



Downtown Development Authority

Friday, February 21, 2025 at 12:00 PM

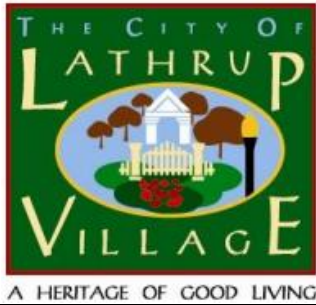
27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order**
2. **Roll Call**
3. **Approval of Agenda**
4. **Approval of Minutes**
 - A. [January 2025 - DDA Board Minutes](#)
5. **Presentations**
 - A. Southfield Chamber of Commerce: Update on Lathrup Village Activities
6. **Consent Agenda**
 - A. [Monthly Financial Reports](#)
 - B. [Monthly Code Enforcement Report](#)
7. **Public Comment (*speakers are limited to 3 minutes*)**
8. **Old Business**
9. **New Business**
 - A. [FY25 & FY26 Alleyway Enhancements Bid](#)
 - B. [2024 DDA Annual Report](#)
 - C. [Southfield Road Hanging Flower Baskets Order](#)
 - D. [FY 25/26 DDA Budget \(draft v1\)](#)
10. **Public Comment (*speakers are limited to 3 minutes*)**

11. DDA Director Report

A. Monthly Report

12. Adjourn



Downtown Development Authority

Friday, January 17, 2025 at 12:00 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

MINUTES

1. Call to Order

Meeting called to order at 12:02pm

2. Roll Call

Present: Brian Ford, Mike Greene, Charlotte Jones, Bruce Kantor, Fred Prime, Pam Shermeyer, Dan Sugg.

Absent: Patricia Felton, Alex Green, Danielle Huey.

3. Approval of Agenda

Motion to approve agenda made by Chairman Fred Prime, seconded by Dan Sugg. Motion passed Unanimously.

4. Approval of Minutes

A. December 2024 - DDA Board Minutes

Motion to approve minutes of December 2024 Meeting made by Pam Shermeyer, seconded by Mike Greene. Motion passed Unanimously.

5. Public Comment (*speakers are limited to 3 minutes*)

6. Presentations

A. Southfield Chamber of Commerce: Update on Lathrup Village Activities

No presentation given. The presenter did not arrive for meeting.

7. Consent Agenda

A. Monthly Financial Reports

B. Monthly Code Enforcement Report

Motion to approve consent agenda by Dan Sugg, seconded by Mike Greene. Motion passed unanimously.

8. New Business

A. 2025 Main Street America Accreditation Assessment

Update provided to board regarding the Main Street program’s annual assessment to retain Affiliate status.

B. 3rd Annual Lathrup Village Music Festival Overview

The board received an update on the 3rd Annual Lathrup Village Music Festival, including progress on securing musical acts and sponsorships. Four verbal agreements have been made, with contracts pending approval. The DDA was asked to approve funding for these acts, with the funds to be refunded to the DDA from sponsorship funding for the event.

Motion to approve entering into contracts with the 4 acts for the music festival by Mike Greene, seconded by Dan Sugg. Motion passed unanimously.

9. Public Comment (*speakers are limited to 3 minutes*)

10. DDA Director Report

Motion made to accept DDA Director’s December Report and approved unanimously.

11. Board Training

A. SWOT & goal development lead by Giffels Webster

Board training completed following meeting adjournment.

12. Adjourn

User: JESSICA

FROM 494-000.000-000.000 TO 494-000.000-971.001

Item 6A.

DB: Lathrup

TRANSACTIONS FROM 01/01/2025 TO 01/31/2025

| JE # | Date | Description | Reference # | OFFSETTING GL | DEBIT | CREDIT |
|---|------------|--------------------------------|-------------|---------------|-----------|-----------|
| 494-000.000-010.000 TRUST ACCOUNT-GENERAL | | | | | | |
| Journal GJ: GJ | | | | | | |
| 146607 | 01/13/2025 | INTERFUND DUE-TO/DUE-FROM | 16709 | Multiple | | 43,593.80 |
| 147025 | 01/30/2025 | INTERFUND DUE-TO/DUE-FROM | 16732 | Multiple | 7,262.68 | |
| 147424 | 01/31/2025 | MONTHLY INTEREST POSTING- 01/3 | 16743 | Multiple | 3,547.78 | |
| Journal Totals | | | | | 10,810.46 | 43,593.80 |
| Totals for 494-000.000-010.000 | | | | | 10,810.46 | 43,593.80 |
| Balance 01/01/25: | | | | 1,273,186.57 | | |
| Net Change: | | | | (32,783.34) | | |
| Balance 01/31/25: | | | | 1,240,403.23 | | |

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|---|------------|--------------------------------|-------|-----------|-----------|-----------|
| 494-000.000-084.101 DUE FROM GENERAL FUND | | | | | | |
| Journal DTDF: DUE TO/DUE FROM | | | | | | |
| 146874 | 01/15/2025 | TAX DISTRIBUTION (THRU 01/15/2 | 16714 | Multiple | 15,177.96 | |
| 147026 | 01/30/2025 | RECLASS DDA PLANNING/CONSULTIN | 16734 | Multiple | 28,237.61 | |
| 147426 | 01/31/2025 | TAX DISTRIBUTION (THRU 01/31/2 | 16745 | Multiple | 2,006.54 | |
| Journal Totals | | | | | 45,422.11 | 0.00 |
| Journal GJ: GJ | | | | | | |
| 146572 | 01/10/2025 | OC MONTHLY DELQ PPTAX 12/2024 | 16699 | Multiple | 158.61 | |
| 146607 | 01/13/2025 | INTERFUND DUE-TO/DUE-FROM | 16709 | Multiple | | 3,846.45 |
| 147025 | 01/30/2025 | INTERFUND DUE-TO/DUE-FROM | 16732 | Multiple | | 15,336.57 |
| Journal Totals | | | | | 158.61 | 19,183.02 |
| Totals for 494-000.000-084.101 | | | | | 45,580.72 | 19,183.02 |
| Balance 01/01/25: | | | | 3,846.45 | | |
| Net Change: | | | | 26,397.70 | | |
| Balance 01/31/25: | | | | 30,244.15 | | |

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|--------------------------------------|------------|--------------------------------|----------------|---------------------|----------|----------|
| 494-000.000-202.000 ACCOUNTS PAYABLE | | | | | | |
| Journal AP: AP | | | | | | |
| 146693 | 01/15/2025 | MISSIONSQUARE - 803046Vnd: MIS | 803046.1 | Multiple | | 180.83 |
| 146710 | 01/15/2025 | STANDARD INSURANCE COMPANYVnd: | 12.16.24 | Multiple | | 64.35 |
| 147028 | 01/31/2025 | ALISE WILLIAMSVnd: ALISEK Invo | 1.27.25 | 494-000.000-846.000 | | 1,125.00 |
| 147044 | 01/31/2025 | AMAZON CAPITAL SERVICESVnd: AM | 1KFJ-NGM4-DGCV | 494-000.000-844.000 | | 59.92 |
| 147045 | 01/31/2025 | AMAZON CAPITAL SERVICESVnd: AM | 13QM-LQTN-VCDD | 494-000.000-844.000 | | 54.99 |
| 147053 | 01/31/2025 | BLUE CARE NETWORKVnd: BLUECARE | 250070003244 | Multiple | | 97.97 |
| 147054 | 01/31/2025 | BLUE CARE NETWORKVnd: BLUECARE | 250070002473 | Multiple | | 1,056.68 |
| 147122 | 01/31/2025 | PLANTE MORANVnd: PLANTE Invoi | 10299551 | Multiple | | 1,996.35 |
| 147128 | 01/31/2025 | STANDARD INSURANCE COMPANYVnd: | 1.15.25-2.1.25 | Multiple | | 64.35 |
| Journal Totals | | | | | 0.00 | 4,700.44 |
| Journal CD: CD | | | | | | |
| 146778 | 01/15/2025 | Check: NBDC 50431 | 50431 | Multiple | 180.83 | |
| 146791 | 01/15/2025 | Check: NBDC 50444 | 50444 | Multiple | 64.35 | |
| 147136 | 01/31/2025 | Check: NBDC 50459 | 50459 | Multiple | 1,125.00 | |
| 147152 | 01/31/2025 | Check: NBDC 50475 | 50475 | Multiple | 59.92 | |
| 147153 | 01/31/2025 | Check: NBDC 50476 | 50476 | Multiple | 54.99 | |
| 147160 | 01/31/2025 | Check: NBDC 50483 | 50483 | Multiple | 97.97 | |
| 147161 | 01/31/2025 | Check: NBDC 50484 | 50484 | Multiple | 1,056.68 | |
| 147215 | 01/31/2025 | Check: NBDC 50538 | 50538 | Multiple | 1,996.35 | |
| 147220 | 01/31/2025 | Check: NBDC 50543 | 50543 | Multiple | 64.35 | |
| Journal Totals | | | | | 4,700.44 | 0.00 |
| Totals for 494-000.000-202.000 | | | | | 4,700.44 | 4,700.44 |
| Balance 01/01/25: | | | | 0.00 | | |
| Net Change: | | | | 0.00 | | |
| Balance 01/31/25: | | | | 0.00 | | |

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|---|------------|--------------------------------|-------|----------|------|----------|
| 494-000.000-214.101 DUE TO GENERAL FUND | | | | | | |
| Journal CD: CD | | | | | | |
| 146778 | 01/15/2025 | Check: NBDC 50431 | 50431 | Multiple | | 180.83 |
| 146791 | 01/15/2025 | Check: NBDC 50444 | 50444 | Multiple | | 64.35 |
| 147136 | 01/31/2025 | Check: NBDC 50459 | 50459 | Multiple | | 1,125.00 |
| 147152 | 01/31/2025 | Check: NBDC 50475 | 50475 | Multiple | | 59.92 |
| 147153 | 01/31/2025 | Check: NBDC 50476 | 50476 | Multiple | | 54.99 |
| 147160 | 01/31/2025 | Check: NBDC 50483 | 50483 | Multiple | | 97.97 |
| 147161 | 01/31/2025 | Check: NBDC 50484 | 50484 | Multiple | | 1,056.68 |
| 147215 | 01/31/2025 | Check: NBDC 50538 | 50538 | Multiple | | 1,996.35 |
| 147220 | 01/31/2025 | Check: NBDC 50543 | 50543 | Multiple | | 64.35 |
| Journal Totals | | | | | 0.00 | 4,700.44 |
| Journal GJ: GJ | | | | | | |
| 146508 | 01/06/2025 | MERS POSTING-JAN FOR DEC PAYRO | 16696 | Multiple | | 1,179.30 |

User: JESSICA FROM 494-000.000-000.000 TO 494-000.000-971.001
 DB: Lathrup TRANSACTIONS FROM 01/01/2025 TO 01/31/2025

Item 6A.

| JE # | Date | Description | Reference # | OFFSETTING GL | DEBIT | CREDIT |
|---|------------|---------------------------|-------------|---------------|-------------|-----------|
| 494-000.000-214.101 DUE TO GENERAL FUND | | | | | | |
| Journal CD: CD | | | | | | |
| 146607 | 01/13/2025 | INTERFUND DUE-TO/DUE-FROM | 16709 | Multiple | 47,440.25 | |
| 147025 | 01/30/2025 | INTERFUND DUE-TO/DUE-FROM | 16732 | Multiple | 8,073.89 | |
| Journal Totals | | | | | 55,514.14 | 1,179.30 |
| Journal PR: Payroll | | | | | | |
| 147303 | 01/30/2025 | 2ND PAY IN JANUARY | 16737 | Multiple | | 6,740.02 |
| Journal Totals | | | | | 0.00 | 6,740.02 |
| Totals for 494-000.000-214.101 | | | | | 55,514.14 | 12,619.76 |
| Balance 01/01/25: | | | | | 54,089.66 | |
| Net Change: | | | | | (42,894.38) | |
| Balance 01/31/25: | | | | | 11,195.28 | |

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|--|------------|--------------------------------|-------|----------|------------|-----------|
| 494-000.000-407.000 TIFA-CAPTURE TAXES | | | | | | |
| Journal DTF: DUE TO/DUE FROM | | | | | | |
| 146874 | 01/15/2025 | TAX DISTRIBUTION (THRU 01/15/2 | 16714 | Multiple | | 15,177.96 |
| 147426 | 01/31/2025 | TAX DISTRIBUTION (THRU 01/31/2 | 16745 | Multiple | | 2,006.54 |
| Journal Totals | | | | | 0.00 | 17,184.50 |
| Journal GJ: GJ | | | | | | |
| 146572 | 01/10/2025 | OC MONTHLY DELQ PPTAX 12/2024 | 16699 | Multiple | | 158.61 |
| Journal Totals | | | | | 0.00 | 158.61 |
| Totals for 494-000.000-407.000 | | | | | 0.00 | 17,343.11 |
| Balance 01/01/25: | | | | | 403,906.68 | |
| Net Change: | | | | | 17,343.11 | |
| Balance 01/31/25: | | | | | 421,249.79 | |

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|---|------------|--------------------------------|-------|----------|-----------|----------|
| 494-000.000-446.000 INVESTMENT INTEREST | | | | | | |
| Journal GJ: GJ | | | | | | |
| 147424 | 01/31/2025 | MONTHLY INTEREST POSTING- 01/3 | 16743 | Multiple | | 3,547.78 |
| Journal Totals | | | | | 0.00 | 3,547.78 |
| Totals for 494-000.000-446.000 | | | | | 0.00 | 3,547.78 |
| Balance 01/01/25: | | | | | 20,218.64 | |
| Net Change: | | | | | 3,547.78 | |
| Balance 01/31/25: | | | | | 23,766.42 | |

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|--|------------|--------------------|-------|----------|-----------|------|
| 494-000.000-701.000 SALARIES FULL-TIME | | | | | | |
| Journal PR: Payroll | | | | | | |
| 147303 | 01/30/2025 | 2ND PAY IN JANUARY | 16737 | Multiple | 6,272.25 | |
| Journal Totals | | | | | 6,272.25 | 0.00 |
| Totals for 494-000.000-701.000 | | | | | 6,272.25 | 0.00 |
| Balance 01/01/25: | | | | | 64,688.67 | |
| Net Change: | | | | | 6,272.25 | |
| Balance 01/31/25: | | | | | 70,960.92 | |

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|---|------------|--------------------------------|----------------|----------|----------|------|
| 494-000.000-703.000 EMPLOYEE TAXES & BENEFITS | | | | | | |
| Journal AP: AP | | | | | | |
| 146693 | 01/15/2025 | MISSIONSQUARE - 803046EMPLOYEE | 803046.1 | Multiple | 180.83 | |
| 146710 | 01/15/2025 | STANDARD INSURANCE COMPANYEMPL | 12.16.24 | Multiple | 64.35 | |
| 147053 | 01/31/2025 | BLUE CARE NETWORKEMPLOYEE TAXE | 250070003244 | Multiple | 97.97 | |
| 147054 | 01/31/2025 | BLUE CARE NETWORKEMPLOYEE TAXE | 250070002473 | Multiple | 1,056.68 | |
| 147128 | 01/31/2025 | STANDARD INSURANCE COMPANYEMPL | 1.15.25-2.1.25 | Multiple | 64.35 | |
| Journal Totals | | | | | 1,464.18 | 0.00 |
| Journal GJ: GJ | | | | | | |
| 146508 | 01/06/2025 | MERS POSTING-JAN FOR DEC PAYRO | 16696 | Multiple | 1,179.30 | |
| Journal Totals | | | | | 1,179.30 | 0.00 |
| Journal PR: Payroll | | | | | | |
| 147303 | 01/30/2025 | 2ND PAY IN JANUARY | 16737 | Multiple | 467.77 | |
| Journal Totals | | | | | 467.77 | 0.00 |

User: JESSICA

FROM 494-000.000-000.000 TO 494-000.000-971.001

Item 6A.

DB: Lathrup

TRANSACTIONS FROM 01/01/2025 TO 01/31/2025

| JE # | Date | Description | Reference # | OFFSETTING GL | DEBIT | CREDIT |
|---|------------|--------------------------------|----------------|---------------------|-------------|-----------|
| 494-000.000-703.000 EMPLOYEE TAXES & BENEFITS | | | | | | |
| Totals for 494-000.000-703.000 | | | | | 3,111.25 | 0.00 |
| Balance 01/01/25: | | | | | 22,095.31 | |
| Net Change: | | | | | 3,111.25 | |
| Balance 01/31/25: | | | | | 25,206.56 | |
| 494-000.000-810.000 AUDITING & ACCOUNTING | | | | | | |
| Journal AP: AP | | | | | | |
| 147122 | 01/31/2025 | PLANTE MORANAUDITING & ACCOUN | 10299551 | Multiple | 1,996.35 | |
| Journal Totals | | | | | 1,996.35 | 0.00 |
| Totals for 494-000.000-810.000 | | | | | 1,996.35 | 0.00 |
| Balance 01/01/25: | | | | | 8,807.62 | |
| Net Change: | | | | | 1,996.35 | |
| Balance 01/31/25: | | | | | 10,803.97 | |
| 494-000.000-844.000 MAIN STREET PROGRAM | | | | | | |
| Journal AP: AP | | | | | | |
| 147044 | 01/31/2025 | AMAZON CAPITAL SERVICESMAIN ST | 1KFJ-NGM4-DGCV | 494-000.000-202.000 | 59.92 | |
| 147045 | 01/31/2025 | AMAZON CAPITAL SERVICESMAIN ST | 13QM-LQTN-VCDD | 494-000.000-202.000 | 54.99 | |
| Journal Totals | | | | | 114.91 | 0.00 |
| Totals for 494-000.000-844.000 | | | | | 114.91 | 0.00 |
| Balance 01/01/25: | | | | | 25,600.94 | |
| Net Change: | | | | | 114.91 | |
| Balance 01/31/25: | | | | | 25,715.85 | |
| 494-000.000-846.000 MUSIC FESTIVAL EXP | | | | | | |
| Journal AP: AP | | | | | | |
| 147028 | 01/31/2025 | ALISE WILLIAMSMUSIC FESTIVAL E | 1.27.25 | 494-000.000-202.000 | 1,125.00 | |
| Journal Totals | | | | | 1,125.00 | 0.00 |
| Totals for 494-000.000-846.000 | | | | | 1,125.00 | 0.00 |
| Balance 01/01/25: | | | | | 0.00 | |
| Net Change: | | | | | 1,125.00 | |
| Balance 01/31/25: | | | | | 1,125.00 | |
| 494-000.000-882.000 PLANNING/CONSULTING FEES | | | | | | |
| Journal DTDF: DUE TO/DUE FROM | | | | | | |
| 147026 | 01/30/2025 | RECLASS DDA PLANNING/CONSULTIN | 16734 | Multiple | | 28,237.61 |
| Journal Totals | | | | | 0.00 | 28,237.61 |
| Totals for 494-000.000-882.000 | | | | | 0.00 | 28,237.61 |
| Balance 01/01/25: | | | | | 43,537.61 | |
| Net Change: | | | | | (28,237.61) | |
| Balance 01/31/25: | | | | | 15,300.00 | |

Item 6A.

Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY

| GL Number | Description | PERIOD ENDED 01/31/2024 | PERIOD ENDED 01/31/2025 |
|---|--------------------------------|----------------------------|----------------------------|
| *** Assets *** | | | |
| 494-000.000-010.000 | TRUST ACCOUNT-GENERAL | 1,169,874.84 | 1,240,403.23 |
| 494-000.000-028.096 | TAXES RECEIVABLE-PERSONAL PROP | 19,543.46 | 9,697.14 |
| 494-000.000-084.101 | DUE FROM GENERAL FUND | 488,463.89 | 30,244.15 |
| 494-000.000-141.001 | INFRASTRUCTURE | 360,289.69 | 640,945.69 |
| 494-000.000-177.000 | NON DEPRECIABLE-CAPITAL ASSETS | 0.00 | 27,972.00 |
| 494-000.000-177.001 | DEPRECIABLE ASSETS | 25,243.25 | 75,432.25 |
| 494-000.000-193.000 | ACCUMULATED DEPRECIATION | (229,016.22) | (277,782.22) |
| Total Assets | | 1,834,398.91 | 1,746,912.24 |
| *** Liabilities *** | | | |
| 494-000.000-214.101 | DUE TO GENERAL FUND | 381,628.84 | 11,195.28 |
| 494-000.000-214.202 | DUE TO MAJOR ROADS | 133,801.50 | 0.00 |
| 494-000.000-214.203 | DUE TO LOCAL ROADS | 133,801.50 | 0.00 |
| Total Liabilities | | 649,231.84 | 11,195.28 |
| *** Fund Balance *** | | | |
| 494-000.000-390.000 | FUND BALANCE | 1,283,692.70 | 1,437,734.34 |
| Total Fund Balance | | 1,283,692.70 | 1,437,734.34 |
| Beginning Fund Balance | | 1,284,693.70 | 1,437,734.34 |
| Net of Revenues VS Expenditures | | (98,525.63) | 297,982.62 |
| Fund Balance Adjustments | | (1,001.00) | 0.00 |
| Ending Fund Balance | | 1,185,167.07 | 1,735,716.96 |
| Total Liabilities And Fund Balance | | 1,834,398.91 | 1,746,912.24 |

User: JESSICA
DB: Lathrup

PERIOD ENDING 01/31/2025

Item 6A.

| GL NUMBER | DESCRIPTION | 2024-25 | | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BGDG USED |
|--|-----------------------------|-------------------|--------|--------------------------|------------------------------|--------------------|-----------|-------------------|----------------|
| | | AMENDED BUDGET | NORMAL | 01/31/2025 (ABNORMAL) | MONTH 01/31/2025 INCREASE | (DECREASE) | NORMAL | (ABNORMAL) | |
| Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY | | | | | | | | | |
| Revenues | | | | | | | | | |
| Dept 000.000 | | | | | | | | | |
| 494-000.000-407.000 | TIFA-CAPTURE TAXES | 410,000.00 | | 421,249.79 | | 17,343.11 | | (11,249.79) | 102.74 |
| 494-000.000-410.000 | TAX COLLECTED OTHER | 37,488.00 | | 34,056.25 | | 0.00 | | 3,431.75 | 90.85 |
| 494-000.000-415.000 | MISCELLANEOUS REVENUE | 23,000.00 | | 6,100.00 | | 0.00 | | 16,900.00 | 26.52 |
| 494-000.000-446.000 | INVESTMENT INTEREST | 40,000.00 | | 23,766.42 | | 3,547.78 | | 16,233.58 | 59.42 |
| 494-000.000-614.000 | MUSIC FEST REV | 16,250.00 | | 16,292.45 | | 0.00 | | (42.45) | 100.26 |
| 494-000.000-615.000 | MAIN STREET REVENUES | 600.00 | | 600.00 | | 0.00 | | 0.00 | 100.00 |
| Total Dept 000.000 | | <u>527,338.00</u> | | <u>502,064.91</u> | | <u>20,890.89</u> | | <u>25,273.09</u> | <u>95.21</u> |
| TOTAL REVENUES | | <u>527,338.00</u> | | <u>502,064.91</u> | | <u>20,890.89</u> | | <u>25,273.09</u> | <u>95.21</u> |
| Expenditures | | | | | | | | | |
| Dept 000.000 | | | | | | | | | |
| 494-000.000-701.000 | SALARIES FULL-TIME | 180,000.00 | | 70,960.92 | | 6,272.25 | | 109,039.08 | 39.42 |
| 494-000.000-702.000 | SALARIES PART-TIME | 5,000.00 | | 0.00 | | 0.00 | | 5,000.00 | 0.00 |
| 494-000.000-703.000 | EMPLOYEE TAXES & BENEFITS | 65,000.00 | | 25,206.56 | | 3,111.25 | | 39,793.44 | 38.78 |
| 494-000.000-722.000 | LEGAL SERVICES | 900.00 | | 0.00 | | 0.00 | | 900.00 | 0.00 |
| 494-000.000-726.000 | OFFICE SUPPLIES | 3,755.00 | | 233.39 | | 0.00 | | 3,521.61 | 6.22 |
| 494-000.000-802.000 | TAX TRIBUNAL RETURNS | 2,000.00 | | 0.00 | | 0.00 | | 2,000.00 | 0.00 |
| 494-000.000-810.000 | AUDITING & ACCOUNTING | 8,900.00 | | 10,803.97 | | 1,996.35 | | (1,903.97) | 121.39 |
| 494-000.000-822.000 | TRAINING/MEMBERSHIP | 7,125.00 | | 135.00 | | 0.00 | | 6,990.00 | 1.89 |
| 494-000.000-844.000 | MAIN STREET PROGRAM | 28,500.00 | | 25,715.85 | | 114.91 | | 2,784.15 | 90.23 |
| 494-000.000-845.000 | STREETSCAPING | 39,000.00 | | 34,327.18 | | 0.00 | | 4,672.82 | 88.02 |
| 494-000.000-846.000 | MUSIC FESTIVAL EXP | 0.00 | | 1,125.00 | | 1,125.00 | | (1,125.00) | 100.00 |
| 494-000.000-882.000 | PLANNING/CONSULTING FEES | 15,300.00 | | 15,300.00 | | (28,237.61) | | 0.00 | 100.00 |
| 494-000.000-900.000 | PRINTING/PUBLICATION COSTS | 2,000.00 | | 0.00 | | 0.00 | | 2,000.00 | 0.00 |
| 494-000.000-901.000 | POSTAGE FEES | 200.00 | | 0.00 | | 0.00 | | 200.00 | 0.00 |
| 494-000.000-933.000 | REPAIRS & MAINTENANCE | 503,980.00 | | 18,300.56 | | 0.00 | | 485,679.44 | 3.63 |
| 494-000.000-955.000 | MISCELLANEOUS EXPENDITURES | 23,457.00 | | 1,973.86 | | 0.00 | | 21,483.14 | 8.41 |
| 494-000.000-968.001 | DEPRECIATION INFRASTRUCTURE | 30,000.00 | | 0.00 | | 0.00 | | 30,000.00 | 0.00 |
| 494-000.000-971.000 | SIGN GRANT PROGRAM | 10,000.00 | | 0.00 | | 0.00 | | 10,000.00 | 0.00 |
| 494-000.000-971.001 | FACADE GRANT PROGRAM | 20,000.00 | | 0.00 | | 0.00 | | 20,000.00 | 0.00 |
| Total Dept 000.000 | | <u>945,117.00</u> | | <u>204,082.29</u> | | <u>(15,617.85)</u> | | <u>741,034.71</u> | <u>21.59</u> |
| TOTAL EXPENDITURES | | <u>945,117.00</u> | | <u>204,082.29</u> | | <u>(15,617.85)</u> | | <u>741,034.71</u> | <u>21.59</u> |
| Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY: | | | | | | | | | |
| TOTAL REVENUES | | 527,338.00 | | 502,064.91 | | 20,890.89 | | 25,273.09 | 95.21 |
| TOTAL EXPENDITURES | | 945,117.00 | | 204,082.29 | | (15,617.85) | | 741,034.71 | 21.59 |
| NET OF REVENUES & EXPENDITURES | | (417,779.00) | | 297,982.62 | | 36,508.74 | | (715,761.62) | 71.33 |

DDA Code Enforcement Report – January 2025

Item 6B.

| Address | Business name | Violation | Inspection Type | Category | Status |
|---------------------|--------------------|--|--------------------|----------------|----------|
| 28001 SOUTHFIELD RD | AESTHETICS AND BEY | SIGN AT FRONT OF PROPERTY WITHOUT APROVAL - REMOVE | RE-INSPECTION - OR | Sign Violation | Complied |

52-25 SIGN types that require a permit.

(c) Temporary pedestrian or A-frame signs.

(1) A-frame signs shall be permitted in the following districts: MX and village center districts.

(2) The area of the A-frame sign shall not exceed six square feet per side or a total of 12 square feet total.

(3) One such sign shall be permitted per customer entrance or per on-site business, whichever is less.

(4) The sign height of the sign structure shall be no greater than four feet and the width shall be no greater than three feet.

(5) The sign shall not be illuminated in any manner.

(6) The sign shall be located a minimum of three feet from the back of street curb and it shall not be located in a manner as to interfere with vehicular or pedestrian traffic flow or visibility. A four-foot minimum pedestrian clearance area is required.

(7) The sign is permitted only during operating business hours or from the hours of 6:00 a.m. to 10:00 p.m., whichever is less, and must be stored inside when the establishment is not open to the general public.

(8) A-frame signs shall be spaced a minimum of 20 feet apart.

(9) The sign must be professionally constructed of weather-proof, durable material, and kept in good repair.

(10) The sign shall have a black or silver/gray frame. Changeable message panels shall be either professionally printed or white changeable letters shall be used on a black or dark color background. A "blackboard-style" message area, similar to those used for daily restaurant specials, may all be used for all or a portion of the sign area.

(11) The signs shall not be illuminated, nor shall they contain moving parts, or have balloons, windsocks, pinwheels, streamers, pennants, or similar adornment attached to them.

INSPECTOR COMMENTS:

304.1 General.

The exterior of a structure shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare.

INSPECTOR COMMENTS: SIGN AT FRONT OF PROPERTY WITHOUT APROVAL - REMOVE

28821 SOUTHFIELD RD G & A REAL ESTATE IN SIGN BACKLIGHTING NOT TO SPREAD RE-INSPECTION - OR Sign Violation Letter Se Item 6B.
FURTHER THAN 4" FROM SIGN
COMPONENTS

52-23 (k) (5) Illumination.

Backlit signs shall use only white for illumination. Such signs shall spread their illumination of four inches beyond the sign limits.

INSPECTOR COMMENTS: SIGN BACKLIGHTING NOT TO SPREAD FURTHER THAN 4" FROM SIGN COMPONENTS

28821 SOUTHFIELD RD G & A REAL ESTATE IN SIGN BACKLIGHTING NOT TO SPREAD RE-INSPECTION - OR Sign Violation Letter Sent
FURTHER THAN 4" FROM SIGN
COMPONENTS

52-23 (k) (5) Illumination.

Backlit signs shall use only white for illumination. Such signs shall spread their illumination of four inches beyond the sign limits.

INSPECTOR COMMENTS: SIGN BACKLIGHTING NOT TO SPREAD FURTHER THAN 4" FROM SIGN COMPONENTS

28831 SOUTHFIELD RD G & A REAL ESTATE IN SIGN BACKLIGHTING NOT TO SPREAD RE-INSPECTION - OR Sign Violation Letter Sent
FURTHER THAN 4" FROM SIGN
COMPONENTS

52-23 (k) (5) Illumination.

Backlit signs shall use only white for illumination. Such signs shall spread their illumination of four inches beyond the sign limits.

INSPECTOR COMMENTS: SIGN BACKLIGHTING NOT TO SPREAD FURTHER THAN 4" FROM SIGN COMPONENTS



February 12, 2025

Job # 18736.25

BID RECOMMENDATION

City of Lathrup Village DDA
27400 Southfield Road
Lathrup Village, MI, 48076
ATTN: Austin Colson, DDA Director

RE: 2025 Alley Reconstruction Project, Contract LV25-01

Dear Mr. Colson,

Bids for the 2025 Alley Reconstruction project were received on February 11th, 2025 at 2:00 p.m. and were opened publicly and read aloud.

A total of seven (7) bids were received ranging from a low of \$333,103.93 to \$521,315.83. The low bid was submitted by Mierzwa Paving, 1001 Cesar E Chavez, Pontiac, MI 48340, (248) 332-4956. The second low bid was submitted by Asphalt Specialists LLC at \$361,928.60.

Mierzwa Paving has been in business for a short time but recently purchased Bowen Paving who had been in business for over 40 years. We have contacted several of their references who provided positive references for Bowen Paving and Mierzwa Paving. Bowen Paving's staff has stayed on board with Mierzwa Paving including Mike Bowen, the previous owner.

Based on positive references and their submittal of the low bid, we recommend that the contract be awarded to Mierzwa Paving at the base bid of \$333,103.93. Final cost will vary based on field-measured final quantities of work.

Contract documents will be submitted to you upon execution by the contractor.

Respectfully,

A handwritten signature in black ink, appearing to read "Scott A. Ringler".

Scott A. Ringler, PE
Partner Emeritus

Cc: Mike Greene, City Administrator
Andrew Nelson, Giffels Webster

Encl: Bid Tabulation



2025 Alley Reconstruction, Contract LV25-01

City of Lathrup Village DDA, Oakland County, Michigan

Bids opened on 02/11/2025 at 2:00 pm

| | | Engineer's Opinion of Cost Giffels Webster 1025 E. Maple Road, Suite 100 Birmingham, MI 48009 | | Lowest Bidder Mierzwa Paving 1001 Cesar E Chavez Pontiac, MI 48340 | | Second Bidder Asphalt Specialists LLC 1780 E. Highwood Pontiac, MI 48340 | | | |
|----------------------------------|---|--|------|---|-------------------|---|----------------------|--------------|----------------------|
| Item | Description | Quantity | Unit | Unit Price | Amount | Unit Price | Amount | Unit Price | Amount |
| 1 | Mobilization, Max 5% | 1.0 | Ls | \$ 18,372.98 | 18,372.98 | \$ 15,000.00 | \$ 15,000.00 | \$ 18,000.00 | \$ 18,000.00 |
| 2 | Traffic Control, Max 2% | 1.0 | Ls | \$ 7,349.19 | 7,349.19 | \$ 6,000.00 | \$ 6,000.00 | \$ 7,200.00 | \$ 7,200.00 |
| 3 | Reimbursed Permit Fees | 1,000 | Dlr | \$ 1.00 | 1,000.00 | \$ 1.00 | \$ 1,000.00 | \$ 1.00 | \$ 1,000.00 |
| 4 | Culv, Rem, Less than 24 Inch Dia | 2 | Ea | \$ 500.00 | 1,000.00 | \$ 200.00 | \$ 400.00 | \$ 850.00 | \$ 1,700.00 |
| 5 | Pavt, Rem, Driveway | 77.3 | Syd | \$ 20.00 | 1,546.00 | \$ 10.00 | \$ 773.00 | \$ 33.00 | \$ 2,550.90 |
| 6 | Sidewalk, Rem | 4.7 | Syd | \$ 20.00 | 94.00 | \$ 50.00 | \$ 235.00 | \$ 125.00 | \$ 587.50 |
| 7 | Excavation, Earth, Sunnybrook | 1.0 | Ls | \$ 2,250.00 | 2,250.00 | \$ 810.00 | \$ 810.00 | \$ 11,000.00 | \$ 11,000.00 |
| 8 | Excavation, Earth, California East | 1.0 | Ls | \$ 4,500.00 | 4,500.00 | \$ 1,620.00 | \$ 1,620.00 | \$ 7,500.00 | \$ 7,500.00 |
| 9 | Excavation, Earth, Glenwood | 1.0 | Ls | \$ 4,500.00 | 4,500.00 | \$ 1,620.00 | \$ 1,620.00 | \$ 7,500.00 | \$ 7,500.00 |
| 10 | Excavation, Earth, Wiltshire | 1.0 | Ls | \$ 3,750.00 | 3,750.00 | \$ 1,350.00 | \$ 1,350.00 | \$ 5,700.00 | \$ 5,700.00 |
| 11 | Excavation, Earth, Meadowood | 1.0 | Ls | \$ 6,000.00 | 6,000.00 | \$ 2,160.00 | \$ 2,160.00 | \$ 7,500.00 | \$ 7,500.00 |
| 12 | Excavation, Earth, California West | 1.0 | Ls | \$ 1,125.00 | 1,125.00 | \$ 405.00 | \$ 405.00 | \$ 5,500.00 | \$ 5,500.00 |
| 13 | Machine Grading | 18.6 | Sta | \$ 2,000.00 | 37,200.00 | \$ 1,530.00 | \$ 28,458.00 | \$ 675.00 | \$ 12,555.00 |
| 14 | Subgrade Undercutting, 21AA | 200.0 | Cyd | \$ 60.00 | 12,000.00 | \$ 60.00 | \$ 12,000.00 | \$ 90.00 | \$ 18,000.00 |
| 15 | Erosion Control, Inlet Filter, Drop Cloth | 10.0 | Ea | \$ 150.00 | 1,500.00 | \$ 150.00 | \$ 1,500.00 | \$ 120.00 | \$ 1,200.00 |
| 16 | Aggregate Base, 4 Inch, 21AA | 37.5 | Syd | \$ 20.00 | 750.00 | \$ 12.12 | \$ 454.50 | \$ 17.00 | \$ 637.50 |
| 17 | Aggregate Base, 6 Inch, 21AA | 178.8 | Syd | \$ 20.00 | 3,576.00 | \$ 18.00 | \$ 3,218.40 | \$ 18.00 | \$ 3,218.40 |
| 18 | Culvert, Cleanout | 260.0 | Ft | \$ 20.00 | 5,200.00 | \$ 25.00 | \$ 6,500.00 | \$ 6.00 | \$ 1,560.00 |
| 19 | Sewer, CL A, 8 Inch, Tr Det B (PVC) | 46.0 | Ft | \$ 100.00 | 4,600.00 | \$ 125.00 | \$ 5,750.00 | \$ 60.00 | \$ 2,760.00 |
| 20 | Dr. Structure Cover, Adj, Case 1 | 6.0 | Ea | \$ 1,000.00 | 6,000.00 | \$ 375.00 | \$ 2,250.00 | \$ 480.00 | \$ 2,880.00 |
| 21 | Dr Structure Cover, EJ 5080, M1 Flat | 1.0 | Ea | \$ 750.00 | 750.00 | \$ 500.00 | \$ 500.00 | \$ 700.00 | \$ 700.00 |
| 22 | Dr Structure, 24 Inch Dia | 1.0 | Ea | \$ 2,500.00 | 2,500.00 | \$ 2,500.00 | \$ 2,500.00 | \$ 1,800.00 | \$ 1,800.00 |
| 23 | Dr Structure, Adj, Add Depth | 2.0 | Ft | \$ 220.00 | 440.00 | \$ 150.00 | \$ 300.00 | \$ 100.00 | \$ 200.00 |
| 24 | Dr Structure, Cleaning | 6.0 | Ea | \$ 250.00 | 1,500.00 | \$ 400.00 | \$ 2,400.00 | \$ 230.00 | \$ 1,380.00 |
| 25 | Culv, CL F, 8 Inch, CMP | 80.0 | Ft | \$ 55.00 | 4,400.00 | \$ 75.00 | \$ 6,000.00 | \$ 43.00 | \$ 3,440.00 |
| 26 | HMA Surface, Rem | 3,943.3 | Syd | \$ 10.00 | 39,433.00 | \$ 5.10 | \$ 20,110.83 | \$ 7.00 | \$ 27,603.10 |
| 27 | Hand Patching | 35.0 | Ton | \$ 363.00 | 12,705.00 | \$ 175.00 | \$ 6,125.00 | \$ 165.00 | \$ 5,775.00 |
| 28 | HMA, 3C | 650.7 | Ton | \$ 130.00 | 84,591.00 | \$ 134.00 | \$ 87,193.80 | \$ 142.00 | \$ 92,399.40 |
| 29 | HMA, 5E1 | 433.8 | Ton | \$ 145.00 | 62,901.00 | \$ 140.00 | \$ 60,732.00 | \$ 165.00 | \$ 71,577.00 |
| 30 | HMA Butt Joint | 1,573.0 | Ft | \$ 5.00 | 7,865.00 | \$ 2.50 | \$ 3,932.50 | \$ 3.00 | \$ 4,719.00 |
| 31 | Conc Pavt W/ Int Curb, Nonreinf, 7 Inch | 178.8 | Syd | \$ 110.00 | 19,668.00 | \$ 122.00 | \$ 21,813.60 | \$ 11.00 | \$ 1,966.80 |
| 32 | Driveway, Nonreinf Conc, 6 Inch | 36.6 | Syd | \$ 100.00 | 3,660.00 | \$ 113.00 | \$ 4,135.80 | \$ 70.00 | \$ 2,562.00 |
| 33 | Curb and Gutter, Conc, Det F2, Mod | 225.0 | Ft | \$ 50.00 | 11,250.00 | \$ 46.00 | \$ 10,350.00 | \$ 57.00 | \$ 12,825.00 |
| 34 | Sidewalk, Conc, 4 Inch | 75.0 | Sft | \$ 12.00 | 900.00 | \$ 11.10 | \$ 832.50 | \$ 11.00 | \$ 825.00 |
| 35 | Sidewalk, Conc, 7 Inch | 396.0 | Sft | \$ 15.00 | 5,940.00 | \$ 14.00 | \$ 5,544.00 | \$ 12.00 | \$ 4,752.00 |
| 36 | Landscape Restoration | 285.0 | Syd | \$ 15.00 | 4,275.00 | \$ 18.00 | \$ 5,130.00 | \$ 28.00 | \$ 7,980.00 |
| 37 | Water, Sodding / Seeding | 5.0 | Unit | \$ 250.00 | 1,250.00 | \$ 800.00 | \$ 4,000.00 | \$ 575.00 | \$ 2,875.00 |
| A. Subtotal Construction: | | | | | 386,341.17 | | \$ 333,103.93 | | \$ 361,928.60 |
| Total Construction: | | | | | 386,341.17 | | \$ 333,103.93 | | \$ 361,928.60 |

Bids opened on 2/1/2025 at 2:00 pm
by S. Ringler, M. Greene, and A. Colson

Other Bidders:

Hutch Paving Inc. **\$383,784.13**
F. Allied Construction Co. Inc \$389,553.41
Al's Asphalt Paving Co \$418,052.40
Premier Group Associates, LC \$481,788.68
Santos Cement 1 Inc. \$521,315.83

Corrected By Engineer

2025 ALLEY RECONSTRUCTION PROGRAM

FOR LATHRUP VILLAGE DOWNTOWN DEVELOPMENT AUTHORITY CITY OF LATHRUP VILLAGE, OAKLAND COUNTY, MICHIGAN

SOIL EROSION AND SEDIMENTATION CONTROL NOTES

1. THE CONTRACTOR SHALL COMPLY WITH REQUIREMENTS OF THE SOIL EROSION AND SEDIMENTATION CONTROL ACT OF THE STATE OF MICHIGAN, PART 91 OR ACT 451, OF THE PUBLIC ACTS OF 1994 AND THE REQUIREMENTS OF THE OAKLAND COUNTY WATER RESOURCE COMMISSIONER.
2. A SOIL EROSION AND SEDIMENTATION CONTROL PERMIT WILL BE REQUIRED FROM THE OAKLAND COUNTY WATER RESOURCES COMMISSIONER'S OFFICE.
3. THE CONTRACTOR SHALL CONDUCT OPERATIONS IN A MANNER THAT WILL REDUCE ACCELERATED EROSION TO THE PRACTICAL MINIMUM AND PREVENT DAMAGING SILTATION TO EXISTING SEWERS AND WATER COURSES LEADING FROM THE WORK SITE.
4. THE CONTRACTOR SHALL CONDUCT WORK IN SUCH A MANNER AS TO PREVENT THE ENTRY OF FUELS, OILS, BITUMINOUS MATERIALS, CHEMICALS, SEWERAGE OR OTHER HARMFUL MATERIALS INTO NEARBY LAKES AND STREAMS.
5. WASTE DISPOSAL AREAS SHALL BE SELECTED BY THE CONTRACTOR WITH FULL CONSIDERATION OF EROSION AND SEDIMENT CONTROL, SELECTION OF DISPOSAL SITE, CONTROL OF OPERATIONS AND THE RESTORATION OF SAID AREAS SHALL BE SUBJECT TO THE APPROVAL OF THE ENGINEER.
6. EXCAVATION FROM THE RIGHT-OF-WAY, CHANNELS, OR OTHER MATERIAL SHALL NOT BE DEPOSITED IN OR NEAR RIVERS, STREAMS OR PONDS WHERE IT MAY ENTER THE WATERWAY.
7. AT THE COMPLETION OF EACH DAY'S CONSTRUCTION, CARE SHALL BE TAKEN TO ENSURE THAT MINIMAL EROSION WILL OCCUR IN TRENCHES AND TO STOCKPILED MATERIALS UNTIL RESUMPTION OF WORK.
8. THE CONTRACTOR SHALL CONFINE OPERATIONS TO THE MINIMUM AMOUNT OF WORKING SPACE PRACTICAL TO MINIMIZE SOIL EROSION.
9. THE PROJECT WILL BE CONTINUALLY INSPECTED BY THE ENGINEER FOR EROSION CONTROL COMPLIANCE. DEFICIENCIES WILL BE CORRECTED BY THE CONTRACTOR IMMEDIATELY UPON NOTICE OF SUCH DEFICIENCIES. FAILURE TO CORRECT THE DEFICIENCIES MAY RESULT IN THE ISSUANCE OF A STOP WORK ORDER AND THERE WILL BE NO CONTRACT TIME EXTENSION GRANTED FOR THIS TYPE OF STOPPAGE.
10. INLET FILTERS SHALL BE INSTALLED THROUGHOUT THE ENTIRE CONSTRUCTION PHASE OF THE PROJECT AND SHALL BE REMOVED BY THE CONTRACTOR AFTER THE PERMANENT SOIL EROSION MEASURES HAVE BEEN COMPLETED.
11. STREET SWEEPING OR MUD REMOVAL SHALL BE PERFORMED DAILY FOR MUD TRACKED ONTO PUBLIC STREETS.
12. THE ENGINEER SHALL HAVE FULL AUTHORITY TO TEMPORARILY SUSPEND WORK IN THE EVENT THAT ANY OF THE ABOVE REQUIREMENTS ARE NOT BEING MET BY THE CONTRACTOR, OR IF CONDITIONS INDICATE THAT ADDITIONAL TEMPORARY CONTROL MEASURES ARE WARRANTED, IN THE OPINION OF THE ENGINEER.
13. THE CONTRACTOR SHALL BE RESPONSIBLE FOR THE MAINTENANCE OF THE SOIL EROSION CONTROL MEASURES WITHIN THE CONSTRUCTION AREA UNTIL FULL COMPLETION OF THE PROJECT.
14. THE SOIL EROSION CONTROLS WILL BE MAINTAINED WEEKLY AND AFTER EVERY STORM EVENT BY THE CONTRACTOR.

TEMPORARY SESC MEASURE MAINTENANCE SCHEDULE

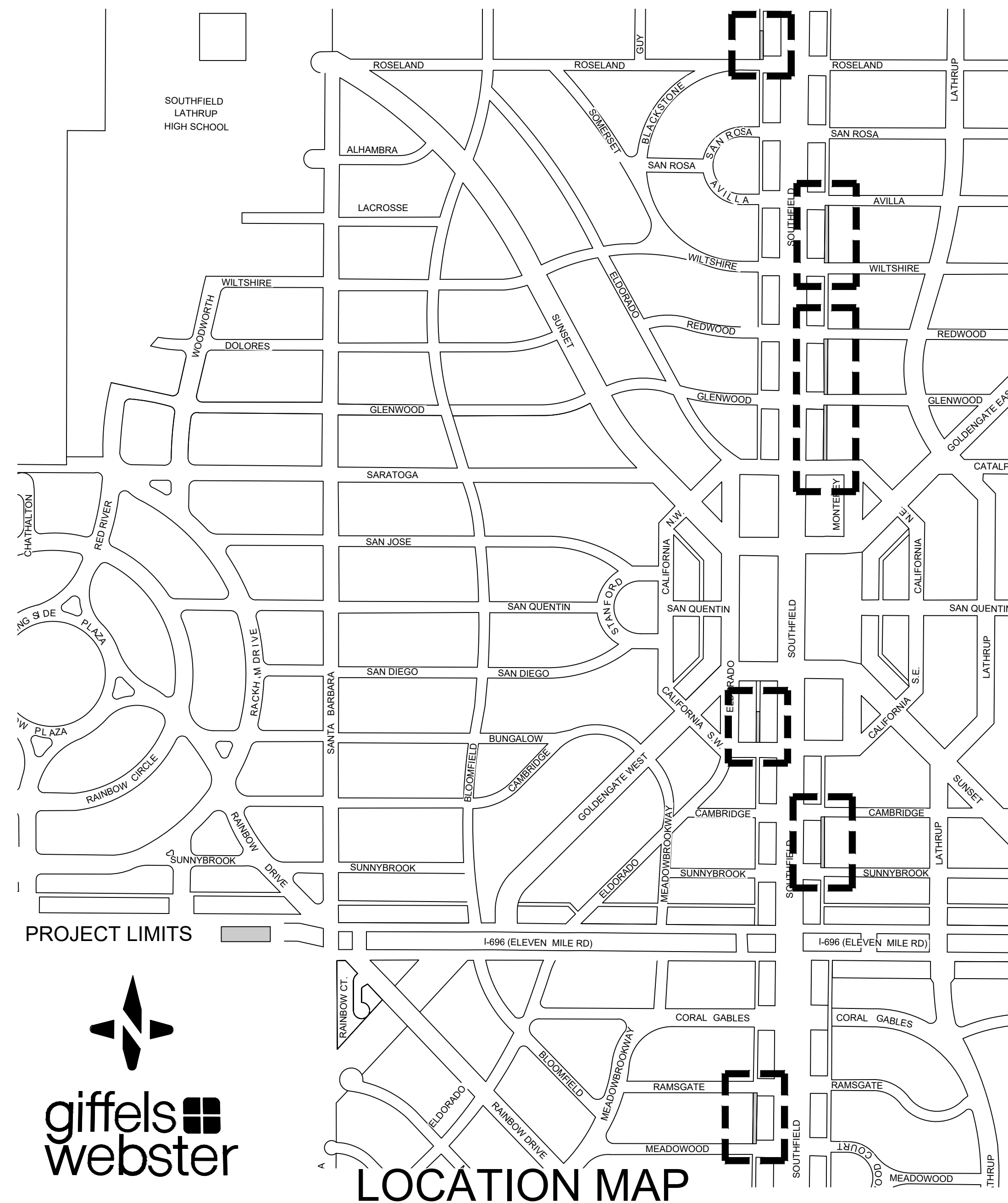
1. SOIL EROSION AND SEDIMENTATION CONTROL MEASURES SHALL BE MAINTAINED WEEKLY AND AFTER EVERY STORM EVENT.
2. WEEKLY INSPECTION AND MAINTENANCE MUST BE PROVIDED TO INSURE INLET FILTER OPERATES EFFICIENTLY.
3. REMOVE ACCUMULATED SEDIMENT.
4. REPLACE/REPAIR DAMAGED INLET FILTERS, AND/OR SEDIMENT CONTROL FENCING

REPAIR METHODS

1. RECONSTRUCTION WITH 3" HMA 3C BASE COURSE, 2" 5E1 WEARING COURSE, MACHINE GRADING

CONSTRUCTION NOTES

1. ALL BITUMINOUS MATERIALS SHALL BE COMPACTED TO A MINIMUM OF 92% OF THE MAXIMUM DENSITY AS DETERMINED BY THE MARSHALL METHOD.
2. AGGREGATE BASE UNDER ROADWAY SHALL BE COMPACTED TO A MINIMUM OF 98% OF THE MAXIMUM UNIT WEIGHT AND AT A MOISTURE CONTENT NO GREATER THAN OPTIMUM WHEN PLACED UNDER ASPHALT PAVEMENTS AND A MINIMUM OF 95% OF THE MAXIMUM UNIT WEIGHT AT A MOISTURE CONTENT NO GREATER THAN OPTIMUM WHEN PLACED UNDER CONCRETE PAVEMENTS.
3. THE CITY MAY DIRECT ADDITIONAL DRIVEWAY OR SIDEWALK CULVERTS TO BE REMOVED AND REPLACED.
4. DETECTABLE WARNING SURFACES SHALL BE BRICK RED, AND SHALL BE FROM AN APPROVED SOURCE LISTED BELOW:
 - ARMOR-TILE CAST IN PLACE DETECTABLE WARNINGS
 - ADA SOLUTIONS CAST IN PLACE TRUNCATED DOME DETECTABLE WARNING SYSTEMS
5. CONSTRUCTION LAYOUT. GIFFELS WEBSTER WILL PROVIDE PROPOSED FINISH GRADE STAKES FOR THE PROPOSED IMPROVEMENTS.



LOCATION MAP

NOT TO SCALE

BIDDER TO BID ACCORDINGLY

PAVEMENT CORE AND SOIL BORING INFORMATION FOR THIS PROJECT IS LIMITED. THE ENGINEER USED ALL INFORMATION AVAILABLE TO MAKE ASSUMPTIONS REGARDING EXISTING PAVEMENT, SUB-BASE AND BASE COMPOSITION FOR THIS PROJECT BLOCK TO BLOCK. THE INFORMATION SHOWN ON THESE DRAWINGS MAY NOT ACCURATELY REFLECT WHAT THE CONTRACTOR WILL UNCOVER IN THE FIELD. THICKNESS OF HMA SURFACE, REM AND PAVT, REM AS WELL AS EXCAVATION, EARTH QUANTITIES WILL VARY BLOCK TO BLOCK.

SHEET INDEX

| | |
|----------|---------------------------|
| SHEET 1 | COVER SHEET |
| SHEET 2 | NOTES AND DETAILS |
| SHEET 3 | WRC DETAILS |
| SHEET 4 | TRAFFIC CONTROL PLAN |
| SHEET 5 | TRUCK ROUTES |
| SHEET 6 | SUNNYBROOK ALLEY |
| SHEET 7 | CALIFORNIA EAST ALLEY |
| SHEET 8 | GLENWOOD ALLEY |
| SHEET 9 | WILTSHIRE ALLEY |
| SHEET 10 | MEADOWWOOD ALLEY |
| SHEET 11 | CALIFORNIA ALLEY |
| SHEET 12 | ROSELAND ALLEY |
| SHEET 13 | STM STR CLEANING (1 OF 2) |
| SHEET 14 | STM STR CLEANING (2 OF 2) |

TRUCK ACCESS

1. ALL WORK TRUCKS SHALL ENTER/ EXIT THE WORK SITE FROM SOUTHFIELD ROAD. ACCESS THROUGH RESIDENTIAL STREETS SHALL NOT BE ALLOWED.

COORDINATION NOTE

1. THE CITY OF LATHRUP VILLAGE WILL BE RESURFACING EASTBOUND 11 MILE FROM SOUTHFIELD TO THE CITY LIMITS. EASTBOUND TRAFFIC WILL BE REDUCED FROM TWO LANES TO ONE. HEAVIER TRAFFIC LOADS WILL BE EXPECTED.
2. MDOT WILL BE RECONSTRUCTING 696 FROM LAHSER TO I-75. ALL EASTBOUND TRAFFIC, ON RAMP AND EXIT RAMP WILL BE CLOSED. WESTBOUND TRAFFIC WILL BE REDUCED FROM FOUR LANES TO TWO. HEAVIER TRAFFIC LOADS WILL BE EXPECTED. DETOURS WILL BE PROVIDED BY MDOT.

SEQUENCE OF CONSTRUCTION

1. INSTALL TEMPORARY TRAFFIC CONTROL DEVICES.
2. INSTALL TEMPORARY SESC MEASURES.
3. REMOVE PAVEMENT.
4. REMOVE DRIVEWAYS, CULVERTS AND SIDEWALKS.
5. SET SUBGRADE ELEVATIONS (WHERE REQUIRED).
6. PROOF-ROLL SUBGRADE.
7. PLACE AND / OR GRADE AGGREGATE BASE (WHERE REQUIRED).
8. ADJUST DRAINAGE STRUCTURES.
9. PLACE HMA PAVEMENT.
10. INSTALL DRIVEWAYS, SIDEWALKS, CULVERTS, AND RAMP.
11. REMOVE TEMPORARY TRAFFIC CONTROL DEVICES.
12. RESTORE ADJACENT LAWN AREAS.
13. REMOVE TEMPORARY SESC MEASURES.
14. CLEAN UP PROJECT SITE.

MDOT SPECIAL DETAILS AND STANDARD PLANS

FOR ALL WORK, THE CONTRACTOR SHALL FOLLOW THE MDOT STANDARD SPECIFICATIONS FOR CONSTRUCTION AND THE STANDARD PLANS AND SPECIAL DETAILS LISTED BELOW (UNLESS OTHERWISE NOTED IN A SPECIAL PROVISION):

- R-28-K CURB RAMP AND DETECTABLE WARNING DETAILS
- R-29-J DRIVEWAY OPENINGS & APPROACHES, AND CONCRETE SIDEWALK
- R-30-G CONCRETE CURB AND CONCRETE CURB & GUTTER
- R-31-F INTEGRAL CURB AND INTEGRAL CURB & GUTTER
- R-82-D BEDDING AND FILLING AROUND PIPE CULVERTS
- R-83-C UTILITY TRENCHES
- WZD-125-E TEMPORARY TRAFFIC CONTROL DEVICES

GENERAL PROJECT NOTES:

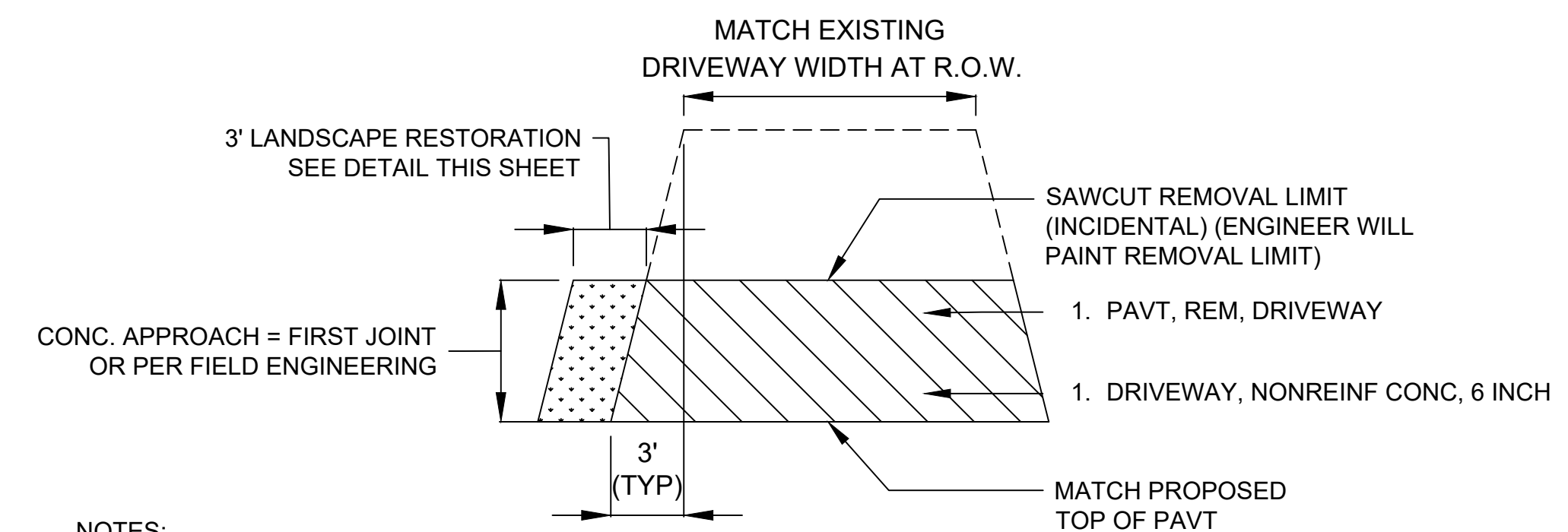
- THE CONTRACTOR SHALL CONDUCT ALL OPERATIONS IN ACCORDANCE WITH ALL FEDERAL, STATE, AND LOCAL CODES FOR NOISE LEVELS, VIBRATIONS, OR ANY OTHER RESTRICTIONS WHILE REMOVING PAVEMENT OR ANY OTHER CONSTRUCTION OPERATION WITHIN THIS CONTRACT.
- IF THE WORK EXTENDS BEYOND THE DATES SPECIFIED FOR SEASONAL SUSPENSION, IN THE ABSENCE OF APPROVED EXTENSION(S) OF TIME, NO COMPENSATION WILL BE DUE TO THE CONTRACTOR FOR ANY WINTER PROTECTION MEASURES THAT MAY BE REQUIRED BY THE ENGINEER.
- IF, IN THE OPINION OF THE ENGINEER, THE CONTRACTOR FAILS TO PERFORM THE DUTIES AS SPECIFIED IN THE PLANS OR AS DIRECTED BY THE ENGINEER, THE ENGINEER MAY REQUIRE CITY FORCES TO PERFORM WORK, WITH OR WITHOUT NOTIFICATION TO THE CONTRACTOR OR THE SURETY. THE CONTRACTOR SHALL BE CHARGED LABOR AND EQUIPMENT RENTAL RATES AS DETERMINED BY THE CITY.
- THE CONTRACTOR SHALL NOTIFY CITY OF SOUTHFIELD FIRE AND LATHRUP VILLAGE POLICE DEPARTMENTS A MINIMUM OF 48 HOURS IN ADVANCE OF PROPOSED ALLEY OR LANE CLOSURES.
- THE CONTRACTOR AND SUBCONTRACTORS SHALL NOTIFY "MISS DIG" A MINIMUM OF 72 HOURS PRIOR TO THE START OF ANY CONSTRUCTION.
- THE USE OF PRIVATE PROPERTY BY THE CONTRACTOR AND SUBCONTRACTORS IS PROHIBITED UNLESS A WRITTEN AGREEMENT, NOTARIZED BY A PUBLIC NOTARY, BETWEEN THE CONTRACTOR AND PROPERTY OWNER IS PROVIDED TO THE ENGINEER PRIOR TO THE USE OF SAID PROPERTY.
- SOIL BORING AND PAVEMENT CORE INFORMATION IS PROVIDED FOR GENERAL INFORMATION ONLY AND IS SPECIFIC TO THE POINT LOCATION IDENTIFIED ON PLANS
- THE CONTRACTOR SHALL PROVIDE AND/OR CONSTRUCT TEMPORARY WASHOUT AREAS FOR CONCRETE WASTE AT A LOCATION APPROVED BY THE ENGINEER. AT NO TIME SHALL A CONTRACTOR OR SUPPLIER OF CONCRETE WASH OUT OR DISPOSE OF CONCRETE WASTE AT ANY LOCATION OTHER THAN THESE DESIGNATED LOCATIONS. FAILURE TO MEET THIS REQUIREMENT WILL REQUIRE SUSPENSION OF ALL CONCRETE OPERATIONS UNTIL SUCH TIME THAT CORRECTIVE ACTION IS TAKEN AND ACCEPTED BY THE ENGINEER.
- THE CONTRACTOR SHALL SAWCUT ALL ROADWAY, ALLEY, DRIVEWAY, AND SIDEWALK REMOVAL LIMITS FULL-DEPTH PRIOR TO BEGINNING REMOVALS. THIS WORK SHALL NOT BE PAID SEPARATELY BUT SHALL BE INCLUDED IN PAYMENT FOR OTHER WORK ITEMS.
- THE CONTRACTOR SHALL REPAIR ALL LAWN SPRINKLER SYSTEMS IMPACTED BY CONSTRUCTION.
- THE CONTRACTOR SHALL GRADE AND RESTORE DISTURBED OPEN CHANNEL DRAINAGE FEATURES TO PROVIDE CONSISTENT POSITIVE DRAINAGE.
- THE CONTRACTOR SHALL PROOF ROLL ALL SUBGRADE WHERE DIRECTED AT NO ADDITIONAL COST TO THE CITY.
- EXCAVATION QUANTITIES PROVIDED ON EACH ALLEY ARE ESTIMATES ONLY AND SHOULD NOT BE SOLELY RELIED UPON BY THE CONTRACTOR THROUGHOUT THE BIDDING AND CONSTRUCTION PROCESS.
- LANDSCAPE AREAS DISTURBED FOR CONVENIENCE OF THE CONTRACTOR SUCH AS STOCKPILE AREAS WILL BE RESTORED BY THE CONTRACTOR AT NO COST TO THE CITY.
- THE CONTRACTOR MAY BE REQUIRED TO OBTAIN THE FOLLOWING PERMITS PRIOR TO THE START OF CONSTRUCTION:
 - WATER RESOURCES COMMISSIONER (SOIL EROSION AND SEDIMENTATION CONTROL)

SUMMARY OF ESTIMATED QUANTITIES

| ITEM | UNIT | PLANNED | AS DIRECTED | TOTAL |
|--|------|---------|-------------|---------|
| MOBILIZATION, MAX 5% | Ls | 1 | - | 1.0 |
| TRAFFIC CONTROL, MAX 2% | Ls | 1 | - | 1.0 |
| REMBURSED PERMIT FEES | Dir | 1,000.0 | - | 1,000.0 |
| CULV, REM, LESS THAN 24 INCH | Ea | 2.0 | - | 2.0 |
| PAVT, REM, DRIVEWAY | Syd | 77.3 | - | 77.3 |
| SIDEWALK, REM | Syd | 4.7 | - | 4.7 |
| EXCAVATION, EARTH, SUNNYBROOK | Ls | 1.0 | - | 1.0 |
| EXCAVATION, EARTH, CALIFORNIA EAST | Ls | 1.0 | - | 1.0 |
| EXCAVATION, EARTH, GLENWOOD | Ls | 1.0 | - | 1.0 |
| EXCAVATION, EARTH, WILTSHIRE | Ls | 1.0 | - | 1.0 |
| EXCAVATION, EARTH, MEADOWOOD | Ls | 1.0 | - | 1.0 |
| EXCAVATION, EARTH, CALIFORNIA WEST | Ls | 1.0 | - | 1.0 |
| MACHINE GRADING | Sta | 18.6 | - | 18.6 |
| SUBGRADE UNDERCUTTING, 21AA | Cyd | 200.0 | - | 200.0 |
| EROSION CONTROL, INLET FILTER, DROP CLOTH | Ea | 10.0 | - | 10.0 |
| AGGREGATE BASE, 4 INCH, 21AA | Syd | 37.5 | - | 37.5 |
| AGGREGATE BASE, 6 INCH, 21AA | Syd | 178.8 | - | 178.8 |
| CULVERT, CLEANOUT | Ft | 260.0 | - | 260.0 |
| SEWER, CL A, 8 INCH, TR DET B (PVC) | Ft | 46.0 | - | 46.0 |
| DR STRUCTURE COVER, ADJ, CASE 1 | Ea | 6.0 | - | 6.0 |
| DR STRUCTURE COVER, EJM 5080, M1 FLAT | Ea | 1.0 | - | 1.0 |
| DR STRUCTURE, 24 INCH DIA. | Ea | 1.0 | - | 1.0 |
| DR STRUCTURE, ADJ, ADD DEPTH | Ft | 2.0 | - | 2.0 |
| DR STRUCTURE, CLEANING | Ea | 6.0 | - | 6.0 |
| CULV, CL F, 8 INCH, CMP | Ft | 80.0 | - | 80.0 |
| HMA SURFACE, REM | Syd | 3,943.3 | - | 3,943.3 |
| HAND PATCHING | Ton | 31.0 | 4 | 35.0 |
| HMA, 3C | Ton | 650.7 | - | 650.7 |
| HMA, 5E1 | Ton | 433.8 | - | 433.8 |
| HMA BUTT JOINT | Ft | 1,573.0 | - | 1,573.0 |
| CONC PAVT WITH INTEGRAL CURB, NONREINF, 7 INCH | Syd | 178.8 | - | 178.8 |
| DRIVEWAY, NONREINF CONC, 6 INCH | Syd | 36.6 | - | 36.6 |
| CURB AND GUTTER, CONC, DET F2, MODIFIED | Ft | 225.0 | - | 225.0 |
| SIDEWALK, CONC, 4 INCH | Sft | 75.0 | - | 75.0 |
| SIDEWALK, CONC, 7 INCH | Sft | 396.0 | - | 396.0 |
| LANDSCAPE RESTORATION | Syd | 285.0 | - | 285.0 |
| WATER, SODDING/SEEDING | Unit | 5.0 | - | 5.0 |

| HMA APPLICATION ESTIMATE | | | | |
|--------------------------|-----------------------|--|---------------------|--------------------------|
| MATERIAL | ITEM(S) | APPLICATION RATE | ESTIMATED THICKNESS | PERFORMANCE GRADE BINDER |
| HMA, 5E1 | TOP COURSE | 110 LBS / IN / SYD | 1.5 - 2.0 INCHES | 58-22 MIN AWI = 220 |
| HMA, 3C | LEVELING COURSE | 110 LBS / IN / SYD | 2.0 - 3.0 INCHES | 58-22 |
| HMA, 36A | HMA DRIVEWAY APPROACH | 110 LBS / IN / SYD 2 - 2 INCH LIFTS | 4.0 INCHES | 58-22 |
| HMA, 36A | HAND PATCHING | 110 LBS / IN / SYD | VARIES | 58-22 |

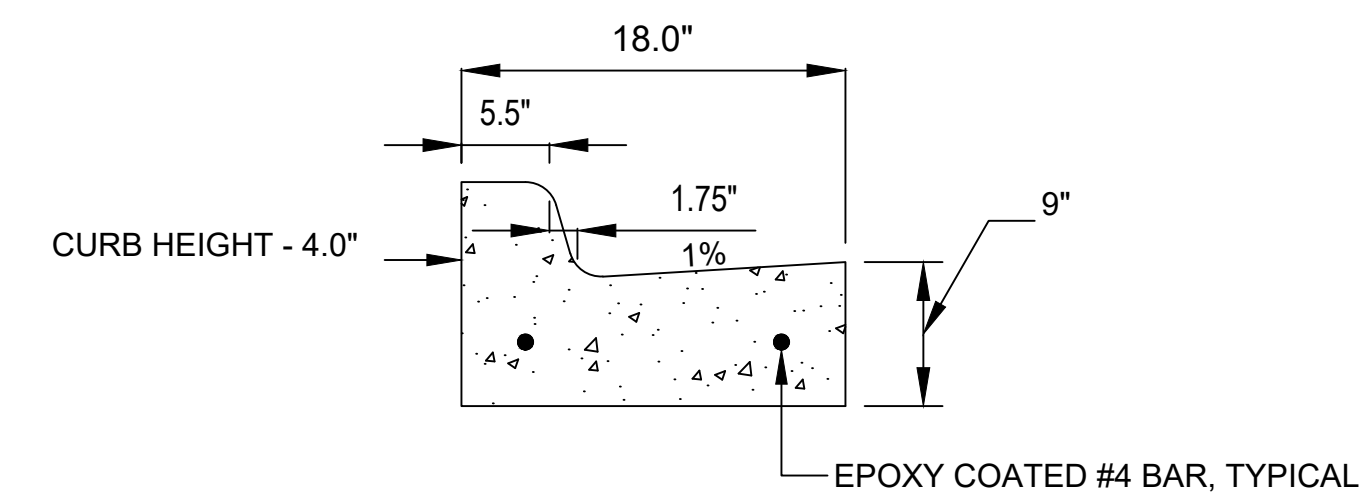
NOTE: APPLY BOND COAT BETWEEN ALL HMA LIFTS AT 0.10 GAL/SYD FOR ALL HMA SURFACES NOT OPENED TO TRAFFIC AND 0.15 GAL/SYD FOR ALL HMA SURFACES OPENED TO TRAFFIC FOR ALL HMA. LEVELING COURSE HAS BEEN ESTIMATED AT 110% FOR ALL METHOD C STREETS TO CORRECT EXISTING SURFACE IRREGULARITIES.



NOTES:

- MATCH EXISTING JOINTS THROUGH PROPOSED DRIVEWAY.
- AREAS OF EXISTING LANDSCAPING DISTURBED BY CONSTRUCTION SHALL BE TOPPED WITH TOPSOIL AND SEED. EXCAVATION, EARTH MAY BE REQUIRED TO MEET THE PROPOSED DRIVEWAY ELEVATION THIS WORK SHALL NOT BE PAID FOR SEPARATELY, BUT INCLUDED IN THE COST OF PAVT, REM, DRIVEWAY.
- THE CONTRACTOR SHALL MAINTAIN ACCESS VIA MAINTENANCE GRAVEL WHERE DIRECTED BY THE ENGINEER. THIS ITEM SHALL NOT BE PAID FOR SEPARATELY AND WILL BE INCLUDED IN OTHER CONTRACT ITEMS.
- DRIVEWAYS SHALL BE CONSTRUCTED TO ALLOW POSITIVE DRAINAGE ALONG THE PAVEMENT EDGE. NO PONDING AT THE PAVEMENT EDGE OR ON THE DRIVEWAY WILL BE ALLOWED.

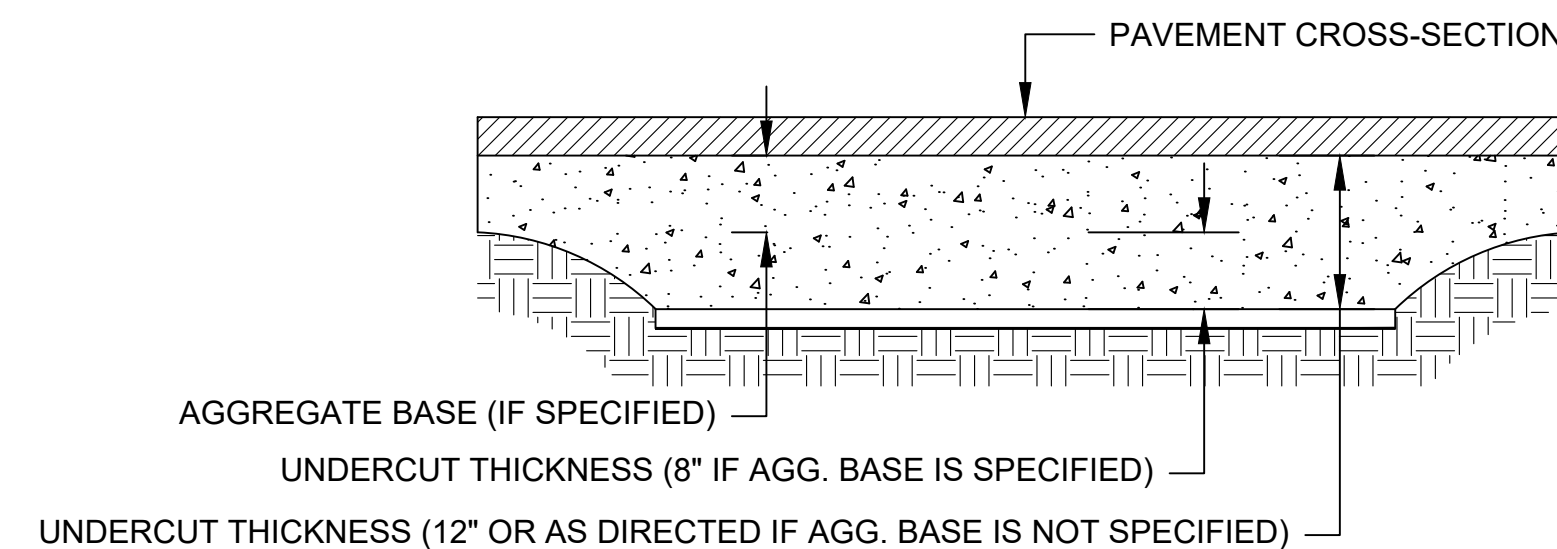
RESIDENTIAL DRIVEWAY DETAIL



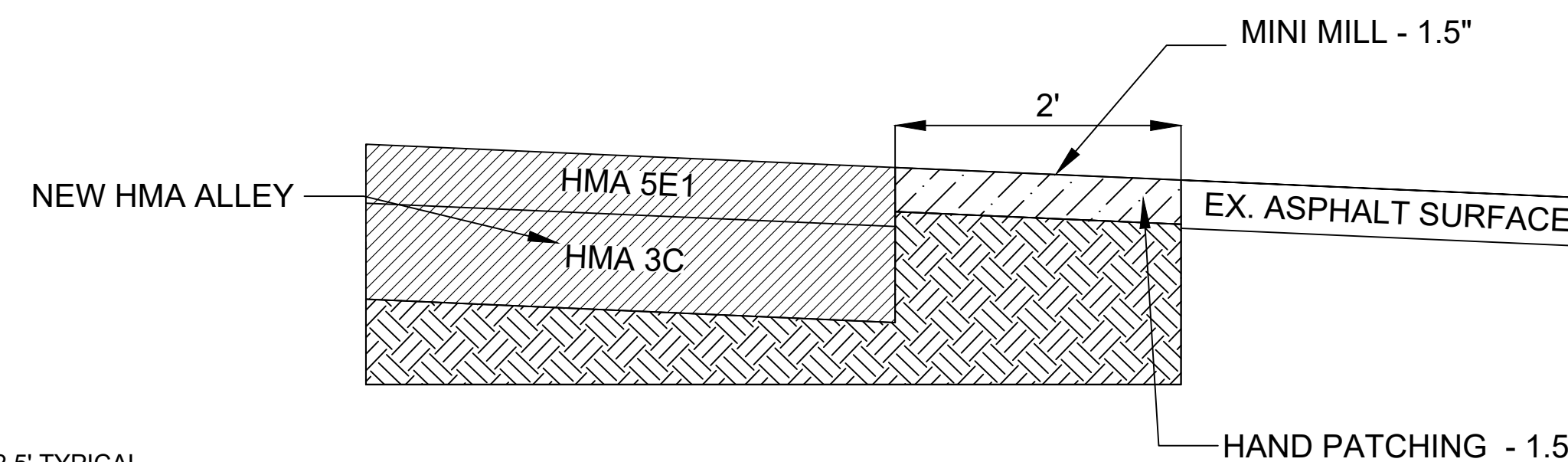
CURB AND GUTTER, CONC, DET F2, MODIFIED DETAIL

LINETYPE LEGEND

- GAS — EXISTING GAS MAIN
- CTV — EXISTING UNDERGROUND CABLE
- SAN — EXISTING SANITARY SEWER
- STM — EXISTING STORM SEWER
- W — EXISTING WATER MAIN
- — — PROPERTY BOUNDARY



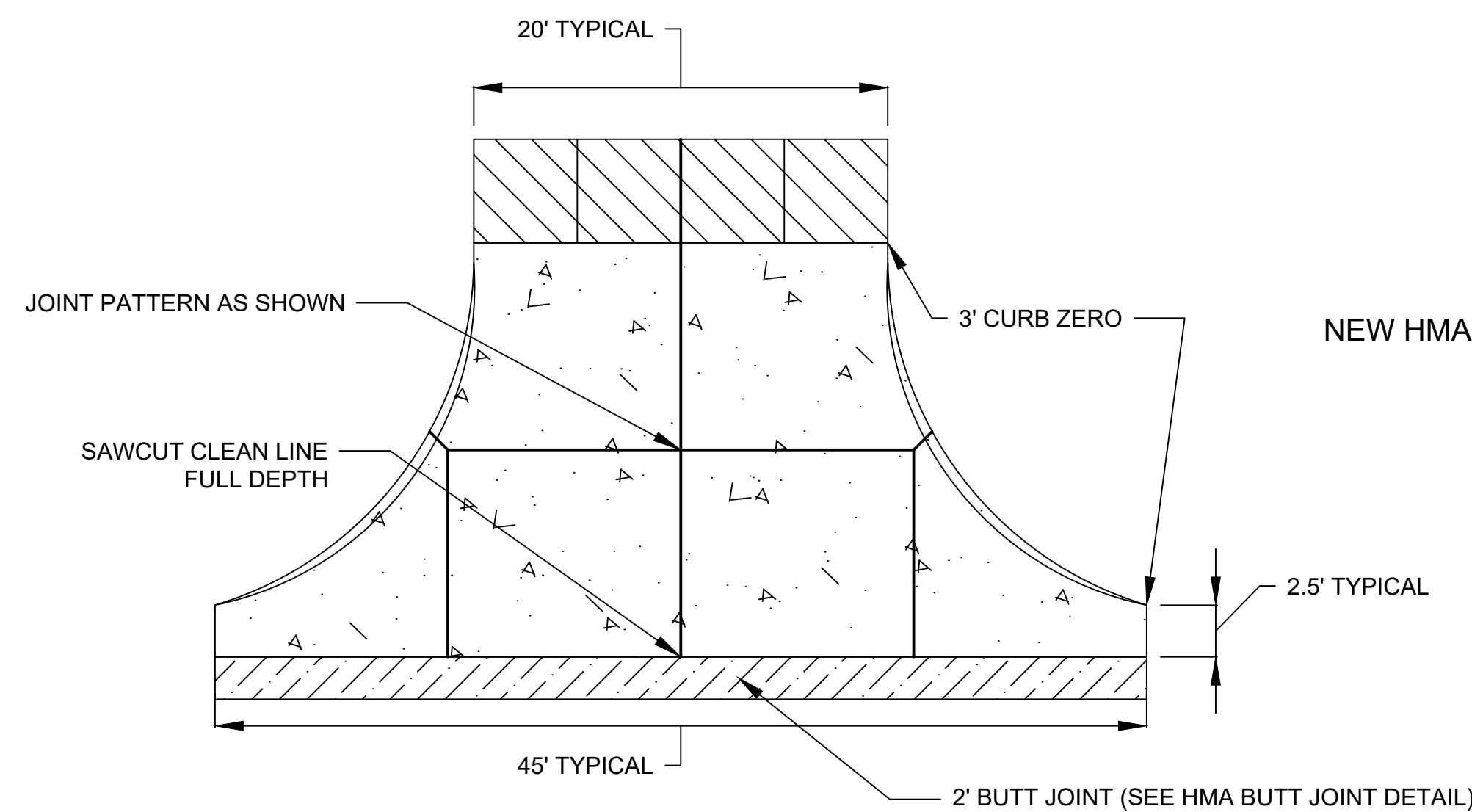
SUBGRADE UNDERCUTTING, 21AA DETAIL



NOTES:

- HMA BUTT JOINT - WIDTH SHALL BE 2' OFF THE EDGE OF NEW PAVEMENT UNLESS SPECIFIED BY ENGINEER.
- HAND PATCHING - HMA MIX SHALL BE 36A OR 5E1.
- BUTT-JOINT THICKNESS = 1.5"

HMA BUTT JOINT DETAIL



TYPICAL ALLEY APPROACH DIMENSIONS AND JOINTS DETAIL



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NOTES AND DETAILS

2025 ALLEY
RECONSTRUCTION
PROGRAM
CITY OF LATHRUP VILLAGE
OAKLAND COUNTY
MICHIGAN

Date: 1.03.25
Scale: AS SHOWN
Sheet: 2 of 14
Project: 18736.25

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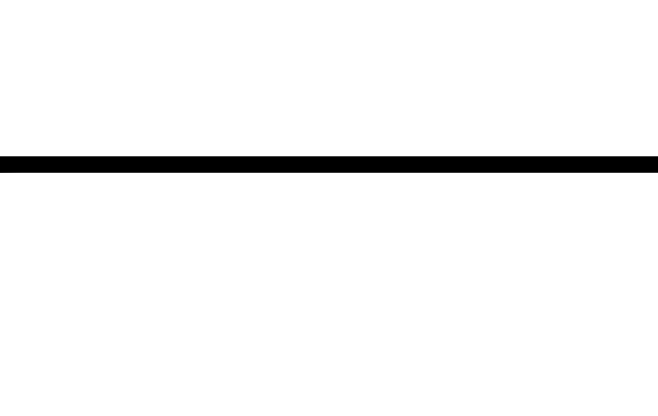
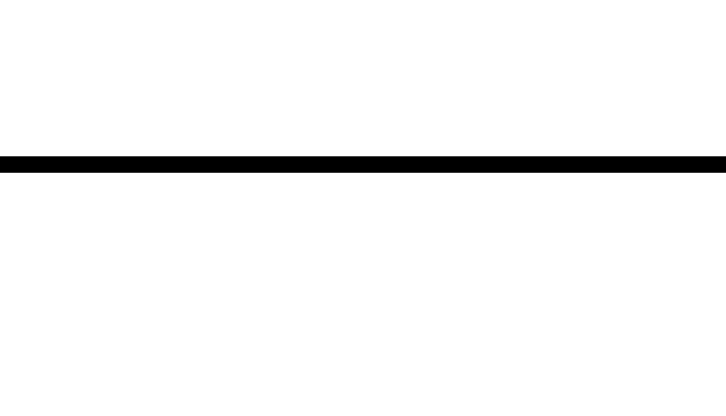
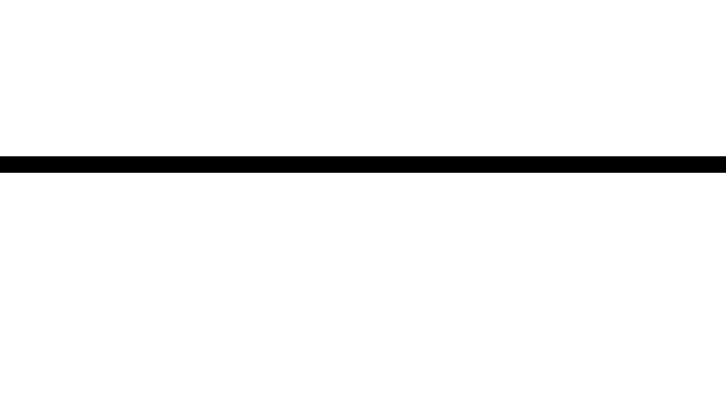
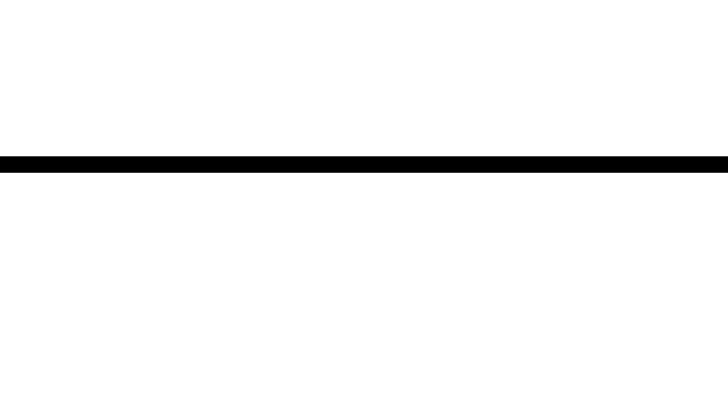
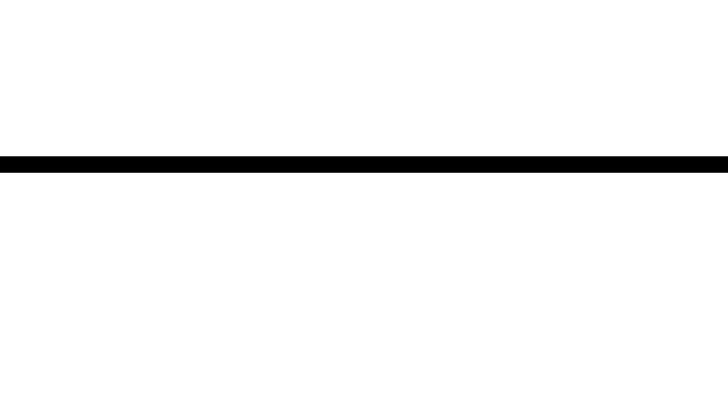
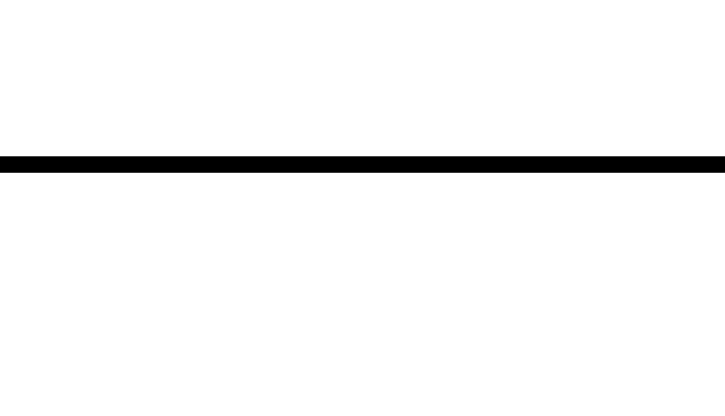
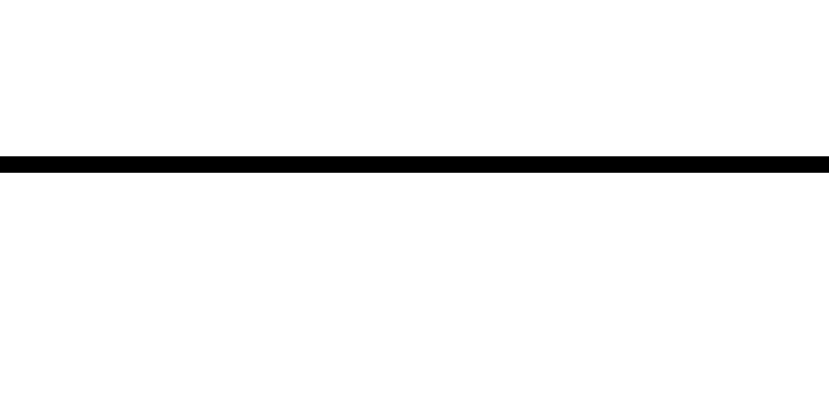
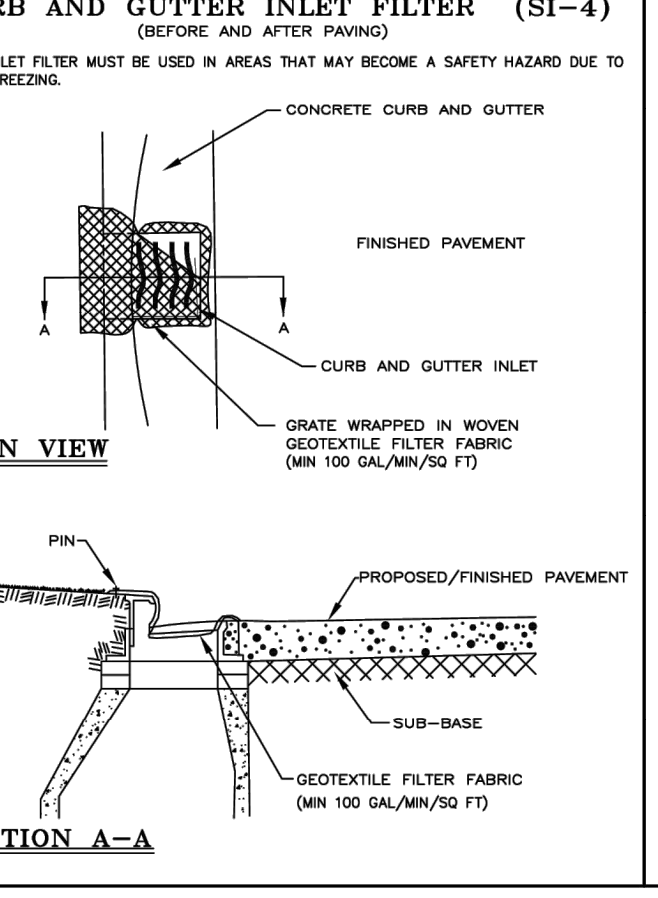
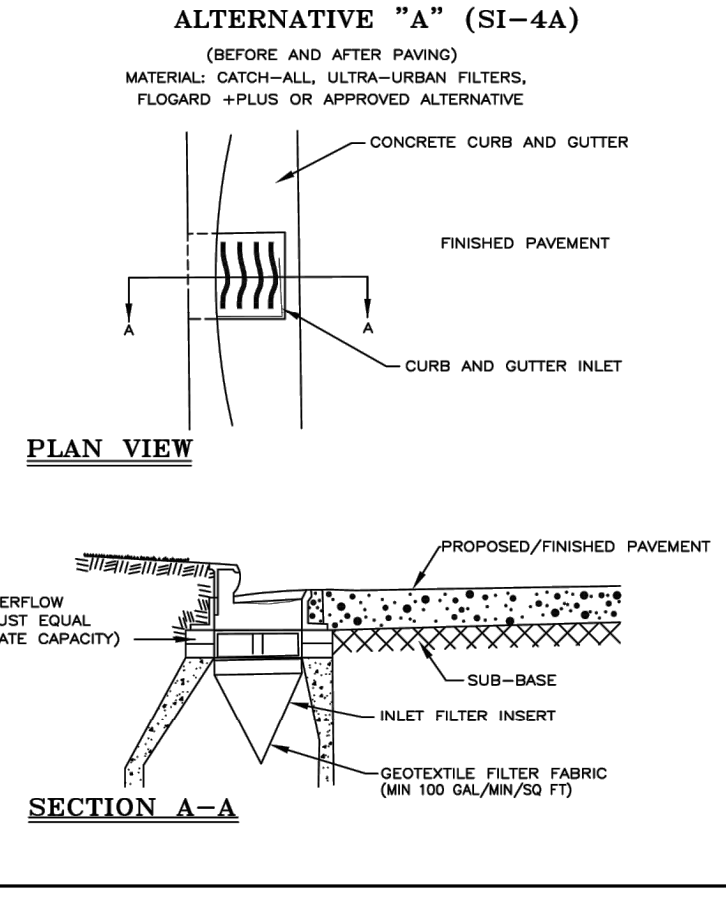
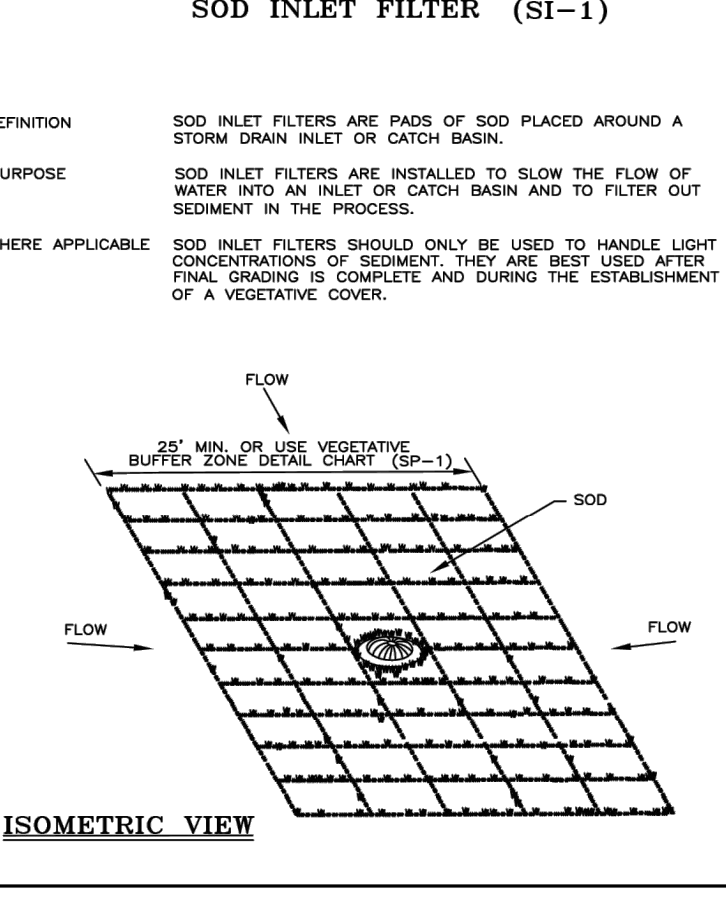
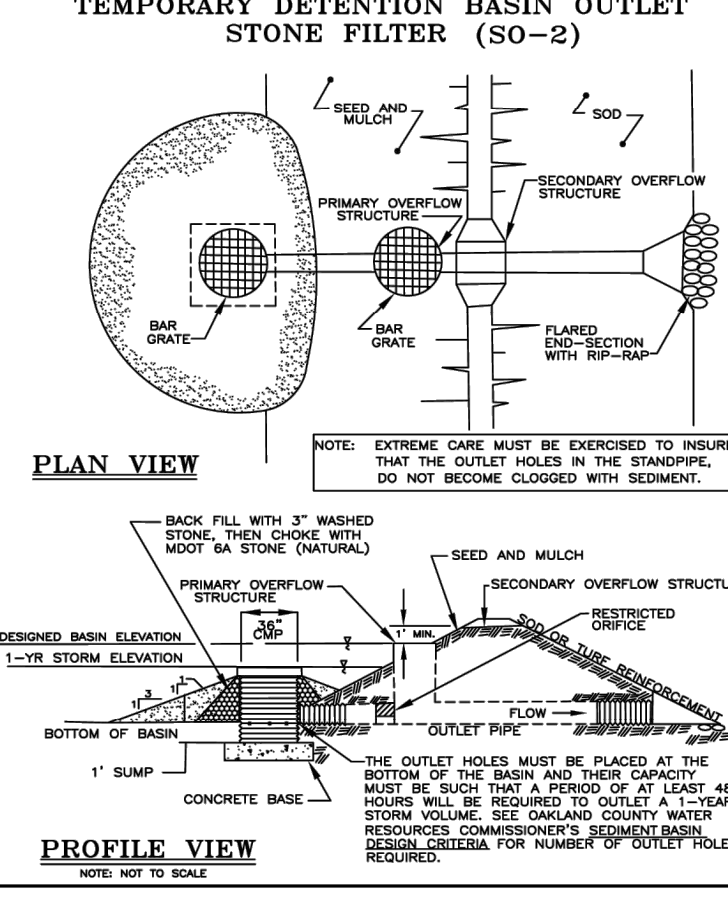
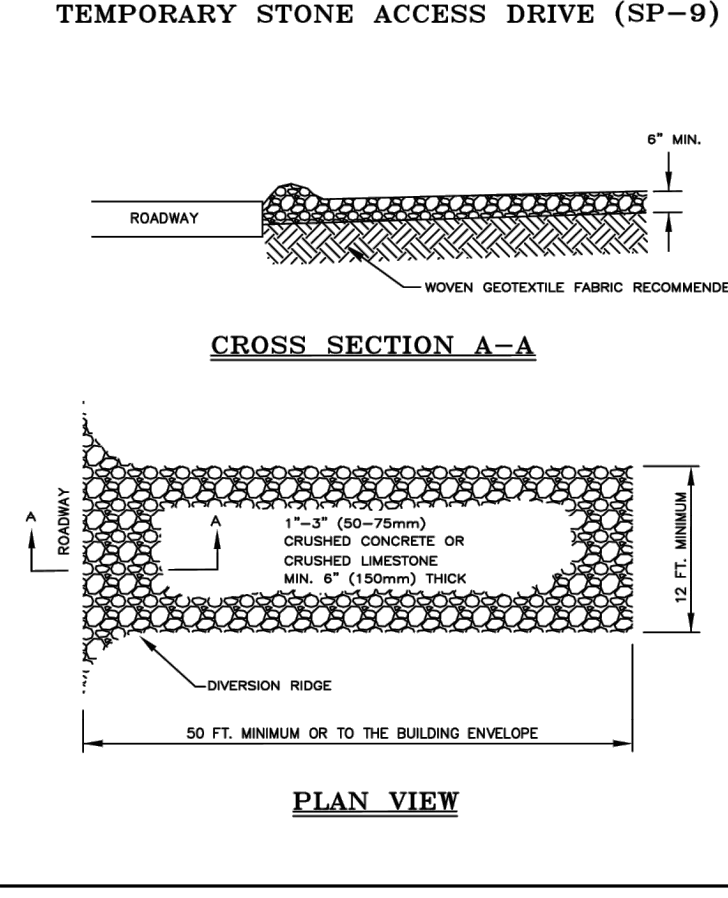
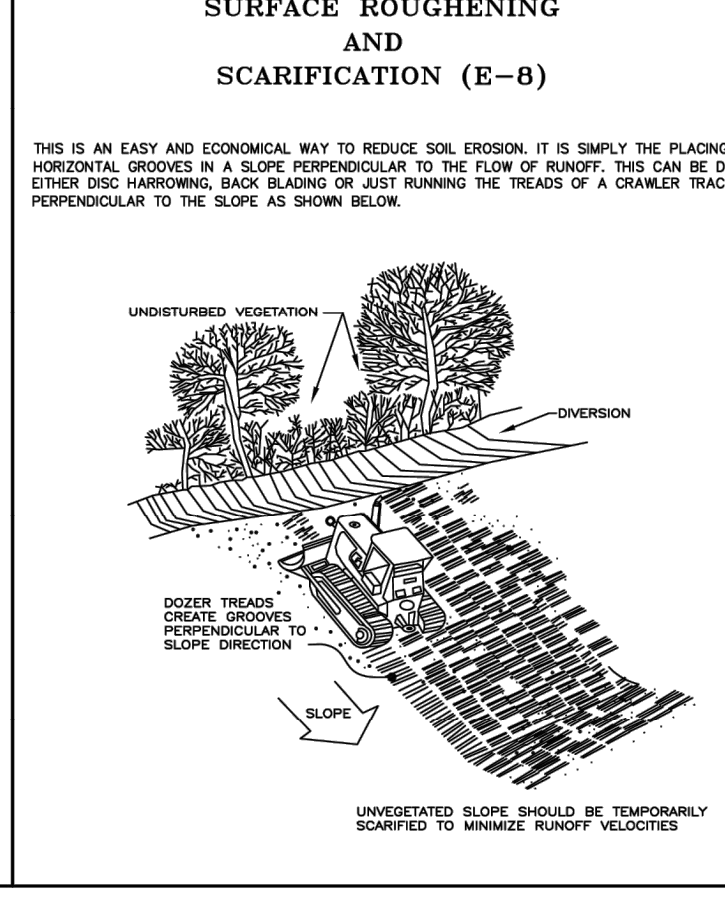
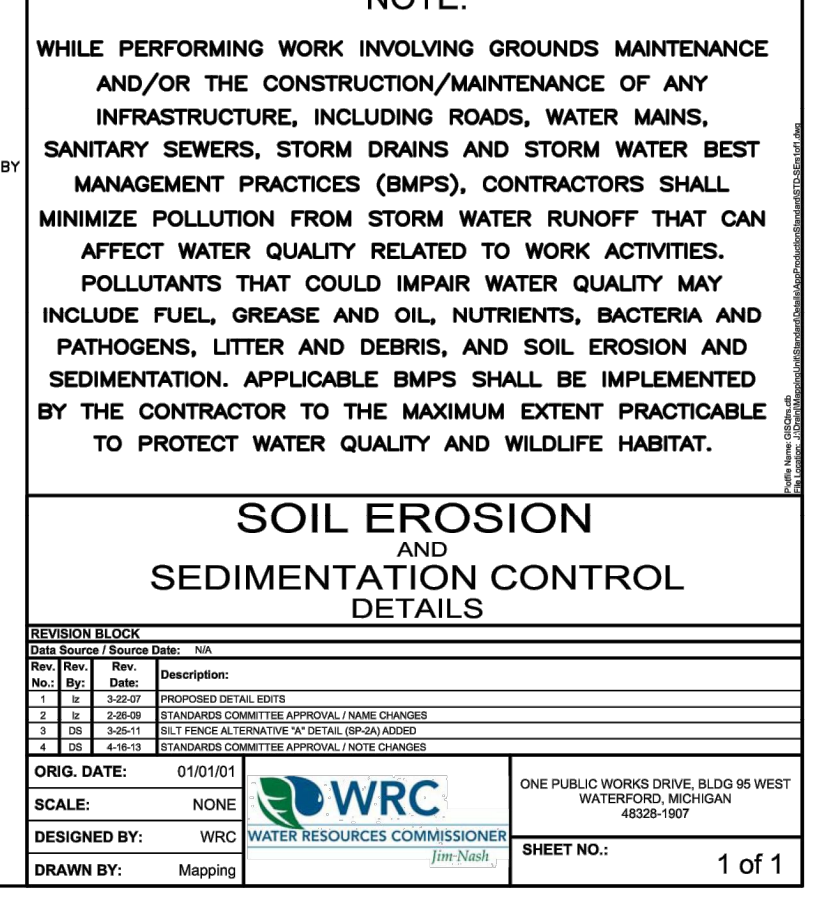
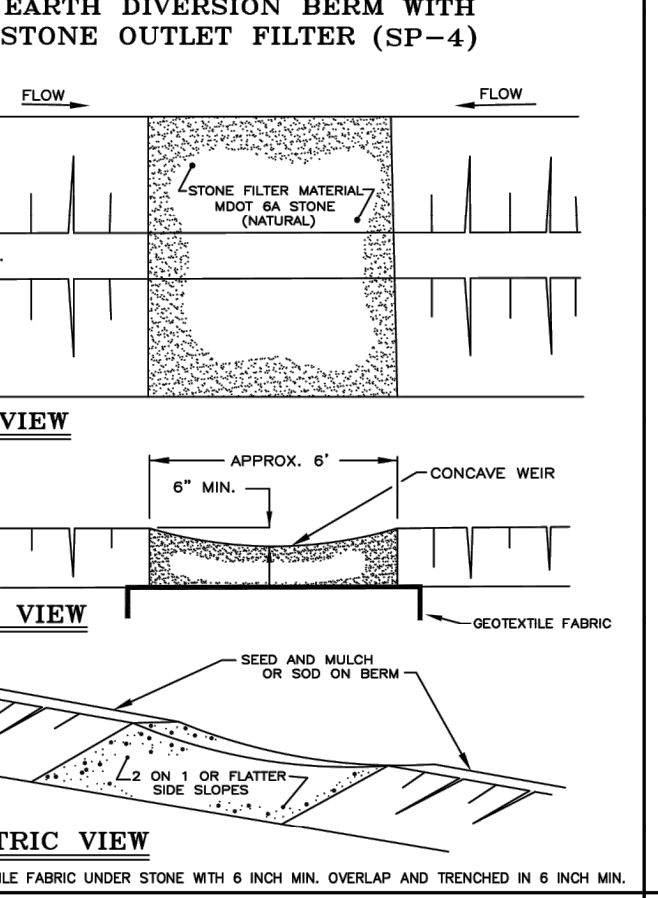
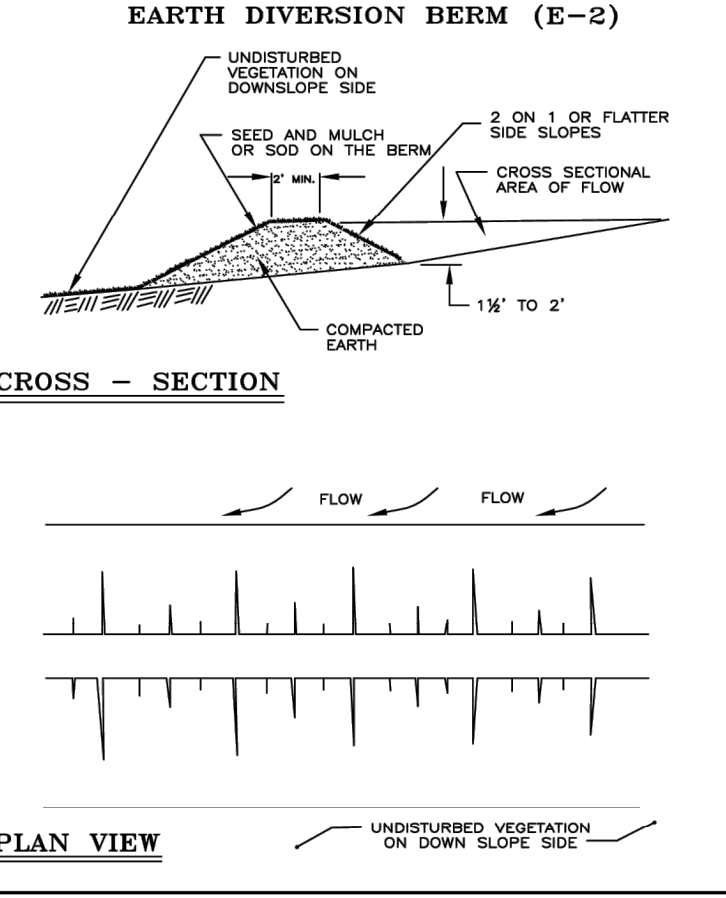
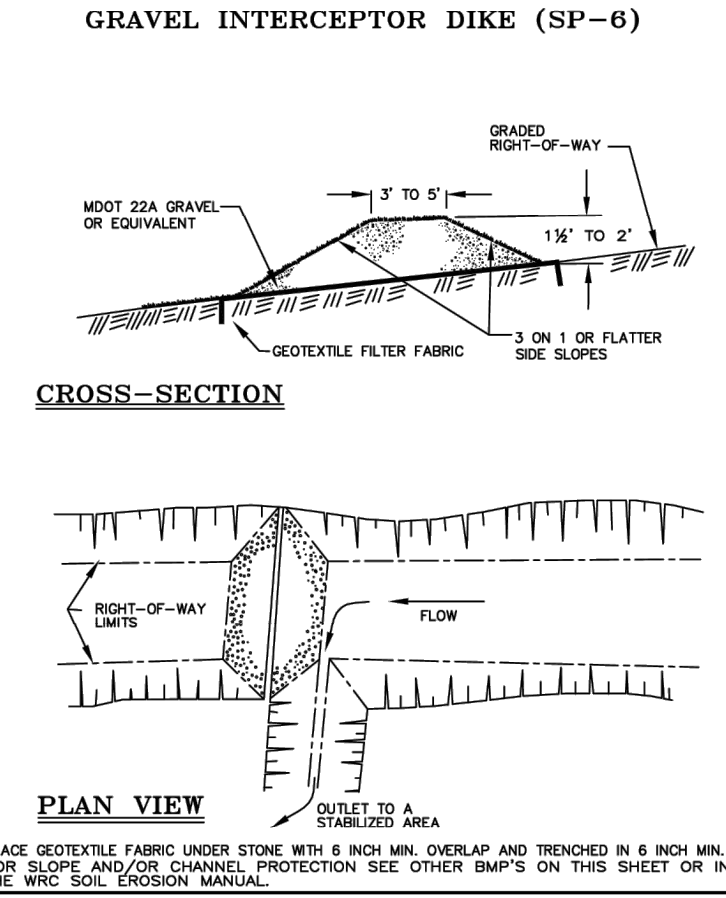
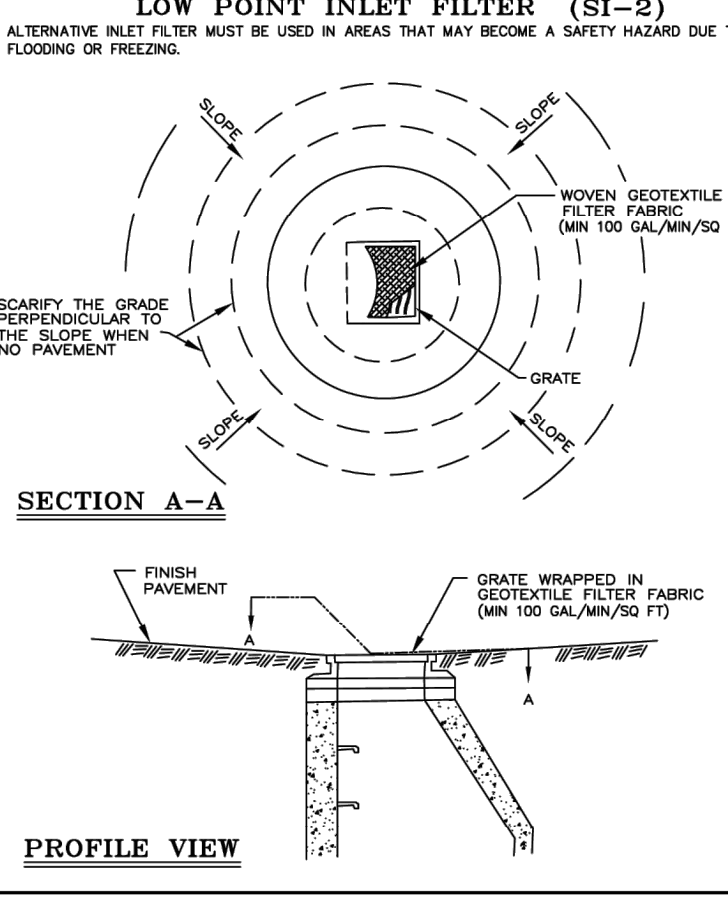
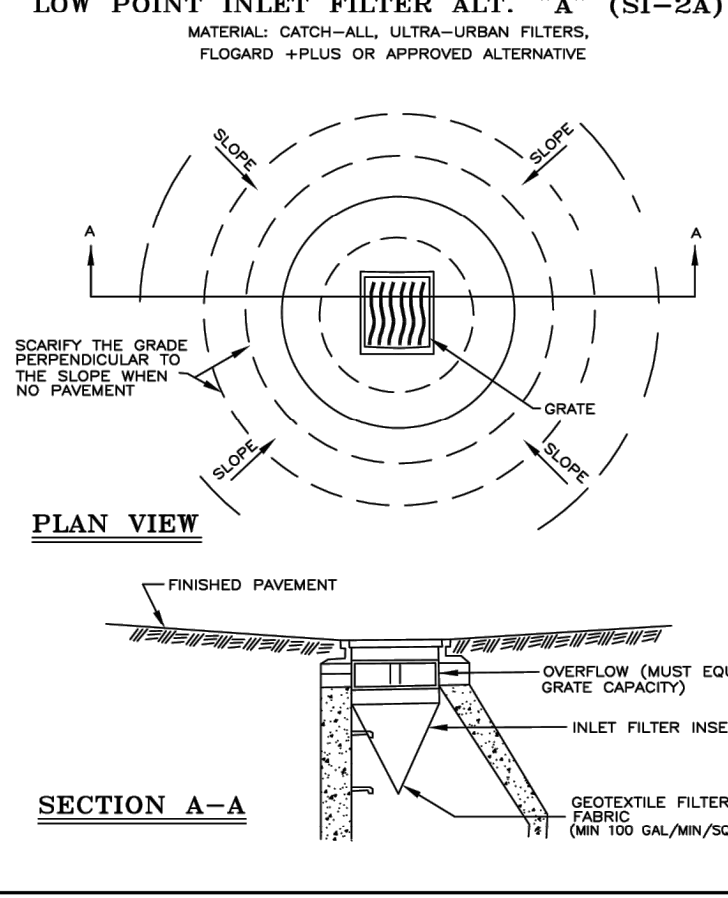
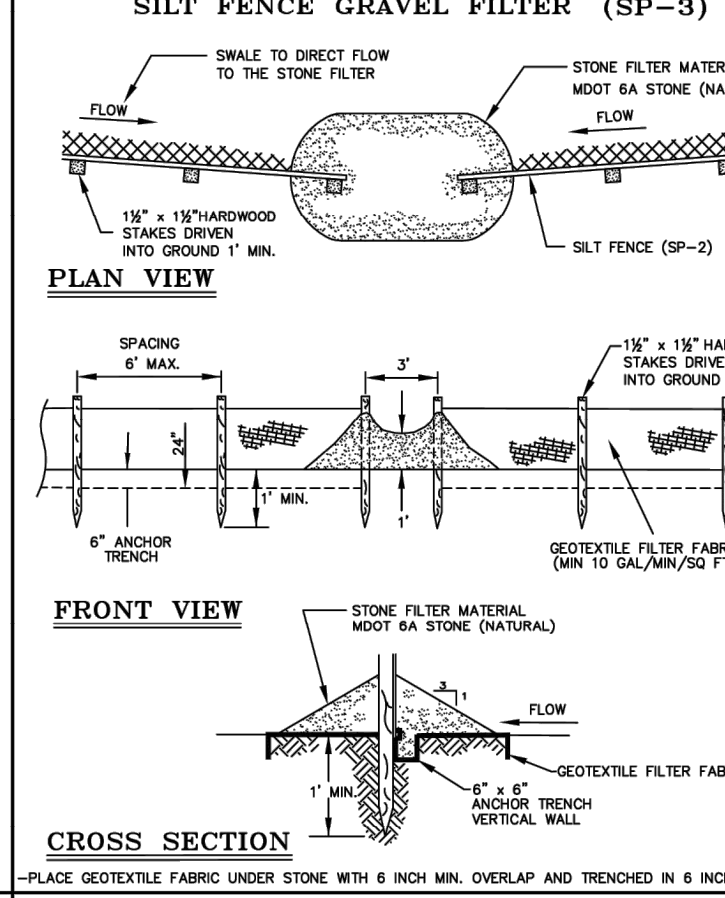
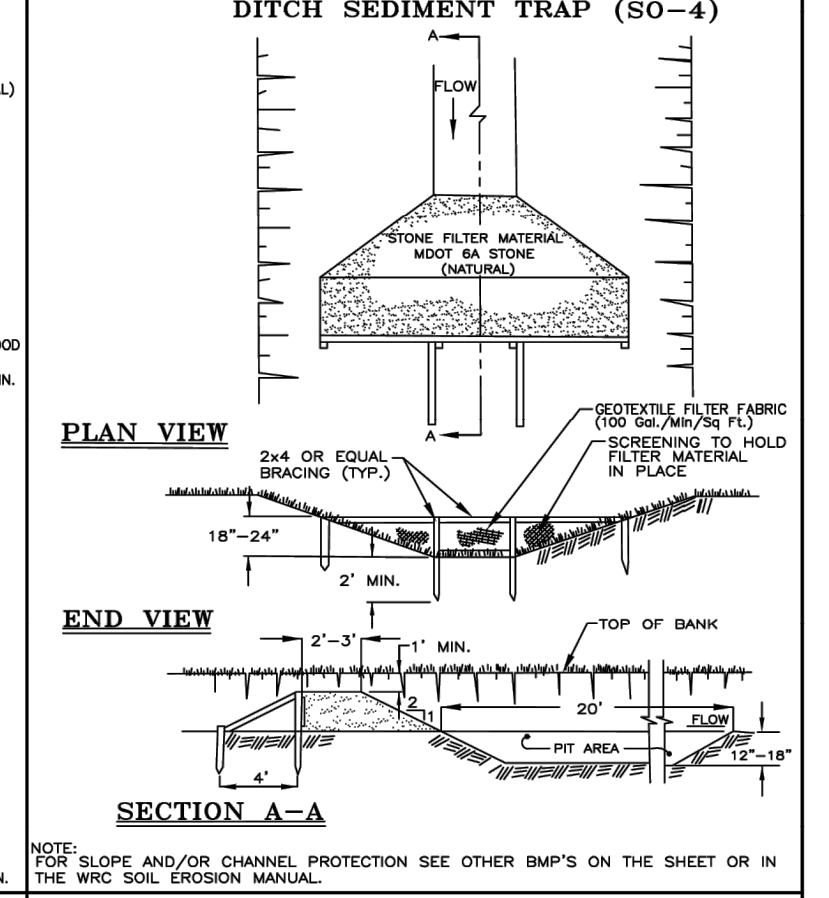
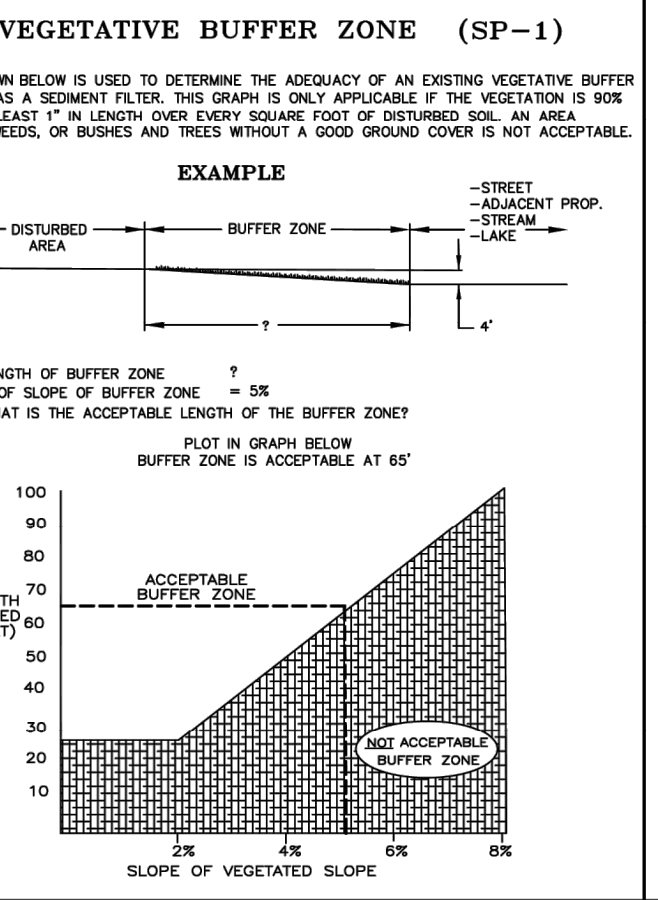
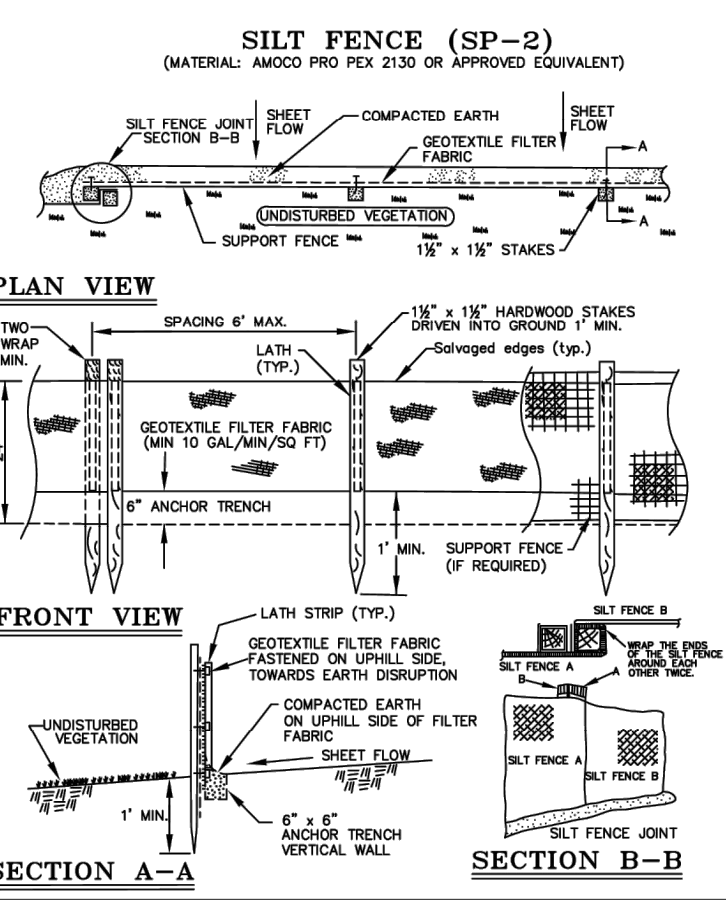
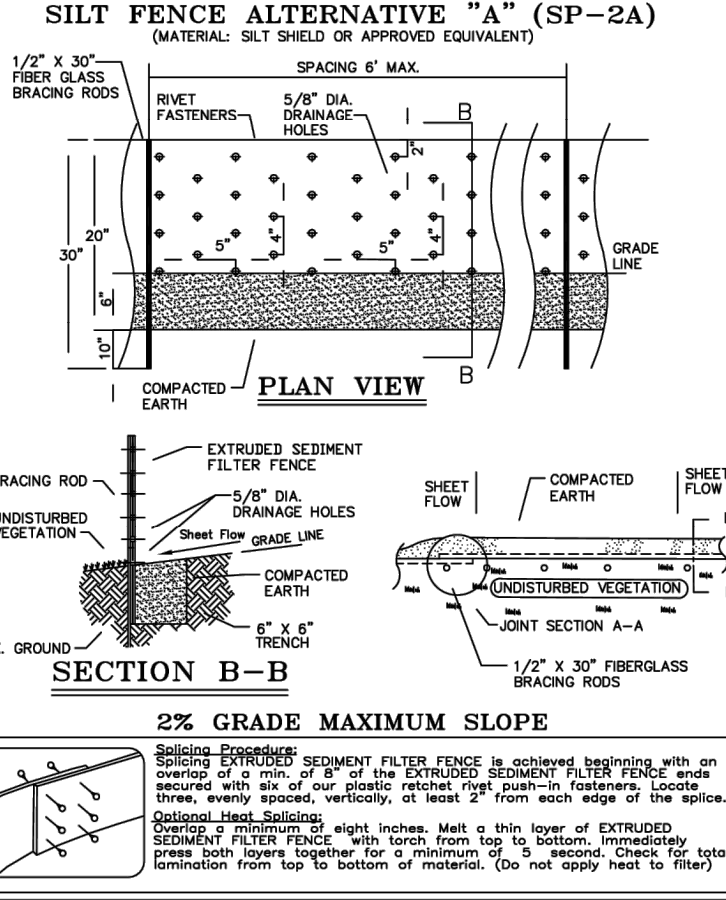
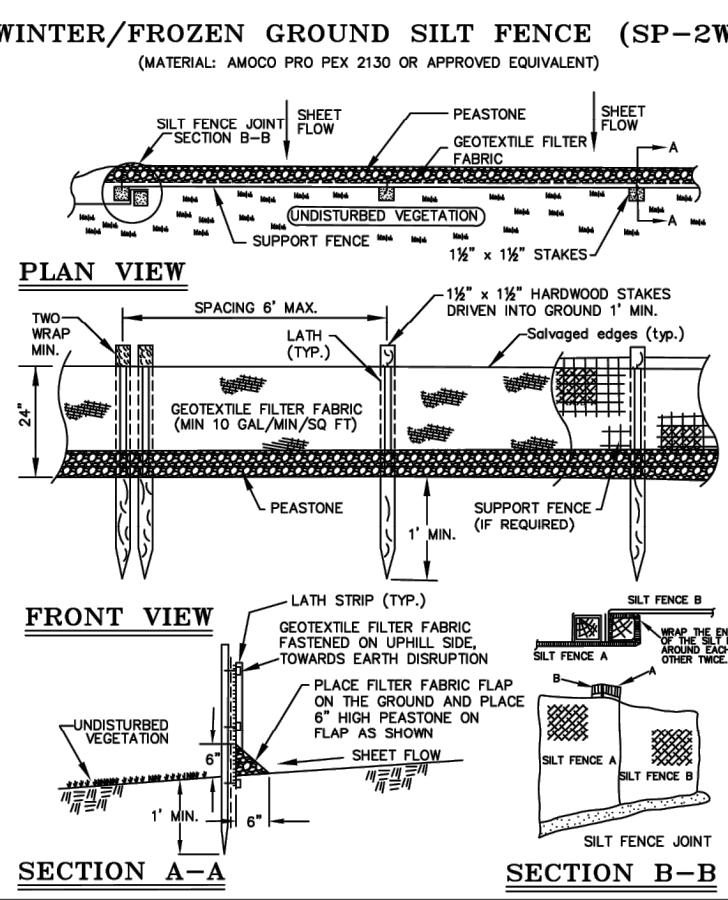
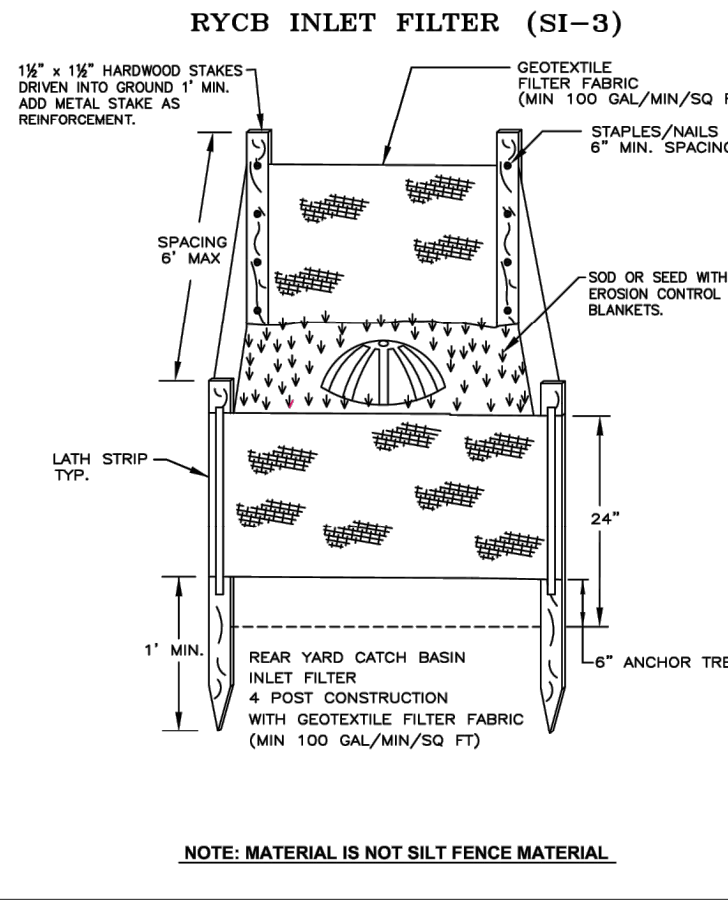
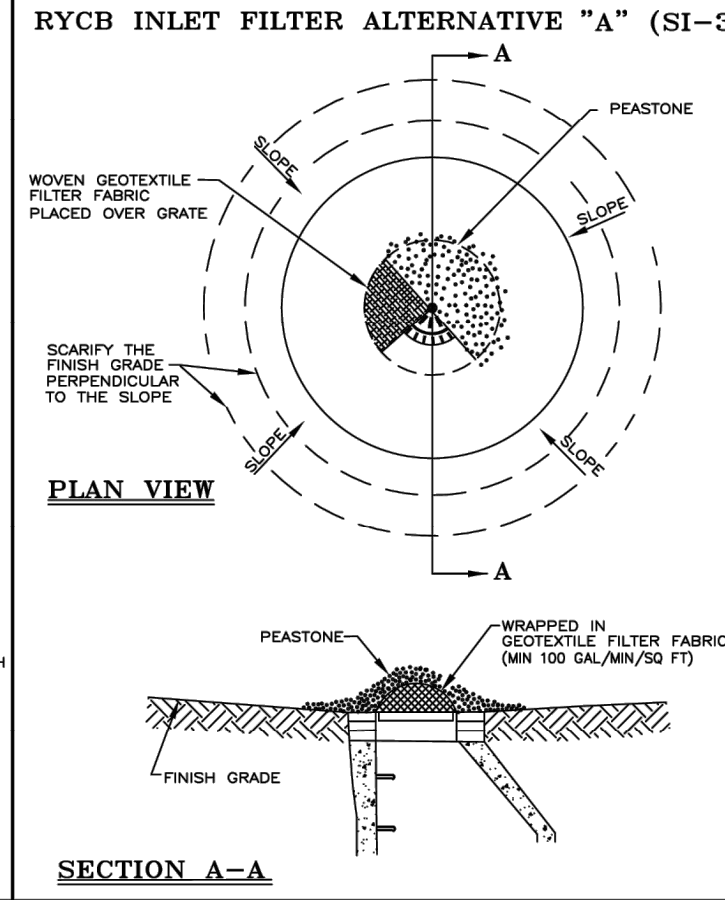
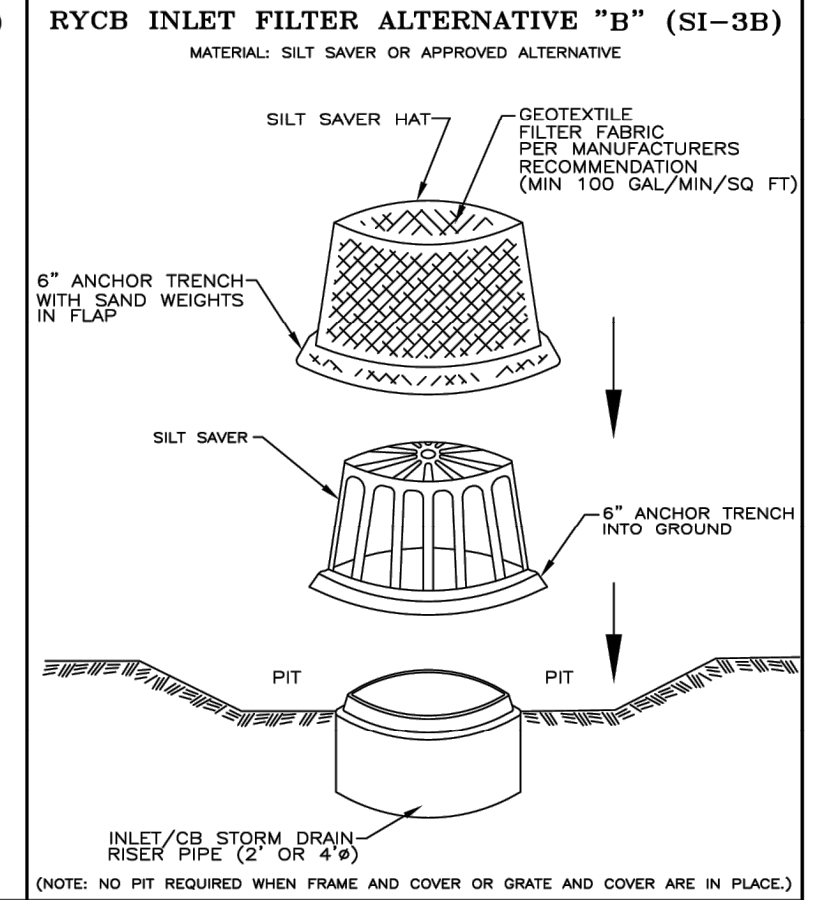
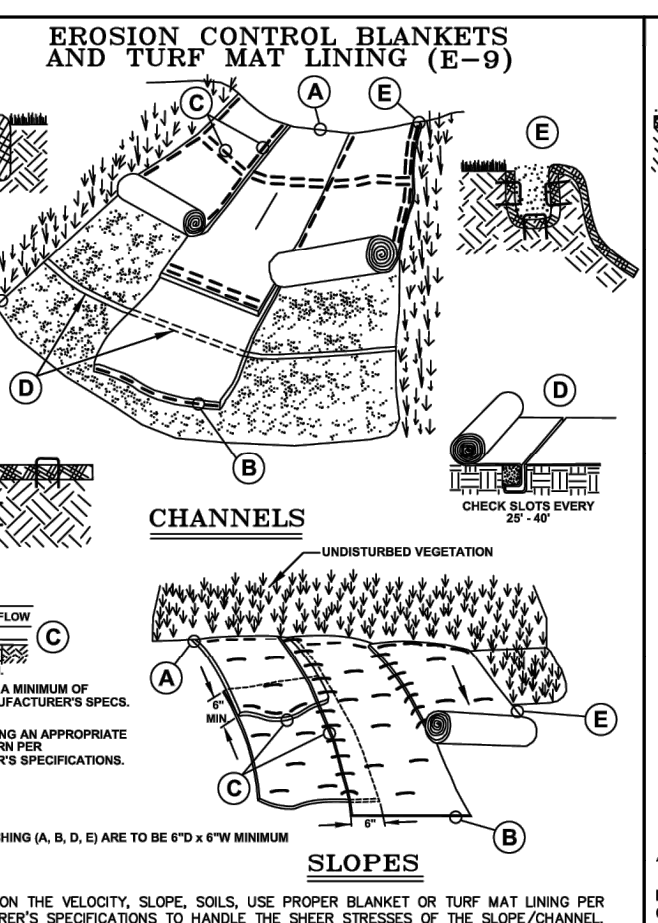
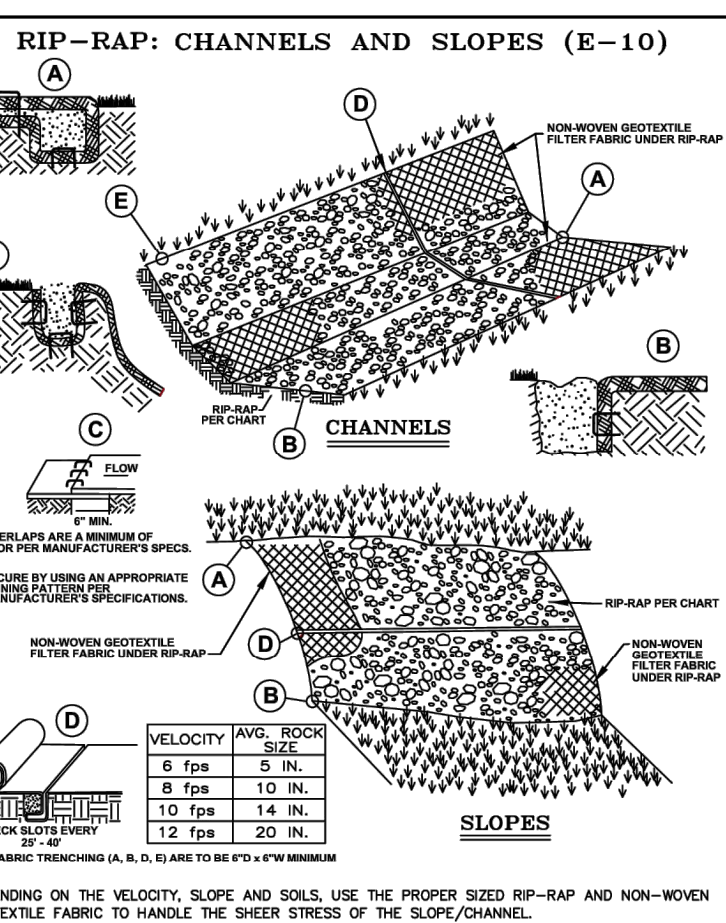
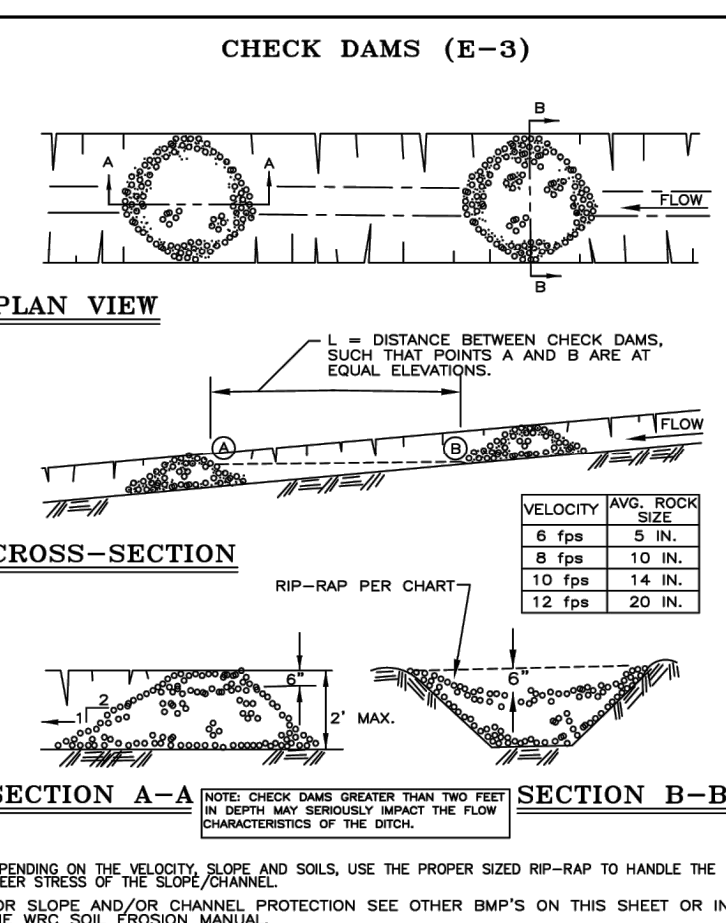
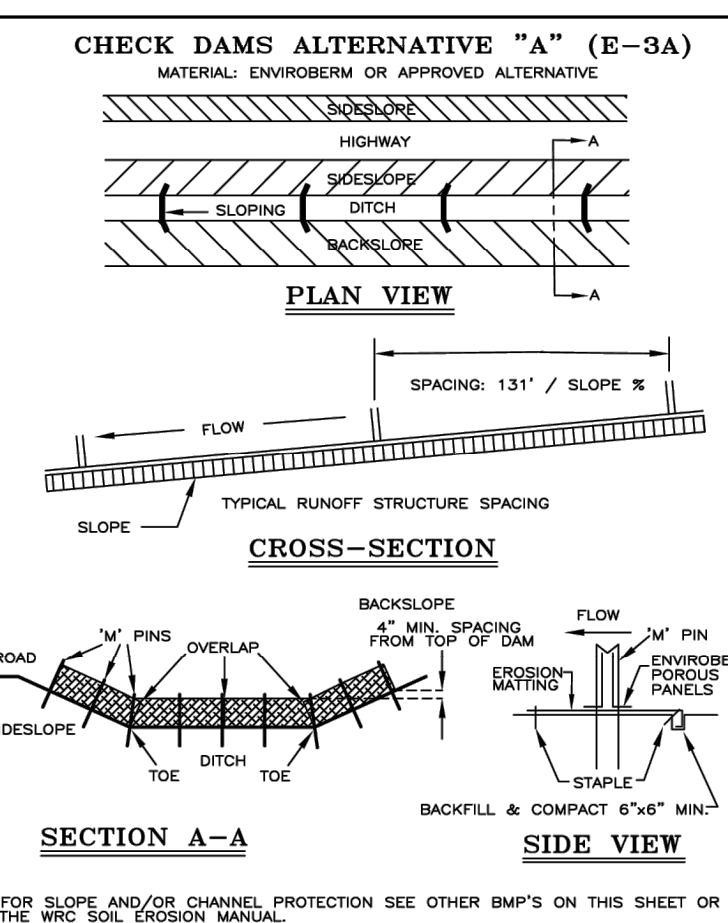
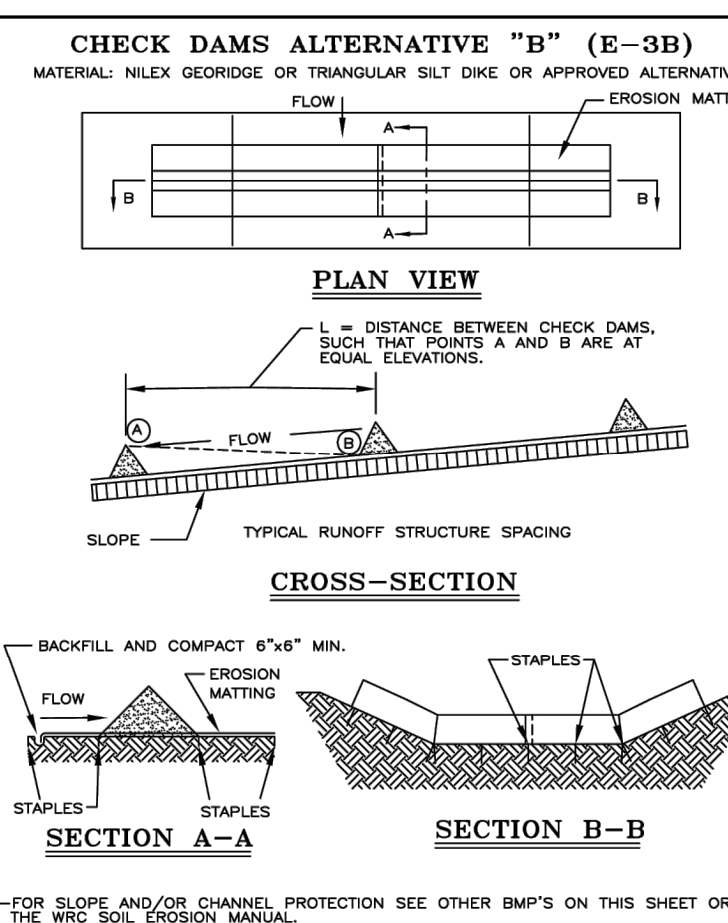
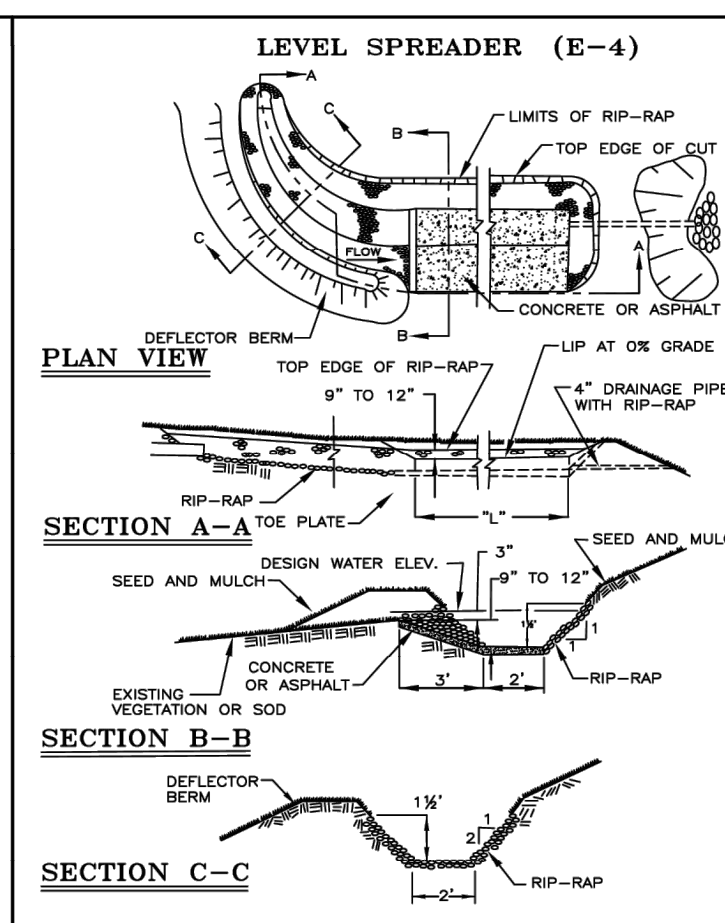
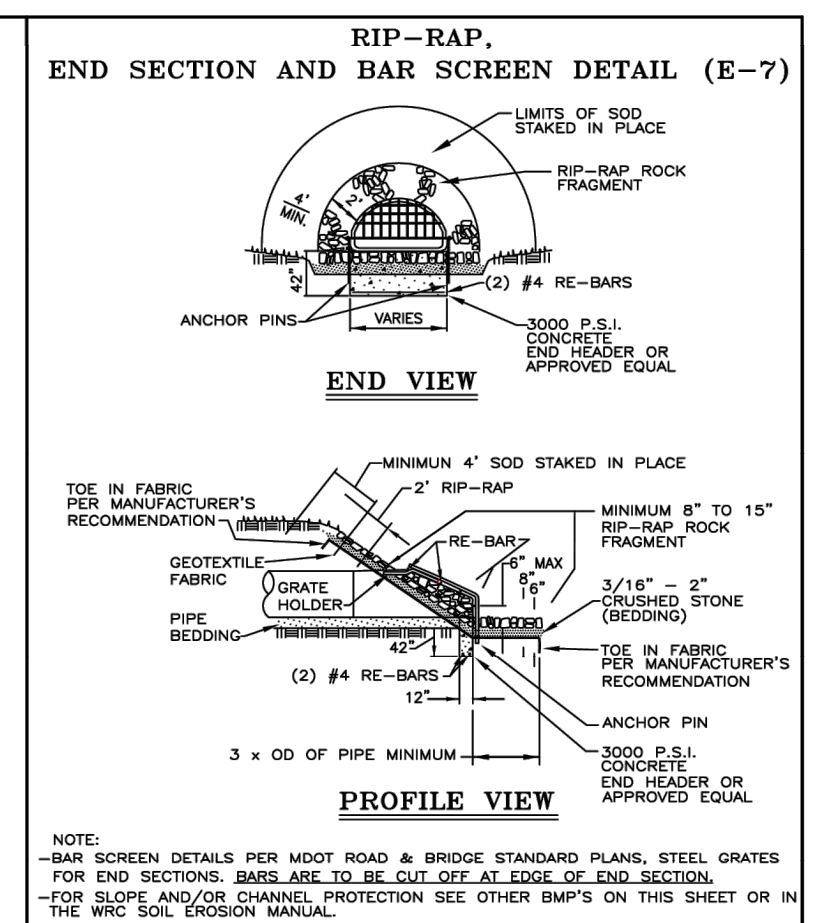
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2025 ALLEY
RECONSTRUCTION
PROGRAM
CITY OF LATHRUP VILLAGE
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MICHIGAN

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TRAFFIC CONTROL PLAN

2025 ALLEY RECONSTRUCTION PROGRAM
CITY OF LATHRUP VILLAGE
OAKLAND COUNTY
MICHIGAN

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ESTIMATED TRAFFIC CONTROL QUANTITIES

NOTE:
THE QUANTITIES PRESENTED IN THIS TABLE REPRESENT THE MINIMUM TRAFFIC CONTROL QUANTITIES REQUIRED. ADDITIONAL TRAFFIC CONTROL DEVICES MAY BE REQUIRED. QUANTITIES PLACED THAT ARE REQUIRED TO FACILITATE CONSTRUCTION TOTALING MORE THAN THOSE LISTED IN THIS TABLE SHALL BE INCLUDED IN THE PAY ITEM TRAFFIC CONTROL.

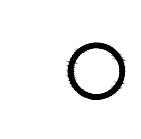
ESTIMATED QUANTITIES (THIS SHEET)

TRAFFIC CONTROL, MAX 3% - 1 LS

| STREET | TYPE III BARRICADE | R11-2 | DRUM/CHANNELIZER |
|-------------------|--------------------|-------|------------------|
| MIN REQ'D (TOTAL) | 26 | 26 | 310 |
| SUNNYBROOK | 4 | 4 | 49 |
| CALIFORNIA EAST | 4 | 4 | 52 |
| GLENWOOD | 4 | 4 | 53 |
| WILTSHIRE | 4 | 4 | 54 |
| MEADOWWOOD | 4 | 4 | 49 |
| CALIFORNIA WEST | 4 | 4 | 29 |
| ROSELAND | 2 | 2 | 24 |



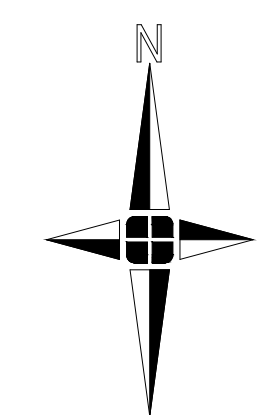
TYPE III BARRICADE (2 EA)



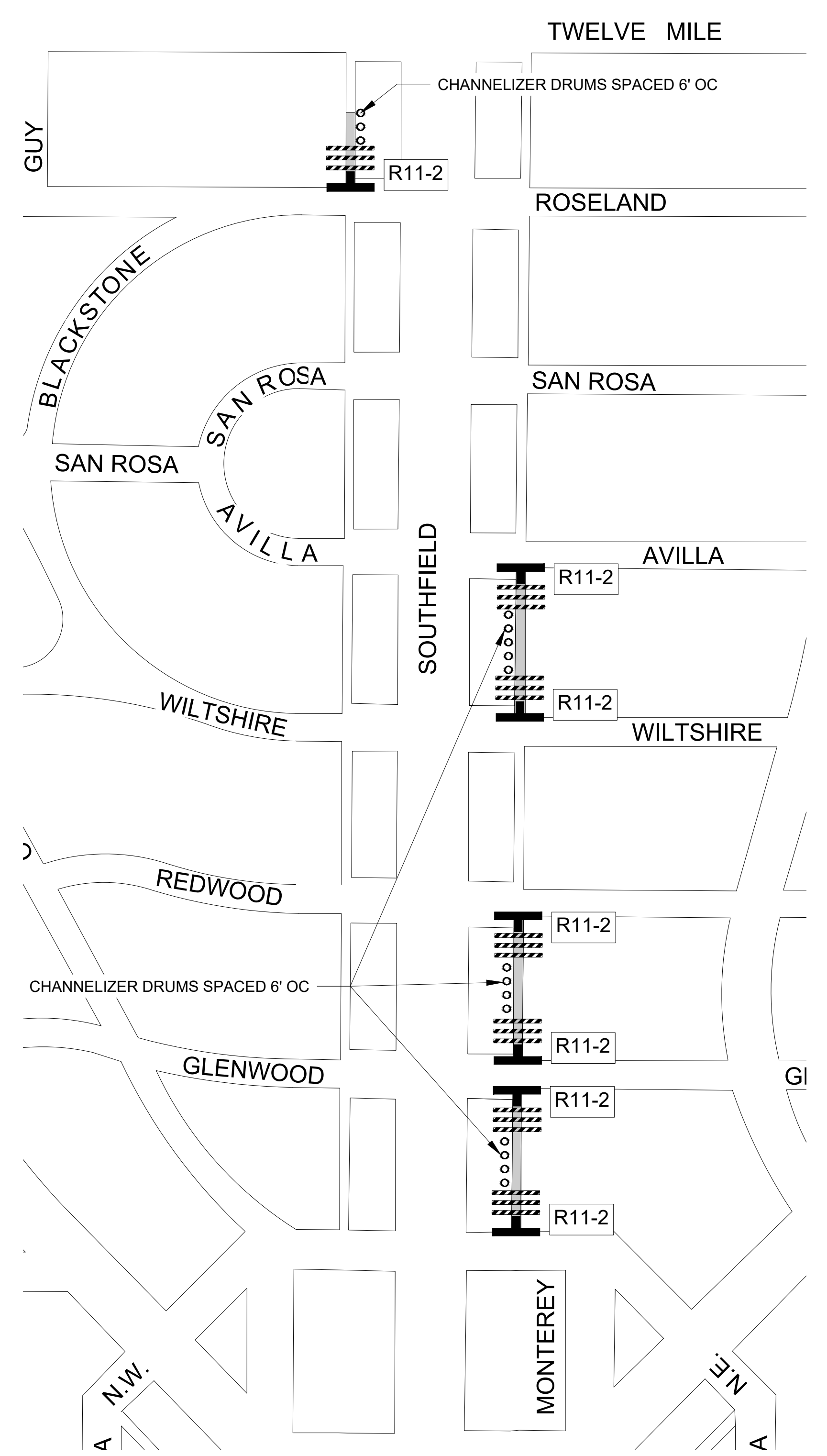
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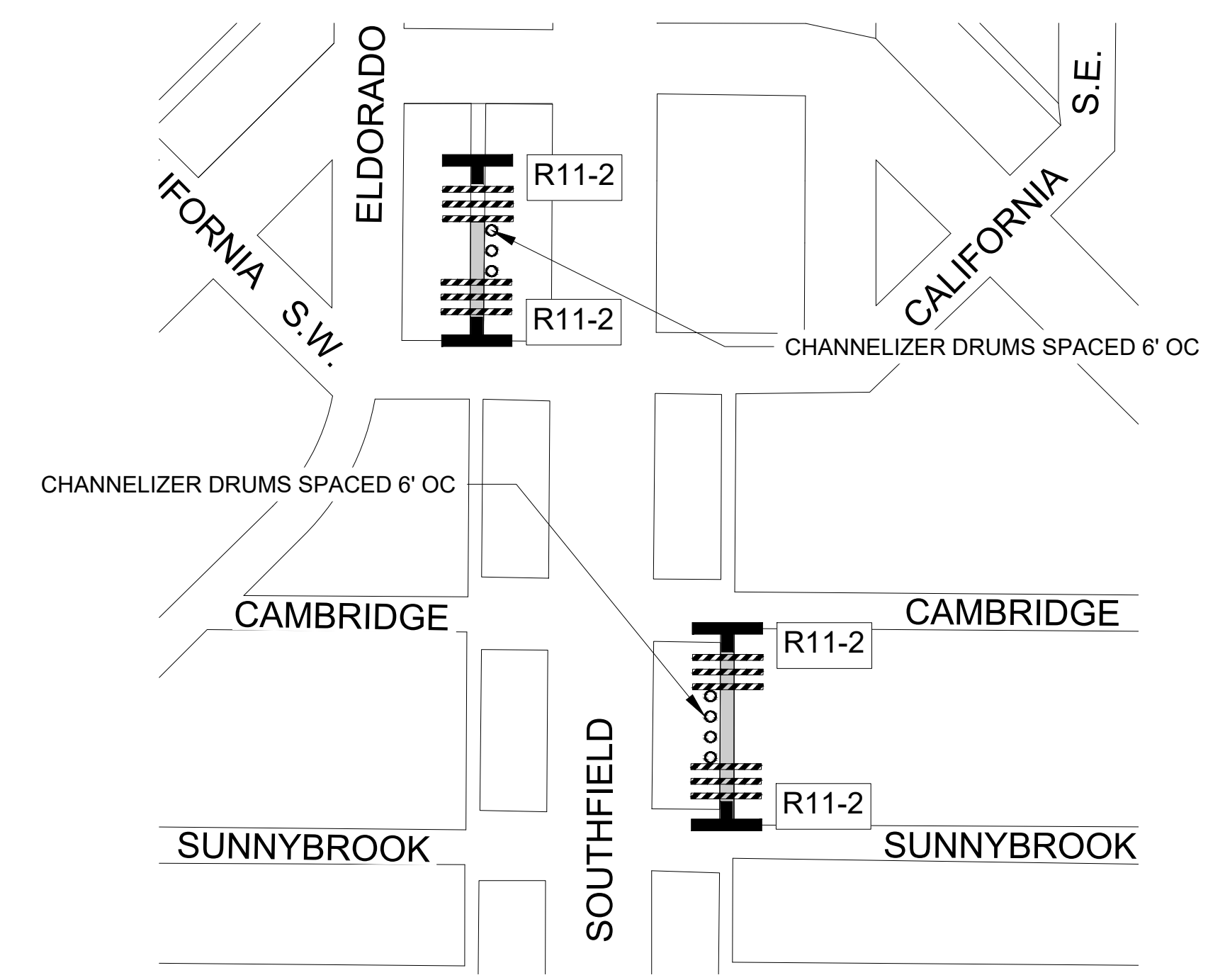
R11-2 (48" x 30")



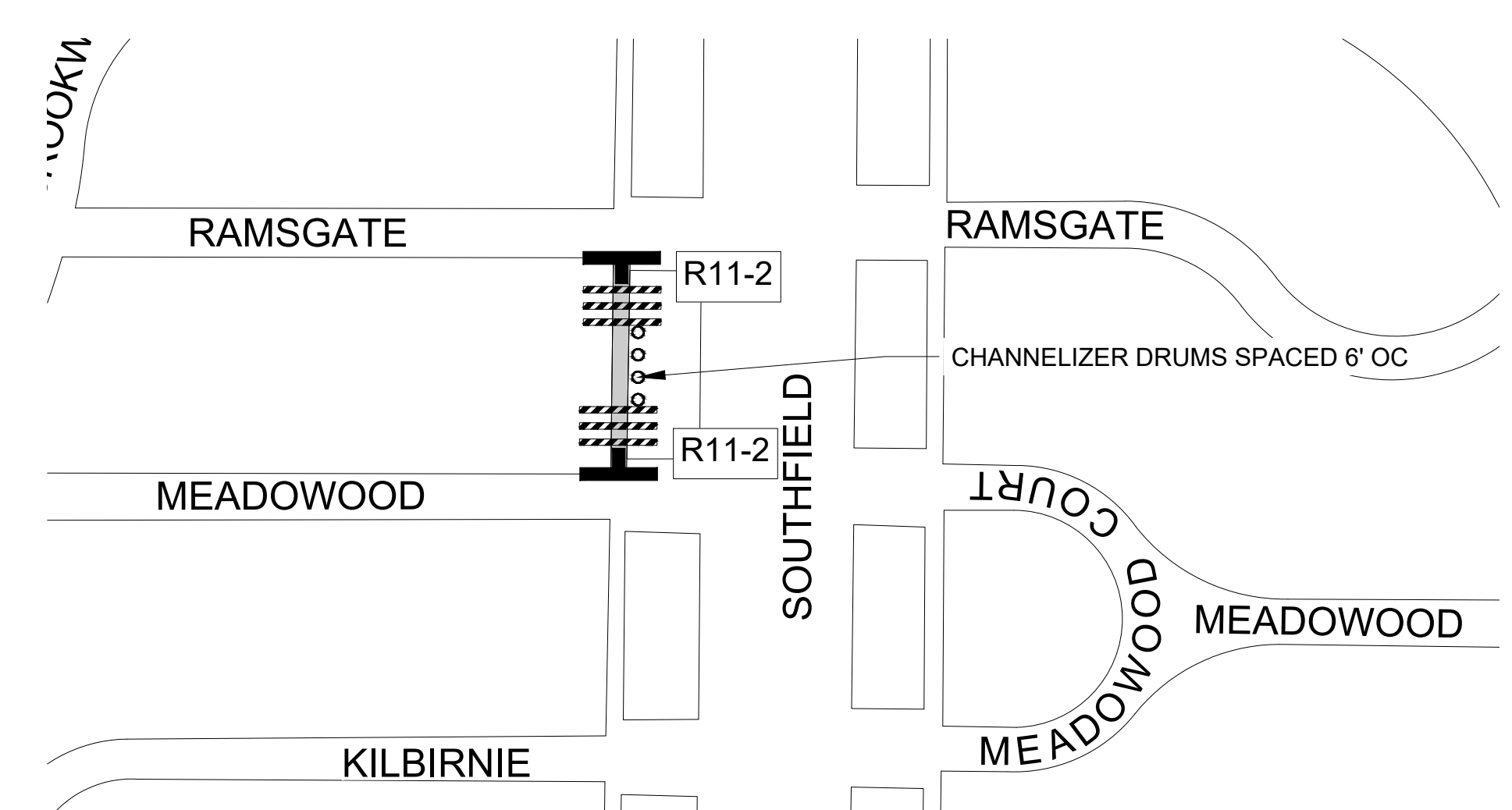
PROJECT LIMITS



TRAFFIC CONTROL MAP - CALIFORNIA EAST/GLENWOOD/WILTSHIRE/ROSELAND
NOT TO SCALE

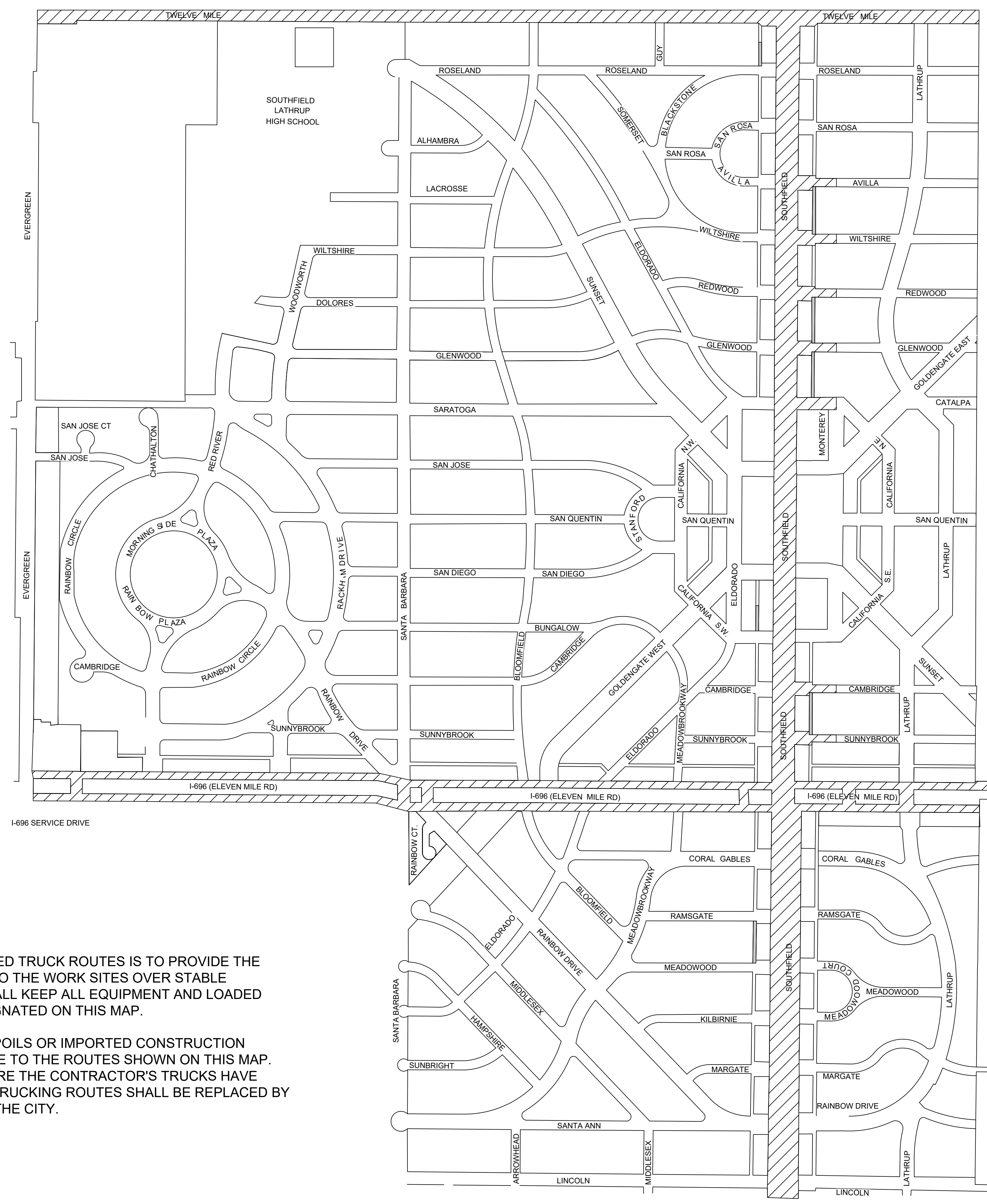


TRAFFIC CONTROL MAP - SUNNYBROOK/CALIFORNIA WEST
NOT TO SCALE



TRAFFIC CONTROL MAP - MEADOWOOD
NOT TO SCALE

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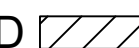
NOTE:


THE PURPOSE OF THESE DESIGNATED TRUCK ROUTES IS TO PROVIDE THE CONTRACTOR WITH SAFE ACCESS TO THE WORK SITES OVER STABLE PAVEMENTS. THE CONTRACTOR SHALL KEEP ALL EQUIPMENT AND LOADED TRUCKS OFF OF ROUTES NOT DESIGNATED ON THIS MAP.

TRUCKS LOADED WITH REMOVED SPOILS OR IMPORTED CONSTRUCTION MATERIALS SHALL STRICTLY ADHERE TO THE ROUTES SHOWN ON THIS MAP. DAMAGED PAVEMENTS FOUND WHERE THE CONTRACTOR'S TRUCKS HAVE DEVIATED FROM THE DESIGNATED TRUCKING ROUTES SHALL BE REPLACED BY THE CONTRACTOR AT NO COST TO THE CITY.

TRUCK ROUTE MAP

NOT TO SCALE

LOADED TRUCKS PERMITTED 

PROJECT LIMITS 



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TRUCK ROUTES

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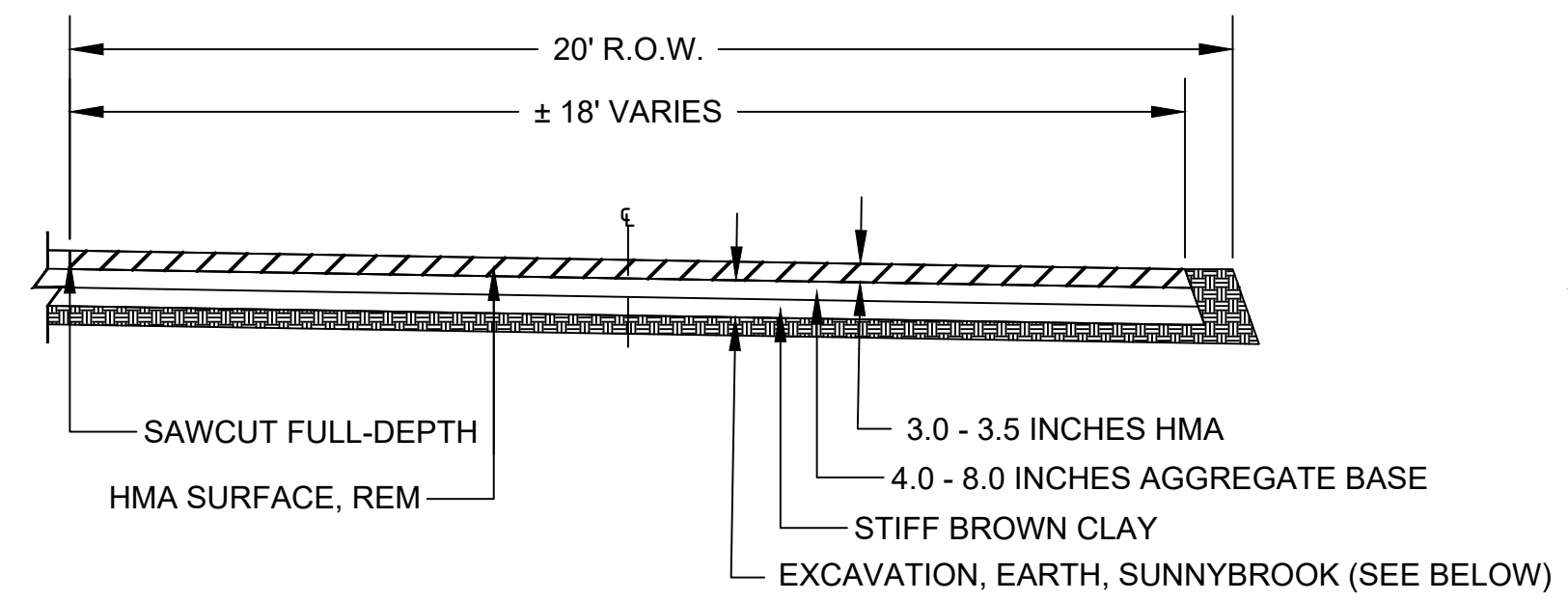
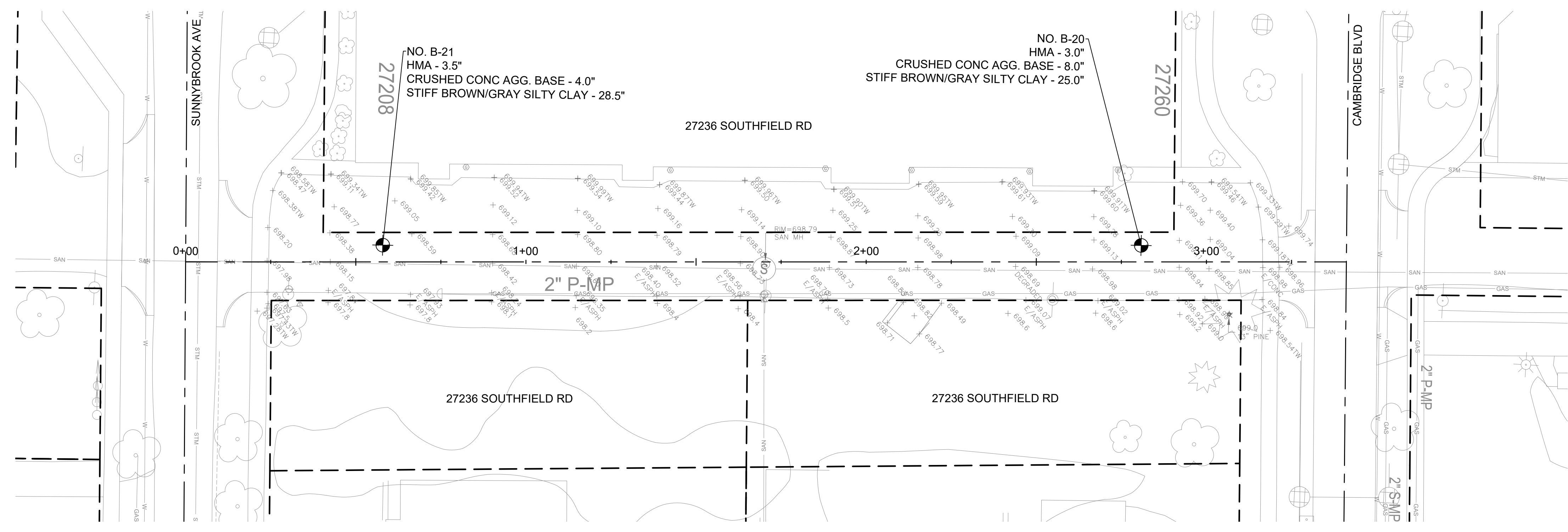
SUNNYBROOK ALLEY

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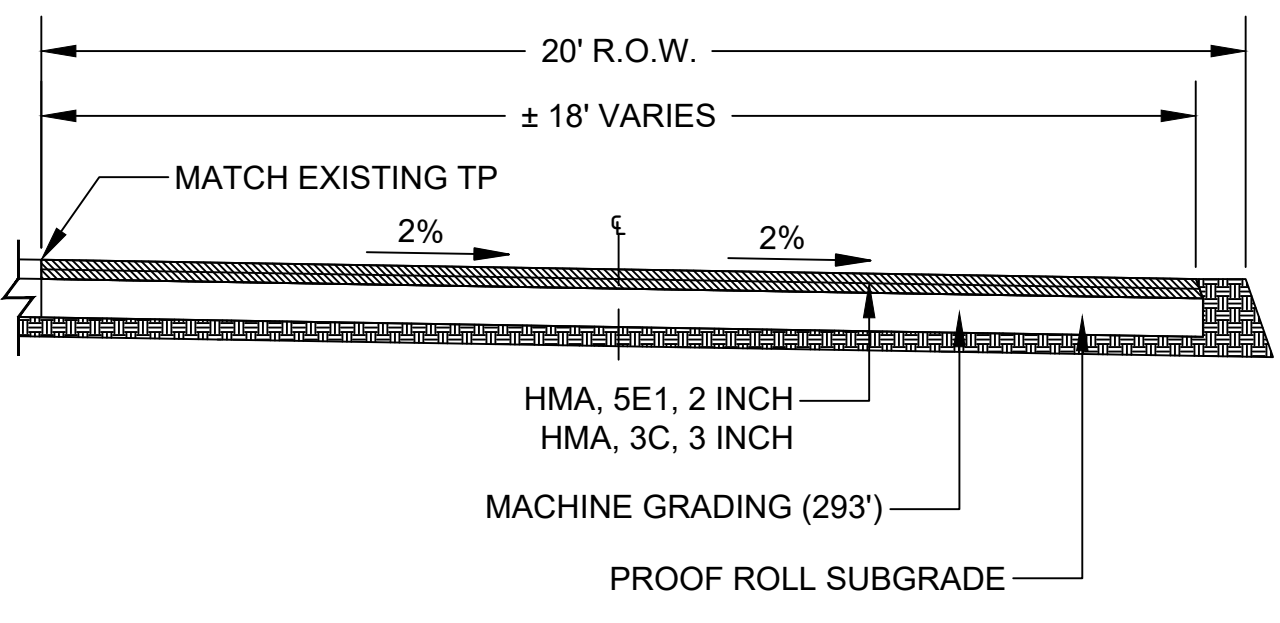
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EXISTING CROSS-SECTION
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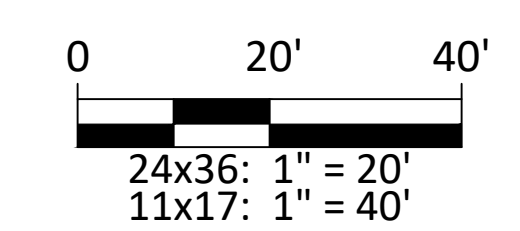
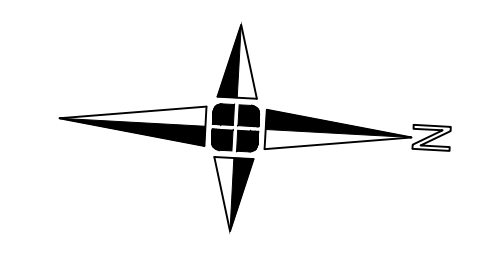


PROPOSED CROSS-SECTION
0+24 TO 3+17
(NOT TO SCALE)

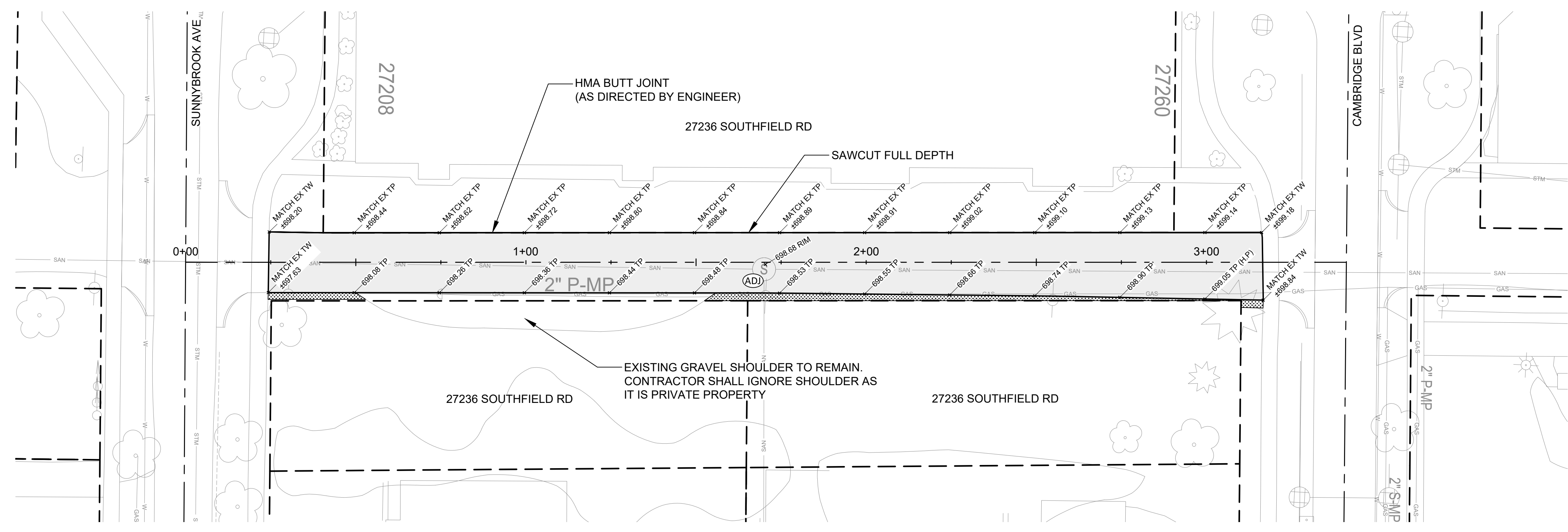
| ESTIMATED QUANTITIES (THIS SHEET) | QTY | UNIT |
|-----------------------------------|------|------|
| EXCAVATION, EARTH, SUNNYBROOK | 1 | Ls |
| MACHINE GRADING | 2.93 | Sta |
| DR STRUCTURE COVER, ADJ. CASE 1 | 1 | Ea |
| HMA SURFACE, REM | 593 | Syd |
| HAND PATCHING | 6 | Ton |
| HMA BUTT JOINT | 293 | Ft |
| HMA, 3C | 102 | Ton |
| HMA, 5E1 | 68 | Ton |
| LANDSCAPE RESTORATION | 34 | Syd |
| WATER, SODDING/SEEDING | 0.6 | Unit |

ESTIMATED EXCAVATION, EARTH, SUNNYBROOK QUANTITY: 30 CUBIC YARD.
GRADING AND SHAPING THE SUBGRADE TO THE PROPOSED CROSS SECTION
SHALL NOT BE PAID SEPARATELY AS MACHINE GRADING

| LEGEND | DESCRIPTION |
|----------|---|
| [Symbol] | HMA SURFACE REMOVAL & HMA PAVING |
| [Symbol] | CONCRETE APPROACH/DRIVEWAY REPLACEMENT |
| [Symbol] | CONCRETE SIDEWALK REPLACEMENT (THICKNESS SPECIFIED) |
| [Symbol] | CONCRETE CURB AND GUTTER |
| [Symbol] | HMA BUTT JOINT |
| [Symbol] | LANDSCAPE RESTORATION |
| [Symbol] | EROSION CONTROL, INLET FILTER, DROP CLOTH |



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Designer: A.F.N.
Quality Control: J.P.K.



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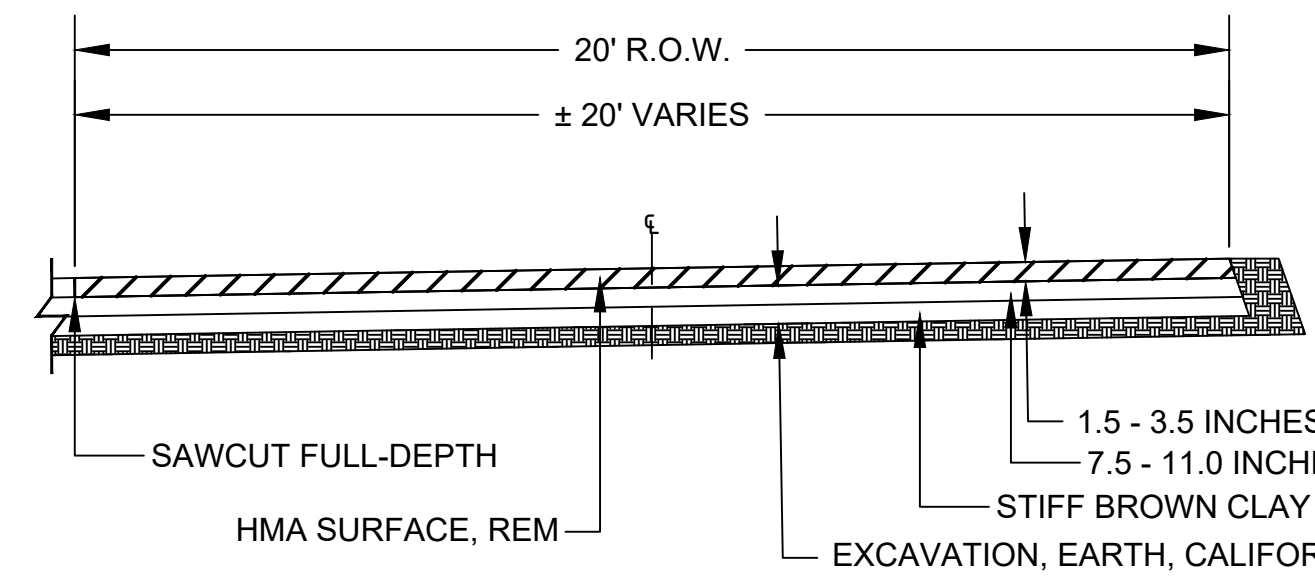
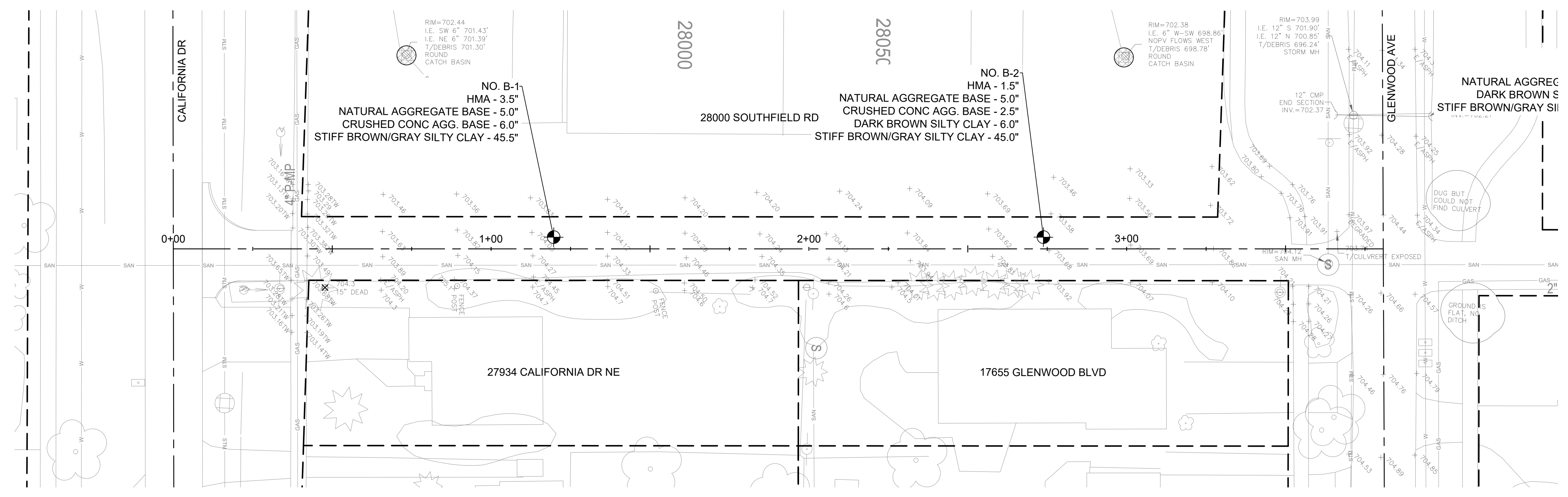
CALIFORNIA EAST ALLEY

2025 ALLEY RECONSTRUCTION PROGRAM
CITY OF LATHRUP VILLAGE
OAKLAND COUNTY
MICHIGAN

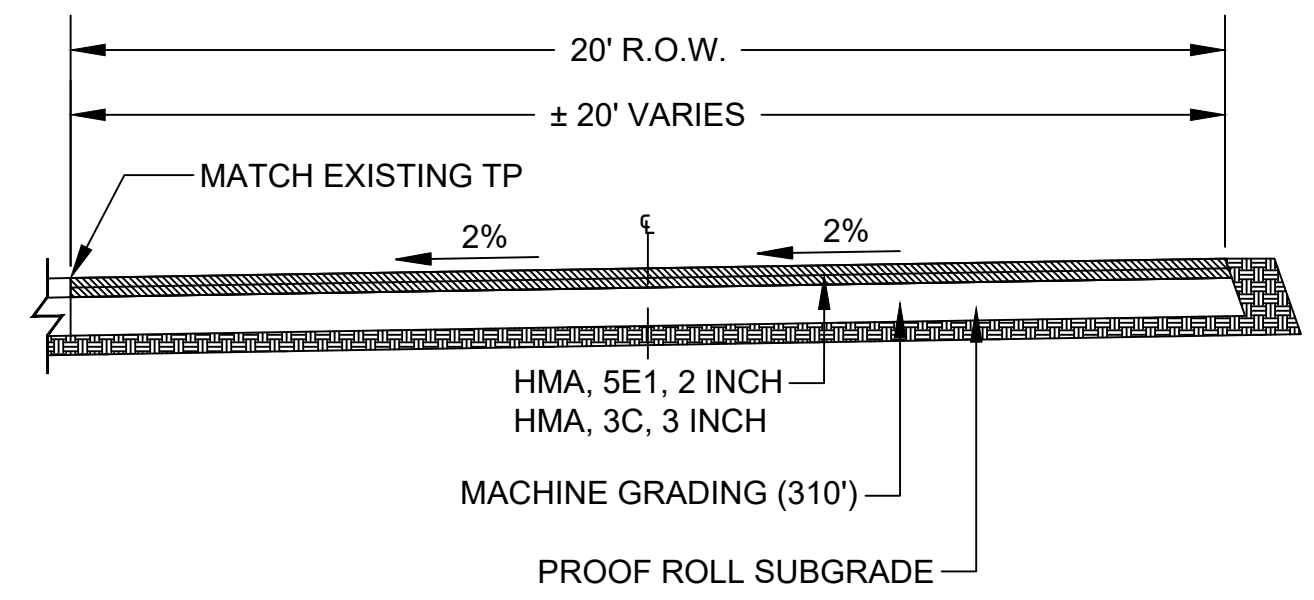
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SITE CONDITIONS



EXISTING CROSS-SECTION
0+42 TO 3+52
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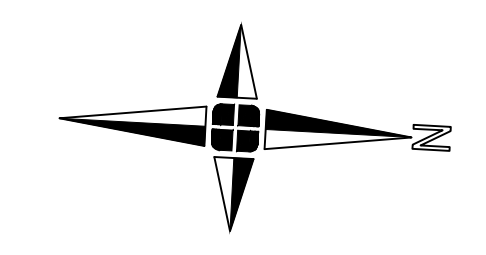


PROPOSED CROSS-SECTION
0+42 TO 3+52
(NOT TO SCALE)

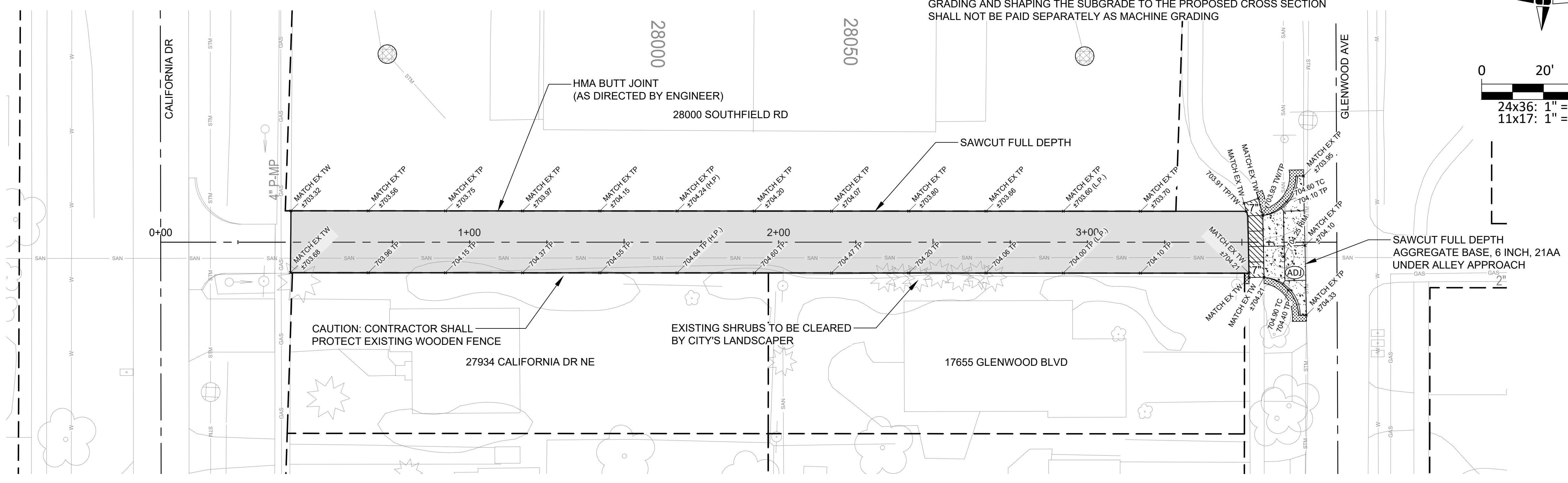
| ESTIMATED QUANTITIES (THIS SHEET) | QTY UNIT |
|--|----------|
| SIDEWALK, REM | 3 Syd |
| EXCAVATION, EARTH, CALIFORNIA EAST | 1 Ls |
| MACHINE GRADING | 3.10 Sta |
| EROSION CONTROL, INLET FILTER, DROP CLOTH | 2 Ea |
| AGGREGATE BASE, 6 INCH, 21AA | 44 Syd |
| DR STRUCTURE COVER, ADJ, CASE 1 | 1 Ea |
| HMA SURFACE, REM | 744 Syd |
| HAND PATCHING | 7 Ton |
| HMA BUTT JOINT | 355 Ft |
| HMA, 3C | 119 Ton |
| HMA, 5E1 | 79 Ton |
| CONC PAVT WITH INTEGRAL CURB, NONREINF, 7 INCH | 44 Syd |
| SIDEWALK, CONC, 7 INCH | 121 Sft |
| LANDSCAPE RESTORATION | 11 Syd |
| WATER, SODDING/SEEDING | 0.2 Unit |

| LEGEND | |
|----------|---|
| [Symbol] | HMA SURFACE REMOVAL & HMA PAVING |
| [Symbol] | CONCRETE APPROACH/DRIVEWAY REPLACEMENT |
| [Symbol] | CONCRETE SIDEWALK REPLACEMENT (THICKNESS SPECIFIED) |
| [Symbol] | CONCRETE CURB AND GUTTER |
| [Symbol] | HMA BUTT JOINT |
| [Symbol] | LANDSCAPE RESTORATION |
| [Symbol] | EROSION CONTROL, INLET FILTER, DROP CLOTH |

ESTIMATED EXCAVATION, EARTH, CALIFORNIA EAST QUANTITY: 60 CUBIC YARD.
GRADING AND SHAPING THE SUBGRADE TO THE PROPOSED CROSS SECTION SHALL NOT BE PAID SEPARATELY AS MACHINE GRADING



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| Designer: | A.F.N. |
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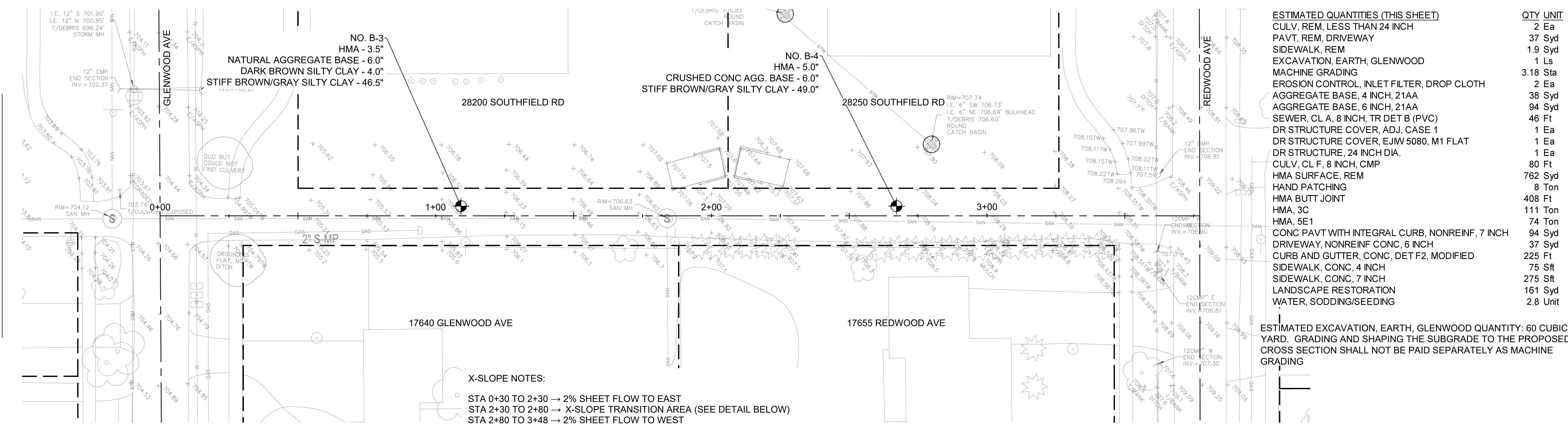
GLENWOOD ALLEY

2025 ALLEY RECONSTRUCTION PROGRAM
CITY OF LATHRUP VILLAGE
OAKLAND COUNTY
MICHIGAN

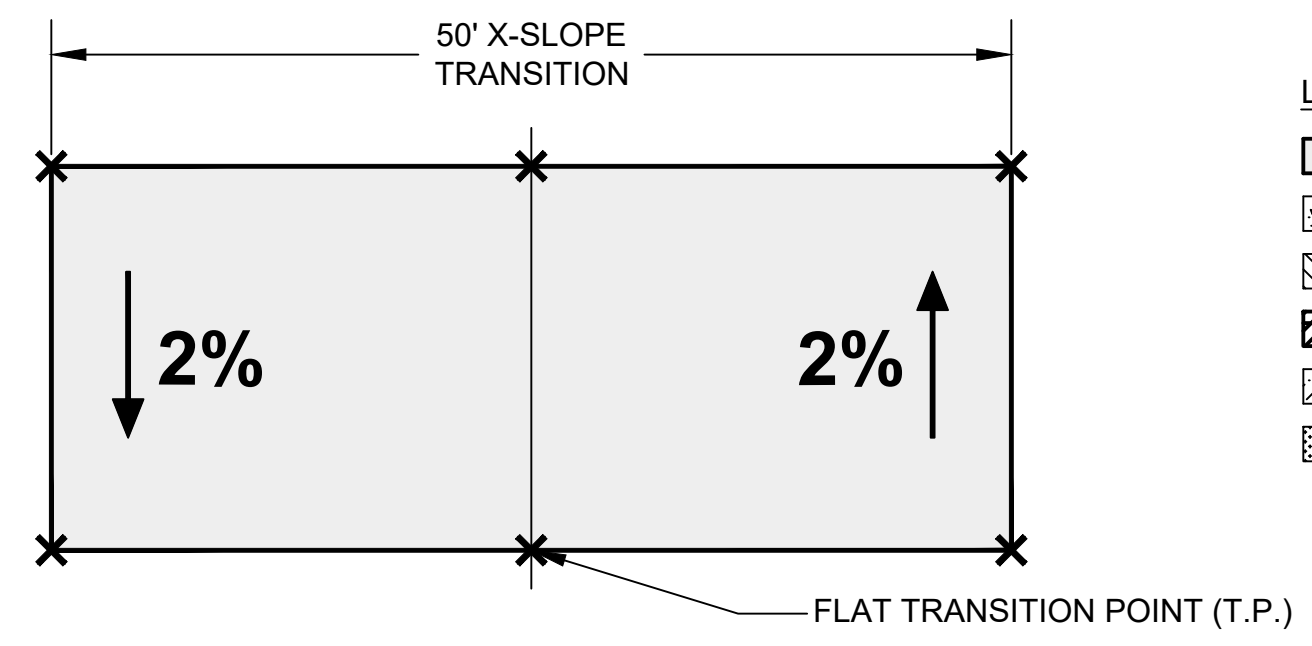
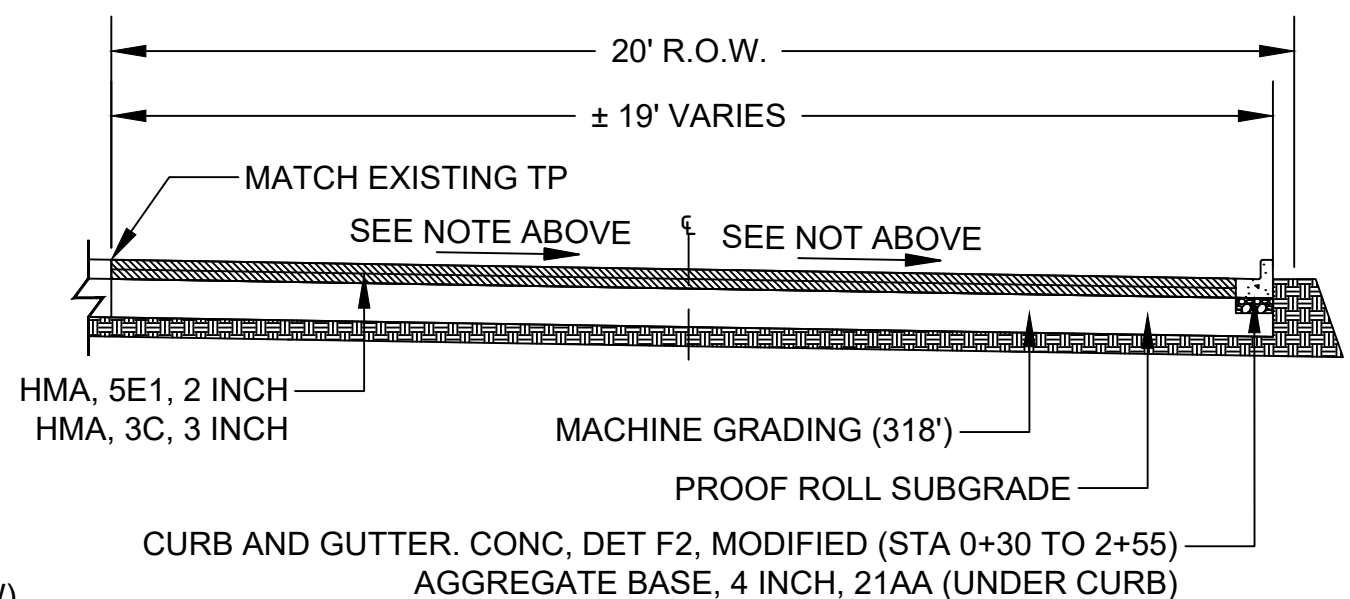
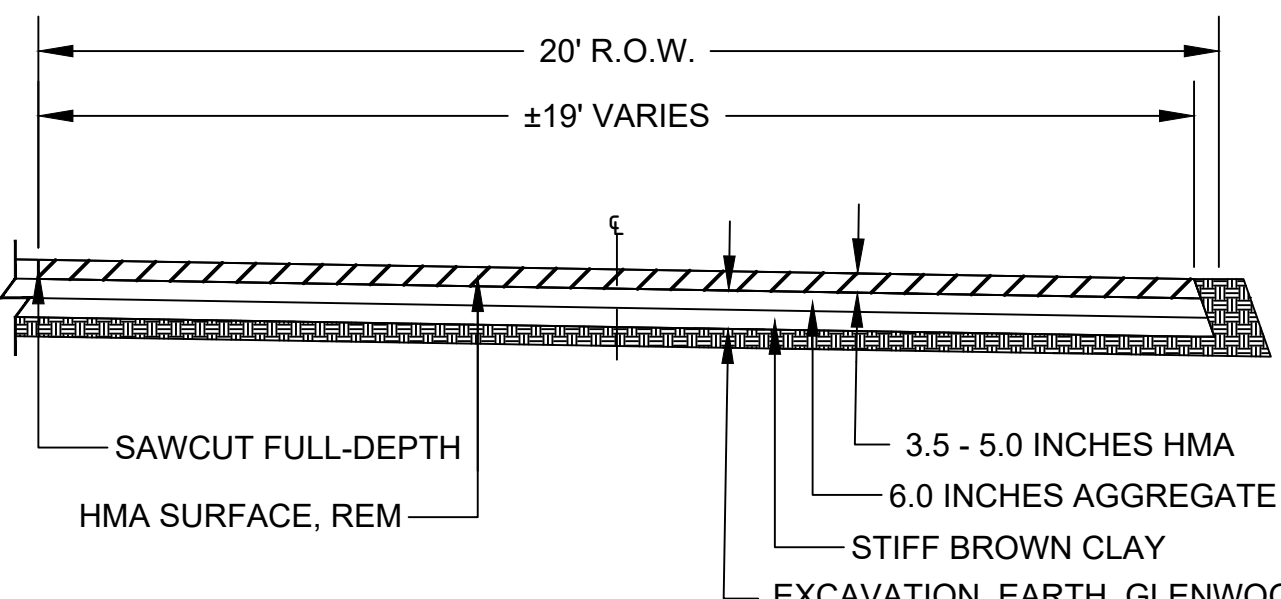
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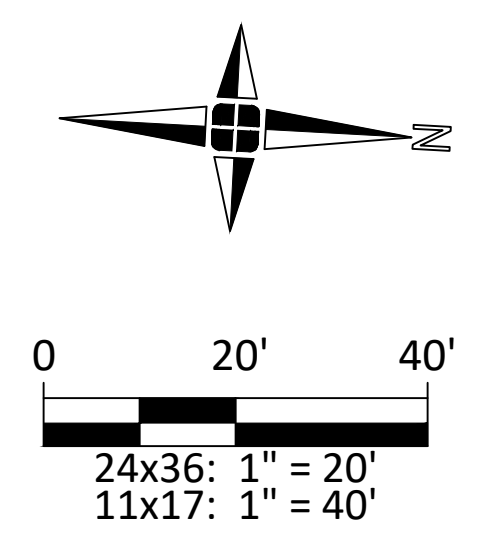
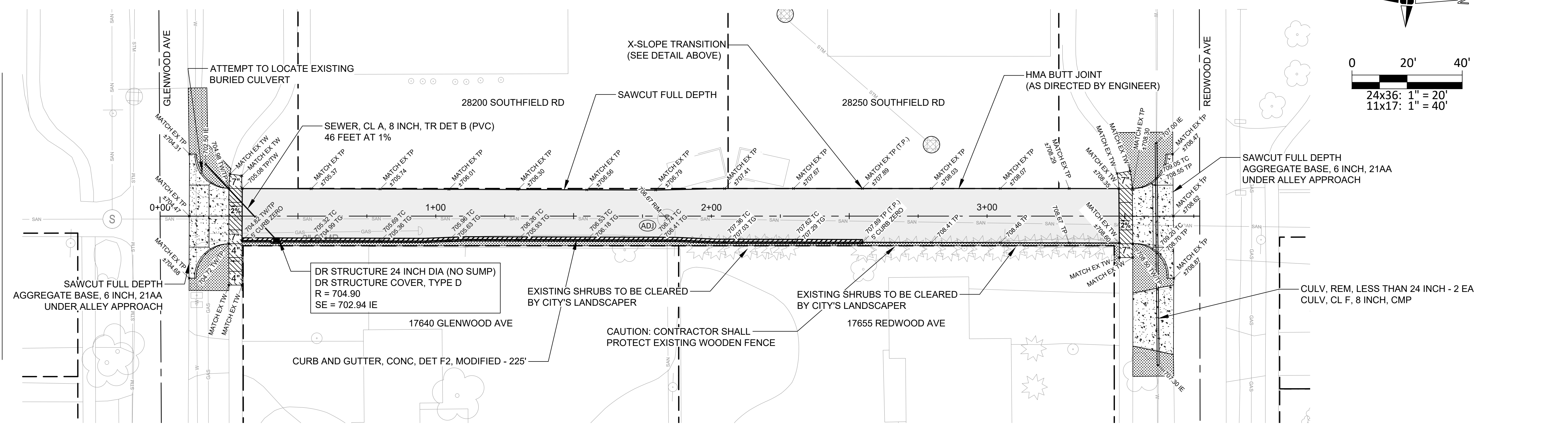


X-SLOPE NOTES:
STA 0+30 TO 2+30 → 2% SHEET FLOW TO EAST
STA 2+30 TO 2+80 → X-SLOPE TRANSITION AREA (SEE DETAIL BELOW)
STA 2+80 TO 3+48 → 2% SHEET FLOW TO WEST



- LEGEND**
- HMA SURFACE REMOVAL & HMA PAVING
 - CONCRETE APPROACH/DRIVEWAY REPLACEMENT
 - CONCRETE SIDEWALK REPLACEMENT (THICKNESS SPECIFIED)
 - CONCRETE CURB AND GUTTER
 - HMA BUTT JOINT
 - LANDSCAPE RESTORATION
 - EROSION CONTROL, INLET FILTER, DROP CLOTH

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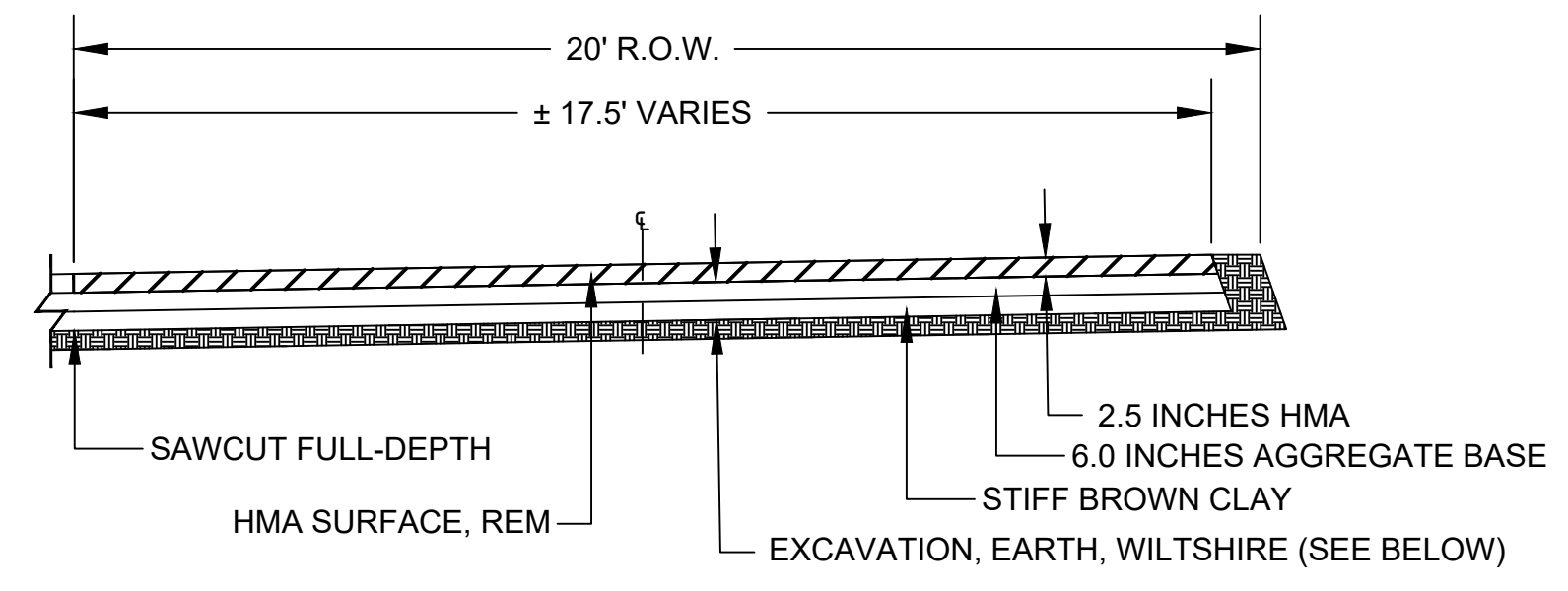
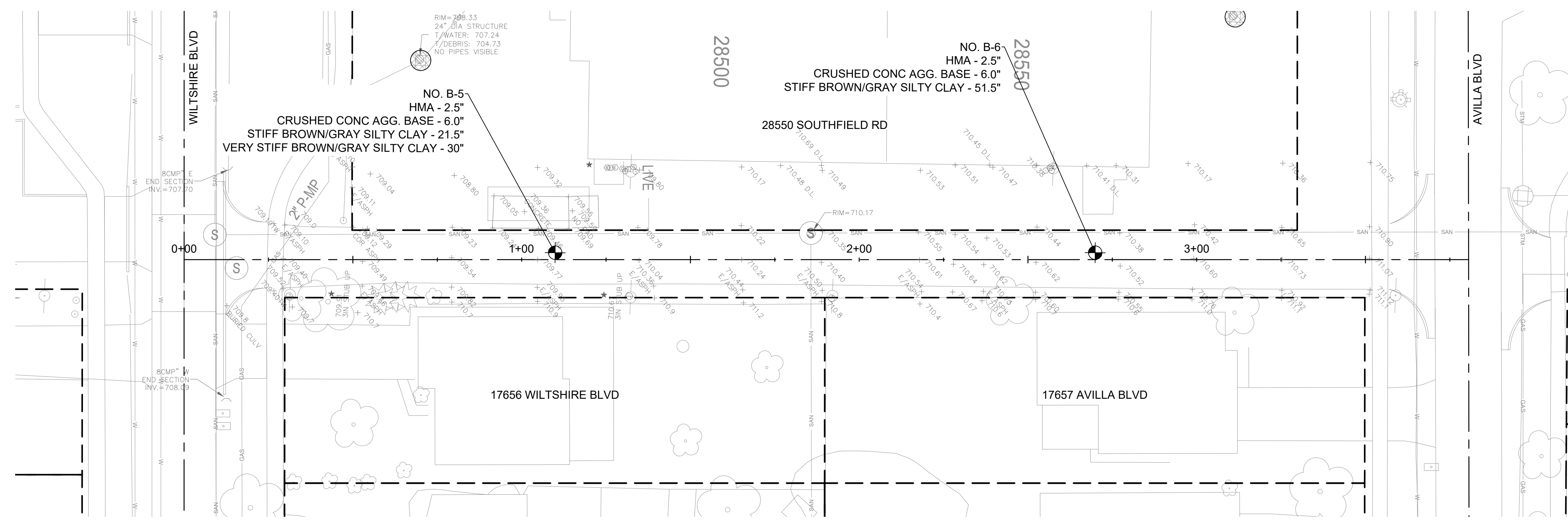
WILTSHIRE ALLEY

2025 ALLEY RECONSTRUCTION PROGRAM
CITY OF LATHRUP VILLAGE
OAKLAND COUNTY
MICHIGAN

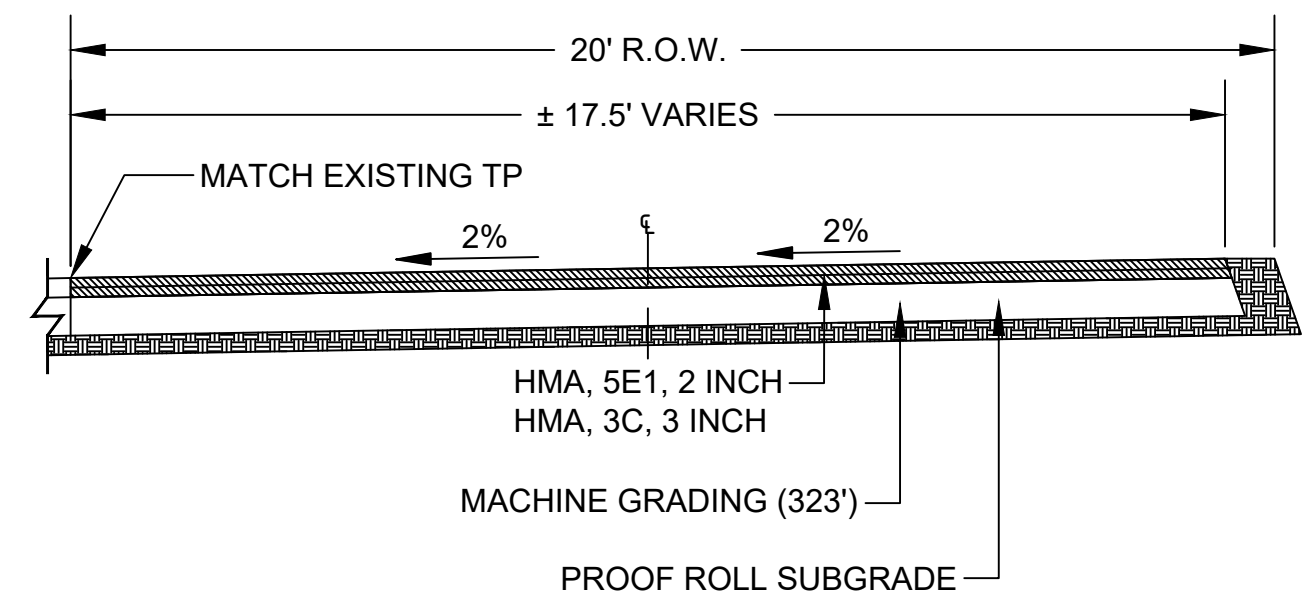
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EXISTING CROSS-SECTION
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PROPOSED CROSS-SECTION
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ESTIMATED QUANTITIES (THIS SHEET)

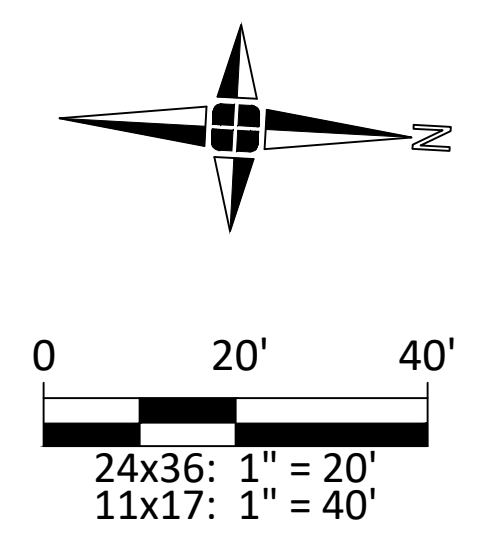
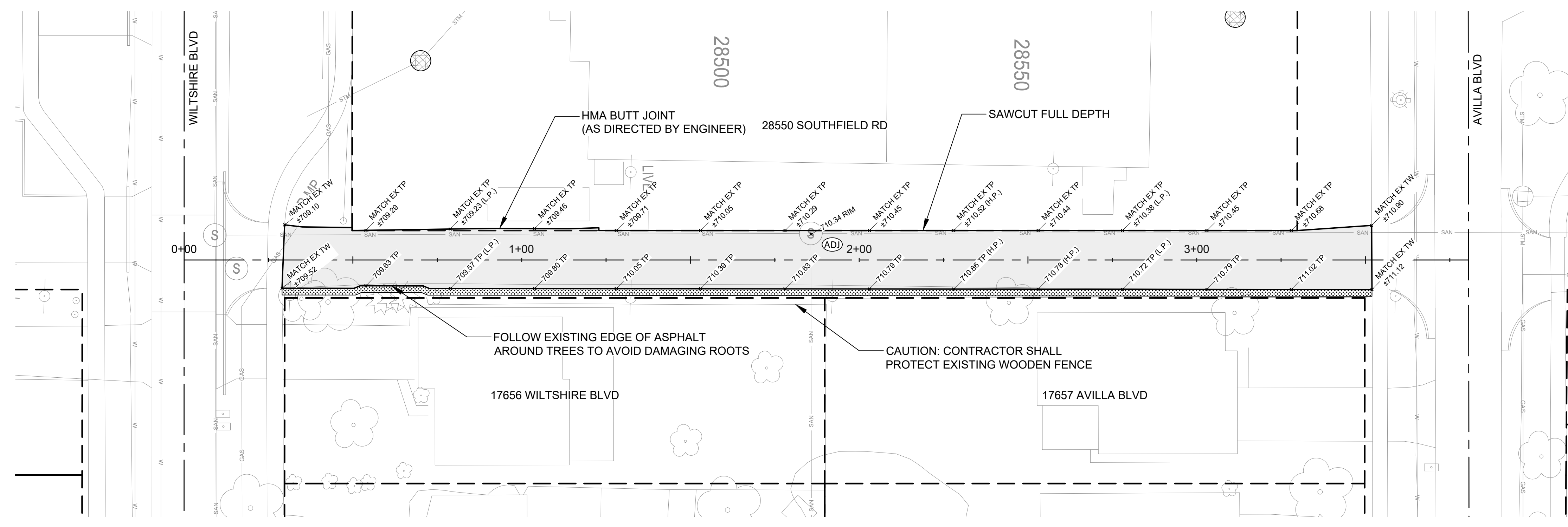
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| EXCAVATION, EARTH, WILTSHIRE | 1 | Ls |
| MACHINE GRADING | 3.29 | Sta |
| EROSION CONTROL, INLET FILTER, DROP CLOTH | 2 | Ea |
| DR STRUCTURE COVER, ADJ, CASE 1 | 1 | Ea |
| HMA SURFACE, REM | 626 | Syd |
| HAND PATCHING | 6 | Ton |
| HMA BUTT JOINT | 329 | Ft |
| HMA, 5E1 | 108 | Ton |
| HMA, 3C | 72 | Ton |
| LANDSCAPE RESTORATION | 72 | Syd |
| WATER, SODDING/SEEDING | 1.3 | Unit |

ESTIMATED EXCAVATION, EARTH, WILTSHIRE QUANTITY: 50 CUBIC YARD.
GRADING AND SHAPING THE SUBGRADE TO THE PROPOSED CROSS SECTION SHALL NOT BE PAID SEPARATELY AS MACHINE GRADING

LEGEND

| | |
|--|---|
| | HMA SURFACE REMOVAL & HMA PAVING |
| | CONCRETE APPROACH/DRIVEWAY REPLACEMENT |
| | CONCRETE SIDEWALK REPLACEMENT (THICKNESS SPECIFIED) |
| | CONCRETE CURB AND GUTTER |
| | HMA BUTT JOINT |
| | LANDSCAPE RESTORATION |
| | EROSION CONTROL, INLET FILTER, DROP CLOTH |

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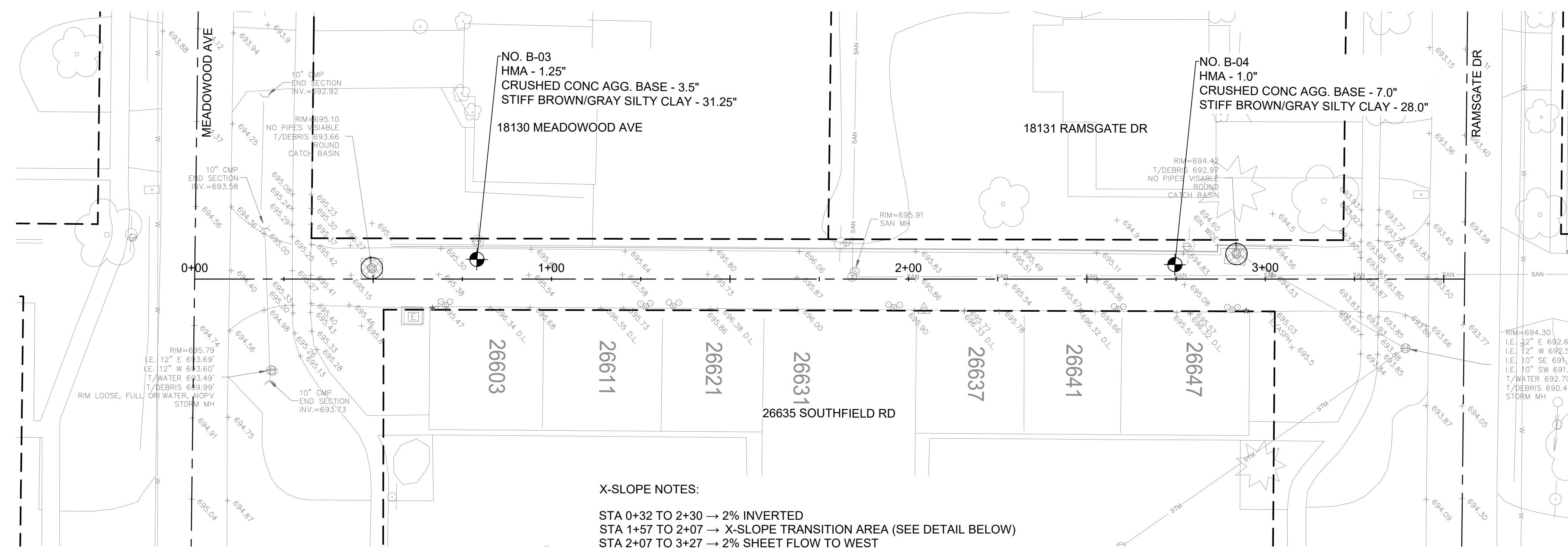
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MEADOWOOD ALLEY

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CITY OF LATHRUP VILLAGE
OAKLAND COUNTY
MICHIGAN

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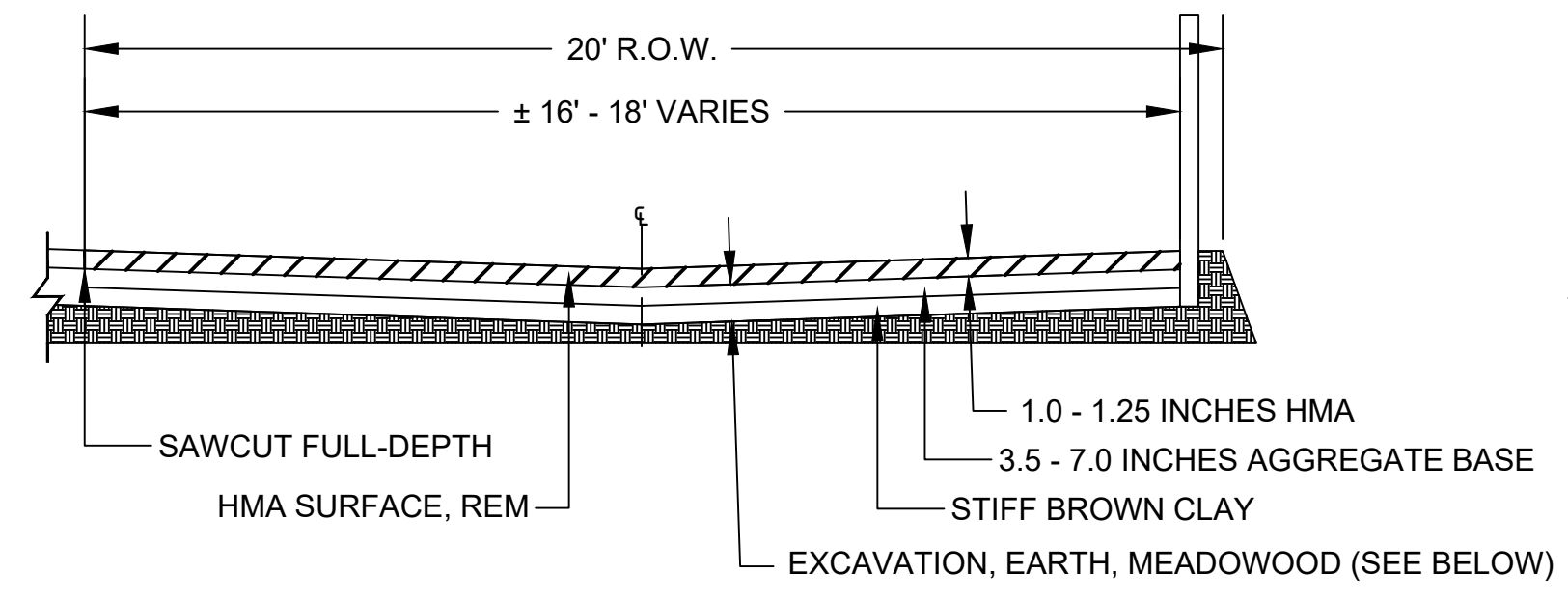


ESTIMATED QUANTITIES (THIS SHEET)

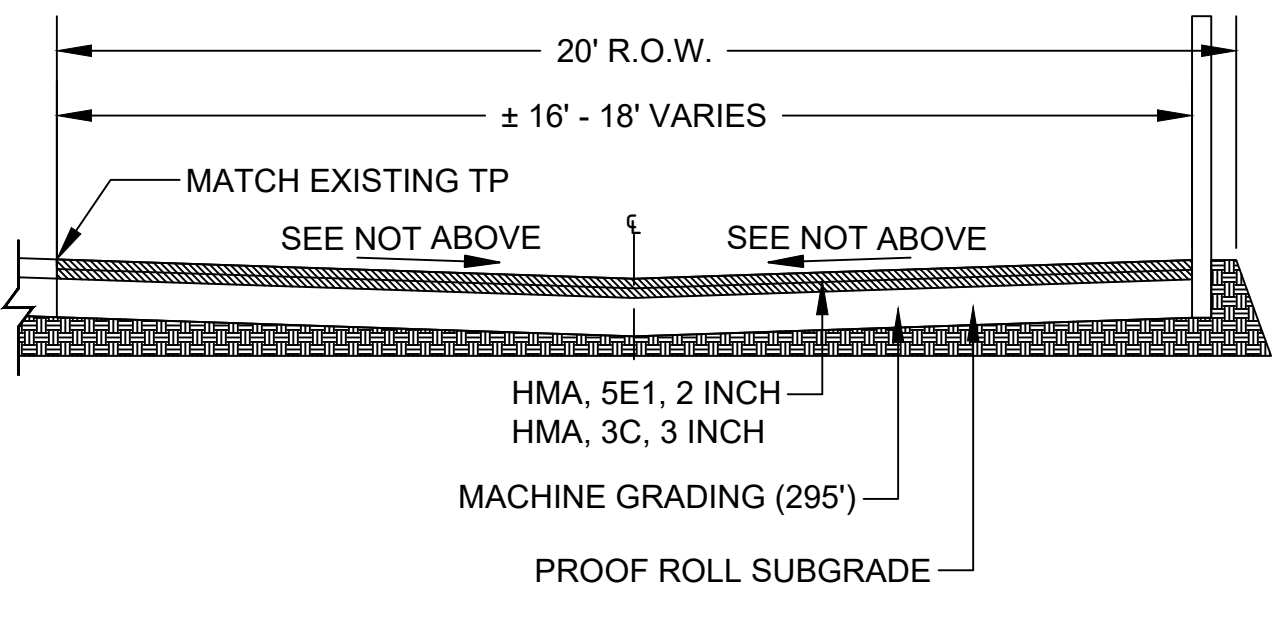
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|--|----------|
| PAVT, REM, DRIVEWAY | 41 Syd |
| EXCAVATION, EARTH, MEADOWOOD | 1 Ls |
| MACHINE GRADING | 2.95 Sta |
| EROSION CONTROL, INLET FILTER, DROP CLOTH | 2 Ea |
| AGGREGATE BASE, 6 INCH, 21AA | 41 Syd |
| DR STRUCTURE COVER, ADJ, CASE 1 | 1 Ea |
| HMA SURFACE, REM | 539 Syd |
| HAND PATCHING | 1 Ton |
| HMA BUTT JOINT | 45 Ft |
| HMA, 3C | 93 Ton |
| HMA, 5E1 | 62 Ton |
| CONC PAVT WITH INTEGRAL CURB, NONREINF, 7 INCH | 41 Syd |
| LANDSCAPE RESTORATION | 8 Syd |
| WATER, SODDING/SEEDING | 0.1 Unit |

ESTIMATED EXCAVATION, EARTH, MEADOWOOD QUANTITY: 80 CUBIC YARD. GRADING AND SHAPING THE SUBGRADE TO THE PROPOSED CROSS SECTION SHALL NOT BE PAID SEPARATELY AS MACHINE GRADING

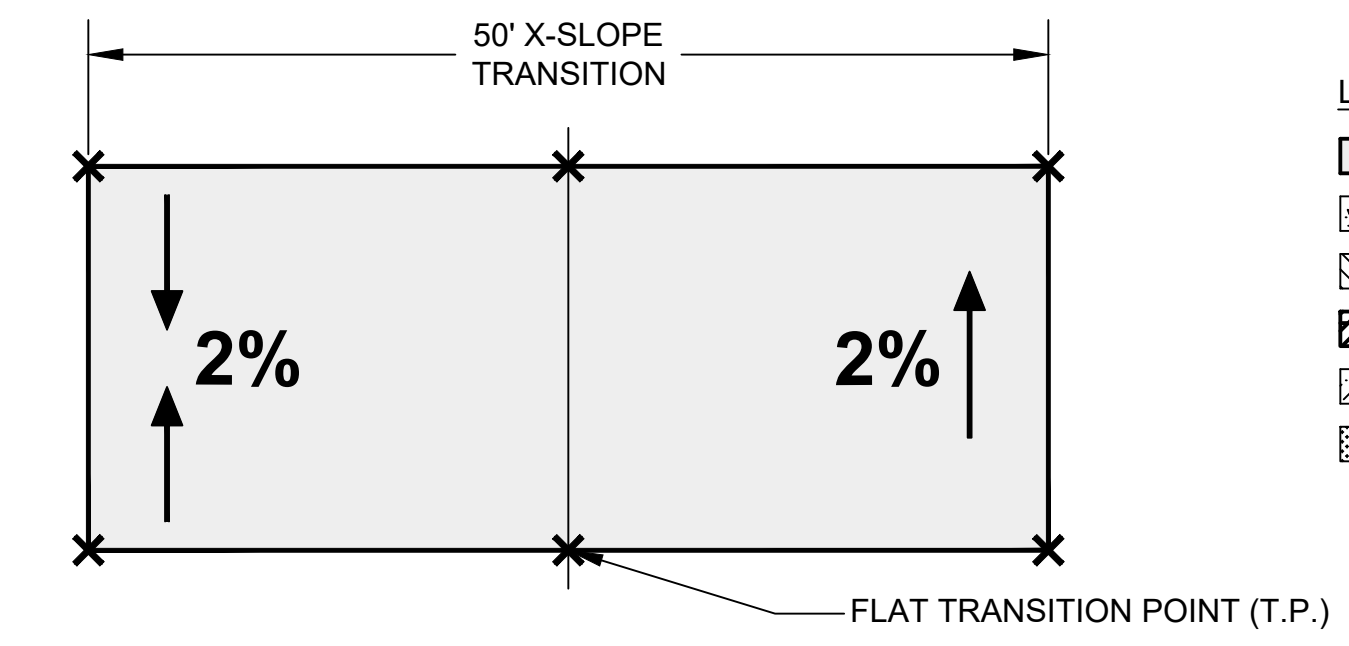
X-SLOPE NOTES:
STA 0+32 TO 2+30 → 2% INVERTED
STA 1+57 TO 2+07 → X-SLOPE TRANSITION AREA (SEE DETAIL BELOW)
STA 2+07 TO 3+27 → 2% SHEET FLOW TO WEST



EXISTING CROSS-SECTION
0+32 TO 3+27
(NOT TO SCALE)



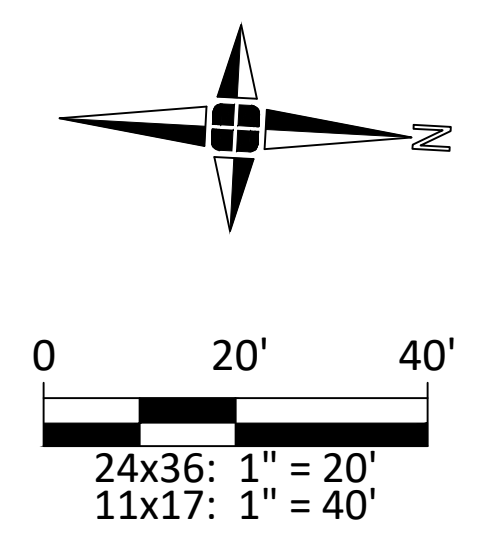
EXISTING CROSS-SECTION
0+32 TO 3+27
(NOT TO SCALE)



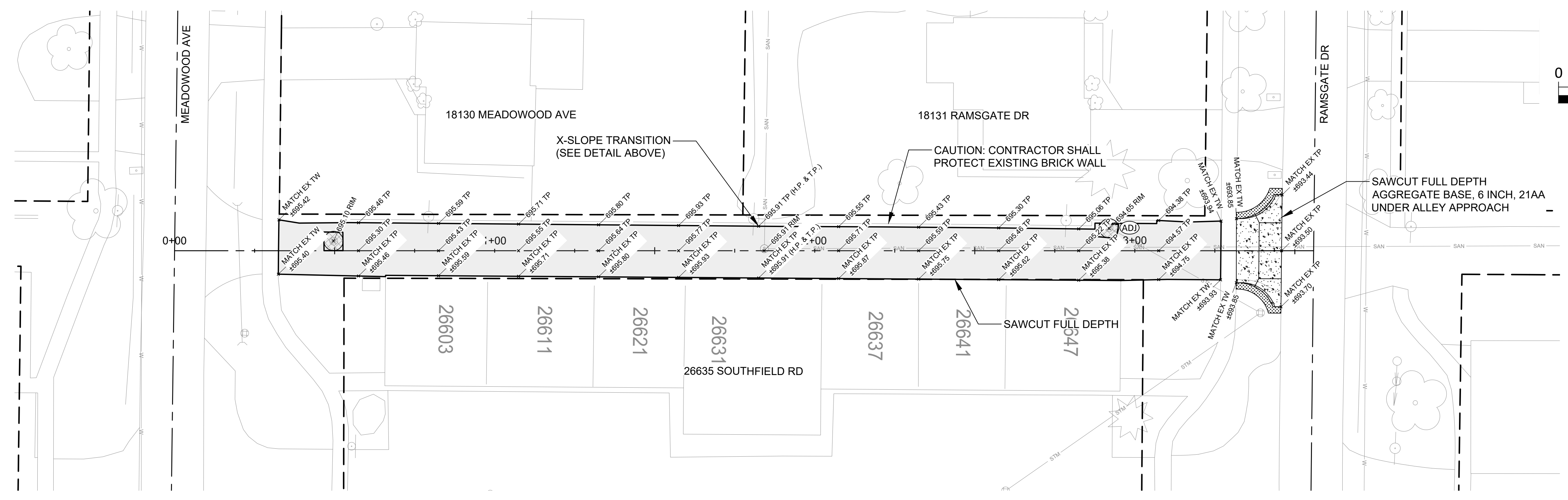
X-SLOPE TRANSITION DETAIL
(NOT TO SCALE)

LEGEND

- HMA SURFACE REMOVAL & HMA PAVING
- CONCRETE APPROACH/DRIVEWAY REPLACEMENT
- CONCRETE SIDEWALK REPLACEMENT (THICKNESS SPECIFIED)
- CONCRETE CURB AND GUTTER
- HMA BUTT JOINT
- LANDSCAPE RESTORATION
- EROSION CONTROL, INLET FILTER, DROP CLOTH



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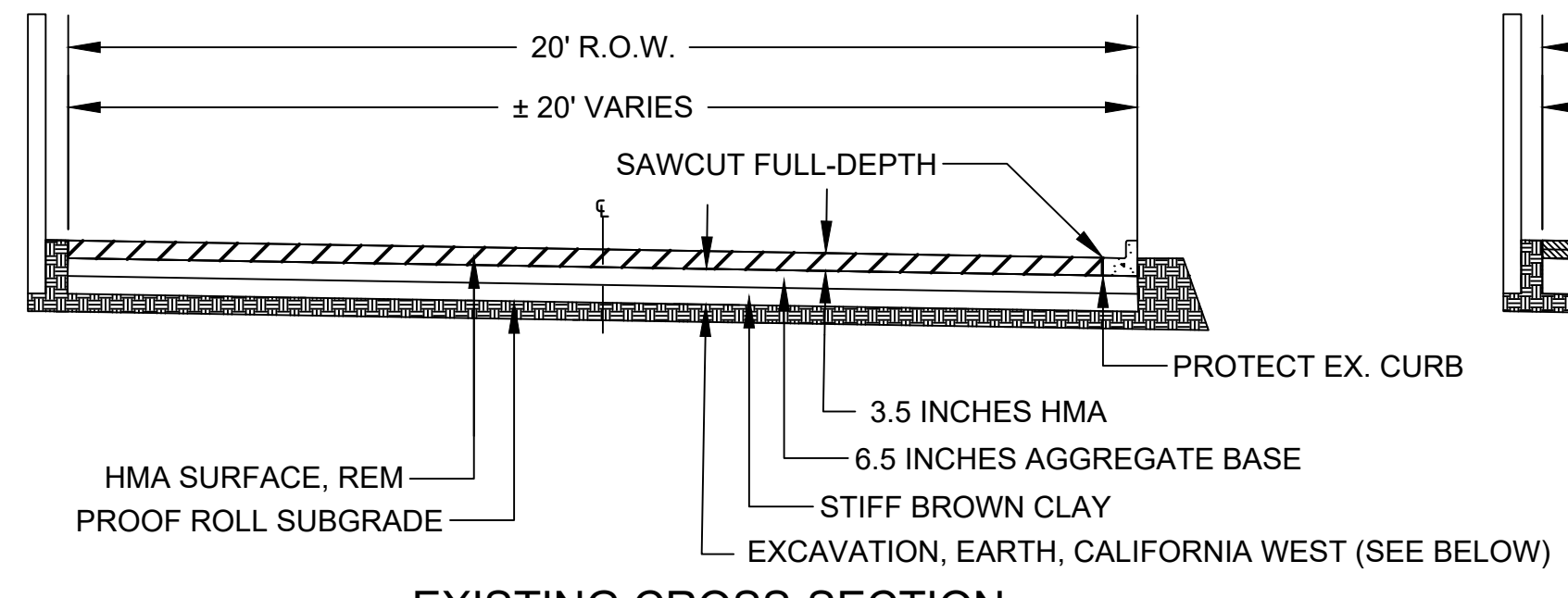
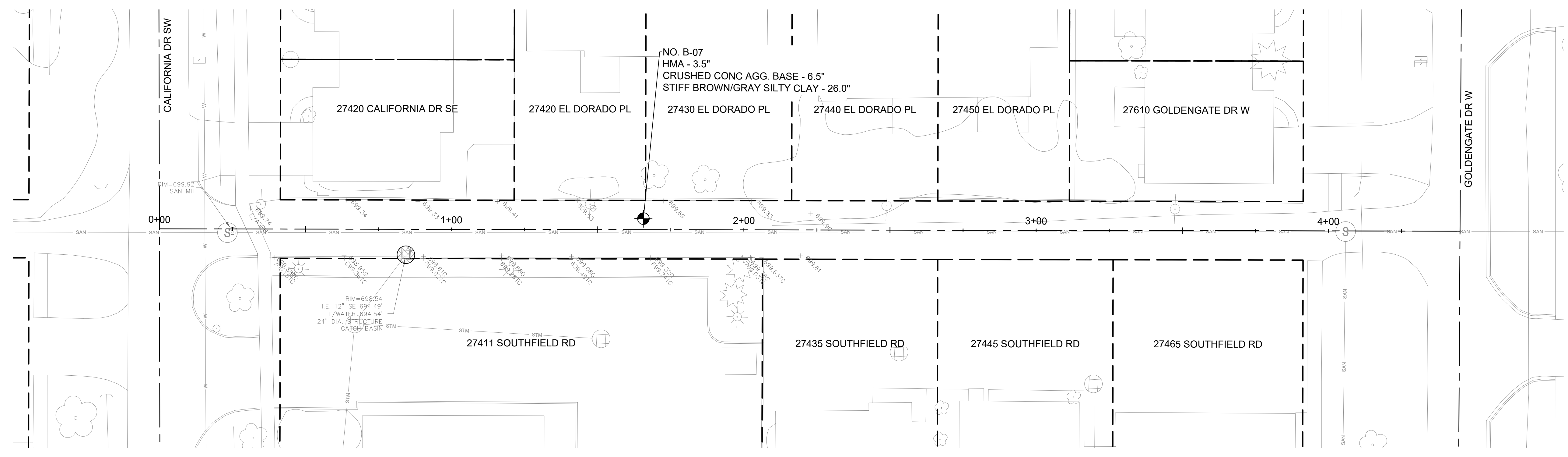
CALIFORNIA WEST ALLEY

2025 ALLEY RECONSTRUCTION PROGRAM
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OAKLAND COUNTY
MICHIGAN

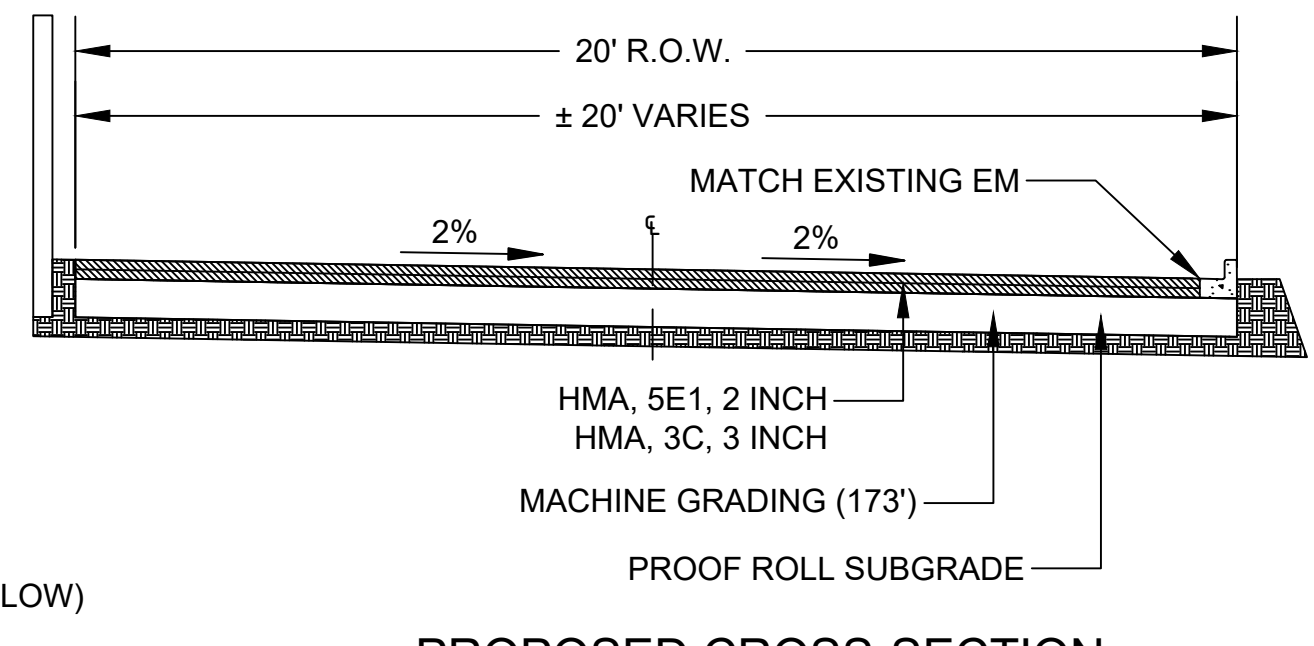
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SITE CONDITIONS



EXISTING CROSS-SECTION
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PROPOSED CROSS-SECTION
0+34 TO 2+07
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ESTIMATED QUANTITIES (THIS SHEET)

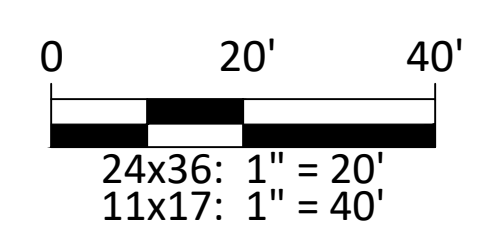
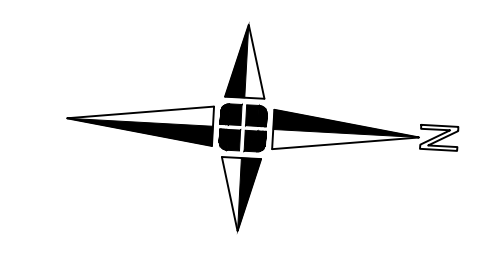
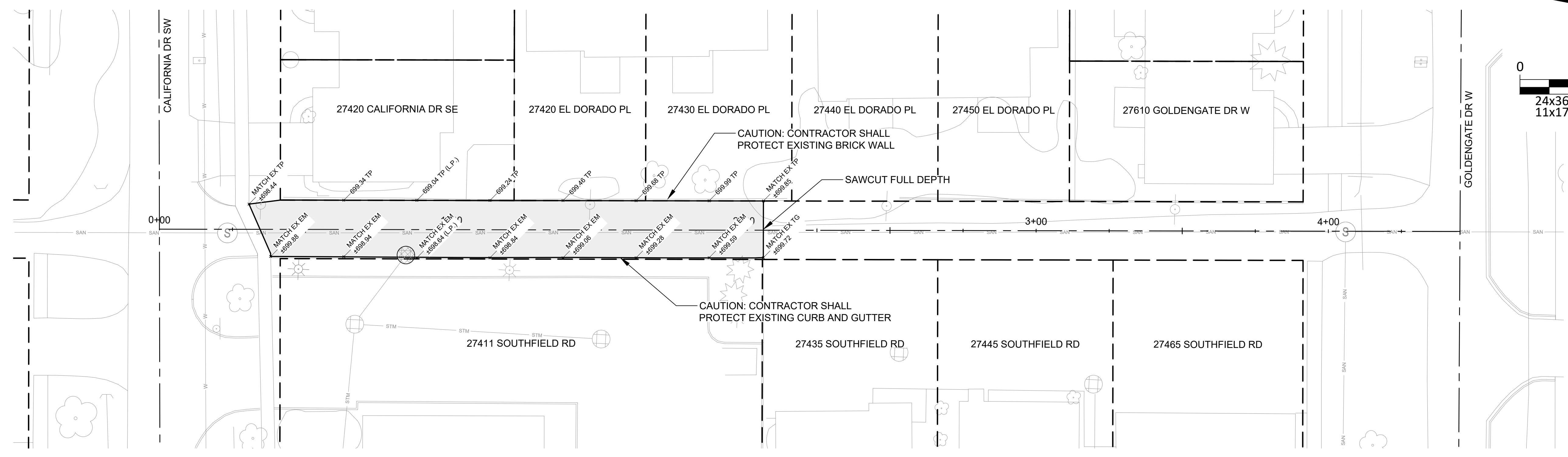
| DESCRIPTION | QTY | UNIT |
|---|------|------|
| EXCAVATION, EARTH, CALIFORNIA WEST | 1 | Ls |
| MACHINE GRADING | 1.73 | Sta |
| EROSION CONTROL, INLET FILTER, DROP CLOTH | 1 | Ea |
| HMA SURFACE, REM | 372 | Syd |
| HMA, 3C | 64 | Ton |
| HMA, 5E1 | 43 | Ton |

ESTIMATED EXCAVATION, EARTH, CALIFORNIA WEST QUANTITY: 15 CUBIC YARD.
GRADING AND SHAPING THE SUBGRADE TO THE PROPOSED CROSS SECTION SHALL NOT BE PAID SEPARATELY AS MACHINE GRADING

LEGEND

| | |
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| | HMA SURFACE REMOVAL & HMA PAVING |
| | CONCRETE APPROACH/DRIVEWAY REPLACEMENT |
| | CONCRETE SIDEWALK REPLACEMENT (THICKNESS SPECIFIED) |
| | CONCRETE CURB AND GUTTER |
| | HMA BUTT JOINT |
| | LANDSCAPE RESTORATION |
| | EROSION CONTROL, INLET FILTER, DROP CLOTH |

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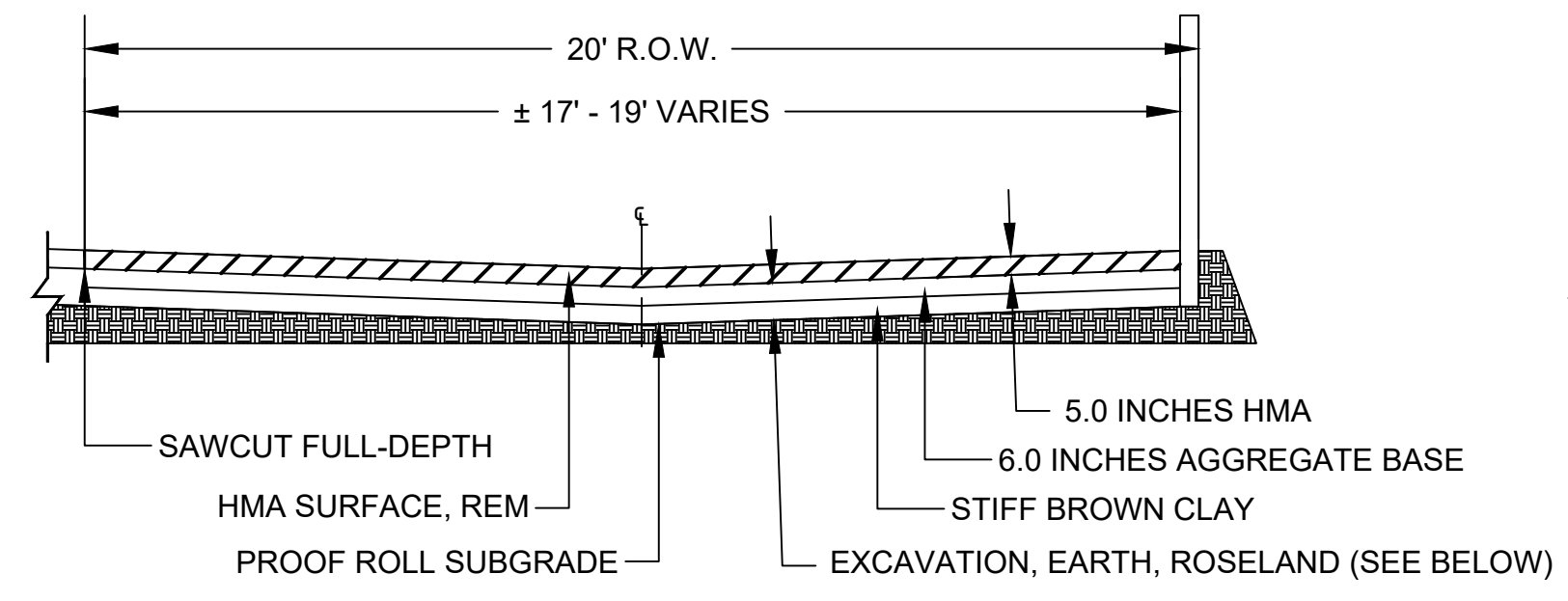
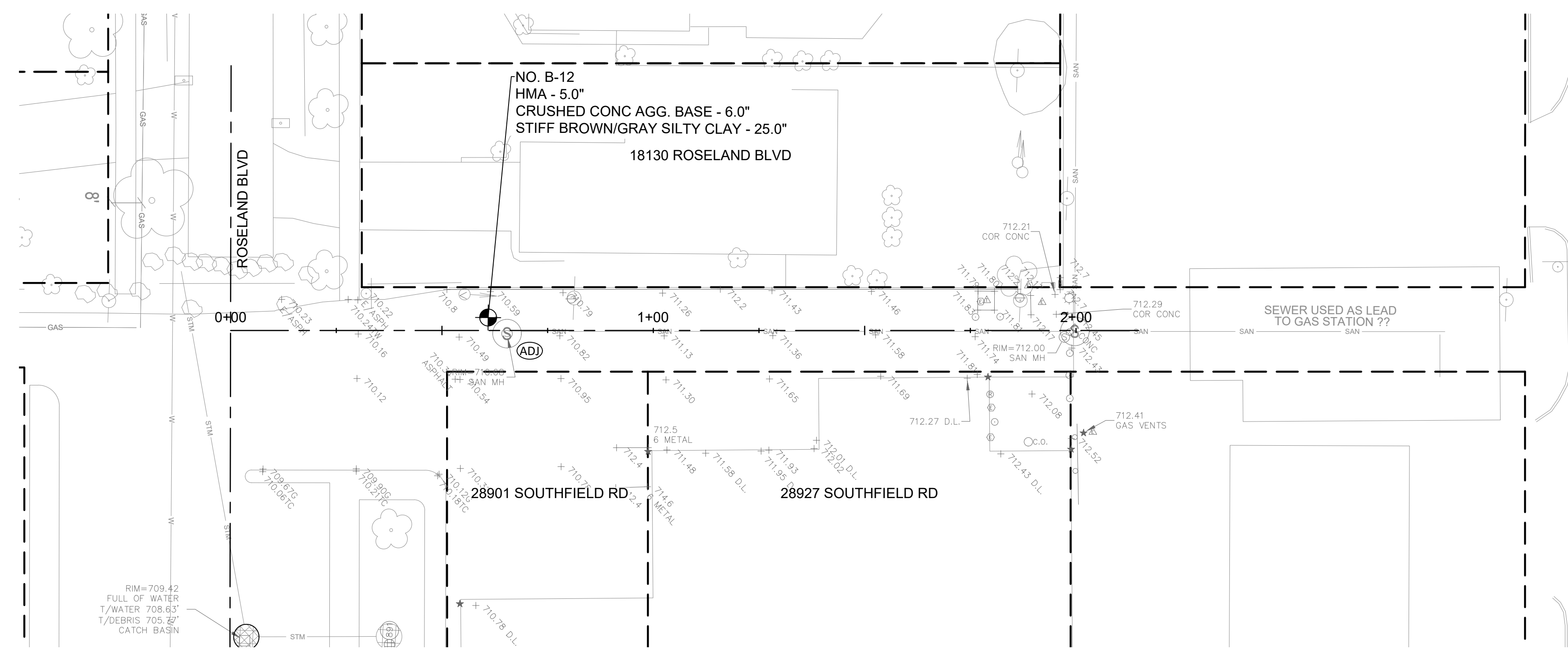
ROSELAND ALLEY

2025 ALLEY RECONSTRUCTION PROGRAM
CITY OF LATHRUP VILLAGE
OAKLAND COUNTY
MICHIGAN

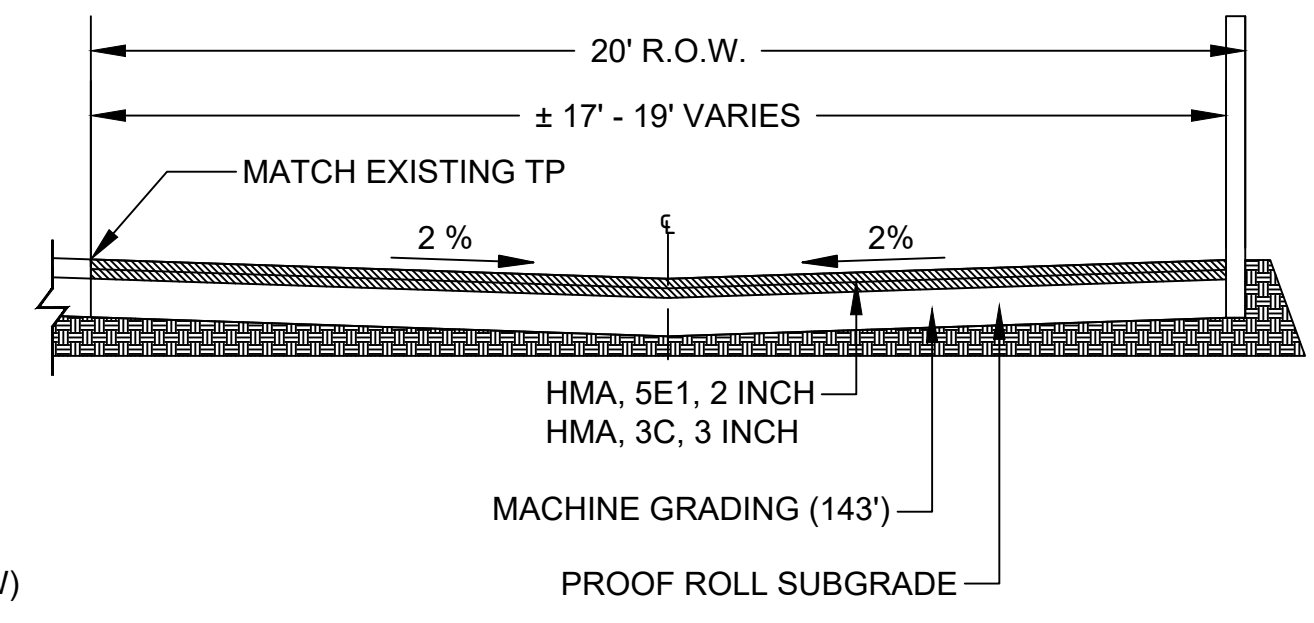
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(NOT TO SCALE)



EXISTING CROSS-SECTION
0+30 TO 1+73
(NOT TO SCALE)

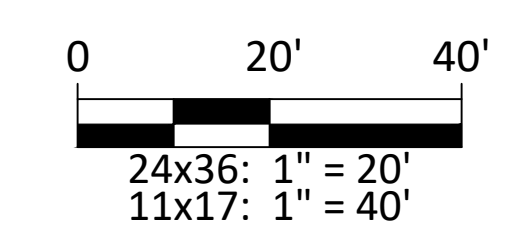
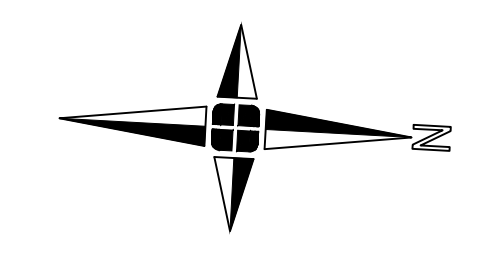
ESTIMATED QUANTITIES (THIS SHEET)

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| 1 | Ea |
| 1 | Ea |
| 307 | Syd |
| 3 | Ton |
| 143 | Ft |
| 53 | Ton |
| 35 | Ton |

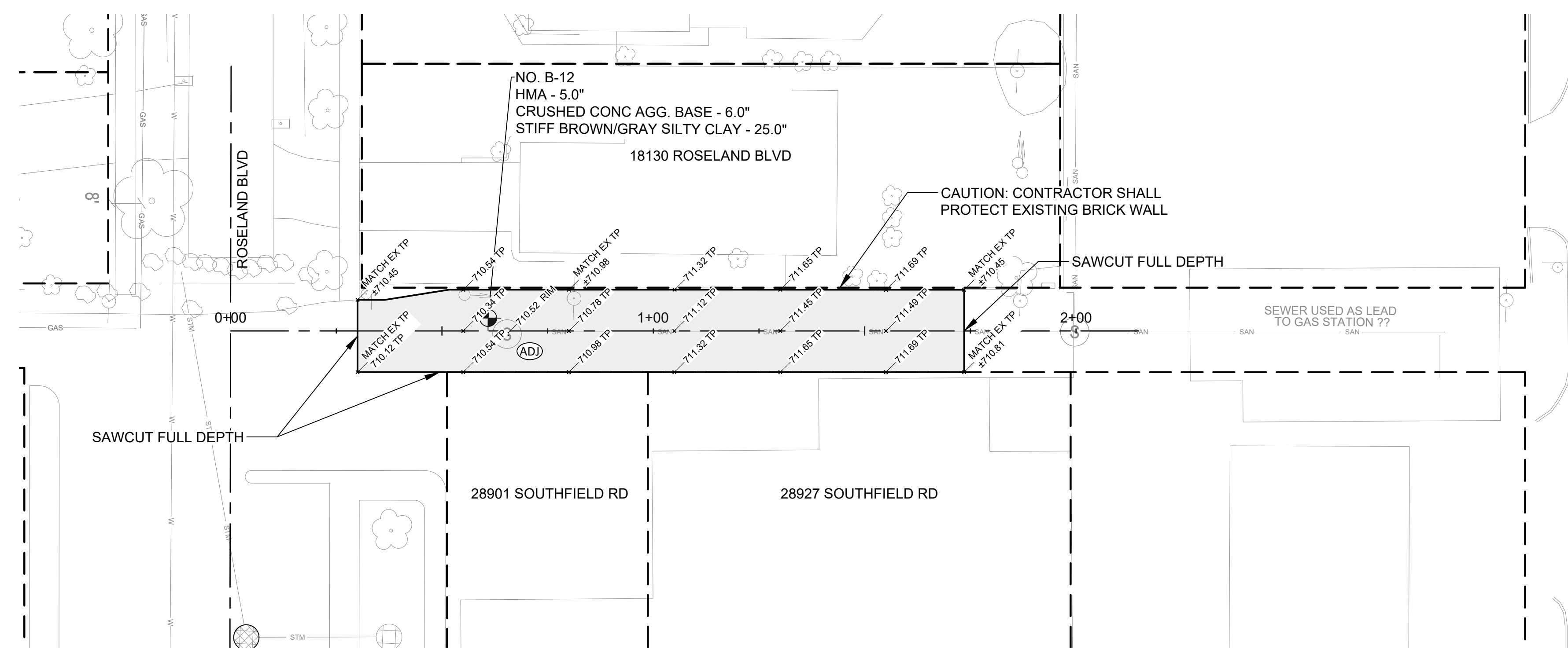
ESTIMATED EXCAVATION, EARTH, CALIFORNIA WEST QUANTITY: 0 CUBIC YARD.
GRADING AND SHAPING THE SUBGRADE TO THE PROPOSED CROSS SECTION SHALL NOT BE PAID SEPARATELY AS MACHINE GRADING

LEGEND

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| | HMA SURFACE REMOVAL & HMA PAVING |
| | CONCRETE APPROACH/DRIVEWAY REPLACEMENT |
| | CONCRETE SIDEWALK REPLACEMENT (THICKNESS SPECIFIED) |
| | CONCRETE CURB AND GUTTER |
| | HMA BUTT JOINT |
| | HMA, 3C |
| | HMA, 5E1 |
| | LANDSCAPE RESTORATION |
| | EROSION CONTROL, INLET FILTER, DROP CLOTH |



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Executive: S.A.R.
Manager: J.R.W.
Designer: A.F.N.
Quality Control: J.P.K.



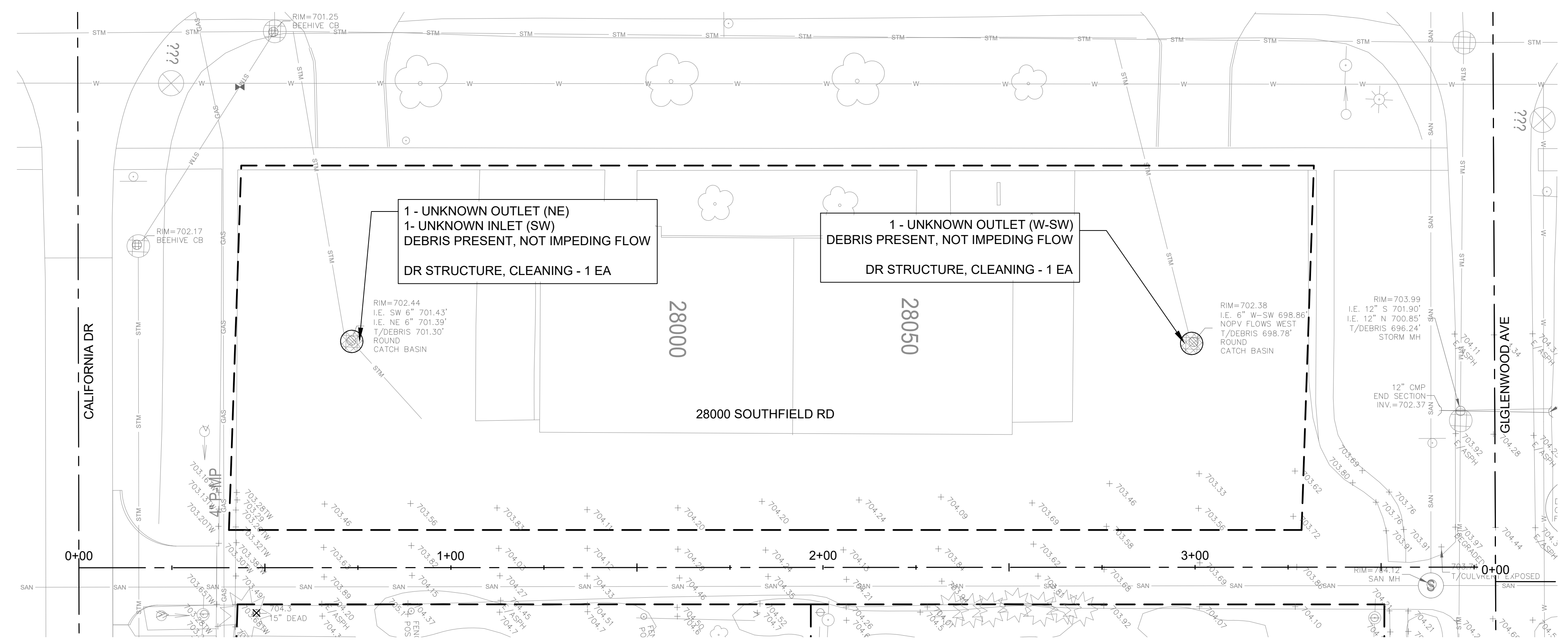
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CITY OF LATHRUP VILLAGE
27400 SOUTHFIELD ROAD
LATHRUP VILLAGE, MI 48076
(248)557-2600

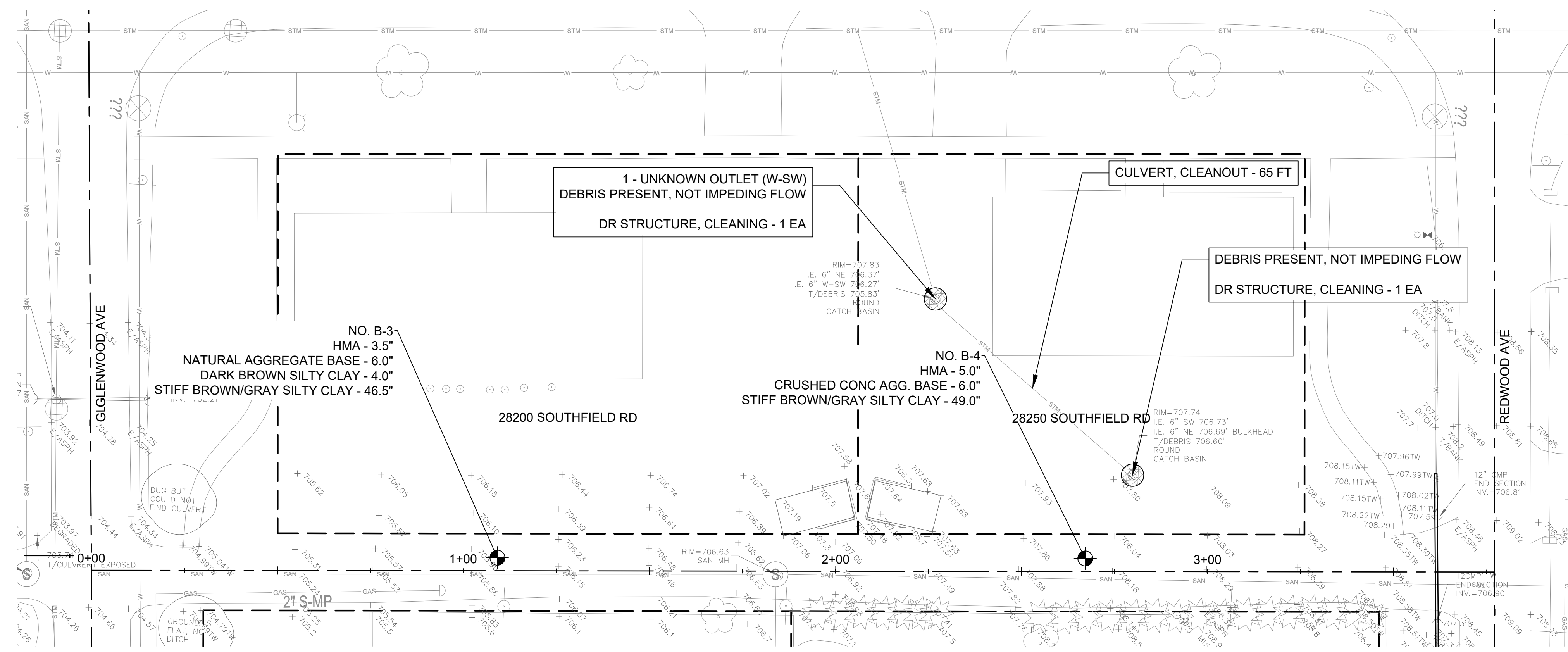
STM STR CLEANING (1 OF 2)
2025 ALLEY RECONSTRUCTION PROGRAM
CITY OF LATHRUP VILLAGE
OAKLAND COUNTY
MICHIGAN

Date: 1.03.25
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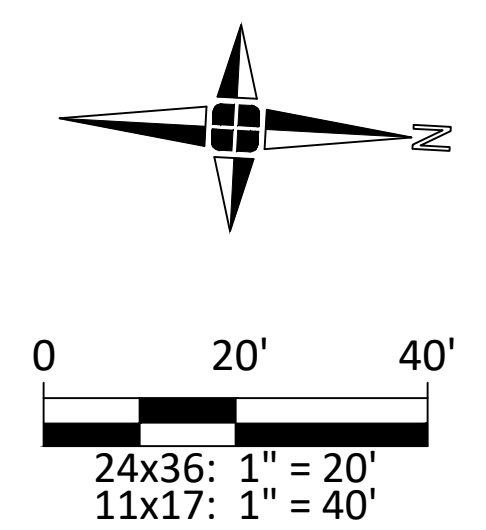


CALIFORNIA STRUCTURES

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GLENWOOD STRUCTURES



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Engineers
Surveyors
Planners
Landscape Architects

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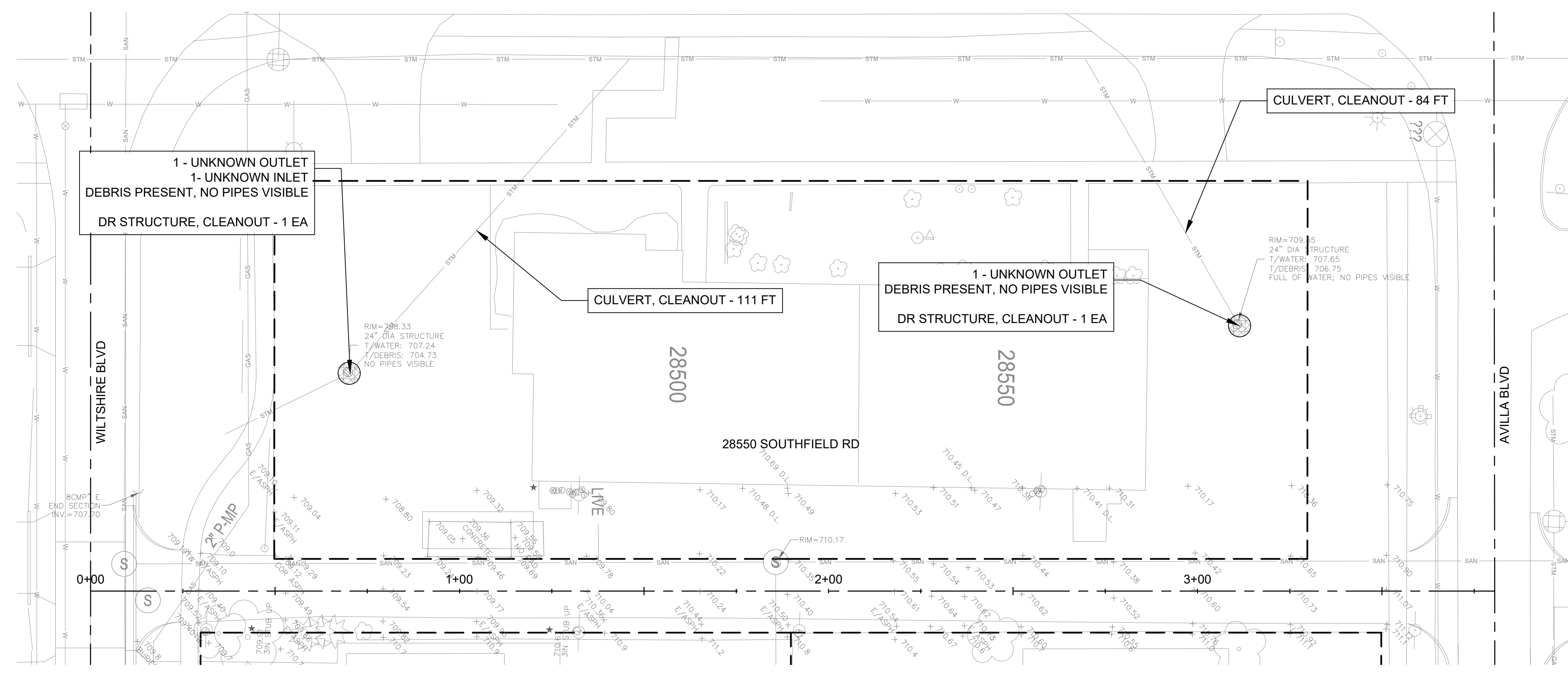
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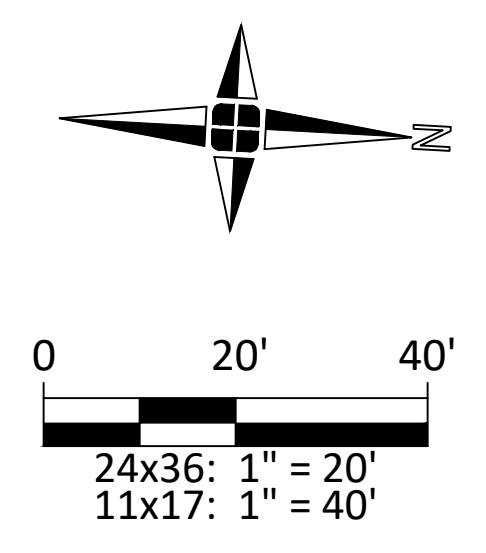
STM STR CLEANING (2 OF 2)
2025 ALLEY RECONSTRUCTION PROGRAM
CITY OF LATHRUP VILLAGE
OAKLAND COUNTY
MICHIGAN

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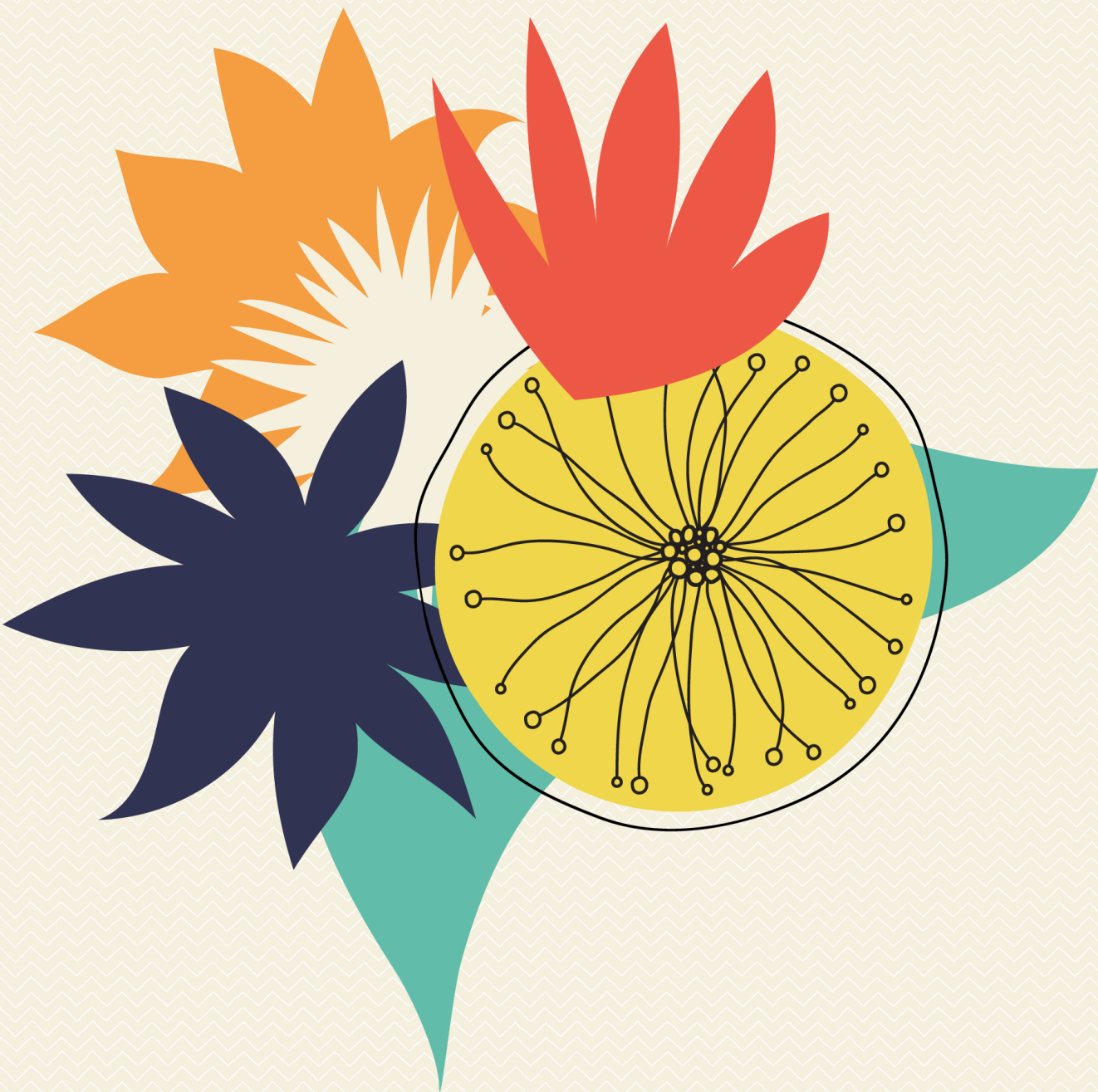


WILTSHIRE STRUCTURES

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| CULVERT, CLEANOUT | 195 | Ft |



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Lathrup Village

Downtown Development Authority

2024 Annual Report



LATHRUP VILLAGE
Downtown Development Authority



27400 Southfield Rd
 Lathrup Village, MI 48076
 (248) 557 - 2600
 www.lathrupvillage.org

In accordance with PA 57 of 2018, the Lathrup Village Downtown Development Authority (LVDDA) submits the following information to fulfill the reporting requirements of the aforementioned act.

History & Mission

The LVDDA was formed and established in 1998 and expanded in 1999. Its mission is to *undertake public improvements that have the greatest impact to strengthen the downtown area and attract new investments*. To serve this mission, the LVDDA is dedicated to combining public and private resources for the physical and economic development of properties located within the district borders. LVDDA is active in the Main Street Oakland County program and is at the Associate Level.

The Board of Directors is comprised of nine members consisting of the mayor and eight appointees who are confirmed by City Council for four-year terms. These members have a vested interest in the district as a property owner, business owner/interest, and/or resident. As of December 31, 2024, the Board of Directors is comprised of the following individuals:

| Name | Office | Stake in District | Term Ends |
|---------------------|------------|--------------------------|-----------|
| Dr. Patricia Felton | Member | Business | 2/1/2027 |
| Kelly Garrett | Member | Mayor | n/a |
| Mike Greene | Member | City Administrator | n/a |
| Danielle Huey | Member | Business | 2/1/2028 |
| Charlotte Jones | Secretary | Business/Property Owner | 2/1/2026 |
| Bruce Kantor | Alternate | Mayor Pro-Temp/Alternate | n/a |
| Fred Prime | Chair | Resident | 2/1/2026 |
| Pam Shermeyer | Vice-Chair | Resident | 2/1/2029 |
| Dan Sugg | Member | Business | 2/1/2026 |

The LVDDA activities are supported by the following City of Lathrup Village staff:

| DDA Staff | Title |
|----------------|--|
| Austin Colson | Director- DDA/Community & Economic Development |
| Thomas Kennedy | Intern - DDA/Community & Economic Development |

In 2024, the LVDDA Board of Directors held ten (10) regular meetings. Additionally, two (2) meetings were formally canceled, and during one (1) regular meeting, a board member's departure resulted in a lack of quorum, preventing the board from holding a formal vote on agenda items after the meeting had begun. See Appendix A for a complete meeting schedule and attendance roster.

The LVDDA fiscal year begins July 1st and ends June 30th annually, which mirrors that of the City of Lathrup Village. Therefore, LVDDA's budgeted revenues, expenses, and fund balances for Fiscal Years 2023/24 and 2024/25 are shown below.

| | Original Budgeted Revenues | Actual Revenues | Original Budgeted Expenses | Actual Expenses | Fund Balance |
|-------------------|----------------------------|-----------------|----------------------------|-----------------|--------------|
| FY 24/25** | \$510,488 | \$481,174 | \$907,017 | \$213,050 | \$1,437,734 |
| FY 23/24 | \$437,364 | \$53,531 | \$932,790 | \$193,685 | \$1,284,694 |

**As of 12/31/24

Synopsis of LVDDA Activities, Accomplishments, & Events

The DDA stayed committed to its vital role of fostering economic growth, enhancing infrastructure, and strengthening community engagement within the district during 2024. Over the past year, the DDA has remained committed to business support and economic development, working to attract and retain businesses, encourage redevelopment, and provide resources for local entrepreneurs.

The Downtown Development Authority (DDA) underwent several changes in 2024, but its commitment to enhancing Lathrup Village's downtown corridor remained strong. In January 2024, the city welcomed a new City Administrator, followed by the hiring of a new DDA Director in June 2024. A Code Enforcement Officer joined in the spring, working closely with the DDA to improve window coverage and signage compliance throughout the district. In November 2024, an intern was hired to assist with special programming, with a particular focus on restoring the city's Redevelopment Ready Community (RRC) certification to good standing. These changes



reflect the city's ongoing efforts to strengthen its administrative leadership, compliance, and redevelopment initiatives in support of downtown growth.

The LVDDA continues to make significant progress in implementing key elements of the Capital Improvement Plan and TIFA Plan. This includes ongoing investments in district infrastructure, advocacy with the Road Commission for Oakland County (RCOC) for enhanced pedestrian amenities, and funding for façade improvement and sign grant programs. Initiatives have been launched to provide business support and strengthen social media presence, ensuring greater engagement with the business community.

Throughout the year, the LVDDA successfully organized and executed a variety of signature events and programs, including the Winter Festival, Southfield Road Corridor Cleanups, Juneteenth Celebration, Food Truck Fridays, and the annual LV Music Festival, among others. The DDA also continued its commitment to business development by offering a free series of workshops and seminars in collaboration with Oak Park Corridor Improvement Authority (CIA), Southfield DDA, Southfield Area Chamber of Commerce, and Main Street Oakland County (MSOC).

These efforts reflect the LVDDA's dedication to fostering a thriving, accessible, and connected commercial district while strengthening community engagement and business support.

Accomplishments

Tri-City Workshops

LVDDA collaborated with Oak Park, Southfield, the Southfield Area Chamber of Commerce, and Main Street Oakland County to provide free quarterly learning opportunities for local businesses.

These workshops focused on key areas such as small business financing, customer service strategies, and networking mixers, allowing business owners to gain valuable insights, improve operations, and connect with other entrepreneurs in the community. Through this partnership, LVDDA reinforced its commitment to fostering a supportive business environment and promoting economic growth in the region.





Streetscaping Projects

Over the past year, dedicated volunteers came together to enhance the beauty of the DDA district and City Hall grounds through various community-driven initiatives. They organized planting parties to fill the hanging baskets along Southfield Road and flowerbeds around City Hall with vibrant seasonal blooms, bringing color and charm to the area. Volunteers partnered with Hortulus Gardens, a local business, to maintain and care for the flowerbeds, ensuring they remained well-kept and visually appealing throughout the seasons. The Tree Committee planted a dozen trees in the public spaces throughout the DDA district. These ongoing efforts have significantly contributed to creating an inviting and picturesque downtown environment for residents and visitors.

Infrastructure Improvements

Since its establishment in 1998, the LVDDA has been strategically building its fund balance to ensure the availability of matching funds for the eventual reconstruction of Southfield Road. While that project remains unfunded, the Board of Directors has prioritized investing in physical improvements throughout the district

- In coordination with RCOC the electrical Infrastructure and support structures for two HAWK (High-Intensity Activated Crosswalk) systems have begun to be installed north of I-696.
- Southfield Road was repaved between 11 Mile and 12 Mile Roads.
- The Alley & Approach Program is a five-year plan that began implementation in 2021. Over the first three years, significant progress has been made, with three alleyways and 15 approaches completed, representing a total investment of \$318,689. Efforts in 2024 focused primarily south of I-696 to avoid conflicts with RCOC’s Southfield Road repaving project between 11 Mile and 12 Mile Roads.
- The planned work included the reconstruction of one complete alleyway, including both adjacent approaches, as well as improvements to two additional alleyways, each with one adjoining approach. One extra approach was repaired as part of this phase. This ongoing investment in infrastructure will continue to enhance accessibility, safety, and overall conditions in the district.

Events & Promotional Campaigns

Lathrup Village Music Festival



LVDDA partnered with residents and local businesses to host the Second Annual Lathrup Village Music Festival in August. Building on the success for two previous festivals, the event was expanded in 2024, delivering another incredible festival featuring eight performers, seven food trucks, 23 local business vendors, a full bar, and over 700 attendees.

Juneteenth Celebration: Unity in the Community



The LVDDA proudly hosted the 4th Annual Juneteenth Celebration: Unity in the Community on June 15, 2024. This vibrant event was planned in collaboration with the Juneteenth Task Force and Promotions Committee, bringing the community together to honor and celebrate freedom, history, and culture. The celebration featured storytellers, live music, children’s activities, vendors, and talented artists, creating a memorable and engaging experience for all who attended.

Fall Road Rally

Participants had an amazing time at this year’s Fall Road Rally embarking on an exciting journey across town, solving clues and completing fun missions along the way. The event wrapped up with a group dinner, where everyone shared stories and celebrated their adventures. If you missed out this time, don’t worry—there will be more road rallies in the future, and we’d love for you to join in on the fun!

Food Truck Fridays



The Parks and Recreation Committee’s Food Truck Fridays behind City Hall and along Municipal Park were a huge success. Residents and visitors enjoyed a variety of delicious food options while gathering to relax and connect with the community. Due to the overwhelming positive response, this new tradition will continue next year, bringing even more great flavors and fun to our city. We look forward to seeing everyone again for another season of Food Truck Fridays.

Lathrup Village Winter Festival

The inaugural Lathrup Village Winter Festival brought the community together for a joyful and festive celebration. Seven local groups provided engaging games, crafts, and activities, ensuring a fun and inclusive experience for families. The event embraced multiple holiday traditions, creating a welcoming atmosphere for all. Families enjoyed interacting with the Grinch, who roamed the event for photos, while Mayor Garrett led the Christmas tree lighting with the support of local children. The hope is to make the Winter Festival an annual event.



2024 DDA Board of Directors Attendance

| DDA Board of Directors Attendance 2024 | | | | | | | | | | |
|--|----------|------|---------|--------|------|-------|--------|-------|-----------|------|
| | Felton | Ford | Garrett | Greene | Huey | Jones | Kantor | Prime | Shermeyer | Sugg |
| 1/22/2024 | Canceled | | | | | | | | | |
| 2/16/2024 | x | x | e | x | na | x | na | e | x | x |
| 3/15/2024 | x | x | x | x | na | e | na | e | x | x |
| 4/19/2024 | x | x | e | e | na | e | x | x | x | e |
| 5/17/2024 | x | e | x | x | na | e | na | x | x | x |
| 6/21/2024 | e | e | x | e | x | x | na | x | x | x |
| 7/19/2024 | x | e | x | x | e | x | na | x | x | x |
| 8/16/2024 | x | e | e | x | x | e | x | e | x | e |
| 9/20/2024 | e | e | x | x | x | x | na | x | x | e |
| 10/18/2024 | Canceled | | | | | | | | | |
| 11/15/2024 | e | x | e | x | x | e | x | e | x | x |
| 12/20/2024 | e | x | e | x | x | e | x | x | x | x |

x - present na - not applicable
 e - excused a - absent



27400 Southfield Rd
Lathrup Village, MI 48076
(248) 557 - 2600
www.lathrupvillage.org

To: DDA Board of Directors
From: Austin Colson, Director – Community & Economic Development/DDA Director
Date: February 21, 2025
RE: 2025 Southfield Road Hanging Flower Baskets Order

The Beautification Committee has been working to identify plant varieties that will recreate the vibrant floral displays seen along Southfield Road last spring and summer. To achieve this, the committee contacted multiple nurseries and vendors to gather quotes and explore the best options. After reaching out to the City of Oak Park regarding their contractor for seasonal flower displays, a qualified nursery was identified—one that is also widely used by many local DDAs on an annual basis for their beautification efforts.

The estimated cost to purchase plants, new soil, and fertilizer for 40 hanging baskets from Jos. Kutchey and Sons is \$1,871. This expense has already been incorporated into the DDA’s budget for FY 2024-2025. The baskets will be delivered to the contractor, where they will be filled with new soil and flowers before being transported to the city for installation along Southfield Road.

Suggested Motion: *Authorize DDA Director to order flowers for the hanging flower baskets from Jos. Kutchey and Sons for an amount not to exceed \$.*



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To: DDA Board of Directors

From: Austin Colson, Director – Community & Economic Development/DDA Director

Date: February 21, 2025

RE: FY25/26 DDA Budget – Draft v1

The city has adopted a budget calendar which anticipates an approved FY 25/26 Budget in May. In order to meet the city's milestones, a draft budget has been prepared for the DDA Board of Directors to provide comments and feedback. A final budget for the DDA Board of Directors to consider and approve is expected in March. The adopted document will then be forwarded to City Council for inclusion in the city's overall budget approval process.

Due to the reassessment of Michigan First Credit Union's building, the DDA's Tax Increment Financing Authority (TIFA) revenue is expected to decrease by \$103,000 for the upcoming fiscal year. This significant reduction in captured tax revenue directly impacts the FY 2025-2026 budget, resulting in a projected budget shortfall of approximately \$15,000 to \$20,000. The DDA will need to carefully evaluate potential adjustments to expenditures and explore alternative funding sources to ensure continued support for economic development initiatives and district programming.

| Draft DDA Budget FY25/26 | | | | | |
|---------------------------------|----------------|--------|--------------------------|---------------------|---|
| REVENUES | BUDGET 24/25 | NOTES | RECOMMENDED BUDGET 25/26 | INCREASE (DECREASE) | NOTES |
| TIFA-CAPTURE TAXES | 410,000 | | 307,000 | (103,000) | Decrease of captured taxes due to Michigan First Credit Union property assessment adjustment. |
| TAX COLLECTED OTHER | 37,488 | | 37,638 | 150 | Average increase of 0.4% during previous two years. |
| MISC. REVENUES | 23,000 | | 23,644 | 644 | Average increase of 2.8% during previous two years. |
| INVESTMENT INTEREST | 40,000 | | 40,000 | - | |
| MUSIC FESTIVAL REVENUE | 10,000 | | 10,000 | - | Sales and Expenditures from 2024 festival indicated surplus of \$10,000 from day of sales. |
| FEDERAL/STATE GRANTS | | | - | - | TBD |
| Total Revenues | 520,488 | | 418,282 | (102,206) | DDA will experience a decrease in revenue due to MI First CU paying less taxes towards TIFA. |
| EXPENDITURES | BUDGET 24/25 | NOTES | RECOMMENDED BUDGET 25/26 | INCREASE (DECREASE) | NOTES |
| SALARIES & WAGES | 180,000 | | 130,000 | (50,000) | Changing the FT Special Projects position to a PT Intern |
| <i>Code Enforcement (45%)</i> | | 27,540 | | | |
| <i>DDA Director (90%)</i> | | 73,440 | | | |
| <i>City Administrator (10%)</i> | | 11,800 | | | |
| <i>Finance Director (10%)</i> | | 11,100 | | | |

| | | | | | |
|---|--------|-------|---------------|-----------------|--|
| PART TIME SEASONAL CREW | 5,000 | | 28,000 | 23,000 | Changing the FT Special Projects position to a PT Intern |
| EMPLOYEE TAXES & BENEFITS | 65,000 | | 40,000 | (25,000) | Changing the FT Special Projects position to a PT Intern |
| LEGAL SERVICES | 900 | | 900 | - | |
| OFFICE SUPPLIES | 3,755 | | 3,500 | (255) | |
| <i>Adobe Subscription</i> | | 400 | | | |
| <i>Technology</i> | | 1,000 | | | |
| <i>Cell Phone</i> | | 800 | | | |
| <i>Misc. Office Supplies</i> | | 500 | | | |
| TAX TRIBUNAL RETURNS | 2,000 | | 2,100 | 100 | |
| AUDITING & ACCOUNTING | 8,900 | | 2,500 | (6,400) | FY 26 does not include additional accounting assistance. |
| TRAINING/MEMBERSHIP | 7,125 | | 7,500 | 375 | |
| MAIN STREET PROGRAM | 28,500 | | 9,000 | (19,500) | DDA Contribution to the LV Music Festival has its own line item. |
| <i>Corridor Cleanup</i> | | 500 | | | |
| <i>Juneteenth</i> | | 2,000 | | | |
| <i>Branding/Swag</i> | | 2,000 | | | |
| <i>Tri-City Partnership/Business Mini-Grant</i> | | 4,500 | | | |
| STREETSCAPING | 39,000 | | 30,000 | (9,000) | |
| <i>Plant Materials</i> | | 7,000 | | | |

| | | | | | |
|---|---------|--------|---------------|------------------|---|
| <i>Banners</i> | | 2,500 | | | |
| <i>Holiday Decorations</i> | | 12,000 | | | |
| MUSIC FESTIVAL EXPEN | | | 10,000 | 10,000 | DDA Contribution to the LV Music Festival. |
| PLANNING/CONSULTING FEES | 15,300 | | 15,300 | - | Planner Fees are covered under Cost Share Agreement. |
| PRINTING/PUBLICATION COSTS | 2,289 | | 3,000 | 711 | Increase in newspaper posting costs. |
| POSTAGE FEES | 200 | | 250 | 50 | |
| CAPITAL IMPROVEMENTS | | | | | New line item to incorporate public capital improvements in DDA District. Any outstanding HAWK signal costs must be included. |
| REPAIRS & MAINTENANCE | 503,980 | | 67,500 | (436,480) | |
| <i>Streetlight/DTE</i> | | 12,500 | | | |
| <i>Paradise Gardens Landscape Maintenance</i> | | 52,000 | | | |
| MISCELLANEOUS EXPENDITURES | 23,457 | | 24,000 | 543 | |
| <i>Liability Insurance</i> | | 5,000 | | | |
| <i>Flock Safety Cameras</i> | | 15,000 | | | |
| <i>LVTV - DDA Meetings</i> | | 3,300 | | | |
| <i>Misc. Expense</i> | | 500 | | | |
| DEPRECIATION INFRASTRUCTURE | 30,000 | | 30,000 | - | |
| SIGN GRANT PROGRAM | 10,000 | | 10,000 | - | |

| | | | | | |
|---------------------------|----------------|--|----------------|------------------|--|
| FAÇADE GRANT PROGRAM | 20,000 | | 20,000 | - | |
| TOTAL EXPENDITURES | 945,406 | | 433,550 | (511,856) | |



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MEMORANDUM

To: LVDDA Board of Directors
 From: Austin Colson, CED/DDA Director
 Date: February 21, 2025
 RE: Department/Director Report

In an effort to provide consistent updates to the DDA Board of Directors, City Administrator, and City Council the following monthly report is submitted for your review.

Upcoming DDA Events

- LVMF Fundraiser: March 13th, 6-11:00pm (Location: Dog & Pony Show Brewing)
- Succession Planning Training: April 30th (Location: Lathrup Village)
- Arbor Day Planting Tree Committee: April 26th (Location: Lathrup Village)
- Business Resources Training: May (Location: Oak Park)
- Morning Business Mixer: July (Location: Southfield)
- Lathrup Village Music Festival: September 13th, 1pm-9pm

Past DDA Events

- Parks and Recreation Sourdough 101 Class: February 1st (Location: Community Room)
- Business Training: Art of Giving Great Service: February 4th, 9am-1pm (Location: Oak Park)
- Family Winter Fest: December 6th, 6-8:00pm (Location: City Hall)
- Holiday Business Mixer: December 4th, 4 - 6:00pm (Location: Oak Park)

Business/Property Updates

- 27310 Southfield Road – Interior work.
- 27601 Southfield Road (Rita's Ice) – Installation of final segment of wall sign.
- 28200 Southfield Road – Roof replacement.



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Infrastructure

- The installation of additional power supply for the three High-Intensity Activated Crosswalk (HAWK) signals is ongoing.

Miscellaneous

- The Lathrup Village Music Festival received a commitment from Giffels Webster for a \$1,500 sponsorship.
- A fundraiser for the Lathrup Village Music Festival will take place on March 13th at 6:00pm at Dog & Pony Show Brewing in Oak Park. As part of the event, the brewery has pledged to donate \$1 for every beer sold between 6:00pm and 11:00pm to support the festival.