

City Council Regular Meeting

Monday, March 18, 2024, at 7:30 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Agenda**
5. **Presentations**
 - A. AT&T Customer Services Presentation
6. **Public Comment for Items on the Agenda** (speakers are limited to 3 minutes)
7. **Consent Agenda**

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

 - A. Approval of Minutes
 - i. City Council Regular Meeting 2-26-24
 - ii. City Council Study Session 3-4-24
 - B. Police Department Monthly Reports
 - C. Building Department Reports
 - D. Disbursement Report
8. **Public Hearings**
9. **Action Requests - For Consideration / Approval**
 - A. Request to Adopt Resolution 2024-02 – Supporting Statutory Revenue Sharing Reform
 - B. Request to Adopt Resolution 2024-03 – Oakland County Multi-Jurisdictional Hazard Mitigation Plan
 - C. Request to Set Public Hearing for April 15, 2024 – Outstanding Water/Sewer Bills – Special Assessment Roll 2024-02
 - D. Request to Approve DES Electric Lathrup Village Antenna Replacement Proposal
 - E. Request to Approve Dispatch Services Contract with the City of Southfield

- F. Request to Approve Charge EV, LLC Charging Station Agreement
- G. Request to Approve as Needed Lawn Service Contract with Paradise Garden Landscaping, Inc.
- H. Request to Approve FY 2025 City Council Goals
- I. Request to Approve Facility Rental Agreement and Fees
- J. Request to Approve FY 2024 Budget Amendments

10. City Administrator Report

11. City Attorney Report

12. Reports of Boards, Commissions, and Committees

13. Unfinished / New Business

14. Public Comment (speakers are limited to 3 minutes)

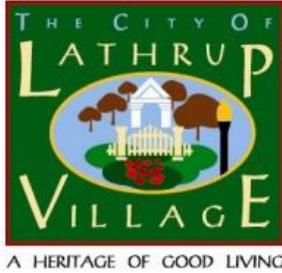
15. Mayor and Council Comments

16. Request to meet in closed session as permitted by State Statute MCLA 15.268, Sec. 8(h) to consider material exempt from discussion or disclosure by state or federal statute.

17. Adjourn

Addressing the City Council

- Your comments shall be made during times set aside for that purpose.
- Stand or raise a hand to indicate that you wish to speak.
- When recognized, state your name, and direct your comments and/or questions to any City official in attendance.
- Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to three (3) minutes duration during the first and last occasion for citizen comments and questions and one opportunity of up to three (3) minutes duration during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
- In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.
- No speaker may make personal or impertinent attacks upon any officer, employee, or City Council member or other Elected Official, that is unrelated to the manner in which the officer, employee, or City Council member or other Elected Official, performs his or her duties.
- No person shall use abusive or threatening language toward any individual when addressing the City Council.
- Any person who violates this section shall be directed by the Mayor to be orderly and silent. If a person addressing the Council refuses to become silent when so directed, such person may be deemed by the Mayor to have committed a “breach of the peace” by disrupting and impeding the orderly conduct of the public meeting of the City Council and may be ordered by the Mayor to leave the meeting. If the person refuses to leave as directed, the Mayor may direct any law enforcement officer who is present to escort the violator from the meeting.



City Council Regular Meeting

Monday, February 26, 2024, at 7:30 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

Draft Meeting Minutes

1. **Call to Order** by Mayor Garrett at 7:30 PM
2. **Roll Call**

Present: Mayor Garrett, Mayor Pro Tem Kantor, Councilmember Barksdale, Councilmember Hammond

Also present: City Administrator Mike Greene, Planning & Zoning Administrator Susan Stec, City Attorney Scott Baker, Clerk Kelda London,

Motion by Councilmember Hammond to excuse Councilmember Jennings, Mayor Pro Tem Kantor seconded the motion.

Yes: Barksdale, Garrett, Hammond, Kantor
 No: None
 Motion carried.

3. **Pledge of Allegiance**
4. **Approval of Agenda**

Motion by Mayor Pro Tem Kantor to approve the agenda as presented. Motion seconded by Councilmember Hammond.

Yes: Garrett, Hammond, Kantor, Barksdale
 No: None
 Motion carried

5. **Presentations**

A. General Fund, Revenue & Expense Review

Mayor Pro Tem Kantor presented the Council and residents with the results of a financial project that he's been working on related to the most recent audit and financial status. Further explaining that the General Fund balance dropped from 1.2 million dollars to

\$583,000. The reason for the unexpected drop was unrecorded transfers related to the road bond fund.

6. **Public Comment for Items on the Agenda** (speakers are limited to 3 minutes)

Karen Miller – Disbursement Report

7. **Zoning Board of Appeals**

A. Call to Order - Zoning Board of Appeals at 8:01 pm

B. ZBA Public Hearing – 29801 Southfield Road (Papa’s Pizza)

C. Consideration to Approve/Deny Variance Application - 29801 Southfield Road (Papa’s Pizza)

D. Adjourn ZBA and reconvene as the City Council meeting adjourned at 8:39 pm

8. **Consent Agenda**

All items listed under “Consent Agenda” are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

A. Approval of Minutes

- i. City Council Study Session 01.22.24
- ii. City Council Regular Meeting 01.22.24

B. Police Department Monthly Reports

C. Fire Department Monthly Reports

D. Building Department Reports

E. Disbursement Report

F. Request to Receive & File DDA Annual Report

G. Request to Receive & File Planning Commission Annual Report

Motion by Councilmember Hammond to approve the consent agenda. The motion was seconded by Mayor Pro Tem Kantor.

Yes: Garrett, Barksdale, Hammond, Kantor

No: None

Motion carried.

9. **Public Hearings**

A. Special Assessment – Roll No. 2024-01 for 2022/2023 Delinquent Sidewalk, and Delinquent Ditch & Culvert

The Public Hearing Opened at 8:41 pm

- Karen Miller Delinquent Water
- Mary McKinney - Sidewalk
- Lawrence Palmer Redwood – Sidewalk
- Derrick Cheatham - Sidewalk and dead tree
- Herschel Clemmons - Culvert and sidewalk
- Lynette White – Sidewalk (emailed statement attached)

The Public Hearing Closed at 8:44 pm

A. Special Assessment – Roll No. 2024-01 for 2022/2023 Delinquent Sidewalk, and Delinquent Ditch & Culvert

Motion by Councilmember Hammond to approve the Special Assessment Roll No. 2024-01 for 2022/2023 Delinquent Sidewalk, and Delinquent Ditch & Culvert. The motion was seconded by Mayor Pro Tem Kantor.

- Yes: Hammond, Kantor, Barksdale, Garrett
- No: None
- Motion carried.

B. Request to Approve Special Land Use Request – 27411 Southfield Road (Jay Bird’s Bar & Grill)

Planning & Zoning Administrator Susan Stec explained that this is the final step for the Special Land Use Request for 27411 Southfield Rd. The applicant appeared before the Planning Commission and they are recommending approval.

Mayor Pro Tem Kantor moved to approve the Site Plan Review for 27411 Southfield Rd allowing hours of operation Monday through Saturday from nine (9:00) am to midnight, and Sunday from eleven (11:00)am to eleven (11:00) pm. Also, as a condition, the applicant will do daily trash pick up and no street parking. The motion was seconded by Councilmember Hammond.

- Yes: Kantor, Garrett, Hammond
- No: Barksdale
- Motion carried.

C. Request to Confirm Finance Director Appointment

With the retirement of the previous City Treasurer, the Administration will need to hire a replacement. Michelle Townsend Deputy Finance Director from the City of Ferndale has been offered the Treasure position. If approved, she will start in mid-March. Also, the salary recommendation is to change the salary split to include water and sewer.

Mayor Pro Tem Kantor moved to confirm Michelle Townsend as Lathrup Village Finance Director. The motion was seconded by Councilmember Hammond.

Yes: Barksdale, Garrett, Hammond, Kantor

No: None

Motion carried.

D. Request to Approve DES Electric Lathrup Village Antenna Replacement Proposal

As part of the proposal from Ferguson for the installation of the new tower, there will be some electrical work too. DES Electric is the company that did the electrical work for the installation of the new generator, so they are familiar with the equipment on site. So, it's recommended that we grant DES the contract and waive the bidding process.

Councilmember Hammond moved to approve the Lathrup Village replacement quote from DES Electric. The motion was seconded by Councilmember Barksdale.

Yes: None

No: Garrett, Hammond, Kantor, Barksdale

Motion denied.

Councilmember Hammond moved to table the decision for the antenna replacement service. Also, direct the City Administrator to put the issue out for bid. The motion was seconded by Mayor Pro Tem Kantor.

Yes Hammond, Kantor, Barksdale, Garrett

No: None

Motion carried.

E. Request to Approve Parks & Recreation Committee Appointments

The recommendations from the Mayor for the Parks & Recreation Committee are Nicole Lowry Christina Schindler, Carol Greene, and Elaine Mantinan.

Mayor Pro Tem Kantor moved to appoint Nicole Lowry, Elaine Mantinan, Christina Schindler, and Carol Greene to the Parks & Recreation Committee. The motion was seconded by Councilmember Hammond.

Yes: Kantor, Barksdale, Garrett, Hammond
No: None
Motion carried.

F. Request to Approve Tree Committee Appointments

The recommendations from the Mayor for the Tree Committee are Brandon Wynn, Nancy Perchard, Roger Lynn, and Scott Warner.

Councilmember Hammond moved to appoint Brandon Wynn, Nancy Perchard, Roger Lynn, and Reed Boskey to the Tree Committee. The motion was seconded by Councilmember Barksdale.

Yes: Barksdale, Garrett, Hammond, Kantor
No: None
Motion carried.

G. Request to Approve DDA Appointments

The recommendation from the Mayor for the Downtown Development Authority is Danielle HueVine.

Mayor Pro Tem Kantor moved to appoint Danielle HueVine to the DDA Board of Directors to serve a four-year term ending on February 1, 2028. The motion was seconded by Councilmember Hammond.

Yes: Garrett, Hammond, Kantor, Barksdale
No: None
Motion carried.

11. City Administrator Report

Administrator Greene informed the council that there would be some staff transition and asked the people to exhibit grace and patience during the transition.

12. City Attorney Report

No report

13. Reports of Boards, Commissions, and Committees

No reports

14. **Unfinished / New Business**

None

15. **Public Comment** (speakers are limited to 3 minutes)

Don Eichstaedt – Recommends a Budget Committee that includes residents

Roger Lynn – Diversity

Barb Kenez – Diversity

Lauren Baras – Diversity

Ian Ferguson – Diversity/Boyz2Men

Carol Greene – Ethics

Sue Lynn - Diversity

Lauri Kunz – Fake email

Karen Miller – Financial issues

Charlotte Jones - Prayer for leaders

Adam Laurie – Appreciates the current Council intentions.

Autumn Sousanis - Boyz2Men

Shawanna Watts – Boyz2Men

Bob Baras - Boyz2Men support

16. **Mayor and Council Comments**

Mayor Garrett addressed the race issue explaining her own experience and the support of Boyz2Men.

Councilmember Hammond encouraged the Mayor and other residents to continue to express their feelings regarding racism.

Councilmember Barksdale expressed his concerns but also encouraged unity. Stating that this a difficult time but we can all be better.

Mayor Pro Tem Kantor expressed his sadness over the current state. He also addressed the concerns voiced by Mrs. Greene regarding the Community Room and encouraged her to speak to City Administrator Greene.

17. Adjourn Meeting adjourned at 8:49 pm

Councilmember Hammond moved to adjourn. The motion was seconded by Mayor Pro Tem Kantor. The meeting adjourned at 8:42 pm.

Addressing the City Council

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STATEMENT BY LYNETTE WHITE, GOLDENGATE DR. W. LATHRUP VILLAGE RESIDENT;

I HAVE AN ISSUE WITH THE CITY OF LATHRUP VILLAGE'S SIDEWALK PROGRAM ASSESSMENT/BILL. I AM NOT ALONE, MANY PEOPLE IN THE LATHRUP VILLAGE COMMUNITY HAVE LEGITIMATE CONCERNS AND BELIEVE THAT THE RESIDENTS ARE BEING TARGETED AND POSSIBLY SWINDLED FOR MONEY UNDER FALSE PRETENSES!

THE CITY OF LATHRUP VILLAGE REPLACED OR REPAIRED SIDEWALK SQUARES WHICH DID NOT NEED TO BE REPLACED OR REPAIRED AND DID SO WITHOUT THE CONSENT OF THE HOMEOWNER. THIS IS UNACCEPTABLE. **PLEASE SEE THE ATTACHMENT OF THE PHOTO WHICH SHOWS THAT THE SIDEWALK SQUARES THAT WAS REPLACED IN FRONT OF 27306 GOLDENGATE DRIVE W. WAS NOT A POTENTIAL TRIP HAZARD, THEREFORE, SHOULDN'T HAVE BEEN REPLACED.** WHOEVER CONDUCTED THE ASSESSMENT OF REPLACING THE SIDEWALK SQUARES WAS INACCURATE AND IS COSTING ME UNNECESSARY MONEYS. CAN YOU PLEASE MAKE THIS RIGH.

BEFORE YOU ALL DECIDED TO SPEND THE RESIDENTS OF LATHRUP VILLAGE MONEY, I SHOULD'VE (1ST) RECEIVED A MAILED NOTICE, (2ND) YOU SHOULD HAVE SCHEDULED A MEETING TO DISCUSS WITH THE LATHRUP VILLAGE RESIDENTS TO RECEIVE OUR INPUT, LIKE A PUBLIC HEARING THEN (3RD) GIVE THE RESIDENTS TIME TO CORRECT ANY ISSUES REGARDING OUR PROPERTY.

THIS WAS A NONEMERGENCY MATTER THAT (WE) THE RESIDENTS COULD'VE HANDLED OURSELVES, IF WE WERE GIVEN TIME TO DO SO. ALMOST EVERY HOME ON GOLDENGATE DR. WEST WHERE I LIVE WAS TARGETED.

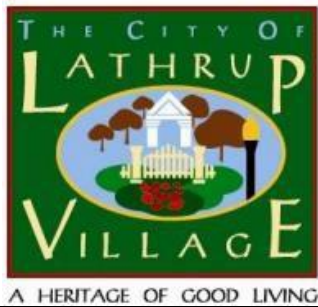
EACH HOUSE HAD AT LEAST 1 OR MORE CEMENT SQUARE(S) REPLACED. THE SIDEWALK SQUARE(S) THAT WERE REPLACED ON GOLDENGATE DR. WEST WERE NOT HAZARDOUS. HOW CAN YOU PROVE THAT THE CONDITION OF THE SIDEWALK SQUARES WERE HAZARDOUS AND NEEDED TO BE REPLACED IMMEDIATELY?

WERE THERE ANY PICTURES TAKEN? CAN THOSE PICTURED BE PROVIDED FOR REVIEW??

WHY WASN'T THERE A MEETING TO GET OUR INPUT SO THAT WE COULD COME TO AN AGREEMENT ABOUT THIS?

WHY DIDN'T YOU USE THE TAX PAYER'S TAX MONEY TO PAY FOR THIS PROJECT? IF IT WAS OUR PERSONAL RESPONSIBILITY TO HANDLE THIS MATTER, THEN OUR INPUT SHOULD'VE BEEN CONSIDERED AND WE SHOULD'VE BEEN GIVEN THE OPPORTUNITY TO HAVE OUR OWN CONTRACTOR TO COME OUT AN REPLACE THE CEMENT (IF IT NEEDED REPLACING) AND POSSIBLY FOR A CHEAPER PRICE.

I DID NOT GIVE MY CONSENT BEFORE YOU DECIDED TO SPEND MY MONEY, THEREFORE, I BELIEVE THIS WAS NOT HANDLED PROPERLY.



City Council Study Session

Monday, March 04, 2024 at 6:00 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

DRAFT MEETING MINUTES

1. Call to Order by Mayor Garrett at 6:00 PM

2. Discussion Items

A. Fiscal Year 2024-25 - Council/Budget Goals

Administrator Greene presented the Council with updated Council/Budget Goals based on previous meeting feedback. The consensus was to move forward for adoption at an upcoming City Council meeting.

B. Community Room / Events

Administrator Greene presented the Council with an updated Facility Rental Application with recommended Fees. The Council's direction was to move forward with the updated application with a fee discount application that included descriptors on discount eligibility, with a maximum discount of up to 30% one (1) time per calendar year.

C. Congressional Directed Spending (CDS) Request

Administrator Greene informed the Council of the opening of Congressional Directed Spending requests being accepted by the City's federal representatives. Greene discussed two projects he would like to move forward with (Municipal Park Renovation & Southfield Road Water Main) and the Council acknowledged these as viable submissions. Mayor Garrett also requested that staff explore if a contracted Social Worker position within the Police Department would qualify for any category.

Additional Discussion Items:

The City Council continued their discussion on a variety of topics. 1) Rules for Videoing Public Speakers, which was addressed by Attorney Baker; 2) Requests to staff to receive the official fire capacity for Council Chambers to ensure compliance, and work with PD to monitor hallway congregation during meetings; 3) The creation of a sign-up sheet for public comment for organization; 4) Consensus to stay with the practice of roll-call vote for each item during the Council meeting.

3. Public Comments

Rick Wisz – Community Room Discounts, Council Meeting Overflow Room, Council Meeting Recordings, and AT&T Concierge

Don Eichstaedt – Community Room Rates

4. **Mayor and Council Comments**

Mayor Garrett – 1) Would like to explore an ordinance for not allowing the sale of animals via pet stores; 2) Noted that the local AT&T Representative will come to the 3/18 Council Meeting to give a brief presentation on what they can offer.

Mayor Pro-Tem Kantor – 1) Requested a Closed Session be included on the 3/18 Agenda regarding the Rami case; 2) Requested Budget Amendments at the 3/18 meeting; 3) Update on the outstanding Council computer; 4) New Committee meeting updates

5. **Adjourn**

27400 Southfield Rd | Lathrup Village, MI 48076 | 248.557.2600 | www.lathrupvillage.org

2024 RUN TOTALS

Item 7B.

OFFICERS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
SGT. TACKETT	119	111											230
ROBERTS	177	170											347
McNEILL	252	308											560
HUSTON	88	118											206
HUTSON	310	305											615
GIJSBERS	168	121											289
CHICKENSKY	172	91											263
FISHER	162	198											360
STAJICH	200	167											367
LAWRENCE	31	50											81
BUTTON	10	4											14
													3332

2024 TICKET TOTALS

OFFICERS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
SGT. TACKETT	1	14											15
Tackett warning	0	6											
ROBERTS	19	22											41
Roberts warnings	7	7											
McNEILL	49	70											119
McNeill warnings	6	6											
HUSTON	14	20											34
Huston warnings	4	8											
HUTSON	21	40											61
Hutson warnings	8	10											
GIJSBERS	68	78											146
Gijsbers warnings	14	12											
CHICKENSKY	27	15											42
Chickensky warnings	0	1											
FISHER	16	42											58
Fisher warnings	1	5											
STAJICH	23	35											58
Stajich warnings	0	0											
LAWRENCE	4	7											11
Lawrence warnings	0	0											
BUTTON	0	0											0
Button warnings	1	0											
													585

City of Lathrup Village Police Department - Monthly Activity Summary

February 2024

02/01/2024 24-01655 DWLS Arrest

An Officer initiated a traffic stop for a no license plate violation. It was determined that the driver had a suspended license. They were cited and released on scene for DWLS. The vehicle was turned over to a licensed driver.

02/02/2024 24-01752 Fraud

A man posing as a PayPal employee called a resident and explained that he was refunded \$10,000 instead of \$1,000 as intended. They requested the man purchase \$9,000 in Bitcoin and send it to a provided address, which he did. Realizing it was a scam later, he reported it. Officers are attempting to stop the Bitcoin transaction.

02/03/2024 24-01814 Misdemeanor Arrest Warrant

An Officer initiated a traffic stop for an equipment violation. The driver was found to have eight arrest warrants out of Southfield PD. The man was arrested and turned over to SPD Officers.

02/03/2024 24-01841 Brandishing a Firearm

A citizen reported that while she was in a parking lot waiting to pick up her daughter from work, a man walking through the parking lot yelled and screamed at her, lifting up his sweatshirt to reveal a gun in his waistband. The woman fled and the man left the area walking. The man was later located and identified by Officers. The investigation is ongoing.

02/03/2024 24-01842 Obstruct Police / Resisting Arrest

An officer was patrolling an area looking for a man with a handgun that was seen just prior. When a vehicle in the area acted suspiciously, the Officer attempted to stop it. It fled the scene for a brief time before pulling into the driveway of a residence. The driver attempted to run into the home but was caught by the Officer and placed in handcuffs after a struggle. During this time, a passenger attempted to interfere with the lawful police action. The passenger was subsequently cited and released on scene for interfering with police and open intoxicants in a

vehicle. The driver was cited and released on scene for interfering with police, resisting arrest, unregistered vehicle and careless driving.

02/04/2024 24-01854 Driving w/o a License Arrest

An Officer initiated a traffic stop for a red-light violation. It was determined that the driver was 15 years old and did not possess a driver's license. They were released to their grandmother and a petition was completed and sent to Oakland County Prosecutors Office for review for the juvenile charges.

02/04/2024 24-01888 DWLS Arrest

An Officer initiated a traffic stop for a moving violation. It was determined that the driver had a suspended license and warrants out of both Southfield and Lathrup Village PD's. They were cited and released on scene for DWLS. They were advised and released on the warrants due to being ill. The vehicle was turned over to a licensed driver.

02/05/2024 24-01926 Suspicious Circumstances

A local doctor reported that his computer room looked as if it had been gone through, with items moved around and portable drives missing. There were no signs of forced entry but Officers are still investigating.

02/05/2024 24-01927 Assault & Battery

A man came to a local dentist office to attempt to get a copy of his dental records. An argument ensued between the man and an employee, resulting in the man assaulting the employee. The man left prior to Officer's arrival, but they were able to obtain a positive ID on the man. The investigation is ongoing.

02/06/2024 24-01972 Forgery of Checks

A citizen reported that they dropped off a check in the mail at the LV Post Office. The check was cashed days later. When the victim saw a copy of the cashed check, it had been altered with a different Payee and check amount. A suspect was identified, located and interviewed. The report has been submitted to the Oakland County Prosecutor for review.

02/06/2024 24-01987 DWLS Arrest

An Officer initiated a traffic stop for an expired plate violation. It was determined that the driver had a suspended license. They were cited and released on scene for DWLS. The vehicle was turned over to a licensed driver.

02/07/2024 24-02032 Alder Abuse / Vehicle Taken Without Permission

A resident reported that her mother has dementia and she has power of attorney over her. She also explained that a friend of her mother's tricked her into signing over the title of her vehicle to them. The suspect was interviewed and the case is currently pending further investigation.

02/07/2024 24-02033 Found Property

A resident turned in a package which was found on their driveway. The owner of the package was located and it was turned over to them.

02/08/2024 24-02089 Felony Arrest Warrant

An Officer initiated a traffic stop for an equipment violation. It was revealed that the driver of the vehicle had an outstanding felony warrant for Larceny out of Farmington Hills. The man was arrested and transported to meet Farmington Hills PD.

02/08/2024 24-02122 Felony Arrest Warrant

An Officer initiated a traffic stop for an expired plate violation. It was later determined that the passenger of the vehicle had an extraditable felony warrant out of Wisconsin. The man was arrested and transported to Oakland County Jail to await an extradition hearing.

02/09/2024 24-02157 Traffic Altercation

The driver of a handicap transportation van reported that a man in another vehicle threw something at his vehicle, causing damage, after a minor traffic altercation. The suspect was unable to be identified but the incident was documented.

02/09/2024 24-02170 Larceny from Mail

A resident reported that a card sent in the mail from their parents to their children for valentines' day was delivered already opened, and missing the cash that was supposed to be inside.

02/10/2024 24-02185 DWLS Arrest

An Officer initiated a traffic stop for a red-light violation. It was determined that the driver had a suspended driver's license. They were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was impounded.

02/10/2024 24-02206 Suspicious Circumstance

Officers took a report at a residence when they discovered that multiple cans of ravioli were thrown at the front window of the home. The incident stems from an ongoing civil dispute between the homeowner and a subcontractor they are in business with.

02/11/2024 24-02240 DWLS Arrest

An Officer initiated a traffic stop for a speeding violation. It was determined that the driver had a suspended drivers license. They were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was turned over to a licensed driver.

02/13/2024 24-02324 FOC Arrest Warrant

An Officer initiated a traffic stop when he discovered that the registered owner of the vehicle in front of him had an outstanding child support warrant for over \$50,000.00. The man was arrested and conveyed to Washtenaw County Jail.

02/14/2024 24-02383 Embezzlement

A report was taken from a local business owner when he discovered than an employee was using a business financial account to pay her personal bills. The incident is still under investigation.

02/15/2024 24-02456 Accidental Property Damage

The wind blew over a large light pole in the parking lot of a local retail shop, damaging a patron's vehicle. The property owner was advised and a report was taken.

02/16/2024 24-02492 Fraud

A resident reported that her debit card was used at a grocery store in Ohio. She reported the incident to her bank, who refunded her the money. A report was taken for documentation purposes only.

02/16/2024 24-02494 Suspicious Circumstance

Officers were given a suspicious letter left in the bathroom of a local restaurant. It was from a woman who stated she was in danger from her father. She listed her address in Bloomfield Hills. BHPD went to the home to do a welfare check. It was determined that the woman was not in danger. BHPD assisted in a family counseling session. No action was taken.

02/16/2024 24-02497 Domestic Violence Assault and Battery

A woman reported that while she was driving her ex husband and son back from a school field trip, she was assaulted inside of her vehicle while she was driving. The incident occurred in the parking lot of a local business. Officers responded and investigated the incident. The report was sent to the Oakland County Prosecutors Office for review.

02/17/2024 24-02544 DWLS Arrest

An Officer initiated a traffic stop for a red-light violation. It was determined that the driver had a suspended license. They were cited and released on scene for DWLS. The vehicle was turned over to a licensed driver.

02/17/2024 24-02517 Malicious Destruction of Property

After two subjects were drag racing with their vehicles, they stopped to confront each other. One man took out a baseball bat and began smashing the other vehicle with it. Once the victim got in his vehicle to flee, the suspect sped after him, hit his vehicle multiple times with his own vehicle. The case has been sent to the Oakland County Prosecutors Office for review.

02/18/2024 24-02583 DWLS Arrest

An Officer initiated a traffic stop for a stop sign violation. It was determined that the driver had a suspended license. They were cited and released on scene for DWLS. The vehicle was turned over to a licensed driver.

02/18/2024 24-02606 Road Rage

Officers responded to a scene where the driver of one vehicle reported that four occupants of another vehicle threatened her after she was almost hit when the other vehicle attempted to parallel park in front of her. It was determined that no crime was committed.

02/18/2024 24-02607 Malicious Destruction of Property

A resident reported that someone had knocked over her mailbox. After examining the scene, it was apparent that it was not accidentally run into, but intentionally knocked off of its stand. The victim believed the incident to be politically motivated as she has been vocal in recent local politics.

02/19/2024 24-02623 Peace Officer Duties

Officer responded to a residence to resolve a custody exchange dispute. It was able to be resolved with assistance from the Officers, without incident.

02/19/2024 24-02636 Neighbor Trouble

A resident reported that the daughter of her neighbor made threats to him as she drove past his home. He stated that it stems from an ongoing dispute where he scolded the woman for allowing her dog to relieve himself on his property and not cleaning it up.

02/19/2024 24-02653 Intimidation

After a mother dropped off her children to the girlfriend of her ex husband during a custody exchange, she began to receive threatening text messages from the woman. A report was taken and the investigation is ongoing.

02/19/2024 24-02657 Malicious Destruction of Property

A resident reported that while he was home, someone threw rocks through two of his windows, breaking them. He saw a man running from the scene but did not get any description of him or his vehicle. There are no leads in this case.

02/20/2024 24-02681 Fraud

A resident reported that he was tricked into giving his personal banking information to a scam caller which resulted in two \$1,000 ATM withdrawals. A report was taken and MFCU is investigating the matter.

02/21/2024 24-02737 DWLS Arrest

An Officer initiated a traffic stop for a distracted driving violation. It was determined that the driver had a suspended license. They were cited and released on scene for DWLS. The vehicle was turned over to a licensed driver.

02/21/2024 24-02738 Suspicious Circumstances

A resident reported that a phone which he mailed from the LV post office was stolen in transit. He became aware when he never received his credit from Xfinity for returning the phone. A report was taken and the investigation is ongoing.

02/22/2024 24-02784 Suspicious Circumstances

A resident reported that a man was banging on their door in the middle of the night, stating that they were being too loud in their basement. The suspect was identified. A few days later, an Officer recognized the man walking down the street and contacted him. After a thorough interview, it was determined that the man did not mean the threats, and was also suffering from some mental health issues. The incident was documented.

(Related CR# 24-02796)

02/22/2024 24-02796 Intimidation

A resident reported that an unknown subject began beating on his door, threatening him for no apparent reason. The incident was captured on a Ring doorbell camera. The suspect was identified. A few days later, an Officer recognized the man walking down the street and

contacted him. After a thorough interview, it was determined that the man did not mean the threats, and was also suffering from some mental health issues. The incident was documented.

(Related CR# 24-02784)

02/22/2024 24-02799 Suspicious Circumstances

Officers took a report of threats and harassment after a resident reported that she and other family members were receiving threats from the same phone number. Officers located the owner of the phone. When advised of their identity, the resident indicated that it was a friend of hers, playing a joke. The perpetrator was contacted and advised to stop.

02/24/2024 24-02902 Suspicious Person

Officers were called to a local retail store when an employee noticed a subject who had stolen from the store before, walking around inside. Upon arrival of Officers, the subject left without committing a crime. The subject was given a trespass notice by Officers.

02/24/2024 24-02905 DWLS Arrest

An Officer initiated a traffic stop for an expired plate violation. It was determined that the driver had a suspended license. They were cited and released on scene for DWLS. The vehicle was turned over to a licensed driver.

02/25/2024 23-12588 Felony Warrant Arrest

An Officer located a motorcycle which had fled from Officers a few months prior. The subject riding the bike matched the description of the driver who fled. The bike was stopped and the driver identified. He had an outstanding warrant out of LVPD for the flee and elude. He was arrested and transported to Berkley PD where he awaits arraignment.

02/27/2024 24-03050 Forgery of Checks

A resident reported that a check she sent in the mail was stolen in transit, altered and cashed by an unknown suspect. Officers have sent a search warrant to the cashing bank for the suspects information and are awaiting those results to investigate further.

02/28/2024 24-03134 Lost Property

A citizen reported losing an envelop with \$4,500 in it after withdrawing it from a local bank. She believed she lost it in the parking lot. A request for surveillance video of the lot has been requested.

02/28/2024 24-03136 Juvenile Complaint

An Officer was dispatched on a welfare check after a student had not been to school in over a month. The student was found at home with his mother, who explained the absence was deliberate due to excessive bullying at school. A report was taken and school resource Officer advised.

DATE	EVENT	WHO PARTICIPATED	ACTIONS
2/1/2024	MiPistol Firearms update	Knoll	training
2/2/2024	SEMCOG	McKee/Zang	
2/2/2024	meeting with M. Greene and S. Schwartz	McKee	EEOC complaint
2/6/2024	staff meeting	McKee	bi-monthly meeting
2/5-2/7	OCACP Conference /Accreditation Award	Knoll	
2/5-2/9	OCACP Conference /Accreditation Award	McKee/Zang	
2/9/2024	Annual Chili for Charity	Knoll/McNeill	All proceeds to the Shades of Pink Foundations
2/12/2024	meeting with M. Greene and S. Schwartz	McKee	EEOC complaint
2/13/2024	budget kickoff meeting	McKee	2024/2025 budget
2/1-2/28	Investigative Skills I	all officers	Police One Training
2/1-2/28	Investigative Skills II	all officers	Police One Training
2/14/2024	SIMS training	all officers	training at OCC Crest
2/16/2024	Guardian Tracking software meeting	Zang	
2/17/2024	Introduction to Data Protection	Tackett	training
2/21/2024	IAFCI meeting	Zang	monthly meeting
2/21/2024	Emergency Pipeline training	Zang/Roberts	yearly update meeting
2/27/2024	SEMCOG - road safety audit grant	McKee	virtual meeting
2/27/2024	staff meeting	McKee	bi-monthly meeting
2/27/2024	Lexipol grant informational meeting	McKee	
2/29/2024	OakTac meeting	Zang	monthly meeting
weekly	Mrs. Blair	Roberts	check on adopt a senior member
weekly	Mrs. Bloom	Gijsbers	check on adopt a senior member
weekly	Mr. Davis	Fisher	check on adopt a senior member
weekly	Mrs. McReynolds	Gijsbers	check on adopt a senior member
weekly	Mrs. Egan	Knoll	Mrs. Egan gets weekly phone calls, she needs assistance with getting her trash wheeled out.
weekly	Mrs. Brady	McNeill	check on adopt a senior member
weekly	Mrs. Rasmussen	Knoll	Mrs. Rasmussen gets a weekly phone call to check on her.

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FEBRUARY 2024 WARNING VIOLATIONS

Item 7B.

ROW	CITATION	CITATION DATE	OFF_CITY_NM	ST	VIOLATION_ON	VIOLATION_NEAR	VIOLS_DESC	OFFICER
1	24LV00194	2/1/2024	STERLING HEIGHTS	MI	11 MILE ROAD	LATHRUP	DISOBEY TRAFFIC CONTROL DEVICE	HUT
2	24LV00204	2/1/2024	LIVONIA	MI	11 MILE ROAD	LATHRUP	DISOBEY STOP SIGN	FIS
3	24LV00212	2/1/2024	DETROIT	MI	11 MILE ROAD	LATHRUP	DISOBEY STOP SIGN	FIS
4	24LV00214	2/1/2024	LIVONIA	MI	11 MILE ROAD	LATHRUP	DISOBEY STOP SIGN	FIS
5	24LV00247	2/4/2024	LATHRUP VILLAGE	MI	SANTA BARBARA	SAN JOSE	DISOBEY STOP SIGN	MCN
6	24LV00264	2/5/2024	HARRISON TOWNSHIP	MI	11 MILE ROAD	LATHRUP	DISOBEY TRAFFIC CONTROL DEVICE	CHI
7	24LV00266	2/6/2024	DETROIT	MI	SOUTHFIELD	12 MILE	FAIL TO YIELD EMERGENCY VEHICLE	HUS
8	24LV00310	2/10/2024	ROMULUS	MI	11 MILE ROAD	LATHRUP	DISOBEY TRAFFIC CONTROL DEVICE	HUT
9	24LV00318	2/12/2024	EAST LANSING	MI	11 MILE ROAD	SOUTHFIELD	IMPROPER TURN	ROB
10	24LV00320	2/12/2024	DEARBORN HEIGHTS	MI	11 MILE ROAD	LATHRUP	DISOBEY STOP SIGN	FIS
11	24LV00337	2/14/2024	LATHRUP VILLAGE	MI	BLOOMFIELD	WILTSHIRE	DISOBEY STOP SIGN	MCN
12	24LV00346	2/15/2024	LATHRUP VILLAGE	MI	BLOOMFIELD	WILTSHIRE	DISOBEY STOP SIGN	MCN
13	24LV00361	2/17/2024	DETROIT	MI	11 MILE ROAD	LATHRUP	DISOBEY TRAFFIC CONTROL DEVICE	HUT
14	24LV00383	2/21/2024	LATHRUP VILLAGE	MI	SOUTHFIELD	11 MILE	USING MOBILE DEVICE WHILE DRIVING	MCN
15	24LV00385	2/21/2024	DETROIT	MI	11 MILE ROAD	RED RIVER	DISOBEY STOP SIGN	ROB
16	24LV00386	2/21/2024	DETROIT	MI	11 MILE ROAD	RED RIVER	DISOBEY STOP SIGN	ROB
17	24LV00387	2/21/2024	DETROIT	MI	11 MILE ROAD	RED RIVER	DISOBEY STOP SIGN	HUS
18	24LV00394	2/21/2024	DETROIT	MI	SOUTHFIELD	12 MILE	DISOBEY TRAFFIC CONTROL DEVICE	HUT
19	24LV00397	2/22/2024	WEST BLOOMFIELD	MI	LINCOLN	LATHRUP	EXPIRED PLATES	HUS
20	24LV00400	2/22/2024	DETROIT	MI	SOUTHFIELD	MARGATE	ILLEGAL U-TURN	MCN
21	24LV00408	2/23/2024	DETROIT	MI	SOUTHFIELD	11 MILE	DISOBEY TRAFFIC CONTROL DEVICE	HUT
22	24LV00414	2/23/2024	DETROIT	MI	SOUTHFIELD	MEADOWOOD S	LEAVE SCENE OF ACCIDENT	HUS
23	24LV00414	2/23/2024	DETROIT	MI	SOUTHFIELD	MEADOWOOD S	FAIL TO STOP CLEAR DISTANCE	HUS
24	24LV00419	2/23/2024	DAVISON	MI	11 MILE ROAD	LATHRUP	DISOBEY STOP SIGN	HUT
25	24LV00433	2/24/2024	DETROIT	MI	11 MILE ROAD	LATHRUP	DISOBEY STOP SIGN	HUT
26	24LV00445	2/26/2024	DEARBORN	MI	12 MILE ROAD	LATHRUP	EXPIRED PLATES	FIS
27	24LV00456	2/28/2024	LATHRUP VILLAGE	MI	12 MILE ROAD	BLOOMFIELD	EXPIRED PLATES	HUS

FEBRUARY 2024 WARNING VIOLATIONS

Item 7B.

28	24LV00466	2/29/2024	FERNDALE	MI	SOUTHFIELD	12 MILE	EXPIRED PLATES	HUS

ALARM SUMMARY FOR FEBRUARY 2024

0	burglar alarms	(C3902)	(February 1 – February 29)
16	false alarms	(L5060)	(February 1 – February 29)

All alarms were considered false or operator error

of these alarms were un-registered

0	commercial
3	residential

Letters will be sent to all unregistered alarms requesting they register their alarms.

Building

Permit #	Contractor	Job Address	Fee Total	Const. Value
PB230134	BRYANT, LISA M	27727 ELDORADO PL	\$130.00	\$0
Work Description: 120ft interior waterproofing and 1 sump pump				
PB240004	PARISH, THOMAS	28240 ELDORADO PL	\$155.00	\$0
Work Description: INSTALLATION OF UTILITY INTERACTIVE PHOTOVOLTAIC SOLAR SYSTEM AND ANY NECESSARY ADDITIONAL WORK NEEDED FOR INSTALLATION.				
PB240006	MIGDALECK, JANINA	19100 W GLENWOOD BLVD	\$185.00	\$0
Work Description: INSTALL EGRESS WINDOW IN BASEMENT (WEST SIDE)				
PB240007	WISE, ROBERT CHARLES	17627 ROSELAND BLVD	\$275.00	\$0
Work Description: Roof replacement - Tear-off and reshingle				
PB240013	DR RAMI NAZARIAN	28001 SOUTHFIELD RD	\$1,289.00	\$0
Work Description: Walls,Ceiling, Floors, Painting, Doors, Cabinets, ect (Construction Remodel of Existing Space)				
PB240019	WILLIAMS, EARLINE	17608 REDWOOD AVE	\$250.00	\$0
Work Description: Remove, Supply and install new roof on house.				

Total Permits For Type: 6
Total Fees For Type: \$2,284.00
Total Const. Value For Type: \$0

Electrical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE230128	BRYANT, LISA M	27727 ELDORADO PL	\$57.00	\$0
Work Description: ADDING ELECTRICAL FOR WATER PUMP				
PE240008	BETTIS, GLADYS E	18648 MIDDLESEX AVE	\$160.00	\$0
Work Description: Install standby generator				
PE240009	TOSCZAK, FREDERICK	28510 SUNSET W BLVD	\$130.00	\$0
Work Description: 1. Installing a 200 amp service upgrade with DTE underground prep.				
PE240012	Joshua Abraham	18561 SAN JOSE BLVD	\$227.00	\$0
Work Description: Replace (1) 100 amp service. Install (5) circuits: (2) kitchen counter, (1) dishwasher, (1) disposal, and (1) 2nd floor bathroom GFI				
PE240013	Gasso Group Company LLC	28851 SOUTHFIELD RD	\$127.00	\$0

Work Description: Addition/alteration

PE240014	HARRISON, LISA M	27071 ELDORADO PL	\$147.00	\$0
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Work Description: Kitchen Remodel

PE240015	LAKE, RUTHY J	18161 CAMBRIDGE BLVD	\$137.00	\$0
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Work Description: Replace Electric Water Heater

- 3-7-24 Failed Inspection
- 1. Need Disconnect for Water Heater
- 2.NM-B Cable to be protected when run under joist
- 3.Need Connector for Flexible Metal Conduit

PE240017	AKIVA INVESTMENTS LLC	27700 SOUTHFIELD RD	\$265.00	\$0
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Work Description: 200A New Service
7 Lights

Total Permits For Type: 8
Total Fees For Type: \$1,250.00
Total Const. Value For Type: \$0

Electrical Reconnect

Permit #	Contractor	Job Address	Fee Total	Const. Value
PE230101	CHRISTOPHER RICHARDS	18630 SAN DIEGO BLVD	\$70.00	\$0
Work Description: Replace and install furnace				
PE240011	FRANK, KOREE	18160 CAMBRIDGE BLVD	\$110.00	\$0
Work Description: furnace and liner replacement				

Total Permits For Type: 2
Total Fees For Type: \$180.00
Total Const. Value For Type: \$0

Mechanical

Permit #	Contractor	Job Address	Fee Total	Const. Value
PM240009	BETTIS, GLADYS E	18648 MIDDLESEX AVE	\$160.00	\$0
Work Description: Install standby generator				
PM240010	LOVE, KIM	27035 LATHRUP BLVD	\$190.00	\$0
Work Description: Replace Furnace, AC & Humidifier				
PM240011	FRANK, KOREE	18160 CAMBRIDGE BLVD	\$170.00	\$0
Work Description: furnace and liner replacement				

PM240012 LAKE, RUTHY J 18161 CAMBRIDGE BLVD \$130.00

Item 7C.

Work Description: Replace Electric Water Heater

PM240013 HARRISON, LISA M 27071 ELDORADO PL \$130.00 \$0

Work Description: kitchen hood vent

PM240014 SARAH A ADRIAN DECLARATIC 27560 EVERGREEN RD \$130.00 \$0

Work Description: Replace Water Heater

Total Permits For Type: 6
Total Fees For Type: \$910.00
Total Const. Value For Type: \$0

Outside Refuse Container

Permit #	Contractor	Job Address	Fee Total	Const. Value
PORC-240002	ROBERTS, JOHN	28950 LATHRUP BLVD	\$25.00	\$0

Work Description: Cleanout of Furniture - Estimate 2 weeks

Total Permits For Type: 1
Total Fees For Type: \$25.00
Total Const. Value For Type: \$0

Plumbing

Permit #	Contractor	Job Address	Fee Total	Const. Value
PP240007	BRIGGS, LAMERL L	27235 GOLDENGATE W DR	\$100.00	\$0

Work Description: BATHROOM FIXTURE CHANGE

PP240008 DORIS, DIONTE 28010 WOODWORTH WAY \$55.00 \$0

Work Description: Installing 1 triple sump with 135 LNFT of basement gutter

PP240009 VERESH, JULIE 27721 BLOOMFIELD DR \$130.00 \$0

Work Description: installing outside clean out and then installing forma-drain sewer liner

PP240010 HARRISON, LISA M 27071 ELDORADO PL \$110.00 \$0

Work Description: kitchen remod

PP240011 ANDERSON, GARY 18530 SAN DIEGO BLVD \$55.00 \$0

Work Description: Installing one pump with 146 LNFT of basement gutter

PP240012 GABHART, PAUL 18606 RAINBOW DR \$305.00 \$0

Work Description:

*LEVINE AND SONS CALLED AT 3:25PM ON 2-28-24 TO SAY THAT THERE WAS AN ISSUE IN THE REPAIR AND THEY WERE WANTED TAP OUR SEWER LINE - ADDITIONAL INSPECTION FEE ADDED AND TAP/RECONNECT FEE ADDED

LARGER ISSUE THAN EXPECTED - SEWER MAIN NEEDS REPAIR AND BEING COMPLETED BY SUNDE SERVICES

Total Permits For Type: 6
Total Fees For Type: \$755.00
Total Const. Value For Type: \$0

Right of Way Construction

Permit #	Contractor	Job Address	Fee Total	Const. Value
PROW-240005	JRY PROPERTIES, LLC	26026 SOUTHFIELD RD	\$1,250.00	\$0
Work Description: Consumer Energy Right Away Construction				
PROW-240006	PETERSON, JAY B	28631 LATHRUP BLVD	\$1,250.00	\$0
Work Description: Consumer Energy Right Away Construction				

Total Permits For Type: 2
Total Fees For Type: \$2,500.00
Total Const. Value For Type: \$0

Site Plan Review

Permit #	Contractor	Job Address	Fee Total	Const. Value
PPlan240001	DR RAMI NAZARIAN	28001 SOUTHFIELD RD	\$250.00	\$0
Work Description:				

Total Permits For Type: 1
Total Fees For Type: \$250.00
Total Const. Value For Type: \$0

Report Summary

Population: All Records
Permit.DateIssued Between
2/1/2024 12:00:00 AM AND
2/29/2024 11:59:59 PM

Grand Total Fees:	\$8,154.00
Grand Total Permits:	32
Grand Total Const. Value:	\$0

Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
18679 RAINBOW DR	WOOLFOLK, DORIS S	Dead tree laying over sidewalk from backyard	Re-Inspection	Dead Tree	Letter Sent

82-29 Duty to remove nuisance trees

It shall be the duty of all owners and other persons in possession of real property whereon public nuisances, as established in this article, are kept or stored to remove such trees within ten days following notification that the nuisance exists.

(Code 1991, art. V, ch. 4, § 102; Ord. No. 372-03, pt. III, 12-1-2003)

INSPECTOR COMMENTS: DEAD TREE FROM BACKYARD OF HOME LEANING OVER THE SIDEWALK MUST BE REMOVED IN 10 DAYS.

18516 SARATOGA BLVD	MICHAEL SCOTT - TRUS	Property listed on VBRO as rental but not registered with Lathrup Village	Re-Inspection	Land lord license	Letter Sent
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18-184 Rental licenses

(a) All rental units must be licensed during any period of occupancy. Rental licenses are not transferable between landlords or rental units.

(b) The following approvals must be obtained by the landlord in order to obtain a rental license:

(1) The building official shall determine that the rental unit under application has been inspected and approved within the past 18 months as in compliance with the various codes appropriate to property maintenance and construction trades, as codified in chapter 14 of the Lathrup Village Municipal Code, and, that the mechanical system has been checked and certified by a licensed mechanical contractor that the system is in safe and proper working order according to the applicable code. A building approval that has been issued within the past eighteen months does not restrict the official from requiring additional inspections as permitted by the chapter 14 codes, or when there is a complaint or other probable cause to suspect that a violation or violations of any code or section of this article may exist.

(2) A building official shall determine whether the structure(s) and uses comply with, or are exempt from, the city zoning requirements. All rental units shall comply with the city zoning ordinance or obtain a determination of lawful nonconformity from the building official or zoning board of appeals, as provided for in the zoning ordinance.

(3) Fire Marshall approval shall be required for commercial structures and those residential uses regulated by the National Fire Prevention Code.

(4) Water department approval shall be required, certifying that the water account for the structure is not delinquent.

(5) City treasurer approval shall be required, certifying that the property taxes for the parcel in question are not delinquent.

(c) Upon a finding of compliance with the provisions hereof and payment of the required fees a license shall be issued.

(d) At any time, that a finding is made by the enforcing agency that a condition exists which would constitute a hazard to health or safety, No license shall be issued and a license issued shall be suspended and an order to comply with this article shall be issued immediately and served upon the owner in accordance with section 18-196. On reinspection and proof of compliance, the order shall be rescinded and a license issued or reinstated.

(Ord. No. 363-01, pt. I, 12-3-2001)

INSPECTOR COMMENTS: PROPERTY COMPLAINT THAT IT WAS BEING RENTED OUT ONLINE AS A RENTAL. FOUND PROPERTY LISTED ON VBRO AND HOME HAS NOT BEEN REGISTERED OR INSPECTED AS A RENTAL HOME.

Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
18266 RAINBOW DR	COOK, GREGORY	RECEIVED COMPLAINT FROM NEIGHBOR ABOUT TRASH IN YARD AND TRASH CANS TIPPED OVER FOR WEEKS. NEIGHBORS CONTINUE COMPLAIN OF HOUSE BEING USED AS A RENTAL FOR PARTIES AND NOT MAINTAINED.	Re-Inspection	COMPLAINT -	Letter Sent

5.3 WASTE AND RUBBISH

1. No garbage, sewage, filth, refuse, waste, trash, debris, or rubbish, including cans, bottles, wastepaper, cartons, boxes, crates, inoperable machinery, discarded building materials, discarded household goods, or any offensive or obnoxious matter, shall be kept in open containers or piled, placed or stored on the open ground. The owners and occupants of every building shall provide proper receptacles for said waste and keep receptacles clean and not exposed on the grounds outside of a building. Rubbish may, however, be placed at roadside for pickup on designated days in conformity with the city's ordinances regulating rubbish collections.

INSPECTOR COMMENTS: A.) RECEIVED NEIGHBOR COMPLAINT THAT LOOSE TRASH IN FRONT AND SIDE YARDS. INSPECTED PROPERTY AND CONFIRMED. TRASH CAN TIPPED OVER AND LITTER BLOWING THROUGH NEIGHBORHOOD. ALL GARBAGE NEEDS TO BE BAGGED OR IN AN ENCLOSED CONTAINER. PROPERTY OWNER WILL BE TICKETED IF NOT CLEANED UP WITHIN 48 HOURS OF RECEIVING NOTICE. NEIGHBORS STATE PROPERTY BEING RENTED OUT FOR PARTIES.

B.) PROPERTY IS NOT LISTED WITH CITY AS A VACANT OR A RENTAL.

19439 SUNNYBROOK AVE	MARSHALL, RAYMOND	Inoperable Vehicle in driveway with no plate and flat tire.	Re-Inspection	COMPLAINT -	Letter Sent
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Inoperable Vehicles- Sec 416 & Sec. 5.6

This notice is to inform you that the above-described property is in violation of the City of Lathrup Village Building Code and City of Lathrup Village Zoning Ordinance Sec. 416. Inoperable and abandoned motor vehicles. No person shall cause or permit any inoperable or abandoned motor vehicles to be parked or stored in the open on any public or private property within the city such vehicles shall otherwise be kept, stored, and parked within a garage. 5.6 Inoperable and Abandoned Motor Vehicles "inoperable motor vehicle" within the meaning of this provision shall include all motor vehicles which do not have an operable engine, or do not have all of their wheels attached, or do have one or more flat tires, or are not currently licensed so as to be lawfully operated on public streets, or are otherwise so out of repair that they cannot be lawfully operated on public streets.

INSPECTOR COMMENTS: VEHICLE IN DRIVEWAY NOT PLATED AND WITH FLAT TIRE. (INOPERABLE) VEHICLE NEEDS TO BECOME OPERABLE WITHIN 14 DAYS.

Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
27475 GOLDENGATE W	DI FISHER, SEAN ANDRE	Initial Complaint sent on 3-28-23 with no compliance. Tree maintenance on property shall be properly maintained at all times. Trim and remove all damaged/broken/hanging limbs from trees/fence line/house. Remove dead trees/limbs as needed.	Re-Inspection	Property Maintenance	Letter Sent

Sec. 82-29. - Duty to remove nuisance trees.

It shall be the duty of all owners and other persons in possession of real property whereon public nuisances, as established in this article, are kept or stored to remove such trees within ten days following notification that the nuisance exists.

INSPECTOR COMMENTS: Tree maintenance on property shall be properly maintained at all times. Trim and remove all damaged/broken/hanging limbs from trees/fence line/house. Remove dead trees/limbs as needed.

302.5 Rodent harborage.

Structures and exterior property shall be kept free from rodent harborage and infestation. Where rodents are found, they shall be promptly exterminated by approved processes that will not be injurious to human health. After pest elimination, proper precautions shall be taken to eliminate rodent harborage and prevent reinfestation.

INSPECTOR COMMENTS: The large piles of dead materials in backyard is causing rodent harborage and needs to be removed from backyard.

17435 REDWOOD AVE	JACKSON, FRANCES J	Vehicle parked blocking the sidewalk for multiple days	Re-Inspection	Vehicle Storage	Letter Sent
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4.1 OUTSIDE STORAGE AND PARKING

57.674 Prohibited Parking; violation as civil infraction.

Sec. 674.

(1) A vehicle must not be parked on a sidewalk except if necessary to avoid conflict with other traffic or in compliance with the law or the directions of a police officer or traffic-control device

INSPECTOR COMMENTS: Warning - Car found blocking the public sidewalk multiple time this is violation a local ordinance and state law. Please refrain from parking vehicles on the sidewalk going forward.

19010 WILTSHIRE BLVD	MOHSEN, NAWAL	Black Cargo Trailer parked in driveway for multiple weeks	Re-Inspection	Trailer / PODS	Letter Sent
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4.1 OUTSIDE STORAGE GARDEN TRIALERS, SNOWMOBILES

Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
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5. The outside storage of garden trailers, snowmobiles, all-terrain vehicles, trailers for the aforementioned, or the like, unless they are stored in the rear or side yards and screened from the view of persons on public streets. The aforementioned shall not be stored closer than five feet to any building or within five feet of the rear or side yard property line, nor shall they be more than six feet in height above the surface upon which the aforementioned are parked or stored. All such storage shall be upon a parking surface of concrete, asphalt or brick pavers and the driveway access to the parking surface shall be of the same or similar material. A violation of this subsection shall be a civil infraction.

INSPECTOR COMMENTS: BLACK TRAILER PARKED IN DRIVEWAY FOR MULTIPLE WEEKS. TRAILER MUST BE REMOVED FROM DRIVEWAY AND STORED OFFSITE UNLESS LOADING AND UNLOADING. ANY QUESTIONS OR CONCERNS FEEL FREE TO GIVE ME A CALL.

19050 SAN QUENTIN DR	BELL, MATTHEW	TRAILER PARKED IN DRIVEWAY	Re-Inspection	COMPLAINT -	Letter Sent
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4.1 OUTSIDE STORAGE GARDEN TRIALERS, SNOWMOBILES

5. The outside storage of garden trailers, snowmobiles, all-terrain vehicles, trailers for the aforementioned, or the like, unless they are stored in the rear or side yards and screened from the view of persons on public streets. The aforementioned shall not be stored closer than five feet to any building or within five feet of the rear or side yard property line, nor shall they be more than six feet in height above the surface upon which the aforementioned are parked or stored. All such storage shall be upon a parking surface of concrete, asphalt or brick pavers and the driveway access to the parking surface shall be of the same or similar material. A violation of this subsection shall be a civil infraction.

INSPECTOR COMMENTS: RECEIVED COMPLAINT OF ABOVE ORDINANCE THAT A BLACK CARGO TRAILER PARKED IN DRIVEWAY CAN ONLY BE STORED FOR TEMPORARY LOADING AND UNLOADING NOT STORAGE. PLEASE REMOVE TRAILER WITHIN 14 DAYS OF NOTICE. IF YOU HAVE ANY QUESTIONS OR CONCERNS PLEASE CONTACT ME AT THE NUMBER BELOW.

18174 CAMBRIDGE BLVD	HENGSTEBECK, JAMES	Fence not completed or inspected, before permit expired. Received complaint fence is open letting animals in backyard.	Re-Inspection	COMPLAINT -	Letter Sent
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302.7 Accessory structures.

Accessory structures, including detached garages, fences and walls, shall be maintained structurally sound and in good repair.

INSPECTOR COMMENTS: FENCE PERMIT PULLED ON 8-16-23 AND EXPIRED ON 2-16-24 WITHOUT FINAL INSPECTION. SPOKE WITH RESIDENT INSPECTION SCHEDULED

18160 CAMBRIDGE BLVD	FRANK, KOREE	RESIDENT COMPLAINT - DOG WAS CHASED DUE TO FENCE NOT PROPERLY REPAIRED.	Re-Inspection	Accessory Structure	Letter Sent
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302.7 Accessory structures.

Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
<p>Accessory structures, including detached garages, fences and walls, shall be maintained structurally sound and in good repair.</p> <p>INSPECTOR COMMENTS: TEMPORARY FENCE PUT UP IS NOT TO CODE AND CREATING ANIMAL WELFARE RISK. COMPLAINT MADE BY RESIDENT. NEEDS TO BE FIXED WITHIN 7 DAYS OR NOTIFY BUILDING DEPARTMENT OF THE PLAN OF REPAIR.</p>					
28927 SOUTHFIELD RD	VINTAGE VILLAGE	Temporary Banner Permit has expired and sign needs to come down.	Re-Inspection	Sign Violation	Letter Sent
28584 SUNSET W BLVD	JACKSON, CURTIS L	Received compaint of yard waste in street. Spoke with resident that this service did not start till April and needed to be moved out of street	Re-Inspection	Yard waste	Spoke W/ Reside
28935 SOUTHFIELD RD	STEP BY STEP	Window coverage exceeds the 10% allowed by ordinance.	Re-Inspection	Sign Violation	Letter Sent
28927 SOUTHFIELD RD	VINTAGE VILLAGE	Window coverage exceeds the 10% allowed by ordinance.	Re-Inspection	Sign Violation	Letter Sent
28901 SOUTHFIELD RD	SOUTHFIELD LLC	Window coverage exceeds the 10% allowed by ordinance.	Re-Inspection	Sign Violation	Letter Sent

Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
28651 SOUTHFIELD RD	DOMINOS	Window coverage exceeds the 10% allowed by ordinance.	Re-Inspection	Sign Violation	Letter Sent
28645 SOUTHFIELD RD	CASH GIANT	Window Sign Coverage Violation. Notice of Violation Mailed 2-27-24	Re-Inspection	Sign Violation	Letter Sent
28635 SOUTHFIELD RD	ZIP PRINTING LLC	Window Sign Coverage Violation. Notice of Violation Mailed 2-27-24	Re-Inspection	Sign Violation	Letter Sent
28305 SOUTHFIELD RD	MCNEAL-O'BRIEN TEAM	Window Sign Coverage Violation. Notice of Violation Mailed 2-27-24	Re-Inspection	Sign Violation	Letter Sent
26911 SOUTHFIELD RD	WIRELESS PHONE DOCT	Window Sign Coverage Violation. Notice of Violation Mailed 2-27-24	Re-Inspection	Sign Violation	Letter Sent

Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
26300 SOUTHFIELD RD	DESTINATION XL #9059	Window Sign Coverage Violation. Notice of Violation Mailed 2-27-24	Re-Inspection	Sign Violation	Letter Sent
28939 SOUTHFIELD RD	EXXON	Window Sign Coverage Violation. Notice of Violation Mailed 2-27-24	Re-Inspection	Sign Violation	Letter Sent
26237 SOUTHFIELD RD	SOUTHFIELD PHARMAC	Window Sign Coverage Violation. Notice of Violation Mailed 2-27-24	Re-Inspection	Sign Violation	Letter Sent
17655 TWELVE MILE	TWELVE SOUTHFIELD	A received complaint on 2-16-24	Re-Inspection	COMPLAINT -	Letter Sent

Section 11.9. - Assessment for Removal of Hazards, Etc.:

The assessment for the cost of the abatement of any hazard or nuisance to be made pursuant to Section 2.2(q) or Section 2.2(r), or for the cost of removing snow, ice or other obstructions from sidewalks to be made pursuant to Section 2.2(s), or removing weeds pursuant to Section 2.2(t), shall be made by resolution of the Council. Notice of the time at which the Council will act thereon shall be given by first class mail to the owner of the property to be assessed as shown by the current tax roll of the city, except that no notice shall be required in the case of assessments for the removal of weeds, snow or ice. For the purposes of collection of such assessment, the adoption of such resolution shall be equivalent to the confirmation of a special assessment roll. The amount of any such assessment shall become a debt to the city upon adoption of such resolution, be due at such time as the Council shall prescribe, and shall be subject to the collection fees and become a lien as provided in Section 11.7. Every such assessment shall also be subject to Sections 11.4, 11.5 and 11.6.

INSPECTOR COMMENTS:

Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
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5.7 BLIGHT: PROPERTY MAINTENANCE AND REPAIR

5.7 The owners and occupants of all lots and structures in this city shall exercise "due care" to maintain and repair their lands and structures to the minimum standards imposed by the statutes of this state and ordinances of this city governing property maintenance, weed control, and the like. No property owner or occupant shall cause of [or] permit, through the failure to exercise due care, his property to become so badly maintained or out of repair that it becomes a blighting influence upon any neighboring property or properties to the extent that the fair market value of such neighboring property or properties is impaired and depressed by \$3,000.00 or more by reason of their proximity to the subject lot. All lots and structures which are or become blighting influences in violation of this provision shall be deemed to be nonconforming uses under article 7.

INSPECTOR COMMENTS: Police Report from 2-16-24 stated a light post fell and hit a car. Two Weeks later the repair has not been made and the pole sits on the city easement. Light post must be moved within 7 days of this letter and a plan submitted to repair the light and report that the pole site is safe.

28871 SOUTHFIELD 100	G & A REAL ESTATE INV	SIGN COVERAGE ON WINDOW EXCEEDS CODE LETTER SENT 2-28-24	Ordinance	Sign Violation	Letter Sent
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18266 RAINBOW DR	COOK, GREGORY	TRASH LEFT ALL OVER LAWN AND OVERFILLED GARBAGE CANS - PICTURES IN EMAIL	Re-Inspection	Property Maintenance	Letter Sent
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54-66 Outside storage for unsightly or offensive materials.

No person shall cause or permit the premises he owns or otherwise has under his occupancy or control or the adjoining right-of-way to be used for the outside storage (outside of an appropriate container or building) of garbage, sewage, filth, refuse, dead or cut tree branches, waste, including yard waste, trash, debris, litter, rubbish, including cans, bottles, wastepaper, cartons, boxes, crates, inoperable machinery, discarded building materials, discarded household goods, or any unsightly, offensive or obnoxious materials. All land areas found to be used for such purposes or to be strewn with such materials are declared to be public nuisances. (Code 1991, art. V, ch. 7, § 108)

INSPECTOR COMMENTS: WEEKEND PARTY COMPLAINT TO POLICE AND NO CLEANUP. YARDS LITTERED WITH TRASH AND OVER FILLED GARBAGE CANS CREATING RODENT HARBORAGE. REPEAT VIOLATION TICKETING AND FINES WILL BE ACCESSED WITH NEXT VIOLATION OR NON-COMPLIANCE WITHIN 7 DAYS.

18161 W 12 MILE RD STE 4 EXCEL RX PHARMACY	TWO BANNERS ON THE OUTSIDE OF THE BUILDING VIOLATING THE SIGN ORDINANCE	Ordinance	Sign Violation	Letter Sent
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Sec. 52-28. - Prohibited signs.

Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
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The following signs are prohibited:

(1)Add-on signs(2)Animated signs(3)Beacon lights(4)Banners (except street banners advertising community/special events)(5)Feather and flutter signs(6)Festoons(7)Inflatable signs(8)Mirrors or mirrored signs(9)Moving signs(10)Obsolete signs(11)Pennants(12)Pole signs(13)Roof signs(14)Snipe signs
(Ord. No. 437-15, pt. II, 4-20-2015; Ord. No. 464-21 , 6-21-2021)

INSPECTOR COMMENTS: COMPLAINT RECEIVED AND VERIFIED THAT SIGNS ON THE BUILDING ARE NONCOMPLIANT TO THE ABOVE CODE. POSSIBILITY OF THE LATHRUP VILLAGE DDA GRANT FOR SIGNAGE TO MEET CODE. MUST BE CORRECTED WITHIN 30 DAYS.

18254 MEADOWOOD AVE ROSS, ERIK		TWO VEHICLES PARKED IN DRIVEWAY WITHOUT PLATES. PICTURES IN EMAIL.	Re-Inspection	Inoperable Vehicle	Letter Sent
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Inoperable Vehicles- Sec 416 & Sec. 5.6

This notice is to inform you that the above-described property is in violation of the City of Lathrup Village Building Code and City of Lathrup Village Zoning Ordinance Sec. 416. Inoperable and abandoned motor vehicles. No person shall cause or permit any inoperable or abandoned motor vehicles to be parked or stored in the open on any public or private property within the city such vehicles shall otherwise be kept, stored, and parked within a garage. 5.6 Inoperable and Abandoned Motor Vehicles "inoperable motor vehicle" within the meaning of this provision shall include all motor vehicles which do not have an operable engine, or do not have all of their wheels attached, or do have one or more flat tires, or are not currently licensed so as to be lawfully operated on public streets, or are otherwise so out of repair that they cannot be lawfully operated on public streets.

INSPECTOR COMMENTS: TWO VEHICLES PARKED IN DRIVEWAY WITHOUT PLATES DEEMING THEM INOPERABLE AND IN VIOLATION OF THE ABOVE CODE. PLEASE CORRECT THE ABOVE VIOLATION WITHIN 7 DAYS.

28950 LATHRUP BLVD	ROBERTS, JOHN	RECEIVED COMPLAINT OF MULTIPLE LARGE ITEMS PUT TO CURB PRIOR TO GARBAGE DAY AND BULK ITEMS THAT TRINGALI WONT PICK UP	Re-Inspection	Curbside Violation	Violation Notice
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Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
28861 SOUTHFIELD RD	KABOB KABOB	ORDINANCE ONLY ALLOWS FOR 10% COVERAGE OF COMMERCIAL WINDOW COVERAGE. KABOB KABOB EXCEEDS THE LIMIT AND IS IN VIOLATION.	Re-Inspection	Sign Violation	Letter Sent
28615 BLOOMFIELD DR	LISABETH, RICHARD	MOTOR HOME PARKED IN DRIVEWAY AND CAR PARKED ON GRASS	Re-Inspection	Vehicle Storage	Letter Sent

PARKING SURFACES

Parking areas shall be curbed, graded, and properly drained to remove surface water. Parking surfaces shall consist of asphalt, concrete, or another hard surface treatment approved by the City

INSPECTOR COMMENTS: RECEIVED COMPLAINT OF CAR PARKED ON GRASS. VIOLATION OF THE ABOVE CODE MUST BE RESOLVED WITHIN 48 HOURS OF RECEIVING LETTER.

4.1 OUTSIDE STORAGE (HOUSE TRAILERS)

All house trailers, trailer coaches, mobile homes, motor homes, and other vehicles constructed, equipped, or altered to provide cooking and overnight sleeping facilities, provided however, "overnight parking and storage" shall be liberally construed and applied as to such vehicles to permit same to be brought to and kept on a lot for up to 48 consecutive hours during a calendar week beginning 12:01 a.m. of every Sunday for the purpose of loading or unloading, but not for the purpose of rebuilding, remodeling, or effecting mechanical repairs. The above described vehicles shall not be connected to electricity, water, gas or sanitary sewer facilities. The previously described vehicles shall not be parked within ten feet of any building, within seven feet of a sidewalk or within seven feet from the front lot line, if there is not a sidewalk, and the vehicle shall not create a site distance/ traffic safety hazard.

A. A violation of Sec. 4.2.3 shall be a civil infraction.

B. There is hereby created a rebuttable presumption creating a violation of Sec. 4.2.3 if any of the above described vehicles are viewed, parked or stored, in the same or similar location, more than four times within a 48 hour consecutive time period. (At least one viewing every 12 hours is required).

C. The rebuttable presumption may not be defeated by a showing that the vehicle has been merely moved within the property, that it has been driven off the property and returned merely to defeat the purposes of this section, or by merely making a trip to a service station and returning to the property.

INSPECTOR COMMENTS: RECEIVED COMPLAINT OF MOTOR HOME PARKED IN DRIVEWAY TO BE COMPLIANT WITH THE ABOVE CODE MOTORHOME MUST BE MOVED WITHIN 48 HOURS.

Memorandum

To: Mayor and City Council
From: Mike Greene, City Administrator
Date: March 13, 2024
Re: Monthly Approval of Disbursements

Attached are reports for the Cities Monthly Disbursements for the Month of February 2024.

MOTION:

To approve the Monthly Disbursements for the month of February 2024 as:

FEBRUARY DISBURSEMENTS W/ SALARY INCLUDED			
FUND			
101	GENERAL FUND	\$	286,888.27
FUND			
202	MAJOR ROADS	\$	24,248.93
FUND			
203	LOCAL ROADS	\$	14,108.43
FUND			
258	CAPITAL FUND	\$	-
FUND			
397	ROAD MILLAGE FUND	\$	-
FUND			
494	DOWNTOWN DEV. AUTH	\$	21,991.84
FUND			
592	WATER & SEW	\$	261,861.08
TOTAL DISBURSEMENTS		\$	609,098.55

CITY OF LATHRUP VILLAGE
Disbursement Report

Period covered 2/1/2024-2/15/2024

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$17,959.45	Dodd, London, Greene Miller, Harris, Bobcean
DDA	\$4,990.79	Stec, Dorsey
Bldg Mnt	\$0.00	
Police	\$40,627.11	Button, Carmack, Chickensky, Fisher, Gijbsbers, Huston, Hutson, Knoll, Lawrence, McKee Roberts, Stajich, Tackett, Zang
DPS	\$0.00	
Water	\$0.00	
Recreation	\$0.00	

Total Gross \$63,577.35

Deductions \$8,625.81

Net Payroll \$54,951.54

*** Fund Totals Include Gross Payroll**

101	General Fund	\$58,586.56
202	Major Road Fund	\$0.00
203	Local Road Fund	\$0.00
258	Capital Acquisition Fund	\$0.00
395	Debt Service Fund SDS Bonds	\$0.00
494	Downtown Development Authority	\$4,990.79
592	Water & Sewer Fund	\$0.00
	Total	\$63,577.35

CITY OF LATHRUP VILLAGE
Disbursement Report

Period covered 2/16/2024-2/29/2024

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$18,162.55	Dodd, London, Greene Miller, Harris, Bobcean
DDA	\$4,990.79	Stec, Dorsey
Bldg Mnt	\$0.00	
Police	\$39,574.40	Button, Carmack, Chickensky, Fisher, Gijbsbers, Huston, Hutson, Knoll, Lawrence, McKee Roberts, Stajich, Tackett, Zang
DPS	\$0.00	
Water	\$0.00	
Recreation	\$0.00	

Total Gross \$62,727.74

Deductions \$31,304.11

Net Payroll \$31,423.63

* Fund Totals Include Gross Payroll

General Fund	\$228,301.71
Major Road Fund	\$24,248.93
Local Road Fund	\$14,108.43
Capital Acquisition Fund	\$0.00
Debt Service Fund SDS Bonds	\$0.00
Downtown Development Authority	\$17,001.05
Water & Sewer Fund	\$261,861.08

Total	\$545,521.20
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police/admin/total from 101 general fund

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-206.000	TAX OVERAGE REFUND	CORELOGIC CENTRALIZED RE	REFUND OF TAX OVERPYMT	986.59	2793
101-000.000-206.000	TAX OVERAGE REFUND	NAVY FEDERAL CREDIT UNIO	TAX OVERPYMT REFUND	308.17	2794
101-000.000-206.000	TAX OVERAGE REFUND	SHAVON JOHNSON	TAX OVERPYMT RFND	4.44	2795
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	AFLAC	AFLAC HEALTH INSURANCE	833.10	48650
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	POLICE & FIREMEN'S INS.	POLICE GROUP BILLING 2111560-2	56.34	48719
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	AFLAC	HEALTH INSURANCE	861.44	48744
101-000.000-243.002	ENGINEERING DEPOSIT - CMS	GIFFELS-WEBSTER ENG INC	CMS ROW PERMIT REVIEWS	330.00	48760
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	DELORES STARKS	EVEN DEPOSIT REFUND	300.00	48693
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	RESHOD SANDERS	EVENT DEPOSIT REFUND	300.00	48721
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	RUTH SPRINGER	EVENT DEPOSIT REFUND	300.00	48723
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	TONY COTTON	EVENT DPOSIT REFUND	300.00	48730
101-000.000-246.000	POLICE UNION DUES	COMMAND OFFICERS ASSN. O	FEBRUARY DUES - POLICE	135.52	48689
101-000.000-246.000	POLICE UNION DUES	MICHIGAN ASSOCIATION OF	MARCH UNION DUES	609.84	48772
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	MISSIONSQUARE - 300179	HEALTH CARE - 300179 FOR 457 PLAN	4,099.84	48663
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	MISSIONSQUARE - 300179	300179 FOR 457 PLAN	3,138.25	48737
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	MISSIONSQUARE - 300179	300179 FOR 457 PLAN	3,925.94	48775
Total For Dept 000.000				16,489.47	
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	FRAMES FOR NEW COUNCIL PICS	74.75	48669
101-100.000-726.000	OFFICE SUPPLIES	CARDMEMBER SERVICE	MISC EXPENSES - MIKE G	38.94	48678
101-100.000-726.000	OFFICE SUPPLIES	STAPLES	OFFICE SUPPLY	140.13	48727
101-100.000-726.000	OFFICE SUPPLIES	CARDMEMBER SERVICE	MISC EXPENSES	88.34	48749
101-100.000-726.000	OFFICE SUPPLIES	DELUXE	OFFICE SUPPLY	763.14	48756
101-100.000-726.000	OFFICE SUPPLIES	MICHIGAN CHAMBER OF COMM	GVT MANDATED EMPLMT POSTERS	90.00	48773
101-100.000-804.000	BUILDING TRADE INSPECTION	GIFFELS-WEBSTER ENG INC	PROFESSIONAL ENGINEERING SERVICES	2,320.00	48702
101-100.000-804.000	BUILDING TRADE INSPECTION	JOHN ROBERTS	DUMPSTER DEPOSIT REFUND	50.00	48706
101-100.000-804.000	BUILDING TRADE INSPECTION	SOLTMAN HEATING & COOLIN	CANCELLED PERMIT	15.00	48726
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PROFESSIONAL INSPECTION SERVICES	2,293.85	48763
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PROFESSIONAL INSPECTION SERVICES	3,542.50	48764
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PROFESSIONAL INSPECTION SERVICES	1,355.25	48765
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PROFESSIONAL INSPECTION SERVICES	4,874.80	48766
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PROFESSIONAL INSPECTION SERVICES	2,725.00	48767
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PROFESSIONAL INSPECTION SERVICES	1,974.70	48768
101-100.000-805.000	CABLE TELEVISION	COMCAST	TECHNOLOGY	128.65	48687
101-100.000-805.000	CABLE TELEVISION	C V STUDIOS	TECHNOLOGY SERVICES	4,320.00	48748
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	RENTALS AND ADDITIONAL WORK	1,485.00	48684
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	PARKS MAINTENANCE, INC.	MISC REPAIR - COMMUNITY ROOM	218.60	48716
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	RENTALS AND ADDITIONAL WORK	350.00	48754
101-100.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	PROFESSIONAL SERVICES	25,228.00	48717
101-100.000-822.000	TRAINING	BSA	TRAINING	500.00	48676
101-100.000-848.000	GOVERNMENT OPERATIONS	AMERICAN DATA SECURITY I	SHREDDING SERVICE	160.00	48670
101-100.000-848.000	GOVERNMENT OPERATIONS	CARDMEMBER SERVICE	MISC EXPENSES-SUSIE	81.00	48680
101-100.000-848.000	GOVERNMENT OPERATIONS	CARDMEMBER SERVICE	MISC EXPENSES	394.54	48749
101-100.000-848.000	GOVERNMENT OPERATIONS	CARDMEMBER SERVICE	MISC EXPENSES	107.34	48750
101-100.000-848.001	TECHNOLOGY	CARDMEMBER SERVICE	ZOOM MEETINGS CHARGE	102.37	48679
101-100.000-848.001	TECHNOLOGY	POINT & PAY	MONTHLY SERVICE FEE	50.00	48718
101-100.000-848.001	TECHNOLOGY	VC3 INC	RENEWAL AGREEMENT FOR SERVICES	265.50	48731
101-100.000-848.001	TECHNOLOGY	VC3 INC	TECHNOLOGY	237.00	48731
101-100.000-848.001	TECHNOLOGY	CARDMEMBER SERVICE	MISC EXPENSES - PAM	102.37	48752
101-100.000-848.001	TECHNOLOGY	POINT & PAY	MONTHLY SERVICE FEE	50.00	48784
101-100.000-850.000	TELEPHONE EXPENDITURES	COMCAST	TECHNOLOGY	128.64	48687

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-850.000	TELEPHONE EXPENDITURES	INTERMEDIA.NET INC	TECHNOLOGY	341.19	48704
101-100.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	MONTHLY CELLULAR	136.80	48794
101-100.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SY	VEHICLE PETRO	1,248.43	48792
101-100.000-900.000	PRINTING/PUBLICATION COSTS	21ST CENTURY MEDIA- MICH	PUBLIC NOTICE	178.25	48667
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	ADVERT	821.50	48677
101-100.000-900.000	PRINTING/PUBLICATION COSTS	VISUAL EDGE IT, INC.	TECHNOLOGY	653.71	48741
101-100.000-900.000	PRINTING/PUBLICATION COSTS	CARDMEMBER SERVICE	MISC EXPENSES	199.00	48749
101-100.000-901.000	POSTAGE FEES	PITNEY BOWES GLOBAL FINA	POSTAGE SUPPLIES	854.21	48781
101-100.000-901.000	POSTAGE FEES	PITNEY BOWES GLOBAL FINA	BILLING DEC2023 TO MARCH 292024	407.94	48782
101-100.000-955.000	MISCELLANEOUS EXPENDITURES	CARDMEMBER SERVICE	MISC EXPENSES	58.54	48750
101-100.000-955.000	MISCELLANEOUS EXPENDITURES	SOUTHFIELD FIRE DEPARTME	ALS ER TRANSPORT	286.61	48790
Total For Dept 100.000 GOVERNMENT SERVICES				59,441.59	
Dept 101.000 ADMINISTRATION					
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	MEDICAL COVERAGE	3,621.12	48673
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	MEDICAL COVERAGE	352.32	48674
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN	284.62	48711
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN	284.62	48738
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	HELATH CARE	423.54	48746
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN	284.62	48776
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH INSURANCE	134.77	48791
101-101.000-717.000	CODE ENFORCEMENT LEGAL	BAKER & ELOWSKY, PLLC	LEGAL SERVICES - (MONTH OF JAN 2024)	1,950.00	48734
101-101.000-718.000	ELECTIONS	OFFICE MANAGEMENT & CONS	ELECTION EXPENSES	1,265.00	48715
101-101.000-718.000	ELECTIONS	44 BURRITO	FOOD FOR ELECTION WORKERS	274.40	48742
101-101.000-718.000	ELECTIONS	ADELLE ANDERSON	ELECTION WORKER	185.00	48743
101-101.000-718.000	ELECTIONS	CAROL GREENE	ELECTION WORKER	165.00	48753
101-101.000-718.000	ELECTIONS	ELLEN GREENIA	ELECTION WORKER	165.00	48757
101-101.000-718.000	ELECTIONS	ERIEL MARTIN	ELECTION WORKER	165.00	48758
101-101.000-718.000	ELECTIONS	GARY ANDERSON	ELECTION WORKER	165.00	48759
101-101.000-718.000	ELECTIONS	JANAY MARTIN	ELECTION WORKER	165.00	48761
101-101.000-718.000	ELECTIONS	LINDA RANDLE	ELECTION WORKER	145.00	48762
101-101.000-718.000	ELECTIONS	OAKLAND COUNTY TREASURER	ELECTION CODING/PROGRAMMING/BALLOT FO	480.00	48779
101-101.000-718.000	ELECTIONS	REGINA COBB	ELECTION WORKER	165.00	48785
101-101.000-718.000	ELECTIONS	RICHARD WISZ	ELECTION WORKER	165.00	48786
101-101.000-718.000	ELECTIONS	SHARON ALLEN	ELECTION WORKER	145.00	48788
101-101.000-718.000	ELECTIONS	VANESSA BARNETT	ELECTION WORKER	165.00	48793
101-101.000-718.000	ELECTIONS	WILLIE WESLEY	ELECTION SERVICES	500.00	48795
101-101.000-718.000	ELECTIONS	WILMA PATRICK	ELECTION WORKER	165.00	48796
101-101.000-722.000	LEGAL SERVICES	STEVEN H. SCHWARTZ & ASS	LEGAL SERVICES	1,305.00	48728
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	LEGAL SERVICES - (MONTH OF JAN 2024)	3,280.00	48734
Total For Dept 101.000 ADMINISTRATION				16,400.01	
Dept 201.000 BUILDING & GROUNDS					
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	GENERAL MAIN -(1.15.24-1.31.24)	467.02	48649
101-201.000-702.000	SALARIES PART-TIME	AFLAC	AFLAC HEALTH INSURANCE	238.44	48650
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMEN	SPOUSAL SUPPORT	601.75	48662
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	GENERAL MAINTENANCE-2.01.2024-2.15.20	467.02	48685
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMEN	SPOUSAL SUPPORT	601.75	48710
101-201.000-702.000	SALARIES PART-TIME	AFLAC	HEALTH INSURANCE	238.44	48744
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	GENERAL MAINTENANCE & SNOW REMOVAL	732.02	48755
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMEN	SPOUSAL SUPPORT	601.75	48774
101-201.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE	WATER USAGE	284.29	3207
101-201.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE	WATER USAGE - SECONDARY LINE	71.40	320

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 201.000 BUILDING & GROUNDS					
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	UTILITIES	3,224.65	48690
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	UTILITIES	226.39	48691
101-201.000-920.000	UTILITIES	DTE	UTILITIES	1,388.27	48697
101-201.000-920.000	UTILITIES	DTE	UTILITIES	159.04	48698
101-201.000-920.000	UTILITIES	DTE	UTILITIES	21.64	48699
101-201.000-920.000	UTILITIES	DTE	UTILITIES	38.78	48700
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	ROBERT HARRIS	SANITIZER FOR COMM KITCHEN DISHWASHER	49.58	48665
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	HOME DEPOT CREDIT SERVIC	MAINTENANCE SUPPLIES	416.47	48703
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	J.C. EHRLICH CO.INC	PEST CONTROL	112.89	48705
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	KONE INC.	MAINTENANCE	254.78	48707
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	MR. MAT RENTAL SERVICE	MAT RENTAL/CLEANING	175.40	48712
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	IMPERIALDADE	CLEANING SUPPLIES	154.32	48736
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	MR. MAT RENTAL SERVICE	MAT RENTAL/CLEANING	180.40	48778
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	PLUMBING TECHS	TOILET LEAK REPAIRED	890.00	48783
Total For Dept 201.000 BUILDING & GROUNDS				11,596.49	
Dept 301.000 PUBLIC SAFETY					
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	MEDICAL COVERAGE	1,689.52	48673
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	MEDICAL COVERAGE	352.32	48674
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN	47.19	48711
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN	47.19	48738
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803061	803061 FOR RHS PLAN	950.23	48739
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803061	803061 FOR RHS PLAN	950.23	48740
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	HELATH CARE	2,964.98	48746
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS-BLUE SHIELD	MEDICAL COVERAGE MARCH 2024	12,289.80	48747
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803061	803061 FOR RHS PLAN	950.23	48777
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH INSURANCE	340.28	48791
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	MISC PURCHASES	109.06	48745
101-301.000-726.000	OFFICE SUPPLIES	CARDMEMBER SERVICE	MISC EXPENSES	279.00	48751
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	XEROX CORPORATION	OFFICE EQUIP MNTC	87.46	48732
101-301.000-803.000	MEMBERSHIPS & MEETINGS	MICHIGAN ASSOC OF CHIEFS	MEMBERSHIP DUES	100.00	48771
101-301.000-822.000	TRAINING	MICHAEL ZANG	ACCREDITATION CONFERENCE	269.06	48709
101-301.000-822.000	TRAINING	SCOTT MCKEE	ACCREDITATION CONFERENCE	258.73	48724
101-301.000-822.000	TRAINING	THERESA KNOLL	ACCREDITATION CONFERENCE-POLICE	334.94	48729
101-301.000-822.000	TRAINING	CARDMEMBER SERVICE	MISC EXPENSES	3,207.24	48751
101-301.000-829.000	POLICE UNIFORMS & CLEANING	NYE UNIFORM	POLICE EQUIPMENT	149.50	48713
101-301.000-829.000	POLICE UNIFORMS & CLEANING	NYE UNIFORM	POLICE EQUIPMENT	14.50	48713
101-301.000-829.000	POLICE UNIFORMS & CLEANING	NYE UNIFORM	POLICE EQUIPMENT	173.50	48713
101-301.000-829.000	POLICE UNIFORMS & CLEANING	NYE UNIFORM	POLICE EQUIPMENT	189.40	48713
101-301.000-829.000	POLICE UNIFORMS & CLEANING	NYE UNIFORM	POLICE EQUIPMENT	6.00	48713
101-301.000-829.000	POLICE UNIFORMS & CLEANING	NYE UNIFORM	POLICE EQUIPMENT	44.50	48713
101-301.000-829.000	POLICE UNIFORMS & CLEANING	PRIORITY ONE EMERGENCY,	POLICE EQUIPMENT	279.98	48720
101-301.000-829.000	POLICE UNIFORMS & CLEANING	MICHAEL TACKETT	WORK BOOTS-POLICE	100.00	48769
101-301.000-829.000	POLICE UNIFORMS & CLEANING	MICHAEL ZANG	POLICE CLOTHING	100.00	48770
101-301.000-836.000	PRISONER LOCKUP	CITY OF BERKLEY	OCT - DEC 2023 PRISON BOARDING	1,500.00	48682
101-301.000-836.000	PRISONER LOCKUP	CITY OF BERKLEY	SOCMA EVENT	347.74	48683
101-301.000-850.000	TELEPHONE EXPENDITURES	AT & T	TELEPHONE	59.43	48671
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	TECHNOLOGY-POLICE	21.58	48686
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	TECHNOLOGY	128.65	48687
101-301.000-850.000	TELEPHONE EXPENDITURES	INTERMEDIA.NET INC	TECHNOLOGY	341.19	48704
101-301.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	MONTHLY CELLULAR	136.81	48794
101-301.000-860.000	VEHICLE EXPENSE	O'REILLY AUTOMOTIVE, INC	KEY FOB BATTERIES	9.99	48714

Item 7D.

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301.000 PUBLIC SAFETY					
101-301.000-860.000	VEHICLE EXPENSE	CARDMEMBER SERVICE	MISC EXPENSES	149.94	48751
101-301.000-860.000	VEHICLE EXPENSE	OAKLAND COUNTY TREASURER	MOTORPOOL EXT PARTS/ACCESS	190.80	48780
101-301.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SY	VEHICLE PETRO	2,496.88	48792
Total For Dept 301.000 PUBLIC SAFETY				31,667.85	
Dept 401.000 PUBLIC SERVICE					
101-401.000-920.000	UTILITIES	COMCAST	BUSINESS INTERNET	358.25	48688
101-401.000-920.000	UTILITIES	CONSUMERS ENERGY	UTILITIES	1,213.73	48692
101-401.000-920.000	UTILITIES	DTE	UTILITIES	182.37	48695
101-401.000-920.000	UTILITIES	DTE	UTILITIES	29.63	48696
Total For Dept 401.000 PUBLIC SERVICE				1,783.98	
Dept 502.000					
101-502.000-801.001	SOCRRA	SOCRRA	REFUSE PICK-UP CHARGES	16,961.00	48725
101-502.000-801.001	SOCRRA	SOCRRA	SPECIAL WASTE CITIES	589.18	48789
101-502.000-801.001	SOCRRA	SOCRRA	FEB 2024 MID MONTH	15,313.00	48789
Total For Dept 502.000				32,863.18	
Dept 601.000 RECREATION					
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN	47.19	48776
101-601.000-812.000	COMMUNITY EVENTS	CLIFTON GRANT	RENTALS AND ADDITIONAL WORK	75.00	48684
101-601.000-812.000	COMMUNITY EVENTS	CLIFTON GRANT	RENTALS AND ADDITIONAL WORK	200.00	48754
Total For Dept 601.000 RECREATION				322.19	
Total For Fund 101 GENERAL FUND				170,564.76	
Fund 202 MAJOR ROAD FUND					
Dept 702.000					
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	MEDICAL COVERAGE	17.96	48673
202-702.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	PROFESSIONAL SERVICES	3,756.00	48717
202-702.000-864.000	TRAFFIC CONTROLS	DTE	UTILITIES-STREET LIGHTS	2,193.49	48701
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMM. FOR OAKLAND C	SIGNAL MAINTENANCE	673.10	48722
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMM. FOR OAKLAND C	SIGNAL MAINTENANCE	464.23	48787
202-702.000-866.000	SNOW & ICE REMOVAL	DETROIT SALT COMPANY, L.	ROCK SALT	1,499.15	48694
202-702.000-921.000	CONTRACTUAL SERVICES	BIG DAVES TREE SERVICE	TREE CLEAN-UP	7,250.00	48672
Total For Dept 702.000				15,853.93	
Dept 702.100 CAPITAL IMP - STREET BOND					
202-702.100-970.000	CAPITAL EXPENDITURE	GIFFELS-WEBSTER ENG INC	ENGINEERING SERVICES FOR EB 11MILE RE	8,395.00	48735
Total For Dept 702.100 CAPITAL IMP - STREET BOND				8,395.00	
Total For Fund 202 MAJOR ROAD FUND				24,248.93	
Fund 203 LOCAL ROAD FUND					
Dept 703.000					
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	MEDICAL COVERAGE	17.96	48673
203-703.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	PROFESSIONAL SERVICES	4,204.00	48717
203-703.000-864.000	TRAFFIC CONTROLS	ROAD COMM. FOR OAKLAND C	SIGNAL MAINTENANCE	673.10	48722
203-703.000-864.000	TRAFFIC CONTROLS	ROAD COMM. FOR OAKLAND C	SIGNAL MAINTENANCE	464.23	48787
203-703.000-866.000	SNOW & ICE REMOVAL	DETROIT SALT COMPANY, L.	ROCK SALT	1,499.14	48694
203-703.000-921.000	CONTRACTUAL SERVICES	BIG DAVES TREE SERVICE	TREE CLEAN-UP	7,250.00	48672
Total For Dept 703.000				14,108.43	

Item 7D.

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 203 LOCAL ROAD FUND					
Total For Fund 203 LOCAL ROAD FUND				14,108.43	
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	MEDICAL COVERAGE	2,531.61	48673
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN	125.68	48711
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN	125.68	48738
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN	125.68	48776
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH INSURANCE	62.16	48791
494-000.000-726.000	OFFICE SUPPLIES	CARDMEMBER SERVICE	MISC EXPENSES-SUSIE	99.10	48680
494-000.000-726.000	OFFICE SUPPLIES	CARDMEMBER SERVICE	MISC EXPENSES - BRITTANY	21.19	48681
494-000.000-933.000	REPAIRS & MAINTENANCE	GIFFELS-WEBSTER ENG INC	RESURFACING OVERSITE SOUTFIELD RD	660.00	48760
494-000.000-933.000	REPAIRS & MAINTENANCE	GIFFELS-WEBSTER ENG INC	SOUTFIELD/MARGATE SIGNAL	4,301.20	48760
494-000.000-933.000	REPAIRS & MAINTENANCE	GIFFELS-WEBSTER ENG INC	2024DDA ALLEY PRE-CON	177.98	48760
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	CARDMEMBER SERVICE	MISC EXPENSES-SUSIE	49.98	48680
494-000.000-971.000	SIGN GRANT PROGRAM	44 BURRITO	SIGN GRANT - DDA	2,000.00	48668
494-000.000-971.000	SIGN GRANT PROGRAM	LIFE OF GOD OUTREACH SON	SIGN GRANT - DDA	1,730.00	48708
Total For Dept 000.000				12,010.26	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY				12,010.26	
Fund 592 WATER & SEWER FUND					
Dept 536.000 WATER DEPARTMENT					
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	MEDICAL COVERAGE	326.84	3191
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN	16.54	3200
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 RHS PLAN	16.54	3210
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	MEDICAL COVERAGE	1,761.60	48675
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	8030546 FOR RHS PLAN	16.54	3216
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH INSURANCE	15.62	3217
592-536.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	PROFESSIONAL SERVICES	3,756.00	3203
592-536.000-860.000	VEHICLE EXPENSE	SULLIVANS FLEET SERVICE	VEHICLE MAINTENANCE	3,069.39	3206
592-536.000-902.000	BILLING SERVICES	UNITED STATES POSTAL SER	POSTAGE FOR WATER BILL CARDS	800.00	3190
592-536.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	DPW SERVICES	17,162.74	3199
592-536.000-937.000	WATER SYSTEM MAINTENANCE	DURST LUMBER COMPANY	GATE VALVE BOLTS-NOT BOND RELATED	73.98	3195
592-536.000-937.000	WATER SYSTEM MAINTENANCE	DURST LUMBER COMPANY	GATE VALVE BOLT/NUTS-NOT BOND RELATED	107.72	3195
592-536.000-937.000	WATER SYSTEM MAINTENANCE	FERGUSON WATERWORKS	METERS	972.71	3196
592-536.000-937.000	WATER SYSTEM MAINTENANCE	FERGUSON WATERWORKS	METERS	1,232.24	3197
592-536.000-937.000	WATER SYSTEM MAINTENANCE	EAGLE LANDSCAPING & SUPP	DEBRIS HAUL-OUT	990.00	3208
592-536.000-937.000	WATER SYSTEM MAINTENANCE	EJ USA, INC.	GATE VALVES	1,097.28	3212
592-536.000-944.000	WATER PURCHASES	SOUTHEAST OAKLAND COUNTY	WATER SERVICES	21,408.73	3204
592-536.000-970.000	CAPITAL EXPENDITURE	GIFFELS-WEBSTER ENG INC	ENGINEERING SERVICE FOR 2025 WTR MAIN	2,557.50	3209
Total For Dept 536.000 WATER DEPARTMENT				55,381.97	
Dept 536.100 WATER DEPARTMENT					
592-536.100-970.000	CAPITAL EXP - STOP BOX REPLACEM	GIFFELS-WEBSTER ENG INC	LEAD/COPPER INVENTORY	1,780.00	3209
Total For Dept 536.100 WATER DEPARTMENT				1,780.00	
Dept 536.300 WATER DEPARTMENT					
592-536.300-970.000	CAPITAL EXP - WATER METER REPLA	FERGUSON WATERWORKS	GATEWAY-NEW MTR READ SYS	41,034.75	3213
Total For Dept 536.300 WATER DEPARTMENT				41,034.75	
Dept 536.400 WATER DEPARTMENT					
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLAC	GIFFELS-WEBSTER ENG INC	ENGINEERING SERVICES FOR 2023/24 WATE	495.00	3209
Total For Dept 536.400 WATER DEPARTMENT				495.00	

Item 7D.

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 WATER & SEWER FUND					
Dept 536.500 WATER DEPARTMENT					
592-536.500-970.000	CAPITAL FIRE HYDRANTS	GIFFELS-WEBSTER ENG INC	202123 HYDRANT REFURB	412.50	3209
592-536.500-970.000	CAPITAL FIRE HYDRANTS	SUNDE BUILDING INC.	INSTALLS/REPAIRS OF JAN 2024	2,950.00	3218
592-536.500-970.000	CAPITAL FIRE HYDRANTS	SUNDE BUILDING INC.	FIRE HYDRANT REPLACEMENT PROGRAM	2,950.00	3218
Total For Dept 536.500 WATER DEPARTMENT				6,312.50	
Dept 536.600 WATER DEPARTMENT					
592-536.600-970.000	CAPITAL EXP - GATE VALVES	GIFFELS-WEBSTER ENG INC	2021/23 GATE VALVE REFURB	412.50	3209
592-536.600-970.000	CAPITAL EXP - GATE VALVES	EJ USA, INC.	GATE VALVES - WTR DEPT	5,391.14	3211
592-536.600-970.000	CAPITAL EXP - GATE VALVES	SUNDE BUILDING INC.	INSTALLS/REPAIRS DEC 2023	11,875.00	3218
592-536.600-970.000	CAPITAL EXP - GATE VALVES	SUNDE BUILDING INC.	EXCAVATION/INSTALL GATE VALVES	1,725.00	3218
592-536.600-970.000	CAPITAL EXP - GATE VALVES	SUNDE BUILDING INC.	INSTALLS/REPAIRS OF JAN 2024	3,225.00	3218
Total For Dept 536.600 WATER DEPARTMENT				22,628.64	
Dept 537.000 SEWER DEPARTMENT					
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	MEDICAL COVERAGE	326.84	3191
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN	16.54	3200
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 RHS PLAN	16.54	3210
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	8030546 FOR RHS PLAN	16.54	3216
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH INSURANCE	15.62	3217
592-537.000-720.000	INTEREST EXPENSE	THE BANK OF NEW YORK MEL	GENERAL OBLIGATION TAX BOND SERIES 20	5,225.00	3219
592-537.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	PROFESSIONAL SERVICES	3,756.00	3203
592-537.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	DPW SERVICES	17,162.73	3199
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	OAKLAND COUNTY TREASURER	SANITARY DRAIN SERVICES	89,560.49	3201
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	OAKLAND COUNTY TREASURER	SANITARY DRAIN SERVICES	10,210.12	3202
592-537.000-945.000	RETENTION TANK-UTIL ELEC	DTE	UTILITIES	2,818.39	3194
592-537.000-947.000	RETENTION TANK UTIL-GAS	CONSUMERS ENERGY	UTILITES	269.50	3193
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	COMCAST	TECHNOLOGY	122.85	3192
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	GREAT LAKES WATER AUTHOR	IWC CHARGES FOR JAN 2024	1,439.62	3214
592-537.000-977.000	ENVIRONMENT COMPL - NON CAPITA	HYDROCORP	CROSS CONNECTION SERVICE	532.00	3198
592-537.000-977.000	ENVIRONMENT COMPL - NON CAPITA	STATE OF MICHIGAN	STORM WATER ANNUAL PERMIT	2,000.00	3205
592-537.000-977.000	ENVIRONMENT COMPL - NON CAPITA	HUBBELL, ROTH & CLARK, I	PROFESSIONAL LEGAL FEES	739.44	3215
Total For Dept 537.000 SEWER DEPARTMENT				134,228.22	
Total For Fund 592 WATER & SEWER FUND				261,861.08	

Item 7D.

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
			Fund Totals:		
			Fund 101 GENERAL FUND	170,564.76	
			Fund 202 MAJOR ROAD FU	24,248.93	
			Fund 203 LOCAL ROAD FU	14,108.43	
			Fund 494 DOWNTOWN DEVE	12,010.26	
			Fund 592 WATER & SEWER	261,861.08	
			Total For All Funds:	<u>482,793.46</u>	

User: JESSICA

DB: Lathrup

PERIOD ENDING 02/29/2024

Item 7D.

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDGT USED
		AMENDED BUDGET	NORMAL	02/29/2024 (ABNORMAL)	MONTH 02/29/2024 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 101 - GENERAL FUND									
Revenues									
Dept 000.000									
101-000.000-401.000	CITY TAXES	3,020,630.00		2,884,764.59		9,925.55		135,865.41	95.50
101-000.000-402.000	REFUSE COLLECTION TAXES	453,065.00		425,873.41		1,486.99		27,191.59	94.00
101-000.000-409.000	DELQ PERSONAL PROPERTY REVENU	3,000.00		32.95		0.00		2,967.05	1.10
101-000.000-414.000	TAX PENALTIES	35,000.00		11,477.11		3,095.75		23,522.89	32.79
101-000.000-415.000	MISCELLANEOUS REVENUE	15,000.00		5,685.50		202.47		9,314.50	37.90
101-000.000-416.000	WORK COMP DIVIDEND REVENUE	7,000.00		0.00		0.00		7,000.00	0.00
101-000.000-416.001	PROPERTY & LIABLITY DIVIDEND REVENUE	10,000.00		7,920.00		0.00		2,080.00	79.20
101-000.000-418.000	TAX APPEALS	0.00		(2,073.76)		0.00		2,073.76	100.00
101-000.000-419.000	AT & T LEASE PAYMENTS	60,889.00		42,622.56		5,327.82		18,266.44	70.00
101-000.000-421.000	METRO-PCS LEASE PAYMENTS	48,000.00		31,086.13		0.00		16,913.87	64.76
101-000.000-423.000	WORK COMP REIMBURSEMENT	20,000.00		20,000.00		0.00		20,000.00	0.00
101-000.000-446.000	INVESTMENT INTEREST	30,000.00		52,699.25		0.00		(22,699.25)	175.66
101-000.000-447.000	TAX 1% ADMINISTRATIVE FEE	90,000.00		100,547.62		3,512.84		(10,547.62)	111.72
101-000.000-448.000	INSURANCE REIMBURSEMENT	0.00		217.98		0.00		(217.98)	100.00
101-000.000-455.000	METRO AUTHORITY-FEE	18,000.00		0.00		0.00		18,000.00	0.00
101-000.000-456.000	BUILDING PERMITS	95,000.00		34,953.83		0.00		60,046.17	36.79
101-000.000-457.000	ZONING, SITE, SPECIAL PERMITS	8,500.00		6,060.50		576.50		2,439.50	71.30
101-000.000-458.000	PLUMBING/HEATING PERMITS	10,000.00		43,885.00		6,004.00		(33,885.00)	438.85
101-000.000-459.000	ELECTRICAL PERMITS	10,000.00		7,972.00		97.00		2,028.00	79.72
101-000.000-460.000	LICENSES & REGISTRATIONS	14,000.00		5,660.00		735.00		8,340.00	40.43
101-000.000-461.000	DOG & CAT LICENSES	1,100.00		2,416.50		212.00		(1,316.50)	219.68
101-000.000-465.000	CABLE TV REVENUES	120,000.00		79,605.38		22,044.77		40,394.62	66.34
101-000.000-470.000	RECREATION SPECIAL PROGRAMS	2,500.00		950.00		0.00		1,550.00	38.00
101-000.000-470.001	DOG PARK REVENUE	0.00		35.00		0.00		(35.00)	100.00
101-000.000-470.002	COMMUNITY GARDEN REVENUE	1,800.00		0.00		0.00		1,800.00	0.00
101-000.000-471.000	DONATIONS-OTHER	0.00		200.00		0.00		(200.00)	100.00
101-000.000-475.000	COMM ROOM & BLDG RENT REVENUE	65,000.00		45,353.50		5,859.00		19,646.50	69.77
101-000.000-540.000	302 TRAINING FUNDS-REVENUES	1,000.00		0.00		0.00		1,000.00	0.00
101-000.000-543.000	FEDERAL/STATE GRANT	2,000.00		0.00		0.00		2,000.00	0.00
101-000.000-546.000	POLICE CHARGES FOR SERVICES	15,000.00		10,771.80		806.25		4,228.20	71.81
101-000.000-574.000	STATE SHARED REVENUES	499,818.00		256,687.00		82,217.00		243,131.00	51.36
101-000.000-612.000	DISTRICT COURT FINES	70,000.00		40,663.15		5,390.67		29,336.85	58.09
101-000.000-626.000	COMMUNITY DEVELOPMENT	8,000.00		0.00		0.00		8,000.00	0.00
101-000.000-627.000	SIDEWALK REVENUES	250,000.00		184,731.77		29,296.30		65,268.23	73.89
101-000.000-628.000	WEED/CODE ENFORCEMENT REVENUE	50,000.00		30,652.10		1,250.00		19,347.90	61.30
101-000.000-632.000	PUBLIC SERVICES REIMBURSEMENT	25,000.00		14,993.48		0.00		10,006.52	59.97
101-000.000-669.000	DPS BLDG RENT FROM WATER	4,917.00		0.00		0.00		4,917.00	0.00
101-000.000-671.000	ADMINISTRATIVE REV RD FUND	4,000.00		0.00		0.00		4,000.00	0.00
101-000.000-676.001	EMPLOYEE BENEFIT CONTRIBUTION	22,000.00		0.00		0.00		22,000.00	0.00
Total Dept 000.000		5,090,219.00		4,326,444.35		178,039.91		763,774.65	85.00
TOTAL REVENUES		5,090,219.00		4,326,444.35		178,039.91		763,774.65	85.00

Expenditures

Dept 100.000 - GOVERNMENT SERVICES

101-100.000-708.000	PROPERTY & LIABILITY INSURANC	41,000.00		42,011.00		0.00		(1,011.00)	102.47
101-100.000-710.000	UNEMPLOYMENT INSURANCE	50.00		4.08		0.00		45.92	8.16
101-100.000-712.000	WORKER'S COMP INSURANCE	7,000.00		0.00		0.00		7,000.00	0.00
101-100.000-713.000	MERS CITY CONTRIBUTIONS	50,000.00		0.00		0.00		50,000.00	0.00
101-100.000-726.000	OFFICE SUPPLIES	6,000.00		4,099.78		1,195.30		1,900.22	68.33
101-100.000-732.000	CODE ENFORCEMENT	3,000.00		0.00		0.00		3,000.00	0.00
101-100.000-802.000	TAX TRIBUNAL RETURNS	1,500.00		70.68		0.00		1,429.32	4.71

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PERIOD ENDING 02/29/2024

Item 7D.

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDGT USED
		AMENDED BUDGET	NORMAL	02/29/2024 (ABNORMAL)	MONTH 02/29/2024	INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
101-100.000-803.000	MEMBERSHIPS & MEETINGS	6,500.00		2,178.00		0.00		4,322.00	33.51
101-100.000-804.000	BUILDING TRADE INSPECTION	60,000.00		66,949.52		19,151.10		(6,949.52)	111.58
101-100.000-805.000	CABLE TELEVISION	40,000.00		37,518.82		4,448.65		2,481.18	93.80
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	25,000.00		13,581.79		2,053.60		11,418.21	54.33
101-100.000-810.000	AUDITING & ACCOUNTING	45,000.00		34,195.00		25,228.00		10,005.00	75.99
101-100.000-822.000	TRAINING	8,000.00		6,513.41		500.00		1,486.59	81.42
101-100.000-832.000	CITIZEN COMMUNICATION/PR	5,000.00		800.00		0.00		4,200.00	16.00
101-100.000-840.000	LIBRARY PAYMENT	172,000.00		59,969.00		0.00		112,031.00	34.87
101-100.000-848.000	GOVERNMENT OPERATIONS	25,000.00		7,302.82		(1,858.32)		17,697.18	29.21
101-100.000-848.001	TECHNOLOGY	60,000.00		50,191.82		807.24		9,808.18	83.65
101-100.000-850.000	TELEPHONE EXPENDITURES	18,000.00		5,264.54		606.63		12,735.46	29.25
101-100.000-860.000	VEHICLE EXPENSE	5,000.00		2,731.82		1,248.43		2,268.18	54.64
101-100.000-880.000	CDBG EXPENDITURES	2,000.00		0.00		0.00		2,000.00	0.00
101-100.000-882.000	PLANNING/CONSULTING FEES	10,000.00		0.00		0.00		10,000.00	0.00
101-100.000-900.000	PRINTING/PUBLICATION COSTS	10,000.00		11,077.22		2,713.46		(1,077.22)	110.77
101-100.000-901.000	POSTAGE FEES	6,000.00		5,308.33		1,262.15		691.67	88.47
101-100.000-955.000	MISCELLANEOUS EXPENDITURES	0.00		465.15		345.15		(465.15)	100.00
101-100.000-955.003	ARPA EXPENDITURES	0.00		12,000.00		0.00		(12,000.00)	100.00
Total Dept 100.000 - GOVERNMENT SERVICES		606,050.00		362,232.78		57,701.39		243,817.22	59.77
Dept 101.000 - ADMINISTRATION									
101-101.000-701.000	SALARIES FULL-TIME	424,403.00		304,440.03		27,797.32		119,962.97	71.73
101-101.000-702.000	SALARIES PART-TIME	30,000.00		1,083.34		0.00		28,916.66	3.61
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	277,500.00		130,807.30		7,370.78		146,692.70	47.14
101-101.000-716.000	CODE ENFORCEMENT OFFICER	0.00		361.30		0.00		(361.30)	100.00
101-101.000-717.000	CODE ENFORCEMENT LEGAL	20,000.00		7,475.00		1,950.00		12,525.00	37.38
101-101.000-718.000	ELECTIONS	60,000.00		14,412.86		4,479.40		45,587.14	24.02
101-101.000-721.000	DATA PROCESING & ASSESSMENTS	36,000.00		34,701.96		0.00		1,298.04	96.39
101-101.000-722.000	LEGAL SERVICES	50,000.00		27,509.50		4,585.00		22,490.50	55.02
101-101.000-723.000	BOARD OF REVIEW	600.00		0.00		0.00		600.00	0.00
101-101.000-955.000	MISCELLANEOUS EXPENDITURES	0.00		1,167.14		0.00		(1,167.14)	100.00
Total Dept 101.000 - ADMINISTRATION		898,503.00		521,958.43		46,182.50		376,544.57	58.09
Dept 201.000 - BUILDING & GROUNDS									
101-201.000-702.000	SALARIES PART-TIME	30,000.00		18,859.40		3,948.19		11,140.60	62.86
101-201.000-920.000	UTILITIES	45,000.00		38,093.25		5,414.46		6,906.75	84.65
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	38,000.00		17,294.74		2,233.84		20,705.26	45.51
101-201.000-930.001	BUILDING - GRANTS	5,359.00		0.00		0.00		5,359.00	0.00
101-201.000-936.000	EQUIPMENT MAINTENANCE	1,500.00		0.00		0.00		1,500.00	0.00
101-201.000-938.000	PARKING LOT & GROUNDS	8,000.00		400.00		0.00		7,600.00	5.00
Total Dept 201.000 - BUILDING & GROUNDS		127,859.00		74,647.39		11,596.49		53,211.61	58.38
Dept 301.000 - PUBLIC SAFETY									
101-301.000-701.000	SALARIES FULL-TIME	887,007.00		608,021.75		77,309.08		278,985.25	68.55
101-301.000-702.000	SALARIES PART-TIME	50,000.00		41,389.11		2,452.96		8,610.89	82.78
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	658,068.00		320,115.29		27,784.63		337,952.71	48.64
101-301.000-704.000	SALARIES-OVERTIME	50,000.00		28,101.63		439.47		21,898.37	56.20
101-301.000-708.000	PROPERTY & LIABILITY INSURANC	26,106.00		26,106.00		0.00		0.00	100.00
101-301.000-710.000	UNEMPLOYMENT INSURANCE	100.00		4.09		0.00		95.91	4.09
101-301.000-712.000	WORKER'S COMP INSURANCE	10,000.00		0.00		0.00		10,000.00	0.00

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PERIOD ENDING 02/29/2024

Item 7D.

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDGT USED
		AMENDED BUDGET	NORMAL	02/29/2024 (ABNORMAL)	MONTH 02/29/2024 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
101-301.000-726.000	OFFICE SUPPLIES	3,500.00		2,572.79		388.06		927.21	73.51
101-301.000-727.000	ROAD SUPPLIES	2,500.00		1,876.84		0.00		623.16	75.07
101-301.000-728.000	EVIDENCE SUPPLIES	1,000.00		416.99		0.00		583.01	41.70
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	1,500.00		1,168.17		87.46		331.83	77.88
101-301.000-731.000	PUBLICATIONS/DOCUMENT REDUCIN	500.00		0.00		0.00		500.00	0.00
101-301.000-803.000	MEMBERSHIPS & MEETINGS	3,500.00		1,500.00		100.00		2,000.00	42.86
101-301.000-821.000	POLICE RESERVES	500.00		0.00		0.00		500.00	0.00
101-301.000-822.000	TRAINING	15,500.00		8,439.05		4,069.97		7,060.95	54.45
101-301.000-823.000	FIREARMS TRAINING	9,000.00		1,822.14		0.00		7,177.86	20.25
101-301.000-824.000	CRIME PREVENTION	40.00		0.00		0.00		40.00	0.00
101-301.000-825.000	ANIMAL CONTROL	200.00		0.00		0.00		200.00	0.00
101-301.000-826.000	COMMUNITY POLICING	1,000.00		255.82		0.00		744.18	25.58
101-301.000-827.000	302 TRAINING FUNDS EXPENDITURES	2,000.00		0.00		0.00		2,000.00	0.00
101-301.000-828.000	FIRE SERVICE/DISPATCH CONTRACT	744,840.00		504,994.82		0.00		239,845.18	67.80
101-301.000-829.000	POLICE UNIFORMS & CLEANING	15,000.00		7,056.74		1,057.38		7,943.26	47.04
101-301.000-836.000	PRISONER LOCKUP	2,500.00		3,747.74		1,847.74		(1,247.74)	149.91
101-301.000-848.001	TECHNOLOGY	15,700.00		12,855.39		0.00		2,844.61	81.88
101-301.000-850.000	TELEPHONE EXPENDITURES	9,500.00		5,787.66		687.66		3,712.34	60.92
101-301.000-851.000	RADIO COMMUNICATIONS	12,500.00		5,382.00		0.00		7,118.00	43.06
101-301.000-860.000	VEHICLE EXPENSE	37,000.00		32,666.16		2,847.61		4,333.84	88.29
Total Dept 301.000 - PUBLIC SAFETY		2,559,061.00		1,614,280.18		119,072.02		944,780.82	63.08
Dept 401.000 - PUBLIC SERVICE									
101-401.000-703.000	EMPLOYEE TAXES & BENEFITS	20,000.00		6,624.90		0.00		13,375.10	33.12
101-401.000-890.000	PARK MAINTENANCE	1,500.00		1,427.50		0.00		72.50	95.17
101-401.000-892.000	SIDEWALK MAINTENANCE	80,150.00		111,861.12		0.00		(31,711.12)	139.56
101-401.000-920.000	UTILITIES	21,000.00		13,586.18		1,783.98		7,413.82	64.70
101-401.000-921.000	CONTRACTUAL SERVICES	129,009.00		84,297.30		0.00		44,711.70	65.34
101-401.000-936.000	EQUIPMENT MAINTENANCE	4,200.00		0.00		0.00		4,200.00	0.00
Total Dept 401.000 - PUBLIC SERVICE		255,859.00		217,797.00		1,783.98		38,062.00	85.12
Dept 501.000 - LEAF COLLECTION									
101-501.000-955.000	MISCELLANEOUS EXPENDITURES	0.00		267.12		0.00		(267.12)	100.00
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	7,000.00		1,229.51		0.00		5,770.49	17.56
Total Dept 501.000 - LEAF COLLECTION		7,000.00		1,496.63		0.00		5,503.37	21.38
Dept 502.000									
101-502.000-801.001	SOCRRA	387,925.00		242,087.30		32,863.18		145,837.70	62.41
Total Dept 502.000		387,925.00		242,087.30		32,863.18		145,837.70	62.41
Dept 601.000 - RECREATION									
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	0.00		47.19		47.19		(47.19)	100.00
101-601.000-806.000	ADULT PROGRAMS	5,000.00		123.61		0.00		4,876.39	2.47
101-601.000-807.000	BUS TRANSPORTATION	1,000.00		449.19		0.00		550.81	44.92
101-601.000-811.000	SENIOR ACTIVITIES	5,000.00		0.00		0.00		5,000.00	0.00
101-601.000-812.000	COMMUNITY EVENTS	5,000.00		3,013.06		275.00		1,986.94	60.26
101-601.000-813.000	CHILDREN/YOUTH ACTIVITIES	5,000.00		0.00		0.00		5,000.00	0.00
101-601.000-815.000	COMMUNITY GARDEN	1,000.00		0.00		0.00		1,000.00	0.00

PERIOD ENDING 02/29/2024

Item 7D.

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	02/29/2024 (ABNORMAL)	MONTH 02/29/2024	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
101-601.000-817.000	FITNESS CENTER EXP	350.00		0.00		0.00		350.00	0.00
101-601.000-843.000	DOG PARK EXPENSES	500.00		0.00		0.00		500.00	0.00
101-601.000-884.000	CONCERTS IN THE PARK	400.00		842.00		0.00		(442.00)	210.50
Total Dept 601.000 - RECREATION		23,250.00		4,475.05		322.19		18,774.95	19.25
TOTAL EXPENDITURES		4,865,507.00		3,038,974.76		269,521.75		1,826,532.24	62.46
Fund 101 - GENERAL FUND:									
TOTAL REVENUES		5,090,219.00		4,326,444.35		178,039.91		763,774.65	85.00
TOTAL EXPENDITURES		4,865,507.00		3,038,974.76		269,521.75		1,826,532.24	62.46
NET OF REVENUES & EXPENDITURES		224,712.00		1,287,469.59		(91,481.84)		(1,062,757.59)	572.94

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PERIOD ENDING 02/29/2024

Item 7D.

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDGT USED
		AMENDED BUDGET	NORMAL	02/29/2024 (ABNORMAL)	MONTH 02/29/2024 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 202 - MAJOR ROAD FUND									
Revenues									
Dept 702.000									
202-702.000-415.000	MISCELLANEOUS REVENUES	0.00		24,614.00		0.00		(24,614.00)	100.00
202-702.000-574.000	STATE SHARED REVENUES	404,143.00		210,133.01		43,104.94		194,009.99	51.99
202-702.000-665.000	INVESTMENT INTEREST	600.00		0.00		0.00		600.00	0.00
202-702.000-690.397	TRANSFER IN FROM ROAD MILLAGE BOND FUND	300,000.00		0.00		0.00		300,000.00	0.00
Total Dept 702.000		704,743.00		234,747.01		43,104.94		469,995.99	33.31
TOTAL REVENUES		704,743.00		234,747.01		43,104.94		469,995.99	33.31
Expenditures									
Dept 702.000									
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	11,507.00		152.00		53.66		11,355.00	1.32
202-702.000-705.000	SALARIES-ADMIN	6,038.00		1,552.56		466.66		4,485.44	25.71
202-702.000-720.000	INTEREST EXPENSE	98,333.00		50,437.50		0.00		47,895.50	51.29
202-702.000-725.000	PAYING AGENT FEES	250.00		0.00		0.00		250.00	0.00
202-702.000-810.000	AUDITING & ACCOUNTING	6,700.00		9,784.75		3,756.00		(3,084.75)	146.04
202-702.000-856.000	ADMINISTRATION & ENGINEERING	4,000.00		0.00		0.00		4,000.00	0.00
202-702.000-861.000	ROAD MAINTENANCE	5,000.00		11,932.47		0.00		(6,932.47)	238.65
202-702.000-862.000	ROADSIDE MAINTENANCE	1,000.00		0.00		0.00		1,000.00	0.00
202-702.000-864.000	TRAFFIC CONTROLS	25,000.00		11,478.90		3,330.82		13,521.10	45.92
202-702.000-866.000	SNOW & ICE REMOVAL	5,500.00		1,674.30		1,499.15		3,825.70	30.44
202-702.000-867.000	EQUIPMENT RENTAL	5,000.00		0.00		0.00		5,000.00	0.00
202-702.000-870.000	FORESTRY	36,000.00		16,212.50		0.00		19,787.50	45.03
202-702.000-921.000	CONTRACTUAL SERVICES	66,605.00		36,316.82		7,250.00		30,288.18	54.53
202-702.000-970.000	CAPITAL EXPENDITURE	0.00		1,320.00		0.00		(1,320.00)	100.00
Total Dept 702.000		270,933.00		140,861.80		16,356.29		130,071.20	51.99
Dept 702.100 - CAPITAL IMP - STREET BOND									
202-702.100-970.000	CAPITAL EXPENDITURE	300,000.00		338,730.96		8,395.00		(38,730.96)	112.91
Total Dept 702.100 - CAPITAL IMP - STREET BOND		300,000.00		338,730.96		8,395.00		(38,730.96)	112.91
TOTAL EXPENDITURES		570,933.00		479,592.76		24,751.29		91,340.24	84.00
Fund 202 - MAJOR ROAD FUND:									
TOTAL REVENUES		704,743.00		234,747.01		43,104.94		469,995.99	33.31
TOTAL EXPENDITURES		570,933.00		479,592.76		24,751.29		91,340.24	84.00
NET OF REVENUES & EXPENDITURES		133,810.00		(244,845.75)		18,353.65		378,655.75	182.98

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PERIOD ENDING 02/29/2024

Item 7D.

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	02/29/2024 (ABNORMAL)	MONTH 02/29/2024	INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 203 - LOCAL ROAD FUND									
Revenues									
Dept 703.000									
203-703.000-415.000	MISCELLANEOUS REVENUE	15,000.00		0.00		0.00		15,000.00	0.00
203-703.000-574.000	STATE SHARED REVENUES	190,185.00		98,265.50		20,157.70		91,919.50	51.67
203-703.000-665.000	INVESTMENT INTEREST	600.00		0.00		0.00		600.00	0.00
203-703.000-690.397	TRANSFER IN FROM ROAD MILLAGE BOND FUND	300,000.00		0.00		0.00		300,000.00	0.00
Total Dept 703.000		505,785.00		98,265.50		20,157.70		407,519.50	19.43
TOTAL REVENUES		505,785.00		98,265.50		20,157.70		407,519.50	19.43
Expenditures									
Dept 703.000									
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	11,893.00		152.00		53.66		11,741.00	1.28
203-703.000-705.000	SALARIES-ADMIN	5,923.00		1,552.56		466.66		4,370.44	26.21
203-703.000-720.000	INTEREST EXPENSE	98,333.00		50,437.50		0.00		47,895.50	51.29
203-703.000-725.000	PAYING AGENT FEES	15,000.00		0.00		0.00		15,000.00	0.00
203-703.000-810.000	AUDITING & ACCOUNTING	6,700.00		10,904.00		4,204.00		(4,204.00)	162.75
203-703.000-861.000	ROAD MAINTENANCE	75,000.00		2,844.98		0.00		72,155.02	3.79
203-703.000-862.000	ROADSIDE MAINTENANCE	1,000.00		117.25		0.00		882.75	11.73
203-703.000-864.000	TRAFFIC CONTROLS	10,000.00		2,885.62		1,137.33		7,114.38	28.86
203-703.000-866.000	SNOW & ICE REMOVAL	5,000.00		1,524.28		1,499.14		3,475.72	30.49
203-703.000-867.000	EQUIPMENT RENTAL	2,000.00		0.00		0.00		2,000.00	0.00
203-703.000-868.000	NON-MOTOR FACILITIES	5,000.00		0.00		0.00		5,000.00	0.00
203-703.000-870.000	FORESTRY	36,000.00		16,212.50		0.00		19,787.50	45.03
203-703.000-921.000	CONTRACTUAL SERVICES	74,844.00		36,316.82		7,250.00		38,527.18	48.52
Total Dept 703.000		346,693.00		122,947.51		14,610.79		223,745.49	35.46
Dept 703.100 - CAPITAL IMP - STREET BOND									
203-703.100-970.000	CAPITAL EXP - STREET BOND	300,000.00		298,209.45		0.00		1,790.55	99.40
Total Dept 703.100 - CAPITAL IMP - STREET BOND		300,000.00		298,209.45		0.00		1,790.55	99.40
TOTAL EXPENDITURES		646,693.00		421,156.96		14,610.79		225,536.04	65.12
Fund 203 - LOCAL ROAD FUND:									
TOTAL REVENUES		505,785.00		98,265.50		20,157.70		407,519.50	19.43
TOTAL EXPENDITURES		646,693.00		421,156.96		14,610.79		225,536.04	65.12
NET OF REVENUES & EXPENDITURES		(140,908.00)		(322,891.46)		5,546.91		181,983.46	229.15

PERIOD ENDING 02/29/2024

Item 7D.

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	02/29/2024 (ABNORMAL)	MONTH 02/29/2024 INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE		
Fund 258 - CAPITAL ACQUISITION FUND									
Revenues									
Dept 000.000									
258-000.000-446.000	INVESTMENT INTEREST	400.00		2,786.11		0.00		(2,386.11)	696.53
Total Dept 000.000		<u>400.00</u>		<u>2,786.11</u>		<u>0.00</u>		<u>(2,386.11)</u>	<u>696.53</u>
TOTAL REVENUES		<u>400.00</u>		<u>2,786.11</u>		<u>0.00</u>		<u>(2,386.11)</u>	<u>696.53</u>
Expenditures									
Dept 000.000									
258-000.000-970.000	CAPITAL EXPENDITURE	56,000.00		27,304.00		0.00		28,696.00	48.76
Total Dept 000.000		<u>56,000.00</u>		<u>27,304.00</u>		<u>0.00</u>		<u>28,696.00</u>	<u>48.76</u>
TOTAL EXPENDITURES		<u>56,000.00</u>		<u>27,304.00</u>		<u>0.00</u>		<u>28,696.00</u>	<u>48.76</u>
Fund 258 - CAPITAL ACQUISITION FUND:									
TOTAL REVENUES		400.00		2,786.11		0.00		(2,386.11)	696.53
TOTAL EXPENDITURES		56,000.00		27,304.00		0.00		28,696.00	48.76
NET OF REVENUES & EXPENDITURES		(55,600.00)		(24,517.89)		0.00		(31,082.11)	44.10

PERIOD ENDING 02/29/2024

Item 7D.

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	02/29/2024 (ABNORMAL)	MONTH 02/29/2024	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 397 - ROAD MILLAGE BOND FUND									
Revenues									
Dept 000.000									
397-000.000-446.000	INVESTMENT INTEREST	0.00		11,951.35		0.00		(11,951.35)	100.00
Total Dept 000.000		0.00		11,951.35		0.00		(11,951.35)	100.00
TOTAL REVENUES		0.00		11,951.35		0.00		(11,951.35)	100.00
Fund 397 - ROAD MILLAGE BOND FUND:									
TOTAL REVENUES		0.00		11,951.35		0.00		(11,951.35)	100.00
TOTAL EXPENDITURES		0.00		0.00		0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00		11,951.35		0.00		(11,951.35)	100.00

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PERIOD ENDING 02/29/2024

Item 7D.

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	02/29/2024 (ABNORMAL)	MONTH 02/29/2024	INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY									
Revenues									
Dept 000.000									
494-000.000-407.000	TIFA-CAPTURE TAXES	367,901.00		26,761.25		0.00		341,139.75	7.27
494-000.000-410.000	TAX COLLECTED OTHER	37,488.00		7,459.33		0.00		30,028.67	19.90
494-000.000-415.000	MISCELLANEOUS REVENUE	21,974.00		2,999.58		0.00		18,974.42	13.65
494-000.000-446.000	INVESTMENT INTEREST	10,000.00		27,495.45		0.00		(17,495.45)	274.95
Total Dept 000.000		437,363.00		64,715.61		0.00		372,647.39	14.80
TOTAL REVENUES		437,363.00		64,715.61		0.00		372,647.39	14.80
Expenditures									
Dept 000.000									
494-000.000-701.000	SALARIES FULL-TIME	170,940.00		112,513.44		12,884.26		58,426.56	65.82
494-000.000-702.000	SALARIES PART-TIME	5,000.00		4,525.00		0.00		475.00	90.50
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	34,000.00		41,070.91		3,885.05		(7,070.91)	120.80
494-000.000-722.000	LEGAL SERVICES	900.00		0.00		0.00		900.00	0.00
494-000.000-726.000	OFFICE SUPPLIES	6,350.00		1,704.15		120.29		4,645.85	26.84
494-000.000-802.000	TAX TRIBUNAL RETURNS	2,000.00		0.00		0.00		2,000.00	0.00
494-000.000-810.000	AUDITING & ACCOUNTING	800.00		800.00		0.00		0.00	100.00
494-000.000-822.000	TRAINING/MEMBERSHIP	10,050.00		1,789.66		0.00		8,260.34	17.81
494-000.000-844.000	MAIN STREET PROGRAM	22,500.00		12,829.91		0.00		9,670.09	57.02
494-000.000-845.000	STREETSCAPING	132,000.00		9,732.50		0.00		122,267.50	7.37
494-000.000-882.000	PLANNING/CONSULTING FEES	15,300.00		17,017.03		0.00		(1,717.03)	111.22
494-000.000-900.000	PRINTING/PUBLICATION COSTS	2,000.00		1,806.69		0.00		193.31	90.33
494-000.000-901.000	POSTAGE FEES	200.00		0.00		0.00		200.00	0.00
494-000.000-933.000	REPAIRS & MAINTENANCE	417,293.00		32,090.38		5,139.18		385,202.62	7.69
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	53,457.00		1,364.97		49.98		52,092.03	2.55
494-000.000-968.001	DEPRECIATION INFRASTRUCTURE	30,000.00		0.00		0.00		30,000.00	0.00
494-000.000-971.000	SIGN GRANT PROGRAM	10,000.00		3,730.00		3,730.00		6,270.00	37.30
494-000.000-971.001	FACADE GRANT PROGRAM	20,000.00		0.00		0.00		20,000.00	0.00
Total Dept 000.000		932,790.00		240,974.64		25,808.76		691,815.36	25.83
TOTAL EXPENDITURES		932,790.00		240,974.64		25,808.76		691,815.36	25.83
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY:									
TOTAL REVENUES		437,363.00		64,715.61		0.00		372,647.39	14.80
TOTAL EXPENDITURES		932,790.00		240,974.64		25,808.76		691,815.36	25.83
NET OF REVENUES & EXPENDITURES		(495,427.00)		(176,259.03)		(25,808.76)		(319,167.97)	35.58

Item 7D.

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	02/29/2024 (ABNORMAL)	MONTH 02/29/2024 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 592 - WATER & SEWER FUND									
Revenues									
Dept 536.000 - WATER DEPARTMENT									
592-536.000-415.000	MISCELLANEOUS REVENUES	40,000.00		6,325.63		1,784.00		33,674.37	15.81
592-536.000-640.000	WATER SERVICE	730,440.00		476,971.56		52,280.74		253,468.44	65.30
592-536.000-640.001	BOND REVENUE	227,268.00		152,785.30		19,099.50		74,482.70	67.23
592-536.000-640.002	CAPITAL BOND REVENUE	899,000.00		0.00		0.00		899,000.00	0.00
592-536.000-641.000	WATER & SEWER PENALTIES	25,000.00		21,909.12		4,984.04		3,090.88	87.64
592-536.000-642.000	METER CHARGE REVENUE	80,830.00		54,939.95		6,419.42		25,890.05	67.97
592-536.000-643.000	REPLACEMENT RESERVE REVENUE	185,416.00		0.00		0.00		185,416.00	0.00
592-536.000-665.000	INVESTMENT INTEREST	4,500.00		41,811.54		0.00		(37,311.54)	929.15
Total Dept 536.000 - WATER DEPARTMENT		2,192,454.00		754,743.10		84,567.70		1,437,710.90	34.42
Dept 537.000 - SEWER DEPARTMENT									
592-537.000-415.000	MISCELLANEOUS REVENUES	0.00		2,917.69		2,917.69		(2,917.69)	100.00
592-537.000-543.000	FEDERAL/STATE GRANTS	0.00		28,350.00		0.00		(28,350.00)	100.00
592-537.000-640.002	CAPITAL BOND REVENUE	1,034,405.00		0.00		0.00		1,034,405.00	0.00
592-537.000-641.000	WATER & SEWER PENALTIES	43,000.00		32,753.70		7,138.94		10,246.30	76.17
592-537.000-645.000	SEWAGE DISPOSAL REVENUE	1,751,268.00		911,405.84		100,002.39		839,862.16	52.04
592-537.000-651.000	INDUSTRIAL SURCHARGE	43,000.00		24,410.39		3,129.54		18,589.61	56.77
592-537.000-665.000	INVESTMENT INTEREST	4,500.00		41,811.54		0.00		(37,311.54)	929.15
Total Dept 537.000 - SEWER DEPARTMENT		2,876,173.00		1,041,649.16		113,188.56		1,834,523.84	36.22
TOTAL REVENUES		5,068,627.00		1,796,392.26		197,756.26		3,272,234.74	35.44
Expenditures									
Dept 536.000 - WATER DEPARTMENT									
592-536.000-701.000	SALARIES FULL-TIME	20,626.00		13,472.20		2,060.76		7,153.80	65.32
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	143,453.00		56,603.86		2,311.33		86,849.14	39.46
592-536.000-708.000	PROPERTY & LIABILITY INSURANC	8,000.00		8,000.00		0.00		0.00	100.00
592-536.000-803.000	MEMBERSHIPS & MEETINGS	1,880.00		0.00		0.00		1,880.00	0.00
592-536.000-810.000	AUDITING & ACCOUNTING	6,700.00		10,456.00		3,756.00		(3,756.00)	156.06
592-536.000-860.000	VEHICLE EXPENSE	0.00		3,069.39		3,069.39		(3,069.39)	100.00
592-536.000-902.000	BILLING SERVICES	10,000.00		5,884.61		560.56		4,115.39	58.85
592-536.000-921.000	CONTRACTUAL SERVICES	74,844.00		66,138.34		17,162.74		8,705.66	88.37
592-536.000-935.000	EQUIPMENT REPLACEMENT	2,000.00		1,272.86		0.00		727.14	63.64
592-536.000-937.000	WATER SYSTEM MAINTENANCE	90,000.00		45,689.53		4,473.93		44,310.47	50.77
592-536.000-940.000	RENT & UTILITIES WATER & SEWE	4,917.00		0.00		0.00		4,917.00	0.00
592-536.000-944.000	WATER PURCHASES	454,416.00		156,223.71		21,408.73		298,192.29	34.38
592-536.000-970.000	CAPITAL EXPENDITURE	0.00		29,880.20		2,557.50		(29,880.20)	100.00
592-536.000-974.000	WATER MAIN PROJECT	434,000.00		0.00		0.00		434,000.00	0.00
Total Dept 536.000 - WATER DEPARTMENT		1,250,836.00		396,690.70		57,360.94		854,145.30	31.71
Dept 536.100 - WATER DEPARTMENT									
592-536.100-970.000	CAPITAL EXP - STOP BOX REPLACEMENT	15,000.00		11,169.45		1,780.00		3,830.55	74.46
Total Dept 536.100 - WATER DEPARTMENT		15,000.00		11,169.45		1,780.00		3,830.55	74.46
Dept 536.200 - WATER DEPARTMENT									
592-536.200-970.000	CAPITAL EXP - LEAD & COPPER LINE REPLAC	25,000.00		16,869.10		0.00		8,130.90	67.48

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PERIOD ENDING 02/29/2024

Item 7D.

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	02/29/2024 (ABNORMAL)	MONTH 02/29/2024 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 592 - WATER & SEWER FUND									
Expenditures									
Total Dept 536.200 - WATER DEPARTMENT		25,000.00		16,869.10		0.00		8,130.90	67.48
Dept 536.300 - WATER DEPARTMENT									
592-536.300-970.000 CAPITAL EXP - WATER METER REPLACE		130,000.00		77,449.82		41,034.75		52,550.18	59.58
Total Dept 536.300 - WATER DEPARTMENT		130,000.00		77,449.82		41,034.75		52,550.18	59.58
Dept 536.400 - WATER DEPARTMENT									
592-536.400-970.000 CAPITAL EXP - WATER MAIN REPLACE		300,000.00		632,247.91		495.00		(332,247.91)	210.75
Total Dept 536.400 - WATER DEPARTMENT		300,000.00		632,247.91		495.00		(332,247.91)	210.75
Dept 536.500 - WATER DEPARTMENT									
592-536.500-970.000 CAPITAL FIRE HYDRANTS		50,000.00		45,708.00		6,312.50		4,292.00	91.42
Total Dept 536.500 - WATER DEPARTMENT		50,000.00		45,708.00		6,312.50		4,292.00	91.42
Dept 536.600 - WATER DEPARTMENT									
592-536.600-970.000 CAPITAL EXP - GATE VALVES		75,000.00		69,686.64		22,628.64		5,313.36	92.92
Total Dept 536.600 - WATER DEPARTMENT		75,000.00		69,686.64		22,628.64		5,313.36	92.92
Dept 537.000 - SEWER DEPARTMENT									
592-537.000-701.000 SALARIES FULL-TIME		20,626.00		13,472.19		2,060.76		7,153.81	65.32
592-537.000-703.000 EMPLOYEE TAXES & BENEFITS		47,806.00		30,899.37		549.73		16,906.63	64.63
592-537.000-708.000 PROPERTY & LIABILITY INSURANC		7,803.00		7,803.00		0.00		0.00	100.00
592-537.000-720.000 INTEREST EXPENSE		174,679.00		91,233.03		5,225.00		83,445.97	52.23
592-537.000-725.000 PAYING AGENT FEES		1,500.00		790.00		0.00		710.00	52.67
592-537.000-810.000 AUDITING & ACCOUNTING		6,700.00		10,456.00		3,756.00		(3,756.00)	156.06
592-537.000-902.000 BILLING SERVICES		0.00		626.47		0.00		(626.47)	100.00
592-537.000-921.000 CONTRACTUAL SERVICES		74,844.00		66,138.32		17,162.73		8,705.68	88.37
592-537.000-939.000 SEWER SYTEM MAINTENANCE		273,000.00		48,722.60		0.00		224,277.40	17.85
592-537.000-940.000 RENT & UTILITIES WATER & SEWE		500.00		0.00		0.00		500.00	0.00
592-537.000-942.000 SEWAGE DISPOSAL EXPENSE		1,074,726.00		637,133.55		99,770.61		437,592.45	59.28
592-537.000-945.000 RETENTION TANK-UTIL ELEC		18,707.00		5,629.76		2,818.39		13,077.24	30.09
592-537.000-946.000 RETENTION TANK UTIL-WATER		5,000.00		22,384.91		0.00		(17,384.91)	447.70
592-537.000-947.000 RETENTION TANK UTIL-GAS		1,200.00		593.79		269.50		606.21	49.48
592-537.000-948.000 RETENTION TANK UTIL-TELEPHONE		3,000.00		984.80		122.85		2,015.20	32.83
592-537.000-949.000 RETENTION TAN GENERATOR FUEL		500.00		0.00		0.00		500.00	0.00
592-537.000-951.000 RETENTION TANK BUILDING/EQUIP		6,000.00		2,625.00		0.00		3,375.00	43.75
592-537.000-953.000 RETENTION TANK EXCESS LIABIL		9,078.00		9,078.00		0.00		0.00	100.00
592-537.000-957.000 INDUSTRIAL SURCHARGE/NON-RESI		20,000.00		10,077.34		1,439.62		9,922.66	50.39
592-537.000-970.000 CAPITAL EXPENDITURE		450,000.00		330.00		0.00		449,670.00	0.07
592-537.000-977.000 EVIRONMENT COMPL - NON CAPITA		30,000.00		6,821.61		3,271.44		23,178.39	22.74
Total Dept 537.000 - SEWER DEPARTMENT		2,225,669.00		965,799.74		136,446.63		1,259,869.26	43.39
Dept 537.200 - SEWER DEPARTMENT									
592-537.200-970.000 CAPITAL EXP - RETENTION TANK REPAIRS		858,226.00		165,768.14		0.00		692,457.86	19.32

PERIOD ENDING 02/29/2024

Item 7D.

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	02/29/2024 (ABNORMAL)	MONTH 02/29/2024	INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 592 - WATER & SEWER FUND									
Expenditures									
Total Dept 537.200 - SEWER DEPARTMENT		858,226.00		165,768.14		0.00		692,457.86	19.32
TOTAL EXPENDITURES		4,929,731.00		2,381,389.50		266,058.46		2,548,341.50	48.31
Fund 592 - WATER & SEWER FUND:									
TOTAL REVENUES			5,068,627.00		1,796,392.26		197,756.26	3,272,234.74	35.44
TOTAL EXPENDITURES			4,929,731.00		2,381,389.50		266,058.46	2,548,341.50	48.31
NET OF REVENUES & EXPENDITURES			138,896.00		(584,997.24)		(68,302.20)	723,893.24	421.18
TOTAL REVENUES - ALL FUNDS			11,807,137.00		6,535,302.19		439,058.81	5,271,834.81	55.35
TOTAL EXPENDITURES - ALL FUNDS			12,001,654.00		6,589,392.62		600,751.05	5,412,261.38	54.90
NET OF REVENUES & EXPENDITURES			(194,517.00)		(54,090.43)		(161,692.24)	(140,426.57)	27.81

BUDGET REPORT (REVENUES VERSUS EXPENDITURES) FOR MONTH ENDED February 29, 2024

	Revenues Through 2/29/2024	Expenses Through 2/29/2024	Revenues Over (Under) Expenses
101-GENERAL FUND	4,326,444	3,038,975	1,287,470
202-MAJOR STREET FUND	234,747	479,593	(244,846)
203-LOCAL STREET FUND	98,266	421,157	(322,891)
258-CAPITAL ACQUISITION FUND	2,786	27,304	(24,518)
397-ROADS MILLAGE BOND FUND	11,951	-	11,951
494-DOWNTOWN DEVELOPMENT AUTHORITY	64,716	240,975	(176,259)
592-WATER & SEWER FUND	1,796,392	2,381,390	(584,997)
GRAND TOTAL ALL FUNDS	<u>6,535,302</u>	<u>6,589,393</u>	<u>(54,090)</u>



LAW OFFICE

BAKER & ELOWSKY, PLLC

41800 WEST ELEVEN MILE ROAD, SUITE 215
NOVI, MICHIGAN 48375
Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

SCOTT R. BAKER
JENNIFER H. ELOWSKY

sbaker@bakerelowsky.com

Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

March 14, 2024

Via Email

Mike Greene
City Administrator

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Re: Legal Department Billing for February 1 through February 29, 2024

Dear Mr. Greene:

The following is our law firm's billing to the City of Lathrup Village for the month of February 2024:

1. General Retainer	\$2,500.00
2. Special Legal Services	\$1,235.00
3. Downtown Development Authority	\$
4. Project Reimbursement	\$
5. Prosecution/Code Enforcement	<u>\$1,137.50</u>
	\$4,872.50

Please note our new address: 41800 W. 11 Mile Rd., Suite 215, Novi, MI 48375

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Scott R. Baker

Enclosures



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
NOVI, MICHIGAN 48375
Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

March 14, 2024

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 1711
Invoice Period: 02-01-2024 - 02-29-2024

RE: General Retainer

Time Details

Date	Professional	Description	Hours	Amount
02-01-2024	SRB	Receipt and review of correspondence from S. Stec re Panera PUD amendment	0.25	No Charge
02-01-2024	SRB	Receipt and review of correspondence from S. Stec re Panera PUD amendment	0.25	No Charge
02-01-2024	SRB	Receipt and review correspondence from City Admin re BS&A form	0.25	No Charge
02-01-2024	SRB	Receipt and review of correspondence from City Admin re BS&A authorization	0.25	No Charge
02-02-2024	SRB	Receipt and review of correspondence from City Admin re Social medial post	0.25	No Charge
02-02-2024	SRB	Receipt and review of correspondence from S. Stec re 27411 Southfield	0.25	No Charge
02-02-2024	SRB	Receipt and review of correspondence from S. Stec re 27411 Southfield	0.25	No Charge
02-02-2024	SRB	Receipt and review of correspondence from S. Stec re 27411 Southfield	0.25	No Charge
02-02-2024	SRB	Receipt and review of correspondence from S. Stec re 28901 Southfield	0.25	No Charge
02-02-2024	SRB	Receipt and review of correspondence from S. Stec re 28901 Southfield	0.25	No Charge
02-02-2024	SRB	Receipt and review of correspondence from S. Stec re 28901 Southfield	0.25	No Charge

We appreciate your business

Page 1 of 5

Date	Professional	Description	Hours	Amount	<i>Item 7D.</i>
02-02-2024	SRB	Receipt and review of correspondence from Clerk re council packet	0.25	No Charge	
02-02-2024	SRB	Receipt and review of correspondence from Clerk re FOIA request	0.25	No Charge	
02-05-2024	SRB	Prepare for and appear for City Council study session	0.50	No Charge	
02-05-2024	SRB	Receipt and review of correspondence from City Admin re water shut off	0.25	No Charge	
02-06-2024	SRB	Receipt and review of correspondence from City Admin re ethics violation complaint	0.25	No Charge	
02-06-2024	SRB	Receipt and review of correspondence from S. Stec re 28901 Southfield	0.25	No Charge	
02-06-2024	SRB	Receipt and review of correspondence from S. Stec re 28901 Southfield	0.25	No Charge	
02-06-2024	SRB	Receipt and review of correspondence from Mayor Garrett re resident inquiry	0.25	No Charge	
02-07-2024	SRB	Receipt and review of correspondence from S. Stec re 28901 Southfield	0.25	No Charge	
02-07-2024	SRB	Receipt and review of correspondence from S. Stec re 27411 Southfield	0.25	No Charge	
02-08-2024	SRB	Receipt and review of correspondence from S. Stec re 27411 Southfield	0.25	No Charge	
02-08-2024	SRB	Receipt and review of correspondence from S. Stec re 28901 Southfield	0.25	No Charge	
02-08-2024	SRB	Receipt and review of correspondence from City Admin re resident correspondence	0.25	No Charge	
02-08-2024	SRB	Receipt and review of correspondence from Mayor Garrett	0.25	No Charge	
02-09-2024	SRB	Receipt and review of correspondence from Mayor Pro tem re charter amendments	0.25	No Charge	
02-12-2024	SRB	Receipt and review of correspondence from S. Stec re 27300 Southfield	0.25	No Charge	
02-13-2024	SRB	Receipt and review of correspondence from City Admin re resident inquiry	0.25	No Charge	
02-14-2024	SRB	Receipt and review of correspondence from City Admin re resident inquiry	0.25	No Charge	
02-15-2024	SRB	Receipt and review of correspondence from City Admin re Clerk resignation	0.25	No Charge	

Date	Professional	Description	Hours	Amount	Item 7D.
02-15-2024	SRB	Receipt and review of correspondence from City Admin re resident inquiry	0.25	No Charge	
02-15-2024	SRB	Receipt and review of correspondence from S. Stec re 27300 Southfield	0.25	No Charge	
02-15-2024	SRB	Telephone conference with Lt. Zang re FOIA request	0.50	No Charge	
02-16-2024	SRB	Receipt and review of correspondence from S. Stec re Planning Commission packet	0.25	No Charge	
02-16-2024	SRB	Receipt and review of correspondence from City Admin re ethics complaint	0.25	No Charge	
02-16-2024	SRB	Receipt and review of correspondence from City Admin re ethics complaint	0.25	No Charge	
02-16-2024	SRB	Receipt and review of correspondence from Clerk re resident correspondence	0.25	No Charge	
02-19-2024	SRB	Prepare for and appear for City Council study session	1.50	No Charge	
02-19-2024	SRB	Prepare for and appear for City Council regular meeting	1.50	No Charge	
02-20-2024	SRB	Receipt and review of correspondence from S. Stec re Public comment received	0.25	No Charge	
02-20-2024	SRB	Receipt and review of correspondence from S. Stec re Planning Commission packet	0.25	No Charge	
02-21-2024	SRB	Receipt and review of correspondence from City Admin re special assessment roll	0.25	No Charge	
02-21-2024	SRB	Receipt and review of correspondence from City Admin re special assessment roll	0.25	No Charge	
02-21-2024	SRB	Receipt and review of correspondence from City Admin re FOIA request	0.25	No Charge	
02-22-2024	SRB	Receipt and review of correspondence from S. Stec re JMC litigation	0.25	No Charge	
02-22-2024	SRB	Receipt and review of correspondence from S. Stec re 27411 Southfield	0.25	No Charge	
02-23-2024	SRB	Receipt and review of correspondence from S. Stec re Panera PUD amendment	0.25	No Charge	
02-26-2024	SRB	Receipt and review of correspondence from S. Stec re 28901 Southfield	0.25	No Charge	
02-26-2024	SRB	Receipt and review of correspondence from City Admin re partnership agreement with B2M	0.25	No Charge	

Date	Professional	Description	Hours	Amount
02-27-2024	SRB	Receipt and review of correspondence from Mayor Garrett re community room policies	0.25	No Charge
02-27-2024	SRB	Receipt and review of correspondence from Mayor Garrett re community room policies	0.25	No Charge
02-27-2024	SRB	Receipt and review of correspondence from City Admin re small claims complaint	0.25	No Charge
02-27-2024	SRB	Receipt and review of correspondence from City Admin re small claims complaint	0.25	No Charge
02-27-2024	SRB	Receipt and review of correspondence from Mayor Pro Tem re public expenditures	0.25	No Charge
02-27-2024	SRB	Receipt and review of correspondence from Mayor Pro Tem re public expenditures	0.25	No Charge
02-27-2024	SRB	Receipt and review of correspondence from Council Member Hammond re training	0.25	No Charge
02-27-2024	SRB	Receipt and review of correspondence from S. Stec re 28901 Southfield	0.25	No Charge
02-27-2024	SRB	Receipt and review of correspondence from S. Stec re Training dates	0.25	No Charge
02-27-2024	SRB	Receipt and review of correspondence from S. Stec re Training dates	0.25	No Charge
02-28-2024	SRB	Receipt and review of correspondence from S. Stec re JMC litigation	0.25	No Charge
02-28-2024	SRB	Receipt and review of correspondence from City Admin re ethics complaint	0.25	No Charge
02-28-2024	SRB	Receipt and review of correspondence from S. Stec re 28901 Southfield	0.25	No Charge
02-28-2024	SRB	Receipt and review of correspondence from S. Stec re 28901 Southfield	0.25	No Charge
02-29-2024	SRB	Receipt and review of correspondence from City Admin re contract with CEV	0.25	No Charge
02-29-2024	SRB	Receipt and review of correspondence from Mayor Pro Tem re public expenditures	0.25	No Charge
02-29-2024	SRB	Services Rendered		2,500.00
			Total	2,500.00

Time Summary

Professional	Hours	Amount
Scott Baker	19.25	2,500.00

Professional

Hours

Amount

Item 7D.

Total

2,500.00

Total for this Invoice

2,500.00



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
NOVI, MICHIGAN 48375
Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

March 14, 2024

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 1712
Invoice Period: 02-01-2024 - 02-29-2024

RE: Prosecution/Code Enforcement

Time Details

Date	Professional	Description	Hours	Amount
02-02-2024	SRB	Receipt and review of correspondence from 46th District Court re deceased defendant nolle prosequi	0.25	32.50
02-05-2024	SRB	Receipt and review of correspondence from 46th District Court re May and June Dockets	0.25	32.50
02-07-2024	SRB	Prepare for and appear in 46th District Court for prosecution of pre-trials and formal hearings.	3.00	390.00
02-09-2024	SRB	Receipt and review 46th District Court prosecution calendars for May and June 2024.	0.25	32.50
02-12-2024	SRB	Receipt and review of correspondence from Officer Gijsber re 24LV00108	0.25	32.50
02-12-2024	SRB	Receipt and review of correspondence from Officer Gijbsers re 24LV00108	0.25	32.50
02-15-2024	SRB	Receipt and review of correspondence from 46th District Court re deceased defendant nolle prosequi	0.25	32.50
02-16-2024	SRB	Receipt and review of correspondence from 46th District Court re deceased defendant nolle prosequi	0.25	32.50
02-22-2024	SRB	Receipt and review of correspondence from code enforcement officer re 27680 Morningside	0.25	32.50
02-23-2024	SRB	Receipt and review of correspondence from 46th District Court re 3/13 Prosecution docket	0.25	32.50
02-27-2024	SRB	Receipt and review of correspondence from defense attorney re 24LV00240	0.25	32.50

We appreciate your business

Page 1 of 2

Date	Professional	Description	Hours	Amount
02-27-2024	SRB	Receipt and review of correspondence from 46th District Court re deceased defendant noll prosequi	0.25	32.50
02-28-2024	SRB	Review of file materials and Notices to Appear for 03/13/2024 docket and correspondence to Police Clerk concerning records re: 23LV02161A; 23LV02610AB; 23LV02085AB; 22LV00003AB; 24LV00012ABC; 24LV00268A; 19LV01270A; 22LV01938A; 24LV00083A; 23LV02321A; 23LV02491AB; 22LV00528AB; 24LV00057AB; 2400021AB; 24LV00275A	3.00	390.00
			Total	1,137.50

Time Summary

Professional	Hours	Amount
Scott Baker	8.75	1,137.50
Total		1,137.50

Total for this Invoice 1,137.50



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
NOVI, MICHIGAN 48375
Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

March 14, 2024

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 1713
Invoice Period: 02-01-2024 - 02-29-2024

RE: Special Legal Services

Time Details

Date	Professional	Description	Hours	Amount
02-01-2024	SRB	Receipt and review of correspondence from Panera project manager re PUD amendment	0.25	32.50
02-02-2024	SRB	Receipt and review of correspondence from Planner re 27411 Southfield Rd	0.25	32.50
02-02-2024	SRB	Receipt and review of correspondence from Planner re 27411 Southfield Rd	0.25	32.50
02-02-2024	SRB	Receipt and review of correspondence from Planner re 27411 Southfield Rd	0.25	32.50
02-02-2024	SRB	Receipt and review of correspondence from Planner re 28901 Southfield Rd	0.25	32.50
02-02-2024	SRB	Research and draft correspondence to admin re public moderation of social media content	0.50	65.00
02-06-2024	SRB	Receipt and review of correspondence from Planner re 28901 Southfield Rd	0.25	32.50
02-06-2024	SRB	Receipt , review and respond to correspondence from resident re study session question	0.50	65.00
02-07-2024	SRB	Receipt and review of correspondence from Planner re 27411 Southfield Rd	0.25	32.50
02-07-2024	LKK	Review file materials and research concerning ethics ordinance violation allegations; conference with Scott Baker re: same.	0.50	65.00
02-09-2024	SRB	Receipt and review of correspondence from Planner re 27300 Southfield Rd	0.25	32.50

We appreciate your business

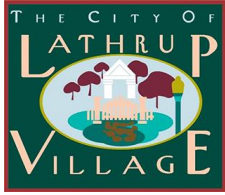
Page 1 of 2

Date	Professional	Description	Hours	Amount	Item 7D.
02-09-2024	SRB	Receipt and review of correspondence from applicant re 28901 Southfield Rd	0.25	32.50	
02-09-2024	SRB	Receipt and review of Tax Tribunal Order Granting Motion to Extend, Removing Case from 06/2024 Prehearing Call and Placing Case on 09/2024 Prehearing General Call re: Michigan First Credit Union, MOHAR Docket 23-001156; review file and forward copy to Oakland County Equalization.	0.50	65.00	
02-16-2024	SRB	Receipt and review of correspondence from property owner re 27300 Southfield Road site plan review	0.25	32.50	
02-19-2024	SRB	Receipt and review of correspondence from City Engineer re 2024 alley reconstruction project	0.25	32.50	
02-20-2024	LKK	Preparation for and attendance at City Planning Commission Meeting.	2.50	325.00	
02-21-2024	LKK	Phone call with attorney concerning city employee witnesses for civil matter.	0.25	32.50	
02-22-2024	SRB	Receipt and review of correspondence from liability carrier attorney re JMC litigation	0.25	32.50	
02-22-2024	SRB	Receipt and review of correspondence from liability carrier attorney re JMC litigation	0.25	32.50	
02-23-2024	SRB	Receipt and review of correspondence from project manager re Panera PUD amendment	0.25	32.50	
02-27-2024	SRB	Receipt and review of correspondence from liability carrier attorney re JMC litigation	0.25	32.50	
02-27-2024	SRB	Draft Special Land Use Resolution; forward same to Clerk re 27411 Southfield Road	0.50	65.00	
02-28-2024	SRB	Receipt and review of correspondence from code enforcement officer re 18266 Rainbow drive	0.25	32.50	
02-29-2024	SRB	Receipt and review of multiple correspondence from resident re public expenditures	0.25	32.50	
			Total	1,235.00	

Time Summary

Professional	Hours	Amount
Leann Kimberlin	3.25	422.50
Scott Baker	6.25	812.50
Total		1,235.00

Total for this Invoice 1,235.00



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: March 18, 2024
RE: Resolution 2024-02 – Supporting Statutory Revenue Sharing Reform

Background Brief: Councilmember Hammond was approached by a counterpart in the City of Ferndale to bring this cause to our attention. As many are aware, local units of government in Michigan receive and rely on State Revenue Sharing to provide general fund services to its residents. However, actual statutory revenue-sharing payments have been below full funding each year since 2001.

The enclosed resolution is proposed to be sent to our State Representatives and Governor Whitmer’s administration to support House Bills 4274 and 4275 which would amend the Michigan Trust Fund Act and the General Sales Tax Act, respectively, to establish a “Revenue Sharing Trust Fund” that would distribute money from sales tax revenue to local units of government.

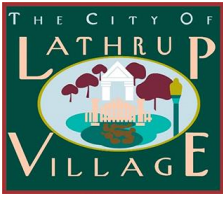
Previous Action: N/A

Economic Impact: N/A

Recommendation: It is my recommendation to approve the resolution as presented.

Recommended Motion:
Moved by Council Member _____ seconded by Council Member _____
to adopt resolution #2024-02 as presented.

Kelly Garrett Mayor	Bruce Kantor Mayor Pro-Tem	Jalen Jennings Council Member	Dalton Barksdale Council Member	Jason Hammond Council Member
------------------------	-------------------------------	----------------------------------	------------------------------------	---------------------------------



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

RESOLUTION SUPPORTING Statutory Revenue Sharing Reform – Resolution #2024-02

The City of Lathrup Village, along with other local units of government in Michigan relies on State Revenue Sharing to provide general fund services to its residents; and

State revenue sharing in Michigan is divided into two types: constitutional and statutory, with the latter being subject to legislative appropriations; and

Through the State government’s annual appropriation process, actual statutory revenue-sharing payments to cities, villages, townships, and counties have been below full funding each year since 2001,

In 2023, the City of Lathrup Village received seven (7) percent less in its portion of statutory revenue-sharing payments than it did in 2000; and

This reduction in statutory revenue sharing places an undue financial strain on the City of Lathrup Village and other Michigan cities, resulting in a reduction of essential services or increased local taxation, both of which adversely affect residents;

The 2023 State budget allocated \$530 million in Statutory Revenue Sharing to be distributed to all cities, villages, townships, and counties through its annual appropriation process;

In October 2023, The State House of Representatives voted 106-4 in favor of establishing a Revenue Sharing Trust Fund for cities, villages, townships, and counties;

The act creates a stable and predictable revenue source by dedicating a portion of sales tax revenue for annual statutory revenue-sharing payments dedicated to cities, villages, townships, and counties; and

State Revenue Sharing accounts for 10% of the City of Lathrup Village’s general fund budget; and

The recent Growing Michigan Together Council Report highlighted the need for continued local investment and the importance of the relationship between thriving local communities, population growth, and positive local economies; and

BE IT RESOLVED: That the Mayor and City Council of Lathrup Village hereby ask our State Representatives and Governor Whitmer’s administration to support the adoption of House Bills 4274 and 4275.

BE IT FURTHER RESOLVED: That the City Administrator share copies of this resolution with neighboring municipal jurisdictions;

RESOLUTION ADOPTED

- Yay:
- Nay:
- Absent:
- Abstain:

I, Mike Greene, the duly appointed City Administrator of the City of Lathrup Village, Oakland County, Michigan, certifies that the foregoing is a true and complete copy of a Resolution duly adopted by the City Council of the City of Lathrup Village at a meeting held on March 18, 2024, the original of which is on file in the City Clerk’s Office.

IN WITNESS WHEREOF, I have affixed my official signature on this __ day of March 2024.

Mike Greene – City Administrator

Kelly Garrett
Mayor

Bruce Kantor
Mayor Pro-Tem

Jalen Jennings
Council Member

Dalton Barksdale
Council Member

Jason Hammond
Council Member

Lathrup Village Police Department

27400 Southfield Road
Lathrup Village MI, 48076
248-557-3600



TO: Michael Greene
FROM: Chief McKee
REASON: Adoption of Hazard Mitigation Plan
DATE: March 11, 2024

FEMA has approved the 2023 Oakland County Multi-jurisdictional Hazard Mitigation Plan pending adoption by all local municipalities. This plan is essential for identifying, assessing, and mitigating the various risks and vulnerabilities our community faces, ranging from natural disasters to human-caused incidents. The plan enables us to access federal funding and resources for mitigation projects and initiatives. Failure to adopt the plan by February 13, 2025, could jeopardize grant funds for our community, including grant requests for projects in our community from the Water Resource Commission, the Road Commission of Oakland County, or similar entities.

Attached is a template resolution to review and modify as needed to prepare the document for adoption by the Lathrup Village City Council at the March 18, 2024 meeting.

City of Lathrup Village

Resolution No. 2024-03

A RESOLUTION AUTHORIZING THE ADOPTION OF THE OAKLAND COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

WHEREAS, the mission of Oakland County and the participating jurisdiction of the City of Lathrup Village, include the charge to protect the health, safety, and general welfare of the people of the County and municipalities; and

WHEREAS, Oakland County, Michigan, is subject to flooding, tornadoes, winter storms, and other natural, technological, and human-caused hazards; and

WHEREAS, pro-active mitigation of known hazards before and after a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre- and post-disaster hazard mitigation programs; and

WHEREAS to remain eligible to receive mitigation monies, Oakland County prepared a Hazard Mitigation Plan (the "PLAN") for the County and all communities in the County; and

WHEREAS, Oakland County and the City of Lathrup Village have participated in and completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of hazards, develops a mitigation strategy consistent with a set of uniform goals, and creates a plan for implementing, evaluating, and revising this strategy;

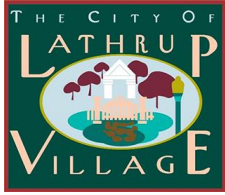
NOW THEREFORE BE IT RESOLVED that the City of Lathrup Village:

- 1.) Adopts in its entirety the 2023 Oakland County Multi-Jurisdictional Hazard Mitigation Plan (Plan)
- 2.) Will use the adopted and approved portions of the Plan to guide pre- and post-disaster mitigation of the hazards identified.
- 3.) Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority.
- 4.) Will continue its support of the Hazard Mitigation Steering Committee and continue to participate in the planning partnership as described by the Plan.
- 5.) Will help to promote and support the mitigation successes of all planning partners.

PASSED AND ADOPTED on March 18, 2024, by the following vote:

YES:
 NO:
 ABSENT:
 ABSTAIN:

ATTEST:



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: March 18, 2024
RE: Special Assessment Resolution #2 & Set Public Hearing

Background Brief: Due to internal transitions, the delinquent water/sewer bills were not included in the previous special resolution brought before the Council. At the end of each year, there are delinquent water/sewer, sidewalks, nuisance cuts, ditch and culvert, and other bills. This starts the process of moving these delinquent amounts to the 2024 tax roll.

The resolution sets the Public Hearing date for April 15, 2024, at 7:30 PM. Property owners have until April 30, 2024, to pay any outstanding balances before they are placed on their property tax bills.

Previous Action: February 26, 2024 – City Council Approval of Special Assessment Roll # 2024-01

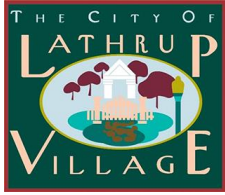
Economic Impact: \$271,304.18 revenue collection for unpaid water/sewer bills.

Recommendation: It is my recommendation to approve the enclosed resolution and set a public hearing.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____
to adopt the attached resolution and set the Public Hearing for Special Assessments for April 15, 2024, at 7:30 PM.

Kelly Garrett Mayor	Bruce Kantor Mayor Pro-Tem	Jalen Jennings Council Member	Dalton Barksdale Council Member	Jason Hammond Council Member
------------------------	-------------------------------	----------------------------------	------------------------------------	---------------------------------



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TENTATIVE SPECIAL ASSESSMENT ROLL # 2024-02 GENERAL PURPOSES

SPECIAL ASSESSMENT RESOLUTION

Whereas, the Administrator has reported to the City Council those costs and expenses of General Purposes, delinquent water/sewer bills, incurred by the City which remain unpaid by the owners or other parties in interest from whom said sums are due, and the City Council has elected to proceed to the collection of same by Special Assessment, and;

Whereas, the City Administrator report has been deemed to be a Tentative Special Assessment Roll showing the amounts of the cost assessable against each parcel;

Be It Therefore Resolved:

1. That the Tentative Special Assessment Roll be approved as submitted by the City Administrator and is directed to receive and file the Roll for public inspection and review;
2. That April 15th, at 7:30 PM in the Municipal Building at 27400 Southfield Road, Lathrup Village, Michigan 48076, be set as the time and place of a Public Hearing for the purposes of reviewing the Tentative Roll and to afford a hearing to all interested persons all matters bearing upon any needful correction or revision to the Roll and the Property of its confirmation;
3. That the City Administrator be authorized and directed to give proper notice of the hearing by mail and publication as provided by law.

I, Mike Greene, City Administrator, for the City of Lathrup Village, Michigan, hereby certify that the above resolution was adopted at a Regular Meeting held on March 18, 2024.

Mike Greene – City Administrator

Kelly Garrett Mayor	Bruce Kantor Mayor Pro-Tem	Jalen Jennings Council Member	Dalton Barksdale Council Member	Jason Hammond Council Member
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WATER & SEWER BILLS TO TAXES - CUT OFF DATE OF 12.31.2023

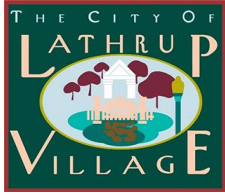
Account #	Service Address	Past Due/Shutoff Amount
ALHA-018745-0000-02	18745 ALHAMBRA	\$318.12
AVIL-017386-0000-02	17386 AVILLA	\$257.55
AVIL-017401-0000-01	17401 AVILLA	\$2,429.04
AVIL-017415-0000-03	17415 AVILLA	\$1,397.08
AVIL-017641-0000-01	17641 AVILLA	\$255.96
BLAC-028672-0000-03	28672 BLACKSTONE	\$1,754.78
BLAC-028678-0000-02	28678 BLACKSTONE	\$310.25
BLAC-028728-0000-02	28728 BLACKSTONE	\$947.31
BLAC-028750-0000-02	28750 BLACKSTONE	\$629.74
BLOO-026779-0000-02	26779 BLOOMFIELD	\$677.10
BLOO-026861-0000-03	26861 BLOOMFIELD	\$774.54
BLOO-027375-0000-01	27375 BLOOMFIELD	\$1,039.61
BLOO-028560-0000-03	28560 BLOOMFIELD	\$1,270.32
BLOO-028725-0000-02	28725 BLOOMFIELD	\$5,958.36
BUNG-018586-0000-02	18586 BUNGALOW	\$682.37
BUNG-018800-0000-01	18800 BUNGALOW	\$918.84
BUNG-018830-0000-03	18830 BUNGALOW	\$1,284.23
BUNG-019041-0000-02	19041 BUNGALOW	\$313.70
CALE-027500-0000-01	27500 E CALIFORNIA	\$651.01
CALE-027705-0000-03	27705 E CALIFORNIA	\$1,075.81
CALE-027725-0000-03	27725 E CALIFORNIA	\$682.64
CALE-027734-0000-01	27734 E CALIFORNIA	\$297.28
CALE-027735-0000-02	27735 E CALIFORNIA	\$815.92
CALW-027610-0000-04	27610 W CALIFORNIA	\$1,105.09
CALW-027644-0000-01	27644 W CALIFORNIA	\$1,715.15
CALW-027645-0000-03	27645 W CALIFORNIA	\$634.12
CALW-027660-0000-02	27660 W CALIFORNIA	\$1,032.64
CALW-027714-0000-01	27714 W CALIFORNIA	\$1,345.59
CAMB-017387-0000-03	17387 CAMBRIDGE	\$1,332.07
CAMB-017554-0000-02	17554 CAMBRIDGE	\$3,992.57
CAMB-017631-0000-01	17631 CAMBRIDGE	\$1,874.87
CAMB-018635-0000-02	18635 CAMBRIDGE	\$2,126.10
CAMB-018736-0000-01	18736 CAMBRIDGE	\$487.58
CATH-027848-0000-03	27848 CATHALTON AVE	\$2,570.01
CORA-017535-0000-01	17535 CORAL GABLES	\$243.51
CORA-017560-0000-01	17560 CORAL GABLES	\$1,571.60
CORA-017578-0000-01	17578 CORAL GABLES	\$1,990.00
CORA-017594-0000-02	17594 CORAL GABLES	\$1,036.84
CORA-018100-0000-02	18100 CORAL GABLES	\$547.72

CORA-018131-0000-01	18131 CORAL GABLES	\$432.70
CORA-018153-0000-02	18153 CORAL GABLES	\$2,068.09
CORA-018444-0000-01	18444 CORAL GABLES	\$240.40
CORA-018475-0000-02	18475 CORAL GABLES	\$1,032.64
DOLO-018474-0000-02	18474 DOLORES	\$316.88
DOLO-018495-0000-01	18495 DOLORES	\$459.15
ELDO-018921-0000-02	18921 ELDORADO PL	\$472.68
ELDO-018941-0000-02	18941 ELDORADO PL	\$1,888.21
ELDO-027027-0000-02	27027 ELDORADO PL	\$1,153.69
ELDO-028060-0000-02	28060 ELDORADO PL	\$1,196.62
ELDO-028408-0000-01	28408 ELDORADO PL	\$1,191.29
ELDO-028530-0000-04	28530 ELDORADO PL	\$957.04
ELDO-028650-0000-01	28650 ELDORADO PL	\$2,623.58
ELDO-028720-0000-04	28720 ELDORADO PL	\$1,383.70
ELDO-028735-0000-02	28735 ELDORADO PL	\$1,514.17
ELEV-018230-0000-01	18230 ELEVEN MILE	\$818.80
ELEV-019110-0000-01	19110 ELEVEN MILE	\$820.71
ELEV-019130-0000-03	19130 ELEVEN MILE	\$221.93
GLEN-018455-0000-02	18455 GLENWOOD	\$697.20
GLEN-018535-0000-02	18535 GLENWOOD	\$715.83
GLEN-018771-0000-02	18771 GLENWOOD	\$4,916.61
GLEN-018804-0000-01	18804 GLENWOOD	\$618.07
GOLD-027215-0000-01	27215 GOLDENGATE	\$307.84
GOLD-027246-0000-01	27246 GOLDENGATE	\$1,236.34
GOLD-027490-0000-02	27490 GOLDENGATE	\$655.84
GOLD-028245-0000-02	28245 GOLDENGATE	\$1,515.15
HAMP-018761-0000-01	18761 HAMPSHIRE	\$298.48
HAMP-018918-0000-01	18918 HAMPSHIRE	\$2,243.33
HAMP-018980-0000-02	18980 HAMPSHIRE	\$1,253.17
HAMP-018991-0000-01	18991 HAMPSHIRE	\$1,051.23
KILB-018150-0000-01	18150 KILBIRNIE	\$1,313.95
LACR-018740-0000-02	18740 LA CROSSE	\$1,486.90
LATH-026225-0000-04	26225 LATHRUP	\$1,051.23
LATH-026676-0000-01	26676 LATHRUP	\$1,211.50
LATH-026715-0000-02	26715 LATHRUP	\$1,182.23
LATH-026725-0000-02	26725 LATHRUP	\$802.67
LATH-027731-0000-02	27731 LATHRUP	\$617.84
LATH-028538-0000-02	28538 LATHRUP	\$443.43
LATH-028929-0000-01	28929 LATHRUP	\$855.46
LATH-028950-0000-02	28950 LATHRUP	\$1,032.64
LINC-017590-0000-02	17590 LINCOLN	\$1,771.63
LINC-017610-0000-02	17610 LINCOLN	\$851.42

LINC-017630-0000-03	17630 LINCOLN	\$1,252.61
LINC-018180-0000-02	18180 LINCOLN	\$997.85
LINC-018830-0000-01	18830 LINCOLN	\$608.32
LINC-018900-0000-02	18900 LINCOLN	\$2,215.18
MARG-017546-0000-02	17546 MARGATE	\$850.76
MEAB-026216-0000-01	26216 MEADOWBROOK WAY	\$1,267.27
MEAB-026231-0000-03	26231 MEADOWBROOK WAY	\$1,586.05
MEAB-026242-0000-01	26242 MEADOWBROOK WAY	\$1,065.87
MEAB-026272-0000-01	26272 MEADOWBROOK WAY	\$1,033.04
MEAB-026310-0000-01	26310 MEADOWBROOK WAY	\$690.31
MEAB-026660-0000-02	26660 MEADOWBROOK WAY	\$1,180.27
MEAB-027035-0000-04	27035 MEADOWBROOK WAY	\$7,819.66
MEAD-018130-0000-01	18130 MEADOWOOD	\$589.26
MEAD-018254-0000-01	18254 MEADOWOOD	\$2,548.91
MEAD-018271-0000-02	18271 MEADOWOOD	\$2,182.21
MIDD-018421-0000-02	18421 MIDDLESEX	\$2,676.83
MIDD-018459-0000-01	18459 MIDDLESEX	\$1,501.28
MIDD-018681-0000-01	18681 MIDDLESEX	\$813.60
MIDD-018866-0000-01	18866 MIDDLESEX	\$7,854.75
MORN-027401-0000-01	27401 MORNINGSIDE PLAZA	\$1,340.25
MORN-027501-0000-01	27501 MORNINGSIDE PLAZA	\$1,904.91
MORN-027601-0000-02	27601 MORNINGSIDE PLAZA	\$866.40
MORN-027604-0000-02	27604 MORNINGSIDE PLAZA	\$1,371.07
RACK-027600-0000-01	27600 RACKHAM	\$2,477.99
RACK-027653-0000-01	27653 RACKHAM	\$4,672.66
RACK-027851-0000-01	27851 RACKHAM	\$1,036.84
RACT-018911-0000-03	18911 RAINBOW CT	\$1,122.90
RACT-018941-0000-03	18941 RAINBOW CT	\$923.39
RAIC-027453-0000-01	27453 RAINBOW CIR	\$1,496.53
RAIC-027544-0000-01	27544 RAINBOW CIR	\$7,777.93
RAIC-027828-0000-01	27828 RAINBOW CIR	\$3,073.04
RAID-017311-0000-01	17311 RAINBOW DR	\$2,303.02
RAID-017555-0000-01	17555 RAINBOW DR	\$1,286.21
RAID-017600-0000-02	17600 RAINBOW DR	\$3,095.53
RAID-017617-0000-01	17617 RAINBOW DR	\$829.42
RAID-018130-0000-02	18130 RAINBOW DR	\$223.86
RAID-018190-0000-02	18190 RAINBOW DR	\$765.10
RAID-018207-0000-01	18207 RAINBOW DR	\$1,050.00
RAID-018266-0000-04	18266 RAINBOW DR	\$1,051.48
RAID-018301-0000-02	18301 RAINBOW DR	\$541.04
RAID-018330-0000-01	18330 RAINBOW DR	\$1,615.37
RAID-018641-0000-01	18641 RAINBOW DR	\$1,728.57

RAID-019252-0000-01	19252 RAINBOW DR	\$3,785.84
RAMS-017578-0000-01	17578 RAMSGATE	\$1,119.73
RAMS-017590-0000-01	17590 RAMSGATE	\$207.74
RAMS-017610-0000-01	17610 RAMSGATE	\$2,335.32
RAMS-018131-0000-01	18131 RAMSGATE	\$264.65
RAMS-018180-0000-03	18180 RAMSGATE	\$1,210.89
RAMS-018190-0000-01	18190 RAMSGATE	\$1,043.53
RAMS-018232-0000-01	18232 RAMSGATE	\$1,370.30
REDR-027330-0000-01	27330 RED RIVER	\$2,237.20
REDW-018154-0000-02	18154 REDWOOD	\$1,224.59
ROSE-017380-0000-03	17380 ROSELAND	\$1,758.34
ROSE-017590-0000-04	17590 ROSELAND	\$1,848.83
ROSE-018130-0000-02	18130 ROSELAND	\$2,691.36
ROSE-018140-0000-01	18140 ROSELAND	\$1,446.67
ROSE-018245-0000-01	18245 ROSELAND	\$1,753.77
ROSE-018490-0000-02	18490 ROSELAND	\$820.96
ROSE-018520-0000-03	18520 ROSELAND	\$569.11
SANA-018161-0000-03	18161 SANTA ANN	\$294.32
SANA-018520-0000-01	18520 SANTA ANN	\$6,348.06
SANB-027251-0000-02	27251 SANTA BARBARA	\$1,135.25
SANB-027620-0000-02	27620 SANTA BARBARA	\$1,997.10
SANB-027772-0000-02	27772 SANTA BARBARA	\$2,325.77
SANB-028250-0000-01	28250 SANTA BARBARA	\$1,206.57
SANB-028771-0000-01	28771 SANTA BARBARA	\$1,763.74
SAND-018551-0000-02	18551 SAN DIEGO	\$1,083.48
SAND-018753-0000-02	18753 SAN DIEGO	\$479.39
SAND-018830-0000-01	18830 SAN DIEGO	\$3,260.03
SAND-018837-0000-01	18837 SAN DIEGO	\$958.40
SANJ-018717-0000-03	18717 SAN JOSE	\$656.27
SANQ-018856-0000-03	18856 SAN QUENTIN	\$1,091.14
SARA-018457-0000-01	18457 SARATOGA	\$2,204.52
SARA-018511-0000-02	18511 SARATOGA	\$665.94
SARA-018525-0000-01	18525 SARATOGA	\$1,076.56
SARA-019081-0000-02	19081 SARATOGA	\$1,461.09
SOME-028715-0000-03	28715 SOMERSET PL	\$533.26
SOUT-027330-0000-03	27330 SOUTHFIELD	\$650.07
SOUT-028505-0000-01	28505 SOUTHFIELD	\$1,343.78
SOUT-028625-0000-01	28625 SOUTHFIELD	\$1,682.15
SOUT-028631-0000-01	28631 SOUTHFIELD	\$334.80
SOUT-028635-0000-01	28635 SOUTHFIELD	\$334.80
SOUT-028641-0000-01	28641 SOUTHFIELD	\$334.80
SOUT-028901-0000-01	28901 SOUTHFIELD	\$833.08

SUNB-018833-0000-01	18833 SUNBRIGHT	\$1,167.60
SUNB-018860-0000-06	18860 SUNBRIGHT	\$1,240.01
SUNN-018120-0000-01	18120 SUNNYBROOK	\$1,032.64
SUNN-018151-0000-04	18151 SUNNYBROOK	\$1,053.70
SUNN-018168-0000-03	18168 SUNNYBROOK	\$265.75
SUNN-018189-0000-01	18189 SUNNYBROOK	\$1,297.07
SUNN-018725-0000-02	18725 SUNNYBROOK	\$1,775.65
SUNN-018756-0000-01	18756 SUNNYBROOK	\$1,312.24
SUNS-027245-0000-01	27245 SUNSET	\$1,874.15
SUNS-027751-0000-03	27751 SUNSET	\$3,334.68
SUNS-027837-0000-03	27837 SUNSET	\$807.61
SUNS-028000-0000-02	28000 SUNSET	\$1,061.67
SUNS-028095-0000-01	28095 SUNSET	\$1,040.88
SUNS-028252-0000-03	28252 SUNSET	\$1,032.64
SUNS-028421-0000-02	28421 SUNSET	\$228.72
SUNS-028456-0000-02	28456 SUNSET	\$2,132.34
SUNS-028534-0000-03	28534 SUNSET	\$1,790.04
TWEL-017641-0000-01	17641 TWELVE MILE	\$1,178.60
TWEL-017655-0000-01	17655 TWELVE MILE	\$1,482.44
WILT-017435-0000-02	17435 WILTSHIRE	\$1,268.07
WILT-017640-0000-02	17640 WILTSHIRE	\$1,700.26
WILT-017656-0000-02	17656 WILTSHIRE	\$367.75
WILT-018180-0000-01	18180 WILTSHIRE	\$1,514.16
WILT-018251-0000-02	18251 WILTSHIRE	\$783.20
WILT-018741-0000-02	18741 WILTSHIRE	\$1,269.55
WILT-019120-0000-02	19120 WILTSHIRE	\$2,992.73
		\$271,304.18



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: March 18, 2024
RE: DES Electric Antenna Replacement Proposal

Background Brief: As part of the ongoing water meter project, the City has partnered with Ferguson Waterworks to furnish Neptune 360 AMI Software, install the necessary AMI Infrastructure, and purchase backup reading equipment.

As part of the AMI infrastructure, a new antenna is recommended to be installed in the middle of the City, which happens to correlate with City Hall and our municipal park. To limit the impact of the municipal park, Ferguson and City staff have met on-site to determine a location for the proposed new tower. It has been determined that the City’s old dispatch tower (adjacent to the Police Department) could be removed, and a new tower could be installed in that location. However, the City does have services that connect to the current tower that would need to be removed and reattached to the new tower.

Enclosed in your packet is a quote from DES Electric to conduct this work in coordination with Ferguson. DES Electric is the company that installed our City Hall/PD generator system and has intimate knowledge of the electrical work that impacts this tower, and the PD services it currently provides.

Previous Action: February 26, 2024 – Tabled

Based on the recommendation from Attorney Baker, the action item was tabled at the previous Council meeting. However, after the meeting, Attorney Baker realized he was referencing the emergency exception portion of the charter and thus, the Council does have the ability to waive the ordinance bid requirements under the charter if it is believed there would be no benefit to the City by going out for bids.

Economic Impact:

592-536-000-921 – Water Contractual Services – \$4,715
592-537-000-921 – Sewer Contractual Services – \$4,715

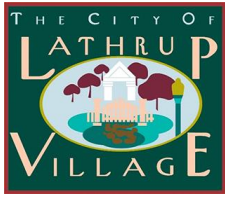
Total Estimated Cost - \$9,430

Recommendation: It is my recommendation to approve the Lathrup Village Antenna Replacement quote from DES.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____ to waive the bidding process due to compatibility with existing equipment and approve DES Electric for Lathrup Village Antenna Replacement services.

Kelly Garrett Mayor	Bruce Kantor Mayor Pro-Tem	Jalen Jennings Council Member	Dalton Barksdale Council Member	Jason Hammond Council Member
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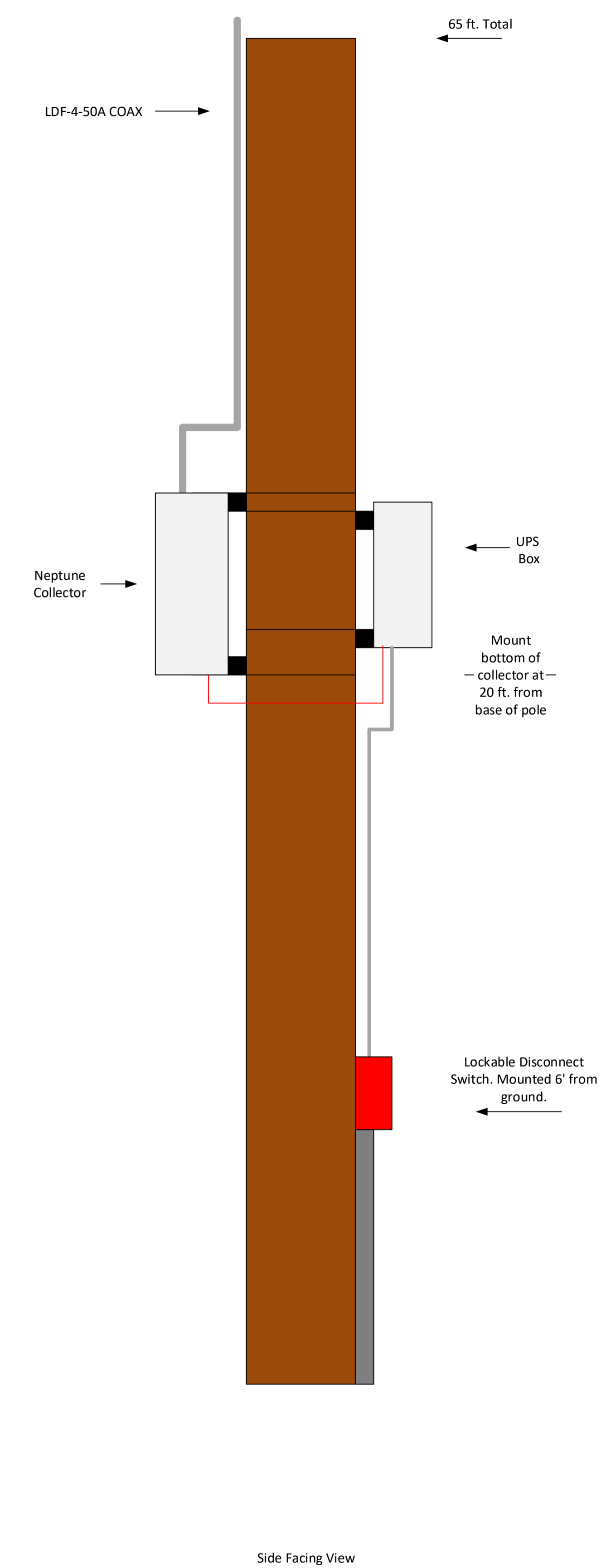
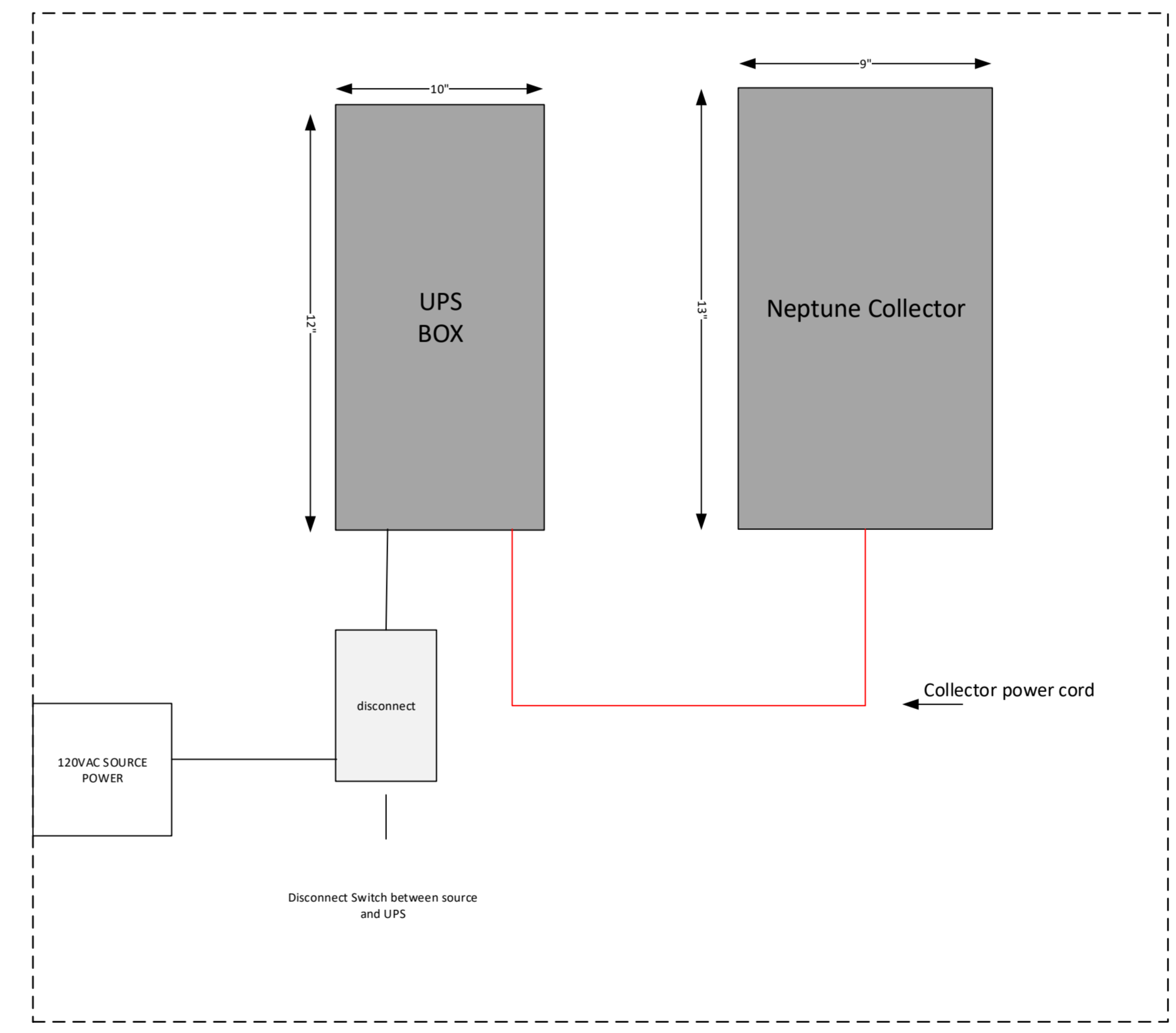
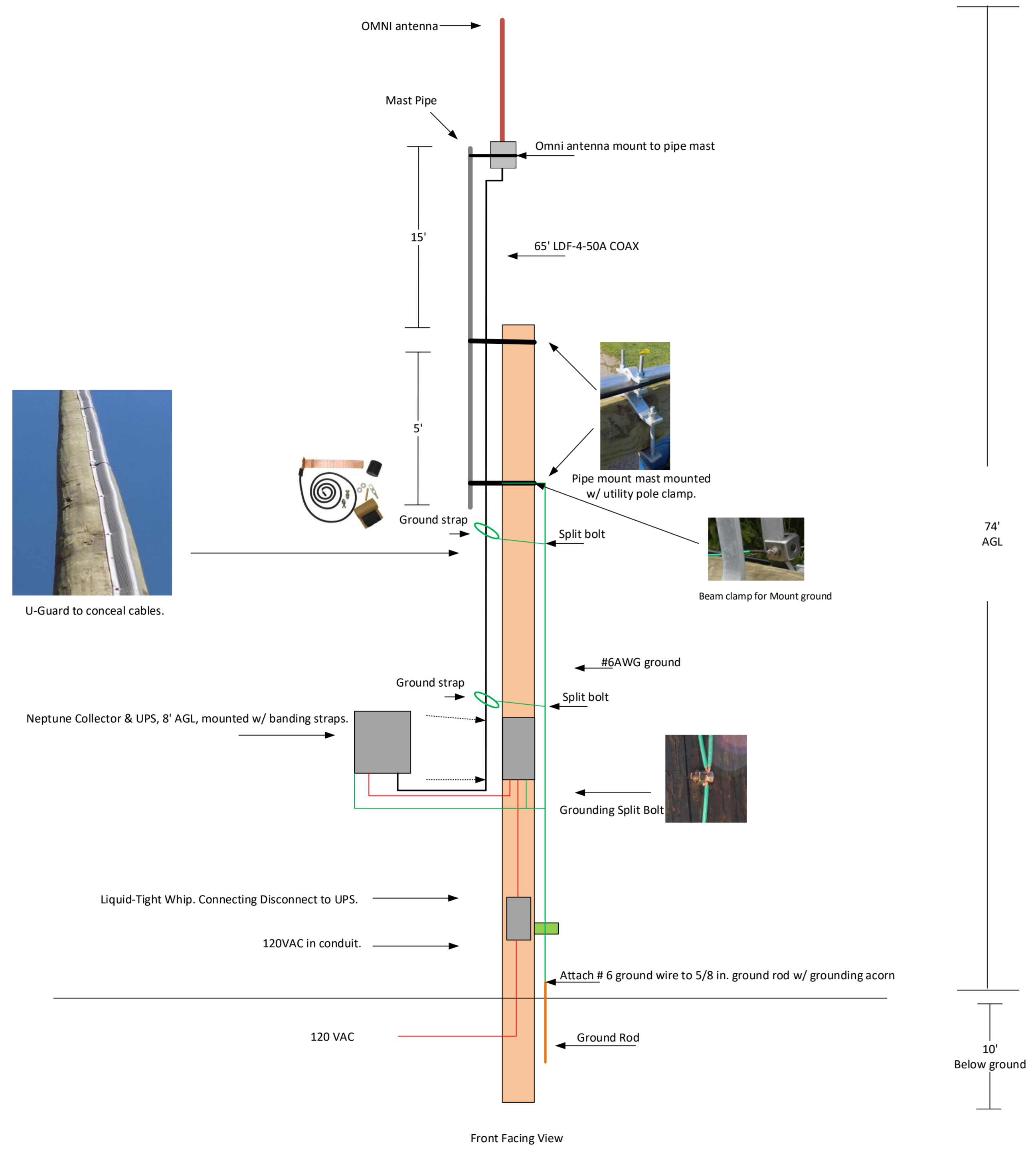
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

EXAMPLE – Class II Pole Installation



Kelly Garrett Mayor	Bruce Kantor Mayor Pro-Tem	Jalen Jennings Council Member	Dalton Barksdale Council Member	Jason Hammond Council Member
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Neptune Collector on utility pole



NEPTUNE TECHNOLOGIES AMR / AMR WATER METER READ			
NEPTUNE COLLECTOR POLE INSTALLATION		ENTER LOCATION HERE	
Design and Drawing Completed By:	SIZE	PSC/NM NO	DWG NO
Meredith Roose & William Elias	B		S
SCALE	NTS	SHEET	1 OF 1



Electric

• ELECTRICAL CONTRACTING • ENGINEERING

11145 EAST SEVEN MILE ROAD DETROIT MI 48234 PH 313-223-2800

To: City of Lathrup Village

Attn: Martha Bobcean

Date: February 14, 2024

Project: Lathrup Village Antenna Replacement

Estimator: Charles Elder

EST. # 23-214

DES Electric LLC will furnish and install electrical work for the above project as described herein. All electrical work as described in the site visit with Lathrup Village.

This proposal includes Addenda No(s): N/A

Included	Excluded		Included	Excluded	
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Sales & Use Tax	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Payment & Performance Bonds
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Electrical Permit costs	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Overtime Costs
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Trenching, Excavation, & Backfill	<input type="checkbox"/>	<input checked="" type="checkbox"/>	A.G.C. cleanup charges
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Concrete, Manholes, & Handholes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Energy Usage Charges
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Instrumentation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Painting (except elec. touch-up)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Mechanical Work	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Motor Generator Set
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Temperature Controls	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Temporary wiring for single phase lights and receptacles
<input checked="" type="checkbox"/>	<input type="checkbox"/>	Patching &/or repair of holes in walls or floors created by DES.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Temporary wiring for dewatering or welding

This Proposal is based upon DES Electric LLC's Standard Terms and Conditions (see Page 2) unless otherwise indicated below.

DES Electric LLC (DES) will provide labor and materials for the following scope of work:

1. Coordinate with Ferguson team when they drop the existing mast and erect the new mast to remove antennas from the old mast and secure to the new mast.
2. Provide new coaxial communication cable and connectors for five antennas back to the electrical room.

Assumptions:

1. Quotation based upon all inspections being performed during normal business hours. No overtime inspections are included.
2. Utility charges, metering and usage fees not included.
3. Overtime and shift work not included.
4. Demolition is limited to groundwork with removal and disposal of old antenna mast by others.
5. Lowering existing mast and raising new mast by others.
6. There will be additional charges required if adjusted aiming of antenna's is required post-erection of mast.
7. Dumpster costs not included.
8. Removal and disposal of hazardous material and any associated fees not included.
9. Cutting, patching, and painting are not included beyond existing penetrations in building.
10. Re-use existing penetrations for cable into building and provide necessary sealing around cable.
11. Re-use existing antennas and secure to new mast.



Electric

• ELECTRICAL CONTRACTING • ENGINEERING

11145 EAST SEVEN MILE ROAD DETROIT MI 48234 PH 313-223-2800

Total Quote: Nine Thousand Four Hundred and Thirty Dollars and 00/100.....\$9,430.00

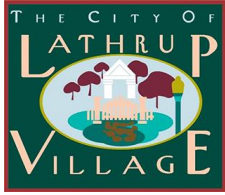
DES Electric LLC

Charles Elder

Project Manager

Standard Terms & Conditions

1. **Payment terms are monthly progress payments net 30 days due.**
2. **The offering price is valid for 30 days DES Electric LLC reserves the right to extend this term without notice.**
3. **Subcontract terms and conditions are subject to review and approval prior to award of a subcontract. to DES Electric LLC.**
4. **Terms are pending approval by DES Electric LLC credit manager.**
5. **This Proposal is based on the schedule and time durations presented at time of bid. A change in schedule shall constitute a change in scope of work.**
6. **All equipment furnished is F.O.B. shipping points with freight allowed to jobsite.**
7. **The price includes a warranty as specified in the Bid Documents. No other warranty is expressed or implied.**



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: March 18, 2024
RE: City of Southfield Dispatch Services

Background Brief: While beginning the review of City agreements/contracts it has come to my attention that our current dispatch services contract with the City of Southfield has technically expired. The City of Southfield is still conducting these services, so there is no loss of service.

During the June 26, 2023, City Council meeting, the Council approved an updated Fire Protection Services Contract with the City of Southfield, however, I cannot, and nor can my counterpart in Southfield, find a record of an updated dispatch contract.

The approval of this item begins our process of addressing outstanding contracts.

Previous Action: June 26, 2023 – 5-0 approval of the Fire Protection Services Contract

Economic Impact: Dispatch services for FY 25 - \$63,231 & FY 26 - \$66,392.55

Recommendation: While the Southfield legal team is still finalizing some of the minor details in the contract, it is my recommendation to approve entering into a Dispatch Services Agreement with the City of Southfield for terms ending June 30, 2025, which could be extended for an additional one (1) year through June 30, 2026, with a 5% cost increase each year.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____ to approve entering into a Dispatch Services Agreement with the City of Southfield for terms ending June 30, 2025, which could be extended for an additional one (1) year through June 30, 2026, with a 5% cost increase each year and authorize the City Administrator and City Attorney to finalize.

Kelly Garrett Mayor	Bruce Kantor Mayor Pro-Tem	Jalen Jennings Council Member	Dalton Barksdale Council Member	Jason Hammond Council Member
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**CITY OF SOUTHFIELD - CITY OF LATHRUP VILLAGE
AGREEMENT FOR POLICE AND FIRE DISPATCH SERVICES**

This Agreement entered into this day of 2024, by and between the City of Southfield, a Michigan municipal corporation, 26000Evergreen, Southfield, MI 48037, (hereinafter referred to as "Southfield" or the "City of Southfield") and the City of Lathrup Village, a municipal corporation, 27400 Southfield Road, Lathrup Village, Michigan (hereinafter referred to as "Lathrup Village" or the "City of Lathrup Village"):

W I T N E S S E T H:

WHEREAS, Lathrup Village is desirous of purchasing police and fire dispatch services from Southfield and Southfield is agreeable to furnishing such services to Lathrup Village upon the terms and conditions herein stated;

WHEREAS, Southfield and Lathrup Village are legally empowered to enter into an inter-municipal contract involving the provision of police and fire dispatch services by Southfield to Lathrup Village pursuant to Article VII Section 28 of the Michigan Constitution of 1963, and Public Act No. 236 of 1967, as amended, and by Public Act No. 35 of 1951 as amended;

NOW, THEREFORE, in consideration of the mutual benefits to accrue to the parties and to the public, the parties agree as follow:

1. The City of Southfield agrees that it will provide police and fire dispatch services to Lathrup Village as set forth herein (hereinafter referred to the "Services") commencing on July 1, 2021, through June 30, 2023, and that this contract can be extended for an additional one (1) year period through June 30, 2023, at the option of the City. During these time periods, and during all times that the instant contract is in full force and effect, Lathrup Village agrees to purchase the Services from Southfield, subject to all of the terms and conditions and qualifications set forth herein.

2. The parties agree that the Services to be provided by Southfield to Lathrup Village hereunder shall include the receipt by Southfield of calls for service over 911 lines and other seven-digit emergency and non-emergency lines and the dispatch of appropriate Lathrup Village emergency response units.

3. Southfield will maintain, through a computer-aided dispatch system, a continuous log of Lathrup Village police activity dispatched by Southfield, reflecting separate and distinct Lathrup Village complaint numbers. Lathrup Village will be responsible for picking up, , any other related documents, teletypes, or other pertinent records generated by Southfield.

4. Prior to the start of each Lathrup Village police shift (0700; 1500; and 2300 hours respectively), the Lathrup Village Supervisor or senior police officer shall contact Southfield by direct telephone line and advise Southfield as to the following information:

- names and badge numbers of all personnel on duty on such shift
- call sign of each unit
- cellular phone number if applicable

5. Southfield will dispatch two (2) Lathrup Village police officers (or one Lathrup Village officer in circumstances where only one officer is available), on every Priority I incident, as expressly defined by Lathrup Village and communicated in writing to Southfield.

6. Lathrup Village will immediately notify Southfield upon initiating a vehicle pursuit. Lathrup Village will advise Southfield as to the direction of the pursuit, description of the vehicle being pursued, and the reason for the pursuit. Any pursuit undertaken by Lathrup Village shall be solely pursuant to established Lathrup Village pursuit policy and Lathrup Village shall be solely responsible for all aspects of the pursuit, including without limitation, the determination to initiate the pursuit of the vehicle, and/or the determination to continue or cease pursuit of the vehicle. Southfield shall have no responsibility or liability whatsoever associated with the pursuit and Lathrup Village shall indemnify and hold Southfield, and its employees, agents and officers harmless with respect to any and all liability, damages, claims, and/or causes of actions, whatsoever, resulting from or in connection with any vehicle pursuit or claimed vehicle pursuit undertaken by Lathrup Village and/or its employees or agents.

7. Lathrup Village officers shall immediately acknowledge all radio messages or dispatch communications received from Southfield. Lathrup Village officers shall notify Southfield upon arrival at an incident and when cleared or back in service from dispatched runs or other officer-initiated activity.

8. Radio Procedures

Lathrup Village uses the radio communications system that is part of the Oakland County P25 Simulcast System, owned by Oakland County and operated by CLEMIS. This system is part of a statewide radio network known as the Michigan Public Safety Communications System and is an encrypted network allowing for patchless radio communication across the entire state.

Officers shall utilize proper radio procedures. When making radio transmissions they shall be brief, necessary, and direct, from both the mobile radio and portable unit.

A. EMERGENCY BUTTON ACTIVATION:

Officers may utilize a pre-arranged signal by radio voice transmission or electronic signal to designate an extreme emergency.

1. An emergency alert is activated when the Emergency Button is pressed for a .5 second on the hand-held unit or in-car radio
2. The emergency alert is only broadcast on the talk group that was selected on that radio
3. The declaring radio has a 30 -second open microphone
4. Other radios on that talk group will hear 4 emergency beeps and the open microphone
5. Only dispatch can talk over the radio when an emergency alert has been activated

B. Emergency Button Activation Radio Procedure

1. The term "SQUAD CAR" shall indicate an extreme emergency and shall be used in voice transmissions for that purpose only. It shall be considered confidential to protect effectiveness
2. The term "SQUAD CAR" should precede the unit number when calling Dispatch, followed by the officer's location (example: "SQUAD CAR XX to Southfield, clear Ten Mile and Telegraph") to declare an emergency status.
3. Dispatch shall acknowledge the officer's "SQUAD CAR" radio transmission, and the Officer should, if possible, confirm the emergency status with the response of "SQUAD CAR XX 10-4"
4. If Dispatch receives an electronic emergency signal without voice transmission, Dispatch shall immediately identify which prep radio was activated and to whom it was assigned. Location is not provided by the signal.
 - a. A police supervisor shall be advised to immediately contact Dispatch via telephone to coordinate a response

9. The parties agree that the following call back notification procedure shall be followed respecting Lathrup Village agents and personnel:

a. Lathrup Village Employees:

Lathrup Village shall provide to Southfield a current list of telephone numbers of all police and reserve personnel in the event that contact with such personnel is required by on-duty officers or due to an emergency situation, and Lathrup Village shall update same on an as needed basis. Lathrup Village will be solely responsible for notification of all other Lathrup Village personnel, where required for snow removal, water main breaks, and the like. Southfield agrees to dispatch Lathrup Village officer(s) to verify if emergency conditions exist to warrant notification of other Lathrup Village personnel.

b. Animal Control

The parties acknowledge that Lathrup Village contracts with the Oakland County pursuant to which Oakland County performs animal control services for Lathrup Village.

During normal business hours, requests for animal control services will be assigned a Lathrup Village incident number and Southfield will relay such request to Oakland County Animal Control via telephone. Oakland County will be responsible for requesting the Lathrup Village incident number and will dispatch the animal control officer. Citizens requesting non-priority animal control after hours, will be advised by Southfield to call the general Lathrup Village Police Department number and be guided by the recorded information. After hours priority animal

control calls will be dispatched by Southfield to Lathrup Village police officers for investigation.

c. Business Call Back

Lathrup Village will maintain in the computer-aided dispatch system a current list of contact telephone numbers and individuals for Lathrup Village business places in the event after hours contact is requested due to a police or fire incident at their business location.

- 10. The parties agree that the following procedures will govern the Law Enforcement Information Network ("LEIN") as it relates to the dispatch services hereunder:
 - a. LEIN agreements: Lathrup Village Police will ensure the Hit Confirmation and ORI Agreements between Lathrup Village Police and Southfield Police are executed and renewed as required by LEIN policy.

a. Inquires

Lathrup Village officers may contact Southfield to run LEIN queries. If the query results in a return of a wanted person, warrant, stolen article, vehicle, gun or other property, Lathrup Village officers may request that Southfield dispatch verify the response and contact the entering agency for confirmation and instructions

b. Stolen Vehicle Entry

Upon receiving a complaint of a stolen vehicle, Lathrup Village officers will investigate and verify the incident. Lathrup Village officers will be responsible for preparing an incident report and will then contact Southfield to request the LEIN entry..

c. Recovered Stolen Vehicles

When Southfield is contacted by another agency regarding a Lathrup Village stolen vehicle, Southfield will provide confirmation after checking LEIN and will advise such agency that a Lathrup Village officer will be contacting them for further information. Southfield will then cancel the vehicle from LEIN

Lathrup Village officers will be responsible for contacting the requesting agency and the owner to advise of the recovery. Missing Persons

Upon verifying the report of a missing person, Lathrup Village officers will prepare the appropriate reports and obtain the signed authorization for LEIN entry from the reporting party. Lathrup Village officers will provide Southfield dispatch the details of the missing person needed for LEIN entry and request entry into LEIN. Upon inquiry by another agency, Southfield will confirm the missing person (LEIN entry) and advise the agency that it will be contacted by a Lathrup Village officer for additional information. Lathrup Village will be responsible for notifying the parent or other appropriate party and shall request cancellation of the missing person in LEIN. Upon being dispatched to verify the return of a missing person in Lathrup Village, Lathrup Village officers will prepare a supplemental report and notify Southfield for cancellation of the LEIN entry.

d. Warrants and Injunctive Order

The true copy warrant will be retained in a file at the Lathrup Village Police Department.

Upon being contacted by another agency, the Southfield Police will be responsible for confirming the warrant. If bond is listed on the LEIN entry and the subject is able to post, the Southfield Police will provide the court address and assign a court date of approximately 14 days hence at 0830 hours. Southfield will then be responsible for cancellation of the warrant and will notify the Lathrup Village officer of such information. If no bond is listed on the warrant or the subject is not able to post bond, the other agency will be requested to stand by momentarily while the Lathrup Village officer is contacted to provide direction regarding pick-up or if the subject is to be advised and released. Lathrup Village will be solely responsible for making such determination.

e. Stolen Articles

Lathrup Village officers will investigate and shall prepare an incident report upon receiving complaints of stolen articles. If suitable information is developed, the Lathrup Village officer will notify Southfield for entry in LEIN.

11. Lathrup Village will install and maintain an automated attendant system for its police department. Such system shall provide callers in need of emergency services to be directed to select a number to route their call to a Southfield seven-digit emergency line.

12. In consideration of the performance by Southfield of the Services hereunder, Lathrup Village shall pay to Southfield for the period of this agreement: the annual sum of for the period of **dates.**

The annual sum as set forth above, shall be divided into equal quarters and each such quarterly payment shall be due on or before July 1, October 1, January 1, and April 1, in advance of the period within which the Services are rendered. Payments shall be directed to: Austen Michaels, Director of Fiscal Services. As to the fiscal year beginning date, all quarterly payments which have not been made prior to the execution of this agreement shall be due and payable upon the execution of this agreement. The City of Southfield may terminate this Contract upon thirty (30) days written notice to the City of Lathrup Village upon the City of Lathrup Village's failure to make timely payment of the quarterly payments and other charges as herein required or failure to maintain insurance or similar protection in accordance with Section 13 hereunder.

13. It is understood and agreed by the parties hereto that Southfield and all its agents and personnel, while performing any act under the terms of this Contract, shall be deemed to be acting in a governmental capacity and shall not be liable in damages or otherwise for any personal injury or property damage suffered by any person or persons during such performance.

14. Lathrup Village, agrees that it will indemnify, save harmless, defend, and release Southfield from all actions, proceedings, claims, liabilities and damages arising from or in connection with this Agreement, including, without limitation, any loss or damage to any uninsured property or equipment of Southfield, that it will be responsible for the proper defense of any claim made by any person, firm, or corporation, against Southfield arising from any cause whatsoever in connection with the performance by Southfield of its obligations under this Contract. The City of Southfield shall be named as additional insured or additional protected entity under Lathrup Village insurance policy or other similar protection, which protection to the City of Southfield shall be primary, notwithstanding any protection, whether primary, excess, or contributing, otherwise available to Southfield. Nothing herein contained shall be deemed to prevent the City of Southfield from employing counsel or joining in the defense of any action against it as provided by insurance coverage or otherwise. For purposes of the indemnity provisions herein, the City of Southfield shall be deemed to include the City of Southfield and all employees, officers, and agents thereof. The City of Lathrup Village's insurance coverage or other similar protection beneficially for the City of Southfield shall be provided to the same extent and

limits of coverage as the City of Lathrup Village maintains for its own general liability insurance or similar protection. The City of Lathrup Village shall at all times during the term of this Contract, provide access to the City of Southfield of any and all documents, records, certificates or files relating to the City of Lathrup Village's insurance or other similar protection coverage for purposes of the City of Southfield's inspection and review thereof, and shall provide copies of such documents as shall reasonably be requested by the City of Southfield.

These indemnity/release provisions set forth herein shall survive the termination or expiration of this Contract.

15. It is agreed that in the performance hereunder Southfield is solely providing dispatch services as expressly set forth herein, and that in no manner is Southfield assuming responsibility or liability for the undertaking of any police or other municipal function or related discretionary activities on behalf of Lathrup Village. Lathrup Village shall be solely responsible and liable for the performance of all municipal and police functions, responsibilities and discretionary activities, in response to information dispatched by Southfield pursuant to the terms of this Agreement.

16. Each party shall carry full Michigan Workers' Compensation insurance for all of their respective employees, and neither party shall be liable to the other for any injuries, accidents, or damages occurring to or sustained by their respective employees.

17. This Contract shall be effective and continue in effect for the period from **dates** until and unless otherwise terminated by written notice as herein set forth. Provided, however, the indemnity provisions contained herein shall survive any termination or expiration of this Contract, with respect to claims, demands and/or lawsuits instituted against the City of Southfield, its officers, agents or employees, subsequent to such termination or expiration of the Contract. Notice required hereunder shall be conclusively presumed to have been served when deposited in a United States Post Office box enclosed in an envelope with postage fully prepaid thereon addressed to the then municipal office of the party upon whom notice is being served.

18. For purposes of this Agreement, the relationship of Southfield to Lathrup Village shall continue to be that of an independent contractor. No liability or benefits, such as workers compensation; or pension rights or liabilities; arising out of a contract for hire or an employer/employee relationship, shall arise or accrue against Southfield as a result of the performance of this Agreement by Southfield.

19. Southfield may terminate this Contract for cause on five (5) business days written notice in the event Lathrup Village shall default in performance of its obligations hereunder and fail to cure such default within ten (10) business days of notification of such default by Southfield.

20. The parties to this Contract agree that they, and any sub-contractors who may exist in the future, shall not discriminate against any employee or applicant for employment who performs any services under this Contract with respect to the hire, tenure, terms, conditions, or

privileges of employment, or as to any matter directly or indirectly related to such employment, because of a handicap that is unrelated to the individual's ability to perform the duties of a particular job or position. Any breach of this covenant shall be regarded as a material breach of the Contract.

21. Both parties to this Contract agree that there shall be no discrimination against any employee who is employed in the work covered by this Agreement, or against any applicant for such employment, because of race, color, religion, sex, national origin, marital status, family status, height, weight, sexual orientation, gender identity, or age. This provision shall include, but shall not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection of training, including apprenticeship.

22. No failure by the City of Southfield to insist upon strict performance of any covenant, agreement, term or condition of this Contract or to exercise any right, term or remedy consequent upon a breach thereof, shall constitute a waiver of any such breach or of such covenant, agreement, term or condition. No waiver of any breach shall affect or alter this Contract, but each and every covenant, agreement, term and condition of this Contract shall continue in full force and effect with respect to any other then existing or subsequent breach thereof.

23. If any provision of this Contract or application thereof to any person or circumstance shall, to any extent, become invalid or unenforceable, the remainder of the Contract, or the application of such provisions to persons or circumstances other than those as to which it is invalid or unenforceable shall not be affected thereby, and each provision of this Contract shall be valid and enforceable to the fullest extent permitted by law.

24. This instrument contains the entire agreement between the parties and all prior negotiations and agreements are merged herein. Neither party, nor either party's agents have made any representation except as expressly set forth herein, and no rights or remedies are or shall be acquired by the other party by implication or otherwise unless expressly set forth herein.

25. The rights and remedies set forth herein are not exclusive and are in addition to any of the rights and remedies provided by law or equity.

26. In the event that either party shall be delayed or hindered in or prevented from the performance of any act required hereunder by reason or strikes, lockouts, labor troubles, inability to procure materials, failure of power, restrictive governmental laws, regulations, riots, insurrection, war, or other reason of a similar or dissimilar nature, not the direct fault of the party delayed in performing hereunder, then the performance of such acts shall be excused for the period of the delay.

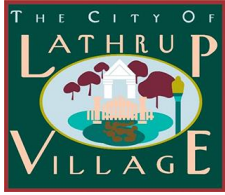
27. This Contract shall not be assigned without the prior written agreement of both parties.

28. Upon the default by the City of Southfield in the performance of its obligations

hereunder, the City of Lathrup Village shall notify the City of Southfield in writing specifying the nature of the claimed default. The City of Southfield shall have not more than thirty (30) days from receipt of the written notice to cure the default. Upon the failure of the City of Southfield to timely cure such default, the City of Lathrup Village may terminate this Contract upon providing not less than ten (10) business days written notice to the City of Southfield.

IN WITNESS WHEREOF, the parties have, by their duly authorized officers, hereunto set their hands the day and year first above written.

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City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: March 18, 2024
RE: Charge EV Agreement

Background Brief: Through the Dealer Community Charging Program, General Motors (GM) and its dealers are working together to expand charging access in communities. Participating dealers are eligible to receive Level 2 charging stations and then GM connects dealers with installation providers as needed to place the charging stations at key community locations. Charge EV (CEV), based in Oakland County, has been approved as a provider for the GM Dealer Community Charging Program throughout the United States, specifically Michigan.

This initiative encourages municipalities to identify locations that are central and easily accessible within their community. Once the agreement is approved, CEV will begin its due diligence on our proposed sites (listed in Exhibit A of the agreement) so the infrastructure and installation can be completed at no cost to the City. Local dealerships will provide 80amp EV chargers from GM and will dispatch State Electric Company to install the equipment and commission the chargers upon completion. CEV/State Electric will take care of the equipment procurement and materials, prepare the location, provide utility coordination, schedule the installation, and commission the units. State Electric will also maintain the equipment and troubleshoot any issues that may arise, decreasing the charging downtime. The City will only need to maintain the parking spaces.

If approved, the term of this agreement would be for ten (10) years with a renewal term of five (5) years if CEV elects to extend.

Previous Action: N/A

Economic Impact: Section 11 of the agreement states CEV shall share 10% of the net operating profit (revenue less utilities, payment processing fees, software, maintenance, and other operating costs) generated from the EV chargers payable on the tenth day after the end of each quarter of the year. If the Term is renewed pursuant to Section 6 of this Agreement, during the first Renewal Term, CEV shall continue to pay 10% of the net operating profits on a quarterly basis, payable on the tenth day after the end of each quarter of the year. Payments shall be made via ACH, unless otherwise mutually agreed to by the parties.

Recommendation: It is my recommendation to approve the CEV Agreement as presented.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____
to approve the Charge EV, LLC Charging Station Agreement as presented.

Kelly Garrett Mayor	Bruce Kantor Mayor Pro-Tem	Jalen Jennings Council Member	Dalton Barksdale Council Member	Jason Hammond Council Member
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CHARGE EV, LLC. CHARGING STATION AGREEMENT

This Charging Stations Agreement (the “**Agreement**”) is effective as of the date signed by **Lathrup Village** (the “**Effective Date**”) by and between (“**Host**”), **27400 Southfield Rd. Lathrup Village, MI 48076** and Charge EV, LLC. (“**CEV**”), a Michigan company with its principal place of business located at 15045 Dixie Hwy, Ste A, Holly, MI 48442. CEV and Host may individually be referred to herein as a “**Party**” and collectively as the “**Parties.**”

WHEREAS, CEV, by installing electric vehicle chargers (“**EV Chargers**”) on the Premises, as defined herein, will provide value to Host by attracting electric vehicle owners and the public to, and providing additional visibility of, the property;

WHEREAS, Host acknowledges the value of CEV’s EV Chargers on the Premises and desires to grant a license to install and maintain EV Chargers at the Premises to CEV pursuant to the terms set forth herein;

NOW THEREFORE, in consideration of the above and for other good and valuable consideration, the receipt and legal sufficiency of which is hereby acknowledged, the Parties agree as follows:

1. PREMISES:

Host hereby grants to CEV a license to install and maintain EV Chargers at the Premises located at **27400 Southfield Rd. Lathrup Village, MI 48076**, upon which CEV shall install the EV Chargers.

2. INITIAL INSPECTION:

A. Early Access. Beginning on “**Effective Date**” (“**Initial Inspection Start Date**”) CEV shall have a period of up to thirty (30) days during which it will have reasonable, non-exclusive access to the Premises for conducting its reviews and inspections (the “**Inspection Period**”).

B. Application for Permits. During the Inspection Period, CEV shall apply and pay for all required permits, variances and/or approvals required for CEV’s construction of the improvements on, and CEV’s use of, the Premises (collectively, the “**Permits**”).

C. Right to Terminate. If CEV determines, in its sole and absolute discretion, for any reason or for no reason whatsoever, that the Premises are unacceptable for CEV’s proposed use, CEV may, without any liability hereunder, terminate this Agreement upon written notice delivered to Host no later than five (5) business days following the expiration of the Inspection Period pursuant to Section 20 of this Agreement. CEV shall restore any damage to the Premises that is attributable to CEV.

3. INSTALLATION:

Upon acceptance of the Premises, CEV shall, at its sole expense, install the EV Chargers.

4. EQUIPMENT:

(1) Pedestals ((2) Level 2 chargers) will be installed at the host location. CEV can elect to change the equipment depending on utility support transformer and supply chain availability.

5. COMMENCEMENT DATE:

The date that the EV Chargers open to the public (the “**Commencement Date**”) shall be within one hundred and fifty (150) days following the Initial Inspection Start Date, provided that no external permitting, utility or other requirements beyond CEV’s control delay the installation, despite the best efforts of CEV. CEV shall provide written notice of the Commencement Date to Host pursuant to Section 20 of this Agreement for record keeping purposes. In the event of a delay as described herein, CEV shall deliver written notice to Host pursuant to Section 20 and this notice shall provide the Commencement Date, which in no event shall be any later than two hundred (200) days following the Initial Inspection Start Date.

6. TERM:

A. The initial term of the Agreement shall expire ten (10) years from the Commencement Date (the “Initial Term”). Thirty (30) days prior to the expiration of the Initial Term, CEV may elect to extend the Agreement and such extension shall be for an additional period of five (5) years (the “Renewal Term” and together with the Initial Term, the “Term”). Following the Renewal Term, any further renewals will be subject to mutual agreement between CEV and Host and may be of any duration agreed upon by the Parties. In the event Host wishes to sell or transfer of the Premises by Host while the Agreement is in effect, Host shall either assign this Agreement to the prospective buyer, which assignment shall be effective upon the sale or transfer of the Premises, or terminate this Agreement in accordance with Section 7 below. Host grants exclusive EV charging stations to CEV within the parcel ID number location(s) identified in this lease agreement.

7. EARLY TERMINATION:

A. If at any time after the 36th month of the Term, the EV Chargers at the Premises are performing at an average of fewer than 50 kilowatt hours per month over any period of six (6) consecutive months, CEV shall have the right to terminate this Agreement by providing Host written notice (the “Termination Notice”) pursuant to Section 20 of this Agreement at least sixty (60) days in advance of the termination date, which shall specify the effective date of CEV’s termination of this Agreement (“Termination Date”). As of the Termination Date, this Agreement shall terminate and neither Party shall thereafter have any further rights or obligations hereunder, except that CEV shall pay all monies owed pursuant to Section 11 of this Agreement through the Termination Date, and this Agreement shall be of no further force and effect.

B. If Host elects to terminate the Agreement prior to the expiration of the Term, Host must provide written notice to CEV pursuant to Section 20 of this Agreement (the “Termination Notice”), specifying the effective date of Host’s termination of this Agreement.

i. Any termination without cause by the Host prior to the end of the one hundred and twentieth (120th) month of the Term, the Host is responsible to reimburse CEV for the full cost of any EV Rebate that CEV may have received, all costs CEV incurred for installing the EV Chargers on the Premises, and any costs for CEV to remove the Electrical Service Equipment, Electrical Infrastructure, Charging equipment, Utility equipment, decommissioning of equipment, bollards, foundations and EV Chargers from the Premises. In addition, Host shall pay CEV 50% of monthly gross sales from previous 90 days average, per month for remainder of the contract term.

ii. Host may terminate for cause without penalty as outlined below in (1), (2), and (3):

(1) In the event Host has not received payment under the terms of Section 11 of this Agreement by the tenth day of the calendar month, Host must provide written notice pursuant to Section 20 of this Agreement to CEV notifying CEV that it has not received payment. If CEV has not remitted the payment due to Host within thirty (30) days of the date of receipt of Host’s notice, Host may terminate the Agreement for cause and without penalty.

(2) In the event that CEV has failed to properly maintain the EV Chargers, Host must provide notice pursuant to Section 20 of this Agreement to CEV. This notice shall provide information about the EV Charger(s) requiring maintenance. If CEV has failed to repair or replace the EV Chargers within thirty (30) days of receipt of the Host’s notice, host may terminate the Agreement for cause and without penalty.

(3) Any other reason beyond Host's control, including but not limited to the acts or omissions of third parties, regulatory changes, civil disorder, labor strikes or disruptions, war, terrorism, pandemics, disease and natural disasters.

C. In all events of termination or expiration of this Agreement, the EV Chargers are owned by CEV and upon termination or expiration of the Agreement, CEV shall remove them and restore the Premises to the original condition.

D. The indemnity responsibilities as described in Section 15 of this Agreement survive termination.

8. UTILITIES:

CEV, if owning the utility, agrees to arrange and pay the charges for all utility services provided or used in or at the Premises during the Term. CEV shall pay Host directly if

service is owned by the Host company. In the event that utility services are disrupted and Host becomes aware of such disruption, Host shall use its best efforts to quickly notify CEV as soon as possible of the disruption. Host must provide CEV with a utility statement showing amount per kWh charged for reimbursement of utility cost. Usage will be reported on a quarterly basis with payment.

9. USE:

CEV shall use and occupy the Premises during the Term for electric vehicle charging services. All use of the Premises by CEV shall comply with applicable codes, laws, and ordinances.

10. CHARGING RATES:

CEV shall not charge over 150% above the cost of delivered power.

11. PAYMENT FOR CHARGING SERVICES:

CEV shall share 10% of the net operating profit (revenue less utilities, payment processing fees, software, maintenance, and other operating costs) generated from the EV chargers payable on the tenth day after the end of each quarter of the year. If the Term is renewed pursuant to Section 6 of this Agreement, during the first Renewal Term, CEV shall continue to pay 10% of the net operating profits on a quarterly basis, payable on the tenth day after the end of each quarter of the year. Payments shall be made via ACH, unless otherwise mutually agreed to by the parties.

12. MAINTENANCE:

CEV shall be responsible for maintaining the EV Chargers and Host shall not have any liability for damage to the EV Chargers unless such damage is caused by Host's gross negligence or willful misconduct. Notwithstanding the foregoing, Host must maintain the Premises and common areas of the Premises. Host agrees to coordinate any parking lot maintenance with CEV to ensure that charging stalls remain available as much as is reasonably feasible. CEV may, in its discretion and at its sole cost, install security cameras and other equipment to monitor the Premises from off-site. Host shall have no responsibility for the use or maintenance of security cameras and other equipment to monitor the Premises. All site equipment installed in relation to the charging infrastructure shall be maintained in good condition for the entire term of the Agreement.

13. HOST COVENANTS:

Host represents that it is the owner of the Premises and that this Agreement does not violate any agreement, lease or other commitment of Host. Host shall not take any action that would impair or interrupt the use of the Premises or the EV Chargers, except as necessary for Host to satisfy its obligations as a government entity. Host agrees to notify CEV within a commercially reasonable time if (i) it has knowledge of third-parties impairing or misusing the Premises or EV Chargers, or (ii) it obtains knowledge of a needed repair to the Premises or EV Chargers. If non-electric vehicle motorists repeatedly park in the stalls dedicated to the EV Chargers ("Dedicated Stalls"), thereby impairing use of the Dedicated

Stalls, then the Parties shall together determine and implement an appropriate and effective strategy for preventing such impairment, including, without limitation, alternative signage and painted asphalt, for which CEV shall bear the entire cost. Host shall use commercially reasonable efforts to actively monitor the Premises to ensure that use of the EV Chargers is not impaired. CEV shall not be responsible for any consequential or delay claims and damages arising out of the sites in any fashion regardless whether or not said claims are foreseeable.

14. SIGNAGE:

CEV signage to be installed at the Premises is represented in **Exhibit A** and shall include signs to identify Dedicated Stalls. Any material revisions or additions to the signage depicted in **Exhibit A** shall be subject to Host approval, which shall not be unreasonably withheld, conditioned or delayed. All signage shall be professionally prepared, installed and maintained at CEV's expense.

15. INDEMNIFICATION:

Except to the extent of any gross negligence or willful misconduct of Host, CEV hereby agrees to indemnify, hold harmless, the Premises, Host, its managers, members, agents and representatives from all liability, damages, loss, costs and obligations, on account of or arising out of or alleged to have arisen out of any claim of any third party directly related to CEV's use of the Premises. CEV shall promptly remove or bond any liens placed on the Premises as a result of any claims for labor or materials furnished to or for CEV at or for use on the Premises.

16. DESTRUCTION:

Upon total destruction of the Premises either Party shall terminate the Agreement by furnishing written Notice pursuant to Section 20 of this Agreement within thirty (30) days of such destruction.

17. INSURANCE:

CEV shall carry commercial general liability insurance with limits of not less than Two Million Dollars (\$2,000,000) for bodily injury or death. A certificate evidencing such insurance shall be delivered to Host upon completion of the EV Charger installation and from time to time thereafter as may be requested by Host. Upon request, CEV shall include Host as additional insured on its commercial general liability and umbrella insurance policies. CEV will also carry worker's compensation insurance in accordance with state and federal law.

18. CONFIDENTIALITY AND PUBLICITY:

Neither Party will use the other Party's name, trademark or logo without such other Party's prior written consent.

19. ENVIRONMENTAL MATTERS:

To the best of Host’s knowledge, Host believes that the Premises shall be delivered free of environmental contamination. CEV shall have no liability for any environmental contamination unless caused by CEV, its agents, employees or contractors.

20. NOTICES:

All notices or demands shall be in writing and shall be deemed duly served or given only if delivered by prepaid (i) U.S. Mail, certified or registered, return receipt requested, or (ii) reputable, overnight courier service (such as UPS or FedEx) to the addresses of the respective parties as specified in this Section. Copies of such correspondence shall be delivered via email as well as a courtesy if an email address is provided, but email notification does not suffice as effective notice for the purpose of this Agreement. Host and CEV may change their respective addresses for notices by giving notice of such new address in accordance with the provisions of this paragraph.

Lathrup Village, to:

Contact Name: _

Position:

Address:

Email:

Phone:

CEV, to:

Contact Name: Duane Lobbestael

Position: President

15045 Dixie Hwy Ste A, Holly, MI 48442

Email Address:
duane@statecontractingus.com

21. SUCCESSORS AND ASSIGNS:

This Agreement shall be binding upon and shall inure to the benefit of Host and CEV and their respective successors and assigns.

22. ARBITRATION:

If a dispute arises out of or relates to this Contract or the breach thereof or otherwise, and if the dispute cannot be settled through direct discussions the parties agree to first endeavor to settle the dispute by mediation under the construction industry mediation rules of the American Arbitration Association or privately before having recourse to arbitration. Thereafter, any remaining claims or disputes arising out of, or relating to,

this Contract or the breach thereof shall be decided by arbitration in accordance with the most current Construction Industry.

23. GOVERNING LAW, JURISDICTION AND VENUE:

Governing Law, Jurisdiction and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Michigan without giving effect to any choice or conflict of law provision or rule (whether of the State of Michigan or any other jurisdiction) that would cause the application of laws of any jurisdiction other than those of the State of Michigan. Any legal suit, action or proceeding arising out of this Agreement or the matters contemplated hereunder shall be instituted in state court in **Oakland** County in the State of Michigan, and each Party irrevocably submits to the exclusive jurisdiction of such courts in any such suit, action or proceeding and waives any objection based on improper venue or inconvenient forum. Service of process, summons, notice or other document by mail to such Party's address set forth herein shall be effective service of process for any suit, action or other proceeding brought in any such court.

24. VOLUNTARY AND INFORMED EXECUTION:

The Parties acknowledge and agree that they have fully read, completely understand and voluntarily enter into and execute this Agreement, and acknowledge they have been represented and advised by counsel or had ample opportunity to be represented by counsel during the negotiations and drafting of this Agreement.

25. AMENDMENT:

This Agreement may only be amended, modified or supplemented by an agreement in writing signed by each Party hereto.

26. SEVERABILITY:

If any term or provision of this Agreement is invalid, illegal or unenforceable in any jurisdiction, the Parties agree that such provision shall be adjusted or modified by the court to the extent necessary to cure that invalidity, and that such invalidity, illegality or unenforceability shall not affect any other term or provision of this Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction.

27. COUNTERPARTS:

This Agreement may be executed in counterparts, each of which shall be deemed an original and all of which together will constitute one agreement. Signed copies transmitted electronically in PDF or similar format shall be treated as originals.

IN WITNESS WHEREOF, the Parties hereto have each caused an authorized representative to execute this Agreement as of the Effective Date first written below.

Charge EV, LLC.

By: Duane Lobbestael
Its: President

Lathrup Village:

By:
Its:
Effective Date:




EXHIBIT A SIGNAGE CHARGING STATIONS

12" x 18" sign

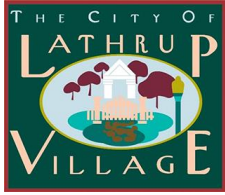


EV Charging Parking Spaces will be clearly signed and striped to indicate reserved spaces.

Post height will be no taller than 72”h, Panel sign will be 12” w x 18”h x .125” d

SYMBOLS	
	AC Charger (kW noted)
	Service
	Utility Pole





City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: March 18, 2024
RE: Request to Approve As-Needed Landscape Service Contract with Paradise Garden Landscaping, Inc.

Background Brief: The Lathrup Village Downtown Development Authority (DDA) recently issued a request for proposals (RFP) for landscaping and maintenance services through calendar year 2026. As part of that RFP, I requested that residential/commercial nuisance cuts and City right of way (ROW) landscape restoration be added to the request so the City can have a contractor under formal contract for these services.

The City received four (4) responses to the RFP. Paradise Garden Landscaping, Inc. out of Warren had the total lowest bid at \$135,692.00 for all three years. While the DDA has awarded the contract to Paradise for their scope of work, I am seeking Council approval for the nuisance cut and landscape restoration services.

Paradise has proposed nuisance cut costs for 2024 - \$250, 2025 - \$258, and 2026 - \$266 and landscape restoration costs at 2024 - \$5.25 SYD, 2025 - \$5.40 SYD, and 2026 - \$5.56 SYD.

Previous Action: N/A

Economic Impact: No direct City impact unless work is approved. Nuisance cut costs are passed onto cityed properties.

Recommendation: It is my recommendation to approve residential/commercial nuisance cuts and the City Right of Way (ROW) landscape restoration contract to Paradise Garden Landscaping, Inc.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____ to approve residential/commercial nuisance cuts and City right of way (ROW) landscape restoration contract to Paradise Garden Landscaping, Inc., and approve a fee of unit cost plus 10% for each nuisance cut.

Kelly Garrett Mayor	Bruce Kantor Mayor Pro-Tem	Jalen Jennings Council Member	Dalton Barksdale Council Member	Jason Hammond Council Member
------------------------	-------------------------------	----------------------------------	------------------------------------	---------------------------------



2024 - 2026 Landscaping and Maintenance, Contract L&M 2024

City of Lathrup Village DDA, Oakland County, Michigan
Bids opened on 03/12/2024 at 2:00 pm

A. Landscaping and Maintenance			Lowest Bidder Paradise Garden Landscaping, Inc 26220 Groesbeck Hwy Warren, MI 48089						Second Bidder K & C Landscaping, Inc 30665 Pierce Street Southfield, MI 48076						
			2024		2025		2026		2024		2025		2026		
Item	Description	Quantity	Unit	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Watering, Hanging Baskets	63	Times	\$ 135.00	\$ 8,505.00	\$ 139.00	\$ 8,757.00	\$ 143.00	\$ 9,009.00	\$ 240.00	\$ 15,120.00	\$ 240.00	\$ 15,120.00	\$ 240.00	\$ 15,120.00
2A	Lawn Fertilizer, Weed Control, all Locations	4	Times	\$ 1,000.00	\$ 4,000.00	\$ 1,030.00	\$ 4,120.00	\$ 1,061.00	\$ 4,244.00	\$ 1,364.00	\$ 5,456.00	\$ 1,364.00	\$ 5,456.00	\$ 1,364.00	\$ 5,456.00
2B1	Liquid Weed Control, Alleys	4	Times	\$ 1,100.00	\$ 4,400.00	\$ 1,133.00	\$ 4,532.00	\$ 1,167.00	\$ 4,668.00	\$ 500.00	\$ 2,000.00	\$ 500.00	\$ 2,000.00	\$ 500.00	\$ 2,000.00
2B2	Liquid Weed Control, Public Parking Lots	4	Times	\$ 175.00	\$ 700.00	\$ 180.00	\$ 720.00	\$ 185.00	\$ 740.00	\$ 500.00	\$ 2,000.00	\$ 500.00	\$ 2,000.00	\$ 500.00	\$ 2,000.00
2C	Early Season Application, Weed Preventer, Landscape Beds	1	Times	\$ 250.00	\$ 250.00	\$ 258.00	\$ 258.00	\$ 266.00	\$ 266.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00	\$ 600.00
2D	Weeding, Flower Beds, Bi-Weekly	10	Times	\$ 250.00	\$ 2,500.00	\$ 258.00	\$ 2,580.00	\$ 265.00	\$ 2,650.00	\$ 450.00	\$ 4,500.00	\$ 450.00	\$ 4,500.00	\$ 450.00	\$ 4,500.00
3A	Spring Clean-Up	1	Time	\$ 2,400.00	\$ 2,400.00	\$ 2,472.00	\$ 2,472.00	\$ 2,546.00	\$ 2,546.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00
3B	Fall Clean-up	1	Time	\$ 3,000.00	\$ 3,000.00	\$ 3,090.00	\$ 3,090.00	\$ 3,183.00	\$ 3,183.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
3C	Alley Overgrowth, Cut-Back	3	Times	\$ 2,100.00	\$ 6,300.00	\$ 2,163.00	\$ 6,489.00	\$ 2,228.00	\$ 6,684.00	\$ 900.00	\$ 2,700.00	\$ 900.00	\$ 2,700.00	\$ 900.00	\$ 2,700.00
4A	Design Landscape Beds, south, east, north sides of City Hall	1	Time	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 500.00	\$ 500.00	\$ -	\$ -	\$ -	\$ -
4B	Install Plantings, East Side City Hall	1	Time	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00	\$ 5,500.00	\$ 5,500.00	\$ -	\$ -	\$ -	\$ -
5	Trimming and Pruning	2	Times	\$ 2,300.00	\$ 4,600.00	\$ 2,369.00	\$ 4,738.00	\$ 2,440.00	\$ 4,880.00	\$ 600.00	\$ 1,200.00	\$ 600.00	\$ 1,200.00	\$ 600.00	\$ 1,200.00
6A	Irrigation System, Spring Opening	1	Time	\$ 125.00	\$ 125.00	\$ 130.00	\$ 130.00	\$ 134.00	\$ 134.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
6B	Irrigation System, Winterization	1	Time	\$ 150.00	\$ 150.00	\$ 160.00	\$ 160.00	\$ 170.00	\$ 170.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
7A	Nuisance Cuts, Residential and Commercial	1	Ea	\$ 250.00	\$ 250.00	\$ 258.00	\$ 258.00	\$ 266.00	\$ 266.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
8	Landscape Restoration, City Right-of-Way	800	SYD	\$ 5.25	\$ 4,200.00	\$ 5.40	\$ 4,320.00	\$ 5.56	\$ 4,448.00	\$ 10.00	\$ 8,000.00	\$ 10.00	\$ 8,000.00	\$ 10.00	\$ 8,000.00
Total Yearly Cost - Landscaping and Maintenance				\$ 43,980.00	\$ 45,224.00	\$ 46,488.00	\$ 51,576.00	\$ 45,576.00	\$ 45,576.00	\$ 45,576.00	\$ 45,576.00	\$ 45,576.00	\$ 45,576.00	\$ 45,576.00	\$ 45,576.00
Total Cost (CY 2024 + CY 2025 + CY 2026)				\$135,692.00						\$142,728.00					

Bids opened on 03/12/2024 at 2:00 pm
by S. Ringler, S. Stec, M. Greene

Other Bidders:

Premier Group Associates, LLC **\$276,499.90**
Andy's Lawn Service Incomplete Bid Package

Corrected By Engineer

PARADISE GARDEN
① 135,656⁰⁰
135,692⁰⁰ C.B.E

Item 9G.

BID FORM

PROJECT IDENTIFICATION: 2024 – 2026 LANDSCAPING AND MAINTENANCE
Contract L & M 2024

THIS BID IS SUBMITTED TO: City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

1. The undersigned BIDDER proposes and agrees, if this Bid is accepted, to enter into an agreement with OWNER in the form included in the Contract Documents to perform and furnish all Work as specified or indicated in the Contract Documents for the Bid Price and within the Bid Times indicated in this Bid and in accordance with the other terms and conditions of the Contract Documents.

2. BIDDER accepts all of the terms and conditions of the Advertisement for Bids and Instructions to Bidders, including without limitation those dealing with the disposition of Bid security. This Bid will remain subject to acceptance for 90 days after the day of Bid opening. BIDDER will sign and deliver the required number of counterparts of the Agreement with the Bond and other documents required by the Bidding Requirements within fifteen days after the date of OWNER'S Notice of Award.

3. In submitting this Bid, BIDDER represents, as more fully set forth in the Agreement, that:

(a) BIDDER has examined and carefully studied the Bidding Documents and the following Addenda receipt of all which is hereby acknowledged: (List Addenda by Addendum Number and Date)

LM-2024-2026 Landscaping and Maintenance
3.11.2024

(b) BIDDER has visited the site and become familiar with and is satisfied as to the general, local and site conditions that may affect cost, progress, performance and furnishing of the Work.

(c) BIDDER is familiar with and is satisfied to all federal, state and local Laws and Regulations that may affect cost, progress, performance and furnishing of the Work.

(d) BIDDER has carefully studied all reports of explorations and tests of subsurface conditions at, or contiguous to, the site and all drawings of physical conditions in or relating to existing surface or subsurface structures at, or contiguous to, the site (except Underground Facilities) which have been identified in the Supplementary Conditions as provided in Paragraph 4.02 (A) of the General Conditions. BIDDER accepts the determination set forth in Paragraph 4.02 (A) of the General Conditions. BIDDER accepts the determination set forth in Paragraph SC-4.02 of the Supplementary Conditions of the extent of the "technical data" contained in such reports and drawings upon which BIDDER is entitled to rely as provided in Paragraph 4.02 of the General Conditions.

BIDDER acknowledges that such reports and drawings are not Contract Documents and may not be complete for BIDDER's purposes. BIDDER acknowledges that OWNER and Engineer do not assume responsibility for the accuracy or completeness of information and data shown or indicated in the Bidding Documents with respect to Underground Facilities at, or contiguous to, the site. BIDDER has obtained and carefully studied (or assumes responsibility for having done so) all such additional or supplementary examinations, investigations, exploration, tests, studies and data concerning conditions (surface, subsurface and Underground Facilities) at, or contiguous to, the site or otherwise which may affect cost progress, performance or furnishing of the Work or which relate to any aspect of the means, methods, techniques, sequences and procedures of construction to be employed by BIDDER and safety precautions and programs incident thereto. BIDDER does not consider that any additional examinations, investigations, explorations, tests, studies or data are necessary for the determination of this Bid for performance and furnishing of the Work in accordance with the times, price and other terms and conditions of the Contract Documents.

(e) BIDDER is aware of the general nature of Work to be performed by Owner and others at the site that relates to Work for which this Bid is submitted as indicated in the Contract Documents.

(f) BIDDER has correlated the information known to BIDDER, information and observations obtained from visits to the site, reports and drawings identified in the Contract Documents and all additional examinations, investigations, explorations, tests, studies and data with the Contract Documents.

(g) BIDDER has given ENGINEER written notice of all conflicts, errors, ambiguities or discrepancies that BIDDER has discovered in the Contract Documents and the written resolution thereof by ENGINEER is acceptable to BIDDER, and the Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performing and furnishing the Work for which this Bid is submitted.

(h) This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation; BIDDER has not directly or indirectly induced or solicited any other bidder to submit a false or sham Bid; BIDDER has not solicited or induced any person, firm or corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for itself any advantage over any other BIDDER or over OWNER.

(i) The entity submitting this bid with the City of Lathrup Village certifies that they are not an Iran linked business as described in the Iran Economic Sanctions Act, Act 517 of 2012.

2024- 2026 LANDSCAPING AND MAINTENANCE

4. BIDDER will provide all labor, materials, and equipment in order to complete the Work in accordance with the Contract Documents for the following price(s):

ITEM	DESCRIPTION	QUANTITY		CY 2024		CY 2025		CY 2026	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
LANDSCAPING AND MAINTENANCE									
1	Watering, Hanging Baskets	63	Times	\$ 135.00	\$ 8,505.00	\$ 139.00	\$ 8,757.00	\$ 143.00	\$ 9,009.00
2A	Lawn Fertilizer, Weed Control, all Locations	4	Times	\$ 1000.00	\$ 4000.00	\$ 1,030.00	\$ 4,120.00	\$ 1,061.00	\$ 4,244.00
2B1	Liquid Weed Control, Alleys	4	Times	\$ 1100.00	\$ 4400.00	\$ 1,133.00	\$ 4,532.00	\$ 1,167.00	\$ 4,668.00
2B2	Liquid Weed Control, Public Parking Lots	4	Times	\$ 175.00	\$ 700.00	\$ 180.00	\$ 720.00	\$ 185.00	\$ 740.00
2C	Early Season Application, Weed Preventer, Landscape Beds	1	Times	\$ 250.00	\$ 250.00	\$ 258.00	\$ 258.00	\$ 266.00	\$ 266.00
2D	Weeding, Flower Beds, Bi-Weekly	10	Times	\$ 250.00	\$ 2500.00	\$ 258.00	\$ 2580.00	\$ 265.00	\$ 2,660.00
3A	Spring Clean-Up	1	Time	\$ 2400.00	\$ 2400.00	\$ 2472.00	\$ 2472.00	\$ 2,546.00	\$ 2,546.00
3B	Fall Clean-up	1	Time	\$ 3000.00	\$ 3000.00	\$ 3090.00	\$ 3090.00	\$ 3,183.00	\$ 3,183.00
3C	Alley Overgrowth, Cut-Back	3	Times	\$ 2100.00	\$ 6300.00	\$ 2,163.00	\$ 6,489.00	\$ 2,228.00	\$ 6,684.00
4A	Design Landscape Beds, south, east, north sides of City Hall	1	Time	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00	\$ 100.00
4B	Install Plantings, East Side City Hall	1	Time	\$ 2500.00	\$ 2500.00	\$ 2500.00	\$ 2500.00	\$ 2500.00	\$ 2500.00
5	Trimming and Pruning	2	Times	\$ 2300.00	\$ 4600.00	\$ 2369.00	\$ 4,738.00	\$ 2,440.00	\$ 4,880.00
6A	Irrigation System, Spring Opening	1	Time	\$ 125.00	\$ 125.00	\$ 130.00	\$ 130.00	\$ 134.00	\$ 134.00
6B	Irrigation System, Winterization	1	Time	\$ 150.00	\$ 150.00	\$ 160.00	\$ 160.00	\$ 170.00	\$ 170.00
7A	Nuisance Cuts, Residential and Commercial	1	Ea	\$ 250.00	\$ 250.00	\$ 258.00	\$ 258.00	\$ 266.00	\$ 266.00
8	Landscape Restoration, City Right-of-Way	800	SYD	\$ 5.25	\$ 4200.00	\$ 5.40	\$ 4320.00	\$ 5.56	\$ 4,448.00
TOTAL YEARLY COST - LANDSCAPING AND MAINTENANCE:					\$ 43,980.00		\$ 45,224.00		\$ 46,452.00

TOTAL COST (CY 2024 + CY 2025 + CY 2026):

\$ 135,656.00

135,692.00

46,488

One hundred thirty five thousand, six hundred fifty-six dollars
(AMOUNT WRITTEN)

LAZ
3/13/24

5. BIDDER agrees that the Work will be substantially completed and completed and ready for final payment in accordance with Paragraph 14.07 of the General Conditions on or before the dates or within the number of calendar days indicated in the Agreement.

A Partnership

By _____ (SEAL)
(First Name)

(General partner)

Business Address: _____

Phone No: _____

A Corporation

By Paradise Garden Landscaping Inc. _____ (SEAL)
(Corporation Name)

Michigan _____
(State of incorporation)

By Zaid Hanna _____
(name of person authorized to sign)

Vice President _____
(Title)

(Corporate Seal)

Attest _____
(Secretary)

Business Address: 26220 Groesbeck Hwy, _____

Warren, MI 48089 _____

Phone No: 586.944.0020 _____

Date of Qualification to do business is March 11, 2004 _____

A Joint Venture

By _____ (SEAL)
(Name)

(Address)

By _____
(Name)

(Address)

Contact, phone number, address, and email for receipt of official communications.

Contact: Zaid Hanna Phone: Office: 586.944.0020

Address: 26220 Groesbeck Hwy Warren MI 48089 E-mail Zhanna@ParadiseGL.com

(Each joint venture must sign. The manner of signing for each individual, partnership and corporation that is a party to the joint venture should be in the manner indicated above.)



Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we Paradise Garden Landscaping Inc,
26220 Groesbeck Hwy, Warren, MI 48089
as principal, hereinafter called the Principal, and **Granite Re, Inc., 14001 Quailbrook Drive, Oklahoma City, OK 73134**,
a corporation duly organized under the laws of the State of Minnesota as Surety, hereinafter called the Surety, are held
and firmly bound unto City of Lathrup Village
27400 Southfield Road, Southfield, MI 48076
as Obligee, hereinafter called the Obligee, in the sum of **** Five Percent of Bid Amount (5%) ****
for payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs,
executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

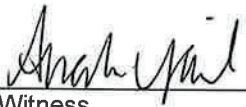
WHEREAS, the Principal has submitted a bid for
Project: 2024 - 2026 Landscaping and Maintenance L&M 2024, # 0000344296

Bid Date: 03/12/2024

The conditions of this Bond are such that if the Obligee accepts the bid of the Principal within the time specified in the bid documents or within such time period as may be agreed to by the Obligee and Principal, and the Principal either (1) enters into a contract with the Obligee in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Obligee, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Obligee the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Obligee and Principal to extend the time in which the Obligee may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids, and the Obligee and Principal shall obtain the Surety's consent for an extension beyond sixty (60) days.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 03/12/2024


Witness

Paradise Garden Landscaping Inc


Title _____ (SEAL)

Granite Re, Inc.


Kenneth D. Whittington, Attorney-in-Fact (SEAL)

Michigan Department of Agriculture & Rural Development
Bureau of Environment and Sustainability
Pesticide Application Business License

PI-079 (07/03)

License No: 630303
Issue Date: 02/27/2024
Expiration: 12/31/2024

Issued To:

PARADISE GARDEN LANDSCAPING INC
26220 GROESBECK HWY
WARREN, MI 48089-
Category(ies): 3A, 3B, 6
Mailing Address:

PARADISE GARDEN LANDSCAPING INC
26220 GROESBECK HWY
WARREN, MI 48089-



PAB

DR. TIM BORING
Director of Agriculture
& Rural Development

This license is issued in accordance with the provisions of Act 451, Part 83, PA of 1994, as amended & is only valid for the establishment, address, and categories listed above. Categories with an (*) are RESTRICTED (see back). This license is not transferable.

Updated on: December 14, 2023.

PARADISE GARDEN LANDSCAPING EQUIPMENT:

Trucks Trailers and Large Machinery

Trailers

- 1 2004 Haulmark 14 ft open trailer
- 1 2014 20 ft Equipment Trailer 14,000 GVWR
- 1 2012 Enclosed Braco Trailer White VIN#: **542BC1624CB001292**
- 1 2014 Enclosed Trailer White VIN#: **53XFD2020EJ000363**
- 1 2022 14ft Open Trailer - VIN#: **4YMBU141XNG061678**
- 1 2023 14ft Dump Trailer – VIN#: **4ZEDT142XP3294988**

Vehicles

- 1 2004 GMC 4x4 1500 Sierra – Truck #: **101** – VIN# **1GTEK19T34E111136**
- 1 2003 Chevrolet Midduty 4500 Dump – Truck #: **103** VIN# **1GBC4E11X3F508228**
- 1 2010 Chevrolet 4 x4 1500 Silverado – Truck #: **104** - VIN#: **1GCPKPEX9AZ211332**
- ~~1 2004 GMC 2500HD Sierra Truck #: **106** VIN#: **1GTHK24U44E116817** – Retired (In yard)~~
- 1 2015 Ford F 550 HD Dump Truck – Truck #: **108** - VIN#: **1FDUF5GY7FEC99941**
- 1 2015 Ford F 350 HD Dump Truck – Truck #: **109** - VIN#: **1FDRF3H67GEA67557**
- 1 2015 Chevrolet 4 x 4 2500HD Sierra – Truck #: **110** - VIN#: **1GC2KUEG5FZ143272**
- 1 2018 Ford F 250 HD Truck #: **111** - VIN#: **1FT7W2B68JEC38385**
- 1 2020 GMC 2500 HD Sierra - Truck #: **112** - VIN#: **1GT49LE79LF149491**
- 1 2023 GMC 2500 HD Sierra- Truck #: **113** - VIN#: **1GT49ME78PF163314**
- 1 2012 GMC Model G33503 10' Truck White – Truck#: **114** – VIN#: **1GDY72BA7C1903935**

Construction Equipment

- 1 2009 Bobcat S250 Skid-Steer Loader VIN#: **A5GM35975**
- 1 2007 Bobcat S150 Skid-Steer Loader VIN#: **529713255**
- 1 72" Bucket Attachment
- 1 Heavy Duty Fork Lift
- 1 Bore Pig Earth Auger 19PD 2" Hex with 36" Tree Style Auger Bit
- 1 ONE YARD Bucket Attachment

Landscape and Construction Equipment

Mowers Machines – Landscape

- 1 2005 52' exmark riding mower LHP5223KA (Equipment #: 1)
 - Serial Number#: 467896

- 1 2006 60' exmark LAS25KC604 riding mower (Equipment #: 2)
 - Serial Number#: 728455

- 1 2014 60' exmark LAS749EKC604 riding mower EFI (Equipment #: 3)
 - Serial Number#: 314616594
 - Engine: ECV749 -3014

- 1 2017 72' Exmark 749AKC724A1 riding mower EFI - (Equipment #: 4)
 - Serial Number#: 316658627
 - Engine: ECV749 -3046 – Engine Serial Number #: 4613307701

- 1 2018 60' exmark LZS749AKC604A1 riding mower EFI - (Equipment #: 5)
 - Serial Number#: 405110183

- 1 2020 72' Exmark LZS749AKC724A1 riding mower EF - I(Equipment #:6)
 - Serial Number#: 404531969

- 1 2020 72' Exmark LZS749AKC724A1 riding mower EFI - (Equipment #:7)
 - Serial Number#: 404954211

- 1 2020 36" Exmark Turf Tracer S –Series 481 Kaw TTS481CKA36300 - (Equipment #:8)
 - Serial Number#: 406419219

Small Engine Machines – Landscape

String Trimmers

- Trimmer #5 – BCZ260TS
- Trimmer #6 – BCZ2660TS
- Trimmer #7 – BCZ2660TS
- Trimmer #8 – BCZ260TS – Stolen 8.17.2023
- Trimmer #9 – BCZ260TS
- Trimmer #10 – BCZ260TS
- Trimmer #11 – BCZ260TS
- Trimmer #15 – BCZ260S
- Trimmer #16 – BCZ260S – Year 2019
- Trimmer #17 – BCZ260S – Year 2019

Trimmer #18 – BCZ260S – Year 2019
 Trimmer #19 – BCZ260TS – Year 2020
 Trimmer #20 – BCZ260TS – Year 2020
 Trimmer #21 – BCZ260TS – Year September 2022
 Trimmer #22 – BCZ260TS – Year September 2022

Blowers

Blower# 2 – EBZ7500
 Blower# 3 – EBZ7500
 Blower# 4 – EBZ7150
 Blower# 5 – EBZ7150
 Blower# 6 – EBZ7500
 Blower# 7 – EBZ7500
 Blower# 8 – EBZ7500
~~Blower# 12 – EBZ7500 – Stolen 5/9/2023~~
 Blower# 13 – EBZ7500
 Blower# 14 – EBZ7500
 Blower# 15 – EBZ8550 - Year 2019
 Blower# 16 – EBZ8550 - Year 2019
 Blower# 17 – EBZ8550 - Year 2019
 Blower# 18 – EBZ7500RH – Year 2023 – Serial#:20230800229
 Blower# 19 - EBZ7500 - Year 2023 – Serial#: 20231100368
 Blower# 20 - EBZ7500 – Year 2023 - Serial#: 20231100370

Mechanical Edgers

Edger#2 – HEZ2460S
 Edger#4 – HEZ3060S
~~Edger#5 – HEZ3060S – Stolen 8.17.2023~~
 Edger#6 – HEZ3060S – Year 2019
 Edger#7 – HEZ3060S - Year 2020

Hedge Trimmer/ Long Reach Trimmers/ Pruners & Saw/ Long Reach Saw

Trimmers

1 2006 HS 56C Stihl hedge trimmer (Equipment #:1)
 1 2015 HS 46C Stihl hedge trimmer (Equipment #: 2)
 1 2020 HS 56C Stihl hedge trimmer (Equipment #: 3)
 1 2021 HS 56C Stihl hedge trimmer (Equipment #: 4)
 1 2023 24” Double Sided Hedge Trimmer (Equipment #: 5 - Serial #: 501(21)20214900068
 1 2023 24” Double Sided Hedge Trimmer (Equipment #: 6 - Serial #: 501(21)20214900070

Long Reach Trimmers/ Pruners

1 2010 HL 100K Extended Reach Hedge Trimmer (Equipment #:1)
 1 2017 LRTZ2460 Hedge Trimmer 59” Shaft (Equipment #:2)
 1 2023 RedMax LRTZ235 Hedge Trimmer 20” 12’ Long Reach (Equipment #:3) - Serial #: 20230600059

Saw/ Long Reach Saw

- 1 2018 HT 101 Stihl Chainsaw Long Reach (Equipment #: 1)
- 1 2019 MS 261 Stihl Chainsaw (Equipment #: 2)
- 1 2020 MS 362C Stihl Chainsaw (Equipment #: 3)
- 1 2003 HT 131 Stihl Chainsaw Pole Pruner – Serial #: 536397755 (Equipment #: 4)

Other

- 1 2006 17' Craftsman Rotating Tine Tiller

- 1 2010 25HP Billy Boat Debris Loader – DL2500S - **Serial Number: 100509270**
 - Engine Subaru Robin – Product number: EH720DS05118076 - **Serial Number: 1009043**

- 1 2013 Ryan Sod Cutter 18" strip H.D - 544954C
 - Honda Engine - GT160T-Y **Engine Family** – G10D54S0163M54

- 1 2015 Compactor Vibrator

Sprayers and Spreaders

- 4 2006 Lesco push spreaders
- 1 2009 Stihl Backpack Sprayer
- 1 2010 Lesco Backpack Sprayer

Tree Division

- 1 2017 Bandit Chipper – (7" Disc Style) Model 75XP -**Serial #: 4FMUS1118HR504495**

Snow Management EquipmentStraight Plows

- 1 2007 7'2 Boss Standard duty plow - **Truck# 101**
- 1 2010 7'2 Boss Standard duty plow - **Truck# 104**
- 1 2004 7'5 Curtis standard duty plow – **Retired (In yard)**

V Plows

- 1 2014 Boss 9'2 DXT V Plow – Poly **Serial #: BC160320 -**
- 1 2015 Boss 9'2 DXT V Plow – Poly **Serial #: BC123213 -**
- 1 2015 Boss 9'2 DXT V Plow – Poly **Serial #: BC108881- Truck# 108**
- 1 2018 Boss Poly V XT Plow 8'2 **Serial #: BC177082 – Truck #109**
- 1 2018 Boss Poly V XT Plow 9'2 **Serial #: 401502558 -**
- 1 2020 Boss Poly V XT Plow 9'2 **Serial #: 401502558 – Truck# 112**
- 1 2023 Boss STL V-TX-Plow 9'2 **Serial #: 410047608 – Truck# 113 - Z**

Box Plows

- 1 2010 IS10S 10' Pro-Tech Box Plow

1 2013 Boss BX8 Box Plow (8'4")

Salt Spreaders

- 1 2009 SnowEx SP-7500 Vee Pro Salt Spreader **Serial #: L1-144000**
- 1 2013 SnowEx SP-7550 Vee Pro Salt Spreader **Serial #:140508300065**
- 1 2015 SnowEx Dump Box Salt Spreader SP – 2400 **Serial #: 140508300065**
- 1 2016 SnowEx Dump Box Salt Spreader SP – 2400 **Serial #: 150126300201**
- 1 2023 Boss 8 ft Auger VBX 8000 Box Spreader – **Serial#:** VBS14200C or 415262678

Snow Blowers:

- 101 – NOT WORKING
- 102 – Toro 2450 - NOT WORKING
- 104 -14 – Toro 721 RC – Model #: 38751 – Serial #: 314002241
- 105 -14 – Toro 721 RC – Model #: 38751 – Serial #: 314002283
- 106 -14 – Toro 721 RC – Model #: 38751 – Serial #: 314002257
- 107 -15 – Toro 721 E- 212 CC OHV– Model #: 38742 – Serial #: 315037515
- 108 -15 – Toro 621 QRZ- 163 CC OHV– Model #: 38458 – Serial #: 315000153
- 109 -19 – Toro 821 RC - Model #: 38755 – Serial #: 406358429 – **Sawyer**
- 110 -19 – Toro 821 RC - Model #: 38755 – Serial #: 406358425

Hand Held Spreaders

- 1 2006 Lesco Push Salt spreaders
- 2 2007 Earthway Push Salt spreaders
- 1 2010 Earthway S25 Spray-PRO



Paradise Garden Landscaping Inc.
26220 Groesbeck Hwy
Warren, MI 48089

Letter of Interest

March 11, 2024,

City of Lathrup Village
City Clerk's office of the City of Lathrup Village
27400 Southfield Rd.
Lathrup Village, MI 48076

RE: City of Center Line –LM-2024-2026 Landscaping and Maintenance

Dear City of Lathrup Village,

This letter is intended to formally propose landscaping services for the City of Lathrup Village, Landscape and Maintenance. We have successfully been in business for the past 20 years, providing services to commercial properties located in Macomb County, Oakland County, and Wayne County and would be more than happy to give testimonials from our customers.

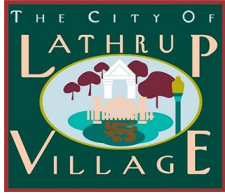
I have included in this package: this letter of interest, a copy of our Insurance and Worker's Compensation Insurance, the Bid Bond, Pesticide Application Business License, and our equipment list. I would be happy to speak to you about our services and answer any questions you may have. I can be reached at 586-944-0020 or at paradisegl@hotmail.com.

Sincerely,

Zaid Hanna

Business Relations Manager

Paradise Garden Landscaping Inc.



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: March 18, 2024
RE: Request to Approve FY 2025 Council Goals

Background Brief: Over the past couple of months, we have been discussing Council Goals & Performance Measures for the next fiscal year. Enclosed in your packet is what was created based on discussions/feedback for your consideration.

Previous Action: Study Session Discussions

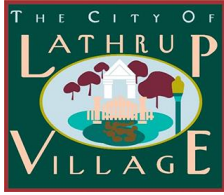
Economic Impact: N/A

Recommendation: It is my recommendation to approve the FY 2025 Council Goals.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____
to approve the fiscal year 2024/2025 City Council Goals & Performance Measures.

Kelly Garrett Mayor	Bruce Kantor Mayor Pro-Tem	Jalen Jennings Council Member	Dalton Barksdale Council Member	Jason Hammond Council Member
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City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

Goals & Performance Measures
Fiscal Year 2024/2025

Transparent, Open & Honest Government	
<i>This value reflects our first and most important responsibility. We maintain an organizational reputation for openness, honesty, and integrity.</i>	
<ul style="list-style-type: none"> • Improve communications with residents and local businesses 	Use all possible media to communicate events, meetings, and updates promptly. Develop a clear and concise timeline for when items need to be turned in for the media and be consistent with the timing of posting.
<ul style="list-style-type: none"> • Create a Formal Communication Plan 	Develop the process of what information should be communicated, who should receive that information, when that information should be delivered, where communication will be shared, and how those communications will be analyzed.
<ul style="list-style-type: none"> • Develop effective document management and paperless processes 	Develop processes and policies that allow residents to conduct business online and make payments with ease.
<ul style="list-style-type: none"> • Improve website/mobile app design to make information more easily accessible 	Online payments are easily conducted, checking for available rentals (i.e. community room, meeting place, gazebo), proactive alerts for happenings throughout the City
<ul style="list-style-type: none"> • Do more Town Halls 	Conduct as many in-person meetings as possible that the general public can attend. Provide quarterly open houses with Council Members and City Administrator.

Dedication to Service	
<i>Our primary duty is to the people we serve. We are accessible, responsive, consistent, and understanding. We provide assistance beyond our customer's expectations, and we find effective solutions to problems that are brought to our attention.</i>	
<ul style="list-style-type: none"> • Improve operations through upgrades in technology 	Develop processes and policies that allow residents to conduct business online and make payments with ease.
<ul style="list-style-type: none"> • Maintain robust and attractive business corridors 	Code enforcer and City Administrator conduct business inventory quarterly not only to provide feedback for improvement but also to increase business relationships.
<ul style="list-style-type: none"> • Promote a safe and secure community 	Continue to patrol the City, engaging with the residents and assisting when a resident is in need.

<ul style="list-style-type: none"> Promote a clean and vibrant community 	Continue to utilize Code Enforcement patrols throughout the City to enhance the quality of life for all businesses and residents.
<ul style="list-style-type: none"> Develop and prioritize improvements to parks and playgrounds 	We will ensure that our parks and playgrounds are clean and safe. When available financial upgrades will be done.
<ul style="list-style-type: none"> Increase Recreational Offerings 	Utilize the Parks and Recreation Committee and City staffing to hold recreational events for members of the entire community.
<ul style="list-style-type: none"> Improve quality of life for residents of all ages 	We will respond to residents professionally and respectfully in a timely manner. Even if we do not have the answer immediately we will return phone calls, emails, and messages within 48 hours.
<ul style="list-style-type: none"> Provide a maximum of one (1) workday initial response to See Click Fix reports with an additional response every three (3) business days until the issue is resolved 	Residents will be updated regularly until their inquiry is completed. The City Council will be updated with open issues from See Click Fix bi-weekly consistently.

Fiscal Responsibility	
<i>Proper use of community resources in a public trust which we continually guard. In the management of this trust, we must avoid even the appearance of impropriety. In our management of public funds, we will strive for the greater possible efficiency and effectiveness.</i>	
<ul style="list-style-type: none"> Fiscal Reviews 	Improve oversight of both revenues and expenditures throughout all funds.
<ul style="list-style-type: none"> Employee Time Off 	All vacation days, personal days, and sick days will be communicated to the employee's direct supervisor and recorded properly in a time management system.
<ul style="list-style-type: none"> Contracts 	Contracts will be reviewed annually, and RFPs will be submitted when appropriate for new contractual services. All business conducted with the City will have a written agreement and/or contract in place.
<ul style="list-style-type: none"> Support economic vitality to attract and retain local businesses Maintain and evaluate current infrastructure to make improvements when necessary. 	

Personal Honesty and Integrity	
<i>Each of us demonstrates the highest standards of personal integrity and honesty in public activities to inspire confidence and trust in government.</i>	
<ul style="list-style-type: none"> Update Council Rules and Procedures Code of Ethics provided to all newly elected/appointed Council and Board members All members of appointed and elected boards will come to meetings prepared to conduct business 	
<ul style="list-style-type: none"> Respond by agreed-upon deadlines 	Clear Expectations of due dates and assignments will be communicated. Reminders will be sent 24 hours before the due date

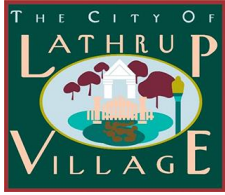
- All staff, and members of appointed and elected boards will be as timely as possible with their arrival to meetings unless they have communicated otherwise.

Excellence	
<i>We continually pursue excellence by being creative, and professional, taking risks, showing initiative, and being committed to our team. In this pursuit, we support continuing education and training for all team members.</i>	
<ul style="list-style-type: none"> • All staff and members of appointed and elected boards will participate in training that will increase knowledge and help the City progress 	Register and participate in training offered by MML and other organizations.
<ul style="list-style-type: none"> • Subscribe/read journals, organizations, and periodicals (e.g. Inside 208, Bridge, MML magazine, etc.) 	
<ul style="list-style-type: none"> • All staff, and members of appointed and elected boards will be proactive and take initiatives to improve community relations (i.e. residents, businesses, and surrounding communities) 	

Teamwork	
<i>We are a team that emphasizes high levels of trust, cooperation, and commitment to excellent communication with the organization. We encourage employees to exercise independent judgment in meeting customer needs through professional behavior that is consistent with our values.</i>	
<ul style="list-style-type: none"> • We will provide professional development and team development opportunities bi-annually 	
<ul style="list-style-type: none"> • We will work by the “golden rule” when it comes to interacting with staff, residents, and the general community 	

A Humane and Diverse Organization	
<i>We are a humane organization that honors diversity and protects individual rights. Open communication, respect for others, compassion, and a sense of humor contribute to our positive working environment. We make every attempt for every employee to reach their full potential. We value cultural and social diversity that is reflected in our community, and we welcome the changes and new perspectives that this diversity brings us.</i>	
<ul style="list-style-type: none"> • Appointments to boards and commissions: 	Reflective of the cultural and social diversity of the community.
<ul style="list-style-type: none"> • We will provide cultural events for the community during holidays and for general celebrations. 	
<ul style="list-style-type: none"> • We will respect all people regardless of their ethnicity, race, age, sexual orientation, and preference. 	

Other	
<ul style="list-style-type: none"> • Continue best practices in maintaining city grounds, parks, and entrances. 	
<ul style="list-style-type: none"> • Code enforcement classes (e.g. how do I maintain my ditch & culvert). 	
<ul style="list-style-type: none"> • Identify cross-functional opportunities (e.g. police officers & Code Enforcement) 	



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: March 18, 2024
RE: Request to Approve Facility Rental Agreement & Fees

Background Brief: Over the past couple of months, we have been discussing updating our facility rental agreement and associated fees to better represent what/if any fees/discounts are provided throughout our community for the use of our facilities. Enclosed in your packet is the updated facility rental application and recommended fees, as previously discussed.

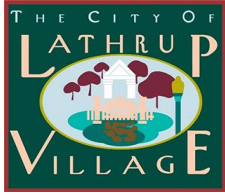
Previous Action: Study Session Discussions

Economic Impact: Slight increase in yearly facility rental income.

Recommendation: It is my recommendation to approve the updated facility rental application and recommended fees.

Recommended Motion:
Moved by Council Member _____ seconded by Council Member _____
to approve the Facility Rental Application and recommended fees as presented.

Kelly Garrett Mayor	Bruce Kantor Mayor Pro-Tem	Jalen Jennings Council Member	Dalton Barksdale Council Member	Jason Hammond Council Member
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City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

Facility Rental Application – Single Event

Date Of Event: _____ Arrival Time: _____ End Time: _____

Name of Host Organization: _____

Address of Host: _____

Contact Email: _____ Phone #: _____

Type of Event: _____

Attendance Min: _____ Attendance Max: _____

Deposit

Park \$100 Community Room \$300 Other \$_____

Deposit Paid On: _____ Received By: _____

Alcohol Wavier: YES NO

Facility	Resident Rate	Non-Resident Rate	Proposed Resident	Proposed Non
Community Room	\$100 Per Hour	\$125 Per Hour	\$125 Per Hour	\$150 Per Hour
Community Room Setup/Cleaning Fee	\$100 Flat Fee		\$150 Flat Fee	
Audio/Visual	\$60 Flat Fee		\$75 Flat Fee	
Kitchen	\$100 Flat Fee	\$125 Flat Fee	\$100 Flat Fee	\$125 Flat Fee
Meeting Place	\$20 Per Hour	\$25 Per Hour	\$25 Per Hour	\$35 Per Hour
Meeting Place Setup/Cleaning Fee	\$30 Flat Fee		\$35 Flat Fee	
Conference Room	\$5 Per Hour	\$10 Per Hour	\$10 Per Hour	\$15 Per Hour
Dance Studio	\$25 Per Hour	\$30 Per Hour	\$35 Per Hour	\$50 Per Hour
Municipal Park	\$50 Per Hour	\$100 Per Hour	\$75 Per Hour	\$125 Per Hour
Park Electric	\$20 Flat Fee		\$25 Flat Fee	
Goldengate Park	\$30 Per Hour	\$75 Per Hour	\$35 Per Hour	\$80 Per Hour
Sarrackwood Park	\$20 Per Hour	\$50 Per Hour	\$25 Per Hour	\$60 Per Hour

Balance Due By: _____

Total Due: _____

GENERAL RENTAL POLICIES

Damage and Cleanup Agreement

Said group agrees to pay the City of Lathrup Village ACTUAL costs for damages and/or cleaning required for property caused by said groups at said location, which may be above and beyond the security deposit amount.

Release and Hold Harmless Agreement

In consideration of entering into this agreement with the City of Lathrup Village, the undersigned, by this instrument does hereby expressly stipulate and agree to release, waive, discharge and indemnify and forever hold harmless the City of Lathrup Village, its departments, offices, officers, its assigns, agents' servants and employees and volunteers of any damage, loss, injury or death which heretofore has been or which may hereafter be sustained by the said INDIVIDUAL, GROUP, ORGANIZATION, OR FAMILY, as a consequence of their participation in any activities in connection with this agreement.

The release extends and applies to, and includes all unknown, unforeseen, unanticipated, and unsuspected injuries, damages, death, loss, and liability, and the consequence thereof, as well as those now disclosed and known to exist. The provisions of any state, federal, local, or territorial law or statute providing in substance that releases shall not extend to claims, demands, injuries, death, or damages, which are unknown or are unsuspected to exist at the time to the person executing such release, are hereby expressly waived.

Having read the above conditions and receiving the guidelines about this rental, I/we agree to the conditions of this agreement and the guidelines established by the City of Lathrup Village.

Signed: _____

Date: _____

Deposits

A refundable deposit (separate from rental fees) is required for all park or community room rentals. A full deposit is due at the time of application. Deposits will be returned by check in the mail, within four weeks after the event, providing there has been no damage to the facilities and all rules, regulations, and policies were followed. Parties entering the premises before their booked time or

Cancellations

Indoor rental events canceled within two (2) business days of booking will be refunded their full deposit, less a \$20.00 processing fee. Events canceled between three (3) business days after booking and up to sixty (60) days before the date of the event will be refunded ½ of their deposit. **Events canceled for any reason within sixty (60) days of the event forfeit their entire deposit.**

Park events canceled between the time of booking and up to three (3) weeks of the event will be refunded their full deposit, less a \$20.00 processing fee. Events canceled for any reason within three (3) weeks of the date of the event forfeit their entire deposit. Events booked at the parks should be considered "rain or shine" as there are no refunds for cancellations due to weather conditions on the day of the event.

Signed: _____

Date: _____

Fee Waiver or Discount

Any group or individual that is seeking a reduction in fees associated with their facility rental request shall either have 1) a City Council-approved Partnership Agreement outlining agreed-upon usage terms, or 2) a City Administrator-approved Fee Reduction Application (up to a 30% maximum discount). Those seeking to submit a Fee Reduction Application must be a 501©3 organization and submit the required application outlining their event and what benefits the event brings to the City. Each 501©3 organization is limited to one (1) Fee Reduction Application submission per calendar year.

In the event a Fee Discount Application is denied, the applicant can submit an appeal to the City Council by making such an appeal request, in writing, to the City Administrator to be presented at the next available regular City Council meeting.

The City requires a deposit to be placed to hold the requested date until the City Council or City Administrator's decision is rendered.

General Rental Policies

- Park and building rental by permit only; ALL posted and written park/facility rules must be observed.
- The rental applicant must remain on-site for the duration of the rental period.
- Event organizers must have a printed copy of their rental permit to display to the Police Department if requested.
- Reservation holders may not transfer a rental permit.
- The use of any park/facility is at your own risk. The City does not assume responsibility for injury or for any loss, theft, or damage to personal items.
- Reservation holders must comply with State of Michigan laws and City of Lathrup Village ordinances.
- Individuals or groups who fail to comply with these policies or who are responsible for damage to a facility may lose their deposit and their ability to rent City of Lathrup Village facilities in the future.

INDOOR SPECIFIC POLICIES

Indoor General Policies

- Setup may not begin before the rental time. All activities, including cleanup, must be completed by the end of the rental period.
- An alcohol use agreement must be completed before the event for alcohol to be served. Users should keep the alcohol use agreement present and easily accessible throughout the event.
- Any party observed to be serving alcohol without an alcohol use agreement or in violation of our alcohol policies will be closed immediately with no refund of room usage fees or deposit.

Building Usage Policies

- Renters have access to the entire City Hall parking lot unless otherwise specified by city personnel. If directed to use a certain area of the lot, renters agree to make every effort to direct their guests to use that area.
- Renters and their guests are limited to the bathrooms on the floor of the room(s) they are renting unless otherwise specified. Users of Municipal Park are also able to use the restrooms in City Hall. All users are responsible for cleaning up after themselves and leaving the facility in good condition. Renters are responsible for ensuring their guests do not wander throughout the building and/or utilize spaces that have not been rented to that party.
- Renters are required to remove all their decorations from the premises at the end of their event. Trash should be placed in the trash bins.
- **Rental of the kitchen includes access to the ice machine, dishwasher, refrigerator, stovetop/ovens, and coffee maker to reheat, warm, and/or cool foods only.** The kitchen may not be rented stand-alone except by professional/insured chefs. Event organizers or participants are not allowed to open cupboards or drawers to use items belonging to the facility. If the kitchen is not rented, it will be locked.
- A digital projector, screen, wired microphone, CD player, DVD player, and audio are available for rent in the community room only. Event organizers must contact the room coordinator at least one week before their event to set up a time to test the compatibility of their equipment with our equipment. Event organizers must provide their connections to the projector and audio equipment.
- Rental of an indoor space includes use of furniture, limited to tables and chairs. The meeting place and community room can be arranged according to the needs of the applicant if a room diagram is provided at least two weeks before the event. Furniture for rent is subject to availability. For an updated inventory of what furniture is available, applicants may contact the room coordinator. Furniture may not be rented by itself for use off-site or outside. Linens, place settings, dinnerware, silverware, serving dishes, glasses, coffee/tea sets, kitchen utensils, etc. are not available for rent or use outside of City events. Rental of dance studio includes use of equipment in the room unless otherwise marked.
- Music and noise levels must be respectful towards other users of the building. Renters must abide by directives from city personnel regarding excessive music or noise volume. The music and behavior of users should be respectful of the use of a public building.

Decorations, Prohibited Items, & Events

- Decorations are limited to tables only. Nothing may be attached to walls, floors, ceilings, or fans. No loose decorations such as confetti or glitter may be used. All decorations must be removed by the users at the end of the event. Open flames and candles are prohibited.
- Events with tickets or admission fees are prohibited. Exceptions may be made for “suggested donation” events for non-profit organizations as approved by the City Administrator.
- Events in which products/services will be sold or promoted (ex. Mary Kay parties), are prohibited.
- Children’s parties are prohibited in the Community Room.
- Smoking of any kind, vaping/electronic cigarettes, marijuana, and marijuana-infused projects are prohibited.

Signed: _____

Date: _____

ALCOHOL USE AGREEMENT

Alcohol Policies

- Alcoholic beverages, including beer, are prohibited in all city buildings, except by an alcohol use agreement from the City of Lathrup Village. An Alcohol Use Agreement must be obtained at least one week before the event from the City office.
- Users must keep the agreement present and easily accessible throughout the event.
- Selling or serving alcohol to individuals under the age of 21 is prohibited.
- Selling or serving alcohol to individuals who are visibly intoxicated is prohibited.
- Alcohol of any kind is prohibited at high school graduation/open house parties.
- Any party observed to be serving alcohol without an agreement or in violation of our alcohol policies will be closed immediately with no refund of room usage fees or deposit.

Release & Hold Harmless Agreement

In consideration of being allowed by the City of Lathrup Village to possess and consume beer and/or wine at the above location and date(s), the undersigned, by this instrument does/do hereby expressly stipulate and agree to release, waive, discharge, indemnify, and forever hold harmless the City of Lathrup Village, its departments, officials, officers, its assigns, agents, servants, employees, and volunteers of and from all claims, demands, actions or causes of action now existing or which may hereafter exist because of any damage, loss, injury or death which heretofore has been, or which may hereafter, be sustained by the said individual, group, organization or family in consequence of their participation in any activities in connection with issuance of this agreement.

This release extends and applies to, and covers and includes, all unknown, unforeseen, unanticipated, and unsuspected injuries, death, damages, loss, and liability, and the consequences thereof, as well as those now disclosed and known to exist. The provisions of any state, federal, local, and territorial law or statute providing in substance that releases shall not extend to claims, demands, injuries, death, or damages which are unknown or unsuspected to exist at the time to the person executing such release, are hereby expressly waived.

APPLICANT HAS READ AND UNDERSTOOD THE ABOVE AND ITS CONDITIONS

I confirm that I/we will not sell or serve alcoholic beverages to any individuals under the age of 21 or who are visibly intoxicated at this event. I understand that alcoholic beverages are prohibited at all high school graduation/open house parties.

Signed: _____

Date: _____

FACILITY RENTAL – FEE REDUCTION APPLICATION

Date Of Event: _____

Name of Host Organization: _____

Address of Host: _____

Contact Email: _____ Phone #: _____

Type of Event: _____

Are you a certified 501©3 YES NO

*If YES, a copy of your certified status is required with the application.

What Benefit Does this Event Bring to the City of Lathrup Village?

I acknowledge the organization I am representing is limited to one (1) fee reduction application submission per calendar year and the maximum fee reduction is thirty percent (30%) room/park rental hourly fee only.

Signed: _____

Date: _____

I acknowledge that if the proposed event is found to violate any aspect of the facility rental rules and regulations, the City has the right to withhold the entire rental deposit return.

Signed: _____

Date: _____

Internal Use Only

Eligible for a fee reduction: YES NO

Fee Reduction Request Approved: YES NO

Total Fee to be Charged: _____

Signed: _____

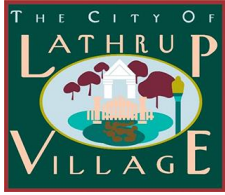
Date: _____

STAGE

**DANCE
FLOOR**

BAR

KITCHEN



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: March 18, 2024
RE: Mid-Year Budget Amendments

Background Brief: At a minimum, two times each fiscal year City Council considers budget amendments to reflect current-year activity (CYA). Enclosed in your packet are recommended budget amendments that have been reviewed and discussed between the administration and Plante Moran based on CYA and trends for the remainder of the fiscal year.

A final budget amendment recommendation would be scheduled to come before the City Council during the June 17th, 2024 City Council meeting.

Previous Action: N/A

Economic Impact: Mid-year budget amendments have a majority focus on expenditures, so the economic impact appears to have an impact on the anticipated end-of-year fund balance. However, there will be revenues that will be recommended to be amended during the June meeting that will offset some costs.

Recommendation: It is my recommendation to approve the FY 23/24 mid-year budget amendments.

Recommended Motion:
Moved by Council Member _____ seconded by Council Member _____
to approve the fiscal year 2023/2024 mid-year budget amendments as presented.

Kelly Garrett Mayor	Bruce Kantor Mayor Pro-Tem	Jalen Jennings Council Member	Dalton Barksdale Council Member	Jason Hammond Council Member
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**City of Lathrup Village
Mid-Year Budget Amendment
Fiscal Year 2023-24**

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 PROPOSED AMENDMENT	2023-24 PROPOSED AMENDED BALANCE
Fund 101 - GENERAL				
Revenues				
Dept 000 - GENERAL REVENUE				
101-000.000-424.000	UNEARNED REVENUE	-	12,000	12,000
101-000.000-446.000	INVESTMENT INTEREST	30,000	22,699	52,699
101-000.000-447.000	TAX 1% ADMINISTRATIVE FEE	90,000	10,000	100,000
101-000.000-448.000	INSURANCE REIMBURSEMENT	-	200	200
Total Dept 000 - GENERAL REVENUE		120,000	44,899	164,899
101-100.000-708.000	PROPERTY & LIABILITY INSURANC	41,000	1,100	42,100
101-100.000-804.000	BUILDING TRADE INSPECTION	60,000	15,000	75,000
101-100.000-805.000	CABLE TELEVISION	40,000	15,000	55,000
101-100.000-810.000	AUDITING & ACCOUNTING	45,000	10,000	55,000
101-100.000-900.000	PRINTING/PUBLICATION COSTS	10,000	5,000	15,000
101-100.000-955.000	MISCELLANEOUS EXPENDITURES	-	500	500
101-100.000-955.003	ARPA EXPENDITURES	-	12,000	12,000
Total Dept 100 - GOVERNMENT		196,000	58,600	254,600
Dept 101 - ADMINISTRATION				
101-101.000-701.000	SALARIES FULL-TIME	424,403	35,597	460,000
101-101.000-716.000	CODE ENFORCEMENT OFFICER	-	375	375
101-101.000-955.000	MISCELLANEOUS EXPENDITURES	-	1,500	1,500
Total Dept 101 - ADMINISTRATION		424,403	37,472	461,875
Dept 201 -BUILDING & GROUNDS				
101-201.000-920.000	UTILITIES	45,000	12,000	57,000
TotalDept 201 -BUILDING & GROUNDS		45,000	12,000	57,000
Dept 301 - PUBLIC SAFETY				
101-301.000-702.000	SALARIES PART-TIME	50,000	19,000	69,000
101-301.000-836.000	PRISONER LOCKUP	2,500	2,500	5,000
Total Dept 301 - PUBLIC SAFETY		52,500	21,500	74,000

**City of Lathrup Village
Mid-Year Budget Amendment
Fiscal Year 2023-24**

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 PROPOSED AMENDMENT	2023-24 PROPOSED AMENDED BALANCE
Dept 401 PUBLIC SERVICE				
101-401.000-892.000	SIDEWALK MAINTENANCE	80,150	31,850	112,000
Total Dept 401 PUBLIC SERVICE		80,150	31,850	112,000
Dept 501 - LEAF COLLECTION				
101-501.000-955.000	MISCELLANEOUS EXPENDITURES	-	300	300
Total Dept 501 - LEAF COLLECTION		-	300	300
Dept 601 - RECREATION				
101-601.000-884.000	CONCERTS IN THE PARK	400	450	850
Total Dept 601 - RECREATION		400	450	850
Fund 101 - GENERAL				
TOTAL REVENUES		5,090,219	44,899	5,135,118
TOTAL EXPENDITURES		4,865,507	162,172	5,027,679
NET OF REVENUES & EXPENDITURES		224,712	(117,273)	107,439
BEG. FUND BALANCE		583,287		583,287
END FUND BALANCE		807,999		690,726

**City of Lathrup Village
Mid-Year Budget Amendment
Fiscal Year 2023-24**

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 PROPOSED AMENDMENT	2023-24 PROPOSED AMENDED BALANCE
Fund 202 - MAJOR ROAD				
Revenues				
Dept 702.000				
202-702.000-415.000	MISCELLANEOUS REVENUES	-	24,500	24,500
202-702.000-690.397	TRANSFER IN FROM ROAD MILLAGE BON	300,000	(300,000)	-
		300,000	(275,500)	24,500
Expenditures				
Dept 702.000				
202-702.000-705.000	SALARIES-ADMIN	6,038	962	7,000
202-702.000-720.000	INTEREST EXPENSE	98,333	(98,333)	-
202-702.000-725.000	PAYING AGENT FEES	250	(250)	-
202-702.000-810.000	AUDITING & ACCOUNTING	6,700	3,100	9,800
202-702.000-861.000	ROAD MAINTENANCE	5,000	7,000	12,000
202-702.000-970.000	CAPITAL EXPENDITURE	-	1,400	1,400
Total Dept 702.000		116,321	(86,121)	30,200
Dept 702.100 - CAPITAL IMP STREET BOND				
202-702.100-970.000	CAPITAL EXPENDITURE	300,000	39,000	339,000
Total Dept 702.100 - CAPITAL IMP STREET BOND		300,000	39,000	339,000
Fund 202 - MAJOR ROAD				
TOTAL REVENUES		704,743	(275,500)	429,243
TOTAL EXPENDITURES		570,933	(47,121)	523,812
NET OF REVENUES & EXPENDITURES		133,810	(228,379)	(94,569)
BEG. FUND BALANCE		1,269,447		1,269,447
END FUND BALANCE		1,403,257		1,174,878

**City of Lathrup Village
Mid-Year Budget Amendment
Fiscal Year 2023-24**

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 PROPOSED AMENDMENT	2023-24 PROPOSED AMENDED BALANCE
Fund 203 - LOCAL ROAD				
Revenues				
Dept 703.000				
203-703.000-415.000	MISCELLANEOUS REVENUE	15,000	(15,000)	-
203-703.000-690.397	TRANSFER IN FROM ROAD MILLAGE BON	300,000	(300,000)	-
Total Dept 703.000		315,000	(315,000)	-
Expenditures				
Dept 703.000				
203-703.000-705.000	SALARIES-ADMIN	5,923	1,077	7,000
203-703.000-720.000	INTEREST EXPENSE	98,333	(98,333)	-
203-703.000-725.000	PAYING AGENT FEES	15,000	(15,000)	-
203-703.000-810.000	AUDITING & ACCOUNTING	6,700	4,250	10,950
Total Dept 703.000		125,956	(108,006)	17,950
Fund 203 - LOCAL ROAD				
TOTAL REVENUES		505,785	(315,000)	190,785
TOTAL EXPENDITURES		646,693	(108,006)	538,687
NET OF REVENUES & EXPENDITURES		(140,908)	(206,994)	(347,902)
BEG. FUND BALANCE		540,525		540,525
END FUND BALANCE		399,617		192,623
Fund 258 - CAPITAL ACQUISITION				
Revenues				
Dept 000.000				
258-000.000-446.000	INVESTMENT INTEREST	400	2,750	3,150
Total Dept 000.000		400	2,750	3,150
Expenditures				
Dept 000.000				
258-000.000-970.000	CAPITAL EXPENDITURE	56,000	(16,000)	40,000
Total Dept 000.000		56,000	(16,000)	40,000
Fund 258 - CAPITAL ACQUISITION				
TOTAL REVENUES		400	2,750	3,150
TOTAL EXPENDITURES		56,000	(16,000)	40,000
NET OF REVENUES & EXPENDITURES		(55,600)	18,750	(36,850)
BEG. FUND BALANCE		40,601		40,601
END FUND BALANCE		(14,999)		3,751

**City of Lathrup Village
Mid-Year Budget Amendment
Fiscal Year 2023-24**

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 PROPOSED AMENDMENT	2023-24 PROPOSED AMENDED BALANCE
Fund 397 - ROAD MILLAGE BOND				
Revenues				
Dept 000.000				
397-000.000-446.000	INVESTMENT INTEREST	-	15,000	15,000
397-000.000-510.983	SPECIAL ASSESSMENT-ROAD BOND	-	577,250	577,250
Total Dept 000.000		-	592,250	592,250
Expenditures				
Dept 000.000				
397-000.000-720.000	INTEREST EXPENSE	-	201,750	201,750
397-000.000-725.000	PAYING AGENT FEES	250	250	500
397-000.000-905.000	BOND PRINCIPAL PAYMENTS	-	375,000	375,000
Total Dept 000.000		250	577,000	577,250
Fund 397 - ROAD MILLAGE BOND				
TOTAL REVENUES		-	592,250	592,250
TOTAL EXPENDITURES		250	577,000	577,250
NET OF REVENUES & EXPENDITURES		(250)	15,250	15,000
BEG. FUND BALANCE		-		-
END FUND BALANCE		(250)		15,000
 Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY				
Expenditures				
Dept 000.000				
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	34,000	26,000	60,000
Total Dept 000.000		34,000	26,000	60,000
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY				
TOTAL REVENUES		437,363	-	437,363
TOTAL EXPENDITURES		932,790	26,000	958,790
NET OF REVENUES & EXPENDITURES		(495,427)	(26,000)	(521,427)
BEG. FUND BALANCE		1,283,693		1,283,693
END FUND BALANCE		788,266		762,266

**City of Lathrup Village
Mid-Year Budget Amendment
Fiscal Year 2023-24**

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 PROPOSED AMENDMENT	2023-24 PROPOSED AMENDED BALANCE
Fund 592 - WATER & SEWER				
Revenue				
Dept 536.000 - WATER DEPARTMENT				
592-536.000-643.000	REPLACEMENT RESERVE REVENUE	185,416	(185,416)	-
592-536.000-665.000	INVESTMENT INTEREST	4,500	37,300	41,800
Total Dept 536.000 - WATER DEPARTMENT		189,916	(148,116)	41,800
Dept 537.000 - SEWER DEPARTMENT				
592-537.000-415.000	MISCELLANEOUS REVENUES	-	2,900	2,900
592-537.000-543.000	FEDERAL/STATE GRANTS	-	28,350	28,350
592-537.000-645.000	SEWAGE DISPOSAL REVENUE	1,751,268	(200,000)	1,551,268
592-537.000-665.000	INVESTMENT INTEREST	4,500	37,300	41,800
Total Dept 537.000 - SEWER DEPARTMENT		1,755,768	(131,450)	1,624,318
Expenditures				
Dept 536.000 - WATER DEPARTMENT				
592-536.000-701.000	SALARIES FULL-TIME	20,626	4,374	25,000
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	143,453	(20,000)	123,453
592-536.000-810.000	AUDITING & ACCOUNTING	6,700	13,300	20,000
592-536.000-860.000	VEHICLE EXPENSE	-	3,250	3,250
592-536.000-875.000	PENSION EXPENSE	-	25,000	25,000
592-536.000-970.000	CAPITAL EXPENDITURE	-	30,000	30,000
592-536.000-974.000	WATER MAIN PROJECT	434,000	46,000	480,000
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	300,000	335,000	635,000
Total Dept 536.000 - WATER DEPARTMENT		904,779	436,924	1,341,703
Dept 537.000 - SEWER DEPARTMENT				
592-537.000-701.000	SALARIES FULL-TIME	20,626	4,374	25,000
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	47,806	13,000	60,806
592-537.000-810.000	AUDITING & ACCOUNTING	6,700	13,300	20,000
592-537.000-902.000	BILLING SERVICES	-	650	650
592-537.000-946.000	RETENTION TANK UTIL-WATER	5,000	25,000	30,000
592-537.000-202.999	BOND PRINCIPAL PAYMENTS	-	310,000	310,000
Total Dept 537.000 - SEWER DEPARTMENT		80,132	366,324	446,456
Fund 592 - WATER & SEWER				
TOTAL REVENUES		5,068,627	(279,566)	4,789,061
TOTAL EXPENDITURES		4,929,731	803,248	5,732,979
NET OF REVENUES & EXPENDITURES		138,896	(1,082,814)	(943,918)
BEG. FUND BALANCE		8,329,845		8,329,845
END FUND BALANCE		8,468,741		7,385,927

**City of Lathrup Village
Mid-Year Budget Amendment
with Proposed Budget Amendment Explanations
Fiscal Year 2023-24**

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 PROPOSED AMENDMENT	2023-24 PROPOSED AMENDED BALANCE	PROPOSED AMENDMENT EXPLANATION
Fund 101 - GENERAL					
Revenues					
Dept 000 - GENERAL REVENUE					
101-000.000-424.000	UNEARNED REVENUE	-	12,000	12,000	Adjusted to match ARPA grant expenditures for CY
101-000.000-446.000	INVESTMENT INTEREST	30,000	22,699	52,699	Increase interest
101-000.000-447.000	TAX 1% ADMINISTRATIVE FEE	90,000	10,000	100,000	Adjusted for CY activity
101-000.000-448.000	INSURANCE REIMBURSEMENT	-	200	200	Insurance reimbursement
Total Dept 000 - GENERAL REVENUE		120,000	44,899	164,899	
101-100.000-708.000	PROPERTY & LIABILITY INSURANC	41,000	1,100	42,100	Increase in liability insurance cost
101-100.000-804.000	BUILDING TRADE INSPECTION	60,000	15,000	75,000	Increase in number of inspections
101-100.000-805.000	CABLE TELEVISION	40,000	15,000	55,000	Trend for the remainder of the year
101-100.000-810.000	AUDITING & ACCOUNTING	45,000	10,000	55,000	Approved additional accounting services
101-100.000-900.000	PRINTING/PUBLICATION COSTS	10,000	5,000	15,000	Increase in # of postings
101-100.000-955.000	MISCELLANEOUS EXPENDITURES	-	500	500	Adjusted for CY activity
101-100.000-955.003	ARPA EXPENDITURES	-	12,000	12,000	Adjusted for CY activity
Total Dept 100 - GOVERNMENT		196,000	58,600	254,600	
Dept 101 - ADMINISTRATION					
101-101.000-701.000	SALARIES FULL-TIME	424,403	35,597	460,000	Includes employee payout
101-101.000-716.000	CODE ENFORCEMENT OFFICER	-	375	375	Adjusted for CY activity
101-101.000-955.000	MISCELLANEOUS EXPENDITURES	-	1,500	1,500	Adjusted for CY activity
Total Dept 101 - ADMINISTRATION		424,403	37,472	461,875	
Dept 201 - BUILDING & GROUNDS					
101-201.000-920.000	UTILITIES	45,000	12,000	57,000	Utility trend for the remainder of the year (rates increase)
Total Dept 201 - BUILDING & GROUNDS		45,000	12,000	57,000	
Dept 301 - PUBLIC SAFETY					
101-301.000-702.000	SALARIES PART-TIME	50,000	19,000	69,000	Adjusted based on CY salaries as of 2/29/24
101-301.000-836.000	PRISONER LOCKUP	2,500	2,500	5,000	Increase in # of prisoner transports
Total Dept 301 - PUBLIC SAFETY		52,500	21,500	74,000	

City of Lathrup Village
 Mid-Year Budget Amendment
 with Proposed Budget Amendment Explanations
 Fiscal Year 2023-24

GL NUMBER	DESCRIPTION	2023-24			PROPOSED AMENDMENT EXPLANATION
		2023-24 AMENDED BUDGET	2023-24 PROPOSED AMENDMENT	PROPOSED AMENDED BALANCE	
Dept 401 - PUBLIC SERVICE					
101-401.000-892.000	SIDEWALK MAINTENANCE	80,150	31,850	112,000	Sidewalk Program
Total Dept 401 - PUBLIC SERVICE		80,150	31,850	112,000	
Dept 501 - LEAF COLLECTION					
101-501.000-955.000	MISCELLANEOUS EXPENDITURES	-	300	300	Adjusted for CY activity
Total Dept 501 - LEAF COLLECTION		-	300	300	
Dept 601 - RECREATION					
101-601.000-884.000	CONCERTS IN THE PARK	400	450	850	Adjusted for CY activity
Total Dept 601 - RECREATION		400	450	850	
Fund 101 - GENERAL					
TOTAL REVENUES		5,090,219	44,899	5,135,118	
TOTAL EXPENDITURES		4,865,507	162,172	5,027,679	
NET OF REVENUES & EXPENDITURES		224,712	(117,273)	107,439	
BEG. FUND BALANCE		583,287		583,287	
END FUND BALANCE		807,999		690,726	

**City of Lathrup Village
Mid-Year Budget Amendment
with Proposed Budget Amendment Explanations
Fiscal Year 2023-24**

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 PROPOSED AMENDMENT	2023-24 PROPOSED AMENDED BALANCE	PROPOSED AMENDMENT EXPLANATION
Fund 202 - MAJOR ROAD					
Revenues					
Dept 702.000					
202-702.000-415.000	MISCELLANEOUS REVENUES	-	24,500	24,500	County Local Road IMP Program
202-702.000-690.397	TRANSFER IN FROM ROAD MILLA	300,000	(300,000)	-	All road millage bond proceeds spent and transferred as of 6/30/23
		300,000	(275,500)	24,500	
Expenditures					
Dept 702.000					
202-702.000-705.000	SALARIES-ADMIN	6,038	962	7,000	Adjusted for CY activity
202-702.000-720.000	INTEREST EXPENSE	98,333	(98,333)	-	All road millage bond proceeds spent and transferred as of 6/30/23
202-702.000-725.000	PAYING AGENT FEES	250	(250)	-	Adjusted all debt service lines for road debt to fund 397
202-702.000-810.000	AUDITING & ACCOUNTING	6,700	3,100	9,800	Additional Services Rendered in Q1/Q2 FY 24
202-702.000-861.000	ROAD MAINTENANCE	5,000	7,000	12,000	EB 11 Mile approved work oversight
202-702.000-970.000	CAPITAL EXPENDITURE	-	1,400	1,400	Adjusted for CY activity
Total Dept 702.000		116,321	(86,121)	30,200	
Dept 702.100 - CAPITAL IMP STREET BOND					
202-702.100-970.000	CAPITAL EXPENDITURE	300,000	39,000	339,000	Adjusted for CY activity
Total Dept 702.100 - CAPITAL IMP STREET BOND		300,000	39,000	339,000	
Fund 202 - MAJOR ROAD					
TOTAL REVENUES		704,743	(275,500)	429,243	
TOTAL EXPENDITURES		570,933	(47,121)	523,812	
NET OF REVENUES & EXPENDITURES		133,810	(228,379)	(94,569)	
BEG. FUND BALANCE		1,269,447		1,269,447	
END FUND BALANCE		1,403,257		1,174,878	

**City of Lathrup Village
Mid-Year Budget Amendment
with Proposed Budget Amendment Explanations
Fiscal Year 2023-24**

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 PROPOSED AMENDMENT	2023-24 PROPOSED AMENDED BALANCE	PROPOSED AMENDMENT EXPLANATION
Fund 203 - LOCAL ROAD					
Revenues					
Dept 703.000					
203-703.000-415.000	MISCELLANEOUS REVENUE	15,000	(15,000)	-	This was a grant that was allocated to fund 202; removed from fund 203
203-703.000-690.397	TRANSFER IN FROM ROAD MILLA	300,000	(300,000)	-	All road millage bond proceeds spent and transferred as of 6/30/23
Total Dept 703.000		315,000	(315,000)	-	
Expenditures					
Dept 703.000					
203-703.000-705.000	SALARIES-ADMIN	5,923	1,077	7,000	Adjusted for CY activity
203-703.000-720.000	INTEREST EXPENSE	98,333	(98,333)	-	Adjusted all debt service lines for road debt to fund 397
203-703.000-725.000	PAYING AGENT FEES	15,000	(15,000)	-	Adjusted all debt service lines for road debt to fund 397
203-703.000-810.000	AUDITING & ACCOUNTING	6,700	4,250	10,950	Additional services rendered in Q1/Q2 FY 24
Total Dept 703.000		125,956	(108,006)	17,950	
Fund 203 - LOCAL ROAD					
TOTAL REVENUES		505,785	(315,000)	190,785	
TOTAL EXPENDITURES		646,693	(108,006)	538,687	
NET OF REVENUES & EXPENDITURES		(140,908)	(206,994)	(347,902)	
BEG. FUND BALANCE		540,525		540,525	
END FUND BALANCE		399,617		192,623	
Fund 258 - CAPITAL ACQUISITION					
Revenues					
Dept 000.000					
258-000.000-446.000	INVESTMENT INTEREST	400	2,750	3,150	Increase in interest
Total Dept 000.000		400	2,750	3,150	
Expenditures					
Dept 000.000					
258-000.000-970.000	CAPITAL EXPENDITURE	56,000	(16,000)	40,000	Adjusted projected capital expenditures to ensure fund is not in a deficit; no additional projects expected
Total Dept 000.000		56,000	(16,000)	40,000	
Fund 258 - CAPITAL ACQUISITION					
TOTAL REVENUES		400	2,750	3,150	
TOTAL EXPENDITURES		56,000	(16,000)	40,000	
NET OF REVENUES & EXPENDITURES		(55,600)	18,750	(36,850)	
BEG. FUND BALANCE		40,601		40,601	
END FUND BALANCE		(14,999)		3,751	

City of Lathrup Village
Mid-Year Budget Amendment
with Proposed Budget Amendment Explanations
Fiscal Year 2023-24

GL NUMBER	DESCRIPTION	2023-24	2023-24	2023-24	2023-24
		AMENDED	PROPOSED	PROPOSED	PROPOSED
		BUDGET	AMENDMENT	AMENDED	AMENDMENT
				BALANCE	EXPLANATION

City of Lathrup Village
 Mid-Year Budget Amendment
 with Proposed Budget Amendment Explanations
 Fiscal Year 2023-24

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 PROPOSED AMENDMENT	2023-24 PROPOSED AMENDED BALANCE	PROPOSED AMENDMENT EXPLANATION
Fund 397 - ROAD MILLAGE BOND					
Revenues					
Dept 000.000					
397-000.000-446.000	INVESTMENT INTEREST	-	15,000	15,000	Increase in interest revenue
397-000.000-510.983	SPECIAL ASSESSMENT-ROAD BON	-	577,250	577,250	Revenue from Road Bond Millage
Total Dept 000.000		-	592,250	592,250	
Expenditures					
Dept 000.000					
397-000.000-720.000	INTEREST EXPENSE	-	201,750	201,750	Adjusted to debt amortization table; all debt service for road debt is to be paid out of fund 397
397-000.000-725.000	PAYING AGENT FEES	250	250	500	Adjusted to debt amortization table; all debt service for road debt is to be paid out of fund 397
397-000.000-905.000	BOND PRINCIPAL PAYMENTS	-	375,000	375,000	Adjusted to debt amortization table; all debt service for road debt is to be paid out of fund 397
Total Dept 000.000		250	577,000	577,250	
Fund 397 - ROAD MILLAGE BOND					
TOTAL REVENUES		-	592,250	592,250	
TOTAL EXPENDITURES		250	577,000	577,250	
NET OF REVENUES & EXPENDITURES		(250)	15,250	15,000	
BEG. FUND BALANCE		-		-	
END FUND BALANCE		(250)		15,000	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY					
Expenditures					
Dept 000.000					
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	34,000	26,000	60,000	Adjusted based on current year activity
Total Dept 000.000		34,000	26,000	60,000	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY					
TOTAL REVENUES		437,363	-	437,363	
TOTAL EXPENDITURES		932,790	26,000	958,790	
NET OF REVENUES & EXPENDITURES		(495,427)	(26,000)	(521,427)	
BEG. FUND BALANCE		1,283,693		1,283,693	
END FUND BALANCE		788,266		762,266	

**City of Lathrup Village
Mid-Year Budget Amendment
with Proposed Budget Amendment Explanations
Fiscal Year 2023-24**

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	2023-24 PROPOSED AMENDMENT	2023-24 PROPOSED AMENDED BALANCE	PROPOSED AMENDMENT EXPLANATION
Fund 592 - WATER & SEWER					
Revenue					
Dept 536.000 - WATER DEPARTMENT					
592-536.000-643.000	REPLACEMENT RESERVE REVENU	185,416	(185,416)	-	This budget line item has not historically incurred any activity
592-536.000-665.000	INVESTMENT INTEREST	4,500	37,300	41,800	Increase in interest
Total Dept 536.000 - WATER DEPARTMENT		189,916	(148,116)	41,800	
Dept 537.000 - SEWER DEPARTMENT					
592-537.000-415.000	MISCELLANEOUS REVENUES	-	2,900	2,900	Adjusted for CY activity
592-537.000-543.000	FEDERAL/STATE GRANTS	-	28,350	28,350	Grant revenue
592-537.000-645.000	SEWAGE DISPOSAL REVENUE	1,751,268	(200,000)	1,551,268	Adjusted based on current year activity per month as of 2/29/24
592-537.000-665.000	INVESTMENT INTEREST	4,500	37,300	41,800	Increase in interest
Total Dept 537.000 - SEWER DEPARTMENT		1,755,768	(131,450)	1,624,318	
Expenditures					
Dept 536.000 - WATER DEPARTMENT					
592-536.000-701.000	SALARIES FULL-TIME	20,626	4,374	25,000	Increase in staff cost split
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	143,453	(20,000)	123,453	Adjusted for actual cost of MERS, Taxes & Benefits as of 2/29/24
592-536.000-810.000	AUDITING & ACCOUNTING	6,700	13,300	20,000	Additional accounting services
592-536.000-860.000	VEHICLE EXPENSE	-	3,250	3,250	Vehicle maintenance
592-536.000-875.000	PENSION EXPENSE	-	25,000	25,000	Pension expense not budgeted; based amendment on prior years activity
592-536.000-970.000	CAPITAL EXPENDITURE	-	30,000	30,000	Water Main Program
592-536.000-974.000	WATER MAIN PROJECT	434,000	46,000	480,000	Updated Cost of FY 24 Water Main Project
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPL	300,000	335,000	635,000	Approved additional bond work
Total Dept 536.000 - WATER DEPARTMENT		904,779	436,924	1,341,703	
Dept 537.000 - SEWER DEPARTMENT					
592-537.000-701.000	SALARIES FULL-TIME	20,626	4,374	25,000	Increase in staff cost split
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	47,806	13,000	60,806	Adjusted for actual cost of MERS as of 2/29/24
592-537.000-810.000	AUDITING & ACCOUNTING	6,700	13,300	20,000	Additional Accounting Services
592-537.000-902.000	BILLING SERVICES	-	650	650	Adjusted for CY activity
592-537.000-946.000	RETENTION TANK UTIL-WATER	5,000	25,000	30,000	Increase in maintenance which includes backwashing schedule.
592-537.000-202.999	BOND PRINCIPAL PAYMENTS	-	310,000	310,000	Capital Improvement Bond principal payments; not previously budgeted
Total Dept 537.000 - SEWER DEPARTMENT		80,132	366,324	446,456	
Fund 592 - WATER & SEWER					
TOTAL REVENUES		5,068,627	(279,566)	4,789,061	
TOTAL EXPENDITURES		4,929,731	803,248	5,732,979	
NET OF REVENUES & EXPENDITURES		138,896	(1,082,814)	(943,918)	
BEG. FUND BALANCE		8,329,845		8,329,845	
END FUND BALANCE		8,468,741		7,385,927	