City Council Regular Meeting Agenda

Monday, December 20, 2021 at 7:00 PM
27400 Southfield Road, Lathrup Village, Michigan 48076

HYBRID: COUNCIL CHAMBERS, CITY HALL or ZOOM REMOTE MEETING
Meeting ID: 546 088 3579
Password: LV2021
CLICK HERE: **Online Link**
Telephone: 646.558.8656 or 312.626.6799
CLICK HERE: **Public Comment Form Link**

In accordance with Emergency Orders issued by local officials, and State of Michigan legislation, which allows for electronic meetings of public bodies, notice is hereby given that the City of Lathrup's City Council will be meeting electronically using www.Zoom.us for videoconference and public access.

1. **Call to Order** by Mayor Garrett *(in accordance with PA 254 of 2020, the members should identify their physical location by stating the county, city, township, or village and state from which he or she is attending the meeting remotely).*

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Approval of Agenda**

5. **Presentations**

   A. Presentation of Distinguished Service Awards to Council Members Ian Ferguson, Saleem Siddiqi and Dawn Medley

   B. Presentation of SGRX Prescription Savings Program

6. **Consent Agenda**
   All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

   A. City Council Minutes - October 18, 2021

   B. City Council Minutes - November 22, 2021

   C. City Council Minutes December 6, 2021

   D. City Council Minutes December 14, 2021

E. Code Enforcement November Report

F. Lathrup Services - Nov. 2021 Report

G. Lathrup Village PD Department Report

H. November Permits Report

I. CED/DDA December Report

J. Disbursement Reports

10. **Public Comments for Items on the Agenda** (Speakers are limited to 3 minutes)

    Per Robert's Rules of Order there will be no dialogue or debate with members of the public.

11. **Public Hearings**

12. **Action Requests - For Consideration / Approval**

    A. Consideration of Approval to participate in the SGRX Prescription Savings Program

    B. 2nd Reading & Adoption - Amendment Stormwater Management Ordinance - Chapter 30. Article II. Reading - Amendment - Article II. Stormwater Management

    C. Adopt Special Assessment Resolution and Schedule Public Hearing for January 24, 2022

    D. City Council Meeting Dates and City Observed Holidays

    E. Approval - Board of Review Meeting Dates - 2022 (March, July, December)

    F. Approval - American Rescue Plan Act (ARPA) fund expenditures

    G. Approval - Contract with Trendset Group LLC for Verkada Door Security System

    H. Approval - Interim City Administrator Agreements/Contracts/Salary

    I. Appointment - Historic District Commission - 3year term expiring 12/31/2024

    J. Appointment of ACT 51 Street Administrator

    K. Resolution to rescind the Cannabis Application period

13. **City Administrator Report**

14. **City Attorney Report**

15. **Reports of Boards, Commissions, and Committees**

    A. SOCWA Quarterly Report - October 2021

B. SOCRRA Quarterly Report - October 2021

C. Southfield Public Schools

D. Recreation Advisory Committee

E. SEMCOG

F. Infrastructure Study Group

G. Planning Commission

16. **Unfinished / New Business**

17. **Public Comment**

18. **Mayor and Council Comments**

19. **Adjourn**

THE CITY OF LATHRUP VILLAGE

DISTINGUISHED SERVICE AWARD

PRESENTED TO

Dawn Medley

COUNCIL MEMBER

In recognition of an inspirational leader who made a difference and extraordinary contributions to the City of Lathrup Village.

The City of Lathrup Village

DISTINGUISHED SERVICE AWARD

PRESENTED TO

Ian Ferguson

Council Member

In recognition of an inspirational leader who made a difference and extraordinary contributions to the City of Lathrup Village.

THE CITY OF LATHRUP VILLAGE

DISTINGUISHED SERVICE AWARD

PRESENTED TO

Saleem Siddiqi

COUNCIL MEMBER

In recognition of an inspirational leader who made a difference and extraordinary contributions to the City of Lathrup Village.

City Council Regular Meeting
Draft Minutes
Monday, October 18, 2021 at 7:30 PM
Remote Meeting via Zoom

In accordance with Emergency Orders issued by local officials, and State of Michigan legislation, which allows for electronic meetings of public bodies, notice is hereby given that the City of Lathrup's City Council will be meeting electronically using www.Zoom.us for videoconference and public access.

1. Roll Call

Present: Mayor Pro Tem Bruce Kantor

Council members: Ian Ferguson (Lathrup Village), Saleem Siddiqi (Lathrup Village), Dawn Medley (New York),

Excused: Mayor Mykale Garrett

Present: City Administrator, Dr. Sheryl L. Mitchell Theriot, Assist. City

Administrator/Treasurer, Pamela Bratschi, City Attorney, Scott Baker, Director, Community and Economic Development/DDA, Susie Stec and Government Operations Assistant, Kelda London

Motion by council member Ferguson and seconded by Council member Medley to excuse Mayor Garrett

All City Council members announced their location City, County and State.

2. Pledge of Allegiance

3. Approval of Agenda

Motion by Mayor Pro Tem Kantor to amend the agenda by tabling the following action items and moving them it the special meeting scheduled for Thursday October 28, 2021. Motion seconded by Council member Siddiqi to approve the agenda with changes.

A. Consideration Resolutions on Cannabis - Scoring, Application Process

B. Resolution Establishing Cannabis application and scoring criteria

C. Resolution Establishing Cannabis application period

Yes: Ferguson, Medley, Kantor, Siddiqi

No: None

Motion carried.

4. Presentations

Mayor Pro Tem Kantor offered the city's condolences to Mayor Garrett. Also took a moment of silence to honor her loss.

5. Consent Agenda

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

A. Study Session Minutes - September 27, 2021

B. Regular City Council Meeting Minutes - September 27, 2021

C. Study Session Minutes - October 4, 2021

Council member Siddiqi made a motion to approved the Consent Agenda. Motion was seconded by Council member Medley.

Yes: Ferguson, Medley, Kantor, Siddiqi

No: None

6. Disbursement Report

SEPTEMBER DISBURSEMENTS W/ SALARY INCLUDED			
FUND 101	GENERAL FUND	$	344,832.30
FUND 202	MAJOR ROADS	$	42,706.87
FUND 203	LOCAL ROADS	$	40,566.86
FUND 258	CAPITAL FUND	$	2,246.25
FUND 494	DOWNTOWN DEV. AUTH	$	24,269.24
FUND 592	WATER & SEW	$	118,974.07
TOTAL DISBURSEMENTS		**$**	**573,595.59**

Motion made by Council member Ferguson and seconded by council member Siddiqi to approve the Disbursement Report.

Yes: Ferguson, Medley, Kantor, Siddiqi

No: None

Motion carried

7. Department Reports

Motion by Council member Siddiqi seconded by Council member Ferguson to approve the Department Reports

Yes: Ferguson, Medley, Kantor, Siddiqi

No: None

Motion carried.

8. Public Comments for Items on the Agenda

None

9. Action Requests - For Consideration / Approval

D. Staff Reorganization - Creation of Director, Building Department Position

Dr. Sheryl Theriot gave a brief explanation of the staff reorganization explaining that the duties of the Building Director will be code enforcer along with the some of the previous duties of the Director of Recreation.

Council member Ferguson made a motion to approve the staff reorganization as presented. Motion seconded by Council member Siddiqi.

Yes: Ferguson, Medley, Kantor, Siddiqi

No: None

Motion carried

E. Council to Elect Members to the MML Liability & Property Pool Board of Directors

Dr. Sheryl Theriot listed the current nominees for the to be approved for the MML Liability & Property Pool Board of Directors. Council member Ferguson made a motion to affirm the nominations as presented. Motion was seconded by Council member Siddiqi.

Yes: Ferguson, Medley, Kantor, Siddiqi

No: None

Motion carried

F. Close City Hall Offices on Election Day - Tuesday, November 2, 2021

Dr. Sheryl Theriot explained that due to Covid – 19 concerns closing the office will minimize the number of people in the building and limit the exposer risk.

Council member Medley made motion to close City Hall on November 2nd to traffic that does not pertain to the election. Motion seconded by Council member Ferguson

Yes: Ferguson, Medley, Kantor, Siddiqi

No: None

Motion carried

G. Close City Hall Offices on Friday, December 17, 2021 from 12noon to 4:30pm – Employee Appreciation and Holiday Celebration.

Dr. Sheryl Theriot explained that this is an annual tradition to close City Hall for staff appreciation and holiday celebration.

Council member Ferguson made a motion to close City Hall Friday December 17, 2021. Motion was seconded by Council member Siddiqi.

Yes: Ferguson, Medley, Kantor, Siddiqi

No: None

Motion carried

10. City Administrator Report

Dr. Sheryl Theriot highlighted the Michigan Enhancement Grant from the MEDC. The website has been up dated with a soft launch, and also the introduction of the new interactive directory on the website.

11. Reports of Boards, Commissions, and Committees

Reported the next infrastructure Committee meeting is scheduled for November 4th @7:00 pm to review the upcoming construction season.

12. Mayor and Council Comments

Council member Ferguson reported on the success of the Bike & BBQ event. He thanked Cori and all of the participants. Looking forwarded to maybe making the event a fundraiser.

12. Adjourn

Council member Ferguson motioned to adjourn the meeting. Motion seconded by Council member Siddiqi.

Meeting adjourned at 8:48pm

I, Kelda London, acting on behalf of the City Clerk for the City of Lathrup Village, Michigan, do herby certify that the above resolution was adopted at the Regular meeting of the Lathrup Village City Council held on Monday October 18, 2021.

____

Kelda London
Government Operations Assistant

THE CITY OF LATHRUP VILLAGE
A HERITAGE OF GOOD LIVING

City Council Regular Meeting DRAFT Minutes

Monday, November 22, 2021 at 7:00 PM
27400 Southfield Road, Lathrup Village, Michigan 48076

In accordance with Emergency Orders issued by the Michigan Department of Health and Human Services, Oakland County, local officials, and State of Michigan legislation, which allows for electronic meetings of public bodies, notice is hereby given that the City of Lathrup's City Council will be meeting electronically using www.Zoom.us for videoconference and public access.

1. **Call to Order** by Mayor Garrett at 7:07 p.m.*(in accordance with PA 254 of 2020, the members should identify their physical location by stating the county, city, township, or village and state from which he or she is attending the meeting remotely).*

2. **Roll Call**

   Mayor Mykale Garrett and Mayor Pro Tem Bruce Kantor

   Council members: Ian Ferguson, Dawn Medley and Saleem Siddiqi

All present are in Lathrup Village, MI – Oakland County. Council member Dawn Medley is located in Setauket, NY – Suffolk County.

   Present: City Administrator, Dr. Sheryl L. Mitchell Theriot, Assist. City Administrator/Treasurer, Pamela Bratschi, City Attorney, Scott Baker, Police Chief, Scott McKee, Director, Community and Economic Development/DDA, Susie Stec, Government Services, Kelda London and City Clerk, Yvette Talley

3. **Pledge of Allegiance**

4. **Presentation – Rep Kyra Harris Bolden**

Currently she is working on Health care issues, criminal justice reform and Economic Development- Liquor license amendment- If you have Downtown Development Authority

Zone, it will allow you to have a special liquor license permit for redevelopment and not just for rehabilitation of a property. Victim's rights bills will take away FOIA for civil suit – if you are alleging sexual misconduct. Working on appropriations and was able to get 1 million dollars for the 35th District, in which Lathrup Village will receive $200,000 for infrastructure. You may contact Rep Bolden at housedems.com/bolden or email her kyrabolden@house.mi.gov.

5. Official Comments and Reports

Council member Ferguson stated – he attended the Southfield School Board meeting as Lathrup Village liaison to keep the line of communications and joint partnership going. He expressed his appreciation for the support he received while on City Council.

Council member Siddiqi stated- he thanked everyone for their support and it was an honor to serve on City Council.

Council member Medley stated – It was a pleasure to work with everyone and wished the best for Lathrup Village. Also, she appreciates the leadership courage that was brought to City Council.

Mayor Pro Tem Kantor stated- thanked everyone for working well together to get a lot of procedures and policies done. There is a lot to be proud of.

Mayor Garrett – thanked the City Council for getting a lot of things done. The support she has received have been overwhelming and she's thankful for the caring spirit.

Attorney Scott Baker – thanked the entire City Council for the tireless hours spent working on the behalf of the City.

Dr. Sheryl Mitchell Theriot thanked everyone for the time, effort and passion put forth in all the work that you do.

Pamela Bratschi – thanked City Council for all of their support when she was acting City Administrator/Treasurer.

6. Motion – Adjournment Sine Die of 2019-2021 Council

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to adjourn this meeting Sine Die.

7. Call to Order of 2021-2023 City Council by City Clerk Yvette Talley at 8:07 p.m.

8. Clerk Announces Election Results and Administers Oath of Office

November 2,2021 Election Results:

Mark Dizik – 354

Jalen C. Jennings – 767

Bruce Kantor – 994

Karen L. Miller - 715

Saleem Siddiqi – 459

Marvin Moore – 242

Barbara Kenez – 868

Greg Ruvolo II - 249

The elected Council members were welcomed. Clerk Talley administers the elected members of City Council the Oath of office:

Jalen C. Jennings – City Council member – 4 -year term.

Bruce Kantor – City Council member 4-year term.

Barbara Kenez – City Council member 2- year term.

Karen L. Miller – City Council member 2- year term.

9. Election of Mayor

Council member Bruce Kantor nominated Mykale Garrett for Mayor of the City of Lathrup Village.

Ballots were passed to each Council member. Results of voting – 3 to 2 in favor of nominating Mykale Garrett for Mayor of the City of Lathrup Village.

Clerk Talley administered Mykale Garrett the Oath of Office for the Mayor of City of Lathrup Village.

10. Election of Mayor Pro Tem

Council member Jennings nominated Bruce Kantor for Mayor Pro Tem for the City of Lathrup Village.

Council member Miller nominated Jalen C. Jennings as Mayor Pro Tem for the City of Lathrup Village.

Ballots were passed to each Council member. Results of voting 3 to 2 in favor of nominating Bruce Kantor as Mayor Pro Tem for the City of Lathrup Village.

Clerk Talley administered Bruce Kantor the Oath of Office for Mayor Pro Tem.

11. Call to Order by Mayor Garrett at 8:02 p.m.

12. Roll Call

Mayor Mykale Garrett and Mayor Pro Tem Bruce Kantor

Council members: Jalen C. Jennings, Barbara Kenez and Karen L. Miller

All City Council members present are in Lathrup Village, MI – Oakland County.

Present: City Administrator, Dr. Sheryl L. Mitchell Theriot, Assist. City Administrator/Treasurer, Pamela Bratschi, City Attorney, Scott Baker, Police Chief, Scott McKee, Director, Community and Economic Development/DDA, Susie Stec, Government Services, Kelda London and City Clerk, Yvette Talley

13. Approval of Agenda

Motion by Mayor Pro Tem Kantor, seconded by Council member Jennings to approve the Agenda.

Ayes: Garrett, Jennings, Kantor, Kenez, Miller

No: None

Motion carried.

14. Consent Agenda

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

A. Minutes – Study Session Meeting October 18, 2021

Motion by Mayor Pro Tem Kantor, seconded by Council member Jennings to approve the minutes of the Study Session meeting of October 18, 2021.

Ayes: Garrett, Jennings, Kantor, Kenez, Miller

No: None

Motion carried.

B. Minutes – Special City Council Meeting – November 1, 2021

Motion by Council member Jennings, seconded by Mayor Pro Tem Kantor to approve the minutes of the Special City Council Meeting of November 1, 2021.

Ayes: Garrett, Jennings, Kantor, Kenez

No: Miller

Motion carried.

15. Disbursement Report

Councilmember Miller asked questions about the disbursement report and Assistant City

Administrator/Treasurer Pamela Bratschi answered her questions.

A. October 2021 Disbursement Report

Fund 101 General Fund	$	489,748.53
Fund 202 Major Roads	$	29,196.66
Fund 203 Local Roads	$	29,196.66
Fund 258 Capital Fund	$	-
Fund 494 Downtown Dev. Auth	$	33,453.43
Fund 592 Water & Sew	$	148,974.93
TOTAL DISBURSEMENTS	$	730,570.21

Motion by Mayor Pro Tem Kantor, seconded by Council member Jennings to approve the October 2021 Disbursement Report.

Ayes: Garrett, Jennings, Kantor, Kenez, Miller

No: None

Motion carried.

16. Department Reports

A. DDA Report – October/November 2021

B. Police Department Monthly Reports

C. Police Department Monthly Reports

D. Residential Code Enforcement Report – October 2021

E. Code Enforcement Report – October 2021

F. Building Dept. Report – Oct. 2021

Motion by Mayor Pro Tem Kantor, seconded by Council member Jennings to accept the

Departmental reports.

Ayes: Garrett, Jennings, Kantor, Kenez, Miller

No: None

Motion carried.

17. Public Comments for Items on the Agenda (Speakers are limited to 3 minutes)

None

18. A. Public Hearings – Community Block Grant – Program Year 2022

Dr. Sheryl Mitchell Theriot gave an overview and answered specific questions. There will be allocations for $3,500 for senior services and $3,500 for transportation services for the senior population. Haven submitted a written public comment requesting $2,500 for FY-2022 for those who experience domestic violence or sexual assault.

Mayor Garrett opened the public hearing.

There were no public comments. Received a written public comment from HAVEN.

Mayor Garrett closed the public hearing.

Motion by Mayor Pro Tem Kantor, seconded by Council member Jennings to Adopt the Attached Resolution regarding the proposed use of the Program Year 2022 Community Development Block Grant Funds in the approximate amount of $7,000.

Ayes: Garrett, Jennings, Kantor, Kenez, Miller

No: None

Motion carried.

19. Action Requests - For Consideration / Approval

B. RFP Responses for Real Estate Professional Services– House in the Woods Property

Dr. Sheryl Mitchell Theriot gave an overview and answered specific questions.

The RFP was issued on October 1, 2021, with responses due by November 1, 2021. Two responses were received:

CAC Real Estate Services

Keller Williams/Jon Ruud – Associate

Dr. Mitchell Theriot and Susie Stec both scored the bids with the highest score being Keller Williams/Ruud Associates.

Council member Miller asked about the Comprehensive Plan and Attorney Scott Baker gave an Overview and answered specific questions. The initial RFP that went out was trying to solicit ideas. Council decided to list the property to let the market decide. The city was offered less than half of what the property is worth. Susie Stec stated it was presented as a concept and the public did comment on it. Residents preferred to have the property sold as residential property.

Motion by Council member Jennings, seconded by Mayor Pro Tem Kantor to Award the bid for Real estate Services to Keller Williams/Ruud Associates for the House in the Woods Property, located at 19600 Forest Drive and authorize the City Attorney to review/prepare appropriate contract documents for Council consideration.

Ayes: Garrett, Jennings, Kantor

No: Kenez, Miller

Motion carried.

C. Professional Services Contract with Hubbell, Roth & Clark – Environmental Engineering Services for MS4 & StormWater Permit Requirements.

Dr. Sheryl Mitchell Theriot gave an overview and answered specific questions.

Motion by Mayor Pro Tem Kantor, seconded by Council member Jennings to Approve the Proposal from Hubbell, Roth & Clark for Environmental Engineering and stormwater Requirements, in the amount of $7,825 and authorize the Mayor to sign the agreement and related documents.

Ayes: Garrett, Jennings, Kantor, Kenez, Miller

No: None

Motion carried.

D. First Reading – Amendment to Stormwater Management Ordinance – Chapter 30 Article II

Attorney Scott Baker gave an overview and answered specific questions. Recommended changes for the Post Construction Ordinance to have language coincide with current Oakland County Standards.

Motion by Council member Jennings, seconded by Mayor Pro Tem Kantor to Approve the 1st

Reading of the Amendment to the Stormwater Management Ordinance.

Ayes: Garrett, Jennings, Kantor, Kenez, Miller

No: None

Motion carried.

20. City Administrator Report

Dr. Sheryl Mitchell Theriot- highlights of year review:

Maintained a safe workplace during COVID-19.

We have municode meetings, we’re on Zoom and simultaneously live streaming on Facebook.

The website has been refreshed so that staff can make updates instantaneously.

Our meetings are linked to YouTube videos.

See click fix -residents are using it and it has made it easier for staff to track work orders.

E-newsletter has over 1300 subscribers and goes out weekly to residents.

Sanitary retention tank is now under agreement with Oakland County Water Resource Commissioners.

Point and Pay allows residents to make payments online and schedule inspections, utility bills are viewable online.

Street Improvements projects as well as the Capital Improvement projects

Munetrix is a financial transparency information system that makes available the financials of the city online. We have a financial rating of zero which the highest rating you can get relative to the financial stability of the community.

Special events – We've had the 65th Anniversary, the Caribbean festival, Ladies in leadership program and Summer interns assisting Recreation Department and the DDA.

Recreation van was acquired to transport seniors to different events. Looking for volunteers to escort the seniors on some of their day trips.

An expansion of diversity, equity and inclusion with the Dr. Martin L. King celebration, African American History Month celebration, diversity champion awards and the Juneteenth celebration.

Performance measures have been instituted, Police contracts have been successfully negotiated as well as contracts with Southfield Fire and EMS services.

Grants – existing staff have been successful in acquiring grant dollars.

Dr. Mitchell Theriot read her letter of resignation last day of employment is December 18,2021.

22. **City Attorney Report** – Orientation will be at the next Study Session meeting. All discussion and deliberation, emails, telephone calls, social media etc. with 3 council members present is in violation of the Open Meetings Act. Use city emails for all city business. If you use personal email for city business, you are subjecting your personal email to be requested as a record(FOIA). The same restrictions apply to social media – it is advised not to respond on social media. If a council member post on social media, do not chime in.

Discussion on State of Emergency Declaration is in effect to the end of 2021. It's posted on the information board in the lobby.

23. Reports of Boards, Commissions, and Committees

Mayor Pro Tem Kantor stated –Planning Commission working on Ordinance for Electric vehicle charging stations. Working on a solar ordinance which is in the beginning stages.

Infrastructure Committee – end of first year of road project and capital improvement projects. Road project is $500,000 under budget. Capital Improvement fund – watermain work is under budget. Fire hydrants- replaced 39 repaired 2 – underbudget. Gate valves which are values used to turn off watermains when there are repairs needed. Many were refurbished rather than replaced which is a significant cost savings. Excavations - EAGLE changed their methodology so every home would not have to be sampled instead 300 homes will be done which will result in a cost savings. Landscaping repair will be done in the Spring. Lead line repair is over budget but only 25% of residents have participated in the process, asking residents to test and forward the information to the city. If residents are having problems testing, call water department to schedule an appointment.

24. Unfinished / New Business

None

25. Public Comments

Jason Hammond – 27590 California S. E. – thanked Dr. Sheryl Mitchell Theriot for her dedication and service to the city. He is hopeful that the current City Council will work with the next City Administrator to increase the vision for the city.

Mr. Tamarelli- 18485 Dolores -discussed water loss rate in the city. Proposed performing 2 low-cost tests. Mayor Pro Tem Kantor invited him to the infrastructure committee meeting.

26. Mayor and Council Comments

Mayor Pro Tem congratulated all City Council members.

Council members Jennings thanked everyone for their support of all Council members.

Council member Miller thanked everyone who supported her. Bringing the community back together and respecting each other putting the residents first.

Council member Kenez congratulated everyone who was elected and re-elected.

Mayor Garrett – thanked everyone who attended the meeting and would like for everyone to work together. Thanked everyone for their outpouring of support.

27. Adjourn

Motion by Mayor Pro Tem Kantor, seconded by Council member Jennings to adjourn this meeting.

Yes: Garrett, Jennings, Kantor, Kenez, Miller

No: None

Motion carried.

Meeting adjourned at 9:54 p.m.

Minutes recorded by:

Yvette Talley, City Clerk

City Council Special Meeting Minutes

DRAFT

Monday, December 06, 2021 at 6:00 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett Called meeting to order at 6:02 pm

2. **Roll Call**

   Present: Mayor Kelly Garrett
   Council members: Jalen Jennings, Bruce Kantor, Barbara Kenez, Karen Miller

   Also Present: City Administrator, Dr. Sheryl Mitchell-Theriot, Assist. City Administrator/Treasurer, Pamela Bratschi, City Attorney, Scott Baker, Director Community and Economic Development/DDA, Susie Stec, Police Chief, Scott McKee, Building Director, Rami Sweden, Government Operations Assistant, Kelda London

3. **Pledge of Allegiance**

4. **Approval of Agenda**

   Mayor Pro Tem Kantor suggested the addition to appointment the Chair of the infrastructure committee. Council member Kenez suggested to add cannabis as a discussion item.

   Agenda was approved as amended.

5. **Public Comments for Items on the Agenda** (Speakers are limited to 3 minutes)
   None

6. **Action Requests - For Consideration / Approval**

   A. Appointment of Acting City Administrator(s)

   Dr. Sheryl Mitchell-Theriot explained the process and the strengths of the 3 suggested appoints, and the role of each.

   Motion by Council member Jennings and seconded by Mayor Pro Tem Kantor

   Yes: Jennings, Kenez, Garrett, Kantor

No: Miller

Motion carried

B. Authorize Mayor to Seek Proposal for Executive Search for City Administrator

Yes: Kenez, Garrett, Kantor, Jennings
No: Miller

C. Appointment – Southfield Public Schools Liaison

Mayor ProTem Kantor motioned to have Council member Miller serve as Southfield Public Schools Liaison. Motion seconded by Council member Jennings

Yes: Garrett, Kantor, Jennings, Kenez, Miller

D. Appointment – Recreation Advisory Committee Liaison

Council member Jennings made a motion to appoint Barbara Kenez as the Recreation Advisory Committee Liaison. Motion seconded by Mayor ProTem Kantor.

Yes: Kantor, Jennings, Kenez, Miller, Garrett
No: None

E. Appointment – SEMCOG Delegate and Alternate

Mayor ProTem Kantor made a motion to appoint Council member Jennings as the delegate and Mayor Garrett as the alternate to SEMCOG.

Yes: Jennings, Kenez, Miller, Garrett, Kantor
No: None

F. Appointment – Chair of the Infrastructure Study Group
Motion by Council member Jennings to appoint Mayor ProTem Kantor as Chair of the Infrastructure Study Group. Motion seconded by Mayor ProTem Kantor.

Yes: Jennings, Kenez, Miller, Garrett, Kantor
No: None

G. Appointment – Infrastructure Study Group Advisor
Council member Miller made a motion to appoint Council member Barbara Kenez as the Infrastructure Study Group Advisor. Motion seconded by Council member Jennings.

Yes: Kenez, Miller, Garrett, Kantor, Jennings
No: None

H. Appointment – Planning Commission Liaison
Council member Jennings nominated Mayor Pro Tem Kantor as the Planning Commission Liaison; Council member Miller nominated herself as Planning Commission Liaison. After a brief discussion Council member Kenez made a motion to appoint Council member Miller. Motion was seconded by Council member Miller. Mayor ProTem made a motion to appoint himself as Planning Commission Liaison. Motion seconded by Council member Jennings

The vote for Council member Miller;

Yes: Miller, Kenez
No: Kantor, Jennings, Garrett
Motion Denied.

Vote for Mayor ProTem Kantor

Yes: Jennings, Garrett, Kantor
No: Kenez, Miller

Motion carried to appoint Mayor ProTem Kantor as the Planning Commission Liaison

I. Resolution - To Appoint a Representative and Alternate to the Southeastern Oakland County Water Authority (SOCWA)
Mayor ProTem Kantor made a motion to adopt the attached resolution and appoint Council member Miller as the Representative and Susan Stec as the Alternate to the Southeastern Oakland County Water Authority and authorize city staff to notify SOCWA. Motion seconded by Council member Jennings.

Yes: Garrett, Jennings, Kantor, Kenez, Miller
No: None

Motion carried.

J. Resolution to Appoint – SOCRRA Representative and Alternate
Council member Jennings moved to adopt the attached resolution and appoint Susan Stec and the Representative and Rami Sweden as the Alternate and authorize city staff to notify SOCRRA. Motion seconded by Mayor ProTem Kantor.

Yes: Jennings, Kantor, Kenez, Miller, Garrett
No: None

Mayor Garrett suggested an amendment to the agenda by moving Item L. Cannabis to Item K.

K. Council member Kenez expressed concern with the additional administrative responsibilities of staff members that the cannabis application process be postponed. Mayor Garrett agreed. Attorney Baker explained the process to resend the resolution, and he will prepare the 2 resolutions needed for the next Regular Council Meeting on December 20, 2021

1.) To resend the resolution establishing the application process.

2.) A resolution to delay the application process to a later date to be determined based on city staffing.

L. 2021 Election Cycle Process
Council member Miller expressed concerns regarding questions that she and others had related to the 2021 election cycle process. Attorney Baker addressed those questions.

M. City Council Orientation
Attorney Baker presented a number of options for City Council training opportunities in-person and virtual meetings. Dr. Sheryl Theriot reminded council that there is cost associated with virtual meetings. Mayor Garrett directed staff to find out the cost and add it to the December 20, 2021 agenda.

7. **Public Comment**
Mr. Wilson Andrews 27852 Rainbow Circle expressed concern regarding Code Enforcement.

Kaylin Danforth – Council unity.

8. **Mayor and Council Comments**
Encourage council to work together and extend grace to one another and move the city forward.

9. **Adjourn**
Meeting adjourned @ 8:46

I Kelda London, acting on behalf of the City Clerk, for the City of Lathrup Village, Michigan, do hereby certify that the above resolution was adopted at the Regular meeting of the Lathrup Village City Council held on December 6, 2021.

City Council Special Meeting Minutes

Draft

Tuesday, December 14, 2021 at 6:00 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett Called meeting to order at 6:02 pm

2. **Discussion**

   A. Presentations: Parliamentary Procedures and Governance (Eleanor Siewart)

   Ms. Siewart explained current Council rules and how they relate to parliamentary procedures using the attached PowerPoint presentation.

3 **Adjourn**
Meeting adjourned @ 7:55

I Kelda London, acting on behalf of the City Clerk, for the City of Lathrup Village, Michigan, do hereby certify that the above resolution was adopted at the Regular meeting of the Lathrup Village City Council held on December 14, 2021.

"Effective Meetings"
Lathrup Village
December 14, 2021

Eleanor A. Siewert
Professional Registered Parliamentarian
e.siewert@wayne.edu

Coco Siewert, PRP 1

Funnel of Laws

- There is a certain order to the laws or rules by which a municipality in Michigan must conduct itself.
- Constitution of the United States
- Applicable Federal Laws
  (Which vary by municipality.)

Coco Siewert, PRP 2

Funnel of Laws (con't)

- Michigan Constitution of 1963
- Applicable Michigan Laws
  - Two of which are particularly significant in municipal government in Michigan.

Coco Siewert, PRP 3

Funnel of Laws (con't)

- Open Meetings Act of 1976

The basic intent is to require public bodies to conduct business at open meetings.

- Freedom of Information Act of 1976

The basic intent is to regulate and set requirements for the disclosure of public records by all public bodies.

Coco Siewert, PRP 4

Funnel of Laws (con't)

- City or Village Charter

- Home Rule Cities Act of 1909

Provides framework for how a city may incorporate and govern itself.

- General Law Village Act of 1895

Sets rules and regulations for villages.

Coco Siewert, PRP 5

Funnel of Laws (con't)

- Ordinances: Laws passed by municipal government.

- Council Rules of Order: Governs the procedure of the public meetings, may include rules for public comment, cancellation of meetings, etc.

Coco Siewert, PRP 6

Parliamentary Procedure-Why?

- Tool that enables members to accomplish municipality's goals.
- A recognizable format for a meeting.
- Introduces motions that lead to decision-making.
- Prescribes minutes that record action.

Coco Siewert, PRP 7

Basic Objectives of Parliamentary Law

- Accomplish the objectives for which the group is organized.
- Expedite business.
- Insure justice and equality to all.
- Maintain order.

Coco Siewert, PRP 8

Rules of Debate

- The maker of the motion is entitled to speak first.
- A member may not speak against his own motion, but may vote against it.
- All remarks must be limited to the merits of the subject immediately under discussion.

Coco Siewert, PRP 9

Rules of Debate

- All remarks must be addressed to or through the chair.
- Personal comments about other individuals should be avoided.
- Members are seldom referred to by name; rather by title.
- No member may comment adversely on any prior act of the body.

Coco Siewert, PRP 10

Rules During Public Debate

- No person should speak a second time on a motion as long as another is requesting recognition to speak for a first time on the issue/motion.
- Remarks should be limited to two minutes.
- The speaker may be asked, but not required to state name and any other requested identifying information.

Coco Siewert, PRP 11

Rules for Public Debate

- Remarks must be confined to the pending question.
- Speakers should address the chair and not enter into debate with other members of the audience.
- During debate the chair shall make an effort to alternate between supporting and opposing arguments.

Coco Siewert, PRP 12

Amending

- Object: To change the main motion that is on the floor.
- Form: *I move to amend by inserting…..*

  Or *I move to amend by striking out……*

  Or *I move to strike out and insert…….*

Amendments made one at a time and pertain to the motion. Require a second, is debatable & amendable, needs a majority vote.

Coco Siewert, PRP 13

Amending

- "Friendly Amendments"

Friendly amendments may be used as long as every member of the body is in agreement with the amendment being proposed. Once a motion is stated by the chair it belongs to all members, not just the maker and the seconder.

Coco Siewert, PRP 14

Postpone to a Definite Time

- Object: To put off action on a motion on the floor to another time, day or meeting.
- Form: *I move to postpone the motion to the next meeting.*

  Or *I move to postpone the motion until after the guest speaks.*

Requires a second, is debatable & amendable and needs a majority vote.

Coco Siewert, PRP 15

Reconsider

- Object: To bring a motion made in the same meeting back for another vote.
- Form: *I move to reconsider the motion to ……. I voted on the prevailing side.*

Can only be used in same meeting or on the next day. Requires a second and is debatable and requires a majority vote.

Coco Siewert, PRP 16

Rescind

- Object: To cancel a previous action or order.
- Form: *I move to rescind the motion relating to … adopted at the ….meeting.*

Cannot be used when something has been done that is impossible to undo.

Requires a second, is debatable and amendable. A 2/3 vote is required when notice is not given/majority vote with notice.

Coco Siewert, PRP 17

Tips for Better Meetings

- Start the meeting on time
- Have clear rules of procedure that are designed to encourage audience participation
- Direct all comments and questions through the chair
- Discourage the addition of last minute items not already on the agenda

Coco Siewert, PRP 18

City of Lathrup Village
27400 Southfield Road
Lathrup Village, Michigan 48076
248.557.2600
www.lathrupvillage.org

Code Enforcement November Report

Sheryl,

1. Violations written and posted on the door.
    a. Tall grass (2)
    b. Other (5)
    c. Lack of Property maintenance (13)
    d. Refuse container in public view (7)
    e. Loose animal ()
    f. RV ()
    g. Citations ()
    h. Debris (1)
    i. Inoperable vehicle (1)
    j. Dumpster (1)
2. 28950 Lathrup Blvd. called Mr. Roberts to get status on his property, trying to remove debris from backyard. Slow progress, also supposed to be putting in a new privacy fence, Inspection on November 8th.
3. Complaint on SeeClickFix on leaning mailboxes, drove through LV to visually spot a mailbox that is broken or badly leaning, there is none, I cannot enforce leaning mailboxes.
4. Input nuisance cuts for 2 properties
    a. 26470 Meadowood Ct.
    b. 27850 San Jose, the home is now occupied.
5. Attended MACEO monthly meetings the training on how to deal with difficult people, and how to deal with vicious dogs was an all-day event. The training provided opportunity to encounter trained police dogs and how to avoid vicious dogs.
    a. It was beneficial for those that inspect properties. when dogs come running towards the inspector what to do? How to get out without getting attacked by the dog? What signs to look for before entering a property to avoid being attacked by a dog?
    b. Furthermore, the speaker went into how to deal with difficult people, and the signs to look for? The training is more targeting code enforcement out on the field.
    c. reading body language?
6. November 22nd Dropped the city vehicle to get repaired. 2 PM, won't have the vehicle for a week.
7. Worked on Capital Improvement Plan (CIP).
8. Working on the Your Town Flyer for residents (Q&A)
9. November 8 went to training this week

Code Enforcement Officer: Rami Sweidan

A HERITAGE OF GOOD LIVING

City of Lathrup Village
27400 Southfield Road
Lathrup Village, Michigan 48076
248.557.2600
www.lathrupvillage.org

10. 2 roofing companies came out to give a quote to repair leaks in the community room, and leaks at DPS building.
11. Acknowledging all open items on SeeClickFix, and closing those issues that are complete.
12. Scheduled a Chimney cleaning, the only available times are in January 2nd and 10th.
13. Picked up 33 signs this month from the right of way.
14. Found discrepancies with McKenna's invoice for October.
15.

Code Enforcement Officer: Rami Sweidan

Lathrup Services, LLC
1224 E. Windemere
Royal Oak, MI 48073 US
joannesunde22@gmail.com

Invoice

BILL TO
Lathrup Village Ms. Pamela Bratschi City of Lathrup Village 27400 Southfield Road Lathrup Village, MI 48076

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
1025	11/29/2021	$33,322.51	12/15/2021	Net 30	

SERVICE	DESCRIPTION	QTY	RATE	AMOUNT
Monthly fee		1	33,322.51	33,322.51

BALANCE DUE **$33,322.51**

November 29, 2021

Ms. Pamela Bratschi
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Dear Pamela:

Below is an overview of the key services provided by Lathrup Services, LLC for the month of October, 2021. Also, attached are the detailed worksheets for each employee.

Overview of key projects completed:

- Leaf pick-up
- Landscaping
- Water meter installs/rewires
- Sign installation
- Road repairs

Please let me know if you need additional information.

Buster Sunde, President
Lathrup Services, LLC
1224 E. Windemere
Royal Oak, MI 48073
248-866-7764

Item 6F.

DAILY PROJECT LIST - Lathrup Village

LATHRUP SERVICES, LLC
1224 E. Windemere
Royal Oak, MI 48073
(248) 866-7764

Employee Name: Robert Cichowlas

Date	Project	Equipment	Status
10-1-21	Cut Pumphouse / DPS / Lots	06 pickup with trailer	8
10-4-21	Cut Lots - City Hall	06 pick up with trailer	8
10-5-21	Cut City Hall + Parks / Lots	06 pick up with trailer	8
10-12-21	Cut Lots - City Hall	06 pick up with trailer	8
10-13-21	Cut Parks + Lots	06 pick up with trailer	8
10-14-21	Cut Lots + Park	06 pickup with trailer	8
10-15-21	Cut Lots + Pumphouse	06 pick up with trailer	8
10-18-21	Leaf pick up	Dump with Leaf machine	8
10-19-21	Leaf pick up	Dump with Leaf machine	8
10-20-21	Leaf pick up	Dump with Leaf machine	8
10-21-21	Leaf pick up	Dump with Leaf machine	8
10-22-21	Leaf pick up	Dump with Leaf machine	8
10-25-21	Leaf pick up	Dump with Leaf machine	8
10-26-21	Leaf pick up	Dump with Leaf Machine	8
10-27-21	Leaf pick up	Dump with Leaf machine	8
10-28-21	Leaf pick up	Dump with leaf machine	8
10-29-21	Leaf pick up	Dump with leaf machine	8

DAILY PROJECT LIST - Lathrup Village

LATHRUP SERVICES, LLC
1224 E. Windemere
Royal Oak, MI 48073
(248) 866-7764

Employee Name: ROBERT McSWAIN

Date	Project	Equipment	Status
10-1-21	Clean ~~the~~ Yard / Set Barricades	Water Truck	8
10-4-21	Find Stop Boxes	Water Truck	8
10-5-21	Re wire / Re Reads / Cold Patch	Water Truck / Flat Bed	8
10-6-21	Re Reads	Water Truck	8
10-7-21	Tree Trimming	Water Truck	8
10-8-21	Check Approaches / Dead Animal	Water Truck	8
10-11-21	Check Approach / Cold Patch	Water Truck	8
10-12-21	Oil Leaf Machine / Chang Tire	Water Truck	8
10-13-21	~~Scr~~ Scrap Metal / Got Dirt	Dump Truck	8
10-14-21	Put Boxes on Trucks	Dump Trucks	8
10-15-21	Re Wire / Get Leaf Machines Ready	Water Truck	8
10-18-21	leaf	Dump	8
10-19-21	leaf	Dump	8
10-20-21	leaf	Dump	8
10-21-21	leaf	Dump	8
10-22-21	leaf	Dump / Water Truck	8
10-25-21	leaf / Re wire	Dump / Water Truck	8
10-26-21	Re Wires	Water Truck	8
10-27-21	leaf	Dump	8
10-28-21	Hang Banners	Pick up Truck	8
10-29-21	Re-wire	Water Truck	8

DAILY PROJECT LIST - Lathrup Village

LATHRUP SERVICES, LLC
1224 E. Windemere
Royal Oak, MI 48073
(248) 866-7764

Employee Name: Robert Rheaume

Date	Project	Equipment	Status
10/1/2021	Clean up Yard, set up barrels	Water	8
10/4/2021	Find Stop boxes	Water	8
10/5/2021	Rework, re-reads, Coal Patch	water	8
10/6/2021	Re-Reads,	Water	8
10/7/2021	Tree Trimming	Water	8
10/8/2021	Checking approaches, Dead animal	Water	8
10/11/2021	Checked approach, Coal Patch, changed leaf machine	Water	8
10/12/2021	Changed oil on ~~[illegible]~~ leaf machine, Changed tire on water Truck		8
10/13/2021	Vacay		
10/14/2021	Vacay		
10/15/2021	Vacay		
× 10/18/2021	Leafs	Dump Truck	
× 10/19/2021	Leafs	Dump Truck	
× 10/20/2021	Leafs	Dump Truck	8
× 10/21/2021	Leafs	Dump Truck	8
× 10/22/2021	Leafs	Dump Truck	8
× 10/25/2021	Leafs	Dump Truck	8
× 10/26/2021	Leafs	Dump Truck	8
× 10/27/2021	Leafs	Dump Truck	8
10/28/2021	Leafs	Dump Truck	8
10/29/2021	Leafs	Dump Truck	8
		Dump Truck	8

DAILY PROJECT LIST - Lathrup Village

LATHRUP SERVICES, LLC
1224 E. Windemere
Royal Oak, MI 48073
(248) 866-7764

Employee Name: David Chung

Date	Project	Equipment	Status
10/1	OFF	—	8
10/4	Miss digs	11 pick up	8
10/5	Waterline survey	11 pickup	8
10/6	Rewire house/Meters	11 pick up	8
10/7	Water meter reads/rereads	11 pick up	8
10/8	OFF	—	8
10/11	OFF	—	8
10/12	Truck maintenance/prep for leaf season	Backhoe	8
10/13	Miss digs	11 pick up	8
10/14	Freightliner maintenance		8
10/15	Water app.	11 pick up	8
10/18	Landscaping	Flatbed	8
10/19	Landscaping	Flatbed	8
10/20	DPW Inspection/Yard maintenance	Backhoe	8
10/21	Leaf machine maintenance / Coldpatch	Yellow leaf machine/Flatbed	8
10/22	Rewire Meters / Leaf machine maintenance	11 pickup / Yellow leaf machine	8
10/25	Pick leaves/Rewire meters/Flood prevention	Freightliner/ 11 pickup	8
10/26	Pick leaves	Freightliner w/ picker	8
10/27	Rewire houses / Check for leaks	11 pick up	8
10/28	Grade Roads	Freightliner	8
10/29	Rewire Meter/Final reads	11 pickup	8

ALARM SUMMARY FOR NOVEMBER 2021

2	burglar alarms	(C3902)	(November 1 – November 30)
10	false alarms	(L5060)	(November 1 – November 30)

All alarms were considered false or operator error

of these alarms were un-registered
3 commercial
4 residential

18100 W. Eleven Mile – Chase Bank – did not appear/ was issued a fine by the court
Chase has had 8 alarms in 2021
Chase had another false alarm on 11/12/2021
Chase was provided 2 alarm registrations, neither was returned

17655 W. Twelve Mile – Jersey Mike's – sent a certified letter 1/6/2021
Card returned 1/11/2021
False alarm 11/23/2021

27520 Rainbow Circle – sent certified letter 3/2/2021
Card returned 3/6/2021
False alarms on 2/15/2021, 11/22/2021

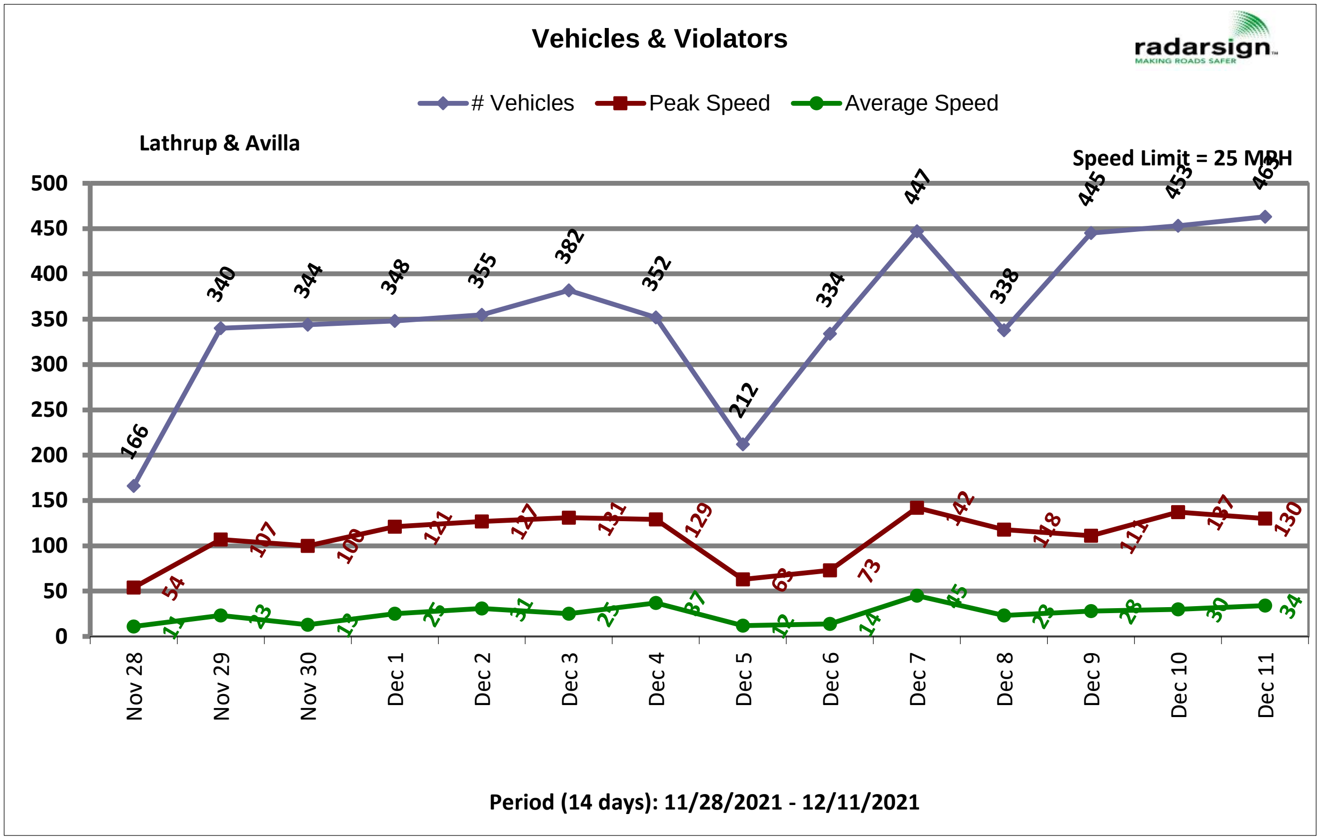
Item 6G.

OFFICERS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
SGT. TACKETT	15	33	30	28	2	20	53	10	5	11	6		213
Tackett warnings	11	0	1	5	0	7	12	2	1	4	0		
UPSHAW	13	8	11	8	3	1	1	0	0	0	0		45
Upshaw warnings	1	1	2	1	0	0	0	0	0	0	0		
BECKER	75	60	51	58	12	5	5	55	51	65	61		498
Becker warnings	3	2	0	0	0	0	0	0	0	0	0		
ROBERTS	22	20	18	29	15	18	7	16	24	10	18		197
Roberts warnings	24	4	4	12	7	7	2	4	9	3	6		
CARMACK	30	42	28	43	27	32	55	30	45	42	35		409
Carmack warnings	12	9	10	11	12	8	18	6	16	15	11		
HUSTON	29	9	6	14	1	22	19	19	5	8	7		139
Huston warnings	3	5	0	1	1	7	4	2	0	0	0		
HUTSON					1	37	49	39	19	34	33		212
Hutson warnings					1	13	19	7	2	8	3		
GIJSBERS						23	57	31	48	47	69		275
Gijsbers warnings						9	12	9	17	16	19		
LAWRENCE	5	12	15	5	23	6	13	16	3	5	11		114
Lawrence warnings	1	1	0	0	3	0	0	0	0	0	0		
BUTTON	6	17	14	10	13	21	5	9	3	9	7		114
Button warnings	3	8	5	3	8	16	3	5	1	5	4		
LASK	10	23	12	10	15	8	1	0	1	3	1		84
Lask warnings	10	0	1	3	5	2	0	0	1	0	0		

2300

2021 ACTIVITY TOTALS

OFFICERS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	YTD
SGT. TACKETT	113	92	67	64	68	22	13	22	19	62	34		576
UPSHAW	24	21	39	37	26	25	37	0	0	0	0		209
BECKER	84	68	53	75	38	71	64	97	17	121	99		787
ROBERTS	128	65	137	168	116	139	57	36	158	152	104		1260
CARMACK	351	305	332	323	256	168	131	97	244	310	265		2782
HUSTON	85	129	135	80	80	16	27	12	24	66	106		760
HUTSON					14	131	164	173	143	221	297		1143
GIJSBERS						53	107	169	233	130	158		850
LAWRENCE	30	83	166	87	131	83	110	125	67	69	110		1061
BUTTON	39	63	54	47	68	110	27	63	22	41	23		557
LASK	48	54	53	55	69	48	16	34	29	32	11		449


Vehicles & Violators
radarsign
MAKING ROADS SAFER
Vehicles
Peak Speed
Average Speed
Lathrup & Avilla
Speed Limit = 25 MPH
Nov 28
Nov 29
Nov 30
Dec 1
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Dec 8
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Dec 11
166
340
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348
355
382
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212
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447
338
445
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463
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73
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111
137
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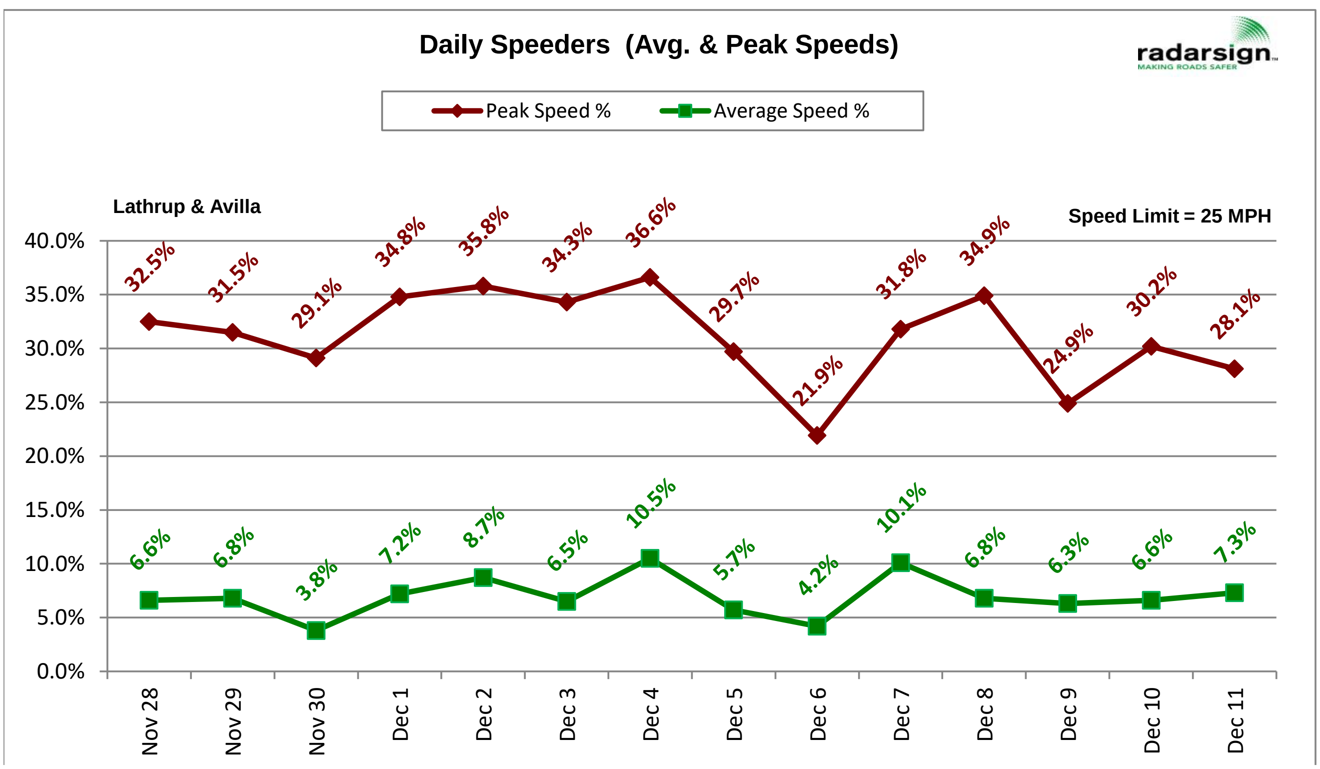
34
Period (14 days): 11/28/2021 - 12/11/2021


Daily Speeders (Avg. & Peak Speeds)
radarsign
MAKING ROADS SAFER
Peak Speed %
Average Speed %
Lathrup & Avilla
Speed Limit = 25 MPH
Nov 28
Nov 29
Nov 30
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Dec 11
32.5%
31.5%
29.1%
34.8%
35.8%
34.3%
36.6%
29.7%
21.9%
31.8%
34.9%
24.9%
30.2%
28.1%
6.6%
6.8%
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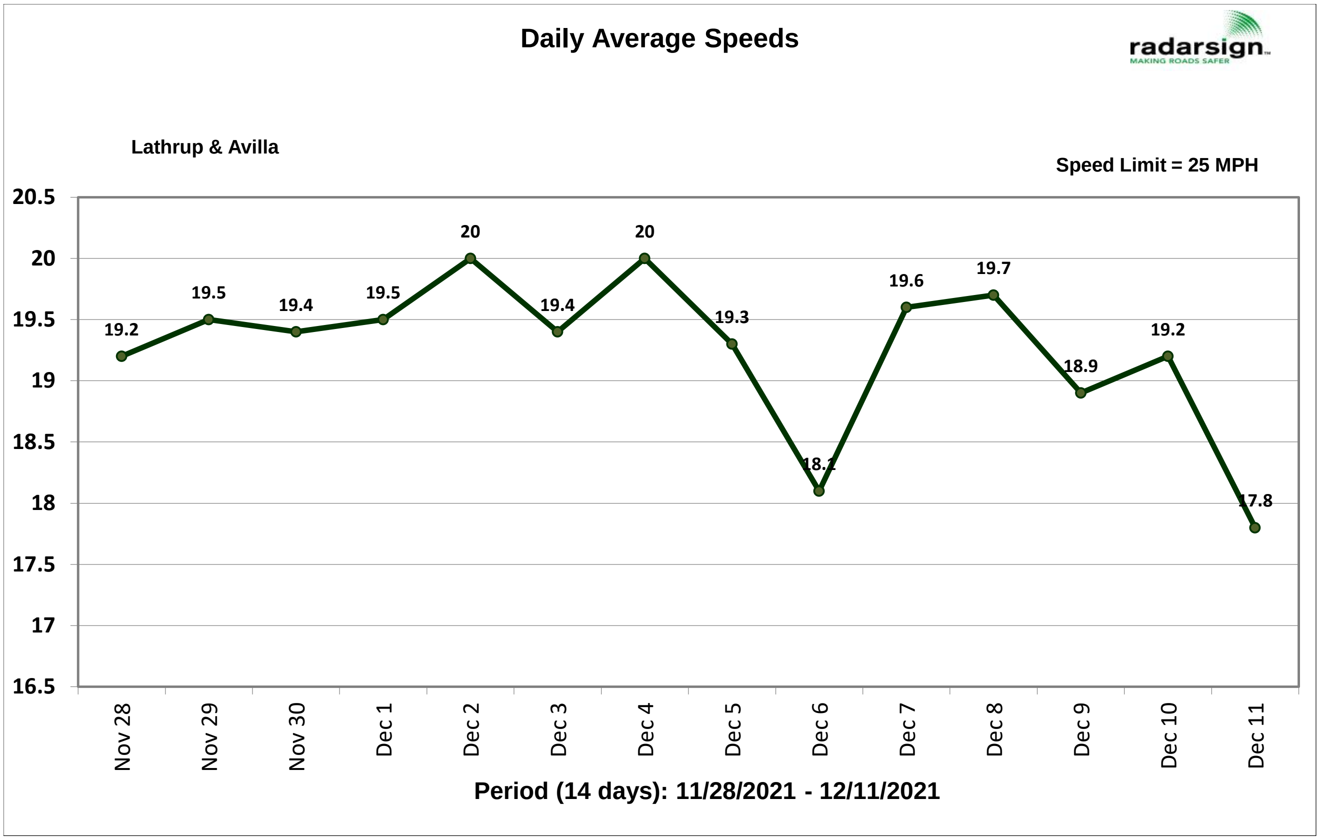
Period (14 days): 11/28/2021 - 12/11/2021


Daily Average Speeds
radarsign
MAKING ROADS SAFER
Lathrup & Avilla
Speed Limit = 25 MPH
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18.9
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Nov 28
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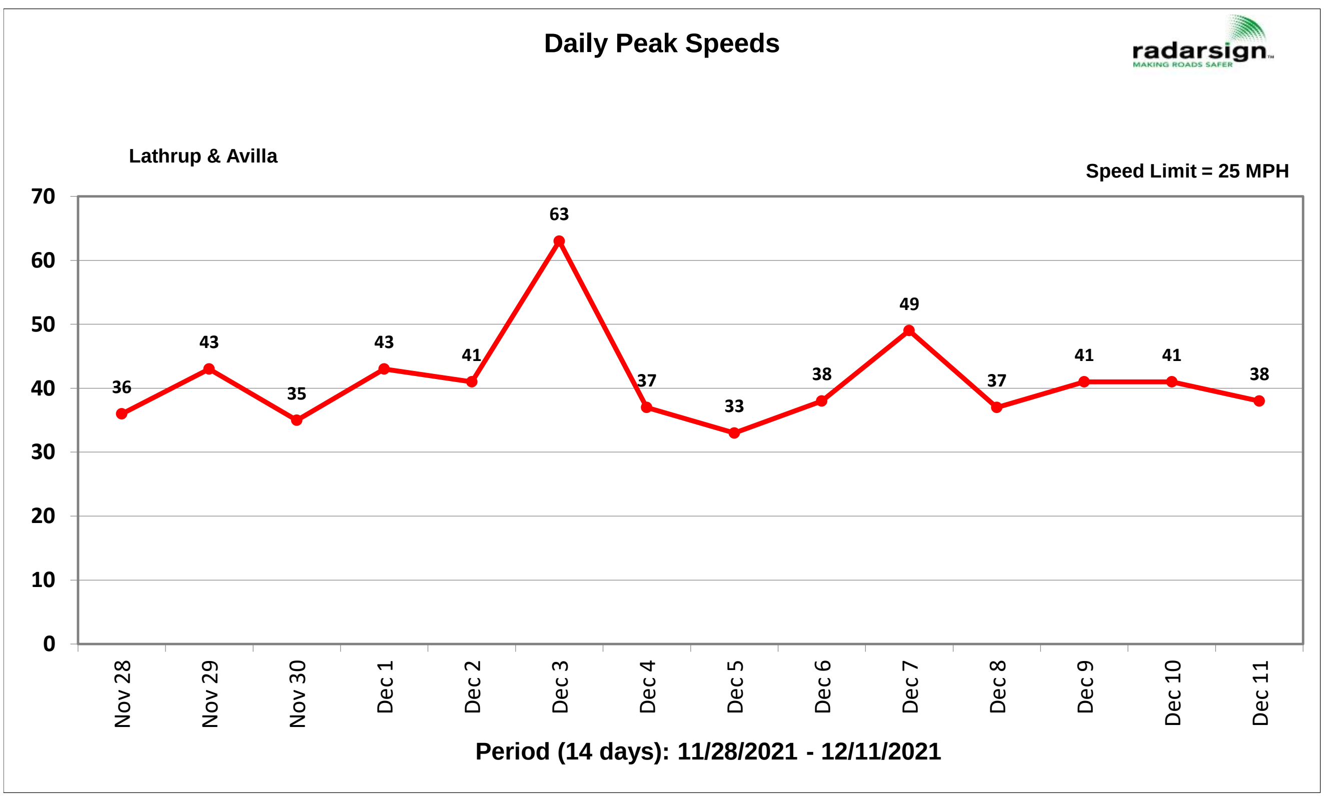
Period (14 days): 11/28/2021 - 12/11/2021


Daily Peak Speeds
radarsign
MAKING ROADS SAFER
Lathrup & Avilla
Speed Limit = 25 MPH
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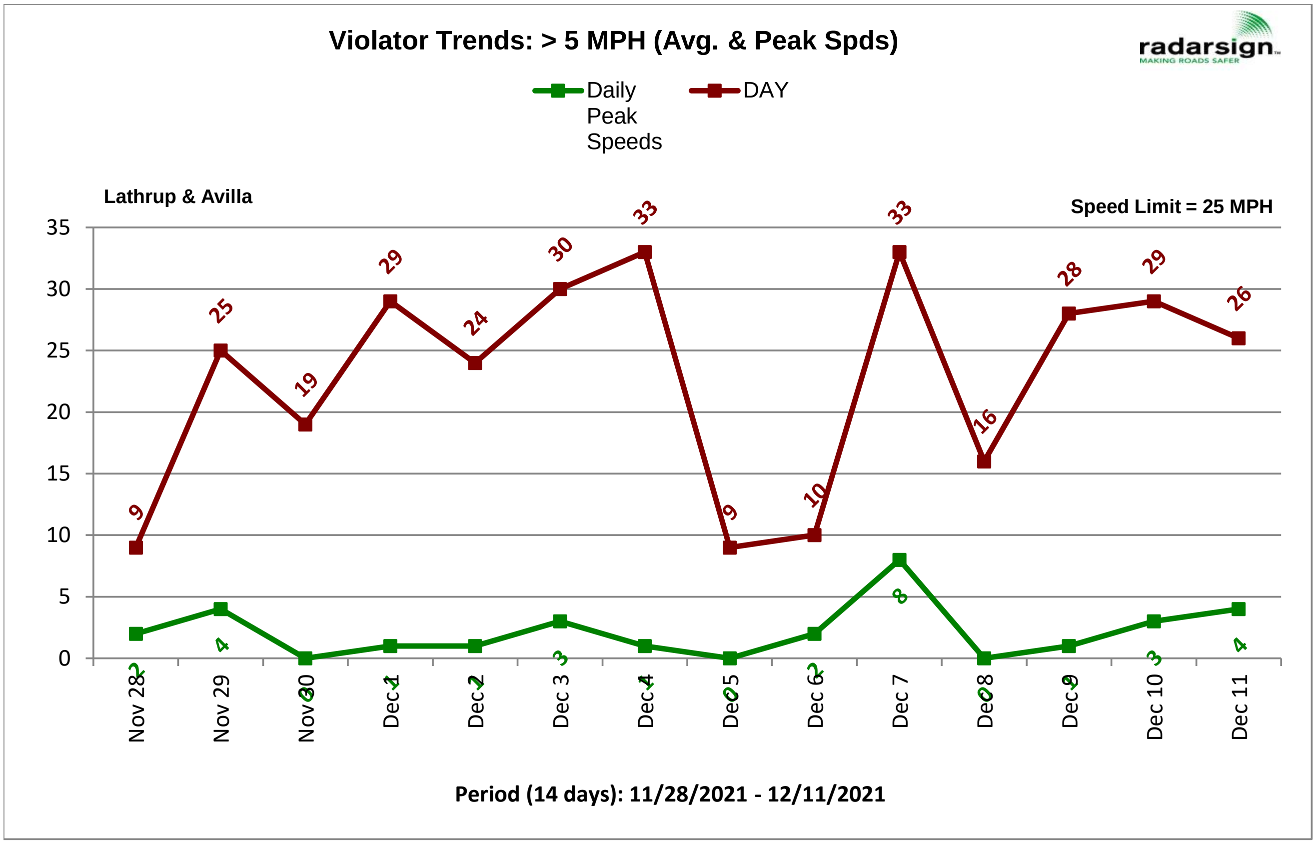
Period (14 days): 11/28/2021 - 12/11/2021

Item 6G.


Violator Trends: > 5 MPH (Avg. & Peak Spds)
radarsign
MAKING ROADS SAFER
Daily Peak Speeds
DAY
Lathrup & Avilla
Speed Limit = 25 MPH
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3
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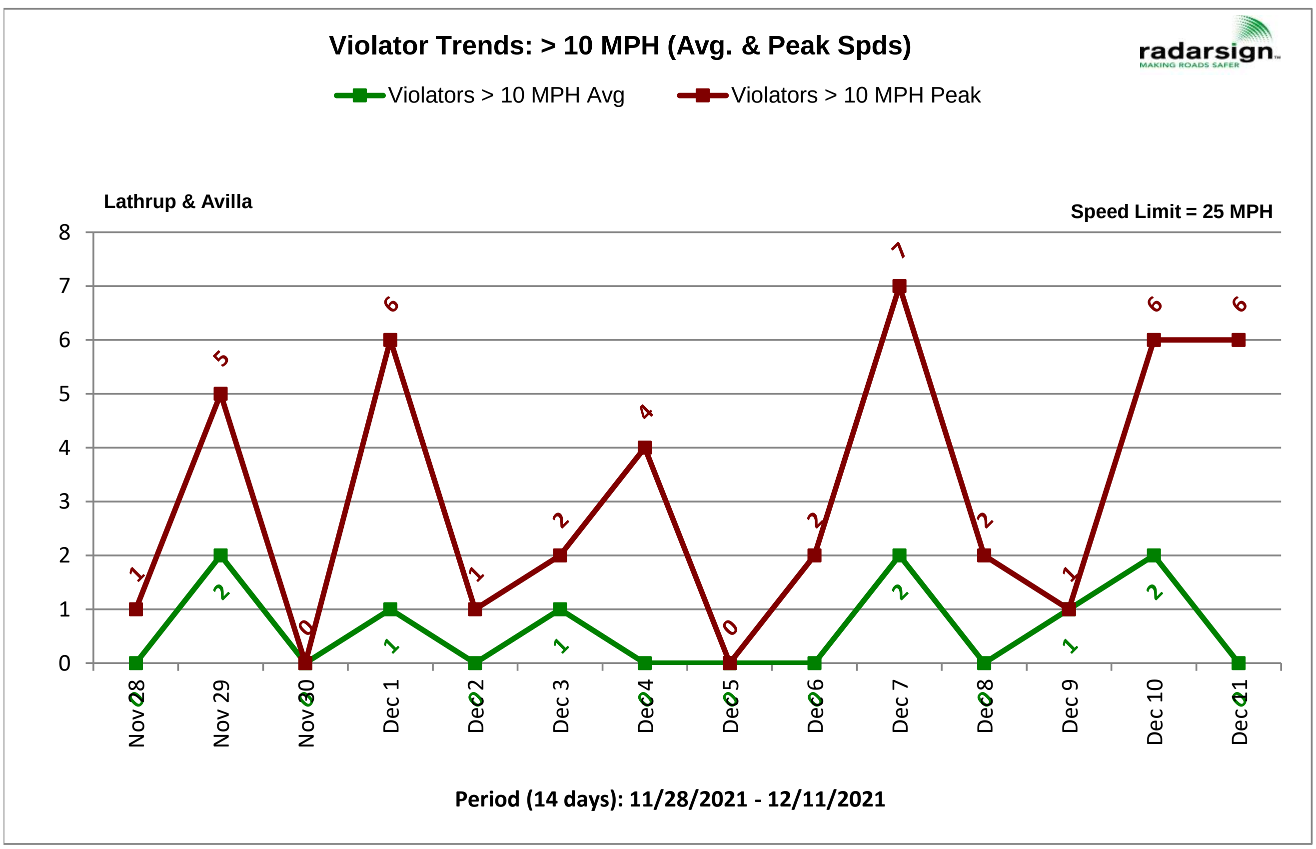
Period (14 days): 11/28/2021 - 12/11/2021


Violator Trends: > 10 MPH (Avg. & Peak Spds)
radarsign
MAKING ROADS SAFER
Violators > 10 MPH Avg
Violators > 10 MPH Peak
Lathrup & Avilla
Speed Limit = 25 MPH
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Nov 28
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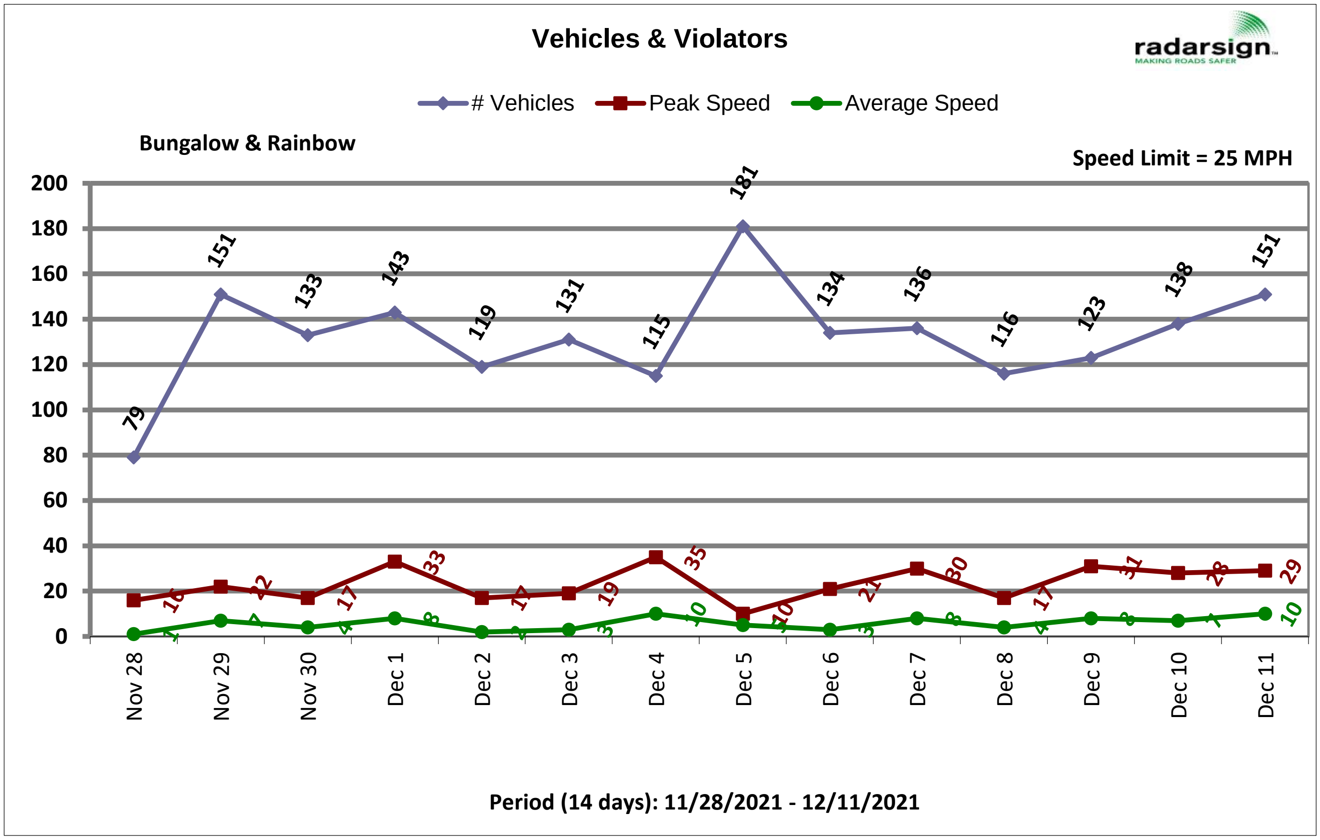
Dec 11
Period (14 days): 11/28/2021 - 12/11/2021


Vehicles & Violators
radarsign
MAKING ROADS SAFER
Vehicles
Peak Speed
Average Speed
Bungalow & Rainbow
Speed Limit = 25 MPH
200
180
160
140
120
100
80
60
40
20
0
79 151 133 143 119 131 115 181 134 136 116 123 138 151
16 22 17 33 17 19 35 10 21 30 17 31 28 29
1 7 4 8 2 3 10 5 3 8 4 8 7 10
Nov 28
Nov 29
Nov 30
Dec 1
Dec 2
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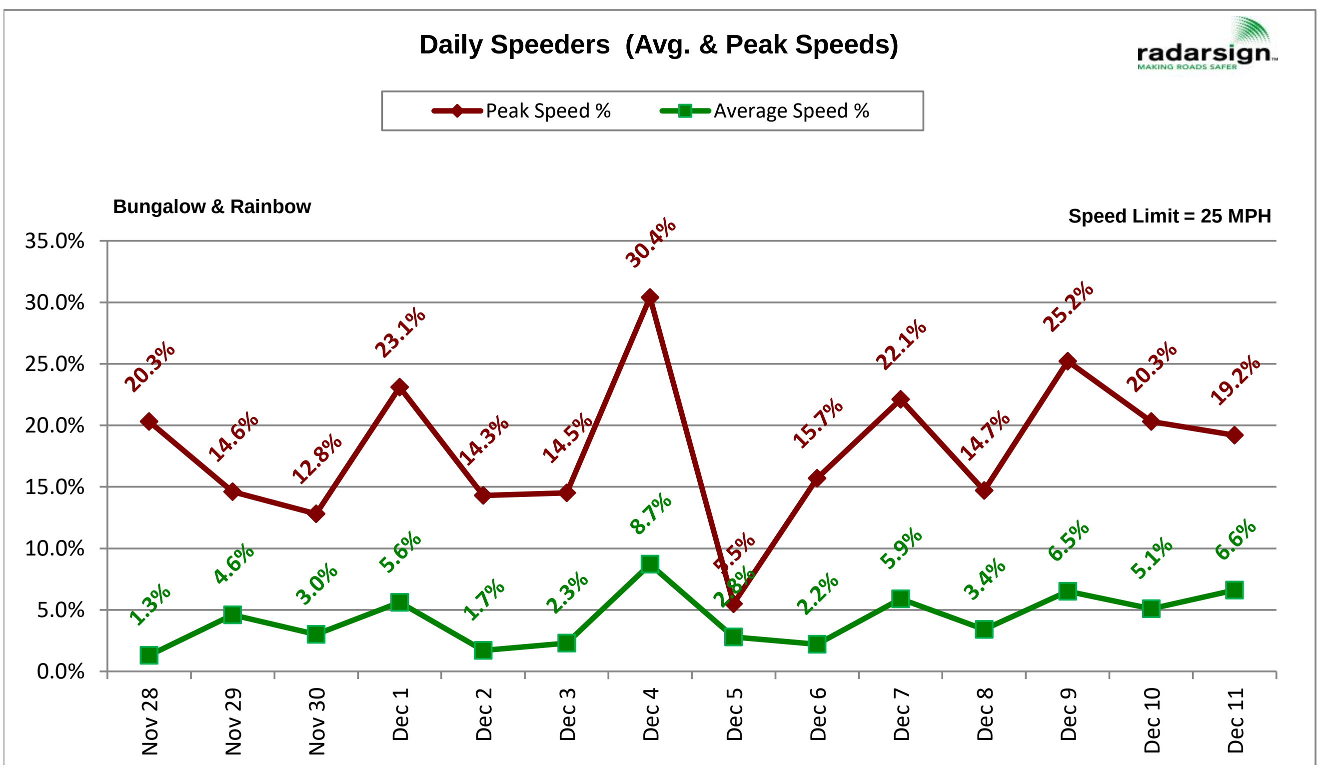
Dec 9
Dec 10
Dec 11
Period (14 days): 11/28/2021 - 12/11/2021


Daily Speeders (Avg. & Peak Speeds)
radarsign
MAKING ROADS SAFER
Peak Speed %
Average Speed %
Bungalow & Rainbow
Speed Limit = 25 MPH
35.0%
30.0%
25.0%
20.0%
15.0%
10.0%
5.0%
0.0%
20.3% 14.6% 12.8% 23.1% 14.3% 14.5% 30.4% 5.5% 15.7% 22.1% 14.7% 25.2% 20.3% 19.2%
1.3% 4.6% 3.0% 5.6% 1.7% 2.3% 8.7% 2.8% 2.2% 5.9% 3.4% 6.5% 5.1% 6.6%
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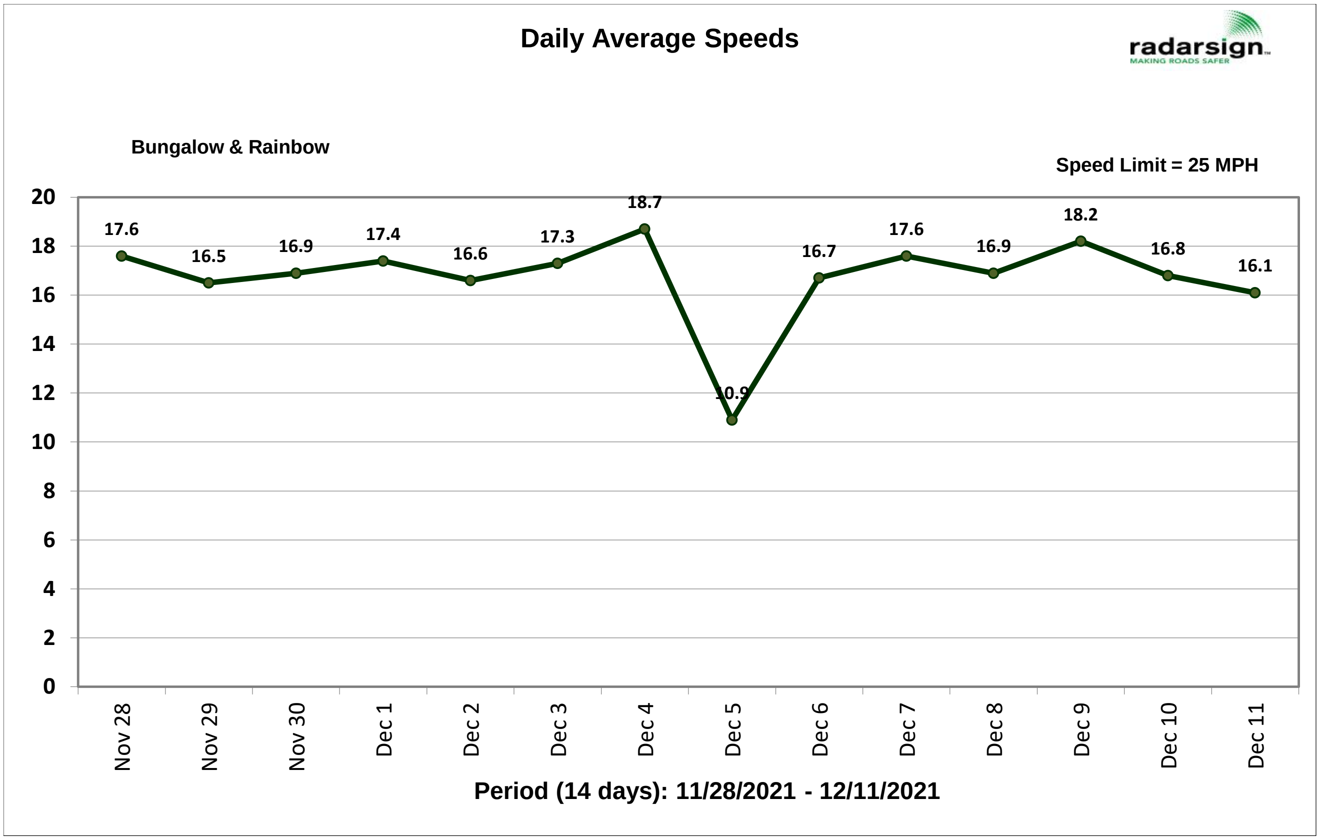
Period (14 days): 11/28/2021 - 12/11/2021


Daily Average Speeds
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MAKING ROADS SAFER
Bungalow & Rainbow
Speed Limit = 25 MPH
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14
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2
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17.6
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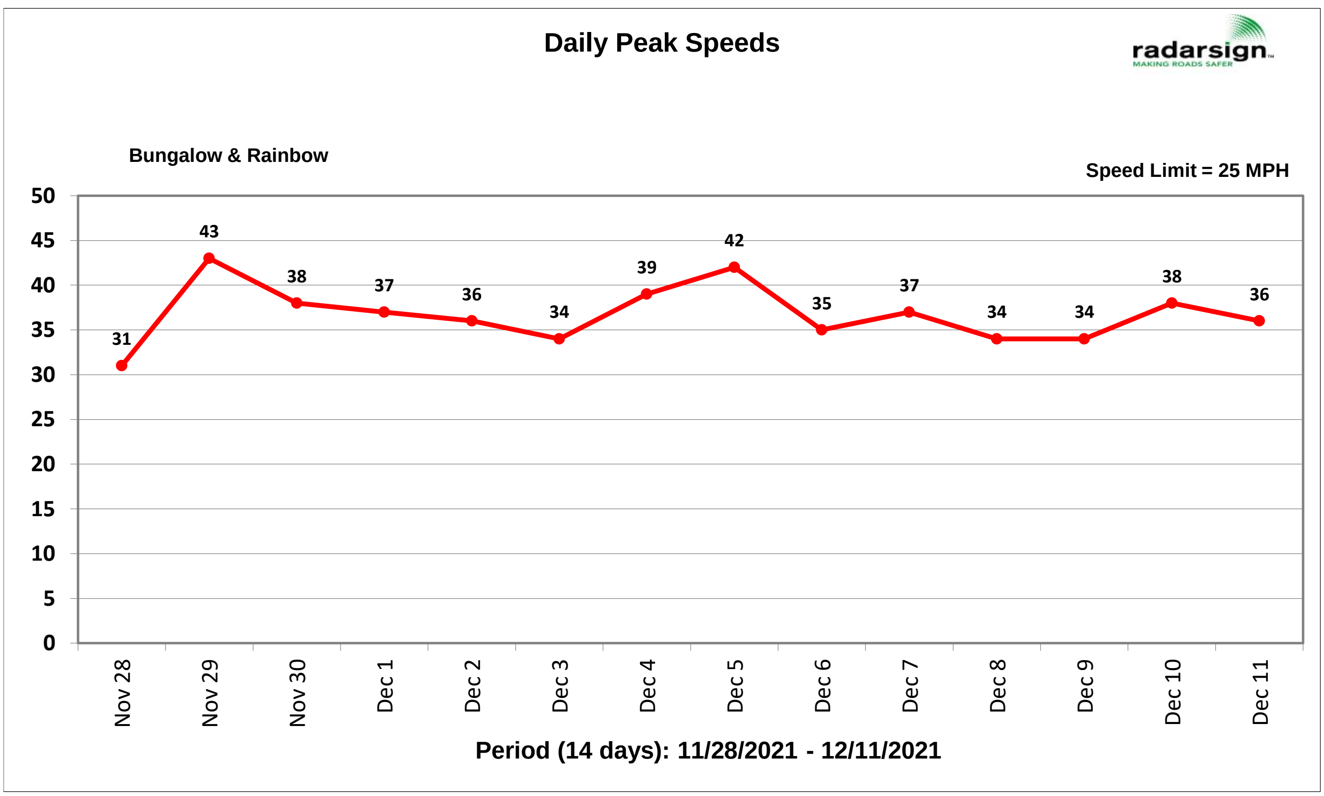
Period (14 days): 11/28/2021 - 12/11/2021


Daily Peak Speeds
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Bungalow & Rainbow
Speed Limit = 25 MPH
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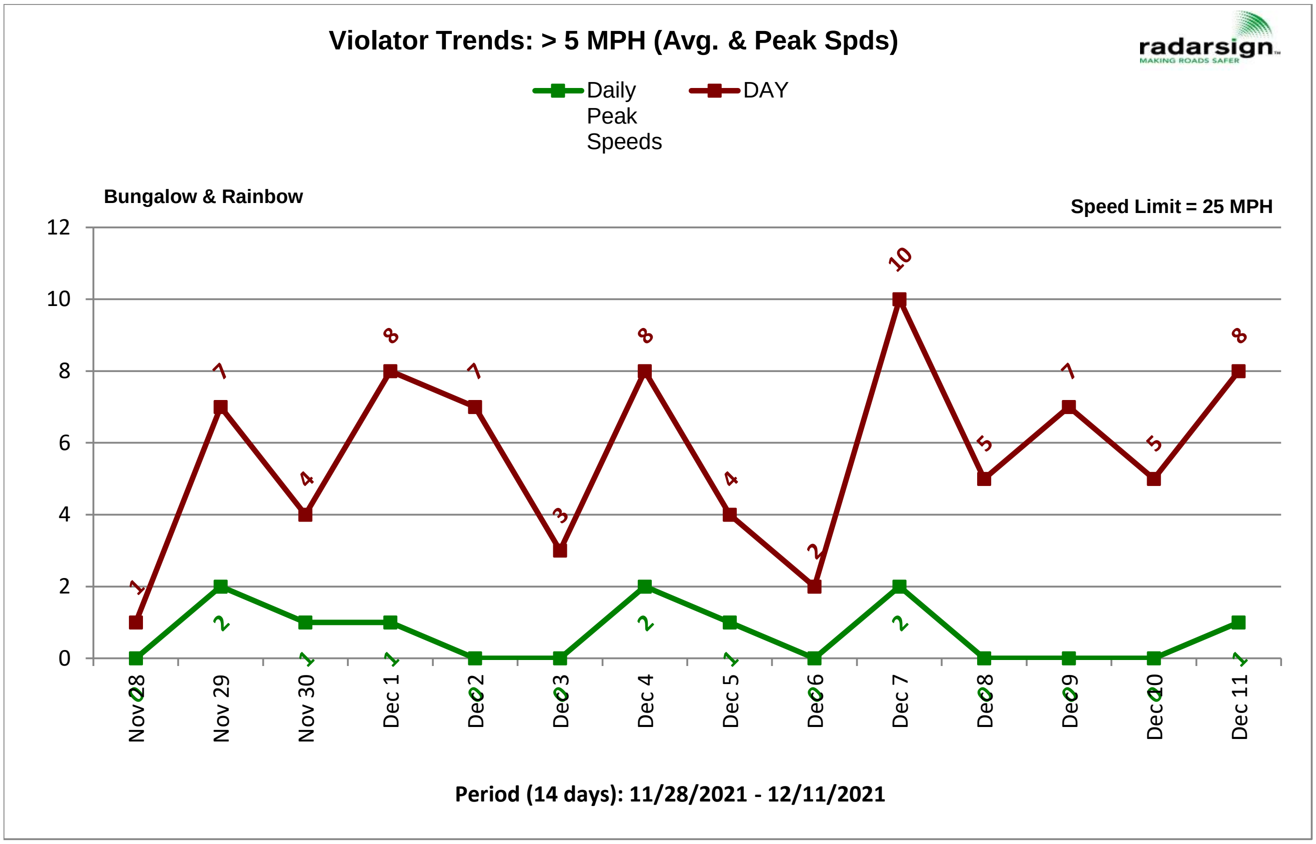
Period (14 days): 11/28/2021 - 12/11/2021


Violator Trends: > 5 MPH (Avg. & Peak Spds)
radarsign
MAKING ROADS SAFER
Daily Peak Speeds
DAY
Bungalow & Rainbow
Speed Limit = 25 MPH
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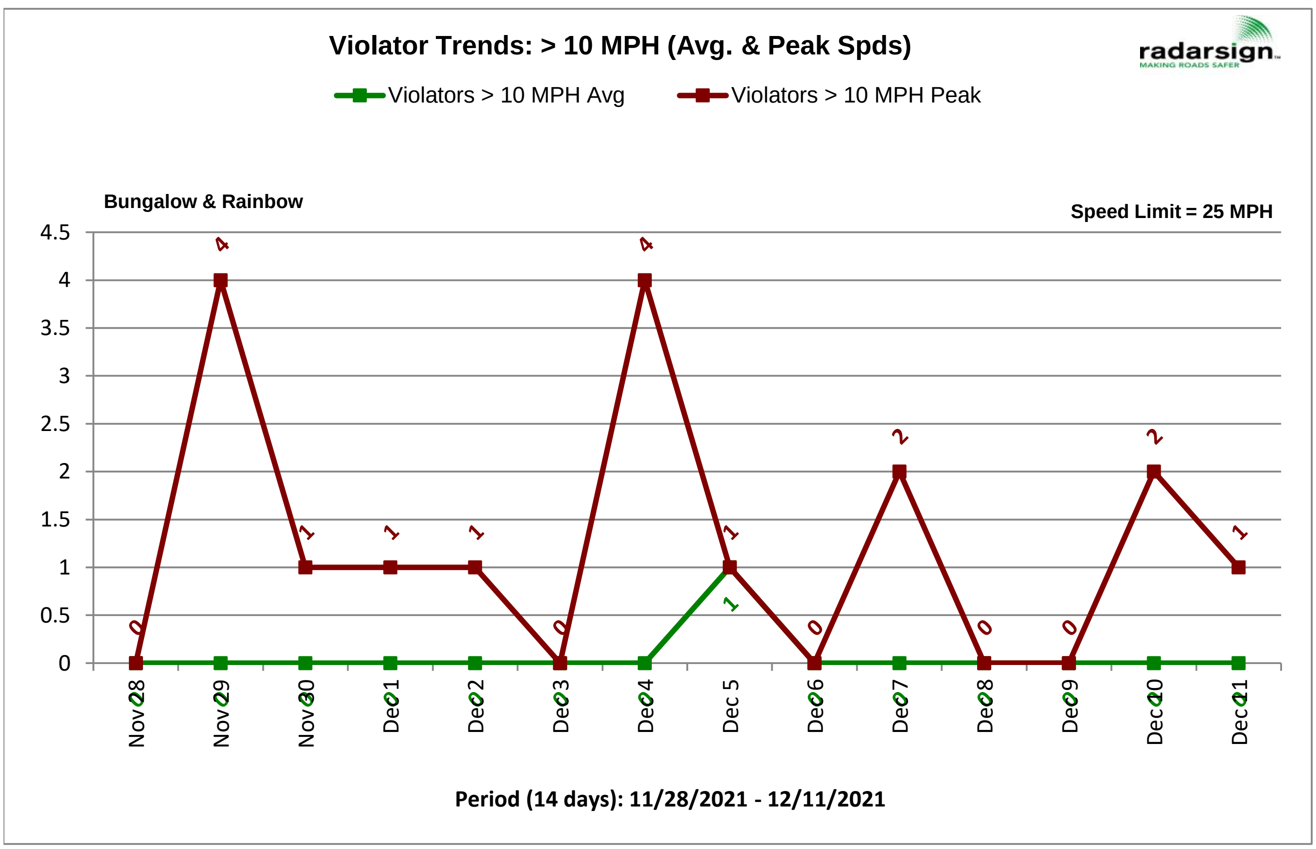
Period (14 days): 11/28/2021 - 12/11/2021


Violator Trends: > 10 MPH (Avg. & Peak Spds)
radarsign
MAKING ROADS SAFER
Violators > 10 MPH Avg
Violators > 10 MPH Peak
Bungalow & Rainbow
Speed Limit = 25 MPH
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Period (14 days): 11/28/2021 - 12/11/2021

City of Lathrup Village Police Department - Monthly Activity Summary

November 2021

11/01/2021 21-9756 DWLS Arrest

An Officer initiated a traffic stop because the registered owner of the vehicle in front of them came back with a suspended license. The vehicle was impounded and the driver was cited for DWLS and released at the scene.

11/01/2021 21-9767 DWLS Arrest

An Officer was investigating a Private Property Crash when the discovered that one of the drivers had a suspended drivers license. The vehicle was impounded and the driver was issued a citation for DWLS and released at the scene.

11/01/2021 21-9771 Civil Stand By

Officers stood by where one party in a domestic relationship was going to retrieve items from a home after the two got into an argument the day before. There were no problems.

11/01/2021 21-9775 Suspicious Circumstances

An Officer located a sign that had been run over by a vehicle which had fled the scene. A report was taken and the proper authorities were notified to fix the sign.

11/01/2021 21-9785 OWI Arrest

Officers responded to a slumped subject in a vehicle on a major roadway. The scene was made safe and the subject was subsequently arrested for OWI. While placing the subject into custody, a scuffle ensued and one Officer was injured. The subject was transported to Providence Park Hospital where a blood draw was taken.

11/03/2021 21-9861 Misdemeanor Arrest Warrant

An Officer encountered a subject in the LV lobby who had an outstanding arrest warrant out of Michigan State Police. The man was taken into custody and brought to Berkley PD where he was processed. He was later turned over to Michigan State Troopers.

11/03/2021 21-9862 Found Property

A woman turned in a cell phone which she found in a parking lot. The owner was not able to be identified. The phone was placed into property for safekeeping.

11/03/2021 21-9863 Aggravated Assault w/ a Gun

Officers were dispatched to a residence where a man walking a dog pointed a gun at a man and his wife when their dog ran toward him. The scene was investigated and the matter was documented. It was sent to the Oakland County Prosecutors Office where charges were approved for felonious assault.

11/04/2021 21-9906 Fraud

A subject came into LVPD to report a fraud. He stated that his girlfriend obtained his bank account information and transferred some of his money into a cash app where she then withdrew it. He stated the bank is currently investigating the matter, but wished it to be documented.

11/05/2021 21-9930 OWI Arrest

An Officer initiated a traffic stop on a vehicle which was driving with no head lights on in the dark. It was suspected that the driver was intoxicated. An OWI investigation was conducted and the driver was subsequently arrested for OWI. They were transported to Berkley PD where they were processed and lodged until they were sobor.

11/05/2021 21-9943 Hospice Death

An Officer responded to a Hospice Death of an 82-year-old female. An investigation showed nothing out of the ordinary. The Medical Examiner was contacted and all necessary paperwork was completed.

11/06/2021 21-9958 DWLS Arrest

An Officer initiated a traffic stop on a vehicle which was driving with no head lights on in the dark. The driver did not have a valid license. The vehicle was impounded and the driver was cited and released on scene for DWLS and driving without lights.

11/06/2021 21-9980 Retail Fraud

An Officer was dispatched to a local retail clothing shop to take a report of a retail fraud. An unknown subject entered the store and left with an armful of clothing, not offering payment for it. An investigation is ongoing.

11/06/2021 21-9982 Stolen Property

Officers took a report of a stolen bicycle. As two local youths were playing football at a local high school, one of their bikes was stolen by other youths when they left the field area before the victims did. The suspects were not identified, but the incident was documented.

11/06/2021 21-9986 Personal Injury Accident

Officers were flagged down by a pedestrian who advised them that a motorcycle had ran off of the roadway and crashed just east of their location. Officers located the motorcycle and found an unresponsive male pinned under it. They requested medical support and assisted the man until paramedics arrived.

11/08/2021 21-10026 No License Driver Citation

An Officer initiated a traffic stop for a stop sign violation. It was determined the vehicle was being operated on the roadway without a license plate. The driver was cited and released on scene for No License Ever Acquired. The vehicle was Impounded.

11/08/2021 21-10057 Assist Other Law Enforcement Agency

Officers responded to a gas station on a border street to assist Southfield PD. A man, being car jacked, was shot multiple times. LV Officers located the subject lying in the parking lot, with multiple gunshot wounds, and provided aid until Southfield Paramedics arrived. A search was conducted for the suspect but he was not located.

11/09/2021 21-10107 DWLS Arrest

An Officer initiated a traffic stop for an expired plate violation. It was determined that the driver had a suspended driver’s license. The vehicle was impounded and the driver was issued a misdemeanor citation for DWLS. The driver was given a ride to her residence.

11/10/2021 21-10125 Misdemeanor Arrest Warrant

An Officer initiated a traffic stop for an expired plate violation. Upon further investigation, it was determined that the driver had an outstanding misdemeanor warrant out of Madison Heights PD. He was taken into custody and transported to MHPD where he was turned over.

11/10/2021 21-10127 Misdemeanor Arrest Warrant

An Officer went to the Detroit Detention Center to take into custody a prisoner who had an outstanding misdemeanor warrant out of LVPD. He was transported to Berkley PD where he was processed, and later bonded out on the warrant. He was given a court date.

11/10/2021 21-10146 Accidental Property Damage

A resident called to report that a delivery driver damaged his mailbox after making a delivery at the residence across the street. He was unable to identify the company the truck belonged to but wished the incident to be documented.

11/12/2021 21-10225 Personal Injury Accident

Officers responded to an injury accident where a subject was trapped in his vehicle after crashing and being wedged between a tree and a wall to the expressway. He was removed and transported to a local hospital for treatment.

11/12/2021 21-10235 Fraud

A local store owner made a report that he was swindled out of $200. He stated that a woman came into the store requesting money to support a local charity in exchange for exposure of his business. The suspect was not located.

11/13/2021 21-10273 DWLS Arrest

An Officer initiated a traffic stop for an expired plate violation. It was determined that the driver had a suspended driver’s license. The vehicle was impounded and the driver was issued a misdemeanor citation for DWLS. They were cited and released on scene.

11/14/2021 21-10292 OWI Arrest

Officers located a running vehicle behind a local business. The driver was asleep and the vehicle was in drive. Once the driver was woken and the vehicle was secured, an OWI investigation was conducted. The driver was arrest for probable cause of OWI. They were transported to a local hospital where a search warrant was obtained for a blood draw. The subject was then transported to Berkley PD where they were processed, fingerprinted and housed until sobor.

11/14/2021 21-10302 Assault and Battery

Officers responded to a call that a man had pointed a gun at another vehicle after a traffic altercation. Officer arrived on scene and the suspect had already fled. He was not located. The victim was assaulted by the suspect while sitting in his car. The victim suffered multiple fractures in his nose. It is still unknown if the suspect had a gun during the assault.

11/15/2021 21-10330 License Plate Confiscation

An Officer initiated a traffic stop for an expired plate violation. The license plate was required to be confiscated due to fraudulent insurance by the SOS. The plate was confiscated. The driver was issued a citation for expired plates and no proof of insurance.

11/15/2021 21-10332 DWLS Arrest

An Officer initiated a traffic stop for an expired plate violation. It was determined that the driver had a suspended drivers license. The vehicle was impounded and the driver was issued a misdemeanor citation for DWLS. They were cited and released on scene.

11/16/2021 21-10316 Civil Matter

Officers documented a dispute between a mother and a father of a child in common when they came into LV to report a lack of communication.

11/18/2021 21-10491 Harassing Communications

A resident came into LV to make a report that a subject who he had recently cut off a long-term friendship with had began to send harassing communications to his wife. He wished that the events could be documented.

11/21/2021 21-10597 DWLS Arrest

An Officer initiated a traffic stop for a speeding violation. It was determined that the driver had a suspended license. The were cited and released on scene for DWLS. The vehicle they were driving was turned over to another licensed driver.

11/21/2021 21-10603 DWLS Arrest

An Officer initiated a traffic stop because of a speeding violation. The driver of the vehicle was found to have a suspended driver's license. The vehicle was impounded and the driver was cited for DWLS and released at the scene

11/21/2021 21-10610 Misdemeanor Arrest Warrant

Officer were investigating a traffic crash when it was determined that one of the drivers had a suspended driver's license and an outstanding warrant out of Southfield. The vehicle was impounded. The driver was given a citation for DWLS. They were then turned over to a Southfield PD Officer.

11/22/2021 21-10654 Adult Suicide

Officers were assisting Southfield PD Officer in locating a suspect who had entered a Southfield business near LV border and brandished a weapon, threatening himself and his ex-girlfriend. Officer located the suspect walking on a residential street in LV. As LV and Southfield Officers approached the man, he pulled his gun. The man then put the gun against his head and pulled the trigger, killing himself.

11/23/2021 21-10667 DWLS Arrest

An Officer initiated a traffic stop for a stop sign violation. It was determined that the driver had a suspended driver's license. The vehicle was impounded and the driver was issued a misdemeanor citation for DWLS. He was given a courtesy transport by another Officer back to his residence.

11/23/2021 21-10683 Failed to Return Borrowed Automobile

A report was taken from a resident who loaned a vehicle to a relative and realized at this point that they had no intention of returning it. A report was taken and information was gathered in order to locate the vehicle. The investigation is ongoing.

11/24/2021 21-10729 Identity Theft

Officers took a report of Identity theft. A resident stated that they were receiving multiple letters concerning denied applications for credit. The man never applied for the credit. He was given information on what to do if he was a victim of identity theft. The information was documented.

11/24/2021 21-10731 Attempted Suicide

Officers responded to a call that a woman had taken a large amount of pain killers in order to harm herself after receiving word that her daughter had died. The woman was transported to a local hospital where she could receive medical as well as psychological assistance.

11/24/2021 21-10732 Customer Trouble

Officers responded to a local medical facility to deal with an irate customer. The customer was upset because she was refused service for being late to her appointment. The situation was peacefully resolved and the subject causing the problem left.

11/25/2021 21-10770 OWI Arrest

An Officer located a vehicle which ran off of the roadway near a major intersection. The driver was asleep in the vehicle. Officers woke the man and conducted an OWI investigation. The man was subsequently arrested for OWI. He was transported to Oak Park PD where a Datamaster test was conducted. He was then transported to Berkley PD where he was processed and lodged until he was sobor.

11/25/2021 21-10775 Vehicle Taken Without Permission

Officers responded to meet with a resident who stated her niece took her vehicle without permission and drove to a location in Detroit. Officers were able to transport the reporting party to the location in Detroit where she was able to retrieve her vehicle.

11///25/2021 21-10781 Mental Health Call

An Officer was flagged down by a woman who stated that she was hearing voices and wanted to go to the hospital. The Officer safely transported the subject to a local hospital where she was turned over to staff for treatment.

11/25/2021 21-10875 Animal Bite

An Officer responded to a call where a dog bit a 5-year-old child. The child was given medical treatment and the dog was placed in quarantine per state law. The incident was documented.

11/26/2021 21-10821 DWLS Arrest/Arrest Warrant

An Officer initiated a traffic stop for an expired plate violation. It was determined that the driver also had an outstanding warrant out of Canton PD. The vehicle was impounded. The driver was cited for DWLS and released to Canton PD Officers, who came to the scene.

11/27/2021 21-10870 Harassing Communications

A report was taken by Officers, from a resident, who felt harassed by an acquittance after receiving a letter. The letter outlined the other subject's stance on an ownership dispute over the reporting party's residence. The incident was documented.

11/28/2021 21-10903 Retail Fraud

Officers were called to a local retail business where 2 unidentified subjects fled the scene with merchandise which was not paid for. One of the victims stated that they may have seen a gun in the waistband of one of the suspects. The suspects were not located and an investigation is ongoing.

11/28/2021 21-10910 DWLS Arrest

An Officer initiated a traffic stop for driving without head lights in the dark. It was determined that the driver had a suspended driver's license. The vehicle was impounded and the driver was issued a misdemeanor citation for DWLS. They were cited and released on scene.

11/28/2021 21-10912 Accidental Property Damage

A report was taken when a tow company damaged a LV patrol unit when attempting to fix a flat tire. This was for documentation purposes only.

11/29/2021 21-10920 DWLS Arrest

An Officer initiated a traffic stop when the registered owner of a vehicle in front of them came back with a suspended license. It was determined that the driver had a suspended driver's license. The vehicle was impounded and the driver was issued a misdemeanor citation for DWLS. They were cited and released on scene.

11/29/2021 21-10963 DWLS Arrest

An Officer initiated a traffic stop for an expired plate violation. It was determined that the driver had a suspended driver's license. The vehicle was impounded and the driver was issued a misdemeanor citation for DWLS. They were cited and released on scene.

NOVEMBER 2021 WARNING VIOLATIONS

ROW	CITATION	CITATION DATE	OFF_CITY_NM	ST	VIOLATION_ON	VIOLATION_NEAR	VIOLS_DESC	OFFICER
1	21LV01534	11/2/2021	LATHRUP VILLAGE	MI	LATHRUP BLVD	AVILLA	DISOBEY STOP SIGN	GIJ
2	21LV01536	11/2/2021	DETROIT	MI	SOUTHFIELD	CAMBRIDGE	EXPIRED PLATES	GIJ
3	21LV01548	11/6/2021	BIRMINGHAM	MI	LATHRUP BLVD	AVILLA	DISOBEY STOP SIGN	BUT
4	21LV01549	11/6/2021	ALLEN PARK	MI	LATHRUP BLVD	AVILLA	DISOBEY STOP SIGN	BUT
5	21LV01558	11/8/2021	DETROIT	MI	LINCOLN	SOUTHFIELD	SPEED	ROB
6	21LV01559	11/8/2021	PONTIAC	MI	11 MILE	SOUTHFIELD	IMPROPER TURN	ROB
7	21LV01561	11/8/2021	TROY	MI	SUNNYBROOK	SOUTHFIELD	IMPROPER TURN	ROB
8	21LV01576	11/9/2021	SOUTHFIELD	MI	696 CROSSOVER	11 MILE/SOUTHFIELD	IMPROPER LANE USE	GIJ
9	21LV01615	11/15/2021	LATHRUP VILLAGE	MI	SOUTHFIELD	WILTSHIRE	EXPIRED PLATES	GIJ
10	21LV01620	11/17/2021	WEST BLOOMFIELD	MI	SOUTHFIELD	SUNSET	DROVE WITHOUT LIGHTS	CAR
11	21LV01630	11/18/2021	DETROIT	MI	SUNSET	GLENWOOD	DISOBEY STOP SIGN	HUT
12	21LV01631	11/18/2021	SOUTHFIELD	MI	SUNNYBROOK	SOUTHFIELD	NO THRU TRAFFIC	CAR
13	21LV01632	11/18/2021	SOUTHFIELD	MI	SUNNYBROOK	SOUTHFIELD	NO THRU TRAFFIC	CAR
14	21LV01642	11/19/2021	DEER PARK	NY	LATHRUP BLVD	11 MILE	DISOBEY STOP SIGN	HUT
15	21LV01656	11/19/2021	LATHRUP VILLAGE	MI	WB 11 MILE	SOUTHFIELD	PROHIBITED TURN	CAR
16	21LV01672	11/22/2021	LATHRUP VILLAGE	MI	BLOOMFIELD	BUNGALOW	DISOBEY STOP SIGN	ROB
17	21LV01680	11/23/2021	SOUTHFIELD	MI	12 MILE	SOUTHFIELD	DROVE WITHOUT LIGHTS	GIJ
18	21LV01685	11/24/2021	LATHRUP VILLAGE	MI	BLOOMFIELD	BUNGALOW	DISOBEY STOP SIGN	ROB
19	21LV01688	11/24/2021	FORT SMITH	AR	SOUTHFIELD	SAN ROSA	DROVE WITHOUT LIGHTS	GIJ
20	21LV01703	11/29/2021	LATHRUP VILLAGE	MI	BLOOMFIELD	BUNGALOW	DISOBEY STOP SIGN	ROB

Item 6G.

NOVEMBER 2021 WARNING VIOLATIONS

NOVEMBER 2021 WARNING VIOLATIONS

DATE	EVENT	WHO PARTICIPATED	ACTIONS
11/2-11/3	range	entire department	departments members qualified with firearms at the range
11/4/2021	Ring doorbell roll out	Zang	voluntary participation in neighbors video share
11/5/2021	Job offer extended	McKee	Job offer for a patrol officer full-time position was declined
11/10/2021	OCACP	McKee/Zang	Oakland Co Chief's meeting
11/19/2021	Community Thanksgiving	McKee, Zang, Carmack	Thanksgiving dinner for 70 residents
11/23/2021	IT right security brief	Zang	implemented increased security protocals for the city's server
weekly	Mrs. Bloom	various members	check on adopt a senior member
weekly	Mrs. McReynolds	various members	check on adopt a senior member
weekly	Mrs. Egan	various members	Mrs. Egan recently had a stroke so in addition to weekly phone calls, she has needed assistance with getting her trash wheeled out.
weekly	Mrs. Brady	Carmack	check on adopt a senior member
weekly	Mrs. Rasmussen	Knoll	Mrs. Rasmussen gets a weekly phone call to check on her.
weekly	Mrs. Gore	various members	check on adopt a senior member

Item 6G.

Control Order Number	2021-001
Temporary T.C.O. Filed	
Controls Installed	
Approved by Council	
Rescinded	

CITY OF LATHRUP VILLAGE

TRAFFIC CONTROL ORDER

TRAFFIC CONTROL ORDER NO 2021-001

Pursuant to Section 2.25a of Ordinance No. 74-28, I have been summoned to investigate the traffic conditions at the following location:

Intersection of Red River and Rainbow Circle. Traffic volumes traveling through this intersection is quite high, since Red River is one of the main travel corridors going north and south within the city. We have experienced at least one crash at this intersection which we believe was due to speeds and the lack of any traffic control devices. We have completed a traffic study to include traffic counts and daily average speeds. Based on those results, we placed temporary stop signs for east and west bound traffic on Rainbow Circle which seems to have improved the situation. At this time, I am recommending that we install stop signs at all four corners of this intersection to assist with the calming of traffic and improve the safety of our residents.

In the interest of public safety and convenience, I hereby direct the Lathrup Village Department of Public Service to install stop signs at all four corners of Red River and Rainbow Circle.

Said traffic control sign, signal or device shall be installed and maintained as specified in the Michigan Manual of Uniform Traffic Control Devices.

Any Traffic Control Orders made with respect to the foregoing are hereby rescinded and superseded.

This Order becomes effective when appropriate signs or signals giving notice thereof have been installed.

Police Chief 12/15/21
Date

Monthly Permit List

12/10/2021

Building

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PB210141	10/29/2021	LYSIK, KEVIN M	18520 SAN JOSE BLVD	40-24-14-426-020	$400.29	$0
Work Description: Install 3 solar panels						
PB210142	11/01/2021	PETER-KOYI, CHARLES O	17501 MARGATE AVE	40-24-24-153-033	$210.00	$0
Work Description: Remove & replace shingles on house and attached garage. 28 squares						
PB210145	11/12/2021	MACKEWICH, STEVE	27774 CALIFORNIA NE DR	40-24-13-304-022	$290.00	$0
Work Description: Strip & re-shingle Roof						
PB210146	11/18/2021	GOODWIN JR, HENRY	28785 SOMERSET PL	40-24-14-228-017	$225.00	$0
Work Description: reroof						
PB210147	11/29/2021	WILLIAMS, MICHAEL A	27731 RAINBOW CIR	40-24-14-304-028	$345.00	$0
Work Description: complete tear off of roof. install new 30 yr shingle .also need a dumpster permit 10 yd						
PB210148	11/30/2021	JONES, HARRY E	27630 RAINBOW CIR	40-24-14-330-003	$225.00	$0
Work Description: Refoof						

Total Permits For Type: 6
Total Fees For Type: $1,695.29
Total Const. Value For Type: $0

Electrical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value

PE210089	10/29/2021	LYSIK, KEVIN M	18520 SAN JOSE BLVD	40-24-14-426-020	$100.00	$0

Work Description: electrical for solar panels

PE210090	11/01/2021	SMITH, TIMOTHY	18561 SANTA ANN AVE	40-24-23-257-046	$65.00	$0

Work Description: A/C reconnect

PE210092	11/09/2021	JONES, WILBURT	17387 CAMBRIDGE BLVD	40-24-13-358-006	$70.00	$0

Work Description: REPLACEMENT FURNACE

PE210094	11/10/2021	LATHFIELD HOLDINGS LLC	28840 SOUTHFIELD RD	40-24-13-103-001	$50.00	$0

Work Description: Permit for Suite #203

#1 Circuit

PE210099	11/15/2021	Demorest, Pat	19061 WILTSHIRE BLVD	40-24-14-180-003	$70.00	$0

Work Description: Furnace Reconnect

PE210100	11/16/2021	EATON II, MALCOLM ANTHO	18240 W 11 MILE RD	40-24-14-478-035	$95.00	$0

Work Description: Furnace and A/C Install

PE210101	11/19/2021	BUSTO, JONATAN MARTINEZ	28511 LATHRUP BLVD	40-24-13-107-016	$190.00	$0

Work Description: Electrical for addition

Total Permits For Type: 7
Total Fees For Type: $640.00
Total Const. Value For Type: $0

Fence

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PF210033	11/03/2021	Demorest, Pat	19061 WILTSHIRE BLVD	40-24-14-180-003	$80.00	$0

Work Description: 4' Ornamental Metal Fence

PF210034	11/03/2021	KNEIP, AUSTIN J	18144 SUNNYBROOK AVE	40-24-14-483-012	$80.00	$0

Work Description: 6' Wood Fence

Item 6H.

Total Permits For Type: 2
Total Fees For Type: $160.00
Total Const. Value For Type: $0

Mechanical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PM210075	11/01/2021	SMITH, TIMOTHY	18561 SANTA ANN AVE	40-24-23-257-046	$90.00	$0
Work Description: A/C Install						
PM210076	11/01/2021	CARTER, GLYNE A	18325 RAINBOW DR	40-24-23-276-012	$180.00	$0
Work Description: Generator Install						
PM210077	11/03/2021	BUSTO, JONATAN MARTINEZ	28511 LATHRUP BLVD	40-24-13-107-016	$230.00	$0
Work Description: HVAC equipment installation with ductwork for the addition.						
PM210078	11/09/2021	JONES, WILBURT	17387 CAMBRIDGE BLVD	40-24-13-358-006	$75.00	$0
Work Description: REPLACEMENT FURNACE						
PM210079	11/09/2021	HENGSTEBECK, JAMES A	18174 CAMBRIDGE BLVD	40-24-14-482-002	$115.00	$0
Work Description: Install furnace and thermostat						
PM210080	11/10/2021	DUDLEY, KELI C	27240 EVERGREEN RD	40-24-14-306-041	$140.00	$0
Work Description: Furnace replacement with electrical re-connect, water heater replacement						
PM210082	11/15/2021	Demorest, Pat	19061 WILTSHIRE BLVD	40-24-14-180-003	$105.00	$0
Work Description: Furnace Install						
PM210083	11/16/2021	EATON II, MALCOLM ANTHO	18240 W 11 MILE RD	40-24-14-478-035	$125.00	$0
Work Description: New Furnace Install						
PM210084	11/30/2021	BUSTO, JONATAN MARTINEZ	28511 LATHRUP BLVD	40-24-13-107-016	$95.00	$0
Work Description: Gas Piping						

Total Permits For Type: 9
Total Fees For Type: $1,155.00
Total Const. Value For Type: $0

Outside Refuse Container

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PORC-210018	11/29/2021	WILLIAMS, MICHAEL A	27731 RAINBOW CIR	40-24-14-304-028	$25.00	$0
Work Description:						
PORC-210019	11/30/2021	CUMMINGS, KRYL	27653 RACKHAM DR	40-24-14-330-005	$25.00	$0
Work Description: Storage Unit						

Total Permits For Type: 2
Total Fees For Type: $50.00
Total Const. Value For Type: $0

Plumbing

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PP210103	11/03/2021	BIERSDORF, JOHN E	18211 SANTA ANN AVE	40-24-23-280-049	$55.00	$0
Work Description: Estimate to repipe stack and might have issues with multiple drain connections for second-floor bathroom group above kitchen area with pvc.						
PP210105	11/30/2021	BUSTO, JONATAN MARTINEZ	28511 LATHRUP BLVD	40-24-13-107-016	$190.00	$0
Work Description: Renovation						

Total Permits For Type: 2
Total Fees For Type: $245.00
Total Const. Value For Type: $0

Right of Way Construction

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PROW-210012	10/28/2021	REED, FRANKIE	26846 LATHRUP BLVD	40-24-24-102-021	$1,250.00	$0
Work Description: ROW						
PROW-210013	11/09/2021	WATTS, MARK	27837 SUNSET W BLVD	40-24-14-429-012	$500.00	$0
Work Description: ROW for Comcast						

Total Permits For Type: 2

Total Fees For Type: $1,750.00

Total Const. Value For Type: $0

Report Summary

Permit.DateIssued Between
11/1/2021 12:00:00 AM AND
11/30/2021 11:59:59 PM AND
Permit.Status = ISSUED

Grand Total Fees: $5,695.29

Grand Total Permits: 30

Grand Total Const. Value: $0

LATHRUP VILLAGE
Downtown Development Authority

27400 Southfield Rd
Lathrup Village, MI 48076
(248) 557 - 2600
www.lathrupvillage.org

MEMORANDUM

To: LVDDA Board of Directors

From: Susie Stec, DDA and CED Director

Date: December 16, 2021

RE: Department/Director Report

In an effort to provide consistent updates to the DDA Board of Directors, City Administrator, and City Council the following monthly is submitted for your review.

Upcoming Events

- **RESCHEDULED: Christmas Tree Lighting & Holiday Lights Trolley will be Thursday, December 16th from 5 – 8 pm.**
- **Breakfast with Santa will be Saturday, December 18th from 10 am – 12 Noon.**
- FIRESIDE FRIDAYS will take a winter break and start up again in March.

Past Events

- Zing! Customer Service Training was held October 28th; a dozen people attended
- Fall Fest was Saturday, October 30th; over 60 people attended
- Winter Market was held Saturday, November 27th. There were 2 dozen vendors and over 70 shoppers throughout the day.

Grants

- Oakland County has partner with LVDDA on a Community Navigator Program. The grant aims to provide direct support to under-served and micro-businesses in the area. OC staff will be embedded in LV for 4 years. OC is holding interviews in December and it is anticipated that this individual will start in January
- CED/Parks & Rec applied for DNR Recreation Passport Grant to renovate Sarrackwood Park. Unfortunately, our application was unsuccessful. We've received feedback from the grant coordinator and will apply again in 2022.
- CED has submitted a request for ARP state-level funds to install HAWK signal crossings near Margate/Meadowood and City Hall.

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Commercial Business/Property Updates

- **OPEN! Ruby Lee's Honey Chicken & Shrimp (26780 Southfield Road)**
- New Business: 27051 Southfield Road (Chinese Succulents & Pots) – opening soon
- New Business: 26710 Southfield Road (Beauty Hunters) – finishing work on interior improvements; opening in November
- New Business: 28851 Southfield Road (Fish Market) – working on interior improvements
- New Business: 26079 Southfield Road (US Rehab) – working on interior improvements
- 26727 Southfield Road (BP Gas) – work is progressing. Contractor provides regular updates.
- Lathrup Village Apartments will be installing the screen wall soon. The final building phase is delayed until Spring 2022 due to material and contractor shortages

Cannabis

- Application materials are on the city's website
- Application Period is scheduled for January 3 – February 1, 2022

Infrastructure

- Infrastructure Study Group will be providing a recommendation to Council in the new year.
- Paving plans are being finalized and will be put out to bid in early 2022.

Miscellaneous

- Cori Dahl (DDA & Special Projects Manager) has put in her resignation. Her last day is Jan. 14th

Memorandum

To: Mayor and City Council

From: Pamela Bratschi, Treasurer/Assistant City Administrator

Date: December 16, 2021

Re: Monthly Approval of Disbursements

Attached are reports for the Cities Monthly Disbursements for the Month of November 2021.

MOTION:

To approve the Monthly Disbursements for the month of November 2021 as:

NOVEMBER DISBURSEMENTS W/ SALARY INCLUDED			
FUND 101	GENERAL FUND	$	450,621.07
FUND 202	MAJOR ROADS	$	19,410.30
FUND 203	LOCAL ROADS	$	25,863.54
FUND 258	CAPITAL FUND	$	-
FUND 494	DOWNTOWN DEV. AUTH	$	38,425.12
FUND 592	WATER & SEW	$	290,518.08
TOTAL DISBURSEMENTS		**$**	**824,838.11**

CITY OF LATHRUP VILLAGE

Disbursement Report

Period covered 11/1/2021-11/15/2021

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	$17,563.96	Bratschi, London, Mitchell Talley, Thornhill, Simpson, Sweidan
DDA	$6,016.58	Stec, Dahl, Sweidan
Bldg Mnt	$0.00	
Police	$36,539.92	Becker, Button, Carmack, Gijsbers, Huston, Hutson, Knoll,Lask,Lawrence, Mckee, Roberts, Tackett, Zang
DPS	$0.00	
Water	$473.39	Mitchell
Recreation	$0.00	

Total Gross	$60,593.85
Deductions	$23,129.27
Net Payroll	$37,464.58

*** Fund Totals Include Gross Payroll**

General Fund	$54,103.88
Major Road Fund	$0.00
Local Road Fund	$0.00
Capital Acquisition Fund	$0.00
Debt Service Fund SDS Bonds	$0.00
Downtown Development Authority	$6,016.58
Water & Sewer Fund	$473.39
Total	$60,593.85

CITY OF LATHRUP VILLAGE

Disbursement Report

Period covered 11/16/2021-11/30/2021

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	$18,307.71	Bratschi, London, Mitchell Talley, Thornhill, Simpson, Sweidan
DDA	$6,024.09	Stec, Dahl, Sweidan
Bldg Mnt	$0.00	
Police	$35,173.14	Becker, Button, Carmack, Gijsbers, Huston, Hutson, Knoll,Lask,Lawrence, Mckee, Roberts, Tackett, Zang
DPS	$0.00	
Water	$473.39	Mitchell
Recreation	$0.00	

Total Gross	$59,978.33
Deductions	$21,920.25
Net Payroll	$38,058.08

*** Fund Totals Include Gross Payroll**

General Fund	$396,517.19
Major Road Fund	$19,410.30
Local Road Fund	$25,863.54
Capital Acquisition Fund	$0.00
Debt Service Fund SDS Bonds	$0.00
Downtown Development Authority	$32,408.54
Water & Sewer Fund	$290,044.69
Total	$764,244.26

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-206.000	TAX OVERAGE REFUND	CORELOGIC TAX SERVICES, LI	TAX REFUNDS	15,651.01	2755
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	MICHIGAN ST. DISBURSEMENT	CHILD SUPPORT	11.25	46002
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	POLICE & FIREMEN'S INS. GI	POLICE OFFICERS - GROUP BILLING 2111560	56.34	46006
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	VELO LAW OFFICE	WRIT FOR GARNISHMENT	460.00	46022
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	AFLAC	AFLAC INSURANCE	87.38	46029
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	MICHIGAN ST. DISBURSEMENT	CHILD SUPPORT	11.25	46056
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	VELO LAW OFFICE	WRIT FOR GARNISHMENT	87.00	46078
101-000.000-243.001	ENGINEERING DEPOSIT	GIFFELS-WEBSTER ENG INC	ENGINEERING PLAN REVIEW FOR LV PETRO	145.00	46049
101-000.000-243.001	ENGINEERING DEPOSIT	GIFFELS-WEBSTER ENG INC	ENGINEERING PLAN REVIEW FOR PRECISE MRI	135.00	46049
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	DANIELLE PERKINS	DEPOSIT REFUND	300.00	45985
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	LEAH SMITH-POPE	DEPOSIT REFUND	300.00	45998
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	CHARAY PHILLIPS	DEPOSIT REFUNDED FOR EVENT	300.00	46038
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	CHARLENE KEMP	DEPOSIT REFUNDED FOR EVENT	200.00	46039
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	EARNISA DORSEY	CANCELLATION OF EVENT	300.00	46046
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	SHREE MARTIN	EVENT CANCELLATION	250.00	46070
101-000.000-246.000	POLICE UNION DUES	COMMAND OFFICERS ASSN. OF	NOVEMBER 2021 UNION DUES STATEMENT ACCT	127.68	45983
101-000.000-246.000	POLICE UNION DUES	POLICE OFFICERS ASSOC.	NOVEMBER STATEMENT UNION DUES ACCT S055	478.80	46007
101-000.000-283.000	PERFORMANCE BONDS	17550 Eleven Mile LLC	BD Bond Refund	5,000.00	45973
101-000.000-283.000	PERFORMANCE BONDS	ROBINSON, LISA	BD Bond Refund	50.00	46011
101-000.000-283.000	PERFORMANCE BONDS	The Deck Guys	BD Bond Refund	50.00	46016
101-000.000-283.000	PERFORMANCE BONDS	Diamond Creek Homes Inc	BD Bond Refund	150.00	46045
101-000.000-283.000	PERFORMANCE BONDS	Home Zone Improvements LLC	BD Bond Refund	90.00	46050
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	ICMA RETIREMENT TRUST-457	ICMA DEF COMP 457	4,229.61	45995
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	ICMA RETIREMENT TRUST-457	300179 FOR 457 PLAN	5,404.44	46051
101-000.000-401.000	CITY TAXES	CURTIS WARREN ROBINSON JR	TAX REFUND	175.66	2756
101-000.000-401.000	CITY TAXES	DAN WEBER CHANDLER	TAX REFUND	108.77	2757
101-000.000-401.000	CITY TAXES	DAVID & LYNN RONDOT	TAX REFUND	117.48	2758
101-000.000-401.000	CITY TAXES	DEREK THORNTON	TAX REFUND	83.50	2759
101-000.000-401.000	CITY TAXES	DR. ROQUE CARBAJO	TAX REFUND	112.98	2760
101-000.000-401.000	CITY TAXES	GEORGE & CHERRY RASHLEIGH	TAX REFUND	96.70	2761
101-000.000-401.000	CITY TAXES	MICHAEL OMOTOSO	TAX REFUND	141.70	2762
101-000.000-401.000	CITY TAXES	PERCY MACNEILLE	TAX REFUND	81.41	2763
101-000.000-401.000	CITY TAXES	THOMAS TRESE	TAX REFUND	75.24	2764
101-000.000-401.000	CITY TAXES	TIMOTHY & COURTNEY ESSENMA	TAX REFUND	142.78	2765
101-000.000-448.000	INSURANCE REIMBURSEMENT	B AND B COLLISION CORP	REPAIRS OF FORD ESCAPE	1,643.21	46028
		Total For Dept 000.000		36,654.19	
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-712.000	WORKER'S COMP INSURANCE	MICHIGAN MUNICIPAL LEAGUE	PAYROLL AUDIT 7/1/2020 TO 7/1/2021	234.66	46055
101-100.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	BUILDING AND OFFICE SUPPLIES	36.85	45975
101-100.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	85.23	45975
101-100.000-726.000	OFFICE SUPPLIES	ZIP PRINTING	BUSINESS CARDS	208.00	46080
101-100.000-726.001	SUPPLIES - COVID 19	AMAZON CAPITAL SERVICES	BUILDING AND OFFICE SUPPLIES	99.95	45975
101-100.000-732.000	CODE ENFORCEMENT	EXCELL SNOW & TURF MAINTEN	LAWN MAINTENANCE	120.00	45990
101-100.000-732.000	CODE ENFORCEMENT	EXCELL SNOW & TURF MAINTEN	LAWN MAINTENANCE	120.00	45990
101-100.000-803.000	MEMBERSHIPS & MEETINGS	OAKLAND COUNTY TREASURERS	HOLIDAY LUNCHEON MEETING	70.00	46005
101-100.000-803.000	MEMBERSHIPS & MEETINGS	OAKLAND COUNTY TREASURERS	MEMBERSHIP DUES	20.00	46005
101-100.000-803.000	MEMBERSHIPS & MEETINGS	CARDMEMBER SERVICE	NOVEMBER 2021 STATEMENT	100.00	46037
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	BUILDING INSPECTIONS 10/1/21 - 10-31-21	3,594.30	46001
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PROFESSIONAL SERVICES 10/1/21 - 10/31/2	1,437.80	46001
101-100.000-804.000	BUILDING TRADE INSPECTION	CARDMEMBER SERVICE	NOVEMBER 2021 STATEMENT	377.55	46037
101-100.000-805.000	CABLE TELEVISION	ADVANCED LIGHTING & SOUND	SO# 16796	1,192.00	4[illegible]

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-805.000	CABLE TELEVISION	ADVANCED LIGHTING & SOUND	SO# 16821	426.00	45974
101-100.000-805.000	CABLE TELEVISION	COMCAST	MONTHLY STATEMENT	73.45	45982
101-100.000-805.000	CABLE TELEVISION	SOUND PLANNING COMMUNICATI	MICROPHONE AND WINDSCREENS	1,697.00	46014
101-100.000-805.000	CABLE TELEVISION	C V STUDIOS	PROGRAMMING AND HYBRID MEETING	4,305.00	46036
101-100.000-805.000	CABLE TELEVISION	CARDMEMBER SERVICE	NOVEMBER 2021 STATEMENT	305.98	46037
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	RENTALS AND ADDITIONAL WORK	760.00	45981
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CARDMEMBER SERVICE	NOVEMBER 2021 STATEMENT	21.20	46037
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	PAMELA WHITE	REFUND FOR PARY CANCELLED IN 2019	950.00	46062
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	RENTALS AND ADDITIONAL WORK	710.00	46090
101-100.000-822.000	TRAINING	OAKLAND COUNTY HEALTH DEPT	FOOD SERVICE MANAGEMENT EXAM	75.00	46060
101-100.000-840.000	LIBRARY PAYMENT	CITY OF SOUTHFIELD	LIBRARY SERVICES JULY 1 - DEC 31, 2021	59,969.00	46041
101-100.000-848.000	GOVERNMENT OPERATIONS	CARDMEMBER SERVICE	NOVEMBER 2021 STATEMENT	406.88	46037
101-100.000-848.000	GOVERNMENT OPERATIONS	POINT & PAY	MONTHLY SET UP FEE	50.00	46063
101-100.000-848.001	TECHNOLOGY	I.T. RIGHT	MATX MINI TOWER, MONITOR,KEYBOARD AND M	1,267.00	45993
101-100.000-848.001	TECHNOLOGY	MUNICODE	ELECTRONIC UPDATE	2,060.00	46057
101-100.000-848.001	TECHNOLOGY	SEECLICKFIX	INTERNAL USERS AND ANNUAL LICENSE	4,944.00	46068
101-100.000-850.000	TELEPHONE EXPENDITURES	COMCAST	MONTHLY STATEMENT	117.53	45982
101-100.000-850.000	TELEPHONE EXPENDITURES	WINDSTREAM	MONTHLY CHARGES	385.77	46128
101-100.000-850.000	TELEPHONE EXPENDITURES	WINDSTREAM	MONTHLY CHARGE	754.79	46128
101-100.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	MONTHLY CHARGE	186.35	46079
101-100.000-860.000	VEHICLE EXPENSE	SHERYL MITCHELL THERIOT	MONTHLY VEHICLE ALLOWANCE	400.00	46069
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	AD WITH AFFIDAVIT	121.00	45980
101-100.000-900.000	PRINTING/PUBLICATION COSTS	PREMIER BUSINESS PRODUCTS	METERS	913.26	46008
		Total For Dept 100.000 GOVERNMENT SERVICES		88,595.55	
Dept 101.000 ADMINISTRATION					
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 803	HEALTH SAVINGS RHS PLAN	280.63	46020
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	DECEMBER COVERAGE PERIOD	4,657.43	46032
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	DECEMBER COVERAGE PERIOD	448.56	46033
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	DECEMBER PREMIUM PAYMENT	202.64	46072
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 803	803046 FOR RHS PLAN	280.63	46076
101-101.000-717.000	CODE ENFORCEMENT LEGAL	BAKER & ELOWSKY, PLLC	LEGAL FOR OCTOBER 2021	1,495.00	46030
101-101.000-718.000	ELECTIONS	ANGELA BRUNKE	PAYROLL AND MISC	2,010.31	45976
101-101.000-718.000	ELECTIONS	AUDREY ELIZABETH GROSMAN	ELECTION WORKER	180.00	45978
101-101.000-718.000	ELECTIONS	DARLENE SCHOTT-BEAR	ELECTION WORKER	110.00	45986
101-101.000-718.000	ELECTIONS	ELLEN MARSHALL	ELECTION WORKER	160.00	45989
101-101.000-718.000	ELECTIONS	GLORIA HARRIS-FORD	ELECTION ASSISTANT	300.00	45992
101-101.000-718.000	ELECTIONS	KAREN COPUS	ELECTION WORKER	140.00	45996
101-101.000-718.000	ELECTIONS	LYNNE LEE	ELECTION WORKER	160.00	45999
101-101.000-718.000	ELECTIONS	MARY MOIX	ELECTION WORKER	100.00	46000
101-101.000-718.000	ELECTIONS	REGINA COBB	ELECTION WORKER	140.00	46009
101-101.000-718.000	ELECTIONS	SPECTRUM PRINTERS, INC	VOTE TEST DECK	81.76	46015
101-101.000-718.000	ELECTIONS	TINA ANGELELLI	ELECTION WORKER	50.00	46017
101-101.000-718.000	ELECTIONS	TINA DAVIS	GENERAL ELECTION WORKER	180.00	46018
101-101.000-718.000	ELECTIONS	WILMA PATRICK	ELECTION WORKER	140.00	46023
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	LEGAL FOR OCTOBER 2021	5,717.50	46030
		Total For Dept 101.000 ADMINISTRATION		16,834.46	
Dept 201.000 BUILDING & GROUNDS					
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CUSTODIAL SERVICES 11/1/21 - 11/15-21	538.43	45981
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMENT	SPOUSAL SUPPORT	649.75	46002
101-201.000-702.000	SALARIES PART-TIME	AFLAC	AFLAC INSURANCE	71.64	4[illegible]
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CUSTODIAL SERVICES 11/15/21 TO 11/30/21	538.43	4[illegible]

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 201.000 BUILDING & GROUNDS					
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMENT	SPOUSAL SUPPORT	649.75	46056
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	MONTHLY CHARGES	416.39	45984
101-201.000-920.000	UTILITIES	DTE ENERGY	MONTHLY BILLS	3,960.89	45987
101-201.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE	MONTHLY WATER BILLS	1,213.47	46040
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	CLIFTON GRANT	SANITIZING CITY HALL 11/1/15 - 11/15/21	252.00	45981
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	KONE INC.	MAINTENANCE 11/1/21 - 11/30/21	215.00	45997
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	ROCKET ENTERPRISE, INC.	ANNUAL FLAG SERVICE	795.00	46012
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	CLIFTON GRANT	SANITIZING CITY HALL	252.00	46042
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	CUMMINS	GENERATOR REPAIR	812.86	46043
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	DENNY'S HEATING, COOLING &	FURNACE REPAIR	1,034.68	46044
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	TOWN LOCKSMITH	MOTION DETECTOR AND RUN WIRE	1,415.00	46075
101-201.000-938.000	PARKING LOT & GROUNDS	ELITE SPRINKLER SYSTEMS LI	WINTERIZATION 2021	45.00	45988
101-201.000-938.000	PARKING LOT & GROUNDS	CLIFTON GRANT	RENTALS AND ADDITIONAL WORK	50.00	46042
		Total For Dept 201.000 BUILDING & GROUNDS		12,910.29	
Dept 301.000 PUBLIC SAFETY					
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 80:	HEALTH SAVINGS RHS PLAN	39.95	46020
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFERR A(	HEALTH SAVINGS RHS PLAN	565.10	46021
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	DECEMBER COVERAGE PERIOD	1,789.38	46032
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	DECEMBER COVERAGE PERIOD	1,497.76	46033
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS-BLUE SHIELD	COVERAGE FOR DECEMBER	14,251.13	46034
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	DECEMBER PREMIUM PAYMENT	236.16	46072
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 80:	803046 FOR RHS PLAN	39.95	46076
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 80:	803061 FOR RHS PLAN	565.10	46077
101-301.000-712.000	WORKER'S COMP INSURANCE	MICHIGAN MUNICIPAL LEAGUE	PAYROLL AUDIT 7/1/2020 TO 7/1/2021	234.66	46055
101-301.000-726.000	OFFICE SUPPLIES	CARDMEMBER SERVICE	NOVEMBER 2021 STATEMENT	10.59	46037
101-301.000-803.000	MEMBERSHIPS & MEETINGS	IAFCI	ANNUAL DUES	70.00	45994
101-301.000-803.000	MEMBERSHIPS & MEETINGS	IAFCI	ANNUAL DUES	70.00	45994
101-301.000-803.000	MEMBERSHIPS & MEETINGS	FBI-LEEDA	ASSOCIATE MEMBERSHIP	50.00	46047
101-301.000-803.000	MEMBERSHIPS & MEETINGS	FRATERNAL ORDER OF POLICE	DUES (REGULAR)	60.00	46048
101-301.000-803.000	MEMBERSHIPS & MEETINGS	OAKLAND COUNTY ASSN. CHIEF	2022 DUES	30.00	46059
101-301.000-803.000	MEMBERSHIPS & MEETINGS	OAKLAND COUNTY ASSN. CHIEF	2022 DUES	30.00	46059
101-301.000-826.000	COMMUNITY POLICING	CARDMEMBER SERVICE	NOVEMBER 2021 STATEMENT	264.92	46037
101-301.000-829.000	POLICE UNIFORMS & CLEANING	MUNSON CLEANERS	UNIFORM CLEANING	135.60	46003
101-301.000-829.000	POLICE UNIFORMS & CLEANING	MICHAEL ZANG	REIMBURSEMENT FOR UNIFORM SHOES	100.00	46054
101-301.000-829.000	POLICE UNIFORMS & CLEANING	PRIORITY ONE EMERGENCY, IN	5.11 STRYKE PDU CLASS B PANT 36 HEMMING	191.98	46064
101-301.000-829.000	POLICE UNIFORMS & CLEANING	THERESA KNOLL	MISCELLANEOUS REIMBURSEMENT	265.97	46074
101-301.000-850.000	TELEPHONE EXPENDITURES	AT & T	MONTHLY STATEMENT	55.90	45977
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	MONTHLY STATEMENT	73.46	45982
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	SERVICE FROM 11/5/21 - 12/4/21	16.20	45982
101-301.000-850.000	TELEPHONE EXPENDITURES	WINDSTREAM	MONTHLY CHARGE	583.99	46128
101-301.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	MONTHLY CHARGE	186.34	46079
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CENT	OIL CHANGE	81.96	45979
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CENT	OIL CHANGE	56.97	45979
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CENT	OIL CHANGE	32.98	45979
101-301.000-860.000	VEHICLE EXPENSE	OAKLAND COUNTY TREASURER	VEHICLE MAINTENANCE	1,495.83	46004
101-301.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SYST	ACCOUNT # 869103713 MONTHLY STATEMENT	290.22	46019
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CENT	OIL CHANGE	72.95	46031
101-301.000-860.000	VEHICLE EXPENSE	CARDMEMBER SERVICE	NOVEMBER 2021 STATEMENT	91.96	46037
101-301.000-860.000	VEHICLE EXPENSE	JAX KAR WASH	CAR WASH	5.00	46052
101-301.000-860.000	VEHICLE EXPENSE	O'REILLY	ROLL PIN	5.06	46058
101-301.000-860.000	VEHICLE EXPENSE	O'REILLY	18OZ OLSH CMPD	9.99	4

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301.000 PUBLIC SAFETY					
101-301.000-860.000	VEHICLE EXPENSE	OAKLAND COUNTY TREASURER	MOTORPOOL GENERAL REPAIR	1,469.38	46061
		Total For Dept 301.000 PUBLIC SAFETY		25,026.44	
Dept 401.000 PUBLIC SERVICE					
101-401.000-892.000	SIDEWALK MAINTENANCE	GIFFELS-WEBSTER ENG INC	2021 SIDEWALK REPAIR PROGRAM - PROFESSI	3,915.25	45991
101-401.000-892.000	SIDEWALK MAINTENANCE	GIFFELS-WEBSTER ENG INC	2021 SIDEWALK REPAIR PROGRAM	10,305.78	46049
101-401.000-892.000	SIDEWALK MAINTENANCE	KD CEMENT INC	2021 SIDEWALK REPAIR PROGRAM PAY ESTIMA	114,469.87	46053
101-401.000-920.000	UTILITIES	COMCAST	MONTHLY STATEMENT	230.99	45982
101-401.000-920.000	UTILITIES	CONSUMERS ENERGY	MONTHLY CHARGES	261.03	45984
101-401.000-920.000	UTILITIES	DTE ENERGY	MONTHLY BILLS	185.89	45987
101-401.000-920.000	UTILITIES	US BANK VOYAGER FLEET SYST	ACCOUNT # 869103713 MONTHLY STATEMENT	333.01	46019
101-401.000-920.000	UTILITIES	WINDSTREAM	MONTHLY CHARGE	183.96	46128
101-401.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE	MONTHLY WATER BILLS	67.22	46040
		Total For Dept 401.000 PUBLIC SERVICE		129,953.00	
Dept 501.000 LEAF COLLECTION					
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	SOCRRA	SPECIAL WASTE - OCT 2021	392.81	46071
		Total For Dept 501.000 LEAF COLLECTION		392.81	
Dept 502.000					
101-502.000-801.001	SOCRRA	SOCRRA	REFUSE,RECYCLABLES AND YARD WASTE	15,604.00	46013
101-502.000-801.001	SOCRRA	SOCRRA	BASIC REFUSE, RECYCLABLES AND YARD WAST	13,956.00	46071
		Total For Dept 502.000		29,560.00	
Dept 601.000 RECREATION					
101-601.000-712.000	WORKER'S COMP INSURANCE	MICHIGAN MUNICIPAL LEAGUE	PAYROLL AUDIT 7/1/2020 TO 7/1/2021	234.68	46055
101-601.000-811.000	SENIOR ACTIVITIES	CARDMEMBER SERVICE	NOVEMBER 2021 STATEMENT	30.98	46037
101-601.000-812.000	COMMUNITY EVENTS	BRENTWOOD TROLLEY	TROLLEY RENTAL	1,310.40	46035
101-601.000-812.000	COMMUNITY EVENTS	CARDMEMBER SERVICE	NOVEMBER 2021 STATEMENT	469.11	46037
101-601.000-812.000	COMMUNITY EVENTS	REGINA COBB	BUS TRIP REFUND	90.00	46065
101-601.000-812.000	COMMUNITY EVENTS	SANDRA FREEMAN	BUS TRIP REFUND	25.00	46067
101-601.000-812.000	COMMUNITY EVENTS	CLIFTON GRANT	RENTALS AND ADDITIONAL WORK	880.00	46090
101-601.000-815.000	COMMUNITY GARDEN	CARDMEMBER SERVICE	NOVEMBER 2021 STATEMENT	40.05	46037
101-601.000-817.000	FITNESS CENTER EXP	COMCAST	MONTHLY STATEMENT	29.38	45982
		Total For Dept 601.000 RECREATION		3,109.60	
		Total For Fund 101 GENERAL FUND		343,036.34	
Fund 202 MAJOR ROAD FUND					
Dept 702.000					
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	DECEMBER COVERAGE PERIOD	75.72	46032
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	DECEMBER PREMIUM PAYMENT	2.69	46072
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKLAN	LABOR AND EQUIPMENT	1,161.11	46010
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKLAN	SIGNAL MAINTENANCE	2,637.40	46066
		Total For Dept 702.000		3,876.92	
Dept 702.100 CAPITAL IMP - STREET BOND					
202-702.100-970.000	CAPITAL EXPENDITURE	GIFFELS-WEBSTER ENG INC	CITY WIDE PAVING PROGRAM PROFESSIONAL S	2,194.63	45991
202-702.100-970.000	CAPITAL EXPENDITURE	GIFFELS-WEBSTER ENG INC	CITY WIDE PAVING PROGRAM PROFESSIONAL S	3,726.25	45991
202-702.100-970.000	CAPITAL EXPENDITURE	GIFFELS-WEBSTER ENG INC	2021 CITY WIDE PAVING PROGRAM	1,038.75	46049
202-702.100-970.000	CAPITAL EXPENDITURE	GIFFELS-WEBSTER ENG INC	2022 CITY WIDE PAVING PROGRAM	7,692.50	46049
202-702.100-970.000	CAPITAL EXPENDITURE	GIFFELS-WEBSTER ENG INC	2021 PASER RATINGS	881.25	46049
		Total For Dept 702.100 CAPITAL IMP - STREET BOND		15,533.38	

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 202 MAJOR ROAD FUND					
		Total For Fund 202 MAJOR ROAD FUND		19,410.30	
Fund 203 LOCAL ROAD FUND					
Dept 703.000					
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	DECEMBER COVERAGE PERIOD	75.72	46032
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	DECEMBER PREMIUM PAYMENT	2.69	46072
203-703.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKLAN	LABOR AND EQUIPMENT	1,161.10	46010
203-703.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKLAN	SIGNAL MAINTENANCE	2,637.40	46066
203-703.000-868.000	NON-MOTOR FACILITIES	STATE OF MICHIGAN	CITYWIDE MANUAL ON UNIFORM TRAFFIC CONT	6,453.25	46073
		Total For Dept 703.000		10,330.16	
Dept 703.100 CAPITAL IMP - STREET BOND					
203-703.100-970.000	CAPITAL EXP - STREET BOND	GIFFELS-WEBSTER ENG INC	CITY WIDE PAVING PROGRAM PROFESSIONAL S	2,194.63	45991
203-703.100-970.000	CAPITAL EXP - STREET BOND	GIFFELS-WEBSTER ENG INC	CITY WIDE PAVING PROGRAM PROFESSIONAL S	3,726.25	45991
203-703.100-970.000	CAPITAL EXP - STREET BOND	GIFFELS-WEBSTER ENG INC	2021 CITY WIDE PAVING PROGRAM	1,038.75	46049
203-703.100-970.000	CAPITAL EXP - STREET BOND	GIFFELS-WEBSTER ENG INC	2022 CITY WIDE PAVING PROGRAM	7,692.50	46049
203-703.100-970.000	CAPITAL EXP - STREET BOND	GIFFELS-WEBSTER ENG INC	2021 PASER RATINGS	881.25	46049
		Total For Dept 703.100 CAPITAL IMP - STREET BOND		15,533.38	
		Total For Fund 203 LOCAL ROAD FUND		25,863.54	
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 803	HEALTH SAVINGS RHS PLAN	101.99	46020
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	DECEMBER COVERAGE PERIOD	1,642.13	46032
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	DECEMBER PREMIUM PAYMENT	60.97	46072
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 803	803046 FOR RHS PLAN	101.99	46076
494-000.000-844.000	MAIN STREET PROGRAM	C & G NEWSPAPERS	1/2 SOUTHFIELD SUN 4 COLOR	741.00	45980
494-000.000-844.000	MAIN STREET PROGRAM	ZINGERMAN'S TRAINING INC	PRIVATE TRAINING	1,298.52	46025
494-000.000-844.000	MAIN STREET PROGRAM	CARDMEMBER SERVICE	NOVEMBER 2021 STATEMENT	512.28	46037
494-000.000-845.000	STREETSCAPING	DISPLAY SALES	BANNER AND ACCESSORIES	4,845.45	46026
494-000.000-845.000	STREETSCAPING	CARDMEMBER SERVICE	NOVEMBER 2021 STATEMENT	3,087.85	46037
494-000.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	DDA PLANNING SERVICES	4,125.00	45991
494-000.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	RIGHT OF WAY PERMIT APPLICATION REVIEWS	290.00	46049
494-000.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	LATHRUP BLVD (SOUTH OF 696) GAS MAIN RE	290.00	46049
494-000.000-882.000	PLANNING/CONSULTING FEES	STATE OF MICHIGAN	CITYWIDE MANUAL ON UNIFORM TRAFFIC CONT	6,453.24	46073
494-000.000-933.000	REPAIRS & MAINTENANCE	DTE ENERGY	STREET LIGHTS 10/1 - 10/31 BILLING PERI	1,834.03	45987
494-000.000-933.000	REPAIRS & MAINTENANCE	EXCELL SNOW & TURF MAINTEN	LAWN MAINTENANCE	800.00	45990
494-000.000-933.000	REPAIRS & MAINTENANCE	EXCELL SNOW & TURF MAINTEN	FERTILIZER	200.00	45990
		Total For Dept 000.000		26,384.45	
		Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY		26,384.45	
Fund 592 WATER & SEWER FUND					
Dept 536.000 WATER DEPARTMENT					
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 803	HEALTH SAVINGS RHS PLAN	5.68	46020
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	DECEMBER COVERAGE PERIOD	3,386.47	46032
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	DECEMBER PREMIUM PAYMENT	3.23	46072
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 803	803046 FOR RHS PLAN	5.68	46076
592-536.000-902.000	BILLING SERVICES	POSTMASTER	POSTAGE FOR WATER BILLS	700.00	2682
592-536.000-937.000	WATER SYSTEM MAINTENANCE	FERGUSON WATERWORKS	CABLE BOXES AND WALL MIU	1,428.51	2688
592-536.000-937.000	WATER SYSTEM MAINTENANCE	SOUTHEAST OAKLAND COUNTY	COMMUNITY RISK AND RESILIENCE ASSESSMEN	2,016.73	2692
592-536.000-937.000	WATER SYSTEM MAINTENANCE	SUNDE BUILDING INC.	SHUT OFF WATER SERVICE	425.00	[illegible]
592-536.000-944.000	WATER PURCHASES	SOUTHEAST OAKLAND COUNTY	WATER SERVICE FOR 10/1/21 - 10/31-21	31,047.59	

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 WATER & SEWER FUND					
Dept 536.000 WATER DEPARTMENT					
592-536.000-974.000	WATER MAIN PROJECT	DURST LUMBER COMPANY	PIPE S&D LEAD	(48.99)	
592-536.000-974.000	WATER MAIN PROJECT	DURST LUMBER COMPANY	BUTT SPLICE PHONE	(2.59)	
		Total For Dept 536.000 WATER DEPARTMENT		38,967.31	
Dept 536.100 WATER DEPARTMENT					
592-536.100-970.000	CAPITAL EXP - STOP BOX REPLACEME	GIFFELS-WEBSTER ENG INC	LEAD AND COPPER MATERIAL DISTRIBUTION	1,185.00	2689
592-536.100-970.000	CAPITAL EXP - STOP BOX REPLACEME	SUNDE BUILDING INC.	STOP BOXES	20,475.00	2693
		Total For Dept 536.100 WATER DEPARTMENT		21,660.00	
Dept 536.200 WATER DEPARTMENT					
592-536.200-970.000	CAPITAL EXP - LEAD & COPPER LINE	GIFFELS-WEBSTER ENG INC	LEAD AND COPPER MATERIAL DISTRIBUTION S	5,306.26	2695
592-536.200-970.000	CAPITAL EXP - LEAD & COPPER LINE	SOUTHEAST OAKLAND COUNTY	LEAD SERVICE LINE REPLACEMENT	54,444.40	2699
		Total For Dept 536.200 WATER DEPARTMENT		59,750.66	
Dept 536.400 WATER DEPARTMENT					
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	CORE&MAIN	LV HYD/VALVES JOB # P190430	223.77	2684
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	EAGLE LANDSCAPING & SUPPLY	TRACTOR/WITH 1 HOUR MOVING	250.00	2686
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	EAGLE LANDSCAPING & SUPPLY	TOP SOIL	96.00	2686
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	EAGLE LANDSCAPING & SUPPLY	TRACTOR WITH 1 HOUR MOVING	250.00	2686
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	EAGLE LANDSCAPING & SUPPLY	TRACTOR WITH 1 HOUR MOVING	250.00	2686
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	EAGLE LANDSCAPING & SUPPLY	DEBRIS HAULED OUT	2,700.00	2686
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	EAGLE LANDSCAPING & SUPPLY	DEBRIS HAULED OUT	4,160.00	2686
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	EAGLE LANDSCAPING & SUPPLY	DEBRIS HAULED OUT	1,800.00	2686
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	EAGLE LANDSCAPING & SUPPLY	DEBRIS HAULED OUT	1,800.00	2686
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	EAGLE LANDSCAPING & SUPPLY	TRACTOR WITH 1 HOUR MOVING	250.00	2686
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	EAGLE LANDSCAPING & SUPPLY	CONCRETE	120.00	2686
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	GIFFELS-WEBSTER ENG INC	WATER MAIN PROGRAM	797.50	2689
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	GIFFELS-WEBSTER ENG INC	2021 AND 2022 WATER MAIN PROGRAM (SAN F	1,390.00	2695
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	NICO INCORPORATED	EXCAVATE & INSTALL ASPHALT	44,980.00	2698
		Total For Dept 536.400 WATER DEPARTMENT		59,067.27	
Dept 536.500 WATER DEPARTMENT					
592-536.500-970.000	CAPITAL FIRE HYDRANTS	EJ USA INC	HYDRANT REFURB	1,469.69	2687
592-536.500-970.000	CAPITAL FIRE HYDRANTS	GIFFELS-WEBSTER ENG INC	HYDRANT REFURBISHMENT PROFESSIONAL SERV	217.50	2689
592-536.500-970.000	CAPITAL FIRE HYDRANTS	SUNDE BUILDING INC.	FIRE HYDRANTS	1,925.00	2693
592-536.500-970.000	CAPITAL FIRE HYDRANTS	GIFFELS-WEBSTER ENG INC	2021-2023 HYDRANT REFURBISHMENT REPLACE	447.50	2695
		Total For Dept 536.500 WATER DEPARTMENT		4,059.69	
Dept 536.600 WATER DEPARTMENT					
592-536.600-970.000	CAPITAL EXP - GATE VALVES	GIFFELS-WEBSTER ENG INC	GATE VALVE REFURBISHMENT/REPLACEMENT	217.50	2689
592-536.600-970.000	CAPITAL EXP - GATE VALVES	SUNDE BUILDING INC.	GATE VALVES AND D-BOX	10,675.00	2693
592-536.600-970.000	CAPITAL EXP - GATE VALVES	GIFFELS-WEBSTER ENG INC	2021 - 2023 GATE VALVE REFURBISHMENT/RE	447.50	2695
		Total For Dept 536.600 WATER DEPARTMENT		11,340.00	
Dept 537.000 SEWER DEPARTMENT					
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 803	HEALTH SAVINGS RHS PLAN	5.68	46020
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	DECEMBER COVERAGE PERIOD	90.87	46032
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	DECEMBER PREMIUM PAYMENT	3.21	46072
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 803	803046 FOR RHS PLAN	5.68	46076
592-537.000-939.000	SEWER SYTEM MAINTENANCE	DTE ENERGY	MONTHLY SERVICE	17.96	2685
592-537.000-939.000	SEWER SYTEM MAINTENANCE	SOUTHEAST OAKLAND COUNTY	COMMUNITY RISK AND RESILIENCE ASSESSMEN	2,016.74	2692
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	OAKLAND COUNTY TREASURER	WASTEWATER DISPOSAL CHARGE	88,068.75	[illegible]
592-537.000-945.000	RETENTION TANK-UTIL ELEC	DTE ENERGY	MONTHLY BILLS	1,978.16	4[illegible]

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 WATER & SEWER FUND					
Dept 537.000 SEWER DEPARTMENT					
592-537.000-946.000	RETENTION TANK UTIL-WATER	CITY OF LATHRUP VILLAGE	MONTHLY WATER BILLS	82.85	46040
592-537.000-947.000	RETENTION TANK UTIL-GAS	CONSUMERS ENERGY	MONTHLY CHARGES	15.00	45984
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	COMCAST	SERVICES FROM 11/8/21 - 12/7/21	113.35	2683
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	GREAT LAKES WATER AUTHORIT	10/1/21 - 10/31/21	1,400.07	2696
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	HYDROCORP	MUNICIPAL - MICHIGAN	460.00	2690
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	HUBBELL, ROTH & CLARK, INC	PROFESSIONAL SERVICES FOR NOVEMBER	468.05	2697
		Total For Dept 537.000 SEWER DEPARTMENT		94,726.37	
		Total For Fund 592 WATER & SEWER FUND		289,571.30	

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #

Fund Totals:

Fund 101 GENERAL FUND	343,036.34
Fund 202 MAJOR ROAD FUNI	19,410.30
Fund 203 LOCAL ROAD FUNI	25,863.54
Fund 494 DOWNTOWN DEVEL(	26,384.45
Fund 592 WATER & SEWER I	289,571.30
Total For All Funds:	704,265.93

LAW OFFICE
BAKER & ELOWSKY, PLLC
41850 WEST ELEVEN MILE ROAD, SUITE 207
NOVI, MICHIGAN 48375
Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

SCOTT R. BAKER
JENNIFER H. ELOWSKY sbaker@bakerelowsky.com Of Counsel

LEANN K. KIMBERLIN MATTHEW C. QUINN

November 29, 2021

Via Email

Sheryl Mitchell, DBA, MSA
City Administrator
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Pam Bratschi, MiCPT, CPFA
City Treasurer
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Re: Legal Department Billing for October 1 through October 31, 2021

Dear Dr. Mitchell and Ms. Bratschi:

The following is our law firm's billing to the City of Lathrup Village for the month of October, 2021:

1.	General Retainer	$2,500.00
2.	Special Legal Services	$3,217.50
3.	Downtown Development Authority	$
4.	Project Reimbursement	$
5.	Prosecution/Code Enforcement	$1,495.00
		$7,212.50

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Scott R. Baker

Enclosures

LAW OFFICE
BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
NOVI, MICHIGAN 48375
Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

November 29, 2021

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 1210
Invoice Period: 10-01-2021 - 10-31-2021

RE: General Retainer

Time Details

Date	Professional	Description	Hours	Amount
10-01-2021	SRB	Review and respond to correspondence from Mayor Pro Tem Kantor.	0.25	No Charge
10-01-2021	SRB	Review and respond to correspondence from S. Stec Re: JMC litigation	0.25	No Charge
10-01-2021	SRB	Review and respond to correspondence from Admin re Cannabis application resolution	0.25	No Charge
10-01-2021	SRB	Review and respond to correspondence from Admin re Council agenda packet for 10/4 meeting	0.25	No Charge
10-01-2021	SRB	Review and respond to correspondence from Admin re american tower proposal	0.25	No Charge
10-02-2021	SRB	Review and respond to correspondence from Admin re house in the woods rfp	0.25	No Charge
10-03-2021	SRB	Review and respond to correspondence from Admin re charter amendment	0.25	No Charge
10-03-2021	SRB	Review and respond to correspondence from Admin re October meeting schedule	0.25	No Charge
10-04-2021	SRB	Review and respond to correspondence from Admin re water shut off	0.25	No Charge
10-04-2021	SRB	Review and respond to correspondence from Admin re revised	0.25	No Charge

Date	Professional	Description	Hours	Amount
		agenda packet		
10-04-2021	SRB	Review and respond to correspondence from Admin re Michigan First	0.25	No Charge
10-04-2021	SRB	Review and respond to correspondence from Admin re JMC litigation	0.25	No Charge
10-04-2021	SRB	Review and respond to correspondence from Admin re Connect 225	0.25	No Charge
10-04-2021	SRB	prepare for and participate in regular meeting of City Council	3.00	No Charge
10-04-2021	SRB	Review and respond to correspondence from Mayor Pro Tem Kantor.	0.25	No Charge
10-04-2021	SRB	Review and respond to correspondence from City Clerk	0.25	No Charge
10-04-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-04-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-05-2021	SRB	Review and respond to correspondence from Mayor Pro Tem Kantor.	0.25	No Charge
10-06-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-06-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-06-2021	SRB	Review and respond to correspondence from Admin re political signs	0.25	No Charge
10-06-2021	SRB	Review and respond to correspondence from Admin re sewer backup	0.25	No Charge
10-06-2021	SRB	Review and respond to correspondence from Admin re resident communication	0.25	No Charge
10-06-2021	SRB	Review and respond to correspondence from Admin re cannabis application	0.25	No Charge
10-06-2021	SRB	Review and respond to correspondence from Admin re sign ordinance	0.25	No Charge
10-06-2021	SRB	Review and respond to correspondence from Admin re fact sheet	0.25	No Charge
10-07-2021	SRB	Review and respond to correspondence from Admin re fact sheet	0.25	No Charge
10-07-2021	SRB	Review and respond to correspondence from Admin re fact sheet	0.25	No Charge
10-07-2021	SRB	Review and respond to correspondence from Admin re sign ordinance clarification	0.25	No Charge

Date	Professional	Description	Hours	Amount
10-07-2021	SRB	Review and respond to correspondence from Admin re sign ordinance clarification	0.25	No Charge
10-07-2021	SRB	Review and respond to correspondence from Admin re sign ordinance clarification	0.25	No Charge
10-07-2021	SRB	Review and respond to correspondence from Admin re November meetings	0.25	No Charge
10-07-2021	SRB	Review and respond to correspondence from Admin re sidewalk repair	0.25	No Charge
10-07-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-07-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-07-2021	SRB	Review and respond to correspondence from Mayor Pro Tem Kantor.	0.25	No Charge
10-07-2021	SRB	Review and respond to correspondence from Mayor Pro Tem Kantor.	0.25	No Charge
10-10-2021	SRB	Review and respond to correspondence from Admin re JMC litigation	0.25	No Charge
10-11-2021	SRB	Review and respond to correspondence from Admin re Fire department report	0.25	No Charge
10-11-2021	SRB	Review and respond to correspondence from Admin re Contract revisions	0.25	No Charge
10-11-2021	SRB	Review and respond to correspondence from Admin re 10/18 Council meeting	0.25	No Charge
10-11-2021	SRB	Review multiple correspondence from Planning Commissioner Hammond re 28600 Southfield road	0.50	No Charge
10-12-2021	SRB	Review and respond to correspondence from Mayor Pro Tem Kantor.	0.25	No Charge
10-12-2021	SRB	Review and respond to correspondence from Admin re JMC properties	0.25	No Charge
10-12-2021	SRB	Review and respond to correspondence from Admin re Southfield school millage	0.25	No Charge
10-12-2021	SRB	Review and respond to correspondence from Admin re JMC properties	0.25	No Charge
10-12-2021	SRB	Review and respond to correspondence from Admin re JMC properties	0.25	No Charge
10-12-2021	SRB	Review and respond to correspondence from Admin re Skyway Travel	0.25	No Charge

Date	Professional	Description	Hours	Amount
10-13-2021	SRB	Review and respond to correspondence from Admin re sign ordinance update	0.25	No Charge
10-13-2021	SRB	Review and respond to correspondence from Admin re massage parlor hours of operation	0.25	No Charge
10-13-2021	SRB	Review and respond to correspondence from Mayor Pro Tem Kantor.	0.25	No Charge
10-13-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-14-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-14-2021	SRB	Review and respond to correspondence from Planning Commissioner member Hammond	0.25	No Charge
10-14-2021	SRB	Review and respond to correspondence from Admin re election update	0.25	No Charge
10-14-2021	SRB	Review and respond to correspondence from Admin re audit report special meeting	0.25	No Charge
10-14-2021	SRB	Review and respond to correspondence from Admin re grant update	0.25	No Charge
10-14-2021	SRB	Review and respond to correspondence from Admin re grant update	0.25	No Charge
10-14-2021	SRB	Review and respond to correspondence from Admin re ordinance codification	0.25	No Charge
10-14-2021	SRB	Review and respond to correspondence from Admin re Cannabis scoring matrix	0.25	No Charge
10-14-2021	SRB	Review and respond to correspondence from Admin re Cannabis scoring matrix	0.25	No Charge
10-14-2021	SRB	Review and respond to correspondence from Admin re 10/18 Council meeting	0.25	No Charge
10-15-2021	SRB	Review and respond to correspondence from Admin re CIP update	0.25	No Charge
10-15-2021	SRB	Review and respond to correspondence from Admin	0.25	No Charge
10-15-2021	SRB	Review and respond to correspondence from Admin	0.25	No Charge
10-15-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-15-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-15-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-15-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge

Date	Professional	Description	Hours	Amount
10-16-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-16-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-16-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-16-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-16-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-16-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-16-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-16-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-16-2021	SRB	Review and respond to correspondence from Admin re public comment submission	0.25	No Charge
10-16-2021	SRB	Review and respond to correspondence from Admin re cannabis resolutions	0.25	No Charge
10-18-2021	SRB	Review and respond to correspondence from Admin re Southfield school tax	0.25	No Charge
10-18-2021	SRB	Review and respond to correspondence from Admin re Cannabis communication	0.25	No Charge
10-18-2021	SRB	Review and respond to correspondence from Admin re Cannabis scoring matrix meting	0.25	No Charge
10-18-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-18-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-18-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-18-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-18-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-18-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-18-2021	SRB	Review and respond to correspondence from Mayor Pro Tem Kantor.	0.25	No Charge
10-18-2021	SRB	Review and respond to correspondence from Mayor Pro Tem Kantor.	0.25	No Charge
10-18-2021	SRB	Review and respond to correspondence from City Clerk	0.25	No Charge

Date	Professional	Description	Hours	Amount
10-18-2021	SRB	Review and respond to correspondence from City Clerk	0.25	No Charge
10-18-2021	SRB	Review and respond to correspondence from City Clerk	0.25	No Charge
10-18-2021	SRB	Review and respond to correspondence from City Clerk	0.25	No Charge
10-18-2021	SRB	Review and respond to correspondence from City Clerk	0.25	No Charge
10-18-2021	SRB	Review and respond to correspondence from City Clerk	0.25	No Charge
10-18-2021	SRB	Review and respond to correspondence from City Clerk	0.25	No Charge
10-18-2021	SRB	Review and respond to correspondence from City Clerk	0.25	No Charge
10-18-2021	SRB	Prepare for and participate in City Council Study Session	1.25	No Charge
10-18-2021	SRB	Prepare for and participate in City ZBA meeting	1.25	No Charge
10-18-2021	SRB	Prepare for and participate in City Council meeting	0.75	No Charge
10-19-2021	SRB	Review correspondence from code officer	0.25	No Charge
10-19-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-19-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-19-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-19-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-19-2021	SRB	Review and respond to correspondence from Admin re liability release	0.25	No Charge
10-19-2021	SRB	Review and respond to correspondence from Admin re meeting schedules	0.25	No Charge
10-19-2021	SRB	Review and respond to correspondence from Admin re meeting schedules	0.25	No Charge
10-19-2021	SRB	Review and respond to correspondence from Admin re tree chipping	0.25	No Charge
10-19-2021	SRB	Review and respond to correspondence from Admin re JMC litigation	0.25	No Charge
10-19-2021	SRB	Review and respond to correspondence from Admin re JMC litigation	0.25	No Charge
10-20-2021	SRB	Review and respond to correspondence from Admin re JMC litigation	0.25	No Charge
10-20-2021	SRB	Review and respond to correspondence from Admin re 10/18 Council study session	0.25	No Charge

Date	Professional	Description	Hours	Amount
10-20-2021	SRB	Review and respond to correspondence from Admin re 28708 Blackstone	0.25	No Charge
10-20-2021	SRB	Review and respond to correspondence from Admin re municode ordinance updates	0.25	No Charge
10-20-2021	SRB	Review and respond to correspondence from Admin re municode ordinance updates	0.25	No Charge
10-20-2021	SRB	Review correspondence from code officer	0.25	No Charge
10-20-2021	SRB	Review correspondence from Chief Mckee	0.25	No Charge
10-21-2021	SRB	Review and respond to correspondence from Mayor Pro Tem Kantor.	0.25	No Charge
10-21-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-21-2021	SRB	Review and respond to correspondence from Admin re dispensary concerns	0.25	No Charge
10-21-2021	SRB	Review and respond to correspondence from Admin re JMC buildings	0.25	No Charge
10-22-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-22-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-22-2021	SRB	Review correspondence from code officer	0.25	No Charge
10-24-2021	SRB	Review and respond to correspondence from Mayor Pro Tem Kantor.	0.25	No Charge
10-25-2021	SRB	Review correspondence from Planning Commissioner	0.25	No Charge
10-25-2021	SRB	Review correspondence from Planning Commissioner	0.25	No Charge
10-25-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-25-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-25-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-25-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-25-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-25-2021	SRB	Review and respond to correspondence from Admin re JMC buildings	0.25	No Charge
10-25-2021	SRB	Review and respond to correspondence from Admin re Tree services contract	0.25	No Charge

Date	Professional	Description	Hours	Amount
10-26-2021	SRB	Review and respond to correspondence from Admin re JMC properties	0.25	No Charge
10-26-2021	SRB	Review and respond to correspondence from Admin re cannabis scoring matrix	0.25	No Charge
10-26-2021	SRB	Review and respond to correspondence from Admin re cannabis scoring matrix	0.25	No Charge
10-26-2021	SRB	Review and respond to correspondence from Admin re council training	0.25	No Charge
10-26-2021	SRB	Review and respond to correspondence from Admin re SOCRRA report	0.25	No Charge
10-26-2021	SRB	Review and respond to correspondence from Admin re 27621 Morningside plaza	0.25	No Charge
10-26-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-26-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-26-2021	SRB	Review correspondence from Council member Medley	0.25	No Charge
10-26-2021	SRB	Review correspondence from Council member Medley	0.25	No Charge
10-27-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-27-2021	SRB	Review and respond to correspondence from Admin re JMC violation letters	0.25	No Charge
10-27-2021	SRB	Review and respond to correspondence from Admin re Audit Report	0.25	No Charge
10-28-2021	SRB	Review and respond to correspondence from Admin re Building official	0.25	No Charge
10-28-2021	SRB	Review and respond to correspondence from Admin re cannabis resolutions	0.25	No Charge
10-28-2021	SRB	Review and respond to correspondence from Admin re DTE open house	0.25	No Charge
10-28-2021	SRB	Review and respond to correspondence from Admin re cannabis scoring matrix	0.25	No Charge
10-28-2021	SRB	Review and respond to correspondence from Admin re agenda packet	0.25	No Charge
10-28-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-28-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge

Date	Professional	Description	Hours	Amount
10-29-2021	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
10-29-2021	SRB	Review correspondence from code officer	0.25	No Charge
10-29-2021	SRB	Review correspondence from Admin re Municode	0.25	No Charge
10-29-2021	SRB	Review and respond to correspondence from Mayor Pro Tem Kantor.	0.25	No Charge
10-29-2021	SRB	Review and respond to correspondence from Mayor Pro Tem Kantor.	0.25	No Charge
10-29-2021	SRB	Review and respond to correspondence from Mayor Pro Tem Kantor.	0.25	No Charge
10-29-2021	SRB	Review and respond to correspondence from Mayor Pro Tem Kantor.	0.25	No Charge
10-29-2021	SRB	Review and respond to correspondence from Admin re agenda packet	0.25	No Charge
10-31-2021	SRB	Services Rendered		2,500.00
			Total	2,500.00

Time Summary

Professional	Hours	Amount
Scott Baker	46.75	2,500.00
Total		2,500.00

Total for this Invoice 2,500.00

Item 6J.

LAW OFFICE
BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
NOVI, MICHIGAN 48375
Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

November 29, 2021

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 1211
Invoice Period: 10-01-2021 - 10-31-2021

RE: Prosecution/Code Enforcement

Time Details

Date	Professional	Description	Hours	Amount
10-05-2021	SRB	Receipt and review correspondence from 46th District Court concerning court calendar change.	0.25	32.50
10-06-2021	SRB	Review of file materials and Notices to Appear for 09/15/2021 docket and correspondence to Police Clerk concerning records re: 21LV01136A, 21LV00942A, 21LV01233A, 17LV00786A, 21LV01163A, 21LV00933A,B, 21LV00937B, 21LV01166A, 20LV01019A, 16LV00801A.	1.50	195.00
10-07-2021	SRB	review and respond to correspondence from attorney re 20LV00525A, B & C	0.25	32.50
10-12-2021	SRB	Review correspondence from code officer re 21L0001728	0.25	32.50
10-12-2021	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 21LV01136A	0.50	65.00
10-12-2021	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 21LV01233A	0.50	65.00
10-12-2021	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 21LV00515A/B	0.50	65.00
10-12-2021	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 21LV00937B	0.50	65.00

Date	Professional	Description	Hours	Amount
10-12-2021	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 16LV00801A	0.50	65.00
10-12-2021	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 21LV00933A/B	0.50	65.00
10-12-2021	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 17LV00786A	0.50	65.00
10-12-2021	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 21LV01069A/B	0.50	65.00
10-12-2021	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 21LV00942A	0.50	65.00
10-13-2021	SRB	Conduct telephone pre-trial conference with defendant, prepare plea offer and draft correspondence to defendant and Court with same re: 21LV01163A	0.50	65.00
10-13-2021	SRB	Appear for prosecution docket via Zoom in 46th District Court	3.50	455.00
10-20-2021	SRB	Review correspondence from 46th District Court re 11/10 docket	0.25	32.50
10-21-2021	SRB	Receipt and review 46th District Court prosecution calendars for January and February 2022.	0.25	32.50
10-22-2021	SRB	Phone call with defendant concerning status of case and warrant re: 21LV00422A,B.	0.25	32.50
			Total	1,495.00

Time Summary

Professional	Hours	Amount
Scott Baker	11.50	1,495.00
Total		1,495.00

Total for this Invoice 1,495.00

LAW OFFICE
BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
NOVI, MICHIGAN 48375
Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

November 29, 2021

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 1212
Invoice Period: 10-01-2021 - 10-31-2021

RE: Special Legal Services

Time Details

Date	Professional	Description	Hours	Amount
10-01-2021	SRB	Review correspondence from liability carrier attorney re JMC litigation	0.25	32.50
10-04-2021	SRB	Review and respond to correspondence from City Planner.	0.25	32.50
10-04-2021	SRB	Review and respond to correspondence from City Planner.	0.25	32.50
10-04-2021	SRB	Prepare for and participate in Election Commission Meeting	0.50	65.00
10-04-2021	SRB	Review correspondence from City Engineer	0.25	32.50
10-05-2021	SRB	Review and respond to correspondence from City Planner.	0.25	32.50
10-06-2021	SRB	Review and respond to resident correspondence re FOIA	0.25	32.50
10-07-2021	SRB	Review correspondence from City Engineer	0.25	32.50
10-08-2021	SRB	Review correspondence from City Engineer	0.25	32.50
10-08-2021	SRB	Review and respond to correspondence from resident re Open Meetings Act	0.25	32.50
10-08-2021	SRB	Attend meeting with Mayor	1.00	130.00
10-11-2021	SRB	Meeting with Staff and Planner re Cannabis scoring matrix, application	2.00	260.00

Date	Professional	Description	Hours	Amount
10-11-2021	SRB	Review correspondence from liability carrier attorney re JMC litigation	0.25	32.50
10-11-2021	SRB	Review and respond to correspondence from City Planner.	0.25	32.50
10-12-2021	SRB	Review correspondence from liability carrier attorney re JMC litigation	0.25	32.50
10-15-2021	SRB	Review and respond to correspondence from City Planner.	0.25	32.50
10-15-2021	SRB	Review and respond to correspondence from City Planner.	0.25	32.50
10-17-2021	SRB	Review correspondence from prospective cannabis business	0.25	32.50
10-18-2021	SRB	Review correspondence from prospective cannabis business	0.25	32.50
10-18-2021	SRB	Review correspondence from prospective cannabis business	0.25	32.50
10-18-2021	SRB	Review correspondence from Building Official	0.25	32.50
10-18-2021	SRB	Review correspondence from resident re sign ordinance	0.25	32.50
10-18-2021	SRB	Review and respond to correspondence from City Planner.	0.25	32.50
10-18-2021	SRB	Review and respond to correspondence from City Planner.	0.25	32.50
10-18-2021	SRB	Review and respond to correspondence from City Planner.	0.25	32.50
10-18-2021	SRB	Review and respond to correspondence from City Planner.	0.25	32.50
10-18-2021	SRB	Draft resolutions establishing cannabis application period and scoring criteria.	1.00	130.00
10-19-2021	SRB	Review correspondence from liability carrier attorney re JMC litigation	0.25	32.50
10-19-2021	SRB	Prepare for and participate in Planning Commission meeting	2.50	325.00
10-20-2021	SRB	Review correspondence from liability carrier attorney re JMC litigation	0.25	32.50
10-21-2021	SRB	participate in Meeting re JMC litigation	1.00	130.00
10-22-2021	SRB	Review correspondence from Building Official	0.25	32.50
10-22-2021	SRB	Meeting with Staff and Planner re Cannabis scoring matrix	2.50	325.00
10-25-2021	SRB	Review and respond to correspondence from City Planner.	0.25	32.50
10-25-2021	SRB	Review correspondence from Building Official	0.25	32.50
10-26-2021	SRB	Review correspondence from Building Official	0.25	32.50

Date	Professional	Description	Hours	Amount
10-26-2021	SRB	Review and respond to correspondence from City Planner.	0.25	32.50
10-26-2021	SRB	Review correspondence from fire marshal.	0.25	32.50
10-27-2021	SRB	Meeting with Staff re building license enforcement and cannabis scoring	4.00	520.00
10-27-2021	SRB	Review correspondence from Building Official	0.25	32.50
10-27-2021	SRB	Review correspondence from prospective cannabis business	0.25	32.50
10-28-2021	SRB	Review correspondence from prospective cannabis business	0.25	32.50
10-28-2021	SRB	Review correspondence from Building Official	0.25	32.50
10-28-2021	SRB	Review correspondence from resident re council candidates.	0.25	32.50
10-29-2021	SRB	Review correspondence from resident re council candidates.	0.25	32.50
10-29-2021	SRB	Review correspondence from resident re council candidates.	0.25	32.50
10-29-2021	SRB	Review correspondence from resident re council candidates.	0.25	32.50
10-29-2021	SRB	Review correspondence from Building Official	0.25	32.50
10-29-2021	SRB	Review and respond to correspondence from City Planner.	0.25	32.50
			Total	3,217.50

Time Summary

Professional	Hours	Amount
Scott Baker	24.75	3,217.50
Total		3,217.50

Total for this Invoice 3,217.50

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 11/30/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Revenues							
Dept 000.000							
101-000.000-401.000	CITY TAXES	2,734,128.00	2,734,128.00	2,641,014.09	18,363.16	93,113.91	96.59
101-000.000-402.000	REFUSE COLLECTION TAXES	410,097.00	410,097.00	397,689.51	2,925.23	12,407.49	96.97
101-000.000-409.000	DELQ PERSONAL PROPERTY REVENU	3,000.00	3,000.00	1,893.57	0.00	1,106.43	63.12
101-000.000-414.000	TAX PENALTIES	35,000.00	35,000.00	7,564.81	4,210.19	27,435.19	21.61
101-000.000-415.000	MISCELLANEOUS REVENUE	9,000.00	9,000.00	2,862.39	75.00	6,137.61	31.80
101-000.000-416.001	PROPERTY & LIABLITY DIVIDEND REVENUE	6,500.00	6,500.00	5,610.00	0.00	890.00	86.31
101-000.000-419.000	AT & T LEASE PAYMENTS	60,889.00	60,889.00	20,296.44	0.00	40,592.56	33.33
101-000.000-421.000	METRO-PCS LEASE PAYMENTS	45,000.00	45,000.00	13,789.52	3,447.38	31,210.48	30.64
101-000.000-446.000	INVESTMENT INTEREST	15,000.00	15,000.00	2,681.22	0.00	12,318.78	17.87
101-000.000-447.000	TAX 1% ADMINISTRATIVE FEE	81,000.00	81,000.00	73,299.26	538.75	7,700.74	90.49
101-000.000-448.000	INSURANCE REIMBURSEMENT	0.00	0.00	101.23	(1,578.90)	(101.23)	100.00
101-000.000-455.000	METRO AUTHORITY-FEE	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-000.000-456.000	BUILDING PERMITS	95,000.00	95,000.00	31,789.69	2,862.72	63,210.31	33.46
101-000.000-457.000	ZONING, SITE, SPECIAL PERMITS	9,000.00	9,000.00	1,687.00	57.00	7,313.00	18.74
101-000.000-458.000	PLUMBING/HEATING PERMITS	24,500.00	24,500.00	4,477.00	635.00	20,023.00	18.27
101-000.000-459.000	ELECTRICAL PERMITS	16,000.00	16,000.00	3,011.00	615.00	12,989.00	18.82
101-000.000-460.000	LICENSES & REGISTRATIONS	14,000.00	14,000.00	4,660.00	0.00	9,340.00	33.29
101-000.000-461.000	DOG & CAT LICENSES	1,100.00	1,100.00	306.00	33.00	794.00	27.82
101-000.000-465.000	CABLE TV REVENUES	120,000.00	120,000.00	50,406.78	22,820.25	69,593.22	42.01
101-000.000-470.000	RECREATION SPECIAL PROGRAMS	15,000.00	15,000.00	1,538.98	302.00	13,461.02	10.26
101-000.000-470.001	DOG PARK REVENUE	1,500.00	1,500.00	1,495.00	0.00	5.00	99.67
101-000.000-471.000	DONATIONS-OTHER	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00
101-000.000-475.000	COMM ROOM & BLDG RENT REVENUE	15,000.00	15,000.00	22,717.50	3,360.00	(7,717.50)	151.45
101-000.000-540.000	302 TRAINING FUNDS-REVENUES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-000.000-542.000	SMART CREDITS	8,700.00	8,700.00	0.00	0.00	8,700.00	0.00
101-000.000-546.000	POLICE CHARGES FOR SERVICES	15,000.00	15,000.00	4,374.71	685.00	10,625.29	29.16
101-000.000-574.000	STATE SHARED REVENUES	409,118.00	409,118.00	82,854.00	0.00	326,264.00	20.25
101-000.000-612.000	DISTRICT COURT FINES	120,000.00	120,000.00	18,656.89	4,791.69	101,343.11	15.55
101-000.000-626.000	COMMUNITY DEVELOPMENT	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
101-000.000-627.000	SIDEWALK REVENUES	15,000.00	15,000.00	1,852.00	0.00	13,148.00	12.35
101-000.000-632.000	PUBLIC SERVICES REIMBURSEMENT	20,000.00	20,000.00	1,114.77	0.00	18,885.23	5.57
101-000.000-669.000	DPS BLDG RENT FROM WATER	4,917.00	4,917.00	0.00	0.00	4,917.00	0.00
101-000.000-671.000	ADMINISTRATIVE REV RD FUND	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-000.000-676.001	EMPLOYEE BENEFIT CONTRIBUTION	4,500.00	4,500.00	0.00	0.00	4,500.00	0.00
Total Dept 000.000		4,337,349.00	4,337,349.00	3,397,743.36	64,142.47	939,605.64	78.34
TOTAL REVENUES		4,337,349.00	4,337,349.00	3,397,743.36	64,142.47	939,605.64	78.34
Expenditures							
Dept 100.000 - GOVERNMENT SERVICES							
101-100.000-708.000	PROPERTY & LIABILITY INSURANC	30,000.00	30,000.00	38,003.00	0.00	(8,003.00)	126.68
101-100.000-710.000	UNEMPLOYMENT INSURANCE	50.00	50.00	4.72	0.00	45.28	9.44
101-100.000-712.000	WORKER'S COMP INSURANCE	8,500.00	8,500.00	234.66	234.66	8,265.34	2.76
101-100.000-726.000	OFFICE SUPPLIES	6,000.00	6,000.00	2,525.10	267.53	3,474.90	42.09
101-100.000-726.001	SUPPLIES - COVID 19	4,000.00	4,000.00	99.95	99.95	3,900.05	2.50
101-100.000-732.000	CODE ENFORCEMENT	2,000.00	2,000.00	3,002.50	240.00	(1,002.50)	150.13
101-100.000-802.000	TAX TRIBUNAL RETURNS	1,500.00	1,500.00	276.69	0.00	1,223.31	18.45
101-100.000-803.000	MEMBERSHIPS & MEETINGS	6,000.00	6,000.00	4,421.26	190.00	1,578.74	73.69
101-100.000-804.000	BUILDING TRADE INSPECTION	70,000.00	70,000.00	33,869.48	5,409.65	36,130.52	48.38
101-100.000-805.000	CABLE TELEVISION	40,000.00	40,000.00	26,510.20	7,999.43	13,489.80	66.28
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	20,000.00	20,000.00	12,793.33	3,151.20	7,206.67	6[illegible]
101-100.000-810.000	AUDITING & ACCOUNTING	24,875.00	24,875.00	17,981.50	0.00	6,893.50	7[illegible]

Item 6J.

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 11/30/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-100.000-822.000	TRAINING	2,500.00	2,500.00	3,341.79	75.00	(841.79)	133.67
101-100.000-832.000	CITIZEN COMMUNICATION/PR	20,000.00	20,000.00	3,601.25	0.00	16,398.75	18.01
101-100.000-840.000	LIBRARY PAYMENT	152,930.00	152,930.00	59,969.00	59,969.00	92,961.00	39.21
101-100.000-848.000	GOVERNMENT OPERATIONS	35,000.00	35,000.00	15,021.06	456.88	19,978.94	42.92
101-100.000-848.001	TECHNOLOGY	45,000.00	45,000.00	29,190.83	8,271.00	15,809.17	64.87
101-100.000-850.000	TELEPHONE EXPENDITURES	18,000.00	18,000.00	8,057.77	1,444.44	9,942.23	44.77
101-100.000-860.000	VEHICLE EXPENSE	7,500.00	7,500.00	4,350.11	400.00	3,149.89	58.00
101-100.000-880.000	CDBG EXPENDITURES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-100.000-882.000	PLANNING/CONSULTING FEES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-100.000-883.000	CITY BEAUTIFICATION	500.00	500.00	0.00	0.00	500.00	0.00
101-100.000-900.000	PRINTING/PUBLICATION COSTS	12,000.00	12,000.00	4,708.69	1,034.26	7,291.31	39.24
101-100.000-901.000	POSTAGE FEES	6,500.00	6,500.00	2,304.33	0.00	4,195.67	35.45
Total Dept 100.000 - GOVERNMENT SERVICES		516,855.00	516,855.00	270,267.22	89,243.00	246,587.78	52.29
Dept 101.000 - ADMINISTRATION							
101-101.000-701.000	SALARIES FULL-TIME	389,700.00	389,700.00	161,875.84	34,194.55	227,824.16	41.54
101-101.000-702.000	SALARIES PART-TIME	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	222,856.00	222,856.00	46,439.25	8,524.57	176,416.75	20.84
101-101.000-717.000	CODE ENFORCEMENT LEGAL	20,000.00	20,000.00	7,312.50	1,495.00	12,687.50	36.56
101-101.000-718.000	ELECTIONS	10,000.00	10,000.00	18,318.20	3,752.07	(8,318.20)	183.18
101-101.000-721.000	DATA PROCESING & ASSESSMENTS	35,350.00	35,350.00	563.74	0.00	34,786.26	1.59
101-101.000-722.000	LEGAL SERVICES	50,000.00	50,000.00	22,156.25	5,717.50	27,843.75	44.31
101-101.000-723.000	BOARD OF REVIEW	600.00	600.00	0.00	0.00	600.00	0.00
Total Dept 101.000 - ADMINISTRATION		743,506.00	743,506.00	256,665.78	53,683.69	486,840.22	34.52
Dept 201.000 - BUILDING & GROUNDS							
101-201.000-702.000	SALARIES PART-TIME	31,600.00	31,600.00	12,672.61	2,700.00	18,927.39	40.10
101-201.000-920.000	UTILITIES	45,000.00	45,000.00	20,488.62	5,590.75	24,511.38	45.53
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	38,000.00	38,000.00	21,220.09	10,135.19	16,779.91	55.84
101-201.000-930.001	BUILDING - GRANTS	0.00	0.00	0.00	(5,610.65)	0.00	0.00
101-201.000-930.002	COVID EXP - BUILDING	10,000.00	10,000.00	277.00	0.00	9,723.00	2.77
101-201.000-936.000	EQUIPMENT MAINTENANCE	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-201.000-938.000	PARKING LOT & GROUNDS	15,000.00	15,000.00	395.67	95.00	14,604.33	2.64
101-201.000-970.000	CAPITAL EXPENDITURE	7,928.00	7,928.00	0.00	0.00	7,928.00	0.00
Total Dept 201.000 - BUILDING & GROUNDS		149,028.00	149,028.00	55,053.99	12,910.29	93,974.01	36.94
Dept 301.000 - PUBLIC SAFETY							
101-301.000-701.000	SALARIES FULL-TIME	830,042.00	830,042.00	292,819.00	56,597.64	537,223.00	35.28
101-301.000-702.000	SALARIES PART-TIME	50,000.00	50,000.00	45,867.71	8,639.28	4,132.29	91.74
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	527,148.00	527,148.00	153,043.70	29,381.47	374,104.30	29.03
101-301.000-704.000	SALARIES-OVERTIME	50,000.00	50,000.00	15,027.08	1,743.92	34,972.92	30.05
101-301.000-708.000	PROPERTY & LIABILITY INSURANC	25,594.00	25,594.00	25,594.00	0.00	0.00	100.00
101-301.000-710.000	UNEMPLOYMENT INSURANCE	100.00	100.00	9.16	0.00	90.84	9.16
101-301.000-712.000	WORKER'S COMP INSURANCE	15,800.00	15,800.00	234.66	234.66	15,565.34	1.49
101-301.000-726.000	OFFICE SUPPLIES	4,000.00	4,000.00	272.30	10.59	3,727.70	6.81
101-301.000-726.001	SUPPLIES - COVID 19	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-301.000-727.000	ROAD SUPPLIES	2,000.00	2,000.00	67.98	0.00	1,932.02	3.40
101-301.000-728.000	EVIDENCE SUPPLIES	1,000.00	1,000.00	(128.75)	0.00	1,128.75	(12.88)
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	3,000.00	3,000.00	835.05	0.00	2,164.95	2[illegible]
101-301.000-731.000	PUBLICATIONS/DOCUMENT REDUCIN	1,000.00	1,000.00	0.00	0.00	1,000.00	[illegible]

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 11/30/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-301.000-803.000	MEMBERSHIPS & MEETINGS	3,500.00	3,500.00	560.00	310.00	2,940.00	16.00
101-301.000-821.000	POLICE RESERVES	500.00	500.00	0.00	0.00	500.00	0.00
101-301.000-822.000	TRAINING	15,500.00	15,500.00	2,635.13	0.00	12,864.87	17.00
101-301.000-823.000	FIREARMS TRAINING	4,500.00	4,500.00	6,125.77	(84.37)	(1,625.77)	136.13
101-301.000-824.000	CRIME PREVENTION	2,000.00	2,000.00	36.00	0.00	1,964.00	1.80
101-301.000-825.000	ANIMAL CONTROL	200.00	200.00	168.00	0.00	32.00	84.00
101-301.000-826.000	COMMUNITY POLICING	500.00	500.00	293.45	264.92	206.55	58.69
101-301.000-827.000	302 TRAINING FUNDS EXPENDITURES	2,000.00	2,000.00	1,343.62	0.00	656.38	67.18
101-301.000-828.000	FIRE SERVICE/DISPATCH CONTRACT	695,462.00	695,462.00	319,617.28	0.00	375,844.72	45.96
101-301.000-829.000	POLICE UNIFORMS & CLEANING	15,000.00	15,000.00	5,291.67	693.55	9,708.33	35.28
101-301.000-836.000	PRISONER LOCKUP	6,000.00	6,000.00	400.00	0.00	5,600.00	6.67
101-301.000-850.000	TELEPHONE EXPENDITURES	8,000.00	8,000.00	4,547.03	915.89	3,452.97	56.84
101-301.000-851.000	RADIO COMMUNICATIONS	16,200.00	16,200.00	2,814.28	0.00	13,385.72	17.37
101-301.000-860.000	VEHICLE EXPENSE	37,000.00	37,000.00	17,126.12	3,612.30	19,873.88	46.29
Total Dept 301.000 - PUBLIC SAFETY		2,321,046.00	2,321,046.00	894,600.24	102,319.85	1,426,445.76	38.54
Dept 401.000 - PUBLIC SERVICE							
101-401.000-703.000	EMPLOYEE TAXES & BENEFITS	12,000.00	12,000.00	0.00	0.00	12,000.00	0.00
101-401.000-890.000	PARK MAINTENANCE	7,000.00	7,000.00	929.52	0.00	6,070.48	13.28
101-401.000-892.000	SIDEWALK MAINTENANCE	90,000.00	90,000.00	207,347.90	128,690.90	(117,347.90)	230.39
101-401.000-920.000	UTILITIES	21,000.00	21,000.00	7,360.99	1,262.10	13,639.01	35.05
101-401.000-921.000	CONTRACTUAL SERVICES	125,239.00	125,239.00	41,746.44	0.00	83,492.56	33.33
101-401.000-936.000	EQUIPMENT MAINTENANCE	7,000.00	7,000.00	140.00	0.00	6,860.00	2.00
Total Dept 401.000 - PUBLIC SERVICE		262,239.00	262,239.00	257,524.85	129,953.00	4,714.15	98.20
Dept 501.000 - LEAF COLLECTION							
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	6,500.00	6,500.00	2,440.78	392.81	4,059.22	37.55
Total Dept 501.000 - LEAF COLLECTION		6,500.00	6,500.00	2,440.78	392.81	4,059.22	37.55
Dept 502.000							
101-502.000-801.001	SOCRRA	379,440.00	379,440.00	132,441.07	29,560.00	246,998.93	34.90
Total Dept 502.000		379,440.00	379,440.00	132,441.07	29,560.00	246,998.93	34.90
Dept 601.000 - RECREATION							
101-601.000-701.000	SALARIES FULL-TIME	45,518.00	45,518.00	8,042.59	0.00	37,475.41	17.67
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	10,242.00	10,242.00	1,291.77	0.00	8,950.23	12.61
101-601.000-712.000	WORKER'S COMP INSURANCE	800.00	800.00	234.68	234.68	565.32	29.34
101-601.000-806.000	ADULT PROGRAMS	2,000.00	2,000.00	350.00	0.00	1,650.00	17.50
101-601.000-807.000	BUS TRANSPORTATION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-601.000-811.000	SENIOR ACTIVITIES	1,500.00	1,500.00	51.88	30.98	1,448.12	3.46
101-601.000-812.000	COMMUNITY EVENTS	8,500.00	8,500.00	6,757.30	3,654.51	1,742.70	79.50
101-601.000-813.000	CHILDREN/YOUTH ACTIVITIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-601.000-815.000	COMMUNITY GARDEN	1,000.00	1,000.00	40.05	40.05	959.95	4.01
101-601.000-817.000	FITNESS CENTER EXP	0.00	0.00	146.92	29.38	(146.92)	100.00
101-601.000-843.000	DOG PARK EXPENSES	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-601.000-884.000	CONCERTS IN THE PARK	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 11/30/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 601.000 - RECREATION		75,060.00	75,060.00	16,915.19	3,989.60	58,144.81	22.54
Dept 811.000							
101-811.000-970.000	CAPITAL EXPENDITURE	110,450.00	110,450.00	0.00	0.00	110,450.00	0.00
Total Dept 811.000		110,450.00	110,450.00	0.00	0.00	110,450.00	0.00
TOTAL EXPENDITURES		4,564,124.00	4,564,124.00	1,885,909.12	422,052.24	2,678,214.88	41.32
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		4,337,349.00	4,337,349.00	3,397,743.36	64,142.47	939,605.64	78.34
TOTAL EXPENDITURES		4,564,124.00	4,564,124.00	1,885,909.12	422,052.24	2,678,214.88	41.32
NET OF REVENUES & EXPENDITURES		(226,775.00)	(226,775.00)	1,511,834.24	(357,909.77)	(1,738,609.24)	666.67

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 11/30/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 202 - MAJOR ROAD FUND							
Revenues							
Dept 702.000							
202-702.000-574.000	STATE SHARED REVENUES	357,000.00	357,000.00	68,754.28	0.00	288,245.72	19.26
202-702.000-665.000	INVESTMENT INTEREST	600.00	600.00	0.00	0.00	600.00	0.00
202-702.000-690.397	TRANSFER IN FROM ROAD MILLAGE BOND FUND	1,058,201.00	1,058,201.00	0.00	0.00	1,058,201.00	0.00
Total Dept 702.000		1,415,801.00	1,415,801.00	68,754.28	0.00	1,347,046.72	4.86
TOTAL REVENUES		1,415,801.00	1,415,801.00	68,754.28	0.00	1,347,046.72	4.86
Expenditures							
Dept 702.000							
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	15,143.00	15,143.00	672.57	114.63	14,470.43	4.44
202-702.000-705.000	SALARIES-ADMIN	5,569.00	5,569.00	2,366.90	473.38	3,202.10	42.50
202-702.000-720.000	INTEREST EXPENSE	98,333.00	98,333.00	0.00	0.00	98,333.00	0.00
202-702.000-810.000	AUDITING & ACCOUNTING	5,521.00	5,521.00	5,521.00	0.00	0.00	100.00
202-702.000-856.000	ADMINISTRATION & ENGINEERING	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
202-702.000-861.000	ROAD MAINTENANCE	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
202-702.000-862.000	ROADSIDE MAINTENANCE	1,000.00	1,000.00	221.95	0.00	778.05	22.20
202-702.000-864.000	TRAFFIC CONTROLS	25,000.00	25,000.00	4,991.89	3,798.51	20,008.11	19.97
202-702.000-866.000	SNOW & ICE REMOVAL	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00
202-702.000-867.000	EQUIPMENT RENTAL	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
202-702.000-870.000	FORESTRY	36,000.00	36,000.00	6,108.74	0.00	29,891.26	16.97
202-702.000-921.000	CONTRACTUAL SERVICES	64,659.00	64,659.00	21,553.00	0.00	43,106.00	33.33
Total Dept 702.000		270,725.00	270,725.00	41,436.05	4,386.52	229,288.95	15.31
Dept 702.100 - CAPITAL IMP - STREET BOND							
202-702.100-970.000	CAPITAL EXPENDITURE	1,058,201.00	1,058,201.00	196,737.80	15,533.38	861,463.20	18.59
Total Dept 702.100 - CAPITAL IMP - STREET BOND		1,058,201.00	1,058,201.00	196,737.80	15,533.38	861,463.20	18.59
TOTAL EXPENDITURES		1,328,926.00	1,328,926.00	238,173.85	19,919.90	1,090,752.15	17.92
Fund 202 - MAJOR ROAD FUND:							
TOTAL REVENUES		1,415,801.00	1,415,801.00	68,754.28	0.00	1,347,046.72	4.86
TOTAL EXPENDITURES		1,328,926.00	1,328,926.00	238,173.85	19,919.90	1,090,752.15	17.92
NET OF REVENUES & EXPENDITURES		86,875.00	86,875.00	(169,419.57)	(19,919.90)	256,294.57	195.02

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 11/30/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 203 - LOCAL ROAD FUND							
Revenues							
Dept 703.000							
203-703.000-415.000	MISCELLANEOUS REVENUE	13,603.00	13,603.00	0.00	0.00	13,603.00	0.00
203-703.000-574.000	STATE SHARED REVENUES	169,000.00	169,000.00	30,073.15	0.00	138,926.85	17.79
203-703.000-665.000	INVESTMENT INTEREST	600.00	600.00	0.00	0.00	600.00	0.00
203-703.000-690.397	TRANSFER IN FROM ROAD MILLAGE BOND FUND	1,058,201.00	1,058,201.00	0.00	0.00	1,058,201.00	0.00
Total Dept 703.000		1,241,404.00	1,241,404.00	30,073.15	0.00	1,211,330.85	2.42
TOTAL REVENUES		1,241,404.00	1,241,404.00	30,073.15	0.00	1,211,330.85	2.42
Expenditures							
Dept 703.000							
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	15,143.00	15,143.00	672.57	114.63	14,470.43	4.44
203-703.000-705.000	SALARIES-ADMIN	5,569.00	5,569.00	2,366.90	473.38	3,202.10	42.50
203-703.000-720.000	INTEREST EXPENSE	98,333.00	98,333.00	0.00	0.00	98,333.00	0.00
203-703.000-810.000	AUDITING & ACCOUNTING	3,381.00	3,381.00	3,381.00	0.00	0.00	100.00
203-703.000-861.000	ROAD MAINTENANCE	250,000.00	250,000.00	2,094.11	0.00	247,905.89	0.84
203-703.000-862.000	ROADSIDE MAINTENANCE	1,000.00	1,000.00	221.95	0.00	778.05	22.20
203-703.000-864.000	TRAFFIC CONTROLS	4,000.00	4,000.00	4,991.88	3,798.50	(991.88)	124.80
203-703.000-866.000	SNOW & ICE REMOVAL	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
203-703.000-867.000	EQUIPMENT RENTAL	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
203-703.000-868.000	NON-MOTOR FACILITIES	5,000.00	5,000.00	11,700.75	6,453.25	(6,700.75)	234.02
203-703.000-870.000	FORESTRY	36,000.00	36,000.00	6,108.76	0.00	29,891.24	16.97
203-703.000-921.000	CONTRACTUAL SERVICES	64,659.00	64,659.00	21,553.00	0.00	43,106.00	33.33
Total Dept 703.000		490,085.00	490,085.00	53,090.92	10,839.76	436,994.08	10.83
Dept 703.100 - CAPITAL IMP - STREET BOND							
203-703.100-970.000	CAPITAL EXP - STREET BOND	1,058,201.00	1,058,201.00	196,737.80	15,533.38	861,463.20	18.59
Total Dept 703.100 - CAPITAL IMP - STREET BOND		1,058,201.00	1,058,201.00	196,737.80	15,533.38	861,463.20	18.59
TOTAL EXPENDITURES		1,548,286.00	1,548,286.00	249,828.72	26,373.14	1,298,457.28	16.14
Fund 203 - LOCAL ROAD FUND:							
TOTAL REVENUES		1,241,404.00	1,241,404.00	30,073.15	0.00	1,211,330.85	2.42
TOTAL EXPENDITURES		1,548,286.00	1,548,286.00	249,828.72	26,373.14	1,298,457.28	16.14
NET OF REVENUES & EXPENDITURES		(306,882.00)	(306,882.00)	(219,755.57)	(26,373.14)	(87,126.43)	71.61

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 11/30/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 258 - CAPITAL ACQUISITION FUND							
Revenues							
Dept 000.000							
258-000.000-446.000	INVESTMENT INTEREST	400.00	400.00	107.50	0.00	292.50	26.88
258-000.000-690.101	TRANSFER IN FROM GENERAL FUND	110,450.00	110,450.00	0.00	0.00	110,450.00	0.00
Total Dept 000.000		110,850.00	110,850.00	107.50	0.00	110,742.50	0.10
TOTAL REVENUES		110,850.00	110,850.00	107.50	0.00	110,742.50	0.10
Expenditures							
Dept 000.000							
258-000.000-970.000	CAPITAL EXPENDITURE	110,450.00	110,450.00	6,803.46	0.00	103,646.54	6.16
Total Dept 000.000		110,450.00	110,450.00	6,803.46	0.00	103,646.54	6.16
TOTAL EXPENDITURES		110,450.00	110,450.00	6,803.46	0.00	103,646.54	6.16
Fund 258 - CAPITAL ACQUISITION FUND:							
TOTAL REVENUES		110,850.00	110,850.00	107.50	0.00	110,742.50	0.10
TOTAL EXPENDITURES		110,450.00	110,450.00	6,803.46	0.00	103,646.54	6.16
NET OF REVENUES & EXPENDITURES		400.00	400.00	(6,695.96)	0.00	7,095.96	1,673.99

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 11/30/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 397 - ROAD MILLAGE BOND FUND							
Revenues							
Dept 000.000							
397-000.000-446.000	INVESTMENT INTEREST	0.00	0.00	268.21	0.00	(268.21)	100.00
Total Dept 000.000		0.00	0.00	268.21	0.00	(268.21)	100.00
TOTAL REVENUES		0.00	0.00	268.21	0.00	(268.21)	100.00
Fund 397 - ROAD MILLAGE BOND FUND:							
TOTAL REVENUES		0.00	0.00	268.21	0.00	(268.21)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	268.21	0.00	(268.21)	100.00

Item 6J.

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 11/30/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000.000							
494-000.000-407.000	TIFA-CAPTURE TAXES	305,000.00	305,000.00	51,173.73	0.00	253,826.27	16.78
494-000.000-410.000	TAX COLLECTED OTHER	24,643.00	24,643.00	4,712.59	0.00	19,930.41	19.12
494-000.000-410.002	SPEC ASSESSEMENT - REVENUE	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00
494-000.000-415.000	MISCELLANEOUS REVENUE	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
494-000.000-446.000	INVESTMENT INTEREST	10,000.00	10,000.00	1,145.25	0.00	8,854.75	11.45
Total Dept 000.000		347,443.00	347,443.00	57,031.57	0.00	290,411.43	16.41
TOTAL REVENUES		347,443.00	347,443.00	57,031.57	0.00	290,411.43	16.41
Expenditures							
Dept 000.000							
494-000.000-701.000	SALARIES FULL-TIME	116,174.00	116,174.00	63,599.31	12,208.31	52,574.69	54.74
494-000.000-702.000	SALARIES PART-TIME	5,000.00	5,000.00	3,602.55	0.00	1,397.45	72.05
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	34,000.00	34,000.00	14,577.55	2,800.95	19,422.45	42.88
494-000.000-722.000	LEGAL SERVICES	900.00	900.00	0.00	0.00	900.00	0.00
494-000.000-726.000	OFFICE SUPPLIES	1,480.00	1,480.00	167.66	0.00	1,312.34	11.33
494-000.000-802.000	TAX TRIBUNAL RETURNS	2,000.00	2,000.00	13,791.37	0.00	(11,791.37)	689.57
494-000.000-810.000	AUDITING & ACCOUNTING	800.00	800.00	0.00	0.00	800.00	0.00
494-000.000-822.000	TRAINING/MEMBERSHIP	4,500.00	4,500.00	54.29	0.00	4,445.71	1.21
494-000.000-844.000	MAIN STREET PROGRAM	16,500.00	16,500.00	4,313.66	2,551.80	12,186.34	26.14
494-000.000-845.000	STREETSCAPING	24,000.00	24,000.00	17,044.06	7,933.30	6,955.94	71.02
494-000.000-882.000	PLANNING/CONSULTING FEES	42,100.00	42,100.00	25,997.51	11,158.24	16,102.49	61.75
494-000.000-900.000	PRINTING/PUBLICATION COSTS	1,500.00	1,500.00	2,069.71	0.00	(569.71)	137.98
494-000.000-901.000	POSTAGE FEES	200.00	200.00	50.00	0.00	150.00	25.00
494-000.000-933.000	REPAIRS & MAINTENANCE	19,500.00	19,500.00	13,425.81	2,834.03	6,074.19	68.85
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	6,100.00	6,100.00	389.72	0.00	5,710.28	6.39
494-000.000-971.000	SIGN GRANT PROGRAM	10,000.00	10,000.00	2,000.00	0.00	8,000.00	20.00
494-000.000-971.001	FACADE GRANT PROGRAM	20,000.00	20,000.00	9,140.00	0.00	10,860.00	45.70
Total Dept 000.000		304,754.00	304,754.00	170,223.20	39,486.63	134,530.80	55.86
TOTAL EXPENDITURES		304,754.00	304,754.00	170,223.20	39,486.63	134,530.80	55.86
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		347,443.00	347,443.00	57,031.57	0.00	290,411.43	16.41
TOTAL EXPENDITURES		304,754.00	304,754.00	170,223.20	39,486.63	134,530.80	55.86
NET OF REVENUES & EXPENDITURES		42,689.00	42,689.00	(113,191.63)	(39,486.63)	155,880.63	265.15

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 11/30/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 592 - WATER & SEWER FUND							
Revenues							
Dept 536.000 - WATER DEPARTMENT							
592-536.000-415.000	MISCELLANEOUS REVENUES	40,000.00	40,000.00	8,903.00	1,778.00	31,097.00	22.26
592-536.000-640.000	WATER SERVICE	674,280.00	674,280.00	302,795.84	58,448.84	371,484.16	44.91
592-536.000-640.001	BOND REVENUE	227,268.00	227,268.00	95,304.90	19,046.00	131,963.10	41.94
592-536.000-640.002	CAPITAL BOND REVENUE	2,149,600.00	2,149,600.00	0.00	0.00	2,149,600.00	0.00
592-536.000-641.000	WATER & SEWER PENALTIES	25,000.00	25,000.00	11,808.96	3,117.61	13,191.04	47.24
592-536.000-642.000	METER CHARGE REVENUE	80,645.00	80,645.00	28,667.02	5,729.54	51,977.98	35.55
592-536.000-643.000	REPLACEMENT RESERVE REVENUE	180,838.00	180,838.00	0.00	0.00	180,838.00	0.00
592-536.000-665.000	INVESTMENT INTEREST	4,500.00	4,500.00	647.90	0.00	3,852.10	14.40
Total Dept 536.000 - WATER DEPARTMENT		3,382,131.00	3,382,131.00	448,127.62	88,119.99	2,934,003.38	13.25
Dept 537.000 - SEWER DEPARTMENT							
592-537.000-640.002	CAPITAL BOND REVENUE	696,000.00	696,000.00	0.00	0.00	696,000.00	0.00
592-537.000-641.000	WATER & SEWER PENALTIES	43,000.00	43,000.00	15,802.18	4,498.13	27,197.82	36.75
592-537.000-645.000	SEWAGE DISPOSAL REVENUE	1,673,588.00	1,673,588.00	597,884.47	114,281.14	1,075,703.53	35.72
592-537.000-651.000	INDUSTRIAL SURCHARGE	43,000.00	43,000.00	12,381.44	2,471.10	30,618.56	28.79
592-537.000-665.000	INVESTMENT INTEREST	4,500.00	4,500.00	647.83	0.00	3,852.17	14.40
Total Dept 537.000 - SEWER DEPARTMENT		2,460,088.00	2,460,088.00	626,715.92	121,250.37	1,833,372.08	25.48
TOTAL REVENUES		5,842,219.00	5,842,219.00	1,074,843.54	209,370.36	4,767,375.46	18.40
Expenditures							
Dept 536.000 - WATER DEPARTMENT							
592-536.000-701.000	SALARIES FULL-TIME	19,652.00	19,652.00	2,840.30	568.06	16,811.70	14.45
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	168,991.00	168,991.00	17,341.87	3,444.52	151,649.13	10.26
592-536.000-708.000	PROPERTY & LIABILITY INSURANC	7,959.00	7,959.00	7,803.00	0.00	156.00	98.04
592-536.000-810.000	AUDITING & ACCOUNTING	5,232.00	5,232.00	5,232.00	0.00	0.00	100.00
592-536.000-902.000	BILLING SERVICES	10,000.00	10,000.00	3,358.72	700.00	6,641.28	33.59
592-536.000-921.000	CONTRACTUAL SERVICES	72,656.00	72,656.00	24,218.80	0.00	48,437.20	33.33
592-536.000-935.000	EQUIPMENT REPLACEMENT	2,000.00	2,000.00	573.42	0.00	1,426.58	28.67
592-536.000-937.000	WATER SYSTEM MAINTENANCE	90,000.00	90,000.00	10,054.14	3,632.92	79,945.86	11.17
592-536.000-940.000	RENT & UTILITIES WATER & SEWE	4,917.00	4,917.00	0.00	0.00	4,917.00	0.00
592-536.000-944.000	WATER PURCHASES	403,000.00	403,000.00	135,894.54	31,047.59	267,105.46	33.72
592-536.000-955.000	MISCELLANEOUS EXPENDITURES	1,880.00	1,880.00	0.00	0.00	1,880.00	0.00
592-536.000-970.000	CAPITAL EXPENDITURE	0.00	0.00	745.00	0.00	(745.00)	100.00
592-536.000-974.000	WATER MAIN PROJECT	356,600.00	356,600.00	118.26	(51.58)	356,481.74	0.03
Total Dept 536.000 - WATER DEPARTMENT		1,142,887.00	1,142,887.00	208,180.05	39,341.51	934,706.95	18.22
Dept 536.100 - WATER DEPARTMENT							
592-536.100-970.000	CAPITAL EXP - STOP BOX REPLACEMENT	50,000.00	50,000.00	25,023.20	21,660.00	24,976.80	50.05
Total Dept 536.100 - WATER DEPARTMENT		50,000.00	50,000.00	25,023.20	21,660.00	24,976.80	50.05
Dept 536.200 - WATER DEPARTMENT							
592-536.200-970.000	CAPITAL EXP - LEAD & COPPER LINE REPLACE	100,000.00	100,000.00	59,750.66	59,750.66	40,249.34	59.75
Total Dept 536.200 - WATER DEPARTMENT		100,000.00	100,000.00	59,750.66	59,750.66	40,249.34	5

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 11/30/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 592 - WATER & SEWER FUND							
Expenditures							
Dept 536.300 - WATER DEPARTMENT							
592-536.300-970.000	CAPITAL EXP - WATER METER REPLACE	860,000.00	860,000.00	0.00	0.00	860,000.00	0.00
Total Dept 536.300 - WATER DEPARTMENT		860,000.00	860,000.00	0.00	0.00	860,000.00	0.00
Dept 536.400 - WATER DEPARTMENT							
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	475,000.00	475,000.00	279,224.70	59,067.27	195,775.30	58.78
Total Dept 536.400 - WATER DEPARTMENT		475,000.00	475,000.00	279,224.70	59,067.27	195,775.30	58.78
Dept 536.500 - WATER DEPARTMENT							
592-536.500-970.000	CAPITAL FIRE HYDRANTS	84,000.00	84,000.00	84,850.93	4,059.69	(850.93)	101.01
Total Dept 536.500 - WATER DEPARTMENT		84,000.00	84,000.00	84,850.93	4,059.69	(850.93)	101.01
Dept 536.600 - WATER DEPARTMENT							
592-536.600-970.000	CAPITAL EXP - GATE VALVES	224,000.00	224,000.00	23,544.97	11,207.57	200,455.03	10.51
Total Dept 536.600 - WATER DEPARTMENT		224,000.00	224,000.00	23,544.97	11,207.57	200,455.03	10.51
Dept 537.000 - SEWER DEPARTMENT							
592-537.000-701.000	SALARIES FULL-TIME	19,652.00	19,652.00	2,840.30	568.06	16,811.70	14.45
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	53,332.00	53,332.00	863.82	148.90	52,468.18	1.62
592-537.000-708.000	PROPERTY & LIABILITY INSURANC	7,803.00	7,803.00	7,959.00	0.00	(156.00)	102.00
592-537.000-720.000	INTEREST EXPENSE	174,679.00	174,679.00	63,706.25	0.00	110,972.75	36.47
592-537.000-725.000	PAYING AGENT FEES	1,500.00	1,500.00	750.00	0.00	750.00	50.00
592-537.000-810.000	AUDITING & ACCOUNTING	5,232.00	5,232.00	5,232.00	0.00	0.00	100.00
592-537.000-921.000	CONTRACTUAL SERVICES	72,656.00	72,656.00	24,218.80	0.00	48,437.20	33.33
592-537.000-939.000	SEWER SYTEM MAINTENANCE	273,000.00	273,000.00	23,610.04	2,034.70	249,389.96	8.65
592-537.000-940.000	RENT & UTILITIES WATER & SEWE	500.00	500.00	0.00	0.00	500.00	0.00
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	1,049,794.00	1,049,794.00	352,275.00	88,068.75	697,519.00	33.56
592-537.000-945.000	RETENTION TANK-UTIL ELEC	18,707.00	18,707.00	5,020.02	1,978.16	13,686.98	26.83
592-537.000-946.000	RETENTION TANK UTIL-WATER	5,000.00	5,000.00	985.83	82.85	4,014.17	19.72
592-537.000-947.000	RETENTION TANK UTIL-GAS	1,200.00	1,200.00	62.95	15.00	1,137.05	5.25
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	3,000.00	3,000.00	449.90	113.35	2,550.10	15.00
592-537.000-949.000	RETENTION TAN GENERATOR FUEL	500.00	500.00	0.00	0.00	500.00	0.00
592-537.000-951.000	RETENTION TANK BUILDING/EQUIP	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
592-537.000-953.000	RETENTION TANK EXCESS LIABIL	9,078.00	9,078.00	9,078.00	0.00	0.00	100.00
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	20,000.00	20,000.00	5,628.72	1,400.07	14,371.28	28.14
592-537.000-970.000	CAPITAL EXPENDITURE	145,000.00	145,000.00	0.00	0.00	145,000.00	0.00
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	30,000.00	30,000.00	7,278.13	928.05	22,721.87	24.26
592-537.000-977.003	BOND EXPENSE - CONSTRUCTION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 537.000 - SEWER DEPARTMENT		1,897,633.00	1,897,633.00	509,958.76	95,337.89	1,387,674.24	26.87
Dept 537.200 - SEWER DEPARTMENT							
592-537.200-970.000	CAPITAL EXP - RETENTION TANK REPAIRS	550,000.00	550,000.00	0.00	0.00	550,000.00	0.00
Total Dept 537.200 - SEWER DEPARTMENT		550,000.00	550,000.00	0.00	0.00	550,000.00	

GL NUMBER	DESCRIPTION	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	YTD BALANCE 11/30/2021 NORM (ABNORM)	ACTIVITY FOR MONTH 11/30/21 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 592 - WATER & SEWER FUND							
Expenditures							
TOTAL EXPENDITURES		5,383,520.00	5,383,520.00	1,190,533.27	290,424.59	4,192,986.73	22.11
Fund 592 - WATER & SEWER FUND:							
TOTAL REVENUES		5,842,219.00	5,842,219.00	1,074,843.54	209,370.36	4,767,375.46	18.40
TOTAL EXPENDITURES		5,383,520.00	5,383,520.00	1,190,533.27	290,424.59	4,192,986.73	22.11
NET OF REVENUES & EXPENDITURES		458,699.00	458,699.00	(115,689.73)	(81,054.23)	574,388.73	25.22
TOTAL REVENUES - ALL FUNDS		13,295,066.00	13,295,066.00	4,628,821.61	273,512.83	8,666,244.39	34.82
TOTAL EXPENDITURES - ALL FUNDS		13,240,060.00	13,240,060.00	3,741,471.62	798,256.50	9,498,588.38	28.26
NET OF REVENUES & EXPENDITURES		55,006.00	55,006.00	887,349.99	(524,743.67)	(832,343.99)	1,613.19

BUDGET REPORT (REVENUES VERSUS EXPENDITURES) FOR MONTH ENDED NOVEMBER 30, 2021

	Revenues Through 11/30/2021	Expenses Through 11/30/2021	Revenues Over (Under) Expenses
101-GENERAL FUND	3,397,743	1,885,909	1,511,834
202-MAJOR STREET FUND	68,754	238,174	(169,420)
203-LOCAL STREET FUND	30,073	249,829	(219,756)
258-CAPITAL ACQUISITION FUND	108	6,803	(6,696)
397-ROADS MILLAGE BOND FUND	268	-	268
494-DOWNTOWN DEVELOPMENT AUTHORITY	57,032	170,223	(113,192)
592-WATER & SEWER FUND	1,074,844	1,190,533	(115,690)
GRAND TOTAL ALL FUNDS	4,628,822	3,741,472	887,350

ARTICLE II. STORMWATER MANAGEMENT[1]

DIVISION 1. IN GENERAL

Sec. 30-26. Purpose.

The purpose of this article is to:

(1) Protect and enhance the water quality of local watercourses, waterbodies, and groundwater pursuant to and consistent with the Clean Water Act.

(2) Control nonstormwater discharges to stormwater conveyances and reduce pollutants in stormwater discharges.

(3) Provide standards for the design, construction, operation and maintenance of stormwater management best management practices (BMPs) for water quality treatment, channel erosion protection, and flood prevention.

(Ord. No. 409-10, pt. II, 10-18-2010)

Sec. 30-27. Definitions.

Best management practices (BMPs). BMPs include a broad range of physical structures, plantings, or management practices. The common denominator that makes them BMPs is that they either reduce stormwater runoff, reduce pollutants that could reach surface waters, or treat stormwater before it enters a natural waterbody. Examples of structural BMPs include sedimentation basins and wet ponds (or manufactured wetlands). Vegetated BMPs could include vegetated swales or rain gardens. Management practice BMPs including washing vehicles in commercial car washes (versus in an area where the soapy water could wash into a storm drain), and soil testing before applying fertilizers.

Owner. The property owner or operator of any stormwater management system or activity subject to this article.

Stormwater management plan. Drawings and written information prepared by a registered engineer or other certified professional which describe the ways in which stormwater runoff is proposed to be controlled, having as its purpose to ensure that the objectives of this article are met.

Stormwater system. The system of public stormwater sewers, drains, ditches, and appurtenances which connects with and discharges into the rummel drain or other sewer or drain provided by a governmental unit for the purpose of conveying stormwaters away from this city.

(Ord. No. 409-10, pt. II, 10-18-2010)

Cross reference(s)—Definitions generally, § 1-2.

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[1]Editor's note(s)—Ord. No. 455-19 , § 1, adopted Sept. 23, 2019, amended art. II and in so doing changed the title of said article from stormwater to read as set out herein.

Sec. 30-28. Applicability.

(a) The Oakland County current "Oakland County Stormwater Engineering Design Standards" as amended from time to time, are hereby adopted by the City of Lathrup Village in this article for the control and treatment of stormwater runoff with the exception that all developments subject to this article shall provide acceptable water quality treatment BMPs designed to achieve 80 percent removal efficiency of total suspended solids from the runoff produced by a 1.0-inch rainfall event.

(b) These standards are developed in accordance of the existing "City of Lathrup Village Engineering Design Standards".

(c) These standards shall apply to all new construction, redevelopment, infill, or site expansions in the city that include an area of disturbance.

(d) All permanent and temporary stormwater management BMPs, constructed as part of the requirements of this section, are subject to this article.

(e) This article also applies to any activities which may affect the quantity or quality of a private or stormwater conveyance system or any waterway within the city. Any person(s) engaged in activities that may result in excessive quantities or pollutants entering any stormwater conveyance systems or waterways may be subject to the remedies for violation of this section. Examples of such pollutants may include, but is not limited to, debris, concrete washings, de-icing materials, fertilizers, heavy metals, automobile fluids, topsoil, yard wastes, and commercial or light industrial wastes.

(f) Natural swales and channels should be preserved, whenever possible. If channel modification must occur, the physical characteristics of the modified channel will meet the existing channel in length, cross-section, slope, sinuosity, and carrying capacity. Streams and channels will be expected to withstand all events up to the two-year storm without increased erosion.

(Ord. No. 409-10, pt. II, 10-18-2010)

Sec. 30-29. Stormwater drainage/erosion control.

All stormwater drainage and erosion control plans shall meet the standards adopted by the city and Oakland County for design and construction and shall, to the maximum extent feasible, utilize nonstructural control techniques, including but not limited to:

(1) Limitation of land disturbance and grading;

(2) Installation and maintenance of vegetated buffers and natural vegetation;

(3) Minimization of impervious surfaces;

(4) Use of terraces, contoured landscapes, runoff spreaders, grass or rock-lined swales;

(5) Use of infiltration devices.

(Ord. No. 409-10, pt. II, 10-18-2010)

Sec. 30-30. General.

(a) The city recognizes that, due to the specific requirements of any given development, inflexible application of the design standards may result in development with excessive paving, stormwater runoff, and a waste of space which could be left as an open space.

(b) The city administrator shall have the authority to grant waivers and variances from specific control provisions of the stormwater management standards due to site-specific conditions, but only if the variance(s) are as restrictive as the Oakland County Standards. (see section 30-35).

(c) Where low impact development, open space preservation, or other site design practices have been used to maintain the predevelopment site hydrology.

(d) All requests for waivers or variances must be provided in writing along with jurisdictions. Alternatives that are consistent with the overall intent of stormwater quantity and quality management may be proposed, subject to the approval of both the city and, if applicable, the county.

(e) The city may permit deviations from ordinance requirements during the site plan review process to reduce impervious surfaces. These deviations can be either prescribed by ordinance or proposed through creative land development techniques that are permitted by the ordinance.

(Ord. No. 409-10, pt. II, 10-18-2010)

Sec. 30-31. Stormwater management plan.

(a) As part of the site plan submittals, three copies of a stormwater management plan shall be submitted to the city for every development subject to this article. The contents of the stormwater management plan shall include the information requirements as outlined in the Oakland County "Engineering Design Standards for Storm Water Facilities, Procedures for Submittal and Review, Parts 1 through 5", as amended from time to time, as applicable.

(b) The city council shall establish certain fees and escrow requirements by resolution. Fees and escrow account payments shall be sufficient to cover administrative and technical review costs anticipated to be incurred by the city including the costs of on-site inspections.

(c) An as-built certification for stormwater management BMPs must be provided to the city prior to final approval of the development.

(d) For sites that store or use chemicals, a spill response plan is required which clearly defines the emergency steps to be taken in the event of an accidental release of harmful substances that may migrate to the stormwater system. Plans shall be submitted and approved by the city.

(Ord. No. 409-10, pt. II, 10-18-2010)

Sec. 30-32. Long-term maintenance of stormwater facilities.

(a) A long-term maintenance plan shall be submitted to the city for approval. A maintenance agreement shall be signed by the owner or operator and shall be included as an obligation in the master deed, easement document, or in another recordable form and recorded with Oakland County Register of Deeds.

(b) Stormwater facilities shall be maintained by the owner and shall be repaired and/or replaced by such person when such facilities are no longer functioning as designed. Disposal of waste from maintenance of facilities shall be conducted in accordance with applicable federal, state and local laws and regulations.

(c) Records of installation and maintenance and repair shall be retained by the owner and shall be made available to the city upon request.

(Ord. No. 409-10, pt. II, 10-18-2010)

Sec. 30-33. Maintenance and guarantee bond.

The owner shall provide a maintenance and guarantee bond to the city for inspection and emergency maintenance of stormwater management BMPs for a period of at least five years following final acceptance. The bond amount shall be determined as ten percent of the total cost of construction of each stormwater management BMP and drainage facility listed or as determined by the city. The city reserves the right to periodically modify the bonding amounts and requirements by resolution.

(Ord. No. 409-10, pt. II, 10-18-2010)

Sec. 30-34. Easements.

(a) Stormwater management easements shall be provided as necessary and recorded as directed by the city to ensure access for inspections, maintenance, and preservation of primary and secondary drainage ways needed to serve other properties.

(b) The location and purpose of easements for stormwater management and drainage shall be clearly described in development deed restrictions or condominium master deeds. Easements shall be recorded with the Oakland County Register of Deeds according to city and/or Oakland County requirements.

(Ord. No. 409-10, pt. II, 10-18-2010)

Sec. 30-35. Superintendent; variances.

(a) The city administrator shall act as superintendent of the stormwater system, and he/she may and shall appoint such employees or other agents and specify their duties as he/she may require for the proper construction, operation and maintenance of the stormwater system. He/she shall have administrative control of the stormwater system and shall be charged with the enforcement of this article.

(b) The city administrator shall have administrative discretion to approve, allow, and require minor variances from this article when he/she determines such only if the variance(s) are as restrictive as the Oakland County Standards and appropriate under the following criteria:

   (1) Because of unusual topographical or field conditions, there are practical difficulties or unnecessary hardships in the way of carrying out the strict letter of this article.

   (2) The proposed variance will not adversely affect the purpose or objectives of this article or otherwise impair the public health, safety, comfort and welfare.

   (3) Reasonable and appropriate conditions may be attached to a grant of a variance to ensure that the stormwater system improvements will continue to meet the criteria in the future.

(Ord. No. 409-10, pt. II, 10-18-2010)

Sec. 30-36. Appeals.

Any person deeming himself to be aggrieved by an administrative decision under this article may appeal to the council. The council shall have all of the powers and authority of a construction board of appeals to review such administrative decisions only if the variance(s) are as restrictive as the Oakland County Standards, in addition to its general powers to control streets, alleys, and other public places within the city.

(Ord. No. 409-10, pt. II, 10-18-2010)

Sec. 30-37. Permit to connect private underground drains.

No underground stormwater drain on private property shall be installed or connected to either roadside ditches or stormwater sewer pipes of the stormwater system on public property without a permit having been issued by the city administrator. The fee for such permit shall be as provided in section 34-206. Opportunity for inspection shall be provided after all pipe is in place and before it is covered, and also at the time that any tap is made into the stormwater sewer pipes. All fees for the permit for such installation shall be paid by the party performing such work before construction is started.

(Ord. No. 409-10, pt. II, 10-18-2010)

Sec. 30-38. Specifications for connections of private underground drains.

Except as otherwise provided in this article, no connection larger than six inches shall be made to the stormwater sewer pipes of the stormwater system. The underground lines of any private stormwater drain on private or public property connected to the stormwater system shall be constructed of concrete pipe with closed joints, or field tile wrapped and covered with pea gravel so as to effectively exclude all sand from entering the sewer. At the point of tap to the stormwater system pipeline, the pipe shall be tapped using a tight-fitting sleeve (insera tee or equal) to receive the private stormwater drain and shall be constructed in a manner meeting the approval and subject to the inspection of the city. The cost of all private stormwater drains on or in private property and continuing on or in public property and the cost of all connections to the stormwater system shall be paid by the party installing the private stormwater drain. If the underground stormwater drain from private property in the course of construction crosses a public sidewalk or street, the sidewalk or street shall be reconstructed to its original condition at the expense of the party installing the private stormwater drain.

(Ord. No. 409-10, pt. II, 10-18-2010)

Sec. 30-39. Drainage into sanitary sewers.

No stormwater shall be drained or permitted to flow into the city sanitary sewer system. All stormwater not permitted to enter into the sanitary sewer system shall be drained into the city stormwater system in accordance with sound engineering practice in such fashion as approved by the city so as not to overload any segment of the stormwater system or permit the accumulation of stormwaters so as to constitute a hazard or nuisance.

(Ord. No. 409-10, pt. II, 10-18-2010)

Sec. 30-40. New buildings or land improvements.

(a) No new buildings or land improvements shall be constructed which increase or accelerate stormwater flows into the stormwater system unless and until the stormwater system is either: (i) already in place with sufficient capacity to accommodate such; or (ii) is constructed, modified, or enlarged to provide the ditches, sewers, drains and appurtenances necessary to service and accommodate the increased flows. All system improvements made necessary by new building and improvements shall be made at the expense of the owner of the land being developed, by special assessment or otherwise. No building permit shall be issued unless all needed system improvements will be constructed as part of the project.

(b) All new buildings or land improvements shall be designed in accordance with the latest edition/revisions of the Oakland County Water Resources Commissioner's current Oakland County Stormwater Engineering Design Standards as amended from time to time.

(Ord. No. 409-10, pt. II, 10-18-2010)

Sec. 30-41. Maintenance of ditches and culverts.

It shall be the duty of every property owner to maintain all stormwater ditches and culverts constructed or installed in the area between his property line and the centerline of any street or alley abutting upon his property in a condition free of waste, dirt, plant growth, and other obstructions which block or obstruct the designed flow of stormwater in the ditch or culvert. All ditches and culverts which are so obstructed as to allow the unreasonable accumulation or impounding of stormwaters are declared to be public nuisances and are subject to the abatement and special assessment provisions as provided in this Code.

(Ord. No. 409-10, pt. II, 10-18-2010)

Sec. 30-42. Building construction standards.

(a) Under this article, all machinery, trucks and equipment shall proceed to and all material shall be delivered to any building site by means of a completed culvert and approach, and under no circumstances shall machinery, trucks or other equipment be driven, moved or transported through unprotected ditches to gain access to any new building construction site. However, if the earth is frozen or saturated with moisture to such an extent that it is impractical or impossible to properly install permanent culverts, temporary timber bridges may be installed and utilized, but only in such manner as not to impair or interfere with the property runoff or drainage of water in such ditches and in such manner as not to disturb or destroy the depth or sides of the ditches. As soon as permanent culverts may be properly installed, such temporary bridges shall be removed.

(b) In all cases ditches must be kept, during construction, and left, at completion of construction, in good condition, free of obstruction and at proper grade by the owners of the private property abutting the public right-of-way nearest to the ditch. No refuse from construction, materials used in construction, containers, yard trimmings, ashes or other debris shall be placed in or allowed to accumulate in the ditches.

(c) No machinery, trucks, equipment or materials may be stored, stacked or piled on public sidewalks; streets, including the full width of the right-of-way, alleys, or other public property.

(Ord. No. 409-10, pt. II, 10-18-2010)

Sec. 30-43. General standards for culverts.

Under this article, culverts shall be aligned to conform to the centerline of the ditch in which they are installed.

(1) Culverts shall be county standard gauge corrugated galvanized steel (hot-dipped), reinforced concrete pipe or as approved by Section 401 of the M.D.O.T. 2003 Standard Specifications for Construction, as amended from time to time, of not less than 12 inches in diameter or as otherwise determined by the city to be necessary or appropriate under the conditions where installed.

(2) For a culvert under a sidewalk, the length shall be as determined by the city to be appropriate according to the conditions existing where installed.

(3) Culvert pipe must be installed in such a manner that the bottom flow line is a minimum of 1.5 feet below the edge of the travelled portion of the adjoining road or street but in no case higher than the flow line of the ditch in which the culvert is installed.

(4) Fill for culverts may be an approved grade of road gravel, slag or crushed stone.

(5) The city may authorize a city agency to install culverts for public purposes without any permit or fee.

(Ord. No. 409-10, pt. II, 10-18-2010)

Sec. 30-44. Driveway culverts.

(a) Culverts for driveway purposes may be installed in the stormwater system ditches only after obtaining a permit from the city. They shall be inspected for proper installation and shall be approved in writing by the city before being put to use. The city shall be given at least 24 hours' advance notice of the request for culvert inspection.

(b) A driveway culvert permit shall be obtained for every new building constructed in the city before construction commences.

(c) Fees for driveway culvert permits shall be as provided in section 34-207.

(d) Driveway culverts shall be so located so that the centerline of the driveway bisects the culverts.

(e) Driveway culverts shall be not less than 18 feet or more than 30 feet long and not less than eight inches in diameter.

(Ord. No. 409-10, pt. II, 10-18-2010)

Sec. 30-45. Restricting flow or filling of ditches.

(a) Except as otherwise provided in this article, it shall be unlawful to cover over or fill any roadside drainage ditch or to restrict the flow of any roadside drainage ditch within the city limits. However, the city administrator, upon receipt of a petition from the owners of the property adjoining and on the same side of the street of the section of the roadside drainage ditch proposed to be covered or filled or of flow to be restricted and the processing fee prescribed in section 34-208 may authorize the filling of the ditch and the installation of and the covering of a culvert in the exercise of his sound discretion under the following conditions:

  (1) The petition must be accompanied by a sketch of the construction plan proposing a system modification which conforms to sound engineering practice and which meets the following requirements:

    a. All culverts shall connect to a storm sewer either directly or via a ditch, shall be of 12- to 15-inch diameter culvert pipe, and shall be placed at least three feet below the top of the finished grade surface.

    b. In residential zones, the stormwater system shall have at least one storm inlet each 100 feet and an eight-inch minimum depth ditch to collect stormwater and convey it to the storm inlets.

    c. In nonresidential zones, the stormwater system shall have at least one storm inlet at each low point, and inlets shall be spaced not more than 300 feet apart. The area in and about each covered culvert must be graded to drain to the storm inlets.

  (2) The proposed system modification must be in the best interests of the petitioners, neighboring properties and the city at large and cause no additional current or future cost or expense to the city or neighboring property owners. The city administrator may attach reasonable and appropriate conditions to his authorization to ensure that the modification will continue to meet the criteria of this subsection.

(b) If the city administrator shall have any reasonable doubt that the proposed system modification meets the conditions and criteria specified, he shall deny the petition and direct the petitioner to appeal to the council.

(Ord. No. 409-10, pt. II, 10-18-2010)

Sec. 30-46. Prohibited discharge; prohibited connections.

(a) No liquid or waste of any kind shall be discharged or permitted to be discharged into the city stormwater system contrary to this Code or other article governing such. The unauthorized discharge of any liquid or waste into the city stormwater system is declared to be a public nuisance and is subject to the abatement and special assessment provisions as provided in this Code.

(b) No connection shall be made to the city stormwater system contrary to this Code or other article governing such. Any unauthorized connection to the city stormwater system is declared to be a public nuisance and is subject to the abatement and special assessment provisions as provided in this Code.

(Ord. No. 409-10, pt. II, 10-18-2010)

Sec. 30-47. Severability.

If any provision, clause, sentence, or paragraph of this article or the application thereof to any person, establishment, or circumstance shall be held invalid, such invalidity shall not affect the other provisions or application of this article which can be given effect without the invalid provision or application, and to this end, the provisions of this article are hereby declared to be severable.

(Ord. No. 409-10, pt. II, 10-18-2010)

Sec. 30-48. Violations.

(a) If the stormwater management BMPs have not been adequately maintained, the city may notify the owner(s) in writing and require the necessary maintenance or repairs within 90 days of the written notice. Should the owner fail to comply with the provisions of this article, the city may, after giving reasonable notice and opportunity for compliance, have the necessary work done and the owner shall be obligated to promptly reimburse the city for all such costs incurred. If said costs are not paid by the owner, the city may pursue the collection of same through appropriate court actions or as lien on property taxes.

(b) When emergency measures are necessary to mediate a nuisance, to protect public safety, health, welfare, and/or to prevent loss of life, injury or damage to property, the city is authorized to, but not required to, carry out or arrange for all such emergency measures. Property owners shall be responsible for the cost of such measures made necessary as a violation of this article and shall promptly reimburse the city for all such costs. If said costs are not paid by the owner, the city may pursue the collection of same through appropriate court actions or as lien on property taxes.

(Ord. No. 409-10, pt. II, 10-18-2010)

Sec. 30-49. Exemptions and variances.

(a) Activities contained entirely within federal, state, or county lands and that do not impact adjacent property within the city are exempt from the requirements of this article.

(b) Routine single-family landscaping and/or gardening that does not alter the existing stormwater management facilities or require a grading plan as determined by the city.

(c) Any person performing construction work in the city shall maintain compliance with the county and state requirements for soil erosion and sediment control.

(d) The prohibition of discharges shall not apply to any discharge regulated under a NPDES point source permit issued and administered by the state, provided that the discharger is in full compliance with all requirements of the permit and other applicable laws or regulations. Compliance with an applicable NPDES permit governing discharges into a stormwater conveyance system shall be considered compliance with this article. NPDES permitted stormwater discharges are still subject to the county design criteria.

(Ord. No. 409-10, pt. II, 10-18-2010)

Sec. 30-50. Disclaimer of liability.

The degree of protection required by this article is considered reasonable for regulatory purposes and is based on scientific, engineering, and other relevant technical considerations. The standards set forth herein are minimum standards and this article does not imply that compliance will ensure that there will be no unauthorized discharge of pollutants into the waters of the United States. This article shall not create liability on the part of the city, any agent, consultant or employee thereof for any damages that result from reliance on this chapter or any administrative decision lawfully made hereunder.

(Ord. No. 409-10, pt. II, 10-18-2010)

DIVISION 2. ILLICIT DISCHARGE

Sec. 30-51. Title and purpose.

This section of chapter 30 shall be known and cited as the illicit discharge elimination program (IDEP).

The purpose of this division is to provide for the health, safety, and general welfare of the citizens of the city through the regulation of non-stormwater discharges to the storm drainage system to the maximum extent practicable as required by federal and state law. This division establishes methods for controlling the introduction of pollutants into the municipal storm sewer system in order to comply with requirements of the national pollutant discharge elimination system (NPDES) permit process. The objectives of this division are:

(1) To regulate the contribution of pollutants to the municipal storm sewer system by stormwater discharges by any user.

(2) To prohibit illicit connections and discharges to the municipal storm sewer system.

(3) To establish legal authority to carry out all inspection, surveillance and monitoring procedures necessary to ensure compliance with this article.

(Ord. No. 455-19 , § 1, 9-23-2019)

Sec. 30-52. Definitions.

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Authorized enforcement agency means the City of Lathrup Village, through its public services department by its director of public services and his/her authorized representatives, which shall specifically include all inspectors and code enforcement, and any other individual designated by the city manager of the City of Lathrup Village to enforce this division. Where applicable the terms may also mean the director of the Michigan Department of Environment, Great Lakes, and Energy (EGLE) or his/her designated official, and/or the United States EPA Administrator or his/her designated official.

Best management practices (BMPs) means schedules of activities, prohibitions of practices, general good housekeeping practices, pollution prevention and educational practices, maintenance procedures, and other management practices to prevent or reduce the discharge of pollutants directly or indirectly to stormwater, receiving waters, or stormwater conveyance systems. BMPs also include treatment practices, operating procedures, and practices to control site runoff, spillage or leaks, sludge or water disposal, or drainage from raw materials storage.

City means the City of Lathrup Village.

Clean Water Act means the federal Water Pollution Control Act (33 U.S.C. § 1251 et seq.), and any subsequent amendments thereto.

Construction activity means activities subject to NPDES construction permits. These include construction projects resulting in land disturbance of five acres or more requiring an issued permit and small construction activities impacting one to five acres of land deemed to operate under a national permit. Such activities include, but are not limited to, clearing and grubbing, grading, excavating, and demolition.

County means the County of Oakland.

Hazardous materials means any material, including any substance, waste, or combination thereof, which because of its quantity, concentration, or physical, chemical, or infectious characteristics may cause, or significantly contribute to, a substantial present or potential hazard to human health, safety, property, or the environment when improperly treated, stored, transported, disposed of, or otherwise managed.

Illegal discharge means any direct or indirect non-stormwater discharge to the storm drain system, except as exempted in section 30-49 of this article.

Illicit connections mean either of the following:

(1) Any drain or conveyance, whether on the surface or subsurface, which allows an illegal discharge to enter the storm drain system including, but not limited, to any conveyances which allow any non-stormwater discharge including sewage, process wastewater, and wash water to enter the storm drain system and any connections to the storm drain system from indoor drains and sinks, regardless of whether said drain or connection had been previously allowed, permitted, or approved by an authorized enforcement agency, or

(2) Any drain or conveyance connected from a commercial or industrial land use to the storm drain system which has not been documented in plans, maps, or equivalent records and approved by an authorized enforcement agency.

Industrial activity means activities subject to NPDES industrial permits as defined in 40 CFR, Section 122.26(b)(l4).

MS4 means a municipal separate storm sewer system.

National pollutant discharge elimination system (NPDES) stormwater discharge permit means a permit issued by United States Environmental Protection Agency (EPA), or by the State of Michigan under authority delegated pursuant to 33 USC § 1342(b) and codified in the Michigan Natural Resources and Environmental Protection Act Protection at MCL 324.101 et seq., that authorizes the discharge of pollutants to waters of the United States or State of Michigan, whether the permit is applicable on an individual, group, or general area-wide basis.

Non-stormwater discharge means any discharge to the storm drain system that is not composed entirely of stormwater.

Person means any individual, association, organization, partnership, firm, corporation or other entity recognized by law and acting as either the owner or as the owner's agent.

Pollutant means anything which causes or contributes to pollution. Pollutants may include, but are not limited to: paints, varnishes, and solvents; oil and other automotive fluids; nonhazardous liquid and solid wastes and yard wastes; refuse, rubbish, garbage, litter, or other discarded or abandoned objects, articles, and accumulations, so that same may cause or contribute to pollution; floatables; pesticides, herbicides, and fertilizers; hazardous substances and wastes; sewage, fecal coliform and pathogens; dissolved and particulate metals; animal wastes; wastes and residues that result from constructing a building or structure; and noxious or offensive matter of any kind.

Premises means any building, lot, parcel of land, or portion of land whether improved or unimproved including adjacent sidewalks and parking strips.

Storm sewer system or *storm drainage system* means a publicly owned facility by which stormwater is collected and/or conveyed, including, but not limited to, any roads with drainage systems, municipal streets, gutters, curbs, inlets, piped storm drains, pumping facilities, retention and detention basins, natural and human-made or altered drainage channels, reservoirs, and other drainage structures.

Stormwater means any surface flow, runoff, and drainage consisting entirely of water from any form of natural precipitation and resulting from such precipitation.

Stormwater pollution prevention plan means a document which describes the best management practices and activities to be implemented by a person or business to identify sources of pollution or contamination at a site and the actions to eliminate or reduce pollutant discharges to stormwater, stormwater conveyance systems, and/or receiving waters to the maximum extent practicable.

Wastewater means any water or other liquid, other than uncontaminated stormwater, discharged from a facility.

(Ord. No. 455-19 , § 1, 9-23-2019)

Sec. 30-53. Applicability.

This division shall apply to all water entering the storm drain system generated on any developed or undeveloped lands unless expressly exempted by an authorized enforcement agency.

(Ord. No. 455-19 , § 1, 9-23-2019)

Sec. 30-54. Enforcement, responsibility for administration.

This division shall be enforceable by the city code enforcement officer at the direction of the director of public services or other authorized enforcement agency.

(Ord. No. 455-19 , § 1, 9-23-2019)

Sec. 30-55. Minimum standards.

The standards set forth herein and promulgated pursuant to this division are minimum standards; therefore, this division does not intend or imply that compliance by any person will ensure that there will be no contamination, pollution, nor unauthorized discharge of pollutants.

(Ord. No. 455-19 , § 1, 9-23-2019)

Sec. 30-56. Discharge prohibitions.

(a) *Prohibition of illegal discharges.* No person shall discharge or cause to be discharged into the storm drain system or watercourses, any materials, including, but not limited to, pollutants or waters containing any pollutants that cause or contribute to a violation of applicable water quality standards, other than stormwater. The commencement, conduct or continuance of any illegal discharge to the storm drain system is prohibited; however, the following discharges are exempt from prohibition as described:

(1) The discharges and flows from firefighting activities if they are identified as not being a significant source of pollutants to the waters of the state.

(2) Discharges specified in writing by the director of public services as being necessary to protect public health and safety.

(3) Dye testing, when there has been verbal notification to the director of public services and state department of environmental quality procedures have been followed.

(4) Discharges permitted under an NPDES permit, waiver, or waste discharge order issued to the discharger and administered under the authority of the Federal Environmental Protection Agency, provided that the discharger is in full compliance with all requirements of the permit, waiver, or order and other applicable laws and regulations, and provided that written approval has been granted for any discharge to the storm drain system.

(5) The following discharges or flows if they are identified as not being a significant contributor to violations of water quality standards: water line flushing and discharges from potable water sources; landscape irrigation runoff, lawn watering runoff, and irrigation waters; diverted stream flows and flows from riparian habitats and wetlands; rising groundwaters and springs; uncontaminated pumped groundwater, except for groundwater cleanups specifically authorized by NPDES permits; foundation drains, water from crawl space pumps, footing drains and basement sump pumps; air conditioning condensation; waters from noncommercial car washing; street wash water; dechlorinated swimming pool water from single-, two- or three-family residences. Other swimming pools shall not be discharged to stormwater or to surface waters of the state without NPDES permit authorization from EGLE.

(b) *Prohibition of illicit connections.*

(1) The construction, use, maintenance or continued existence of illicit connections to the storm drain system is prohibited.

(2) This prohibition expressly includes, without limitation, illicit connections made in the past, regardless of whether the connection was permissible under law or practices applicable or prevailing at the time of connection.

(3) A person is considered to be in violation of this article if the person connects a line conveying sewage to a storm drain system or MS4, or allows such a connection to continue.

(c) *Prohibition of direct dumping or disposal of materials into the MS4.*

(1) The direct dumping of materials or discharges into the MS4 is prohibited except for those illicit discharges identified as not being a significant contributor to violations of water quality standards.

(Ord. No. 455-19 , § 1, 9-23-2019)

Sec. 30-57. Right of entry.

The director of public services and the city's code enforcement officer, or other authorized enforcement agency shall be permitted to enter upon all properties for the purposes of inspection, observation, measurement, sampling and testing of suspected non-stormwater discharges in accordance with the provisions of this article. Refusal of reasonable access to the director of public services, the city's code enforcement officer, and/or representatives of the authorized enforcement agency to any part of the premises is a violation of this article.

(Ord. No. 455-19 , § 1, 9-23-2019)

Sec. 30-58. Suspension of storm sewer system access.

(a) *Suspension due to illicit discharges in emergency situations.* The code enforcement officer at the direction of the director of public services or other authorized enforcement agency may seek immediate injunctive relief to suspend storm sewer system discharge access to a person when such suspension is necessary to stop an actual or threatened discharge which presents or may present imminent and substantial danger to the environment, or to the health or welfare of persons, or to the storm sewer system or the waters of the United States or this state. If the violator fails to comply with a suspension order issued in an emergency, the authorized enforcement agency may take such steps as deemed necessary to prevent or minimize damage to the storm sewer system or waters of the United States or this state, or to minimize danger to persons.

(b) *Suspension due to the detection of illicit discharge.* Any person discharging to the storm sewer system in violation of this article may have their storm sewer system access terminated by order of the district court, or other court of competent jurisdiction, if such termination would abate or reduce an illicit discharge. The code enforcement officer or the director of public services will notify a violator of the proposed termination of its storm sewer system access. The violator may petition the city engineer for reconsideration and hearing.

(Ord. No. 455-19 , § 1, 9-23-2019)

Sec. 30-59. Industrial or construction activity discharges.

Any person subject to an industrial or construction activity NPDES storm water discharge permit shall comply with all provisions of such permit. Proof of compliance with said permit may be required in a form acceptable to the city engineer prior to the allowing of discharges to the MS4.

(Ord. No. 455-19 , § 1, 9-23-2019)

Sec. 30-60. Monitoring of discharges.

The director of public services has the right to require non-residential dischargers to install monitoring equipment as necessary, in accordance with court order, if a non-stormwater discharge is suspected. The facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the discharger at its own expense. All devices used to measure stormwater flow and quality shall be calibrated to ensure their accuracy.

(Ord. No. 455-19 , § 1, 9-23-2019)

Sec. 30-61. Requirements to prevent, control, and reduce storm water pollutants by the use of best management practices.

The director of public services or his designee will adopt requirements identifying best management practices for any activity, operation, or facility which may cause or contribute to pollution or contamination of storm water, the storm drain system, or waters of the U.S. The owner or operator of a commercial or industrial establishment shall provide, at their own expense, reasonable protection from accidental discharge of prohibited materials or other wastes into the municipal storm drain system or watercourses through the use of these structural and non-structural BMPs. Further, any person responsible for a property or premises, which is, or may be, the source of an illicit discharge, may be required to implement, at said person's expense, additional structural and non-structural BMPs to prevent the further discharge of pollutants to the municipal separate storm sewer system. Compliance with all terms and conditions of a valid NPDES permit authorizing the discharge of storm water associated with industrial activity, to the extent practicable, shall be deemed compliance with the provisions of this section. These BMPs shall be part of a storm water pollution prevention plan (SWPPP) as necessary for compliance with requirements of the NPDES permit.

(Ord. No. 455-19 , § 1, 9-23-2019)

Sec. 30-62. Notification of spills.

Notwithstanding other requirements of law, as soon as any person responsible for a facility or operation, or responsible for emergency response for a facility or operation has information of any known or suspected release of materials which are resulting or may result in illegal discharges or pollutants discharging into storm water, the storm drain system, or water of the U.S. said person shall take all necessary steps to ensure the discovery, containment, and cleanup of such release. In the event of such a release of hazardous materials said person shall immediately notify emergency response agencies of the occurrence via emergency dispatch services. In the event of a release of non-hazardous materials, said person shall notify the authorized enforcement agency in person or by phone or facsimile no later than the next business day. Notifications in person or by phone shall be confirmed by written notice addressed and mailed to the director of public services within three business days of the phone notice. If the discharge of prohibited materials emanates from a commercial or industrial establishment, the owner or operator of such establishment shall also retain an on-site written record of the discharge and the actions taken to prevent its recurrence. Such records shall be retained for at least three years.

(Ord. No. 455-19 , § 1, 9-23-2019)

Sec. 30-63. Enforcement.

(a) *Notice of violation.* Whenever the director of public services or his/her designee determines that a person has violated a prohibition or failed to meet a requirement of this division, the City of Lathrup Village may issue a notice of violation to the responsible person and the owner of the property where the violation is occurring, requiring compliance within a period set forth within the notice. Such notice may require without limitation:

(1) The performance of monitoring, analyses, and reporting;

(2) The elimination of illicit connections or discharges;

(3) That violating discharges, practices, or operations shall cease and desist;

(4) The abatement or remediation of storm water pollution or contamination of hazards and the restoration of any affected property; and

(5) Payment of a fine to cover administrative and remediation costs; and

(6) The implementation of source control or treatment BMPs.

(b) *Abatement of a violation.* If abatement of a violation and/or restoration of affected property is required, the notice shall set forth a deadline within which such remediation or restoration must be completed. Said notice shall advise that, should the violator fail to remediate or restore within the established deadline, the city may issue a municipal civil infraction citation and may seek an order of the district court, or file a civil suit with a court of competent jurisdiction requiring the restoration to be completed within an established deadline and authorizing the city or its designee to complete the work at the violator's expense.

(c) *Penalties.* Violations of this article shall be a municipal civil infraction as set forth within section 1-24 of this Code.

(Ord. No. 455-19 , § 1, 9-23-2019)

Sec. 30-64. Cost of the abatement of the violation.

In the event the violator fails to correct the violation as required, and the city undertakes the corrective action in accordance with an order of the district court, or other court of competent jurisdiction, within 30 days after abatement of the violation, the owner of the property will be notified of the cost of abatement, including administrative costs. The court order may provide that if the amount due is not paid within a timely manner, the charges shall become a special assessment against the property and shall constitute a lien on the property for the amount of the assessment. Unpaid assessments may be placed on the city's delinquent tax roll and may be collected as unpaid taxes.

(Ord. No. 455-19 , § 1, 9-23-2019)

Sec. 30-65. Remedies not exclusive.

The remedies listed in this division are not exclusive of any other remedies available under any applicable federal, state, or local law and it is within the discretion of the authorized enforcement agency to seek cumulative remedies, including, but not limited to circuit court actions in law or equity.

(Ord. No. 455-19 , § 1, 9-23-2019)

THE CITY OF LATHRUP VILLAGE
A HERITAGE OF GOOD LIVING

City Administrator
City of Lathrup Village
27400 Southfield Road | Lathrup Village, MI 48076
Office: 248.557.2600

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members
FR: Pam Bratschi, Chief Scott McKee, and Susie Stec, Interim City Administrators
DA: December 20, 2021

RE: MOTION TO ADOPT SPECIAL ASSESSMENT RESOLUTION #1 AND SET PUBLIC HEARING DATE FOR January 24, 2022

At the end of each year there are delinquent water and other bills (such as nuisance cuts, etc.). This starts the process of moving these amounts to the tax roll.

Property owners have until February 28, 2022 to pay these Specials before the amounts are placed on their property tax bill.

The resolution sets the Public Hearing date for January 24, 2022 at 7:00 p.m.

Suggested Motion:

To Adopt the attached Resolution and set the Public Hearing for Special Assessments for January 24, 2022 at 7:00 p.m.

A HERITAGE OF GOOD LIVING

TENTATIVE SPECIAL ASSESSMENT ROLL #2021-01 – GENERAL PURPOSES

SPECIAL ASSESSMENT RESOLUTION #1

Whereas, the Administrator has reported to the City Council those cost and expenses of General Purposes and the delinquent water bills incurred by the City which remain unpaid by the owners or other parties in interest from whom said sums are due and the City Council has elected to proceed to the collection of same by Special Assessment; and

Whereas, the City Administrator report has been deemed to be a Tentative Special Assessment Roll showing the amounts of the cost assessable against each parcel:

Be It Therefore Resolved:

1. That the Tentative Special Assessment Roll be approved as submitted by the City Administrator and the City Clerk is directed to received and file the Roll for public inspection and review.
2. That January 24, 2022 at 7:00 p.m. in the Municipal Building at 27400 Southfield Road, Lathrup Village, Michigan be set as the time and place of a Public Hearing for the purposes of reviewing the Tentative Roll and to afford a hearing to all interested persons all matters bearing upon any needful correction or revision to the Roll and the propriety of its confirmation.
3. That the City Clerk by authorized and directed to give proper notices of the hearing by mail and publication as provided by law.

2021 TAX BILL SPECIAL ASSESSMENTS

Parcel Id #	Address	Amount
24-14-204-006	18745 Alhambra	$318.37
24-14-204-005	18755 Alhambra	$282.21
24-14-203-002	18810 Alhambra	$1,612.32
24-13-106-009	17386 Avilla	$1,006.21
24-13-108-005	17401 Avilla	$969.88
24-13-108-001	17415 Avilla	$905.94
24-14-232-005	18139 Avilla	$474.28
24-14-232-010	28672 Blackstone	$203.91
24-14-232-009	28678 Blackstone	$1,550.05
24-14-230-008	28728 Blackstone	$1,140.92
24-14-229-010	28731 Blackstone	$1,441.90
24-14-230-005	28750 Blackstone	$997.43
24-23-207-006	26779 Bloomfield	$769.36
24-23-204-013	26835 Bloomfield	$3,231.57
24-23-204-011	26861 Bloomfield	$672.73
24-14-205-006	28555 Bloomfield	$372.75
24-14-202-009	28725 Bloomfield	$3,147.68
24-14-476-017	18586 Bungalow	$1,129.84
24-14-451-019	18800 Bungalow	$1,394.34
24-14-451-017	18830 Bungalow	$269.04
24-14-382-004	19041 Bungalow	$533.79
24-13-303-007	27561 E. California	$555.12
24-13-306-005	27620 E. California	$266.20
24-13-303-012	27705 E. California	$1,334.93
24-13-303-010	27725 E. California	$1,207.62
24-13-304-007	27734 E. California	$211.49
24-13-303-020	27735 E. California	$758.26
24-13-155-011	27934 E. California	$1,594.91
24-14-430-004	27610 W. California	$783.17
24-14-430-003	27628 W. California	$464.74
24-14-430-001	27660 W. California	$754.70
24-14-429-003	27714 W. California	$900.14
24-14-426-027	27817 W. California	$788.83
24-13-358-006	17387 Cambridge	$1,106.33
24-13-353-011	17554 Cambridge	$3,582.11
24-13-357-004	17611 Cambridge	$238.67
24-13-353-008	17624 Cambridge	$284.19
24-13-357-003	17631 Cambridge	$1,702.20
24-14-456-004	18635 Cambridge	$1,774.25
24-14-456-006	18659 Cambridge	$754.70
24-14-456-008	18695 Cambridge	$699.60
24-14-452-014	18736 Cambridge	$808.60
24-14-452-013	18750 Cambridge	$207.93
24-14-452-012	18776 Cambridge	$665.97
24-14-383-003	19055 Cambridge	$301.60

Parcel Id #	Address	Amount
24-13-158-006	17376 Catalpa	$1,440.15
24-24-103-020	17535 Coral Gables	$429.83
24-24-101-035	17560 Coral Gables	$1,143.58
24-24-101-034	17578 Coral Gables	$433.99
24-24-101-033	17594 Coral Gables	$758.26
24-24-103-016	17601 Coral Gables	$1,743.88
24-24-103-014	17625 Coral Gables	$1,237.21
24-23-229-007	18153 Coral Gables	$1,991.94
24-23-227-023	18240 Coral Gables	$778.93
24-23-226-035	18434 Coral Gables	$407.93
24-23-228-003	18475 Coral Gables	$754.70
24-14-254-009	18504 Dolores	$343.35
24-14-251-012	18724 Dolores	$953.85
24-23-252-003	18941 Eldorado Place	$936.43
24-23-251-002	18970 Eldorado Place	$367.02
24-14-477-020	27027 Eldorado Place	$868.69
24-14-481-040	27420 Eldorado Place	$488.18
24-14-481-039	27430 Eldorado Place	$504.91
24-14-481-037	27450 Eldorado Place	$745.23
24-14-276-016	28265 Eldorado Place	$756.28
24-14-277-004	28408 Eldorado Place	$758.70
24-14-277-001	28466 Eldorado Place	$493.82
24-14-228-012	28530 Eldorado Place	$1,295.41
24-14-228-007	28650 Eldorado Place	$1,375.55
24-14-228-003	28720 Eldorado Place	$769.36
24-14-207-008	28735 Eldorado Place	$1,000.47
24-13-359-062	17600 Eleven Mile Road	$345.19
24-14-478-037	18220 Eleven Mile Road	$1,416.57
24-14-478-036	18230 Eleven Mile Road	$678.32
24-14-381-030	19110 Eleven Mile Road	$780.58
24-14-381-029	19120 Eleven Mile Road	$724.56
24-14-381-025	19160 Eleven Mile Road	$769.36
24-14-381-025	19160 Eleven Mile Road	$1,492.98
24-14-278-016	18200 Glenwood	$220.12
24-14-256-06	18455 Glenwood	$322.48
24-14-256-005	18489 Glenwood	$383.62
24-14-255-009	18530 Glenwood	$835.94
24-14-256-002	18535 Glenwood	$1,904.79
24-14-253-003	18771 Glenwood	$571.56
24-14-253-002	18785 Glenwood	$561.07
24-14-456-022	27215 Goldengate	$506.23
24-14-477-011	27246 Goldengate	$2,226.98
24-14-477-010	27270 Goldengate	$1,101.56
24-14-477-008	27306 Goldengate	$800.73
24-14-476-024	27451 Goldengate	$260.60
24-14-479-001	27490 Goldengate	$855.34
24-14-430-012	27535 Goldengate	$1,128.39
24-14-430-011	27551 Goldengate	$340.40

Parcel Id #	Address	Amount
24-13-154-011	28245 Goldengate	$1,161.33
24-23-252-011	18841 Hampshire	$519.64
24-23-253-002	18850 Hampshire	$345.16
24-23-206-002	18980 Hampshire	$965.02
24-23-251-001	18991 Hampshire	$1,102.77
24-23-277-024	18130 Kilbirnie	$330.76
24-23-277-023	18150 Kilbirnie	$2,412.85
24-23-278-009	18151 Kilbirnie	$202.60
24-23-278-008	18171 Kilbirnie	$519.60
24-14-204-012	18740 Lacrosse	$1,693.04
24-14-205-001	18815 Lacrosse	$300.62
24-14-179-003	19015 Lacrosse	$796.32
24-24-154-032	26011 Lacrosse	$226.61
24-24-154-033	26031 Lathrup	$713.61
24-24-157-029	26040 Lathrup	$1,059.24
24-24-153-032	26225 Lathrup	$897.71
24-24-152-025	26385 Lathrup	$1,292.60
24-24-105-011	26646 Lathrup	$1,312.56
24-24-104-029	26665 Lathrup	$472.92
24-24-105-009	26676 Lathrup	$1,679.14
24-24-105-008	26686 Lathrup	$365.74
24-24-103-023	26715 Lathrup	$2,368.81
24-24-105-002	26740 Lathrup	$1,063.49
24-13-358-011	27216 Lathrup	$808.88
24-13-355-006	27600 Lathrup	$289.41
24-13-355-004	27640 Lathrup	$574.92
24-13-305-008	27720 Lathrup	$545.52
24-13-304-019	27731 Lathrup	$1,795.41
24-13-153-011	28251 Lathrup	$506.05
24-13-152-003	28452 Lathrup	$1,449.24
24-13-152-002	28480 Lathrup	$341.08
24-13-108-004	28510 Lathrup	$215.57
24-13-107-016	28511 Lathrup	$364.01
24-13-101-021	28929 Lathrup	$521.03
24-13-102-001	28950 Lathrup	$810.92
24-24-154-031	17554 Lincoln	$951.36
24-24-154-029	17580 Lincoln	$412.37
24-24-154-028	17590 Lincoln	$2,651.22
24-24-154-027	17610 Lincoln	$707.67
24-24-154-026	17630 Lincoln	$813.33
24-23-257-037	18540 Lincoln	$345.16
24-23-257-044	18550 Lincoln	$241.23
24-23-256-030	18830 Lincoln	$806.10
24-23-256-033	18880 Lincoln	$266.19
24-23-256-035	18900 Lincoln	$2,210.47
24-24-156-017	17311 Margate	$600.61
24-24-152-024	17534 Margate	$339.19
24-24-153-021	17555 Margate	$835.93

Parcel Id #	Address	Amount
24-24-152-020	17600 Margate	$1,236.62
24-23-279-002	18131 Margate	$443.42
24-23-279-001	18155 Margate	$2,263.86
24-23-256-039	26216 Meadowbrook Way	$432.70
24-23-256-041	26230 Meadowbrook Way	$236.03
24-23-254-013	26231 Meadowbrook Way	$2,514.31
24-23-256-042	26242 Meadowbrook Way	$605.78
24-23-254-017	26269 Meadowbrook Way	$993.16
24-23-256-045	26272 Meadowbrook Way	$659.28
24-23-254-020	26297 Meadowbrook Way	$281.46
24-23-255-005	26300 Meadowbrook Way	$496.23
24-23-255-004	26310 Meadowbrook Way	$902.34
24-23-255-001	26350 Meadowbrook Way	$1,997.72
24-14-478-005	27035 Meadowbrook Way	$7,928.16
24-23-230-016	18190 Meadowood	$3,831.34
24-23-230-012	18254 Meadowood	$1,518.40
24-23-277-005	18271 Meadowood	$1,637.93
24-24-152-016	26470 Meadowood	$562.18
24-24-104-024	26520 Meadowood	$299.84
24-23-276-010	18400 Middlesex	$1,042.65
24-23-255-014	18421 Middlesex	$1,337.12
24-23-255-011	18459 Middlesex	$905.05
24-23-205-006	18866 Middlesex	$1,358.76
24-14-310-002	27424 Morningside Plaza	$221.70
24-14-310-010	27501 Morningside Plaza	$903.50
24-14-310-009	27601 Morningside Plaza	$358.93
24-14-310-003	27604 Morningside Plaza	$908.93
24-14-377-013	27237 Rackham	$661.93
24-14-333-002	27600 Rackham	$1,472.68
24-14-330-005	27653 Rackham	$1,771.04
24-14-331-006	27820 Rackham	$283.26
24-14-327-006	27851 Rackham	$1,118.85
24-14-377-004	27400 Rainbow Circle	$378.71
24-14-376-010	27453 Rainbow Circle	$1,205.96
24-14-353-022	27520 Rainbow Circle	$481.36
24-14-353-021	27544 Rainbow Circle	$2,562.76
24-14-353-020	27568 Rainbow Circle	$969.31
24-14-327-002	27786 Rainbow Circle	$1,107.54
24-14-307-006	27828 Rainbow Circle	$2,555.94
24-23-201-020	18911 Rainbow Court	$1,236.82
24-24-157-024	17311 Rainbow Drive	$288.13
24-24-154-039	17555 Rainbow Drive	$654.72
24-24-154-038	17575 Rainbow Drive	$748.49
24-24-153-025	17600 Rainbow Drive	$2,657.55
24-24-154-035	17617 Rainbow Drive	$212.37
24-23-279-007	18130 Rainbow Drive	$847.65
24-23-279-003	18190 Rainbow Drive	$368.89
24-23-276-020	18207 Rainbow Drive	$769.36
24-23-278-004	18230 Rainbow Drive	$1,005.56

Parcel Id #	Address	Amount
24-23-276-018	18241 Rainbow Drive	$2,432.57
24-23-278-002	18266 Rainbow Drive	$758.26
24-23-276-015	18281 Rainbow Drive	$377.32
24-23-276-014	18301 Rainbow Drive	$1,004.69
24-23-276-012	18325 Rainbow Drive	$254.94
24-23-277-002	18330 Rainbow Drive	$1,419.55
24-23-208-007	18641 Rainbow Drive	$944.48
24-23-208-005	18679 Rainbow Drive	$808.60
24-23-205-013	18825 Rainbow Drive	$467.57
24-23-204-008	18846 Rainbow Drive	$534.82
24-23-205-011	18855 Rainbow Drive	$580.61
24-14-377-007	19251 Rainbow Drive	$296.01
24-14-330-004	19252 Rainbow Drive	$938.53
24-24-103-028	17578 Ramsgate	$823.53
24-24-103-026	17590 Ramsgate	$491.27
24-24-104-014	17611 Ramsgate	$1,987.41
24-24-103-024	17630 Ramsgate	$2,141.37
24-23-230-011	18131 Ramsgate	$1,194.38
24-23-229-014	18180 Ramsgate	$563.97
24-23-229-032	18190 Ramsgate	$746.70
24-23-229-010	18232 Ramsgate	$1,073.43
24-14-376-011	27330 Red River	$769.36
24-13-152-013	17370 Redwood	$525.11
24-13-152-012	17380 Redwood	$574.84
24-14-278-008	18131 Redwood	$947.44
24-14-278-005	18171 Redwood	$319.14
24-13-102-013	17380 Roseland	$1,568.85
24-13-104-005	17387 Roseland	$1,142.39
24-13-101-018	17570 Roseland	$1,390.39
24-13-101-017	17590 Roseland	$1,489.27
24-14-227-040	18130 Roseland	$1,974.32
24-14-227-039	18140 Roseland	$808.66
24-14-227-037	18170 Roseland	$1,390.26
24-14-229-005	18245 Roseland	$864.52
24-14-226-043	18490 Roseland	$1,322.53
24-14-226-041	18520 Roseland	$308.91
24-14-476-009	18501 San Diego	$492.05
24-14-405-016	18512 San Diego	$1,161.20
24-14-405-008	18650 San Diego	$331.47
24-14-451-005	18793 San Diego	$1,140.50
24-14-404-011	18830 San Diego	$1,361.18
24-14-451-002	18837 San Diego	$1,626.27
24-14-426-024	18440 San Jose	$374.20
24-14-301-044	27839 San Jose Ct.	$1,118.35
24-14-405-006	18475 San Quentin	$714.60
24-14-405-005	18513 San Quentin	$370.59
24-14-403-014	18530 San Quentin	$215.95
24-14-405-004	18575 San Quentin	$754.70
24-14-402-015	18830 San Quentin	$298.07

Parcel Id #	Address	Amount
24-14-402-014	18840 San Quentin	$1,162.46
24-14-402-013	18856 San Quentin	$1,791.14
24-23-280-052	18161 Santa Ann	$1,753.18
24-23-280-051	18181 Santa Ann	$724.37
24-23-257-054	18451 Santa Ann	$282.25
24-23-255-009	18470 Santa Ann	$667.70
24-23-255-007	18520 Santa Ann	$2,407.95
24-23-257-046	18561 Santa Ann	$612.94
24-14-404-010	27620 Santa Barbara	$986.53
24-14-402-001	27772 Santa Barbara	$1,298.97
24-14-182-010	28021 Santa Barbara	$480.60
24-14-252-001	28250 Santa Barbara	$1,098.35
24-14-127-022	28771 Santa Barbara	$2,140.29
24-14-426-009	18457 Saratoga	$1,852.29
24-14-426-005	18511 Saratoga	$211.49
24-14-256-014	18516 Saratoga	$224.61
24-14-426-004	18525 Saratoga	$754.70
24-14-401-006	18755 Saratoga	$474.62
24-14-253-010	18784 Saratoga	$1,052.75
24-14-331-003	19081 Saratoga	$937.87
24-14-228-023	28691 Somerset Pl.	$1,073.28
24-14-229-007	28786 Somerset Pl.	$332.45
24-14-228-016	28807 Somerset Pl.	$771.20
24-23-280-059	26079 Southfield Rd.	$897.52
24-24-152-029	26300 Southfield Rd.	$217.71
24-23-277-049	26421 Southfield Rd.	$613.09
24-23-277-049	26441 Southfield Rd.	$432.97
24-23-230-041	26621 Southfield Rd	$508.99
24-23-230-041	26631 Southfield Rd.	$742.94
24-24-103-032	26780 Southfield Rd.	$590.00
24-14-481-034	27411 Southfield Rd.	$1,533.10
24-14-432-010	27651 Southfield Rd.	$1,047.95
24-14-431-046	27811 Southfield Rd.	$220.78
24-14-280-015	28001 Southfield Rd.	$948.16
24-14-278-012	28245 Southfield Rd.	$245.59
24-14-232-026	28505 Southfield Rd.	$2,042.45
24-14-232-007	28551 Southfield Rd.	$3,526.26
24-14-231-005	28690 Southfield Rd.	$10,826.49
24-14-230-018	28840 Southfield Rd.	$1,623.61
99-00-010-020	28851 Southfield Rd.	$466.12
24-14-230-018	28861 Southfield Rd.	$1,295.34
24-23-254-006	18833 Sunbright	$380.02
24-23-252-009	18844 Sunbright	$300.10
24-23-252-007	18860 Sunbright	$1,127.40
24-13-357-013	17560 Sunnybrook	$755.97
24-13-359-010	17575 Sunnybrook	$345.16
24-13-357-012	17576 Sunnybrook	$635.72
24-14-483-014	18120 Sunnybrook	$511.79
24-14-484-004	18151 Sunnybrook	$891.28

Item 12C.

Parcel Id #	Address	Amount
24-14-483-011	18152 Sunnybrook	$404.83
24-14-483-010	18160 Sunnybrook	$524.53
24-14-484-003	18161 Sunnybrook	$206.07
24-14-484-001	18189 Sunnybrook	$1,919.51
24-14-454-007	18749 Sunnybrook	$427.99
24-14-453-013	18756 Sunnybrook	$1,352.28
24-14-454-006	18763 Sunnybrook	$229.22
24-14-454-004	18791 Sunnybrook	$758.07
24-14-453-010	18800 Sunnybrook	$229.52
24-14-454-002	18819 Sunnybrook	$211.49
24-14-378-001	19439 Sunnybrook	$366.45
24-13-358-008	27245 Sunset	$1,347.35
24-13-355-016	27320 Sunset	$385.74
24-13-353-012	27427 Sunset	$897.63
24-14-429-007	27751 Sunset	$712.21
24-14-429-012	27837 Sunset	$610.47
24-14-279-005	28000 Sunset	$212.02
24-14-256-021	28025 Sunset	$275.20
24-14-256-020	28041 Sunset	$1,119.60
24-14-256-017	28095 Sunset	$758.26
24-14-276-008	28252 Sunset	$656.26
24-14-276-003	28421 Sunset	$305.65
24-14-276-001	28456 Sunset	$454.76
24-14-207-007	28510 Sunset	$1,736.11
24-14-207-006	28534 Sunset	$2,306.64
24-14-207-002	28626 Sunset	$215.10
24-14-204-008	28711 Sunset	$1,358.76
24-13-101-024	17517 Twelve Mile Rd.	$3,156.00
24-13-101-013	17535 Twelve Mile Rd.	$3,156.00
24-13-101-002	17641 Twelve Mile Rd.	$865.56
24-14-201-039	19301 Twelve Mile Rd.	$265.33
24-13-152-008	17371 Wiltshire	$568.01
24-13-152-001	17435 Wiltshire	$1,129.96
24-13-107-009	17640 Wiltshire	$1,209.18
24-13-107-008	17656 Wiltshire	$2,246.40
24-14-232-015	18150 Wiltshire	$719.37
24-14-232-013	18180 Wiltshire	$1,007.36
24-14-277-008	18185 Wiltshire	$1,343.41
24-14-206-006	18520 Wiltshire	$879.59
24-14-251-006	18725 Wiltshire	$239.11
24-14-251-005	18741 Wiltshire	$2,089.21
24-14-180-002	19091 Wiltshire	$4,841.41
24-14-179-004	19120 Wiltshire	$1,763.61
24-14-177-001	28275 Woodworth Way	$275.69
	Total Water & Sewer	**$332,367.64**

Nuisance Cuts

26470 Meadowood Ct	$2,240.00
18740 Lacrosse Ave	$120.00
27850 San Jose Ct.	$2,500.00
Total Nuisance Cuts	**$4,860.00**

Special Refuse Pick up

18740 Lacrosse Ave	$1,562.50
Total Special Pick up	**$1,562.50**

Dr. Sheryl L. Mitchell Theriot
City Administrator
City of Lathrup Village
27400 Southfield Road | Lathrup Village, MI 48076
smitchell@lathrupvillage.org
Office: 248.557.2600 x 225 | Cell: 248.520.0620

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members
FR: Sheryl Mitchell Theriot, City Administrator
DA: December 5, 2021

RE: City Council Meeting Dates and City Observed Holidays

City Council is to vote on their meeting dates at the December 20th Council meeting.

As of today, there is not any state legislation or county health orders in effect that will permit "remote only" meetings after December 31st (except for members of the military).

Council must also determine the meeting location and format for the meetings:

- Council Chambers; Community Room; or the Meeting Place
- Hybrid Format: Recorded for YouTube video; Zoom for audience; Livestreaming on Facebook
- Meals: do they want meals catered for their meetings

There are 2 additional "holidays" that Council should consider for approval:

- Indigenous Peoples' Day (2nd Monday in October – Oct. 10)
- Juneteenth (June 19)

City Council had requested a survey of what other nearby communities were doing relative to recognizing these holidays:

- Southfield – celebrating both holidays and will be closed to the public
- Beverly Hills – Open for Indigenous People's Day. This holiday was swapped and the employees are off on Good Friday instead. They are still discussing Juneteenth.
- Berkley – only recognizing with a resolutions
- Oak Park – celebrating both holidays and will be closed to the public

Suggested Motion:

Adopt the Attached Resolution for the 2022 City Council Meeting Schedule and City Observed Holidays

A HERITAGE OF GOOD LIVING

To: Mayor Mykale Garrett and City Council Members

From: Dr. Sheryl Mitchell Theriot, City Administrator

Date: December 6, 2021

Re: 2022 City Council Meeting Dates

The following are recommended dates for the Study Sessions and City Council meetings for 2022:

<u>Study Session– 6:00 p.m.</u>	**<u>3rd Week Study Session – 6:00pm & City Council Meetings – 7:00 p.m.</u>**
January 3, 2022	**January 24, 2021****
February 7, 2022	**February 28, 2022*****
March 7, 2022	**March 21, 2022**
April 4, 2022	**April 18, 2022**
May 2, 2022	**May 16, 2022**
June 6, 2022	**June 27, 2022******
July 11, 2022*****	**July 25, 2022*******
August 1, 2022	**August 15, 2022**
September 12, 2022******	**September 26, 2022********
October 3, 2022	**October 17, 2022**
November 14, 2022*******	**November 28, 2022*********
December 5, 2022	**December 19, 2022**

*New Year's Day observed ------ January 1, 2022

*******Election Day November 8, 2022

**Martin Luther King Day ------ January 17, 2022

***President's Day----------------- February 21, 2022

****Juneteenth---------------------June 19, 2022

*****Independence Day----------- July 4, 2022

******Labor Day-------------------- September 5, 2022

THE CITY OF LATHRUP VILLAGE
A HERITAGE OF GOOD LIVING

TO: **Mayor MyKale Garrett and City Council Members**

FROM: **Dr. Sheryl Mitchell Theriot, City Administrator**

DATE: **December 6, 2021**

RE: **MOTION TO APPROVE CITY COUNCIL MEETINGS DATES FOR 2022**

The proposed meeting schedule continues the practice of meeting on the first and third Monday of each Month with the exception of 8 holidays & November 8, 2022 is Election Day:

January – New Year's Day (January 1, 2022)

January – Dr. Martin Luther King, Jr. Day (January 17, 2022)

February – President's Day (February 21, 2022)

June -Juneteenth(June 20, 2022)

July – Independence Day (July 4, 2022)

September – Labor Day (September 5, 2022)

October - **Indigenous Peoples Day**(October 10, 2022)

November -Election Day (November 2, 2021)

December – Christmas Eve & Christmas Day (December 23, 2022 and December 26, 2022)

I have attached a memo from Yvette Talley, City Clerk with the proposed dates.

Suggested Motion:

To Adopt the 2022 City Council Meeting Schedule.

Motion by______________________________, Seconded by______________________________.

THE CITY OF LATHRUP VILLAGE
A HERITAGE OF GOOD LIVING

City Administrator
City of Lathrup Village
27400 Southfield Road | Lathrup Village, MI 48076
Office: 248.557.2600

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members
FR: Pam Bratschi, Chief Scott McKee, and Susie Stec, Interim City Administrators
DA: December 20, 2021

RE: **MOTION TO APPROVE BOARD OF REVIEW MEETING DATES FOR 2022**

The Proposed Board of Review Dates for 2022 can be found in the attached resolution.

Suggested Motion:

To Approve the 2022 Board of Review Meeting Schedule.

CITY OF LATHRUP VILLAGE

A HERITAGE OF GOOD LIVING

CITY OF LATHRUP VILLAGE

RESOLUTION

Resolved, that the **2022 Meeting/Sessions of the Board of Review** be designated to be at the following dates, times and place.

First Session – On Thursday, March 10, 2022 commencing at 8:30 a.m. until 12:00 noon and 1:00 p.m. until 5:30 p.m. in the Municipal Building at 27400 Southfield Road, Lathrup Village, Michigan and continuing in session for at least the minimum period of time required by law and until all necessary business of the meetings have been completed pursuant to MSA 7.29.

Second Session – On Thursday, March 17, 2022 commencing at 1:00 p.m. until 4:00 p.m. and 6:00 p.m. until 9:00 p.m. in the Municipal Building at 27400 Southfield Road, Lathrup Village, Michigan and on both dates continuing in session for at least the minimum period of time required by law and from time to time thereafter until necessary business of the meetings have been completed pursuant to MSA 7.30.

Summer and Winter Sessions – On Tuesday, July 19, 2022 at 9:00 a.m. and on Tuesday, December 13, 2022 at 9:00 a.m. in the Municipal Building at 27400 Southfield Road, Lathrup Village, Michigan commencing at 9:00a.m. for the purpose of correcting clerical errors and mutual mistakes of fact in the Roll and conducting such additional business as is authorized and permitted by the General Property Tax Act if and when there is a volume of business to be transacted at such sessions pursuant to MSA 7.97 (2).

To schedule an appoint in advance for the Board of Review, resident is requested to contact Oakland County Equalization Division, prior to March 4, 2022, at 1.888.350.0900 x 80740.

I, Mykale Garrett, Mayor, for the City of Lathrup Village, Michigan, do hereby certify that the above resolution was adopted at a Regular Meeting held on December 20, 2021.

Mykale Garrett, Mayor

City Administrator

City of Lathrup Village
27400 Southfield Road | Lathrup Village, MI 48076
Office: 248.557.2600

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members
FR: Pam Bratschi, Chief Scott McKee, and Susie Stec, Interim City Administrators
DA: December 20, 2021

RE: American Rescue Plan Act (ARPA) Options

The City was allocated a total of $,428, 199 in American Rescue Plan Act (ARPA) funds earlier this year. City Council is to vote on how to utilize the initial disbursement amount of $250,000 at the December 20th Council meeting.

The attached list of possible uses was provided to Council on June 7, 2021. The list has been updated to reflect the following recommended priorities:

1. Backup generator for City Hall
2. Door security/locking system
3. Elevator repairs/upgrades (*new)*
4. Storm Sewer System – video

Suggested Motion:

Authorize the Interim City Administrators to utilize American Rescue Plan Act (ARPA) funds to cover the costs of the ________________________________ project(s).

ECKLER
ELECTRIC

Electrical Proposal & Scope of Work

To:	The City of Lathrup Village	Date:	8/9/2021
	27400 Southfield Rd	Estimator:	Joe Manina
	Lathrup Village, Mi. 48076	Project:	LATHRUP VILLAGE GENERATOR
Attn:	Chris		

Eckler Electric, LLC will furnish and install electrical work for the above project as described herein. This proposal includes Addenda Number(s): N/A

Included	Excluded		Included	Excluded	
☒	☐	Sales & Use Tax	☐	☒	Painting/Patching (except electrical touchup)
☒	☐	Electrical Permit Costs	☐	☒	Voice, data, sound, security, wiring
☐	☒	Payment and Performance Bond	☐	☒	Fire alarm
☒	☐	Design Services	☐	☒	Overtime
☒	☐	Trenching, Excavation & Backfill	☒	☐	Electrical Demolition, Cut & Cap
☒	☐	Concrete (pads, etc.), Light Poles	☐	☒	Temporary wiring for single phase lights/receptacles for construction purpose
☐	☒	Winter Conditions			
☐	☒	Removal of spoils from Site	☐	☒	Arc Flash/Coordination Study

This proposal is based upon Eckler Electric, LLC's Standard Terms and conditions (see Page 3) unless otherwise indicated below:

Included

- (1) Meter is included for new service
- (1) CT can is included for new service
- (1) 150KW Generator is included
- A concrete pad for the generator
- (1) 800AMP ATS Service rated is included
- Engineering and drawings as necessary for permit.
- Excavation with back fill is included. (See Exclusions.)
- A natural gas line from the gas meter
- Removal of the old generator and related equipment.
- Temporary power for the police department only.

Excluded

Exclusions and Clarifications

- 2nd,3rd shift, overtime and or an accelerated schedule
- DTE Fees if any.
- Gas Meter upgrades fees from the gas utility supplier
- Large rocks, Debris, Spoils, to be removed by others, we will stockpile to a location on site once directed.
- Saw cutting, Concrete removal and Concrete replacement by others.
- Drywall Removal and Drywall Replacement
- All surveying to be completed by others.
- We are not responsible or any pricing escalation in excess of 7.5% nationality.
- We are not responsible for any special shipping for delays in material shortages.
- We are not responsible for any delays in material shortages.
- We exclude any liquated damages

Base Bid: $166,825.00

26105 Orchard Lake Rd, Suite 300 • Farmington Hills, MI 48334 • 248-615-4453 • 248-615-4448
www.ecklerelectric.com

ECKLER
ELECTRIC

Electrical Proposal
&
Scope of Work

Joe Manina/*Joe Manina*

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Standard Terms & Conditions:

1. Eckler Electric, LLC is an open-shop contractor.
2. Payments are to be made to Eckler Electric by the tenth (10th) day of the month following receipt of invoice unless other terms are agreed upon in writing. Any amount not paid by the tenth (10th) of the month following invoice is considered past due.
3. Past due balances are subject to time price differentials or finance charges of 1.5% per month (18% annually).
4. In the event that amounts due are placed for collection, Purchaser agrees to pay all costs, including but not limited to, reasonable attorney fees.
5. Subcontract terms and conditions are subject to review and approval prior to award of a subcontract to Eckler Electric, LLC.
6. Terms are pending approval by Eckler Electric, LLC credit manager.
7. The project schedule and any modifications shall allow Eckler Electric a reasonable time to complete Eckler Electric's work in an efficient manner considering the contract completion date or time(s) set forth in the subcontract documents. Eckler Electric shall be entitled to an equitable adjustment in the price of the work, including but not limited to, any increased cost of labor, including overtime and/or materials, resulting from any change in the schedule, acceleration, out of sequence work, or delay caused by others for whom Eckler Electric is not responsible.
8. The price includes a warranty as specified in the Bid Documents. No other warranty is expressed or implied.
9. Eckler Electric's indemnification requirements shall never exceed more than "to the extent". Eckler Electric or its subordinate parties are responsible for the action requiring indemnification.
10. The Purchaser shall, if the Project Owner does not, purchase and maintain all-risk insurance upon the full value of the work performed and/or materials delivered to the jobsite, which shall include the interest of Eckler Electric.
11. No back charge or claim of Purchaser for repair or completion of Eckler Electric's work shall be valid except by an agreement in writing by the Subcontractor before the alleged work is started. O'Donnell must be provided with written notice and reasonable time to cure any alleged defects or incomplete work.
12. Contractor shall not withhold from Subcontractor as retainage a percentage that is higher than the percentage held by Owner on Subcontractor's work. Within seven (7) days after receiving any retainage relating to Subcontractor's work, Contractor will pay the same to Subcontractor. All retainage withheld from Subcontractor progress payments shall be released within thirty (30) days after substantial completion of Subcontractor's work, less reasonable value for uncompleted work. Contractor shall pay Subcontractor from the amount withheld for uncompleted work on a monthly basis as each item of work is completed.
13. General Contractor/Purchaser is responsible for security of the Project to protect against theft of Eckler Electric's materials and/or equipment regardless of whether or not the materials and/or equipment is installed or stockpiled.
14. If Purchaser brings litigation against Eckler Electric, whether against Eckler Electric alone or against Eckler Electric and others, such litigation shall be brought in Oakland County, MI.
15. The terms of this agreement shall take precedent over any conflicting terms or conditions on a purchase order or subcontract or other document issued by Purchaser.
16. Acceptance – This quotation and its provisions may only be accepted only on the terms and conditions stated above. Acceptance by any means other than execution of this quotation (i.e., the commencement of any work, performance of any services, or the shipment of any goods, etc.) shall be deemed acceptance of the terms and conditions stated in this quotation and none other. Any additional, different, or inconsistent terms or conditions contained in any form of bid, proposal, acknowledgement, acceptance or confirmation used by Purchaser shall be of no force or affect whatsoever unless specifically agreed to in a separate written instrument signed by an authorized representative of Eckler Electric, LLC after the date of this quotation. Eckler Electric specifically objects

to the inclusion of any different or additional terms or conditions by the Purchaser in acknowledging and accepting the Subcontract.

KONE Care™

PEOPLE FLOW REPAIR AND UPGRADE PROPOSAL

12/10/2021

KONE Inc.
11864 Belden Court
Livonia, MI 48150
Tel 313-909-8173 mobile
Fax 734-513-6948
www.kone.com
mick.benka@kone.com

Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Re: Door Operator upgrade

The existing door operator equipment has met its useful life and an upgrade to the key door operator components is recommended to increase reliability & safety.

Kone proposes to provide the labor, materials, tools, alteration permit and supervision to perform the following work on the One (1) passenger elevator at the location noted above:

Provide labor, material, & permit to replace the following door operations components with new:

- Door Operator
- Door Clutch
- Door Closers at each landing
- Interlocks at each landing
- Door Rollers on car and hoistway side

This includes State of Michigan permit & inspection. This is an upgrade to the elevator system that may be reused for future modernization projects.

Price

The price to perform this project is **$23,945.00** (Twenty Three Thousand Nine Hundred Forty Five & 00/100 Dollars), plus applicable taxes. A 50% deposit is required.

Our price includes applicable labor, materials, State permit and inspection. This proposal is not binding on KONE until approved by an authorized KONE representative. Pricing is subject to KONE's attached Terms and Conditions for tendered repairs and, by signing below, Purchaser hereby agrees to these Terms and Conditions. Price is valid for 30 days from the date of this proposal.

The agreed delivery times for the project may need to be extended because of delays caused by measures undertaken to stop the spreading of the Coronavirus (2019-nCoV) epidemic, such as mandatory holiday extensions and transportation restrictions imposed by authorities in China and other countries, and the availability of personnel, logistics providers and supply chains, due to the epidemic.

KONE Care™

PEOPLE FLOW REPAIR AND UPGRADE PROPOSAL

Down Payment

The above quoted price is based on a fifty percent (50%) down payment, due before the order will be processed. No material will be ordered and work shall not commence until applicable down payment is received. Once the proposal is signed and loaded into our system a down payment invoice will be issued.

ACCEPTANCE: The foregoing Agreement is hereby signed and accepted in duplicate on behalf of Lathrup Village

____

(Signature)

____

(Print Name)

____

(Print Title)

Date: _____ / _____ / _____

Respectfully submitted by,
KONE Inc.

Mick Benka

____

Mick Benka, Sr. Service Sales Executive

____

(Approved By) Authorized Representative

____

Title

Date: _____ / _____ / _____

KONE Care™

PEOPLE FLOW REPAIR AND UPGRADE PROPOSAL

TERMS AND CONDITIONS

This proposal is subject to the following terms and conditions, all of which are hereby agreed to:

KONE shall submit a progress billing in advance for the value of material delivered and/or labor to be performed during the forthcoming month, less the down payment at the time of proposal acceptance. A final invoice shall be issued by KONE upon completion of the work and shall include all remaining balances due. Purchaser agrees to pay the amount of any tax imposed by any existing law, or by any law enacted after the date of this Agreement, based upon the transfer, use, ownership or possession of the equipment involved in the services rendered herein. KONE reserves the right to discontinue our work at anytime until we have assurance, satisfactory to us, that payments will be made as agreed. Upon completion of the work, KONE may require Purchaser to sign the Uniform Final Acceptance form, which form is attached hereto and incorporated herein by reference. Final payment shall become due and payable upon completion of the work described in this Agreement. Failure to pay any sum due to KONE within thirty (30) days of the invoice will be a material breach. A delinquent payment charge calculated at the rate of 1½ % per month, or if such rate is usurious then at the maximum rate under applicable law, shall be applied to the delinquent payments. In the event of default on the payment provisions herein, Purchaser agrees to pay, in addition to any defaulted amount, all attorney fees, collection cost or court costs in connection therewith. The machinery, implements and apparatus furnished hereunder remain KONE's personal property and KONE retains title thereto until final payment is made, with right to retake possession of the same at the cost of the Purchaser if default is made in any of the payments, irrespective of the manner of attachment to the realty, the acceptance of notes, or the sale, mortgage or lease of the premises.

The states requiring notice prior to filing a lien, this notice requirement is hereby complied with.

KONE shall not be liable for damage or delay caused directly or indirectly by accidents, embargoes, strikes, lockouts, work interruption or other labor dispute, fire, theft, floods, or any cause beyond KONE's control. Regardless of the type of delay, KONE shall not be liable for any indirect, consequential, or special damages including but not limited to fines, penalties, loss of profits, goodwill, business or loss of use of equipment or property.

Purchaser agrees to provide safe access to the equipment and machine room areas. Should conditions develop beyond KONE's control, making the building or premises in which KONE's personnel are working unsafe, KONE reserves the right to discontinue work until such unsafe conditions are corrected. Should damage occur to KONE's material or work on the premises, by fire, theft or otherwise, Purchaser shall compensate us therefore.

Any asbestos removal necessitated by work described in this Proposal will be the Purchaser's responsibility. Purchaser shall provide documentation that the asbestos has been abated from the KONE work area and air clearance reports shall be made available upon request. Purchaser is responsible for all costs of oil disposal should it be determined that oil from Purchaser's equipment is contaminated.

KONE undertakes to perform this work in conformity with the usual applied codes and standards, however, no guarantee can be made that all code violations or defects have been found. This work is not intended as a guarantee against failure or malfunction of equipment at any future time.

It is agreed and understood that KONE is not responsible for damages, either to the vertical transportation equipment or to the building, or for any personal injury or death, arising from or resulting from any code required safety tests performed on this equipment.

Nothing in this agreement shall be construed to mean that KONE assumes any liability of any nature whatsoever arising out of, relating to or in any way connected with the use or operation of the equipment described above. Purchaser shall be solely responsible for the use, repair and maintenance of the equipment and for taking such steps including but not limited to providing attendant personnel, warning signs and other controls necessary to ensure the safety of the user or safe operation of the equipment.

Neither KONE nor its affiliates, subsidiaries or divisions shall be responsible or liable for any damages, claims, suits, expenses and payments on account of or resulting from any injury, death or damage to property arising or resulting from the misuse, abuse or neglect of the equipment herein named or any other device covered by this contract.

Purchaser shall at all times and at Purchaser's own cost, maintain a commercial general liability policy covering bodily injury and property damage with the limits of liability Purchasers customarily carry (naming KONE as additional insured) arising out of the services provided under this Authorization and/or the ownership, maintenance, use or operation of the equipment described herein.

It is agreed and understood that Purchaser is solely responsible for ongoing maintenance and care of the equipment described above. IT IS EXPRESSLY UNDERSTOOD, IN CONSIDERATION OF OUR PERFORMANCE OF THIS WORK THAT PURCHASER ASSUMES ALL LIABILITY FOR THE USE, MAINTENANCE OR OPERATION OF THE EQUIPMENT DESCRIBED ABOVE AND FOR ANY INJURY, INCLUDING DEATH, TO ANY PERSON OR PERSONS AND FOR DAMAGE TO PROPERTY OR LOSS OF USE THEREOF, ON ACCOUNT OF OR RESULTING FROM THE PERFORMANCE OF THE WORK TO BE DONE HEREIN, AND AGREES TO THE EXTENT PERMITTED BY LAW TO DEFEND, INDEMNIFY AND HOLD HARMLESS KONE, ITS OFFICERS, DIRECTORS AND EMPLOYEES FROM ALL DAMAGES, CLAIMS, SUITS, EXPENSES AND PAYMENTS ON ACCOUNT OF OR RESULTING FROM ANY SUCH INJURY, DEATH OR DAMAGE TO PROPERTY, EXCEPT THAT
RESULTING FROM THE SOLE NEGLIGENCE OF KONE INC. Purchaser hereby waives any and all rights of recovery, arising as a matter of law or otherwise, which Purchaser might now or hereafter have against KONE Inc.

KONE warrants the materials and workmanship of the equipment for 90 days after completion. Purchaser's remedy is limited to repair or replacement of a defective part, in KONE's sole discretion. The warranty is limited to the replacement or repair of the part itself, and excludes labor. In no event shall KONE be responsible for damage due to normal wear and tear, vandalism, abuse, misuse, neglect, work or repairs or modifications by others, or any other cause beyond the control of KONE. KONE disclaims any other warranty of any kind, either expressed or implied, including without limitation the implied warranties of merchantability or fitness for a particular purpose, or noninfringement.

Unless otherwise agreed, it is understood that the work shall be performed during regular working hours of regular working days of the elevator trade. If overtime work is mutually agreed upon and performed, the additional price, at KONE's usual rates for such work, shall be added to the contract price herein named.

It is expressly understood and agreed all prior agreements written or verbal regarding the subject matter herein are void and the acceptance of this Agreement shall constitute the contract for the material and work specified in this Agreement. Any changes to this Agreement must be made in writing and signed by both parties.

The terms and conditions set forth herein shall constitute the complete agreement for any work performed, AND shall prevail over and supersede any terms and conditions contained in any documents provided by the Purchaser.

The Purchaser does hereby agree the exclusive venue for any dispute between the parties shall be in the county of Rock Island, IL.

Dr. Sheryl L. Mitchell Theriot
City Administrator
City of Lathrup Village
27400 Southfield Road | Lathrup Village, MI 48076
smitchell@lathrupvillage.org
Office: 248.557.2600 x 225 | Cell: 248.520.0620

A HERITAGE OF GOOD LIVING

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members
FR: Sheryl Mitchell Theriot, City Administrator
DA: December 20, 2021

RE: Contract with Trendset Group LLC for Verkada Door Security System

The Lathrup Village Police Department was advised by the current vendor that the current system for the operation of the doors needed an upgrade, as the system was outdated. After obtaining quotes, the proposal from Trendset Communications Group using the Verkada system was identified as the preferred vendor. The Verkada system is currently being used for the security cameras in City Hall. This system provides cloud-based access, keyless entry, and the ability of designated staff to have 24-hour access to controlling the system, including the locking of doors to the building.

The keyless door lock system, which would reduce contact with common surfaces, was included in the $100,497 Oakland Together COVID Support Fund grant. The requested grant amount was for $10,345. The current quote is for $14,968.16.

The recommendation is to approve the quote from Trendset Communications Group, LLC in the amount of $14,968.16. With the funding provided from the Oakland Together Grant ($10,345) and ARPA ($4,623).

Suggested Motion:

Approve the Quote Submitted by Trendset Communications Group, LLC, in the amount of $14,968.16 for the keyless door security system and authorize the Police Chief to sign the contract and related documents.

LARDNER ELEVATOR COMPANY **MAINTENANCE MODERNIZATION SALES SE**
729 Meldrum St. Detroit, MI 48207-4323 **Phone 313-568-1600 Fax 313-568-0488**
www.lardnerelevator.com

The City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

December 16, 2021

Re: Elevator Upgrades – Door Equipment
Elevator Serial No. 15428

Dear: Mr. Rami Sweidan,
Facilities Director

As requested, we propose to furnish and install the necessary labor, materials, tools and supervision to install the new elevator door equipment as follows:

1. Furnish and install new GAL Manufacturing MOVFR-II door operator for maximum control, smooth operation, and robust design.
2. Furnish and install new car and hatch door rollers.
3. Furnish and install new car door clutch and associated connecting arms.
4. Furnish and install new landing door interlocks and unlocking devices.
5. Provide State of Michigan elevator alteration permit and final acceptance inspection.

Note: We are requesting a down-payment of twenty five percent (25%) due at acceptance of proposal. Current lead time after receipt of approval and after a final engineering survey – 9 to 10 weeks. Elevator downtime to be approximately 3-4 business days.

We are pleased to offer this quotation for all labor and material to perform the above-described repairs for the following price:

Price: $19,188.00 (Nineteen Thousand One Hundred Eighty Eight and 00/100 Dollars)

Price is subject to review if not accepted within 30 days.

To accept this quotation, please sign in the area below and return signed for Lardner Elevator.

Accepted by:______________________________

Title:______________________________

Date:______________________________

Designated Contact:________________________

Telephone Number:________________________

Email:______________________________

Lardner Elevator Company

Christopher Frump
Senior Sales Representative

A HERITAGE OF GOOD LIVING

Dr. Sheryl L. Mitchell Theriot
City Administrator
City of Lathrup Village
27400 Southfield Road | Lathrup Village, MI 48076
smitchell@lathrupvillage.org
Office: 248.557.2600 x 225 | Cell: 248.520.0620

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members
FR: Sheryl Mitchell Theriot, City Administrator
DA: December 20, 2021

RE: Contract with Trendset Group LLC for Verkada Door Security System

The Lathrup Village Police Department was advised by the current vendor that the current system for the operation of the doors needed an upgrade, as the system was outdated. After obtaining quotes, the proposal from Trendset Communications Group using the Verkada system was identified as the preferred vendor. The Verkada system is currently being used for the security cameras in City Hall. This system provides cloud-based access, keyless entry, and the ability of designated staff to have 24-hour access to controlling the system, including the locking of doors to the building.

The keyless door lock system, which would reduce contact with common surfaces, was included in the $100,497 Oakland Together COVID Support Fund grant. The requested grant amount was for $10,345. The current quote is for $14,968.16.

The recommendation is to approve the quote from Trendset Communications Group, LLC in the amount of $14,968.16. With the funding provided from the Oakland Together Grant ($10,345) and ARPA ($4,623).

Suggested Motion:

Approve the Quote Submitted by Trendset Communications Group, LLC, in the amount of $14,968.16 for the keyless door security system and authorize the Police Chief to sign the contract and related documents.

City of Lathrup Village

Employment Agreement

Pamela Bratschi, Interim City Administrator

Introduction
This Agreement, made and entered into December 20, 2021, by and between the City of Lathrup Village, Michigan, a municipal corporation, (hereinafter called ”Employer”) and Pamela Bratschi, (hereinafter called “Employee”) an individual who has the education, training, and experience in local government management, both of whom agree as follows:

Section 1: Term
A. This agreement shall remain in full force in effect from December 20, 2021, until terminated by the Employer or Employee as provided in Section 4 of this agreement.

Section 2: Duties and Authority
Employer agrees to employ Pamela Bratschi as Interim City Administrator to perform the functions and duties specified in Section 3.8 of the Lathrup Village City Charter and to perform other legally permissible and proper duties and functions. These duties are in addition to employees existing duties.

Section 3: Compensation
A. Base Salary: Employer agrees to pay Employee an annual base salary of Forty-eight Thousand Dollars ($48,000.00) payable in installments at the same time that the other management employees of the Employer are paid.
B. This agreement shall be automatically amended to reflect any salary adjustments that are provided by the Employer's compensation policies.

Section 4: Termination
For the purpose of this agreement, termination shall occur when:
A. The majority (three of five councilpersons) of the governing body votes to terminate the Employee at a duly authorized public meeting.
B. If the Employer, citizens, or legislature acts to amend any provisions of the Lathrup Village Charter pertaining to the role, powers, duties, authority, responsibilities of the Employee’s position that substantially changes the form of government, the Employee shall have the right to declare that such amendments constitute termination.
C. Breach of contract declared by either party with a 30-day cure period for either Employee or Employer.
D. Conviction of criminal act relating to employment with the City of Lathrup Village.
E. Conviction of a felony

Section 5: Hours of Work
It is recognized that the Employee must devote a great deal of time outside the normal office hours on business for the Employer, and to that end Employee shall be allowed to establish an appropriate work schedule.

Section 6: Indemnification

Employer shall defend, save harmless and indemnify Employee against any claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the scope of Employment as City Administrator. Employer reserves the right to withhold said indemnification in the event said alleged act or omission is an illegal act or an illegal omission. Employer reserves the right to forward any such claim to its insurance company.

Section 7: General Provisions

A. Integration. This Agreement sets forth and establishes the entire understanding between the Employer and the Employee relating to the employment of the Employee by the Employer. Any prior discussions or representations by or between the parties are merged into and rendered null and void by this Agreement. The parties by mutual written agreement may amend any provision of this agreement during the life of the agreement. Such amendments shall be incorporated and made a part of this agreement.
B. Binding Effect. This Agreement shall be binding on the Employer and the Employee as well as their heirs, assigns, executors, personal representatives, and successors in interest.
C. Effective Date. This Agreement shall become effective on December 20, 2021.
D. Severability. The invalidity or partial invalidity of any portion of this Agreement will not affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid, the remaining provisions shall be deemed to be in full force and effect as if they have been executed by both parties subsequent to the expungement or judicial modification of the invalid provision.

City of Lathrup Village:

________________	______	________________	______
Mykale Garrett Mayor	Date	Yvette Talley City Clerk	Date

Employee:

________________	______
Pamela Bratschi	Date

City of Lathrup Village

Employment Agreement

Susan Stec, Interim City Administrator

Introduction

This Agreement, made and entered into December 20, 2021, by and between the City of Lathrup Village, Michigan, a municipal corporation, (hereinafter called ”Employer”) and Susan Stec, (hereinafter called “Employee”) an individual who has the education, training, and experience in local government management, both of whom agree as follows:

Section 1: Term

A. This agreement shall remain in full force in effect from December 20, 2021, until terminated by the Employer or Employee as provided in Section 4 of this agreement.

Section 2: Duties and Authority

Employer agrees to employ Susan Stec as Interim City Administrator to perform the functions and duties specified in Section 3.8 of the Lathrup Village City Charter and to perform other legally permissible and proper duties and functions. These duties are in addition to employees existing duties.

Section 3: Compensation

A. Base Salary: Employer agrees to pay Employee an annual base salary of Forty-eight Thousand Dollars ($48,000.00) payable in installments at the same time that the other management employees of the Employer are paid.
B. This agreement shall be automatically amended to reflect any salary adjustments that are provided by the Employer's compensation policies.

Section 4: Termination

For the purpose of this agreement, termination shall occur when:

A. The majority (three of five councilpersons) of the governing body votes to terminate the Employee at a duly authorized public meeting.
B. If the Employer, citizens, or legislature acts to amend any provisions of the Lathrup Village Charter pertaining to the role, powers, duties, authority, responsibilities of the Employee’s position that substantially changes the form of government, the Employee shall have the right to declare that such amendments constitute termination.
C. Breach of contract declared by either party with a 30-day cure period for either Employee or Employer.
D. Conviction of criminal act relating to employment with the City of Lathrup Village.
E. Conviction of a felony

Section 5: Hours of Work

It is recognized that the Employee must devote a great deal of time outside the normal office hours on business for the Employer, and to that end Employee shall be allowed to establish an appropriate work schedule.

Section 6: Indemnification
Employer shall defend, save harmless and indemnify Employee against any claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the scope of Employment as City Administrator. Employer reserves the right to withhold said indemnification in the event said alleged act or omission is an illegal act or an illegal omission. Employer reserves the right to forward any such claim to its insurance company.

Section 7: General Provisions
A. Integration. This Agreement sets forth and establishes the entire understanding between the Employer and the Employee relating to the employment of the Employee by the Employer. Any prior discussions or representations by or between the parties are merged into and rendered null and void by this Agreement. The parties by mutual written agreement may amend any provision of this agreement during the life of the agreement. Such amendments shall be incorporated and made a part of this agreement.
B. Binding Effect. This Agreement shall be binding on the Employer and the Employee as well as their heirs, assigns, executors, personal representatives, and successors in interest.
C. Effective Date. This Agreement shall become effective on December 20, 2021.
D. Severability. The invalidity or partial invalidity of any portion of this Agreement will not affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid, the remaining provisions shall be deemed to be in full force and effect as if they have been executed by both parties subsequent to the expungement or judicial modification of the invalid provision.

City of Lathrup Village:

________________	______	________________	______
Mykale Garrett Mayor	Date	Yvette Talley City Clerk	Date

Employee:

________________	______
Susan Stec	Date

City of Lathrup Village

Employment Agreement

Scott McKee, Interim City Administrator

Introduction

This Agreement, made and entered into December 20, 2021, by and between the City of Lathrup Village, Michigan, a municipal corporation, (hereinafter called ”Employer”) and Scott McKee, (hereinafter called “Employee”) an individual who has the education, training, and experience in local government management, both of whom agree as follows:

Section 1: Term

A. This agreement shall remain in full force in effect from December 20, 2021, until terminated by the Employer or Employee as provided in Section 4 of this agreement.

Section 2: Duties and Authority

Employer agrees to employ Scott McKee as Interim City Administrator to perform the functions and duties specified in Section 3.8 of the Lathrup Village City Charter and to perform other legally permissible and proper duties and functions. These duties are in addition to employees existing duties.

Section 3: Compensation

A. Base Salary: Employer agrees to pay Employee an annual base salary of Forty-eight Thousand Dollars ($48,000.00) payable in installments at the same time that the other management employees of the Employer are paid.
B. This agreement shall be automatically amended to reflect any salary adjustments that are provided by the Employer's compensation policies.

Section 4: Termination

For the purpose of this agreement, termination shall occur when:

A. The majority (three of five councilpersons) of the governing body votes to terminate the Employee at a duly authorized public meeting.
B. If the Employer, citizens, or legislature acts to amend any provisions of the Lathrup Village Charter pertaining to the role, powers, duties, authority, responsibilities of the Employee’s position that substantially changes the form of government, the Employee shall have the right to declare that such amendments constitute termination.
C. Breach of contract declared by either party with a 30-day cure period for either Employee or Employer.
D. Conviction of criminal act relating to employment with the City of Lathrup Village.
E. Conviction of a felony

Section 5: Hours of Work

It is recognized that the Employee must devote a great deal of time outside the normal office hours on business for the Employer, and to that end Employee shall be allowed to establish an appropriate work schedule.

Section 6: Indemnification

Employer shall defend, save harmless and indemnify Employee against any claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the scope of Employment as City Administrator. Employer reserves the right to withhold said indemnification in the event said alleged act or omission is an illegal act or an illegal omission. Employer reserves the right to forward any such claim to its insurance company.

Section 7: General Provisions

A. Integration. This Agreement sets forth and establishes the entire understanding between the Employer and the Employee relating to the employment of the Employee by the Employer. Any prior discussions or representations by or between the parties are merged into and rendered null and void by this Agreement. The parties by mutual written agreement may amend any provision of this agreement during the life of the agreement. Such amendments shall be incorporated and made a part of this agreement.
B. Binding Effect. This Agreement shall be binding on the Employer and the Employee as well as their heirs, assigns, executors, personal representatives, and successors in interest.
C. Effective Date. This Agreement shall become effective on December 20, 2021.
D. Severability. The invalidity or partial invalidity of any portion of this Agreement will not affect the validity of any other provision. In the event that any provision of this Agreement is held to be invalid, the remaining provisions shall be deemed to be in full force and effect as if they have been executed by both parties subsequent to the expungement or judicial modification of the invalid provision.

City of Lathrup Village:

________________	______	________________	______
Mykale Garrett Mayor	Date	Yvette Talley City Clerk	Date

Employee:

________________ ______

Scott McKee Date

City of Lathrup Village

27400 Southfield Road
Lathrup Village, MI 48076
248-557-2600
www.lathrupvillage.org

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APPLICATION FOR COMMITTEES, COMMISSIONS & BOARDS

Date of Application: November 20, 2021

Please check the committee for which you are applying:

- [ ] Board of Review
- [ ] Building Authority
- [ ] Downtown Development Authority (DDA)
- [ ] DDA – Economic Vitality Committee
- [ ] DDA – Promotions Committee
- [ ] DDA – Design Committee
- [x] Historic District Commission
- [ ] Lathrup Village Foundation Board
- [ ] Marijuana Study Group
- [ ] Planning Commission
- [ ] Recreation Advisory Committee
- [ ] Other: ____________

Name: Dane Johnson			
Street Address: 27211 Meadowbrook Way	City: Lathrup Village	State: MI	Zip: 48076
Home Phone: 248-229-2982		Alt. Phone: 231-591-2625	
Email: danejohnson@ferris.edu			
Are you at least 18 years of age? Check one: Y ✓ N ☐	Are you a registered voter in Lathrup Village? Y ✓ N ☐	Have you been a resident of Lathrup Village for over 1 year? Y ✓ N ☐	

Please list below any relevant information regarding your past or present employment experience, memberships, or personal experiences as they relate to your being qualified for the item(s) checked above.

I have served on the LV Historic District Commission for the past two years, and would like to continue to serve. Previously I have served as Chair of the HDC in Royal Oak.

Please list below any other relevant information that clearly states your qualifications for serving on the committees or boards checked above.

I am a registered architect in Michigan, and am certified by the US Department of the Interior as an Historical Architect. I have taught architectural history at Ferris State University and Lawrence Technological University for more than 30 years.

[signature] 11/30/21

Applicant Signature — Date

Return signed & completed application to:
CityClerk@LathrupVillage.org or
Lathrup Village City Clerk, 27400 Southfield Road, Lathrup Village, MI 48076

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City Administrator
City of Lathrup Village
27400 Southfield Road | Lathrup Village, MI 48076
Office: 248.557.2600

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members
FR: Pam Bratschi, Chief Scott McKee, and Susie Stec, Interim City Administrators
DA: December 20, 2021

RE: **MOTION TO ADOPT RESOLUTION FOR DESIGNATION OF STREET ADMINISTRATOR**

Background:

The Michigan Department of Transportation (MDOT) requires that local municipalities designate a person as the single Street Administrator. Section 13(9) of Act 51, Public Acts of 1951 provided that each incorporated city and village to which funds are returned under the provisions of this section, that, "the responsibility for street improvements, maintenance, and traffic operations work, and the development, construction, or repair of off-street parking facilities and construction or repair of street lighting shall be coordinated by a single administrator to be designated by the governing body who shall be responsible for and shall represent the municipality in transactions with the State Transportation Department pursuant to this act."

Suggested Motion:

To Adopt the attached Resolution to designate Susie Stec, Interim City Administrator, as the Street Administrator for the City of Lathrup Village.

Motion by__________________________, Seconded by___________________________.

CITY OF LATHRUP VILLAGE
OAKLAND COUNTY, MICHIGAN

RESOLUTION NO. _____-21

RESOLUTION RESCINDING ESTABLISHED
CANNABIS APPLICATION PERIOD

At a regular meeting of the City Council of the City of Lathrup Village, Oakland County, Michigan, (the "City"), held on the 20th day of December, 2021.

PRESENT: ____

____

ABSENT: ____

The following Resolution was offered by ____________________ and seconded by _____________________.

WHEREAS, the City of Lathrup Village Council has adopted Resolution 73-21 on November 1, 2021 which established a 30-day period to accept application to obtain a license to operate a Cannabis Business in the City of Lathrup Village.

WHEREAS, subsequent to the adoption of Resolution 73-21 the City Administrator, whom was integrally involved in the evaluation of the applications and recommendation of successful applicants to City Council, has Resigned.

WHEREAS, City Council has discussed the issue and has determined the initial application period will be delayed until a future date to be determined, to allow the City Council to hire a new City Administrator.

NOW, THEREFORE, BE IT RESOLVED that City Council Resolution 73-21, previously adopted on November 1, 2021 is hereby rescinded and the City will not accept application to operate cannabis business in the City until such time designated by future resolution of this Council.

YEAS: ____

____

NAYS: ____

ABSENT: ____

ABSTAIN: ____

STATE OF MICHIGAN)
)ss
COUNTY OF OAKLAND

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Lathrup Village, Oakland County, Michigan at a special meeting duly called and held on the 20th day of December 2021, the original of which resolution is on file in my office, and that notice of said meeting was given, the meeting was held and the minutes filed in accordance with the Open Meetings Act, Act No. 267, Public Acts of Michigan, 1976, as amended.

____

Yvette Talley
City Clerk

* Berkley * Beverly Hills * Bingham Farms * Birmingham
* Clawson * Huntington Woods * Lathrup Village * Pleasant Ridge
* Royal Oak * Southfield * Southfield Township

QUARTERLY REPORT
OCTOBER 2021

SOCWA ● 3910 W. Webster Road ● Royal Oak ● Michigan ● 48073 ● Phone 248.288.5150 ● Fax 248.435.0310 ● Email socwa@socwa.org

www.socwa.org

Printed on Post Consumer Recycled Content Paper

October 2021

Board of Trustees
Southeastern Oakland County Water Authority

Subject: Quarterly Report - October 2021

Board Members:

Attached is a copy of the Southeastern Oakland County Water Authority's Quarterly Report covering the first three month's operation of the fiscal year 2021/22. The report contains a financial statement of the Authority's operation and an outline of projects in progress or completed during the quarter. The report also contains statistical information and other information of general interest to the members of this Authority.

BOARD OF TRUSTEES

The governing body of the Authority is a Board of Trustees, consisting of one representative from each constituent municipality. The Board held its Organization Meeting on July 14, 2021, and members were elected to serve as Officers for the fiscal year beginning July 2021. The current Officers are:

Chairman:	D. Schueller
Vice Chairman:	C. Wilson
Secretary:	K. Jones

Representatives on the Board are entitled to one vote for each 200 million gallons, or major fraction thereof, of water purchased during the preceding fiscal year. The number of votes of each constituent member for the fiscal year, beginning July 2021 is as follows:

Municipality	**Votes**
Berkley	2
Beverly Hills	2
Bingham Farms	1
Birmingham	4
Clawson	1
Huntington Woods	1
Lathrup Village	1
Pleasant Ridge	1
Royal Oak	9
Southfield	16
Southfield Township	1
Total:	39

The Board meets in regular session on the second Wednesday of each month for the purpose of conducting all business coming before the Board.

The Authority has entered contracts with the individual members for an indefinite period of time, but at least to July 1, 2038. These contracts obligate the Authority to supply and sell water to the member municipalities, charging for this service a rate sufficient to pay the operating costs and capital improvements.

FINANCIAL STATEMENT

The total net income before depreciation for the first 3 months of 2021/22 was $1,039,491. This was $933,955 lower than budgeted and is substantially lower than the net income of $2,330,321 for the first 3 months of 2020/21.

	Actual	Compared to Budget
Revenue	$8,134,627	- $1,527,504
Expenses	$7,095,136	- $ 593,549
Net Income (before depreciation)	$1,039,491	- $ 933,955

Net income at this time of year is planned to be high in order to accommodate the fixed/variable rates we are charged by GLWA. GLWA is collecting 60% of their revenue through a fixed monthly charge. This results in a high fixed monthly charge but a low cost per thousand cubic feet purchased. In the first quarter of the year, our GLWA water bills were significantly less than our water sales revenue. Our GLWA water bills will be higher than our water sales revenue in the colder months. We will be using some of the net income for the first quarter to pay these higher water bills later in the fiscal year.

The decrease in revenue was primarily due to lower than planned water sales (-$1,523,000). Expenses were lower than planned due to lower expenses for water purchases (-$447,000), non-labor Administrative & General (-$63,000), labor (-$26,000), utilities (-$24,000), maintenance (-$23,000) and supplies (-$10,000).

Water sales for the first 3 months of the fiscal year were 14.9% lower than budgeted and were 19.0% lower than the previous year. Water sales for the first 3 months are summarized in the table below. These huge negative variances are so large that we will probably have lower than budgeted water sales for the entire fiscal year.

Additional financial detail is attached.

WATER SALES – DAILY AVERAGE (MGD)

Month	**2017**	**2018**	**2019**	**2020**	**2021**	**Over or Under 2020**
July	40.71	43.59	36.06	44.53	30.75	- 13.78
August	38.40	38.31	38.35	39.57	33.02	- 6.55
September	33.87	31.95	30.00	31.16	29.77	- 1.39
Million Gals./Day	37.70	38.02	34.85	38.50	31.20	- 7.30
Variance	+0.8%	-8.3%	+10.5%	-19.0%		

We incurred capital expenditures of $18,874 in the first quarter of the year for the replacement of a meter vault cover ($13,000), expenses for the replacement of two pressure control valves ($5,000) and for the initial costs for the separation of the two water storage reservoirs at Webster ($1,000). This last project will be a multi-year project and we have submitted it for consideration for a loan from Michigan's Drinking Water State Revolving Loan Fund.

The table below is the precipitation record, as recorded at the Webster Station. Total rainfall for the period was much higher than last year which drastically decreased the amount of water consumed for lawn watering. We had very heavy precipitation throughout the first quarter with 14 days with rainfall greater than 0.5 inches during the quarter, which is highly unusual.

PRECIPITATION - INCHES

Month	2017	2018	2019	2020	2021
July	1.10	1.08	7.15	2.46	7.15
August	2.30	1.36	3.04	7.31	5.64
September	0.70	3.06	4.84	2.72	6.00
Total:	4.10	5.50	15.03	12.49	18.79

MAJOR PROJECTS

GLWA RATE INCREASE

GLWA increased their water sales rate to SOCWA by 2.0% as of July 1, 2021. SOCWA increased our water sales rate to the member communities by 1.5% as of July 1, 2021. SOCWA was able to absorb some of the GLWA rate increase due to operational efficiencies on the SOCWA system.

SUMMER 2021 OPERATIONS

The summer of 2021 was a very bad period for water sales. Sales volumes were significantly lower than in recent summers due to the large amount of rainfall that occurred throughout the quarter. Total rainfall was 50% higher than for the first quarter of 2020/21 and 102% higher than the average for the last four years. Our maximum day occurred on July 5 when we purchased 41.10 million gallons from GLWA. This was 21% lower than the maximum day for 2020 and was 32% below our GLWA contract limit. We had only 1 day with water sales over 40 million gallons during the summer of 2021 compared with 40 days with water sales over 40 million gallons during the summer of 2020.

PANDEMIC RESPONSE

SOCWA operations have continued in a normal fashion during the coronavirus outbreak. Water supply operations have been normal with GLWA continuing normal supply from all 5 water treatment plants. We have not been able to obtain access to a few of our typical water sampling locations that are used for our weekly water testing, but we have obtained some new sampling locations. We continue to take more than the required number of weekly water samples.

The SOCWA office remains open with the office staff working a staggered home/office schedule to minimize the number of people in the office while we continue to operate normally. All office employees can work remotely from home. We are continuing to staff the SOCWA Control Room 24 hours per day. We are continuing Oakland County's daily screening protocol for all our employees and continuing enhanced cleaning and sanitizing procedures. We are also consulting regularly with the Oakland County Health Department regarding employee illnesses. We plan to follow the OSHA guidelines regarding vaccination when they are published even though they will not apply to SOCWA because we do not have 100 employees.

SOCWA staff, especially Bob Jackovich, Colette Farris, Anne Farris and Todd Rickerd, have done a great job in handling the many issues that have arisen during the first quarter. While operations have been normal, it has been a lot of work to keep them that way! All their contributions are greatly appreciated.

The SOCWA Board continues to hold their monthly meetings using the Zoom remote meeting tool.

GREAT LAKES WATER AUTHORITY (GLWA) ISSUES

GLWA became operational on January 1, 2016. The GLWA website, www.glwater.org, is a great source of information regarding GLWA. The agendas and minutes for all Board and Board Committee meetings are posted along with procurement information about all projects being performed by GLWA.

<u>GLWA CEO</u>

Sue McCormick, who has been the CEO of GLWA since it was formed in 2016, announced her resignation as of the end of September. Ms. McCormick was instrumental in establishing GLWA and is responsible for the many improvements that have taken place with GLWA and DWSD over the past 10 years. She has made major contributions to GLWA including expanding the scope of the Customer Outreach program, see discussion below. Ms. McCormick will be missed, and she will be a very difficult person to replace. The GLWA Board has started a process to select a new CEO using an executive search firm. The customer One Water Partnership co-chairs, which includes me, have advocated to participate in the CEO selection process. The GLWA Board has named Suzanne Coffey as Interim CEO. Ms. Coffey is GLWA's Chief Planning Officer. She has worked for GLWA in that role since GLWA was formed and served in a similar role for DWSD for several years before that. Ms. Coffey was a Manager in the Oakland County Water Resources Commissioner's Office for 12 years before joining DWSD/GLWA.

<u>2022/23 Water Rates</u>

The process that will result in the rates from GLWA for 2022/23 has begun. A series of meetings are being held this fall to communicate rate information. Our proposed 2022/23 rates will be delivered by GLWA in late January 2022. GLWA is continuing to provide a high level of communication with their customers by posting data on their website prior to each meeting and then reviewing the data at each meeting. SOCWA staff will be attending each of these meetings and we will report the results at the following Board meeting. We plan to have a rate projection for the SOCWA communities for review at the February 2022 Board meeting.

<u>GLWA Customer Outreach Program</u>

GLWA has adopted the same Customer Outreach Program that DWSD has used for many years. SOCWA staff is continuing to participate in the GLWA Customer Outreach Process. I have been serving as one of nine elected customer co-chairs of the One Water Partnership that guides this process. Significant progress has been made in improving the level of communication and understanding between GLWA and its customers through this process, which will be a continuing effort. SOCWA continues to be a strong proponent of GLWA's customer partnering process. Bridgeport Consulting, the third-party facilitator that guides the Customer Outreach program has just been awarded a contract extension. Bridgeport has done an excellent job in modifying the many Customer Outreach activities so that they can still be effective without in person meetings. The Customer Outreach Program continues to be very important in continuing the excellent relationship between GLWA and its customers.

Highland Park
Highland Park continues to owe GLWA over $47 million in unpaid bills for water service ($9.4 million) and sewer service ($37.6 million). Highland Park has continued to pay a portion of their monthly billings, but their payments are not sufficient to prevent the outstanding liability from continually growing. The amounts that are not paid by Highland Park are recovered by GLWA through higher rates to all customers on the water system and from the suburban customers on the sewer system. As an example, SOCWA's rates to GLWA for the 2021/22 fiscal year include $79,900 to cover SOCWA's share of Highland Park's unpaid water bills.

GLWA has been contesting this issue in the court system for several years. The case is currently in the Court of Appeals.

GLWA has filed a complaint against the State of Michigan in the Court of Claims requesting that the State pay a portion of Highland Park's unpaid water bills. The State has filed a motion, which is currently pending, for summary disposition in this case.

GLWA has not yet received a response to the letter that they sent Governor Whitmer in late April requesting that the State resolve the Highland Park litigation. The letter was signed by the GLWA Board representatives from Macomb, Oakland and Wayne counties and by the Macomb and Oakland County Executives but not by the Board representatives from Detroit or by the Wayne County Executive.

WATER SERVICE REPLACEMENT AND VERIFICATION CONTRACTS
SOCWA has contracts in place that can be used by the member communities for the replacement of lead water services and for verifying the material type for service lines of unknown material type. The member communities with lead water services will need to be replacing 5% to 7% of those services each year under the new State of Michigan lead and copper rules. Having a contractor available for all the member communities could help to reduce the cost of performing this required work. Several communities have begun to use the services of the lead service line replacement contractor.

The State of Michigan has finally issued their requirements for verifying water service line material type. This will require an extensive amount of work for each community to inventory the type of material in each of the service lines in their system and then verify the material type of a random sample of about 20% of the water service lines in each community. Five member communities are using the services of HRC, under a contract between HRC and SOCWA, to conduct the required service line verification work. SOCWA has a contract in place for the service line verification work that will be required to completed by each of the member communities.

RISK AND RESILIENCY ASSESSMENTS AND EMERGENCY OPERATING PLANS
Six SOCWA member communities (Berkley, Beverly Hills, Birmingham, Clawson, Huntington Woods and Lathrup Village) have been working with SOCWA and HRC to prepare Risk and Resiliency Assessments and Emergency Operation Procedures for their water systems, which have been required by the EPA. These studies have a significant amount of commonality between communities which allows HRC to develop them at a reduced cost. The larger communities (Royal Oak and Southfield) were required to complete these studies by an earlier date and the smaller communities (Bingham Farms and Pleasant Ridge) are not required to complete these studies. The costs of the preparation of these studies are being paid by the participating communities.

PENSION FUNDING
MERS completed their annual actuarial analysis of SOCWA's pension plans. The combined union and salaried pension plans were 99% funded as of December 31, 2020. This is the highest funding level that

we have obtained since 1991, which is as far back as I have been able to find records. The funding levels were 97% for the union defined benefit (DB) plan, 101% for the salaried DB plan, 81% for the salaried hybrid plan and 147% for the union hybrid plan. The union hybrid plan only has five employees and had some assets from prior employees. The total unfunded pension liability was only $96,137, which was $260,000 less than the unfunded liability as of December 31, 2019. SOCWA has been contributing substantially above the actuarially required amounts to both the salaried DB and union DB plan for several years and the unfunded liabilities for the plans have almost been eliminated. MERS modified their demographic assumptions used in the 2020 actuarial study which served to increase the amount of our unfunded liability.

ANNUAL AUDIT

Representatives of Plante & Moran conducted a portion of the annual audit in our offices and a portion remotely. Plante & Moran completed the majority of their work in September, and we are awaiting their audit report. The final audit will be reviewed with the SOCWA Audit Committee during October 2020 and will be reviewed by the SOCWA Board at their November 10, 2021 meeting.

New audit standards require SOCWA to conduct an annual actuarial valuation of our liability for Other Post Employment Benefits (OPEB or retiree health insurance). We performed this year’s valuation using a tool provided by Milliman, which was significantly less expensive and much quicker than having the analysis performed by our prior actuarial firm. The valuation as of June 30, 2021 showed that the OPEB plan for salaried employees was 156.5% funded and the OPEB plan for Union employees was 135.1% funded. We will be using the OPEB trust funds to pay for all of our retiree health care expenses during 2021/22.

Respectfully submitted,

Jeffrey A. McKeen, P.E.
General Manager

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY
INCOME STATEMENT
07/01/21 - 9/30/21

	Period Actual	Period Budget	Variance
REVENUES			
SALE OF WATER MEMBERS	4,969,220.77	5,454,492.00	-485,271.23
SALE OF WATER OTHERS	3,140,236.19	4,177,912.00	-1,037,675.81
	8,109,456.96	**9,632,404.00**	**-1,522,947.04**
RENTALS	19,074.83	17,727.00	1,347.83
WATER ANALYSIS & MISC	100.00	3,000.00	-2,900.00
INTEREST ON INVESTMENTS	5,995.63	9,000.00	-3,004.37
	25,170.46	**29,727.00**	**-4,556.54**
TOTAL REVENUES	**8,134,627.42**	**9,662,131.00**	**-1,527,503.58**
LEAD SERVICE REPLACEMENT	159,041.04	350,000.00	-190,958.96
EXPENSES			
PURCHASE OF WATER FOR RESALE	0.00	0.00	0.00
POWER, PUMPING & GROUNDS WEBSTER	143,839.60	152,724.92	-8,885.32
POWER, PUMPING & GROUNDS	40,102.63	72,081.66	-31,979.03
COMPUTER OPERATIONS	23,115.36	23,980.00	-864.64
PURIFICATION	29,842.42	33,243.85	-3,401.43
METERS & MAINS	33,357.24	58,804.41	-25,447.17
ADMINISTRATION & GENERAL	207,337.35	282,850.00	-75,512.65
WATER IN TRANSIT	6,617,541.52	7,065,000.00	-447,458.48
TOTAL EXPENSES	**7,095,136.12**	**7,688,684.84**	**-593,548.72**
LEAD SERVICE LINE REPLACEMENT	159,041.04	350,000.00	-190,958.96
NET INCOME BEFORE DEPRECIATION	1,039,491.30	1,973,446.16	-933,954.86

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY
STATEMENT OF REVENUES AND EXPENDITURES COMPARED WITH TOTAL BUDGET
07/01/21 - 9/30/21

	TOTAL ACTUAL	TOTAL BUDGET 2021-2022	BALANCE TO BUDGET	% Received or expended
REVENUES				
SALE OF WATER MEMBERS	4,969,220.77	17,126,900.00	-12,157,679.23	29%
SALE OF WATER OTHERS	3,140,236.19	9,780,500.00	-6,640,263.81	32%
	8,109,456.96	**26,907,400.00**	**-18,797,943.04**	**30%**
RENTALS	19,074.83	124,000.00	-104,925.17	15%
WATER ANALYSIS & MISC	100.00	10,000.00	-9,900.00	1%
INTEREST ON INVESTMENTS	5,995.63	30,000.00	-24,004.37	20%
TOTAL REVENUES	**8,134,627.42**	**27,071,400.00**	**-18,936,772.58**	**30%**
LEAD SERVICE REPLACEMENT	159,041.04	1,000,000.00	-840,958.96	16%
EXPENSES				
PURCHASE OF WATER FOR RESALE	0.00	24,157,000.00	-24,157,000.00	0%
POWER, PUMPING & GROUNDS WEBSTER	143,839.60	589,482.00	-445,642.40	24%
POWER, PUMPING & GROUNDS	40,102.63	282,935.00	-242,832.37	14%
COMPUTER OPERATIONS	23,115.36	99,955.00	-76,839.64	23%
PURIFICATION	29,842.42	137,390.00	-107,547.58	22%
METERS & MAINS	33,357.24	244,400.00	-211,042.76	14%
ADMINISTRATION & GENERAL	207,337.35	830,300.00	-622,962.65	25%
WATER IN TRANSIT	6,617,541.52	0.00	6,617,541.52	0%
TOTAL EXPENSES	**7,095,136.12**	**26,341,462.00**	**-19,246,325.88**	**27%**
LEAD SERVICE LINE REPLACEMENT	159,041.04	1,000,000.00	-840,958.96	16%
NET INCOME BEFORE DEPRECIATION	1,039,491.30	729,938.00	309,553.30	142%
DEPRECIATION	160,833.43			
NET INCOME	878,657.87			

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY
COMPARATIVE STATEMENT
07/01/21 - 9/30/21

	2021/2022	2020/2021	OVER OR (UNDER)
SALE OF WATER	4,969,220.77	5,459,695.98	-490,475.21
SALE OF WATER OTHERS	3,140,236.19	4,246,870.40	-1,106,634.21
	8,109,456.96	**9,706,566.38**	**-1,597,109.42**
RENTALS	19,074.83	18,835.58	239.25
WATER ANALYSIS-LAB & MISC	100.00	490.00	-390.00
INTEREST ON INVESTMENTS	5,995.63	10,390.44	-4,394.81
	25,170.46	**29,716.02**	**-4,545.56**
TOTAL REVENUES	**8,134,627.42**	**9,736,282.40**	**-1,601,654.98**
WATER PURCHASED FOR RESALE	0.00	0.00	0.00
WATER PURCHASE IN TRANSIT	6,617,541.52	6,907,570.71	-290,029.19
OPERATING EXPENSES	477,594.60	498,390.44	-20,795.84
FIXED CHARGES	0.00	0.00	0.00
TOTAL EXPENSES	**7,095,136.12**	**7,405,961.15**	**-310,825.03**
NET INCOME BEFORE DEPRECIATION	1,039,491.30	2,330,321.25	-1,290,829.95
DEPRECIATION	160,833.43	160,156.75	676.68
NET INCOME	878,657.87	2,170,164.50	-1,291,506.63

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY
YTD Income Statement with Ave. Cubic Feet
07/01/21 - 9/30/21

	ACTUAL REVENUES	2021/2022 Average Per 1,000 cubic feet	2020/2021 Average Per 1,000 cubic feet
SALE OF WATER	4,969,220.77	17.6290	16.7633
SALE OF WATER OTHERS	3,140,236.19	30.8487	28.7317
	8,109,456.96	**21.1364**	**20.4994**
RENTALS	19,074.83	0.0497	0.0398
WATER ANALYSIS-LAB & MISC	100.00	0.0003	0.0010
INTEREST ON INVESTMENTS	5,995.63	0.0156	0.0219
	25,170.46	0.0656	0.0628
TOTAL REVENUES	**$8,134,627.42**	**21.2020**	**20.4210**
LEAD SERVICE REPLACEMENT	159,041.04		
WATER PURCHASED FOR RESALE	0.00	0.0000	5.2379
POWER, PUMPING & GROUNDS WEBSTER	143,839.60	0.3749	0.3347
POWER , PUMPING & GROUNDS	40,102.63	0.1045	0.0607
COMPUTER OPERATIONS	23,115.36	0.0602	0.0520
PURIFICATION	29,842.42	0.0778	0.0724
METERS & MAINS	33,357.24	0.0869	0.0487
ADMINISTRATIVE & GENERAL	207,337.35	0.5404	0.5841
WATER IN TRANSIT	6,617,541.52	17.2479	10.1378
TOTAL EXPENSES	**7,095,136.12**	**18.4927**	**16.5283**
LEAD SERVICE REPLACEMENT	159,041.04		
NET INCOME BEFORE DEPRECIATION	$1,039,491.30	2.7093	3.8927
DEPRECIATION	160,833.43		
NET INCOME	$878,657.87		

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY
TOTAL CHARGES
07/01/21 - 9/30/21

MUNICIPALITY	WATER CONSUMPTION CUBIC FEET	TOTAL WATER CHARGES
BERKLEY	12,429.27	$221,625.57
BEVERLY HILLS	12,954.90	$226,424.44
BINGHAM FARMS	3,943.90	$68,192.23
BIRMINGHAM	37,636.58	$658,369.30
CLAWSON	10,037.02	$175,523.46
HUNTINGTON WOODS	6,921.97	$121,985.90
LATHRUP VILLAGE	5,885.84	$104,846.95
PLEASANT RIDGE	3,760.00	$65,586.60
ROYAL OAK	64,383.52	$1,143,007.47
SOUTHFIELD	118,916.60	$2,096,223.43
DETROIT ZOO & RACKHAM	5,008.03	$87,435.40
MEMBERS	281,877.63	$4,969,220.75
NON MEMBERS		
BLOOMFIELD HILLS	21,982.78	$669,205.95
BLOOMFIELD TOWNSHIP	79,979.34	$2,471,030.23
	101,962.12	$3,140,236.18
TOTAL	383,839.75	$8,109,456.93

SOUTHEASTERN OAKLAND COUNTY WATER AUTHORITY
CAPITAL EXPENSES
07/01/20..03/31/21

FIXED ASSET EXPENDITURES	
PRV Replacement	4,937.64
Webster Tank Substaton	1,343.75
Meter Vault Cover Replacements	12,592.62
	18,874.01

DBS DAVIS BURKET SAVAGE LISTMAN
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www.dbsattorneys.com

November 3, 2021

VIA ELECTRONIC MAIL
Mr. Jeffrey McKeen, General Manager
General Manager
SOCWA
3910 W. Webster Road
Royal Oak, MI 48073

Re: Quarterly Legal Report/SOCWA

Dear Mr. McKeen:

This letter serves as the quarterly legal report. This report is also intended to set forth the expected legal work issues in the next quarter. As the next quarter progresses, there may be new issues that require attention.

I. CURRENT PROJECTS

- Ongoing discussions and meetings with GLWA, representatives and attorneys on GLWA issues.
- Ongoing issues with GLWA on contract issues, rates and rate processes.
- Ongoing contract and agenda items as requested by administration.
- Ongoing issues and contracts for lead/copper municipal projects and implementation of process.
- Ongoing review and research on new member discussions.
- Analyze and monitor litigation initiated by GLWA against the State of Michigan relating to Highland Park. Analyze for permissive joinder under applicable Court Rules. Strategy with GLWA outside legal counsel.
- Analyze and monitor litigation by General Mills against GLWA. Communicate updates as necessary.

II. NEXT QUARTER PROJECTS

Aside from the above, there are currently no new projects for next quarter. There is no litigation, threatened or pending, directly relating to a SOCWA interest.

Should you have any questions and/or concerns, please do not hesitate to call.

Very truly yours,

Robert Charles Davis

October 15, 2021

Board of Trustees
Southeastern Oakland County Water Authority

Subject: Investments – July 1 through September 30, 2021

Board Members:

Attached is a list of the investments made by the Authority during the period July 1 through September 30, 2021. These investments are in compliance with Act 79 of the Public Acts of 1979.

The Board of Trustees has authorized the General Manager to enter into agreements with Michigan First CU, Flagstar, PNC, The Oakland County Local Government Investment Pool and Ambassador Capital Management for the investment of surplus funds as provided for in Public Act 367. The attached list shows the interest made from these investments:

Fiscal Year	**Interest Earned**
2011/12	30,059
2012/13	29,292
2013/14	42,005
2014/15	27,206
2015/16	25,148
2016/17	39,181
2017/18	61,359
2018/19	73,184
2019/20	80,659
2020/21	46,297
2021/22 1st Qtr.	5,996

The investment policy followed by the Authority is to have 90% or more of all available funds invested. On September 30, 2021, the Authority had 99.9% of all funds invested and accruing interest.

It is recommended that this report be received and filed and made a part of the Board record.

Submitted by:

____
Amy C. McIntire
Accountant-Treasurer

Approved by:

____
Jeffrey A. McKeen, P.E.
General Manager

Attach.

Suggested Resolution: "That the report on investments made by the Authority during the period July 1 through September 30, 2021 be received and filed and made a part of the Board record."

SOCWA INVESTMENTS FY 21/22

Account	Institution	Acct. Id	Effective Date	Maturity Date	Opening Bal	Ending Bal	Yield
FLAGSTAR BANK - CDARS	Flagstar	1024811472	4/15/21	10/14/2021	100,049.86	100,049.86	0.09996
FLAGSTAR BANK - CDARS	Flagstar	1024885611	5/6/21	11/4/2021	100,049.86	100,049.86	0.09996
FLAGSTAR BANK - CDARS	Flagstar	1024929147	5/27/21	11/26/2021	100,049.86	100,049.59	0.09996
FLAGSTAR BANK - CDARS	Flagstar	1025104265	7/29/21	1/27/2022	100,049.86	100,049.86	0.09996
FLAGSTAR BANK - CDARS	Flagstar	1025163628	8/19/21	2/17/2022	100,049.86	100,049.86	0.09996
FLAGSTAR BANK - CDARS	Flagstar	1025221482	9/9/21	3/10/2022	100,049.86	100,049.86	0.09996
					600,299.16	600,298.89	

	ACCT #		July	August	September	October	November	December	Total
FLAGSTAR RECEIVING FUND	1015	Flagstar	1.27	1.27	1.23				**3.77**
FLAGSTAR ICS SWEEP	1015 B	Flagstar	23.28	17.46	19.83				**60.57**
FLAGSTAR O & M FUNDS	1020	Flagstar	65.84	116.04	74.35				**256.23**
MI FIRST BUSINESS MONEY MARKET	1040	Michigan First	115.70	144.13	139.50				**399.33**
MI FIRST CERTIFICATE OF DEPOSIT #47	1100	Michigan First	28.42	0.00	0.00				**28.42**
OAKLAND COUNTY SAVINGS ACCOUNT	1110	Oakland County	1,271.88	1,646.23	1,098.73				**4,016.84**
FLAGSTAR SAVINGS	1115	Flagstar	271.83	349.77	453.00				**1,074.60**
FLAGSTAR CDARS	1105	Flagstar	49.86	49.86	49.86				**149.58**
MMRMA	1234	MMRMA	0.00	0.00	0.00				**0.00**
PNC INVESTMENT FUND	1120	PNC	2.05	2.19	2.05				**6.29**
			1,830.13	2,326.95	1,838.55	0.00	0.00	0.00	**5,995.63**

October 29, 2021

Board of Trustees
Southeastern Oakland County Water Authority

Subject: GLWA Rate Process for 2022/23

Board Members:

GLWA has published their schedule for their 2022/23 rates:

November 9, 2021	Capital Improvement Program
November 16, 2021	Units of Service
January 6, 2022	Budget and preliminary overall rate change
January 20, 2022	2022/23 Rates Distributed

GLWA has adopted an ambitious rate approval schedule that would allow the GLWA Board to approve the 2022/23 rates before March 1, 2022. These rates would go into effect on July 1, 2022.

Based on the draft GLWA schedule, I should be able to provide an estimated SOCWA rate at the February 9, 2022 SOCWA Board meeting. I will provide an early estimate shortly after January 6, 2022 to those communities that need a rate estimate before February 9, 2022.

GLWA's just published 10-year financial plan, see next agenda item, projects a 4.1% rate increase for 2022/23. The increase is comprised of a 3.5% increase in expenses and a 0.6% increase due to lower projected water sales which largely result from the poor sales during the summer of 2021.

The first step in GLWA's rate process for 2022/2023 is a review of any maximum day contract exceedances that occurred during the summer of 2021. Inkster was the only GLWA customer that exceeded their contractual maximum day volume on June 16, which was GLWA's maximum day. Inkster had a very large main break that ran throughout the summer, including on GLWA's maximum day, before it was located and repaired in September. The leak was on a 12" main under Inkster Road that was discharging to a nearby drain. This exceedance was reviewed by a GLWA customer workgroup on October 28 and the group recommended to the GLWA Board that Inkster's maximum day remain unchanged.

GLWA has also published a first draft of their 10-year Capital Improvement Program. This plan, which will be reviewed at a meeting on November 9, calls for spending $977 million over the next five years, which is 4.8% higher than last year's plan. In my opinion, this plan is far too aggressive, and I will be working to convince GLWA that a lower spending level is appropriate.

Respectfully submitted,

Jeffrey A. McKeen, P.E.
General Manager

Suggested Resolution: "That the report on the GLWA Rate Process for 2022/23 be received and filed."

November 3, 2021

Board of Trustees
Southeastern Oakland County Water Authority

Subject: GLWA Issues

Board Members:

This report is intended to update the Board on GLWA issues that have been discussed at recent Board meetings.

Chief Executive Officer

The GLWA Board has selected an executive search firm, Polihire, to conduct the search for a new CEO for GLWA. Polihire has extensive experience in conducting searches for water industry executives and they were the best of the three firms interviewed by GLWA. An agreement between GLWA and Polihire is being developed. It appears that the search will take from 90 to 120 days so it is likely that a new CEO will start work early in 2022.

The One Water Co-Chairs, which includes me, have requested that we be involved in the search process. Several members of the GLWA Board have indicated that they were receptive to co-chair involvement.

GLWA 10-Year Financial Plan

GLWA published their 10-year plan in mid-October. This plan assumes a 3.5% annual rate increase driven by 2% annual growth in operations and maintenance expense and increases in debt service expense to pay for GLWA's Capital Improvement Program. This plan results in the issuance of $1.5 billion in new bonds over the 10-year period. As a result, there is a significant increase in debt service annually over the planning period which results in annual debt service being $99 million higher in fiscal 2032 compared with 2022. I continue to believe that the level of planned capital spending is too high, and I will be advocating for reduced levels of capital spending.

Highland Park

The unpaid bills for Highland Park now total $9.7 million for the water system and $38.8 million for the sewer system. The case that GLWA filed against the State of Michigan over the unpaid Highland Park water bills is still pending in the Court of Claims. The State has filed a motion for summary disposition of this case and oral arguments are being held in early November. Mr. Davis and I are awaiting the motion results before recommending a course of action to the Board.

GLWA has not yet received a response to the letter that they sent Governor Whitmer in late April requesting that the State resolve the Highland Park litigation. GLWA is hoping that some of the State's unspent ARPA funds will be allocated to resolving the Highland Park issues.

Dearborn
GLWA, Dearborn and Detroit have developed a metering plan that uses existing meters at the water treatment plants and 22 proposed meters on the GLWA transmission system to calculate volumes delivered to Dearborn and Detroit. This will be a long-term plan that will be subject to additional discussions on several issues including the allocation of transmission losses on the GLWA mains located in Dearborn and Detroit, the calculation of peak hour and maximum day flows and the allocation of the costs of installing the transmission main meters.

Dearborn is continuing to withhold part of their payments to GLWA bills that they attribute to overcharges by GLWA. As of June 30, 2021, the amount being withheld by Dearborn is $3.5 million. At the moment, there is no financial impact to SOCWA resulting from this dispute. GLWA finally filed a lawsuit against Dearborn on November 2 requesting payment of the unpaid water charges.

AWWA Membership
GLWA has worked with AWWA to provide AWWA memberships, paid by GLWA, to all GLWA customer community and to the employees of each community. This program allows GLWA communities and their employees the ability to use the information and services provided by the AWWA at no additional expense. SOCWA staff will be contacting each member community in order to set up both the community AWWA membership and any individual AWWA memberships requested by each community.

Respectfully submitted,

Jeffrey A. McKeen, P.E.
General Manager

Suggested Resolution: “That the report on GLWA issues be received and filed.”

October 15, 2021

Board of Trustees
SOCRRA

Subject: Quarterly Report – October 2021

Board Members:

The October 2021 Quarterly Report is included as an additional attachment with your agenda packet. We encourage you to use this electronic version to disseminate the report to your Council/Commission members. If you need paper copies, please let us know.

It is recommended that the Quarterly Report – October 2021 be received and filed.

Submitted by:

____

Amy C. McIntire
Accountant/Treasurer

Approved by:

____

Jeffrey A. McKeen, P.E.
General Manager

Suggested Resolution: "That the Quarterly Report – October 2021 be received and filed."

SOCRRA
Community Partners in Recycling & Waste

Berkley ● Beverly Hills ● Birmingham ● Clawson ● Ferndale ● Hazel Park ● Huntington Woods ● Lathrup Village ● Oak Park ● Pleasant Ridge ● Royal Oak ● Troy

QUARTERLY REPORT
October 2021

BOARD OF TRUSTEES	
Representative	**Municipality**
D. Schueller	City of Berkley
C. Wilson	Village of Beverly Hills
T. Markus	City of Birmingham
T. Zablocki	City of Clawson
D. Antosik	City of Ferndale
A. LeCureaux	City of Hazel Park
R. Fortura	City of Huntington Woods
S. Mitchell Theriot	City of Lathrup Village
K. Yee	City of Oak Park
J. Breuckman	City of Pleasant Ridge
A. Filipski	City of Royal Oak
K. Bovensiep	City of Troy

OFFICERS	
Chairman:	C. Wilson
Vice Chair:	D. Schueller
Secretary:	K. Bovensiep
Advisory Committee:	K. Bovensiep R. Fortura D. Schueller C. Wilson

J. A. McKeen	General Manager
R. Jackovich	Operations Manager

October 2021

Board of Trustees
SOCRRA

Subject: Quarterly Report - October 2021

Board Members:

Attached is a copy of SOCRRA's Quarterly Report covering the first three months operation of the fiscal year 2021/22. The report contains a financial statement of the Authority's operation and an outline of projects in progress or completed during the quarter. The report also contains statistical information and other information of general interest to the members of this Authority.

BOARD OF TRUSTEES

The governing body of the Authority is a Board of Trustees, consisting of one representative from each constituent municipality. The Board held its Organization Meeting on July 14, 2021, and members were elected to serve as Officers for the fiscal year beginning July 2021. Following is a list of the current officers:

Chair:	Chris Wilson
Vice Chair:	Derrick Schueller
Secretary:	Kurt Bovensiep

Representatives on the Board are entitled to one vote for each 3,000 tons, or fraction thereof, of material delivered to the Authority during the preceding fiscal year. The number of votes of each constituent member for the fiscal year, beginning July 2021, is as follows:

Municipality	**Votes**
Berkley	4
Beverly Hills	3
Birmingham	6
Clawson	3
Ferndale	5
Hazel Park	4
Huntington Woods	2
Lathrup Village	2
Oak Park	6
Pleasant Ridge	1
Royal Oak	14
Troy	15
Total:	65

The Board meets in regular session once each month for the purpose of conducting all business coming before the Board.

The Authority is responsible for collecting recyclables, refuse and yard waste from the member communities and then recycling, disposing, or composting these materials. The Authority has entered into contracts with the individual members for a period extending to July 1, 2027. These contracts obligate the Authority to handle this material, charging rates sufficient to pay the operating costs and capital improvements.

FINANCIAL STATEMENT

The total net income for the first three months of 2021/22 was $1,268,881, before depreciation. This was $657,050 higher than planned and is an increase from the net income of $502,181 for the same period of 2020/21.

	Actual	Compared to Budget
Revenue	$6,944,496	+ $ 359,382
Expenses	$5,675,616	- $ 297,667
Net Income	$ 1,268,881	+ $ 657,050

The increase in revenue was due primarily to higher proceeds from the sale of recycled material (+$328,000), higher member services revenue (+$89,000), higher than planned non-member refuse from Car Trucking, GFL, Tringali Sanitation and our other cash customers (+$15,000), and higher miscellaneous revenue (+$7,000), which were partially offset by decreases in revenue for recycling for other communities (-$61,000), lower non-member yard waste revenue ($-13,000) and lower interest on investments ($-6,000).

Expenses were lower than budget due to reduced costs for labor (-$161,000), non-labor Administrative and General expenses (-$87,000), maintenance (-$40,000) and supplies (-$37,000) and utilities (-$9,000), which were partially offset by increases in contract expenses (+$39,000). Additional financial detail is attached.

MATERIAL HANDLED

SOCRRA processed 58,997 tons of refuse, yard waste and recyclables during the first three months of the current fiscal year. This represents an increase of 3.0% or 1,747 total tons compared to the same period last year. The amount of refuse from the member communities decreased by 321 tons (1.1%) and the amount of recycling from the member communities decreased by 177 tons (2.9%). Non-member refuse increased by 2,576 tons (26.1%) from the prior year. Non-member recycling decreased by 30% as Auburn Hills, which had been collected by Waste Management, changed contractors to GFL, which is handling that recycling at their own facilities. Our recent history of tonnage handled is displayed in the table below:

	2017/18	2018/19	2019/20	2020/21	2021/22
Member Refuse	27,911	26,381	27,465	30,284	29,963
Non-Member Refuse	12,027	7,555	7,736	9,859	12,435
Member Recycling	5,838	5,904	5,996	6,183	6,006
Non-Member Recycling	384	135	1,590	2,352	1,650
Yard Waste	6,831	8,096	7,911	8,572	8,942
TOTAL	52,607	48,071	50,698	57,250	58,997

CAPITAL EXPENDITURES

Capital expenditures totaled $16,517 for the first quarter and were for payments made for the new compost screener at the Compost Site.

MAJOR PROJECTS

RECYCLING OPERATIONS

Overall, the new MRF continues to operate very well. Commodity markets continue to be very strong with the prices for all recycled commodities except glass being at or near record levels during the first quarter. Prices are much higher than what we budgeted for 2021/22. We are continuing to have to pay to have our glass recycled. Recycling revenue for the first quarter was 76% greater than budget and over 300% greater than the first quarter of 2020/21.

Leadpoint, our supplier of sorter labor at the MRF has had a continuing problem providing a sufficient number of sorters. They have changed their on-site supervisor and we increased the wages we pay the sorters in May. These changes have resulted in some additional sorters, but we are still consistently below our requested staffing level. This has resulted in several operational problems. We are working with Leadpoint to increase staffing levels. We have also applied to the Michigan Department of Environment, Great Lakes and Energy (EGLE) and to the Polypropylene Recycling Coalition for grant funding for the installation of robotic sorting equipment on the MRF container sort line.

All our recycled paper and cardboard is being purchased by GFL under a three-year agreement that ends on October 31, 2021. This contract pays us a premium over market-based prices for all of our paper products. Having the GFL facility located so close to our MRF also enables us to promptly remove our completed materials when required, which is a significant advantage. Pratt Industries opened a new papermill in western Ohio that is using large quantities of recycled cardboard and mixed paper. While our paper products are under contract to GFL, having a large, new outlet for recycled paper in western Ohio has improved market pricing in the Midwest. We are currently conducting an RFP process for paper brokering services starting on November 1, 2021.

Our glass is being recycled by Strategic Materials, which is located near Chicago. We continue to have to pay the cost of transporting our glass to Chicago for recycling and there is no payment or cost for the glass recycling.

We are continuing to process recyclables from other communities. We are charging a tip fee for this service and we sell the recycled products that result from this material. During the first quarter we lost several communities that were providing recycling to our MRF as they switched their collection contracts to GFL, which processes recyclables in their own facilities. We have not tried to replace this tonnage due to the sorter staffing issues discussed above.

PANDEMIC RESPONSE

SOCRRA's operations have been fairly normal throughout the first quarter. Our collection contractors were on schedule with a couple of minor exceptions although collection is running significantly later into the evening than in prior years. All three collection contractors are reporting that it has become very difficult to hire and maintain employees. We expect the contractors to continue to collect materials later into the evening until yard waste collection stops as of December 17. SOCRRA has opened our facilities both earlier and later than required under our contracts to accommodate both early and late deliveries from the contractors. The amount of trash and recycling that we are receiving from the member communities has stabilized after increasing about 5% from between calendar year 2019 and calendar year 2020. For the first quarter, we observed small decreases in trash (-1%) and recycling (-2.9%) tonnage from the member communities. The very heavy rainstorms in July and August resulted in a large amount of debris due to basement flooding in Berkley, Birmingham and Ferndale. Our collection contractors, particularly Car Trucking in Birmingham, did a very good job in cleaning up the flood debris.

The SOCRRA Board is continuing to conduct their monthly meetings using the Zoom remote meeting tool.

SOCRRA staff, especially Bob Jackovich, Colette Farris, Anne Farris, Todd Rickerd and Lucas Dean, have done a great job in handling the many issues that have arisen over the past several months. While operations have been normal, it continues to be a lot of work to keep them that way! Their continued contributions are greatly appreciated.

RECYCLING DROP-OFF CENTER

The SOCRRA recycling drop-off center continues to be open by appointment only for residents of the SOCRRA communities. Drop-off appointments are available through the SOCRRA website at https://hhw.socrra.org/. We instituted appointments to reduce the number of residents at our site at any one time. This has reduced traffic congestion issues at our site so that the truck operations to get material into and out of the Transfer Station and MRF are not affected by resident drop-off traffic. The reduced number of residents on site has also allowed us to provide some social distancing for those residents. We have made several changes in our appointment system that have resulted in appointments generally being available on several different days. We are also doing Saturday appointments once or twice each month.

In order to make our drop-off service more accessible, we are providing alternative locations, which do not require appointments, for residents to drop off household hazardous waste, recycle electronics, cardboard, scrap metal and to have paper shredding performed. The details about these alternatives are attached to this report and are available on the SOCRRA website at https://www.socrra.org/recycling-drop-off.

PENSION FUNDING

MERS completed their annual actuarial analysis of SOCRRA's pension plans. The combined union pension plans were 71% funded as of December 31, 2020. This was an increase from the 63% funding level as of December 31, 2019. The funding levels were 100% for the employees hired after July 1, 2010, 75% for non-supervisory employees hired before July 1, 2010 and 55% for supervisory employees. SOCWA's pension plan for their administrative employees, which is an obligation shared by SOCRRA and SOCWA, was 101% funded as of December 31, 2020. MERS modified their actuarial assumptions for the 2020 actuarial study, which served to reduce our funding levels. We are budgeted to make incremental pension contributions before the end of December 2021 to increase our pension funding level.

ANNUAL AUDIT

Representatives of Plante & Moran performed our annual audit partially in person in our offices and partially remotely due to the pandemic. The completed their field work in early September. The final audit will be reviewed with the SOCRRA Audit Committee during October 2021 and will be reviewed by the SOCRRA Board at their November meeting.

New accounting standards required SOCRRA to conduct an actuarial valuation of our liability for Other Post Employment Benefits (OPEB or retiree health insurance). We performed this analysis using a tool provided by Milliman, our new actuarial firm. As of June 30, 2021, the OPEB plan for Union employees was 126.6% funded which is an increase from the 75.9% funding level as of June 30, 2020. This increase in funding level resulted from a combination of excellent market returns increasing the trust assets and a significant number of retiree deaths, which decreased our liability. The OPEB plan for the SOCWA administrative employees, which is a shared obligation between SOCRRA and SOCWA, was 156.9 % funded as of June 30, 2021. We plan on beginning to pay retiree health insurance costs from the OPEB plan assets during 2022.

Respectfully submitted,

Jeffrey A. McKeen, P.E.
General Manager

SOCRRA
Community Partners in Recycling & Waste

Berkley ● Beverly Hills ● Birmingham ● Clawson ● Ferndale ● Hazel Park ● Huntington Woods ● Lathrup Village ● Oak Park ● Pleasant Ridge ● Royal Oak ● Troy

ALTERNATIVES AVAILABLE TO SOCRRA RESIDENTS FREE OF CHARGE

ERG Environmental Services Phone: 734-437-9650
Electronics Recycling and **Household Hazardous Waste Disposal** (computers, TVs, cell phones, VCRs, video equipment, paint, household cleaners, medications, sharps, auto fluids, pesticides, etc. – visit www.socrra.org for a complete list)

- Location: 13040 Merriman Road, Livonia (Use visitor entrance, enter off Industrial Road)
- Hours: M – F 9AM – 5PM
- Must have ID showing residency from a SOCRRA community, Bingham Farms, the City of Bloomfield Hills or Franklin Village or **printed** paper voucher for Rochester and Rochester Hills residents -- purchase from city
- Ring doorbell and RETURN TO YOUR CAR. Attendant with PPE will unload your items

eCycle Opportunities (JVS facility) Phone**:** 248-233-4477
Electronics Recycling ONLY (computers, TVs, cell phones, VCRs, video equipment, etc. – visit www.socrra.org for a complete list)

- Location: 29699 Southfield Road, Southfield – part of the JVS building
- Hours: M – F 8AM – 4PM
- Must be resident of a SOCRRA community, Bingham Farms, the City of Bloomfield Hills or Franklin Village or bring **printed** paper voucher for Rochester and Rochester Hills residents -- purchase from city
- Go to warehouse door on south side of building (next to Arby's), place electronics in bin or on ground if they are large. Ring doorbell for assistance with heavy items

GFL Recycling Phone: 248-541-4020
Drop-off **Paper Shredding** and **Cardboard/Paper** and **Scrap Metal Recycling**

- Location: 414 E. Hudson, Royal Oak
- Hours: M – F 7AM – 4PM
- Procedure: **MASKS ARE REQUIRED**
    - Shredding – main building entrance; NOT self-service – leave papers with attendant
    - Cardboard/Paper and Scrap Metal recycling -- drive into truck entrance; open top dumpsters to self-unload

SOCRRA's main function is to provide and manage the CURBSIDE collection of trash, recycling and yard waste in our 12 SOCRRA communities and we remain open and fully functional for these ESSENTIAL services.

We are assessing if/when we will reopen for the other SUPPLEMENTAL services we have provided in the past. Please be patient while we determine the safest solutions for our staff and the people who use our services.

SOCRRA
INCOME STATEMENT
07/01/21 - 9/30/21

	Actual-Period	Budget-Period	Variance
REVENUES			
MUNICIPAL REFUSE			
MEMBER MSW	5,242,988.51	5,154,111.00	88,877.51
MONTHLY SURCHARGE	282,003.00	282,003.00	0.00
NON-MEMBER MSW	465,298.93	450,000.00	15,298.93
NON-MEMBER YARD WASTE	750.00	14,000.00	-13,250.00
	5,991,040.44	5,900,114.00	90,926.44
SALE OF RECYCLED MATERIAL			
MIXED PAPER	238,882.90	108,000.00	130,882.90
NEWSPAPER	0.00	19,000.00	-19,000.00
CARDBOARD	299,487.15	150,000.00	149,487.15
SORTED OFFICE PAPER	3,811.08	2,000.00	1,811.08
PLASTICS	133,981.90	81,000.00	52,981.90
SCRAP METAL	22,586.46	19,000.00	3,586.46
ALUMINUM CANS	35,455.20	25,000.00	10,455.20
TIN CANS	24,780.84	28,000.00	-3,219.16
MIXED RECYCLING - OTHERS	110,950.53	172,000.00	-61,049.47
GLASS	0.00	0.00	0.00
BATTERIES	2,165.00	1,000.00	1,165.00
ELECTRONICS	0.00	0.00	0.00
	872,101.06	605,000.00	267,101.06
OTHER INCOME			
COMPOST	39,090.00	35,000.00	4,090.00
RENTAL INCOME	28,020.00	31,500.00	-3,480.00
INTEREST ON INVESTMENTS	1,531.14	7,500.00	-5,968.86
MISC INCOME	12,713.83	6,000.00	6,713.83
	81,354.97	80,000.00	1,354.97
TOTAL REVENUES	**6,944,496.47**	**6,585,114.00**	**359,382.47**
EXPENSES			
MADISON HEIGHTS TRANSFER STATION	4,219.43	54,845.00	-50,625.57
TROY TRANSFER STATION	144,451.18	446,216.00	-301,764.82
MATERIAL RECOVERY FACILITY	370,816.24	576,148.00	-205,331.76
HOUSEHOLD HAZARDOUS WASTE	83,069.53	136,084.00	-53,014.47
COMPOST FACILITY	121,859.57	156,243.00	-34,383.43
ADMINISTRATIVE AND GENERAL	351,962.40	443,325.00	-91,362.60
COLLECTION CONTRACT EXPENSES	1,338,501.36	1,693,867.00	-355,365.64
IN TRANSIT	3,260,736.03	2,466,555.00	794,181.03
TOTAL EXPENSE	**5,675,615.74**	**5,973,283.00**	**-297,667.26**
NET INCOME BEFORE DEPRECIATION	**1,268,880.73**	**611,831.00**	**657,049.73**
DEPRECIATION	249,630.00		
NET INCOME	1,019,250.73		

SOCRRA
INCOME STATEMENT & TONS
07/01/21 - 09/30/21

REVENUES	TOTAL TONS	AMOUNT
MEMBER SERVICES	29,963.40	5,524,991.51
NON-MEMBER MSW	12,434.69	465,298.93
YARD WASTE		
MEMBER	8,942.36	0.00
NON MEMBER	0.00	750.00
RECYCLABLES		
MEMBERS	6,006.28	0.00
NON MEMBER	1,650.38	0.00
	58,997.11	5,991,040.44
RECYCLING		
MIXED PAPER		238,882.90
NEWSPAPER		0.00
CARDBOARD		299,487.15
SORTED OFFICE PAPER		3,811.08
PLASTICS		133,981.90
SCRAP METAL		22,586.46
ALUMINUM CANS		35,455.20
TIN CANS		24,780.84
MIXED RECYCLING - OTHERS		110,950.53
GLASS		0.00
BATTERIES		2,165.00
ELECTRONICS		0.00
		872,101.06
OTHER		
COMPOST		39,090.00
RENTAL INCOME		28,020.00
INTEREST ON INVESTMENTS		1,531.14
MISC INCOME		12,713.83
		81,354.97
TOTAL REVENUES		**6,944,496.47**
EXPENSES		
MADISON HEIGHTS TRANSFER STATION		4,219.43
TROY TRANSFER STATION		144,451.18
MATERIAL RECOVERY FACILITY		370,816.24
HOUSEHOLD HAZARDOUS WASTE		83,069.53
COMPOST FACILITY		121,859.57
ADMINISTRATIVE AND GENERAL		351,962.40
COLLECTION CONTRACT EXPENSES		1,338,501.36
IN TRANSIT		3,260,736.03
TOTAL EXPENSE		**5,675,615.74**
NET INCOME BEFORE DEPRECIATION		**1,268,880.73**
DEPRECIATION		249,630.00
NET INCOME		**1,019,250.73**

SOCRRA
COMPARATIVE STATEMENT
07/01/21 - 9/30/21

	2021/2022	2020/2021	Variance
REVENUES			
MUNICIPAL REFUSE			
MEMBER MSW	5,242,988.51	5,100,843.62	142,144.89
MONTHLY SURCHARGE	282,003.00	282,003.00	0.00
NON-MEMBER MSW	465,298.93	372,208.50	93,090.43
NON-MEMBER YARD WASTE	750.00	1,380.00	-630.00
	5,991,040.44	5,756,435.12	234,605.32
SALE OF RECYCLED MATERIAL			
MIXED PAPER	238,882.90	30,012.40	208,870.50
NEWSPAPER	0.00	0.00	0.00
CARDBOARD	299,487.15	50,106.26	249,380.89
SORTED OFFICE PAPER	3,811.08	0.00	3,811.08
PLASTICS	133,981.90	45,332.65	88,649.25
SCRAP METAL	22,586.46	3,905.15	18,681.31
ALUMINUM CANS	35,455.20	34,675.40	779.80
TIN CANS	24,780.84	10,724.81	14,056.03
MIXED RECYCLING - OTHERS	110,950.53	172,830.12	-61,879.59
GLASS	0.00	0.00	0.00
BATTERIES	2,165.00	0.00	2,165.00
ELECTRONICS	0.00	0.00	0.00
	872,101.06	347,586.79	524,514.27
OTHER INCOME			
COMPOST	39,090.00	27,586.00	11,504.00
RENTAL INCOME	28,020.00	29,695.00	-1,675.00
INTEREST ON INVESTMENTS	1,531.14	2,389.05	-857.91
MISC INCOME	12,713.83	12,169.85	543.98
	81,354.97	71,839.90	9,515.07
TOTAL REVENUES	**6,944,496.47**	**6,175,861.81**	**768,634.66**
EXPENSES			
MADISON HEIGHTS TRANSFER STATION	4,219.43	8,713.97	-4,494.54
TROY TRANSFER STATION	144,451.18	200,140.05	-55,688.87
MATERIAL RECOVERY FACILITY	370,816.24	299,495.03	71,321.21
HOUSEHOLD HAZARDOUS WASTE	83,069.53	28,375.16	54,694.37
COMPOST FACILITY	121,859.57	119,011.75	2,847.82
ADMINISTRATIVE AND GENERAL	351,962.40	327,227.31	24,735.09
COLLECTION CONTRACT EXPENSES	1,338,501.36	1,180,269.17	158,232.19
IN TRANSIT	3,260,736.03	3,510,448.04	-249,712.01
TOTAL EXPENSES	**5,675,615.74**	**5,673,680.48**	**1,935.26**
REVENUE OVER EXPENSES	**1,268,880.73**	**502,181.33**	**770,569.92**

SOCRRA
INCOME STATEMENT COMPARED TO TOTAL BUDGET
07/01/21 - 9/30/21

	ACTUAL 3 MONTHS	TOTAL BUDGET 20/21	BALANCE	% RECEIVED OR EXPENDED
REVENUES				
MUNICIPAL REFUSE				
MEMBER MSW	5,242,988.51	20,616,443.00	15,012,762.38	25%
MONTHLY SURCHARGE	282,003.00	1,128,012.00	846,009.00	25%
NON-MEMBER MSW	465,298.93	1,600,000.00	1,427,791.50	29%
NON-MEMBER YARD WASTE	750.00	45,000.00	68,620.00	2%
	5,991,040.44	23,389,455.00	17,355,182.88	26%
SALE OF RECYCLED MATERIAL				
MIXED PAPER	238,882.90	428,000.00	61,987.60	56%
NEWSPAPER	0.00	80,000.00	245,000.00	0%
CARDBOARD	299,487.15	600,000.00	374,893.74	50%
SORTED OFFICE PAPER	3,811.08	7,000.00	27,000.00	54%
PLASTICS	133,981.90	327,000.00	488,767.83	41%
SCRAP METAL	22,586.46	76,000.00	119,094.85	30%
ALUMINUM CANS	35,455.20	100,000.00	2,324.60	35%
TIN CANS	24,780.84	115,000.00	64,275.19	22%
MIXED RECYCLING - OTHERS	110,950.53	700,000.00	577,169.88	16%
GLASS	0.00		0.00	0%
BATTERIES	2,165.00	5,000.00	4,000.00	43%
ELECTRONICS	0.00		0.00	0%
	872,101.06	2,438,000.00	1,964,513.69	36%
OTHER INCOME				
COMPOST	39,090.00	150,000.00	119,874.00	26%
RENTAL INCOME	28,020.00	125,000.00	95,305.00	22%
INTEREST ON INVESTMENTS	1,531.14	30,000.00	47,403.92	5%
MISC INCOME	12,713.83	25,000.00	12,830.15	51%
	81,354.97	330,000.00	275,413.07	25%
TOTAL REVENUES	**6,944,496.47**	**26,157,455.00**	**19,595,109.64**	27%
EXPENSES				
MADISON HEIGHTS TRANSFER STATION	4,219.43	224,000.00	302,030.57	2%
TROY TRANSFER STATION	144,451.18	3,972,600.00	3,632,619.84	4%
MATERIAL RECOVERY FACILITY	370,816.24	2,368,200.00	1,990,085.30	16%
HOUSEHOLD HAZARDOUS WASTE	83,069.53	547,800.00	505,757.33	15%
COMPOST FACILITY	121,859.57	613,200.00	479,195.89	20%
ADMINISTRATIVE AND GENERAL	351,962.40	1,486,900.00	980,590.74	24%
COLLECTION CONTRACT EXPENSES	1,338,501.36	14,326,400.00	12,188,820.74	9%
IN TRANSIT	3,260,736.03	0.00	1,271,848.04	0%
TOTAL EXPENSE	**5,675,615.74**	**23,539,100.00**	**21,350,948.45**	24%
REVENUE OVER EXPENSES	**1,268,880.73**	**2,618,355.00**	**-1,755,838.81**	48%

SOCRRA

TOTAL SERVICE CHARGES

07/01/21 - 9/30/21

MUNICIPALITY

		TONS	SERVICE CHARGES
BERKLEY		2,638	$287,352.00
BEVERLY HILLS		1,846	$200,025.00
BIRMINGHAM		3,871	$448,167.00
CLAWSON		1,934	$241,926.00
FERNDALE		3,944	$528,555.00
HAZEL PARK		2,890	$342,942.00
HUNTINGTON WOODS		968	$105,693.00
LATHRUP VILLAGE		742	$88,680.00
OAK PARK		4,114	$503,046.00
PLEASANT RIDGE		445	$56,055.00
ROYAL OAK		9,893	$1,324,122.00
TROY		11,627	$1,309,548.00
	SUB TOTAL	44,912	$5,436,111.00
OTHER CUSTOMERS		13,957	$466,048.93
DROP OFF CENTER		128	
		14,085	$466,048.93
	TOTAL	58,997	$5,902,159.93

SOCRRA
Capital Expenditures
Period 7/1/21 - 9/30/21

FIXED ASSET EXPENDITURES	
MRF IMPROVEMENTS	$0.00
TROY TRANSFER STATION	$0.00
COMPOST SCREENER	$16,516.96
MADISON HEIGHTS RENOVATION	$0.00
	$16,516.96

Board of Trustees
SOCRRA

Subject: Investments – July through September 30, 2021

Board Members:

Attached is a list of the investments made by the Authority during the period July 1 through September 30, 2021. These investments are in compliance with Act 79 of the Public Acts of 1979.

The Board of Trustees has authorized the General Manager to enter into agreements with Michigan First CU, Flagstar, PNC and The Oakland County Local Government Investment Pool for the investment of surplus funds as provided for in Public Act 367. The attached list shows the interest made from these investments:

Fiscal Year	**Interest Earned**
2011/12	24,467
2012/13	22,636
2013/14	26,559
2014/15	23,483
2015/16	24,610
2016/17	67,040
2017/18	86,747
2018/19	71,581
2019/20	10,885
2020/21	28,656
2021/22	1,755

The investment policy followed by the Authority is to have 90% or more of all available funds invested. On September 30, 2021, the Authority had 99.9% of all funds invested and accruing interest.

It is recommended that this report be received and filed and made a part of the Board record.

Submitted by:

Amy C. McIntire
Accountant-Treasurer

Approved by:

Jeffrey A. McKeen, P.E.
General Manager

Attach.

Suggested Resolution: "That the report on investments made by the Authority during the period July 1 through September 30, 2021 be received and filed and made a part of the Board record."

SOCRRA INVESTMENTS FY 21-22

			July	August	September	Total
SOCRRA RECEIVING FUND	1008	Flagstar	40.51	47.73	45.52	133.76
SOCRRA O & M FUNDS	1009	Flagstar	1.27	1.27	1.23	3.77
SOCRRA ICS Sweep	1009 B	ICS	34.95	30.03	30.00	94.98
FLAGSTAR CART FUND	1130	Flagstar	37.75	37.76	36.55	112.06
FLAGSTAR SAVINGS	1115	Flagstar	53.24	53.26	51.55	158.05
FLAGSTAR Development CD	1125	Flagstar	0.00	0.00	0.00	0.00
LONG TERM INVESTMENT	1055	Michigan First	64.81	64.82	62.74	192.37
MMRMA INVESTMENT	1155	MMRMA	0.00	0.00	0.00	0.00
OAKLAND COUNTY SAVINGS	1110	Oakland County	340.19	407.96	271.25	1,019.40
PNC LONG TERM INVESTMENT	1105	PNC	2.05	2.18	2.04	6.27
ZION BANK RESERVE FUND	1006	Zion Bank	10.68	11.04	11.04	32.76
ZION BANK BOND & INT REDEMPTION	1010	Zion Bank	1.39	0.00	0.00	1.39
			586.84	656.05	511.92	1,754.81

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November 3, 2021

VIA ELECTRONIC MAIL
Mr. Jeffrey McKeen, General Manager
SOCRRA
3910 W. Webster Road
Royal Oak, MI 48073-6764

Re: Quarterly Legal Report/SOCRRA

Dear Mr. McKeen:

This letter serves as the quarterly legal report for the past quarter. This report is also intended to set forth the expected legal work issues in the next quarter. This report is based on the issues presented to date. As the next quarter progresses, there may be new issues that require attention.

I. CURRENT PROJECTS

A. Ongoing Service Provider Contract Issues

SOCRRA completed contract extension negotiations with the collection contractors, Tringali, Car and GFL. Final documents are executed. SOCRRA executed an extension of the Transportation and Disposal Agreement with Advanced Disposal. The contract with Advanced Disposal was assigned to GFL. Continue to work with administration on GFL work at landfill. Work with administration on the continued implementation of all four (4) contracts as requested. Draft contract amendments as necessary. Assist in disputes as necessary. Analyze and address disputes and service related issues as necessary. Strategy with administration on performance issues, penalties and site solutions. Continue strategy on payment offsets due to site issues.

Analyze and manage Tringali contract dispute relating to Oak Park Carts.

Work with administration to address member community disputes with service providers.

Continue to work to re-assign the Oak Park Service Units.

B. Ongoing Landfill Issues

We submitted our closure documentation in 2005. Ongoing communications from the State of Michigan show the landfill as closed. SOCRRA is routinely inspected and receives a letter from the State on the results. As a result of meetings and negotiations, the landfill is now designated as closed by the

MDEQ. The closure is retroactive to 2005 which provides SOCRRA with post closure relief in terms of the time and expenditures. Continue to analyze post closure obligations with administration and potential relief from end use plan financial obligations as currently imposed by the Circuit Court. Strategy with administration on fund release process. Continue to provide research and advise on leachate management and compliance with PFAS discharge issues. Coordinate experts. Continue to review and assist with responses to State inspection issues. Continue to review and monitor all discharge. Continue to monitor gas sampling related to the closed Landfill.

C. Madison Heights Transfer Station/Troy Transfer Station

Continue to research upgrades and modifications to the facility, including discussions and presentations to MDEQ and private party operators. Continue to work on stack related inspections and reviews. Monitor newly issued permit compliance. Ongoing discussion with EGLE on site compliance. Continue to monitor relationship with Madison Heights.

Research and monitor ongoing issues with EGLE on Troy facility permit extension.

D. Compost Facility

Analyze site issues and potential expansion rights under Court rulings and controlling documents. Analyze site work issues and consulting contracts. Continue to analyze pending residential development near the facility. Analyze hours of operation and objectives of contractors.

II. NEXT QUARTER PROJECTS

A. Opinion Letters and Research as Requested and Authorized.

B. Review and develop contracts as requested on services/purchases required by SOCRRA.

C. Continued strategy on Madison Heights Transfer Station and facility improvements.

Should you have any questions and/or concerns, please do not hesitate to call.

Very truly yours,

Robert Charles Davis

	MSW			Compost			Recyclables			Total		
SOCRRA TONNAGE ANALYSIS - OCTOBER 2021												
	2019	2020	**2021**	2019	2020	**2021**	2019	2020	**2021**	2019	2020	**2021**
Municipality												
Berkley	458.92	559.08	558.03	182.22	231.38	225.62	120.21	141.54	131.07	761.35	932.00	914.72
Beverly Hills	306.04	314.34	305.76	210.00	191.25	60.00	105.16	100.20	94.28	621.20	605.79	460.04
Birmingham	815.61	818.85	765.79	191.67	171.87	62.50	236.94	236.99	214.96	1,244.22	1,227.71	1,043.25
Clawson	491.93	463.88	526.11	252.92	180.83	117.50	90.11	80.85	59.83	834.96	725.56	703.44
Ferndale	859.60	909.11	898.72	149.75	207.87	43.75	192.19	158.31	143.52	1,201.54	1,275.29	1,085.99
Hazel Park	585.46	592.72	703.99	105.11	144.00	145.00	74.35	66.20	80.36	764.92	802.92	929.35
Huntington Woods	173.11	183.86	176.15	63.75	123.43	40.00	88.76	74.19	62.89	325.62	381.48	279.04
Lathrup Village	120.21	132.97	134.77	43.75	92.38	40.00	25.40	23.62	27.89	189.36	248.97	202.66
Oak Park	835.48	1,053.54	958.12	168.75	272.92	169.98	114.47	155.77	122.03	1,118.70	1,482.23	1,250.13
Pleasant Ridge	74.87	80.48	83.01	36.25	84.56	47.50	23.13	33.35	28.64	134.25	198.39	159.15
Royal Oak	1,834.73	1,908.52	1,857.59	877.51	1,117.08	903.26	465.69	472.16	469.48	3,177.93	3,497.76	3,230.33
Troy	2,360.40	2,312.58	2,239.42	1,152.50	1,256.93	1,034.58	515.64	507.33	450.79	4,028.54	4,076.84	3,724.79
	8,916.36	9,329.93	9,207.46	3,434.18	4,074.50	2,889.69	2,052.05	2,050.51	1,885.74	14,402.59	15,454.94	13,982.89
Other Customers	3,238.44	3,110.06	4,047.33	33.28	0.00	0.00	693.18	671.40	558.45	3,964.90	3,781.46	4,605.78
Authority	12,154.80	12,439.99	13,254.79	3,467.46	4,074.50	2,889.69	2,745.23	2,721.91	2,444.19	18,367.49	19,236.40	18,588.67

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SOCRRA TONNAGE PERCENTAGES

October 2021

	MSW	**Compost**	**Recyclables**
	Percentage of City's	Percentage of City's	Percentage of City's
	Total Waste Stream	Total Waste Stream	Total Waste Stream
Municipality			
Berkley	61%	25%	14%
Beverly Hills	66%	13%	21%
Birmingham	73%	6%	21%
Clawson	75%	17%	8%
Ferndale	83%	4%	13%
Hazel Park	76%	16%	8%
Huntington Woods	63%	14%	23%
Lathrup Village	66%	20%	14%
Oak Park	77%	13%	10%
Pleasant Ridge	52%	30%	18%
Royal Oak	58%	28%	14%
Troy	60%	28%	12%

SOCRRA
INCOME STATEMENT
10/01/21..10/31/21

	Actual-Period	Budget-Period	Variance
REVENUES			
MEMBER MSW	1,745,770.06	1,718,037.00	27,733.06
MONTHLY SURCHARGE	94,001.00	94,001.00	0.00
NON-MEMBER MSW	150,085.28	150,000.00	85.28
NON-MEMBER YARD WASTE	1,125.00	4,000.00	-2,875.00
	1,990,981.34	1,966,038.00	24,943.34
SALE OF RECYCLED MATERIAL			
MIXED PAPER	73,151.14	36,000.00	37,151.14
NEWSPAPER	0.00	7,000.00	-7,000.00
CARDBOARD	113,713.05	50,000.00	63,713.05
SORTED OFFICE PAPER	0.00	0.00	0.00
PLASTICS	48,076.98	27,000.00	21,076.98
SCRAP METAL	0.00	7,000.00	-7,000.00
ALUMINUM CANS	18,633.85	8,000.00	10,633.85
TIN CANS	0.00	10,000.00	-10,000.00
MIXED RECYCLING - OTHERS	39,479.90	58,000.00	-18,520.10
GLASS	0.00	0.00	0.00
BATTERIES	0.00	500.00	-500.00
ELECTRONICS	0.00	0.00	0.00
	293,054.92	203,500.00	89,554.92
OTHER INCOME			
COMPOST	14,500.00	15,000.00	-500.00
RENTAL INCOME	9,340.00	10,000.00	-660.00
INTEREST ON INVESTMENTS	827.28	2,500.00	-1,672.72
MISC INCOME	3,156.00	2,000.00	1,156.00
	27,823.28	29,500.00	-1,676.72
TOTAL REVENUES	**2,311,859.54**	**2,199,038.00**	**112,821.54**
EXPENSES			
MADISON HEIGHTS TRANSFER STATION	2,982.62	18,283.00	-15,300.38
TROY TRANSFER STATION	674,911.63	359,967.00	314,944.63
MATERIAL RECOVERY FACILITY	161,674.30	193,715.00	-32,040.70
HOUSEHOLD HAZARDOUS WASTE	13,030.25	45,362.00	-32,331.75
COMPOST FACILITY	38,669.58	56,081.00	-17,411.42
ADMINISTRATIVE AND GENERAL	125,239.92	118,218.00	7,021.92
COLLECTION CONTRACT EXPENSES	1,190,823.57	1,193,867.00	-3,043.43
	2,207,331.87	1,985,493.00	221,838.87
REVENUE OVER EXPENSES	**104,527.67**	**213,545.00**	**-109,017.33**

SOCRRA
INCOME STATEMENT
07/01/21..10/31/21

	Actual-Period	Budget-Period	Variance
REVENUES			
MEMBER MSW	6,988,758.57	6,872,148.00	116,610.57
MONTHLY SURCHARGE	376,004.00	376,004.00	0.00
NON-MEMBER MSW	615,384.21	600,000.00	15,384.21
NON-MEMBER YARD WASTE	1,875.00	18,000.00	-16,125.00
	7,982,021.78	7,866,152.00	115,869.78
SALE OF RECYCLED MATERIAL			
MIXED PAPER	312,034.04	144,000.00	168,034.04
NEWSPAPER	0.00	26,000.00	-26,000.00
CARDBOARD	413,200.20	200,000.00	213,200.20
SORTED OFFICE PAPER	3,811.08	2,000.00	1,811.08
PLASTICS	182,058.88	108,000.00	74,058.88
SCRAP METAL	40,667.01	26,000.00	14,667.01
ALUMINUM CANS	54,089.05	33,000.00	21,089.05
TIN CANS	28,840.84	38,000.00	-9,159.16
MIXED RECYCLING - OTHERS	150,430.43	230,000.00	-79,569.57
GLASS	0.00	0.00	0.00
BATTERIES	2,165.00	1,500.00	665.00
ELECTRONICS	0.00	0.00	0.00
	1,187,296.53	808,500.00	378,796.53
OTHER INCOME			
COMPOST	53,590.00	50,000.00	3,590.00
RENTAL INCOME	37,360.00	41,500.00	-4,140.00
INTEREST ON INVESTMENTS	2,599.09	10,000.00	-7,400.91
MISC INCOME	15,869.83	8,000.00	7,869.83
	109,418.92	109,500.00	-81.08
TOTAL REVENUES	**9,278,737.23**	**8,784,152.00**	**494,585.23**
EXPENSES			
MADISON HEIGHTS TRANSFER STATION	7,202.05	73,128.00	-65,925.95
TROY TRANSFER STATION	819,362.81	806,183.00	13,179.81
MATERIAL RECOVERY FACILITY	509,742.42	769,863.00	-260,120.58
HOUSEHOLD HAZARDOUS WASTE	96,099.78	181,446.00	-85,346.22
COMPOST FACILITY	183,277.27	212,324.00	-29,046.73
ADMINISTRATIVE AND GENERAL	478,350.40	561,543.00	-83,192.60
COLLECTION CONTRACT EXPENSES	2,529,324.93	2,887,734.00	-358,409.07
IN TRANSIT	2,920,203.94	2,466,554.00	453,649.94
	7,543,563.60	7,958,775.00	-415,211.40
REVENUE OVER EXPENSES	**1,735,173.63**	**825,377.00**	**909,796.63**

SOCRRA
FINANCIAL STATUS SUMMARY
SEPTEMBER 2020 - SEPTEMBER 2021

Date	Unrestricted Cash	Working Capital	% of Goal
10/30/2020	2,633,584	1,261,899	72.7%
11/30/2020	2,712,203	1,254,805	72.3%
12/30/2020	2,201,967	833,464	48.1%
1/29/2021	2,408,230	1,511,689	87.1%
2/26/2021	2,342,591	1,601,057	92.3%
3/31/2021	2,388,772	1,246,665	71.9%
4/30/2021	2,699,926	1,292,921	74.5%
5/28/2021	2,687,643	1,454,798	83.9%
6/30/2021	2,560,102	1,159,548	66.8%
7/30/2021	2,487,150	1,265,957	71.7%
8/31/2021	2,980,901	1,395,368	79.0%
9/30/2021	2,557,901	1,677,606	95.0%
10/29/2021	2,684,983	1,808,602	102.5%