



City Council Regular Meeting

Monday, July 15, 2024 at 7:30 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Agenda**
5. **Public Comment for Items on the Agenda** (speakers are limited to 3 minutes)
6. **Consent Agenda**

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

 - A. Approval of Minutes
 - i. June 17, 2024 - Regular Meeting
 - ii. June 17, 2024 - Study Session
 - B. Police Department Monthly Reports
 - C. Community & Economic Development Department Report
 - D. Building & Code Enforcement Reports
 - E. Finance Department Reports
 - F. Request to Appoint Members of the MML Workers' Compensation Fund
7. **Action Requests - For Consideration / Approval**
 - A. Request to Approve Encroachment License Application - 27680 Lathrup Blvd.
 - B. Request to Approve Resolution #2024-09 - Establishing Ballot Language for Referendum Petition Received Regarding Charter Referendum

- C. Request to Approve Resolution #2024-10 - To Submit the Proposal Provided For in the Initiative Petition to the Electors & Establishing the Ballot Language -- or -- Request to Approve Resolution #2024-11 - To Adopt the Ordinances Submitted by an Initiative Petition and to Schedule the Second Reading of Said Ordinance
- D. First Reading - Request to Amend City Ordinances by Addition of, Chapter 46 - Miscellaneous Offenses, Provisions, Forfeitures and Penalties, Article XIII. Nuisance Parties
- E. Second Reading - Request to Adopt an update to Ordinance Chapter 46. Miscellaneous Offenses, Provisions, Forfeitures and Penalties, Article XII. Parks and Recreation Protection
- F. Second Reading - Request to Adopt update to Ordinance Chapter 14. Buildings and Building Regulations, Article VIII. Swimming Pools, Section 14-183 Fencing
- G. Request to Approve DPS Pickup Truck Purchase
- H. Request to Approve DPS Lawn Mower Purchase
- I. Request to Approve Council Chambers Camera Upgrade
- J. Request to Approve the Uniform Video Service Local Franchise Agreement with Comcast
- K. Request to Approve Emergency Contract with ServPro of West Sterling Heights

8. City Administrator Report

9. City Attorney Report

10. Reports of Boards, Commissions, and Committees

- A. Downtown Development Authority
- B. Planning Commission
- C. Parks & Recreation
- D. Tree Committee
- E. Southfield School Board
- F. Finance Review Committee

11. Unfinished / New Business

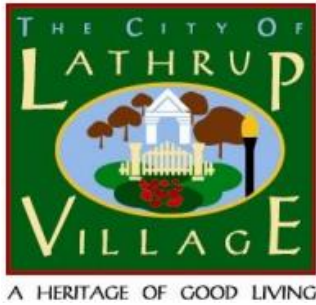
12. **Public Comment** (speakers are limited to 3 minutes)

13. **Mayor and Council Comments**

14. **Adjourn**

ADDRESSING THE CITY COUNCIL

- Your comments shall be made during times set aside for that purpose.
- Stand or raise a hand to indicate that you wish to speak.
- When recognized, state your name and direct your comments and/or questions to any City official in attendance.
- Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to three (3) minutes duration during the first and last occasion for citizen comments and questions and one opportunity of up to three (3) minutes during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
- In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.
- No speaker may make personal or impertinent attacks upon any officer, employee, or City Council member or other Elected Official, that is unrelated to the manner in which the officer, employee, or City Council member or other Elected Official performs his or her duties.
- No person shall use abusive or threatening language toward any individual when addressing the City Council.
- Any person who violates this section shall be directed by the Mayor to be orderly and silent. If a person addressing the Council refuses to become silent when so directed, such person may be deemed by the Mayor to have committed a "breach of the peace" by disrupting and impeding the orderly conduct of the public meeting of the City Council and may be ordered by the Mayor to leave the meeting. If the person refuses to leave as directed, the Mayor may direct any law enforcement officer who is present to escort the violator from the meeting.



City Council Regular Meeting Minutes

Monday, June 17, 2024 at 7:30 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett at 7:30 PM

2. **Roll Call**

Present: Garrett, Kantor, Hammond, Jennings

Excused: Barksdale

Moved by Councilmember Hammond, seconded by Mayor Pro-Tem Kantor to excuse Councilmember Barksdale.

Yes: Garrett, Kantor, Hammond, Jennings

No:

Motion Passed

3. **Pledge of Allegiance**

4. **Approval of Agenda**

Moved by Councilmember Hammond, seconded by Mayor Pro-Tem Kantor, to approve the agenda with the change in order of presentations, allowing 5B to precede 5A.

Yes: Garrett, Kantor, Hammond, Jennings

No:

Motion Passed

5. **Presentations**

A. Congresswoman Rashida Tlaib - FY 2024 Community Project Funding

B. Commissioner Yolanda Smith Charles - 2024 Older Adult Award - Loretta DeLoach

6. **Public Comment on Agenda Items** (speakers are limited to 3 minutes)

Rick Wisz – Lathrup Village Women’s Club fee payment for use of Community Room.

Moved by Mayor Pro-Tem Kantor, seconded by Councilmember Jennings to adjourn the City Council meeting and convene as the Zoning Board of Appeals at 7:45 PM.

7. **Zoning Board of Appeals**

A. **Call to Order - Zoning Board of Appeals**

Present: Garrett, Kantor, Hammond, Jennings
Excused: Barksdale

B. ZBA Public Hearing - 26415 Meadowbrook Way

City Attorney Baker reviewed the application and variance requests. Attorney Baker reviewed the standards for considering the variance request and the findings of the City Planner from Giffels Webster.

- A. Because of the particular physical surroundings, shape, or topographical conditions of the specific property involved, a particular hardship will result to the applicant if the strict letter of the regulations are carried out. Mere inconveniences or increased development costs shall not be deemed hardships under the terms of this provision. The subject site is a corner lot, and as such, has two property lines that require a setback of 40 feet.
- B. The factual circumstances upon which an application for a deviation is based are unique to the property for which the deviation is sought, and are not applicable to the city generally, or to other property within the same zoning classification.
- C. Any alleged practical difficulty or unnecessary hardship caused by this ordinance has not been created by any persons presently or previously having an interest in the property.
- D. The proposed deviation will not adversely affect the purpose or objectives of this ordinance, nor impair the adequate supply of light and air to adjacent property, nor increase the hazard from fire, flood, and other dangers of said property, nor diminish the marketable value of adjacent lands and buildings, nor increase the congestion in public streets.
- E. The proposed deviation will not otherwise impair the public health, safety, comfort, and general welfare.
- F. The benefit to the applicant will be real and substantial and any detriment to the neighboring property owners and occupants or the community at large is not substantial or is illusory. Benefits and detriments shall be determined in relation to the factors which impair the value and use of properties as related in D & E, above.
- G. The applicant is both willing and able to provide additional amenities beyond those minimally required by this ordinance and/or restrict the use of the property beyond those limitations placed on the property by this ordinance so that the fair market value of neighboring properties will be enhanced beyond the values which would accrue to them if the property were developed and used in strict conformity with the ordinance. Street view imagery from years' past show a number of tree and shrub removal from the Middlesex Avenue side of the property and/or right-of-way, eliminating much of the landscape screening of the property from the street. Should the Zoning Board of Appeals consider approving the requested variance, enhancing the streetscape appearance with additional landscaping, along the Middlesex Avenue right-of-way, may be considered as a condition of approval.

- H. The same or a substantially similar request shall not have been presented to the council in the form of a petition for a zoning amendment and been expressly denied and rejected after a public hearing. No similar variances had been requested at this site.
- I. Any special criteria listed for specific deviations in Sections 3.2.2, 4.1.4, and 5.13.15. This does not appear to apply for this situation.

Public Hearing:

Mr. McBroom – Full circle moment for knowing the City as a previous day laborer working within the City. Now a homeowner has the ability to improve his property and benefit his growing family. The goal of the uniqueness of the property is to enhance what is currently there. Has been inspired by the neighbors who have also made enhancements to their properties.

Public Hearing closed at 7:51 PM.

C. Request to Approve 26415 Meadowbrook Way Setback Request

Mayor Pro-Tem Kantor – Question for Attorney Baker to see if the shape of the lot is enough justification to meet hardship requirements. Attorney Baker stated that the orientation of the home based on when it was built would meet the hardship requirements.

Councilmember Hammond – Asked even though the ordinances didn’t exist when the home was built, would the approval of this contradict the ordinances that have been put in place. Attorney Baker stated that the applicant has identified a unique hardship that meets the requirements.

Councilmember Hammond – Stated that the addition proposed does not appear to have a negative impact on the neighbors.

Councilmember Jennings – Are there other properties throughout the City that would qualify for this type of hardship? Attorney Baker stated as it would be difficult to say but each individual property and appeal would have to meet the hardship requirements within the ordinance.

Moved by Councilmember Hammond, seconded by Mayor Pro-Tem Kantor to approve the 26415 Meadowbrook Way request for a dimensional variance to allow a new home addition to be setback 30 feet where there is a minimum required setback of 40 feet along Middlesex Avenue.

Yes: Garrett, Kantor, Hammond, Jennings

No:

Motion Passed

D. Adjourn ZBA & Reconvene as City Council

Moved by Mayor Pro-Tem Kantor, seconded by Councilmember Jennings to adjourn the Zoning Board of Appeals and reconvene as the City Council at 7:57 PM.

8. Consent Agenda

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

- A. Approval of Minutes
 - i. City Council Regular Meeting 5-20-24
 - ii. City Council Study Session 5-20-25
 - iii. City Council Special Meeting 6-3-24
- B. Building Department Report
- C. Disbursement Report
- D. Lathrup Village Police Department Monthly Reports

Moved by Councilmember Hammond, Seconded by Mayor Pro-Tem Kantor to approve the consent agenda with the removal of item 8C for discussion.

Yes: Garrett, Kantor, Hammond, Jennings
No:
Motion Passed

Item 8C – Disbursement Report

Moved by Mayor Pro-Tem Kantor, seconded by Hammond to approve Item 8C as presented.

Yes: Garrett, Kantor, Hammond, Jennings
No:
Motion Passed

9. Action Requests - For Consideration / Approval

- A. **Request to Approve Intergovernmental Agreement for Lockup Services with the City of Berkley**

Moved by Councilmember Hammond, seconded by Mayor Pro-Tem Kantor to approve the intergovernmental agreement for Lockup Services with the City of Berkley.

Yes: Garrett, Kantor, Hammond, Jennings
No:
Motion Passed

- B. **Request to Approve FY 2024-25 Fee Schedule**

Moved by Mayor Pro-Tem Kantor, seconded by Hammond to approve the Fiscal Year 2024-2025 Fee Schedule.

Yes: Garrett, Kantor, Hammond, Jennings
No:
Motion Passed

C. Request to Approve FY 2023-24 Budget Amendments

Moved by Councilmember Hammond, seconded by Mayor Pro-Tem Kantor to approve the Fiscal Year 2023-2024 Budget Amendments as presented.

Yes: Garrett, Kantor, Hammond, Jennings
No:
Motion Passed

D. First Reading - Request to Amend Ordinance Chapter 14. Buildings and Building Regulations, Article VIII. Swimming Pools, Section 14-183 Fencing

Moved by Councilmember Hammond, seconded by Jennings to schedule a second reading to Amend Ordinance Chapter 14. Buildings and Building Regulations, Article VIII. Swimming Pools, Section 14-183 Fencing.

Yes: Garrett, Kantor, Hammond, Jennings
No:
Motion Passed

E. First Reading - Request to Amend Ordinance Chapter 46. Miscellaneous Offenses, Provisions, Forfeitures and Penalties, Article XII. Parks and Recreation Protection

Moved by Mayor Pro-Tem Kantor, seconded by Councilmember Jennings, to schedule a second reading to Amend Ordinance Chapter 46. Miscellaneous Offenses, Provisions, Forfeitures and Penalties, Article XII. Parks and Recreation Protection with a modification to the language in section 46-176E to include Council approval for noise that exceeds approved decibel levels.

Yes: Garrett, Kantor, Hammond, Jennings
No:
Motion Passed

10. City Administrator Report

Introduction of the City’s new Community & Economic Development Director, Austin Colson.

11. City Attorney Report – N/A

12. Reports of Boards, Commissions, and Committees

A. Downtown Development Authority

Meeting schedule for Friday, June 21 at 12:00 PM.

B. Planning Commission

June 18, 2024 Meeting Canceled due to no action items.

C. Parks & Recreation – N/A

D. Tree Committee

Meeting schedule for June 18 at 4:30 PM.

E. Southfield School Board

Councilmember Jennings thanks the Southfield School Board for welcoming the Council to the soft opening of the Adler Elementary renovations. Congratulations to the graduating seniors.

F. Finance Review Committee

Held their first meeting two weeks ago.

13. Unfinished / New Business

14. Public Comment (speakers are limited to 3 minutes)

Ian Ferguson – Citizen-led petition is circulating the City. The petition is to place marijuana-related business language on the ballot.

15. Mayor and Council Comments

Mayor Pro-Tem Kantor

- Thank you to Councilmember Jennings and volunteers for putting together the Juneteenth event.
- Thank you to the Parks & Recreation committee and what they have done so far (ex: Food Truck Fridays)
- Wish the victims of the tragedy this past weekend a speedy recovery.
- Finance Review Committee Town Hall on 6/18 at 5:30 PM.

Councilmember Hammond

- Offer support to the victims and families of the gun violence that occurred this past weekend.

Councilmember Jennings

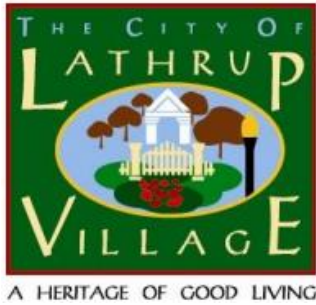
- Thank the residents and attendees who came out to the Juneteenth event. Thank you to Grace and family who helped put this event on. Thank you to the Councilmembers who attended, Parks & Recreation for supporting the event with games, and our Police Department who helped with the event.
- Offer support to the victims and families of the gun violence that occurred this past weekend.

Mayor Garrett

- Democratic right for individuals to propose a ballot initiative.
- Communication regarding tragedies – we are working on a communication plan, but there are avenues to official information on what is happening throughout the City. The Villager is not an official City Facebook page.
- Response to Mr. Wisz – there are numerous community organizations that contribute to the City and would not support free usage of Community spaces into perpetuity.
- The Children’s Garden is working on volunteers and as a 501©3 can receive donations to support their cause.

16. Adjourn

Moved by Councilmember Hammond, seconded by Mayor Pro-Tem Kantor to adjourn at 8:36 PM.



City Council Study Session Minutes

Monday, June 17, 2024 at 6:30 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett at 6:45 PM

2. **Discussion Items**

A. Partnership Agreement Framework

Councilmember Hammond reviewed the draft partnership agreement framework and solicited feedback from the other members of the Council. The Council was encouraged by the basic layout of the framework and envisioned the framework turning into a template for any potential partnership agreements.

There was consensus in moving forward with the proposed framework with expanding the definitions of private/member-restricted organizations.

B. FY 24-25 Fee Schedule

City Administrator Greene explained that best practices have the City reviewing our Fee Schedule yearly in conjunction with the budget process to ensure the City applies fair and adequate fees to our services. CA Greene reviewed the proposed FY 24-25 Fee Schedule with Council members and addressed questions.

The Council was pleased that the City is moving forward with an updated fee schedule that is planned to be reviewed on a yearly basis.

C. FY 23-24 Budget Amendments

CA Greene reviewed the proposed FY 23-24 Budget Amendments. Overall, the General Fund is projected to net a positive year-end (revenues exceed expenditures) while other funds have planned fund balance use to complete large projects.

3. **Mayor and Council Comments**

Mayor Garrett

- When there is an active Police Investigation, there will be a delay in reporting from the City Council as we wait for more details.
- Kuddos to Councilmember Jennings and volunteers for the Juneteenth event on 6/15

Mayor Pro-Tem Kantor

- Question regarding the progress of window signage coverage enforcement in the commercial district.
- Finance Review Committee Town Hall on 6/18 at 5:30 PM in the Community Room

Councilmember Hammond

- Nice to see progress on the reduction of the signage coverage on some businesses.
- Excited to see the plan for the Children's Garden.

4. **Public Comments**

Rick Wisz – a compliment to those who took care of the Children's Garden.

Aaron Simpson – Does the City offer any health & wellness services for the City?

- Mayor Garrett – No. However, our reengaged Parks & Recreation committee may be interested in this type of service.

5. **Adjourn at 7:21 PM.**

ALARM SUMMARY FOR JUNE 2024

2	burglar alarms	(C3902)	(June 1 – June 30)
10	false alarms	(L5060)	(June 1 – June 30)

All alarms were considered false or operator error

of these alarms were un-registered

- 2 commercial
- 2 residential

Letters made 7/2/24 to be delivered to the businesses and residences that have unregistered alarms.

2024 Ticket Totals

Officer	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Tackett	1	14	16	10	8	11							60
Tackett Warn	0	6	7	3	1	2							
Roberts	19	22	13	47	36	6							143
Roberts Warn	7	7	6	6	8	2							
McNeill	49	70	24	49	52	18							262
McNeill Warn	6	6	4	4	9	5							
Huston	14	20	12	45	10	8							109
Huston Warn	4	8	1	4	2	0							
Hutson	21	40	24	49	29	15							178
Hutson Warn	8	10	6	9	8	4							
Gisbers	68	78	52	41	40	21							300
Gisbers Warn	14	12	6	1	5	1							
Chickensky	27	15	31	19	4	28							124
Chickensky Warn	0	1	1	1	0	1							
Fisher	16	42	37	17	19	7							138
Fisher Warn	1	5	6	2	11	4							
Stajich	23	35	27	12	40	30							167
Stajich Warn	0	0	0	2	0	2							
Lawrence	4	7	7	6	15	18							57
Lawrence Warn	0	0	0	0	0	0							
Button	0	0	7	6	8	3							24
Button Warn	1	0	4	4	8	2							

JUNE 2024 WARNING VIOLATIONS

ROW	CITATION	CITATION DATE	OFF_CITY_NM	ST	VIOLATION_ON	VIOLATION_NEAR	VIOLS_DESC	OFFICER
1	24LV01186	6/2/2024	STERLING HEIGHTS	MI	SOUTHFIELD	TWELVE MILE	DISOBEY TRAFFIC CONTROL DEVICE	CHI
2	24LV01201	6/7/2024	SOUTHFIELD	MI	17587 SOUTHFIELD	SOUTHFIELD	PROHIBITED TURN	HUT
3	24LV01217	6/9/2024	SOUTHFIELD	MI	ELEVEN MILE	LATHRUP	DISOBEY STOP SIGN	FIS
4	24LV01219	6/9/2024	PLYMOUTH	MI	ELEVEN MILE	LATHRUP	DISOBEY STOP SIGN	FIS
5	24LV01237	6/12/2024	STERLING HEIGHTS	MI	WILTSHIRE	ELDORADO	DISOBEY STOP SIGN	ROB
6	24LV01247	6/13/2024	LATHRUP VILLAGE	MI	LATHRUP	RAINBOW	DISOBEY STOP SIGN	STA
7	24LV01253	6/14/2024	LATHRUP VILLAGE	MI	LATHRUP	GOLDENGATE	DISOBEY STOP SIGN	MCN
8	24LV01263	6/16/2024	OAK PARK	MI	ELEVEN MILE	LATHRUP	DISOBEY STOP SIGN	STA
9	24LV01276	6/20/2024	DETROIT	MI	ELEVEN MILE	SOUTHFIELD	DISOBEY TRAFFIC CONTROL DEVICE	HUT
10	24LV01288	6/23/2024	GRASS LAKE	MI	SOUTHFIELD	ELEVEN MILE	DISOBEY TRAFFIC CONTROL DEVICE	HUT
11	24LV01294	6/24/2024	LATHRUP VILLAGE	MI	SOUTHFIELD	SUNSET	IMPROPER LANE USAGE	ROB
12	24LV01311	6/28/2024	LATHRUP VILLAGE	MI	SOUTHFIELD	TWELVE MILE	DISOBEY TRAFFIC CONTROL DEVICE	HUT
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City of Lathrup Village Police Department - Monthly Activity Summary

June 2024

06/01/2024 24-07581 Trespass

A subject, who was known to employees as a previous thief, was reported to Police when the employees saw her in their retail store. The subject was gone upon Officers' arrival, but later contacted by phone and officially trespassed.

06/02/2024 24-07611 Accidental Property Damage

Officers documented county property being damaged. It appeared that a large vehicle had struck a road sign and guard rail dividing the City of LV and the City of Southfield. The county was advised.

06/03/2024 24-07652 Welfare Check

Officers checked the welfare of a resident after receiving an Adult Protective Services complaint. The person was located and found to be healthy with no issues.

06/03/2024 24-07666 Suspicious Circumstances

A resident reported being threatened by a scammer after she refused to fall for the scam and send money. The resident received photos of deceased people and videos of people being killed.

06/06/2024 24-07753 Larceny

A citizen reported that lawn equipment had been stolen out of her deceased fathers' garage. The garage may have been not properly secured as a result of a major house fire there a week prior.

06/07/2024 24-07788 Accidental Property Damage

A tent owned by the City of LV was damaged during a storm while Officers were at the shooting range in Taylor, during their qualifications.

06/07/2024 24-07790 Suspicious Circumstance

Officers documented an incident reported by a resident when they located anti-Jewish stickers placed on the wall of a local bus stop.

06/07/2024 24-07791 Felony Arrest Warrant

An Officer met with Troy PD to take custody of a prisoner that had a felony warrant out of LVPD for fleeing and eluding. The subject was then transported to Oakland County Jail and turned over to OCSO Deputies to await arraignment.

06/08/2024 24-07845 Recovered Stolen Vehicle

LVPD Officers assisted Southfield Officers in locating a vehicle which was wanted in connection to a robbery / carjacking in Flint and for fleeing from Officers in Farmington Hills earlier in the night. The vehicle was located and three subjects were arrested.

06/09/2024 24-07904 Felony Arrest Warrant / Recovered Stolen Vehicle

An Officer stopped a vehicle which returned as stolen out of Southfield. The driver had a felony probation warrant out of Oakland County for Burglary. He was arrested for the warrant and turned over to Oakland County Deputies. The vehicle was recovered and turned over to Southfield PD.

06/12/2024 24-08014 MDOP of a Business

A subject was refused service at a local bank because she had caused a disturbance previously. When the subject stormed out of the building, they intentionally pushed over a flower pot, shattering it. The subject was contacted and given an official trespass warning.

06/13/2024 24-08043 DWLS Arrest

An Officer initiated a traffic stop for a stop sign violation. The driver of the vehicle had a suspended driver's license. They were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was impounded.

06/13/2024 24-08064 Turned over Property

A resident turned over a firearm which was owned by her recently deceased father. It was entered into property and set for future destruction.

06/13/2024 24-08073 DWLS Arrest

An Officer initiated a traffic stop when they discovered that the registered owner of the vehicle had multiple arrest warrants. The driver of the vehicle also had a suspended driver's license. They were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was turned over to a licensed driver.

06/13/2024 24-08078 Family Trouble

Officers responded to a residence where a husband and wife were having a domestic dispute. There had been prior physical domestic incidents at the residence. It was determined to be verbal only this time and one of the parties agreed to leave for the night.

06/14/2024 24-08109 Traffic Accident / MDOP

A resident reported that a vehicle had run off of the roadway, onto his lawn, and over a public sign, destroying it. The vehicle then fled the scene. Officers are currently still investigating the incident.

06/14/2024 24-08112 Abandoned Vehicle

An Officer had an abandoned vehicle towed from private property after it was previously tagged with a 48-hour sticker.

06/14/2024 24-08115 Civil Matter

A resident came into LVPD to report a heated argument with his wife. It was determined that no crime had occurred, but the resident wished the incident to be documented.

06/15/2024 24-08129 Attempted Murder

Officer responded to a residence where a pool party was interrupted by gunfire from an ambush position, resulting in 6 people wounded, 2 critically. LVPD Officers worked together with the Oakland County Forensics Unit to process the crime scene and are currently working in conjunction with the FBI Violent Crimes Task Force to investigate the incident. The investigation is ongoing.

06/17/2024 24-08206 Harassing Communications

An Officer took a report from a resident who was having problems with a man who would not stop harassing her after they went on one date, almost a year ago. The man was continually texting and calling her after she made it clear she did not want any communications with him. The man was contacted and advised to stop.

06/18/2024 24-08235 Mental Health Call

Officers responded to a residence where there was concern for a mother, by the father, of having postpartum depression issues. The welfare of the mother was checked on and she was found to be stable. There were no grounds for commitment.

06/20/2024 24-08316 Fire

An Officer was dispatched to a utility pole and wire which were on fire. The Officer was able to extinguish the fire on the ground with an extinguisher and Southfield FD was able to suppress the fire higher on the pole.

06/21/2024 24-08356 Fraud

A suspect posing as a bank employee was able to convince a resident to give them personal information and account pass codes over the phone. The victim was then defrauded for \$2,420.00.

06/21/2024 24-08358 Mental Health Call

Officers were called to a residence after a mother reported her daughter, who suffers from a diagnosed mental disorder, refused to take her medication. The daughter was transported to a local hospital for a psychological evaluation. The mother followed to sign the petition.

06/21/2024 24-08367 Fraud

A suspect posing as a bank employee was able to convince a resident to give them personal information and account pass codes over the phone. The victim was then defrauded for \$1,000.00.

06/22/2024 24-08407 Threats and Harassment

A local restaurant manager reported that she has been receiving threatening and harassing communication over social media from two former employees after she was forced to fire them.

06/24/2024 24-08484 Towed Abandoned Vehicle

An abandoned vehicle was towed after a resident reported that it had been left on her front lawn for weeks.

06/24/2024 24-08489 Threats and Harassment

A local business owner reported that her ex-boyfriend has been threatening to damage her business after a recent breakup. She was advised on procedure for obtaining a personal protection order and advised to contact LVPD if the man shows up to the business.

06/24/2024 24-08490 Narcan Administered

An Officer administered Narcan to a man at a local medical facility after the man was not waking up from being given fentanyl for a procedure. Southfield FD transported the man to a local hospital immediately after. The man's status was unknown after he was transported.

06/24/2024 24-08497 Vehicle Taken Without Permission

A resident to report her vehicle was taken without permission by her daughter and her daughters' boyfriend. The two had been kicked out of the home after there was a shooting at a party they threw at the residence.

06/25/2024 24-08509 DWLS Arrest

An Officer initiated a traffic stop when the license plate was expired and the vehicle was registered to a subject with a suspended license and multiple misdemeanor warrants out of multiple jurisdictions. All jurisdictions holding warrants did not wish to pick up. The subject was cited and released on scene with a misdemeanor citation for DWLS. The vehicle was not impounded due to inclement weather. The subject was advised not to drive.

06/25/2024 24-08529 No Operators License Arrest

An Officer initiated a traffic stop after witnessing a red-light violation. It was determined that the driver had never obtained an operator's license. They were cited and released on scene with a misdemeanor citation for No Operators License. The vehicle was impounded.

06/26/2024 24-08543 Suspicious Circumstance

A resident was defrauded of almost \$700 by a woman requesting the money over the phone in order to have the victim's recently deceased uncles body transported from New York to New Orleans for burial. Officers contacted the suspect over the phone, who agreed to return the money.

06/26/2024 24-08555 Customer Trouble

An Officer was dispatched to a local retail store where a woman who had previously stolen merchandise was seen browsing. Contact was made with the suspect who was given a trespass warning.

06/26/2024 24-08557 Fraud

A suspect posing as a bank employee was able to convince a resident to give them personal information and account pass codes over the phone. The victim was then defrauded for \$2,000.00.

06/29/2024 24-08698 DWLS Arrest

An Officer initiated a traffic stop for an expired plate violation. The driver of the vehicle had a suspended driver's license. They were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was turned over to a licensed driver.

06/30/2024 24-08700 Operating While Intoxicated

Officers were dispatched to a vehicle which was in a ditch near a major roadway. After an investigation, it was determined the driver of the vehicle was intoxicated. Standardized field sobriety tests were administered and the driver was subsequently arrested for OWI. A blood draw was taken for evidentiary purposes and the subject was taken to Berkley where they were booked and housed until sober.

06/30/2024 24-08713 Recovered Stolen Vehicle

An Officer initiated a felony stop on a vehicle which returned as stolen out of Detroit. It was determined that the vehicle was a "failed to return borrowed vehicle". The victim did not wish to pursue charges on the known driver. The vehicle was impounded so it could be recovered by the victim.

2024 Run Totals

Officer	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Tackett	119	111	144	101	124	126							728
Roberts	177	170	150	209	112	101							919
McNeill	252	308	166	257	287	193							1463
Huston	88	118	65	146	77	73							567
Hutson	310	305	267	304	300	273							1759
Gijsbers	168	121	138	132	152	91							802
Chickensky	172	91	152	148	106	159							828
Fisher	162	198	118	163	97	40							778
Stajich	200	167	157	127	87	99							1575
Lawrence	31	50	64	55	56	87							343
Button	10	4	59	26	53	20							172
Reserve Detail						6/5 Sovinsky							
Reserve Detail						6/28 Hodges							

DATE	EVENT	WHO PARTICIPATED	ACTIONS
6/5/2024	Department Firearms Qualification	Roberts / Button / Department	
6/6/2024	Department Firearms Qualification	Roberts / Button / Department	
6/5/2024	Active Assailant Conference	McKee / Zang	
6/7/2024	Teen Mental Wellness Certificate of Appreciation	McNeill	Completed 5/5/24, awarded 6/7/24
6/11/2024	Emotional and Psychological Disorders	McKee	
6/11/2024	Officer Well-Being	McKee	
6/11/2024	Workplace Stress Resiliency	McKee	
6/17-6/20	MACP Summer Conference	McKee	
6/20-6/24	Cryptocurrency Course	Huston	
6/22/2024	EVO Refresher	Tackett	
6/30/2024	Human Trafficking	Roberts	
6/30/2024	Ethics in Law Enforcement	Roberts	
weekly	Mrs. Blair	McNeill	check on adopt a senior member
weekly	Mrs. Bloom	Gijsbers	check on adopt a senior member
weekly	Mr. Davis		check on adopt a senior member
weekly	Mrs. McReynolds	Knoll	check on adopt a senior member
weekly	Mrs. Egan	Cory / McNeill	Mrs. Egan gets weekly phone calls, she needs assistance with getting her trash wheeled out.
weekly	Mrs. Brady	McNeill	check on adopt a senior member
weekly	Mrs. Rasmussen	McNeill	Mrs. Rasmussen gets a weekly phone call to check on her.



27400 Southfield Rd
 Lathrup Village, MI 48076
 (248) 557 - 2600
www.lathrupvillage.org

MEMORANDUM

To: LVDDA Board of Directors
From: Austin Colson, CED/DDA Director
Date: June 21, 2024
RE: Department/Director Report

In an effort to provide consistent updates to the DDA Board of Directors, City Administrator, and City Council the following monthly report is submitted for your review.

Upcoming DDA Events

- LV Music Festival: August 10th, 12 – 9 pm
- Business Beautification Workshop: September 25th, 5 – 7 pm (Location: Oak Park)
- Oakland County Community Showcase: October 18th, 7:30 – 10 am
- Succession Planning Workshop: November 14th, 8:30 – 10:30 am (Location: Lathrup Village)
- Holiday Business Mixer: December 4th, 4 – 6 pm (Location: Oak Park)

Past DDA Events

- Morning Business Mixer: May 14th, 8 -10 am (Location: Southfield)
- Plant Swap: May 18th, LV Pavilion
- Southfield Road Corridor Clean-up: June 8th
- Juneteenth Celebration: Unity in the Community, June 14th/15th Social Media/Marketing

Commercial Business/Property Updates

- 27300 Southfield Road – Permits have been pulled. Construction is ongoing.
- 27411 Southfield Road (Jay Birds Bar & Grill) – New monument sign approved for soon to open restaurant.
- 27601 Southfield Road (Surnow LV Center) – The contractor has been approved for building permits to complete interior improvements and exterior façade work.



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- 26727 Southfield Road (BP Gas Station) – Received a favorable Special Land Use recommendation from the PC on April 16th and SLU was approved by City Council on May 20th.
- 28901 Southfield Rd (Papa’s Pizza & BBQ) – OPEN. Property owner is required to submit application for Site Plan Review and remove excess signage exceeding ordinance.
- 28919 Southfield Road (Total by Verizon) – New wall sign for retail store of cellular phone service provider.

Infrastructure

- Resurfacing of Southfield Road began April 29th and is ongoing.
- Alleyway & approach work has begun and is ongoing.

Miscellaneous

- Staff is in the process of finalizing content for a standalone main street/DDA website. It will be linked to the city’s website to ensure users can locate all relevant information.
- As the DDA is aware, the City has had difficulty securing the required funds to complete the entire Municipal Park Renovation (playscape and parking lot). The County recently required all organizations who initially had funds secured, to resubmit their request if they have not started their projects. Due to not having the full required funding match secured, we submitted a scaled-down version of the project to the County for consideration. This version would break the project up into multiple phases. The first phase would include play structure site work, site improvements (walkways/drainage), and part one of the play structure. This total project cost would be ~\$343,000, with the City/DDA contributing \$207,000 and the County contributing 40% or \$136,000.

07/11/2024

Residential Enforcement List

Item 6D.

Address	Business Name	Violation Violation	Category	Status	Date Closed
19331 RAINBOW DR	METROPOLITAN REAL ESTA	RENTAL REGISTRATION AND INSPECTION REQUIRED	Residential Rental Letter Sent		
26286 MEADOWBROOK WAY	AKBAR, NADIR	DUMPSTER AT PROPERTY WITHOUT PERMIT	Refuse Container v	Closed	06/10/2024
18505 W 12 MILE RD	SOUTH OAKLAND SHELTER	GRASS NOT TO EXCEED 7" IN HEIGHT	Tall Grass/ Weeds	Closed	06/10/2024
27490 EVERGREEN RD	LLC, NIKITA TEN	RENTAL REGISTRATION AND INSPECTION REQUIRED	Residential Rental Letter Sent		
17630 LINCOLN DR	PERRY, FAYE A	VACANT PROPERTY REGISTRATION REQUIRED	Vacant Home	Complaint Reci	

07/11/2024

Residential Enforcement List

Item 6D.

Address	Business Name	Violation Violation	Category	Status	Date Closed
18740 LACROSSE AVE	SMITH, FRANK	TALL GRASS AND WEEDS	Tall Grass/ Weeds Closed		06/17/2024
18512 SAN DIEGO BLVD	VANDYKE, SHARON M	OVERGROWTH AT FENCE CAUSING SIDEWALK OBSTRUCTION	Sidewalk Obstruct	Closed	07/09/2024
27420 EVERGREEN RD	DING, WU	RENTAL REGISTRATION AND INSPECTION REQUIRED	Residential Rental Letter Sent		
27480 EVERGREEN RD	HANNA, MONA	RENTAL REGISTRATION AND INSPECTION REQUIRED	Residential Rental Letter Sent		
27474 EVERGREEN RD	OSINOWO, ADENOWO	RENTAL REGISTRATION AND INSPECTION REQUIRED	Residential Rental Closed		06/26/2024

07/11/2024

Residential Enforcement List

Item 6D.

Address	Business Name	Violation Violation	Category	Status	Date Closed
27424 EVERGREEN RD	HARRIS, YOLANDA D	RENTAL PROPERTY REGISTRATION AND INSPECTION REQUIRED	Residential Rental Letter Sent		
19236 W 11 MILE RD UNIT 6	HALL JR, BURNIS	RENTAL PROPERTY REGISTRATION AND INSPECTION REQUIRED	Residential Rental Letter Sent		
19292 W 11 MILE RD	GAINNEY, CHRISTINA	RENTAL PROPERTY REGISTRATION AND INSPECTION REQUIRED	Residential Rental		
19298 W 11 MILE RD	YOUNG, RICHARD	RENTAL INSPECTION REQUIRED	Residential Rental Closed		06/27/2024

07/11/2024

Residential Enforcement List

Item 6D.

Address	Business Name	Violation Violation	Category	Status	Date Closed
19500 W 11 MILE RD	GILMORE, MAGGIE L	RENTAL PROPERTY REGISTRATION AND INSPECTION REQUIRED	Residential Rental Letter Sent		
19360 W 11 MILE RD	BLOOMFIELD MFN LLC,	RENTAL PROPERTY REGISTRATION AND INSPECTION REQUIRED	Residential Rental Letter Sent		
28001 SOUTHFIELD RD	AESTHETICS AND BEYOND R	GRASS NOT TO EXCEED 7" IN HEIGHT	Tall Grass/ Weeds Closed		06/21/2024
18755 CAMBRIDGE BLVD	REVIVE REALTY GROUP LLC	TRASH CONTAINERS NOT TO BE STORED IN PUBLIC VIEW	Trash Container inLetter Sent		
18755 SAN QUENTIN DR	STEELE MD, JOHN T	VACANT PROPERTY REGISTRATION REQUIRED	Vacant Home	Letter Sent	

07/11/2024

Residential Enforcement List

Item 6D.

Address

Business Name

Violation
Violation

Category

Status

Date Closed

Records: 19

Page: 5

Monthly Permit List

07/03/2024

Item 6D.

Building

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PB240011	02/06/2024	SOUTH MAIN CENTER LLC	27714 CALIFORNIA NW DR	40-24-14-429-003	\$279.32	
<p>Work Description: House was condemned by Lathrup Village after fire, inspection by building inspector to evaluate and guide resident in what permitting will be needed for repairs.</p> <p>Please Note Fire Notes from 2017</p> <p>4/5 - FEES DUE BEFORE ISSUE</p>						
PB240062	05/24/2024	BYRANT, RENEE	27219 LATHRUP BLVD	40-24-13-357-017	\$130.00	
<p>Work Description: installing subsoil drain tile interior exterior basement waterproofing</p>						
PB240063	05/31/2024	ANDERSON, GARY	18530 SAN DIEGO BLVD	40-24-14-405-015	\$220.00	
<p>Work Description: Basement Main room 38x15.5 Remove wood and concrete Remove and replace window Pour new floor</p>						
PB240064	06/03/2024	PARKER, CORA	18250 KILBIRNIE AVE	40-24-23-277-016	\$370.00	
<p>Work Description: 18250 Kilbirnie Lathrup Village Mi Complete tear off Installing Drip edge Synthetic felt Ice & water guard 4 vents 2 pipe covers Chimney flashing \$8500</p>						
PB240066	06/04/2024	ANDERSON, JEROME D	18136 CORAL GABLES AVE	40-24-23-227-026	\$330.38	
<p>Work Description: Replacing doors and/or windows, like for like, no structural change</p>						
PB240067	06/04/2024	HALL, LEONARD M	27721 BLOOMFIELD DR	40-24-14-402-019	\$376.00	
<p>Work Description: 10X14' SLAB FOR PATIO AT REAR, REPLACE 5X17' PATH WITH STEP TO PORCH, 12' RADIUS SLAB FOR FIRE PT, REPLACE 5X17' DRIVEWAY</p>						
PB240068	06/06/2024	JONES, CHRISTINE	17565 MEADOWOOD AVE	40-24-24-152-031	\$385.00	
<p>Work Description: Tear-off and replace roof on House and attached garage</p>						
PB240071	06/12/2024	HARRISON, LISA M	27071 ELDORADO PL	40-24-14-477-018	\$130.00	
<p>Work Description: Replacing 2 existing patio doors in residential home</p>						
PB240072	06/14/2024	MARSHALL, DERRIS D	17361 RAINBOW DR	40-24-24-157-028	\$90.00	
<p>Work Description:</p>						
PB240073	06/17/2024	HIBBLER, BEVERLY A	28261 WOODWORTH WAY	40-24-14-177-003	\$90.00	

Work Description: Install (5) vinyl replacement windows

PB240074	06/17/2024	OWENS, KIM	18650 SAN DIEGO BLVD	40-24-14-405-008	\$170.00
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Work Description: New shingle roof replacement for home with attached garage roof

PB240075	06/17/2024	BROWN, ANTONIO	26861 BLOOMFIELD S DR	40-24-23-204-011	\$185.00
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Work Description: STRIP AND REROOF HOUSE

PB240078	06/20/2024	CRENSHAW, GARY	27586 RAINBOW CIR	40-24-14-353-019	\$130.00
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Work Description: Install (4) vinyl replacement windows

PB240079	06/27/2024	DANFORTH, DAVID	27922 CALIFORNIA NE DR	40-24-13-155-013	\$185.00
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Work Description: Strip and re-shingle house and garage.

PB240080	06/27/2024	THOMAS, LAUREN	28053 SUNSET W BLVD	40-24-14-256-019	\$130.00
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Work Description: Install (6) vinyl replacement windows

PB240081	06/27/2024	Trust of Kateryna Ulana Kushner	18141 SUNNYBROOK AVE	40-24-14-484-005	\$130.00
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Work Description: Install (2) vinyl replacement windows

Total Permits For Type: 16
Total Fees For Type: \$3,330.70
Total Const. Value For Type: \$0

Electrical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Const
PE240043	06/04/2024	BROWN, KEITH A	27780 CALIFORNIA NE DR	40-24-13-304-003	\$135.00
Work Description: FURNACE, AC					
PE240045	06/14/2024	RUCH, MARY	18152 SUNNYBROOK AVE	40-24-14-483-011	\$100.00
Work Description: install disconnect for replacement hwt					
PE240052	06/27/2024	WHITE, CHRISTINE H	17620 MARGATE AVE	40-24-24-152-019	\$200.00
Work Description: Install standby generator					
PE240053	06/27/2024	MANTINAN, ROBERT	18151 WILTSHIRE BLVD	40-24-14-277-010	\$189.00
Work Description: Installation of 60 AMP 240 Volt EV charging circuit					
PE240054	06/27/2024	BANKS, MICHAEL	18830 BUNGALOW DR	40-24-14-451-017	\$105.00
Work Description: AC					

Total Permits For Type: 5
Total Fees For Type: \$729.00
Total Const. Value For Type: \$0

Electrical Reconnect

Item 6D.

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PE240041	05/24/2024	BENIGNA, ANDREW A	27810 EVERGREEN RD	40-24-14-306-029	\$110.00	
Work Description: furnace replacement						
PE240044	06/13/2024	BROWN, KEITH A	27780 CALIFORNIA NE DR	40-24-13-304-003	\$95.00	
Work Description: RECONNECT FOR FURNACE & AC REPLACEMENT						
PE240047	06/20/2024	DIAZ-SERRANO, AMAURY	17600 SAN ROSA BLVD	40-24-13-103-013	\$65.00	
Work Description: a/c replacement						
PE240048	06/24/2024	SHERMAN, BRIAN	18859 SAN QUENTIN DR	40-24-14-404-003	\$65.00	
Work Description: AC reconnect						
PE240051	06/25/2024	BLACK, KERTIA L	27725 RAINBOW CIR	40-24-14-304-029	\$55.00	
Work Description: Replace ac/furnace						
PE240055	06/27/2024	PIERCE, FRANCINE J	17601 CORAL GABLES AVE	40-24-24-103-016	\$65.00	
Work Description: Reconnect AC						

Total Permits For Type: 6
Total Fees For Type: \$455.00
Total Const. Value For Type: \$0

Fence

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PF230032	10/10/2023	DELGADO, ELENA MAE M	28070 GOLDENGATE E DR	40-24-13-158-002	\$0.00	
Work Description: Installing 30 feet of 4 foot gothic spaced picket fencing on right side of house and a 6 foot dog eared gate on left side of house. Also installing 8 foot section of 6 foot dog eared fence on left rear of property.						
PF240002	03/15/2024	CHRISTOPHER BERRY	17640 SAN ROSA BLVD	40-24-13-103-023	\$160.00	
Work Description: INSTALLING A 6 FOOT TALL CEDAR WOOD FENCE 40'8" LINEAR FEET OF FENCE.						
PF240008	04/15/2024	MCBROOM, JAMES TATE	26415 MEADOWBROOK WAY	40-24-23-208-004	\$160.00	
Work Description: Installing 310' of 6' tall Pressure Treated Privacy with two 10' wide double gates and one 12' wide double gate						
PF240012	05/16/2024	KOGER, RICHARD L	18720 ROSELAND BLVD	40-24-14-201-048	\$160.00	
Work Description: 129' FENCE AND GATE						
PF240013	05/24/2024	JOHNSON, EXIL	28466 ELDORADO PL	40-24-14-277-001	\$160.00	
Work Description: Installing 165' of 6' tall White Vinyl Privacy and 8' of 5' tall Courtyard Retreat Vinyl						
PF240014	05/28/2024	DEAN, TOYA C	18487 SAN JOSE BLVD	40-24-14-403-006	\$160.00	

Work Description: NEW 6' TALL, 200' WOODEN FENCE INSTALLATION

Item 6D.

PF240015 06/17/2024 HEWINS, SONDR A 18190 MEADOWOOD AVE 40-24-23-230-016 \$160.00

Work Description: Install 67' of 6'H vinyl privacy fence

PF240016 06/26/2024 SITAREK, SCOTT C 28051 ELDORADO PL 40-24-14-279-011 \$80.00

Work Description: 15' FENCE - SEE ATTACHMENT

Total Permits For Type: 8
Total Fees For Type: \$1,040.00
Total Const. Value For Type: \$0

Mechanical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Const
PM240034	06/03/2024	RUCH, MARY	18152 SUNNYBROOK AVE	40-24-14-483-011	\$170.00
Work Description: replace hwt					
PM240036	06/04/2024	BROWN, KEITH A	27780 CALIFORNIA NE DR	40-24-13-304-003	\$165.00
Work Description: FURNACE, AC, HUMIDIFIER					
PM240037	06/06/2024	STEWART, STANLEY L	27830 EVERGREEN RD	40-24-14-306-031	\$145.00
Work Description: Installing a replacement 13.4 seer 2.5 ton AC unit.					
PM240038	06/13/2024	BROWN, KEITH A	27780 CALIFORNIA NE DR	40-24-13-304-003	\$190.00
Work Description: FURNACE, AC, & HUMIDIFIER REPLACEMENT					
PM240039	06/20/2024	DIAZ-SERRANO, AMAURY	17600 SAN ROSA BLVD	40-24-13-103-013	\$105.00
Work Description: a/c replacement					
PM240040	06/24/2024	SHERMAN, BRIAN	18859 SAN QUENTIN DR	40-24-14-404-003	\$105.00
Work Description: install Coleman ECSD 3-ton condense AC					
PM240041	06/25/2024	BLACK, KERTIA L	27725 RAINBOW CIR	40-24-14-304-029	\$180.00
Work Description: replace ac/furnace					
PM240042	06/25/2024	26400 SOUTHFIELD ROAD LLC	26400 SOUTHFIELD RD	40-24-24-151-007	\$180.00
Work Description: duct alteration and 3 exhaust fans					
PM240043	06/27/2024	WHITE, CHRISTINE H	17620 MARGATE AVE	40-24-24-152-019	\$200.00
Work Description: install standby generator					
PM240044	06/27/2024	BANKS, MICHAEL	18830 BUNGALOW DR	40-24-14-451-017	\$155.00
Work Description: AC, HOT WATER HEATER					
PM240045	06/27/2024	PIERCE, FRANCINE J	17601 CORAL GABLES AVE	40-24-24-103-016	\$105.00

Total Permits For Type: 11
Total Fees For Type: \$1,700.00
Total Const. Value For Type: \$0

Outside Refuse Container

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Const
PORC-240005	03/11/2024	ANDERSON, GARY	18530 SAN DIEGO BLVD	40-24-14-405-015	\$25.00

Work Description:

Total Permits For Type: 1
Total Fees For Type: \$25.00
Total Const. Value For Type: \$0

Plumbing

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Const
PP240037	06/14/2024	IRVIN, ROBERT	27215 GOLDENGATE W DR	40-24-14-456-022	\$250.00

Work Description: 1 STACK, 1 SINK, 1 TUB, 1 DISPOSAL, 1 DISHWASHER, 1 LAV, 1 WATER CLOSET, 1 WATER DIST.

PP240038	06/17/2024	HIBBLER, BEVERLY A	28261 WOODWORTH WAY	40-24-14-177-003	\$225.00
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Work Description: Exterior machine excavation to replace 30' of sewer line.

Total Permits For Type: 2
Total Fees For Type: \$475.00
Total Const. Value For Type: \$0

Report Summary

Permit.DateIssued Between
 6/1/2024 12:00:00 AM AND
 6/30/2024 11:59:59 PM AND
 Permit.Status = ISSUED

Grand Total Fees: \$7,754.70

Grand Total Permits: 49

Grand Total Const. Value: \$0

Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
18505 W 12 MILE RD	SOUTH OAKLAND SHEL'	GRASS NOT TO EXCEED 7" IN HEIGHT	RE-INSPECTION - ORI	Tall Grass/ Weeds	Closed

Tall Grass and Weeds

Grass and weeds have exceeded a height of 7 inches. If not cut within 7 days the violation will be corrected by the City's Contractor at homeowner's expense.

INSPECTOR COMMENTS: GRASS NOT TO EXCEED 7" IN HEIGHT

19236 W 11 MILE RD UNIT HALL JR, BURNIS	RENTAL PROPERTY REGISTRATION AND INSPECTION REQUIRED	RE-INSPECTION - ORI	Residential Rental	Letter Sent
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1. 18-184. Rental Licenses

(a)All rental units must be licensed during any period of occupancy. Rental licenses are not transferable between landlords or rental units.

INSPECTOR COMMENTS: RENTAL PROPERTY REGISTRATION AND INSPECTION REQUIRED

19292 W 11 MILE RD	GAINEY, CHRISTINA	RENTAL PROPERTY REGISTRATION AND INSPECTION REQUIRED	RE-INSPECTION - ORI	Residential Rental
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1. 18-184. Rental Licenses

(a)All rental units must be licensed during any period of occupancy. Rental licenses are not transferable between landlords or rental units.

INSPECTOR COMMENTS: RENTAL PROPERTY REGISTRATION AND INSPECTION REQUIRED

19298 W 11 MILE RD	YOUNG, RICHARD	RENTAL INSPECTION REQUIRED	RE-INSPECTION - ORI	Residential Rental	Closed
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1. 18-184. Rental Licenses

(a)All rental units must be licensed during any period of occupancy. Rental licenses are not transferable between landlords or rental units.

INSPECTOR COMMENTS: RENTAL INSPECTION REQUIRED

19500 W 11 MILE RD	GILMORE, MAGGIE L	RENTAL PROPERTY REGISTRATION AND INSPECTION REQUIRED	RE-INSPECTION - ORI	Residential Rental	Letter Sent
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Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
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1. 18-184. Rental Licenses

(a)All rental units must be licensed during any period of occupancy. Rental licenses are not transferable between landlords or rental units.

INSPECTOR COMMENTS: RENTAL PROPERTY REGISTRATION AND INSPECTION REQUIRED

19360 W 11 MILE RD	BLOOMFIELD MFN LLC, RENTAL PROPERTY REGISTRATION AND INSPECTION REQUIRED	RE-INSPECTION - ORI	Residential Rental	Letter Sent
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1. 18-184. Rental Licenses

(a)All rental units must be licensed during any period of occupancy. Rental licenses are not transferable between landlords or rental units.

INSPECTOR COMMENTS: RENTAL PROPERTY REGISTRATION AND INSPECTION REQUIRED

28001 SOUTHFIELD RD	AESTHETICS AND BEYO GRASS NOT TO EXCEED 7" IN HEIGHT	RE-INSPECTION - ORI	Tall Grass/ Weeds	Closed
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1. Tall Grass and Weeds

Grass and weeds have exceeded a height of 7 inches. If not cut within 7 days the violation will be corrected by the City's Contractor at homeowner's expense.

INSPECTOR COMMENTS: GRASS NOT TO EXCEED 7" IN HEIGHT

Records: 7

Memorandum

To: Mayor and City Council
From: Mike Greene, City Administrator
Date: July 11, 2024
Re: Monthly Approval of Disbursements

Attached are reports for the Cities Monthly Disbursements for the Month of June 2024.

MOTION:

To approve the Monthly Disbursements for the month of June 2024 as:

JUNE DISBURSEMENTS W/ SALARY INCLUDED			
FUND			
101	GENERAL FUND	\$	472,442.93
FUND			
202	MAJOR ROADS	\$	21,618.06
FUND			
203	LOCAL ROADS	\$	19,089.39
FUND			
258	CAPITAL FUND	\$	0.00
FUND			
397	ROAD MILLAGE FUND	\$	0.00
FUND			
494	DOWNTOWN DEV. AUTH	\$	27,919.68
FUND			
592	WATER & SEW	\$	185,332.32
TOTAL DISBURSEMENTS		\$	726,402.38

BUDGET REPORT (REVENUES VERSUS EXPENDITURES) FOR MONTH ENDED JUNE 30, 2024

	Revenues Through 6/30/2024	Expenses Through 6/30/2024	Revenues Over (Under) Expenses
101-GENERAL FUND	4,811,067	4,857,458	(46,391)
202-MAJOR STREET FUND	424,624	804,243	(379,619)
203-LOCAL STREET FUND	227,840	424,773	(196,934)
258-CAPITAL ACQUISITION FUND	3,995	27,304	(23,309)
397-ROADS MILLAGE BOND FUND	651,616	576,750	74,866
494-DOWNTOWN DEVELOPMENT AUTHORITY	508,382	677,629	(169,246)
592-WATER & SEWER FUND	2,647,258	3,595,732	(948,474)
GRAND TOTAL ALL FUNDS	<u>9,274,783</u>	<u>10,963,889</u>	<u>(1,689,106)</u>

CITY OF LATHRUP VILLAGE
Disbursement Report

Period covered 6/1/2024-6/15/2024

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$24,301.94	Greene, Miller, Townsend, Bobcean, Colliau, Emanuel, Singleton
DDA	\$0.00	
Bldg Mnt	\$0.00	
Police	\$42,233.45	Button, McNeil, Chickensky, Fisher, Gijsbers, Huston, Hutson, Knoll, Cory, Lawrence, McKee Roberts, Stajich, Tackett, Zang
DPS	\$0.00	
Water	\$0.00	
Recreation	\$0.00	

Total Gross \$66,535.39

Deductions \$23,459.29

Net Payroll \$43,076.10

*** Fund Totals Include Gross Payroll**

General Fund	\$66,535.39
Major Road Fund	\$0.00
Local Road Fund	\$0.00
Capital Acquisition Fund	\$0.00
Road Bond	\$0.00
Downtown Development Authority	\$0.00
Water & Sewer Fund	\$0.00
Total	\$66,535.39

CITY OF LATHRUP VILLAGE
Disbursement Report

Period covered 6/16/2024-6/30/2024

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$25,968.34	Greene, Miller, Townsend, Bobcean, Colliau, Emanuel, Singleton
DDA	\$0.00	
Bldg Mnt	\$0.00	

Police	\$50,603.02	Button, McNeil, Chickensky, Fisher, Gijbsbers, Huston, Hutson, Cory, Lawrence, McKee Roberts, Stajich, Tackett, Zang
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DPS	\$0.00	
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Water	\$0.00	
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Recreation	\$0.00	
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Total Gross \$76,571.36

Deductions \$25,039.66

Net Payroll \$51,531.70

* Fund Totals Include Gross Payroll

General Fund	\$76,571.36
Major Road Fund	\$0.00
Local Road Fund	\$0.00
Capital Acquisition Fund	\$0.00
Road Bond	\$0.00
Downtown Development Authority	\$0.00
Water & Sewer Fund	\$0.00
Total	\$76,571.36

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-020.000	PREPAID	OAKLAND COUNTY TREASURER	TAX CHGS	36,017.36	49267
101-000.000-204.000	COUNTY TAX COLLECTION PAY	OAKLAND COUNTY TREASURER	TAX PYMT-40-24-14-483-008	80.23	2799
101-000.000-225.000	DUE TO SCHOOLS	OAKLAND COUNTY TREASURER	TAX PYMT-40-24-14-483-008	545.17	2799
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL	POLICE & FIREMEN'S INS.	GINSURANCE	56.34	49203
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL	AFLAC	HEALTH INSURANCE	861.44	49233
101-000.000-245.000	RENTAL SECURITY DEPOSITS	AARON BENJAMIN	COMMUNITY ROOM DEPOSIT RE	300.00	49139
101-000.000-245.000	RENTAL SECURITY DEPOSITS	ALICIA BOGGS	COMMUNITY ROOM DEPOSIT RE	300.00	49140
101-000.000-245.000	RENTAL SECURITY DEPOSITS	BARBARA BONDY	COMMUNITY ROOM DEPOSIT RE	150.00	49145
101-000.000-245.000	RENTAL SECURITY DEPOSITS	LATRECIA GARDNER	COMMUNITY ROOM DEPOSIT RE	300.00	49183
101-000.000-245.000	RENTAL SECURITY DEPOSITS	MILDRED TAYLOR	COMMUNITY ROOM RENTAL DEP	300.00	49188
101-000.000-245.000	RENTAL SECURITY DEPOSITS	MONICA JONES	COMMUNITY ROOM DPOSI REFU	300.00	49189
101-000.000-245.000	RENTAL SECURITY DEPOSITS	MYRON ABSTON	COMM ROOM REFUN DEPOSIT	300.00	49190
101-000.000-245.000	RENTAL SECURITY DEPOSITS	SHERRY PULLINS	COMMUNITY ROOM DEPOSIT RE	100.00	49205
101-000.000-245.000	RENTAL SECURITY DEPOSITS	TUESDAY HALL	COMMUNITY ROOM DEPOSIT RE	300.00	49210
101-000.000-245.000	RENTAL SECURITY DEPOSITS	ASIA SOUDER	COMMUNITY ROOM RENTAL DEP	300.00	49215
101-000.000-245.000	RENTAL SECURITY DEPOSITS	MARIO NELAMS	COMMUNITY ROOM DEPOSIT	300.00	49256
101-000.000-245.000	RENTAL SECURITY DEPOSITS	NICHOLE ECHOLS	COMMUNITY ROOM DEPOSIT RE	300.00	49266
101-000.000-245.000	RENTAL SECURITY DEPOSITS	PEGGY BODY-CANNON	COMMUNITY ROOM EVENT DEPO	200.00	49276
101-000.000-245.000	RENTAL SECURITY DEPOSITS	SANDRA CRUMBIEY	COMMUNITY ROOM DEPOSIT RE	300.00	49279
101-000.000-245.000	RENTAL SECURITY DEPOSITS	STACY PUGH	COMMUNITY ROOM DEPOSIT RE	300.00	49286
101-000.000-246.000	POLICE UNION DUES	COMMAND OFFICERS ASSN.	OFDUES	135.52	49165
101-000.000-283.000	Fence Permit	CALVIN ELLIS	BD Payment Refund	80.00	49245
101-000.000-283.000	Inspection Fee	CALVIN ELLIS	BD Payment Refund	40.00	49245
101-000.000-344.000	DEF COMP PAYABLE ICMA CLE	MISSIONSQUARE - 300179	300179 FOR 457 PLAN	3,052.20	49260
101-000.000-344.000	DEF COMP PAYABLE ICMA CLE	MISSIONSQUARE - 300179	ICMA DEF COMP 457	3,901.35	49261
101-000.000-445.000	PENALTIES AND INTEREST	OAKLAND COUNTY TREASURER	TAX OVERPAYMENT REFUND	167.93	2798
101-000.000-445.000	PENALTIES AND INTEREST	OAKLAND COUNTY TREASURER	TAX PYMT-40-24-14-483-008	50.54	2799
101-000.000-445.000	PENALTIES AND INTEREST	OAKLAND COUNTY TREASURER	TAX PYMT-40-24-13-152-010	158.03	2800
101-000.000-445.000	PENALTIES AND INTEREST	OAKLAND COUNTY TREASURER	TAX PYMT-40-24-14-401-016	159.04	2801
101-000.000-447.000	TAX 1% ADMINISTRATIVE FEE	OAKLAND COUNTY TREASURER	TAX PYMT-40-24-14-483-008	6.32	2799
Total For Dept 000.000				49,361.47	
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-732.000	CODE ENFORCEMENT	CARDMEMBER SERVICE	MISC EXPENSES - MIKE	125.18	49158
101-100.000-732.000	CODE ENFORCEMENT	PARADISE GARDEN LANDSCAP	INUISANCE CUTS THROUGHOUT	750.00	49198
101-100.000-732.000	CODE ENFORCEMENT	PARADISE GARDEN LANDSCAP	INUISANCE CUTS - SEVERAL	500.00	49274
101-100.000-803.000	MEMBERSHIPS & MEETINGS	CARDMEMBER SERVICE	MISC EXPENSES - MIKE	75.00	49158
101-100.000-804.000	BUILDING TRADE INSPECTION	GIFFELS-WEBSTER ENG INC	2024CCTV & MANHOLW LOCATI	2,722.50	3322
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	INSPECTION SERVICE FEE	4,358.94	49184
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	INSPECTION SVS FEE	3,357.90	49185
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	INSPECTION SVS	4,475.30	49257
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	INSPECTION SVS FEE	2,740.45	49258
101-100.000-805.000	CABLE TELEVISION	COMCAST	BUSINESS INTERNET	148.65	49164
101-100.000-805.000	CABLE TELEVISION	C V STUDIOS	LVTV SERVICES	4,776.00	49244
101-100.000-808.000	COMMUNITY CENTER EXPENDIT	CLIFTON GRANT	RENTALS, ELECTIONS, ADDIT	975.00	49249
101-100.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	PROFESSIONAL ACCOUNTING S	3,138.45	49224
101-100.000-822.000	TRAINING	CARDMEMBER SERVICE	MISC EXPENSES - MIKE	195.00	49158
101-100.000-822.000	TRAINING	STEVEN COILLIAU	REIMBURSEMENT - CONFERENC	51.97	49208
101-100.000-822.000	TRAINING	STEVEN COILLIAU	REIMBURSEMENT - CONFERENC	17.97	49208
101-100.000-840.000	LIBRARY PAYMENT	SOUTHFIELD PUBLIC LIBRARY	2 OF 2 INSTALLMENTS-PUBLI	59,969.00	49207
101-100.000-848.000	GOVERNMENT OPERATIONS	ASCAP	LICENSING THROUGH MAY 202	439.83	49142
101-100.000-848.000	GOVERNMENT OPERATIONS	CARDMEMBER SERVICE	MISC EXPENSES - MIKE	137.68	49158
101-100.000-848.000	GOVERNMENT OPERATIONS	CARDMEMBER SERVICE	MISC EXPENSES - MIKE	41.32	49158
101-100.000-848.000	GOVERNMENT OPERATIONS	CARDMEMBER SERVICE	MISC EXPENSES - MIKE	56.33	49158
101-100.000-848.000	GOVERNMENT OPERATIONS	CARDMEMBER SERVICE	MISC EXPENSES - MIKE	10.00	49158
101-100.000-848.000	GOVERNMENT OPERATIONS	CLS CONTINENTAL LINEN SER	COMMUNITY ROOM SUPPLIES	50.11	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-848.000	GOVERNMENT OPERATIONS	ADP, LLC	PAYROLL PROCESSING FEES	1,233.43	49214
101-100.000-848.000	GOVERNMENT OPERATIONS	FEDEX	POSTAGE	9.75	49252
101-100.000-850.000	TELEPHONE EXPENDITURES	COMCAST	BUSINESS INTERNET	148.64	49164
101-100.000-850.000	TELEPHONE EXPENDITURES	INTERMEDIA.NET INC	PHONE SERVICE	678.72	49182
101-100.000-850.000	TELEPHONE EXPENDITURES	VC3 INC	TECHNOLOGY-JUNE2024	264.00	49212
101-100.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	TELEPHONE	211.70	49285
101-100.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	PROFESSIONAL SVS THROUGH	3,094.00	49174
101-100.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	CMS ROW PERMIT REVIEW	165.00	49176
101-100.000-900.000	PRINTING/PUBLICATION COSTC & G NEWSPAPERS		4X6.5 ADVERT	704.00	49152
101-100.000-900.000	PRINTING/PUBLICATION COSTC & G NEWSPAPERS		1/6-SS AD	482.40	49153
101-100.000-900.000	PRINTING/PUBLICATION COSTC & G NEWSPAPERS		COMMUNITY CALENDAR AD	1,105.00	49154
101-100.000-900.000	PRINTING/PUBLICATION COSTC & G NEWSPAPERS		PUBLIC NOTICE	227.00	49155
101-100.000-900.000	PRINTING/PUBLICATION COSTCARDMEMBER SERVICE		MISC EXPENSES - MIKE	81.00	49158
101-100.000-900.000	PRINTING/PUBLICATION COSTVISUAL EDGE IT, INC.		COPIER 05192024 CONTRACT	1,308.27	49229
101-100.000-900.000	PRINTING/PUBLICATION COSTADVANCED MARKETING		COMPOSTION CHG	226.80	49232
101-100.000-900.000	PRINTING/PUBLICATION COSTC & G NEWSPAPERS		CITY NOTICES	253.50	49243
Total For Dept 100.000 GO				99,305.79	
Dept 101.000 ADMINISTRATION					
101-101.000-703.000	EMPLOYEE TAXES & BENEFITSASCENSION MICHIGAN EMPLOY	NEW EMPLOYEE PHYSICAL		116.00	49143
101-101.000-703.000	EMPLOYEE TAXES & BENEFITSBLUE CARE NETWORK	RETIREES 65 HEALTHCARE		352.32	49147
101-101.000-703.000	EMPLOYEE TAXES & BENEFITSBLUE CARE NETWORK	BCN - HEALTH CARE		4,811.99	49148
101-101.000-703.000	EMPLOYEE TAXES & BENEFITSBLUE CARE NETWORK	RETIREESUNDER 65 HEALTH C		881.77	49216
101-101.000-703.000	EMPLOYEE TAXES & BENEFITSULLIANCE, INC	EMPLOYEE ASSISTANCE PROGR		2,166.67	49227
101-101.000-703.000	EMPLOYEE TAXES & BENEFITSBLUE CROSS BLUE SHIELD	RETIREES 65+ HEALTH CARE		423.54	49230
101-101.000-703.000	EMPLOYEE TAXES & BENEFITSMISSIONSQUARE - 803046	HEALTH SAVINGS (RHS)PLAN		324.18	49262
101-101.000-703.000	EMPLOYEE TAXES & BENEFITSMISSIONSQUARE - 803046	HEALTH SAVINGS PLAN - 28T		330.84	49263
101-101.000-717.000	CODE ENFORCEMENT LEGAL	BAKER & ELOWSKY, PLLC	PROFESSIONAL LEGAL SVS	2,535.00	49240
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	ELECTION POSTAGE	168.51	49136
101-101.000-718.000	ELECTIONS	CARDMEMBER SERVICE	MISC EXPENSES - MIKE	227.75	49158
101-101.000-718.000	ELECTIONS	OFFICE MANAGEMENT & CONSU	CONSULTING SERVICES FOR E	4,900.00	49268
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	DUAL AV PERMIT AUG AND NO	541.76	49277
101-101.000-722.000	LEGAL SERVICES	STEVEN H. SCHWARTZ & ASSO	PROFESSIONAL LEGAL SVS	450.00	49209
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	PROFESSIONAL LEGAL SVS	2,500.00	49239
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	PROFESSIONAL LEGAL SVS	1,592.50	49241
Total For Dept 101.000 AD				22,322.83	
Dept 201.000 BUILDING & GROUNDS					
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMENT	SPOUSAL SUPPORT	601.75	49187
101-201.000-702.000	SALARIES PART-TIME	AFLAC	HEALTH INSURANCE	238.44	49233
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	GENERAL MAINTENANCE	467.02	49248
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMENT	SPOUSAL SUPPORT	601.75	49259
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	UTILITIES	185.46	49167
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	UTILITIES	16.00	49168
101-201.000-920.000	UTILITIES	DTE	UTILITIES	302.54	49169
101-201.000-920.000	UTILITIES	DTE	UTILITIES	4,368.77	49171
101-201.000-920.000	UTILITIES	DTE	UTILITIES	198.18	49172
101-201.000-920.000	UTILITIES	DTE	UTILITIES	3,721.05	49173
101-201.000-930.000	BUILDING MAINTENANCE & REHOME DEPOT CREDIT SERVICE	LAWN MOWER		3,523.92	49179
101-201.000-930.000	BUILDING MAINTENANCE AND IMPERIALDADE		CLEANING SUPPLIES	43.18	49180
101-201.000-930.000	BUILDING MAINTENANCE AND IMPERIALDADE		CLEANING SUPPLIES	524.98	49181
101-201.000-930.000	BUILDING MAINTENANCE & REERC-LED		TECHNOLOGY	451.81	49251
101-201.000-930.000	BUILDING MAINTENANCE & REJ.C. EHRlich		PEST CONTROL	124.18	49253
101-201.000-936.000	EQUIPMENT MAINTENANCE	CARDMEMBER SERVICE	MISC EXPENSES - MIKE	52.00	49158
Total For Dept 201.000 BU				15,421.03	
Dept 301.000 PUBLIC SAFETY					

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301.000 PUBLIC SAFETY					
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	RETIREEES 65 HEALTHCARE	352.32	49147
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	BCN - HEALTH CARE	1,814.42	49148
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	CROSS-BLUE SHIELD	HEALTH CARE	7,448.77	49149
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BRIAN AVEDISIAN	PER CONTRACT	524.10	49151
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	SULLIANCE, INC	EMPLOYEE ASSISTANCE PROGR	2,166.66	49227
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	RETIREEES 65+ HEALTH CARE	2,541.24	49230
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS-BLUE SHIELD	ACTIVE EMPLOYEES HEALTH C	13,362.61	49231
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONS SQUARE - 803046	HEALTH SAVINGS (RHS) PLAN	47.19	49262
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONS SQUARE - 803046	HEALTH SAVINGS PLAN - 28T	93.03	49263
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONS SQUARE - 803061	HEALTH SAVINGS (RHS) PLAN	888.11	49264
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONS SQUARE - 803061	HEALTH SAVINGS PLAN	888.11	49265
101-301.000-726.000	OFFICE SUPPLIES	CARDMEMBER SERVICE	MISC EXPENSES - SCOTT MCK	19.99	49157
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	34.99	49235
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLY	79.11	49236
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	POLICE EQUIP	7.99	49237
101-301.000-726.000	OFFICE SUPPLIES	CARDMEMBER SERVICE	MISC EXPENSES - SCOTT	19.99	49246
101-301.000-729.000	OFFICE MACHINE MAINTENANC	XEROX CORPORATION	OFFICE SUPPLY	84.98	49213
101-301.000-803.000	MEMBERSHIPS & MEETINGS	BERESFORD CO.	CLOUD ID ANNUAL SUBSCRIPT	60.00	49146
101-301.000-803.000	MEMBERSHIPS & MEETINGS	SCOTT MCKEE	FLAGSTAR - SCOTT MCKEE	206.55	49280
101-301.000-822.000	TRAINING	CARDMEMBER SERVICE	MISC EXPENSES - SCOTT MCK	2.00	49157
101-301.000-822.000	TRAINING	CARDMEMBER SERVICE	MISC EXPENSES - SCOTT MCK	1.50	49157
101-301.000-822.000	TRAINING	CARDMEMBER SERVICE	MISC EXPENSES - SCOTT MCK	548.58	49157
101-301.000-823.000	FIREARMS TRAINING	CARDMEMBER SERVICE	MISC EXPENSES - SCOTT MCK	64.83	49157
101-301.000-823.000	FIREARMS TRAINING	VANCE OUTDOORS, INC.	POLICE EQUIPMENT	1,029.26	49211
101-301.000-823.000	FIREARMS TRAINING	AMAZON CAPITAL SERVICES	POLICE EQUIPMENT	44.79	49234
101-301.000-823.000	FIREARMS TRAINING	AMAZON CAPITAL SERVICES	POLICE EXPENSES	41.07	49238
101-301.000-823.000	FIREARMS TRAINING	CARDMEMBER SERVICE	MISC EXPENSES - SCOTT	32.02	49246
101-301.000-823.000	FIREARMS TRAINING	CARDMEMBER SERVICE	MISC EXPENSES - SCOTT	161.07	49246
101-301.000-823.000	FIREARMS TRAINING	CARDMEMBER SERVICE	MISC EXPENSES - SCOTT	52.98	49246
101-301.000-826.000	COMMUNITY POLICING	CARDMEMBER SERVICE	MISC EXPENSES - SCOTT	314.78	49246
101-301.000-828.000	FIRE SERVICE/DISPATCH CONC	CITY OF SOUTHFIELD	DISPATCH SVS	60,222.00	49247
101-301.000-829.000	POLICE UNIFORMS & CLEANIN	MICHAEL ZANG	COAM COLLECTIVE BARG AGRM	400.00	49186
101-301.000-829.000	POLICE UNIFORMS & CLEANIN	NYE UNIFORM	POLICE EQUIPMENT	46.50	49191
101-301.000-829.000	POLICE UNIFORMS & CLEANIN	NYE UNIFORM	POLICE EQUIPMENT	525.50	49192
101-301.000-829.000	POLICE UNIFORMS & CLEANIN	SCOTT MCKEE	POLICE UNIFORM PER CONTRA	100.00	49282
101-301.000-829.000	POLICE UNIFORMS & CLEANIN	TERANCE LAWRENCE	UNIFORM REIMBURSE PER CON	40.00	49284
101-301.000-850.000	TELEPHONE EXPENDITURES	AT & T	PHONE SERVICE	59.27	49144
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	CABLE SVS	21.58	49163
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	BUSINESS INTERNET	148.65	49164
101-301.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	TELEPHONE	211.72	49285
101-301.000-860.000	VEHICLE EXPENSE	CARDMEMBER SERVICE	MISC EXPENSES - SCOTT MCK	24.99	49157
101-301.000-860.000	VEHICLE EXPENSE	CARDMEMBER SERVICE	MISC EXPENSES - SCOTT MCK	124.95	49157
101-301.000-860.000	VEHICLE EXPENSE	O'REILLY AUTOMOTIVE, INC.	VEHICLE MAINTENANCE	36.02	49193
101-301.000-860.000	VEHICLE EXPENSE	OAKLAND COUNTY TREASURERS	MOTORPOOL - POLICE VEHICL	1,614.18	49197
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CEN	VEHICLE EXPENSE	84.95	49242
101-301.000-860.000	VEHICLE EXPENSE	CARDMEMBER SERVICE	MISC EXPENSES - SCOTT	24.99	49246
101-301.000-860.000	VEHICLE EXPENSE	CARDMEMBER SERVICE	MISC EXPENSES - SCOTT	124.95	49246
Total For Dept 301.000 PU				96,743.29	
Dept 401.000 PUBLIC SERVICE					
101-401.000-920.000	UTILITIES	CONSUMERS ENERGY	UTILITIES	149.58	49166
101-401.000-920.000	UTILITIES	DTE	UTILITIES	168.85	49170
101-401.000-920.000	UTILITIES	DTE	UTILITIES	20.29	49219
101-401.000-920.000	UTILITIES	COMCAST	TECHNOLOGY	348.25	49250
101-401.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES FOR (MO/Y	10,750.73	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 401.000 PUBLIC SERVICE					
Total For Dept 401.000 PU				11,437.70	
Dept 502.000					
101-502.000-801.000	PROFESSIONAL & CONTRACTUAL	SOCRRA	MAY 2024 MONTH END REFUSE	16,961.00	49206
101-502.000-801.001	SOCRRA	SOCRRA	MID MONTH JUNE 2024 SVS	15,313.00	49283
Total For Dept 502.000				32,274.00	
Dept 601.000 RECREATION					
101-601.000-812.000	COMMUNITY EVENTS	CARDMEMBER SERVICE	MISC EXPENSES - MIKE	156.07	49158
101-601.000-884.000	CONCERTS IN THE PARK	BMI	ANNUAL FEE	14.00	49150
Total For Dept 601.000 RE				170.07	
Dept 811.000					
101-811.000-970.000	CAPITAL EXPENDITURE	PARADISE GARDEN LANDSCAPE	MULCH INSTALLATION	2,300.00	49275
Total For Dept 811.000				2,300.00	
Total For Fund 101 GENERAL				329,336.18	
Fund 202 MAJOR ROAD FUND					
Dept 702.000					
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	BCN - HEALTH CARE	18.96	49148
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKLAND	TRAFFIC SIGNALS	718.67	49278
202-702.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES FOR (MO/Y	5,550.43	49220
Total For Dept 702.000				6,288.06	
Dept 702.100 CAPITAL IMP - STREET BOND					
202-702.100-970.000	CAPITAL EXPENDITURE	ALLIED CONSTRUCTION CO, I	2023 PAVEMENT RECON PROGR	15,000.00	49141
202-702.100-970.000	CAPITAL EXPENDITURE	GIFFELS-WEBSTER ENG INC	2023 CITY WIDE PAVING	330.00	49175
Total For Dept 702.100 CA				15,330.00	
Total For Fund 202 MAJOR				21,618.06	
Fund 203 LOCAL ROAD FUND					
Dept 703.000					
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	BCN - HEALTH CARE	18.96	49148
203-703.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES FOR (MO/Y	5,550.43	49220
Total For Dept 703.000				5,569.39	
Dept 703.100 CAPITAL IMP - STREET BOND					
203-703.100-970.000	CAPITAL EXP - STREET BOND	ALLIED CONSTRUCTION CO, I	2023 PAVEMENT RECON PROGR	13,520.00	49141
Total For Dept 703.100 CA				13,520.00	
Total For Fund 203 LOCAL				19,089.39	
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	BCN - HEALTH CARE	703.93	49148
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	RETIRESUNDER 65 HEALTH C	97.97	49216
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONS SQUARE - 803046	HEALTH SAVINGS (RHS) PLAN	40.83	49262
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONS SQUARE - 803046	HEALTH SAVINGS PLAN - 28T	100.83	49263
494-000.000-726.000	OFFICE SUPPLIES	VC3 INC	TECHNOLOGY	1,333.00	49228
494-000.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	PROFESSIONAL ACCOUNTING S	448.35	49224
494-000.000-844.000	MAIN STREET PROGRAM	CARDMEMBER SERVICE	MISC EXPENSES - MIKE	107.50	49158
494-000.000-844.000	MAIN STREET PROGRAM	BOUNCING OFF THE WALLS	JUNETEENTH ENTERTAINMENT	400.00	49217
494-000.000-844.000	MAIN STREET PROGRAM	DERRIK WALTON	JUNETEENTH EVENT VENDOR	200.00	49218
494-000.000-844.000	MAIN STREET PROGRAM	SHERYL PRYOR	JUNETEENTH CELEBRATION VE	300.00	49225
494-000.000-844.000	MAIN STREET PROGRAM	SILK ENTERTAINMENT	JUNETEENTH CELEBRATION EN	600.00	49226
494-000.000-844.000	MAIN STREET PROGRAM	LAUREN BERAS	LVMF MARKETING MATERIALS	199.63	49254
494-000.000-845.000	STREETSCAPING	PARADISE GARDEN LANDSCAPE	HANGING FLOWER POTS	620.00	49199
494-000.000-845.000	STREETSCAPING	PARADISE GARDEN LANDSCAPE	WEEDING FLOWER BEDS	500.00	49200
494-000.000-845.000	STREETSCAPING	PARADISE GARDEN LANDSCAPE	WATERING HANGING BASKETS	675.00	49201
494-000.000-845.000	STREETSCAPING	PARADISE GARDEN LANDSCAPE	WATERING HANGING BASKETS	1,620.00	49273
494-000.000-933.000	REPAIRS & MAINTENANCE	GIFFELS-WEBSTER ENG INC	2024 DDA ALLEY RECON	7,034.70	49177
494-000.000-933.000	REPAIRS & MAINTENANCE	GIFFELS-WEBSTER ENG INC	SOUTHFIELD/MARGATE SIGNAL	4,788.02	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
494-000.000-933.000	REPAIRS & MAINTENANCE	PARADISE GARDEN LANDSCAPE	11 MILE SERVICE DR CLEANU	2,250.00	49202
494-000.000-933.000	REPAIRS & MAINTENANCE	PARADISE GARDEN LANDSCAPE	WEEDING/SPRING CLEAN-UP	495.00	49269
494-000.000-933.000	REPAIRS & MAINTENANCE	PARADISE GARDEN LANDSCAPE	11 MILE SERVICE DRIVE	1,125.00	49270
494-000.000-933.000	REPAIRS & MAINTENANCE	PARADISE GARDEN LANDSCAPE	FERTILIZING	2,175.00	49271
494-000.000-933.000	REPAIRS & MAINTENANCE	PARADISE GARDEN LANDSCAPE	WEEDING FLOWER BEDS	500.00	49272
494-000.000-955.000	MISCELLANEOUS EXPENDITURE	CANFIELD EQUIPMENT SERVIC	2024 CHEVY CODE ENFORCEME	1,604.92	49156
Total For Dept 000.000				27,919.68	
Total For Fund 494 DOWNTOWN				27,919.68	
Fund 592 WATER & SEWER FUND					
Dept 000.000					
592-000.000-275.000	WATER	OAKLAND DEVELOPMENT	UB Receipt Refund for Acc	739.12	3357
Total For Dept 000.000				739.12	
Dept 536.000 WATER DEPARTMENT					
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	RETIREEES 65 HEALTHCARE -	1,761.60	3310
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	BCN - HELATH CARE	348.61	3311
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONS SQUARE - 803046	HEALTH SAVINGS (RHS) PLAN	36.42	3351
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONS SQUARE - 803046	HEALTH SAVINGS (RHS) PLAN	36.42	3352
592-536.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	PROFESSIONAL ACCOUNTING S	448.35	49224
592-536.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES FOR (MO/Y	6,236.94	3331
592-536.000-937.000	WATER SYSTEM MAINTENANCE	SUNDE BUILDING INC.	INSTALLATIONS/REPAIRS MAD	1,835.00	3362
592-536.000-944.000	WATER PURCHASES	SOUTHEAST OAKLAND COUNTY	WATER SVS CHG	27,222.45	3330
592-536.000-944.000	WATER PURCHASES	GREAT LAKES WATER AUTHORI	IWC MONTHLY CHARGES	1,439.62	3349
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPPL	TRACTOR RENTAL	250.00	3315
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPPL	TRACTOR RENTAL	250.00	3316
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPPL	TRACTOR RENTAL	250.00	3317
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPPL	WEEKLY TRACTOR RENTAL	250.00	3318
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPPL	WEEKLY TRACTOR RENTAL	250.00	3319
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPPL	FILL SAND-DEBRI HAUL	2,235.00	3320
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPPL	DEBRI HAUL OUT	990.00	3321
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPPL	TRACTOR RENTAL	250.00	3343
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPPL	TRACTOR RENTAL	250.00	3344
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPPL	TRACTOR RENTAL	250.00	3345
592-536.000-974.000	WATER MAIN PROJECT	NICO INCORPORATED	PVMT REPAIRS-WTR MAIN PRO	33,250.00	3355
592-536.000-974.000	WATER MAIN PROJECT	PARADISE GARDEN LANDSCAPE	RESTORATION-18740 GLENWOO	350.00	3359
Total For Dept 536.000 WA				78,190.41	
Dept 536.100 WATER DEPARTMENT					
592-536.100-970.000	CAPITAL EXP - STOP BOX	REGIFFELS-WEBSTER ENG INC	LEAD/COPPER INVENTORY	4,740.00	3327
Total For Dept 536.100 WA				4,740.00	
Dept 536.400 WATER DEPARTMENT					
592-536.400-970.000	CAPITAL EXP - WATER MAIN	GIFFELS-WEBSTER ENG INC	2024 WTR MAIN PROJECT	577.50	3323
592-536.400-970.000	CAPITAL EXP - WATER MAIN	GIFFELS-WEBSTER ENG INC	2025 WTR MAIN PROGRAM	330.00	3324
Total For Dept 536.400 WA				907.50	
Dept 536.500 WATER DEPARTMENT					
592-536.500-970.000	CAPITAL FIRE HYDRANTS	GIFFELS-WEBSTER ENG INC	2021-2023 HYDRANT REFURB/	165.00	3325
Total For Dept 536.500 WA				165.00	
Dept 536.600 WATER DEPARTMENT					
592-536.600-970.000	CAPITAL EXP - GATE VALVES	GIFFELS-WEBSTER ENG INC	2021-2023 GATE VALVE REFU	165.00	3326
Total For Dept 536.600 WA				165.00	
Dept 537.000 SEWER DEPARTMENT					
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	BCN - HELATH CARE	348.61	3311
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONS SQUARE - 803046	HEALTH SAVINGS (RHS) PLAN	36.42	3351
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONS SQUARE - 803046	HEALTH SAVINGS (RHS) PLAN	36.42	3352
592-537.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	PROFESSIONAL ACCOUNTING S	448.35	
592-537.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES FOR (MO/Y	6,236.94	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE
EXP CHECK RUN DATES 06/01/2024 - 06/30/2024
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Page:

Item 6E.

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 WATER & SEWER FUND					
Dept 537.000 SEWER DEPARTMENT					
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	OAKLAND COUNTY TREASURER-	SANITARY DRAIN CHGS	89,560.49	3329
592-537.000-945.000	RETENTION TANK-UTIL ELEC	DTE	UTILITIES	3,087.21	3314
592-537.000-947.000	RETENTION TANK UTIL-GAS	CONSUMERS ENERGY	UTILITIES	16.00	3313
592-537.000-948.000	RETENTION TANK UTIL-TELEPCOMCAST		BUSINESS INTERNET	122.85	3312
592-537.000-977.000	EVIRONMENT COMPL - NON CAHYDROCORP		CROSS CONNECTION SVS	532.00	3328
Total For Dept 537.000 SE				100,425.29	
Total For Fund 592 WATER				185,332.32	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE
EXP CHECK RUN DATES 06/01/2024 - 06/30/2024
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 GENERAL FUND	329,336.18	
			Fund 202 MAJOR ROAD FUND	21,618.06	
			Fund 203 LOCAL ROAD FUND	19,089.39	
			Fund 494 DOWNTOWN DEVELOP	27,919.68	
			Fund 592 WATER & SEWER FU	185,332.32	
				583,295.63	

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	06/30/2024 NORMAL (ABNORMAL)	MONTH 06/30/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Revenues						
Dept 000.000						
101-000.000-401.000	CITY TAXES	2,883,004.00	2,871,194.49	(15,226.47)	11,809.51	99.59
101-000.000-402.000	REFUSE COLLECTION TAXES	425,873.00	424,778.92	(1,607.02)	1,094.08	99.74
101-000.000-409.000	DELQ PERSONAL PROPERTY REVENU	0.00	(1,983.43)	0.00	1,983.43	100.00
101-000.000-414.000	TAX PENALTIES	35,000.00	34,757.20	22,915.46	242.80	99.31
101-000.000-415.000	MISCELLANEOUS REVENUE	7,520.00	7,604.07	161.50	(84.07)	101.12
101-000.000-416.000	WORK COMP DIVIDEND REVENUE	7,000.00	0.00	0.00	7,000.00	0.00
101-000.000-416.001	PROPERTY & LIABILITY DIVIDEND REVENUE	7,920.00	7,920.00	0.00	0.00	100.00
101-000.000-419.000	AT & T LEASE PAYMENTS	58,606.00	63,933.84	5,327.82	(5,327.84)	109.09
101-000.000-421.000	METRO-PCS LEASE PAYMENTS	54,564.00	56,644.51	5,527.75	(2,080.51)	103.81
101-000.000-423.000	WORK COMP REIMBURSEMENT	20,000.00	0.00	0.00	20,000.00	0.00
101-000.000-424.000	UNEARNED REVENUE	12,000.00	0.00	0.00	12,000.00	0.00
101-000.000-445.000	PENALTIES AND INTEREST ON TAXES	0.00	117.73	(535.54)	(117.73)	100.00
101-000.000-446.000	INVESTMENT INTEREST	71,528.00	34,787.41	(36,740.20)	36,740.59	48.63
101-000.000-447.000	TAX 1% ADMINISTRATIVE FEE	105,000.00	105,030.93	4,263.91	(30.93)	100.03
101-000.000-448.000	INSURANCE REIMBURSEMENT	2,971.00	2,970.61	2,508.97	0.39	99.99
101-000.000-455.000	METRO AUTHORITY-FEE	18,631.00	18,630.76	18,630.76	0.24	100.00
101-000.000-456.000	BUILDING PERMITS	47,500.00	52,012.94	6,265.38	(4,512.94)	109.50
101-000.000-457.000	ZONING, SITE, SPECIAL PERMITS	9,122.00	9,121.50	0.00	0.50	99.99
101-000.000-458.000	PLUMBING/HEATING PERMITS	72,500.00	74,123.68	1,755.00	(1,623.68)	102.24
101-000.000-459.000	ELECTRICAL PERMITS	13,300.00	14,634.00	1,683.00	(1,334.00)	110.03
101-000.000-460.000	LICENSES & REGISTRATIONS	13,390.00	14,170.00	780.00	(780.00)	105.83
101-000.000-461.000	DOG & CAT LICENSES	3,000.00	3,051.50	40.00	(51.50)	101.72
101-000.000-465.000	CABLE TV REVENUES	95,000.00	77,487.10	0.00	17,512.90	81.57
101-000.000-470.000	RECREATION SPECIAL PROGRAMS	1,900.00	1,973.64	25.00	(73.64)	103.88
101-000.000-470.001	DOG PARK REVENUE	70.00	70.00	0.00	0.00	100.00
101-000.000-470.002	COMMUNITY GARDEN REVENUE	900.00	980.00	270.00	(80.00)	108.89
101-000.000-471.000	DONATIONS-OTHER	0.00	200.00	0.00	(200.00)	100.00
101-000.000-475.000	COMM ROOM & BLDG RENT REVENUE	70,900.00	75,233.50	6,260.00	(4,333.50)	106.11
101-000.000-540.000	302 TRAINING FUNDS-REVENUES	1,800.00	1,827.10	0.00	(27.10)	101.51
101-000.000-543.000	FEDERAL/STATE GRANT	6,600.00	6,598.00	6,598.00	2.00	99.97
101-000.000-545.000	POLICE ACTIVITY REIMBURSEMENT	5,500.00	5,500.00	(1,098.00)	0.00	100.00
101-000.000-546.000	POLICE CHARGES FOR SERVICES	13,900.00	15,106.94	1,228.95	(1,206.94)	108.68
101-000.000-573.001	LCSA REVENUE	37,646.00	37,645.83	0.00	0.17	100.00
101-000.000-574.000	STATE SHARED REVENUES	490,000.00	412,727.00	77,626.00	77,273.00	84.23
101-000.000-612.000	DISTRICT COURT FINES	75,000.00	75,278.14	10,817.50	(278.14)	100.37
101-000.000-627.000	SIDEWALK REVENUES	221,735.00	215,504.96	16,408.51	6,230.04	97.19
101-000.000-628.000	WEED/CODE ENFORCEMENT REVENUE	37,000.00	36,066.18	0.00	933.82	97.48
101-000.000-664.000	INTEREST INCOME- LEASES	80,000.00	0.00	0.00	80,000.00	0.00
101-000.000-669.000	DPS BLDG RENT FROM WATER	4,917.00	4,917.00	4,917.00	0.00	100.00
101-000.000-671.000	ADMINISTRATIVE REV RD FUND	0.00	4,000.00	4,000.00	(4,000.00)	100.00
101-000.000-676.001	EMPLOYEE BENEFIT CONTRIBUTION	46,000.00	46,152.23	4,100.00	(152.23)	100.33
101-000.000-682.000	SALE OF FIXED ASSET	299.00	298.75	0.00	0.25	99.92
Total Dept 000.000		5,057,596.00	4,811,067.03	146,903.28	246,528.97	95.13
TOTAL REVENUES		5,057,596.00	4,811,067.03	146,903.28	246,528.97	95.13
Expenditures						
Dept 100.000 - GOVERNMENT SERVICES						
101-100.000-708.000	PROPERTY & LIABILITY INSURANC	42,255.00	42,254.66	0.00	0.34	100.00
101-100.000-710.000	UNEMPLOYMENT INSURANCE	0.00	4.08	0.00	(4.08)	100.00
101-100.000-712.000	WORKER'S COMP INSURANCE	7,035.00	6,709.00	0.00	326.00	95.00
101-100.000-713.000	MERS CITY CONTRIBUTIONS	50,000.00	50,000.00	50,000.00	0.00	100.00

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PERIOD ENDING 06/30/2024

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GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2024	MONTH 06/30/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-100.000-726.000	OFFICE SUPPLIES	5,500.00	4,465.64	0.00	1,034.36	81.19
101-100.000-732.000	CODE ENFORCEMENT	2,000.00	1,375.18	1,375.18	624.82	68.76
101-100.000-733.000	CASH SHORT/OVER	2,497.00	2,333.27	(163.63)	163.73	93.44
101-100.000-802.000	TAX TRIBUNAL RETURNS	1,500.00	70.68	0.00	1,429.32	4.71
101-100.000-803.000	MEMBERSHIPS & MEETINGS	4,500.00	2,928.00	75.00	1,572.00	65.07
101-100.000-804.000	BUILDING TRADE INSPECTION	93,000.00	101,730.96	17,655.09	(8,730.96)	109.39
101-100.000-805.000	CABLE TELEVISION	55,000.00	55,694.13	4,924.65	(694.13)	101.26
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	26,000.00	24,124.54	2,000.00	1,875.46	92.79
101-100.000-810.000	AUDITING & ACCOUNTING	110,000.00	102,111.81	3,138.45	7,888.19	92.83
101-100.000-822.000	TRAINING	8,000.00	7,858.99	264.94	141.01	98.24
101-100.000-832.000	CITIZEN COMMUNICATION/PR	2,000.00	800.00	0.00	1,200.00	40.00
101-100.000-840.000	LIBRARY PAYMENT	120,000.00	119,938.00	59,969.00	62.00	99.95
101-100.000-848.000	GOVERNMENT OPERATIONS	50,000.00	48,069.76	3,929.38	1,930.24	96.14
101-100.000-848.001	TECHNOLOGY	65,000.00	55,933.27	0.00	9,066.73	86.05
101-100.000-850.000	TELEPHONE EXPENDITURES	10,000.00	8,906.82	1,303.06	1,093.18	89.07
101-100.000-860.000	VEHICLE EXPENSE	8,000.00	6,841.34	250.00	1,158.66	85.52
101-100.000-882.000	PLANNING/CONSULTING FEES	15,000.00	11,946.50	3,259.00	3,053.50	79.64
101-100.000-900.000	PRINTING/PUBLICATION COSTS	16,000.00	18,698.74	4,387.97	(2,698.74)	116.87
101-100.000-901.000	POSTAGE FEES	7,500.00	6,631.93	0.00	868.07	88.43
101-100.000-955.000	MISCELLANEOUS EXPENDITURES	15,000.00	9,915.15	0.00	5,084.85	66.10
101-100.000-955.003	ARPA EXPENDITURES	12,000.00	12,000.00	0.00	0.00	100.00
Total Dept 100.000 - GOVERNMENT SERVICES		727,787.00	701,342.45	152,368.09	26,444.55	96.37
Dept 101.000 - ADMINISTRATION						
101-101.000-701.000	SALARIES FULL-TIME	465,000.00	447,583.31	31,563.83	17,416.69	96.25
101-101.000-702.000	SALARIES PART-TIME	3,000.00	0.00	(1,083.34)	3,000.00	0.00
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	250,000.00	241,751.61	12,828.85	8,248.39	96.70
101-101.000-716.000	CODE ENFORCEMENT OFFICER	400.00	361.30	0.00	38.70	90.33
101-101.000-717.000	CODE ENFORCEMENT LEGAL	18,000.00	16,412.50	2,535.00	1,587.50	91.18
101-101.000-718.000	ELECTIONS	30,000.00	23,477.59	5,838.02	6,522.41	78.26
101-101.000-721.000	DATA PROCESING & ASSESSMENTS	36,000.00	34,701.96	0.00	1,298.04	96.39
101-101.000-722.000	LEGAL SERVICES	52,000.00	50,808.25	4,542.50	1,191.75	97.71
101-101.000-723.000	BOARD OF REVIEW	600.00	400.00	0.00	200.00	66.67
101-101.000-955.000	MISCELLANEOUS EXPENDITURES	1,500.00	1,167.14	0.00	332.86	77.81
Total Dept 101.000 - ADMINISTRATION		856,500.00	816,663.66	56,224.86	39,836.34	95.35
Dept 201.000 - BUILDING & GROUNDS						
101-201.000-702.000	SALARIES PART-TIME	31,000.00	28,423.32	2,375.98	2,576.68	91.69
101-201.000-920.000	UTILITIES	62,000.00	65,993.22	8,792.00	(3,993.22)	106.44
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	38,000.00	34,070.66	4,668.07	3,929.34	89.66
101-201.000-930.001	BUILDING - GRANTS	5,359.00	5,358.65	0.00	0.35	99.99
101-201.000-936.000	EQUIPMENT MAINTENANCE	500.00	52.00	52.00	448.00	10.40
101-201.000-938.000	PARKING LOT & GROUNDS	6,000.00	400.00	0.00	5,600.00	6.67
Total Dept 201.000 - BUILDING & GROUNDS		142,859.00	134,297.85	15,888.05	8,561.15	94.01
Dept 301.000 - PUBLIC SAFETY						
101-301.000-701.000	SALARIES FULL-TIME	970,000.00	975,720.88	86,893.61	(5,720.88)	100.59
101-301.000-702.000	SALARIES PART-TIME	65,000.00	62,760.95	6,232.48	2,239.05	96.56
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	590,000.00	554,525.71	37,408.62	35,474.29	93.88
101-301.000-704.000	SALARIES-OVERTIME	50,000.00	45,283.21	6,043.80	4,716.79	90.33

User: MICHELLE

PERIOD ENDING 06/30/2024

DB: Lathrup

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2024	MONTH 06/30/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-301.000-708.000	PROPERTY & LIABILITY INSURANC	26,106.00	26,106.00	0.00	0.00	100.00
101-301.000-710.000	UNEMPLOYMENT INSURANCE	100.00	4.09	0.00	95.91	4.09
101-301.000-712.000	WORKER'S COMP INSURANCE	10,000.00	13,436.00	0.00	(3,436.00)	134.36
101-301.000-726.000	OFFICE SUPPLIES	5,250.00	4,727.38	162.07	522.62	90.05
101-301.000-727.000	ROAD SUPPLIES	2,500.00	1,876.84	0.00	623.16	75.07
101-301.000-728.000	EVIDENCE SUPPLIES	750.00	416.99	0.00	333.01	55.60
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	1,500.00	1,479.06	84.98	20.94	98.60
101-301.000-731.000	PUBLICATIONS/DOCUMENT REDUCIN	500.00	500.00	0.00	0.00	100.00
101-301.000-802.000	TAX TRIBUNAL RETURNS	280.00	280.00	0.00	0.00	100.00
101-301.000-803.000	MEMBERSHIPS & MEETINGS	3,500.00	1,806.55	266.55	1,693.45	51.62
101-301.000-822.000	TRAINING	15,500.00	11,785.66	627.08	3,714.34	76.04
101-301.000-823.000	FIREARMS TRAINING	7,000.00	5,946.73	1,426.02	1,053.27	84.95
101-301.000-824.000	CRIME PREVENTION	40.00	0.00	0.00	40.00	0.00
101-301.000-825.000	ANIMAL CONTROL	200.00	0.00	0.00	200.00	0.00
101-301.000-826.000	COMMUNITY POLICING	500.00	652.53	314.78	(152.53)	130.51
101-301.000-827.000	302 TRAINING FUNDS EXPENDITURES	4,000.00	3,916.10	0.00	83.90	97.90
101-301.000-828.000	FIRE SERVICE/DISPATCH CONTRACT	744,840.00	736,211.82	60,222.00	8,628.18	98.84
101-301.000-829.000	POLICE UNIFORMS & CLEANING	10,000.00	10,044.58	1,112.00	(44.58)	100.45
101-301.000-836.000	PRISONER LOCKUP	5,200.00	4,647.74	0.00	552.26	89.38
101-301.000-848.001	TECHNOLOGY	16,500.00	15,490.27	0.00	1,009.73	93.88
101-301.000-850.000	TELEPHONE EXPENDITURES	9,500.00	8,193.77	441.22	1,306.23	86.25
101-301.000-851.000	RADIO COMMUNICATIONS	10,000.00	8,073.00	0.00	1,927.00	80.73
101-301.000-860.000	VEHICLE EXPENSE	65,000.00	59,746.32	2,035.03	5,253.68	91.92
Total Dept 301.000 - PUBLIC SAFETY		2,613,766.00	2,553,632.18	203,270.24	60,133.82	97.70
Dept 401.000 - PUBLIC SERVICE						
101-401.000-703.000	EMPLOYEE TAXES & BENEFITS	17,500.00	13,284.25	0.00	4,215.75	75.91
101-401.000-890.000	PARK MAINTENANCE	1,500.00	1,427.50	0.00	72.50	95.17
101-401.000-892.000	SIDEWALK MAINTENANCE	119,000.00	114,273.62	0.00	4,726.38	96.03
101-401.000-920.000	UTILITIES	21,000.00	17,405.87	686.97	3,594.13	82.89
101-401.000-921.000	CONTRACTUAL SERVICES	129,009.00	119,298.56	10,750.73	9,710.44	92.47
101-401.000-936.000	EQUIPMENT MAINTENANCE	3,500.00	2,408.84	0.00	1,091.16	68.82
Total Dept 401.000 - PUBLIC SERVICE		291,509.00	268,098.64	11,437.70	23,410.36	91.97
Dept 501.000 - LEAF COLLECTION						
101-501.000-955.000	MISCELLANEOUS EXPENDITURES	300.00	267.12	0.00	32.88	89.04
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	2,500.00	1,229.51	0.00	1,270.49	49.18
Total Dept 501.000 - LEAF COLLECTION		2,800.00	1,496.63	0.00	1,303.37	53.45
Dept 502.000						
101-502.000-801.001	SOCRRA	375,000.00	372,145.69	32,274.00	2,854.31	99.24
Total Dept 502.000		375,000.00	372,145.69	32,274.00	2,854.31	99.24
Dept 601.000 - RECREATION						
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	50.00	0.00	0.00	50.00	0.00
101-601.000-712.000	WORKER'S COMP INSURANCE	7,035.00	959.00	0.00	6,076.00	13.63
101-601.000-806.000	ADULT PROGRAMS	500.00	123.61	0.00	376.39	24.73
101-601.000-807.000	BUS TRANSPORTATION	500.00	449.19	0.00	50.81	89.64

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE
 PERIOD ENDING 06/30/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	06/30/2024	MONTH 06/30/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND						
Expenditures						
101-601.000-811.000	SENIOR ACTIVITIES	500.00	0.00	0.00	500.00	0.00
101-601.000-812.000	COMMUNITY EVENTS	5,000.00	3,824.82	156.07	1,175.18	76.50
101-601.000-813.000	CHILDREN/YOUTH ACTIVITIES	2,000.00	773.48	0.00	1,226.52	38.67
101-601.000-815.000	COMMUNITY GARDEN	1,000.00	495.00	0.00	505.00	49.50
101-601.000-843.000	DOG PARK EXPENSES	100.00	0.00	0.00	100.00	0.00
101-601.000-884.000	CONCERTS IN THE PARK	1,000.00	856.00	14.00	144.00	85.60
Total Dept 601.000 - RECREATION		17,685.00	7,481.10	170.07	10,203.90	42.30
Dept 811.000						
101-811.000-970.000	CAPITAL EXPENDITURE	2,400.00	2,300.00	2,300.00	100.00	95.83
Total Dept 811.000		2,400.00	2,300.00	2,300.00	100.00	95.83
TOTAL EXPENDITURES		5,030,306.00	4,857,458.20	473,933.01	172,847.80	96.56
Fund 101 - GENERAL FUND:						
TOTAL REVENUES		5,057,596.00	4,811,067.03	146,903.28	246,528.97	95.13
TOTAL EXPENDITURES		5,030,306.00	4,857,458.20	473,933.01	172,847.80	96.56
NET OF REVENUES & EXPENDITURES		27,290.00	(46,391.17)	(327,029.73)	73,681.17	169.99

PERIOD ENDING 06/30/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2024	MONTH 06/30/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 202 - MAJOR ROAD FUND						
Revenues						
Dept 702.000						
202-702.000-574.000	STATE SHARED REVENUES	404,143.00	407,624.36	97,466.84	(3,481.36)	100.86
202-702.000-665.000	INVESTMENT INTEREST	0.00	17,000.00	17,000.00	(17,000.00)	100.00
Total Dept 702.000		404,143.00	424,624.36	114,466.84	(20,481.36)	105.07
TOTAL REVENUES		404,143.00	424,624.36	114,466.84	(20,481.36)	105.07
Expenditures						
Dept 702.000						
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	1,000.00	548.23	54.18	451.77	54.82
202-702.000-705.000	SALARIES-ADMIN	4,500.00	3,727.53	479.16	772.47	82.83
202-702.000-725.000	PAYING AGENT FEES	250.00	250.00	0.00	0.00	100.00
202-702.000-810.000	AUDITING & ACCOUNTING	9,800.00	9,784.75	0.00	15.25	99.84
202-702.000-856.000	ADMINISTRATION & ENGINEERING	0.00	4,000.00	4,000.00	(4,000.00)	100.00
202-702.000-858.000	ROAD CONSTRUCTION	300,000.00	298,335.00	0.00	1,665.00	99.45
202-702.000-861.000	ROAD MAINTENANCE	14,000.00	13,592.52	0.00	407.48	97.09
202-702.000-864.000	TRAFFIC CONTROLS	22,000.00	19,389.23	718.67	2,610.77	88.13
202-702.000-866.000	SNOW & ICE REMOVAL	1,750.00	1,649.15	(25.15)	100.85	94.24
202-702.000-870.000	FORESTRY	22,500.00	16,212.50	0.00	6,287.50	72.06
202-702.000-921.000	CONTRACTUAL SERVICES	70,000.00	69,734.73	5,550.43	265.27	99.62
202-702.000-970.000	CAPITAL EXPENDITURE	1,400.00	1,320.00	0.00	80.00	94.29
Total Dept 702.000		447,200.00	438,543.64	10,777.29	8,656.36	98.06
Dept 702.100 - CAPITAL IMP - STREET BOND						
202-702.100-970.000	CAPITAL EXPENDITURE	351,000.00	365,699.31	15,330.00	(14,699.31)	104.19
Total Dept 702.100 - CAPITAL IMP - STREET BOND		351,000.00	365,699.31	15,330.00	(14,699.31)	104.19
TOTAL EXPENDITURES		798,200.00	804,242.95	26,107.29	(6,042.95)	100.76
Fund 202 - MAJOR ROAD FUND:						
TOTAL REVENUES		404,143.00	424,624.36	114,466.84	(20,481.36)	105.07
TOTAL EXPENDITURES		798,200.00	804,242.95	26,107.29	(6,042.95)	100.76
NET OF REVENUES & EXPENDITURES		(394,057.00)	(379,618.59)	88,359.55	(14,438.41)	96.34

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE
 PERIOD ENDING 06/30/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2024 NORMAL (ABNORMAL)	MONTH 06/30/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 203 - LOCAL ROAD FUND						
Revenues						
Dept 703.000						
203-703.000-415.000	MISCELLANEOUS REVENUE	24,500.00	24,614.00	0.00	(114.00)	100.47
203-703.000-574.000	STATE SHARED REVENUES	190,185.00	192,225.64	47,183.70	(2,040.64)	101.07
203-703.000-665.000	INVESTMENT INTEREST	0.00	11,000.00	11,000.00	(11,000.00)	100.00
Total Dept 703.000		214,685.00	227,839.64	58,183.70	(13,154.64)	106.13
TOTAL REVENUES		214,685.00	227,839.64	58,183.70	(13,154.64)	106.13
Expenditures						
Dept 703.000						
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	1,000.00	558.98	54.18	441.02	55.90
203-703.000-705.000	SALARIES-ADMIN	4,500.00	3,727.53	479.16	772.47	82.83
203-703.000-725.000	PAYING AGENT FEES	250.00	250.00	0.00	0.00	100.00
203-703.000-810.000	AUDITING & ACCOUNTING	10,950.00	10,904.00	0.00	46.00	99.58
203-703.000-861.000	ROAD MAINTENANCE	15,000.00	4,505.03	0.00	10,494.97	30.03
203-703.000-862.000	ROADSIDE MAINTENANCE	500.00	117.25	0.00	382.75	23.45
203-703.000-864.000	TRAFFIC CONTROLS	8,000.00	5,628.42	0.00	2,371.58	70.36
203-703.000-866.000	SNOW & ICE REMOVAL	2,500.00	1,499.14	(25.14)	1,000.86	59.97
203-703.000-870.000	FORESTRY	22,500.00	16,212.50	0.00	6,287.50	72.06
203-703.000-921.000	CONTRACTUAL SERVICES	74,844.00	68,304.73	5,550.43	6,539.27	91.26
Total Dept 703.000		140,044.00	111,707.58	6,058.63	28,336.42	79.77
Dept 703.100 - CAPITAL IMP - STREET BOND						
203-703.100-970.000	CAPITAL EXP - STREET BOND	325,000.00	313,065.70	13,520.00	11,934.30	96.33
Total Dept 703.100 - CAPITAL IMP - STREET BOND		325,000.00	313,065.70	13,520.00	11,934.30	96.33
TOTAL EXPENDITURES		465,044.00	424,773.28	19,578.63	40,270.72	91.34
Fund 203 - LOCAL ROAD FUND:						
TOTAL REVENUES		214,685.00	227,839.64	58,183.70	(13,154.64)	106.13
TOTAL EXPENDITURES		465,044.00	424,773.28	19,578.63	40,270.72	91.34
NET OF REVENUES & EXPENDITURES		(250,359.00)	(196,933.64)	38,605.07	(53,425.36)	78.66

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE
 PERIOD ENDING 06/30/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGD USED
		AMENDED BUDGET	06/30/2024	MONTH 06/30/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 258 - CAPITAL ACQUISITION FUND						
Revenues						
Dept 000.000						
258-000.000-446.000	INVESTMENT INTEREST	3,936.00	3,995.07	58.62	(59.07)	101.50
Total Dept 000.000		3,936.00	3,995.07	58.62	(59.07)	101.50
TOTAL REVENUES		3,936.00	3,995.07	58.62	(59.07)	101.50
Expenditures						
Dept 000.000						
258-000.000-970.000	CAPITAL EXPENDITURE	40,000.00	27,304.00	0.00	12,696.00	68.26
Total Dept 000.000		40,000.00	27,304.00	0.00	12,696.00	68.26
TOTAL EXPENDITURES		40,000.00	27,304.00	0.00	12,696.00	68.26
Fund 258 - CAPITAL ACQUISITION FUND:						
TOTAL REVENUES		3,936.00	3,995.07	58.62	(59.07)	101.50
TOTAL EXPENDITURES		40,000.00	27,304.00	0.00	12,696.00	68.26
NET OF REVENUES & EXPENDITURES		(36,064.00)	(23,308.93)	58.62	(12,755.07)	64.63

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE
 PERIOD ENDING 06/30/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2024 NORMAL (ABNORMAL)	MONTH 06/30/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 397 - ROAD MILLAGE BOND FUND						
Revenues						
Dept 000.000						
397-000.000-403.000	ROAD BOND DEBT TAXES	633,110.00	633,036.44	633,036.44	73.56	99.99
397-000.000-446.000	INVESTMENT INTEREST	17,666.00	18,580.03	913.82	(914.03)	105.17
Total Dept 000.000		650,776.00	651,616.47	633,950.26	(840.47)	100.13
TOTAL REVENUES		650,776.00	651,616.47	633,950.26	(840.47)	100.13
Expenditures						
Dept 000.000						
397-000.000-720.000	INTEREST EXPENSE	201,750.00	201,750.00	0.00	0.00	100.00
397-000.000-725.000	PAYING AGENT FEES	500.00	0.00	0.00	500.00	0.00
397-000.000-905.000	BOND PRINCIPAL PAYMENTS	375,000.00	375,000.00	0.00	0.00	100.00
Total Dept 000.000		577,250.00	576,750.00	0.00	500.00	99.91
TOTAL EXPENDITURES		577,250.00	576,750.00	0.00	500.00	99.91
Fund 397 - ROAD MILLAGE BOND FUND:						
TOTAL REVENUES		650,776.00	651,616.47	633,950.26	(840.47)	100.13
TOTAL EXPENDITURES		577,250.00	576,750.00	0.00	500.00	99.91
NET OF REVENUES & EXPENDITURES		73,526.00	74,866.47	633,950.26	(1,340.47)	101.82

PERIOD ENDING 06/30/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2024	MONTH 06/30/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY						
Revenues						
Dept 000.000						
494-000.000-407.000	TIFA-CAPTURE TAXES	415,275.00	415,275.35	388,514.10	(0.35)	100.00
494-000.000-410.000	TAX COLLECTED OTHER	37,337.00	37,336.81	(26,332.09)	0.19	100.00
494-000.000-415.000	MISCELLANEOUS REVENUE	3,100.00	3,119.59	0.00	(19.59)	100.63
494-000.000-446.000	INVESTMENT INTEREST	42,400.00	49,625.41	7,208.08	(7,225.41)	117.04
494-000.000-614.000	MUSIC FEST	3,025.00	3,025.00	0.00	0.00	100.00
Total Dept 000.000		501,137.00	508,382.16	369,390.09	(7,245.16)	101.45
TOTAL REVENUES		501,137.00	508,382.16	369,390.09	(7,245.16)	101.45
Expenditures						
Dept 000.000						
494-000.000-701.000	SALARIES FULL-TIME	170,940.00	163,475.52	5,608.10	7,464.48	95.63
494-000.000-702.000	SALARIES PART-TIME	5,000.00	4,525.00	0.00	475.00	90.50
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	65,000.00	63,137.88	1,354.73	1,862.12	97.14
494-000.000-722.000	LEGAL SERVICES	900.00	0.00	0.00	900.00	0.00
494-000.000-726.000	OFFICE SUPPLIES	6,000.00	4,477.89	1,333.00	1,522.11	74.63
494-000.000-802.000	TAX TRIBUNAL RETURNS	2,000.00	0.00	0.00	2,000.00	0.00
494-000.000-810.000	AUDITING & ACCOUNTING	15,000.00	13,796.41	448.35	1,203.59	91.98
494-000.000-822.000	TRAINING/MEMBERSHIP	7,000.00	3,424.71	0.00	3,575.29	48.92
494-000.000-844.000	MAIN STREET PROGRAM	25,000.00	21,126.68	1,807.13	3,873.32	84.51
494-000.000-845.000	STREETSCAPING	30,000.00	13,629.43	3,415.00	16,370.57	45.43
494-000.000-882.000	PLANNING/CONSULTING FEES	19,000.00	17,059.39	0.00	1,940.61	89.79
494-000.000-900.000	PRINTING/PUBLICATION COSTS	2,500.00	2,289.09	0.00	210.91	91.56
494-000.000-901.000	POSTAGE FEES	200.00	0.00	0.00	200.00	0.00
494-000.000-933.000	REPAIRS & MAINTENANCE	350,000.00	303,514.75	18,367.72	46,485.25	86.72
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	53,457.00	51,691.85	1,604.92	1,765.15	96.70
494-000.000-968.001	DEPRECIATION INFRASTRUCTURE	30,000.00	0.00	0.00	30,000.00	0.00
494-000.000-971.000	SIGN GRANT PROGRAM	15,480.00	15,480.00	0.00	0.00	100.00
494-000.000-971.001	FACADE GRANT PROGRAM	10,000.00	0.00	0.00	10,000.00	0.00
Total Dept 000.000		807,477.00	677,628.60	33,938.95	129,848.40	83.92
TOTAL EXPENDITURES		807,477.00	677,628.60	33,938.95	129,848.40	83.92
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY:						
TOTAL REVENUES		501,137.00	508,382.16	369,390.09	(7,245.16)	101.45
TOTAL EXPENDITURES		807,477.00	677,628.60	33,938.95	129,848.40	83.92
NET OF REVENUES & EXPENDITURES		(306,340.00)	(169,246.44)	335,451.14	(137,093.56)	55.25

User: MICHELLE

DB: Lathrup

PERIOD ENDING 06/30/2024

GL NUMBER	DESCRIPTION	2023-24 AMENDED BUDGET	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
			NORMAL (ABNORMAL)	MONTH 06/30/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 592 - WATER & SEWER FUND						
Revenues						
Dept 536.000 - WATER DEPARTMENT						
592-536.000-415.000	MISCELLANEOUS REVENUES	13,500.00	13,512.63	1,785.00	(12.63)	100.09
592-536.000-640.000	WATER SERVICE	730,440.00	699,640.59	69,972.11	30,799.41	95.78
592-536.000-640.001	BOND REVENUE	229,098.00	229,119.10	19,088.80	(21.10)	100.01
592-536.000-641.000	WATER & SEWER PENALTIES	28,285.00	28,227.87	(195.73)	57.13	99.80
592-536.000-642.000	METER CHARGE REVENUE	80,658.00	80,662.69	6,427.33	(4.69)	100.01
592-536.000-665.000	INVESTMENT INTEREST	64,180.00	72,584.56	8,581.29	(8,404.56)	113.10
Total Dept 536.000 - WATER DEPARTMENT		1,146,161.00	1,123,747.44	105,658.80	22,413.56	98.04
Dept 537.000 - SEWER DEPARTMENT						
592-537.000-415.000	MISCELLANEOUS REVENUES	2,918.00	2,917.69	0.00	0.31	99.99
592-537.000-543.000	FEDERAL/STATE GRANTS	34,525.00	34,525.00	0.00	0.00	100.00
592-537.000-641.000	WATER & SEWER PENALTIES	43,000.00	41,257.30	(337.22)	1,742.70	95.95
592-537.000-645.000	SEWAGE DISPOSAL REVENUE	1,400,000.00	1,335,259.75	133,110.91	64,740.25	95.38
592-537.000-651.000	INDUSTRIAL SURCHARGE	41,000.00	36,966.60	3,126.43	4,033.40	90.16
592-537.000-665.000	INVESTMENT INTEREST	64,186.00	72,584.56	8,581.29	(8,398.56)	113.08
Total Dept 537.000 - SEWER DEPARTMENT		1,585,629.00	1,523,510.90	144,481.41	62,118.10	96.08
TOTAL REVENUES		2,731,790.00	2,647,258.34	250,140.21	84,531.66	96.91
Expenditures						
Dept 536.000 - WATER DEPARTMENT						
592-536.000-701.000	SALARIES FULL-TIME	29,000.00	28,645.30	3,653.30	354.70	98.78
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	105,000.00	101,201.64	2,451.57	3,798.36	96.38
592-536.000-708.000	PROPERTY & LIABILITY INSURANC	8,000.00	8,000.00	0.00	0.00	100.00
592-536.000-810.000	AUDITING & ACCOUNTING	24,000.00	19,609.41	448.35	4,390.59	81.71
592-536.000-860.000	VEHICLE EXPENSE	9,000.00	7,804.78	0.00	1,195.22	86.72
592-536.000-875.000	PENSION EXPENSE	25,000.00	0.00	0.00	25,000.00	0.00
592-536.000-900.000	PRINTING/PUBLICATION COSTS	650.00	0.00	0.00	650.00	0.00
592-536.000-902.000	BILLING SERVICES	9,500.00	9,541.80	0.00	(41.80)	100.44
592-536.000-921.000	CONTRACTUAL SERVICES	87,000.00	85,769.08	6,236.94	1,230.92	98.59
592-536.000-935.000	EQUIPMENT REPLACEMENT	2,000.00	1,272.86	0.00	727.14	63.64
592-536.000-937.000	WATER SYSTEM MAINTENANCE	90,000.00	72,161.73	1,835.00	17,838.27	80.18
592-536.000-940.000	RENT & UTILITIES WATER & SEWE	4,917.00	4,917.00	4,917.00	0.00	100.00
592-536.000-944.000	WATER PURCHASES	295,000.00	243,190.28	28,662.07	51,809.72	82.44
592-536.000-955.000	MISCELLANEOUS EXPENDITURES	350.00	307.50	0.00	42.50	87.86
592-536.000-970.000	CAPITAL EXPENDITURE	175,000.00	159,338.48	0.00	15,661.52	91.05
592-536.000-974.000	WATER MAIN PROJECT	300,000.00	169,817.16	38,825.00	130,182.84	56.61
Total Dept 536.000 - WATER DEPARTMENT		1,164,417.00	911,577.02	87,029.23	252,839.98	78.29
Dept 536.100 - WATER DEPARTMENT						
592-536.100-970.000	CAPITAL EXP - STOP BOX REPLACEMENT	25,000.00	25,932.45	4,740.00	(932.45)	103.73
Total Dept 536.100 - WATER DEPARTMENT		25,000.00	25,932.45	4,740.00	(932.45)	103.73
Dept 536.200 - WATER DEPARTMENT						
592-536.200-970.000	CAPITAL EXP - LEAD & COPPER LINE REPLACE	22,500.00	16,869.10	0.00	5,630.90	74.97

User: MICHELLE

PERIOD ENDING 06/30/2024

DB: Lathrup

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2024	MONTH 06/30/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 592 - WATER & SEWER FUND						
Expenditures						
Total Dept 536.200 - WATER DEPARTMENT		22,500.00	16,869.10	0.00	5,630.90	74.97
Dept 536.300 - WATER DEPARTMENT						
592-536.300-970.000 CAPITAL EXP - WATER METER REPLACE		80,000.00	71,367.17	0.00	8,632.83	89.21
Total Dept 536.300 - WATER DEPARTMENT		80,000.00	71,367.17	0.00	8,632.83	89.21
Dept 536.400 - WATER DEPARTMENT						
592-536.400-970.000 CAPITAL EXP - WATER MAIN REPLACE		950,000.00	747,138.60	907.50	202,861.40	78.65
Total Dept 536.400 - WATER DEPARTMENT		950,000.00	747,138.60	907.50	202,861.40	78.65
Dept 536.500 - WATER DEPARTMENT						
592-536.500-970.000 CAPITAL FIRE HYDRANTS		59,000.00	55,326.34	165.00	3,673.66	93.77
Total Dept 536.500 - WATER DEPARTMENT		59,000.00	55,326.34	165.00	3,673.66	93.77
Dept 536.600 - WATER DEPARTMENT						
592-536.600-970.000 CAPITAL EXP - GATE VALVES		90,000.00	87,987.48	165.00	2,012.52	97.76
Total Dept 536.600 - WATER DEPARTMENT		90,000.00	87,987.48	165.00	2,012.52	97.76
Dept 537.000 - SEWER DEPARTMENT						
592-537.000-701.000 SALARIES FULL-TIME		27,500.00	28,645.29	3,653.30	(1,145.29)	104.16
592-537.000-703.000 EMPLOYEE TAXES & BENEFITS		62,000.00	61,189.31	689.97	810.69	98.69
592-537.000-708.000 PROPERTY & LIABILITY INSURANC		7,803.00	7,803.00	0.00	0.00	100.00
592-537.000-720.000 INTEREST EXPENSE		174,679.00	165,228.56	0.00	9,450.44	94.59
592-537.000-725.000 PAYING AGENT FEES		1,500.00	1,290.00	0.00	210.00	86.00
592-537.000-810.000 AUDITING & ACCOUNTING		21,000.00	19,609.41	448.35	1,390.59	93.38
592-537.000-902.000 BILLING SERVICES		750.00	0.00	0.00	750.00	0.00
592-537.000-921.000 CONTRACTUAL SERVICES		125,000.00	85,769.07	6,236.94	39,230.93	68.62
592-537.000-939.000 SEWER SYSTEM MAINTENANCE		100,000.00	78,667.65	0.00	21,332.35	78.67
592-537.000-940.000 RENT & UTILITIES WATER & SEWE		500.00	0.00	0.00	500.00	0.00
592-537.000-942.000 SEWAGE DISPOSAL EXPENSE		1,074,726.00	985,165.39	89,560.49	89,560.61	91.67
592-537.000-945.000 RETENTION TANK-UTIL ELEC		18,707.00	16,449.65	3,087.21	2,257.35	87.93
592-537.000-946.000 RETENTION TANK UTIL-WATER		30,000.00	25,675.98	0.00	4,324.02	85.59
592-537.000-947.000 RETENTION TANK UTIL-GAS		1,200.00	1,025.50	16.00	174.50	85.46
592-537.000-948.000 RETENTION TANK UTIL-TELEPHONE		1,750.00	1,476.20	122.85	273.80	84.35
592-537.000-949.000 RETENTION TAN GENERATOR FUEL		500.00	0.00	0.00	500.00	0.00
592-537.000-951.000 RETENTION TANK BUILDING/EQUIP		5,000.00	2,625.00	0.00	2,375.00	52.50
592-537.000-953.000 RETENTION TANK EXCESS LIABIL		9,078.00	9,078.00	0.00	0.00	100.00
592-537.000-957.000 INDUSTRIAL SURCHARGE/NON-RESI		17,300.00	14,396.20	0.00	2,903.80	83.22
592-537.000-970.000 CAPITAL EXPENDITURE		100,000.00	330.00	0.00	99,670.00	0.33
592-537.000-977.000 EVIRONMENT COMPL - NON CAPITA		20,000.00	9,341.82	532.00	10,658.18	46.71
Total Dept 537.000 - SEWER DEPARTMENT		1,798,993.00	1,513,766.03	104,347.11	285,226.97	84.15
Dept 537.200 - SEWER DEPARTMENT						
592-537.200-970.000 CAPITAL EXP - RETENTION TANK REPAIRS		858,226.00	165,768.14	0.00	692,457.86	19.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE
 PERIOD ENDING 06/30/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	06/30/2024 NORMAL (ABNORMAL)	MONTH 06/30/2024 INCREASE (DECREASE)	BALANCE NORMAL (ABNORMAL)	
Fund 592 - WATER & SEWER FUND						
Expenditures						
	Total Dept 537.200 - SEWER DEPARTMENT	858,226.00	165,768.14	0.00	692,457.86	19.32
TOTAL EXPENDITURES		<u>5,048,136.00</u>	<u>3,595,732.33</u>	<u>197,353.84</u>	<u>1,452,403.67</u>	<u>71.23</u>
Fund 592 - WATER & SEWER FUND:						
TOTAL REVENUES		2,731,790.00	2,647,258.34	250,140.21	84,531.66	96.91
TOTAL EXPENDITURES		<u>5,048,136.00</u>	<u>3,595,732.33</u>	<u>197,353.84</u>	<u>1,452,403.67</u>	<u>71.23</u>
NET OF REVENUES & EXPENDITURES		(2,316,346.00)	(948,473.99)	52,786.37	(1,367,872.01)	40.95

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE
 PERIOD ENDING 06/30/2024

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BGDG USED
		AMENDED BUDGET	06/30/2024	MONTH 06/30/2024	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 731 - OPEB RETIREMENT TRUST FUND						
Revenues						
Dept 000.000						
731-000.000-664.000	INCOME	0.00	37,237.91	0.00	(37,237.91)	100.00
Total Dept 000.000		0.00	37,237.91	0.00	(37,237.91)	100.00
TOTAL REVENUES		0.00	37,237.91	0.00	(37,237.91)	100.00
Expenditures						
Dept 000.000						
731-000.000-700.000	FEE	0.00	665.15	0.00	(665.15)	100.00
Total Dept 000.000		0.00	665.15	0.00	(665.15)	100.00
TOTAL EXPENDITURES		0.00	665.15	0.00	(665.15)	100.00
Fund 731 - OPEB RETIREMENT TRUST FUND:						
TOTAL REVENUES		0.00	37,237.91	0.00	(37,237.91)	100.00
TOTAL EXPENDITURES		0.00	665.15	0.00	(665.15)	100.00
NET OF REVENUES & EXPENDITURES		0.00	36,572.76	0.00	(36,572.76)	100.00
TOTAL REVENUES - ALL FUNDS						
		9,564,063.00	9,312,020.98	1,573,093.00	252,042.02	97.36
TOTAL EXPENDITURES - ALL FUNDS						
		12,766,413.00	10,964,554.51	750,911.72	1,801,858.49	85.89
NET OF REVENUES & EXPENDITURES						
		(3,202,350.00)	(1,652,533.53)	822,181.28	(1,549,816.47)	51.60



LAW OFFICE

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SCOTT R. BAKER
JENNIFER H. ELOWSKY

sbaker@bakerelowsky.com

Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

July 11, 2024

Via Email

Mike Greene
City Administrator

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Re: Legal Department Billing for June 1 through June 30, 2024

Dear Mr. Greene:

The following is our law firm's billing to the City of Lathrup Village for the month of May 2024:

1. General Retainer	\$2,500.00
2. Special Legal Services	\$1,267.50
3. Downtown Development Authority	\$
4. Project Reimbursement	\$
5. Prosecution/Code Enforcement	<u>\$1,560.00</u>
	\$5,327.50

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Scott R. Baker

Enclosures



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
NOVI, MICHIGAN 48375
Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

July 11, 2024

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 1775
Invoice Period: 06-01-2024 - 06-30-2024

RE: General Retainer

Time Details

Date	Professional	Description	Hours	Amount
06-03-2024	SRB	Receipt and review of correspondence from City Clerk re resident correspondence	0.25	No Charge
06-04-2024	SRB	Receipt and review of correspondence from Mayor Pro Tem Kantor re 18400 Wiltshire	0.25	No Charge
06-10-2024	SRB	Receipt and review of correspondence from Admin re Ordinance adoption procedure	0.25	No Charge
06-11-2024	SRB	Receipt and review of correspondence from Admin re Ordinance adoption procedure	0.25	No Charge
06-12-2024	SRB	Receipt and review of correspondence from Admin re bankruptcy court pleadings	0.25	No Charge
06-13-2024	SRB	Receipt and review of correspondence from Admin re use of Annie Lathrup School parking lot	0.25	No Charge
06-14-2024	SRB	Receipt and review of correspondence from Admin re City Council agenda for 06 17 2024	0.25	No Charge
06-14-2024	SRB	Receipt, review and respond to correspondence from Chief McKee re 17587 Margate enforcement issues	0.50	No Charge
06-14-2024	SRB	Receipt, review and respond to correspondence from Chief McKee re Traffic Control Ordinacnes	0.50	No Charge
06-16-2024	SRB	Receipt and review of correspondence from Mayor Garrett re Margate shooting incident	0.25	No Charge
06-17-2024	SRB	Prepare for and attend City Council Study Session	1.00	No Charge
06-17-2024	SRB	Prepare for and attend City Council regular meeting	2.00	No Charge

We appreciate your business

Page 1 of 2

Date	Professional	Description	Hours	Amount
06-17-2024	SRB	Receipt and review of correspondence from Admin re 27041 Southfield Road	0.25	No Charge
06-18-2024	SRB	Receipt and review of correspondence from Admin re 18400 Wiltshire	0.25	No Charge
06-18-2024	SRB	Receipt and review of correspondence from Admin re 27300 Southfield Road water loss issue	0.25	No Charge
06-18-2024	SRB	Receipt and review of correspondence from Admin re 27300 Southfield Road water loss issue	0.25	No Charge
06-18-2024	SRB	Receipt and review of correspondence from Admin re election commission meeting	0.25	No Charge
06-18-2024	SRB	Receipt and review of correspondence from Mayor Pro Tem Kantor re election commission meeting	0.25	No Charge
06-25-2024	SRB	Telephone conference with Council member Jennings re sign ordinance updates.	0.25	No Charge
06-26-2024	SRB	Receipt and review of correspondence from City Clerk re referendum petition	0.25	No Charge
06-27-2024	SRB	Receipt and review of correspondence from Admin re 07 01 2024 Study Session	0.25	No Charge
06-28-2024	SRB	Receipt and review of correspondence from Admin re 27680 Lathrup Blvd encroachment easement	0.25	No Charge
06-30-2024	SRB	Services Rendered		2,500.00
			Total	2,500.00

Time Summary

Professional	Hours	Amount
Scott Baker	8.50	2,500.00
Total		2,500.00
Total for this Invoice		2,500.00



LAW OFFICE

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Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

July 11, 2024

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 1776
Invoice Period: 06-01-2024 - 06-30-2024

RE: Prosecution/Code Enforcement

Time Details

Date	Professional	Description	Hours	Amount
06-04-2024	SRB	Receipt and review updated calendars for June and July 2024 for Judge Nance.	0.25	32.50
06-04-2024	SRB	Receipt and review of correspondence from defense attorney re 24LV00894A	0.25	32.50
06-04-2024	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 24LV00894A	0.50	65.00
06-04-2024	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defendant and Court with same re: 23L0260631	0.50	65.00
06-04-2024	SRB	Receipt and review updated docket for June 12, 2024; draft correspondence to police clerk for file materials	0.25	32.50
06-04-2024	SRB	Receipt and review correspondence from police clerk ; review file materials for 06 12 2024 prosecution docket	0.50	65.00
06-06-2024	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 24LV00810	0.50	65.00
06-06-2024	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 24LV00828A	0.50	65.00
06-06-2024	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 24LV00837A/B	0.50	65.00
06-06-2024	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re:	0.50	65.00

We appreciate your business

Page 1 of 2

Date	Professional	Description	Hours	Amount	Item 6E.
		24LV00890A			
06-06-2024	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 24LV00590A	0.50	65.00	
06-06-2024	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 24LV00913A	0.50	65.00	
06-06-2024	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 24LV00694A	0.50	65.00	
06-06-2024	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 24LV00874A	0.50	65.00	
06-06-2024	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 24LV00922A	0.50	65.00	
06-10-2024	SRB	Receipt and review of correspondence from defense attorney re 24LV00590A	0.25	32.50	
06-10-2024	SRB	Receipt and review of updated docket for 06 12 2024	0.25	32.50	
06-11-2024	SRB	Receipt and review of correspondence from defense attorney re 24LV00694A	0.25	32.50	
06-12-2024	SRB	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 24LV01029A	0.50	65.00	
06-12-2024	SRB	Prepare for and appear in 46th District Court for prosecution of pre-trials and formal hearings.	3.00	390.00	
06-12-2024	SRB	Receipt, review and respond to correspondence from Code Officer re enforcement status of 26300 Southfield Road & 28901 Southfield Road	0.50	65.00	
06-25-2024	SRB	Receipt and review of discovery request from defense attorney re 24LV01257	0.25	32.50	
06-26-2024	SRB	Receipt and review updated calendars for August 2024	0.25	32.50	
			Total	1,560.00	

Time Summary

Professional	Hours	Amount
Scott Baker	12.00	1,560.00
Total		1,560.00

Total for this Invoice 1,560.00

We appreciate your business



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July 11, 2024

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 1777
Invoice Period: 06-01-2024 - 06-30-2024

RE: Special Legal Services

Time Details

Date	Professional	Description	Hours	Amount
06-03-2024	SRB	Receipt, review and respond to correspondence from Admin re Small claims case 23-06251	0.25	32.50
06-03-2024	SRB	Prepare for and attend special meeting of City Council	1.00	130.00
06-04-2024	SRB	Receipt, review and respond to correspondence from Admin re Surnow Parking agreement	0.25	32.50
06-04-2024	SRB	Receipt and review of correspondence from Planner re 26600 Southfield Road	0.25	32.50
06-04-2024	SRB	Receipt, review and respond to correspondence from Admin re 26600 Southfield road proposed development	0.25	32.50
06-10-2024	SRB	Receipt, review and respond to correspondence from Admin re ordinance amendments	0.25	32.50
06-11-2024	SRB	Draft ordinance amendment for Chapter 14. Buildings and Building Regulations, Article VIII. Swimming Pools, Section 14-183. Fencing	0.50	65.00
06-11-2024	SRB	Draft ordinance amendment for Chapter 46. Miscellaneous Offense Provisions, Forfeitures and Penalties, Article XII. Parks and Recreation Protection	0.50	65.00
06-12-2024	SRB	Receipt, review and respond to correspondence from Admin re Surnow Parking agreement	0.25	32.50
06-13-2024	SRB	Review and revise parking agreement between City and The Surnow Company	0.50	65.00
06-17-2024	SRB	Research enforcement options and ordinance amendments related to nuisance parties	1.00	130.00

We appreciate your business

Page 1 of 2

Date	Professional	Description	Hours	Amount
06-20-2024	SRB	Prepare for and attend Court of Appeals mediation re 24-1318 - Lathfield Investments v. City of Lathrup Village	3.00	390.00
06-25-2024	SRB	Attend public accuracy testing and election commission meeting	1.25	162.50
06-28-2024	SRB	Receipt and review of correspondence from City Planner re Annie Lathrup School Project and City long range planning	0.50	65.00
			Total	1,267.50

Time Summary

Professional	Hours	Amount
Scott Baker	9.75	1,267.50
Total		1,267.50

Total for this Invoice 1,267.50



michigan
municipal
league

workers'
compensation
fund

1675 Green Road
Ann Arbor, MI 48105
P: 734-662-3246
800-653-2483
F: 734-662-8083
mml.org

Item 6F.

To: Members of the MML Workers' Compensation Fund
From: Michael J. Forster, Fund Administrator
Date: June 24, 2024
Subject: Fund Trustee Election

Dear Fund Member:

Enclosed is your ballot for this year's Board of Trustees election. Three appointees have agreed to seek election to their first term. You may also write in one or more candidates if you wish.

A brief biographical sketch of the candidates is provided for your review.

I hope you will affirm the work of the Nominating Committee by returning your completed ballot in the enclosed return envelope, no later than August 9th. Alternately, you may complete your ballot online:

Go to www.mml.org. At the top of the page, hover over *Programs & Services* and select *Risk Management* from the drop-down list. Next, look for the *Jump To* panel and select *Workers' Compensation Fund*. The ballot link is on the next page, in the *Jump To* panel, under *Online Forms*.

The MML Workers' Compensation Fund is owned and controlled by its members. Your comments and suggestions on how we can serve you better are very much appreciated. Thank you again for your membership in the Fund, and for participating in the election of your governing board.

Sincerely,

A handwritten signature in black ink that reads "Michael J. Forster".

Michael J. Forster
Fund Administrator
mforster@mml.org

Recommended Motion:

Motion/Second to appoint Victor Cardenas, Daniel Cross, and Bridget Dean as members of the MML Workers' Compensation Fund.

THE CANDIDATES
Four-year terms beginning October 1, 2024



Victor Cardenas, City Manager, City of Novi

Victor Cardenas joined the City of Novi as Assistant City Manager in October 2010. He was named Interim City Manager in November 2022 and was selected as City Manager in June 2023. For twelve years, Mr. Cardenas assisted the City Manager in developing program strategies to achieve City Council goals and to improve the quality of life in Novi. He coordinates day-to-day operations and ensures integration of services among City Departments as well as the dependable delivery of high-quality services while conserving community resources. Mr. Cardenas instituted a citizen relationship software that has greatly improved Novi's receipt of service requests and workflow management and created a digitized version of the City's Capital Improvement Program. He continues to be active with the International City/County Management Association, being elected to the Board of Directors in 2020, the Michigan Municipal Executives and multiple committees, associations, and organizations throughout the region. Additionally, he sits on the boards for the Intelligent Transportation Society of Michigan and the Michigan Library Network. Victor is seeking election to his first term.



Daniel Coss, City Administrator, City of DeWitt

Daniel Coss was appointed DeWitt's City Administrator in 2011, after previously working for the City of Marysville for more than 11 years. Dan is originally from the mid-Michigan area and has a Bachelor of Science in Forestry from Michigan State University and a Master's of Science Degree in Administration from Central Michigan University. Daniel is seeking election to his first term.



Bridget Dean, Mayor, City of Berkley

Bridget Dean was first elected to Berkley City Council in 2019 and re-elected in 2023. She and her husband have lived in Berkley since 2005 and have two grown children. Bridget has owned the knit shop "...have you any Wool?" in Berkley for twenty years. Being both a resident and business owner gives her a unique perspective and compliments the skills already on City Council. Bridget has been active in numerous organizations, as a member and vice chair of the Berkley Downtown Development Authority and several of its committees, and as a member and board member of the Greater Berkley Chamber of Commerce. Bridget is seeking election to her first term.

Michigan Municipal League
Workers' Compensation Fund

OFFICIAL BALLOT - 2024

Vote for three trustees by marking the line to
the left of the name for four year terms
beginning October 1, 2024

Victor Gardens, Appointee
Manager, City of Novi

Daniel Goss, Appointee
Administrator, City of DeWitt

Bridget Dean, Appointee
Mayor, City of Berkeley

Write in candidate

I hereby certify that

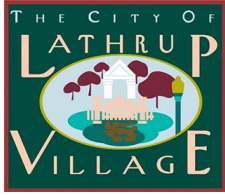
(Municipality/Agency)

by action of its governing body, has authorized
its vote to be cast for the above persons to
serve as trustees of the Michigan Municipal
League Workers' Compensation Fund

Official Signature

Date

Ballot deadline:
August 9, 2024



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: July 15, 2024
RE: Encroachment License Application – 27680 Lathrup Blvd.

Background Brief: Andre Campbell is the potential new owner of 27680 Lathrup Blvd, pending this request. He has submitted a Revocable Permanent Encroachment License Application for the abandoned portion of San Quentin Street, which serves as part of this driveway.

Previous Action: May 17, 2021 – the City Council approved an encroachment license application for Douglass Grech (current owner of the property). These encroachment licenses do not transfer with the land and must be reapplied for in the event the property transfers ownership.

Economic Impact: A \$1,000 application fee has been received and processed.

Recommendation: It is my recommendation to approve the encroachment license.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____ to approve the Revocable Permanent Encroachment License application from Andre Campbell for the abandoned portion of San Quentin Street, which serves as his driveway, and, instruct the City Attorney and administrative staff to proceed as necessary.

Kelly Garrett Mayor	Bruce Kantor Mayor Pro-Tem	Jalen Jennings Council Member	Dalton Barksdale Council Member	Jason Hammond Council Member
-------------------------------	--------------------------------------	---	---	--

STATEMENT

CITY OF LATHRUP VILLAGE
27400 SOUTHFIELD ROAD
LATHRUP VILLAGE, MICHIGAN 48076

DATE	7/10/24
NUMBER	102

Andre Campbell
campbell.r.andre@gmail.com

TERMS:

PLEASE DETACH AND RETURN WITH YOUR REMITTANCE

\$ 1000.00

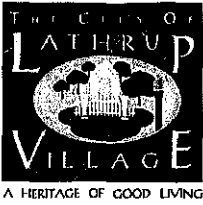
DATE	CHARGES AND CREDITS	BALANCE
	BALANCE FORWARD	
7/10/24	Encroachment Lic. Application Fee	1000.00

CITY OF LATHRUP VILLAGE
 DATE 07/10/2024 4:02:06 PM
 REF ENCROACHMENT LICENSE APP
 RECEIPT # 2107745
 Amount \$1,000.00

CITY OF LATHRUP VILLAGE

Thank You

PAY LAST AMOUNT
IN THIS COLUMN



CITY OF LATHRUP VILLAGE
REVOCABLE PERMANENT ENCROACHMENT JUL 10 2024
LICENSE APPLICATION CHECKLIST

RECEIVED

City of Lathrup Village

The following items must be submitted **before** a Revocable Permanent Encroachment License application is processed.

Completed Application Form (*incomplete applications will not be accepted*).

Permanent encroachment exhibits (Exhibit "A") must include an 8½" x 11" drawing, accurately and legibly prepared. All drawings must include the following information:

- Property lines identified
- City Right-of-way identified
- Property address
- Abutting street and alley name
- Exact location and dimensions of items that encroach

Certificate of Liability Insurance, in the amount not less than \$500,000.00, that: *7/10/24 Notified City Admin Michael Greene, we encountering issues securing insurance coverage for the abandoned street. EMAIL DATE 7/10/24 R. Langford Agent*

- Names the City of Lathrup Village as an additional insured.

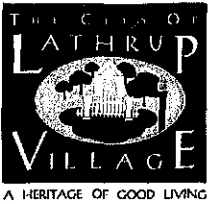
• Must be valid for the duration of the encroachment. It shall be renewed if necessary, to provide continuous coverage.

• Is issued by an insurance company having an established office in Michigan and licensed to do business under the State of Michigan laws.

Nonrefundable application fee of \$1,000.00 for residents \$1,500.00 for non-residents* *ck #102*

*Recording fees determined by the Oakland County Register of Deeds Office and Lathrup Village Consultant fees are not included in the application fee.

Note: If the insurance policy is canceled/not renewed, the encroachment license may become null and void at that time.



CITY OF LATHRUP VILLAGE
REVOCABLE PERMANENT ENCROACHMENT
LICENSE STANDARD CONDITIONS

RECEIVED

JUL 10 2024

City of Lathrup Village

THIS LICENSE OBLIGATES THE PERMITTEE/SUCCESSORS AND ASSIGNS TO THE FOLLOWING STANDARD CONDITIONS AND SPECIAL CONDITIONS AS LISTED ON THIS FORM:

1. Any and all operations under this License must meet and conform with all requirements of the City of Lathrup Village's current Standard Construction Specifications, and all other applicable provisions of the City Code or Policies.
2. Indemnify, save and hold harmless the City, its officers, employees and agents, and defend them against all claims, suits, causes of action, judgments, and all expenses and attorney fees pertaining thereto, for injuries or death to persons and damage to property attributable to the construction, installation, maintenance, operation or existence of encroachment covered by this permit. Licensee must maintain and furnish proof of liability insurance coverage for the duration of this license. Said liability insurance shall be at a minimal amount of \$500,000.00. **The City of Lathrup Village shall be named as additional insured** and be notified in writing a minimum of 45 days prior to cancellation of the insurance policy. Also, the insurance certificate must include the encroachment location as indicated on the application. The policy and terms must be pre-approved by the City of Lathrup Village.
3. The City has the right to remove, at any time, for any reason, the encroachment. Upon request of the City, licensee must immediately remove, cease operations and surrender this License and/or alter or relocate, at applicants' own expense, the fixtures for which this permit is granted. Upon failure to do so, the City of Lathrup Village shall take such necessary action and the applicant shall be responsible to reimburse the City of Lathrup Village for the costs it incurs to perform same. If such costs are not promptly paid, all costs incurred by the City shall constitute a lien upon the real property to which the encroachment benefits. Such lien shall be of the same character and effect as a lien created for City real property taxes pursuant to State law
4. The Licensee will furnish and provide to the City as determined necessary by the City Manager or his/her designee, such plans, insurance, bonds, specifications, information, releases, guarantees, licenses, permits, approval from others, and comply with all other requirements pertaining to said encroachment request and any necessary subsequent removal/restoration as determined necessary by the City Manager or his/her designee.
5. This License does not relieve the applicant from meeting any applicable requirements of law, statute or policy of any public bodies or agencies.

THE OWNER ACKNOWLEDGES HE/SHE HAS READ THE CONDITIONS AND AGREES TO ABIDE BY SAME.

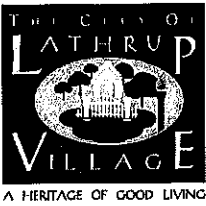
Andre R. Campbell

Owner's Name (Please Print)

Owner's Signature

07/10/2024

Date



CITY OF LATHRUP VILLAGE
REVOCABLE PERMANENT ENCROACHMENT
LICENSE APPLICATION

RECEIVED
JUL 10 2024

Item 7A.

City of Lathrup Village

For Office Use Only
Date Received: License Number:

INSTRUCTIONS: COMPLETE THE FOLLOWING SECTIONS AS IT APPLIES TO YOUR REQUEST

THIS LICENSE IS FOR: (CHECK ONE ONLY)

- PERPETUATUAL UNTIL REVOKED BY THE CITY.
- PRE-EXISTING CONDITION AND PERPETUATUAL UNTIL REVOKED BY THE CITY.

Validation Period: Requested Start Date:

This application for license is made by:

, at
(Print Owner's Full Name) (Print Owner's Legal Mailing Address)

daytime phone number: , hereinafter referred to as "Licensee",

Licensee is the owner of the following described properties located in the City of Lathrup Village, Oakland County

Street Address:

Legal Address:

Licensee is the owner of said properties about the following **described public right(s)-of-way (name of streets/alleys impacted):**

Licensee desires to encroach upon said right-of-way for the following purposes and as shown and described in **Exhibit "A"**, attached to this License. **Describe Exhibit "A"**:

An encroachment effectively provides public property for private use. Therefore, as a general policy, it not in the City's interest to grant encroachments. New structures should be able to accomplish their various needs within the confines of their property boundaries and required setbacks. Granting of encroachment will generally occur under one of the following conditions:

- a) To acknowledge an existing, historical unlicensed encroachment and to outline the owner's liability and responsibility for maintenance and future removal of the encroaching structure, or
- b) To license an encroachment that is a public amenity. Examples may include awnings on commercial structures, non-restrictive safe objects, planters in the right-of-way (but not within pedestrian walkways), irrigation systems approved by Engineering and Parks Departments to maintain landscaping within public right-of-way.

All decisions of the City Council on Encroachment License Applications will be final.

Licensee covenants and agrees as follows:

There is a non-refundable application fee of **\$1,000.00 for residents \$1,500.00 for non-residents**, this fee does not include the cost of recording the license with the Oakland County Register of Deeds or any City Consultant fees associated with preparation and or review of the license.

This license is granted for a specific use and within a specified term as checked above, subject to being terminated at any time and for any reason at the sole discretion of the City of Lathrup Village.

This license shall be subordinate to the right of the City of Lathrup Village to use said area for any public purposes.

The Licensee shall obtain right-of-way and Building Permits as required by the City for any work to be performed in the public right-of-way with design approvals for such work obtained from the Building Official. Licensee agrees to join any improvement district formed for the purpose of constructing improvements within public right-of-way. Licensee is responsible for the maintenance and repair of the public right-of-way, together with improvements constructed therein, which the City of Lathrup Village, in the exercise of its discretion, shall determine to be necessary to keep the same in a safe and clean condition. In the event that Licensee defaults in any of its duties as set forth herein, the City of Lathrup Village shall have the right, upon written notification to the Licensee, to perform duties to the City of Lathrup Village's standards and to recover all costs for performing duties from the Licensee. Further, Licensee waives any claim for damages sustained by Licensee and Licensee shall hold the City of Lathrup Village harmless for any claims, causes of action or damages asserted against the City of Lathrup Village for the work performed by the City of Lathrup Village pursuant to this paragraph.

Unless the property that is the subject of this license agreement is covered by a homeowner's insurance policy, Licensee shall at all times during the term hereof, carry public liability insurance for the benefit of the City with limits of not less than \$500,000 as may be amended from time to time, naming the City as **"Additional Insured"**.

Licensee shall maintain said public liability insurance coverage in full force and effect during the term of this License and shall furnish the City with a most current certificate of such coverage evidencing its validity. All insurance policies maintained pursuant to this agreement shall contain the following endorsement: ***"It is hereby understood and agreed that this insurance policy may not be canceled by the surety until***

forty-five (45) days after receipt by the City of a written notice of such intention to cancel or not renew." The Licensee shall show proof of this insurance to the City before this agreement is filed.

Licensee agrees to indemnify and hold harmless the City of Lathrup Village, its officers, employees, insurers, and self-insurance, from and against all liability, claims, and demands, on account of injury, loss, or damage, including without limitation claims arising from bodily injury, death, property loss or damages, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with this license, including but not limited to, if such injury, loss, or damage is caused in whole or in part by, or is claimed to be caused in whole or part by the act, omission, error, professional error, mistake, negligence, or other fault of licensee or the City. Licensee agrees to investigate, handle, respond to, and to provide defense for and defend against, any such liability, claim or demands at the sole expense of the licensee or, at the option of the City of Lathrup Village, licensee agrees to pay the City of Lathrup Village or reimburse the City of Lathrup Village for the defense costs incurred by the City of Lathrup Village in connection with, any such liability, claims, or demands. The licensee also agrees to bear all other costs and expenses related thereto, including court costs and attorney fees, whether or not any such liability, claims, or demands alleged are groundless, false or fraudulent.

This license may be terminated by Licensee at any time and for any reason following delivery of a written notice of Licensee's intent to cancel. The City of Lathrup Village may terminate this license at any time and for any reason. Upon termination, Licensee shall at Licensee's expense, remove any improvements or encroachments from said property. The property shall be restored to a condition satisfactory to the City of Lathrup Village.

This license is subject to all state laws, the provisions of the Charter of the City of Lathrup Village as it now exists or may hereafter be amended, and the ordinances of the City of Lathrup Village now in effect or those which may hereafter is adopted.

Nothing herein shall be construed so as to prevent the City of Lathrup Village from granting such additional licenses or property interests in or affecting said public property as it deems necessary.

The conditions hereof imposed on the granted license of encroachment shall constitute covenants running with the life of improvements encroaching in public right of way, and binding upon Licensee. The encroachment shall terminate when the improvement has failed or out of compliance with required standards of performance or if it is revoked by the City, whichever comes sooner.

In any legal action to enforce the provisions of this Agreement, the prevailing party shall be entitled to its reasonable attorney's fees.

If the structure for which this license was issued is removed for any reason, Licensee shall not continue to rebuild in the public right-of-way. The public right-of-way is for the general public benefit, and it is not for occupation or construction of encroachments.

The licensee waives any and all claims against the City of Lathrup Village for loss or damage to the improvements constructed within the encroachment area.

The Licensee clearly understands the following actions of Licensee or his/her agents and employees shall automatically terminate and cancel this agreement:

- 1) Discontinuation of insurance coverage
- 2) Change of ownership or alteration of use from the original specific use in encroached area
- 3) Restriction of the City of Lathrup Village or its agents and contractors from access to its public land under the encroached area not occupied by a previously constructed building

Under these circumstances, the Licensee shall restore the right-of-way under the encroachment to its original or better conditions immediately and in accordance with the latest City standards for improvements of Public right of way.

THE OWNER ACKNOWLEDGES HE/SHE HAS READ THE CONDITIONS AND AGREES TO ABIDE BY SAME.

Andre Campbell

Owner's Name (Please Print)

Andre Campbell

Owner's Signature

07/10/2024

Date

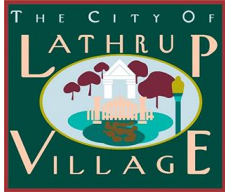
RECEIVED
 JUL 10 2024
 City of Lathrup Village

Item 7A.



Exhibit "A"

RECEIVED
 JUL 10 2024
 City of Lathrup Village



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: July 15, 2024
RE: Referendum Petitions

Request to Approve Resolution #2024-09 - Establishing Ballot Language for Referendum Petition Received Regarding Charter Referendum &

Request to Approve Resolution #2024-10 - To Submit the Proposal Provided For in the Initiative Petition to the Electors & Establishing the Ballot Language -- or -- Request to Approve Resolution #2024-11 - To Adopt the Ordinances Submitted by an Initiative Petition and to Schedule the Second Reading of Said Ordinance

Background Brief: As the City Council is aware, petitions were recently circulated throughout the City to:

- 1) Conduct a charter amendment.
i. An amendment to the charter must be reviewed and approved by the Governor & Attorney General's office before it can go on the November ballot.
2) Ordinance Initiative Petition
i. This is controlled by our local charter and does not have to be submitted to the Governor/AG's office for approval. Section 7.12 states that upon the presentation to the Council, the City Council has three (3) options:
a) Adopt the ordinance as submitted by an initiatory petition;
b) Repeal the ordinance, or part thereof, referred to by a referendary petition; or
c) Determine to submit the proposal provided for in the petition to the electors.

As the Ordinance Initiative Petition has multiple options for the Council to consider, our City Attorney drafted different variations of the resolution to consider. As the petitions have received enough valid signatures, the City Council's options are limited. City Attorney Baker will review the resolutions with the City Council and discuss the next steps.

Previous Action: N/A

Economic Impact: N/A

Recommendation: N/A

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____ to Approve Resolution #2024-09 - Establishing Ballot Language for Referendum Petition Received Regarding Charter Referendum

Moved by Council Member _____ seconded by Council Member _____ to Approve Resolution #2024-10 - To Submit the Proposal Provided for in the Initiative Petition to the Electors & Establishing the Ballot Language -- or -- Request to Approve Resolution #2024-11 - To Adopt the Ordinances Submitted by an Initiative Petition and to Schedule the Second Reading of Said Ordinance

Table with 5 columns: Kelly Garrett (Mayor), Bruce Kantor (Mayor Pro-Tem), Jalen Jennings (Council Member), Dalton Barksdale (Council Member), Jason Hammond (Council Member)

**RESOLUTION #2024-09
CITY OF LATHRUP VILLAGE
OAKLAND COUNTY, MICHIGAN**

**RESOLUTION ESTABLISHING BALLOT LANGUAGE FOR REFERENDUM PETITION RECEIVED
REGARDING CHARTER REFERENDUM**

At a regular meeting of the City Council of the City of Lathrup Village, Oakland County, Michigan, (the “City”), held on the 15th day of July 2024.

PRESENT:

ABSENT:

The following preamble and Resolution were offered by _____ and seconded by _____.

WHEREAS, the City of Lathrup Village Council has been advised the City has received a citizen referendum petition for referendum of Chapter 19 – Cannabis Establishments, of the Charter of the City of Lathrup Village, Michigan, in its entirety, to end the prohibition on cannabis establishments in the City Charter; and

WHEREAS, The City Clerk has canvassed the petition and has certified the sufficiency of the number of signatures in the petition; and

WHEREAS, MCL 117.21 (2) states “The form in which a proposed charter amendment or question shall appear on the ballot, unless provided for in the initiatory petition, shall be determined by resolution of the legislative body, and if provided for by the initiatory petition, the legislative body may add an explanatory caption.”; and

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the City of Lathrup Village Council hereby accepts the form of the ballot question provided for in the petition and shall read as follows:

CANNABIS ESTABLISHMENTS CHARTER REFERENDUM
PROPOSAL 1

Shall the City of Lathrup Village Charter be amended to repeal the prohibition of cannabis establishments within the boundaries of the City?

[YES] [NO]

2. That the City Clerk submit this Resolution to the Governor and the Attorney General and take all necessary or advisable actions in connection with this proposed Charter Amendment for placement on the November 5, 2024, ballot.

- 3. The proposed charter amendment shall be submitted to the qualified electors of this city at a regular election to be held in the City of Lathrup Village on November 5, 2024, and the City Clerk is directed to give notice of the election and notice of registration in the manner prescribed by law.
- 4. The City Clerk is directed to give notice of the election and notice of registration in a manner prescribed by law and to do all things and to provide all supplies necessary to submit the Charter amendment to a vote of the electors as required by law.
- 5. The proposed amendment shall be published in full together with the existing charter provision altered or abrogated by the amendment as part of the notice of election.

YEAS:

NAYS:

ABSENT/ ABSTAIN:

STATE OF MICHIGAN)

)ss

COUNTY OF OAKLAND

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Lathrup Village, Oakland County, Michigan at a special meeting duly called and held on the 15th day of July 2024, the original of which resolution is on file in my office, and that notice of said meeting was given, the meeting was held and the minutes filed in accordance with the Open Meetings Act, Act No. 267, Public Acts of Michigan, 1976, as amended.

Alisa Emanuel
City Clerk

REFERENDUM OF CHARTER PROPOSED BY INITIATIVE PETITION

To the City Clerk of the City of Lathrup Village: We, the undersigned qualified and registered electors, residents in the City of Lathrup Village, Oakland County, State of Michigan, respectively, petition for referendum of Chapter 19 - Cannabis Establishments, of the Charter of the City of Lathrup Village, Michigan, in its entirety, to end the prohibition on cannabis establishments in the City Charter.

Form of Proposed Ballot Question: Shall the City of Lathrup Village Charter be amended to repeal the prohibition of cannabis establishments within the boundaries of the City?

Shall the Proposal be Adopted? Yes No

The referendum, if adopted, would repeal Chapter 19 to the Charter of the City of Lathrup Village in its entirety. The language to be repealed is as follows (with all language to be deleted reflected as being struck with a line):

~~CHAPTER 19 - CANNABIS ESTABLISHMENTS~~

~~Section 19.1 - Intent~~

~~The Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018, MCL 333.27951, et seq., and more specifically Section 6(1) thereof, MCL 333.27956(1), authorizes municipalities to prohibit marijuana establishments within their boundaries by adoption of an ordinance.~~

~~SECTION 19.2 Prohibition of Marijuana Establishments.~~

- ~~(a) Definitions. Words used in this section shall have the definitions as provided for in the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018, MCL 333.27951, et seq., as may be amended.~~
- ~~(b) Prohibition. Pursuant to the Michigan Regulation and Taxation of Marihuana Act, Initiated Law 1 of 2018, MCL 333.27951, et seq., all cannabis establishments are prohibited within the boundaries of the City.~~
- ~~(c) Penalty. A person who violates this section shall be responsible for a municipal civil infraction punishable as set forth in Chapter 2, Section 2-201 of this Code. Such sanctions shall be in addition to the rights of the City to proceed at law or equity with other appropriate and proper remedies, including, but not limited to, the right to seek injunctive relief against persons alleged to be in violation of this ordinance, and such other relief as may be provided by law. Additionally, the violator shall pay all costs, including all direct and indirect expenses that the City incurs in connection with the municipal civil infraction. Each day during which any violation continues shall be deemed a separate offense.~~

**RESOLUTION #2024-10
CITY OF LATHRUP VILLAGE
OAKLAND COUNTY, MICHIGAN**

RESOLUTION TO SUBMIT THE PROPOSAL PROVIDED FOR IN THE INITIATIVE PETITION TO THE ELECTORS AND ESTABLISHING THE BALLOT LANGUAGE

At a regular meeting of the City Council of the City of Lathrup Village, Oakland County, Michigan, (the “City”), held on the 15th day of July 2024.

PRESENT:

ABSENT:

The following preamble and Resolution were offered by _____ and seconded by _____.

WHEREAS, the City of Lathrup Village Council has been advised the City has received a citizen initiative petition for the initiation of an ordinance amending Chapter 18, Article VI of the Code of Ordinances, City of Lathrup Village, Michigan to end the prohibition of all cannabis establishments within the boundaries of the City of Lathrup Village and to license and regulate cannabis businesses within the boundaries of the City of Lathrup Village.; and

WHEREAS, The City Clerk has canvassed the petition and has certified the sufficiency of the number of signatures in the petition pursuant to Section 7.11 of the City of Lathrup Village Charter; and

WHEREAS, the Home Rule City Act, MCL 117.4i(g), specifically permits a city charter to provide for “[t]he initiative and referendum on all matters within the scope of the powers of that city and the recall of city officials”; and

WHEREAS, Section 7.12 of the City of Lathrup Village Charter states: “Upon the presentation to the Council of an initiatory or referendary petition by the Clerk, the Council shall, within thirty days, unless otherwise provided by statute, either,

- a) Adopt the ordinance as submitted by an initiatory petition;
- b) Repeal the ordinance, or part thereof, referred to by a referendary petition; or
- c) Determine to submit the proposal provided for in the petition to the electors”; and

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the City of Lathrup Village Council hereby determines to submit the proposal provided for in the petition to the electors.
2. That the City of Lathrup Village Council accepts the form of the ballot question provided for in the petition and shall read as follows:

CANNABIS ESTABLISHMENTS ORDINANCE INITIATION
PROPOSAL 2

Shall the City of Lathrup Village Code of Ordinances, Chapter 18 -Businesses, Article VI, which currently prohibits all cannabis establishments within the boundaries of the City of Lathrup Village, be amended to authorize and allow cannabis businesses and establish an application process, selection criteria, licenses, fees, and regulations for two retail facilities and two safety compliance facilities in the City.

[YES] [NO]

- 3. That the City Clerk take all necessary or advisable actions in connection with this proposed ordinance amendment for placement on the November 5, 2024 ballot.
- 4. The proposed ordinance amendment shall be submitted to the qualified electors of this city at a regular election to be held in the City of Lathrup Village on November 5, 2024, and the city clerk is directed to give notice of the election and notice of registration in the manner prescribed by law.
- 5. The proposed amendment shall be published in full together with the existing ordinance provision altered or abrogated by the amendment as part of the notice of election.

YEAS:

NAYS:

ABSENT/ABSTAIN:

STATE OF MICHIGAN)

)ss

COUNTY OF OAKLAND

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Lathrup Village, Oakland County, Michigan at a special meeting duly called and held on the 15th day of July 2024, the original of which resolution is on file in my office, and that notice of said meeting was given, the meeting was held and the minutes filed in accordance with the Open Meetings Act, Act No. 267, Public Acts of Michigan, 1976, as amended.

Alisa Emanuel
City Clerk

**RESOLUTION #2024-11
CITY OF LATHRUP VILLAGE
OAKLAND COUNTY, MICHIGAN**

**RESOLUTION TO ADOPT THE ORDINANCES SUBMITTED BY AN INITIATIVE PETITION AND TO
SCHEDULE THE SECOND READING OF SAID ORDINANCE**

At a regular meeting of the City Council of the City of Lathrup Village, Oakland County, Michigan, (the “City”), held on the 15th day of July 2024.

PRESENT:

ABSENT:

The following preamble and Resolution were offered by _____ and seconded by _____.

WHEREAS, the City of Lathrup Village Council has been advised the City has received a citizen initiative petition for the initiation of an ordinance amending Chapter 18, Article VI of the Code of Ordinances, City of Lathrup Village, Michigan to end the prohibition of all cannabis establishments within the boundaries of the City of Lathrup Village and to license and regulate cannabis businesses within the boundaries of the City of Lathrup Village.; and

WHEREAS, The City Clerk has canvassed the petition and has certified the sufficiency of the number of signatures in the petition pursuant to Section 7.11 of the City of Lathrup Village Charter; and

WHEREAS, the Home Rule City Act, MCL 117.4i(g), specifically permits a city charter to provide for “[t]he initiative and referendum on all matters within the scope of the powers of that city and the recall of city officials”; and

WHEREAS, Section 7.12 of the City of Lathrup Village Charter states: “Upon the presentation to the Council of an initiatory or referendary petition by the Clerk, the Council shall, within thirty days, unless otherwise provided by statute, either,
a) Adopt the ordinance as submitted by an initiatory petition;
b) Repeal the ordinance, or part thereof, referred to by a referendary petition; or
c) Determine to submit the proposal provided for in the petition to the electors”; and

WHEREAS, Section 7.3 of the City of Lathrup Village Charter states “no ordinance shall be enacted at the meeting at which it is introduced nor until after publication of the proceedings or summary thereof of such meeting (which proceedings or summary shall include a statement of its title and purpose)”; and

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the City of Lathrup Village Council hereby determines to adopt the ordinance as submitted by the initiatory petition and considers this to be the first reading of said ordinance.
2. That the City of Lathrup Village Council hereby directs the City Clerk to schedule a second reading of this ordinance as required under Section 7.3 of the City of Lathrup Village Charter.

YEAS:

NAYS:

ABSENT/ABSTAIN:

STATE OF MICHIGAN)

)ss

COUNTY OF OAKLAND

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Lathrup Village, Oakland County, Michigan at a special meeting duly called and held on the 15th day of July 2024, the original of which resolution is on file in my office, and that notice of said meeting was given, the meeting was held and the minutes filed in accordance with the Open Meetings Act, Act No. 267, Public Acts of Michigan, 1976, as amended.

Alisa Emanuel
City Clerk

INITIATIVE PETITION AMENDMENT TO LATHRUP VILLAGE CITY CODE

To the City Clerk of the City of Lathrup Village: We, the undersigned qualified and registered electors, residents in the City of Lathrup Village, Oakland County, State of Michigan, respectively, petition for the initiation of an ordinance amending Chapter 18, Article VI of the Code of Ordinances, City of Lathrup Village, Michigan to end the prohibition of all cannabis establishments within the boundaries of the City of Lathrup Village and to license and regulate cannabis businesses within the boundaries of the City of Lathrup Village.

Form of Proposed Ballot Question: Shall the City of Lathrup Village Code of Ordinances, Chapter 18 - Businesses, Article VI, which currently prohibits all cannabis establishments within the boundaries of the City of Lathrup Village, be amended to authorize and allow cannabis businesses and establish an application process, selection criteria, licenses, fees, and regulations for two retail facilities and two safety compliance facilities in the City.

Shall the Proposal be Adopted? Yes No

The new ordinance, if adopted, would alter and abrogate Chapter 18, Article VI of the Lathrup Village City Code to read in its entirety as follows:

Chapter 18 - Businesses

ARTICLE VI - Cannabis Businesses

Sec. 18-281. Purpose.

The purpose of this article is to exercise the City of Lathrup Village's regulatory authority to locally license and regulate cannabis businesses, including cannabis retail establishments, cannabis provisioning centers, cannabis microbusinesses, cannabis grower facilities, cannabis safety compliance facilities, cannabis secure transporters, cannabis processor facilities, designated consumption establishments, cannabis event organizers, and temporary cannabis events to the extent permissible under state and federal laws and regulations, and to protect and promote the public health, safety, and welfare of the city and its residents.

Sec. 18-282. Definitions.

Except as expressly defined differently, words and phrases in this article shall have the same meanings ascribed to them as in the Michigan Medical Marihuana Act, Michigan Medical Marihuana Facilities Licensing Act, Marihuana Tracking Act, Michigan Regulation and Taxation of Marihuana Act, Michigan Zoning Enabling Act, and the administrative rules and regulations promulgated by the State of Michigan and the Michigan Department of Licensing and Regulatory Affairs, as amended.

Applicant means an individual, person, corporation, limited liability company, partnership, limited partnership, limited liability partnership, limited liability limited partnership, trust, or other legal entity or other business entity who applies for a license to operate a cannabis business in the city.

Cannabis means all parts of the plant of the genus cannabis, growing or not; the seeds of the plant; the resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant or its seeds or resin, including cannabis concentrate and cannabis-infused products. Cannabis does not include: (i) the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks, except the resin extracted from those stalks, fiber, oil, or cake, or any sterilized seed of the plant that is incapable of germination; (ii) industrial hemp; or (iii) any other ingredient combined with cannabis to prepare topical or oral administrations, food, drink, or other products.

Cannabis accessories means any equipment, product, material, or combination of equipment, products, or materials, which is specifically designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, ingesting, inhaling, or otherwise introducing cannabis into the human body.

Cannabis business means a cannabis grower, cannabis safety compliance facility, cannabis processor, cannabis microbusiness, cannabis retailer, cannabis provisioning center, cannabis secure transporter, or any other type of cannabis establishment or facility licensed by LARA.

Cannabis concentrate means the resin extracted from any part of the plant of the genus cannabis.

Cannabis grower means a person licensed to cultivate cannabis and sell or otherwise transfer cannabis to cannabis establishments.

Cannabis-infused product means a topical formulation, tincture, beverage, edible substance, or similar product containing any usable cannabis that is intended for human consumption in a manner other than smoke inhalation. Cannabis-infused product shall not be considered a food for purpose of the Food Law, MCL 289.1101 to 289.8111.

Cannabis microbusiness means a person licensed to cultivate not more than 150 cannabis plants, process and package cannabis, and sell or otherwise transfer cannabis to individuals who are 21 years of age or older to a cannabis safety compliance facility, but not to other cannabis establishments.

Cannabis processor means a person licensed to obtain cannabis from cannabis establishments; process and package cannabis; and sell or otherwise transfer cannabis to cannabis establishments.

Cannabis provisioning center means a licensee that is a commercial entity located in the city that purchases cannabis from a grower or processor and sells, supplies, or provides cannabis to registered qualifying patients, directly or through the patients' registered primary caregivers.

Cannabis retailer means a person licensed to obtain cannabis from cannabis establishments and to sell or otherwise transfer cannabis to cannabis establishments and to individuals who are 21 years of age or older.

Cannabis safety compliance facility means a person licensed to test cannabis, including certification for potency and the presence of contaminants.

Cannabis secure transporter means a person licensed to obtain cannabis from cannabis establishments in order to transport cannabis to cannabis establishments.

City means the City of Lathrup Village, Michigan.

Co-locate or co-location means any combination of growers, processors, and/or cannabis retail establishments that may operate as separate cannabis businesses at the same physical location.

Cultivate means to propagate, breed, grow, harvest, dry, cure, or separate parts of the cannabis plant by manual or mechanical means.

Industrial hemp means a plant of the genus cannabis and any part of that plant, whether growing or not, with a delta-9 tetrahydrocannabinol concentration that does not exceed 0.3% on a dry-weight basis, or per volume or weight of cannabis-infused product, or the combined percent of delta-9-tetrahydrocannabinol and tetrahydrocannabinolic acid in any part of the plant of the genus cannabis regardless of moisture content.

LARA means the Michigan Department of Licensing and Regulatory Affairs.

Marihuana Tracking Act or MTA means Public Act 282 of 2016, MCL 333.27901, et seq., as amended and all future amendments.

Michigan Medical Marihuana Act, or MMMA means the initiated law of 2008, MCL 333.26421, et seq., as amended and all future amendments.

Michigan Medical Marihuana Facilities Licensing Act, or MMFLA means Public Act 281 of 2016, MCL 333.26421, et seq., as amended and all future amendments.

Michigan Regulation and Taxation of Marihuana Act or MRTMA means, the initiated law of 2018, MCL 333.27951, et seq., as amended and all future amendments.

Person means an individual, partnership, corporation, limited liability company, trust, or other legal entity.

Primary caregiver or registered primary caregiver means a person who is at least 21 years old and who has agreed to assist with a registered qualifying patient's medical use of cannabis and who has not been convicted of any felony within the past ten years and has never been convicted of a felony involving illegal drugs or a felony that is an assaultive crime as defined in Section 9a of Chapter X of the Code of Criminal Procedure, 1927 PA 175, MCL 770.9a.

Process or processing means to separate or otherwise prepare parts of the cannabis plant and to compound, blend, extract, infuse, or otherwise make or prepare cannabis concentrate or cannabis-infused products.

Qualifying patient or registered qualifying patient means a person who has been diagnosed by a physician as having a debilitating medical condition and who has a valid registry identification card issued by LARA or an equivalent approval lawfully issued under the laws of another state or other entity of the United States which identifies the person as a registered qualifying patient.

School means and includes buildings and grounds used for school purposes to provide instruction to children and youth in grades pre-kindergarten through 12 by a public, private, charter, denominational, or parochial school.

Stakeholder means, with respect to a trust, the trustee and beneficiaries; with respect to a limited liability company, all members and managers; with respect to a corporation, whether profit or non-profit, all stockholders, directors, corporate officers or persons with equivalent titles; and with respect to a partnership or limited liability partnership, all partners and investors.

State means the State of Michigan.

State license means a license issued by LARA that allows a person to operate a cannabis business.

Sec. 18-283. Operation without city license prohibited.

A cannabis business in the city must be licensed by the state, licensed by the city pursuant to this article and obtain zoning approval pursuant to section 4.17 of the City of Lathrup Village Zoning Ordinance. No person shall operate a cannabis business in the city without first obtaining a license to do so from the city. A cannabis business operating without a city license under this article or without a state license is declared to be a public nuisance.

Sec. 18-284. No pre-existing non-conforming facilities.

No person or entity that was open or operating any facility purporting to produce, manufacture, test, transfer or transport medical marijuana or marijuana prior to the adoption of this article, shall be a lawful use or lawful nonconforming use.

Sec. 18-285. License application.

(a) Applications for a city license shall be submitted to the city clerk on an application form to be provided by the city accompanied by a fee in the amount of \$5,000.00 per each license sought. The applicant shall submit one printed and one electronic copy of the completed application and supporting information to the city clerk. For a co-located facility, an applicant may apply for multiple licenses using one application that explicitly details the operation of the co-located facility. Each license sought will require an additional application fee of \$5,000.00 per license.

(b) A complete application shall be made under oath and shall contain all of the following:

(1) The applicant shall identify an individual to act as primary responsible person for the applicant and point of contact for the application who shall be either a resident of the city, a resident of Oakland County or reside within 100 miles of the city;

(2) The applicants' and any stakeholders' names, dates of birth, mailing address, email address, and phone numbers, including emergency contact information, and a copy of a government-issued photo identification card of the applicant and stakeholders;

(3) For a privately held corporation, all corporate officers or persons with equivalent titles and their spouses, all directors and their spouses, and all stockholders, not including those holding a direct or indirect ownership interest of ten percent or less, and their spouses;

(4) For a partnership or limited liability partnership, all partners and their spouses;

(5) For a limited partnership and a limited liability limited partnership, all general and limited partners, not including a limited partner holding a direct or indirect ownership interest of ten percent or less and who does not exercise control over or participate in the management of the partnership, and their spouses;

(6) For a limited liability company, all members and managers, not including a member holding direct or indirect ownership interest of ten percent or less and who does not exercise control over or participate in the management of the company, and their spouses;

(7) If the applicant is not an individual, the articles of incorporation or organization, Internal Revenue Service SS-4 EIN confirmation letter, and the operating agreement or bylaws of the applicant, if a limited liability company or corporation;

(8) The name and address of the proposed cannabis business and any additional contact information deemed necessary by the manager of community and economic development;

(9) For the applicant and every stakeholder affirmation that each is at least 21 years of age;

(10) Written consent authorizing the city's police department to perform a criminal background check to ascertain whether the applicant and stakeholders have any convictions involving dishonesty, theft, fraud, or controlled substances;

(11) The name, date of birth, address, copy of photo identification, and email address for any operator or employee if other than the applicant;

(12) An affirmation whether the applicant or operator has ever had a business license revoked or suspended, and if revoked or suspended, then the reason for such revocation or suspension;

(13) For the applicant or for each stakeholder a resume that includes any prior experience with a cannabis business;

(14) With respect to cannabis retail establishments, a description of any drug and alcohol awareness programs that will be provided or arranged for by the applicant and made available for the public;

(15) A written description of the training and education that the applicant will provide to employees of the cannabis business;

(16) A copy of the proposed business plan for the cannabis business, including, but not limited to:

a. The ownership structure of the business, including percentage ownership of each person or entity; and

b. Planned worker training programs; and

c. Financial structure and financing of the proposed cannabis business; and

d. Short and long-term goals and objectives; and

e. If co-location of cannabis businesses is proposed, provide an explanation of the integration of such businesses, including a drawing showing the relationship between the businesses being co-located, including floor area and the separation provided between such facilities, including identification of any points of entry, ingress or egress, and controls at each location; and

f. Any community outreach/education plans and strategies; and

g. Any charitable plans and strategies.

h. Plan outlining what supply chains will be used to provide product for the cannabis business, accompanied by any tentative supply agreements with state certified suppliers.

(17) One of the following: (a) proof of ownership of the premises wherein the cannabis business will be operated; or (b) written consent from the property owner to use the premises for a cannabis business requiring licensure under this article, together with a copy of any lease for the premises;

(18) Security plan. A security plan shall address security measures related to the transportation and disposal of product and employee and customer safety. Video surveillance is required, and the camera system shall be equipped with software allowing local authorities to login securely to cameras remotely. The Lathrup Village Police Department shall review the security plan prior to acceptance of the application and shall approve the plan prior to the planning commission public hearing. At a minimum, the security plan shall address the following:

a. All cannabis waste shall be disposed of in a manner consistent with federal, state, and local laws so that the cannabis waste is destroyed properly and rendered unusable. All waste containers must be maintained within the secure facility and must be equipped with locks and tamper resistant seals until they are removed by an authorized waste disposal company.

b. To the extent applicable, the security plan should include additional strategies for onsite protection from power outages, fire, chemical spills, and address other applicable issues such as storage, access control, credentialing, security officers, cameras, alarms, and internal theft

c. The plan shall address surveillance methods, access control strategies, territorial reinforcement, maintenance, and target hardening; including the experience of customers, employees, and neighbors (residents, offices, businesses, etc.).

d. An explanation of how the video surveillance system will be operated, including who is responsible for monitoring the video footage and storing any video recordings.

e. A diagram showing where all cameras are located and assigning a number to each camera for identification purposes. The diagram shall be to scale and shall be correlated with a camera index for all assigned cameras. Each camera shall be placed in a location that allows the camera to clearly record activity occurring within 20 feet of all points of entry and exit on the licensed premises and allows for the clear and certain identification of any person and activities in all areas required to be recorded. Cameras must be placed in all rooms with exterior windows, exterior walls, and roof hatches. Entrances and exits to the premises or site shall be recorded from both indoor and outdoor vantage points. Recording distance/range of each camera should be identified on the site plan.

f. Areas where cannabis products are weighed, packed, stored, loaded, and unloaded for transportation, prepared, or moved within the licensed premises shall be recorded, as well as limited-access areas, security room(s) and area storing the surveillance system storage device.

g. Licensed retailers shall record point-of-sale areas and areas where cannabis products are displayed for sale on the video surveillance system. At each point-of-sale location, camera placement must allow for the recording of the facial features of any person purchasing or selling cannabis products, or any person in the retail area, with enough clarity to determine identity.

(19) A scaled floor plan of the cannabis business, as well as a scale diagram illustrating the property upon which the cannabis business will be operated, including all available parking spaces, and specifying which parking spaces, if any, are handicapped-accessible;

(20) Any proposed elevation drawings, and photographs or other depiction of materials to be visible on the exterior of the proposed cannabis business;

(21) A scaled location area map containing all schools, child care centers, publicly owned parks or playgrounds, temporary emergency shelters, substance use disorder programs and residential districts within 1,000 feet of the proposed location;

(22) A sanitation plan designed to protect against any cannabis being ingested on the premises by any person or animal, indicating how the waste and byproduct will be stored and disposed of, and how any cannabis will be rendered unusable upon disposal;

(23) A proposed recordkeeping plan that will track payment method, amount of payment, time of sale, product quantity, and other product descriptors;

(24) An affirmation that neither the applicant nor any stakeholder is in default to the city and that the applicant or stakeholder has not failed to pay any past-due property taxes, special assessments, fines, fee or other financial obligation to the city;

(25) A copy of the applicant's notice of prequalification status issued by the Michigan Cannabis Regulatory Agency of LARA to operate a medical cannabis facility or adult-use cannabis establishment. This shall include a full and complete copy of the prequalification application materials, together with any and all supporting documents and attachments, that were submitted to the State of Michigan, Department of Licensing and Regulatory Affairs, Bureau of Marijuana Regulation, Medical Marijuana Facilities, in the application for an entity/individual prequalification application packet under the MMFLA and the administrative rules. If the applicant does not have a prequalification from the state, the application will not be processed by the city;

(26) An estimate of the number and type of jobs that the cannabis business is expected to create, the compensation expected to be paid for such jobs, and the projected annual budget and revenue of the cannabis business;

(27) A signed acknowledgment that the applicant is aware and understands that all matters related to cannabis, growing, cultivation, possession, dispensing, testing, safety compliance, transporting, distribution, and use are currently subject to state and federal laws, rules, and regulations, and that the approval or granting of a license hereunder will not exonerate or excuse the applicant from abiding by the provisions and requirements and penalties associated therewith;

(28) Proof of insurance covering the business and naming the City of Lathrup Village, the City of Lathrup Village Downtown Development Authority (DDA), its elected and appointed officials, employees, and agents, as additional insured parties, primary and non-contributory available for the payment of any damages arising out of an act or omission of the applicant or its stakeholders, agents, employees, or subcontractors, in the amount of:

a. At least \$2,000,000.00 for property damage;

b. At least \$2,000,000.00 for injury to one person; and

c. At least \$2,000,000.00 for injury to two or more persons resulting from the same occurrence. The insurance policy underwriter must have a minimum A.M. Best Company insurance ranking of B+, consistent with state law. The policy shall provide that the city shall be notified by the insurance carrier 30 days in advance of any cancellation or reduction in coverages.

(29) Any other information requested by the city considered to be relevant to the processing or consideration of the application.

(c) Upon receipt of a completed application and application fee, the city clerk shall refer a copy of the application to appropriate city departments for their review.

(d) An application shall not be eligible to be considered for approval, until:

(1) The police department and economic and community development departments have inspected the proposed location for compliance with all laws for which they are charged with enforcement and for compliance with the requirements of this article.

(2) The economic and community development department verifies the proposed location of the cannabis business complies with the zoning code.

(3) The economic and community development department confirms the proposed cannabis business meets applicable codes and this article.

(4) The city treasurer confirms the applicant and each stakeholder and the proposed location of the business are not in default to the city.

(5) The police department determines the applicant meets the requirements of this article with respect to the background check and security plan.

Sec. 18-286. Initial application period.

(a) The city will accept applications for a license(s) for a cannabis business over a 30-day period, as established by resolution of the city council, after the effective date of this article, provided that the application period shall commence not more than 90 days after the effective date of this article. At the end of the 30-day period, all properly submitted and complete applications shall be subject to examination and review by the city.

(b) After the initial application period closes, the city shall verify that any applications received in this initial application period are full and complete applications. The city shall consider an application full and complete if it includes all information requested by this article and the city application forms.

(c) The city may, in its discretion, elect to issue or not issue licenses for any of the cannabis business types or issue licenses in any combination thereof, but in no instance shall issue more licenses than are permitted pursuant to the terms of this article and state law.

(d) If, after the initial 30-day application period, the city does not receive more applications than the permitted number of licenses for a particular type of facility, then the city may accept license applications for only those facilities, on an ongoing basis, until such time as the number of allowed licenses have been approved for those specific facilities.

Sec. 18-287. Preliminary denial of application.

(a) The city shall reject any application that does not meet the requirements of the MMFLA, the MMMA, the administrative rules or this article. The city shall reject any application that does not contain an approved entity/individual prequalification issued by the state. The city shall reject any application that contains any false, misleading or incomplete information. The city shall reject any application that does not conform or comply with any of the following: International Fire Code; International Property Maintenance Code; Michigan Plumbing Code; Michigan Mechanical Code; National Electrical Code; Michigan Rehabilitation Code and the Michigan Building Code.

(b) An applicant whose application is rejected or denied by the city shall not be entitled to review by the city or any board or commission thereof and the applicant shall waive any right to bring an action against the city for such a rejection or denial.

Sec. 18-288. License application evaluation.

(a) To evaluate applications, the city shall use a point-based system which shall be adopted and approved not more than 90 days after the effective date of this article, and may be modified from time-to-time, by city council resolution, which shall take into account the application requirements set forth in section 18-285, including, but not limited to, the following application evaluation criteria:

- (1) The content and sufficiency of the information contained in the application.
- (2) Whether the proposed plan has received approval from the police department and all other appropriate departments.
- (3) Whether the proposed facility will revitalize or redevelop property that has been vacant or unused for an extended period of time.
- (4) Planned outreach on behalf of the proposed business, and whether the applicant or its stakeholders have made, or plan to make, significant physical improvements to the building housing the cannabis business, including plans to control traffic, noise, and odor effects on the surrounding area.
- (5) Whether the applicant or any of its stakeholders have a record of acts detrimental to the public health, security, safety, morals, good order, or general welfare prior to the date of the application; and whether the applicant or any of its stakeholders have ever been convicted of operating an illegal business enterprise of any kind.
- (6) Whether the applicant has reasonably and tangibly demonstrated it possesses adequate resources and experience to implement the submitted business plan.
- (7) Whether the proposed location in the city in relation to its proximity to other locations for cannabis businesses represents a reasonable and harmonious dispersion of cannabis businesses.
- (8) The proximity of the business to a school.
- (9) Whether adequate off street parking is provided or available.
- (10) Whether the size and nature of the use in relationship to previously approved and issued cannabis business licenses is reasonable.
- (11) Whether the applicant has business experience previously in the city and demonstrates that the applicant has sufficient business experience to operate the proposed cannabis business.
- (12) Whether the proposed plan incorporates sustainable infrastructure and energy efficient elements and fixtures.
- (13) Whether the proposed plan incorporates infrastructure that adequately addresses stormwater drainage.
- (14) Whether the proposed plan incorporates odor control systems to prevent odor dispersion to neighboring properties.
- (15) Whether an applicant has applied for a co-location of equivalent licenses at one location.
- (16) Other criteria as indicated important for consideration by any appropriate department of the city administration.

(b) The city may engage professional expert consultant assistance in performing any of the duties and responsibilities under this article.

(c) The point-based merit system, shall incorporate the evaluation criteria outlined within this article, and may include additional criteria intended to select licensees that provide the best outcome for the community as determined by the city.

(1) In the event of a tie among applicants through the merit system which would result in more approvals than available licenses, the tie will be resolved through a blind lottery drawing to determine which applicant will receive recommendation for approval.

(2) Any application receiving less than 85 percent of possible points outlined within the point-based merit system shall be automatically denied license approval.

(3) Applications and evaluation points yielded from a point-based merit system shall be considered for up to one year following the publication of merit point system scores. The effective applications and points shall be used to recommend license approval should prior recommendations be declined or fail to receive license. Applications within the process may receive a one time extension not to exceed three months, approved by the city administrator with proper display of good cause shown.

(d) Within 90 days of receiving the last completed application, the city administrator may recommend applications for site plan approval to the planning commission. The city administrator may only recommend a number of applications for consideration equal to or less than the number of remaining licenses available for issuance. All other applicants shall be sent a written notice of rejection setting forth specific reasons why the city administrator did not recommend their application for city council approval.

(e) Upon receiving site plan approval from the planning commission, applicants shall move forward for final license approval from the city council as recommended by the city administrator.

(f) Upon submittal of the city administrator's recommended applications to the city council, the city shall publish and provide public notice of the city council meeting when the city council will consider the license applications. Notice shall be given not less than 14 days prior to the city council meeting. All written feedback shall be presented to the city council.

(g) The public notice shall be published in a newspaper of general circulation and posted at city hall. The notice shall be sent by mail or personal delivery to the owners and occupants of property within 300 feet of the proposed cannabis business site. The public notice must include at minimum the following:

- (1) Proposed location of the cannabis business; and
- (2) Name of the applicant(s) or organization; and
- (3) Intended cannabis business use; and
- (4) Information pertaining to methods of accepting public feedback; and
- (5) Location, date, and time of the meeting in which city council will consider license approval.

(h) All cannabis business licenses shall be effective for one year following its original issuance date. Annual renewal of the license shall follow the process as outlined within this article. The improvements made pursuant to site plan approval by the planning commission shall be commenced after

license approval by the city council and be completed within one year after the license is approved by the city council. The city council may, in its sole and exclusive discretion, grant an extension of time not to exceed 180 days if an applicant submits a written request to the city administrator prior to the license expiration showing that its medical cannabis provisioning center facility application or adult use retail facility application with the state remains pending and that the applicant has diligently pursued approval of the state license and all other required permits, approvals and licenses without delay or inaction on applicant's part, and showing good cause for the extension of time.

Sec. 18-289. License limit.

(a) The number of physical locations for retail and provisioning establishments are limited to two and safety compliance facilities to two. The city may allow the following licenses, as follows:

(1) Adult use cannabis retail establishments/medical cannabis provisioning center establishments—two; in the event of collocated facilities as identified in section 18-290 the city may issue two adult use cannabis retail establishment licenses and two medical cannabis provisioning establishment licenses. In the event that a retail establishment and provisioning center are collocated, one license may be granted for both. It is not the city's intent to grant four individual licenses at any time.

(2) Cannabis safety compliance facilities—two.

(b) The following cannabis business uses are prohibited from receiving a license from the city:

(1) Adult use and medical cannabis secured transporter establishments; and

(2) Designated consumption establishments; and

(3) Cannabis event organizer; and

(4) Temporary cannabis events; and

(5) Adult use and medical cannabis growing facility establishments; and

(6) Adult use and medical cannabis processing establishments, and

(7) Adult use cannabis microbusiness establishments.

(c) Should a license for a cannabis business become available due to expiration, revocation, or non-renewal, the city, by resolution may set an application period and receive applications for a license(s) for a cannabis business over a 30-day period. At the end of the 30-day period, all properly submitted and complete applications shall be subject to examination and review by the city. The city may elect to issue or not issue licenses for any of the permitted uses or issue licenses in any combination thereof, but in no instance shall issue more licenses than are permitted pursuant to the terms of this article.

Sec. 18-290. Cannabis facility co-location and stacking.

Separate cannabis business uses, under common ownership, and with proper licensing issued by LARA for each use, shall be permitted to operate at the same location with license approval from city. Co-locating establishments must have license approval for each cannabis business type and use.

Sec. 18-291. License renewal application.

(a) Application for license renewal shall be made in writing to the city clerk at least 30 days prior to the expiration of an existing license.

(b) An application for a license renewal shall be made under oath on forms provided by the city.

(c) An application for a license renewal shall be accompanied by a renewal fee in an amount of \$5,000.00, of which half will be returned if the license is not renewed. The renewal fee is established to defray the costs of the administration of this article.

(d) Upon receipt of a completed application for a license renewal meeting the requirements of this article and the license renewal fee, the city clerk shall refer a copy of the renewal application to appropriate city departments and officials for review.

(e) An application for a license renewal shall not be considered for approval unless:

(1) The fire inspector has inspected the proposed location for compliance with all laws for which they are charged with enforcement within the past calendar year;

(2) The manager of the economic and community development department has confirmed that the location complies with the zoning code and this article, at the time a license is granted;

(3) The building official has confirmed that the cannabis business meets the city building code requirements;

(4) The city treasurer has confirmed that the applicant and each stakeholder of the applicant and the location of the cannabis business are not currently in default to the city;

(5) The police department has reviewed the application and determined that the applicant has satisfied the requirements of this article with respect to the background check and security plan;

(6) The applicant possesses the necessary state licenses or approvals, including those issued pursuant to the MMFLA;

(7) The applicant has operated the cannabis business in accordance with the conditions and requirements of this article;

(8) The cannabis business has not been determined to be a public nuisance; and

(9) The applicant is operating the cannabis business in accordance with applicable federal, state, and local laws and regulations.

(f) If written approval is given by each individual, department, or entity identified in subsection (e), and the renewal application is found to be compliant with this article by the community development director, the community development department shall issue a license renewal to the applicant. If no renewal license is issued, half of the renewal fee shall be returned. The renewal shall be deemed approved if the city has not issued formal notice of denial within 60 days of the filing date of the application, unless the applicant is advised of non-compliance with this article or incompleteness of information or any required inspection during such period.

Sec. 18-292. Transfer of ownership, licenses generally.

No license issued pursuant to this article shall be transferred unless approved by the state and city.

Sec. 18-293. Minimum operational standards of cannabis business.

Except as may conflict with state law or regulation the following minimum standards apply to all cannabis businesses:

(1) The entire parcel where the cannabis business will be located must be properly zoned for that type of use, and the cannabis business operations must be entirely contained within the building.

(2) The cannabis business shall be operated in compliance with the MMMA, the MMFLA, the MTA, MRTMA, and the state's administrative rules. Any violation of such laws or rules shall be deemed a violation of this article.

(3) On-premises consumption of cannabis shall be prohibited at any cannabis business except testing standards as outlined by LARA.

(4) In addition to security requirements pursuant to state laws and regulations and any other applicable city ordinances, the cannabis business shall continuously monitor the entire premises, interior and exterior, with surveillance systems that include security cameras operating 24 hours a day, seven days a week. The video recordings shall be maintained in a secure, off-site location for a period of 180 days.

- (5) The cannabis business shall be contained within a lockable facility, including all interior doors, all windows and points of entry and exits with commercial grade non-residential locks and with an alarm system monitored. Cannabis shall not be permitted to be stored in trailers or sheds or other accessory structures to the principal building. Storage shall further be in accordance with the MRTMA, MMMA, MMFLA, MTA, and promulgated rules as amended.
- (6) A locking safe or secure locking cabinet system permanently affixed to the permitted premises that shall store any cannabis and all cash remaining in the facility overnight shall be used. For cannabis-infused products that must be kept refrigerated or frozen, the facility may lock the refrigerated container or freezer in a manner authorized by the MRTMA and promulgated rules as amended in place of the use of a safe so long as the container is affixed to the building structure.
- (7) No cannabis business shall be operated in a manner creating noise, dust, vibration, glare, fumes, or odors detectable to normal senses beyond the boundaries of the property where the cannabis business is operated; or any other nuisance adverse to the public health, safety and welfare of the residents of the city.
- (8) All activity related to the provisioning, transferring, testing, or transportation of all cannabis shall be done indoors and fully compliant with state law so that it is not visible to the public.
- (9) All cannabis businesses shall maintain an inventory and record keeping system and/or database identifying the amount of cannabis on the premises in accordance with the MRTMA, the MTA and the rules and regulations, as amended from time to time. This log shall be available to law enforcement personnel at anytime.
- (10) All cannabis located on premises shall be inventoried and tagged with unique RFID tag as required by MTA and promulgated rules as amended from time to time.
- (11) The state license and the city license required by this article shall be conspicuously displayed on the premises of a cannabis business.
- (12) All cannabis facilities shall apply for and obtain from the city, or other applicable government authority, all necessary building, mechanical, electrical, plumbing, sign, fence, soil erosion and city zoning compliance permits.
- (13) Floors, walls, and ceilings shall be constructed in such a manner that they may be kept adequately cleaned and in good repair.
- (14) There shall be adequate screening or other protection against the entry of pests. Waste shall be disposed of so as to minimize the development of odor and minimize the potential for waste development and minimize the potential for waste becoming an attractant, harborage or breeding place for pests.
- (15) Venting of cannabis odors into the areas surrounding the cannabis business is prohibited and deemed and declared to be a public nuisance. All facility ventilation methods shall comply with the MRTMA and administrative rules promulgated, as amended from time to time.
- (16) Waste shall be properly removed and the operating systems for waste disposal shall be maintained in an adequate manner so that they do not constitute a source of contamination in areas where cannabis is exposed. Disposal systems for spent water and spent soil shall be approved by the city and byproduct materials, soils, plant materials, and other materials shall be stored indoors until pickup for disposal and shall not be left outdoors for disposal pickup for longer than six hours. Disposal of cannabis or cannabis waste or byproducts by on-site burning or introduction into the sewer system is prohibited.
- (17) The interior and exterior of all buildings, fixtures and other accessories shall be maintained in a presentable and sanitary condition.
- (18) Cannabis businesses shall provide its occupants with adequate and accessible restroom facilities that are maintained in a sanitary condition and good repair.
- (19) Cannabis that can support the rapid growth of undesirable microorganisms shall be held in a manner that prevents the growth of these microorganisms.
- (20) Cannabis businesses shall be free from infestation by insects, rodents, birds, or vermin or any kind.
- (21) All cannabis shall be packaged and labeled as provided by MRTMA, MTA, and promulgated rules as amended.
- (22) The premises shall be open for inspection during hours of operation and as such other times as anyone is present on the premises.
- (23) No other accessory uses are permitted within the same facility other than those associated with the retailing of cannabis.
- (24) Advertising material that is misleading, deceptive, or false, or that is designed to appeal to minors is prohibited.

Sec. 18-294. Additional operational standards for cannabis retail establishments.

Except as may conflict with state law or regulation, the following minimum standards for cannabis retail establishments shall apply:

- (1) Cannabis retail and medical cannabis provisioning center establishments may be open to the public only between 7:00 a.m. to 11:00 p.m.
- (2) Unless permitted by the MRTMA, public or common areas of the cannabis retail establishment must be separated from restricted or non-public areas of the retail establishment by a permanent barrier. Unless permitted by the MMMA, MMFLA, or the MRTMA, no cannabis may be stored, displayed, or transferred in an area accessible to the general public.
- (3) All cannabis storage areas within cannabis retail and medical cannabis provisioning center establishments must be separated from any customer/patient areas by a permanent barrier. Unless permitted by the MMMA, MMFLA, or MRTMA, no cannabis is permitted to be stored in an area accessible by the general public or registered customers/patients. Cannabis may be displayed in a sales area only if permitted by the MRTMA.
- (4) Drive-thru windows on the premises of a cannabis business establishment shall not be permitted.

Sec. 18-295. License revocation, suspension and denial; basis for action; appeal.

- (a) Any city license issued under this article may be revoked or suspended by the city after written notice and an administrative hearing if a city official finds and determines that grounds for revocation or suspension exist. Any grounds for revocation or suspension must be provided to the licensee at least ten days prior to the date of the hearing by first class mail to the address given on the license application or any address provided to the city clerk in writing subsequent to the filing of an application.
- (b) A license applied for or issued may be denied, revoked or suspended on any of the following grounds:
- (1) A violation of any provision of this article, including, but not limited to, the failure to provide the information required by this article;
- (2) Any conviction of a felony or any misdemeanor involving controlled substances, theft or dishonesty by the licensee, stakeholder, or any person holding an ownership interest in the license;
- (3) Commission of fraud or misrepresentation or the making of a false statement by the applicant, licensee, or any stakeholder of the applicant or licensee while engaging in any activity for which this article requires a license;
- (4) Failure to obtain site plan approval from the planning commission;
- (5) Failure to obtain or maintain a license or renewed license from the city pursuant to this article;
- (6) Failure of the licensee or the cannabis business to obtain or maintain a state license or approval pursuant to the MRTMA, MMMA, or MMFLA;
- (7) The cannabis business is determined by the city to have become a public nuisance or otherwise is operating in a manner detrimental to the public health, safety or welfare;
- (8) Any default in the payment of any charges, taxes, or fees, to the city if not cured upon 45 days following notice sent by electronic means or mail to the address of the cannabis business;



Lathrup Village Police Department

27400 Southfield Rd, Lathrup Village, MI 48076 (248) 557-3600

Memorandum

To: City Administrator Greene
 From: Chief Scott McKee
 Date: July 11, 2024
 Re: First Reading – Nuisance Ordinance

Considering recent incidents in the city and a growing number of nuisance party calls, The Lathrup Village Police Department is requesting the city council to adopt ordinance Chapter 46 – Article XIII Nuisance Parties. Currently, the Disturbing the Peace ordinance requires a resident or citizen to come forward as a complainant to allow the Lathrup Village Police Department to move forward with enforcement. This is because the law does not allow for an officer’s “peace” to be disturbed. Understandably, residents fear retaliation if they come forward as complainants, which is why this new ordinance is so beneficial to both the residents and LVPD. This new ordinance would allow officers, essentially, to become the complainant by establishing the elements of the crime and then allow officers to take enforcement action at the scene if necessary. This ordinance would also allow officers to take enforcement action on those attending these parties. Those who are littering, parking their cars on front lawns, creating disturbances, and doing other disorderly acts could be cited under this new ordinance.

The Lathrup Village Police Department recognizes that residents are allowed to legally have parties in their homes. They are also allowed to play music at a reasonable level. This ordinance would not be utilized for those who very sporadically need to be reminded that their music is turned up too loudly. This ordinance would be used for residents who share no regard for the peace of their neighbors or the community. This ordinance would be enforced on those who disturb the peace of the neighborhood repeatedly when a citizen will not come forward.

Thank you for your time and consideration of this ordinance. If anyone has any questions or concerns are asked to contact myself or Lt. Michael Zang.

Recommended Motion:
 Moved by Council Member _____ seconded by Council Member _____
 to schedule the second reading of an update to City Ordinances by Addition of, Chapter 46 - Miscellaneous Offenses, ties, Article XIII. Nuisance Parties.

ORDINANCE NO. ____-24

**CITY OF LATHRUP VILLAGE
OAKLAND COUNTY, MICHIGAN**

**AN ORDINANCE TO AMEND THE CITY OF LATHRUP VILLAGE CODE OF
ORDINANCES BY ADDITION OF, CHAPTER 46 - MISCELLANEOUS OFFENSES,
PROVISIONS, FORFEITURES AND PENALTIES,
ARTICLE XIII. NUISANCE PARTIES**

THE CITY COUNCIL OF THE CITY OF LATHRUP VILLAGE ORDAINS:

PART I. TITLE.

This Ordinance shall be known as the "Nuisance Parties Ordinance".

PART II. ORDINANCE AMENDMENT.

That Chapter 46 - Miscellaneous Offenses, Provisions, Forfeitures and Penalties, Article XII. Nuisance Parties Section 46-193 through are hereby added as follows:

ARTICLE XIII. – NUISANCE PARTIES

Sec. 46-193. – Definition

As used in this chapter unless the context requires a different meaning, the following words and phrases shall have the meaning ascribed by this section:

NUISANCE PARTY — A social gathering or party, whether static or mobile, conducted on any public or private property within the City and which, by reason of the conduct of those persons in attendance, results in any one or more of the following conditions or events occurring on public or private property:

- A. The unlawful sale, furnishing, possession, or consumption of alcoholic beverages;
- B. Urination or defecation on neighboring public or private property, or on the premises in view of another person;
- C. Unlawful deposit of trash or litter;
- D. Destruction of property;
- E. Unlawful vehicular traffic, or the unlawful stopping, standing or parking of vehicles, obstruction of the free flow of traffic or interference with the ability to render emergency services;
- F. Unlawful parking of vehicles within the public streets, alleys, or sidewalks, or upon private property;
- G. Unreasonably loud noise under the circumstances which disturbs the comfort, quiet or repose of one or more members of the neighborhood;
- H. Conduct or a condition which injures any person;

- I. Conduct or a condition which endangers the safety of persons or property in the neighborhood;
- J. Conduct or a condition which results in the indecent exposure of a person, or the display of graphic sexual behavior, whether real or simulated, to a member of the public not attending the social gathering or party;
- K. Unlawful sale, furnishing, manufacture, use, or possession of a controlled substance as defined by federal or state law.

Sec. 46-194. - Prohibitions.

Any owner, occupant, tenant, guests or person otherwise having any possessory control, individually or jointly, of any personal or real property who either sponsors, conducts, hosts, invites, or permits a social gathering or party which is or during the course thereof becomes a nuisance party which is either the intentional result of or within the reasonable expectations of the person or persons having such possessory control is hereby deemed to have committed a violation of this article. In any prosecution for a violation of this section or the section prohibiting persons from attending nuisance parties, proof of specific intent shall not be required as a necessary element, but proof of general criminal intent shall be a necessary element.

Section 46-195. – Persons in attendance at nuisance parties.

Any person who is in attendance at a nuisance party whether or not such person has any possessory control over the personal or real property, shall be deemed to have committed a violation of this article.

Section 46-196. – Penalties.

A violation of this article is a misdemeanor punishable by up to 90 days in jail and/or a maximum fine of \$500.

Secs. 46-197 – 46-207. (Reserved).

PART III. REPEALER.

This ordinance repeals any ordinances in conflict thereof.

PART IV. SEVERABILITY.

If any section, subsection, clause, phrase, or portion of this article is for any reason held invalid by a court of competent jurisdiction, such portion shall be deemed a separate and distinct provision, and such holding shall not affect the validity of the remaining portions.

PART V. SAVINGS.

All proceedings pending and all rights and liabilities existing, acquired, or incurred at the time this ordinance takes effect are saved and may be consummated according to the law in force where they commenced.

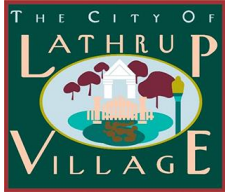
PART VI. EFFECTIVE DATE.

This Ordinance shall be published in the manner required by law and shall become effective ten (10) days after the date of its publication. A copy of the ordinance shall also be made available for public use and inspection in the office of the City Clerk.

MADE, PASSED AND ADOPTED BY THE CITY COUNCIL, CITY OF LATHRUP VILLAGE, OAKLAND COUNTY, MICHIGAN THIS ____ DAY OF _____, 2024.

, City Clerk

Date of Introduction: July 15, 2024
Date of Adoption: _____
Date of Publication of _____
Notice of Adoption: _____



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: July 15, 2024
RE: Second Reading - Request to Amend Ordinance Chapter 46. Miscellaneous Offenses, Provisions, Forfeitures and Penalties, Article XII. Parks and Recreation Protection

Background Brief: The second reading of this ordinance update has been requested to clarify the language in our park ordinances about specific activities (such as commercial/fundraising) and avenues to engage in those activities.

Previous Action: June 17, 2024 – First Reading

Economic Impact: N/A

Recommendation: It is my recommendation to adopt the proposed ordinance.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____ to adopt an update to Ordinance Chapter 46. Miscellaneous Offenses, Provisions, Forfeitures and Penalties, Article XII. Parks and Recreation Protection.

Kelly Garrett Mayor	Bruce Kantor Mayor Pro-Tem	Jalen Jennings Council Member	Dalton Barksdale Council Member	Jason Hammond Council Member
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ORDINANCE NO. _____-24

CITY OF LATHRUP VILLAGE
OAKLAND COUNTY, MICHIGAN

AN ORDINANCE TO AMEND THE CITY OF
LATHRUP VILLAGE CODE OF ORDINANCES AT
CHAPTER 46. MISCELLENEOUS OFFENSES, PROVISIONS,
FORFEITURES AND PENALTIES, BY AMENDING ARTICLE XII.
PARKS AND RECREATION PROTECTION AS FOLLOWS:

THE CITY COUNCIL OF THE CITY OF LATHRUP VILLAGE ORDAINS:

PART I. TITLE.

This Ordinance shall be known as the "Parks and Recreation Protection Ordinance".

PART II. ORDINANCE AMENDMENT.

That Chapter 46. Miscellaneous Offense Provisions, Forfeitures and Penalties, Article XII. Parks and Recreation Protection of the City of Lathrup Village Code of Ordinances is hereby amended to read as follows in its entirety:

ARTICLE XII. - PARKS AND RECREATION PROTECTION

Sec. 46-172. - Definition.

The words "park" and "park area", when used in this article, shall mean any public park, recreation area or recreation facility operated by the department of parks and recreation, **including the Community Room.**

Sec, 46-173. General Rental Policies.

- (a) Park rental is by permit only;
- (b) The rental applicant must remain on site for the duration of the rental period;
- (c) Event organizers must have a printed copy of their rental agreement to display upon request;
- (d) Reservation holders may not transfer a park permit;
- (e) The use of any park is at your own risk, the City does not assume responsibility for injury or any loss, theft or damage to personal items.

Sec. 46-174. - Hours.

(a) All parks of the city shall be open from 8:00 a.m. to 10:00 p.m., unless otherwise posted.

(b) It shall be unlawful for any person to utilize a park other than during park hours.

(c) When renting a park setup may not begin before 8:00am, All activities, including cleanup, must be completed by 9:00 pm.

Sec. 46-175. - Protection of structures, plants, earth, waters and wildlife generally.

It shall be unlawful within a park for any person to:

(a) Mark, deface, disfigure, injure, tamper with or displace or remove any park property or appurtenances whatsoever, either real or personal;

(b) Misuse or abuse any park restroom, washroom or similar facility to the detriment of its maintenance in a neat and sanitary condition;

(c) Dig or remove any soil, rock, sand, stones, trees, grass, shrubs or plants or other wood or materials, or make any excavation by tool, equipment, blasting or other means or agency;

(d) Damage, cut, carve, mark, transplant or remove any plant, or injure the bark, or pick flowers or seed of any tree or plant, or in any other way injure the natural beauty or usefulness of any area;

(e) Climb, stand or sit upon monuments, planters, trees, fountains, railings, fences or upon any other property not designated or customarily used for such purpose;

(f) Attach any rope or cable or other contrivance to any tree, fence, railing, bridge, bench, or other structure;

(g) Throw, discharge, or otherwise place or cause to be placed in the waters of any fountains, ponds, lake, stream or other body of water in or adjacent to any park or any tributary stream, storm sewer, or drain flowing into such water, any substance, matter or thing, liquid or solid, which will or may result in the pollution of such waters;

(h) Tie or hitch an animal to any tree or plant; or

(i) Hunt, molest, harm, frighten, kill, trap, pursue, chase, tease, shoot or throw any object at any animal, wildlife, or bird.

Sec. 46-176. - Conduct within parks.

It shall be unlawful within a park for any person to:

- (a) Prevent or interfere with another's lawful use of a park or any park facility;
- (b) Conduct or participate in any form of gambling, lottery or game of chance, except as permitted by state law and **authorized by resolution of the City Council and department of parks and recreation.**
- (c) Consume alcoholic liquor unless authorized by resolution of city council and posted with a notice that such consumption has been authorized;
- (d) Smoke, vape, use an electronic cigarette, use marijuana or any marijuana infused product;
- (e) Play any musical instrument, radio, record, tape player or other device in a manner which interferes with the enjoyment of the park by others or which is disturbing to adjacent residents, music levels must stay under 65 decibels, **unless authorized by resolution of the City Council and department of parks and recreation.**
- (f) Attach decorations to a pavilion/ picnic shelter or gazebo in any way, loose decorations such as confetti and glitter are also prohibited.
- (g) Erect or maintain any bounce house, inflatable, petting zoo and/or animal ride, except for City sponsored events
- (h) Engage in commercial activity, promote any business or commercial venture, fundraise, or require anyone to pay or make a donation to attend the event, **unless authorized by resolution of the City Council and department of parks and recreation.**

Sec. 46-177. - Rubbish.

- (a) It shall be unlawful for any person to take into, carry through, or put into any park, any rubbish, refuse, garbage or other waste material;
- (b) It shall be unlawful for any person responsible for the presence of rubbish, refuse, garbage or waste material in any park to fail to deposit such in receptacles so provided within a park or fail to remove such from a park for proper disposal elsewhere. Where receptacles are not provided in a park or are filled to capacity, all such rubbish, refuse, garbage or waste material shall be removed from a park by the person responsible for its presence for proper disposal elsewhere;

(c) Used charcoal must be disposed of in designated charcoal bins.

Sec. 46-178. - Animals.

(a) It shall be unlawful for any person to:

1. Take any dog or other pet into any park except when kept on a leash not more than six (6) feet in length and kept under the immediate control of the owner or person having custody of the animal; or
2. Fail to remove any animal excrement deposited in a park by any dog or pet taken into a park by such person.

Sec. 46-179. - Operation and parking of vehicles.

It shall be unlawful for any person to do any of the following with a city park:

- (a) Drive any vehicle in excess of fifteen (15) miles per hour;
- (b) Park a vehicle anywhere except in a designated parking area, including setup and cleanup;
- (c) Park a vehicle when the operator or a passenger is not making active use of the park, or allow a vehicle to remain within a park when the operator or passenger has left the park;
- (d) Leave a vehicle standing or parked during hours when the park is closed;
- (e) Park any type of trailer at any time, except for the purpose of conducting official city business;
- (f) Ride a bicycle without reasonable regard to the safety of others;
- (g) Drive any vehicle on any area except the park roads or parking areas designated as open to public travel or such areas as may on occasion be specifically designated by signs as temporary driving areas;
- (h) If any vehicle or trailer is parked or left standing in violation of the rules set forth in this subsection, the city may immediately remove such vehicle or trailer and impound the same, and thereafter process such vehicle or trailer in accordance with applicable provisions of law or ordinance; or

(i) Subsections (b) through (7g) shall not apply to city personnel engaged in official business.

Sec. 46-180. - Firearms and fireworks.

It shall be unlawful for any person to bring into any park or have in his possession in any park:

(a) Any firearm as defined in Act No. 189 of the Public Acts of Michigan of 1959 (MCL 8.3t, MSA 2.212(20)), as amended, BB gun, pellet gun, air gun, spring gun, slingshot, bow, or other weapon from which a dangerous projectile may be propelled by explosives, spring, gas or air, except as otherwise expressly authorized by law;

(b) Any starter pistol or other device from which blank cartridges may be discharged; or

(c) Any fireworks as defined in the Michigan Fireworks Safety Act, Act 256 of 2011, Section 28.452, as amended.

Sec. 46-181. - Fires.

It shall be unlawful within a park for any person to:

(a) Kindle, build, maintain or use a fire except in portable picnic stoves or in such places provided for such purposes;

(b) Operate a deep-fryer;

(c) Dump any burning or hot ash into any trash receptacle or elsewhere in a park unless the receptacle shall be marked as being a receptacle for such material.

Section 46-182. Penalty and Enforcement

(a) Any person who shall violate any section within this Article shall be guilty of a municipal civil infraction and responsible for a fine in the amount of \$100 for a first offense, \$200 for a second offense and \$300 for third and subsequent offenses.

(b) In addition to the police department, the provisions of this section shall be enforced by the director, deputy director and foreman in the department of public works of the city and by the director, deputy director, supervisors and assistant supervisors in the department of parks and recreation of the city.

Sections 46-182 – 46-192 Reserved.

**PART III.
REPEALER.**

This ordinance repeals any ordinances in conflict thereof.

**PART IV.
SEVERABILITY.**

If any section, subsection, clause, phrase, or portion of this article is for any reason held invalid by a court of competent jurisdiction, such portion shall be deemed a separate and distinct provision, and such holding shall not affect the validity of the remaining portions.

PART V. SAVINGS.

All proceedings pending and all rights and liabilities existing, acquired, or incurred at the time this ordinance takes effect are saved and may be consummated according to the law in force where they commenced.

PART VI. EFFECTIVE DATE.

This Ordinance shall be published in the manner required by law and shall become effective ten (10) days after the date of its publication. A copy of the ordinance shall also be made available for public use and inspection in the office of the City Clerk.

MADE, PASSED AND ADOPTED BY THE CITY COUNCIL, CITY OF LATHRUP VILLAGE, OAKLAND COUNTY, MICHIGAN THIS ____ DAY OF _____, 2024.

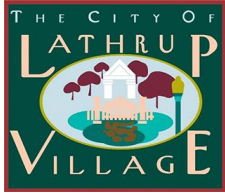
Alisa Emanuel, City Clerk

Date of Introduction: June 17, 2024
Date of Adoption: 2024
Date of Publication of
Notice of Adoption: 2024

CERTIFICATE OF ADOPTION

I hereby certify that the foregoing is a true and complete copy of the ordinance passed at a meeting of the City of Lathrup Village held on the ____ day of _____, 2024.

Alisa Emanuel, City Clerk



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: June 17, 2024
RE: Second Reading - Request to Amend Ordinance Chapter 14. Buildings and Building Regulations, Article VIII. Swimming Pools, Section 14-183 Fencing

Background Brief: The second reading of this ordinance update has been requested to change the language with permitted fencing associated with swimming pools.

Previous Action: June 17, 2024 – First Reading

Economic Impact: N/A

Recommendation: It is my recommendation to adopt the updated ordinance.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____
to adopt an update to Ordinance Chapter 14. Buildings and Building Regulations, Article VIII. Swimming Pools, Section 14-183 Fencing.

Kelly Garrett Mayor	Bruce Kantor Mayor Pro-Tem	Jalen Jennings Council Member	Dalton Barksdale Council Member	Jason Hammond Council Member
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ORDINANCE NO. _____-24

CITY OF LATHRUP VILLAGE
OAKLAND COUNTY, MICHIGAN

AN ORDINANCE TO AMEND THE CITY OF
LATHRUP VILLAGE CODE OF ORDINANCES AT
CHAPTER 14. BUILDINGS AND BUILDING REGULATIONS, BY AMENDING ARTICLE
VIII. SWIMMING POOLS, SECTION 14-183 FENCING AS FOLLOWS:

THE CITY COUNCIL OF THE CITY OF LATHRUP VILLAGE ORDAINS:

**PART I.
ORDINANCE AMENDMENT.**

That Chapter 14. Buildings and Building Regulations, Article VIII. Swimming Pools, Section 14-183. Fencing of the City of Lathrup Village Code of Ordinances is hereby amended to read as follows in its entirety:

ARTICLE VIII. – Swimming Pools

Sec. 14-183. - Fencing.

(a) All swimming pools shall be completely enclosed by a substantial fence not less than four feet in height conforming to the requirements of this article.

(b) The fence and all gates therein may be constructed with any one of the following materials:

(1) Ornamental Iron.

(2) Wood.

(3) Composite.

(4) Vinyl.

(c) The dimensions of openings on all gates and fences shall be two inches or less in at least one dimension.

(d) All gates shall be equipped with self-latching, self-closing devices with the latch on the inside of the gate and not easily reached or operated by a small child. Such gates shall be securely locked whenever the swimming pool is not attended inside the pool fence by a person designated by a property owner or occupant.

**PART II.
REPEALER.**

This ordinance repeals any ordinances in conflict thereof.

**PART III.
SEVERABILITY.**

If any section, subsection, clause, phrase, or portion of this article is for any reason held invalid by a court of competent jurisdiction, such portion shall be deemed a separate and distinct provision, and such holding shall not affect the validity of the remaining portions.

PART IV. SAVINGS.

All proceedings pending and all rights and liabilities existing, acquired, or incurred at the time this ordinance takes effect are saved and may be consummated according to the law in force where they commenced.

PART V. EFFECTIVE DATE.

This Ordinance shall be published in the manner required by law and shall become effective ten (10) days after the date of its publication. A copy of the ordinance shall also be made available for public use and inspection in the office of the City Clerk.

MADE, PASSED AND ADOPTED BY THE CITY COUNCIL, CITY OF LATHRUP VILLAGE, OAKLAND COUNTY, MICHIGAN THIS ____ DAY OF _____, 2024.

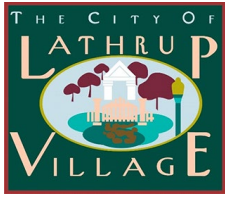
Alisa Emanuel, City Clerk

Date of Introduction: June 17, 2024
Date of Adoption: 2024
Date of Publication of
Notice of Adoption: 2024

CERTIFICATE OF ADOPTION

I hereby certify that the foregoing is a true and complete copy of the ordinance passed at a meeting of the City of Lathrup Village held on the ____ day of _____, 2024.

Alisa Emanuel, City Clerk



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: July 15, 2024
RE: DPS Truck Purchase

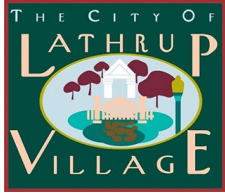
Background Brief: As part of the adopted Capital Improvement Plan, the City has planned to upgrade a Department of Public Services (DPS) pickup truck during the 2024-2025 fiscal year. In mid-June, the City issued a Request for Proposal (RFP) via BidNet/MITN for a pickup truck that would meet the needs of our DPS crew. Proposals were received until July 9, with only one dealer submitting a proposal (20 vendors downloaded the RFP).

Bob Maxey Ford (1833 E. Jefferson Ave., Detroit, MI 48207) submitted a proposal that was reviewed by City staff and we believe it meets the City’s needs. This vehicle would be used daily while also being a key aspect of snow removal during the winter season.

This vehicle would replace a 2006 Chevy Silverado that currently has 62,588 miles. This 2006 Chevy is at the end of its useful life and poses a hazard to the DPS crew. The bed is held together via a ratchet strap, the driver-side floor has a hole in it which is covered by a street sign, and the seats and ceiling need duct tape to stay together.



Kelly Garrett Mayor
Bruce Kantor Mayor Pro-Tem
Jalen Jennings Council Member
Dalton Barksdale Council Member
Jason Hammond Council Member



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

Previous Action: N/A

Economic Impact:

Truck Price = \$49,485 (includes government discount)
Plow Package = \$7,495
TOTAL = \$56,980

Total budgeted amount = \$52,000
GF 101-401-000-970 = \$26,000
Water 592-536-000-970 = \$13,000
Sewer 592-536-000-970 = \$13,000



Recommendation: It is my recommendation to approve the DPS pickup purchase with the plow package from Bob Maxey Ford.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____
to approve the DPS Pickup Truck purchase, with alternate #1 (snowplow package), from Bob Maxey Ford for a total bid price of \$56,980.

Kelly Garrett Mayor	Bruce Kantor Mayor Pro-Tem	Jalen Jennings Council Member	Dalton Barksdale Council Member	Jason Hammond Council Member
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City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

Pickup Truck Bid Proposal Form

The undersigned agrees to provide the pickup truck as specified in the RFP and as bid below:

Lump Sum Bid Price per Specifications:	\$ <u>49,485.00</u>
Bid Alternate #1 (snowplow package):	\$ <u>7,495.00</u>
Bid Alternate #2 (hybrid model):	\$ <u>N/A</u>
TOTAL (including alternates #1 & #2):	\$ <u>56,980.00</u>

Warranty Info: See Attached

Delivery Date: 90-120 Days ARO

Deviations from Specifications: None

Signed:  Printed Name: Frank Kurta

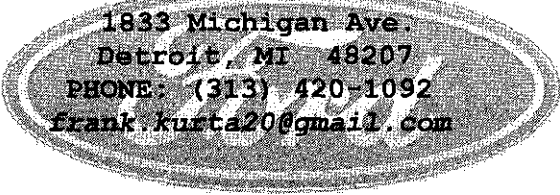
Company: Bob Maxey Ford

Address: 1833 E. Jefferson Ave., Detroit, MI 48207

Email: frank.kurta20@gmail.com Phone #: 313-420-1092

Kelly Garrett Mayor	Bruce Kantor Mayor Pro-Tem	Jalen Jennings Council Member	Dalton Barksdale Council Member	Jason Hammond Council Member
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BOB MAXEY FORD



Q U O T A T I O N

DATE	7/8/2024
EXPIRES	8/31/2024
DELIVERY	90-120 Days ARO

Customer: City of Lathrup Village

Contact: Mike Greene **Phone:** 248-557-2600 **Fax:**

2024 Ford F-250 XL Regular Cab 4X4 3/4-Ton Pickup Truck with 8' Box- 142" Wheelbase	
Base Price:	\$ 47,760.00
Government Discount	-\$ (2,315.00)
6.8 Liter V-8 DEV Gasoline Engine	Included
Electronic 10-Speed Automatic Transmission	Included
3.73 Regular Axle	Included
XL Equipment Group	Included
-Power Equipment Group (Windows, Locks w/Keyless Entry and Heated Exterior Mirrors), Cruise Control, Air Conditioning	
40/20/40 Cloth Seating with Center Storage Compartments	\$ 100.00
XL Chrome Package	\$ 225.00
Vinyl Floor and Floor Mats	Included
LT245/Black Sidewall All-Season 17" Tires, Spare & Jack	Included
AM/FM, Bluetooth, MP3 Infotainment Center	Included
Trailer Hitch Receiver with 7/4 pin Connector & Brake Controller	Included
10,000 Lbs. GVWR, Rear View Camera	Included
Roof Clearance Lights	\$ 95.00
360° Amber Strobe	\$ 650.00
Snowplow Prep Package	\$ 250.00
Spray-In Bedliner	\$ 595.00
Front & Rear Splash Guards	\$ 130.00
Destination and Delivery	\$ 1,995.00
USB Service Manual	Included
State of Michigan Title & Delivery to Lathrup Village, MI	Included
Total	\$ 49,485.00
Western 8' Pro Plow Series 3 w/Halogen Lights & Hand Control	\$ 7,495.00
*Recommended Options: Roof Clearance Lights \$95, Dual Battery and 410 Amp Alternator \$325, Upfitter Switches \$165, Upfitter Interface \$400, Center Console with Cloth Seats \$515	
**Suggested Options: Black Running Boards \$320, E-Locking Axle \$430, 120V/400W Outlet \$175, Remote Start \$250, Backup Alarm \$175, Wheel Well Liners \$325, Spray-In Bedliner \$595, Tailgate Step \$375, Green or Green Gem Paint \$660	

Authorized Signature:

Frank Kurta - Fleet Sales Manager

Mike Roland
28130 Groesbeck Hwy.
Roseville, MI 48066
e-mail: mroland@nbcte.com



Q062407
Phone: (586) 774-4900
Fax: (586) 772-1280
Cell: (586) 484-7335

QUOTATION

June 27, 2024

Bob Maxey Ford
Attn: Frank Kurta
1833 E. Jefferson Ave
Detroit, MI 48207

P – 313-420-1092
Email: frank.kurta20@gmail.com

We are pleased to submit the following quotation for your consideration:
Re: City of Lathrup Village “DPS Pickup Truck 2024” F250

ONE (1) WESTERN® 8' PRO-PLOW SERIES 3

- 29" High 14 Gauge Steel Moldboard
- Two (2) Trip Springs
- Eight (8) Vertical Ribs
- 1½" x 5" Angling Rams
- Plowing Width @ 28° Angle – 84.8"
- Blade Guides With Replaceable Flags
- Front Mounted, Flo-Stat® Electric Solenoid Activated, Hydraulic System
- **Hand Held CabCommand Controller**
- NightHawk Low Profile Dual-Halogen Headlights
- **¾" x 6" High Carbon Steel Cutting Edge**
 - > UltraMount System 2
 - > Stand And Connecting Hook Combined Into One Rotating Device
 - > Removable Receiver Bracket For Better Off Road Ground Clearance
 - > Pivot Bar
- UltraFinish™

TOTAL INVESTMENT ----- \$7,495.00

Optional:

- Adjustable, Cast Iron Disc Shoes ----- Add \$238.00**
- Shock Absorber To Soften Tripping Action ----- Add \$212.00**
- Rubber Snow Deflector ----- Add \$233.00**
- Back Drag Edge ----- Add \$234.00**

- All prices are valid for 30 days from the time of the quote date.
- Freight for products from the manufacturer to mounting stations is calculated at standard rates. Freight surcharges may apply.



Mike Roland
28130 Groesbeck Hwy.
Roseville, MI 48066
e-mail: mroland@nbcte.com



Q062407

Item 7G.

Phone: (586) 774-4900
Fax: (586) 772-1280
Cell: (586) 484-7335

- **Restocking charges may apply to cancelled orders. The rate will be based on the status of the order at the time of cancellation.**
- **Quoted prices are valid only if total units quoted are ordered.**
- **No additional discounts or rebates apply to the quoted prices.**
- **3% service charge will be applied if paid by credit card.**
- **Quoted prices do not include any applicable taxes or FET unless stated.**

Sincerely,
NBC Truck Equipment, Inc.

Michael Roland
Sales Representative

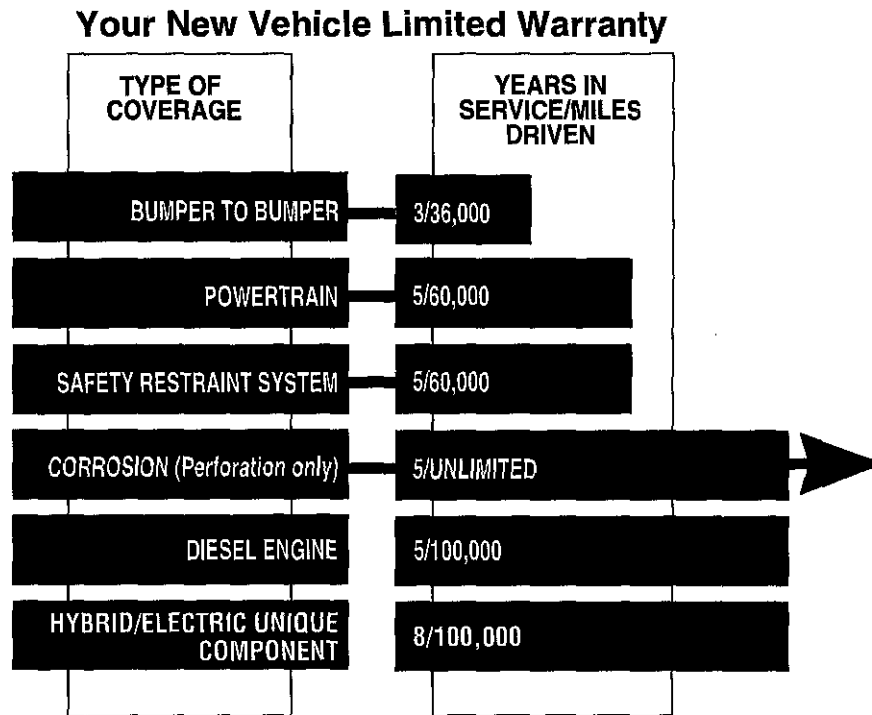


FORD MOTOR COMPANY WARRANTY COVERAGE

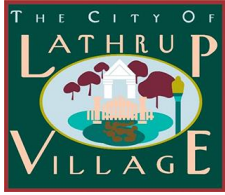
This chart gives a general summary of your warranty coverage provided by Ford Motor Company under the **New Vehicle Limited Warranty**. Please refer to the description of warranty coverage for more specific information.

For each type of coverage, the chart shows two measures:

- years in service
- miles driven



The measure that occurs first determines how long your coverage lasts. For example: Your Bumper to Bumper Coverage lasts for three years - unless you drive more than 36,000 miles before three years elapse. In that case, your coverage ends at 36,000 miles.



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: July 15, 2024
RE: DPS Lawn Mower Purchase

Background Brief: As part of the adopted Capital Improvement Plan, the City has planned to purchase a new commercial lawn mower for the Department of Public Services (DPS) during the 2024-2025 fiscal year. In May of this year, our current commercial mower (~6 years old) was at the end of its useful life and experienced an engine failure which was quoted to cost \$4,500 to fix. City staff ended up purchasing a small residential graded mower to get us through these couple of months, as outsourcing to another private company or renting a mower was cost-prohibited. If the recommended mower is approved for purchase, this residential-graded mower will remain with DPS and serve as a backup.

City Staff seeks to utilize MiDEAL for the purchase of a new mower. MiDEAL is the State of Michigan's extended purchasing program that allows Michigan cities, townships, villages, counties, school districts, universities, colleges, and nonprofit hospitals to buy goods and services from state contracts.

Deere & Company (John Deere) holds a MiDEAL contract (#24000000161) for Agricultural, Grounds, & Maintenance Equipment. Presented in your packet is a quote for a John Deere Z760R ZTRAK-60". If approved, we would expect to receive the equipment in September.

The warranty for this piece of equipment is 4 years or 1,000 hours, whichever occurs first.

Previous Action: N/A

Economic Impact:

Total Selling Price (includes discount) = \$10,864.28

\$10,000 included in 101-401-000-970 (total line item = \$58,500)

Recommendation: It is my recommendation to approve the lawn mower purchase.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____ to approve DPS Commerical Lawn Mower (John Deere Z760R ZTRACK-60") purchase via Tri County Equipment, Inc. utilizing the MiDEAL contract, for a cost of \$10,864.28.

Kelly Garrett Mayor	Bruce Kantor Mayor Pro-Tem	Jalen Jennings Council Member	Dalton Barksdale Council Member	Jason Hammond Council Member
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Customer:

Quotes are valid for 30 days from the creation date or upon contract expiration, whichever occurs first.

A Purchase Order (PO) or Letter of Intent (LOI) including the below information is required to proceed with this sale. The PO or LOI will be returned if information is missing.

Vendor: Deere & Company

- 2000 John Deere Run
Cary, NC 27513

- Signature on all LOIs and POs with a signature line

- Contract name or number; or JD Quote ID

- Sold to street address

- Ship to street address (no PO box)

- Bill to contact name and phone number

- Bill to address

- Bill to email address (required to send the invoice and/or to obtain the tax exemption certificate)

- Membership number if required by the contract

For any questions, please contact:**Mark Williams**

Tri County Equipment, Inc.
989 West Sanilac
Sandusky, MI 48471

Tel: 810-648-2404

Fax: 810-648-2226

Email: mwilliams@tricityequipment.net

Quotes of equipment offered through contracts between Deere & Company, its divisions and subsidiaries (collectively "Deere") and government agencies are subject to audit and access by Deere's Strategic Accounts Business Division to ensure compliance with the terms and conditions of the contracts.

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580
UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Tri County Equipment, Inc.
989 West Sanilac
Sandusky, MI 48471
810-648-2404
jddealer@tricityequipment.net

Quote Summary

Prepared For:

City Of Lathrup Village
MI
Home : 248-232-9480

Delivering Dealer:
Tri County Equipment, Inc.

Mark Williams
989 West Sanilac
Sandusky, MI 48471
Phone: 810-648-2404
mwilliams@tricityequipment.net

Quote ID: 31295533
Created On: 09 July 2024
Last Modified On: 09 July 2024
Expiration Date: 31 July 2024

Equipment Summary	Suggested List	Selling Price	Qty	=	Extended
JOHN DEERE Z760R ZTRAK-60"	\$ 11,809.00	\$ 10,864.28	X 1	=	\$ 10,864.28
Contract: MI Ag, Grounds, and Roadside 240000000161 (PG 3W CG 22)					
Price Effective Date: November 1, 2023					
Equipment Total					\$ 10,864.28

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 10,864.28
Trade In	
SubTotal	\$ 10,864.28
Est. Service Agreement Tax	\$ 0.00
Total	\$ 10,864.28
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 10,864.28

Salesperson : X _____

Accepted By : X _____

Selling Equipment

Quote Id: 31295533 **Customer Name:**
ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

 Deere & Company
 2000 John Deere Run
 Cary, NC 27513
 FED ID: 36-2382580
 UEID: FNSWEDARMK53

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

 Tri County Equipment, Inc.
 989 West Sanilac
 Sandusky, MI 48471
 810-648-2404
 jddealer@tricityequipment.net

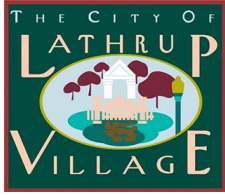
JOHN DEERE Z760R ZTRAK-60"

Hours:	Suggested List *
Stock Number:	\$ 11,809.00
Contract: MI Ag, Grounds, and Roadside 240000000161 (PG 3W CG 22)	Selling Price *
	\$ 10,864.28

Price Effective Date: November 1, 2023

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
22A0TC	Z760R ZTRAK	1	\$ 11,479.00	8.00	\$ 918.32	\$ 10,560.68	\$ 10,560.68
Standard Options - Per Unit							
001A	United States/Canada	1	\$ 0.00	8.00	\$ 0.00	\$ 0.00	\$ 0.00
1036	Pneumatic Turf Tire for 54 In. and 60 In. Decks	1	\$ 0.00	8.00	\$ 0.00	\$ 0.00	\$ 0.00
1504	60 In. High-capacity PRO Mower Deck	1	\$ 330.00	8.00	\$ 26.40	\$ 303.60	\$ 303.60
			Standard Options Total		\$ 26.40	\$ 303.60	\$ 303.60
Value Added Services Total			\$ 0.00			\$ 0.00	\$ 0.00
Total Selling Price			\$ 11,809.00		\$ 944.72	\$ 10,864.28	\$ 10,864.28



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: July 15, 2024
RE: City Council Chambers Camera Upgrade

Background Brief: As part of the adopted Capital Improvement Plan, the City has planned to upgrade City Council Chambers to modernize the way meetings are recorded. The City has received a quote from our preferred cable equipment vendor (Advanced Lighting & Sound) to provide three wall-mounted cameras that would meet our needs. Advanced Lighting & Sound (ALS) has a plethora of experience with these kinds of projects, serving many communities throughout Michigan. ALS also serves as the City’s go-to source for equipment maintenance that falls outside of LVTV’s expertise.

This project would free up space within Chambers during meetings, by removing the large floor cameras, and has a return on investment of approximately 2 years, by limiting the number of camera operators needed for meetings.

Previous Action: N/A

Economic Impact:
Estimated cost of \$7,196 via Advanced Lighting & Sound.
Budgeted \$8,000 in account 101-100-000-805

Recommendation: It is my recommendation to approve the quote from Advanced Lighting & Sound.

Recommended Motion:
Moved by Council Member _____ seconded by Council Member _____
to approve the quote from Advanced Lighting & Sound for the City Council Chambers Camera upgrade project for an estimated cost of \$7,196.

Kelly Garrett Mayor	Bruce Kantor Mayor Pro-Tem	Jalen Jennings Council Member	Dalton Barksdale Council Member	Jason Hammond Council Member
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Item 71.


ADVANCED
 LIGHTING & SOUND

Advanced Lighting & Sound

 Phone: 248-817-2092
 Fax: 248-817-2093
 1026 Maplelawn Drive
 Troy, MI 48084

Quote

 No.: **19472**
 Date: **6/28/2024**

 Prepared for:
 Jim Nelson (248) 505-1658
 City of Lathrup Village
 27400 Southfield Rd.
 Lathrup Village, MI 48076 USA

 Prepared by: Shawn Watts
 Account No.: 629
 Phone: (248) 557-2600
 Fax: (248) 557-2602

Qty	Manuf	Item ID	Description	Sell	Total
3	Lumen	VC-A51PW	20x Optical Zoom, 1080p Hi-Definition PTZ IP Camera, 60fps; White Color	\$1,577.00	\$4,731.00
3	Lumen	VC-WM12W	Wall Mount for PTZ Video Cameras, White Color	\$134.00	\$402.00
1	Lumen	VS-KB21	(TAA) IP Camera Controller for Pan/Tilt/Zoom (PTZ) Video Cameras	\$877.00	\$877.00
1	TP-Li	TL-SG1008MP V3	8-Port Gigabit PoE+ Switch 126w	\$101.00	\$101.00
1	ALS	Install	Install Materials - Video and Network cabling, fastners and misc.	\$200.00	\$200.00
1	ALS	Labor	Installation Labor - Mount 3 cameras, run cabling, add switch and connect to Tricaster. Clean up rack.	\$750.00	\$750.00
1	ALS	Shipping	Shipping Charge	\$135.00	\$135.00

 Your Price: **\$7,196.00**

 Total: **\$7,196.00**

Prices are firm until 7/28/2024

Terms: Net 15

Prepared by: Shawn Watts, shawnw@AdvancedAVL.com

Date: 6/28/2024

Accepted by: _____

Date: _____

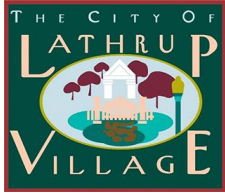
Disclaimer

All prices quoted are valid for 30 business days. Please fax signed quote to 248-817-2093 or email to sales@go-als.com so that your order can be placed. Thank you for your business.

-als quote.rpt

Printed: 6/28/2024 7:30:31AM

123



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: July 15, 2024
RE: Comcast Franchise Agreement Renewal

Background Brief: Since early 2007, any Video Service Provider (ex: Comcast, AT&T, etc.), should have a Local Franchise Agreement stating the provider wishes to provide service to a specific area.

The enclosed agreement is for a term of 10 years. By approving this agreement, the City would receive 5% of gross revenue as established by Comcast (~\$50,000 in FY 23-24). Additionally, the City would retain our PEG (Public, Education, and Government) channel on Comcast that streams our recorded meetings and provides additional information.

As for the benefit to Comcast, this agreement allows the company to operate within the City’s borders and utilize the right-of-way (ROW) for their equipment.

Previous Action: N/A

Economic Impact: We anticipate revenue between \$48,000 - \$50,000 for FY 24-25 (part of 101-000-000-465). However, each year we should plan to receive less franchise fee revenue, as more properties “cut the cord” and move away from these types of services.

Recommendation: It is my recommendation to approve the franchise agreement.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____ to approve the Uniform Video Service Local Franchise Agreement between the City of Lathrup Village and Comcast Cable Communications Management, LLC with a provider fee of 5%.

Kelly Garrett Mayor	Bruce Kantor Mayor Pro-Tem	Jalen Jennings Council Member	Dalton Barksdale Council Member	Jason Hammond Council Member
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Sent via UPS

June 13, 2024

Ms. Kelda London, Clerk
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Re: Michigan Uniform Video Service Local Franchise Agreement Renewal

Dear Ms. London:

In accordance with the instructions set forth by the Michigan Public Service Commission in its provision of the Uniform Video Service Local Franchise Agreement, and with provisions set forth in Section 3(7) of Public Act 480 of 2006, enclosed please find two completed Renewal Uniform Video Service Local Franchise Agreements along with the necessary Attachment 1's thereto filed on behalf of Comcast Cable Communications Management, LLC. *Kindly return one executed copy of the Agreement to me in the self-addressed envelope.*

You will find several flags attached to the document indicating where the Franchising Entity is required to supply information. Please note that on page 9 of the UVSLFA in the box entitled, "Franchise Agreement (Franchising Entity to Complete), the "Date submitted" is the date the Franchising Entity receives the Agreement from Comcast and the "Date completed and approved" is when the Franchising Entity signs the Agreement.

If you have any questions, please contact me directly at (248) 924-4917 or Matt Kelley, Director, Government Affairs, at 317-771-2104.

Sincerely,

A handwritten signature in black ink that reads "Eric M. Woody".

Eric Woody
Manager, External Affairs
Comcast, Heartland Region
41112 Concept Dr.
Plymouth, MI 48170

Enclosure

INSTRUCTIONS FOR UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT

Pursuant to 2006 Public Act 480, MCL 484.3301 *et seq*, any Video Service Provider seeking to provide video service in one or more service areas in the state of Michigan after January 30, 2007, shall file an application for a Uniform Video Service Local Franchise Agreement with the Local Unit of Government ("Franchising Entity") that the Provider wishes to service. Pursuant to Section 2(2) of 2006 PA 480, "Except as otherwise provided by this Act, a person shall not provide video services in any local unit of government without first obtaining a uniform video service local franchise as provided under Section 3." Procedures applicable to incumbent video service providers are set forth below.

As of the effective date (January 1, 2007) of the Act, no existing franchise agreement with a Franchising Entity shall be renewed or extended upon the expiration date of the agreement. The incumbent video Provider, at its option, may continue to provide video services to the Franchising Entity by electing to do one of the following:

1. Terminate the existing franchise agreement before the expiration date of the agreement and enter into a new franchise under a uniform video service local franchise agreement.
2. Continue under the existing franchise agreement amended to include only those provisions required under a uniform video service local franchise.
3. Continue to operate under the terms of an expired franchise until a uniform video service local franchise agreement takes effect. An incumbent video Provider with an expired franchise on the effective date has 120 days after the effective date of the Act to file for a uniform video service local franchise agreement.

On the effective date (January 1, 2007) of the Act, any provisions of an existing Franchise that are inconsistent with or in addition to the provisions of a uniform video service local Franchise Agreement are unreasonable and unenforceable by the Franchising Entity.

If, at a subsequent date, the Provider would like to provide video service to an additional Local Unit of Government, the Provider must file an additional application with that Local Unit of Government.

The forms shall meet the following requirements:

- The Provider must complete both the "Uniform Video Service Local Franchise Agreement" and "Attachment 1 - Uniform Video Service Local Franchise Agreement" forms if they are seeking a new/renewed Franchise Agreement, and send the forms by mail (certified, registered, first-class, return receipt requested, or by a nationally recognized overnight delivery service) to the appropriate Franchising Entity. Until otherwise officially notified by the Franchising Entity, the forms shall be sent to the Clerk or any official with the responsibilities or functions of the Clerk in the Franchising Entity. "**Attachment 2 - Uniform Video Service Local Franchise Agreement**" is not required to be filed at this time *unless* it is being used regarding amendments, terminations, or transfers pertaining to an existing Uniform Video Service Local Franchise Agreement. (Refer to Sections X to XII of the Agreement, as well as Section 3(4-6) of the Act.)
- Pursuant to Section 11 of the Act: Except under the terms of a mandatory protective order, trade secrets and commercial or financial information designated as such and submitted under the Act to the Franchising Entity or Commission are exempt from the Freedom of Information Act, 1976 PA 442, MCL 15.231 to 15.246 and **MUST BE KEPT CONFIDENTIAL.**
 1. The Provider may specify which items of information should be deemed "confidential." It is the responsibility of the provider to clearly identify and segregate any confidential information submitted to the franchising entity with the following information:

"[insert PROVIDER'S NAME]
[CONFIDENTIAL INFORMATION]"

2. The Franchising Entity receiving the information so designated as confidential is required (a) to protect such information from public disclosure, (b) exempt such information from any response to a

FOIA request, and (c) make the information available only to and for use only by such local officials as are necessary to approve the franchise agreement or perform any other task for which the information is submitted.

Item 7J.

3. Any Franchising Entity which disputes whether certain information submitted to it by a provider is entitled to confidential treatment under the Act may apply to the Commission for resolution of such a dispute. Unless and until the Commission determines that part or all of the information is not entitled to confidential treatment under the Act, the Franchising Entity shall keep the information confidential.

- Responses to all questions must be provided and must be amended appropriately when changes occur.
- All responses must be printed out, typed, signed/dated (where appropriate), and mailed (certified, registered, first class, return receipt requested, or by a national recognized overnight delivery service) to the appropriate party.
- The Agreement and Attachments are templates. Tab through the documents and fill in as appropriate, use the appropriate "dropdown box" (City/Village/Township) when indicated.
- For sections that need explanation, if the Provider runs out of space, the Provider should then submit the application with typed attachments that are clearly identified.
- The Franchising Entity shall notify the Provider as to whether the submitted Franchise Agreement is complete as required by this Act within 15 business days after the date that the Franchise Agreement is filed. If the Franchise Agreement is not complete, the Franchising Entity shall state in its notice the reasons the franchise agreement is incomplete. The Franchising Entity cannot declare an application to be incomplete because it may dispute whether or not the applicant has properly classified certain material as "confidential."
- A Franchising Entity shall have 30 days after the submission date of a complete Franchise Agreement to approve the agreement. If the Franchising Entity does not notify the Provider regarding the completeness of the Franchise Agreement or approve the Franchise Agreement within the time periods required under this subsection, the franchise agreement shall be considered complete and the Franchise Agreement approved. The Provider shall notify both the Franchising Entity and the Michigan Public Service Commission of such an approved and completed Agreement by completing **Attachment 3 - Uniform Video Service Local Franchise Agreement**.
- For changes to an existing Uniform Video Service Local Franchise Agreement (amendments, transfers, or terminations), the Provider must complete the "**Attachment 2 - Uniform Video Service Local Franchising Entity**" form, and send the form to the appropriate Franchising Entity.
- For information that is to be submitted to the Michigan Public Service Commission, please use the following address:

Michigan Public Service Commission
Attn: Video Franchising
6545 Mercantile Way
P.O. Box 30221
Lansing, MI 48909

Fax: (517) 284-8200

Questions should be directed to the Telecommunications Division, Michigan Public Service Commission at (517) 284-8190.

UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT

THIS UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT ("Agreement") is made, pursuant to 2006 PA 480, MCL 484.3301 *et seq.* (the "Act") by and between the City of Lathrup Village, a Michigan municipal corporation (the "Franchising Entity"), and Comcast Cable Communications Management, LLC, a Delaware Limited Liability Company doing business as Comcast.

I. Definitions

For purposes of this Agreement, the following terms shall have the following meanings as defined in the Act:

- A. "Cable Operator" means that terms as defined in 47 USC 522(5).
- B. "Cable Service" means that terms as defined in 47 USC 522(6).
- C. "Cable System" means that term as defined in 47 USC 522(7).
- D. "Commission" means the Michigan Public Service Commission.
- E. "Franchising Entity" means the local unit of government in which a provider offers video services through a franchise.
- F. "FCC" means the Federal Communications Commission.
- G. "Gross Revenue" means that term as described in Section 6(4) of the Act and in Section VI(D) of the Agreement.
- H. "Household" means a house, an apartment, a mobile home, or any other structure or part of a structure intended for residential occupancy as separate living quarters.
- I. "Incumbent video provider" means a cable operator serving cable subscribers or a telecommunication provider providing video services through the provider's existing telephone exchange boundaries in a particular franchise area within a local unit of government on the effective date of this act.
- J. "IPTV" means internet protocol television.
- K. "Local unit of government" means a city, village, or township.
- L. "Low-income household" means a household with an average annual household income of less than \$35,000.00 as determined by the most recent decennial census.
- M. "METRO Act" means the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act, 2002 PA 48, MCL 484.3101 *et seq.*
- N. "Open video system" or "OVS" means that term as defined in 47 USC 573.
- O. "Person" means an individual, corporation, association, partnership, governmental entity, or any other legal entity.
- P. "Public rights-of-way" means the area on, below, or above a public roadway, highway, street, public sidewalk, alley, waterway, or utility easements dedicated for compatible uses.
- Q. "Term" means the period of time provided for in Section V of this Agreement.
- R. "Uniform video service local franchise agreement" or "franchise agreement" means the franchise agreement required under the Act to be the operating agreement between each franchising entity and video provider in this state.
- S. "Video programming" means that term as defined in 47 USC 522(20).
- T. "Video service" means video programming, cable services, IPTV, or OVS provided through facilities located at least in part in the public rights-of-way without regard to delivery technology, including internet protocol technology. This definition does not include any video programming provided by a commercial mobile service provider defined in 47 USC 332(d) or provided solely as part of, and via, a service that enables users to access content, information, electronic mail, or other services offered over the public internet.
- U. "Video service provider" or "Provider" means a person authorized under the Act to provide video service.
- V. "Video service provider fee" means the amount paid by a video service provider or incumbent video provider under Section 6 of the Act and Section VI of this Agreement.

II. Requirements of the Provider

- A. An unfranchised Provider will not provide video services in any local unit of government without first obtaining a uniform video service local franchise agreement as provided under **Section 3 of the Act** (except as otherwise provided by the Act).
- B. The Provider shall file in a timely manner with the Federal Communications Commission all forms required by that agency in advance of offering video service in Michigan.
- C. The Provider agrees to comply with all valid and enforceable federal and state statutes and regulations.
- D. The Provider agrees to comply with all valid and enforceable local regulations regarding the use and occupation of public rights-of-way in the delivery of the video service, including the police powers of the Franchising Entity.
- E. The Provider shall comply with all Federal Communications Commission requirements involving the distribution and notification of federal, state, and local emergency messages over the emergency alert system applicable to cable operators.
- F. The Provider shall comply with the public, education, and government programming requirements of Section 4 of the Act.
- G. The Provider shall comply with all customer service rules of the Federal Communications Commission under 47 CFR 76.309 (c) applicable to cable operators and applicable provisions of the Michigan Consumer Protection Act, 1976 PA 331, MCL 445.901 to 445.922.
 - i. Including but not limited to: MCL 445.902; MCL 445.903 (1)(a) through 445.903(1)(cc); MCL 445.903(1)(ff) through (jj); MCL 445.903(2); MCL 445.905; MCL 445.906; MCL 445.907; MCL 445.908; MCL 445.910; MCL 445.911; MCL 445.914; MCL 445.915; MCL 445.916; MCL 445.918.
- H. The Provider agrees to comply with in-home wiring and consumer premises wiring rules of the Federal Communications Commission applicable to cable operators.
- I. The Provider shall comply with the Consumer Privacy Requirements of 47 USC 551 applicable to cable operators.
- J. If the Provider is an incumbent video provider, it shall comply with the terms which provide insurance for right-of-way related activities that are contained in its last cable franchise or consent agreement from the Franchising Entity entered before the effective date of the Act.
- K. The Provider agrees that before offering video services within the boundaries of a local unit of government, the video Provider shall enter into a Franchise Agreement with the local unit of government as required by the Act.
- L. The Provider understands that as the effective date of the Act, no existing Franchise Agreement with a Franchising Entity shall be renewed or extended upon the expiration date of the Agreement.
- M. The Provider provides an exact description of the video service area footprint to be served, pursuant to **Section 2(3)(e) of the Act**. If the Provider is not an incumbent video Provider, the date on which the Provider expects to provide video services in the area identified under **Section 2(3)(e) of the Act** must be noted. The Provider will provide this information in Attachment 1 - Uniform Video Service Local Franchise Agreement.
- N. The Provider is required to pay the Provider fees pursuant to **Section 6 of the Act**.

III. Provider Providing Access

- A. The Provider shall not deny access to service to any group of potential residential subscribers because of the race or income of the residents in the local area in which the group resides.
- B. It is a defense to an alleged violation of Paragraph A if the Provider has met either of the following conditions:
 - i. Within 3 years of the date it began providing video service under the Act and the Agreement; at least 25% of households with access to the Provider's video service are low-income households.
 - ii. Within 5 years of the date it began providing video service under the Act and Agreement and from that point forward, at least 30% of the households with access to the Provider's video service are low-income households.
- C. **[If the Provider is using telecommunication facilities]** to provide video services and has more than 1,000,000 telecommunication access lines in Michigan, the Provider shall provide access to its video service to a number of households equal to at least 25% of the households in the provider's telecommunication

service area in Michigan within 3 years of the date it began providing video service under the Act and Agreement and to a number not less than 50% of these households within 6 years. **The video service Provider is not required to meet the 50% requirement in this paragraph until 2 years after at least 30% of the households with access to the Provider's video service subscribe to the service for 6 consecutive months.**

- D. The Provider may apply to the Franchising Entity, and in the case of paragraph C, the Commission, for a waiver of or for an extension of time to meet the requirements of this section if 1 or more of the following apply:
- i. The inability to obtain access to public and private rights-of-way under reasonable terms and conditions.
 - ii. Developments or buildings not being subject to competition because of existing exclusive service arrangements.
 - iii. Developments or buildings being inaccessible using reasonable technical solutions under commercial reasonable terms and conditions.
 - iv. Natural disasters
 - v. Factors beyond the control of the Provider
- E. The Franchising Entity or Commission may grant the waiver or extension only if the Provider has made substantial and continuous effort to meet the requirements of this section. If an extension is granted, the Franchising Entity or Commission shall establish a new compliance deadline. If a waiver is granted, the Franchising Entity or Commission shall specify the requirement or requirements waived.
- F. The Provider shall file an annual report with the Franchising Entity and the Commission regarding the progress that has been made toward compliance with paragraphs B and C.
- G. Except for satellite service, the provider may satisfy the requirements of this paragraph and Section 9 of the Act through the use of alternative technology that offers service, functionality, and content, which is demonstrably similar to that provided through the provider's video service system and may include a technology that does not require the use of any public right-of-way. The technology utilized to comply with the requirements of this section shall include local public, education, and government channels and messages over the emergency alert system as required under Paragraph II(E) of this Agreement.

IV. Responsibility of the Franchising Entity

- A. The Franchising Entity hereby grants authority to the Provider to provide Video Service in the Video Service area footprint, as described in this Agreement and Attachments, as well as the Act.
- B. The Franchising Entity hereby grants authority to the Provider to use and occupy the Public Rights-of-way in the delivery of Video Service, subject to the laws of the state of Michigan and the police powers of the Franchising Entity.
- C. The Franchising Entity shall notify the Provider as to whether the submitted Franchise Agreement is complete as required by the Act within 15 business days after the date that the Franchise Agreement is filed. If the Franchise Agreement is not complete, the Franchising Entity shall state in its notice the reasons the Franchise Agreement is incomplete. The Franchising Entity cannot declare an application to be incomplete because it may dispute whether or not the applicant has properly classified certain material as "confidential."
- D. The Franchising Entity shall have 30 days after the submission date of a complete Franchise Agreement to approve the agreement. If the Franchising Entity does not notify the Provider regarding the completeness of the Franchise Agreement or approve the Franchise Agreement within the time periods required under **Section 3(3) of the Act**, the Franchise Agreement shall be considered complete and the Franchise Agreement approved.
- i. If time has expired for the Franchising Entity to notify the Provider, The Provider shall send (via mail: certified or registered, or by fax) notice to the Franchising Entity and the Commission, using Attachment 3 of this Agreement.
- E. The Franchising Entity shall allow a Provider to install, construct, and maintain a video service or communications network within a public right-of-way and shall provide the provider with open, comparable, nondiscriminatory, and competitively neutral access to the public right-of-way.
- F. The Franchising Entity may not discriminate against a video service provider to provide video service for any of the following:
- i. The authorization or placement of a video service or communications network in public right-of-way.
 - ii. Access to a building owned by a governmental entity.
 - iii. A municipal utility pole attachment.
- G. The Franchising Entity may impose on a Provider a permit fee only to the extent it imposes such a fee on incumbent video providers, and any fee shall not exceed the actual, direct costs incurred by the Franchising Entity for issuing the relevant permit. A fee under this section shall not be levied if the Provider already has paid a permit fee of any kind in connection with the same activity that would otherwise be covered by the

permit fee under this section or is otherwise authorized by law or contract to place the facilities used by the Provider in the public right-of-way or for general revenue purposes.

- H. The Franchising Entity shall not require the provider to obtain any other franchise, assess any other fee or charge, or impose any other franchise requirement than is allowed under the Act and this Agreement. For purposes of this Agreement, a franchise requirement includes but is not limited to, a provision regulating rates charged by video service providers, requiring the video service providers to satisfy any build-out requirements, or a requirement for the deployment of any facilities or equipment.
- I. Notwithstanding any other provision of the Act, the Provider shall not be required to comply with, and the Franchising Entity may not impose or enforce, any mandatory build-out or deployment provisions, schedules, or requirements except as required by **Section 9 of the Act**.
- J. The Franchising Entity is subject to the penalties provided for under Section 14 of the Act.

V. Term

- A. This Franchise Agreement shall be for a period of 10 years from the date it is issued. The date it is issued shall be calculated either by (a) the date the Franchising Entity approved the Agreement, provided it did so within 30 days after the submission of a complete franchise agreement, or (b) the date the Agreement is deemed approved pursuant to **Section 3(3) of the Act**, if the Franchising Entity either fails to notify the Provider regarding the completeness of the Agreement or approve the Agreement within the time periods required under that subsection.
- B. Before the expiration of the initial Franchise Agreement or any subsequent renewals, the Provider may apply for an additional 10-year renewal under **Section 3(7) of the Act**.

VI. Fees

- A. A video service Provider shall calculate and pay an annual video service provider fee to the Franchising Entity. The fee shall be 1 of the following:
 - i. If there is an existing Franchise Agreement, an amount equal to the percentage of gross revenue paid to the Franchising Entity by the incumbent video Provider with the largest number of subscribers in the Franchising Entity.
 - ii. At the expiration of an existing Franchise Agreement or if there is no existing Franchise Agreement, an amount equal to the percentage of gross revenue as established by the Franchising Entity of _____% (percentage amount to be inserted by Franchising Entity which shall not exceed 5%) and shall be applicable to all providers
- B. The fee shall be due on a quarterly basis and paid within 45 days after the close of the quarter. Each payment shall include a statement explaining the basis for the calculation of the fee.
- C. The Franchising Entity shall not demand any additional fees or charges from a provider and shall not demand the use of any other calculation method other than allowed under the Act.
- D. For purposes of this Section, "gross revenues" means all consideration of any kind or nature, including, without limitation, cash, credits, property, and in-kind contributions received by the provider from subscribers for the provision of video service by the video service provider within the jurisdiction of the franchising entity.
 - 1. **Gross revenues shall include all of the following:**
 - i. All charges and fees paid by subscribers for the provision of video service, including equipment rental, late fees, insufficient funds fees, fees attributable to video service when sold individually or as part of a package or bundle, or functionally integrated, with services other than video service.
 - ii. Any franchise fee imposed on the Provider that is passed on to subscribers.
 - iii. Compensation received by the Provider for promotion or exhibition of any products or services over the video service.
 - iv. Revenue received by the Provider as compensation for carriage of video programming on that Provider's video service.
 - v. All revenue derived from compensation arrangements for advertising to the local franchise area.
 - vi. Any advertising commissions paid to an affiliated third party for video service advertising.
 - 2. **Gross revenues do not include any of the following:**
 - i. Any revenue not actually received, even if billed, such as bad debt net of any recoveries of bad debt.
 - ii. Refunds, rebates, credits, or discounts to subscribers or a municipality to the extent not already offset by subdivision (D)(i) and to the extent the refund, rebate, credit, or discount is attributable to the video service.
 - iii. Any revenues received by the Provider or its affiliates from the provision of services or capabilities other than video service, including telecommunications services, information services, and services,

capabilities, and applications that may be sold as part of a package or bundle, or functionality integrated, with video service.

- iv. Any revenues received by the Provider or its affiliates for the provision of directory or internet advertising, including yellow pages, white pages, banner advertisement, and electronic publishing.
 - v. Any amounts attributable to the provision of video service to customers at no charge, including the provision of such service to public institutions without charge.
 - vi. Any tax, fee, or assessment of general applicability imposed on the customer or the transaction by a federal, state, or local government or any other governmental entity, collected by the Provider, and required to be remitted to the taxing entity, including sales and use taxes.
 - vii. Any forgone revenue from the provision of video service at no charge to any person, except that any forgone revenue exchanged for trades, barter, services, or other items of value shall be included in gross revenue.
 - viii. Sales of capital assets or surplus equipment.
 - ix. Reimbursement by programmers of marketing costs actually incurred by the Provider for the introduction of new programming.
 - x. The sale of video service for resale to the extent the purchaser certifies in writing that it will resell the service and pay a franchise fee with respect to the service.
- E.** In the case of a video service that is bundled or integrated functionally with other services, capabilities, or applications, the portion of the video Provider's revenue attributable to the other services, capabilities, or applications shall be included in gross revenue unless the Provider can reasonably identify the division or exclusion of the revenue from its books and records that are kept in the regular course of business.
- F.** Revenue of an affiliate shall be included in the calculation of gross revenues to the extent the treatment of the revenue as revenue of the affiliate has the effect of evading the payment of franchise fees which would otherwise be paid for video service.
- G.** The Provider is entitled to a credit applied toward the fees due under **Section 6(1) of the Act** for all funds allocated to the Franchising Entity from annual maintenance fees paid by the provider for use of public rights-of-way, minus any property tax credit allowed under **Section 8 of the Metropolitan Extension Telecommunications Rights-of-Way Oversight Act (METRO Act)**, 2002 PA 48, MCL 484.3108. The credits shall be applied on a monthly pro rata basis beginning in the first month of each calendar year in which the Franchising Entity receives its allocation of funds. The credit allowed under this subsection shall be calculated by multiplying the number of linear feet occupied by the Provider in the public rights-of-way of the Franchising Entity by the lesser of 5 cents or the amount assessed under the **METRO Act**. The Provider is not eligible for a credit under this section unless the provider has taken all property tax credits allowed under the **METRO Act**.
- H.** All determinations and computations made under this section shall be pursuant to generally accepted accounting principles.
- I.** Any claims by a Franchising Entity that fees have not been paid as required under **Section 6 of the Act**, and any claims for refunds or other corrections to the remittance of the Provider shall be made within 3 years from the date the compensation is remitted.
- J.** The Provider may identify and collect as a separate line item on the regular monthly bill of each subscriber an amount equal to the percentage established under **Section 6(1) of the Act**, applied against the amount of the subscriber's monthly bill.
- K.** The Franchising Entity shall not demand any additional fees or charges from a Provider and shall not demand the use of any other calculation method other than allowed under the Act.

VII. Public, Education, and Government (PEG) Channels

- A.** The video service Provider shall designate a sufficient amount of capacity on its network to provide for the same number of public, education, and government access channels that are in actual use on the incumbent video provider system on the **effective date of the Act** or as provided under **Section 4(14) of the Act**.
- B.** Any public, education, or government channel provided under this section that is not utilized by the Franchising Entity for at least 8 hours per day for 3 consecutive months may no longer be made available to the Franchising Entity and may be programmed at the Provider's discretion. At such a time as the Franchising Entity can certify a schedule for at least 8 hours of daily programming for a period of 3 consecutive months, the Provider shall restore the previously reallocated channel.
- C.** The Franchising Entity shall ensure that all transmissions, content, or programming to be retransmitted by a video service Provider is provided in a manner or form that is capable of being accepted and retransmitted by a Provider, without requirement for additional alteration or change in the content by the Provider, over the particular network of the Provider, which is compatible with the technology or protocol utilized by the Provider to deliver services.

- D. The person producing the broadcast is solely responsible for all content provided over designated public, education, or government channels. The video service Provider *shall not* exercise any editorial control over any programming on any channel designed for public, education, or government use.
- E. The video service Provider is not subject to any civil or criminal liability for any program carried on any channel designated for public, education, or government use.
- F. If a Franchising Entity seeks to utilize capacity pursuant to **Section 4(1) of the Act** or an agreement under **Section 13 of the Act** to provide access to video programming over one or more PEG channels, the Franchising Entity shall give the Provider a written request specifying the number of channels in actual use on the incumbent video provider's system or specified in the agreement entered into under **Section 13 of the Act**. The video service Provider shall have 90 days to begin providing access as requested by the Franchising Entity. The number and designation of PEG access channels shall be set forth in an addendum to this agreement effective 90 days after the request is submitted by the Franchising Entity.
- G. A PEG channel shall only be used for noncommercial purposes.

VIII. PEG Fees

- A. The video service Provider shall also pay to the Franchising Entity as support for the cost of PEG access facilities and services an annual fee equal to one of the following options:
 1. If there is an existing Franchise on the effective date of the Act, the fee (enter the fee amount 2%) paid to the Franchising Entity by the incumbent video Provider with the largest number of cable service subscribers in the Franchising Entity as determined by the existing Franchise Agreement;
 2. At the expiration of the existing Franchise Agreement, the amount required under (1) above, which is 2% of gross revenues. (The amount under (1) above is not to exceed 2% of gross revenues);
 3. If there is no existing Franchise Agreement, a percentage of gross revenues as established by the Franchising Entity and to be determined by a community need assessment, is -----% of gross revenues. (The percentage that is established by the Franchising Entity is not to exceed 2% of gross revenues.); and
 4. An amount agreed to by the Franchising Entity and the video service Provider.
- B. The fee required by this section shall be applicable to all providers, pursuant to Section 6(9) of the Act.
- C. The fee shall be due on a quarterly basis and paid within 45 days after the close of the quarter. Each payment shall include a statement explaining the basis for the calculation of the fee.
- D. All determinations and computations made under this section shall be pursuant to generally accepted accounting principles.
- E. Any claims by a Franchising Entity that fees have not been paid as required under **Section 6 of the Act**, and any claims for refunds or other corrections to the remittance of the Provider shall be made within 3 years from the date the compensation is remitted.
- F. The Provider may identify and collect as a separate line item on the regular monthly bill of each subscriber an amount equal to the percentage established under **Section 6(8) of the Act**, applied against the amount of the subscriber's monthly bill.
- G. The Franchising Entity shall not demand any additional fees or charges from a Provider and shall not demand the use of any other calculation method other than allowed under the Act.

IX. Audits

- A. No more than every 24 months, a Franchising Entity may perform reasonable audits of the video service Provider's calculation of the fees paid under **Section 6 of the Act** to the Franchising Entity during the preceding 24-month period only. All records reasonably necessary for the audits shall be made available by the Provider at the location where the records are kept in the ordinary course of business. The Franchising Entity and the video service Provider shall each be responsible for their respective costs of the audit. Any additional amount due verified by the Franchising Entity shall be paid by the Provider within 30 days of the Franchising Entity's submission of invoice for the sum. If the sum exceeds 5% of the total fees which the audit determines should have been paid for the 24-month period, the Provider shall pay the Franchising Entity's reasonable costs of the audit.
- B. Any claims by a Franchising Entity that fees have not been paid as required under **Section 6 of the Act**, and any claims for refunds or other corrections to the remittance of the provider shall be made within 3 years from the date the compensation is remitted.

X. Termination and Modification

This Franchise Agreement issued by a Franchising Entity may be terminated or the video service area footprint may be modified, except as provided under **Section 9 of the Act**, by the Provider by submitting notice to the Franchising Entity. The Provider will use Attachment 2, when notifying the Franchising Entity.

XI. Transferability

This Franchise Agreement issued by a Franchising Entity or an existing franchise of an incumbent video service Provider is fully transferable to any successor in interest to the Provider to which it is initially granted. A notice of transfer shall be filed with the Franchising Entity within 15 days of the completion of the transfer. The Provider will use Attachment 2, when notifying the Franchising Entity. The successor in interest will assume the rights and responsibilities of the original provider and will also be required to complete their portion of the Transfer Agreement located within Attachment 2.

XII. Change of Information

If any of the information contained in the Franchise Agreement changes, the Provider shall timely notify the Franchising Entity. The Provider will use Attachment 2, when notifying the Franchising Entity.

XIII. Confidentiality

Pursuant to Section 11 of the Act: Except under the terms of a mandatory protective order, trade secrets and commercial or financial information designated as such and submitted under the Act to the Franchising Entity or Commission are exempt from the Freedom of Information Act, 1976 PA 442, MCL 15.231 to 15.246 and **MUST BE KEPT CONFIDENTIAL.**

- A. The Provider may specify which items of information should be deemed "confidential." It is the responsibility of the provider to clearly identify and segregate any confidential information submitted to the franchising entity with the following information:
 "[insert PROVIDER'S NAME]
 [CONFIDENTIAL INFORMATION]"
- B. The Franchising Entity receiving the information so designated as confidential is required (a) to protect such information from public disclosure, (b) exempt such information from any response to a FOIA request, and (c) make the information available only to and for use only by such local officials as are necessary to approve the franchise agreement or perform any other task for which the information is submitted.
- C. Any Franchising Entity which disputes whether certain information submitted to it by a provider is entitled to confidential treatment under the Act may apply to the Commission for resolution of such a dispute. Unless and until the Commission determines that part or all of the information is not entitled to confidential treatment under the Act, the Franchising Entity shall keep the information confidential.

XIV. Complaints/Customer Service

- A. The Provider shall establish a dispute resolution process for its customers. Provider shall maintain a local or toll-free telephone number for customer service contact.
- B. The Provider shall be subjected to the penalties, as described under **Section 14 of the Act**, and the Franchising Entity and Provider may be subjected to the dispute process as described in **Section 10 of the Act**.
- C. Each Provider shall annually notify its customers of the dispute resolution process required under **Section 10 of the Act**. Each Provider shall include the dispute resolution process on its website.
- D. Before a customer may file a complaint with the Commission under **Section 10(5) of the Act**, the customer shall first attempt to resolve the dispute through the dispute resolution process established by the Provider in **Section 10(2) of the Act**.
- E. A complaint between a customer and a Provider shall be handled by the Commission pursuant to the process as described in **Section 10(5) of the Act**.
- F. A complaint between a Provider and a franchising entity or between two or more Providers shall be handled by the Commission pursuant to the process described in **Section 10(6) of the Act**.
- G. In connection with providing video services to the subscribers, a provider shall not do any act prohibited by Section 10(1)(a-f) of the Act. The Commission may enforce compliance to the extent that the activities are not covered by **Section 2(3)(l) in the Act**.

XV. Notices

Any notices to be given under this Franchise Agreement shall be in writing and delivered to a Party personally, by facsimile or by certified, registered, or first-class mail, with postage prepaid and return receipt requested, or by a nationally recognized overnight delivery service, addressed as follows:

If to the Franchising Entity:
(must provide street address)

If to the Provider:
(must provide street address)

City of Lathrup Village:

Attn:

Fax No.:

1.

41112 Concept Dr.

Plymouth, MI 48170

Attn: VP of Government Affairs

Fax No.: 734-892-2159

2.

2605 Circle 75 Pkwy SE

Atlanta, GA 30339

Attn: Sr. Vice President, Government Relations

3.

One Comcast Center

Philadelphia, PA 19103

Attn: Government Affairs Department

Or such other addresses or facsimile numbers as the Parties may designate by written notice from time to time.

XVI. Miscellaneous

- A. **Governing Law.** This Franchise Agreement shall be governed by, and construed in accordance with, applicable Federal laws and laws of the State of Michigan.
- B. The parties to this Franchise Agreement are subject to all valid and enforceable provisions of the Act.
- C. **Counterparts.** This Agreement may be signed in one or more counterparts, each of which shall be deemed an original and all of which together shall constitute on and the same agreement.
- D. **Power to Enter.** Each Party hereby warrants to the other Party that it has the requisite power and authority to enter into this Franchise Agreement and to perform according to the terms hereof.
- E. The Provider and Franchising Entity are subject to the provisions of 2006 Public Act 480.

City of Lathrup Village, a Michigan Municipal Corporation

**Comcast Cable Communications Management, LLC
a Delaware Limited Liability Company doing
business as Comcast**

By
Print Name
Title
Address
City, State, Zip
Phone
Fax
Email

By <i>Craig D'Agostini</i>
Craig D'Agostini
Vice President of Government and Regulatory Affairs
41112 Concept Drive
Plymouth, MI 48170
734 359-2240
734-892-2159
Craig_D'agostini@cable.comcast.com

FRANCHISE AGREEMENT *(Franchising Entity to Complete)*

Date submitted:
Date completed and approved:

ATTACHMENT 1

Item 7J.

**UNIFORM VIDEO SERVICE LOCAL FRANCHISE AGREEMENT
(Pursuant To 2006 Public Act 480)
(Form must be typed)**

Date: June 12, 2024		
Applicant's Name: Comcast Cable Communications Management, LLC		
Address 1: 41112 Concept Dr.		
Address 2		Phone: 248-233-4700
City: Plymouth	State: MI	Zip: 48170
Federal I.D. No. (FEIN): 23-2837543		

Company executive officers:

Name(s): Craig D'Agostini
Title(s): Vice President of Government and Regulatory Affairs

Person(s) authorized to represent the company before the Franchising Entity and the Commission:

Name: Eric Woody		
Title: Manager, External Affairs		
Address: 41112 Concept Dr., Plymouth, MI 48170		
Phone: (248) 924-4917	Fax:	Email: Eric_Woody@comcast.com

Name: Matt Kelley		
Title: Director, Government Affairs		
Address: 720 Taylor St., Ft. Wayne, IN 46802		
Phone: 317-771-2104	Fax:	Email: Matthew_Kelley@cable.comcast.com

Describe the video service area footprint as set forth in Section 2(3e) of the Act. (An exact description of the video service area footprint to be served, as identified by a geographic information system digital boundary meeting or exceeding national map accuracy standards.)

As an incumbent provider, Comcast, is satisfying this requirement by allowing a franchising entity to seek right-of-way related information comparable to that required by a permit under the metropolitan extension telecommunications rights-of-way oversight act, 2002 PA 48, MCL 484.3101 to 484.3120, as set forth in its last cable franchise entered before the effective date of this act.

[Option A: for Providers that Options B and C are not applicable, a description based on a geographic information system digital boundary meeting or exceeding national map accuracy standards]

[Option B: for Providers with 1,000,000 or more access lines in Michigan using telecommunication facilities to provide Video Service, a description based on entire wire centers or exchanges located in the Franchising Entity]

[Option C: for an Incumbent Video Service Provider, it satisfies this requirement by allowing the Franchising Entity to seek right-of-way information comparable to that required by a permit under the METRO Act as set forth in its last cable franchise or consent agreement from the Franchising Entity entered into before the effective date of the Act]

Pursuant to Section 2(3)(d) of the Act, if the Provider is not an incumbent video Provider, provide the date on which the Provider expects to provide video services in the area identified under Section 2(3)(e) (the Video Service Area Footprint).

Date:

For All Applications:

Verification (Provider)

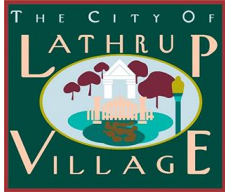
I, Craig D'Agostini, of lawful age, and being first duly sworn, now states: As an officer of the Provider, I am authorized to do and hereby make the above commitments. I further affirm that all statements made above are true and correct to the best of my knowledge and belief.

Name and Title (printed): Craig D'Agostini, Vice President of Government & Regulatory Affairs
Signature: Craig D'Agostini Date: June 12, 2024

(Franchising Entity)

City of Lathrup Village, a Michigan municipal corporation

By
Print Name
Title
Address
City, State, Zip
Phone
Fax
Email
Date



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: July 15, 2024
RE: Emergency Purchase Request – Water Damage / Mold Remediation

Background Brief: Thanks to the excessive rain the City received at the end of June, our DPS building received a lot of water infiltration to the building, causing damage. To mitigate some of the damage, the crew removed the carpet from their conference room floor. When they did, they noticed mold and called me to come out and take a look. After further review, it appeared the entire room was compromised.



Due to the health and safety of our crews that work out of the building, I authorized an emergency contract with Servpro (after consulting with additional companies) to service our building and conduct mold remediation and light demolition to remove the compromised surfaces.

Ordinance Sec. 2-172. - Emergency contracts.
In an urgent and compelling necessity involving the safeguarding of persons or property or the preservation of essential services of the city requiring immediate action at a time when it is impossible or impractical to convene the council in special session, either the mayor or the city administrator may contract for such goods or services as may be immediately necessary, subject to ratification by the city council.

The physical work is now complete, and we are scheduling independent mold testing to ensure the area was properly addressed.

To limit future issues, we are going to install a small drain tile on the west side of the DPS building. However, that will only be a temporary fix. The City needs to be mindful of this building as there are numerous issues with it and it will need substantial investment in the future to keep it usable.

This project will also be submitted to our insurance agency to see if any portion of the cost can be covered.

Previous Action: N/A

Economic Impact: Estimated project cost = \$6,922.61
Additional future costs will include materials (such as drywall) to remodel the room.

Recommendation: It is my recommendation to approve the emergency contract.

Recommended Motion:
Moved by Council Member _____ seconded by Council Member _____
to approve the emergency contract with ServPro of West Sterling Heights for DPS Building water and mold remediation for an estimated cost of \$6,922.61.

Kelly Garrett Mayor, Bruce Kantor Mayor Pro-Tem, Jalen Jennings Council Member, Dalton Barksdale Council Member, Jason Hammond Council Member



SERVPRO® OF WEST STERLING HEIGHTS

TAX I.D. #38-3334352 - FRANCHISE #11110
 7025 METROPLEX DRIVE
 ROMULUS, MI 48174
 OFFICE: (586) 480-2400
 FAX: (313) 914-3734
 office@servproromulus.com

Insured: Lathrup Village Water Department
 Business: 19101 W 12 Mile Road
 Southfield, MI 48076

Cellular: (248) 232-9480
 E-mail: mgreene@lathrupvillage.org

Claim Number:

Policy Number:

Type of Loss:

Date of Loss: _____ Date Received: _____
 Date Inspected: _____ Date Entered: 6/26/2024 8:52 AM

Price List: MIDE8X_JUN24
 Restoration/Service/Remodel
 Estimate: WSH24-10965-ABTM1

This estimate is provided pursuant to Client's request for an approximation of the cost of the contemplated work. All estimates are subject to change without notice to Client. This estimate may be used by Client to determine whether to hire Provider to perform the work, and for no other purposes.

Client may provide this estimate to an insurance carrier to determine whether the work is covered under any insurance policy, but may not provide to any of Provider's competitors or any other individual or entity without Provider's prior written consent. This estimate does not guarantee insurance coverage for the work. Client should consult with an insurance carrier to ensure that the work is covered.



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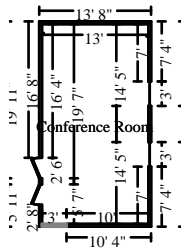
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WSH24-10965-ABTM1

Generals

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
1. Asbestos test fee - self test (per sample)	6.00 EA	0.00	82.45	0.00	494.70
2. Asbestos test fee - full service survey - base fee	1.00 EA	0.00	465.00	0.00	465.00
3. Equipment decontamination charge - per piece of equipment	2.00 EA	0.00	43.78	0.00	87.56
4. Add for personal protective equipment (hazardous cleanup)	8.00 EA	0.00	12.49	0.00	99.92
***Note: Two(2) Technicians, Four(4) Changes, One(1) Day					
5. Respirator - Full face - multi-purpose resp. (per day)	2.00 DA	0.00	7.61	0.00	15.22
***Note: Two (2) Technicians with Full Face Respirators for One(1) Day					
6. Respirator cartridge - HEPA only (per pair)	2.00 EA	0.00	15.20	0.00	30.40
7. Add for HEPA filter (for canister/backpack vacuums)	2.00 EA	0.00	89.58	0.00	179.16
8. Haul debris - per pickup truck load - including dump fees	1.00 EA	184.21	0.00	0.00	184.21
Totals: Generals				0.00	1,556.17

Main Level



Conference Room

Height: 8'

578.67 SF Walls	317.42 SF Ceiling
896.08 SF Walls & Ceiling	317.42 SF Floor
35.27 SY Flooring	71.83 LF Floor Perimeter
74.83 LF Ceil. Perimeter	

Missing Wall - Goes to Floor

3' X 6' 8"

Opens into Exterior

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
9. Content Manipulation charge - per hour	3.00 HR	0.00	54.93	0.00	164.79
10. Protect contents - Cover with plastic	150.00 SF	0.00	0.26	0.00	39.00


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CONTINUED - Conference Room

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
11. Dehumidifier (per 24 hr period) - 70-109 ppd - No monitor.	4.00 EA	0.00	77.02	0.00	308.08
12. Neg. air fan/Air scrub.-Large (per 24 hr period)-No monit.	4.00 DA	0.00	120.00	0.00	480.00
13. Add for HEPA filter (for neg. air machine/vacuum - Large)	0.50 EA	0.00	320.28	0.00	160.14
14. Ducting - lay-flat - Large	10.00 LF	0.00	0.50	0.00	5.00
15. Containment Barrier/Airlock/Decon. Chamber	40.00 SF	0.00	0.98	0.00	39.20
16. Peel & seal zipper - heavy duty	1.00 EA	0.00	16.62	0.00	16.62
17. Tear out wet drywall, cleanup, bag, per LF - to 4' - Cat 3	71.83 LF	10.10	0.00	0.00	725.48
18. Tear out wet paneling, bag for disposal - Cat 3	286.00 SF	1.19	0.00	0.00	340.34
19. Tear out and bag wet insulation - Category 3 water	286.00 SF	1.41	0.00	0.00	403.26
20. Remove Furring strip - 1" x 2"	289.33 SF	0.53	0.00	0.00	153.34
21. HEPA Vacuuming - Detailed - (PER SF)	1,213.50 SF	0.00	0.95	0.00	1,152.83
22. Clean stud wall - Heavy	148.00 SF	0.00	1.33	0.00	196.84
23. Apply mold/mildew stain remover to part of the walls	289.33 SF	0.00	0.71	0.00	205.42
24. Clean the floor with pressure steam	317.42 SF	0.00	1.12	0.00	355.51
25. Water extraction from hard surface floor - Cat 3 water	317.42 SF	0.00	0.81	0.00	257.11
Totals: Conference Room				0.00	5,002.96
Total: Main Level				0.00	5,002.96

Equipment Set Up, Take Down & Monitoring
Day 1

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
26. Equipment setup, take down, and monitoring (hourly charge)	1.50 HR	0.00	60.58	0.00	90.87
Totals: Day 1				0.00	90.87



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Day 2

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
27. Equipment setup, take down, and monitoring (hourly charge)	1.50 HR	0.00	60.58	0.00	90.87
Totals: Day 2				0.00	90.87

Day 3

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
28. Equipment setup, take down, and monitoring (hourly charge)	1.50 HR	0.00	60.58	0.00	90.87
Totals: Day 3				0.00	90.87

Day 4

DESCRIPTION	QTY	REMOVE	REPLACE	TAX	TOTAL
29. Equipment setup, take down, and monitoring (hourly charge)	1.50 HR	0.00	60.58	0.00	90.87
Totals: Day 4				0.00	90.87

Total: Equipment Set Up, Take Down & Monitoring				0.00	363.48
Line Item Totals: WSH24-10965-ABTM1				0.00	6,922.61

Grand Total Areas:

578.67 SF Walls	317.42 SF Ceiling	896.08 SF Walls and Ceiling
317.42 SF Floor	35.27 SY Flooring	71.83 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	74.83 LF Ceil. Perimeter
317.42 Floor Area	342.81 Total Area	578.67 Interior Wall Area
677.50 Exterior Wall Area	77.50 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	



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Summary for Dwelling

Line Item Total	6,922.61
Replacement Cost Value	\$6,922.61
Net Claim	\$6,922.61



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Recap of Taxes



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Recap by Room

Estimate: WSH24-10965-ABTM1

Generals	1,556.17	22.48%
Area: Main Level		
Conference Room	5,002.96	72.27%
<hr/>		
Area Subtotal: Main Level	5,002.96	72.27%
Area: Equipment Set Up, Take Down & Monitoring		
Day 1	90.87	1.31%
Day 2	90.87	1.31%
Day 3	90.87	1.31%
Day 4	90.87	1.31%
<hr/>		
Area Subtotal: Equipment Set Up, Take Down & Monitoring	363.48	5.25%
<hr/>		
Subtotal of Areas	6,922.61	100.00%
<hr/>		
Total	6,922.61	100.00%



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Recap by Category

Items	Total	%
CLEANING	552.35	7.98%
CONTENT MANIPULATION	203.79	2.94%
GENERAL DEMOLITION	1,806.63	26.10%
HAZARDOUS MATERIAL REMEDIATION	2,684.93	38.78%
WATER EXTRACTION & REMEDIATION	1,674.91	24.19%
Subtotal	6,922.61	100.00%

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Provider’s bids, costs, & pricing are based in part on Provider’s costs of goods & services. Vendors & subcontractors to Provider may provide quick pay or other discounts for invoices paid within 7 days. Payment of your invoice within 7 days may qualify you for such discounts. Provider reserves the right to determine eligibility for & how any discounting may be applied.

The line item pricing in this estimate is good for 30 days. We reserve the right to adjust, change and modify pricing to reflect the rapid market changes to the costs of labor and materials incurred while performing the project.

