



City Council Regular Meeting

Monday, April 17, 2023 – 7:30 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

In Council Chambers

HYBRID MEETING INFORMATION

Location: City Council Chambers

Webinar ID: 546 088 3579

Password: LV2023

CLICK HERE: [Online Link](#)

Telephone: 646.558.8656 or 312.626.6799

CLICK HERE: [Public Comment Form Link](#)

ADDRESSING THE CITY COUNCIL

- Your comments shall be made during times set aside for that purpose.
- Stand or raise a hand to indicate that you wish to speak.
- When recognized, state your name and direct your comments and/or questions to any City official in attendance.
- Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to three (3) minutes duration during the first and last occasion for citizen comments and questions and one opportunity of up to three (3) minutes during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
- In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.
- No speaker may make personal or impertinent attacks upon any officer, employee, or City Council member or other Elected Official, that is unrelated to the manner in which the officer, employee, or City Council member or other Elected Official performs his or her duties.
- No person shall use abusive or threatening language toward any individual when addressing the City Council.
- Any person who violates this section shall be directed by the Mayor to be orderly and silent. If a person addressing the Council refuses to become silent when so directed, such person may be deemed by the Mayor to have committed a "breach of the peace" by disrupting and impeding the orderly conduct of the public meeting of the City Council and may be ordered by the Mayor to leave the meeting. If the person refuses to leave as directed, the Mayor may direct any law enforcement officer who is present to escort the violator from the meeting.

1. **Call to Order** by Mayor Garrett
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Agenda**
5. **Presentations**
 - A. Infrastructure Study Group Recognition
6. **Zoning Board of Appeals**

- A. Call to Order - Zoning Board of Appeals
 - B. Approval of ZBA Minutes 2022 12 19
 - C. ZBA Public Hearing - 26710 Meadowbrook Way
 - D. Consideration to Approve/Deny Accessory Structure Variance Application - 26710 Meadowbrook Way
 - E. ZBA Public Hearing - 27701 Southfield Road (The Event House)
 - F. Consideration to Approve/Deny Hours of Operation Variance Application - 27701 Southfield Road (The Event House)
 - G. Adjourn ZBA and reconvene as City Council
7. **Public Comment for Items on the Agenda** (speakers are limited to 3 minutes)
8. **Consent Agenda**
All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.
- A. Approval of Minutes
 - Council Study Session 03-20-23
 - Regular Council Meeting 03-20-23
 - Special Council Meeting 04-03-23
 - B. March 2023 LV Police Department Reports
 - C. March 2023 CED Department Report
 - D. March 2023 Disbursement Report
 - E. Quarterly Investment Report for 3/31/2023
 - F. April 2023 - CED Report
9. **Action Requests - For Consideration / Approval**
- A. Final Delinquent Special Assessment Tax Roll for 2023
10. **Discussion Items**

A. Mitigation Strategy for Non-Material Weaknesses in Audit

B. Giffels Webster Engineering Fees

C. Text Communication Options

11. City Administrator Report

12. City Attorney Report

13. Reports of Boards, Commissions, and Committees

A. Infrastructure Study Group Report

B. Parks and Recreation Commission

C. Planning Commission

D. SEMCOG Report

E. Southfield Public School Board

14. Unfinished / New Business

15. Public Comment (speakers are limited to 3 minutes)

16. Mayor and Council Comments

17. Adjourn

CITY OF LATHRUP VILLAGE, MICHIGAN

ZONING BOARD OF APPEALS

MINUTES OF THE ZONING BOARDS OF APPEALS OF THE CITY OF LATHRUP VILLAGE ON MONDAY, NOVEMBER 28, 2022 IN THE COUNCIL CHAMBERS IN THE MUNICIPAL BUILDING 27400 SOUTHFIELD ROAD, LATHRUP VILLAGE, MICHIGAN USA.

Zoning Board of Appeals

Variance application - 26727 Southfield Road

Motion by Mayor Pro Tem Kantor to adjourn the City Council Meeting and convene as the Zoning Board of Appeals. Motion seconded by Councilmember Jennings.

Mayor Garrett called to order the Zoning Board of Appeals meeting at 8:23 pm.

Roll Call

Present: Zoning Board of Appeals Chair Mykale Garrett

Zoning Board of Appeals members: Kantor, Jennings, Kenez, Miller

City Attorney Scott Baker explained that the city had received a variance application for the sign at 26727 Southfield Road, LV Petro LLC. The applicant needs to submit additional information for the ZBA to act on this request.

No public comments

Board member Kantor moved to close the public hearing and reconvene this matter on December 19, 2022. Motion seconded by Board member Miller.

Yes: Kenez, Miller, Garrett, Jennings, Kantor

No: None

Motion carried.

Board member Miller moved to adjourn the Zoning Board of Appeals meeting, motion seconded by Board member Jennings.

Zoning Board of Appeals meeting adjourned at 8:27 pm.

**CITY OF LATHRUP VILLAGE
ZONING BOARD OF APPEALS**

**NOTICE OF PUBLIC HEARING
(Zoning Variance)**

RE: 26710 Meadowbrook Way

Appeal No. _____-23

TO PROPERTY OWNERS OR PARTIES OF INTEREST:

The Zoning Board of Appeals for the City of Lathrup Village will hold a Public Hearing on an appeal filed by Charles Dotson Sr., property owner at 26710 Meadowbrook Way, Lathrup Village, Michigan 48076 to obtain a variance from the Sections 5.16.1.B, 5.16.2.E, 5.16.1.F, 5.16.2.C 5.16.2.D and 5.16.1.B of the City of Lathrup Village zoning ordinance as it relates to an existing accessory structure and a proposed accessory structure as follows:

1. Section 5.16.2.E States - When an accessory building or structure is located on a corner lot, the side lot line of which is substantially a continuation of the front lot line of the lot to its rear, such building or structure shall not be located within a setback which is equal to the front yard setback required of the lot to the rear of such corner lot. Section 5.16.1.B states – **Yard, Front.** An open space extending the full width of the lot, between the front lot line and the front of the main building, and unoccupied from the ground upwards by any structure. The applicant is requesting a waiver allowing the proposed structure to partially located in the front yard.
2. Section 5.16.1.F states - An accessory building over 100 square feet shall be erected, placed, or installed on a four- inch thick concrete foundation slab at least as large as the building. The applicant is requesting a waiver of the concrete slab requirement for both an existing structure and the proposed structure.
3. Section 5.16.2.C states - No detached accessory structure or building shall exceed 10 feet in height unless adhering to all requirements of a main building. The applicant is requesting a waiver for the existing structure.
4. Section 5.16.2.D states - In no instance shall the combined floor area of all accessory uses and buildings exceed 160 square feet. The applicant's combined square footage is 400 sq ft, he is requesting a waiver.
5. Section 5.16.1.B States - Accessory buildings or structures shall not be erected in any front yard nor in any exterior side yard

setback. The Applicant's existing structure is located in the setback, he is requesting a waiver.

Approval of the Zoning Board of Appeals is required.

PLEASE TAKE NOTICE: That a Public Hearing has been scheduled for Monday, April 17th, 2023 at 7:30 p.m. to hear and record the public hearing on this appeal. Any member of the public may express your view on this appeal in writing, by submitting your written comments to the City Clerk prior to 4:30 p.m. on the date of the hearing, or you may appear in person or authorize another person to represent you at the hearing. Written communications may be sent to the City Clerk at the address of the City Hall at 27400 Southfield Road, Lathrup Village, Michigan 48076 prior to the hearing.

Kelda London
City Clerk
27400 Southfield Road
Lathrup Village, Michigan 48076
(248) 557-2600, ext. 226

March 24, 2023

City of Lathrup Village
Zoning Board of Appeals
27400 Southfield Road
Lathrup Village, MI 48076

ZBA Review

Site: 26710 Meadowbrook Way
Applicant: Charles Dotson, Jr.
Plan Date: January 23, 2023
Zoning: R-1 Single-Family Residential
Parcel ID: 24-23-230-037



Dear Zoning Board of Appeals:

We have reviewed the request for variance referenced above and a summary of our findings is below.

SUMMARY OF FINDINGS

Existing Conditions

1. **Summary.** The subject property is located west of Southfield Road, south of I-696 and at the southeast corner of Meadowbrook Way and Ramsgate Drive. The property is zoned R-1 Single-Family Residential, contains an existing single-family home, abuts other R-1 zoned parcels, and only takes vehicular access from Meadowbrook Way. The property owner proposes an accessory building (storage shed) on the northeast side of the property.

Upon first review of the plans, it was revealed an existing, detached storage building at the southeast corner of the property, did not receive proper permitting when erected in years past. Additional information pertaining to the size and use of the building has been provided and is explained in further detail below.

2. **Variances Requested.**

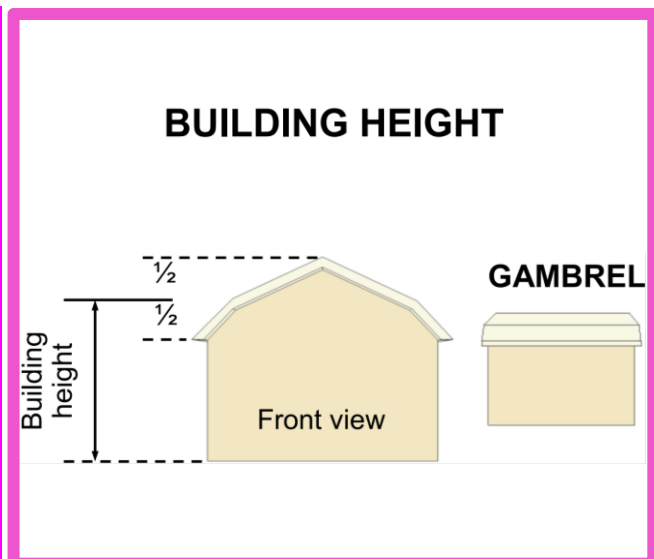
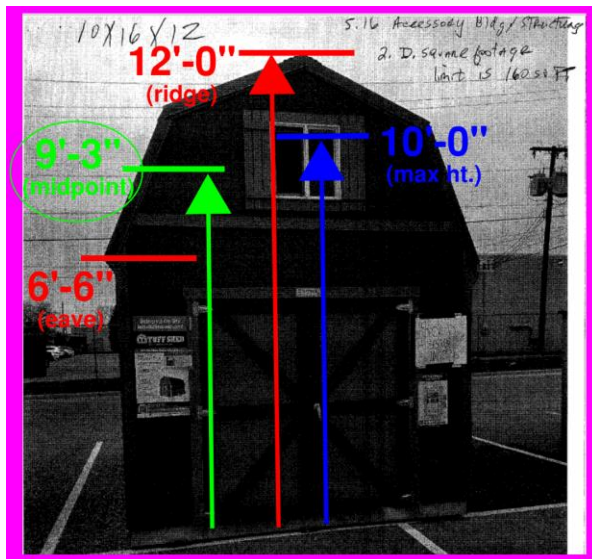
- 1) To allow an accessory building (proposed shed) to be (partially) located in a front yard (Sec. 5.16.1.B.).
- 2) **Yard, Front.** An open space extending the full width of the lot, between the front lot line and the front of the main building, and unoccupied from the ground upwards by any structures other than those expressly permitted by this ordinance (see yard determination graphic below).
- 2) To allow an accessory building of greater floor area than 100 square feet (160 square feet) to not be installed on a 4-inch-thick concrete foundation slab (5.16.1.F.).

- 3) To allow an existing accessory building (shed) to be 240 square feet in lieu of the 160 square feet maximum allowed on a lot. Together, both sheds will amount to 400 square feet of accessory building space: 240 square feet beyond the permitted area.
- 4) To allow an existing accessory building (shed) to be located 5 ½ feet from the east property line in lieu of the 9 ½ feet minimum required by the ordinance.
- 5) To allow an existing accessory building (shed) to be built without a concrete slab foundation as required by the ordinance.

3. Dimensional Standards				
Development Standard	Zoning Ord. Section	Required	Provided	Comments
PROPOSED ACCESSORY BUILDING (SHED)				
Front setback (Ramsgate Drive)				
District minimum	3.1.2.D.	40 ft.	42 ft.	Compliant ₁
Pr. Accessory building	5.16.1.B.	Not in front yard	In front yard	Not Compliant ₁
From main building	5.16.1.C.	10 ft. minimum	63 ft.	Compliant ₂
Front setback (Meadowbrook Way)				
District minimum	3.1.2.D.	40 ft.	N/A	Not Applicable
Side setback (east)				
District minimum	3.1.2.D.	5 ft. one side	28 ft.	Compliant ₂
	5.16.1.B.	15 ft. total		
Structural standards				
Maximum height	5.16.2.C.	10 ft.	9 ft.-3 in.	Compliant ₃
Foundation	5.16.1.F.	Concrete slab	None proposed	Not Compliant ₄
Building size	5.16.2.D.	≤ 160 square feet	160 square feet	Not Compliant ₅
EXISTING ACCESSORY BUILDING (SHED)				
Side setback (south)				
District minimum	3.1.2.D.	5 ft. one side	5 ½ ft.	Compliant ₆
	5.16.1.B.-C.	15 ft. total		
Side setback (east)				
District minimum	3.1.2.D.	5 ft. one side	5 ½ ft.	Not Compliant ₆
	5.16.1.B.-C.	15 ft. total		
Accessory Building Use				
	5.16.1.G.	No dwelling units	Not a dwelling unit	Compliant ₇
Structural standards				
Maximum height	5.16.2.C.	10 ft.	9 ft. to roof eave	Not Compliant ₈
Foundation	5.16.1.F.	Concrete slab	Deck blocks	Not Compliant
Building size	5.16.2.D.	< 160 square feet	240 square feet	Not Compliant ₅

*Numbered subscript comments from the above table are listed on the following page (comments 1 through 8).

1. The front yard along Ramsgate Drive extends beyond the 40 ft. minimum setback requirement, as well as the 42 ft. proposed placement of the shed. Therefore, the shed will encroach into the designated front yard along Ramsgate Drive. As required by the ordinance, the proposed shed should be setback no closer to Ramsgate Drive than the existing house which defines the front yard line (see yard determination graphic below).
2. The proposed shed is dimensioned to be 63 feet from the main home and 28 feet from the east side property line. Based on the scaled dimensions determined during review, the side setback appears to be greater than 28 feet.
3. While the roof ridge of the pre-manufactured shed is 2 feet above the maximum 10 feet permitted, the maximum building height is measured as the midpoint between the roof eave and roof ridge, which is 9'-3". See graphic below.
4. The proposed structure must be placed on a 4-inch slab. A form inspection is required prior to installing the required cement slab.
5. The proposed shed is 10' x 16' (160 square feet) and is the maximum size for all accessory structures on a single lot. The existing shed is 12' x 20' (240 square feet) and exceeded the maximum size for all accessory structures on a single lot by 80 square feet. Together, the two accessory buildings amount to 400 square feet.
6. The applicant states the existing shed is setback 5 ½ feet from both the east and south property lines. We note, parcel number 24-23-230-039 (2554 Meadowbrook Way) is under common ownership with the subject site. There does not appear to be utility easements along the east or south property line; however, to comply with side yard setback requirements, one of the setbacks is required to be a minimum of 9 ½ feet, or a total of 15 feet for both side setbacks.
7. The floor plan, as verified by the applicant, is open and does not include any component of a habitable dwelling unit (kitchen, bathroom, bedroom, etc.). The building is served by an electrical connection but no plumbing or mechanical features.
8. While the total height has not been verified, the plans dimension the height of the walls to be 9 feet. Maximum building height is measured to the midpoint of the roof, so ***the applicant shall provide the remaining height dimensions in order to verify the height of the building. If the maximum height exceeds 10 feet, an additional variance request will be added to the ZBA application.***



Yard Determination Graphic & Location of Proposed Storage Shed

**The location of the proposed shed is approximate, based on the dimensions provided in the application.*



4. **Standards for Considering Variance Requests.** Section 7.7.14. provides the criteria for the applicant to present and the ZBA to consider when considering variance requests:
 - A. Because of the particular physical surroundings, shape, or topographical conditions of the specific property involved, a particular hardship will result to the applicant if the strict letter of the regulations are carried out. Mere inconveniences or increased development costs shall not be deemed hardships under the terms of this provision.
 - B. The factual circumstances upon which an application for a deviation is based are unique to the property for which the deviation is sought, and are not applicable to the city generally, or to other property within the same zoning classification.

- C. Any alleged practical difficulty or unnecessary hardship caused by this ordinance has not been created by any persons presently or previously having an interest in the property.
- D. The proposed deviation will not adversely affect the purpose or objectives of this ordinance, nor impair the adequate supply of light and air to adjacent property, nor increase the hazard from fire, flood, and other dangers of said property, nor diminish the marketable value of adjacent lands and buildings, nor increase the congestion in public streets.
- E. The proposed deviation will not otherwise impair the public health, safety, comfort, and general welfare.
- F. The benefit to the applicant will be real and substantial and any detriment to the neighboring property owners and occupants or the community at large is not substantial or is illusory. Benefits and detriments shall be determined in relation to the factors which impair the value and use of properties as related in D & E, above.
- G. The applicant is both willing and able to provide additional amenities beyond those minimally required by this ordinance and/or restrict the use of the property beyond those limitations placed on the property by this ordinance so that the fair market value of neighboring properties will be enhanced beyond the values which would accrue to them if the property were developed and used in strict conformity with the ordinance.
- H. The same or a substantially similar request shall not have been presented to the council in the form of a petition for a zoning amendment and been expressly denied and rejected after a public hearing.
- I. Any special criteria listed for specific deviations in Sections 3.2.2, 4.1.4, and 5.13.15. *This does not appear to apply for this situation.*



The application for zoning appeal includes responses to some of the above items for ZBA consideration.

Staff will be available to discuss this review at the next ZBA meeting.

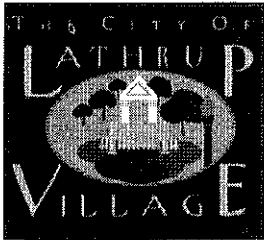
Respectfully,
Giffels Webster



Jill Bahm, AICP
Partner



Eric Pietsch
Senior Planner



A HERITAGE OF GOOD LIVING

City of Lathrup Village
Zoning Board of Appeals
27400 Southfield Road
Lathrup Village, MI 48076

Phone: (248) 557-2600
Fax: (248) 557-2602

Office Use Only

Item 6D.

Date Submitted: 01-11-23
2023 ZBA Review #: 17523-001
Fee Paid: \$300
Hearing Date:

JAN 11

Application for Zoning Appeal

Subject Property Address: 26710 MEADOWBROOK WAY
Subject Property Parcel Number:

Property Zoning: RESIDENTIAL

Applicant Information

Name: Charles Dotson, SR.
Address: 26710 MEADOWBROOK WAY State: MI Zip Code: 48076
Phone Number: 313 870-7589 Fax:
Email Address: CEDDOT86@YAHOO.COM
Interest in Property: OWNER

Property Owner Information

Name: CHARLES DOTSON, SR.
Address: SAME AS ABOVE State: Zip Code:
Phone Number: 11 Fax:
Email Address: 11

Variance Information (Attach Additional Pages as Necessary)

1) Section: 5.16(2.G) Variance Description: 2 FT INCREASE IN HEIGHT
2) Section: Variance Description:
3) Section: 5.16(1.F) Variance Description: WAVE CONCRETE SLAB

Please State the Reason for Requesting an Ordinance Variance: Section 7.7(14)
DEVATIONS AND STANDARDS - LETTERS B, C, D, E, F
STEEL SHED FOUNDATION

Required Submittal Information

Prior to 30 Days before next scheduled regular meeting of the Zoning Board of Appeals the applicant is required to file 3 copies of plans containing the following items with the Clerk's Office:

- ☒ Application fee: Dimensional Variance: Commercial \$500 + \$150/additional; Residential \$300 + \$100/additional; Use Variance (all districts): \$850
- ☒ Actual shape and dimensions of the lot, Drawn to Scale
- ☒ Location and dimensions of all existing and proposed structures
- ☒ Existing and intended use for each building or part thereof.
- ☒ Statement of practical difficulties that prevent conformities with the Ordinance Requirements
- ☒ Description of any unique circumstances regarding the property (i.e. parcel shape, location, building, etc)

Application for Zoning Appeal

The Zoning Board of Appeals has the responsibility for making the decision to approve or deny your appeal. Information such as photographs, evidence that you have discussed your appeal with your neighbors, detailed plans, examples of the type of building, structure or the like will provide a better basis for review and understanding of your appeal. Failure to provide adequate specifics and details will result in a refusal by the City staff to accept your application and delay your appearance before the Zoning Board of Appeals.

Standards Used by the Zoning Board of Appeals for Granting Variances

The Zoning Board of Appeals will use the following standards for granting variances. The Applicant is encourage to review Article 7.0 of the Zoning Ordinance prior to appearing before the Board.

Article 7.0, Section 7.7(14) Deviations and Standards

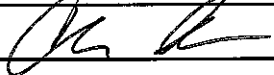
- a) Because of the particular physical surroundings, shape, or topographical conditions of the specific property involved, a particular hardship will result to the applicant if the strict letter of the regulations are carried out. Mere
- b) The factual circumstances upon which an application for a deviation is based are unique to the property for which the deviation is sought, and are not applicable to the City generally, or to other property within the same zoning classification.
- c) Any alleged practical difficulty or unnecessary hardship caused by this ordinance has not been created by an persons presently or previously having an interest in the property.
- d) The proposed deviation will not adversely affect the purpose or objectives of this ordinance, nor impair the adequate supply of light and air to adjacent property nor diminish the marketable value of adjacent lands and buildings, nor increase the congestion in public streets.
- e) The proposed deviation will not otherwise impair the public health, safety, comfort, and general welfare.
- f) The benefit to the applicant will be real and substantial and any detriment to the neighboring property owners and occupants or the community at large is not substantial or is illusory. Benefits and detriments shall be determined in relation to the factors which impair the value and use of properties as related in (d) and (e), above.
- g) The applicant is both willing and able to provide additional amenities beyond those minimally required by this ordinance and/or restrict the use of the property beyond those limitations placed on the property by this ordinance so that the fair market value of neighboring properties will be enhanced beyond the values which would accrue to them if the property were developed and used in strict conformity with the ordinance.
- h) The same or a substantially similar request shall not have been presented to the Council in the form of a petition for a zoning amendment and been expressly denied and rejected after a public hearing.
- i) Any special criteria listed for specific deviations elsewhere in this ordinance.

Verbatim Minutes

If any party desires that a verbatim record be kept, \$200.00 shall be paid by the requesting party before the evidentiary portion of the hearing commences. The city shall refund such amount of the fee paid as exceeds the city's actual costs when the proceedings have been completed.

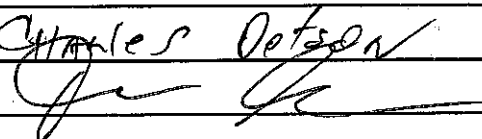
Owner's Affidavit

The undersigned being duly sworn, deposes and says that the foregoing statements and answers herein contained and supporting information and data are in all respects true and correct to the best of the Owner's knowledge and belief.

Signature: 	Date: 1/11/23
Subscribed and sworn to before me this: 11th	Day of January, 2023
Notary Public Name: Theresa Knoll	County of: Oakland
With Commission to expire on: 02-03-2026	

Applicant Signature

I/We do hereby swear that the above stated information is accurate and complete.

Name: Charles Peterson	Date: 1/11/2023
Signature: 	

Ramsgate



Wrought Iron Fence

(SHRUBS)

(SHRUBS)

(SHRUBS)

50 FT
TREE
(Maple)

Wrought Iron Fence

(SHRUBS)
(SHRUBS)

50 FT
TREE
(Maple)

(Pine) (Pine)
50 FT 50 FT
TREE TREE
(REAR)

TUFF
SHEP
10X16X12
(5100)
(FRONT)

50 FT
TREE
(Maple)

TREE
(Maple)

(2) 60 FT
TREES
(Pine)

50 FT
TREE
(Maple)

SHRUBS
SHRUBS

SHRUBS

SHRUBS

Wrought Iron Fence

Wrought Iron Fence

Wrought Iron Fence

Wrought Iron Fence

2 Acres

26110 Meadow Brook Way

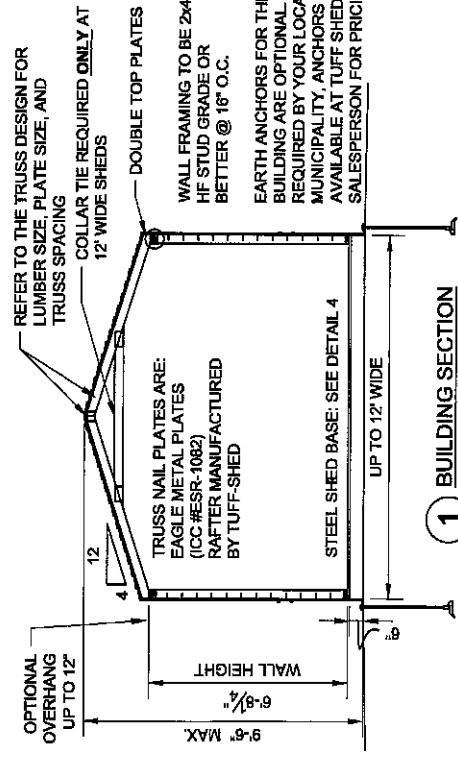
5.16 Accessory Bldg / Structure
2. D. square footage
last is 160 sq ft

10x16x12

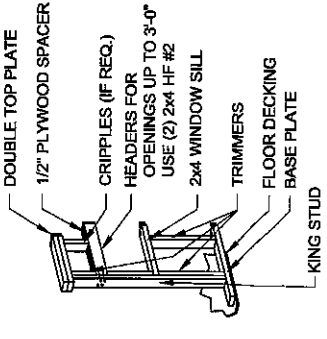


TR/TRD-700 SHED UP TO 12' WIDE x UP TO 24' LONG

SUNDANCE SERIES

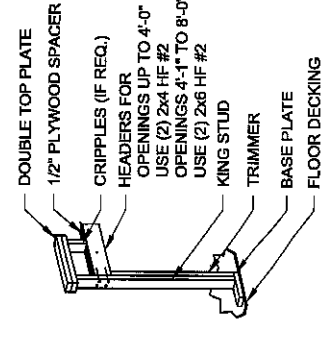


1 BUILDING SECTION
SCALE: N.T.S.



FOR WINDOW OPENINGS UP TO 3'-0" ON SUNDANCE SERIES SIDE WALLS

2A WINDOW HEADER DETAIL FOR LOAD BEARING WALLS
SCALE: N.T.S.



FOR OPENINGS UP TO 8'-0" ON SUNDANCE SERIES SIDE WALLS

2B DOOR HEADER DETAIL FOR LOAD BEARING WALLS
SCALE: N.T.S.

NOTES:
1. BUILDING CODE: 2015 IBC AND 2015 IRC

2. DESIGN LOADING:
WIND SPEED & EXPOSURE: 115C
ROOF LIVE LOAD: 40 PSF
ROOF DEAD LOAD: 10 PSF

3. FOR SHEDS WHICH OTHERWISE MEET THE PRESCRIPTIVE REQUIREMENTS OF THE 2015 IBC AND 2015 IRC ALL SHEDS CONSTRUCTED ACCORDING TO STANDARD CONVENTIONAL CONSTRUCTION METHODS.

NAILING:

ROOF:

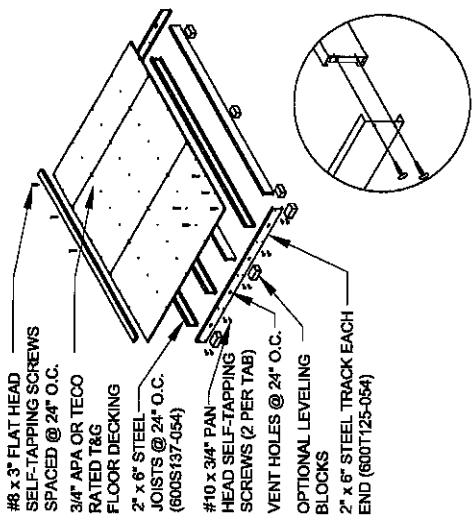
ATTACH 7/16" OSB SHEATHING TO TRUSSES WITH:
8d NAILS @ 6" O.C. AT EDGES
8d NAILS @ 12" O.C. IN FIELD

WALLS:

ATTACH 3/8" SMARTSIDE TO WALL FRAMING WITH:
8d NAILS @ 6" O.C. AT EDGES
8d NAILS @ 12" O.C. IN FIELD

HEADER:

ATTACH HEADER TO STUD WITH:
4-8d TOENAIL OR 4-16d END NAIL DOUBLED HEADER-16d @ 16" STAGGERED FACE NAIL



- STEEL SHED FOUNDATION:
2" x 6"-16 GAUGE STEEL JOISTS G140 ZINC COATED @ 24" O.C.
2" x 6"-16 GAUGE STEEL JOISTS G140 ZINC COATED @ 24" O.C. (SUPPLIER: ALLIED STUCCO (JOIST: 606137-054 / TRACK: 600125-054) ICC ER-4943P.
- 3/4" APA OR TECO RATED TONGUE AND GROOVE FLOOR DECKING. 24" MAX PANEL SPAN. STAGGER PANEL LAYOUT.
- FASTEN FLOOR DECKING TO JOIST & TRACKS USING #8 x 1-5/8" MINIMUM LONG SELF-DRILLING SCREWS @ 12" O.C. NO BLOCKING REQUIRED. ALL EDGES SHALL LIE ON FLOOR JOISTS. STAGGER PANEL LAYOUT PER APA CONDITION 1.
- FASTEN SOLE PLATE THROUGH FLOOR DECKING INTO JOISTS OR TRACKS WITH #8 x 3" GALVANIZED SELF-DRILLING SCREWS @ 24" O.C.
- ALLOWABLE FLOOR LIVE LOAD: 75 PSF FOR STEEL JOISTS CONTINUOUSLY SUPPORTED. 50 PSF FOR JOISTS ON BLOCKS AS SHOWN.
- USE OPTIONAL CONCRETE BLOCKS AS REQUIRED TO LEVEL BUILDING.
SUGGESTED SIZES: 2' x 8' x 16", 4' x 8' x 16", OR 8' x 8' x 16". BLOCKS UNDER JOISTS SPACED @ 8'-0" O.C. MAXIMUM. BLOCKS UNDER TRACK SPACED @ 4'-0" O.C. MAXIMUM.

4 SHED BASE DETAIL
SCALE: N.T.S.

TUFF SHED Storage Buildings & Garages TUFF SHED, INC.		Order # _____ Customer: _____ Site Address: _____ Building Size: WIDTH - LENGTH - HEIGHT - SQ. FT. AREA	P.O. # _____ Drawn By: SJ Date: 5/1/17 Checked By: _____ Date: _____ Scale: N.T.S.	THESE DRAWINGS AND THE DESIGN ARE THE PROPERTY OF TUFF SHED, INC. THESE DRAWINGS ARE FOR A BUILDING TO BE SUPPLIED AND BUILT BY TUFF SHED. ANY OTHER USE IS FORBIDDEN BY TUFF SHED INC. & THE ENGINEER OF RECORD.	DRAWINGS BY: TUFF SHED, INC. IN HOUSE DRAFTING DEPARTMENT 1777 S. HARRISON STREET DENVER, COLORADO 80210 (303) 753-TUFF TUFF SHED INC. ASSUMES ALL RESPONSIBILITY FOR THE ACCURACY OF THE DRAWINGS AND THE CONSTRUCTION OF THE BUILDINGS SHOWN THEREON.	TITLE BUILDING SECTIONS SHED BASE DETAILS HEADER FRAMING DETAILS NOTES - 2015 IBC & IRC - 115C	DRAWING NO. TR/TRD700-01 REV. LEVEL 01 SHEET 1 PAGE 1 OF 1
--	--	--	---	---	--	--	---

From: Charles Dotson ceddot86@yahoo.com
Subject: Fwd: Application for Zoning Appeal for a Detached
Accessory Structure
Date: Jan 10, 2023 at 10:58:54 PM
To: Charles Dotson ceddot86@yahoo.com

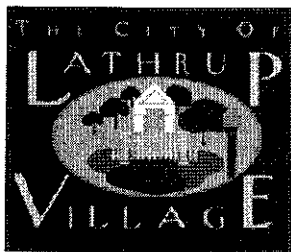
Item 6D.

Zoning Appeal for a Detached Accessory Structure

I. Description of unique circumstances regarding the property:

1. 2 Acre contiguous, wooded, corner lot with over 70 trees and shrubs. 50-60 ft tall trees.
2. Privacy fence, mature trees and shrubs obscure the view from neighbors and the street.
3. The Proposed Shed Location (PSL) North East back corner acre of the property is surrounded by mature Pine, Maple and Apple trees.
4. The front entrance of the shed will face South towards the remaining acre of the property. Therefore, the shed will be well covered from the street and neighbors.
5. The PSL is flat and the shed foundation is steel, so the chance for rodent/pest intrusion is non-existent, thus the need for a concrete slab seems to be overkill, unless there's another purpose for the slab that I'm not aware of.

The cost and time associated with filing a Zoning Appeal has already increased my cost for the Shed. If I'm required to pour a concrete slab, the cost increase will be half the cost of the Shed. This certainly was not the intended purpose of the Ordinance.



A HERITAGE OF GOOD LIVING

City of Lathrup Village
Building Department
27400 Southfield Rd

Phone (248) 557-2600
Fax: (248) 557-2602

Office Use Only

Item 6D.

Application Date:

Permit #:

Building Official

Approved

Not Approved

PLAN REVIEW

NA Jan 12/30/22

Accessory Structure Permit Application

Location of Structure:

BACK Acre of Property

Home Owner Information

Name:

Charles Dotson

Phone:

(313) 870-7589

Owner Address

26110 MEADOWBROOK Way

Contractor Information

Name:

TUFF SHED JOHN Lopetrone

Address:

City:

Zip Code:

Contractor's License #:

Phone:

(939) 245-5554

Structure Information

Structure Type:

TUFF SHED

Materials Used:

WOOD, METAL

Size:

10 X 16 (Square Footage cannot exceed 140sqft)

Height:

12 Feet (See Zoning Ordinance Section 2.2.11 for height calculations)

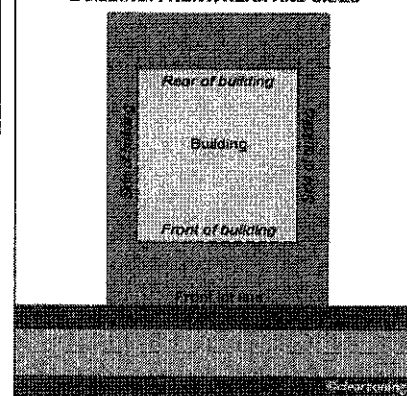
Conditions:

1. Structure must be placed on Four Inch Slab
2. Structures may not be placed within five feet of side property lines
3. A form inspection is required prior to installing the required cement slab
4. A final inspection is required after landscaping is installed

Additional Location Information

Per Zoning Section 3.7.2.i: [Structures] shall be placed in the rear yard, not within any easement, and in such location and so sheltered or screened by shrubs or evergreen or pine trees on all sides except the entrance door, as to minimize their view from the public streets and adjacent properties to the extent reasonably possible.

BUILDING: FRONT, REAR AND SIDES



Application Checklist



Completed Accessory Structure Application



Survey or Plot plan showing the location of new and existing



Photo or print of proposed structure



Permit Fee of \$65.00

Applicant Affidavit

I hereby certify that the above answers are correct and true and the above described sign will conform to the City of Lathrup Village Code and/or Ordinances regarding its erection, construction and maintenance.

Name:

[Signature]

Signature:

[Signature]

Date

12/29/22

2 Acres



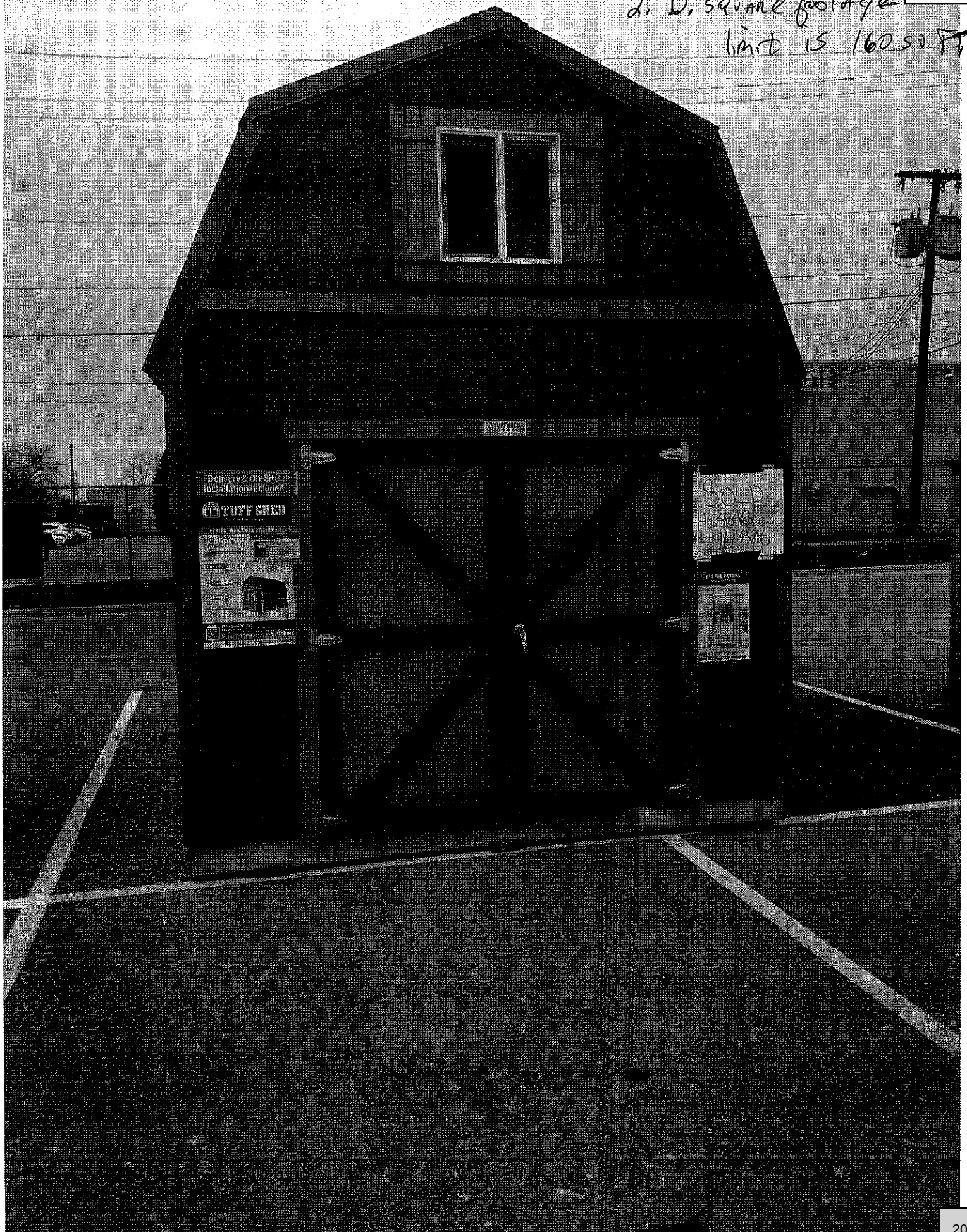
James G. Thompson

10X16X12

5.16 Accessory Bldg/Structure

Item 6D.

2. D. square footage
limit is 160 sq ft



City of Lathrup Village

27400 Southfield Rd.

Lathrup Village, MI 48076

(248) 557-2600

(248) 663-6013

Invoice For PlanRevi Pze23-001

Print Date: 01/11/2023

Item 6D.

DOTSON, CHARLES

26710 MEADOWBROOK WAY

LATHRUP VILLAGE MI 48076-4662

Pay by Account In Full



Pay by Account In Full

\$ 300.00

Invoice No	Invoice Date	PlanReview Numbe	Address	Amount Due
00010408	01/11/23	Pze23-001	26710 MEADOWBROOK WAY	\$ 300.00
Fee Details	Quantity	Description	Amount Cost	Balance
	1.000	Residential Variance	\$300.00	\$ 300.00
Total Amount Due				\$ 300.00

CHK# 4230

CITY OF LATHRUP VILLAGE
DATE 01/11/2023 11:07:25 AM
REF 00010408
RECEIPT 294340
AMOUNT \$300.00

From: [Susan Stec](#)
To: [Kelda London](#)
Subject: FW: 26710 Meadowbrook Way, Lathrup Village Accessory Shed As Built Drawings
Date: Friday, March 24, 2023 8:06:00 PM

Will you please add this email chain to this PZE? Thanks!

From: Charles Dotson <ceddot86@yahoo.com>
Sent: Friday, March 24, 2023 3:24 AM
To: Eric Pietsch <epietsch@giffelswebster.com>
Cc: Susan Stec <SStec@lathrupvillage.org>; Jill Bahm <jbahm@giffelswebster.com>
Subject: Re: 26710 Meadowbrook Way, Lathrup Village Accessory Shed As Built Drawings

Hello Eric,

As a follow up to the questions asked:

1. The shed has no features that would qualify it as an accessory dwelling (no permanent foundation) unit. There is no plumbing. The electrical connection is for lighting.
2. The front of the shed faces West, Rear East. The fence abuts the Rear (East) side of the property line. The South side of the shed has a fence. However, I own the South side lot as well. So, the spacing is unlimited. My neighbor (East) and me are planning on replacing the existing fence with a privacy fence, due to the odd configuration of both of our lots.
 The roof eave to the East doesn't cross the property line. I'm not aware of any utility easement to the East or South property lines.

Sincerely,
 Charles E. Dotson, Sr

Sent from my iPhone

On Mar 23, 2023, at 11:13 PM, Eric Pietsch <epietsch@giffelswebster.com> wrote:

Thank you, Susie and Mr. Dotson.

After looking through the drawings, I do have a few questions. I'd like to confirm that the floor plan is an open floor plan (no counter tops, cabinets, appliance hook ups, plumbing hook ups, etc...). In other words, no features that could question whether this accessory building could be used as a secondary dwelling unit or accessory dwelling unit. I understand there is an electrical connection for lighting. Is there any other feature that requires an electrical connection?

The drawing, third-from-bottom, that shows the fence 5 ½ feet from the shed. It's hard

to confirm the direction the “front” of the shed faces. Given the footpath from the house, I imagine the front of the shed faces north, the rear of the shed faces south, and the east side of the shed abuts the east property line. Does the fence exist east of the shed, south of the shed, or both? Judging by the aerial below, it appears the 5 ½ foot setback is from the south, so my question is if there is a fence on the south side of the shed? I imagine there may be one on the east side separating the lot from the neighboring property to the east.

Would it be possible to provide photographs of all sides of the shed, particularly as it relates to the **setbacks** from the south and east property lines? If the 5 ½ foot distance to the fence represents the south side of the shed, then what is the setback of the shed from the east property line? If in fact the shed is built at the east property line, is there any possibility that the roof eave might cross the property line onto the neighbor’s property? Is there a known utility easement that runs along either the east or south property lines?

Minimum setback requirements for the R-1 district are:

Rear: 35 feet

Side: 5 feet (one side) 15 feet (total)

Since the existing shed is within the side yard, the minimum setback requirement that would apply is 5 feet for one side and 10 feet for the other. That way, they’d total 15 feet. Can this be verified? Again, photographs would help.

<image001.png>

Referring back to the review letter, we’ll need to know any and all information that would determine if additional variance requests are to be included on the ZBA application.

<image011.png>

Respectfully,

Eric Pietsch
Senior Planner

<image012.jpg>

1025 E. Maple, Suite 100
Birmingham, MI, 48009
p 248.852.3100
f 313.962.5068

epietsch@giffelswebster.com
www.giffelswebster.com
[privacy policy](#)

From: Susan Stec <SStec@lathrupvillage.org>

Sent: Thursday, March 23, 2023 11:44 AM
To: Eric Pietsch <epietsch@giffelswebster.com>
Cc: Charles Dotson <ceddot86@yahoo.com>
Subject: FW: 26710 Meadowbrook Way, Lathrup Village Accessory Shed As Built Drawings

Good morning, Eric –

Mr. Dotson (26710 Meadowbrook Way) provided the as-built sketches below to accompany his ZBA application. Please provide any comments/questions you may have as soon as possible.

Thanks!

Susie

From: Charles Dotson <ceddot86@yahoo.com>
Sent: Thursday, March 23, 2023 11:24 AM
To: Susan Stec <SStec@lathrupvillage.org>
Subject: 26710 Meadowbrook Way, Lathrup Village Accessory Shed As Built Drawings

<image004.jpg>

<image005.jpg>

<image006.jpg>

<image007.jpg>

<image008.jpg>

<image009.jpg>

<image010.jpg>

Sent from my iPhone
[EXTERNAL]





**CITY OF LATHRUP VILLAGE
ZONING BOARD OF APPEALS**

NOTICE OF PUBLIC HEARING
(Zoning Variance)

RE: 27701 Southfield Road
Lathrup Village, Michigan

Appeal No. ____-23

TO PROPERTY OWNERS OR PARTIES OF INTEREST:

The Zoning Board of Appeals for the City of Lathrup Village will hold a Public Hearing on an appeal filed by Melissa Thomas of The Event House 27701 Southfield Road, Lathrup Village, Michigan 48076 to obtain a variance from the City of Lathrup Village Zoning Ordinance, Section 4.7. Hours of Operation which states that no place of business shall be open between the hours of 11:00 p.m. and 7:00 a.m. the following day. The applicant is requesting that their business remain open until 12 a.m. on Friday's and Saturday's.

Approval of the Zoning Board of Appeals is required.

PLEASE TAKE NOTICE: That a Public Hearing has been scheduled for Monday, April 17th, 2023 at 7:30 p.m. in the Council Chambers (upper level) in the Municipal Building, 27400 Southfield Road, Lathrup Village, Michigan to hear and record the public hearing on this appeal. Any member of the public may express your view on this appeal in writing, by submitting your written comments to the City Clerk prior to 4:30 p.m. on the date of the hearing, or you may appear in person or authorize another person to represent you at the hearing. Written communications may be sent to the City Clerk at the address of the City Hall at 27400 Southfield Road, Lathrup Village, Michigan 48076 prior to the hearing.

Kelda London
City Clerk
27400 Southfield Road
Lathrup Village, Michigan 48076
(248) 557-2600, ext. 226

March 24, 2023

City of Lathrup Village
Zoning Board of Appeals
27400 Southfield Road
Lathrup Village, MI 48076

ZBA Review

Site: 27701 Southfield Road
Applicant: The Event House
Plan Date: March 17, 2023
Zoning: VC Village Center District
Parcel ID: 24-14-432-009



Dear Zoning Board of Appeals:

We have reviewed the request for variance referenced above and a summary of our findings is below.

SUMMARY OF FINDINGS

Existing Conditions

1. **Summary.** The 1.04-acre site is zoned VC – Village Center District and is located along the west side of Southfield Road, between Sunset Drive to the north and Goldengate Drive to the south. The existing building consists of one floor and two tenant lease spaces with a total area of 10,954 square feet. The second lease space is occupied by a FedEx Office store and is 5,954 square feet. One driveway along Southfield Road provides vehicular access to the site. The adjacent parcel to the south provides shared access to one additional driveway along Southfield Road as well as two driveways accessible via Goldengate Drive. The abutting properties on all sides are zoned VC – Village Center, however, the lots west of the site exist as single-family residential. The subject site's previous use was a sporting goods/clothing retail store. No additional square footage is proposed to be added to the existing 5,000 square foot tenant space.

Proposed

2. **Variance Requested.** The applicant intends to renovate the interior of the existing tenant space for a change in use from retail commercial to a meeting and events center space. The hours of operation will be 7:00 am to 11:00 pm. Sunday through Thursday, as allowed by the ordinance under the use standards of section 4.7. On Friday and Saturday, the applicant is requesting a variance to remain operable an additional hour, until 12:00 am midnight.

The proposed use as a meeting and event center is not specifically included in the permitted uses of the Village Center District, however, it does fall into the category of "Recreation, Education, and Assembly" uses and be permitted with a special land use permit. The applicant is pursuing a Special Land Use application simultaneously with the variance to extend the hours of operation. Should the Zoning Board of Appeals approve the request, the applicant will be required to obtain site plan approval from the Planning Commission and Special Land Use approval from the City Council.

3. **Standards for Considering Variance Requests.** Section 7.7.14. provides the criteria for the applicant to present and the ZBA to consider when considering variance requests:
- A. Because of the particular physical surroundings, shape, or topographical conditions of the specific property involved, a particular hardship will result to the applicant if the strict letter of the regulations are carried out. Mere inconveniences or increased development costs shall not be deemed hardships under the terms of this provision.
 - B. The factual circumstances upon which an application for a deviation is based are unique to the property for which the deviation is sought, and are not applicable to the city generally, or to other property within the same zoning classification.
 - C. Any alleged practical difficulty or unnecessary hardship caused by this ordinance has not been created by any persons presently or previously having an interest in the property.
 - D. The proposed deviation will not adversely affect the purpose or objectives of this ordinance, nor impair the adequate supply of light and air to adjacent property, nor increase the hazard from fire, flood, and other dangers of said property, nor diminish the marketable value of adjacent lands and buildings, nor increase the congestion in public streets.
 - E. The proposed deviation will not otherwise impair the public health, safety, comfort, and general welfare.
 - F. The benefit to the applicant will be real and substantial and any detriment to the neighboring property owners and occupants or the community at large is not substantial or is illusory. Benefits and detriments shall be determined in relation to the factors which impair the value and use of properties as related in D & E, above.
 - G. The applicant is both willing and able to provide additional amenities beyond those minimally required by this ordinance and/or restrict the use of the property beyond those limitations placed on the property by this ordinance so that the fair market value of neighboring properties will be enhanced beyond the values which would accrue to them if the property were developed and used in strict conformity with the ordinance.
 - H. The same or a substantially similar request shall not have been presented to the council in the form of a petition for a zoning amendment and been expressly denied and rejected after a public hearing.
 - I. Any special criteria listed for specific deviations in Sections 3.2.2, 4.1.4, and 5.13.15. *This does not appear to apply for this situation.*

Staff will be available to discuss this review at the next ZBA meeting.

Respectfully,

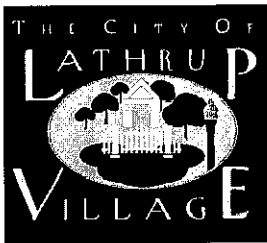
Giffels Webster



Jill Bahm, AICP
Partner



Eric Pietsch
Senior Planner



City of Lathrup Village
Zoning Board of Appeals
27400 Southfield Road
Lathrup Village, MI 48076

Phone: (248) 557-2600

Fax: (248) 557-2602

Office Use Only

Item 6F.

Date Submitted: 3/17/23

ZBA Review #:

Fee Paid: \$500

Hearing Date: Tent 4/17/23

Application for Zoning Appeal

Subject Property Address: 27701 Southfield Rd

Subject Property Parcel Number: 24-14-432-009

Property Zoning: Village Center (VC)

Jackson Five Star Catering

Applicant Information

Name: Melissa Thomas / The Event House Cindy Jackson

Address: 23107 Kristy Lane Southfield State: MI Zip Code: 48033

Phone Number: (313) 740-1462 Fax:

Email Address: ~~pa~~ thomas, melissa n@yahoo.com

Interest in Property: 27701 Southfield Rd Lathrup Village MI 48076

Property Owner Information

Name: Taom Hall Investments, LLC

Address: 320 Martin Street, Suite 100 State: MI Zip Code: 48301

Phone Number: (248) 817-0686 Fax:

Email Address: sbloom@surnow.com

Variance Information (Attach Additional Pages as Necessary)

1) Section: Variance Description: 1 additional hour for closing

2) Section: Variance Description:

3) Section: Variance Description:

Please State the Reason for Requesting an Ordinance Variance:

The Event House would like to ask permission to close at midnight on Fri & Sat approx to 11pm
Please see attached letter for further explanation.

Required Items

A minimum of **30 Days** before next scheduled regular meeting of the Zoning Board of Appeals the applicant is required to file **1 original and a digital set** of plans containing the following items with the Clerk's Office:

- ☐ An application fee
- ☐ Actual shape and dimensions of the lot, Drawn to Scale
- ☐ The location and dimensions of all existing structures and the location and dimensions of the proposed change (i.e. new structure or alteration of existing one).
- ☐ Existing and intended use for each building or part thereof.
- ☐ Statement of practical difficulties that prevent conformities with the Ordinance Requirements
- ☐ Description of any unique circumstances regarding the property (i.e. parcel shape, location, building, etc)

Application for Zoning Appeal

Item 6F.

The Zoning Board of Appeals has the responsibility for making the decision to approve or deny your appeal. Information such as photographs, evidence that you have discussed your appeal with your neighbors, detailed plans, examples of the type of building, structure or the like will provide a better basis for review and understanding of your appeal. Failure to provide adequate specifics and details will result in a refusal by the City staff to accept your application and delay your appearance before the Zoning Board of Appeals.

Standards Used by the Zoning Board of Appeals for Granting Variances

The Zoning Board of Appeals will use the following standards for granting variances. The Applicant is encourage to review Article 7.0 of the Zoning Ordinance prior to appearing before the Board.

Article 7.0, Section 7.7(14) Deviations and Standards

- Because of the particular physical surroundings, shape, or topographical conditions of the specific property involved, a particular hardship will result to the applicant if the strict letter of the regulations are carried out. Mere
- The factual circumstances upon which an application for a deviation is based are unique to the property for which the deviation is sought, and are not applicable to the City generally, or to other property within the same zoning classification.
- Any alleged practical difficulty or unnecessary hardship caused by this ordinance has not been created by an persons presently or previously having an interest in the property.
- The proposed deviation will not adversely affect the purpose or objectives of this ordinance, nor impair the adequate supply of light and air to adjacent property nor diminish the marketable value of adjacent lands and buildings, nor increase the congestion in public streets.
- The proposed deviation will not otherwise impair the public health, safety, comfort, and general welfare.
- The benefit to the applicant will be real and substantial and any detriment to the neighboring property owners and occupants or the community at large is not substantial or is illusory. Benefits and detriments shall be determined in relation to the factors which impair the value and use of properties as related in (d) and (e), above.
- The applicant is both willing and able to provide additional amenities beyond those minimally required by this ordinance and/or restrict the use of the property beyond those limitations placed on the property by this ordinance so that the fair market value of neighboring properties will be enhanced beyond the values which would accrue to them if the property were developed and used in strict conformity with the ordinance.
- The same or a substantially similar request shall not have been presented to the Council in the form of a petition for a zoning amendment and been expressly denied and rejected after a public hearing.
- Any special criteria listed for specific deviations elsewhere in this ordinance.

Verbatim Minutes

If any party desires that a verbatim record be kept, \$200.00 shall be paid by the requesting party before the evidentiary portion of the hearing commences. The city shall refund such amount of the fee paid as exceeds the city's actual costs when the proceedings have been completed.

Owner's Affidavit

The undersigned being duly sworn, deposes and says that the foregoing statements and answers herein contained and supporting information and data are in all respects true and correct to the best of the Owner's knowledge and belief.

Signature:	<i>Doshia S. Strong</i>	Date:	3/17/2023
Subscribed and sworn to before me this:	17 th	Day of	March 2023
Notary Public Name:	Doshia S. Strong	DOSHIA S. STRONG of: Oakland	
With Commission to expire on:	Aug. 01, 2029	Notary Public, State of Michigan County of Oakland My Commission Expires Aug. 01, 2029	

Applicant Signature

I/We do hereby swear that the above stated information is accurate and complete. I authorize ZBA members and city staff to conduct on-site visits to assist in their review.

Name:	Melissa Thomas	Cindy Jackson	Jackson Fine Street
Signature:	<i>Melissa Thomas</i>	<i>Cindy Jackson</i>	Date: 3-17-2023

March 20, 2023

Dear Zoning Board

Thank you for taking the time to consider our request to extend our operating hours from 11pm to Midnight on Friday and Saturdays. I am Melissa Thomas (Owner of The Event House) and Director of Events at Eastern Market Corporation. My business partner, Cindy Jackson of (Jackson Five Star Catering) has been operating for over 30 years and is well respected in the events industry. We recently leased the building 22701 Southfield Rd from the Surnow Group. We are currently seeking a change in zoning to accommodate an Event venue.

As I stated, I am the current Director of Events at one of the largest most sought-after event spaces in Detroit. I have been with Eastern Market for 8 years and have cultivated amazing corporate and private event relationships with our guests. I spend a great deal of my time referring guests to other venues because Eastern Market is a farmers market first and event venue second. We can not host any events on Saturdays or Sundays due to our year round Markets. My clients looking for a weekend booking have to be referred to other venues. For that reason, we decided to open The Event House to accommodate clients that can't book at Eastern Market.

The Event House has cultivated a team of professionals who are well versed in executing events. We will utilize a security company (Triple Threat Security) and (Extreme Clean) for all of the maintenance and janitorial needs. Over the past 8 years since I have been managing the events, our clients can attest to a very positive and well run experience.

Our goal is to bring more corporate events to our venue in Lathrup Village. We will be very particular about the kinds of events that are approved at our event space. Our anticipated type of bookings will be meetings, wedding receptions, showers, retirements, etc.

We will have ample security on site the entire evening. The licensed bar tenders will host last call service at 11pm. The Event House will not have a liquor license on site. Alcohol is only able to be purchased at the bar if it is a Nonprofit fundraiser and they have obtained their own liquor license from the State of Michigan. ALL alcohol must be served from a license bartender provided by The Event House.

If we are unable to be onsite until midnight this could greatly affect the success of our business. All of the other event venues in the area can offer their clients a midnight load out. We would hate to lose perspective clients because their event would have to end at 11pm.

We have a tremendous amount of experience producing well run, and well managed events. I have attached some of my corporate clients' letters of recommendation for your review. Please consider granting us an additional hour (midnight). We believe this closing time is on par with industry standard and would ensure the success of this business.

Thank you so much for your time and consideration of this request.

Sincerely,

Melissa Thomas (The Event House)

Cindy Jackson (Jacksons Five Star Catering)



September 9, 2022

To Whom it May Concern:

This is a letter of support for The Event House, owned by Mrs. Melissa Thomas.

CEED Lending has worked with Mrs. Thomas on several events at the Eastern Market location. These were smaller events with a focus on providing small business owners with information on financial literacy and access to capital.

Our events are more intimate in nature and while Mrs. Thomas made sure that we had everything needed, the space was much larger than needed. We kept returning because we had developed a trusting business relationship with Mrs. Thomas and knew that she would address every detail.

We would welcome an opportunity to host events at a location that is easily accessible with adequate parking and the square footage that better suits our needs. The proposed site in Southfield for The Event House would be such a location.

Thank you for any support that you can provide to the opening of The Event House.

Sincerely,

A handwritten signature in black ink, which appears to read "Belinda Turner-DuBois".

Ms. Belinda Turner-DuBois

CEED Lending Manager

bdubois@miceed.org

Direct 248-460-3973



September 12, 2022

To Whom it May Concern:

I am pleased to write this letter of support in the effort for Melissa Thomas to bring the Event House to the city of Southfield.

As a long-time event producer in the Detroit area, I have been fortunate enough to bring a number of large-scale events to Melissa Thomas and her team at Eastern Market. Our clients from Delta Air Lines to the United Way have enjoyed high quality service and Melissa's passion about delivering a memorable experience for everyone who enters her venue. Her level of detail and understanding of what goes into creating these experiences rivals any large sought-after venue in the Detroit area.

I am excited to bring my clients to this new thoughtful event space in Metro Detroit, that I know will be infused with the same type of professionalism and energy that we've become accustomed to at Eastern Market. I hope Melissa is provided with the necessary support to bring the Event House to the market.

Sincerely,

Karina Jacques

Partner & Producer, Elevate Production Group



September 14, 2022

To Whom It May Concern:

It is with great confidence that I am writing to recommend the services of Melissa Thomas.

Sachse Construction has worked closely with Melissa for five years producing large scale events at Eastern Market.

Melissa is a true professional and always a pleasure to work with. Her follow up is phenomenal and as an event planner, I value our business relationship and know that she will always follow through with every detail no matter how large or small.

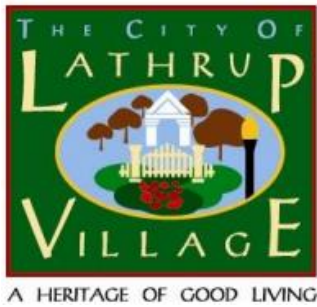
I can't express enough how thrilled I was to learn that she may be opening The Event House in Southfield.

Sachse Construction and our five sister companies host intimate events throughout the year, and we would naturally love to work with Melissa at a smaller venue like The Event House.

Please don't hesitate to call with any questions.

Sincerely,

Jill Brack
Head of Community Engagement & Strategic Partnerships
Phone: 313-618-1656
Email: jbrack@sachse.net



City Council Study Session

Monday, March 20, 2023 – 6:00 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

In the Meeting Place

1. **Call to Order** by Mayor Garrett at 6:00 pm

2. **Discussion Items**

A. Ulliance Employee Assistance Program

Joel . . . From Ulliance explained the benefits of the employee assistance program not just for the police department but for the entire staff. The cost is the same if the program the police department needs for accreditation.

B. Lathrup Village AMI Proposal

A quote has been received from Ferguson Waterworks in the amount of \$120,403.29 to furnish Neptune 360 AMI Software, install the necessary AMI infrastructure, and purchase backup reading equipment. Ferguson is the sole source provider in Michigan for Neptune water meters installed in the city. No other manufacturer's gateways will read Neptune's meters.

C. DPW Security Camera Proposal

There are materials at the DPS yards that are in high demand, and the locked gates are not enough to keep that equipment secure. This proposal is for three (3) cameras to keep a better watch. This is the same camera system that we have here at city hall.

C. Communications Plan

Look at susan's plan in the packet. (page 57) Kelly asked for a comprehensive plan for example, the phone's. Miller asked about the communication for the meeting are they recorded on Zoom. Still waiting for the complete proposal from Jim Nelson.

D. Council Goal Setting

Susan is suggesting a special meeting for goal setting (doodle poll for special meeting)

E. Southfield Public Schools Discussion

Mayor Garrett asked Miller to ensure a meeting with Southfield Public School Board moving forward.

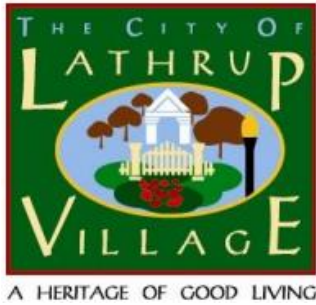
3. **Mayor and Council Comments**

Miller asked the about the elroado sad and dda services the city has to pay for our part of the planning fees for the city.

4. **Public Comments**

Robert Tamarelli – Water billing for Southfield public school and sink hole

5. **Adjourn**



City Council Regular Meeting

Monday, March 20, 2023 – 7:30 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

Draft Meeting Minutes

1. **Call to Order** by Mayor Garrett at 7:30 pm

2. **Roll Call**

Present: Mayor Garrett, Councilmember Jennings, Councilmember Kenez, Councilmember Miller

Also Present: City Administrator Susan Montenegro, City Treasurer Pamela Bratschi, CED Susan Stec, City Attorney Scott Baker, City Clerk Kelda London

3. **Pledge of Allegiance**

Councilmember Jennings moved to excuse Mayor Pro Tem Kantor. Motion seconded by Councilmember Kenez.

Yes: Jennings, Kenez, Miller, Garret

No: None

Motion carried.

4. **Approval of Agenda**

Councilmember Jennings moved to approve the agenda. Motion seconded by Councilmember Miller.

Yes: Kenez, Miller, Garrett, Jennings

No: None

Motion carried.

5. **Public Comments**

None

6. **Consent Agenda**

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

- A. Approval of Minutes
 - 03.06.23 Special City Council Meeting
- B. February 2023 Disbursement Report
- C. February 2023 SOCRRA Meeting Minutes
- D. February 2023 SOCWA Meeting Minutes
- E. February 2023 Code Enforcement Report
- F. Citation Revenue Report
- G. February 2023 LVPD Report

Councilmember Miller to approve the Consent Agenda removing Item A. 03.06.23 Special City Council Meeting Minutes, and Item F, Citation Revenue Report. Motion seconded by Councilmember Jennings.

Yes: Miller, Garrett, Jennings, Kenez
 No: None
 Motion carried.

Minutes approval from Special Meeting 03.06.23

Councilmember Miller stated that her comments are missing from the agenda's Mayor and Council comments portion. She stated, "I have requested information regarding what we've paid Giffels Webster in the infrastructure F.O.I.A. I went through the check register from 11/20 – 11/22. Giffels Webster was paid over one million, eight hundred thousand dollars in 2022. We should be holding Giffels accountable for all of the infrastructure issues residents are having."

Councilmember Miller shared information on how much is collected from citations issued by the Police Department. In June of 2021, net revenue and expenditures were \$96,384.96. As of June 30, 2020, it was \$71,992.34. In 2023, citations have brought in \$41,794.28.

Councilmember Miller moved to approve Items A & F. Motion was seconded by Councilmember Kenez.

Yes: Miller, Garrett, Jennings, Kenez
 No: None
 Motion carried.

7. Action Requests - For Consideration / Approval

A. Ulliance Employee Assistance Program

The Police Department needs an Employee Assistance Program to complete part of its accreditation. Ulliance is the preferred company. The total cost is \$6,500, and covers all employees and their families.

Motion by Councilmember Miller to approve life advisory employee assistance program with Ulliance in the amount of \$6,500. Motion was seconded by Councilmember Jennings.

Yes: Garrett, Jennings, Kenez, Miller

No: None

Motion carried.

B. Zoning Text Amendments - Dumpster/Rubbish

Recommendations from the Planning commission to amend the Zoning Ordinance relating to dumpsters and waste. In Section 5.3.2, changing the words from shall provide to now read “may” provide a fire-protected space.

Motion by Council Member Jennings to approve to amend article 5 revisions as provided. Motion seconded by Councilmember Kenez.

Yes: Jennings, Kenez, Miller, Garrett

No: None

Motion carried

C. Lathrup Village AMI Proposal

The Infrastructure Committee recommended to Council in October 2022 for water system upgrades that would allow for the placement of gateway antennas that would collect water data from the water meters rather than the current drive by technology that is used.

Motion by Councilmember Kenez to wave the bidding process because Fergusing Watersouce is the sole provider of the Neptune water meters, and approve the automated meter infrastructure program not to exceed \$120,403.29. Motion seconded by Councilmember Jennings.

Yes: Kenez, Garrett, Jennings

No: Miller

Motion denied.

D. DPW Security Camera Proposal

Due to the large number of valuable materials in the DPW yard there is a need for increased security. The proposal will cover three cameras at the DPW garage in various locations. This system will tie into the system already in place at City Hall.

Motion by Councilmember Jennings to approve the proposal with TGC for the outdoor camera security system and authorize the City Administrator to sign the proposal in an amount not to exceed \$9,865.42. Motion seconded by Councilmember Miller.

Yes: Miller, Garrett, Jennings, Kenez

No: None

Motion carried.

8. City Administrator Report

A. City Administrator, Susan Montenegro provided Council with a written report highlighting future meeting dates. She also mentioned the new Building Official, Mike Mocer. The City is looking to hire a Utility Billing Clerk, the position is listed on Indeed and on the City website. Giffels Webster will be out marking sidewalks for the 2023 sidewalk program. The new Your Town Magazine will be out in April, and it will highlight all the infrastructure projects going on this summer of 2023.

B. Toni Dunbar - Community Liaison for Congresswomen Rashida Tlaib

Ms. Denmark attended the meeting to inform residents on a number of issues going on in Congresswomen Tlaib's office:

- The Constituent Services Outline, provides contact information and some of the services available.
- The Community Projects Grant Application is due March 7, 2024.
- A virtual Town Hall meeting is scheduled for April 11, 2023.
- Due to overwhelming inquiries and applications for passports there is currently no capacities for same day passport appointments.

9. City Attorney Report

Attorney Baker will work on repealing the cannabis ordinances.

10. Reports of Boards, Commissions, and Committees

A. Infrastructure Study Group

B. Parks and Recreation Committee

The next event is Breakfast with the Bunny on Saturday March 25, 2023, at 9:00 am

C. Planning Commission

D. SEMCOG

Nothing to report.

E. Southfield Public School Board

Councilmember Miller will be setting up a meeting with the school board.

11. **Unfinished / New Business**

None

12. **Public Comment** (speakers are limited to 3 minutes)

Don Eichstaedt - Strongly urges Council not to raise property taxes this year.

Dean Perriman – Requesting that the sidewalk program be made easier on residents.

Lori Kuntz – Requesting Council review the contractor’s doing the sidewalk repairs quality of work.

13. **Mayor and Council Comments**

Mayor Garrett requested an update on the punch list for the 2022 sidewalk replacement program.

Councilmember Miller stated, “the sidewalk program is far too aggressive. There was a discussion about volunteers marking the sidewalk, which could have been residents, which would have been a good idea.” Councilmember Miller also encouraged residents to reach out to her if they have sidewalks that should not be done.

Councilmember Miller further stated regarding the maintenance of dirt roads and, when was the last time the DPW contract was put out to bid. “Some cities have reprivatized the DPW contract and gone back to hiring works has proved to be more economical.” Can this issue be put on an upcoming Study Session?

14. **Adjourn**

Councilmember Jennings moved to adjourn the meeting. The motion seconded by Councilmember Miller.

Meeting adjourned at 8:35



City Council Special Meeting

Monday, April 03, 2023 – 6:00 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

Draft Meeting Minutes

1. **Call to Order** by Mayor Garrett at 6:00 p.m.

2. **Roll Call**

Present: Mayor Garrett, Councilmember Jennings, Councilmember Kenez, Councilmember Miller

Also Present: City Administrator Susan Montenegro, City Attorney Scott Baker, City Clerk Kelda London

3. **Pledge of Allegiance**

4. **Approval of Agenda**

Motion by Mayor Pro Tem Kantor. Motion seconded by Councilmember Jennings.

Yes: Jennings, Kantor, Kenez, Miller Garrett

No: None

Motion carried

5. **Public Comments for Items on the Agenda** (Speakers are limited to 3 minutes)

Don Eichstaedt – Suggested that there be a goal-setting survey as part of a Town Hall Meeting.

6. **Action Requests - For Consideration / Approval**

A. Lathrup Village AMI Proposal

The proposal for the AMI technology upgrades for the water meters. This upgrade would allow for the placement of gateway antennas that would collect water data from the water meters rather than the current drive-by technology that is used.

Mayor Pro Tem Kantor moved to waive the bidding process because Ferguson Water Works is the sole source provider of Neptune Water Meters and approved the Lathrup Village AMI proposal in an amount to be at most \$120,403.29. Motion seconded by Councilmember Jennings.

Yes: Kantor, Kenez, Garrett, Jennings

No: Miller

Motion carried.

B. Communications Plan

Administrator Susan Montenegro presented Council with a proposed communication plan and asked each council member to review the plan and mark out what each member thought was important.

Mayor Garrett requested a more specific plan with a matrix of what happens with a phone call and resident concerns so that everyone knows the expectations.

Councilmember Jennings also requested a plan that can send text messages.

Mayor Pro Tem commented that the plan presented is good, but he wants to make sure that there is a Customer Relationship Management (CRM) system.

Councilmember Miller suggested that we start with the basics before entering into a complicated system by first having a resident database of all the current residents.

C. 2023/2024 Goal Setting

Administrator Montenegro presented Council with goals from 2021-2022 and a blank template, hoping that each council member would send suggestions on what is essential to each council member.

Administrator Montenegro will contact Jill Bahm from Giffels Webster to assist with a strategic planning session to start the goal-setting process.

7. Public Comment

Roger Lynn – Communication plan

Ann Runyan – Disagrees with AMI upgrade

8. Mayor and Council Comments

Mayor Garrett inquired about the DTE progress. Attorney Baker stated that DTE is moving forward, and the generator will be installed soon.

Councilmember Miller asked what the 696 project is. Administrator Montenegro stated the project would be from Lasher to Dequindre, and MDOT would replace the bridges over 696. She also asked who decides for the sidewalk project on which sidewalks get repaired and what the appeals process is.

Mayor Pro Tem Kantor addressed the comment from Ms. Runyan. Yes, Ferguson Water Works is the only company that does this system for the technology that we already have. Mayor Pro Tem further stated that there was information that was factually incorrect stated at the last meeting. So, to correct the record on some of the facts;

- 1) Fire readiness: – statements made that there is not enough pressure to put out a fire. That is not true, water pressure is not an issue. The issue is flow. Lathrup Village water system has the pressure to fight fires. Our flow is not where we would ideally like it, but it is adequate to fight a fire. We have a tanker backup arranged with the Southfield Fire Department should there be any unlikely negative event with our water system during a fire.
- 2) Only 3,750 of water main has been replaced: – There have been 12,056 feet of water main replacement since 2017, which included Saratoga, Lincoln, Santa Barbara, Roseland, Bloomfield, San Rosa, Wiltshire, and Goldengate. For the upcoming year, there will be 4,227 feet to be replaced, which includes an additional water main that the council recently added to the water main that was already slated for replacement.
- 3) The monthly surcharge to pay off the capital improvement bond was higher than we were old and never dropped: – Initially, the capital improvement bond was 5.2 million. When the city administration reviewed the bond, it was found that it was approx. \$200,000 short. So council approved an additional \$200,00, putting the bond at \$5.4 million. This is the reason the bond surcharge went from \$9.81 to \$10.70. The \$10.70 never dripped, because we ended up taking all the bond funds at once (instead of the three issuances) and because the fix of the water loss issue does not generate additional revenue as expected.
- 4) It was stated that all the bond money did not have to be spent: – That statement is true had the city opted for a 3 fund issuance bond, but the bond agent cautioned against that strategy and to take the entire \$5.4 million dollars so now the city must pay back the entire amount over the next twenty (20) years. So the money that was left overall needed to be spent because it is unlawful to collect interest on the money, the money loses value to inflation, and we still have to pay interest on the loan.
- 5) The water technology was not in the recommendation: -That was part of the \$860,000 estimate.

- 6) It was initially suggested that the sidewalk markings were to be done by volunteers: – It was suggested that we weren't following what was suggested. After a reduction in size of the Year 1 program and further discussion by the City Administrator, it was decided that the residents were not independent and there could be a self-interest.
- 7) The capital improvement bond and road engineering fees paid to Giffels and Webster were just over 1.7 million dollars: -That is factually inaccurate. The actual amount was \$1,068,573. Giffels and Webster fees were 14% under budget and approximately 10% of the total cost of the project, which is well below the industry standard, which is about 15 -25%.

Councilmember Miller stated, "I took the words out of all of the recommendations that were presented from the infrastructure committee."

9. **Adjourn**

Mayor Pro Tem Kantor moved to adjourn the meeting. Motion seconded by Councilmember Jennings. Meeting adjourned at 7:27 pm

2023 TICKET TOTALS

OFFICERS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
SGT. TACKETT	0	0	14										14
Tackett warning	0	0	0										
ROBERTS	15	8	17										40
Roberts warnings	7	3	6										
MCNEILL	39	48	61										148
McNeill warnings	5	7	6										
HUSTON	0	0	0										0
Huston warnings	0	0	0										
HUTSON	45	40	53										138
Hutson warnings	13	10	14										
GIJSBERS	33	25	32										90
Gijsbers warnings	4	6	7										
CHICKENSKY	27	42	42										111
Chickensky warnings	0	0	0										
FISHER	60	19	44										123
Fisher warnings	16	5	8										
STAJICH	14	26	25										65
Stajich warnings	0	1	0										
LAWRENCE	12	19	7										38
Lawrence warnings	0	0	0										
BUTTON	1	5	3										9
Button warnings	0	2	3										
													776

City of Lathrup Village Police Department - Monthly Activity Summary

March 2023

03/01/2023 23-2991 Leaving the Scene of a Property Damage Accident

An Officer was dispatched to Southfield and Eleven Mile to investigate an accident. It was determined that one of the vehicles fled the accident scene. Utilizing extensive investigative techniques, the officer was able to locate the vehicle and driver that left the accident scene. The driver that left the accident scene was cited for Leaving the Scene of a Property Damage Accident (LSPDA). The case is pending court disposition.

03/02/2023 23-3025 Suspicious Circumstances

An Officer was dispatched to the police station to take a suspicious circumstances report. It was determined that a child was participating in a daycare program and had one of her braids ripped from head. During the investigation, the origin of the injury couldn't be determined if it occurred accidentally, by another child, or by an adult.

03/02/2023 23-3030 Fraud

An Officer was dispatched to the police station to take a fraud report. It was determined that a representative from a banking institution contacted the victim because of suspicious account activity. An unknown person had charged \$100 to the victim's debit card; although the victim had in debit card in her possession. The report was taken and the investigation is being handled by the banking institution.

03/02/2023 23-3051 Fraud Felony Warrant

An Officer stopped a vehicle because the registered owner had a felony fraud warrant. During the investigation, the officer determined that the driver was wanted for a felony fraud warrant. The driver was arrested and lodged at Berkley pending Troy Police Department pick up. The vehicle was turned over to a licensed individual.

03/03/2023 23-3081 Suspicious Circumstances

An Officer stopped a vehicle because the registered owner had a felony fraud warrant. During the investigation, the officer determined that the driver was wanted for a felony fraud warrant. The driver was arrested and lodged at Berkley pending Troy Police Department pick up. The vehicle was turned over to a licensed individual.

03/03/2023 23-3081 Suspicious Circumstances

An Officer was dispatched to a school in reference to a 13-year-old student stating he was bringing a gun to school to shoot bullies. It was determined that the 13-year-old had new shoes and was being bullied by older students. In response, the 13-year-old threatened the bullies that he would bring a gun to school and shoot them. It was determined that the 13-year-old was not armed, didn't have access to a firearm, and was suspended from school.

03/03/2023 23-3086 Found Property

An Officer was dispatched to the police station on a report of found property. The officer determined that a wallet was found at the rest area on I-75 in Clarkston. The individual brought it to Lathrup Village Police Department to turn it in. The officer located the owner and left a voicemail message to come to the station to retrieve it.

03/07/2023 23-3302 Driving While License Suspended

An Officer stopped a vehicle for defective equipment. During the traffic stop it was discovered the driver had a suspended driver license. The driver was issued a violation for DWLS and defective equipment. The vehicle was impounded.

03/07/2023 23-3333 Driving While License Suspended

An Officer stopped a vehicle for disobeying a school bus signal. During the traffic stop it was discovered the driver had a suspended driver license. The driver was issued a violation for DWLS and disobeying a school bus signal. The vehicle was not impounded.

03/07/2023 23-3342 Driving While License Suspended/Possession of Narcotics

An Officer stopped a vehicle for expired plates. During the traffic stop it was discovered the driver had a suspended driver license. A search of the driver revealed a synthetic narcotic in his possession. The driver was issued a violation for DWLS and the narcotics charge is pending the Michigan Crime Laboratory analysis.

03/08/2023 23-3390 Death Investigation

An Officer was dispatched to a residence for a 70-year-old male subject not breathing. The arriving Officer began CPR until Southfield Life Support arrived. Unfortunately, the male passed away. The deceased was released to the family per Oakland County Medical Examiners Office. The deceased was released to the funeral home.

03/08/2023 23-3405 Driving While License Suspended

An Officer responded to an accident investigation. During the investigation it was discovered the driver of one of the vehicles had a suspended driver license. The driver was issued a violation for DWLS and the vehicle was impounded.

03/08/2023 23-3419 Misdemeanor Warrant Arrest

An Officer was dispatched to Macomb County Jail in reference to a subject having a traffic warrant out of Lathrup Village. The Officer arrested the subject at Macomb County Jail, lodged the prisoner in Berkley, and the subject was being held for 46th District Court.

03/09/2023 23-3439 Adult Suicide

An Officer was dispatched to a business to check on the mental well-being of an employee in their office. While knocking on the office door, the Officer heard a single gunshot. A locksmith opened the office door and a male subject was found deceased due to a gunshot to the head. The Lathrup Village Detective Bureau investigated the event. The deceased individual was turned over to Oakland County Medical Examiner's Office.

03/09/2023 23-3441 Felonious Assault (Gun)

An Officer was dispatched to a road rage incident. During the investigation, it was determined that a subject involved in the road rage incident pulled out a handgun and pointed it at the victim. The subject then fled the location. The case was turned over to the Detective Bureau for further investigation.

03/09/2023 23-3442 Recovered Stolen Vehicle

An Officer was dispatched to a suspicious vehicle with a broken window. During the investigation it was determined that the vehicle was reported stolen out of Roseville. The vehicle was impounded by Quality Towing.

03/10/2023 23-3481 Criminal Sexual Conduct

A Detective was contacted by Child Protective Services in reference to an inappropriate relationship with a child. The detective is investigating the case.

03/10/2023 23-3487 Hospice Death

An Officer was dispatched to a residence regarding a hospice death. It was determined there were no signs of foul play. The Oakland County Medical Examiner was contacted and the deceased was released to the family/funeral home.

03/11/2023 23-3390 Death Investigation

An Officer was dispatched to a residence for a 78-year-old female subject not breathing. The arriving Officer began CPR until Southfield Life Support arrived. Unfortunately, the female passed away. The deceased was released to the family per Oakland County Medical Examiner's Office. The deceased was released to the funeral home.

03/12/2023 23-3591 Vehicle Lock Out

An Officer was dispatched to a residence regarding a vehicle with keys locked inside. The Officer used a lockout tool and gained access to the vehicle for the resident.

03/12/2023 23-3603 Driving While License Suspended

An Officer stopped a vehicle for violating a no thru traffic sign on Sunnybrook. During the investigation it was discovered the driver had a suspended driver license. The driver was issued a violation for DWLS. The vehicle was not impounded because Officers were called away for an emergency medical call.

03/12/2023 23-3619 Driving While License Suspended

An Officer stopped a vehicle for a stop sign violation. During the traffic stop it was discovered the driver had a suspended driver license. The driver was issued a violation for DWLS and disobey stop sign. The vehicle was not impounded.

03/12/2023 23-3620 Driving While License Suspended

An Officer stopped a vehicle for speeding. During the traffic stop it was discovered the driver had a suspended driver license. The driver was issued a violation for DWLS and speeding. The vehicle was turned over to a licensed passenger.

03/13/2023 23-3662 Driving While License Suspended

An Officer stopped a vehicle for a prohibited turn. During the traffic stop it was discovered the driver had a suspended driver license. The driver was issued a violation for DWLS and prohibited turn. The vehicle was not impounded.

03/15/2023 23-3755 Misdemeanor Warrant Arrest

An Officer was dispatched to meet a Madison Heights Officer in reference to a subject having a traffic warrant out of Lathrup Village. The Officer identified the subject, arrested the subject, and lodged the prisoner in Berkley. The subject was being held for 46th District Court.

03/15/2023 23-3764 Criminal Sexual Conduct

A Detective was contacted by Southfield Police Department in reference to a teacher having an inappropriate sexual relationship with students. The case is being investigated by Lathrup Village and they have contacted CPS and the prosecutor's office due to the number of potential victims involved in this case. All potential victims will be taken to care house for a forensic interview regarding the circumstances.

03/15/2023 23-3770 Larceny

An Officer was dispatched to a business in reference to a larceny of money. It was determined that while providing beauty services to customers, the victims money/credit cards/driver's license was stolen from the victim backpack. The case is being investigated by the Detective Bureau.

03/17/2023 23-3877 Driving While License Suspended

An Officer stopped a vehicle for an improper turn. During the traffic stop it was discovered the driver had a suspended driver license. The driver was issued a violation for DWLS and prohibited turn. The vehicle was not impounded due to a small child located inside.

03/17/2023 23-3878 Fraud

An Officer was dispatched to a residence regarding a fraud report. It was determined that someone used the home owner's information to apply for a loan from Lending Tree. The case is being investigated by Lending Tree.

03/18/2023 23-3916 Malicious Destruction of Property (MDOP)

An Officer was dispatched to a residence regarding a MDOP. It was determined that someone used a vehicle to run over two mailboxes. The case is currently being investigated.

03/18/2023 23-3919 Malicious Destruction of Property (MDOP)

An Officer was dispatched to a residence regarding a MDOP. It was determined that someone used a vehicle to run over two mailboxes. The case is currently being investigated.

03/19/2023 23-3919 Stolen Vehicle

An Officer was dispatched to a residence regarding a stolen vehicle. It was determined that during the midnight hours, an unknown person broke the window and stole the vehicle. The case is currently being investigated.

03/21/2023 23-4082 Stolen Vehicle

An Officer was dispatched to the police department to take a threats report. It was determined that a resident's brother in law was making several threats using a cellular device. The case is being investigated and turned over to the Oakland County Prosecutors Office.

03/21/2023 23-4087 Embezzlement/Fraud

An Officer was dispatched to a business in reference to an embezzlement/fraud complaint. It was determined that two employees had utilized the business computer systems to embezzle approximately \$600,000. The case is being investigated by the Detective Bureau.

03/21/2023 23-4089 Larceny

An Officer was dispatched to a residence in reference to a larceny. It was determined that two unknown males drove to an area where road work was being conducted. The two males in ski masks exited their vehicle, loaded a compactor into their vehicle, and fled the location. The case is being investigated.

03/22/2023 23-4127 Driving While License Suspended

An Officer stopped a vehicle for impeding/blockading traffic. During the traffic stop it was discovered the driver had a suspended driver license and two warrants. The driver was arrested on the warrants. The driver was issued a violation for DWLS and Impeding Traffic. The driver was turned over to West Bloomfield Police Department. The vehicle was impounded.

03/23/2023 23-4213 Driving While License Suspended

An Officer stopped a vehicle for speeding. During the traffic stop it was discovered the driver had a suspended driver license. The driver was issued a violation for DWLS and speeding. The vehicle was turned over to a licensed passenger.

03/24/2023 23-4153 Misdemeanor Warrant Arrest

Officers were dispatched to a residence regarding a family trouble. It was determined that an assault did not occur. It was also determined that one of the individuals involved had a misdemeanor warrant out of Royal Oak. The subject was placed under arrest and turned over to Royal Oak Police Department.

03/25/2023 23-4307 Driving While License Suspended

An Officer stopped a vehicle for expired registration plate. During the traffic stop it was discovered the driver had a suspended driver license. The driver was issued a violation for DWLS and expired plates. The vehicle was impounded.

03/26/2023 23-4394 Assist Other Law Enforcement Agency

Southfield Police Department was pursuing a stolen vehicle. As the pursuit entered the city limits, Lathrup Village Police Officer continued the vehicle pursuit until the stolen vehicle left city limits. The pursuit was then terminated.

03/26/2023 23-4423 Misdemeanor Warrant Arrest

An Officer was dispatched to Southfield and Schoolcraft to meet a Michigan State Trooper who had custody of an individual who had a Lathrup Village Warrant. The subject was identified, transported to Berkley for processing, and lodged in Berkley jail pending 46th District Court adjudication.

03/26/2023 23-4428 Driving While License Suspended

An Officer stopped a vehicle for driving without headlights. During the traffic stop it was discovered the driver had a suspended driver license. The driver was issued a violation for DWLS and driving without headlights. The vehicle was turned over to a licensed passenger.

03/27/2023 23-4466 Missing Package

An Officer was dispatched to the police station to take a report. The resident was reporting that a package was purchased and delivered to a local parcel company. When arriving at the parcel company, the clerk stated the package never arrived. The parcel company is investigating.

03/28/2023 23-4532 Felony Warrant Arrest

An Officer stopped a vehicle for disobeying a stop sign. It was determined that the driver was wanted for a felony out of Westland Police Department. The Officer arrested the driver and met a Westland Police Officer. The prisoner was turned over to Westland without incident. The vehicle was impounded.

03/30/2023 23-4612 Driving While License Suspended

An Officer stopped a vehicle for expired registration plate. During the traffic stop it was discovered the driver had a suspended driver license. The driver was issued a violation for DWLS and expired plates. The vehicle was impounded.

03/30/2023 23-4617 Driving While License Suspended

An Officer stopped a vehicle for expired registration plate. During the traffic stop it was discovered the driver had a suspended driver license. The driver was issued a violation for DWLS and expired plates. The vehicle was impounded.

DATE	EVENT	WHO PARTICIPATED	ACTIONS
3/3/2023	Oak EOC Training	McKee	training
3/7/2023	DEA Drug Cartel training - Wayne State	McKee/Zang	training
3/7/2023	Business Objects update training	Knoll	
3/8/2023	NYE Uniform meeting	McKee/Zang	new uniform vendor meeting
3/8/2023	OCACP meeting	McKee/Zang	monthly meeting
3/9/2023	Business Objects intermediate update training		training
March	PBT Calibration Training	Button, Chickensky, Fisher, Gijsbers,	on line training
March	PBT Operator Training	Button, Chickensky, Fisher, Gijsbers,	on line training
3/13/2023	Hazmat/WMD Awareness Training	Button, Gijsbers,	on line training
3/13/2023	Blood Borne Pathogens Training	Button, Fisher, Gijsbers,	on line training
March	Intoxilyer 900	Fisher, Gijsbers, McNeill, Roberts,	training
3/15/2023	radio project update	McKee/Zang	
3/21/2023	Active De-Escalation Strategies & Critical Decision Making	Hutson	training
3/22/2023	Southfield Fire	McKee	update on fire hydrants, water system
3/23/2023	PPO/Stalking/Bond Violations	Zang	
3/23/2023	Berkley Public Safety	McKee	discussed possibility of fire service
3/28/2023	LEIN TAC update	Tackett	training
3/29/2023	pre-construction road meeting	McKee	Road construction
3/30/2023	FBI trama notification	McKee/Zang	training
3/30/2023	Power DMS standard update zoom meeting	McKee/Zang/Knoll	New stadards 4th edition
weekly	Mrs. Blair	Hutson/Stajich	check on adopt a senior member
weekly	Mrs. Bloom	Gijsbers	check on adopt a senior member
weekly	Mr. Davis	Hutson	check on adopt a senior member
weekly	Mrs. McReynolds	Gijsbers	check on adopt a senior member

weekly	Mrs. Egan	Knoll	Mrs. Egan gets weekly phone calls, she needs assistance with getting her trash wheeled out.
weekly	Mrs. Brady	McNeill	check on adopt a senior member
weekly	Mrs. Rasmussen	Knoll	Mrs. Rasmussen gets a weekly phone call to check on her.

2023 RUN TOTALS

OFFICERS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
SGT. TACKETT	0	0	106										106
ROBERTS	147	133	155										435
MCNEILL	221	298	284										803
HUSTON	0	0	0										0
HUTSON	268	255	226										749
GUSBERS	139	174	140										453
CHICKENSKY	134	155	171										460
FISHER	238	101	296										635
STAIICH	164	211	223										598
LAWRENCE	80	91	29										200
BUTTON	45	38	23										106
													4545

MARCH 2023 WARNING VIOLATIONS

Item 8B.

ROW	CITATION	CITATION DATE	OFF_CITY_NM	ST	VIOLATION_ON	VIOLATION_NEAR	VIOLS_DESC	OFFICE R
1	23LV0403	3/1/2023	WIXOM	MI	11 MILE ROAD	SOUTHFIELD	IMPROPER TURN	ROB
2	23LV00421	3/4/2023	LATHRUP VILLAGE	MI	11 MILE ROAD	SOUTHFIELD	DISOBEY TRAFFIC CONTROL DEVICE	HUT
3	23LV00433	3/5/2023	SOUTHFIELD	MI	SOUTHFIELD	GOLDENGATE	DISOBEY TRAFFIC CONTROL DEVICE	HUT
4	23LV00435	3/5/2023	REDFORD	MI	SANTA BARBARA	BUNGALOW	DISOBEY STOP SIGN	HUT
5	23LV00466	3/8/2023	TAYLOR	MI	SOUTHFIELD	MARGATE	EXPIRED PLATES	FIS
6	23LV00472	3/9/2023	BIRMINGHAM	MI	SOUTHFIELD	RAMSGATE	EXPIRED PLATES	FIS
7	23LV00482	3/11/2023	GRAND RAPIDS	MI	SOUTHFIELD	11 MILE ROAD	PROHIBITED TURN	HUT
8	23LV00518	3/16/2023	DEARBORN	MI	11 MILE ROAD	LATHRUP	DISOBEY STOP SIGN	FIS
9	23LV00523	3/17/2023	SOUTHFIELD	MI	12 MILE ROAD	SOUTHFIELD	DISOBEY TRAFFIC CONTROL DEVICE	GIJ
10	23LV00524	3/17/2023	HIGHLAND	MI	11 MILE ROAD	SOUTHFIELD	IMPROPER TURN	ROB
11	23LV00527	3/17/2023	BEVERLY HILLS	MI	11 MILE ROAD	SOUTHFIELD	DISOBEY TRAFFIC CONTROL DEVICE	HUT
12	23LV00534	3/18/2023	DETROIT	MI	12 MILE ROAD	SOUTHFIELD	EXPIRED PLATES	FIS
13	23LV00548	3/19/2023	WEST BLOOMFIELD	MI	SOUTHFIELD	GOLDENGATE	DISOBEY TRAFFIC CONTROL DEVICE	HUT
14	23LV00554	3/20/2023	LATHRUP VILLAGE	MI	REDWOOD	17580 REDWOOD	IMPROPER/PROHIBITED PARKING	MCN
15	23LV00568	3/21/2023	LATHRUP VILLAGE	MI	BLOOMFIELD	BUNGALOW	DISOBEY STOP SIGN	ROB
16	23LV00587	3/24/2023	MILFORD	MI	11 MILE ROAD	LATHRUP	DISOBEY STOP SIGN	FIS
17	23LV00594	3/24/2023	DETROIT	MI	BLOOMFIELD	BUNGALOW	DISOBEY STOP SIGN	HUT
18	23LV00600	3/25/2023	SOUTHFIELD	MI	11 MILE ROAD	LATHRUP	DISOBEY STOP SIGN	FIS
19	23LV00602	3/25/2023	TROY	MI	11 MILE ROAD	LATHRUP	DISOBEY STOP SIGN	GIJ
20	23LV00604	3/25/2023	OAK PARK	MI	11 MILE ROAD	LATHRUP	DISOBEY STOP SIGN	BUT
21	23LV00607	3/25/2023	BERKLEY	MI	LATHRUP	12 MILE ROAD	DISOBEY STOP SIGN	HUT
22	23LV00611	3/26/2023	BERKLEY	MI	11 MILE ROAD	LATHRUP	DISOBEY STOP SIGN	BUT
23	23LV00612	3/26/2023	UTICA	MI	SOUTHFIELD	LINCOLN	DISOBEY TRAFFIC CONTROL DEVICE	BUT
24	23LV00645	3/31/2023	WESTLAND	MI	SOUTHFIELD	11 MILE ROAD	EXPIRED PLATES	FIS
25	23LV00645	3/31/2023	WESTLAND	MI	SOUTHFIELD	11 MILE ROAD	DROVE W/O LIGHTS	FIS

MARCH 2023 WARNING VIOLATIONS

Item 8B.

[illegible]

MARCH 2023 WARNING VIOLATIONS

Item 8B.

ALARM SUMMARY FOR MARCH 2023

5	burglar alarms	(C3902)	(March 1 – March 31)
18	false alarms	(L5060)	(March 1 – March 31)

All alarms were considered false or operator error

of these alarms were un-registered

2	commercial
6	residential

Both commercial businesses had multiple alarms this month. All 6 unregistered alarms will be sent letters asking them to register their systems.



27400 Southfield Rd
 Lathrup Village, MI 48076
 (248) 557 - 2600
www.lathrupvillage.org

MEMORANDUM

To: LVDDA Board of Directors

From: Susie Stec, DDA and CED Director

Date: March 16, 2023

RE: Department/Director Report

In an effort to provide consistent updates to the DDA Board of Directors, City Administrator, and City Council the following monthly is submitted for your review.

Upcoming DDA Events

- Fireside Friday: March 24th, 6 – 9 pm
- Cash Flow Workshop: April 26th, TBD
 - * In partnership with MSOC, Oak Park & Southfield

Past DDA Events

- Diversity, Equity & Inclusion Round table: March 6th (rescheduled)
- Business Planning Seminar: March 15th

Commercial Business/Property Updates

- 26727 Southfield Road (BP Gas) –Seeking sign variance; tentatively on April ZBA agenda
- 27777 Southfield (Panera Bread) –Panera is working to obtain required wrecking clearances
- 18411 W 12 Mile (LOGOS) – Landscaping will be finished in the spring
- Several prospective businesses have reached out in the past month seeking information about opening a business in the city and the associated planning & zoning processes.

Infrastructure

- Planning/scheduling is underway for 2023 infrastructure work. Residents/businesses directly impacted by scheduled work will receive notices and information closer to construction.
 - Infrastructure Project Open House is scheduled for April 6th, 6 – 8 pm
- DDA infrastructure project work will be on alley & approach improvements, as well as any Sidewalk Replacement Program activities in the district



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- HRC has begun preliminary design & engineering work related to installation of a HAWK signal at Margate/Southfield Road

Miscellaneous

- DDA staff will be attending the National Main Street Conference in Boston, MA, March 26th – 30th
- DDA is partnering with Oak Park, Southfield, Farmington Hills, and Michigan Works! Southfield office to develop and send a survey to the businesses in our respective communities to help identify desired training/workshop topics.

Memorandum

To: Mayor and City Council

From: Pamela Bratschi, Assistant City Administrator/Treasurer

Date: April 12, 2023

Re: Monthly Approval of Disbursements

Attached are reports for the Cities Monthly Disbursements for the Month of March 2023.

MOTION:

To approve the Monthly Disbursements for the month of March 2023 as:

MARCH DISBURSEMENTS W/ SALARY INCLUDED			
FUND 101	GENERAL FUND	\$	335,576.35
FUND 202	MAJOR ROADS	\$	26,187.70
FUND 203	LOCAL ROADS	\$	24,086.50
FUND 258	CAPITAL FUND	\$	-
FUND 397	ROAD MILLAGE FUND	\$	449,375.00
FUND 494	DOWNTOWN DEV. AUTH	\$	19,971.27
FUND 592	WATER & SEW	\$	316,457.57
TOTAL DISBURSEMENTS		\$	1,171,654.39

CITY OF LATHRUP VILLAGE
Disbursement Report

Item 8D.

Period covered 3/1/2023-3/15/2023

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$20,996.40	Bratschi,Dodd, London, Montenegro Miller, Thornhill
DDA	\$5,247.80	Stec, Dorsey
Bldg Mnt	\$0.00	
Police	\$42,108.50	Button, Carmack, Chickensky, Fisher, Gijsbers, Huston, Hutson, Knoll, Lawrence, McKee Roberts, Stajich, Tackett, Zang
DPS	\$0.00	
Water	\$0.00	
Recreation	\$0.00	

Total Gross \$68,352.70

Deductions \$23,736.65

Net Payroll \$44,616.05

* Fund Totals Include Gross Payroll

General Fund	\$63,104.90
Major Road Fund	\$0.00
Local Road Fund	\$0.00
Capital Acquisition Fund	\$0.00
Debt Service Fund SDS Bonds	\$0.00
Downtown Development Authority	\$5,247.80
Water & Sewer Fund	\$0.00
Total	\$68,352.70

CITY OF LATHRUP VILLAGE
Disbursement Report

Period covered 3/16/2023-3/31/2023

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$20,601.24	Bratschi,Dodd, London, Montenegro Miller, Thornhill
DDA	\$5,247.80	Stec, Dorsey
Bldg Mnt	\$0.00	
Police	\$36,175.79	Button, Carmack, Chickensky, Fisher, Gijbsers, Huston, Hutson, Knoll, Lawrence, McKee Roberts, Stajich, Tackett, Zang
DPS	\$0.00	
Water	\$0.00	
Recreation	\$0.00	

Total Gross \$62,024.83

Deductions \$21,493.13

Net Payroll \$40,531.70

* Fund Totals Include Gross Payroll

General Fund	\$272,471.45
Major Road Fund	\$26,187.70
Local Road Fund	\$24,086.50
Capital Acquisition Fund	\$0.00
Road Bond	\$449,375.00
Downtown Development Authority	\$14,723.47
Water & Sewer Fund	\$316,457.57
Total	\$1,103,301.69

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	POLICE & FIREMEN'S INS. GF	POLICE OFFICERS GROUP BILLING 2111560-2	56.34	47556
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	AFLAC	AFLAC	1,335.50	47578
101-000.000-243.002	ENGINEERING DEPOSIT - CMS	GIFFELS-WEBSTER ENG INC	CMS DAPP 21499 RED RIVER, MORNINGSIDE,	852.50	47595
101-000.000-243.002	ENGINEERING DEPOSIT - CMS	GIFFELS-WEBSTER ENG INC	CMS DAPP 21500 SAN JOSE BLVD	852.50	47595
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	KAREN FINCH	EVEN DEPOSIT REFUND	300.00	47565
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	MONIQUE SMITH	EVENT DEPOSIT REFUND	300.00	47613
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	RHONDA FINCH	EVENT DEPOSIT REFUND	275.00	47617
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	TIANA GOCHER	EVENT DEPOSIT REFUND	300.00	47621
101-000.000-283.000	PERFORMANCE BONDS	MASON SARA	BD Payment Refund	300.00	47568
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	MISSIONSQUARE - 300179	300179 FOR 457 PLAN	3,974.05	47548
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	MISSIONSQUARE - 300179	ICMA DEF COMP 457	5,360.41	47609
101-000.000-459.000	ELECTRICAL PERMITS	MCCHESNEY ELECTRIC	OVERPAYMENT OF A PERMIT	40.00	47603
101-000.000-627.000	SIDEWALK REVENUES	KELCEY GAPSKE	REFUND FOR DITCH & CULVERT PROGRAM	50.00	47541
Total For Dept 000.000				13,996.30	
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-710.000	UNEMPLOYMENT INSURANCE	MICHIGAN MUNICIPAL LEAGUE	MML UNEMPLOYMENT FUND	43.88	47606
101-100.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	CARTRIDGES	21.94	47579
101-100.000-803.000	MEMBERSHIPS & MEETINGS	OAKLAND COUNTY CLERKS ASSC	2023 MEMERSHIP FOR CLERKS ASSOCIATION	35.00	47552
101-100.000-803.000	MEMBERSHIPS & MEETINGS	CARDMEMBER SERVICE	CREDIT CARD FOR PAMELA BRATSCHI	150.00	47588
101-100.000-803.000	MEMBERSHIPS & MEETINGS	MICHIGAN MUNICIPAL LEAGUE	MEMBERSHIP RENEWAL	3,021.00	47606
101-100.000-805.000	CABLE TELEVISION	COMCAST	INTERNET SERVICE FEB.2023	125.92	47534
101-100.000-805.000	CABLE TELEVISION	C V STUDIOS	LVTV SERVICE MARCH 2023	4,523.00	47586
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	RENTALS AND ADDTL WORK	625.00	47533
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	MISTER MAT RENTAL SERVICE	MAT RENTAL	156.20	47551
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	OAKLAND COUNTY HEALTH DEPT	FOOD SERVICE RENEWAL APPLICATION	402.00	47553
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	RENTALS AND ADDITIONAL WORK	1,000.00	47591
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	RENTALS AND ADDITIONAL WORK	750.00	47591
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	HOOVER VACCUM REIMBURSEMENT	115.54	47591
101-100.000-822.000	TRAINING	CARDMEMBER SERVICE	2023 ADVANCED INSTITUTE	379.00	47588
101-100.000-822.000	TRAINING	CARDMEMBER SERVICE	FOR CLERKS INSTITUTE/GAS MILEAGE	548.00	47588
101-100.000-832.000	CITIZEN COMMUNICATION/PR	POSTMASTER	MAILING OF NEWS LETTER AND PERMIT FEE	1,182.57	47577
101-100.000-848.000	GOVERNMENT OPERATIONS	OAKLAND COUNTY TREASURER	INTEREST	8.28	47554
101-100.000-848.000	GOVERNMENT OPERATIONS	CARDMEMBER SERVICE	KELDA LONDON	59.26	47564
101-100.000-848.000	GOVERNMENT OPERATIONS	CARDMEMBER SERVICE	MML CLASSIFIED ADS	150.00	47588
101-100.000-848.000	GOVERNMENT OPERATIONS	CARDMEMBER SERVICE	MML-MYKALE GARRETT	225.00	47588
101-100.000-848.000	GOVERNMENT OPERATIONS	CARDMEMBER SERVICE	CREDIT CARD FOR SUSAN STEC	70.00	47588
101-100.000-848.000	GOVERNMENT OPERATIONS	CARDMEMBER SERVICE	CREDIT CARD FOR SUSAN STEC	70.00	47588
101-100.000-848.000	GOVERNMENT OPERATIONS	CARDMEMBER SERVICE	CREDIT CARD FOR PAMELA BRATSCHI	86.77	47588
101-100.000-848.001	TECHNOLOGY	CIVICPLUS	MUNICODE ONLINE RENEWAL	950.00	47590
101-100.000-850.000	TELEPHONE EXPENDITURES	BSB COMMUNICATIONS, INC.	REMOTE MAC	62.50	47530
101-100.000-850.000	TELEPHONE EXPENDITURES	COMCAST	INTERNET SERVICE FEB.2023	92.36	47534
101-100.000-850.000	TELEPHONE EXPENDITURES	INTERMEDIA.NET INC	GOV'T TELECOMMUNICATIONS	253.63	47539
101-100.000-850.000	TELEPHONE EXPENDITURES	BSB COMMUNICATIONS, INC.	REMOTE MAC	62.50	47585
101-100.000-850.000	TELEPHONE EXPENDITURES	BSB COMMUNICATIONS, INC.	REMOTE MAC	62.50	47585
101-100.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELLPHONE CHARGE FEB 10-MAR 09	190.91	47624
101-100.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SYS	GAS CARD	97.00	47623
101-100.000-880.000	CDBG EXPENDITURES	CARDMEMBER SERVICE	CREDIT CARD FOR SUSAN STEC	6.78	47588
101-100.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	PLANNING RETAINER/SITE PLAN RETAINER	2,604.00	47595
101-100.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	PLANNING SERVICES	2,486.00	47595
101-100.000-900.000	PRINTING/PUBLICATION COSTS	ZIP ETC.INC.	ORDINANCE VIOLATION	515.00	47562
101-100.000-900.000	PRINTING/PUBLICATION COSTS	POSTMASTER	MAILING OF NEWS LETTER AND PERMIT FEE	290.00	47562

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-901.000	POSTAGE FEES	PITNEY BOWES GLOBAL FINANC	C SERIES IMI METER	407.94	47555
101-100.000-901.000	POSTAGE FEES	POSTMASTER	PERMIT # 143 FOR MARKETING MAIL	290.00	47572
101-100.000-901.000	POSTAGE FEES	PITNEY BOWES GLOBAL FINANC	C SERIES IMI METER	402.50	47615
101-100.000-955.003	ARPA EXPENDITURES	DES ELECTRIC LLC	GENERATOR AND INSTALLATION	12,729.00	47536
Total For Dept 100.000 GOVERNMENT SERVICES				35,250.98	
Dept 101.000 ADMINISTRATION					
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	COVERAGE 04/01/2023-04/30/2023	352.32	47526
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS-BLUE SHIELD	COVERAGE 04/01/2023-04/30/2023	4,010.13	47528
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN	263.78	47549
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046-RHS PLAN	263.78	47570
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	BLUE CARE NETWORK	2,936.04	47583
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	MEDICAL COVERAGE	423.54	47584
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS (RHS) PLAN	263.78	47610
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS PLAN	263.78	47610
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN	MARCH 2023 INSURANCE COVERAGE	174.07	47620
101-101.000-717.000	CODE ENFORCEMENT LEGAL	BAKER & ELOWSKY, PLLC	ATTORNEY FEES	1,232.50	47524
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	ATTORNEY FEES	4,840.00	47524
101-101.000-722.000	LEGAL SERVICES	STEVEN H. SCHWARTZ & ASSOC	SERVICE RENDERED FROM COUNSEL	437.50	47559
101-101.000-723.000	BOARD OF REVIEW	LEONARD ALFORD III	COMPANSATION FOR BOARD OF REVIEW	200.00	47601
101-101.000-723.000	BOARD OF REVIEW	REGINA JONES	MARCH BOARD OF REVIEW COMPENSATION	200.00	47616
101-101.000-723.000	BOARD OF REVIEW	YOLANDA ARNOLD	COMPENSATION FOR MARCH BOARD OF REVIEW	100.00	47625
Total For Dept 101.000 ADMINISTRATION				15,961.22	
Dept 201.000 BUILDING & GROUNDS					
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CUSTODIAL SERVICE 02/16/2023-02/28/2023	517.06	47533
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMENT	SPOUSAL SUPPORT	601.75	47547
101-201.000-702.000	SALARIES PART-TIME	AFLAC	AFLAC	138.72	47578
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CUSTODIAL SERVICES 03/16-03/31	517.06	47591
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMENT	SPOUSAL SUPPORT MAR 2023	601.75	47608
101-201.000-920.000	UTILITIES	DTE	ELECTRIC BILL	68.27	47537
101-201.000-920.000	UTILITIES	DTE	ELECTRIC BILL	177.23	47537
101-201.000-920.000	UTILITIES	DTE	ELECTRIC BILL	25.21	47537
101-201.000-920.000	UTILITIES	DTE	ELECTRIC BILL	1,810.69	47537
101-201.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE, V	WATER BILLING	1,644.87	47589
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	SERVICE 02.07.23-03.08.2023	2,523.29	47593
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	DENNY'S HEATING, COOLING &	REPAIR TO ROOFTOP UNIT	11,242.00	47535
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	DENNY'S HEATING, COOLING &	GROUND FLOOR OFFICE-NO HEAT	245.35	47535
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	HOME DEPOT CREDIT SERVICES	CREDIT CARD STATEMENT FEB.2023	174.79	47538
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	KONE INC.	MAINTENANCE 03/01/23-03/31/23	238.65	47543
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	LOCKSMITH, INC.	REKEY - SERVICE CALL	130.00	47567
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	CLS CONTINENTAL LINEN SERV	SUPPLIES	48.08	47592
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	IMPERIALDADE	BUILDING SUPPLIES	266.44	47597
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	KONE INC.	LABOR/EXPENSE ELEVATOR	640.04	47598
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	LABELLE	BROWN OUT POWER OUTAGE	450.00	47599
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	MISTER MAT RENTAL SERVICE	MAT RENTAL	156.20	47612
101-201.000-938.000	PARKING LOT & GROUNDS	CLIFTON GRANT	RENTALS AND ADDTL WORK	100.00	47533
101-201.000-938.000	PARKING LOT & GROUNDS	BARCO PRODUCTS COMPANY	ENGRAVED BOARDS MEMORY OF JUNE DETRISAC	1,817.14	47581
101-201.000-938.000	PARKING LOT & GROUNDS	CLIFTON GRANT	RENTALS AND ADDITIONAL WORK	50.00	47591
101-201.000-938.000	PARKING LOT & GROUNDS	CLIFTON GRANT	RENTALS AND ADDITIONAL WORK	30.00	47591
Total For Dept 201.000 BUILDING & GROUNDS				24,214.59	

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301.000 PUBLIC SAFETY					
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	COVERAGE 04/01/2023-04/30/2023	352.32	47526
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	COVERAGE 04/01/2023-04/30/2023	13,161.23	47527
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS-BLUE SHIELD	COVERAGE 04/01/2023-04/30/2023	31,460.52	47528
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BRIAN AVEDISIAN	REIMBURSEMENT MEDICAL INSURANCE MEDICAF	494.70	47529
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN	41.95	47549
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803061	803061 FOR RHS PLAN	1,336.63	47550
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046-RHS PLAN	41.95	47570
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803061	803061 RHS PLAN	878.42	47571
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	BLUE CARE NETWORK	1,689.52	47583
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	MEDICAL COVERAGE	2,117.70	47584
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS (RHS) PLAN	41.95	47610
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS PLAN	41.95	47610
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803061	HEALTH SAVINGS (RHS) PLAN	903.28	47611
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803061	HEALTH SAVINGS (RHS) PLAN	878.42	47611
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	MARCH 2023 INSURANCE COVERAGE	318.43	47620
101-301.000-710.000	UNEMPLOYMENT INSURANCE	MICHIGAN MUNICIPAL LEAGUE	MML UNEMPLOYMENT FUND	85.19	47606
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	SUPPLIES	181.55	47522
101-301.000-726.000	OFFICE SUPPLIES	CARDMEMBER SERVICE	SCOTT MCKEE	57.98	47564
101-301.000-727.000	ROAD SUPPLIES	AMAZON CAPITAL SERVICES	SUPPLIES	66.18	47522
101-301.000-727.000	ROAD SUPPLIES	AMAZON CAPITAL SERVICES	SUPPLIES	11.99	47522
101-301.000-727.000	ROAD SUPPLIES	CARDMEMBER SERVICE	SCOTT MCKEE CREDIT CARD	520.31	47588
101-301.000-728.000	EVIDENCE SUPPLIES	AMAZON CAPITAL SERVICES	SUPPLIES	37.13	47522
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	VC3 INC	WARRANTY WORK	67.00	47561
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	XEROX CORPORATION	METER 1/21/23 -2/21/23	90.46	47574
101-301.000-803.000	MEMBERSHIPS & MEETINGS	MICHIGAN ASSOC OF CHIEFS (SWORN PERSONNEL	100.00	47546
101-301.000-803.000	MEMBERSHIPS & MEETINGS	LERMA, INC.	YEARLY MEMBERSHIP DUES-2023	60.00	47602
101-301.000-822.000	TRAINING	CARDMEMBER SERVICE	SCOTT MCKEE	2,069.42	47564
101-301.000-822.000	TRAINING	MICHIGAN ASSOC OF CHIEFS (ATTENDEE REGISTRATION	280.00	47569
101-301.000-822.000	TRAINING	TARGET SOLUTIONS LEARNING	GUARDIAN TRACKING	968.00	47573
101-301.000-822.000	TRAINING	MICHIGAN POLICE TRAINING	PO TRAINING-CMV ENFORCEMENT	475.00	47607
101-301.000-823.000	FIREARMS TRAINING	CARDMEMBER SERVICE	SCOTT MCKEE	298.99	47564
101-301.000-825.000	ANIMAL CONTROL	J.C. EHRLICH CO.INC	PEST CONTROL	107.35	47540
101-301.000-829.000	POLICE UNIFORMS & CLEANING	KH BUSINESS	JAN/FEB CLEANING	102.75	47542
101-301.000-829.000	POLICE UNIFORMS & CLEANING	MICHAEL ZANG	REIMBURSEMENT FOR WORK BOOTS	100.00	47545
101-301.000-829.000	POLICE UNIFORMS & CLEANING	PRIORITY ONE EMERGENCY, IN	EMBROIDERY	133.98	47557
101-301.000-829.000	POLICE UNIFORMS & CLEANING	KEITH ROBERTS	UNIFORM REIMBURSEMENT	100.00	47566
101-301.000-829.000	POLICE UNIFORMS & CLEANING	CARDMEMBER SERVICE	SCOTT MCKEE CREDIT CARD	189.95	47588
101-301.000-829.000	POLICE UNIFORMS & CLEANING	HURON VALLEY GUNS	VEST/UNIFORMS	1,003.99	47596
101-301.000-829.000	POLICE UNIFORMS & CLEANING	HURON VALLEY GUNS	MENS TACLITE CARGO	69.99	47596
101-301.000-850.000	TELEPHONE EXPENDITURES	AT & T	PHONE SERVICE	56.32	47523
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	INTERNET SERVICE FEB.2023	136.78	47534
101-301.000-850.000	TELEPHONE EXPENDITURES	INTERMEDIA.NET INC	GOV'T TELECOMMUNICATIONS	245.16	47539
101-301.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELLPHONE CHARGE FEB 10-MAR 09	190.90	47624
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CEN	OIL CHANGE	73.95	47525
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CEN	OIL CHANGE	73.95	47563
101-301.000-860.000	VEHICLE EXPENSE	CARDMEMBER SERVICE	SCOTT MCKEE	149.94	47564
101-301.000-860.000	VEHICLE EXPENSE	CARDMEMBER SERVICE	SCOTT MCKEE CREDIT CARD	149.94	47588
101-301.000-860.000	VEHICLE EXPENSE	MICHIGAN DEPART. OF STATE	APPLICATION FOR SUPPRESSED PLATES	13.00	47604
101-301.000-860.000	VEHICLE EXPENSE	MICHIGAN DEPART. OF STATE	APPLICATION FOR SUPPRESSED PLATE	13.00	47604
101-301.000-860.000	VEHICLE EXPENSE	OAKLAND COUNTY TREASURER	MOTORPOOL PARTS	1,603.39	47614
101-301.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SYS	GAS CARD	2,623.51	47602

Total For Dept 301.000 PUBLIC SAFETY

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE

EXP CHECK RUN DATES 03/01/2023 - 03/31/2023

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 401.000 PUBLIC SERVICE					
101-401.000-890.000	PARK MAINTENANCE	HOME DEPOT CREDIT SERVICES	CREDIT CARD STATEMENT FEB.2023	18.53	47538
101-401.000-892.000	SIDEWALK MAINTENANCE	GIFFELS-WEBSTER ENG INC	2022 SIDEWALK REPAIR	620.00	47595
101-401.000-892.000	SIDEWALK MAINTENANCE	GIFFELS-WEBSTER ENG INC	2023 SIDEWALK REPAIR PROGRAM	12,273.50	47595
101-401.000-920.000	UTILITIES	COMCAST	INTERNET SERVICE	258.30	47534
101-401.000-920.000	UTILITIES	DTE	ELECTRIC SERVICE	151.76	47537
101-401.000-920.000	UTILITIES	INTERMEDIA.NET INC	GOV'T TELECOMMUNICATIONS	180.54	47539
101-401.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE, W	WATER BILLING	350.68	47589
101-401.000-920.000	UTILITIES	CONSUMERS ENERGY	SERVICE 02.07.23-03.08.2023	905.11	47593
101-401.000-920.000	UTILITIES	US BANK VOYAGER FLEET SYS	GAS CARD	1,586.86	47623
101-401.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	CONTRACTUAL SERVICES	10,766.55	47544
101-401.000-936.000	EQUIPMENT MAINTENANCE	HOME DEPOT CREDIT SERVICES	CREDIT CARD STATEMENT FEB.2023	524.00	47538
Total For Dept 401.000 PUBLIC SERVICE				27,635.83	
Dept 501.000 LEAF COLLECTION					
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	SOCRRA	FEB2023 SPECIAL CHARGES	410.89	47619
Total For Dept 501.000 LEAF COLLECTION				410.89	
Dept 502.000					
101-502.000-801.001	SOCRRA	SOCRRA	FEB 2023 MONTH END	16,232.00	47558
101-502.000-801.001	SOCRRA	SOCRRA	MAR 2023 MID-MONTH	14,584.00	47619
Total For Dept 502.000				30,816.00	
Dept 601.000 RECREATION					
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN	MARCH 2023 INSURANCE COVERAGE	0.01	47620
101-601.000-812.000	COMMUNITY EVENTS	BARBARA KENEZ	CREDIT CARD	599.84	47580
101-601.000-812.000	COMMUNITY EVENTS	CARDMEMBER SERVICE	CREDIT CARD FOR SUSAN STEC	117.85	47588
101-601.000-812.000	COMMUNITY EVENTS	CLIFTON GRANT	RENTALS AND ADDITIONAL WORK	75.00	47591
101-601.000-812.000	COMMUNITY EVENTS	LAURIE KUNZ	BREAKFAST W/BUNNY 03/2023	139.89	47600
101-601.000-812.000	COMMUNITY EVENTS	ULTIMATE BOOM PARTY RENTAI	CASTLE BOUNCER/GENERATOR	210.00	47622
Total For Dept 601.000 RECREATION				1,142.59	
Total For Fund 101 GENERAL FUND				215,694.42	
Fund 202 MAJOR ROAD FUND					
Dept 702.000					
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN	MARCH 2023 INSURANCE COVERAGE	2.69	47620
202-702.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	COLD PATCH	252.00	47531
202-702.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	COLD PATCH	108.00	47531
202-702.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	COLD PATCH	126.00	47587
202-702.000-864.000	TRAFFIC CONTROLS	DTE	STREET LIGHTS JAN-JUN MONTHS	2,101.21	47537
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMM. FOR OAKLAND CO	SIGNAL MAINTENANCE	109.39	47618
202-702.000-866.000	SNOW & ICE REMOVAL	DETROIT SALT COMPANY, L.C.	ROCK SALT	1,426.66	47594
202-702.000-870.000	FORESTRY	BIG DAVES TREE SERVICE	TREE SERVICE-WINTER STORM	12,500.00	47576
202-702.000-870.000	FORESTRY	BIG DAVES TREE SERVICE	TREE REMOVAL	1,250.00	47582
202-702.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	CONTRACTUAL SERVICES	5,388.25	47544
Total For Dept 702.000				23,264.20	
Dept 702.100 CAPITAL IMP - STREET BOND					
202-702.100-970.000	CAPITAL EXPENDITURE	GIFFELS-WEBSTER ENG INC	2022 CITY WIDE PAVING PROGRAM	552.50	47595
202-702.100-970.000	CAPITAL EXPENDITURE	GIFFELS-WEBSTER ENG INC	2023 CITY WIDE PAVING PROGRAM	2,371.00	47595
Total For Dept 702.100 CAPITAL IMP - STREET BOND				2,923.50	
Total For Fund 202 MAJOR ROAD FUND				26,187.70	

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 203 LOCAL ROAD FUND					
Dept 703.000					
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN\	MARCH 2023 INSURANCE COVERAGE	2.69	47620
203-703.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	COLD PATCH	252.00	47531
203-703.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	COLD PATCH	108.00	47531
203-703.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	COLD PATCH	126.00	47587
203-703.000-864.000	TRAFFIC CONTROLS	ROAD COMM. FOR OAKLAND CO\	SIGNAL MAINTENANCE	109.39	47618
203-703.000-866.000	SNOW & ICE REMOVAL	DETROIT SALT COMPANY, L.C.	ROCK SALT	1,426.67	47594
203-703.000-870.000	FORESTRY	BIG DAVES TREE SERVICE	TREE SERVICE-WINTER STORM	12,500.00	47576
203-703.000-870.000	FORESTRY	BIG DAVES TREE SERVICE	TREE REMOVAL	1,250.00	47582
203-703.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	CONTRACTUAL SERVICES	5,388.25	47544
Total For Dept 703.000				21,163.00	
Dept 703.100 CAPITAL IMP - STREET BOND					
203-703.100-970.000	CAPITAL EXP - STREET BOND	GIFFELS-WEBSTER ENG INC	2022 CITY WIDE PAVING PROGRAM	552.50	47595
203-703.100-970.000	CAPITAL EXP - STREET BOND	GIFFELS-WEBSTER ENG INC	2023 CITY WIDE PAVING PROGRAM	2,371.00	47595
Total For Dept 703.100 CAPITAL IMP - STREET BOND				2,923.50	
Total For Fund 203 LOCAL ROAD FUND				24,086.50	
Fund 397 ROAD MILLAGE BOND FUND					
Dept 000.000					
397-000.000-720.000	INTEREST EXPENSE	THE HUNTINGTON NATIONAL B\	UNLIMITED TAX GENERAL OBLIGATION BOND	109,375.00	47560
397-000.000-905.000	BOND PRINCIPAL PAYMENTS	THE HUNTINGTON NATIONAL B\	UNLIMITED TAX GENERAL OBLIGATION BOND	340,000.00	47560
Total For Dept 000.000				449,375.00	
Total For Fund 397 ROAD MILLAGE BOND FUND				449,375.00	
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN	115.22	47549
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046-RHS PLAN	115.22	47570
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	BLUE CARE NETWORK	2,195.22	47583
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS (RHS) PLAN	115.22	47610
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS PLAN	115.22	47610
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN\	MARCH 2023 INSURANCE COVERAGE	65.16	47620
494-000.000-726.000	OFFICE SUPPLIES	CARDMEMBER SERVICE	CREDIT CARD FOR SUSAN STEC	15.89	47588
494-000.000-726.000	OFFICE SUPPLIES	CARDMEMBER SERVICE	CREDIT CARD FOR SUSAN STEC	(26.50)	47588
494-000.000-726.000	OFFICE SUPPLIES	CARDMEMBER SERVICE	SCOTT MCKEE CREDIT CARD	14.99	47588
494-000.000-822.000	TRAINING/MEMBERSHIP	CARDMEMBER SERVICE	CREDIT CARD FOR SUSAN STEC	1,370.60	47588
494-000.000-822.000	TRAINING/MEMBERSHIP	MICHIGAN ECONOMIC DEVELOPE	2023 MEMBERSHIP	325.00	47605
494-000.000-845.000	STREETSCAPING	CARDMEMBER SERVICE	CREDIT CARD FOR SUSAN STEC	42.39	47588
494-000.000-845.000	STREETSCAPING	CARDMEMBER SERVICE	CREDIT CARD FOR SUSAN STEC	18.00	47588
494-000.000-933.000	REPAIRS & MAINTENANCE	GIFFELS-WEBSTER ENG INC	SOUTHFIELD ROAD HAWK SIGNAL CROSSING	1,510.17	47595
494-000.000-933.000	REPAIRS & MAINTENANCE	GIFFELS-WEBSTER ENG INC	SERVICES FOR PERIOD ENDING 03/04/2023	746.00	47595
494-000.000-933.000	REPAIRS & MAINTENANCE	GIFFELS-WEBSTER ENG INC	2023 SIDEWALK REPAIR PROGRAM	2,102.50	47595
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	CAFE CLARE	APPRECTION DINNER	624.00	47532
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	OAKLAND COUNTY TREASURER	BONDS-MCL 211.43	11.37	47554
Total For Dept 000.000				9,475.67	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY				9,475.67	
Fund 592 WATER & SEWER FUND					
Dept 536.000 WATER DEPARTMENT					
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	COVERAGE 04/01/2023-04/30/2023	1,761.60	473

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 WATER & SEWER FUND					
Dept 536.000 WATER DEPARTMENT					
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN	18.25	47549
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046-RHS PLAN	18.25	47570
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	BLUE CARE NETWORK	305.29	47583
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	MEDICAL COVERAGE	2,108.40	47583
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS (RHS) PLAN	18.25	47610
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS PLAN	18.25	47610
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	MARCH 2023 INSURANCE COVERAGE	18.36	47620
592-536.000-902.000	BILLING SERVICES	POSTMASTER	POSTAGE FOR WATER BILLS	700.00	2933
592-536.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	CONTRACTUAL SERVICES	6,054.70	47544
592-536.000-937.000	WATER SYSTEM MAINTENANCE	DURST LUMBER COMPANY	LUMBER FEB.2023	152.44	2935
592-536.000-937.000	WATER SYSTEM MAINTENANCE	EAGLE LANDSCAPING & SUPPLY	DIRT/CLAY	6,215.40	2941
592-536.000-937.000	WATER SYSTEM MAINTENANCE	EAGLE LANDSCAPING & SUPPLY	CONCRETE	1,832.00	2941
592-536.000-937.000	WATER SYSTEM MAINTENANCE	SUNDE BUILDING INC.	SERVICES AND REPAIRS FEB 2023	4,625.00	2946
592-536.000-944.000	WATER PURCHASES	SOUTHEAST OAKLAND COUNTY	WATER SERVICE FOR 2/1/23 - 2/28/23	18,570.62	2938
Total For Dept 536.000 WATER DEPARTMENT				42,416.81	
Dept 536.100 WATER DEPARTMENT					
592-536.100-970.000	CAPITAL EXP - STOP BOX REPLACEMENT	GIFFELS-WEBSTER ENG INC	LEAD AND COPPER MATERIAL DISTRIBUTION S	1,047.50	2943
592-536.100-970.000	CAPITAL EXP - STOP BOX REPLACEMENT	SUNDE BUILDING INC.	STOP BOX PROGRAM	2,300.00	2946
592-536.100-970.000	CAPITAL EXP - STOP BOX REPLACEMENT	SUNDE BUILDING INC.	SERVICES AND REPAIRS FEB 2023	200.00	2946
Total For Dept 536.100 WATER DEPARTMENT				3,547.50	
Dept 536.400 WATER DEPARTMENT					
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE CORE&MAIN		COPPER TUBES	218.00	2940
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE CORE&MAIN		LATHRUP VILLAGE HYD	8,651.72	2940
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	GIFFELS-WEBSTER ENG INC	2023 AND 2024 WATER MAIN PROGRAM	18,597.50	2943
Total For Dept 536.400 WATER DEPARTMENT				27,467.22	
Dept 536.500 WATER DEPARTMENT					
592-536.500-970.000	CAPITAL FIRE HYDRANTS	EJ USA INC	HYDRANT PROGRAM	1,574.60	2942
592-536.500-970.000	CAPITAL FIRE HYDRANTS	EJ USA INC	HYDRANT PROGRAM	611.00	2942
592-536.500-970.000	CAPITAL FIRE HYDRANTS	GIFFELS-WEBSTER ENG INC	2021-2023 HYDRANT REFURBISHMENT/REPLACE	310.00	2943
592-536.500-970.000	CAPITAL FIRE HYDRANTS	SUNDE BUILDING INC.	FIRE HYDRANTS & VALVES	3,575.00	2946
Total For Dept 536.500 WATER DEPARTMENT				6,070.60	
Dept 536.600 WATER DEPARTMENT					
592-536.600-970.000	CAPITAL EXP - GATE VALVES	CORE&MAIN	HYD/VALVES 2022	51,691.91	2940
592-536.600-970.000	CAPITAL EXP - GATE VALVES	GIFFELS-WEBSTER ENG INC	2021-2023 GATE VALVE REFURBISHMENT	542.50	2943
592-536.600-970.000	CAPITAL EXP - GATE VALVES	SUNDE BUILDING INC.	GATE RENEWAL PROGRAM	2,475.00	2946
592-536.600-970.000	CAPITAL EXP - GATE VALVES	SUNDE BUILDING INC.	SERVICES AND REPAIRS FEB 2023	3,300.00	2946
Total For Dept 536.600 WATER DEPARTMENT				58,009.41	
Dept 537.000 SEWER DEPARTMENT					
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046 FOR RHS PLAN	18.25	47549
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	803046-RHS PLAN	18.25	47570
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	BLUE CARE NETWORK	305.29	47583
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS (RHS) PLAN	18.25	47610
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH SAVINGS PLAN	18.25	47610
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	MARCH 2023 INSURANCE COVERAGE	18.36	47620
592-537.000-720.000	INTEREST EXPENSE	THE HUNTINGTON NATIONAL BANK	CAPITAL IMPROVEMENT BOND	75,718.75	2939
592-537.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	CONTRACTUAL SERVICES	6,054.70	47544
592-537.000-939.000	SEWER SYTEM MAINTENANCE	DTE	ELECTRIC BILL	25.64	4
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	OAKLAND COUNTY	SEWAGE DISPOSAL FEB.2023	87,035.16	

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 WATER & SEWER FUND					
Dept 537.000 SEWER DEPARTMENT					
592-537.000-945.000	RETENTION TANK-UTIL ELEC	DTE	ELECTRIC BILL	2,593.57	2934
592-537.000-946.000	RETENTION TANK UTIL-WATER	CITY OF LATHRUP VILLAGE, V	WATER BILLING	2,490.62	47589
592-537.000-947.000	RETENTION TANK UTIL-GAS	CONSUMERS ENERGY	SERVICE 02.07.23-03.08.2023	224.30	47593
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	GREAT LAKES WATER AUTHORITY	02/01/23-02/28/23 CHARGES	1,415.89	2944
592-537.000-970.000	CAPITAL EXPENDITURE	GIFFELS-WEBSTER ENG INC	ELDORADO PAVING	2,430.00	2943
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	HYDROCORP	MUNICIPAL-MICHIGAN	460.00	2936
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	HUBBELL, ROTH & CLARK, INC	STORM WATER-PHASEII	100.75	2945
Total For Dept 537.000 SEWER DEPARTMENT				178,946.03	
Total For Fund 592 WATER & SEWER FUND				316,457.57	

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Fund Totals:					
Fund 101 GENERAL FUND				215,694.42	
Fund 202 MAJOR ROAD FUNI				26,187.70	
Fund 203 LOCAL ROAD FUNI				24,086.50	
Fund 397 ROAD MILLAGE I				449,375.00	
Fund 494 DOWNTOWN DEVELC				9,475.67	
Fund 592 WATER & SEWER I				316,457.57	
Total For All Funds:				<hr/> 1,041,276.86	



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207

NOVI, MICHIGAN 48375

Phone: (248) 230-4103 Fax: (248) 929-0835

www.bakerelowsky.com

SCOTT R. BAKER
JENNIFER H. ELOWSKY

sbaker@bakerelowsky.com

Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

March 14, 2023

Via Email

Susan Montenegro
City Administrator

Pam Bratschi, MiCPT, CPFA
City Treasurer

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Re: Legal Department Billing for February 1 through February 28, 2023

Dear Ms. Bratschi:

The following is our law firm's billing to the City of Lathrup Village for the month of February 2023:

1. General Retainer	\$2,500.00
2. Special Legal Services	\$2,340.00
3. Downtown Development Authority	\$
4. Project Reimbursement	\$
5. Prosecution/Code Enforcement	<u>\$1,232.50</u>
	\$6,072.50

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Scott R. Baker

Enclosures



LAW OFFICE

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March 14, 2023

City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Invoice Number: 1518

Invoice Period: 02-01-2023 - 02-28-2023

RE: General Retainer**Time Details**

Date	Professional	Description	Hours	Amount
02-01-2023	SRB	Receipt and review of correspondence from City Admin re e-mail harassment complaint	0.25	No Charge
02-01-2023	SRB	Receipt and review of correspondence from City Admin re special meeting cancellation	0.25	No Charge
02-01-2023	SRB	Receipt and review of correspondence from S. Stec re 28077 Sunset ZBA request	0.25	No Charge
02-01-2023	SRB	Receipt and review of correspondence from S. Stec re 28077 Sunset ZBA request	0.25	No Charge
02-01-2023	SRB	Receipt and review of correspondence from S. Stec re BP Gas Station	0.25	No Charge
02-02-2023	SRB	Receipt and review of correspondence from S. Stec re BP Gas Station	0.25	No Charge
02-02-2023	SRB	Receipt and review of correspondence from City Administrator re street vacation and utility easement	0.25	No Charge
02-02-2023	SRB	Receipt and review of correspondence from S. Stec re 26710 Meadowbrook Way ZBA request	0.25	No Charge
02-02-2023	SRB	Receipt and review of correspondence from City Admin re SRT project update	0.25	No Charge
02-02-2023	SRB	Receipt and review of correspondence from City Admin re utility easement documentation	0.25	No Charge
02-02-2023	SRB	Receipt and review of correspondence from City Admin re employee grievance	0.25	No Charge

We appreciate your business

Page 1 of 4

Date	Professional	Description	Hours	Amount	Item 8D.
02-02-2023	SRB	Receipt and review of correspondence from City Admin re town hall meeting	0.25	No Charge	
02-03-2023	SRB	Receipt and review of correspondence from S. Stec re 26710 Meadowbrook Way ZBA request	0.25	No Charge	
02-03-2023	SRB	Receipt and review of correspondence from S. Stec re 26710 Meadowbrook Way ZBA request	0.25	No Charge	
02-03-2023	SRB	Receipt and review of correspondence from S. Stec re 26710 Meadowbrook Way ZBA request	0.25	No Charge	
02-03-2023	SRB	Receipt, review and respond to correspondence from Treasurer re: Water bill dispute	0.25	No Charge	
02-06-2023	SRB	Receipt, review and respond to correspondence from Treasurer re: Town Hall mtg	0.25	No Charge	
02-06-2023	SRB	Receipt and review of correspondence from S. Stec re 28077 Sunset ZBA request	0.25	No Charge	
02-06-2023	SRB	Receipt and review of correspondence from S. Stec re 28077 Sunset ZBA request	0.25	No Charge	
02-06-2023	SRB	Receipt, review and respond to correspondence from Mayor re Town Hall Mtg	0.25	No Charge	
02-08-2023	SRB	Receipt, review and respond to correspondence from Mayor re Town Hall Meeting	0.25	No Charge	
02-08-2023	SRB	Receipt, review and respond to correspondence from Clerk re Town Hall Meeting	0.25	No Charge	
02-08-2023	SRB	Receipt and review of correspondence from S. Stec re 28077 Sunset ZBA request	0.25	No Charge	
02-08-2023	SRB	Receipt and review of correspondence from S. Stec re 26710 Meadowbrook Way ZBA request	0.25	No Charge	
02-08-2023	SRB	Receipt and review of correspondence from City Admin re town hall meeting follow-up	0.25	No Charge	
02-08-2023	SRB	Receipt and review of correspondence from S. Stec re Panera PUD	0.25	No Charge	
02-08-2023	SRB	Receipt, review and respond to correspondence from Treasurer re: employee greivance	0.25	No Charge	
02-08-2023	SRB	Receipt, review and respond to correspondence from Treasurer re: employee greivance	0.25	No Charge	
02-10-2023	SRB	Receipt, review and respond to correspondence from Treasurer re: Water bill dispute	0.25	No Charge	
02-10-2023	SRB	Receipt and review of correspondence from S. Stec re Panera	0.25	No Charge	

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Date	Professional	Description	Hours	Amount	Item 8D.
		PUD			
02-10-2023	SRB	Receipt and review of correspondence from S. Stec re Panera PUD	0.25	No Charge	
02-10-2023	SRB	Receipt and review of correspondence from S. Stec re Parking TCO	0.25	No Charge	
02-10-2023	SRB	Receipt and review of correspondence from City Admin re resident request for meeting with City Council	0.25	No Charge	
02-10-2023	SRB	Receipt and review of correspondence from City Admin re City Hall utility easement	0.25	No Charge	
02-10-2023	SRB	Receipt, review and respond to correspondence from Clerk re Town Hall Meeting	0.25	No Charge	
02-13-2023	SRB	Receipt, review and response to multiple correspondence re alcohol consumption on public property.	0.50	No Charge	
02-13-2023	SRB	Receipt, review and response to multiple correspondence re City Hall utility easement	0.50	No Charge	
02-13-2023	SRB	Receipt, review and response to multiple correspondence re Employee Grievance	0.25	No Charge	
02-13-2023	SRB	Receipt, review and respond to correspondence from Treasurer re: Employee greivance	0.25	No Charge	
02-13-2023	SRB	Receipt, review and respond to correspondence from Treasurer re: Employee greivance	0.25	No Charge	
02-14-2023	SRB	Receipt, review and respond to correspondence from Treasurer re: Employee greivance	0.25	No Charge	
02-14-2023	SRB	Receipt, review and respond to correspondence from Treasurer re: Employee greivance	0.25	No Charge	
02-15-2023	SRB	Receipt and review of correspondence from S. Stec re DDA property deed	0.25	No Charge	
02-15-2023	SRB	Receipt and review of correspondence from S. Stec re PC agenda items	0.25	No Charge	
02-15-2023	SRB	Receipt and review of correspondence from S. Stec re PC agenda items	0.25	No Charge	
02-15-2023	SRB	Receipt, review and response to multiple correspondence re Planning Commission agenda items	0.25	No Charge	
02-15-2023	SRB	Receipt and review of correspondence from Commissioner Tamarelli re agenda items for PC meeting	0.25	No Charge	
02-15-2023	SRB	Receipt and review of multiple correspondence from Chairman Hammond re agenda items for PC meeting	0.25	No Charge	

We appreciate your business

Page 3 of 4

Date	Professional	Description	Hours	Amount	Item 8D.
02-17-2023	SRB	Receipt and review of correspondence from S. Stec re PC agenda items	0.25	No Charge	
02-17-2023	SRB	Receipt and review of correspondence from S. Stec re CIP committee	0.25	No Charge	
02-21-2023	SRB	Receipt and review of correspondence from S. Stec re CIP committee	0.25	No Charge	
02-22-2023	SRB	Receipt and review of multiple correspondence from Admin & Employee ; telephone conference with admin re employee issue	1.25	No Charge	
02-22-2023	SRB	Receipt review of correspondence from Mayor re Employee issue	0.25	No Charge	
02-22-2023	SRB	Receipt review of correspondence from Mayor re Employee issue	0.25	No Charge	
02-27-2023	SRB	Receipt and review of multiple correspondence from Admin & Employee ; telephone conference with admin re employee issue	1.25	No Charge	
02-28-2023	SRB	Services Rendered		2,500.00	
			Total	2,500.00	

Time Summary

Professional	Hours	Amount
Scott Baker	16.25	2,500.00
Total		2,500.00
Total for this Invoice		2,500.00



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March 14, 2023

City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Invoice Number: 1519

Invoice Period: 02-01-2023 - 02-28-2023

RE: Prosecution/Code Enforcement**Time Details**

Date	Professional	Description	Hours	Amount
02-03-2023	SRB	Receipt, review and respond to correspondence from defense attorney re 22LV02477A	0.25	32.50
02-03-2023	SRB	Receipt, review and respond to correspondence from defense attorney re 22LV02477A	0.25	32.50
02-03-2023	SRB	Receipt, review and respond to correspondence from Officer McNeil	0.25	32.50
02-03-2023	SRB	Receipt and review correspondence from Defense attorney and correspondence to Police Clerk concerning discovery re: 22LV02477A.	0.25	32.50
02-07-2023	SRB	Exchange correspondence with Police Clerk and Det. Zang concerning video re: 22LV02477A.	0.25	32.50
02-08-2023	SRB	Prepare for and appear in 46th District Court for LV prosecution docket.	3.50	455.00
02-08-2023	SRB	Receipt, review and respond to correspondence from defense attorney re 22LV02477A	0.25	32.50
02-08-2023	SRB	Receipt, review and respond to correspondence from defense attorney re 22LV02477A	0.25	32.50
02-10-2023	SRB	Receipt and review of correspondence and docket for 3/8/23 Prosecution docket	0.25	32.50
02-20-2023	SRB	Receipt and review Application to Set Aside Conviction re: 10LV02639A.	0.25	32.50
02-21-2023	SRB	Receipt and review of correspondence and docket for 3/15/23 Prosecution docket	0.25	32.50

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Page 1 of 2

Date	Professional	Description	Hours	Amount	Item 8D.
02-21-2023	SRB	Receipt, review and respond to correspondence from code enforcement officer re Lathrup Park Condo Assoc	0.25	32.50	
02-22-2023	SRB	Receipt, review and respond to correspondence from code enforcement officer re Lathrup Park Condo Assoc	0.25	32.50	
02-22-2023	SRB	Receipt, review and respond to correspondence from Code officer RE: rainbow circle ROW enforcement	0.25	32.50	
02-24-2023	SRB	Receipt, review and respond to correspondence from code enforcement officer re 18184 Kilbirnie	0.25	32.50	
02-27-2023	SRB	Receipt, review and respond to correspondence from code enforcement officer re 18795 Lacrosse	0.25	32.50	
02-27-2023	SRB	Phone call with defense attorney concerning pretrial date re: 22LV02351A,B.	0.25	32.50	
02-27-2023	SRB	Review of file materials and Notices to Appear for 03/08/2023 docket and correspondence to Police Clerk concerning records re: 23LV00078A, 23LV00046A, 12LV000710A, 20LV00145B, 23LV00088A, 22LV02365AB, 22LV01498A, 22LV02396AB, 22LV02351AB, 23LV00093A, 23LV00197A, 23LV00129A, 22LV02380ABC, 23LV00107AB,	1.50	195.00	
02-28-2023	SRB	Receipt and review of appearance from retained attorney re: 23LV00343.	0.25	32.50	
Total				1,202.50	

Time Summary

Professional	Hours	Amount
Scott Baker	9.25	1,202.50
Total		1,202.50

Expenses

Date	Description	Amount
02-16-2023	Oakland County Register of Deeds fee for recording of Discount Tire-Mid 24 Lathrup Village Long Term Storm Water Facilities Maintenance Agreement.	30.00
Total Expenses		30.00
Total for this Invoice		1,232.50



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March 14, 2023

City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Invoice Number: 1520

Invoice Period: 02-01-2023 - 02-28-2023

RE: Special Legal Services**Time Details**

Date	Professional	Description	Hours	Amount
02-02-2023	SRB	Prepare for and attend Code Enforcement Meeting	1.25	162.50
02-02-2023	SRB	Prepare for and attend meeting with City Engineer	1.25	162.50
02-03-2023	SRB	Receipt and review of correspondence from City Planner re 26710 Meadowbrook Way ZBA Request	0.25	32.50
02-06-2023	SRB	Receipt, review and respond to correspondence from City Engineer re Rainbow Circle right-of-way.	0.25	32.50
02-06-2023	SRB	Receipt, review and respond to correspondence from Tax Tribunal re: Golden Gate Plaza v. Lathrup Village 22-000536	0.25	32.50
02-06-2023	SRB	Receipt and review of correspondence from City Planner re 28077 Sunset ZBA Request	0.25	32.50
02-06-2023	SRB	Receipt and review of correspondence from City Planner re 28077 Sunset ZBA Request	0.25	32.50
02-06-2023	SRB	Draft ZBA Notice of Hearing re 28007 Sunset and 26710 Meadowbrook Way, forward same to Clerk for publication	0.50	65.00
02-06-2023	SRB	Prepare for and attend Special Meeting of City Council and Town Hall meeting	3.50	455.00
02-07-2023	SRB	Receipt and review of correspondence from City Planner re 28077 Sunset ZBA Request	0.25	32.50
02-07-2023	SRB	Receipt and review of correspondence from City Planner re 26710 Meadowbrook Way ZBA Request	0.25	32.50
02-07-2023	SRB	Receipt and review of correspondence from City Planner re 26710 Meadowbrook Way ZBA Request	0.25	32.50

We appreciate your business

Page 1 of 3

Date	Professional	Description	Hours	Amount	Item 8D.
02-08-2023	SRB	Receipt, review and respond to correspondence from Oakland County Equalization re Golden Gate Plaza v. City of Lathrup Village MTT 22-000536	0.25	32.50	
02-08-2023	SRB	Receipt and review of correspondence from petitioner's attorney re Golden Gate Plaza v, City of Lathrup Village MTT Docket # 22-000536	0.25	32.50	
02-08-2023	SRB	Receipt and review of correspondence from Liability Carrier attorney re Gorbe Litigation	0.25	32.50	
02-09-2023	SRB	Receipt and review of correspondence from petitioner's attorney re Golden Gate Plaza v, City of Lathrup Village MTT Docket # 22-000536	0.25	32.50	
02-09-2023	SRB	Receipt, review and respond to correspondence from Oakland County Equalization re Golden Gate Plaza v. City of Lathrup Village MTT 22-000536	0.25	32.50	
02-10-2023	SRB	Receipt and review of correspondence from City Admin re Owens v. Lathrup	0.25	32.50	
02-10-2023	SRB	Receipt and review of correspondence from Tax Tribunal; Review final order and forward same to Treasurer re Golden Gate Plaza v, City of Lathrup Village MTT Docket # 22-000536	0.50	65.00	
02-10-2023	SRB	Draft correspondence to Southfield Public Schools attorney re deed restrictions	0.25	32.50	
02-10-2023	SRB	Receipt and review of correspondence from resident re meeting request	0.25	32.50	
02-10-2023	SRB	Receipt, review and respond to multiple correspondence from resident re meeting request	0.75	97.50	
02-13-2023	SRB	Receipt, review and respond to multiple correspondence from Electrical Contractor re generator installation DTE easement sign-off	0.50	65.00	
02-13-2023	SRB	Receipt and review of correspondence from Liability Carrier attorney re JMC Litigation	0.25	32.50	
02-15-2023	SRB	Receipt and review of correspondence from Liability Carrier attorney re JMC Litigation	0.25	32.50	
02-16-2023	LKK	Appearance at Oakland County Register of Deeds for recording of Discount Tire-Mid 24 Lathrup Village Long Term Storm Water Facilities Maintenance Agreement.	1.00	130.00	
02-17-2023	SRB	Receipt, review and respond to multiple correspondence from DTE Easement Coordinator, Regional Supervisor, re generator installation DTE easement sign-off	2.00	260.00	
02-17-2023	SRB	Receipt and review of correspondence from Liability Carrier attorney re Gorbe Litigation	0.25	32.50	

We appreciate your business

Page 2 of 3

Date	Professional	Description	Hours	Amount	Item 8D.
02-20-2023	SRB	Receipt and review of correspondence from resident re 18730 Sunnybrook	0.25	32.50	
02-21-2023	SRB	Prepare for and Attend (virtually) City Planning Commission Meeting	0.75	97.50	
02-24-2023	SRB	Receipt and review of correspondence from Liability Carrier attorney re Gorbe Litigation	0.25	32.50	
02-27-2023	SRB	Receipt, review and respond to multiple correspondence from Electrical Contractor re generator installation DTE easement sign-off	0.50	65.00	
02-27-2023	SRB	Receipt and review of correspondence from commercial property owner re Lathrup greenspace	0.25	32.50	
			Total	2,340.00	

Time Summary

Professional	Hours	Amount
Leann Kimberlin	1.00	130.00
Scott Baker	17.00	2,210.00
Total		2,340.00

Total for this Invoice 2,340.00

PERIOD ENDING 03/31/2023

GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL		03/31/2023	MONTH 03/31/23	BALANCE	
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 101 - GENERAL FUND							
Revenues							
Dept 000.000							
101-000.000-401.000	CITY TAXES	2,845,012.00	2,845,012.00	2,772,668.48	1,427.30	72,343.52	97.46
101-000.000-402.000	REFUSE COLLECTION TAXES	426,724.00	426,724.00	415,008.09	214.06	11,715.91	97.25
101-000.000-409.000	DELQ PERSONAL PROPERTY REVENU	3,000.00	3,000.00	357.16	0.00	2,642.84	11.91
101-000.000-414.000	TAX PENALTIES	35,000.00	35,000.00	10,058.53	568.14	24,941.47	28.74
101-000.000-415.000	MISCELLANEOUS REVENUE	15,000.00	15,000.00	8,216.78	50.75	6,783.22	54.78
101-000.000-416.000	WORK COMP DIVIDEND REVENUE	0.00	5,103.00	7,613.62	2,510.62	(2,510.62)	149.20
101-000.000-416.001	PROPERTY & LIABILITY DIVIDEND REVENUE	6,500.00	8,845.00	8,845.00	0.00	0.00	100.00
101-000.000-419.000	AT & T LEASE PAYMENTS	60,889.00	60,889.00	44,007.94	6,765.48	16,881.06	72.28
101-000.000-421.000	METRO-PCS LEASE PAYMENTS	48,000.00	48,000.00	40,498.35	5,527.75	7,501.65	84.37
101-000.000-423.000	WORK COMP REIMBURSEMENT	0.00	19,393.00	20,277.19	884.54	(884.19)	104.56
101-000.000-424.000	UNEARNED REVENUE	200,000.00	200,000.00	0.00	0.00	200,000.00	0.00
101-000.000-446.000	INVESTMENT INTEREST	15,000.00	35,000.00	35,851.66	4,835.48	(851.66)	102.43
101-000.000-447.000	TAX 1% ADMINISTRATIVE FEE	88,000.00	88,000.00	89,230.98	127.14	(1,230.98)	101.40
101-000.000-455.000	METRO AUTHORITY-FEE	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00
101-000.000-456.000	BUILDING PERMITS	95,000.00	95,000.00	48,358.26	4,073.92	46,641.74	50.90
101-000.000-457.000	ZONING, SITE, SPECIAL PERMITS	8,500.00	8,500.00	6,197.00	855.00	2,303.00	72.91
101-000.000-458.000	PLUMBING/HEATING PERMITS	10,000.00	10,000.00	9,540.00	460.00	460.00	95.40
101-000.000-459.000	ELECTRICAL PERMITS	10,000.00	10,000.00	8,115.00	655.00	1,885.00	81.15
101-000.000-460.000	LICENSES & REGISTRATIONS	14,000.00	14,000.00	4,655.00	1,035.00	9,345.00	33.25
101-000.000-461.000	DOG & CAT LICENSES	1,100.00	1,100.00	1,368.10	280.00	(268.10)	124.37
101-000.000-465.000	CABLE TV REVENUES	120,000.00	120,000.00	80,441.74	0.00	39,558.26	67.03
101-000.000-470.000	RECREATION SPECIAL PROGRAMS	15,000.00	15,000.00	450.00	320.00	14,550.00	3.00
101-000.000-470.001	DOG PARK REVENUE	1,600.00	1,600.00	165.00	0.00	1,435.00	10.31
101-000.000-470.002	COMMUNITY GARDEN REVENUE	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00
101-000.000-471.000	DONATIONS-OTHER	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00
101-000.000-475.000	COMM ROOM & BLDG RENT REVENUE	65,000.00	65,000.00	52,528.00	4,510.00	12,472.00	80.81
101-000.000-540.000	302 TRAINING FUNDS-REVENUES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-000.000-542.000	SMART CREDITS	9,685.00	9,685.00	0.00	0.00	9,685.00	0.00
101-000.000-543.000	FEDERAL/STATE GRANT	0.00	2,500.00	2,500.00	0.00	0.00	100.00
101-000.000-546.000	POLICE CHARGES FOR SERVICES	15,000.00	15,000.00	10,131.15	2,251.00	4,868.85	67.54
101-000.000-574.000	STATE SHARED REVENUES	477,151.00	477,151.00	347,557.00	0.00	129,594.00	72.84
101-000.000-612.000	DISTRICT COURT FINES	70,000.00	70,000.00	47,472.39	5,678.11	22,527.61	67.82
101-000.000-626.000	COMMUNITY DEVELOPMENT	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
101-000.000-627.000	SIDEWALK REVENUES	200,000.00	280,000.00	349,658.57	29,544.24	(69,658.57)	124.88
101-000.000-628.000	WEED/CODE ENFORCEMENT REVENUE	14,788.00	60,000.00	74,449.84	18,561.37	(14,449.84)	124.08
101-000.000-632.000	PUBLIC SERVICES REIMBURSEMENT	20,000.00	20,000.00	24,433.27	0.00	(4,433.27)	122.17
101-000.000-669.000	DPS BLDG RENT FROM WATER	4,917.00	4,917.00	4,917.00	0.00	0.00	100.00
101-000.000-671.000	ADMINISTRATIVE REV RD FUND	4,000.00	4,000.00	4,000.00	0.00	0.00	100.00
101-000.000-676.001	EMPLOYEE BENEFIT CONTRIBUTION	22,000.00	22,000.00	22,000.00	0.00	0.00	100.00
101-000.000-681.000	SALE OF ABANDONED PROPERTY	150,000.00	142,700.00	142,700.00	0.00	0.00	100.00
Total Dept 000.000		5,101,066.00	5,268,319.00	4,694,271.10	91,134.90	574,047.90	89.10
TOTAL REVENUES		5,101,066.00	5,268,319.00	4,694,271.10	91,134.90	574,047.90	89.10
Expenditures							
Dept 100.000 - GOVERNMENT SERVICES							
101-100.000-708.000	PROPERTY & LIABILITY INSURANC	40,000.00	40,164.00	40,164.00	0.00	0.00	100.00
101-100.000-710.000	UNEMPLOYMENT INSURANCE	50.00	50.00	51.73	43.88	(1.73)	103.46
101-100.000-712.000	WORKER'S COMP INSURANCE	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
101-100.000-713.000	MERS CITY CONTRIBUTIONS	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
101-100.000-726.000	OFFICE SUPPLIES	6,000.00	6,000.00	4,044.64	21.94	1,955.36	67.41
101-100.000-732.000	CODE ENFORCEMENT	4,500.00	4,500.00	465.00	0.00	4,035.00	10.11

PERIOD ENDING 03/31/2023

GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	03/31/2023 NORM (ABNORM)	MONTH 03/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
101-100.000-802.000	TAX TRIBUNAL RETURNS	1,500.00	10,366.00	10,365.94	0.00	0.06	100.00
101-100.000-803.000	MEMBERSHIPS & MEETINGS	6,000.00	6,000.00	7,266.39	3,206.00	(1,266.39)	121.11
101-100.000-804.000	BUILDING TRADE INSPECTION	70,000.00	70,000.00	27,901.26	0.00	42,098.74	39.86
101-100.000-805.000	CABLE TELEVISION	55,000.00	55,000.00	38,725.63	4,648.92	16,274.37	70.41
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	25,000.00	25,000.00	21,704.69	3,048.74	3,295.31	86.82
101-100.000-810.000	AUDITING & ACCOUNTING	34,840.00	34,840.00	43,845.00	0.00	(9,005.00)	125.85
101-100.000-822.000	TRAINING	5,000.00	5,000.00	7,329.17	927.00	(2,329.17)	146.58
101-100.000-830.000	HISTORICAL DIST COMMITTEE	0.00	0.00	432.00	0.00	(432.00)	100.00
101-100.000-832.000	CITIZEN COMMUNICATION/PR	15,000.00	15,000.00	6,438.82	1,182.57	8,561.18	42.93
101-100.000-840.000	LIBRARY PAYMENT	132,000.00	132,000.00	59,969.00	0.00	72,031.00	45.43
101-100.000-848.000	GOVERNMENT OPERATIONS	25,000.00	25,000.00	25,130.00	537.83	(130.00)	100.52
101-100.000-848.001	TECHNOLOGY	45,000.00	45,000.00	45,426.64	950.00	(426.64)	100.95
101-100.000-850.000	TELEPHONE EXPENDITURES	18,000.00	18,000.00	7,867.16	(183.95)	10,132.84	43.71
101-100.000-860.000	VEHICLE EXPENSE	6,500.00	5,000.00	284.97	97.00	4,715.03	5.70
101-100.000-880.000	CDBG EXPENDITURES	2,000.00	2,298.00	3,262.17	6.78	(964.17)	141.96
101-100.000-882.000	PLANNING/CONSULTING FEES	15,300.00	15,300.00	9,144.00	5,090.00	6,156.00	59.76
101-100.000-900.000	PRINTING/PUBLICATION COSTS	12,000.00	12,000.00	7,795.00	805.00	4,205.00	64.96
101-100.000-901.000	POSTAGE FEES	6,000.00	6,000.00	4,172.68	1,100.44	1,827.32	69.54
101-100.000-955.003	ARPA EXPENDITURES	200,000.00	200,000.00	32,229.00	12,729.00	167,771.00	16.11
Total Dept 100.000 - GOVERNMENT SERVICES		781,690.00	789,518.00	404,014.89	34,211.15	385,503.11	51.17
Dept 101.000 - ADMINISTRATION							
101-101.000-701.000	SALARIES FULL-TIME	441,036.00	441,036.00	297,670.72	33,792.30	143,365.28	67.49
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	307,165.00	307,165.00	163,815.61	11,254.75	143,349.39	53.33
101-101.000-717.000	CODE ENFORCEMENT LEGAL	20,000.00	20,000.00	10,039.00	1,232.50	9,961.00	50.20
101-101.000-718.000	ELECTIONS	10,000.00	15,173.00	17,077.59	0.00	(1,904.59)	112.55
101-101.000-721.000	DATA PROCESING & ASSESSMENTS	36,057.00	36,057.00	36,044.46	0.00	12.54	99.97
101-101.000-722.000	LEGAL SERVICES	50,000.00	50,000.00	37,103.75	5,277.50	12,896.25	74.21
101-101.000-723.000	BOARD OF REVIEW	600.00	600.00	500.00	500.00	100.00	83.33
Total Dept 101.000 - ADMINISTRATION		864,858.00	870,031.00	562,251.13	52,057.05	307,779.87	64.62
Dept 201.000 - BUILDING & GROUNDS							
101-201.000-702.000	SALARIES PART-TIME	30,000.00	30,000.00	26,249.95	2,376.34	3,750.05	87.50
101-201.000-920.000	UTILITIES	45,000.00	45,000.00	44,494.09	6,249.56	505.91	98.88
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	38,000.00	38,000.00	28,874.13	13,591.55	9,125.87	75.98
101-201.000-930.001	BUILDING - GRANTS	5,359.00	5,359.00	5,358.65	0.00	0.35	99.99
101-201.000-936.000	EQUIPMENT MAINTENANCE	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-201.000-938.000	PARKING LOT & GROUNDS	8,000.00	8,000.00	4,807.14	1,997.14	3,192.86	60.09
Total Dept 201.000 - BUILDING & GROUNDS		127,859.00	127,859.00	109,783.96	24,214.59	18,075.04	85.86
Dept 301.000 - PUBLIC SAFETY							
101-301.000-701.000	SALARIES FULL-TIME	793,250.00	793,250.00	606,168.51	69,988.37	187,081.49	76.42
101-301.000-702.000	SALARIES PART-TIME	50,000.00	50,000.00	48,224.23	5,212.53	1,775.77	96.45
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	641,229.00	641,229.00	421,462.76	59,414.26	219,766.24	65.73
101-301.000-704.000	SALARIES-OVERTIME	50,000.00	50,000.00	23,757.25	3,216.59	26,242.75	47.51
101-301.000-708.000	PROPERTY & LIABILITY INSURANC	26,106.00	26,106.00	26,106.00	0.00	0.00	100.00
101-301.000-710.000	UNEMPLOYMENT INSURANCE	100.00	100.00	100.43	85.19	(0.43)	100.43
101-301.000-712.000	WORKER'S COMP INSURANCE	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-301.000-726.000	OFFICE SUPPLIES	4,000.00	4,000.00	3,271.77	239.53	728.23	81.00
101-301.000-727.000	ROAD SUPPLIES	2,000.00	2,000.00	2,169.80	598.48	(169.80)	108.00

PERIOD ENDING 03/31/2023

GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL		03/31/2023	MONTH 03/31/23	BALANCE	
		BUDGET	AMENDED BUDGET	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 101 - GENERAL FUND							
Expenditures							
101-301.000-728.000	EVIDENCE SUPPLIES	1,000.00	1,000.00	425.74	37.13	574.26	42.57
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	2,000.00	2,000.00	515.22	92.88	1,484.78	25.76
101-301.000-731.000	PUBLICATIONS/DOCUMENT REDUCIN	500.00	500.00	0.00	0.00	500.00	0.00
101-301.000-803.000	MEMBERSHIPS & MEETINGS	3,500.00	3,500.00	3,927.00	160.00	(427.00)	112.20
101-301.000-821.000	POLICE RESERVES	500.00	500.00	0.00	0.00	500.00	0.00
101-301.000-822.000	TRAINING	15,500.00	15,500.00	6,653.54	3,792.42	8,846.46	42.93
101-301.000-823.000	FIREARMS TRAINING	9,000.00	9,000.00	5,435.40	298.99	3,564.60	60.39
101-301.000-824.000	CRIME PREVENTION	0.00	0.00	65.22	0.00	(65.22)	100.00
101-301.000-825.000	ANIMAL CONTROL	200.00	200.00	107.35	107.35	92.65	53.68
101-301.000-826.000	COMMUNITY POLICING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-301.000-827.000	302 TRAINING FUNDS EXPENDITURES	2,000.00	2,000.00	822.32	0.00	1,177.68	41.12
101-301.000-828.000	FIRE SERVICE/DISPATCH CONTRACT	709,371.00	709,371.00	489,014.46	0.00	220,356.54	68.94
101-301.000-829.000	POLICE UNIFORMS & CLEANING	15,000.00	15,000.00	5,141.02	1,700.66	9,858.98	34.27
101-301.000-836.000	PRISONER LOCKUP	4,000.00	4,000.00	1,100.00	0.00	2,900.00	27.50
101-301.000-850.000	TELEPHONE EXPENDITURES	9,500.00	9,500.00	8,105.33	629.16	1,394.67	85.32
101-301.000-851.000	RADIO COMMUNICATIONS	12,500.00	12,500.00	5,334.00	0.00	7,166.00	42.67
101-301.000-860.000	VEHICLE EXPENSE	37,000.00	37,000.00	45,627.68	4,700.68	(8,627.68)	123.32
Total Dept 301.000 - PUBLIC SAFETY		2,400,256.00	2,400,256.00	1,703,535.03	150,274.22	696,720.97	70.97
Dept 401.000 - PUBLIC SERVICE							
101-401.000-703.000	EMPLOYEE TAXES & BENEFITS	20,000.00	20,000.00	9,840.82	0.00	10,159.18	49.20
101-401.000-890.000	PARK MAINTENANCE	7,000.00	7,000.00	35.45	18.53	6,964.55	0.51
101-401.000-892.000	SIDEWALK MAINTENANCE	334,247.00	552,576.00	416,896.49	12,893.50	135,679.51	75.45
101-401.000-920.000	UTILITIES	21,000.00	21,000.00	23,648.52	3,433.25	(2,648.52)	112.61
101-401.000-921.000	CONTRACTUAL SERVICES	126,479.00	126,479.00	84,772.80	10,766.55	41,706.20	67.03
101-401.000-936.000	EQUIPMENT MAINTENANCE	4,200.00	6,617.00	7,141.41	524.00	(524.41)	107.93
Total Dept 401.000 - PUBLIC SERVICE		512,926.00	733,672.00	542,335.49	27,635.83	191,336.51	73.92
Dept 501.000 - LEAF COLLECTION							
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	7,000.00	7,000.00	2,683.21	410.89	4,316.79	38.33
Total Dept 501.000 - LEAF COLLECTION		7,000.00	7,000.00	2,683.21	410.89	4,316.79	38.33
Dept 502.000							
101-502.000-801.001	SOCRRA	369,794.00	369,794.00	261,112.00	30,816.00	108,682.00	70.61
Total Dept 502.000		369,794.00	369,794.00	261,112.00	30,816.00	108,682.00	70.61
Dept 601.000 - RECREATION							
101-601.000-701.000	SALARIES FULL-TIME	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	5,642.00	5,642.00	0.02	0.01	5,641.98	0.00
101-601.000-712.000	WORKER'S COMP INSURANCE	800.00	800.00	0.00	0.00	800.00	0.00
101-601.000-806.000	ADULT PROGRAMS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-601.000-807.000	BUS TRANSPORTATION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-601.000-811.000	SENIOR ACTIVITIES	800.00	800.00	182.78	0.00	617.22	22.85
101-601.000-812.000	COMMUNITY EVENTS	8,500.00	8,500.00	8,726.43	1,142.58	(226.43)	102.66
101-601.000-813.000	CHILDREN/YOUTH ACTIVITIES	500.00	500.00	11.03	0.00	488.97	2.21
101-601.000-815.000	COMMUNITY GARDEN	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-601.000-817.000	FITNESS CENTER EXP	500.00	500.00	146.90	0.00	353.10	29.38
101-601.000-843.000	DOG PARK EXPENSES	500.00	500.00	15.00	0.00	485.00	3.00

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE
PERIOD ENDING 03/31/2023

Item 8D.

GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	03/31/2023 NORM (ABNORM)	MONTH 03/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
101-601.000-884.000	CONCERTS IN THE PARK	400.00	400.00	420.00	0.00	(20.00)	105.00
Total Dept 601.000 - RECREATION		50,642.00	50,642.00	9,502.16	1,142.59	41,139.84	18.76
Dept 811.000							
101-811.000-970.000	CAPITAL EXPENDITURE	157,924.00	157,924.00	157,924.00	0.00	0.00	100.00
Total Dept 811.000		157,924.00	157,924.00	157,924.00	0.00	0.00	100.00
TOTAL EXPENDITURES		5,272,949.00	5,506,696.00	3,753,141.87	320,762.32	1,753,554.13	68.16
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		5,101,066.00	5,268,319.00	4,694,271.10	91,134.90	574,047.90	89.10
TOTAL EXPENDITURES		5,272,949.00	5,506,696.00	3,753,141.87	320,762.32	1,753,554.13	68.16
NET OF REVENUES & EXPENDITURES		(171,883.00)	(238,377.00)	941,129.23	(229,627.42)	(1,179,506.23)	394.81

PERIOD ENDING 03/31/2023

GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	03/31/2023 NORM (ABNORM)	MONTH 03/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR ROAD FUND							
Revenues							
Dept 702.000							
202-702.000-574.000	STATE SHARED REVENUES	373,671.00	373,671.00	232,502.19	32,160.77	141,168.81	62.22
202-702.000-665.000	INVESTMENT INTEREST	600.00	600.00	0.00	0.00	600.00	0.00
202-702.000-690.397	TRANSFER IN FROM ROAD MILLAGE BOND FUND	952,207.00	952,207.00	0.00	0.00	952,207.00	0.00
Total Dept 702.000		1,326,478.00	1,326,478.00	232,502.19	32,160.77	1,093,975.81	17.53
TOTAL REVENUES		1,326,478.00	1,326,478.00	232,502.19	32,160.77	1,093,975.81	17.53
Expenditures							
Dept 702.000							
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	11,472.00	11,472.00	637.83	39.35	10,834.17	5.56
202-702.000-705.000	SALARIES-ADMIN	5,750.00	5,750.00	4,387.45	479.16	1,362.55	76.30
202-702.000-720.000	INTEREST EXPENSE	98,333.00	98,333.00	0.00	0.00	98,333.00	0.00
202-702.000-810.000	AUDITING & ACCOUNTING	5,741.00	6,500.00	6,500.00	0.00	0.00	100.00
202-702.000-856.000	ADMINISTRATION & ENGINEERING	4,000.00	4,000.00	4,000.00	0.00	0.00	100.00
202-702.000-861.000	ROAD MAINTENANCE	5,000.00	5,000.00	2,265.07	486.00	2,734.93	45.30
202-702.000-862.000	ROADSIDE MAINTENANCE	1,000.00	1,000.00	42.38	0.00	957.62	4.24
202-702.000-864.000	TRAFFIC CONTROLS	25,000.00	25,000.00	7,768.64	2,210.60	17,231.36	31.07
202-702.000-866.000	SNOW & ICE REMOVAL	5,500.00	5,500.00	2,936.48	1,426.66	2,563.52	53.39
202-702.000-867.000	EQUIPMENT RENTAL	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
202-702.000-870.000	FORESTRY	36,000.00	36,000.00	18,432.50	13,750.00	17,567.50	51.20
202-702.000-921.000	CONTRACTUAL SERVICES	65,299.00	65,299.00	43,426.10	5,388.25	21,872.90	66.50
Total Dept 702.000		268,095.00	268,854.00	90,396.45	23,780.02	178,457.55	33.62
Dept 702.100 - CAPITAL IMP - STREET BOND							
202-702.100-970.000	CAPITAL EXPENDITURE	1,058,196.00	1,058,196.00	1,011,712.38	2,923.50	46,483.62	95.61
Total Dept 702.100 - CAPITAL IMP - STREET BOND		1,058,196.00	1,058,196.00	1,011,712.38	2,923.50	46,483.62	95.61
TOTAL EXPENDITURES		1,326,291.00	1,327,050.00	1,102,108.83	26,703.52	224,941.17	83.05
Fund 202 - MAJOR ROAD FUND:							
TOTAL REVENUES		1,326,478.00	1,326,478.00	232,502.19	32,160.77	1,093,975.81	17.53
TOTAL EXPENDITURES		1,326,291.00	1,327,050.00	1,102,108.83	26,703.52	224,941.17	83.05
NET OF REVENUES & EXPENDITURES		187.00	(572.00)	(869,606.64)	5,457.25	869,034.64	12,029.13

PERIOD ENDING 03/31/2023

		2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 203 - LOCAL ROAD FUND							
Revenues							
Dept 703.000							
203-703.000-415.000	MISCELLANEOUS REVENUE	13,603.00	13,603.00	3,637.23	0.00	9,965.77	26.74
203-703.000-574.000	STATE SHARED REVENUES	175,843.00	175,843.00	108,574.35	15,018.50	67,268.65	61.75
203-703.000-665.000	INVESTMENT INTEREST	600.00	600.00	0.00	0.00	600.00	0.00
203-703.000-690.397	TRANSFER IN FROM ROAD MILLAGE BOND FUND	1,376,707.00	1,376,707.00	0.00	0.00	1,376,707.00	0.00
Total Dept 703.000		1,566,753.00	1,566,753.00	112,211.58	15,018.50	1,454,541.42	7.16
TOTAL REVENUES		1,566,753.00	1,566,753.00	112,211.58	15,018.50	1,454,541.42	7.16
Expenditures							
Dept 703.000							
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	11,472.00	11,472.00	637.82	39.35	10,834.18	5.56
203-703.000-705.000	SALARIES-ADMIN	5,750.00	5,750.00	4,387.45	479.16	1,362.55	76.30
203-703.000-720.000	INTEREST EXPENSE	98,333.00	98,333.00	0.00	0.00	98,333.00	0.00
203-703.000-810.000	AUDITING & ACCOUNTING	3,516.00	6,500.00	6,500.00	0.00	0.00	100.00
203-703.000-861.000	ROAD MAINTENANCE	250,000.00	250,000.00	12,773.01	486.00	237,226.99	5.11
203-703.000-862.000	ROADSIDE MAINTENANCE	1,000.00	1,000.00	42.37	0.00	957.63	4.24
203-703.000-864.000	TRAFFIC CONTROLS	25,000.00	25,000.00	1,395.16	109.39	23,604.84	5.58
203-703.000-866.000	SNOW & ICE REMOVAL	5,000.00	5,000.00	2,936.50	1,426.67	2,063.50	58.73
203-703.000-867.000	EQUIPMENT RENTAL	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
203-703.000-868.000	NON-MOTOR FACILITIES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
203-703.000-870.000	FORESTRY	36,000.00	36,000.00	18,432.50	13,750.00	17,567.50	51.20
203-703.000-921.000	CONTRACTUAL SERVICES	65,299.00	65,299.00	43,426.10	5,388.25	21,872.90	66.50
Total Dept 703.000		508,370.00	511,354.00	90,530.91	21,678.82	420,823.09	17.70
Dept 703.100 - CAPITAL IMP - STREET BOND							
203-703.100-970.000	CAPITAL EXP - STREET BOND	1,058,196.00	1,058,196.00	1,012,622.41	2,923.50	45,573.59	95.69
Total Dept 703.100 - CAPITAL IMP - STREET BOND		1,058,196.00	1,058,196.00	1,012,622.41	2,923.50	45,573.59	95.69
TOTAL EXPENDITURES		1,566,566.00	1,569,550.00	1,103,153.32	24,602.32	466,396.68	70.28
Fund 203 - LOCAL ROAD FUND:							
TOTAL REVENUES		1,566,753.00	1,566,753.00	112,211.58	15,018.50	1,454,541.42	7.16
TOTAL EXPENDITURES		1,566,566.00	1,569,550.00	1,103,153.32	24,602.32	466,396.68	70.28
NET OF REVENUES & EXPENDITURES		187.00	(2,797.00)	(990,941.74)	(9,583.82)	988,144.74	15,428.74

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REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

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Item 8D.

PERIOD ENDING 03/31/2023

GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	03/31/2023 NORM (ABNORM)	MONTH 03/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 258 - CAPITAL ACQUISITION FUND							
Revenues							
Dept 000.000							
258-000.000-446.000	INVESTMENT INTEREST	400.00	400.00	2,468.95	396.64	(2,068.95)	617.24
258-000.000-690.101	TRANSFER IN FROM GENERAL FUND	157,924.00	157,924.00	157,924.00	0.00	0.00	100.00
Total Dept 000.000		158,324.00	158,324.00	160,392.95	396.64	(2,068.95)	101.31
TOTAL REVENUES		158,324.00	158,324.00	160,392.95	396.64	(2,068.95)	101.31
Expenditures							
Dept 000.000							
258-000.000-970.000	CAPITAL EXPENDITURE	157,924.00	157,924.00	160,693.30	0.00	(2,769.30)	101.75
Total Dept 000.000		157,924.00	157,924.00	160,693.30	0.00	(2,769.30)	101.75
TOTAL EXPENDITURES		157,924.00	157,924.00	160,693.30	0.00	(2,769.30)	101.75
Fund 258 - CAPITAL ACQUISITION FUND:							
TOTAL REVENUES		158,324.00	158,324.00	160,392.95	396.64	(2,068.95)	101.31
TOTAL EXPENDITURES		157,924.00	157,924.00	160,693.30	0.00	(2,769.30)	101.75
NET OF REVENUES & EXPENDITURES		400.00	400.00	(300.35)	396.64	700.35	75.09

REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

PERIOD ENDING 03/31/2023

GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	03/31/2023 NORM (ABNORM)	MONTH 03/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 397 - ROAD MILLAGE BOND FUND							
Revenues							
Dept 000.000							
397-000.000-446.000	INVESTMENT INTEREST	0.00	0.00	66,381.15	9,369.80	(66,381.15)	100.00
Total Dept 000.000		0.00	0.00	66,381.15	9,369.80	(66,381.15)	100.00
TOTAL REVENUES		0.00	0.00	66,381.15	9,369.80	(66,381.15)	100.00
Expenditures							
Dept 000.000							
397-000.000-720.000	INTEREST EXPENSE	0.00	0.00	218,750.00	109,375.00	(218,750.00)	100.00
397-000.000-905.000	BOND PRINCIPAL PAYMENTS	0.00	0.00	340,000.00	340,000.00	(340,000.00)	100.00
Total Dept 000.000		0.00	0.00	558,750.00	449,375.00	(558,750.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	558,750.00	449,375.00	(558,750.00)	100.00
Fund 397 - ROAD MILLAGE BOND FUND:							
TOTAL REVENUES		0.00	0.00	66,381.15	9,369.80	(66,381.15)	100.00
TOTAL EXPENDITURES		0.00	0.00	558,750.00	449,375.00	(558,750.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(492,368.85)	(440,005.20)	492,368.85	100.00

PERIOD ENDING 03/31/2023

GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	03/31/2023 NORM (ABNORM)	MONTH 03/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000.000							
494-000.000-407.000	TIFA-CAPTURE TAXES	311,100.00	311,100.00	26,761.25	0.00	284,338.75	8.60
494-000.000-410.000	TAX COLLECTED OTHER	36,676.00	36,676.00	29,860.86	0.00	6,815.14	81.42
494-000.000-415.000	MISCELLANEOUS REVENUE	6,000.00	6,000.00	22,364.11	0.00	(16,364.11)	372.74
494-000.000-446.000	INVESTMENT INTEREST	10,000.00	10,000.00	26,289.67	4,214.08	(16,289.67)	262.90
Total Dept 000.000		363,776.00	363,776.00	105,275.89	4,214.08	258,500.11	28.94
TOTAL REVENUES		363,776.00	363,776.00	105,275.89	4,214.08	258,500.11	28.94
Expenditures							
Dept 000.000							
494-000.000-701.000	SALARIES FULL-TIME	157,595.00	157,595.00	122,087.50	13,435.30	35,507.50	77.47
494-000.000-702.000	SALARIES PART-TIME	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	34,000.00	34,000.00	39,581.55	3,677.58	(5,581.55)	116.42
494-000.000-722.000	LEGAL SERVICES	900.00	900.00	0.00	0.00	900.00	0.00
494-000.000-726.000	OFFICE SUPPLIES	3,360.00	3,360.00	355.50	4.38	3,004.50	10.58
494-000.000-802.000	TAX TRIBUNAL RETURNS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
494-000.000-810.000	AUDITING & ACCOUNTING	800.00	800.00	800.00	0.00	0.00	100.00
494-000.000-822.000	TRAINING/MEMBERSHIP	8,175.00	8,175.00	3,220.01	1,695.60	4,954.99	39.39
494-000.000-844.000	MAIN STREET PROGRAM	22,200.00	22,200.00	860.41	0.00	21,339.59	3.88
494-000.000-845.000	STREETSCAPING	33,300.00	33,300.00	8,755.34	60.39	24,544.66	26.29
494-000.000-882.000	PLANNING/CONSULTING FEES	15,300.00	15,300.00	15,497.00	0.00	(197.00)	101.29
494-000.000-900.000	PRINTING/PUBLICATION COSTS	2,000.00	2,000.00	956.60	0.00	1,043.40	47.83
494-000.000-901.000	POSTAGE FEES	200.00	200.00	0.00	0.00	200.00	0.00
494-000.000-933.000	REPAIRS & MAINTENANCE	505,624.00	505,624.00	48,810.91	4,358.67	456,813.09	9.65
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	8,457.00	8,457.00	997.28	635.37	7,459.72	11.79
494-000.000-971.000	SIGN GRANT PROGRAM	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
494-000.000-971.001	FACADE GRANT PROGRAM	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 000.000		828,911.00	828,911.00	241,922.10	23,867.29	586,988.90	29.19
TOTAL EXPENDITURES		828,911.00	828,911.00	241,922.10	23,867.29	586,988.90	29.19
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		363,776.00	363,776.00	105,275.89	4,214.08	258,500.11	28.94
TOTAL EXPENDITURES		828,911.00	828,911.00	241,922.10	23,867.29	586,988.90	29.19
NET OF REVENUES & EXPENDITURES		(465,135.00)	(465,135.00)	(136,646.21)	(19,653.21)	(328,488.79)	29.38

PERIOD ENDING 03/31/2023

GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	03/31/2023	MONTH 03/31/23	BALANCE	
		BUDGET		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 592 - WATER & SEWER FUND							
Revenues							
Dept 536.000 - WATER DEPARTMENT							
592-536.000-415.000	MISCELLANEOUS REVENUES	40,000.00	40,000.00	15,898.24	1,782.00	24,101.76	39.75
592-536.000-640.000	WATER SERVICE	708,737.00	708,737.00	554,321.07	51,284.80	154,415.93	78.21
592-536.000-640.001	BOND REVENUE	227,268.00	227,268.00	171,745.70	19,088.80	55,522.30	75.57
592-536.000-640.002	CAPITAL BOND REVENUE	1,683,301.00	1,683,301.00	0.00	0.00	1,683,301.00	0.00
592-536.000-641.000	WATER & SEWER PENALTIES	25,000.00	25,000.00	24,470.57	2,316.02	529.43	97.88
592-536.000-642.000	METER CHARGE REVENUE	80,645.00	80,645.00	52,286.48	5,763.37	28,358.52	64.84
592-536.000-643.000	REPLACEMENT RESERVE REVENUE	182,410.00	182,410.00	0.00	0.00	182,410.00	0.00
592-536.000-665.000	INVESTMENT INTEREST	4,500.00	4,500.00	55,933.80	7,450.02	(51,433.80)	1,242.97
Total Dept 536.000 - WATER DEPARTMENT		2,951,861.00	2,951,861.00	874,655.86	87,685.01	2,077,205.14	29.63
Dept 537.000 - SEWER DEPARTMENT							
592-537.000-415.000	MISCELLANEOUS REVENUES	0.00	0.00	4,989.73	0.00	(4,989.73)	100.00
592-537.000-640.002	CAPITAL BOND REVENUE	680,783.00	680,783.00	0.00	0.00	680,783.00	0.00
592-537.000-641.000	WATER & SEWER PENALTIES	43,000.00	43,000.00	35,697.57	3,204.91	7,302.43	83.02
592-537.000-645.000	SEWAGE DISPOSAL REVENUE	1,688,140.00	1,688,140.00	1,057,559.92	96,964.25	630,580.08	62.65
592-537.000-651.000	INDUSTRIAL SURCHARGE	43,000.00	43,000.00	26,845.05	2,993.24	16,154.95	62.43
592-537.000-665.000	INVESTMENT INTEREST	4,500.00	4,500.00	46,644.02	7,450.03	(42,144.02)	1,036.53
Total Dept 537.000 - SEWER DEPARTMENT		2,459,423.00	2,459,423.00	1,171,736.29	110,612.43	1,287,686.71	47.64
TOTAL REVENUES		5,411,284.00	5,411,284.00	2,046,392.15	198,297.44	3,364,891.85	37.82
Expenditures							
Dept 536.000 - WATER DEPARTMENT							
592-536.000-701.000	SALARIES FULL-TIME	20,004.00	20,004.00	14,015.00	1,825.00	5,989.00	70.06
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	158,268.00	158,268.00	77,980.69	4,406.27	80,287.31	49.27
592-536.000-708.000	PROPERTY & LIABILITY INSURANC	7,959.00	7,959.00	7,959.00	0.00	0.00	100.00
592-536.000-810.000	AUDITING & ACCOUNTING	5,441.00	6,500.00	6,500.00	0.00	0.00	100.00
592-536.000-902.000	BILLING SERVICES	10,000.00	10,000.00	6,671.56	700.00	3,328.44	66.72
592-536.000-921.000	CONTRACTUAL SERVICES	73,376.00	73,376.00	48,797.30	6,054.70	24,578.70	66.50
592-536.000-935.000	EQUIPMENT REPLACEMENT	2,000.00	2,000.00	1,151.06	0.00	848.94	57.55
592-536.000-937.000	WATER SYSTEM MAINTENANCE	90,000.00	90,000.00	43,874.04	12,824.84	46,125.96	48.75
592-536.000-940.000	RENT & UTILITIES WATER & SEWE	4,917.00	4,917.00	4,917.00	0.00	0.00	100.00
592-536.000-944.000	WATER PURCHASES	454,416.00	454,416.00	198,563.64	18,570.62	255,852.36	43.70
592-536.000-955.000	MISCELLANEOUS EXPENDITURES	1,880.00	1,522.00	1,521.96	0.00	0.04	100.00
592-536.000-970.000	CAPITAL EXPENDITURE	0.00	4,288.00	10,761.25	0.00	(6,473.25)	250.96
592-536.000-974.000	WATER MAIN PROJECT	356,600.00	356,600.00	7,525.00	0.00	349,075.00	2.11
Total Dept 536.000 - WATER DEPARTMENT		1,184,861.00	1,189,850.00	430,237.50	44,381.43	759,612.50	36.16
Dept 536.100 - WATER DEPARTMENT							
592-536.100-970.000	CAPITAL EXP - STOP BOX REPLACEMENT	24,000.00	50,000.00	49,551.81	3,547.50	448.19	99.10
Total Dept 536.100 - WATER DEPARTMENT		24,000.00	50,000.00	49,551.81	3,547.50	448.19	99.10
Dept 536.200 - WATER DEPARTMENT							
592-536.200-970.000	CAPITAL EXP - LEAD & COPPER LINE REPLACE	100,000.00	100,000.00	82,312.96	0.00	17,687.04	82.31
Total Dept 536.200 - WATER DEPARTMENT		100,000.00	100,000.00	82,312.96	0.00	17,687.04	82

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PERIOD ENDING 03/31/2023

GL NUMBER	DESCRIPTION	2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 03/31/2023 NORM (ABNORM)	ACTIVITY FOR MONTH 03/31/23 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 592 - WATER & SEWER FUND							
Expenditures							
Dept 536.300 - WATER DEPARTMENT							
592-536.300-970.000	CAPITAL EXP - WATER METER REPLACE	860,000.00	860,000.00	0.00	0.00	860,000.00	0.00
Total Dept 536.300 - WATER DEPARTMENT		860,000.00	860,000.00	0.00	0.00	860,000.00	0.00
Dept 536.400 - WATER DEPARTMENT							
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	475,000.00	475,000.00	365,302.86	27,467.22	109,697.14	76.91
Total Dept 536.400 - WATER DEPARTMENT		475,000.00	475,000.00	365,302.86	27,467.22	109,697.14	76.91
Dept 536.500 - WATER DEPARTMENT							
592-536.500-970.000	CAPITAL FIRE HYDRANTS	84,000.00	100,000.00	238,980.05	6,070.60	(138,980.05)	238.98
Total Dept 536.500 - WATER DEPARTMENT		84,000.00	100,000.00	238,980.05	6,070.60	(138,980.05)	238.98
Dept 536.600 - WATER DEPARTMENT							
592-536.600-970.000	CAPITAL EXP - GATE VALVES	224,000.00	200,000.00	77,411.17	58,009.41	122,588.83	38.71
Total Dept 536.600 - WATER DEPARTMENT		224,000.00	200,000.00	77,411.17	58,009.41	122,588.83	38.71
Dept 537.000 - SEWER DEPARTMENT							
592-537.000-701.000	SALARIES FULL-TIME	20,004.00	20,004.00	14,015.00	1,825.00	5,989.00	70.06
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	55,346.00	55,346.00	36,319.63	536.27	19,026.37	65.62
592-537.000-708.000	PROPERTY & LIABILITY INSURANC	7,803.00	7,803.00	7,803.00	0.00	0.00	100.00
592-537.000-720.000	INTEREST EXPENSE	174,679.00	174,679.00	171,723.75	75,718.75	2,955.25	98.31
592-537.000-725.000	PAYING AGENT FEES	1,500.00	1,500.00	750.00	0.00	750.00	50.00
592-537.000-810.000	AUDITING & ACCOUNTING	5,441.00	6,500.00	6,500.00	0.00	0.00	100.00
592-537.000-921.000	CONTRACTUAL SERVICES	73,376.00	73,376.00	48,797.30	6,054.70	24,578.70	66.50
592-537.000-939.000	SEWER SYTEM MAINTENANCE	273,000.00	273,000.00	38,118.86	25.64	234,881.14	13.96
592-537.000-940.000	RENT & UTILITIES WATER & SEWE	500.00	500.00	0.00	0.00	500.00	0.00
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	1,059,290.00	1,059,290.00	696,281.28	87,035.16	363,008.72	65.73
592-537.000-945.000	RETENTION TANK-UTIL ELEC	18,707.00	18,707.00	11,292.27	2,593.57	7,414.73	60.36
592-537.000-946.000	RETENTION TANK UTIL-WATER	5,000.00	5,000.00	6,460.52	2,490.62	(1,460.52)	129.21
592-537.000-947.000	RETENTION TANK UTIL-GAS	1,200.00	1,200.00	1,036.48	224.30	163.52	86.37
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	3,000.00	3,000.00	1,734.31	0.00	1,265.69	57.81
592-537.000-949.000	RETENTION TAN GENERATOR FUEL	500.00	500.00	0.00	0.00	500.00	0.00
592-537.000-951.000	RETENTION TANK BUILDING/EQUIP	6,000.00	6,000.00	4,114.88	0.00	1,885.12	68.58
592-537.000-953.000	RETENTION TANK EXCESS LIABIL	9,078.00	9,078.00	9,078.00	0.00	0.00	100.00
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	20,000.00	20,000.00	11,327.12	1,415.89	8,672.88	56.64
592-537.000-970.000	CAPITAL EXPENDITURE	145,000.00	145,000.00	23,097.73	2,430.00	121,902.27	15.93
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	30,000.00	30,000.00	7,530.05	560.75	22,469.95	25.10
Total Dept 537.000 - SEWER DEPARTMENT		1,909,424.00	1,910,483.00	1,095,980.18	180,910.65	814,502.82	57.37
Dept 537.100 - SEWER DEPARTMENT							
592-537.100-970.000	CAPITAL EXP - SANITARY SEWER REPAIRS	0.00	829,760.00	815,154.86	0.00	14,605.14	98.24
Total Dept 537.100 - SEWER DEPARTMENT		0.00	829,760.00	815,154.86	0.00	14,605.14	98.24
Dept 537.200 - SEWER DEPARTMENT							

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REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

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Item 8D.

PERIOD ENDING 03/31/2023

GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	03/31/2023 NORM (ABNORM)	MONTH 03/31/23 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 592 - WATER & SEWER FUND							
Expenditures							
592-537.200-970.000	CAPITAL EXP - RETENTION TANK REPAIRS	550,000.00	550,000.00	0.00	0.00	550,000.00	0.00
Total Dept 537.200 - SEWER DEPARTMENT		550,000.00	550,000.00	0.00	0.00	550,000.00	0.00
TOTAL EXPENDITURES		5,411,285.00	6,265,093.00	3,154,931.39	320,386.81	3,110,161.61	50.36
Fund 592 - WATER & SEWER FUND:							
TOTAL REVENUES		5,411,284.00	5,411,284.00	2,046,392.15	198,297.44	3,364,891.85	37.82
TOTAL EXPENDITURES		5,411,285.00	6,265,093.00	3,154,931.39	320,386.81	3,110,161.61	50.36
NET OF REVENUES & EXPENDITURES		(1.00)	(853,809.00)	(1,108,539.24)	(122,089.37)	254,730.24	129.83
TOTAL REVENUES - ALL FUNDS		13,927,681.00	14,094,934.00	7,417,427.01	350,592.13	6,677,506.99	52.62
TOTAL EXPENDITURES - ALL FUNDS		14,563,926.00	15,655,224.00	10,074,700.81	1,165,697.26	5,580,523.19	64.35
NET OF REVENUES & EXPENDITURES		(636,245.00)	(1,560,290.00)	(2,657,273.80)	(815,105.13)	1,096,983.80	170.31

BUDGET REPORT (REVENUES VERSUS EXPENDITURES) FOR MONTH ENDED MARCH 31, 2023

	Revenues Through 3/31/2023	Expenses Through 3/31/2023	Revenues Over (Under) Expenses
101-GENERAL FUND	4,694,271	3,753,142	941,129
202-MAJOR STREET FUND	232,502	1,102,109	(869,607)
203-LOCAL STREET FUND	112,212	1,103,153	(990,942)
258-CAPITAL ACQUISITION FUND	160,393	160,693	(300)
397-ROADS MILLAGE BOND FUND	66,381	558,750	(492,369)
494-DOWNTOWN DEVELOPMENT AUTHORITY	105,276	241,922	(136,646)
592-WATER & SEWER FUND	2,046,392	3,154,931	(1,108,539)
GRAND TOTAL ALL FUNDS	<u>7,417,427</u>	<u>10,074,701</u>	<u>(2,657,274)</u>

Memorandum

To: Mayor and City Council

From: Pamela Bratschi, Assistant City Administrator/Treasurer

Date: April 12, 2023

Re: City Investment Report 3/31/2023

Attached is the City Investment Report to comply with Public Act 213 of 2007 which requires the investment officer provide quarterly a written report to the governing body concerning the investment of the funds for the City. This report is for the quarterly report of March 31, 2023.

CITY OF LATHRUP VILLAGE Investment Account Balances and Interest Earnings June 30, 2023														
Fiscal Year	Flagstar Savings	Flagstar Savings	Flagstar Savings	Flagstar Savings	Flagstar Savings	Flagstar Savings	Chase Money Market	MBIA Class Pool	MBIA Class Pool	Michigan First Credit Union				
2022-2023	258	494	101	101	101	592	Account Closed	Road Bond	CIP Bond	592	Total			
July	128,087.06	1,364,469.57	12,670.10	839,527.25	85,007.07	504,908.98	-	3,063,780.55	3,871,717.58	100.18	-	-	-	9,870,268.34
August	128,252.77	1,366,234.78	12,686.49	840,613.35	85,117.04	505,562.18	-	3,071,682.28	3,879,074.29	100.18	-	-	-	9,889,323.36
September	128,448.00	1,368,314.45	12,705.80	841,892.92	85,246.60	506,331.74	-	3,078,216.07	3,887,325.49	100.18	-	-	-	9,908,581.25
October	128,698.91	1,370,987.35	12,730.62	843,537.49	85,413.12	507,320.82	-	3,086,466.26	3,897,744.22	100.18	-	-	-	9,932,998.97
November	129,001.44	1,374,210.11	12,760.55	845,520.38	85,613.90	508,513.37	-	2,243,500.06	3,057,301.56	100.18	-	-	-	8,256,521.55
December	129,333.31	1,377,745.41	12,793.38	847,695.57	85,834.15	509,821.57	-	2,251,639.69	3,068,393.74	100.18	-	-	-	8,283,357.00
January	129,695.80	1,381,606.87	12,829.24	850,071.44	86,074.72	511,250.47	-	2,260,360.59	3,080,278.05	100.18	-	-	-	8,312,267.36
February	130,036.56	1,385,236.90	12,862.95	852,304.92	86,300.87	512,593.73	-	2,268,575.48	3,091,472.80	100.18	-	-	-	8,339,484.39
March	112,535.92	1,089,450.98	12,902.37	854,916.71	86,565.33	514,164.51	-	2,277,945.28	3,098,176.89	100.18	-	-	-	8,046,758.17
April	-	-	-	-	-	-	-	-	-	-	-	-	-	-
May	-	-	-	-	-	-	-	-	-	-	-	-	-	-
June	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	1,144,089.77	12,078,256.42	114,941.50	7,616,080.03	771,172.80	4,580,467.37	-	23,602,166.26	30,931,484.62	901.62	-	-	-	80,839,560.35
Average Monthly Balance														6,736,630.03
Interest											Total			
To Date	2,468.95	25,342.53	244.42	16,194.40	1,639.77	9,739.64	-	66,381.15	52,097.18	-	-	Interest	194,153.57	
FLAGSTAR BANK (CD)			Balance as of 03/31/23	Rate	Maturity Date	Fund Capital Acquisition General, Major Rd & Local Rd Funds			3/31/2023 112,535.92	Percent 0.94%	Interest Per Fund 2,468.95		Percent 1.27%	
MICHIGAN FIRST CU (CD)			389,128.80	2.700%	09/13/23	DDA			6,684,449.01	56.08%	153,696.83		79.16%	
			03/31/23			Forfeiture			1,089,450.98	9.14%	25,342.53		13.05%	
			211,800.90	2.020%	10/02/23	Water			12,793.38	0.11%	244.42		0.13%	
									4,020,136.20	33.73%	12,400.84		6.39%	
FLAGSTAR/CHASE (CHECKING ACCOUNTS)			Balance as of 03/31/23	Interest Earned		Total			11,919,365.49	100.00%	194,153.57		100%	
General			915,329.22	4,824.91										
Tax			2,160,563.67	12,559.42										
Water/Sewer			195,893.72	2,661.20										
			3,271,786.61	20,045.53										
\\SVR2K19\RedirectedFolders\PBratschi\My Documents\Reports for Council\Investment Balances Interest.xls\FY 22-23														



27400 Southfield Rd
 Lathrup Village, MI 48076
 (248) 557 - 2600
www.lathrupvillage.org

MEMORANDUM

To: LVDDA Board of Directors

From: Susie Stec, DDA and CED Director

Date: April 14, 2023

RE: Department/Director Report

In an effort to provide consistent updates to the DDA Board of Directors, City Administrator, and City Council the following monthly is submitted for your review.

Upcoming DDA Events

- Informational Meeting: April 15th at 1 pm (immediately following BOD)
- Cash Flow Workshop: April 26th, TBD
 - * In partnership with MSOC, Oak Park & Southfield
- Annie Lathrup Park Cleanup: April 22nd, 9 – 11 am
- Mental Health Awareness Seminar: May 24th, 6 – 8 pm
- Planting Party: June 3rd, 9 – 11 am
- Southfield Road Corridor Cleanup: June 10th, 9 – 11 am
- 3rd Annual Juneteenth Celebration: June 17th, 12 Noon – 4 pm

Past DDA Events

- Diversity, Equity & Inclusion Round table: March 6th (rescheduled)
- Business Planning Seminar: March 15th

Commercial Business/Property Updates

- 277701 Southfield Road (The Event House) – NEW BUSINESS. Seeking site plan and special land use approval, and a variance for hours of operation. Intends to be operational in early June.
- 26727 Southfield Road (BP Gas) – Building is complete & has a Certificate of Occupancy. Seeking sign variance; tentatively on May ZBA agenda
- 27777 Southfield (Panera Bread) – Panera is working to obtain required wrecking clearances
- 18411 W 12 Mile (LOGOS) – Landscaping will be finished in the spring



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- Several prospective businesses have reached out in the past month seeking information about opening a business in the city and the associated planning & zoning processes.

Infrastructure

- 2023 infrastructure work is scheduled to begin April 17th, with some prep work already started
- DDA infrastructure project work will be on alley & approach improvements, as well as any Sidewalk Replacement Program activities in the district. Affected businesses have been contacted
- HRC has begun preliminary design & engineering work related to installation of a HAWK signal at Margate/Southfield Road
- Staff and consultants will be meeting with representatives from MDOT to discuss their planned work for I-696 between Lahser and Dequindre. A meeting with RCOC is also being scheduled to discuss the project scope and timeline for improvements to Southfield Road between 11 and 12 Mile Roads. Public meetings and outreach will be planned once the administration has information on both projects.

Miscellaneous

- DDA staff attended the National Main Street Conference in Boston, MA, March 26th – 30th
- DDA is partnering with Oak Park, Southfield, Farmington Hills, and Michigan Works! Southfield office to develop and send a survey to the businesses in our respective communities to help identify desired training/workshop topics.

2022 WATER AND SEWER

Service Address	Amount	0.10	Total
18810 ALHAMBRA	\$ 887.78	\$ 88.78	\$ 976.56
17401 AVILLA	\$ 1,406.63	\$ 140.66	\$ 1,547.29
17415 AVILLA	\$ 932.71	\$ 93.27	\$ 1,025.98
28672 BLACKSTONE	\$ 1,264.56	\$ 126.46	\$ 1,391.02
26861 BLOOMFIELD	\$ 2,607.17	\$ 260.72	\$ 2,867.89
28725 BLOOMFIELD	\$ 543.54	\$ 54.35	\$ 597.89
18586 BUNGALOW	\$ 318.46	\$ 31.85	\$ 350.31
18830 BUNGALOW	\$ 1,766.19	\$ 176.62	\$ 1,942.81
27705 E CALIFORNIA	\$ 1,046.57	\$ 104.66	\$ 1,151.23
27725 E CALIFORNIA	\$ 724.96	\$ 72.50	\$ 797.46
27934 E CALIFORNIA	\$ 463.92	\$ 46.39	\$ 510.31
27610 W CALIFORNIA	\$ 946.75	\$ 94.68	\$ 1,041.43
27660 W CALIFORNIA	\$ 874.96	\$ 87.50	\$ 962.46
27714 W CALIFORNIA	\$ 2,033.70	\$ 203.37	\$ 2,237.07
17554 CAMBRIDGE	\$ 4,743.69	\$ 474.37	\$ 5,218.06
17631 CAMBRIDGE	\$ 1,495.51	\$ 149.55	\$ 1,645.06
18635 CAMBRIDGE	\$ 1,299.27	\$ 129.93	\$ 1,429.20
17560 CORAL GABLES	\$ 1,020.97	\$ 102.10	\$ 1,123.07
17578 CORAL GABLES	\$ 304.94	\$ 30.49	\$ 335.43
17594 CORAL GABLES	\$ 878.56	\$ 87.86	\$ 966.42
18153 CORAL GABLES	\$ 2,061.55	\$ 206.16	\$ 2,267.71
18475 CORAL GABLES	\$ 874.96	\$ 87.50	\$ 962.46
18941 ELDORADO PL	\$ 2,031.12	\$ 203.11	\$ 2,234.23
27027 ELDORADO PL	\$ 964.60	\$ 96.46	\$ 1,061.06
28060 ELDORADO PL	\$ 603.73	\$ 60.37	\$ 664.10
28265 ELDORADO PL	\$ 874.96	\$ 87.50	\$ 962.46
28650 ELDORADO PL	\$ 784.60	\$ 78.46	\$ 863.06
28720 ELDORADO PL	\$ 907.09	\$ 90.71	\$ 997.80
28735 ELDORADO PL	\$ 1,104.13	\$ 110.41	\$ 1,214.54
19160 ELEVEN MILE	\$ 1,313.98	\$ 131.40	\$ 1,445.38
18530 GLENWOOD	\$ 364.08	\$ 36.41	\$ 400.49
18771 GLENWOOD	\$ 2,404.20	\$ 240.42	\$ 2,644.62
18794 GLENWOOD	\$ 5,535.34	\$ 553.53	\$ 6,088.87
27246 GOLDENGATE	\$ 874.96	\$ 87.50	\$ 962.46
27451 GOLDENGATE	\$ 598.25	\$ 59.83	\$ 658.08
28245 GOLDENGATE	\$ 1,235.97	\$ 123.60	\$ 1,359.57
18918 HAMPSHIRE	\$ 2,118.94	\$ 211.89	\$ 2,330.83
18980 HAMPSHIRE	\$ 878.56	\$ 87.86	\$ 966.42
18991 HAMPSHIRE	\$ 824.19	\$ 82.42	\$ 906.61
18150 KILBIRNIE	\$ 1,040.64	\$ 104.06	\$ 1,144.70
18740 LA CROSSE	\$ 1,603.55	\$ 160.36	\$ 1,763.91
26040 LATHRUP	\$ 789.96	\$ 79.00	\$ 868.96
26225 LATHRUP	\$ 978.53	\$ 97.85	\$ 1,076.38
26676 LATHRUP	\$ 1,077.81	\$ 107.78	\$ 1,185.59

26715 LATHRUP	\$	1,610.48	\$	161.05	\$	1,771.53
27470 LATHRUP	\$	1,007.27	\$	100.73	\$	1,108.00
28950 LATHRUP	\$	903.59	\$	90.36	\$	993.95
17590 LINCOLN	\$	3,138.69	\$	313.87	\$	3,452.56
17630 LINCOLN	\$	2,303.73	\$	230.37	\$	2,534.10
18180 LINCOLN	\$	1,146.53	\$	114.65	\$	1,261.18
18450 LINCOLN	\$	127.84	\$	12.78	\$	140.62
18900 LINCOLN	\$	1,312.79	\$	131.28	\$	1,444.07
17555 MARGATE	\$	1,200.50	\$	120.05	\$	1,320.55
26242 MEADOWBROOK WAY	\$	249.70	\$	24.97	\$	274.67
26310 MEADOWBROOK WAY	\$	684.63	\$	68.46	\$	753.09
27035 MEADOWBROOK WAY	\$	7,461.87	\$	746.19	\$	8,208.06
18241 MEADOWOOD	\$	407.97	\$	40.80	\$	448.77
18254 MEADOWOOD	\$	2,123.49	\$	212.35	\$	2,335.84
18271 MEADOWOOD	\$	1,793.67	\$	179.37	\$	1,973.04
18421 MIDDLESEX	\$	1,594.99	\$	159.50	\$	1,754.49
18459 MIDDLESEX	\$	1,092.39	\$	109.24	\$	1,201.63
27401 MORNINGSIDE PLAZA	\$	944.49	\$	94.45	\$	1,038.94
27424 MORNINGSIDE PLAZA	\$	144.76	\$	14.48	\$	159.24
27501 MORNINGSIDE PLAZA	\$	1,834.79	\$	183.48	\$	2,018.27
27604 MORNINGSIDE PLAZA	\$	1,132.56	\$	113.26	\$	1,245.82
27600 RACKHAM	\$	1,485.75	\$	148.58	\$	1,634.33
27653 RACKHAM	\$	1,781.74	\$	178.17	\$	1,959.91
27851 RACKHAM	\$	878.56	\$	87.86	\$	966.42
18911 RAINBOW CT	\$	1,036.76	\$	103.68	\$	1,140.44
27453 RAINBOW CIR	\$	966.13	\$	96.61	\$	1,062.74
27544 RAINBOW CIR	\$	6,610.19	\$	661.02	\$	7,271.21
27568 RAINBOW CIR	\$	1,390.46	\$	139.05	\$	1,529.51
27828 RAINBOW CIR	\$	2,734.28	\$	273.43	\$	3,007.71
17311 RAINBOW DR	\$	1,060.50	\$	106.05	\$	1,166.55
17575 RAINBOW DR	\$	196.63	\$	19.66	\$	216.29
17600 RAINBOW DR	\$	2,322.37	\$	232.24	\$	2,554.61
18130 RAINBOW DR	\$	454.80	\$	45.48	\$	500.28
18190 RAINBOW DR	\$	1,068.20	\$	106.82	\$	1,175.02
18207 RAINBOW DR	\$	889.84	\$	88.98	\$	978.82
18266 RAINBOW DR	\$	963.95	\$	96.40	\$	1,060.35
18330 RAINBOW DR	\$	1,420.58	\$	142.06	\$	1,562.64
18641 RAINBOW DR	\$	446.08	\$	44.61	\$	490.69
18679 RAINBOW DR	\$	2,988.88	\$	298.89	\$	3,287.77
19067 RAINBOW DR	\$	1,177.21	\$	117.72	\$	1,294.93
19252 RAINBOW DR	\$	3,009.45	\$	300.95	\$	3,310.40
17578 RAMSGATE	\$	960.84	\$	96.08	\$	1,056.92
17590 RAMSGATE	\$	626.38	\$	62.64	\$	689.01
17610 RAMSGATE	\$	2,273.39	\$	227.34	\$	2,500.73
17611 RAMSGATE	\$	2,220.53	\$	222.05	\$	2,442.58
18232 RAMSGATE	\$	1,278.00	\$	127.80	\$	1,405.80
27330 RED RIVER	\$	1,647.78	\$	164.78	\$	1,812.56
17380 ROSELAND	\$	1,802.76	\$	180.28	\$	1,983.04

17387 ROSELAND	\$	1,602.85	\$	160.29	\$	1,763.14
17590 ROSELAND	\$	1,664.20	\$	166.42	\$	1,830.62
18130 ROSELAND	\$	2,751.74	\$	275.17	\$	3,026.91
18140 ROSELAND	\$	1,079.99	\$	108.00	\$	1,187.99
18170 ROSELAND	\$	1,336.64	\$	133.66	\$	1,470.30
18245 ROSELAND	\$	1,843.13	\$	184.31	\$	2,027.44
18441 ROSELAND	\$	914.70	\$	91.47	\$	1,006.17
18490 ROSELAND	\$	1,410.45	\$	141.05	\$	1,551.50
18181 SANTA ANN	\$	892.95	\$	89.30	\$	982.25
18201 SANTA ANN	\$	538.04	\$	53.80	\$	591.84
27620 SANTA BARBARA	\$	1,880.72	\$	188.07	\$	2,068.79
27772 SANTA BARBARA	\$	1,574.02	\$	157.40	\$	1,731.42
28250 SANTA BARBARA	\$	1,046.12	\$	104.61	\$	1,150.73
28771 SANTA BARBARA	\$	1,284.30	\$	128.43	\$	1,412.73
18475 SAN QUENTIN	\$	1,410.01	\$	141.00	\$	1,551.01
17540 SAN ROSA	\$	145.91	\$	14.59	\$	160.50
18457 SARATOGA	\$	1,474.80	\$	147.48	\$	1,622.28
18525 SARATOGA	\$	874.96	\$	87.50	\$	962.46
28715 SOMERSET PL	\$	2,447.17	\$	244.72	\$	2,691.89
26612 SOUTHFIELD	\$	269.60	\$	26.96	\$	296.56
26641 SOUTHFIELD	\$	517.99	\$	51.80	\$	569.79
26727 SOUTHFIELD	\$	1,247.06	\$	124.71	\$	1,371.77
27411 SOUTHFIELD	\$	1,630.60	\$	163.06	\$	1,793.66
28001 SOUTHFIELD	\$	1,074.00	\$	107.40	\$	1,181.40
28505 SOUTHFIELD	\$	1,071.40	\$	107.14	\$	1,178.54
18833 SUNBRIGHT	\$	659.55	\$	65.96	\$	725.51
18860 SUNBRIGHT	\$	1,281.39	\$	128.14	\$	1,409.53
17560 SUNNYBROOK	\$	666.87	\$	66.69	\$	733.56
17576 SUNNYBROOK	\$	889.20	\$	88.92	\$	978.12
18120 SUNNYBROOK	\$	889.20	\$	88.92	\$	978.12
18189 SUNNYBROOK	\$	1,928.42	\$	192.84	\$	2,121.26
18725 SUNNYBROOK	\$	393.58	\$	39.36	\$	432.94
18756 SUNNYBROOK	\$	1,450.94	\$	145.09	\$	1,596.03
27245 SUNSET	\$	1,735.71	\$	173.57	\$	1,909.28
27751 SUNSET	\$	2,603.34	\$	260.33	\$	2,863.67
28000 SUNSET	\$	289.20	\$	28.92	\$	318.12
28041 SUNSET	\$	1,502.88	\$	150.29	\$	1,653.17
28252 SUNSET	\$	438.76	\$	43.88	\$	482.64
28510 SUNSET	\$	2,464.34	\$	246.43	\$	2,710.77
28534 SUNSET	\$	1,432.54	\$	143.25	\$	1,575.79
17641 TWELVE MILE	\$	987.52	\$	98.75	\$	1,086.27
17435 WILTSHIRE	\$	1,104.30	\$	110.43	\$	1,214.73
17640 WILTSHIRE	\$	1,303.62	\$	130.36	\$	1,433.98
17656 WILTSHIRE	\$	5,582.24	\$	558.22	\$	6,140.46
18180 WILTSHIRE	\$	1,200.03	\$	120.00	\$	1,320.03
18185 WILTSHIRE	\$	3,588.71	\$	358.87	\$	3,947.58
18741 WILTSHIRE	\$	1,735.51	\$	173.55	\$	1,909.06
19120 WILTSHIRE	\$	2,648.88	\$	264.89	\$	2,913.77

Total	\$	202,075.39	\$ 20,207.54 \$ 222,282.92

2021 SIDEWALK PROGRAM

Parcel #	Address	Amount	0.10	Total
40-24-24-102-030	17310 CORAL GABLES	\$ 838.70	\$ 83.87	\$ 922.57
40-24-24-103-020	17535 CORAL GABLES	\$ 1,395.95	\$ 139.60	\$ 1,535.55
40-24-24-101-035	17560 CORAL GABLES	\$ 562.90	\$ 56.29	\$ 619.19
40-24-24-101-034	17578 CORAL GABLES	\$ 371.50	\$ 37.15	\$ 408.65
40-24-24-103-016	17601 CORAL GABLES	\$ 1,479.95	\$ 148.00	\$ 1,627.95
40-24-24-101-032	17614 CORAL GABLES	\$ 1,292.70	\$ 129.27	\$ 1,421.97
40-24-23-227-027	18100 CORAL GABLES	\$ 185.75	\$ 18.58	\$ 204.33
40-24-23-229-007	18153 CORAL GABLES	\$ 371.50	\$ 37.15	\$ 408.65
40-24-23-252-004	18921 ELDORADO	\$ 467.20	\$ 46.72	\$ 513.92
40-24-23-252-003	18941 ELDORADO	\$ 371.50	\$ 37.15	\$ 408.65
40-24-23-253-007	18760 HAMPSHIRE	\$ 838.70	\$ 83.87	\$ 922.57
40-24-23-253-002	18850 HAMPSHIRE	\$ 213.75	\$ 21.38	\$ 235.13
40-24-23-206-006	18918 HAMPSHIRE	\$ 1,114.50	\$ 111.45	\$ 1,225.95
40-24-23-206-002	18980 HAMPSHIRE	\$ 399.50	\$ 39.95	\$ 439.45
40-24-23-251-001	18991 HAMPSHIRE	\$ 743.00	\$ 74.30	\$ 817.30
40-24-23-277-023	18150 KILBIRNIE	\$ 281.45	\$ 28.15	\$ 309.60
40-24-23-278-009	18151 KILBIRNIE	\$ 557.25	\$ 55.73	\$ 612.98
40-24-24-154-032	26011 LATHRUP	\$ 838.70	\$ 83.87	\$ 922.57
40-24-24-157-029	26040 LATHRUP	\$ 557.25	\$ 55.73	\$ 612.98
40-24-24-153-032	26225 LATHRUP	\$ 281.45	\$ 28.15	\$ 309.60
40-24-24-105-009	26676 LATHRUP	\$ 371.50	\$ 37.15	\$ 408.65
40-24-24-103-023	26715 LATHRUP	\$ 2,127.25	\$ 212.73	\$ 2,339.98
40-24-24-103-022	26735 LATHRUP	\$ 371.50	\$ 37.15	\$ 408.65
40-24-24-102-021	26846 LATHRUP	\$ 557.25	\$ 55.73	\$ 612.98
40-24-24-154-031	17554 LINCOLN	\$ 371.50	\$ 37.15	\$ 408.65
40-24-24-154-030	17574 LINCOLN	\$ 736.95	\$ 73.70	\$ 810.65
40-24-24-154-029	17580 LINCOLN	\$ 185.75	\$ 18.58	\$ 204.33
40-24-24-154-028	17590 LINCOLN	\$ 185.75	\$ 18.58	\$ 204.33
40-24-23-280-043	18180 LINCOLN	\$ 557.25	\$ 55.73	\$ 612.98
40-24-23-257-037	18450 LINCOLN	\$ 743.00	\$ 74.30	\$ 817.30
40-24-23-257-045	18560 LINCOLN	\$ 866.70	\$ 86.67	\$ 953.37
40-24-23-256-030	18830 LINCOLN	\$ 928.75	\$ 92.88	\$ 1,021.63
40-24-23-256-035	18900 LINCOLN	\$ 371.50	\$ 37.15	\$ 408.65
40-24-24-153-021	17555 MARGATE	\$ 1,300.25	\$ 130.03	\$ 1,430.28
40-24-24-153-015	17617 MARGATE	\$ 371.50	\$ 37.15	\$ 408.65
40-24-23-254-011	26215 MEADOWBROOK	\$ 185.75	\$ 18.58	\$ 204.33
40-24-23-256-039	26216 MEADOWBROOK	\$ 95.70	\$ 9.57	\$ 105.27
40-24-23-256-042	26242 MEADOWBROOK	\$ 371.50	\$ 37.15	\$ 408.65
40-24-23-255-004	26310 MEADOWBROOK	\$ 371.50	\$ 37.15	\$ 408.65

40-24-23-253-015	26335 MEADOWBROOK	\$	1,030.10	\$	103.01	\$	1,133.11
40-24-23-253-013	26371 MEADOWBROOK	\$	191.40	\$	19.14	\$	210.54
40-24-23-230-040	26660 MEADOWBROOK	\$	1,621.00	\$	162.10	\$	1,783.10
40-24-23-228-009	26751 MEADOWBROOK	\$	1,997.50	\$	199.75	\$	2,197.25
40-24-23-230-020	18130 MEADOWOOD	\$	95.70	\$	9.57	\$	105.27
40-24-23-230-017	18180 MEADOWOOD	\$	827.00	\$	82.70	\$	909.70
40-24-23-230-013	18240 MEADOWOOD	\$	95.70	\$	9.57	\$	105.27
40-24-24-104-024	26520 MEADOWOOD N	\$	281.45	\$	28.15	\$	309.60
40-24-24-104-021	26560 MEADOWOOD N	\$	838.70	\$	83.87	\$	922.57
40-24-24-152-016	26470 MEADOWOOD S	\$	2,043.25	\$	204.33	\$	2,247.58
40-24-23-255-014	18421 MIDDLESEX	\$	377.15	\$	37.72	\$	414.87
40-24-23-255-012	18447 MIDDLESEX	\$	467.20	\$	46.72	\$	513.92
40-24-23-255-011	18459 MIDDLESEX	\$	185.75	\$	18.58	\$	204.33
40-24-23-276-004	18466 MIDDLESEX	\$	377.15	\$	37.72	\$	414.87
40-24-24-156-015	17330 RAINBOW	\$	281.45	\$	28.15	\$	309.60
40-24-24-154-039	17555 RAINBOW	\$	371.50	\$	37.15	\$	408.65
40-24-24-153-025	17600 RAINBOW	\$	1,114.50	\$	111.45	\$	1,225.95
40-24-24-154-035	17617 RAINBOW	\$	399.50	\$	39.95	\$	439.45
40-24-23-279-003	18190 RAINBOW	\$	1,305.90	\$	130.59	\$	1,436.49
40-24-23-276-020	18207 RAINBOW	\$	185.75	\$	18.58	\$	204.33
40-24-23-278-002	18266 RAINBOW	\$	467.20	\$	46.72	\$	513.92
40-24-23-278-001	18280 RAINBOW	\$	1,953.20	\$	195.32	\$	2,148.52
40-24-23-277-002	18330 RAINBOW	\$	472.85	\$	47.29	\$	520.14
40-24-23-207-003	18654 RAINBOW	\$	281.45	\$	28.15	\$	309.60
40-24-23-208-005	18679 RAINBOW	\$	1,891.15	\$	189.12	\$	2,080.27
40-24-23-205-011	18855 RAINBOW	\$	185.75	\$	18.58	\$	204.33
40-24-23-229-010	18232 RAMSGATE	\$	557.25	\$	55.73	\$	612.98
40-24-23-280-053	18151 SANTA ANN	\$	309.45	\$	30.95	\$	340.40
40-24-23-280-051	18181 SANTA ANN	\$	557.25	\$	55.73	\$	612.98
40-24-23-257-054	18451 SANTA ANN	\$	664.13	\$	66.41	\$	730.54
40-24-23-255-007	18520 SANTA ANN	\$	185.75	\$	18.58	\$	204.33
40-24-23-254-007	18821 SUNBRIGHT	\$	281.45	\$	28.15	\$	309.60
40-24-23-254-006	18833 SUNBRIGHT	\$	95.70	\$	9.57	\$	105.27
40-24-23-252-009	18844 SUNBRIGHT	\$	185.75	\$	18.58	\$	204.33
40-24-23-252-006	18870 SUNBRIGHT	\$	281.45	\$	28.15	\$	309.60

Total Sidewalk 2021	\$	46,691.48	\$	4,669.15	\$	51,360.63
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2022 SIDEWALK PROGRAM

Parcel #	Address	Amount	0.10	Total
40-24-14-204-006	18745 ALHAMBRA	\$ 356.90	\$ 35.69	\$ 392.59
40-24-14-232-004	18155 AVILLA	\$ 380.93	\$ 38.09	\$ 419.02
40-24-14-232-010	28672 BLACKSTONE	\$ 908.24	\$ 90.82	\$ 999.06
40-24-14-403-010	27720 BLOOMFIELD	\$ 3,397.00	\$ 339.70	\$ 3,736.70
40-24-14-402-019	27721 BLOOMFIELD	\$ 885.72	\$ 88.57	\$ 974.29

40-24-14-401-018	27821 BLOOMFIELD	\$	1,392.00	\$	139.20	\$	1,531.20
40-24-14-202-006	28751 BLOOMFIELD	\$	295.24	\$	29.52	\$	324.76
40-24-14-228-001	28770 BLOOMFIELD	\$	1,369.48	\$	136.95	\$	1,506.43
40-24-14-427-007	27645 CALIFORNIA NW	\$	684.74	\$	68.47	\$	753.21
40-24-14-430-001	27660 CALIFORNIA NW	\$	708.63	\$	70.86	\$	779.49
40-24-14-476-010	27619 CALIFORNIA SW	\$	1,268.99	\$	126.90	\$	1,395.89
40-24-14-430-002	27644 CALIFORNIA SW	\$	194.75	\$	19.48	\$	214.23
40-24-14-254-010	18474 DOLORES	\$	713.49	\$	71.35	\$	784.84
40-24-14-255-005	18495 DOLORES	\$	100.49	\$	10.05	\$	110.54
40-24-14-255-004	18509 DOLORES	\$	100.49	\$	10.05	\$	110.54
40-24-14-251-008	18790 DOLORES	\$	194.75	\$	19.48	\$	214.23
40-24-14-481-040	27420 ELDORADO	\$	651.95	\$	65.20	\$	717.15
40-24-14-430-006	27691 ELDORADO	\$	489.99	\$	49.00	\$	538.99
40-24-14-279-013	28005 ELDORADO	\$	1,549.99	\$	155.00	\$	1,704.99
40-24-14-279-011	28051 ELDORADO	\$	1,131.74	\$	113.17	\$	1,244.91
40-24-14-280-001	28060 ELDORADO	\$	1,570.46	\$	157.05	\$	1,727.51
40-24-14-276-016	28265 ELDORADO	\$	1,683.27	\$	168.33	\$	1,851.60
40-24-14-277-004	28408 ELDORADO	\$	90.48	\$	9.05	\$	99.53
40-24-14-277-003	28420 ELDORADO	\$	194.75	\$	19.48	\$	214.23
40-24-14-276-011	28441 ELDORADO	\$	395.73	\$	39.57	\$	435.30
40-24-14-228-003	28720 ELDORADO	\$	428.45	\$	42.85	\$	471.30
40-24-14-207-008	28735 ELDORADO	\$	4,120.69	\$	412.07	\$	4,532.76
40-24-14-228-002	28740 ELDORADO	\$	1,008.73	\$	100.87	\$	1,109.60
40-24-14-278-011	18186 W GLENWOOD	\$	1,596.95	\$	159.70	\$	1,756.65
40-24-14-278-015	18216 W GLENWOOD	\$	1,057.88	\$	105.79	\$	1,163.67
40-24-14-255-012	18470 W GLENWOOD	\$	584.25	\$	58.43	\$	642.68
40-24-14-255-010	18512 W GLENWOOD	\$	512.58	\$	51.26	\$	563.84
40-24-14-255-009	18530 W GLENWOOD	\$	701.10	\$	70.11	\$	771.21
40-24-14-256-002	18535 W GLENWOOD	\$	389.50	\$	38.95	\$	428.45
40-24-14-253-006	18707 W GLENWOOD	\$	1,174.73	\$	117.47	\$	1,292.20
40-24-14-253-004	18755 W GLENWOOD	\$	447.00	\$	44.70	\$	491.70
40-24-14-253-003	18771 W GLENWOOD	\$	95.73	\$	9.57	\$	105.30
40-24-14-252-007	18804 W GLENWOOD	\$	713.49	\$	71.35	\$	784.84
40-24-14-430-013	27519 GOLDENGATE W	\$	1,653.16	\$	165.32	\$	1,818.48
40-24-14-205-001	18815 LACROSSE	\$	768.87	\$	76.89	\$	845.76
40-24-14-127-012	19060 LACROSSE	\$	623.20	\$	62.32	\$	685.52
40-24-14-278-008	18131 REDWOOD	\$	100.49	\$	10.05	\$	110.54
40-24-14-277-016	18140 REDWOOD	\$	981.69	\$	98.17	\$	1,079.86
40-24-14-227-039	18140 ROSELAND	\$	268.20	\$	26.82	\$	295.02
40-24-14-227-033	18226 ROSELAND	\$	584.25	\$	58.43	\$	642.68
40-24-14-229-005	18245 ROSELAND	\$	295.24	\$	29.52	\$	324.76
40-24-14-229-002	18441 ROSELAND	\$	1,074.24	\$	107.42	\$	1,181.66
40-24-14-226-043	18490 ROSELAND	\$	584.25	\$	58.43	\$	642.68
40-24-14-226-041	18520 ROSELAND	\$	356.78	\$	35.68	\$	392.46
40-24-14-226-039	18554 ROSELAND	\$	1,213.68	\$	121.37	\$	1,335.05
40-24-14-201-045	18778 ROSELAND	\$	779.00	\$	77.90	\$	856.90
40-24-14-476-009	18501 SAN DIEGO	\$	784.01	\$	78.40	\$	862.41
40-24-14-476-007	18551 SAN DIEGO	\$	560.88	\$	56.09	\$	616.97

40-24-14-476-001	18679 SAN DIEGO	\$	888.06	\$	88.81	\$	976.87
40-24-14-451-008	18753 SAN DIEGO	\$	395.73	\$	39.57	\$	435.30
40-24-14-404-011	18830 SAN DIEGO	\$	801.59	\$	80.16	\$	881.75
40-24-14-451-002	18837 SAN DIEGO	\$	489.99	\$	49.00	\$	538.99
40-24-14-403-004	18527 SAN JOSE	\$	428.45	\$	42.85	\$	471.30
40-24-14-426-018	18550 SAN JOSE	\$	791.80	\$	79.18	\$	870.98
40-24-14-402-009	18717 SAN JOSE	\$	200.98	\$	20.10	\$	221.08
40-24-14-405-006	18475 SAN QUENTIN	\$	395.73	\$	39.57	\$	435.30
40-24-14-405-004	18575 SAN QUENTIN	\$	1,000.02	\$	100.00	\$	1,100.02
40-24-14-402-015	18830 SAN QUENTIN	\$	662.15	\$	66.22	\$	728.37
40-24-14-230-016	18130 SAN ROSA	\$	545.30	\$	54.53	\$	599.83
40-24-14-231-002	18141 SAN ROSA	\$	941.03	\$	94.10	\$	1,035.13
40-24-14-230-014	18154 SAN ROSA	\$	973.75	\$	97.38	\$	1,071.13
40-24-14-402-001	27772 SANTA BARBARA	\$	1,074.24	\$	107.42	\$	1,181.66
40-24-14-127-022	28771 SANTA BARBARA	\$	1,433.36	\$	143.34	\$	1,576.70
40-24-14-426-004	18525 SARATOGA	\$	584.25	\$	58.43	\$	642.68
40-24-14-256-009	18594 SARATOGA	\$	973.75	\$	97.38	\$	1,071.13
40-24-14-401-006	18755 SARATOGA	\$	1,060.00	\$	106.00	\$	1,166.00
40-24-14-401-005	18769 SARATOGA	\$	684.74	\$	68.47	\$	753.21
40-24-14-228-021	28715 SOMERSET	\$	389.50	\$	38.95	\$	428.45
40-24-14-229-008	28770 SOMERSET	\$	584.25	\$	58.43	\$	642.68
40-24-14-228-017	28785 SOMERSET	\$	295.24	\$	29.52	\$	324.76
40-24-14-229-007	28786 SOMERSET	\$	295.24	\$	29.52	\$	324.76
40-24-14-228-016	28807 SOMERSET	\$	785.23	\$	78.52	\$	863.75
40-24-14-228-015	28827 SOMERSET	\$	457.20	\$	45.72	\$	502.92
40-24-14-427-002	27700 STANFORD	\$	447.00	\$	44.70	\$	491.70
40-24-14-429-007	27751 SUNSET W	\$	1,363.25	\$	136.33	\$	1,499.58
40-24-14-429-012	27837 SUNSET W	\$	742.24	\$	74.22	\$	816.46
40-24-14-279-007	27908 SUNSET W	\$	469.18	\$	46.92	\$	516.10
40-24-14-279-004	28010 SUNSET W	\$	301.47	\$	30.15	\$	331.62
40-24-14-256-019	28053 SUNSET W	\$	888.06	\$	88.81	\$	976.87
40-24-14-256-017	28095 SUNSET W	\$	1,782.35	\$	178.24	\$	1,960.59
40-24-14-276-008	28252 SUNSET W	\$	489.99	\$	49.00	\$	538.99
40-24-14-207-007	28510 SUNSET W	\$	1,330.53	\$	133.05	\$	1,463.58
40-24-14-207-006	28534 SUNSET W	\$	323.99	\$	32.40	\$	356.39
40-24-14-207-004	28584 SUNSET W	\$	1,268.99	\$	126.90	\$	1,395.89
40-24-14-207-002	28626 SUNSET W	\$	875.82	\$	87.58	\$	963.40
40-24-14-277-009	18165 WILTSHIRE	\$	1,008.73	\$	100.87	\$	1,109.60
40-24-14-277-008	18185 WILTSHIRE	\$	779.00	\$	77.90	\$	856.90
40-24-14-207-018	18400 WILTSHIRE	\$	785.23	\$	78.52	\$	863.75
40-24-14-205-011	18730 WILTSHIRE	\$	779.00	\$	77.90	\$	856.90
40-24-14-251-005	18741 WILTSHIRE	\$	798.03	\$	79.80	\$	877.83
40-24-14-205-008	18784 WILTSHIRE	\$	147.62	\$	14.76	\$	162.38
Total Sidewalk 2022		\$	75,881.28	\$	7,588.13	\$	83,469.41

2021 DITCH & CULVERT PROGRAM

Parcel #	Address	Amount	0.10	Total
40-24-13-107-003	17641 AVILLA	\$ 1,639.80	\$ 163.98	\$ 1,803.78
40-24-13-105-011	17560 AVILLA	\$ 1,663.90	\$ 166.39	\$ 1,830.29
40-24-13-108-005	17401 AVILLA	\$ 1,596.50	\$ 159.65	\$ 1,756.15
40-24-14-207-006	28534 SUNSET W	\$ 2,047.60	\$ 204.76	\$ 2,252.36
Total Ditch/Culvert program		\$ 6,947.80	\$ 694.78	\$ 7,642.58

2022 DITCH & CULVERT PROGRAM

Parcel #	Address	Amount	0.10	Total
40-24-13-155-012	27930 CALIFORNIA NE	\$ 1,219.00	\$ 121.90	\$ 1,340.90
40-24-13-155-011	27934 CALIFORNIA NE	\$ 1,893.40	\$ 189.34	\$ 2,082.74
40-24-13-303-007	27561 CALIFORNIA SE	\$ 3,191.20	\$ 319.12	\$ 3,510.32
40-24-14-204-012	18740 LACROSSE	\$ 2,001.16	\$ 200.12	\$ 2,201.28
40-24-14-205-002	18795 LACROSSE	\$ 1,986.20	\$ 198.62	\$ 2,184.82
40-24-24-153-032	26225 LATHRUP	\$ 1,933.68	\$ 193.37	\$ 2,127.05
40-24-24-105-009	26676 LATHRUP	\$ 1,785.96	\$ 178.60	\$ 1,964.56
40-24-23-208-005	18679 RAINBOW	\$ 1,951.68	\$ 195.17	\$ 2,146.85
40-24-13-103-023	17640 SAN ROSA	\$ 2,376.50	\$ 237.65	\$ 2,614.15
40-24-14-426-009	18457 SARATOGA	\$ 3,045.10	\$ 304.51	\$ 3,349.61
40-24-14-256-009	18594 SARATOGA	\$ 1,917.00	\$ 191.70	\$ 2,108.70
40-24-13-107-008	17656 WILTSHIRE	\$ 2,201.70	\$ 220.17	\$ 2,421.87
Total Ditch/Culvert program		\$ 25,502.58	\$ 2,550.26	\$ 28,052.84

NUISANCE CUTS 2022
Code Enforcement

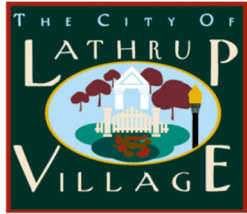
Parcel #	Address	Amount	0.10	Total
40-24-24-105-001	26760 Lathrup Blvd	\$ 4,500.00	\$ 450.00	\$ 4,950.00
40-24-14-307-010	27605 Morningside Plz	\$ 90.00	\$ 9.00	\$ 99.00
40-24-23-208-005	18679 Rainbow Dr	\$ 90.00	\$ 9.00	\$ 99.00
Total Ditch/Culvert program		\$ 4,680.00	\$ 468.00	\$ 5,148.00

CAMBRIDGE SAD Year 1 of 10

Parcel #	Address	Amount	0.10	Total
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40-24-13-357-004	17611 CAMBRIDGE	\$	741.02	\$	74.10	\$	815.12
40-24-13-353-010	17578 CAMBRIDGE	\$	741.02	\$	74.10	\$	815.12
40-24-13-353-011	17554 CAMBRIDGE	\$	741.02	\$	74.10	\$	815.12
40-24-13-353-014	27315 CAMBRIDGE	\$	741.02	\$	74.10	\$	815.12
40-24-13-357-003	17631 CAMBRIDGE	\$	741.02	\$	74.10	\$	815.12
40-24-13-357-005	17601 CAMBRIDGE	\$	741.02	\$	74.10	\$	815.12
40-24-13-357-006	17579 CAMBRIDGE	\$	741.02	\$	74.10	\$	815.12

Total Cambridge SAC		\$	5,187.14	\$	518.71	\$	5,705.85
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A HERITAGE OF GOOD LIVING

Pamela Bratschi
Assistant City Administrator/Treasurer

City of Lathrup Village
 27400 Southfield Road | Lathrup Village, MI 48076

treasurer@lathrupvillage.org

Office: 248.557.2600 x 227

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members
FR: Pamela Bratschi, Assistant City Administrator/Treasurer
DA: April 13, 2023

RE: Adoption of Final Delinquent Special Assessment Roll for 2023

At the end of each year there are delinquent water and sewer bills and other miscellaneous invoices (such as unpaid grass/weed mowing, 2021/2022 sidewalk program, 2021/2022 Ditch and Culvert, Cambridge SAD and nuisance abatements).

This process started in December identifying the tentative special assessments which were delinquent and were in jeopardy of being placed on the 2023 tax roll and a public hearing was held in January 2023. Property owners received an extension until April 1st to pay their delinquent bills before the amounts that are coming to you now to approve the Final Special Assessment Roll. These will be the amounts placed on the 2023 tax roll.

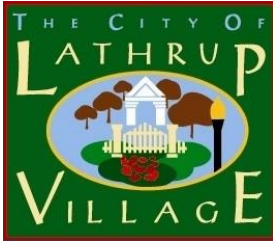
Attached you will find the water/sewer and the other special assessments. The action today certifies the special assessments as delinquent, which is the last step before placed on the tax roll.

Following are the outstanding amount for each special assessment owed at this time.

2022 Water/Sewer	\$222,282.92
2021 Sidewalk program	\$ 51,360.63
2022 Sidewalk program	\$ 83,469.41
2021 Ditch/Culvert	\$ 7,642.58
2022 Ditch/Culvert	\$ 28,052.84
2022 Nuisance Cuts	\$ 5,148.00
2022 Cambridge	\$ 5,705.85
Total Outstanding	\$403,662.23

Suggested Motion(s):

To Adopt the final delinquent special assessments and place on the 2023 tax roll.

**Susan Montenegro****City Administrator**

City of Lathrup Village

27400 Southfield Road | Lathrup Village, MI 48076

smontenegro@lathrupvillage.org

Office: 248.557.2600 x 225 | Cell: 248.520.0620

COUNCIL COMMUNICATION:**TO:** Mayor Garrett and City Council Members**FROM:** Susan Montenegro, City Administrator**DATE:** April 17, 2023**RE:** Mitigation Strategy for Non-Material Weaknesses in Audit

A mitigations strategy has been developed and submitted to the State of Michigan. Non-material weaknesses are more housekeeping issues and segregation of duties. The plan before you addresses 10 items noted in the audit.

Suggested Motion:**No motion is needed as this is informational**

Mitigation Plan for Non-Material Deficiencies Listed in the Audit:

Actual expenditures exceed amounts authorized in the budget – The city creates and adopts a budget for each fiscal year. Amendments are made twice each year; more amendments are made if needed. The city has been in transition over the last year as the previous administrator accepted another job and left in November of 2021. A new administrator was not hired until July of 2022. The city administrator and treasurer, along with department heads, review expenditures monthly to ensure that expenditures align with the adopted budget.

Bank reconciliations were not performed in a timely manner – Staff shortages are attributed to the city’s difficulty in performing timely reconciliation of bank statements. The city has hired additional staff and bank reconciliations are now done within 45 days.

Segregation of Duties – The City has resolved these issues by hiring new administrative staff with specific roles with segregation of duties and utilizing accounting consultants to help assist with recording transactions in BS&A, review account balances, and perform reconciliations. The City continues to invest in additional training for employees to enforce best practices and is expecting to rely less on the external auditors for material adjustments.

Water and Sewer Utility Billing – City currently tracks and reviews water usage/billing. The city has pinpointed the cause of the large water loss and is in discussion with SOCWA to repair/replace an oversized water meter. Water loss has been reduced significantly since June 30, 2022.

Revenue Adjustments – Review of financial statements are done monthly by the treasurer and city administrator. Revenues are recorded in a timely manner and adjustments are made as a part of the review process.

Credit Card Documentation – Credit card documentation and receipts are now uploaded into our BS&A software program as part of our recording keeping process. A copy of the city’s credit card policy is attached.

Pooled Cash and Interfund Transactions – The City recognizes the importance of timely recording of “due to / due from” transactions rather than letting funds accumulate in the General Fund. The hiring of additional staff has helped to ensure transactions between funds are done in a timely manner. The City performs a periodic review of interfund balances to confirm balances are settled between funds and that cash is reported in the proper funds.

Compensated Absences – Administration is working to resolve this issue using either ADP or BS&A to track compensated absences. If ADP is unable to provide a system to use, then the City will switch to BS&A payroll and timesheets modules to ensure accurate tracking of compensated absences.

Online Banking Policy – An online banking policy was adopted in 2021 and is followed.

Cybersecurity and Informational Technology Controls – A checklist was created by the former City Administrator and is used to remove employee access to the IT system when they leave the City. The City contracts with VC3, formerly I.T. Right, and administration has updated the current list of employee user accounts to ensure unauthorized access does not occur.



Client Invoice Register

Item 10B.

Giffels Webster

Sort Order: Billing Manager

Date basis: Invoice date

Includes invoices and finance charges

Tuesday, March 21, 2023

Page 1 of 17

Date range: from: 6/30/2020 to 3/21/2023

Billing Manager/ Client/ Project/ Invoice	Invoice Date	Accounting Date	Invoice Amount	Labor Amount	Expense Amount	Consultant Amount	Adjustment Amount	Sales Tax Amount	Prepayment Amount	Credit Memo/ Writeoff
Justin R. Wellman			8,775.01	6,976.88		1,798.13				
CITY OF LATHRUP VILLAGE			8,775.01	6,976.88		1,798.13				
1585054 2021 PASER RATINGS			1,762.50	1,762.50						
124804	11/18/2021	11/18/2021	1,762.50	1,762.50						
1585070 CITYWIDE BICYCLE ROUTE WAYFINDING			7,012.51	5,214.38		1,798.13				
121554	7/1/2020	7/1/2020	0.00							
121711	7/29/2020	7/29/2020	1,500.00	135.00		1,365.00				
123016	3/15/2021	3/15/2021	1,440.00	1,440.00						
123210	4/9/2021	4/9/2021	1,150.00	1,150.00						
123422	5/10/2021	5/10/2021	1,451.25	1,451.25						
124032	8/2/2021	8/2/2021	865.63	865.63						
125006	12/16/2021	12/16/2021	605.63	172.50		433.13				
Scott A. Ringler			1,209,075.82	1,140,599.61	3,800.67	64,675.54				41.23
CITY OF LATHRUP VILLAGE			1,209,075.82	1,140,599.61	3,800.67	64,675.54				41.23
1528922 2022 CURED-IN-PLACE-PIPE			44,483.91	44,395.58	88.33					
125501	3/14/2022	3/14/2022	1,500.00	1,500.00						
125677	4/11/2022	4/11/2022	1,647.13	1,635.00	12.13					
125902	5/5/2022	5/5/2022	852.87	839.45	13.42					
126136	6/2/2022	6/2/2022	750.00	750.00						
126769	8/29/2022	8/29/2022	5,067.57	5,055.00	12.57					
126909	9/23/2022	9/23/2022	11,614.13	11,614.13						
127214	10/24/2022	10/24/2022	10,370.58	10,345.50	25.08					
127403	11/18/2022	11/18/2022	3,820.51	3,808.00	12.51					
127658	12/15/2022	12/15/2022	2,948.62	2,936.00	12.62					
127832	1/17/2023	1/17/2023	3,742.50	3,742.50						
128021	2/10/2023	2/10/2023	2,170.00	2,170.00						
1528950 2020 CCTV SANITARY SEWERS			21,119.94	21,095.00	24.94					
121545	7/1/2020	7/1/2020	580.00	580.00						

Client Invoice Register

Item 10B.

Giffels Webster

Sort Order: Billing Manager

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Billing Manager/ Client/ Project/ Invoice	Invoice Date	Accounting Date	Invoice Amount	Labor Amount	Expense Amount	Consultant Amount	Adjustment Amount	Sales Tax Amount	Prepayment Amount	Credit Memo/ Writeoff
Scott A. Ringler			1,209,075.82	1,140,599.61	3,800.67	64,675.54				41.23
CITY OF LATHRUP VILLAGE			1,209,075.82	1,140,599.61	3,800.67	64,675.54				41.23
1528950 2020 CCTV SANITARY SEWERS			21,119.94	21,095.00	24.94					
121721	7/29/2020	7/29/2020	290.00	290.00						
121867	8/26/2020	8/26/2020	302.83	290.00	12.83					
122218	10/23/2020	10/23/2020	2,224.61	2,212.50	12.11					
122394	11/20/2020	11/20/2020	4,405.00	4,405.00						
122523	12/3/2020	12/3/2020	1,080.00	1,080.00						
122685	1/14/2021	1/14/2021	3,787.50	3,787.50						
122884	2/11/2021	2/11/2021	2,667.50	2,667.50						
123410	5/10/2021	5/10/2021	217.50	217.50						
125118	1/14/2022	1/14/2022	3,915.00	3,915.00						
125300	2/11/2022	2/11/2022	1,650.00	1,650.00						
1528951 GIS UPLOAD TO OAKLAND COUNTY			1,265.00	1,265.00						
122697	1/14/2021	1/14/2021	1,265.00	1,265.00						
1528960 RETENTION TANK GRADE SEPARATION EVALUATION			4,010.75	4,000.00	10.75					
122696	1/14/2021	1/14/2021	797.50	797.50						
122880	2/11/2021	2/11/2021	1,835.00	1,835.00						
123191	4/8/2021	4/8/2021	260.75	250.00	10.75					
123400	5/10/2021	5/10/2021	362.50	362.50						
125301	2/11/2022	2/11/2022	300.00	300.00						
126764	8/29/2022	8/29/2022	300.00	300.00						
128022	2/10/2023	2/10/2023	155.00	155.00						
1585020 2020 PAVEMENT REPAIR PROGRAM			380.00	380.00						
121717	7/29/2020	7/29/2020	380.00	380.00						
1585021 2021 PAVEMENT REPAIR PROGRAM			232,738.05	215,452.22	56.63	17,229.20				
122684	1/14/2021	1/14/2021	42,726.00	42,726.00						



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Billing Manager/ Client/ Project/ Invoice	Invoice Date	Accounting Date	Invoice Amount	Labor Amount	Expense Amount	Consultant Amount	Adjustment Amount	Sales Tax Amount	Prepayment Amount	Credit Memo/ Writeoff
Scott A. Ringler			1,209,075.82	1,140,599.61	3,800.67	64,675.54				41.23
CITY OF LATHRUP VILLAGE			1,209,075.82	1,140,599.61	3,800.67	64,675.54				41.23
1585021 2021 PAVEMENT REPAIR PROGRAM			232,738.05	215,452.22	56.63	17,229.20				
122883	2/11/2021	2/11/2021	25,050.00	25,050.00						
123024	3/15/2021	3/15/2021	5,574.71	5,562.50	12.21					
123205	4/8/2021	4/8/2021	8,233.07	8,210.54	22.53					
123414	5/10/2021	5/10/2021	4,215.00	4,215.00						
123621	6/4/2021	6/4/2021	26,205.01	26,205.01						
123837	7/6/2021	7/6/2021	56,132.98	46,084.09	10.88	10,038.01				
124055	8/2/2021	8/2/2021	24,921.76	20,612.82		4,308.94				
124232	9/1/2021	9/1/2021	13,993.38	11,704.38		2,289.00				
124375	9/23/2021	9/23/2021	10,799.38	10,799.38						
124599	10/26/2021	10/26/2021	4,389.26	3,785.00	11.01	593.25				
124795	11/18/2021	11/18/2021	2,077.50	2,077.50						
124999	12/15/2021	12/15/2021	2,847.50	2,847.50						
125128	1/14/2022	1/14/2022	145.00	145.00						
125502	3/14/2022	3/14/2022	780.00	780.00						
125678	4/11/2022	4/11/2022	687.50	687.50						
126366	7/1/2022	7/1/2022	1,440.00	1,440.00						
126771	8/29/2022	8/29/2022	2,520.00	2,520.00						
1585022 2022 PAVEMENT REPAIR PROGRAM			386,022.56	360,660.43	1,976.66	23,385.47				
123209	4/8/2021	4/8/2021	857.50	857.50						
123418	5/10/2021	5/10/2021	1,380.00	1,380.00						
123835	7/6/2021	7/6/2021	6,087.50	6,087.50						
124053	8/2/2021	8/2/2021	14,407.50	14,407.50						
124369	9/23/2021	9/23/2021	2,435.00	2,435.00						
124593	10/26/2021	10/26/2021	7,452.50	7,452.50						
124789	11/18/2021	11/18/2021	15,385.00	15,385.00						



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Billing Manager/ Client/ Project/ Invoice	Invoice Date	Accounting Date	Invoice Amount	Labor Amount	Expense Amount	Consultant Amount	Adjustment Amount	Sales Tax Amount	Prepayment Amount	Credit Memo/ Writeoff
Scott A. Ringler			1,209,075.82	1,140,599.61	3,800.67	64,675.54				41.23
CITY OF LATHRUP VILLAGE			1,209,075.82	1,140,599.61	3,800.67	64,675.54				41.23
1585022 2022 PAVEMENT REPAIR PROGRAM			386,022.56	360,660.43	1,976.66	23,385.47				
124994	12/16/2021	12/16/2021	15,990.00	15,990.00						
125125	1/14/2022	1/14/2022	18,352.50	18,352.50						
125302	2/11/2022	2/11/2022	16,565.25	16,565.25						
125503	3/14/2022	3/14/2022	9,316.00	9,316.00						
125679	4/11/2022	4/11/2022	3,812.76	3,569.60	243.16					
125903	5/5/2022	5/5/2022	23,770.17	23,526.07	244.10					
126137	6/2/2022	6/2/2022	44,418.20	38,143.13	683.29	5,591.78				
126377	7/1/2022	7/1/2022	41,070.31	35,157.50		5,912.81				
126568	8/1/2022	8/1/2022	40,200.15	39,030.25	25.40	1,144.50				
126775	8/29/2022	8/29/2022	33,075.14	30,894.75	25.14	2,155.25				
126914	9/23/2022	9/23/2022	46,675.50	43,415.25		3,260.25				
127195	10/20/2022	10/20/2022	0.00							
127220	10/24/2022	10/24/2022	26,611.58	20,981.38	755.57	4,874.63				
127404	11/18/2022	11/18/2022	14,859.00	14,412.75		446.25				
127659	12/15/2022	12/15/2022	408.00	408.00						
127833	1/17/2023	1/17/2023	1,788.00	1,788.00						
128266	3/13/2023	3/13/2023	1,105.00	1,105.00						
1585023 2023 PAVEMENT REPAIR PROGRAM			96,388.50	96,388.50						
126770	8/29/2022	8/29/2022	6,400.00	6,400.00						
126910	9/23/2022	9/23/2022	10,045.00	10,045.00						
127215	10/24/2022	10/24/2022	20,735.00	20,735.00						
127405	11/18/2022	11/18/2022	17,982.50	17,982.50						
127660	12/15/2022	12/15/2022	10,350.00	10,350.00						
127834	1/17/2023	1/17/2023	16,244.00	16,244.00						
128023	2/10/2023	2/10/2023	9,890.00	9,890.00						

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Billing Manager/ Client/ Project/ Invoice	Invoice Date	Accounting Date	Invoice Amount	Labor Amount	Expense Amount	Consultant Amount	Adjustment Amount	Sales Tax Amount	Prepayment Amount	Credit Memo/ Writeoff
Scott A. Ringler			1,209,075.82	1,140,599.61	3,800.67	64,675.54				41.23
CITY OF LATHRUP VILLAGE			1,209,075.82	1,140,599.61	3,800.67	64,675.54				41.23
1585023 2023 PAVEMENT REPAIR PROGRAM			96,388.50	96,388.50						
128267	3/13/2023	3/13/2023	4,742.00	4,742.00						
1585040 WB 11 MILE RESURFACING (OFF RAMP TO SOUTHFIELD)			4,109.38	1,235.00		2,874.38				
121546	7/1/2020	7/1/2020	2,874.38			2,874.38				
121865	8/26/2020	8/26/2020	945.00	945.00						
122051	9/23/2020	9/23/2020	290.00	290.00						
1585047 CAMBRIDGE DRAINAGE SAD			8,765.00	8,765.00						
125002	12/16/2021	12/16/2021	0.00							
125303	2/11/2022	2/11/2022	450.00	450.00						
125904	5/5/2022	5/5/2022	4,785.00	4,785.00						
126138	6/2/2022	6/2/2022	1,620.00	1,620.00						
126378	7/1/2022	7/1/2022	1,910.00	1,910.00						
1585048 ELDORADO PAVING SAD			6,375.00	6,375.00						
127661	12/15/2022	12/15/2022	2,195.00	2,195.00						
127835	1/17/2023	1/17/2023	1,750.00	1,750.00						
128268	3/13/2023	3/13/2023	2,430.00	2,430.00						
1585062 DPW BUILDING PARKING LOT REPAIR			9,706.25	9,706.25						
122888	2/11/2021	2/11/2021	1,810.00	1,810.00						
124051	8/2/2021	8/2/2021	745.00	745.00						
124230	9/1/2021	9/1/2021	2,246.25	2,246.25						
125905	5/5/2022	5/5/2022	3,200.00	3,200.00						
126139	6/2/2022	6/2/2022	495.00	495.00						
127836	1/17/2023	1/17/2023	300.00	300.00						
128024	2/10/2023	2/10/2023	910.00	910.00						
1649618 2018 AND 2019 WATER MAIN REPAIR PROJECT			217.50	217.50						

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Scott A. Ringler			1,209,075.82	1,140,599.61	3,800.67	64,675.54				41.23
CITY OF LATHRUP VILLAGE			1,209,075.82	1,140,599.61	3,800.67	64,675.54				41.23
1649618 2018 AND 2019 WATER MAIN REPAIR PROJECT			217.50	217.50						
122396	11/20/2020	11/20/2020	217.50	217.50						
1649621 2021 & 2022 WATER MAIN REPLACEMENT (SAN ROSA, WILTSHIRE, GOLDENGATE)			49,254.59	49,194.87	59.72					
122887	2/11/2021	2/11/2021	20,332.50	20,332.50						
123025	3/15/2021	3/15/2021	8,058.75	8,058.75						
123206	4/8/2021	4/8/2021	3,980.00	3,980.00						
123415	5/10/2021	5/10/2021	4,801.25	4,801.25						
123622	6/4/2021	6/4/2021	1,919.68	1,885.00	34.68					
123838	7/6/2021	7/6/2021	145.00	145.00						
124056	8/2/2021	8/2/2021	2,183.62	2,183.62						
124370	9/23/2021	9/23/2021	1,053.79	1,028.75	25.04					
124594	10/26/2021	10/26/2021	797.50	797.50						
124790	11/18/2021	11/18/2021	1,390.00	1,390.00						
124995	12/16/2021	12/16/2021	217.50	217.50						
125126	1/14/2022	1/14/2022	145.00	145.00						
125504	3/14/2022	3/14/2022	300.00	300.00						
125680	4/11/2022	4/11/2022	1,380.00	1,380.00						
126765	8/29/2022	8/29/2022	150.00	150.00						
127210	10/24/2022	10/24/2022	975.00	975.00						
127406	11/18/2022	11/18/2022	900.00	900.00						
127837	1/17/2023	1/17/2023	525.00	525.00						
1649623 2023 AND 2024 WATER MAIN REPLACEMENT PROGRAM			50,367.50	50,367.50						
127662	12/15/2022	12/15/2022	13,455.00	13,455.00						
127838	1/17/2023	1/17/2023	4,770.00	4,770.00						

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Billing Manager/ Client/ Project/ Invoice	Invoice Date	Accounting Date	Invoice Amount	Labor Amount	Expense Amount	Consultant Amount	Adjustment Amount	Sales Tax Amount	Prepayment Amount	Credit Memo/ Writeoff
Scott A. Ringler			1,209,075.82	1,140,599.61	3,800.67	64,675.54				41.23
CITY OF LATHRUP VILLAGE			1,209,075.82	1,140,599.61	3,800.67	64,675.54				41.23
1649623 2023 AND 2024 WATER MAIN REPLACEMENT PROGRAM			50,367.50	50,367.50						
128025	2/10/2023	2/10/2023	13,545.00	13,545.00						
128269	3/13/2023	3/13/2023	18,597.50	18,597.50						
1649660 2021 - 2023 HYDRANT REFURB/REPLACEMENT CIP			7,441.25	7,441.25						
123207	4/8/2021	4/8/2021	290.00	290.00						
123416	5/10/2021	5/10/2021	810.00	810.00						
123623	6/4/2021	6/4/2021	621.25	621.25						
123839	7/6/2021	7/6/2021	145.00	145.00						
124057	8/2/2021	8/2/2021	362.50	362.50						
124371	9/23/2021	9/23/2021	725.00	725.00						
124595	10/26/2021	10/26/2021	217.50	217.50						
124791	11/18/2021	11/18/2021	447.50	447.50						
124996	12/16/2021	12/16/2021	290.00	290.00						
125505	3/14/2022	3/14/2022	300.00	300.00						
125906	5/5/2022	5/5/2022	210.00	210.00						
126140	6/2/2022	6/2/2022	225.00	225.00						
126379	7/1/2022	7/1/2022	150.00	150.00						
126772	8/29/2022	8/29/2022	675.00	675.00						
126911	9/23/2022	9/23/2022	300.00	300.00						
127216	10/24/2022	10/24/2022	375.00	375.00						
127407	11/18/2022	11/18/2022	375.00	375.00						
127839	1/17/2023	1/17/2023	75.00	75.00						
128026	2/10/2023	2/10/2023	537.50	537.50						
128270	3/13/2023	3/13/2023	310.00	310.00						

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Billing Manager/ Client/ Project/ Invoice	Invoice Date	Accounting Date	Invoice Amount	Labor Amount	Expense Amount	Consultant Amount	Adjustment Amount	Sales Tax Amount	Prepayment Amount	Credit Memo/ Writeoff
Scott A. Ringler			1,209,075.82	1,140,599.61	3,800.67	64,675.54				41.23
CITY OF LATHRUP VILLAGE			1,209,075.82	1,140,599.61	3,800.67	64,675.54				41.23
1649661 2021 - 2023 GATE VALVE REFURB/REPLACEMENT CIP			8,161.25	8,161.25						
123208	4/8/2021	4/8/2021	290.00	290.00						
123417	5/10/2021	5/10/2021	810.00	810.00						
123624	6/4/2021	6/4/2021	476.25	476.25						
123840	7/6/2021	7/6/2021	217.50	217.50						
124058	8/2/2021	8/2/2021	290.00	290.00						
124372	9/23/2021	9/23/2021	725.00	725.00						
124596	10/26/2021	10/26/2021	217.50	217.50						
124792	11/18/2021	11/18/2021	447.50	447.50						
124997	12/16/2021	12/16/2021	580.00	580.00						
125506	3/14/2022	3/14/2022	300.00	300.00						
125681	4/11/2022	4/11/2022	120.00	120.00						
125907	5/5/2022	5/5/2022	330.00	330.00						
126141	6/2/2022	6/2/2022	225.00	225.00						
126380	7/1/2022	7/1/2022	150.00	150.00						
126773	8/29/2022	8/29/2022	650.00	650.00						
126912	9/23/2022	9/23/2022	337.50	337.50						
127217	10/24/2022	10/24/2022	375.00	375.00						
127408	11/18/2022	11/18/2022	375.00	375.00						
127840	1/17/2023	1/17/2023	225.00	225.00						
128027	2/10/2023	2/10/2023	477.50	477.50						
128271	3/13/2023	3/13/2023	542.50	542.50						
1649662 2021 WATER METER REPLACEMENT			3,795.00	3,795.00						
125696	4/11/2022	4/11/2022	3,795.00	3,795.00						
1649675 LEAD AND COPPER WATER SERVICE LEAD STUDY			36,622.51	36,622.51						

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Scott A. Ringler			1,209,075.82	1,140,599.61	3,800.67	64,675.54				41.23
CITY OF LATHRUP VILLAGE			1,209,075.82	1,140,599.61	3,800.67	64,675.54				41.23
1649675 LEAD AND COPPER WATER SERVICE LEAD STUDY			36,622.51	36,622.51						
121858	8/26/2020	8/26/2020	507.50	507.50						
122688	1/14/2021	1/14/2021	2,297.50	2,297.50						
122878	2/11/2021	2/11/2021	1,543.75	1,543.75						
123190	4/7/2021	4/7/2021	2,967.50	2,967.50						
123412	5/10/2021	5/10/2021	4,599.25	4,599.25						
123625	6/4/2021	6/4/2021	1,532.50	1,532.50						
123841	7/6/2021	7/6/2021	4,529.50	4,529.50						
124059	8/2/2021	8/2/2021	867.50	867.50						
124373	9/23/2021	9/23/2021	1,707.50	1,707.50						
124597	10/26/2021	10/26/2021	1,185.00	1,185.00						
124793	11/18/2021	11/18/2021	5,306.26	5,306.26						
124998	12/16/2021	12/16/2021	1,145.00	1,145.00						
125127	1/14/2022	1/14/2022	736.25	736.25						
125304	2/11/2022	2/11/2022	245.00	245.00						
125507	3/14/2022	3/14/2022	75.00	75.00						
125682	4/11/2022	4/11/2022	300.00	300.00						
126766	8/29/2022	8/29/2022	1,485.00	1,485.00						
126907	9/23/2022	9/23/2022	735.00	735.00						
127213	10/24/2022	10/24/2022	2,797.50	2,797.50						
127409	11/18/2022	11/18/2022	435.00	435.00						
127841	1/17/2023	1/17/2023	75.00	75.00						
128028	2/10/2023	2/10/2023	502.50	502.50						
128272	3/13/2023	3/13/2023	1,047.50	1,047.50						
1695119 11 MILE AND LATHRUP BLVD. DEVELOPMENT			145.00	145.00						

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Scott A. Ringler			1,209,075.82	1,140,599.61	3,800.67	64,675.54				41.23
CITY OF LATHRUP VILLAGE			1,209,075.82	1,140,599.61	3,800.67	64,675.54				41.23
1695119 11 MILE AND LATHRUP BLVD. DEVELOPMENT			145.00	145.00						
122397	11/20/2020	11/20/2020	145.00	145.00						
1695131 CMS ROW PERMIT REVIEWS FOR VARIOUS ADDRESSES			2,410.00	2,410.00						
122398	11/20/2020	11/20/2020	435.00	435.00						
122691	1/14/2021	1/14/2021	145.00	145.00						
123202	4/8/2021	4/8/2021	145.00	145.00						
123408	5/10/2021	5/10/2021	145.00	145.00						
123645	6/4/2021	6/4/2021	145.00	145.00						
124365	9/23/2021	9/23/2021	290.00	290.00						
124587	10/26/2021	10/26/2021	580.00	580.00						
125305	2/11/2022	2/11/2022	0.00							
125908	5/5/2022	5/5/2022	75.00	75.00						
126129	6/2/2022	6/2/2022	150.00	150.00						
126371	7/1/2022	7/1/2022	150.00	150.00						
127842	1/17/2023	1/17/2023	150.00	150.00						
1695132 AT&T ROW PERMIT REVIEWS FOR VARIOUS ADDRESSES			72.50	72.50						
124239	9/1/2021	9/1/2021	72.50	72.50						
1695137 ENGINEERING PLAN REVIEW FOR LV PETRO, BP FUELING STATION ENGINEERING PLAN REVIEW			3,509.00	3,509.00						
123020	3/15/2021	3/15/2021	435.00	435.00						
123633	6/4/2021	6/4/2021	72.50	72.50						
124364	9/23/2021	9/23/2021	1,250.00	1,250.00						
124586	10/26/2021	10/26/2021	400.00	400.00						
124784	11/18/2021	11/18/2021	145.00	145.00						
125306	2/11/2022	2/11/2022	996.50	996.50						

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Billing Manager/ Client/ Project/ Invoice	Invoice Date	Accounting Date	Invoice Amount	Labor Amount	Expense Amount	Consultant Amount	Adjustment Amount	Sales Tax Amount	Prepayment Amount	Credit Memo/ Writeoff
Scott A. Ringler			1,209,075.82	1,140,599.61	3,800.67	64,675.54				41.23
CITY OF LATHRUP VILLAGE			1,209,075.82	1,140,599.61	3,800.67	64,675.54				41.23
1695137 ENGINEERING PLAN REVIEW FOR LV PETRO, BP FUELING STATION ENGINEERING PLAN REVIEW			3,509.00	3,509.00						
125909	5/5/2022	5/5/2022	60.00	60.00						
126367	7/1/2022	7/1/2022	150.00	150.00						
1695138 ENGINEERING PLAN REVIEW FOR PRECISE MRI (27465 SOUTHFEILD)			1,450.00	1,450.00						
124037	8/2/2021	8/2/2021	145.00	145.00						
124383	9/24/2021	9/24/2021	652.50	652.50						
124782	11/18/2021	11/18/2021	135.00	135.00						
124990	12/16/2021	12/16/2021	517.50	517.50						
1695140 PLAN REVIEW FOR LIFE CENTER ADAPTIVE REUSE (27215 SOUTHFIELD ROAD)			507.50	507.50						
122399	11/20/2020	11/20/2020	145.00	145.00						
122692	1/14/2021	1/14/2021	145.00	145.00						
123021	3/15/2021	3/15/2021	217.50	217.50						
1695141 PLAN REVIEW FOR DISCOUNT TIRE (27000 SOUTHFIELD ROAD)			802.50	802.50						
123409	5/10/2021	5/10/2021	217.50	217.50						
124584	10/26/2021	10/26/2021	435.00	435.00						
125307	2/11/2022	2/11/2022	150.00	150.00						
1695142 PLAN REVIEW AND INSPECTION FOR 27317 AND 27347 SOUTHFIELD ROAD			728.75	728.75						
123834	7/6/2021	7/6/2021	145.00	145.00						
124048	8/2/2021	8/2/2021	583.75	583.75						
1695143 SAN ROSA GAS MAIN REPLACEMENT			3,037.50	3,037.50						
124238	9/1/2021	9/1/2021	290.00	290.00						
124987	12/16/2021	12/16/2021	1,272.50	1,272.50						
125113	1/14/2022	1/14/2022	335.00	335.00						

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Billing Manager/ Client/ Project/ Invoice	Invoice Date	Accounting Date	Invoice Amount	Labor Amount	Expense Amount	Consultant Amount	Adjustment Amount	Sales Tax Amount	Prepayment Amount	Credit Memo/ Writeoff
Scott A. Ringler			1,209,075.82	1,140,599.61	3,800.67	64,675.54				41.23
CITY OF LATHRUP VILLAGE			1,209,075.82	1,140,599.61	3,800.67	64,675.54				41.23
1695143 SAN ROSA GAS MAIN REPLACEMENT			3,037.50	3,037.50						
125697	4/11/2022	4/11/2022	150.00	150.00						
125910	5/5/2022	5/5/2022	990.00	990.00						
1695144 CAMBRIDGE GAS MAIN REPLACEMENT			2,162.50	2,162.50						
124988	12/16/2021	12/16/2021	145.00	145.00						
125114	1/14/2022	1/14/2022	817.50	817.50						
125308	2/11/2022	2/11/2022	150.00	150.00						
125509	3/14/2022	3/14/2022	150.00	150.00						
125699	4/11/2022	4/11/2022	150.00	150.00						
125911	5/5/2022	5/5/2022	150.00	150.00						
126368	7/1/2022	7/1/2022	600.00	600.00						
1695145 EAST CALIFORNIA GAS MAIN REPLACEMENT			9,106.00	9,106.00						
125109	1/14/2022	1/14/2022	145.00	145.00						
125309	2/11/2022	2/11/2022	1,551.00	1,551.00						
125510	3/14/2022	3/14/2022	6,090.00	6,090.00						
125700	4/11/2022	4/11/2022	990.00	990.00						
126128	6/2/2022	6/2/2022	150.00	150.00						
126768	8/29/2022	8/29/2022	180.00	180.00						
1695146 WILTSHIRE GAS MAIN REPLACEMENT			3,490.50	3,490.50						
124989	12/16/2021	12/16/2021	145.00	145.00						
125115	1/14/2022	1/14/2022	1,572.50	1,572.50						
125310	2/11/2022	2/11/2022	969.00	969.00						
125698	4/11/2022	4/11/2022	354.00	354.00						
125912	5/5/2022	5/5/2022	450.00	450.00						
1695147 RIGHT-OF-WAY PERMIT APPLICATION REVIEWS FOR EVERSTREAM FIBER			507.50	507.50						

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Billing Manager/ Client/ Project/ Invoice	Invoice Date	Accounting Date	Invoice Amount	Labor Amount	Expense Amount	Consultant Amount	Adjustment Amount	Sales Tax Amount	Prepayment Amount	Credit Memo/ Writeoff
Scott A. Ringler			1,209,075.82	1,140,599.61	3,800.67	64,675.54				41.23
CITY OF LATHRUP VILLAGE			1,209,075.82	1,140,599.61	3,800.67	64,675.54				41.23
1695147 RIGHT-OF-WAY PERMIT APPLICATION REVIEWS FOR EVERSTREAM FIBER			507.50	507.50						
124783	11/18/2021	11/18/2021	290.00	290.00						
124991	12/16/2021	12/16/2021	217.50	217.50						
1695148 LATHRUP BLVD (SOUTH OF 696) GAS MAIN REPLACEMENT			9,644.00	9,644.00						
124786	11/18/2021	11/18/2021	290.00	290.00						
125110	1/14/2022	1/14/2022	145.00	145.00						
125511	3/14/2022	3/14/2022	4,320.00	4,320.00						
125701	4/11/2022	4/11/2022	4,739.00	4,739.00						
125913	5/5/2022	5/5/2022	150.00	150.00						
1695149 CMS RESIDENTIAL SERVICE REINSTATEMENTS			3,015.00	3,015.00						
127207	10/24/2022	10/24/2022	600.00	600.00						
127400	11/18/2022	11/18/2022	2,007.00	2,007.00						
127843	1/17/2023	1/17/2023	408.00	408.00						
1695150 CMS DAPP 21499 RED RIVER, MORNINGSIDE, SUNNYBROOK			1,227.50	1,227.50						
127202	10/24/2022	10/24/2022	225.00	225.00						
127844	1/17/2023	1/17/2023	150.00	150.00						
128273	3/13/2023	3/13/2023	852.50	852.50						
1695151 CMS DAPP 21498 GOLDENGATE			675.00	675.00						
127203	10/24/2022	10/24/2022	375.00	375.00						
127396	11/18/2022	11/18/2022	75.00	75.00						
127845	1/17/2023	1/17/2023	225.00	225.00						
1695152 CMS DAPP 21500 SAN JOSE BLVD			1,227.50	1,227.50						
127208	10/24/2022	10/24/2022	225.00	225.00						
127401	11/18/2022	11/18/2022	150.00	150.00						



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Billing Manager/ Client/ Project/ Invoice	Invoice Date	Accounting Date	Invoice Amount	Labor Amount	Expense Amount	Consultant Amount	Adjustment Amount	Sales Tax Amount	Prepayment Amount	Credit Memo/ Writeoff
Scott A. Ringler			1,209,075.82	1,140,599.61	3,800.67	64,675.54				41.23
CITY OF LATHRUP VILLAGE			1,209,075.82	1,140,599.61	3,800.67	64,675.54				41.23
1695152 CMS DAPP 21500 SAN JOSE BLVD			1,227.50	1,227.50						
128274	3/13/2023	3/13/2023	852.50	852.50						
1695153 PANERA BREAD (27777 SOUTHRFIELD ROAD)			375.00	375.00						
127846	1/17/2023	1/17/2023	375.00	375.00						
1695154 CMS DAPP 21501 SUNNYBROOK (WEST)			225.00	225.00						
127847	1/17/2023	1/17/2023	225.00	225.00						
1695155 CMS DAPP 21497 GLENWOOD			225.00	225.00						
127848	1/17/2023	1/17/2023	225.00	225.00						
1695156 CMS DAPP 21503 SUNNYBROOK (EAST)			225.00	225.00						
127849	1/17/2023	1/17/2023	225.00	225.00						
1695157 123.NET RIGHT OF WAY PERMIT REVIEWS			310.00	310.00						
128029	2/10/2023	2/10/2023	310.00	310.00						
1873621 LATHRUP VILLAGE SOUTHFIELD CORRIDOR ALLEY EVALUATION			11,135.00	4,730.00		6,405.00				
123627	6/4/2021	6/4/2021	1,762.50	1,762.50						
124052	8/2/2021	8/2/2021	1,492.50	1,492.50						
125119	1/14/2022	1/14/2022	725.00	725.00						
125319	2/11/2022	2/11/2022	600.00	600.00						
126144	6/2/2022	6/2/2022	6,555.00	150.00		6,405.00				
1873622 2022 LATHRUP VILLAGE ALLEY RECONSTRUCTION			12,957.50	11,862.25		1,095.25				
126767	8/29/2022	8/29/2022	9,957.50	8,862.25		1,095.25				
126908	9/23/2022	9/23/2022	3,000.00	3,000.00						
1873623 2023 LV DDA ALLEY IMPROVEMENTS			13,886.00	13,886.00						
127665	12/15/2022	12/15/2022	8,170.00	8,170.00						
127853	1/17/2023	1/17/2023	2,800.00	2,800.00						
128032	2/10/2023	2/10/2023	2,170.00	2,170.00						

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Billing Manager/ Client/ Project/ Invoice	Invoice Date	Accounting Date	Invoice Amount	Labor Amount	Expense Amount	Consultant Amount	Adjustment Amount	Sales Tax Amount	Prepayment Amount	Credit Memo/ Writeoff
Scott A. Ringler			1,209,075.82	1,140,599.61	3,800.67	64,675.54				41.23
CITY OF LATHRUP VILLAGE			1,209,075.82	1,140,599.61	3,800.67	64,675.54				41.23
1873623 2023 LV DDA ALLEY IMPROVEMENTS			13,886.00	13,886.00						
128279	3/13/2023	3/13/2023	746.00	746.00						
1873630 SOUTHFIELD ROAD HAWK SIGNAL CROSSING			1,510.17			1,510.17				41.23
128280	3/13/2023	3/3/2023	1,510.17			1,510.17				41.23
1998500 2021 SIDEWALK REPAIR SAD			56,813.20	47,251.25	530.63	9,031.32				
123411	5/10/2021	5/10/2021	2,051.25	2,051.25						
123631	6/4/2021	6/4/2021	3,710.00	3,710.00						
123845	7/6/2021	7/6/2021	3,615.00	3,615.00						
124062	8/2/2021	8/2/2021	547.01	533.75	13.26					
124234	9/1/2021	9/1/2021	4,456.75	4,045.00	411.75					
124377	9/23/2021	9/23/2021	1,561.25	1,561.25						
124601	10/26/2021	10/26/2021	3,915.25	2,230.00		1,685.25				
124797	11/18/2021	11/18/2021	10,305.78	8,515.00	11.03	1,779.75				
125000	12/16/2021	12/16/2021	5,611.12	4,315.00	11.18	1,284.94				
125322	2/11/2022	2/11/2022	1,110.00	1,110.00						
125523	3/14/2022	3/14/2022	480.00	480.00						
125684	4/11/2022	4/11/2022	2,742.17	2,730.00	12.17					
125923	5/5/2022	5/5/2022	3,454.98	3,420.00	34.98					
126148	6/2/2022	6/2/2022	4,085.73	1,110.00	12.10	2,963.63				
126383	7/1/2022	7/1/2022	4,857.75	3,540.00		1,317.75				
126774	8/29/2022	8/29/2022	3,346.66	3,322.50	24.16					
126913	9/23/2022	9/23/2022	375.00	375.00						
127218	10/24/2022	10/24/2022	127.50	127.50						
127854	1/17/2023	1/17/2023	460.00	460.00						
1998522 2022 SIDEWALK REPAIR SAD			47,943.21	43,820.00	978.46	3,144.75				

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Billing Manager/ Client/ Project/ Invoice	Invoice Date	Accounting Date	Invoice Amount	Labor Amount	Expense Amount	Consultant Amount	Adjustment Amount	Sales Tax Amount	Prepayment Amount	Credit Memo/ Writeoff
Scott A. Ringler			1,209,075.82	1,140,599.61	3,800.67	64,675.54				41.23
CITY OF LATHRUP VILLAGE			1,209,075.82	1,140,599.61	3,800.67	64,675.54				41.23
1998522 2022 SIDEWALK REPAIR SAD			47,943.21	43,820.00	978.46	3,144.75				
125525	3/15/2022	3/15/2022	1,821.00	1,821.00						
125756	4/13/2022	4/13/2022	10,681.50	10,681.50						
125925	5/5/2022	5/5/2022	1,389.79	1,155.00	234.79					
126160	6/2/2022	6/2/2022	1,042.00	360.00	682.00					
126385	7/1/2022	7/1/2022	2,162.50	2,162.50						
126570	8/1/2022	8/1/2022	7,424.09	7,412.50	11.59					
126777	8/29/2022	8/29/2022	9,531.07	7,660.00	12.57	1,858.50				
126916	9/23/2022	9/23/2022	5,663.76	4,365.00	12.51	1,286.25				
127219	10/24/2022	10/24/2022	4,272.51	4,260.00	12.51					
127412	11/18/2022	11/18/2022	2,367.50	2,367.50						
127855	1/17/2023	1/17/2023	599.99	587.50	12.49					
128033	2/10/2023	2/10/2023	367.50	367.50						
128281	3/13/2023	3/13/2023	620.00	620.00						
1998523 2023 SIDEWALK REPAIR S.A.D.			14,376.00	14,376.00						
128282	3/13/2023	3/13/2023	14,376.00	14,376.00						
2013122 2022 CCTV STORM SEWER GRANT			34,152.55	34,078.00	74.55					
125524	3/14/2022	3/14/2022	1,963.00	1,963.00						
125685	4/11/2022	4/11/2022	4,560.00	4,560.00						
125924	5/5/2022	5/5/2022	2,437.27	2,400.00	37.27					
126149	6/2/2022	6/2/2022	5,025.00	5,025.00						
126384	7/1/2022	7/1/2022	6,762.12	6,750.00	12.12					
126569	8/1/2022	8/1/2022	6,855.00	6,855.00						
126776	8/29/2022	8/29/2022	5,500.16	5,475.00	25.16					
126915	9/23/2022	9/23/2022	900.00	900.00						
127856	1/17/2023	1/17/2023	150.00	150.00						



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Report Total	1,217,850.83	1,147,576.49	3,800.67	66,473.67	0.00	0.00	0.00	41.23
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[illegible]



PREPARED FOR
SUE MONTENEGRO

Hey Sue!

It was great connecting with you. Like we talked about, with the growing need to keep our communities engaged while also building a positive perception to encourage growth, it has never been more important to have an online presence that accurately reflects your city's identity and to share the great things happening every day in Lathrup Village.

With everyone always on their smartphones, mobile has become the biggest opportunity you have to reach your audience and build a strong online identity. And with Thrillshare, you now have one place where you and your staff can go to share the positive stories happening in your community. I hope you enjoy the examples provided, and I'm looking forward to speaking again!

Talk soon!

Ally



Ask me about being an artist - pet portraits are one of my favorite things to draw

Keys to a Mobile Strategy

Most people go wrong by thinking that just getting a new website is enough to connect with their surrounding community. The problem is, people spend the majority of their time online in mobile apps, not their browsers.

If you just need a depository of information, a simple website will be the way to go. In fact, there are many free websites you can use to accomplish this goal. In most cases, municipalities have other reasons to upgrade their websites: **to provide a better online user experience, attract people to your city, or to ensure accessible content for all of your audiences.**

To reach that goal, you have to meet people where they spend their time online. That's why we help you build a **mobile strategy.**



- Push Notifications**
Send push notifications to subscriber groups in the app to drive your community back to the app.
- Live Feed**
Allow users to see recent announcements in your community to keep them informed.
- The Info People Want**
Provide easy, native access to the content and information your community wants most.



Single Source of Truth

To reach your community, you first need to connect with them where they go the most: on their smartphones. That's why we use state of the art design and technology to create an intuitive user experience that your audience will love. Our native mobile apps load quickly and present information so it's easy to understand on a smaller screen.

Fully native for iOS and Android so your community has a great user experience no matter what phone they're using.



- News
- Events
- Documents
- Staff Directories



Crafting a Great User Experience

A good website stands out by offering a great user experience. That's the best way for you to make a positive first impression and get people to come back.



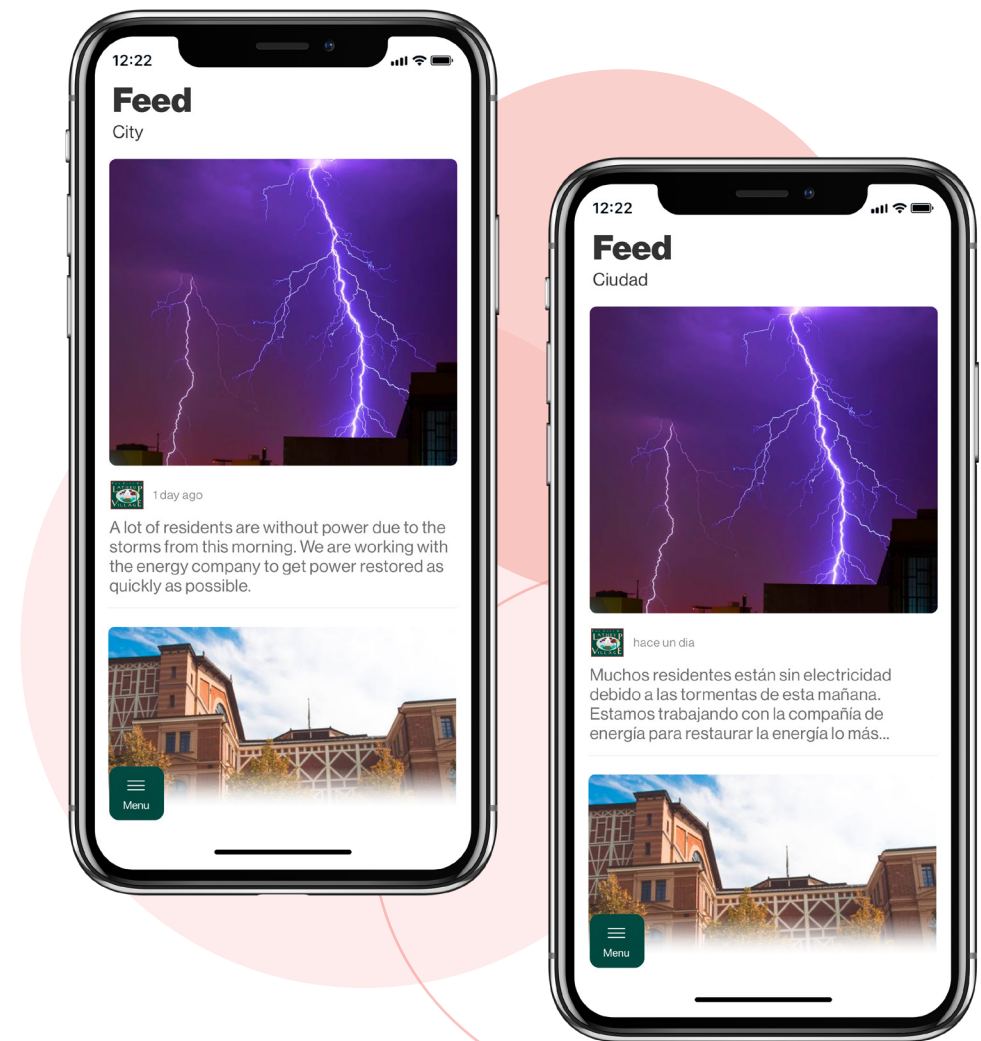
Responsive Design That Works On Any Device

Having a responsive website is a **must**. It's an important part of your mobile strategy, so we build all of your websites to be fully responsive. This also means you don't need to recreate content to make it accessible to smartphones. This helps users with visual or motor impairments navigate the website from all device types and screen sizes.

Language Translation

In today's world, you need to engage diverse audiences. Successfully doing so is about more than just translating your website and mobile app to other languages. Often, message formatting is thrown off after a translation feature is applied, and the user ends up with a message that's illegible.

No one in your community should feel like an afterthought. That's why we use the most robust translation services to power the translation of your website, mass notifications, and mobile app, all while retaining the same great user experience.



Your Website Could Look Like This:

We follow modern design best practices to offer a clean and appealing visual experience to your audiences. **Every website we build and host is ADA-compliant.** In addition to providing the tools to ensure compliance, we also provide ongoing **ADA training** for staff to ensure that added content is compliant as well.

Share What Makes You Stand Out!



Live feed

A place for short updates to keep everyone in the loop. It's like a Twitter feed reserved for municipal information.



Events

Bring your community together with a simple and powerful events calendar.



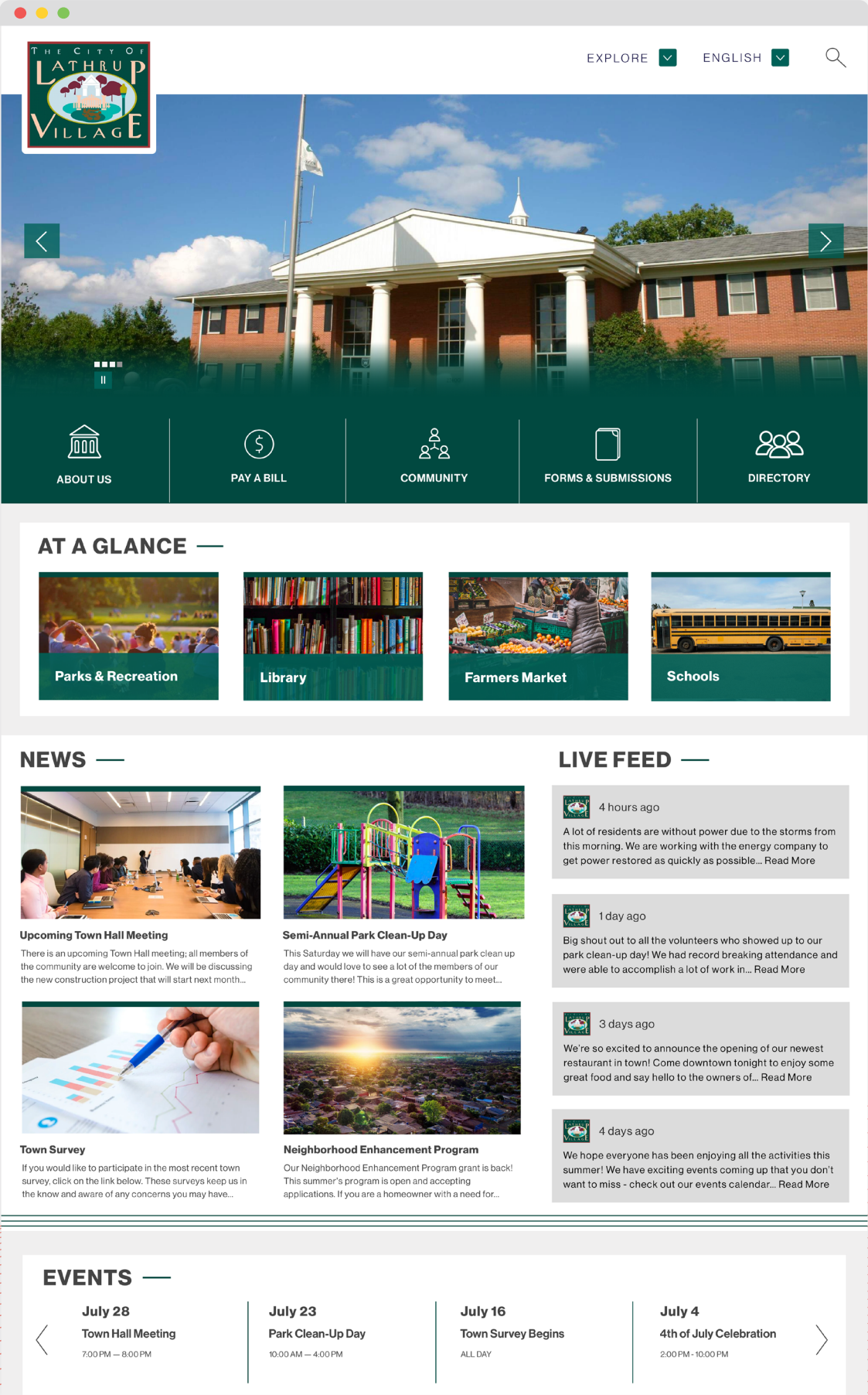
News

Highlight the exciting stories and achievements going on in your city.



Programs

Highlight what really matters. We'd love to feature your programs and make it easy for your audiences to find what they're looking for.



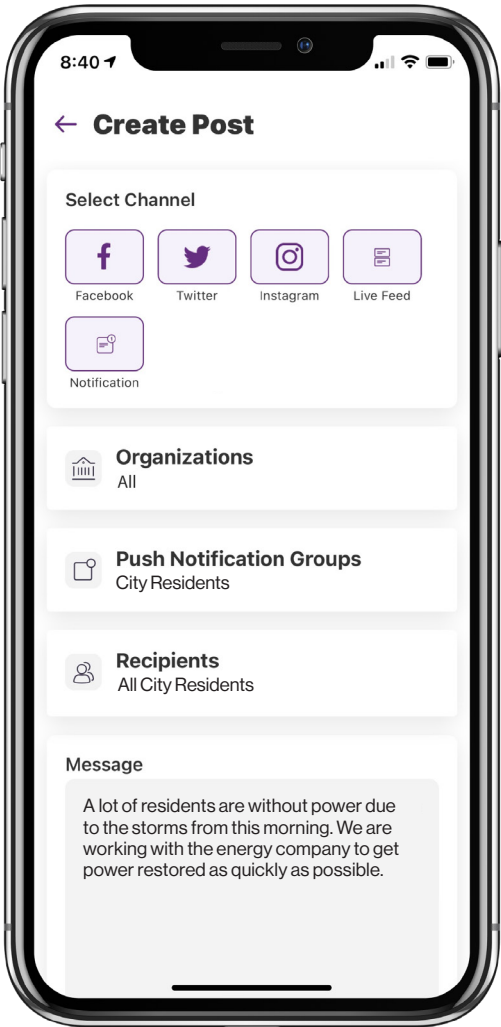
A Marketing Team in Your Pocket



The positive stories happening in your community can make a big impact. Thrillshare's app for Android and iPhone allows the people closest to the stories to be the storytellers, wherever they are.

Simply take out your phone, write an update, and instantly share it across all the devices and social networks your community uses to find information.

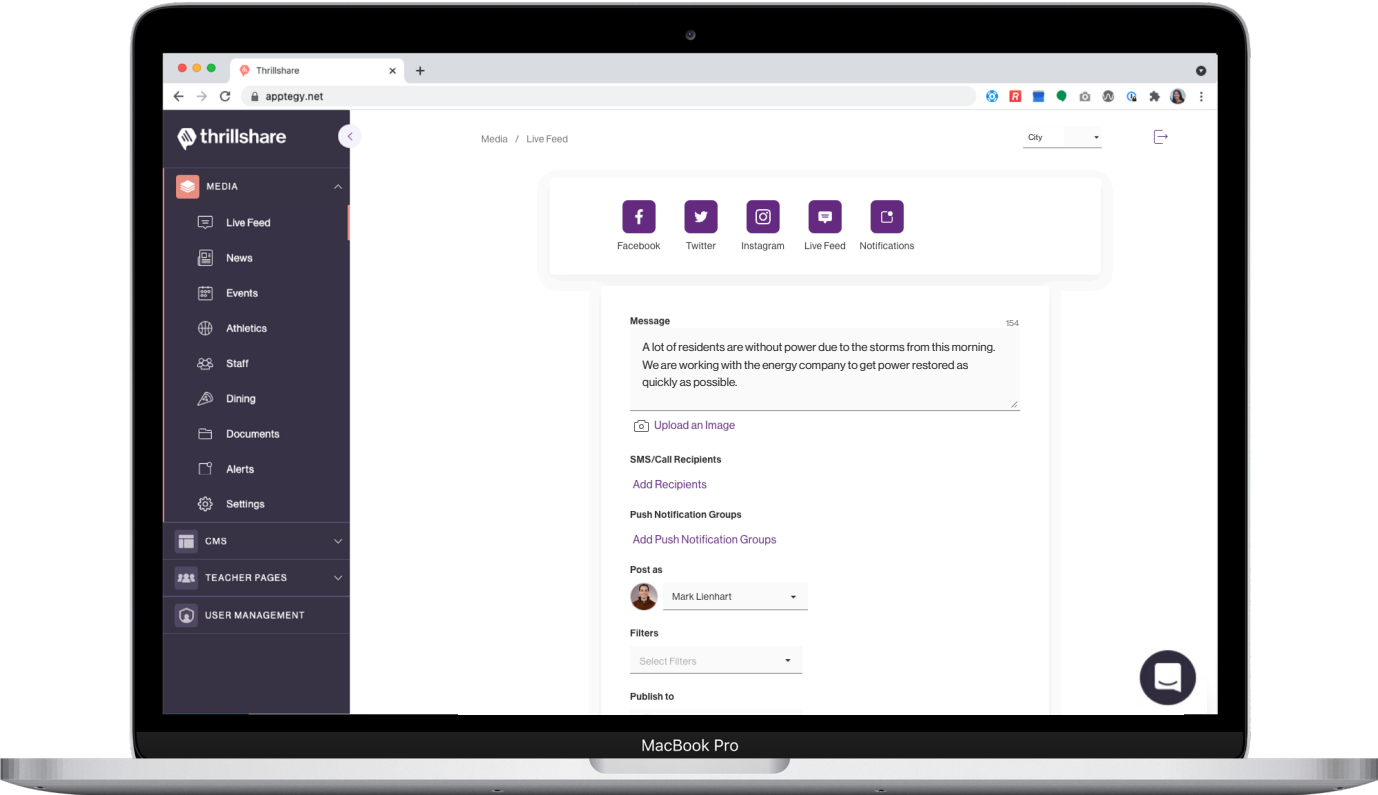
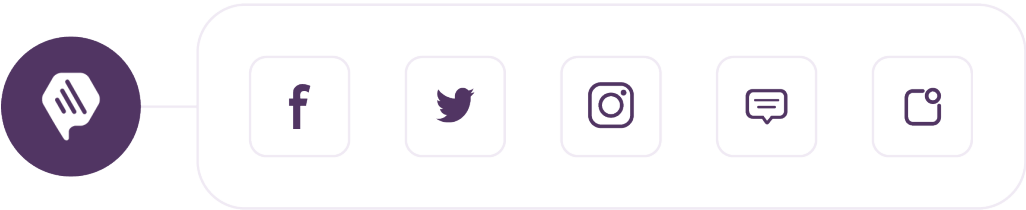
Advocate for your community with a powerful brand.



Ease of Use

Most municipalities have to make an impossible choice: use a system that is really simple but lacks functionality or use a system that's comprehensive but too complex for most users. That's why we built Thrillshare.

With Thrillshare, you can **write a message** once and automatically send it across your mobile app, website, Instagram, Facebook, Twitter, and push notifications. Sharing is simple, and you can be sure that each message makes it home.



Training & Support

We won't charge for our initial training, and we will never charge for ongoing training — even if we did one per week. All of our trainings are done via zoom, so those sessions are recorded and available at your disclosure. Additionally, you can use tools like our help center or live chat to receive immediate assistance.

Client Success

“Support” is about more than helping with questions and addressing concerns. You will have a dedicated point of contact for:

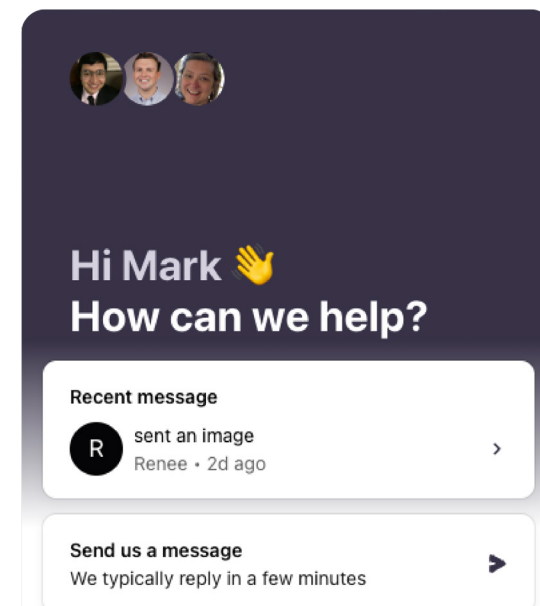
- Marketing Strategy
- Best Practices
- Feature Updates
- Product Rollout Campaign

**All training
is included
& unlimited**

Response Time

Our average response time is 60 seconds, and most requests for support are closed within 30 minutes. Here are some ways to reach us:

- Live Chat (online)
- Phone
- Email



Meet the Team



Jesson George
VP of Client Experience

Jesson leads Apptegy's Client Success, Onboarding, and Technical Operations/Support teams. He brings 18 years of experience in project management, leadership, and customer service in telecommunications. He believes that deeply understanding the client's needs, the community, and providing the right tools at the right moment are at the heart of the work the Client Experience team does.



Amy Charpentier
Director of Implementation

As the Director of Implementation at Apptegy, Amy coaches her team to deeply understand the client's community in order to create an online platform that radically improves a district's ability to communicate.



Jared Dreher
Head of Support

Jared serves as our Head of Support, bringing 12 years of experience in customer service and leadership. At Apptegy, you'll see Jared carry over his technical expertise and empathetic approach to people and their problems to the entire Support team. This way, if you contact us for support, our team already understands the inner-workings of our products and can diagnose and offer solutions immediately without having to refer to a separate department.

Let's keep the conversation going.



📞 **(501) 209-0055**

✉ **ally.cantrell@apptegy.com**

Feel free to reach out to me through email or my personal cell phone number.



To schedule a time to see
Thrillshare for yourself visit:
www.apptegy.com/Meet

TextMyGov

TextMyGov
P.O. Box 3784
Logan, Utah 84323
435-787-7222

Partnership Proposal

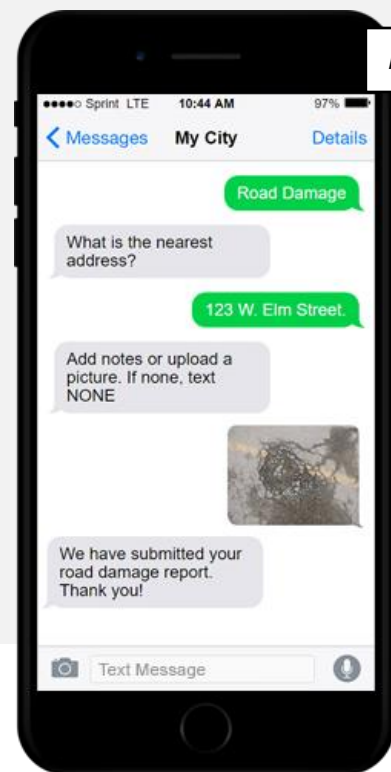
Introducing TextMyGov

TextMyGov was developed to open lines of communication with local government agencies and citizens. The system works 24 hours a day and easily connects with your website and other communication methods.

Using the regular messaging app on any smartphone, the smart texting technology allows the citizen to ask questions and get immediate responses, find links to information on the agency's website, address problems, report any issues and upload photos.

According to the Pew Research Center, **97% of smartphone owners text regularly.**

The technology analysts at Compuware reported **that 80 to 90% of all downloaded apps are only used once and then eventually deleted** by users.



Item 10C.

TextMyGov Solutions:

Communicate, Engage, Boost Website Traffic, Track, and Work



Communicate

TextMyGov uses smart texting technology to communicate with citizens. Local government agencies can answer questions, send links to their website, and provide details on garbage pickup, utility payments, city news, events, office hours, just to name a few.



Engage

TextMyGov uses smart texting technology to engage with citizens. Citizens can easily report issues to any department, such as potholes, drainage problems, tall grass, junk cars. The issue reporting function can be customized for each department and their most commonly reported items. Agencies can engage citizens and ask specific guided questions regarding location, address, street name, and more. If your goal is to engage with citizens and get smart valuable data- You need TextMyGov.



Boost Website Traffic

TextMyGov uses smart texting technology to maximize a city's website. Citizens can text in keywords like festival, parking, ticketing, meeting, sporting event, etc. The smart texting technology can answer the question or send a link from the city's website with additional information. Local government agencies spend thousands of dollars each year on their website. TextMyGov is the best way to benefit from that investment. If your goal is to benefit from your website investment- You need TextMyGov.



Track

TextMyGov uses smart texting technology to track and record all the information that is sent in. Agencies can track the cell phone number, date, and time of every request. If your agency wants to be compliant with FOIA- You need TextMyGov.



Work

Smart texting uses detailed information to track a citizen's request or create a work order. Work orders and requests can be generated and completed. Smart texting allows you to easily collect information like name, location, street address, and allows the user to upload a photo. If your agency wants to track real requests and real work orders submitted by a real cell phone number- You need TextMyGov.

Implementation

Getting Started

After the execution of the basic service agreement, a project manager will be assigned to assist the client through implementation. A local phone number will be obtained for use with TextMyGov.

Configuration

The project manager will work with the client to customize interactive responses, create automation flows, and keyword lists. Training will be provided on how to quickly create and edit data.

Media Kit

Advertising materials will be provided to the client, including an infographic for the website and downloadable flyer for social media and other communication methods used by the agency.

Unlimited Training and Support

After initial implementation and training, unlimited on-going support is included. Our experts are available M-F 6am-5pm MST.

Subscription Cost Breakdown

This quote represents a subscription to TextMyGov with an annual recurring charge for a period of two years. The agreement is set to automatically renew on the date of this agreement, after year two. See below for package price and other details.

Terms and conditions can be printed and attached as Exhibit A or viewed at www.TextMyGov.com/terms

Prepared for:

Lathrup Village
27400 Southfield Road, Lathrup
Village, MI 48706
Sue Montenegro

Prepared by:

Xavier Leckness
Account Executive
P.O. Box 3784
Logan, UT 84323

Package	Package Price	Billing
TextMyGov Package includes: <ul style="list-style-type: none"> • TextMyGov Web-Based Software • Local Phone Number • Short Code Number (for outgoing messages) • Unlimited Users • Unlimited Departments • Unlimited Support for Every User • 10 GB Managed online data storage • 50,000 75,000 Text Messages per year 	\$3,800	Annual
Implementation/Setup Fee	\$1,900	One Time
Total (First Year):	\$5,700	First Year
Total (Ongoing):	\$3,800	Annual

Notes:

1. This is a two-year contract. After the initial two years, the contract can be canceled by providing 60-day written notice.
2. After the initial two-year contract, the agreement will revert to a year to year.
3. Customer is required to put TextMyGov widget on the Agency's Web Home page.
4. This agreement and pricing were provided at the customer's request and are good until December 30th, 2022.
5. Customer is required to provide copy of W-9

Additional Services

TextMyGov provides additional applications and services that can be purchased as part of the TextMyGov solution. These can be added to the customer's annual* cost, upon request.

Enhanced Media & Care Package – Marketing materials and expert implementation to promote and optimize TextMyGov, see us here for additional information- https://textmygov.com/enhanced-media-care/	Price based on Population	Annual
Additional Storage – Each unit of storage contains an additional 100 GB.	\$250	Annual
Additional text messages – Additional text messages can be purchased at any time. (\$750 for 100,000), (\$550 for 50,000), (\$300 for 25,000)	Price based on amount of text messages	Annual

Agreement Confirmation

Implementation Team Information

Name:

Title:

Email:

Office Phone:

Cell Phone (Required):

Implementation Team Information

Name:

Title:

Email:

Office Phone:

Cell Phone (Required):

Billing Information

Billing Contact Name:

Title:

Email:

Office Phone:

Address:

(Please attach copy of W-9 or Tax Exemption form. Must include FEIN #.)

Agreement Signature

Name:

Title:

Date:

Signature:

Widget Contact

Name:

Title:

Email:

Phone:

(This person is responsible for placing the TextMyGov Widget (see options-<https://support.textmygov.com/widget/>) on the agency's website within 60 days of the signature. The TextMyGov widget will remain on the agency's website for the duration of the agreement. This agreement was discounted \$1000/annually so the agency understands that they are required to place and maintain the widget on the agency's website.)

Twilio Contact Authorization**Twilio Authorized Contacts**

Employee Name (1):

Email:

Phone Number:

Job Position:

Business Title:

Employee Name (2):

Email:

Phone Number:

Job Position:

Business Title:

☐ I confirm that my nominated authorized representatives agree to be contacted by Twilio.