

Planning Commission Agenda

Tuesday, April 16, 2024 at 7:00 PM 27400 Southfield Road, Lathrup Village, Michigan 48076

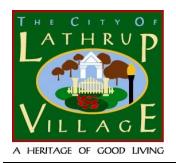
- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call
- 4. Approval of Agenda
- 5. Approval of Meeting Minutes
 - A. PC Minutes 2024 03 19
- 6. Public Comment
- 7. Old Business and Tabled Items
- 8. New Business
 - A. Public Hearing for 2024 2029 Capital Improvements Plan
 - B. 2024 2029 Capital Improvement Plan
 - C. Public Hearing for Proposed Special Land Use 26727 Southfield Rd. (BP Gas Station)
 - D. Special Land Use Approval 26727 Southfield Rd. (BP Gas Station)
 - E. Planned Unit Development (PUD) Amendment 27777 Southfield Road (Panera Bread)
 - F. Conceptual Review 27770 Southfield Road

9. Other Matters for Discussion

A. Development Project Update

10. General Communication

11. Adjourn



Planning Commission Minutes DRAFT

rch 19 2024 at 7.00 PM

Tuesday, March 19, 2024 at 7:00 PM 27400 Southfield Road, Lathrup Village, Michigan 48076

1. Call to Order by Chair Stansbery at 7:07 pm

2. Pledge of Allegiance

3. Roll Call

Present: Chair Stansbery, Commissioner Dizik, Commissioner Hammond, Commissioner Scussel, Commissioner Tamarelli

Absent: Commissioner Fobbs, Commissioner McClure

Staff: Director – Eric Pietsch, Giffels Webster, Community & Economic Development Director Susan Stec

Motion by Commissioner Tamarelli to excuse Commissioners Fobbs and McClure. Seconded by Commissioner Dizik. Motion carried.

4. Approval of Agenda

Motion by Commissioner Scussel to approve the agenda. Seconded by Commissioner Hammond. Motion carried.

5. Approval of Meeting Minutes

A. PC Minutes 2024 02 20

Motion by Commissioner Dizik to approve the meeting minutes from 2.20.24. Seconded by Commissioner Scussel. Motion carried.

6. Public Comment

None.

7. Old Business and Tabled Items

None.

8. New Business

A. 2024 - 2029 Capital Improvements Plan draft

Eric Pietsch provided an overview of the changes and indicated items with asterisks are new. Most items were not ranked with the exception of Department of Public Services (DPS) which indicated Pick Up Truck (plow ready), Backhoe Tractor, and Furnace as their top three items.

Commissioner Tamarelli had questions regarding the water fountain upgrades, and zero-turn lawnmower, and tow-behind leaf blower. Commissioner Tamarelli asked to have charts included in the Water section to clearly identify what work has been completed and remains as it relates to the fire hydrants and gate valves. Fellow commissioners indicated this would also be helpful in the Roads section when discussing the paving activities. Eric Pietsch and Susan Stec indicated this change will be made.

Motion by Commissioner Dizik to set a public hearing for April 16, 2024 for the 2024 – 2029 Capital Improvements Plan. Seconded by Commissioner Scussel. Motion carried.

9. Other Matters for Discussion

A. Development Project Update

Susan Stec went over the report and indicated that BP Gas Station did submit a Special Land Use application after the report was published.

10. General Communication

Commissioner Hammond announced that Mayor Pro Tem Kantor will be hosting office hours on Wednesday, March 20th. He also announced the Parks & Recreation Committee is holding and Eggstravaganza on Saturday, March 23rd. The event is free but registration is required.

11. Adjourn

Motion by Commissioner Tamarelli to adjourn. Seconded by Commissioner Dizik.

Meeting adjourned at 7:54 pm

CITY OF LATHRUP VILLAGE OAKLAND COUNTY, MICHIGAN

NOTICE OF PUBLIC HEARING FOR 2024-2029 CAPITAL IMPROVEMENT PLAN

Notice is hereby given that the City of Lathrup Village Planning Commission will hold a public hearing on the 2024- 2029 Capital Improvement Plan on April 16, 2024 at 7:00 p.m. in the City Council Chambers located in the upper level of the Municipal Building, 27400 Southfield Road, Lathrup Village, Michigan.

The complete proposed Capital Improvement Plan is on file in the office of the City Clerk for public inspection during office hours.

Any member of the public may express their view on the proposed 2024 – 2029 Capital Improvement Plan in writing by submitting your written comments to the City Clerk prior to 4:30 p.m. on the date of the hearing, or you may appear in person to express your opinion. Any written communications may be sent to the City Clerk at the address of the City Hall at 27400 Southfield Road, Lathrup Village, Michigan 48076 prior to the hearing.

Susan Stec Director, Community & Economic Development City of Lathrup Village 24700 Southfield Road Lathrup Village, MI 48076 248-557-2600

City of Lathrup Village 2024 - 2029 Capital Improvement Plan



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PREPARED FOR:

CITY OF LATHRUP VILLAGE PLANNING COMMISSION 27400 SOUTHFIELD ROAD LATHRUP VILLAGE, MI 48076

MARCH 2024



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Introduction

Introduction

The 2024-2029 City of Lathrup Village Capital Improvement Plan (CIP) will serve as a tool to assist the City in turning long-range policy planning into real improvements on the ground. A six-year capital improvement plan and an annual update of that plan is a requirement for the City of Lathrup Village under the Michigan Planning Enabling Act of 2008. The following report identifies the major capital improvements needed and/ or planned for the community, the time frame for implementation of those improvements, and the budget and revenue sources that will make those improvements a reality. Capital improvements cover multiple departments within the City of Lathrup Village and include new facilities, water and sewer line replacements and improvements, police equipment, parks and recreation facilities, non-motorized pathways, and professional services.



Drainage ditch repair (Giffels Webster, 2020)

WHAT IS A CAPITAL IMPROVEMENT PLAN (CIP)?

A Capital Improvement Plan is a six-year schedule of public physical improvements which identifies the needs for improvements and the sources of funding to make those improvements. It provides a schedule of expenditures for constructing, maintaining, upgrading, and/or replacing a community's physical inventory. The CIP, therefore, is a tool to assess the long-term capital project requirements (the "big jobs") of Lathrup Village. Since capital improvement projects are spread across multiple community needs (fire protection, police, water and sewer, parks and recreation, municipal administration, etc.), the CIP prioritizes these projects across the entire community and over time, providing a comparison of the community's various needs and wants.



City Street in Lathrup Village (Giffels Webster, 2020)

WHAT ARE CAPITAL IMPROVEMENT PROJECTS?

Capital improvement projects are major and infrequent expenditures, such as the construction of a new facility, a major rehabilitation or repair of an existing facility, or the purchase of major equipment. Capital improvement projects are non-recurring expenditures that tend to be large both in physical size and in cost, and have a long-term usefulness (10 years or more). Examples of capital improvement projects include:

- · Construction of a new city hall
- Construction of a new police station
- · Extension or replacement of a water/sewer line
- · Major rehabilitation of a city's community center
- Creation of a new city park
- Large equipment and vehicles

Each city department is asked to take a long view look at future initiatives or improvements that may require capital purchases in order to be fully implemented. Each department works to improve the manner by which the City delivers services to its residents and stakeholders. Lists of needs are developed based on research and discussions with communities that have similar needs. The majority of the capital purchases in these categories are funded through the general fund or other dedicated city funds. Thorough knowledge and research of our future planned costs allows for the pursuit of grant and other outside funding sources to meet our policy goals. The following sections discuss the City's various needs and proposed funding by department.

The term "major expenditure" is relative; what is "major" to one community might be "minor" to another. The City of Ann Arbor, for example, sets a minimum threshold of \$100,000 for projects to be included in the City's CIP, while the City of Rochester Hills sets a minimum of \$25,000. Lathrup Village's policy for determining a Capital Improvement is defined in the following section.



Lathrup Village DPS yard (Giffels Webster, 2020)

WHAT IS THE CITY OF LATHRUP VILLAGE'S CAPITAL IMPROVEMENT POLICY (CIP)?

A capital improvement project is a major, nonrecurring expenditure that meets one or more of the following criteria:

- Any acquisition of land for a public purpose which costs \$5,000 or more.
- Any construction of a new public facility (city building, water/sewer lines, pathways), or any addition to an existing public facility, the cost of which equals \$5,000 or more and has a useful life of three or more years.
- A nonrecurring rehabilitation (not to include annual/recurring maintenance) of a building, its grounds, a facility, or equipment, the cost of said rehabilitation being \$5,000 or more with a useful life of three or more years.
- Purchase of major equipment which, individually or in total, cost \$5,000 or more with a useful life of three or more years.
- Planning, feasibility, engineering, or design studies related to an individual capital improvement project, or program implemented through individual capital improvement projects, with a cost of \$5,000 or more and a useful life of three or more years.

WHAT IS THE ROLE OF THE CITY PLANNING COMMISSION IN THE CIP PROCESS?

The Capital Improvement Plan is a dynamic planning document, intended to serve as a tool to implement the City of Lathrup Village's Master Plan. The Master Plan should correspondingly include capital improvement projects as well as guide long-term capital planning. The Planning Commission is uniquely qualified to manage the development and annual update of the City's CIP, based on their role in creating and updating the City's Master Plan. The Planning Commission's role will ensure that public works projects are consistent with the land uses identified within the Master Plan. By making a recommendation of approval for the CIP to the City Council, the Planning Commission agrees that the projects outlined within it reasonably address the City's capital improvement needs.



Lathrup Village public safety vehicles (Giffels Webster, 2020)

CAPITAL IMPROVEMENT PLAN



Lathrup Village 2019 CIP (Giffels Webster, 2020)

The CIP is an essential link between planning for capital improvement projects and budgeting for them. Once approved by the City Council, the CIP can be used to develop the capital project portion of the City's budget. Those projects included in the CIP's first year (2024) potentially form the basis for the upcoming year's capital project budget. As the CIP is annually updated, a continuous relationship will be maintained between the CIP and the City's annual budget. The annual update to the CIP will typically occur in advance of the preparation of the City's budget.

WHAT ARE THE BENEFITS OF PREPARING A CAPITAL IMPROVEMENT PLAN?



Lathrup Village DPS yard (Giffels Webster, 2020)

- Prudent use of taxpayer dollars
- Prioritizing projects across the needs of the community and across departments (an "apples-to-apples" comparison)
- Generating community support by inviting public input
- Promoting economic development
- Improving the City's eligibility for State and Federal grants
- Providing an implementation tool for the goals and objectives of the City's Master Plan
- Transparency in identification of high-priority projects
- · Coordination / cost-sharing between projects



Damaged storm sewer culvert (Giffels Webster, 2020)

Program Areas

The following sections outline the Program Areas of the City of Lathrup Village's CIP:

- 1. Data Collection Process
- 2. Data Compilation Process
- 3. CIP Adoption Process

The components of the CIP are compiled and reported by Program Areas. The following table (Figure 1) displays the Program Areas used in this CIP. These program areas represent the stakeholders in the CIP.



Sarrackwood Park (Google, 2020)

Figure 1. CIP Program Areas		
AD	Administrative	
DPS	Department of Public Services	
DDA	Downtown Development Authority	
PR	Parks & Recreation	
PD	Police Department	
R	Roads	
S	Sewer	
W	Water	

1. DATA COLLECTION. Each of the stakeholders outlined above has either a master plan or schedule that defines the needs and resource level within their respective area of responsibility. To more easily identify projects, standard forms were created that allow the stakeholders to define their projects and resource allocation levels. The standard forms used for data collection are found in the Appendix. A definition of the standard CIP forms is provided as follows:

- PROJECT APPLICATION FORM Consists of project descriptions, schedules, necessity, and possible sources of funding. The information provides an understanding of the overall scope of each project and how it is valued within its program area and within the City. While stakeholders may be aware of major projects further out on the horizon, only those planned for within the six-year window of the 2024-2029 CIP were included.
- PROJECT COST DETAIL FORM Consists of a matrix of six
 (6) budget years across the top of the form and a listing of costing components along the side of the form. The form is split into two (2) parts; the upper half is the capital cost for the project and the lower half is the cost of operations or maintenance for that project if applicable. Recognition of the operations and maintenance costs of a project is a valuable tool in forecasting future needs for resource allocation. Investment in a new facility is only worthwhile if there are funds available to operate and maintain it.
- PROJECT RATING FORM This form is used when new projects are identified but cannot all be funded within a given fiscal year. The forms are used to rate both the importance and impact of a project within its program area and within the City. The ratings are weighted with emphasis given to those projects that are mandated by law, by agreement, or because they are a matter affecting health safety and welfare. Projects without a ranking were not competing for funding, either because they are mandatory or because no other similar projects were proposed.

2. DATA COMPILATION. The information received from the stakeholders has been compiled into a Project Summary Worksheet. This worksheet contains all of the projects in the CIP over six (6) budget years with a cost summary of each budget year by program area and for the entire CIP. Included with the worksheet is the listing of possible funding sources and an estimate of the City's share for each project. The Project Summary Worksheet can be found in the Appendix of this CIP.



Lathrup Village welcome sign (Giffels Webster, 2020)

3. CIP ADOPTION PROCESS. The adoption process involves a public hearing to solicit citizen input. The CIP will then be modified (if necessary), approved by the City Planning Commission (via a formal recommendation for approval to the City Council), and forwarded to the City Council for adoption. Adoption of the CIP by the City Council does not constitute an authorization to commit resources to any project. This approval is recognition of a plan for projects within the community that may move toward implementation in the future. The projects included within Year 1 of the Capital Improvement Plan potentially form the basis for the upcoming year's capital projects budget. An outline of the process is displayed in Figure 2.

Figure 2 - CIP Adoption Process

POLICY [DOCUMENTS	
Master Land Use Plan	Downtown Development Authority	
Local Road Plan	Master Water and Sewer Plan	
Recreation Plan	Other Approved Programs	
	↓ ↓	
PROJE	CT TYPES	
Master Plan Studies and Updates	Streetscape Updates	
Local Road Improvements	Stormwater Management	
Park Enhancements	Water Line Replacement	
	↓	
PROJECT	PROCESSING	
Project Application Review	Project Evaluation and Rating	
Project Summa	ry Prioritized by Year	
DRAFT CAPITAL I	MPROVEMENT PLAN	
PUBLIC HEARING		
Planning Commission*		
	↓	
ADMINISTRATIVE REVIEW OF PUBLIC HEARING		
Revisions and Recommendation on CIP		
PLANNING COMMISSION		
Recommendation of	Adoption to City Council	
	↓	
FISCAL CIP T	O CITY COUNCIL	
Resolution of Adoption and Inclusion in Upcoming Year's Fiscal-Year		
B	udget	

Project Inventory

Below is a summarized list of all projects considered for the Capital Improvement Plan. Project details are shown on the following pages; they can also be viewed online via the <u>Interactive CIP Dashboard Map</u>. Changes from 2023-2028 CIP are provided as applicable. New items added in are marked with an asterisks (*) in the tables below.

Project Number	Name	Fiscal year start	Funding source	Total
Administrative (Al))			
AD24-01	Remote Cameras - Cable Department	2024	General Fund	\$7,798
AD24-02	City Hall Drinking Fountain Replacement*	2024	General Fund	\$6,000
AD24-03	Facility Condition & Needs Assessment*	2024	General Fund / Water-Sewer	\$35,000
AD Total	•	•	•	\$48,798
Department of Pu	blic Services (DPS)			
DPS24-01	2011 GMC Pickup - Plow Assembly*	2024	General Fund	\$7,500
DPS24-02	Painting - DPS Building	2024	General Fund	\$20,000
DPS24-03	Epoxy Floors	2024	General Fund	\$65,000
DPS24-04	Cement Blocks	2024	General Fund	\$5,000
DPS24-05	Concrete Slab	2024	General Fund	\$25,000
DPS24-06	Furnace Replacement	2024	General Fund	\$10,000
DPS24-07	Kitchen Remodel	2024	General Fund	\$6,000
DPS24-08	Bathroom(s) Remodel	2024	General Fund	\$6,000
DPS24-09	Parking Lot Replacement Phase 3	2024	General Fund	\$125,000
DPS24-10	Backhoe tractor	2024	General Fund	\$97,750
DPS24-11	City Hall Roof Repair	2024	General Fund	\$20,000
DPS24-12	Dump Truck	2024	General Fund	\$65,165
DPS24-13	Gutters and Downspout	2024	General Fund	\$10,000
DPS24-14	DPS Building Roof Repair	2024	General Fund	\$130,000
DPS24-15	Pick up Truck (plow ready)	2024	General Fund	\$51,750
DPS24-16	Building and Site Improvements	2024	General Fund	\$50,000
DPS24-17	Interior Garage Concrete Pavement	2024	General Fund	\$15,000
DPS24-18	Tow Behind Leaf Blower*	2025	General Fund	\$75,000
DPS24-19	Zero Turn Lawn Mower*	2025	General Fund	\$10,000
DPS24-20	Verkada - Camera/Door Lock License Fee*	2025-2026	General Fund	\$10,227.87
DPS Total	·	•	•	\$759,392.87

https://oakgov.maps.arcgis.com/apps/opsdashboard/index.html#/45dd43a3429a404b9d8287f40d2e7d57

Project Number	Name	Fiscal year start	Funding source	Total
Downtown Develo	ppment Authority (DDA)			
DDA24-01	Alleyway Improvements	2024	DDA General Fund	\$296,000
DDA24-02	City Hall Parking Lot Reconstruction	2025	DDA General Fund	\$350,000
DDA24-03	Bike Loops	2025	DDA General Fund	\$7,300
DDA24-04	Trash Receptacle Installation	2025	DDA General Fund	\$13,000
DDA24-05	HAWK Pedestrian Crossing	2025	DDA General Fund	\$100,000
DDA24-06	Alleyway Improvements*	2025	DDA General Fund	\$345,000
DDA24-07	Alleyway Improvements*	2026	DDA General Fund	\$350,000
DDA24-08	City Hall Monument Sign Conversion	2026	DDA General Fund	\$10,000
DDA Total				\$1,471,300
Parks and Recreati	on (P&R)			<u> </u>
PR24-01	Municipal Park Playscape Replacement	2024-2025	Senator Peters / Oakland County	\$625,000
PR24-02	Sarrackwood Park Playscape Replacement	2026	Grant	\$400,000
PR24-03	Goldengate Park Playscape Replacement	2026	General Fund	\$400,000
P&R Total		•		\$1,425,000
Police				.
P24-01	Ballistic Plate Carrier Upgrade	2024	Police	\$15,000
P24-02	In-Car Video System Replacement	2024	Police	\$27,000
P24-03	Power DMS Annual Accreditation Subscription	2024	TBD	\$5,222
P24-04	Chief and Detective Bureau Vehicles	2024	General Fund	\$74,000
P24-05	Police Station Remodel or New Build	2025	General Fund	\$1,800,000
P24-06	Patrol Vehicle	2025	General Fund	\$65,000 - \$70,000
P24-07	Axon Taser - Replacement	2024 - 2029	General Fund	\$52,222.53
Police Total	· · ·		1	\$2,043,444.53
Roads				
R24-01	2024 EB/WB 11Mile Road Resurface (RCOC) Southfield Road to 1,000' west	2024	Major Road	\$175,000
R24-02	Southfield Road Resurfacing (11 Mile to 12 Mile Roads)	2024	GeneralFund / Major Road / DDA / Tri-Party	\$440,000 City Share: \$146,000
R24-03	Eastbound 11 Mile Resurfacing (Southfield Road to On-Ramp)	2025	General Fund / Fed Grant / Major Rd	\$307,000
R24-04	Lincold Drive east reconstruction	2026	Major Road	\$450,000
R24-05	Eastbound and Westbound 11 Mile Road Resurfacing	2027	General Fund / Major Road	\$750,000
R24-06	Southfield Rd. Reconstruction (Meadowood to Cambridge)	2027	Grant / CIP	\$2,650,000
Roads Total			1	\$4,772,000

INTERACTIVE CIP DASHBOARD URL:

https://oakgov.maps.arcgis.com/apps/opsdashboard/index.htmll#/45dd43a3429a404b9d8287f40d2e7d57

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Project Number	Name	Fiscal year start	Funding source	Total
Sanitary and Storr	n Sewer	•		
S24-01	2024 - 2025 Manhole Installation	2024	CIP Bond	\$200,000
S24-02	Sanitary Retention Tank Upgrades	2024	CIP Bond	\$858,000
S24-03	2025 Sanitary Sewer CCTV	2025	Water / Sewer	\$200,000
S24-04	Storm Sewer Improvements & Repairs	2025	CIP Bond	\$150,000
S24-05	2026 Sanitary Sewer Improvements	2026	Water / Sewer	\$200,000
S24-06	2027 Sanitary Sewer Improvements	2027	Water / Sewer	\$200,000
S24-07	2028 Sanitary Sewer Improvements	2028	Water / Sewer	\$200,000
Sanitary and Storr	n Total	I	I	\$1,988,000
Water				•
W24-01	Lead and Copper Service Abatement	2024	CIP Bond Issue	\$100,000
W24-02	Lead and Copper Interior Inspections	2024	CIP Bond Issue	\$50,000
W24-03	Fire Hydrants Replacement / Refurbish	2024	CIP Bond Issue	\$210,000
W24-04	Gate Valve Replacement	2024	CIP Bond Issue	\$250,000
W24-05	Residential Water Meter Telemetry	2024	CIP Bond Issue	\$120,000
W24-06	2024 Water Main Replacement	2024	Water / Sewer	\$489,000
W24-07	2025 Water Main Replacement	2025	Water / Sewer	\$681,500
W24-08	Lead & Copper Abatement	2025	Water / Sewer	\$50,000
W24-09	2026 Water Main Replacement	2026	Water / Sewer	\$1,080,000
W24-10	2027 Water Main Replacement	2027	Water / Sewer	\$980,000
W24-11	2028 Water Main Replacement	2028	Water / Sewer	\$1,312,000
W24-12	2029 Water Main Replacement	2029	Water / Sewer	\$750,000
W24-13	2030 Water Main Replacement	2030	Water / Sewer	\$500,000
W24-14	Water Main Replacement (31-32)	2031	Water / Sewer	\$500,000
Water Total				\$7,062,500

INTERACTIVE CIP DASHBOARD URL:

https://oakgov.maps.arcgis.com/apps/opsdashboard/index.htmll#/45dd43a3429a404b9d8287f40d2e7d57

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Administrative

New to the 2024 CIP is a focus on a needs assessment for prioritizing CIP and maintenance and the allocation of operating budgets. Also new is the replacement of the aging drinking fountains at City Hall. Carried over from the 2023 CIP is the new camera equipment to replace obsolete equipment and improve services by the Cable department. It is expected that the new equipment would contribute to the long term needs of the community for up to 30 years.

AD24-01		Remote Cameras - Cable Department
Project Year:	2024	
Estimated Cost:	\$7,798	New cameras will save labor fees for Council chamber meetings.
Funding Source:	General Fund	Current equipment is identified as obsolete.
Ranking:	TBD	
AD24-02	· ·	City Hall Drinking Fountain Replacement*
Project Year:	2024	
Estimated Cost:	\$6,000	Replacement of four (4) aged wall-mounted drinking fountains
Funding Source:	General Fund	 throughout City Hall. This would include three (3) fountain/bottle filling stations, one (1) standard fountain, and installation expense.
Ranking:	TBD	
AD24-03		Facility Condition and Needs Assessment*
Project Year:	2024	As City facilities continue to age, the City should utilize qualified
Estimated Cost:	\$35,000	consultants to provide a facility condition and needs assessment
Funding Source:	General Fund / Water-Sewer	(FCNA) of the existing City Hall and DPW facilities. The analysis would be utilized for prioritizing CIP and maintenance requirements
Ranking:	TBD	as well as assisting with allocating operating budgets. The review would include exterior/interior systems, fire/life safety, HVAC, electrical, plumbing, and specialized equipment and systems.

Department of Public Services

Lathrup Village has maintained a contract with the private company Lathrup Services to manage all of its public service provisions. Services such as water main repair, snow plowing, landscaping and general maintenance and repairs fall into this category. The truck plow assembly package, leaf blower, lawn mower, and Verkada surveillance camera license fee are new items for 2024.

DPS24-01		2011 GMC Pickup - Plow Assembly*
Project Year:	2024	The City's current 2011 GMC pickup does not include a plow
Estimated Cost:	\$7,500	package, thus limiting its usefulness during the winter months. The
Funding Source:	General Fund	plow assembly package would allow the City to retrofit one of its vehicles to give it the added benefit to be added to the winter fleet
Ranking:	4	rotation.
DPS24-02	·	Painting DPS Building
Project Year:	2024	
Estimated Cost:	\$20,000	
Funding Source:	General Fund	The building is ready for a new paint job inside and out.
Ranking:	16	
DPS24-03	·	Epoxy Floors
Project Year:	2024	
Estimated Cost:	\$65,000	Epoxy floors throughout the entire building will keep office and
Funding Source:	General Fund	shop floors clean. The carpet is very dirty and worn out - remove and replace with epoxy.
Ranking:	13	
DPS24-04		Cement Blocks
Project Year:	2024	
Estimated Cost:	\$5,000	Improve yard and organization. Only have three bays to work with.
Funding Source:	General Fund	Extra materials used for projects and dumped anywhere in yard.
Ranking:	8	
DPS24-05		Concrete Slab
Project Year:	2024	
Estimated Cost:	\$25,000	Interior of DPS building is dirt and needs to be replaced with
Funding Source:	General Fund	concrete for a cleaner environment.
Ranking:	TBD	
DPS24-06	÷	Furnace Replacement
Project Year:	2024	
Estimated Cost:	\$10,000	
Funding Source:	General Fund	Furnace at DPS building is old and needs to be replaced.
Ranking:	3	

Department of Public Services

DPS24-07		Kitchen Remodel
Project Year:	2024	
Estimated Cost:	\$6,000	Kitchen is not in good shape and needs to be replaced. Remove and
Funding Source:	General Fund	replace old equipment and carpet.
Ranking:	15	
DPS24-08	·	Bathroom(s) Remodel
Project Year:	2024	
Estimated Cost:	\$6,000	The bathrooms at the DPS building are in bad shape and in need of
Funding Source:	General Fund	remodel.
Ranking:	14	
DPS24-09		Parking Lot Replacement Phase 3
Project Year:	2024	
Estimated Cost:	125,000	Repave the northern portion of the parking lot and westerly drive
Funding Source:	General Fund	patch.
Ranking:	11	
DPS24-10		Backhoe Tractor
Project Year:	2024	
Estimated Cost:	\$97,750	
Funding Source:	General Fund	Current tractor is 13 years old and in need of replacement.
Ranking:	2	
DPS24-11	•	City Hall Roof Repair
Project Year:	2024	
Estimated Cost:	\$20,000	
Funding Source:	General Fund	Roof leaks in several areas in the Community Room.
Ranking:	TBD	
DPS24-12	1	Dump Truck
Project Year:	2024	
Estimated Cost:	\$65,165	Dump Truck in need of replacement it is 12 years old - no floor panel
Funding Source:	General Fund	make current one very dangerous
Ranking:		
DPS24-13		Gutters & Downspout
Project Year:	2024	
Estimated Cost:	\$10,000	Gutters are broken and are in need of replacement
Funding Source:	General Fund	
Ranking	12	

DPS24-14		DPS Building Roof Repair
Project Year:	2024	
Estimated Cost:	\$130,000	DPS building is in bad shape, it is leaking in many spots and might
Funding Source:	General Fund	need an entire roof replacement
Ranking	13	
DPS24-15		Pick Up Truck (plow ready)
Project Year:	2024	
Estimated Cost:	\$51,750	
Funding Source:	General Fund	The DPS truck is in poor condition and in need of replacement.
Ranking	1	
DPS24-16		Building and Site Improvements
Project Year:	2024	
Estimated Cost:	\$65,165	Dump Truck in need of replacement it is 12 years old - no floor panel
Funding Source:	General Fund	make current one very dangerous
Ranking:	TBD	
DPS24-17		Interior Garage Concrete Pavement
Project Year:	2024	
Estimated Cost:	\$15,000	
Funding Source:	General Fund	Concrete paving of garage interior.
Ranking:	10	
DPS24-18		Tow Behind Leaf Blower*
Project Year:	2025	The Department of Public Works utilizes tow-behind leaf loaders for
Estimated Cost:	\$75,000	yearly leaf pickups. The City currently has three (3) units with one
Funding Source:	General Fund	(1) of the units past its useful life and currently out of service. While
Ranking:	6	the City service can continue with two (2) units, the rate of service declines greatly, especially if a crew is pulled to another assignment.
DPS24-19	· ·	Zero Turn Lawn Mower*
Project Year:	2025	The City's current zero turn lawnmower is seven (7) years old and
Estimated Cost:	\$10,000	at the end of its useful life as it needs consistent maintenance
Funding Source:	General Fund	to function throughout the mowing season. This purchase of a
Ranking:	5	commercial grade zero turn lawnmower would replace our current equipment and allow for continued service during the season.
DPS24-20		Verkada - Camera / Door Lock License Fee*
Project Year:	2025-2026	Verkada surveillance camera license fee will expire in August of 2025
Estimated Cost:	\$10,227.87	and door lock license fee expires in Jan of 2027. IF the City would like
Funding Source:	General Fund	to continue using these products we will need to renew the license.
Ranking:	TBD	3yr license - 27 cameras = 10,227.87 5yr license - 27 cameras = 16,748.37 10yr license - 27 cameras = 33,515.37

Downtown Development Authority

The DDA has proposed improvements to Southfield Road at the gateways to the City as incremental improvements while the Southfield Road improvement project awaits federal funding priority. These projects will bolster economic development efforts to keep Lathrup Village competitive and attractive for business development. Improvements to alleyways in 2025 and 2026 are new to the 2024 CIP.

DDA24-01		Alleyway Improvements
Project Year:	2024	
Estimated Cost:	\$296,000	Repair and/or reconstruct deteriorated alleyways and approaches,
Funding Source:	DDA	using the Alleyway Assessment conducted by the city's engineers.
Ranking:	TBD	
DDA24-02		City Hall Parking Lot Reconstruction
Project Year:	2025	Reconstruct the existing asphalt parking lot with spot curb and
Estimated Cost:	\$350,000	gutter repairs, ADA compliant walks, new asphalt parking surface,
Funding Source:	DDA General Fund	and pavement markings.
Ranking:	TBD	This is part of a larger project to renovate municipal grounds which also includes new landscaping around City Hall & installing a new play structure. Total Project Cost is \$807,264



Existing Light pole banner on Southfield Road (Giffels Webster, 2020)

Downtown Development Authority

DDA24-03		Bike Loops
Project Year:	2025	To help encourage cycling and cycling safety in the City and
Estimated Cost:	\$7,300	downtown, bike loops should be installed. Although there are bike loops at City Hall, there are none located close to the north and
Funding Source:	DDA General Fund	south entrances. Seven locations, including City Hall, have been
Ranking:	TBD	identified for areas to install bike loops.
DDA24-04	·	Trash Receptacle Installation
Project Year:	2025	Installation of trash and recycling receptacles in the Downtown
Estimated Cost:	\$13,000	District, with six in the northern half of the district and four in the
Funding Source:	DDA General Fund	southern portion. Each receptacle has a compartment for garbage
Ranking:	TBD	and recycling.
DDA24-05		HAWK Pedestrian Crossing
Project Year:	2025	This project involves the installation of 3 HAWK/Pedestrian Hybrid
Estimated Cost:	\$100,000	Beacons. These will dramatically improve the safety of those
Funding Source:	DDA General Fund	wishing to cross Southfield Road and will enhance the connectivity of the community. Approval by RCOC for installation near Margate
Ranking:	TBD	Ave.
DDA24-06		Alleyway Improvements*
Project year:	2025	
Estimated Cost:	\$345,000	
Funding Source:	DDA General Fund	Reconstruct alleys and approaches per DDA CIP.
Ranking:	TBD	
DDA24-07		Alleyway Improvements*
Project year:	2026	
Estimated cost:	\$350,000	
Funding Source:	DDA General Fund	Reconstruct alleys and approaches per DDA CIP.
Ranking:	TBD	
DDA24-08		City Hall Monument Sign Conversion
Project year:	2026	
Estimated Cost:	\$10,000	Convert the existing monument sign to a disital massage based
Funding Source:	DDA General Fund	Convert the existing monument sign to a digital message board.
Ranking:	TBD	

Parks and Recreation

The Recreation Department includes upgrades to City Parks, Community Room, and Fitness Center. The City's parks are in need of restoration and upgrades to maintain safety and accessibility. Several parks are in need of additional wood chips and landscaping around play equipment in order to ensure safety of use. Drainage improvements around recreational amenities are needed to reduce instances of standing water and to protect accessibility. The Goldengate, Sarrackwood, and municipal park playgrounds have all been moved ahead from the 2023-2028 CIP.

PR24-01		Municipal Park Playscape Replacement
Project Year:	2024-2025	The playground equipment at Municipal Park has reached the end
Estimated Cost:	\$625,000	of its usable life. Since its installation, great strides have been made
Funding Source:	Senator Peters	in creating inclusive playscapes to meet the needs of all children in a community. As the hub of community activities and events, an
Ranking:	TBD	inclusive and accessible playscape is a necessity at Municipal Park.
PR24-02		Sarrackwood Park Playscape Replacement
Project Year:	2026	The playground equipment at Sarrackwood Park has reached the
Estimated Cost:	\$400,000	end of its usable life. Since its installation, great strides have been
Funding Source:	Grant	made in creating an inclusive playscape to meet the needs of all children in the community. Maintaining clean and safe playgrounds
Ranking:	TBD	is a hallmark of desirable neighborhoods, assisting with retaining current residents and attracting new ones.
PR24-03	•	Goldengate Park Playscape Replacement
Project Year:	2026	The playground equipment at Goldengate Park is not inclusive
Estimated Cost:	\$400,000	equipment. Since its installation, great strides have been made
Funding Source:	Grant	in creating inclusive playscapes to meet the needs of all children in the community. Additionally, Goldengate is currently the sole
Ranking:	TBD	park that services the southern half of the city. Having accessible equipment in the only park on the south side of the city is necessary.

Police

The Lathrup Village Police Department offers full policing services to its residents including routine patrol, traffic enforcement, detective services, community relations, and other specialized functions. Lathrup Village holds the distinction of being one of Oakland County's safest cities. The Axon Taser replacement is a new item for the 2024-2029 CIP.

PD24-01		Ballistic Plate Carrier Upgrade
Project Year:	2024	
Estimated Cost:	\$15,000	Ballistic plate carrier upgrade for active shooter situations which
Funding Source:	Police	can be added to the bulletproof vest for emergency situations.
Ranking:	TBD	
PD24-02	· ·	Watchguard (In-Car Video)
Project Year:	2024	In-car video system replacement (GTek).
Estimated Cost:	\$27,000	
Funding Source:	Police	The current system is out of warranty. A one-year warranty for all equipment can be purchased for \$3,200.
Ranking:	TBD	
PD24-03	·	Power DMS Annual Accreditation Subscription
Project Year:	2024	
Estimated Cost:	\$5,222	
Funding Source:	TBD	
Ranking:	TBD	
PD24-04	· ·	Chief and Detective Bureau Vehicles
Project Year	2024-2025	Replacement of the Chief and Detective vehicles, which currently
Estimated Cost:	\$74,000	have 125,000 miles on each vehicle. Send these vehicles to auction
Funding Source:	General Fund	will result in a higher auction value verses the potential increase in maintenance costs. I am requesting to purchase one vehicle this
Ranking:	TBD	year and a second vehicle next year.
PD24-05		Police Station Remodel or New Build
Project Year:	2024	
Estimated Cost:	\$1.8 MM	The police department is in desperate need of a new facility to
Funding Source:	General Fund	address all of the needs of personnel and the changing environment of police standards and recruitment.
Ranking:	TBD	
PD24-06	·	Patrol Vehicle
Project Year:	2025	Chevy Tahoe patrol vehicle - Replace due to hours of service
Estimated Cost:	\$65,000-\$70,000	and mileage. This will need to include purchase of the vehicle,
Funding Source:	General Fund	equipment change over and the purchase of new equipment for
	TBD	new model year

Police

PB24-07		Axon Taser - Replacement
Project Year:	2024-2029	The current department tasers are at the end of their life cycle which
Estimated Cost:	\$52,222.53	expires on 8/1/24. We will need to purchase new tasers to give our
Funding Source:	General Fund	officers a less than lethal option for compliance while detaining/
Ranking:	TBD	arresting subjects.

Roads

The City of Lathrup Village has 26.2 total miles of roads, of which 7.36 miles are major streets and 18.84 miles are considered local roads. In November 2020, Lathrup Village voters passed a millage for road repair to address the urgent needs of the transportation system. The millage funds a three-year project beginning in the spring of 2021 and was completed in the fall of 2023. The project is being paid for by the issuance of a bond and will be paid back over 10 years with an average millage rate of 3.9176 mills. Due to the significant cost savings, this project includes limited ditch grading, culvert replacement, and culvert cleaning. These additional tasks will ensure that the new roads will achieve their maximum lifespan and improve the flooding after moderate to significant rains.

R24-01		EB/WB 11 Mile Rd. RCOC, Southfield Rd. to 1,000 ft. West
Project Year:	2024	
Estimated Cost:	\$175,000	Resurfacing local roads with any remaining bond issue funds (TBD
Funding Source:	Major Road	after 2023 project). This is an estimate of what may be available.
Ranking:	TBD	
R24-02	÷	Southfield Road Resurfacing (11 Mile Rd. to 12 Mile Rd.)
Project Year:	2024	
Estimated Cost:	\$146,000	RCOC is resurfacing Southfield Road from 11 to 12 Mile Roads. The
Funding Source:	General Fund / Major Road / DDA / Tri-Party	City is responsible for 10%. Using Tri-Party funding would cost the city \$146,000.
Ranking:	TBD	
R24-03		Eastbound 11 Mile Resurfacing (Southfield Road to on-ramp)
Project Year:	2025	
Estimated Cost:	\$307,000	Resurfacing of 11 Mile from Southfield Road to the east city limits;
Funding Source:	General Fund / Federal Grant	eastbound. Estimated cost of \$520,00 includes a \$213,000 grant (added 20% inflation).
Ranking:	TBD	
R24-04	·	Lincoln Dr. East Reconstruction
Project Year:	2026	
Estimated Cost:	\$450,000	
Funding Source:	Gen Fund / Fed Grant / Major Rd	
Ranking:	TBD	
R24-05	·	Eastbound and Westbound 11 Mile Road Resurfacing
Project Year:	2027	
Estimated Cost:	\$750,000	Resurfacing eastbound 11 Mile Road from Santa Barbara to Southfield and westbound from Southfield to Evergreen Road.
Funding Source:	General Fund / Major Road	Estimate a 2 mill and overlay.
Ranking:	TBD	

Roads

R24-07		Southfield Road Reconstruction (Meadowbrook to Cambridge)
Project Year:	2007	
Estimated Cost:	\$2,650,000	
Funding Source:	Grant / CIP Funding	
Ranking:	TBD	

ROADS			
Total Number	25.8 miles (approx.)		
	Poor	6.32 miles (60%)	
2023 Paser Rating	Fair	4.41 miles (17%)	
	Good	6.21 miles (24%)	
	Excellent	8.90 miles (34.5%)	
Total in Need of Repair	6.32 miles to 10.72 miles (24.5 to 41.6%)		
Repairs to Date (2021 through 2023)			
Reconstructed	ructed 3.90 miles		
Rehabilitated	4.24 miles		
Paved Gravel	0.49 miles		
Repairs Planned (2024 through 2029)			
Resurfacing	Resurfacing 1.85 miles		
Total Cost (excl. Southfield Road) \$1.5 million		illion	

Sanitary and Storm Sewer

SANITARY SEWER

The Lathrup Village sanitary sewer system consists of approximately 145,000 linear feet (lft) of sewers ranging in size from 8 inches to 24 inches in diameter. Of the 145,000 lft of sewer, the older portion of the system is comprised of approximately 118,900 (82%) of vitrified clay pipe, while the newer portion of the system is comprised of approximately 26,100 (18%) lft of concrete pipe. Constructed in the 1920's as a combined sewer system, the City converted it to a dedicated sanitary sewer system in the 1960's (meaning that storm water and sanitary water are not permitted to mix). It is believed that all residents and businesses within the City are connected to the sanitary sewer and there are no known active septic systems. Since the City of Lathrup Village reached its full development capacity, the sanitary sewer system covers the entire city with no need for expansion.

During the construction of I-696, the system was severed and divided into a northern and a southern system that are metered and discharged into the Evergreen Farmington Sewage Disposal System (EFSDS). The sewer system north of I-696 is routed to a 3-million-gallon retention tank which is located at the west end of Sunnybrook, near Evergreen Road north of I-696. This facility is currently receiving significant maintenance and repair in order to safeguard the operation of the system.

Lathrup Village has invested heavily over the past couple of decades in its sanitary sewer system. As a result, the system is in good condition, but it does require maintenance to keep it from degrading. In the fall of 2020, the City invested in having 30,000 linear feet of sewer pipe inspected via closed circuit television. As a result of this process, the assessment of approximately 11,000 linear feet of sanitary sewers have been lined at a cost of \$664,000 through a CIP Bond.

Sanitary Retention Tank

Lathrup Village has its own sanitary retention tank that is used to store inflow from the sanitary sewer system when the inflow rate is greater than the rate at which we are permitted to outflow to the Evergreen-Farmington Sewer Disposal System (EFSDS). In the past, there have been instances where the retention tank has filled up and the City was forced to allow the tank to overflow. As a result, the City is under a Consent Decree from the Michigan Department of Environment, Great Lakes and Energy (EGLE). In 2019, the City outsourced the operations and maintenance of the retention tank to the Oakland County Water Resource Commission (OCWRC). The County has notified us that the retention tank requires approximately \$500,000 in maintenance and repairs for safety and upgrades in order to obtain compliance with the Consent Decree.

SANITARY SEWER				
Total Number	27.5 miles (approx.)			
Size	8″ - 24″ diameter			
Material	Vetrified Clay	22.5 miles (82%)		
	Concrete	4.90 miles (18%)		
LFT of Sewer Lined (1994 - 2023)	13.92 miles (50%)			
Repairs to Date (2021 through 2023)				
Reconstructed	Reconstructed 3.90 miles			
Rehabilitated	4.24 miles			
Paved Gravel	0.49 miles			
Repairs Planned (2024 through 2029)				
Resurfacing	Resurfacing 1.85 miles			
Total Cost (excl. Southfield Road)	\$1.5 m	illion		

STORM SEWER

Of the four infrastructure categories of public infrastructure (sanitary sewer, storm sewer, roads, and water), the City's storm sewer system has received the least amount of resources and attention in the last decade. Upkeep of ditches, culverts, and drains found in the right-of-way is, by City ordinance, the responsibility of the adjoining property owner.

For many blocks, ditches have not been properly maintained and the culverts have become damaged or have been shifted by the freeze/thaw cycle rendering them unable to perform their function. The result is a storm system that functions at a level below full capacity and leaves standing water in ditches for days following rainstorms. Poor maintenance on culverts have left them slow to drain or impassible, preventing storm water from reaching the proper drains which send water to the Rouge River. The current state of the storm and ditch system impacts the subsurface ground water levels and the volume of flow in the City's sanitary sewer system.

In 2022, the City contracted for the cleaning, televising, and assessment of 50,000 linear feet of storm sewers. There are no new items in this CIP and all previous items are moved ahead.

SS24-01		2025 Manhole Installation
Project Year:	2024	
Estimated Cost:	\$200,000	Install 1 to 20 sanitary manholes at sewer sections with no upper
Funding Source:	CIP Bond Issue	end manhole.
Ranking:	TBD	
SS24-02		Sanitary Retention Tank Upgrades
Project Year:	2024	
Estimated Cost:	\$858,000	
Funding Source:	CIP Bond	
Ranking:	TBD	
SS24-03		2025 Sanitary Sewer CCTV
Project Year:	2025	
Estimated Cost:	\$200,000	Clean, televise, and assess approximately 30,000 linear feet of
Funding Source:	Water / Sewer	miscellaneous sanitary sewer sections throughout the city.
Ranking:	TBD	
SS24-04		Storm Sewer Improvements & Repair
Project Year:	2025	
Estimated Cost:	\$150,000	
Funding Source:	CIP Bond	
Ranking:	TBD	

Sanitary and Storm Sewer

SS24-05		2026 Sanitary Sewer Improvements
Project Year:	2026	
Estimated Cost:	\$200,000	Budget for sanitary sewer repairs required based on the 2025
Funding Source:	Water / Sewer	Sanitary CCTV assessment.
Ranking:	TBD	
SS24-06		2027 Sanitary Sewer Improvements
Project Year:	2027	
Estimated Cost:	\$200,000	
Funding Source:	Water / Sewer	
Ranking:	TBD	
SS24-07	÷	2028 Sanitary Sewer Improvements
Project Year:	2028	
Estimated Cost:	\$200,000	
Funding Source:	Water / Sewer	
Ranking:	TBD	

Water

Lathrup Village has approximately 31 miles of water main. Of that mileage, 17 miles of water main were installed prior to 1930 with the remaining 14 miles originally installed prior to 1972. The expected useful life of a water main is approximately 50 years. Because most of the system has already significantly outlived its useful life, the City experiences a much larger than expected number of costly water main breaks each year.

The City has been addressing this issue on an ongoing basis. In the fall of 2020, the City completed the Santa Barbara water main project, which installed about a mile of new water main to increase pressure and volume to the west side of the City. However, a large portion of the water system still needs to be replaced. As discussed in a prior recommendation, the opportune time to replace water mains is simultaneous to road replacement. This dramatically reduces the cost of water main replacement and also eliminates any need to damage existing roadway in order to replace a water main. The residents recently approved a three-year road replacement project and it is recommended that the City replace as much water main as possible during this three-year project. By the end of 2023, the City completed the replacement of 7,700 linear feet of water main since 2021.

WATER MAINS				
Total Mileage	32.62 miles			
Useful Life	50 years			
	Before 1930	15.6 miles		
Age	1931 – 1958	3.16 miles		
	1959 – 1972	5.42 miles		
	1973 – 2000	4.69 miles		
	2000 – 2023	3.75 miles		
Total in Need of Replacement	Approx. 15.6 miles (48%)			
Replacements to Date				
2018 through 2020 7,211 linear feet (1.4 miles): 4.5%				
2021 through 2023	7,700 linear feet (1.45 m	iles): 4.7%		
Replacements Planned				
2024 through 2029 12,035 linear feet (2.3 miles): 7.4%				

Water

Fire Hydrants.

Lathrup Village has approximately 243 fire hydrants and approximately 60% of those were installed prior to 1930. The City estimates that 120 hydrants need to be replaced or refurbished in order to provide optimal functionality should their use be required to extinguish a fire. It is estimated that 60 hydrants will need to be replaced and 60 will be able to be refurbished. The estimated cost per hydrant is \$4,540. This equates to a total project cost of \$545,000. Completing this project (along with water main improvements) will help to improve safety and ultimately improve the City's fire rating, which should result in lower insurance rates for businesses and residents. By the end of 2023, the City has replaced 80 hydrants and installed 20 new hydrants.

FIRE HYDRANTS				
Total Number	243 (approx.)			
Age	94+ years	145 (60%)		
Total in Need of Poplacement	120 (49%)			
Total in Need of Replacement	60 replaced, 60 refurbished			
Estimated Cost per Hydrant	\$4,540			
Estimated Total Cost	\$545,000 (ea. x 120)			
Replacements to Date (2021 through 2023)				
Refurbished	2			
Replaced	80			
New Installs	20			
Replacements Planned				
2024 through 2029	20			

Water

Water Main Gate Valves.

Gate valves are used to provide isolation capability for water mains. When water mains require maintenance or repair, a gate valve can be closed to shut off the water supply to the water main in question. Lathrup Village has over 300 gate valves of which 60% were installed prior to 1930. Due to their age, a large number of these gate valves no longer function. This is a huge problem, especially because of the large number of water main breaks the City experiences every year. In many instances, when a water main breaks, the contractor cannot shut off the water upstream because of a non-functioning gate valve. This means the repair must be done under pressure, which results in added expense for the repair, additional time that residents are without water, excessive water loss for which the City is liable, and safety risk for the water department staff. The City Engineer estimates that 162 gate valves require replacement. The cost of each replacement is estimated to be \$5,925, which equates to \$960,000 for the entire project. The 2021 CIP had plans to replace 54 gate valves per year for the next three years. By the end of 2023, the City has refurbished 99 gate valves and installed 32 new valves.

Distribution Service Material Inventory (DSMI) and Lead\Galvanized Water Service Abatement.

In response to the Flint water crisis, the State of Michigan adopted a variety of new regulations related to lead in the water system. As a result of these regulations, by 2025, the City is required to identify the material of all water service pipes leading into all homes and businesses in the City. Any service line that consists of lead or galvanized steel is required to be replaced with the cost born completely by the City. Starting in 2021, the City must replace a minimum of 5% of its lead/galvanized service lines each year for the next 20 years.

WATER MAIN VALVES				
Total Number	303 (approx.)			
Ago	94+ years	180 (59%)		
Age	< 94 years	120 (40%)		
Total (est.) in Need of Replacement 162 (53%)				
Replacements to Date (2021 through 2023)				
Refurbished	Refurbished 99			
Replaced 0				
New Installs 32				
Replacements Planned				
2024 through 2029	51			

Water

Lead and Copper Exterior Identification.

Service line material verification is required at both the water stop box (usually by the sidewalk in front of each home) and where the water service physically enters the home/business. The City has already launched a self-identification campaign for residents to identify the material inside their homes and businesses. Identifying the material at the stop box is a significantly more intensive process. It requires digging five feet down on both sides of the stop box and visually inspecting the pipes leading to and going from the stop box for 18 inches on each side. The estimated cost for each stop box identification is \$650. This estimate includes repairing the sidewalk when it is damaged during the identification process. In addition, most of the stop boxes in the City are over 75 years old and do not function well or at all. Because most of the work to replace the stop box will already be completed in the identification process, it is the opportune time to replace these old and failing devices. The additional cost to replace each stop box is \$75, bringing the total cost to \$725 per water service line. The City was required to verify 315 randomly generated services. at the end of 2023, all 315 excavations have been complete and only 4 lead or galvanized services were found. The City received nearly \$232,000 in grant money from EGLE to cover the expense of this project.

In addition, the City will be required to replace the lead and galvanized lines that are identified via the aforementioned methods. The cost of this abatement is estimated to run about \$4,500 to \$5,000 per line. While there is no way to accurately estimate how many lead and galvanized lines there are in the City, it does appear to be relatively low. The CIP is budgeting approximately \$500,000 to be utilized for this abatement. At the end of 2023, 24 water services have been abated.

Water Loss and Water Meters.

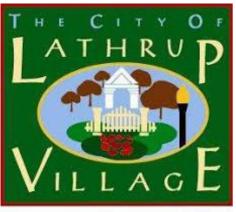
Over the last five to ten years, the City has had larger than expected water losses. Lathrup Village purchases its water from Southeast Oakland County Water Authority (SOCWA), who meters the volume that the entire City uses. The City, in turn, bills residents and businesses based upon their individual metered usage. The City had been experiencing 40% water loss for several years. The City found a leak in the high school athletic fields and identified commercial properties that were not properly metered. Since resolving these issues, the City's water loss has been less than 5%.

Water

W24-01		Lead & Copper Service Abatement
Project Year:	2024	
Estimated Cost:	\$100,000	Budget for lead or galvanized service abatement (estimated 15
Funding Source:	CIP Bond	services per year). Confirm after internal inspections.
Ranking:	TBD	
W24-02		Lead & Copper Interior Inspections
Project Year:	2024	Communities across the state are required to identify the interior
Estimated Cost:	\$50,000	water service lines by October 1, 2024. While the City has made
Funding Source:	CIP Bond Issue	some progress, the City will contract to have the interior inspections
Ranking:	TBD	done.
W24-03		Fire Hydrants Replacement / Refurbish
Project Year:	2024	
Estimated Cost:	\$210,000	Defurbish and install the remaining 1 to 45 hydronte
Funding Source:	CIP Bond	Refurbish and install the remaining 1 to 45 hydrants.
Ranking:	TBD	
W24-04		Gate Valve Replacement
Project Year:	2024	
Estimated Cost:	\$250,000	The City's gate valves are very old and do not close correctly.
Funding Source:	CIP Bond	Refurbish/install the remaining 1-42 valves.
Ranking:	TBD	
W24-05		Residential Water Meter Telemetry
Project Year:	2024	
Estimated Cost:	\$120,000	Install upgraded telemetry and software for reading residential
Funding Source:	CIP Bond Issue	water meters.
Ranking:	TBD	
W24-06		2024 Water Main Replacement
Project Year:	2024	
Estimated Cost:	\$489,000	Replace approximately 1,500 linear feet of water mains on four
Funding Source:	Water / Sewer	dead-end streets: Roseland, Avilla, Redwood, & Catalpa.
Ranking:	TBD	
W24-07		2025 Water Main Replacement
Project Year:	2025	
Estimated Cost:	\$681,500	Replace approximately 2,500 linear feet of water main on various
Funding Source:	Water / Sewer	streets south of I-696.
Ranking:	TBD	

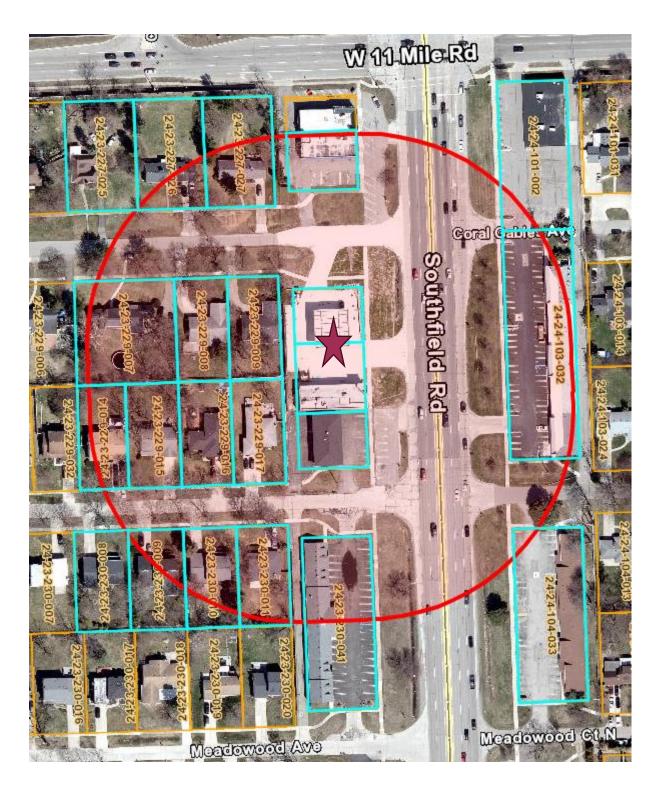
Water

W24-08		Lead & Copper Abatement
Project Year:	2025	
Estimated Cost:	\$50,000	
Funding Source:	Water / Sewer	
Ranking:	TBD	
W24-09		2026 Water Main Replacement
Project Year:	2026	
Estimated Cost:	\$1,080,000	Replace approximately 2,400 linear square feet of water main on the
Funding Source:	Water / Sewer	east side of Southfield Road (Lincoln to 11 Mile).
Ranking:	TBD	
W24-10		2027 Water Main Replacement
Project Year:	2027	
Estimated Cost:	\$980,000	Replace approximately 2,800 linear feet of water main on El Dorado
Funding Source:	Water / Sewer	Blvd.
Ranking:	TBD	
W24-11		2028 Water Main Replacement
Project Year:	2028	
Estimated Cost:	\$1,312,000	
Funding Source:	Water / Sewer	Replace 2,700 linear feet of water main on the east side of Southfield Road (California SW to 12 Mile Rd.).
Ranking:	TBD	
W24-12	·	2029 Water Main Replacement
Project Year:	2029	
Estimated Cost:	\$750,000	
Funding Source:	Water / Sewer	Place holder for future water main projects.
Ranking:	TBD	
W24-13		2030 Water Main Replacement
Project Year:	2030	
Estimated Cost:	\$500,000	
Funding Source:	Water / Sewer	Place holder for future water main projects.
Ranking:	TBD	
W24-14	ц	Water Main Replacement (31-32)
Project Year:	2031	
Estimated Cost:	\$500,000	
Funding Source:	Water / Sewer	Place holder for future water main projects.
Ranking:	TBD	



A HERITAGE OF GOOD LIVING







April 15, 2024

Planning Commission City of Lathrup Village 27400 Southfield Road Lathrup Village, MI 48076

Special Land Use

Site:26727 Southfield RoadApplicant:Village Square Market, Inc.Plan Date:March 20, 2024Zoning:CV Commercial Vehicular DistrictParcel ID:24-23-229-018; -029Proposal:Gas station convenience store with alcohol sales: Special Land Use

Dear Planning Commissioners,

We have reviewed the site plan and special land use application and a summary of our findings is below.



Giffels Webster • 1025 E. Maple Road, Birmingham, MI 48009 • 248.852.3100 Planning • Zoning • Transportation • Engineering • Landscape Architecture www.giffelswebster.com

REVIEW SUMMARY

The applicant requires a public hearing and approval by the Planning Commission and a recommendation for special land use approval to sell alcohol on the premises. Final action on the special use will be taken by City Council. In February of 2019, the Planning Commission approved a site plan and special land use request for the site to operate as a gas station in the Commercial Vehicular District. No changes to the approved site plan are proposed with this special land use request.

The standards for the Planning Commission to consider special land use, as related to this request, are outlined below.

Standards for Special Land Use Approval (Section 6.2.10)

1. *Reasonable Use*. The proposed use is considered "reasonable" when it would be harmonious, compatible, and appropriate for the use along with not impinging unreasonably on the value or use of nearby properties.

As stated above, the site received special land use approval for a gas station in 2019, which, along with a convenience store, currently exists on the site. In order to sell alcoholic beverages in the Commercial Vehicular District, a Special Land Use application and approval by the Planning Commission and City Council is required. The applicant states the enhanced convenience for their gas and food customers will not result in additional traffic impact.

2. Conformity with other regulations of the City.

The site is found to be in compliance with other City ordinances.

3. Location, intensity, and periods of operation. The location, intensity, and periods of operation of the use must be such as to eliminate any reasonable likelihood that it will be, cause, or create a public or private nuisance in fact.

The proposed use is reasonable within the context of location, intensity, and periods of operation of the City of Lathrup Village. The sale of alcohol at this site is for take-out purposes. The application does not state there will be on-site consumption of alcohol. The applicant states the hours of operation will be as follows:

Weekdays and Saturdays: 7:00 am. - 11:00 pm.

Sundays: 8:00 am - 11:00 pm.

Peak Hours Weekdays: 7:00 am. – 9:00 am. & 4:00 pm. – 9:00 pm.

Peal Hours Weekends: 12:00 pm. noon

4. The use, as and where proposed, must not be inconsistent with the spirit and purpose of this ordinance nor contrary to the principles of sound community planning.

The proposed sale of alcohol is not inconsistent with the use of convenience stores at gas stations, and therefore, is in line with sound community planning.

5. Uses Character on Adverse Effects and Neighbors.

There is no change proposed to the existing facility that is believed to result in a greater impact to the surrounding area, as food and beverage items are currently sold for take-out.

6. The use must not diminish the fair market value of neighboring lands or buildings to any substantial or significant degree.

This standard is likely met.

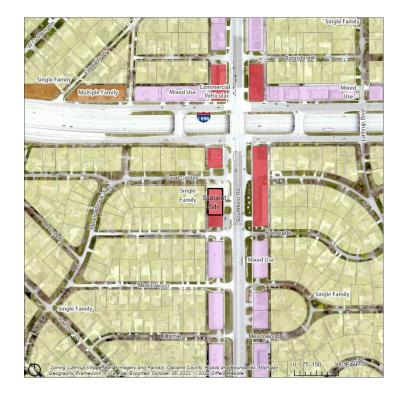
7. *Site Design.* The site and manner of operation provide for the maximum reasonable and feasible enhancement of the environment of the surrounding area.

The exterior of the existing facilities is proposed to remain unchanged. If any exterior improvements are pursued, additional enhancements may be required.

8. *Demonstrated Need*. Establishments involving the sale of alcoholic beverages must demonstrate a quantifiable need for the proposed use within either the City or surrounding area.

The existing site will maintain the primary use as a gas station and convenience store. Alcohol sales will be incidental to the primary use.

Zoning.



We will look forward to discussing the special land use application with the Planning Commission on April 16, 2024.

Regards,

Giffels Webster

Gil S. Bahm

Jill Bahm, AICP Partner

Eric M. Pirtsch

Eric Pietsch Senior Planner

The Cerre Or City of Lathrup Village	Office Use Only	ltem 8D.
27400 Southfield Road Lathrup Village, MI 48076	Date Submitted: 3/15/24	
Phone: (248) 557-2600	SLU Review Date:	
VILLAGE	11. 104	
A HERITAGE OF GOOD LIVING	Public Hearing Date: <u>4110124</u>	
Application for Special Land	d Use	
Please note that information requested and the procedure followed is pursuan Standards. As stated above, the Special Land Use will be necessary to allow	for special uses not automatically allowed in	
the zoning district. The Special Land Use application requires a Public Hearin Applicant is encouraged to be present to answer questions and speak to the b	ng in front of the Planning Commission.	
Property Information		
Project Name: LV Petro LLC BP	Gas Station	
Subject Property Address: 26727 South Bield R	d. Lathrup Village, Mt 48076	
Subject Property Parcel Number: 40-24-23.2	27.029	
Legal Description:		
Acreage: Frontage (in feet): Dimensio	ons:	
Proposed Use: GAB Stand W Carry	JUT & alcohol Sules	
Current Zoning: (DMMLR CUR) Vehicle-		
Applicant Information		
Name: Village Square Market Inc. /	Tarek Gayar	
Address: 244472 Northwestern Hwy Jothfield		
Phone Number: 248 722 6660 Fax:	248_3555921	
Email Address: Eggyar & gmail. Com		
Interest in Property: OWNEY	from the state in which it is organized	
*If the applicant is a corporate or a partnership, please attach certificate Property Owner Information		
	ware Market Inc.	
Address: 24472 Northwestern Hury Southfield	State: MI Zip Code: 4075	
Phone Number: 248 722 6660 Fax: 2	48 355 5921	
Email Address: tgayar 2gmeril. com		
Description of Proof of Ownership Provided:		
Land Use Questions		
Please describe the type and nature of the business being proposed for the papproval for. In addition please list the appropriate Class Use that the proposed	property you are seeking special land use seeking special land use	
abbierer interesting bienen eine abbieteren ander ander eine bieter	·	

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Item 8D. Please list the following information about your hours of operation. 10 11 pm Weekdays 8 to Ilpm Sundan Weekends Please list the peak hours of operation, and the maximum number of persons who will be occupying the business during the listed peak hours (space is provided for multiple peak hours.) 7Am - 9Am & 4pm - 9pm Peak Hours Weekdays: Noon time Peak Hours Weekends: Maximum number of vehicles which will be attracted to the property for which you are seeking special land use approval: Describe what additional requests or demands for City services there may be. Examples may be traffic regulation, ordinance enforcement, public safety, and water and sewer services. to the city, overything remain the same Describe how the proposed use qualifies as a "reasonable use". Section 2.2 of the Zoning Ordinance defines it as: A proposed use is "reasonable" when it would be harmonious, compatible, appropriate, would not impinge unreasonably on the value or use of nearby properties, and would not impair sound communal development as and where proposed to be established. An existing use is "reasonable" when it is harmonious, compatible, and appropriate as and where established, does not impinge unreasonably on the value or use of nearby properties, and does impair sound communal development. Uses which are not "reasonable" are "unreasonable." No use shall be deemed "reasonable" if its establishment or actual conduct is unlawful under the statutory or common law of this state." should be the same traffic rate we are adding more convenience to our 9 Customers, and bood customers, If the special use is granted, will the use then conform to all of the other regulations of the Zoning Ordinance and other ordinances of the City without a need for any variances? Yes No Describe what, if any, activities may reasonably be anticipated to occur on the premises and in the neighborhood as a result of the occupancy which reasonable persons or ordinary sensibilities may possibly find seriously annoying - in particular what changes, if any, will be observed in the following items: More Less Same Noise Dust or dirt Lights, glare Odors/Fumes Pedestrian/Vehicle Traffic Litter/Waste/Trash If you checked any item as more, please describe what, if any, impact you believe will result on adjacent properties.

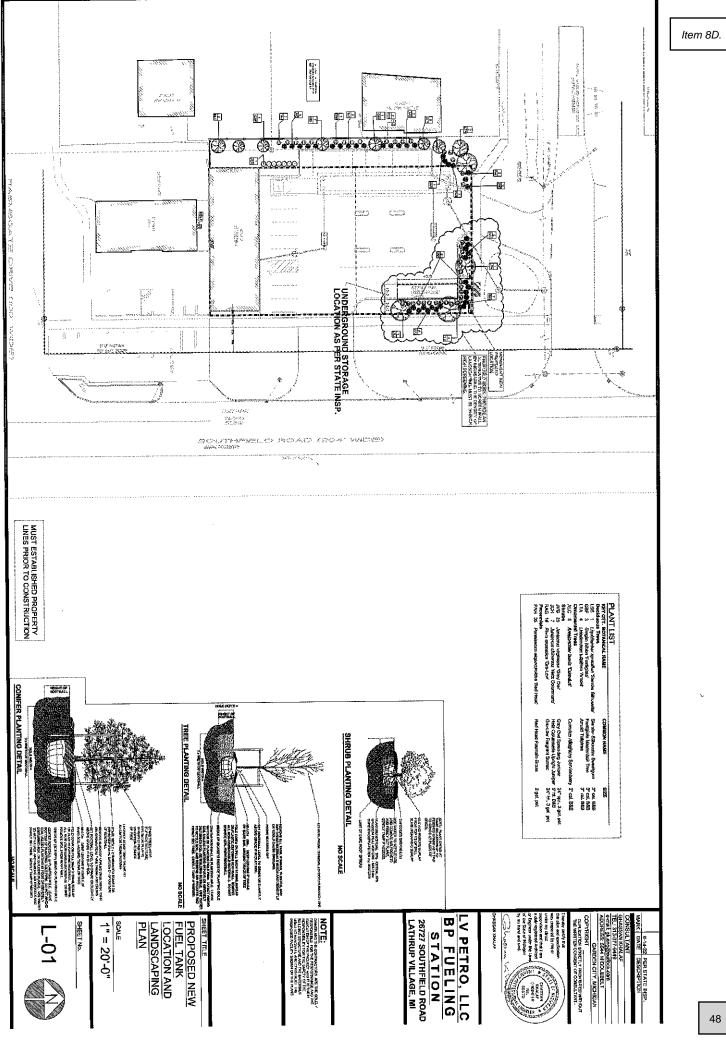
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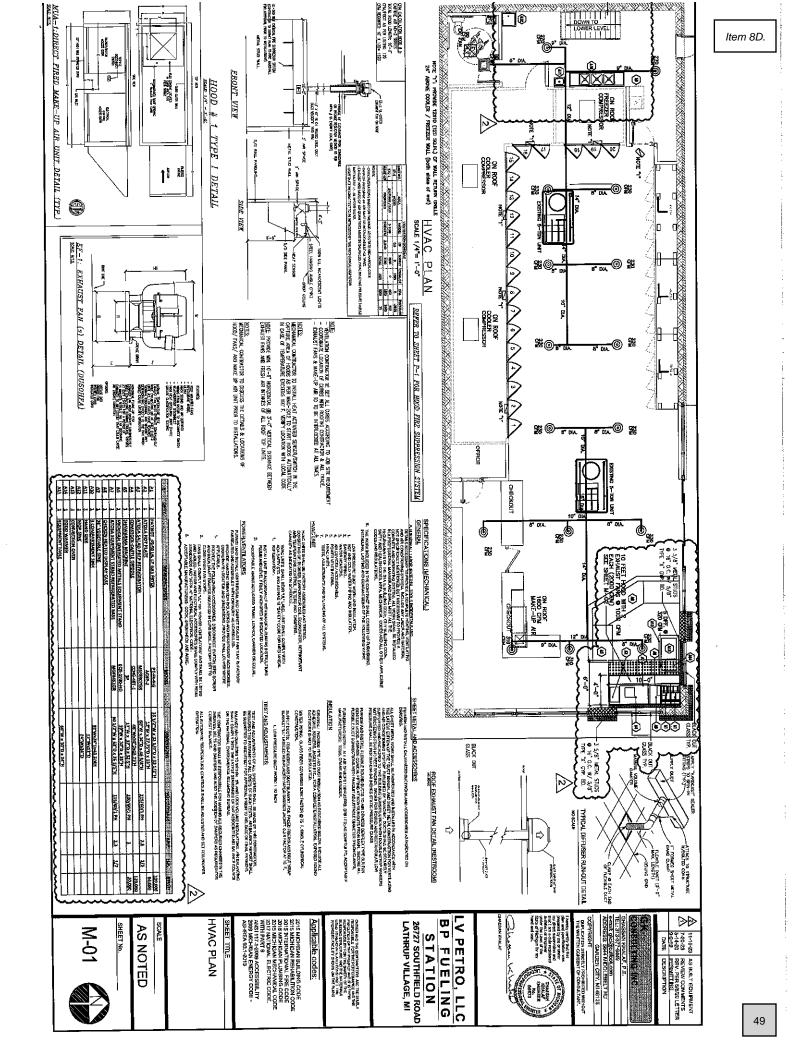
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Will the location, inter private nuisance. Typ include, but are not lin onto adjacent propert	pical nuisance (mited to, those	complaints a listed above	ssociated w as well as p	ith our busin parking prob	iess commur	nity	Yes	No		əm 8L
Please describe how surrounding area. Th pursuant to the City's いういての	is may include	, but not be l	imited to, bu	uffering, lanc	iscaping, sigi	nage, taç	ade, or other	site amenities		
Willce	mply w	ith sig	SN OIG	YONAL	- , me	april ver	9-2 grac	- unascay	ing	
and Bld	g façac	de								
·			Site Plan I	nformatio	n / L		ettering de la Chi <u>e</u> rra. I		4	
Is there an existing si	te plan on file:			1 Yes	leio		Applying cor	currently	4	
If yes, when was site	plan approval	obtained?		Feb,	24	<u>2019</u>			4	
······································	Tarek	**								
Prepared By:	24472	Northwe	istern Hu	14 South	hieldstate	MI	Zip Code:	48075]	
Street Address:	27910				22666		Fax:	<u> </u>		
Phone Number:		<u> </u>					<u> an. </u>		1	
Email Address:	Loja	Jar algr		on Checklis						
The applicant is requ the Public Hearing. F	ailure to supply	the following y all required	materials to information	the City Ha will <u>result ir</u>	il <u>30 days</u> pr the rejection	ior to the n of the a	regularly scho pplication by t	eduled date of he		
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PDF of comple								<u> </u>		
Review Fee: \$										
I declare that the for information, knowled in processing this ap conducted as repres to have been materi	egoing answers Ige, and belief. pplication and a ented and may	s honestly ar I understan gree that any be voided o	nd fairly deso d that City C v resulting d	Officials and lecisions or a	ture of the protection of the City Cou approvals ma	ncii wili re ay be con	ditioned upon	the use being	4]	
Applicant's Printed N	Name	Tar	ek	Gav	jar_				-	
Applicant's Signatur	e								4	
Date:		3/1	51	<u>262</u>	4				_	
Property Owner's Pr	inted Name	LVR	Tro	11c	<u>A Sy</u>		<u>lillage</u>	Sq Jar Mb	other the	C
Property Owner's Si	gnature	\leq		~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~		<u>></u>			4	
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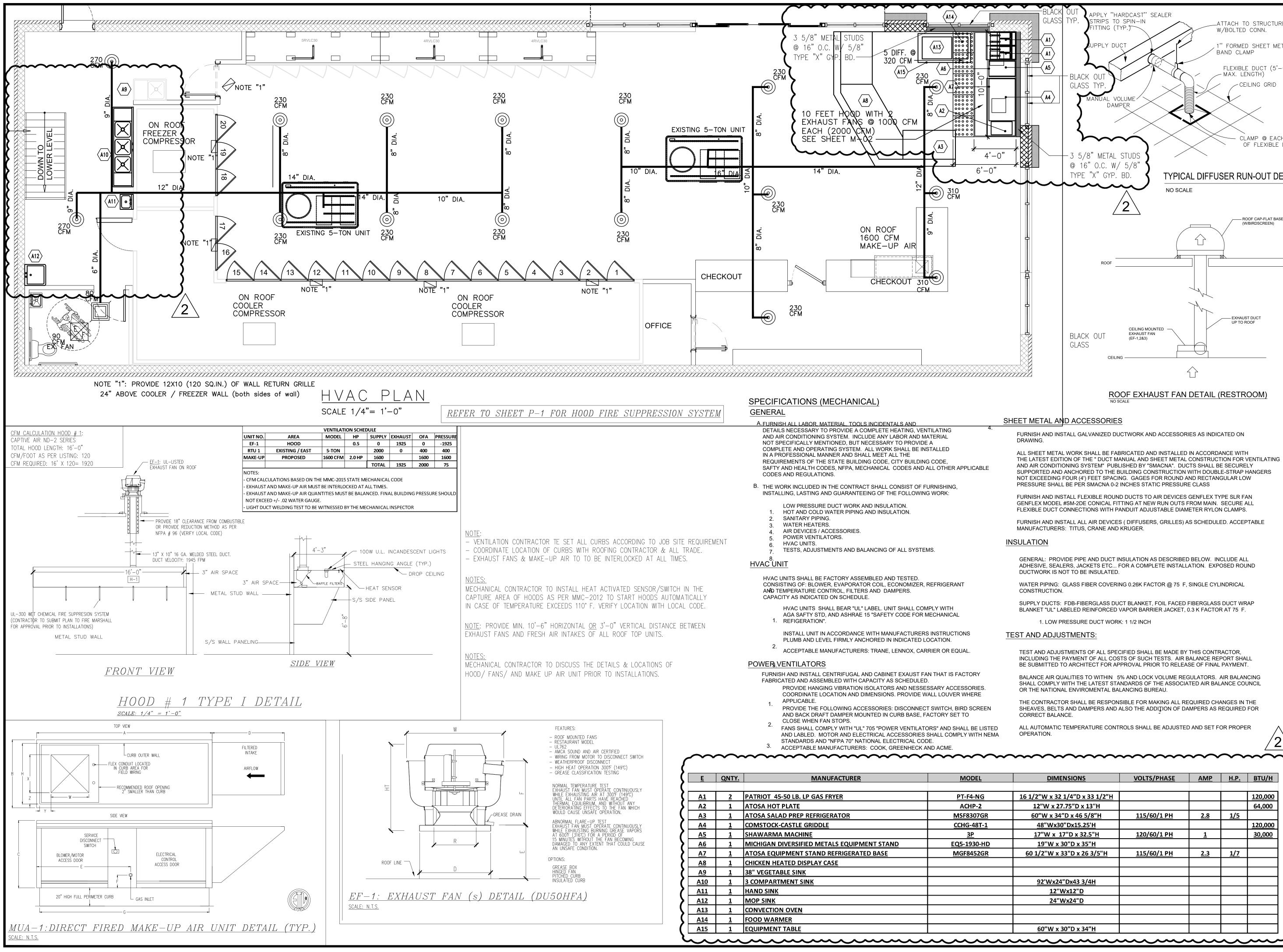
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SLU Application Revised 3/25/2021

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GENERAL	
A. FURNISH ALL LABOR, MATERIAL, TOOLS INCIDENTALS AND	SHEET METAL AND
DETAILS NECESSARY TO PROVIDE A COMPLETE HEATING, VENTILATING 4. AND AIR CONDITIONING SYSTEM. INCLUDE ANY LABOR AND MATERIAL NOT SPECIFICALLY MENTIONED, BUT NECESSARY TO PROVIDE A	FURNISH AND INSTA DRAWING.
COMPLETE AND OPERATING SYSTEM. ALL WORK SHALL BE INSTALLED IN A PROFESSIONAL MANNER AND SHALL MEET ALL THE REQUIREMENTS OF THE STATE BUILDING CODE, CITY BUILDING CODE, SAFTY AND HEALTH CODES, NFPA, MECHANICAL CODES AND ALL OTHER APPLICABLE CODES AND REGULATIONS.	ALL SHEET METAL V THE LATEST EDITIO AND AIR CONDITION SUPPORTED AND AI NOT EXCEEDING FO
B. THE WORK INCLUDED IN THE CONTRACT SHALL CONSIST OF FURNISHING, INSTALLING, LASTING AND GUARANTEEING OF THE FOLLOWING WORK:	PRESSURE SHALL E
LOW PRESSURE DUCT WORK AND INSULATION. 1. HOT AND COLD WATER PIPING AND INSULATION.	GENFLEX MODEL #S FLEXIBLE DUCT CO
 SANITARY PIPING. WATER HEATERS. AIR DEVICES / ACCESSORIES. 	FURNISH AND INSTA MANUFACTURERS:
 POWER VENTILATORS. HVAC UNITS. TESTS, ADJUSTMENTS AND BALANCING OF ALL SYSTEMS. 	INSULATION
HVAC UNIT	GENERAL: PROVID ADHESIVE, SEALEF DUCTWORK IS NOT
HVAC UNITS SHALL BE FACTORY ASSEMBLED AND TESTED. CONSISTING OF: BLOWER, EVAPORATOR COIL, ECONOMIZER, REFRIGERANT AND TEMPERATURE CONTROL, FILTERS AND DAMPERS. CAPACITY AS INDICATED ON SCHEDULE.	WATER PIPING: GL CONSTRUCTION.
HVAC UNITS SHALL BEAR "UL" LABEL. UNIT SHALL COMPLY WITH AGA SAFTY STD, AND ASHRAE 15 "SAFETY CODE FOR MECHANICAL	SUPPLY DUCTS: FI BLANKET "UL" LABE
1. REFIGERATION".	1. LOW PRE
INSTALL UNIT IN ACCORDANCE WITH MANUFACTURERS INSTRUCTIONS PLUMB AND LEVEL FIRMLY ANCHORED IN INDICATED LOCATION.	TEST AND ADJUST
2. ACCEPTABLE MANUFACTURERS: TRANE, LENNOX, CARRIER OR EQUAL.	TEST AND ADJUSTI INCLUDING THE PA
POWERSVENTILATORS	BE SUBMITTED TO
FURNISH AND INSTALL CENTRIFUGAL AND CABINET EXAUST FAN THAT IS FACTORY FABRICATED AND ASSEMBLED WITH CAPACITY AS SCHEDULED. PROVIDE HANGING VIBRATION ISOLATORS AND NESSESSARY ACCESSORIES.	BALANCE AIR QUAI SHALL COMPLY WI OR THE NATIONAL
COORDINATE LOCATION AND DIMENSIONS. PROVIDE WALL LOUVER WHERE APPLICABLE. PROVIDE THE FOLLOWING ACCESSORIES: DISCONNECT SWITCH, BIRD SCREEN AND BACK DRAFT DAMPER MOUNTED IN CURB BASE, FACTORY SET TO	THE CONTRACTOR SHEAVES, BELTS A

LASS

—(A4)

TYP

GLASS

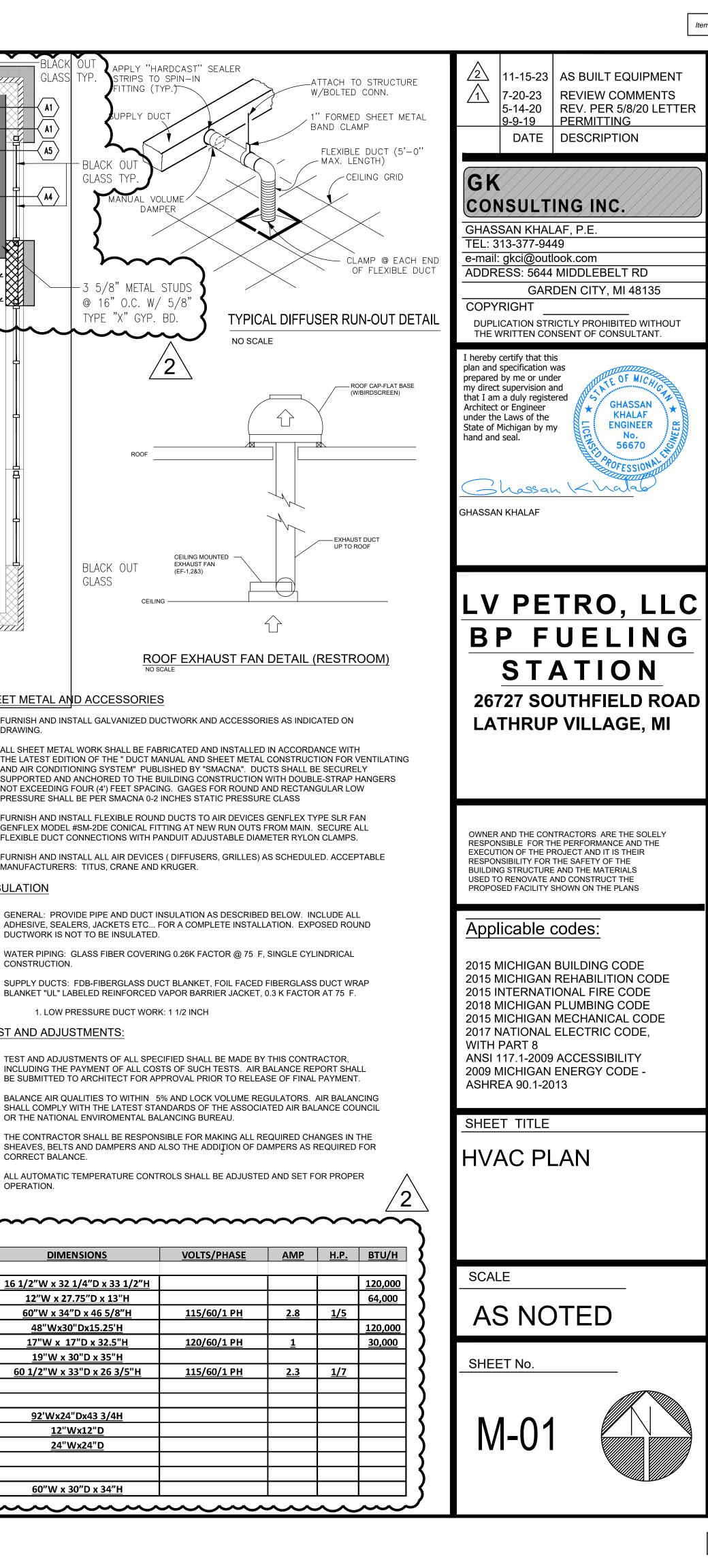
DIMENSIONS

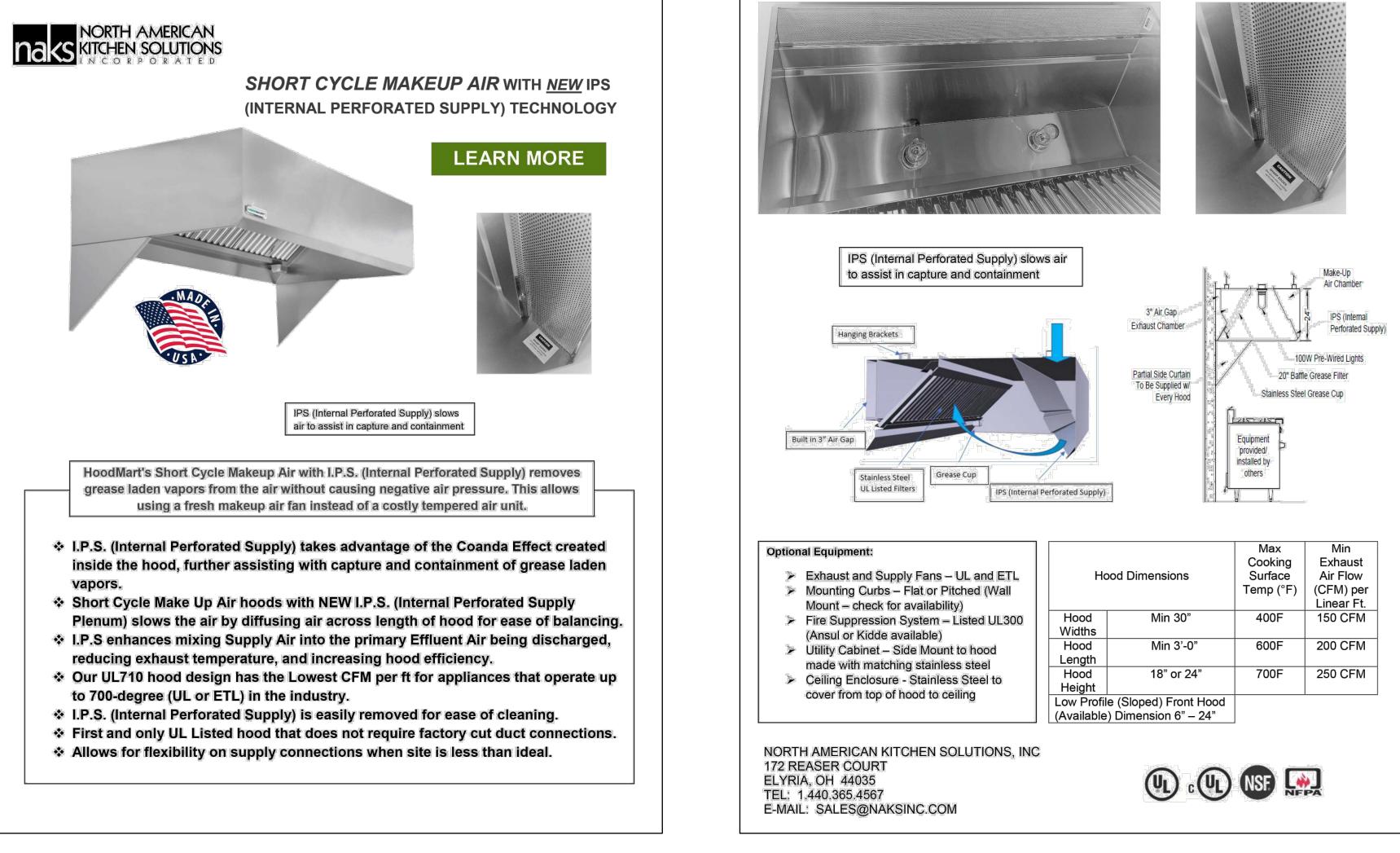
<u>12"Wx12"D</u>

<u>24"Wx24"D</u>

<u>E</u>	<u>QNTY.</u>	MANUFACTURER	MODEL	
A 1				10.1/
<u>A1</u>	2	PATRIOT 45-50 LB. LP GAS FRYER	PT-F4-NG	<u> </u>
<u>A2</u>	1	ATOSA HOT PLATE	ACHP-2	1
<u>A3</u>	<u>1</u>	ATOSA SALAD PREP REFRIGERATOR	<u>MSF8307GR</u>	<u>60</u>
<u>A4</u>	<u>1</u>	COMSTOCK-CASTLE GRIDDLE	<u>CCHG-48T-1</u>	
<u>A5</u>	<u>1</u>	SHAWARMA MACHINE	<u>3P</u>	1
<u>A6</u>	<u>1</u>	MICHIGAN DIVERSIFIED METALS EQUIPMENT STAND	<u>EQ5-1930-HD</u>	
<u>A7</u>	<u>1</u>	ATOSA EQUIPMENT STAND REFRIGERATED BASE	<u>MGF8452GR</u>	<u>60 1</u>
<u>A8</u>	<u>1</u>	CHICKEN HEATED DISPLAY CASE		
<u>A9</u>	<u>1</u>	38" VEGETABLE SINK		
<u>A10</u>	<u>1</u>	<u>3 COMPARTMENT SINK</u>		
<u>A11</u>	<u>1</u>	HAND SINK		
<u>A12</u>	<u>1</u>	MOP SINK		
<u>A13</u>	<u>1</u>	CONVECTION OVEN		
<u>A14</u>	<u>1</u>	FOOD WARMER		
A15	1	EQUIPMENT TABLE		

ltem 8D.

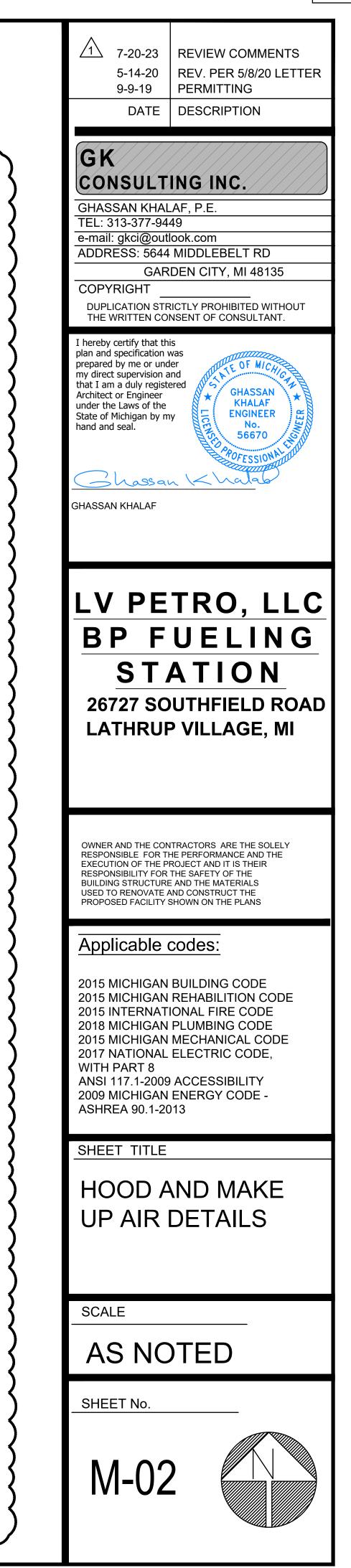




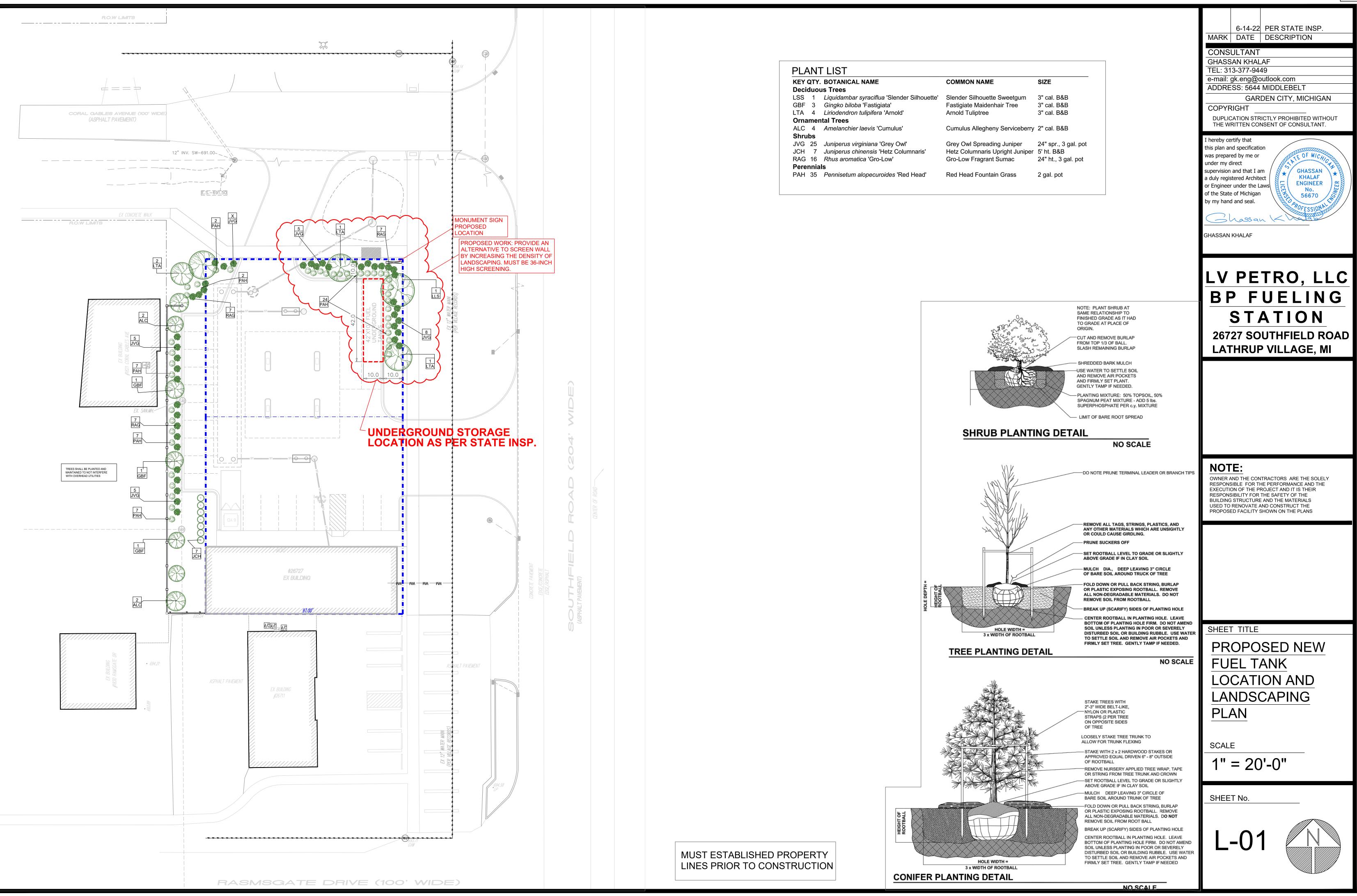
10FT Hood System All makeup air hoods are constructed of 18 gauge steel All joints are welded liquid tight, without seams by an automatic wire fed mig welder Made in USA All hoods are UL710 Listed and built in accordance with NFPA 96, NSF specifications.

NEW IPS (Internal Perforated Supply Plenum) is manufactured with High Quality 304 Stainless Perforated material. Internal Perforated Supply Plenum enhances mixing Supply Air into the primary Effluent air being discharged. Removable for ease of cleaning. Grease trough is made to receive grease extracted by filters Stainless Steel UL listed Grease Baffle Filters A stainless steel cup attaches to the tray that runs beneath the entire length of the hood 2 Year Warranty Exhaust Fan (1pc) 28B 2500 CFM, 115/230V Supply Fan (1pc) SF7 Untempered 2000 CFM, .250 SP, 230V, 60HZ Mounting Curb Wall / Roof (2pcs) New 304 Stainless (IPS) Internal Perforated Supply Plenum Stainless Steel UL listed Grease Baffle Filters Pre-Wired Light(s) Stainless Grease Cup(s) Hanging Brackets

ltem 8D.



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April 15, 2024

Planning Commission City of Lathrup Village 27400 Southfield Road Lathrup Village, MI 48076

PUD Amendment – Monument Sign Application

Site:27777 Southfield RoadApplicant:Allen IndustriesPlan Date:April 12, 2024Zoning:PUD – Village Center DistrictParcel ID:24-14-432-006Proposal:Restaurant Monument Sign

Dear Planning Commissioners,

We have completed a review of the Sign Ordinance for a monument sign at the new Panera restaurant under development at the southwest corner of Southfield Road and Sunset Boulevard. A summary of our findings is provided below.

PROJECT SUMMARY

The Panera restaurant with drive-through development received approval as a PUD by City Council on June 1, 2022. On July 26, 2022, the Planning Commission approved the final site plan which included a full review of the proposed signs on the site. The approved agreement between the City and Panera included approval of the site signage and was conditioned on the existing monument sign remaining as-is if the new Panera facility were to make use of the sign structure. The sign structure was removed during construction and therefore approval of a new monument sign is required. No other sign(s) is seeking approval with this application and amendment to the approved PUD.



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SUMMARY OF THE PROPOSED MONUMENT SIGN REVIEW

Monument signs are not permitted in the Village Center (VC) zoning district; however, as part of the overall PUD consideration, the preexisting monument sign structure was approved by the Planning Commission and City Council if it were to remain and be reused by the new drive-through restaurant facility. The preexisting sign structure was approximately 13'-6" in length and was determined to be located within the 10' minimum setback along Southfield Road. An image of the former sign structure is shown below for reference.

DETAILED REVIEW

1. Sign types permitted.

The sign standards as to type, location, area, height, and number for each district are found in Section 52-24. Since monument signs are not permitted in the Village Center district, the standards in the table below represent monument signs that are permitted in the comparable Pedestrian-Oriented Business District of the MX district, as shown in Section 52-24(D).

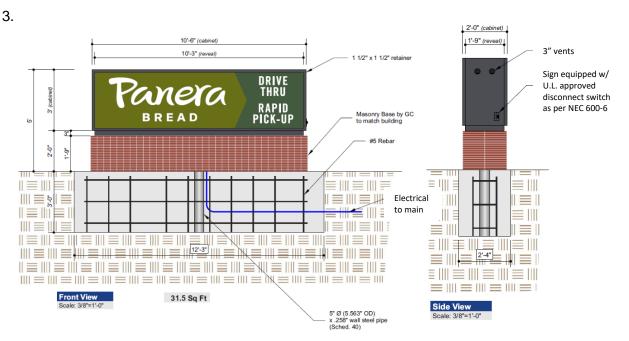
	Ordir	nance Sign Standard	ls – VC District	
Sign Type & Standard	Zoning Ord. Section	Required	Provided	Comments
MONUMENT SIGN	I (GROUND)	- Not Permitted in the	VC District	
Location				
(Pre) Existing	52-24.D.	10' min. front & side yard setbacks	< 10' min. along Southfield Rd. & Sunset Blvd.	Existing non- conforming. Masonry structure was to remain.
Proposed	52-24.D.	10' min. front & side yard setbacks	10' min. along property lines	Compliant
	52-23.B.	Not in the clear vision zone.	At the clear vision zone.	Compliant ₁
Size				
Max Area		40 sf. per side	30.75 sf. per side	Compliant
Max Height	52-24.D.	5' from ground level to top of sign	5'-0"	Compliant
Number		1 per parcel	1 (monument) sign	Not permitted in the VC District
Max. Total Area	52-25.A.1.	No more than 3x the surface display area (92.25 sf.)	52.5 sf.	Compliant ₂
Min. Base Size & Material	52-25.A.2.	12 in. high min. Masonry	1 ft. 9 in. high Masonry	Compliant₃
Street Number	52-25.A.3.	On sign face or supporting structure	No street numbers shown on sign or base.	Not Compliant
Min. Height of all Letters/Numbers	52-25.A.4.	6 in. (<u>≥</u> 45 mph.)	Dimensions not provided.	Appears Compliant

NOTES:

- Section 52-29(b) If the property upon which the sign is located is vacant and the previous use is abandoned, the entire sign (including above-ground base, height, poles, size, wires, panels, and any other element) shall be removed within 30 days of the property becoming abandoned.
- 2) The above-ground base structure did not contain a sign, as shown below, at right.
- 3) *Monument sign* means a sign extending upward from grade which is attached to a permanent foundation for a distance of not less than 50% of its length, and which may be attached or dependent for support from any pole, posts, or similar uprights provided such supports are concealed within the sign structure.



- 1. The revised site plan shows the 25' x 25' clear vision zone/triangle to be partially within the right-of-way on the site plan. When corrected, the location of the monument sign clips the edge of the triangle. When installed, the applicant shall verify no part of the proposed sign will encroach into the 25' x 25' clear vision zone.
- 2. The surface display area for each side of the sign is 30.75 square feet (3' x 10.25'); therefore, the total area, including the sign and all supporting structure components for the monument sign shall be limited to no more than 92.25 square feet (30.75 sf x 3). The total sign and supporting structure amounts to 52.5 square feet for each side (5' x 10'-6"), which complies with the maximum 92.25 square foot limit.



Illumination. Sec. 52-23(K).

- 1. Illuminating devices for signs shall comply with the City of Lathrup Village Electrical Code.
- 2. The light for any illuminated sign shall be so shaded, shielded or directed that the light intensity or brightness meet the requirements of <u>section 5.8</u> of the zoning ordinance.
- 3. The source of illumination may be internal or external but shall not be both internal and external. The source of the light shall not be exposed.

The plans indicate the illumination of the sign will be internal.

- 4. Glare control for sign lighting shall be achieved through the use of full cutoff fixtures, shields, and baffles, and appropriate application of fixture mounting height, lumens, aiming angle, and fixture placement.
- 5. Backlit signs shall use only white light for illumination. Such signs shall spread their illumination a maximum of four inches beyond the sign elements.

As stated in number 3 above, the plans indicate the illumination of the sign will be internal and not back lit or externally lit.

Sec. 52-23(L) Signs shall not have scrolling, blinking, flashing, animated or fluttering lights or other illuminating devices which have a changing light intensity, brightness, or color.

There is no indication that the proposed sign will contain any of the above characteristics.

Additional Signs. No additional signs are included in the scope of work.

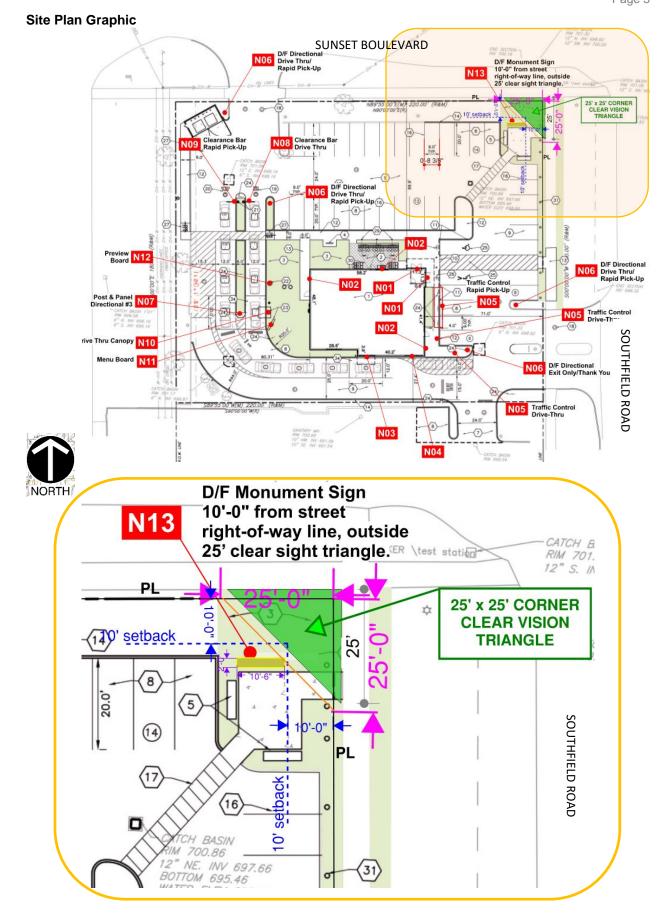
Regards, Giffels Webster

U.S. Bahm

Jill Bahm, AICP Partner

Eric M. Pintsch

Eric Pietsch Senior Planner







YOUR BRAND AT ITS BEST

1-800-967-2553 www.allenindustries.com

Customer Approval / Signature

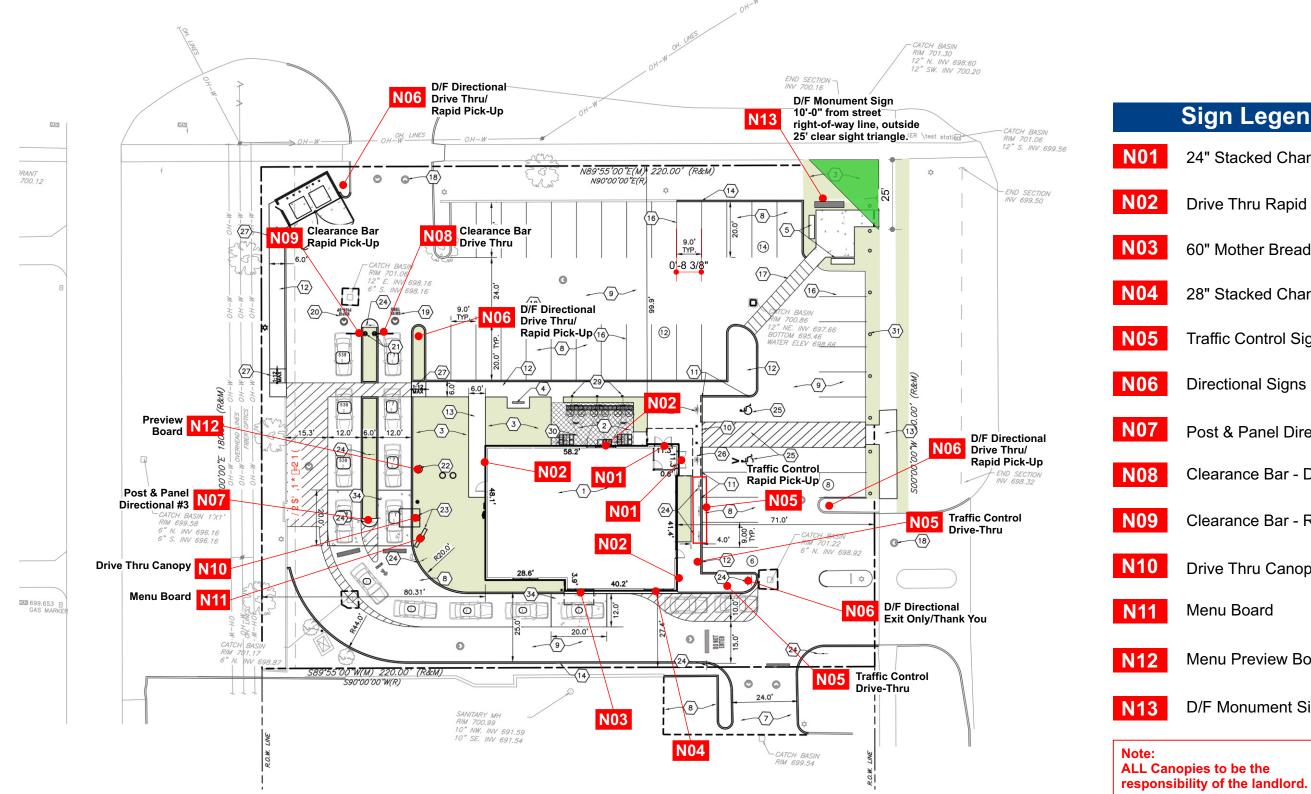
Signature:

Item 8E.



Panera Bread Café #0662 - PNBD-J0007413 Lathrup Village, MI March 13, 2024

Date:



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1-800-967-2553 www.allenindustries.com	copied or exhibited in any fashion whatsoever. The designs shown on the drawing (except for any registered trademarks that may belong to a client of Allen Industries. Inc.) remain the	27777 Southfield Rd.	Sales: House	DO7413_La Des ZW	 e, MI_301 <u>PM:</u> CR	$\frac{4}{5} - \frac{6}{5}$	- - -	-	Client Signature:	Approval Date:	59

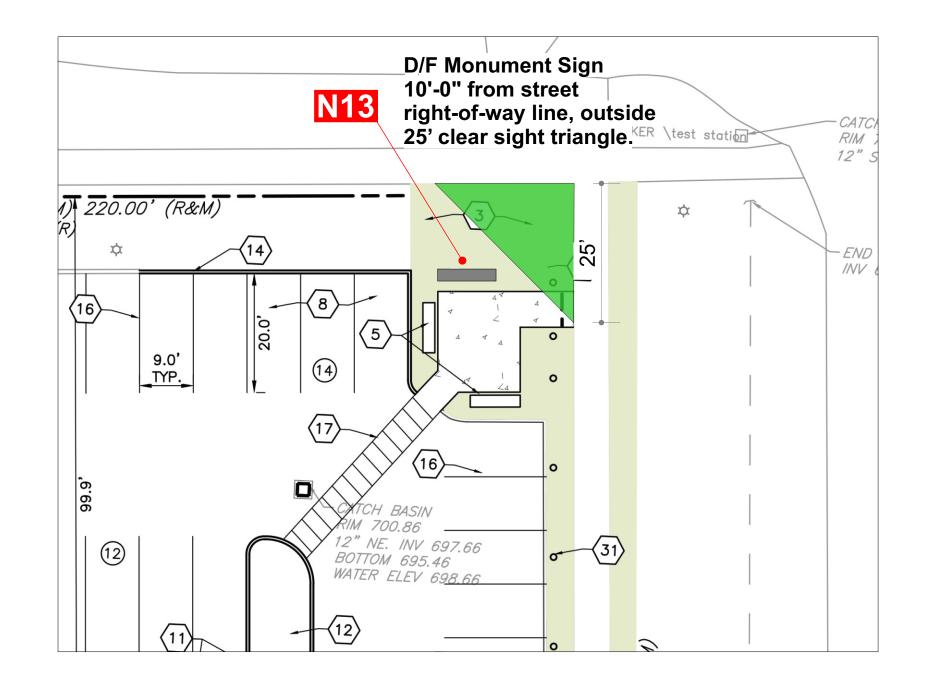


Proposed

Item 8E.

DESIGN INTENT ONLY Engineering Required to **Determine Actual Production** & Installation Requirements

	Sign Legend
N01	24" Stacked Channel Letters/ 33" Logo
N02	Drive Thru Rapid Pick Up Wall Signs
N03	60" Mother Bread Logo
N04	28" Stacked Channel Letters
N05	Traffic Control Signs
N06	Directional Signs
N07	Post & Panel Directional Sign
N08	Clearance Bar - Drive Thru
N09	Clearance Bar - Rapid Pick-Up
N10	Drive Thru Canopy w/ Speaker
N11	Menu Board
N12	Menu Preview Board Sign
N13	D/F Monument Sign
Note: ALL Can	opies to be the



YOUR BRAND AT ITS BEST	Copyright © 2023 Allen Industries, Inc. This is an original, unpublished drawing, created by Allen Industries, Inc. This drawing is submitted to you in confidence for your use solely in connection with the project being planned for you by Allen Industries, Inc. and is not to be shown to anyone outside your organization, nor used, reproduced,	Panera Bread	File Name:		7413 Page #: 3 of 42 Village, MI_301	2 -	<u>Description</u> /24 Revised Monument, Added Site Plan Detail - -		Client Review Status Allen Industries, Inc. rec drawing be obtained from production release or pro	m the client prior to any	ıy
1-800-967-2553 www.allenindustries.com	copied or exhibited in any fashion whatsoever. The designs shown on the drawing (except for any registered trademarks that may belong to a client of Allen Industries, Inc.) remain the property of Allen Industries, Inc.	27777 Southfield Rd. Lathrup Village, MI 48076	<u>Sales:</u> House	Design: ZWB	PM: CR	<u>4</u> - <u>5</u> - <u>6</u> -	-	-	Client Signature:	Approval Date:	60



Proposed

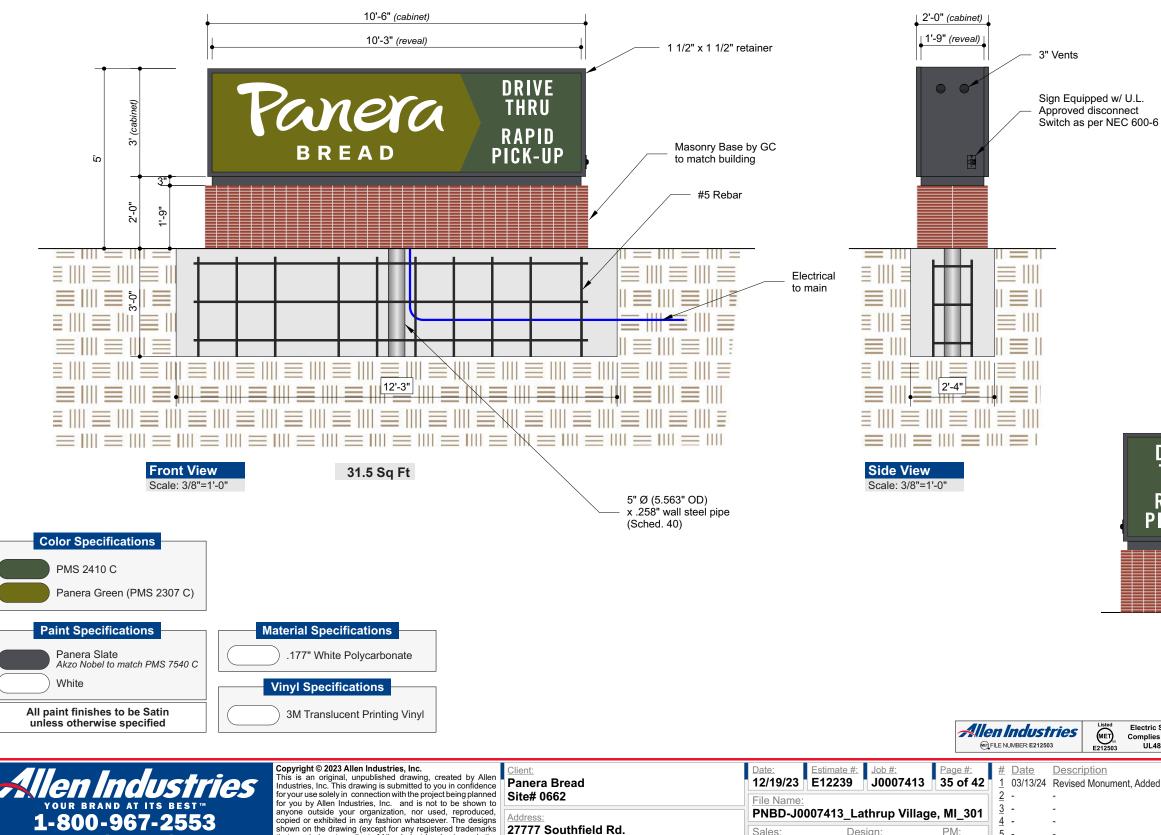
ltem 8E.

DESIGN INTENT ONLY Engineering Required to Determine Actual Production & Installation Requirements

Sign Legend



D/F Monument Sign



27777 Southfield Rd.

Lathrup Village, MI 48076

that may belong to a client of Allen Industries, Inc.) remain the property of Allen Industries, Inc.

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www.allenindustries.com

PNBD-J0007413_Lathrup Village, MI_301

Design

ZWB

PM

CR

5 -

Sales:

House

Monument

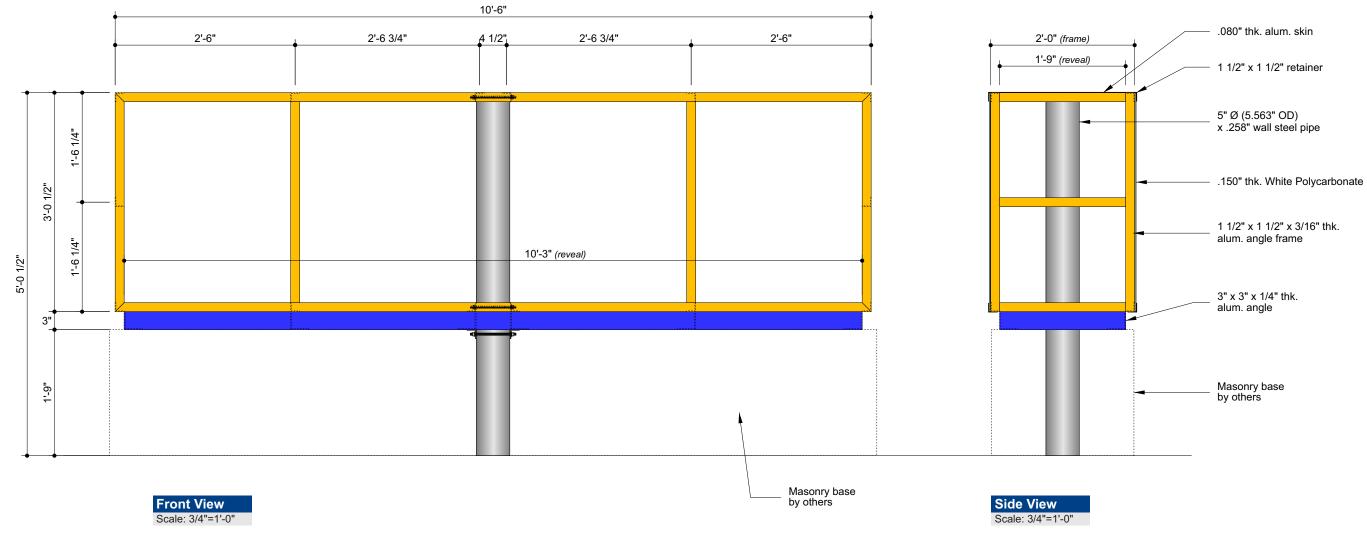
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Item 8E.

DESIGN INTENT ONLY Engineering Required to **Determine Actual Production** & Installation Requirements

DRIVE Panera THRU RAPID BREAD **PICK-UP Opposite Side View** Scale: 3/8"=1'-0' THIS SIGN IS INTENDED TO BE INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS OF **ARTICLE 600 OF THE NATIONAL ELECTRICAL CODE** AND/OR OTHER APPLICABLE LOCAL CODES. THIS INCLUDES PROPER GROUNDING AND BONDING OF THE SIGN. Electric Sign Complies with UL48

ded Site Plan Detail	<u>Initial</u> TAH - -	Client Review Status Allen Industries, Inc. red drawing be obtained from production release or pro-	m the client prior to any	
	-	Client Signature:	Approval Date:	-
	-		61	



1-800-967-2553 any fastion vigure of any registered trademarks property of Allen Industries, Inc.) remain the property of Allen Industries, Inc.) Address: 2010 Sales: Design: PM: 1-800-967-2553 Address: Cilent Signature: Approval Date: 1-800-967-2553 Sales: Design: PM: 5 1-800-967-2553 Sales: Design: PM: 5 1-90 Sales: Design: PM: 5 1-90 Sales: Design: PM: 6 1-90 Sales: Design: PM: 6 1000000000000000000000000000000000000

Monument {

Illuminated

ltem 8E.

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DESIGN INTENT ONLY Engineering Required to Determine Actual Production & Installation Requirements





Memorandum

То:	Planning Commission
From:	Susie Stec, Director - Community & Economic Development
Date:	April 15, 2024
RE:	Conceptual Review - 27770 Southfield Road

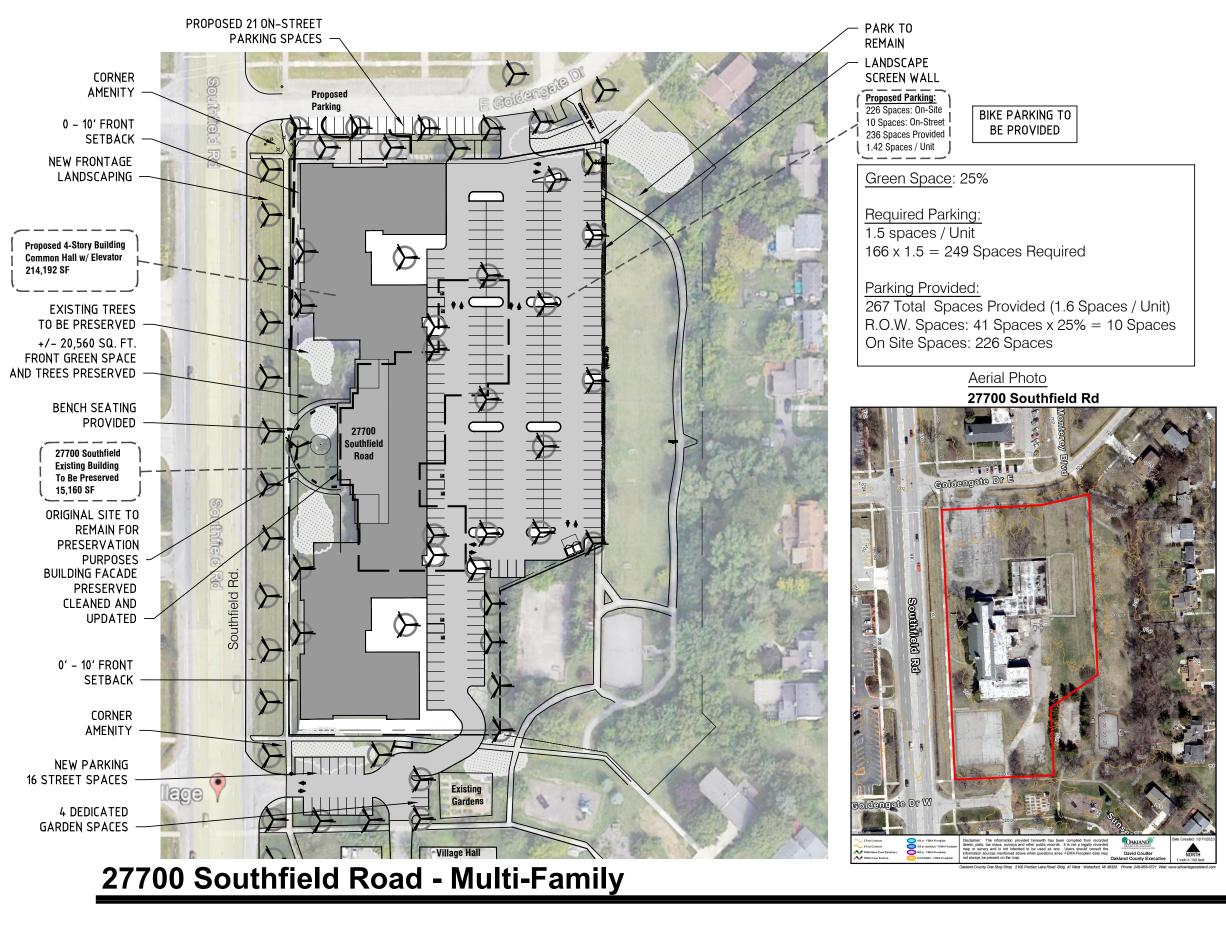
For more than a year I have been working with the property owners of 27770 Southfield Road on their plans to rehabilitate the former school property. There have been several iterations of the concept that have varied in their overall size and mix of uses, though all have included multi-family housing.

The conceptual plan presented is exclusively multi-family housing with a ground floor amenity in the gym to be determined. The development will encompass the privately owned property and does not contemplate acquiring publicly-held property, as has been considered previously. The proposed development envisions approximately 230,000 square feet of multi-family housing with a mix of market-rate 1 – 3 bedroom units and will accommodate approximately 250 new residents. The original school building will be retained and rehabilitated into housing units; the north and south additions will be demolished. The total estimated project investment is \$30 million.

The property owner is seeking feedback on this concept to ensure that areas of concern are identified and addressed within the design prior to submitting for formal Site Plan Review. In addition to obtaining site plan approval, the property owners will need to obtain approval to demolish the north and south additions from the Historic District Commission.

APRIL 16, 2024 27700 SOUTHFIELD ROAD MULTI-FAMILY LATHRUP VILLAGE

Item 8F.





27700 Southfield Rd Multi-Farmer

27700 Southfield Rd Lathrup Village, MI 48076 Residential Conversion of Previous Use

Renovation of Existing Building (15,160 SF) (7,580 SF/ Floor) 4-Story Multi-family Building (214,192 SF) Total Area: 229,352 SF

166Units Total

(56)	1-Bedroom
(104)	2-Bedroom
(6)	3-Bedroom

Parcel I.D. # : 24-13-303-021

Current Zoning: VC Village Center

Minimum Lot Size: 5,000 SF

Minimum Lot Width: 20'

Setbacks:

Front: 0' Sides: 0' Rear: 5'

Build-to-line: Primary Roads 90% All other roads:75%

Maximum Building Height:

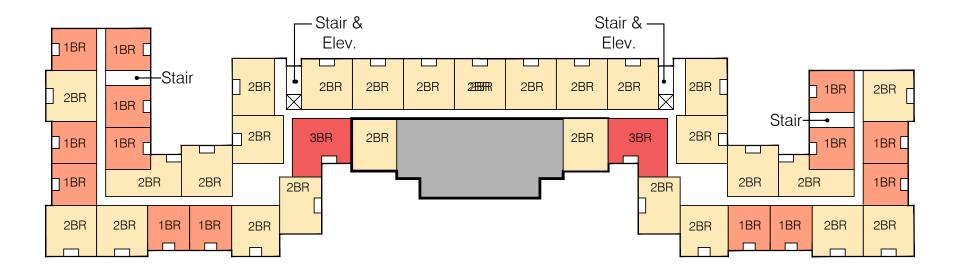
Primary Roads - 5 Stories / 60' (10' From All Building Sides)

Minimum Floor Height

1st Floor - 14' Upper Floors- 10'

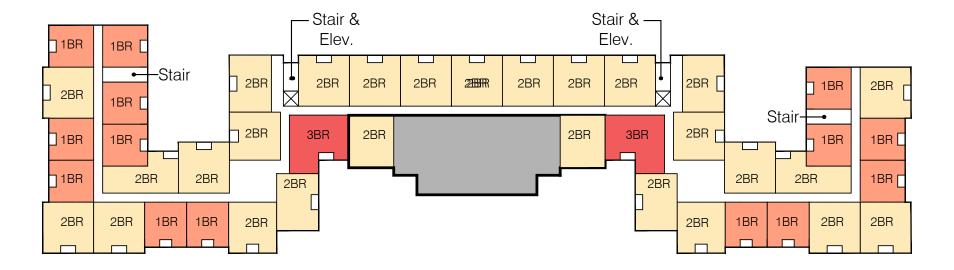


3300 Auburn Rd. Auburn Hills, MI 4832 65 p 248.601.4422 www.designhaus.com



1) First Floor Plan Scale: 1/64" = 1'





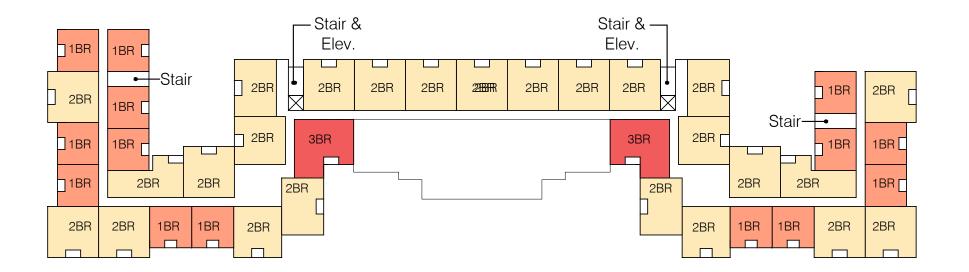




Unit Count Per Floor					
Unit Type	Floor 1	Floor 2	Floor 3	Floor 4	Total
1 BR	14	14	14	14	56
2 BR	27	27	25	25	104
3 BR	2	2	2	0	6
TOTAL					166

Level 1 Unit Quantities & Area					
Unit Type	Quantity	Area	Total		
1 Bed 1st & 2nd Floors	14	800 SF	11200 SF		
2 Bed Existing	2	1050 SF	2100 SF		
2 Bed	15	1106 SF	16590 SF		
2 Bed Narrow	4	1014 SF	4056 SF		
2 Bed Bonus	2	1064 SF	2128 SF		
2 Bed Small Balcony	4	1040 SF	4160 SF		
3 Bed	2	1310 SF	2620 SF		
TOTAL	43		42854 SF		

Level 2 Unit Quantities & Area					
Unit Type	Quantity	Area	Total		
1 Bed 1st & 2nd Floors	14	800 SF	11200 SF		
2 Bed Existing	2	1050 SF	2100 SF		
2 Bed	15	1106 SF	16590 SF		
2 Bed Narrow	4	1014 SF	4056 SF		
2 Bed Bonus	2	1064 SF	2128 SF		
2 Bed Small Balcony	4	1040 SF	4160 SF		
3 Bed	2	1310 SF	2620 SF		
TOTAL	43		42854 SF		

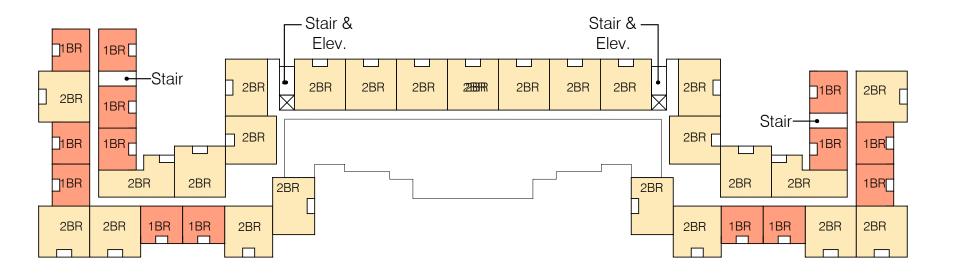


SCALE: 1/64" = 1'

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NORTH

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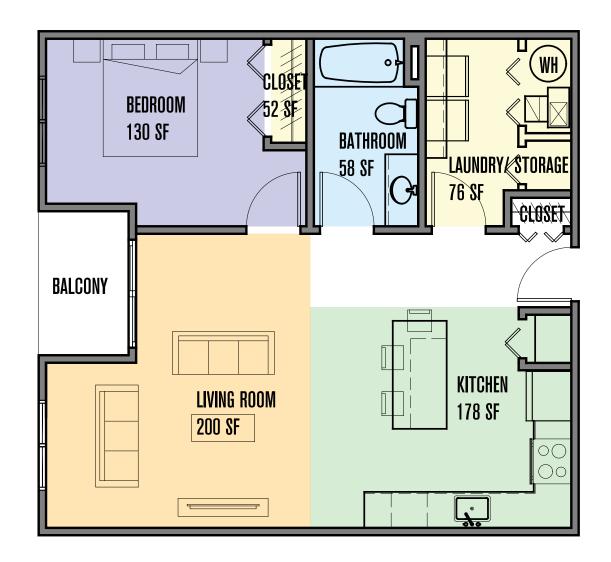




Unit Count Per Floor					
Unit Type	Floor 1	Floor 2	Floor 3	Floor 4	Total
1 BR	14	14	14	14	56
2 BR	27	27	25	25	104
3 BR	2	2	2	0	6
TOTAL					166

Level 3 Unit Quantities & Area					
Unit Type	Quantity	Area	Total		
1 Bed 3rd Floor	14	750 SF	10500 SF		
2 Bed Existing	0	1050 SF	0 SF		
2 Bed	15	1106 SF	16590 SF		
2 Bed Narrow	4	1014 SF	4056 SF		
2 Bed Bonus	2	1064 SF	2128 SF		
2 Bed Small Balcony	4	1040 SF	4160 SF		
3 Bed	2	1310 SF	2620 SF		
TOTAL	41		40054 SF		

Level 4 Unit Quantities & Area					
Unit Type	Quantity	Area	Total		
1 Bed 4th Floor	14	660 SF	9240 SF		
2 Bed Existing	0	1050 SF	0 SF		
2 Bed	15	1106 SF	16590 SF		
2 Bed Narrow	4	1014 SF	4056 SF		
2 Bed Bonus	2	1064 SF	2128 SF		
2 Bed Small Balcony	4	1040 SF	4160 SF		
3 Bed	0	1310 SF	0 SF		
TOTAL	39		36174 SF		



Typical 1 Bedroom Unit Floor Plan: 800 SF

SCALE: 3/16"=1"

ltem 8F.



Typical 2 Bedroom Unit Floor Plan: 1,106 SF

SCALE: 3/16"=1"

ltem 8F.



Typical 3 Bedroom Unit Floor Plan: 1,310 SF

SCALE: 3/16"=1"

ltem 8F.



Rendering 1

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Rendering 2









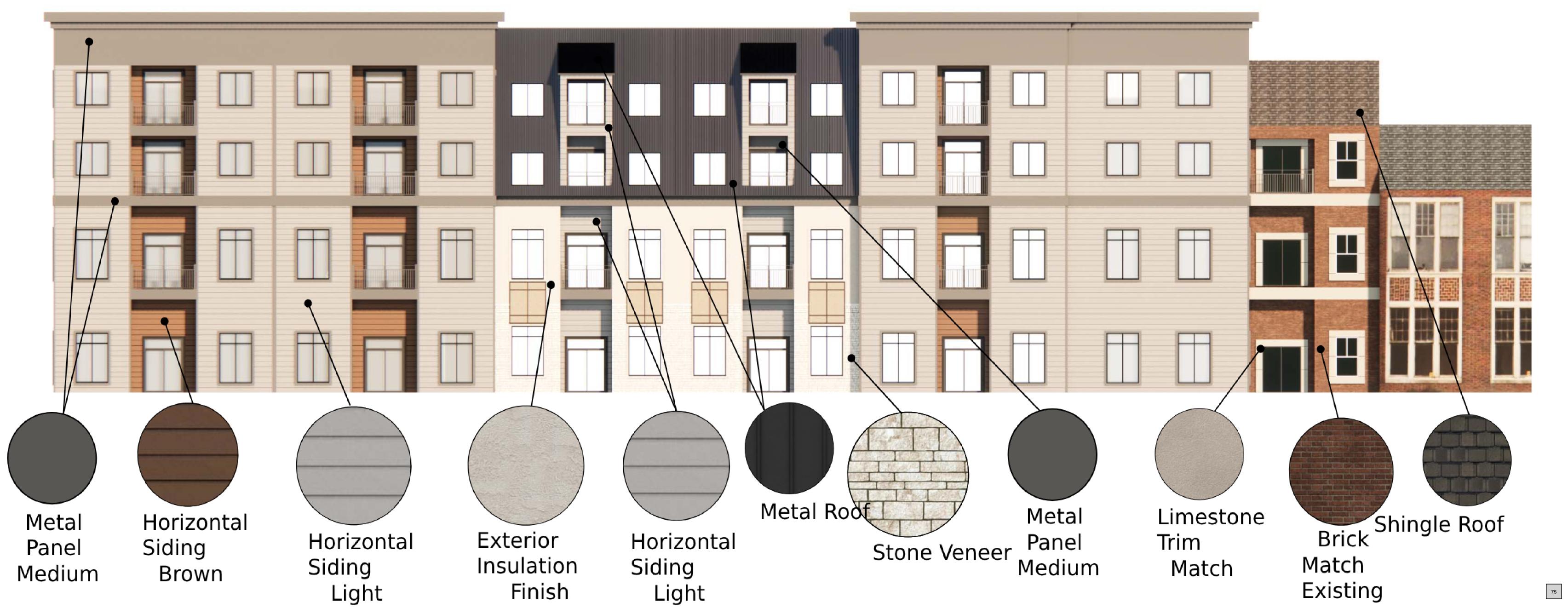
ltem 8F.

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Colored West Elevation



Item 8F.