



City Council Study Session

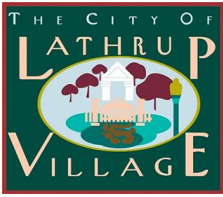
Monday, August 19, 2024 at 6:00 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett
2. **Discussion Items**
 - [A.](#) Partnership Agreement - LVWC
 - B. DIA - Partners in Public Art Program
 - C. National Fitness Campaign - Outdoor Fitness Court
 - D. MML Liability & Property Pool Coverage Renewal
 - [E.](#) Downtown Development Authority Board Makeup
3. **Public Comments**
4. **Mayor and Council Comments**
5. **Adjourn**

ADDRESSING THE CITY COUNCIL

- Your comments shall be made during times set aside for that purpose.
- Stand or raise a hand to indicate that you wish to speak.
- When recognized, state your name and direct your comments and/or questions to any City official in attendance..
- Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to three (3) minutes duration during the first and last occasion for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
- In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.
- No speaker may make personal or impertinent attacks upon any officer, employee, or City Council member or other Elected Official, that is unrelated to the manner in which the officer, employee, or City Council member or other Elected Official, performs his or her duties.
- No person shall use abusive or threatening language toward any individual when addressing the City Council.
- Any person who violates this section shall be directed by the Mayor to be orderly and silent. If a person addressing the Council refuses to become silent when so directed, such person may be deemed by the Mayor to have committed a “breach of the peace” by disrupting and impeding the orderly conduct of the public meeting of the City Council and may be ordered by the Mayor to leave the meeting. If the person refuses to leave as directed, the Mayor may direct any law enforcement officer who is present to escort the violator from the meeting.



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: August 19, 2024
RE: Study Session

Partnership Agreement – LVWC

The Lathrup Village Women’s Club has submitted an updated proposed partnership agreement for consideration. The purpose of this discussion is if enough changes have been made to their proposed agreement to proceed with taking action, or to provide additional feedback to the LVWC.

DIA – Partners in Public Arts Program

This is a potential partnership opportunity with the Detroit Institute of Arts to install an exterior mural within the City. This is a part of the regular meeting packet. This discussion is to answer general questions about this program and determine how to proceed.

National Fitness Campaign – Outdoor Fitness Court

This is a grant match opportunity with backup information that is also included in the regular meeting agenda. In summary, the City has been awarded a \$50,000 grant from the National Fitness Campaign to install an outdoor fitness court. However, the match for this grant may be \$175,000 when all is said and done. This discussion is to answer general questions about this opportunity and determine how to proceed.

MML Liability & Property Coverage Renewal

Each year the City Council reviews and approves the MML Liability & Property Pool Coverage, which is the City’s insurance policy for our plan year. The renewal premium for the Liability and Property insurance renewal for the City of Lathrup Village effective September 1, 2024-2025 with the MML Liability & Property Pool is \$96,947, compared to the expiring premium of \$92,998. This is a premium increase of \$3,949 (~4.2%). Please note that the property deductible has increased this renewal to \$500 from \$250.

The Board of Directors of the MML Liability & Property Pool voted to return another post-renewal dividend in 2024 to renewing Members. The City of Lathrup Village’s portion of the dividend return is about \$8,048. The City of Lathrup Village will receive the dividend the month after paying the renewal premium.

This discussion is to answer any questions Council members may have, especially those who have not been part of the renewal process before. Background information can be found in the regular meeting agenda packet.

DDA Board Makeup

DDA Director Colson and I were recently made aware of a board member resigning from the DDA Board. When we began to advertise for the opening on the board, there became some confusion on the board makeup and how many board members there should be as there is contradicting information between board bylaws and City Ordinances. City Ordinances note that the membership should be 10 members with 6+ having a business interest within the district (i.e. be a business/property owner), however, there are notes that the City Council discussed and the DDA has proceeded with moving forward as a nine (9) member board.

The purpose of this discussion is to determine how we would like to move forward with the DDA Board, and if necessary, begin the process of updating City Ordinances.

Kelly Garrett Mayor	Bruce Kantor Mayor Pro-Tem	Jalen Jennings Council Member	Dalton Barksdale Council Member	Jason Hammond Council Member
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Lathrup Village Women’s Club Request for Partnership with the City of Lathrup Village

To the City Council of Lathrup Village,

We respectfully submit our request for a partnership with the City of Lathrup Village. Following is information about our overall purpose, our contributions to the City and various charities as well as our vision for the future. We thank you kindly for your consideration.

WHAT WE ARE

LVWC is a philanthropic club, not a social club, and has sustained sisterhood and service for 85 years. Our mission statement is to support, enrich, and promote women, children, and veterans while enhancing others by identifying issues and meeting the diverse needs of the community.

The Club is open to all the people of Lathrup Village and outside of Lathrup Village.

WHAT WE DO

We have supported and continue to support through charitable donations the following organizations...

- Detroit Rescue Mission
- Goodfellows Dolls of Southeast Michigan
- Goodfellows Children’s Drive of Southfield
- Veterans Hospital Fleece Blankets which we create
- Motor City Mittens
- Various other charities and needs

Money is raised for charity through events, raffles, and personal donations.

We enjoy and encourage our members to help out and be involved with various city events initiated by different city groups. We have helped out with many events earning points for community/meeting room usage in the past.

WHAT WE WILL DO FOR THE CITY OF LATHRUP VILLAGE/OUR FUTURE VISION

Regarding our commitments. We would like to offer 100 volunteer Work Hours per calendar year. Any City-sponsored activities taking place in the City can call on LVWC for volunteer work. The Club always has and will continue to volunteer for City events as needed.

Regarding events we produce...Lathrup Village (any city, really) benefits by having community organizations such as ours exist, which offer connection, purpose, and meaningful activities, with a special focus on seniors. Membership is open to all city residents, regardless of age, and all outside residents. In addition to significant volunteer work, LVWC provides programs at its meetings on subjects important to all citizens, for example, how to avoid scams, fitness chair exercise, senior health care services, and gardening. All citizens are invited to attend posted enrichment programs.

We are currently discussing more programs and events for seniors, widening the base of people we would like to serve. Along with having senior game afternoons at the community center, such as cards and board games, casual lunches with a “get to know you” theme, a day of art for seniors, and classes by volunteers, we have many ideas we have been tossing around.

Since we are not permitted to use the bus under any circumstances, maybe we can rely on P&R to handle senior road trips. They have been doing so already so it would be fine with us. They can also work with us on senior events, which would be fun.

OUR REQUESTS TO THE CITY

The Lathrup’s Village Women’s Club (LVWC) respectfully makes the following requests for the use of City Resources.

The use of the Meeting Room **once a month** October through May, for a total of **6 times** per Club year. We will keep the noise level down to respect workers in adjacent offices. If we plan something that may be too noisy, such as a game, we will request to move the meeting to downstairs. There is a possibility we may outgrow the Meeting Room, therefore, we may ask to move these 6 meetings to the Community Room. If the City would prefer, we will gladly move all 6 of these meetings to the Community Room and not use the Meeting Room at all due to our meeting times that may cause disturbance to City employees due to disruptive noise.-

The use of the Community Room **2 times** per year with possible additional requests for special events such as Game Days, Senior Luncheons, etc. **The Community Room will only be requested for use Monday-Thursday, no weekends. Requests by LVWC are granted based on availability per the City calendar. Anticipated “extra” dates would not exceed 3 if they are needed.**

The use of the Conference Room once per month for Board meetings from August through May, for a total of **9 times** per Club year.

The Picnic Shelter **once (1 time per year)** in September. **Monday-Thursday only, no weekends.**

Based on our current and future charitable endeavors as well as our City involvement we are expecting that the above requests will not incur usage fees.

Thank you kindly for your consideration,

The Lathrup’s Village Women’s Club

HOLD HARMLESS AGREEMENT

This Hold Harmless Agreement ("Agreement") is entered into as of _____, 2024, between The Lathrup Village Women’s Club, hereinafter referred to as the "LVWC," and the City of Lathrup Village, located at 27400 Southfield Rd. Lathrup Village MI 48076 hereinafter referred to as the "City."

- 1. **Purpose:** LVWC and the City are entering into a collaborative effort for the purpose of community benefit.
- 2. **Hold Harmless Provision:** LVWC agrees to indemnify and hold harmless the City and its officers, employees, agents, and representatives (collectively, the "City Parties") from any and all claims, demands, suits, actions, liabilities, damages, losses, costs, and expenses, including attorney's fees (collectively, "Claims"), arising out of or in connection with LVWC activities, negligence, or breach of any obligation under this Agreement.
- 3. **Exceptions:** This indemnification obligation does not apply to Claims caused solely by the gross negligence or willful misconduct of the City Parties.
- 4. **Notice and Defense:** In the event of any Claim against the City Parties, LVWC agrees to promptly notify the City in writing. LVWC further agrees to assume the defense of such Claim, including the selection of legal counsel and shall keep the City reasonably informed of the progress of the defense.
- 5. **Governing Law:** This Agreement shall be governed by and construed in accordance with the laws of the state of Michigan, without regard to its conflict of law principles.

IN WITNESS WHEREOF, the parties hereto have executed this Hold Harmless Agreement as of the date first above written.

Lathrup Village Women’s Club

Signature



DDA Memorandum

To: DDA Board of Directors
From: Susie Stec, DDA Director
Date: January 15, 2020
RE: DDA Proposed Bylaw Revisions

As previously discussed at the January 15th Board of Directors meeting, City Council was requested to reduce the number of seats from ten (10) to nine (9) seats. At the January 15th meeting it was agreed to revisit the Bylaw amendments following seat reduction approval from City Council. On January 25th, City Council reviewed and approved the proposed amendments and reducing the DDA Board to nine (9) members as follows:

Article I, Section 1

Updating bylaws to follow procedures under Public Act 57 of the Compiled Laws of Michigan of 2018, Recodified Tax Increment and Financing Act.

Article III, Section 1

Under City Council's Authority, the DDA can ask City Council to reduce the number of seats. A motion would be needed to request City Council's consideration for seat reduction. Section 1 was updated with language from PA 57 of 2018.

Article III, Section 2

Term limits for appointees is limited to no more than three (3) consecutive terms.

Article IV, Section 2

The officers of the Board of Directors terms in office are extended from one year to a two (2) year term.

Article VII, Section 1—Quorum

Changing the quorum from 6 members to 5

Article XI, Section 1—Amendment of Bylaws

Change affirmative votes needed from 7 to 6

Article XIV—Certification

Reflects changes to signature lines and amendment updates.

RECOMMEND MOTION:

To approve Bylaw amendments.

CITY OF LATHRUP VILLAGE

RESOLUTION APPROVING BYLAW AMENDMENTS TO THE
LATHRUP VILLAGE DOWNTOWN DEVELOPMENT AUTHORITY

WHEREAS, Lathrup Village Downtown Development Authority (DDA/TIF) is authorized under the adopted Downtown Development Authority Ordinance (Chapter 77); and

WHEREAS, Public Act 57 of 2018 (MCL 125.4204) provides that the DDA/TIF board consists of the chief executive officer of the governing body of the municipality and not less than 8 or more than 12 members as determined by the governing body of the municipality; and


WHEREAS, the DDA/TIF Board has recommended amendments to the DDA Bylaws, including reducing the number of members to nine (9), and other related changes, including:

- Article I, Section 1
Updating bylaws to follow procedures under Public Act 57 of the Compiled Laws of Michigan of 2018, Recodified Tax Increment and Financing Act.
- Article III, Section 1
Under City Council’s Authority, the DDA can ask City Council to reduce the number of seats.
- Article III, Section 2
Term limits for appointees is limited to no more than three (3) consecutive terms.
- Article IV, Section 2
The officers of the Board of Directors terms in office are extended from one year to a two (2) year term.
- Article VII, Section 1 - Quorum
Changing quorum from 6 members to 5
- Article XI, Section 1 - Amendment of Bylaws
Change affirmative votes needed from 7 to 6
- Article XIV – Certification
Reflects changes to signature lines and amendment updates.

WHEREAS, the Lathrup Village City Council having reviewed the recommended changes, agrees with the proposed amendments, including reducing the DDA Board to nine (9) members.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Lathrup Village, does hereby approve the amendments to the Downtown Development Authority Bylaws. The City Clerk is requested to certify the approval and refer the Bylaw Amendments to the Directors of the Lathrup Village Downtown Development Authority for their adoption.

Adopted this 25th day of January, 2021.



Mykale Garrett, Mayor

I, Yvette Talley, City Clerk, for the City of Lathrup Village, Michigan, do hereby certify that the above resolution was adopted at a Regular meeting of the Lathrup Village City Council held on January 25, 2021.



Yvette Talley, City Clerk