



City Council Regular Meeting

Monday, September 23, 2024 at 7:30 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Agenda**
5. **Public Comment for Items on the Agenda** (speakers are limited to 3 minutes)
6. **Presentations**
 - A. Finance Review Committee - Recommendation to the City Council to Increase and Sustain General Fund Revenue
7. **Consent Agenda**

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

 - A. Approval of Minutes
 1. 8-19-24 - City Council Study Session
 2. 8-19-24 - City Council Regular Meeting
 3. 9-17-24 - City Council Special Meeting
 - B. LVPD Reports
 - C. Building & Code Enforcement Reports
 - D. Finance Department Reports
 - E. Community & Economic Development Report
8. **Action Requests - For Consideration / Approval**

- A. Request to Receive & File Finance Review Committee Recommendation
- B. Request to Approve Eastbound 11 Mile Cost Share
- C. Request to Approve Marketing Agreement Amendment between Utility Service Partners Private Label, Inc. (Service Line Warranties of America) and the City of Lathrup Village
- D. Second Reading - Request to Amend Ordinance Chapter 77. Urban Redevelopment, By Amending Article I. Downtown Development Authority, Section 77-7. Board of Directors
- E. Request to Approve Revocable Permanent Encroachment License for 28001 Southfield Road
- F. Request to Appoint Planning Commission Member

9. City Administrator Report

10. City Attorney Report

11. Reports of Boards, Commissions, and Committees

- a. Downtown Development Authority
- b. Planning Commission
- c. Parks & Recreation
- d. Tree Committee
- e. Southfield School Board
- f. Finance Review Committee

12. Unfinished / New Business

13. Public Comment (speakers are limited to 3 minutes)

14. Mayor and Council Comments

15. Closed Session

- A. Request to enter into a closed session for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement per MCL 15.268(c).

16. Adjourn

ADDRESSING THE CITY COUNCIL

- Your comments shall be made during times set aside for that purpose.
- Stand or raise a hand to indicate that you wish to speak.
- When recognized, state your name and direct your comments and/or questions to any City official in attendance.
- Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to three (3) minutes duration during the first and last occasion for citizen comments and questions and one opportunity of up to three (3) minutes during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
- In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.
- No speaker may make personal or impertinent attacks upon any officer, employee, or City Council member or other Elected Official, that is unrelated to the manner in which the officer, employee, or City Council member or other Elected Official performs his or her duties.
- No person shall use abusive or threatening language toward any individual when addressing the City Council.
- Any person who violates this section shall be directed by the Mayor to be orderly and silent. If a person addressing the Council refuses to become silent when so directed, such person may be deemed by the Mayor to have committed a "breach of the peace" by disrupting and impeding the orderly conduct of the public meeting of the City Council and may be ordered by the Mayor to leave the meeting. If the person refuses to leave as directed, the Mayor may direct any law enforcement officer who is present to escort the violator from the meeting.



FINANCIAL REVIEW COMMITTEE

CITY OF LATHRUP VILLAGE
27400 Southfield Road, Lathrup Village, Michigan 48076

RECOMMENDATION TO CITY COUNCIL TO INCREASE AND SUSTAIN GENERAL FUND REVENUE

SEPTEMBER 23, 2024

The Issue:

The Financial Review Committee was formed in early 2024 and tasked with examining how to grow Lathrup Village's General Fund balance and do so in a sustained manner. The City Council established this committee because it has become increasingly difficult to pay for necessary City expenditures with the current revenue collected from the residents and business community. Over the last several fiscal years, the City has been forced to use funds from its General Fund account to fully cover its annual expenses; as a result, the City's General Fund fund balance has decreased from approximately \$1.591M to \$1.242M to \$583K. This is an untenable trend that cannot continue if the City is to remain fiscally stable.

Each year, the City prepares a balanced budget using the best information available at the time. However, as the year progresses, amendments to the original budget are made to cover unplanned expenses (e.g., repairs, equipment replacement, grant matches, consulting services, additional legal services, etc.) and increasing costs. These unexpected expenses ultimately result in reductions from the General Fund's fund balance to cover these costs.

While the City has always been conservative with its expenditures, over the last several years, the City has continually reduced General Fund spending to balance the budget. For example:

- The Recreation Director position was eliminated and the department’s funding was reduced.
- The City stopped transferring money from the General Fund to the Road Funds.
- Necessary equipment expenditures and repairs are continually deferred.
- The Our Town Magazine is no longer published.
- Significant code enforcement, landscaping, streetscaping, planning, and service drive maintenance expenses have been shifted to the Downtown Development Authority.
- Fewer meetings and events are recorded and/or streamed.
- The City has hired less experienced staff who can grow into positions rather than more experienced candidates at significantly higher salaries.

In the past, the City has also outsourced large budget expenditure items such as fire service, public safety dispatch service, police lock-up, animal control, technology assistance, property value assessing service, the Building Department, and the Department of Public Works. The City has also converted retirement benefits from a defined benefit program to a defined contribution program to save on fringe benefit costs. The only significant cost center that has not been outsourced is Lathrup Village’s police department, which the Committee did not consider, given the high importance of community policing to the City’s residents and businesses.

Cuts and spending reductions such as the examples noted above have made it possible for the City to continue to balance its budget—the fiscal year 2025 budget is balanced. However, the City has reached a point where making any significant additional expense reductions will require the City to cut desired and necessary services for the residents. Plainly put, it is becoming impossible to continue to deliver the services demanded by our residents with the existing revenue stream. To add to the challenge, the City is expecting large expense increases in areas like policing costs, equipment replacement, necessary repairs, building maintenance, pension funding, etc. in the next year. It is expected that the new police contract alone (at the end of 2024) will make it impossible to balance the fiscal year 2025 budget without a reduction in services. Below is an explanation of why the City’s revenue has declined over the last decade and why this issue will only continue to get worse over time.

The Cause of the City’s Revenue Issue:

There are several reasons that, when combined, have significantly diminished the City’s revenue stream and will continue to do so. As the City’s revenue continues to decrease, operating the City at current service levels becomes increasingly more difficult. The various factors that contribute to this revenue reduction are discussed below.

Proposition A and the Real Estate Market Crash of 2008 – Proposition A is a Michigan State tax law that is designed to control increases in homeowner property taxes. Property taxes are the primary source of revenue for the City and they are based upon the taxable value of a resident’s home. Proposition A ensures that the maximum annual increase in the taxable value of a home is limited to the lesser of the inflation rate or 5%. This means that while the market value of a home can increase dramatically over time, the taxable value will increase at a much slower rate. This law has worked to keep the taxable values on resident homes depressed. Over the last couple of decades, on average, the State has seen low inflation and high market value gains, resulting in many long-term homeowners having homes with very high resale value, but a very low taxable value. While this law has been effective at keeping taxable values low, when it was passed by the legislature in 1998, their assumption was that property values would always increase.

Unfortunately, in 2008, the real estate market crashed and taxable values fell nearly in half. This resulted in the City losing almost half of its revenue. While the market recovered over the years and market values are currently much higher than those of 2008, because of Proposition A’s strict limitation on taxable value growth, the taxable value recovery has occurred at a dramatically slower pace. Today, 16 years after the crash and a full market recovery, the City’s aggregate taxable value is STILL less than it was in 2008! As a result of this revenue loss and very slow revenue recovery, the City is functioning with less revenue and services than it did before 2008. Many long-term residents remember the “old days” when the City could provide more service and be more flexible with its spending; they wonder what happened. The market crash combined with Proposition A devastated the City’s revenue stream and changed City finances dramatically.

While the City had to operate with less revenue for the past 16 years, it did so while costs continued to rise, which put further pressure on the City's budget. In addition, for decades, infrastructure needs (roads, equipment, buildings and grounds, sidewalks, maintenance,

etc.) were not attended to, which freed up the City’s revenue during that time and allowed the City to maintain services and balance the budget (and slowly grow the General Fund). However, these maintenance and repair deferrals can no longer be ignored; unfortunately, their costs have a substantial negative effect on current City finances. For example, the City could not afford to fund roads from the General Fund, which caused a significant decline in the quality of the City’s roads and resulted in a road millage. Further, the City has not been able to afford to replace equipment that has outlived its useful life, which results in continuous and very expensive repairs. The City’s Capital Improvement Plan has identified nearly \$20M in capital needs, a large portion of which is a result of past Councils’ deferred spending. Some of these capital needs can no longer be ignored and their cost will further strain the City’s budget.

The Headlee Amendment (Headlee) – Headlee is similar to Proposition A in that it was designed to control how much tax revenue a city can collect from its residents. In years when the aggregate taxable value of a city increases, Headlee requires the city to lower its operating millage rate to ensure it collects no more revenue than it did the prior year (with an inflation adjustment). For example, the table below shows a city that has a chartered millage rate of 10 mills and a taxable value of \$100M. That city would collect \$1M in revenue. If in the next year, the aggregate taxable value of this city increases to \$110M, then the city would be required to lower its assessed millage rate to 9.0909 to ensure it only receives that same \$1M in revenue.

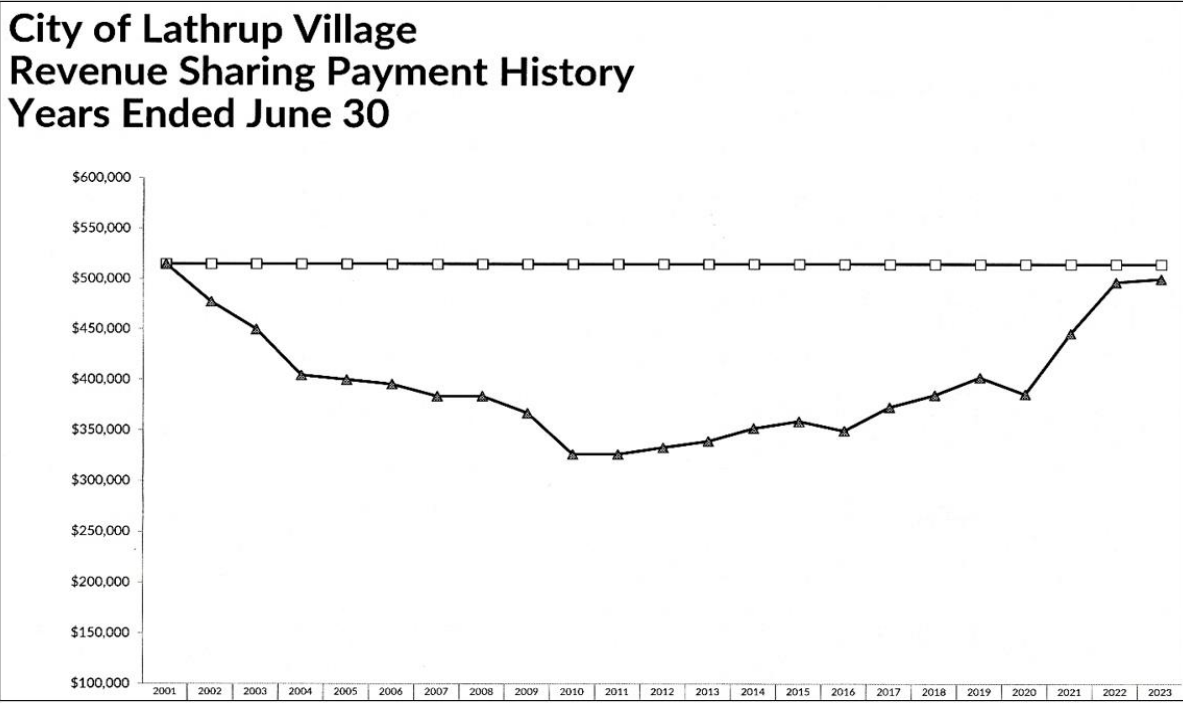
	<u>Year 1</u>	<u>Year 2</u>
TV:	\$100 M	\$110 M
Millage:	10 Mill	9.0909 Mill
Revenue:	\$1M	\$1M

Given that the aggregate taxable value of the City almost always increases on an annual basis, the general operating millage will continue to fall. Unfortunately, in the rare instance where the aggregate taxable value of a city decreases (e.g., the market crash in 2008), the city is not permitted to raise the millage rate. This means the assessed millage rate will perpetually decrease.

The City’s chartered general operating millage rate is 20 mills. By 2010, annual Headlee reductions had decreased the chartered rate to 16.08 mills. This lowered millage rate produced approximately 20% less revenue than what would be expected from the chartered rate. Because Headlee was dramatically affecting the City’s budget, a Headlee Override was placed on the 2010 ballot and approved by the voters by more than a 2 to 1 margin. The approved Headlee Override allowed the City to restore its assessed millage rate back to the chartered rate of 20 mills. However, as the taxable value of the City continued to rise over the last 14 years, Headlee has once again continued to lower the City’s re-established 20 mill rate—it has now decreased down to 17.3001 mills. This means that the City is currently collecting less revenue than our City charter requires while costs continue to rise and new expenses and needs continue to occur.

The only way the City can increase its property tax revenue is to build new structures outside of the business district. Because the City is already completely built out, Lathrup Village has no method of increasing its property tax revenue. The City is facing a perpetually lowered millage rate with no opportunity to counteract this reduction effect on property tax revenue.

State Shared Revenue – Lathrup Village and its residents send significant tax dollars to the State of Michigan. The State is required both statutorily and constitutionally to return a proportion of those funds back to the City. Unfortunately, about 20 years ago, the State began balancing its own budget by refusing to return the full amount owed to its municipalities. As you can see in the chart below, in 2001, the City was receiving approximately \$525K in revenue sharing, but the State began reducing this amount down to as low as about \$300K. From 2002 to 2020, the Michigan Municipal League calculated that Lathrup Village lost almost \$2M in revenue sharing it was due. Again, similar to the effects of Proposition A and Headlee, this put further pressure on the City budget and caused more deferred maintenance and spending.



Other Factors – In addition to the influences noted above, other factors also stress the City budget. Runaway inflation over the past three years has made nearly everything more expensive. In the past three years, the inflation rate was 7.5%, 6.5% and 3.4%. This means that everything the City purchases, from office supplies to police cars to salaries, is significantly more expensive, while our revenue remains flat.

Technological improvements and changes to the law also make it more difficult for the City to make ends meet. The City currently has significant expenses that did not exist 10 or 15 years ago that place additional pressure on the budget. Video camera vests, mandated training, software licenses, building security, sanitation, data security, data archiving, and social media are just a few examples. At the August City Council meeting, the necessary purchase of TASERS for almost \$45K was approved. In 5 years, these TASERS will need to be replaced again at a higher cost. Ten years ago, these funds were available for other uses.

While the City has other revenue sources (e.g. building permits, district court fines, cable television franchise fees, cell tower leases, etc.), it has little ability to significantly increase revenue from these sources. Lastly, the City also pursues available grants and has received approximately \$4.5M in grant income over the last 8 years. However, most of these grants offset spending from funds other than the General Fund (e.g. the Water and Sewer Fund,

Major Road Fund, etc). In addition, many grants require the City to provide matching funds, which would come from the General Fund and further reduce its balance.

All of these factors together combine to put enormous pressure on City's finances. The City has been proactive over the years in determining ways to decrease expenditures. However, the City has reached the point where there are no significant expenses left to cut that will not affect services to the residents. Large expense increases are expected in fiscal year 2025 (e.g., the new police contract, potential pension payments, etc.). Long deferred expenses and repairs have been reaching the point where they can no longer be avoided if the City is to maintain its current service levels. As an example, in August, the City Council approved the long-overdue purchase of a new lawnmower and pickup truck for the DPW at a cost of almost \$70K. There are many more looming capital expenses in this category (e.g. a crumbling DPW building, a failing HVAC system in City Hall, a backhoe that is long past its useful life, roof replacements at multiple facilities, DPW furnace replacement, etc.). The City revenue issues described above make it difficult to pay for the day-to-day operational expenses and nearly impossible to do so for those expenses that are imminent. Necessary capital expenditures have reached the point where they can no longer be deferred, which exacerbates this financial issue. Worse of all, the resident-desired, lower priority expenditures that make Lathrup Village a desirable place to live (e.g., replacement of outdated playground equipment, recreational programs, a recreation coordinator, an updated community room, tree maintenance and replacement, more parks, etc.) are virtually impossible.

While the discussion above helps to explain why Lathrup Village struggles with generating sufficient revenue, residents often wonder how that can be the case when residents pay some of the highest tax rates in Michigan. Unfortunately, while that is true, the City does not retain most of the taxes that are collected. Only about 30% of collected property taxes are used for general City operations. And, of the 30% the City retains, over half of that amount is used to pay for police and fire services, leaving little remaining for City operations. See Appendix B for more information on how property tax dollars are allocated.

As the City’s financial consultant noted, “Lathrup Village has a revenue problem, not a spending problem.” The Finance Review Committee agreed and felt if the City cannot determine a way to increase its revenue in a sustained manner the City will need to begin searching for new ways to cut costs. This could include reductions in staff, reductions to policing, elimination of the use of the Southfield Public Library, periodic City Hall closures, elimination of remaining recreational programs, etc.

The Committee is making the following recommendations for increasing revenue and avoiding any cuts in services provided to residents and businesses. The recommendation has been split into both a long-term and a short-term recommendation.

Long-Term Recommendation:

The Committee researched and discussed a variety of potential recommendations to increase the City’s revenue. For a discussion of those items that were considered, but **not** recommended, please see Appendix A of this document.

In the Fiscal Year 2023 independent audit of the City’s finances, it was noted, “A Headlee rollback will need to be considered by the City Council and voted on by the citizens to maintain the same level of services.” After significant committee discussion of the positive and negative aspects of the limited options available to municipalities for raising revenue, the Committee agreed with the auditor’s assessment and recommends that the City Council add a ballot question to approve a Headlee Override to the November 2025 ballot. While this could be done at an interim or special election, the Committee felt strongly that this ballot question should appear during an election that would have the largest resident turnout, which would be a November election. The deadline for including a ballot question as part of the November 2024 election has passed, which means, the City would propose the ballot question during the November 2025 election.

The Committee recommends that the Headlee Override ask voters to restore the Headlee-lowered general operating millage rate from the existing 17.3001 mills to the chartered rate of 20 mills and to restore the lowered refuse (trash) millage rate from the existing 2.5948 rate to the chartered rate of 3 mills.

	Current Millage Rate	Proposed Millage After Headlee Override	Difference
General Operating	17.3001	20.0000	2.6999
Refuse	<u>2.5948</u>	<u>3.0000</u>	<u>0.4052</u>
Total	19.8949	23.0000	3.1051

Note: The current millage rates will be subject to another round of Headlee reductions prior to the November 2025 election. Adjustments to these figures may be necessary once next year’s Headlee application is complete.

Further, it is recommended that the ballot question include the locking of the chartered millage rates for ten years, as other municipalities have done, which would protect these chartered rates from being lowered by Headlee for ten years. This would ensure that the City has the funds needed to operate for at least ten years and that Headlee would not return the City to a diminished revenue state. If approved, this would restore the assessed millages by 3.1051 mills, but not increase the millage rate beyond that which should be assessed according to the City Charter. The effect this increase will have on residents will be discussed below.

The Committee felt this option would increase revenue back to chartered levels and sustain that revenue for ten years. Approval of this Headlee Override would provide the City some breathing room in its budget to address increasing costs while simultaneously providing some additional funds to begin addressing deferred maintenance and capital expenditures. Because the City passed a similar Headlee Override in 2010 by greater than a 2 to 1 margin, the Committee is hopeful that residents would be willing to support such a measure again. The Committee fully understands that a tax increase could be a contentious issue for some city residents. However, to maintain the quality of life that Lathrup Village residents expect, increased revenue from a Headlee Override is necessary. The punitive tax laws and other factors discussed above, leave no choice for built-out cities like Lathrup Village other than to eventually cut services.

Short-Term Recommendation:

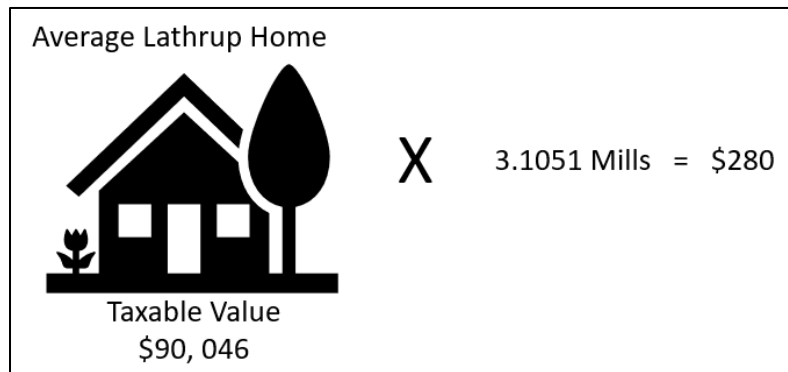
Unfortunately, placing a Headlee Override on the November 2025 ballot means waiting a year for this election and its result. If a Headlee Override is approved by the electorate, additional revenue would not be received by the City until August of 2026 with the summer tax bill. This means that the City would continue to remain in a strained budget situation for the next two years. Given the expected increases in expenses associated with fiscal year 2025, this delay would almost certainly result in budget cuts.

To avoid this situation, the Committee recommends that the City Council use its authority to enact a Public Act 33 of 1951 Special Assessment for Public Safety. Under this Act, cities with a population under 14,500 people can levy up to 10 mills for public safety operations and 10 mills for public safety capital. This would allow the City Council to determine its monetary needs for fiscal year 2025 and determine the expected shortfall. Once that shortfall is determined, the City Council would have the authority to levy the corresponding millage to the 2025 summer tax bill to make up that difference. The resulting funds would be earmarked for Public Safety and could cover the increased cost of the new police contract, as well as some existing public safety costs. This would forgo the use of some of the General Fund dollars for Public Safety, freeing up those general funds for other operational uses.

The Committee recommends that the proposed City Council resolution to provide this authority specifically state that the authority expires after one year. This is because PA 33 authority is recommended only as a stop gap measure until the Headlee Override can be voted upon by the electorate. Further, the Committee recommends that the establishing resolution also limit the levying authority of the City Council to a maximum of 3.1051 mills. This millage figure is simply the millage amount that would be restored had both the general operating and refuse (trash) millages been set back to their respective chartered rates of 20 and 3 mills. While the Committee believes that it is unlikely the City would need to levy this entire amount, it believes City Council should have the flexibility, if needed.

What Does This Mean for Residents:

As noted above, an approved Headlee Override would add 3.1051 mills to the tax bill of Lathrup Village residents. The current average taxable value of a home in Lathrup Village is \$90,046. Applying the 3.1051 mills to this average taxable value would result in an additional tax of \$280 to the average homeowner. To calculate their potential tax burden, homeowners can multiply their actual taxable value from their most recent Oakland County property tax assessment (mailed to resident homes in March) by .003105.



As with any millage in the State of Michigan, due to existing tax laws, those longer-term residents who have been protected by Proposition A will have a lower tax burden, while newer homeowners will have a higher tax burden. Unfortunately, in Michigan, there is no manner in which millage-based tax rates can be applied evenly to all residents within a municipality. The chart below illustrates the distribution of a Headlee Override cost by homeowner taxable value.

Homes Affected	Taxable Home Value	Headlee Override Cost per Year
43% - Mostly long-term residents	\$0 to \$75,000	Less than \$233
51% - Mostly residents who bought 4 to 10 years ago	\$75,000 to \$150,000	\$233 to \$466
5% - Mostly residents who purchased recently	\$150,000 to \$200,000	\$466 to \$621
1% - Mostly residents purchasing high value homes recently	Over \$200,000	More than \$621

Appendix C provides a table showing the tax burden based on various homeowner taxable values.


Next Steps:

If the City Council accepts this recommendation, it will need to work with the administration and City Attorney to follow the various steps (public hearings, resolutions, approvals from the Attorney General and Governor, etc.) required to both enact the Public Act 33 Special Assessment and place the Headlee Override on the November 2025 ballot.


In addition, if this recommendation is approved, the Committee will next begin working on a multi-faceted education plan to educate the residents on all aspects related to this recommendation. This would include Town Hall programs, FAQ documents, videos, etc.

The Committee would like to acknowledge Michael Greene, City Administrator, and Michelle Townsend, City Finance Director, for their invaluable assistance to the Committee. The Committee would be happy to meet with the City Council to discuss this recommendation further if so desired.

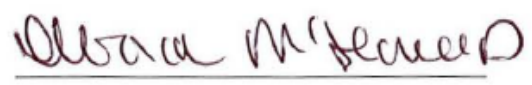
This recommendation is made unanimously by the following voting members of the Infrastructure Committee:



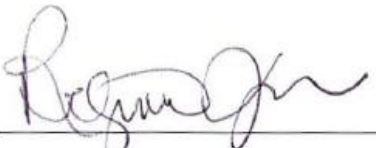
Bruce Kantor, Committee Chair
Mayor Pro Tem



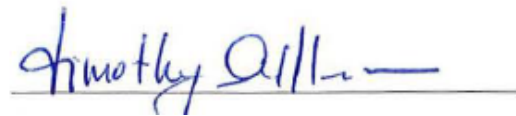
Saleem Siddiqi



Deborah McDonald



Regina Jones



Timothy Hillman

Appendix A – Funding Options NOT Recommended

The committee invited a Plante Moran consulting partner, who both specializes in municipal finance and is intimately familiar with Lathrup Village accounting and finances, to present the potential options available to municipalities to generate additional revenue. The Committee discussed each option with the consultant and then held subsequent meetings to debate the feasibility of each presented option for Lathrup Village. The following is a listing of the other various funding options that were considered by the Financial Review Committee but were **not** recommended to the City Council for consideration.

- A Road Millage: - Implementing a road millage would provide dedicated funds for road improvement and repaving. In turn, the City could then use the General Fund dollars presently spent on road repaving for other purposes. However, since the City does not currently spend General Fund money on road pavement projects, collecting road millage dollars would not free up General Fund dollars to be used elsewhere.
- Lean on the (Downtown Development Authority (DDA) to Share More Funds with the City: The City currently has a great relationship with the DDA. There is an existing cost-share agreement between the parties, where the DDA transfers funds to the City to help pay for staff salaries, beautification, code enforcement, gardens, landscaping, and other expenses. The DDA is also amenable to supporting other City expenditures as they arise. For example, the DDA agreed to purchase a new Code Enforcement vehicle for the City and was a Title Sponsor of the Lathrup Village Music Festival. As the DDA is already contributing significant funds to the City and has its spending priorities, receiving significantly more funds from the DDA is unlikely. That said, the City should continue to work with the DDA when new cost-sharing opportunities present themselves.
- Replace the Refuse (Trash) Millage with a User Charge: The City charter allows the City to levy 3 mills for trash and recycling services. The revenue generated from this millage covers the expense of trash and recycling services—General Fund money is not used. This option would simply move the revenue collection from a millage to a monthly utility bill and would not generate additional money for the General Fund. This option would only be feasible if the City was using General Fund dollars to pay for trash services, which it is not. The administration of such a program would add significant additional costs.
- Special Assessments for Infrastructure: The City is not currently spending General Fund dollars on infrastructure projects, especially given recent major projects to improve the road, water, sidewalk, water, and sewer systems. These projects were all fully funded via other non-General Fund monies. There would be little opportunity to save General Fund dollars by assessing infrastructure costs to the residents for these types of projects. This is because the City is not currently funding any infrastructure projects from the General Fund.

- Debt Millage: The City's current debt is nearly fully funded. The road project debt is paid for via a road-specific millage and the Capital Improvement Bond cost is fully funded via both a surcharge on the water bill and the capital component built into the water rate. The only other long-term debt payments are for sewer projects that occurred in 2006 and 2009. The debt payments for these projects will be complete in 3 to 5 years and only account for approximately \$120K per year. Further, these debts are paid for from the Water and Sewer fund. Therefore, there are no General Fund debt payments that could be offset by a debt millage.
- Publicity Millage: There is a Michigan State Act that allows municipalities to levy a millage to cover publicity and communication costs. The maximum amount that can be collected under such a millage is only \$50K, which is not significant enough to address the City's revenue issue.
- Public Act 345 Public Safety Retirement: Public Act 345 allows municipalities to levy a tax dedicated to funding Public Safety pensions and other post-employee benefits (e.g. retiree healthcare). This option would only make sense if the City was making significant yearly payments into the pension fund. A decade ago, the City contributed \$1M to fully fund its MERS pension program, which made subsequent yearly contributions unnecessary. Recently, however, the General Accounting Standards Board changed its funding methodology. This change resulted in the City's pension funding percentage decreasing to 76%. The program has recommended that the City contribute approximately \$350K, which will put a strain on future budgets. However, given the City is not currently making annual payments nor does it have the revenue to do such, there would be no General Fund monies to free up by taking advantage of Public Act 345.
- Lower the Operating Millage and Introduce a Public Act 33 Public Safety Assessment: The City could choose to lower its operating millage and then dynamically make up the difference each year by initiating a Public Act 33 Safety Assessment. This would allow the City Council to dynamically determine how much additional revenue would be needed each year and to assess the corresponding amount to resident taxes. It was felt this option would add too much uncertainty and unpredictability to City finances. It would also rely on City Council action each year, making city finance a political issue. Since the City Council has the potential to change every two years and there is no guarantee that future councils will be willing to levy the required funds, this option was considered to be high risk. It would also make planning and budgeting exceedingly more difficult.
- Do nothing and cut services: - It was agreed that this option is counter to the establishment and purpose of the Committee. The Committee does not believe that cutting services is in the best interest of the residents or the future of the City. However, it was noted by the Committee that if the final recommendation is not accepted and acted upon by the City Council, or if it is acted upon and residents vote to reject this initiative, the City Council and the administration will have no choice but to begin cutting services relied upon by Lathrup Village residents and businesses. It is recommended that the City prepare a list of services that would be cut by a failed millage. This will help residents to have a realistic understanding of the implications of revenue levels remaining as they are currently.

Appendix B – Property Tax Allocations

Lathrup Village residents pay a total millage rate that is one of the highest total rates in the State. The chart below shows both the statutory millage rates along with the actual assessed rates. The assessed rate is always equal to or lower than the statutory rate. The assessed rate can be lower either because of Headlee rollbacks or because the governing body has decided not to assess the full rate.

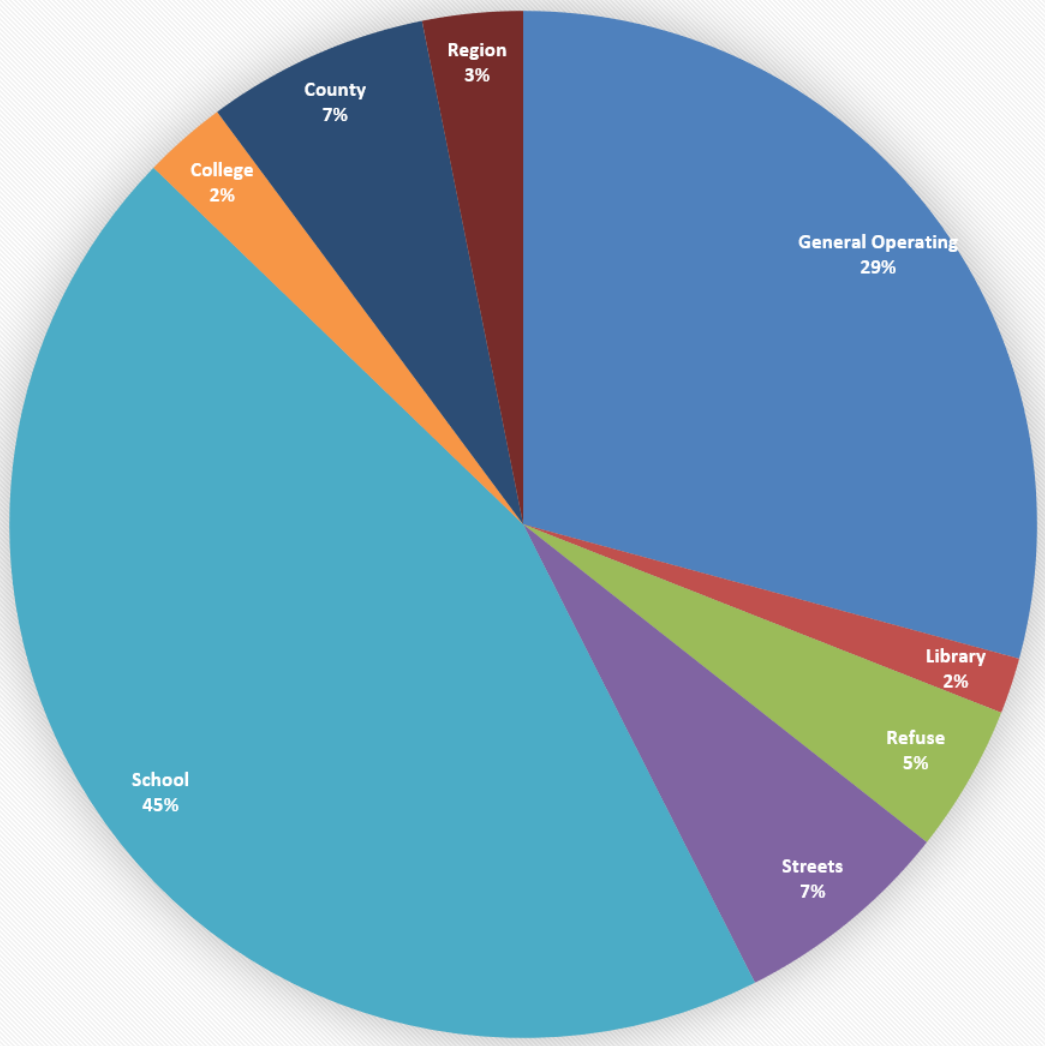
As the table below indicates, residents are currently levied a total of 56.3951 mills against the taxable value of their homes.

Tax	Annual Statutory Millage Rate	FY 23/24 Annual Millage Rate (Headlee Reduced)	FY 24/25 Annual Millage Rate (Headlee Reduced)
General LV Operating	20.0000	17.3001	17.3001
Refuse	3.0000	2.5948	2.5948
County Operating	5.2600	3.9686	
County			
Parks & Rec	0.3500	0.3431	
Huron Clinton Metropark	0.2500	0.2070	
Detroit Zoo	0.1000	0.0945	
Detroit Inst of Arts	0.2000	0.1945	
OCPTA	0.9500	0.9500	
Road Millage	3.9307	3.9307	3.9307
Schools			
Sinking Fund	0.7000	0.6911	
School Debt 2017 - no limit	1.5000	1.5000	
School Debt 2023 - no limit	4.0600	4.0600	
School Supp <18	16.9698	9.9058	
State Education	6.0000	6.0000	
College (OCC)	1.4891	1.4891	
Intermediate (Spec Ed)	3.8983	3.1658	
Total	68.6579	56.3951	23.8256
School Operating (non-PRE)	18.0000	18.0000	
DDA Operating (in DDA district)	2.0000	1.8823	1.8823

Given this high property tax rate, residents are often puzzled as to why the City would not have the revenue it needs. This is because the City keeps only about 30% of resident property taxes for general operations.

The chart below shows how resident tax payments are allocated:

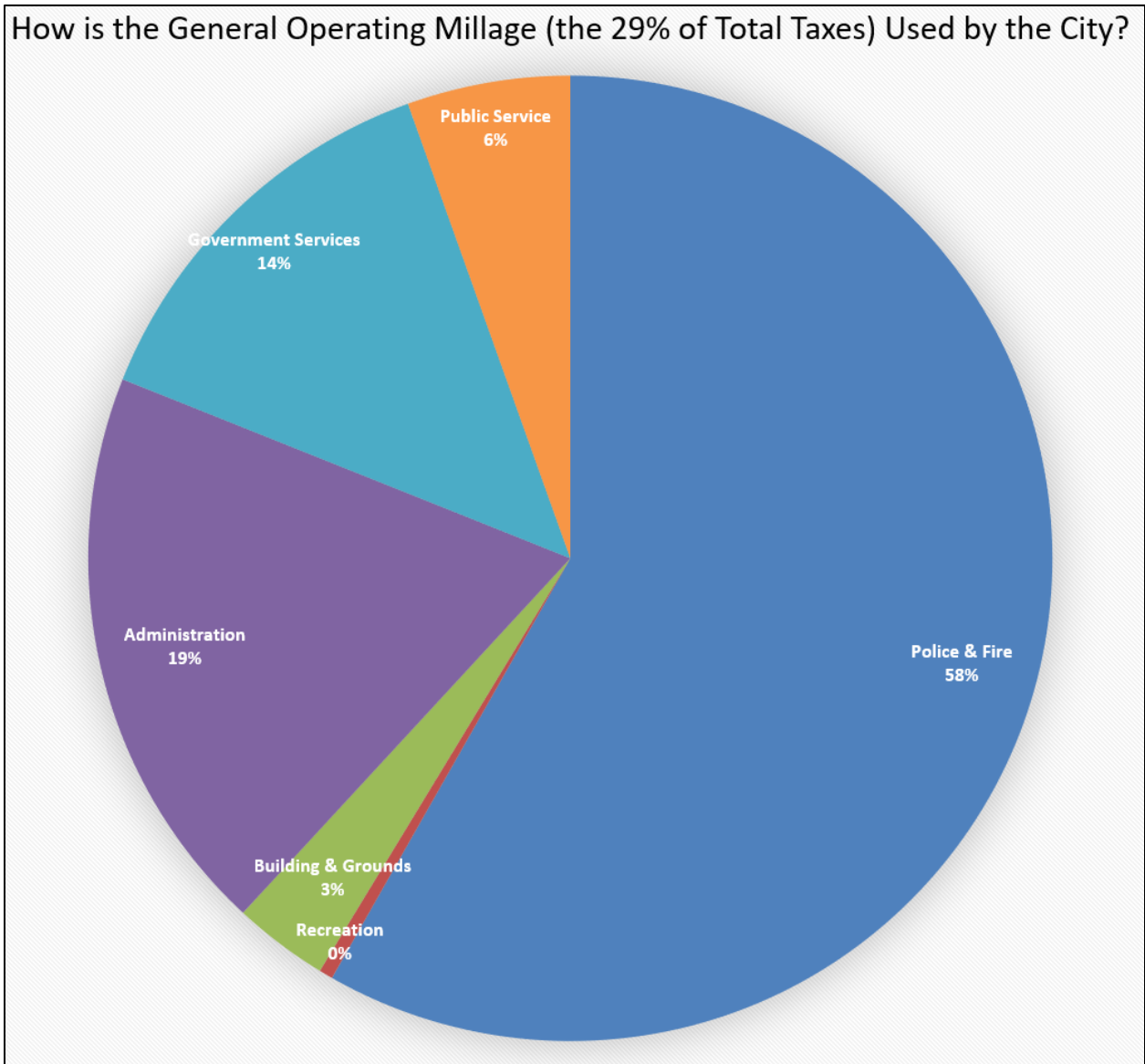
Tax Categories as a Percentage of the Overall Total Millage (56.3951 mils)



As the pie chart shows, 47% of the overall tax payment is allocated to education. 7% goes to Oakland County. 3% is associated with regional taxes for the DIA, Metroparks, etc. 7% is used to pay for the recent repaving of 8.28 miles of residential roads. 5% is dedicated to trash and recycling services and 2% goes to provide library services to Lathrup Village residents. The remaining 29% of property tax payments are used to fund all City operations.

The following chart explains how the City uses the 29% of property tax payments that remain for City operations.

As the pie chart below shows, almost 60% of the portion of the tax payments kept by the City (the 29% discussed previously) are used to fund police and fire services. This leaves only 6% to fund the DPW, 14% for government services (communication, engineering, planning, building department, cable TV, etc.), 19% for staff salaries, 3% to maintain the City buildings and grounds, and almost no money for recreation services.



To put this in monetary terms, if a resident receives a \$4,000 tax bill, just over \$1,200 remains with the City for operational purposes. Of that amount, a little more than \$700 is allocated to public safety, leaving about \$500 to fund all of the other various City operations. Given the overall needs of the City, this is a relatively small amount.

Residents are correct that Lathrup Village residents pay very high tax rates, but unfortunately, only a small percentage of the total property tax payments are available to the City to fund its services and operations.

Appendix C – Cost by Taxable Value Table

The average taxable value in the City of Lathrup Village is \$90,046. At 3.105 mills, a Headlee Override will cost the average resident \$280. To calculate an exact cost, multiply the taxable value (not market value) from the Oakland County Tax Assessment by 0.003105. The chart below displays the cost of the Headlee Override for Homeowners at various taxable values:

Taxable Value		Average Cost/Year
(not Market Value)		
\$20,000	\$62
\$25,000	\$78
\$30,000	\$93
\$35,000	\$109
\$40,000	\$124
\$45,000	\$140
\$50,000	\$155
\$55,000	\$171
\$60,000	\$186
\$65,000	\$202
\$70,000	\$217
\$75,000	\$233
\$80,000	\$248
\$85,000	\$264
\$90,000	\$279
\$95,000	\$295
\$100,000	\$311
\$105,000	\$326
\$110,000	\$342
\$115,000	\$357
\$120,000	\$373
\$125,000	\$388
\$130,000	\$404
\$135,000	\$419
\$140,000	\$435
\$145,000	\$450
\$150,000	\$466
\$155,000	\$481
\$160,000	\$497
\$165,000	\$512
\$170,000	\$528
\$175,000	\$543
\$180,000	\$559
\$185,000	\$574
\$190,000	\$590
\$195,000	\$605
\$225,000	\$699
\$285,000	\$885
\$300,000	\$932
\$315,000	\$978



City Council Study Session

Monday, August 19, 2024 at 6:00 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett at 6:00 pm

2. **Discussion Items**

A. Partnership Agreement – LVWC

Mayor Pro Tem Kantor wanted more clarity in the red-line version of the LVWC partnership agreement. Councilmember Hammond mentioned that we still don't have a documented procedure of how to track the volunteer hours. Mayor Pro Tem Kantor thought the hours should be approved by a designee ahead of time. Councilmember Hammond said if they do more time, they can document it (anticipated hours versus actual hours). Mayor Pro Tem Kantor, said City Administrator, Mike Greene, or his designee, can know ahead of time and approve the work and hours. Mayor Garrett thought that people should be able to do volunteer work/hours on a merit basis and have it recorded on an Excel spreadsheet, that someone from the City can verify, and she stated, that this group has been around for a while and she trusts them. Councilmember Hammond agreed to go with the flexible sign-in approach.

B. DIA - Partners in Public Art Program

City Administrator, Mike Greene explained that this is a grant awarded that has an artist paint a mural free of charge, on a City-owned building, and we only pay for upkeep of it for 10 years and any ancillary costs. Councilmember Hammond thought it was a great idea. City Administrator, Mike Greene, said it would be on the brick wall on the office side or the parking lot wall of City Hall.

C. National Fitness Campaign - Outdoor Fitness Court

City Administrator, Mike Greene, explained that this was an email received from them that said applicants can be awarded up to a \$50,000 grant for an outdoor fitness court. The City applied and was awarded the maximum grant, but to complete the project the City has to come up with \$175,000 to finish it. This would be built in the current pickleball court location. We have a year to confirm funding (July 2025), and we can back out, we would lose the funding, and they probably will not approve us again. Mayor Pro Tem Kantor thought that maybe the Surnow Company will help the City come up with the money.

D. MML Liability & Property Pool Coverage Renewal

City Administrator Mike Greene explained that this is the City’s insurance company and that as expected premiums went up 4%, however, we get a dividend back, approximately \$8,000 next year. We can renew with them, or we have to shop around, but not many companies will cover us, in a City our size.

E. Downtown Development Authority Board Makeup

This discussion was to provide background on the ordinance language that is included on the regular meeting agenda. The DDA ordinance needs to be updated to clarify the number of members on the board. This is an area that has been previously discussed and approved via the DDA bylaws but the ordinance was not updated to reflect that.

3. Public Comments

Wis commented on City Equipment and inquired about the Fitness grant.

City Administrator, Mike Greene explained that there would be 7 different sections/stations, and more information can be found at nationalfitnesscampaign.com

Lilian Kaiser-Lowery asked who would select the piece of Art – who would select the art and whether would it include diversity and reflect the Lathrup Village community.

City Administrator, Mike Greene that would be determined in the future if awarded the grant.

She also Thanked, Lt. Zang, for his good work. She expressed concern with different Police Officers interpreting the Ordinances, and addressing Police calls, in different ways, that have allowed calls to the Police to be used as tools against neighbors.

Mayor Garrett said that there seems to be an uptick in complaints at odd times and that she agrees, that the Police Chief should talk with officers about, how they are enforcing the ordinances and responding to calls. She referenced a resident who was just trying to have a peaceful life and had the Police called on him. Mayor Garrett said that she has taken calls from really upset residents.

4. Mayor and Council Comments

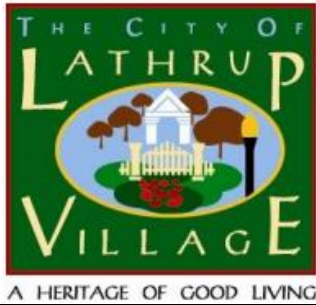
Councilmember Hammond asked if we can publish in our App. and newsletter, what our ordinances are, to make sure the same information is visible to residents, businesses, police, and code enforcement officers.

Mayor Pro Tem Kantor mentioned that we don’t have a budget for the Fitness Court, and asked if the Finance Department Reports can show fund balances. He asked for an update regarding See Click Fix reports and stated that we are not utilizing Thrill Share to its fullest extent, and maybe someone can be appointed to make more post updates on the site.

City Administrator, Mike Greene, said that our Code Enforcement officer, Steve Colliau has been working on the See, Click, Fix reports and out in the City working on Code enforcement.

Mayor Pro Tem Kantor asked if we have a Jetter, or do we have it in our budget, because using one, can make some improvements. City Administrator, Mike Greene, said the City does not have a working jetter and if there is one at the DPS building it is due to be scrapped. Mayor Pro Tem Kantor asked if there were any reports on culverts, City Administrator, Mike Greene, said yes, we have started it.

5. **Adjourn** 6:44 pm



City Council Regular Meeting

Monday, August 19, 2024 at 7:30 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett at 7:31 pm
2. **Roll Call**

Present: Mayor Garrett, Mayor Pro Tem Kantor, Councilmember Barksdale, Councilmember Hammond

Absent: Councilmember Jennings

Moved by Mayor Pro Tem Kantor, and Seconded by Councilmember Barksdale, to excuse Councilmember Jennings.

Yes: Hammond, Garrett, Kantor, Barksdale

No: N/A

Motion Carried.

3. **Pledge of Allegiance**
4. **Approval of Agenda**

Moved by Councilmember Hammond and Seconded by Mayor Pro Tem Kantor to approve the agenda.

Yes: Kantor, Barksdale, Garrett, Hammond

No: N/A

Absent: Jennings

Motion Carried.

5. Presentations

- A. Proclamation - Volunteer Appreciation for Their Outstanding Contributions to the 2nd Annual Lathrup Village Music Festival

Proclamations were read and presented to Lauren Beras and Lt. Mike Zang.

6. Public Comment for Items on the Agenda (speakers are limited to 3 minutes)

Nina, of the LVWC, asked will the partnership agreement be discussed, and was told that amendments were emailed to the partnership agreement, that need to be reviewed.

7. Consent Agenda

- A. Approval of Minutes
 - i. 7-15-24 - City Council Regular Meeting
 - ii. 7-15-24 - City Council Study Session
- B. Lathrup Village Police Department Monthly Reports
- C. Community & Economic Development Department Report
- D. Building & Code Enforcement Reports
- E. Finance Department Reports

Moved by Mayor Pro Tem Kantor and Seconded by Councilmember Hammond to approve the consent agenda.

Yes: Hammond, Kantor, Garrett, Barksdale

No: N/A

Absent: Jennings

Motion Carried.

8. Action Requests - For Consideration / Approval

A. Second Reading - Request to Amend City Ordinances by Addition of, Chapter 46 - Miscellaneous Offenses, Provisions, Forfeitures and Penalties, Article XIII. Nuisance Parties

Moved by Councilmember Hammond, Seconded by Councilmember Barksdale, to approve the update to the city ordinances by addition of Chapter 46 Miscellaneous offenses, ties Article XIII. Nuisance Parties.

Yes: Kantor, Barksdale, Hammond, Garrett

No: N/A

Absent: Jennings

Motion Carried.

B. Request to Approve Axon Taser Contract

Moved by Councilmember Hammond, Seconded by Mayor Pro Tem Kantor, to approve the request for the Axon Taser Contract.

Yes: Barksdale, Garrett, Hammond, Kantor

No: N/A

Absent: Jennings

Motion Carried.

C. Request to Approve MML Liability & Property Pool Coverage Renewal

Moved by Kantor, Seconded by Councilmember Hammond, to approve the MML Liability & Property Pool Coverage Renewal at a cost of \$ 96,947, effective September 1, 2024, and authorize the City Administrator to sign any related documents.

Yes: Hammond, Kantor, Barksdale, Garrett
No: N/A
Absent: Jennings
Motion Carried.

D. Request to Approve DPS Pickup Truck Purchase

Moved by Councilmember Barksdale, Seconded by Councilmember Hammond, to approve the DPS pickup truck purchase from Bob Maxey Ford of Detroit, for \$56.980

Yes: Kantor, Hammond, Garrett, Barksdale
No: N/A
Absent: Jennings
Motion Carried.

E. Request to Approve DPS Lawn Mower Purchase

Moved by Mayor Pro Tem Kantor, Seconded by Councilmember Hammond, to approve the DPS commercial lawn mower purchase via Tri County Equipment, utilizing the Michigan deal contract, for a cost of \$10,864.28.

Yes: Barksdale, Garrett, Hammond, Kantor
No: N/A
Absent: Jennings
Motion Carried.

F. Request to Approve Council Chambers Camera Upgrade

Moved by Councilmember Hammond, Seconded by Mayor Pro Tem Kantor, to approve the quote from Advanced Lighting and Sound, to install the Council Chambers camera upgrade project for \$7,196.

Yes: Garrett, Kantor, Hammond, Barksdale.
No: N/A
Absent: Jennings
Motion Carried.

G. Request to Approve Emergency Contract with ServPro of West Sterling Heights

Moved by Councilmember Hammond, Seconded by Mayor Pro Tem Kantor, to approve the Emergency contract with ServPro of West Sterling Heights, for DPS building water and mold remediation for a total cost of \$8,646.67.

Yes: Hammond, Barksdale, Garrett, Kantor
No: N/A
Absent: Jennings
Motion Carried.

H. Request to Approve Resolution #2024-12 - Resolution in Support of the Application for the Detroit Institute of Arts Partners in Public Art Program for Lathrup Village

Moved by Mayor Pro Tem Kantor, Seconded by Councilmember Barksdale, to approve Resolution #2024-12 – Resolution in Support of the Application for the Detroit Institute of Arts Partners in Public Art Program for Lathrup Village.

Yes: Kantor, Hammond, Barksdale, Garrett
No: N/A
Absent: Jennings
Motion Carried.

I. Request to Approve Resolution #2024-13 - Resolution to Adopt and Allocate Funds for An Outdoor Fitness Court as Part of the 2025 National Fitness Campaign

Moved by Councilmember Hammond, Seconded by Councilmember Barksdale, to approve Resolution #2024-13 – Resolution to Adopt and Allocate Funds for An Outdoor Fitness Court as Part of the 2025 National Fitness Campaign.

Yes: Barksdale, Garrett, Hammond, Kantor
No: N/A
Absent: Jennings
Motion Carried.

J. Request to Approve Resolution #2024-14 - To Enter Into An Agreement With The Michigan Department of Transportation For A Traffic Control Device At Margate Avenue & Southfield Road

Moved by Mayor Pro Tem Kantor, Seconded by Councilmember Hammond, to approve Resolution #2024-24 – to enter into an agreement with the Michigan Department of Transportation for a traffic control device at Margate Avenue and Southfield Road.

Yes: Hammond, Kantor, Garrett, Barksdale

No: N/A
Absent: Jennings
Motion Carried.

K. Request to Approve Resolution #2024-15 - Resolution of Support for the Oakland County RAP 2.0 Revitalization & Placemaking Grant Application

Moved by Mayor Pro Tem Kantor, Seconded by Councilmember Barksdale, to approve Resolution #2024-15 – Resolution in support of the Oakland County RAP 2.0 Revitalization & Placemaking Grant Application.

Yes: Kantor, Barksdale, Hammond, Garrett
No: N/A
Absent: Jennings
Motion Carried.

L. First Reading - Request to Amend Ordinance Chapter 77. Urban Redevelopment, By Amending Article I. Downtown Development Authority, Section 77-7. Board of Directors

Moved by Councilmember Hammond, Seconded by Councilmember Barksdale, to schedule the second reading to amend Ordinance Chapter 77. Urban Redevelopment, by amending Article I. Downtown Development Authority, Section 77.7. Board of Directors

Yes: Garrett, Kantor, Barksdale, Hammond
No: N/A
Absent: Jennings
Motion Carried.

Moved by Councilmember Hammond, Seconded by Mayor Pro Tem Kantor to amend the agenda to add item 8.M. – Request to approve Partnership Agreement between Lathrup Village Women’s Club and the City of Lathrup Village.

Yes: Garrett, Kantor, Barksdale, Hammond
No: N/A
Absent: Jennings
Motion Carried.

M. Request to approve Partnership Agreement between Lathrup Village Women’s Club and the City of Lathrup Village.

Moved by Mayor Pro Tem Kantor, Seconded by Councilmember Barksdale, to approve the LVWC partnership agreement as amended in the redlined version in the August 19, 2024, Study Session packet.

Yes: Hammond, Barksdale, Garrett, Kantor

No: N/A

Absent: Jennings

Motion Carried.

- 9. **City Administrator Report** None
- 10. **City Attorney Report** None
- 11. **Reports of Boards, Commissions, and Committees**

a. Downtown Development Authority – Mayor Pro Tem Kantor, said at the last meeting they approved the expense for trees and bushes for landscaping the City Hall garden beds and also set the budget for holiday lighting and decorations. He said Austin will get multiple bids for the decorating.

b. Planning Commission – Meeting tomorrow at 7:00 pm, will discuss goals for Planning Commission for the upcoming year, new members, and some site plans coming for review.

c. Parks & Recreation - Family Fun Day went well, offering health and wellness food truck Fridays will continue. Councilmember Barksdale said he is thankful for Parks & Recreation members' hard work, and he appreciates their help when he was not there.

d. Tree Committee - meets tomorrow at 4:30 pm

e. Southfield School Board – No representative present to give a report.

f. Finance Review Committee – Mayor Pro Tem Kantor said, that during the meeting last week, the committee was working on 1st draft of a recommendation for both, short and long-term revenue enhancement, and that their goal is to have another meeting before the next City Council meeting.

- 12. **Unfinished / New Business**
- 13. **Public Comment** (speakers are limited to 3 minutes)

Courtney Wooten, a former resident, wanted to resurrect a project that was started in the spring, submitting weekly as she will be more involved 4-6 pm working with residents, to meet with them about AT&T bills, or other services to lower their costs and bills, she will keep track of how much money she is saving people. She is happy to modify the program as needed.

Rick Wisz asked where the next two HAWK crosswalks would be located.

Robin Dillard Russaw, coming as a Candidate for 46th District Court, coming tonight also as a member of the League of Women Voters, to inform us that On Sept 12th at Southfield City Hall, the Oakland County Bar Association, Oakland County Times, The League of Women Voters, and Oakland County Legal News is doing a Judicial Candidate forum, at 7:00 pm, for Judicial candidates.

An unknown resident spoke about drainage issues in Lathrup Village, mosquito abatement programs

Roger Lynn spoke to see if the City can do anything to address standing water in resident’s backyards, especially after large rain events.

Kevin, resident, echoed Mr. Lynn’s comments regarding excess water noting his sump pump pumped 3300 gallons of water on August 2.

Mrs. DeLoach thanked the staff and City Council for moving forward with the LVWC partnership agreement.

14. Mayor and Council Comments

Mayor Garrett

- Stated that Oakland County does do something for Lathrup Village regarding the mosquitos in the sewer system. She also asked City Administrator, Mike Greene, if we could see if there is something that we can do about the mosquitoes. Mayor Garrett asked if the Jetter discussed in the Study Session could help.
- Asked CA Greene if there is anything the City could do to address Mr. Lynn’s issues.

Mayor Pro-Tem Kantor

- Stated that the backyard is a resident issue, not a City issue, and to work with neighbors to put a drain in their yard.
- Commented on the excessive rain the City has received and noted that he has talked to the engineer, and some of this is because the ground is already saturated. We are starting to begin to do some simple things, like sending out our Code Enforcement officer after it rains, to note problems, and enforce codes that are violated, we are also looking at the storm sewers and cleaning them out, and looking at catch basins and cleaning them out, and there are other items to address.
- Thanked the music festival committee and volunteers, and he also Congratulated Pastor Scottie Jones and his wife for the backpack giveaway.

Councilmember Hammond

- Loved the music festival, being part of it, and executing it, and several people are already asking to volunteer for next year.

- He noted that Council approved several purchase items during the meeting, but they are things we needed to do, to get ahead of things, to not have emergency expenses, please keep this in mind, when looking at what the council is doing.

15. **Request to Enter Closed Session Pursuant to MCL 15.268(1)(h) to Discuss Written Attorney Memorandum**

Moved by Councilmember Hammond, Seconded by Mayor Pro Tem Kantor to enter closed session, pursuant to MCL 15.268(1)(h) to discuss a written attorney memorandum.

Yes: Hammond, Garrett, Kantor

No: N/A

Absent: Jennings and Barksdale (Barksdale left at 8:30 PM)

Motion Carried.

Moved by Mayor Pro Tem Kantor, Seconded Councilmember Hammond, to close the closed session and resume the regular meeting.

Yes: Kantor, Hammond, Garrett

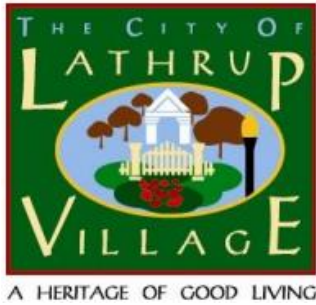
No: N/A

Absent: Jennings and Barksdale

Motion Carried.

16. **Adjourn**

Moved by Mayor Pro Tem Kantor, Seconded by Councilmember Hammond to adjourn at 9:01 PM.



City Council Special Meeting Minutes

Tuesday, September 17, 2024 at 5:00 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett at 5:06 PM

2. **Roll Call**

Present: Garrett, Kantor, Jennings, Barksdale

Excused: Hammond

Moved by Mayor Pro-Tem Kantor, seconded by Councilmember Jennings, to excuse Councilmember Hammond

Yes: Garrett, Kantor, Jennings, Barksdale

No: N/A

Motion Passed

3. **Pledge of Allegiance**

4. **Approval of Agenda**

Moved by Mayor Pro-Tem Kantor, Seconded by Councilmember Jennings, to approve the agenda.

Yes: Garrett, Kantor, Jennings, Barksdale

No: N/A

Motion Passed

5. **Public Comment**

Carol Greene (Lathrup Blvd): Comment regarding marijuana petitions. Petitions regarding cannabis are the democratic process at work. The issue with the process is that there are specific steps that should have been followed and should be addressed.

Laurie Kunz (Bloomfield Dr): Comment regarding the July 15th City Council meeting and believes members of the City Council violated the Open Meetings Act. Comment regarding reasoning a former police officer left the city due to having to work alone during the night. Does not appreciate the attitude she has received.

Karen Miller (Glenwood): Attended the July 15th City Council meeting and mentioned their concerns during that meeting. Questions the legitimacy of this election process. Questioned what rules allow the City to enter closed session.

Rick Wisz (Lathrup Blvd): Questioned why the special meeting was not being recorded. Questioned who was filling in as City Attorney.

6. Mayor and Council Comments

7. Closed Session

- A.** Request to Enter into a Closed Session to discuss pending litigation, Oakland County Circuit Court Case No. 2024-209566-CZ, in accordance with the Open Meetings Act, MCL 15.268(e), as an open meeting would have a detrimental effect on the position of the City.

Moved by Mayor Pro-Tem Kantor, seconded by Councilmember Jennings to Enter into a Closed Session at 5:16 PM to discuss pending litigation, Oakland County Circuit Court Case No. 2024-209566-CZ, in accordance with the Open Meetings Act, MCL 15.268(e), as an open meeting would have a detrimental effect on the position of the City.

Yes: Garrett, Kantor, Jennings, Barksdale
No: N/A
Motion Passed

Moved by Mayor Pro-Tem Kantor, seconded by Councilmember Jennings to come out of closed session at 6:23 PM and resume the special meeting.

Yes: Garrett, Kantor, Jennings, Barksdale
No: N/A
Motion Passed

8. Adjourn

Moved by Councilmember Barksdale, seconded by Mayor Pro-Tem Kantor to adjourn at 6:24 PM.

Yes: Garrett, Kantor, Jennings, Barksdale
No: N/A
Motion Passed

DATE	EVENT	WHO PARTICIPATED	ACTIONS
8/1/2024	Suicide Prevention Training	Hutson	
8/1/2024	Homicide and Major Case Investigations Training	Hutson	
8/5/2024	SEMOG/RSA Kickoff Meeting	McKee / Zang	
8/6/2024	When Then Project - training module/trial membership	McKee	
8/6/2024	LVMF Meeting	Zang	
8/7/2024	Staff Meeting	McKee / Zang / Cory	
8/7/2024	SEMOG Meeting / RSA Findings	McKee / Zang	
8/8/2024	OakTac Meeting	Zang	
8/9/2024	LVMF Volunteer Meeting	Zang	
8/10/2024	LVMF	Zang/Tackett/Huston/Hodges/Lietzke/Oakland Co assistance	
8/12/2024	Sexual Harassment Prevention Training	Stajich	
8/15/2024	Officer candidate interview	McKee / Zang	
8/19/2024	LVMF Debriefing	Zang	
8/19/2024	City Council Meeting	Zang	
8/20/2024	Staff Meeting	McKee / Zang / Cory	
8/21/2024	Oakland County Chiefs Meeting	McKee / Zang	
8/21/2024	Accreditation Manager Training	Roberts / Cory	
8/21/2024	Fraud Conference Investigator Meeting	Zang	
8/22/2024	Investigator Skills 1 & 2	Huston	
8/22/2024	LEIN Awareness / LEIN TAC (from July)	Cory	
8/22/2024	Suicide and Crisis Lifeline Operational Readiness Training	Button	
8/23/2024	LEIN Security Role Training	Cory	
8/26/2024	Completed LEIN Warrant Audit for August	Cory	
8/28/2024	Officer candidate second interview	Zang / Huston	
8/30/2024	Chaplain Pastor Jones swear-in	McKee / Huston / Cory	
weekly	Mrs. Blair	McNeill	check on adopt a senior member
weekly	Mrs. Bloom	Roberts	check on adopt a senior member
weekly	Mr. Davis	Roberts	check on adopt a senior member
weekly	Mrs. McReynolds	Huston	check on adopt a senior member

weekly	Mrs. Egan	Huston	Mrs. Egan gets weekly phone calls and home visits.
weekly	Mrs. Brady	McNeill	check on adopt a senior member
weekly	Mrs. Rasmussen	Cory	Mrs. Rasmussen gets a weekly phone call to check on her.

2024 Run Totals

Officer	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Tackett	119	111	144	101	124	126	101	88					914
Roberts	177	170	150	209	112	101	129						1179
McNeill	252	308	166	257	287	193	7	0	0	0	0	0	1470
Huston	88	118	65	146	77	73	81						711
Hutson	310	305	267	304	300	273	356						2375
Gijsbers	168	121	138	132	152	91	116						1060
Chickensky	172	91	152	148	106	159	171						1179
Fisher	162	198	118	163	97	40	20						865
Stajich	200	167	157	127	87	99	114						1029
Lawrence	31	50	64	55	56	87	90						532
Button	10	4	59	26	53	20	44						222
Reserve Detail							7/23/24 Lietzke 24-9521	8/10/24 Hodges/Lietzke LVMF 24- 10113					
Reserve Detail							7/26/2024 Hodges 24-9626	8/24/24 Sovinsky Res. Firearms Qual. 24-10598					
Reserve Detail							7/31/2024 Sovinsky 24-9778						

AUGUST 2024 Warning Violations

ROW	CITATION	CITATION DATE	OFF_CITY_NM	ST	VIOLATION_ON	VIOLATION_NEAR	VIOLS_DESC	OFFICER
1	24LV01552	8/1/2024	LATHRUP VILLAGE	MI	SANTA ANN	RAINBOW DRIVE	NO PARKING 3-6 AM	TAC
2	24LV01576	8/8/2024	STERLING HEIGHTS	MI	LATHRUP	AVILLA	DISOBEY STOP SIGN	BUT
3	24LV01577	8/9/2024	ALLEN PARK	MI	11 MILE	LATHRUP	DISOBEY STOP SIGN	HUT
4	24LV01582	8/10/2024	ANN ARBOR	MI	11 MILE	SOUTHFIELD	PROHIBITED TURN	HUT
5	24LV01584	8/11/2024	SOUTHFIELD	MI	12 MILE	SOUTHFIELD	EXPIRED PLATES	BUT
6	24LV01594	8/16/2024	SOUTHFIELD	MI	11 MILE	EVERGREEN	DISOBEY TRAFFIC CONTROL DEVICE	HUT
7	24LV01598	8/17/2024	SOUTHFIELD	MI	11 MILE	RAINBOW	DISOBEY STOP SIGN	HUT
8	24LV01600	8/17/2024	SOUTHFIELD	MI	SOUTHFIELD	12 MILE ROAD	HOLDING/USING MOBILE DEVICE	ROB
9	24LV01616	8/19/2024	DETROIT	MI	11 MILE	LATHRUP	EXPIRED PLATES	STA
10	24LV01618	8/20/2024	MADISON HEIGHTS	MI	LATHRUP	CORAL GABLES	11-15 MPH OVER THE SPEED LIMIT 40/25	BUT
11	24LV01633	8/24/2024	DETROIT	MI	11 MILE	SOUTHFIELD	DISOBEY TRAFFIC CONTROL DEVICE	HUT
12	24LV01642	8/28/2024	CLARKSTON	MI	11 MILE	SOUTHFIELD	IMPROPER TURN	ROB
13	24LV01647	8/29/2024	LATHRUP VILLAGE	MI	12 MILE	HARY POGATS	IMPEDING/BLOCKING TRAFFIC	GIJ
14								
15								
16								
17								
18								
19								
20								
21								
22								
23								
24								
25								

City of Lathrup Village Police Department - Monthly Activity Summary

August 2024

08/01/2024 24-09814 Identity Theft

A resident reported that someone had attempted to file for a tax return in her name. The incident was documented. The US and Michigan Treasury are investigating the matter.

08/01/2024 24-09817 H&R Crash / Road Rage

Officers investigated a traffic crash which stemmed from a road rage incident. The at fault driver fled the scene. The incident is currently still being investigated.

08/05/2024 24-09928 Uttering and Publishing

A resident reported that a check which he sent to her church was stolen in transit, altered to an amount over \$6,000.00, and cashed by an unknown person. The banking information was obtained by officers and the incident is being investigated.

Possibly related to 24-10004, 24-10203 and 24-10248 due to a previous larceny of mail from the LV post office.

08/06/2024 24-09970 Assist Other Government Agency

Officers investigated a possible case of elder abuse which was referred from Adult Protective Services. After conferring with the prosecutor's office, it was determined that charges could not be brought against the suspect in the case.

08/06/2024 24-09975 Abandoned Vehicle

A local business owner advised that a U-Haul truck had been abandoned in their parking lot. The vehicle was impounded and U-Haul was contacted. They advised they would get retrieve their vehicle was the tow lot.

08/06/2024 24-09976 Mental Health Call

A resident came to LVPD along with a woman who showed up at her doorstep in her pajamas. The woman's mother was located and she advised officers that she has been diagnosed with depression, anxiety, OCD and bipolar disorder. She agreed the woman should be brought to the hospital for a psychological evaluation. The woman was transported by officers and turned over to hospital staff.

08/07/2024 24-10003 Animal Complaint

A citizen turned in a dog he found on his way to work. The dog had no collar or ID chip. The owner could not be located and the dog was turned over to an Oakland County Animal Control Officer. The dog was adopted from the shelter.

08/07/2024 24-10004 Uttering and Publishing

A resident reported that a check which she sent to make an auto payment was stolen in transit, altered to an amount over \$4,000.00, and cashed by an unknown person. The banking information was obtained by officers and the incident is being investigated.

Possibly related to 24-10203 and 24-10248 and 24-09928 due to a previous larceny of mail from the LV post office.

08/07/2024 24-10006 Suspicious Person

A resident reported that three men were walking in his driveway and looking at and under his vehicles. Officers located the men and verified that they were construction working in the area that were helping look for a lost cat.

08/07/2024 24-10007 Vehicle Impound

An unattended vehicle was towed from a resident's property when the owner of the vehicle never requested to park it there and they could not be located.

08/07/2024 24-10014 Disorderly Conduct / Obstruction

A man came to LVPD to report that his girlfriend stole his cell phone. The female was located at a local restaurant by officers. After an investigation, the male was arrested for DWLS, Disorderly Conduct for a disturbance he created at the restaurant and Obstruction for lying to Officers and not cooperating with the investigation. He was cited and released at the scene.

08/09/2024 24-10095 DWLS

A driver initiated a traffic stop for a stop sign violation. It was discovered that the driver had a suspended drivers license. They were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was impounded.

08/12/2024 24-10152 Stolen Vehicle (UDAA)

A resident reported that his Chevrolet Trailblazer was stolen from his driveway overnight. The incident is still being investigated by officers.

08/12/2024 24-10169 Occupational Injury

An officer contracted Covid from a subject who did a ride-a-long with him. The officer missed several days from work but is OK now.

08/13/2024 24-10203 Uttering and Publishing

A resident reported that a check which he sent to Macy's was stolen in transit, altered to an amount over \$5,000.00, and cashed by an unknown person. The banking information was obtained by officers and the incident is being investigated.

Possibly related to 24-10248, 24-00004 and 24-09928 due to a previous larceny of mail from the LV post office.

08/14/2024 24-10245 Obstruct Police

A traffic stop was initiated after the registered owner of a vehicle was found to have a misdemeanor warrant out of another jurisdiction. The driver had a suspended driver license and provided false information to the officer. The were issued a misdemeanor citation for DWLS and Obstruction. The other jurisdiction stated to advise and release on the warrant.

08/14/2024 24-10248 Uttering and Publishing

A resident reported that a check which she sent to make an auto payment was stolen in transit, altered to an amount over \$7,000.00, and cashed by an unknown person. The banking information was obtained by officers and the incident is being investigated.

Possibly related to 24-10203, 24-00004, and 24-09928 due to a previous larceny of mail from the LV post office.

08/15/2024 24-10279 Suspicious Person

A resident reported that a man came to her door in the middle of the night requesting to use her phone charger. She did not let him in. Officers responded, but the man had already left the area.

08/15/2024 24-10288 Hospice Death

An officer responded to investigate a hospice death at a residence of an 84-year-old woman. The necessary paperwork was completed and the Medical Examiner released the deceased to her family.

08/15/2024 24-11293 Larceny from Auto

A resident reported that her catalytic convertor was removed from her vehicle overnight. There are no suspects in this case.

08/17/2024 24-10375 Recovered Stolen Vehicle

An officer initiated a felony stop after he discovered a vehicle travelling in front of him was stolen out of Detroit. All occupants were detained, but none were custodially arrested after verifying that none knew the vehicle was stolen. The vehicle was impounded at Detroit PD was notified.

08/18/2024 24-10410 DWLS Arrest

A driver initiated a traffic stop for a stop sign violation. It was discovered that the driver had a suspended driver's license. They were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was impounded.

08/19/2024 24-10429 Flee and Elude

An officer attempted to make a traffic stop when the vehicle fled from the officer. The officer terminated after a short distance per policy. Later the same day, the same vehicle fled from

another LVPD Officer. An investigation discovered the identity of the driver of the vehicle. The Oakland County Prosecutors Office issued two counts of 2nd Degree Flee and Elude. The man was arrested at his residence in Southfield by the Oakland County Fugitive Apprehension Team at the request of LVPD.

08/19/2024 24-10431 Suspicious Circumstances

A resident reported that he was the victim of an attempted scam via a text message request for money. He did not respond and suffered no loss.

08/19/2024 24-10432 Employee Trouble

Officers were dispatched to a local restaurant where an employee who was recently fired returned for his pay and was causing a disturbance. Officers separated the subjects and negotiated the former employee being paid. He was then trespassed from the property.

08/21/2024 24-10479 Larceny from Auto

A resident reported that his vehicle had been rummaged through during the night. A small box containing approximately \$5.00 in change was taken. No viable evidence of surveillance footage was found in relation to this incident.

Related to 24-10480, 24-10481, 24-10484 and 24-10485.

08/21/2024 24-10480 Stolen Vehicle (UDAA)

An Officer was advised by Madison Heights PD that a vehicle was recovered after multiple subjects fled from the scene of a Larceny from Auto in progress. It was later learned that the vehicle had been stolen from a Lathrup residence earlier in the night, at the same time as multiple Larceny from Auto incidents. A gun was recovered from the stolen vehicle, which was not the vehicle owners. An officer is attempting to work with MHPD to develop suspects in the case.

Related to 24-10479, 24-10481, 24-10484 and 24-10485

08/21/2024 24-10481 Larceny from Auto

A resident reported that his vehicle had been rummaged through during the night and his wallet was taken. In item with potentially latent prints on it was taken for analysis. A credit card taken from the scene was used at a gas station. This incident is being investigated further.

Related to 24-10479, 24-10480, 24-10484 and 24-10485

08/21/2024 24-10484 Larceny from Auto

A resident reported that his vehicle had been rummaged through during the night but nothing was taken. No viable evidence of surveillance footage was found in relation to this incident.

Related to 24-10479, 24-10480, 24-10481 and 24-10485

08/21/2024 24-10485 Larceny from Auto

A resident reported that his vehicle had been rummaged through during the night but nothing was taken. No viable evidence of surveillance footage was found in relation to this incident.

Related to 24-10479, 24-10480, 24-10481 and 24-10484

08/22/2024 24-10540 Suspicious Circumstances

A resident reported that she had been scammed by an unknown person. She received an email from an unknown person who requested she receive \$15,000.00 from a Zelle app transfer. She was to then transfer \$500 into her own account and send \$2,000.00 back to the individual via Cash app. She did this, and then the \$15,000.00 was removed from her account, leaving her \$2,500.00 in the negative. The case is currently being investigated.

08/22/2024 24-10542 Suspicious Circumstances

A resident reported that he located a GPS tracking device under his vehicle. After an investigation, his wife admitted to placing the device there in order to keep tabs on his location. He was advised that since it was marital property, there was no crime.

08/23/2024 24-10558 Misdemeanor Arrest Warrant

An officer was dispatched to Detroit Detention Center to take custody of a prisoner who had an outstanding arrest warrant out of LVPD for retail fraud. They were transported to Berkley PD, processed and housed to await arraignment.

08/23/2024 24-10564 Fraud

A resident reported that she was swindled out of \$200 when she attempted to purchase a puppy from Facebook Marketplace. The profile was deleted shortly after and there are no suspects in this case. The incident was documented.

08/24/2024 24-10594 Stolen Vehicle (UDAA)

Officers were sent to a residence to check for a vehicle which had fled from Royal Oak PD. It was discovered that the vehicle had just been stolen from the driveway, according to the resident. The vehicle was later recovered in the city of Southfield. It is being processed for evidence.

08/24/2024 24-10599 Larceny from Auto

A resident reported that they had over \$5,000.00 worth of personal property stolen from their vehicle overnight, including a laptop. Berkley PD advised that they recovered the items when a resident turned them in after finding them in the middle of the street. A surveillance video showed a vehicle dropping them in the street later on the same evening. Fingerprints were lifted from the laptop. The prints and items recovered were turned over to the Oakland County Crime Lab for analysis.

08/24/2024 24-10601 Suspicious Circumstances

A resident reported receiving a letter accusing him of supporting pedophilia. They believe it was because they fly a LGBTQ flag at their residence. The incident is being investigated.

08/24/2024 24-10607 Domestic Violence

Officers responded to a residence where it was reported that a man and a female were arguing. An investigation revealed that the female half had physically assaulted the male half. The female was arrested for Domestic Violence.

08/27/2024 24-10706 Suspicious Circumstances

A business owner reported that a former employee had multiple cellphones and tablets that were provided by the business. He did not return the items when he was terminated. The man was contacted and advised that all the items were confiscated by Detroit PD when he was arrested for an outstanding warrant. DPD suspected them of being used for fraud. The business owner was advised to contact DPD to prove ownership.

08/29/2024 24-10782 DWLS Arrest

An officer initiated a traffic stop for a prohibited turning violation. It was determined that the man had a suspended drivers license. He was cited a released at the scene for DWLS. The vehicle was not impounded due to extenuating circumstances.

08/30/2024 24-10804 DWLS / Misdemeanor Arrest Warrant

An officer initiated a traffic stop for an equipment violation. It was determined that the man had a suspended driver license and outstanding warrants out of Southfield PD. The man was cited on scene for DWLS and driven to Southfield PD where he was turned over to that agency.

08/31/2024 24-10856 Obstruct Police

An Officer responded to a disabled vehicle which was blocking a main road. The Officer advised the man that since it was blocking, it would have to be removed by a tow truck immediately. The man was argumentative and refused to give the tow company the keys. He then locked himself in his vehicle and refused to allow anyone to touch the car. The man was eventually cited and released at the scene for misdemeanor obstruction.



Citations - Officer Violations & Citations Summary For Lathrup Village PD - Officer Violation Summary

For 7/31/2024 12:00:00 AM - 9/1/2024 12:00:00 AM



Primary Officer Selected: All Values Selected
Secondary Officer Selected: All Values Selected
Primary Officer Shift Selected: All Values Selected
Local Use Selected: All Values Selected
Type Selected: All Values Selected
Status Selected: All Values Selected

Table with 4 columns: Officer Name, Violation Description, Prim Viol Count, Sec Viol Count. Data for Eric Button: 11-15 MPH OVER LIMIT (1), DISOBEY STOP SIGN (1), EXPIRED PLATES (1), Total (3, 3).

Table with 4 columns: Officer Name, Violation Description, Prim Viol Count, Sec Viol Count. Data for Paul Chickensky: DISOBEY TRAFFIC CONTROL DEVICE (22), DROVE WHILE LICENSE SUS/REV/DENIED (1), VIOLATION OF GRADUATED LICENSE PERMIT (1), Total (24, 24).



Citations - Officer Violations & Citations Summary For Lathrup Village PD - Officer Violation Summary

For 7/31/2024 12:00:00 AM - 9/1/2024 12:00:00 AM



Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
GIJSBERS, REMY	6-10 MPH OVER LIMIT	1	
	DISOBEY STOP SIGN	2	
	DISOBEY TRAFFIC CONTROL DEVICE	2	
	DISORDERLY PERSON	1	
	DROVE LEFT OF CENTER	1	
	DROVE WHILE LICENSE SUS/REV/DENIED	1	
	EXPIRED PLATES	3	
	FAIL TO SIGNAL AND/OR OBSERVE	1	
	FAIL TO STOP ASSURED CLEAR DISTANCE AHEAD	1	
	IMPEDING/BLOCKADING TRAFFIC	4	
	IMPROPER LANE USAGE	2	
	NO PROOF OF INSURANCE	1	
	NO PROOF OF REGISTRATION	1	
	PUBLIC PEACE - RESIST/OBSTRUCT OFFICER	1	
	VIOLATION OF SAFETY BELT LAW	1	
	23	23	

Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
HUSTON, JEREMY	DISOBEY STOP SIGN	1	
	DROVE WHILE LICENSE SUS/REV/DENIED	1	
	EXPIRED PLATES	3	
	FAIL TO STOP ASSURED CLEAR DISTANCE AHEAD	2	
	IMPEDING/BLOCKADING TRAFFIC	2	
	IMPROPER LANE USAGE	1	
	NO PROOF OF INSURANCE	1	
	11	11	



Citations - Officer Violations & Citations Summary For Lathrup Village PD - Officer Violation Summary

For 7/31/2024 12:00:00 AM - 9/1/2024 12:00:00 AM



Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
HUTSON, NKRUMAH	DISOBEY STOP SIGN	4	
	DISOBEY TRAFFIC CONTROL DEVICE	8	
	DROVE WHILE LICENSE SUS/REV/DENIED	2	
	EQUIPMENT VIOL-DEFECTIVE/MISSING	1	
	EXPIRED PLATES	1	
	IMPEDING/BLOCKADING TRAFFIC	7	
	NO PROOF OF REGISTRATION	3	
	PROHIBITED TURN	1	
	VIOLATION OF GRADUATED LICENSE PERMIT	1	
	VIOL OF CHILD RESTRAINT LAW	1	
		29	29

Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
LAWRENCE, TERANCE	DISOBEY STOP SIGN	11	
	ILLEGAL U-TURN	1	
	IMPROPER LANE USAGE	2	
	NO PROOF OF INSURANCE	1	
		15	15



Citations - Officer Violations & Citations Summary For Lathrup Village PD - Officer Violation Summary

For 7/31/2024 12:00:00 AM - 9/1/2024 12:00:00 AM



Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
ROBERTS, KEITH	DISOBEY STOP SIGN	2	
	DISOBEY TRAFFIC SIGNAL/FLASHERS	1	
	DROVE WHILE LICENSE SUS/REV/DENIED	1	
	FAIL TO STOP ASSURED CLEAR DISTANCE AHEAD	2	
	FAIL TO YIELD RIGHT OF WAY	1	
	HOLDING/USING MOBILE DEVICE WHILE OPERATING VEHICLE (\$215),	1	
	IMPEDING/BLOCKADING TRAFFIC	1	
	IMPROPER LANE USAGE	1	
	IMPROPER TURN	1	
	NO PROOF OF INSURANCE	1	
	PUBLIC PEACE - MISREP. W/INT OBSTRUCT POLI	1	
	PUBLIC PEACE - RESIST/OBSTRUCT OFFICER	1	
	VIOLATION OF SAFETY BELT LAW	1	
		15	15



Citations - Officer Violations & Citations Summary For Lathrup Village PD - Officer Violation Summary

For 7/31/2024 12:00:00 AM - 9/1/2024 12:00:00 AM



Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
STAJICH, MICHAEL	1-5 MPH OVER LIMIT	1	
	28 MPH OVER LIMIT	1	
	CARELESS DRIVING	1	
	DISOBEY TRAFFIC SIGNAL/FLASHERS	2	
	DROVE WHILE LICENSE SUS/REV/DENIED	1	
	EXPIRED PLATES	3	
	FAIL TO STOP ASSURED CLEAR DISTANCE AHEAD	2	
	HOLDING/USING MOBILE DEVICE WHILE OPERATING VEHICLE (\$215),	1	
	HOLDING/USING MOBILE DEVICE WHILE OPER VEH-2ND/SUBS (\$365)	1	
	IMPROPER LANE USAGE	1	
	NO VALID LICENSE IN POSSESSION	1	
	VIOLATION OF SAFETY BELT LAW	2	
		17	17

Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
TACKETT, MICHAEL	DISOBEY STOP SIGN	1	
	EXPIRED PLATES	1	
	IMPEDING/BLOCKADING TRAFFIC	1	
	NO PARKING 3-6 AM	4	
		7	7

Totals: 144

2024 Ticket Totals

Officer	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Officer
Tackett	1	14	16	10	8	11	4	5					69
Tackett Warn	0	6	7	3	1	2	0	2					21
Roberts	19	22	13	47	36	6	18	11					172
Roberts Warn	7	7	6	6	8	2	6	4					46
McNeill	49	70	24	49	52	18	0	0					262
McNeill Warn	6	6	4	4	9	5	0	0					34
Huston	14	20	12	45	10	8	21	11					141
Huston Warn	4	8	1	4	2	0	0	0					19
Hutson	21	40	24	49	29	15	50	23					251
Hutson Warn	8	10	6	9	8	4	5	6					56
Gijsbers	68	78	52	41	40	21	29	20					349
Gijsbers Warn	14	12	6	1	5	1	4	3					42
Chickensky	27	15	31	19	4	28	40	24					188
Chickensky Warn	0	1	1	1	0	1	1	0					5
Fisher	16	42	37	17	19	7	10	0					148
Fisher Warn	1	5	6	2	11	4	5	0					34
Stajich	23	35	27	12	40	30	17	15					199
Stajich Warn	0	0	0	2	0	2	0	2					6
Lawrence	4	7	7	6	15	18	17	15					89
Lawrence Warn	0	0	0	0	0	0	0	0					0
Button	0	0	7	6	8	3	0	0					24
Button Warn	1	0	4	4	8	2	0	3					22

August 2024 Alarm Summary

1 B&E Alarms (C3902) August 1st – August 31st

19 False Alarms (L5060) August 1st – August 31st

All alarms were considered false or operator error.

Unregistered Alarms

2 Commercial, one went off twice

2 Residential

Letters drafted and mailed to unregistered addresses.

Monthly Permit List

09/06/2024

Item 7C.

Building

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PB240042	04/02/2024	LATHRUP VILLAGE PLAZA LL 27300 SOUTHFIELD		40-24-13-353-001	\$1,102.80	
Work Description: REFACING ENTIRE BUILDING & SITE PLAN						
PB240047	04/04/2024	GLENDA M CALVIN TR OF GL 28780 SUNSET W BLVD		40-24-14-202-001	\$145.00	
Work Description: REMOVE AND REPLACE EXISTING DRIVEWAY WITH 3.5" ASPHALT, REMOVE AND REPLACE 2 CULVERTS						
PB240082	06/27/2024	BURRELL, GEORGIA	28665 ELDORADO PL	40-24-14-207-012	\$828.73	
Work Description: Installing subsoil drain tile interior exterior basement waterproofing						
PB240083	06/27/2024	SURNOW CO	26730 SOUTHFIELD RD	40-24-24-103-032	\$2,673.20	
Work Description: INTERIOR BUILD OUT FOR BIGBY COFFEE						
PB240093	07/11/2024	SELANDER, PHILIP	28675 ELDORADO PL	40-24-14-207-011	\$200.00	
Work Description: Strip and re-shingle house and garage.						
PB240103	08/05/2024	ANDERSON, GARY	18530 SAN DIEGO BLVD	40-24-14-405-015	\$317.40	
Work Description: Installation of one Basement Egress Window and well						
PB240104	08/06/2024	MIERZWA, VALERIE J	18495 DOLORES AVE	40-24-14-255-005	\$170.00	
Work Description: Roof replacement for the house						
PB240107	08/08/2024	BROWN, ANTONIO	26861 BLOOMFIELD S DR	40-24-23-204-011	\$130.00	
Work Description: Install (9) vinyl replacement windows						
PB240108	08/09/2024	BARRIOS, ROSALINDA	17591 E GLENWOOD BLVD	40-24-13-155-005	\$170.00	
Work Description: Tearoff and reroof for house and garage						
PB240112	08/20/2024	LONG, MATTHEW A	18814 SAN DIEGO BLVD	40-24-14-404-012	\$170.00	
Work Description: Strip and re-shingle house and garage.						
PB240113	08/22/2024	MATTHEW ALLAN ROGERS M 18879 SAN QUENTIN DR		40-24-14-404-002	\$439.50	
Work Description: remove and dispose of entire existing deck. Install 336sqft deck with railing surround and 2 custom steps to the ground.						
PB240115	08/23/2024	MCCAIN, BOOKER	17387 ROSELAND BLVD	40-24-13-104-005	\$200.00	
Work Description: COMPLETE ROOFING SYSTEM HOUSE & GARAGE, 200 SQ FT TEAR OFF & DISPOSAL, SYNTHETIC UNDERLAYMENT, ICE SHEILD, DRIP EDGE, FLASHING, VENTING, DIMENSIONAL SHINGLES						
PB240118	08/23/2024	HARBERT, RENEE	28530 ELDORADO PL	40-24-14-228-012	\$130.00	
Work Description: Install (2) vinyl replacement windows						

Work Description: REMODEL/REPAIR INTERIOR - SEE ATTACHMENT FOR SCOPE

Total Permits For Type: 14
Total Fees For Type: \$7,289.43
Total Const. Value For Type: \$32,810

Electrical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PE240073	08/05/2024	GARDNER, ODETTE	18430 MIDDLESEX AVE	40-24-23-276-008	\$265.00	
Work Description: 18KW GENERATOR, 100AMP TRANSFER SWITCH						
PE240074	08/08/2024	GLENDAM CALVIN TR OF GL	28780 SUNSET W BLVD	40-24-14-202-001	\$210.00	
Work Description: Install 22kw with 100amp transfer with 50' of feed to existing DTE meter.						
PE240077	08/15/2024	MARTIN, ELIZABETH	28021 SANTA BARBARA DR	40-24-14-182-010	\$457.00	
Work Description: Complete electrical installation in remodel home						
PE240078	08/22/2024	MINNICH, KATHERINE P	28580 ELDORADO PL	40-24-14-228-010	\$227.00	
Work Description: 1. Installing a 200 amp service upgrade with an underground conversion for DTE Energy to bury the main line from the pole. 2. Installing an exterior outlet on the rear of the home.						
PE240079	08/23/2024	MARSHALL, ALEX	27877 RAINBOW CIR	40-24-14-302-005	\$197.00	
Work Description: EV car charger						
PE240081	08/27/2024	SURNOW CO	26730 SOUTHFIELD RD	40-24-24-103-032	\$115.00	
Work Description: ELECTRICAL PERMIT FOR WALL SIGN - BIGGBY COFFEE						

Total Permits For Type: 6
Total Fees For Type: \$1,471.00
Total Const. Value For Type: \$0

Electrical Reconnect

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PE240075	08/08/2024	LUBANSKI, TERRI A	18492 W GLENWOOD BLVD	40-24-14-255-011	\$65.00	
Work Description: Installing replacement 14 seer, 3 ton A/C						
PE240080	08/27/2024	VANDERWERP, MARK	19051 SARATOGA BLVD	40-24-14-331-004	\$95.00	
Work Description: RECONNECT FOR FURNACE & AC REPLACEMENT						

Total Permits For Type: 2
Total Fees For Type: \$160.00
Total Const. Value For Type: \$0

EXTRA CEMENT PERMIT

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PEXC-003-24	08/02/2024	MURRELL, ARNOLD	18151 KILBIRNIE AVE	40-24-23-278-009	\$50.00	
Work Description: ADDING CEMENT SIDEWALK & PATIO						
PEXC-005-24	08/16/2024	MORRIS, ANTHONY	18680 BUNGALOW DR	40-24-14-476-012	\$200.00	
Work Description: REPLACE APPROACH, CULVERT, & 40 LINEAR FEET OF SIDEWALK						

Total Permits For Type: 2
Total Fees For Type: \$250.00
Total Const. Value For Type: \$0

Fence

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PF240018	08/05/2024	HILL, TERRANCE S	28770 SOMERSET PL	40-24-14-229-008	\$120.00	
Work Description: Install 88' of 6'H wood privacy fence.						
PF240020	08/29/2024	YANCEY, CURTIS S	18730 WILTSHIRE BLVD	40-24-14-205-011	\$120.00	
Work Description: FENCE PERMIT						

Total Permits For Type: 2
Total Fees For Type: \$240.00
Total Const. Value For Type: \$0

Mechanical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PM240053	07/26/2024	HUSSAINI, SOMAIRA	27850 SAN JOSE CT	40-24-14-301-046	\$200.00	
Work Description: GAS PIPING AND 22KW GENERATOR INSTALL						
PM240056	08/01/2024	MARTIN, ELIZABETH	28021 SANTA BARBARA DR	40-24-14-182-010	\$260.00	
Work Description: FURNACE, 1 DUCT, 1 EXHAUST, 4 BATH VENTS						
PM240057	08/05/2024	COOPER, ROSE M	17591 RAMSGATE DR	40-24-24-104-015	\$215.00	
Work Description: GAS PIPING						

PM240061	08/07/2024	OAKLAND DEVELOPMENT C	27651 SOUTHFIELD	40-24-14-432-010	\$211.00
Work Description: DUCT AND BATH VENTS (2)					
PM240062	08/08/2024	GLENDAM CALVIN TR OF GL	28780 SUNSET W BLVD	40-24-14-202-001	\$170.00
Work Description: 1" Gas line for new generator install.					
PM240063	08/08/2024	LUBANSKI, TERRI A	18492 W GLENWOOD BLVD	40-24-14-255-011	\$145.00
Work Description: Installing replacement 14 seer, 3 ton A/C					
PM240064	08/19/2024	OAKLAND DEVELOPMENT C	27651 SOUTHFIELD	40-24-14-432-010	\$320.00
Work Description: New hoods, Fans, Make up air					
PM240065	08/22/2024	JANNUZZI, KIMBERLY	18815 LACROSSE AVE	40-24-14-205-001	\$140.00
Work Description: replace hwt					
PM240066	08/27/2024	SURNOW CO	26730 SOUTHFIELD RD	40-24-24-103-032	\$340.00
Work Description: AIR CONDITIONER, FURNACE, DUCT, BATH VENTS, GAS PIPING OPENING					
PM240068	08/28/2024	VANDERWERP, MARK	19051 SARATOGA BLVD	40-24-14-331-004	\$150.00
Work Description: FURNACE & AC REPLACEMENT					

Total Permits For Type: 10
Total Fees For Type: \$2,155.00
Total Const. Value For Type: \$0

Outside Refuse Container

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Const
PORC-240010	08/15/2024	DAVIS, SONJA L	18165 AVILLA BLVD	40-24-14-232-003	\$25.00
Work Description: POD STORAGE CONTAINER					
PORC-240011	08/19/2024	MORANT, DONALD	18673 CAMBRIDGE BLVD	40-24-14-456-007	\$25.00
Work Description: POD FOR SHORT TERM STORAGE					
PORC-240012	08/23/2024	LATHRUP VILLAGE PLAZA LL	27300 SOUTHFIELD	40-24-13-353-001	\$250.00
Work Description: 6 MONTH DUMPSTER PERMIT					
PORC-240013	08/23/2024	MUELLER, RODNEY	27714 CALIFORNIA NE DR	40-24-13-304-009	\$25.00
Work Description: Dumpster for roofing project					

Total Permits For Type: 4
Total Fees For Type: \$325.00
Total Const. Value For Type: \$0

Plumbing

Item 7C.

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PP240049	08/05/2024	GLENDAM CALVIN TR OF GL	28780 SUNSET W BLVD	40-24-14-202-001	\$140.00	
Work Description: water heater replacement						
PP240050	08/06/2024	BURDETTE III, JAMES	17417 REDWOOD AVE	40-24-13-154-005	\$135.00	
Work Description: Replace water heater.						
PP240053	08/08/2024	KROL, JOHN JAY	18496 SAN JOSE BLVD	40-24-14-426-021	\$140.00	
Work Description: water heater replacement						
PP240056	08/15/2024	MARTIN, ELIZABETH	28021 SANTA BARBARA DR	40-24-14-182-010	\$490.00	
Work Description: Home remodel						
PP240059	08/27/2024	SURNOW CO	26730 SOUTHFIELD RD	40-24-24-103-032	\$455.00	
Work Description: Remodel existing for new Bigby coffee. Install new drainage, vent and water lines per drawings.						

Total Permits For Type: 5
Total Fees For Type: \$1,360.00
Total Const. Value For Type: \$0

Sign

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PS240008	08/27/2024	SURNOW CO	26730 SOUTHFIELD RD	40-24-24-103-032	\$180.00	
Work Description: Illuminated aluminum channel letters with box cabinet						

Total Permits For Type: 1
Total Fees For Type: \$180.00
Total Const. Value For Type: \$0

Report Summary

Permit.DateIssued Between
8/1/2024 12:00:00 AM AND
8/31/2024 11:59:59 PM AND
Permit.Status = ISSUED

Grand Total Fees: \$13,430.43
Grand Total Permits: 46
Grand Total Const. Value: \$32,810

Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
18505 W 12 MILE RD	STEPHEN DAVIS	DUMPSTER ON PROPERTY WITHOUT PERMIT - PERMIT REQUIRED	RE-INSPECTION - ORI	Refuse Container w/o P Closed	

1. Dumpster/Portable Storage Container Permit
 7. Portable storage containers. A portable storage container shall not be allowed in the front, rear or side yards of any property within the city for more than 48 consecutive hours without a permit issued by the city administrator.

INSPECTOR COMMENTS: DUMPSTER ON PROPERTY WITHOUT PERMIT - PERMIT REQUIRED

19370 W 11 MILE RD	WILSON, DAVID	DEBRIS IN FRONT OF UNIT - REMOVE	RE-INSPECTION - ORI	DEBRIS	Door Tagged, Lc
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1. 5.3 WASTE AND RUBBISH

1. No garbage, sewage, filth, refuse, waste, trash, debris, or rubbish, including cans, bottles, wastepaper, cartons, boxes, crates, inoperable machinery, discarded building materials, discarded household goods, or any offensive or obnoxious matter, shall be kept in open containers or piled, placed or stored on the open ground. The owners and occupants of every building shall provide proper receptacles for said waste and keep receptacles clean and not exposed on the grounds outside of a building. Rubbish may, however, be placed at roadside for pickup on designated days in conformity with the city's ordinances regulating rubbish collections.

INSPECTOR COMMENTS: DEBRIS IN FRONT OF UNIT - REMOVE

18211 W 12 MILE RD Ste 10 BRIKHO, BASEL		MONUMENT SIGN INSERT BROKEN - REPLACE	RE-INSPECTION - ORI	Sign Violation	Letter Sent
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1. Sec 52-30. Maintenance
 (b)All signs shall be maintained in good structural condition, in compliance with all building and electrical codes, and in conformance with this Code.

INSPECTOR COMMENTS: MONUMENT SIGN INSERT BROKEN - REPLACE

19236 W 11 MILE RD UNIT HALL JR, BURNIS		HOME-BASED BUSINESS OPERATING WITHOUT LICENSE - LICENSE APPLICATION MUST BE SUBMITTED FOR REVIEW	RE-INSPECTION - ORI	No Business License	Letter Sent
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Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
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3. Home based businesses shall be required to register with the City, on a form approved by resolution of the City Council, and pay the appropriate registration fee, if applicable.

INSPECTOR COMMENTS: HOME-BASED BUSINESS OPERATING WITHOUT LICENSE - LICENSE APPLICATION MUST BE SUBMITTED FOR REVIEW

26820 SOUTHFIELD RD	26820 INVESTMENTS LLC	DEBRIS ON PROPERTY NEAR SIDEWALK AT CORNER OF SOUTHFIELD & 11 MILE RD - REMOVE	RE-INSPECTION - ORI DEBRIS		Closed
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1. 5.3 WASTE AND RUBBISH

1. No garbage, sewage, filth, refuse, waste, trash, debris, or rubbish, including cans, bottles, wastepaper, cartons, boxes, crates, inoperable machinery, discarded building materials, discarded household goods, or any offensive or obnoxious matter, shall be kept in open containers or piled, placed or stored on the open ground. The owners and occupants of every building shall provide proper receptacles for said waste and keep receptacles clean and not exposed on the grounds outside of a building. Rubbish may, however, be placed at roadside for pickup on designated days in conformity with the city's ordinances regulating rubbish collections.

INSPECTOR COMMENTS: DEBRIS ON PROPERTY NEAR SIDEWALK AT CORNER OF SOUTHFIELD & 11 MILE RD - REMOVE

26400 SOUTHFIELD RD	26400 SOUTHFIELD ROAD	TALL GRASS/WEEDS NEAR STREE/DITCH	Follow-up	Tall Grass/ Weeds	Nuisance Cut
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26400 SOUTHFIELD RD	26400 SOUTHFIELD ROAD	DUMPSTER PERMIT REQUIRED	RE-INSPECTION - ORI	Dumpster - No permit	Resolved
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1. Dumpster/Portable Storage Container Permit

Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
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7. Portable storage containers. A portable storage container shall not be allowed in the front, rear or side yards of any property within the city for more than 48 consecutive hours without a permit issued by the city administrator.

INSPECTOR COMMENTS: DUMPSTER PERMIT REQUIRED

17653 W 12 MILE RD	CITY OUTLET CLOTHIN	BUSINESS LICENSE REQUIRED	RE-INSPECTION - ORI	No Business License	
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1. 18-29 Unlicensed Businesses

No person required to obtain and maintain a license under section 18-30 shall conduct business in this city unless the person is licensed, and no natural person or individual shall, by actions taken within this city, aid or abet another in the conduct of such unlicensed business.

INSPECTOR COMMENTS: BUSINESS LICENSE REQUIRED

17655 W 12 MILE RD	JERSEY MIKES	BUSINESS LICENSE REQUIRED	RE-INSPECTION - ORI	No Business License	Letter Sent
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1. 18-29 Unlicensed Businesses

No person required to obtain and maintain a license under section 18-30 shall conduct business in this city unless the person is licensed, and no natural person or individual shall, by actions taken within this city, aid or abet another in the conduct of such unlicensed business.

INSPECTOR COMMENTS: BUSINESS LICENSE REQUIRED

17641 W 12 MILE RD	HUEVINE HAIR REMOV	BUSINESS LICENSE RENEWAL REQUIRED	RE-INSPECTION - ORI	No Business License	Letter Sent
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1. 18-29 Unlicensed Businesses

No person required to obtain and maintain a license under section 18-30 shall conduct business in this city unless the person is licensed, and no natural person or individual shall, by actions taken within this city, aid or abet another in the conduct of such unlicensed business.

INSPECTOR COMMENTS: BUSINESS LICENSE RENEWAL REQUIRED

28939 SOUTHFIELD RD	BERINGER INVESTMEN	BUSINESS LICENSE RENEWAL REQUIRED	RE-INSPECTION - ORI	No Business License	Letter Sent
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1. 18-29 Unlicensed Businesses

Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
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No person required to obtain and maintain a license under section 18-30 shall conduct business in this city unless the person is licensed, and no natural person or individual shall, by actions taken within this city, aid or abet another in the conduct of such unlicensed business.

INSPECTOR COMMENTS: BUSINESS LICENSE RENEWAL REQUIRED

17621 W 12 MILE RD	MICHAELS LAMP SHOP	BUSINESS LICENSE RENEWAL REQUIRED	RE-INSPECTION - ORI	No Business License	Letter Sent
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1. 18-29 Unlicensed Businesses

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INSPECTOR COMMENTS: BUSINESS LICENSE RENEWAL REQUIRED

18211 W 12 MILE RD Ste 10 BRIKHO, BASEL		BUSINESS LICENSE RENEWAL REQUIRED	Follow-up	No Business License	Letter Sent
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1. 18-29 Unlicensed Businesses

No person required to obtain and maintain a license under section 18-30 shall conduct business in this city unless the person is licensed, and no natural person or individual shall, by actions taken within this city, aid or abet another in the conduct of such unlicensed business.

INSPECTOR COMMENTS: BUSINESS LICENSE RENEWAL REQUIRED

26601 SOUTHFIELD RD	SMJ BUILDING LLC	DEBRIS IN ALLEY AT REAR - REMOVE ALL RUBBISH	RE-INSPECTION - ORI	DEBRIS	Letter Sent
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1. 308.1 Accumulation of rubbish or garbage.

Exterior property and premises, and the interior of every structure, shall be free from any accumulation of rubbish or garbage.

INSPECTOR COMMENTS: DEBRIS IN ALLEY AT REAR - REMOVE ALL RUBBISH

28901 SOUTHFIELD RD	SOUTHFIELD LLC	OPERATING WITHOUT A BUSINESS LICENSE	RE-INSPECTION - ORI	No Business License	Letter Sent
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1. 18-29 Unlicensed Businesses

Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
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No person required to obtain and maintain a license under section 18-30 shall conduct business in this city unless the person is licensed, and no natural person or individual shall, by actions taken within this city, aid or abet another in the conduct of such unlicensed business.

INSPECTOR COMMENTS: OPERATING WITHOUT A BUSINESS LICENSE

27300 SOUTHFIELD	LATHRUP VILLAGE PLA	FOR LEASE SIGN NOT TO BE PLACED IN RIGHT OF WAY - TEMPORARY SIGNS MUST BE FREESTANDING AND SHALL BE SETBACK 5' FROM THE PROPERTY LINE	RE-INSPECTION - ORI	Sign in R.O.W.	Letter Sent
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1. Signs in ROW

No sign shall be located in or project into a public right-of-way or private road or dedicated easement, except governmental signs and signs installed by the applicable road agency or utility company, or as otherwise expressly permitted in this section.

INSPECTOR COMMENTS: FOR LEASE SIGN NOT TO BE PLACED IN RIGHT OF WAY - TEMPORARY SIGNS MUST BE FREESTANDING AND SHALL BE SETBACK 5' FROM THE PROPERTY LINE

28250 SOUTHFIELD RD	KUHEL, REVA	FOR LEASE SIGN NOT TO BE PLACED IN RIGHT OF WAY - TEMPORARY SIGNS MUST BE FREESTANDING AND SHALL BE SETBACK 5' FROM THE PROPERTY LINE	RE-INSPECTION - ORI	Sign in R.O.W.	Letter Sent
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1. Signs in ROW

No sign shall be located in or project into a public right-of-way or private road or dedicated easement, except governmental signs and signs installed by the applicable road agency or utility company, or as otherwise expressly permitted in this section.

INSPECTOR COMMENTS: FOR LEASE SIGN NOT TO BE PLACED IN RIGHT OF WAY - TEMPORARY SIGNS MUST BE FREESTANDING AND SHALL BE SETBACK 5' FROM THE PROPERTY LINE

28651 SOUTHFIELD RD RI R & B IN, LLC		OCCUPANTS OPERATING WITHOUT BUSINESS LICENSE	RE-INSPECTION - ORI	No Business License	Letter Sent
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Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
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No person required to obtain and maintain a license under section 18-30 shall conduct business in this city unless the person is licensed, and no natural person or individual shall, by actions taken within this city, aid or abet another in the conduct of such unlicensed business.

INSPECTOR COMMENTS: OPERATING WITHOUT A BUSINESS LICENSE

Records: 18

Page: 6

09/10/2024

Residential Enforcement List

Item 7C.

Address	Business Name	Violation Violation	Category	Status	Date Closed
17575 SUNNYBROOK AVE	BAKKO, SEAN	PROPERTY REGISTRATION AND INSPECTION REQUIRED	Residential Rental Letter Sent		
18165 AVILLA BLVD	DAVIS, SONJA L	POD STORAGE CONTAINER IN ON PROPERTY - PERMIT REQUIRED	Refuse Container vLetter Sent		08/15/2024
27725 RAINBOW CIR	BLACK, KERTIA L	DUMPSTER IN DRIVEWAY - PERMIT REQUIRED	Refuse Container vClosed		08/21/2024
27470 LATHRUP BLVD	27470 LATHRUP LLC	GARBAGE BINS IN PUBLIC VIEW - REMOVE	Trash Container inDoor Tagged, L		
26470 MEADOWOOD S CT	NOVAD MANAGEMENT CONS	TALL GRASS/WEEDS - 2ND VIOLATION	Tall Grass/ Weeds Nuisance Cut		08/26/2024

09/10/2024

Residential Enforcement List

Item 7C.

Address	Business Name	Violation Violation	Category	Status	Date Closed
18795 LACROSSE AVE	HOUZE, BRIDGET R	TRASH BAGS AT STREET CAUSING SANITATION VIOLATIONS	SANITATION	Resolved	08/23/2024
18755 CAMBRIDGE BLVD	REVIVE REALTY GROUP LLC	TALL GRASS/WEEDS MUST BE BELOW 7" AND BRANCHES IN FRONT YARD TO BE REMOVED	Tall Grass/ Weeds Door Tagged, L		
27640 MORNINGSIDE PLZ	LEVICY, DIANA	DEBRIS STORED AT LEFT OF HOUSE - REMOVE	DEBRIS	Door Tagged, L	
28837 LATHRUP BLVD	WILLIAMS, TROY	FIREWOOD STORAGE AT REAR TO BE STORED PROPERLY	Firewood Storage Door Tagged, L		
27035 MEADOWBROOK WAY	ROBERTS, DERINDA R	TALL WEEDS/GRASS ON PROPERTY - NOT TO EXCEED 7"	Tall Grass/ Weeds Door Tagged, L		

09/10/2024

Residential Enforcement List

Item 7C.

Address	Business Name	Violation Violation	Category	Status	Date Closed
27035 MEADOWBROOK WAY	ROBERTS, DERINDA R	INOPERABLE/UNLICENSED VEHICLE STORAGE PROHIBITED	Inoperable Vehicle	Door Tagged, L	
27035 MEADOWBROOK WAY	ROBERTS, DERINDA R	PALLETTES STORED IN PUBLIC VIEW - REMOVE	DEBRIS	Letter Sent	
18730 WILTSHIRE BLVD	YANCEY, CURTIS S	FENCE BEING ERECTED WITHOUT APPROVAL OR PERMIT	Work w/o a permit	Resolved	09/04/2024
27470 LATHRUP BLVD	27470 LATHRUP LLC	PROPERTY OWNER RENTING WITHOUT CERTIFICATE OF COMPLIANCE	Residential Rental	Letter Sent	

09/10/2024

Residential Enforcement List

Item 7C.

Address

Business Name

Violation
Violation

Category

Status

Date Closed

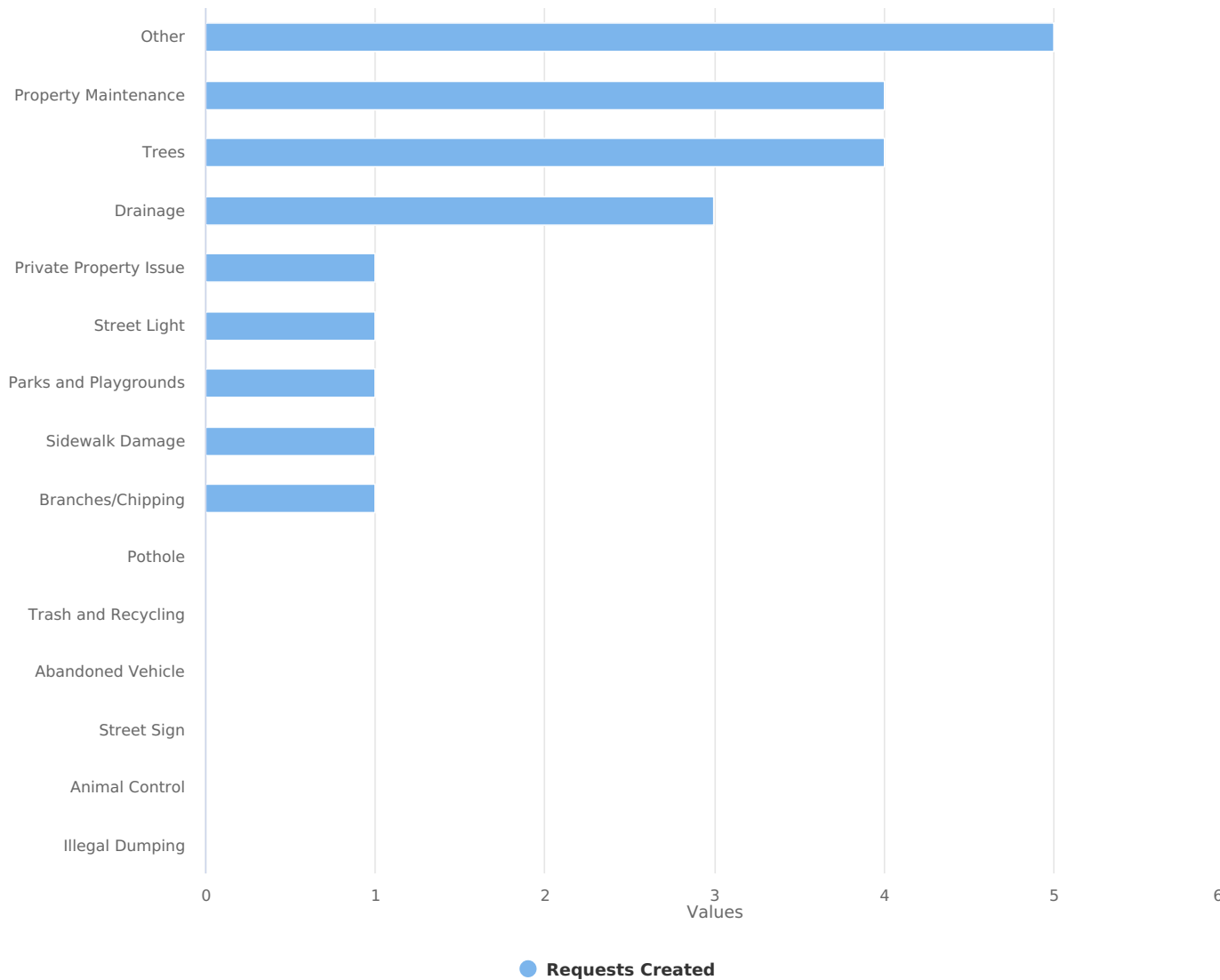
Records: 14

Page: 4

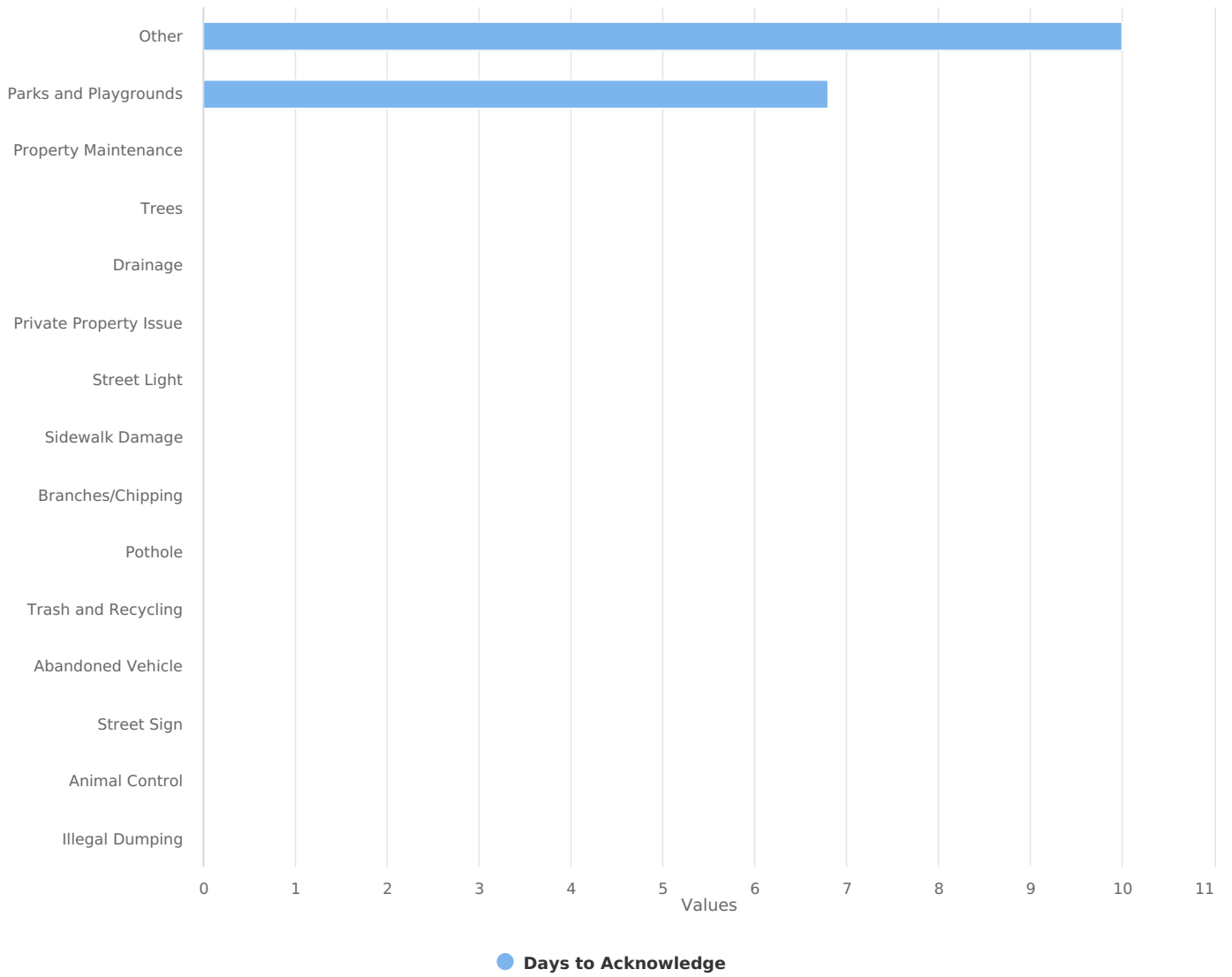
Lathrup Village

Requests filtered by request category that have been created 08/01/2024 - 09/01/2024
filtered to all categories within all geographies

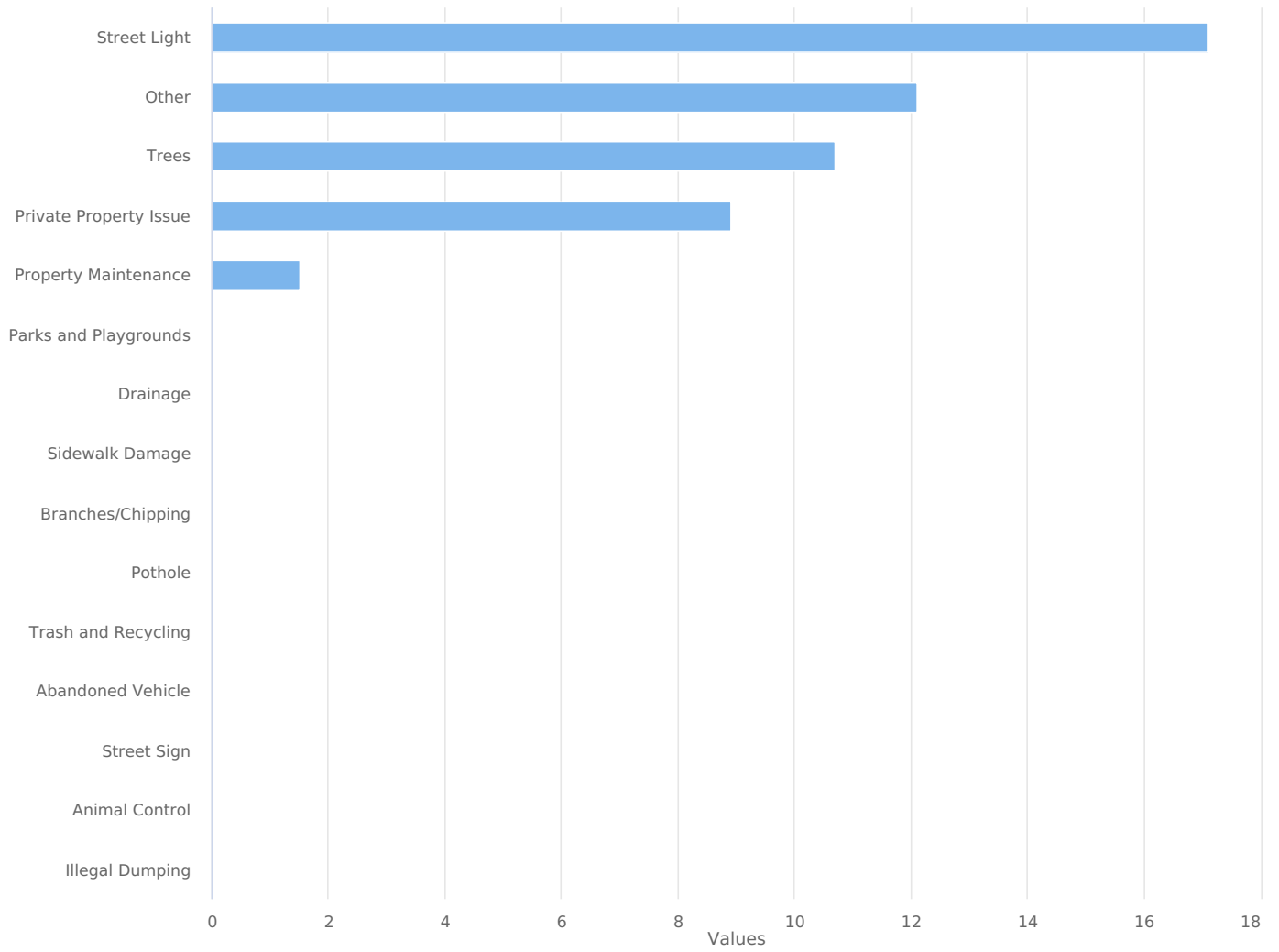
Requests Created by Category



Days to Acknowledge by Category



Days to Close by Category



● Days to Close

Memorandum

To: Mayor and City Council
From: Mike Greene, City Administrator
Date: September 12, 2024
Re: Monthly Approval of Disbursements

Attached are reports for the Cities Monthly Disbursements for the Month of August 2024.

MOTION:

To approve the Monthly Disbursements for the month of August 2024 as:

AUGUST DISBURSEMENTS W/ SALARY INCLUDED			
FUND			
101	GENERAL FUND	\$	264,097.98
FUND			
202	MAJOR ROADS	\$	5,572.08
FUND			
203	LOCAL ROADS	\$	5,572.08
FUND			
258	CAPITAL FUND	\$	-
FUND			
397	ROAD MILLAGE FUND	\$	-
FUND			
494	DOWNTOWN DEV. AUTH	\$	64,095.29
FUND			
592	WATER & SEW	\$	133,735.83
TOTAL DISBURSEMENTS		\$	473,073.26

CITY OF LATHRUP VILLAGE
Disbursement Report

Period covered 8/1/2024-8/15/2024

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$22,447.94	Greene, Miller, Townsend, Bobcean, Colliau, Emanuel, Singleton
DDA	\$3,333.33	Colson
Bldg Mnt	\$0.00	
Police	\$45,868.03	Button, Chickensky, Fisher, Gijbsbers, Huston, Hutson, Cory, Lawrence, McKee Roberts, Stajich, Tackett, Zang
DPS	\$0.00	
Water	\$0.00	
Recreation	\$0.00	

Total Gross \$71,649.30

Deductions \$28,573.20

Net Payroll \$43,076.10

* Fund Totals Include Gross Payroll

General Fund	\$64,176.61
Major Road Fund	\$0.00
Local Road Fund	\$0.00
Capital Acquisition Fund	\$0.00
Road Bond	\$0.00
Downtown Development Authority	\$3,333.33
Water & Sewer Fund	\$0.00
Total	\$67,509.94

CITY OF LATHRUP VILLAGE
Disbursement Report

Period covered 8/16/2024-8/31/2024

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$22,631.95	Greene, Miller, Townsend, Bobcean, Colliau, Emanuel, Singleton
DDA	\$3,333.33	Colson
Bldg Mnt	\$0.00	
Police	\$39,926.49	Button, Chickensky, Fisher, Gijbsbers, Huston, Hutson, Cory, Lawrence, McKee Roberts, Stajich, Tackett, Zang
DPS	\$0.00	
Water	\$0.00	
Recreation	\$0.00	

Total Gross \$65,891.77

Deductions \$25,858.40

Net Payroll \$40,033.37

* Fund Totals Include Gross Payroll

General Fund	\$199,921.37
Major Road Fund	\$5,572.08
Local Road Fund	\$5,572.08
Capital Acquisition Fund	\$0.00
Road Bond	\$0.00
Downtown Development Authority	\$60,761.96
Water & Sewer Fund	\$133,735.83
Total	\$405,563.32

Item 7D.

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-036.000	CREDIT CARDS PAYABLE	CARDMEMBER SERVICE	MISC EXPENSES	6,475.04	49489
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	POLICE & FIREMEN'S INS.	INSURANCE	56.34	49539
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	AFLAC	HEALTH CARE	861.44	49570
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	MARK WATTS	MEETING PLACE DEPOSIT REFUND	15.00	49524
101-000.000-246.000	POLICE UNION DUES	MICHIGAN ASSOCIATION OF	SEPT 2024 UNION DUES	508.20	49578
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	MISSIONSQUARE - 300179	300179 FOR 457 PLAN	3,335.83	49459
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	MISSIONSQUARE - 300179	ICMA DEF COMP 457	2,757.60	49561
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	MISSIONSQUARE - 300179	HEALTH CARE	3,698.13	49579
Total For Dept 000.000				17,707.58	
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-726.000	OFFICE SUPPLIES	ALISA EMANUEL	OFFICE SUPPLY	5.30	49572
101-100.000-732.000	CODE ENFORCEMENT	PARADISE GARDEN LANDSCAP	NUSANCE CUTS	250.00	49537
101-100.000-803.000	MEMBERSHIPS & MEETINGS	ASSOCIATION OF PUBLIC TRE	MEMBERSHIP RENEWAL	159.00	49479
101-100.000-803.000	MEMBERSHIPS & MEETINGS	CITY OF ROCKWOOD	TRI-CTY TREASURER LUNCHEON	40.00	49491
101-100.000-805.000	CABLE TELEVISION	C V STUDIOS	LVTV SERVICES	3,962.00	49488
101-100.000-805.000	CABLE TELEVISION	COMCAST	TECHNOLOGY	148.65	49499
101-100.000-805.000	CABLE TELEVISION	C V STUDIOS	TECHNOLOGY/TV	4,279.00	49575
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	RENTALS/ADDITIONAL WORK	675.00	49496
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	RENTALS, ELECTIONS & MORE	1,225.00	49567
101-100.000-848.000	GOVERNMENT OPERATIONS	AMERICAN DATA SECURITY I	SHREDDING	160.00	49478
101-100.000-848.000	GOVERNMENT OPERATIONS	CLS CONTINENTAL LINEN SE	LINEN	100.22	49497
101-100.000-848.000	GOVERNMENT OPERATIONS	ADP, LLC	WORKFORCE NOW ESSENTIAL TIME AND ATTE	121.90	49554
101-100.000-848.000	GOVERNMENT OPERATIONS	ADP, LLC	PAYROLL SERVICES	1,474.90	49569
101-100.000-848.001	TECHNOLOGY	CIVICPLUS	MUNICIPAL CODE FEE	1,390.00	49492
101-100.000-848.001	TECHNOLOGY	CIVICPLUS	GOVT USER LIC	1,044.43	49493
101-100.000-848.001	TECHNOLOGY	CIVICPLUS	MUNICODE PREMIUM	5,400.00	49576
101-100.000-850.000	TELEPHONE EXPENDITURES	COMCAST	TECHNOLOGY	148.65	49499
101-100.000-860.000	VEHICLE EXPENSE	TRACY SINGLETON	MILEAGE REIMBURSEMENT	5.76	49549
101-100.000-955.000	MISCELLANEOUS EXPENDITURES	ALISA EMANUEL	JUNETEENTH BANNER	60.67	49571
Total For Dept 100.000 GOVERNMENT SERVICES				20,650.48	
Dept 101.000 ADMINISTRATION					
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS RHS	330.83	49562
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	881.77	49556
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	352.32	49557
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	REPRINT OF HEALTH CARE CHECK FOR JULY	330.83	
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	4,851.18	49573
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	HEALTH CARE	1,482.39	49574
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH CARE	330.83	49580
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH CARE	212.81	49584
101-101.000-717.000	CODE ENFORCEMENT LEGAL	BAKER & ELOWSKY, PLLC	PROF LEGAL SVS	1,755.00	49483
101-101.000-718.000	ELECTIONS	ALISA EMANUEL	ELECTION DAY MATERIALS	23.85	49471
101-101.000-718.000	ELECTIONS	ALISA EMANUEL	MILEAGE REIMBURSEMENT	158.79	49472
101-101.000-718.000	ELECTIONS	ALISA EMANUEL	ELECTIONS	100.00	49473
101-101.000-718.000	ELECTIONS	AUDREY ELIZABETH GROSMAN	ELECTION WORKER	235.00	49481
101-101.000-718.000	ELECTIONS	BARBARA VOIGHT	ELECTION WORKER	127.50	49485
101-101.000-718.000	ELECTIONS	BENITA HUGHES	ELECTION WORKER	225.00	49486
101-101.000-718.000	ELECTIONS	CHRISTAL MUHAMMAD	ELECTION WORKER	225.00	49490
101-101.000-718.000	ELECTIONS	ELLEN GREENIA	ELECTION WORKER	225.00	49507
101-101.000-718.000	ELECTIONS	FRANCES D. SCHOTT-BAER	ELECTION WORKER	225.00	49509
101-101.000-718.000	ELECTIONS	IAN ZITRON	ELECTION WORKER	30.00	49514
101-101.000-718.000	ELECTIONS	KRISTINE PATNUGOT	ELECTION WORKER	127.50	4951

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 101.000 ADMINISTRATION					
101-101.000-718.000	ELECTIONS	LAURIE KUNZ	ELECTION WORKER	225.00	49521
101-101.000-718.000	ELECTIONS	LILIA PATNUGOT	ELECTION WORKER	225.00	49522
101-101.000-718.000	ELECTIONS	LINDA RANDLE	ELECTION WORKER	225.00	49523
101-101.000-718.000	ELECTIONS	OAKLAND COUNTY CLERKS AS	CLERKS LUNCHEON	40.00	49530
101-101.000-718.000	ELECTIONS	PATRICIA TRAPP-HEDGEPEETH	ELECTION WORKER	30.00	49538
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	ELECTION	35.73	49540
101-101.000-718.000	ELECTIONS	REGINA JONES	ELECTION WORKER	285.00	49541
101-101.000-718.000	ELECTIONS	RICHARD WISZ	ELECTION WORKER	225.00	49542
101-101.000-718.000	ELECTIONS	SHARON ALLEN	ELECTION WORKER	225.00	49544
101-101.000-718.000	ELECTIONS	SHERRY MATHEWS	ELECTION WORKER	225.00	49545
101-101.000-718.000	ELECTIONS	TINA ANGELELLI	ELECTION WORKER	127.50	49548
101-101.000-718.000	ELECTIONS	WILLIE WESLEY	ELECTION HELP	200.00	49551
101-101.000-718.000	ELECTIONS	WILMA PATRICK	ELECTION WORKER	225.00	49552
101-101.000-718.000	ELECTIONS	SPECTRUM PRINTERS, INC	TESTING MATERIAL FOR ELECTIONS	102.87	49583
101-101.000-719.000	OFFICIALS EXPENSE	MICHIGAN MUNICIPAL LEAGU	CONVENTION-KANTOR	695.00	49526
101-101.000-719.000	OFFICIALS EXPENSE	MICHIGAN MUNICIPAL LEAGU	CONVENTION-JENNINGS	696.00	49527
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	PROF LEGAL SVS	2,500.00	49482
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	PROF LEGAL SVS	1,300.00	49484
Total For Dept 101.000 ADMINISTRATION				19,817.70	
Dept 201.000 BUILDING & GROUNDS					
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	SPOUSAL SUPPORT	601.75	49494
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	GENERAL MAINTENANCE	467.02	49495
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	SPOUSAL SUPPORT	601.75	49566
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	GENERAL MAINTENANCE	467.02	49568
101-201.000-702.000	SALARIES PART-TIME	AFLAC	HEALTH CARE	238.44	49570
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	UTILITY	16.00	49501
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	UTILITIES	181.97	49503
101-201.000-920.000	UTILITIES	DTE	UTILITIES	2,595.72	49505
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	AMAZON CAPITAL SERVICES	BLDG MAINTENANCE	141.20	49474
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	HOME DEPOT CREDIT SERVIC	BLDG MAIN	143.87	49513
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	KONE INC.	MAINTENANCE	254.78	49517
Total For Dept 201.000 BUILDING & GROUNDS				5,709.52	
Dept 301.000 PUBLIC SAFETY					
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803061	HEALTH SAVINGS PLAN	793.81	49461
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803061	HEALTH SAVING RHS -803061	793.81	49563
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	352.32	49557
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS-BLUE SHIELD	HEALTH CARE	12,165.55	49559
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS-BLUE SHIELD	HEALTH CARE	7,448.77	49560
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	HEALTH CARE	1,482.39	49574
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803061	HEALTH CARE-POLICE	793.81	49581
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH CARE	339.32	49584
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	POLICE SUPPLIES	50.73	49477
101-301.000-726.000	OFFICE SUPPLIES	SUZANNE CORY	NOTARY SUPPLIES	37.95	49547
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLY	84.21	
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLY	438.14	
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLY	125.78	
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLY	38.99	
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLY	184.07	
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	XEROX CORPORATION	OFFICE SUPPLY	180.56	49553
101-301.000-822.000	TRAINING	FBINAA MICHIGAN CHAPTER	POLICE TRAINING	750.00	49508
101-301.000-825.000	ANIMAL CONTROL	J.C. EHRLICH CO.INC	PEST CONTROL	124.18	4951

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301.000 PUBLIC SAFETY					
101-301.000-850.000	TELEPHONE EXPENDITURES	AT & T	TELEPHONE	133.05	49480
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	TECHNOLOGY-POLICE	21.58	49498
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	TECHNOLOGY	148.65	49499
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CE	VEHICLE EXPENSE	68.97	49487
101-301.000-860.000	VEHICLE EXPENSE	OAKLAND COUNTY TREASURER	POLICE VEHICLE EXPENSE	956.59	49531
Total For Dept 301.000 PUBLIC SAFETY				27,513.23	
Dept 401.000 PUBLIC SERVICE					
101-401.000-892.000	SIDEWALK MAINTENANCE	GIFFELS-WEBSTER ENG INC	2023 SIDEWALK REPAIR	100.00	49510
101-401.000-920.000	UTILITIES	COMCAST	UTILITIES	716.50	49500
101-401.000-920.000	UTILITIES	CONSUMERS ENERGY	UTILITIES	136.92	49502
101-401.000-920.000	UTILITIES	DTE	UTILITIES	152.44	49505
101-401.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES FOR (MO/YEAR)	10,750.74	49520
101-401.000-936.000	EQUIPMENT MAINTENANCE	AMAZON CAPITAL SERVICES	BLDG MAIN	379.80	49476
Total For Dept 401.000 PUBLIC SERVICE				12,236.40	
Dept 502.000					
101-502.000-801.001	SOCRRA	SOCRRA	REFUSE	17,421.00	3409
101-502.000-801.001	SOCRRA	SOCRRA	MSW MEMBER	15,773.00	
101-502.000-801.001	SOCRRA	SOCRRA	JULY 2024	534.02	49582
Total For Dept 502.000				33,728.02	
Total For Fund 101 GENERAL FUND				137,362.93	
Fund 202 MAJOR ROAD FUND					
Dept 702.000					
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	18.96	49573
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH CARE	2.69	49584
202-702.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES FOR (MO/YEAR)	5,550.43	49520
Total For Dept 702.000				5,572.08	
Total For Fund 202 MAJOR ROAD FUND				5,572.08	
Fund 203 LOCAL ROAD FUND					
Dept 703.000					
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	18.96	49573
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH CARE	2.69	49584
203-703.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES FOR (MO/YEAR)	5,550.43	49520
Total For Dept 703.000				5,572.08	
Total For Fund 203 LOCAL ROAD FUND				5,572.08	
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS RHS	180.83	49562
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	97.97	49556
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	REPRINT OF HEALTH CARE CHECK FOR JULY	180.83	
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	1,056.68	49573
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH CARE	180.33	49580
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH CARE	49.47	49584
494-000.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLY	83.61	49475
494-000.000-844.000	MAIN STREET PROGRAM	ANGELA COURTNEY	LV MUSIC FESTIVAL ENTERTAINMENT	450.00	49462
494-000.000-844.000	MAIN STREET PROGRAM	CARMEN JOHNSON	LV MUSIC FESTIVAL ENTERTAINMENT	475.00	49463

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
494-000.000-844.000	MAIN STREET PROGRAM	MICHAEL O'BRIEN	LV MUSIC FESTIVAL ENTERTAINMENT	750.00	49464
494-000.000-844.000	MAIN STREET PROGRAM	NADIR OMOWALE	LV MUSIC FESTIVAL ENTERTAINMENT	1,100.00	49465
494-000.000-844.000	MAIN STREET PROGRAM	STACEY HALE	LV MUSIC ENTERTAINMENT	500.00	49467
494-000.000-844.000	MAIN STREET PROGRAM	STEVE GULIAN	LV MUSIC FESTIVAL ENTERTAINMENT	200.00	49468
494-000.000-844.000	MAIN STREET PROGRAM	THORNETA DAVIS ANDERSON	LV MUSIC FESTIVAL ENTERTAINMENT	1,250.00	49469
494-000.000-844.000	MAIN STREET PROGRAM	ADAM LAURIE	LV MUSIC FESTIVAL ENTERTAINMENT	2,850.00	49470
494-000.000-844.000	MAIN STREET PROGRAM	DOG & PONY SHOW BREWING,	BEVERAGES - LV MUSIC FEST	380.00	49504
494-000.000-844.000	MAIN STREET PROGRAM	KIMBERLY RUSHING	LV MUSIC FESTIVAL	200.00	49516
494-000.000-844.000	MAIN STREET PROGRAM	MICHIGAN DEPARTMENT OF T	LV MUSIC FESTIVAL	225.54	49525
494-000.000-844.000	MAIN STREET PROGRAM	NORTHERN INSURANCE AGENC	LV MUSIC FEST INSURANCE COVERAGE	404.00	49528
494-000.000-844.000	MAIN STREET PROGRAM	NV RENTALS, INC.	LV MUSIC FESTIVAL	1,725.00	49529
494-000.000-844.000	MAIN STREET PROGRAM	SIGNARAMA	LV CITY SIGN REPLACEMENT	6,350.00	49546
494-000.000-844.000	MAIN STREET PROGRAM	TURHAN C. TERRELL	LV MUSIC FESTIVAL	2,500.00	49550
494-000.000-844.000	MAIN STREET PROGRAM	ANGELA COURTNEY	LV MUSIC FESTIVAL ENTERTAINMENT	300.00	49555
494-000.000-844.000	MAIN STREET PROGRAM	STACEY HALE	LV MUSIC FESTIVAL ENTERTAINMENT	500.00	49565
494-000.000-844.000	MAIN STREET PROGRAM	ADAM LAURIE	LV MUSIC FEST DEPOSIT	2,850.00	
494-000.000-844.000	MAIN STREET PROGRAM	MICHAEL ZANG	LV MUSIC FEST FOOD	97.41	49577
494-000.000-844.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	DDA PLANNING SERVICES	1,278.00	49512
494-000.000-933.000	REPAIRS & MAINTENANCE	GIFFELS-WEBSTER ENG INC	2024 DDA ALLEY APPROACH RECON	400.00	49511
494-000.000-933.000	REPAIRS & MAINTENANCE	L. ANTHONY CONSTRUCTION	2024 ALLEY RECONS	25,200.96	49519
494-000.000-933.000	REPAIRS & MAINTENANCE	PARADISE GARDEN LANDSCAP	CURB CLEANUP	1,125.00	49533
494-000.000-933.000	REPAIRS & MAINTENANCE	PARADISE GARDEN LANDSCAP	ALEEYWAY MAIN	2,100.00	49534
494-000.000-933.000	REPAIRS & MAINTENANCE	PARADISE GARDEN LANDSCAP	WEEDING FLOWER BEDS	500.00	49535
494-000.000-933.000	REPAIRS & MAINTENANCE	PARADISE GARDEN LANDSCAP	WATERING BASKETS	1,890.00	49536
Total For Dept 000.000				57,428.63	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY				57,428.63	
Fund 592 WATER & SEWER FUND					
Dept 536.000 WATER DEPARTMENT					
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS RHS	23.65	49562
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	1,761.60	49558
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	REPRINT OF JULY 2024 HEALTH CARE CHEC	23.65	
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	348.61	3414
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	AUGUST 2024 HEALTH CARE	23.65	3415
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH CARE -WTR	18.84	3416
592-536.000-860.000	VEHICLE EXPENSE	SULLIVANS FLEET SERVICE	VEHICLE MAINT	102.33	3412
592-536.000-902.000	BILLING SERVICES	UNITED STATES POSTAL SER	POSTAGE FOR WATER BILLS	1,034.32	3393
592-536.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES FOR (MO/YEAR)	6,236.94	3408
592-536.000-937.000	WATER SYSTEM MAINTENANCE	FERGUSON WATERWORKS	METERS	270.10	3399
592-536.000-944.000	WATER PURCHASES	SOUTHEAST OAKLAND COUNTY	WATER PURCHASE	26,487.45	3411
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	TOP SOIL	162.00	3396
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	TOP SOIL/GRASS SEED	431.97	3397
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	TRACTOR RENTAL	250.00	3398
592-536.000-974.000	WATER MAIN PROJECT	GIFFELS-WEBSTER ENG INC	23/24 WTR MAIN PROGRAM	700.00	3401
592-536.000-974.000	WATER MAIN PROJECT	GIFFELS-WEBSTER ENG INC	2025 WTR MAIN PROGRAM	7,665.00	3402
592-536.000-974.000	WATER MAIN PROJECT	GIFFELS-WEBSTER ENG INC	2024 WTR MAIN PROJECT	495.00	3403
592-536.000-974.000	WATER MAIN PROJECT	GIFFELS-WEBSTER ENG INC	2021-2023 HYDRANT REFURB	165.00	3404
592-536.000-974.000	WATER MAIN PROJECT	GIFFELS-WEBSTER ENG INC	2021-2023 GATE VALVE REFURB	165.00	3405
592-536.000-974.000	WATER MAIN PROJECT	GIFFELS-WEBSTER ENG INC	LEAD/COPPER MATERIALS	2,625.00	3406
592-536.000-974.000	WATER MAIN PROJECT	SOUTHEAST OAKLAND COUNTY	LEAD WTR LINE REPLACEMENTS	24,195.43	3410
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	TRACTOR RENTAL	250.00	49506

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 WATER & SEWER FUND					
Dept 536.000 WATER DEPARTMENT					
Total For Dept 536.000 WATER DEPARTMENT				73,435.54	
Dept 537.000 SEWER DEPARTMENT					
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS RHS	23.65	49562
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	REPRINT OF JULY 2024 HEALTH CARE CHEC	23.65	
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	348.61	3414
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	AUGUST 2024 HEALTH CARE	23.65	3415
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH CARE -WTR	18.84	3416
592-537.000-720.000	INTEREST EXPENSE	THE BANK OF NEW YORK MEL	LIMITED BOND SERIES 2007	5,225.00	3413
592-537.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES FOR (MO/YEAR)	6,236.94	3408
592-537.000-921.000	CONTRACTUAL SERVICES	OAKLAND COUNTY WATER RES	SPECIAL ASSESSMENTS	47,327.73	49532
592-537.000-939.000	SEWER SYSTEM MAINTENANCE	GIFFELS-WEBSTER ENG INC	2024 CCTV LOCATING SERVICES	401.37	3400
592-537.000-947.000	RETENTION TANK UTIL-GAS	CONSUMERS ENERGY	UTILITIES	16.00	3395
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	COMCAST	TECHNOLOGY	122.85	3394
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	HYDROCORP	CROSS CONNECTION SVS	532.00	3407
Total For Dept 537.000 SEWER DEPARTMENT				60,300.29	
Total For Fund 592 WATER & SEWER FUND				133,735.83	

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
			Fund Totals:		
			Fund 101 GENERAL FUND	137,362.93	
			Fund 202 MAJOR ROAD FU	5,572.08	
			Fund 203 LOCAL ROAD FU	5,572.08	
			Fund 494 DOWNTOWN DEVE	57,428.63	
			Fund 592 WATER & SEWER	133,735.83	
			Total For All Funds:	<u>339,671.55</u>	

PERIOD ENDING 08/31/2024

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GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	08/31/2024 (ABNORMAL)	MONTH	08/31/2024 (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND									
Revenues									
Dept 000.000									
101-000.000-401.000	CITY TAXES	3,232,000.00		2,642,996.38		2,274,456.03		589,003.62	81.78
101-000.000-402.000	REFUSE COLLECTION TAXES	484,780.00		396,410.81		341,134.81		88,369.19	81.77
101-000.000-409.000	DELQ PERSONAL PROPERTY REVENU	3,000.00		8,881.46		8,881.46		(5,881.46)	296.05
101-000.000-414.000	TAX PENALTIES	30,000.00		31.33		0.00		29,968.67	0.10
101-000.000-415.000	MISCELLANEOUS REVENUE	15,000.00		133.36		98.75		14,866.64	0.89
101-000.000-416.000	WORK COMP DIVIDEND REVENUE	7,000.00		0.00		0.00		7,000.00	0.00
101-000.000-416.001	PROPERTY & LIABLITY DIVIDEND REVENUE	10,000.00		0.00		0.00		10,000.00	0.00
101-000.000-419.000	AT & T LEASE PAYMENTS	60,000.00		10,655.64		5,327.82		49,344.36	17.76
101-000.000-421.000	METRO-PCS LEASE PAYMENTS	48,000.00		11,055.50		5,527.75		36,944.50	23.03
101-000.000-423.000	WORK COMP REIMBURSEMENT	20,000.00		0.00		0.00		20,000.00	0.00
101-000.000-445.000	PENALTIES AND INTEREST ON TAXES	0.00		0.02		0.00		(0.02)	100.00
101-000.000-446.000	INVESTMENT INTEREST	30,000.00		10,492.83		5,532.83		19,507.17	34.98
101-000.000-447.000	TAX 1% ADMINISTRATIVE FEE	105,000.00		77,868.10		62,890.71		27,131.90	74.16
101-000.000-455.000	METRO AUTHORITY-FEE	18,000.00		0.00		0.00		18,000.00	0.00
101-000.000-456.000	BUILDING PERMITS	80,000.00		16,572.09		1,664.79		63,427.91	20.72
101-000.000-457.000	ZONING, SITE, SPECIAL PERMITS	7,500.00		11,269.55		10,230.55		(3,769.55)	150.26
101-000.000-458.000	PLUMBING/HEATING PERMITS	20,000.00		4,772.50		3,080.00		15,227.50	23.86
101-000.000-459.000	ELECTRICAL PERMITS	15,000.00		3,532.50		1,173.00		11,467.50	23.55
101-000.000-460.000	LICENSES/REGISTRATIONS & ETC DUE TO CIT	12,000.00		6,355.00		4,225.00		5,645.00	52.96
101-000.000-461.000	DOG & CAT LICENSES	2,000.00		0.00		0.00		2,000.00	0.00
101-000.000-465.000	CABLE TV REVENUES	110,000.00		22,750.45		16,810.99		87,249.55	20.68
101-000.000-470.000	RECREATION SPECIAL PROGRAMS	2,500.00		0.00		0.00		2,500.00	0.00
101-000.000-470.001	DOG PARK REVENUE	0.00		15.00		0.00		(15.00)	100.00
101-000.000-470.002	COMMUNITY GARDEN REVENUE	500.00		60.00		60.00		440.00	12.00
101-000.000-475.000	COMM ROOM & BLDG RENT REVENUE	80,000.00		10,729.50		5,500.00		69,270.50	13.41
101-000.000-543.000	FEDERAL/STATE GRANT	0.00		1,072.90		1,072.90		(1,072.90)	100.00
101-000.000-546.000	POLICE CHARGES FOR SERVICES	15,000.00		1,525.75		993.83		13,474.25	10.17
101-000.000-574.000	STATE SHARED REVENUES	511,110.00		85,394.00		85,394.00		425,716.00	16.71
101-000.000-607.000	FOIA FEES	0.00		168.50		168.50		(168.50)	100.00
101-000.000-612.000	DISTRICT COURT FINES	70,000.00		14,605.83		6,816.45		55,394.17	20.87
101-000.000-626.000	COMMUNITY DEVELOPMENT	7,000.00		0.00		0.00		7,000.00	0.00
101-000.000-627.000	SIDEWALK REVENUES	100,000.00		2,070.00		585.00		97,930.00	2.07
101-000.000-628.000	WEED/CODE ENFORCEMENT REVENUE	30,000.00		100.00		100.00		29,900.00	0.33
101-000.000-632.000	PUBLIC SERVICES REIMBURSEMENT	25,000.00		0.00		0.00		25,000.00	0.00
101-000.000-664.000	INTEREST INCOME- LEASES	77,000.00		0.00		0.00		77,000.00	0.00
101-000.000-669.000	DPS BLDG RENT FROM WATER	4,917.00		0.00		0.00		4,917.00	0.00
101-000.000-671.000	ADMINISTRATIVE REV RD FUND	4,000.00		0.00		0.00		4,000.00	0.00
101-000.000-676.001	EMPLOYEE BENEFIT CONTRIBUTION	22,000.00		3,538.27		0.00		18,461.73	16.08
101-000.000-682.000	SALE OF FIXED ASSET	0.00		6,555.00		4,100.00		(6,555.00)	100.00
Total Dept 000.000		5,258,307.00		3,349,612.27		2,845,825.17		1,908,694.73	63.70
TOTAL REVENUES		5,258,307.00		3,349,612.27		2,845,825.17		1,908,694.73	63.70
Expenditures									
Dept 100.000 - GOVERNMENT SERVICES									
101-100.000-708.000	PROPERTY & LIABILITY INSURANC	45,000.00		4,351.00		0.00		40,649.00	9.67
101-100.000-710.000	UNEMPLOYMENT INSURANCE	50.00		52.36		0.00		(2.36)	104.72
101-100.000-712.000	WORKER'S COMP INSURANCE	7,000.00		6,500.00		0.00		500.00	92.86
101-100.000-713.000	MERS CITY CONTRIBUTIONS	50,000.00		0.00		0.00		50,000.00	0.00
101-100.000-726.000	OFFICE SUPPLIES	6,000.00		5.30		5.30		5,994.70	0.09
101-100.000-732.000	CODE ENFORCEMENT	3,000.00		250.00		250.00		2,750.00	8.33
101-100.000-802.000	TAX TRIBUNAL RETURNS	2,000.00		0.00		0.00		2,000.00	0.00

User: JESSICA
DB: Lathrup

PERIOD ENDING 08/31/2024

Item 7D.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDG USED
		AMENDED BUDGET	NORMAL	08/31/2024 (ABNORMAL)	MONTH 08/31/2024	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND									
Expenditures									
101-100.000-803.000	MEMBERSHIPS & MEETINGS	6,000.00		2,288.00		199.00		3,712.00	38.13
101-100.000-804.000	BUILDING TRADE INSPECTION	56,250.00		9,780.99		0.00		46,469.01	17.39
101-100.000-805.000	CABLE TELEVISION	58,500.00		8,538.30		8,389.65		49,961.70	14.60
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	25,000.00		3,675.00		1,900.00		21,325.00	14.70
101-100.000-810.000	AUDITING & ACCOUNTING	40,000.00		5,441.80		0.00		34,558.20	13.60
101-100.000-822.000	TRAINING	7,000.00		9.81		0.00		6,990.19	0.14
101-100.000-832.000	CITIZEN COMMUNICATION/PR	5,000.00		0.00		0.00		5,000.00	0.00
101-100.000-840.000	LIBRARY PAYMENT	185,000.00		0.00		0.00		185,000.00	0.00
101-100.000-848.000	GOVERNMENT OPERATIONS	32,500.00		6,693.15		2,253.99		25,806.85	20.59
101-100.000-848.001	TECHNOLOGY	65,000.00		16,821.08		7,834.43		48,178.92	25.88
101-100.000-850.000	TELEPHONE EXPENDITURES	15,000.00		1,281.19		148.65		13,718.81	8.54
101-100.000-860.000	VEHICLE EXPENSE	5,000.00		675.40		255.76		4,324.60	13.51
101-100.000-880.000	CDBG EXPENDITURES	2,000.00		0.00		0.00		2,000.00	0.00
101-100.000-882.000	PLANNING/CONSULTING FEES	10,000.00		200.00		0.00		9,800.00	2.00
101-100.000-900.000	PRINTING/PUBLICATION COSTS	11,000.00		0.00		0.00		11,000.00	0.00
101-100.000-901.000	POSTAGE FEES	6,000.00		1,028.17		0.00		4,971.83	17.14
101-100.000-955.000	MISCELLANEOUS EXPENDITURES	10,000.00		6,935.67		60.67		3,064.33	69.36
Total Dept 100.000 - GOVERNMENT SERVICES		652,300.00		74,527.22		21,297.45		577,772.78	11.43
Dept 101.000 - ADMINISTRATION									
101-101.000-701.000	SALARIES FULL-TIME	453,440.00		102,388.89		32,693.44		351,051.11	22.58
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	294,150.00		50,825.67		13,399.01		243,324.33	17.28
101-101.000-717.000	CODE ENFORCEMENT LEGAL	20,000.00		1,755.00		1,755.00		18,245.00	8.78
101-101.000-718.000	ELECTIONS	50,000.00		13,217.73		4,098.74		36,782.27	26.44
101-101.000-719.000	OFFICIALS EXPENSE	5,000.00		1,601.00		1,391.00		3,399.00	32.02
101-101.000-721.000	DATA PROCESING & ASSESSMENTS	37,800.00		0.00		0.00		37,800.00	0.00
101-101.000-722.000	LEGAL SERVICES	55,000.00		3,800.00		3,800.00		51,200.00	6.91
101-101.000-723.000	BOARD OF REVIEW	600.00		0.00		0.00		600.00	0.00
101-101.000-803.000	MEMBERSHIPS & MEETINGS	2,000.00		0.00		0.00		2,000.00	0.00
101-101.000-955.000	MISCELLANEOUS EXPENDITURES	9,000.00		0.00		0.00		9,000.00	0.00
Total Dept 101.000 - ADMINISTRATION		926,990.00		173,588.29		57,137.19		753,401.71	18.73
Dept 201.000 - BUILDING & GROUNDS									
101-201.000-702.000	SALARIES PART-TIME	30,000.00		4,901.96		2,375.98		25,098.04	16.34
101-201.000-703.000	EMPLOYEE TAXES & BENEFITS	0.00		(3,628.88)		0.00		3,628.88	100.00
101-201.000-920.000	UTILITIES	60,000.00		15,047.61		2,793.69		44,952.39	25.08
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	40,000.00		4,390.13		539.85		35,609.87	10.98
101-201.000-930.001	BUILDING - GRANTS	5,359.00		0.00		0.00		5,359.00	0.00
101-201.000-936.000	EQUIPMENT MAINTENANCE	7,500.00		0.00		0.00		7,500.00	0.00
101-201.000-938.000	PARKING LOT & GROUNDS	5,000.00		0.00		0.00		5,000.00	0.00
101-201.000-970.000	CAPITAL EXPENDITURE	6,000.00		4,930.09		0.00		1,069.91	82.17
Total Dept 201.000 - BUILDING & GROUNDS		153,859.00		25,640.91		5,709.52		128,218.09	16.67
Dept 301.000 - PUBLIC SAFETY									
101-301.000-701.000	SALARIES FULL-TIME	1,050,000.00		146,811.51		66,273.23		903,188.49	13.98
101-301.000-702.000	SALARIES PART-TIME	50,000.00		14,127.61		8,761.78		35,872.39	28.26
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	690,000.00		82,568.84		30,376.11		607,431.16	11.97
101-301.000-704.000	SALARIES-OVERTIME	40,000.00		13,800.72		8,183.30		26,199.28	34.50
101-301.000-708.000	PROPERTY & LIABILITY INSURANC	26,106.00		8,201.83		0.00		17,904.17	31.42
101-301.000-710.000	UNEMPLOYMENT INSURANCE	100.00		101.63		0.00		(1.63)	101.63

Item 7D.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDGT USED
		AMENDED BUDGET	NORMAL	08/31/2024 (ABNORMAL)	MONTH 08/31/2024	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND									
Expenditures									
101-301.000-712.000	WORKER'S COMP INSURANCE	10,000.00		13,227.00		0.00		(3,227.00)	132.27
101-301.000-726.000	OFFICE SUPPLIES	4,000.00		580.92		88.68		3,419.08	14.52
101-301.000-727.000	ROAD SUPPLIES	2,500.00		63.08		0.00		2,436.92	2.52
101-301.000-728.000	EVIDENCE SUPPLIES	1,000.00		0.00		0.00		1,000.00	0.00
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	1,500.00		260.52		180.56		1,239.48	17.37
101-301.000-731.000	PUBLICATIONS/DOCUMENT REDUCIN	500.00		0.00		0.00		500.00	0.00
101-301.000-803.000	MEMBERSHIPS & MEETINGS	5,500.00		257.19		0.00		5,242.81	4.68
101-301.000-821.000	POLICE RESERVES	500.00		61.94		0.00		438.06	12.39
101-301.000-822.000	TRAINING	15,500.00		2,769.35		750.00		12,730.65	17.87
101-301.000-823.000	FIREARMS TRAINING	9,000.00		1,471.62		0.00		7,528.38	16.35
101-301.000-825.000	ANIMAL CONTROL	200.00		170.17		124.18		29.83	85.09
101-301.000-826.000	COMMUNITY POLICING	1,100.00		(9.36)		0.00		1,109.36	(0.85)
101-301.000-827.000	302 TRAINING FUNDS EXPENDITURES	2,000.00		0.00		0.00		2,000.00	0.00
101-301.000-828.000	FIRE SERVICE/DISPATCH CONTRACT	782,150.00		170,995.00		0.00		611,155.00	21.86
101-301.000-829.000	POLICE UNIFORMS & CLEANING	15,000.00		318.25		0.00		14,681.75	2.12
101-301.000-836.000	PRISONER LOCKUP	0.00		1,400.00		0.00		(1,400.00)	100.00
101-301.000-837.000	STATE OF MI LEIN USE	3,000.00		0.00		0.00		3,000.00	0.00
101-301.000-848.001	TECHNOLOGY	21,900.00		5,003.32		0.00		16,896.68	22.85
101-301.000-850.000	TELEPHONE EXPENDITURES	11,000.00		809.29		303.28		10,190.71	7.36
101-301.000-851.000	RADIO COMMUNICATIONS	13,500.00		2,691.00		0.00		10,809.00	19.93
101-301.000-860.000	VEHICLE EXPENSE	47,000.00		11,010.15		1,025.56		35,989.85	23.43
101-301.000-970.000	CAPITAL EXPENDITURE	13,500.00		0.00		0.00		13,500.00	0.00
Total Dept 301.000 - PUBLIC SAFETY		2,816,556.00		476,691.58		116,066.68		2,339,864.42	16.92
Dept 401.000 - PUBLIC SERVICE									
101-401.000-703.000	EMPLOYEE TAXES & BENEFITS	20,000.00		1,108.10		0.00		18,891.90	5.54
101-401.000-860.000	VEHICLE EXPENSE	0.00		1,467.59		0.00		(1,467.59)	100.00
101-401.000-890.000	PARK MAINTENANCE	2,000.00		0.00		0.00		2,000.00	0.00
101-401.000-891.000	TREE MAINTENANCE	10,000.00		0.00		0.00		10,000.00	0.00
101-401.000-892.000	SIDEWALK MAINTENANCE	0.00		425.00		100.00		(425.00)	100.00
101-401.000-920.000	UTILITIES	25,000.00		1,596.15		1,005.86		23,403.85	6.38
101-401.000-921.000	CONTRACTUAL SERVICES	145,000.00		10,750.74		10,750.74		134,249.26	7.41
101-401.000-936.000	EQUIPMENT MAINTENANCE	4,000.00		379.80		379.80		3,620.20	9.50
101-401.000-970.000	CAPITAL EXPENDITURE	58,500.00		0.00		0.00		58,500.00	0.00
Total Dept 401.000 - PUBLIC SERVICE		264,500.00		15,727.38		12,236.40		248,772.62	5.95
Dept 501.000 - LEAF COLLECTION									
101-501.000-955.000	MISCELLANEOUS EXPENDITURES	1,000.00		0.00		0.00		1,000.00	0.00
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	7,000.00		0.00		0.00		7,000.00	0.00
Total Dept 501.000 - LEAF COLLECTION		8,000.00		0.00		0.00		8,000.00	0.00
Dept 502.000									
101-502.000-801.001	SOCRRA	401,525.00		50,956.14		17,955.02		350,568.86	12.69
Total Dept 502.000		401,525.00		50,956.14		17,955.02		350,568.86	12.69
Dept 601.000 - RECREATION									
101-601.000-712.000	WORKER'S COMP INSURANCE	0.00		750.00		0.00		(750.00)	100.00
101-601.000-806.000	ADULT PROGRAMS	5,000.00		0.00		0.00		5,000.00	0.00

PERIOD ENDING 08/31/2024

Item 7D.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	08/31/2024 (ABNORMAL)	MONTH 08/31/2024	INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
101-601.000-807.000	BUS TRANSPORTATION	1,000.00		0.00		0.00		1,000.00	0.00
101-601.000-811.000	SENIOR ACTIVITIES	5,000.00		0.00		0.00		5,000.00	0.00
101-601.000-812.000	COMMUNITY EVENTS	5,000.00		0.00		0.00		5,000.00	0.00
101-601.000-813.000	CHILDREN/YOUTH ACTIVITIES	5,000.00		385.72		0.00		4,614.28	7.71
101-601.000-815.000	COMMUNITY GARDEN	500.00		0.00		0.00		500.00	0.00
101-601.000-843.000	DOG PARK EXPENSES	250.00		0.00		0.00		250.00	0.00
101-601.000-884.000	CONCERTS IN THE PARK	750.00		0.00		0.00		750.00	0.00
Total Dept 601.000 - RECREATION		22,500.00		1,135.72		0.00		21,364.28	5.05
TOTAL EXPENDITURES		5,246,230.00		818,267.24		230,402.26		4,427,962.76	15.60
Fund 101 - GENERAL FUND:									
TOTAL REVENUES		5,258,307.00		3,349,612.27		2,845,825.17		1,908,694.73	63.70
TOTAL EXPENDITURES		5,246,230.00		818,267.24		230,402.26		4,427,962.76	15.60
NET OF REVENUES & EXPENDITURES		12,077.00		2,531,345.03		2,615,422.91		(2,519,268.03)	20,960.0

User: JESSICA
DB: Lathrup

PERIOD ENDING 08/31/2024

Item 7D.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDTG USED
		AMENDED BUDGET	NORMAL	08/31/2024 (ABNORMAL)	MONTH 08/31/2024 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 202 - MAJOR ROAD FUND									
Revenues									
Dept 702.000									
202-702.000-574.000	STATE SHARED REVENUES	410,000.00		0.00		33,240.73		410,000.00	0.00
Total Dept 702.000		410,000.00		0.00		33,240.73		410,000.00	0.00
TOTAL REVENUES		410,000.00		0.00		33,240.73		410,000.00	0.00
Expenditures									
Dept 702.000									
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	5,000.00		137.48		58.09		4,862.52	2.75
202-702.000-705.000	SALARIES-ADMIN	6,500.00		972.33		488.50		5,527.67	14.96
202-702.000-810.000	AUDITING & ACCOUNTING	3,700.00		4,434.34		0.00		(734.34)	119.85
202-702.000-856.000	ADMINISTRATION & ENGINEERING	4,000.00		0.00		0.00		4,000.00	0.00
202-702.000-858.000	ROAD CONSTRUCTION	0.00		880.00		0.00		(880.00)	100.00
202-702.000-861.000	ROAD MAINTENANCE	10,000.00		1,297.24		0.00		8,702.76	12.97
202-702.000-862.000	ROADSIDE MAINTENANCE	1,000.00		0.00		0.00		1,000.00	0.00
202-702.000-864.000	TRAFFIC CONTROLS	30,000.00		910.55		0.00		29,089.45	3.04
202-702.000-866.000	SNOW & ICE REMOVAL	5,500.00		0.00		0.00		5,500.00	0.00
202-702.000-867.000	EQUIPMENT RENTAL	5,000.00		0.00		0.00		5,000.00	0.00
202-702.000-870.000	FORESTRY	30,000.00		0.00		0.00		30,000.00	0.00
202-702.000-921.000	CONTRACTUAL SERVICES	70,000.00		5,550.43		5,550.43		64,449.57	7.93
202-702.000-999.203	TRANSFER OUT TO LOCAL ROADS	102,500.00		0.00		0.00		102,500.00	0.00
Total Dept 702.000		273,200.00		14,182.37		6,097.02		259,017.63	5.19
TOTAL EXPENDITURES		273,200.00		14,182.37		6,097.02		259,017.63	5.19
Fund 202 - MAJOR ROAD FUND:									
TOTAL REVENUES		410,000.00		0.00		33,240.73		410,000.00	0.00
TOTAL EXPENDITURES		273,200.00		14,182.37		6,097.02		259,017.63	5.19
NET OF REVENUES & EXPENDITURES		136,800.00		(14,182.37)		27,143.71		150,982.37	10.37

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Item 7D.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	08/31/2024 (ABNORMAL)	MONTH 08/31/2024	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 203 - LOCAL ROAD FUND									
Revenues									
Dept 703.000									
203-703.000-574.000	STATE SHARED REVENUES	190,000.00		0.00		15,545.45		190,000.00	0.00
203-703.000-690.202	TRANSFER IN FROM MAJOR ROADS	102,500.00		0.00		0.00		102,500.00	0.00
Total Dept 703.000		292,500.00		0.00		15,545.45		292,500.00	0.00
TOTAL REVENUES		292,500.00		0.00		15,545.45		292,500.00	0.00
Expenditures									
Dept 703.000									
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	14,000.00		137.48		58.09		13,862.52	0.98
203-703.000-705.000	SALARIES-ADMIN	6,500.00		972.33		488.50		5,527.67	14.96
203-703.000-810.000	AUDITING & ACCOUNTING	3,700.00		0.00		0.00		3,700.00	0.00
203-703.000-861.000	ROAD MAINTENANCE	20,000.00		1,297.24		0.00		18,702.76	6.49
203-703.000-862.000	ROADSIDE MAINTENANCE	5,000.00		0.00		0.00		5,000.00	0.00
203-703.000-864.000	TRAFFIC CONTROLS	10,000.00		910.54		0.00		9,089.46	9.11
203-703.000-866.000	SNOW & ICE REMOVAL	5,500.00		0.00		0.00		5,500.00	0.00
203-703.000-867.000	EQUIPMENT RENTAL	2,000.00		0.00		0.00		2,000.00	0.00
203-703.000-868.000	NON-MOTOR FACILITIES	5,000.00		0.00		0.00		5,000.00	0.00
203-703.000-870.000	FORESTRY	30,000.00		0.00		0.00		30,000.00	0.00
203-703.000-921.000	CONTRACTUAL SERVICES	79,000.00		5,550.43		5,550.43		73,449.57	7.03
Total Dept 703.000		180,700.00		8,868.02		6,097.02		171,831.98	4.91
TOTAL EXPENDITURES		180,700.00		8,868.02		6,097.02		171,831.98	4.91
Fund 203 - LOCAL ROAD FUND:									
TOTAL REVENUES		292,500.00		0.00		15,545.45		292,500.00	0.00
TOTAL EXPENDITURES		180,700.00		8,868.02		6,097.02		171,831.98	4.91
NET OF REVENUES & EXPENDITURES		111,800.00		(8,868.02)		9,448.43		120,668.02	7.93

PERIOD ENDING 08/31/2024

Item 7D.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	08/31/2024 (ABNORMAL)	MONTH 08/31/2024	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 258 - CAPITAL ACQUISITION FUND									
Revenues									
Dept 000.000									
258-000.000-446.000	INVESTMENT INTEREST	0.00		121.78		61.00		(121.78)	100.00
Total Dept 000.000		0.00		121.78		61.00		(121.78)	100.00
TOTAL REVENUES		0.00		121.78		61.00		(121.78)	100.00
Fund 258 - CAPITAL ACQUISITION FUND:									
TOTAL REVENUES		0.00		121.78		61.00		(121.78)	100.00
TOTAL EXPENDITURES		0.00		0.00		0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00		121.78		61.00		(121.78)	100.00

PERIOD ENDING 08/31/2024

Item 7D.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	08/31/2024 (ABNORMAL)	MONTH 08/31/2024 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 397 - ROAD MILLAGE BOND FUND								
Revenues								
Dept 000.000								
397-000.000-403.000	ROAD BOND DEBT TAXES	0.00		600,576.38	516,766.93	(600,576.38)		100.00
397-000.000-446.000	INVESTMENT INTEREST	0.00		686.83	342.99	(686.83)		100.00
397-000.000-510.983	SPECIAL ASSESSMENT-ROAD BOND	590,000.00		0.00	0.00	590,000.00		0.00
Total Dept 000.000		590,000.00		601,263.21	517,109.92	(11,263.21)		101.91
TOTAL REVENUES		590,000.00		601,263.21	517,109.92	(11,263.21)		101.91
Expenditures								
Dept 000.000								
397-000.000-720.000	INTEREST EXPENSE	183,000.00		0.00	0.00	183,000.00		0.00
397-000.000-905.000	BOND PRINCIPAL PAYMENTS	405,000.00		0.00	0.00	405,000.00		0.00
Total Dept 000.000		588,000.00		0.00	0.00	588,000.00		0.00
TOTAL EXPENDITURES		588,000.00		0.00	0.00	588,000.00		0.00
Fund 397 - ROAD MILLAGE BOND FUND:								
TOTAL REVENUES		590,000.00		601,263.21	517,109.92	(11,263.21)		101.91
TOTAL EXPENDITURES		588,000.00		0.00	0.00	588,000.00		0.00
NET OF REVENUES & EXPENDITURES		2,000.00		601,263.21	517,109.92	(599,263.21)		30,063.1

User: JESSICA
DB: Lathrup

PERIOD ENDING 08/31/2024

Item 7D.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	08/31/2024 (ABNORMAL)	MONTH 08/31/2024	INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY									
Revenues									
Dept 000.000									
494-000.000-407.000	TIFA-CAPTURE TAXES	410,000.00		377,664.70		95,598.08		32,335.30	92.11
494-000.000-410.000	TAX COLLECTED OTHER	37,488.00		29,658.37		15,948.99		7,829.63	79.11
494-000.000-415.000	MISCELLANEOUS REVENUE	23,000.00		0.00		0.00		23,000.00	0.00
494-000.000-446.000	INVESTMENT INTEREST	40,000.00		6,788.77		3,402.10		33,211.23	16.97
494-000.000-614.000	MUSIC FEST	0.00		11,560.46		11,560.46		(11,560.46)	100.00
Total Dept 000.000		510,488.00		425,672.30		126,509.63		84,815.70	83.39
TOTAL REVENUES		510,488.00		425,672.30		126,509.63		84,815.70	83.39
Expenditures									
Dept 000.000									
494-000.000-701.000	SALARIES FULL-TIME	180,000.00		24,485.47		10,190.00		155,514.53	13.60
494-000.000-702.000	SALARIES PART-TIME	5,000.00		0.00		0.00		5,000.00	0.00
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	65,000.00		7,067.78		2,325.24		57,932.22	10.87
494-000.000-722.000	LEGAL SERVICES	900.00		0.00		0.00		900.00	0.00
494-000.000-726.000	OFFICE SUPPLIES	3,755.00		163.89		83.61		3,591.11	4.36
494-000.000-802.000	TAX TRIBUNAL RETURNS	2,000.00		0.00		0.00		2,000.00	0.00
494-000.000-810.000	AUDITING & ACCOUNTING	800.00		777.40		0.00		22.60	97.18
494-000.000-822.000	TRAINING/MEMBERSHIP	7,125.00		0.00		0.00		7,125.00	0.00
494-000.000-844.000	MAIN STREET PROGRAM	18,500.00		21,221.95		20,257.95		(2,721.95)	114.71
494-000.000-845.000	STREETSCAPING	19,000.00		0.00		0.00		19,000.00	0.00
494-000.000-882.000	PLANNING/CONSULTING FEES	15,300.00		2,850.00		1,275.00		12,450.00	18.63
494-000.000-900.000	PRINTING/PUBLICATION COSTS	2,000.00		0.00		0.00		2,000.00	0.00
494-000.000-901.000	POSTAGE FEES	200.00		0.00		0.00		200.00	0.00
494-000.000-933.000	REPAIRS & MAINTENANCE	503,980.00		34,447.51		31,215.96		469,532.49	6.84
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	23,457.00		309.36		0.00		23,147.64	1.32
494-000.000-968.001	DEPRECIATION INFRASTRUCTURE	30,000.00		0.00		0.00		30,000.00	0.00
494-000.000-971.000	SIGN GRANT PROGRAM	10,000.00		0.00		0.00		10,000.00	0.00
494-000.000-971.001	FACADE GRANT PROGRAM	20,000.00		0.00		0.00		20,000.00	0.00
Total Dept 000.000		907,017.00		91,323.36		65,347.76		815,693.64	10.07
TOTAL EXPENDITURES		907,017.00		91,323.36		65,347.76		815,693.64	10.07
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY:									
TOTAL REVENUES		510,488.00		425,672.30		126,509.63		84,815.70	83.39
TOTAL EXPENDITURES		907,017.00		91,323.36		65,347.76		815,693.64	10.07
NET OF REVENUES & EXPENDITURES		(396,529.00)		334,348.94		61,161.87		(730,877.94)	84.32

User: JESSICA
DB: Lathrup

PERIOD ENDING 08/31/2024

Item 7D.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDGT USED
		AMENDED BUDGET	NORMAL	08/31/2024 (ABNORMAL)	MONTH 08/31/2024 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 592 - WATER & SEWER FUND									
Revenues									
Dept 536.000 - WATER DEPARTMENT									
592-536.000-415.000	MISCELLANEOUS REVENUES	20,000.00		3,559.00		1,777.00		16,441.00	17.80
592-536.000-640.000	WATER SERVICE	770,000.00		123,180.93		45,240.59		646,819.07	16.00
592-536.000-640.001	BOND REVENUE	229,000.00		38,070.60		19,013.90		190,929.40	16.62
592-536.000-641.000	WATER & SEWER PENALTIES	25,000.00		1,860.58		(650.85)		23,139.42	7.44
592-536.000-642.000	METER CHARGE REVENUE	81,000.00		13,122.68		6,701.43		67,877.32	16.20
592-536.000-665.000	INVESTMENT INTEREST	10,000.00		5,264.79		2,640.52		4,735.21	52.65
Total Dept 536.000 - WATER DEPARTMENT		1,135,000.00		185,058.58		74,722.59		949,941.42	16.30
Dept 537.000 - SEWER DEPARTMENT									
592-537.000-641.000	WATER & SEWER PENALTIES	40,000.00		1,878.32		(1,693.73)		38,121.68	4.70
592-537.000-645.000	SEWAGE DISPOSAL REVENUE	1,805,000.00		234,690.52		82,861.32		1,570,309.48	13.00
592-537.000-651.000	INDUSTRIAL SURCHARGE	42,000.00		5,520.47		2,394.04		36,479.53	13.14
592-537.000-665.000	INVESTMENT INTEREST	10,000.00		5,264.80		2,640.53		4,735.20	52.65
Total Dept 537.000 - SEWER DEPARTMENT		1,897,000.00		247,354.11		86,202.16		1,649,645.89	13.04
TOTAL REVENUES		3,032,000.00		432,412.69		160,924.75		2,599,587.31	14.26
Expenditures									
Dept 536.000 - WATER DEPARTMENT									
592-536.000-701.000	SALARIES FULL-TIME	49,980.00		7,415.74		3,726.06		42,564.26	14.84
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	140,000.00		10,766.49		2,454.24		129,233.51	7.69
592-536.000-708.000	PROPERTY & LIABILITY INSURANC	8,000.00		1,333.33		0.00		6,666.67	16.67
592-536.000-803.000	MEMBERSHIPS & MEETINGS	2,500.00		0.00		0.00		2,500.00	0.00
592-536.000-810.000	AUDITING & ACCOUNTING	3,700.00		0.00		0.00		3,700.00	0.00
592-536.000-856.000	ADMINISTRATION & ENGINEERING	10,000.00		0.00		0.00		10,000.00	0.00
592-536.000-860.000	VEHICLE EXPENSE	0.00		102.33		102.33		(102.33)	100.00
592-536.000-875.000	PENSION EXPENSE	25,000.00		0.00		0.00		25,000.00	0.00
592-536.000-900.000	PRINTING/PUBLICATION COSTS	2,500.00		0.00		0.00		2,500.00	0.00
592-536.000-902.000	BILLING SERVICES	10,000.00		2,013.76		1,034.32		7,986.24	20.14
592-536.000-921.000	CONTRACTUAL SERVICES	78,000.00		23,399.69		6,236.94		54,600.31	30.00
592-536.000-935.000	EQUIPMENT REPLACEMENT	2,500.00		0.00		0.00		2,500.00	0.00
592-536.000-937.000	WATER SYSTEM MAINTENANCE	70,000.00		1,743.67		270.10		68,256.33	2.49
592-536.000-940.000	RENT & UTILITIES WATER & SEWE	5,000.00		0.00		0.00		5,000.00	0.00
592-536.000-944.000	WATER PURCHASES	360,000.00		54,887.45		26,487.45		305,112.55	15.25
592-536.000-970.000	CAPITAL EXPENDITURE	13,000.00		0.00		0.00		13,000.00	0.00
592-536.000-974.000	WATER MAIN PROJECT	300,000.00		43,741.90		37,104.40		256,258.10	14.58
Total Dept 536.000 - WATER DEPARTMENT		1,080,180.00		145,404.36		77,415.84		934,775.64	13.46
Dept 536.100 - WATER DEPARTMENT									
592-536.100-970.000	CAPITAL EXP - STOP BOX REPLACEMENT	0.00		1,912.50		0.00		(1,912.50)	100.00
Total Dept 536.100 - WATER DEPARTMENT		0.00		1,912.50		0.00		(1,912.50)	100.00
Dept 536.400 - WATER DEPARTMENT									
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	0.00		495.00		0.00		(495.00)	100.00
Total Dept 536.400 - WATER DEPARTMENT		0.00		495.00		0.00		(495.00)	100.00

User: JESSICA
DB: Lathrup

PERIOD ENDING 08/31/2024

Item 7D.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDGT USED
		AMENDED BUDGET	NORMAL	08/31/2024 (ABNORMAL)	MONTH 08/31/2024 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 592 - WATER & SEWER FUND									
Expenditures									
Dept 536.500 - WATER DEPARTMENT									
592-536.500-970.000	CAPITAL FIRE HYDRANTS	0.00		247.50		0.00		(247.50)	100.00
Total Dept 536.500 - WATER DEPARTMENT		0.00		247.50		0.00		(247.50)	100.00
Dept 536.600 - WATER DEPARTMENT									
592-536.600-970.000	CAPITAL EXP - GATE VALVES	0.00		247.50		0.00		(247.50)	100.00
Total Dept 536.600 - WATER DEPARTMENT		0.00		247.50		0.00		(247.50)	100.00
Dept 537.000 - SEWER DEPARTMENT									
592-537.000-701.000	SALARIES FULL-TIME	49,980.00		7,415.74		3,726.06		42,564.26	14.84
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	48,000.00		7,934.97		692.64		40,065.03	16.53
592-537.000-708.000	PROPERTY & LIABILITY INSURANC	8,000.00		1,300.50		0.00		6,699.50	16.26
592-537.000-720.000	INTEREST EXPENSE	152,200.00		5,225.00		5,225.00		146,975.00	3.43
592-537.000-725.000	PAYING AGENT FEES	1,500.00		825.00		0.00		675.00	55.00
592-537.000-810.000	AUDITING & ACCOUNTING	3,700.00		0.00		0.00		3,700.00	0.00
592-537.000-856.000	ADMINISTRATION & ENGINEERING	18,000.00		0.00		0.00		18,000.00	0.00
592-537.000-905.000	BOND PRINCIPAL PAYMENTS	250,000.00		0.00		0.00		250,000.00	0.00
592-537.000-921.000	CONTRACTUAL SERVICES	153,000.00		89,800.72		53,564.67		63,199.28	58.69
592-537.000-939.000	SEWER SYSTEM MAINTENANCE	100,000.00		432.37		401.37		99,567.63	0.43
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	1,058,000.00		89,560.49		0.00		968,439.51	8.47
592-537.000-945.000	RETENTION TANK-UTIL ELEC	20,000.00		0.00		0.00		20,000.00	0.00
592-537.000-946.000	RETENTION TANK UTIL-WATER	20,000.00		6,369.25		0.00		13,630.75	31.85
592-537.000-947.000	RETENTION TANK UTIL-GAS	1,200.00		32.00		16.00		1,168.00	2.67
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	2,500.00		245.70		122.85		2,254.30	9.83
592-537.000-949.000	RETENTION TAN GENERATOR FUEL	500.00		0.00		0.00		500.00	0.00
592-537.000-951.000	RETENTION TANK BUILDING/EQUIP	6,000.00		0.00		0.00		6,000.00	0.00
592-537.000-953.000	RETENTION TANK EXCESS LIABIL	9,100.00		1,513.00		0.00		7,587.00	16.63
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	20,000.00		1,439.62		0.00		18,560.38	7.20
592-537.000-970.000	CAPITAL EXPENDITURE	13,000.00		0.00		0.00		13,000.00	0.00
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	15,000.00		1,064.00		532.00		13,936.00	7.09
Total Dept 537.000 - SEWER DEPARTMENT		1,949,680.00		213,158.36		64,280.59		1,736,521.64	10.93
TOTAL EXPENDITURES		3,029,860.00		361,465.22		141,696.43		2,668,394.78	11.93
Fund 592 - WATER & SEWER FUND:									
TOTAL REVENUES		3,032,000.00		432,412.69		160,924.75		2,599,587.31	14.26
TOTAL EXPENDITURES		3,029,860.00		361,465.22		141,696.43		2,668,394.78	11.93
NET OF REVENUES & EXPENDITURES		2,140.00		70,947.47		19,228.32		(68,807.47)	3,315.30
TOTAL REVENUES - ALL FUNDS									
TOTAL REVENUES - ALL FUNDS		10,093,295.00		4,809,082.25		3,699,216.65		5,284,212.75	47.65
TOTAL EXPENDITURES - ALL FUNDS									
TOTAL EXPENDITURES - ALL FUNDS		10,225,007.00		1,294,106.21		449,640.49		8,930,900.79	12.66
NET OF REVENUES & EXPENDITURES		(131,712.00)		3,514,976.04		3,249,576.16		(3,646,688.04)	2,668.68

BUDGET REPORT (REVENUES VERSUS EXPENDITURES) FOR MONTH ENDED AUGUST 31, 2024

	Revenues Through 8/31/2024	Expenses Through 8/31/2024	Revenues Over (Under) Expenses
101-GENERAL FUND	3,349,612	818,267	2,531,345
202-MAJOR STREET FUND	-	14,182	(14,182)
203-LOCAL STREET FUND	-	8,868	(8,868)
258-CAPITAL ACQUISITION FUND	122	-	122
397-ROADS MILLAGE BOND FUND	601,263	-	601,263
494-DOWNTOWN DEVELOPMENT AUTHORITY	425,672	91,323	334,349
592-WATER & SEWER FUND	432,413	361,465	70,947
GRAND TOTAL ALL FUNDS	4,809,082	1,294,106	3,514,976



LAW OFFICE

BAKER & ELOWSKY, PLLC

41800 WEST ELEVEN MILE ROAD, SUITE 215
NOVI, MICHIGAN 48375
Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

JENNIFER H. ELOWSKY

sbaker@bakerelowsky.com

Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

September 17, 2024

Via Email

Mike Greene
City Administrator

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Re: Legal Department Billing for August 1 through August 31, 2024

Dear Mr. Greene:

The following is our law firm's billing to the City of Lathrup Village for the month of August 2024:

1. General Retainer	\$2,500.00
2. Special Legal Services	\$1,332.50
3. Downtown Development Authority	\$
4. Project Reimbursement	\$
5. Prosecution/Code Enforcement	<u>\$1,430.00</u>
	\$5,262.50

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Leann K. Kimberlin

Enclosures



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
NOVI, MICHIGAN 48375
Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

September 17, 2024

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 1801
Invoice Period: 08-01-2024 - 08-31-2024

RE: General Retainer

Time Details

Date	Professional	Description	Hours	Amount
08-01-2024	SRB	Receipt, review and respond to correspondence from City Admin re Cell Tower lease amendment; review proposed amendment.	0.50	No Charge
08-01-2024	SRB	Receipt, review and respond to correspondence from City Admin re partnership agreement with LVWC; review proposed agreement.	0.50	No Charge
08-01-2024	SRB	Receipt, review and respond to correspondence from City Admin re resident correspondence about water billing; review correspondence.	0.50	No Charge
08-02-2024	SRB	Receipt, review and respond to correspondence from City Admin re Cell Tower lease amendment.	0.25	No Charge
08-07-2024	SRB	Receipt, review and respond to correspondence from City Admin re Attorney General charter amendment review	0.25	No Charge
08-07-2024	SRB	Receipt and review of correspondence from Administrator re ballot proposal	0.25	No Charge
08-08-2024	SRB	Receipt and review of correspondence from Administrator re 27680 Encroachment license	0.25	No Charge
08-12-2024	SRB	Receipt and review of correspondence from Administrator re rainbow drive grinder pumps	0.25	No Charge
08-12-2024	SRB	Receipt and review of correspondence from DDA director re membership vacancy	0.25	No Charge
08-13-2024	SRB	Receipt and review of correspondence from Administrator re ballot proposal	0.25	No Charge
08-13-2024	SRB	Receipt, review and respond to correspondence to	0.25	No Charge

We appreciate your business

Page 1 of 3

Date	Professional	Description	Hours	Amount	Item 7D.
		correspondence from A. Colson re DDA vacancy			
08-14-2024	SRB	Receipt, review and respond to correspondence from Admin re grinder pump installation	0.50	No Charge	
08-14-2024	SRB	Receipt and review of correspondence from Administrator re rainbow drive grinder pumps	0.25	No Charge	
08-14-2024	SRB	Receipt and review of correspondence from Administrator re partnership agreement with Women's Club	0.25	No Charge	
08-15-2024	SRB	Receipt and review of correspondence from Administrator re DDA membership	0.25	No Charge	
08-15-2024	SRB	Receipt and review of correspondence from Administrator re DDA membership	0.25	No Charge	
08-16-2024	SRB	Receipt and review of correspondence from Administrator re Council packet	0.25	No Charge	
08-16-2024	SRB	Receipt and review of correspondence from Administrator re Council packet	0.25	No Charge	
08-16-2024	SRB	Receipt and review of correspondence from Administrator re Council packet	0.25	No Charge	
08-19-2024	SRB	Prepare for and attend City Council Study Session	1.50	No Charge	
08-19-2024	SRB	Prepare for and attend City Council regular meeting	1.75	No Charge	
08-21-2024	SRB	Receipt and review of correspondence from Mayor Pro Tem re election commission meeting	0.25	No Charge	
08-21-2024	SRB	Receipt and review of correspondence from Mayor Pro Tem re election commission meeting	0.25	No Charge	
08-21-2024	SRB	Receipt and review of correspondence from Clerk re election commission meeting	0.25	No Charge	
08-21-2024	SRB	Receipt and review of correspondence from Clerk re election commission meeting	0.25	No Charge	
08-21-2024	SRB	Receipt and review of correspondence from Administrator re ordinance notice of adoption	0.25	No Charge	
08-21-2024	SRB	Receipt, review and respond to correspondence from Clerk re election commission meeting	0.25	No Charge	
08-22-2024	SRB	Receipt and review of correspondence from Clerk re election commission meeting	0.25	No Charge	
08-27-2024	SRB	Receipt and review of correspondence from Mayor ProTem re Panera PUD	0.25	No Charge	

We appreciate your business

Page 2 of 3

Date	Professional	Description	Hours	Amount
08-28-2024	SRB	Receipt and review of correspondence from Mayor ProTem re Panera PUD	0.25	No Charge
08-28-2024	SRB	Receipt and review of correspondence from Administrator re Panera PUD	0.25	No Charge
08-29-2024	SRB	Receipt and review of correspondence from Administrator re ballot proposal	0.25	No Charge
08-29-2024	SRB	Receipt and review of correspondence from Administrator re ballot proposal	0.25	No Charge
08-30-2024	SRB	Receipt and review of correspondence from Administrator re ballot proposal	0.25	No Charge
08-30-2024	SRB	Receipt and review of correspondence from Administrator re ballot proposal	0.25	No Charge
08-30-2024	SRB	Receipt and review of correspondence from Administrator re ballot proposal	0.25	No Charge
08-31-2024	SRB	Services Rendered		2,500.00
			Total	2,500.00

Time Summary

Professional	Hours	Amount
Scott Baker	12.75	2,500.00
Total		2,500.00
Total for this Invoice		2,500.00



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
NOVI, MICHIGAN 48375
Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

September 17, 2024

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 1802
Invoice Period: 08-01-2024 - 08-31-2024

RE: Prosecution/Code Enforcement

Time Details

Date	Professional	Description	Hours	Amount
08-05-2024	SRB	Receipt and review of correspondence from 46th District Court re 8/20/24 prosecution docket	0.25	32.50
08-06-2024	SRB	Receipt and review docket for August 20, 2024; draft correspondence to police clerk for file materials	0.50	65.00
08-08-2024	SRB	Receipt, review and respond to correspondence from Officer Gijbsers re 24LV01574	0.25	32.50
08-09-2024	SRB	Receipt and review of correspondence from Police Clerk, review reports and records for August 20th Prosecution docket	1.00	130.00
08-12-2024	SRB	Receipt, review and respond to correspondence from Lt. Zang re noise ordinance	0.25	32.50
08-13-2024	SRB	Receipt, review and respond to correspondence from Lt. Zang re noise ordinance enforcement question	0.25	32.50
08-16-2024	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 24LV01412A	0.50	65.00
08-16-2024	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 24LV01301A	0.50	65.00
08-16-2024	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 24LV01055A/B	0.50	65.00
08-16-2024	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 24LV01334A	0.50	65.00

We appreciate your business

Page 1 of 2

Date	Professional	Description	Hours	Amount	<i>Item 7D.</i>
08-16-2024	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 24LV01488A	0.50	65.00	
08-16-2024	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 24LV01415A	0.50	65.00	
08-16-2024	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 24LV01444A	0.50	65.00	
08-20-2024	SRB	Prepare for and appear in 46th District Court for prosecution of pre-trials and formal hearings.	3.00	390.00	
08-27-2024	SRB	Receipt and review of correspondence from defense attorney re discovery request for 22LV02031A	0.25	32.50	
08-27-2024	SRB	Receipt and review of correspondence from defense attorney re discovery request for 24LV01574A/B/C	0.25	32.50	
08-27-2024	SRB	Draft correspondence to Police Clerk re 9/11/2024 prosecution docket file materials	0.25	32.50	
08-28-2024	SRB	Receipt and review of correspondence from Police Clerk, review reports and records for 9/11/2024 Prosecution docket	1.00	130.00	
08-29-2024	SRB	Receipt and review of correspondence from 46th District Court re 9/18/2024 prosecution docket	0.25	32.50	
				Total	1,430.00

Time Summary

Professional	Hours	Amount
Scott Baker	11.00	1,430.00
Total		1,430.00
Total for this Invoice		1,430.00



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
NOVI, MICHIGAN 48375
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September 17, 2024

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 1803
Invoice Period: 08-01-2024 - 08-31-2024

RE: Special Legal Services

Time Details

Date	Professional	Description	Hours	Amount
08-06-2024	SRB	Receipt and review of correspondence from ballot proposal attorney	0.25	32.50
08-09-2024	SRB	Receipt and review of correspondence from Oakland County Equalization; review MTT appeal petitions re LATHfield Holdings, Lathfield Investments & Lathfield Partners		No Charge
08-13-2024	SRB	Receipt and review of correspondence from Assistant Attorney General re referendum petition	0.25	32.50
08-13-2024	SRB	Draft recordable encroachment license on 27680 Lathrup Blvd; forward same to City Administrator for signature.	1.00	130.00
08-14-2024	SRB	Receipt and review of correspondence from City Engineer re Rainbow Drive grinder pumps	0.25	32.50
08-16-2024	SRB	Draft amendment to Section 77-7 of Lathrup Village Code of Ordinance to correct conflict of DDA bylaws and City Ordinance; forward same to administrator for addition to Council Agenda	1.00	130.00
08-19-2024	SRB	Receipt and review of correspondence from 46th District Court clerk re November and December prosecution dockets	0.25	32.50
08-20-2024	SRB	Receipt and review of correspondence from 46th District Court clerk re November and December prosecution dockets	0.25	32.50
08-20-2024	SRB	Draft notice of adoption of amendments to Chapter 46 of the City of Lathrup Village Code of Ordinances.	0.50	65.00
08-21-2024	SRB	Receipt and review of correspondence from 46th District Court clerk re September 11th docket	0.25	32.50
08-23-2024	SRB	Receipt and review correspondence from Michigan Attorney	0.50	65.00

We appreciate your business

Page 1 of 2

Date	Professional	Description	Hours	Amount	Item 7D.
		General re referendum petition review			
08-26-2024	SRB	Receipt, review and respond to correspondence from liability carrier attorney re JMC litigation; Review appellate brief re same	1.25	162.50	
08-27-2024	SRB	Receipt, review and respond to correspondence from liability carrier attorney re JMC litigation	0.25	32.50	
08-27-2024	SRB	Receipt, review and respond to correspondence from liability carrier attorney re JMC litigation	0.25	32.50	
08-30-2024	LKK	Receipt and review correspondence with petitioner's Tax Tribunal property tax petition, proof of service and County information; draft appearance, respondents answer and proof of service; prepare correspondence for filing with Tax Tribunal and forward copy to County and petitioner's representative re: Lathfield Holdings LLC, MOHAR Docket 24-001634.	1.00	130.00	
08-30-2024	LKK	Receipt and review correspondence with petitioner's Tax Tribunal property tax petition, proof of service and County information; draft appearance, respondents answer and proof of service; prepare correspondence for filing with Tax Tribunal and forward copy to County and petitioner's representative re: Lathfield Investments LLC, MOHAR Docket 24-001640.	1.00	130.00	
08-30-2024	LKK	Receipt and review correspondence with petitioner's Tax Tribunal property tax petition, proof of service and County information; draft appearance, respondents answer and proof of service; prepare correspondence for filing with Tax Tribunal and forward copy to County and petitioner's representative re: Lathfield Partners LLC, MOHAR Docket 24-001646.	1.00	130.00	
08-30-2024	SRB	Receipt, review and respond to correspondence from liability carrier attorney re JMC litigation	0.25	32.50	
08-30-2024	SRB	Receipt and review correspondence from Office of the Governor re referendum petition review	0.25	32.50	
08-30-2024	SRB	Telephone conference with assistant Attorney General re referendum petition	0.50	65.00	
			Total	1,332.50	

Time Summary

Professional	Hours	Amount
Leann Kimberlin	3.00	390.00
Scott Baker	7.25	942.50
Total		1,332.50

Total for this Invoice 1,332.50



27400 Southfield Rd
 Lathrup Village, MI 48076
 (248) 557 - 2600
www.lathrupvillage.org

MEMORANDUM

To: LVDDA Board of Directors
 From: Austin Colson, CED/DDA Director
 Date: September 20, 2024
 RE: Department/Director Report

In an effort to provide consistent updates to the DDA Board of Directors, City Administrator, and City Council the following monthly report is submitted for your review.

Upcoming DDA Events

- Main Street Oakland County Workshop – Search Engine Optimization: September 24th (Location: Waterford)
- Business Beautification Workshop: September 25th, 5 – 7:00pm (Location: Oak Park)
- Oakland County Board of Directors Training: October 3rd, 6 – 8:00pm (Location: Waterford)
- Oakland County Community Showcase: October 18th, 7:30 – 10:00am (Location: Novi)
- Light Up Michigan First: November 25th, 5:30-8:00pm (Location: Lathrup Village)
- Holiday Business Mixer: December 4th, 4 – 6:00pm (Location: Oak Park)
- Winter Family Night: December 6th, 6-8:00pm (Location: City Hall)
- Business Training - Art of Giving Great Service: February 4th, 9am – 1pm (Location: Oak Park)

Past DDA Events

- Morning Business Mixer: May 14th, 8 -10:00am (Location: Southfield)
- Plant Swap: May 18th, LV Pavilion
- Southfield Road Corridor Clean-up: June 8th
- Juneteenth Celebration: Unity in the Community, June 14th/15th Social Media/Marketing
- Lathrup Village Music Festival: August 10th, Noon-11:00am (Location: Lathrup Village)
- Summer in the Village – Back to School Rally: August 16th, 6 – 8:00pm (Location: Lathrup Village)



27400 Southfield Rd
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Business/Property Updates

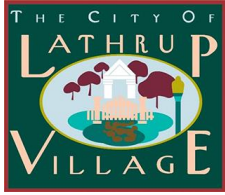
- 26730 Southfield Road (Biggby) – Interior buildout and signage for coffee shop.
- 27300 Southfield Road – Exterior facade renovations of plaza.

Infrastructure

- None

Miscellaneous

- Tree Committee is researching Department of Natural Resources (DNR) grant for their next funding cycle for the removal and replacements of trees across the village center and DDA.
- Parks & Rec Committee and the DDA Director are working together to plan a holiday family night on Friday, December 6th. Looking for businesses and residents who would like to donate food, games, or volunteer to run a game/activity/craft table during the event.
- The flowers and shrubs ordered from Steinkopf Nursery are being delivered on September 20th. Community members are planning to meet September 21st and 22nd to install them in the planting boxes outside City Hall.
- The Trees from Wildtype are being installed on October 1st and 2nd in Annie Lathrup Park and City Hall grounds.



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: September 23, 2024
RE: Request to Receive & File Finance Review Committee Recommendation

Background Brief: The Finance Review Committee will present its recommendation to the City Council. It is understood that the Council will need time to digest the information and formulate questions that can be discussed at an upcoming meeting.

Previous Action: N/A

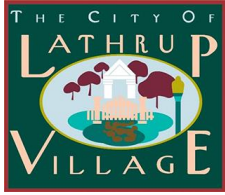
Economic Impact: N/A

Recommendation: It is my recommendation to receive & file the finance review committee recommendation.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____
to receive & file the Finance Review Committee recommendation to City Council to increase and sustain general fund revenue.

Kelly Garrett Mayor	Bruce Kantor Mayor Pro-Tem	Jalen Jennings Council Member	Dalton Barksdale Council Member	Jason Hammond Council Member
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City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: September 23, 2024
RE: Request to Approve Eastbound 11 Mile Oakland County Federal Aid Committee Match Funding

Background Brief: As part of the Oakland County Federal Aid Committee, Eastbound 11 Mile from Southfield Road to East City Limits was included as part of their 2025 funding cycle. When originally approved, the funding was anticipated to be available mid 2025 which would lead to construction in late summer/fall 2025 pushing this project into fiscal year 2025-26. However, currently, everything is running ahead of schedule, and proposal documents are anticipated to be released within the next month with bids due before the end of 2024. With this updated schedule, construction can now take place in spring 2025, meaning we will need a budget amendment to ensure proper funds are allocated in this fiscal year.

This project has been on the Oakland County Federal Aid Committee list for a couple of years and has been included in the CIP.

The project will entail 0.22 miles of HMA cold milling and resurfacing, concrete curb and gutter removal and replacement, drainage structure adjustments, pavement markings, and lawn restoration.

There are currently no major road projects budgeted for this fiscal year.

Previous Action: N/A

Economic Impact: Total project cost is ~\$375,380 with federal funds covering \$212,829. Leaving the local share (major roads) ~\$162,551 + ~ \$41,400 construction engineering costs. The total estimated remaining City cost for this project is ~\$204,000. Preliminary engineering in the amount of ~\$29,000 has already been paid.

The Major Road Fund was budgeted to net ~\$130,000 during the 2024-25 fiscal year. The current Fund Balance of Major Roads is ~\$890,000.

Recommendation: It is my recommendation to approve the budget amendment.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____ to approve a budget amendment to add \$220,000 to 202-702-000-858-000 (Road Construction) for the Eastbound 11 Mile Oakland County Federal Aid Committee project.

Kelly Garrett Mayor	Bruce Kantor Mayor Pro-Tem	Jalen Jennings Council Member	Dalton Barksdale Council Member	Jason Hammond Council Member
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OAKLAND COUNTY FEDERAL AID COMMITTEE

2024

MDOT JN	PROJECT	LIMITS	WORK JURISDICTION (COMM)	PHASE	FUND	FED(\$\$\$)	LOCAL(\$\$\$)	TOTAL(\$\$\$)	Points	Comments
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Cities and Villages: Surface Transportation Program (STP) - Urban (STPU)

214168	9 Mile Rd	Meadowbrook Rd to Haggerty Rd	RRR	Novi	CON	STPU	\$1,022,433	\$2,296,997	\$3,319,430	64	GPA.
218439	9 Mile Rd	Lahser Rd to Evergreen Rd	RRR	Southfield	CON	STPU	\$1,224,122	\$1,689,715	\$2,913,837	60	GPA.
214174	Crooks Rd	13 Mile Rd to Webster Rd	RRR	Royal Oak	CON	STPU	\$983,684	\$4,110,115	\$5,093,799	61	GPA. Non-Participating Local Cost \$2,559,164 (Road & Watermain, 13 Mile to Webster).
214176	Martin Luther King Jr Blvd	South Blvd to Elm St; M59 Ramp 39A to Perry St (I-75BL); Featherstone (University to MLK)	RRR	Pontiac	CON	STPU	\$1,953,550	\$488,387	\$2,441,937	66	GPA. Combined w/2024 NHPP funds.
214182	Meadowbrook Rd	10 Mile Rd to 11 Mile Rd	RRR	Novi	CON	STPU	\$931,161	\$898,167	\$1,829,328	63	GPA.

CV Subtotal	\$6,114,950
Target	\$6,114,950
Diff.	\$0

RCOC: Surface Transportation Program (STP) - Urban (STPU)

214184	12 Mile Rd	Northwestern Hwy to Telegraph Rd	RRR	RCOC (Southfield)	CON	STPU/ST	\$2,139,432	\$1,403,068	\$3,542,500	68	GPA. STPU \$1,531,408. STP-Flex(ST) \$608,024. LFEE, STP-RTF Exchange. Kalkaska.
						STP-RTF	\$526,000	\$131,500	\$657,500		
210745	Brown-Giddings-Silverbell Rd	Jamm Rd to M-24	RRR	RCOC (Auburn Hills/Orion)	CON	STPU	\$4,800,000	\$0	\$4,800,000	58	Line-Item. Moved from 2023 on 9-20-22. Participating local funds of \$300,000 from ESYS Corporation.
						Earmarks	\$8,000,000	\$0	\$8,000,000		
						TEDF Cat A	\$5,000,000	\$0	\$5,000,000		
214185	Southfield Rd	11 Mile Rd to 12 Mile Rd	RRR	RCOC (Lathrup Village)	CON	STPU	\$3,360,000	\$840,000	\$4,200,000	80	GPA.
215174	Walton Blvd	600' e/o Adams Rd to 1400' e/o Livernois Rd	RRR	RCOC (Roch Hills)	CON	STPU	\$4,108,800	\$1,477,165	\$5,585,965	68	GPA. Moved from 2025 on 1-10-23.

RCOC Subtotal	\$14,408,232
Target	\$14,408,232
Diff.	\$0

STP-Urban	TOTAL	\$20,523,182
	TARGET	\$20,523,182
	DIFF.	\$0

National Highway Performance Program (NHPP)

212348	12 Mile Rd	Autumn Ridge to Inkster Rd	RRR	RCOC (Farmington Hills)	CON	STP-Flex	\$1,758,808	\$1,141,192	\$2,900,000	N/A	GPA.
214176	Martin Luther King Jr Blvd	South Blvd to Elm St; M59 Ramp 39A to Perry St (I-75BL); Featherstone (University to MLK)	RRR	Pontiac	CON	STP-Flex	\$426,032	\$106,508	\$532,540	N/A	GPA. Combined w/2024 CV STPU funds. Moved from 2023 on 4-19-21.

NHPP	TOTAL	\$2,184,840
	TARGET	\$2,184,840
	DIFF.	\$0

2024 Targets updated January 19, 2024

OAKLAND COUNTY FEDERAL AID COMMITTEE

2025

MDOT JN	PROJECT	LIMITS	WORK JURISDICTION (COMM)	PHASE	FUND	FED(\$\$\$)	LOCAL(\$\$\$)	TOTAL(\$\$\$)	Points	Comments
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Cities and Villages: Surface Transportation Program (STP) - Urban (STPU)

215126	9 Mile Rd	Greenfield Rd to Cloverlawn St	RRR	Oak Park	CON	STPU	\$764,790	\$191,197	\$955,987	59	GPA.
215128	11 Mile Rd EB	Southfield Rd to East City Limit	RRR	Lathrup Village	CON	STPU	\$212,829	\$162,551	\$375,380	59	GPA.
215131	13 Mile Rd	M-5 to Haggerty Rd	RRR	Novi	CON	STPU	\$523,745	\$130,936	\$654,681	60	GPA.
212757	13 Mile Rd	Rochester Rd to Campbell Rd	RRR	Royal Oak	CON	STPU	\$783,003	\$1,085,800	\$1,868,803	60	GPA.
214826	Auburn Ave	Woodward Ave to Opdyke Rd	RRR	Pontiac	CON	STPU	\$1,763,628	\$440,907	\$2,204,535	61	GPA.
215149	Hilton Rd	9 Mile Rd to Woodward Hts	RRR	Ferndale	CON	STPU	\$723,135	\$180,783	\$903,918	61	GPA.
215152	West Park Dr	12 Mile Rd to West Rd	RRR	Novi	CON	STPU	\$576,978	\$144,244	\$721,222	58	GPA.
215155	West Park Dr	West Rd to Pontiac Trail	RRR	Novi	CON	STPU	\$1,198,688	\$299,672	\$1,498,360	62	GPA.

CV Subtotal	\$6,546,796
Target	\$6,567,773
Diff.	\$20,977

RCOC: Surface Transportation Program (STP) - Urban (STPU)

215158	10 Mile Rd	Telegraph Rd to Lahser Rd	RRR	RCOC (Southfield)	CON	STPU	\$1,920,000	\$480,000	\$2,400,000	32	GPA.
218442	Greenfield Rd	12 Mile Rd to 13 Mile Rd	RRR	RCOC (Berkley/Royal Oak/Southfield)	CON	STPU	\$2,443,228	\$610,807	\$3,054,035	58	GPA.
215095	John R Rd	Dartmouth St to 14 Mile Rd	RRR	RCOC (Madison Hts)	CON	STPU/ST	\$4,052,065	\$1,013,016	\$5,065,081	59	GPA. STPU \$3,223,781. STP-Flex(ST) \$828,284. Moved from 2024 on 1-10-23.
215168	Novi Rd	8 Mile Rd to 9 Mile Rd	RRR	RCOC (Novi/Northville)	AC/CON	STPU	\$3,145,874	\$3,554,126	\$6,700,000	39	Line-item. ACC 2026 \$1,855,748. Local match \$1,698,378.
215169	Orchard Lake Rd	1800' s/o 12 Mile Rd to 13 Mile Rd	RRR	RCOC (Farm Hills)	CON	STPU	\$3,078,400	\$769,600	\$3,848,000	69	GPA.

RCOC Subtotal	\$14,639,567
Target	\$14,618,590
Diff.	-\$20,977

STP-Urban TOTAL	\$21,186,363
TARGET	\$21,186,363
DIFF.	\$0

National Highway Performance Program (NHPP)

215175	Maple Rd	Eton St to Coolidge Rd	RRR	Birmingham	CON	STP-Flex	\$409,176	\$272,219	\$681,395	N/A	GPA.
215179	Orchard Lake Rd	Will-O-Way Ln to Long Lake Rd	RRR	RCOC (W Bloom/OL Village)	CON	STP-Flex	\$1,819,329	\$599,421	\$2,418,750	N/A	GPA.LFFE, STP-RTF Exchange: Mecosta \$785,000.
						STP-RTF	\$785,000	\$196,250	\$981,250		

NHPP TOTAL	\$2,228,505
TARGET	\$2,228,505
DIFF.	\$0

2025 Targets updated January 19, 2024

OAKLAND COUNTY FEDERAL AID COMMITTEE

2026

MDOT JN	PROJECT	LIMITS	WORK	JURISDICTION (COMM)	PHASE	FUND	FED(\$\$\$)	LOCAL(\$\$\$)	TOTAL(\$\$\$)	Points	Comments
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Cities and Villages: Surface Transportation Program (STP) - Urban (STPU)

218443	13 Mile Rd	Southfield Rd to Greenfield Rd	RRR	Southfield	CON	STPU	\$874,730	\$218,682	\$1,093,412	62	GPA.
215093	Halsted Rd	12 Mile Rd to 14 Mile Rd	RRR	Farmington Hills	CON	STPU	\$1,684,923	\$421,231	\$2,106,154	60	GPA. Moved from 2024 on 4-26-22.
218444	John R Rd*	11 Mile Rd to n/o 12 Mile Rd	RRR	Madison Heights	CON	STPU	\$1,354,549	\$1,354,549	\$2,709,098	60	GPA.
218445	Rochester Rd	13 Mile Rd to 14 Mile Rd	RRR	Royal Oak	CON	STPU	\$1,055,257	\$263,814	\$1,319,071	63	Line-Item. Combined w/2026 NHPP funds.
215086	Walton Blvd	Baldwin Ave to Joslyn Ave	RRR	Pontiac	CON	STPU	\$1,761,225	\$440,306	\$2,201,531	61	GPA. Moved from 2023 on 4-26-22.

*More Than 20% Local Match. Federal Share is Locked.

CV Subtotal	\$6,730,684
Target	\$6,702,463
Diff.	-\$28,221

RCOC: Surface Transportation Program (STP) - Urban (STPU)

218446	12 Mile Rd	Novi Rd to Farmington Rd	RRR	RCOC (Novi/Farmington Hills)	AC/CON	STPU	\$1,186,400	\$3,712,600	\$4,899,000	51	Line-Item. ACC 2027 \$2,732,800. Local Match \$979,800. LFFE, STP-RTF Exchange: Barry \$2,012,000 & Delta \$900,000.
						STP-RTF	\$2,912,000	\$728,000	\$3,640,000		
218447	12 Mile Rd	Orchard Lake Rd to Middlebelt Rd	RRR	RCOC (Farmington Hills)	CON	STPU/ST	\$3,048,675	\$762,169	\$3,810,844	52	GPA. STPU \$339,873. STP-Flex(ST) \$2,708,802.
215094	Greenfield Rd	Lincoln Dr to 12 Mile Rd	RRR	RCOC (Berkley/Oak Park/Southfield)	CON	STPU	\$3,187,200	\$796,800	\$3,984,000	63	GPA. Moved from 2024 on 4-26-22.
214867	Pontiac Trail/ Lafayette St	Yerkes Drain (s/o Reynold Sweet Pkwy) to CSX Railroad	RRR/Drainage	HVFAC/RCOC (Lyon/South Lyon)	CON	HVFAC	\$2,783,686	\$695,922	\$3,479,608	N/A	GPA. HVFAC: STP Flex-Small MPO \$110,087. STP-Small MPO \$2,390,597. STP Flex \$96,590. STP \$186,412.
						STPU	\$2,457,600	\$614,400	\$3,072,000		
218448	Pontiac Lake Rd	Margie Dr to Kingston St	Pavel Gravel	RCOC (White Lake)	CON	STPU	\$2,800,000	\$700,000	\$3,500,000	N/A	Line-Item.
214186	Wixom Rd	at Duck Lake Rd/Sleeth Rd (Roundabout)	Intersection	RCOC (Commerce/Milford)	CON	STPU	\$2,210,290	\$552,573	\$2,762,863	N/A	Line-Item. Moved from 2024 on 9-8-22.

RCOC Subtotal	\$14,890,165
Target	\$14,918,386
Diff.	\$28,221

STP-Urban TOTAL	\$21,620,849
TARGET	\$21,620,849
DIFF.	\$0

National Highway Performance Program (NHPP)

218445	Rochester Rd	13 Mile Rd to 14 Mile Rd	RRR	Royal Oak	CON	STP-Flex	\$417,359	\$104,340	\$521,699	63	Line-Item. Combined w/2026 CV STPU funds.
215168	Novi Rd	8 Mile Rd to 9 Mile Rd	RRR	RCOC (Novi/Northville)	ACC	STP-TMA	\$1,855,748			39	Line-Item. AC 2025.

NHPP TOTAL	\$2,273,107
TARGET	\$2,273,107
DIFF.	\$0

2026 Targets updated August 1, 2024

OAKLAND COUNTY FEDERAL AID COMMITTEE

2027

MDOT JN	PROJECT	LIMITS	WORK	JURISDICTION (COMM)	PHASE	FUND	FED(\$\$\$)	LOCAL(\$\$\$)	TOTAL(\$\$\$)	Points	Comments
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Cities and Villages: Surface Transportation Program (STP) - Urban (STPU)

218453	9 Mile Rd W*	Planavon St to Woodward Ave	RRR	Ferndale	CON	STPU	\$113,850	\$75,900	\$189,750	59	GPA.
218454	11 Mile Rd	Campbell Rd to Stephenson Hwy	RRR	Royal Oak	CON	STPU	\$431,641	\$107,910	\$539,551	62	Line-Item.
218455	11 Mile Rd	Main St to Campbell Rd	RRR	Royal Oak	CON	STPU	\$895,402	\$223,851	\$1,119,253	62	Line-Item.
218456	Farmington Rd	10 Mile Rd to 12 Mile Rd	RRR	Farmington Hills	CON	STPU	\$1,568,480	\$392,120	\$1,960,600	59	GPA.
218457	Farmington Rd	13 Mile Rd to Rd 14 Mile Rd	RRR	Farmington Hills	CON	STPU	\$1,491,802	\$372,950	\$1,864,752	60	GPA.
218458	Great Lakes Crossing Dr	Baldwin Rd to Joslyn Rd	RRR	Auburn Hills	CON	STPU	\$742,125	\$185,531	\$927,656	56	GPA.
218459	Montcalm St	Cesar Chavez Ave to Baldwin Ave	RRR	Pontiac	CON	STPU	\$824,007	\$206,002	\$1,030,009	59	GPA.
218461	State St	Johnson St N to Huron St	RRR	Pontiac	CON	STPU	\$605,002	\$151,251	\$756,253	58	Line-Item.

*More Than 20% Local Match. Federal Share is Locked.

CV Subtotal	\$6,672,309
Target	\$7,035,676
Diff.	\$363,367

RCOC: Surface Transportation Program (STP) - Urban (STPU)

218462	10 Mile Rd	Lahser Rd to Evergreen Rd	RRR	RCOC (Southfield)	CON	STPU	\$2,332,800	\$583,200	\$2,916,000	27	GPA.
218446	12 Mile Rd	Novi Rd to Farmington Rd	RRR	RCOC (Novi/Farmington Hills)	ACC	STPU	\$2,732,800			51	Line-Item. AC 2026.
218463	Southfield Rd	Mt Vernon St to 11 Mile Rd	RRR	RCOC (Southfield/Lathrup Village)	CON	STPU	\$4,812,203	\$1,203,051	\$6,015,254	70	GPA.
218464	Dunlap Rd	End of Pavement (n/o Twp Hall) to M-24	Pave Gravel	RCOC (Oxford)	AC/CON	STPU	\$1,500,000	\$2,250,000	\$3,750,000	N/A	Line-Item. ACC 2028 \$1,500,000. Local match \$750,000.
218465	Grand River Ave	at Kent Lake Rd (Roundabout)	Intersection	RCOC (Lyon)	CON	STPU	\$1,000,000	\$250,000	\$1,250,000	N/A	Line-Item.

RCOC Subtotal	\$12,377,803
Target	\$15,660,052
Diff.	\$3,282,249

STP-Urban TOTAL	\$19,050,112
TARGET	\$22,695,728
DIFF.	\$3,645,616

National Highway Performance Program (NHPP)

218452	Orchard Lake Rd	200' n/o Maple Rd to Will-O-Way Ln	RRR	RCOC (West Bloomfield)	CON	STP-Flex	\$1,901,227	\$475,307	\$2,376,534	N/A	GPA. Moved from 2026 on 4-22-24.
218467	Rochester Rd	Elmwood Ave to Maple Rd	RRR	Troy	CON	STP-Flex	\$417,342	\$332,658	\$750,000	N/A	GPA.

NHPP TOTAL	\$2,318,569
TARGET	\$2,318,569
DIFF.	\$0

2027 Targets updated August 1, 2024

OAKLAND COUNTY FEDERAL AID COMMITTEE

TEDF Cat C

MDOT JN	PROJECT	LIMITS	JURISDICTION (COMM)	PHASE	STATE(\$\$\$)	FED(\$\$\$)	LOCAL(\$\$\$)	TOTAL(\$\$\$)	Comments
2024					<i>Opening Balances*</i>	\$16,698,144	\$4,095,306		
211347	12 Mile Rd	Beck Rd to Dixon Rd	RCOC (Novi/Wixom)	ROW	\$0	\$2,400,000	\$600,000	\$3,000,000	Line-Item. Moved from 2023 6-23-23.
219554	10 Mile Rd	Evergreen to Greenfield	RCOC (Southfield)	CON	\$2,944,694	\$1,695,306	\$1,160,000	\$5,800,000	GPA.
					<i>Closing Balances*</i>	\$13,753,450	\$0		
2025					<i>Opening Balances*</i>	\$18,160,934	\$4,177,000		
132535	Rochester Rd	Barclay Dr to Trinway Dr	Troy	CON	\$9,527,000	\$4,177,000	\$3,426,000	\$17,130,000	Line-Item. Moved from 2024 on 6-23-23.
					<i>Closing Balances*</i>	\$8,633,934	\$0		
2026					<i>Opening Balances*</i>	\$12,950,509	\$4,297,000		
211347	12 Mile Rd	Beck Rd to Dixon Rd	RCOC (Novi/Wixom)	CON	\$5,339,000	\$4,261,000	\$2,400,000	\$12,000,000	Line-Item.
					<i>Closing Balances*</i>	\$7,611,509	\$36,000		
2027					<i>Opening Balances*</i>	\$11,928,084	\$4,401,000		
					<i>Closing Balances*</i>	\$11,928,084	\$4,401,000		
2028					<i>Opening Balances*</i>	\$16,244,659	\$4,507,000		
					<i>Closing Balances*</i>	\$16,244,659	\$4,507,000		
2029					<i>Opening Balances*</i>	\$20,561,234	\$4,615,000		
					<i>Closing Balances*</i>	\$20,561,234	\$4,615,000		

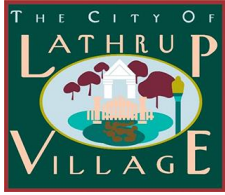
**State Opening/Closing Balances are Estimated (pending Obligated Amount)*

Targets	Target Updated Date	State	Federal
2025	January 19, 2024	\$4,407,484	\$4,177,000
2026	August 1, 2024	\$4,316,575	\$4,297,000
2027	August 1, 2024	\$4,316,575	\$4,401,000
2028	August 1, 2024	\$4,316,575	\$4,507,000
2029	August 1, 2024	\$4,316,575	\$4,615,000

Note: State Opening Balance = Carryforward/Closing Balance Amount (previous year) + Target Amount (current year)

Note: State Closing Balance = Opening Balance Amount (current year) - Obligated Amount* (current year)

*Obligated Amount may or may not be equaled to Programmed Amount



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: September 23, 2024
RE: Request to Approve Marketing Agreement Amendment between Utility Service Partners Private Label, Inc. (Service Line Warranties of America) and the City of Lathrup Village

Background Brief: Back in 2019, the City entered into a Marketing Agreement with Utility Services Partners Private Label (Service Line Warranties of America (SLWA)) that allowed SLWA to offer residential property owners the opportunity to purchase warranties on their exterior water/sewer lines. This agreement enables SLWA to utilize the City logo on marketing materials and in return, the City receives a yearly license fee.

SLWA has expanded its offerings to include interior plumbing/drainage and water heater warranties. This updated marketing agreement would allow SLWA to offer those services to Lathrup Village residents.

Previous Action: August 1, 2018, agreement effective date.

Economic Impact: Minimal miscellaneous revenue

Recommendation: It is my recommendation to approve the second reading.

Recommended Motion:
Moved by Council Member _____ seconded by Council Member _____
to approve Amendment Number 1 to Sewer and Marketing Agreement with Utility Service Partners Private Label, Inc.

Kelly Garrett Mayor	Bruce Kantor Mayor Pro-Tem	Jalen Jennings Council Member	Dalton Barksdale Council Member	Jason Hammond Council Member
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MARKETING AGREEMENT

This MARKETING AGREEMENT ("Agreement") is entered into as of August 1, 2018 ("**Effective Date**"), by and between the City of Lathrup Village, Michigan ("**City**"), and Utility Service Partners Private Label, Inc. d/b/a Service Line Warranties of America ("**Company**"), herein collectively referred to singularly as "Party" and collectively as the "Parties".

RECITALS:

WHEREAS, sewer and water line laterals between the mainlines and the connection on residential private property are owned by individual residential property owners residing in the City ("**Residential Property Owner**"); and

WHEREAS, City desires to offer Residential Property Owners the opportunity, but not the obligation, to purchase a service line warranty and other similar products set forth in Exhibit A or as otherwise agreed in writing from time-to-time by the Parties (each, a "**Product**" and collectively, the "**Products**"); and

WHEREAS, Company, a subsidiary of HomeServe USA Corp., is the administrator of the National League of Cities Service Line Warranty Program and has agreed to make the Products available to Residential Property Owners subject to the terms and conditions contained herein; and

NOW, THEREFORE, in consideration of the foregoing recitals, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and with the intent to be legally bound hereby, the Parties agree as follows:

1. **Purpose.** City hereby grants to Company the right to offer and market the Products to Residential Property Owners subject to the terms and conditions herein.
2. **Grant of License.** City hereby grants to Company a non-exclusive license ("**License**") to use City's name and logo on letterhead, bills and marketing materials to be sent to Residential Property Owners from time to time, and to be used in advertising (including on the Company's website), all at Company's sole cost and expense and subject to City's prior review and approval, which will not be unreasonably conditioned, delayed, or withheld. City agrees that it will not extend a similar license to any competitor of Company during the Term and any Renewal Term of this Agreement.
3. **Term.** The term of this Agreement ("**Term**") shall be for three (3) years from the Effective Date. The Agreement will automatically renew for additional one (1) year terms ("**Renewal Term**") unless one of the Parties gives the other written notice at least ninety (90) days prior to end of the Term or of a Renewal Term that the Party does not intend to renew this Agreement. In the event that Company is in material breach of this Agreement, the City may terminate this

Agreement thirty (30) days after giving written notice to Company of such breach, if said breach is not cured during said thirty (30) day period. City may also terminate this Agreement for any reason on ninety (90) days' written notice. Company will be permitted to complete any marketing initiative approved prior to termination of this Agreement after which time, neither Party will have any further obligations to the other and this Agreement will terminate.

4. Consideration.

A. As consideration for such license, Company will pay to City a License Fee as set forth in Exhibit A ("**License Fee**") during the term of this Agreement. The first payment shall be due by January 30th of the year following the conclusion of first year of the Term. Succeeding License Fee payments shall be made on an annual basis throughout the Term and any Renewal Term, due and payable on January 30th of the succeeding year. City will have the right, at its sole expense, to conduct an audit, upon reasonable notice and during normal business hours, of Company's books and records pertaining to any fees due under this Agreement while this Agreement is in effect and for one (1) year after any termination of this Agreement.

5. **Indemnification.** Company hereby agrees to protect, indemnify, and hold the City, its elected officials, officers, employees and agents (collectively or individually, "**Indemnitee**") harmless from and against any and all third party claims, damages, losses, expenses, suits, actions, decrees, judgments, awards, reasonable attorneys' fees and court costs (individually or collectively, "**Claim**"), which an Indemnitee may suffer or which may be sought against or are recovered or obtainable from an Indemnitee, as a result of or arising out of any breach of this Agreement by the Company, or any negligent or fraudulent act or omission of the Company or its officers, employees, contractors, subcontractors, or agents in the performance of services under the Products; provided that the applicable Indemnitee notifies Company of any such Claim within a time that does not prejudice the ability of Company to defend against such Claim. Any Indemnitee hereunder may participate in its, his, or her own defense, but will be responsible for all costs incurred, including reasonable attorneys' fees, in connection with such participation in such defense.

6. **Notice.** Any notice required to be given hereunder shall be deemed to have been given when notice is (i) received by the Party to whom it is directed by personal service, (ii) sent by electronic mail (provided confirmation of receipt is provided by the receiving Party), or (iii) deposited as registered or certified mail, return receipt requested, with the United States Postal Service, addressed as follows:

To: City:
ATTN: Sheryl Mitchell
City of Lathrup Village
27400 Southfield Rd
Lathrup Village, MI 48076
Phone: (248) 557-2600

To: Company:
ATTN: Chief Sales Officer
Utility Service Partners Private Label, Inc.
11 Grandview Circle, Suite 100
Canonsburg, PA 15317
Phone: (866) 974-4801

7. **Modifications or Amendments/Entire Agreement.** Any and all of the representations and obligations of the Parties are contained herein, and no modification, waiver or amendment of this Agreement or of any of its conditions or provisions shall be binding upon a party unless in writing signed by that Party.

8. **Assignment.** This Agreement and the License granted herein may not be assigned by Company other than to an affiliate or an acquirer of all or substantially all of its assets, without the prior written consent of the City, such consent not to be unreasonably withheld.

9. **Counterparts/Electronic Delivery; No Third Party Beneficiary.** This Agreement may be executed in counterparts, all such counterparts will constitute the same contract and the signature of any Party to any counterpart will be deemed a signature to, and may be appended to, any other counterpart. Executed copies hereof may be delivered by facsimile or e-mail and upon receipt will be deemed originals and binding upon the Parties hereto, regardless of whether originals are delivered thereafter. Nothing expressed or implied in this Agreement is intended, or should be construed, to confer upon or give any person or entity not a party to this agreement any third- party beneficiary rights, interests, or remedies under or by reason of any term, provision, condition, undertaking, warranty, representation, or agreement contained in this Agreement.

10. **Choice of Law/Attorney Fees.** The governing law shall be the laws of the State of Michigan. In the event that at any time during the Term or any Renewal Term either Party institutes any action or proceeding against the other relating to the provisions of this Agreement or any default hereunder, then the unsuccessful Party shall be responsible for the reasonable expenses of such action including reasonable attorney's fees, incurred therein by the successful Party.

11. **Incorporation of Recitals and Exhibits.** The above Recitals and Exhibit A attached hereto are incorporated by this reference and expressly made part of this Agreement.

[Signature Page Follows]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the day and year first written above.

CITY OF LATHRUP VILLAGE



Name: Sheryl L. Mitchell

Title: City Administrator

UTILITY SERVICE PARTNERS PRIVATE LABEL, INC.



Name: Michael Backus

Title: Chief Sales Officer

Exhibit A
NLC Service Line Warranty Program
City of Lathrup Village
Term Sheet
June 14, 2018

I. Initial Term. Three years

II. License Fee. \$0.50 per Product for each month that a Product is in force for a Residential Property Owner (and for which payment is received by Company), aggregated and paid annually, for:

- a. City logo on letterhead, advertising, billing, and marketing materials
- b. Signature by City official

III. Products.

- a. External water service line warranty (initially, \$6.49 per month)
- b. External sewer/septic line warranty (initially, \$8.49 per month)

Company may adjust the foregoing Product fees; provided, that any such adjustment shall not exceed \$.50 per month in any 12-month period, unless otherwise agreed by the Parties in writing.

IV. Scope of Coverage.

- a. External water service line warranty:
 - Homeowner responsibility: From the meter and/or curb box to the external wall of the home.
 - Covers thawing of frozen external water lines.
 - Covers well service lines if applicable.
- b. External sewer/septic line warranty:
 - Homeowner responsibility: From the exit point of the home to the main.
 - Covers septic lines if applicable.

V. Marketing Campaigns. Company shall have the right to conduct up to three campaigns per year, comprised of up to six mailings and such other channels as may be mutually agreed.

AMENDMENT NUMBER 1 TO SEWER AND MARKETING AGREEMENT

EFFECTIVE DATE OF AMENDMENT: September 23, 2024

THIS AMENDMENT NUMBER ONE (“Amendment No. 1”) to the **MARKETING AGREEMENT** dated as of August 1, 2018 (“**Agreement**”) is by and between Utility Service Partners Private Label, Inc. d/b/a Service Line Warranties of America (“**Company**”) and City of Lathrup Village, Michigan (“**City**”). Each of the Company and City is referred to herein singularly as “**Party**” and collectively as the “**Parties**”. Capitalized terms used in this Amendment No. 1 not otherwise defined herein shall have the meanings ascribed to them in the Agreement.

WHEREAS, the Parties desire to amend the Agreement as stipulated herein;

NOW, THEREFORE, in consideration of the mutual covenants and promises as set forth herein and for other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the parties agree as follows:

1. Section 6 of the Agreement is hereby amended by changing the Company’s address for notices under the Agreement to read as follows:

To: “Company:
 ATTN: Chief Growth Officer
 Utility Service Partners Private Label, Inc.
 601 Merritt 7, 6th Floor
 Norwalk, CT 06851
 Phone: (203) 840-8276”

2. Section III of Exhibit A to the Agreement is hereby deleted in its entirety and replaced with the following:

“III. Products

- a. External water service line warranty (initially, \$6.49 per month)
- b. External sewer/septic line warranty (initially, \$8.49 per month)
- c. Interior plumbing and drainage warranty (initially, \$9.99 per month)
- d. Water heater warranty (initially, \$12.99 per month)

Company may adjust the foregoing Product fees; provided, that any such adjustment shall not exceed \$1.00 per month in any 12-month period, unless otherwise agreed by the Parties in writing.”

3. Section IV of Exhibit A to the Agreement is hereby amended by adding a new c. and d. as follows:

- “c. Interior plumbing and drainage warranty
- Includes the repair or replacement of a leaking water and drain piping
 - Clearing blocked/clogged sinks and toilets.
 - Multiple service calls annually

- Coverage: \$3,000 per claim/no annual limit

d. Water heater warranty

- Repair or replacement of most major parts or the entire unit itself
- Multiple service calls up to the annual benefit limit
- Coverage: \$1,500 annual limit”

Except as otherwise modified or amended by this Amendment No. 1, all other provisions, terms, and conditions of the Agreement remain unchanged and in full force and effect.

[Remainder of Page Intentionally Left Blank]

IN WITNESS WHEREOF, the Parties have duly executed this Amendment No. 1 as of the Effective Date set forth above.

**UTILITY SERVICE PARTNERS
PRIVATE LABEL, INC. D/B/A SERVICE
LINE WARRANTIES OF AMERICA**

CITY OF LATHRUP VILLAGE

By: _____

By: _____

Printed Name: _____

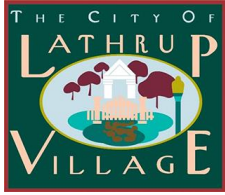
Printed Name: _____

Title: _____

Title: _____

Date: _____

Date: _____



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: September 23, 2024
RE: Second Reading - Request to Amend Ordinance Chapter 77. Urban Redevelopment, By Amending Article I. Downtown Development Authority, Section 77-7. Board of Directors

Background Brief: Staff have been made aware of an upcoming opening among our DDA Board. Knowing that we started reviewing the process of board appointments for the DDA and advertising for board applications. However, staff then became aware of contradictory information regarding the board makeup. The City Ordinances currently state the board should consist of ten (10) members, while the DDA bylaws state nine (9) members. The purpose of this ordinance update is to reduce the number of DDA members from ten (10) to eight (8). This would correct the discrepancy between the bylaws and the ordinance while keeping a board of nine (9) (one Chief Executive Officer and 8 members). Five (5) of the eight (8) members will have to have an interest in the district to comply with state law.

Previous Action: August 19, 2024 – First Reading

Economic Impact: N/A

Recommendation: It is my recommendation to approve the second reading.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____ to approve the second reading and update to Ordinance Chapter 77. Urban Redevelopment, By Amending Article I. Downtown Development Authority, Section 77-7. Board of Directors.

Kelly Garrett Mayor	Bruce Kantor Mayor Pro-Tem	Jalen Jennings Council Member	Dalton Barksdale Council Member	Jason Hammond Council Member
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ORDINANCE NO. 2024-05

**CITY OF LATHRUP VILLAGE
OAKLAND COUNTY, MICHIGAN**

**AN ORDINANCE TO AMEND THE CITY OF
LATHRUP VILLAGE CODE OF ORDINANCES AT
CHAPTER 77. URBAN REDEVELOPMENT, BY AMENDING
ARTICLE I. DOWNTOWN DEVELOPMENT AUTHORITY,
SECTION 77-7. BOARD OF DIRECTORS AS FOLLOWS:**

THE CITY COUNCIL OF THE CITY OF LATHRUP VILLAGE ORDAINS:

PART I. TITLE.

This Ordinance shall be known as the “Downtown Development Authority Ordinance”.

PART II. ORDINANCE AMENDMENT.

That Chapter 77. Urban Redevelopment, Article I. Downtown Development Authority, Section 77-7. Board of directors of the City of Lathrup Village Code of Ordinances is hereby amended to read as follows in its entirety:

ARTICLE I. DOWNTOWN DEVELOPMENT AUTHORITY

Sec. 77-7. Board of Directors.

The authority shall be under the supervision and control of the board. The board shall consist of the chief executive officer and ~~ten~~ **eight** members. Members shall be appointed by the chief executive officer, subject to approval by the council. Not less than a majority of the members shall be persons having an interest in property located in the downtown district. Not less than one of the members shall be a resident of the downtown district if the downtown district has 100 or more persons residing within it. Members shall be appointed to serve for a term of four years, except that of the members first appointed, an equal number, as near as is practicable, shall be appointed for terms of one year, two years, three years, and four years. A member shall hold office until the member's successor is appointed and qualified. Before assuming the duties of office, a member shall qualify by taking and subscribing to the constitutional oath of office. An appointment to fill a vacancy shall be made by the chief executive officer for the unexpired term only. Members of the board shall serve without compensation but shall be reimbursed for actual and necessary expenses. The chairperson of the board shall be elected by the board. The board shall adopt bylaws governing its procedures subject to the approval of the council.

**PART III.
REPEALER.**

This ordinance repeals any ordinances in conflict thereof.

**PART IV.
SEVERABILITY.**

If any section, subsection, clause, phrase, or portion of this article is for any reason held invalid by a court of competent jurisdiction, such portion shall be deemed a separate and distinct provision, and such holding shall not affect the validity of the remaining portions.

PART V. SAVINGS.

All proceedings pending and all rights and liabilities existing, acquired, or incurred at the time this ordinance takes effect are saved and may be consummated according to the law in force where they commenced.

PART VI. EFFECTIVE DATE.

This Ordinance shall be published in the manner required by law and shall become effective ten (10) days after the date of its publication. A copy of the ordinance shall also be made available for public use and inspection in the office of the City Clerk.

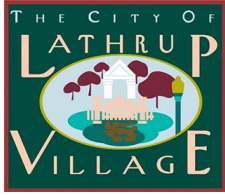
MADE, PASSED, AND ADOPTED BY THE CITY COUNCIL, CITY OF LATHRUP VILLAGE, OAKLAND COUNTY, MICHIGAN THIS ____ DAY OF _____, 2024.

Alisa Emanuel, City Clerk
Date of Introduction: August 19, 2024
Date of Adoption: _____, 2024
Date of Publication of
Notice of Adoption: _____, 2024

CERTIFICATE OF ADOPTION

I hereby certify that the foregoing is a true and complete copy of the ordinance passed at a meeting of the City of Lathrup Village held on the ____ day of _____, 2024.

Alisa Emanuel, City Clerk



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Austin Colson – Community & Economic Development/DDA Director
DATE: September 23, 2024
RE: Encroachment License Application – 28001 Southfield Rd.

Background Brief: Aesthetics and Beyond, LLC. are the new owners of 28001 Southfield Road. They have submitted a Revocable Permanent Encroachment License Application for the abandoned alleyway portion running behind the subject address, which serves as part of their parking lot.

Previous Action: N/A

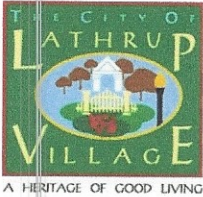
Economic Impact: A \$1,500 application fee has been received and processed.

Recommendation: It is my recommendation to approve the encroachment license while allowing the City Manager and City Attorney to finalize an easement agreement to access all public and franchise utilities within the full width of the alleyway.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____ to approve the Revocable Permanent Encroachment License application from Aesthetics and Beyond, LLC. for the abandoned portion of public alleyway behind 28001 Southfield Road, which serves as a portin of their parking lot, and, instruct the City Manager and City Attorney to finanize an easement agreement to access all public and franchise utilities within the full width of the alleyway.

Kelly Garrett Mayor	Bruce Kantor Mayor Pro-Tem	Jalen Jennings Council Member	Dalton Barksdale Council Member	Jason Hammond Council Member
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**CITY OF LATHRUP VILLAGE
REVOCABLE PERMANENT ENCROACHMENT
LICENSE APPLICATION CHECKLIST**

The following items must be submitted **before** a Revocable Permanent Encroachment License application is processed.

- Completed Application Form** (*incomplete applications will not be accepted*).
- Permanent encroachment exhibits** (Exhibit "A") must include an 8½" x 11" drawing, accurately and legibly prepared. All drawings must include the following information:

- Property lines identified
- City Right-of-way identified
- Property address
- Abutting street and alley name
- Exact location and dimensions of items that encroach

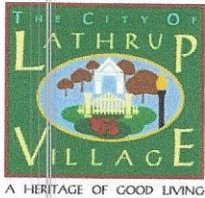
- Certificate of Liability Insurance**, in the amount not less than \$500,000.00, that:

- Names the City of Lathrup Village as an additional insured.
- Must be valid for the duration of the encroachment. It shall be renewed if necessary, to provide continuous coverage.
- Is issued by an insurance company having an established office in Michigan and licensed to do business under the State of Michigan laws.

- Nonrefundable application fee of \$1,000.00 for residents \$1,500.00 for non-residents***

*Recording fees determined by the Oakland County Register of Deeds Office and Lathrup Village Consultant fees are not included in the application fee.

Note: If the insurance policy is canceled/not renewed, the encroachment license may become null and void at that time.



CITY OF LATHRUP VILLAGE REVOCABLE PERMANENT ENCROACHMENT LICENSE STANDARD CONDITIONS

THIS LICENSE OBLIGATES THE PERMITTEE/SUCCESSORS AND ASSIGNS TO THE FOLLOWING STANDARD CONDITIONS AND SPECIAL CONDITIONS AS LISTED ON THIS FORM:

1. Any and all operations under this License must meet and conform with all requirements of the City of Lathrup Village's current Standard Construction Specifications, and all other applicable provisions of the City Code or Policies.
2. Indemnify, save and hold harmless the City, its officers, employees and agents, and defend them against all claims, suits, causes of action, judgments, and all expenses and attorney fees pertaining thereto, for injuries or death to persons and damage to property attributable to the construction, installation, maintenance, operation or existence of encroachment covered by this permit. Licensee must maintain and furnish proof of liability insurance coverage for the duration of this license. Said liability insurance shall be at a minimal amount of \$500,000.00. **The City of Lathrup Village shall be named as additional insured** and be notified in writing a minimum of 45 days prior to cancellation of the insurance policy. Also, the insurance certificate must include the encroachment location as indicated on the application. The policy and terms must be pre-approved by the City of Lathrup Village.
3. The City has the right to remove, at any time, for any reason, the encroachment. Upon request of the City, licensee must immediately remove, cease operations and surrender this License and/or alter or relocate, at applicants' own expense, the fixtures for which this permit is granted. Upon failure to do so, the City of Lathrup Village shall take such necessary action and the applicant shall be responsible to reimburse the City of Lathrup Village for the costs it incurs to perform same. If such costs are not promptly paid, all costs incurred by the City shall constitute a lien upon the real property to which the encroachment benefits. Such lien shall be of the same character and effect as a lien created for City real property taxes pursuant to State law
4. The Licensee will furnish and provide to the City as determined necessary by the City Manager or his/her designee, such plans, insurance, bonds, specifications, information, releases, guarantees, licenses, permits, approval from others, and comply with all other requirements pertaining to said encroachment request and any necessary subsequent removal/restoration as determined necessary by the City Manager or his/her designee.
5. This License does not relieve the applicant from meeting any applicable requirements of law, statute or policy of any public bodies or agencies.

THE OWNER ACKNOWLEDGES HE/SHE HAS READ THE CONDITIONS AND AGREES TO ABIDE BY SAME.

Aesthetics and Beyond R.E.

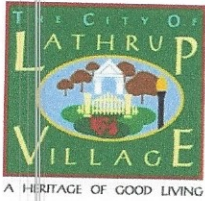
/s/ Rami Nazarian DDS

09/13/2024

Owner's Name (Please Print)

Owner's Signature

Date



CITY OF LATHRUP VILLAGE
REVOCABLE PERMANENT ENCROACHMENT
LICENSE APPLICATION

For Office Use Only

Date Received: License Number:

INSTRUCTIONS: COMPLETE THE FOLLOWING SECTIONS AS IT APPLIES TO YOUR REQUEST

THIS LICENSE IS FOR: (CHECK ONE ONLY)

- PERPETUATUAL UNTIL REVOKED BY THE CITY.
- PRE-EXISTING CONDITION AND PERPETUATUAL UNTIL REVOKED BY THE CITY.

Validation Period: Requested Start Date:

This application for license is made by:
 , at
(Print Owner's Full Name) (Print Owner's Legal Mailing Address)

daytime phone number: , hereinafter referred to as "Licensee",

Licensee is the owner of the following described properties located in the City of Lathrup Village, Oakland County

Street Address:

Legal Address:

Licensee is the owner of said properties about the following **described public right(s)-of-way (name of streets/alleys impacted):**

Licensee desires to encroach upon said right-of-way for the following purposes and as shown and described in **Exhibit "A"**, attached to this License. **Describe Exhibit "A"**:

An encroachment effectively provides public property for private use. Therefore, as a general policy, it is not in the City’s interest to grant encroachments. New structures should be able to accomplish their various needs within the confines of their property boundaries and required setbacks. Granting of encroachment will generally occur under one of the following conditions:

- a) To acknowledge an existing, historical unlicensed encroachment and to outline the owner’s liability and responsibility for maintenance and future removal of the encroaching structure, or
- b) To license an encroachment that is a public amenity. Examples may include awnings on commercial structures, non-restrictive safe objects, planters in the right-of-way (but not within pedestrian walkways), irrigation systems approved by Engineering and Parks Departments to maintain landscaping within public right-of-way.

All decisions of the City Council on Encroachment License Applications will be final.

Licensee covenants and agrees as follows:

There is a non-refundable application fee of **\$1,000.00 for residents \$1,500.00 for non-residents**, this fee does not include the cost of recording the license with the Oakland County Register of Deeds or any City Consultant fees associated with preparation and or review of the license.

This license is granted for a specific use and within a specified term as checked above, subject to being terminated at any time and for any reason at the sole discretion of the City of Lathrup Village.

This license shall be subordinate to the right of the City of Lathrup Village to use said area for any public purposes.

The Licensee shall obtain right-of-way and Building Permits as required by the City for any work to be performed in the public right-of-way with design approvals for such work obtained from the Building Official. Licensee agrees to join any improvement district formed for the purpose of constructing improvements within public right-of-way. Licensee is responsible for the maintenance and repair of the public right-of-way, together with improvements constructed therein, which the City of Lathrup Village, in the exercise of its discretion, shall determine to be necessary to keep the same in a safe and clean condition. In the event that Licensee defaults in any of its duties as set forth herein, the City of Lathrup Village shall have the right, upon written notification to the Licensee, to perform duties to the City of Lathrup Village’s standards and to recover all costs for performing duties from the Licensee. Further, Licensee waives any claim for damages sustained by Licensee and Licensee shall hold the City of Lathrup Village harmless for any claims, causes of action or damages asserted against the City of Lathrup Village for the work performed by the City of Lathrup Village pursuant to this paragraph.

Unless the property that is the subject of this license agreement is covered by a homeowner’s insurance policy, Licensee shall at all times during the term hereof, carry public liability insurance for the benefit of the City with limits of not less than \$500,000 as may be amended from time to time, naming the City as **“Additional Insured”**.

Licensee shall maintain said public liability insurance coverage in full force and effect during the term of this License and shall furnish the City with a most current certificate of such coverage evidencing its validity. All insurance policies maintained pursuant to this agreement shall contain the following endorsement: ***“It is hereby understood and agreed that this insurance policy may not be canceled by the surety until***

forty-five (45) days after receipt by the City of a written notice of such intention to cancel or not to renew." The Licensee shall show proof of this insurance to the City before this agreement is filed.

Licensee agrees to indemnify and hold harmless the City of Lathrup Village, its officers, employees, insurers, and self-insurance, from and against all liability, claims, and demands, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, death, property loss or damages, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with this license, including but not limited to, if such injury, loss, or damage is caused in whole or in part by, or is claimed to be caused in whole or part by the act, omission, error, professional error, mistake, negligence, or other fault of licensee or the City. Licensee agrees to investigate, handle, respond to, and to provide defense for and defend against, any such liability, claim or demands at the sole expense of the licensee or, at the option of the City of Lathrup Village, licensee agrees to pay the City of Lathrup Village or reimburse the City of Lathrup Village for the defense costs incurred by the City of Lathrup Village in connection with, any such liability, claims, or demands. The licensee also agrees to bear all other costs and expenses related thereto, including court costs and attorney fees, whether or not any such liability, claims, or demands alleged are groundless, false or fraudulent.

This license may be terminated by Licensee at any time and for any reason following delivery of a written notice of Licensee's intent to cancel. The City of Lathrup Village may terminate this license at any time and for any reason. Upon termination, Licensee shall at Licensee's expense, remove any improvements or encroachments from said property. The property shall be restored to a condition satisfactory to the City of Lathrup Village.

This license is subject to all state laws, the provisions of the Charter of the City of Lathrup Village as it now exists or may hereafter be amended, and the ordinances of the City of Lathrup Village now in effect or those which may hereafter is adopted.

Nothing herein shall be construed so as to prevent the City of Lathrup Village from granting such additional licenses or property interests in or affecting said public property as it deems necessary.

The conditions hereof imposed on the granted license of encroachment shall constitute covenants running with the life of improvements encroaching in public right of way, and binding upon Licensee. The encroachment shall terminate when the improvement has failed or out of compliance with required standards of performance or if it is revoked by the City, whichever comes sooner.

In any legal action to enforce the provisions of this Agreement, the prevailing party shall be entitled to its reasonable attorney's fees.

If the structure for which this license was issued is removed for any reason, Licensee shall not continue to rebuild in the public right-of-way. The public right-of-way is for the general public benefit, and it is not for occupation or construction of encroachments.

The licensee waives any and all claims against the City of Lathrup Village for loss or damage to the improvements constructed within the encroachment area.

The Licensee clearly understands the following actions of Licensee or his/her agents and employees shall automatically terminate and cancel this agreement:

- 1) Discontinuation of insurance coverage
- 2) Change of ownership or alteration of use from the original specific use in encroached area
- 3) Restriction of the City of Lathrup Village or its agents and contractors from access to its public land under the encroached area not occupied by a previously constructed building

Under these circumstances, the Licensee shall restore the right-of-way under the encroachment to its original or better conditions immediately and in accordance with the latest City standards for improvements of Public right of way.

THE OWNER ACKNOWLEDGES HE/SHE HAS READ THE CONDITIONS AND AGREES TO ABIDE BY SAME.

Aesthetics and Beyond R.E.

/s/ Rami Nazarian DDS

09/13/2024

Owner's Name (Please Print)

Owner's Signature

Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM) **Item 8E.**
09/13/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER MDA Insurance & Financial Group, Inc. 3657 Okemos Road Suite 100 Okemos MI 48864-3927	CONTACT NAME: James Rosner PHONE (A/C, No, Ext): (517) 484-6765 E-MAIL ADDRESS: jrosner@mdaifg.com FAX (A/C, No): (517) 484-5460
	INSURER(S) AFFORDING COVERAGE INSURER A: Michigan Millers INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED Aesthetics and Beyond Real estate investements LLC 28001 Southfield Rd. Lathrup Village MI 48076	

COVERAGES **CERTIFICATE NUMBER:** CL2491321258 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.


INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			B0522293	08/02/2024	08/02/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Hired/borrowed \$ 1,000,000
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

AESTHETICS & BEYOND PLC AESTHECS & BEYOND MGMT LLC are listed on the policy as additional insured.

The certificate holder is named on the policy as additional insured for general liability.

CERTIFICATE HOLDER**CANCELLATION**

City of Lathrup Village 27400 Southfield Road Lathrup Village MI 48076	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--



Michigan Millers
Mutual Insurance Company
 Lansing, Michigan

BUSINESSOWNERS DECLARATION

Policy Number	Policy Period From	To
B 0522293 00	08/02/2024	08/02/2025
12:01 A.M. Standard Time at the described location		

Transaction	
AMENDED DECLARATION Effective: 08/02/2024	
AMEND NAME INSURED Direct Bill - Full Pay	
Named Insured and Mailing Address	Agent
AESTHETICS AND BEYOND REAL SEE LONG NAME INSURED SCHEDULE 28001 SOUTHFIELD RD. LATHERUP VILLAGE MI 48076-9999	MDA INS & FINANCIAL GROUP, INC 3657 OKEMOS ROAD, SUITE 100 OKEMOS MI 48864
	Telephone: 517-484-6765 0021284

In return for payment of the premium, and subject to all the terms of this policy, we agree with you to provide the insurance as stated in this policy.

FORM OF BUSINESS: L.L.C.

Described Premises: See attached schedule
 Business Description: See attached schedule

PROPERTY COVERAGE LIMITS OF INSURANCE:

Buildings See attached schedule
 Business Personal Property See attached schedule
 Business Income & Extra Expense Actual Loss - 12 consecutive months after the date of direct physical loss or damage.
 Deductible See attached schedule
 Optional Coverages See attached schedule

BLANKET INSURANCE:

See attached Blanket schedule

LIABILITY AND MEDICAL PAYMENTS:

Each paid claim for the following coverages reduces the amount of insurance we provide during the applicable annual period. Please refer to Aggregate limits provisions in Section II - Liability Coverages provided by this policy.

BUSINESS LIABILITY COVERAGE	Limits of Insurance
Liability and Medical Expenses	1,000,000 per occurrence
Medical Expenses	15,000 per person
Damage to Premises Rented to You	300,000 any One Premises
Other Than Products/Completed Operations	2,000,000 Aggregate
Products/Completed Operations	2,000,000 Aggregate
	No Change In Premium
	POLICY PREMIUM \$ 2,011.00
	TOTAL POLICY PREMIUM \$ 2,011.00

Advance Premium-Policy Subject to Annual Audit

Forms and endorsements applicable to all locations

BP1560 (02/21)	BP0003 (01/06)	BP0136 (01/08)	BP0542 (01/15)	BP491 (01/09)
BP1005 (07/02)	BP0159 (08/08)	BP0601 (01/07)	BP1486 (07/13)	BPIN01 (01/06)
BP0564 (01/15)	BP116 (01/09)	BP0524 (01/15)	BP0417 (07/02)	BP513 (04/07)
BP494 (01/09)	BP522 (01/09)	BP572 (01/09)	BP0404 (01/06)	

This declaration, together with the coverage form(s), common policy conditions and forms, and endorsements, if any, issued to form a part thereof, complete the above numbered policy.

Countersigned this _____ Day of _____, By: _____ Authorized Representative

Issued Date: 08/14/2024
 BOPDEC 0701

Search by [PIN](#) or [Property Address](#) [Help](#)

Map

Reports (0)

Cart (0)

or navigate to and click on the property of interest

[28001 SOUTHFIELD RD](#)

PIN: 24-14-280-015

CITY OF LATHRUP VILLAGE

Available Reports:

[Commercial Property Profile](#) **\$12.50**

Property profile of a specific parcel

[Delinquent Tax Report](#) **\$2.00**

Delinquent tax obligations

[Map Atlas](#) **\$4.00**

Plat map & property dimensions

[Current Tax Report](#) **\$2.50**

Current property tax information

Also Available at this Location:

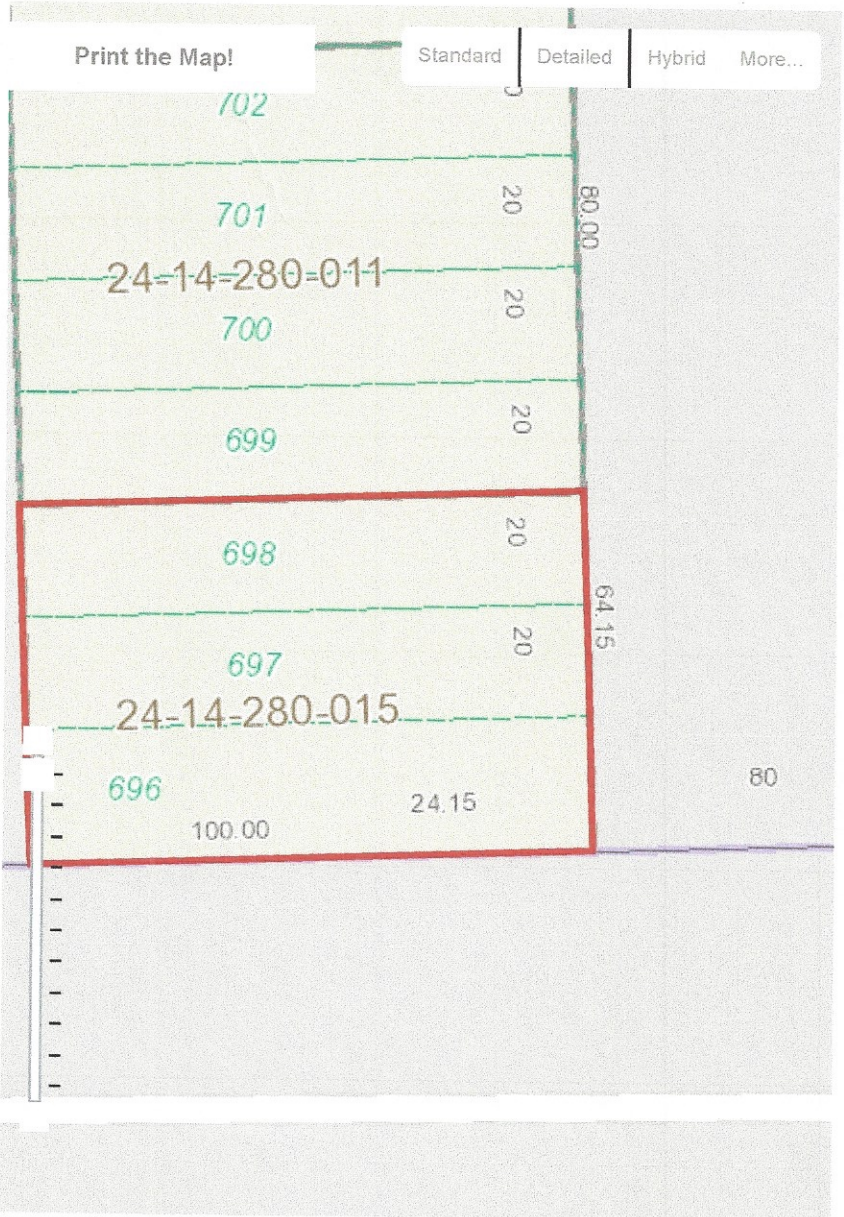
[Display Property Photo](#)

[Display Property Sketch](#)

[Display FEMA - DFIRM Map](#)

▪ [DFIRM Disclaimer](#)

▪ [DFIRM Overview](#)



Handwritten notes:
 28001 SOUTHFIELD RD
 LATHRUP VILLAGE MI 48050
 PIN: 24-14-280-015
 (313) 421-0354
 MARGIE PER HAYES (C)

Search by [PIN](#) or [Property Address](#) [Help](#)

Map

Reports (0)

Cart (0)

or navigate to and click on the property of interest

28001 SOUTHFIELD RD

PIN: 24-14-280-015

CITY OF LATHRUP VILLAGE

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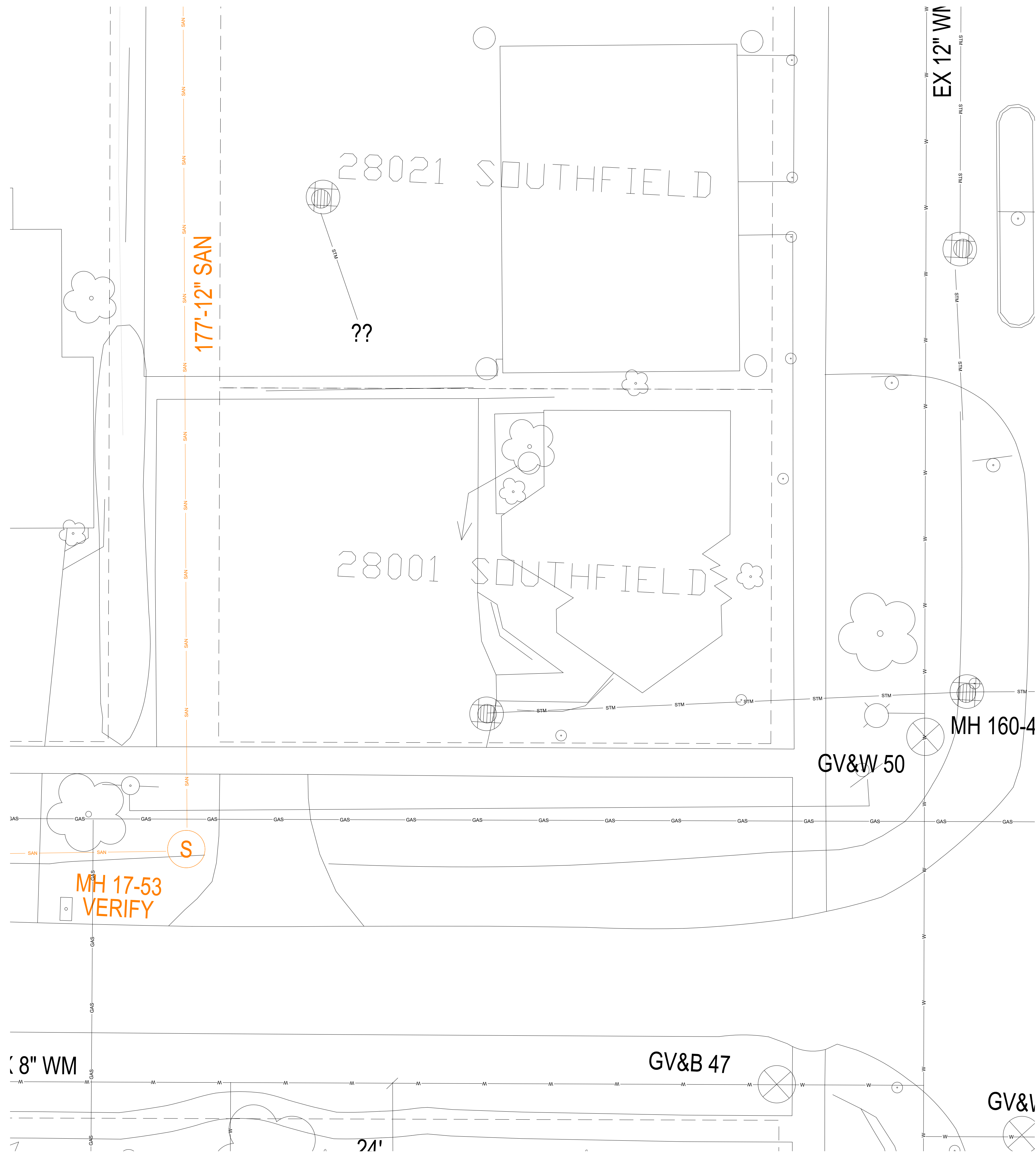
[Display Property Photo](#)

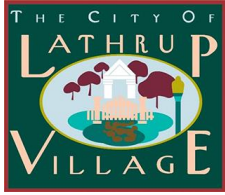
[Display Property Sketch](#)

[Display FEMA - DFIRM Map](#)

- [DFIRM Disclaimer](#)
- [DFIRM Overview](#)







City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: September 23, 2024
RE: Planning Commission Appointment

Background Brief: Planning Commissioner Bo Tamarrelli’s term has recently come up and he decided not to seek reappointment. The staff has advertised the open PC vacancy for the past 6+ weeks and included in the packet are those applications received.

Previous Action: N/A

Economic Impact: N/A

Recommendation: Recommendations for committee appointments come via the Mayor for consideration by the City Council.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____
to appoint:

to the Planning Commission for a three (3) year term.

Kelly Garrett Mayor	Bruce Kantor Mayor Pro-Tem	Jalen Jennings Council Member	Dalton Barksdale Council Member	Jason Hammond Council Member
------------------------	-------------------------------	----------------------------------	------------------------------------	---------------------------------



City of Lathrup Village

27400 Southfield Road
Lathrup Village, MI 48076
248-557-2600
www.lathrupvillage.org

APPLICATION FOR COMMITTEES, COMMISSIONS & BOARDS

Date of Application: _____ 9/16/2024 _____

Please check the committee for which you are applying:

- Board of Review
- Building Authority
- Downtown Development Authority
- Historic District Commission
- Lathrup Village Foundation Board
- Recreation Advisory Committee
- Planning Commission
- Other: _____

Type text

Name: Dennis Nordmoe			Are you at least 18 years of age? (check one) <input checked="" type="checkbox"/> <input type="checkbox"/>
Street Address: 27265 Lathrup Blvd.	City: Lathrup Village	State: MI	Zip: 48076
Home Phone: _____		Alt. Phone: 313.549.0435	
Email: dennis.nordmoe@yahoo.com			

Please list below any relevant information regarding your past or present employment experience, memberships, or personal experiences as they relate to your being qualified for the item(s) checked above.

26 years, planner/administrator, Detroit Health Department Bureau of Substance Abuse
 Acting Manager, Planning Division, Detroit Housing Commission
 Founding Executive Director, Urban Neighborhood Initiatives, Detroit
 PHD, Political Science, Minor in Urban Studies
 President, Crary-St Mary Community Council in northwest Detroit
 Developed 3 parks and community center in Detroit

Please list below any other relevant information that clearly states your qualifications for serving on the committees or boards checked above.

Facilitated block/City agreement on special assessment district, Cambridge St. drainage
 Developing home & yard as model climate change response project
 Developed and demonstrated neighborhood stabilization and strengthening strategies for an aging and stressed Detroit community of 17,000 population
 Green Team committee member, a downtown Detroit church.

DENNIS I. NORDMOE, Ph.D.

27265 Lathrup Blvd., Lathrup Village, MI 48076

GOAL

To support private and public sector movements toward a sustainable and just society.

EDUCATION

Diploma, Belvidere High School, Belvidere. Illinois, 1958

B.A., Wheaton College (Ill.), 1962, History, Social Science, Philosophy, Education

M.A., University of Minnesota, 1965, American Studies

M.Div., Lutheran School of Theology at Chicago, 1967, Theology

M.A., University of Detroit, 1977, Political Science (Major: Public Administration)

Ph.D., Wayne State University, 1992, Political Science (Major: Public Administration, Minor: Urban Studies)

EMPLOYMENT SUMMARY

Retired in 2017. Currently working on a book documenting personal advantage and disadvantage in black and white lives.

1997-2016, founding Executive Director of All Saints Neighborhood Center that evolved into Urban Neighborhood Initiatives, addressing strategies to family, and community progress in a low income area of southwest Detroit.

Detroit Housing Commission, February to August 1997: program administrator, planning division, responsible for expediting program development and implementation in agency with \$43 million budget and 9000 housing units.

Employment and Training Department of the City of Detroit, 1996-1997, supervising case management and referral.

Bureau of Substance Abuse, Detroit Health Department (1974-1996), ending as Assistant and then Acting Director, responsible for developing and contracting out a \$23 million budget through over 60 program units.

Detroit Mayor's Committee on Alcoholism Problems (1971-1974): program development and grants.

Detroit-House of Correction (1971): counseling and referring alcoholics; advising prison staff.

Minister at a city church (1967-1970): development of child care center and provided youth programming, confirmation instruction, and pastoral care.

ACCOMPLISHMENTS

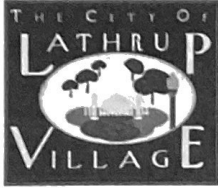
Developed a Detroit nonprofit working with multiple agency partners in creation and support of adult education, youth development, and community improvements including parks and public facilities.

Led creation of the Target Cities Project, a \$10 million-dollar, five-year project to support creation of a self-correcting, client-centered system of care.

Developed parenting education contract serving 57,000 public health clinic patients, which became seed to a \$2 million annual budget with foundation support.

Developed organizational structure, procedures, and contracts for substance abuse coordinating agency.

Completed dissertation on African-American male mortality related to homicide, drug abuse and alcoholism in 275 metropolitan statistical areas.



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

APPLICATION FOR COMMITTEES, COMMISSIONS, & BOARDS

Date of Application: 08/2/2024

Please check the committee for which you are applying for:

- Board of Review
Building Authority
Downtown Development Authority (DDA)
Historic District Commission
Inclusion, Diversity, & Accessibility Committee
Lathrup Village Foundation Board
Planning Commission
Parks & Recreation Committee
Tree Committee
Other:

Name: Nicole Chenault

Address: 18810 Bungalow Dr, Lathrup Village, MI, 48076

Phone: 202-549-8788 Street, City, State, Zip Email: nicole.chenault@gmail.com

Are you at least 18 years of age: YES [checked] NO []
Are you a registered voter in Lathrup Village: YES [checked] NO []
Have you been a resident of Lathrup Village for 1+ years: YES [checked] NO []

A resume/CV is required with your application. Additionally, please include a letter that covers any additional information that clearly states your qualifications for serving on the committee you selected and why you believe you are the best fit to serve Lathrup Village.

Signature: [Handwritten Signature] Date: 08/02/2024

Applicants must be in good standing with the City to be eligible for committee, commission, or board appointment. Any outstanding violations or payments associated with the applying individual or individuals' property may result in the submitted application being rejected.

Return completed application to:
Lathrup Village - City Clerk, 27400 Southfield Road, Lathrup Village, MI 48076

- Kelly Garrett Mayor
Bruce Kantor Mayor Pro-Tem
Jalen Jennings Council Member
Dalton Barksdale Council Member
Jason Hammond Council Member

Dynamic, result-oriented marketing and communications professional with extensive experience developing and executing innovative marketing strategies that drive brand growth and customer engagement. Expertly crafts compelling narratives and delivers impactful campaigns across digital and traditional channels. Demonstrated history of leading cross-functional teams, managing budgets, and collaborating with key stakeholders to achieve business objectives. Adept at brand positioning, market analysis, and leveraging data-driven insights to optimize marketing performance. Passionate about fostering brand loyalty and enhancing customer experiences through strategic communication and creative excellence.

Skills

- Strategic Marketing Planning
- Brand Management
- Digital Marketing Initiatives
- Content Creation & Management
- Market Research & Analysis
- Data-Driven Decision Making
- Agile Methodologies & Practice
- Team Leadership & Development
- Interpersonal Communication

Career Experience

Deloitte | Detroit, MI

2021 - Present

Manager, Industrial Products & Construction Sector | *2023 - Present*

- Led a cross-functional team marketers, researchers, and public relations professionals, leveraging historical data and market trends to enhance brand visibility and market positioning.
- Managed a portfolio of 30 key accounts, including Caterpillar, Siemens, and RTX, advising on best practices, standardizing processes, maximizing efficiency, and elevating performance.
- Developed and executed sector strategy and go-to-market priorities in partnership with sector leadership, driving year-over-year growth.
- Leveraged historical data and market trends to deliver strategic insights, inform decision making, and drive business growth.
- Developed and implemented internal communication strategies and events, aligning messaging with strategic priorities and boosting engagement and satisfaction.

Client Experience Manager | *2022 - 2023*

- Developed tailored C-Suite leadership training programs to address CEO priorities and business challenges and prepare CXOs and Senior Business Unit Leaders to advance their career by synthesizing market insights and client feedback to create strategic insights for customized experiences.
- Led the design and delivery of events, including on-site client events and executive development events to prepare CEOs to navigate the challenges of the CEO role, ensuring seamless logistics and the successful delivery of bespoke client experiences.
- Crafted and delivered high-impact communications on behalf of Deloitte to C-Suite executives and Business Unit Leaders, strengthening engagement and solidifying Deloitte's reputation as a trusted advisor.
- Cultivated strategic relationships with senior executive clients, enhancing engagement and establishing a robust industry network.

Global Client Account Manager | *2021 - 2022*

- Managed account operations for a \$140M portfolio, including high-profile accounts such as Kroger and Marriott, to develop and implement client relationship strategies while aligning Deloitte's offerings with client needs, strengthening brand perception, and positioning the team for new business pursuits.

- Led a team of 5 cross-functional professionals in developing and executing strategic initiatives and analytics deliverables to enhance the firm's brand as trusted advisors.
- Directed post-transaction partner management to ensure successful execution and accountability of agreed-upon deliverables, ensuring high-quality results and driving client satisfaction.
- Developed and executed comprehensive internal communication plans, fostering a cohesive work environment and clear organizational messaging to over 900 account members.

OneMagnify | Detroit, MI & Cologne, Germany

2017 - 2021

Global Account Supervisor

- Oversaw marketing strategy development for Ford Motor Company's Commercial Vehicle Center program, overseeing a cross-functional team of 5 junior marketers and project managers to deliver multi-channel campaigns and technical solutions, driving commercial vehicle sales and dealer membership rates.
- Conducted comprehensive market research to understand customer needs, market trends, and the competitive landscape to inform strategic decisions while creating compelling value propositions and messaging for commercial vehicles to facilitate successful product launches and market penetration.
- Drove the development of interactive B2C and B2B digital platforms to ensure alignment with strategic priorities and user needs.
- Collaborated with product teams to develop training materials, training videos, and digital platforms, enabling effective product training for dealers while supporting the go-to-market process, including product messaging, collateral development, dealer sales training, and market education to enhance product adoption.
- Designed and monitored campaign performance metrics, providing insights and demonstrating ROI of marketing initiatives to clients and stakeholders.

Jones Lang LaSalle Inc. (JLL) | Washington, D.C.

2015 - 2017

Marketing Manager

- Developed and implemented comprehensive B2B marketing strategies, including branding, collateral creation, and multi-channel campaigns, to increase building leasing activity and brand visibility in the market.
- Partnered with research teams to identify market needs, aligning building features and amenities with target market demands to enhance product-market fit.
- Created compelling value propositions and marketing materials to effectively communicate the benefits and unique selling points of commercial real estate spaces, driving increased interest and engagement.
- Planned and executed targeted marketing events to showcase properties, generating high-quality leads and facilitating direct interaction with potential tenants' representation.
- Efficiently managed resources to ensure precise allocation of budget and talent to meet project deliverable quality and deadline expectations.

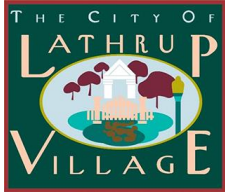
Technical Skills

Microsoft Office Suite • CRM (Salesforce) • Oracle Eloqua Marketing Automation • Mailchimp

Education

Master's Degree, Public Relations and Corporate Communications | Georgetown University

Bachelor's Degree, Radio, Television and Film | Howard University



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

APPLICATION FOR COMMITTEES, COMMISSIONS, & BOARDS

Date of Application: 07/29/2024

Please check the committee for which you are applying for:

- Board of Review
Building Authority
Downtown Development Authority (DDA)
Historic District Commission
Inclusion, Diversity, & Accessibility Committee
Lathrup Village Foundation Board
Planning Commission
Parks & Recreation Committee
Tree Committee
Other:

Name: Brandon Wynn

Address: 18911 Bungalow Drive Lathrup Village, Michigan 48076

Phone: 586-604-9544 Street, City, State, Zip treewardenwynn@gmail.com Email:

- Are you at least 18 years of age: YES [checked] NO
Are you a registered voter in Lathrup Village: YES [checked] NO
Have you been a resident of Lathrup Village for 1+ years: YES [checked] NO

A resume/CV is required with your application. Additionally, please include a letter that covers any additional information that clearly states your qualifications for serving on the committee you selected and why you believe you are the best fit to serve Lathrup Village.

Signature: [Signature] Date: 07/29/2024

Applicants must be in good standing with the City to be eligible for committee, commission, or board appointment. Any outstanding violations or payments associated with the applying individual or individuals' property may result in the submitted application being rejected.

Return completed application to:
Lathrup Village – City Clerk, 27400 Southfield Road, Lathrup Village, MI 48076

Kelly Garrett Mayor, Bruce Kantor Mayor Pro-Tem, Jalen Jennings Council Member, Dalton Barksdale Council Member, Jason Hammond Council Member

Brandon D. Wynn

Item 8F.

18911 Bungalow Drive
Lathrup Village, MI 48076

email: treewardenwynn@gmail.com
phone: (586) 604-9544

July 29th, 2024

Lathrup Village Planning Commission

I am thrilled to apply for a potential position for the Lathrup Village Planning Commission, I am certain I have the right qualification and experience to fit the role perfectly and it would be an excellent opportunity to extend my network and skills.

I am currently the Parks and Forestry Technician for the City of Birmingham in the Department of Public Service. I have been in multiple roles in many municipalities. I started my career as a seasonal laborer for the City of Troy in the Parks department. I spend 4 years with Troy and move into the seasonal supervisor role at the beginning of my third year. I was entrusted with leading a crew with daily job assignments and execution for maintaining city parks and properties within the 33.63 square miles of the city. I also spend some time with the City of Sterling Heights in the streets department and City of Oak Park in the recreation department. I transitioned into my current role at the City of Birmingham in August of 2021. I joined Birmingham as an operator and within my first year was promoted to Technician which I currently hold. With Birmingham, I have been appointed to jobs such as, tree trimming and care, lawn maintenance, fertilizing, irrigation repair and installation, pesticide application, landscape design, as well as many other jobs throughout the city limits. My biggest task assigned to me has been the holiday light display with maintaining the crew provided and improving the display that lights downtown Birmingham. I am involved heavily in the forestry management side of the city with site plan reviews and tree evaluation and inventory technology. We strive to evolve and improve the Urban Forest of Birmingham and I am very community driven for connecting and educating the public to help with our process. I coordinate with property owners and contractors for the review process of site plans before construction begins and after to approve the Certificate of Occupation as a city official. I also coordinate with city staff and other departments for tree programs in the development and improvements to city property and park scapes. I currently hold a CDL A license with Tanker Endorsement and MDARD Commercial Pesticide Applicator license. In September of 2023, I obtained my ISA certified Arborist license and added the ISA Municipal Specialist credential to my inventory. In my role as municipal arborist, I bring my eagerness for education for the public as well as my own. I have strived to be involved in every project and aspect within the public service department. I am actively pursuing the Tree Care Industry Association (TCIA)'s 'Certified Tree Care Professional' credential to expand on my growing knowledge of tree work within municipalities and interactions with the public.

Aside from work, in March of 2024, I was selected to the Lathrup Village Tree Committee where I was elected Chair. This public role was a major step in my professional career and excited to aid in the development of a forestry program within the City of Lathrup Village. I have vase experience in problem solving at and away from work sites and also handling complaints from the public. I am also excited to interact with the public and receive and provide feedback on current and future plans and goals of the city. I am able to work on projects alone and within a group, with also working amongst other department heads on collaboration projects. I know, with my experience and personality, I can provide new and improved ideas for current and future projects for the City of Lathrup Village and help evolve excising programs for future generations.

Thank you for your consideration. I look forward to hearing from you soon.

Sincerely, BRANDON WYNN

Brandon D. Wynn

18911 Bungalow Drive
Lathrup Village, MI 48076

phone: (586) 604-9544
bwynn@bhamgov.org

LinkedIn: www.linkedin.com/in/brandon-d-wynn

Summary:

Reliable leader and self-driven with the ability to think quickly. “Can-do” attitude while being able to work in a group setting as well as independently with limited direction needed in a fast-paced environment. Multi-tasker and outgoing personality with excellent written and verbal communication. Versatile and adaptable.

Highlights:

Leadership Skills - Customer Service – Time Management – Detail Oriented – Event Planning - Tree Warden- Community Driven- Management Planning- Tree Inventory Management/Mapping

Professional Experience:

City of Birmingham (Birmingham, MI)

Parks and Forestry: Operator 08/2021-01/2023

Parks and Forestry: Technician 01/2023-Present

Since starting with Birmingham, I have been involved with tasks including lawn care, tree and shrub trimming, planting flowers and trees, ground repair, street sign installation, pesticide application, irrigation repair, landscape design for new or improving areas, event set up and holiday lights. During my time with Birmingham, I obtained the required pesticide license and strived to attend every class and seminar I could for credit hours and new knowledge to use in the everyday work. I have taken an interest in the forestry part of the job with the trimming of trees and shrubs while always offering first to jump into the high ranger and to use all the equipment. In September 2023, I successfully obtained my ISA Certified Arborist certification taking the self-proclaimed title of “Tree Warden”. To expand on my forestry ambitions, I successfully added the ISA Municipal Specialist credential to my arborist inventory. With this specialist title, I add knowledge of internal and external municipal workings, including policy creation and enforcing, contract specifications, tree inventory, risk assessment and much more that benefits a municipality. I filled the lead role for the holiday light crew where I bring a combination of strategy and experience for completing the task of lighting the downtown area. Safety is a major responsibility I take very serious around low and high traffic areas. Comprising a new safety plan for high traffic zones was a major tool I used to maintain a safe and orderly work zone for my crew. I have been happy to be able to have my inputs and ideas executed with the tasks handed to me. I strive to have an open mind to bring new and improved ideas which adds character to the displays we put up for the residents. I am happy to feel, my work ethic and abilities are not over looked and knowing that I can be the go to person within the department for any tasks needed of me.



City of Troy (Troy, MI)

Parks & Recreation; Weekend Supervisor

5/2018-08/2021

City of Sterling Heights (Sterling Heights, MI)

Laborer Streets Department

11/2020-08/2021

City of Oak Park (Oak Park, MI)

Recreation Field Supervisor

08/2023-11/2023

Brandon D. Wynn

18911 Bungalow Drive
Lathrup Village, MI 48076

phone: (586) 604-9544
bwynn@bhamgov.org

LinkedIn: www.linkedin.com/in/brandon-d-wynn

City of Lathrup Village (Lathrup Village, MI)

Lathrup Village is the location of my home. Although, I have not worked for Lathrup Village on a compensation level, I strive to incorporate my professional work to help achieve new objectives for Lathrup. We moved to Lathrup Village in 2022 and since have been an active participant in the community. I put on community driven holiday displays that brings the community together. In 2023, I created Lathrup Village's first letters to Santa mailbox, where children and adults were able to deliver Christmas wish lists to be sent to North Pole. Each letter was responded to by Santa and personalized for each child. The community had great response to this new addition to our holiday display. In March of 2023, I was selected by the Mayor and approved by the Council to the inaugural Tree Committee. I was then elected as the Chair of the committee and hold that title currently. As Chair, I lead the monthly meetings, create minutes, discussion points and provide professional insight for each meeting. I was the leading drive to bring back the annual Arbor Day planting events and held our first one on April 27th, 2024 where we as a committee selected a River Birch to be planted. My goals for the committee is to push for the creation of an Urban Forest Master Plan which includes; creating and updating current and missing policy and ordinances for the city, create tree protection orders for construction zones, establish a tree inventory and installing a tree maintenance program. These are all long-term goals, but are vital to the sustainability of Lathrup's Urban Forest. With this role, I have had the pleasure of meeting and working with the city staff and administrators to begin these new goals. I have also been able to connect the other residents within the city and provide educational information and help to anyone in need. I created the Lathrup Village Tree Committee Facebook page where I provide industry information beneficial to trees and shrubs as well as an outlet for residents looking to reach out with questions or concerns regarding the city's Urban Forest.

Certifications;

CDL A License with (N) Tanker Endorsement

ISA Certified Arborist: MI-4750AM

ISA Municipal Specialist

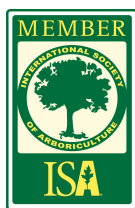
MDARD Commercial Pesticide Applicator: C003220278

Categories: CORE, 3A Turf grass, 3B Ornamental, 6 Right-of-way

NRA Instructor: #101000216089738 Certified Pistol/Personal Protection in the Home

Volunteering:

- **WAHS 89.5** Avondale High Schools public radio station; DJ/Host, programmer, public relations, event planner
- **Lathrup Village Children Garden Committee:** With my background in ground keeping and knowledge in plant care, I joined this committee to help my community create new and improved features within the children garden located on the premises of the City of Lathrup Village City Hall on Southfield Rd
- **Letters to Santa** via the *North Pole Postal Service*, created 2023, allows families a fun experience of sending letters to the North Pole and receiving a written response from Santa.
- **Lathrup Village Tree Committee:** Joining the inaugural committee in March of 2024, I bring my professional experience to my home community to assist in community output and strategic planning on the city's future urban forestry program. I currently hold the Chair position on the committee



The International Society of Arboriculture

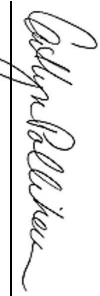
Hereby Announces That

Brandon Donald Wynn

Has Earned the Credential

ISA Certified Arborist ®

By successfully meeting ISA Certified Arborist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council



Caitlyn Pollhan
CEO & Executive Director

20 September 2023

31 December 2026

MI-4750A

Issue Date

Expiration Date

Certification Number



TM



ANSI National Accreditation Board

A C C R E D I T E D

ISO/IEC 17024

PERSONNEL CERTIFICATION BODY

#0847

ISA Certified Arborist



The International Society of Arboriculture

Hereby Announces That

Brandon Donald Wynn

Has Earned the Credential

ISA Certified Arborist Municipal Specialist®

By successfully meeting ISA Certified Arborist Municipal Specialist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council



®

Caitlyn Pollihan
CEO & Executive Director

4 May 2024	31 December 2026	MI-4750AM
Issue Date	Expiration Date	Certification Number

