



City Council Regular Meeting

Monday, June 17, 2024 at 7:30 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Agenda**
5. **Presentations**
 - A. Congresswoman Rashida Tlaib - FY 2024 Community Project Funding
 - B. Commissioner Yolanda Smith Charles - 2024 Older Adult Award - Loretta DeLoach
6. **Public Comment on Agenda Items** (speakers are limited to 3 minutes)
7. **Zoning Board of Appeals**
 - A. Call to Order - Zoning Board of Appeals
 - B. ZBA Public Hearing - 26415 Meadowbrook Way
 - C. Request to Approve 26415 Meadowbrook Way Setback Request
 - D. Adjourn ZBA & Reconvene as City Council
8. **Consent Agenda**

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

 - A. Approval of Minutes
 - i. City Council Regular Meeting 5-20-24
 - ii. City Council Study Session 5-20-25
 - iii. City Council Special Meeting 6-3-24

- B. Building Department Report
- C. Disbursement Report
- D. Lathrup Village police Department Monthly Reports

9. Action Requests - For Consideration / Approval

- A. Request to Approve Intergovernmental Agreement for Lockup Services with the City of Berkley
- B. Request to Approve FY 2024-25 Fee Schedule
- C. Request to Approve FY 2023-24 Budget Amendments
- D. First Reading - Request to Amend Ordinance Chapter 14. Buildings and Building Regulations, Article VIII. Swimming Pools, Section 14-183 Fencing
- E. First Reading - Request to Amend Ordinance Chapter 46. Miscellaneous Offenses, Provisions, Forfeitures and Penalties, Article XII. Parks and Recreation Protection

10. City Administrator Report

11. City Attorney Report

12. Reports of Boards, Commissions, and Committees

- A. Downtown Development Authority
- B. Planning Commission
- C. Parks & Recreation
- D. Tree Committee
- E. Southfield School Board
- F. Finance Review Committee

13. Unfinished / New Business

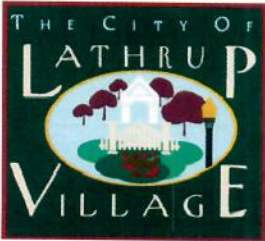
14. Public Comment (speakers are limited to 3 minutes)

15. Mayor and Council Comments

16. Adjourn

ADDRESSING THE CITY COUNCIL

- Your comments shall be made during times set aside for that purpose.
- Stand or raise a hand to indicate that you wish to speak.
- When recognized, state your name and direct your comments and/or questions to any City official in attendance.
- Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to three (3) minutes duration during the first and last occasion for citizen comments and questions and one opportunity of up to three (3) minutes during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
- In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.
- No speaker may make personal or impertinent attacks upon any officer, employee, or City Council member or other Elected Official, that is unrelated to the manner in which the officer, employee, or City Council member or other Elected Official performs his or her duties.
- No person shall use abusive or threatening language toward any individual when addressing the City Council.
- Any person who violates this section shall be directed by the Mayor to be orderly and silent. If a person addressing the Council refuses to become silent when so directed, such person may be deemed by the Mayor to have committed a "breach of the peace" by disrupting and impeding the orderly conduct of the public meeting of the City Council and may be ordered by the Mayor to leave the meeting. If the person refuses to leave as directed, the Mayor may direct any law enforcement officer who is present to escort the violator from the meeting.



A HERITAGE OF GOOD LIVING

City of Lathrup Village
Zoning Board of Appeals
27400 Southfield Road
Lathrup Village, MI 48076

Phone: (248) 557-2600
Fax: (248) 557-2602

Office Use Only

Date Submitted: _____

ZBA Review #: _____

Fee Paid: _____

Hearing Date: _____

Application for Zoning Appeal

Subject Property Address:

26415 MEADOWBROOK WAY

Subject Property Parcel Number:

2423208004

Property Zoning: _____

Applicant Information

Name:

JAMES TATE MCBROOM

Address:

26415 MEADOWBROOK AVE.

State:

MI.

Zip Code:

48076

Phone Number:

(248) 789-8889

Fax: _____

Email Address:

JTMCBRM@GMAIL.COM

Interest in Property:

OWNER**Property Owner Information**

Name:

JAMES TATE MCBROOM

Address:

26415 MEADOWBROOK WAY

State:

MI.

Zip Code:

48076

Phone Number:

(248) 789-8889

Fax: _____

Email Address:

JTMCBRM@GMAIL.COM**Variance Information (Attach Additional Pages as Necessary)**

1) Section:

Variance Description:

1.5" FRONT YARD

2) Section:

Variance Description:

3) Section:

Variance Description:

10' LEFT SIDE YARD (MIDDLESEX)

Please State the Reason for Requesting an Ordinance Variance: _____

EXISTING AND PROPOSED CONSTRUCTION ARE IN
VIOLATION OF CURRENT SETBACK REQUIREMENTS
OF A MINIMUM 40' FROM THE STREET.

Required Items

A minimum of **30 Days** before next scheduled regular meeting of the Zoning Board of Appeals the applicant is required to file **1 original and a digital set** of plans containing the following items with the Clerk's Office:

- ☐ An application fee
- ☐ Actual shape and dimensions of the lot, Drawn to Scale
- ☐ The location and dimensions of all existing structures and the location and dimensions of the proposed change (i.e. new structure or alteration of existing one).
- ☐ Existing and intended use for each building or part thereof.
- ☐ Statement of practical difficulties that prevent conformities with the Ordinance Requirements
- ☐ Description of any unique circumstances regarding the property (i.e. parcel shape, location, building, etc)

Application for Zoning Appeal

The Zoning Board of Appeals has the responsibility for making the decision to approve or deny your appeal. Information such as photographs, evidence that you have discussed your appeal with your neighbors, detailed plans, examples of the type of building, structure or the like will provide a better basis for review and understanding of your appeal. Failure to provide adequate specifics and details will result in a refusal by the City staff to accept your application and delay your appearance before the Zoning Board of Appeals.

Standards Used by the Zoning Board of Appeals for Granting Variances

The Zoning Board of Appeals will use the following standards for granting variances. The Applicant is encourage to review Article 7.0 of the Zoning Ordinance prior to appearing before the Board.

Article 7.0, Section 7.7(14) Deviations and Standards

- a) Because of the particular physical surroundings, shape, or topographical conditions of the specific property involved, a particular hardship will result to the applicant if the strict letter of the regulations are carried out. Mere
- b) The factual circumstances upon which an application for a deviation is based are unique to the property for which the deviation is sought, and are not applicable to the City generally, or to other property within the same zoning classification.
- c) Any alleged practical difficulty or unnecessary hardship caused by this ordinance has not been created by an persons presently or previously having an interest in the property.
- d) The proposed deviation will not adversely affect the purpose or objectives of this ordinance, nor impair the adequate supply of light and air to adjacent property nor diminish the marketable value of adjacent lands and buildings, nor increase the congestion in public streets.
- e) The proposed deviation will not otherwise impair the public health, safety, comfort, and general welfare.
- f) The benefit to the applicant will be real and substantial and any detriment to the neighboring property owners and occupants or the community at large is not substantial or is illusory. Benefits and detriments shall be determined in relation to the factors which impair the value and use of properties as related in (d) and (e), above.
- g) The applicant is both willing and able to provide additional amenities beyond those minimally required by this ordinance and/or restrict the use of the property beyond those limitations placed on the property by this ordinance so that the fair market value of neighboring properties will be enhanced beyond the values which would accrue to them if the property were developed and used in strict conformity with the ordinance.
- h) The same or a substantially similar request shall not have been presented to the Council in the form of a petition for a zoning amendment and been expressly denied and rejected after a public hearing.
- i) Any special criteria listed for specific deviations elsewhere in this ordinance.

Verbatim Minutes

If any party desires that a verbatim record be kept, \$200.00 shall be paid by the requesting party before the evidentiary portion of the hearing commences. The city shall refund such amount of the fee paid as exceeds the city's actual costs when the proceedings have been completed.

Owner's Affidavit

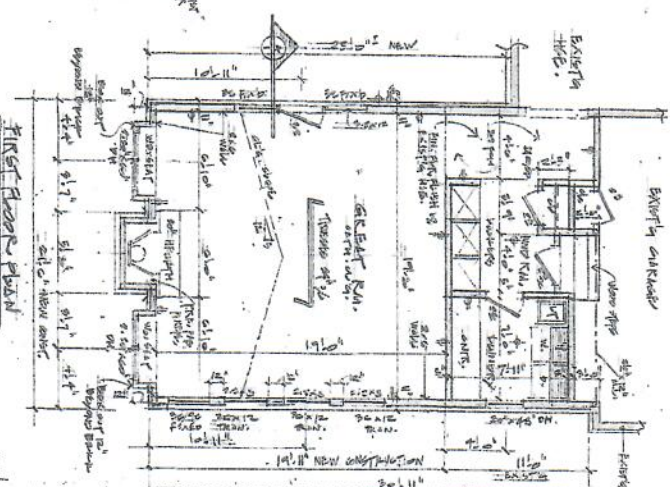
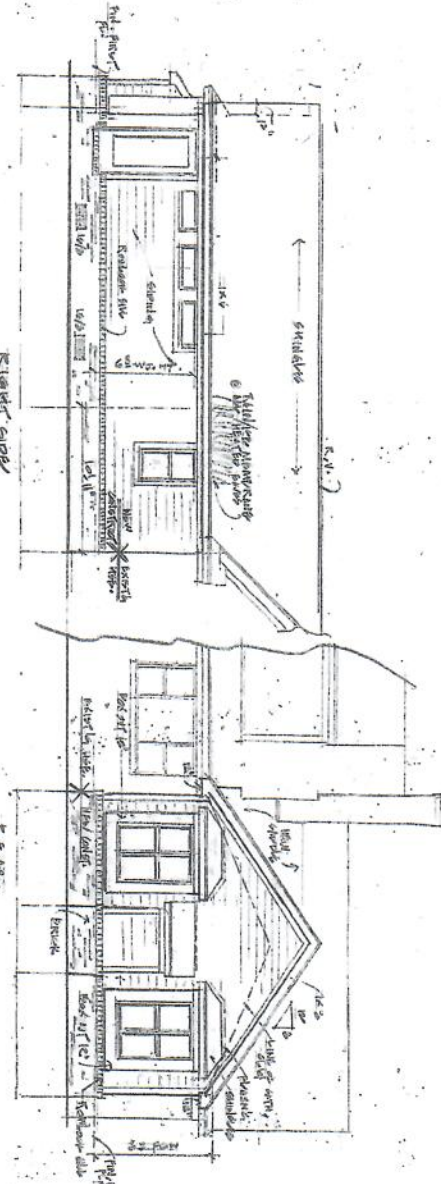
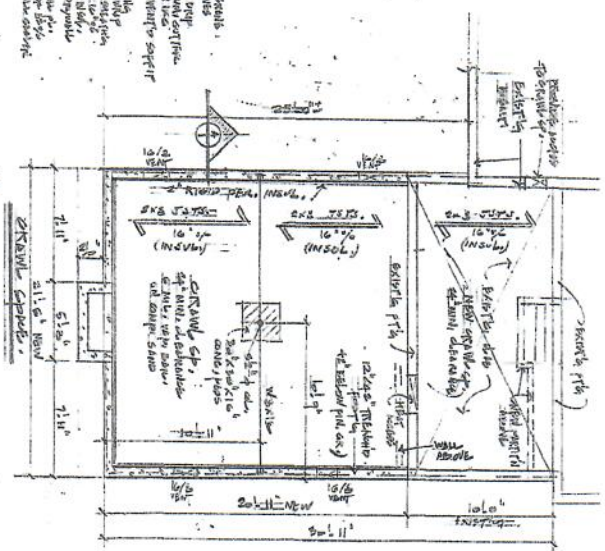
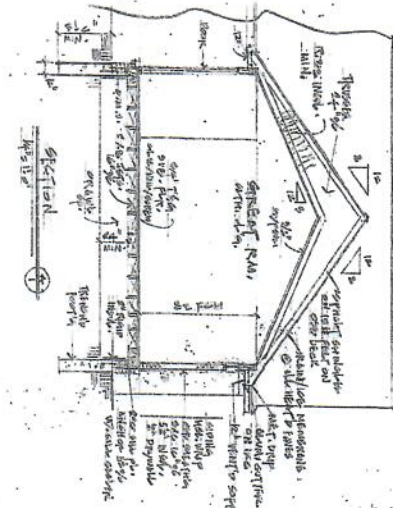
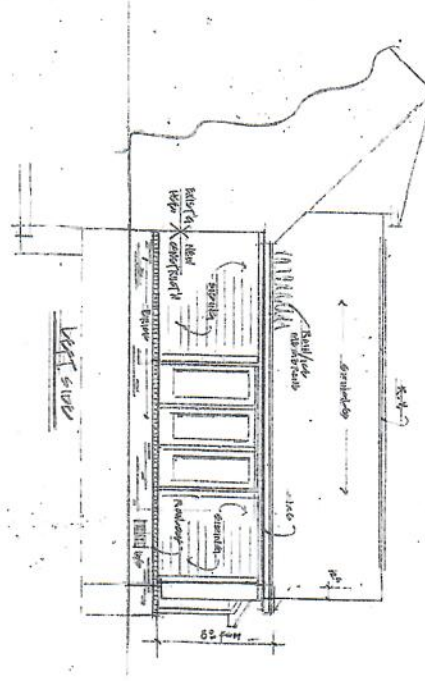
The undersigned being duly sworn, deposes and says that the foregoing statements and answers herein contained and supporting information and data are in all respects true and correct to the best of the Owner's knowledge and belief.

Signature:	Theresa E. Knoll	Date:	4/29/2024
Subscribed and sworn to before me this:	29th	Day of	April, 2024
Notary Public Name:	Theresa E. Knoll	Notary Public, State of Michigan	County of: Oakland
With Commission, to expire on:	02/03/2026	County of Macomb	My Commission Expires 02-03-2026
Acting in the County of:			

Applicant Signature

I/We do hereby swear that the above stated information is accurate and complete. I authorize ZBA members and city staff to conduct on-site visits to assist in their review.

Name:	JAMES TATE MCBROOM	Date:	4/29/2024
Signature:	James Tate McBroom		



PLAN 605
Sheet 1 of 1

26415 Meadowbrook Way / Appeal to Zoning Board for New Construction

To whom it may concern,

My name is James Tate McBroom, my wife Angelica and I are proud to call ourselves Lathrup Village residents since 2014. I am appealing the rejection of the building permit for an addition to be built onto our property based upon current zoning ordinances. In completing all of the required paper work needed to request a zoning board appeal, I wanted to clarify the questions on existing/intended use as well as the practical difficulties with the ordinance requirements.

Existing and intended use for each building or part thereof:

Our house was originally constructed in 1950 and possesses approximately 1,800 square feet on the first and second floors. My wife and I welcomed our two sons (ages 3 and 1) in the last 4 years and as our family has grown so too has our need for additional living space. The addition we seek to build will house an expanded living room as well as a first-floor laundry facility and mud room entryway from the garage.

Statement of practical difficulties the prevent conformities with the Ordinance Requirements:

The current zoning ordinance regarding new construction mandates that there must be a minimum setback of 40 feet from the street for new construction/additions made to the existing structure. The current setbacks on both sides of our houses' original footprint are non-compliant with this current ordinance. The distance from our current sun porch (where we wish to renovate) sits 36.5 feet back from Middlesex. Our front door is approximately 38.5 feet from Meadowbrook Way.

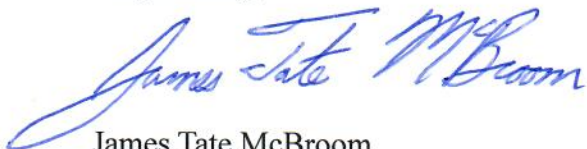
Description of any unique circumstances regarding the property (i.e. parcel shape, location, building, etc.):

Our property has a unique land signature in that is comprised of (3) lots and sits on a large landscape at the corner of Meadowbrook Way and Middlesex. In designing our proposed addition, we took the following approach:

- 1.) Maintain the identity of our home's original design and era of construction.
- 2.) Achieve as complimentary an ergonomical flow to the addition within the natural curb appeal of the existing property lines.

Thank you for your time and consideration.

Respectfully,



James Tate McBroom

jtmcbroom@gmail.com

Cell: (248) 789-8889

Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes
Residential Builders Section
P.O. Box 30254
Lansing, MI 48909

Item 7C.

WILLIAM JAMES CURRIER
19670 BEVERLY RD
BEVERLY HILLS, MI 48025

Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes
Individual Builder License

WILLIAM JAMES CURRIER
19670 BEVERLY RD
BEVERLY HILLS, MI 48025

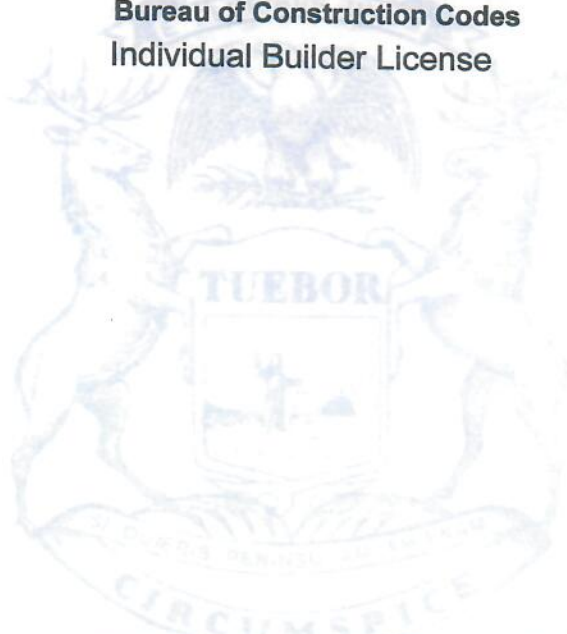
License No: 2101121796 Expiration Date: 05/31/2027

GRETCHEN WHITMER
Governor

Michigan Department of Licensing and Regulatory Affairs
Bureau of Construction Codes
Individual Builder License

Q935171

WILLIAM JAMES CURRIER
19670 BEVERLY RD
BEVERLY HILLS, MI 48025

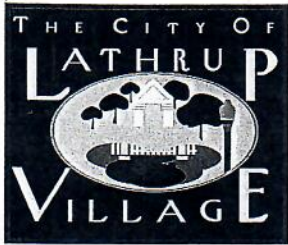


MUST BE DISPLAYED IN A CONSPICUOUS PLACE

License No.
2101121796

Expiration Date:
05/31/2027

This document is duly
issued under the laws of the
State of Michigan



A HERITAGE OF GOOD LIVING

City of Lathrup Village
27400 Southfield Rd.
Lathrup Village, MI 48076
(248) 557-2600
(248) 663-6013

Invoice For Permit: PB240052
Print Date: 04/24/2024

Item 7C.


MCBROOM, JAMES TATE
26415 MEADOWBROOK WAY
LATHRUP VILLAGE MI 48076-4417

Pay by Account In Full



Pay by Account In Full

\$ 125.00

Invoice No		Invoice Date	Permit Number	Address	Amount Due
	00011911	04/25/24	PB240052	26415 MEADOWBROOK WAY	\$ 125.00
Fee Details:	Quantity	Description	Amount Cost		Balance
	1.000	Building Permit Application Fee	\$50.00		\$ 50.00
	1.000	Plan Review	\$75.00		\$ 75.00
Total Amount Due					\$ 125.00

We appreciate your prompt payment!
Please call us if you have any questions.

CITY OF LATHRUP VILLAGE
27400 SOUTHFIELD ROAD
LATHRUP VILLAGE, MI 48076
Phone : (248) 557-2600

Received From: MCBROOM, JAMES TATE
Date: 04/26/2024 Time: 8:51:19 AM
Receipt: 314324
Cashier: MARTHA

ITEM REFERENCE	AMOUNT
BDINV Building Dept. Invoice 00011911	\$125.00
TOTAL	\$125.00
CHECKS 106	\$125.00
Total Tendered:	\$125.00
Change:	\$0.00

CITY OF LATHRUP VILLAGE
Date: 04/26/2024 8:51:19 AM
Ref: 00011911
Receipt: 314324
Amount: \$125.00



RE: building Permit 26415

Meadowbrook Way  Inbox



Karson Claussen Apr 26

to William, Steve, me ^



From Karson Claussen kclaussen@mcka.com

To William Currier currierbilly@gmail.com
Steve Colliau scolliau@lathrupvillage.org

Cc jtmcbrrm@gmail.com jtmcbrrm@gmail.com

Date Apr 26, 2024 at 9:43 AM



Standard encryption (TLS)

[Learn more](#)

The plans have been rejected! So now the ZBA application and associated fees need to be paid for in order to take it to the next step. Refer to prior email that outlined the process and had attached documents that need to be completed.

Great meeting you Tate and good luck!

Karson

From: William Currier <currierbilly@gmail.com>

Sent: Wednesday, April 24, 2024 10:47 AM

To: Karson Claussen <kclaussen@mcka.com>

Subject: building Permit 26415 Meadowbrook Way

Karson, here is the info. Thanks again for your help. I will



From: William Currier <currierbilly@gmail.com>
Sent: Wednesday, April 24, 2024 10:47 AM
To: Karson Claussen <kclaussen@mcka.com>
Subject: building Permit 26415 Meadowbrook Way

Karson, here is the info. Thanks again for your help. I will come in tomorrow to pay for the application. My plan is to come in with the homeowner to apply for the ZBA meeting. Please let me know if this will work for you.

Billy

--

BILLY CURRIER

Realtor® | GRI | Associate Broker | Licensed Builder

12487621509

<https://link.edgepilot.com/s/58955614/Ac-i2q3FSkKCXvNisq2FOA?u=https://billycurrier.kw.com/>

currierbilly@gmail.com

[210 S. Old Woodward Ave., Suite 200, Birmingham, MI 48009](#)

[6755 Telegraph Road, Suite 200, Bloomfield Hills, MI 48301](#)



Sent from my iPhone

Begin forwarded message:

From: William Currier <currierbilly@gmail.com>
Date: April 24, 2024 at 10:47:20 AM EDT
To: Karson Claussen <kclaussen@mcka.com>
Subject: building Permit 26415 Meadowbrook Way

Karson, here is the info. Thanks again for your help. I will come in tomorrow to pay for the application. My plan is to come in with the homeowner to apply for the ZBA meeting. Please let me know if this will work for you.

Billy

--

**BILLY CURRIER**

Realtor® | GRI | Associate Broker | Licensed Builder

DOMAIN

12487621509 <https://billycurrier.kw.com/>

currierbilly@gmail.com

210 S Old Woodward Ave, Suite 200, Birmingham, MI 48009

6755 Telegraph Road, Suite 200, Bloomfield Hills, MI 48301



Download the KW App! >

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← Reply

→ Forward



May 9, 2024

City of Lathrup Village
Zoning Board of Appeals
27400 Southfield Road
Lathrup Village, MI 48076

ZBA Review

Site: 26415 Meadowbrook Way
Applicant: James Tate McBroom
Plan Date: April 29, 2024
Zoning: R-1 Single-Family Residential
Parcel ID: 24-23-208-004



PROPOSED IMPROVEMENTS REQUIRING ZBA APPROVAL:

Request for a dimensional variance to allow a new home addition to be setback 30 feet where there is a minimum required setback of 40 feet along Middlesex Avenue.

Dear Zoning Board of Appeals:

We have reviewed the request for variance referenced above and a summary of our findings is below.

SUMMARY OF FINDINGS

Existing Conditions

1. **Summary.** The subject property is located west of Southfield Road, south of I-696 and at the northwest corner of Meadowbrook Way and Middlesex Avenue. The property is zoned R-1 Single-Family Residential, contains an existing single-family home, abuts other R-1 zoned parcels, and only takes vehicular access from Middlesex Avenue. The property owner proposes an addition to the existing home on the northwest side of the home and property.

According to the applicant, the existing home was built in 1950. The current survey confirms the home is a nonconforming structure, as defined in Section 2.2, with setback dimensions of approximately 36.5', which is less than the 40' minimum along each right-of-way.

2. **Variance Requested.**

The request is for a dimensional variance to allow a new home addition to be setback 30 feet in lieu of the minimum required setback of 40 feet along Middlesex Avenue.

While no improvements are proposed along Meadowbrook Way, the home addition will further extend into the Middlesex Avenue setback by approximately 6'-6" toward the right-of-way line. This is a variance of 10 feet, or 25%.

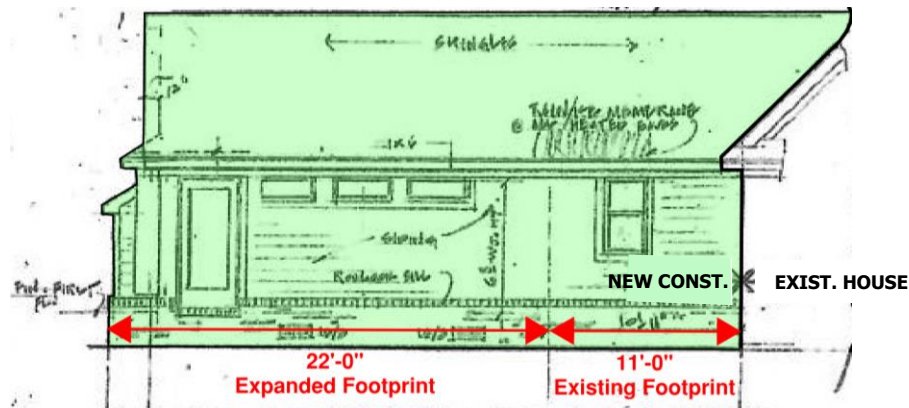
3. Dimensional Standards				
Development Standard	Zoning Ord. Section	Required	Provided	Comments
PROPOSED ADDITION				
Front setback (Middlesex Avenue)				
District minimum	3.1.2.D.; 3.7.1.	40'-0"	36'-6" existing	Existing Nonconforming ₁
			30'-0" proposed	Not compliant ₂
Front setback (Meadowbrook Way)				
District minimum	3.1.2.D.	40'-0"	38'-6"	Existing Nonconforming ₃
Side setback (northeast)				
District minimum	3.1.2.D. 5.16.1.B.	5 ft. one side	37'-0"	Compliant ₄
		15 ft. total		
Side setback (northwest)				
District minimum	3.1.2.D. 5.16.1.B.	5 ft. one side	125'-2"	Compliant
		15 ft. total		
Maximum height				
	5.16.2.C.	24'-0"	< 24'-0" addition	Compliant
		2-stories	2-stories (1-story addition)	Compliant
Minimum building size				
Existing	3.1.2.D.	1,250 square feet	1,800 sf	Compliant
Proposed			Approx. 2,161 sf.	

1. The survey of the existing home provides a dimension of 36'-6" as the setback from the Middlesex Avenue property line. Given the minimum required setback of 40', this is an encroachment of 3'-6" and is characterized as an existing nonconforming structure.
2. The existing house is not parallel to the Middlesex Avenue property line and is oriented on an angle. The proposed addition will extend approximately 22' along the existing home's angle and therefore, will further encroach into the 40' minimum setback by an additional 6'-6". As a result, the addition is proposed up to the 30' setback from the Middlesex Avenue right-of-way line. See the diagrams, with dimensions, on the page below. Additionally, per Section 3.7.1., **Side yards and corner lots:** In cases involving corner lots, a side yard is required abutting on the side street which shall not be less than 40 feet, or such lesser distance as has been provided for any existing house on an adjoining lot.

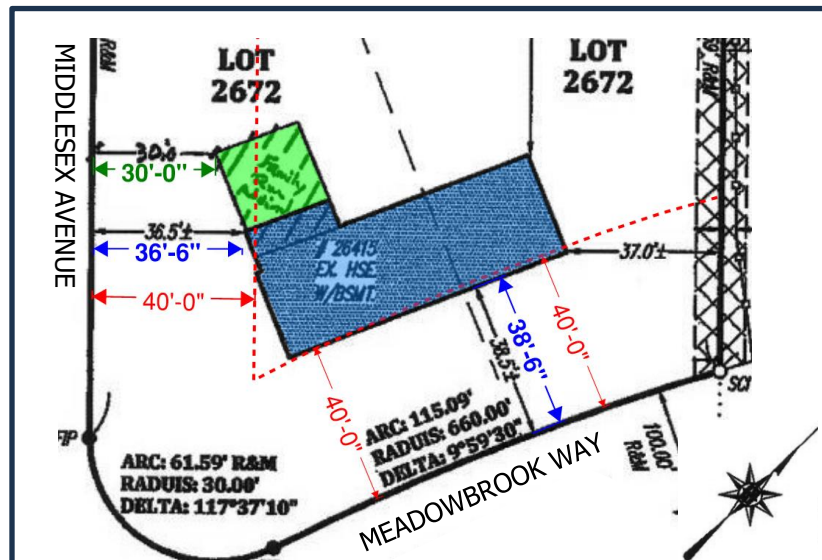
Upon scaling of aerial imagery, it is estimated that the adjoining lot's home along Middlesex Avenue is setback from the right-of-way line approximately 40', which is in compliance with the ordinance's setback standard. In further comparison, the home on the second lot from the subject site has an

estimated setback of 34'-6". If the proposed home addition is approved at the 30'-0" setback, it would be the closest building to the right-of-way line by approximately 4'-6", along the block face. Homes on the opposite side of Middlesex Ave. appear to have a front setback of approximately 45'.

3. The survey of the existing home provides a dimension of 38'-6" from the Meadowbrook Way property line. Given the minimum required setback of 40', this is an encroachment of 1'-6" and is characterized as an existing nonconforming structure in this location. There are no improvements proposed along the Meadowbrook Way front of the house and the nonconformity will remain as-is.
4. Due to the orientation of the existing home on the property, a rear yard and side yard are designated along the northeast portion of the lot. As shown on the yard determination graphic on the last page, the rear yard is offset from the house and therefore results in an adjacent side yard setback requirement of 5'. No proposed activity is occurring in this area, so the setback to the existing home will remain as 37', well beyond the 5' side setback requirement. The home is not impacted by the 35' rear yard setback requirement.



ELEVATION OF ADDITION AS SEEN FROM MIDDLESEX AVENUE



4. **Standards for Considering Variance Requests.** Section 7.7.14. provides the criteria for the applicant to present and the ZBA to consider when considering variance requests:
 - A. Because of the particular physical surroundings, shape, or topographical conditions of the specific property involved, a particular hardship will result to the applicant if the strict letter of the

regulations are carried out. Mere inconveniences or increased development costs shall not be deemed hardships under the terms of this provision. ***The subject site is a corner lot, and as such, has two property lines that require a setback of 40 feet.***

- B. The factual circumstances upon which an application for a deviation is based are unique to the property for which the deviation is sought, and are not applicable to the city generally, or to other property within the same zoning classification.
- C. Any alleged practical difficulty or unnecessary hardship caused by this ordinance has not been created by any persons presently or previously having an interest in the property.
- D. The proposed deviation will not adversely affect the purpose or objectives of this ordinance, nor impair the adequate supply of light and air to adjacent property, nor increase the hazard from fire, flood, and other dangers of said property, nor diminish the marketable value of adjacent lands and buildings, nor increase the congestion in public streets.
- E. The proposed deviation will not otherwise impair the public health, safety, comfort, and general welfare.
- F. The benefit to the applicant will be real and substantial and any detriment to the neighboring property owners and occupants or the community at large is not substantial or is illusory. Benefits and detriments shall be determined in relation to the factors which impair the value and use of properties as related in D & E, above.
- G. The applicant is both willing and able to provide additional amenities beyond those minimally required by this ordinance and/or restrict the use of the property beyond those limitations placed on the property by this ordinance so that the fair market value of neighboring properties will be enhanced beyond the values which would accrue to them if the property were developed and used in strict conformity with the ordinance. ***Street view imagery from years' past show a number of tree and shrub removal from the Middlesex Avenue side of the property and/or right-of-way, eliminating much of the landscape screening of the property from the street. Should the Zoning Board of Appeals consider approving the requested variance, enhancing the streetscape appearance with additional landscaping, along the Middlesex Avenue right-of-way, may be considered as a condition of approval.***
- H. The same or a substantially similar request shall not have been presented to the council in the form of a petition for a zoning amendment and been expressly denied and rejected after a public hearing. ***No similar variances had been requested at this site.***
- I. Any special criteria listed for specific deviations in Sections 3.2.2, 4.1.4, and 5.13.15. ***This does not appear to apply for this situation.***

The application for zoning appeal includes responses to some of the above items for ZBA consideration.

Staff will be available to discuss this review at the next ZBA meeting.

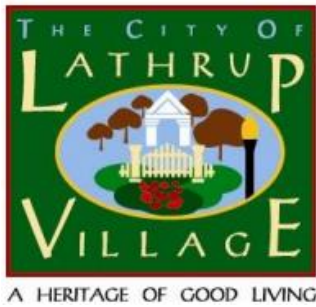
Respectfully,
Giffels Webster



Jill Bahm, AICP
Partner



Eric Pietsch
Senior Planner



City Council Regular Meeting Minutes

Monday, May 20, 2024 at 7:30 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett 7:30pm

2. **Roll Call**

Present: Mayor Garrett, Mayor Pro-Tem Kantor, Councilmembers: Barksdale, Hammond, and Jennings

Also Present: Administrator Greene, Attorney Baker, City Clerk Emanuel, and City Planner Eric Pietsch

2. **Pledge of Allegiance**

4. **Approval of Agenda**

Moved by Mayor Pro-Tem Kantor, seconded by councilmember Hammond, to approve the agenda with the removal of item H and table J.

Yes, Garrett, Kantor, Barksdale, Hammond, Jennings

No: N/A

Motion Carried

5. **Presentations**

A. Southfield School Board Updates

Guest speaker: Ashanti Bland, President of the Southfield Board of Education, stated that things were going well, working with, Mayor Garrett, and Councilman Jennings, and informed us that Micaela Beckford, the Student Board Representative for Southfield Public Schools, at University High School Academy, will be coming to give updates at the Council Meetings. She also reported that potholes on the campus would be getting repaired, that the Southfield Lathrup and Mc Intyre buildings will have some work done, and that McIntyre will become a community center, with a walkable track and benches. The School Board welcomes input on the use of the community center and what residents would like, and that they want to keep it a space for all. President of the Southfield Board of Education, Ashanti Bland also, spoke of the ribbon cutting ceremony, on June 16th, 2024, at Adler Elementary School, which is the first school that has had work done under the bond including new HVAC, safety windows, new terrazzo, and more improvements. Councilmember Hammond asked about committees, and President Bland said there will be committees regarding the architecture, the use of the community center, and input on how to better

communicate with the community about the construction and updates, and welcomes any feedback from the community. Mayor Garrett and Councilmember Jennings thanked her for coming and sharing.

B. National Gun Violence Awareness Day Proclamation

Susan a Representative of Mom's Demand Action for Gun Sense, explained, that on the first Friday in June, which is June 7th, we are asked to support the cause by both wearing orange and talking about gun safety to and with family members and friends, as well telling people to report to authorities, anyone that is acting alarmingly, that we know has a gun or access to a gun in their home. Mayor Garrett, read the Proclamation, declaring the first Friday in June, June 7th, 2024, to be National Gun Violence Awareness Day.

6. Public Comment for Items on the Agenda (speakers are limited to 3 minutes)

No comments

7. Consent Agenda

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

A. Approval of Minutes

i. City Council Regular Meeting 4-15-24

ii. City Council Study Session 4-15-24

iii. City Council Study Session 5-6-24

B. Lathrup Village Police Department Monthly Reports

C. April 2024 CED Report

D. Building Department Reports

E. Disbursement Report

F. Request to Appoint SOCRRA & SOCWA Representative & Alternate

Motioned by Councilmember Hammond, seconded by Mayor Pro-Tem Kantor to approve the consent agenda.

Yes: Garrett, Kantor, Jennings, Barksdale, Hammond

No: N/A

Motion Carried

8. Public Hearings

A. Fiscal Year 2024-2025 Budget

9. Action Requests - For Consideration / Approval

A. Request to Approve Resolution #2024-05 - Annual Fiscal Resolution - Fiscal Year 2024-2025 Budget

Mayor Pro-Tem Kantor thanked City Administrator Mike Greene, and Finance Director Michelle Townsend for their work on the budget. Councilmember Hammond stated that he was thankful for the surplus in the budget.

Motioned by Mayor Pro-Tem Kantor, Seconded by Councilmember Hammond to approve resolution #2024-05 as presented.

Yes: Garrett, Kantor, Jennings, Barksdale, Hammond

No: N/A

Motion Carried

B. Request to Approve the 2024-2029 Capital Improvement Plan

City Planner, Eric Pietsch, explained the Capital Improvement Plan and pointed out that the utility costs were put into a table to make them easier to reference. Councilmember Hammond remarked that he appreciated the tables and that it is important to make sure that everyone in the community sees that those infrastructure items are in the budget and the improvements that need to be made regarding those items.

Motioned by Mayor Pro-Tem Kantor, seconded by Councilmember Hammond to approve the 2024-209 Capital Improvement Plan.

Yes: Garrett, Kantor, Jennings, Barksdale, Hammond

No: N/A

Motion Carried

C. Request to Approve Special Land Use - 26727 Southfield Road (BP Gas Station)

Councilmember Jennings asked about the signage, that will denote that liquor is being sold at the BP station. Atty Dave Draper, responded, that they want to be good neighbors, the owner of the BP Gas Station, said the sign plans, have been approved by the Building Department and will match the building and image on the corner, a nice decent image, and the store will be clean as it is now.

Councilmember Jennings reiterated that he wants the store/gas station to continue to be a “classy looking” building and be in compliance with our ordinances since he has heard from concerned residents.

Motioned by Councilmember Hammond, seconded by Mayor Pro-Tem Kantor to approve the Special Land Use at 26727 Southfield Road.

Yes: Garrett, Kantor, Jennings, Barksdale, Hammond

No: N/A

Motion Carried

D. Request to Approve 2024 Sewer Cleaning & Televising

City Administrator, Mike Greene explained that this is the televising and cleaning of dead-end sewers, with the installation of manholes to follow, so that they are easily accessible. They are recommending that Duke's Root Control be awarded this contract.

Motioned by Mayor Pro-Tem Kantor, seconded by Councilmember Barksdale to approve 2024 sewer cleaning and televising.

Yes: Garrett, Kantor, Jennings, Barksdale, Hammond

No: N/A

Motion Carried

E. Second Reading - Request to Amend Ordinance Chapter 10 - Animals, Article IV. Pet Acquisition

Motioned by Councilmember Hammond, seconded by Councilmember Barksdale to approve the Ordinance Chapter 10.

Yes: Garrett, Kantor, Jennings, Barksdale, Hammond

No: N/A

Motion Carried

F. Request to Approve Resolution #2024-06 - Opposing DTE Energy's Proposed Electric Rate Increase

Councilmember Hammond explained that DTE proposed a rate hike, that will impact Lathrup Village and communities near us, and that this resolution is a way to try to prevent an increase in electrical rates, and gave reasons why the increase should not be made.

Motioned by Councilmember Barksdale, seconded by Councilmember Hammond, to approve Resolution #2024-06.

Yes: Garrett, Kantor, Jennings, Barksdale, Hammond

No: N/A

Motion Carried

G. Request to Approve Resolution #2024-07 - Approving MDOT Transportation Economic Development Fund Category B Grant Application for Fiscal Year 2025

City Administrator, Mike Greene, explained that this yearly grant funding is best used for larger projects, and in this case, it would be submitted for Rainbow Circle, to

remove all concrete, and replace the road with asphalt, and this grant will lower our costs with matching funds of up to \$250,000. This project will cost an estimated \$524,000, the City would still owe \$274,000 for the fiscal year 2025-2026.

Motioned by Councilmember Jennings, seconded by Councilmember Barksdale to approve Resolution #2024-07.

Yes: Garrett, Kantor, Jennings, Barksdale, Hammond

No: N/A

Motion Carried

H. ~~Request to Approve Boys 2 Men Partnership Agreement~~

I. Request to Approve the Lathrup Village Historical Society Partnership Agreement

Councilmember Hammond said that Robin Roberts, the Head of The Lathrup Village Historical Society was in attendance and that the goal of moving the documents here is to continue to maintain and protect them. Councilmember Jennings suggested also digitizing the documents.

Motioned by Mayor Pro-Tem Kantor, seconded by Councilmember Jennings, to approve the Lathrup Village Historical Society partnership agreement.

Yes: Garrett, Kantor, Jennings, Barksdale, Hammond

No: N/A

Motion Carried

J. ~~the Lathrup Village Women's Club Partnership Agreement~~

K. Request to Appoint Temporary Finance Review Committee

Mayor Garrett stated her recommended candidates.

Candidate, Timothy Hillman, Motion to appoint by Mayor Pro-Tem Kantor, Seconded by Councilmember Hammond.

Yes: Garrett, Kantor, Jennings, Barksdale, Hammond

No: N/A

Motion Carried

Candidate, Saleem R. Siddiqi, Motion to appoint, by Mayor Pro-Tem Kantor, seconded by Councilmember Barksdale.

Yes: Garrett, Kantor, Jennings, Barksdale, Hammond

No: N/A

Motion Carried

Candidate, Regina Jones, Motion to appoint by, Councilmember Hammond, seconded by Mayor Pro-Tem Kantor.

Yes: Garrett, Kantor, Jennings, Barksdale, Hammond

No: N/A

Motion Carried

Candidate, Deborah Mc Donald, Motion to appoint by, Councilmember Jennings, seconded by Mayor Pro-Tem Kantor.

Yes: Garrett, Kantor, Jennings, Barksdale, Hammond

No: N/A

Motion Carried

L. Request to Appoint Historic District Commission (HDC) Representatives

Mayor Pro-Tem Kantor Motioned, seconded by Councilmember Jennings, to appoint Robin Roberts as a representative of the Historic District Commission.

Yes: Garrett, Kantor, Jennings, Barksdale, Hammond

No: N/A

Motion Carried

M. Request to Approve City Administrator Performance Goals

Goals set by the City Council were explained relating to completing the City Budget on time, posting an employee vacancy within seven calendar days, having an employee retention rate of 75 % of the employees that he has hired at the time of evaluation, each employee to have at least one professional development per fiscal year, creating a formal succession plan, and the City Administrator attending at least one community event per quarter.

Councilmember Hammond explained that the bonus was part of his compensation package offered to the City Administrator.

Motioned by Councilmember Hammond, seconded by Mayor Pro-Tem Kantor to approve the City Administrator performance goals.

Yes: Garrett, Kantor, Jennings, Barksdale, Hammond

No: N/A

Motion Carried

10. City Administrator Report

The New Community and Economic Development Director is Austin Colson, former City of Hamtramck DDA Manager, with a tentative start date of June 10th, 2024.

11. City Attorney Report

Nothing.

12. Reports of Boards, Commissions, and Committees

- A. Downtown Development Authority
- B. Planning Commission – The meeting was canceled for tomorrow
- C. Parks & Recreation
- D. Tree Committee - Meeting tomorrow at 4:30 pm
- E. Southfield School Board – School Board President, Ashanti Bland, had spoken earlier in the meeting regarding plans for the University Campus and Mc Intyre buildings. Rising Senior, Micaela Beckford, is the representative that will come and report to our City Council. Mayor Garrett was glad at the progress that was made by Councilmember Jennings, in working with the Southfield School Board.

13. Unfinished / New Business

14. Public Comment (speakers are limited to 3 minutes) No Comments.

15. Mayor and Council Comments

Mayor Garrett is excited about the Finance Review Committee, and looking forward to hearing the ways that they come up with to generate new revenue for the City. Mayor Garrett was glad that the candidates stated the reason they wanted to be on the committee.

Councilmember Jennings stated that the Juneteenth event will be on June 15th, 2024, and that they are still working on details, and will have a flyer soon.

Councilmember Barksdale promoted Food Truck Fridays, with a different vendor each week, in the North East Corner of the parking lot, please come out on Fridays, between 4:30 – 7:00 pm.

Mayor Garrett was excited about the lineup of acts for the Lathrup Music Festival, from the DDA meeting Friday, and thanked Lauren Beares.

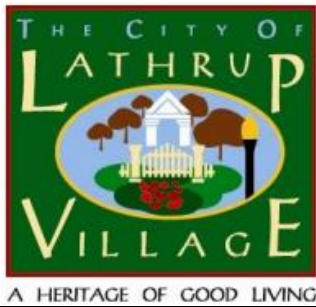
Mayor Pro-Tem Kantor thanked everyone involved in the Trivia Night event, and thanked Finance Director, Michelle Townsend, for her work on the budget. Councilmember Hammond, thanked Councilmember Jennings, for his help with the Southfield School Board.

Mayor Garrett recommended that the City Council Study Session time be changed to 6:30 pm on June 17, 2024, because of the ribbon cutting ceremony at Adler School at 6:00 pm on that day.

Councilmember Jennings mentioned that The Smackin Soul Restaurant at 28851 Southfield Road has a ribbon-cutting ceremony on Saturday.

16. Adjourn

Motioned by Councilmember Hammond, seconded by Mayor Pro-Tem Kantor to adjourn the meeting at 8:25 pm.



City Council Study Session Minutes

Monday, May 20, 2024 at 6:00 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett 6:01 pm

2. **Discussion Items**

A. Special Land Use Approval - 26727 Southfield Road (BP Gas Station)

Attorney Scott Baker explained that the BP Gas Station, would not be using one of the liquor licenses, that have been allocated to the City of Lathrup Village by the State's Liquor Control Commission because they will be bringing in their own liquor license, that they have purchased from another community. Councilmember Hammond asked if we had one liquor license left, and Attorney Baker confirmed that we had one left. Councilmember Jennings asked if we could have a map of where the actual liquor licenses, that are currently being used, are physically located in Lathrup Village.

B. Partnership Agreements

i. Boys 2 Men

- Mayor Pro-Tem Kantor, thought that instead of three uses of the Community Room, there should only be two
- Mayor Garrett, said the partnership agreement had been discussed by the Council prior, and that the group is offering a lot to the City
- Boys 2 Men offered to give Lathrup Village 100 volunteer hours
- Councilmembers Barksdale and Hammond, discussed ways to show a discount for the use of the Community Room, based on a dollar value per amount of time, having a way to track the hours that have been donated, and how the agreement for use of the Community Room would change if the agreed upon, volunteer hours were not met.
- Mayor Pro-Tem Kantor, said that giving the Community Room, in exchange for Volunteer hours is okay, but the setup/breakdown and clean-up fees, are actual costs, and if they are going to clean it themselves, there should be an agreement on cleaning standards for the room, and Attorney Baker, said if not up to standard, a reimbursement for the cost of cleaning it.
- Councilmember Barksdale, wanted to have a Hold Harmless clause for the use of our rooms by all groups that are in partnership with the City

- Our City Ordinances concerning charities being able to collect/receive money at events/meetings at the Municipal building was discussed
- Councilmember Hammond, wanted to table this partnership agreement until some metrics for converting Community Hours, into use of the Community Room, and other items were added to the agreement

ii. Lathrup Village Historical Society

- Items currently stored at the Southfield Public Library, will be returned to the City of Lathrup Village Municipal building.
- Councilmember Jennings, asked if there is a particular temperature and/or humidity control needed for the historical items

iii. Lathrup Village Women's Club

- LVMC wanted to review their agreement further and requested it be tabled by City Council.
- Mayor Pro-Tem Kantor and Councilmember Hammond, discussed the use of The Meeting Room and thought that it should be after business hours to not interfere with staff offices located in the vicinity.

C. Finance Review Committee

- Five applications were received for the positions
- Councilmember Hammond, said they are great candidates

D. FY 24-25 Budget

City Council reviewed the most recent draft of the budget and was pleased to see some readability items previously brought up have been addressed. Councilmembers noted some additional items that needed to be addressed but those items did not affect any dollar numbers being approved.

E. City Council Goal Setting

This was a continuation of the last session, and Councilmember Hammond thinks all of them are important and is glad that they are documented for them to review.

F. City Administrator Performance Goals

- Discussed among the City Council, to try to get them as specific as possible, and to narrow it down, so that it can be approved during the regular meeting
- Councilmember Hammond, likes the goal of being on time and having a Balanced Budget

- Councilmember Hammond, suggested specifying a timely manner for filling staff, by posting openings within 14 days, because it is measurable
 - Councilmember Barksdale and Mayor Pro-Tem Kantor suggested 7 calendar days
- Employee retention goal was discussed as possibly being modified to see if employees are happy with the work environment, with a survey, and if the City Administrator, hits a targeted goal, that would satisfy the retention goal
 - Employees leaving on their own, for a good reason (like moving out of town) should not negatively impact Mr Greene's performance
 - Mayor Garrett, and Councilmember Barksdale, suggested an 80% retention rate for employees
- Councilmember Hammond, voiced concern that the retention goal could make the City Administrator, keep an employee that needs to be let go
- Councilmember Jennings, thinks that it is important that the City Administrator, keeps up employee morale in the City Office
 - Councilmember Jennings did not think this should be measured by surveys alone, the small number of staff, leads to concern in objectivity, from staff members who are concerned about remaining anonymous
- Mayor Garrett, believes every employee should attend 1 professional development per year

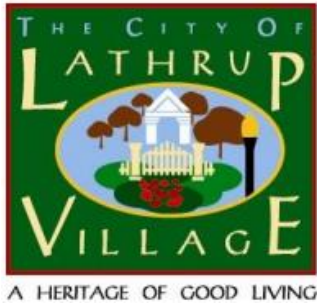
2. Public Comments

Carol Green, who volunteers on the parks and recreation committee, said they are trying to make things self-sustaining, and feels that it is a slap in the face, to see the City allow other groups to come in for free, and not even charge them the clean-up fee.

3. Mayor and Council Comments

Councilmember Hammond, said the groups asking for partnership agreements, are giving the City something that benefits the community.

5. Adjourn 7:02 pm



City Council Special Meeting Minutes

Monday, June 03, 2024 at 6:00 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett at 6:00pm

2. **Roll Call**

Present: Mayor Garrett, Mayor Pro Tem Kantor, Councilmember Hammond

Also present: City Administrator Greene, Attorney Scott Baker, and City Clerk Emanuel

Motion by Councilmember Hammond and seconded by Mayor Pro Tem Kantor, to excuse Councilmember Barksdale and Councilmember Jennings.

Yes: Garrett, Kantor, and Hammond

No: None

Motion carried.

3. **Pledge of Allegiance**

4. **Approval of Agenda**

Mayor Pro Tem Kantor moved to approve the agenda as presented. Councilmember Hammond seconded the motion.

Yes: Kantor, Garrett, and Hammond

No: None

Motion carried.

5. **Presentations**

A. Proclamation - Lathrup Village Women's Club 85th Anniversary

B. Proclamation - Juneteenth Awareness Day

6. **Public Comments for Items on the Agenda** (Speakers are limited to 3 minutes)

No comments

7. **Action Requests - For Consideration / Approval**

A. Request to approve the early voting sites for Precinct 1 and Precinct 2

Mayor Pro Tem Kantor moved to approve the early voting sites for Precinct 1 and Precinct 2, Councilmember Hammond seconded the motion.

Yes: Garrett, Kantor, and Hammond

No: None

Motion carried.

B. Request to approve the City Clerk / Election Clerk, to work on Saturday, August 3, 2024, in the City of Lathrup Village City Hall, from 8:00 AM - 4:00 PM

Councilmember Hammond moved to approve the City Clerk work day on Saturday, August 3, 2024, seconded by Mayor Pro Tem Kantor.

Yes: Hammond, Garrett, Kantor

No: None

Motion carried.

8. **Public Comment**

9. **Mayor and Council Comments**

Councilmember Hammond is excited about the Lathrup Village Music Festival and said that plans are progressing for the event on Saturday, August 10th, 2024 from 12 pm - 11 pm. The event is sponsored by the DDA, City Administrators, and Business sponsors.

Councilmember Hammond said he appreciated people coming by to his May 21st office hours, and that he and other City Council members will have more office hours posted.

Councilmember Hammond said he would work with City Administrator Greene to come up with a framework and guidelines for anyone who wants to have a partnership with the City, including businesses and organizations. He is interested in hearing from people, regarding what kind of documents and what benefits the City will get when entering into a partnership.

Mayor Garrett received a call from LOGOS Church, they don't have a partnership in place, and they wanted to know if they should have their "Back to School" backpack event, here or in their Church parking lot.

Mayor Garrett, mentioned, that we no longer have the Boys II Men, organization volunteering to do hours of work, including cleaning up the Children's Garden, on City grounds, and it needs to be cleaned up. Mayor Garrett asked City Administrator, Mike Greene, to get an estimate, to get it cleaned up right away. Councilmember Hammond said he will take it up with Children's Garden.

Councilmember Hammond wanted to point out that, County Commissioner for the 17th District, Yolanda Smith Charles, gave the Outstanding Older Adult Award for having a remarkable impact on the community, to Loretta De Loach.

Mayor Pro Tem Kantor wanted to know how things were going with updating our website. City Administrator Greene said that we are getting Domain access to complete that and that he has gone through it page by page, to note corrections and updates, which need to be done. Councilmember Hammond mentioned both the results of searches and the placement of the search bar on pages. Mayor Pro Tem mentioned that some budgets and audits need to be added to the website.

City Administrator Greene said AT&T and Crown Castle are the towers hosting two of the water meter gateways. We are awaiting those companies' approval before we can proceed with those sites.

Mayor Pro Tem Kantor referenced the house on Wiltshire and Eldorado, where the ditch was filled in.

Mayor Pro Tem Kantor, asked how difficult it would be to change the phone triage system, so people can leave messages for the City Council.

Mayor Pro Tem Kantor asked how the back billing for water customers, was going and City Administrator Greene, said that we were working on it.

Mayor Pro Tem Kantor asked about Code Enforcement and Encroachments and said we probably need to change our ordinances regarding selling tickets in the Community Room, and fences.

Mayor Garrett said that there should be a yield or stop sign at Saratoga and Sunset or a traffic study because she has seen close calls between cars there.

10. Adjourn

Mayor Pro Tem Kantor moved to adjourn, and Councilmember Hammond seconded the motion. The meeting adjourned at 6:21 pm.

Monthly Permit List

06/04/2024

Item 8B.

Building

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PB230117	11/06/2023	MOAG, PAULETTE L	19051 SAN JOSE BLVD	40-24-14-332-004	\$210.00	
Work Description: replacing one patio door						
PB240025	02/28/2024	RITA'S ICE	27601 SOUTHFIELD RD	40-99-00-006-035	\$225.00	
Work Description: INTERIOR RENOVATIONS FOR RITA'S ICE						
PB240028	03/01/2024	OAKLAND DEVELOPMENT C	27601 SOUTHFIELD RD	40-99-00-006-035	\$7,635.00	
Work Description: *IMPROVEMENTS TO SITE PARKING AND EXTERIOR FACADE RENOVATIONS OF EXISTING 11,000 SQUARE FOOT BUILDING - ESTIMATED COST 500,000						
*AFTER REVIEW APPLICATION NEEDS TO BE TURNED INTO A PERMIT WITH FEE ASSOCIATED TO COST OF JOB \$500,000						
PB240038	03/21/2024	LOY, KELSIE	18790 SUNNYBROOK AVE	40-24-14-453-011	\$370.00	
Work Description: Strip and re-shingle roof house and garage.						
PB240048	04/04/2024	DAVID ARTHUR GREENE & C	28230 LATHRUP BLVD	40-24-13-154-002	\$781.43	
Work Description: ADD 3 SEASON SUNROOM AT REAR OF HOME						
PB240056	05/02/2024	HOSKINS, VERONICA	28280 ELDORADO PL	40-24-14-278-001	\$205.00	
Work Description: INSTALLATION OF ROOFTOP MOUNTED PHOTOVOLTAIC SOLAR SYSTEM						
PB240058	05/06/2024	JOHNSON, CHARLOTTE D	18800 HAMPSHIRE ST	40-24-23-253-005	\$205.00	
Work Description: Install (1) vinyl replacement window						
PB240059	05/10/2024	LEANNAIS, THOMAS	27650 STANFORD CT	40-24-14-427-003	\$205.00	
Work Description: REPLACING DRIVEWAY AND 6 SIDEWALK SQUARES						
PB240061	05/24/2024	IRVIN, ROBERT	27215 GOLDENGATE W DR	40-24-14-456-022	\$220.00	
Work Description: see attached blueprints for wall modifications (wall removal between kitchen and family room. demo of cabinets and counter, install of new cabinets/counters and new appliances. repair broken front porch slab, installation of awning/portico over front door.						

Total Permits For Type: 9
Total Fees For Type: \$10,056.43
Total Const. Value For Type: \$0

Electrical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
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PE230123 12/08/2023 SCHNEIDER, JEAN A 18550 W GLENWOOD BLVD 40-24-14-255-008

\$143 **Item 8B.**

Work Description: ADDING GENERATOR REAR OF HOME

PE240033 05/02/2024 HOSKINS, VERONICA 28280 ELDORADO PL 40-24-14-278-001 \$137.00

Work Description: 3.2 kW PV Solar Panel Installation on Roof

PE240035 05/02/2024 AESTHETICS AND BEYOND R 28001 SOUTHFIELD RD 40-24-14-280-015 \$392.00

Work Description: #14 Circuits
#48 Lights

PE240037 05/07/2024 26400 SOUTHFIELD ROAD LLC 26400 SOUTHFIELD RD 40-24-24-151-007 \$172.00

Work Description: Bathroom renovation, Separate (1) office into (2), add break room.
New contractor registration needed.

PE240038 05/09/2024 LIP SMACKIN' SOUL FOOD 28851 SOUTHFIELD RD 40-99-00-023-001 \$145.00

Work Description: connection only for a the smakin wall sign

PE240039 05/20/2024 LINZY, BRIAN 18355 RAINBOW DR 40-24-23-276-011 \$195.00

Work Description: EV CHARGER - FEEDER & CHANGE OF SERVICE

PE240040 05/20/2024 OAKLAND DEVELOPMENT C 27601 SOUTHFIELD RD 40-99-00-006-035 \$282.00

Work Description: Facade and Light Poles

Total Permits For Type: 7
Total Fees For Type: \$1,468.00
Total Const. Value For Type: \$0

Electrical Reconnect

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
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PE240007	01/31/2024	FAY, KIMBERLY A	17601 CAMBRIDGE BLVD	40-24-13-357-005	\$95.00	
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Work Description: Furnace & AC replacement

PE240030	04/25/2024	HURT, LEON	27410 LATHRUP BLVD	40-24-13-355-014	\$70.00	
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Work Description: furnace replacement

PE240034	05/02/2024	STANKIEWICZ, TIMOTHY	18870 BUNGALOW DR	40-24-14-451-014	\$110.00	
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Work Description: Installing a replacement 96% efficient 90,000 BTU furnace and a humidifier

Total Permits For Type: 3
Total Fees For Type: \$275.00
Total Const. Value For Type: \$0

Fence

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Item 8B.
PF240010	04/30/2024	NEWMAN, LONNA	18654 RAINBOW DR	40-24-23-207-003	\$160.00	
Work Description: 6' HIGH FENCE, 24' LINEAR FEET - SEE PICTURE						

PF240011	05/08/2024	HARRIS, KENNETH	26721 MEADOWBROOK WAY	40-24-23-228-010	\$160.00	
Work Description: Installing 125' of 4' tall Black 3-Rail Aluminum						
One matching 5' wide walk gate						

Total Permits For Type: 2
Total Fees For Type: \$320.00
Total Const. Value For Type: \$0

Garage Sale

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PGS-008-24	05/14/2024	BROWN, KEITH A	27780 CALIFORNIA NE DR	40-24-13-304-003	\$0.00	
Work Description: FOR FREE CITY-WIDE GARAGE SALE BETWEEN 6/21/24-6/23/24						

Total Permits For Type: 1
Total Fees For Type: \$0.00
Total Const. Value For Type: \$0

Mechanical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PM240028	04/29/2024	AESTHETICS AND BEYOND R	28001 SOUTHFIELD RD	40-24-14-280-015	\$180.00	
Work Description: Furnace and AC swap Duct modifications						
PM240029	04/29/2024	Rita's Italian Ice, Aroya Inc.	27601 SOUTHFIELD RD	40-99-00-006-035	\$310.00	
Work Description: 1 DUCTLESS AND 1 4 TON AIR CONDITIONER INSTALLATION WITH GAS PIPING RECONNECT						
PM240030	05/02/2024	STANKIEWICZ, TIMOTHY	18870 BUNGALOW DR	40-24-14-451-014	\$220.00	
Work Description: Installing a replacement 96% efficient 90,000 BTU furnace and a humidifier						
PM240031	05/02/2024	LOUIS, JOVEL	19216 W 11 MILE RD	40-24-14-385-003	\$170.00	
Work Description: HOT WATER HEATER						
PM240032	05/24/2024	BENIGNA, ANDREW A	27810 EVERGREEN RD	40-24-14-306-029	\$155.00	
Work Description: furnace replacement						

Work Description: Install 2.5 ton AC system

Total Permits For Type: 6

Total Fees For Type: \$1,195.00

Total Const. Value For Type: \$0

Plumbing

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PP240029	05/15/2024	AESTHETICS AND BEYOND R	28001 SOUTHFIELD RD	40-24-14-280-015	\$330.00	
Work Description: STACK, WATER HEATER, 5 SINKS, DISHWASHER, 2 LAVATORIES, 2 WATER CLOSETS, 1 FLOOR DRAIN						
PP240032	05/20/2024	FITCH, DAVID A	18175 AVILLA BLVD	40-24-14-232-002	\$135.00	
Work Description: water heater replacement						
PP240034	05/21/2024	26400 SOUTHFIELD ROAD LLC	26400 SOUTHFIELD RD	40-24-24-151-007	\$370.00	
Work Description: Rough & Final plumbing for kitchen and bathroom						

Total Permits For Type: 3

Total Fees For Type: \$835.00

Total Const. Value For Type: \$0

Right of Way Construction

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PROW-240008	04/30/2024	LETT, BRANDON	27816 LATHRUP BLVD	40-24-13-305-003	\$1,250.00	
Work Description: GAS LEAK REPAIR; REPLACE LONG SIDE SERVICE AT 27816 LATHRUP. THE MAIN IS IN THE GREEN SPACE APPROX 35FT WEST OF THE CL. LANE/SHOULDERCLOSURE LIKELY FOR CREW SAFETY AND BORE REQUIRED. NO ROAD CUTS. PROPOSED SERVICE TO BE INSTALLED IN SAME LOCATION AS THE EXISTING SERVICE.						
EMAIL FROM CONSUMERS: Please see the attached permit application and drawing. A check for the permit fee will be mailed directly to your office. Once the permit has been issued, please email it to lori.acciavatti@cmsenergy.com. If there are any questions regarding the application or drawing, please contact Lori Acciavatti.						

Total Permits For Type: 1

Total Fees For Type: \$1,250.00

Total Const. Value For Type: \$0

Sign

Permit #	Date	Contractor	Job Address	Parcel #	Fee T	Item 8B.
PS240003	05/08/2024	PANERA, LLC	27777 SOUTHFIELD RD	40-24-14-432-006	\$265.00	
Work Description: MONUMENT SIGN - MUST NOT EXCEED CORNER CLEARANCES						
PS240004	05/09/2024	LIP SMACKIN' SOUL FOOD	28851 SOUTHFIELD RD	40-99-00-023-001	\$220.00	
Work Description: Install new wall sign (the smackin soul)						

Total Permits For Type: 2
Total Fees For Type: \$485.00
Total Const. Value For Type: \$0

Report Summary

Permit.DateIssued Between
5/1/2024 12:00:00 AM AND
5/31/2024 11:59:59 PM AND
Permit.Status = ISSUED

Grand Total Fees: \$15,884.43
Grand Total Permits: 34
Grand Total Const. Value: \$0

Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
27310 SOUTHFIELD	LATHRUP VILLAGE PLA	GLASS DOOR DAMAGE AND NOT SECURED	Re-Inspection	Property Maintenance	

304.1 General.
The exterior of a structure shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare.

INSPECTOR COMMENTS: GLASS DOOR DAMAGE AND NOT SECURED

28455 SOUTHFIELD RD	28455 SOUTHFIELD ROAD	TALL GRASS/WEEDS	Ordinance	Tall Grass/ Weeds	Closed
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302.4 Weeds
All premises and exterior property shall be maintained free from weeds or plant growth in excess of 7". All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided.

INSPECTOR COMMENTS: CITY CONTRACTOR TO CUT TALL GRASS/WEEDS IF VIOLATION REMAINS AFTER 7 DAYS AT EXPENSE OF OWNER

26600 SOUTHFIELD RD	IGWT REALTY 11, LLC	TALL GRASS/WEEDS	Ordinance	Tall Grass/ Weeds	
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302.4 Weeds
All premises and exterior property shall be maintained free from weeds or plant growth in excess of 7". All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided.

INSPECTOR COMMENTS: TALL GRASS/WEEDS TO BE CUT WITHIN SEVEN DAYS TO AVOID CUTTING BY CITY AT EXPENSE TO OWNER

28001 SOUTHFIELD RD	AESTHETICS AND BEYO	TALL GRASS/WEEDS	Ordinance	Tall Grass/ Weeds	
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302.4 Weeds
All premises and exterior property shall be maintained free from weeds or plant growth in excess of 7". All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided.

INSPECTOR COMMENTS: TALL GRASS AND WEEDS TO BE CUT WITHIN 7 DAYS TO AVOID CITY CUTTING AT EXPENSE OF OWNER

Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
28001 SOUTHFIELD RD	AESTHETICS AND BEYO	CONSTRUCTION DEBRIS NEAR STREET - REMOVE	Re-Inspection	DEBRIS	Discovered
		ROAD COMMISSION DEBRIS			

304.1 General.
The exterior of a structure shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare.

INSPECTOR COMMENTS: CONSTRUCTION DEBRIS NEAR STREET - REMOVE

28001 SOUTHFIELD RD	AESTHETICS AND BEYO	DUMPSTER ON PROPERTY WITHOUT PERMIT	Re-Inspection	Refuse Container w/o F	Discovered
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Dumpster/Portable Storage Container Permit
7. Portable storage containers. A portable storage container shall not be allowed in the front, rear or side yards of any property within the city for more than 48 consecutive hours without a permit issued by the city administrator.

INSPECTOR COMMENTS: CONSTRUCTION DEBRIS NEAR STREET - REMOVE

26400 SOUTHFIELD RD	26400 SOUTHFIELD ROAD	DUMPSTER ON PROPERTY WITHOUT PERMIT	Re-Inspection	Dumpster - No permit	Discovered
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Dumpster/Portable Storage Container Permit
7. Portable storage containers. A portable storage container shall not be allowed in the front, rear or side yards of any property within the city for more than 48 consecutive hours without a permit issued by the city administrator.

INSPECTOR COMMENTS: DUMPSTER ON PROPERTY WITHOUT PERMIT

26333 SOUTHFIELD RD	DANOBAY PROPERTIES,	DITCH AND CULVERT TO BE MAINTAINED - PERMIT PMEXC-022-21 EXPIRED 2/22/23	Re-Inspection	Ditch and Culvert Mai	
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Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
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30-41 Maintenance of ditches and culverts

ARTICLE II. - STORMWATER MANAGEMENT

It shall be the duty of every property owner to maintain all stormwater ditches and culverts constructed or installed in the area between his property line and the centerline of any street or alley abutting upon his property in a condition free of waste, dirt, plant growth, and other obstructions which block or obstruct the designed flow of stormwater in the ditch or culvert. All ditches and culverts which are so obstructed as to allow the unreasonable accumulation or impounding of stormwaters are declared to be public nuisances and are subject to the abatement and special assessment provisions as provided in this Code.
(Ord. No. 409-10, pt. II, 10-18-2010)

INSPECTOR COMMENTS: DITCH AND CULVERT TO BE MAINTAINED - PERMIT PMEXC-022-21 EXPIRED 2/22/23

26021 SOUTHFIELD RD	KATTOUAH, ANDROS	TALL GRASS/WEEDS - CUT GRASS TO AVOIT CITY CONTRACTOR MOWING/CHARGE	Re-Inspection	Tall Grass/ Weeds	Discovered
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302.4 Weeds
All premises and exterior property shall be maintained free from weeds or plant growth in excess of 7". All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs provided.

INSPECTOR COMMENTS: TALL GRASS/WEEDS - CUT GRASS TO AVOIT CITY CONTRACTOR MOWING/CHARGE

26606 SOUTHFIELD	IGWT REALTY 11, LLC	COVERAGE OF WINDOW GLASS NOT TO EXCEED 10% OF TOTAL AREA	Re-Inspection	Sign Violation	Discovered
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52-24 Sign
Window Sign - Ten (10%) percent of the total glass area on that side of the building and on the floor where the sign will be located.

INSPECTOR COMMENTS: COVERAGE OF WINDOW GLASS NOT TO EXCEED 10% OF TOTAL AREA

26440 SOUTHFIELD RD	GREEN III, ALEX	DUMPSTER TRAILER AT REAR OF PROPERTY WITHOUT PERMIT	Re-Inspection	Dumpster - No permit	
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Dumpster/Portable Storage Container Permit

Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
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7. Portable storage containers. A portable storage container shall not be allowed in the front, rear or side yards of any property within the city for more than 48 consecutive hours without a permit issued by the city administrator.

INSPECTOR COMMENTS: DUMPSTER TRAILER AT REAR OF PROPERTY WITHOUT PERMIT

28901 SOUTHFIELD RD	SOUTHFIELD LLC	SIGNAGE/BANNERS ON NORTH AND SOUTH OF BUILDING	Re-Inspection	Sign Violation	Discovered
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Sec. 52-28. - Prohibited signs.
The following signs are prohibited:

(1)Add-on signs(2)Animated signs(3)Beacon lights(4)Banners (except street banners advertising community/special events)(5)Feather and flutter signs(6)Festoons(7)Inflatable signs(8)Mirrors or mirrored signs(9)Moving signs(10)Obsolete signs(11)Pennants(12)Pole signs(13)Roof signs(14)Snipe signs
(Ord. No. 437-15, pt. II, 4-20-2015; Ord. No. 464-21 , 6-21-2021)

INSPECTOR COMMENTS: SIGNAGE/BANNERS ON NORTH AND SOUTH OF BUILDING

27300 SOUTHFIELD	LATHRUP VILLAGE PLA	DUMPSTER ON PROPERTY WITHOUT PERMIT	Re-Inspection	Refuse Container w/o P	Discovered
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54-35. - Dumpsters
Any business establishment generating more waste than can be stored within its building between collections shall contract privately with rubbish collectors for pickup. Dumpsters can be used by business establishments for outside storage by obtaining necessary permits in conformity with the zoning ordinance.

(Code 1991, art. VIII, ch. 4, § 303)

INSPECTOR COMMENTS: DUMPSTER ON PROPERTY WITHOUT PERMIT

27236 SOUTHFIELD RD	LATHFILED INVESTMEN	TALL GRASS & WEEDS - OWNER TO KEEP GRASS BELOW 7" BETWEEN ALLEY AND HOMES AT REAR	Re-Inspection	Tall Grass/ Weeds	Letter Sent
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Tall Grass and Weeds

Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
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Grass and weeds have exceeded a height of 7 inches. If not cut within 7 days the violation will be corrected by the City’s Contractor at homeowner’s expense.

INSPECTOR COMMENTS: TALL GRASS & WEEDS - OWNER TO KEEP GRASS BELOW 7" BETWEEN ALLEY AND HOMES AT REAR

27236 SOUTHFIELD RD	LATHFIELD INVESTMEN	TALL GRASS & WEEDS - OWNER TO KEEP GRASS BELOW 7" BETWEEN ALLEY AND HOMES AT REAR	RE-INSPECTION - ORI	Tall Grass/ Weeds	Letter Sent
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Tall Grass and Weeds

Grass and weeds have exceeded a height of 7 inches. If not cut within 7 days the violation will be corrected by the City’s Contractor at homeowner’s expense.

INSPECTOR COMMENTS: TALL GRASS & WEEDS - OWNER TO KEEP GRASS BELOW 7" BETWEEN ALLEY AND HOMES AT REAR

Records: 15

06/14/2024

Residential Enforcement List

Item 8B.

Address	Business Name	Violation Violation	Category	Status	Date Closed
27310 SOUTHFIELD	LATHRUP VILLAGE PLAZA LI	GLASS DOOR DAMAGE AND NOT SECURED	Property Maintena		05/16/2024
27470 LATHRUP BLVD	27470 LATHRUP LLC	FENCE INSTALLED WITHOUT APPROVAL - PLAN REVIEW DISAPPROVED ON 4/1/24	Privacy Fence		
28455 SOUTHFIELD RD	28455 SOUTHFIELD ROAD LLC	TALL GRASS/WEEDS	Tall Grass/ Weeds Closed		05/13/2024
26600 SOUTHFIELD RD	IGWT REALTY 11, LLC	TALL GRASS/WEEDS	Tall Grass/ Weeds		
28001 SOUTHFIELD RD	AESTHETICS AND BEYOND R	TALL GRASS/WEEDS	Tall Grass/ Weeds		

06/14/2024

Residential Enforcement List

Item 8B.

Address	Business Name	Violation Violation	Category	Status	Date Closed
28001 SOUTHFIELD RD	AESTHETICS AND BEYOND R	CONSTRUCTION DEBRIS NEAR STREET - REMOVE ROAD COMMISSION DEBRIS	DEBRIS	Discovered	05/13/2024
28001 SOUTHFIELD RD	AESTHETICS AND BEYOND R	DUMPSTER ON PROPERTY WITHOUT PERMIT	Refuse Container v	Discovered	05/13/2024
26400 SOUTHFIELD RD	26400 SOUTHFIELD ROAD LLC	DUMPSTER ON PROPERTY WITHOUT PERMIT	Dumpster - No per	Discovered	05/13/2024
27401 MORNINGSIDE PLZ	WILLIAMS, PERCY	PROPERTY MAINTENANCE INSPECTION REQUIRED - RENTAL	Residential Rental Letter Sent		
26333 SOUTHFIELD RD	DANOBAY PROPERTIES, LLC	DITCH AND CULVERT TO BE MAINTAINED - PERMIT PMEXC-022-21 EXPIRED 2/22/23	Ditch and Culvert]		

06/14/2024

Residential Enforcement List

Item 8B.

Address

Business Name

Violation
Violation

Category

Status

Date Closed

18266 RAINBOW DR

COOK, GREGORY

TALL GRASS/WEEDS - CITY TO CUT AT OWNERS
EXPENSE IF NOT IN COMPLIANCE

Tall Grass/ Weeds Discovered

05/13/2024

27786 RAINBOW CIR

PARISEAU, COLLETTE

TALL GRASS/WEEDS - CITY TO CUT AT OWNERS
EXPENSE IF NOT IN COMPLIANCE

Tall Grass/ Weeds Discovered

05/20/2024

27821 RED RIVER DR

WALES, TERESA

TALL GRASS/WEEDS - CITY TO CUT AT OWNERS
EXPENSE IF NOT IN COMPLIANCE

Tall Grass/ Weeds Discovered

06/10/2024

27881 RACKHAM DR

BOBO, RICHARD

INOPERABLE/UNLICENSED VEHICLE BEING STORED
ON PROPERTY - REMOVE

Inoperable Vehicle Discovered

06/14/2024

Residential Enforcement List

Item 8B.

Address	Business Name	Violation Violation	Category	Status	Date Closed
26021 SOUTHFIELD RD	KATTOUAH, ANDROS	TALL GRASS/WEEDS - CUT GRASS TO AVOIT CITY CONTRACTOR MOWING/CHARGE	Tall Grass/ Weeds	Discovered	05/13/2024
26606 SOUTHFIELD	IGWT REALTY 11, LLC	COVERAGE OF WINDOW GLASS NOT TO EXCEED 10% OF TOTAL AREA	Sign Violation	Discovered	
18400 MIDDLESEX AVE	NAHMOUD, ITZICK	GRASS NOT TO EXCEED 7" - CITY TO CUT WITHIN 7 DAYS AT OWNER EXPENSE	Tall Grass/ Weeds	Discovered	06/10/2024
27474 CALIFORNIA SE DR	GARY WEST ROBERTS & KEV	TALL GRASS/WEEDS - MUST BE UNDER 7" TO AVOID CUTTING BY CITY AT OWNERS EXPENSE	Tall Grass/ Weeds	Discovered	06/10/2024
27641 CALIFORNIA SE DR	PYTLESKI, MICHELE	GRASS TO BE UNDER 7" - AVOID CITY ABATEMENT AT EXPENSE TO OWNER	Tall Grass/ Weeds	Discovered	06/10/2024

06/14/2024

Residential Enforcement List

Item 8B.

Address	Business Name	Violation Violation	Category	Status	Date Closed
27641 CALIFORNIA SE DR	PYTLESKI, MICHELE	TRASH BINS IN VIEW OF PUBLIC	Other		
26559 MEADOWOOD N CT	PEARSON, KEIL L	BRANCHES IN STREET - REMOVE	Yard waste	Discovered	
18131 RAMSGATE DR	PATEL, CHETAN	RENTAL INSPECTION REQUIRED	Residential Rental Letter Sent		
17610 RAMSGATE DR	KOTOYE, OBAFEMI	TALL GRASS - MUST REMAIN UNDER 7" TO AVOID CITY ABATEMENT	Tall Grass/ Weeds Letter Sent		
17630 LINCOLN DR	PERRY, FAYE A	TALL GRASS AND WEEDS	Tall Grass/ Weeds Door tagged, L	06/10/2024	

06/14/2024

Residential Enforcement List

Item 8B.

Address	Business Name	Violation Violation	Category	Status	Date Closed
27246 GOLDENGATE W DR	WILLIAMS, LEWIS A	TALL GRASS/WEEDS - MUST REMAIN UNDER 7" TO AVOID CITY ABATEMENT	Tall Grass/ Weeds	Discovered	06/10/2024
27640 MORNINGSIDE PLZ	LEVICY, DIANA	FENCE REPAIRS REQUIRED	Property Maintena	Door tagged, Le	
27640 MORNINGSIDE PLZ	LEVICY, DIANA	DEAD TREE REMOVAL REQUIRED - FRONT YARD	Dead Tree	Door tagged, Le	
19091 WILTSHIRE BLVD	BANKS, KAI L	TALL GRASS/WEEDS - MUST BE UNDER 7" IN HEIGHT TO AVOID CITY ABATEMENT	Tall Grass/ Weeds	Discovered	06/04/2024
19091 WILTSHIRE BLVD	BANKS, KAI L	3 TRASH BINS IN PUBLIC VIEW	Trash Container in	Discovered	

06/14/2024

Residential Enforcement List

Item 8B.

Address	Business Name	Violation Violation	Category	Status	Date Closed
19091 WILTSHIRE BLVD	BANKS, KAI L	TRASH FOUND ON FRONT PORCH - REMOVE	DEBRIS	Door tagged, Le	
26440 SOUTHFIELD RD	GREEN III, ALEX	DUMPSTER TRAILER AT REAR OF PROPERTY WITHOUT PERMIT	Dumpster - No per		
18525 SARATOGA BLVD	GABRIEL, JERMAINE	TALL GRASS AND WEEDS	Tall Grass/ Weeds	Door tagged, Le	
18755 SARATOGA BLVD	HAMLIN, BRIAN M	TALL GRASS AND WEEDS	Tall Grass/ Weeds	Door tagged, Le	05/17/2024

06/14/2024

Residential Enforcement List

Item 8B.

Address	Business Name	Violation Violation	Category	Status	Date Closed
28901 SOUTHFIELD RD	SOUTHFIELD LLC	SIGNAGE/BANNERS ON NORTH AND SOUTH OF BUILDING	Sign Violation	Discovered	
27300 SOUTHFIELD	LATHRUP VILLAGE PLAZA LI	DUMPSTER ON PROPERTY WITHOUT PERMIT	Refuse Container v	Discovered	05/16/2024
18171 KILBIRNIE AVE	AL SADI, YOUSEF A	TALL GRASS/WEEDS - MUST NOT EXCEED 7" IN HEIGHT	Tall Grass/ Weeds	Discovered	05/20/2024
27314 EVERGREEN RD	HOME LLC, SSJ	RENTAL INSPECTION REQUIRED	Residential Rental Letter Sent		
27290 EVERGREEN RD	GODFREY, MICHELLE K	RENTAL INSPECTION REQUIRED	Residential Rental Letter Sent		06/04/2024

06/14/2024

Residential Enforcement List

Item 8B.

Address

Business Name

Violation
Violation

Category

Status

Date Closed

27280 EVERGREEN RD

NIKITA 11 LLC

RENTAL INSPECTION REQUIRED

Residential Rental Letter Sent

27230 EVERGREEN RD

SEBINA LLC

RENTAL INSPECTION REQUIRED

Residential Rental Letter Sent

05/28/2024

27224 EVERGREEN RD

FHW REALTY INVESTMENTS

RENTAL INSPECTION REQUIRED

Residential Rental Letter Sent

05/28/2024

27810 EVERGREEN RD

BENIGNA, ANDREW A

RENTAL INSPECTION REQUIRED

Residential Rental Letter Sent

06/11/2024

27800 EVERGREEN RD

KALIA, ATUL

RENTAL INSPECTION REQUIRED

Residential Rental Letter Sent

06/14/2024

Residential Enforcement List

Item 8B.

Address	Business Name	Violation Violation	Category	Status	Date Closed
27374 EVERGREEN RD	HAWE, ASHLIE	RENTAL INSPECTION REQUIRED	Residential Rental Letter Sent		05/24/2024
27320 EVERGREEN RD	BELLEZA, AILEEN	RENTAL INSPECTION REQUIRED	Residential Rental Letter Sent		05/20/2024
27252 BLOOMFIELD DR	RHOADS, LINDSEY	RENTAL INSPECTION REQUIRED	Residential Rental Letter Sent		
18185 WILTSHIRE BLVD	GEE, HENRY	RENTAL INSPECTION REQUIRED	Residential Rental Letter Sent		
27256 LATHRUP BLVD	TEICHERT, JANICE	TALL GRASS & WEEDS - GRASS NOT TO BE OVER 7" IN HEIGHT	Tall Grass/ Weeds Door tagged, Letter sent		

06/14/2024

Residential Enforcement List

Item 8B.

Address	Business Name	Violation Violation	Category	Status	Date Closed
27256 LATHRUP BLVD	TEICHERT, JANICE	ADDRESS NUMBERS MUST BE VISIBLE FROM CENTER OF STREET	Property Identification	Letter Sent	
27256 LATHRUP BLVD	TEICHERT, JANICE	TRASH CONTAINER IN PUBLIC VIEW	Trash Container in	Letter Sent	
27510 CALIFORNIA SE DR	MCKELVEY, LAWRENCE P	TREES/SHRUBS OBSTRUCTING SIDEWALK	Sidewalk Obstruction	Door tagged, Letter Sent	
18513 SAN QUENTIN DR	CUCCO, ANGELA R	FIREWOOD/LOGS STORED AT LEFT OF DWELLING	Firewood Storage	Letter Sent	
18574 SAN QUENTIN DR	SOLOMON, YVONNE V	YARD WASTE AT STREET - NOT TO BE OUT FOR PICK UP UNTIL 4 PM SUNDAY AT EARLIEST	Yard waste	Discovered	06/10/2024

06/14/2024

Residential Enforcement List

Item 8B.

Address	Business Name	Violation Violation	Category	Status	Date Closed
18530 SAN DIEGO BLVD	ANDERSON, GARY	BASEMENT REMODEL DISCOVERED BY INSPECTOR - ELECTRICAL AND PLUMBING PERMITS REQUIRED	No Permits	Discovered	
19111 SARATOGA BLVD	RAUDSZUS, NORALIE	TALL GRASS AND WEEDS	Tall Grass/ Weeds Complaint Recd	06/10/2024	
17411 REDWOOD AVE	BLANKINSHIP, ERIC	TALL GRASS AND WEEDS AT REAR, WEEDS AT FRONT AND SIDE, WEEDS ALONG FENCE	Tall Grass/ Weeds Door tagged, Letter Sent		
17411 REDWOOD AVE	BLANKINSHIP, ERIC	DEAD TREE LIMBS AND MAINTENANCE OF BUSHES AND SHRUBS REQUIRED	Tree Branches	Letter Sent	
28725 BLOOMFIELD DR	STRUTHERS, ROMEROS F	DEBRIS AT STREET	DEBRIS	Spoke W/ Resident	05/22/2024

06/14/2024

Residential Enforcement List

Item 8B.

Address

Business Name

Violation
Violation

Category

Status

Date Closed

18544 WILTSHIRE BLVD

WILLIAMS, CHERYL D

TALL GRASS & WEEDS TO BE CUT WITHIN 7 DAYS

Tall Grass/ Weeds Door tagged, Lc05/30/2024

18161 SANTA ANN AVE

SIMON, ROBERT

RENTAL REGISTRATION AND INSPECTION
REQUIRED

Residential Rental Letter Sent

06/10/2024

18519 W GLENWOOD BLVD

JURGEN, KEVIN A

RENTAL REGISTRATION AND INSPECTION
REQUIRED

Residential Rental Letter Sent

05/30/2024

18414 ROSELAND BLVD

KINGSLEY MANAGEMENT LI RENTAL REGISTRATION AND INSPECTION
REQUIRED

Residential Rental Letter Sent

06/14/2024

Residential Enforcement List

Item 8B.

Address	Business Name	Violation Violation	Category	Status	Date Closed
27236 SOUTHFIELD RD	LATHFILED INVESTMENTS L	TALL GRASS & WEEDS - OWNER TO KEEP GRASS BELOW 7" BETWEEN ALLEY AND HOMES AT REAR	Tall Grass/ Weeds Letter Sent		
27236 SOUTHFIELD RD	LATHFIELD INVESTMENTS L	TALL GRASS & WEEDS - OWNER TO KEEP GRASS BELOW 7" BETWEEN ALLEY AND HOMES AT REAR	Tall Grass/ Weeds Letter Sent		
19091 WILTSHIRE BLVD	BANKS, KAI L	TALL GRASS & WEEDS AT REAR - OWNER TO KEEP GRASS BELOW 7" AT ALL AREAS OF PROPERTY	Tall Grass/ Weeds Letter Sent		
26530 MEADOWOOD N CT	10280 TROY STREET, LLC	RE-INSPECTION REQUIRED - CALL 248-2600 EXT. 247 TO SCHEDULE REINSPECTION	Residential Rental Letter Sent		
18171 KILBIRNIE AVE	AL SADI, YOUSEF A	RENTAL REGISTRATION AND INSPECTION REQUIRED	Residential Rental Letter Sent		

06/14/2024

Residential Enforcement List

Item 8B.

Address

Business Name

Violation
Violation

Category

Status

Date Closed

(a) All rental units

18570 SAN JOSE BLVD

ARNOSASH PROPERTY RENT

RENTAL PROPERTY REGISTRATION AND RE-
INSPECTION REQUIRED

Residential Rental Letter Sent

28711 ELDORADO PL

TTCL PARTNERS, LLC

RENTAL REGISTRATION AND INSPECTION
REQUIRED

Residential Rental Letter Sent

18561 SAN JOSE BLVD

KEW PROPERTIES

RENTAL REGISTRATION AND INSPECTION
REQUIRED

Residential Rental Letter Sent

28408 ELDORADO PL

LUCAS, MARC

TALL GRASS/WEEDS - GRASS NOT TO EXCEED 7" IN
HEIGHT

Tall Grass/ Weeds Door tagged, Letter Sent

06/14/2024

Residential Enforcement List

Item 8B.

Address	Business Name	Violation Violation	Category	Status	Date Closed
26470 MEADOWOOD S CT	NOVAD MANAGEMENT CONS	TALL GRASS/WEEDS - GRASS NOT TO EXCEED 7" IN HEIGHT	Tall Grass/ Weeds	Door tagged, Le	
18130 ROSELAND BLVD	LIGHTHOUSE VENTURES LLC	TALL GRASS/WEEDS - GRASS NOT TO EXCEED 7" IN HEIGHT	Tall Grass/ Weeds	Door tagged, Le	
18130 ROSELAND BLVD	LIGHTHOUSE VENTURES LLC	VACANT PROPERTY REGISTRATION REQUIRED	Vacant Home	Door tagged, Le	
26470 MEADOWOOD S CT	NOVAD MANAGEMENT CONS	VACANT PROPERTY REGISTRATION REQUIRED	Vacant Home	Door tagged, Le	
18130 KILBIRNIE AVE	FORES, GREGORY S	TALL GRASS/WEEDS AT REAR OF PROPERTY - MUST NOT EXCEED 7" IN HEIGHT	Tall Grass/ Weeds	Door tagged, Le	

Residential Enforcement List

Address	Business Name	Violation Violation	Category	Status	Date Closed
18441 W GLENWOOD BLVD	MARSH, LORRAINE	TREE BRANCHES/BRUSH IMPEDING SIDEWALK	Tree Branches	Door tagged, Le	
18441 W GLENWOOD BLVD	MARSH, LORRAINE	VACANT PROPERTY REGISTRATION REQUIRED	Vacant Home	Door tagged, Le	

Records: 78

Memorandum

To: Mayor and City Council

From: Mike Greene, City Administrator

Date: June 12, 2024

Re: Monthly Approval of Disbursements

Attached are reports for the Cities Monthly Disbursements for the Month of May 2024.

MOTION:

To approve the Monthly Disbursements for the month of May 2024 as:

MAY DISBURSEMENTS W/ SALARY INCLUDED			
FUND			
101	GENERAL FUND	\$	340,153.98
FUND			
202	MAJOR ROADS	\$	307,298.38
FUND			
203	LOCAL ROADS	\$	8,954.13
FUND			
258	CAPITAL FUND	\$	-
FUND			
397	ROAD MILLAGE FUND	\$	-
FUND			
494	DOWNTOWN DEV. AUTH	\$	312,383.54
FUND			
592	WATER & SEW	\$	361,338.15
TOTAL DISBURSEMENTS		\$	1,330,128.18

BUDGET REPORT (REVENUES VERSUS EXPENDITURES) FOR MONTH ENDED MAY 31, 2024

	Revenues Through 5/30/2024	Expenses Through 5/30/2024	Revenues Over (Under) Expenses
101-GENERAL FUND	4,661,068	4,370,671	290,396
202-MAJOR STREET FUND	310,158	778,136	(467,978)
203-LOCAL STREET FUND	169,656	405,195	(235,539)
258-CAPITAL ACQUISITION FUND	3,936	27,304	(23,368)
397-ROADS MILLAGE BOND FUND	17,666	576,750	(559,084)
494-DOWNTOWN DEVELOPMENT AUTHORITY	82,783	642,610	(559,828)
592-WATER & SEWER FUND	2,397,485	3,388,406	(990,921)
GRAND TOTAL ALL FUNDS	<u>7,642,751</u>	<u>10,189,072</u>	<u>(2,546,321)</u>

CITY OF LATHRUP VILLAGE
Disbursement Report

Period covered 5/1/2024-5/15/2024

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$21,511.91	Dodd, Colliau, Greene, Townsend, Emanuel, Miller, Bobcean
DDA	\$4,990.79	Stec, Dorsey
Bldg Mnt	\$0.00	
Police	\$44,880.79	Button, Carmack, Chickensky, Fisher, Gijbsers, Huston, Hutson, Knoll, Lawrence, McKee Roberts, Stajich, Tackett, Zang
DPS	\$0.00	
Water	\$0.00	
Recreation	\$0.00	

Total Gross \$71,383.49

Deductions \$31,069.48

Net Payroll \$40,314.01

* Fund Totals Include Gross Payroll

General Fund	\$66,392.70
Major Road Fund	\$0.00
Local Road Fund	\$0.00
Capital Acquisition Fund	\$0.00
Road Bond	\$0.00
Downtown Development Authority	\$4,990.79
Water & Sewer Fund	\$0.00

Total	\$71,383.49
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CITY OF LATHRUP VILLAGE
Disbursement Report

Period covered 5/16/2024-5/31/2024

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$23,357.13	Greene, Miller, Townsend, Bobcean, Colliau, Emanuel, Singleton
DDA	\$2,523.16	Stec, Dorsey
Bldg Mnt	\$0.00	
Police	\$43,956.84	Button, Carmack, Chickensky, Fisher, Gijbsbers, Huston, Hutson, Knoll, Lawrence, McKee Roberts, Stajich, Tackett, Zang
DPS	\$0.00	
Water	\$0.00	
Recreation	\$0.00	

Total Gross \$69,837.13

Deductions \$29,803.76

Net Payroll \$40,033.37

*** Fund Totals Include Gross Payroll**

General Fund	\$273,761.28
Major Road Fund	\$307,298.38
Local Road Fund	\$8,954.13
Capital Acquisition Fund	\$0.00
Road Bond	\$0.00
Downtown Development Authority	\$307,392.75
Water & Sewer Fund	\$361,338.15
Total	\$1,258,744.69

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	AFLAC	HEALTH INSURANCE	861.44	49019
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	POLICE & FIREMEN'S INS.	MAY INS PREMIUM	56.34	49077
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	AFLAC	HEALTH INSURANCE SUB	861.44	49089
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	TRACY LEWIS	COMMUNITY ROOM DEPOSIT REFUND	300.00	49084
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	BOOKER A MCCAIN	COMMUNITY ROOM DEPOSIT REFUND	300.00	49098
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	DEMICO WILLIAMS	REFUND COMMUNITY ROOM DEPOSIT	300.00	49107
101-000.000-246.000	POLICE UNION DUES	COMMAND OFFICERS ASSN. O	POLICE DUES	8.04	49044
101-000.000-246.000	POLICE UNION DUES	MICHIGAN ASSOCIATION OF	MAY 2024 POLICE UNION DUES	609.84	49063
101-000.000-246.000	POLICE UNION DUES	MICHIGAN ASSOCIATION OF	POLICE DUES	575.96	49115
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	MISSIONSQUARE - 300179	300179 FOR 457 PLAN	3,807.61	49022
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	MISSIONSQUARE - 300179	ICMA DEF COMP 457	6,638.84	49117
Total For Dept 000.000				14,319.51	
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-712.000	WORKER'S COMP INSURANCE	MICHIGAN MUNICIPAL LEAGU	POLICY PREMIUM - 7.01.2024-7.01.2025	6,825.66	49116
101-100.000-805.000	CABLE TELEVISION	COMCAST	BUSINESS INTERNET	147.36	49043
101-100.000-805.000	CABLE TELEVISION	C V STUDIOS	TELEVISION SERVICES	3,971.00	49100
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	RENTALS AND ADDITIONAL WORK	1,385.00	49041
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	RENTALS AND ADDITIONAL WORK	1,350.00	49105
101-100.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	PROFESSIONAL ACCOUNTING SERVICES	9,339.58	49026
101-100.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	PROF ACCT SVS	8,100.05	49074
101-100.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	PROF ACCT SVS	7,386.05	49075
101-100.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	PROFESSIONAL ACCOUNTING SRV	3,843.00	49125
101-100.000-848.000	GOVERNMENT OPERATIONS	INTEGRITY BUSINESS SOLUT	NAME PLATES-NEW COUNCIL MEMBERS	88.00	49056
101-100.000-848.000	GOVERNMENT OPERATIONS	ADP, LLC	PAYROLL SERVICES	450.00	49088
101-100.000-848.000	GOVERNMENT OPERATIONS	ALISA EMANUEL	REIMBURSEMENT FOR STORAGE BINS - ELEC	60.95	49090
101-100.000-848.000	GOVERNMENT OPERATIONS	CLS CONTINENTAL LINEN SE	CLEANING EQUIPMENT	50.11	49106
101-100.000-848.001	TECHNOLOGY	BS & A SOFTWARE	TECHNOLOGY	148.00	49035
101-100.000-848.001	TECHNOLOGY	POINT & PAY	MARCH FEE	50.00	49076
101-100.000-848.001	TECHNOLOGY	VC3 INC	TECHNOLOGY	259.00	49085
101-100.000-848.001	TECHNOLOGY	POINT & PAY	DEBIT/CREDIT PROCESSING CHG	50.00	49126
101-100.000-850.000	TELEPHONE EXPENDITURES	COMCAST	BUSINESS INTERNET	147.36	49043
101-100.000-850.000	TELEPHONE EXPENDITURES	INTERMEDIA.NET INC	TECHNOLOGY	616.88	49057
101-100.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELLULAR PHONE CHARGES	211.80	49135
101-100.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	PLANNING SERVICES	822.50	49051
101-100.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	NEWSPAPER NOTICE	147.50	49036
101-100.000-901.000	POSTAGE FEES	PITNEY BOWES GLOBAL FINA	POSTAGE	407.94	49124
101-100.000-955.000	MISCELLANEOUS EXPENDITURES	LEXIPOL, LLC	GAP LOCAL GOV	7,500.00	49062
Total For Dept 100.000 GOVERNMENT SERVICES				53,357.74	
Dept 101.000 ADMINISTRATION					
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	423.54	49021
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS PLAN 803046FOR RHS PLA	137.54	49023
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH INSURANCE	345.71	49025
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	ASCENSION MICHIGAN EMPLO	NEW EMPLOYEE SCREENING	116.00	49028
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	ASCENSION MICHIGAN EMPLO	NEW EMPLOYEE SCREENING	116.00	49029
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE - RETIREES U-65	881.77	49032
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	6,657.44	49032
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	RETIREES 65 HEALTH CARE	352.32	49033
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	MEDICAL COVERAGE	847.08	49097
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN	137.54	49118
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS RHS PLAN	137.54	49119
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH COVERAGE	235.89	4913

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 101.000 ADMINISTRATION					
101-101.000-717.000	CODE ENFORCEMENT LEGAL	BAKER & ELOWSKY, PLLC	PROFESSIONAL LEGAL FEES	1,625.00	49094
101-101.000-718.000	ELECTIONS	OAKLAND COUNTY TREASURER	NOV 2023 CANVASSING COST	37.83	49070
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	PRINTING OF AV ENVELOPES AND RETURN E	2,259.91	49078
101-101.000-722.000	LEGAL SERVICES	STEVEN H. SCHWARTZ & ASS	LEGAL SRVS THROUGH 4.30.24	2,033.75	49082
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	PROFESSIONAL LEGAL SVS	1,300.00	49094
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	PROFESSIONAL LEGAL FEES	2,500.00	49095
Total For Dept 101.000 ADMINISTRATION				20,144.86	
Dept 201.000 BUILDING & GROUNDS					
101-201.000-702.000	SALARIES PART-TIME	AFLAC	HEALTH INSURANCE	238.44	49019
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	GENERAL MAINTENANCE	467.02	49040
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMEN	SPOUSAL SUPPORT - (ONE FULL MONTH)	1,203.50	49087
101-201.000-702.000	SALARIES PART-TIME	AFLAC	HEALTH INSURANCE SUB	238.44	49089
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	GENERAL MAINTENANCE	467.02	49104
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	UTLITIES	25.42	49045
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	UTILITIES	736.49	49046
101-201.000-920.000	UTILITIES	DTE	UTILITIES	9.18	49048
101-201.000-920.000	UTILITIES	ERC-LED	UTILITIES	451.81	49049
101-201.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE,	WATER BILL - CITY OFFICE	696.91	49103
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	HOME DEPOT CREDIT SERVIC	CLEANING SUPPLIES	50.38	49052
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	IMPERIALDADE	CLEANING SUPPLIES	407.16	49055
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	J.C. EHRLICH CO.INC	PEST CONTROL	124.18	49058
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	KONE INC.	MAIN PERIOD 5.01.24-5.31.2021	254.78	49060
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	KONE INC.	ELEVATOR TESTING	2,050.00	49060
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	MR. MAT RENTAL SERVICE	MAT RENTAL/CLEANING	180.40	49065
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	PARADISE GARDEN LANDSCAP	IRRIGATION REPAIR	1,710.00	49073
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	PARADISE GARDEN LANDSCAP	IRRIGATION REPAIR	990.00	49073
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	ERC-LED	BLDG MAINTENANCE	451.81	49109
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	MR. MAT RENTAL SERVICE	MAT CLEANING/REPLACEMENT	180.40	49122
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	POWERVAC	GREASE TRAP PUMPOUT	250.00	49127
Total For Dept 201.000 BUILDING & GROUNDS				11,183.34	
Dept 301.000 PUBLIC SAFETY					
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	HEALTH INSURANCE	2,541.24	49021
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS PLAN 803046FOR RHS PLA	47.19	49023
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803061	803061 FOR RHS PLAN	950.23	49024
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH INSURANCE	340.28	49025
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	1,814.42	49032
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	RETIREEES 65 HEALTH CARE	352.32	49033
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS-BLUE SHIELD	HEALTH CARE	13,362.61	49034
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS-BLUE SHIELD	HEALTH CARE	7,448.77	49034
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	ALPHA PSYCHOLOGICAL SERV	ASSESSMENT/EVALUATION NEW POLICE CLER	775.00	49091
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	MEDICAL COVERAGE	7,623.12	49097
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN	47.19	49118
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS RHS PLAN	47.19	49119
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803061	HEALTH SAVINGS (RHS) PLAN	950.23	49120
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803061	HEALTH SAVINGS PLAN	950.23	49121
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH COVERAGE	297.25	49134
101-301.000-712.000	WORKER'S COMP INSURANCE	MICHIGAN MUNICIPAL LEAGU	POLICY PREMIUM - 7.01.2024-7.01.2025	6,825.66	49116
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLY	11.44	49027
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	MISC OFFICE SUPPLIES	123.66	49027
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLY	104.86	49027
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	85.53	4902

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301.000 PUBLIC SAFETY					
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLY	476.72	49092
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLY	425.77	49092
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLY	345.22	49093
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	XEROX CORPORATION	OFFICE SUPPLY	63.15	49086
101-301.000-822.000	TRAINING	NAVIGATE 360	ALICE INSTRUCTOR CERT-POLICE	749.00	3293
101-301.000-822.000	TRAINING	SCOTT MCKEE	CONFERENCE EXPENSES	196.87	49080
101-301.000-822.000	TRAINING	MICHAEL ZANG	MILEAGE	75.71	49114
101-301.000-823.000	FIREARMS TRAINING	ERIC BUTTON	POLICE DEPT RANGE EQUIPMENT	80.87	49110
101-301.000-827.000	302 TRAINING FUNDS EXPENDITURES	OAKLAND COMMUNITY COLLEG	TRAINING - POLICE	1,827.10	49069
101-301.000-829.000	POLICE UNIFORMS & CLEANING	KEITH ROBERTS	POLICE-BOOTS	100.00	49059
101-301.000-829.000	POLICE UNIFORMS & CLEANING	MUNSON CLEANERS	POLICE UNIFORM CLEANING	156.50	49066
101-301.000-829.000	POLICE UNIFORMS & CLEANING	NYE UNIFORM	POLICE UNIFORMS	399.50	49123
101-301.000-829.000	POLICE UNIFORMS & CLEANING	ROBERT FISHER	ANNUAL BOOT ALLOWANCE	79.50	49130
101-301.000-848.001	TECHNOLOGY	VC3 INC	MONTHLY BILLING - MAY 2024	319.50	49085
101-301.000-850.000	TELEPHONE EXPENDITURES	AT & T	TELEPHONE	59.27	49030
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	POLICE TECHNOLOGY	21.58	49042
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	BUSINESS INTERNET	147.36	49043
101-301.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELLULAR PHONE CHARGES	211.62	49135
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CE	VEHICLE EXPENSE	98.96	49031
101-301.000-860.000	VEHICLE EXPENSE	O'REILLY AUTOMOTIVE, INC	VEHICLE MAINTENANCE	11.97	49068
101-301.000-860.000	VEHICLE EXPENSE	OAKLAND COUNTY TREASURER	VEHICLE EXPENSE	3,750.67	49071
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CE	VEHICLE MAINTENANCE	84.95	49096
101-301.000-860.000	VEHICLE EXPENSE	JAX KAR WASH	POLICE VEHICLE EXPENSE	10.00	49111
Total For Dept 301.000 PUBLIC SAFETY				54,390.21	
Dept 401.000 PUBLIC SERVICE					
101-401.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH INSURANCE	10.75	49025
101-401.000-892.000	SIDEWALK MAINTENANCE	GIFFELS-WEBSTER ENG INC	PROF SVS-2023 SIDEWALK PROGRAM	247.50	49051
101-401.000-920.000	UTILITIES	COMCAST	UTILITES	348.25	49042
101-401.000-920.000	UTILITIES	CONSUMERS ENERGY	UTILITIES	267.95	49045
101-401.000-920.000	UTILITIES	DTE	UTILITIES	36.44	49047
101-401.000-920.000	UTILITIES	DTE	UTILITIES	52.42	49047
101-401.000-921.000	CONTRACTUAL SERVICES	HUBBELL, ROTH & CLARK, I	LEGAL SERVICES	936.68	49053
101-401.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES	10,750.74	49061
Total For Dept 401.000 PUBLIC SERVICE				12,650.73	
Dept 502.000					
101-502.000-801.001	SOCRRA	SOCRRA	MONTHLY SERV - REFUSE	16,961.00	49081
101-502.000-801.001	SOCRRA	SOCRRA	MEMBERSHIP DUES	15,313.00	49132
101-502.000-801.001	SOCRRA	SOCRRA	APRIL 2024 CHARGES	428.15	49133
Total For Dept 502.000				32,702.15	
Dept 601.000 RECREATION					
101-601.000-712.000	WORKER'S COMP INSURANCE	MICHIGAN MUNICIPAL LEAGU	POLICY PREMIUM - 7.01.2024-7.01.2025	6,825.68	49116
101-601.000-812.000	COMMUNITY EVENTS	CHRISTINE SCHINDLER	TRIVIA NIGHT EXPENSES	229.71	49039
101-601.000-812.000	COMMUNITY EVENTS	CHRISTINE SCHINDLER	PORTABLE SPEAKERS-REC DEPT	148.38	49039
101-601.000-815.000	COMMUNITY GARDEN	EAGLE LANDSCAPING & SUPP	MULCH FOR COMMUNITY GARDEN	495.00	49108
Total For Dept 601.000 RECREATION				7,698.77	
Total For Fund 101 GENERAL FUND				206,447.31	

Fund 202 MAJOR ROAD FUND
Dept 702.000

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 202 MAJOR ROAD FUND					
Dept 702.000					
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	18.96	49032
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH COVERAGE	2.69	49134
202-702.000-725.000	PAYING AGENT FEES	HUNTINGTON NATIONAL BANK	GEN TAX OBLIGATION BONDS SERIES 2021	250.00	49054
202-702.000-858.000	ROAD CONSTRUCTION	ROAD COMM. FOR OAKLAND C	ROAD WORK CONTRIBUTION	298,335.00	49128
202-702.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	COLD PATCH - ROAD REPAIRS	178.50	49037
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKL	SIGNAL MAINTENANCE	1,141.15	49079
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKL	MISC REPAIRS	1,601.65	49129
202-702.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES	5,550.43	49061
Total For Dept 702.000				307,078.38	
Dept 702.100 CAPITAL IMP - STREET BOND					
202-702.100-970.000	CAPITAL EXPENDITURE	GIFFELS-WEBSTER ENG INC	PROF SVS-EB 11 MILE RESURFACING	220.00	49051
Total For Dept 702.100 CAPITAL IMP - STREET BOND				220.00	
Total For Fund 202 MAJOR ROAD FUND				307,298.38	
Fund 203 LOCAL ROAD FUND					
Dept 703.000					
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH INSURANCE	10.75	49025
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	18.96	49032
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH COVERAGE	2.69	49134
203-703.000-725.000	PAYING AGENT FEES	HUNTINGTON NATIONAL BANK	GEN TAX OBLIGATION BONDS SERIES 2021	250.00	49054
203-703.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	COLD PATCH - ROAD REPAIRS	178.50	49037
203-703.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKL	SIGNAL MAINTENANCE	1,141.15	49079
203-703.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKL	MISC REPAIRS	1,601.65	49129
203-703.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES	5,550.43	49061
Total For Dept 703.000				8,754.13	
Dept 703.100 CAPITAL IMP - STREET BOND					
203-703.100-970.000	CAPITAL EXP - STREET BOND	GIFFELS-WEBSTER ENG INC	PROF SERVICES 2023 CITY WIDE PAVING P	200.00	49051
Total For Dept 703.100 CAPITAL IMP - STREET BOND				200.00	
Total For Fund 203 LOCAL ROAD FUND				8,954.13	
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS PLAN 803046FOR RHS PLA	125.68	49023
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH INSURANCE	94.43	49025
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE - RETIREES U-65	97.97	49032
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	1,168.12	49032
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN	125.68	49118
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS RHS PLAN	125.68	49119
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH COVERAGE	(51.41)	49134
494-000.000-726.000	OFFICE SUPPLIES	CARDMEMBER SERVICE	OFFICE SUPPLY - BRITTANY	21.19	49101
494-000.000-726.000	OFFICE SUPPLIES	CARDMEMBER SERVICE	MISC EXPENSES - SUSIE	1,284.85	49102
494-000.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	PROFESSIONAL ACCOUNTING SERVICES	1,334.23	49026
494-000.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	PROF ACCT SVS	1,157.15	49074
494-000.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	PROF ACCT SVS	1,055.15	49075
494-000.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	PROFESSIONAL ACCOUNTING SRV	3,843.00	49125
494-000.000-822.000	TRAINING/MEMBERSHIP	CARDMEMBER SERVICE	MISC EXPENSES - SUSIE	(71.14)	49102
494-000.000-844.000	MAIN STREET PROGRAM	CARMEN JOHNSON	LV MUSIC FESTIVAL DEPOSIT	950.00	49038
494-000.000-844.000	MAIN STREET PROGRAM	NADIR OMOWALE	LV MUSIC FESTIVAL ENTERTAINMENT	1,100.00	49067
494-000.000-844.000	MAIN STREET PROGRAM	THORNETTA DAVIS ANDERSON	MUSIC FESTIVAL INETERTAINMENT	1,250.00	49083

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
494-000.000-844.000	MAIN STREET PROGRAM	ROBERT JENSON	DOWN PYMT LVMF STAGE, LTS, SOUND	2,850.00	49131
494-000.000-845.000	STREETSCAPING	PAMELA SHERMEYER	DDA DEPOSIT-12 TREES	234.43	49072
494-000.000-900.000	PRINTING/PUBLICATION COSTS	C & G NEWSPAPERS	1/6 PAGE DDA PUBLICATION	482.40	49099
494-000.000-933.000	REPAIRS & MAINTENANCE	GIFFELS-WEBSTER ENG INC	PROF SVS-2024 DDA ALLEY RECON	15,026.65	49051
494-000.000-933.000	REPAIRS & MAINTENANCE	GIFFELS-WEBSTER ENG INC	PROF SVS-SOUT/MARGATE SIGNAL	2,811.35	49051
494-000.000-933.000	REPAIRS & MAINTENANCE	PARADISE GARDEN LANDSCAP	SPRING CLEAN-UP CITY HALL	2,400.00	49073
494-000.000-933.000	REPAIRS & MAINTENANCE	PARADISE GARDEN LANDSCAP	WEED PREVENTER	250.00	49073
494-000.000-933.000	REPAIRS & MAINTENANCE	PARADISE GARDEN LANDSCAP	WEEDING FLOWER BEDS	250.00	49073
494-000.000-933.000	REPAIRS & MAINTENANCE	PARADISE GARDEN LANDSCAP	CUTBACK ALLEYS	2,100.00	49073
494-000.000-933.000	REPAIRS & MAINTENANCE	PARADISE GARDEN LANDSCAP	IRRIGATION TURN ON	125.00	49073
494-000.000-933.000	REPAIRS & MAINTENANCE	PARADISE GARDEN LANDSCAP	LANDSCAPE DESIGN	100.00	49073
494-000.000-933.000	REPAIRS & MAINTENANCE	PARADISE GARDEN LANDSCAP	TRIMMING/PRUNING	2,300.00	49073
494-000.000-933.000	REPAIRS & MAINTENANCE	PARADISE GARDEN LANDSCAP	FERTILIZATION SERVICES	2,275.00	49073
494-000.000-933.000	REPAIRS & MAINTENANCE	L. ANTHONY CONSTRUCTION	2024 ALLEY RECONSTRUCTION PROGRAM	209,470.18	49113
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	BERGER CHEVROLET	2024 CHEVY COLORADO-NEW VEH CODE ENF	33,584.00	49020
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	FLOCK GROUP INC	SECURITY	15,000.00	49050
494-000.000-971.000	SIGN GRANT PROGRAM	JAY BROWN	DDA SIGN GRANT REIMBURSEMENT	2,000.00	49112
Total For Dept 000.000				304,869.59	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY				304,869.59	
Fund 592 WATER & SEWER FUND					
Dept 000.000					
592-000.000-275.000	OVERPAYMENTS AND REFUNDS PAYABL	MS. ANN JUWAH	WTR BILL CREDIT REFUND	1,282.99	3307
Total For Dept 000.000				1,282.99	
Dept 536.000 WATER DEPARTMENT					
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS RHS PLAN 803046	16.54	3279
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH INSURANCE - WATER DEPT	28.52	3280
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	RETIREES 65- HEALTH CARE	1,761.60	3283
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	348.61	3283
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN	16.54	3305
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS PLAN (RHS)	16.54	3306
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH COVERAGE	18.84	3308
592-536.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	PROFESSIONAL ACCOUNTING FEES	1,334.23	3281
592-536.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	PROF ACCT SVS	1,055.15	3297
592-536.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	PROF ACCT SVS	1,157.15	49074
592-536.000-902.000	BILLING SERVICES	UNITED STATES POSTAL SER	WATER BILLING POSTAGE	800.00	3282
592-536.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES	6,236.94	3292
592-536.000-937.000	WATER SYSTEM MAINTENANCE	SUNDE BUILDING INC.	MISC INSTALLATIONS	5,660.00	3299
592-536.000-937.000	WATER SYSTEM MAINTENANCE	FERGUSON WATERWORKS	MISC METERS/EQUIPMENT	1,186.11	3303
592-536.000-937.000	WATER SYSTEM MAINTENANCE	SUNDE BUILDING INC.	REDWOOD WATER MAIN PROJECT	51,140.00	3309
592-536.000-944.000	WATER PURCHASES	SOUTHEAST OAKLAND COUNTY	SERVICES FOR APRIL 2024	19,352.72	3298
592-536.000-955.000	MISCELLANEOUS EXPENDITURES	PARAGON LABORATORIES	WATER TESTING	307.50	3296
592-536.000-970.000	CAPITAL EXPENDITURE	CORE&MAIN	WATER DEPT MATERIALS	36,600.52	3286
592-536.000-970.000	CAPITAL EXPENDITURE	CORE&MAIN	WATER DEPT MATERIALS	9,618.76	3286
592-536.000-970.000	CAPITAL EXPENDITURE	CORE&MAIN	WTR DEPT MATERIALS	11,124.00	3286
592-536.000-970.000	CAPITAL EXPENDITURE	SUNDE BUILDING INC.	AVILLA WTR MAIN PROJECT	36,685.00	3299
592-536.000-970.000	CAPITAL EXPENDITURE	SUNDE BUILDING INC.	ROSELAND WATER MAIN PROJECT	35,430.00	3299
592-536.000-974.000	WATER MAIN PROJECT	CORE&MAIN	WTR DEPT MATERIALS	3,029.64	3286
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	FILL SAND/DEBRI HAUL OUT	6,450.00	3288
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	FILL SAND/DEBRIS HAUL OUT	6,705.00	3288
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	DEBRIS HAUL OUT	990.00	3288

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 WATER & SEWER FUND					
Dept 536.000 WATER DEPARTMENT					
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	FILL SAND/DEBRIS HAUL OUT	2,235.00	3288
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	TOP SOIL/SEED	314.98	3288
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	TRACTOR RENTAL	250.00	3288
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	TOP SOIL	135.00	3288
592-536.000-974.000	WATER MAIN PROJECT	GIFFELS-WEBSTER ENG INC	PROF SVS-2025 WTR MAIN REPLACEMENT	3,080.00	3289
592-536.000-974.000	WATER MAIN PROJECT	PARADISE GARDEN LANDSCAP	SOIL RESTORATION - (3)	777.00	3295
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	FILL SAND/DEBRI REMOVAL	4,485.00	3301
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	TOP SOIL - #	494.96	3301
592-536.000-974.000	WATER MAIN PROJECT	EJ USA INC	MISC MATERIALS FOR WATER DEP	455.58	3302
Total For Dept 536.000 WATER DEPARTMENT				249,297.43	
Dept 536.100 WATER DEPARTMENT					
592-536.100-970.000	CAPITAL EXP - STOP BOX REPLACEM	GIFFELS-WEBSTER ENG INC	PROF SVS-LEAD/COPPER INVENTORY	1,440.00	3289
Total For Dept 536.100 WATER DEPARTMENT				1,440.00	
Dept 536.400 WATER DEPARTMENT					
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLAC	GIFFELS-WEBSTER ENG INC	PROF SVS-2024 WTR MAIN PROJECT	495.00	3289
Total For Dept 536.400 WATER DEPARTMENT				495.00	
Dept 536.500 WATER DEPARTMENT					
592-536.500-970.000	CAPITAL FIRE HYDRANTS	GIFFELS-WEBSTER ENG INC	PROF SVS-21-23 HYDRANT REPLACMENT	330.00	3289
Total For Dept 536.500 WATER DEPARTMENT				330.00	
Dept 536.600 WATER DEPARTMENT					
592-536.600-970.000	CAPITAL EXP - GATE VALVES	GIFFELS-WEBSTER ENG INC	PROF SVS-2021-2023 GATE VALVE CIP	412.50	3289
Total For Dept 536.600 WATER DEPARTMENT				412.50	
Dept 537.000 SEWER DEPARTMENT					
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS RHS PLAN 803046	16.54	3279
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH INSURANCE - WATER DEPT	28.52	3280
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	348.61	3283
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN	16.54	3305
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS PLAN (RHS)	16.54	3306
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH COVERAGE	18.84	3308
592-537.000-725.000	PAYING AGENT FEES	HUNTINGTON NATIONAL BANK	CIP BONDS SERIES 2021	500.00	3290
592-537.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	PROFESSIONAL ACCOUNTING FEES	1,334.23	3281
592-537.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	PROF ACCT SVS	1,055.15	3297
592-537.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	PROF ACCT SVS	1,157.15	49074
592-537.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES	6,236.94	3292
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	OAKLAND COUNTY TREASURER	EF SANITARY DRAIN	89,560.49	3294
592-537.000-945.000	RETENTION TANK-UTIL ELEC	DTE	UTILITIES	2,377.58	3287
592-537.000-946.000	RETENTION TANK UTIL-WATER	CITY OF LATHRUP VILLAGE,	WATER BILL - RETENSION TANK	3,291.07	3300
592-537.000-947.000	RETENTION TANK UTIL-GAS	CONSUMERS ENERGY	UTILITIES	27.56	3285
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	COMCAST	BUSINESS INTERNET - WTR	122.85	3284
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	GREAT LAKES WATER AUTHOR	INDUSTRIAL WASTE CHARGE	1,439.62	3304
592-537.000-977.000	ENVIRONMENT COMPL - NON CAPITA	HYDROCORP	CC INSPECTION FEES	532.00	3291
Total For Dept 537.000 SEWER DEPARTMENT				108,080.23	
Total For Fund 592 WATER & SEWER FUND				361,338.15	

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:					
Fund 101 GENERAL FUND				206,447.31	
Fund 202 MAJOR ROAD FU				307,298.38	
Fund 203 LOCAL ROAD FU				8,954.13	
Fund 494 DOWNTOWN DEVE				304,869.59	
Fund 592 WATER & SEWER				361,338.15	
Total For All Funds:				<hr/> 1,188,907.56	

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	05/31/2024 (ABNORMAL)	MONTH INCREASE	05/31/2024 (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND								
Revenues								
Dept 000.000								
101-000.000-401.000	CITY TAXES	3,020,630.00	2,883,003.83	0.00		137,626.17	95.44	
101-000.000-402.000	REFUSE COLLECTION TAXES	453,065.00	425,873.41	0.00		27,191.59	94.00	
101-000.000-409.000	DELQ PERSONAL PROPERTY REVENU	3,000.00	(1,983.43)	20.68		4,983.43	(66.11)	
101-000.000-414.000	TAX PENALTIES	35,000.00	11,841.74	0.00		23,158.26	33.83	
101-000.000-415.000	MISCELLANEOUS REVENUE	15,000.00	7,519.94	1,420.10		7,480.06	50.13	
101-000.000-416.000	WORK COMP DIVIDEND REVENUE	7,000.00	0.00	0.00		7,000.00	0.00	
101-000.000-416.001	PROPERTY & LIABILITY DIVIDEND REVENUE	10,000.00	7,920.00	0.00		2,080.00	79.20	
101-000.000-419.000	AT & T LEASE PAYMENTS	60,889.00	58,606.02	5,327.82		2,282.98	96.25	
101-000.000-421.000	METRO-PCS LEASE PAYMENTS	48,000.00	51,116.76	5,527.75		(3,116.76)	106.49	
101-000.000-423.000	WORK COMP REIMBURSEMENT	20,000.00	0.00	0.00		20,000.00	0.00	
101-000.000-424.000	UNEARNED REVENUE	12,000.00	0.00	0.00		12,000.00	0.00	
101-000.000-446.000	INVESTMENT INTEREST	52,699.00	71,527.61	4,327.38		(18,828.61)	135.73	
101-000.000-447.000	TAX 1% ADMINISTRATIVE FEE	100,000.00	100,541.18	0.00		(541.18)	100.54	
101-000.000-448.000	INSURANCE REIMBURSEMENT	200.00	461.64	0.00		(261.64)	230.82	
101-000.000-455.000	METRO AUTHORITY-FEE	18,000.00	0.00	0.00		18,000.00	0.00	
101-000.000-456.000	BUILDING PERMITS	95,000.00	45,747.56	6,173.73		49,252.44	48.16	
101-000.000-457.000	ZONING, SITE, SPECIAL PERMITS	8,500.00	9,121.50	21.00		(621.50)	107.31	
101-000.000-458.000	PLUMBING/HEATING PERMITS	10,000.00	72,368.68	1,275.00		(62,368.68)	723.69	
101-000.000-459.000	ELECTRICAL PERMITS	10,000.00	12,951.00	1,553.00		(2,951.00)	129.51	
101-000.000-460.000	LICENSES & REGISTRATIONS	14,000.00	13,390.00	1,600.00		610.00	95.64	
101-000.000-461.000	DOG & CAT LICENSES	1,100.00	3,011.50	361.00		(1,911.50)	273.77	
101-000.000-465.000	CABLE TV REVENUES	120,000.00	77,487.10	23,733.84		42,512.90	64.57	
101-000.000-470.000	RECREATION SPECIAL PROGRAMS	2,500.00	1,948.64	796.00		551.36	77.95	
101-000.000-470.001	DOG PARK REVENUE	0.00	70.00	35.00		(70.00)	100.00	
101-000.000-470.002	COMMUNITY GARDEN REVENUE	1,800.00	710.00	710.00		1,090.00	39.44	
101-000.000-471.000	DONATIONS-OTHER	0.00	200.00	0.00		(200.00)	100.00	
101-000.000-475.000	COMM ROOM & BLDG RENT REVENUE	65,000.00	68,973.50	7,015.00		(3,973.50)	106.11	
101-000.000-540.000	302 TRAINING FUNDS-REVENUES	1,000.00	1,827.10	0.00		(827.10)	182.71	
101-000.000-543.000	FEDERAL/STATE GRANT	2,000.00	0.00	0.00		2,000.00	0.00	
101-000.000-546.000	POLICE CHARGES FOR SERVICES	15,000.00	13,877.99	712.00		1,122.01	92.52	
101-000.000-573.001	LCSA REVENUE	0.00	37,645.83	18,360.04		(37,645.83)	100.00	
101-000.000-574.000	STATE SHARED REVENUES	499,818.00	335,101.00	0.00		164,717.00	67.04	
101-000.000-612.000	DISTRICT COURT FINES	70,000.00	64,460.64	10,446.16		5,539.36	92.09	
101-000.000-626.000	COMMUNITY DEVELOPMENT	8,000.00	0.00	0.00		8,000.00	0.00	
101-000.000-627.000	SIDEWALK REVENUES	250,000.00	206,216.44	1,625.30		43,783.56	82.49	
101-000.000-628.000	WEED/CODE ENFORCEMENT REVENUE	50,000.00	37,179.58	0.00		12,820.42	74.36	
101-000.000-632.000	PUBLIC SERVICES REIMBURSEMENT	25,000.00	0.00	0.00		25,000.00	0.00	
101-000.000-669.000	DPS BLDG RENT FROM WATER	4,917.00	0.00	0.00		4,917.00	0.00	
101-000.000-671.000	ADMINISTRATIVE REV RD FUND	4,000.00	0.00	0.00		4,000.00	0.00	
101-000.000-676.001	EMPLOYEE BENEFIT CONTRIBUTION	22,000.00	42,052.23	4,520.16		(20,052.23)	191.15	
101-000.000-682.000	SALE OF FIXED ASSET	0.00	298.75	0.00		(298.75)	100.00	
Total Dept 000.000		5,135,118.00	4,661,067.74	95,560.96		474,050.26	90.77	
TOTAL REVENUES		5,135,118.00	4,661,067.74	95,560.96		474,050.26	90.77	
Expenditures								
Dept 100.000 - GOVERNMENT SERVICES								
101-100.000-708.000	PROPERTY & LIABILITY INSURANC	42,100.00	42,254.66	0.00		(154.66)	100.37	
101-100.000-710.000	UNEMPLOYMENT INSURANCE	50.00	4.08	0.00		45.92	8.16	
101-100.000-712.000	WORKER'S COMP INSURANCE	7,000.00	6,709.00	6,500.00		291.00	95.84	
101-100.000-713.000	MERS CITY CONTRIBUTIONS	50,000.00	0.00	0.00		50,000.00	0.00	
101-100.000-726.000	OFFICE SUPPLIES	6,000.00	4,465.64	0.00		1,534.36	74.43	

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2024 (ABNORMAL)	MONTH 05/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-100.000-732.000	CODE ENFORCEMENT	3,000.00	0.00	0.00	3,000.00	0.00
101-100.000-733.000	CASH SHORT/OVER	0.00	2,496.90	(10.61)	(2,496.90)	100.00
101-100.000-802.000	TAX TRIBUNAL RETURNS	1,500.00	70.68	(270.00)	1,429.32	4.71
101-100.000-803.000	MEMBERSHIPS & MEETINGS	6,500.00	2,853.00	100.00	3,647.00	43.89
101-100.000-804.000	BUILDING TRADE INSPECTION	75,000.00	84,075.87	0.00	(9,075.87)	112.10
101-100.000-805.000	CABLE TELEVISION	55,000.00	50,769.48	4,118.36	4,230.52	92.31
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	25,000.00	22,124.54	2,735.00	2,875.46	88.50
101-100.000-810.000	AUDITING & ACCOUNTING	55,000.00	98,973.36	28,668.68	(43,973.36)	179.95
101-100.000-822.000	TRAINING	8,000.00	7,594.05	0.00	405.95	94.93
101-100.000-832.000	CITIZEN COMMUNICATION/PR	5,000.00	800.00	0.00	4,200.00	16.00
101-100.000-840.000	LIBRARY PAYMENT	172,000.00	59,969.00	0.00	112,031.00	34.87
101-100.000-848.000	GOVERNMENT OPERATIONS	25,000.00	44,140.38	2,217.70	(19,140.38)	176.56
101-100.000-848.001	TECHNOLOGY	60,000.00	55,933.27	507.00	4,066.73	93.22
101-100.000-850.000	TELEPHONE EXPENDITURES	18,000.00	7,603.76	976.04	10,396.24	42.24
101-100.000-860.000	VEHICLE EXPENSE	5,000.00	6,591.34	1,250.00	(1,591.34)	131.83
101-100.000-880.000	CDBG EXPENDITURES	2,000.00	0.00	0.00	2,000.00	0.00
101-100.000-882.000	PLANNING/CONSULTING FEES	10,000.00	8,687.50	822.50	1,312.50	86.88
101-100.000-900.000	PRINTING/PUBLICATION COSTS	15,000.00	14,310.77	147.50	689.23	95.41
101-100.000-901.000	POSTAGE FEES	6,000.00	6,631.93	407.94	(631.93)	110.53
101-100.000-955.000	MISCELLANEOUS EXPENDITURES	500.00	9,915.15	7,500.00	(9,415.15)	1,983.03
101-100.000-955.003	ARPA EXPENDITURES	12,000.00	12,000.00	0.00	0.00	100.00
Total Dept 100.000 - GOVERNMENT SERVICES		664,650.00	548,974.36	55,670.11	115,675.64	82.60
Dept 101.000 - ADMINISTRATION						
101-101.000-701.000	SALARIES FULL-TIME	460,000.00	416,019.48	31,168.52	43,980.52	90.44
101-101.000-702.000	SALARIES PART-TIME	30,000.00	1,083.34	0.00	28,916.66	3.61
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	277,500.00	219,209.06	23,137.76	58,290.94	78.99
101-101.000-716.000	CODE ENFORCEMENT OFFICER	375.00	361.30	0.00	13.70	96.35
101-101.000-717.000	CODE ENFORCEMENT LEGAL	20,000.00	13,877.50	1,625.00	6,122.50	69.39
101-101.000-718.000	ELECTIONS	60,000.00	17,639.57	2,297.74	42,360.43	29.40
101-101.000-721.000	DATA PROCESING & ASSESSMENTS	36,000.00	34,701.96	0.00	1,298.04	96.39
101-101.000-722.000	LEGAL SERVICES	50,000.00	46,265.75	5,833.75	3,734.25	92.53
101-101.000-723.000	BOARD OF REVIEW	600.00	400.00	0.00	200.00	66.67
101-101.000-955.000	MISCELLANEOUS EXPENDITURES	1,500.00	1,167.14	0.00	332.86	77.81
Total Dept 101.000 - ADMINISTRATION		935,975.00	750,725.10	64,062.77	185,249.90	80.21
Dept 201.000 - BUILDING & GROUNDS						
101-201.000-702.000	SALARIES PART-TIME	30,000.00	26,047.34	2,614.42	3,952.66	86.82
101-201.000-920.000	UTILITIES	57,000.00	57,201.22	1,919.81	(201.22)	100.35
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	38,000.00	29,402.59	6,649.11	8,597.41	77.38
101-201.000-930.001	BUILDING - GRANTS	5,359.00	5,358.65	0.00	0.35	99.99
101-201.000-936.000	EQUIPMENT MAINTENANCE	1,500.00	0.00	0.00	1,500.00	0.00
101-201.000-938.000	PARKING LOT & GROUNDS	8,000.00	400.00	0.00	7,600.00	5.00
Total Dept 201.000 - BUILDING & GROUNDS		139,859.00	118,409.80	11,183.34	21,449.20	84.66
Dept 301.000 - PUBLIC SAFETY						
101-301.000-701.000	SALARIES FULL-TIME	887,007.00	888,827.27	83,275.59	(1,820.27)	100.21
101-301.000-702.000	SALARIES PART-TIME	69,000.00	56,528.47	3,066.20	12,471.53	81.93
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	658,068.00	515,085.10	46,157.79	142,982.90	78.27
101-301.000-704.000	SALARIES-OVERTIME	50,000.00	39,239.41	2,495.88	10,760.59	78.48

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AAVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2024 (ABNORMAL)	MONTH INCREASE	05/31/2024 (DECREASE)	BALANCE (ABNORMAL)	
Fund 101 - GENERAL FUND							
Expenditures							
101-301.000-708.000	PROPERTY & LIABILITY INSURANC	26,106.00	26,106.00		0.00	0.00	100.00
101-301.000-710.000	UNEMPLOYMENT INSURANCE	100.00	4.09		0.00	95.91	4.09
101-301.000-712.000	WORKER'S COMP INSURANCE	10,000.00	13,436.00	13,227.00		(3,436.00)	134.36
101-301.000-726.000	OFFICE SUPPLIES	3,500.00	4,565.31	1,573.20		(1,065.31)	130.44
101-301.000-727.000	ROAD SUPPLIES	2,500.00	1,876.84		0.00	623.16	75.07
101-301.000-728.000	EVIDENCE SUPPLIES	1,000.00	416.99		0.00	583.01	41.70
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	1,500.00	1,394.08	63.15		105.92	92.94
101-301.000-731.000	PUBLICATIONS/DOCUMENT REDUCIN	500.00	500.00		0.00	0.00	100.00
101-301.000-802.000	TAX TRIBUNAL RETURNS	0.00	280.00		0.00	(280.00)	100.00
101-301.000-803.000	MEMBERSHIPS & MEETINGS	3,500.00	1,540.00		0.00	1,960.00	44.00
101-301.000-821.000	POLICE RESERVES	500.00	0.00		0.00	500.00	0.00
101-301.000-822.000	TRAINING	15,500.00	11,158.58	1,021.58		4,341.42	71.99
101-301.000-823.000	FIREARMS TRAINING	9,000.00	4,520.71	80.87		4,479.29	50.23
101-301.000-824.000	CRIME PREVENTION	40.00	0.00		0.00	40.00	0.00
101-301.000-825.000	ANIMAL CONTROL	200.00	0.00		0.00	200.00	0.00
101-301.000-826.000	COMMUNITY POLICING	1,000.00	337.75		0.00	662.25	33.78
101-301.000-827.000	302 TRAINING FUNDS EXPENDITURES	2,000.00	3,916.10	1,827.10		(1,916.10)	195.81
101-301.000-828.000	FIRE SERVICE/DISPATCH CONTRACT	744,840.00	675,989.82		0.00	68,850.18	90.76
101-301.000-829.000	POLICE UNIFORMS & CLEANING	15,000.00	8,932.58	735.50		6,067.42	59.55
101-301.000-836.000	PRISONER LOCKUP	5,000.00	4,647.74		0.00	352.26	92.95
101-301.000-848.001	TECHNOLOGY	15,700.00	15,490.27	319.50		209.73	98.66
101-301.000-850.000	TELEPHONE EXPENDITURES	9,500.00	7,752.55	439.83		1,747.45	81.61
101-301.000-851.000	RADIO COMMUNICATIONS	12,500.00	8,073.00		0.00	4,427.00	64.58
101-301.000-860.000	VEHICLE EXPENSE	37,000.00	57,711.29	3,956.55		(20,711.29)	155.98
Total Dept 301.000 - PUBLIC SAFETY		2,580,561.00	2,348,329.95	158,239.74		232,231.05	91.00
Dept 401.000 - PUBLIC SERVICE							
101-401.000-703.000	EMPLOYEE TAXES & BENEFITS	20,000.00	12,176.15	1,118.85		7,823.85	60.88
101-401.000-890.000	PARK MAINTENANCE	1,500.00	1,427.50		0.00	72.50	95.17
101-401.000-892.000	SIDEWALK MAINTENANCE	112,000.00	114,273.62	247.50		(2,273.62)	102.03
101-401.000-920.000	UTILITIES	21,000.00	16,718.90	705.06		4,281.10	79.61
101-401.000-921.000	CONTRACTUAL SERVICES	129,009.00	108,547.83	11,687.42		20,461.17	84.14
101-401.000-936.000	EQUIPMENT MAINTENANCE	4,200.00	2,408.84		0.00	1,791.16	57.35
Total Dept 401.000 - PUBLIC SERVICE		287,709.00	255,552.84	13,758.83		32,156.16	88.82
Dept 501.000 - LEAF COLLECTION							
101-501.000-955.000	MISCELLANEOUS EXPENDITURES	300.00	267.12		0.00	32.88	89.04
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	7,000.00	1,229.51		0.00	5,770.49	17.56
Total Dept 501.000 - LEAF COLLECTION		7,300.00	1,496.63	0.00		5,803.37	20.50
Dept 502.000							
101-502.000-801.001	SOCRRA	387,925.00	339,871.69	32,702.15		48,053.31	87.61
Total Dept 502.000		387,925.00	339,871.69	32,702.15		48,053.31	87.61
Dept 601.000 - RECREATION							
101-601.000-712.000	WORKER'S COMP INSURANCE	0.00	959.00	750.00		(959.00)	100.00
101-601.000-806.000	ADULT PROGRAMS	5,000.00	123.61		0.00	4,876.39	2.47
101-601.000-807.000	BUS TRANSPORTATION	1,000.00	449.19		0.00	550.81	44.92

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	05/31/2024	MONTH	05/31/2024	NORMAL	BALANCE	
			(ABNORMAL)	INCREASE	(DECREASE)		(ABNORMAL)	
Fund 101 - GENERAL FUND								
Expenditures								
101-601.000-811.000	SENIOR ACTIVITIES	5,000.00	0.00		0.00	5,000.00		0.00
101-601.000-812.000	COMMUNITY EVENTS	5,000.00	3,668.75		378.09	1,331.25		73.38
101-601.000-813.000	CHILDREN/YOUTH ACTIVITIES	5,000.00	773.48		0.00	4,226.52		15.47
101-601.000-815.000	COMMUNITY GARDEN	1,000.00	495.00		495.00	505.00		49.50
101-601.000-817.000	FITNESS CENTER EXP	350.00	0.00		0.00	350.00		0.00
101-601.000-843.000	DOG PARK EXPENSES	500.00	0.00		0.00	500.00		0.00
101-601.000-884.000	CONCERTS IN THE PARK	850.00	842.00		0.00	8.00		99.06
Total Dept 601.000 - RECREATION		23,700.00	7,311.03		1,623.09	16,388.97		30.85
TOTAL EXPENDITURES		5,027,679.00	4,370,671.40		337,240.03	657,007.60		86.93
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		5,135,118.00	4,661,067.74		95,560.96	474,050.26		90.77
TOTAL EXPENDITURES		5,027,679.00	4,370,671.40		337,240.03	657,007.60		86.93
NET OF REVENUES & EXPENDITURES		107,439.00	290,396.34		(241,679.07)	(182,957.34)		270.29

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2024 (NORMAL (ABNORMAL))	MONTH 05/31/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 202 - MAJOR ROAD FUND						
Revenues						
Dept 702.000						
202-702.000-415.000	MISCELLANEOUS REVENUES	24,500.00	0.00	0.00	24,500.00	0.00
202-702.000-574.000	STATE SHARED REVENUES	404,143.00	310,157.52	32,489.11	93,985.48	76.74
202-702.000-665.000	INVESTMENT INTEREST	600.00	0.00	0.00	600.00	0.00
Total Dept 702.000		429,243.00	310,157.52	32,489.11	119,085.48	72.26
TOTAL REVENUES		429,243.00	310,157.52	32,489.11	119,085.48	72.26
Expenditures						
Dept 702.000						
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	11,507.00	494.05	107.51	11,012.95	4.29
202-702.000-705.000	SALARIES-ADMIN	7,000.00	3,248.37	529.16	3,751.63	46.41
202-702.000-725.000	PAYING AGENT FEES	0.00	250.00	250.00	(250.00)	100.00
202-702.000-810.000	AUDITING & ACCOUNTING	9,800.00	9,784.75	0.00	15.25	99.84
202-702.000-856.000	ADMINISTRATION & ENGINEERING	4,000.00	0.00	0.00	4,000.00	0.00
202-702.000-858.000	ROAD CONSTRUCTION	0.00	298,335.00	298,335.00	(298,335.00)	100.00
202-702.000-860.000	VEHICLE EXPENSE	0.00	1,173.08	0.00	(1,173.08)	100.00
202-702.000-861.000	ROAD MAINTENANCE	12,000.00	12,419.44	178.50	(419.44)	103.50
202-702.000-862.000	ROADSIDE MAINTENANCE	1,000.00	0.00	0.00	1,000.00	0.00
202-702.000-864.000	TRAFFIC CONTROLS	25,000.00	18,670.56	2,742.80	6,329.44	74.68
202-702.000-866.000	SNOW & ICE REMOVAL	5,500.00	1,674.30	0.00	3,825.70	30.44
202-702.000-867.000	EQUIPMENT RENTAL	5,000.00	0.00	0.00	5,000.00	0.00
202-702.000-870.000	FORESTRY	36,000.00	16,212.50	0.00	19,787.50	45.03
202-702.000-921.000	CONTRACTUAL SERVICES	66,605.00	64,184.30	5,550.43	2,420.70	96.37
202-702.000-970.000	CAPITAL EXPENDITURE	1,400.00	1,320.00	0.00	80.00	94.29
Total Dept 702.000		184,812.00	427,766.35	307,693.40	(242,954.35)	231.46
Dept 702.100 - CAPITAL IMP - STREET BOND						
202-702.100-970.000	CAPITAL EXPENDITURE	339,000.00	350,369.31	220.00	(11,369.31)	103.35
Total Dept 702.100 - CAPITAL IMP - STREET BOND		339,000.00	350,369.31	220.00	(11,369.31)	103.35
TOTAL EXPENDITURES		523,812.00	778,135.66	307,913.40	(254,323.66)	148.55
Fund 202 - MAJOR ROAD FUND:						
TOTAL REVENUES		429,243.00	310,157.52	32,489.11	119,085.48	72.26
TOTAL EXPENDITURES		523,812.00	778,135.66	307,913.40	(254,323.66)	148.55
NET OF REVENUES & EXPENDITURES		(94,569.00)	(467,978.14)	(275,424.29)	373,409.14	494.85

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Item 8C.

G/L NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	05/31/2024 NORMAL (ABNORMAL)	MONTH 05/31/2024 INCREASE (DECREASE)	NORMAL (ABNORMAL) BALANCE			
Fund 203 - LOCAL ROAD FUND								
Revenues								
Dept 703.000								
203-703.000-415.000	MISCELLANEOUS REVENUE	0.00	24,614.00	0.00	(24,614.00)	100.00		
203-703.000-574.000	STATE SHARED REVENUES	190,185.00	145,041.94	15,194.12	45,143.06	76.26		
203-703.000-665.000	INVESTMENT INTEREST	600.00	0.00	0.00	600.00	0.00		
Total Dept 703.000		190,785.00	169,655.94	15,194.12	21,129.06	88.93		
TOTAL REVENUES		190,785.00	169,655.94	15,194.12	21,129.06	88.93		
Expenditures								
Dept 703.000								
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	11,893.00	504.80	118.26	11,388.20	4.24		
203-703.000-705.000	SALARIES-ADMIN	7,000.00	3,248.37	529.16	3,751.63	46.41		
203-703.000-725.000	PAYING AGENT FEES	0.00	250.00	250.00	(250.00)	100.00		
203-703.000-810.000	AUDITING & ACCOUNTING	10,950.00	10,904.00	0.00	46.00	99.58		
203-703.000-861.000	ROAD MAINTENANCE	75,000.00	4,505.03	178.50	70,494.97	6.01		
203-703.000-862.000	ROADSIDE MAINTENANCE	1,000.00	117.25	0.00	882.75	11.73		
203-703.000-864.000	TRAFFIC CONTROLS	10,000.00	5,628.42	2,742.80	4,371.58	56.28		
203-703.000-866.000	SNOW & ICE REMOVAL	5,000.00	1,524.28	0.00	3,475.72	30.49		
203-703.000-867.000	EQUIPMENT RENTAL	2,000.00	0.00	0.00	2,000.00	0.00		
203-703.000-868.000	NON-MOTOR FACILITIES	5,000.00	0.00	0.00	5,000.00	0.00		
203-703.000-870.000	FORESTRY	36,000.00	16,212.50	0.00	19,787.50	45.03		
203-703.000-921.000	CONTRACTUAL SERVICES	74,844.00	62,754.30	5,550.43	12,089.70	83.85		
Total Dept 703.000		238,687.00	105,648.95	9,369.15	133,038.05	44.26		
Dept 703.100 - CAPITAL IMP - STREET BOND								
203-703.100-970.000	CAPITAL EXP - STREET BOND	300,000.00	299,545.70	200.00	454.30	99.85		
Total Dept 703.100 - CAPITAL IMP - STREET BOND		300,000.00	299,545.70	200.00	454.30	99.85		
TOTAL EXPENDITURES		538,687.00	405,194.65	9,569.15	133,492.35	75.22		
Fund 203 - LOCAL ROAD FUND:								
TOTAL REVENUES		190,785.00	169,655.94	15,194.12	21,129.06	88.93		
TOTAL EXPENDITURES		538,687.00	405,194.65	9,569.15	133,492.35	75.22		
NET OF REVENUES & EXPENDITURES		(347,902.00)	(235,538.71)	5,624.97	(112,363.29)	67.70		

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	05/31/2024 NORMAL (ABNORMAL)	MONTH INCREASE	05/31/2024 (DECREASE)	NORMAL BALANCE	(ABNORMAL)	
Fund 258 - CAPITAL ACQUISITION FUND								
Revenues								
Dept 000.000								
258-000.000-446.000	INVESTMENT INTEREST	3,150.00	3,936.45		60.37		(786.45)	124.97
Total Dept 000.000		3,150.00	3,936.45		60.37		(786.45)	124.97
TOTAL REVENUES		3,150.00	3,936.45		60.37		(786.45)	124.97
Expenditures								
Dept 000.000								
258-000.000-970.000	CAPITAL EXPENDITURE	40,000.00	27,304.00		0.00		12,696.00	68.26
Total Dept 000.000		40,000.00	27,304.00		0.00		12,696.00	68.26
TOTAL EXPENDITURES		40,000.00	27,304.00		0.00		12,696.00	68.26
Fund 258 - CAPITAL ACQUISITION FUND:								
TOTAL REVENUES		3,150.00	3,936.45		60.37		(786.45)	124.97
TOTAL EXPENDITURES		40,000.00	27,304.00		0.00		12,696.00	68.26
NET OF REVENUES & EXPENDITURES		(36,850.00)	(23,367.55)		60.37		(13,482.45)	63.41

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GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE 05/31/2024 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 05/31/2024 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 397 - ROAD MILLAGE BOND FUND						
Revenues						
Dept 000.000						
397-000.000-446.000	INVESTMENT INTEREST	15,000.00	17,666.21	1,467.34	(2,666.21)	117.77
397-000.000-510.983	SPECIAL ASSESSMENT-ROAD BOND	577,250.00	0.00	0.00	577,250.00	0.00
Total Dept 000.000		592,250.00	17,666.21	1,467.34	574,583.79	2.98
TOTAL REVENUES		592,250.00	17,666.21	1,467.34	574,583.79	2.98
Expenditures						
Dept 000.000						
397-000.000-720.000	INTEREST EXPENSE	201,750.00	201,750.00	0.00	0.00	100.00
397-000.000-725.000	PAYING AGENT FEES	500.00	0.00	0.00	500.00	0.00
397-000.000-905.000	BOND PRINCIPAL PAYMENTS	375,000.00	375,000.00	0.00	0.00	100.00
Total Dept 000.000		577,250.00	576,750.00	0.00	500.00	99.91
TOTAL EXPENDITURES		577,250.00	576,750.00	0.00	500.00	99.91
Fund 397 - ROAD MILLAGE BOND FUND:						
TOTAL REVENUES		592,250.00	17,666.21	1,467.34	574,583.79	2.98
TOTAL EXPENDITURES		577,250.00	576,750.00	0.00	500.00	99.91
NET OF REVENUES & EXPENDITURES		15,000.00	(559,083.79)	1,467.34	574,083.79	3,727.23

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE		% BDGT USED
		AMENDED BUDGET	05/31/2024 (NORMAL (ABNORMAL))	MONTH 05/31/2024 (INCREASE (DECREASE))	NORMAL	(ABNORMAL)	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000.000							
494-000.000-407.000	TIFA-CAPTURE TAXES	367,901.00	26,761.25	0.00	341,139.75	7.27	
494-000.000-410.000	TAX COLLECTED OTHER	37,488.00	7,459.33	0.00	30,028.67	19.90	
494-000.000-415.000	MISCELLANEOUS REVENUE	21,974.00	3,119.59	75.00	18,854.41	14.20	
494-000.000-446.000	INVESTMENT INTEREST	10,000.00	42,417.33	3,212.69	(32,417.33)	424.17	
494-000.000-614.000	MUSIC FEST	0.00	3,025.00	2,025.00	(3,025.00)	100.00	
Total Dept 000.000		437,363.00	82,782.50	5,312.69	354,580.50	18.93	
TOTAL REVENUES		437,363.00	82,782.50	5,312.69	354,580.50	18.93	
Expenditures							
Dept 000.000							
494-000.000-701.000	SALARIES FULL-TIME	170,940.00	157,867.42	11,479.58	13,072.58	92.35	
494-000.000-702.000	SALARIES PART-TIME	5,000.00	4,525.00	0.00	475.00	90.50	
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	60,000.00	60,703.85	3,708.38	(703.85)	101.17	
494-000.000-722.000	LEGAL SERVICES	900.00	0.00	0.00	900.00	0.00	
494-000.000-726.000	OFFICE SUPPLIES	6,350.00	3,144.89	1,306.04	3,205.11	49.53	
494-000.000-802.000	TAX TRIBUNAL RETURNS	2,000.00	0.00	0.00	2,000.00	0.00	
494-000.000-810.000	AUDITING & ACCOUNTING	800.00	13,348.06	7,389.53	(12,548.06)	1,668.51	
494-000.000-822.000	TRAINING/MEMBERSHIP	10,050.00	3,424.71	(71.14)	6,625.29	34.08	
494-000.000-844.000	MAIN STREET PROGRAM	22,500.00	19,319.55	6,150.00	3,180.45	85.86	
494-000.000-845.000	STREETSCAPING	132,000.00	10,214.43	234.43	121,785.57	7.74	
494-000.000-882.000	PLANNING/CONSULTING FEES	15,300.00	17,059.39	0.00	(1,759.39)	111.50	
494-000.000-900.000	PRINTING/PUBLICATION COSTS	2,000.00	2,289.09	482.40	(289.09)	114.45	
494-000.000-901.000	POSTAGE FEES	200.00	0.00	0.00	200.00	0.00	
494-000.000-933.000	REPAIRS & MAINTENANCE	417,293.00	285,147.03	237,108.18	132,145.97	68.33	
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	53,457.00	50,086.93	48,584.00	3,370.07	93.70	
494-000.000-968.001	DEPRECIATION INFRASTRUCTURE	30,000.00	0.00	0.00	30,000.00	0.00	
494-000.000-971.000	SIGN GRANT PROGRAM	10,000.00	15,480.00	2,000.00	(5,480.00)	154.80	
494-000.000-971.001	FACADE GRANT PROGRAM	20,000.00	0.00	0.00	20,000.00	0.00	
Total Dept 000.000		958,790.00	642,610.35	318,371.40	316,179.65	67.02	
TOTAL EXPENDITURES		958,790.00	642,610.35	318,371.40	316,179.65	67.02	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		437,363.00	82,782.50	5,312.69	354,580.50	18.93	
TOTAL EXPENDITURES		958,790.00	642,610.35	318,371.40	316,179.65	67.02	
NET OF REVENUES & EXPENDITURES		(521,427.00)	(559,827.85)	(313,058.71)	38,400.85	107.36	

Item 8C.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2024 (NORMAL (ABNORMAL))	MONTH 05/31/2024 (INCREASE (DECREASE))	BALANCE (NORMAL (ABNORMAL))	
Fund 592 - WATER & SEWER FUND						
Revenues						
Dept 536.000 - WATER DEPARTMENT						
592-536.000-415.000	MISCELLANEOUS REVENUES	40,000.00	11,727.63	1,834.00	28,272.37	29.32
592-536.000-640.000	WATER SERVICE	730,440.00	629,668.48	49,176.29	100,771.52	86.20
592-536.000-640.001	BOND REVENUE	227,268.00	210,030.30	19,078.10	17,237.70	92.42
592-536.000-640.002	CAPITAL BOND REVENUE	899,000.00	0.00	0.00	899,000.00	0.00
592-536.000-641.000	WATER & SEWER PENALTIES	25,000.00	28,423.60	2,416.79	(3,423.60)	113.69
592-536.000-642.000	METER CHARGE REVENUE	80,830.00	74,235.36	6,434.46	6,594.64	91.84
592-536.000-665.000	INVESTMENT INTEREST	41,800.00	64,186.48	5,207.04	(22,386.48)	153.56
Total Dept 536.000 - WATER DEPARTMENT		2,044,338.00	1,018,271.85	84,146.68	1,026,066.15	49.81
Dept 537.000 - SEWER DEPARTMENT						
592-537.000-415.000	MISCELLANEOUS REVENUES	2,900.00	2,917.69	0.00	(17.69)	100.61
592-537.000-543.000	FEDERAL/STATE GRANTS	28,350.00	34,525.00	6,175.00	(6,175.00)	121.78
592-537.000-640.002	CAPITAL BOND REVENUE	1,034,405.00	0.00	0.00	1,034,405.00	0.00
592-537.000-641.000	WATER & SEWER PENALTIES	43,000.00	41,594.52	3,386.83	1,405.48	96.73
592-537.000-645.000	SEWAGE DISPOSAL REVENUE	1,551,268.00	1,202,148.84	94,029.36	349,119.16	77.49
592-537.000-651.000	INDUSTRIAL SURCHARGE	43,000.00	33,840.17	3,126.43	9,159.83	78.70
592-537.000-665.000	INVESTMENT INTEREST	41,800.00	64,186.49	5,207.04	(22,386.49)	153.56
Total Dept 537.000 - SEWER DEPARTMENT		2,744,723.00	1,379,212.71	111,924.66	1,365,510.29	50.25
TOTAL REVENUES		4,789,061.00	2,397,484.56	196,071.34	2,391,576.44	50.06
Expenditures						
Dept 536.000 - WATER DEPARTMENT						
592-536.000-701.000	SALARIES FULL-TIME	25,000.00	24,992.00	3,713.30	8.00	99.97
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	123,453.00	93,209.57	8,078.70	30,243.43	75.50
592-536.000-708.000	PROPERTY & LIABILITY INSURANC	8,000.00	8,000.00	0.00	0.00	100.00
592-536.000-803.000	MEMBERSHIPS & MEETINGS	1,880.00	0.00	0.00	1,880.00	0.00
592-536.000-810.000	AUDITING & ACCOUNTING	20,000.00	19,161.06	3,546.53	838.94	95.81
592-536.000-860.000	VEHICLE EXPENSE	3,250.00	7,804.78	0.00	(4,554.78)	240.15
592-536.000-875.000	PENSION EXPENSE	25,000.00	0.00	0.00	25,000.00	0.00
592-536.000-900.000	PRINTING/PUBLICATION COSTS	0.00	630.72	0.00	(630.72)	100.00
592-536.000-902.000	BILLING SERVICES	10,000.00	8,284.61	800.00	1,715.39	82.85
592-536.000-921.000	CONTRACTUAL SERVICES	74,844.00	79,532.14	6,236.94	(4,688.14)	106.26
592-536.000-935.000	EQUIPMENT REPLACEMENT	2,000.00	1,272.86	0.00	727.14	63.64
592-536.000-937.000	WATER SYSTEM MAINTENANCE	90,000.00	149,941.73	57,986.11	(59,941.73)	166.60
592-536.000-940.000	RENT & UTILITIES WATER & SEWE	4,917.00	0.00	0.00	4,917.00	0.00
592-536.000-944.000	WATER PURCHASES	454,416.00	214,528.21	19,352.72	239,887.79	47.21
592-536.000-955.000	MISCELLANEOUS EXPENDITURES	0.00	307.50	307.50	(307.50)	100.00
592-536.000-970.000	CAPITAL EXPENDITURE	30,000.00	159,338.48	129,458.28	(129,338.48)	531.13
592-536.000-974.000	WATER MAIN PROJECT	480,000.00	51,377.16	29,402.16	428,622.84	10.70
Total Dept 536.000 - WATER DEPARTMENT		1,352,760.00	818,380.82	258,882.24	534,379.18	60.50
Dept 536.100 - WATER DEPARTMENT						
592-536.100-970.000	CAPITAL EXP - STOP BOX REPLACEMENT	15,000.00	21,192.45	1,440.00	(6,192.45)	141.28
Total Dept 536.100 - WATER DEPARTMENT		15,000.00	21,192.45	1,440.00	(6,192.45)	141.28
Dept 536.200 - WATER DEPARTMENT						

Item 8C.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	05/31/2024 (ABNORMAL)	MONTH INCREASE	05/31/2024 (DECREASE)	
Fund 592 - WATER & SEWER FUND						
Expenditures						
592-536.200-970.000	CAPITAL EXP - LEAD & COPPER LINE REPLAC	25,000.00	16,869.10	0.00	8,130.90	67.48
Total Dept 536.200 - WATER DEPARTMENT		25,000.00	16,869.10	0.00	8,130.90	67.48
Dept 536.300 - WATER DEPARTMENT						
592-536.300-970.000	CAPITAL EXP - WATER METER REPLACE	130,000.00	71,367.17	0.00	58,632.83	54.90
Total Dept 536.300 - WATER DEPARTMENT		130,000.00	71,367.17	0.00	58,632.83	54.90
Dept 536.400 - WATER DEPARTMENT						
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	635,000.00	746,231.10	495.00	(111,231.10)	117.52
Total Dept 536.400 - WATER DEPARTMENT		635,000.00	746,231.10	495.00	(111,231.10)	117.52
Dept 536.500 - WATER DEPARTMENT						
592-536.500-970.000	CAPITAL FIRE HYDRANTS	50,000.00	55,161.34	330.00	(5,161.34)	110.32
Total Dept 536.500 - WATER DEPARTMENT		50,000.00	55,161.34	330.00	(5,161.34)	110.32
Dept 536.600 - WATER DEPARTMENT						
592-536.600-970.000	CAPITAL EXP - GATE VALVES	75,000.00	87,822.48	412.50	(12,822.48)	117.10
Total Dept 536.600 - WATER DEPARTMENT		75,000.00	87,822.48	412.50	(12,822.48)	117.10
Dept 537.000 - SEWER DEPARTMENT						
592-537.000-701.000	SALARIES FULL-TIME	25,000.00	24,991.99	3,713.30	8.01	99.97
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	60,806.00	56,066.94	5,209.00	4,739.06	92.21
592-537.000-708.000	PROPERTY & LIABILITY INSURANC	7,803.00	7,803.00	0.00	0.00	100.00
592-537.000-720.000	INTEREST EXPENSE	174,679.00	165,228.56	0.00	9,450.44	94.59
592-537.000-725.000	PAYING AGENT FEES	1,500.00	1,290.00	500.00	210.00	86.00
592-537.000-810.000	AUDITING & ACCOUNTING	20,000.00	19,161.06	3,546.53	838.94	95.81
592-537.000-902.000	BILLING SERVICES	650.00	626.47	0.00	23.53	96.38
592-537.000-905.000	BOND PRINCIPAL PAYMENTS	310,000.00	0.00	0.00	310,000.00	0.00
592-537.000-921.000	CONTRACTUAL SERVICES	74,844.00	98,282.13	6,236.94	(23,438.13)	131.32
592-537.000-939.000	SEWER SYSTEM MAINTENANCE	273,000.00	59,917.65	0.00	213,082.35	21.95
592-537.000-940.000	RENT & UTILITIES WATER & SEWE	500.00	0.00	0.00	500.00	0.00
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	1,074,726.00	897,044.52	89,560.49	177,681.48	83.47
592-537.000-945.000	RETENTION TANK-UTIL ELEC	18,707.00	13,362.44	2,377.58	5,344.56	71.43
592-537.000-946.000	RETENTION TANK UTIL-WATER	30,000.00	25,675.98	3,291.07	4,324.02	85.59
592-537.000-947.000	RETENTION TANK UTIL-GAS	1,200.00	1,009.50	27.56	190.50	84.13
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	3,000.00	1,353.35	122.85	1,646.65	45.11
592-537.000-949.000	RETENTION TAN GENERATOR FUEL	500.00	0.00	0.00	500.00	0.00
592-537.000-951.000	RETENTION TANK BUILDING/EQUIP	6,000.00	2,625.00	0.00	3,375.00	43.75
592-537.000-953.000	RETENTION TANK EXCESS LIABIL	9,078.00	9,078.00	0.00	0.00	100.00
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	20,000.00	12,956.58	1,439.62	7,043.42	64.78
592-537.000-970.000	CAPITAL EXPENDITURE	450,000.00	330.00	0.00	449,670.00	0.07
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	30,000.00	8,809.82	532.00	21,190.18	29.37
Total Dept 537.000 - SEWER DEPARTMENT		2,591,993.00	1,405,612.99	116,556.94	1,186,380.01	54.23

Item 8C.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	05/31/2024 NORMAL (ABNORMAL)	MONTH	05/31/2024 (DECREASE)	NORMAL	(ABNORMAL)	
Fund 592 - WATER & SEWER FUND								
Expenditures								
Dept 537.200 - SEWER DEPARTMENT								
592-537.200-970.000	CAPITAL EXP - RETENTION TANK REPAIRS	858,226.00	165,768.14		0.00		692,457.86	19.32
Total Dept 537.200 - SEWER DEPARTMENT		858,226.00	165,768.14		0.00		692,457.86	19.32
TOTAL EXPENDITURES		5,732,979.00	3,388,405.59		378,116.68		2,344,573.41	59.10
Fund 592 - WATER & SEWER FUND:								
TOTAL REVENUES		4,789,061.00	2,397,484.56		196,071.34		2,391,576.44	50.06
TOTAL EXPENDITURES		5,732,979.00	3,388,405.59		378,116.68		2,344,573.41	59.10
NET OF REVENUES & EXPENDITURES		(943,918.00)	(990,921.03)		(182,045.34)		47,003.03	104.98

Item 8C.

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	05/31/2024 NORMAL (ABNORMAL)	MONTH	05/31/2024 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)	
Fund 731 - OPEB RETIREMENT TRUST FUND								
Revenues								
Dept 000.000								
731-000.000-664.000	INCOME	0.00	37,237.91		0.00		(37,237.91)	100.00
Total Dept 000.000		0.00	37,237.91		0.00		(37,237.91)	100.00
TOTAL REVENUES		0.00	37,237.91		0.00		(37,237.91)	100.00
Expenditures								
Dept 000.000								
731-000.000-700.000	FEE	0.00	665.15		0.00		(665.15)	100.00
Total Dept 000.000		0.00	665.15		0.00		(665.15)	100.00
TOTAL EXPENDITURES		0.00	665.15		0.00		(665.15)	100.00
Fund 731 - OPEB RETIREMENT TRUST FUND:								
TOTAL REVENUES		0.00	37,237.91		0.00		(37,237.91)	100.00
TOTAL EXPENDITURES		0.00	665.15		0.00		(665.15)	100.00
NET OF REVENUES & EXPENDITURES		0.00	36,572.76		0.00		(36,572.76)	100.00
TOTAL REVENUES - ALL FUNDS		11,576,970.00	7,679,988.83		346,155.93		3,896,981.17	66.34
TOTAL EXPENDITURES - ALL FUNDS		13,399,197.00	10,189,736.80		1,351,210.66		3,209,460.20	76.05
NET OF REVENUES & EXPENDITURES		(1,822,227.00)	(2,509,747.97)		(1,005,054.73)		687,520.97	137.73



LAW OFFICE

BAKER & ELOWSKY, PLLC

41800 WEST ELEVEN MILE ROAD, SUITE 215

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SCOTT R. BAKER
JENNIFER H. ELOWSKY

sbaker@bakerelowsky.com

Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

June 14, 2024

Via Email

Mike Greene
City Administrator

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Re: Legal Department Billing for May 1 through May 31, 2024

Dear Mr. Greene:

The following is our law firm's billing to the City of Lathrup Village for the month of May 2024:

1. General Retainer	\$2,500.00
2. Special Legal Services	\$1,592.50
3. Downtown Development Authority	\$
4. Project Reimbursement	\$
5. Prosecution/Code Enforcement	<u>\$2,535.00</u>
	\$6,627.50

Please note our new address: 41800 W. 11 Mile Rd., Suite 215, Novi, MI 48375

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Scott R. Baker

Enclosures



LAW OFFICE

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June 14, 2024

City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Invoice Number: 1755

Invoice Period: 05-01-2024 - 05-31-2024

RE: General Retainer**Time Details**

Date	Professional	Description	Hours	Amount
05-01-2024	SRB	Receipt and review of correspondence from S. Stec re Lathrup Townhomes	0.25	No Charge
05-01-2024	SRB	Receipt and review of correspondence from S. Stec re Michigan First	0.25	No Charge
05-01-2024	SRB	Receipt, review and respond to correspondence from Admin re cannabis business inquiry	0.25	No Charge
05-01-2024	SRB	Receipt, review and respond to correspondence from Admin re partnership agreements	0.25	No Charge
05-03-2024	SRB	Receipt, review and respond to correspondence from Admin re 5/6 study session agenda	0.25	No Charge
05-07-2024	SRB	Receipt and review of correspondence from Council member Hammond re DTE rate resolutiion	0.25	No Charge
05-10-2024	SRB	Receipt, review and respond to correspondence from Admin re 26415 ZBA notice of public hearing	0.25	No Charge
05-10-2024	SRB	Receipt, review and respond to correspondence from Admin re JMC litigation	0.25	No Charge
05-10-2024	SRB	Receipt, review and respond to correspondence from Admin re JMC litigation	0.25	No Charge
05-13-2024	SRB	Receipt, review and respond to correspondence from Admin re JMC litigation	0.25	No Charge
05-14-2024	SRB	Receipt, review and respond to correspondence from Admin re 2nd reading of pet shop ordinance	0.25	No Charge

We appreciate your business

Page 1 of 2

Date	Professional	Description	Hours	Amount	Item 8C.
05-17-2024	SRB	Receipt and review of correspondence from Admin re council agenda packet	0.25	No Charge	
05-20-2024	SRB	Review and respond to correspondence from Administrator re BS&A request	0.25	No Charge	
05-20-2024	SRB	Receipt and review of correspondence from Admin re JMC litigation	0.25	No Charge	
05-20-2024	SRB	Review and respond to correspondence from Mayor Garrett re partnership agreements	0.25	No Charge	
05-20-2024	SRB	Prepare for and attend City Council Study Session	1.50	No Charge	
05-20-2024	SRB	Prepare for and attend City Council regular meeting	1.50	No Charge	
05-21-2024	SRB	Receipt and review of correspondence from Admin re past ordinance updates	0.25	No Charge	
05-21-2024	SRB	Receipt and review of correspondence from Admin re JMC litigation	0.25	No Charge	
05-24-2024	SRB	Review and respond to correspondence from Administrator re zoning ordinance updates	0.25	No Charge	
05-29-2024	SRB	Receipt and review of correspondence from Admin re Surnow Parking agreement	0.25	No Charge	
05-30-2024	SRB	Receipt and review of correspondence from Admin re Surnow Parking agreement	0.25	No Charge	
05-31-2024	SRB	Receipt and review of correspondence from Admin re Council meeting agenda packet	0.25	No Charge	
05-31-2024	SRB	Services Rendered		2,500.00	
Total				2,500.00	

Time Summary

Professional	Hours	Amount
Scott Baker	8.25	2,500.00
Total		2,500.00
Total for this Invoice		2,500.00



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June 14, 2024

City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Invoice Number: 1756

Invoice Period: 05-01-2024 - 05-31-2024

RE: Prosecution/Code Enforcement**Time Details**

Date	Professional	Description	Hours	Amount
05-01-2024	SRB	Receipt and review of correspondence from 46th District Court re May 15th prosecution docket	0.25	32.50
05-02-2024	SRB	Review of file materials and Notices to Appear for 05/15/2024 docket and correspondence to Police Clerk concerning records re: 24LV00493A/B/C, 19LV01270A, 24LV00240A/B/C/D, 23LV02097A, 23LV02098A, 24LV00057A/B, 24LV00239A/B, 15LV01495A, 24LV00684A, 24LV00412A, 24LV00753A, 24LV00869A	2.00	260.00
05-02-2024	SRB	Receipt and review of correspondence from defense attorney re 24LV00705	0.25	32.50
05-02-2024	SRB	Receipt and review of correspondence from defense attorney re 24LV00705	0.25	32.50
05-03-2024	SRB	Receipt and review of correspondence from defense attorney re 24LV00705	0.25	32.50
05-03-2024	SRB	Receipt and review of correspondence from 46th District Court re 24LV00705	0.25	32.50
05-06-2024	SRB	Receipt and review of correspondence from Police Clerk re 5/15/24 Docket file materials	0.25	32.50
05-06-2024	SRB	Receipt and review of correspondence from 46th District Court re 5/8 prosecution docket	0.25	32.50
05-07-2024	SRB	Receipt and review of correspondence from 46th District Court re 24LV00705	0.25	32.50
05-08-2024	SRB	Receipt and review of correspondence from defense attorney re 24LV00705	0.25	32.50

We appreciate your business

Page 1 of 3

Date	Professional	Description	Hours	Amount	Item 8C.
05-08-2024	SRB	Prepare for and appear in 46th District Court for prosecution of pre-trials and formal hearings.	3.00	390.00	
05-08-2024	SRB	Receipt and review of correspondence from 46th District Court re motion for Nolle Prosequi re 99L774603A	0.25	32.50	
05-09-2024	SRB	Receipt and review of correspondence from defense attorney; review motion to suppress re 24LV00240ABC	0.75	97.50	
05-13-2024	SRB	Review and respond to correspondence from 46th District Court criminal clerk re Nolle prosequi; prepare motion/order of nolle prosequi re 99L774603A	0.50	65.00	
05-13-2024	SRB	Review and respond to correspondence from 46th District Court criminal clerk re Nolle prosequi; prepare motion/order of nolle prosequi re 100691321A	0.50	65.00	
05-14-2024	SRB	Receipt and review final docket for 05/15/2024 hearings before Judge Arvant.	0.25	32.50	
05-14-2024	SRB	Receipt and review of correspondence from 46th District Court re 5/15 prosecution docket	0.25	32.50	
05-14-2024	SRB	Receipt and review of correspondence from defense attorney re 24LV00894A	0.25	32.50	
05-15-2024	SRB	Prepare for and appear in 46th District Court for prosecution of pre-trials and formal hearings.	2.00	260.00	
05-15-2024	SRB	Phone call with retained defense attorney re: 24LV00837AB.	0.25	32.50	
05-16-2024	SRB	Review and respond to correspondence from defense attorney re 24L00894A	0.50	65.00	
05-16-2024	SRB	Receipt and review of correspondence from defense attorney re 24LV00894A	0.25	32.50	
05-21-2024	SRB	Receipt and review of correspondence from 46th District Court re June 12th Prosecution Docket	0.25	32.50	
05-22-2024	SRB	Receipt and review motion to set aside default re: 24LV00590A.	0.25	32.50	
05-22-2024	SRB	Receipt and review of correspondence from Code enforcement officer re current enforcement actions	0.25	32.50	
05-23-2024	SRB	Receipt and review of correspondence from 46th District Court re 24LV00240ABC	0.25	32.50	
05-23-2024	SRB	Draft answer and brief in support to defendant's motion to dismiss; file same with 46th District Court re 24LV00239AB	2.00	260.00	
05-24-2024	SRB	Receipt and review of correspondence from Code enforcement officer re current enforcement actions	0.25	32.50	
05-24-2024	SRB	Receipt and review of correspondence from defense attorney re	0.25	32.50	

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Page 2 of 3

Date	Professional	Description	Hours	Amount	Item 8C.
		24LV00240ABC			
05-25-2024	SRB	Receipt and review of correspondence from Officer McNeil re 24LV01126	0.25	32.50	
05-28-2024	SRB	Prepare, appear for and conduct evidentiary hearing at 46th District Court re 24LV00240ABC	2.50	325.00	
05-30-2024	SRB	Receipt and review 46th District Court calendars for September and October 2024.	0.25	32.50	
			Total	2,535.00	
Time Summary					
Professional			Hours	Amount	
Scott Baker			19.50	2,535.00	
			Total	2,535.00	
Total for this Invoice				2,535.00	



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
 NOVI, MICHIGAN 48375
 Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

June 14, 2024

City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Invoice Number: 1757

Invoice Period: 05-01-2024 - 05-31-2024

RE: Special Legal Services**Time Details**

Date	Professional	Description	Hours	Amount
05-01-2024	SRB	Receipt and review of correspondence from MFCU attorney re tax appeal 23-001156	0.50	65.00
05-02-2024	SRB	Receipt and review of correspondence from MFCU attorney re tax appeal 23-001156	0.50	65.00
05-03-2024	SRB	Receipt and review of correspondence from MFCU attorney re tax appeal 23-001156	0.50	65.00
05-06-2024	SRB	Receipt, review and respond to correspondence from Admin re Small claims case 23-06251	0.25	32.50
05-06-2024	SRB	Receipt and review of correspondence from Appellate council re JMC litigation	0.25	32.50
05-06-2024	SRB	Receipt and review of correspondence from liability carrier adjuster re Small claims case 23-06251	0.25	32.50
05-09-2024	SRB	Receipt and review of correspondence from Appellate council re JMC litigation	0.25	32.50
05-10-2024	SRB	Receipt and review of correspondence from Appellate council re JMC litigation	0.25	32.50
05-10-2024	SRB	Receipt and review of correspondence from Appellate council re JMC litigation	0.25	32.50
05-10-2024	SRB	Receipt and review of correspondence from Planner re 26415 Meadowbrook ZBA notice	0.25	32.50
05-12-2024	SRB	Receipt and review of correspondence from Appellate council re JMC litigation	0.25	32.50

We appreciate your business

Page 1 of 3

Date	Professional	Description	Hours	Amount	Item 8C.
05-13-2024	SRB	Receipt and review of correspondence from Appellate council re JMC litigation	0.25	32.50	
05-13-2024	SRB	Receipt and review of correspondence from Appellate council re JMC litigation	0.25	32.50	
05-13-2024	SRB	Receipt, review and respond to correspondence from liability carrier attorney re JMC litigation	0.25	32.50	
05-13-2024	SRB	Receipt and review of correspondence from Petitioner's attorney re settlement offer; draft correspondence to Oakland County Equalization re settlement offer re MFCU Tax appeal 23-001156	0.50	65.00	
05-13-2024	SRB	Receipt and review of correspondence from Planner re 27000 Southfield lot combination	0.25	32.50	
05-16-2024	SRB	Receipt and review of correspondence from Petitioner's attorney re settlement offer re MFCU Tax appeal 23-001156	0.25	32.50	
05-16-2024	SRB	Receipt and review of correspondence from Petitioner's attorney re settlement offer; draft correspondence to Oakland County Equalization re settlement offer re MFCU Tax appeal 23-001156	0.50	65.00	
05-17-2024	SRB	Receipt and review of multiple correspondence from Petitioner's attorney re settlement offer; draft correspondence to Oakland County Equalization re settlement offer re MFCU Tax appeal 23-001156	0.75	97.50	
05-20-2024	SRB	Draft correspondence to Oakland County Equalization re stipulation of settlement settlement ; review response to same; forward executed stipulation to petitioner attorney re MFCU Tax appeal 23-001156	1.00	130.00	
05-20-2024	SRB	Receipt and review of correspondence from liability carrier attorney re JMC litigation	0.25	32.50	
05-20-2024	SRB	Receipt and review of correspondence from Appellate council re JMC litigation	0.25	32.50	
05-21-2024	SRB	Receipt and review of correspondence from Admin re Small claims case 23-06251	0.25	32.50	
05-21-2024	SRB	Receipt, review and respond to correspondence from Planner re 27000 Southfield lot combination	0.50	65.00	
05-21-2024	SRB	Meeting with Administrator and Appellate council re JMC litigation	0.50	65.00	
05-21-2024	SRB	Receipt and review of correspondence from Petitioner's attorney re settlement offer re MFCU Tax appeal 23-001156	0.25	32.50	
05-22-2024	SRB	Receipt and review of correspondence from Appellate council; review and respond to resolution proposal re JMC litigation	0.75	97.50	
05-24-2024	SRB	Draft special land use resolution and correspondence to City Clerk re 26727 Southfield Road	0.50	65.00	

Date	Professional	Description	Hours	Amount	Item 8C.
05-24-2024	SRB	Draft notice of addition and correspondence to City Clerk re pet acquisition ordinance	0.50	65.00	
05-28-2024	SRB	Receipt, review and respond to correspondence from Planner re 27000 Southfield lot combination	0.25	32.50	
05-29-2024	SRB	Receipt and review of correspondence from Planner re 26600 Southfield Road	0.25	32.50	
05-30-2024	SRB	Draft parking agreement between City and Surnow companies and correspondence to Administrator	0.50	65.00	
			Total	1,592.50	

Time Summary

Professional	Hours	Amount
Scott Baker	12.25	1,592.50
Total		1,592.50

Total for this Invoice 1,592.50

City of Lathrup Village Police Department - Monthly Activity Summary

May 2024

05/01/2024 24-06189 DWLS Arrest

An Officer initiated a traffic stop for a stop sign violation. It was determined that the driver had a suspended drivers license. They were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was turned over to a licensed driver.

05/01/2024 24-06195 Abandoned Vehicle

An Officer had an abandoned vehicle impounded which had previous been tagged with a 48 hour sticker.

05/02/2024 24-06230 Breaking and Entering of a Business

A local gas station reported that two subjects in a Penske rental truck drove through the front of a gas station, removed the ATM from inside, loaded into the truck and fled the scene. The investigation into this incident is ongoing.

05/02/2024 24-06235 Hospice Death

An Officer responded to a residence where an 89-year-old female hospice patient was found deceased. The Officer investigated the scene and completed the required paperwork. The Oakland County Medical Examiner released the deceased to the family.

05/03/2024 24-06294 Suspicious Circumstances

While on patrol, an Officer discovered a glass door to a local business shattered. The owner was notified, but as of yet, no breaking and entering has been confirmed or reported.

05/04/2024 24-06357 Felony Arrest Warrant

While investigating a suspicious circumstance where it was believed that multiple subjects were attempting to commit fraud at a local ATM, it was determined that one subject had a felony arrest warrant for assault on a correctional officer out of Oakland County. The man was arrested and turned over to Oakland County Deputies.

05/05/2024 24-06385 No Operators License Ever Acquired

An Officer initiated a traffic stop for an illegal turning violation. It was determined that the driver did not have a driver's license. The minor was released to a parent and a JC-01 petition was completed and sent to the prosecutor's office for a review of charges.

05/05/2024 24-06411 Fraud

Officers responded to a local restaurant where a man was attempting to pick up an order which was not his. The man was released on scene pending further investigation.

05/06/2024 24-06426 Suspicious Circumstances

Officers assisted Child Protective Services in investigating an alleged case of child abuse reported by the child's teacher. After a thorough investigation, the allegations were found to be unfounded.

05/07/2024 24-06465 Misdemeanor Arrest Warrant

An Officer initiated a traffic stop for an expired license plate violation. It was determined that the driver had an outstanding misdemeanor warrant out of Southfield PD. The man was arrested and turned over to Southfield Officers.

05/07/2024 24-06479 Traffic Crash Involving Police Vehicle

An Officer had a collision with a vehicle which had previously been involved in a traffic crash. The Officer's vehicle was not put into park when the Officer exited to assist.

05/09/2024 24-06569 Structure Fire

Officers responded to a residence where a man reported that his home was on fire. The fire was mostly contained to the garage area and was promptly extinguished by Southfield Fire. It was believed the cause was a generator running in the garage.

05/10/2024 24-06595 Hospice Death

An Officer responded to a residence where a 67-year-old hospice patient was found deceased. The Officer investigated the scene and completed the required paperwork. The Oakland County Medical Examiner released the deceased to the family.

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05/10/2024 24-06608 Forgery of Checks

A resident reported that he had a check cashed on his account in the amount of \$7,800.00 by an unknown person. An Officer worked with the financial institution to identify when and where the check was cashed. The Officer obtained a search warrant for information and sent it to the bank. The investigation is ongoing.

05/10/2024 24-06638 Road Hazard

An Officer assisted a citizen whose vehicle ran off of the roadway due to a mechanical issue.

05/15/2024 24-06829 Suspicious Circumstances

A citizen reported that she has noticed some of her belongings were periodically missing from her room which she rents at a local residence. After speaking to the woman, Officers believe she may have some minor mental issues, but a report was taken for documentation purposes.

05/16/2024 24-06853 Felony Arrest Warrant

An Officer went to Detroit Detention Center and took custody of a subject who had multiple felony warrants out of LVPD for fraud. He was transported to Berkley PD and processed. He was arraigned the next day and released.

05/16/2024 24-06860 Retail Fraud

Officers responded to a retail clothing store where it was reported that a subject had stolen merchandise and fled the scene on foot. Officer were able to locate the subject and verify the crime. The subject was arrested and transported to Berkley PD for processing.

05/17/2024 24-06909 Domestic Violence

Officer responded to a parking lot where a father and a daughter were having a physical domestic situation in their vehicle. Both parties claimed the other assaulted them. It was determined that the incident occurred in Southfield. Both parties went to SPD to file a report.

05/18/2024 24-06938 Misdemeanor Arrest Warrant

An Officer initiated a traffic stop for a speeding violation. It was determined that the driver had a misdemeanor warrant for his arrest out of Southfield PD. He was arrested, transported and turned over to SPD.

05/19/2024 24-07012 DWLS Arrest

An Officer initiated a traffic stop for an improper turning violation. It was determined that the driver had a suspended drivers license. They were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was impounded.

05/20/2024 24-07027 Suspicious Circumstances

A report was taken from a resident who was being harassed and threatened by his former employer after he resigned from the company. The former employer was contacted and told to cease. The situation has continued and Officers will be submitting the report to the prosecutor's Office for review.

05/21/2024 24-07062 DWLS Arrest

An Officer initiated a traffic stop for a speeding violation. It was determined that the driver had a suspended drivers license. They were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was turned over to a licensed driver.

05/21/2024 24-07064 Recovered Juvenile Runaway

Officers were called to an elementary school for a report of a child who walked away and was missing. After searching the area, the child was found unharmed about 2 miles away from the school. He was returned to his parents.

05/21/2024 24-07181 No Operators License Arrest

An Officer initiated a traffic stop for a license plate violation. It was determined that the driver had no driver's license. They were cited and released on scene with a misdemeanor citation for NOLEA. The vehicle was impounded.

05/22/2024 24-07122 Burglary Alarm / Open Door

While checking a residential burglary alarm, Officers found an open door. The home was searched and nothing out of the ordinary found. The homeowner was notified.

05/22/2024 24-07122 Found Narcotics

A resident turned in a plastic baggie containing suspected crack cocaine which she found at the edge of her property. It was collected and placed into property for proper destruction.

05/22/2024 24-07124 DWLS Arrest

An Officer responded to a property damage accident. It was determined that one of the drivers had a suspended drivers license. They were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was turned over to a licensed driver.

05/23/2024 24-07172 Suspicious Circumstance

An Officer responded to a report that a resident was on the phone with a subject who claimed to have kidnapped her daughter. The subject was requesting money and a meet to exchange. An MSP unmarked car was contacted to arrive at the meet spot. While this was occurring, the woman was able to contact her daughter, who was safe and not kidnapped. The incident was a hoax.

05/24/2024 24-07228 DWLS Arrest

An Officer initiated a traffic stop for a stop sign violation. It was determined that the driver had a suspended drivers license. They were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was turned over to a licensed driver.

05/25/2024 24-07278 Found Property

A man turned in a backpack he found in the back seat of his unlocked truck which was parked in a public parking lot. It contained a laptop and identification documents. The owner was contacted and came to pick up his property. It was put into the truck by mistake as it looked like his truck.

05/25/2024 24-07280 Suspicious Circumstance

An Officer took a report from an HOA president after she had been receiving harassing text messages and emails from who she believed to be homeowners in the neighborhood, stemming from their dissatisfaction in the way things were run. This report was for documentation purposes only at this point.

05/27/2024 24-07363 Harassing Communications

An Officer mediated an ongoing harassment issue where an ex-wife is threatening and harassing her ex-husband and his new girlfriend. The Officer contacted the ex-wife and advised her to cease. The ex-husband is seeking a PPO.

05/28/2024 24-07388 MDOP

A woman dropped her vehicle off at Discount Tire for an appointment scheduled the next morning. When she returned to the vehicle in the morning, she found it was intentionally damaged in multiple locations. There is no video in the parking lot and there are no investigative leads in the case.

05/29/2024 24-02740 Structure Fire / Sudden Death – Accident

An Officer observed smoke while on routine patrol. Upon investigation, he found a residence fully engulfed with smoke and fire. Southfield Fire arrived and eventually put out the fire. After entering the home, a man was found deceased in the hallway. Initial investigation concluded that the fire started in the man's bedroom, possibly from a burning cigarette.

05/30/2024 24-07487 Felony Arrest Warrant

An Officer initiated a traffic stop for a stop sign violation. It was determined that the driver had a felony warrant out of 3rd Circuit Court for a probation violation. The man was arrested and transported to Berkley PD where he was later picked up by Wayne County Deputies.

05/30/2024 24-07495 Committal for Mental Evaluation

A resident admitted to an Officer of having suicidal ideologies after initially discussing an unrelated issue. The Officer was able to convince the woman to voluntarily go to the hospital for a psychological evaluation.

05/30/2024 24-07500 Open Building

While doing a routine building check, an Officer found multiple open doors to a business. The business was checked and the owner notified. It was determined that no crime had occurred.

ALARM SUMMARY FOR MAY 2024

2	burglar alarms	(C3902)	(May 1 – May 31)
33	false alarms	(L5060)	(May 1 – May 31)

All alarms were considered false or operator error

of these alarms were un-registered

0	commercial
3	residential

Letters will be sent to all unregistered alarms requesting they register their alarms.

There were an excessive number of multiple false alarms at commercial businesses.
Letters will be sent to those businesses as well.

2024 RUN TOTALS

OFFICERS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
SGT. TACKETT	119	111	144	104	124								602
ROBERTS	177	170	150	209	112								818
McNEILL	252	308	166	257	287								1270
HUSTON	88	118	65	146	77								494
HUTSON	310	305	267	304	300								1486
GUSBERS	168	121	138	132	152								711
CHICKENSKY	172	91	152	148	106								669
FISHER	162	198	118	163	97								738
STAIICH	200	167	157	127	87								738
LAWRENCE	31	50	64	55	56								256
BUTTON	10	4	59	26	53								152
													7934

MAY 2024 WARNING VIOLATIONS

Item 8D.

ROW	CITATION	CITATION DATE	OFF_CITY_NM	ST	VIOLATION_ON	VIOLATION_NEAR	VIOLS_DESC	OFFICER
1	24LV00953	5/2/2024	LIVONIA	MI	11 MILE ROAD	LATHRUP	DISOBEY STOP SIGN	HUT
2	24LV00955	5/2/2024	OAK PARK	MI	11 MILE ROAD	LATHRUP	DISOBEY STOP SIGN	HUT
3	24LV00979	5/3/2024	COMSTOCK PARK	MI	11 MILE ROAD	LATHRUP	DISOBEY STOP SIGN	HUT
4	24LV00988	5/5/2024	SOUTHFIELD	MI	12 MILE	ROCK CREEK	21 MPH OVER SPEED 61/40	BUT
5	24LV00995	5/7/2024	LATHRUP VILLAGE	MI	RAINBOW	LATHRUP	DISOBEY STOP SIGN	ROB
6	24LV01007	5/8/2024	OAK PARK	MI	SOUTHFIELD	11 MILE	PROHIBITED TURN	HUT
7	24LV01012	5/10/2024	HAMTRAMCK	MI	EVERGREEN	SAN JOSE	HOLDING MOBILE DEVICE WHILE DRIVING	MCN
8	24LV01016	5/10/2024	WARREN	MI	SOUTHFIELD	SUNSET	IMPROPER LANE USE	FIS
9	24LV01018	5/10/2024	WEST BLOOMFIELD	MI	SOUTHFIELD	SUNNYBROOK	IMPROPER TURN	FIS
10	24LV01019	5/10/2024	SOUTHFIELD	MI	SOUTHFIELD	SUNNYBROOK	IMPROPER TURN	FIS
11	24LV01020	5/10/2024	SOUTHFIELD	MI	SOUTHFIELD	SUNNYBROOK	IMPROPER TURN	FIS
12	24LV01022	5/10/2024	DETROIT	MI	SOUTHFIELD	SUNNYBROOK	IMPROPER TURN	FIS
13	24LV01024	5/10/2024	WARREN	MI	SOUTHFIELD	12 MILE	DISOBEY TRAFFIC CONTROL DEVICE	HUT
14	24LV01027	5/11/2024	FERNDALE	MI	SOUTHFIELD	SUNNYBROOK	IMPROPER TURN	FIS
15	24LV01030	5/12/2024	SOUTHFIELD	MI	LATHRUP	RAINBOW	DISOBEY STOP SIGN	FIS
16	24LV01031	5/13/2024	SOUTHFIELD	MI	11 MILE ROAD	SOUTHFIELD	IMPROPER TURN	BUT
17	24LV01041	5/17/2024	ROMULUS	MI	SOUTHFIELD	12 MILE	DISOBEY TRAFFIC CONTROL DEVICE	HUT
18	24LV01059	5/19/2024	LATHRUP VILLAGE	MI	LATHRUP	REDWOOD	DISOBEY STOP SIGN	FIS
19	24LV01061	5/19/2024	LATHRUP VILLAGE	MI	LATHRUP BLVD	REDWOOD	DISOBEY STOP SIGN	FIS
20	24LV01067	5/20/2024	LEAMINGTON	ON	LATHRUP BLVD	ELEVEN MILE	6-10 OVER LIMIT SPEED: 31/25	MCN
21	24LV01080	5/21/2024	SOUTHFIELD	MI	SOUTHFIELD	ELEVEN MILE	IMPROPER TURN	ROB
22	24LV01082	5/21/2024	SOUTHFIELD	MI	ELEVEN MILE	RED RIVER	DISOBEY STOP SIGN	ROB
23	24LV01091	5/22/2024	ROCHESTER HILLS	MI	RED RIVER	ELEVEN MILE	DISOBEY STOP SIGN	ROB
24	24LV01097	5/22/2024	WALLED LAKE	MI	RAINBOW	LATHRUP	DISOBEY STOP SIGN	HUT
25	24LV01100	5/23/2024	ROYAL OAK	MI	LATHRUP	AVILLA	DISOBEY STOP SIGN	ROB

MAY 2024 WARNING VIOLATIONS

Item 8D.

26	24LV01106	5/23/2024	NORTHVILLE	MI	ELEVEN MILE	RED RIVER	DISOBEY STOP SIGN	ROB
27	24LV01108	5/23/2024	HIGHLAND PARK	MI	SUNNYBROOK	SOUTHFIELD	NO THRU TRAFFIC (PROHIBITED STREET)	MCN
28	24LV01110	5/23/2024	NORTHVILLE TOWNSHIP	MI	SUNNYBROOK	SOUTHFIELD	NO THRU TRAFFIC (PROHIBITED STREET)	MCN
29	24LV01112	5/23/2024	SOUTHFIELD	MI	LATHRUP BLVD	AVILLA	DISOBEY STOP SIGN	BUT
30	24LV01113	5/23/2024	CINCINNATTI	OH	LATHRUP	AVILLA	DISOBEY STOP SIGN	BUT
31	24LV01114	5/23/2024	DETROIT	MI	LATHRUP BLVD	AVILLA	DISOBEY STOP SIGN	BUT
32	24LV01139	5/26/2024	DETROIT	MI	LATHRUP BLVD	CORAL GABLES	11-15 MPH OVER SPEED LIMIT (38/25)	BUT
33	24LV01169	5/30/2024	SOUTHFIELD	MI	12 MILE	ROCK CREEK	USE OF HANDHELD CELLULAR PHONE	ROB
34	24LV01176	5/31/2024	DETROIT	MI	LATHRUP BLVD	AVILLA	DISOBEY STOP SIGN	BUT
35	24LV01180	5/31/2024	DETROIT	MI	SOUTHFIELD	ELEVEN MILE	EXPIRED PLATES	BUT

2024 TICKET TOTALS

OFFICERS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
SGT. TACKETT	1	14	16	10	8								49
Tackett warning	0	6	7	3	1								
ROBERTS	19	22	13	47	36								137
Roberts warnings	7	7	6	6	8								
McNEILL	49	70	24	49	52								244
McNeill warnings	6	6	4	4	9								
HUSTON	14	20	12	45	10								101
Huston warnings	4	8	1	4	2								
HUTSON	21	40	24	49	29								163
Hutson warnings	8	10	6	9	8								
GIJSBERS	68	78	52	41	40								279
Gijsbers warnings	14	12	6	1	5								
CHICKENSKY	27	15	31	19	4								96
Chickensky warnings	0	1	1	1	0								
FISHER	16	42	37	17	19								131
Fisher warnings	1	5	6	2	11								
STAJICH	23	35	27	12	40								137
Stajich warnings	0	0	0	2	0								
LAWRENCE	4	7	7	6	15								39
Lawrence warnings	0	0	0	0	0								
BUTTON	0	0	7	6	8								21
Button warnings	1	0	4	4	8								
													1397

DATE	EVENT	WHO PARTICIPATED	ACTIONS
5/2/2024	Cops In Court	Roberts	
5/2/2024	SEMACP	McKee/Zang	monthly meeting
5/2-5/3	ALICE recertification	Officer Huston	re-certification
5/3/2024	dropped off BMW for auction	McKee/Zang	
5/3/2024	PowerDMS Zoom meeting re: Professional standards	McKee/Zang	
5/6-5/9	Conference Homeland Security/Emergency Mgmt	McKee	
5/7/2024	Flock camera meeting	Zang	
5/8/2024	OCACP	Zang	monthly meeting
5/14-5/15	Bloomfield Twp promotional interviews	Zang	
5/15/2024	Alert Tool / Flock Safety	Roberts	
5/20/2024	property room audit	Zang/Tackett	yearly audit
5/22/2024	Axon Road show - new tasers	McKee/Zang	
5/28/2024	LVMF committee meeting	Zang	music festival meeting
5-1/5-30	Hazmat First Responder Awareness Level 1	all officers	
5-1/5-30	Officer Well-Being	all officers	
5-1/5-30	Workplace Stress Resiliency	all officers	
weekly	Mrs. Blair	Roberts	check on adopt a senior member
weekly	Mrs. Bloom	Gijsbers	check on adopt a senior member
weekly	Mr. Davis	Fisher	check on adopt a senior member
weekly	Mrs. McReynolds	Gijsbers	check on adopt a senior member
weekly	Mrs. Egan	Knoll	Mrs. Egan gets weekly phone calls, she needs assistance with getting her trash wheeled out.
weekly	Mrs. Brady	McNeill	check on adopt a senior member
weekly	Mrs. Rasmussen	Knoll	Mrs. Rasmussen gets a weekly phone call to check on her.

Lathrup Village Police Department

27400 Southfield Road
Lathrup Village MI, 48076
248-557-3600



TO: Mike Greene – City Administrator
FROM: Chief McKee
REASON: Lockup Agreement Renewal
DATE: June 10, 2024

The City of Lathrup Village has had an interlocal agreement with the City of Berkley to provide lockup services since 2012. It is time to renew the contract with the City of Berkely for these services. The contract will run from July 1, 2024, to June 30, 2027. This contract is necessary so prisoners of the Lathrup Village Police Department can be photographed and fingerprinted according to law. This contract allows us to hold prisoners for up to 72 hours and prisoners to be arraigned, when necessary, via video link from lockup. With this contract, it allows us to process intoxicated individuals as well as utilize the interview recording facility. The cost to house a prisoner overnight is \$100.00 per day which has not increased since the original contract.

Recommended Motion:

Moved by _____ seconded by _____ to approve the intergovernmental agreement for lockup services between the City of Berkley and the City of Lathrup Village, effective July 1, 2024, through June 30, 2027.

**INTERGOVERNMENTAL AGREEMENT FOR LOCKUP SERVICES
BETWEEN
CITY OF BERKLEY
AND
CITY OF LATHRUP VILLAGE**

This Agreement ("Agreement") is entered into as of the date of the last signature below and is between the City of Berkley ("Berkley"), whose address is 3338 Coolidge Highway, Berkley, Michigan, 48072, and the City of Lathrup Village ("Lathrup Village"), whose address is 27400 Southfield Road, Lathrup Village, Michigan, 48076, for the purpose of having Berkley provide Lockup Services to Lathrup Village.

RECITALS:

- A. Berkley and Lathrup Village have each separately provided Lockup Services for the detainees of their respective police departments.
- B. Lathrup Village has concluded that it would be more cost effective to contract for Lockup Services with Berkley than to continue to separately provide Lockup Services for the detainees of its police departments.
- C. Berkley agrees to provide such Lockup Services under the terms and conditions of this Agreement.
- D. This Agreement is consistent with the charters of Berkley and Lathrup Village, and is authorized under the Urban Cooperation Act of 1967, MCL 124.501 *et seq.*, and MCL 124.531 *et seq.*

IT IS THEREFORE AGREED:

- 1. Definitions. For the purposes of this Agreement, the terms listed below shall be defined as follows:
 - a. "Berkley," "Berkley City Council," and "Berkley City Manager" shall mean the City of Berkley, its City Council, and its City Manager, respectively.
 - b. "Lockup Services" shall mean the detention of persons awaiting processing, booking, court appearances, or transportation to a jail, for a period not to exceed seventy-two (72) hours in accordance with MCL 791.262(1)(e) and such other services as described in subparagraph 3.a.
 - c. "Municipality" shall mean either the City of Berkley or the City of Lathrup Village, and when plural it shall mean both Berkley and Lathrup Village.
 - d. "Lathrup Village," "Lathrup Village City Council," and "Lathrup Village City Administrator" shall mean Lathrup Village, its Council, and its City Administrator, respectively.

2. Provision of Services. Berkley hereby agrees to provide the Lockup Services for Lathrup Village under the terms and conditions of this Agreement.
3. Level of Services. The Municipalities agree that the Lockup Services shall be provided to Lathrup Village as follows:
 - a. Lockup Services. Lockup Services shall include, but not be limited to:
 - i. Detention of persons awaiting processing, booking, court appearances, or transportation to a jail, for a period not to exceed seventy-two (72) hours;
 - ii. Providing meals to detainees in the lockup in accordance with Berkley Department of Public Safety Rules and Regulations;
 - iii. Providing conditions of detention in accordance with Berkley Department of Public Safety Rules and Regulations;
 - iv. Testifying in Court, at depositions, or any required administrative hearing;
 - v. Upon request, the provision of equipment and personnel necessary for video arraignment;
 - vi. Taking and processing bonds from detained persons; and
 - vii. Providing other Lockup Services as agreed to by the Municipalities.
 - b. Acceptance and Searches of Detainees. In order for a subject arrested by Lathrup Village to be admitted to Berkley lockup, he or she first must be accepted by Berkley. When Lathrup Village desires to have a subject detained at Berkley's lockup, Lathrup Village officer(s) shall turn over to Berkley officer-in-charge (or his/her designee) all booking intake forms and other information as requested by Berkley officer-in-charge (or his/her designee). Berkley officer-in-charge (or his/her designee) shall base his/her decision to accept or reject the subject on the same criteria as any other Berkley arrest and in accordance with Berkley Department of Public Safety Rules and Regulations. Lathrup Village police officer(s) transporting the subject shall conduct a thorough search of the subject in accordance with Berkley Department of Public Safety Rules and Regulations prior to turning the subject over to Berkley. Berkley may conduct its own search of the subject prior to accepting the subject for lockup. If not refused, the subject is accepted. No personal property of the subject, except clothing the subject is wearing and his/her prescription medication(s), if any, shall be left in the custody of Berkley for any reason.
 - c. Processing of Detainees. Lathrup Village officer(s) transporting a subject to Berkley for lockup shall process the subject consistent with Berkley Department of Public Safety Rules and Regulations. When available, Berkley personnel may provide assistance with prisoner processing.

- i. When a Lathrup Village prisoner is to be released (i.e. turned over to another agency, transported to county jail, or taken to another facility, etc.), a Lathrup Village officer shall respond and take responsibility for all prisoner property not transferred with the prisoner.
- ii. Berkley agrees that should an emergency arise in Lathrup Village during prisoner processing, Berkley will take reasonable steps to provide personnel to assist Lathrup Village officer(s) with the processing of its detainee(s) so that Lathrup Village officer(s) may respond to Lathrup Village emergency.
- d. Refusal of Subjects. Berkley reserves the right to refuse admittance to its lockup of any prisoner who is deemed unacceptable for housing in Berkley lockup for any reason in the opinion of Berkley officer-in-charge (or his/her designee), including but not limited to refusal of admittance to any subject suffering from mental illness or from a medical condition that threatens the security or the efficient operation of Berkley's lockup.
- e. Medical Services. Lathrup Village agrees to pay for all costs and fees associated with the provision of medical care, transportation and treatment by Berkley emergency services personnel, any ambulance service, or any medical personnel or entity, to any detainee accepted by Berkley for Lockup Services under this Agreement for the full duration of detention. If, after acceptance of a subject for lockup in Berkley, the detainee requires medical care and/or treatment, Lathrup Village shall provide officers to guard the prisoner during the course of the detainee's medical care. To the fullest extent permitted by law, and to the extent of the cost of medical care provided to a detainee, Lathrup Village hereby agrees to indemnify and hold harmless Berkley for any and all claims, demands, lawsuits, or causes of action brought by any person, corporation, or government unit against Berkley, its agents, elected or appointed officials, and employees arising from or in connection with the medical care and treatment of detainees housed in Berkley's lockup pursuant to this Agreement.
- f. Transportation. Lathrup Village shall be responsible for transporting its detainees from Berkley's lockup to court, county jail, or other agencies or facilities as required.
- g. Blood Draws for OWI Arrests. Lathrup Village prisoners arrested for OWI or similar charges, and requiring a blood draw, shall be subject to Berkley Department of Public Safety Rules and Regulations for this process. Lathrup Village agrees to pay for all services related to blood draws for detainees housed in Berkley lockup under this Agreement.
- h. Bond. Lathrup Village agrees to process bond for all Lathrup Village detainees housed in Berkley lockup under this Agreement. Persons wishing to post bond for Lathrup Village prisoners shall be directed to contact Lathrup Village and make arrangements for Lathrup Village officers to process the bond. Proof of bond shall be presented prior to the release of a Lathrup Village prisoner.

- i. Use of Technology. When practical, and so as not to interfere with the security or the efficient operation of Berkley's lockup, Lathrup Village shall be allowed to utilize available technology located at Berkley lockup for video arraignments or other court appearances of its detainees under this Agreement.
4. Administrative and Financial Responsibility. Berkley's provision of Lockup Services to Lathrup Village shall be administered by Berkley as follows:
- a. Control of Lockup Services. The Lockup Services performed by Berkley shall be under the exclusive jurisdiction and control of Berkley's Director of Public Safety. All Lathrup Village personnel transporting subjects for lockup in Berkley shall adhere to Berkley's Department of Public Safety Rules and Regulations concerning lockup.
 - b. Lathrup Village Input. If Lathrup Village Police Chief objects to a Rule or Regulation utilized in the provision of Lockup Services to Berkley, the Lathrup Village Police Chief or his designee shall submit Lathrup Village's objection in writing to the Berkley Director of Public Safety. The Berkley Director of Public Safety or his designee shall respond to same in writing within 72 hours, providing such facts and opinions which support his determination of the issue. In the event that the matter is not resolved to Lathrup Village's satisfaction, the Berkley City Manager and the Lathrup Village City Administrator shall meet to review the matter.
- Lathrup Village is not responsible for the customs, policies, or practices of Berkley as related to the operation of the jail facility or the provision of Lockup Services. Lathrup Village is not responsible for the hiring, supervision, or training of jail personnel. Lathrup Village is not responsible for the jail building, its operation, or its design.
- c. Fee for Services. In consideration for Berkley's provision of Lockup Services as described herein, Lathrup Village shall pay Berkley in accordance with the following:
 - i. Operations. In consideration of the Lockup Services provided by Berkley, Lathrup Village agrees to pay to Berkley a fee of One Hundred Dollars (\$100) for each occasion a prisoner is processed and lodged, or lodged for appearance in court. A fee will not be charged for Lathrup Village prisoners who are processed in the Berkley lockup without being lodged.
 - ii. Improvements to Lathrup Village Equipment. Lathrup Village shall be responsible for additional equipment needed for its officers, vehicles, and police station for the efficient provision of the Lockup Services pursuant to this Agreement.
 - iii. Payment Terms. The fees owed under this Agreement shall be payable in quarterly installments, made on or before the first day of the quarter.

Interest at the rate of 1% per month shall be paid by Lathrup Village to Berkley for any amounts not received by Berkley by the payment due date. Berkley shall submit quarterly invoices to Lathrup Village in accordance with Berkley policy.

- d. Personnel. The Municipalities agree that no personnel are required to be transferred from Lathrup Village to Berkley to provide the Lockup Services called for in this Agreement.
 - e. Lockup Documents. The Municipalities shall exchange copies of all reports, correspondences, and other documents which each community produces regarding the lockup facility as requested. The recipient of these documents shall treat them in the same manner the provider treats them. Documents which are confidential shall be marked as such and shall be treated in accordance with the provider's instructions.
5. Equity and Assets. All equity in assets and equipment of Berkley's lockup facility shall remain the property of Berkley. Payment for services provided pursuant to this Agreement shall not entitle Lathrup Village to any interest of any kind in such assets or equipment; provided, however, that any assets or equipment purchased by Lathrup Village shall be returned to Lathrup Village in the event of termination of this Agreement.
 6. Term of Agreement. This Agreement shall be for a term of three (3) years, beginning on the 1st day of July, 2024 and ending on the 30th day of June, 2027.
 7. Insurance Coverage. Lathrup Village shall obtain and maintain in force during the term of this Agreement insurance coverage for general liability, motor vehicle liability, and worker's compensation in amounts it determines to be appropriate, with Berkley being named as an additional insured on all liability policies and entitled to copies of Certificates of Insurance confirming the required insurance during the entire term of this Agreement. Lathrup Village shall add Berkley as an additional insured for these liabilities. Berkley shall add Lathrup Village as an additional insured under its policy for the services provided under this Agreement.
 8. Liability and Indemnification. To the fullest extent permitted by law, Lathrup Village agrees to hold Berkley harmless from any and all claims, suits, demands, judgments, or causes of action made against Berkley, its elected or appointed officials, employees, agents, or volunteers for the actions of Lathrup Village's elected or appointed officials, employees, agents, or volunteers arising from or in connection with the performance of this Agreement. To the fullest extent permitted by law, Berkley agrees to hold Lathrup Village harmless from any and all claims, suits, demands, judgments, or causes of action made against Berkley, its elected or appointed officials, employees, agents, or volunteers, for the actions of Berkley's elected or appointed officials, employees, agents, or volunteers arising from or in connection with performance of this Agreement. Except as provided herein, neither Municipality shall have any right under any legal principle to be indemnified by the other Municipality or any of its employees or agents in connection with any claim.

9. Governmental Immunity and Authority Unaffected. Nothing in this Agreement is intended, nor shall it operate, to diminish, delegate, divest, impair, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, capacity, immunity or character of office including, but not limited to, governmental immunity on behalf of either Municipality or any of its agents.
10. Termination.
- a. This Agreement may be terminated at any time for any reason, and with or without cause, by the written agreement of Berkley and Lathrup Village, approved by the concurrent resolutions of Berkley City Council and Lathrup Village City Council. Said agreement shall provide a period of at least 90 days before the termination becomes effective and Lockup Services are discontinued.
 - b. This Agreement may be terminated by Berkley if Lathrup Village fails to pay an amount owing under this Agreement, including applicable late charges and interest, within 60 days of when the payment was due. Such termination by Berkley shall be by written notice to Lathrup Village that contains a clearly stated effective date of the termination that is at least 30 days after the date of the notice. If all amounts owing, including past due installments, late charges, interest, and any new installments coming due during that time are not paid, the termination shall be effective, relieving Berkley from any obligation to provide any further Lockup Services. Before Berkley gives notice of termination under this provision, it shall first notify Lathrup Village of its failure to timely pay the amount owed and allow a reasonable opportunity for Lathrup Village to pay such amount.
 - c. In addition to a termination under subsections (a) and (b), either Municipality may terminate this Agreement for any reason, and with or without cause, by written notice to the other Municipality. During the Initial Term, one (1) year written notice shall be required before termination. During any Renewal Term, six (6) months' written notice shall be required before termination.
11. No Third Party Beneficiaries. The sole and exclusive purpose of this Agreement is to provide Lockup Services for Lathrup Village. This Agreement is not intended to, and does not, create any special or other duty, obligation, promise, benefit or right to services not herein described in favor or for the benefit of any person, entity, or organization that is not a party to this Agreement.
12. Independent Contractor. Berkley shall provide the Lockup Services to Lathrup Village as an independent contractor, with Berkley being responsible for all workers' compensation and other insurance, income tax, social security, and other withholding, and all other compensation or benefits for Berkley employees involved in providing the Lockup Services. At no time shall any Berkley employee involved in providing services be considered or claimed be to an employee or agent of Lathrup Village, and Lathrup Village

shall not be deemed or allowed to control, supervise, or direct Berkley employees involved in providing Lockup Services.

13. Assignments. Berkley's obligations under this Agreement may not be assigned except with the approval of Lathrup Village.
14. Notices. Notices shall be to Berkley City Manager and Lathrup Village City Administrator of the respective Municipalities at the addresses on Page 1.
15. Amendments. Amendments of this Agreement shall be in writing, approved by concurrent resolutions of Berkley City Council and Lathrup Village City Council, and be signed by authorized representatives of the Municipalities.
16. Severability. If a court of competent jurisdiction finds a term, or condition, of this Agreement to be illegal or invalid, then the term, or condition, shall be deemed severed from this Agreement. All other terms, conditions, and provisions of this Agreement shall remain in full force and effect.
17. Applicable Law. This Agreement is made and entered into in the State of Michigan and shall in all respects be interpreted, enforced and governed under the laws of the State of Michigan. The language of all parts of this Agreement is intended to and, in all cases, shall be construed as a whole, according to its fair meaning, and not construed strictly for or against any Municipality. As used in this Agreement, the singular or plural number, possessive or non-possessive, shall be deemed to include the other whenever the context so suggests or requires.
18. No Waiver. Absent an express written waiver, the failure of a Municipality to pursue any right granted under this Agreement shall not be deemed a waiver of that right regarding any existing or subsequent breach or default under this Agreement. No failure or delay on the part of a Municipality in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall a single or partial exercise of any right, power or privilege preclude any other or further exercise of any other right, power or privilege.
19. Compliance with Laws. Each Municipality shall comply with all federal, state, and local statutes, ordinances, regulations, administrative rules, and requirements applicable to its activities performed under this Agreement.
20. Entire Agreement. This Agreement contains the entire Agreement of the Municipalities with respect to the subject matter of this Agreement, and supersedes all prior negotiations, agreements and understandings with respect thereto.
21. Filing. As provided in MCL 124.510, this Agreement and any amendments of it shall be filed with the Oakland County Clerk and Michigan Secretary of State before taking effect.

IN WITNESS WHEREOF, and pursuant to the concurrent resolutions adopted by City of Berkley City Council and City of Lathrup Village City Council, approving and authorizing the signing of this Agreement, the undersigned officials have signed this Agreement on the dates indicated next to their signatures.

CITY OF BERKLEY

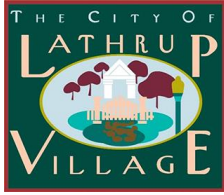
By: _____
Name: Bridget Dean
Title: Mayor
Date: _____

By: _____
Name: Nate Geinzer
Title: Interim City Manager
Date: _____

CITY OF LATHRUP VILLAGE

By: _____
Name: Kelly Garrett
Title: Mayor
Date: _____

By: _____
Name: Michael Greene
Title: City Administrator
Date: _____



City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
 FROM: Mike Greene – City Administrator
 DATE: June 17, 2024
 RE: Fiscal Year 2024-2025 Fee Schedule

Background Brief: Best practices have the City reviewing our Fee Schedule yearly in conjunction with the budget process to ensure the City applies fair and adequate fees to our services. Included in your packet is a proposed fee schedule for Fiscal year 2024-2025. Any recommended changes are denoted RED. This fee book was put together based on the previous schedules the new staff could find while also reviewing minutes over the past year to see any other potential changes.

I want to note, that the formatting of the fee book will change once a decision is rendered by Council to ensure it is easy to follow for the public. The draft included in your packet intends to show you where the old fees were and what is proposed.

Previous Action: N/A

Economic Impact: Potential for additional revenue to be received by the City to offset costs that are already being incurred.

Recommendation: It is my recommendation to approve the Fiscal Year 2024-2025 Fee Schedule.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____
 to approve the Fiscal Year 2024-2025 Fee Schedule.

Kelly Garrett
Mayor

Bruce Kantor
Mayor Pro-Tem

Jalen Jennings
Council Member

Dalton Barksdale
Council Member

Jason Hammond
Council Member

CITY OF LATHRUP VILLAGE

FEE SCHEDULE



A HERITAGE OF GOOD LIVING

Adopted December 18, 2023

Effective, January 1, 2024

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PLANNING & ZONING FEES

Planning Review Fees			
Fee Type	Fee	Proposed Fee	Rationale
Lot Split	\$400 + \$10/lot		
Rezoning	\$895 + \$15/acre (over 10)		
Special Land Use Request	\$1,750		
Multi-Family Site Plan Review	\$1,225 + \$1/unit		
Commercial Site Plan Review	\$1,300		
Engineering Plan Review	\$500		
Planned Unit Development (PUD)	\$1,000 + \$100/acre or fraction thereof		
Administrative Review	\$250		

Zoning Board of Review			
Fee Type	Fee	Proposed Fee	Rationale
Commercial (Dimensional)	\$500 – 1 st Variance \$150 / additional variance on the same site		
Residential (Dimensional)	\$300 – 1 st Variance \$100 / additional variance on the same site		
Use Variance	\$850		
Extra Pre-Application Meeting	\$300		

CITY CLERK FEES

Fee Type	Fee	Proposed Fee	Rationale
Audit Report	\$25		
Budget Book	\$0.50 per page		
FOIA	\$0.10 per page + hourly rate \$20 – additional cost for copies of electronic media		
Please see the City's FOIA Policy for additional information.			
City Charter	\$5		
Code Of Ordinances	\$75 – Not Bound \$125 – Bound		
Zoning Book	\$25		
Notary Service	\$10		
Precinct Map/City Map	\$2		
Voter Registration - List	\$30		
Voter Registration – Labels	\$35		
Voter Registration – CD or Memory Stick	\$50		

LICENSES & REGISTRATIONS

Fee Type	Fee	Proposed Fee	Rationale
Business License			
New	\$55	\$125 (includes inspection fee)	\$50 License Fee + \$75 Inspection Fee
Renewal (before 3/1)	\$25	\$50	Comparable to other cities
Late Renewal	\$45	\$75	
Operating without a Business License		\$250	
Garage Sale			
2-signs	\$5		
3-signs	\$7		
Handbill Distribution License			
Application	\$25 +		
Per Day	\$5		
Per Week	\$10		
Per Year	\$50		
Liquor License Application	\$500 +		
Per Person with Management or Financial Interest	\$200		
Peddlers, Solicitors & Transient Merchants			
Application	\$25 +		
1-year License	\$25		
90-day Registration for Independent Individual/Group	\$15		
90-day Registration for everyone in a group	\$5 / person		
Charitable Solicitors	No-fee (must register)		
Pet License (Dog/Cat)	\$6 before 3/1 \$11 thereafter		
Residential & Commercial Rental Licensing -Residential Single Rental &		\$180 Biennial	

Multi Family First Unit		<p>\$100 per single-family per year to include initial and reinspection.</p> <p>\$40 2nd reinspection fee.</p> <p>\$25 broken appointment/lock-out fee.</p>	
Rental Registration Fee		<p>\$50 one-time registration fee per owner.</p> <p>Additional properties may be added at no charge</p>	
Unregistered Rental Fee		\$200	When discovered that a rental had not been registered and inspected by the city
Tenant Inspection Request		<p>\$35 – Tenant may ask for rental inspection when the fee is paid.</p> <p>\$35 reinspection fee if violations apparent (owner responsible for a fee)</p>	Useful in avoiding courtesy calls that typically are tenant/landlord disputes
Property Posting Fee		\$150	When a rental dwelling requires posting as “Non Compliant”
Re-Inspection	\$40		
*Fee includes cost of initial inspection			
Vacant Property Registration	\$200 (annually) – Residential		

DEPARTMENT OF PUBLIC SERVICE

Fee Type	Fee	Proposed Fee	Rationale
Recycling Bin	\$12		
Outside Refuse	\$25 (w/ \$50 bond)	\$25 for the first 30	

Containers		<p>days</p> <p>\$100 for a 30-day extension</p> <p>\$250 six-month commercial construction</p>	
*Applies to roll-off dumpsters and storage containers (SAM, PODs, etc.)			

WATER & SEWER DEPARTMENT

Fee Type	Fee	Proposed Fee	Rationale
Water Shutoff/Restoration	\$50		
Water Shutoff/Restoration After Hours	Employee/Contractor Rate x 3		
Remove/Replace Meter for Winter	\$50		
Meter Test	\$25 (first test is free)		
Water Meter Replacement/Installation			
5/8 Inch	\$180	\$190	~Cost + 10%
¾ Inch	\$235	\$275	~Cost + 10%
1 Inch	\$310	\$380	~Cost + 10%
1 ½ Inch	\$595	\$810	~Cost + 10%
2 Inch	\$730	\$1,540	~Cost + 10%
3 Inch	\$2,000	\$2,200	~Cost + 10%
Penalty for Late Water Bill Payment	10% of Overdue Bill		
Water Fee	\$47.98 per thousand cubic feet		
Water Fee	\$19.19 – 4-unit minimum monthly charge		
METER CHARGE FOR 5/8	2.78		
METER CHARGE FOR 3/4	3.08		
METER CHARGE FOR 1	3.97		
METER CHARGE FOR 1 1/2	5.53		
METER CHARGE FOR 2	6.81		
METER CHARGE FOR 3	9.98		
METER CHARGE FOR 4	13.57		
METER CHARGE FOR 6	20.38		
Sewer Fee	\$89.99 per thousand cubic feet		

Sewer Fee	\$35.99 – 4-unit minimum monthly charge		
IWC – Non-Residential			
SURCHARGE FOR 5/8 METER	5.67		
SURCHARGE FOR 3/4 METER	8.50		
SURCHARGE FOR 1 METER	14.16		
SURCHARGE FOR 1 1/2 METER	31.16		
SURCHARGE FOR 2 METER	45.32		
SURCHARGE FOR 3 METER	63.40		
SURCHARGE FOR 4 METER	82.40		
SURCHARGE FOR 6 METER	169.95		
Capital Improvement Surcharge	\$10.70 per month		
Monthly Bill Charge	\$1.00 per month		

Fee for Doing work without registration/proper permits	\$100 – 1 st Offense \$500 – 2 nd Offense \$1000 – 3 rd Offense \$1000 + barred for 1 year – 4 th Offense		
Permit Fee			
5/8 & ¾ “	\$1,900 + water meter		
1”	\$2,000 + water meter		
2”	\$2,500 + water meter		
3”	\$3,025 + water meter		
4”	\$4,000 + water meter		
Reconnect	\$750		
Water Tap Inspection	\$125 – 1 st 3 Hours \$75 – For each additional hour		
Contractor No Show (not including inclement weather)	\$150		
Stop Box / Water Meter Tampering	\$500 – 1 st Offense \$1,000 – 2 nd Offense \$2,000 – 3 rd Offense *if done by contractor – 4 th Offense = barred from City for 1 year *if done by property		

	owner – 4 th + Offense - \$2,000		
Stop Box Damage	Time (current employee/contractor rate) + materials + 10% of material cost		
Backflow Device Install	\$50 Residential \$100 Commercial \$400 Industrial		
Water Meter Testing	\$0 – City Initiated \$200 – 5/8 to 1" if the property owner requests & device calibrates properly (within 97 – 103%) \$425 – 1"+		
Water Resting Per Property Owner Request	\$35		
Seasonal Water Meter Pull	\$120 for each removal/install		
Demo	\$100 – Residential \$300 - Commercial		
Tapping into a Fire Hydrant	\$1,000		
Dumping Surface Water into the Sanitary System	\$1,000		
Sewer Tap Fee			
5/8 to ¾	\$1,750		
1"	\$1,854		
1.5"	\$2,293		
2"	\$3,349		
3"	\$6,177		
4"	\$10,345		
5"+	\$19,750		
Reconnect Permit	\$750		
Sewer Tap Inspection	\$125 – 1 st 3 Hours \$75 – Each Additional Hour		
Illegal Tap Fee	\$1,000 + \$100 per day before disconnect		

FINANCE DEPARTMENT

Fee Type	Fee	Proposed Fee	Rationale
Returned Check Fee	\$50		

POLICE & FIRE FEES

Fee Type	Fee	Proposed Fee	Rationale
Fire Division			
Fire Alarm Permit & Inspection	\$0	\$100	Recoup cost associated with fire contract
Fire Suppression Permit & Inspection	\$0	\$100	Recoup cost associated with fire contract
Reinspect		\$50	
Patrol Division			
Vehicle Impound Release	\$25		
Records Bureau			
Accident Reports	\$10	\$16	This is CLEMIS' charge for crashes online.
Incident Reports	\$10		
VIN Inspection/Salvage Title	\$20		
Police Clearance Letter	\$10		
Gun Permits	\$0		
Parade, Athletic Event & Public Assembly Permit (Per Ordinance 399-08)	\$100		
Court Ordered Preliminary Breath Test (PBT)	\$20		
Alarm			
Alarm Registration Form (effective for 3-years)	\$20		
Alarm Registration Renewal	\$5		
Excessive False Alarms (more than 3 in 12 months) (per Sec. 26-29)	\$100		

ALL TRADES

Fee Type	Fee	Proposed Fee	Rationale
Licensing & Registration Fee	\$25	\$30	Uniformity across all trades
Permit Application Fee – Residential	\$50		
Permit Application Fee – Commercial	\$75		
Re-Inspections	\$75		

BUILDING & CODE ENFORCEMENT

General Fees			
Fee Type	Fee	Proposed Fee	Rationale
Commercial Inspection	\$75 / unit		
Inspection fee	\$40 each		
Any permit issued shall become invalid if the authorized work is not commenced within 6 months after issuance of the permit or if the authorized work is suspended or abandoned for 6 months after the time of commencing the work.			
Permit Cancellation Refund			
Before Works Begins	50% of the permit fee returned		
After Work Begins	0% of the permit fee returned		
Missed Appointment	\$40 fee for reinspection		
Double Fee	Work Started without an approved permit		
Nuisance Cut & Nuisance Shovel Property Clean-up	\$160/hour*	\$275	Cost + 10%

Miscellaneous Permits			
NOTE: Time permits, rough inspections, sign inspections, special inspections, and fire alarm fees will be computed separately and not in combination.			
Fee Type	Fee	Proposed Fee	Rationale
Demolition (exterior)			
Residential	\$500 +		
Commercial	\$1,500 +		
CASH Bond	\$1,000		
Extra Cement Permit			

Sidewalk (ROW)	\$0.10 / linear foot (\$10 min)		
Driveway & Approach	\$40		
Culvert	\$40		
Inspections	\$40		
Right-of-Way			
Construction Cost	Deposit		
\$0 - \$25,000	\$1,250		
\$25,000 - \$100,000	\$1,250 + 4% of amount > \$25,000		
\$100,000 - \$250,000	\$4,250 + 3.5% of amount > \$100,000		
\$250,000+	\$9,500 + 3% of amount > \$250,000		
*Separate applications must be completed and submitted for each location.			
Solar Energy Panel Review Building		\$75	Not previously listed.
Signs			
Permanent Signs (up to \$1,000)	\$55		
Permanent Signs (\$1,000+)	\$110		
Temporary Signs (14-day max, per event)	\$15	\$25	Covers staff review and monitoring costs.
Soil Erosion	Issued by Oakland County		
Swimming Pools & Hot Tubs			
Portable/Above Ground	\$50		
In-Ground/Built-In	\$110		
In-Ground Pool Removal		\$100	A demo permit is needed to make sure it's backfilled properly.
Telecommunications Permit	\$500		

BUILDING PERMIT FEES

Fee Type	Fee	Proposed Fee	Rationale
Plan Review	\$75		
Building Code Review	.0025 of building valuation (\$125 min)		

Mechanical/Plumbing/Electrical (each code)	25% of Building Code Review Fee		
Bond – Performance / Clean-Up			
Rates may be increased or decreased at the discretion of the Building Official. Bonds will be forfeited for failing to comply with applicable regulations, upon suspension of the permit or to pay uncollected fees. Bonds unclaimed by written consent within one year of final inspection will be forfeited.			
Residential In-Ground Pools	\$250		
Residential New Structures / Additions			
Under \$1,000	\$100		
\$1,000 - \$10,000	\$150		
\$10,000+	2% of Cost		
Multi-Family (Per Building)	\$5,000		
Sign Erection or Alteration	\$50		
Commercial New Structures & Alterations			
Under \$1,000	\$100		
\$1,000 - \$10,000	\$150		
\$10,000+	2% of Cost		

CONSTRUCTION COST SCHEDULE

The International Code Council square foot construction cost table is to be used with the City of Lathrup Village Building Permit and Plan Review Fee Schedules for computation of the total cost of construction improvement.

The building permit and plan review fees are based on the estimated construction value as calculated per the International Code Council's square foot construction code table (gross area x sq. ft. construction cost). The most current (BVD) Building Valuation Data Table in effect on July 1st of each year at the (ICC) International Code Council website (www.iccsafe.org/) will be the table utilized for present and future calculations. ICC BVD outlines the base cost per square foot for any given Use/Group/Type of construction combination. These figures are not intended to reflect the actual cost of construction but are used as a basis for the determination of fees related to services rendered for projects.

Projects where it is not feasible to determine the construction value using the BVD Table will have the construction value set by the Building Official. The Building Officials' decision may be based on executed contracts, the BVD Table, other similar projects, or other engineer or architect estimates. The Building Officials' decision will be final.

Fee Type	Fee	Proposed Fee	Rationale
A building permit fee shall be paid for all new buildings, alterations, and additions based on the construction cost evaluation of the Building Valuation Data Table and the following permit fee schedule:			
Minimum Building Permit Fee (Under \$1,000)	\$100		
Valuation \$1,000 - \$10,000 multiplied by 0.019	\$100 + valuation over \$1,000		
Valuation \$10,000 - \$100,000 multiplied by 0.017	\$244 + valuation over \$10,000		

Valuation over \$100,000 - \$1,000,000 multiplied by 0.0155	\$1,594 + valuation over \$100,000		
Valuation over \$1,000,000 multiplied by 0.01	\$14,614 + valuation over \$1,000,000		
All interior demolitions (non-structural)	\$250		
Temporary theatres, carnivals, and exhibitions (site plan approval required)	\$250		
Accessory Structures (Fences, Sheds, Dumpster Enclosures, Satellites, & Flag Poles) (Zoning Plan Review Required - \$50)	\$110		
Code Inspection		\$45	Code Inspection allows homeowners to call for inspection for certain items with Building Dept. approval. The owner will understand that if the inspection fails, a permit will be required to continue.

ELECTRICAL PERMIT FEES

Fee Type	Fee	Proposed Fee	Rationale
Inspection Fee (min 2 inspections contractor must provide total # of inspections required at application)	\$40		
Commercial Electrical Permit Fees:			
Annual Permits (includes 2 status inspections)	\$150		
Circuits			
Circuit / Power Outlet	\$17		
Generators KW: Optional Standby			
Generators Up to 30 KW – Residential	\$80		
Generators Up to 30 KW – Commercial	\$100		
Transfer Switch	\$50		
Emergency or Legally Required			

30 KW & Under Per Hour	\$50		
Over 30 KW Per Hour	\$50		
Transfer Switch Per Hour	\$50		
HVAC			
Furnace	\$40		
Geothermal	\$50		
Space Heater	\$30		
Low Voltage: Excluding Data/Telecom	\$7 Per Device		
Appliances Includes: Dishwasher, Disposal, Door Opener, Dryer, Electric Air Cleaner, Hand Dryer, Humidifier, Hydro Massage Tub	\$25 Per Unit		
Miscellaneous			
Fixtures	\$3	\$30 – First 25 Sockets \$15 – For each additional	Reference cities showed bulk pricing.
Manufactured Buildings	\$50		
Ovens / Ranges	\$15		Need to condense items and needs to coincide with BS&A
Pools / Spas	\$45		
Retro-Fit Energy Conservation (groups of 10) (Specs / Documentation Required)	\$6		
Solar PV System	\$75		
Unver-Floor Raceways (each 100 feet)	\$30		
Water Heater	\$15		
Motors KV, HP, KW, KVA			
¼ to 10	\$25		
11 to 30	\$30		
31 to 50	\$35		
Over 50	\$50		
Refrigeration A/C			
Up to 5-ton	\$50		
5 – 40-ton	\$65		
Over 40-ton	480		
Service (600 volts & under)			
100 to 400 amp	\$40		
401 to 800 amp	\$60		
Over 800	\$75		
Temporary	\$50		
Service (Over 600 volts)			

Up to 100 amps	\$40		
Over 100 amps	\$60		
Feeders: Every 100 feet or less	\$30		
Signs:			
Circuit – EACH	\$45		
Connect / Reconnect – EACH	\$45		
Outline Lighting (Neon) First 50 feet	\$50		
Each Additional 50 feet	\$30		
Special Inspections			
Circus / Carnival	\$100		
Temporary Displays	\$50		
Fire Alarm System Fees			
Plan Review (3+ devices)	\$150		
Alarm Control Panel, NAC Panel, Initiating Device	\$50		
Auxiliary Control Device Dialer	\$25		
AV Device, Communication Device – EACH	\$10		
Remote Annunciators	\$25		
System Recertification			
As-Built Plans Required	\$250		
Minimum 10% of devices to be tested	\$10 / device		
Special Fire Suppression Systems			
(FM200, Pre-Action, Dry Chemical, CO2, Clean Agent & Similar Systems) Devices monitored by FACP / Releasing Panel (Fire Suppression Permit & Plan Review Required)	\$10 / device		
Residential Electrical Permit Fees			
Circuits: Each Individual			
All New or Extended	\$10		
Arc Fault Protection	\$12		
HVAC			
Condenser – New / Replacement	\$20		
Furnace	\$15		
Geothermal HVAC	\$50		
Humidifier	\$15		
Space Heater	\$20		

Whole House Fan	\$15		
Low Voltage			
Per Device	\$7		
Luminaires:			
Retro-Fit Energy Conservation (groups of 10)	\$5		
Specs / Documentation Required	\$6		
Miscellaneous			
Ceiling Fans	\$15		
Compactors	\$15		
Detached Garage	\$50		
Dishwasher	\$15		
Disposal	\$15		
Door Opener	\$15		
Dryer	\$15		
Electric Air Cleaner	\$15		
Manufactured Homes	\$60		
Ovens/Ranges	\$15		
Pools/Spas/Hydro Massage Tubs	\$45		
Receptacle Outlets (group of 5)	\$20		
Smoke Alarm – Hard Wired	\$10		
Solar PV System	\$50		
Water Heater	\$15		
Well Pump	\$15		
Service (New / Change)			
100 to 400 amp	\$50		
Temporary	\$50		
Sub-metering / IAC	\$25		
General Repairs / Investigations / Specials, ETC.			
For the general repairs & alternations to electrical equipment not specifically covered in the above classifications	A charge of \$75 per hour or \$20 per ¼ fraction thereof shall be made.		
For inspection rendered with a minimum fee	\$40		
Estimate made at issuance	\$40		

PLUMBING PERMIT FEES

Fee Type	Fee	Proposed Fee	Rationale
Inspection fee (min 2 inspections contractor must provide total # required at	\$40		

application)			
Commercial Plumbing Fees			
Air Admittance Valve	\$15		
Backflow Preventer	\$15		
Beverage Dispenser	\$15		
Coffee Maker	\$15		
Fire Sprinkler	\$35		
Lawn Sprinkler	\$50		
Miscellaneous	\$15		
Source Link Protection	\$35		
Basement Waterproofing System	\$50		
Bath	\$15		
Building Drain to Sewer	\$25		
Catch Basin / Manhole	\$50		
Dishwasher	\$15		
Disposal	\$15		
Drinking Fountain	\$15		
Floor Drain	\$15		
Grease / Oil Interceptor	\$30		
Hose Bibb	\$15		
Hot Water Supply Boilers with Separate Storage Tanks (52+ gal)	\$35		
Humidifier	\$15		
Ice Maker (including backflow)	\$15		
Inside Drains (groundwater)	\$25		
Laundry Tub	\$15		
Lavatory	\$15		
Medical / Dental Equipment	\$15		
Medical Gas Piping – EACH	\$40		
Gas Pressure Test	\$35		
Outlet – EACH	\$5		
Vacuum System Piping	\$40		
Pressure Test	\$35		
Inlet – EACH	\$5		
Miscellaneous Fixtures	\$15		
Mixing Valve	\$15		
New Sewer Service	\$125		
4+ Inspections – EACH	\$40		
New Water Service	\$125		
4+ Inspections – EACH	\$40		
Pools			
In-Ground With or Without Heater	\$65		
Roof Conductors	\$15		

Roof Sump	\$15		
Septic Tank Replacement	\$20		
Service Sink	\$15		
Sewer Repair	\$50		
Shower Pan	\$25		
When Requested Separately	\$50		
Shower Trap	\$15		
Sink – Any Type	\$15		
Site Storm Sewer	\$125		
4+ Inspections – EACH	\$40		
Stacks/Waste/Soil/Vent	\$15		
Standpipe	\$15		
Sump Pump	\$30		
Sump Pump Discharge	\$30		
When Requested Separately	\$50		
Underground (Sanitary)	\$25		
Urinals	\$15		
Wastes – Safe / Special	\$15		
Water Closet	\$15		
Water Cooled A/C Units	\$35		
Water Distribution System			
Each Floor / Per Dwelling Unit on Multiples			
½ - 1"	\$30		
1 ¼ - 4"	\$50		
4+"	\$100		
Water Heater	\$50		
Residential Plumbing Fees			
Air Admittance Valve	\$15		
Backflow Preventer	\$15		
Basement Waterproofing System	\$50		
Bath	\$15		
Building Drain to Sewer	\$25		
Dishwasher	\$15		
Disposal	\$15		
Floor Drain	\$15		
Hose Bibb	\$15		
Humidifier	\$15		
Ice Maker (including backflow)	\$15		
Inside Drains (groundwater)	\$25		
Laundry Tub	\$15		
Lavatory	\$15		
Lawn Sprinkler Supply/Backflow	\$50		
Miscellaneous Fixtures	\$15		

Mixing Valve	\$15		
Standpipe	\$15		
New Sewer Service	\$55		
With Septic Bypass	\$100		
4+ Inspections – EACH	\$40		
New Water Service	\$65		
4+ Inspections – EACH	\$40		
Well Abandonment	\$50		
Pools			
In-ground with/without heater	\$65		
Above Ground Heater	\$35		
Roof Conductors	\$15		
Roof Sump	\$15		
Septic Tank Replacement	\$20		
Sewer Repair	\$50		
Shower Pan	\$25		
When Requested Separately	\$50		
Shower Trap	\$15		
Sink – Any Type	\$15		
Site Storm Drain	\$50		
Stacks/Waste/Soil/Vent	\$15		
Sump Pump	\$30		
Sump Pump Discharge	\$30		
When Requested Separately	\$50		
Underground (Sanitary)	\$25		
Water Closet	\$15		
Water Distribution System			
½ - 1"	\$30		
1 ¼ - 4"	\$50		
4+"	\$100		
Water Heater	\$50		

MECHANICAL - HEATING, COOLING, & BURING EQUIPMENT / APPARATUS FEES

Fee Type	Fee	Proposed Fee	Rationale
Each Inspection (Min. 2)	\$40		
Commercial Mechanical Fees:	\$50		
Chiller Systems			
Air Cooled Condenser	\$60		
Chiller	\$60		
Cooling Tower	\$50		
Water Cooled Condenser	\$50		
Duct			
Under 5,000 SF (per floor)	\$45		
Over 5,000 SF (per floor)	\$60		
Diffuser (relocate/replace) – EACH	\$5		

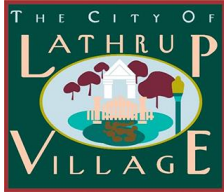
Fan Coil / Reheat Box – EACH	\$10		
Fire Dampers – EACH	\$10		
VAV Box – EACH	\$10		
Exhaust Booth:			
Plan Review (required)	\$50		
Auto-Body	\$25		
Exhaust Duct	\$25		
Exhaust Fan	\$25		
Hood	\$25		
Industrial Labs – PER HOOD	\$10		
Make-Up Air Equipment	\$25		
Gas Piping			
Up to 5 Openings – Includes Pressure Test	\$60		
Each Additional Opening	\$5		
Generator – includes pressure test	\$80		
HVAC Equipment			
AC Only	\$50		
Boiler	\$50		
Computer Room HVAC	\$60		
Duct Smoke Detector – EACH	\$20		
Economizer	\$25		
Furnace – ONLY	\$50		
Infrared Spot Heater – EACH	\$20		
Mini-Split Heat Pump	\$50		
Radiant Tube Heater – EACH	\$20		
Roof Top Unit (RTU)	\$60		
Kitchen			
Capture Test	\$75		
Hood/Duct Work	\$75		
Make-Up Exhaust Fan – Per System	\$75		
Kitchen Equipment			
Fryer	\$15		
Grill	\$15		
Stove	\$15		
Broiler	\$15		
Barbeque	\$15		
All Others	\$15		
Process Piping			
Hydronic / Steam	\$60		
Pressure Test	\$50		
Refrigeration			
Coolers / Freezers	\$50		
Evaporator Coils	\$50		
Pressure Test	\$50		

Solar Piping	\$60		
Water Heater	\$50		
Fire Suppression System Fees			
Fire Suppression Systems			
Plan Review (3+ devices)	\$150		
Standpipe systems	\$50		
Each Hose Connection / FDC	\$10		
Fire or Jockey Pumps & Connections – EACH	\$100		
Special Fire Suppression Systems			
FM200, Pre-Action, Dry Chemical, CO2, Clean Agent, Deluge (Fire Alarm Permit & Plan Review required when tied to building fire alarm system)	\$100		
Hood & Duct Fire Suppression System – EACH	\$75		
Additional System at Same Location	\$50		
Systems – Based on # of Sprinkler Heads / Nozzles in System According (per floor)			
1 – 10	\$50		
11 – 20	\$75		
21 – 50	\$125		
51 – 100	\$150		
101 – 200	\$200		
201 – 300	\$275		
301 – 400	\$350		
401 – 500	\$425		
500+	\$575		
Re-Inspection fee for systems not ready for inspection	\$75		
System Recertification (As-Built Plans Required)	\$250		
Residential Mechanical Fees			
Air Conditioning			
AC Unit	\$50		
Air Handler Replacement	\$50		
Condenser Replacement	\$50		
Evaporator Coil Replacement	\$50		
Mini-Split Heat Pump	\$50		
Heat pump with Air Handler	\$50		
Boiler			

Up to 2,000 SF	\$40		
Over 2,000 SF	\$60		
Baseboard Radiant	\$40		
In-Floor Radiant Pressure Test	\$40		
Fireplace			
Gas Vented	\$40		
Insert	\$40		
Log Set	\$40		
Outdoor	\$40		
Wood	\$40		
Gas Piping			
1 – 5 Openings	\$30		
Each Additional Opening	\$5		
Underground – Includes 5 Openings	\$40		
Pressure Test	\$40		
Geothermal: Plans Required			
Heat Pump	\$50		
Manifold Test – Underground Pipe	\$75		
Plan Review	\$50		
Heating Equipment			
Furnace	\$40		
Duct Work			
Alteration	\$45		
Duct Pressure Test Verification	\$25		
New Residential	\$60		
Zoned System – Per Zone	\$10		
Kitchen Hood			
Exhaust Air System	\$40		
Exhaust with Make-Up Air	\$60		
Recycle Air System	\$15		
Miscellaneous			
Air-to-Air Heat Exchanger	\$50		
Air Cleaner	\$15		
Bath Fans	\$15		
Generator Includes Pressure Test	\$60		
Humidifier	\$25		
Manufactured Home	\$60		
Pool Heater	\$40		
Solar Piping	\$60		
UV Light	\$15		
Water heater	\$50		
Venting			
Chimney Liner	\$25		
Class B	\$25		

Class C	\$30		
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Facility Rentals			
Deposit – Park	\$100		
Deposit – Community Room	\$300		
Facility	Resident Rate	Non-Resident Rate	
Community Room	\$125 Per Hour	\$150 Per Hour	
Community Room Setup/Cleaning Fee	\$150 Flat Fee	\$150 Flat Fee	
Audio/Visual	\$75 Flat Fee	\$75 Flat Fee	
Kitchen	\$100 Flat Fee	\$125 Flat Fee	
Meeting Place	\$25 Per Hour	\$35 Per Hour	
Meeting Place Setup/Cleaning Fee	\$35 Flat Fee	\$35 Flat Fee	
Conference Room	\$10 Per Hour	\$15 Per Hour	
Dance Studio	\$35 Per Hour	\$50 Per Hour	
Municipal Park	\$75 Per Hour	\$125 Per Hour	
Park Electric	\$25 Flat Fee	\$25 Flat Fee	
Goldengate Park	\$35 Per Hour	\$80 Per Hour	
Sarrackwood Park	\$25 Per Hour	\$60 Per Hour	



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: June 17, 2024
RE: Year-End Budget Amendments

Background Brief: At a minimum, two times each fiscal year City Council considers budget amendments to reflect current-year activity (CYA). Enclosed in your packet are recommended budget amendments that have been reviewed and discussed through administration and trends for the remainder of the fiscal year.

Previous Action: Mid-Year Budget Amendments – March 18, 2024

Economic Impact: Year-end budget amendments reflect activity throughout the fiscal year.

Recommendation: It is my recommendation to approve the FY 23/24 year-end budget amendments.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____
to approve the fiscal year 2023/2024 year-end budget amendments as presented.

Kelly Garrett
Mayor

Bruce Kantor
Mayor Pro-Tem

Jalen Jennings
Council Member

Dalton Barksdale
Council Member

Jason Hammond
Council Member

06/12/2024 BUDGET REPORT FOR CITY OF LATHRUP VILLAGE						
Calculations as of 06/30/2024						
		2023-24	2023-24	2023-24		
		AMENDED	ACTIVITY	Recommended		
GL NUMBER	DESCRIPTION	BUDGET	As of 6/12/24	AMENDMENT	DIFFERENCE	NOTES
101-000.000-401.000	CITY TAXES	3,020,630	2,883,004	2,883,004	(137,626)	95% Collection & Tax Tribunal
101-000.000-402.000	REFUSE COLLECTION TAXES	453,065	425,873	425,873	(27,192)	95% Collection & Tax Tribunal
101-000.000-409.000	DELQ PERSONAL PROPERTY REVENUE	3,000	(1,983)	-	(3,000)	
101-000.000-414.000	TAX PENALTIES	35,000	11,842	35,000	-	
101-000.000-415.000	MISCELLANEOUS REVENUE	15,000	7,520	7,520	(7,480)	
101-000.000-416.000	WORK COMP DIVIDEND REVENUE	7,000		7,000	-	
101-000.000-416.001	PROPERTY & LIABILITY DIVIDEND REVENUE	10,000	7,920	7,920	(2,080)	
101-000.000-419.000	AT & T LEASE PAYMENTS	60,889	58,606	58,606	(2,283)	
101-000.000-421.000	METRO-PCS LEASE PAYMENTS	48,000	54,564	54,564	6,564	
101-000.000-423.000	WORK COMP REIMBURSEMENT	20,000		20,000	-	
101-000.000-424.000	UNEARNED REVENUE	12,000		12,000	-	
101-000.000-446.000	INVESTMENT INTEREST	52,699	71,528	71,528	18,829	Increased interest
101-000.000-447.000	TAX 1% ADMINISTRATIVE FEE	100,000	100,541	105,000	5,000	
101-000.000-448.000	INSURANCE REIMBURSEMENT	200	2,971	2,971	2,771	
101-000.000-455.000	METRO AUTHORITY-FEE	18,000	18,631	18,631	631	
101-000.000-456.000	BUILDING PERMITS	95,000	47,269	47,500	(47,500)	
101-000.000-457.000	ZONING, SITE, SPECIAL PERMITS	8,500	9,122	9,122	622	
101-000.000-458.000	PLUMBING/HEATING PERMITS	10,000	72,509	72,500	62,500	
101-000.000-459.000	ELECTRICAL PERMITS	10,000	13,346	13,300	3,300	
101-000.000-460.000	LICENSES & REGISTRATIONS	14,000	13,390	13,390	(610)	
101-000.000-461.000	DOG & CAT LICENSES	1,100	3,052	3,000	1,900	
101-000.000-465.000	CABLE TV REVENUES	120,000	77,487	95,000	(25,000)	Decreasing Cable TV revenue due to Increasing Streaming
101-000.000-470.000	RECREATION SPECIAL PROGRAMS	2,500	1,974	1,900	(600)	
101-000.000-470.001	DOG PARK REVENUE		70	70	70	
101-000.000-470.002	COMMUNITY GARDEN REVENUE	1,800	935	900	(900)	
101-000.000-471.000	DONATIONS-OTHER		200		-	
101-000.000-475.000	COMM ROOM & BLDG RENT REVENUE	65,000	70,924	70,900	5,900	Increased rental rate
101-000.000-530.000	FEDERAL GRANT REVENUE - ARPA				-	
101-000.000-540.000	302 TRAINING FUNDS-REVENUES	1,000	1,827	1,800	800	
101-000.000-543.000	FEDERAL/STATE GRANT	2,000		6,600	4,600	
101-000.000-545.000	POLICE TRAINING REIMBURSEMENT			5,500	5,500	
101-000.000-546.000	POLICE CHARGES FOR SERVICES	15,000	13,933	13,900	(1,100)	
101-000.000-573.001	LCSA REVENUE		37,646	37,646	37,646	Reclassified from Miscellaneous Rev.
101-000.000-574.000	STATE SHARED REVENUES	499,818	335,101	490,000	(9,818)	
101-000.000-612.000	DISTRICT COURT FINES	70,000	75,278	75,000	5,000	
101-000.000-626.000	COMMUNITY DEVELOPMENT	8,000		-	(8,000)	
101-000.000-627.000	SIDEWALK REVENUES	250,000	206,466	221,735	(28,265)	

06/12/2024	BUDGET REPORT FOR CITY OF LATHRUP VILLAGE					
Calculations as of 06/30/2024						
		2023-24	2023-24	2023-24		
		AMENDED	ACTIVITY	Recommended		
GL NUMBER	DESCRIPTION	BUDGET	As of 6/12/24	AMENDMENT	DIFFERENCE	NOTES
101-000.000-628.000	WEED/CODE ENFORCEMENT REVENUE	50,000	37,180	37,000	(13,000)	
101-000.000-632.000	PUBLIC SERVICES REIMBURSEMENT	25,000			(25,000)	
101-000.000-664.000	INTEREST INCOME- LEASES			80,000	80,000	
101-000.000-669.000	DPS BLDG RENT FROM WATER	4,917		4,917	-	
101-000.000-671.000	ADMINISTRATIVE REV RD FUND	4,000			(4,000)	
101-000.000-676.001	EMPLOYEE BENEFIT CONTRIBUTION	22,000	29,884	46,000	24,000	20% Employee Contriubtion
101-000.000-681.000	SALE OF ABANDONED PROPERTY				-	
101-000.000-682.000	SALE OF FIXED ASSET		299	299	299	
		5,135,118	4,688,909	5,057,596	(77,522)	
101-100.000-708.000	PROPERTY & LIABILITY INSURANC	42,100	42,255	42,255	155	
101-100.000-710.000	UNEMPLOYMENT INSURANCE	50	4	-	(50)	
101-100.000-712.000	WORKER'S COMP INSURANCE	7,000	7,035	7,035	35	
101-100.000-713.000	MERS CITY CONTRIBUTIONS	50,000	50,000	50,000	-	
101-100.000-726.000	OFFICE SUPPLIES	6,000	4,466	5,500	(500)	
101-100.000-726.001	SUPPLIES - COVID 19				-	
101-100.000-732.000	CODE ENFORCEMENT	3,000		2,000	(1,000)	
101-100.000-733.000	CASH SHORT/OVER		2,497	2,497	2,497	
101-100.000-802.000	TAX TRIBUNAL RETURNS	1,500	71	1,500	-	
101-100.000-803.000	MEMBERSHIPS & MEETINGS	6,500	2,853	4,500	(2,000)	
101-100.000-804.000	BUILDING TRADE INSPECTION	75,000	84,076	93,000	18,000	
101-100.000-805.000	CABLE TELEVISION	55,000	50,769	55,000	-	
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	25,000	22,125	26,000	1,000	
101-100.000-810.000	AUDITING & ACCOUNTING	55,000	98,973	110,000	55,000	Approved additional accounting services.
101-100.000-822.000	TRAINING	8,000	7,594	8,000	-	
101-100.000-832.000	CITIZEN COMMUNICATION/PR	5,000	800	2,000	(3,000)	
101-100.000-840.000	LIBRARY PAYMENT	172,000	59,969	120,000	(52,000)	
101-100.000-848.000	GOVERNMENT OPERATIONS	25,000	44,140	50,000	25,000	New equipment for staff turnover.
101-100.000-848.001	TECHNOLOGY	60,000	55,933	65,000	5,000	Setup new equipment referenced above.
101-100.000-850.000	TELEPHONE EXPENDITURES	18,000	7,604	10,000	(8,000)	
101-100.000-860.000	VEHICLE EXPENSE	5,000	6,841	8,000	3,000	
101-100.000-880.000	CDBG EXPENDITURES	2,000		-	(2,000)	
101-100.000-882.000	PLANNING/CONSULTING FEES	10,000	8,688	15,000	5,000	
101-100.000-900.000	PRINTING/PUBLICATION COSTS	15,000	14,311	16,000	1,000	
101-100.000-901.000	POSTAGE FEES	6,000	6,632	7,500	1,500	
101-100.000-955.000	MISCELLANEOUS EXPENDITURES	500	9,915	15,000	14,500	Grant Services & EAP
101-100.000-955.003	ARPA EXPENDITURES	12,000	12,000	12,000	-	
		664,650	599,551	727,787	63,137	

06/12/2024	BUDGET REPORT FOR CITY OF LATHRUP VILLAGE					
Calculations as of 06/30/2024						
		2023-24	2023-24	2023-24		
		AMENDED	ACTIVITY	Recommended		
GL NUMBER	DESCRIPTION	BUDGET	As of 6/12/24	AMENDMENT	DIFFERENCE	NOTES
101-101.000-701.000	SALARIES FULL-TIME	460,000	415,769	465,000	5,000	
101-101.000-702.000	SALARIES PART-TIME	30,000	1,083	3,000	(27,000)	
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	277,500	219,209	250,000	(27,500)	
101-101.000-716.000	CODE ENFORCEMENT OFFICER	375	361	400	25	
101-101.000-717.000	CODE ENFORCEMENT LEGAL	20,000	13,878	18,000	(2,000)	
101-101.000-718.000	ELECTIONS	60,000	17,808	30,000	(30,000)	
101-101.000-721.000	DATA PROCESING & ASSESSMENTS	36,000	34,702	36,000	-	
101-101.000-722.000	LEGAL SERVICES	50,000	46,266	52,000	2,000	
101-101.000-723.000	BOARD OF REVIEW	600	400	600	-	
101-101.000-955.000	MISCELLANEOUS EXPENDITURES	1,500	1,167	1,500	-	
		935,975	750,643	856,500	(79,475)	
101-201.000-702.000	SALARIES PART-TIME	30,000	26,047	31,000	1,000	
101-201.000-920.000	UTILITIES	57,000	57,201	62,000	5,000	
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	38,000	29,403	38,000	-	
101-201.000-930.001	BUILDING - GRANTS	5,359	5,359	5,359	-	
101-201.000-930.002	COVID EXP - BUILDING				-	
101-201.000-936.000	EQUIPMENT MAINTENANCE	1,500		500	(1,000)	
101-201.000-938.000	PARKING LOT & GROUNDS	8,000	400	6,000	(2,000)	
		139,859	118,410	142,859	3,000	
101-301.000-701.000	SALARIES FULL-TIME	887,007	888,827	970,000	82,993	
101-301.000-702.000	SALARIES PART-TIME	69,000	56,528	65,000	(4,000)	
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	658,068	515,038	590,000	(68,068)	
101-301.000-704.000	SALARIES-OVERTIME	50,000	39,239	50,000	-	
101-301.000-708.000	PROPERTY & LIABILITY INSURANC	26,106	26,106	26,106	-	
101-301.000-710.000	UNEMPLOYMENT INSURANCE	100	4	100	-	
101-301.000-712.000	WORKER'S COMP INSURANCE	10,000	7,035	10,000	-	
101-301.000-726.000	OFFICE SUPPLIES	3,500	4,565	5,250	1,750	
101-301.000-726.001	SUPPLIES - COVID 19				-	
101-301.000-727.000	ROAD SUPPLIES	2,500	1,877	2,500	-	
101-301.000-728.000	EVIDENCE SUPPLIES	1,000	417	750	(250)	
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	1,500	1,394	1,500	-	
101-301.000-731.000	PUBLICATIONS/DOCUMENT REDUCIN	500	500	500	-	
101-301.000-802.000	TAX TRIBUNAL RETURNS		280	280	280	
101-301.000-803.000	MEMBERSHIPS & MEETINGS	3,500	1,540	3,500	-	
101-301.000-821.000	POLICE RESERVES	500		-	(500)	

06/12/2024	BUDGET REPORT FOR CITY OF LATHRUP VILLAGE					
Calculations as of 06/30/2024						
		2023-24	2023-24	2023-24		
		AMENDED	ACTIVITY	Recommended		
GL NUMBER	DESCRIPTION	BUDGET	As of 6/12/24	AMENDMENT	DIFFERENCE	NOTES
101-301.000-822.000	TRAINING	15,500	11,159	15,500	-	
101-301.000-823.000	FIREARMS TRAINING	9,000	4,521	7,000	(2,000)	
101-301.000-824.000	CRIME PREVENTION	40		40	-	
101-301.000-825.000	ANIMAL CONTROL	200		200	-	
101-301.000-826.000	COMMUNITY POLICING	1,000	338	500	(500)	
101-301.000-827.000	302 TRAINING FUNDS EXPENDITURES	2,000	3,916	4,000	2,000	
101-301.000-828.000	FIRE SERVICE/DISPATCH CONTRACT	744,840	675,990	744,840	-	
101-301.000-829.000	POLICE UNIFORMS & CLEANING	15,000	8,933	10,000	(5,000)	
101-301.000-836.000	PRISONER LOCKUP	5,000	4,648	5,200	200	
101-301.000-848.001	TECHNOLOGY	15,700	15,490	16,500	800	
101-301.000-850.000	TELEPHONE EXPENDITURES	9,500	7,753	9,500	-	
101-301.000-851.000	RADIO COMMUNICATIONS	12,500	8,073	10,000	(2,500)	
101-301.000-860.000	VEHICLE EXPENSE	37,000	57,711	65,000	28,000	
		2,580,561	2,341,882	2,613,766	33,205	
101-401.000-703.000	EMPLOYEE TAXES & BENEFITS	20,000	12,176	17,500	(2,500)	
101-401.000-860.000	VEHICLE EXPENSE				-	
101-401.000-890.000	PARK MAINTENANCE	1,500	1,428	1,500	-	
101-401.000-892.000	SIDEWALK MAINTENANCE	112,000	114,274	119,000	7,000	
101-401.000-920.000	UTILITIES	21,000	16,719	21,000	-	
101-401.000-921.000	CONTRACTUAL SERVICES	129,009	108,548	129,009	-	
101-401.000-936.000	EQUIPMENT MAINTENANCE	4,200	2,409	3,500	(700)	
101-401.000-970.000	CAPITAL EXPENDITURE				-	
		287,709	255,554	291,509	3,800	
101-501.000-955.000	MISCELLANEOUS EXPENDITURES	300	267	300	-	
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	7,000	1,230	2,500	(4,500)	
		7,300	1,497	2,800	(4,500)	
101-502.000-801.000	PROFESSIONAL & CONTRACTUAL		30,893		-	
101-502.000-801.001	SOCRRA	387,925	308,979	375,000	(12,925)	
		387,925	339,872	375,000	(12,925)	
101-601.000-701.000	SALARIES FULL-TIME				-	
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS		47	50	50	
101-601.000-712.000	WORKER'S COMP INSURANCE		7,035	7,035	7,035	
101-601.000-726.000	OFFICE SUPPLIES				-	
101-601.000-806.000	ADULT PROGRAMS	5,000	124	500	(4,500)	

06/12/2024	BUDGET REPORT FOR CITY OF LATHRUP VILLAGE					
Calculations as of 06/30/2024						
		2023-24	2023-24	2023-24		
		AMENDED	ACTIVITY	Recommended		
GL NUMBER	DESCRIPTION	BUDGET	As of 6/12/24	AMENDMENT	DIFFERENCE	NOTES
101-601.000-807.000	BUS TRANSPORTATION	1,000	449	500	(500)	
101-601.000-811.000	SENIOR ACTIVITIES	5,000		500	(4,500)	
101-601.000-812.000	COMMUNITY EVENTS	5,000	3,669	5,000	-	
101-601.000-813.000	CHILDREN/YOUTH ACTIVITIES	5,000	773	2,000	(3,000)	
101-601.000-815.000	COMMUNITY GARDEN	1,000	495	1,000	-	
101-601.000-817.000	FITNESS CENTER EXP	350		-	(350)	
101-601.000-843.000	DOG PARK EXPENSES	500		100	(400)	
101-601.000-884.000	CONCERTS IN THE PARK	850	842	1,000	150	
101-811.000-970.000	CAPITAL EXPENDITURE			2,400	2,400	
		23,700	13,434	20,085	(3,615)	
Total Rev		5,135,118	4,688,909	5,057,596	(77,522)	
Total Exp		5,027,679	4,420,843	5,030,306	2,627	
NET		107,439	268,066	27,290		

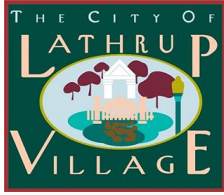
06/12/2024	BUDGET REPORT FOR CITY OF LATHRUP VILLAGE					
Calculations as of 06/30/2024						
		2023-24	2023-24	2023-24		
		AMENDED	ACTIVITY	Recommended		
GL NUMBER	DESCRIPTION	BUDGET	As of 6/12/24	AMENDMENT	DIFFERENCE	NOTES
202-702.000-415.000	MISCELLANEOUS REVENUES	\$ 24,500	\$ 24,614	\$ -	\$ (24,500)	Reclassified to Local
202-702.000-574.000	STATE SHARED REVENUES	\$ 404,143	\$ 342,624	\$ 404,143	\$ -	
202-702.000-640.001	BOND REVENUE			\$ -	\$ -	
202-702.000-665.000	INVESTMENT INTEREST	\$ 600		\$ -	\$ (600)	
202-702.000-690.397	TRANSFER IN FROM ROAD MILLAGE BOND FUND			\$ -	\$ -	
		\$ 429,243	\$ 367,238	\$ 404,143	\$ (25,100)	
					\$ -	
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	\$ 11,507	\$ 494	\$ 1,000	\$ (10,507)	
202-702.000-705.000	SALARIES-ADMIN	\$ 7,000	\$ 3,248	\$ 4,500	\$ (2,500)	
202-702.000-725.000	PAYING AGENT FEES		\$ 250	\$ 250	\$ 250	
202-702.000-810.000	AUDITING & ACCOUNTING	\$ 9,800	\$ 9,785	\$ 9,800	\$ -	
202-702.000-856.000	ADMINISTRATION & ENGINEERING	\$ 4,000		\$ -	\$ (4,000)	
202-702.000-858.000	ROAD CONSTRUCTION		\$ 298,335	\$ 300,000	\$ 300,000	Approved 11 Mile/Southfield Project
202-702.000-860.000	VEHICLE EXPENSE		\$ -		\$ -	
202-702.000-861.000	ROAD MAINTENANCE	\$ 12,000	\$ 12,419	\$ 14,000	\$ 2,000	
202-702.000-862.000	ROADSIDE MAINTENANCE	\$ 1,000		\$ -	\$ (1,000)	
202-702.000-864.000	TRAFFIC CONTROLS	\$ 25,000	\$ 18,671	\$ 22,000	\$ (3,000)	
202-702.000-866.000	SNOW & ICE REMOVAL	\$ 5,500	\$ 1,674	\$ 1,750	\$ (3,750)	
202-702.000-867.000	EQUIPMENT RENTAL	\$ 5,000		\$ -	\$ (5,000)	
202-702.000-870.000	FORESTRY	\$ 36,000	\$ 16,213	\$ 22,500	\$ (13,500)	
202-702.000-921.000	CONTRACTUAL SERVICES	\$ 66,605	\$ 64,184	\$ 70,000	\$ 3,395	
202-702.000-970.000	CAPITAL EXPENDITURE	\$ 1,400	\$ 1,320	\$ 1,400	\$ -	
202-702.100-970.000	CAPITAL EXPENDITURE	\$ 339,000	\$ 350,369	\$ 351,000	\$ 12,000	
		\$ 523,812	\$ 776,962	\$ 798,200	\$ 274,388	
					\$ -	
203-703.000-415.000	MISCELLANEOUS REVENUE			\$ 24,500	\$ 24,500	
203-703.000-574.000	STATE SHARED REVENUES	\$ 190,185	\$ 160,226	\$ 190,185	\$ -	
203-703.000-640.001	BOND REVENUE				\$ -	
203-703.000-665.000	INVESTMENT INTEREST	\$ 600		\$ -	\$ (600)	
203-703.000-690.397	TRANSFER IN FROM ROAD MILLAGE BOND FUND				\$ -	
		\$ 190,785	\$ 160,226	\$ 214,685		
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	\$ 11,893	\$ 505	\$ 1,000	\$ (10,893)	
203-703.000-705.000	SALARIES-ADMIN	\$ 7,000	\$ 3,248	\$ 4,500	\$ (2,500)	
203-703.000-725.000	PAYING AGENT FEES		\$ 250	\$ 250	\$ 250	
203-703.000-810.000	AUDITING & ACCOUNTING	\$ 10,950	\$ 10,904	\$ 10,950	\$ -	
203-703.000-861.000	ROAD MAINTENANCE	\$ 75,000	\$ 4,505	\$ 15,000	\$ (60,000)	
203-703.000-862.000	ROADSIDE MAINTENANCE	\$ 1,000	\$ 117	\$ 500	\$ (500)	
203-703.000-864.000	TRAFFIC CONTROLS	\$ 10,000	\$ 5,628	\$ 8,000	\$ (2,000)	
203-703.000-866.000	SNOW & ICE REMOVAL	\$ 5,000	\$ 1,524	\$ 2,500	\$ (2,500)	

06/12/2024	BUDGET REPORT FOR CITY OF LATHRUP VILLAGE					
Calculations as of 06/30/2024						
		2023-24	2023-24	2023-24		
		AMENDED	ACTIVITY	Recommended		
GL NUMBER	DESCRIPTION	BUDGET	As of 6/12/24	AMENDMENT	DIFFERENCE	NOTES
203-703.000-867.000	EQUIPMENT RENTAL	\$ 2,000		\$ -	\$ (2,000)	
203-703.000-868.000	NON-MOTOR FACILITIES	\$ 5,000		\$ -	\$ (5,000)	
203-703.000-870.000	FORESTRY	\$ 36,000	\$ 16,213	\$ 22,500	\$ (13,500)	
203-703.000-921.000	CONTRACTUAL SERVICES	\$ 74,844	\$ 62,754	\$ 74,844	\$ -	
203-703.100-970.000	CAPITAL EXP - STREET BOND	\$ 300,000	\$ 299,546	\$ 325,000	\$ 25,000	
		\$ 538,687	\$ 405,194	\$ 465,044	\$ (73,643)	
					\$ -	
258-000.000-446.000	INVESTMENT INTEREST	\$ 3,150	\$ 3,936	\$ 3,936	\$ 786	
258-000.000-690.101	TRANSFER IN FROM GENERAL FUND				\$ -	
		\$ 3,150	\$ 3,936	\$ 3,936		
258-000.000-970.000	CAPITAL EXPENDITURE	\$ 40,000	\$ 27,304	\$ 40,000	\$ -	
		\$ 40,000	\$ 27,304	\$ 40,000	\$ -	
					\$ -	
397-000.000-446.000	INVESTMENT INTEREST	\$ 15,000	\$ 17,666	\$ 17,666	\$ 2,666	
397-000.000-510.983	SPECIAL ASSESSMENT-ROAD BOND	\$ 577,250		\$ -	\$ (577,250)	Moved to new account #
397-000.000-403.000	ROAD MILLAGE BOND FUND			\$ 633,110	\$ 633,110	New account #
		\$ 592,250	\$ 17,666	\$ 650,776	\$ 58,526	
397-000.000-720.000	INTEREST EXPENSE	\$ 201,750	\$ 201,750	\$ 201,750	\$ -	
397-000.000-725.000	PAYING AGENT FEES	\$ 500		\$ 500	\$ -	
397-000.000-905.000	BOND PRINCIPAL PAYMENTS	\$ 375,000	\$ 375,000	\$ 375,000	\$ -	
397-000.000-999.202	TRANSFER OUT TO MAJOR ROADS				\$ -	
397-000.000-999.203	TRANSFER OUT TO LOCAL ROADS				\$ -	
		\$ 577,250	\$ 576,750	\$ 577,250	\$ -	
					\$ -	
592-536.000-415.000	MISCELLANEOUS REVENUES	\$ 40,000	\$ 13,561	\$ 13,500	\$ (26,500)	
592-536.000-640.000	WATER SERVICE	\$ 730,440	\$ 699,692	\$ 730,440	\$ -	
592-536.000-640.001	BOND REVENUE	\$ 227,268	\$ 229,098	\$ 229,098	\$ 1,830	
592-536.000-640.002	CAPITAL BOND REVENUE	\$ 899,000		\$ -	\$ (899,000)	Bond Revenue Previously Received & Held in Fund Balance.
592-536.000-641.000	WATER & SEWER PENALTIES	\$ 25,000	\$ 28,285	\$ 28,285	\$ 3,285	
592-536.000-642.000	METER CHARGE REVENUE	\$ 80,830	\$ 80,658	\$ 80,658	\$ (172)	
592-536.000-665.000	INVESTMENT INTEREST	\$ 41,800	\$ 64,186	\$ 64,180	\$ 22,380	
		\$ 2,044,338	\$ 1,115,480	\$ 1,146,161	\$ (898,177)	
592-536.000-701.000	SALARIES FULL-TIME	\$ 25,000	\$ 24,992	\$ 29,000	\$ 4,000	
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	\$ 123,453	\$ 93,210	\$ 105,000	\$ (18,453)	
592-536.000-706.000	OPEB EXPENSE				\$ -	
592-536.000-708.000	PROPERTY & LIABILITY INSURANC	\$ 8,000	\$ 8,000	\$ 8,000	\$ -	
592-536.000-726.000	OFFICE SUPPLIES				\$ -	
592-536.000-803.000	MEMBERSHIPS & MEETINGS	\$ 1,880		\$ -	\$ (1,880)	

06/12/2024	BUDGET REPORT FOR CITY OF LATHRUP VILLAGE					
Calculations as of 06/30/2024						
		2023-24	2023-24	2023-24		
		AMENDED	ACTIVITY	Recommended		
GL NUMBER	DESCRIPTION	BUDGET	As of 6/12/24	AMENDMENT	DIFFERENCE	NOTES
592-536.000-810.000	AUDITING & ACCOUNTING	\$ 20,000	\$ 19,161	\$ 24,000	\$ 4,000	
592-536.000-860.000	VEHICLE EXPENSE	\$ 3,250	\$ 7,805	\$ 9,000	\$ 5,750	
592-536.000-875.000	PENSION EXPENSE	\$ 25,000		\$ 25,000	\$ -	
592-536.000-900.000	PRINTING/PUBLICATION COSTS		\$ 631	\$ 650	\$ 650	
592-536.000-902.000	BILLING SERVICES	\$ 10,000	\$ 8,285	\$ 9,500	\$ (500)	
592-536.000-921.000	CONTRACTUAL SERVICES	\$ 74,844	\$ 79,532	\$ 87,000	\$ 12,156	
592-536.000-935.000	EQUIPMENT REPLACEMENT	\$ 2,000	\$ 1,273	\$ 2,000	\$ -	
592-536.000-937.000	WATER SYSTEM MAINTENANCE	\$ 90,000	\$ 149,942	\$ 90,000	\$ -	Expenses Moved to 592-536.000.974
592-536.000-940.000	RENT & UTILITIES WATER & SEWE	\$ 4,917		\$ 4,917	\$ -	
592-536.000-944.000	WATER PURCHASES	\$ 454,416	\$ 214,528	\$ 295,000	\$ (159,416)	
592-536.000-955.000	MISCELLANEOUS EXPENDITURES		\$ 308	\$ 350	\$ 350	
592-536.000-968.000	DEPRECAATION WATER SYSTEM				\$ -	
592-536.000-970.000	CAPITAL EXPENDITURE	\$ 30,000	\$ 159,338	\$ 175,000	\$ 145,000	
592-536.000-974.000	WATER MAIN PROJECT	\$ 480,000	\$ 51,377	\$ 300,000	\$ (180,000)	
592-536.100-970.000	CAPITAL EXP - STOP BOX REPLACEMENT	\$ 15,000	\$ 21,192	\$ 25,000	\$ 10,000	
592-536.200-970.000	CAPITAL EXP - LEAD & COPPER LINE REPLACE	\$ 25,000	\$ 16,869	\$ 22,500	\$ (2,500)	
592-536.300-970.000	CAPITAL EXP - WATER METER REPLACE	\$ 130,000	\$ 71,367	\$ 80,000	\$ (50,000)	
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	\$ 635,000	\$ 746,231	\$ 950,000	\$ 315,000	
592-536.500-970.000	CAPITAL FIRE HYDRANTS	\$ 50,000	\$ 55,161	\$ 59,000	\$ 9,000	
592-536.600-970.000	CAPITAL EXP - GATE VALVES	\$ 75,000	\$ 87,822	\$ 90,000	\$ 15,000	
		\$ 2,282,760	\$ 1,817,024	\$ 2,390,917	\$ 108,157	
					\$ -	
592-537.000-415.000	MISCELLANEOUS REVENUES	\$ 2,900	\$ 2,918	\$ 2,918	\$ 18	
592-537.000-543.000	FEDERAL/STATE GRANTS	\$ 28,350	\$ 34,525	\$ 34,525	\$ 6,175	
592-537.000-640.002	CAPITAL BOND REVENUE	\$ 1,034,405		\$ -	\$ (1,034,405)	Bond Revenue Previously Received & Held in Fund Balance.
592-537.000-641.000	WATER & SEWER PENALTIES	\$ 43,000	\$ 41,345	\$ 43,000	\$ -	
592-537.000-645.000	SEWAGE DISPOSAL REVENUE	\$ 1,551,268	\$ 1,335,213	\$ 1,400,000	\$ (151,268)	
592-537.000-651.000	INDUSTRIAL SURCHARGE	\$ 43,000	\$ 36,967	\$ 41,000	\$ (2,000)	
592-537.000-665.000	INVESTMENT INTEREST	\$ 41,800	\$ 64,186	\$ 64,186	\$ 22,386	
592-537.000-697.001	PREMIUM ON BONDS				\$ -	
		\$ 2,744,723	\$ 1,515,154	\$ 1,585,629	\$ (1,159,094)	
592-537.000-701.000	SALARIES FULL-TIME	\$ 25,000	\$ 24,992	\$ 27,500	\$ 2,500	
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	\$ 60,806	\$ 56,067	\$ 62,000	\$ 1,194	
592-537.000-708.000	PROPERTY & LIABILITY INSURANC	\$ 7,803	\$ 7,803	\$ 7,803	\$ -	
592-537.000-720.000	INTEREST EXPENSE	\$ 174,679	\$ 165,229	\$ 174,679	\$ -	
592-537.000-725.000	PAYING AGENT FEES	\$ 1,500	\$ 1,290	\$ 1,500	\$ -	
592-537.000-810.000	AUDITING & ACCOUNTING	\$ 20,000	\$ 19,161	\$ 21,000	\$ 1,000	
592-537.000-902.000	BILLING SERVICES	\$ 650	\$ 626	\$ 750	\$ 100	
592-537.000-905.000	BOND PRINCIPAL PAYMENTS	\$ 310,000		\$ -	\$ (310,000)	
592-537.000-921.000	CONTRACTUAL SERVICES	\$ 74,844	\$ 98,282	\$ 125,000	\$ 50,156	Includes Country SRT Service

06/12/2024	BUDGET REPORT FOR CITY OF LATHRUP VILLAGE					
Calculations as of 06/30/2024						
		2023-24	2023-24	2023-24		
		AMENDED	ACTIVITY	Recommended		
GL NUMBER	DESCRIPTION	BUDGET	As of 6/12/24	AMENDMENT	DIFFERENCE	NOTES
592-537.000-939.000	SEWER SYSTEM MAINTENANCE	\$ 273,000	\$ 59,918	\$ 100,000	\$ (173,000)	
592-537.000-940.000	RENT & UTILITIES WATER & SEWE	\$ 500		\$ 500	\$ -	
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	\$ 1,074,726	\$ 897,045	\$ 1,074,726	\$ -	
592-537.000-945.000	RETENTION TANK-UTIL ELEC	\$ 18,707	\$ 13,362	\$ 18,707	\$ -	
592-537.000-946.000	RETENTION TANK UTIL-WATER	\$ 30,000	\$ 25,676	\$ 30,000	\$ -	
592-537.000-947.000	RETENTION TANK UTIL-GAS	\$ 1,200	\$ 1,010	\$ 1,200	\$ -	
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	\$ 3,000	\$ 1,353	\$ 1,750	\$ (1,250)	
592-537.000-949.000	RETENTION TAN GENERATOR FUEL	\$ 500		\$ 500	\$ -	
592-537.000-951.000	RETENTION TANK BUILDING/EQUIP	\$ 6,000	\$ 2,625	\$ 5,000	\$ (1,000)	
592-537.000-953.000	RETENTION TANK EXCESS LIABIL	\$ 9,078	\$ 9,078	\$ 9,078	\$ -	
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	\$ 20,000	\$ 12,957	\$ 17,300	\$ (2,700)	
592-537.000-970.000	CAPITAL EXPENDITURE	\$ 450,000	\$ 330	\$ 100,000	\$ (350,000)	
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	\$ 30,000	\$ 8,810	\$ 20,000	\$ (10,000)	
592-537.100-970.000	CAPITAL EXP - SANITARY SEWER REPAIRS				\$ -	
592-537.200-970.000	CAPITAL EXP - RETENTION TANK REPAIRS	\$ 858,226	\$ 165,768	\$ 858,226	\$ -	
		\$ 3,450,219	\$ 1,571,382	\$ 2,657,219	\$ (793,000)	
	TOTAL WATER & SEWER REV	\$ 4,789,061	\$ 2,630,634	\$ 2,731,790		
	TOTAL WATER & SEWER EXP	\$ 5,732,979	\$ 3,388,406	\$ 5,048,136		
		\$ (943,918)	\$ (757,772)	\$ (2,316,346)		

06/12/2024	BUDGET REPORT FOR CITY OF LATHRUP VILLAGE					
Calculations as of 06/30/2024						
		2023-24	2023-24	2023-24		
		AMENDED	ACTIVITY	RECOMMENDED		
GL NUMBER	DESCRIPTION	BUDGET	As of 6/12/24	AMENDMENT	DIFFERENCE	NOTES
494-000.000-407.000	TIFA-CAPTURE TAXES	\$ 367,901	\$ 26,761	\$ 415,275	\$ 47,374	
494-000.000-410.000	TAX COLLECTED OTHER	\$ 37,488	\$ 7,459	\$ 37,337	\$ (151)	
494-000.000-415.000	MISCELLANEOUS REVENUE	\$ 21,974	\$ 3,120	\$ 3,100	\$ (18,874)	
494-000.000-446.000	INVESTMENT INTEREST	\$ 10,000	\$ 42,417	\$ 42,400	\$ 32,400	Higher Interest Rates
494-000.000-614.000	MUSIC FEST		\$ 3,025	\$ 3,025	\$ 3,025	Music Festival Sponsors
		\$ 437,363	\$ 82,782	\$ 501,137	\$ 63,774	
					\$ -	
494-000.000-701.000	SALARIES FULL-TIME	\$ 170,940	\$ 157,867	\$ 170,940	\$ -	
494-000.000-702.000	SALARIES PART-TIME	\$ 5,000	\$ 4,525	\$ 5,000	\$ -	
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	\$ 60,000	\$ 60,704	\$ 65,000	\$ 5,000	
494-000.000-722.000	LEGAL SERVICES	\$ 900		\$ 900	\$ -	
494-000.000-726.000	OFFICE SUPPLIES	\$ 6,350	\$ 3,145	\$ 6,000	\$ (350)	
494-000.000-802.000	TAX TRIBUNAL RETURNS	\$ 2,000		\$ 2,000	\$ -	
494-000.000-810.000	AUDITING & ACCOUNTING	\$ 800	\$ 13,348	\$ 15,000	\$ 14,200	Approved PM Assistance
494-000.000-822.000	TRAINING/MEMBERSHIP	\$ 10,050	\$ 3,425	\$ 7,000	\$ (3,050)	
494-000.000-844.000	MAIN STREET PROGRAM	\$ 22,500	\$ 19,320	\$ 25,000	\$ 2,500	
494-000.000-845.000	STREETSCAPING	\$ 132,000	\$ 10,214	\$ 30,000	\$ (102,000)	Removal of Municipal Park Match
494-000.000-882.000	PLANNING/CONSULTING FEES	\$ 15,300	\$ 17,059	\$ 19,000	\$ 3,700	
494-000.000-900.000	PRINTING/PUBLICATION COSTS	\$ 2,000	\$ 2,289	\$ 2,500	\$ 500	
494-000.000-901.000	POSTAGE FEES	\$ 200		\$ 200	\$ -	
494-000.000-933.000	REPAIRS & MAINTENANCE	\$ 417,293	\$ 285,147	\$ 350,000	\$ (67,293)	Alley Project Less Than Projected
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	\$ 53,457	\$ 50,087	\$ 53,457	\$ -	
494-000.000-968.001	DEPRECIATION INFRASTRUCTURE	\$ 30,000		\$ 30,000	\$ -	
494-000.000-971.000	SIGN GRANT PROGRAM	\$ 10,000	\$ 15,480	\$ 15,480	\$ 5,480	
494-000.000-971.001	FACADE GRANT PROGRAM	\$ 20,000		\$ 10,000	\$ (10,000)	
		\$ 958,790	\$ 642,610	\$ 807,477	\$ (151,313)	
	Total DDA Rev	\$ 437,363	\$ 82,782	\$ 501,137		
	Total DDA Exp	\$ 958,790	\$ 642,610	\$ 807,477		
		\$ (521,427)	\$ (559,828)	\$ (306,340)		



City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
 FROM: Mike Greene – City Administrator
 DATE: June 17, 2024
 RE: First Reading - Request to Amend Ordinance Chapter 14. Buildings and Building Regulations, Article VIII. Swimming Pools, Section 14-183 Fencing

Background Brief: The first reading of this ordinance update has been requested to change the language with permitted fencing associated with swimming pools.

Previous Action: Study session discussions.

Economic Impact: N/A

Recommendation: It is my recommendation to schedule a second reading.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____
 to schedule the second reading of an update to Ordinance Chapter 14. Buildings and Building Regulations, Article VIII. Swimming Pools, Section 14-183 Fencing.

Kelly Garrett
Mayor

Bruce Kantor
Mayor Pro-Tem

Jalen Jennings
Council Member

Dalton Barksdale
Council Member

Jason Hammond
Council Member

ORDINANCE NO. _____-24

**CITY OF LATHRUP VILLAGE
OAKLAND COUNTY, MICHIGAN**

**AN ORDINANCE TO AMEND THE CITY OF
LATHRUP VILLAGE CODE OF ORDINANCES AT
CHAPTER 14. BUILDINGS AND BUILDING REGULATIONS, BY AMENDING ARTICLE
VIII. SWIMMING POOLS, SECTION 14-183 FENCING AS FOLLOWS:**

THE CITY COUNCIL OF THE CITY OF LATHRUP VILLAGE ORDAINS:

**PART I.
ORDINANCE AMENDMENT.**

That Chapter 14. Buildings and Building Regulations, Article VIII. Swimming Pools, Section 14-183. Fencing of the City of Lathrup Village Code of Ordinances is hereby amended to read as follows in its entirety:

ARTICLE VIII. – Swimming Pools

Sec. 14-183. - Fencing.

(a) All swimming pools shall be completely enclosed by a substantial fence not less than four feet in height conforming to the requirements of this article.

(b) The fence and all gates therein may be constructed with any one of the following materials:

(1) Ornamental Iron.

(2) Wood.

(3) Composite.

(4) Vinyl.

(c) The dimensions of openings on all gates and fences shall be two inches or less in at least one dimension.

(d) All gates shall be equipped with self-latching, self-closing devices with the latch on the inside of the gate and not easily reached or operated by a small child. Such gates shall be securely locked whenever the swimming pool is not attended inside the pool fence by a person designated by a property owner or occupant.

**PART II.
REPEALER.**

This ordinance repeals any ordinances in conflict thereof.

**PART III.
SEVERABILITY.**

If any section, subsection, clause, phrase, or portion of this article is for any reason held invalid by a court of competent jurisdiction, such portion shall be deemed a separate and distinct provision, and such holding shall not affect the validity of the remaining portions.

PART IV. SAVINGS.

All proceedings pending and all rights and liabilities existing, acquired, or incurred at the time this ordinance takes effect are saved and may be consummated according to the law in force where they commenced.

PART V. EFFECTIVE DATE.

This Ordinance shall be published in the manner required by law and shall become effective ten (10) days after the date of its publication. A copy of the ordinance shall also be made available for public use and inspection in the office of the City Clerk.

MADE, PASSED AND ADOPTED BY THE CITY COUNCIL, CITY OF LATHRUP VILLAGE, OAKLAND COUNTY, MICHIGAN THIS ____ DAY OF _____, 2024.

Alisa Emanuel, City Clerk

Date of Introduction: June 17, 2024

Date of Adoption: 2024

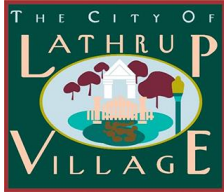
Date of Publication of

Notice of Adoption: 2024

CERTIFICATE OF ADOPTION

I hereby certify that the foregoing is a true and complete copy of the ordinance passed at a meeting of the City of Lathrup Village held on the ____ day of _____, 2024.

Alisa Emanuel, City Clerk



City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
 FROM: Mike Greene – City Administrator
 DATE: June 17, 2024
 RE: First Reading - Request to Amend Ordinance Chapter 46. Miscellaneous Offenses, Provisions, Forfeitures and Penalties, Article XII. Parks and Recreation Protection

Background Brief: The first reading of this ordinance update has been requested to clarify the language in our park ordinances about specific activities (such as commercial/fundraising) and avenues to engage in those activities.

Previous Action: Study session discussions.

Economic Impact: N/A

Recommendation: It is my recommendation to schedule a second reading.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____
 to schedule the second reading of an update to Ordinance Chapter 46. Miscellaneous Offenses, Provisions, Forfeitures and Penalties, Article XII. Parks and Recreation Protection.

Kelly Garrett
Mayor

Bruce Kantor
Mayor Pro-Tem

Jalen Jennings
Council Member

Dalton Barksdale
Council Member

Jason Hammond
Council Member

ORDINANCE NO. _____-24

**CITY OF LATHRUP VILLAGE
OAKLAND COUNTY, MICHIGAN**

**AN ORDINANCE TO AMEND THE CITY OF
LATHRUP VILLAGE CODE OF ORDINANCES AT
CHAPTER 46. MISCELLENEOUS OFFENSES, PROVISIONS,
FORFEITURES AND PENALTIES, BY AMENDING ARTICLE XII.
PARKS AND RECREATION PROTECTION AS FOLLOWS:**

THE CITY COUNCIL OF THE CITY OF LATHRUP VILLAGE ORDAINS:

PART I. TITLE.

This Ordinance shall be known as the "Parks and Recreation Protection Ordinance".

PART II. ORDINANCE AMENDMENT.

That Chapter 46. Miscellaneous Offense Provisions, Forfeitures and Penalties, Article XII. Parks and Recreation Protection of the City of Lathrup Village Code of Ordinances is hereby amended to read as follows in its entirety:

ARTICLE XII. - PARKS AND RECREATION PROTECTION

Sec. 46-172. - Definition.

The words "park" and "park area", when used in this article, shall mean any public park, recreation area or recreation facility operated by the department of parks and recreation, **including the Community Room.**

Sec. 46-173. General Rental Policies.

- (a) Park rental is by permit only;
- (b) The rental applicant must remain on site for the duration of the rental period;
- (c) Event organizers must have a printed copy of their rental agreement to display upon request;
- (d) Reservation holders may not transfer a park permit;
- (e) The use of any park is at your own risk, the City does not assume responsibility for injury or any loss, theft or damage to personal items.

Sec. 46-174. - Hours.

- (a) All parks of the city shall be open from 8:00 a.m. to 10:00 p.m., unless otherwise posted.
- (b) It shall be unlawful for any person to utilize a park other than during park hours.
- (c) When renting a park setup may not begin before 8:00am, All activities, including cleanup, must be completed by 9:00 pm.

Sec. 46-175. - Protection of structures, plants, earth, waters and wildlife generally.

It shall be unlawful within a park for any person to:

- (a) Mark, deface, disfigure, injure, tamper with or displace or remove any park property or appurtenances whatsoever, either real or personal;
- (b) Misuse or abuse any park restroom, washroom or similar facility to the detriment of its maintenance in a neat and sanitary condition;
- (c) Dig or remove any soil, rock, sand, stones, trees, grass, shrubs or plants or other wood or materials, or make any excavation by tool, equipment, blasting or other means or agency;
- (d) Damage, cut, carve, mark, transplant or remove any plant, or injure the bark, or pick flowers or seed of any tree or plant, or in any other way injure the natural beauty or usefulness of any area;
- (e) Climb, stand or sit upon monuments, planters, trees, fountains, railings, fences or upon any other property not designated or customarily used for such purpose;
- (f) Attach any rope or cable or other contrivance to any tree, fence, railing, bridge, bench, or other structure;
- (g) Throw, discharge, or otherwise place or cause to be placed in the waters of any fountains, ponds, lake, stream or other body of water in or adjacent to any park or any tributary stream, storm sewer, or drain flowing into such water, any substance, matter or thing, liquid or solid, which will or may result in the pollution of such waters;
- (h) Tie or hitch an animal to any tree or plant; or
- (i) Hunt, molest, harm, frighten, kill, trap, pursue, chase, tease, shoot or throw any object at any animal, wildlife, or bird.

Sec. 46-176. - Conduct within parks.

It shall be unlawful within a park for any person to:

- (a) Prevent or interfere with another's lawful use of a park or any park facility;
- (b) Conduct or participate in any form of gambling, lottery or game of chance, except as permitted by state law and **authorized by resolution of the City Council and department of parks and recreation.**
- (c) Consume alcoholic liquor unless authorized by resolution of city council and posted with a notice that such consumption has been authorized;
- (d) Smoke, vape, use an electronic cigarette, use marijuana or any marijuana infused product;
- (e) Play any musical instrument, radio, record, tape player or other device in a manner which interferes with the enjoyment of the park by others or which is disturbing to adjacent residents, **music levels must stay under 65 decibels.**
- (f) Attach decorations to a pavilion/ picnic shelter or gazebo in any way, loose decorations such as confetti and glitter are also prohibited.
- (g) Erect or maintain any bounce house, inflatable, petting zoo and/or animal ride, except for City sponsored events
- (h) Engage in commercial activity, promote any business or commercial venture, fundraise, or require anyone to pay or make a donation to attend the event, **unless authorized by resolution of the City Council and department of parks and recreation.**

Sec. 46-177. - Rubbish.

- (a) It shall be unlawful for any person to take into, carry through, or put into any park, any rubbish, refuse, garbage or other waste material;
- (b) It shall be unlawful for any person responsible for the presence of rubbish, refuse, garbage or waste material in any park to fail to deposit such in receptacles so provided within a park or fail to remove such from a park for proper disposal elsewhere. Where receptacles are not provided in a park or are filled to capacity, all such rubbish, refuse, garbage or waste material shall be removed from a park by the person responsible for its presence for proper disposal elsewhere;
- (c) Used charcoal must be disposed of in designated charcoal bins.

Sec. 46-178. - Animals.

- (a) It shall be unlawful for any person to:
1. Take any dog or other pet into any park except when kept on a leash not more than six (6) feet in length and kept under the immediate control of the owner or person having custody of the animal; or
 2. Fail to remove any animal excrement deposited in a park by any dog or pet taken into a park by such person.

Sec. 46-179. - Operation and parking of vehicles.

It shall be unlawful for any person to do any of the following with a city park:

- (a) Drive any vehicle in excess of fifteen (15) miles per hour;
- (b) Park a vehicle anywhere except in a designated parking area, including setup and cleanup;
- (c) Park a vehicle when the operator or a passenger is not making active use of the park, or allow a vehicle to remain within a park when the operator or passenger has left the park;
- (d) Leave a vehicle standing or parked during hours when the park is closed;
- (e) Park any type of trailer at any time, except for the purpose of conducting official city business;
- (f) Ride a bicycle without reasonable regard to the safety of others;
- (g) Drive any vehicle on any area except the park roads or parking areas designated as open to public travel or such areas as may on occasion be specifically designated by signs as temporary driving areas;
- (h) If any vehicle or trailer is parked or left standing in violation of the rules set forth in this subsection, the city may immediately remove such vehicle or trailer and impound the same, and thereafter process such vehicle or trailer in accordance with applicable provisions of law or ordinance; or
- (i) Subsections (b) through (7g) shall not apply to city personnel engaged in official business.

Sec. 46-180. - Firearms and fireworks.

It shall be unlawful for any person to bring into any park or have in his possession in any park:

- (a) Any firearm as defined in Act No. 189 of the Public Acts of Michigan of 1959 (MCL 8.3t, MSA 2.212(20)), as amended, BB gun, pellet gun, air gun, spring gun, slingshot, bow, or other weapon from which a dangerous projectile may be propelled by explosives, spring, gas or air, except as otherwise expressly authorized by law;
- (b) Any starter pistol or other device from which blank cartridges may be discharged; or
- (c) Any fireworks as defined in the Michigan Fireworks Safety Act, Act 256 of 2011, Section 28.452, as amended.

Sec. 46-181. - Fires.

It shall be unlawful within a park for any person to:

- (a) Kindle, build, maintain or use a fire except in portable picnic stoves or in such places provided for such purposes;
- (b) Operate a deep-fryer;
- (c) Dump any burning or hot ash into any trash receptacle or elsewhere in a park unless the receptacle shall be marked as being a receptacle for such material.

Section 46-182. Penalty and Enforcement

- (a) Any person who shall violate any section within this Article shall be guilty of a municipal civil infraction and responsible for a fine in the amount of \$100 for a first offense, \$200 for a second offense and \$300 for third and subsequent offenses.
- (b) In addition to the police department, the provisions of this section shall be enforced by the director, deputy director and foreman in the department of public works of the city and by the director, deputy director, supervisors and assistant supervisors in the department of parks and recreation of the city.

Sections 46-182 – 46-192 Reserved.

**PART III.
REPEALER.**

This ordinance repeals any ordinances in conflict thereof.

**PART IV.
SEVERABILITY.**

If any section, subsection, clause, phrase, or portion of this article is for any reason held invalid by a court of competent jurisdiction, such portion shall be deemed a separate and distinct provision, and such holding shall not affect the validity of the remaining portions.

PART V. SAVINGS.

All proceedings pending and all rights and liabilities existing, acquired, or incurred at the time this ordinance takes effect are saved and may be consummated according to the law in force where they commenced.

PART VI. EFFECTIVE DATE.

This Ordinance shall be published in the manner required by law and shall become effective ten (10) days after the date of its publication. A copy of the ordinance shall also be made available for public use and inspection in the office of the City Clerk.

MADE, PASSED AND ADOPTED BY THE CITY COUNCIL, CITY OF LATHRUP VILLAGE, OAKLAND COUNTY, MICHIGAN THIS ____ DAY OF _____, 2024.

Alisa Emanuel, City Clerk

Date of Introduction: June 17, 2024

Date of Adoption: 2024

Date of Publication of

Notice of Adoption: 2024

CERTIFICATE OF ADOPTION

I hereby certify that the foregoing is a true and complete copy of the ordinance passed at a meeting of the City of Lathrup Village held on the ____ day of _____, 2024.

Alisa Emanuel, City Clerk