Ordinance- License evaluation Section 18-288 item C -section (b). Changes from 1st reading to 2nd reading of cannabis;

Attorney Scott Baker stated the following changes to the Cannabis Ordinance:

Application period – Previously, City will accept applications over a 30-day period as established by the City Administrator. This has been changed to: the application period will only be opened after the City Council passes a separate resolution establishing the time period to receive applications. (This is not on the Agenda tonight) If this ordinance moves forward, the application period will open after City Council establishes a resolution.

License limits : There will be a total of 2 facilities located in the city. In the two (2) facilities, they potentially could have both recreation and medical marijuana. Why was it done this way; if it were purely a medical facility, the additional cost to process the application would be more than the city would gain. The only revenue the city would realize is from the tax of recreational cannabis.

There was a title amendment: from City Manager to City Administrator.

4. Mayor and Council Comments

None

CITY OF LATHRUP VILLAGE CITY COUNCIL STUDY SESSION JULY 26, 2021

5. Public Comments

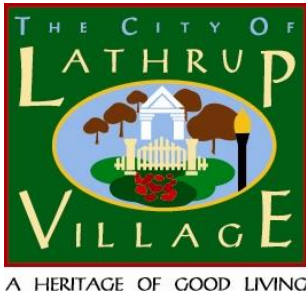
Robert Brim – 18131 Santa Ann -the ordinance will not benefit the residents of the city.

Kim Fay – 19701 Cambridge – Special Assessment side walk repair questions. She does not have drainage issues so why should she have to pay for the special assessment project.

Mayor Pro Tem Kantor asked her to go give her comments during public hearing for the Special Assessment District. He gave an overview of answering her questions.

6. Adjourn

Meeting adjourned at 6:42 p.m.



City Council Regular Meeting

DRAFT Minutes

Monday, July 26, 2021 at 7:00 PM
Remote Meeting via Zoom

In accordance with Emergency Orders issued by local officials, and State of Michigan legislation, which allows for electronic meetings of public bodies, notice is hereby given that the City of Lathrup's City Council will be meeting electronically using www.Zoom.us for videoconference and public access.

1. **Call to Order** by Mayor Garrett *(in accordance with PA 254 of 2020, the members should identify their physical location by stating the county, city, township, or village and state from which he or she is attending the meeting remotely).*

Mayor Garrett called meeting to order at 7:09 pm

2. **Roll Call**

Present – Mayor Mykale Garrett and Mayor Pro Tem Bruce Kantor

Council members: Ian Ferguson, Dawn Medley and Saleem Siddiqi

Present: City Administrator, Dr. Sheryl L. Mitchell Theriot, Assist. City Administrator/Treasurer, Pamela Bratschi, City Attorney, Scott Baker, Police Chief, Scott McKee, Director, Community and Economic Development/DDA, Susie Stec, Government Services, Kelda London and City Clerk, Yvette Talley

Also Present: Jill Bahm and Scott Ringler – Giffels Webster

All Council members present are meeting virtually and they are located in Lathrup Village, MI – Oakland County .

3. **Pledge of Allegiance**

4. **Approval of Agenda**

Motion by Mayor Pro Tem Kantor, seconded Council member Siddiqi to approve the Agenda with the following changes, switch item #10 to # 11 and item #11 to #10.

Ayes: Ferguson, Garrett, Kantor, Medley, Siddiqi

No: None

Motion carried.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING JULY 26, 2021

5. Presentations – None

6. Zoning Board of Appeals - None

7. Consent Agenda

All items listed under “Consent Agenda” are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

A. Minutes – City Council Study Session Meeting – June 21, 2021

Approval of Minutes – Study Session June 21, 2021

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to approve the Study Session Minutes of June 21, 2021

Ayes: Ferguson, Garrett, Kantor, Medley, Siddiqi

No: None

Motion carried.

B. Minutes – City Council Meeting – June 21, 2021

Approval of Minutes – June 21, 2021 – City Council Meeting

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to approve the City Council Meeting minutes of June 21, 2021.

Ayes: Ferguson, Garrett, Kantor, Medley, Siddiqi

No: None

Motion carried.

C. Minutes – City Council Special Meeting - July 12, 2021

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to approve the Special City Council meeting minutes of July 12, 2021.

Ayes: Ferguson, Garrett, Kantor, Medley, Siddiqi

No: None

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING JULY 26, 2021

Motion carried.

8. Disbursement Report

- A. Monthly Disbursement Report for June 2021 and 4th Quarter Investment Report for Period Ending June 30, 2021

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the Monthly Disbursements for the month of June 2021 as:

JUNE DISBURSEMENTS W/ SALARY INCLUDED			
FUND 101	GENERAL FUND	\$	617,237.18
FUND 202	MAJOR ROADS	\$	484,547.22
FUND 203	LOCAL ROADS	\$	487,246.57
FUND 258	CAPITAL FUND	\$	10,068.55
FUND 494	DOWNTOWN DEV. AUTH	\$	41,058.78
FUND 592	WATER & SEW	\$	509,379.04
TOTAL DISBURSEMENTS		\$	2,149,537.34

Ayes: Ferguson, Garrett, Kantor, Medley, Siddiqi

No: None

Motion carried.

9. Department Reports

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to approve the

Departmental Report – June 2021. Receive and File – Department Reports:

Building Department Report, Clerk/Elections Report, Community & Economic Development Report,

Code Enforcement Report, Finance/Water Department Report, Downtown Development Authority

Report, Police Department Reports, June 2021 monthly Police Department Reports and

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING JULY 26, 2021

Recreation/Parks/Facility Report.

Ayes: Ferguson, Garrett, Kantor, Medley, Siddiqi

No: None

Motion carried.

10. Public Hearings

- A. Public Hearing on Advisability of Proceeding with Establishment of a Special Assessment District for Cambridge Area Ditch and Sidewalk Repair.

Scott Ringler - The public hearing is for draining improvements along Cambridge from Southfield Rd. to Lathrup Blvd. Looked at 2 options – Option 1- re-ditching option – currently ditching on the Southside of the road and very limited on the north side of the road, due to trees on the north side of the road. It's difficult to do ditching because the green-belts on both sides of the road are only about 10ft. wide which is a steep ditch that is unmovable.

Option 2 – underdrain system installing an 8 in. perforated pipe leading across the road from the south side of the road to Lathrup Blvd. to the alley near Southfield Rd. By doing this, the existing culverts can be removed so the culverts would not be replaced because there will be a storm sewer replaced where the current culvert is located. By installing the underdrain with the perforated pipe, we are able to remove the existing culverts and we will not reinstall culverts. We have the underdrain system which will be new driveways and grading of the entire green-belt. Similar drains are on Avilla/San Rosa and there has much success with them.

Cost estimate including all work items including demolition some of the cost for driveways and the landscaping will be paid for by the City which is the first 3ft.-4ft. of landscaping and driveway repairs to reconstruct the road. An estimated cost of \$81,000 including engineering and a 15% contingency with final cost \$107,000. This project will be bid in accordance and in conjunction with the paving program, these items will be handled separately to figure out the final cost of the Special Assessment District (SAD) portion.

Mayor Pro Tem Kantor stated this is being proposed because a portion of Cambridge will be paved next summer as part of the millage that was approved for the 3 -year road program. Recommendation was made to City Council indicated the ditches needed to be repaired. On any road we're going to repave because we have non-functioning ditches, it allows water to accumulate underneath the road and it raises the road from with-in. There is a loss of 10% of the life of the road which is a waste of 10% of tax payer dollars-\$13,000. When ditches are not functioning properly, there is more than a 10% loss. If the residents decide not to do the special assessment, the road will not be paved. Over 3 years , 7 miles will be paved starting this summer.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING JULY 26, 2021

Mayor Garrett opened the public hearing.

Mayor Pro Tem Kantor gave an overview of the Special Assessment District (SAD).

Charles Green – 19061 San Diego Blvd – Asked if he has to pay for the Special Assessment District. Mayor Pro Tem Kantor explained that he does not because it affects the 13 properties on Cambridge.

Kim Fay-17601 Cambridge – Concerns of cost of labor & materials and has it been taken into consideration. She had questions about installment payments and extra fees.

Scott Ringler said the cost (unit price of the estimate) were taken from the 2021 road paving bond millage. Storm sewer and historical data were used. There is a possibility it could be less. Will go out for bid in January or early February bids due in March. At that time, we'll know what the cost would be.

Dr. Mitchell Theriot stated property owners will have 10 years to spread the payments out. The administrative fee is \$50 (for each year the payments are spread over a period of time for the residents who choose this payment option. If the property is sold during the interim period, balance due will be paid at time the home is sold.

Don Parker 17631 Cambridge – asked if the trees will be cleared.

Scott Ringler -Trees are the reason they are using the southside of the road with 1ft.-1 ½ ft. below grade. They will run leads to the northside, will install as much underdrain as they can in the east-west direction. He doesn't believe any trees will have to be removed. San Rosa/Avilla project, the City received a grant for 80% of the project.

Crista Lay & Mr. Lay – 17579 Cambridge -Asked if there will be more flooding on the southside of the street since the northside is being repaired. How are the driveways impacted?

Scott Ringler said – they will re-grade the greenbelts from the sidewalks to the road with a small swale so that the water will not be on the sidewalks. Culvert will be removed and will not be replaced because there is a storm sewer underneath where the storm sewer is located running the entire length of the alley at Southfield Rd. to Lathrup Blvd. A perforated pipe will be underneath the full length of Mr. & Mrs. Lay's property. The driveway will be replaced from the sidewalk to the road.

Dennis Nordmoe- 27265 Lathrup Blvd.-discussion of ditches, drains, culverts clogging. Discussed limiting parking on Cambridge. If the ditch is filled in, may he discuss with the contractor doing the work over the ditch so to use the area for parking.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING JULY 26, 2021

Scott Ringler stated it would be an enclosed drainage system.

Nick Payne – Asked installment plan questions. Is there an opportunity to solicit additional work with the contractor? How are the special assessment prices calculated? How will this impact the commercial development at the end of the block. There are 3 major drains on Cambridge Blvd.

Scott Ringler – If he does solicit additional work with the contractor, it's a private deal and is not a part of the city project or the special assessment. For the 3 major drains on Cambridge Blvd. we did not incorporate anything from Southfield Rd. to the alley into the special assessment district. In response to Mr. Nordmoe's question about asking the contractor to fill in the ditch to use the area for parking – It would be a very expensive project and it's an expense that is above and beyond what the city would pay.

Mayor Pro Tem Kantor stated – the special assessment was calculated by dividing the entire cost by the number of parcels. The commercial property development at the end of the block will not impact the special assessment project because it stops before it reaches the commercial property.

Mayor Garrett closed the public hearing.

11. Public Comments for Items on the Agenda (Speakers are limited to 3 minutes)

Scott Baker gave an overview on Cannabis:

Medical Marijuana has been legal in Michigan since 2008. After the initiative, communities were by default opted out of the medical marijuana business unless they elected to opt in. In 2018 there was a ballot initiative that decriminalized and allowed for recreational cannabis in the State of Michigan. This language is different than the medical language because by default communities were opted in unless they did something in the affirmative to opt out. The State of Michigan gave municipalities a year to get rules and procedures in place before accepting applications. City of Lathrup Village did enact an ordinance opting out but included in the ordinance a sunset provision so that the city could come back and revisit in 18 months. The thought process was the city did not want to be the first to open a cannabis facility and let other communities take the first step. When the 18 months expired, there had not been many cannabis facilities opened. There were delays at the State level in accepting applications and issuing licenses. Last July, the decision was made to extend the sunset provision for an additional 12 months. City Council began to explore possibilities of various facilities in the community directing the City Attorney and City Planner to prepare ordinances/zoning ordinances that would set-up the framework for those types of businesses. At this meeting are 2 ordinances, the General Ordinance Chapter 18 which sets for the framework identifying the number of licenses, the types of facilities- this ordinance identifies 2 -physical locations for dispensaries of either medical or recreational. It allows for 1 physical

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING JULY 26, 2021

location with recreational cannabis as well as medical cannabis combined in 1 physical location. The city is contemplating allowing 2 testing facilities within the city. By enacting these ordinances, it's setting the framework in place but not opening the doors to start accepting applications.

This ordinance does specify by separate resolution should this ordinance pass; the city can establish a time period of 30 days that the city would begin accepting applications. By separate resolution the city will be identifying and accepting the scoring matrix which will be utilized to determine whether the highest scoring applicants and the highest scoring applicants would move forward for potential licensure in the city.

The Zoning Ordinance is separate that deals with site regulations and onsite specifications comparable to what other businesses in the city would be required to do and the standards they would be required to have in order to open these types of facilities. It also identifies the areas in the community where the businesses would be allowed to operate based on set-backs from facilities such as parks, schools and adult shelters.

Should these ordinances pass today, it does not mean cannabis facilities will open tomorrow. There are additional steps that would come before City Council before this could happen. In addition to approving the resolution opening up the application period and approving the resolution approving identifying the scoring criteria, the city would have the final say if they wish to grant the license.

Public Comments received:

Mary Manookian, 18194 Redwood – She would like to place on ballot in November 2, 2021. Let the residents have voice on this matter. This will cause more traffic on Southfield Rd.

Bo Tamerelli – 18485 Dolores - he's not in favor of cannabis businesses in Lathrup Village. Would this matter to be placed on the ballot for residents to decide.

Martha Mack - 18200 Glenwood - concerned there will not be enough police for issues due to cannabis & issues with traffic.

Katherine Graham – 64 N. 9 Mile Rd., Hazel Park- Cannabis has positive aspects such as; controlling nausea, stimulating the appetite, relieve muscle spasms, decreased pain and improvability to sleep. It can improve the quality of life.

Richard Bell - 27551 Rackham Dr. - Businesses that are located near homes, can they have a say if the business will be there or not. What businesses are being excluded?

Lisa Krisenski – Cannabis is helpful for chronic pain like migraines, epilepsy etc. In favor of cannabis has helped her and she has had no side effects or addiction.

Bill Cousins - Cannabis business will go above and beyond of what is required and they have made the neighborhood safe. He's in support of cannabis businesses.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING JULY 26, 2021

Craig Arnoff – Office location 1212 S. Washington - Royal Oak - Cannabis facilities are secure and an asset to the city. His company has renovated many buildings, donated to schools and would be an asset to the city.

Martin Sema- 634 W. 9 mile, Hazel Park- stated that his company has invested in communities.

Troy Wymore – 18609 Rainbow Dr.- Those who are against cannabis should visit a facility. City will benefit from cannabis business they are clean and an attractive business.

Hayat Cannabis-634 W. 9 Mile Rd., Hazel Park- He is in favor of medical cannabis. It's a secure business.

Loretta Danforth -27922 California Dr. N.E. – It seems it's a rush to bring this to the city. Let the residents decide by putting this to a vote.

Elsie Babcock - 27661 Lathrup Blvd.- concerned about the saturation of these facilities. Also, worried about the number facilities close by.

Jeanne Barron , Attorney at Law - 27270 W. Goldengate - feel as though residents should vote on this matter.

Marvin Holley 27654 Lathrup Blvd – Not in favor of cannabis.

Jarrett Kirchner – 27411 Lathrup Blvd. - In favor of cannabis.

Kalyn Danforth – 18750 Glenwood Blvd – Pro marijuana but against cannabis dispensaries in Lathrup Village. It's not right the right business for the city.

Nancy Griffin – 19350 Rainbow Dr.- There are many who don't live in Lathrup Village who are in favor of cannabis. Not in favor of cannabis dispensaries.

Martha Mack 18200 Glenwood Blvd. – discussed an incident of a party that occurred in the alleyway near her home.

Kenneth Bryant – What is the intent of the cannabis initiative?

Lanie Dixon - 18619 Middlesex Ave – Concerned about the stigma of those who are in support of this ordinance. She is in support of cannabis in Lathrup Village.

Aric Klar – CEO and founder of Quality roots – said his company will be an asset to the city.

Darlene Holley – 27654 Lathrup Blvd.– In support of medical use of cannabis in the city.

Chris Aiello-Attorney at Law – 32411 Mound Rd. – Discussed other communities that are under litigation. Questioned the city's ordinance and scoring criteria.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING JULY 26, 2021

Greg Ruvolo and Tom Bayer - 27641 Lathrup Blvd are in favor of cannabis in Lathrup Village.

Noah Harfouch - Represents companies throughout Michigan who sell cannabis and discussed the scoring criteria.

City Attorney Scott Baker gave an overview of the scoring criteria. The ordinance does not contain scoring criteria. It will be a document that will be produced later and will need to be approved by City Council.

12. Action Requests - For Consideration / Approval

A. Evergreen – Farmington Sanitary Drain Drainage District – Chapter 20 Section 471 Agreement

Gary Nigro, Oakland County Chief Engineer – gave an overview and answered specific questions.

This agreement will allow wet weather sanitary flow in 15 participating communities which provides the system authority for establishing regional operations. The goal of this agreement is to reduce the frequency and volume of sanitary sewer overflows.

Mayor Pro Tem Kantor gave an overview and stated that part of the agreement will allow improvements on the 3-million-gallon tank that is in the city. The city is responsible for \$500,000 capital improvement bond will be used for the improvements to the tank. This is why the water bills have been increased to make improvements to prevent sewer back-ups.

Motion by Council member Medley, seconded by Mayor Pro Tem Kantor to approve the Evergreen-Farmington Sanitary Drain Drainage District – Chapter 20 Section 471 Agreement.

Ayes: Ferguson, Garrett, Kantor, Medley, Siddiqi

No: None

Motion carried.

B. Resolution to Approve Plans an Estimate for Ditch Repair for Cambridge Blvd. and to Direct City Treasurer to Make a Special Assessment Roll.

Scott Baker gave an overview and answered specific questions. He recommends to move this forward. second public hearing will be August 16, 2021.

Council member Medley asked how were residents notified about the Special Assessment District. Attorney Baker stated the notice was published in the newspaper and all residents affected by the SAD were notified in writing.

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to Adopt the Attached Resolution to Approve Plans and Estimate for Ditch Repair for Cambridge Boulevard and to Direct City Treasurer to make the Special Assessment Roll.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING JULY 26, 2021

Ayes: Ferguson, Garrett, Kantor, Medley, Siddiqi

No: None

Motion carried.

- C. 2nd Reading – Ordinance to Amend the City of Lathrup Village Code of Ordinances by Adding Chapter 18, Article VI – Cannabis Businesses.

Scott Baker gave an overview and answered specific questions. This is the general ordinances that will address the criteria, number of facilities and procedure by which the City Council will create a scoring matrix to rank the applicants.

Mayor Pro Tem Kantor gave an overview. City Council opted to take the time to study the available data, look at a good fit for Lathrup Village and waited another year to study more ordinances in the state and outside of the state. There has been a lot of time for residents to come out and speak on this topic. A total of 38 meetings have occurred discussing cannabis topic. There are several ways for residents to be informed: City's website, City's Facebook page, city calendar, weekly e-newsletter, public access t.v., municode, city council meetings are on Youtube, meeting minutes are available upon request. Sunset provision expires next month. If nothing is in place, it leaves an opportunity for any type of cannabis facility to come in the city.

Mayor Garrett gave an overview and stated it's important an ordinance in place to prevent the opportunity for cannabis businesses to open in the city. This vote will not authorize any cannabis licenses. It states that the city is open to the consideration of 2 license facilities in the city. Questioned how much revenue will come in for the city if there are cannabis facilities. City attorney said if Council is considering the revenue from the cannabis businesses as a decision maker, he wouldn't recommend them doing so. There are significant cost factors associated with having cannabis facilities - inspections, review component which will not balance the budget.

Council member Medley stated this is an ordinance where the city has control and has the ability to self-govern.

Council member Ferguson stated there is a high level of security at cannabis businesses, legitimate business, it's a retail business and testing facilities do not sell cannabis.

Council member Siddiqi this was not a rushed process. He's respectful of the residents' opinions. A lot of investigations were done, most people he's spoken with are in favor of cannabis in the city. This ordinance will put the city in control of cannabis businesses.

Dr. Sheryl Mitchell Theriot- Fees that will be generated are per business \$28,000 and the license fee per business is \$5,000. The economic development from this will benefit the city by investing in community and redevelopment is part of the scoring process.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING JULY 26, 2021

Motion by Mayor Pro-Tem Kantor, seconded by Council member Siddiqi to approve the Ordinance to Amend the City of Lathrup Village Code of Ordinances by Adding Chapter 18, Article VI – Cannabis Businesses. With the changes discussed at the City Council Study Session changing the requirement for the scoring matrix from 80% to 85%.

Ayes: Ferguson, Garrett, Kantor, Medley, Siddiqi

No: None

Motion carried.

D. Marijuana / Cannabis Zoning Ordinance - Consideration of Adoption

Jill Bahm gave an overview and answered specific questions. Discussed this matter with Planning Commission 5 times and a public hearing was held on July 20, 2021. The Zoning Ordinance will cover trash, hours of operation and parking. Planning Commission approved the recommended adoption of this Ordinance by City Council.

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the Cannabis Zoning Ordinance.

Ayes: Ferguson, Garrett, Kantor, Medley, Siddiqi

No: None

Motion carried.

E. Comprehensive Plan - Adoption

Jill Bahm gave an overview and answered specific questions. Did not change the future land use map. Some highlights :1. Neighborhoods – local unit that city can use to promote engagement in the city. This will be used to inform residents of the resources that are available to them and to make sure residents know about what’s going on in the neighborhood such as road closures, water issues, pandemic, economic issues this will be used to spread the word for those who may not be engaged online. 2.Sustainability and Resiliency – such as storm water management and landscaping. Planning Commission has adopted the Comprehensive Plan and City Council is encouraged to do the same.

Motion by Council member Ferguson, seconded by Council member Siddiq to approve the Comprehensive Plan as recommended by the Planning Commission.

Ayes: Ferguson, Garrett, Kantor, Medley, Siddiqi

No: None

Motion carried.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING JULY 26, 2021

- F. Consideration of Resolution - Vacation of the Alley West of Southfield Road Between W. 11 Mile Road and Sunnybrook Avenue alley Vacation and Scheduling of Public Hearing - 18129 Sunnybrook

NOTE: PUBLIC HEARING HELD ON JUNE 21. NO VOTE TAKEN, REQUIRES 4 AFFIRMATIVE VOTES

Scott Baker, City Attorney gave an overview and answered specific questions.

This request was submitted by Mayor Pro Tem Bruce Kantor, he is present and will abstain from voting on this matter. This process has been utilized in the past and there was not a charge to the residents. The attorney's recommendation is to move forward with this item.

Motion by Council member Ferguson, seconded by Council member Siddiqi to approve the Resolution regarding the partial vacation of the public alley bounded by Sunnybrook Avenue, Southfield Road, Eleven Mile Road and Meadowbrook Way. This will increase tax revenue by vacating this property.

Ayes: Ferguson, Garrett, Medley, Siddiqi

No: None

Abstain: Kantor

Motion carried.

- G. Election - MML Workers Comp Fund Trustees

Dr. Sheryl Mitchell Theriot gave an overview and answered specific questions.

Motion by Council member Ferguson, seconded by Council member Siddiqi to Affirm the Nominations as Provided by the MML Workers Compensation Board and Authorize the City Clerk or City Administrator to notify the MML before August 13, 2021.

Ayes: Ferguson, Garrett, Kantor, Medley, Siddiqi

No: None

Motion carried.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING JULY 26, 2021

13. City Administrator Report

Dr. Sheryl Mitchell Theriot thanked everyone for working on Hybrid meeting.

14. City Attorney Report

No report

15. Reports of Boards, Commissions, and Committees

A. Minutes - Planning Commission Meeting - June 15, 2021- received and filed

16. Unfinished / New Business

Council member Ian Ferguson discussed mental health needs during COVID-19. Michigan Department of Human Services has a program called Warm Line they will assist mental health challenges hours 10:00 a.m. – 2:00 a.m. There will be more information on the city's website.

17. Public Comment

None

18. Mayor and Council Comments

Mayor Garrett thanked the staff and Police Department for attending the council meeting during a pandemic. Corrected a statement she made earlier in the meeting - DDA & City of Lathrup Village did give \$10,000 for the bike path.

Comments that did not make it into the packet -Mayor Garrett read the following letters from:

James Tate McBroom – letter received

Karen Miller - letter received

Barb Kenez - read letter received

Don Eichstaedt - letter received

Dawn Medley – responded to Mr. Eichstaedt letter - said she still lives in Lathrup Village, a registered voter and a member of this community. Also, she gave an overview of her employment working remotely.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING JULY 26, 2021

Council member Siddiqi - said Marijuana committee came in with an open mind and worked together for the good of the city.

Officer Roc Upshaw will retire after 23 years of service with the Police Department. Celebration will be Thursday.

Mayor Pro Tem Kantor thanked all who came out to take part of the process.

19. Adjourn

Motion by Mayor Pro Tem Kantor, seconded by Council member Siddiqi to adjourn this meeting.

Ayes: Ferguson, Garrett, Kantor, Medley, Siddiqi

No: None

Motion carried.

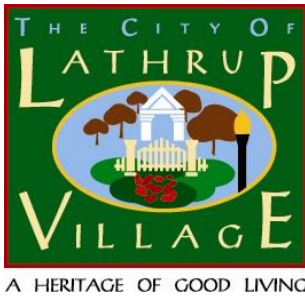
The meeting was adjourned at 10:40 p.m.

Transcribed by Yvette Talley

Mykale Garrett, Mayor

Transcribed by Yvette Talley

City Clerk



City Council Study Session

DRAFT Minutes

Monday, August 16, 2021 at 6:00 PM
Remote Meeting via Zoom

In accordance with Emergency Orders issued by local officials, and State of Michigan legislation, which allows for electronic meetings of public bodies, notice is hereby given that the City of Lathrup's City Council will be meeting electronically using www.Zoom.us for videoconference and public access.

1. **Call to Order** by Mayor Garrett (in accordance with PA 254 of 2020, the members should identify their physical location by stating the county, city, township, or village and state from which he or she is attending the meeting remotely).

Meeting was called to order by Mayor Garrett at 6:03 p.m.

2. **Roll Call**

Present: Mayor Mykale Garrett and Mayor Pro Tem Kantor

Council members present: Ian Ferguson, Dawn Medley, Saleem Siddiqi (arrived at 6:09 p.m.)

All City Council members announced that they are in Lathrup Village, Michigan – Oakland County except Council member Medley is located in Stony Brook, New York-Suffolk County and Saleem Siddiqi is located in Marquette, Michigan – Marquette County.

Present: City Administrator, Dr. Sheryl L. Mitchell Theriot, City Administrator/Treasurer, Pamela Bratschi, City Attorney, Scott Baker, Police Chief, Scott McKee, Director, Community and Economic Development/DDA, Susie Stec, Government Services, Kelda London and City Clerk, Yvette Talley

Others Present – Scott Ringler – Giffels Webster

3. **Discussion Items**

A. City Administrator Report

City Administrator Report reported there was a power outage since Wednesday last week. Not all of the power is up. Back-up generator stopped working & in need of repairs. Looking for a generator to support the entire city hall. Audit is taking place at this time. Due to the power outage, it has made it difficult to because the server is down. Water Service Line program will send letters out this Fall to residents to enroll in the water coverage program. Website – the revision of the website is moving forward. Chris Clough is leaving at the end of August. On August 25 he would like all to join him in a celebration at Goldengate Park. Wednesday, Charles/Gwen scales concert rescheduled. Reorganizing Chris' duties, discussing with City of Southfield to assist. Sidewalk repair notices being mailed. DDA & Planning

Commission meetings cancelled. Redevelopment recertification is good until November 2024. DPS will do minor pruning of trees and bring in contractors to do extensive work. JD Hart is overwhelmed with work and can't come to LV anytime soon. Residents -thanked Dr. Sheryl Mitchell Theriot for the lemonade idea during the power outage.

Tuesday, November 2, Dr. Sheryl Mitchell Theriot asked for city hall to be closed on election day.

Governor's office and the Attorney General's office approved charter amendment language. Cannabis Ordinance was adopted effective August 8 and August 9. Moving forward with scoring matrix at September Study session, acting on resolution at October Council meeting.

Councilmember Ferguson gave an overview on cannabis- crime was not negatively affected, property value went up, neighborhoods were not negatively affected. Council asked why the delay - City Attorney said it's a time intensive process which is taking longer than expected. Council member Medley's asked if the timeline has been changed. City Attorney stated it's a time intensive process. Stated it is time consuming on staff to look at each application and if the fee can be increased. City Attorney stated \$5,000 is the maximum that can be charged for cannabis application fee. Susie Stec discussed application fee will consume a lot of resources- site plan review, special land use, full engineering and full building plan review will have separate fees. Will discuss this further Study session on September 13 and consideration of draft resolution.

Scott Baker said the ordinance was approved. Council will decide on a scoring matrix and it will have to be approved. City will open up an application period and the top 2 candidates will be presented to Council and Council will decide who will receive the license. Council will make a decision if they will issue a license or not.

Mayor Garrett would like an update of the analysis of how cannabis affects the community, for example police, revenue, what kind of business were brought in and how does it impact local communities.

B. Approval of Tree Management Program and Funding

Due to the recent storm, Dr. Sheryl Mitchell Theriot stated she is looking for more vendors in case of emergencies.

C. Agenda Items - August 16, 2021

4. Mayor and Council Comments

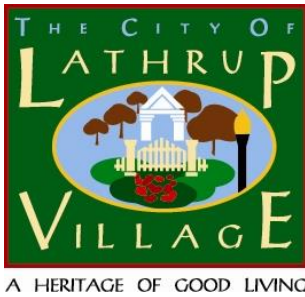
Council member Kantor stated that he would like to discuss the building official position.

CITY OF LATHRUP VILLAGE STUDY SESSION AUGUST 16, 2021

5. Public Comments

Mayor Garrett asked that those who have public comments to make their comments at the City Council meeting which will be held next at 7:00 p.m.

6. Adjourn – 7:00 p.m.



City Council Regular Meeting

DRAFT Minutes

Monday, August 16, 2021 at 7:00 PM
27400 Southfield Road, Lathrup Village, Michigan 48076

In accordance with Emergency Orders issued by the Michigan Department of Health and Human Services, Oakland County, local officials, and State of Michigan legislation, which allows for electronic meetings of public bodies, notice is hereby given that the City of Lathrup's City Council will be meeting electronically using [www.Zoom.us](https://www.zoom.us) for videoconference and public access.

1. Call to Order by Mayor Garrett at 7:00 p.m. *(in accordance with PA 254 of 2020, the members should identify their physical location by stating the county, city, township, or village and state from which he or she is attending the meeting remotely).*

2. Roll Call

Present: Mayor Mykale Garrett and Mayor Pro Tem Bruce Kantor

Council members: Ian Ferguson, Dawn Medley, Saleem Siddiqi

Others Present: Dr. Sheryl Mitchell Theriot, Pamela Bratschi, Asst. City Administrator/Treasurer, City Attorney, Scott Baker, Director Community Development/DDA Susie Stec, Manager, Community Development Cori Dahl, Building/Code, Code Enforcement Officer, Rami Sweden Government Operations, Kelda London, City Clerk, Yvette Talley

All Council members present are in Lathrup Village, MI – Oakland County. Council member Medley is Located in Stony Brook, NY – Suffolk County.

3. Pledge of Allegiance

4. Approval of Agenda

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to remove the Consent Agenda and Disbursement report from the agenda.

Yes: Ferguson, Garrett, Kantor, Medley, Siddiqi

No: None

Motion carried.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING AUGUST 16, 2021

5. Presentations**A. Main Street Oakland County**

Main Street Oakland County Annaka Norris gave an overview and answered specific questions. Main Street program is an economic development tool based on 4 principles - design, organization, promotion and economic vitality. They provide funding and overlay tools to economic development. The city has been presented with a certificate for working with the Main Street program. They provided tool kits for businesses with personal protection equipment to keep all safe, patronicity program, weatherization grants and provided flowers along Southfield road.

6. Department Reports

- A. Recreation Department Report
- B. Building Department Reports - Code Enforcement & Permits Issued
- C. Police Department Reports - July 2021
- D. Code Enforcement August 2021 Report
- E. Community & Economic Development Report
- F. City Clerk / Elections Report

Motion by Mayor Pro Tem Kantor, seconded by Council member Siddiqi to approve the Department Reports.

Ayes; Ferguson, Garrett, Kantor, Medley, Siddiqi

No: None

Motion carried.

7. Public Comments for Items on the Agenda (Speakers are limited to 3 minutes)

None

8. Public Hearings

Mayor Garrett opened public hearing for the Special Assessment District.

Scott Baker – City Attorney gave an overview and answered specific questions. This is the second public hearing of the Special Assessment District roll that the Treasurer did prepare. All residents in the intended district were notified by mail.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING AUGUST 16, 2021

There were no public comments.

Mayor Garrett closed the public hearing.

9. Action Requests - For Consideration / Approval

A. Resolution to Certify Special Assessment Roll for Cambridge Ditch Program

Dr. Sheryl Mitchell Theriot gave an overview and answered specific questions. The estimated total cost will be \$107,652 for 13 properties and \$8,280 per property. July 26 was the first public hearing and the second public being held today.

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to Adopt the attached Resolution and confirm the special assessment roll listed in Exhibit "A" for the Cambridge Blvd.

Ditch Project District, with the annual sums set for a ten (10) year period for the cost and expenses to be incurred for the improvement.

Ayes: Ferguson, Garrett, Kantor, Medley, Siddiq

No: None

Motion carried.

B. MML – Meadowbrook Liability & Property Pool Renewal Proposal

Judy Torosian – MML representative. Discussed the 5% premium increase from MML gave an overview and answered specific questions on increase and dividend return. There will be a dividend return to the city in the amount of \$5,609. Discussed benchmark claim which is based on the claims volume.

Motion by Council member Ferguson, seconded by Council member Siddiqi to approve the renewal of the MML Liability & Property Pool Renewal Proposal at the annual rate of \$88,437, effective September 1, 2021, and authorize the Mayor and/or City Administrator to sign the related documents.

Ayes: Ferguson, Garrett, Kantor, Medley, Siddiq

None: None

Motion carried.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING AUGUST 16, 2021

C. Certificate Regarding the Insufficiency of the “Petition of the Residents of Lathrup Village

Scott Baker, City Attorney – stated petitions were filed by the residents on July 20, 2021, relating to cannabis in the City of Lathrup Village. It was found that the form of the petitions does not meet the requirements of the City of Lathrup Village Charter or Michigan law for a valid initiative or referendum petition under Act 34 and Act 116.

Motion by Council member Siddiqi seconded by Council member Ferguson to affirm the Determination by the City Clerk that the Petition is insufficient, as the form of the petitions does not meet the requirements of the City of Lathrup Village Charter or Michigan law for a valid initiative or referendum petition.

Ayes: Ferguson, Garrett, Kantor, Medley, Siddiqi

No: None

Motion carried.

D. Approval of Tree Management Program and Funding

Dr. Sheryl Mitchell Theriot gave an overview and answered specific questions. Rami Sweden gave an overview and answered specific questions. Stated that Lathrup Village DPS department will assist with tree/branch every Thursday they will trim up to 12ft. More contractors will be added due to the high volume of downed trees throughout the city.

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the Tree Management Program, with funding of up to \$16,000 from the Forestry line items in the Local and Major Street Funds. And, authorize the City Administrator to contact with Davey’s Tree Service and Giffels Webster for related services.

Ayes: Ferguson, Garrett, Kantor, Medley, Siddiqi

No: None

Motion carried.

Public Comment

No public comments.

10. City Administrator Report

A. City Administrator Report

City Administrator Report - discussed power outage and looking at backup generator. Audit is underway by Treasurer. Website is being updated and should be live soon. Home serve home ownership water service will send out information this fall for water service coverage. General election Nov 2 - City offices will be closed. Charter amendment has been approved by Attorney General and Governor which is the presentation of the budget and the adoption of the budget. The presentation is due in May and City Council adoption will be moved to the month of June. Cannabis - two ordinances have been adopted and the next step is for City Council will be looking at the application and scoring matrix which will be on September 13th Study Session. Police Department had bike safety rodeo. Increased traffic on Lincoln and Police has increased patrols in that area to monitor. Chris Clough will be leaving at end of August and in celebration there is going to be a park clean-up 8-25 6p-8pm-bring vegan treats. Discussion of assigning some of the recreation job duties to a staff member and City of Southfield. Charles & Gwen scales will be here Wednesday if there is inclement weather, the concert will be held in the community room and there will be live stream on Facebook. Sidewalk project will start in Southfield Road business corridor. Planning & DDA meeting for August have been cancelled. Redevelopment ready re-certified thanked all involved. Emergency Response plan of water systems with assistance of Scott Ringler help improve cyber security of system. The city is in compliance. SOCCRA holiday dates will be in Your Town. The 11 -mile service drive hump has been fixed. Discussion of how the recreation department duties will be distributed to staff and City of Southfield recreation department.

11. City Attorney Report

None

Reports of Boards, Commissions, and Committees

- A. Charter Amendment - Governor Whitmer's Approval of Proposed Amendment was received by City Council.

Pamela Bratschi, Asst. City Administrator/Treasurer- explained there is an error on the water bills for water usage. To see the correct water usage visit the city's website or call her.

12. Unfinished / New Business

None

13. Public Comment

Question from chat – when will City Council meetings be held face -to-face? It depends of the laws but for now the meetings will be virtual.

14. Mayor and Council Comments

Mayor Pro Tem Kantor stated – There has been positive feedback about city staff. Is it possible to have a City of Lathrup Village sign placed on City Hall because people ride through the city and think it's Southfield. Complaints of garbage blocking the road. Idea-can residents place their garbage on one side of the street? It would save Tringalli money , time and fuel. Council member Medley stated to think about using alternate sides of the street to leave trash so it won't be the same side each week.

Ian Ferguson said – expressed appreciation to the City Administrator and staff for a job well done. Summer Stroll was yesterday- thanked everyone for participating during power outage. Next year of the is the 10th year of the stroll and looking forward to celebrating. Crisis hotline- warm line for residents to access the link. Thanked Chris for a great job done maintaining parks and recreation.

Discussion of homestead -vs- non-homestead. Letters were mailed to residents to update the information on file – complete and send the Asst. Administrator/Treasurer Pamela Bratschi.

Kelly car show was wonderful Saturday, will do again next year. City Council is available to the residents and they are willing to go to residents' homes for town hall meetings outside.

August 27 Summer in the Village – backpack giveaway come out to have a great time. Mandatory face covering required event. Reminder – to find out what is happening in the city, see the website, weekly email, quarterly your town and summary of council meeting monthly in Southfield Sun newspaper.

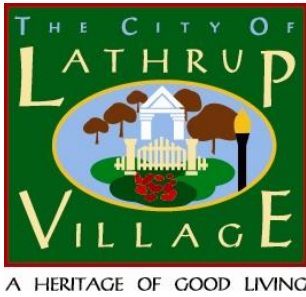
Dawn Medley said residents are engaged and hearing questions/support and council is very approachable. Lemonade event was very kind and a nice event.

Bike tour Ian will work with Cori Dahl updates to come.

15. Adjourn

Motion by Mayor Pro Tem Kantor, seconded by Council member Siddiqi to adjourn this meeting.

Adjourn at 8:31 p.m.



City Council Special Meeting - followed by Election Commission Meeting **DRAFT** Minutes

Monday, August 23, 2021 at 6:00 PM
27400 Southfield Road, Lathrup Village, Michigan 48076

In accordance with Emergency Orders issued local officials, and State of Michigan legislation, which allows for electronic meetings of public bodies, notice is hereby given that the City of Lathrup's City Council will be meeting in person and electronically using www.Zoom.us for videoconference and public access.

- 1. Call to Order by Mayor Garrett** (in accordance with PA 254 of 2020, the members should identify their physical location by stating the county, city, township, or village and state from which he or she is attending the meeting remotely).

Mary Garrett called the Special City Council meeting to order at 6:11 p.m.

- 2. Roll Call**

Present: Mayor Mykale Garrett and Mayor Pro Tem Bruce Kantor

Council members Present: Ian Ferguson, Dawn Medley and Saleem Siddiqi

All City Council members announced that are in Lathrup Village, Michigan – Oakland County except

Council member Dawn Medley located Stony Brook, NY-Suffolk County and Council member Saleem

Siddiqi located in Marquette, Michigan – Marquette County.

Present: City Administrator, Dr. Sheryl L. Mitchell Theriot, Asst. City Administrator/Treasurer, Pamela

Bratschi, City Attorney, Scott Baker, Police Chief, Scott McKee, Director, Community and Economic

Development/DDA, Susie Stec, Government Services, Kelda London and City Clerk, Yvette Talley

Others Present: Scott Ringler

- 3. Pledge of Allegiance**

- 4. Approval of Agenda**

Motion by Mayor Pro Tem Kantor to seconded by Council member Ferguson to approve the Agenda.

Yes: Ferguson, Garrett, Kantor, Medley, Siddiqi

No: None

Motion carried.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING AUGUST 23, 2021

5. Public Comments for Items on the Agenda (Speakers are limited to 3 minutes)

Dr. Jackson – was not aware there was meeting tonight.

Marvin Moore – 28050 Red River Dr. N. - Asked if the Affidavit of Identity has to be turned in by the election deadline.

6. Action Requests - For Consideration / Approval**A. Discussion/Review of Affidavits of Identity and Nominating Petitions**

Mayor Garrett gave an overview. After receiving many questions on the affidavit of identity forms and nominating petitions, all affidavits of identity and nominating petitions were looked over again. Affidavit of Identity means you are attesting to you being who you are. According to Michigan Election Law, every part of the form has to be completed and it's the responsibility of the candidate to complete in its entirety.

City Attorney gave a recommendation to engage a private firm to provide a written legal opinion and review all affidavits of identity and nominating petitions of each candidate so the Election Commission can act in accordance to their legal opinion.

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson for all candidate's affidavit of identity and nominating petitions be sent to outside legal counsel for review and determine if any of the candidates should be disqualified.

Ayes: Ferguson, Garrett, Kantor, Medley, Siddiqi

Nays: None

Motion carried.

B. Appoint a City Council Member to the Election Commission for the November 2, 2021 General Election

Mayor Garrett stated -Two council members will not be allowed to be on the Election Commission because they are on the ballot for the upcoming election and they are Mayor Pro Tem Kantor and Council member Siddiqi.

Mayor Garrett recused herself from being on the Election Commission.

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to appoint Council member Dawn Medley to the Election Commission.

CITY OF LATHRUP VILLAGE CITY COUNCIL MEETING AUGUST 23, 2021

Ayes: Ferguson, Garrett, Kantor, Medley, Siddiqi

Nays: None

Motion carried.

7. Public Comment

Dr. Jackson – She stated senior citizens do not have access to computers and don't visit city hall often therefore, they don't know when meetings are taking place. Asked why limbs are not being picked up and water bills have increased. Mayor Garrett said City Administrator is looking into a massive texting method to inform residents of upcoming meetings, events etc. Over the years the meetings have been posted and indicated on the city's website. Because of the massive storms there are limbs down throughout the area and the tree removal companies are behind and trying to catch up. There was a water bill increase that was in the Winter 2021 and Spring 2021 Your Town newsletter.

Dr. Jackson mentioned she called the city and the call went to the police department. Mayor Garrett asked her to supply the phone number she called and they will resolve the matter.

Marvin Moore – 28050 Red River Dr. N. – What are the choices if someone is eliminated from the ballot. Mayor Garrett stated – the decision can be appealed or they can be a write-in candidate.

8. Mayor and Council Comments

Council member Dawn Medley – wanted to get clarification of her role as an Election Commissioner.

9. Adjourn- 6:11 p.m.

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to adjourn this meeting.

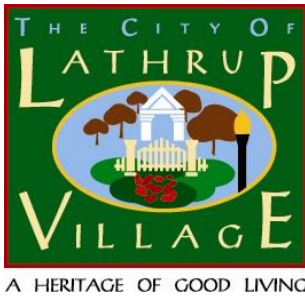
Ayes: Ferguson, Garrett, Kantor, Medley, Siddiqi

No: None

Motion carried.

Mayor Mykale Garrett

Yvette Talley, City Clerk



City Council Study Session **DRAFT** Minutes

Monday, September 13, 2021 at 6:00 PM
Remote Meeting via Zoom

In accordance with Emergency Orders issued by local officials, and State of Michigan legislation, which allows for electronic meetings of public bodies, notice is hereby given that the City of Lathrup's City Council will be meeting electronically using www.Zoom.us for videoconference and public access.

1. **Call to Order** by Mayor Garrett (in accordance with PA 254 of 2020, the members should identify their physical location by stating the county, city, township, or village and state from which he or she is attending the meeting remotely).

Meeting was called to order by Mayor Pro Tem Kantor at 6:01 p.m.

Present: Mayor Mykale Garrett and Mayor Pro Tem Kantor
Council members present: Ian Ferguson

Excused Council members: Saleem Siddiqi and Dawn Medley

All City Council members announced that they are in Lathrup Village, Michigan – Oakland County.

Present: City Administrator, Dr. Sheryl L. Mitchell Theriot, City Administrator/Treasurer, Pamela Bratschi, City Attorney, Scott Baker, Police Chief, Scott McKee, Director, Community and Economic Development/DDA, Susie Stec, Government Services, Kelda London and City Clerk, Yvette Talley

2. **Discussion Items**

(Item B. House in the Woods property will be moved from item B to Item A.)

- A. House in the Woods Property – 19600 Forest Dr. -Realtor Contact

Discussion:

There was a 6 -month contract which has expired and asking for a 6 -month extension of the contact for Natasha Hughes Smith d/b/a Lynn & Associates. She listed the property on her Facebook page, LinkedIn, Twitter, her broker's website, property management page, vendor events, Realcom and Youtube page listed since February 2021. Current listing price is \$250,000. Her broker suggested a price reduction to help the property move due to increased construction cost new price- \$150,000-\$170,000. Mrs. Smith is requesting that City Council

CITY OF LATHRUP VILLAGE CITY COUNCIL STUDY SESSION AUGUST 13, 2021

will put in writing that she is not to accept an offer under a certain amount to prevent an unreasonable offer.

Interested parties have interest in building 2-4 homes on the property. Discussion of the unappealing pictures taken of the property. Consensus of City Council is to reissue another RFP for a realtor to sell the property.

B. Cannabis Ordinances – Discussion

Dr. Sheryl Mitchell Theriot gave an overview and answered specific questions. Ordinances have been passed for the code and zoning. It is time to discuss scoring, community benefits definition, building and site improvements, security plan and will there be an appeals process. Community Benefits – Scott Baker gave an overview and answered specific questions. We want there to be benefits that will be beneficial to the city. For example, parking (parking is at a premium for businesses in the city with parking overflowing into residential streets)

Susie Stec said- The application will not list every alternative but will leave to the applicant's creativity. Discussion of other alternatives such as: Percentage of profit go to local road fund, capital improvement fund, improvements to village center buildings/properties. City Council will not make the scoring determination it'll be done by city staff and consultants. Each person will review the application independently, score it, then all meet together to compare their findings.

Attorney Scott Baker will look into what other communities are doing as far as having input from residents being on the scoring committee. Discussed -benefits that will go to the Parks/Recreation Board. Awarding an equal number of points to both new construction and construction that has been recently done that has increased the taxable value of the property and then having a varying degree of points based on the percentage of property value increase. Some additional points if they go green improvements. Walking mechanism for example, walking bridge over Southfield Road and crossings. Awarding points for Lathrup Village residents, women and minority owned businesses

Discussion of security parameters - City Attorney said he does not feel as though points should be awarded for this because top of the line security is a must. Suggestion to send out a survey monkey poll for feedback from the community for ideas of improvements for the application point system.

Discussion of the Appeals process – this will be done through Circuit Court.

3. Mayor and Council Comments

Mayor Garrett: Reminder regarding email requests – If an email is sent to the entire Council, Mayor Garrett will remove Council names and respond with a copy to Mayor Pro Tem Kantor to keep him informed of what is going on. This is so that the Open Meetings Act will not be violated. If there is a request for information, use the Freedom of Information Act Request (FOIA) to obtain

CITY OF LATHRUP VILLAGE CITY COUNCIL STUDY SESSION AUGUST 13, 2021

information. This information can be found on the city's website. Responding to FOIA's will come from the City Attorney regarding legal matters, City Administrator or Mayor Garrett.

Council member Ferguson stated- he's disappointed how Butzel Long law firm handled the election matters.

4. Public Comments

Jerry Griffin, President – GMG Public Affairs Consulting- Has questions regarding direct contributions to the city from a potential business applicant. Questioned the legality of this.

Karen Miller – 18755 Glenwood Blvd. - Commented on RFP was not well suited for the House in the Woods Property. Questions on the filing of candidates for the upcoming election.

Marvin Holley – 27654 Lathrup Blvd. -Asked why are Cannabis businesses required to have a point system if other businesses aren't required to do so.

Mayor Pro Tem Kantor responded there are a fixed number of licenses to be awarded and there are more candidates than licenses so a point system is necessary to determine who will receive the license and who will not.

Karen Miller – 18755 Glenwood Blvd. - Questions regarding the filing deadline process.

Adjourned:

Meeting adjourned at 7:46 p.m.

Memorandum

To: Mayor and City Council

From: Pamela Bratschi, Treasurer/Assistant City Administrator

Date: September 17, 2021

Re: Monthly Approval of Disbursements

Attached are reports for the Cities Monthly Disbursements for the Month of July 2021.

MOTION:

To approve the Monthly Disbursements for the month of July 2021 as:

JULY DISBURSEMENTS W/ SALARY INCLUDED			
FUND 101	GENERAL FUND	\$	489,310.63
FUND 202	MAJOR ROADS	\$	232,703.49
FUND 203	LOCAL ROADS	\$	239,196.09
FUND 258	CAPITAL FUND	\$	1,187.36
FUND 494	DOWNTOWN DEV. AUTH	\$	29,496.31
FUND 592	WATER & SEW	\$	269,911.86
TOTAL DISBURSEMENTS		\$	1,261,805.74

CITY OF LATHRUP VILLAGE
Disbursement Report

Period covered 7/1/2021-7/15/2021

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$15,356.45	Bratschi, London, Mitchell Talley, Simpson, Sweidan
DDA	\$7,278.57	Stec, Dahl, Sweidan
Bldg Mnt	\$0.00	
Police	\$38,854.69	Becker, Button, Carmack, Gijsbers, Huston, Hutson, Knoll,Lask,Lawrence, Mckee, Roberts, Tackett, Upshaw, Zang
DPS	\$0.00	
Water	\$473.39	Mitchell
Recreation	\$1,896.56	Clough

Total Gross \$63,859.66

Deductions \$23,121.20

Net Payroll \$40,738.46

*** Fund Totals Include Gross Payroll**

General Fund	\$56,107.70
Major Road Fund	\$0.00
Local Road Fund	\$0.00
Capital Acquisition Fund	\$0.00
Debt Service Fund SDS Bonds	\$0.00
Downtown Development Authority	\$7,278.57
Water & Sewer Fund	\$473.39

Total	\$63,859.66
--------------	--------------------

CITY OF LATHRUP VILLAGE
Disbursement Report

Period covered 7/16/2021-7/31/2021

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$18,895.95	Bratschi, London, Mitchell Talley, Thornhill, Simpson, Sweidan
DDA	\$6,771.27	Stec, Dahl, Sweidan
Bldg Mnt	\$0.00	
Police	\$42,805.88	Becker, Button, Carmack, Gijsbers, Huston, Hutson, Knoll,Lask,Lawrence, Mckee, Roberts, Tackett, Upshaw, Zang
DPS	\$0.00	
Water	\$473.39	Mitchell
Recreation	\$1,896.56	Clough

Total Gross \$70,843.05

Deductions \$30,104.59

Net Payroll \$40,738.46

* Fund Totals Include Gross Payroll

General Fund	\$433,202.93
Major Road Fund	\$232,703.49
Local Road Fund	\$239,196.09
Capital Acquisition Fund	\$1,187.36
Debt Service Fund SDS Bonds	\$0.00
Downtown Development Authority	\$22,217.74
Water & Sewer Fund	\$269,438.47

Total	\$1,197,946.08
-------	----------------

DB: Lathrup

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE
EXP CHECK RUN DATES 07/01/2021 - 07/31/2021

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	MICHIGAN ST. DISBURSEMENT	CHILD SUPPORT	11.25	45530
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	POLICE & FIREMEN'S INS. GF	POLICE OFFICERS GOUP BILLING 2111560-2	56.34	45531
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	AFLAC	AFLAC INSURANCE	128.60	45591
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	MICHIGAN ST. DISBURSEMENT	CHILD SUPPORT	11.25	45619
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	CHERYL R THAMES	DEPOSIT REFUND	100.00	45519
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	DORIS BEAMER	DEPOSIT REFUND	100.00	45523
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	ALESIA SELDON	DEPOSIT REFUND	100.00	45592
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	BOOKER A MCCAIN	DEPOSIT REFUND	100.00	45595
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	DALE GRANT	DEPOSIT REFUND	100.00	45606
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	LILLIAN LOWERY	DEPOSIT REFUND	100.00	45614
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	SHEILA WILLIAMS TURK	DEPOSIT REFUND	100.00	45633
101-000.000-283.000	PERFORMANCE BONDS	BRANDER, LLC	REFUND BD PAYMENT	210.00	45540
101-000.000-283.000	PERFORMANCE BONDS	DANIEL MELOCHE	BD BOND REFUND	50.00	45546
101-000.000-283.000	PERFORMANCE BONDS	Andy's Statewide	BD Bond Refund	10.00	45578
101-000.000-283.000	PERFORMANCE BONDS	JSK Builders Inc	BD Bond Refund	1,933.00	45587
101-000.000-283.000	PERFORMANCE BONDS	SHEILA MASON TRUST	BD Bond Refund	150.00	45588
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000	PERFORMANCE BONDS	Wallside Windows	BD Bond Refund	150.00	45590
101-000.000-283.000					

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-848.000	GOVERNMENT OPERATIONS	POINT & PAY	SETUP FEE	50.00	45626
101-100.000-848.001	TECHNOLOGY	I.T. RIGHT	DUO ENTERPRISE 2FA SECURITY	36.00	45524
101-100.000-848.001	TECHNOLOGY	CITY OF LATHRUP VILLAGE	PETTY CASH LV	22.23	45543
101-100.000-848.001	TECHNOLOGY	BS & A SOFTWARE	PERMIT APPLICATION	140.00	45596
101-100.000-848.001	TECHNOLOGY	BS & A SOFTWARE	MISC. RECEIVABLES	2,935.00	45596
101-100.000-848.001	TECHNOLOGY	BS & A SOFTWARE	SPECIAL ASSESSMENT	2,095.00	45596
101-100.000-848.001	TECHNOLOGY	CARDMEMBER SERVICE	PURCHASES	40.00	45600
101-100.000-850.000	TELEPHONE EXPENDITURES	COMCAST	INTERNET	117.52	45522
101-100.000-850.000	TELEPHONE EXPENDITURES	WINDSTREAM	PHONE SYSTEM	723.59	45536
101-100.000-850.000	TELEPHONE EXPENDITURES	WINDSTREAM	TELECOMMUNICATION	412.39	45536
101-100.000-850.000	TELEPHONE EXPENDITURES	BSB COMMUNICATIONS, INC.	TELEPHONE	273.75	45541
101-100.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELL PHONE BILL	186.60	45589
101-100.000-860.000	VEHICLE EXPENSE	CITY OF LATHRUP VILLAGE	PETTY CASH LV	5.29	45543
101-100.000-860.000	VEHICLE EXPENSE	SHERYL MITCHELL THERIOT	VEHICLE ALLOWANCE	400.00	45634
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	SFS 2X3.5 AD#03392127 W/AFFIDAVIT	286.40	45542
101-100.000-900.000	PRINTING/PUBLICATION COSTS	MEDIANEWS- 21CM ADVERTISING	CITY OF LV NOTICE OAKLAND PRESS	53.06	45557
101-100.000-900.000	PRINTING/PUBLICATION COSTS	MUNICODE	ADMIN SUPPORT FEE	250.00	45560
101-100.000-901.000	POSTAGE FEES	POSTMASTER	USPS MARKETING MAIL	490.00	45532
101-100.000-901.000	POSTAGE FEES	CITY OF LATHRUP VILLAGE	PETTY CASH LV	13.75	45543
101-100.000-901.000	POSTAGE FEES	C & G NEWSPAPERS	SOUTHFIELD 2X8 AND 2X5 AFFIDAVIT	353.90	45597
101-100.000-901.000	POSTAGE FEES	PITNEY BOWES	POSTAGE	393.82	45625
Total For Dept 100.000 GOVERNMENT SERVICES				26,949.06	
Dept 101.000 ADMINISTRATION					
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	803046	216.97	45535
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	ASCENSION MICHIGAN WORK	PRE - HIRE EXAM	94.00	45579
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	4,657.43	45581
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	448.56	45594
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	INSURANCE	225.09	45636
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFERR AC	803046 FOR RHS PLAN	216.97	45642
101-101.000-717.000	CODE ENFORCEMENT LEGAL	BAKER & ELOWSKY, PLLC	LAW SERVICES	1,170.00	45539
101-101.000-721.000	DATA PROCESING & ASSESSMENTS	OAKLAND SCHOOLS	NEWSLETTER	563.74	45624
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	LAW SERVICES	4,417.50	45539
101-101.000-722.000	LEGAL SERVICES	STEVEN H. SCHWARTZ	5-000 LEGAL COUNCELING	350.00	45568
Total For Dept 101.000 ADMINISTRATION				12,360.26	
Dept 201.000 BUILDING & GROUNDS					
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CUSTODIAL SERVICES	538.43	45521
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	RENTAL AND ADDITIONAL WORK	300.00	45521
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMENT	SPOUSAL SUPPORT	649.75	45530
101-201.000-702.000	SALARIES PART-TIME	AFLAC	AFLAC INSURANCE	71.64	45591
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMENT	SPOUSAL SUPPORT	649.75	45619
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	COSTODIAL SERVICES	538.43	45643
101-201.000-860.000	VEHICLE EXPENSE	CITY OF LATHRUP VILLAGE	PETTY CASH LV	19.97	45543
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	GAS BILL	122.06	45545
101-201.000-920.000	UTILITIES	DTE	ELECTRICITY	2,457.78	45547
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	CLIFTON GRANT	SANITIZING CITY HALL	252.00	45521
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	KONE INC.	ELEVATOR SERVICES	215.00	45527
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	HOME DEPOT CREDIT SERVICES	7903781, 4896941, 3533546	18.21	45551
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	DETROIT ELEVATOR COMPANY	PERFORM CATEGORY 3 TEST - PASSED	1,360.00	45584
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	CARDMEMBER SERVICE	PURCHASES	175.31	45600
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	CUMMINS BRIDGEWAY, LLC	BAD WATER PUMP INSPECTION	1,943.86	45584
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	HOME DEPOT CREDIT SERVICES	CREDIT PURCHASES	16.21	45584

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 201.000 BUILDING & GROUNDS					
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	LOCKSMITH, INC.	KEYS FOR SHERYL AND SCOTT	16.00	45615
101-201.000-930.001	BUILDING - GRANTS	SEMREO	HVAC UPGRADE	5,358.65	45632
101-201.000-930.001	BUILDING - GRANTS	SEMREO	LIGHTING RETRO - FIT CITY HALL	5,358.65	45632
101-201.000-930.001	BUILDING - GRANTS	CLIFTON GRANT	COSTODIAL SERVICES	252.00	45643
101-201.000-936.000	EQUIPMENT MAINTENANCE	TOWN LOCKSMITH	LOCKSMITH	460.00	45570
101-201.000-938.000	PARKING LOT & GROUNDS	HOME DEPOT CREDIT SERVICES	7903781, 4896941, 3533546	17.85	45551
101-201.000-938.000	PARKING LOT & GROUNDS	CLIFTON GRANT	COSTODIAL SERVICES	50.00	45643
101-201.000-970.000	CAPITAL EXPENDITURE	CITY OF LATHRUP VILLAGE	PETTY CASH LV	10.01	45543
Total For Dept 201.000 BUILDING & GROUNDS				20,851.56	
Dept 301.000 PUBLIC SAFETY					
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	803046	38.40	45535
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	803061 FOR RHS PLAN	558.18	45535
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	1,789.38	45581
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS-BLUE SHIELD	HEALTH INSURANCE	14,400.06	45583
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	2,242.80	45594
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	INSURANCE	283.58	45636
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	HEALTH SAVINGS (RHS) PLAN (803061 FOR RH	588.18	45641
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFERR AC	803046 FOR RHS PLAN	38.40	45642
101-301.000-710.000	UNEMPLOYMENT INSURANCE	MICHIGAN MUNICIPAL LEAGUE	UNEMPLOYEMENT	7.91	45559
101-301.000-726.000	OFFICE SUPPLIES	PREMIER BUSINESS PRODUCTS	VISUAL EDGE TECHNOLOGY	412.86	45563
101-301.000-727.000	ROAD SUPPLIES	PRIORITY ONE EMERGENCY, INC	CAT TOURNIQUET	67.98	45629
101-301.000-822.000	TRAINING	CARDMEMBER SERVICE	PURCHASES	815.13	45600
101-301.000-823.000	FIREARMS TRAINING	VANCE LAW ENFORCEMENT	9MM LUGER 147 GR. FMJ FLAT NOSE	639.00	45639
101-301.000-823.000	FIREARMS TRAINING	VANCE OUTDOORS, INC.	AMMO	272.64	45640
101-301.000-828.000	FIRE SERVICE/DISPATCH CONTRACT	CITY OF SOUTHFIELD	FIRE SERVICE CONTRACT	159,808.64	45520
101-301.000-828.000	FIRE SERVICE/DISPATCH CONTRACT	CITY OF SOUTHFIELD	LATHRUP DISPATCH	55,124.00	45544
101-301.000-829.000	POLICE UNIFORMS & CLEANING	AMANDA CARMACK	BOOTS	79.44	45516
101-301.000-829.000	POLICE UNIFORMS & CLEANING	MICHAEL TACKETT	REIMBURSEMENT DUTY BOOTS	100.00	45529
101-301.000-829.000	POLICE UNIFORMS & CLEANING	PRIORITY ONE EMERGENCY, INC	CAT TOURNIQUET, BADGE	121.96	45533
101-301.000-829.000	POLICE UNIFORMS & CLEANING	HURON VALLEY GUNS	UNIFORMS	1,912.34	45552
101-301.000-829.000	POLICE UNIFORMS & CLEANING	MUNSON CLEANERS	UNIFORM CLEANING	168.00	45561
101-301.000-829.000	POLICE UNIFORMS & CLEANING	PRIORITY ONE EMERGENCY, INC	RETIRE POLICE OFFICER 7	99.99	45564
101-301.000-829.000	POLICE UNIFORMS & CLEANING	PRIORITY ONE EMERGENCY, INC	SAFARILAND LEVEL HOLSTER	159.99	45629
101-301.000-831.000	COUNTY CLEMIS BLLING	OAKLAND COUNTY TREASURER	CLEMIS	2,643.75	45623
101-301.000-836.000	PRISONER LOCKUP	CITY OF BERKLEY	PRISONER BOARD	500.00	45603
101-301.000-850.000	TELEPHONE EXPENDITURES	AT & T	TELEPHONE	56.20	45517
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	INTERNET	73.46	45522
101-301.000-850.000	TELEPHONE EXPENDITURES	WINDSTREAM	PHONE SYSTEM	568.93	45536
101-301.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELL PHONE BILL	186.61	45589
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CENT	OIL CHANGE DGC1591	55.97	45518
101-301.000-860.000	VEHICLE EXPENSE	JAX KAR WASH		107.00	45555
101-301.000-860.000	VEHICLE EXPENSE	OAKLAND COUNTY TREASURER	MOTORPOOL EXT	2,755.08	45562
101-301.000-860.000	VEHICLE EXPENSE	JAX KAR WASH	CAR WASHES	134.00	45586
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CENT	OIL CHANGE 218 CHEVY IMPALA	55.97	45593
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CENT	OIL CHANGE 2018 CHEVY TAHOE	71.95	45593
101-301.000-860.000	VEHICLE EXPENSE	CARDMEMBER SERVICE	PURCHASES	91.96	45600
101-301.000-860.000	VEHICLE EXPENSE	O'REILLY AUTOMOTIVE, INC.	AUTO PART	15.92	45621
101-301.000-860.000	VEHICLE EXPENSE	OAKLAND COUNTY	MOTORPOOL	1,317.08	45622
Total For Dept 301.000 PUBLIC SAFETY				248,362.74	
Dept 401.000 PUBLIC SERVICE					
101-401.000-890.000	PARK MAINTENANCE	HOME DEPOT CREDIT SERVICES	CREDIT PURCHASES	47.82	4

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 401.000 PUBLIC SERVICE					
101-401.000-892.000	SIDEWALK MAINTENANCE	GIFFELS-WEBSTER ENG INC	SIDEWALK REPAIR PROGRAM	3,615.00	45550
101-401.000-920.000	UTILITIES	COMCAST	INTERNET	218.30	45522
101-401.000-920.000	UTILITIES	WINDSTREAM	PHONE SYSTEM	183.96	45536
101-401.000-920.000	UTILITIES	CONSUMERS ENERGY	GAS BILL	102.91	45545
101-401.000-920.000	UTILITIES	DTE	ELECTRICITY	51.54	45547
101-401.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICE	10,436.61	45528
Total For Dept 401.000 PUBLIC SERVICE				14,656.14	
Dept 502.000					
101-502.000-801.001	SOCRRA	SOCRRA	BASIC REFUSE, WASTE COLLECTION	15,264.00	45566
101-502.000-801.001	SOCRRA	SOCRRA	SPECIAL WASTE	540.55	45566
101-502.000-801.001	SOCRRA	SOCRRA	BASIC REFUSE	13,956.00	45635
Total For Dept 502.000				29,760.55	
Dept 601.000 RECREATION					
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	803046	37.93	45535
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	320.25	45581
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	INSURANCE	21.50	45636
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFERR AC	803046 FOR RHS PLAN	37.93	45642
101-601.000-806.000	ADULT PROGRAMS	PORTIA FIELDS-ANDERSON	CREATIVE DANCE CLASS	44.00	45627
101-601.000-812.000	COMMUNITY EVENTS	CLIFTON GRANT	RENTAL AND ADDITIONAL WORK	100.00	45521
101-601.000-812.000	COMMUNITY EVENTS	CARDMEMBER SERVICE	PURCHASES	606.05	45600
101-601.000-812.000	COMMUNITY EVENTS	KERI GEIS	BARK IN THE PARK	200.00	45612
101-601.000-812.000	COMMUNITY EVENTS	CLIFTON GRANT	COSTODIAL SERVICES	225.00	45643
101-601.000-817.000	FITNESS CENTER EXP	COMCAST	INTERNET	29.39	45522
101-601.000-843.000	DOG PARK EXPENSES	AMAZON CAPITAL SERVICES	PAWHUT	161.83	45537
Total For Dept 601.000 RECREATION				1,783.88	
Total For Fund 101 GENERAL FUND				369,604.54	
Fund 202 MAJOR ROAD FUND					
Dept 702.000					
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	75.72	45581
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	INSURANCE	2.69	45636
202-702.000-861.000	ROAD MAINTENANCE	EAGLE LANDSCAPING & SUPPLY	EXTERIOR EXCAVATION/ROAD GRADING	2,090.50	45585
202-702.000-862.000	ROADSIDE MAINTENANCE	CADILLAC ASPHALT L.L.C.	COLD PATCH	88.55	45599
202-702.000-864.000	TRAFFIC CONTROLS	DTE ENERGY	STREET LIGHTS	1,767.89	45548
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKLAND	ROAD PROJECT	191.40	45631
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	STORM DAMAGE REMOVAL	2,793.12	45526
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	STUMP GRINDING	330.00	45554
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	REMOVED STORM DAMAGE TREE	575.62	45611
202-702.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICE	5,388.25	45528
Total For Dept 702.000				13,303.74	
Dept 702.100 CAPITAL IMP - STREET BOND					
202-702.100-970.000	CAPITAL EXPENDITURE	ASPHALT SPECIALISTS INC.	2021 PAVEMENT REPAIR PROGRAM	173,089.51	45538
202-702.100-970.000	CAPITAL EXPENDITURE	GIFFELS-WEBSTER ENG INC	CITY WIDE PAVING PROGRAM	28,066.49	45550
202-702.100-970.000	CAPITAL EXPENDITURE	GIFFELS-WEBSTER ENG INC	CITY WIDE PAVING PROGRAM	3,043.75	45550
202-702.100-970.000	CAPITAL EXPENDITURE	BENDZINSKI & CO	MUNICIPAL FINANCE ADVISOR - BONDS	15,200.00	45580
Total For Dept 702.100 CAPITAL IMP - STREET BOND				219,399.75	
Total For Fund 202 MAJOR ROAD FUND				232,703.49	

09/17/2021 05:13 PM

User: PAM

DB: Lathrup

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE

EXP CHECK RUN DATES 07/01/2021 - 07/31/2021

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Page: 5/7

Item 7A.

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 203 LOCAL ROAD FUND					
Dept 703.000					
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	75.72	45581
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	INSURANCE	2.69	45636
203-703.000-861.000	ROAD MAINTENANCE	EAGLE LANDSCAPING & SUPPLY	EXTERIOR EXCAVATION/ROAD GRADING	3,890.50	45585
203-703.000-862.000	ROADSIDE MAINTENANCE	CADILLAC ASPHALT L.L.C.	COLD PATCH	88.55	45599
203-703.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKLAND	ROAD PROJECT	191.40	45631
203-703.000-868.000	NON-MOTOR FACILITIES	STATE OF MICHIGAN	CITY WIDE BIKE PATH	6,460.48	45567
203-703.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	STORM DAMAGE REMOVAL	2,793.13	45526
203-703.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	STUMP GRINDING	330.00	45554
203-703.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	REMOVED STORM DAMAGE TREE	575.63	45611
203-703.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICE	5,388.25	45528
Total For Dept 703.000				19,796.35	
Dept 703.100 CAPITAL IMP - STREET BOND					
203-703.100-970.000	CAPITAL EXP - STREET BOND	ASPHALT SPECIALISTS INC.	2021 PAVEMENT REPAIR PROGRAM	173,089.50	45538
203-703.100-970.000	CAPITAL EXP - STREET BOND	GIFFELS-WEBSTER ENG INC	CITY WIDE PAVING PROGRAM	28,066.49	45550
203-703.100-970.000	CAPITAL EXP - STREET BOND	GIFFELS-WEBSTER ENG INC	CITY WIDE PAVING PROGRAM	3,043.75	45550
203-703.100-970.000	CAPITAL EXP - STREET BOND	BENDZINSKI & CO	MUNICIPAL FINANCE ADVISOR - BONDS	15,200.00	45580
Total For Dept 703.100 CAPITAL IMP - STREET BOND				219,399.74	
Total For Fund 203 LOCAL ROAD FUND				239,196.09	
Fund 258 CAPITAL ACQUISITION FUND					
Dept 000.000					
258-000.000-970.000	CAPITAL EXPENDITURE	AMAZON CAPITAL SERVICES	MINI DOG WASTE STATION	944.97	45537
258-000.000-970.000	CAPITAL EXPENDITURE	HOME DEPOT CREDIT SERVICES	7903781, 4896941, 3533546	135.18	45551
258-000.000-970.000	CAPITAL EXPENDITURE	HOME DEPOT CREDIT SERVICES	CREDIT PURCHASES	107.21	45609
Total For Dept 000.000				1,187.36	
Total For Fund 258 CAPITAL ACQUISITION FUND				1,187.36	
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	803046	84.10	45535
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	1,642.13	45581
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	INSURANCE	60.97	45636
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFERR AC	803046 FOR RHS PLAN	84.10	45642
494-000.000-726.000	OFFICE SUPPLIES	CARDMEMBER SERVICE	PURCHASES	50.89	45600
494-000.000-844.000	MAIN STREET PROGRAM	KABOB KABOB INC.	KABOB KABOB REIMBURSEMENT FUNDS	1,577.50	45556
494-000.000-844.000	MAIN STREET PROGRAM	MICHIGAN GRAPHICS & AWARDS	CHERRY FINISH PLAQUE	161.80	45558
494-000.000-845.000	STREETSCAPING	CARDMEMBER SERVICE	PURCHASES	4,324.49	45600
494-000.000-882.000	PLANNING/CONSULTING FEES	STATE OF MICHIGAN	CITY WIDE BIKE PATH	6,460.49	45567
494-000.000-933.000	REPAIRS & MAINTENANCE	EXCELL SNOW & TURF MAINTEN	LAWN MAINTENANCE CLIP48436, 48435	1,000.00	45549
Total For Dept 000.000				15,446.47	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY				15,446.47	
Fund 592 WATER & SEWER FUND					
Dept 536.000 WATER DEPARTMENT					
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	803046	5.68	45535
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	3,386.47	45581
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	INSURANCE	3.23	45636
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFERR AC	803046 FOR RHS PLAN	5.68	45642
592-536.000-902.000	BILLING SERVICES	POSTMASTER	POSTAGE FOR WATER/SEWER MAILING	700.00	

09/17/2021 05:13 PM

User: PAM

DB: Lathrup

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE

EXP CHECK RUN DATES 07/01/2021 - 07/31/2021

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Page: 6/7

Item 7A.

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 WATER & SEWER FUND					
Dept 536.000 WATER DEPARTMENT					
592-536.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICE	6,054.70	45528
592-536.000-935.000	EQUIPMENT REPLACEMENT	FERGUSON WATERWORKS	1 T10 MTR P/C CF	573.42	2624
592-536.000-944.000	WATER PURCHASES	SOUTHEAST OAKLAND COUNTY	WATER USAGE	35,054.93	2632
592-536.000-970.000	CAPITAL EXPENDITURE	BENDZINSKI & CO	MUNICIPAL FINANCE ADVISOR - BONDS	29,780.00	45580
Total For Dept 536.000 WATER DEPARTMENT				75,564.11	
Dept 536.100 WATER DEPARTMENT					
592-536.100-970.000	CAPITAL EXP - STOP BOX REPLACEME	CORE&MAIN	O046059; O203214, O289047	836.00	2628
592-536.100-970.000	CAPITAL EXP - STOP BOX REPLACEME	GIFFELS-WEBSTER ENG INC	LEAD AND COPPER MATERIAL DIST.	4,529.50	2629
592-536.100-970.000	CAPITAL EXP - STOP BOX REPLACEME	EAGLE LANDSCAPING & SUPPLY	EXTERIOR EXCAVATION/ROAD GRADING	15,977.53	45585
592-536.100-970.000	CAPITAL EXP - STOP BOX REPLACEME	EJ USA INC	LEAD AND COPPER EXCAVATION	254.80	2635
Total For Dept 536.100 WATER DEPARTMENT				21,597.83	
Dept 536.400 WATER DEPARTMENT					
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	GIFFELS-WEBSTER ENG INC	WATER MAIN PROGRAM	145.00	2629
Total For Dept 536.400 WATER DEPARTMENT				145.00	
Dept 536.500 WATER DEPARTMENT					
592-536.500-970.000	CAPITAL FIRE HYDRANTS	GIFFELS-WEBSTER ENG INC	HYDRANT REFURBISHMENT REPLACEMENT	145.00	2629
592-536.500-970.000	CAPITAL FIRE HYDRANTS	CORE&MAIN	HYDRANT	27,649.10	2633
592-536.500-970.000	CAPITAL FIRE HYDRANTS	CORE&MAIN	HYDRANT	24,884.19	2633
Total For Dept 536.500 WATER DEPARTMENT				52,678.29	
Dept 536.600 WATER DEPARTMENT					
592-536.600-970.000	CAPITAL EXP - GATE VALVES	GIFFELS-WEBSTER ENG INC	GATE VALVE REFURBISHMENT REPLACEMENT	217.50	2629
592-536.600-970.000	CAPITAL EXP - GATE VALVES	EJ USA INC	GATE VALVES	1,550.43	2635
Total For Dept 536.600 WATER DEPARTMENT				1,767.93	
Dept 537.000 SEWER DEPARTMENT					
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	803046	5.68	45535
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	90.87	45581
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	INSURANCE	3.23	45636
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFERR AC	803046 FOR RHS PLAN	5.68	45642
592-537.000-725.000	PAYING AGENT FEES	THE BANK OF NEW YORK MELLON	TRUST COMPANY	750.00	45534
592-537.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICE	6,054.70	45528
592-537.000-939.000	SEWER SYTEM MAINTENANCE	CITY OF SOUTHFIELD	SEWER JETTING	3,700.61	2627
592-537.000-939.000	SEWER SYTEM MAINTENANCE	OAKLAND COUNTY WATER RESOU	SEWAGE DISPOSAL SYSTEM	18,750.00	2631
592-537.000-939.000	SEWER SYTEM MAINTENANCE	DTE	ELECTRICITY	46.78	45547
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	OAKLAND COUNTY	WASTEWATER DISPOSAL CHARGE	85,767.51	2630
592-537.000-945.000	RETENTION TANK-UTIL ELEC	DTE	ELECTRICITY	1,383.58	45547
592-537.000-947.000	RETENTION TANK UTIL-GAS	CONSUMERS ENERGY	GAS BILL	14.93	45545
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	COMCAST	INTERNET	113.35	45522
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	HYDROCORP	MUNICIPAL MICHIGAN	525.00	45553
Total For Dept 537.000 SEWER DEPARTMENT				117,211.92	
Total For Fund 592 WATER & SEWER FUND				268,965.08	

09/17/2021 05:13 PM
User: PAM
DB: Lathrup

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE
EXP CHECK RUN DATES 07/01/2021 - 07/31/2021
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
-----------	---------	--------	---------------------	--------	---------

Fund Totals:		
Fund 101	GENERAL FUND	369,604.54
Fund 202	MAJOR ROAD FUNI	232,703.49
Fund 203	LOCAL ROAD FUNI	239,196.09
Fund 258	CAPITAL ACQUISI	1,187.36
Fund 494	DOWNTOWN DEVELC	15,446.47
Fund 592	WATER & SEWER I	268,965.08
Total For All Funds:		1,127,103.03



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207

NOVI, MICHIGAN 48375

Phone: (248) 230-4103 Fax: (248) 929-0835

www.bakerelowsky.com

SCOTT R. BAKER
JENNIFER H. ELOWSKY

sbaker@bakerelowsky.com

Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

July 15, 2021

Via Email

Sheryl Mitchell, DBA, MSA
City Administrator
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Pam Bratschi, MiCPT, CPFA
City Treasurer
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Re: Legal Department Billing for June 1 through June 30, 2021

Dear Dr. Mitchell and Ms. Bratschi:

The following is our law firm's billing to the City of Lathrup Village for the month of June, 2021:

1. General Retainer	\$2,500.00
2. Special Legal Services	\$1,917.50
3. Downtown Development Authority	\$
4. Project Reimbursement	\$
5. Prosecution/Code Enforcement	<u>\$1,170.00</u>
	\$5,587.50

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Scott R. Baker

Enclosures



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
 NOVI, MICHIGAN 48375
 Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

July 15, 2021

City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Invoice Number: 1134

Invoice Period: 06-01-2021 - 06-30-2021

RE: General Retainer**Time Details**

Date	Professional	Description	Hours	Amount
06-01-2021	SRB	Review correspondence from Clerk re: cannabis ordinance	0.25	No Charge
06-01-2021	SRB	Review correspondence from Clerk re: cannabis ordinance	0.25	No Charge
06-01-2021	SRB	Review correspondence from S. Stec re: ZBA application	0.25	No Charge
06-01-2021	SRB	Review correspondence from Mayor Pro-tem Re: ZBA application	0.25	No Charge
06-01-2021	SRB	Review correspondence from admin re Encroachment license	0.25	No Charge
06-01-2021	SRB	Review correspondence from admin re Encroachment license	0.25	No Charge
06-01-2021	SRB	Review correspondence from admin re bond closing	0.25	No Charge
06-01-2021	SRB	Review correspondence from admin re public hearing notice	0.25	No Charge
06-01-2021	SRB	Review correspondence from admin re accounting RFP	0.25	No Charge
06-01-2021	SRB	Review correspondence from admin re alley vacation	0.25	No Charge
06-02-2021	SRB	Review correspondence from S. Stec re: ZBA application	0.25	No Charge
06-02-2021	SRB	Review correspondence from S. Stec re: public hearing dates	0.25	No Charge
06-02-2021	SRB	Review correspondence from Clerk re: alley vacation notice of public hearing	0.25	No Charge

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 1 of 8

Date	Professional	Description	Hours	Amount	Item 7A.
06-02-2021	SRB	Review correspondence from Admin re ZBA workshop	0.25	No Charge	
06-02-2021	SRB	Review correspondence from Admin re Public Hearing Dates	0.25	No Charge	
06-02-2021	SRB	Review correspondence from Admin re Public Hearing Dates	0.25	No Charge	
06-03-2021	SRB	Review correspondence from Admin re Plante Moran Contract	0.25	No Charge	
06-03-2021	SRB	Review correspondence from Clerk re: evergreen sanitary meeting	0.25	No Charge	
06-04-2021	SRB	Review correspondence from Clerk re: cannabis publication	0.25	No Charge	
06-04-2021	SRB	Review correspondence from Clerk re: alley vacation publication	0.25	No Charge	
06-04-2021	SRB	Review correspondence from S. Stec re: cannabis public hearing	0.25	No Charge	
06-04-2021	SRB	Review correspondence from Mayor Pro-tem Re: council attendance	0.25	No Charge	
06-04-2021	SRB	Review correspondence from Mayor Pro-tem Re: 27051 Southfield	0.25	No Charge	
06-04-2021	SRB	Review correspondence from Admin re Council attendance	0.25	No Charge	
06-04-2021	SRB	Review correspondence from Admin re publication notice	0.25	No Charge	
06-04-2021	SRB	Review correspondence from Admin re CIP updates	0.25	No Charge	
06-05-2021	SRB	Review correspondence from Admin re 27051 Southfield Road	0.25	No Charge	
06-05-2021	SRB	Review correspondence from Admin re Alley Vacation Resolution	0.25	No Charge	
06-05-2021	SRB	Review correspondence from Admin re closed session	0.25	No Charge	
06-05-2021	SRB	Review correspondence from Admin re council Agenda Packet	0.25	No Charge	
06-05-2021	SRB	Review correspondence from Mayor Pro-tem Re: beekeeping	0.25	No Charge	
06-07-2021	SRB	Review correspondence from Mayor Pro-tem Re: public notice	0.25	No Charge	
06-07-2021	SRB	Review correspondence from Clerk re: alley vacation publication	0.25	No Charge	
06-07-2021	SRB	Review correspondence from Admin re public hearing notice	0.25	No Charge	
06-07-2021	SRB	Review correspondence from Admin re revised public hearing notice	0.25	No Charge	
06-07-2021	SRB	Review correspondence from Admin re village clean-up event	0.25	No Charge	
06-07-2021	SRB	Review correspondence from Admin re beekeeping	0.25	No Charge	

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 2 of 8

Date	Professional	Description	Hours	Amount	Item 7A.
06-07-2021	SRB	Review correspondence from Admin re 26040 Lathrup	0.25	No Charge	
06-07-2021	SRB	Review correspondence from Admin re closed session	0.25	No Charge	
06-07-2021	SRB	Review correspondence from Admin re election results	0.25	No Charge	
06-07-2021	SRB	Review correspondence from Admin re vacant council seat	0.25	No Charge	
06-07-2021	SRB	Review correspondence from Admin re house in the woods	0.25	No Charge	
06-07-2021	SRB	Review correspondence from Admin re contract terms	0.25	No Charge	
06-08-2021	SRB	Review correspondence from Clerk re: county election services	0.25	No Charge	
06-08-2021	SRB	Review correspondence from Clerk re: council vacancy	0.25	No Charge	
06-08-2021	SRB	Review correspondence from S. Stec re: BP construction bond	0.25	No Charge	
06-09-2021	SRB	Review correspondence from S. Stec re: corrected public notice	0.25	No Charge	
06-09-2021	SRB	Review correspondence from S. Stec re: RCOC environmental assessment	0.25	No Charge	
06-09-2021	SRB	Review correspondence from Clerk re: cannabis notice	0.25	No Charge	
06-09-2021	SRB	Review correspondence from Clerk re: council appointment application	0.25	No Charge	
06-09-2021	SRB	Review correspondence from Clerk re: council appointment application	0.25	No Charge	
06-09-2021	SRB	Review correspondence from Clerk re: corrected notice	0.25	No Charge	
06-09-2021	SRB	Review correspondence from Clerk re: publication proof	0.25	No Charge	
06-09-2021	SRB	Review correspondence from Admin re cannabis public notice	0.25	No Charge	
06-09-2021	SRB	Review correspondence from Admin re city council vacant seat application	0.25	No Charge	
06-09-2021	SRB	Review correspondence from Admin re corrected notice	0.25	No Charge	
06-09-2021	SRB	Review correspondence from Admin re culverts	0.25	No Charge	
06-09-2021	SRB	Review correspondence from Admin re new officer	0.25	No Charge	
06-09-2021	SRB	Review correspondence from Admin re council vacancy	0.25	No Charge	
06-09-2021	SRB	Review correspondence from Admin re RCOC meeting	0.25	No Charge	
06-10-2021	SRB	Review correspondence from Admin re 27680 Lathrup Encroachment license	0.25	No Charge	

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 3 of 8

Date	Professional	Description	Hours	Amount	Item 7A.
06-10-2021	SRB	Review correspondence from Admin re PC public notice	0.25	No Charge	
06-10-2021	SRB	Review correspondence from Admin re council vacancy	0.25	No Charge	
06-11-2021	SRB	Review correspondence from Admin re 27680 Lathrup Encroachment license	0.25	No Charge	
06-11-2021	SRB	Review correspondence from Admin re water service line replacement	0.25	No Charge	
06-11-2021	SRB	Review correspondence from Admin re CIP progress	0.25	No Charge	
06-11-2021	SRB	Review correspondence from Admin re Strategic Planning session	0.25	No Charge	
06-11-2021	SRB	Review correspondence from Admin re RCOC correspondence	0.25	No Charge	
06-11-2021	SRB	Review correspondence from Admin re Environmental assessment	0.25	No Charge	
06-11-2021	SRB	Review correspondence from Admin re special meeting cancellation	0.25	No Charge	
06-11-2021	SRB	Review correspondence from Admin re water rates	0.25	No Charge	
06-11-2021	SRB	Review correspondence from Clerk re: 27680 Lathrup	0.25	No Charge	
06-11-2021	SRB	Review correspondence from Clerk re: council appointment application	0.25	No Charge	
06-11-2021	SRB	Review correspondence from S. Stec re: RCOC environmental assessment	0.25	No Charge	
06-11-2021	SRB	Review correspondence from S. Stec re: RCOC environmental assessment	0.25	No Charge	
06-11-2021	SRB	Review correspondence from S. Stec re: House in woods property	0.25	No Charge	
06-11-2021	SRB	Review correspondence from S. Stec re: PC meeting	0.25	No Charge	
06-12-2021	SRB	Review correspondence from PC Chairman re PC meeting	0.25	No Charge	
06-12-2021	SRB	Review correspondence from Admin re meeting cancellation	0.25	No Charge	
06-12-2021	SRB	Review correspondence from Admin re ordinances	0.25	No Charge	
06-12-2021	SRB	Review correspondence from Admin re draft agenda for 6/21 meeting	0.25	No Charge	
06-14-2021	SRB	Review correspondence from Admin re ordinances	0.25	No Charge	
06-14-2021	SRB	Review correspondence from Admin re jagged fork	0.25	No Charge	

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 4 of 8

Date	Professional	Description	Hours	Amount	Item 7A.
06-14-2021	SRB	Review correspondence from Admin re LEIN audit	0.25	No Charge	
06-14-2021	SRB	Review correspondence from Admin re agenda items	0.25	No Charge	
06-14-2021	SRB	Review correspondence from Admin re Officer Roberts	0.25	No Charge	
06-14-2021	SRB	Review correspondence from Admin re Auditing services	0.25	No Charge	
06-14-2021	SRB	Review correspondence from Admin re Charter amendments	0.25	No Charge	
06-14-2021	SRB	Review correspondence from Admin re Strategic Planning meeting	0.25	No Charge	
06-14-2021	SRB	Review correspondence from Admin re redistricting town hall	0.25	No Charge	
06-14-2021	SRB	Review correspondence from Admin re JMC litigation	0.25	No Charge	
06-14-2021	SRB	Review correspondence from Mayor Pro-tem Re: public notice	0.25	No Charge	
06-14-2021	SRB	Review correspondence from S. Stec re: agenda items	0.25	No Charge	
06-14-2021	SRB	Review correspondence from S. Stec re: public comments received	0.25	No Charge	
06-15-2021	SRB	Review correspondence from S. Stec re: public comments received	0.25	No Charge	
06-15-2021	SRB	Review correspondence from Clerk re: public comment received	0.25	No Charge	
06-15-2021	SRB	Review correspondence from Mayor Pro-tem Re: public notice	0.25	No Charge	
06-15-2021	SRB	Review correspondence from Admin re JMC litigation	0.25	No Charge	
06-15-2021	SRB	Review correspondence from Admin re Agenda items	0.25	No Charge	
06-15-2021	SRB	Review correspondence from Admin re public comment on zba request	0.25	No Charge	
06-15-2021	SRB	Review correspondence from Admin re zoom meeting information	0.25	No Charge	
06-16-2021	SRB	Review correspondence from Admin re public comment received	0.25	No Charge	
06-16-2021	SRB	Review correspondence from Admin re public comment received	0.25	No Charge	
06-16-2021	SRB	Review correspondence from Admin re public comment received	0.25	No Charge	
06-16-2021	SRB	Review correspondence from Admin re JMC litigation	0.25	No Charge	
06-16-2021	SRB	Review correspondence from Admin re Cambridge SAD	0.25	No Charge	
06-16-2021	SRB	Telephone conference with Treasurer and Admin re charter amendments	0.50	No Charge	

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 5 of 8

Date	Professional	Description	Hours	Amount	Item 7A.
06-16-2021	SRB	Review correspondence from Clerk re: public comment received	0.25	No Charge	
06-16-2021	SRB	Review correspondence from Clerk re: CIP publication	0.25	No Charge	
06-16-2021	SRB	Review correspondence from Clerk re: encroachment license	0.25	No Charge	
06-17-2021	SRB	Review correspondence from Admin re Covid update	0.25	No Charge	
06-17-2021	SRB	Review correspondence from Admin re ARP allocation	0.25	No Charge	
06-18-2021	SRB	Review correspondence from Admin re CIP update	0.25	No Charge	
06-18-2021	SRB	Review correspondence from Admin re ballot language resolutions	0.25	No Charge	
06-18-2021	SRB	Review correspondence from Admin re council agenda	0.25	No Charge	
06-18-2021	SRB	Review correspondence from Admin re council study session agenda	0.25	No Charge	
06-18-2021	SRB	Review correspondence from Mayor Pro-tem Re: cannabis initiative	0.25	No Charge	
06-18-2021	SRB	Review correspondence from Mayor Pro-tem Re: cannabis retail ordinance	0.25	No Charge	
06-20-2021	SRB	Review correspondence from Mayor Pro-tem Re: alley vacation	0.25	No Charge	
06-20-2021	SRB	Review correspondence from Admin re public comment received	0.25	No Charge	
06-20-2021	SRB	Review correspondence from Admin re public comment received	0.25	No Charge	
06-20-2021	SRB	Review correspondence from Admin re council agenda packet	0.25	No Charge	
06-21-2021	SRB	Review correspondence from Admin re JMC litigation	0.25	No Charge	
06-21-2021	SRB	Review correspondence from Admin encroachment licenses	0.25	No Charge	
06-21-2021	SRB	Review correspondence from Admin re budget amendments	0.25	No Charge	
06-21-2021	SRB	Review correspondence from Admin re budget amendments	0.25	No Charge	
06-21-2021	SRB	Review correspondence from Admin re emergency orders	0.25	No Charge	
06-21-2021	SRB	Review correspondence from Admin re fireworks	0.25	No Charge	
06-21-2021	SRB	Review correspondence from Mayor Pro-tem Re: alley vacation	0.25	No Charge	
06-21-2021	SRB	Prepare for and participate in Regular meeting of City Council	2.50	No Charge	
06-21-2021	SRB	Prepare for and participate in study session of City Council	1.00	No Charge	

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 6 of 8

Date	Professional	Description	Hours	Amount	Item 7A.
06-21-2021	SRB	Review correspondence from Clerk re: public comment received	0.25	No Charge	
06-21-2021	SRB	Review correspondence from S. Stec re: public comments received	0.25	No Charge	
06-22-2021	SRB	Review correspondence from Clerk re: publication notice	0.25	No Charge	
06-22-2021	SRB	Review correspondence from Clerk re: Notice of Adoption for sign ordinance	0.25	No Charge	
06-22-2021	SRB	Review correspondence from S. Stec re: cannabis ordinance	0.25	No Charge	
06-22-2021	SRB	Review correspondence from S. Stec re: sarrackwood park deed	0.25	No Charge	
06-22-2021	SRB	Review correspondence from Admin re: awards	0.25	No Charge	
06-22-2021	SRB	Review correspondence from Admin re: discount tire resolution	0.25	No Charge	
06-23-2021	SRB	Review correspondence from Admin re: Cambridge SAD	0.25	No Charge	
06-23-2021	SRB	Review correspondence from Admin re: Charter amendment	0.25	No Charge	
06-23-2021	SRB	Review correspondence from Admin re: water and sewer rates	0.25	No Charge	
06-23-2021	SRB	Review correspondence from Admin re: public notice	0.25	No Charge	
06-23-2021	SRB	Review correspondence from Admin re: out of office	0.25	No Charge	
06-23-2021	SRB	Review correspondence from Admin re: workplace safety regulations	0.25	No Charge	
06-23-2021	SRB	Review correspondence from Admin re: goals and objectives	0.25	No Charge	
06-23-2021	SRB	Review correspondence from Clerk re: charter amendment correspondence	0.25	No Charge	
06-23-2021	SRB	Review correspondence from Clerk re: SAD resolution	0.25	No Charge	
06-23-2021	SRB	Review correspondence from Clerk re: election question	0.25	No Charge	
06-24-2021	SRB	Review correspondence from S. Stec re: public comments received	0.25	No Charge	
06-24-2021	SRB	Review correspondence from Admin re: contract amendment	0.25	No Charge	
06-24-2021	SRB	Review correspondence from Admin re: circular drives	0.25	No Charge	
06-24-2021	SRB	Review correspondence from Admin re: election agreement	0.25	No Charge	
06-24-2021	SRB	Review correspondence from Admin re: CIP update	0.25	No Charge	
06-24-2021	SRB	Review correspondence from Admin re: freeway closure	0.25	No Charge	

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 7 of 8

Date	Professional	Description	Hours	Amount	Item 7A.
06-25-2021	SRB	Review correspondence from S. Stec re: public comments received	0.25	No Charge	
06-26-2021	SRB	Review correspondence from Clerk re: sign ordinance notice of adoption	0.25	No Charge	
06-26-2021	SRB	Review correspondence from Admin re: sign ordinance	0.25	No Charge	
06-29-2021	SRB	Review correspondence from Admin re: residential property exemption letter	0.25	No Charge	
06-29-2021	SRB	Review correspondence from Admin re: SAD resolution	0.25	No Charge	
06-29-2021	SRB	Review correspondence from Admin re: council vacancy	0.25	No Charge	
06-30-2021	SRB	Review correspondence from Admin re: July meeting agenda items	0.25	No Charge	
06-30-2021	SRB	Review correspondence from Clerk re: resident petitions	0.25	No Charge	
06-30-2021	SRB	Review correspondence from Mayor re agenda items	0.25	No Charge	
06-30-2021	SRB	Services Rendered		2,500.00	
			Total	2,500.00	

Time Summary

Professional	Hours	Amount
Scott Baker	44.25	2,500.00
Total		2,500.00
Total for this Invoice		2,500.00

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 8 of 8



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
 NOVI, MICHIGAN 48375
 Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

July 15, 2021

City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Invoice Number: 1135

Invoice Period: 06-01-2021 - 06-30-2021

RE: Prosecution/Code Enforcement**Time Details**

Date	Professional	Description	Hours	Amount
06-08-2021	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 21LV00339A, B & C	0.50	65.00
06-08-2021	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 10LV02290A	0.50	65.00
06-08-2021	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 21LV00257A & B	0.50	65.00
06-08-2021	SRB	Attempt to contact Defendant to conduct telephone pre-trial conference re: 21LV00180 A & B	0.25	32.50
06-08-2021	SRB	Attempt to contact Defendant to conduct telephone pre-trial conference re: 21LV00478 A & B	0.25	32.50
06-08-2021	SRB	Attempt to contact Defendant to conduct telephone pre-trial conference re: 19LV02798A	0.25	32.50
06-08-2021	SRB	Attempt to contact Defendant to conduct telephone pre-trial conference re: 12LV02594A & 07LV123062A	0.25	32.50
06-08-2021	SRB	Attempt to contact Defendant to conduct telephone pre-trial conference re: 18LV01086A	0.25	32.50
06-08-2021	SRB	Attempt to contact Defendant to conduct telephone pre-trial conference re: 07LV119445A	0.25	32.50

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 1 of 2

Date	Professional	Description	Hours	Amount	Item 7A.
06-08-2021	SRB	Attempt to contact Defendant to conduct telephone pre-trial conference re: 16LV00571B	0.25	32.50	
06-09-2021	SRB	Appear for prosecution docket in 46th District Court	2.00	260.00	
06-15-2021	SRB	Review correspondence from 46th District Court Re COvid procedure updates	0.25	32.50	
06-16-2021	SRB	Phone call with defendant concerning plea agreement re: 12LV00537AB.	0.25	32.50	
06-21-2021	SRB	Phone call and email correspondence with defendant concerning plea re: 19LV02451A.	0.25	32.50	
06-23-2021	SRB	Review correspondence from 46th District Court Re SCAO form updates	0.25	32.50	
06-28-2021	SRB	Review correspondence from 46th District Court re July dockets	0.25	32.50	
06-28-2021	SRB	Review of file materials and Notices to Appear for 07/07/2021 docket and correspondence to Police Clerk concerning records re: 21LV00766A, 21LV00880A, 12LV00150A, 14LV02141A, 20LV00515A,B, 21LV00564A.	1.00	130.00	
06-28-2021	SRB	Review of file materials and Notices to Appear for 07/14/2021 docket and correspondence to Police Clerk concerning records re: 21LV01095A, 21LV00625A, 20LV02216A, 21LV00407A,B, 21LV00303A,B,C, 16LV01434B.	1.00	130.00	
06-30-2021	SRB	Receipt and review 46th District Court prosecution calendars for September and October 2021.	0.25	32.50	
06-30-2021	SRB	Receipt and review of appearance and request for discovery from defense counsel and transmit same to Police Clerk re: 21LV00865A,B.	0.25	32.50	
			Total	1,170.00	

Time Summary

Professional	Hours	Amount
Scott Baker	9.00	1,170.00
Total		1,170.00
Total for this Invoice		1,170.00

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 2 of 2



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
 NOVI, MICHIGAN 48375
 Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

July 15, 2021

City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Invoice Number: 1136

Invoice Period: 06-01-2021 - 06-30-2021

RE: Special Legal Services**Time Details**

Date	Professional	Description	Hours	Amount
06-02-2021	SRB	Draft notice of Public Hearing for ZBA variance request re: 18129 Sunnybrook	0.25	32.50
06-02-2021	SRB	Review correspondence from RCOC re strategic planning meeting	0.25	32.50
06-02-2021	SRB	Draft a Public Notice for Ordinance consideration re Cannabis	0.25	32.50
06-02-2021	SRB	Review correspondence from City Planner Re: ZBA application	0.25	32.50
06-07-2021	SRB	Prepare for and participate in Special Meeting of City Council.	2.25	292.50
06-08-2021	SRB	Phone call from resident concerning recreational marijuana facility licensing.	0.25	32.50
06-10-2021	SRB	Prepare for and participate in special meeting of City Council	1.50	195.00
06-11-2021	SRB	Review correspondence from RCOC re future strategic planning meetings	0.25	32.50
06-11-2021	SRB	Review correspondence from RCOC re state historic preservation properties correspondence	0.25	32.50
06-12-2021	SRB	Review correspondence from Hughes real estate re potential buyer	0.25	32.50
06-14-2021	SRB	Review correspondence from City Planner re ordinance publication	0.25	32.50

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 1 of 2

Date	Professional	Description	Hours	Amount	Item 7A.
06-15-2021	SRB	Draft notice of public hearing for Cambridge SAD	0.50	65.00	
06-15-2021	SRB	Prepare for and participate in Planning Commission meeting.	2.25	292.50	
06-15-2021	SRB	Review correspondence from City Liability carrier attorney re JMC litigation	0.25	32.50	
06-16-2021	SRB	Review correspondence from City Engineer re Cambridge SAD	0.25	32.50	
06-16-2021	SRB	Draft resolution for Charter amendment re budget dates	1.25	162.50	
06-16-2021	SRB	Draft amended special land use resolution re Discount Tire	1.00	130.00	
06-16-2021	SRB	Revise and amend Cannabis Business ordinance.	1.00	130.00	
06-18-2021	LKK	Review correspondence from Councilmember Cantor concerning medical marihuana ballot initiative, research and draft memo re: same.	0.50	65.00	
06-20-2021	SRB	Review correspondence from City Planner Re: Cannabis initiative	0.25	32.50	
06-23-2021	SRB	Draft Notice of Adoption re 2021 Sign Ordinance amendments, transmit same to Clerk	0.25	32.50	
06-25-2021	SRB	Review correspondence from City Planner Re: sign ordinance	0.25	32.50	
06-28-2021	SRB	Review correspondence from City Engineer re Cambridge SAD	0.25	32.50	
06-28-2021	SRB	Review and respond to correspondence from resident re principal residence exemption correspondence	0.25	32.50	
06-29-2021	SRB	Review and respond to correspondence from resident re principal residence exemption correspondence	0.25	32.50	
06-30-2021	SRB	Review and respond to correspondence from resident re principal residence exemption correspondence	0.25	32.50	
			Total	1,917.50	

Time Summary

Professional	Hours	Amount
Leann Kimberlin	0.50	65.00
Scott Baker	14.25	1,852.50
Total		1,917.50

Total for this Invoice 1,917.50

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 2 of 2

BUDGET REPORT (REVENUES VERSUS EXPENDITURES) FOR MONTH ENDED JULY 31, 2021

	<u>Revenues Through 7/31/2021</u>	<u>Expenses Through 7/31/2021</u>	<u>Revenues Over (Under) Expenses</u>
101-GENERAL FUND	673,468	370,488	302,979
202-MAJOR STREET FUND	-	9,434	(9,434)
203-LOCAL STREET FUND	-	9,434	(9,434)
258-CAPITAL ACQUISITION FUND	27	107	(80)
397-ROADS MILLAGE BOND FUND	51	-	51
494-DOWNTOWN DEVELOPMENT AUTHORITY	289	23,243	(22,955)
592-WATER & SEWER FUND	207,194	48,430	158,764
GRAND TOTAL ALL FUNDS	<u>881,028</u>	<u>461,136</u>	<u>419,892</u>

Memorandum

To: Mayor and City Council

From: Pamela Bratschi, Treasurer/Assistant City Administrator

Date: September 17, 2021

Re: Monthly Approval of Disbursements

Attached are reports for the Cities Monthly Disbursements for the Month of August 2021.

MOTION:

To approve the Monthly Disbursements for the month of August 2021 as:

AUGUST DISBURSEMENTS W/ SALARY INCLUDED			
FUND 101	GENERAL FUND	\$	286,106.60
FUND 202	MAJOR ROADS	\$	135,288.65
FUND 203	LOCAL ROADS	\$	142,630.27
FUND 258	CAPITAL FUND	\$	7,167.36
FUND 494	DOWNTOWN DEV. AUTH	\$	44,104.89
FUND 592	WATER & SEW	\$	396,969.40
TOTAL DISBURSEMENTS		\$	1,012,267.17

CITY OF LATHRUP VILLAGE

Disbursement Report

Period covered 8/1/2021-8/15/2021

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$19,243.11	Bratschi, London, Mitchell Talley, Simpson, Sweidan
DDA	\$7,354.02	Stec, Dahl, Sweidan
Bldg Mnt	\$0.00	
Police	\$48,718.68	Becker, Button, Carmack, Gijsbers, Huston, Hutson, Knoll,Lask,Lawrence, McKee, Roberts, Tackett, Upshaw, Zang
DPS	\$0.00	
Water	\$473.39	Mitchell
Recreation	\$1,896.56	Clough

Total Gross	\$77,685.76
-------------	-------------

Deductions	\$27,803.02
------------	-------------

Net Payroll	\$49,882.74
-------------	-------------

* Fund Totals Include Gross Payroll

General Fund	\$69,858.35
Major Road Fund	\$0.00
Local Road Fund	\$0.00
Capital Acquisition Fund	\$0.00
Debt Service Fund SDS Bonds	\$0.00
Downtown Development Authority	\$7,354.02
Water & Sewer Fund	\$473.39
Total	\$77,685.76

CITY OF LATHRUP VILLAGE
Disbursement Report

Item 7A.

Period covered 8/16/2021-8/31/2021

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$17,249.78	Bratschi, London, Mitchell Talley, Thornhill, Simpson, Sweidan
DDA	\$6,193.77	Stec, Dahl, Sweidan
Bldg Mnt	\$0.00	
Police	\$39,172.58	Becker, Button, Carmack, Gijbers, Huston, Hutson, Knoll,Lask,Lawrence, Mckee, Roberts, Tackett, Zang
DPS	\$0.00	
Water	\$473.39	Mitchell
Recreation	\$1,896.56	Clough

Total Gross \$64,986.08

Deductions \$23,028.82

Net Payroll \$41,957.26

* Fund Totals Include Gross Payroll

General Fund	\$216,248.25
Major Road Fund	\$135,288.65
Local Road Fund	\$142,630.27
Capital Acquisition Fund	\$7,167.36
Debt Service Fund SDS Bonds	\$0.00
Downtown Development Authority	\$36,750.87
Water & Sewer Fund	\$396,496.01
Total	\$934,581.41

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	MICHIGAN ST. DISBURSEMENT	CHILD SUPPORT	11.25	45676
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	MICHIGAN ST. DISBURSEMENT	SPOUSAL SUPPORT	649.75	45676
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	POLICE & FIREMEN'S INS. GF	GROUP BILLING 2111560-2	56.34	45679
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	AFLAC	AFLAC INSURANCE	200.24	45702
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	MICHIGAN ST. DISBURSEMENT	CHILD SUPPORT	11.25	45729
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	VELO LAW OFFICE	WRIT FOR GARNISHMENT RR-0002635867	422.52	45749
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	BRIGGITT MCCLAIN	DEPOSIT REFUND	400.00	45650
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	BRITTANY FRYE	DEPOSIT REFUND	100.00	45651
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	CORT STORER	DEPOSIT REFUND	50.00	45660
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	GAIL WOODSON STAMPS	DEPOSIT REFUND	120.00	45664
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	KEILANI HARALSON	DEPOSIT REFUND	1,100.00	45672
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	KEVIN WATKINS	DEPOSIT REFUND	300.00	45673
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	PAMELA DAY	DEPOSIT REFUND	300.00	45678
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	ROBERT TOLBERT	DEPOSIT REFUND	335.00	45683
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	VIRGINIA ANDERSON	DEPOSIT REFUND	300.00	45691
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	CARL SMITH	DEPOSIT REFUND	300.00	45697
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	BENITA BEAVERS	DEPOSIT REFUND	350.00	45705
101-000.000-246.000	POLICE UNION DUES	COMMAND OFFICERS ASSN. OF	COMMAND OFFICERS ASSOCIATION	255.36	45658
101-000.000-246.000	POLICE UNION DUES	POLICE OFFICERS ASSOC.	POLICE OFFICERS ASSOCIATION	1,021.44	45680
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	ICMA RETIREMENT TRUST-457	300179 FOR 457 PLAN	4,264.02	45667
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	ICMA RETIREMENT TRUST-457	300179 FOR 457 PLAN	5,443.09	45723
Total For Dept 000.000				15,990.26	
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	362.95	45647
101-100.000-726.000	OFFICE SUPPLIES	INTEGRITY BUSINESS SOLUTIO	NAME PLATES	14.30	45668
101-100.000-726.000	OFFICE SUPPLIES	ZIP PRINTING	ABSENCE REPORT/BLACK INK	62.00	45693
101-100.000-726.000	OFFICE SUPPLIES	CARDMEMBER SERVICE	CARD PURCHASES	4.90	45710
101-100.000-726.000	OFFICE SUPPLIES	STAPLES	OFFICE SUPPLIES	107.19	45743
101-100.000-732.000	CODE ENFORCEMENT	EXCELL SNOW & TURF MAINTEN	LAWN MAINTENANCE	200.00	45662
101-100.000-732.000	CODE ENFORCEMENT	EXCELL SNOW & TURF MAINTEN	LAWN MAINTENANCE	200.00	45662
101-100.000-732.000	CODE ENFORCEMENT	EXCELL SNOW & TURF MAINTEN	NUISANCE CUT	1,682.50	45719
101-100.000-802.000	TAX TRIBUNAL RETURNS	ROBERT WITTENBERG	TAX 2020	276.69	45684
101-100.000-803.000	MEMBERSHIPS & MEETINGS	CARDMEMBER SERVICE	CREDIT PURCHASES	1,408.00	45710
101-100.000-804.000	BUILDING TRADE INSPECTION	LARRY BRENT	BOND REFUND	50.00	45725
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	INSPECTIONS	8,381.13	45727
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	INSPECTIONS	1,939.60	45727
101-100.000-805.000	CABLE TELEVISION	COMCAST	COMCAST INTERNET	73.45	45657
101-100.000-805.000	CABLE TELEVISION	C V STUDIOS	TV	4,910.00	45708
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLS CONTINENTAL LINEN SER	LINEN	132.59	45656
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	RENTALS	1,850.00	45646
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	RENTALS AND ADDITIONAL WORK	712.50	45711
101-100.000-810.000	AUDITING & ACCOUNTING	PLANTE & MORAN	PROFESSIONAL SERVICES	10,347.50	45735
101-100.000-822.000	TRAINING	CARDMEMBER SERVICE	CREDIT PURCHASES	15.00	45710
101-100.000-822.000	TRAINING	CARDMEMBER SERVICE	CARD PURCHASES	1,200.00	45710
101-100.000-822.000	TRAINING	CARDMEMBER SERVICE	CREDIT PAYMENT	359.00	45710
101-100.000-832.000	CITIZEN COMMUNICATION/PR	POSTMASTER	DEPOSIT TO MAIL NEWSLETTER	700.00	45681
101-100.000-848.000	GOVERNMENT OPERATIONS	CARDMEMBER SERVICE	CREDIT PURCHASES	273.87	45710
101-100.000-848.000	GOVERNMENT OPERATIONS	DR. MARTIN LUTHER KING, JF	2022 SOUVENIR BOOKLET AD FORM	500.00	45715
101-100.000-848.000	GOVERNMENT OPERATIONS	PINE STATE ENTERPRISES, IN	NAME BADGE	54.75	45734
101-100.000-848.000	GOVERNMENT OPERATIONS	PINE STATE ENTERPRISES, IN	NAME BADGES	83.25	45734
101-100.000-848.000	GOVERNMENT OPERATIONS	POINT & PAY	SET UP FEE	50.00	4

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-850.000	TELEPHONE EXPENDITURES	BSB COMMUNICATIONS, INC.	TELEPHONE	180.00	45652
101-100.000-850.000	TELEPHONE EXPENDITURES	COMCAST	COMCAST INTERNET	117.52	45657
101-100.000-850.000	TELEPHONE EXPENDITURES	COMCAST	COMCAST BUSINESS TELEPHONE	126.85	45657
101-100.000-850.000	TELEPHONE EXPENDITURES	WINDSTREAM	5347924	386.75	45692
101-100.000-850.000	TELEPHONE EXPENDITURES	WINDSTREAM	639057305001	723.59	45692
101-100.000-850.000	TELEPHONE EXPENDITURES	BSB COMMUNICATIONS, INC.	L2 SMB LABOR	261.25	45706
101-100.000-850.000	TELEPHONE EXPENDITURES	COMCAST	COMCAST	218.30	45712
101-100.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	TELEPHONE	186.64	45750
101-100.000-860.000	VEHICLE EXPENSE	CARDMEMBER SERVICE	CREDIT PURCHASES	12.85	45710
101-100.000-860.000	VEHICLE EXPENSE	CARDMEMBER SERVICE	CARD PURCHASES	1,145.71	45710
101-100.000-860.000	VEHICLE EXPENSE	SHERYL MITCHELL THERIOT	MONTHLY VEHICLE ALLOWANCE	400.00	45741
101-100.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SYS		279.19	45746
101-100.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SYS	GAS CARD	310.11	45746
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	2X3 AD#0504-2131 W/AFFIDAVIT	142.40	45653
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	SOUTHFIELD 2X7 AD	300.00	45653
101-100.000-900.000	PRINTING/PUBLICATION COSTS	MEDIANEWS- 21CM ADVERTISIN	OAKLAND PRESS	732.66	45675
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	ADVERTISEMENT	494.40	45707
101-100.000-900.000	PRINTING/PUBLICATION COSTS	PREMIER BUSINESS PRODUCTS	VISUAL EDGE TECH	1,445.77	45737
101-100.000-901.000	POSTAGE FEES	FEDEX	MAIL EXPENSE	18.50	45663
101-100.000-901.000	POSTAGE FEES	CARDMEMBER SERVICE	CREDIT PURCHASES	172.00	45710
101-100.000-901.000	POSTAGE FEES	PURCHASE POWER	PINEY BOWES	29.99	45738
Total For Dept 100.000 GOVERNMENT SERVICES				43,635.65	
Dept 101.000 ADMINISTRATION					
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	803046 FOR RHS PLAN	256.83	45689
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	4,657.43	45694
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	MEDICAL INSURANCE	448.56	45695
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN	LIFE INSURANCE	202.62	45699
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	803046 FOR RHS PLAN	256.83	45747
101-101.000-718.000	ELECTIONS	POSTMASTER		218.39	45698
101-101.000-718.000	ELECTIONS	BUTZEL LONG ATTORNEYS & C	RETAINER FOR ELECTION REVIEW	5,000.00	45701
101-101.000-722.000	LEGAL SERVICES	STEVEN H. SCHWARTZ	LAW SERVICE	87.50	45687
Total For Dept 101.000 ADMINISTRATION				11,128.16	
Dept 201.000 BUILDING & GROUNDS					
101-201.000-701.000	SALARIES FULL-TIME	CLIFTON GRANT	SANITIZING	252.00	45646
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CUSTODIAL	538.43	45646
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CUSTODIAL SERVICES	538.43	45711
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	RENTALS AND ADDITIONAL WORK	350.00	45711
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMENT	SPOUSAL SUPPORT	649.75	45729
101-201.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE, V	CITY WATER	4,437.46	45655
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	GAS	141.87	45659
101-201.000-920.000	UTILITIES	DTE	ACC. #:52618, 37871, 24332, AND 09176	267.95	45661
101-201.000-920.000	UTILITIES	DTE	ELECTRIC	2,148.08	45716
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	AMAZON CAPITAL SERVICES	COSTODIAL SUPPLIES	455.65	45647
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	J.C. EHRlich	COMMERCIAL PEST GENERAL MAINTENANCE SEF	95.00	45669
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	KONE INC.	ELEVATOR	215.00	45674
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	CARDMEMBER SERVICE	CARD PURCHASES	94.86	45710
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	CUMMINS	BROWNOUT	316.84	45713
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	DENNY'S HEATING, COOLING & REPAIR		166.25	45714
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	DENNY'S HEATING, COOLING & SERVICES		157.50	45714
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	ELITE LIGHT AND POWER	ELECTRICAL WORK	1,360.00	45714
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	HOME DEPOT CREDIT SERVICES	CREDIT 6657	127.84	45714

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 201.000 BUILDING & GROUNDS					
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	NICHOLS PAPER & SUPPLY CO	JANITORIAL SUPPLIES	262.93	45730
101-201.000-930.002	COVID EXP - BUILDING	CLIFTON GRANT	SANITIZING CITY HALL\	252.00	45711
Total For Dept 201.000 BUILDING & GROUNDS				12,827.84	
Dept 301.000 PUBLIC SAFETY					
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	803046 FOR RHS PLAN	39.95	45689
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 803	803061 FOR RHS PLAN	588.18	45690
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	1,789.38	45694
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	MEDICAL INSURANCE	2,242.80	45695
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS-BLUE SHIELD	MEDICAL INSURANCE	14,890.64	45696
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN\	LIFE INSURANCE	263.41	45699
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	803046 FOR RHS PLAN	39.95	45747
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 803	803061 FOR RHS PLAN	498.19	45748
101-301.000-803.000	MEMBERSHIPS & MEETINGS	OAKLAND COUNTY TACTICAL TR	2021 ANNUAL TRAINING	250.00	45732
101-301.000-827.000	302 TRAINING FUNDS EXPENDITURES	MICHIGAN ASSOCIATION OF HCLV	POLICE 2021 FALL CONFERENCE	150.00	45728
101-301.000-827.000	302 TRAINING FUNDS EXPENDITURES	OAKLAND COMMUNITY COLLEGE	AMANDA CARMACK	150.00	45731
101-301.000-829.000	POLICE UNIFORMS & CLEANING	HURON VALLEY GUNS	176485 HUTSON, GISSBERS	1,029.97	45666
101-301.000-829.000	POLICE UNIFORMS & CLEANING	SCOTT MCKEE	SHOES BOOTS	95.39	45685
101-301.000-850.000	TELEPHONE EXPENDITURES	AT & T	INTERNET	56.38	45648
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	POLICE DEPT.	16.20	45657
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	COMCAST INTERNET	73.46	45657
101-301.000-850.000	TELEPHONE EXPENDITURES	WINDSTREAM	639057305001	583.00	45692
101-301.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	TELEPHONE	186.64	45750
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CENT	OIL CHANGE CITY VEHICLE	71.95	45649
101-301.000-860.000	VEHICLE EXPENSE	O'REILLY AUTOMOTIVE, INC.	AUTO PARTS	14.19	45677
101-301.000-860.000	VEHICLE EXPENSE	THE REINALT-THOMAS CORPOR	REPLACE LOST CHECK -	241.75	45700
101-301.000-860.000	VEHICLE EXPENSE	ROBERT WITTENBERG	MOTORPOOL EXT PART AND ACCESS	98.37	45739
101-301.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SYS		2,245.03	45746
101-301.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SYS	GAS CARD	2,261.22	45746
Total For Dept 301.000 PUBLIC SAFETY				27,876.05	
Dept 401.000 PUBLIC SERVICE					
101-401.000-890.000	PARK MAINTENANCE	CARROTT-TOP INDUSTRIES, IN	POLY FIBER FAN WITH STARS	198.00	45654
101-401.000-890.000	PARK MAINTENANCE	J.H. HART URBAN FORESTRY	TREE TRIMMING	637.50	45670
101-401.000-890.000	PARK MAINTENANCE	CARDMEMBER SERVICE	CARD PURCHASES	162.73	45710
101-401.000-890.000	PARK MAINTENANCE	HURON VALLEY GUNS	LV SHIRT	140.45	45722
101-401.000-890.000	PARK MAINTENANCE	HURON VALLEY GUNS	LV SHIRT	190.94	45722
101-401.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE, V	CITY WATER	161.83	45655
101-401.000-920.000	UTILITIES	CONSUMERS ENERGY	GAS	100.30	45659
101-401.000-920.000	UTILITIES	WINDSTREAM	639057305001	183.96	45692
101-401.000-920.000	UTILITIES	DTE	ELECTRIC	77.44	45716
101-401.000-920.000	UTILITIES	US BANK VOYAGER FLEET SYS		1,104.93	45746
101-401.000-920.000	UTILITIES	US BANK VOYAGER FLEET SYS	GAS CARD	787.84	45746
101-401.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES	10,436.61	45726
Total For Dept 401.000 PUBLIC SERVICE				14,182.53	
Dept 502.000					
101-502.000-801.001	SOCRRA	SOCRRA	BASIC REFUSE	15,604.00	45686
101-502.000-801.001	SOCRRA	SOCRRA	SPECIAL WASTE	245.07	45742
101-502.000-801.001	SOCRRA	SOCRRA	BASIC REFUSE	13,956.00	45742
Total For Dept 502.000				29,805.07	
Dept 601.000 RECREATION					

BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 601.000 RECREATION					
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	803046 FOR RHS PLAN	37.93	45689
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	320.26	45694
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	LIFE INSURANCE	21.51	45699
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	803046 FOR RHS PLAN	37.93	45747
101-601.000-806.000	ADULT PROGRAMS	THE SPORT PLANNER	WALKING CLUB	350.00	45688
101-601.000-812.000	COMMUNITY EVENTS	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	73.98	45647
101-601.000-812.000	COMMUNITY EVENTS	CLIFTON GRANT	RENTALS	100.00	45646
101-601.000-812.000	COMMUNITY EVENTS	CARDMEMBER SERVICE	CARD PURCHASES	188.77	45710
101-601.000-812.000	COMMUNITY EVENTS	CLIFTON GRANT	RENTALS AND ADDITIONAL WORK	350.00	45711
101-601.000-812.000	COMMUNITY EVENTS	KERI GEIS	BACK2SCHOOL RALLY	199.00	45724
101-601.000-812.000	COMMUNITY EVENTS	PICTURE PERFECT	PHOTO BOOTH RENTAL	250.00	45733
101-601.000-812.000	COMMUNITY EVENTS	SANTA WILL TRAVEL, LLC	SANTA EVENT	525.00	45740
101-601.000-817.000	FITNESS CENTER EXP	COMCAST	COMCAST INTERNET	29.39	45657
Total For Dept 601.000 RECREATION				2,483.77	
Total For Fund 101 GENERAL FUND				157,929.33	
Fund 202 MAJOR ROAD FUND					
Dept 702.000					
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	75.72	45694
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	LIFE INSURANCE	2.69	45699
202-702.000-862.000	ROADSIDE MAINTENANCE	CADILLAC ASPHALT L.L.C.	COLD PATCH	133.40	45709
202-702.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING	420.00	45670
202-702.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES	5,388.25	45726
Total For Dept 702.000				6,020.06	
Dept 702.100 CAPITAL IMP - STREET BOND					
202-702.100-970.000	CAPITAL EXPENDITURE	ASPHALT SPECIALISTS INC.	PAVING	108,978.96	45703
202-702.100-970.000	CAPITAL EXPENDITURE	GIFFELS-WEBSTER ENG INC	PAVING PROG	7,203.75	45720
202-702.100-970.000	CAPITAL EXPENDITURE	GIFFELS-WEBSTER ENG INC	PAVING PROG	12,460.88	45720
202-702.100-970.000	CAPITAL EXPENDITURE	SUNDE BUILDING INC.	PAVING BOND	625.00	45745
Total For Dept 702.100 CAPITAL IMP - STREET BOND				129,268.59	
Total For Fund 202 MAJOR ROAD FUND				135,288.65	
Fund 203 LOCAL ROAD FUND					
Dept 703.000					
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	75.72	45694
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	LIFE INSURANCE	2.69	45699
203-703.000-861.000	ROAD MAINTENANCE	ROAD COMMISSION FOR OAKLAND	2021 CHLORIDE PROGRAM	2,094.11	45682
203-703.000-862.000	ROADSIDE MAINTENANCE	CADILLAC ASPHALT L.L.C.	COLD PATCH	133.40	45709
203-703.000-868.000	NON-MOTOR FACILITIES	GIFFELS-WEBSTER ENG INC	BICYCLE ROUTE	432.81	45720
203-703.000-868.000	NON-MOTOR FACILITIES	STATE OF MICHIGAN	CITY OF LATHRUP VILLAGE	4,814.69	45744
203-703.000-870.000	FORESTRY	J.H. HART URBAN FORESTRY	TREE TRIMMING	420.00	45670
203-703.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES	5,388.25	45726
Total For Dept 703.000				13,361.67	
Dept 703.100 CAPITAL IMP - STREET BOND					
203-703.100-970.000	CAPITAL EXP - STREET BOND	ASPHALT SPECIALISTS INC.	PAVING	108,978.97	45703
203-703.100-970.000	CAPITAL EXP - STREET BOND	GIFFELS-WEBSTER ENG INC	PAVING PROG	7,203.75	45720
203-703.100-970.000	CAPITAL EXP - STREET BOND	GIFFELS-WEBSTER ENG INC	PAVING PROG	12,460.88	45720
203-703.100-970.000	CAPITAL EXP - STREET BOND	SUNDE BUILDING INC.	PAVING BOND	625.00	45745
Total For Dept 703.100 CAPITAL IMP - STREET BOND				129,268.60	

09/17/2021 06:09 PM

User: PAM

DB: Lathrup

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE
EXP CHECK RUN DATES 08/01/2021 - 08/31/2021

Page: 5/7

Item 7A.

BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 203 LOCAL ROAD FUND					
Total For Fund 203 LOCAL ROAD FUND				142,630.27	
Fund 258 CAPITAL ACQUISITION FUND					
Dept 000.000					
258-000.000-970.000	CAPITAL EXPENDITURE	B & H PHOTO	SONY 4K HANDHELD XDCAM/SONY BATTERY	2,717.36	45644
258-000.000-970.000	CAPITAL EXPENDITURE	AXON ENTERPRISE, INC	TASER 60	4,450.00	45704
Total For Dept 000.000				7,167.36	
Total For Fund 258 CAPITAL ACQUISITION FUND				7,167.36	
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	803046 FOR RHS PLAN	84.10	45689
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	1,642.13	45694
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	LIFE INSURANCE	60.97	45699
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	803046 FOR RHS PLAN	84.10	45747
494-000.000-726.000	OFFICE SUPPLIES	CARDMEMBER SERVICE	CARD PURCHASES\	24.99	45710
494-000.000-802.000	TAX TRIBUNAL RETURNS	ROBERT WITTENBERG	TAX 2020	13,653.48	45684
494-000.000-822.000	TRAINING/MEMBERSHIP	CARDMEMBER SERVICE	CARD PURCHASES\	54.29	45710
494-000.000-844.000	MAIN STREET PROGRAM	CARDMEMBER SERVICE	CARD PURCHASES\	132.50	45710
494-000.000-845.000	STREETSCAPING	CARDMEMBER SERVICE	CARD PURCHASES\	840.17	45710
494-000.000-845.000	STREETSCAPING	HOME DEPOT CREDIT SERVICES	CREDIT 6657	159.01	45721
494-000.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	PLANNING SERVICES	2,376.00	45665
494-000.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	BICYCLE ROUTE	432.82	45720
494-000.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	PLAN REVIEW	583.75	45720
494-000.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	PLAN REVIEW	145.00	45720
494-000.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	SIDEWALK REPAIR	547.01	45720
494-000.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	SOUTHFIELD CORRIDOR	1,492.50	45720
494-000.000-882.000	PLANNING/CONSULTING FEES	STATE OF MICHIGAN	CITY OF LATHRUP VILLAGE	4,814.69	45744
494-000.000-900.000	PRINTING/PUBLICATION COSTS	CARDMEMBER SERVICE	CARD PURCHASES\	15.89	45710
494-000.000-901.000	POSTAGE FEES	FEDEX	DDA	50.00	45663
494-000.000-933.000	REPAIRS & MAINTENANCE	DTE	TRAFFIC CONTROL	1,775.74	45661
494-000.000-933.000	REPAIRS & MAINTENANCE	EXCELL SNOW & TURF MAINTEN	LAWN MAINTENANCE	1,550.00	45662
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	CARDMEMBER SERVICE	CARD PURCHASES	37.96	45710
Total For Dept 000.000				30,557.10	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY				30,557.10	
Fund 592 WATER & SEWER FUND					
Dept 000.000					
592-000.000-202.999	SHORT TERM PORTION OF LTD	THE BANK OF NEW YORK MELL	BOND	65,000.00	2649
Total For Dept 000.000				65,000.00	
Dept 536.000 WATER DEPARTMENT					
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	803046 FOR RHS PLAN	5.68	45689
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	3,386.47	45694
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	LIFE INSURANCE	3.23	45699
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	803046 FOR RHS PLAN	5.68	45747
592-536.000-902.000	BILLING SERVICES	DANTON FITCH	REIMBURSEMENT	108.72	2637
592-536.000-902.000	BILLING SERVICES	PAMELA A. BRATSCHI	DEPOSIT FOR WATER BILL MAILING	150.00	2641
592-536.000-902.000	BILLING SERVICES	POSTMASTER	DEPOSIT TO MAIL WATER BILLS	700.00	2642
592-536.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES	6,054.70	45726
592-536.000-937.000	WATER SYSTEM MAINTENANCE	SUNDE BUILDING INC.	SINK HOLE	1,250.00	45727
592-536.000-944.000	WATER PURCHASES	SOUTHEAST OAKLAND COUNTY	WATER SERVICES	35,470.17	45728

09/17/2021 06:09 PM

User: PAM

DB: Lathrup

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE

EXP CHECK RUN DATES 08/01/2021 - 08/31/2021

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Page: 6/7

Item 7A.

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 WATER & SEWER FUND					
Dept 536.000 WATER DEPARTMENT					
592-536.000-970.000	CAPITAL EXPENDITURE	GIFFELS-WEBSTER ENG INC	PAVING PROG.	745.00	2646
592-536.000-974.000	WATER MAIN PROJECT	DURST LUMBER COMPANY	FASTNERS	169.84	45717
Total For Dept 536.000 WATER DEPARTMENT				48,049.49	
Dept 536.100 WATER DEPARTMENT					
592-536.100-970.000	CAPITAL EXP - STOP BOX REPLACEME	CORE&MAIN	CURB BOX	533.40	2645
592-536.100-970.000	CAPITAL EXP - STOP BOX REPLACEME	GIFFELS-WEBSTER ENG INC	LEAD AND COPPER	867.50	2646
Total For Dept 536.100 WATER DEPARTMENT				1,400.90	
Dept 536.400 WATER DEPARTMENT					
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	CORE&MAIN	LV HYD/VALVES	30,150.23	2645
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	CORE&MAIN	HYD/VALVES	3,812.40	2645
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	CORE&MAIN	LV HYD/VALVES	4,356.11	2645
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	CORE&MAIN	HYD/VALVES	2,070.52	2645
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	CORE&MAIN	HYD/VALVE	29,768.00	2645
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	CORE&MAIN	HYD/VALVE	2,773.74	2645
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	CORE&MAIN	HYD/VALVES	4,366.20	2645
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	GIFFELS-WEBSTER ENG INC	WATER MAIN	2,183.62	2646
Total For Dept 536.400 WATER DEPARTMENT				79,480.82	
Dept 536.500 WATER DEPARTMENT					
592-536.500-970.000	CAPITAL FIRE HYDRANTS	CORE&MAIN	EJ HYD W/STZ 5' AND 5'6" BURY	4,657.53	2645
592-536.500-970.000	CAPITAL FIRE HYDRANTS	GIFFELS-WEBSTER ENG INC	HYDRANT REFURB	362.50	2646
Total For Dept 536.500 WATER DEPARTMENT				5,020.03	
Dept 536.600 WATER DEPARTMENT					
592-536.600-970.000	CAPITAL EXP - GATE VALVES	EJ USA INC	BLT HX 5/8 11X3	132.43	2638
592-536.600-970.000	CAPITAL EXP - GATE VALVES	CORE&MAIN	VALVE PROGRAM	318.24	2645
592-536.600-970.000	CAPITAL EXP - GATE VALVES	GIFFELS-WEBSTER ENG INC	GATE VALVE	290.00	2646
Total For Dept 536.600 WATER DEPARTMENT				740.67	
Dept 537.000 SEWER DEPARTMENT					
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	803046 FOR RHS PLAN	5.68	45689
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH INSURANCE	90.86	45694
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	LIFE INSURANCE	3.23	45699
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINT TRANSFER	803046 FOR RHS PLAN	5.68	45747
592-537.000-720.000	INTEREST EXPENSE	THE BANK OF NEW YORK MELLON	BOND	9,893.75	2649
592-537.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES	6,054.70	45726
592-537.000-939.000	SEWER SYTEM MAINTENANCE	DTE	ACC. #:52618, 37871, 24332, AND 09176	15.58	45661
592-537.000-939.000	SEWER SYTEM MAINTENANCE	DTE	ELECTRIC	16.06	45716
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	OAKLAND COUNTY	WASTE WATER DISPOSAL	88,068.75	2640
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	ROBERT WITTENBERG	WASTE WATER DISPOSAL	88,068.75	2648
592-537.000-945.000	RETENTION TANK-UTIL ELEC	DTE	ELECTRIC	1,291.07	45716
592-537.000-946.000	RETENTION TANK UTIL-WATER	CITY OF LATHRUP VILLAGE, V	CITY WATER	737.28	45655
592-537.000-947.000	RETENTION TANK UTIL-GAS	CONSUMERS ENERGY	GAS	15.96	45659
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	COMCAST	COMCAST BUSINESS TELEPHONE	109.85	45657
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	GREAT LAKES WATER AUTHORITY	WATER AUTHORITY	1,428.51	2647
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	HYDROCOP	MCC 1 YR 09/20 - 08/21	525.00	2639
Total For Dept 537.000 SEWER DEPARTMENT				196,330.71	
Total For Fund 592 WATER & SEWER FUND				396,022.62	

09/17/2021 06:09 PM
User: PAM
DB: Lathrup

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE
EXP CHECK RUN DATES 08/01/2021 - 08/31/2021
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Item 7A.

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
-----------	---------	--------	---------------------	--------	---------

Fund Totals:		
Fund 101	GENERAL FUND	157,929.33
Fund 202	MAJOR ROAD FUNI	135,288.65
Fund 203	LOCAL ROAD FUNI	142,630.27
Fund 258	CAPITAL ACQUISI	7,167.36
Fund 494	DOWNTOWN DEVELC	30,557.10
Fund 592	WATER & SEWER I	396,022.62
Total For All Funds:		869,595.33



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207

NOVI, MICHIGAN 48375

Phone: (248) 230-4103 Fax: (248) 929-0835

www.bakerelowsky.com

SCOTT R. BAKER
JENNIFER H. ELOWSKY

sbaker@bakerelowsky.com

Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

August 25, 2021

Via Email

Sheryl Mitchell, DBA, MSA
City Administrator
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Pam Bratschi, MiCPT, CPFA
City Treasurer
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Re: Legal Department Billing for July 1 through July 31, 2021

Dear Dr. Mitchell and Ms. Bratschi:

The following is our law firm's billing to the City of Lathrup Village for the month of July, 2021:

1. General Retainer	\$2,500.00
2. Special Legal Services	\$3,932.50
3. Downtown Development Authority	\$
4. Project Reimbursement	\$
5. Prosecution/Code Enforcement	<u>\$1,560.00</u>
	\$7,992.50

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Scott R. Baker

Enclosures



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
 NOVI, MICHIGAN 48375
 Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

August 25, 2021

City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Invoice Number: 1151

Invoice Period: 07-01-2021 - 07-31-2021

RE: General Retainer**Time Details**

Date	Professional	Description	Hours	Amount
07-01-2021	SRB	Review correspondence from Admin re: July meeting agenda items	0.25	No Charge
07-01-2021	SRB	Review correspondence from Admin re: soil erosion permits	0.25	No Charge
07-01-2021	SRB	Review correspondence from S. Stec re: BP bond letter	0.25	No Charge
07-01-2021	SRB	Review correspondence from S. Stec re: BP bond letter	0.25	No Charge
07-01-2021	SRB	Review correspondence from S. Stec re: 27236 Southfield Road	0.25	No Charge
07-06-2021	SRB	Review correspondence from Admin re: Council vacancy	0.25	No Charge
07-06-2021	SRB	Review correspondence from Admin re: July 12 meeting agenda	0.25	No Charge
07-06-2021	SRB	Review correspondence from Admin re: CIP update	0.25	No Charge
07-06-2021	SRB	Review correspondence from Clerk re: charter amendments	0.25	No Charge
07-08-2021	SRB	Review correspondence from Admin re: Council vacancy	0.25	No Charge
07-08-2021	SRB	Review correspondence from Admin re: draft agenda	0.25	No Charge
07-08-2021	SRB	Review correspondence from S. Stec re: 27236 Southfield Road	0.25	No Charge
07-09-2021	SRB	Review correspondence from S. Stec re: SAD resolution	0.25	No Charge

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 1 of 8

Date	Professional	Description	Hours	Amount	Item 7A.
07-09-2021	SRB	Review correspondence from K. London re public hearing notice	0.25	No Charge	
07-09-2021	SRB	Review correspondence from Mayor re draft agenda	0.25	No Charge	
07-09-2021	SRB	Review correspondence from Admin re: SAD notice of public hearing	0.25	No Charge	
07-09-2021	SRB	Review correspondence from Admin re: SAD notice of public hearing	0.25	No Charge	
07-09-2021	SRB	Review correspondence from Admin re: public comment received	0.25	No Charge	
07-09-2021	SRB	Review correspondence from Admin re: public comment received	0.25	No Charge	
07-09-2021	SRB	Review correspondence from Admin re: public comment received	0.25	No Charge	
07-09-2021	SRB	Review correspondence from Clerk re: Cambridge SAD	0.25	No Charge	
07-09-2021	SRB	Review correspondence from Mayor Pro-tem Re: draft agenda	0.25	No Charge	
07-09-2021	SRB	Review correspondence from Admin re: CIP updates	0.25	No Charge	
07-10-2021	SRB	Review correspondence from Admin re: special meeting agenda	0.25	No Charge	
07-10-2021	SRB	Review correspondence from Admin re: cannabis information	0.25	No Charge	
07-10-2021	SRB	Review correspondence from Admin re: cannabis public notice	0.25	No Charge	
07-10-2021	SRB	Review correspondence from Admin re: public comment received	0.25	No Charge	
07-10-2021	SRB	Review correspondence from Admin re: Special assessment resolution	0.25	No Charge	
07-10-2021	SRB	Review correspondence from Admin re: agenda documents	0.25	No Charge	
07-11-2021	SRB	Review correspondence from Admin re: 27208 Southfield Road public comment	0.25	No Charge	
07-12-2021	SRB	Review correspondence from Admin re: contract amendments	0.25	No Charge	
07-12-2021	SRB	Review correspondence from Admin re: gun violence roundtable	0.25	No Charge	
07-12-2021	SRB	Review correspondence from Admin re: JMC property	0.25	No Charge	
07-12-2021	SRB	Review correspondence from Admin re: resident correspondence	0.25	No Charge	
07-12-2021	SRB	Review correspondence from Admin re: Precision MRI	0.25	No Charge	
07-12-2021	SRB	Review correspondence from Admin re: SAD publication	0.25	No Charge	
07-12-2021	SRB	Review correspondence from Mayor Pro-tem Re: 7/12 agenda	0.25	No Charge	

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 2 of 8

Date	Professional	Description	Hours	Amount	Item 7A.
07-12-2021	SRB	Review correspondence from S. Stec re: cannabis ordinance	0.25	No Charge	
07-13-2021	SRB	Review correspondence from S. Stec re: SAD correspondence	0.25	No Charge	
07-14-2021	SRB	Review correspondence from S. Stec re: cannabis petition	0.25	No Charge	
07-14-2021	SRB	Review correspondence from Mayor Pro-Tem re: Cannabis petition	0.25	No Charge	
07-14-2021	SRB	Draft correspondence to Treasurer re: audit letter/ pending litigation, tribunal matters	0.25	No Charge	
07-14-2021	SRB	Review correspondence from Admin re: Public comment	0.25	No Charge	
07-14-2021	SRB	Review correspondence from Admin re: Public comment	0.25	No Charge	
07-14-2021	SRB	Review correspondence from Admin re: Public comment	0.25	No Charge	
07-14-2021	SRB	Review correspondence from Admin re: Budget information	0.25	No Charge	
07-14-2021	SRB	Review correspondence from Admin re: JMC correspondence	0.25	No Charge	
07-14-2021	SRB	Review correspondence from Admin re: 28820 Southfield	0.25	No Charge	
07-14-2021	SRB	Review correspondence from Admin re: cannabis petition	0.25	No Charge	
07-14-2021	SRB	Review correspondence from Admin re: Officer Upshaw	0.25	No Charge	
07-14-2021	SRB	Review correspondence from Admin re: Cannabis petition	0.25	No Charge	
07-15-2021	SRB	Review correspondence from Admin re: 28820 Southfield	0.25	No Charge	
07-15-2021	SRB	Review correspondence from Admin re: JMC properties	0.25	No Charge	
07-16-2021	SRB	Review correspondence from Admin re: JMC properties	0.25	No Charge	
07-16-2021	SRB	Review correspondence from S. Stec re: Planning Commission meeting	0.25	No Charge	
07-17-2021	SRB	Review correspondence from Mayor Pro-Tem re: Cannabis resolutions	0.25	No Charge	
07-17-2021	SRB	Review correspondence from Admin re: Planning Commission meeting	0.25	No Charge	
07-17-2021	SRB	Review correspondence from Admin re: Cannabis resolutions	0.25	No Charge	
07-19-2021	SRB	Review correspondence from Admin re: Public comment received	0.25	No Charge	
07-19-2021	SRB	Review correspondence from Admin re: Public comment received	0.25	No Charge	

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 3 of 8

Date	Professional	Description	Hours	Amount	Item 7A.
07-19-2021	SRB	Review correspondence from Admin re: cannabis resolutions	0.25	No Charge	
07-19-2021	SRB	Review correspondence from Admin re: Precise MRI	0.25	No Charge	
07-19-2021	SRB	Review correspondence from Admin re: public comment submitted	0.25	No Charge	
07-19-2021	SRB	Review correspondence from Admin re: public comment submitted	0.25	No Charge	
07-19-2021	SRB	Review correspondence from Admin re: cannabis resolutions	0.25	No Charge	
07-19-2021	SRB	Review correspondence from Admin re: council updates	0.25	No Charge	
07-19-2021	SRB	Review correspondence from Admin re: planning commission agenda	0.25	No Charge	
07-19-2021	SRB	Review correspondence from Clerk re: Public comment received	0.25	No Charge	
07-19-2021	SRB	Review correspondence from Clerk re: Public comment received	0.25	No Charge	
07-19-2021	SRB	Review correspondence from K. London re initiative petition	0.25	No Charge	
07-19-2021	SRB	Review correspondence from Mayor Pro-Tem re cannabis resolutions	0.25	No Charge	
07-19-2021	SRB	Review correspondence from Clerk re Planning Commission minutes	0.25	No Charge	
07-19-2021	SRB	Review correspondence from S. Stec re: Planning Commission meeting agenda	0.25	No Charge	
07-19-2021	SRB	Review correspondence from S. Stec re: Planning Commission meeting agenda	0.25	No Charge	
07-20-2021	SRB	Review correspondence from S. Stec re: park title search	0.25	No Charge	
07-20-2021	SRB	Review correspondence from S. Stec re: cannabis petition	0.25	No Charge	
07-20-2021	SRB	Review correspondence from S. Stec re: planning commission materials	0.25	No Charge	
07-20-2021	SRB	Review correspondence from Commissioner Hammond re comprehensive plan	0.25	No Charge	
07-20-2021	SRB	Review correspondence from Admin re: candidate filings	0.25	No Charge	
07-21-2021	SRB	Review correspondence from Admin re: public comment received	0.25	No Charge	
07-21-2021	SRB	Review correspondence from Admin re: hybrid meeting	0.25	No Charge	
07-21-2021	SRB	Review correspondence from K. London re petition received	0.25	No Charge	
07-21-2021	SRB	Review correspondence from Mayor Pro-Tem re cannabis petition	0.25	No Charge	

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 4 of 8

Date	Professional	Description	Hours	Amount	Item 7A.
07-21-2021	SRB	Review correspondence from S. Stec re: cannabis ordinance	0.25	No Charge	
07-22-2021	SRB	Review correspondence from Clerk re: candidate affidavit	0.25	No Charge	
07-22-2021	SRB	Review correspondence from K. London re: candidate affidavit	0.25	No Charge	
07-22-2021	SRB	Review correspondence from Clerk re Public comments	0.25	No Charge	
07-22-2021	SRB	Review correspondence from K. London re: candidate affidavit	0.25	No Charge	
07-22-2021	SRB	Review correspondence from Mayor Pro-Tem re: ballot question	0.25	No Charge	
07-22-2021	SRB	Review correspondence from Clerk re: charter amendments	0.25	No Charge	
07-22-2021	SRB	Review correspondence from Admin re: candidate affidavit	0.25	No Charge	
07-22-2021	SRB	Review correspondence from Admin re: JMC properties	0.25	No Charge	
07-22-2021	SRB	Review correspondence from Admin re: Southfield road improvement	0.25	No Charge	
07-23-2021	SRB	Review correspondence from Admin re: Charter amendment	0.25	No Charge	
07-23-2021	SRB	Review correspondence from Admin re: council meeting	0.25	No Charge	
07-23-2021	SRB	Review correspondence from Admin re: council meeting agenda	0.25	No Charge	
07-23-2021	SRB	Review correspondence from Admin re: council meeting update	0.25	No Charge	
07-23-2021	SRB	Review correspondence from Clerk re Public comments	0.25	No Charge	
07-23-2021	SRB	Review correspondence from K. London Re Greg Ruvolo affidavit	0.25	No Charge	
07-23-2021	SRB	Review correspondence from Mayor Pro-Tem re: Greg Ruvolo affidavit	0.25	No Charge	
07-23-2021	SRB	Review correspondence from Clerk re: Greg Ruvolo affidavit	0.25	No Charge	
07-23-2021	SRB	Draft correspondence to City Council and Staff, review response from same re initiative petition	0.25	No Charge	
07-23-2021	SRB	Review correspondence from K. London re: candidate withdrawal	0.25	No Charge	
07-23-2021	SRB	Review multiple correspondence from Council re timing of public comment	0.25	No Charge	
07-24-2021	SRB	Review correspondence from Council re timing of public comment	0.25	No Charge	
07-24-2021	SRB	Review correspondence from Admin re: public comment procedure	0.25	No Charge	

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 5 of 8

Date	Professional	Description	Hours	Amount	Item 7A.
07-24-2021	SRB	Review correspondence from Admin re: alley vacation	0.25	No Charge	
07-24-2021	SRB	Review correspondence from Admin re: comprehensive plan resolution	0.25	No Charge	
07-24-2021	SRB	Review correspondence from Admin re: council meeting update	0.25	No Charge	
07-25-2021	SRB	Review correspondence from Admin re: council meeting agenda update	0.25	No Charge	
07-25-2021	SRB	Review correspondence from Mayor re: public comment	0.25	No Charge	
07-26-2021	SRB	Review correspondence from Clerk re: public comment received	0.25	No Charge	
07-26-2021	SRB	Review correspondence from Clerk re: Cambridge SAD	0.25	No Charge	
07-26-2021	SRB	Review correspondence from Clerk re: Cambridge SAD	0.25	No Charge	
07-26-2021	SRB	Review correspondence from Clerk re: nominating petition	0.25	No Charge	
07-26-2021	SRB	Review correspondence from S. Stec re: public comments received	0.25	No Charge	
07-26-2021	SRB	Review correspondence from Admin re: public comment received	0.25	No Charge	
07-26-2021	SRB	Review correspondence from Admin re: Cambridge SAD	0.25	No Charge	
07-26-2021	SRB	Review correspondence from Admin re: amended agenda for study session	0.25	No Charge	
07-26-2021	SRB	Review correspondence from Admin re: public comment received	0.25	No Charge	
07-26-2021	SRB	Review correspondence from Admin re: public comment received	0.25	No Charge	
07-26-2021	SRB	Review correspondence from Admin re: public comment received	0.25	No Charge	
07-26-2021	SRB	Review correspondence from Admin re: public comment received	0.25	No Charge	
07-26-2021	SRB	Review correspondence from Admin re: public comment received	0.25	No Charge	
07-26-2021	SRB	Review correspondence from Admin re: public comment received	0.25	No Charge	
07-26-2021	SRB	Review correspondence from Admin re: SAD publication	0.25	No Charge	
07-26-2021	SRB	Review correspondence from Admin re: Cannabis ordinance	0.25	No Charge	
07-26-2021	SRB	Prepare for, attend and participate in City Council Study Session	1.50	No Charge	
07-26-2021	SRB	Prepare for, attend and participate in City Council regular meeting	4.50	No Charge	
07-27-2021	SRB	Review correspondence from Admin re: FOIA request	0.25	No Charge	

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 6 of 8

Date	Professional	Description	Hours	Amount	Item 7A.
07-27-2021	SRB	Review correspondence from Admin re: council follow up items	0.25	No Charge	
07-27-2021	SRB	Review correspondence from Admin re: alley vacation resolution	0.25	No Charge	
07-27-2021	SRB	Review correspondence from Admin re: JMC litigation	0.25	No Charge	
07-27-2021	SRB	Review correspondence from Admin re: cannabis update	0.25	No Charge	
07-27-2021	SRB	Review correspondence from S. Stec re: public hearing notice	0.25	No Charge	
07-27-2021	SRB	Review correspondence from S. Stec re: park grant	0.25	No Charge	
07-27-2021	SRB	Review correspondence from Mayor re Bike Path signage/expense	0.25	No Charge	
07-27-2021	SRB	Review multiple correspondence from Mayor re resident correspondence	0.50	No Charge	
07-27-2021	SRB	Review correspondence from Clerk re SAD public hearing notice	0.25	No Charge	
07-27-2021	SRB	Review correspondence from Clerk re FOIA request	0.25	No Charge	
07-27-2021	SRB	Review correspondence from K. London re citizen petition	0.25	No Charge	
07-28-2021	SRB	Review correspondence from Clerk re proof of publication	0.25	No Charge	
07-28-2021	SRB	Review correspondence from Clerk re alley vacation	0.25	No Charge	
07-28-2021	SRB	Review correspondence from Clerk re SAD notice of public hearing	0.25	No Charge	
07-28-2021	SRB	Review correspondence from K. London re resident petition	0.25	No Charge	
07-28-2021	SRB	Review correspondence from Clerk re cannabis zoning ordinance notice of adoption	0.25	No Charge	
07-28-2021	SRB	Review correspondence from Admin re: cannabis update	0.25	No Charge	
07-29-2021	SRB	Review correspondence from Admin re: ordinance introduction dates	0.25	No Charge	
07-29-2021	SRB	Review correspondence from Admin re: study session recording	0.25	No Charge	
07-29-2021	SRB	Review correspondence from Admin re: cannabis zoning ordinance	0.25	No Charge	
07-29-2021	SRB	Review correspondence from Admin re: council meeting recording	0.25	No Charge	
07-29-2021	SRB	Review correspondence from Admin re: officer upshaw	0.25	No Charge	
07-30-2021	SRB	Review correspondence from Admin re: driveway approaches	0.25	No Charge	

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 7 of 8

Date	Professional	Description	Hours	Amount	Item 7A.
07-30-2021	SRB	Review correspondence from Admin re: study session cancellation	0.25	No Charge	
07-30-2021	SRB	Review correspondence from Admin re: CIP update	0.25	No Charge	
07-31-2021	SRB	Services Rendered		2,500.00	
			Total	2,500.00	

Time Summary

Professional	Hours	Amount
Scott Baker	44.50	2,500.00
Total		2,500.00

Total for this Invoice 2,500.00



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
 NOVI, MICHIGAN 48375
 Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

August 25, 2021

City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Invoice Number: 1152

Invoice Period: 07-01-2021 - 07-31-2021

RE: Prosecution/Code Enforcement**Time Details**

Date	Professional	Description	Hours	Amount
07-06-2021	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 21L0001232	0.50	65.00
07-06-2021	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 21LV00880A	0.50	65.00
07-06-2021	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 14LV02141A	0.50	65.00
07-06-2021	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 20LV00515 A & B	0.50	65.00
07-06-2021	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 21LV00564A	0.50	65.00
07-06-2021	SRB	Attempt to contact Defendant to conduct telephone pre-trial conference re: 12LV00150A	0.25	32.50
07-06-2021	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 12LV00150A	0.50	65.00
07-06-2021	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with	0.50	65.00

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 1 of 3

Date	Professional	Description	Hours	Amount	Item 7A.
		same re: 21L00766A			
07-06-2021	SRB	Review and respond to correspondence of code enforcement officer	0.25	32.50	
07-07-2021	SRB	Appear for prosecution docket in 46th District Court	1.00	130.00	
07-09-2021	SRB	Review and respond to correspondence of code enforcement officer	0.25	32.50	
07-12-2021	SRB	Review correspondence and appearance of attorney re Mobile MRI citation	0.25	32.50	
07-13-2021	SRB	Review correspondence from Admin re: Precise MRI	0.25	32.50	
07-13-2021	SRB	Correspondence with Police Clerk concerning discovery re: 21LV00865A,B.	0.25	32.50	
07-13-2021	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 21LV00422A, B & C	0.50	65.00	
07-13-2021	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 21LV00399A, B & C	0.50	65.00	
07-13-2021	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 21LV00403A, B & C	0.50	65.00	
07-13-2021	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 21LV00466A, B	0.50	65.00	
07-13-2021	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 20LV02216A	0.50	65.00	
07-14-2021	SRB	Appear for prosecution docket in 46th District Court	2.75	357.50	
07-21-2021	SRB	Phone call with Defendant concerning plea and payment of fines re: 21LV00339ABC.	0.25	32.50	
07-26-2021	SRB	Review correspondence from code enforcement officer re property line tree maintenance	0.25	32.50	
07-28-2021	SRB	Review correspondence from Court re 8/18 prosecution docket	0.25	32.50	
			Total	1,560.00	

Time Summary

Professional	Hours	Amount
Scott Baker	12.00	1,560.00
Total		1,560.00

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 2 of 3

Total for this Invoice

1,560.00

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 3 of 3



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
 NOVI, MICHIGAN 48375
 Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

August 25, 2021

City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Invoice Number: 1153

Invoice Period: 07-01-2021 - 07-31-2021

RE: Special Legal Services**Time Details**

Date	Professional	Description	Hours	Amount
07-01-2021	SRB	Review correspondence from 46th District Court re privacy policy updates	0.25	32.50
07-01-2021	SRB	Review correspondence from 46th District Court re privacy policy updates	0.25	32.50
07-01-2021	SRB	Review correspondence from building official re BP development	0.25	32.50
07-01-2021	SRB	Review correspondence from building official re Soil erosion administration	0.25	32.50
07-01-2021	SRB	Review correspondence from City Engineer re Soil erosion administration	0.25	32.50
07-01-2021	SRB	Review correspondence from building official re Soil erosion permit for BP development	0.25	32.50
07-08-2021	SRB	Review correspondence from liability carrier attorney re JMC litigation	0.25	32.50
07-09-2021	SRB	Draft notice of public hearing for Cambridge SAD, send to Clerk for publication.	0.25	32.50
07-12-2021	SRB	Review correspondence from liability carrier attorney re JMC litigation	0.25	32.50
07-12-2021	SRB	Review correspondence from City Planner Re: City Council meeting	0.25	32.50

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 1 of 3

Date	Professional	Description	Hours	Amount	Item 7A.
07-14-2021	SRB	Review correspondence from Oakland Press re SAD publication	0.25	32.50	
07-15-2021	SRB	Meeting with Staff and Planner re cannabis scoring criteria	2.25	292.50	
07-16-2021	SRB	Review correspondence from City Planner re: cannabis scoring	0.25	32.50	
07-16-2021	SRB	Review correspondence from Building official re: JMC properties	0.25	32.50	
07-19-2021	SRB	Review correspondence from City Planner re cannabis resolutions	0.25	32.50	
07-20-2021	SRB	Prepare for and participate in Planning Commission meeting	2.50	325.00	
07-20-2021	SRB	Review correspondence from City Planner re initiative petition	2.50	325.00	
07-20-2021	SRB	Review correspondence from City Planner re comprehensive plan	2.50	325.00	
07-22-2021	SRB	Review affidavit prepared by Mr. Ruvolo and revise format, send to Clerk for Mr. Ruvolo's review and execution.	0.25	32.50	
07-22-2021	SRB	Review correspondence from and telephone conference with Attorney representing Oakland Cares Coalition re withdrawal of initiative petition, respond to same.	0.75	97.50	
07-22-2021	SRB	Review correspondence from Building Official re JMC properties	0.25	32.50	
07-23-2021	SRB	Review correspondence from City Planner re Southfield Road improvement .	0.25	32.50	
07-23-2021	SRB	Review correspondence from Oakland County Elections re: Greg Ruvolo affidavit	0.25	32.50	
07-23-2021	SRB	Review correspondence from defense attorney, telephone conference with same re Mobile MRI	0.50	65.00	
07-23-2021	SRB	Review correspondence from and telephone conference with Attorney representing Oakland Cares Coalition re withdrawal of initiative petition, respond to same.	0.25	32.50	
07-23-2021	SRB	Multiple exchanges with City Planner re comprehensive plan and resolution adopting same.	0.50	65.00	
07-23-2021	SRB	Review and respond to correspondence from resident re cannabis ordinance and petition inquiry.	2.00	260.00	
07-23-2021	SRB	Review, edit and finalize the cannabis general ordinance.	1.50	195.00	
07-23-2021	SRB	Draft and send suggested resolution and notice of public hearing re Cambridge SAD	1.50	195.00	
07-23-2021	SRB	Draft and send suggested resolution re partial vacation of public alley	0.50	65.00	
07-23-2021	SRB	Draft correspondence to Planner re comprehensive master plan	0.25	32.50	
We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.			Page	2 of 3	

Date	Professional	Description	Hours	Amount	Item 7A.
		resolution.			
07-26-2021	SRB	Review and respond to multiple correspondence from residents, telephone conference with residents re Cannabis ordinance, procedure and petitions	2.00	260.00	
07-26-2021	SRB	Review correspondence from City Planner re Cannabis ordinance	0.25	32.50	
07-27-2021	SRB	Review and respond to multiple correspondence from residence re City council Meeting/Cannabis ordinance	1.50	195.00	
07-28-2021	SRB	Review correspondence from Resident re: nomination petition status	0.25	32.50	
07-28-2021	SRB	Review correspondence from liability carrier attorney re JMC litigation	0.25	32.50	
07-28-2021	SRB	Review correspondence from City Planner re: cannabis business zoning ordinance	0.25	32.50	
07-28-2021	SRB	Draft Notice Of Adoption re Chapter 18 cannabis business	0.25	32.50	
07-28-2021	SRB	Draft Notice Of Adoption re cannabis business zoning ordinance amendments	0.25	32.50	
07-29-2021	SRB	Research, Review and draft opinion correspondence re cannabis citizen petition	2.00	260.00	
07-29-2021	SRB	Draft notice of adoption for cannabis zoning ordinance, send same to Clerk	0.25	32.50	
07-29-2021	SRB	Draft correspondence to resident re: opinion correspondence on cannabis citizen petition	0.25	32.50	
07-29-2021	SRB	Draft correspondence to resident re: nomination petition status	0.25	32.50	
07-30-2021	SRB	Review correspondence from City Planner re flag pole variance	0.25	32.50	
07-30-2021	SRB	Review correspondence from building official re driveway approaches	0.25	32.50	
			Total	3,932.50	
Time Summary					
Professional			Hours	Amount	
Scott Baker			30.25	3,932.50	
			Total	3,932.50	
Total for this Invoice				3,932.50	

We appreciate your business. Checks may be made payable to Baker & Elowsky, PLLC.

Page 3 of 3

BUDGET REPORT (REVENUES VERSUS EXPENDITURES) FOR MONTH ENDED AUGUST 31, 2021

	Revenues Through 8/31/2021	Expenses Through 8/31/2021	Revenues Over (Under) Expenses
101-GENERAL FUND	3,036,406	646,538	2,389,868
202-MAJOR STREET FUND	-	145,232	(145,232)
203-LOCAL STREET FUND	-	152,573	(152,573)
258-CAPITAL ACQUISITION FUND	54	4,557	(4,503)
397-ROADS MILLAGE BOND FUND	109	-	109
494-DOWNTOWN DEVELOPMENT AUTHORITY	577	70,457	(69,880)
592-WATER & SEWER FUND	436,495	379,076	57,419
GRAND TOTAL ALL FUNDS	<u>3,473,640</u>	<u>1,398,434</u>	<u>2,075,207</u>

PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL		07/31/2021			
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	MONTH 07/31/21 INCR (DECR)	NORM (ABNORM)	USED
Fund 101 - GENERAL FUND							
Revenues							
Dept 000.000							
101-000.000-401.000	CITY TAXES	2,734,128.00	2,734,128.00	549,722.32	549,722.32	2,184,405.68	20.11
101-000.000-402.000	REFUSE COLLECTION TAXES	410,097.00	410,097.00	82,497.61	82,497.61	327,599.39	20.12
101-000.000-409.000	DELQ PERSONAL PROPERTY REVENU	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-000.000-414.000	TAX PENALTIES	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
101-000.000-415.000	MISCELLANEOUS REVENUE	9,000.00	9,000.00	30.00	30.00	8,970.00	0.33
101-000.000-416.001	PROPERTY & LIABILITY DIVIDEND REVENUE	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
101-000.000-419.000	AT & T LEASE PAYMENTS	60,889.00	60,889.00	5,074.11	5,074.11	55,814.89	8.33
101-000.000-421.000	METRO-PCS LEASE PAYMENTS	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
101-000.000-446.000	INVESTMENT INTEREST	15,000.00	15,000.00	486.00	486.00	14,514.00	3.24
101-000.000-447.000	TAX 1% ADMINISTRATIVE FEE	81,000.00	81,000.00	15,542.80	15,542.80	65,457.20	19.19
101-000.000-455.000	METRO AUTHORITY-FEE	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-000.000-456.000	BUILDING PERMITS	0.00	0.00	6,823.50	6,823.50	(6,823.50)	100.00
101-000.000-456.001	MI FIRST PERMITS REVENUE	95,000.00	95,000.00	0.00	0.00	95,000.00	0.00
101-000.000-457.000	ZONING, SITE, SPECIAL PERMITS	9,000.00	9,000.00	164.00	164.00	8,836.00	1.82
101-000.000-458.000	PLUMBING/HEATING PERMITS	24,500.00	24,500.00	1,065.00	1,065.00	23,435.00	4.35
101-000.000-459.000	ELECTRICAL PERMITS	16,000.00	16,000.00	714.00	714.00	15,286.00	4.46
101-000.000-460.000	LICENSES & REGISTRATIONS	14,000.00	14,000.00	1,285.00	1,285.00	12,715.00	9.18
101-000.000-461.000	DOG & CAT LICENSES	1,100.00	1,100.00	132.00	132.00	968.00	12.00
101-000.000-465.000	CABLE TV REVENUES	120,000.00	120,000.00	0.00	0.00	120,000.00	0.00
101-000.000-470.000	RECREATION SPECIAL PROGRAMS	15,000.00	15,000.00	986.98	986.98	14,013.02	6.58
101-000.000-470.001	DOG PARK REVENUE	1,500.00	1,500.00	1,370.00	1,370.00	130.00	91.33
101-000.000-471.000	DONATIONS-OTHER	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00
101-000.000-475.000	COMM ROOM & BLDG RENT REVENUE	15,000.00	15,000.00	6,812.50	6,812.50	8,187.50	45.42
101-000.000-540.000	302 TRAINING FUNDS-REVENUES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-000.000-542.000	SMART CREDITS	8,700.00	8,700.00	0.00	0.00	8,700.00	0.00
101-000.000-546.000	POLICE CHARGES FOR SERVICES	15,000.00	15,000.00	761.75	761.75	14,238.25	5.08
101-000.000-574.000	STATE SHARED REVENUES	409,118.00	409,118.00	0.00	0.00	409,118.00	0.00
101-000.000-612.000	DISTRICT COURT FINES	120,000.00	120,000.00	0.00	0.00	120,000.00	0.00
101-000.000-626.000	COMMUNITY DEVELOPMENT	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
101-000.000-627.000	SIDEWALK REVENUES	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-000.000-632.000	PUBLIC SERVICES REIMBURSEMENT	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
101-000.000-669.000	DPS BLDG RENT FROM WATER	4,917.00	4,917.00	0.00	0.00	4,917.00	0.00
101-000.000-671.000	ADMINISTRATIVE REV RD FUND	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-000.000-676.001	EMPLOYEE BENEFIT CONTRIBUTION	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
Total Dept 000.000		4,337,349.00	4,337,349.00	673,467.57	673,467.57	3,663,881.43	15.53
TOTAL REVENUES		4,337,349.00	4,337,349.00	673,467.57	673,467.57	3,663,881.43	15.53

Expenditures

Dept 100.000 - GOVERNMENT SERVICES

101-100.000-708.000	PROPERTY & LIABILITY INSURANC	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
101-100.000-710.000	UNEMPLOYMENT INSURANCE	50.00	50.00	0.00	0.00	50.00	0.00
101-100.000-712.000	WORKER'S COMP INSURANCE	8,500.00	8,500.00	0.00	0.00	8,500.00	0.00
101-100.000-726.000	OFFICE SUPPLIES	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
101-100.000-726.001	SUPPLIES - COVID 19	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-100.000-732.000	CODE ENFORCEMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-100.000-802.000	TAX TRIBUNAL RETURNS	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-100.000-803.000	MEMBERSHIPS & MEETINGS	6,000.00	6,000.00	213.11	213.11	5,786.89	3.55
101-100.000-804.000	BUILDING TRADE INSPECTION	70,000.00	70,000.00	0.00	0.00	70,000.00	0.00
101-100.000-805.000	CABLE TELEVISION	40,000.00	40,000.00	5,128.45	5,128.45	34,871.55	12.82
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	20,000.00	20,000.00	1,725.00	1,725.00	18,275.00	8.63
101-100.000-810.000	AUDITING & ACCOUNTING	24,875.00	24,875.00	0.00	0.00	24,875.00	0.00

User: PAM

DB: Lathrup

PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 07/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 07/31/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-100.000-822.000	TRAINING	2,500.00	2,500.00	515.00	515.00	1,985.00	20.60
101-100.000-832.000	CITIZEN COMMUNICATION/PR	20,000.00	20,000.00	41.25	41.25	19,958.75	0.21
101-100.000-840.000	LIBRARY PAYMENT	152,930.00	152,930.00	0.00	0.00	152,930.00	0.00
101-100.000-848.000	GOVERNMENT OPERATIONS	35,000.00	35,000.00	89.88	89.88	34,910.12	0.26
101-100.000-848.001	TECHNOLOGY	45,000.00	45,000.00	5,246.00	5,246.00	39,754.00	11.66
101-100.000-850.000	TELEPHONE EXPENDITURES	18,000.00	18,000.00	1,440.10	1,440.10	16,559.90	8.00
101-100.000-860.000	VEHICLE EXPENSE	7,500.00	7,500.00	400.00	400.00	7,100.00	5.33
101-100.000-880.000	CDBG EXPENDITURES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-100.000-882.000	PLANNING/CONSULTING FEES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-100.000-883.000	CITY BEAUTIFICATION	500.00	500.00	0.00	0.00	500.00	0.00
101-100.000-900.000	PRINTING/PUBLICATION COSTS	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
101-100.000-901.000	POSTAGE FEES	6,500.00	6,500.00	1,237.72	1,237.72	5,262.28	19.04
Total Dept 100.000 - GOVERNMENT SERVICES		516,855.00	516,855.00	16,036.51	16,036.51	500,818.49	3.10
Dept 101.000 - ADMINISTRATION							
101-101.000-701.000	SALARIES FULL-TIME	389,700.00	389,700.00	28,656.35	28,656.35	361,043.65	7.35
101-101.000-702.000	SALARIES PART-TIME	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	222,856.00	222,856.00	10,465.91	10,465.91	212,390.09	4.70
101-101.000-717.000	CODE ENFORCEMENT LEGAL	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
101-101.000-718.000	ELECTIONS	10,000.00	10,000.00	650.41	650.41	9,349.59	6.50
101-101.000-721.000	DATA PROCESING & ASSESSMENTS	35,350.00	35,350.00	563.74	563.74	34,786.26	1.59
101-101.000-722.000	LEGAL SERVICES	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
101-101.000-723.000	BOARD OF REVIEW	600.00	600.00	0.00	0.00	600.00	0.00
Total Dept 101.000 - ADMINISTRATION		743,506.00	743,506.00	40,336.41	40,336.41	703,169.59	5.43
Dept 201.000 - BUILDING & GROUNDS							
101-201.000-702.000	SALARIES PART-TIME	31,600.00	31,600.00	2,748.00	2,748.00	28,852.00	8.70
101-201.000-920.000	UTILITIES	45,000.00	45,000.00	0.00	0.00	45,000.00	0.00
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	38,000.00	38,000.00	2,618.38	2,618.38	35,381.62	6.89
101-201.000-930.001	BUILDING - GRANTS	0.00	0.00	5,610.65	5,610.65	(5,610.65)	100.00
101-201.000-930.002	COVID EXP - BUILDING	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-201.000-936.000	EQUIPMENT MAINTENANCE	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-201.000-938.000	PARKING LOT & GROUNDS	15,000.00	15,000.00	50.00	50.00	14,950.00	0.33
101-201.000-970.000	CAPITAL EXPENDITURE	7,928.00	7,928.00	0.00	0.00	7,928.00	0.00
Total Dept 201.000 - BUILDING & GROUNDS		149,028.00	149,028.00	11,027.03	11,027.03	138,000.97	7.40
Dept 301.000 - PUBLIC SAFETY							
101-301.000-701.000	SALARIES FULL-TIME	830,042.00	830,042.00	65,593.76	65,593.76	764,448.24	7.90
101-301.000-702.000	SALARIES PART-TIME	50,000.00	50,000.00	7,725.38	7,725.38	42,274.62	15.45
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	527,148.00	527,148.00	33,320.34	33,320.34	493,827.66	6.32
101-301.000-704.000	SALARIES-OVERTIME	50,000.00	50,000.00	3,282.36	3,282.36	46,717.64	6.56
101-301.000-708.000	PROPERTY & LIABILITY INSURANC	25,594.00	25,594.00	0.00	0.00	25,594.00	0.00
101-301.000-710.000	UNEMPLOYMENT INSURANCE	100.00	100.00	0.00	0.00	100.00	0.00
101-301.000-712.000	WORKER'S COMP INSURANCE	15,800.00	15,800.00	0.00	0.00	15,800.00	0.00
101-301.000-726.000	OFFICE SUPPLIES	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-301.000-726.001	SUPPLIES - COVID 19	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-301.000-727.000	ROAD SUPPLIES	2,000.00	2,000.00	67.98	67.98	1,932.02	3.40
101-301.000-728.000	EVIDENCE SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-301.000-731.000	PUBLICATIONS/DOCUMENT REDUCIN	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00

PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	07/31/2021 NORM (ABNORM)	MONTH 07/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
101-301.000-803.000	MEMBERSHIPS & MEETINGS	3,500.00	3,500.00	0.00	0.00	3,500.00	0.00
101-301.000-821.000	POLICE RESERVES	500.00	500.00	0.00	0.00	500.00	0.00
101-301.000-822.000	TRAINING	15,500.00	15,500.00	815.13	815.13	14,684.87	5.26
101-301.000-823.000	FIREARMS TRAINING	4,500.00	4,500.00	911.64	911.64	3,588.36	20.26
101-301.000-824.000	CRIME PREVENTION	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-301.000-825.000	ANIMAL CONTROL	200.00	200.00	0.00	0.00	200.00	0.00
101-301.000-826.000	COMMUNITY POLICING	500.00	500.00	0.00	0.00	500.00	0.00
101-301.000-827.000	302 TRAINING FUNDS EXPENDITURES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-301.000-828.000	FIRE SERVICE/DISPATCH CONTRACT	695,462.00	695,462.00	159,808.64	159,808.64	535,653.36	22.98
101-301.000-829.000	POLICE UNIFORMS & CLEANING	15,000.00	15,000.00	461.39	461.39	14,538.61	3.08
101-301.000-836.000	PRISONER LOCKUP	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
101-301.000-850.000	TELEPHONE EXPENDITURES	8,000.00	8,000.00	885.20	885.20	7,114.80	11.07
101-301.000-851.000	RADIO COMMUNICATIONS	16,200.00	16,200.00	0.00	0.00	16,200.00	0.00
101-301.000-860.000	VEHICLE EXPENSE	37,000.00	37,000.00	1,608.85	1,608.85	35,391.15	4.35
Total Dept 301.000 - PUBLIC SAFETY		2,321,046.00	2,321,046.00	274,480.67	274,480.67	2,046,565.33	11.83
Dept 401.000 - PUBLIC SERVICE							
101-401.000-703.000	EMPLOYEE TAXES & BENEFITS	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
101-401.000-890.000	PARK MAINTENANCE	7,000.00	7,000.00	47.82	47.82	6,952.18	0.68
101-401.000-892.000	SIDEWALK MAINTENANCE	90,000.00	90,000.00	0.00	0.00	90,000.00	0.00
101-401.000-920.000	UTILITIES	21,000.00	21,000.00	402.26	402.26	20,597.74	1.92
101-401.000-921.000	CONTRACTUAL SERVICES	125,239.00	125,239.00	10,436.61	10,436.61	114,802.39	8.33
101-401.000-936.000	EQUIPMENT MAINTENANCE	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
Total Dept 401.000 - PUBLIC SERVICE		262,239.00	262,239.00	10,886.69	10,886.69	251,352.31	4.15
Dept 501.000 - LEAF COLLECTION							
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
Total Dept 501.000 - LEAF COLLECTION		6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
Dept 502.000							
101-502.000-801.001	SOCRRA	379,440.00	379,440.00	13,956.00	13,956.00	365,484.00	3.68
Total Dept 502.000		379,440.00	379,440.00	13,956.00	13,956.00	365,484.00	3.68
Dept 601.000 - RECREATION							
101-601.000-701.000	SALARIES FULL-TIME	45,518.00	45,518.00	1,896.56	1,896.56	43,621.44	4.17
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	10,242.00	10,242.00	707.79	707.79	9,534.21	6.91
101-601.000-712.000	WORKER'S COMP INSURANCE	800.00	800.00	0.00	0.00	800.00	0.00
101-601.000-806.000	ADULT PROGRAMS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-601.000-807.000	BUS TRANSPORTATION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-601.000-811.000	SENIOR ACTIVITIES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-601.000-812.000	COMMUNITY EVENTS	8,500.00	8,500.00	1,131.05	1,131.05	7,368.95	13.31
101-601.000-813.000	CHILDREN/YOUTH ACTIVITIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-601.000-815.000	COMMUNITY GARDEN	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-601.000-817.000	FITNESS CENTER EXP	0.00	0.00	29.39	29.39	(29.39)	100.00
101-601.000-843.000	DOG PARK EXPENSES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-601.000-884.000	CONCERTS IN THE PARK	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00

09/17/2021 05:35 PM
User: PAM
DB: Lathrup

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

Page: 4/12

Item 7A.

PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	07/31/2021	MONTH 07/31/21	BALANCE	
		BUDGET		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 601.000 - RECREATION		75,060.00	75,060.00	3,764.79	3,764.79	71,295.21	5.02
Dept 811.000							
101-811.000-970.000 CAPITAL EXPENDITURE		110,450.00	110,450.00	0.00	0.00	110,450.00	0.00
Total Dept 811.000		110,450.00	110,450.00	0.00	0.00	110,450.00	0.00
TOTAL EXPENDITURES		4,564,124.00	4,564,124.00	370,488.10	370,488.10	4,193,635.90	8.12
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		4,337,349.00	4,337,349.00	673,467.57	673,467.57	3,663,881.43	15.53
TOTAL EXPENDITURES		4,564,124.00	4,564,124.00	370,488.10	370,488.10	4,193,635.90	8.12
NET OF REVENUES & EXPENDITURES		(226,775.00)	(226,775.00)	302,979.47	302,979.47	(529,754.47)	133.60

PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	07/31/2021 NORM (ABNORM)	MONTH 07/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR ROAD FUND							
Revenues							
Dept 702.000							
202-702.000-574.000	STATE SHARED REVENUES	357,000.00	357,000.00	0.00	0.00	357,000.00	0.00
202-702.000-665.000	INVESTMENT INTEREST	600.00	600.00	0.00	0.00	600.00	0.00
202-702.000-690.397	TRANSFER IN FROM ROAD MILLAGE BOND FUND	1,058,201.00	1,058,201.00	0.00	0.00	1,058,201.00	0.00
Total Dept 702.000		1,415,801.00	1,415,801.00	0.00	0.00	1,415,801.00	0.00
TOTAL REVENUES		1,415,801.00	1,415,801.00	0.00	0.00	1,415,801.00	0.00
Expenditures							
Dept 702.000							
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	15,143.00	15,143.00	114.63	114.63	15,028.37	0.76
202-702.000-705.000	SALARIES-ADMIN	5,569.00	5,569.00	473.38	473.38	5,095.62	8.50
202-702.000-720.000	INTEREST EXPENSE	98,333.00	98,333.00	0.00	0.00	98,333.00	0.00
202-702.000-810.000	AUDITING & ACCOUNTING	5,521.00	5,521.00	0.00	0.00	5,521.00	0.00
202-702.000-856.000	ADMINISTRATION & ENGINEERING	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
202-702.000-861.000	ROAD MAINTENANCE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
202-702.000-862.000	ROADSIDE MAINTENANCE	1,000.00	1,000.00	88.55	88.55	911.45	8.86
202-702.000-864.000	TRAFFIC CONTROLS	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
202-702.000-866.000	SNOW & ICE REMOVAL	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00
202-702.000-867.000	EQUIPMENT RENTAL	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
202-702.000-870.000	FORESTRY	36,000.00	36,000.00	3,368.74	3,368.74	32,631.26	9.36
202-702.000-921.000	CONTRACTUAL SERVICES	64,659.00	64,659.00	5,388.25	5,388.25	59,270.75	8.33
Total Dept 702.000		270,725.00	270,725.00	9,433.55	9,433.55	261,291.45	3.48
Dept 702.100 - CAPITAL IMP - STREET BOND							
202-702.100-970.000	CAPITAL EXPENDITURE	1,058,201.00	1,058,201.00	0.00	0.00	1,058,201.00	0.00
Total Dept 702.100 - CAPITAL IMP - STREET BOND		1,058,201.00	1,058,201.00	0.00	0.00	1,058,201.00	0.00
TOTAL EXPENDITURES		1,328,926.00	1,328,926.00	9,433.55	9,433.55	1,319,492.45	0.71
Fund 202 - MAJOR ROAD FUND:							
TOTAL REVENUES		1,415,801.00	1,415,801.00	0.00	0.00	1,415,801.00	0.00
TOTAL EXPENDITURES		1,328,926.00	1,328,926.00	9,433.55	9,433.55	1,319,492.45	0.71
NET OF REVENUES & EXPENDITURES		86,875.00	86,875.00	(9,433.55)	(9,433.55)	96,308.55	10.86

PERIOD ENDING 07/31/2021

		2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 07/31/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 07/31/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 203 - LOCAL ROAD FUND							
Revenues							
Dept 703.000							
203-703.000-415.000	MISCELLANEOUS REVENUE	13,603.00	13,603.00	0.00	0.00	13,603.00	0.00
203-703.000-574.000	STATE SHARED REVENUES	169,000.00	169,000.00	0.00	0.00	169,000.00	0.00
203-703.000-665.000	INVESTMENT INTEREST	600.00	600.00	0.00	0.00	600.00	0.00
203-703.000-690.397	TRANSFER IN FROM ROAD MILLAGE BOND FUND	1,058,201.00	1,058,201.00	0.00	0.00	1,058,201.00	0.00
Total Dept 703.000		1,241,404.00	1,241,404.00	0.00	0.00	1,241,404.00	0.00
TOTAL REVENUES		1,241,404.00	1,241,404.00	0.00	0.00	1,241,404.00	0.00
Expenditures							
Dept 703.000							
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	15,143.00	15,143.00	114.63	114.63	15,028.37	0.76
203-703.000-705.000	SALARIES-ADMIN	5,569.00	5,569.00	473.38	473.38	5,095.62	8.50
203-703.000-720.000	INTEREST EXPENSE	98,333.00	98,333.00	0.00	0.00	98,333.00	0.00
203-703.000-810.000	AUDITING & ACCOUNTING	3,381.00	3,381.00	0.00	0.00	3,381.00	0.00
203-703.000-861.000	ROAD MAINTENANCE	250,000.00	250,000.00	0.00	0.00	250,000.00	0.00
203-703.000-862.000	ROADSIDE MAINTENANCE	1,000.00	1,000.00	88.55	88.55	911.45	8.86
203-703.000-864.000	TRAFFIC CONTROLS	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
203-703.000-866.000	SNOW & ICE REMOVAL	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
203-703.000-867.000	EQUIPMENT RENTAL	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
203-703.000-868.000	NON-MOTOR FACILITIES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
203-703.000-870.000	FORESTRY	36,000.00	36,000.00	3,368.76	3,368.76	32,631.24	9.36
203-703.000-921.000	CONTRACTUAL SERVICES	64,659.00	64,659.00	5,388.25	5,388.25	59,270.75	8.33
Total Dept 703.000		490,085.00	490,085.00	9,433.57	9,433.57	480,651.43	1.92
Dept 703.100 - CAPITAL IMP - STREET BOND							
203-703.100-970.000	CAPITAL EXP - STREET BOND	1,058,201.00	1,058,201.00	0.00	0.00	1,058,201.00	0.00
Total Dept 703.100 - CAPITAL IMP - STREET BOND		1,058,201.00	1,058,201.00	0.00	0.00	1,058,201.00	0.00
TOTAL EXPENDITURES		1,548,286.00	1,548,286.00	9,433.57	9,433.57	1,538,852.43	0.61
Fund 203 - LOCAL ROAD FUND:							
TOTAL REVENUES		1,241,404.00	1,241,404.00	0.00	0.00	1,241,404.00	0.00
TOTAL EXPENDITURES		1,548,286.00	1,548,286.00	9,433.57	9,433.57	1,538,852.43	0.61
NET OF REVENUES & EXPENDITURES		(306,882.00)	(306,882.00)	(9,433.57)	(9,433.57)	(297,448.43)	3.07

PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	07/31/2021 NORM (ABNORM)	MONTH 07/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 258 - CAPITAL ACQUISITION FUND							
Revenues							
Dept 000.000							
258-000.000-446.000	INVESTMENT INTEREST	400.00	400.00	27.09	27.09	372.91	6.77
258-000.000-690.101	TRANSFER IN FROM GENERAL FUND	110,450.00	110,450.00	0.00	0.00	110,450.00	0.00
Total Dept 000.000		110,850.00	110,850.00	27.09	27.09	110,822.91	0.02
TOTAL REVENUES		110,850.00	110,850.00	27.09	27.09	110,822.91	0.02
Expenditures							
Dept 000.000							
258-000.000-970.000	CAPITAL EXPENDITURE	110,450.00	110,450.00	107.21	107.21	110,342.79	0.10
Total Dept 000.000		110,450.00	110,450.00	107.21	107.21	110,342.79	0.10
TOTAL EXPENDITURES		110,450.00	110,450.00	107.21	107.21	110,342.79	0.10
Fund 258 - CAPITAL ACQUISITION FUND:							
TOTAL REVENUES		110,850.00	110,850.00	27.09	27.09	110,822.91	0.02
TOTAL EXPENDITURES		110,450.00	110,450.00	107.21	107.21	110,342.79	0.10
NET OF REVENUES & EXPENDITURES		400.00	400.00	(80.12)	(80.12)	480.12	20.03

09/17/2021 05:35 PM
 User: PAM
 DB: Lathrup

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

Page: 8/12

Item 7A.

PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	07/31/2021	MONTH 07/31/21	BALANCE	
		BUDGET		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 397 - ROADS MILLAGE BONDS FUND							
Revenues							
Dept 000.000							
397-000.000-446.000	INVESTMENT INTEREST	0.00	0.00	50.53	50.53	(50.53)	100.00
Total Dept 000.000		0.00	0.00	50.53	50.53	(50.53)	100.00
TOTAL REVENUES		0.00	0.00	50.53	50.53	(50.53)	100.00
Fund 397 - ROADS MILLAGE BONDS FUND:							
TOTAL REVENUES		0.00	0.00	50.53	50.53	(50.53)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	50.53	50.53	(50.53)	100.00

PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	07/31/2021 NORM (ABNORM)	MONTH 07/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000.000							
494-000.000-407.000	TIFA-CAPTURE TAXES	305,000.00	305,000.00	0.00	0.00	305,000.00	0.00
494-000.000-410.000	TAX COLLECTED OTHER	24,643.00	24,643.00	0.00	0.00	24,643.00	0.00
494-000.000-410.002	SPEC ASSESSEMENT - REVENUE	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00
494-000.000-415.000	MISCELLANEOUS REVENUE	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
494-000.000-446.000	INVESTMENT INTEREST	10,000.00	10,000.00	288.55	288.55	9,711.45	2.89
Total Dept 000.000		347,443.00	347,443.00	288.55	288.55	347,154.45	0.08
TOTAL REVENUES		347,443.00	347,443.00	288.55	288.55	347,154.45	0.08
Expenditures							
Dept 000.000							
494-000.000-701.000	SALARIES FULL-TIME	116,174.00	116,174.00	14,366.61	14,366.61	101,807.39	12.37
494-000.000-702.000	SALARIES PART-TIME	5,000.00	5,000.00	1,602.30	1,602.30	3,397.70	32.05
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	34,000.00	34,000.00	2,898.89	2,898.89	31,101.11	8.53
494-000.000-722.000	LEGAL SERVICES	900.00	900.00	0.00	0.00	900.00	0.00
494-000.000-726.000	OFFICE SUPPLIES	1,480.00	1,480.00	50.89	50.89	1,429.11	3.44
494-000.000-802.000	TAX TRIBUNAL RETURNS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
494-000.000-810.000	AUDITING & ACCOUNTING	800.00	800.00	0.00	0.00	800.00	0.00
494-000.000-822.000	TRAINING/MEMBERSHIP	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
494-000.000-844.000	MAIN STREET PROGRAM	16,500.00	16,500.00	0.00	0.00	16,500.00	0.00
494-000.000-845.000	STREETSCAPING	24,000.00	24,000.00	4,324.49	4,324.49	19,675.51	18.02
494-000.000-882.000	PLANNING/CONSULTING FEES	42,100.00	42,100.00	0.00	0.00	42,100.00	0.00
494-000.000-900.000	PRINTING/PUBLICATION COSTS	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
494-000.000-901.000	POSTAGE FEES	200.00	200.00	0.00	0.00	200.00	0.00
494-000.000-933.000	REPAIRS & MAINTENANCE	19,500.00	19,500.00	0.00	0.00	19,500.00	0.00
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	6,100.00	6,100.00	0.00	0.00	6,100.00	0.00
494-000.000-971.000	SIGN GRANT PROGRAM	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
494-000.000-971.001	FACADE GRANT PROGRAM	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 000.000		304,754.00	304,754.00	23,243.18	23,243.18	281,510.82	7.63
TOTAL EXPENDITURES		304,754.00	304,754.00	23,243.18	23,243.18	281,510.82	7.63
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		347,443.00	347,443.00	288.55	288.55	347,154.45	0.08
TOTAL EXPENDITURES		304,754.00	304,754.00	23,243.18	23,243.18	281,510.82	7.63
NET OF REVENUES & EXPENDITURES		42,689.00	42,689.00	(22,954.63)	(22,954.63)	65,643.63	53.77

User: PAM

DB: Lathrup

PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	07/31/2021 NORM (ABNORM)	MONTH 07/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 592 - WATER & SEWER FUND							
Revenues							
Dept 536.000 - WATER DEPARTMENT							
592-536.000-415.000	MISCELLANEOUS REVENUES	40,000.00	40,000.00	1,784.00	1,784.00	38,216.00	4.46
592-536.000-640.000	WATER SERVICE	674,280.00	674,280.00	58,238.25	58,238.25	616,041.75	8.64
592-536.000-640.001	BOND REVENUE	227,268.00	227,268.00	19,046.00	19,046.00	208,222.00	8.38
592-536.000-640.002	CAPITAL BOND REVENUE	2,149,600.00	2,149,600.00	0.00	0.00	2,149,600.00	0.00
592-536.000-641.000	WATER & SEWER PENALTIES	25,000.00	25,000.00	2,640.97	2,640.97	22,359.03	10.56
592-536.000-642.000	METER CHARGE REVENUE	80,645.00	80,645.00	5,737.26	5,737.26	74,907.74	7.11
592-536.000-643.000	REPLACEMENT RESERVE REVENUE	180,838.00	180,838.00	0.00	0.00	180,838.00	0.00
592-536.000-665.000	INVESTMENT INTEREST	4,500.00	4,500.00	158.35	158.35	4,341.65	3.52
Total Dept 536.000 - WATER DEPARTMENT		3,382,131.00	3,382,131.00	87,604.83	87,604.83	3,294,526.17	2.59
Dept 537.000 - SEWER DEPARTMENT							
592-537.000-640.002	CAPITAL BOND REVENUE	696,000.00	696,000.00	0.00	0.00	696,000.00	0.00
592-537.000-641.000	WATER & SEWER PENALTIES	43,000.00	43,000.00	2,954.50	2,954.50	40,045.50	6.87
592-537.000-645.000	SEWAGE DISPOSAL REVENUE	1,673,588.00	1,673,588.00	113,997.89	113,997.89	1,559,590.11	6.81
592-537.000-651.000	INDUSTRIAL SURCHARGE	43,000.00	43,000.00	2,478.33	2,478.33	40,521.67	5.76
592-537.000-665.000	INVESTMENT INTEREST	4,500.00	4,500.00	158.33	158.33	4,341.67	3.52
Total Dept 537.000 - SEWER DEPARTMENT		2,460,088.00	2,460,088.00	119,589.05	119,589.05	2,340,498.95	4.86
TOTAL REVENUES		5,842,219.00	5,842,219.00	207,193.88	207,193.88	5,635,025.12	3.55
Expenditures							
Dept 536.000 - WATER DEPARTMENT							
592-536.000-701.000	SALARIES FULL-TIME	19,652.00	19,652.00	568.06	568.06	19,083.94	2.89
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	168,991.00	168,991.00	3,444.52	3,444.52	165,546.48	2.04
592-536.000-708.000	PROPERTY & LIABILITY INSURANC	7,959.00	7,959.00	0.00	0.00	7,959.00	0.00
592-536.000-810.000	AUDITING & ACCOUNTING	5,232.00	5,232.00	0.00	0.00	5,232.00	0.00
592-536.000-902.000	BILLING SERVICES	10,000.00	10,000.00	700.00	700.00	9,300.00	7.00
592-536.000-921.000	CONTRACTUAL SERVICES	72,656.00	72,656.00	6,054.70	6,054.70	66,601.30	8.33
592-536.000-935.000	EQUIPMENT REPLACEMENT	2,000.00	2,000.00	573.42	573.42	1,426.58	28.67
592-536.000-937.000	WATER SYSTEM MAINTENANCE	90,000.00	90,000.00	0.00	0.00	90,000.00	0.00
592-536.000-940.000	RENT & UTILITIES WATER & SEWE	4,917.00	4,917.00	0.00	0.00	4,917.00	0.00
592-536.000-944.000	WATER PURCHASES	403,000.00	403,000.00	0.00	0.00	403,000.00	0.00
592-536.000-955.000	MISCELLANEOUS EXPENDITURES	1,880.00	1,880.00	0.00	0.00	1,880.00	0.00
592-536.000-974.000	WATER MAIN PROJECT	356,600.00	356,600.00	0.00	0.00	356,600.00	0.00
Total Dept 536.000 - WATER DEPARTMENT		1,142,887.00	1,142,887.00	11,340.70	11,340.70	1,131,546.30	0.99
Dept 536.100 - WATER DEPARTMENT							
592-536.100-970.000	CAPITAL EXP - STOP BOX REPLACEMENT	50,000.00	50,000.00	254.80	254.80	49,745.20	0.51
Total Dept 536.100 - WATER DEPARTMENT		50,000.00	50,000.00	254.80	254.80	49,745.20	0.51
Dept 536.200 - WATER DEPARTMENT							
592-536.200-970.000	CAPITAL EXP - LEAD & COPPER LINE REPLACE	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
Total Dept 536.200 - WATER DEPARTMENT		100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
Dept 536.300 - WATER DEPARTMENT							

100

User: PAM

DB: Lathrup

PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL		07/31/2021	MONTH 07/31/21	BALANCE	
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 592 - WATER & SEWER FUND							
Expenditures							
592-536.300-970.000	CAPITAL EXP - WATER METER REPLACE	860,000.00	860,000.00	0.00	0.00	860,000.00	0.00
Total Dept 536.300 - WATER DEPARTMENT		860,000.00	860,000.00	0.00	0.00	860,000.00	0.00
Dept 536.400 - WATER DEPARTMENT							
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	475,000.00	475,000.00	0.00	0.00	475,000.00	0.00
Total Dept 536.400 - WATER DEPARTMENT		475,000.00	475,000.00	0.00	0.00	475,000.00	0.00
Dept 536.500 - WATER DEPARTMENT							
592-536.500-970.000	CAPITAL FIRE HYDRANTS	84,000.00	84,000.00	27,649.10	27,649.10	56,350.90	32.92
Total Dept 536.500 - WATER DEPARTMENT		84,000.00	84,000.00	27,649.10	27,649.10	56,350.90	32.92
Dept 536.600 - WATER DEPARTMENT							
592-536.600-970.000	CAPITAL EXP - GATE VALVES	224,000.00	224,000.00	1,550.43	1,550.43	222,449.57	0.69
Total Dept 536.600 - WATER DEPARTMENT		224,000.00	224,000.00	1,550.43	1,550.43	222,449.57	0.69
Dept 537.000 - SEWER DEPARTMENT							
592-537.000-701.000	SALARIES FULL-TIME	19,652.00	19,652.00	568.06	568.06	19,083.94	2.89
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	53,332.00	53,332.00	148.92	148.92	53,183.08	0.28
592-537.000-708.000	PROPERTY & LIABILITY INSURANC	7,803.00	7,803.00	0.00	0.00	7,803.00	0.00
592-537.000-720.000	INTEREST EXPENSE	174,679.00	174,679.00	0.00	0.00	174,679.00	0.00
592-537.000-725.000	PAYING AGENT FEES	1,500.00	1,500.00	750.00	750.00	750.00	50.00
592-537.000-810.000	AUDITING & ACCOUNTING	5,232.00	5,232.00	0.00	0.00	5,232.00	0.00
592-537.000-921.000	CONTRACTUAL SERVICES	72,656.00	72,656.00	6,054.70	6,054.70	66,601.30	8.33
592-537.000-939.000	SEWER SYTEM MAINTENANCE	273,000.00	273,000.00	0.00	0.00	273,000.00	0.00
592-537.000-940.000	RENT & UTILITIES WATER & SEWE	500.00	500.00	0.00	0.00	500.00	0.00
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	1,049,794.00	1,049,794.00	0.00	0.00	1,049,794.00	0.00
592-537.000-945.000	RETENTION TANK-UTIL ELEC	18,707.00	18,707.00	0.00	0.00	18,707.00	0.00
592-537.000-946.000	RETENTION TANK UTIL-WATER	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
592-537.000-947.000	RETENTION TANK UTIL-GAS	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	3,000.00	3,000.00	113.35	113.35	2,886.65	3.78
592-537.000-949.000	RETENTION TAN GENERATOR FUEL	500.00	500.00	0.00	0.00	500.00	0.00
592-537.000-951.000	RETENTION TANK BUILDING/EQUIP	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
592-537.000-953.000	RETENTION TANK EXCESS LIABIL	9,078.00	9,078.00	0.00	0.00	9,078.00	0.00
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
592-537.000-970.000	CAPITAL EXPENDITURE	145,000.00	145,000.00	0.00	0.00	145,000.00	0.00
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
592-537.000-977.003	BOND EXPENSE - CONSTRUCTION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 537.000 - SEWER DEPARTMENT		1,897,633.00	1,897,633.00	7,635.03	7,635.03	1,889,997.97	0.40
Dept 537.200 - SEWER DEPARTMENT							
592-537.200-970.000	CAPITAL EXP - RETENTION TANK REPAIRS	550,000.00	550,000.00	0.00	0.00	550,000.00	0.00
Total Dept 537.200 - SEWER DEPARTMENT		550,000.00	550,000.00	0.00	0.00	550,000.00	0.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

PERIOD ENDING 07/31/2021

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	2021-22	07/31/2021	MONTH 07/31/21	BALANCE	
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 592 - WATER & SEWER FUND							
Expenditures							
TOTAL EXPENDITURES		5,383,520.00	5,383,520.00	48,430.06	48,430.06	5,335,089.94	0.90
Fund 592 - WATER & SEWER FUND:							
TOTAL REVENUES		5,842,219.00	5,842,219.00	207,193.88	207,193.88	5,635,025.12	3.55
TOTAL EXPENDITURES		5,383,520.00	5,383,520.00	48,430.06	48,430.06	5,335,089.94	0.90
NET OF REVENUES & EXPENDITURES		458,699.00	458,699.00	158,763.82	158,763.82	299,935.18	34.61
TOTAL REVENUES - ALL FUNDS							
TOTAL REVENUES - ALL FUNDS		13,295,066.00	13,295,066.00	881,027.62	881,027.62	12,414,038.38	6.63
TOTAL EXPENDITURES - ALL FUNDS		13,240,060.00	13,240,060.00	461,135.67	461,135.67	12,778,924.33	3.48
NET OF REVENUES & EXPENDITURES		55,006.00	55,006.00	419,891.95	419,891.95	(364,885.95)	763.36

User: PAM

DB: Lathrup

PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	2021-22 AMENDED BUDGET	08/31/2021 NORM (ABNORM)	MONTH 08/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
Dept 000.000							
101-000.000-401.000	CITY TAXES	2,734,128.00	2,734,128.00	2,514,575.75	1,964,853.43	219,552.25	91.97
101-000.000-402.000	REFUSE COLLECTION TAXES	410,097.00	410,097.00	377,229.91	294,732.30	32,867.09	91.99
101-000.000-409.000	DELQ PERSONAL PROPERTY REVENU	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-000.000-414.000	TAX PENALTIES	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
101-000.000-415.000	MISCELLANEOUS REVENUE	9,000.00	9,000.00	222.77	192.77	8,777.23	2.48
101-000.000-416.001	PROPERTY & LIABLITY DIVIDEND REVENUE	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
101-000.000-419.000	AT & T LEASE PAYMENTS	60,889.00	60,889.00	5,074.11	0.00	55,814.89	8.33
101-000.000-421.000	METRO-PCS LEASE PAYMENTS	45,000.00	45,000.00	3,447.38	3,447.38	41,552.62	7.66
101-000.000-446.000	INVESTMENT INTEREST	15,000.00	15,000.00	1,075.08	589.08	13,924.92	7.17
101-000.000-447.000	TAX 1% ADMINISTRATIVE FEE	81,000.00	81,000.00	69,489.39	53,946.59	11,510.61	85.79
101-000.000-455.000	METRO AUTHORITY-FEE	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-000.000-456.000	BUILDING PERMITS	0.00	0.00	16,286.50	9,463.00	(16,286.50)	100.00
101-000.000-456.001	MI FIRST PERMITS REVENUE	95,000.00	95,000.00	0.00	0.00	95,000.00	0.00
101-000.000-457.000	ZONING, SITE, SPECIAL PERMITS	9,000.00	9,000.00	753.00	589.00	8,247.00	8.37
101-000.000-458.000	PLUMBING/HEATING PERMITS	24,500.00	24,500.00	2,502.00	1,437.00	21,998.00	10.21
101-000.000-459.000	ELECTRICAL PERMITS	16,000.00	16,000.00	994.00	280.00	15,006.00	6.21
101-000.000-460.000	LICENSES & REGISTRATIONS	14,000.00	14,000.00	2,595.00	1,310.00	11,405.00	18.54
101-000.000-461.000	DOG & CAT LICENSES	1,100.00	1,100.00	154.00	22.00	946.00	14.00
101-000.000-465.000	CABLE TV REVENUES	120,000.00	120,000.00	22,140.53	22,140.53	97,859.47	18.45
101-000.000-470.000	RECREATION SPECIAL PROGRAMS	15,000.00	15,000.00	986.98	0.00	14,013.02	6.58
101-000.000-470.001	DOG PARK REVENUE	1,500.00	1,500.00	1,425.00	55.00	75.00	95.00
101-000.000-471.000	DONATIONS-OTHER	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00
101-000.000-475.000	COMM ROOM & BLDG RENT REVENUE	15,000.00	15,000.00	12,747.50	5,935.00	2,252.50	84.98
101-000.000-540.000	302 TRAINING FUNDS-REVENUES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-000.000-542.000	SMART CREDITS	8,700.00	8,700.00	0.00	0.00	8,700.00	0.00
101-000.000-546.000	POLICE CHARGES FOR SERVICES	15,000.00	15,000.00	1,322.75	561.00	13,677.25	8.82
101-000.000-574.000	STATE SHARED REVENUES	409,118.00	409,118.00	0.00	0.00	409,118.00	0.00
101-000.000-612.000	DISTRICT COURT FINES	120,000.00	120,000.00	3,384.00	3,384.00	116,616.00	2.82
101-000.000-626.000	COMMUNITY DEVELOPMENT	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
101-000.000-627.000	SIDEWALK REVENUES	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-000.000-632.000	PUBLIC SERVICES REIMBURSEMENT	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
101-000.000-669.000	DPS BLDG RENT FROM WATER	4,917.00	4,917.00	0.00	0.00	4,917.00	0.00
101-000.000-671.000	ADMINISTRATIVE REV RD FUND	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-000.000-676.001	EMPLOYEE BENEFIT CONTRIBUTION	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
Total Dept 000.000		4,337,349.00	4,337,349.00	3,036,405.65	2,362,938.08	1,300,943.35	70.01
TOTAL REVENUES		4,337,349.00	4,337,349.00	3,036,405.65	2,362,938.08	1,300,943.35	70.01
Expenditures							
Dept 100.000 - GOVERNMENT SERVICES							
101-100.000-708.000	PROPERTY & LIABILITY INSURANC	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
101-100.000-710.000	UNEMPLOYMENT INSURANCE	50.00	50.00	0.00	0.00	50.00	0.00
101-100.000-712.000	WORKER'S COMP INSURANCE	8,500.00	8,500.00	0.00	0.00	8,500.00	0.00
101-100.000-726.000	OFFICE SUPPLIES	6,000.00	6,000.00	551.34	551.34	5,448.66	9.19
101-100.000-726.001	SUPPLIES - COVID 19	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-100.000-732.000	CODE ENFORCEMENT	2,000.00	2,000.00	2,082.50	2,082.50	(82.50)	104.13
101-100.000-802.000	TAX TRIBUNAL RETURNS	1,500.00	1,500.00	276.69	276.69	1,223.31	18.45
101-100.000-803.000	MEMBERSHIPS & MEETINGS	6,000.00	6,000.00	1,621.11	1,408.00	4,378.89	27.02
101-100.000-804.000	BUILDING TRADE INSPECTION	70,000.00	70,000.00	10,370.73	10,370.73	59,629.27	14.82
101-100.000-805.000	CABLE TELEVISION	40,000.00	40,000.00	10,111.90	4,983.45	29,888.10	25.28
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	20,000.00	20,000.00	4,420.09	2,695.09	15,579.91	2
101-100.000-810.000	AUDITING & ACCOUNTING	24,875.00	24,875.00	10,347.50	10,347.50	14,527.50	4

PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL		08/31/2021	MONTH 08/31/21	BALANCE	
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 101 - GENERAL FUND							
Expenditures							
101-100.000-822.000	TRAINING	2,500.00	2,500.00	2,089.00	1,574.00	411.00	83.56
101-100.000-832.000	CITIZEN COMMUNICATION/PR	20,000.00	20,000.00	741.25	700.00	19,258.75	3.71
101-100.000-840.000	LIBRARY PAYMENT	152,930.00	152,930.00	0.00	0.00	152,930.00	0.00
101-100.000-848.000	GOVERNMENT OPERATIONS	35,000.00	35,000.00	1,051.75	961.87	33,948.25	3.01
101-100.000-848.001	TECHNOLOGY	45,000.00	45,000.00	5,246.00	0.00	39,754.00	11.66
101-100.000-850.000	TELEPHONE EXPENDITURES	18,000.00	18,000.00	3,641.00	2,200.90	14,359.00	20.23
101-100.000-860.000	VEHICLE EXPENSE	7,500.00	7,500.00	2,547.86	2,147.86	4,952.14	33.97
101-100.000-880.000	CDBG EXPENDITURES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-100.000-882.000	PLANNING/CONSULTING FEES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-100.000-883.000	CITY BEAUTIFICATION	500.00	500.00	0.00	0.00	500.00	0.00
101-100.000-900.000	PRINTING/PUBLICATION COSTS	12,000.00	12,000.00	3,115.23	3,115.23	8,884.77	25.96
101-100.000-901.000	POSTAGE FEES	6,500.00	6,500.00	1,458.21	220.49	5,041.79	22.43
Total Dept 100.000 - GOVERNMENT SERVICES		516,855.00	516,855.00	59,672.16	43,635.65	457,182.84	11.55
Dept 101.000 - ADMINISTRATION							
101-101.000-701.000	SALARIES FULL-TIME	389,700.00	389,700.00	61,539.49	32,883.14	328,160.51	15.79
101-101.000-702.000	SALARIES PART-TIME	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	222,856.00	222,856.00	19,009.55	8,543.64	203,846.45	8.53
101-101.000-717.000	CODE ENFORCEMENT LEGAL	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
101-101.000-718.000	ELECTIONS	10,000.00	10,000.00	5,868.80	5,218.39	4,131.20	58.69
101-101.000-721.000	DATA PROCESING & ASSESSMENTS	35,350.00	35,350.00	563.74	0.00	34,786.26	1.59
101-101.000-722.000	LEGAL SERVICES	50,000.00	50,000.00	87.50	87.50	49,912.50	0.18
101-101.000-723.000	BOARD OF REVIEW	600.00	600.00	0.00	0.00	600.00	0.00
Total Dept 101.000 - ADMINISTRATION		743,506.00	743,506.00	87,069.08	46,732.67	656,436.92	11.71
Dept 201.000 - BUILDING & GROUNDS							
101-201.000-701.000	SALARIES FULL-TIME	0.00	0.00	252.00	252.00	(252.00)	100.00
101-201.000-702.000	SALARIES PART-TIME	31,600.00	31,600.00	4,824.61	2,076.61	26,775.39	15.27
101-201.000-920.000	UTILITIES	45,000.00	45,000.00	6,995.36	6,995.36	38,004.64	15.55
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	38,000.00	38,000.00	5,870.25	3,251.87	32,129.75	15.45
101-201.000-930.001	BUILDING - GRANTS	0.00	0.00	5,610.65	0.00	(5,610.65)	100.00
101-201.000-930.002	COVID EXP - BUILDING	10,000.00	10,000.00	252.00	252.00	9,748.00	2.52
101-201.000-936.000	EQUIPMENT MAINTENANCE	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-201.000-938.000	PARKING LOT & GROUNDS	15,000.00	15,000.00	50.00	0.00	14,950.00	0.33
101-201.000-970.000	CAPITAL EXPENDITURE	7,928.00	7,928.00	0.00	0.00	7,928.00	0.00
Total Dept 201.000 - BUILDING & GROUNDS		149,028.00	149,028.00	23,854.87	12,827.84	125,173.13	16.01
Dept 301.000 - PUBLIC SAFETY							
101-301.000-701.000	SALARIES FULL-TIME	830,042.00	830,042.00	122,631.99	57,038.23	707,410.01	14.77
101-301.000-702.000	SALARIES PART-TIME	50,000.00	50,000.00	21,010.68	13,285.30	28,989.32	42.02
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	527,148.00	527,148.00	74,324.98	41,004.64	452,823.02	14.10
101-301.000-704.000	SALARIES-OVERTIME	50,000.00	50,000.00	7,100.31	3,817.95	42,899.69	14.20
101-301.000-708.000	PROPERTY & LIABILITY INSURANC	25,594.00	25,594.00	0.00	0.00	25,594.00	0.00
101-301.000-710.000	UNEMPLOYMENT INSURANCE	100.00	100.00	0.00	0.00	100.00	0.00
101-301.000-712.000	WORKER'S COMP INSURANCE	15,800.00	15,800.00	0.00	0.00	15,800.00	0.00
101-301.000-726.000	OFFICE SUPPLIES	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-301.000-726.001	SUPPLIES - COVID 19	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-301.000-727.000	ROAD SUPPLIES	2,000.00	2,000.00	67.98	0.00	1,932.02	3.40
101-301.000-728.000	EVIDENCE SUPPLIES	1,000.00	1,000.00	(128.75)	(128.75)	1,128.75	(1.29)
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00

PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	08/31/2021 NORM (ABNORM)	MONTH 08/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
101-301.000-731.000	PUBLICATIONS/DOCUMENT REDUCIN	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-301.000-803.000	MEMBERSHIPS & MEETINGS	3,500.00	3,500.00	250.00	250.00	3,250.00	7.14
101-301.000-821.000	POLICE RESERVES	500.00	500.00	0.00	0.00	500.00	0.00
101-301.000-822.000	TRAINING	15,500.00	15,500.00	815.13	0.00	14,684.87	5.26
101-301.000-823.000	FIREARMS TRAINING	4,500.00	4,500.00	911.64	0.00	3,588.36	20.26
101-301.000-824.000	CRIME PREVENTION	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-301.000-825.000	ANIMAL CONTROL	200.00	200.00	0.00	0.00	200.00	0.00
101-301.000-826.000	COMMUNITY POLICING	500.00	500.00	0.00	0.00	500.00	0.00
101-301.000-827.000	302 TRAINING FUNDS EXPENDITURES	2,000.00	2,000.00	300.00	300.00	1,700.00	15.00
101-301.000-828.000	FIRE SERVICE/DISPATCH CONTRACT	695,462.00	695,462.00	159,808.64	0.00	535,653.36	22.98
101-301.000-829.000	POLICE UNIFORMS & CLEANING	15,000.00	15,000.00	1,586.75	1,125.36	13,413.25	10.58
101-301.000-836.000	PRISONER LOCKUP	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
101-301.000-850.000	TELEPHONE EXPENDITURES	8,000.00	8,000.00	1,800.88	915.68	6,199.12	22.51
101-301.000-851.000	RADIO COMMUNICATIONS	16,200.00	16,200.00	0.00	0.00	16,200.00	0.00
101-301.000-860.000	VEHICLE EXPENSE	37,000.00	37,000.00	6,299.61	4,690.76	30,700.39	17.03
Total Dept 301.000 - PUBLIC SAFETY		2,321,046.00	2,321,046.00	396,779.84	122,299.17	1,924,266.16	17.09
Dept 401.000 - PUBLIC SERVICE							
101-401.000-703.000	EMPLOYEE TAXES & BENEFITS	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
101-401.000-890.000	PARK MAINTENANCE	7,000.00	7,000.00	1,377.44	1,329.62	5,622.56	19.68
101-401.000-892.000	SIDEWALK MAINTENANCE	90,000.00	90,000.00	0.00	0.00	90,000.00	0.00
101-401.000-920.000	UTILITIES	21,000.00	21,000.00	2,818.56	2,416.30	18,181.44	13.42
101-401.000-921.000	CONTRACTUAL SERVICES	125,239.00	125,239.00	20,873.22	10,436.61	104,365.78	16.67
101-401.000-936.000	EQUIPMENT MAINTENANCE	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
Total Dept 401.000 - PUBLIC SERVICE		262,239.00	262,239.00	25,069.22	14,182.53	237,169.78	9.56
Dept 501.000 - LEAF COLLECTION							
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
Total Dept 501.000 - LEAF COLLECTION		6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
Dept 502.000							
101-502.000-801.001	SOCRRA	379,440.00	379,440.00	43,761.07	29,805.07	335,678.93	11.53
Total Dept 502.000		379,440.00	379,440.00	43,761.07	29,805.07	335,678.93	11.53
Dept 601.000 - RECREATION							
101-601.000-701.000	SALARIES FULL-TIME	45,518.00	45,518.00	5,689.68	3,793.12	39,828.32	12.50
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	10,242.00	10,242.00	1,415.60	707.81	8,826.40	13.82
101-601.000-712.000	WORKER'S COMP INSURANCE	800.00	800.00	0.00	0.00	800.00	0.00
101-601.000-806.000	ADULT PROGRAMS	2,000.00	2,000.00	350.00	350.00	1,650.00	17.50
101-601.000-807.000	BUS TRANSPORTATION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-601.000-811.000	SENIOR ACTIVITIES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-601.000-812.000	COMMUNITY EVENTS	8,500.00	8,500.00	2,817.80	1,686.75	5,682.20	33.15
101-601.000-813.000	CHILDREN/YOUTH ACTIVITIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-601.000-815.000	COMMUNITY GARDEN	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-601.000-817.000	FITNESS CENTER EXP	0.00	0.00	58.78	29.39	(58.78)	100.00
101-601.000-843.000	DOG PARK EXPENSES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-601.000-884.000	CONCERTS IN THE PARK	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00

PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	08/31/2021 NORM (ABNORM)	MONTH 08/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 601.000 - RECREATION		75,060.00	75,060.00	10,331.86	6,567.07	64,728.14	13.76
Dept 811.000							
101-811.000-970.000	CAPITAL EXPENDITURE	110,450.00	110,450.00	0.00	0.00	110,450.00	0.00
Total Dept 811.000		110,450.00	110,450.00	0.00	0.00	110,450.00	0.00
TOTAL EXPENDITURES		4,564,124.00	4,564,124.00	646,538.10	276,050.00	3,917,585.90	14.17
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		4,337,349.00	4,337,349.00	3,036,405.65	2,362,938.08	1,300,943.35	70.01
TOTAL EXPENDITURES		4,564,124.00	4,564,124.00	646,538.10	276,050.00	3,917,585.90	14.17
NET OF REVENUES & EXPENDITURES		(226,775.00)	(226,775.00)	2,389,867.55	2,086,888.08	(2,616,642.55)	1,053.85

PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	08/31/2021 NORM (ABNORM)	MONTH 08/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR ROAD FUND							
Revenues							
Dept 702.000							
202-702.000-574.000	STATE SHARED REVENUES	357,000.00	357,000.00	0.00	0.00	357,000.00	0.00
202-702.000-665.000	INVESTMENT INTEREST	600.00	600.00	0.00	0.00	600.00	0.00
202-702.000-690.397	TRANSFER IN FROM ROAD MILLAGE BOND FUND	1,058,201.00	1,058,201.00	0.00	0.00	1,058,201.00	0.00
Total Dept 702.000		1,415,801.00	1,415,801.00	0.00	0.00	1,415,801.00	0.00
TOTAL REVENUES		1,415,801.00	1,415,801.00	0.00	0.00	1,415,801.00	0.00
Expenditures							
Dept 702.000							
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	15,143.00	15,143.00	229.26	114.63	14,913.74	1.51
202-702.000-705.000	SALARIES-ADMIN	5,569.00	5,569.00	946.76	473.38	4,622.24	17.00
202-702.000-720.000	INTEREST EXPENSE	98,333.00	98,333.00	0.00	0.00	98,333.00	0.00
202-702.000-810.000	AUDITING & ACCOUNTING	5,521.00	5,521.00	0.00	0.00	5,521.00	0.00
202-702.000-856.000	ADMINISTRATION & ENGINEERING	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
202-702.000-861.000	ROAD MAINTENANCE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
202-702.000-862.000	ROADSIDE MAINTENANCE	1,000.00	1,000.00	221.95	133.40	778.05	22.20
202-702.000-864.000	TRAFFIC CONTROLS	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
202-702.000-866.000	SNOW & ICE REMOVAL	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00
202-702.000-867.000	EQUIPMENT RENTAL	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
202-702.000-870.000	FORESTRY	36,000.00	36,000.00	3,788.74	420.00	32,211.26	10.52
202-702.000-921.000	CONTRACTUAL SERVICES	64,659.00	64,659.00	10,776.50	5,388.25	53,882.50	16.67
Total Dept 702.000		270,725.00	270,725.00	15,963.21	6,529.66	254,761.79	5.90
Dept 702.100 - CAPITAL IMP - STREET BOND							
202-702.100-970.000	CAPITAL EXPENDITURE	1,058,201.00	1,058,201.00	129,268.59	129,268.59	928,932.41	12.22
Total Dept 702.100 - CAPITAL IMP - STREET BOND		1,058,201.00	1,058,201.00	129,268.59	129,268.59	928,932.41	12.22
TOTAL EXPENDITURES		1,328,926.00	1,328,926.00	145,231.80	135,798.25	1,183,694.20	10.93
Fund 202 - MAJOR ROAD FUND:							
TOTAL REVENUES		1,415,801.00	1,415,801.00	0.00	0.00	1,415,801.00	0.00
TOTAL EXPENDITURES		1,328,926.00	1,328,926.00	145,231.80	135,798.25	1,183,694.20	10.93
NET OF REVENUES & EXPENDITURES		86,875.00	86,875.00	(145,231.80)	(135,798.25)	232,106.80	167.17

PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	08/31/2021 NORM (ABNORM)	MONTH 08/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 203 - LOCAL ROAD FUND							
Revenues							
Dept 703.000							
203-703.000-415.000	MISCELLANEOUS REVENUE	13,603.00	13,603.00	0.00	0.00	13,603.00	0.00
203-703.000-574.000	STATE SHARED REVENUES	169,000.00	169,000.00	0.00	0.00	169,000.00	0.00
203-703.000-665.000	INVESTMENT INTEREST	600.00	600.00	0.00	0.00	600.00	0.00
203-703.000-690.397	TRANSFER IN FROM ROAD MILLAGE BOND FUND	1,058,201.00	1,058,201.00	0.00	0.00	1,058,201.00	0.00
Total Dept 703.000		1,241,404.00	1,241,404.00	0.00	0.00	1,241,404.00	0.00
TOTAL REVENUES		1,241,404.00	1,241,404.00	0.00	0.00	1,241,404.00	0.00
Expenditures							
Dept 703.000							
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	15,143.00	15,143.00	229.26	114.63	14,913.74	1.51
203-703.000-705.000	SALARIES-ADMIN	5,569.00	5,569.00	946.76	473.38	4,622.24	17.00
203-703.000-720.000	INTEREST EXPENSE	98,333.00	98,333.00	0.00	0.00	98,333.00	0.00
203-703.000-810.000	AUDITING & ACCOUNTING	3,381.00	3,381.00	0.00	0.00	3,381.00	0.00
203-703.000-861.000	ROAD MAINTENANCE	250,000.00	250,000.00	2,094.11	2,094.11	247,905.89	0.84
203-703.000-862.000	ROADSIDE MAINTENANCE	1,000.00	1,000.00	221.95	133.40	778.05	22.20
203-703.000-864.000	TRAFFIC CONTROLS	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
203-703.000-866.000	SNOW & ICE REMOVAL	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
203-703.000-867.000	EQUIPMENT RENTAL	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
203-703.000-868.000	NON-MOTOR FACILITIES	5,000.00	5,000.00	5,247.50	5,247.50	(247.50)	104.95
203-703.000-870.000	FORESTRY	36,000.00	36,000.00	3,788.76	420.00	32,211.24	10.52
203-703.000-921.000	CONTRACTUAL SERVICES	64,659.00	64,659.00	10,776.50	5,388.25	53,882.50	16.67
Total Dept 703.000		490,085.00	490,085.00	23,304.84	13,871.27	466,780.16	4.76
Dept 703.100 - CAPITAL IMP - STREET BOND							
203-703.100-970.000	CAPITAL EXP - STREET BOND	1,058,201.00	1,058,201.00	129,268.60	129,268.60	928,932.40	12.22
Total Dept 703.100 - CAPITAL IMP - STREET BOND		1,058,201.00	1,058,201.00	129,268.60	129,268.60	928,932.40	12.22
TOTAL EXPENDITURES		1,548,286.00	1,548,286.00	152,573.44	143,139.87	1,395,712.56	9.85
Fund 203 - LOCAL ROAD FUND:							
TOTAL REVENUES		1,241,404.00	1,241,404.00	0.00	0.00	1,241,404.00	0.00
TOTAL EXPENDITURES		1,548,286.00	1,548,286.00	152,573.44	143,139.87	1,395,712.56	9.85
NET OF REVENUES & EXPENDITURES		(306,882.00)	(306,882.00)	(152,573.44)	(143,139.87)	(154,308.56)	49.72

PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	08/31/2021 NORM (ABNORM)	MONTH 08/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 258 - CAPITAL ACQUISITION FUND							
Revenues							
Dept 000.000							
258-000.000-446.000	INVESTMENT INTEREST	400.00	400.00	54.18	27.09	345.82	13.55
258-000.000-690.101	TRANSFER IN FROM GENERAL FUND	110,450.00	110,450.00	0.00	0.00	110,450.00	0.00
Total Dept 000.000		110,850.00	110,850.00	54.18	27.09	110,795.82	0.05
TOTAL REVENUES		110,850.00	110,850.00	54.18	27.09	110,795.82	0.05
Expenditures							
Dept 000.000							
258-000.000-970.000	CAPITAL EXPENDITURE	110,450.00	110,450.00	4,557.21	4,450.00	105,892.79	4.13
Total Dept 000.000		110,450.00	110,450.00	4,557.21	4,450.00	105,892.79	4.13
TOTAL EXPENDITURES		110,450.00	110,450.00	4,557.21	4,450.00	105,892.79	4.13
Fund 258 - CAPITAL ACQUISITION FUND:							
TOTAL REVENUES		110,850.00	110,850.00	54.18	27.09	110,795.82	0.05
TOTAL EXPENDITURES		110,450.00	110,450.00	4,557.21	4,450.00	105,892.79	4.13
NET OF REVENUES & EXPENDITURES		400.00	400.00	(4,503.03)	(4,422.91)	4,903.03	1,125.76

PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	2021-22	08/31/2021	MONTH 08/31/21	BALANCE	
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 397 - ROADS MILLAGE BONDS FUND							
Revenues							
Dept 000.000							
397-000.000-446.000	INVESTMENT INTEREST	0.00	0.00	108.64	58.11	(108.64)	100.00
Total Dept 000.000		0.00	0.00	108.64	58.11	(108.64)	100.00
TOTAL REVENUES		0.00	0.00	108.64	58.11	(108.64)	100.00
Fund 397 - ROADS MILLAGE BONDS FUND:							
TOTAL REVENUES		0.00	0.00	108.64	58.11	(108.64)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	108.64	58.11	(108.64)	100.00

PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	08/31/2021 NORM (ABNORM)	MONTH 08/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000.000							
494-000.000-407.000	TIFA-CAPTURE TAXES	305,000.00	305,000.00	0.00	0.00	305,000.00	0.00
494-000.000-410.000	TAX COLLECTED OTHER	24,643.00	24,643.00	0.00	0.00	24,643.00	0.00
494-000.000-410.002	SPEC ASSESSEMENT - REVENUE	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00
494-000.000-415.000	MISCELLANEOUS REVENUE	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
494-000.000-446.000	INVESTMENT INTEREST	10,000.00	10,000.00	577.16	288.61	9,422.84	5.77
Total Dept 000.000		347,443.00	347,443.00	577.16	288.61	346,865.84	0.17
TOTAL REVENUES		347,443.00	347,443.00	577.16	288.61	346,865.84	0.17
Expenditures							
Dept 000.000							
494-000.000-701.000	SALARIES FULL-TIME	116,174.00	116,174.00	28,014.42	13,647.81	88,159.58	24.11
494-000.000-702.000	SALARIES PART-TIME	5,000.00	5,000.00	3,602.55	2,000.25	1,397.45	72.05
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	34,000.00	34,000.00	5,779.08	2,880.19	28,220.92	17.00
494-000.000-722.000	LEGAL SERVICES	900.00	900.00	0.00	0.00	900.00	0.00
494-000.000-726.000	OFFICE SUPPLIES	1,480.00	1,480.00	75.88	24.99	1,404.12	5.13
494-000.000-802.000	TAX TRIBUNAL RETURNS	2,000.00	2,000.00	13,653.48	13,653.48	(11,653.48)	682.67
494-000.000-810.000	AUDITING & ACCOUNTING	800.00	800.00	0.00	0.00	800.00	0.00
494-000.000-822.000	TRAINING/MEMBERSHIP	4,500.00	4,500.00	54.29	54.29	4,445.71	1.21
494-000.000-844.000	MAIN STREET PROGRAM	16,500.00	16,500.00	132.50	132.50	16,367.50	0.80
494-000.000-845.000	STREETSCAPING	24,000.00	24,000.00	5,323.67	999.18	18,676.33	22.18
494-000.000-882.000	PLANNING/CONSULTING FEES	42,100.00	42,100.00	10,391.77	10,391.77	31,708.23	24.68
494-000.000-900.000	PRINTING/PUBLICATION COSTS	1,500.00	1,500.00	15.89	15.89	1,484.11	1.06
494-000.000-901.000	POSTAGE FEES	200.00	200.00	50.00	50.00	150.00	25.00
494-000.000-933.000	REPAIRS & MAINTENANCE	19,500.00	19,500.00	3,325.74	3,325.74	16,174.26	17.06
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	6,100.00	6,100.00	37.96	37.96	6,062.04	0.62
494-000.000-971.000	SIGN GRANT PROGRAM	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
494-000.000-971.001	FACADE GRANT PROGRAM	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 000.000		304,754.00	304,754.00	70,457.23	47,214.05	234,296.77	23.12
TOTAL EXPENDITURES		304,754.00	304,754.00	70,457.23	47,214.05	234,296.77	23.12
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		347,443.00	347,443.00	577.16	288.61	346,865.84	0.17
TOTAL EXPENDITURES		304,754.00	304,754.00	70,457.23	47,214.05	234,296.77	23.12
NET OF REVENUES & EXPENDITURES		42,689.00	42,689.00	(69,880.07)	(46,925.44)	112,569.07	163.70

PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	08/31/2021 NORM (ABNORM)	MONTH 08/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 592 - WATER & SEWER FUND							
Revenues							
Dept 536.000 - WATER DEPARTMENT							
592-536.000-415.000	MISCELLANEOUS REVENUES	40,000.00	40,000.00	3,567.00	1,783.00	36,433.00	8.92
592-536.000-640.000	WATER SERVICE	674,280.00	674,280.00	123,295.22	65,056.97	550,984.78	18.29
592-536.000-640.001	BOND REVENUE	227,268.00	227,268.00	38,145.50	19,099.50	189,122.50	16.78
592-536.000-640.002	CAPITAL BOND REVENUE	2,149,600.00	2,149,600.00	0.00	0.00	2,149,600.00	0.00
592-536.000-641.000	WATER & SEWER PENALTIES	25,000.00	25,000.00	5,952.31	3,311.34	19,047.69	23.81
592-536.000-642.000	METER CHARGE REVENUE	80,645.00	80,645.00	11,471.08	5,733.82	69,173.92	14.22
592-536.000-643.000	REPLACEMENT RESERVE REVENUE	180,838.00	180,838.00	0.00	0.00	180,838.00	0.00
592-536.000-665.000	INVESTMENT INTEREST	4,500.00	4,500.00	316.18	157.83	4,183.82	7.03
Total Dept 536.000 - WATER DEPARTMENT		3,382,131.00	3,382,131.00	182,747.29	95,142.46	3,199,383.71	5.40
Dept 537.000 - SEWER DEPARTMENT							
592-537.000-640.002	CAPITAL BOND REVENUE	696,000.00	696,000.00	0.00	0.00	696,000.00	0.00
592-537.000-641.000	WATER & SEWER PENALTIES	43,000.00	43,000.00	7,172.77	4,218.27	35,827.23	16.68
592-537.000-645.000	SEWAGE DISPOSAL REVENUE	1,673,588.00	1,673,588.00	241,304.31	127,306.42	1,432,283.69	14.42
592-537.000-651.000	INDUSTRIAL SURCHARGE	43,000.00	43,000.00	4,954.29	2,475.96	38,045.71	11.52
592-537.000-665.000	INVESTMENT INTEREST	4,500.00	4,500.00	316.15	157.82	4,183.85	7.03
Total Dept 537.000 - SEWER DEPARTMENT		2,460,088.00	2,460,088.00	253,747.52	134,158.47	2,206,340.48	10.31
TOTAL REVENUES		5,842,219.00	5,842,219.00	436,494.81	229,300.93	5,405,724.19	7.47
Expenditures							
Dept 536.000 - WATER DEPARTMENT							
592-536.000-701.000	SALARIES FULL-TIME	19,652.00	19,652.00	1,136.12	568.06	18,515.88	5.78
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	168,991.00	168,991.00	6,889.04	3,444.52	162,101.96	4.08
592-536.000-708.000	PROPERTY & LIABILITY INSURANC	7,959.00	7,959.00	0.00	0.00	7,959.00	0.00
592-536.000-810.000	AUDITING & ACCOUNTING	5,232.00	5,232.00	0.00	0.00	5,232.00	0.00
592-536.000-902.000	BILLING SERVICES	10,000.00	10,000.00	1,658.72	958.72	8,341.28	16.59
592-536.000-921.000	CONTRACTUAL SERVICES	72,656.00	72,656.00	12,109.40	6,054.70	60,546.60	16.67
592-536.000-935.000	EQUIPMENT REPLACEMENT	2,000.00	2,000.00	573.42	0.00	1,426.58	28.67
592-536.000-937.000	WATER SYSTEM MAINTENANCE	90,000.00	90,000.00	0.00	0.00	90,000.00	0.00
592-536.000-940.000	RENT & UTILITIES WATER & SEWE	4,917.00	4,917.00	0.00	0.00	4,917.00	0.00
592-536.000-944.000	WATER PURCHASES	403,000.00	403,000.00	35,470.17	35,470.17	367,529.83	8.80
592-536.000-955.000	MISCELLANEOUS EXPENDITURES	1,880.00	1,880.00	0.00	0.00	1,880.00	0.00
592-536.000-970.000	CAPITAL EXPENDITURE	0.00	0.00	745.00	745.00	(745.00)	100.00
592-536.000-974.000	WATER MAIN PROJECT	356,600.00	356,600.00	169.84	169.84	356,430.16	0.05
Total Dept 536.000 - WATER DEPARTMENT		1,142,887.00	1,142,887.00	58,751.71	47,411.01	1,084,135.29	5.14
Dept 536.100 - WATER DEPARTMENT							
592-536.100-970.000	CAPITAL EXP - STOP BOX REPLACEMENT	50,000.00	50,000.00	1,655.70	1,400.90	48,344.30	3.31
Total Dept 536.100 - WATER DEPARTMENT		50,000.00	50,000.00	1,655.70	1,400.90	48,344.30	3.31
Dept 536.200 - WATER DEPARTMENT							
592-536.200-970.000	CAPITAL EXP - LEAD & COPPER LINE REPLACE	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
Total Dept 536.200 - WATER DEPARTMENT		100,000.00	100,000.00	0.00	0.00	100,000.00	

PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	08/31/2021 NORM (ABNORM)	MONTH 08/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 592 - WATER & SEWER FUND							
Expenditures							
Dept 536.300 - WATER DEPARTMENT							
592-536.300-970.000	CAPITAL EXP - WATER METER REPLACE	860,000.00	860,000.00	0.00	0.00	860,000.00	0.00
Total Dept 536.300 - WATER DEPARTMENT		860,000.00	860,000.00	0.00	0.00	860,000.00	0.00
Dept 536.400 - WATER DEPARTMENT							
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	475,000.00	475,000.00	79,480.82	79,480.82	395,519.18	16.73
Total Dept 536.400 - WATER DEPARTMENT		475,000.00	475,000.00	79,480.82	79,480.82	395,519.18	16.73
Dept 536.500 - WATER DEPARTMENT							
592-536.500-970.000	CAPITAL FIRE HYDRANTS	84,000.00	84,000.00	32,669.13	5,020.03	51,330.87	38.89
Total Dept 536.500 - WATER DEPARTMENT		84,000.00	84,000.00	32,669.13	5,020.03	51,330.87	38.89
Dept 536.600 - WATER DEPARTMENT							
592-536.600-970.000	CAPITAL EXP - GATE VALVES	224,000.00	224,000.00	2,291.10	740.67	221,708.90	1.02
Total Dept 536.600 - WATER DEPARTMENT		224,000.00	224,000.00	2,291.10	740.67	221,708.90	1.02
Dept 537.000 - SEWER DEPARTMENT							
592-537.000-701.000	SALARIES FULL-TIME	19,652.00	19,652.00	1,136.12	568.06	18,515.88	5.78
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	53,332.00	53,332.00	297.83	148.91	53,034.17	0.56
592-537.000-708.000	PROPERTY & LIABILITY INSURANC	7,803.00	7,803.00	0.00	0.00	7,803.00	0.00
592-537.000-720.000	INTEREST EXPENSE	174,679.00	174,679.00	9,893.75	9,893.75	164,785.25	5.66
592-537.000-725.000	PAYING AGENT FEES	1,500.00	1,500.00	750.00	0.00	750.00	50.00
592-537.000-810.000	AUDITING & ACCOUNTING	5,232.00	5,232.00	0.00	0.00	5,232.00	0.00
592-537.000-921.000	CONTRACTUAL SERVICES	72,656.00	72,656.00	12,109.40	6,054.70	60,546.60	16.67
592-537.000-939.000	SEWER SYTEM MAINTENANCE	273,000.00	273,000.00	31.64	31.64	272,968.36	0.01
592-537.000-940.000	RENT & UTILITIES WATER & SEWE	500.00	500.00	0.00	0.00	500.00	0.00
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	1,049,794.00	1,049,794.00	176,137.50	176,137.50	873,656.50	16.78
592-537.000-945.000	RETENTION TANK-UTIL ELEC	18,707.00	18,707.00	1,291.07	1,291.07	17,415.93	6.90
592-537.000-946.000	RETENTION TANK UTIL-WATER	5,000.00	5,000.00	737.28	737.28	4,262.72	14.75
592-537.000-947.000	RETENTION TANK UTIL-GAS	1,200.00	1,200.00	15.96	15.96	1,184.04	1.33
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	3,000.00	3,000.00	223.20	109.85	2,776.80	7.44
592-537.000-949.000	RETENTION TAN GENERATOR FUEL	500.00	500.00	0.00	0.00	500.00	0.00
592-537.000-951.000	RETENTION TANK BUILDING/EQUIP	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
592-537.000-953.000	RETENTION TANK EXCESS LIABIL	9,078.00	9,078.00	0.00	0.00	9,078.00	0.00
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	20,000.00	20,000.00	1,428.51	1,428.51	18,571.49	7.14
592-537.000-970.000	CAPITAL EXPENDITURE	145,000.00	145,000.00	0.00	0.00	145,000.00	0.00
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	30,000.00	30,000.00	175.00	175.00	29,825.00	0.58
592-537.000-977.003	BOND EXPENSE - CONSTRUCTION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 537.000 - SEWER DEPARTMENT		1,897,633.00	1,897,633.00	204,227.26	196,592.23	1,693,405.74	10.76
Dept 537.200 - SEWER DEPARTMENT							
592-537.200-970.000	CAPITAL EXP - RETENTION TANK REPAIRS	550,000.00	550,000.00	0.00	0.00	550,000.00	0.00
Total Dept 537.200 - SEWER DEPARTMENT		550,000.00	550,000.00	0.00	0.00	550,000.00	

PERIOD ENDING 08/31/2021

GL NUMBER	DESCRIPTION	2021-22	2021-22	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	08/31/2021 NORM (ABNORM)	MONTH 08/31/21 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 592 - WATER & SEWER FUND							
Expenditures							
TOTAL EXPENDITURES		5,383,520.00	5,383,520.00	379,075.72	330,645.66	5,004,444.28	7.04
Fund 592 - WATER & SEWER FUND:							
TOTAL REVENUES		5,842,219.00	5,842,219.00	436,494.81	229,300.93	5,405,724.19	7.47
TOTAL EXPENDITURES		5,383,520.00	5,383,520.00	379,075.72	330,645.66	5,004,444.28	7.04
NET OF REVENUES & EXPENDITURES		458,699.00	458,699.00	57,419.09	(101,344.73)	401,279.91	12.52
TOTAL REVENUES - ALL FUNDS		13,295,066.00	13,295,066.00	3,473,640.44	2,592,612.82	9,821,425.56	26.13
TOTAL EXPENDITURES - ALL FUNDS		13,240,060.00	13,240,060.00	1,398,433.50	937,297.83	11,841,626.50	10.56
NET OF REVENUES & EXPENDITURES		55,006.00	55,006.00	2,075,206.94	1,655,314.99	(2,020,200.94)	3,772.69

Monthly Permit List

09/01/2021

Item 8A.

Building

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PB210072	07/06/2021	Jefferson Wiggins	26079 SOUTHFIELD RD	40-24-23-280-059	\$1,325.00	\$0
Work Description: Interior demo and remodel according to plan specs						
PB210084	07/27/2021	DAINS, STEPHEN	28741 SANTA BARBARA DR	40-24-14-127-007	\$215.00	\$0
Work Description: Replacing Patio Door						
PB210088	07/30/2021	CAFMEYER, ROBERT E	28691 ELDORADO PL	40-24-14-207-010	\$245.00	\$0
Work Description: Basement Waterproofing						
PB210089	07/30/2021	BROCKINGTON, FRANCES N	26836 LATHRUP BLVD	40-24-24-102-022	\$424.00	\$0
Work Description: 2 Patio Doors and 1 Entry Door						
PB210090	08/02/2021	BOUCHARD, JEREMIAH	18227 WILTSHIRE BLVD	40-24-14-277-006	\$155.00	\$0
Work Description: Install (1) vinyl replacement window. Construction coast \$1850						
PB210091	08/03/2021	PUGH, LESLIE	26215 LATHRUP BLVD	40-24-24-153-031	\$200.00	\$0
Work Description: Install (4) vinyl replacement windows. Cost: \$4363						
PB210092	08/05/2021	SINGLETON, DEBRA	26750 MEADOWBROOK WAY	40-24-23-229-001	\$335.00	\$0
Work Description: Strip and Reroof						
PB210096	08/09/2021	BEVERLY, MICHELLE D	18991 HAMPSHIRE ST	40-24-23-251-001	\$155.00	\$0
Work Description: Install (1) doorwall						
PB210097	08/10/2021	BRENT, ELIZABETH	18654 RAINBOW DR	40-24-23-207-003	\$452.00	\$0
Work Description: Tearoff and re roof house and garage						
PB210098	08/16/2021	GRESHAM, IVAN	18444 MIDDLESEX AVE	40-24-23-276-006	\$417.00	\$0
Work Description: Strip and Re-roof: House, Garage and Shed						

PB210100	08/17/2021	O'DELL ACQUISITIONS LLC	28245 SOUTHFIELD RD	40-24-14-278-012	\$453.00	\$0
Work Description: Strip & Reroof						
PB210101	08/17/2021	HENRY, HEATHER	18625 BUNGALOW DR	40-24-14-455-003	\$487.00	\$0
Work Description:						
PB210103	08/19/2021	ALEXANDER, JOEL	27491 GOLDENGATE W DR	40-24-14-476-021	\$170.00	\$0
Work Description: Waterproofing						
PB210105	08/20/2021	STANKIEWICZ, TIMOTHY	18870 BUNGALOW DR	40-24-14-451-014	\$431.00	\$0
Work Description: tear off and re-roof 22 square \$12008.00						
PB210106	08/24/2021	SACHS, STEPHANIE	27426 MORNINGSIDE PLZ	40-24-14-376-004	\$648.00	\$0
Work Description: 15 Windows						
PB210107	08/24/2021	WHYTE, DONALD A	28683 BLACKSTONE DR	40-24-14-228-024	\$550.00	\$0
Work Description: 11 Windows						
PB210109	08/24/2021	DYSTANT, PATRICIA A	18180 WILTSHIRE BLVD	40-24-14-232-013	\$300.00	\$0
Work Description: New Roof						

Total Permits For Type: 17
Total Fees For Type: \$6,962.00
Total Const. Value For Type: \$0

Electrical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PE210054	07/22/2021	Jefferson Wiggins	26079 SOUTHFIELD RD	40-24-23-280-059	\$65.00	\$0
Work Description: Sign Connect						
PE210058	08/02/2021	TCF NATIONAL BANK	17517 W 12 MILE RD	40-24-13-101-024	\$81.00	\$0

Work Description: connect a ground sign & two wall signs to the existing electrical service at Huntington Bank (sign permit # PS210010)

PE210060	08/06/2021	ALLISON, SHANI J	17525 CORAL GABLES AVE	40-24-24-103-021	\$135.00	\$0
----------	------------	------------------	------------------------	------------------	----------	-----

Work Description: REPLACEMENT FURNACE
REPLACEMENT A/C (BACK YARD EXISTING)
(1) 200 AMP SERIVCE CHANGE

PE210061	08/11/2021	BRENT, ELIZABETH	18654 RAINBOW DR	40-24-23-207-003	\$90.00	\$0
----------	------------	------------------	------------------	------------------	---------	-----

Work Description: New service

PE210063	08/18/2021	LYONS, JAMES R	18782 W GLENWOOD BLVD	40-24-14-252-009	\$80.00	\$0
----------	------------	----------------	-----------------------	------------------	---------	-----

Work Description: Furnace reconnect

PE210064	08/18/2021	BECKLEY, CLARENCE	17657 ROSELAND BLVD	40-24-13-103-002	\$95.00	\$0
----------	------------	-------------------	---------------------	------------------	---------	-----

Work Description: FURNACE, AC

PE210065	08/19/2021	G & A REAL ESTATE INVESTC	28851 SOUTHFIELD RD	40-24-14-230-017	\$130.00	\$0
----------	------------	---------------------------	---------------------	------------------	----------	-----

Work Description: Fixtures lamps and circuits for new fish market

PE210066	08/19/2021	SURNOW CO	26710 SOUTHFIELD RD	40-24-24-103-032	\$522.00	\$0
----------	------------	-----------	---------------------	------------------	----------	-----

Work Description: General lighting & receptacles all supplied & installed from an existing electrical service

PE210068	08/25/2021	BLANKINSHIP, ERIC	17411 REDWOOD AVE	40-24-13-154-006	\$95.00	\$0
----------	------------	-------------------	-------------------	------------------	---------	-----

Work Description: Furnace & AC replacement.

Total Permits For Type: 9
Total Fees For Type: \$1,293.00
Total Const. Value For Type: \$0

EXTRA CEMENT PERMIT

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PEXC-015-21	08/05/2021	FUERST, ROBERT S	27220 SANTA BARBARA DR	40-24-14-453-008	\$120.00	\$0

Work Description:

PEXC-017-21	08/19/2021	BARRON, JEANNE V	27270 GOLDENGATE W DR	40-24-14-477-010	\$130.00	\$0
-------------	------------	------------------	-----------------------	------------------	----------	-----

Work Description: replacing ciulvert sidewalk and approach

PEXC-018-21	08/20/2021	SCHAEFER, JAMES M	18755 WILTSHIRE BLVD	40-24-14-251-004	\$80.00	\$0
-------------	------------	-------------------	----------------------	------------------	---------	-----

Work Description: Approach and Sidewalk

Total Permits For Type: 3
Total Fees For Type: \$330.00
Total Const. Value For Type: \$0

Fence

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
----------	------	------------	-------------	----------	-----------	--------------

PF210024	07/28/2021	GABHART, PAUL	18606 RAINBOW DR	40-24-23-207-005	\$65.00	\$0
----------	------------	---------------	------------------	------------------	---------	-----

Work Description: Wood fence on corner lot

PF210026	07/30/2021	DAINS, STEPHEN	28741 SANTA BARBARA DR	40-24-14-127-007	\$65.00	\$0
----------	------------	----------------	------------------------	------------------	---------	-----

Work Description: Vinyl Fence

PF210027	07/30/2021	BLANKS, HERBERT L	18280 WILTSHIRE BLVD	40-24-14-228-013	\$65.00	\$0
----------	------------	-------------------	----------------------	------------------	---------	-----

Work Description: Vinyl Fence

PF210028	08/02/2021	MORRISON, ROCHELLE	18530 SAN QUENTIN DR	40-24-14-403-014	\$65.00	\$0
----------	------------	--------------------	----------------------	------------------	---------	-----

Work Description: Vinyl Fence

PF210029	08/19/2021	COAKLEY, HARRY J	18710 SUNNYBROOK AVE	40-24-14-453-016	\$65.00	\$0
----------	------------	------------------	----------------------	------------------	---------	-----

Work Description: Fence

Total Permits For Type: 5
Total Fees For Type: \$325.00
Total Const. Value For Type: \$0

Mechanical

Item 8A.

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PM210056	08/06/2021	ALLISON, SHANI J	17525 CORAL GABLES AVE	40-24-24-103-021	\$100.00	\$0
Work Description: REPLACEMENT FURNACE REPLACEMENT A/C (BACK YARD EXISTING)						
PM210058	08/11/2021	Jefferson Wiggins	26079 SOUTHFIELD RD	40-24-23-280-059	\$455.00	\$0
Work Description: A/C and Furnace Install						
PM210060	08/18/2021	LYONS, JAMES R	18782 W GLENWOOD BLVD	40-24-14-252-009	\$115.00	\$0
Work Description: Furnace & Humidifier						
PM210061	08/18/2021	BECKLEY, CLARENCE	17657 ROSELAND BLVD	40-24-13-103-002	\$125.00	\$0
Work Description: FURNACE, AC, HUMIDIFIER						
PM210062	08/24/2021	SUNSET WEST INVESTMENTS	27821 SOUTHFIELD RD	40-24-14-431-046	\$165.00	\$0
Work Description: AC & Refrig						
PM210063	08/25/2021	BLANKINSHIP, ERIC	17411 REDWOOD AVE	40-24-13-154-006	\$80.00	\$0
Work Description: Furnace & AC replacement. Install chimney liner.						
PM210064	08/25/2021	BENDER, CARMEN L	17596 SUNNYBROOK AVE	40-24-13-357-010	\$125.00	\$0
Work Description: Replace furnace & A/C						
PM210065	08/26/2021	BUNKLEY, DAVID J	17631 RAMSGATE DR	40-24-24-104-013	\$80.00	\$0
Work Description: Bath Vent						

Total Permits For Type: 8
Total Fees For Type: \$1,245.00
Total Const. Value For Type: \$0

Outside Refuse Container

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PORC-210015	08/11/2021	CHRISTIAN, KAREN	19170 W 11 MILE RD	40-24-14-381-024	\$75.00	\$0

Work Description: Refuse Container

Total Permits For Type: 1
Total Fees For Type: \$75.00
Total Const. Value For Type: \$0

Plumbing

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PP210070	08/02/2021	DAVIS, CAMILLE	27220 EVERGREEN RD	40-24-14-306-037	\$55.00	\$0

Work Description: replace existing hot water tank

PP210072	08/06/2021	KOWALCHYK, WILL K	19061 WILTSHIRE BLVD	40-24-14-180-003	\$55.00	\$0
----------	------------	-------------------	----------------------	------------------	---------	-----

Work Description: Water heater replacement

PP210075	08/19/2021	G & A REAL ESTATE INVESTC	28851 SOUTHFIELD RD	40-24-14-230-017	\$155.00	\$0
----------	------------	---------------------------	---------------------	------------------	----------	-----

Work Description: Plumbing for new fish market

PP210076	08/19/2021	ALEXANDER, JOEL	27491 GOLDENGATE W DR	40-24-14-476-021	\$55.00	\$0
----------	------------	-----------------	-----------------------	------------------	---------	-----

Work Description: Sub soil drain

Total Permits For Type: 4
Total Fees For Type: \$320.00
Total Const. Value For Type: \$0

Right of Way Construction

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
----------	------	------------	-------------	----------	-----------	--------------

Work Description: Retiring the 2"S-MP main that is on San Rosa Blvd. East and West of Lathrup Blvd. On the West location of Lathrup Blvd the 2"S-MP is 18 from the Northern ROW of street and 12 off the CL ROW. On the East location of Lathrup Blvd the 2"S-MP is 12 off the North ROW and 18 from CL ROW. Also a portion of the 2"S-MP main is 9 off the North ROW and 21 from CL ROW. San Rosa Blvd has a 60 ROW. New 2"P-MP main East of Lathrup Blvd will be 3 off the South ROW and 27 CL ROW. Tie in will be on Spring Arbor Dr. On the West side of Lathrup Blvd the 2"P-MP main will be 4 off the south ROW and 26 CL ROW. Tie in will be at the alleyway. Total of 26 services will need to be tied into the new 2"P-MP main.

Total Permits For Type: 1
Total Fees For Type: \$1,250.00
Total Const. Value For Type: \$0

Shed

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PSHED-008-21	08/17/2021	RICHARDSON, LEON C	19055 CAMBRIDGE BLVD	40-24-14-383-003	\$65.00	\$0
Work Description: 8x8 wood shed						
PSHED-009-21	08/18/2021	HODGE, KIMBERLEY	27580 CALIFORNIA SE DR	40-24-13-306-008	\$65.00	\$0
Work Description: Shed						

Total Permits For Type: 2
Total Fees For Type: \$130.00
Total Const. Value For Type: \$0

Sign

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PS210010	07/29/2021	TCF NATIONAL BANK	17517 W 12 MILE RD	40-24-13-101-024	\$645.00	\$0
Work Description: Replace existing TCF Bank signs with Huntington Bank signs. One ground sign, two wall signs, and three non illuminated directionals.						

Total Permits For Type: 1
Total Fees For Type: \$645.00
Total Const. Value For Type: \$0

Report Summary

Permit.DateIssued Between
8/1/2021 12:00:00 AM AND
8/31/2021 11:59:59 PM AND
Permit.Status = ISSUED

Grand Total Fees: \$12,575.00

Grand Total Permits: 51

Grand Total Const. Value: \$0

Enforcements By Category

09/09/21

Item 8A.

INOPERABLE VEHICLE

Enforcement Number	Address	Status	Filed	Closed
E21-0183	17330 CORAL GABLES AVE	VIOLATION	08/04/21	
Total Entries: 1				

PROPERTY MAINTENANCE

Enforcement Number	Address	Status	Filed	Closed
E21-0181	26725 LATHRUP BLVD	VIOLATION	08/02/21	
E21-0187	18411 W 12 MILE RD 201	VIOLATION	08/19/21	
E21-0188	18441 W GLENWOOD BLVD	VIOLATION	08/20/21	
Total Entries: 3				

TALL GRASS/ WEEDS

Enforcement Number	Address	Status	Filed	Closed
E21-0184	28245 SOUTHFIELD RD	VIOLATION	08/05/21	
E21-0185	28235 SOUTHFIELD RD	VIOLATION	08/05/21	
Total Entries: 2				

Total Records: 6

Population: All Records
Enforcement.CodeOfficer = RAMI SWEIDAN AND Enforcement.DateFiled Be

OFFICERS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
SGT. TACKETT	15	33	30	28	2	20	53	10					191
Tackett warnings	11	0	1	5	0	7	12	2					
UPSHAW	13	8	11	8	3	1	1	0					45
Upshaw warnings	1	1	2	1	0	0	0	0					
BECKER	75	60	51	58	12	5	5	55					321
Becker warnings	3	2	0	0	0	0	0	0					
ROBERTS	22	20	18	29	15	18	7	16					145
Roberts warnings	24	4	4	12	7	7	2	4					
CARMACK	30	42	28	43	27	32	55	30					287
Carmack warnings	12	9	10	11	12	8	18	6					
HUSTON	29	9	6	14	1	22	19	19					119
Huston warnings	3	5	0	1	1	7	4	2					
HUTSON					1	37	49	39					126
Hutson warnings					1	13	19	7					
GIJSBERS						23	57	31					111
Gijsbers warnings						9	12	9					
LAWRENCE	5	12	15	5	23	6	13	16					95
Lawrence warnings	1	1	0	0	3	0	0	0					
BUTTON	6	17	14	10	13	21	5	9					95
Button warnings	3	8	5	3	8	16	3	5					
LASK	10	23	12	10	15	8	1	0					79
Lask warnings	10	0	1	3	5	2	0	0					

1614

2021 ACTIVITY TOTALS

Item 8B.

OFFICERS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	YTD
SGT. TACKETT	113	92	67	64	68	22	13	22					461
UPSHAW	24	21	39	37	26	25	37	0					209
BECKER	84	68	53	75	38	71	64	97					550
ROBERTS	128	65	137	168	116	139	57	36					846
CARMACK	351	305	332	323	256	168	131	97					1963
HUSTON	85	129	135	80	80	16	27	12					564
HUTSON					14	131	164	173					482
GIJSBERS						53	107	169					329
LAWRENCE	30	83	166	87	131	83	110	125					815
BUTTON	39	63	54	47	68	110	27	63					471
LASK	48	54	53	55	69	48	16	34					377

ALARM SUMMARY FOR AUGUST 2021

0 burglar alarms (C3902) (August 1 – August 31)
 29 false alarms (L5060) (August 1 – August 31)

All alarms were considered false or operator error

10 of these alarms were un-registered
 3 commercial
 7 residential

2 of the commercial alarms have been notified twice each and still failed to register their alarms. Both commercial businesses had 2 alarms each this month

Chase Bank – 18100 Eleven Mile Road (3 alarms in 2021)

The Candy Store – 26612 Southfield Road (4 alarms in 2021)

2 commercial alarms that have registrations have exceeded their alarms for 2021

MedCare Pharmacy, 28500 Southfield – 5 alarms

DiMaggio Jewelry, 28001 Southfield – 8 alarms

2 of the residential alarms have been notified by certified mail and their certified card returned.

18151 Santa Ann – card sent and returned 06/2021
 2 alarms 05/2021 and 08/2021

28807 Somerset Pl – 2 certified letters sent and cards returned
 11/7/2020 and 7/20/2021

1 false alarm in 2020
 2 false alarms in 2021

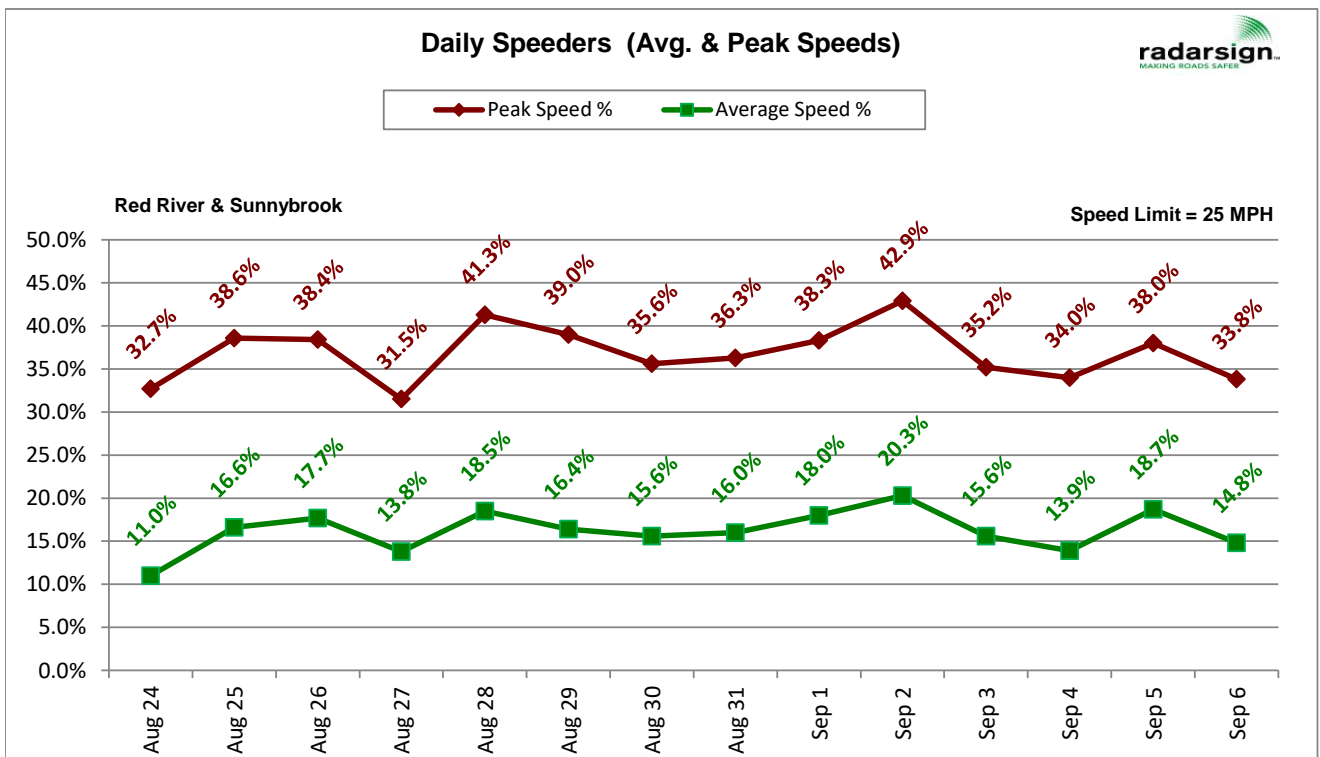
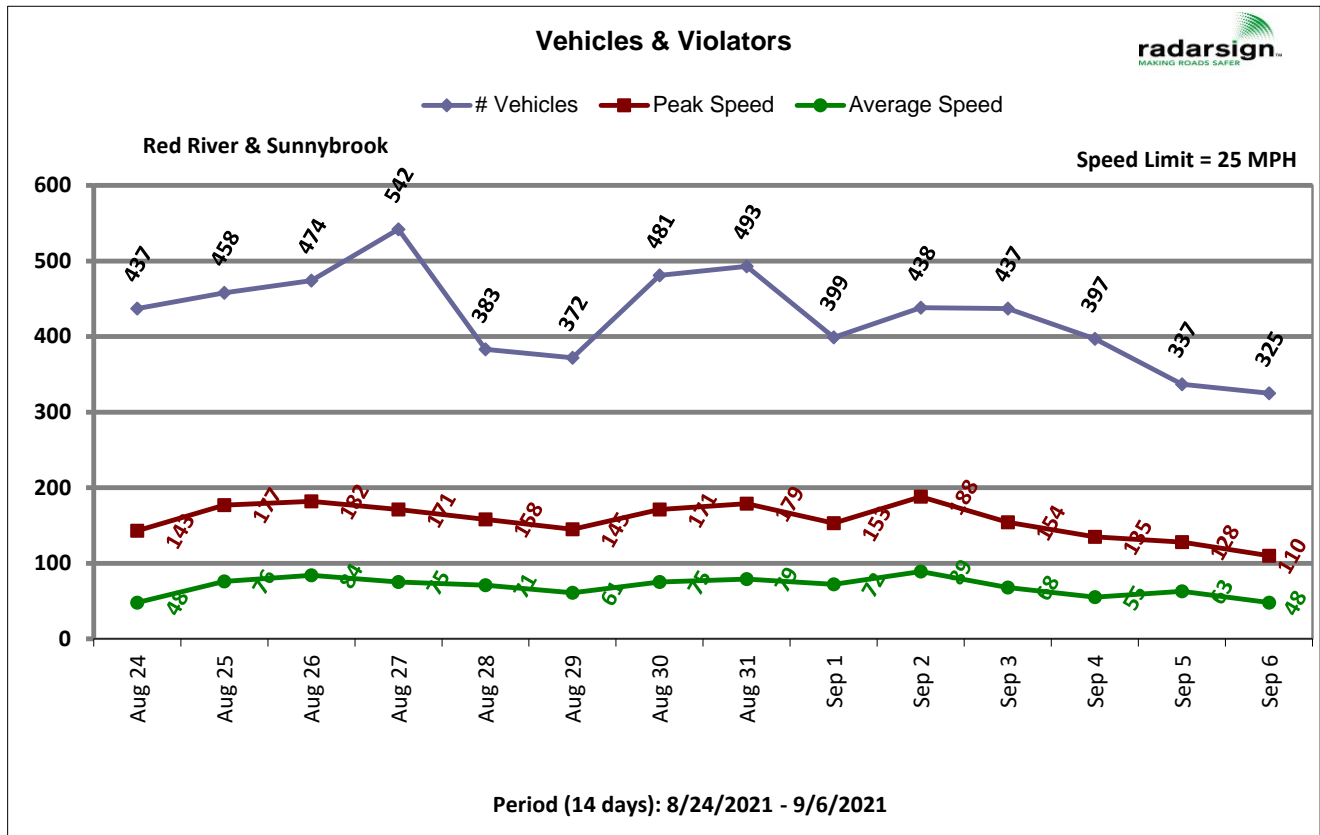
4 citations issued for unregistered alarms:

28807 Somerset Place

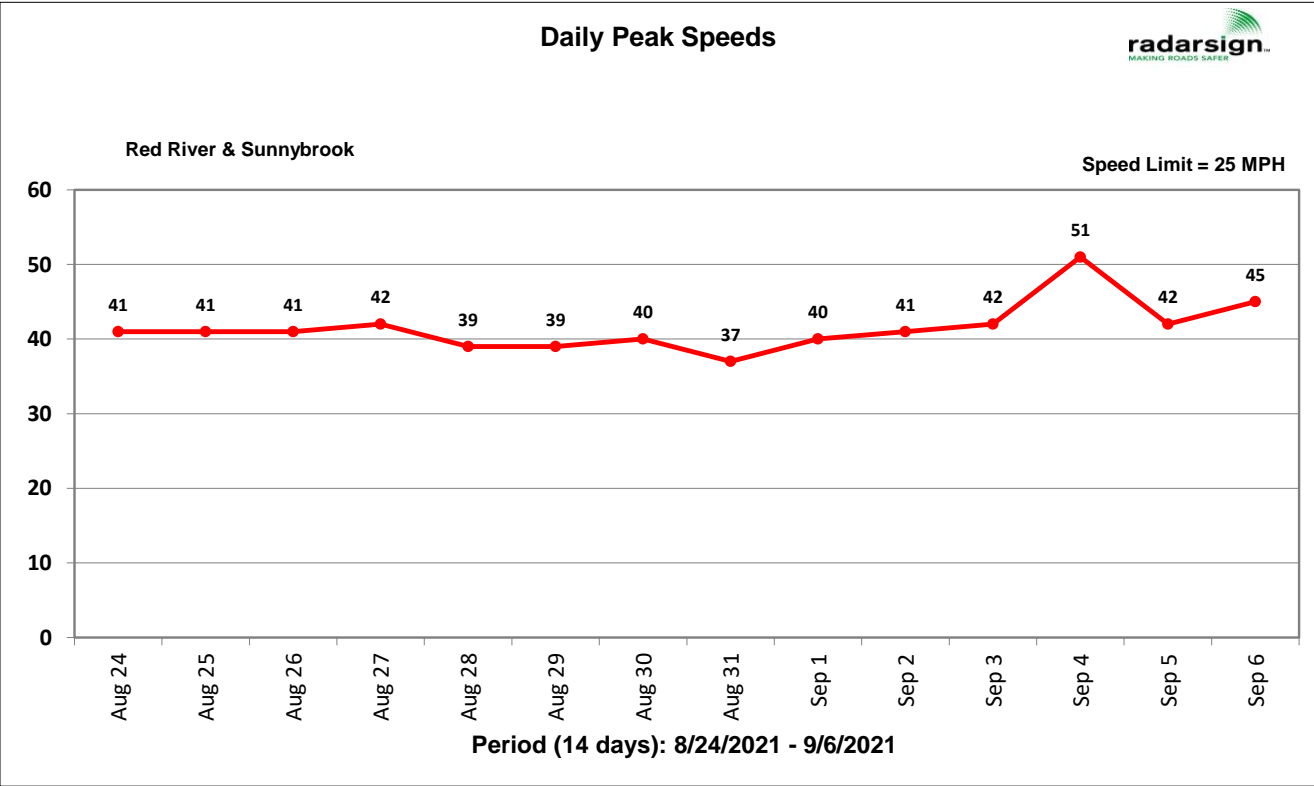
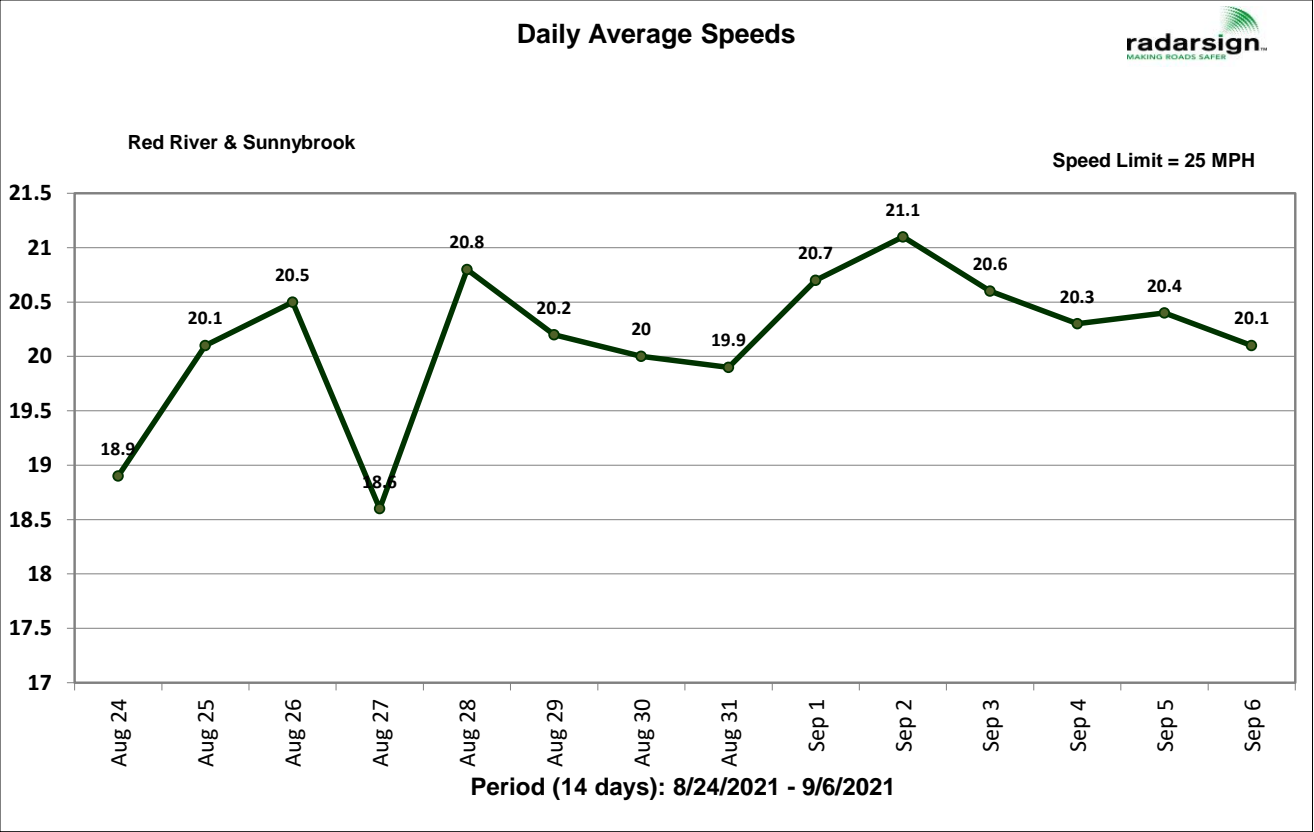
18151 Santa Ann

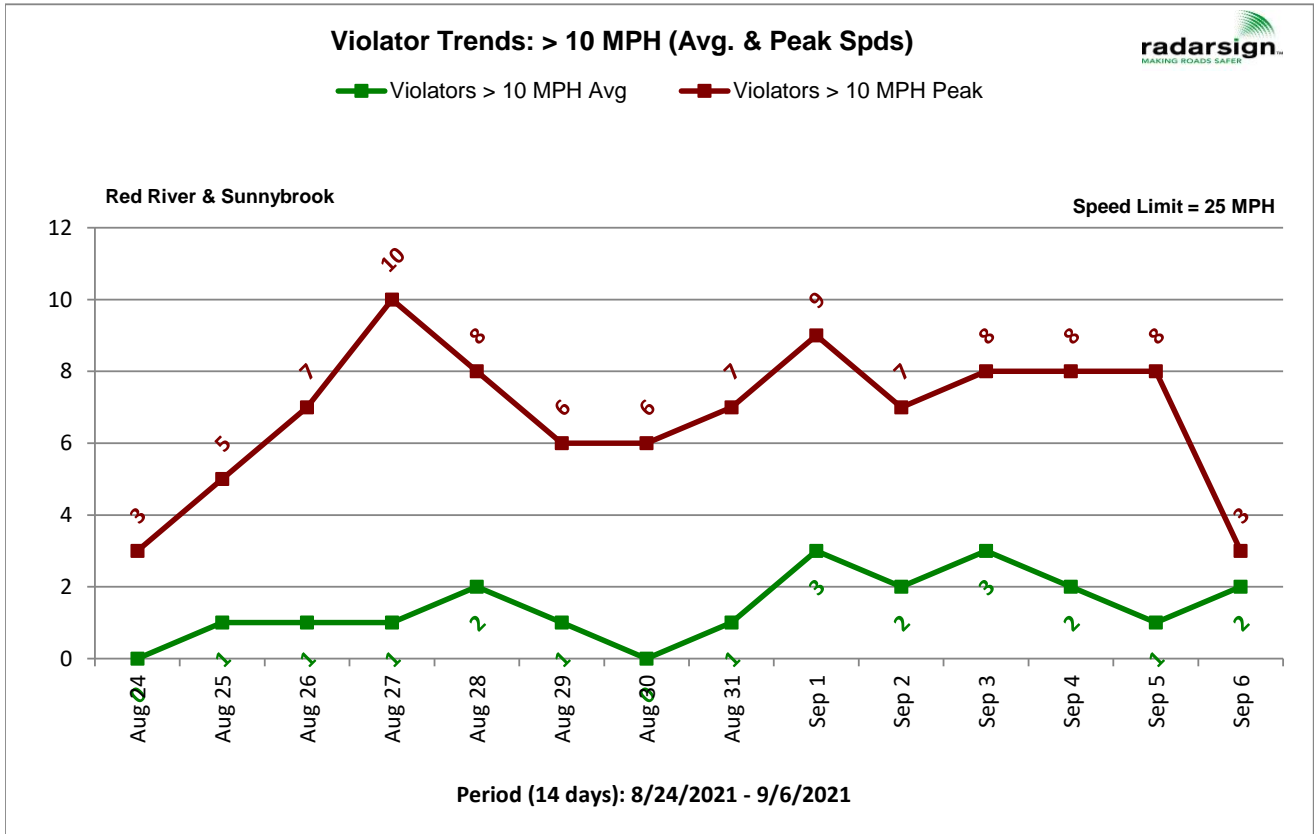
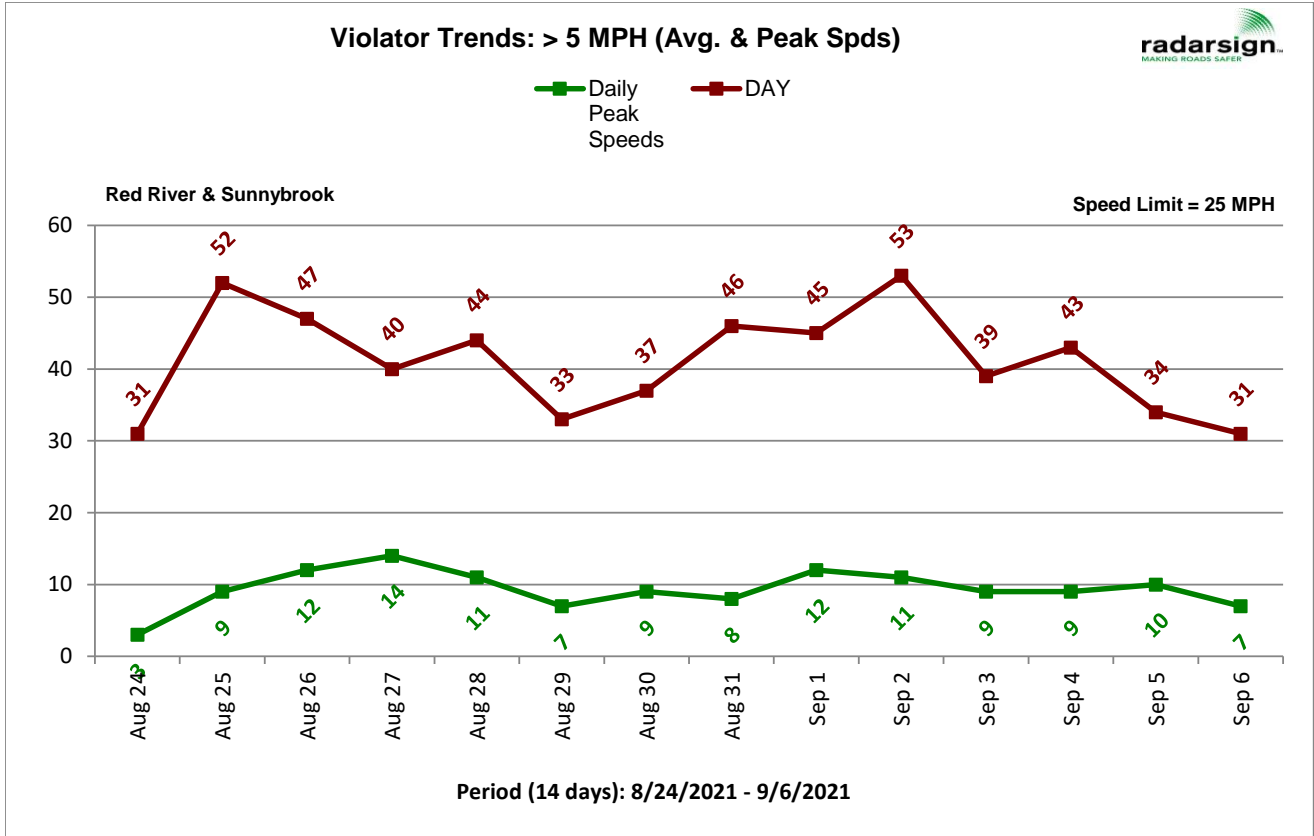
18100 W. Eleven Mile – Chase Bank

26612 Southfield Road – The Candy Shop



Period (14 days): 8/24/2021 - 9/6/2021





DATE	EVENT	WHO PARTICIPATED	ACTIONS
8/4/2021	concert in the park	Reserves	attended concert for parking and crowd control
8/7/2021	Stuff The Patrol Car	Carmack/Hodges	in cooperation with Kroger - stuff a patrol vehicle with groceries for those in need
8/11/2021	concert in the park	Reserves	attended concert for parking and crowd control
8/12/2021	power outage	Gijsbers/Huston	checked on every Adopt-A-Senior to make sure they had power
8/14/2021	Mrs. Rasmussen's 80th b-day	Knoll	sent Mrs. Rasmussen a birthday card for her 80th birthday
8/15/2021	Summer Stroll	Reserves	assist with walkers during the tour
8/18/2021	concert in the park	Zang	attended concert for parking and crowd control
8/19/2021	Mrs. Egan	Tackett/Gijsbers	since losing power Mrs. Egan has no AC - checked her breakers for her. Appears her thermostat is broken and needs to be replaced
8/21/2021	Woodward Dream Cruise	Becker	assisted with traffic/crowd control - threw out footballs to kids
8/26/2021	interviews	Zang/Huston	interviewed 2 potential new hires
weekly	Mrs. Bloom	various members	check on adopt a senior member
weekly	Mrs. McReynolds	various members	check on adopt a senior member
weekly	Mrs. Egan	various members	Mrs. Egan recently had a stroke so in addition to weekly phone calls, she has needed assistance with getting her trash wheeled out.
weekly	Mrs. Brady	Carmack	check on adopt a senior member
weekly	Mrs. Rasmussen	Knoll	Mrs. Rasmussen gets a weekly phone call to check on her.
weekly	Mrs. Gore	various members	check on adopt a senior member
monthly	Mrs. Erwin	Knoll	just wants a monthly phone check up. Has a neighbor that checks on her regularly

City of Lathrup Village Police Department - Monthly Activity Summary

August 2021

08/02/2021 21-6629 DWLS Arrest

A traffic stop was initiated for an expired license plate offense. During the investigation, it was determined that the driver had a suspended drivers license. A misdemeanor citation was issued to the driver for DWLS. He was released at the scene, per new state laws.

08/02/2021 21-6632 Flee and Elude Police

An Officer was conducting an investigation during a traffic stop. After not being able to identify the driver the Officer walked back up to the vehicle. The driver then fled the scene in the vehicle. While attempting to flee, the vehicle struck a parked car in the parking lot. An accident report was also taken.

08/05/2021 21-6723 Trespass Warning

A subject who had her accounts frozen at a local bank due to fraudulent activity, came into the bank, causing a scene and refused to leave. Officers arrived and gave the subject a Trespass warning for the business.

08/05/2021 21-6725 Larceny from an Automobile

An Officer took a report that a catalytic convertor was stolen from a work truck, which was parked at a local business overnight. There are no suspects in this case.

08/05/2021 21-6727 Illegal Dumping

An Officer took a report that someone had illegally dumped construction debris in his yard. No video evidence or other physical evidence existed. There are no suspects in this case.

08/05/2021 21-6737 Accidental Property Damage

Officers took a report of accidental property damage. A truck carrying drywall on top of it, lost a portion of the load, which struck the vehicle behind it. The driver as given a citation for unsafe load.

08/06/2021 21-6745 Found Dog

A stray dog was found by a local resident. After speaking with Officers, the resident decided to foster the dog until its owner could be found. There were no lost dogs reported matching the description of this one.

08/07/2021 21-6771 Family Trouble

Officers responded to a report of a Domestic situation in the front yard of a residence. After an investigation, it was determined that both parties damaged property belonging to the other. The mutual combatants wrote out statements and both were unsure if they wished to press charges. No arrests were made, and the report was sent to the DB for review and possible submittal to the Oakland County Prosecutors Office.

08/09/2021 21-6809 Sudden Death – Natural

Officers responded to a report of a man found on the floor, with shallow breathing. The man was deceased when Officers arrived. Due to a few suspicious circumstances found at the scene, the Oakland County ME Investigator was summoned for an investigation. They continue to work with Officers on the case.

08/10/2021 21-6844 Assault and Battery

A subject came into LVPD to report that he had just been assaulted at a local hair dresser. He stated that the hairdresser belittled him because he told him that he was straight. When the hairdresser would not leave the issue alone, the victim raised his voice, causing the hairdresser to physically assault him while kicking him out of his business. Follow up was conducted at the place of business, but it was closed and no one was around.

08/11/2021 21-6865 Felony Arrest Warrant

Officers responded to Dickerson Facility of the Wayne County Jail system in Hamtramck and took custody of a prisoner who had 3 active arrest warrants out of LV. The prisoner was transported to Berkley PD where they were processed, and bonded out on the charges.

08/11/2021 21-6876 Civil Matter

An Officer took a report for documentation purposes only, from a subject who was having issues getting her children from her ex-husband during her allotted parenting time. This has been an on-going issue. Officers have had to testify in civil court in another jurisdiction in reference to this issue.

08/13/2021 21-6957 Larceny from an Automobile

Officers responded to take a report of a stolen temporary license plate. A valid Texas temporary plate was taken from a truck, which was parked on the street. There are no suspects.

08/15/2021 21-7002 Traffic Complaint / Vehicle Impound

An Officer initiated a traffic stop after seeing that a vehicle was driving down a main road on just a sparking rim. The driver was unaware of the problem. The vehicle was towed until it can be repaired.

08/15/2021 21-7010 Mental Health Call

An Officer responded to a residence to do a welfare check after learning the resident had not been heard from since they lost power. During a conversation with the resident, the Officer learned that the subject was having suicidal ideation. He was transported to a local hospital for evaluation.

08/15/2021 21-7012 Suspicious Circumstance

A resident came into LVPD to report that someone was using his gazebo during the night and left a candle burning inside when they left.

08/16/2021 21-7035 Domestic Violence

An Officer was dispatched to a residence where a boyfriend had assaulted his girlfriend by choking her, punching her, slapping her and threatening to kill her and her disabled father. He left on foot prior to the arrival of the Officer. The area was checked but he could not be located. He was identified and a warrant request was sent to the Oakland County Prosecutors Office for review.

08/16/2021 21-7050 Larceny from an Automobile

A resident reported that his vehicle was broken into overnight. A laptop and a bottle of prescription drugs were taken. There was no physical evidence and no suspects have been developed.

08/17/2021 21-7056 Misdemeanor Arrest Warrant

Officers responded to Macomb County Jail and took custody of a prisoner who had an outstanding warrant out of LVPD. They were transported to Berkley PD for processing and were released after they posted their bond.

08/17/2021 21-7063 Mental committal

A subject at a local bank made comments about wanting to harm herself. Officers responded and were told the same thing by the subject. She was transported to a local hospital where she checked herself in for a psychological evaluation.

08/17/2021 21-7068 Fraud

A resident reported that there were fraudulent charges attributed to her checking account with a local bank. The bank is investigating. They needed the report for documentation purposes only.

08/19/2021 21-7094 Identity Theft

A resident came into LVPD to report that his identity was stolen and used to open a fraudulent DTE account.

08/19/2021 21-7109 Family Trouble

Officers responded to a residence where a daughter and a mother were having an argument. The mother left prior to Officers arrival and it was determined that no physical assault had occurred.

08/20/2021 21-7141 Suspicious Circumstances

It was brought to the attention of LVPD that a petition, gathering signatures to put new Medical Marijuana ordinances in place, may have been falsified. Names on the petition were either deceased at the time it was signed, members of the anti-marijuana group, or stated they did not sign the petition. The investigation is on-going.

08/20/2021 21-7144 Liquor Inspection

Officers conducted a liquor inspection at a local restaurant. The manager was evasive and uncooperative. The license was not displayed. They were advised if they were to continue to serve alcohol, they would need to obtain an updated license.

08/20/2021 21-7146 Intimidation and Threats

Officers responded to a local restaurant, where a verbal argument between workers and customers escalated to the point that the customer threatened to kill a worker. The customer was gone upon arrival of Officers. There were no further issues there.

08/20/2021 21-7150 Family Trouble

Officers responded to a report of a possible domestic violence situation. It was determined that no physical assault had occurred. Officers mediated a solution for one party to get their belonging from the home.

08/20/2021 21-7153 Hospice Death

An Officer responded to a call of a hospice death. The Officer inspected the scene, spoke with the attending hospice nurse and the Oakland County Medical Examiner. It was found not to be suspicious and the deceased was released to the family.

08/20/2021 217161 Hit and Run Traffic Crash

An Officer was dispatched to handle a hit and run traffic crash. The identity of the driver who fled the scene was determined by the Officer. He was contacted and agreed to come into LVPD. He did so, and was issued a misdemeanor citation for leaving the scene of an accident and for a civil infraction of failing to stop within assured clear distance ahead.

08/22/2021 21-7180 Felony Arrest Warrant

An Officer picked up a subject from Beverly Hills PD on a LV warrant for MDOP, \$1K-20K. The prisoner was then transported to Berkley PD for processing, and then turned over to Oakland County Jail in Pontiac.

08/22/2021 21-7192 Found Property

While on routine patrol, an Officer located a BMW motorcycle saddle bag lying in the middle of the street. An owner could not be determined. The bag was placed into property.

08/25/2021 21-2720 No Operators License Arrest

An Officer initiated a traffic stop for a red-light violation. It was determined that the driver did not have a license. He was issued a misdemeanor citation for No Op's Ever Acquired and released on scene. The vehicle was turned over to a licensed driver.

08/25/2021 21-7272 Reckless Driving

While an Officer was attempting to make a traffic stop for a stop sign violation, the vehicle being pursued ran two additional red lights. The driver eventually stopped. The driver was cited for Reckless Driving and the vehicle was impounded.

08/25/2021 21-7293 DWLS / Unregistered vehicle

An Officer conducted a traffic stop for a no plate violation. It was found that the driver was suspended and that the vehicle was unregistered. The driver produced a title which did not match the vin on the vehicle. The vehicle was impounded and the driver was given a misdemeanor citation for DWLS and released on scene.

08/26/2021 21-7300 Possession of Methamphetamines / PWID

An Officer initiated a traffic stop for a traffic violation. The driver was found to be suspended and issued a misdemeanor citation for the same. The driver and passengers were released on scene. While the vehicle was being searched for impound, Officers located, individually wrapped, non-descript, packages of marijuana with a scale, and Methamphetamine pills.

08/27/2021 21-7343 DWLS Arrest

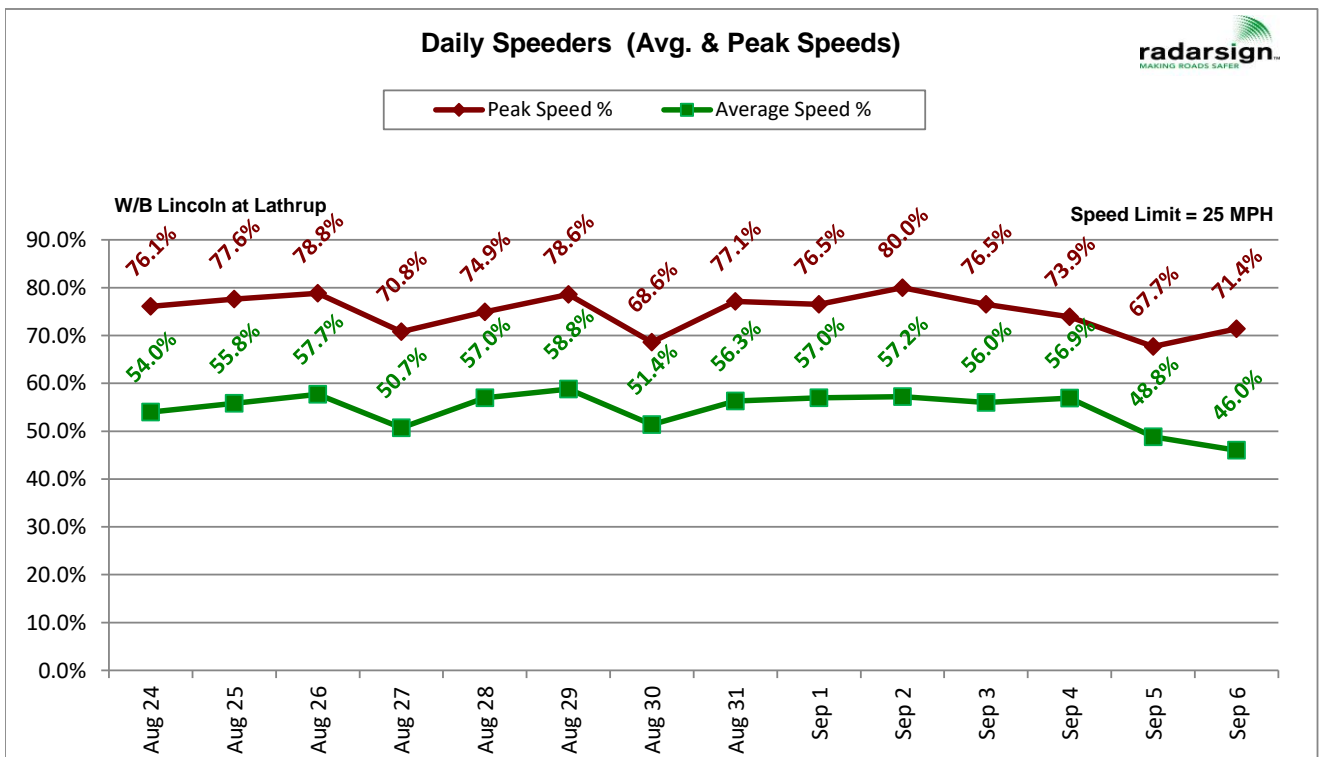
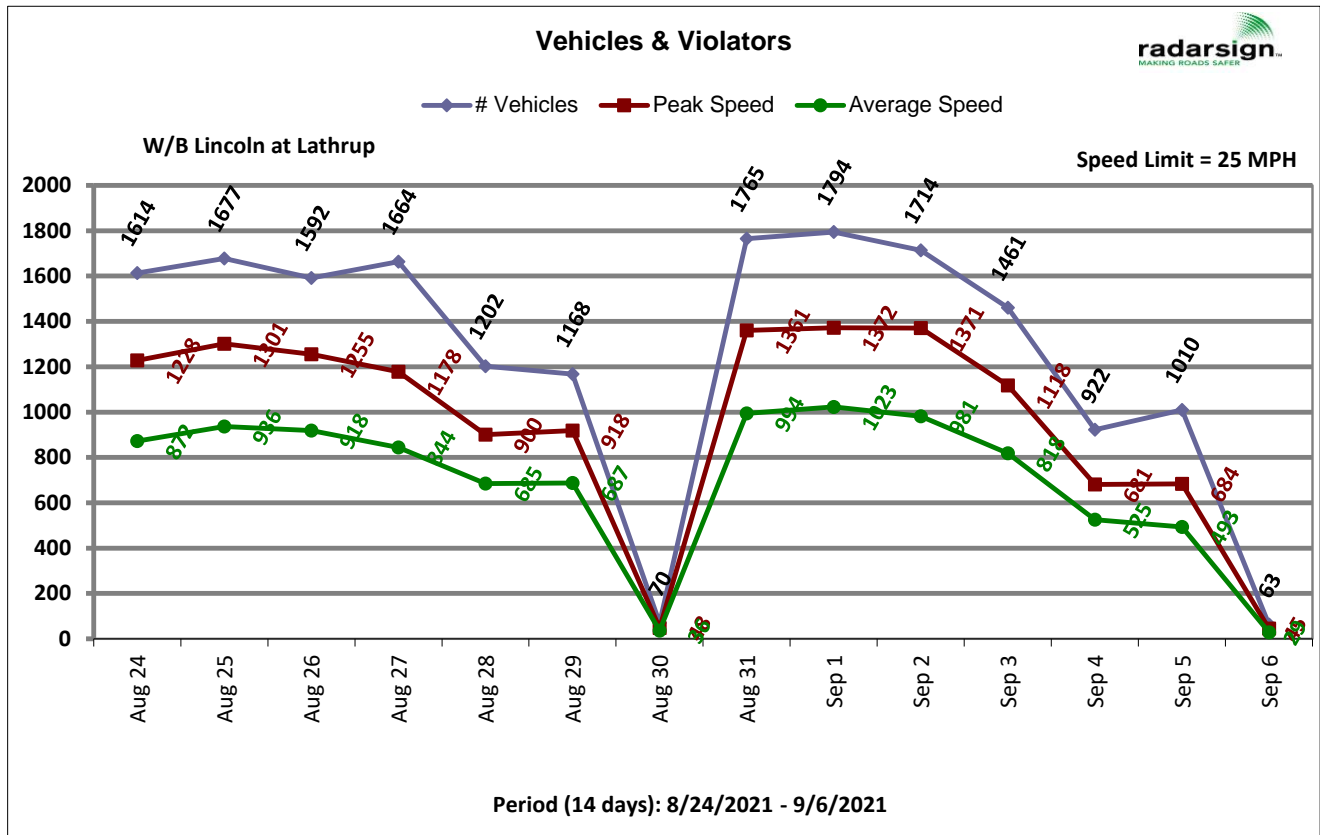
An Officer responded to take an accident report. While investigating the accident, it was revealed that one of the drivers had a suspended drivers license. He was cited for the same, and released at the scene, per new state law.

08/28/2021 21-7361 Civil Matter

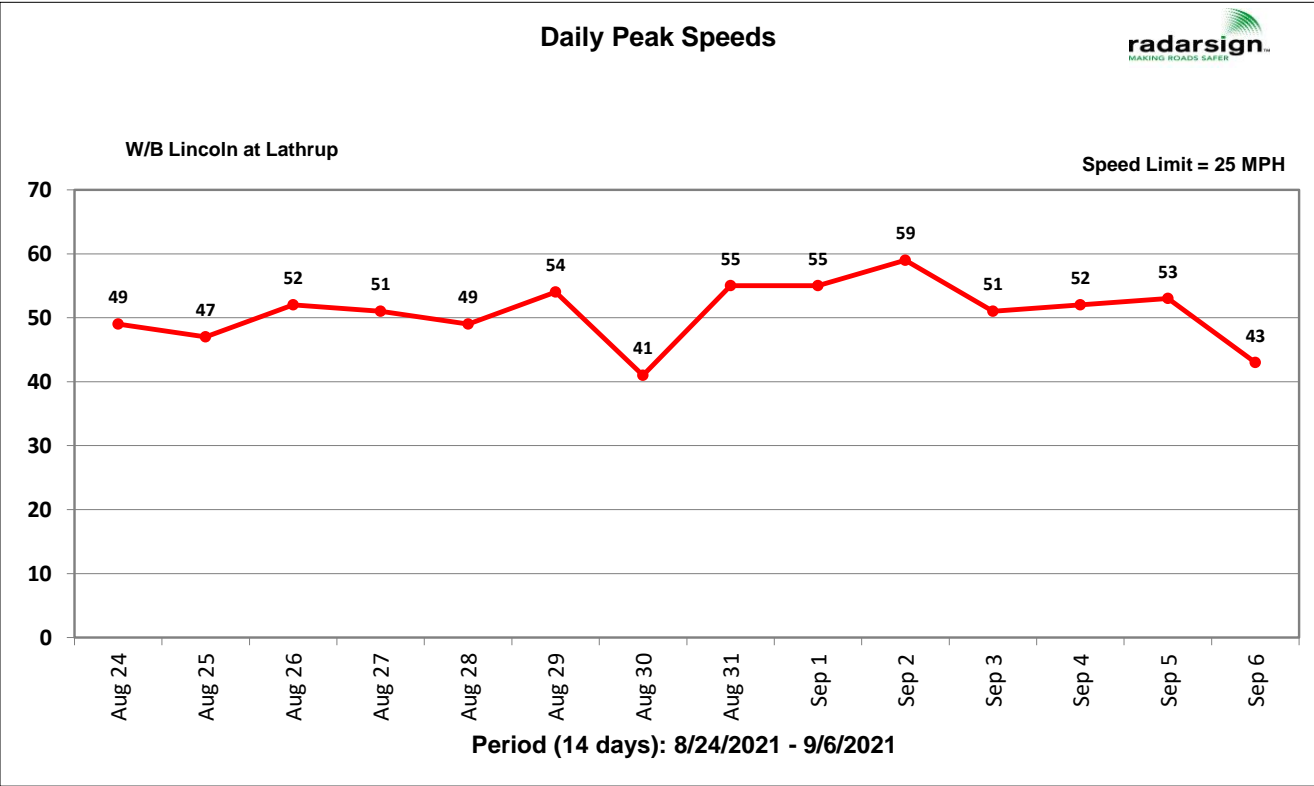
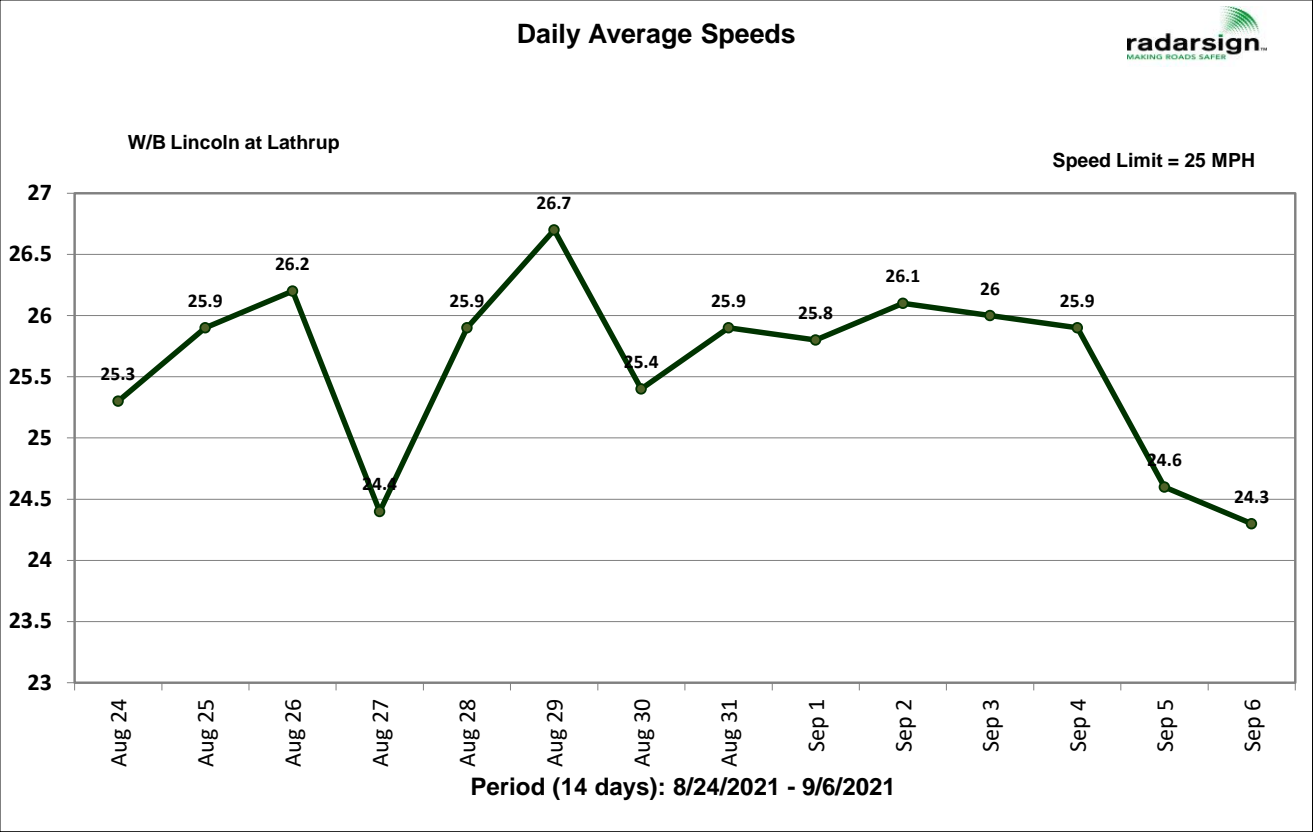
A resident came into LVPD for a documentation purposes only report, indicating that his wife is threatening him saying she would have him kicked out of the home. They were advised how the eviction process works.

08/31/2021 21-7431 Stolen Vehicle / DWLS Arrest

Officers stopped a vehicle for a red-light traffic violation. Upon further investigation, the driver had a suspended license and the vehicle had a dealer plate and a dealer sales sheet still inside the vehicle. The driver was given a misdemeanor citation for DWLS and the vehicle was impounded for further investigation. It was found that the vehicle was stolen off of a car dealership lot in Novi the previous day. LVPD is working with Novi PD for possible additional charges.



Period (14 days): 8/24/2021 - 9/6/2021



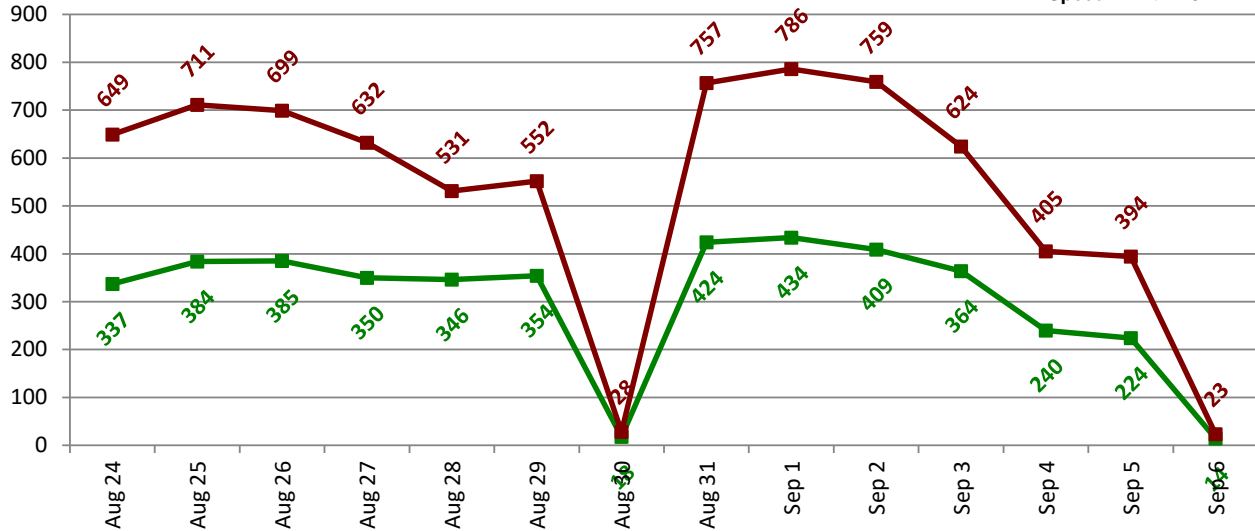
Violator Trends: > 5 MPH (Avg. & Peak Spds)



■ Daily
■ Peak
■ DAY
■ Speeds

W/B Lincoln at Lathrup

Speed Limit = 25 MPH



Period (14 days): 8/24/2021 - 9/6/2021

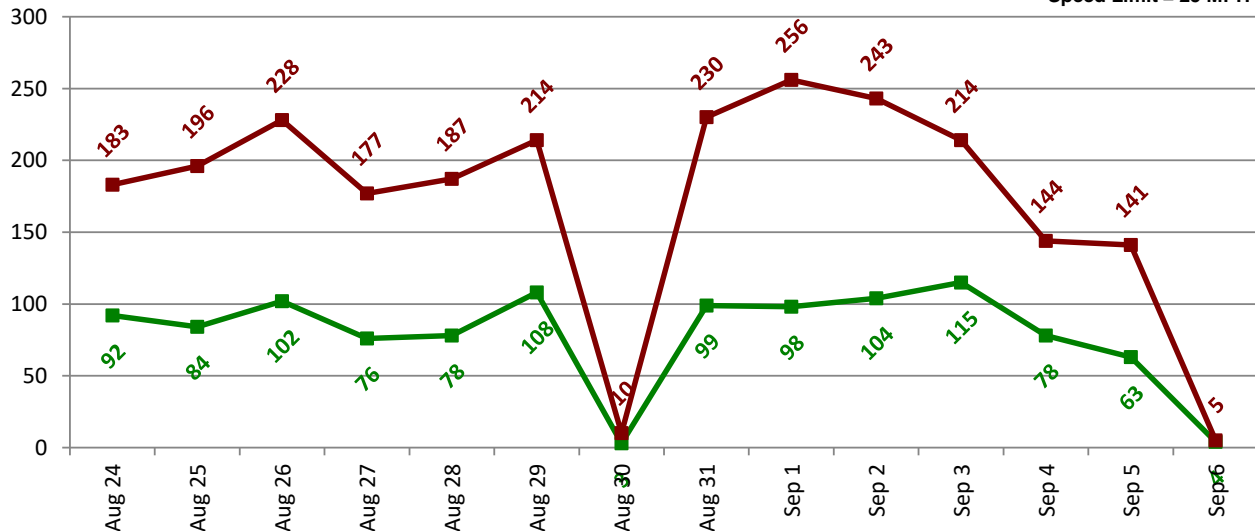
Violator Trends: > 10 MPH (Avg. & Peak Spds)



■ Violators > 10 MPH Avg
■ Violators > 10 MPH Peak

W/B Lincoln at Lathrup

Speed Limit = 25 MPH



Period (14 days): 8/24/2021 - 9/6/2021

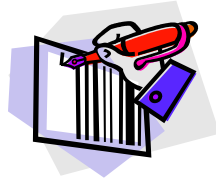
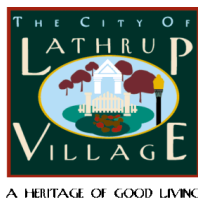
AUGUST 2021 WARNING VIOLATIONS

Item 8B.

ROW	CITATION	CITATION DATE	OFF_CITY_NM	ST	VIOLATION_ON	VIOLATION_NEAR	VIOLS_DESC	OFFICER
1	21LV01072	8/1/2021	SOUTHFIELD	MI	SUNNYBROOK	SOUTHFIELD	DISOBEY TRAFFIC CONTROL DEVICE	BUT
2	21LV01077	8/2/2021	TROY	MI	SUNNYBROOK	SOUTHFIELD	PROHIBITED TURN	GIJ
3	21LV01080	8/2/2021	MISSOURI CITY	TX	11 MILE	LATHRUP	DISOBEY STOP SIGN	GIJ
4	21LV01084	8/4/2021	SOUTHFIELD	MI	SAN JOSE	SAN JOSE CT	NO PARKING 3-6AM	CAR
5	21LV01085	8/4/2021	LATHRUP VILLAGE	MI	SAN JOSE	SAN JOSE CT	NO PARKING 3-6AM	CAR
6	21LV01086	8/4/2021	LATHRUP VILLAGE	MI	SAN JOSE	SAN JOSE CT	NO PARKING 3-6AM	CAR
7	21LV01096	8/5/2021	SOUTHFIELD	MI	SOUTHFIELD	LATHRUP	DISOBEY STOP SIGN	HUT
8	21LV01099	8/5/2021	TAYLOR	MI	ELEVEN MILE	LATHRUP	DISOBEY STOP SIGN	BUT
9	21LV01103	8/8/2021	REDFORD TWP	MI	LATHRUP	ELEVEN MILE	DISOBEY TRAFFIC CONTROL DEVICE	GIJ
10	21LV01108	8/10/2021	CENTERLINE	MI	DOLORES	SANTA BARBARA	NO PARKING 3-6AM	CAR
11	21LV01114	8/10/2021	CLINTON TWP	MI	LATHRUP	ELEVEN MILE	PROHIBITED TURN	HUT
12	21LV01123	8/13/2021	LATHRUP VILLAGE	MI	SANTA BARBARA	LACROSSE	NO PARKING 3-6AM	CAR
13	21LV01134	8/15/2021	BEVERLY HILLS	MI	SOUTHFIELD	TWELVE MILE	DISOBEY TRAFFIC CONTROL DEVICE	HUT
14	21LV01143	8/17/2021	WEST BLOOMFIELD	MI	ELEVEN MILE	LATHRUP	DISOBEY STOP SIGN	HUT
15	21LV01154	8/20/2021	SOUTHFIELD	MI	ELEVEN MILE	SOUTHFIELD	DISOBEY STOP SIGN	GIJ
16	21LV01160	8/20/2021	CANTON	MI	ELEVEN MILE	SOUTHFIELD	DISOBEY TRAFFIC CONTROL DEVICE	BUT
17	21LV01183	8/25/2021	CLINTON TWP	MI	12 MILE	EVERGREEN	EXPIRED PLATES	ROB
18	21LV01185	8/25/2021	SOUTHFIELD	MI	LINCOLN	LATHRUP	SPEED 38/25	ROB
19	21LV01194	8/26/2021	ROSEVILLE	MI	SOUTHFIELD	LINCOLN	DISOBEY TRAFFIC CONTROL DEVICE	ROB
20	21LV01197	8/27/2021	LATHRUP VILLAGE	MI	18820 WILTSHIRE	SANTA BARBARA	IMPROPER PARKING	GIJ/CAR
21	21LV01200	8/27/2021	SOUTHFIELD	MI	12 MILE	SOUTHFIELD	NO PROOF INSURANCE	HUT
22	21LV01204	8/28/2021	OAK PARK	MI	SUNNYBROOK	SOUTHFIELD	DISOBEY TRAFFIC CONTROL DEVICE	BUT
23								
24								
25								
26								
27								

AUGUST 2021 WARNING VIOLATIONS

28								
29								
30								
31								
32								
33								
34								
35								
36								
37								
38								
39								
40								
41								
42								
43								
44								
45								
46								
47								
48								
49								
50								



Code Enforcement September Report



Sheryl,

- 1.) Violations written and posted on the door.
 - a. Tall grass (5)
 - b. Other (5)
 - c. Lack of Property maintenance (3)
 - d.
- 2.) On September 14, 2021, I attended monthly meetings of MACEO. First time in person meetings, the meeting provided the opportunity to share items of persistent nuisance and receive the advice from cities that have encountered and overcame similar problems. Subjects spoken about rental inspections and rodents.
- 3.) An informational guide has been created to summarize residential (June) and commercial (September) code enforcement requirements for residents and tenants. The guide covers topics such as: common code enforcement violations and how to avoid them.
- 4.) Responded to all open SeeClickFix complaints and inspected.
- 5.) September 14, 2021, called wolverine to get a quote to replace the burnt transfer switch to get the generator working properly. Also, getting quotes to purchase a new generator that will meet the requirements of city hall including the police department. Was educated on the generator and how the generator we have does not meet the requirements of city hall. The generator required needs to be 150 kva.
- 6.) Taken residents calls and answered their questions on dead trees, sidewalk project, etc.
- 7.) Had DPS cut down dead branches in the right of way on Santa Barbara and San Quentin 9/15/2021.
- 8.) Saw chipping truck on Lincoln 9/17/2021. All branches on Lincoln were chipped.
- 9.) Caught 3 different contractors working on roofs without permits (Lathrup Blvd., Cambridge, and Saratoga). Had contractors go to city hall to obtain permits.
- 10.) 18520 Lincoln filling in the ditch with topsoil, left him a violation notice to remove the topsoil.
- 11.) 26811 Bloomfield put up an orange fence which is against ordinance and found concrete and dead branches in piles. Gave him 1 day to remove orange fence, and 3 weeks to clean all debris (concrete, and branches).
- 12.) Resident on Lathrup Blvd. trimmed apple tree off of sidewalk.
- 13.) Working on Rental process?

Enforcements By Code Officer

09/02/21

Item 8D.

RAMI SWEIDAN

Enforcement Number	Address	Status	Filed	Closed
E21-0181	26725 LATHRUP BLVD	VIOLATION	08/02/21	
E21-0183	17330 CORAL GABLES AVE	VIOLATION	08/04/21	
E21-0184	28245 SOUTHFIELD RD	VIOLATION	08/05/21	
E21-0185	28235 SOUTHFIELD RD	VIOLATION	08/05/21	
E21-0187	18411 W 12 MILE RD 201	VIOLATION	08/19/21	
E21-0188	18441 W GLENWOOD BLVD	VIOLATION	08/20/21	

Total Enforcements for RAMI SWEIDAN: 6

Total Records: 6

Enforcement.DateFiled Between 8/1/2021
12:00:00 AM AND 8/31/2021 11:59:59 PM

Total Pages1

Certificate Details By Type

09/02/2021

Item 8D.

Commercial Landlord License

Cert #	Status	Name	Address	Contact
CCLL-210025	Certified	GOLDEN GATE PLAZA LLC	27777 SOUTHFIELD RD	

Enforcements By Category

09/02/21

Item 8D.

INOPERABLE VEHICLE

Enforcement Number	Address	Status	Filed	Closed
E21-0183	17330 CORAL GABLES AVE	VIOLATION	08/04/21	
Total Entries:				1

PROPERTY MAINTENANCE

Enforcement Number	Address	Status	Filed	Closed
E21-0181	26725 LATHRUP BLVD	VIOLATION	08/02/21	
E21-0187	18411 W 12 MILE RD 201	VIOLATION	08/19/21	
E21-0188	18441 W GLENWOOD BLVD	VIOLATION	08/20/21	
Total Entries:				3

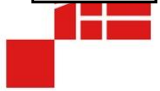
TALL GRASS/ WEEDS

Enforcement Number	Address	Status	Filed	Closed
E21-0184	28245 SOUTHFIELD RD	VIOLATION	08/05/21	
E21-0185	28235 SOUTHFIELD RD	VIOLATION	08/05/21	
Total Entries:				2

Total Records: 6

Enforcement.DateFiled Between 8/1/2021 12:00:00 AM A

Total Pages: 1



MCKENNA

**Monthly Report
Building Report
Lathrup Village
Aug 2021**

1. Permits issued

21 - Building permit

15 - Electrical

8- Plumbing

12 – Mechanical

5- Fence

1– Sign

0 -Temp Sign

2 - Shed

1 – ROW

3– Cement

1 – Refuge container

1 – Garage sale

2. residential rentals

Inspections – 2

Renewal Certificates applied for – 10

Certificates issued – 0

3. Landlord and Business Licenses applied for.

Landlord – 2

Business -3

Home based Business – 0

Landlord license issued - 1

Business license issued - 0

4. Inspections done

Building - 17

Demolition - 0

Signs - 0

Zoning -8

Mechanical - 12

Electrical – 13

Plumbing -12

Plan reviews –11

Fire Southfield - 13

CO issued -0

Landlord License – 4

Business License - 0

Jim Wright

Building Official

Lathrup Village

HEADQUARTERS

235 East Main Street
Suite 105
Northville, Michigan 48167

O 248.596.0920
F 248.596.0930
MCKA.COM

Communities for real life.





27400 Southfield Rd
 Lathrup Village, MI 48076
 (248) 557 - 2600
www.lathrupvillage.org

MEMORANDUM

To: LVDDA Board of Directors

From: Susie Stec, DDA and CED Director

Date: September 14, 2021

RE: Department/Director Report

In an effort to provide consistent updates to the DDA Board of Directors, City Administrator, and City Council the following monthly is submitted for your review.

COVID-19 Resources

- A resource page has been created: http://www.lathrupvillage.org/how_do_i/resources.php. There are a series of links to financial resources & programs available to business.

Events

- **Informational Meeting** is scheduled for **September 15th** from 4 – 6 pm
- **Community Policing Event**—The DDA is partnering with the LVPD for their Community Policing Event on September 18th in Municipal Park.
- **Fall Corridor Clean Up on September 25th**

Grants

- Oakland County has partner with LVDDA on an SBA Community Navigator Grant. The grant aims to provide direct support to under-served and micro-businesses in the area. If the grant application is successful, OC staff will be embedded in LV for 4 years
- DDA continues to seek out grants for businesses and placemaking initiatives
- CED/Parks & Rec applied for DNR Trust Fund Grant. Additional information has been requested. Awards to be announced in November
- CED will be applying for DNR Tree Grant

Commercial Business/Property Updates

- New Business: 28851 Southfield Road (Fish Market) – working on interior improvements
- New Business: 26079 Southfield Road (US Rehab) – working on interior improvements



27400 Southfield Rd
 Lathrup Village, MI 48076
 (248) 557 - 2600
www.lathrupvillage.org

- New Business: 26780 Southfield Road (Ruby Lee's Honey Chicken & Shrimp) - working on interior improvements
- 26727 Southfield Road (BP Gas) – work is progressing. Contractor provides regular updates.
- Lathrup Village Apartments will be installing the screen wall soon. The final building phase is delayed until Spring 2022 due to material and contractor shortages

Comprehensive Plan Update

- The plan was adopted by Planning Commission & City Council
- Staff & PC will be working on implementation strategies

Cannabis

- Staff is working to finalize draft scoring criteria and application materials with the intent of providing a draft to City Council in September/October

Infrastructure

- DDA Sidewalk Replacement Program began in late August. Work will be along Southfield Road and in the neighborhoods south of I-696, and is expected to be completed in September
- Roads: ASI is working on project cleanup, landscape restoration and punch list items. Alley approaches between Sunnybrook & Cambridge (east of Southfield Rd) have been completed
- GIS mapping & data collection system is in place to track excavations, fire hydrants, and gate valves
- Water Main Replacements on Wiltshire (Southfield to Lathrup Blvd) and San Rosa (Southfield to Lathrup Blvd) has begun

Miscellaneous

- City Hall, 12 Mile, Lincoln flower beds are planted! These are perennial gardens, and some additional work will be done in the fall/spring.
- The city was notified that our Redevelopment Ready Communities (RRC) Certification is valid through 11/30/2023. The RRC program has been undergoing some revisions and staff will be meeting with our RRC Planner in September.



A HERITAGE OF GOOD LIVING

Dr. Sheryl L. Mitchell Theriot**City Administrator**

City of Lathrup Village

27400 Southfield Road | Lathrup Village, MI 48076

smitchell@lathrupvillage.org

Office: 248.557.2600 x 225 | Cell: 248.520.0620

COUNCIL COMMUNICATION:**TO:** Mayor Garrett and City Council Members**FR:** Sheryl Mitchell Theriot, City Administrator**DA:** September 27, 2021**RE:** RFP Realtor Contract – House in the Woods Property

In February 2021, the Council approved the Contractor Agreement for Real Estate Services with Natasha Hughes Smith d/b/a Lynn & Associates, for the property at 19600 Forest Drive, Lathrup Village, MI 48076, aka the House in the Woods Property

The contract with Lynn & Associates included a \$500 fee for listing the property. The commission was 6% of the sale price. The original contract ended in August 2021.

Council requested to re-issue the RFQ for the realtor services.

Suggested Motion:

Approve the issuance of the RFP for Real Estate Services for the property at 19600 Forest Drive, Lathrup Village, MI 48076, aka the House in the Woods Property.

CITY OF LATHRUP VILLAGE

House in the Woods Property

19600 Forest Drive, Lathrup Village, MI 48076

Request for Proposals: Real Estate Professional Services for the City of Lathrup Village, MI

BID NUMBER: #03-LV-2021

DATE ISSUED: October 1, 2021

DATE DUE: Monday, November 1, 2021, 4:00PM (LOCAL TIME)
Bid will be opened publicly at this time at,

**CITY OF LATHRUP VILLAGE
ATTN: REAL ESTATE SERVICES RFP
27400 SOUTHFIELD ROAD
LATHRUP VILLAGE, MICHIGAN, 48076**

Table of Contents

BACKGROUND	3
IMPORTANT DATES	4
SCOPE OF WORK/DELIVERABLES.....	4
THRESHOLD REQUIREMENTS/REQUIRED FOR SUBMITTAL.....	5
Document Requirements	5
W-9 Form (see Appendix D)	6
Evaluation and Scoring	7
Other Aspects to Consider	8
RFP Overview	8
Term of Contract	8
Economic Sanctions.....	8
RFP SUBMITTAL GUIDELINES.....	9
QUESTIONS.....	9
SUBMITTAL DUE DATE	9
CERTIFICATION FORM NOTE	10
RFP SUBMITTAL REQUIREMENTS CHECKLIST	11
APPENDIX A – Reference list	12
APPENDIX B – Non-Collusion Affidavit	13
APPENDIX C – W-9.....	14

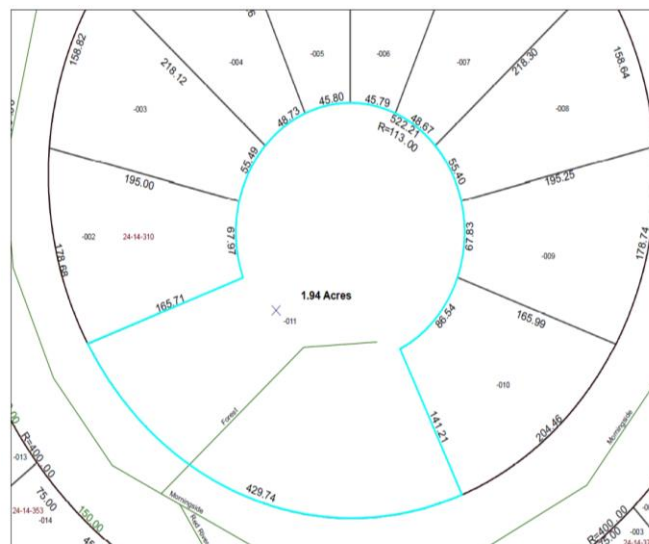
BACKGROUND

This Request for Qualifications (“RFP”) is being issued by the City of Lathrup Village. The City of Lathrup Village invites the submission of proposals for Real Estate Professional Services to facilitate the sale of t h e “House in the Woods” property, located at 19600 Forest Drive, Lathrup Village, MI 48076. The successful respondent will review the scope of services and provide requested documentation demonstrating their qualifications in the area of real estate sales and high commitment to the real estate market in the City of Lathrup Village and Oakland County. Respondents that provide this service with demonstrated experience and an interest in making their services available to the City of Lathrup Village are invited to respond to this RFP. “Respondents” means the companies or individuals that submit proposals in response to this RFP.

The City of Lathrup Village is seeking proposals to appraise, list, and market the House in the Woods property, 19600 Forest Drive. The property in its current form is vacant. It is the site of Lathrup Village founder Louise Lathrup’s home, which was called “The House in the Woods.” The home was struck by lightning and burned to the ground in June 2009. The House in the Woods property was deeded to the city in September 2010.

Lathrup Village is a small city in Oakland County that was founded in 1953. Like many metropolitan Detroit suburbs that experienced a housing boom in the postwar years, Lathrup Village is almost entirely “built out.” The current population is approximately 4,100. Many of Lathrup’s neighborhoods feature historic homes; however, the homes surrounding the House in the Woods property were built within the last 20 years or so and are not historic.

The House in the Woods property is currently utilized as a low-impact nature preserve as approved by the Lathrup Village Planning Commission in March 2012. However, it is zoned as R-3 “Single-Family Cluster Housing.” This designation, according to the Lathrup Village Zoning Ordinance, “is intended to allow single-family dwelling units to be developed with varied yard setback requirements and/or design innovations so as to (a) facilitate development of parcels that are difficult to develop under the usual standards, (b) allow for a single-family detached residential development without increasing the permitted appropriate conventional lot-by-lot subdivision density, and/or (c) enhance useful open space and preserve significant trees and other natural features through the proper utilization of density transfer techniques.”



IMPORTANT DATES

RFP Issue Date: Friday, October 1, 2021

Questions Due: Monday, October 18, 2021 at **4:00pm**

Response to Questions: Monday, October 25, 2021

Proposal Due Date: Monday, November 1, 2021 at **4:00pm**

Award Date: Monday, November 22, 2021 (estimated)

SCOPE OF WORK/DELIVERABLES

The CITY OF LATHRUP VILLAGE is looking for qualified real estate agent and/or broker that have a proven capacity to list, market, show, and sell property located at 19600 Forest Drive, Lathrup Village, MI 49224.

1. General Realtor Services that are required include, but are not limited to:

- a. Providing market analysis of properties as requested which reflect real-market conditions based on similar comps or sales.
- b. Developing and presenting written marketing plans for property sales and monthly follow up on that plan, adjustments to the plan would need to be discussed with CITY OF LATHRUP VILLAGE.
- c. Participating in CITY OF LATHRUP VILLAGE sponsored activities to promote property sales.
- d. Coordinating the title insurance process with title agency.
- e. Taking photos of property for marketing materials and website.
- f. Communicating regularly with CITY OF LATHRUP VILLAGE's Lathrup Village City Administrator and Manager, Community & Economic Development regarding showings, buyers, comments, and concerns regarding specific properties, potential buyer demographics, potential offers, and any maintenance/repair/cleaning/security needs noted at the sale property.
- g. Presenting all offers to the CITY OF LATHRUP VILLAGE City Council and City Administrator with recommendations for acceptance or refusal.

THRESHOLD REQUIREMENTS/REQUIRED FOR SUBMITTAL

1. Submissions must be submitted in the format outlined below and be a **maximum of ten (10) pages**:
 - a. **Executive Summary:** Summarize the Respondent's strong points and how experience, particularly with similar responsibilities, will assist property sales.
 - b. **Business Organization:** State the full name and address of the organization and, if applicable, the branch office, consultants, or other subordinate elements that will provide or assist in providing the service. Include phone number(s), email address(s) and Respondent's website address. Indicate whether Respondent operates as an individual, broker, partnership, or corporation; if as a corporation, include the state in which Respondent is incorporated. State the names of the principals of the Respondent who are licensed to practice in the State of Michigan.
2. **Document Requirements**
 1. These documents must be submitted along with your proposal:
 - a. **Certificate of Good Standing** for Corporations Companies issued by the Michigan Secretary of State; **or**
 - b. **Certificate of Existence for Limited Liability Companies** issued by the Michigan Secretary of State; **or**
 - c. **Certificate of Good Standing or Certificate of Existence for Joint Ventures; or**
 - d. **"Doing Business As" documentation and certificates for all other types of businesses.**
 2. **Indemnification.** The selected Contractor shall agree to indemnify and hold harmless the CITY OF LATHRUP VILLAGE, the City of Lathrup Village, and their respective officers, agents, and employees from any and all claims, causes, or actions, and damages of any kind, for injury to or death of any person and damages to property arising out of or in connection with the work done by the Contractor under this contract, and including acts or omissions of the CITY OF LATHRUP VILLAGE, the City of Lathrup Village or their respective officer, agents, or employees in connection with said contact.
 3. **Copy of State of Michigan Real Estate License and/or Brokers License:** for all employees committed to this service.
 4. **References List:** Three (3) from related work, including date of contract, contact person and phone number, and a brief description of the scope of work. (Please see and complete Appendix A)
 5. **Non-Collusion Affidavit:** Respondent shall disclose any professional or personal financial interests that may be a conflict of interest in representing the CITY OF LATHRUP VILLAGE. In addition, all Respondents shall further disclose arrangement to derive additional compensation from various investment and reinvestment products, including financial contracts. (Please see and complete Appendix B)
 6. **Sales history information:** Number of properties sold, length of time on the market, number of foreclosed homes sold and/or managed and area where properties were sold for the past three years. Please include all properties listed and sold within the City of Lathrup Village and Oakland County.
 7. **W-9 Form** (see Appendix D)

Evaluation and Scoring

Qualifications of proposed bidders will be determined by the evaluation committee's assessment of technical qualifications contained in the sealed bid submitted to the City of Lathrup Village, c/o City Clerk Yvette Talley, 27400 Southfield Road, Lathrup Village, MI 49224. A maximum score of 100 could be awarded with a minimum score of 75 needed to qualify.

<u>Part One Criteria</u>	<u>Points</u>	<u>Description</u>
Qualifications of Firm	10	Executive Summary
	10	Business organization
	10	Copy of License
	10	References from current clients
	20	Submittal of required documents
Capacity to Provide Service	10	Positive sales record in City of Lathrup Village and/or Oakland County for previous 3 years
	10	Detailed Marketing Plan for the property
	20	Marketing approach, use of tools, type of outreach (media, signage, other)

Other Aspects to Consider

1. RFP Overview

It is understood that the selected Respondent acting as an individual, partnership, corporation or other legal entity, shall be capable of providing the specified services. The Respondent shall be financially solvent and its employees and or subcontractors shall be competent to perform the services required under this RFP.

Nothing in this RFP shall be construed to create any legal obligation on the part of the, the City of Lathrup Village, or any Respondents. The CITY OF LATHRUP VILLAGE reserves the right, in its sole discretion, to amend, suspend, terminate, or reissue this RFP in whole or in part, at any stage. In no event shall the CITY OF LATHRUP VILLAGE be liable to Respondents for any cost or damages incurred in connection with the RFP process, including but not limited to, any and all costs of preparing a response to this RFP or any other costs incurred in reliance on this RFP.

No Respondent shall be entitled to repayment from the CITY OF LATHRUP VILLAGE for any costs, expenses or fees related to this RFP or responding to it. All supporting documentation submitted in response to this bid will become the property of the CITY OF LATHRUP VILLAGE. Respondents may also withdraw their interest in the RFP, in writing, at any point in time as more information becomes known; however, submissions are to be firm and cannot be withdrawn for a period of thirty (30) calendar days after opening.

2. Term of Contract

Any contract awarded pursuant to this RFP solicitation shall be for a contract period of six (6) months, with the option of an extension for an additional six (6) months, at the discretion of the CITY OF LATHRUP VILLAGE. All contracts made by the successful bidder with subcontractors shall be covered by the terms and conditions of the contract. The successful bidder shall see to it that their subcontractors are fully informed in regard to these terms and conditions.

3. Economic Sanctions

The undersigned, acting either individually or as a duly authorized representative of the entity submitting the enclosed bid/proposal hereby verifies that he/she/it is not an Iran linked business which is defined as follows in the Iran Economic Sanctions Act, Public Act 517 of 2012, MCL 129.311, et. seq.: (i) A person engaging in investment activities in the energy sector of Iran, including a person that provides oil or liquefied natural gas tankers or products used to construct or maintain pipelines used to transport oil or liquefied natural gas for the energy sector of Iran and/or (ii) A financial institution that extends credit to another person, if that person will use the credit to engage in investment activities in the energy sector of Iran.

D. All work shall confirm to the following federal requirements where applicable:

24 CFR 570.061 – Equal Opportunity and Fair Housing

24 CFR 570.611 – Conflict of Interest

24 CFR 570.602 – Affirmative Marketing

24 CFR 85.36 – Procurement

24 CFR 570.609 – Debarred, Ineligible or Suspended Contractors Executive Order 11246 - of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 1124 of October 13, 1967 and as supplemented in Department of Labor regulations (41 CFR Chapter 60). (Applicable to all service contracts awarded in excess of \$10,000 by respondent or its subcontractors.)

RFP SUBMITTAL GUIDELINES

The Selection Committee comprised of the CITY OF LATHRUP VILLAGE staff will review qualifications in accordance with the evaluation criteria set forth objectives and policies. Evaluations and recommendations will be presented to the City of Lathrup Village City Council for their consideration. Proposals that are submitted timely and comply with the mandatory requirements of the RFP will be evaluated in accordance with the terms of the RFP. Any contract resulting from this RFP will not necessarily be awarded to the vendor with the lowest overall price. Instead, contract shall be awarded to vendor whose proposal received the most points in accordance with criteria set forth in the RFP.

The CITY OF LATHRUP VILLAGE reserves the right to select the Respondent(s) that best meet the CITY OF LATHRUP VILLAGE's goals and objectives, required qualifications, and service level expectations. The CITY OF LATHRUP VILLAGE reserves the right, in its sole discretion, to reject any/or all proposals, to waive any irregularities and technical defects contained therein, to award the contract in its entirety, in part, or not at all and/or determine which proposal is the lowest and/or best to enter into a Contract, as deemed to be in the best interest of the CITY OF LATHRUP VILLAGE.

A submission shall constitute an irrevocable offer for a period of sixty (60) days from the opening date or until the date of award, whichever is earlier. In the event that an award is not made by CITY OF LATHRUP VILLAGE within sixty (60) days from the opening date, the Respondent may withdraw his/her submission or provide a written extension of his/her response.

QUESTIONS

Written questions must be submitted via email to Sheryl Mitchell Theriot, City Administrator at smitchell@lathrupvillage.org by Monday, October 18, 2021 at **4:00pm**. Written answers will be provided to all potential bidders via email by Monday, October 25, 2021.

SUBMITTAL DUE DATE

Responses to this RFP are due by Monday, November 1, 2021, 4:00PM (local time). Each Respondent is responsible for labeling the exterior of the sealed envelope containing the proposal response with the proposal number, proposal name, proposal due date and time, and your firm's name. Proposal can be delivered by mail, hand delivery, or email to:

CITY OF LATHRUP VILLAGE
ATTN: REAL ESTATE SERVICES RFP

27400 Southfield Road

Lathrup Village, MI 49224

cityclerk@lathrupvillage.org

LATE PROPOSALS WILL NOT BE CONSIDERED



CERTIFICATION FORM NOTE

THIS PAGE MUST BE COMPLETED AND INCLUDED WITH THE SUBMITTAL CERTIFICATION

The undersigned hereby certifies, on behalf of the Respondent named in this Certification (the "Respondent"), that the information provided in this RFP submittal to the CITY OF LATHRUP VILLAGE is accurate and complete, and I am duly authorized to submit same. I hereby certify that the Respondent has reviewed this RFP in its entirety and accepts its terms and conditions.

(Name of Respondent)

(Signature of Authorized Representative)

(Typed Name of Authorized Representative)

(Title)

(Date)

RFP SUBMITTAL REQUIREMENTS CHECKLIST

Please provide Checklist with response to RFP

- ☐ RFP Submittal Requirements Checklist
- ☐ Certification Form Note
- ☐ Request for Qualifications Submission
- ☐ Copy of Michigan Real Estate License for individual(s), associates or firm.
- ☐ Copy Brokers Letter and License, if applicable.
- ☐ Reference List (Please see and complete Appendix A)
- ☐ Non-Collusion Affidavit (Please see and complete Appendix B)
- ☐ W-9 Form (Please see and complete Appendix C)
- ☐ Sales History Information
- ☐ Detailed Marketing Plan

Respondent Name: _____

Company Name: _____

Date of submission: _____

APPENDIX A – Reference list

List of Three (3) References and Description of Services Provided

Reference 1

Company/Municipality: _____

Contact Person: _____ Title: _____

Address: _____

City: _____ State: _____ Zip: _____ Telephone: _____

_____ Email: _____

Type of Project(s): _____

Reference 2

Company/Municipality: _____

Contact Person: _____ Title: _____

Address: _____

City: _____ State: _____ Zip: _____ Telephone: _____

_____ Email: _____

Type of Project(s): _____

Reference 3

Company/Municipality: _____

Contact Person: _____ Title: _____

Address: _____

City: _____ State: _____ Zip: _____ Telephone: _____

_____ Email: _____

Type of Project(s): _____

APPENDIX B – Non-Collusion Affidavit

NON-COLLUSION AFFIDAVIT

The bidder, by its officers and authorized agents or representatives, present at the time of filing this bid, being duly sworn on their oaths, say that neither they nor any of them have in any way, directly or indirectly, entered into any arrangement or agreement with any other bidder or with any public officer or representative of the Lathrup Village Building Authority, whereby such affidavit or affiant or either of them has paid or is to pay to such other bidder or public office anything of value whatsoever; or such affidavit or affiant or either of them has not directly or indirectly entered into any arrangement or agreement with any other bidder or bidders, which tends to or does lessen or destroy free competition in the letting of the contract sought for the by the attached bid; that no inducement of any form or character other than that which appears on the face of the bid will be suggested, offered, paid or delivered to any person whomsoever to influence the acceptance of the bid or awarding of the contract; nor has this bidder any agreement or understanding of any kind whatsoever, with any person whomsoever to pay, deliver to, or share with any other person in any way or manner, any of the proceeds of the contract sought by this bid. The bidder is fully informed with respect to the preparation and contents of the attached bid proposal and of all pertinent circumstances respecting said proposal.

I hereby affirm by my signature affixed hereto that the above statements are true to the best of my knowledge, information and belief.

By: _____
Signature _____ Date _____

Printed Name

Title

Company

This affidavit must be notarized to be complete. Notary certification below.

Subscribed and sworn to before me on _____, 2018 in _____ County, Michigan.



_____, Notary Public
Acting in _____ County, Michigan
My Commission Expires: _____, 20____



APPENDIX C – W-9

Form W-9 (Rev. January 2011) Department of the Treasury Internal Revenue Service	Request for Taxpayer Identification Number and Certification	Give Form to the requester. Do not send to the IRS.
Print or type See Specific Instructions on page 2.	Name (as shown on your income tax return)	
	Business name/disregarded entity name, if different from above	
	Check appropriate box for federal tax classification (required): <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <input type="checkbox"/> Other (see instructions) ▶ _____	
	<input type="checkbox"/> Exempt payee	
	Address (number, street, and apt. or suite no.) City, state, and ZIP code List account number(s) here (optional)	Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Part II Certification									
Under penalties of perjury, I certify that:									
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and									
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and									
3. I am a U.S. citizen or other U.S. person (defined below).									
Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 4.									
Sign Here	Signature of U.S. person ▶	Date ▶							

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

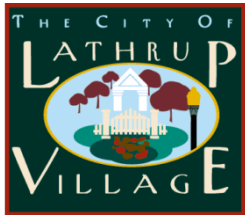
1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income.

Note. If a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax on any foreign partners' share of income from such business. Further, in certain cases where a Form W-9 has not been received, a partnership is required to presume that a partner is a foreign person, and pay the withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid withholding on your share of partnership income.



A HERITAGE OF GOOD LIVING

Dr. Sheryl L. Mitchell Theriot

City Administrator

City of Lathrup Village

27400 Southfield Road | Lathrup Village, MI 48076

smitchell@lathrupvillage.org

Office: 248.557.2600 x 225 | Cell: 248.520.0620

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FR: Sheryl Mitchell Theriot, City Administrator

DA: September 27, 2021

RE: DDA & Special Projects Manager Duties

The Parks & Recreation Director Christopher Clough resigned the end of August. Some of the duties are being re-assigned to existing staff. A (15%) percentage of the costs for this position is covered by the DDA. This was primarily for events and special programs that were held in the Municipal Park and City Hall.

The DDA has approved the DDA & Special Projects Manager, Cori Dahl, assuming responsibility for the special events (Fall Fest, Tree Lighting, Breakfast with Santa, senior luncheons, etc.).

As part of the cost-share agreement, the city is asked to transfer \$4,000 from Parks and Recreation to support the position and programming. Additional duties will include: serving as the department liaison for parks & recreation, managing volunteers, vendors, and planning community events.

Other duties include collaborating with city departments & community groups for successful community events such as Summer Concert Series (LVCF), community policing events (PD), and implementation of the Neighborhood Captain Program (CED) to foster greater communication and involvement.

Additional changes will be brought forward at the next council meeting relative to coverage of the building, facilities and enrichment classes.

Suggested Motion:

Approve the expanded role for the DDA & Special Projects Manager and Cost Share Agreement with the DDA



27400 Southfield Rd
Lathrup Village, MI 48076
(248) 557 - 2600
www.lathrupvillage.org

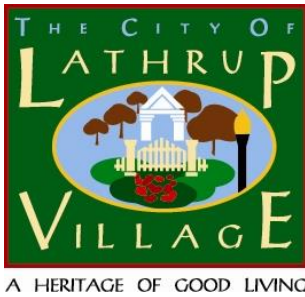
MEMORANDUM

To: DDA Board of Directors
From: Susie Stec, DDA Director
Date: September 22, 2021
RE: DDA & Special Projects Manager position

The city's Parks & Recreation Coordinator resigned at the end of August. As a result of this departure, the responsibilities of that position were reassigned to other staff. The DDA & Special Projects Manager will be taking on the planning and implementation of the many community events previously hosted by the Parks & Recreation Department such as Fall Fest, Tree Lighting, Breakfast with Santa, senior luncheons, etc. Many of these events take place in the DDA District and were organized and managed by the Parks & Recreation Coordinator, as outlined in the Cost Share Agreement.

The DDA Executive Committee met on September 8th to discuss the expanded job responsibilities and a corresponding salary increase. It was agreed that the 15% (~\$8,000) currently allocated in the Cost Share Agreement for the Parks & Recreation Coordinator position would be reallocated to the DDA & Special Projects Manager salary. Further, the City agreed to contribute an additional \$4,000 for the responsibilities which fall outside of the DDA District.

At their meeting on September 17th the DDA Board of Directors unanimously approved a salary increase for the DDA & Special Projects manager to \$42,000 to be split between the DDA & City (\$8,000/\$4,000).



Lathrup Village Election Commission Meeting

DRAFT Minutes

Wednesday, September 8, 2021 at 5:00 PM
27400 Southfield Road, Lathrup Village, Michigan 48076

In accordance with Emergency Orders issued by local officials, and State of Michigan legislation, which allows for electronic meetings of public bodies, notice is hereby given that the City of Lathrup's City Council will be meeting electronically using [www.Zoom.us](https://www.zoom.us) for videoconference and public access.

- 1. Call to Order** (in accordance with PA 254 of 2020, the members should identify their physical location by stating the county, city, township, or village and state from which he or she is attending the meeting remotely).

Meeting called to order by Yvette Talley, City Clerk at 5:01 p.m.

- 2. Roll Call**

Present: Scott Baker, City Attorney, Dawn Medley, City Council Member, Yvette Talley, City Clerk

Scott Baker located in Addison Twp., MI – Oakland County, Dawn Medley, located in Stony Brook, NY-Suffolk County. Yvette Talley, located in McKinney, TX-Collin County.

Present: Mayor Mykale Garrett, Mayor Pro Tem Bruce Kantor, Council member Ian Ferguson and Dr. Sheryl Mitchell Theriot, City Administrator, Kelda London, Government Services

Others Present: Butzel Long, Law Firm – Steven Eatherly, Beth Gotthelf, Joseph E. Richotte

- 3. Pledge of Allegiance**

- 4. Approval of Agenda**

Motion by Commissioner Medley, seconded by Commissioner Baker to approve the Agenda.

Ayes: Baker, Medley, Talley

No: None

Motion carried.

- 5. Approval of Minutes**

A. Election Commission Minutes Remote Meeting – September 3, 2021

CITY OF LATHRUP VILLAGE ELECTION COMMISSION MEETING – SEPTEMBER 8, 2021

Motion by Commissioner Medley, seconded by Commissioner Baker to approve the minutes of the September 3, 2021 meeting.

Ayes: Baker, Medley, Talley

No: None

Motion carried.

6. Public Comments

Greg Ruvolo – 27641 Lathrup Blvd. stated - on the affidavit of identity form for Barbara Kenez Affidavit the notary and candidate Barbara Kenez signed on 2 different dates which leaves to question if it was in the presence of a notary.

Barbara Kenez – 19115 Glenwood Blvd. stated her affidavit of identity was signed in the presence of a notary and an attorney.

Butzel Long Law Firm–Steven Eatherly -based on additional information received and reviewing case law, Marvin Moore and Greg Ruvolo should be omitted from the ballot. He gave an overview of each candidate:

Mark Dizik, Jalen Jennings, Bruce Kantor, Barbara Kenez, Karen Miller and Saleem Siddiqi each satisfying the Affidavit of Identity requirements.

Mr. Richotte-Butzel Long - explained that there is a published Court of Appeals case decided June 5, 2020 where the court stated it was not a fatal mistake because a person's signature date is not required. The candidate only needs to sign and the notary is the only one who needs to sign and date the document. The court said the affidavit technically satisfied the requirement. Dates that have to be met are: the cut- off date for filing the affidavit of identity which was July 20. If the affidavit of identity is not submitted by then, it is not in compliance with election law. The affidavit of identity and other filing requirements were met for Barbara Kenez. Her affidavit of identity was signed by the notary and the candidate on 2 different dates, it's not a fatal mistake and she does qualify to run for office.

Karen L. Miller, she did not indicate her date of birth on the affidavit of identity but that information is not required but recommended. She is eligible to be on the ballot.

Marvin Moore – failed to attest that he is a citizen of the United States and failed to mark the circle in section 5 of the affidavit of identity. He stated he's a U.S. citizen as a circulator on his nominating petitions, he didn't attest to the statutory requirement for the office which disqualifies him.

Greg Ruvolo II – did not indicate on the term of office on the nomination petitions and on the affidavit of identity, his name should be excluded from the ballot.

CITY OF LATHRUP VILLAGE ELECTION COMMISSION MEETING – SEPTEMBER 8, 2021

Saleem Siddiqi – he is eligible to appear on the ballot.

7. Action Requests - For Consideration / Approval

A. RECEIVE LEGAL OPINION AND IMPLEMENT RECOMMENDATION THEREIN

Motion by Commissioner Baker, seconded by Commissioner Medley to adopt the revised opinion letter from Butzel Long Law firm based on the opinion letter to disqualify Marvin Moore and Greg Ruvolo II from the November 2, 2021 ballot for the reasons stated and contained in the opinion letter.

Ayes: Baker, Medley, Talley

No: None

Motion carried.

8. Public Comments

Bruce Kantor – 18921 Sunnybrook Ave – said he’s disappointed in the way Butzel Law Firm handled the matter.

Barbara Kenez – 19115 Glenwood Blvd. – stated she has questions on the deadline date of a candidate.

Martha Moore –28050 Red River - stated she’s an attorney and disappointed and alarmed in the way Butzel Law Firm handled the revised opinion.

Greg Ruvolo II- 27641 Lathrup Blvd – It has been an educational and challenging process but his commitment and intent is to serve the residents of Lathrup Village.

Mayor Mykale Garrett stated- Questioned the notary dates not matching when that is the purpose of the notary verifying who they are and all information/ dates matching. This process has cost the city/residents a lot of money.

Ian Ferguson – stated this will cost the city a lot of money and not handled the way it should have been handled.

Karen Miller – 18755 Glenwood Blvd. -stated that she’s disappointed in the way this process was handled by the city.

Commissioner Dawn Medley – Questioned Notary stamp, notary date has to match the signature date and if it doesn’t, it’s a fatal error. Also, the date of birth is an important date because you have to be at least 18 years old to vote. We entered into a legal contract with a law firm to help us

CITY OF LATHRUP VILLAGE ELECTION COMMISSION MEETING – SEPTEMBER 8, 2021

avoid liability and to strengthen the integrity of this process and it has fundamentally failed. Now there are candidates who've verbally attacked city staff and each other, this is not Lathrup Village.

City Attorney stated he will take ownership of bringing in outside counsel and they didn't have the direction of what the city was requesting until the first meeting on August 23rd.

Butzel Law Firm – Beth Gotthelf stated they were retained by the City to provide a written opinion only had a couple of days to prepare. They have heard the comments from the public and City Council and have taken them to heart.

Sheryl Mitchell Theriot – some counties contact the city when there are questions on the forms filed before the deadline, it is not the practice in Oakland but it would be helpful.

9. Adjourn

Motion by Commissioner Baker, seconded by Council member Medley to adjourn this meeting.

Ayes: Baker, Medley, Talley

No: None

Motion carried.

Meeting adjourned at 6:10 p.m.

Minutes recorded by: Yvette Talley, City Clerk

ELECTION COMMISSION MINUTES

Minutes of the Election Commission held on September 28, 2020 remotely via Zoom.

Present: Commission members: Council member, Donna Stallings
 City Attorney, Scott Baker
 City Clerk, Yvette Talley

Meeting called to order at 8:11 p.m.

Motion by Commissioner Baker, seconded by Commissioner Stallings to approve the Agenda.

Yes: Baker, Stallings, Talley

No: None

Motion carried.

Motion by Commissioner Stallings, seconded by Commissioner Baker to approve the Election Commission minutes of June 15, 2020.

Yes: Baker, Stallings, Talley

No: None

Motion carried.

Discussion of ballots ordered and absentee ballots mailed to date. There will be ballots available for 100% of total voters.

Consideration of Appointment of Election Workers and Receiving Board- (Coronavirus impact)

The Commission appointed Precinct Inspectors and Receiving Board members for the November 3, 2020 General/Presidential Election. (List of names are attached) Personal Protection equipment (PPE) has been purchased for each precinct inspector. There are extras for voters who may not have masks, hand sanitizer etc.

Motion by Commissioner Stallings, seconded by Commissioner Baker to approve the Precinct Inspectors and Receiving Board members for the November 3, 2020 General/Presidential Election.

Yes: Baker, Stallings, Talley

No: None

Motion carried.

Consideration of the City Clerk to prepare the proper notification of the upcoming General/Presidential Election November 3, 2020 and Testing of the voting equipment

Motion by Commissioner Stallings and seconded by Commissioner Baker to approve the City Clerk to prepare the proper notification of the upcoming election and testing of the voting equipment.

Pg. 2 Election Commission Meeting September 28, 2020

CITY OF LATHRUP VILLAGE ELECTION COMMISSION MEETING SEPTEMBER 28, 2020

Yes: Baker, Stallings, Talley

No: None

Motion carried.

Consideration and Authorization for the City Clerk and Treasurer/Assistant to the Administrator/Treasurer's Assistant as authorized assistants for the General/Presidential Election on November 3, 2020.

Motion by Commissioner Stallings, seconded by Commissioner Baker to give authorization for the City Clerk and Treasurer/Assistant to the Administrator/Treasurer's Assistant as authorized assistants for the General/Presidential Election on November 3, 2020.

Yes: Baker, Stallings, Talley

No: None

Motion carried.

Other Items deemed necessary

- a. Discussion of social distancing for voters and precinct inspectors/absentee counting boards
- b. Discussion of the need for Personal Protection Equipment (PPE) which the City of Lathrup Village will be purchasing and the State of Michigan will be purchasing
- c. Discussion of multiple shifts to staff absent voter counting boards

Adjournment

Motion by Commissioner Stallings, seconded by Commissioner Baker to adjourn this meeting.

Yes: Baker, Stallings, Talley

No: None

Motion carried.

Meeting adjourned at 8:28 p.m.

Submitted by Yvette Talley, City Clerk