



Downtown Development Authority

Friday, September 20, 2024 at 12:00 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order**
2. **Roll Call**
3. **Approval of Minutes**
4. **Approval of Agenda**
5. **Consent Agenda**
 - [A.](#) Monthly Financial Reports
 - [B.](#) Monthly Code Enforcement Report
6. **Public Comment (*speakers are limited to 3 minutes*)**
7. **Old Business**
 - [A.](#) 27907 California Dr. - Proposed Renderings
 - [B.](#) Holiday Lighting Quotes
8. **New Business**
 - [A.](#) Second Annual Lathrup Village Music Festival Overview
 - [B.](#) Surnow - MEDC Letter of Support
9. **DDA Director Report**
 - [A.](#) Monthly Report
10. **Public Comment (*speakers are limited to 3 minutes*)**
11. **DDA Board Training**
12. **Adjourn**

User: JESSICA
DB: Lathrup

PERIOD ENDING 08/31/2024

Item 5A.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	08/31/2024 (ABNORMAL)	MONTH 08/31/2024	INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY									
Revenues									
Dept 000.000									
494-000.000-407.000	TIFA-CAPTURE TAXES	410,000.00		377,664.70		95,598.08		32,335.30	92.11
494-000.000-410.000	TAX COLLECTED OTHER	37,488.00		29,658.37		15,948.99		7,829.63	79.11
494-000.000-415.000	MISCELLANEOUS REVENUE	23,000.00		0.00		0.00		23,000.00	0.00
494-000.000-446.000	INVESTMENT INTEREST	40,000.00		3,386.67		0.00		36,613.33	8.47
494-000.000-614.000	MUSIC FEST	0.00		11,560.46		11,560.46		(11,560.46)	100.00
Total Dept 000.000		510,488.00		422,270.20		123,107.53		88,217.80	82.72
TOTAL REVENUES		510,488.00		422,270.20		123,107.53		88,217.80	82.72
Expenditures									
Dept 000.000									
494-000.000-701.000	SALARIES FULL-TIME	180,000.00		24,485.47		10,190.00		155,514.53	13.60
494-000.000-702.000	SALARIES PART-TIME	5,000.00		0.00		0.00		5,000.00	0.00
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	65,000.00		7,067.78		2,325.24		57,932.22	10.87
494-000.000-722.000	LEGAL SERVICES	900.00		0.00		0.00		900.00	0.00
494-000.000-726.000	OFFICE SUPPLIES	3,755.00		163.89		83.61		3,591.11	4.36
494-000.000-802.000	TAX TRIBUNAL RETURNS	2,000.00		0.00		0.00		2,000.00	0.00
494-000.000-810.000	AUDITING & ACCOUNTING	800.00		777.40		0.00		22.60	97.18
494-000.000-822.000	TRAINING/MEMBERSHIP	7,125.00		0.00		0.00		7,125.00	0.00
494-000.000-844.000	MAIN STREET PROGRAM	18,500.00		21,221.95		20,257.95		(2,721.95)	114.71
494-000.000-845.000	STREETSCAPING	19,000.00		0.00		0.00		19,000.00	0.00
494-000.000-882.000	PLANNING/CONSULTING FEES	15,300.00		2,850.00		1,275.00		12,450.00	18.63
494-000.000-900.000	PRINTING/PUBLICATION COSTS	2,000.00		0.00		0.00		2,000.00	0.00
494-000.000-901.000	POSTAGE FEES	200.00		0.00		0.00		200.00	0.00
494-000.000-933.000	REPAIRS & MAINTENANCE	503,980.00		34,447.51		31,215.96		469,532.49	6.84
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	23,457.00		309.36		0.00		23,147.64	1.32
494-000.000-968.001	DEPRECIATION INFRASTRUCTURE	30,000.00		0.00		0.00		30,000.00	0.00
494-000.000-971.000	SIGN GRANT PROGRAM	10,000.00		0.00		0.00		10,000.00	0.00
494-000.000-971.001	FACADE GRANT PROGRAM	20,000.00		0.00		0.00		20,000.00	0.00
Total Dept 000.000		907,017.00		91,323.36		65,347.76		815,693.64	10.07
TOTAL EXPENDITURES		907,017.00		91,323.36		65,347.76		815,693.64	10.07
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY:									
TOTAL REVENUES		510,488.00		422,270.20		123,107.53		88,217.80	82.72
TOTAL EXPENDITURES		907,017.00		91,323.36		65,347.76		815,693.64	10.07
NET OF REVENUES & EXPENDITURES		(396,529.00)		330,946.84		57,759.77		(727,475.84)	83.46

User: JESSICA FROM 494-000.000-000.000 TO 494-000.000-971.001

DB: Lathrup TRANSACTIONS FROM 08/01/2024 TO 08/31/2024

Item 5A.

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
494-000.000-010.000 TRUST ACCOUNT-GENERAL						
Journal GJ: GJ						
142804	08/05/2024	SQUARE PRE-NOTE	16403	494-000.000-614.000		0.01
142805	08/12/2024	MUSIC FESTIVAL SALES	16404	494-000.000-614.000	1,560.47	
Journal Totals					1,560.47	0.01
Totals for 494-000.000-010.000					1,560.47	0.01
Balance 08/01/24:				966,875.67		
Net Change:				1,560.46		
Balance 08/31/24:				968,436.13		

494-000.000-084.101 DUE FROM GENERAL FUND						
Journal DTDF: DUE TO/DUE FROM						
143116	08/15/2024	TAX DISTRIBUTION (THRU 08/15/2	16417	Multiple	16,211.14	
143606	08/31/2024	TAX DISTRIBUTION (THRU 08/31/2	16470	Multiple	95,335.93	
Journal Totals					111,547.07	0.00
Journal GJ: GJ						
142707	08/09/2024	OC--LVMF SPONSORSHIP	16389	Multiple	10,000.00	
Journal Totals					10,000.00	0.00
Totals for 494-000.000-084.101					121,547.07	0.00
Balance 08/01/24:				303,985.87		
Net Change:				121,547.07		
Balance 08/31/24:				425,532.94		

494-000.000-202.000 ACCOUNTS PAYABLE						
Journal AP: AP						
142694	08/07/2024	MISSIONSQUARE - 803046Vnd: MIS	JULY31	Multiple		180.83
142742	08/08/2024	ANGELA COURTNEYVnd: ANGELA COU	8.11.2024	494-000.000-844.000		450.00
142743	08/08/2024	CARMEN JOHNSONVnd: C JOHNSON I	8.11.2024	494-000.000-844.000		475.00
142744	08/08/2024	MICHAEL O'BRIENVnd: MICHAEL O	8.11.2024	494-000.000-844.000		750.00
142745	08/08/2024	NADIR OMOWALE Vnd: NADIR OMOW	8.11.2024	494-000.000-844.000		1,100.00
142746	08/08/2024	PAUL HILLVnd: HILL,PAUL Invoic	8.10.2024	494-000.000-844.000		2,500.00
142747	08/08/2024	STACEY HALEVnd: HALE, STAC Inv	8.12.2024	494-000.000-844.000		500.00
142748	08/08/2024	STEVE GULIANVnd: SGULIAN Invoi	8.11.2024	494-000.000-844.000		200.00
142749	08/08/2024	THORNETTA DAVIS ANDERSONVnd: T	8.11.2024	494-000.000-844.000		1,250.00
142831	08/15/2024	ADAM LAURIEVnd: ADAM LAURI Inv	1000	494-000.000-844.000		2,850.00
142836	08/15/2024	AMAZON CAPITAL SERVICESVnd: AM	19WI-JWGC-3TXJ	494-000.000-726.000		83.61
142868	08/15/2024	DOG & PONY SHOW BREWING, LLCVn	1033	494-000.000-844.000		380.00
142887	08/15/2024	GIFFELS-WEBSTER ENG INCVnd: GW	132372	494-000.000-933.000		400.00
142888	08/15/2024	GIFFELS-WEBSTER ENG INCVnd: GW	132298	494-000.000-882.000		1,275.00
142893	08/15/2024	KIMBERLY RUSHINGVnd: RUSHING I	08152024	494-000.000-844.000		200.00
142896	08/15/2024	L. ANTHONY CONSTRUCTIONVnd: L.	7.29.2024	494-000.000-933.000		25,200.96
142903	08/15/2024	MICHIGAN DEPARTMENT OF TREASUR	08132024	494-000.000-844.000		225.54
142906	08/15/2024	NORTHERN INSURANCE AGENCYVnd:	422030	494-000.000-844.000		404.00
142907	08/15/2024	NV RENTALS, INC.Vnd: NV RENTAL	18089	494-000.000-844.000		1,725.00
142909	08/15/2024	PARADISE GARDEN LANDSCAPINGVnd	2787	494-000.000-933.000		1,125.00
142910	08/15/2024	PARADISE GARDEN LANDSCAPINGVnd	2791	494-000.000-933.000		2,100.00
142911	08/15/2024	PARADISE GARDEN LANDSCAPINGVnd	2790	494-000.000-933.000		500.00
142912	08/15/2024	PARADISE GARDEN LANDSCAPINGVnd	2789	494-000.000-933.000		1,890.00
142919	08/15/2024	ROBERT JENSONVnd: JENSON ROB I	R09334	494-000.000-844.000		5,700.00
142922	08/15/2024	SIGNARAMAVnd: SIGNARAMA Invoic	54205	494-000.000-844.000		6,350.00
142931	08/15/2024	TURHAN C. TERRELLVnd: TURHANTE	08/15/2024	494-000.000-844.000		2,500.00
143084	08/16/2024	ANGELA COURTNEYVnd: ANGELA COU	08162024	494-000.000-844.000		300.00
143091	08/16/2024	MISSIONSQUARE - 803046Vnd: MIS	AUG152024	Multiple		180.83
143093	08/16/2024	STACEY HALEVnd: HALE, STAC Inv	0816/2024	494-000.000-844.000		500.00
143062	08/19/2024	ROBERT JENSONVnd: JENSON ROB I	R09334	494-000.000-844.000	5,700.00	
143067	08/19/2024	PAUL HILLVnd: HILL,PAUL Invoic	8.10.2024	494-000.000-844.000	2,500.00	
143085	08/19/2024	BLUE CARE NETWORKVnd: BLUECARE	242220004076	Multiple		97.97
143105	08/19/2024	STACEY HALEVnd: HALE, STAC Inv	0816/2024	494-000.000-844.000	500.00	
143107	08/19/2024	STACEY HALEVnd: HALE, STAC Inv	08162024	494-000.000-844.000		500.00
143320	08/30/2024	MISSIONSQUARE - 803046Vnd: MIS	JULY31	Multiple	180.83	
143326	08/30/2024	BLUE CARE NETWORKVnd: BLUECARE	9/01-9/30/2024	Multiple		1,056.68
143331	08/30/2024	MICHAEL ZANGVnd: ZANG Invoice:	08/30/2024	494-000.000-844.000		98.41
143334	08/30/2024	MISSIONSQUARE - 803046Vnd: MIS	AUG302024-GEN	Multiple		180.33
143339	08/30/2024	STANDARD INSURANCE COMPANYVnd:	8/15-9/01/24	Multiple		49.47
Journal Totals					8,880.83	63,278.63

Journal CD: CD						
142698	08/07/2024	Check: NBDC 49460	49460	Multiple	180.83	
142751	08/08/2024	Check: NBDC 49462	49462	Multiple	450.00	
142752	08/08/2024	Check: NBDC 49463	49463	Multiple	475.00	
142753	08/08/2024	Check: NBDC 49464	49464	Multiple	750.00	
142754	08/08/2024	Check: NBDC 49465	49465	Multiple	1,100.00	
142755	08/08/2024	Check: NBDC 49466	49466	Multiple	2,500.00	
142756	08/08/2024	Check: NBDC 49467	49467	Multiple	500.00	

User: JESSICA

FROM 494-000.000-000.000 TO 494-000.000-971.001

Item 5A.

DB: Lathrup

TRANSACTIONS FROM 08/01/2024 TO 08/31/2024

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
494-000.000-202.000 ACCOUNTS PAYABLE						
Journal AP: AP						
142757	08/08/2024	Check: NBDC 49468	49468	Multiple	200.00	
142758	08/08/2024	Check: NBDC 49469	49469	Multiple	1,250.00	
142935	08/15/2024	Check: NBDC 49470	49470	Multiple	2,850.00	
142940	08/15/2024	Check: NBDC 49475	49475	Multiple	83.61	
142969	08/15/2024	Check: NBDC 49504	49504	Multiple	380.00	
142976	08/15/2024	Check: NBDC 49511	49511	Multiple	400.00	
142977	08/15/2024	Check: NBDC 49512	49512	Multiple	1,275.00	
142981	08/15/2024	Check: NBDC 49516	49516	Multiple	200.00	
142984	08/15/2024	Check: NBDC 49519	49519	Multiple	25,200.96	
142990	08/15/2024	Check: NBDC 49525	49525	Multiple	225.54	
142993	08/15/2024	Check: NBDC 49528	49528	Multiple	404.00	
142994	08/15/2024	Check: NBDC 49529	49529	Multiple	1,725.00	
142998	08/15/2024	Check: NBDC 49533	49533	Multiple	1,125.00	
142999	08/15/2024	Check: NBDC 49534	49534	Multiple	2,100.00	
143000	08/15/2024	Check: NBDC 49535	49535	Multiple	500.00	
143001	08/15/2024	Check: NBDC 49536	49536	Multiple	1,890.00	
143008	08/15/2024	Check: NBDC 49543	49543	Multiple	5,700.00	
143011	08/15/2024	Check: NBDC 49546	49546	Multiple	6,350.00	
143015	08/15/2024	Check: NBDC 49550	49550	Multiple	2,500.00	
143063	08/19/2024	Check: NBDC 49543	49543	Multiple		5,700.00
143068	08/19/2024	Check: NBDC 49466	49466	Multiple		2,500.00
143095	08/19/2024	Check: NBDC 49555	49555	Multiple	300.00	
143096	08/19/2024	Check: NBDC 49556	49556	Multiple	97.97	
143102	08/19/2024	Check: NBDC 49562	49562	Multiple	180.83	
143104	08/19/2024	Check: NBDC 49564	49564	Multiple	500.00	
143106	08/19/2024	Check: NBDC 49564	49564	Multiple		500.00
143108	08/19/2024	Check: NBDC 49565	49565	Multiple	500.00	
143321	08/30/2024	Check: NBDC 49460	49460	Multiple		180.83
143345	08/30/2024	Check: NBDC 49573	49573	Multiple	1,056.68	
143349	08/30/2024	Check: NBDC 49577	49577	Multiple	98.41	
143352	08/30/2024	Check: NBDC 49580	49580	Multiple	180.33	
143356	08/30/2024	Check: NBDC 49584	49584	Multiple	49.47	
Journal Totals					63,278.63	8,880.83
Totals for 494-000.000-202.000					72,159.46	72,159.46
Balance 08/01/24:					0.00	
Net Change:					0.00	
Balance 08/31/24:					0.00	

494-000.000-214.101 DUE TO GENERAL FUND						
Journal CD: CD						
142698	08/07/2024	Check: NBDC 49460	49460	Multiple		180.83
142751	08/08/2024	Check: NBDC 49462	49462	Multiple		450.00
142752	08/08/2024	Check: NBDC 49463	49463	Multiple		475.00
142753	08/08/2024	Check: NBDC 49464	49464	Multiple		750.00
142754	08/08/2024	Check: NBDC 49465	49465	Multiple		1,100.00
142755	08/08/2024	Check: NBDC 49466	49466	Multiple		2,500.00
142756	08/08/2024	Check: NBDC 49467	49467	Multiple		500.00
142757	08/08/2024	Check: NBDC 49468	49468	Multiple		200.00
142758	08/08/2024	Check: NBDC 49469	49469	Multiple		1,250.00
142935	08/15/2024	Check: NBDC 49470	49470	Multiple		2,850.00
142940	08/15/2024	Check: NBDC 49475	49475	Multiple		83.61
142969	08/15/2024	Check: NBDC 49504	49504	Multiple		380.00
142976	08/15/2024	Check: NBDC 49511	49511	Multiple		400.00
142977	08/15/2024	Check: NBDC 49512	49512	Multiple		1,275.00
142981	08/15/2024	Check: NBDC 49516	49516	Multiple		200.00
142984	08/15/2024	Check: NBDC 49519	49519	Multiple		25,200.96
142990	08/15/2024	Check: NBDC 49525	49525	Multiple		225.54
142993	08/15/2024	Check: NBDC 49528	49528	Multiple		404.00
142994	08/15/2024	Check: NBDC 49529	49529	Multiple		1,725.00
142998	08/15/2024	Check: NBDC 49533	49533	Multiple		1,125.00
142999	08/15/2024	Check: NBDC 49534	49534	Multiple		2,100.00
143000	08/15/2024	Check: NBDC 49535	49535	Multiple		500.00
143001	08/15/2024	Check: NBDC 49536	49536	Multiple		1,890.00
143008	08/15/2024	Check: NBDC 49543	49543	Multiple		5,700.00
143011	08/15/2024	Check: NBDC 49546	49546	Multiple		6,350.00
143015	08/15/2024	Check: NBDC 49550	49550	Multiple		2,500.00
143063	08/19/2024	Check: NBDC 49543	49543	Multiple	5,700.00	
143068	08/19/2024	Check: NBDC 49466	49466	Multiple	2,500.00	
143095	08/19/2024	Check: NBDC 49555	49555	Multiple		300.00
143096	08/19/2024	Check: NBDC 49556	49556	Multiple		97.97
143102	08/19/2024	Check: NBDC 49562	49562	Multiple		180.83
143104	08/19/2024	Check: NBDC 49564	49564	Multiple		500.00
143106	08/19/2024	Check: NBDC 49564	49564	Multiple	500.00	
143108	08/19/2024	Check: NBDC 49565	49565	Multiple		500.00
143321	08/30/2024	Check: NBDC 49460	49460	Multiple	180.83	
143345	08/30/2024	Check: NBDC 49573	49573	Multiple		1,056.68

User: JESSICA

FROM 494-000.000-000.000 TO 494-000.000-971.001

Item 5A.

DB: Lathrup

TRANSACTIONS FROM 08/01/2024 TO 08/31/2024

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
494-000.000-214.101 DUE TO GENERAL FUND						
Journal CD: CD						
143349	08/30/2024	Check: NBDC 49577	49577	Multiple		98.41
143352	08/30/2024	Check: NBDC 49580	49580	Multiple		180.33
143356	08/30/2024	Check: NBDC 49584	49584	Multiple		49.47
Journal Totals					8,880.83	63,278.63
Journal PR: Payroll						
142814	08/14/2024	ADP#33	16407	Multiple		5,474.96
143560	08/29/2024	AUGUST 29, 2024 PAYROLL	16464	Multiple		5,475.00
Journal Totals					0.00	10,949.96
Totals for 494-000.000-214.101					8,880.83	74,228.59
Balance 08/01/24:				25,173.70		
Net Change:				65,347.76		
Balance 08/31/24:				90,521.46		

494-000.000-407.000 TIFA-CAPTURE TAXES						
Journal DTDF: DUE TO/DUE FROM						
143116	08/15/2024	TAX DISTRIBUTION (THRU 08/15/2 16417		Multiple		13,087.74
143606	08/31/2024	TAX DISTRIBUTION (THRU 08/31/2 16470		Multiple		82,510.34
Journal Totals					0.00	95,598.08
Totals for 494-000.000-407.000					0.00	95,598.08
Balance 08/01/24:				282,066.62		
Net Change:				95,598.08		
Balance 08/31/24:				377,664.70		

494-000.000-410.000 TAX COLLECTED OTHER						
Journal DTDF: DUE TO/DUE FROM						
143116	08/15/2024	TAX DISTRIBUTION (THRU 08/15/2 16417		Multiple		3,123.40
143606	08/31/2024	TAX DISTRIBUTION (THRU 08/31/2 16470		Multiple		12,825.59
Journal Totals					0.00	15,948.99
Totals for 494-000.000-410.000					0.00	15,948.99
Balance 08/01/24:				13,709.38		
Net Change:				15,948.99		
Balance 08/31/24:				29,658.37		

494-000.000-614.000 MUSIC FEST						
Journal GJ: GJ						
142804	08/05/2024	SQUARE PRE-NOTE	16403	494-000.000-010.000	0.01	
142707	08/09/2024	OC--LVMF SPONSORSHIP	16389	Multiple		10,000.00
142805	08/12/2024	MUSIC FESTIVAL SALES	16404	494-000.000-010.000		1,560.47
Journal Totals					0.01	11,560.47
Totals for 494-000.000-614.000					0.01	11,560.47
Balance 08/01/24:				0.00		
Net Change:				11,560.46		
Balance 08/31/24:				11,560.46		

494-000.000-701.000 SALARIES FULL-TIME						
Journal PR: Payroll						
142814	08/14/2024	ADP#33	16407	Multiple	5,095.00	
143560	08/29/2024	AUGUST 29, 2024 PAYROLL	16464	Multiple	5,095.00	
Journal Totals					10,190.00	0.00
Totals for 494-000.000-701.000					10,190.00	0.00
Balance 08/01/24:				14,295.47		
Net Change:				10,190.00		
Balance 08/31/24:				24,485.47		

494-000.000-703.000 EMPLOYEE TAXES & BENEFITS						
Journal AP: AP						
142694	08/07/2024	MISSIONSQUARE - 803046EMPLOYEE JULY31		Multiple	180.83	
143091	08/16/2024	MISSIONSQUARE - 803046EMPLOYEE AUG152024		Multiple	180.83	
143085	08/19/2024	BLUE CARE NETWORKEMPLOYEE TAXE 242220004076		Multiple	97.97	
143320	08/30/2024	MISSIONSQUARE - 803046EMPLOYEE JULY31		Multiple		180.83
143326	08/30/2024	BLUE CARE NETWORKEMPLOYEE TAXE 9/01-9/30/2024		Multiple	1,056.68	

User: JESSICA

FROM 494-000.000-000.000 TO 494-000.000-971.001

Item 5A.

DB: Lathrup

TRANSACTIONS FROM 08/01/2024 TO 08/31/2024

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
494-000.000-703.000 EMPLOYEE TAXES & BENEFITS						
Journal AP: AP						
143334	08/30/2024	MISSIONSQUARE - 803046EMPLOYEE	AUG302024-GEN	Multiple	180.33	
143339	08/30/2024	STANDARD INSURANCE COMPANYEMPL	8/15-9/01/24	Multiple	49.47	
Journal Totals					1,746.11	180.83
Journal PR: Payroll						
142814	08/14/2024	ADP#33	16407	Multiple	379.96	
143560	08/29/2024	AUGUST 29, 2024 PAYROLL	16464	Multiple	380.00	
Journal Totals					759.96	0.00
Totals for 494-000.000-703.000					2,506.07	180.83
Balance 08/01/24:				4,742.54		
Net Change:				2,325.24		
Balance 08/31/24:				7,067.78		

494-000.000-726.000 OFFICE SUPPLIES						
Journal AP: AP						
142836	08/15/2024	AMAZON CAPITAL SERVICESOFFICE	19WI-JWGC-3TXJ	494-000.000-202.000	83.61	
Journal Totals					83.61	0.00
Totals for 494-000.000-726.000					83.61	0.00
Balance 08/01/24:				80.28		
Net Change:				83.61		
Balance 08/31/24:				163.89		

494-000.000-844.000 MAIN STREET PROGRAM						
Journal AP: AP						
142742	08/08/2024	ANGELA COURTNEYMAIN STREET PRO	8.11.2024	494-000.000-202.000	450.00	
142743	08/08/2024	CARMEN JOHNSONMAIN STREET PROG	8.11.2024	494-000.000-202.000	475.00	
142744	08/08/2024	MICHAEL O'BRIENMAIN STREET PRO	8.11.2024	494-000.000-202.000	750.00	
142745	08/08/2024	NADIR OMOWALE MAIN STREET PROG	8.11.2024	494-000.000-202.000	1,100.00	
142746	08/08/2024	PAUL HILLMAIN STREET PROGRAM	8.10.2024	494-000.000-202.000	2,500.00	
142747	08/08/2024	STACEY HALEMAIN STREET PROGRAM	8.12.2024	494-000.000-202.000	500.00	
142748	08/08/2024	STEVE GULIANMAIN STREET PROGRA	8.11.2024	494-000.000-202.000	200.00	
142749	08/08/2024	THORNETTA DAVIS ANDERSONMAIN S	8.11.2024	494-000.000-202.000	1,250.00	
142831	08/15/2024	ADAM LAURIEMAIN STREET PROGRAM	1000	494-000.000-202.000	2,850.00	
142868	08/15/2024	DOG & PONY SHOW BREWING, LLCMA	1033	494-000.000-202.000	380.00	
142893	08/15/2024	KIMBERLY RUSHINGMAIN STREET PR	08152024	494-000.000-202.000	200.00	
142903	08/15/2024	MICHIGAN DEPARTMENT OF TREASUR	08132024	494-000.000-202.000	225.54	
142906	08/15/2024	NORTHERN INSURANCE AGENCYMAIN	422030	494-000.000-202.000	404.00	
142907	08/15/2024	NV RENTALS, INC.MAIN STREET PR	18089	494-000.000-202.000	1,725.00	
142919	08/15/2024	ROBERT JENSONMAIN STREET PROGR	R09334	494-000.000-202.000	5,700.00	
142922	08/15/2024	SIGNARAMAMAIN STREET PROGRAM	54205	494-000.000-202.000	6,350.00	
142931	08/15/2024	TURHAN C. TERRELLMAIN STREET P	08/15/2024	494-000.000-202.000	2,500.00	
143084	08/16/2024	ANGELA COURTNEYMAIN STREET PRO	08162024	494-000.000-202.000	300.00	
143093	08/16/2024	STACEY HALEMAIN STREET PROGRAM	0816/2024	494-000.000-202.000	500.00	
143062	08/19/2024	ROBERT JENSONMAIN STREET PROGR	R09334	494-000.000-202.000		5,700.00
143067	08/19/2024	PAUL HILLMAIN STREET PROGRAM	8.10.2024	494-000.000-202.000		2,500.00
143105	08/19/2024	STACEY HALEMAIN STREET PROGRAM	0816/2024	494-000.000-202.000		500.00
143107	08/19/2024	STACEY HALEMAIN STREET PROGRAM	08162024	494-000.000-202.000	500.00	
143331	08/30/2024	MICHAEL ZANGMAIN STREET PROGRA	08/30/2024	494-000.000-202.000	98.41	
Journal Totals					28,957.95	8,700.00
Totals for 494-000.000-844.000					28,957.95	8,700.00
Balance 08/01/24:				964.00		
Net Change:				20,257.95		
Balance 08/31/24:				21,221.95		

494-000.000-882.000 PLANNING/CONSULTING FEES						
Journal AP: AP						
142888	08/15/2024	GIFFELS-WEBSTER ENG INCPLANNIN	132298	494-000.000-202.000	1,275.00	
Journal Totals					1,275.00	0.00
Totals for 494-000.000-882.000					1,275.00	0.00
Balance 08/01/24:				1,575.00		
Net Change:				1,275.00		
Balance 08/31/24:				2,850.00		

494-000.000-933.000 REPAIRS & MAINTENANCE						
Journal AP: AP						
142887	08/15/2024	GIFFELS-WEBSTER ENG INCREPAIRS	132372	494-000.000-202.000	400.00	

User: JESSICA

FROM 494-000.000-000.000 TO 494-000.000-971.001

Item 5A.

DB: Lathrup

TRANSACTIONS FROM 08/01/2024 TO 08/31/2024

JE #	Date	Description	Reference #	OFFSETTING GL	DEBIT	CREDIT
494-000.000-933.000 REPAIRS & MAINTENANCE						
Journal AP: AP						
142896	08/15/2024	L. ANTHONY CONSTRUCTIONREPAIRS	7.29.2024	494-000.000-202.000	25,200.96	
142909	08/15/2024	PARADISE GARDEN LANDSCAPINGREP	2787	494-000.000-202.000	1,125.00	
142910	08/15/2024	PARADISE GARDEN LANDSCAPINGREP	2791	494-000.000-202.000	2,100.00	
142911	08/15/2024	PARADISE GARDEN LANDSCAPINGREP	2790	494-000.000-202.000	500.00	
142912	08/15/2024	PARADISE GARDEN LANDSCAPINGREP	2789	494-000.000-202.000	1,890.00	
Journal Totals					31,215.96	0.00
Totals for 494-000.000-933.000					31,215.96	0.00
Balance 08/01/24:					3,231.55	
Net Change:					31,215.96	
Balance 08/31/24:					34,447.51	

Item 5A.

Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY

GL Number	Description	PERIOD ENDED 08/31/2023	PERIOD ENDED 08/31/2024
*** Assets ***			
494-000.000-010.000	TRUST ACCOUNT-GENERAL	1,107,603.36	968,436.13
494-000.000-028.096	TAXES RECEIVABLE-PERSONAL PROP	19,543.46	9,697.14
494-000.000-084.101	DUE FROM GENERAL FUND	524,108.75	425,532.94
494-000.000-141.001	INFRASTRUCTURE	360,289.69	360,289.69
494-000.000-177.001	DEPRECIABLE ASSETS	25,243.25	25,243.25
494-000.000-193.000	ACCUMULATED DEPRECIATION	(229,016.22)	(229,016.22)
Total Assets		1,807,772.29	1,560,182.93
*** Liabilities ***			
494-000.000-202.100	MANUAL ACCOUNTS PAYABLE	0.00	32,369.27
494-000.000-214.101	DUE TO GENERAL FUND	217,918.86	90,521.46
494-000.000-214.202	DUE TO MAJOR ROADS	133,801.50	0.00
494-000.000-214.203	DUE TO LOCAL ROADS	133,801.50	0.00
494-000.000-257.000	ACCRUED WAGES PAYABLE	0.00	9,895.04
Total Liabilities		485,521.86	132,785.77
*** Fund Balance ***			
494-000.000-390.000	FUND BALANCE	1,283,692.70	1,283,692.70
Total Fund Balance		1,283,692.70	1,283,692.70
Beginning Fund Balance		1,284,693.70	1,283,692.70
Net of Revenues VS Expenditures - 23-24			(187,242.38)
Fund Balance Adjustments - 23-24		(1,001.00)	
*23-24 End FB/24-25 Beg FB		1,096,450.32	
Net of Revenues VS Expenditures - Current Year		38,557.73	330,946.84
Fund Balance Adjustments		(1,001.00)	0.00
Ending Fund Balance		1,322,250.43	1,427,397.16
Total Liabilities And Fund Balance		1,807,772.29	1,560,182.93

* Year Not Closed

09/13/2024

Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
17575 SUNNYBROOK AVE	BAKKO, SEAN	PROPERTY REGISTRATION AND INSPECTION REQUIRED	RE-INSPECTION - ORI	Residential Rental	Letter Sent

1. 18-184. Rental Licenses

(a)All rental units must be licensed during any period of occupancy. Rental licenses are not transferable between landlords or rental units.

INSPECTOR COMMENTS: PROPERTY REGISTRATION AND INSPECTION REQUIRED

18165 AVILLA BLVD	DAVIS, SONJA L	POD STORAGE CONTAINER IN ON PROPERTY - PERMIT REQUIRED	RE-INSPECTION - ORI	Refuse Container w/o P	Letter Sent
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1. Dumpster/Portable Storage Container Permit

7. Portable storage containers. A portable storage container shall not be allowed in the front, rear or side yards of any property within the city for more than 48 consecutive hours without a permit issued by the city administrator.

INSPECTOR COMMENTS: POD STORAGE CONTAINER IN ON PROPERTY - PERMIT REQUIRED

27725 RAINBOW CIR	BLACK, KERTIA L	DUMPSTER IN DRIVEWAY - PERMIT REQUIRED	RE-INSPECTION - ORI	Refuse Container w/o P	Closed
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1. Dumpster/Portable Storage Container Permit

7. Portable storage containers. A portable storage container shall not be allowed in the front, rear or side yards of any property within the city for more than 48 consecutive hours without a permit issued by the city administrator.

INSPECTOR COMMENTS: DUMPSTER IN DRIVEWAY - PERMIT REQUIRED

27470 LATHRUP BLVD	27470 LATHRUP LLC	GARBAGE BINS IN PUBLIC VIEW - REMOVE	RE-INSPECTION - ORI	Trash Container in Pul	Door Tagged, Lc
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Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
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1. 54-34 Removal of emptied containers.

Solid waste containers that have been emptied shall be promptly removed from the roadside by the owner, tenant or occupant of the abutting property who caused or permitted the containers for solid waste to be placed on the roadside in the first place by no later than sunrise of the next day following collection. (Code 1991, art. VIII, ch. 4, § 302; Ord. No. 385-06, pt. III, 1-22-2007)

INSPECTOR COMMENTS: GARBAGE BINS IN PUBLIC VIEW - REMOVE

18451 TWELVE MILE ROA LAJARI PROPERTIES LL	PALLETS AND LUMBER STORED NEAR DUMPSTER - REMOVE	RE-INSPECTION - ORI DEBRIS	Letter Sent
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1. 5.3 WASTE AND RUBBISH

1. No garbage, sewage, filth, refuse, waste, trash, debris, or rubbish, including cans, bottles, wastepaper, cartons, boxes, crates, inoperable machinery, discarded building materials, discarded household goods, or any offensive or obnoxious matter, shall be kept in open containers or piled, placed or stored on the open ground. The owners and occupants of every building shall provide proper receptacles for said waste and keep receptacles clean and not exposed on the grounds outside of a building. Rubbish may, however, be placed at roadside for pickup on designated days in conformity with the city's ordinances regulating rubbish collections.

INSPECTOR COMMENTS: PALLETS AND LUMBER STORED NEAR DUMPSTER - REMOVE

18505 W 12 MILE RD	STEPHEN DAVIS	DUMPSTER ON PROPERTY WITHOUT PERMIT - PERMIT REQUIRED	RE-INSPECTION - ORI Refuse Container w/o P Closed
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1. Dumpster/Portable Storage Container Permit

7. Portable storage containers. A portable storage container shall not be allowed in the front, rear or side yards of any property within the city for more than 48 consecutive hours without a permit issued by the city administrator.

INSPECTOR COMMENTS: DUMPSTER ON PROPERTY WITHOUT PERMIT - PERMIT REQUIRED

19370 W 11 MILE RD	WILSON, DAVID	DEBRIS IN FRONT OF UNIT - REMOVE	RE-INSPECTION - ORI DEBRIS	Door Tagged, Lc
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1. 5.3 WASTE AND RUBBISH

Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
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1. No garbage, sewage, filth, refuse, waste, trash, debris, or rubbish, including cans, bottles, wastepaper, cartons, boxes, crates, inoperable machinery, discarded building materials, discarded household goods, or any offensive or obnoxious matter, shall be kept in open containers or piled, placed or stored on the open ground. The owners and occupants of every building shall provide proper receptacles for said waste and keep receptacles clean and not exposed on the grounds outside of a building. Rubbish may, however, be placed at roadside for pickup on designated days in conformity with the city's ordinances regulating rubbish collections.

INSPECTOR COMMENTS: DEBRIS IN FRONT OF UNIT - REMOVE

18211 W 12 MILE RD Ste 10 BRIKHO, BASEL		MONUMENT SIGN INSERT BROKEN - REPLACE	RE-INSPECTION - ORI	Sign Violation	Letter Sent
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1. Sec 52-30. Maintenance

(b)All signs shall be maintained in good structural condition, in compliance with all building and electrical codes, and in conformance with this Code.

INSPECTOR COMMENTS: MONUMENT SIGN INSERT BROKEN - REPLACE

19236 W 11 MILE RD UNIT HALL JR, BURNIS		HOME-BASED BUSINESS OPERATING WITHOUT LICENSE - LICENSE APPLICATION MUST BE SUBMITTED FOR REVIEW	RE-INSPECTION - ORI	No Business License	Letter Sent
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1. 4.11 Home Based Business

3. Home based businesses shall be required to register with the City, on a form approved by resolution of the City Council, and pay the appropriate registration fee, if applicable.

INSPECTOR COMMENTS: HOME-BASED BUSINESS OPERATING WITHOUT LICENSE - LICENSE APPLICATION MUST BE SUBMITTED FOR REVIEW

26820 SOUTHFIELD RD	26820 INVESTMENTS LLC	DEBRIS ON PROPERTY NEAR SIDEWALK AT CORNER OF SOUTHFIELD & 11 MILE RD - REMOVE	RE-INSPECTION - ORI	DEBRIS	Closed
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1. 5.3 WASTE AND RUBBISH

Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
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1. No garbage, sewage, filth, refuse, waste, trash, debris, or rubbish, including cans, bottles, wastepaper, cartons, boxes, crates, inoperable machinery, discarded building materials, discarded household goods, or any offensive or obnoxious matter, shall be kept in open containers or piled, placed or stored on the open ground. The owners and occupants of every building shall provide proper receptacles for said waste and keep receptacles clean and not exposed on the grounds outside of a building. Rubbish may, however, be placed at roadside for pickup on designated days in conformity with the city's ordinances regulating rubbish collections.

INSPECTOR COMMENTS: DEBRIS ON PROPERTY NEAR SIDEWALK AT CORNER OF SOUTHFIELD & 11 MILE RD - REMOVE

26400 SOUTHFIELD RD	26400 SOUTHFIELD ROAD	TALL GRASS/WEEDS NEAR STREET/DITCH	Follow-up	Tall Grass/ Weeds	Nuisance Cut
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26400 SOUTHFIELD RD	26400 SOUTHFIELD ROAD	DUMPSTER PERMIT REQUIRED	RE-INSPECTION - ORI	Dumpster - No permit	Resolved
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1. Dumpster/Portable Storage Container Permit
 7. Portable storage containers. A portable storage container shall not be allowed in the front, rear or side yards of any property within the city for more than 48 consecutive hours without a permit issued by the city administrator.

INSPECTOR COMMENTS: DUMPSTER PERMIT REQUIRED

17653 W 12 MILE RD	CITY OUTLET CLOTHING	BUSINESS LICENSE REQUIRED	RE-INSPECTION - ORI	No Business License	
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1. 18-29 Unlicensed Businesses
 No person required to obtain and maintain a license under section 18-30 shall conduct business in this city unless the person is licensed, and no natural person or individual shall, by actions taken within this city, aid or abet another in the conduct of such unlicensed business.

INSPECTOR COMMENTS: BUSINESS LICENSE REQUIRED

17655 W 12 MILE RD	JERSEY MIKES	BUSINESS LICENSE REQUIRED	RE-INSPECTION - ORI	No Business License	Letter Sent
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Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
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1. 18-29 Unlicensed Businesses

No person required to obtain and maintain a license under section 18-30 shall conduct business in this city unless the person is licensed, and no natural person or individual shall, by actions taken within this city, aid or abet another in the conduct of such unlicensed business.

INSPECTOR COMMENTS: BUSINESS LICENSE REQUIRED

17641 W 12 MILE RD	HUEVINE HAIR REMOV	BUSINESS LICENSE RENEWAL REQUIRED	RE-INSPECTION - ORI	No Business License	Letter Sent
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1. 18-29 Unlicensed Businesses

No person required to obtain and maintain a license under section 18-30 shall conduct business in this city unless the person is licensed, and no natural person or individual shall, by actions taken within this city, aid or abet another in the conduct of such unlicensed business.

INSPECTOR COMMENTS: BUSINESS LICENSE RENEWAL REQUIRED

28939 SOUTHFIELD RD	BERINGER INVESTMEN	BUSINESS LICENSE RENEWAL REQUIRED	RE-INSPECTION - ORI	No Business License	Letter Sent
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1. 18-29 Unlicensed Businesses

No person required to obtain and maintain a license under section 18-30 shall conduct business in this city unless the person is licensed, and no natural person or individual shall, by actions taken within this city, aid or abet another in the conduct of such unlicensed business.

INSPECTOR COMMENTS: BUSINESS LICENSE RENEWAL REQUIRED

17621 W 12 MILE RD	MICHAELS LAMP SHOP	BUSINESS LICENSE RENEWAL REQUIRED	RE-INSPECTION - ORI	No Business License	Letter Sent
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1. 18-29 Unlicensed Businesses

No person required to obtain and maintain a license under section 18-30 shall conduct business in this city unless the person is licensed, and no natural person or individual shall, by actions taken within this city, aid or abet another in the conduct of such unlicensed business.

INSPECTOR COMMENTS: BUSINESS LICENSE RENEWAL REQUIRED

18211 W 12 MILE RD Ste 10 BRIKHO, BASEL	BUSINESS LICENSE RENEWAL REQUIRED	Follow-up	No Business License	Letter Sent
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Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
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1. 18-29 Unlicensed Businesses

No person required to obtain and maintain a license under section 18-30 shall conduct business in this city unless the person is licensed, and no natural person or individual shall, by actions taken within this city, aid or abet another in the conduct of such unlicensed business.

INSPECTOR COMMENTS: BUSINESS LICENSE RENEWAL REQUIRED

26601 SOUTHFIELD RD	SMJ BUILDING LLC	DEBRIS IN ALLEY AT REAR - REMOVE ALL RUBBISH	RE-INSPECTION - ORI DEBRIS		Letter Sent
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1. 308.1 Accumulation of rubbish or garbage.

Exterior property and premises, and the interior of every structure, shall be free from any accumulation of rubbish or garbage.

INSPECTOR COMMENTS: DEBRIS IN ALLEY AT REAR - REMOVE ALL RUBBISH

28901 SOUTHFIELD RD	SOUTHFIELD LLC	OPERATING WITHOUT A BUSINESS LICENSE	RE-INSPECTION - ORI No Business License		Letter Sent
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1. 18-29 Unlicensed Businesses

No person required to obtain and maintain a license under section 18-30 shall conduct business in this city unless the person is licensed, and no natural person or individual shall, by actions taken within this city, aid or abet another in the conduct of such unlicensed business.

INSPECTOR COMMENTS: OPERATING WITHOUT A BUSINESS LICENSE

26470 MEADOWOOD S CT	NOVAD MANAGEMENT (TALL GRASS/WEEDS - 2ND VIOLATION	RE-INSPECTION - ORI Tall Grass/ Weeds		Nuisance Cut
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1. Tall Grass and Weeds

Grass and weeds have exceeded a height of 7 inches.

INSPECTOR COMMENTS: TALL GRASS/WEEDS - 2ND VIOLATION

18795 LACROSSE AVE	HOUZE, BRIDGET R	TRASH BAGS AT STREET CAUSING SANITATION VIOLATIONS	RE-INSPECTION - ORI SANITATION		Resolved
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Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
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1. 302.1 Sanitation

All exterior property and premises shall be maintained in a clean, safe and sanitary condition. The occupant shall keep that part of the exterior property which such occupant occupies or controls in a clean and sanitary condition.

INSPECTOR COMMENTS: TRASH BAGS AT STREET CAUSING SANITATION VIOLATIONS

18755 CAMBRIDGE BLVD	REVIVE REALTY GROU	TALL GRASS/WEEDS MUST BE BELOW 7" AND BRANCHES IN FRONT YARD TO BE REMOVED	Follow-up	Tall Grass/ Weeds	Door Tagged, L
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1. Tall Grass and Weeds

Grass and weeds have exceeded a height of 7 inches. If not cut within 7 days the violation will be corrected by the City's Contractor at homeowner's expense.

INSPECTOR COMMENTS: TALL GRASS/WEEDS MUST BE BELOW 7" AND BRANCHES IN FRONT YARD TO BE REMOVED

27640 MORNINGSIDE PLZ	LEVICY, DIANA	DEBRIS STORED AT LEFT OF HOUSE - REMOVE	RE-INSPECTION - ORI	DEBRIS	Door Tagged, L
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1. 308.1 Accumulation of rubbish or garbage.

Exterior property and premises, and the interior of every structure, shall be free from any accumulation of rubbish or garbage.

INSPECTOR COMMENTS: DEBRIS STORED AT LEFT OF HOUSE - REMOVE

28837 LATHRUP BLVD	WILLIAMS, TROY	FIREWOOD STORAGE AT REAR TO BE STORED PROPERLY	RE-INSPECTION - ORI	Firewood Storage	Door Tagged, L
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1. 14-154 Firewood storage.

Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
<p>(a) Definitions. "Firewood" means and includes all wood, logs, twigs, branches, stumps, stakes, scrap wood, wooden shingles and similar materials kept or stored outside upon property within the city, which materials are capable of being burned in a fireplace or wood burning stove.</p> <p>(b) Storage. Any firewood stored or kept outside upon property within the city shall not be placed or stored within 12 inches of any adjoining property line. Storage shall be permitted only on a secure rack, base or other device that keeps the firewood eight inches above the ground to prevent the infestation of rodents and vermin.</p> <p>(c) Locations restricted. Any firewood stored or kept outside upon property within the city shall not be placed or kept in the front yard of a residential home.</p> <p>(d) Penalty. Any person who shall violate this section shall be deemed to have committed a civil infraction. (Ord. No. 454-19 , § 1, 8-19-2019)</p>					

INSPECTOR COMMENTS: FIREWOOD STORAGE AT REAR TO BE STORED PROPERLY

27035 MEADOWBROOK W ROBERTS, DERINDA R	TALL WEEDS/GRASS ON PROPERTY - NOT TO EXCEED 7"	Follow-up	Tall Grass/ Weeds	Door Tagged, L
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1. Tall Grass and Weeds

Grass and weeds have exceeded a height of 7 inches. If not cut within 7 days the violation will be corrected by the City's Contractor at homeowner's expense.

INSPECTOR COMMENTS: TALL WEEDS/GRASS ON PROPERTY - NOT TO EXCEED 7"

27035 MEADOWBROOK W ROBERTS, DERINDA R	INOPERABLE/UNLICENSED VEHICLE STORAGE PROHIBITED	RE-INSPECTION - ORI	Inoperable Vehicle	Door Tagged, L
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1. Inoperable Vehicles- Sec 416 & Sec. 5.6

This notice is to inform you that the above-described property is in violation of the City of Lathrup Village Building Code and City of Lathrup Village Zoning Ordinance Sec. 416. Inoperable and abandoned motor vehicles. No person shall cause or permit any inoperable or abandoned motor vehicles to be parked or stored in the open on any public or private property within the city such vehicles shall otherwise be kept, stored, and parked within a garage. 5.6 Inoperable and Abandoned Motor Vehicles "inoperable motor vehicle" within the meaning of this provision shall include all motor vehicles which do not have an operable engine, or do not have all of their wheels attached, or do have one or more flat tires, or are not currently licensed so as to be lawfully operated on public streets, or are otherwise so out of repair that they cannot be lawfully operated on public streets.

INSPECTOR COMMENTS: INOPERABLE/UNLICENSED VEHICLE STORAGE PROHIBITED

27035 MEADOWBROOK W ROBERTS, DERINDA R	PALLETTS STORED IN PUBLIC VIEW - REMOVE	RE-INSPECTION - ORI	DEBRIS	Letter Sent
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1. 54-66 Outside storage for unsightly or offensive materials.

Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
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No person shall cause or permit the premises he owns or otherwise has under his occupancy or control or the adjoining right-of-way to be used for the outside storage (outside of an appropriate container or building) of garbage, sewage, filth, refuse, dead or cut tree branches, waste, including yard waste, trash, debris, litter, rubbish, including cans, bottles, wastepaper, cartons, boxes, crates, inoperable machinery, discarded building materials, discarded household goods, or any unsightly, offensive or obnoxious materials. All land areas found to be used for such purposes or to be strewn with such materials are declared to be public nuisances.
(Code 1991, art. V, ch. 7, § 108)

INSPECTOR COMMENTS: PALLETTS STORED IN PUBLIC VIEW - REMOVE

18730 WILTSHIRE BLVD	YANCEY, CURTIS S	FENCE BEING ERECTED WITHOUT APPROVAL OR PERMIT	RE-INSPECTION - ORI	Work w/o a permit	Resolved
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1. 302.7 Accessory structures.

Accessory structures, including detached garages, fences and walls, shall be maintained structurally sound and in good repair.

INSPECTOR COMMENTS: FENCE BEING ERECTED WITHOUT APPROVAL OR PERMIT

27300 SOUTHFIELD	LATHRUP VILLAGE PLA	FOR LEASE SIGN NOT TO BE PLACED IN RIGHT OF WAY - TEMPORARY SIGNS MUST BE FREESTANDING AND SHALL BE SETBACK 5' FROM THE PROPERTY LINE	RE-INSPECTION - ORI	Sign in R.O.W.	Letter Sent
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1. Signs in ROW

No sign shall be located in or project into a public right-of-way or private road or dedicated easement, except governmental signs and signs installed by the applicable road agency or utility company, or as otherwise expressly permitted in this section.

INSPECTOR COMMENTS: FOR LEASE SIGN NOT TO BE PLACED IN RIGHT OF WAY - TEMPORARY SIGNS MUST BE FREESTANDING AND SHALL BE SETBACK 5' FROM THE PROPERTY LINE

28250 SOUTHFIELD RD	KUHEL, REVA	FOR LEASE SIGN NOT TO BE PLACED IN RIGHT OF WAY - TEMPORARY SIGNS MUST BE FREESTANDING AND SHALL BE SETBACK 5' FROM THE PROPERTY LINE	RE-INSPECTION - ORI	Sign in R.O.W.	Letter Sent
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Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
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1. Signs in ROW

No sign shall be located in or project into a public right-of-way or private road or dedicated easement, except governmental signs and signs installed by the applicable road agency or utility company, or as otherwise expressly permitted in this section.

INSPECTOR COMMENTS: FOR LEASE SIGN NOT TO BE PLACED IN RIGHT OF WAY - TEMPORARY SIGNS MUST BE FREESTANDING AND SHALL BE SETBACK 5' FROM THE PROPERTY LINE

28651 SOUTHFIELD RD RE R & B IN, LLC	OCCUPANTS OPERATING WITHOUT BUSINESS LICENSE	RE-INSPECTION - ORI No Business License	Letter Sent
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1. 18-29 Unlicensed Businesses

No person required to obtain and maintain a license under section 18-30 shall conduct business in this city unless the person is licensed, and no natural person or individual shall, by actions taken within this city, aid or abet another in the conduct of such unlicensed business.

INSPECTOR COMMENTS: OPERATING WITHOUT A BUSINESS LICENSE

27470 LATHRUP BLVD	27470 LATHRUP LLC	PROPERTY OWNER RENTING WITHOUT CERTIFICATE OF COMPLIANCE	RE-INSPECTION - ORI Residential Rental	Letter Sent
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1. 18-184. Rental Licenses

(a)All rental units must be licensed during any period of occupancy. Rental licenses are not transferable between landlords or rental units.

INSPECTOR COMMENTS: PROPERTY OWNER RENTING WITHOUT CERTIFICATE OF COMPLIANCE

Records: 33

memorandum

DATE: September 19, 2024
TO: Austin Colson, DDA Director, City of Lathrup Village
FROM: Jill Bahm & Eric Pietsch, Giffels Webster
SUBJECT: Development Feasibility Report – 27907 California Dr. NE & California Dr. SW, btw. Goldengate & Eldorado

The following report is in response to a request for a development feasibility study of the city-owned triangle parcels at 27907 California Dr. NE and California Dr. SW, between Goldengate and Eldorado (not addressed). The analysis for each parcel is guided by the Village Center -VC zoning district regulations.

Combined Synopsis

Ground floor residential uses are not explicitly stated as permitted in the VC zoning district. Home occupations/live-work uses are permitted on the ground floor and single-family attached units are permissible on the upper floor(s). The sole use as residential on the ground floor would require consideration and approval from the Planning Commission.

The intent of the VC Village Center District is to create a compact and unique downtown district for the City by encouraging the redevelopment of property where buildings feature a mix of residential, retail, and office uses and are laid out in a pedestrian-oriented manner that reflects a traditional small town urban form. The physical context of the small, triangular parcels having right-of-way frontage on all sides significantly limits the impacts that are typical of commercial uses. While attached townhomes would have a higher density than the surrounding residential neighborhoods, their locations adjacent to commercial sites would function as a transition buffer between the existing commercial spaces and the nearby residential neighborhoods they serve.

The unique location and “island-like” characteristics of the parcels may result in the highest and best residential uses having to seek reasonable relief from the development standards of the municipal and zoning codes. The efforts of a developer and the City should be to achieve as much of the Village Center zoning standards as possible, and to honor the intent of the district as well as the goals of the City’s Master Plan.

Individual Analysis

27907 California Dr. NE

Housing

As an existing parcel, the lot size exceeds the minimum lot size requirement of the VC District, however, with right-of-way frontage on all sides, there are no, nor would there be, side or rear yards. If developed as residential, the buildings are permitted up to the 0-ft. setback within a front yard, a standard that may allow flexibility when maximizing the greatest and best use. A 75% build-to-zone is required along non-primary streets. The Planning Commission has the authority to waive 50% of build-to-zone, which may be applied to the sides of the building(s) not serving as the front of the building. Building heights may extend up to 3 stories or 40-feet, whichever is less; dimensions that are achievable as residential structures. While two sides of the triangle parcel face neighboring single-family lots, the third side faces the commercial uses between Southfield Road and Monterey Boulevard. For this reason, we would suggest garages, or any vehicular access be limited to Monterey Boulevard and the front, and pedestrian access be limited to the front and/or sides of the buildings where they face the existing single-family homes to the northeast and southeast.

Each residential unit, shown on the attached sketch layouts, *Goldengate Concept 1*, is approximately 20 feet wide, which is adequate to accommodate a 2-car garage, and would satisfy the off-street parking requirement for the development. Vehicle access to the streets would utilize a single shared driveway or access easement, with access to one of the streets (Goldengate Drive). The Village Center District encourages on-street parking, as well as shared parking areas, which may be implemented to account for an increased demand for guest parking in the areas, particularly along Monterey Boulevard to the west of the site.

The attached plan and rendering, *California Concept 2*, provides an alternative by adding 3 more units to the site, for a total of 10 units. In contrast to Goldengate Concept 1, all units would provide vehicular access by way of individual driveways from the street, which would result in a greater impact to the adjacent single-family lots across the streets from the driveways. The goal of developing this triangle parcel with residential units would be to honor the existing single-family homes along Goldengate and California Drives with less vehicular impacts.



27907 California Dr. NE (between Goldengate & Monterey) – East of Southfield

Parking

The subject parcel is uniquely positioned in close proximity to the Village Center and potential redevelopment sites along Southfield Road. Minimum off-street parking requirements oftentimes present spatial challenges to redevelopment of parcels along Southfield Road. Additionally, the triangle parcel is adjacent to Annie Lathrup Park and the potential redevelopment site of the old Annie Lathrup School. Therefore, a development option the City may consider is to provide surface parking to help meet the demands of the current parking ordinance as well as help absorb increased parking demands as redevelopments take shape and the community center and park continue to evolve in their purpose and functionality as a community gathering place.

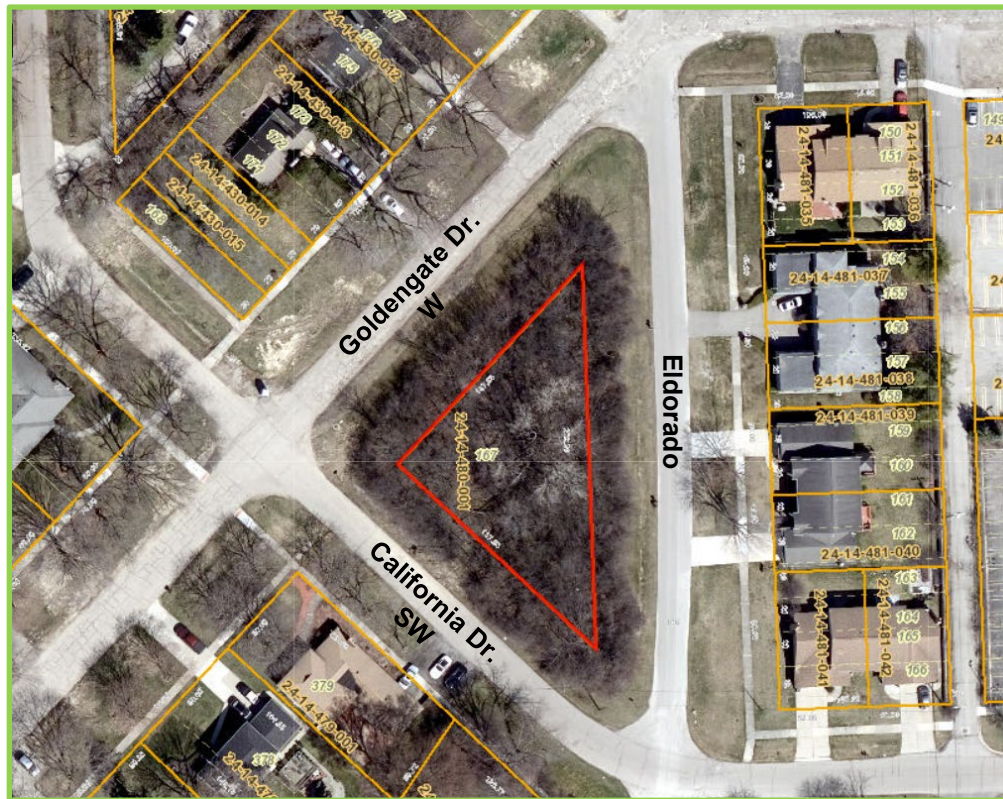
The attached file, *Goldengate Concept 2 Parking*, demonstrates the maximum number of vehicle spaces at this location, may be up to 117 spaces, both off-street and on-street. This scenario takes advantage of the one-block-long Monterey Boulevard, a public right-of-way that currently provides no access to any parcel along its length. This existing condition could take advantage of the Village Center District’s intent to utilize on-street parking throughout the district. We estimate that 35 90-degree parking spaces could be developed along the west side of Monterey Boulevard and 26 spaces along the east side: for a total of 61 on-street parking spaces adjacent to the City-owned triangle parcel. Up to 56 parking spaces are estimated to be constructed within the parcel. The envisioned layout, as shown on the attached diagram, honors the existing single-family homes on the opposite sides of Goldengate and California Drives by not providing access to the parking lot from those streets. As a result, there is greater potential to provide a landscape greenbelt that would serve as a buffer between the homes and the parking facilities. We estimate the cost to develop surface parking at this location would amount to approximately \$10,000 to \$15,000 per parking space.

California Dr. SW

Housing Only

This existing, unaddressed, triangular parcel has similar characteristics to 27907 California Dr. NE, and also exceeds the 5,000 square foot minimum lot size requirement of the VC District. There does not appear to be as great of a demand for surface parking in the vicinity, so the feasibility of residential development was solely pursued. This parcel is also surrounded on all sides by right-of-way frontage, and therefore would never contain side or rear yards. If developed as residential, the buildings are permitted up to the 0-ft. setback within a front yard, a standard that may allow flexibility when maximizing the greatest and best use. A 75% build-to-zone is required along non-primary streets, and the Planning Commission has the authority to waive 50% of build-to-zone, which may be applied to the sides of the building(s) not serving as the front of the building. Building heights may extend up to 3 stories or 40-feet, whichever is less; dimensions that are achievable as residential structures.

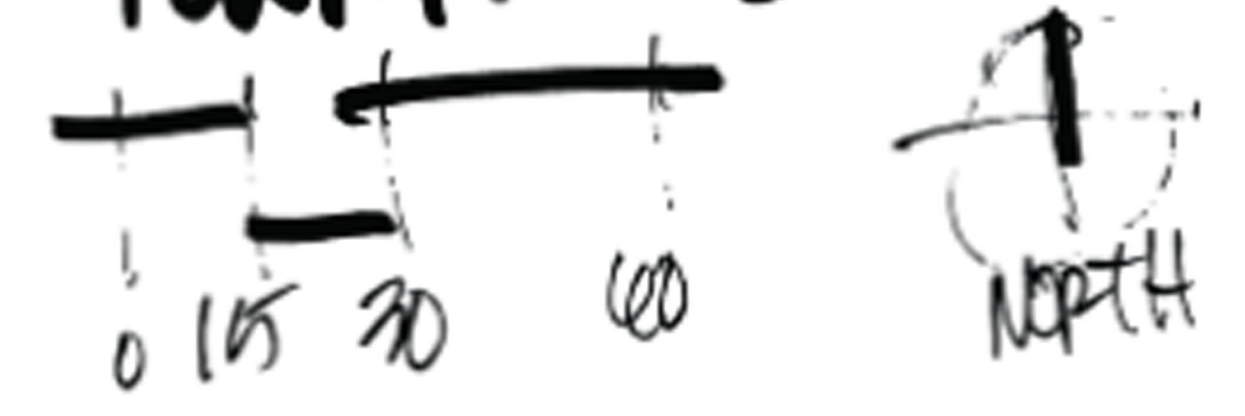
The attached plan and rendering, California Concept 1, portrays a row of 7 attached residential units with garages and driveways along Eldorado Place to the east. While the vehicular curb cuts are contiguous along the right-of-way line along Eldorado, there are no curb cuts along Goldengate and California Drives, and instead, connected sidewalks to enhance the pedestrian experience. The front of the units face single-family residential lots along Goldengate and California Drives. Because the units are not parallel to the streets, the “point” of the triangle offers the ability for enhanced landscape screening from the existing surrounding homes in the neighborhood.

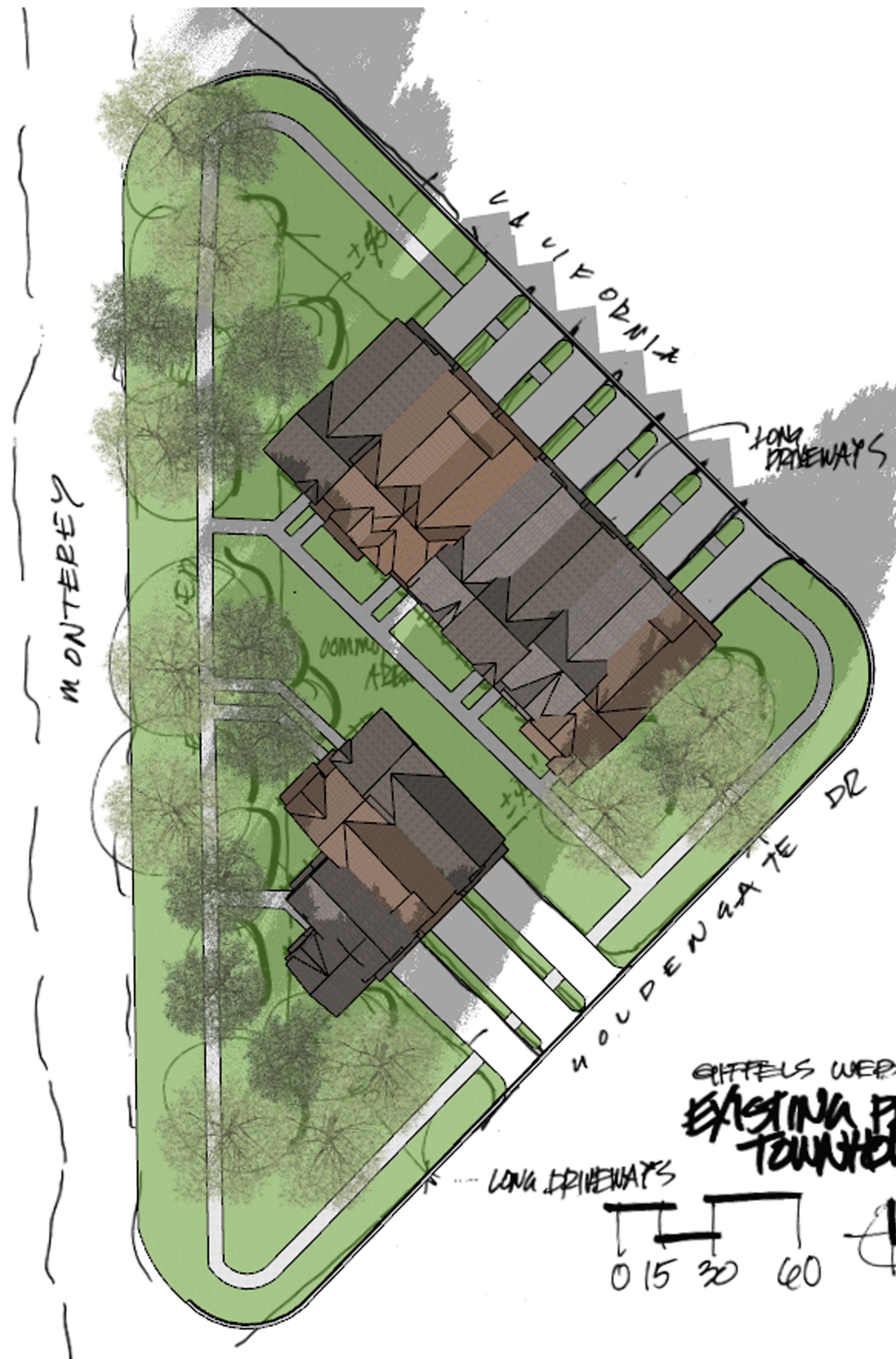


Parcel at California Dr. SW (between Goldengate & Eldorado) – West of Southfield



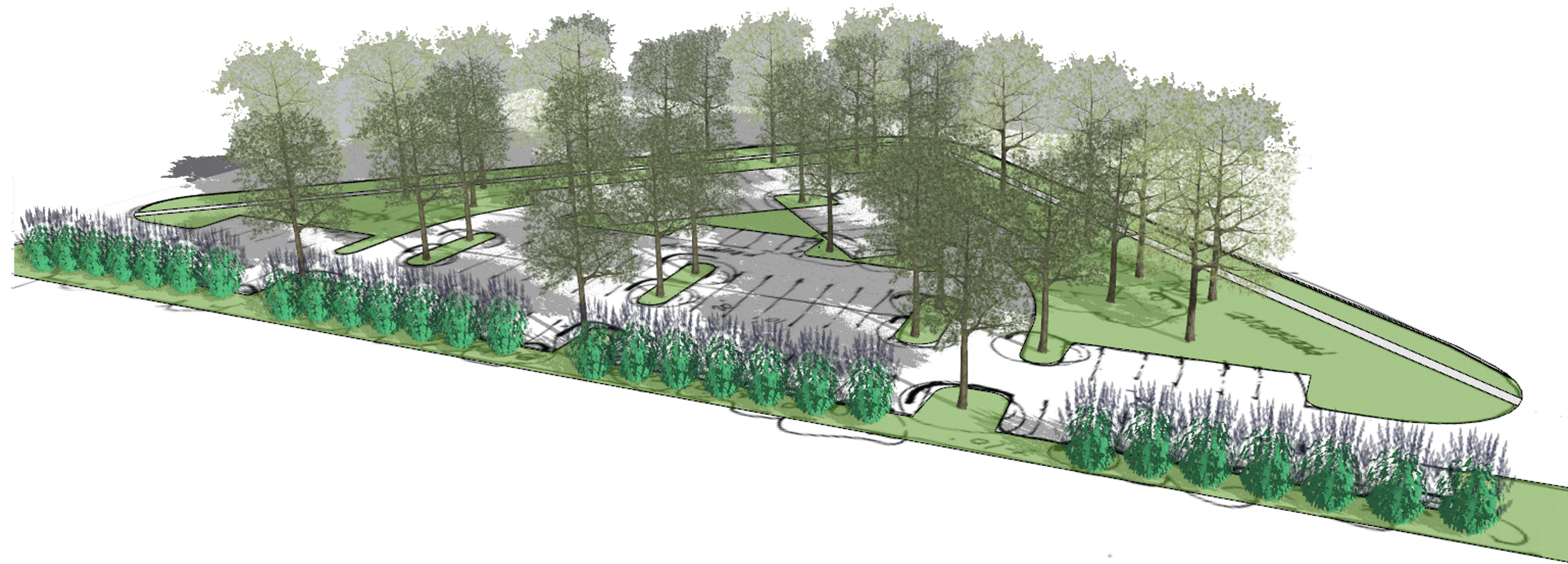
CLIFFELS WEBSTER INC. 11/14/88
 EXISTING STREET ACCESS
 TOWNHOUSES CONCEPT



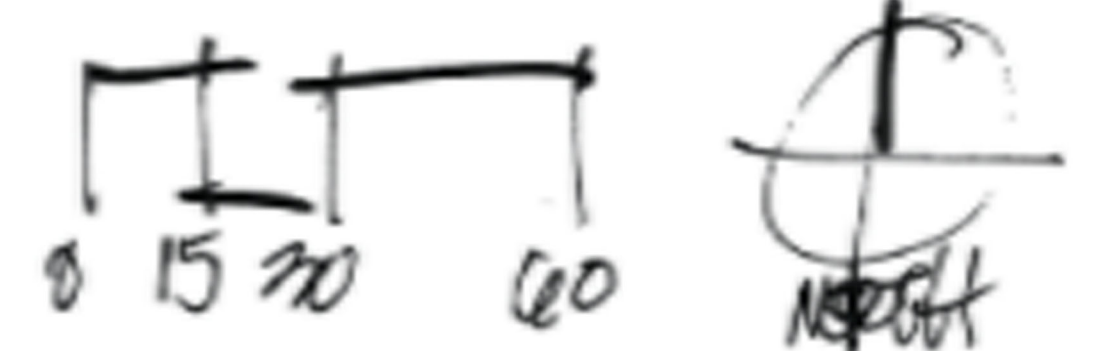


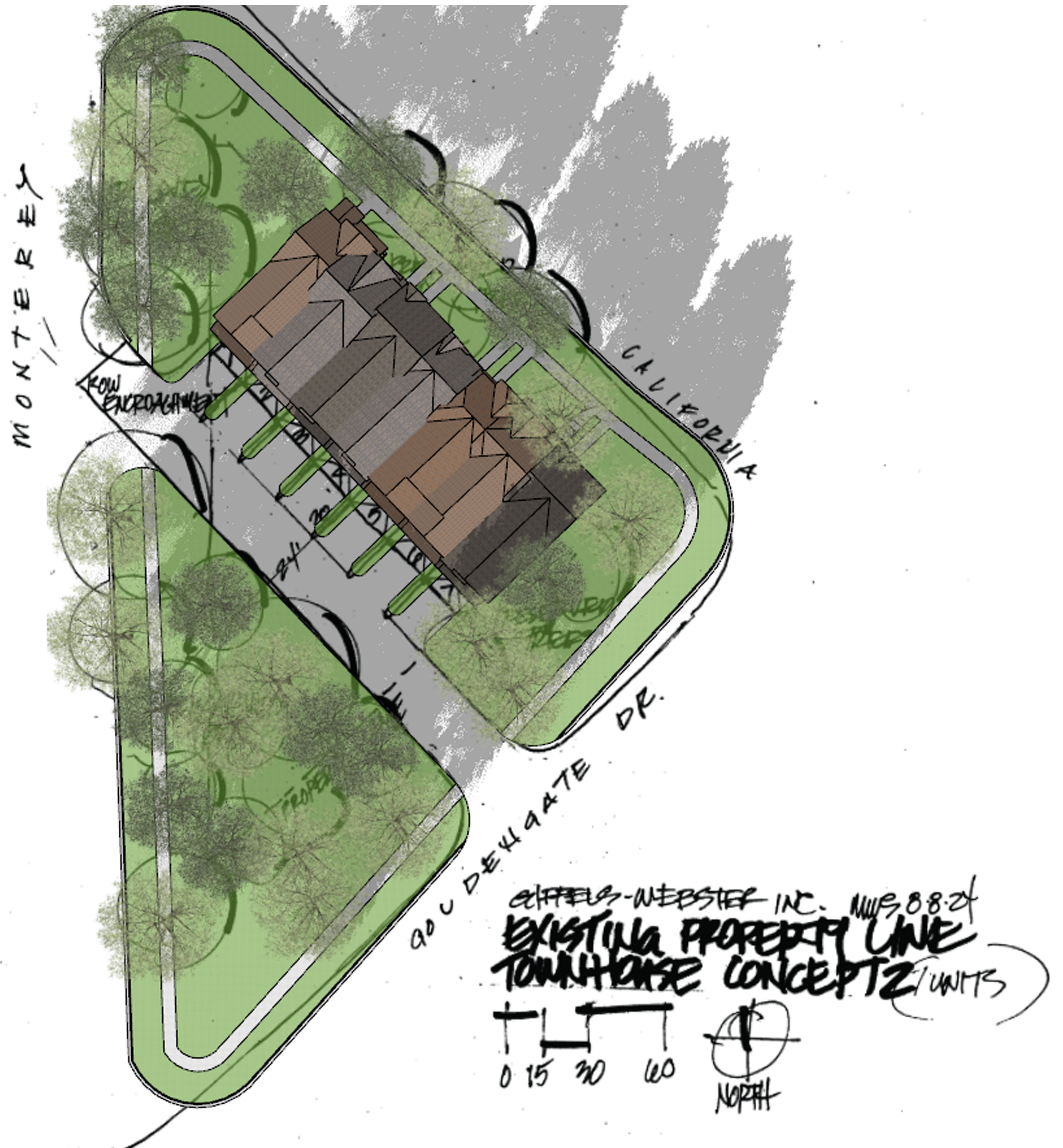
GITTELS WEBSTER INC. MMS 88-24
 EXISTING PROPERTY LINE
 TOWNHOUSES CONCEPT





OFFERS WEBSTER INC. MARCH 9, 2024
 PARKING CONCEPT
 ± 117 SPACES







+

2024 Holiday Lighting

Quotes and Concepts

o



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Item 7B.

Category	Description	Location	Color	N/R	Qty	Total Price
Your Current Display (Items Installed Last Season)						
Roof Lighting						
<input type="checkbox"/>	Fascia/Gable C9 LED	Gazebo roof	Warm White LED	R	150	\$780.00
<input type="checkbox"/>	Fascia C9 All N 1 LED	Front of bldg. far left to far right	Warm White LED	R	220	\$1,386.00
Tree/Shrub Light						
<input type="checkbox"/>	T Branch Wrap w/ Mini LED	2 Pear trees both sides front of Bldg.	Warm White LED	N	1,000	\$850.00
<input type="checkbox"/>	Shrubs Canopy w/ Mini LED	Boxwoods both sides front of Bldg.	Warm White LED	N	1,400	\$938.00
<input type="checkbox"/>	Shrubs Canopy w/ Mini LED	Big and little Boxwoods around flag pole	Warm White LED	N	750	\$502.50
Ground						
<input type="checkbox"/>	Stake Lighting C9 15" LED	Around sign and flag poles	Warm White LED	N	80	\$285.60
Garland						
<input type="checkbox"/>	4" Lit	Live Garland with lights around Gazebo	Warm White LED	R	130	\$910.00
<input type="checkbox"/>	Deluxe Wm White 14" LED	Four Pillar in front	Warm White LED	R	216	\$4,037.04
Wreath						
<input type="checkbox"/>	Deluxe Wm White 60" LED	Front of bldg. Peak	Warm White LED	R	1	\$661.27
Bow						
<input type="checkbox"/>	Red 12" w/gold wire trim	6 Bows needed for Gazebo Garland	Red + Gold	R	6	\$97.44
<input type="checkbox"/>	Red 24" w/gold wire trim	1 for the Wreath in front of the Bldg.	Red + Gold	R	1	\$28.59
<input type="checkbox"/>	Red 24" w/gold wire trim	4 needed for the garland	Red + Gold	R	4	\$114.36
Electrical						
<input type="checkbox"/>	Timer - Mechanical	Cost for 1 timer (3 possible)		R	1	\$41.58

INITIAL PAYMENT OPTIONS: (based on incentive price)		
Partial Down Payment	50.00%	\$5,114.79

Reinstallation Total	\$8,056.28
*Less Loyalty Incentive	\$402.81
New Items Total	\$2,576.10
YOUR Total	\$10,229.57

Additional Items – If Desired

Category	Description	Location	Color	N/R	Qty	Total Price
<input type="checkbox"/>	Fascia C9 All N 1 LED	Pavillion Fascia	Warm White LED	R	138	\$739.68
Tree/Shrub Light						
<input type="checkbox"/>	T Canopy w/ Mini LED 6"	Wrapping 6 poles at Pavillion	Warm White LED	N	600	\$576.00
Garland						
<input type="checkbox"/>	4" Lit	Live Garland with lights at Pavillion	Warm White LED	R	110	\$770.00
<input type="checkbox"/>	4" Not Lit	Live Garland for 24 poles		R	600	\$3,600.00
<input type="checkbox"/>	4" Not Lit	Live Garland for 10 poles in park		R	250	\$1,500.00
<input type="checkbox"/>	Deluxe Unlit 14"	Unlit artifical Garland on 37 poles		N	925	\$9,361.00
<input type="checkbox"/>	Deluxe Unlit 14"	Unlit artifical Garland 15 poles in park		N	375	\$3,795.00
<input type="checkbox"/>	Deluxe Wm White 14" LED	Garland around Gazebo	Warm White LED	N	130	\$2,126.80
Wreath						
<input type="checkbox"/>	Deluxe Wm White 48" LED	Pavillion peak	Warm White LED	R	1	\$297.87
Bow						
<input type="checkbox"/>	Red 12" w/gold wire trim	24 Bows needed for poles	Red + Gold	R	24	\$389.76
<input type="checkbox"/>	Red 12" w/gold wire trim	10 Bows needed for poles in park	Red + Gold	R	10	\$162.40
<input type="checkbox"/>	Red 12" w/gold wire trim	1 needed for wreath at Pavillion	Red + Gold	R	1	\$16.24

Front of city hall, roofline lights and wreath:
\$10,000

8 x 20-foot trees:
\$1,250 per tree. Choosing to decorate all 8 trees will give you a package discount of \$150 per tree.







Features	Cost
Roofline and Pillars	\$ 3,450.00
Red Mini Lights	
Roof - Warm White LED	
Warm White Mini	
8 Trees	\$ 5,600.00
Warm White Mini	
Garland & Wreath	\$ 790.00
24" Bow	
30" Bow	
60" Wreath	
Pre-lit Garland 14" W x 9'L	
<hr/>	
Total	\$ 9,840.00





City of Lathrup Village Holiday Proposal

Lucent Landscape and Lighting

sep2024





Sections & Services



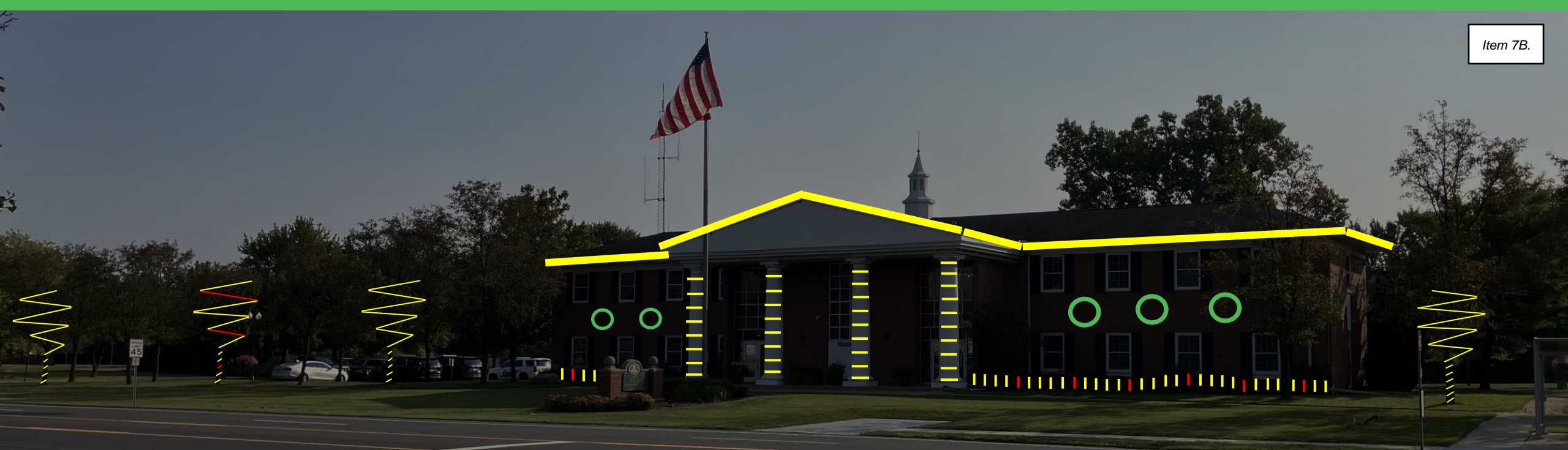
East of Sidewalk

Around Sign

Employee Entrance

Gazebo





East of Sidewalk Design only
Around Sign Design follows
Red “sprinkled in”





Roofline includes along Public Entrance



East of Sidewalk Itemized Quote

Description / Material	Quantity	Unit Price	Line Total
Line building Roofline in Warm White C9	1	2000	\$2,000
Wrap building Boxwoods in WW & R Minis	1	840	\$840
Wrap Columns in Warm White Minis	4	540	\$2,160
<u>Anchor</u> 36" WW Wreaths into Building	6	150	\$900
Wrap every other Tree in WW Minis	6	225	\$1,350
Service Total			\$7,250



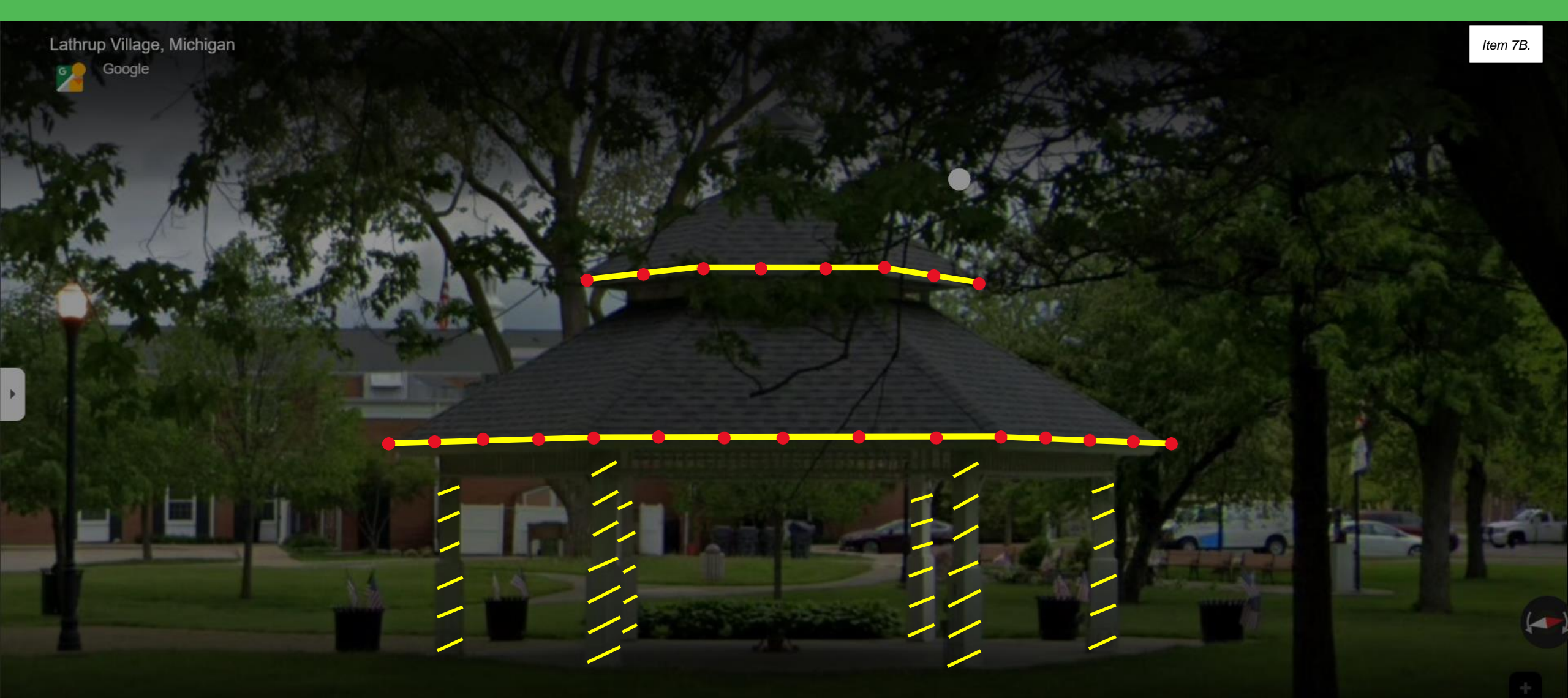
Around Sign Itemized Quote

Description / Material	Quantity	Unit Price	Line Total
Line each side of Sign in WW Garland	4	150	\$600
Wrap Boxwoods at sign in WW & R Minis	1	180	\$180
Place 36" WW Light Bursts Around Sign	1	315	\$315
Service Total			\$1,095



Employee Entrance Itemized Quote

Description / Material	Quantity	Unit Price	Line Total
Wrap Trunk & Branches of Pine in WW	1	225	\$225
Hang 16" Red Spritzer Orbs from Pine	6	30	\$180
Accessories - Plugs, Timers, Cords, etc.	1	420	\$420
Service Total			\$825



Gazebo Itemized Quote

Description / Material	Quantity	Unit Price	Line Total
Line Lower Gazebo Roofline in WW & Red	1	700	\$700
Wrap Gazebo Columns in WW Mini LEDs	1	450	\$450
Service Total			\$1,150



Summary

East of Sidewalk

\$7,250

Around Sign

\$1,095

Employee Entrance

\$825

Gazebo

\$1,150

Total

\$10,320

plus applicable tax, and fees
minus discounts offered in email



QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	Line Building Roofline in 15" Spacing Warm White C9 LEDs	2000	\$2,000.00
1	Wrap Boxwoods along building in Warm White Mini LEDs	840	\$840.00
4	Wrap Columns in Warm White Mini LEDs	540	\$2,160.00
6	<u>Anchor</u> 36" Warm White Wreaths onto Building	150	\$900.00
6	Wrap every other Tree along Sidewalk in WW, R sprinkle 2	225	\$1,350.00
4	<u>Anchor</u> WW Garland into Tuck Point on each side of Sign	150	\$600.00
1	Wrap Boxwoods at Sign in Warm White & Red Minis	180	\$180.00
1	Place 36" Warm White Light Bursts Around Sign Flowerbed	315	\$315.00
1	Trunk & some Branches of Employee Entrance Pine in WW	225	\$225.00
6	Hang 16" Red Spritzer Orbs from Employee Entrance Pine	30	\$180.00
1	Line Upper & Lower Gazebo Rooflines in WW & Red C9	1	\$700.00
1	Wrap Gazebo Columns in Warm White & Red Mini LEDs	450	\$450.00
1	Accessories - Plugs, Outlets, Timers & Extension Cords	420	\$420.00
1	2024 Discount	-320	-\$320.00



CHECKS PLEASE TO LUCENT LANDSCAPE & LIGHTING
AND THANK YOU FOR YOUR BUSINESS!!

SUBTOTAL	\$10,000.00
SALES TAX	\$600.00
BALANCE	\$10,600.00

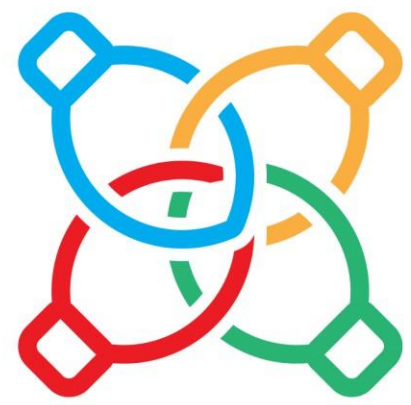


Thank you



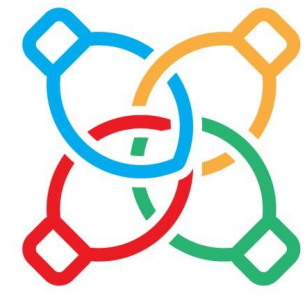
Lucent
Landscape &
Lighting

XPRESS HOLIDAY LIGHTING



XPRESS
HOLIDAY LIGHTING

Lathrup Village



X P R E S S
HOLIDAY LIGHTING

ABOUT US

Xpress Holiday Lighting is a trusted Luxury provider of Holiday lighting installation for 20 years. Our team of experts offers personalized service to understand the specific lighting needs of our clients and provide tailored solutions.

We are committed to maintaining our position as an industry leader.

XPRESS WAY IS DIFFERENT

COMMERCIAL PRODUCTS

We only use tested products with great warranties. Commercial Lights and Cords only.



TIMELINE

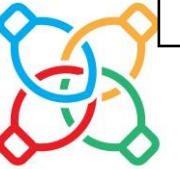
We will meet your timeline

MAINTENANCE

Holiday Lighting needs Maintenance. We include a 24-48 Hour Fix Service. We have a team dedicated to this.

SATISFACTION GUARANTEED

Our goal is 5 stars service



XPRESS
HOLIDAY LIGHTING

MEET THE TEAM



Paul Sassin
Owner/Operator



Nick
Installer



Josh Cates
Lead foreman



Corrine
Assistant/Secretary



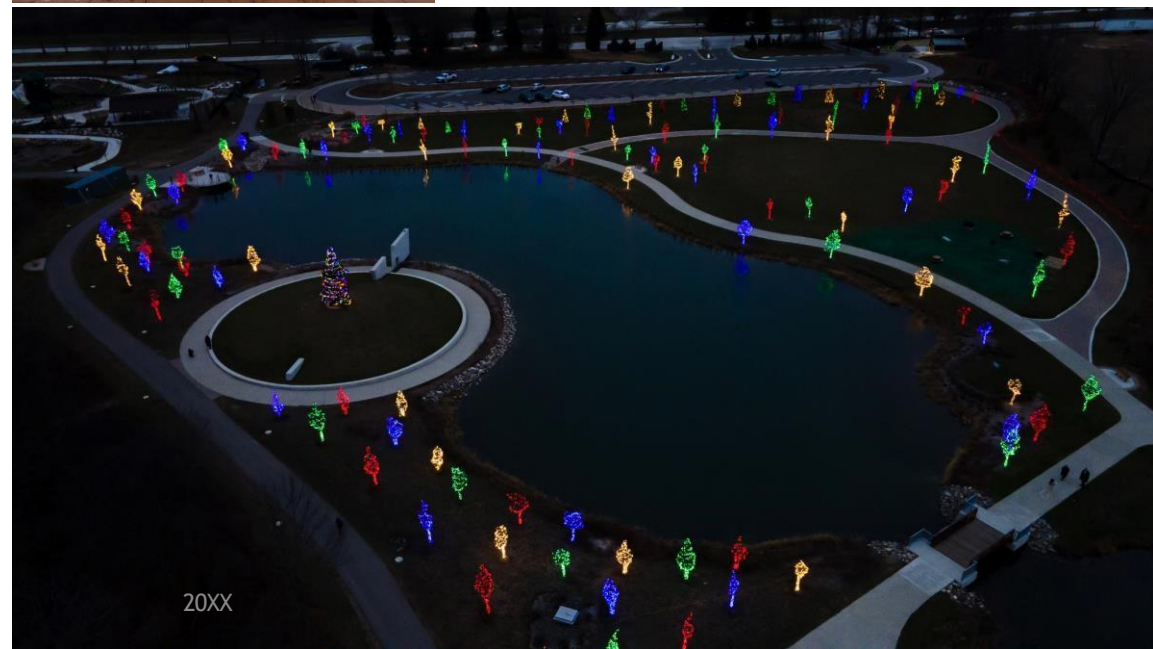
Kalani
Installer



Valente
Installer



Austin
Lead Installer



Jennifer Thrift
ChampagneWithSunshine.com

Xpress Holiday Lighting

2576 Buckingham Avenue | Birmingham, Michigan 48009
xpressholidaylighting@gmail.com | xpressholidaylighting.com

Item 7B.

RECIPIENT:

Lathrup Village

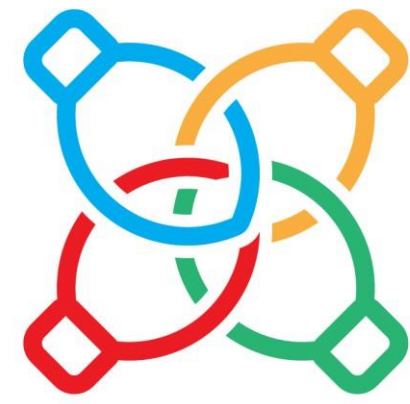
27400 Southfield Road
Lathrup Village, MI 48076

Quote #761	
Sent on	_____
Total	\$9,700.00

Product/Service	Description	Qty.	Unit Price	Total
Roof	Front Roofline and Sides of Main building	1	\$2,050.00	\$2,050.00
Berry Trees	21 Large Trees (10 on North Side and 11 on South Side) (25 Commercial Grade Strands per Tree)	21	\$250.00	\$5,250.00
Bushes	Bushes on each side of front door (estimated 25-30 Commercial Grade Strands on each side)	2	\$375.00	\$750.00
Small Tree	1 tree on each side of front door.	2	\$150.00	\$300.00
Wreath	4 Wreaths with Lights on sign	4	\$75.00	\$300.00
Bushes	Bushes behind the sign	1	\$200.00	\$200.00
Takedown	Timely Removal of Lighting, 24-48 Hour Fix Service, Cords and Timer Rental.	1	\$850.00	\$850.00



THANK YOU



XPRESS
HOLIDAY LIGHTING



27400 Southfield Rd
 Lathrup Village, MI 48076
 (248) 557 - 2600
www.lathrupvillage.org

To: DDA Board of Directors
 From: Austin Colson – Community & Economic Development /DDA Director
 Date: September 20, 2024
 RE: LVMF - Review

The recent Lathrup Village Music Festival was a resounding success, drawing over 500-600 attendees, which was comparable to last year's numbers, highlighting the festival's sustained popularity. The event featured 20 diverse vendors, including businesses from our DDA and main street district, offering everything from organic beauty care products to educational booths on the benefits of a strong urban tree canopy. Additionally, five food trucks, two of which were local businesses, provided a variety of culinary options, contributing to a dynamic and community-focused experience.

The festival's success was largely attributed to the dedication of over 45 volunteers, most of whom were current or former residents of the city. Their hard work was instrumental in creating a welcoming environment and ensuring the event was successful. The music lineup included local talent, with the opening act composed of residents who regularly perform together, adding a personal and community-centered touch to the festival. Local acts have begun to reach out regarding their desire to participate in next year's festival.

A notable 78% increase in concessions and merchandise sales from last year reflects the growing support and engagement from festival-goers. This year's event also spurred increased interest from city residents and employees, who are eager to contribute to future festivals. The planning committee has already begun preparations for next year's event, with plans to introduce a family-oriented section for kids. We are creating and developing a detailed how-to guide for planning the festival to ensure the event becomes an annual tradition for our community.

Overall, the festival fostered a strong sense of community, with residents, businesses, and volunteers coming together to create a memorable and enjoyable event for all. We are excited to continue building on this success, making the music festival a staple of our city's annual events.

2024 LV Music Festival

2024 Sponsorships	
Baker and Elowsky, LLC	\$ 1,000.00
Community Congregational Church	\$ 2,000.00
DDA Budgeted Amount	\$ 10,000.00
Dog & Pony Show	In kind
DTE	\$ 1,000.00
Eric Kinala - Papa's Pizza	\$ 3,500.00
Fortson Dentistry	\$ 1,000.00
Giffels Webster	\$ 1,000.00
Jagged Fork	\$ 1,000.00
Jay Birds	In kind
Kelly Garrett	\$ 500.00
Martin Sema	\$ 1,000.00
MEA	In kind
Michigan First Credit Union	\$ 150.00
Oakland Co.	\$ 10,000.00
Quality Roots	\$ 1,500.00
Surnow	\$ 1,000.00
Vintage Wine	In kind
Event Budget	\$ 34,650.00

2024 LVMF Expenses	
Bar	\$ 1,456.42
Entertainment	\$ 18,550.00
Event Insurance Rider	\$ 404.00
Fencing	\$ 819.16
Misc	\$ 381.29
MLCC	\$ 107.50
Police	\$ 2,098.80
Printing & Banners	\$ 1,124.05
Promotions	\$ 1,325.70
Rentals - 10 Cocktail Tables/2 Bars	\$ 255.00
Sales Tax Owed on Liquor Sales	\$ 225.57
Scotties Potties	\$ 400.00
Tshirts	\$ 964.00
Tshirts after event	\$ 122.00
Videographer	\$ 500.00
Total Expenses	\$ 28,733.49

2024 LVMF Revenue	
Bar/Cash	\$2,199.00
Bar/Square	\$1,560.47
Tips Venmo	\$ 19.42
Tips Cash	\$ 208.00
T-Shirts /Square	\$ 116.00
T-Shirts /Cash	\$ 100.00
Vendor Booth Fees	\$ 450.00
Total Event Day Revenue	\$4,444.89

Cumulative Cost	
Event Budget	\$ 34,650.00
Total Event Day Revenue	\$ 4,444.89
Total Expenses	\$ 28,733.49
Over/Under	\$ 10,361.40
TIPS	\$ 227.42





27400 Southfield Rd
Lathrup Village, MI 48076
(248) 557-2600
www.lathrupvillage.org

Michigan Economic Development Corporation
ATTN: Michigan Strategic Fund Board Members
300 North Washington Square
Lansing, MI 48913

September 4, 2024

RE: The Surnow Company Lathrup Village School Site Redevelopment Project Support

Michigan Strategic Fund Board Members:

The City of Lathrup Village proudly stands in full support of the proposed redevelopment of the historic former school site, a landmark location at the core of our Main Street District. This project is not merely a construction endeavor; it is a transformative opportunity to reinvigorate a key hub of our community. This initiative offers an unparalleled chance to rejuvenate a vital area of our community, turning a longstanding eyesore into a dynamic space that supports the creation of a lively urban environment, and the preservation of our City's rich history

The proposed project site features Lathrup Village's last remaining historic structure on Southfield Road, a landmark of great significance to our community. Strategically situated at the heart of our village center—adjacent to City Hall and bordering our largest green space, Annie Lathrup Park— makes it an essential site for revitalization. The old school has sat idle for decades with no interested parties coming forward with tangible plans to revitalize the largest parcel in our downtown core. Residents have long anticipated the rejuvenation of this unused space, and the Surnow Company's proposal presents the ideal solution to bring new life to this key area.

Currently, the building stands as a blemish on our landscape. The proposed plan will retain the structure's historical charm while updating it for modern use, injecting new energy into our downtown. This development will leave a lasting legacy for Lathrup Village.

As a well-established community with limited vacant land. This project offers a rare chance to introduce much-needed middle housing, while becoming a proud new symbol for our city. The proposal's commitment to public spaces will create a dynamic hub of activity and pride, contributing to the overall well-being and sustainability of the community. This joint public-private partnership has been meticulously developed over several years, with valuable input from residents, elected officials, and city administration to ensure this portion of our downtown is used in a way that maximizes its value and benefits the community.

This section of our Main Street and City is poised to undergo a transformative revitalization, thanks to substantial investments from both private and public sectors, which will breathe new life into the community. The City has recently secured several grants aimed at funding new public amenities around the proposed development site. Among these exciting initiatives, the National Fitness Campaign (NFC) has awarded the City a grant to install a state-of-the-art outdoor Fitness Court in Annie Lathrup Park.



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In partnership with the Downtown Development Authority (DDA), the City has obtained funding through the American Rescue Plan (ARPA) Act, distributed by Oakland County, to address critical revitalization needs within our community. This funding will facilitate the installation of a new ADA-accessible playscape in Annie Lathrup Park, designed with universal design principles and strategically located near the proposed project site.

The DDA, with support from the Michigan Department of Transportation (MDOT), is also spearheading the installation of three HAWK (High-Intensity Activated Crosswalk) signals along Southfield Road. These signals represent a significant advancement in pedestrian safety and will greatly improve the walkability of our downtown area.

The City has also been awarded nearly \$3 million in Congressional and Michigan State Project Awards for water main projects to take place on Southfield Road adjacent to the school site. This funding will be utilized to address water mains that were originally installed in the late 1920s, to improve water flow and reliability throughout the City’s northern half, which services approximately 1,200 residential homes and 50 businesses. The project will significantly increase fire protection and fire flow rates due to the increased pipe size and elimination of undersized, tuberculation-filled cast iron water mains.

Finally, the city is committed to enhancing the beauty of the City Hall grounds by planting new trees, shrubs, and other greenery, further elevating the aesthetic appeal of this central public space in our main street district.

The City of Lathrup Village is fully committed to supporting this development through our resources, partnerships, and continued collaboration with the Surnow Company. We believe that this project will act as a catalyst for further investment and improvements in our Main Street District, bringing lasting benefits to the entire community.

We respectfully urge the MEDC to approve the funding to support this transformative project. We are confident that it will have a profound and positive impact on Lathrup Village, fostering economic growth, enhancing the quality of life, and strengthening our local economy.

Thank you for your consideration of this request. We look forward to working together to bring this exciting development to life.

Sincerely,



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To: DDA Board of Directors
From: Austin Colson – Community & Economic Development/DDA Director
Date: September 20, 2024
RE: Surnow Group Support Letter for MEDC

The Surnow Group is in the final steps of preparing a pre-application to the Michigan Economic Development Corporation (MEDC) to request gap funding from the Michigan Strategic Fund to complete the redevelopment of the old Annie Lathrup High School site. A letter of support has been drafted for all board members to review, an editable version can be provided for any changes desired prior to signing.

Signing the letter of support is crucial for board members because it demonstrates a unified and collective commitment to the success of the Surnow redevelopment project, which is poised to bring significant economic, social, and cultural benefits to Lathrup Village. The board's endorsement signals to the Michigan Strategic Fund that this project has the full backing of the local community and its leaders, increasing the likelihood of securing vital funding. This funding will not only facilitate the transformation of a key historic site but also catalyze further investments, boost local businesses, improve public spaces, and enhance the overall quality of life for residents. Your support is an essential step toward realizing these long-term benefits for the entire community.

The attached draft letter of support outlines the key points in favor of the Surnow redevelopment, emphasizing its potential impact on the economic growth and quality of life in our DDA district. I kindly ask that the DDA Board review the letter and, if in agreement, sign and return it at your earliest convenience. Your endorsement is crucial to demonstrating unified community backing for this transformative project.



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MEMORANDUM

To: LVDDA Board of Directors
 From: Austin Colson, CED/DDA Director
 Date: September 20, 2024
 RE: Department/Director Report

In an effort to provide consistent updates to the DDA Board of Directors, City Administrator, and City Council the following monthly report is submitted for your review.

Upcoming DDA Events

- Main Street Oakland County Workshop – Search Engine Optimization: September 24th (Location: Waterford)
- Business Beautification Workshop: September 25th, 5 – 7:00pm (Location: Oak Park)
- Oakland County Board of Directors Training: October 3rd, 6 – 8:00pm (Location: Waterford)
- Oakland County Community Showcase: October 18th, 7:30 – 10:00am (Location: Novi)
- Light Up Michigan First: November 25th, 5:30-8:00pm (Location: Lathrup Village)
- Holiday Business Mixer: December 4th, 4 – 6:00pm (Location: Oak Park)
- Winter Family Night: December 6th, 6-8:00pm (Location: City Hall)
- Business Training - Art of Giving Great Service: February 4th, 9am – 1pm (Location: Oak Park)

Past DDA Events

- Morning Business Mixer: May 14th, 8 -10:00am (Location: Southfield)
- Plant Swap: May 18th, LV Pavilion
- Southfield Road Corridor Clean-up: June 8th
- Juneteenth Celebration: Unity in the Community, June 14th/15th Social Media/Marketing
- Lathrup Village Music Festival: August 10th, Noon-11:00am (Location: Lathrup Village)
- Summer in the Village – Back to School Rally: August 16th, 6 – 8:00pm (Location: Lathrup Village)



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Business/Property Updates

- 26730 Southfield Road (Biggby) – Interior buildout and signage for coffee shop.
- 27300 Southfield Road – Exterior facade renovations of plaza.

Infrastructure

- None

Miscellaneous

- Tree Committee is researching Department of Natural Resources (DNR) grant for their next funding cycle for the removal and replacements of trees across the village center and DDA.
- Parks & Rec Committee and the DDA Director are working together to plan a holiday family night on Friday, December 6th. Looking for businesses and residents who would like to donate food, games, or volunteer to run a game/activity/craft table during the event.
- The flowers and shrubs ordered from Steinkopf Nursery are being delivered on September 20th. Community members are planning to meet September 21st and 22nd to install them in the planting boxes outside City Hall.
- The Trees from Wildtype are being installed on October 1st and 2nd in Annie Lathrup Park and City Hall grounds.