City Council Budget Study Session Agenda

Monday, May 10, 2021 at 6:00 PM
Remote Meeting via Zoom

ZOOM REMOTE MEETING INFORMATION
Webinar ID: 991 1684 9779
Password: 541854
CLICK HERE: https://zoom.us/j/99116849779?pwd=a1Q2SndyKzdlazgyZ1llWVA5THJzZz09
Telephone: 646.558.8656 or 312.626.6799
CLICK HERE: **Public Comment Form Link**

In accordance with Emergency Orders issued by the Michigan Department of Health and Human Services, Oakland County, local officials, and State of Michigan legislation, which allows for electronic meetings of public bodies, notice is hereby given that the City of Lathrup's City Council will be meeting electronically using www.Zoom.us for videoconference and public access.

1. **Call to Order** by Mayor Garrett (in accordance with PA 254 of 2020, the members should identify their physical location by stating the county, city, township, or village and state from which he or she is attending the meeting remotely).

2. **Discussion Items**

   A. Fiscal Year 2021/22 Budget

   B. Capital Improvement Budget - FY 2021-2026

   C. Fee Schedules - Proposed Changes

   D. Crown Act Proclamation

3. **Mayor and Council Comments**

4. **Public Comments**

5. **Adjourn**

Dr. Sheryl L. Mitchell Theriot
City Administrator
City of Lathrup Village
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Office: 248.557.2600 x 225 | Cell: 248.520.0620

MEMO

FR: Sheryl L. Mitchell, City Administrator
TO: Mayor and Council Members
DA: May 10, 2021
RE: **FISCAL YEAR 2020/21 BUDGET - STUDY SESSION**

The continuation of the extenuating circumstances created under the COVID-19 pandemic has impacted government and business operations. Although revenues were decreased in this current year, additional grant sources helped to offset the projected deficit for the current Fiscal Year 2020/21. We have taken a very conservative approach in providing projections. The proposed revenues have not yet rebounded. We anticipate receiving over $400,000 in American Rescue Program funding, however, since the guidelines regarding the use of these funds and when it will be received is still uncertain, these funds are not reflected in either the current FY 2021/21 or proposed 2021/22 budgets.

MILLAGE RATE

- The FY 21/22 millage rate is projected at 24.4906.
  - This generates $2.73 million in general operating revenues (approx.. $20,000 increase)
  - This reflects a reduction of the General Operating Millage to 17.8783
  - This also includes the citizen authorized Street Bond Millage of 3.9307
- The Taxable Value is based on $152,930,000.
- The FY 20/21 millage rate was at 20.9198
- The FY19/20 millage rate was at 21.2947

MILLAGE RATE BREAKDOWN AND RESULTING REVENUES - 20-21

MILLAGE TYPE	AUTHORIZED MAXIMUM	19-20 HEADLEE MAXIMUM	20-21 HEADLEE MAXIMUM	F.Y. 20-21	F.Y. 21-22	REVENUE PRODUCED	REVENUE NEEDED	DIFFERENCE
General Operating	20.0000	18.5172	18.1912	18.1912	17.8783	2,734,128	2,950,904	(216,776)
Refuse	3.0000	2.7775	2.7286	2.7286	2.6816	410,097	385,940	24,157
Debt Streets	3.9307	N/A	3.9307	0.0000	3.9307	601,122	82,113	519,009
TOTALS	**26.9307**	21.2947	24.8505	**20.9198**	**24.4906**	**3,745,347**	**3,418,956**	**326,390**
					Taxable Value Calculation:		**152,930**	

GENERAL FUND REVENUES

- The Governor's and Treasury Departments latest Constitutional Revenue Sharing payments reflect a decrease of approximately 2%.
- The FY 2021/22 budget reflects an overall decrease in revenue of $287,306.
  - Not carried forward from the current year are grants for Public Safety Payroll Reimbursement, First Responder Hazard Pay and other Coronavirus Relief Funds.
- FY 2021/22 General Fund Expenditures are reduced $233,931.
- This still reflects a General Fund shortfall of $216,775, that would need to come from other resources or the fund balance.

CITY OF LATHRUP VILLAGE
SUMMARY OF REVENUES BY FUND AND SOURCE
FY 2021-22

FUND/ACTIVITY	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
GENERAL FUND						
BEGINNING FUND BALANCE	1,633,644	1,633,373	1,633,373	1,633,373	1,741,806	108,433
TAXES:						
General Operating	2,495,395	2,714,127	2,714,127	2,610,478	2,734,128	20,001
Public Safety	-			-		-
Refuse Collection	356,292	407,107	407,107	394,224	410,097	2,990
Library	-	-	-	-	-	-
Streets	-	-	-	-	-	-
Administrative Fee	82,569	81,000	82,540	82,529	81,000	-
Tax Penalties	35,273	35,000	35,000	12,736	35,000	-
Total - Taxes	2,969,529	3,237,234	3,238,774	3,099,967	3,260,226	22,992
STATE SHARED REVENUE	385,762	416,425	416,425	164,040	409,118	(7,307)
FEDERAL AND STATE GRANT	2,029	292,270	300,000	292,270	-	(292,270)
OTHER REVENUE	622,672	678,727	546,237	425,997	668,006	(10,721)
TRANSFER - OTHER FUNDS	-					-
Total Resources Available	**5,613,636**	**6,258,029**	**6,134,809**	**5,615,647**	**6,079,156**	**(178,873)**
REVENUES NEEDED	3,979,992	4,624,656	4,501,436	3,982,274	4,337,350	(287,306)
EXPENDITURES	3,980,264	4,788,056	4,393,003	3,500,707	4,554,125	(233,931)
OPERATING TRANSFERS OUT						-
FUND BALANCE NEEDED	(273)	(163,400)	108,433	481,566	(216,775)	(53,375)
ENDING FUND BALANCE	1,633,644	1,469,973	1,741,806		1,525,031	
MAJOR STREETS	331,152	389,595	389,595	151,110	389,595	0
LOCAL STREETS	382,911	293,068	298,879	239,266	143,868	(149,200)
WATER	726,622	1,130,678	1,127,978	633,434	2,935,112	1,804,434
SEWER	1,308,780	1,952,101	1,928,401	1,156,562	2,401,765	449,664
CAPITAL ACQUISITIONS	113,694	97,021	96,971	96,888	100,850	3,829
Total - All Operating Funds	**6,843,151**	**8,487,119**	**8,343,260**	**6,259,534**	**10,308,539**	**1,821,420**

GENERAL FUND – OTHER REVENUES

- Other Revenues is reduced by $10,721
- Community Room Rental Revenues reduced further to $15,000.
- The reduction in donations reflects the amount that the Lathrup Village Community Foundation has approved. Also, $7,800 that is for the summer concert performers will be paid directly by the LVCF.

GENERAL FUND OTHER REVENUES	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Miscellaneous	12,558	9,000	6,500	4,300	9,000	0
Delq Personal Property Revenue	6,274	4,000	1,000	924	3,000	(1,000)
Investment Interest	22,915	15,000	15,000	10,722	15,000	0
Tax Appeals	-	-	-	-	-	0
Workers Compensation Dividend	4,771	-	-	-	-	0
Property & Liablity Dividend Rev	6,878	6,500	5,349	5,349	6,500	0
Building Permits	45,188	95,000	95,000	69,892	95,000	0
Employee Benefit Contributions	16,000	4,500	-	-	4,500	0
Zoning, Site Plan, Special Use Perm	11,048	6,000	9,000	9,273	9,000	3,000
Plumbing and/or Heating Permits	13,740	24,500	16,000	12,592	24,500	0
Electrical Permits	9,596	16,000	11,000	9,814	16,000	0
Licenses & Registrations	3,495	9,000	14,000	13,220	14,000	5,000
Dog & Cat Licenses	1,289	1,100	1,500	1,241	1,100	0
Cable TV Franchise Fees	115,063	120,000	10,000	58,332	120,000	0
Michigan Job Training Council Fund	805	1,000	1,000	616	1,000	0
SMART Municipal Credits	-	8,700	25,610	25,610	8,700	0
District Court Fines	127,175	120,000	120,000	65,685	120,000	0
Community Development Block Gra	1,219	4,000	14,137	-	8,000	4,000
Sidewalk Permits & Repairs	-	10,000	-	-	15,000	5,000
Nextel Lease	-	-	-	-	-	0
American Tower-Metro-PCS Lease	41,369	45,000	45,000	31,026	45,000	0
Water Fund Lease of DPS Building	4,917	4,917	4,917	4,917	4,917	0
Equipment Rentals - Brush Chippin	-	-	-	-	-	0
Road Funds Lease of DPS Building	1,639	1,639	1,639	1,639	4,000	2,361
Retirees Spouse Medical Coverage	-	-	-	-	-	0
Recreation Fees	29,744	10,000	7,000	5,437	15,000	5,000
Dog Park Revenue	-	2,500	4,000	3,241	1,500	(1,000)
Tree Sales, Woods Chips Sales	160	-	-	-	-	0
Community Center Rental	33,366	25,000	6,000	3,065	15,000	(10,000)
Police Forfeitures Rev - State	-	-	-	-	-	0
Police Forfeitures Rev - Federal	-	-	-	-	-	0
Police Charges for Services	14,131	15,000	16,500	15,523	15,000	0
AT & T Lease	60,889	60,889	60,889	45,667	60,889	0
Donations	9,869	14,000	5,535	-	1,400	(12,600)
Election Reimbursements	-	8,268	8,268	8,268	-	(8,268)
Public Service Reimbursement	9,242	20,000	20,000	13,253	20,000	0
Metro Authority Act Payment	17,096	15,000	15,000	-	15,000	0
Sale of Fixed Assets	-	-	-	-	-	0
Workers Comp Reimbursement	-	-	-	-	-	0
Insurance Reimbursement	-	-	-	-	-	0
Insurance Recoveries	2,236	2,214	2,214	2,214	-	(2,214)
Sale of Abandoned Property	-	-	4,179	4,176	-	0
SOCRRA Refund	-	-	-	-	-	0
Code Enforcement Revenue	-	-	-		-	0
Total - Other Revenue	**622,672**	**678,727**	**546,237**	**425,997**	**668,006**	**(10,721)**

SUMMARY OF EXPENSES

- Most noteworthy is just about every department has reduced expenses.
- The original Capital Improvement Plan reflected acquisitions of $331,450. This was dramatically reduced in the proposed budget to $100,450.
- Increases in Major/Local Streets, Water/Sewer Fund, and the Debt Service Fund are all related to the Street and CIP Bond projects that were authorized.

CITY OF LATHRUP VILLAGE
SUMMARY OF EXPENDITURES BY FUND AND SOURCE
FY 2021-22

DEPARTMENT	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
GOVERNMENT SERVICES	472,421	567,150	405,804	381,788	516,855	(50,295)
ADMINISTRATION	644,741	755,909	721,541	551,197	743,506	(12,403)
BUILDING AND GROUNDS	119,461	167,928	147,928	114,149	149,028	(18,900)
POLICE DEPARTMENT	2,060,522	2,388,364	2,377,064	1,740,611	2,321,047	(67,317)
DPS- LEAF & REFUSE COLLECT	489,068	578,739	435,000	419,162	648,179	69,440
RECREATION	81,101	84,145	59,845	47,979	75,060	(9,085)
CONTINGENCIES & CAPITAL FUI	112,950	245,821	245,821	245,821	100,450	(145,371)
Total - General Fund	**3,980,264**	**4,788,056**	**4,393,003**	**3,500,707**	**4,554,125**	**(233,931)**
MAJOR STREETS FUND	338,055	167,946	1,858,258	105,218	2,417,074	2,249,128
LOCAL STREETS FUND	380,814	393,816	1,184,267	271,632	1,591,822	1,198,006
WATER FUND	1,000,994	1,185,229	1,469,629	962,763	2,935,111	1,749,882
SEWER FUND	1,294,340	1,908,232	1,879,432	1,193,828	2,401,275	493,043
DEBT SERVICE FUND	124,002	125,567	125,567	125,567	578,917	455,000
CAPITAL ACQUISITIONS	112,950	245,821	245,821	245,821	100,450	(145,371)
Total Expenditures - All Funds	**7,231,420**	**8,814,667**	**11,155,977**	**6,405,537**	**14,578,773**	**5,764,106**

GOVERNMENT SERVICES:

STAFFING

- There is a 2% salary increase for officers and administrative staff.
- The 2nd Sergeant Position has been filled and we are budgeting to fill 2 Full-time Officer Positions in the Police Department.
- The 12-hour shift did not result in any cost savings and will not be continued.
- The Building Inspection Contract is reduced since the code enforcement services are now addressed by a full-time position. The costs for this position are shared with the DDA.

CITY OF LATHRUP VILLAGE
SUMMARY OF PROPOSED EXPENDITURES
FY 2021-22

GENERAL FUND GOVERNMENT SERVICES	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Unfunded Pension Liability		-	-	-	-	-
Unemployment Insurance	2	50	-	45	50	0
Workers Compensation Insurance	1,094	8,500	-	332	8,500	0
Office Supplies	6,371	6,000	6,500	5,862	6,000	0
Office Supplies - COVID	1,260	4,500	4,500	3,967	4,000	(500)
Tax Tribunal Appeal Refunds	9,121	2,000	-	-	1,500	(500)
Memberships and Meetings	8,413	7,000	6,000	5,114	6,000	(1,000)
Building Inspection Contract	85,704	132,000	132,000	97,496	70,000	(62,000)
Code Enforcement	180	2,000	1,000	60	2,000	0
Cable TV Productions	36,945	40,000	40,000	31,352	40,000	0
Citizen Communication/ PR	10,331	10,000	17,000	11,450	20,000	10,000
Auditing Services	19,621	19,900	19,900	19,900	24,875	4,975
Telephone Billings	19,032	18,000	18,000	15,135	18,000	0
Vehicle Expense	6,712	7,500	6,000	5,022	7,500	0
City Appreciation Functions	179	1,000	-	-	-	(1,000)
Training	2,751	5,500	-	345	2,500	(3,000)
City Planning/Consulting Fees	4,300	6,000	1,000	435	2,000	(4,000)
City Beautification Projects	-	1,500	500	427	500	(1,000)
C.D.B.G. Funded Projects	1,250	4,000	-	-	2,000	(2,000)
Printing/Publishing Costs	11,910	12,000	15,000	12,499	12,000	0
Postage Meter	2,211	5,500	6,500	5,088	6,500	1,000
Liability Insurance Premiums	29,880	30,000	34,466	34,466	30,000	0
Miscellaneous	-	-	-	-	-	0
Government Operations	39,759	35,000	35,000	30,733	35,000	0
Technology	20,292	35,000	45,000	39,359	45,000	10,000
Library Contract Payments	119,938	149,200	11,938	59,969	152,930	3,730
Community Center Payments	35,167	25,000	5,500	2,733	20,000	(5,000)
Repayment to Water-Unfunded Pe	-	-	-			0
19600 Forest	-	-	-	-	-	0
27907 California NE Drive		-	-	-	-	-
Cash Short/Over	-	-	-	-	-	-
Total - Government Services	**472,421**	**567,150**	**405,804**	**381,788**	**516,855**	**(50,295)**
		0				

GENERAL FUND – ADMINISTRATION

- Part-time Code Enforcement position is no longer reflected in the part-time wages.
- There is only the general election in November in 2021.
- Legal Services are reduced since there will not be contract negotiations this year.

CITY OF LATHRUP VILLAGE
SUMMARY OF PROPOSED EXPENDITURES
FY 2021-22

GENERAL FUND ADMINISTRATION	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Salaries & Wages - Permanent	339,499	366,481	369,486	254,464	389,700	23,219
Salaries & Wages - Part Time	4,964	46,664	25,000	16,588	15,000	(31,664)
Fringe Benefits	186,892	201,429	182,000	152,921	222,856	21,427
Code Enforcement - Legal Service	14,236	17,000	20,000	17,095	20,000	3,000
Elections	14,764	28,385	30,000	29,055	10,000	(18,385)
Legal Services	49,442	60,000	60,000	47,100	50,000	(10,000)
Board of Review	550	600	555	555	600	-
County Equalization Services	34,395	35,350	34,500	33,420	35,350	0
Total - Administration	**644,741**	**755,909**	- **721,541**	**551,197**	**743,506**	**(12,403)**

GENERAL FUND – BUILDING & GROUNDS

- Temporary Salaries & Wages are reduced, anticipating the reduction in the twice daily sanitizing.
- Parking Lots & Grounds is increase $4,000 for contracting with City of Southfield for the required sweeping of the City Hall and DPW parking lots under the MS4 Permit.

CITY OF LATHRUP VILLAGE
SUMMARY OF PROPOSED EXPENDITURES
FY 2021-22

GENERAL FUND BUILDING & GROUNDS	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Salaries & Wages - Permanent	-	-			-	-
Salaries & Wages - Temporary	29,518	56,000	31,000	26,940	31,600	(24,400)
Fringe Benefits	-	-	-		-	-
Workers Compensation Insurance	-	-	-		-	-
Building Utilities Billings	44,117	45,000	45,000	31,650	45,000	-
Building Maintenance	28,613	40,000	42,000	35,407	38,000	(2,000)
Building Authority Lease Payments	-	-	-	-	-	-
Equipment Maintenance & Repairs	38	1,500	-	-	1,500	-
Parking Lots & Grounds	9,246	10,000	12,000	10,188	15,000	5,000
Vehicle Maintenance Expense	-	-	-	-	-	-
Building - Grants	7,928	7,928	7,928	2,569	7,928	-
Covid Exp - building	-	7,500	10,000	7,395	10,000	2,500
Total - Building & Grounds	**119,461**	**167,928**	**147,928**	**114,149**	**149,028**	**(18,900)**

GENERAL FUND – PUBLIC SAFETY

- The Police Department is budgeted to be fully staffed. There should be a corresponding reduction in overtime.
- The actual costs for the contract with the City of Berkley for Prison Lockup is running lower than previously budgeted. This is reduced to be more closely aligned with actual experience over the past 2 years.
- The contacts for Southfield Fire and Emergency Dispatch services reflect a 2% increase.

CITY OF LATHRUP VILLAGE
SUMMARY OF PROPOSED EXPENDITURES
FY 2021-22

GENERAL FUND PUBLIC SAFETY	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Salaries & Wages - Permanent	716,352	845,272	845,272	556,333	830,042	(15,230)
Salaries & Wages - O.T.	52,174	50,000	50,000	23,376	50,000	-
Part Time Employees	106,769	100,000	100,000	97,191	50,000	(50,000)
Fringe Benefits	373,296	529,777	529,777	326,702	527,148	(2,629)
Unemployment Insurance	130	100	100	88	100	-
Police Uniforms & Cleaning	9,927	15,000	15,000	6,684	15,000	0
Workers Compensation Insurance	15,500	15,800	15,800	332	15,800	0
Office Supplies	2,614	5,000	4,000	2,820	4,000	(1,000)
Office Supplies - Covid	-	5,500	5,500	4,305	5,000	(500)
Office Machines	3,743	3,000	3,000	1,948	3,000	-
Publications/Document Reducing	645	1,000	1,000	748	1,000	-
Code Enforcement/Training & Sup	-	-	-	-	-	-
Road Supplies	723	2,000	2,000	1,126	2,000	0
Evidence Supplies	807	1,500	1,000	107	1,000	(500)
Police Reserve Force	291	1,000	500	-	500	(500)
Training Programs	7,410	14,000	14,000	11,096	15,500	1,500
Firearms Training	4,657	4,500	4,000	2,426	4,500	0
Fire Services/Dispatch Payments	668,991	689,623	689,623	626,701	695,462	5,839
Telephone Billings	7,892	8,500	8,000	7,033	8,000	(500)
Radio Communications Agreemen	8,524	16,200	16,200	8,603	16,200	-
Vehicle Maintenance Expense	43,231	37,000	37,000	30,761	37,000	-
Liability Insurance Premiums	24,480	25,092	25,092	25,092	25,594	502
Memberships & Meetings	2,975	3,500	3,500	2,725	3,500	0
Michigan Job Training Programs	1,909	2,000	2,000	1,927	2,000	-
Crime Prevention Programs	1,032	3,000	500	294	2,000	(1,000)
Animal Control	-	1,000	100	91	200	(800)
Prisoner Lockup	6,400	8,000	4,000	2,100	6,000	(2,000)
State of Michigan LEIN Use	-	-	-	-	-	-
Youth & Drug Prevention Programs	51	1,000	100	2	500	(500)
Unfunded Pension Liability	-					-
Motorcycle Lease	-	-			-	-
Police Forfeitures	-	-	-	-	-	0
Total - Public Safety	**2,060,522**	**2,388,364**	**2,377,064**	**1,740,611**	**2,321,047**	**(67,317)**

GENERAL FUND – PUBLIC SERVICES

- Phase 1 of the Sidewalk Maintenance Program is being implemented. Property owners have the option to hire their own contractors for the repairs or to have the sidewalks repaired by the City's contractor. The repayment plans could be extended. This requires the City to pay for the Sidewalk Program up front.
- The sections are residential south of 11 Miles/I-696 and the Southfield Business Corridor.
- Estimates are for approximately 450 sidewalk flag replacements (at $150ea): $67,000
- City Council agreed to pay for the root grinding of city trees (est. 29 at $75ea): $2,175
- Adding 15% contingency and engineering costs, total project is $97,100.

LATHRUP SERVICES

- Contractual – A cost of living is not currently reflected in this budget.
- The contract is divided between
  - General Fund-Public Services-Contracted Services (31.32%)
  - Local Roads (16.17%)
  - Major Roads (16.17%)
  - Water Fund (18.17%)
  - Sewer Fund (18.17%).

CITY OF LATHRUP VILLAGE
SUMMARY OF PROPOSED EXPENDITURES
FY 2021-22

GENERAL FUND PUBLIC SERVICES	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Fringe Benefits (MERS)	6,769	14,000	14,000	10,597	12,000	(2,000)
DPS Utilities For Reimbursement	14,527	21,000	21,000	15,537	21,000	-
Equipment Maintenance	2,905	7,000	7,000	5,392	7,000	-
Park Maintenance	882	5,000	5,000	3,031	7,000	2,000
Sidewalk Maintenance Program	-	30,000	10,000	1,012	90,000	60,000
Vehicle Expense	-	-	-	-	-	-
Subtotal - Public Services	**25,083**	**77,000**	**57,000**	**35,569**	**137,000**	**60,000**
CONTRACTUAL SERVICES	**ACTUAL FY19-20**	**BUDGETED FY20-21**	**ESTIMATED FY 20-21**	**ACTUAL 2/28/2021**	**PROJECTED FY 21-22**	**INCREASE (DECREASE)**
Miscellaneous		-			-	-
Subtotal- Contractual Services	**124,000**	**125,239**	**-**	**104,263**	**125,239**	0
LEAF COLLECTION	**ACTUAL FY19-20**	**BUDGETED FY20-21**	**ESTIMATED FY 20-21**	**ACTUAL 2/28/2021**	**PROJECTED FY 21-22**	**INCREASE (DECREASE)**
Refuse Equipment & Roll-Off Expens	4,490	4,500	6,000	5,784	6,500	2,000
Subtotal - Leaf Collection	**4,490**	**4,500**	**6,000**	**5,784**	**6,500**	**2,000**
EFUSE COLLECTION & DISPOS	**ACTUAL FY19-20**	**BUDGETED FY20-21**	**ESTIMATED FY 20-21**	**ACTUAL 2/28/2021**	**PROJECTED FY 21-22**	**INCREASE (DECREASE)**
SOCRRA Refuse Collection Contract	335,496	372,000	372,000	273,546	379,440	7,440
Subtotal - Refuse Collection & D	335,496	372,000	372,000	273,546	379,440	- **7,440**
Total - Public Services	**489,068**	**578,739**	**435,000**	**419,162**	**648,179**	**69,440**

ELIGIBLE FOR REFUSE MILLAGE	339,986	376,500	378,000	279,330	385,940	9,440
FUNDED THROUGH GENERAL FUND	149,083	202,239	57,000	139,832	262,239	60,000

RECREATION

- The Community Room is available for rental, however, there is a reduced number of attendees that are permitted. We anticipate that rental will not increase greatly.
- Community Events are difficult to project and remain reduced.
- Concerts are reduced because the Lathrup Village Community Foundation will be paying the performers directly.

CITY OF LATHRUP VILLAGE
SUMMARY OF PROPOSED EXPENDITURES
FY 2021-22

GENERAL FUND RECREATION	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Salaries & Wages	32,535	32,895	32,895	27,202	45,518	12,623
Fringe Benefits	9,528	9,500	9,500	8,268	10,242	742
Workers Compensation Insurance	1,000	800	800	150	800	-
Office Supplies	220	650	650	586	-	(650)
Bus Transportation Services	1,420	3,000	-	-	1,000	(2,000)
Adult Programs	6,963	2,000	3,500	3,179	2,000	-
Special Programs/Sporting Events	-	-	-	-	-	-
Senior Activities	100	6,000	500	162	1,500	(4,500)
Children/Youth Activities	-	1,000	-	-	1,000	-
Community Events	24,835	20,000	7,500	5,631	8,500	(11,500)
Community Center Expense	-	-	-	-	-	-
Fitness Center	-	-	-	126	-	-
Dog Park	-	1,000	3,000	2,311	1,500	500
Recreation Center	-	-	-	-	-	-
Community Garden	-	-	500		1,000	1,000
Grant Funded Programs	-	-	-	-	-	-
Concerts in the Park	4,500	7,300	1,000	364	2,000	(5,300)
Total - Recreation	**81,101**	**84,145**	**59,845**	**47,979**	**75,060**	**(9,085)**

MAJOR STREETS

- Public Act 51 figures are not finalized, but expected to be relatively flat.
- There is a need to set aside funding for the upcoming reconstruction of the next sections of 11 Mile Road
- The Capital Improvement-Street Funds reflects the use of street bond millage for projects.

CITY OF LATHRUP VILLAGE
SUMMARY OF REVENUES - MAJOR STREETS
FY 2021-22

MAJOR STREETS	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
ACT 51 Funds	329,419	388,995	388,995	151,110	388,995	-
Transfer From Other Funds		-			-	-
Investment Interest	1,733	600	600	-	600	-
Other State Grants				-		-
Total - Major Street Revenues	**331,152**	**389,595**	**389,595**	**151,110**	**389,595**	**-**

CITY OF LATHRUP VILLAGE
SUMMARY OF PROPOSED EXPENDITURES
FY 2021-22

MAJOR STREET FUND MAJOR STREETS	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Salaries & Wages - Permanent						-
Salaries & Wages - Administration	5,670	6,907	7,000	4,177	5,569	(1,338)
Salaries & Wages - Temporary	-	-		-	-	-
Fringe Benefits	1,355	5,569	5,569	1,357	8,678	3,109
Workers Compensation Insurance	-	-		-	-	-
Office Supplies	-	-		-	-	-
Bond Interest				-	73,063	73,063
Auditing Services	5,360	4,311	4,311	4,311	5,521	1,210
Roadside Parks	-	-		-	-	-
Transfer to Local Streets	164,594	-	-	-	-	0
Administration & Engineering	1,639	5,000	1,639	1,639	4,000	(1,000)
Road Construction	-	-	-	-	-	-
Road Maintenance	1,915	5,000	2,000	1,393	5,000	-
Roadside Maintenance	5,031	5,000	25,000	-	62,500	57,500
Equipment Rental	-	5,000	5,000	3,350	5,000	-
Traffic Controls	21,691	25,000	25,000	8,251	25,000	-
Snow & Ice Removal	4,050	5,500	1,400	1,381	5,500	-
Non-Motor Facilities	-	-	-	-	-	-
Forestry	25,095	36,000	25,000	18,126	36,000	-
Capital Expenditure	37,638	-	-	-	-	-
Subtotal - Major Streets	**274,036**	**103,287**	**101,919**	**43,984**	**235,831**	**132,544**
CONTRACTUAL SERVICES	**ACTUAL FY19-20**	**BUDGETED FY20-21**	**ESTIMATED FY 20-21**	**ACTUAL 2/28/2021**	**PROJECTED FY 21-22**	**INCREASE (DECREASE)**
Contractual Services	64,019	64,019	64,019	53,829	64,659	640
Public Service Building		-			-	-
Capital Imp - Street Bond		-	846,160	7,405	1,058,292	1,058,292
Subtotal- Contractual Services	**64,019**	**64,659**	**910,179**	**61,234**	**1,122,951**	**1,058,932**
Total - Major Streets	338,055	167,946	1,858,258	105,218	2,417,074	2,249,768

LOCAL STREETS

- No funds from Major Streets or the General Fund will be transferred to the Local Street Fund.
- The Capital Improvement-Street Funds reflects the use of street bond millage for projects.

CITY OF LATHRUP VILLAGE
SUMMARY OF REVENUES - LOCAL STREETS
FY 2021-22

LOCAL STREETS	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
ACT 51 Funds	154,032	129,665	129,665	70,652	129,665	-
Transfer From General Funds	-	149,200	149,200	149,200	-	(149,200)
Transfer in from Major Streets	164,594	-	-	-	-	0
Investment Interest	2,140	600	600		600	-
Miscellaneous Revenue	13,603	13,603	19,414	19,414	13,603	-
Special Assessments	-	-			-	-
Other State Grants	48,542		-	-		-
Total - Local Street Revenues	**382,911**	**293,068**	**298,879**	**239,266**	**143,868**	**(149,200)**

CITY OF LATHRUP VILLAGE
SUMMARY OF PROPOSED EXPENDITURES
FY 2021-22

LOCAL STREET FUND LOCAL STREETS	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Salaries & Wages - Permanent	-					0
Salaries & Wages - Administration	5,670	5,569	5,569	4,177	5,569	0
Salaries & Wages - Temporary		-	-		-	0
Fringe Benefits	1,356	6,907	6,907	1,351	8,678	1,771
Workers Compensation Insurance	-	-	-		-	0
Bond Expense - Construction	-	-	-	9,250	-	0
Bond Interest	-	1,000	-	-	73,063	72,063
Auditing Services	3,185	3,381	3,381	3,381	6,761	3,380
Administration & Engineering	-	-	-	-	-	0
Road Construction	-	-	-	-	-	0
Road Maintenance	230,358	250,000	250,000	90,027	250,000	0
Roadside Maintenance	2,922	-	25,000	-	62,500	62,500
Equipment Rental	-	2,000	-	-	2,000	0
Traffic Controls	-	4,000	9,000	7,708	4,000	0
Snow & Ice Removal	4,823	5,000	7,000	6,895	5,000	0
Non-Motor Facilities	5,750	15,300	6,250	1,295	15,300	0
Capital Expenditure	37,638	-	-	-	-	0
Forestry	25,095	36,000	25,000	16,728	36,000	0
Subtotal - Local Streets	**316,796**	**329,157**	**338,107**	140,812	**468,871**	**139,714**
CONTRACTUAL SERVICES	**ACTUAL FY19-20**	**BUDGETED FY20-21**	**ESTIMATED FY 20-21**	**ACTUAL 2/28/2021**	**PROJECTED FY 21-22**	**INCREASE (DECREASE)**
Contractual Services	64,019	64,659	-	53,829	64,659	0
Roadside Maintenance		-			-	0
Capital Imp - Street Bond			846,160	76,991	1,058,292	212,132
						0
Subtotal- Contractual Services	**64,019**	**64,659**	**846,160**	**130,820**	**1,122,951**	**212,132**
Total - Local Streets	**380,814**	**393,816**	**1,184,267**	**271,632**	**1,591,822**	**351,846**

WATER FUND

- Water Rates have not yet been calculated and reflect the increase of $7 to pay for the Water related Capital Improvement Projects.

WATER RATE REVIEW

WATER	DETROIT	SOCWA	CITY	CAPITAL	TOTAL
WATER RATE - 20-21	0.00	17.73	16.50	9.25	43.48
WATER RATE - 21-22	0.00	17.99	16.50	16.25	50.74
INC./(DEC.) IN $	0.00	0.26	0.00	7.00	7.26
INC./(DEC.) IN %	#DIV/0!	1.47%	0.00%	75.68%	16.70%

FY 21-22
REVENUE REQUIREMENTS
WATER

REVENUE SOURCE	FY 20-21	FY 21-22	INC./(DEC.)	% INC.
SALES	771,544	674,280	(97,265)	-14.425%
PENALTIES	25,000	25,000	0	0.000%
INTEREST	4,500	4,500	0	0.000%
METER CHARGE	81,139	80,645	(494)	-0.613%
CAPITAL PROJECTS	208,495	317,688	109,193	34.371%
MISC	40,000	40,000		
TOTALS	1,130,678	1,142,112	11,434	1.01%
REQUIRED RATES	38.64	50.74	12.10	23.85%

	F Y 2021- 2022	
	Revenue	Expenditure
SOCWA/DWSD	351,705	362,704
Penalties	25,000	
Meter Charge	80,645	
SOCWA Fixed Costs		40,296
Capitial Improvement	317,688	1,793,000
Water System Maint		90,000
Interest	4,500	
Lathrup Village Rates	322,575	
Other Water Expenses		639,111
Capital Bonds	1,793,000	0
Biling Expenses	40,000	10,000
Total	**2,935,112**	**2,935,111**

WATER FUND (continued)

CITY OF LATHRUP VILLAGE
SUMMARY OF REVENUES - WATER FUND
FY 2021-22

WATER FUND	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Water Sales	599,830	771,544	771,544	555,523	674,280	(97,265)
Water Penalties	14,949	25,000	25,000	1,497	25,000	0
Investment Interest	3,029	4,500	1,800	1,417	4,500	-
Miscellaneous - Billling	40,000	40,000	40,000	17,759	40,000	-
Meter Charge	68,814	81,139	81,139	57,237	80,645	(494)
Replacement Reserve Revenue	-	208,495	208,495	-	317,688	109,193
Repayment of Pension General Fund		-			-	-
Transfer from Bond					1,793,000	1,793,000
Total - Water Revenues	**726,622**	**1,130,678**	**1,127,978**	**633,434**	**2,935,112**	**11,434**

CITY OF LATHRUP VILLAGE
SUMMARY OF PROPOSED EXPENDITURES
FY 2021-22

WATER FUND WATER	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Salaries & Wages - Permanent	20,224	19,398	19,398	13,782	19,652	254
Fringe Benefits	93,360	147,426	147,426	91,282	168,215	20,789
Workers Compensation	-	-	-	-	-	-
Office Supplies	-	-	-	-	-	-
Water System Maintenance	75,032	90,000	90,000	33,051	90,000	0
Water Billing Expense	12,514	10,000	10,000	8,499	10,000	-
Auditing Services	4,980	5,129	5,129	5,129	5,232	103
Liability Insurance Premiums	7,130	7,803	7,803	7,803	7,959	156
Water Purchase	383,249	407,800	407,800	297,596	403,000	(4,800)
Rent & Utilities	4,917	4,917	4,917	4,917	4,917	-
System Depreciation	290,861	-	-	-	-	-
Capital Expense Bond- Water Meter		-	-	105	860,000	860,000
Equipment Replacement	258	7,000	2,000	545	2,000	(5,000)
Miscellaneous/Meetings/Training	1,339	3,100	2,500	1,616	1,880	(1,220)
Transfer Out To Capital Acquis	-	-	-	-	-	-
Water Main Project	-	400,000	400,000	371,044	356,600	(43,400)
Pension Expense	35,192	2,000	-	-	-	(2,000)
OPEB Expense	-	8,000	-	-	-	(8,000)
Capital Exp - Stop Box Replaceme	-	-	50,000	1,948	50,000	50,000
Capital Exp - Lead & Copper Line	-	-	50,000	6,139	100,000	100,000
Capital Exp - Water Main Repacem	-	-	-	32,371	475,000	475,000
Capital Exp - Fire Hydrants	-	-	100,000	26,160	84,000	84,000
Capital Exp - Gate Valves	-	-	100,000	290	224,000	224,000
Subtotal- Water	**929,057**	**1,112,573**	**1,396,973**	**902,276**	**2,862,455**	**1,749,882**
CONTRACTUAL SERVICES	**ACTUAL FY19-20**	**BUDGETED FY20-21**	**ESTIMATED FY 20-21**	**ACTUAL 2/28/2021**	**PROJECTED FY 21-22**	**INCREASE (DECREASE)**
Subtotal- Contractual Services	**71,937**	**72,656**	**72,656**	**60,487**	**72,656**	**0**
Total - Water	**1,000,994**	**1,185,229**	**1,469,629**	962,763	**2,935,111**	**1,749,882**

SEWER FUND

SEWER RATES

- Rates are estimated to increase due to the Detroit/Evergreen Farmington rate increase, the Chapter 20 drain project, and the Capital Improvements Bonds/Projects.
- The sewer rate increase is $1.56

	F Y 2021 2022	
	Revenue	Expenditure
Disposal	1,111,437	1,049,794
Industrial Surcharge	43,000	20,000
System Maintenance	250,240	273,000
Contractual Services		72,656
Interest	4,500	
Penalties	43,000	
Lathrup Village	122,188	
Other Sewer		65,160
Retention Tank		250,664
Debt Service	156,400	0
Capital	671,000	670,000
Total	**2,401,765**	**2,401,275**

Rate Comparisons	2017-18	2018-19	2019-2020	**2020-2021**	**2021-2022**
Water Rates	38.61	39.38	39.97	43.48	50.74
Percent Increase	-0.31%	1.99%	1.50%	**8.78%**	**16.70%**
Sewer rates	78.5	81.70	82.34	82.34	83.90
Percent Increase	0.00%	4.08%	0.78%	**0.00%**	**1.90%**

Combined Water & Sewer Rate	**117.11**	**121.08**	**122.31**	**125.82**	**134.64**
Overall Percent Increase	**4%**	**3.58%**	**1.02%**	**2.87%**	**7.01%**

SEWER FUND (continued)

CITY OF LATHRUP VILLAGE
SUMMARY OF REVENUES - SEWER FUND
FY 2021-22

SEWER FUND	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Sewage Disposal	1,235,857	1,861,601	1,861,601	1,071,999	1,640,265	(221,336)
Sewer Penalties	39,178	43,000	35,000	54,783	43,000	-
Investment Interest	3,772	4,500	1,800	1,427	4,500	-
Capital Contributions (ARRA Funds	-	-	-	-	-	-
Investment Interest - Bond	-	-	-		-	-
Miscellaneous	-	-	-	3,712	-	-
Industrial Surcharge	29,973	43,000	30,000	24,640	43,000	-
Federal State Grants	-	-	-		-	-
Replacement Reserve Revenue	-	-	-			-
Transfer in from Capital Bond	-				671,000	671,000
Total - Sewer Revenues	1,308,780	1,952,101	1,928,401	1,156,562	2,401,765	449,664

CITY OF LATHRUP VILLAGE
SUMMARY OF PROPOSED EXPENDITURES
FY 2021-22

SEWER FUND SEWER	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Salaries & Wages - Permanent	20,224	19,398	19,398	13,782	19,652	254
Subtotal- Contractual Services	71,937	72,656	72,656	60,487	72,656	0
Fringe Benefits	31,812	54,000	54,000	42,039	31,973	(22,027)
Sewer System Maintenance	29,883	410,000	410,000	176,497	273,000	(137,000)
Auditing Services	4,980	5,129	5,129	5,129	5,232	103
Liability Insurance Premiums	7,650	7,803	7,803	7,803	7,803	-
Sewage Disposal Service	981,444	1,029,210	1,029,210	771,908	1,049,794	20,584
Rent	-	500	500	-	500	-
Capital Expenditure	-	160,000	-	-	120,000	(40,000)
Industrial Surcharge	17,378	34,600	20,000	12,116	20,000	(14,600)
Miscellaneous	-	1,200	-	-	-	(1,200)
OPEB Expense	38,827	-	-	-	-	-
Pension Expense	-	-	-	-	-	-
Subtotal- Sewer	**1,204,136**	**1,794,496**	**1,618,696**	**1,089,760**	**1,600,611**	**(193,885)**
RETENTION TANK						
Electric	19,683	18,707	18,707	13,165	18,707	-
Water	1,437	5,000	5,000	1,048	5,000	-
Natural Gas	351	300	1,200	827	1,200	900
Telephone	2,495	3,000	3,000	2,501	3,000	-
Fuel for Generator	-	500	-	-	500	-
Supplies & Tools	-	1,400	1,000	-	-	(1,400)
Building & Equipment	10,608	15,000	7,000	5,828	6,000	(9,000)
Environmental Compliance - Non C	12,747	20,000	30,000	27,802	30,000	10,000
Bond Expense - Interest	33,334	40,179	40,179	30,566	174,679	134,500
Bond Expense- Paying Agent Fees	750	750	750	750	1,500	750
Excess Liability Insurance	8,800	8,900	8,900	8,900	9,078	178
Bond Exp - Construction	-	-	140,000	9,250	1,000	1,000
Capital Exp - Retention tank repairs	-	-	5,000	3,430	550,000	550,000
Subtotal- Retention Tank	**90,204**	**113,736**	**260,736**	**104,068**	**800,664**	**686,928**
Total - Sewer	**1,294,340**	**1,908,232**	**1,879,432**	**1,193,828**	**2,401,275**	**493,043**

DEBT SERVICE

- Reflects the principal payment on bond obligations
- The Capital Improvement Bonds does not have a principal payment due until October 1, 2022.

CITY OF LATHRUP VILLAGE
SUMMARY OF PROPOSED EXPENDITURES
FY 2021-22

DEBT SERVICE ALL DEBT	ACTUAL FY19-20	BUDGETED FY20-21	ESTIMATED FY 20-21	ACTUAL 2/28/2021	PROJECTED FY 21-22	INCREASE (DECREASE)
Sewer Cap Imp Bonds	83,823	81,138	81,138	81,138	82,113	975
SRF Bond	40,179	44,429	44,429	44,429	41,804	(2,625)
Street Bonds		-			455,000	455,000
Capital Improvement Bonds		-			-	-
Total - All Debt Service	124,002	125,567	125,567	125,567	578,917	453,350

CAPITAL IMPROVEMENTS

FY 2021-2022

ACCOUNT/FUND	EXPENDITURE	COST
Administration	City Hall Lobby Renovation	$ 10,000.00
Administration	City Hall Carpet Replacement	$ 15,000.00
Administration		
Administration		$ -
Public Safety	Police Study - Phase 1	$ 10,000.00
Public Safety	Axon Taser	$ 4,450.00
Public Safety	Mobile Data Computer Replace	$ 3,000.00
Public Safety	New Portable Radios	
Public Safety	Body Cams	
Public Services	DPS - Backhoe tractor	$ -
Public Services	DPS - Leaf Vac Conversion Kit	$ 8,000.00
Public Services	PickUp Truck (plow ready)	$ -
Public Services	New Parking Lot - DPW -Phase 2	$ 50,000.00
Recreation	Splash Pad Study and Planning	$ -
Recreation	Goldengate Park Update Study	$ -
Water		
Water		
Sewer		
Sewer		
Major Streets		
Local Streets		
TOTAL		**$ 100,450.00**

Administration		$ 25,000.00
Public Safety		$ 17,450.00
Public Services		$ 58,000.00
Recreation		$ -
Water		$ -
Sewer		$ -
Major Streets		$ -
Local Streets		$ -
Total		**$ 100,450.00**

Project				Estimated Cost				FUNDING OPTIONS - FY 21/22											
No.	Name	Fiscal Year Start	Funding Source	Equip/Construction	Other	Total	FY21/22	CIP / GF / ARP	WATER / SEWER FUND	WATER BONDS	ROAD BONDS	LOCAL / MAJOR	DDA	FY22/23	FY 23/24	FY24/25	FY25/26	FY26/27	
Administrative																			
AD 21-01	Police Department building analysis	2021	General Fund		Study	$ 10,000	$ 10,000	$ 10,000											
AD 21-02	City Hall Lobby Renovation	2021	General Fund		Update	$ 30,000	$ 30,000	$ 10,000						$ 20,000.00					
AD 21-03	City Hall Carpet Replacement	2021	General Fund		Update	$ 15,000	$ 15,000	$ 15,000											
Total						$ -	**$ 55,000**	**$ 35,000**											
DPS																			**FY20/21**
DPS 21-01	Backhoe tractor	2021/2022	General Fund	$ 85,000		$ 85,000	$ 85,000							$ 85,000					
DPS 21-02	Leaf Vac Conversion Kit	2021/2022	General Fund	$ 8,000		$ 8,000	$ 8,000	$ 8,000											
DPS 20-03	PickUp Truck (plow ready)	2021/2022	General Fund	$ 45,000		$ 45,000	$ 45,000							45000					
DPS 20-04	Paving Lot Replacement Phase 1	2021/2022	General Fund	$ 51,000		$ 51,000													$ 51,000
DPS 20-05	Paving Lot Replacement Phase 2	2022/2023	General Fund	$ 50,000		$ 50,000	$ 50,000	$ 50,000											
DPS 20-06	Paving Lot Replacement Phase 3	2023/2024	General Fund	$ 50,000		$ 50,000	$ 50,000							$ 50,000					
Total						**$ 289,000**	**$ 238,000**	**$ 58,000**						**$ 180,000**	**$ -**				**$ 51,000**
DDA																			
DDA 21-01	Hanging Flower Baskets	2020/2021	DDA Funds	$ 9,225	-	$ 9,225	$ 9,225						$ 9,225						
DDA 20-02	Alley Study - Feasibility + condition	2020/2021	DDA Funds		-	$ 8,500	$ 8,500						$ 8,500						
TOTAL						**$ 17,725**	**$ 17,725**						**$ 17,725**						
PARKS																			
PR 21-01	Splash Pad Study and Planning	2021/2022	General Fund			$ 5,000								5000					
PR 21-02	Goldengate Park Update Study and Planning	2021/2022	General Fund			$ 5,000	$ 5,000							5000					
PR 21-03	Replace Sarackwood Playground Equipment	2022/2023	General Fund/Grant			$ 100,000	$ 100,000									TBD			
PR 21-04	Acquisition and Development of SE Quadrant Park	2024/2025				$ -										TBD			
TOTAL						**$ 110,000**	**$ 105,000**	**$ -**						*$ 10,000*					
Police																			
P 21-01	Axon Taser	2021/2023	Police	$ 17,800		$ 13,350	$ 4,450	$ 4,450						$ 4,450	$ 4,450				
P 21-02	Patrol Vehicle	2021/2022	Police	$ 45,000		$ 45,000								$ 45,000					
P 21-03	Mobile Data Computer Replacement	2022-2025	Police	$ 12,000		$ 12,000	$ 3,000	$ 3,000						$ 3,000	$ 3,000	$ 3,000			
P 21-04	New Portable Radios	2021/2022	Police	$ 30,000		$ 30,000	$ 30,000							$ 30,000					
P 21-05	Body Cams	2021/2022	Police	$ 40,000		$ 40,000	$ 40,000							$ 40,000					
P 21-06	Expanded Station	TBD	TBD	$ 1,500,000		$ 1,500,000								TBD					
See AD-01	New Police Station	TBD	TBD	TBD		TBD										TBD			
TOTAL						**$ 100,350**	**$ 77,450**	**$ 7,450**						**$ 122,450**	**$ 7,450**	**$ 3,000**			
Roads																			**FY20/21**
R 21-01	FY 2020/21 Paving Program	2020/2021	Paving Bond Issue	$ 1,290,675	$ 401,645	$ 1,692,320													$ 1,692,320
	FY 2021/22 Paving Program	2021/2022	Paving Bond Issue	$ 1,782,636	333755	$ 2,116,391	$ 2,116,391				$ 2,116,391								
	FY 2022/23 Paving Program	2022/2023	Paving Bond Issue	$ 1,782,798	333785	$ 2,116,583								$ 2,116,583					
	TOTAL			**$ 4,856,109**	**$ 1,069,185**	**$ 5,925,294**													
R 21-02	2021 Local Road Paving Program (Santa Barbara)	2021/2022	Local/Major Road Fund	$ 88,000		$ 88,000	$ 88,000					$ 88,000							
R 21-03	Culvert Jet Cleaning	2021/2022	Special Assessment	$ 30,000		$ 30,000	$ 10,000	$ 5,000						$ 10,000	$ 10,000				$ 5,000
R 21-04	Ditches	2023/2024	CIP Bond/Special Assess.	$ 300,000		$ 300,000	$ 10,000	$ 25,000						$ 125,000	$ 125,000				$ 25,000
R 21-05	Sidewalks	2022/2024	Special Assessment	$ 300,000		$ 300,000	$ 80,000	$ 80,000						$ 100,000	$ 100,000				$ 20,000
TOTAL						**$ 6,643,294**	**$ 2,304,391**	**$ 110,000**	**$ -**	**$ -**	**$ 2,116,391**	**$ 88,000**	**$ -**	**$ 2,351,583**	**$ 235,000**	$ -	$ -	$ -	**$ 1,742,320**
Sanitary Sewer																			
S 21-01	2021 Retention Tank Upgrades	2020/2022	CIP Bond Issue	$ 550,000		$ 550,000	$ 550,000			$ 550,000									
S 21-02	2021-2024 Sanitary Sewer Repairs	2021/2024	CIP Bond Issue	$ 480,000		$ 480,000	$ 120,000			$ 120,000				$ 120,000	$ 120,000	$ 120,000			
S 21-03	2021 EFSDS CAP Projects	2021/2022	Water / Sewer Fund	$ 2,080,800		$ 2,080,800	$ 133,477		$ 133,477					$ 133,477	$ 133,477	$ 133,477	$ 133,477	133,477.00	
S 21-04	2022/2023 Storm Sewer CCTV	2022/2023	Water / Sewer Fund	$ 360,000		$ 360,000								$ 180,000	$ 180,000				
S 21-08	2025 Sewer Improvements CCTV	2025 / 2026	Water / Sewer Fund	$ 180,000		$ 120,000											$ 120,000		
TOTAL						**$ 3,590,800**	**$ 803,477**		**$ 133,477**	**$ 670,000**				$ 433,477	$ 433,477	$ 253,477	$ 253,477	$ 133,477	
Water																			**FY20/21**
W 21-01	Lead and Copper Exterior Identification	2021/2023	CIP Bond Issue	$ 300,000		$ 300,000	$ 50,000			$ 50,000				$ 100,000	$ 100,000				$ 50,000
W 21-02	2021 - 2023 Water Main Replacement	2021/2023	CIP Bond Issue	$ 1,360,000		$ 1,360,000	$ 475,000			$ 475,000				$ 437,500	$ 447,500				
W 21-03	Lead & Copper Service Line Replacement	2021/2024	CIP Bond Issue	$ 500,000		$ 500,000	$ 100,000			$ 100,000				$ 200,000	$ 150,000				$ 50,000
W 21-04	Fire Hydrants Replace / Refurbish	2021/2023	CIP Bond Issue	$ 552,000		$ 552,000	$ 84,000			$ 84,000				$ 184,000	$ 184,000				$ 100,000
W 21-05	Gate Valve Replacement	2021/2022	CIP Bond Issue	$ 972,000		$ 972,000	$ 224,000			$ 224,000				$ 324,000	$ 324,000				$ 100,000
W 21-06	Water Meter Replacement	2021/2022	CIP Bond Issue	$ 860,000		$ 860,000	$ 860,000			$ 860,000									
W	2024 Water Main Replacement	2024/2025	CIP Bond Issue	$ 325,000		$ 325,000										$ 325,000			
W	2025 Water Main Replacement	2025/2026	Water / Sewer Fund	$ 475,000		$ 475,000											$ 475,000		
TOTAL				**$ 5,344,000**		**$ 5,344,000**	**$ 1,793,000**			**$ 1,793,000**				**$ 1,245,500**	**$ 1,205,500**	**$ 325,000**	**$ 475,000**	**$ -**	**$ 300,000**
	TOTAL BY FUNDING SOURC FOR FY 2021/22						***$ 5,029,043***	***$ 210,450***	***$ 133,477***	***$ 2,463,000***	***$ 2,116,391***	***$ 88,000***	***$ 17,725***						
	SPECIAL NOTE																		
W	Planned Use of Water/Sewer Funds for Projects	2021/2024	Water / Sewer Fund	$ 1,880,000		$ 1,880,000	$ 1,000,000		$ 1,000,000					$ 440,000	$ 440,000				

Water CIP Bond		YEARLY AMOUNT		$5,380,000
FY 20/21 Sanitary Sewer				
FY 20/21 Water	$ 300,000	$ 300,000		
FY 21/22 Sanitary Sewer	$ 670,000			
FY 21/22 Water	$ 1,793,000			
		$ 2,463,000		
FY 22/23 Sanitary Sewer	$ 120,000			
FY 22/23 Water	$ 1,245,500			
		$ 1,365,500		
FY 23/24 Sanitary Sewer	$ 120,000			
FY 23/24 Water	$ 1,205,500	$ 1,325,500		
FY 24/25 Sanitary Sewer	$ 120,000			
FY 24/25 Water	$ 325,000	$ 445,000		
TOTAL		$ 5,899,000	$	(519,000)

Road Bond	YEARLY AMOUNT	$5,845,000
FY 20/21	$ 1,692,320	
Sidewalks	$ 20,000	
FY 21/22	$ 2,116,391	
FY 22/23	$ 2,116,583	
FY 23/24		
	$ 5,945,294	($100,294)

Lead & Copper Exterior Identification - revised			
Stop Boxes	1200	$75	$90,000
Exteriod ID	350	550	$192,500
			$282,500

THE CITY OF LATHRUP VILLAGE
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www.lathrupvillage.org

MEMORANDUM

TO:	Sheryl Mitchell Theriot, City Administrator
FROM:	Susie Stec, Community & Economic Development Director
DATE:	April 21, 2021
RE:	Proposed Rental Registration and Fee Schedule

Staff has been working over the past several months to ensure the city is consistently applying the various standards outline in Chapter 18 – Businesses, of the city code; specifically, as it relates to Article II – Business licenses and Article IV – Landlords and Tenants. During the annual review of the city's fee schedule, it was determined that the rentals fees were not in alignment with Section 18-183. Registration and Fee Schedule. Staff evaluated fees in neighboring communities and conferred with the city's Building Department consultants to develop the fees proposed below. The proposed fees will cover the administrative and inspection costs associated with rental licensing.

Section 18-183. Registration and Fee Schedule

(c) The annual registration fee schedule shall be established by city council resolution in the following categories:

(1) Single-family dwelling; **$150**

(2) Two-family dwelling; **$150**

(3) Multiple-family dwellings, apartment, etc. containing three to ten units; **$300 + $25/unit**

(4) Multiple-family dwellings, apartments etc. containing eleven to fifty units; **$300 + $25/unit**

(5) Multiple-family dwellings, apartments, etc. containing in excess of 50 units; **$300 + $25/unit**

(6) Commercial and office structures; **$300 + $25/unit**

(7) Penalty fee for renting without license; **$300 (in addition to regular fee)**

(8) Inspection trip charge (in excess of three trips in a single registration period). **$225**

(9) Late registration fee. **$25 (in addition to regular fee)**

(10) Conditional license fee. **$500 plus $500 bond (bond to be returned when conditions met)**

Suggested action: Motion by City Council to adopt the Rental Registration and Fee Schedule as written, effective on June 1, 2021.