

City Council Regular Meeting

Monday, March 17, 2025 at 7:30 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett

2. **Roll Call**

3. **Pledge of Allegiance**

4. **Approval of Agenda**

5. **Presentations**

A. Southfield School Board Student Representative Update

6. **Public Comment for Items on the Agenda** (speakers are limited to 3 minutes)

7. **Consent Agenda**

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

A. Approval of Minutes

i. 2-24-25 - Study Session

ii. 2-24-25 - Regular Meeting

iii. 3-3-25 - Study Session

B. Building & Code Enforcement Reports

C. Finance Department Reports

D. Police Department Monthly reports

8. **Action Requests - For Consideration / Approval**

A. Request to Approve Resolution #2025-04 - Regarding the Temporary Opening of San Jose Boulevard

- [B.](#) Request to Approve Traffic Control Order (TCO) #2025-001 - San Jose Temporary Opening
- [C.](#) Request to Approve Resolution #2025-05 - Council Rules of Order & Procedure - Update
- [D.](#) Request to Approve Resolution #2025-06 - Arbor Day Proclamation
- [E.](#) Request to Approve Resolution #2025-07 - Support for the Oakland County Technical Assistance & Project Support Services Grant Application
- [F.](#) Request to Approve Resolution #2025-08 - Approving a Moratorium on Money Service Businesses
- [G.](#) Request to Approve Resolution #2025-09 - Approving a Moratorium on Small Box Discount Retail Stores
- [H.](#) Request to Approve City Administrator Compensation Increase

9. City Administrator Report

10. City Attorney Report

11. Reports of Boards, Commissions, and Committees

- a. Downtown Development Authority
- b. Planning Commission
- c. Parks & Recreation
- d. Tree Committee
- e. Finance Review Committee
- f. Southfield School Board

12. Unfinished / New Business

13. Public Comment (speakers are limited to 3 minutes)

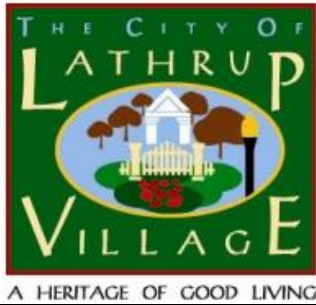
14. Mayor and Council Comments

15. Adjourn

ADDRESSING THE CITY COUNCIL

- Your comments shall be made during times set aside for that purpose.
- Stand or raise a hand to indicate that you wish to speak.

- When recognized, state your name and direct your comments and/or questions to any City official in attendance.
- Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to three (3) minutes duration during the first and last occasion for citizen comments and questions and one opportunity of up to three (3) minutes during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
- In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.
- No speaker may make personal or impertinent attacks upon any officer, employee, or City Council member or other Elected Official, that is unrelated to the manner in which the officer, employee, or City Council member or other Elected Official performs his or her duties.
- No person shall use abusive or threatening language toward any individual when addressing the City Council.
- Any person who violates this section shall be directed by the Mayor to be orderly and silent. If a person addressing the Council refuses to become silent when so directed, such person may be deemed by the Mayor to have committed a "breach of the peace" by disrupting and impeding the orderly conduct of the public meeting of the City Council and may be ordered by the Mayor to leave the meeting. If the person refuses to leave as directed, the Mayor may direct any law enforcement officer who is present to escort the violator from the meeting.



City Council Study Session

Monday, February 24, 2025 at 6:00 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett

Absent: Kantor, Barksdale

2. **Discussion Items**

A. City Council Goal Setting

Councilmember Hammond and Mayor Garrett discussed the City Council's goals of: Transparent, Open & Honest Government, Dedication to Service, Fiscal Responsibility, Personal Honesty and Integrity, Excellence, Teamwork, A Humane and Diverse Organization, and Others.

Mentioning items that fit under the different headings, like the City Website and Town Hall, for Transparent Open, and Honest Communication. Upgraded technology (computers and Radar units), HAWK signals, cameras to address crime, and CA Greene approving a good contract to attract Police Officer applicants, as well as maintenance and playgrounds for Dedication to Service.

Councilmember Hammond and CA Greene discussed improvements of playgrounds and parks and working with businesses and the DDA, to see if they will help.

Councilmember Hammond discussed supporting the Parks and Recreation department and having at least one part-time employee, that could possibly help in other departments. Mayor Garrett liked the overlapping idea too and thought maybe they could help in the Historic Society too. Councilmember Hammond commented that he wants to Improve the quality of life for all ages, not just Seniors.

The discussion continued regarding the heading of Fiscal Responsibility, including that we now utilize an ADP system to track employee time off, and work contracts are reviewed through a formalized process, as well as tracking expiring contracts, Councilmember Hammond asked, if there is a written agreement of every contract, with Service providers, and if their performance matches the expected service and agreement. Mayor Garrett, and Councilmember Hammond, agreed that since there is a trackable employee ADP system in place, this goal point can be removed.

Economic Vitality, concerning what can be done to increase outreach, and get people to come here for business events or business opportunities was discussed.

Personal Honesty and Integrity were addressed, and Councilmember Hammond, and Mayor Garrett, thought the current rules were good, and agreed that all newly elected Council members would be provided with the Council rules. Some discussion points were about all Council responding by deadlines, being prepared, and being on time.

Councilmembers Jennings, and Hammond, along with Mayor Garrett, discussed Professional Development and training, and some points were: being updated on future training dates, having a schedule of pertinent related trainings suggested by organizations like MML, and Councilmember Jennings liked the Spreadsheets that CA Greene had utilized for logging his staff's Professional Development hours, and Councilmember Hammond thought they should be presented twice a year. Mayor Garrett mentioned looking at staff meeting hours and staff's attendance at Community events.

Under the heading of a Humane and Diverse Organization, Councilmember Hammond, mentioned a class to educate business owners and residents about the Code Enforcements, to help people know what their responsibility is, what their neighbor's responsibility is, and what is handled by the City, and through this understanding it could help with ditch and culvert upkeep.

There was some discussion about Identifying cross-functional or cross-departmental opportunities, like Police and Code Enforcement, moving things on the City Website, having all staff wear name tags, possibly remodeling the Community Room, and enforcing snow removal on sidewalks.

Mayor Garrett brought up a possible Culvert amnesty, and Councilmember Hammond thought it should be considered.

A resident's suggestion to cut administrative staff to part-time was discussed and Councilmember Hammond didn't believe it was a feasible idea.

Under the heading of Cost savings, some discussion points were: whether Police tasers could be refurbished, decreasing the City's investment in IRA matches and insurance premiums, along with the impact on employees if that was implemented, and Councilmember Hammond wanted it on the record that he doesn't like those ideas.

B. Store Uses Limitations

There was discussion on how to limit the amount of a certain type of business in the City, for the benefit of the health safety, and internal welfare of residents. Mayor Garrett mentioned payday stores and that Southfield has a moratorium on them. Councilmember Jennings wanted there to be a limit on dollar stores. It was agreed that CA Greene and Attorney Baker will investigate it and there will be future discussions.

C. Congressional Directed Spending Requests

CA Greene explained that there is a three-week window to put in requests, to Congressman Peters and Congresswoman Talib. Some items that were discussed were a new DPW building, updating the City Hall restrooms, updating the Community Room, and redoing the workspace and Locker rooms for the Police Department. Mayor Garrett wanted all suggestions to be submitted.

D. PA 33 Special Assessment District

This was on the agenda to answer any questions before the regular City Council meeting, and Councilmember Hammond suggested, explaining the amount of time that the PA 33 Special Assessment

District will be in place, to better inform the public. Councilmember Jennings suggested having PowerPoint slides and/or other visuals to help answer common questions.

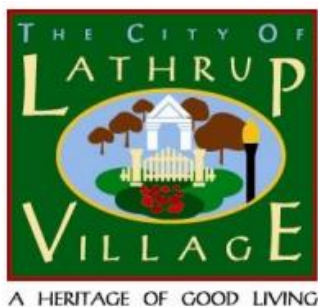
3. **Public Comments** (speakers are limited to 3 minutes)

- Timothy Hillman, addressed Councilmember Jennings's request for visuals, letting him know that the Finance Committee has, already prepared resources that may help and be repackaged and that the Finance Committee can reconvene for a specific purpose like educating the public.
- Timothy Hillman also referenced the discussion of staff PTO and mentioned that effective Feb 21, 2025, the Michigan Earned Sick Time Act has taken effect.
- Timothy Hillman expressed that he could see both sides of the sidewalk Code Enforcement topic and encouraged the City Council to consider a happy medium.
- Bruce Copus, discussed PA 33, explaining its background and purpose, including that it was initiated in 1951, for communities to come together to share expenses for Police and Fire services, and he didn't see anything saying a single Village could enact it on their own.
- Attorney Baker responded to Mr. Copus, saying that it was originally intended for collaboration between townships but expanded to include Village and Cities with a population, under 15000, and Lathrup Village does qualify.

4. **Mayor and Council Comments**

Mayor Garrett suggested moving the time of the Regular City Council meetings back to 7:00 pm, from its current time of 7:30 pm.

5. **Adjourn 7:21 pm**



City Council Regular Meeting

Monday, February 24, 2025, at 7:30 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett at 7:30 pm

2. **Roll Call**

Present: Mayor Garrett, Councilmember Hammond, Councilmember Jennings, Councilmember Barksdale
 Absent: Mayor Pro Tem Kantor

Moved by Councilmember Hammond, seconded by Councilmember Jennings to excuse Mayor Pro Tem Kantor’s absence due to personal reasons.

Yes: Garrett, Jennings, Hammond, Barksdale
 No: N/A
 Absent: Kantor
 Motion carried.

3. **Pledge of Allegiance**

4. **Approval of Agenda**

Moved by Councilmember Jennings, seconded by Councilmember Barksdale to approve the agenda.

Yes: Garrett, Jennings, Hammond, Barksdale
 No: N/A
 Absent: Kantor
 Motion carried.

5. **Presentations**
 - A. Southfield School Board Student Representative Update

Moved by Councilmember Hammond, seconded by Councilmember Jennings to move item 5a to agenda item 16.

Yes: Garrett, Jennings, Hammond, Barksdale
 No: N/A

Absent: Kantor
Motion carried.

6. Public Comment for Items on the Agenda (speakers are limited to 3 minutes)

- Lauren Beras spoke in favor of the proposed zoning change, and allowing the Surnow Company to develop the site, saving as much of the Building as they can.
- Karen Copus asked why the City has a Master Plan, if it is ditched or worked around when development is proposed, and that she is happy the School Building will be saved, but not happy about the idea of first-floor residential occupancy.
- Diane Anderson expressed her opinion that developers take over a historic building, let it decay, and then threaten to tear it down, and the Council lets them.
- Carol Greene stated confusion regarding the right time for a City Town Hall about the School, since we are considering a zoning ordinance change, and that in her review of the City’s Master Plan, what it envisioned for the structure will be different, if there is first floor residency.
- Bill Hogan, a 25-year resident, whose wife went to the School, loves the Historic Building, and brought up that first-floor residency has a different level of safety to consider, and the design will place a lot of units on the East side of Southfield Road, and he thinks that less units would make it healthier for everybody.
- Shelly Reeves, spoke about her opposition to the zoning ordinance amendment, citing that the plans look like a massive building towering over them, and does not think that the City Council, should help the developers by changing the ordinance and rushing.
- Jonathan Terra, said he does not like bringing first-floor units up to the street, and maybe it is time to rethink the Master Plan. He talked about looking at and clearing snow from a flat parking lot behind the apartment, and if underground parking was feasible, as well as being more creative and possibly getting one wing off Southfield Road.
- Sharon Nicolas said she walks her dog by the school and sees it in disrepair, she supports having first-floor residency, and that seniors would not have to take the stairs or elevator, and the green space will be protected and maintained.
- Autumn Sousanis made comments regarding a speaker at the meeting being uninformed, and that she thought more information regarding the proposed site and zoning amendment should be in the City Newsletter. Ms. Sousanis expressed concern about changing the ordinance in this way, and the modern-looking plans for the School building that have been presented by the Surnow Company.

7. Consent Agenda

- A. Approval of Minutes
 - i. 1-27-25 - City Council Study Session
 - ii. 1-27-25 - City Council Regular Meeting
 - iii. 2-3-25 - City Council Special Meeting
- B. Building & Code Enforcement Reports

- C. Finance Department Reports
- D. Community & Economic Development Department Report
- E. Police Department Monthly Reports
- F. Planning Commission Annual Report
- G. Downtown Development Authority Annual Report

Moved by Councilmember Hammond, seconded by Councilmember Jennings to approve the Consent agenda.

Yes: Garrett, Jennings, Hammond, Barksdale

No: N/A

Absent: Kantor

Motion carried.

8. Public Hearings

A. Delinquent Water & Sewer Billing Special Assessments

No comments, the Public Hearing for delinquent Water & Sewer billing special assessments was closed at 7:56 pm.

B. Public Act 33 - Police & Fire Special Assessment District

- Carol Greene, wanted to know if the Public Act is established how many mills it would be, and if everyone get the same amount of mills.
- Leslie Valiant commented that she supports Safety and Police officers, and asked if this would be 10 mills or 3 mills, and how current tax dollars that are already put into Safety would be used.
- Bruce Copus gave background information on Public Act 33, some things he shared were that it was formed in 1951, and its purpose was to allow communities to get together and form cooperations for Police and Fire Services, he said he was informed tonight that an individual community can do this type of Act, and he thinks it is just simply to grab the money and he is against it.

Public Hearing Public Act 33 – Police & Fire Special Assessment District was Closed at 8:01 pm,

9. Action Requests - For Consideration / Approval

A. Request to Adopt Special Assessment Roll Resolution #2025-02 - Outstanding Water/Sewer Bills

Moved by Councilmember Barksdale, seconded by Councilmember Hammond to adopt special assessment roll resolution #2025-02 – Outstanding Water/Sewer bills.

Yes: Garrett, Jennings, Hammond, Barksdale
No: N/A
Absent: Kantor
Motion carried.

B. Request to Approve Resolution #2025-03 - Resolution to Set Date For a Public Hearing on the Estimated Costs & Creation of a Special Assessment District

Moved by Councilmember Hammond, seconded by Councilmember Jennings to approve Resolution #2025-03 – Resolution to Set a Date for a Public Hearing on the Estimated Costs & Creation of a Special Assessment District.

Yes: Garrett, Jennings, Hammond, Barksdale
No: N/A
Absent: Kantor
Motion carried.

C. Request to Amend Zoning Ordinance for Ground Floor Multi-Family Residential in the Village Center (VC) District

Moved by Councilmember Hammond, seconded by Councilmember Jennings to amend the zoning ordinance for ground-floor multi-family residential in the Village Center District, as recommended by the Planning Commission.

Yes: Garrett, Jennings, Hammond, Barksdale
No: N/A
Absent: Kantor
Motion carried.

D. Request to Approve LVPD Patrol Vehicle

Moved by Councilmember Barksdale, seconded by Councilmember Hammond, to approve the purchase of a new Tahoe, four-wheel drive, Police Package, from Berger Chevrolet, for a price of \$53,275, and a not to exceed cost of \$20,000 for the equipment change, upfitting, decaling of police markings.

Yes: Garrett, Jennings, Hammond, Barksdale
No: N/A
Absent: Kantor
Motion carried.

E. Request to Approve Contract for Legal Services

Moved by Councilmember Jennings, seconded by Councilmember Barksdale to approve the contract for legal services with the Baker Legal Group PLLC.

Yes: Garrett, Jennings, Hammond, Barksdale
No: N/A
Absent: Kantor
Motion carried.

F. Request to Approve Historic District Commission Appointment

Moved by Councilmember Jennings, seconded by Councilmember Barksdale to appoint Diane Weems, to the Historic District Commission, with a term expiring on December 31, 2027.

Yes: Garrett, Jennings, Hammond, Barksdale
No: N/A
Absent: Kantor
Motion carried.

10. **City Administrator Report – N/A**

11. **City Attorney Report – N/A**

12. Reports of Boards, Commissions, and Committees

a. Downtown Development Authority

CA Greene said a contractor has been approved for the alley paving project, the plan is to start mid to late April and wrap up July 6th

b. Planning Commission

Councilmember Hammond shared that the Planning Commission had recommended the Zoning ordinance, and they have gotten an update on the Panera Project Cement pad, and expect outdoor seating in the Spring. He mentioned the list of updates of current Projects is on the City’s Website.

c. Parks & Recreation

Councilmember Barksdale promoted the Trivia night scheduled for March 21st and upcoming Community Highlight classes and encouraged people to let them know if they are interested in teaching a class.

d. Tree Committee

Roger Lynn, shared that the City has been validated as a Tree City USA, having met all 4 criteria requirements. He also shared why trees are important, including that they mitigate the urban heat island effect, reduce stormwater runoff, improve air quality, boost mental and physical health, reduce traffic noise, increase property values, and reduce energy costs.

e. Historic District Commission

CA Greene said they approved the draft plans and proposal for the School next door.

f. Southfield School Board

Councilmember Jennings announced that the Southfield School Board will be hosting the state of the district on March 12, 2025, from 6 to 8 pm, at 24675 Lahser Rd. Southfield, MI 48033, with refreshments and a performance by the University High School Academy Choir. He shared that the School Representatives will not be attending tonight and that he is still working on a joint meeting.

13. **Unfinished / New Business – N/A**

14. **Public Comment** (speakers are limited to 3 minutes)

- Diane Anderson held up a photo of a past protest related to tearing down the Town Hall building and some of the history of the Lathrup Village Historical Society, and her opinions about how she feels about what has happened with the Lathrup Village Historical Society.
- Shelly Reeves, Lathrup Village resident, wanted it on the record that she is disappointed, and thought decisions were already made, and referenced a previous comment, from another lady, regarding Mayor Garrett, and she, said she is “picking up what she was putting down.” She feels the City is divided in two sections, and said she is woke now and is paying attention to how all of you vote.
- Lauren Beras said the Study session is a place for the Council to work out things before they come to vote. She asked if DDA Director Colson could explain the DDA and how they are a separate entity and how they receive their funds because there has been some talk about that online, and why the City could not just take their fund balance if they were dissolved, and that the money would go back to the County, not the City. Lauren Beras also mentioned that coming to the meetings is not a safe place, mentioning what has happened to her including that she has been heckled, and tripped on purpose, and she is disappointed that Council has not adhered to the Code of Conduct on the agendas.
- Ellen Greenia, who lives on Santa Ann, shared “that she is proud to live here and speak proudly of her quiet and loving neighbors and neighborhood” and thanked, the Council for their thoughtful consideration before voting on the first-floor residency and she was glad that they were able to focus on the issues at hand, she shared that “it is by uplifting each other and looking forward that we grow in community, we are all entitled to our opinions, please continue to keep the honest communication open.”
- Autumn Sousanis expressed her opinions, some of which are that: the Council, Planning Commission, and Historic District Commission are supposed to be our protectors, Lathrup’s protectors. She commented on the City Attorneys and the advice that was given by one of them, and quoted the City Charter Section 40-31, “acquisition of Historical property, if all efforts by the Historic District Commission to preserve a Historic structure fail, or if it is determined by the Commission, that public ownership is most suitable than the Council may acquire such property if deemed to be in the public interest using public funds, gifts for historical purposes, grants from the State or Federal Government for acquisition of Historical properties, and proceeds from revenue bonds issued for Historical property or proceeds from revenue bonds issued for Historical purposes, such

acquisitions shall be based on written recommendations of a Historic District Commission, unfortunately, our Historic District Commission caved.”

- Leslie Valiant spoke on being appalled, and ashamed of how the City is torn apart, how some of the City representatives are curt, and that there has to be some way that we can communicate better, and she wants to do good things for her community and her neighbors.
- Ron Roberts, who has lived on Lathrup Blvd. for 46 years, said he has been very disappointed in the last few years, not with the Council but with the residents who take swipes at the Council who volunteer their time to be here. He also said, I try to comment, but I am met with name-calling, and it is unacceptable, and social media, makes us think we can say things to people that if they said it in person, they would get punched in the face.
- Timothy Hillman, San Quentin Blvd., mentioned one opportunity where we can come together, since Lathrup Village has a majority Black population, it would behoove most residents to come together, by attending the Boys 2 Men Black History Month Panel discussion across the street on Feb 27th from 6-9 pm.

15. Mayor and Council Comments

Mayor Garrett apologized if it seemed like she was not paying attention, she was actually taking notes by hand, instead of typing, she wrote out 3 pages of information so that she could address each individual concern.

Mayor Garrett addressed Shelly Reeves, saying It was not a quick decision, it was very difficult because she considers residents’ concerns, and she is a resident. Mayor Garrett expressed that if people take time to get to know her, they will find out, that she does communicate with residents who talk to her in person, by phone, and by email.

Mayor Garrett said the Surnow project started in 2010, by a previous administration, and residents are mad (at this Council) because all they did was move it forward.

Mayor Garrett was repeatedly interrupted during this time that was set aside for the Mayor and Council comments and reminded those in attendance of the rules and acceptable behavior at the meetings. She feels that the Council does protect the community and that they represent everybody, not one side or the other side.

Councilmember Hammond, and Attorney Baker, explained that if the DDA is disbanded the existing money goes to the appropriate authorities, not just to the City for the General Fund.

Councilmember Hammond, addressed Bruce Copus’s comment, sharing that the Master Plan was last updated in 2021, and the envisioned investments have not happened, so we need to change. He mentioned empty retail sites and the proposal for the school. He mentioned calls for diversity in our housing stock, and being able to meet affordable, maintenance, and lifestyle needs of current and future residents.

Councilmember Hammond, addressed Diane Anderson, saying that Sam Surnow is not his Dad, he is a different person.

Councilmember Hammond, addressed Carol Greene, saying the plan does have Community use areas, by reserving them, and a courtyard area for the public to utilize and updates to the dog park.

Councilmember Hammond, addressed a comment by Shelly Reeves, saying that he took offense to it and that the Council has been looking into this for months.

Councilmember Hammond addressed Jonathan Terra’s comment about underground parking, and creativity, and said he wants to talk to the Surnow group about plans.

Councilmember Hammond, addressed Lauren Beras’s safety concerns at meetings, stating the City Council must be a place where all Community members feel welcome and safe.

Councilmember Barksdale, addressed Leslie Valiant, saying he agrees with her, and that people lose control of their emotions and what they should do, he reflects after meetings and wonders, why people do not treat each other with more grace. He has had more negative comments to his face, than people that reach out to talk with him.

Councilmember Barksdale, commented on Public Act 33, and that his own tax dollars would go up, and he doesn’t think it is a cash grab. He expressed that he volunteers his time to do what he thinks is best for the City both now and in the future.

Councilmember Barksdale addressed Shelly Reeves comment that the decision was already made, explaining that we get the (meeting) packet Friday morning, and he does his homework and reaches out, so he is prepared for the meeting, and he said that he is willing to discuss his vote with anyone.

Shelly Reeves asked how the discussion can begin, because she emailed everyone, and only got a few responses, from Jason and Bruce. Councilmember Barksdale responded to her question.

Councilmember Jennings expressed that all the Council members care and want to make the right vote, and this one has been giving him a lot of trouble. He would much rather have residents mad at him for an apartment building instead of them tearing down the School.

Councilmember Jennings, addressed Diane Anderson, saying that he knows about history being erased.

Councilmember Jennings, said this room is dark and divided, but he does the best he can, and Council members have a lot of things going on. He wants progress to happen in the City, and not

be stagnant, he thinks it is a choice most people would love to see happening in the City, and wants to see more things come to the City, he said he treats decisions with lots of care.

16. Southfield School Board Student Representative Update – No Update

17. Closed Session

- A. Request to enter into a closed session to consider a periodic personnel evaluation at the request of City Administrator Greene per MCL 15.268(a).

Moved by Councilmember Hammond, seconded by Councilmember Jennings to enter into a closed session to consider a periodic personnel evaluation at the request of City Administrator Greene per MCL 15.268(a), at 9:41 pm.

Yes: Garrett, Jennings, Hammond, Barksdale
 No: N/A
 Absent: Kantor
 Motion carried.

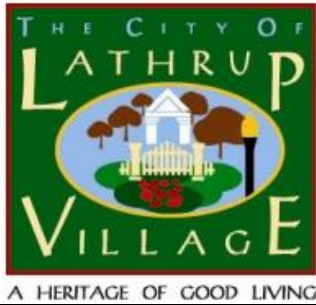
Moved by Councilmember Jennings, seconded by Councilmember Hammond to come out of closed session at 10:00 pm

Yes: Garrett, Jennings, Hammond, Barksdale
 No: N/A
 Absent: Kantor
 Motion carried.

18. Adjourn

Moved by Councilmember Hammond, seconded by Councilmember Jennings to adjourn at 10:01 pm.

Yes: Garrett, Jennings, Hammond, Barksdale
 No: N/A
 Absent: Kantor
 Motion carried.



City Council Study Session

Monday, March 03, 2025, at 6:00 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett

Absent: Jennings, Barksdale

2. **Discussion Items**

A. San Jose Temporary Access

CA Greene explained that this question is due to the I-696 Construction project and is being considered for safety purposes.

Lt. Zang informed us that not only will the highway be under construction, but there will also be closed overpasses that will increase emergency response times.

Southfield Fire Department Captain Jason Deneau gave a report that had looked at calls in that area over two years and said there were 135 calls for service, with response times of around 7-8 minutes. Fire The Fire Department has met with MDOT and recently saw the MOT (Maintenance of Traffic) plan. He reiterated that without the road opening, it would delay response times to that area, both for getting to emergencies and rushing someone to the hospital. Captain Deneau, said a Fire Department believes that "if it is predictable it is preventable."

Councilmember Hammond asked if the berm gets open how do you handle traffic, and Lt. Zang said a Traffic Control Order that the Council enacts, will allow the Police Department to enforce the ordinance and signage will help curtail the traffic.

Councilmember Hammond asked about the cost of opening and then re-closing the street and CA Greene responded that it could be a couple of thousand dollars, if our DPW can do this, with gravel for now, and asphalt later, that would cost about \$3,000. Councilmember Hammond asked if there was an alternate route, and Lt. Zang, said no.

Captain Deneau, said Fire crews have heard people say, "It took you a while to get here", with no construction.

Councilmember Hammond expressed that residents are concerned, and mentioned the option of a Siren-activated gate, and CA Greene said that would cost about \$65,000.

B. City Council Meeting Time

Mayor Garrett inquired about moving the regular City Council meeting time back to 7:00 pm, from its current time of 7:30 pm, and gave reasons why she supported that move.

Councilmember Hammond expressed concern about possibly rushing, if there were many items on the agenda, and Mayor Garrett, said we used to start at 5:30 pm, expressing that we could start earlier, and Councilmember Hammond said he was not against it if we started earlier when there were full agendas, and Mayor Garrett, said she appreciated his flexibility on the issue.

Mayor Pro Tem Kantor said he likes the time between the Study Sessions and Regular meetings to interact with people.

This item will be discussed at another Study Session.

C. City Council Goal Setting

Mayor Garrett thought this should be done when the full City Council is in attendance. Mayor Pro-Tem Kantor commented on Rules for meetings that are in effect and based on comments made to him, modifying the video rules and having a designated area, for people to videotape or broadcast the meetings live.

Councilmember Hammond thought only people actively participating in Public Comments, and on Council should be recorded, and inquired about how a restriction would work, since everyone has a phone on them, and could just start recording during a meeting.

Attorney Baker, spoke on restrictions to minimize disruptions during meetings. Attorney Baker explained that in the current rules the person presiding over the meeting, which is Mayor Garrett for City Council, can stop a meeting until disruptive behavior ceases, the Council can take a motion to suspend a meeting, and a person who will not stop disrupting the meeting can be asked to leave.

3. Public Comments (limited to 3 minutes)

- Autumn Sousanis commented that she was happy to see people here, she expressed her displeasure that the Study Sessions, are not recorded, and made available to people who cannot make the meetings. About recording the meetings, she said footage that has been shot, can be reviewed, and she thought it did not show any cameras in people’s faces, and mentioned that there is no expectation of privacy at Public meetings, and if you infringe on her rights she will have her lawyer contact the City and believes the meeting place is the wrong room for the meetings.
- Pamela Werdlow, who lives on San Jose, is against opening the road, she thinks it will be dangerous, and that there are bike lanes, and now traffic will be put there, where little kids, blind, and hearing-impaired people walk because it is closed off. She also said the road is not wide enough for 2 cars to pass and urged the Council to consider her points.
- Mayor Garrett asked Southfield Fire Department Captain Jason Deneau, to come back up and do his presentation again, because so many residents came to the meeting after his report, and Captain Deneau repeated his earlier report.
- Lt. Zang, reminded residents that in cases of serious medical emergencies or heart attacks, the construction and the road being closed will slow down the medics.
- Pamela Werdlow, brought up having a gate installed and said people blow through stop signs all the time, and CA Greene, said the gate would cost approximately \$65,000.

- Linda Daniels, from San Jose, asked the Fire Captain, over the 2-year period that you looked at this area, how much activity did you register, and he responded, that they received 135, 911 responses.
- Lt. Zang mentioned that if Fire Station #3 is tied up, then other Fire Stations would have to respond, and that also impacts response time.
- Mayor Garrett, confirmed with Fire Captain Deneau, that the Fire Department run call goal is 4 - 6 minutes, and we are at about a 9-minute response time. She asked how long it would be with the road open, and he responded per Google mapping it would be 3 minutes.
- Linda Daniels asked about the cost to make the change, and CA Greene, said to temporarily remove the berm and put gravel down, which is about \$3 to \$4,000, and to add asphalt about 8,000.
- Mayor Garrett spoke of understanding the residents wanting it to stay closed, and the need for emergency vehicles to get through, and suggested having it open, but with barrels, and Fire Captain Deneau, asked if the Fire Department would be expected to move them away, and then wait to move them back, and Mayor Garrett, suggested the Police putting the barrels back in place.
- Fire Captain Deneau, reminded the residents that if we have to transport you, that would be how we would get you out to transport you for a medical emergency.
- Fire Captain Deneau, said another option would be to make it a one-way street, with signage.
- Councilmember Hammond thought we should try the one way, and then maybe a moveable barrier, and Mayor Garrett commented on using both.
- Fire Captain Deneau, said the Siren gate works well but takes more time to get it in place.
- Rick Wisz suggested using some type of speed bump or apparatus, and Fire Captain Deneau, said it slows them down, and he has seen roundabouts that will slow people down.
- Robert Armstrong, who lives on San Jose, asked if any of this is done, is the cost, taken on by taxpayers or the City of Lathrup Village?
- Mayor Garrett, said if there is a low cost, it comes from the Street Funds, and CA Greene said if there is a high cost it will come from the Street Funds.
- Councilmember Hammond said he doesn't know where they would get money for a \$65,000 gate.
- Mayor Pro Tem Kantor thought there could be some from PA 33.
- Lauren Beras said that she has had a fire in her home, and she knows the difference, between 3-5 minutes, she sees cars fly down her street and she understands getting upset, yet she lived through a fire and would hate for anyone to lose their life.
- Tim Hillman, appreciates Rick Wisz's comment, saying where he works, there is a private drive that has signs, and at the intersection, there is a dip, and he has seen people turn around due to the dip, and he has seen many follow the signs, and it has been effective.
- William Daniels asked what would be the next step, and Attorney Baker said it would require a resolution to do that, a Traffic Control Order, CA Greene said the next meeting is on March 17, 2025.
- William Daniels, asked the Council, if those who live there, will have any say about it.
- Councilmember Hammond responded that City Council is tasked with weighing the concerns both ways, and Mayor Pro Tem Kantor, said the opportunity is now and at the next meeting to address the Council, as well as contacting them in the interim.
- William Daniels made comments including that this is the third time addressing this issue, it was in the contract for his home that the cul-de-sac would be closed off after construction, and once it was done it had to come before Council to get it to be done the way it was written up, and then the street got closed, and this summer, the Fire Chief, went through this issue. Mr. Daniels

commented that he thought the Council, understood that we were solidly against this, but now here we are again, a third time, and it impacts his quality of life and goes against what he signed up for when he moved here.

- Councilmember Hammond said this is different, because construction is closing roads down, and no one is saying we are definitely opening up this berm. Mayor Garrett commented that this is a tough decision to make, and only considering it because of the construction project.
- William Daniels commented that he wants the Council to at least have an understanding of a barrier, some kind of a solution for unwanted traffic.
- Councilmember Hammond, thought, the City could try removing it and using barrels and if that isn't effective, it would be measurable.
- William Daniels, commented that we don't have the money (\$65,000 for a Siren-operated gate), what are we going to do, if we find out (the barrels are) not working, will we have money for that?
- Scott Warner wanted to make sure there was a temporary solution, his house caught on fire, and he referenced that two of the 10 people in the audience have had house fires.
- Pamela Werdlow, asked if anyone has asked MDOT if they have funds for this, and if there are funds for a gate.
- Mayor Garrett, asked CA Greene, to look into that.
- Mayor Pro Tem Kantor said, they won't for a personal gate, and Pamela Werdlow, said, "Just ask they might."
- Councilmember Hammond asked if a representative from MDOT can come to the next meeting.
- Linda Daniels commented that the notice on her door was helpful, but she did not see it until Saturday, and they had an appointment in Lansing that kept them from getting here earlier, and wanted more notice of the meeting.
- Mayor Pro Tem Kantor, said this was a short turnaround for the City to get this information, and notices were given on Thursday.
- George Taylor, who lives on San Jose Ct., said he has talked with CA Greene before, and commented that traffic comes through, in nearby blocks and it is a nightmare, there is a reason why the street is closed. He is concerned for children, if it is open, electric cars make no noise and move fast, it creates a big issue, and we dealt with this 25 years ago to get it to be closed. He also wanted notifications given to the whole neighborhood not just San Jose Boulevard and San Jose Court.
- Autumn Sousanis, commented, on having a public hearing.
- Councilmember Hammond said it is expensive to mail out to everyone.
- Pamela Werdlow referenced the concert flyers, and Mayor Garrett responded that a person actually goes out to put those up.
- Robert Beras, was commenting on cameras in the meeting place, and saying he believed a prior speaker was being disingenuous when he was interrupted. He continued his comments expressing that people do not want to be videotaped and then have the video used against them, when he uses his camera, he is very respectful and doesn't invade people's spaces or film them when they are eating lunch.

4. Mayor and Council Comments

Mayor Garrett commented that we will look into what MDOT can do, you can write letters, and you can think of solutions, before the regular meeting on March 17th, 2025.

Mayor Garrett, addressed Autumn Sousanis, explaining the Study Sessions are not recorded due to the cost.

Mayor Pro Tem Kantor said there is no requirement in the Open Meetings Act to record meetings.

Mayor Garrett, addressing Autumn Sousanis, saying that the Council is not infringing on her First Amendment rights, you are infringing on other people's rights, who might not want to be recorded by a private citizen, and that's why they are exploring rules and procedures, because you weaponize the videos and it is upsetting people and they are reaching out and feeling harassed and demonized, if they don't agree with you.

Mayor Garrett addressed comments made to her about speaking louder, which were shouted out during the meeting, by saying that she hasn't worn a mask in 5 years, but on Thursday she was diagnosed with Covid, and now the test came back negative, yet she still is wearing a mask out of concern for the people around her and their family members. She said her chest hurts and her voice is lower because of this.

Mayor Pro Tem Kantor commented that many people have reached out to him about this issue, and he also talked about the unregulated area of encroachments, and making an encroachment policy.

CA Greene, mentioned that he has talked to the Code Enforcement Officer about it and doing an education campaign, for residents using it as a driveway, for gazebos, and putting rocks in the encroachments.

Councilmember Hammond expressed wanting people to feel comfortable and not be on edge, because we want them to be heard, and if we want more engagement and people to be heard it is up to Council. He thanked residents for coming out and speaking tonight. He knows San Jose Blvd and San Jose Ct, residents have been here, he recognizes them, and they have been heard.

5. Adjourned at 7:30 PM

Residential Enforcement List

| Address | Owner | Violation | Category | Status | Date Closed |
|-----------------------|--------------------------|--|--------------------|----------------|-------------|
| 18250 W GLENWOOD BLVD | GORDON, WILLIE L | INOPERABLE/UNLICENSED VEHICLE STORED AT PROPERTY - REMOVE | Inoperable Vehicle | Door Tagged, L | |
| 27570 EVERGREEN RD | PRATT, RHONDA | DUMPSTER ON PROPERTY WITHOUT PERMIT - PERMIT REQUIRED | Dumpster/PODS o | Resolved | 02/24/2025 |
| 17579 CAMBRIDGE BLVD | LAY, JOSHUA M | RENTAL PROPERTY REGISTRATION AND INSPECTION REQUIRED | Unregistered Rent | Complied | 02/25/2025 |
| 28421 SUNSET W BLVD | THE O'BRIEN FMLY TRST DA | OUTSIDE REFUSE CONTAINER (TRAILER) ON PROPERTY - PERMIT REQUIRED | Dumpster/PODS o | Letter Sent | |
| 18833 SUNNYBROOK AVE | PERRYMAN, PAMELA D | CITY TREE REMOVED BY CONTRACTOR HIRED BY RESIDENT WITHOUT APPROVAL | Tree/Brush/Hedge | Complaint Reci | |

03/03/2025

Residential Enforcement List

Item 7B.

| Address | Owner | Violation | Category | Status | Date Closed |
|---------|-------|-----------|----------|--------|-------------|
|---------|-------|-----------|----------|--------|-------------|

A property owner

Records: 5

Page: 2

Code Enforcement Report

| Address | Business name | Violation | Inspection Type | Category | Status |
|---------------------|---------------------|---|---------------------|----------------|-------------|
| 27300 SOUTHFIELD RD | LATHRUP VILLAGE PLA | PLACEMENT OF INSTALLED WALL MUST BE IN LOCATION OF APPROVED PLANS | RE-INSPECTION - ORI | Sign Violation | Letter Sent |

R105.1 Required

Any owner or owner's authorized agent who intends to construct, enlarge, alter, repair, move, demolish or change the occupancy of a building or structure, or to erect, install, enlarge, alter, repair, remove, convert or replace any electrical, gas, mechanical or plumbing system, the installation of which is regulated by this code, or to cause any such work to be performed, shall first make application to the building official and obtain the required permit.

INSPECTOR COMMENTS: PLACEMENT OF INSTALLED WALL SIGN MUST BE IN LOCATION OF APPROVED PLANS

Records: 1

Permits Issued: February, 2025

Building

| Permit # | Issue Date | Property Owner | Job Address | Parcel # | Permit Fees | Const. Value |
|---|------------|--------------------------------|--|------------------|-------------|--------------|
| PB250007 | 02/26/2025 | DAVIS, ANGELA J | 18180 MARGATE AVE | 40-24-23-278-011 | \$170.00 | \$30,435 |
| Work Description: Home and attached garage roof to be removed and replaced with new shingles, underlayment and ice and water. 2 layers of shingles to be removed. | | | | | | |
| PB250010 | 02/03/2025 | KUHEL, REVA | 28250 SOUTHFIELD RD STE 2240-24-13-153-001 | | \$170.00 | \$5,678 |
| Work Description: Install (7) vinyl replacement windows | | | | | | |
| PB250011 | 02/05/2025 | THE O'BRIEN FMLY TRST DA1 | 28421 SUNSET W BLVD | 40-24-14-254-013 | \$1,962.80 | \$100,000 |
| Work Description: Interior house remodel: kitchen, two bathrooms, Interior doors and closet doors, New molding casing and base, and some drywall work to be done in kitchen and bathrooms. My mechanical subs will pull electrical and plumbing permits. | | | | | | |
| PB250012 | 02/07/2025 | WILLIAMS, TROY | 28837 LATHRUP BLVD | 40-24-13-103-018 | \$314.20 | \$4,700 |
| Work Description: Interior basement waterproofing terminating into new sump and crock installation. | | | | | | |
| PB250013 | 02/26/2025 | HODGE, KIMBERLEY | 27580 CALIFORNIA SE DR | 40-24-13-306-008 | \$444.00 | \$15,000 |
| Work Description: INSTALL NEW EXTERIOR STAIRS, EXTERIOR DOOR, REPLACE WINDOWS, INSTALL INSULATION, DRYWALL, T & G PINE SIDING, NEW FLOORING | | | | | | |
| PB250014 | 02/10/2025 | MORGAN, CARL L | 17625 CORAL GABLES AVE | 40-24-24-103-014 | \$200.00 | \$16,575 |
| Work Description: T/O AND REPLACE EXISTING SHINGLES | | | | | | |
| PB250015 | 02/18/2025 | EWING, WILLIAM H | 27460 LATHRUP BLVD | 40-24-13-355-009 | \$170.00 | \$17,640 |
| Work Description: Strip and re-shingle roof. | | | | | | |
| PB250016 | 02/25/2025 | CAMBURN, SEAN | 18140 RAINBOW DR | 40-24-23-279-006 | \$170.00 | \$8,750 |
| Work Description: Tearoff and reroof for house and attached garage | | | | | | |
| PB250017 | 02/25/2025 | MCMICHAEL, KIMBERLY | 18160 KILBIRNIE AVE | 40-24-23-277-044 | \$170.00 | \$25,780 |
| Work Description: Reshingle roof on home and garage. | | | | | | |
| PB240165 | 02/05/2025 | Rita's Italian Ice, Aroya Inc. | 27601 SOUTHFIELD RD | 40-24-14-432-010 | \$440.73 | \$14,782 |
| Work Description: 3 NEW KNIFE EDGE STYLE AWNING | | | | | | |

Total Permits For Type: 10
Total Fees For Type: \$4,211.73
Total Const. Value For Type: \$239,340

Electrical

| Permit # | Issue Date | Property Owner | Job Address | Parcel # | Permit Fees | Const. Value | Item 7B. |
|--|------------|---------------------------|----------------------|------------------|-------------|--------------|----------|
| PE250018 | 02/12/2025 | THE O'BRIEN FMLY TRST DA1 | 28421 SUNSET W BLVD | 40-24-14-254-013 | \$322.00 | \$0 | |
| Work Description: 200 AMP SERVICE CHANGE, KITCHEN RE-WIRE, 2 FULL BATH RE-WIRE | | | | | | | |
| PE250019 | 02/12/2025 | LIFE EST OF KEIL & ALTHEE | 26559 MEADOWOOD N CT | 40-24-24-151-009 | \$262.00 | \$0 | |
| Work Description: EV Charger Install | | | | | | | |
| PE250014 | 02/03/2025 | GARDNER, RALPH J | 27450 ELDORADO PL | 40-24-14-481-037 | \$137.00 | \$0 | |
| Work Description: CORRECT AND BRING BASEMENT WIRING TO CODE (WIRING BELOW JOISTS) - VIOLATIONS FOUND DURING RENTAL INSPECTION | | | | | | | |
| PE250020 | 02/13/2025 | LATHRUP VILLAGE PLAZA LL | 27300 SOUTHFIELD RD | 40-24-13-353-001 | \$97.00 | \$0 | |
| Work Description: LOW VOLTAGE PERMIT FOR CAMERAS | | | | | | | |
| PE250022 | 02/24/2025 | GRIMM, WILLIAM T | 28421 ELDORADO PL | 40-24-14-276-012 | \$230.00 | \$0 | |
| Work Description: NEW SUBPANEL FOR BASEMENT PLUGS, 2 CIRCUITS, 9 PLUS IN BASEMENT, 1 PLUG IN HALF BATH | | | | | | | |

Total Permits For Type: 5
Total Fees For Type: \$1,048.00
Total Const. Value For Type: \$0

Electrical Reconnect

| Permit # | Issue Date | Property Owner | Job Address | Parcel # | Permit Fees | Const. Value |
|--|------------|-------------------------|----------------------|------------------|-------------|--------------|
| PE250021 | 02/14/2025 | JOHNSTON, SHELLEY | 19160 W 11 MILE RD | 40-24-14-381-025 | \$70.00 | \$0 |
| Work Description: REMOVE EXISTING FURNACE AND REPLACE WITH NEW FURNACE IN SAME LOCATION AND RECONNECT HVAC ELECTRICAL | | | | | | |
| PE250015 | 02/05/2025 | OWENS, KIM | 18650 SAN DIEGO BLVD | 40-24-14-405-008 | \$70.00 | \$0 |
| Work Description: furnace replacement | | | | | | |
| PE250016 | 02/05/2025 | THE LORNA GIDDENS REV L | 17655 REDWOOD AVE | 40-24-13-153-003 | \$70.00 | \$0 |
| Work Description: furnace and humidifier replacement | | | | | | |
| PE250017 | 02/05/2025 | FRASER, ROBERT D | 18581 BUNGALOW DR | 40-24-14-456-001 | \$70.00 | \$0 |
| Work Description: furnace and liner replacement | | | | | | |

Total Permits For Type: 4
Total Fees For Type: \$280.00
Total Const. Value For Type: \$0

Mechanical

| Permit # | Issue Date | Property Owner | Job Address | Parcel # | Permit Fees | Const. Value |
|----------|------------|----------------|-------------|----------|-------------|--------------|
| | | | | | | 25 |

PM250011 02/05/2025 OWENS, KIM 18650 SAN DIEGO BLVD 40-24-14-405-008 \$165.00 \$0

Work Description: furnace replacement

PM250013 02/05/2025 FRASER, ROBERT D 18581 BUNGALOW DR 40-24-14-456-001 \$180.00 \$0

Work Description: furnace and liner replacement

PM250014 02/14/2025 JOHNSTON, SHELLEY 19160 W 11 MILE RD 40-24-14-381-025 \$140.00 \$0

Work Description: REMOVE EXISTING FURNACE AND REPLACE WITH NEW FURNACE IN SAME LOCATION

PM250015 02/24/2025 WILLCOCKS, STEPHEN G 19228 BUNGALOW DR 40-24-14-330-009 \$170.00 \$0

Work Description: bath fan

PM250017 02/28/2025 THE O'BRIEN FMLY TRST DA1 28421 SUNSET W BLVD 40-24-14-254-013 \$250.00 \$0

Work Description: Gas line to stove, Add 2 duct runs, Bath vent, & Exhaust vent for stove 300cfm

PM250010 02/04/2025 NEWSOM, LYON 18200 LINCOLN DR 40-24-23-280-042 \$140.00 \$0

Work Description: REPLACE 50-GAL SV WATER HEATER.

PM250012 02/05/2025 THE LORNA GIDDENS REV L 17655 REDWOOD AVE 40-24-13-153-003 \$150.00 \$0

Work Description: furnace and humidifier replacement

Total Permits For Type: 7
Total Fees For Type: \$1,195.00
Total Const. Value For Type: \$0

Outside Refuse Container

Permit # Issue Date Property Owner Job Address Parcel # Permit Fees Const. Value

PORC-25002 02/07/2025 CADARETTE, TERRY 18141 SUNNYBROOK AVE 40-24-14-484-005 \$25.00 \$0

Work Description:

Total Permits For Type: 1
Total Fees For Type: \$25.00
Total Const. Value For Type: \$0

Plumbing

Permit # Issue Date Property Owner Job Address Parcel # Permit Fees Const. Value

PP250010 02/05/2025 THE O'BRIEN FMLY TRST DA1 28421 SUNSET W BLVD 40-24-14-254-013 \$265.00 \$0

Work Description: Kitchen and bathroom remodel

PP250011 02/07/2025 WILLIAMS, TROY 28837 LATHRUP BLVD 40-24-13-103-018 \$175.00 \$0

Work Description: Interior Basement Waterproofing with new sump and crock

PP250013 02/14/2025 WILLCOCKS, STEPHEN G 19228 BUNGALOW DR 40-24-14-330-009 \$270.00 \$0

Work Description: Remodel existing master bath

PP250014 02/19/2025 HOFMANN, LORA 18682 CAMBRIDGE BLVD 40-24-14-455-004 \$245.00 \$0

Work Description: Exterior excavation to replace 10' of sewer line; install 65' CIPP sewer liner

PP250012 02/07/2025 HARRISON, DAVID M 18476 SAN QUENTIN DR 40-24-14-403-016 \$145.00 \$0

Work Description: replace 40' of sewer pipe in front yard.

Total Permits For Type: 5

Total Fees For Type: \$1,100.00

Total Const. Value For Type: \$0

WATER METER

| Permit # | Issue Date | Property Owner | Job Address | Parcel # | Permit Fees | Const. Value |
|----------|------------|--------------------------------|---------------------|------------------|-------------|--------------|
| PWD25005 | 02/20/2025 | Fortson Implant Properties LLC | 27435 SOUTHFIELD RD | 40-24-14-481-033 | \$410.00 | \$0 |

Work Description: Replacement of broken 1" meter

Total Permits For Type: 1

Total Fees For Type: \$410.00

Total Const. Value For Type: \$0

Report Summary

Grand Total Permit Fees: \$8,269.73

Grand Total Permits: 33

Grand Total Const. Value: \$239,340

Permit.DateIssued in <Previous month>
[02/01/25 - 02/28/25]

Memorandum

To: Mayor and City Council
From: Mike Greene, City Administrator
Date: March 12, 2025
Re: Monthly Approval of Disbursements

Attached are reports for the Cities Monthly Disbursements for the Month of February 2025.

MOTION:

| FEBRUARY DISBURSEMENTS W/ SALARY INCLUDED | | | |
|--|--------------------|-----------|-------------------|
| FUND | | | |
| 101 | GENERAL FUND | \$ | 301,841.52 |
| FUND | | | |
| 202 | MAJOR ROADS | \$ | 5,763.53 |
| FUND | | | |
| 203 | LOCAL ROADS | \$ | 5,763.53 |
| FUND | | | |
| 258 | CAPITAL FUND | \$ | - |
| FUND | | | |
| 397 | ROAD MILLAGE FUND | \$ | - |
| FUND | | | |
| 494 | DOWNTOWN DEV. AUTH | \$ | 13,148.89 |
| FUND | | | |
| 592 | WATER & SEW | \$ | 202,349.89 |
| TOTAL DISBURSEMENTS | | \$ | 528,867.36 |

BUDGET REPORT (REVENUES VERSUS EXPENDITURES) FOR MONTH ENDED FEBRUARY 28, 2025

| | <u>Revenues Through 2/28/2025</u> | <u>Expenses Through 2/28/2025</u> | <u>Revenues Over (Under) Expenses</u> |
|---|---|---|---|
| 101-GENERAL FUND | 4,281,017 | 3,204,511 | 1,076,506 |
| 202-MAJOR STREET FUND | 241,086 | 53,443 | 187,643 |
| 203-LOCAL STREET FUND | 102,294 | 59,061 | 43,233 |
| 258-CAPITAL ACQUISITION FUND | 380 | - | 380 |
| 397-ROADS MILLAGE BOND FUND | 647,490 | 91,500 | 555,990 |
| 494-DOWNTOWN DEVELOPMENT AUTHORITY | 505,777 | 218,857 | 286,920 |
| 592-WATER & SEWER FUND | 1,935,555 | 1,997,283 | (61,727) |
| GRAND TOTAL ALL FUNDS | <u>7,713,599</u> | <u>5,624,654</u> | <u>2,088,945</u> |

CITY OF LATHRUP VILLAGE
Disbursement Report

Period covered 02/15/2025-02/25/2025

Gross Payroll:

| Payroll Department | Amount | Personnel |
|--------------------|-------------|---|
| Admin | \$22,954.46 | Greene, Miller, Townsend, Bobcean, Colliau, Emanuel, Singleton |
| DDA | \$4,637.50 | Colson, Kennedy |
| Bldg Mnt | \$0.00 | |
| Police | \$44,024.78 | Alexander, Button, Chickensky, Fisher, Gijbsbers, Huston, Hutson, Cory, Lawrence, McKee Roberts, Stajich, Tackett, Zang |
| DPS | \$0.00 | |
| Water | \$0.00 | |
| Recreation | \$0.00 | |

Total Gross \$71,616.74

Deductions \$28,540.64

Net Payroll \$43,076.10

* Fund Totals Include Gross Payroll

| | |
|--------------------------------|--------------------|
| General Fund | \$66,979.24 |
| Major Road Fund | \$0.00 |
| Local Road Fund | \$0.00 |
| Capital Acquisition Fund | \$0.00 |
| Road Bond | \$0.00 |
| Downtown Development Authority | \$4,637.50 |
| Water & Sewer Fund | \$0.00 |
| Total | \$71,616.74 |

CITY OF LATHRUP VILLAGE
Disbursement Report

Period covered 02/16/2025-02/28/2025

Gross Payroll:

| Payroll Department | Amount | Personnel |
|--------------------|-------------|--|
| Admin | \$22,954.46 | Greene, Miller, Townsend, Bobcean, Colliau, Emanuel, Singleton |
| DDA | \$4,506.25 | Colson, Kennedy |
| Bldg Mnt | \$0.00 | |
| Police | \$42,832.85 | Button, Chickensky, Fisher, Gijbsbers, Huston, Hutson, Cory, Lawrence, McKee Roberts, Stajich, Tackett, Zang |
| DPS | \$0.00 | |
| Water | \$0.00 | |
| Recreation | \$0.00 | |

Total Gross \$70,293.56

Deductions \$30,260.19

Net Payroll \$40,033.37

* Fund Totals Include Gross Payroll

| | |
|--------------------------------|---------------------|
| General Fund | \$234,862.28 |
| Major Road Fund | \$5,763.53 |
| Local Road Fund | \$5,763.53 |
| Capital Acquisition Fund | \$0.00 |
| Road Bond | \$0.00 |
| Downtown Development Authority | \$8,511.39 |
| Water & Sewer Fund | \$202,349.89 |
| Total | \$457,250.62 |

User: JESSICA
DB: Lathrup

PERIOD ENDING 02/28/2025

Item 7C.

| GL NUMBER | DESCRIPTION | 2024-25 | | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BGDGT USED |
|-------------------------|---|----------------|--------|--------------------------|---|------------|-----------------------|--------------|-----------------|
| | | AMENDED BUDGET | NORMAL | 02/28/2025 (ABNORMAL) | MONTH 02/28/2025 INCREASE (DECREASE) | NORMAL | BALANCE (ABNORMAL) | | |
| Fund 101 - GENERAL FUND | | | | | | | | | |
| Revenues | | | | | | | | | |
| Dept 000.000 | | | | | | | | | |
| 101-000.000-401.000 | CITY TAXES | 3,232,000.00 | | 2,838,814.92 | | 10,988.31 | | 393,185.08 | 87.83 |
| 101-000.000-402.000 | REFUSE COLLECTION TAXES | 484,780.00 | | 425,780.76 | | 1,648.08 | | 58,999.24 | 87.83 |
| 101-000.000-409.000 | DELQ PERSONAL PROPERTY REVENU | 3,000.00 | | 2,013.00 | | (15.43) | | 987.00 | 67.10 |
| 101-000.000-415.000 | MISCELLANEOUS REVENUE | 15,000.00 | | 2,417.32 | | 42.04 | | 12,582.68 | 16.12 |
| 101-000.000-416.000 | WORK COMP DIVIDEND REVENUE | 7,000.00 | | 0.00 | | 0.00 | | 7,000.00 | 0.00 |
| 101-000.000-416.001 | PROPERTY & LIABILITY DIVIDEND REVENUE | 10,000.00 | | 8,048.00 | | 0.00 | | 1,952.00 | 80.48 |
| 101-000.000-419.000 | AT & T LEASE PAYMENTS | 60,000.00 | | 42,622.56 | | 5,327.82 | | 17,377.44 | 71.04 |
| 101-000.000-421.000 | METRO-PCS LEASE PAYMENTS | 48,000.00 | | 45,945.69 | | 7,251.44 | | 2,054.31 | 95.72 |
| 101-000.000-423.000 | WORK COMP REIMBURSEMENT | 20,000.00 | | 0.00 | | 0.00 | | 20,000.00 | 0.00 |
| 101-000.000-445.000 | PENALTIES AND INTEREST ON TAXES | 38,000.00 | | 19,401.82 | | 3,669.50 | | 18,598.18 | 51.06 |
| 101-000.000-446.000 | INVESTMENT INTEREST | 120,000.00 | | 80,283.94 | | 5,798.60 | | 39,716.06 | 66.90 |
| 101-000.000-447.000 | TAX 1% ADMINISTRATIVE FEE | 105,000.00 | | 102,959.25 | | 3,679.70 | | 2,040.75 | 98.06 |
| 101-000.000-448.000 | INSURANCE REIMBURSEMENT | 0.00 | | 8,506.67 | | 0.00 | | (8,506.67) | 100.00 |
| 101-000.000-455.000 | METRO AUTHORITY-FEE | 18,000.00 | | 0.00 | | 0.00 | | 18,000.00 | 0.00 |
| 101-000.000-456.000 | BUILDING PERMITS | 80,000.00 | | 16,612.09 | | 40.00 | | 63,387.91 | 20.77 |
| 101-000.000-456.283 | BONDS FORFEITED/EXPIRED | 65,000.00 | | 63,094.06 | | 0.00 | | 1,905.94 | 97.07 |
| 101-000.000-457.000 | ZONING, SITE, SPECIAL PERMITS | 7,500.00 | | 66,534.04 | | 4,991.00 | | (59,034.04) | 887.12 |
| 101-000.000-458.000 | PLUMBING/HEATING PERMITS | 20,000.00 | | 15,522.50 | | 1,520.00 | | 4,477.50 | 77.61 |
| 101-000.000-459.000 | ELECTRICAL PERMITS | 15,000.00 | | 11,242.50 | | 958.00 | | 3,757.50 | 74.95 |
| 101-000.000-460.000 | LICENSES/REGISTRATIONS & ETC DUE TO CIT | 12,000.00 | | 28,520.00 | | 4,920.00 | | (16,520.00) | 237.67 |
| 101-000.000-461.000 | DOG & CAT LICENSES | 2,000.00 | | 502.00 | | 104.00 | | 1,498.00 | 25.10 |
| 101-000.000-465.000 | CABLE TV REVENUES | 110,000.00 | | 42,775.57 | | 16,037.50 | | 67,224.43 | 38.89 |
| 101-000.000-470.000 | RECREATION SPECIAL PROGRAMS | 2,500.00 | | 1,861.00 | | 120.00 | | 639.00 | 74.44 |
| 101-000.000-470.001 | DOG PARK REVENUE | 0.00 | | 15.00 | | 0.00 | | (15.00) | 100.00 |
| 101-000.000-470.002 | COMMUNITY GARDEN REVENUE | 500.00 | | 60.00 | | 0.00 | | 440.00 | 12.00 |
| 101-000.000-471.000 | DONATIONS-OTHER | 0.00 | | 30.00 | | 0.00 | | (30.00) | 100.00 |
| 101-000.000-475.000 | COMM ROOM & BLDG RENT REVENUE | 80,000.00 | | 62,250.00 | | 10,492.50 | | 17,750.00 | 77.81 |
| 101-000.000-540.000 | 302 TRAINING FUNDS-REVENUES | 2,150.00 | | 2,196.37 | | 0.00 | | (46.37) | 102.16 |
| 101-000.000-543.000 | FEDERAL/STATE GRANT | 7,050.00 | | 7,072.90 | | 0.00 | | (22.90) | 100.32 |
| 101-000.000-545.000 | POLICE ACTIVITY - CPE REVENUE | 11,000.00 | | 11,000.00 | | 0.00 | | 0.00 | 100.00 |
| 101-000.000-545.500 | POLICE ACTIVITY REIMBURSEMENT | 5,585.00 | | 5,589.92 | | 0.00 | | (4.92) | 100.09 |
| 101-000.000-546.000 | POLICE CHARGES FOR SERVICES | 15,000.00 | | 7,102.40 | | 887.00 | | 7,897.60 | 47.35 |
| 101-000.000-573.001 | LCSA REVENUE | 0.00 | | 14,371.47 | | 0.00 | | (14,371.47) | 100.00 |
| 101-000.000-574.000 | STATE SHARED REVENUES | 511,110.00 | | 253,960.15 | | 84,764.00 | | 257,149.85 | 49.69 |
| 101-000.000-607.000 | FOIA FEES | 0.00 | | 598.75 | | 255.80 | | (598.75) | 100.00 |
| 101-000.000-612.000 | DISTRICT COURT FINES | 70,000.00 | | 35,091.95 | | 3,090.34 | | 34,908.05 | 50.13 |
| 101-000.000-626.000 | COMMUNITY DEVELOPMENT | 7,000.00 | | 0.00 | | 0.00 | | 7,000.00 | 0.00 |
| 101-000.000-627.000 | SIDEWALK REVENUES | 100,000.00 | | 16,725.91 | | 1,293.99 | | 83,274.09 | 16.73 |
| 101-000.000-628.000 | WEED/CODE ENFORCEMENT REVENUE | 30,000.00 | | 1,900.00 | | 0.00 | | 28,100.00 | 6.33 |
| 101-000.000-632.000 | PUBLIC SERVICES REIMBURSEMENT | 25,000.00 | | 7,147.29 | | 0.00 | | 17,852.71 | 28.59 |
| 101-000.000-664.000 | INTEREST INCOME- LEASES | 77,000.00 | | 0.00 | | 0.00 | | 77,000.00 | 0.00 |
| 101-000.000-669.000 | DPS BLDG RENT FROM WATER | 4,917.00 | | 0.00 | | 0.00 | | 4,917.00 | 0.00 |
| 101-000.000-671.000 | ADMINISTRATIVE REV RD FUND | 4,000.00 | | 0.00 | | 0.00 | | 4,000.00 | 0.00 |
| 101-000.000-676.001 | EMPLOYEE BENEFIT CONTRIBUTION | 40,000.00 | | 20,462.37 | | 0.00 | | 19,537.63 | 51.16 |
| 101-000.000-677.000 | ELECTION REIMBURSEMENTS | 5,425.00 | | 5,429.74 | | 0.00 | | (4.74) | 100.09 |
| 101-000.000-682.000 | SALE OF FIXED ASSET | 6,555.00 | | 6,555.00 | | 0.00 | | 0.00 | 100.00 |
| Total Dept 000.000 | | 5,477,072.00 | | 4,281,016.91 | | 167,864.19 | | 1,196,055.09 | 78.16 |
| TOTAL REVENUES | | 5,477,072.00 | | 4,281,016.91 | | 167,864.19 | | 1,196,055.09 | 78.16 |

Expenditures
Dept 100.000 - GOVERNMENT SERVICES

User: JESSICA
DB: Lathrup

PERIOD ENDING 02/28/2025

Item 7C.

| GL NUMBER | DESCRIPTION | 2024-25 | | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BGDGT USED |
|--|-------------------------------|-------------------|--------|--------------------------|---|------------------|--------------------|-------------------|-----------------|
| | | AMENDED BUDGET | NORMAL | 02/28/2025 (ABNORMAL) | MONTH 02/28/2025 INCREASE (DECREASE) | NORMAL | (ABNORMAL) BALANCE | | |
| Fund 101 - GENERAL FUND | | | | | | | | | |
| Expenditures | | | | | | | | | |
| 101-100.000-708.000 | PROPERTY & LIABILITY INSURANC | 56,000.00 | | 56,347.00 | | 0.00 | | (347.00) | 100.62 |
| 101-100.000-710.000 | UNEMPLOYMENT INSURANCE | 50.00 | | 9.84 | | 0.00 | | 40.16 | 19.68 |
| 101-100.000-712.000 | WORKER'S COMP INSURANCE | 7,000.00 | | 6,500.00 | | 0.00 | | 500.00 | 92.86 |
| 101-100.000-713.000 | MERS CITY CONTRIBUTIONS | 50,000.00 | | 0.00 | | 0.00 | | 50,000.00 | 0.00 |
| 101-100.000-726.000 | OFFICE SUPPLIES | 6,000.00 | | 1,958.62 | | 931.61 | | 4,041.38 | 32.64 |
| 101-100.000-732.000 | CODE ENFORCEMENT | 3,000.00 | | 1,930.00 | | 0.00 | | 1,070.00 | 64.33 |
| 101-100.000-733.000 | CASH SHORT/OVER | 0.00 | | (48.91) | | (50.05) | | 48.91 | 100.00 |
| 101-100.000-802.000 | TAX TRIBUNAL RETURNS | 2,000.00 | | 199.00 | | 0.00 | | 1,801.00 | 9.95 |
| 101-100.000-803.000 | MEMBERSHIPS & MEETINGS | 6,000.00 | | 3,195.06 | | 0.00 | | 2,804.94 | 53.25 |
| 101-100.000-804.000 | BUILDING TRADE INSPECTION | 56,250.00 | | 57,563.97 | | 10,798.65 | | (1,313.97) | 102.34 |
| 101-100.000-805.000 | CABLE TELEVISION | 58,500.00 | | 40,970.28 | | 5,526.67 | | 17,529.72 | 70.03 |
| 101-100.000-808.000 | COMMUNITY CENTER EXPENDITURE | 25,000.00 | | 19,105.33 | | 1,629.18 | | 5,894.67 | 76.42 |
| 101-100.000-810.000 | AUDITING & ACCOUNTING | 84,000.00 | | 98,530.98 | | 837.20 | | (14,530.98) | 117.30 |
| 101-100.000-822.000 | TRAINING | 7,000.00 | | 2,329.49 | | 0.00 | | 4,670.51 | 33.28 |
| 101-100.000-832.000 | CITIZEN COMMUNICATION/PR | 5,000.00 | | 257.00 | | 0.00 | | 4,743.00 | 5.14 |
| 101-100.000-840.000 | LIBRARY PAYMENT | 185,000.00 | | 59,969.00 | | 0.00 | | 125,031.00 | 32.42 |
| 101-100.000-848.000 | GOVERNMENT OPERATIONS | 32,500.00 | | 21,699.29 | | 3,255.79 | | 10,800.71 | 66.77 |
| 101-100.000-848.001 | TECHNOLOGY | 65,000.00 | | 60,937.82 | | 5,683.68 | | 4,062.18 | 93.75 |
| 101-100.000-850.000 | TELEPHONE EXPENDITURES | 15,000.00 | | 7,266.80 | | 1,050.31 | | 7,733.20 | 48.45 |
| 101-100.000-860.000 | VEHICLE EXPENSE | 5,000.00 | | 2,264.60 | | 250.00 | | 2,735.40 | 45.29 |
| 101-100.000-880.000 | CDBG EXPENDITURES | 2,000.00 | | 0.00 | | 0.00 | | 2,000.00 | 0.00 |
| 101-100.000-882.000 | PLANNING/CONSULTING FEES | 10,000.00 | | 38,892.77 | | 3,135.50 | | (28,892.77) | 388.93 |
| 101-100.000-900.000 | PRINTING/PUBLICATION COSTS | 11,000.00 | | 9,509.40 | | 3,375.96 | | 1,490.60 | 86.45 |
| 101-100.000-901.000 | POSTAGE FEES | 6,000.00 | | 5,732.23 | | 872.03 | | 267.77 | 95.54 |
| 101-100.000-955.000 | MISCELLANEOUS EXPENDITURES | 10,000.00 | | 7,684.68 | | 0.00 | | 2,315.32 | 76.85 |
| Total Dept 100.000 - GOVERNMENT SERVICES | | 707,300.00 | | 502,804.25 | | 37,296.53 | | 204,495.75 | 71.09 |
| Dept 101.000 - ADMINISTRATION | | | | | | | | | |
| 101-101.000-701.000 | SALARIES FULL-TIME | 453,440.00 | | 251,407.33 | | 33,547.15 | | 202,032.67 | 55.44 |
| 101-101.000-703.000 | EMPLOYEE TAXES & BENEFITS | 294,150.00 | | 211,618.15 | | 24,289.54 | | 82,531.85 | 71.94 |
| 101-101.000-717.000 | CODE ENFORCEMENT LEGAL | 20,000.00 | | 10,562.50 | | 1,332.50 | | 9,437.50 | 52.81 |
| 101-101.000-718.000 | ELECTIONS | 50,000.00 | | 35,994.88 | | 5,186.34 | | 14,005.12 | 71.99 |
| 101-101.000-719.000 | OFFICIALS EXPENSE | 5,000.00 | | 4,009.65 | | 0.00 | | 990.35 | 80.19 |
| 101-101.000-721.000 | DATA PROCESING & ASSESSMENTS | 37,800.00 | | 616.10 | | 0.00 | | 37,183.90 | 1.63 |
| 101-101.000-722.000 | LEGAL SERVICES | 55,000.00 | | 36,892.50 | | 5,672.50 | | 18,107.50 | 67.08 |
| 101-101.000-723.000 | BOARD OF REVIEW | 600.00 | | 0.00 | | 0.00 | | 600.00 | 0.00 |
| 101-101.000-803.000 | MEMBERSHIPS & MEETINGS | 2,000.00 | | 1,959.18 | | 484.38 | | 40.82 | 97.96 |
| 101-101.000-955.000 | MISCELLANEOUS EXPENDITURES | 9,000.00 | | 87.97 | | 0.00 | | 8,912.03 | 0.98 |
| Total Dept 101.000 - ADMINISTRATION | | 926,990.00 | | 553,148.26 | | 70,512.41 | | 373,841.74 | 59.67 |
| Dept 201.000 - BUILDING & GROUNDS | | | | | | | | | |
| 101-201.000-702.000 | SALARIES PART-TIME | 30,000.00 | | 19,157.84 | | 2,375.98 | | 10,842.16 | 63.86 |
| 101-201.000-703.000 | EMPLOYEE TAXES & BENEFITS | 0.00 | | (3,276.56) | | 0.00 | | 3,276.56 | 100.00 |
| 101-201.000-920.000 | UTILITIES | 60,000.00 | | 59,851.84 | | 8,632.34 | | 148.16 | 99.75 |
| 101-201.000-930.000 | BUILDING MAINTENANCE & REPAIR | 40,000.00 | | 33,963.41 | | 7,071.23 | | 6,036.59 | 84.91 |
| 101-201.000-930.001 | BUILDING - GRANTS | 5,359.00 | | 0.00 | | 0.00 | | 5,359.00 | 0.00 |
| 101-201.000-936.000 | EQUIPMENT MAINTENANCE | 7,500.00 | | 5.66 | | 0.00 | | 7,494.34 | 0.08 |
| 101-201.000-938.000 | PARKING LOT & GROUNDS | 5,000.00 | | 2,025.00 | | 200.00 | | 2,975.00 | 40.50 |
| 101-201.000-970.000 | CAPITAL EXPENDITURE | 6,000.00 | | 6,030.09 | | 0.00 | | (30.09) | 100.50 |
| Total Dept 201.000 - BUILDING & GROUNDS | | 153,859.00 | | 117,757.28 | | 18,279.55 | | 36,101.72 | 76.54 |

User: JESSICA
DB: Lathrup

PERIOD ENDING 02/28/2025

Item 7C.

| GL NUMBER | DESCRIPTION | 2024-25 | | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BDCGT USED |
|---|--|---------------------|--------|--------------------------|---|-------------------|------------|---------------------|-----------------|
| | | AMENDED BUDGET | NORMAL | 02/28/2025 (ABNORMAL) | MONTH 02/28/2025 INCREASE (DECREASE) | NORMAL | (ABNORMAL) | BALANCE | |
| Fund 101 - GENERAL FUND | | | | | | | | | |
| Expenditures | | | | | | | | | |
| Dept 301.000 - PUBLIC SAFETY | | | | | | | | | |
| 101-301.000-701.000 | SALARIES FULL-TIME | 1,050,000.00 | | 561,934.11 | | 75,446.24 | | 488,065.89 | 53.52 |
| 101-301.000-702.000 | SALARIES PART-TIME | 50,000.00 | | 50,451.31 | | 7,462.77 | | (451.31) | 100.90 |
| 101-301.000-703.000 | EMPLOYEE TAXES & BENEFITS | 690,000.00 | | 315,638.64 | | 36,124.55 | | 374,361.36 | 45.74 |
| 101-301.000-704.000 | SALARIES-OVERTIME | 40,000.00 | | 29,759.67 | | 3,788.11 | | 10,240.33 | 74.40 |
| 101-301.000-708.000 | PROPERTY & LIABILITY INSURANC | 37,106.00 | | 37,255.83 | | 0.00 | | (149.83) | 100.40 |
| 101-301.000-710.000 | UNEMPLOYMENT INSURANCE | 100.00 | | 7.50 | | 0.00 | | 92.50 | 7.50 |
| 101-301.000-712.000 | WORKER'S COMP INSURANCE | 14,000.00 | | 13,227.00 | | 0.00 | | 773.00 | 94.48 |
| 101-301.000-726.000 | OFFICE SUPPLIES | 4,000.00 | | 5,467.73 | | 300.68 | | (1,467.73) | 136.69 |
| 101-301.000-727.000 | ROAD SUPPLIES | 2,500.00 | | 1,167.79 | | 0.00 | | 1,332.21 | 46.71 |
| 101-301.000-728.000 | EVIDENCE SUPPLIES | 1,000.00 | | 258.87 | | 0.00 | | 741.13 | 25.89 |
| 101-301.000-729.000 | OFFICE MACHINE MAINTENANCE | 1,500.00 | | 618.43 | | 97.63 | | 881.57 | 41.23 |
| 101-301.000-731.000 | PUBLICATIONS/DOCUMENT REDUCIN | 500.00 | | 0.00 | | 0.00 | | 500.00 | 0.00 |
| 101-301.000-803.000 | MEMBERSHIPS & MEETINGS | 5,500.00 | | 2,127.95 | | 655.00 | | 3,372.05 | 38.69 |
| 101-301.000-821.000 | POLICE RESERVES | 500.00 | | 61.94 | | 0.00 | | 438.06 | 12.39 |
| 101-301.000-822.000 | TRAINING | 15,500.00 | | 10,783.67 | | 2,164.14 | | 4,716.33 | 69.57 |
| 101-301.000-823.000 | FIREARMS TRAINING | 9,000.00 | | 2,828.54 | | 0.00 | | 6,171.46 | 31.43 |
| 101-301.000-825.000 | ANIMAL CONTROL | 200.00 | | 170.17 | | 0.00 | | 29.83 | 85.09 |
| 101-301.000-826.000 | COMMUNITY POLICING | 1,100.00 | | 719.56 | | 0.00 | | 380.44 | 65.41 |
| 101-301.000-827.000 | 302 TRAINING FUNDS EXPENDITURES | 2,000.00 | | 2,196.37 | | 0.00 | | (196.37) | 109.82 |
| 101-301.000-828.000 | FIRE SERVICE/DISPATCH CONTRACT | 782,150.00 | | 529,689.50 | | 0.00 | | 252,460.50 | 67.72 |
| 101-301.000-829.000 | POLICE UNIFORMS & CLEANING | 15,000.00 | | 3,558.05 | | 1,176.96 | | 11,441.95 | 23.72 |
| 101-301.000-836.000 | PRISONER LOCKUP | 0.00 | | 1,500.00 | | 0.00 | | (1,500.00) | 100.00 |
| 101-301.000-837.000 | STATE OF MI LEIN USE | 3,000.00 | | 0.00 | | 0.00 | | 3,000.00 | 0.00 |
| 101-301.000-839.000 | CPE - CONTINUED PROFESSIONAL EDUCATION | 0.00 | | 3,532.00 | | 807.00 | | (3,532.00) | 100.00 |
| 101-301.000-848.001 | TECHNOLOGY | 26,900.00 | | 24,223.52 | | 0.00 | | 2,676.48 | 90.05 |
| 101-301.000-850.000 | TELEPHONE EXPENDITURES | 11,000.00 | | 3,685.70 | | 398.00 | | 7,314.30 | 33.51 |
| 101-301.000-851.000 | RADIO COMMUNICATIONS | 13,500.00 | | 5,931.50 | | 0.00 | | 7,568.50 | 43.94 |
| 101-301.000-860.000 | VEHICLE EXPENSE | 47,000.00 | | 45,466.60 | | 5,339.23 | | 1,533.40 | 96.74 |
| 101-301.000-955.000 | MISCELLANEOUS EXPENDITURES | 0.00 | | 259.00 | | 259.00 | | (259.00) | 100.00 |
| 101-301.000-970.000 | CAPITAL EXPENDITURE | 13,500.00 | | 0.00 | | 0.00 | | 13,500.00 | 0.00 |
| Total Dept 301.000 - PUBLIC SAFETY | | 2,836,556.00 | | 1,652,520.95 | | 134,019.31 | | 1,184,035.05 | 58.26 |
| Dept 401.000 | | | | | | | | | |
| 101-401.000-703.000 | EMPLOYEE TAXES & BENEFITS | 20,000.00 | | 9,564.80 | | 1,208.10 | | 10,435.20 | 47.82 |
| 101-401.000-860.000 | VEHICLE EXPENSE | 4,000.00 | | 2,738.62 | | 0.00 | | 1,261.38 | 68.47 |
| 101-401.000-890.000 | PARK MAINTENANCE | 2,000.00 | | 0.00 | | 0.00 | | 2,000.00 | 0.00 |
| 101-401.000-891.000 | TREE MAINTENANCE | 10,000.00 | | 0.00 | | 0.00 | | 10,000.00 | 0.00 |
| 101-401.000-892.000 | SIDEWALK MAINTENANCE | 0.00 | | 100.00 | | 0.00 | | (100.00) | 100.00 |
| 101-401.000-893.000 | MAILBOXES | 0.00 | | 176.20 | | 0.00 | | (176.20) | 100.00 |
| 101-401.000-920.000 | UTILITIES | 25,000.00 | | 7,621.16 | | 1,992.07 | | 17,378.84 | 30.48 |
| 101-401.000-921.000 | CONTRACTUAL SERVICES | 145,000.00 | | 53,753.66 | | 10,750.73 | | 91,246.34 | 37.07 |
| 101-401.000-936.000 | EQUIPMENT MAINTENANCE | 4,000.00 | | 504.80 | | 0.00 | | 3,495.20 | 12.62 |
| 101-401.000-970.000 | CAPITAL EXPENDITURE | 58,500.00 | | 46,689.28 | | 3,735.00 | | 11,810.72 | 79.81 |
| Total Dept 401.000 | | 268,500.00 | | 121,148.52 | | 17,685.90 | | 147,351.48 | 45.12 |
| Dept 501.000 - LEAF COLLECTION | | | | | | | | | |
| 101-501.000-955.000 | MISCELLANEOUS EXPENDITURES | 1,000.00 | | 0.00 | | 0.00 | | 1,000.00 | 0.00 |
| 101-501.000-976.000 | ROAD EQUIPMENT MAINTENANCE | 750.00 | | 620.70 | | 0.00 | | 129.30 | 82.76 |
| 101-501.000-978.000 | REFUSE EQUIP/ROLLOFF EXPEND | 7,000.00 | | 0.00 | | 0.00 | | 7,000.00 | 0.00 |

PERIOD ENDING 02/28/2025

Item 7C.

| GL NUMBER | DESCRIPTION | 2024-25 | | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BDGT USED |
|--------------------------------------|---------------------------|----------------|--------|--------------------------|------------------------------|--------------|-----------|-----------------------|----------------|
| | | AMENDED BUDGET | NORMAL | 02/28/2025 (ABNORMAL) | MONTH 02/28/2025 INCREASE | (DECREASE) | NORMAL | (ABNORMAL) BALANCE | |
| Fund 101 - GENERAL FUND | | | | | | | | | |
| Expenditures | | | | | | | | | |
| Total Dept 501.000 - LEAF COLLECTION | | 8,750.00 | | 620.70 | | 0.00 | | 8,129.30 | 7.09 |
| Dept 502.000 | | | | | | | | | |
| 101-502.000-801.001 | SOCRRA | 401,525.00 | | 253,287.75 | | 33,466.99 | | 148,237.25 | 63.08 |
| Total Dept 502.000 | | 401,525.00 | | 253,287.75 | | 33,466.99 | | 148,237.25 | 63.08 |
| Dept 601.000 - RECREATION | | | | | | | | | |
| 101-601.000-712.000 | WORKER'S COMP INSURANCE | 0.00 | | 750.00 | | 0.00 | | (750.00) | 100.00 |
| 101-601.000-806.000 | ADULT PROGRAMS | 5,000.00 | | 294.94 | | 0.00 | | 4,705.06 | 5.90 |
| 101-601.000-807.000 | BUS TRANSPORTATION | 1,000.00 | | 0.00 | | 0.00 | | 1,000.00 | 0.00 |
| 101-601.000-811.000 | SENIOR ACTIVITIES | 5,000.00 | | 0.00 | | 0.00 | | 5,000.00 | 0.00 |
| 101-601.000-812.000 | COMMUNITY EVENTS | 5,000.00 | | 1,906.99 | | 556.94 | | 3,093.01 | 38.14 |
| 101-601.000-813.000 | CHILDREN/YOUTH ACTIVITIES | 5,000.00 | | 271.27 | | 0.00 | | 4,728.73 | 5.43 |
| 101-601.000-815.000 | COMMUNITY GARDEN | 500.00 | | 0.00 | | 0.00 | | 500.00 | 0.00 |
| 101-601.000-843.000 | DOG PARK EXPENSES | 250.00 | | 0.00 | | 0.00 | | 250.00 | 0.00 |
| 101-601.000-884.000 | CONCERTS IN THE PARK | 750.00 | | 0.00 | | 0.00 | | 750.00 | 0.00 |
| Total Dept 601.000 - RECREATION | | 22,500.00 | | 3,223.20 | | 556.94 | | 19,276.80 | 14.33 |
| TOTAL EXPENDITURES | | 5,325,980.00 | | 3,204,510.91 | | 311,817.63 | | 2,121,469.09 | 60.17 |
| Fund 101 - GENERAL FUND: | | | | | | | | | |
| TOTAL REVENUES | | 5,477,072.00 | | 4,281,016.91 | | 167,864.19 | | 1,196,055.09 | 78.16 |
| TOTAL EXPENDITURES | | 5,325,980.00 | | 3,204,510.91 | | 311,817.63 | | 2,121,469.09 | 60.17 |
| NET OF REVENUES & EXPENDITURES | | 151,092.00 | | 1,076,506.00 | | (143,953.44) | | (925,414.00) | 712.48 |

User: JESSICA
DB: Lathrup

PERIOD ENDING 02/28/2025

Item 7C.

| GL NUMBER | DESCRIPTION | 2024-25 | | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BGDGT USED |
|--|------------------------------|----------------|--------|--------------------------|------------------------------|------------|-----------|-----------------------|-----------------|
| | | AMENDED BUDGET | NORMAL | 02/28/2025 (ABNORMAL) | MONTH 02/28/2025 INCREASE | (DECREASE) | NORMAL | (ABNORMAL) BALANCE | |
| Fund 202 - MAJOR ROAD FUND | | | | | | | | | |
| Revenues | | | | | | | | | |
| Dept 702.000 | | | | | | | | | |
| 202-702.000-415.000 | MISCELLANEOUS REVENUES | 22,332.00 | | 22,332.00 | | 0.00 | | 0.00 | 100.00 |
| 202-702.000-574.000 | STATE SHARED REVENUES | 410,000.00 | | 218,753.69 | | 46,262.53 | | 191,246.31 | 53.35 |
| Total Dept 702.000 | | 432,332.00 | | 241,085.69 | | 46,262.53 | | 191,246.31 | 55.76 |
| TOTAL REVENUES | | 432,332.00 | | 241,085.69 | | 46,262.53 | | 191,246.31 | 55.76 |
| Expenditures | | | | | | | | | |
| Dept 702.000 | | | | | | | | | |
| 202-702.000-703.000 | EMPLOYEE TAXES & BENEFITS | 5,000.00 | | 544.92 | | 55.41 | | 4,455.08 | 10.90 |
| 202-702.000-705.000 | SALARIES-ADMIN | 6,500.00 | | 3,663.75 | | 488.50 | | 2,836.25 | 56.37 |
| 202-702.000-810.000 | AUDITING & ACCOUNTING | 7,450.00 | | 7,441.73 | | 0.00 | | 8.27 | 99.89 |
| 202-702.000-856.000 | ADMINISTRATION & ENGINEERING | 4,000.00 | | 4,172.00 | | 0.00 | | (172.00) | 104.30 |
| 202-702.000-858.000 | ROAD CONSTRUCTION | 220,000.00 | | 118.00 | | 0.00 | | 219,882.00 | 0.05 |
| 202-702.000-861.000 | ROAD MAINTENANCE | 10,000.00 | | 3,158.53 | | 0.00 | | 6,841.47 | 31.59 |
| 202-702.000-862.000 | ROADSIDE MAINTENANCE | 1,000.00 | | 0.00 | | 0.00 | | 1,000.00 | 0.00 |
| 202-702.000-864.000 | TRAFFIC CONTROLS | 30,000.00 | | 2,135.53 | | 194.14 | | 27,864.47 | 7.12 |
| 202-702.000-866.000 | SNOW & ICE REMOVAL | 5,500.00 | | 1,536.17 | | 0.00 | | 3,963.83 | 27.93 |
| 202-702.000-867.000 | EQUIPMENT RENTAL | 5,000.00 | | 0.00 | | 0.00 | | 5,000.00 | 0.00 |
| 202-702.000-870.000 | FORESTRY | 30,000.00 | | 2,670.00 | | 0.00 | | 27,330.00 | 8.90 |
| 202-702.000-921.000 | CONTRACTUAL SERVICES | 70,000.00 | | 27,752.15 | | 5,550.43 | | 42,247.85 | 39.65 |
| 202-702.000-999.203 | TRANSFER OUT TO LOCAL ROADS | 102,500.00 | | 0.00 | | 0.00 | | 102,500.00 | 0.00 |
| Total Dept 702.000 | | 496,950.00 | | 53,192.78 | | 6,288.48 | | 443,757.22 | 10.70 |
| Dept 702.100 - CAPITAL IMP - STREET BOND | | | | | | | | | |
| 202-702.100-970.000 | CAPITAL EXPENDITURE | 0.00 | | 250.00 | | 250.00 | | (250.00) | 100.00 |
| Total Dept 702.100 - CAPITAL IMP - STREET BOND | | 0.00 | | 250.00 | | 250.00 | | (250.00) | 100.00 |
| TOTAL EXPENDITURES | | 496,950.00 | | 53,442.78 | | 6,538.48 | | 443,507.22 | 10.75 |
| Fund 202 - MAJOR ROAD FUND: | | | | | | | | | |
| TOTAL REVENUES | | 432,332.00 | | 241,085.69 | | 46,262.53 | | 191,246.31 | 55.76 |
| TOTAL EXPENDITURES | | 496,950.00 | | 53,442.78 | | 6,538.48 | | 443,507.22 | 10.75 |
| NET OF REVENUES & EXPENDITURES | | (64,618.00) | | 187,642.91 | | 39,724.05 | | (252,260.91) | 290.39 |

PERIOD ENDING 02/28/2025

Item 7C.

| GL NUMBER | DESCRIPTION | 2024-25 | | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BDGT USED |
|--|------------------------------|----------------|--------|--------------------------|------------------|---------------------|-----------|--------------------|----------------|
| | | AMENDED BUDGET | NORMAL | 02/28/2025 (ABNORMAL) | MONTH 02/28/2025 | INCREASE (DECREASE) | NORMAL | (ABNORMAL) BALANCE | |
| Fund 203 - LOCAL ROAD FUND | | | | | | | | | |
| Revenues | | | | | | | | | |
| Dept 703.000 | | | | | | | | | |
| 203-703.000-574.000 | STATE SHARED REVENUES | 190,000.00 | | 102,293.79 | | 21,633.31 | | 87,706.21 | 53.84 |
| 203-703.000-690.202 | TRANSFER IN FROM MAJOR ROADS | 102,500.00 | | 0.00 | | 0.00 | | 102,500.00 | 0.00 |
| Total Dept 703.000 | | 292,500.00 | | 102,293.79 | | 21,633.31 | | 190,206.21 | 34.97 |
| TOTAL REVENUES | | 292,500.00 | | 102,293.79 | | 21,633.31 | | 190,206.21 | 34.97 |
| Expenditures | | | | | | | | | |
| Dept 703.000 | | | | | | | | | |
| 203-703.000-703.000 | EMPLOYEE TAXES & BENEFITS | 14,000.00 | | 544.92 | | 55.41 | | 13,455.08 | 3.89 |
| 203-703.000-705.000 | SALARIES-ADMIN | 6,500.00 | | 3,663.75 | | 488.50 | | 2,836.25 | 56.37 |
| 203-703.000-810.000 | AUDITING & ACCOUNTING | 3,700.00 | | 3,007.39 | | 0.00 | | 692.61 | 81.28 |
| 203-703.000-861.000 | ROAD MAINTENANCE | 20,000.00 | | 7,156.03 | | 0.00 | | 12,843.97 | 35.78 |
| 203-703.000-862.000 | ROADSIDE MAINTENANCE | 5,000.00 | | 0.00 | | 0.00 | | 5,000.00 | 0.00 |
| 203-703.000-864.000 | TRAFFIC CONTROLS | 10,000.00 | | 1,420.68 | | 194.14 | | 8,579.32 | 14.21 |
| 203-703.000-866.000 | SNOW & ICE REMOVAL | 5,500.00 | | 1,536.17 | | 0.00 | | 3,963.83 | 27.93 |
| 203-703.000-867.000 | EQUIPMENT RENTAL | 2,000.00 | | 0.00 | | 0.00 | | 2,000.00 | 0.00 |
| 203-703.000-868.000 | NON-MOTOR FACILITIES | 5,000.00 | | 0.00 | | 0.00 | | 5,000.00 | 0.00 |
| 203-703.000-870.000 | FORESTRY | 30,000.00 | | 13,730.00 | | 0.00 | | 16,270.00 | 45.77 |
| 203-703.000-921.000 | CONTRACTUAL SERVICES | 79,000.00 | | 27,752.15 | | 5,550.43 | | 51,247.85 | 35.13 |
| Total Dept 703.000 | | 180,700.00 | | 58,811.09 | | 6,288.48 | | 121,888.91 | 32.55 |
| Dept 703.100 - CAPITAL IMP - STREET BOND | | | | | | | | | |
| 203-703.100-970.000 | CAPITAL EXP - STREET BOND | 0.00 | | 250.00 | | 250.00 | | (250.00) | 100.00 |
| Total Dept 703.100 - CAPITAL IMP - STREET BOND | | 0.00 | | 250.00 | | 250.00 | | (250.00) | 100.00 |
| TOTAL EXPENDITURES | | 180,700.00 | | 59,061.09 | | 6,538.48 | | 121,638.91 | 32.68 |
| Fund 203 - LOCAL ROAD FUND: | | | | | | | | | |
| TOTAL REVENUES | | 292,500.00 | | 102,293.79 | | 21,633.31 | | 190,206.21 | 34.97 |
| TOTAL EXPENDITURES | | 180,700.00 | | 59,061.09 | | 6,538.48 | | 121,638.91 | 32.68 |
| NET OF REVENUES & EXPENDITURES | | 111,800.00 | | 43,232.70 | | 15,094.83 | | 68,567.30 | 38.67 |

PERIOD ENDING 02/28/2025

Item 7C.

| GL NUMBER | DESCRIPTION | 2024-25 | | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BDGT USED |
|--------------------------------------|---------------------|----------------|--------|--------------------------|------------------|---------------------|-----------|------------|----------------|
| | | AMENDED BUDGET | NORMAL | 02/28/2025 (ABNORMAL) | MONTH 02/28/2025 | INCREASE (DECREASE) | NORMAL | (ABNORMAL) | |
| Fund 258 - CAPITAL ACQUISITION FUND | | | | | | | | | |
| Revenues | | | | | | | | | |
| Dept 000.000 | | | | | | | | | |
| 258-000.000-446.000 | INVESTMENT INTEREST | 0.00 | | 379.76 | | 0.00 | | (379.76) | 100.00 |
| Total Dept 000.000 | | 0.00 | | 379.76 | | 0.00 | | (379.76) | 100.00 |
| TOTAL REVENUES | | 0.00 | | 379.76 | | 0.00 | | (379.76) | 100.00 |
| Fund 258 - CAPITAL ACQUISITION FUND: | | | | | | | | | |
| TOTAL REVENUES | | 0.00 | | 379.76 | | 0.00 | | (379.76) | 100.00 |
| TOTAL EXPENDITURES | | 0.00 | | 0.00 | | 0.00 | | 0.00 | 0.00 |
| NET OF REVENUES & EXPENDITURES | | 0.00 | | 379.76 | | 0.00 | | (379.76) | 100.00 |

User: JESSICA

DB: Lathrup

PERIOD ENDING 02/28/2025

Item 7C.

| GL NUMBER | DESCRIPTION | 2024-25 | | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BDGT USED |
|------------------------------------|-------------------------|----------------|--------|--------------------------|------------------------------|------------|-----------|-----------------------|----------------|
| | | AMENDED BUDGET | NORMAL | 02/28/2025 (ABNORMAL) | MONTH 02/28/2025 INCREASE | (DECREASE) | NORMAL | (ABNORMAL) BALANCE | |
| Fund 397 - ROAD MILLAGE BOND FUND | | | | | | | | | |
| Revenues | | | | | | | | | |
| Dept 000.000 | | | | | | | | | |
| 397-000.000-403.000 | ROAD BOND DEBT TAXES | 680,000.00 | | 644,992.22 | | 2,496.64 | | 35,007.78 | 94.85 |
| 397-000.000-446.000 | INVESTMENT INTEREST | 4,000.00 | | 2,498.20 | | 265.04 | | 1,501.80 | 62.46 |
| Total Dept 000.000 | | 684,000.00 | | 647,490.42 | | 2,761.68 | | 36,509.58 | 94.66 |
| TOTAL REVENUES | | 684,000.00 | | 647,490.42 | | 2,761.68 | | 36,509.58 | 94.66 |
| Expenditures | | | | | | | | | |
| Dept 000.000 | | | | | | | | | |
| 397-000.000-720.000 | INTEREST EXPENSE | 183,000.00 | | 91,500.00 | | 0.00 | | 91,500.00 | 50.00 |
| 397-000.000-905.000 | BOND PRINCIPAL PAYMENTS | 405,000.00 | | 0.00 | | 0.00 | | 405,000.00 | 0.00 |
| Total Dept 000.000 | | 588,000.00 | | 91,500.00 | | 0.00 | | 496,500.00 | 15.56 |
| TOTAL EXPENDITURES | | 588,000.00 | | 91,500.00 | | 0.00 | | 496,500.00 | 15.56 |
| Fund 397 - ROAD MILLAGE BOND FUND: | | | | | | | | | |
| TOTAL REVENUES | | 684,000.00 | | 647,490.42 | | 2,761.68 | | 36,509.58 | 94.66 |
| TOTAL EXPENDITURES | | 588,000.00 | | 91,500.00 | | 0.00 | | 496,500.00 | 15.56 |
| NET OF REVENUES & EXPENDITURES | | 96,000.00 | | 555,990.42 | | 2,761.68 | | (459,990.42) | 579.16 |

User: JESSICA
DB: Lathrup

PERIOD ENDING 02/28/2025

Item 7C.

| GL NUMBER | DESCRIPTION | 2024-25 | | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BGDGT USED |
|--|-----------------------------|----------------|--------|--------------------------|------------------|---------------------|-----------|--------------------|-----------------|
| | | AMENDED BUDGET | NORMAL | 02/28/2025 (ABNORMAL) | MONTH 02/28/2025 | INCREASE (DECREASE) | NORMAL | (ABNORMAL) BALANCE | |
| Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY | | | | | | | | | |
| Revenues | | | | | | | | | |
| Dept 000.000 | | | | | | | | | |
| 494-000.000-407.000 | TIFA-CAPTURE TAXES | 410,000.00 | | 424,431.85 | | 3,182.06 | | (14,431.85) | 103.52 |
| 494-000.000-410.000 | TAX COLLECTED OTHER | 37,488.00 | | 34,280.67 | | 224.42 | | 3,207.33 | 91.44 |
| 494-000.000-415.000 | MISCELLANEOUS REVENUE | 23,000.00 | | 6,100.00 | | 0.00 | | 16,900.00 | 26.52 |
| 494-000.000-446.000 | INVESTMENT INTEREST | 40,000.00 | | 23,996.98 | | 230.56 | | 16,003.02 | 59.99 |
| 494-000.000-614.000 | MUSIC FEST REV | 16,250.00 | | 16,367.45 | | 75.00 | | (117.45) | 100.72 |
| 494-000.000-615.000 | MAIN STREET REVENUES | 600.00 | | 600.00 | | 0.00 | | 0.00 | 100.00 |
| Total Dept 000.000 | | 527,338.00 | | 505,776.95 | | 3,712.04 | | 21,561.05 | 95.91 |
| TOTAL REVENUES | | 527,338.00 | | 505,776.95 | | 3,712.04 | | 21,561.05 | 95.91 |
| Expenditures | | | | | | | | | |
| Dept 000.000 | | | | | | | | | |
| 494-000.000-701.000 | SALARIES FULL-TIME | 180,000.00 | | 83,421.05 | | 12,460.13 | | 96,578.95 | 46.35 |
| 494-000.000-702.000 | SALARIES PART-TIME | 5,000.00 | | 0.00 | | 0.00 | | 5,000.00 | 0.00 |
| 494-000.000-703.000 | EMPLOYEE TAXES & BENEFITS | 65,000.00 | | 28,896.45 | | 3,689.89 | | 36,103.55 | 44.46 |
| 494-000.000-722.000 | LEGAL SERVICES | 900.00 | | 0.00 | | 0.00 | | 900.00 | 0.00 |
| 494-000.000-726.000 | OFFICE SUPPLIES | 3,755.00 | | 233.39 | | 0.00 | | 3,521.61 | 6.22 |
| 494-000.000-802.000 | TAX TRIBUNAL RETURNS | 2,000.00 | | 0.00 | | 0.00 | | 2,000.00 | 0.00 |
| 494-000.000-810.000 | AUDITING & ACCOUNTING | 8,900.00 | | 10,923.57 | | 119.60 | | (2,023.57) | 122.74 |
| 494-000.000-822.000 | TRAINING/MEMBERSHIP | 7,125.00 | | 1,811.39 | | 1,676.39 | | 5,313.61 | 25.42 |
| 494-000.000-844.000 | MAIN STREET PROGRAM | 28,500.00 | | 25,721.14 | | 5.29 | | 2,778.86 | 90.25 |
| 494-000.000-845.000 | STREETSCAPING | 39,000.00 | | 29,027.18 | | (5,300.00) | | 9,972.82 | 74.43 |
| 494-000.000-846.000 | MUSIC FESTIVAL EXP | 0.00 | | 1,950.00 | | 825.00 | | (1,950.00) | 100.00 |
| 494-000.000-882.000 | PLANNING/CONSULTING FEES | 15,300.00 | | 16,500.00 | | 1,200.00 | | (1,200.00) | 107.84 |
| 494-000.000-900.000 | PRINTING/PUBLICATION COSTS | 2,000.00 | | 68.36 | | 68.36 | | 1,931.64 | 3.42 |
| 494-000.000-901.000 | POSTAGE FEES | 200.00 | | 0.00 | | 0.00 | | 200.00 | 0.00 |
| 494-000.000-933.000 | REPAIRS & MAINTENANCE | 503,980.00 | | 18,330.40 | | 29.84 | | 485,649.60 | 3.64 |
| 494-000.000-955.000 | MISCELLANEOUS EXPENDITURES | 23,457.00 | | 1,973.86 | | 0.00 | | 21,483.14 | 8.41 |
| 494-000.000-968.001 | DEPRECIATION INFRASTRUCTURE | 30,000.00 | | 0.00 | | 0.00 | | 30,000.00 | 0.00 |
| 494-000.000-971.000 | SIGN GRANT PROGRAM | 10,000.00 | | 0.00 | | 0.00 | | 10,000.00 | 0.00 |
| 494-000.000-971.001 | FACADE GRANT PROGRAM | 20,000.00 | | 0.00 | | 0.00 | | 20,000.00 | 0.00 |
| Total Dept 000.000 | | 945,117.00 | | 218,856.79 | | 14,774.50 | | 726,260.21 | 23.16 |
| TOTAL EXPENDITURES | | 945,117.00 | | 218,856.79 | | 14,774.50 | | 726,260.21 | 23.16 |
| Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY: | | | | | | | | | |
| TOTAL REVENUES | | 527,338.00 | | 505,776.95 | | 3,712.04 | | 21,561.05 | 95.91 |
| TOTAL EXPENDITURES | | 945,117.00 | | 218,856.79 | | 14,774.50 | | 726,260.21 | 23.16 |
| NET OF REVENUES & EXPENDITURES | | (417,779.00) | | 286,920.16 | | (11,062.46) | | (704,699.16) | 68.68 |

User: JESSICA
DB: Lathrup

PERIOD ENDING 02/28/2025

Item 7C.

| GL NUMBER | DESCRIPTION | 2024-25 | | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BGDGT USED |
|--|-----------------------------------|---------------------|--------|--------------------------|------------------------------|-------------------|-----------|-----------------------|-----------------|
| | | AMENDED BUDGET | NORMAL | 02/28/2025 (ABNORMAL) | MONTH 02/28/2025 INCREASE | (DECREASE) | NORMAL | (ABNORMAL) BALANCE | |
| Fund 592 - WATER & SEWER FUND | | | | | | | | | |
| Revenues | | | | | | | | | |
| Dept 536.000 - WATER DEPARTMENT | | | | | | | | | |
| 592-536.000-415.000 | MISCELLANEOUS REVENUES | 20,000.00 | | 31,094.86 | | 15,408.73 | | (11,094.86) | 155.47 |
| 592-536.000-640.000 | WATER SERVICE | 770,000.00 | | 482,276.44 | | 65,253.89 | | 287,723.56 | 62.63 |
| 592-536.000-640.001 | BOND REVENUE | 229,000.00 | | 152,436.55 | | 19,056.70 | | 76,563.45 | 66.57 |
| 592-536.000-641.000 | WATER & SEWER PENALTIES | 25,000.00 | | 23,744.73 | | 2,542.94 | | 1,255.27 | 94.98 |
| 592-536.000-642.000 | METER CHARGE REVENUE | 81,000.00 | | 45,278.30 | | (4,440.20) | | 35,721.70 | 55.90 |
| 592-536.000-646.000 | TAP-IN FEES | 2,100.00 | | 3,600.00 | | 0.00 | | (1,500.00) | 171.43 |
| 592-536.000-665.000 | INVESTMENT INTEREST | 20,000.00 | | 11,487.47 | | 336.71 | | 8,512.53 | 57.44 |
| Total Dept 536.000 - WATER DEPARTMENT | | 1,147,100.00 | | 749,918.35 | | 98,158.77 | | 397,181.65 | 65.38 |
| Dept 537.000 - SEWER DEPARTMENT | | | | | | | | | |
| 592-537.000-415.000 | MISCELLANEOUS REVENUES | 0.00 | | 199.75 | | 0.00 | | (199.75) | 100.00 |
| 592-537.000-424.000 | UNEARNED REVENUE | 213,321.00 | | 213,320.95 | | 0.00 | | 0.05 | 100.00 |
| 592-537.000-641.000 | WATER & SEWER PENALTIES | 40,000.00 | | 34,150.21 | | 3,538.38 | | 5,849.79 | 85.38 |
| 592-537.000-645.000 | SEWAGE DISPOSAL REVENUE | 1,805,000.00 | | 906,622.85 | | 123,421.53 | | 898,377.15 | 50.23 |
| 592-537.000-651.000 | INDUSTRIAL SURCHARGE | 42,000.00 | | 19,855.73 | | 2,412.93 | | 22,144.27 | 47.28 |
| 592-537.000-665.000 | INVESTMENT INTEREST | 20,000.00 | | 11,487.50 | | 336.70 | | 8,512.50 | 57.44 |
| Total Dept 537.000 - SEWER DEPARTMENT | | 2,120,321.00 | | 1,185,636.99 | | 129,709.54 | | 934,684.01 | 55.92 |
| TOTAL REVENUES | | 3,267,421.00 | | 1,935,555.34 | | 227,868.31 | | 1,331,865.66 | 59.24 |
| Expenditures | | | | | | | | | |
| Dept 536.000 - WATER DEPARTMENT | | | | | | | | | |
| 592-536.000-701.000 | SALARIES FULL-TIME | 49,980.00 | | 28,621.38 | | 3,909.24 | | 21,358.62 | 57.27 |
| 592-536.000-703.000 | EMPLOYEE TAXES & BENEFITS | 140,000.00 | | 68,296.60 | | 8,902.12 | | 71,703.40 | 48.78 |
| 592-536.000-708.000 | PROPERTY & LIABILITY INSURANC | 10,550.00 | | 10,576.33 | | 0.00 | | (26.33) | 100.25 |
| 592-536.000-726.000 | OFFICE SUPPLIES | 0.00 | | 255.45 | | 0.00 | | (255.45) | 100.00 |
| 592-536.000-803.000 | MEMBERSHIPS & MEETINGS | 2,500.00 | | 0.00 | | 0.00 | | 2,500.00 | 0.00 |
| 592-536.000-810.000 | AUDITING & ACCOUNTING | 10,400.00 | | 12,503.31 | | 119.60 | | (2,103.31) | 120.22 |
| 592-536.000-856.000 | ADMINISTRATION & ENGINEERING | 10,000.00 | | 7,175.50 | | 3,163.00 | | 2,824.50 | 71.76 |
| 592-536.000-860.000 | VEHICLE EXPENSE | 0.00 | | 102.33 | | 0.00 | | (102.33) | 100.00 |
| 592-536.000-875.000 | PENSION EXPENSE | 25,000.00 | | 0.00 | | 0.00 | | 25,000.00 | 0.00 |
| 592-536.000-900.000 | PRINTING/PUBLICATION COSTS | 2,500.00 | | 0.00 | | 0.00 | | 2,500.00 | 0.00 |
| 592-536.000-902.000 | BILLING SERVICES | 10,000.00 | | 7,998.18 | | 803.45 | | 2,001.82 | 79.98 |
| 592-536.000-921.000 | CONTRACTUAL SERVICES | 78,000.00 | | 49,879.45 | | 6,768.94 | | 28,120.55 | 63.95 |
| 592-536.000-935.000 | EQUIPMENT REPLACEMENT | 2,500.00 | | 26.63 | | 26.63 | | 2,473.37 | 1.07 |
| 592-536.000-937.000 | WATER SYSTEM MAINTENANCE | 70,000.00 | | 74,308.60 | | 12,257.08 | | (4,308.60) | 106.16 |
| 592-536.000-940.000 | RENT & UTILITIES WATER & SEWE | 5,000.00 | | 0.00 | | 0.00 | | 5,000.00 | 0.00 |
| 592-536.000-944.000 | WATER PURCHASES | 360,000.00 | | 157,845.60 | | 21,819.74 | | 202,154.40 | 43.85 |
| 592-536.000-970.000 | CAPITAL EXPENDITURE | 0.00 | | 14,495.00 | | 250.00 | | (14,495.00) | 100.00 |
| 592-536.000-974.000 | WATER MAIN PROJECT | 300,000.00 | | 95,194.74 | | 13,685.00 | | 204,805.26 | 31.73 |
| Total Dept 536.000 - WATER DEPARTMENT | | 1,076,430.00 | | 527,279.10 | | 71,704.80 | | 549,150.90 | 48.98 |
| Dept 536.300 - WATER DEPARTMENT | | | | | | | | | |
| 592-536.300-970.000 | CAPITAL EXP - WATER METER REPLACE | 13,000.00 | | 3,350.70 | | 0.00 | | 9,649.30 | 25.77 |
| Total Dept 536.300 - WATER DEPARTMENT | | 13,000.00 | | 3,350.70 | | 0.00 | | 9,649.30 | 25.77 |
| Dept 536.500 - WATER DEPARTMENT | | | | | | | | | |

User: JESSICA
DB: Lathrup

PERIOD ENDING 02/28/2025

Item 7C.

| GL NUMBER | DESCRIPTION | 2024-25 | | YTD BALANCE | ACTIVITY FOR | | AVAILABLE | | % BDGT USED |
|---------------------------------------|--------------------------------------|----------------|--------|--------------------------|------------------|---------------------|-----------|----------------|----------------|
| | | AMENDED BUDGET | NORMAL | 02/28/2025 (ABNORMAL) | MONTH 02/28/2025 | INCREASE (DECREASE) | NORMAL | (ABNORMAL) | |
| Fund 592 - WATER & SEWER FUND | | | | | | | | | |
| Expenditures | | | | | | | | | |
| 592-536.500-970.000 | CAPITAL FIRE HYDRANTS | 0.00 | | (10.00) | | 0.00 | | 10.00 | 100.00 |
| Total Dept 536.500 - WATER DEPARTMENT | | 0.00 | | (10.00) | | 0.00 | | 10.00 | 100.00 |
| Dept 537.000 - SEWER DEPARTMENT | | | | | | | | | |
| 592-537.000-701.000 | SALARIES FULL-TIME | 49,980.00 | | 28,621.38 | | 3,909.24 | | 21,358.62 | 57.27 |
| 592-537.000-703.000 | EMPLOYEE TAXES & BENEFITS | 48,000.00 | | 45,670.58 | | 5,543.02 | | 2,329.42 | 95.15 |
| 592-537.000-708.000 | PROPERTY & LIABILITY INSURANC | 10,550.00 | | 10,543.50 | | 0.00 | | 6.50 | 99.94 |
| 592-537.000-720.000 | INTEREST EXPENSE | 170,200.00 | | 82,345.53 | | 3,562.50 | | 87,854.47 | 48.38 |
| 592-537.000-725.000 | PAYING AGENT FEES | 1,500.00 | | 1,650.00 | | 0.00 | | (150.00) | 110.00 |
| 592-537.000-810.000 | AUDITING & ACCOUNTING | 10,400.00 | | 12,503.31 | | 119.60 | | (2,103.31) | 120.22 |
| 592-537.000-856.000 | ADMINISTRATION & ENGINEERING | 18,000.00 | | 2,437.34 | | 53.94 | | 15,562.66 | 13.54 |
| 592-537.000-905.000 | BOND PRINCIPAL PAYMENTS | 250,000.00 | | 0.00 | | 0.00 | | 250,000.00 | 0.00 |
| 592-537.000-921.000 | CONTRACTUAL SERVICES | 153,000.00 | | 85,901.51 | | 6,236.94 | | 67,098.49 | 56.14 |
| 592-537.000-939.000 | SEWER SYSTEM MAINTENANCE | 100,000.00 | | 59,515.94 | | 20,375.71 | | 40,484.06 | 59.52 |
| 592-537.000-942.000 | SEWAGE DISPOSAL EXPENSE | 1,058,000.00 | | 577,992.48 | | 88,138.16 | | 480,007.52 | 54.63 |
| 592-537.000-945.000 | RETENTION TANK-UTIL ELEC | 20,000.00 | | 8,884.33 | | 4,310.75 | | 11,115.67 | 44.42 |
| 592-537.000-946.000 | RETENTION TANK UTIL-WATER | 20,000.00 | | 0.00 | | 0.00 | | 20,000.00 | 0.00 |
| 592-537.000-947.000 | RETENTION TANK UTIL-GAS | 1,200.00 | | 569.09 | | 166.97 | | 630.91 | 47.42 |
| 592-537.000-948.000 | RETENTION TANK UTIL-TELEPHONE | 2,500.00 | | 1,004.70 | | 133.80 | | 1,495.30 | 40.19 |
| 592-537.000-949.000 | RETENTION TAN GENERATOR FUEL | 500.00 | | 0.00 | | 0.00 | | 500.00 | 0.00 |
| 592-537.000-951.000 | RETENTION TANK BUILDING/EQUIP | 6,000.00 | | 3,150.00 | | 3,150.00 | | 2,850.00 | 52.50 |
| 592-537.000-953.000 | RETENTION TANK EXCESS LIABIL | 9,100.00 | | 1,513.00 | | 0.00 | | 7,587.00 | 16.63 |
| 592-537.000-957.000 | INDUSTRIAL SURCHARGE/NON-RESI | 20,000.00 | | 8,827.56 | | 1,471.26 | | 11,172.44 | 44.14 |
| 592-537.000-970.000 | CAPITAL EXPENDITURE | 13,000.00 | | 14,495.00 | | 250.00 | | (1,495.00) | 111.50 |
| 592-537.000-977.000 | EVIRONMENT COMPL - NON CAPITA | 15,000.00 | | 5,192.00 | | 2,000.00 | | 9,808.00 | 34.61 |
| Total Dept 537.000 - SEWER DEPARTMENT | | 1,976,930.00 | | 950,817.25 | | 139,421.89 | | 1,026,112.75 | 48.10 |
| Dept 537.200 - SEWER DEPARTMENT | | | | | | | | | |
| 592-537.200-970.000 | CAPITAL EXP - RETENTION TANK REPAIRS | 516,000.00 | | 515,845.74 | | 0.00 | | 154.26 | 99.97 |
| Total Dept 537.200 - SEWER DEPARTMENT | | 516,000.00 | | 515,845.74 | | 0.00 | | 154.26 | 99.97 |
| TOTAL EXPENDITURES | | 3,582,360.00 | | 1,997,282.79 | | 211,126.69 | | 1,585,077.21 | 55.75 |
| Fund 592 - WATER & SEWER FUND: | | | | | | | | | |
| TOTAL REVENUES | | 3,267,421.00 | | 1,935,555.34 | | 227,868.31 | | 1,331,865.66 | 59.24 |
| TOTAL EXPENDITURES | | 3,582,360.00 | | 1,997,282.79 | | 211,126.69 | | 1,585,077.21 | 55.75 |
| NET OF REVENUES & EXPENDITURES | | (314,939.00) | | (61,727.45) | | 16,741.62 | | (253,211.55) | 19.60 |
| TOTAL REVENUES - ALL FUNDS | | | | | | | | | |
| TOTAL REVENUES - ALL FUNDS | | 10,680,663.00 | | 7,713,598.86 | | 470,102.06 | | 2,967,064.14 | 72.22 |
| TOTAL EXPENDITURES - ALL FUNDS | | | | | | | | | |
| TOTAL EXPENDITURES - ALL FUNDS | | 11,119,107.00 | | 5,624,654.36 | | 550,795.78 | | 5,494,452.64 | 50.59 |
| NET OF REVENUES & EXPENDITURES | | (438,444.00) | | 2,088,944.50 | | (80,693.72) | | (2,527,388.50) | 476.44 |

| GL Number | GL Desc | Vendor | Invoice Description | Amount | Check # |
|--|-------------------------------|--------------------------|---------------------------------------|-----------|---------|
| Fund 101 GENERAL FUND | | | | | |
| Dept 000.000 | | | | | |
| 101-000.000-028.096 | TAXES RECEIVABLE-PERSONAL PRO | OAKLAND COUNTY TREASURER | 2021-2022-2023 ADMIN FEE | 15.43 | 50616 |
| 101-000.000-206.000 | TAX OVERAGE REFUND | LATHRUP VILLAGE PLAZA IN | REFUND | 5,146.32 | 2829 |
| 101-000.000-232.000 | EMPLOYEE PAYROLL-MEDICAL W/H | AFIAC | HEALTH INSURANCE JANUARY | 713.10 | 50558 |
| 101-000.000-232.000 | EMPLOYEE PAYROLL-MEDICAL W/H | POLICE & FIREMEN'S INS. | INSURANCE | 56.34 | 50621 |
| 101-000.000-245.000 | RENTAL SECURITY DEPOSITS HELD | DARLENE PENNINGTON-JOHN | COMMUNITY ROOM DEPOSIT REFUND | 300.00 | 50585 |
| 101-000.000-245.000 | RENTAL SECURITY DEPOSITS HELD | DEGREE FORWARD | COMMUNITY ROOM DEPOSIT/ EVENT CANCELL | 150.00 | 50586 |
| 101-000.000-245.000 | RENTAL SECURITY DEPOSITS HELD | NICHOLE JACKSON | COMMUNITY ROOM DEPOSIT REFUND | 300.00 | 50613 |
| 101-000.000-246.000 | POLICE UNION DUES | COMMAND OFFICERS ASSN. O | DUES ZANG/TACKETT | 135.52 | 50581 |
| 101-000.000-246.000 | POLICE UNION DUES | MICHIGAN ASSOCIATION OF | POLICE DUES MARCH 2025 | 575.96 | 50651 |
| 101-000.000-283.000 | PERFORMANCE BONDS | Lawrence Group | BD Bond Refund | 150.00 | 50606 |
| 101-000.000-295.000 | DEFERRED REVENUE-PERSONAL PRO | OAKLAND COUNTY TREASURER | 2021-2022-2023 ADMIN FEE | (15.43) | 50616 |
| 101-000.000-344.000 | DEF COMP PAYABLE ICMA CLEARIN | MISSIONSQUARE - 300179 | ICMA DEF COMP 457 | 3,627.98 | 50552 |
| 101-000.000-344.000 | DEF COMP PAYABLE ICMA CLEARIN | MISSIONSQUARE - 300179 | ICMA DEF COMP 457 | 3,646.14 | 50652 |
| 101-000.000-409.000 | DELQ PERSONAL PROPERTY REVENU | OAKLAND COUNTY TREASURER | 2021-2022-2023 ADMIN FEE | 15.43 | 50616 |
| Total For Dept 000.000 | | | | 14,816.79 | |
| Dept 100.000 GOVERNMENT SERVICES | | | | | |
| 101-100.000-726.000 | OFFICE SUPPLIES | FNBO | CC EXPENSE-M. GREENE | 422.31 | 50595 |
| 101-100.000-726.000 | OFFICE SUPPLIES | MICHIGAN CHAMBER OF COMM | MICHIGAN STATE & FEDERAL LABOR LAW PO | 49.50 | 50610 |
| 101-100.000-726.000 | OFFICE SUPPLIES | FNBO | CC EXPENSE- MICHAEL GREENE | 294.80 | 50646 |
| 101-100.000-726.000 | OFFICE SUPPLIES | FNBO | CC EXPENSE-ALISA EMANUEL | 165.00 | 50646 |
| 101-100.000-804.000 | BUILDING TRADE INSPECTION | MCKENNA & ASSOC. | PROFESSIONAL SERVICES FROM JANUARY 1, | 3,981.25 | 50649 |
| 101-100.000-804.000 | BUILDING TRADE INSPECTION | MCKENNA & ASSOC. | PROFESSIONAL SERVICES FROM JANUARY 1, | 6,817.40 | 50649 |
| 101-100.000-805.000 | CABLE TELEVISION | COMCAST | UTILITIES ACCT # 28700 | 160.67 | 50580 |
| 101-100.000-805.000 | CABLE TELEVISION | C V STUDIOS | CABLE TV FEB 2025 | 5,366.00 | 50642 |
| 101-100.000-808.000 | COMMUNITY CENTER EXPENDITURE | CLIFTON GRANT | RENTALS & ADDITIONAL WORK | 900.00 | 50577 |
| 101-100.000-808.000 | COMMUNITY CENTER EXPENDITURE | CLS CONTINENTAL LINEN SE | LINEN | 54.18 | 50578 |
| 101-100.000-808.000 | COMMUNITY CENTER EXPENDITURE | CLIFTON GRANT | COMMUNITY ROOM/ADDITIONAL WORK | 675.00 | 50643 |
| 101-100.000-810.000 | AUDITING & ACCOUNTING | PLANTE MORAN | PROFESSIONAL ACCOUNTING SERVICES | 837.20 | 50619 |
| 101-100.000-848.000 | GOVERNMENT OPERATIONS | ADP, INC | WORKFORCE NOW ESSENTIAL TIME AND ATTE | 121.90 | 50557 |
| 101-100.000-848.000 | GOVERNMENT OPERATIONS | FNBO | CC EXPENSE-M. GREENE | 50.00 | 50595 |
| 101-100.000-848.000 | GOVERNMENT OPERATIONS | FNBO | CC EXPENSE- MICHAEL GREENE | 122.66 | 50646 |
| 101-100.000-848.001 | TECHNOLOGY | ADOBE | ACROBAT PRO SUBSCRPT DC | 815.52 | 50556 |
| 101-100.000-848.001 | TECHNOLOGY | POINT & PAY | MONTHLY FEE | 50.00 | 50620 |
| 101-100.000-848.001 | TECHNOLOGY | VC3 INC | TECHNOLOGY CLOUD PROTECTION & DATA RE | 280.16 | 50632 |
| 101-100.000-848.001 | TECHNOLOGY | VC3 INC | AGREEMENT RENEWAL/EXHCANGE ONLINE (PL | 298.50 | 50633 |
| 101-100.000-848.001 | TECHNOLOGY | VC3 INC | SWITCH REPLACEMENT | 177.50 | 50634 |
| 101-100.000-848.001 | TECHNOLOGY | FNBO | CC EXPENSE- MICHAEL GREENE | 400.00 | 50646 |
| 101-100.000-848.001 | TECHNOLOGY | VC3 INC | UPGRADES | 3,612.00 | 50661 |
| 101-100.000-850.000 | TELEPHONE EXPENDITURES | COMCAST | UTILITIES ACCT # 28700 | 160.66 | 50580 |
| 101-100.000-850.000 | TELEPHONE EXPENDITURES | INTERMEDIA.NET INC | TECHNOLOGY | 678.25 | 50603 |
| 101-100.000-882.000 | PLANNING/CONSULTING FEES | GIFFELS-WEBSTER ENG INC | LATHRUP VILLAGE DDA-PLANNING SERVICES | 3,135.50 | 50600 |
| 101-100.000-900.000 | PRINTING/PUBLICATION COSTS | C & G NEWSPAPERS | NEWSPAPER AD | 295.00 | 50566 |
| 101-100.000-900.000 | PRINTING/PUBLICATION COSTS | C & G NEWSPAPERS | NEWSPAPER AD/ DESCRIPTION OF SPECIAL | 704.00 | 50567 |
| 101-100.000-900.000 | PRINTING/PUBLICATION COSTS | C & G NEWSPAPERS | NEWSPAPER AD/ NOTICE OF PUBLIC HEARIN | 386.00 | 50568 |
| 101-100.000-900.000 | PRINTING/PUBLICATION COSTS | VISUAL EDGE IT, INC. | PRINTER METER | 1,990.96 | 50662 |
| 101-100.000-901.000 | POSTAGE FEES | PITNEY BOWES GLOBAL FINA | POSTAGE DEC 30, 2024-MAR 29, 2025 | 407.94 | 50656 |
| 101-100.000-901.000 | POSTAGE FEES | PITNEY BOWES GLOBAL FINA | POSTAGE MACHINE | 464.09 | 50656 |
| Total For Dept 100.000 GOVERNMENT SERVICES | | | | 33,873.95 | |
| Dept 101.000 ADMINISTRATION | | | | | |
| 101-101.000-703.000 | EMPLOYEE TAXES & BENEFITS | MISSIONSQUARE - 803046 | HEALTH SAVINGS RHS PLAN | 330.83 | 50553 |
| 101-101.000-703.000 | EMPLOYEE TAXES & BENEFITS | BLUE CARE NETWORK | HEALTH CARE 03/01/25-03/31/25 | 4,851.11 | 5056 |

Item 7C.

| GL Number | GL Desc | Vendor | Invoice Description | Amount | Check # |
|---|-------------------------------|--------------------------|---------------------------------------|-----------|---------|
| Fund 101 GENERAL FUND | | | | | |
| Dept 101.000 ADMINISTRATION | | | | | |
| 101-101.000-703.000 | EMPLOYEE TAXES & BENEFITS | BLUE CARE NETWORK | HELATH CARE 03/01/25-03/31/25 | 881.77 | 50565 |
| 101-101.000-703.000 | EMPLOYEE TAXES & BENEFITS | BLUE CARE NETWORK | HEALTH CARE 03/01/2025-03/31/2025 | 450.00 | 50638 |
| 101-101.000-703.000 | EMPLOYEE TAXES & BENEFITS | BLUE CROSS BLUE SHIELD | HEALTH CARE 03/01/25-03/31/25 GROUP 0 | 29.29 | 50639 |
| 101-101.000-703.000 | EMPLOYEE TAXES & BENEFITS | MISSIONSQUARE - 803046 | HEALTH SAVINGS (RHS) PLAN | 330.83 | 50653 |
| 101-101.000-703.000 | EMPLOYEE TAXES & BENEFITS | STANDARD INSURANCE COMPA | HEALTH CARE | 208.29 | 50658 |
| 101-101.000-717.000 | CODE ENFORCEMENT LEGAL | BAKER & ELOWSKY, PLLC | LEGAL SERVICES | 1,332.50 | 50563 |
| 101-101.000-718.000 | ELECTIONS | ALISA EMANUEL | MILEAGE REIMBURSEMENT | 21.98 | 50559 |
| 101-101.000-718.000 | ELECTIONS | FNBO | CC EXPENSE- ALISA EMANUEL | 15.00 | 50597 |
| 101-101.000-718.000 | ELECTIONS | OAKLAND COUNTY TREASURER | ELECTION DAY CONTRACT LABOR, AUGUST 2 | 1,168.63 | 50617 |
| 101-101.000-718.000 | ELECTIONS | OAKLAND COUNTY TREASURER | ELECTION DAY CONTRACT LABOR, NOVEMBER | 1,404.47 | 50618 |
| 101-101.000-718.000 | ELECTIONS | OAKLAND COUNTY TREASURER | ELECTION DAY CONTRACT LABOR | 1,434.23 | 50655 |
| 101-101.000-722.000 | LEGAL SERVICES | BAKER & ELOWSKY, PLLC | LEGAL SERVICES | 3,962.50 | 50563 |
| 101-101.000-722.000 | LEGAL SERVICES | STEVEN H. SCHWARTZ & ASS | LEGAL SERVICE | 1,710.00 | 50629 |
| 101-101.000-803.000 | MEMBERSHIPS & MEETINGS | MICHIGAN MUNICIPAL TREAS | MEMBERSHIP RENEWAL- MUNICIPALITY - CI | 198.00 | 50611 |
| 101-101.000-803.000 | MEMBERSHIPS & MEETINGS | FNBO | CC EXPENSE- MICHAEL GREENE | 286.38 | 50646 |
| Total For Dept 101.000 ADMINISTRATION | | | | 18,615.81 | |
| Dept 201.000 BUILDING & GROUNDS | | | | | |
| 101-201.000-702.000 | SALARIES PART-TIME | AFLAC | HEALTH INSURANCE JANUARY | 238.44 | 50558 |
| 101-201.000-702.000 | SALARIES PART-TIME | CLIFTON GRANT | SPOUSAL SUPPORT | 601.75 | 50575 |
| 101-201.000-702.000 | SALARIES PART-TIME | CLIFTON GRANT | GENERAL MAINTENANCE | 467.02 | 50576 |
| 101-201.000-702.000 | SALARIES PART-TIME | CLIFTON GRANT | GENERAL MAINTENANCE | 467.02 | 50643 |
| 101-201.000-702.000 | SALARIES PART-TIME | CLIFTON GRANT | SPOUSAL SUPPORT | 601.75 | 50643 |
| 101-201.000-920.000 | UTILITIES | CITY OF LATHRUP VILLAGE, | WATER BILL 01/03/25-02/03/25 SUNN-019 | 87.26 | 50571 |
| 101-201.000-920.000 | UTILITIES | CITY OF LATHRUP VILLAGE, | WATER BILL 01/03/25-02/03/25 SOUT-027 | 184.06 | 50572 |
| 101-201.000-920.000 | UTILITIES | CITY OF LATHRUP VILLAGE, | WATER BILL 01/03/25-02/03/25 SOUT-027 | 73.69 | 50573 |
| 101-201.000-920.000 | UTILITIES | CITY OF LATHRUP VILLAGE, | WATER BILL 01/03/25-02/03/25 TWEL-019 | 170.02 | 50574 |
| 101-201.000-920.000 | UTILITIES | CONSUMERS ENERGY | UTILITIES ACCT # 2370 | 18.00 | 50582 |
| 101-201.000-920.000 | UTILITIES | CONSUMERS ENERGY | UTILITIES ACCT # 0920 | 3,073.91 | 50584 |
| 101-201.000-920.000 | UTILITIES | DTE ENERGY | UTILITIES DEC 28,2024-JAN 28,2025 ACC | 94.79 | 50590 |
| 101-201.000-920.000 | UTILITIES | DTE ENERGY | UTILITIES DEC 28, 2024-JAN 28, 2025 A | 213.87 | 50591 |
| 101-201.000-920.000 | UTILITIES | DTE ENERGY | UTILITIES DEC 28, 2024-JAN 28, 2025 | 2,472.73 | 50592 |
| 101-201.000-920.000 | UTILITIES | DTE ENERGY | UTILITIES DEC 28, 2024-JAN 28, 2025 A | 47.46 | 50593 |
| 101-201.000-920.000 | UTILITIES | DTE ENERGY | STREETLIGHTS JAN 1, 2025-JAN 31, 2025 | 2,196.55 | 50594 |
| 101-201.000-930.000 | BUILDING MAINTENANCE & REPAIR | ALISA EMANUEL | MILEAGE REIMBURSEMENT | 2.88 | 50559 |
| 101-201.000-930.000 | BUILDING MAINTENANCE & REPAIR | DENNY'S HEATING, COOLING | CARRIER RTU 4 DOWN | 936.50 | 50587 |
| 101-201.000-930.000 | BUILDING MAINTENANCE & REPAIR | DENNY'S HEATING, COOLING | REPLACE ECONOMIZER FILTERS | 975.00 | 50588 |
| 101-201.000-930.000 | BUILDING MAINTENANCE & REPAIR | HOME DEPOT CREDIT SERVIC | BLDG MAINTENANCE | 189.22 | 50601 |
| 101-201.000-930.000 | BUILDING MAINTENANCE & REPAIR | KEITH FALZON ELECTRIC, I | UPSTAIRS CIRCUITS/FRONT OFFICE CIRCU | 3,550.00 | 50604 |
| 101-201.000-930.000 | BUILDING MAINTENANCE & REPAIR | MISTER MAT RENTAL SERVIC | MAT RENTAL | 196.40 | 50612 |
| 101-201.000-930.000 | BUILDING MAINTENANCE & REPAIR | STATE OF MICHIGAN | ELEVATOR/ ANNUAL INSPECTION | 185.00 | 50628 |
| 101-201.000-930.000 | BUILDING MAINTENANCE & REPAIR | ERC-LED | MAINTENANCE | 451.81 | 50645 |
| 101-201.000-930.000 | BUILDING MAINTENANCE & REPAIR | FNBO | CC EXPENSE-ALISA EMANUEL | 188.24 | 50646 |
| 101-201.000-930.000 | BUILDING MAINTENANCE & REPAIR | J.C. EHRlich | PEST CONTROL | 124.18 | 50647 |
| 101-201.000-930.000 | BUILDING MAINTENANCE & REPAIR | KONE INC. | MAINTENANCE | 272.00 | 50648 |
| 101-201.000-938.000 | PARKING LOT & GROUNDS | CLIFTON GRANT | COMMUNITY ROOM/ADDITIONAL WORK | 200.00 | 50643 |
| Total For Dept 201.000 BUILDING & GROUNDS | | | | 18,279.55 | |
| Dept 301.000 PUBLIC SAFETY | | | | | |
| 101-301.000-703.000 | EMPLOYEE TAXES & BENEFITS | MISSIONSQUARE - 803061 | HEALTH CARE POLICE | 793.81 | 50554 |
| 101-301.000-703.000 | EMPLOYEE TAXES & BENEFITS | BLUE CARE NETWORK | HEALTH CARE 03/01/2025-03/31/2025 | 450.00 | 50638 |
| 101-301.000-703.000 | EMPLOYEE TAXES & BENEFITS | BLUE CROSS BLUE SHIELD | HEALTH CARE 03/01/25-03/31/25 GROUP 0 | 146.48 | 50639 |
| 101-301.000-703.000 | EMPLOYEE TAXES & BENEFITS | BLUE CROSS-BLUE SHIELD | HEALTH CARE | 12,152.26 | 5064 |

| GL Number | GL Desc | Vendor | Invoice Description | Amount | Check # |
|--------------------------------------|---------------------------------|--------------------------|---------------------------------------|------------|---------|
| Fund 101 GENERAL FUND | | | | | |
| Dept 301.000 PUBLIC SAFETY | | | | | |
| 101-301.000-703.000 | EMPLOYEE TAXES & BENEFITS | BLUE CROSS-BLUE SHIELD | HEALTH CARE | 7,448.77 | 50641 |
| 101-301.000-703.000 | EMPLOYEE TAXES & BENEFITS | MISSIONSQUARE - 803061 | HEALTH SAVINGS (RHS) PLAN | 793.81 | 50654 |
| 101-301.000-703.000 | EMPLOYEE TAXES & BENEFITS | STANDARD INSURANCE COMPA | HEALTH CARE | 659.22 | 50658 |
| 101-301.000-726.000 | OFFICE SUPPLIES | AMAZON CAPITAL SERVICES | OFFICE SUPPLIES | 14.99 | 50560 |
| 101-301.000-726.000 | OFFICE SUPPLIES | FNBO | CC EXPENSE- MICHAEL GREENE | 43.99 | 50646 |
| 101-301.000-726.000 | OFFICE SUPPLIES | FNBO | CC EXPENSE- SCOTT MCKEE | 241.70 | 50646 |
| 101-301.000-729.000 | OFFICE MACHINE MAINTENANCE | XEROX CORPORATION | OFFICE MACHINE MAINTENANCE | 97.63 | 50637 |
| 101-301.000-803.000 | MEMBERSHIPS & MEETINGS | IACP | ACTIVE DUE FROM 01/01/25-12/31/25 | 220.00 | 50602 |
| 101-301.000-803.000 | MEMBERSHIPS & MEETINGS | LERMA, INC. | POLICE CONFERENCE CLERK 2025 MEMBER A | 75.00 | 50607 |
| 101-301.000-803.000 | MEMBERSHIPS & MEETINGS | SOUTHEASTERN MICHIGAN AS | 2025 MEMBERSHIP DUES/ LT. ZANG | 40.00 | 50626 |
| 101-301.000-803.000 | MEMBERSHIPS & MEETINGS | SOUTHEASTERN MICHIGAN AS | 2025 MEMBERSHIP DUES/ CHIEF MCKEE | 40.00 | 50627 |
| 101-301.000-803.000 | MEMBERSHIPS & MEETINGS | MICHIGAN ASSOC OF CHIEFS | ACTIVE (SWORN LE PERSONNEL) | 100.00 | 50650 |
| 101-301.000-803.000 | MEMBERSHIPS & MEETINGS | STATE OF MICHIGAN | JANUARY 1, 2025-DECEMBER 31, 2025 MID | 180.00 | 50659 |
| 101-301.000-822.000 | TRAINING | FNBO | CC EXPENSE- SCOTT MCKEE | 807.93 | 50598 |
| 101-301.000-822.000 | TRAINING | FNBO | CC EXPENSE - TRAVEL EXPENSE LT.ZANG O | 679.80 | 50599 |
| 101-301.000-822.000 | TRAINING | MICHAEL ZANG | TRAVEL EXPENSE REIMBURSEMENT | 231.50 | 50608 |
| 101-301.000-822.000 | TRAINING | SCOTT MCKEE | TRAVEL EXPENSE REIMBURSEMENT | 14.31 | 50623 |
| 101-301.000-822.000 | TRAINING | FNBO | CC EXPENSE- SCOTT MCKEE | 255.60 | 50646 |
| 101-301.000-822.000 | TRAINING | MICHIGAN ASSOC OF CHIEFS | 2025 ADMINISTRATIVE ASSISTANTS CONFER | 175.00 | 50650 |
| 101-301.000-836.000 | PRISONER LOCKUP | CITY OF BERKLEY | PRISON BOARD OCT-DEC | 1,500.00 | 50551 |
| 101-301.000-839.000 | CPE - CONTINUED PROFESSIONAL ED | WOLFHOUND COP TRAINING | DRUNK AND DRUGGED DRIVING | 259.00 | 50635 |
| 101-301.000-839.000 | CPE - CONTINUED PROFESSIONAL ED | FNBO | CC EXPENSE- SCOTT MCKEE | 198.00 | 50646 |
| 101-301.000-850.000 | TELEPHONE EXPENDITURES | COMCAST | TECHNOLOGY SERVICES ACCT 17836 | 25.94 | 50579 |
| 101-301.000-850.000 | TELEPHONE EXPENDITURES | COMCAST | UTILITIES ACCT # 28700 | 160.66 | 50580 |
| 101-301.000-860.000 | VEHICLE EXPENSE | O'REILLY AUTOMOTIVE, INC | VEHICLE EXPENSE | 69.48 | 50614 |
| 101-301.000-860.000 | VEHICLE EXPENSE | FNBO | CC EXPENSE- SCOTT MCKEE | 155.94 | 50646 |
| 101-301.000-860.000 | VEHICLE EXPENSE | US BANK VOYAGER FLEET SY | GAS EXPENSE AS 02/25/25 | 5,109.32 | 50660 |
| 101-301.000-955.000 | MISCELLANEOUS EXPENDITURES | WOLFHOUND COP TRAINING | LEGAL UPDATE: A PROSECUTOR'S PERSPECT | 259.00 | 50636 |
| Total For Dept 301.000 PUBLIC SAFETY | | | | 33,399.14 | |
| Dept 401.000 | | | | | |
| 101-401.000-920.000 | UTILITIES | CONSUMERS ENERGY | UTILITIES ACCT # 5921 | 1,497.78 | 50583 |
| 101-401.000-920.000 | UTILITIES | DTE | UTILITIES DEC 31, 2024-JAN 29, 2025 | 132.09 | 50589 |
| 101-401.000-920.000 | UTILITIES | COMCAST | UTILITIES ACCT 35838 | 362.20 | 50644 |
| 101-401.000-921.000 | CONTRACTUAL SERVICES | LATHRUP SERVICES, LLC | PUBLIC SERVICES FOR JANUARY 2025 | 10,750.73 | 50605 |
| 101-401.000-970.000 | CAPITAL EXPENDITURE | CANFIELD EQUIPMENT SERVI | LATHRUP GRAPHICS PACAKAGE INSTALLED O | 265.00 | 50569 |
| 101-401.000-970.000 | CAPITAL EXPENDITURE | SULLIVANS FLEET SERVICE | PLOW INSTALL KIT | 3,470.00 | 50630 |
| Total For Dept 401.000 | | | | 16,477.80 | |
| Dept 502.000 | | | | | |
| 101-502.000-801.001 | SOCRRA | SOCRRA | REFUSE/WASTE PICK UP JANUARY 2025 MON | 17,421.00 | 50625 |
| 101-502.000-801.001 | SOCRRA | SOCRRA | REFUSE/WASTE PICK UP FEBRUARY 2025-MI | 15,773.00 | 50657 |
| 101-502.000-801.001 | SOCRRA | SOCRRA | SPECIAL WASTE CITIES JANUARY 2025 SPE | 272.99 | 50657 |
| Total For Dept 502.000 | | | | 33,466.99 | |
| Dept 601.000 RECREATION | | | | | |
| 101-601.000-812.000 | COMMUNITY EVENTS | CHRISTINE SCHINDLER | PARKS & REC SOURDOUGH CLASS | 94.94 | 50570 |
| 101-601.000-812.000 | COMMUNITY EVENTS | CLIFTON GRANT | COMMUNITY ROOM/ADDITIONAL WORK | 50.00 | 50643 |
| Total For Dept 601.000 RECREATION | | | | 144.94 | |
| Total For Fund 101 GENERAL FUND | | | | 169,074.97 | |

Item 7C.

| GL Number | GL Desc | Vendor | Invoice Description | Amount | Check # |
|---|---------------------------------|--------------------------|---------------------------------------|-----------|---------|
| Fund 202 MAJOR ROAD FUND | | | | | |
| Dept 702.000 | | | | | |
| 202-702.000-703.000 | EMPLOYEE TAXES & BENEFITS | BLUE CARE NETWORK | HEALTH CARE 03/01/25-03/31/25 | 18.96 | 50564 |
| 202-702.000-864.000 | TRAFFIC CONTROLS | ROAD COMM. FOR OAKLAND C | SIGNAL MAINTENANCE | 194.14 | 50622 |
| 202-702.000-921.000 | CONTRACTUAL SERVICES | LATHRUP SERVICES, LLC | PUBLIC SERVICES FOR JANUARY 2025 | 5,550.43 | 50605 |
| Total For Dept 702.000 | | | | 5,763.53 | |
| Total For Fund 202 MAJOR ROAD FUND | | | | 5,763.53 | |
| Fund 203 LOCAL ROAD FUND | | | | | |
| Dept 703.000 | | | | | |
| 203-703.000-703.000 | EMPLOYEE TAXES & BENEFITS | BLUE CARE NETWORK | HEALTH CARE 03/01/25-03/31/25 | 18.96 | 50564 |
| 203-703.000-864.000 | TRAFFIC CONTROLS | ROAD COMM. FOR OAKLAND C | SIGNAL MAINTENANCE | 194.14 | 50622 |
| 203-703.000-921.000 | CONTRACTUAL SERVICES | LATHRUP SERVICES, LLC | PUBLIC SERVICES FOR JANUARY 2025 | 5,550.43 | 50605 |
| Total For Dept 703.000 | | | | 5,763.53 | |
| Total For Fund 203 LOCAL ROAD FUND | | | | 5,763.53 | |
| Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY | | | | | |
| Dept 000.000 | | | | | |
| 494-000.000-703.000 | EMPLOYEE TAXES & BENEFITS | MISSIONSQUARE - 803046 | HEALTH SAVINGS RHS PLAN | 180.83 | 50553 |
| 494-000.000-703.000 | EMPLOYEE TAXES & BENEFITS | BLUE CARE NETWORK | HEALTH CARE 03/01/25-03/31/25 | 1,056.68 | 50564 |
| 494-000.000-703.000 | EMPLOYEE TAXES & BENEFITS | BLUE CARE NETWORK | HELATH CARE 03/01/25-03/31/25 | 97.97 | 50565 |
| 494-000.000-703.000 | EMPLOYEE TAXES & BENEFITS | MISSIONSQUARE - 803046 | HEALTH SAVINGS (RHS) PLAN | 180.83 | 50653 |
| 494-000.000-703.000 | EMPLOYEE TAXES & BENEFITS | STANDARD INSURANCE COMPA | HEALTH CARE | 64.35 | 50658 |
| 494-000.000-810.000 | AUDITING & ACCOUNTING | PLANTE MORAN | PROFESSIONAL ACCOUNTING SERVICES | 119.60 | 50619 |
| 494-000.000-822.000 | TRAINING/MEMBERSHIP | MICHIGAN ASSOCIATION OF | GROUP MEMBERSHIP | 775.00 | 50609 |
| 494-000.000-822.000 | TRAINING/MEMBERSHIP | FNBO | CC EXPENSE-AUSTIN COLSON | 901.39 | 50646 |
| 494-000.000-844.000 | MAIN STREET PROGRAM | FNBO | CC EXPENSE - AUSTIN COLSON JANUARY 20 | 5.29 | 50596 |
| 494-000.000-846.000 | MUSIC FESTIVAL EXP | ANGELA COURTNEY | DEPOSIT TO SECURE THE PERFORMER'S DAT | 450.00 | 50561 |
| 494-000.000-846.000 | MUSIC FESTIVAL EXP | TIMOTHY AVERY | DEPOSIT TO SECURE THE PERFORMER'S DAT | 75.00 | 50631 |
| 494-000.000-900.000 | PRINTING/PUBLICATION COSTS | FNBO | CC EXPENSE - AUSTIN COLSON JANUARY 20 | 68.36 | 50596 |
| 494-000.000-933.000 | REPAIRS & MAINTENANCE | AUSTIN COLSON | RRC CERTIFICATION PROGRESS BOARD FOR | 29.84 | 50562 |
| Total For Dept 000.000 | | | | 4,005.14 | |
| Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY | | | | 4,005.14 | |
| Fund 592 WATER & SEWER FUND | | | | | |
| Dept 000.000 | | | | | |
| 592-000.000-033.001 | ACCOUNTS RECEIVABLE-DIST 1 | CABRIO PROPERTIES | UB refund for account: ELEV-017455-00 | 9,809.67 | 3586 |
| 592-000.000-033.004 | ACCOUNT RECEIVABLE - BOND | CABRIO PROPERTIES | UB refund for account: ELEV-017455-00 | 300.03 | 3586 |
| 592-000.000-275.000 | OVERPAYMENTS AND REFUNDS PAYABL | MR. JOHN TRAVIS | UB Receipt Refund for Account #: MORN | 288.38 | 3583 |
| Total For Dept 000.000 | | | | 10,398.08 | |
| Dept 536.000 WATER DEPARTMENT | | | | | |
| 592-536.000-703.000 | EMPLOYEE TAXES & BENEFITS | MISSIONSQUARE - 803046 | HEALTH SAVINGS RHS PLAN | 23.65 | 3581 |
| 592-536.000-703.000 | EMPLOYEE TAXES & BENEFITS | BLUE CARE NETWORK | HEALTH CARE 03/01/25-03/31/25 | 348.61 | 3585 |
| 592-536.000-703.000 | EMPLOYEE TAXES & BENEFITS | BLUE CARE NETWORK | HEALTH CARE 03/01/2025-03/31/2025 | 2,251.00 | 3604 |
| 592-536.000-703.000 | EMPLOYEE TAXES & BENEFITS | MISSIONSQUARE - 803046 | HEALTH SAVINGS (RHS) PLAN | 23.65 | 3609 |
| 592-536.000-703.000 | EMPLOYEE TAXES & BENEFITS | STANDARD INSURANCE COMPA | HEALTH SAVINGS | 22.96 | 3612 |
| 592-536.000-810.000 | AUDITING & ACCOUNTING | PLANTE MORAN | PROFESSIONAL ACCOUNTING SERVICES | 119.60 | 3596 |
| 592-536.000-856.000 | ADMINISTRATION & ENGINEERING | GIFFELS-WEBSTER ENG INC | 2021-2023 GATE VALVE REFURBISHMENT/RE | 86.00 | 3606 |
| 592-536.000-856.000 | ADMINISTRATION & ENGINEERING | GIFFELS-WEBSTER ENG INC | 2021-2023 HYDRANT REFURBISHMENT/REPLA | 86.00 | 3606 |
| 592-536.000-856.000 | ADMINISTRATION & ENGINEERING | GIFFELS-WEBSTER ENG INC | LEAD AND COPPER MATERIAL DISTRIBUTION | 2,991.00 | 3606 |
| 592-536.000-902.000 | BILLING SERVICES | UNITED STATES POSTAL SER | WATER BILL POSTAGE | 803.45 | 3582 |

Item 7C.

| GL Number | GL Desc | Vendor | Invoice Description | Amount | Check # |
|---|-------------------------------|--------------------------|---------------------------------------|------------|---------|
| Fund 592 WATER & SEWER FUND | | | | | |
| Dept 536.000 WATER DEPARTMENT | | | | | |
| 592-536.000-921.000 | CONTRACTUAL SERVICES | HYDROCORP | CROSS CONNECTION SERVICE JANUARY 2025 | 532.00 | 3591 |
| 592-536.000-921.000 | CONTRACTUAL SERVICES | LATHRUP SERVICES, LLC | PUBLIC SERVICES FOR JANUARY 2025 | 6,236.94 | 3593 |
| 592-536.000-935.000 | EQUIPMENT REPLACEMENT | AMAZON CAPITAL SERVICES | CAR POWER INVERTER/CAR LAPTOP CHARGER | 26.63 | 3601 |
| 592-536.000-937.000 | WATER SYSTEM MAINTENANCE | SUNDE BUILDING INC. | GATE RENEWAL PROGRAM | 1,725.00 | 3599 |
| 592-536.000-937.000 | WATER SYSTEM MAINTENANCE | SUNDE BUILDING INC. | FOR INSTALLATIONS AND REPAIRS MADE IN | 10,500.00 | 3600 |
| 592-536.000-937.000 | WATER SYSTEM MAINTENANCE | FNBO | CC EXPENSE-MICHAEL GREENE | 32.08 | 3605 |
| 592-536.000-944.000 | WATER PURCHASES | SOUTHEAST OAKLAND COUNTY | WATER CHARGES 1/1/25-1/31/25 | 21,819.74 | 3597 |
| 592-536.000-970.000 | CAPITAL EXPENDITURE | BENDZINSKI & CO | PROFESSIONAL SERVICES RENDERED AS DIS | 250.00 | 3603 |
| 592-536.000-974.000 | WATER MAIN PROJECT | GIFFELS-WEBSTER ENG INC | 2025 SOUTHFIELD ROAD WATER MAIN | 13,685.00 | 3606 |
| Total For Dept 536.000 WATER DEPARTMENT | | | | 61,563.31 | |
| Dept 537.000 SEWER DEPARTMENT | | | | | |
| 592-537.000-703.000 | EMPLOYEE TAXES & BENEFITS | MISSIONSQUARE - 803046 | HEALTH SAVINGS RHS PLAN | 23.65 | 3581 |
| 592-537.000-703.000 | EMPLOYEE TAXES & BENEFITS | BLUE CARE NETWORK | HEALTH CARE 03/01/25-03/31/25 | 348.61 | 3585 |
| 592-537.000-703.000 | EMPLOYEE TAXES & BENEFITS | MISSIONSQUARE - 803046 | HEALTH SAVINGS (RHS) PLAN | 23.65 | 3609 |
| 592-537.000-703.000 | EMPLOYEE TAXES & BENEFITS | STANDARD INSURANCE COMPA | HEALTH SAVINGS | 22.96 | 3612 |
| 592-537.000-720.000 | INTEREST EXPENSE | BANK OF NEW YORK MELLON | TAX BONDS SERIES 2007 | 3,562.50 | 3602 |
| 592-537.000-810.000 | AUDITING & ACCOUNTING | PLANTE MORAN | PROFESSIONAL ACCOUNTING SERVICES | 119.60 | 3596 |
| 592-537.000-856.000 | ADMINISTRATION & ENGINEERING | HUBBELL, ROTH & CLARK, I | PHASE II - STORM WATER | 53.94 | 3608 |
| 592-537.000-921.000 | CONTRACTUAL SERVICES | LATHRUP SERVICES, LLC | PUBLIC SERVICES FOR JANUARY 2025 | 6,236.94 | 3593 |
| 592-537.000-939.000 | SEWER SYSTEM MAINTENANCE | DTE ENERGY | UTILITIES JAN 4, 2025-JAN 31, 2025 | 30.71 | 3590 |
| 592-537.000-939.000 | SEWER SYSTEM MAINTENANCE | GIFFELS-WEBSTER ENG INC | 2024 CCTV AND DEAD END MANHOLE LOCATI | 1,707.00 | 3606 |
| 592-537.000-939.000 | SEWER SYSTEM MAINTENANCE | OAKLAND COUNTY TREASURER | DEBT SERVICE INTEREST, SRF LOAN 5834- | 18,638.00 | 3611 |
| 592-537.000-942.000 | SEWAGE DISPOSAL EXPENSE | OAKLAND COUNTY TREASURER | SPECIAL ASSESSEMENT | 88,138.16 | 3610 |
| 592-537.000-945.000 | RETENTION TANK-UTIL ELEC | DTE ENERGY | UTILITIES DEC 28, 2024-JAN 28, 2025 | 4,310.75 | 3589 |
| 592-537.000-947.000 | RETENTION TANK UTIL-GAS | CONSUMERS ENERGY | UTILITIES ACCT # 6517 | 166.97 | 3588 |
| 592-537.000-948.000 | RETENTION TANK UTIL-TELEPHONE | COMCAST | UTILITIES ACCT #27124 | 133.80 | 3587 |
| 592-537.000-951.000 | RETENTION TANK BUILDING/EQUIP | KENNEDY INDUSTRIES INC | LATHRUP VILLAGE LIFTSTATIONS FOR JAN | 3,150.00 | 3592 |
| 592-537.000-957.000 | INDUSTRIAL SURCHARGE/NON-RESI | GREAT LAKES WATER AUTHOR | IWC CHARGES | 1,471.26 | 3607 |
| 592-537.000-970.000 | CAPITAL EXPENDITURE | BENDZINSKI & CO | PROFESSIONAL SERVICES RENDERED AS DIS | 250.00 | 3603 |
| 592-537.000-977.000 | EVIRONMENT COMPL - NON CAPITA | STATE OF MICHIGAN | STORM WATER ANNUAL PERMIT | 2,000.00 | 3598 |
| Total For Dept 537.000 SEWER DEPARTMENT | | | | 130,388.50 | |
| Total For Fund 592 WATER & SEWER FUND | | | | 202,349.89 | |

Item 7C.

| GL Number | GL Desc | Vendor | Invoice Description | Amount | Check # |
|--------------|---------|--------|------------------------|-------------------|---------|
| Fund Totals: | | | | | |
| | | | Fund 101 GENERAL FUND | 169,074.97 | |
| | | | Fund 202 MAJOR ROAD FU | 5,763.53 | |
| | | | Fund 203 LOCAL ROAD FU | 5,763.53 | |
| | | | Fund 494 DOWNTOWN DEVE | 4,005.14 | |
| | | | Fund 592 WATER & SEWER | 202,349.89 | |
| | | | Total For All Funds: | <u>386,957.06</u> | |



LAW OFFICE

BAKER & ELOWSKY, PLLC

27 S. BROADWAY ST, SUITE 2
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www.bakerelowsky.com

SCOTT R. BAKER
JENNIFER H. ELOWSKY

Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

February 25, 2025

Via Email

Mike Greene
City Administrator

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Re: Legal Department Billing for January 1 through January 31, 2025

Dear Mr. Greene:

The following is our law firm's billing to the City of Lathrup Village for the month of January 2025:

| | |
|-----------------------------------|-------------------|
| 1. General Retainer | \$2,500.00 |
| 2. Special Legal Services | \$1,657.50 |
| 3. Downtown Development Authority | \$ |
| 4. Project Reimbursement | \$ |
| 5. Prosecution/Code Enforcement | <u>\$1,332.50</u> |
| | \$5,490.00 |

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Scott Baker

Scott R. Baker

Enclosures

February 25, 2025

City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Invoice Number: 1837
 Invoice Period: 01-01-2025 - 01-31-2025

RE: General Retainer

Time Details

| Date | Professional | Description | Hours | Amount |
|-------------|---------------------|--|--------------|---------------|
| 01-03-2025 | LKK | Receipt and review correspondence from City Administrator concerning City Council Special Meeting and Closed Session. | 0.50 | No Charge |
| 01-03-2025 | LKK | Receipt and review correspondence from City Clerk concerning business licenses. | 0.50 | No Charge |
| 01-06-2025 | LKK | Exchange correspondence with City Administrator concerning prior federal court litigation. | 0.25 | No Charge |
| 01-06-2025 | LKK | Receipt and review correspondence from City Administrator concerning town hall meeting. | 0.25 | No Charge |
| 01-10-2025 | LKK | Receipt and review correspondence from City Clerk concerning commercial landlord application issues. | 0.25 | No Charge |
| 01-15-2025 | LKK | Exchange correspondence with City Clerk concerning resident inquiry about City personnel information and applicability of FOIA. | 0.50 | No Charge |
| 01-16-2025 | LKK | Exchange correspondence with DDA intern concerning Lathrup Music Festival contract issues; draft revisions and forward final contract to City Clerk and DDA personnel. | 0.75 | No Charge |
| 01-16-2025 | LKK | Receipt and review correspondence from City Administrator concerning Surnow HDC appeal hearing date. | 0.25 | No Charge |
| 01-16-2025 | LKK | Receipt and review correspondence from DDA Director concerning draft PILOT ordinance and application. | 0.25 | No Charge |
| 01-21-2025 | LKK | Review correspondence from City Administrator concerning 2025 election cycle Petition Filing Verification Form; draft response re: same. | 0.25 | No Charge |
| 01-22-2025 | LKK | Exchange correspondence with City Administrator concerning language for closed session and HDC appeal meeting date. | 0.25 | No Charge |
| 01-23-2025 | LKK | Exchange correspondence with City Administrator concerning Headlee Override ballot proposal question. | 0.25 | No Charge |
| 01-24-2025 | LKK | Receipt and review correspondence from City Administrator re: City Council Study Session and Regular meeting for 01/27/2025. | 0.50 | No Charge |
| 01-27-2025 | LKK | Preparation for and attendance at City Council Study Session and Regular Meeting. | 4.50 | No Charge |

We appreciate your business

| Date | Professional | Description | Hours | Amount | <i>Item 7C.</i> |
|-------------|---------------------|--|--------------|---------------|-----------------|
| 01-27-2025 | LKK | Receipt and review correspondence from City Administrator concerning Surnow HDC appeal cancellation. | 0.25 | No Charge | |
| 01-30-2025 | LKK | Receipt and review correspondence from City Clerk concerning FOIA requests. | 0.25 | No Charge | |
| 01-31-2025 | LKK | Services Rendered | | 2,500.00 | |
| | | | Total | 2,500.00 | |

Time Summary

| Professional | Hours | Amount |
|-------------------------------|--------------|---------------|
| Leann Kimberlin | 9.75 | 2,500.00 |
| Total | | 2,500.00 |
| Total for this Invoice | | 2,500.00 |

February 25, 2025

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 1838

Invoice Period: 01-01-2025 - 01-31-2025

RE: Prosecution/Code Enforcement**Time Details**

| Date | Professional | Description | Hours | Amount |
|-------------|---------------------|--|--------------|---------------|
| 01-03-2025 | LKK | Phone call and exchange correspondence with retained defense attorney re: 24LV01747AB. | 0.25 | 32.50 |
| 01-03-2025 | LKK | Receipt and review of docket for 01/08/2025; review file materials and correspondence to Police Clerk concerning records re: 23LV01758AB; 24LV00994A; 15LV00723A; 24LV02045A; 17LV00047C; 24LV01977A; 24LV01733AB. | 1.75 | 227.50 |
| 01-06-2025 | LKK | Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 24LV02045A. | 0.50 | 65.00 |
| 01-06-2025 | LKK | Phone call with representative from Chase Bank concerning 24LV02030A. | 0.25 | 32.50 |
| 01-07-2025 | LKK | Exchange emails with representative from Chase Bank and correspondence to police clerk re:24LV02030A. | 0.25 | 32.50 |
| 01-07-2025 | LKK | Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 24LV01723A. | 0.50 | 65.00 |
| 01-07-2025 | LKK | Receipt and review final add-on docket for 01/08/2025; correspondence to Police Clerk concerning records re: 10L178586AB. | 0.50 | 65.00 |
| 01-08-2025 | LKK | Prepare for and appear in 46th District Court for prosecution of pre-trials and formal hearings. | 4.00 | 520.00 |
| 01-10-2025 | LKK | Exchange correspondence with Chase Bank facilities manager concerning false alarm information re: 24LV02030A. | 0.25 | 32.50 |
| 01-13-2025 | LKK | Exchange correspondence with 46th District Court Clerk concerning adjournment of 01/15/2025 docket. | 0.25 | 32.50 |
| 01-21-2025 | LKK | Exchange correspondence with defense counsel concerning false alarm case appearance and fine re: 24LV02030A. | 0.25 | 32.50 |
| 01-21-2025 | LKK | Exchange correspondence with defense counsel re: 24LV01656A. | 0.25 | 32.50 |
| 01-23-2025 | LKK | Exchange correspondence with defense counsel re: 24LV02030A. | 0.25 | 32.50 |

We appreciate your business

Page 1 of 2

| Date | Professional | Description | Hours | Amount |
|------------|--------------|--|--------------|----------|
| 01-24-2025 | LKK | Exchange correspondence with defense counsel re: 23LV01759A. | 0.25 | 32.50 |
| 01-27-2025 | LKK | Phone call with 46th District Court Clerk concerning scheduling issue re: 19LV01936A. | 0.25 | 32.50 |
| 01-27-2025 | LKK | Receipt and review request for discovery from appointed defense counsel; correspondence to Police Clerk concerning records re: 23LV01759A. | 0.25 | 32.50 |
| 01-28-2025 | LKK | Review discovery and correspondence to appointed defense counsel re: 23LV01759A. | 0.25 | 32.50 |
| | | | Total | 1,332.50 |

Time Summary

| Professional | Hours | Amount |
|-----------------|-------|----------|
| Leann Kimberlin | 10.25 | 1,332.50 |
| Total | | 1,332.50 |

Total for this Invoice 1,332.50

Item 7C.

February 25, 2025

City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Invoice Number: 1839
 Invoice Period: 01-01-2025 - 01-31-2025

RE: Special Legal Services

Time Details

| Date | Professional | Description | Hours | Amount |
|-------------|---------------------|--|--------------|-----------------|
| 01-02-2025 | LKK | Receipt and review correspondence from City Administrator concerning PA 33 and Headlee override; review and revise proposed public hearing notice re: same. | 0.50 | 65.00 |
| 01-06-2025 | LKK | Preparation for and attendance at City Council Special Meeting. | 2.50 | 325.00 |
| 01-06-2025 | LKK | Review correspondence from City Clerk concerning business license issue; research and provide response re: same. | 0.25 | 32.50 |
| 01-14-2025 | LKK | Research concerning business and commercial landlord licensing for US Postal Service; draft response to City Clerk re: same. | 0.50 | 65.00 |
| 01-15-2025 | LKK | Receipt and review correspondence from City Clerk concerning Lathrup Village 2025 Music Festival; review proposed contract; correspondence to City Clerk concerning clarifications re: same. | 0.50 | 65.00 |
| 01-21-2025 | LKK | Exchange correspondence with City Administrator and LVMF Coordinator concerning music festival artist contract provisions. | 0.25 | 32.50 |
| 01-21-2025 | LKK | Preparation for and attendance at Planning Commission meeting; draft memo for distribution to commission members re: voting requirements. | 3.00 | 390.00 |
| 01-22-2025 | LKK | Research and draft Short-Term Rental Ordinance Chapter 18. Businesses Article VII. Short-Term Rentals | 2.50 | 325.00 |
| 01-23-2025 | LKK | Complete draft of Short-Term Rental Ordinance Chapter 18. Businesses Article VII. Short-Term Rentals; transmit same to City Administrator. | 0.25 | 32.50 |
| 01-24-2025 | LKK | Receipt and review correspondence from City Clerk concerning Southfield FD inspection issues; review file materials, correspondence and Fire Protection Services Contract and draft response to City Clerk re: same. | 1.00 | 130.00 |
| 01-29-2025 | LKK | Draft amendment to Landlord and Tenants Ordinance Chapter 18. Businesses Article IV, Sections 18-181 and 18-184 | 1.00 | 130.00 |
| 01-31-2025 | LKK | Review FOIA request X 2; research and draft response to City Clerk re: same. | 0.50 | 65.00 |
| | | | Total | 1,657.50 |

We appreciate your business

Page 1 of 2

54

Time Summary

| Professional | Hours | Amount |
|---------------------|--------------|---------------|
| Leann Kimberlin | 12.75 | 1,657.50 |
| Total | | 1,657.50 |

Total for this Invoice 1,657.50



LAW OFFICE

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27 S. BROADWAY ST, SUITE 2
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www.bakerelowsky.com

SCOTT R. BAKER
JENNIFER H. ELOWSKY

Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

March 3, 2025

Via Email

Mike Greene
City Administrator

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Re: Legal Department Billing for February 1 through February 28, 2025

Dear Mr. Greene:

The following is our law firm's billing to the City of Lathrup Village for the month of February 2025:

| | |
|-----------------------------------|-------------------|
| 1. General Retainer | \$2,500.00 |
| 2. Special Legal Services | \$1,397.50 |
| 3. Downtown Development Authority | \$ |
| 4. Project Reimbursement | \$ |
| 5. Prosecution/Code Enforcement | \$ 97.50 |
| | <u>\$3,995.00</u> |

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Scott R. Baker

Enclosures

February 28, 2025

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 1841
Invoice Period: 02-01-2025 - 02-28-2025

RE: General Retainer**Time Details**

| Date | Professional | Description | Hours | Amount |
|-------------|---------------------|---|--------------|---------------|
| 02-12-2025 | LKK | Receipt and review correspondence from City Clerk concerning City election issues; review Charter and election results and draft response re: same. | 0.50 | No Charge |
| 02-19-2025 | LKK | Receipt and review email and phone call with City Clerk concerning small claims court matter. | 0.25 | No Charge |
| 02-19-2025 | LKK | Exchange correspondence with City Administrator and review ordinance concerning HDC voting issues. | 0.25 | No Charge |
| 02-20-2025 | SRB | Receipt, review and respond to multiple correspondence from Mayor, Mayor Pro Tem, City Admin re council rules of procedure and order | 0.75 | No Charge |
| 02-20-2025 | LKK | Exchange correspondence with City Administrator concerning resident concern re: harassment at public meetings. | 0.50 | No Charge |
| 02-21-2025 | SRB | Receipt, review and respond to multiple correspondence from Mayor, Mayor Pro Tem, City Admin re council rules of procedure and order | 0.50 | No Charge |
| 02-21-2025 | SRB | Receipt and review of correspondence from City Administrator re 2/24 Council Meeting | 0.25 | No Charge |
| 02-21-2025 | SRB | Receipt and review of correspondence from City administrator re HDC Certificate of Approval | 0.25 | No Charge |
| 02-24-2025 | SRB | Receipt, review and respond to multiple correspondence from Mayor Pro Tem and City Administrator re PA 33 Resolution. | 0.50 | No Charge |
| 02-24-2025 | SRB | Receipt, review and respond to multiple correspondence from City Clerk and City Administrator re Alice Jordan | 0.50 | No Charge |
| 02-24-2025 | SRB | Prepare for and attend City Council Study Session | 2.00 | No Charge |
| 02-24-2025 | SRB | Prepare for and attend City Council Regular Meeting | 3.00 | No Charge |
| 02-25-2025 | SRB | Receipt, review and respond to multiple correspondence from City Administrator re Special Assessment Protest | 0.50 | No Charge |
| 02-25-2025 | SRB | Receipt, review and respond to correspondence from Council Member Hammond re Annie Lathrup Deed restrictions | 0.25 | No Charge |

We appreciate your business

Page 1 of 2

| Date | Professional | Description | Hours | Amount |
|------------|--------------|--|--------------|-----------|
| 02-25-2025 | SRB | Receipt, review and respond to correspondence from Mayor Garrett re Annie Lathrup Deed restrictions | 0.25 | No Charge |
| 02-26-2025 | SRB | Receipt, review and respond to multiple correspondence from Mayor Garrett, City Administrator and Lt Zang re Council Meeting disruptions | 0.25 | No Charge |
| 02-26-2025 | SRB | Receipt and review of correspondence from Austin Colson re LV PILOT Ordinance | 0.25 | No Charge |
| 02-26-2025 | SRB | Draft correspondence to Mayor Garrett and Council Member Hammond re Annie Lathrup Deed Restriction update | 0.25 | No Charge |
| 02-26-2025 | SRB | Receipt, review and respond to correspondence from City Administrator re HDC | 0.25 | No Charge |
| 02-26-2025 | SRB | Receipt, review and respond to multiple correspondence from City Clerk, Mayor and Mayor Pro Tem re election | 0.50 | No Charge |
| 02-28-2025 | SRB | Receipt, review and respond to correspondence from City Administrator re 03/03/25 City Council Study Session | 0.25 | No Charge |
| 02-28-2025 | LKK | Services Rendered | | 2,500.00 |
| | | | Total | 2,500.00 |

Time Summary

| Professional | Hours | Amount |
|-----------------|-------|----------|
| Leann Kimberlin | 1.50 | 2,500.00 |
| Scott Baker | 10.50 | 0.00 |
| Total | | 2,500.00 |

Total for this Invoice 2,500.00

February 28, 2025

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 1842
Invoice Period: 02-01-2025 - 02-28-2025

RE: Prosecution/Code Enforcement

Time Details

| Date | Professional | Description | Hours | Amount |
|-------------|---------------------|--|--------------|---------------|
| 02-12-2025 | LKK | Exchange correspondence with 46th District Court Clerk concerning hearing notices. | 0.25 | 32.50 |
| 02-26-2025 | SRB | Receipt and review of correspondence from 46th District court re 03-12-2025 Prosecution Docket | 0.25 | 32.50 |
| 02-26-2025 | SRB | Receipt and review of correspondence from 46th District court re 03-19-2025 Prosecution Docket | 0.25 | 32.50 |
| | | | Total | 97.50 |

Time Summary

| Professional | Hours | Amount |
|-------------------------------|--------------|---------------|
| Leann Kimberlin | 0.25 | 32.50 |
| Scott Baker | 0.50 | 65.00 |
| Total | | 97.50 |
| Total for this Invoice | | 97.50 |

February 28, 2025

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 1843
Invoice Period: 02-01-2025 - 02-28-2025

RE: Special Legal Services

Time Details

| Date | Professional | Description | Hours | Amount |
|-------------|---------------------|--|--------------|---------------|
| 02-03-2025 | LKK | Preparation for and attendance at City Council Special Meeting. | 1.50 | 195.00 |
| 02-18-2025 | LKK | Preparation for and attendance at Planning Commission meeting. | 2.50 | 325.00 |
| 02-19-2025 | LKK | Preparation for and attendance at Historic District Commission meeting. | 2.50 | 325.00 |
| 02-19-2025 | LKK | Receipt and review correspondence from City Clerk concerning City Council election issues; research Charter and state law concerning candidate requirements; draft response to Clerk re: same. | 0.75 | 97.50 |
| 02-19-2025 | LKK | Research concerning Council questions re: limitations on certain business operations in the City; draft memo and transmit same to City Administrator for Council consideration. | 1.00 | 130.00 |
| 02-20-2025 | LKK | Review file materials and draft Resolution to Set Date for Public Hearing and Creation of SAD re: PA 33; exchange correspondence with City Administrator re: same. | 1.00 | 130.00 |
| 02-21-2025 | SRB | Receipt, review and revision of HDC Certificate of Approval | 0.25 | 32.50 |
| 02-25-2025 | SRB | Receipt, review and draft respond to Special Assessment Protest | 0.50 | 65.00 |
| 02-25-2025 | SRB | Draft Correspondence to 46th District Court Civil Division re Alice Jordan; review response and forward same to City Administrator. | 0.25 | 32.50 |
| 02-26-2025 | SRB | Draft correspondence to and have telephone conference with Sam Surnow re title search for deed restrictions at 27700 Southfield School | 0.50 | 65.00 |
| | | | Total | 1,397.50 |

Time Summary

| Professional | Hours | Amount |
|---------------------|--------------|---------------|
| Leann Kimberlin | 9.25 | 1,202.50 |
| Scott Baker | 1.50 | 195.00 |
| Total | | 1,397.50 |

Total for this Invoice 1,397.50

FEBRUARY 2025

| DATE | EVENT | WHO PARTICIPATED | ACTIONS |
|---------------------|---|-----------------------|---------|
| 2/1/2025 | Suicide & Lifeline Operational Readiness | Button | |
| 2/1/2025 | Crisis Response Training | Button | |
| 2/2/2025 | CPR / AED Training | Button | |
| 02/04/25 - 02/07/25 | MACP Winter Conference | McKee / Zang | |
| 02/04/25-02/05/25 | Taser Instructor Training | Roberts/Button/Huston | |
| 2/7/2025 | Monthly LEIN Audit Submitted | Cory | |
| 2/9/2025 | Defensive Tactics Training | Lawrence | |
| 2/10/2025 | Annual Budget Kickoff Meeting | McKee / Zang | |
| 2/11/2025 | LEIN TAC Training | Huston | |
| 2/12/2025 | OCACP Meeting | McKee / Zang | |
| 2/13/2025 | Taser 10 Training | Stajich | |
| 2/14/2025 | Taser 10 Training | Tackett | |
| | Remote Work: Cyber & Physical Security Training | Tackett | |
| 2/16/2025 | Axon Annual Operator Update | Roberts | |
| 2/18/2025 | Why LE Hires go Bad: Recruitment through Academy Training | McKee | |
| | PACE Scheduling Software Demonstration | Zang | |
| | Crisis Response Training | Button | |
| 2/19/2025 | IAFCI Meeting | Zang | |
| | Remote Work: Cyber & Physical Security Training | McKee | |
| 2/20/2025 | 1696 1st Responder Construction Meeting | McKee / Zang | |
| | 1696 First Responder Meeting: Segment 2 | McKee | |
| 2/23/2025 | Taser 10 Training | Gijsbers / Lawrence | |
| 2/24/2025 | Verkanda Meeting | Zang | |
| | City Council Meeting | Zang | |
| | WiFi Security Training | Chickensky | |
| | Remote Work: Cyber & Physical Security Training | Chickensky | |
| 2/25/2025 | 1696/11 Mile Construction Meeting | McKee / Zang | |
| 2/27/2025 | Sick Time Update Meeting | Zang | |
| | OAKIAC Meeting | Zang | |
| | LEIN Recertification Test | Stajich | |

FEBRUARY 2025

| | | | |
|-----------|--|--------------|--------------------------------|
| 2/28/2025 | Suicide & Lifeline Operational Readiness | Tackett | |
| | | | |
| | | | |
| weekly | Mrs. Blair | McNeill | Check on adopt-a-senior member |
| weekly | Mrs. Bloom | Roberts | Check on adopt-a-senior member |
| weekly | Mrs. Brady | McNeill | Check on adopt-a-senior member |
| weekly | Mr. Davis | Roberts | Check on adopt-a-senior member |
| weekly | Mr. McCray | Roberts | Check on adopt-a-senior member |
| weekly | Mrs. McReynolds | Gijbers | Check on adopt-a-senior member |
| weekly | Mrs. Rasmussen | Cory / Knoll | Check on adopt-a-senior member |

| 2025 Ticket Totals | Jan | Feb | March | April | May | June | July | August | Sept | Oct | Nov | Dec | Total |
|--------------------|-----|-----|-------|-------|-----|------|------|--------|------|-----|-----|-----|-------|
| Alexander | 31 | 21 | | | | | | | | | | | 52 |
| Alexander warning | 0 | 0 | | | | | | | | | | | 0 |
| Button | 1 | 1 | | | | | | | | | | | 2 |
| Button warning | 2 | 0 | | | | | | | | | | | 2 |
| Chickensky | 18 | 3 | | | | | | | | | | | 21 |
| Chickensky warning | 0 | 1 | | | | | | | | | | | 1 |
| Fisher | 4 | 0 | | | | | | | | | | | 4 |
| Fisher warning | 2 | 1 | | | | | | | | | | | 3 |
| Giljbers | 23 | 4 | | | | | | | | | | | 27 |
| Giljbers warning | 5 | 2 | | | | | | | | | | | 7 |
| Huston | 7 | 3 | | | | | | | | | | | 10 |
| Huston warning | 2 | 2 | | | | | | | | | | | 4 |
| Hufson | 7 | 5 | | | | | | | | | | | 12 |
| Hufson warning | 4 | 1 | | | | | | | | | | | 5 |
| Lawrence | 5 | 1 | | | | | | | | | | | 6 |
| Lawrence warning | 0 | 0 | | | | | | | | | | | 0 |
| Roberts | 13 | 11 | | | | | | | | | | | 24 |
| Roberts warning | 5 | 4 | | | | | | | | | | | 9 |
| Stajich | 17 | 6 | | | | | | | | | | | 23 |
| Stajich warning | 0 | 0 | | | | | | | | | | | 0 |
| Tackett | 4 | 3 | | | | | | | | | | | 7 |
| Tackett warning | 2 | 1 | | | | | | | | | | | 3 |



**Citations - Officer Violations & Citations Summary For Lathrup
Village PD - Officer Violation Summary**

For 2/1/2025 12:00:00 AM - 3/1/2025 12:00:00 AM



Primary Officer Selected: All Values Selected

Secondary Officer Selected: All Values Selected

Primary Officer Shift Selected: All Values Selected

Local Use Selected: All Values Selected

Type Selected: All Values Selected

Status Selected: All Values Selected

| Officer Name | Violation Description | Prim Viol Count | Sec Viol Count |
|-----------------|---|-----------------|----------------|
| ALEXANDER, RYAN | EQUIPMENT VIOL-DEFECTIVE/MISSING | 2 | |
| | EXPIRED PLATES | 4 | |
| | FAIL TO STOP ASSURED CLEAR DISTANCE AHEAD | 1 | |
| | IMPEDING/BLOCKADING TRAFFIC | 9 | |
| | IMPROPER TURN | 1 | |
| | NO INSURANCE | 1 | |
| | NO PROOF OF INSURANCE | 3 | |
| | | 21 | 21 |

| Officer Name | Violation Description | Prim Viol Count | Sec Viol Count |
|--------------|---|-----------------|----------------|
| BUTTON, ERIC | FAIL TO STOP ASSURED CLEAR DISTANCE AHEAD | 1 | |
| | | 1 | 1 |

| Officer Name | Violation Description | Prim Viol Count | Sec Viol Count |
|------------------|------------------------------------|-----------------|----------------|
| CHICKENSKY, PAUL | DISOBEY TRAFFIC CONTROL DEVICE | 3 | |
| | DROVE WHILE LICENSE SUS/REV/DENIED | 1 | |
| | | 4 | 4 |

| Officer Name | Violation Description | Prim Viol Count | Sec Viol Count |
|----------------|-----------------------|-----------------|----------------|
| FISHER, ROBERT | DISOBEY STOP SIGN | 1 | |
| | | 1 | 1 |



**Citations - Officer Violations & Citations Summary For Lathrup
Village PD - Officer Violation Summary**

For 2/1/2025 12:00:00 AM - 3/1/2025 12:00:00 AM



| Officer Name | Violation Description | Prim Viol Count | Sec Viol Count |
|----------------|--------------------------------|-----------------|----------------|
| GIJSBERS, REMY | DISOBEY TRAFFIC CONTROL DEVICE | 1 | |
| | EXPIRED PLATES | 2 | |
| | IMPEDING/BLOCKADING TRAFFIC | 2 | |
| | IMPROPER TURN | 1 | |
| | | 6 | 6 |

| Officer Name | Violation Description | Prim Viol Count | Sec Viol Count |
|----------------|--------------------------------|-----------------|----------------|
| HUSTON, JEREMY | DISOBEY TRAFFIC CONTROL DEVICE | 1 | |
| | EXCESSIVE FALSE ALARMS | 1 | |
| | EXPIRED PLATES | 2 | |
| | IMPEDING/BLOCKADING TRAFFIC | 1 | |
| | 5 | 5 | |

| Officer Name | Violation Description | Prim Viol Count | Sec Viol Count |
|-----------------|--------------------------------|-----------------|----------------|
| HUTSON, NKRUMAH | DISOBEY STOP SIGN | 1 | |
| | DISOBEY TRAFFIC CONTROL DEVICE | 2 | |
| | IMPEDING/BLOCKADING TRAFFIC | 1 | |
| | IMPROPER PLATES | 1 | |
| | NO PROOF OF REGISTRATION | 1 | |
| | 6 | 6 | |

| Officer Name | Violation Description | Prim Viol Count | Sec Viol Count |
|-------------------|---|-----------------|----------------|
| LAWRENCE, TERANCE | FAIL TO STOP ASSURED CLEAR DISTANCE AHEAD | 1 | |
| | | 1 | 1 |



**Citations - Officer Violations & Citations Summary For Lathrup
Village PD - Officer Violation Summary**

For 2/1/2025 12:00:00 AM - 3/1/2025 12:00:00 AM



| Officer Name | Violation Description | Prim Viol Count | Sec Viol Count |
|----------------|------------------------------------|-----------------|----------------|
| ROBERTS, KEITH | DROVE WHILE LICENSE SUS/REV/DENIED | 1 | |
| | EQUIPMENT VIOL-DEFECTIVE/MISSING | 1 | |
| | EXPIRED PLATES | 2 | |
| | IMPEDING/BLOCKADING TRAFFIC | 2 | |
| | IMPROPER TURN | 1 | |
| | NO PARKING 3-6 AM | 2 | |
| | NO PLATE | 1 | |
| | USE OF HAND HELD CELLULAR PHONE | 3 | |
| | VIOLATION OF SAFETY BELT LAW | 2 | |
| | 15 | 15 | |

| Officer Name | Violation Description | Prim Viol Count | Sec Viol Count |
|------------------|---|-----------------|----------------|
| STAJICH, MICHAEL | DISOBEY TRAFFIC SIGNAL/FLASHERS | 1 | |
| | DROVE WHILE LICENSE SUS/REV/DENIED | 1 | |
| | EXPIRED PLATES | 2 | |
| | FAIL TO STOP ASSURED CLEAR DISTANCE AHEAD | 1 | |
| | PUBLIC PEACE - RESIST/OBSTRUCT OFFICER | 1 | |
| | 6 | 6 | |

| Officer Name | Violation Description | Prim Viol Count | Sec Viol Count |
|------------------|-----------------------------|-----------------|----------------|
| TACKETT, MICHAEL | DISOBEY STOP SIGN | 3 | |
| | IMPEDING/BLOCKADING TRAFFIC | 1 | |
| | 4 | 4 | |

| Officer Name | Violation Description | Prim Viol Count | Sec Viol Count |
|----------------|-----------------------|-----------------|----------------|
| ZANG, MICHAEL | CARELESS DRIVING | 1 | |
| | DISOBEY STOP SIGN | 1 | |
| | 2 | 2 | |
| Totals: | | 72 | |

February 2025
WARNING VIOLATIONS

| ROW | CITATION | CITATION DATE | OFF_CITY_NM | ST | VIOLATION_ON | VIOLATION_NEAR | VIOLS_DESC | OFFICER |
|-----|-----------|---------------|-----------------|----|---------------|----------------|---------------------------------|---------|
| 1 | 25LV00132 | 2/1/2025 | WESTLAND | MI | ELEVEN MILE | LATHRUP | DISOBEY TRAFFIC CONTROL DEVICE | CHI |
| 3 | 25LV00152 | 2/8/2025 | WARREN | MI | SOUTHFIELD RD | 12 MILE | USE OF HAND HELD CELLULAR PHONE | ROB |
| 4 | 25LV00162 | 2/12/2025 | NOVI | MI | ELEVEN MILE | LATHRUP | DISOBEY STOP SIGN | HUT |
| 5 | 25LV00163 | 2/13/2025 | LATHRUP VILLAGE | MI | SOUTHFIELD RD | 12 MILE W | EXPIRED PLATES | HUS |
| 6 | 25LV00164 | 2/14/2025 | ROYAL OAK | MI | SOUTHFIELD RD | 12 MILE W | DISOBEY TRAFFIC CONTROL DEVICE | HUS |
| 7 | 25LV00171 | 2/20/2025 | DETROIT | MI | 12 MILE | SOUTHFIELD RD | USE OF HAND HELD CELLULAR PHONE | ROB |
| 8 | 25LV00194 | 2/26/2025 | DETROIT | MI | SOUTHFIELD RD | 12 MILE | USE OF HAND HELD CELLULAR PHONE | ROB |
| 9 | 25LV00197 | 2/27/2025 | REDFORD | MI | 11 MILE RD | RED RIVER | DISOBEY STOP SIGN | FIS |
| 10 | | | | | | | | |
| 11 | | | | | | | | |
| 12 | | | | | | | | |
| 13 | | | | | | | | |
| 14 | | | | | | | | |
| 15 | | | | | | | | |
| 16 | | | | | | | | |
| 17 | | | | | | | | |
| 18 | | | | | | | | |
| 19 | | | | | | | | |
| 20 | | | | | | | | |
| 21 | | | | | | | | |
| 22 | | | | | | | | |
| 23 | | | | | | | | |
| 24 | | | | | | | | |
| 25 | | | | | | | | |
| 26 | | | | | | | | |

City of Lathrup Village Police Department - Monthly Activity Summary

February 2025

2/2/2025 –

- 25-1237 Misdemeanor Warrant Arrest

Officer dispatched to meet Southfield Officers who were out with an individual that had a warrant out of Lathrup Village. Lathrup Officer took custody of the individual and they were booked and processed at Berkley PD.

Follow up – The individual was arraigned on the warrant and given a personal bond by the Judge and released.

2/5/2025 -

- 25-1293 Hospice Death

An officer was dispatched to a Lathrup home for a hospice death. The officer completed the required documentation. The ME released the deceased to the family.

- 25-1321DWLS

An officer initiated a traffic stop for a stop sign violation. It was later determined that the driver had a suspended driver's license. They were cited and released from the scene with a misdemeanor citation for DWLS. Their vehicle was impounded.

2/6/2025 –

- 25-1342 Misdemeanor Warrant Arrest

An officer stopped a vehicle whose driver had an active warrant out of Pittsfield Township. The driver consented to a search of his vehicle. The officer found a plethora of items consistent with auto theft crimes, however, the officer could not connect the items to a specific crime. The driver stated they were for his work as a locksmith. The driver was transported to a meeting spot and turned over to Pittsfield officers without incident.

2/7/2025 –

- 25-1382 Suspicious Circumstances

An individual with a business in Lathrup Village came into LVPD to report an incident of unwanted contact with a person she had met a few years prior. The subject in question contacts her on a regular basis and uses different phone numbers each time. Recently, he has been making statements that she finds threatening. As she works in Lathrup a report was made, however, she was directed to the jurisdiction where she lives so they can investigate further.

2/9/2025 –

- 25-1423 Mental Health Call

Officers were dispatched to the location in reference to a mental health call. Once there, it was determined the individual needed to be taken to the hospital for a mental health evaluation.

- 25-1434 Suspicious Circumstance

Officers went to the location to follow up on a noise complaint from another day. They attempted to find the responsible party for the noise. They found several names associated with the location and put their information into the report. At the time of the report, they did not speak to any of the individuals regarding the noise incident.

2/11/2025-

- 25-1485 Assist other Law Enforcement Agency

An officer made a traffic stop on a wanted felony vehicle out of Royal Oak. The driver was not the wanted person but was related to the wanted person. Royal Oak impounded the vehicle.

2/13/2025

- 25-1556 Suspicious Circumstances

Point one: The Lt was contacted by a business stating they saw a patron put a firearm magazine containing ammunition on a chair inside the business. The Lt and an officer made the location and spoke with the patron who stated she did not put the magazine on the chair but she found it there and did not touch it. Video footage confirmed. The magazine was taken as found property.

Point 2: On another day, an individual came to LVPD lobby and stated the found magazine was his and he would like it back. He stated it must have fallen out of his pocket. He has a CPL however does not have a pistol free zone exemption. He was made aware of the law and told he would have to speak with the Lt about the release of the property.

- 25-1568 Assist other Law Enforcement Agency

A Lathrup Village officer pulled up to a gas pump at a gas station in Southfield. The gas station clerk alerted the officer that the vehicle currently leaving the gas station lot had individuals who had just stolen items from the store. The officer made initial contact with the individuals but alerted Southfield PD of the crime that occurred in their city. Southfield officers arrived and took control of the scene.

2/20/2025

- 25-1815 Obstruct Police

An officer observed a vehicle in a business parking lot with several vehicle violations. The officer made contact with the driver and asked for identification. The driver refused. The officer made it clear he was conducting a traffic stop. The driver was cited for obstruct police, DWLS and expired plate.

- 25-1821 Accidental Property Damage

LV officer was dispatched to a home which had a damaged mailbox and culvert pipe. There were tire tracks in the ditch. There were no cameras that caught the incident. The homeowner requested DPS come out to check the integrity of the pipe. It is unknown if DPS was alerted or has been out to check the pipe.

2/21/2025

- 25-1844 Larceny from Mail

A package that was delivered to a Lathrup Village home was stolen minutes after it was dropped off on the front porch by the delivery truck. The suspect and his vehicle were seen on blurry camera footage. A crime bulletin was sent to surrounding departments.

At this time, no follow up has been noted.

2/22/2025

- 25-1883 Stolen Vehicle

A residents vehicle was discovered missing in the early morning of 2/22. Video footage shows an individual walking up to the car, opening it and driving away. The victim said the vehicle was unlocked but there was no key inside. The reporting officer was unable to identify any discernable features of the suspect.

At this time, no follow up has been noted.

- 25-1901 Domestic Assault

Officers were dispatched to a home reporting a domestic assault. They spoke with both parties who gave conflicting statements about who was the initial aggressor. Video footage shows mutual combatants from both parties. Their minor child was a witness and was almost unintentionally harmed in the assault. A report was made to CPS in addition to a LV report seeking charges for both parties for assault.

Oakland County Prosecutor denied charges for both parties.

At this time, the department has not received a decision from CPS.

2/24/2025

- 25-1950 Sudden Natural Death

A welfare check was reported for an elderly resident. The resident was discovered, deceased, in her home. Oakland County ME collected the relevant information and released the deceased to the funeral home.

2/25/2025

- 25-1976 – Welfare Check

An elderly resident came to LVPD stating she had been run out of her home by a couple she did not know. Officers are familiar with the resident and know that she has early dementia and family members have guardianship of her. She was escorted home and her house was searched by officers with negative results. Her guardian was contacted and he came to her home.

2/27/2025

- 25-2079-Welfare check

LVPD was faxed an APS form regarding an elderly resident in Lathrup Village. The form stated there was someone attempting to commit identity fraud against the resident. An officer spoke with the resident and the resident stated he would go speak with someone at his bank in order to lock his accounts and credit.

- 25-2080-Fraud

A representative of a Lathrup Village business came into the station to report fraudulent activity on the business account. Checks, that the business did not write and did not authorize, were mobile deposited into different bank accounts. It is unknown if the business recouped the fund from their bank.

At this time no follow up has been noted.

- 25-2081-Suspicious Circumstance

An officer was on patrol and recognized a suspect in several metro Detroit fraud cases standing in front of a Lathrup business. He observed the suspect's behavior at the business, his description, who he was with and what vehicle he left in. The officer then followed up inside the business to see if anything fraudulent occurred. The business stated they would let the officer know. When the officer followed up days later, the business stated they could not release any information without a subpoena and they also did not report that a crime had occurred.

2/28/2025

- 25-2135-Stolen Property/DWLS

An officer was on patrol and ran the license plate of a rental box truck. The truck returned as failed to return to the rental company out of Southfield. The officer made contact with the driver, who said he was not the renter of the truck but said he knew the renter. The driver was issued a citation for DWLS and the truck was impounded.

Follow up: The officer was contacted several days later by a Southfield PD detective who stated that the driver of the vehicle at the time of the LV traffic stop was identified as the renter. He had used a fraudulent ID to rent the vehicle. The officer and detective compared notes and used the information to seek charges from Oakland County Prosecutor.

No decision from the prosecutor has been received.



**CLEAR-1996 Departmental CLEAR & CAD Statistics by Officer
CLEAR & CAD Stats**

02/01/2025 - 03/01/2025



| Officer Name | Officer Badge | Days Work | Days Sick | Tickets | CFS | CR | Arrests | Charges | Public Relation | Traffic Stops | Building Check | Plaza Check | Sub Check | Comm Policing |
|-------------------|---------------|-----------|-----------|----------|-------|------|---------|---------|-----------------|---------------|----------------|-------------|-----------|---------------|
| LV | | | | | | | | | | | | | | |
| LVALEXANDERR | 46960 | | | 20 | 238 | 5 | | | | 29 | | | | |
| LVBUTTONE | 26288 | | | 1 | 9 | | | | | 2 | | | | |
| LVCHICKENSKYP | 36806 | | | 3 | 18 | 3 | 2 | 2 | | 4 | | | | |
| LVCORYS | 003 | | | | 5 | 5 | | | | | | | | |
| LVFISHERR | 31946 | | | 1 | 24 | 1 | 1 | | | 2 | | | | |
| LVGJSBERSR | 47833 | | | 4 | 88 | 1 | 1 | 1 | | 7 | | | | |
| LVDODGESS | 00779 | | | | 1 | | | | | | | | | |
| LVDHUSTONJ | 42410 | | | 5 | 38 | 2 | | | | 3 | | | | |
| LVDHUTSONN | 43905 | | | 5 | 265 | 2 | 1 | 1 | | 9 | | | | |
| LVLAWRENCET | 23960 | | | 1 | 55 | | | | | 1 | | | | |
| LVROBERTSK | 00316 | | | 15 | 143 | 9 | 1 | 1 | | 4 | | | | |
| LVSOVINSKYG | 00800 | | | | 3 | 1 | | | | | | | | |
| LVSTAJICHM | 41054 | | | 4 | 121 | 5 | 2 | 2 | | 35 | | | | |
| LVTACKETTM | 26929 | | | 3 | 69 | | | | | 4 | | | | |
| LVZANGM | 00793 | | | 1 | 8 | 5 | | | | | | | | |
| | Total: | | | Sum: | 1085 | 39 | 7 | 7 | | 101 | | | | |
| | Average: | | | Average: | 67.81 | 1.18 | 0.44 | 0.44 | | 6.31 | | | | |
| ** Excludes Empty | Average: | | | | 72.33 | 3.55 | 1.4 | 1.4 | | 8.42 | | | | |

ALARM SUMMARY FOR FEBRUARY 2025

FEBRUARY 1 – 28 2025: 4 B&E Alarms (C3902)
FEBRUARY 1 – 28 2025: 24 False Alarms (L5060)

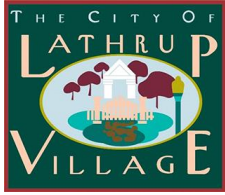
All alarms were considered false or operator error. Twelve of the false alarms were from Papas Pizza, three from Glamour Salon.

Total unregistered alarms for the month:

Commercial: 1
Residential: 6

Letters will be mailed in March to the business and residences that have unregistered alarms.

| 2025 Run Totals | Jan | Feb | March | April | May | June | July | Aug | Sept | Oct | Nov | Dec | Total |
|---------------------|-------------------|---------------------|-------|-------|-----|------|------|-----|------|-----|-----|-----|-------|
| Alexander | 230 | 238 | | | | | | | | | | | 468 |
| Button | 33 | 9 | | | | | | | | | | | 42 |
| Chickensky | 70 | 18 | | | | | | | | | | | 88 |
| Fisher | 25 | 24 | | | | | | | | | | | 49 |
| Gijsbers | 97 | 88 | | | | | | | | | | | 185 |
| Huston | 68 | 38 | | | | | | | | | | | 106 |
| Hutson | 297 | 265 | | | | | | | | | | | 562 |
| Lawrence | 28 | 55 | | | | | | | | | | | 83 |
| Roberts | 149 | 143 | | | | | | | | | | | 292 |
| Stajich | 160 | 121 | | | | | | | | | | | 281 |
| Tackett | 86 | 69 | | | | | | | | | | | 155 |
| Reserve Hodges | 1/24/25 25-871 | 2/28/25 25-2139 | | | | | | | | | | | 2 |
| Reserve Lietzke | | | | | | | | | | | | | |
| Reserve Sovinsky | 1/26/25 25-956 | 02/09/25 25-1428 | | | | | | | | | | | 2 |



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: March 17, 2025
RE: San Jose Temporary Opening

Background Brief: In preparation for the upcoming I-696 project, the Lathrup Village Police Department met with the Southfield Public Safety Team on February 25, 2025.

During that meeting, the Southfield Fire Department requested the City of Lathrup Village to consider temporarily removing the berm/fence on San Jose Blvd (between Evergreen Rd & Rainbow Circle), during the construction project, for public safety response time purposes. It is acknowledged that during the construction project, there will be an increase in traffic on the mile roads and there will be temporary closures of the bridges over I-696. A recommendation letter from Fire Chief Menifee (retired) is included in your packet. Additionally, Fire Captain Deneau (who attended the 3/3/25 Study Session) provided a letter that includes the statistical data that was shared during the Study Session as a reference.

To temporarily open the road, the Council has two actions to consider, 1) approving a resolution for the opening, and 2) approving a Traffic Control Order (TCO).

Previous Action: 3/3/25 – Study Session Discussion

Economic Impact: Based on the area's layout, staff believe that our DPS crew can complete the work of opening the road. The estimated cost of this project is \$4,000 - \$8,000 (paid via local street fund), depending on the amount of base/asphalt needed once the site is prepped. This cost will include site prep, asphalt, and "emergency vehicle only" signage.

After the site is prepped, if additional signs, barrels, or movable fences are requested, that will add additional cost.

Recommendation: It is my recommendation to approve the enclosed resolution and TCO.

Recommended Motion:

Motion 1:

Moved by Council Member _____ seconded by Council Member _____
to approve resolution #2025-04 regarding the temporary opening of San Jose Boulevard.

Motion 2:

Moved by Council Member _____ seconded by Council Member _____
to approve Traffic Control Order #2025-001 – San Jose Temporary Opening.

| | | | | |
|------------------------|-------------------------------|----------------------------------|------------------------------------|---------------------------------|
| Kelly Garrett Mayor | Bruce Kantor Mayor Pro-Tem | Jalen Jennings Council Member | Dalton Barksdale Council Member | Jason Hammond Council Member |
|------------------------|-------------------------------|----------------------------------|------------------------------------|---------------------------------|

**CITY OF LATHRUP VILLAGE
OAKLAND COUNTY, MICHIGAN**

**RESOLUTION #2025-04
REGARDING THE TEMPORARY OPENING OF SAN JOSE BOULEVARD**

At a regular meeting of the City Council of the City of Lathrup Village, Oakland County, Michigan, (the "City"), held on the 17th day of March 2025.

PRESENT:

ABSENT:

The following preamble and Resolution were offered by _____ and seconded by _____.

WHEREAS, the City of Lathrup Village, 27400 Southfield Road, Lathrup Village, Michigan 48076, is authorized by its Charter and the laws of the State of Michigan to exercise the powers of a City relating to the establishment and vacation of streets, alleys, public ways, and other public places and the use, regulation, improvement, and control of the surface of such streets, alleys, public ways, and other public places; and

WHEREAS, the City Council adopted Standing Resolution 82-102 on April 19, 1982, in which the City of Lathrup Village formally acknowledged its authority on behalf of the public over all streets, alleys, easements, parks, and other public property and which Standing Resolution authorized the City Council by further resolution to alter or discontinue the use of such streets, alleys and easements; and

WHEREAS, the City Council has received a written request from the Southfield Fire Department to temporarily open the previously closed portion of San Jose Boulevard East of Evergreen Road due to the ongoing I-696/ 11 Mile construction project; and

WHEREAS, the Southfield Fire Department has stated the temporary opening of San Jose Boulevard is necessary to ensure timely access for emergency vehicles to protect the health and safety of the residents of the City of Lathrup Village; and

WHEREAS, the requested opening of San Jose Boulevard is temporary and the road shall remain open to emergency vehicle traffic only so long as necessary during the I-696/11 Mile construction project.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the City of Lathrup Village Council hereby temporarily opens San Jose Boulevard for emergency vehicle use only.
2. That the City of Lathrup Village Council hereby directs the Chief of the Lathrup Village Police Department to draft the necessary Traffic Control Order to limit access to emergency vehicles only.
3. That the City of Lathrup Village Council directs San Jose Boulevard shall remain open only during the I-696/11 Mile construction project, upon completion of the construction project San Jose Boulevard shall revert to being closed to all through traffic.
4. That the City of Lathrup Village Council hereby directs the City Administrator to take all necessary action to effectuate this Resolution.

YEAS:

NAYS:

ABSENT/ABSTAIN:

STATE OF MICHIGAN)
)ss
COUNTY OF OAKLAND

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Lathrup Village, Oakland County, Michigan at a regular meeting duly called and held on the 17th day of March 2025, the original of which resolution is on file in my office, and that notice of said meeting was given, the meeting was held and the minutes filed in accordance with the Open Meetings Act, Act No. 267, Public Acts of Michigan, 1976, as amended.

Alisa Emanuel
City Clerk

SOUTHFIELD FIRE DEPARTMENT

24477 LAHSER ROAD
SOUTHFIELD, MI 48033
TEL: (248) 796-5650
FAX: (248) 796-5605

JOHNNY MENIFEE, FIRE CHIEF
ANTONIO MACIAS III, DEPUTY CHIEF



February 25, 2025

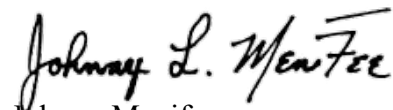
Dear Council Members,

In light of the ongoing 696/11-Mile Bridge construction project, I am writing to recommend the temporary opening of San Jose Blvd in Lathrup Village. The construction has led to significant traffic disruptions, and the opening of this route would offer several key benefits to the community:

1. **Traffic Relief:** The temporary opening of San Jose Blvd will provide an alternative route, easing congestion on neighboring streets and reducing delays for both residents and commuters. This will help maintain a smooth flow of traffic in the area, particularly during peak hours.
2. **Safety Considerations:** By providing an additional route, we can alleviate the strain on local streets, which can otherwise become overcrowded and potentially unsafe during construction periods. This will allow emergency vehicles and public service personnel to navigate more effectively through the area.
3. **Public Support and Convenience:** Many residents have expressed concerns about the extended delays due to road closures. Offering a temporary solution would demonstrate our responsiveness to the community's needs and improve the quality of life during this challenging construction period.

In conclusion, the temporary opening of San Jose Blvd would serve as a prudent measure to improve traffic flow, enhance safety, and provide immediate relief to our residents. I strongly recommend that the City Council approve this plan to address the current challenges faced by our community during the 696/11-Mile Bridge construction.

Sincerely,


 Johnny Menifee
 Fire Chief

FIRE ADMINISTRATION

BATT. CHIEF CHRIS SMITH

CAPTAIN TIM MILLER

FIRE MARSHAL LATEEF TOWNSEL

BATT. CHIEF KEN WHEATON

CAPTAIN RONN BALLERINI

CAPTAIN/EMS JEFFRY VESCIO

BATT. CHIEF PATRICK CHARETTE

CAPTAIN JAMES BUNKER

CAPTAIN/TRAINING JASON DEN

SOUTHFIELD FIRE DEPARTMENT

24477 LAHSER ROAD
SOUTHFIELD, MI 48033
TEL: (248) 796-5650
FAX: (248) 796-5605



Item 8A.

ANTONIO MACIAS III, ACTING FIRE CHIEF

Mike Greene, City Administrator
27400 Southfield Road
Lathrup Village, MI 48076

March 13, 2025

Dear Mr. Greene,

Per your request, below is some of the statistical data that was provided/discussed at the City Council Study Session on March 3, 2025, related to the proposed San Jose Temporary Access. All data was pulled from 2023 and 2024 to try and mirror the 2-year I-696 project window to provide consistent data sets. I plan to be in attendance at the March 17, 2025, City Council Meeting and would be happy to further discuss and/or answer any questions at that time.

- **Area of Concern:** City Section 14.03 (Area bordered by Evergreen, 11 Mile, Santa Barbara Dr, Saratoga Blvd).
- **Closest Fire Station:** Fire Station No. 3, 20135 W. 12 Mile Road (12 Mile, West of Evergreen)
- **2-Year Call Volume:** 135 total; 108 from Fire Station No. 3
- **Fire Station No. 3 Average Response Time:** 8:56
- **NFPA Standard for First Due Engine:** 4 minutes plus additional 60-80 seconds for turnout, 90% of the time.
- **American Heart Association:** 10% less chance of survival for every minute without CPR.

Considering the challenges and data above, and the increased traffic and access issues the I-696 construction project will bring to our local streets, our recommendation is to provide emergency vehicle access from Evergreen via San Jose Blvd. Current Google mapping suggests that the total drive time from Fire Station No. 3 to entering section 14.03 via San Jose Blvd. can be **reduced to as little as 3 minutes**. Furthermore, access would only need to **maintain a 14-foot opening** for fire apparatus to be able to comfortably fit through. With proper signage, this should help reduce the number of unwanted vehicles through the access point.

I look forward to the continued discussion and am happy to answer any questions.

Kind regards,

Jason P. Deneau
Captain – Training & Safety Officer, Southfield Fire Department

FIRE ADMINISTRATION

BATT. CHIEF CHRIS SMITH

CAPTAIN TIM MILLER

FIRE MARSHAL LATEEF TOWNSEL

BATT. CHIEF KEN WHEATON

CAPTAIN RONN BALLERINI

CAPTAIN/EMS JEFF VESCOIO

BATT. CHIEF PATRICK CHARETTE

CAPTAIN JAMES BUNKER JR.

CAPTAIN/TRAINING JASON DEN



27990
E LARKMOOR DR

27960
E LARKMOOR DR

27930
E LARKMOOR DR

27900
E LARKMOOR DR

Evergreen Rd

27900
EVERGREEN RD

27900
EVERGREEN RD

**POSSIBLE BERM/FENCE REMOVAL
PENDING LV COUNCIL APPROVAL**

27839
SAN JOSE CT

27833
SAN JOSE CT

Item 8A.

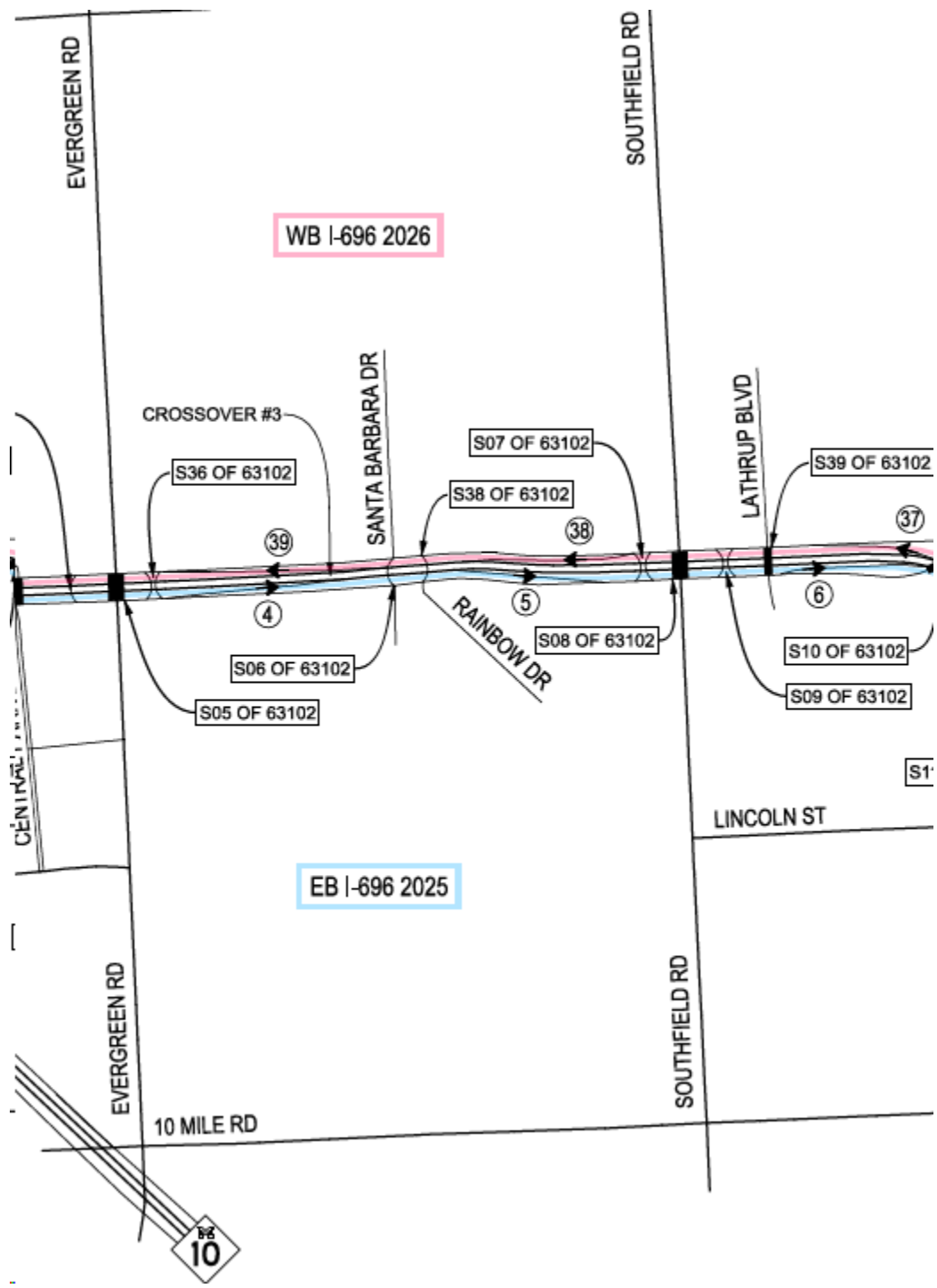
27836
SAN JOSE CT

San Jose Blvd

27560
EVERGREEN RD

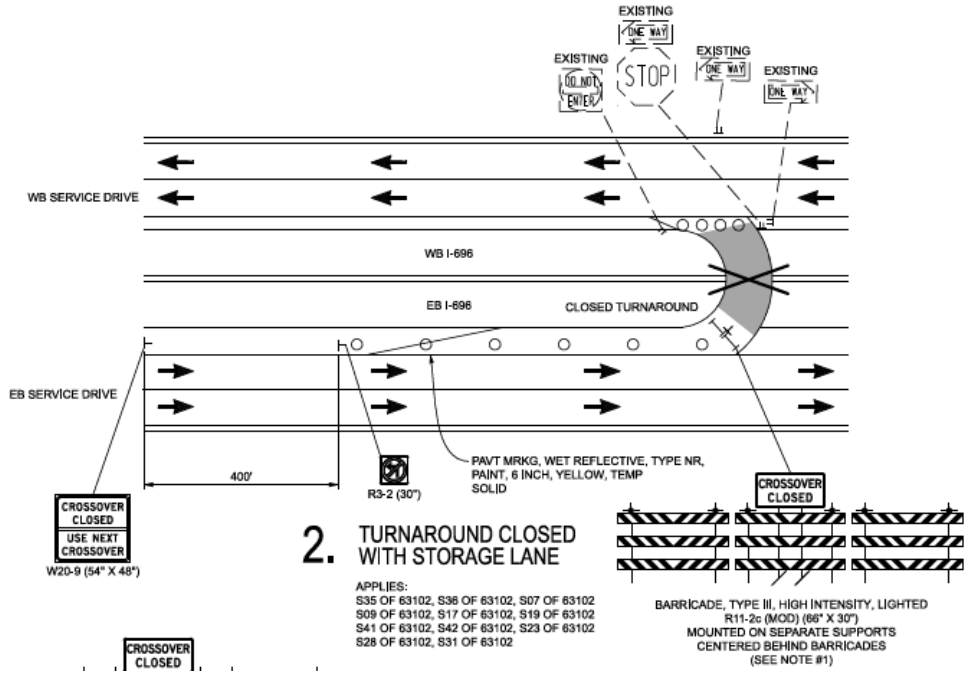
19601
SAN JOSE BLVD

19593
SAN JOSE BLVD

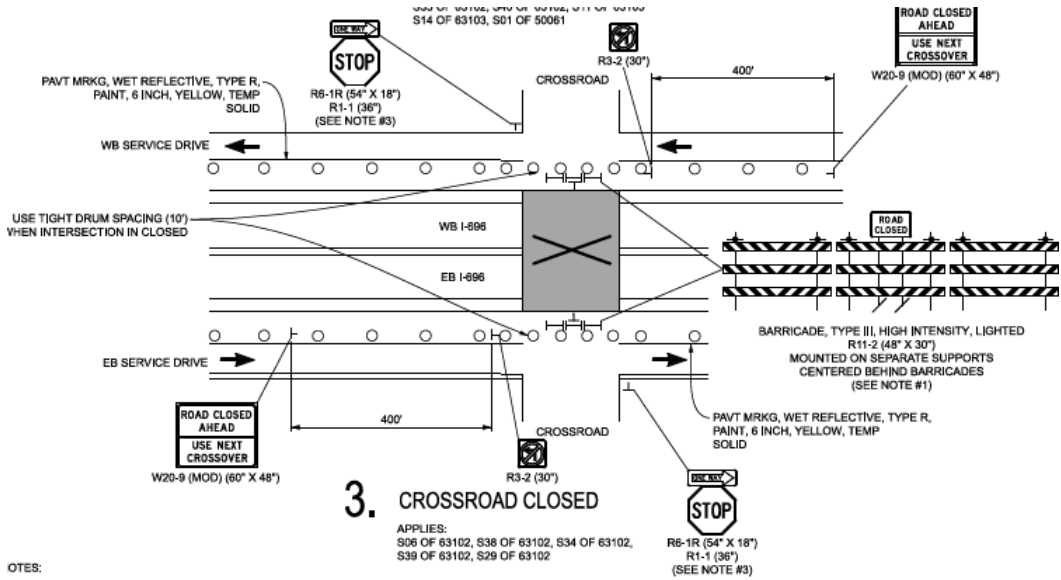


- S36: Red River Ave Closure: Mid March.
- S06: Santa Barbara EB U Turn Closure, Late June
- S38: Santa Barbara EB U Turn Closure, Early May
- S07: Southfield Rd EB to West U Turn Closure: Mid April

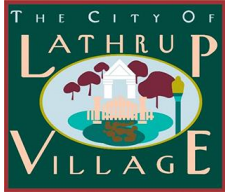
MOT for Eleven Mile near Meadowbrook way



MOT for Eleven Mile near Santa Barbara



OTES:



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: March 17, 2025
RE: Council Rules of Order & Procedure Update

Background Brief: Based on the 3/3/25 study session, staff and the City Attorney were requested to draft updated Council Rules of Order & Procedure specifically related to video/audio recording during a public meeting.

This update includes a new section that outlines the process an individual would have to follow to record a public meeting on their own devices.

Previous Action: 3/3/25 – Study Session Discussion

Economic Impact: N/A

Recommendation: It is my recommendation to approve the enclosed resolution.

Recommended Motion:
Moved by Council Member _____ seconded by Council Member _____
to approve resolution #2025-05 – Council Rules of Order & Procedure update.

| | | | | |
|-------------------------------|--------------------------------------|---|---|--|
| Kelly Garrett Mayor | Bruce Kantor Mayor Pro-Tem | Jalen Jennings Council Member | Dalton Barksdale Council Member | Jason Hammond Council Member |
|-------------------------------|--------------------------------------|---|---|--|

**STANDING RESOLUTION NO. 2025-05
COUNCIL RULES OF ORDER AND PROCEDURE**

The Lathrup Village City Council meeting is dedicated to the premise that the government has a responsibility to the residents of the City and to the media to conduct a well-organized and objective meeting and an obligation to keep them informed. Council meetings should be attractive, interesting, and understandable to all in attendance with as much opportunity for audience participation as possible. Accordingly, the following Rules of Order and Procedure are adopted:

1. Definitions

- A. "Breach of the peace," shall mean seriously disruptive conduct involving abusive, disorderly, dangerous, aggressive, or provocative speech and behaviors tending to threaten or incite violence. "Breach of the peace" goes well beyond behavior acceptable in civil society and is the only basis to eject, exclude, or prevent a participant from attending all or part of a public body meeting.
- B. "Meetings" shall mean all regular meetings, study sessions, and all other public hearings of Lathrup Village "public bodies," as defined under the Open Meetings Act, MCL 15.261 et seq. (OMA), including the Lathrup Village City Council.
- C. "Participant" shall mean any person attending and/or addressing the public body at a meeting during public comment but does not include elected public officials.
- D. "Public comment" shall mean the audience communication period(s) prescribed in this ordinance or the approved by way of agenda of a meeting that is intended for members of the public to address a Lathrup Village public body in compliance with the OMA. MCL 15.263(5).
- E. "Out of order," shall mean verbal and/or nonverbal conduct by a participant disrupts the orderly administration of a meeting including but not limited to the interruption of the efficient Order of Business, violation of state or local ordinance at a meeting, use of profanity, shouting, verbal threats of physical violence, or other acts of indecorum.

2. Regular Council Meetings

The Council shall set a regular schedule for its meeting dates (February through January of the following year) as a part of the agenda at its organizational meeting (first meeting in January). The place and time of the meeting shall be decided by the Mayor and shall be included in the agenda calling for the meeting.

3. Special Meetings

According to Section 6.2 of the Charter, special meetings shall be called by the Clerk on the written request of the Mayor, the City Administrator, or any two members of the Council on at least 24 hours written notice to each member of the Council, an e-mail notice is sufficient; but a special meeting may be held on shorter notice if all members of the Council are present or have waived notice thereof in writing.

The City Clerk will also make a diligent effort to notify each member of the Council in person of each special session. At such a meeting only the matters in the notice shall be acted upon.

4. Recessed Meetings

Any session of the Council may be continued to another day, but no such continuation shall be for a longer period than until the next regular meeting thereafter.

5. Study Meetings

A study meeting may be convened on call by the Mayor or by two or more members of the Council. All members of the Council must be notified of the time and place of the meeting as in Rule # 2. Attendance at study meetings and notices calling such meetings shall be in harmony with the provisions of the Michigan Open Meetings Act.

The call for the meeting may also invite such people as may be required for consultation and advice with respect to the matters under discussion. At a study meeting no formal votes may be taken on any matter under discussion nor shall any Council members enter into a commitment with another respecting a vote to be taken subsequently at a public meeting of the Council. All study meetings shall be called by the Mayor at regular Council meetings. A brief confirmation of the time and date may be held at the meeting and all study meetings will be attempted to be held on Monday nights between regular Council dates.

6. Council Meeting Agenda

The agenda for all council and study meetings shall be prepared by the Mayor and/or Mayor Pro-Tem with the assistance of the City Administrator. The City Clerk shall furnish a copy to each member of the Council, the City Administrator, the City Attorney, and all other citizens who are involved in the meeting such as the Chairperson of Advisory Committees or other functions, on Friday evening of the week preceding the meeting. All reports, communications, ordinances, resolutions, contract documents, or other materials to be submitted to the Council shall be delivered to the members of the Council, the City Administrator, and the City Attorney, by the City Clerk as early as possible but no later than Friday evening.

7. Official Reports

Wherever possible, reports by the City Administrator, City Attorney, Police Department, City Clerk, Advisory Boards, and Committees will be made in writing to the Council, submitted prior to the meeting, and listed on the agenda. Under such procedure, discussion at an open council meeting will be limited to general questions from the audience or the Council on the subject matter of these reports. Concluding action may be taken at this time. Items requiring action at the request of the City Administrator or City Attorney will be listed as regular agenda items and, unless conditions make it impossible, will be submitted to members of the Council with the agenda for the meeting. Copies of other reports will be distributed to the Council for their information.

8. Correspondence

The City Administrator and the Mayor are delegated the responsibility of handling all correspondence. Under this system, only those correspondence which necessarily requires a Council decision on policy will be brought before the Council meeting. Copies of other correspondence may be distributed to the Council for their information.

Correspondence received by all Council Members via e-mail which requires Council decision on Policy shall be acknowledged and responded to by the Mayor within a reasonable time frame; the correspondence shall then be transmitted to the City Administrator for inclusion on the agenda of the next regular meeting.

Correspondence received by individual Council Members via e-mail which requires council decision on Policy shall be forwarded to the Mayor for acknowledgement and response within a reasonable time frame; the correspondence shall then be transmitted to the City Administrator for inclusion on the agenda of the next regular meeting.

Correspondence received by all Council Members via e-mail which does not require council decision on Policy shall be acknowledged and responded to by the Mayor within a reasonable time frame; the correspondence shall then be transmitted to the City Administrator for follow-up and if necessary, action.

Correspondence received by individual Council Members via e-mail which does not require council decision on Policy shall be acknowledged and responded to within a reasonable time frame; the correspondence shall then be transmitted to the City Administrator for follow-up and if necessary, action.

9. Attendance at Conferences

The selection of the City's representative at conferences and meetings with outside organizations and officials, where official designation is required, is delegated to the Mayor, with the concurrence of the Council if substantial expense is involved.

10. Presiding Officer

The Mayor shall take the chair at the time appointed for the Council to meet and call the members to order. The Role will be noted by the Mayor and recorded by the Clerk for the minutes. The Mayor Pro-tem shall take the chair as presiding officer in the absence of the Mayor.

11. Temporary Chairperson

In case of absence of the Mayor and Mayor Pro-tem, the Clerk shall call the Council to order and call the roll. If a quorum is found to be present, the Clerk shall appoint a Chairperson to act until the Mayor or Mayor Pro-Tem appears.

12. Council Privileges

The presiding officer may move, second, and debate from the chair, subject only to such limitations on debate as are by these rules imposed on all members, and shall not be deprived of any of the rights and privileges of a Council member by reason of his/her acting as the presiding officer.

13. Decorum and Order

Meetings are to be formal with the enforcement of stringent rules for debate which will control the expenditure of valuable time. The presiding officer shall preserve decorum and decide all questions of order, subject to formal appeal to the Council as a whole.

Every person desiring to speak shall address the chair and shall wait to be recognized by the chair. They shall then confine himself/herself to the question under debate. Every Council member desiring to question the administrative staff shall address their questions to the City Administrator, who may either answer the inquiries or designate some member of staff for that purpose. A Council member, once recognized, shall not be interrupted while speaking unless a point of order is raised.

14. Quorum

The majority of the Council members elected shall constitute a quorum. In the case that a lesser number than a quorum shall convene at a regular or special meeting, the majority of the members present may send for any or all absent members by agreement. In the event a quorum cannot be obtained, the meeting must be adjourned. It is the duty of each Council member to notify the Mayor or Administrator if he/she cannot attend any Council meeting a minimum of 2 hours prior to the start of the meeting. A Council member who has provided timely notice shall be excused from attendance. A Council member who fails to provide timely notification shall not be excused. Any member of Council that fails to provide timely notice of absence may, at the next regular meeting, present an explanation of absence and if warranted may have their absence excused.

15. City Administrator

The City Administrator shall attend all meetings of the Council unless excused by the Mayor. He/she shall keep the Council fully advised as to the needs of the City and make recommendations to the Council; they may take part in discussions on all matters concerning the welfare of the City and shall have a seat but no vote in the Council meetings.

16. City Clerk

The City Clerk shall be the Clerk for the City Council and shall attend all regular and special Council meetings unless excused by the Administrator, wherein the Administrator shall provide for the recording of minutes. The Clerk shall be responsible for keeping the minutes of the meetings and shall perform such other duties in the meeting as may be in order. Within one week after the meeting, the Clerk shall make available upon request a copy of the minutes of the preceding meeting. Each member shall be furnished with a copy of the preceding meeting minutes no later than the next regular meeting.

17. City Attorney

The City Attorney shall attend all regular and special meetings of the Council unless excused by the Mayor. Any member of the Council may at any time call upon the City Attorney for an oral or written opinion concerning routine questions of law with respect to the City which do not require extensive research.

18. Right of Appeal

Any Council member may appeal to the full Council from a ruling of the Presiding Officer. If the appeal is seconded, the Presiding Officer shall immediately put the question of sustaining the decision of the chair to a vote.

19. Voting

Every Council member present when an ordinance or resolution is put to a vote shall vote, whether "yes" or "no", on a question during roll call. The only exception to this requirement for voting shall be in the case of a conflict of interest which shall preclude a Council member from voting.

20. Personal Privilege

The right of a Council member to address the Council on a question of personal privilege in cases where his integrity or motives are questioned shall be given preference over other discussions. Any member shall have the right to express dissent against any ordinance or resolution of the Council and have the reason therefore entered upon the official minutes, and whenever possible shall present to the City Clerk his expression in written form for the official records.

21. Code of Ethics

City Council members occupy positions of public trust. All business transactions of such officials dealing in any manner with public funds, either directly or indirectly, must be subject to the scrutiny of public opinion both as to the legality and to the propriety of such transactions. Council members shall not have a pecuniary interest either directly or indirectly in contracts of any character with the City unless fully and publicly disclosed to the full Council and handled in accordance with proper legal procedures.

Council members shall conduct themselves so as to bring credit upon the City as a whole and so as to set an example of good ethical conduct for all citizens of the community. Council members shall always bear in mind their responsibility to the entire electorate, shall refrain from actions benefiting special interest groups at the expense of the City as a whole, and shall do everything in their power to ensure equal and impartial law enforcement throughout the City at large.

Council members shall conduct themselves in accordance with the City Charter and all ordinances of the City.

22. Order of Business

The business of all regular meetings of the Council shall be generally transacted in the following order at the discretion of the Mayor:

- 1. Call to Order
- 2. Roll Call of Council

- 3. Pledge of Allegiance
- 4. Approval of Agenda
- 5. Presentations
- 6. Public Comment on Agenda Items
- 7. Consent Agenda
 - a. Approval of Minutes
 - b. Approval of Disbursement Reports
 - c. Acceptance of Departmental Reports
 - d. Routine and non-controversial action request
- 8. Petitions
- 9. Public Hearings
- 10. Action Request
- 11. City Administrator's Report
- 12. City Attorney's Report
- 13. Reports of Boards, Commissions and Committees
- 14. Unfinished/New Business
- 15. Correspondence
- 16. Public Comment
- 17. Mayor and Council Comments
- 18. Adjournment

23. Parliamentary Procedure

The conduct of Council meetings shall be in accordance with the manual on parliamentary procedures entitled "Roberts Rules of Order".

24. Permission to Address Public Body / Public Comment Procedure

The following rules shall govern public comment during public meetings of a Lathrup Village public body:

- A. Public comment shall be allowed by the Chairperson one participant at a time.
- B. Participants shall not speak until they are recognized by the Chairperson.
- C. Each participant recognized by the Chairperson to address the public body shall identify himself/herself by name and, if appropriate, group affiliation for purposes of recordation in the meeting minutes.
- D. A participant addressing the public body shall be limited to three (3) minutes
- E. The Chairperson or public body member may, at the discretion of the Chairperson, be allowed to respond to participant questions posed, but the overall time limit of 3 minutes shall continue to run against the participant's allotted time.
- F. The Chairperson shall designate a timekeeper for purposes of enforcing the time limit.

- G. There shall be public comment, as approved in the meeting agenda, wherein participants may address the public body on any new business (non-agenda items) items.
- H. Participants addressing the public body shall make responsible comments and shall refrain from making redundant, personal, impertinent, slanderous, or profane remarks.
- I. Any participant who is “out of order” may be interrupted and gaveled “out of order” by the Chairperson with the end to maintain order and decorum of the meeting at the Chairperson’s discretion.
- J. A participant making public comment who is ruled “out of order” by the Chairperson:
 - a. May be admonished by the Chairperson and instructed to refrain from the indecorum, disruptive, or other prohibited conduct.
 - b. Shall be allowed to continue his or her public comment within the time limits prescribed only if it is in conformity with the Chairperson’s instruction.
 - c. Shall be allowed to continue his or her public comment to the extent that it is within the approved time limit, with allowance for time lapsed by the Chairperson’s “out of order” ruling(s), or other public body members’ discussion/commentary.
 - d. Without limiting the discretion of the Chairperson, if an “out of order” participant repeatedly violates the ruling(s) by the Chairperson three (3) or more times, the Chairperson may instruct the participant that his or her public comment is concluded and instruct him/her to withdraw from addressing the public body, vacate the lectern, and return to their seat or other position in the audience at the meeting, or may exercise other lawful measures to restore decorum and maintain order.
 - e. The Chairperson may recess the meeting until such time as order and decorum is restored and shall allow the participant time to comply with the Chairperson’s instruction(s).
 - f. During any recess called to restore order the Chairperson may summon law enforcement officers to monitor the public meeting, if not already provided.
 - g. Any “out of order” participant shall not be ordered to be removed or excluded from the meeting unless he/she is in “breach of the peace” or inciting a “breach of the peace” at that meeting.
- K. A participant who is found to be “out of order,” shall be given a reasonable period of time to comply with the Chairperson’s directives.
- L. A participant who is found to be “out of order,” ordered to cease public comment, suffer removal from the meeting for “breach of the peace,” or otherwise have his/her public comment limited or restricted, except as to the expiration of time limit, shall be allowed upon his/her request to appeal the Chairperson’s ruling to the other public body members present and this appeal shall be decided by a roll call vote.
- M. No person shall be ejected, removed, or excluded from attending any part of a meeting unless he/she is causing a “breach of the peace” at that meeting.

N. Nothing in this policy shall be construed as creating a cause of action by a participant against the City of Lathrup Village, its public officers, law enforcement officers, or any other City of Lathrup public officials.

25. Video/Audio recording during a public meeting

Attendees shall be permitted to make video and sound recordings of a public meeting and to broadcast live. The following rules shall govern the video and sound recording during public meetings of a Lathrup Village public body in order to minimize disrupting the meeting:

- A. Unless otherwise allowed by the presiding officer, video recording devices shall only be permitted in a designated area subject to the following conditions:
 - a. Recording devices must be on a tripod, be set in one location, and remain there (no portable equipment moving around the room).
 - b. Recording devices must operate without additional artificial light (no flash photography).
 - c. Recording devices must operate without additional audio (no additional microphones to be set up in the room).
 - d. Recording devices must be set up prior to the start of the public meeting and shall remain in one location until the adjournment of the meeting to minimize disruption of the meeting.
- B. Individuals are prohibited from intentionally placing a recording device within close proximity to another attendee without their consent. This includes positioning the recording device in a manner that invades the personal space of the other attendee or obstructs their view.
- C. Individuals shall not utilize a recording device to intentionally frighten, intimidate, threaten, harass, or annoy any other person or to disturb an open meeting of a public body.

26. State or Federal Cooperation - Procedure

All proposals for projects that contemplate cooperation with, or financial participation by, the State or Federal government, shall be transmitted to the Council by the City Administrator. If a City Board or Commission desires to propose such a project, the proposal shall first be filed with the City Administrator. All proposals shall be in approved form and accompanied by proper plans and specifications conforming to the requirements of respective State or Federal governments. If the Council approves the proposal, it shall by resolution authorize the City Administrator to make an application to the proper authority.

27. Suspension of Rules

Any provisions of these rules not governed by the Charter or Code may be temporarily suspended at any meeting of the Council by the Presiding Officer unless objected to by any Council member. Such objection must then be sustained by a majority vote of the Council.

The vote on any such suspension shall be taken by "yeas" and "nays" and entered into the records.

28. To Amend Rules

These rules may be amended, or new rules adopted by a majority vote of all members of the Council. Any such alterations or amendments shall be submitted in writing at the preceding regular meeting and shall be placed on the calendar under the order of new business. This requirement shall be waived only by unanimous consent, with a recorded vote of all members.

Adopted
Replaces CO 79-7122, CO 80-62, CO 82-273a, 85-117a, 22-_____

DRAFT

**RESOLUTION ESTABLISHING RULES OF PROCEDURE OF THE SOUTHFIELD
CITY COUNCIL**

WHEREAS, at the first meeting of the Southfield City Council ("Council") held on April 28, 1958, a resolution ("Resolution") was adopted which provided that the meetings of Council would be conducted under the procedural rules established by Robert's Rules of Order ("Robert's"); and

WHEREAS, the open Meetings Act (Act 267 of the Public Acts of 1976) ("Act") became effective on March 31, 1977 and section 3(5) of the Act required that a person be permitted to address a meeting of a public body under rules established and recorded by such public body; and

WHEREAS, in accordance with said provision of the Act, the City Council amended the Resolution on April 11, 1977 by adopting certain procedural rules with regard to persons addressing the Council at a meeting; and

WHEREAS, the Council amended the Resolution on May 23, 1988 to incorporate certain rules and regulations pertaining to the use of audio and video equipment by persons attending Council meetings as permitted under Section 3(1) of the Act; and

WHEREAS, the Council amended the Resolution on January 28, 1991 to revise its rules of procedure with regard to permitting persons to address Council during its meetings; and

WHEREAS, the Council amended the Resolution on February 9, 1998, by adopting certain procedural rules (Rules 1-10) contained in attached Addendum "A" after determining that it was a "small board" within the meaning of Robert's; and that it did not wish to apply all of the informal rules of procedure that apply to small boards, but instead wished to conduct its meetings using a combination of informal rules and the more formal rules which apply to larger organizations under Robert's; and

WHEREAS, Council amended the Resolution on March 26, 2001, to allow persons who submit written requests to address Council in advance of a Council meeting to appear at either a Regular Meeting or a Committee-of-the-Whole Meeting;

WHEREAS, Council amended the Resolution on May 10, 2004, to add two (2) new procedural rules designated as Rules 11 and 12, on attached Addendum "A"; relating to motions to reconsider and rescind, respectively;

WHEREAS, Council amended the Resolution on March 3, 2014, by modifying Rule 5 so as to provide that persons addressing Council at its meetings shall be limited to a period of three (3) minutes, unless such period of time is extended by the presiding officer;

WHEREAS, Council the Council amended the Resolution on March 5, 2014 by: i) modifying Rule 4 so as to provide that written requests of individuals who wish to address Council shall not be submitted to the City Clerk's office more than 30 days prior to the meeting at which

the individual desires to address the Council, and ii) adding a new Rule 13 to Addendum "A" of the Council Rules of Procedure, to provide that an item will be removed from the Consent Agenda for purposes of discussion, at the request of any member of City Council or the Mayor.

WHEREAS Council has now determined that it wishes to amend the Resolution, by: i) modifying Rule 4 so as to provide that a person shall have the option to address Council at a regular or special meeting under the communications portion of the agenda or at a regular or special meeting conducted as a Committee-of-the-Whole Meeting. To facilitate communication, a written request to address council may be submitted online via the City's webpage under City Council Procedures Request for Recognition Form (see link herein) up until Noon on the same day as the scheduled Council Meeting. Additionally, up until the start of the scheduled Council meeting, persons wishing to address Council will have the opportunity to do so via a written sign-up sheet located directly outside of the City Council Chambers ; and ii) adding a new Rule 7, to provide that when addressing Council no speaker may make personal or impertinent attacks upon any officer, employee, or City Council member or other Elected Official, that is unrelated to the manner in which the officer, employee, or City Council member or other Elected Official, performs his or her duties. No person shall use threatening, abusive language or hate speech when addressing the City Council. Any person who violates this section shall be directed by the presiding officer to be orderly and silent. If a person addressing the Council refuses to become silent when so directed, such person may be deemed by the presiding officer to have committed a "breach of the peace" by disrupting and impeding the orderly conduct of the public meeting of the City Council and may be ordered by the presiding officer to leave the meeting. If the person refuses to leave as directed, the presiding officer may direct any law enforcement officer who is present to escort the violator from the meeting. <https://southfield.seamlessdocs.com/f/ewjg1ucap4oe>

WHEREAS, Council desires to set forth such amendment in this Resolution and to incorporate all of the rules adopted in the previous resolutions recited above so as to provide for a single resolution which sets forth all of Council's procedural rules.

NOW, THEREFORE, BE IT RESOLVED, that Robert's Rules of Order, as amended from time to time, shall govern the conduct of meetings of the Council, except that the specific rules set forth on the attached Addendum "A" shall apply even if in conflict with Robert's;

BE IT FURTHER RESOLVED, that any person desiring to address the Council at a meeting shall be permitted to do so only under the following rules:

1. A person shall not address the Council until recognized by the presiding officer.
2. Upon being recognized by the presiding officer, such person shall step forward to the microphone in front of the Council rostrum and give his or her name and address to the recording secretary before speaking.
3. A person shall speak only to the matters which are relevant to the agenda matter being considered by the Council.
4. A person shall have the option to address Council at a regular or special meeting under the communications portion of the agenda or at a regular or special meeting conducted as a Committee-of-the-Whole Meeting. To facilitate communication, a written request to address council may be submitted online via the City's webpage under City Council

Procedures Request for Recognition Form (see link below) up until Noon on the same day as the scheduled Council Meeting. Additionally, up until the start of the scheduled Council Meeting, persons wishing to address Council will have the opportunity to do so via a written sign-up sheet located directly outside the City Council Chambers. No written request to address the Council shall be submitted to the City Clerk's office more than 30 days prior to the meeting at which the individual desires to speak.

<https://southfield.seamlessdocs.com/f/ewjg1ucap4oe>

5. A person shall be limited to a period of three (3) minutes, unless such period of time is extended by the presiding officer.
6. Permission to speak on items not listed on the agenda may be given by the presiding officer or by a majority vote of the Council.
7. When addressing Council no speaker may make personal or impertinent attacks upon any officer, employee, or City Council member or other Elected Official, that is unrelated to the manner in which the officer, employee, or City Council member or other Elected Official, performs his or her duties. No person shall use threatening, abusive language or hate speech when addressing the City Council. Any person who violates this section shall be directed by the presiding officer to be orderly and silent. If a person addressing the Council refuses to become silent when so directed, such person may be deemed by the presiding officer to have committed a "breach of the peace" by disrupting and impeding the orderly conduct of the public meeting of the City Council and may be ordered by the presiding officer to leave the meeting. If the person refuses to leave as directed, the presiding officer may direct any law enforcement officer who is present to escort the violator from the meeting.

BE IT FURTHER RESOLVED, that any person, group, company, or organization that wishes to record, videotape, broadcast live on radio, or telecast live on television a City Council meeting shall be subject to the following rules and regulations:

1. Video or television cameras which are used for purposes of recording or broadcasting live reports from the City Council Chambers must remain, at all times, at the rear of the Council Chambers unless prior approval of the presiding officer has been obtained to place said video or television cameras in a different location.
2. All audio or video equipment is prohibited from being attached, connected, or in any way joined to the existing cable television equipment operated by the City of Southfield in the Council Chambers. All such audio or video equipment must be completely self-supported and will not be allowed to use any electrical power of the City.
3. Interviews of interested parties shall be prohibited in the Council Chambers.
4. Only television, videotape, photographic, and audio equipment which does not produce distracting sound or light shall be utilized to cover Council proceedings.

BE IT FURTHER RESOLVED, that should any person fail or refuse to comply with any rule promulgated by this Resolution, after being apprised of such noncompliance by the presiding officer, such person may be deemed by the presiding officer to have committed a breach of the peace by disrupting the public meeting, and the presiding officer may then order such person excluded from the public meeting under Section 3 (6) of the Act.

**RESOLUTION ESTABLISHING RULES OF PROCEDURE OF THE SOUTHFIELD
CITY COUNCIL**

WHEREAS, at the first meeting of the Southfield City Council ("Council") held on April 28, 1958, a resolution ("Resolution") was adopted which provided that the meetings of Council would be conducted under the procedural rules established by Robert's Rules of Order ("Robert's"); and

WHEREAS, the Open Meetings Act (Act 267 of the Public Acts of 1976) ("Act") became effective on March 31, 1977 and section 3(5) of the Act required that a person be permitted to address a meeting of a public body under rules established and recorded by such public body; and

WHEREAS, in accordance with said provision of the Act, the City Council amended the Resolution on April 11, 1977 by adopting certain procedural rules with regard to persons addressing the Council at a meeting; and

WHEREAS, the Council amended the Resolution on May 23, 1988 to incorporate certain rules and regulations pertaining to the use of audio and video equipment by persons attending Council meetings as permitted under Section 3(1) of the Act; and

WHEREAS, the Council amended the Resolution on January 28, 1991 to revise its rules of procedure with regard to permitting persons to address Council during its meetings; and

WHEREAS, Council has recently reviewed its rules of procedure for the conduct of its meetings and has determined that it is a "small board" within the meaning of Robert's; and

WHEREAS, Council has further determined that it does not wish to apply all of the informal rules of procedure that apply to small boards under Robert's, but instead intends to conduct its meetings using a combination of informal rules and the more formal rules which apply to larger organizations under Robert's; and

WHEREAS, Council desires to set forth such rules in this Resolution, and to incorporate herein all of the rules adopted in the previous resolutions recited above so as to provide for a single resolution which sets forth all of Council's procedural rules;

NOW, THEREFORE, BE IT RESOLVED, that Robert's Rules of Order, as amended from time to time, shall continue to govern the conduct of meetings of the Council, except that the specific rules set forth on the attached Addendum "A" shall apply even if in conflict with Robert's;

BE IT FURTHER RESOLVED, that any person desiring to address the Council at a meeting shall be permitted to do so only under the following rules:

1. A person shall not address the Council until recognized by the presiding officer.
2. Upon being recognized by the presiding officer, such person shall step forward to the microphone in front of the Council rostrum and give his or her name and address to the recording secretary before speaking.
3. A person shall speak only to the matters which are relevant to the agenda matter being considered by the Council.
4. A person may address Council at a regular meeting under the communications portion of the agenda if a written request to do so has

RESOLUTION ESTABLISHING RULES OF PROCEDURE OF THE SOUTHFIELD
CITY COUNCIL

WHEREAS, at the first meeting of the Southfield City Council ("Council") held on April 28, 1958, a resolution ("Resolution") was adopted which provided that the meetings of Council would be conducted under the procedural rules established by Robert's Rules of Order ("Robert's"); and

WHEREAS, the Open Meetings Act (Act 267 of the Public Acts of 1976) ("Act") became effective on March 31, 1977 and section 3(5) of the Act required that a person be permitted to address a meeting of a public body under rules established and recorded by such public body; and

WHEREAS, in accordance with said provision of the Act, the City Council amended the Resolution on April 11, 1977 by adopting certain procedural rules with regard to persons addressing the Council at a meeting; and

WHEREAS, the Council amended the Resolution on May 23, 1988 to incorporate certain rules and regulations pertaining to the use of audio and video equipment by persons attending Council meetings as permitted under Section 3(1) of the Act; and

WHEREAS, the Council amended the Resolution on January 28, 1991 to revise its rules of procedure with regard to permitting persons to address Council during its meetings; and

WHEREAS, the Council amended the Resolution on February 9, 1998, by adopting certain procedural rules (Rules 1-10) contained in attached Addendum "A" after determining that it was a "small board within the meaning of Robert's ; and that it did not

wish to apply all of the informal rules of procedure that apply to small boards, but instead wished to conduct its meetings using a combination of informal rules and the more formal rules which apply to larger organizations under Robert's; and

WHEREAS, Council amended the Resolution on March 26, 2001, to allow persons who submit written requests to address Council in advance of a Council meeting to appear at either a Regular Meeting or a Committee-of-the-Whole Meeting;

WHEREAS, Council has now determined that it wishes to amend the Resolution to add two (2) new procedural rules designated as Rules 11 and 12, on attached Addendum 'A', relating to motions to reconsider and rescind, respectively; and

WHEREAS, Council desires to set forth such amendment in this Resolution and to incorporate all of the rules adopted in the previous resolutions recited above so as to provide for a single resolution which sets forth all of Council's procedural rules.

NOW, THEREFORE, BE IT RESOLVED, that Robert's Rules of Order, as amended from time to time, shall govern the conduct of meetings of the Council, except that the specific rules set forth on the attached Addendum "A" shall apply even if in conflict with Robert's;

BE IT FURTHER RESOLVED, that any person desiring to address the Council at a meeting shall be permitted to do so only under the following rules:

1. A person shall not address the Council until recognized by the presiding officer.

2. Upon being recognized by the presiding officer, such person shall step forward to the microphone in front of the Council rostrum and give his or her name and address to the recording secretary before speaking.
3. A person shall speak only to the matters which are relevant to the agenda matter being considered by the Council.
4. A person shall have the option of addressing Council at a regular meeting under the communications portion of the agenda or at a regular meeting conducted as a Committee-of-the-Whole Meeting if a written request to do so has been received by the City Clerk's Office prior to 12:00 p.m., on the Wednesday preceding said meeting.
5. A person shall be limited to a period of five (5) minutes in connection with each item on the agenda or if addressing Council, pursuant to paragraphs four (4) or six (6), unless such period of time is extended by the presiding officer.
6. Permission to speak on items not listed on the agenda may be given by the presiding officer or by a majority vote of the Council.

BE IT FURTHER RESOLVED, that any person, group, company, or organization that wishes to record, videotape, broadcast live on radio, or telecast live on television a City Council meeting shall be subject to the following rules and regulations:

1. Video or television cameras which are used for purposes of recording or broadcasting live reports from the City Council Chambers must

remain, at all times, at the rear of the Council Chambers unless prior approval of the presiding officer has been obtained to place said video or television cameras in a different location.

2. All audio or video equipment is prohibited from being attached, connected, or in any way joined to the existing cable television equipment operated by the City of Southfield in the Council Chambers. All such audio or video equipment must be completely self-supported and will not be allowed to use any electrical power of the City.
3. Interviews of interested parties shall be prohibited in the Council Chambers.
4. Only television, videotape, photographic, and audio equipment which does not produce distracting sound or light shall be utilized to cover Council proceedings.

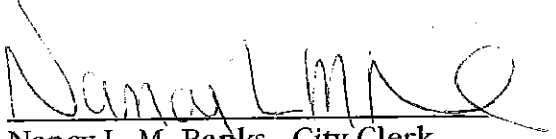
BE IT FURTHER RESOLVED, that should any person fail or refuse to comply with any rule promulgated by this Resolution, after being apprized of such noncompliance by the presiding officer, such person may be deemed by the presiding officer to have committed a breach of the peace by disrupting the public meeting, and the presiding officer may then order such person excluded from the public meeting under Section 3(6) of the Act.

AYES: Bell, Fracassi, Frasier, Jordan, Lantz, Seymour, Siver
 NAYS: None
 ABSENT: None
 ABSTAIN: None

The resolution was unanimously adopted.

I, Nancy L. M. Banks, the duly elected and qualified Clerk of the City of Southfield, County of Oakland, State of Michigan, do hereby certify that the foregoing resolution was adopted by the Southfield City Council at a Regular meeting held on May 10, 2004.

Dated: May 13, 2004


 Nancy L. M. Banks, City Clerk

ADDENDUM "A"

- 1) A member of Council shall not be required to stand in order to obtain recognition from the presiding officer.
- 2) Actions taken by Council shall be initiated by a motion, and all motions shall be seconded before acted upon.
- 3) Council members may engage in informal discussion of a subject without the requirement of a pending motion; however, if action is to be taken, Rule No. 2 applies.
- 4) There shall be no limitation on the number of times that a member of Council is permitted to speak to a particular issue.
- 5) The debate of Council on any issue may be ended by a motion to close debate which is carried by a two-third's vote; however, such motion shall not be in order until each member of Council has had an opportunity to speak to the issue at least once.
- 6) The presiding officer of the Council shall not be required to stand when putting an issue to a vote.
- 7) The presiding officer of the Council shall be permitted to participate in debate with regard to an issue without relinquishing the chair.
- 8) The presiding officer of the Council shall not be permitted to make a motion nor second a motion unless he or she first relinquishes the chair.

- 9) Council shall only delay taking action on an issue by:
- a.) a motion to postpone the issue to a particular date or to a date uncertain with the issue to return for consideration upon a particular occurrence. The motion must be carried by a majority vote. Debate is permitted, but shall not go into the merits of the issue to be postponed anymore than is necessary to decide whether the issue should be postponed and to what time or upon what occurrence.
 - b.) a motion to refer the issue to a Committee-of-the-Whole Meeting or another committee or group which is carried by a majority vote. Debate is permitted, but shall not go into the merits of the issue to be referred anymore than is necessary to decide whether the issue should be referred and the details of the referral.
 - c.) a motion to postpone the issue indefinitely which shall have the effect of defeating the issue. The motion must be carried by a majority vote. Debate is permitted and may go into the merits of the issue to be postponed.
 - d.) the withdrawal of an issue by its proponent without objection from any member of Council.
 - e.) the passing on an agenda item by the presiding officer without objection from any member of Council.

- 10) Council shall not take formal action at a Committee-of-the-Whole Meeting unless Council first, in its discretion, determines by a majority vote that there is an immediate need to act with regard to a particular issue.
- 11) A motion to reconsider shall only be made at the same meeting the vote to be reconsidered was taken.
- 12) A motion to rescind shall require for approval:
 - a.) a two-thirds' (2/3's) vote; or
 - b.) a majority vote when it is listed as an agenda item; or
 - c.) a majority vote of the members elected or appointed and serving.

been received by the City Clerk's Office prior to 12:00 p.m. on the Wednesday preceding said meeting.

5. A person shall be limited to a period of five (5) minutes in connection with each item on the agenda unless such period of time is extended by the presiding officer.
6. Permission to speak on items not listed on the agenda may be given by the presiding officer or by a majority vote of the Council.

BE IT FURTHER RESOLVED, that any person, group, company, or organization that wishes to record, videotape, broadcast live on radio, or telecast live on television a City Council meeting shall be subject to the following rules and regulations:

1. Video or television cameras which are used for purposes of recording or broadcasting live reports from the City Council Chambers must remain, at all times, at the rear of the Council Chambers unless prior approval of the presiding officer has been obtained to place said video or television cameras in a different location.
2. All audio or video equipment is prohibited from being attached, connected, or in any way joined to the existing cable television equipment operated by the City of Southfield in the Council Chambers. All such audio or video equipment must be completely self-supported and will not be allowed to use any electrical power of the City.
3. Interviews of interested parties shall be prohibited in the Council Chambers.

- 4. Only television, videotape, photographic, and audio equipment which does not produce distracting sound or light shall be utilized to cover Council proceedings.

BE IT FURTHER RESOLVED, that should any person fail or refuse to comply with any rule promulgated by this Resolution, after being apprised of such noncompliance by the presiding officer, such person may be deemed by the presiding officer to have committed a breach of the peace by disrupting the public meeting, and the presiding officer may then order such person excluded from the public meeting under Section 3(6) of the Act.


AYES: Condino, Frasier, Jordan, Lantz, Lawrence, Samona
 NAYES: None
 ABSENT: Seymour
 ABSTAIN: None

The resolution was unanimously adopted.

I, Mary A. Bonner, the duly elected and qualified Clerk of the City of Southfield, County of Oakland, Michigan, do hereby certify that the foregoing resolution was adopted by the Southfield City Council at a Regular meeting held on Monday, February 9, 1998.

3/11/98

DATED:



 MARY A. BONNER, City Clerk

**RESOLUTION ESTABLISHING RULES OF PROCEDURE OF THE SOUTHFIELD
CITY COUNCIL**

WHEREAS, at the first meeting of the Southfield City Council ("Council") held on April 28, 1958, a resolution ("Resolution") was adopted which provided that the meetings of Council would be conducted under the procedural rules established by Robert's Rules of Order ("Robert's"); and

WHEREAS, the Open Meetings Act (Act 267 of the Public Acts of 1976) ("Act") became effective on March 31, 1977 and section 3(5) of the Act required that a person be permitted to address a meeting of a public body under rules established and recorded by such public body; and

WHEREAS, in accordance with said provision of the Act, the City Council amended the Resolution on April 11, 1977 by adopting certain procedural rules with regard to persons addressing the Council at a meeting; and

WHEREAS, the Council amended the Resolution on May 23, 1988 to incorporate certain rules and regulations pertaining to the use of audio and video equipment by persons attending Council meetings as permitted under Section 3(1) of the Act; and

WHEREAS, the Council amended the Resolution on January 28, 1991 to revise its rules of procedure with regard to permitting persons to address Council during its meetings; and

WHEREAS, the Council amended the Resolution on February 9, 1998, by adopting certain procedural rules (Rules 1-10) contained in attached Addendum "A" after determining that it was a "small board" within the meaning of Robert's; and that it did not wish to apply all of the informal rules of procedure that apply to small boards, but instead wished to conduct its meetings using a combination of informal rules and the more formal rules which apply to larger organizations under Robert's; and

WHEREAS, Council amended the Resolution on March 26, 2001, to allow persons who submit written requests to address Council in advance of a Council meeting to appear at either a Regular Meeting or a Committee-of-the-Whole Meeting;

WHEREAS, Council amended the Resolution on May 10, 2004, to add two (2) new procedural rules designated as Rules 11 and 12, on attached Addendum "A"; relating to motions to reconsider and rescind, respectively;

WHEREAS, Council amended the Resolution on March 3, 2014, by modifying Rule 5 so as to provide that persons addressing Council at its meetings shall be limited to a period of three (3) minutes, unless such period of time is extended by the presiding officer;

WHEREAS, Council has now determined that it wishes to amend the Resolution, by: i) modifying Rule 4 so as to provide that written requests of individuals who wish to address Council shall not be submitted to the City Clerk's office more than 30 days prior to the meeting at which the individual desires to address the Council, and ii) adding a new Rule 13 to Addendum "A" of the Council Rules of Procedure, to provide that an item will be removed from the Consent Agenda for purposes of discussion, at the request of any member of City Council or the Mayor.

WHEREAS, Council desires to set forth such amendment in this Resolution and to incorporate all of the rules adopted in the previous resolutions recited above so as to provide for a single resolution which sets forth all of Council's procedural rules.

NOW, THEREFORE, BE IT RESOLVED, that Robert's Rules of Order, as amended from time to time, shall govern the conduct of meetings of the Council, except that the specific rules set forth on the attached Addendum "A" shall apply even if in conflict with Robert's;

BE IT FURTHER RESOLVED, that any person desiring to address the Council at a

meeting shall be permitted to do so only under the following rules:

1. A person shall not address the Council until recognized by the presiding officer.
2. Upon being recognized by the presiding officer, such person shall step forward to the microphone in front of the Council rostrum and give his or her name and address to the recording secretary before speaking.
3. A person shall speak only to the matters which are relevant to the agenda matter being considered by the Council.
4. A person shall have the option of addressing Council at a regular meeting under the communications portion of the agenda or at a regular meeting conducted as a Committee-of-the-Whole Meeting if a written request to do so has been received by the City Clerk's Office prior to 12:00 p.m., on the Wednesday preceding said meeting; provided, however, no such written request shall be submitted to the City Clerk's office more than 30 days prior to the meeting at which the individual desires to address Council.
5. A person shall be limited to a period of three (3) minutes, unless such period of time is extended by the presiding officer.
6. Permission to speak on items not listed on the agenda may be given by the presiding officer or by a majority vote of the Council.

BE IT FURTHER RESOLVED, that any person, group, company, or organization that wishes to record, videotape, broadcast live on radio, or telecast live on television a City Council meeting shall be subject to the following rules and regulations:

1. Video or television cameras which are used for purposes of recording or broadcasting live reports from the City Council Chambers must remain, at all times, at the rear of the Council Chambers unless prior approval of the presiding officer has been obtained to place said video or television cameras in a different location.
2. All audio or video equipment is prohibited from being attached, connected, or in any way joined to the existing cable television equipment operated by the City of Southfield in the Council Chambers. All such audio or video equipment must be completely self-supported and will not be allowed to use any electrical power of the City.
3. Interviews of interested parties shall be prohibited in the Council Chambers.
4. Only television, videotape, photographic, and audio equipment which does not produce distracting sound or light shall be utilized to cover Council proceedings.

BE IT FURTHER RESOLVED, that should any person fail or refuse to comply with any rule promulgated by this Resolution, after being apprised of such noncompliance by the presiding officer, such person may be deemed by the presiding officer to have committed a breach of the peace by disrupting the public meeting, and the presiding officer may then order such person excluded from the public meeting under Section 3(6) of the Act.

AYES:

NAYES:

ABSENT:

ABSTAIN:

I, Nancy L.M. Banks, the duly elected and qualified Clerk of the City of Southfield, County of Oakland, Michigan, do hereby certify that the foregoing resolution was adopted by the Southfield City Council at a Regular Meeting held on September 14, 2014.

DATED:

NANCY L.M. BANKS, City Clerk

ADDENDUM "A"

- 1) A member of Council shall not be required to stand in order to obtain recognition from the presiding officer.
- 2) Actions taken by Council shall be initiated by a motion, and all motions shall be seconded before acted upon.
- 3) Council members may engage in informal discussion of a subject without the requirement of a pending motion; however, if action is to be taken, Rule No. 2 applies.
- 4) There shall be no limitation on the number of times that a member of Council is permitted to speak to a particular issue.
- 5) The debate of Council on any issue may be ended by a motion to close debate which is carried by a two-third's vote; however, such motion shall not be in order until each member of Council has had an opportunity to speak to the issue at least once.
- 6) The presiding officer of the Council shall not be required to stand when putting an issue to a vote.
- 7) The presiding officer of the Council shall be permitted to participate in debate with regard to an issue without relinquishing the chair.
- 8) The presiding officer of the Council shall not be permitted to make a motion nor second a motion unless he or she first relinquishes the chair.

- 9) Council shall only delay taking action on an issue by:
- a.) a motion to postpone the issue to a particular date or to a date uncertain with the issue to return for consideration upon a particular occurrence. The motion must be carried by a majority vote. Debate is permitted, but shall not go into the merits of the issue to be postponed any more than is necessary to decide whether the issue should be postponed and to what time or upon what occurrence.
 - b.) a motion to refer the issue to a Committee-of-the-Whole Meeting or another committee or group which is carried by a majority vote. Debate is permitted, but shall not go into the merits of the issue to be referred any more than is necessary to decide whether the issue should be referred and the details of the referral.
 - c.) a motion to postpone the issue indefinitely which shall have the effect of defeating the issue. The motion must be carried by a majority vote. Debate is permitted and may go into the merits of the issue to be postponed.
 - d.) the withdrawal of an issue by its proponent without objection from any member of Council.
 - e.) the passing on an agenda item by the presiding officer without objection from any member of Council.
- 10) Council shall not take formal action at a Committee-of-the-Whole Meeting unless Council first, in its discretion, determines by a majority vote that there is an immediate need to act with regard to a particular issue.

RESOLUTION

WHEREAS, the Southfield City Council adopted Resolution 91.41 on January 28, 1991 which set forth a policy with regard to the Council committee system; and,

WHEREAS, Council adopted Resolution 91.508 on October 28, 1991, amending Resolution 91.41 to provide for a policy for the establishment of agendas for standing committee meetings; and,

WHEREAS, Council is desirous of modifying its policy with regard to the establishment of agendas for standing committee meetings, and has thus determined to amend Resolution 91.508 as set forth in the last paragraph of this Resolution.

NOW, THEREFORE, BE IT RESOLVED THAT the following shall be the standing committees of Council:

1. Site Plan Committee;
2. Finance Committee;
3. Boards and Commissions Committee;
4. Legislative and Urban Affairs Committee; and,
5. Neighborhood Services Committee.

BE IT FURTHER RESOLVED THAT the Council President may, from time to time, establish single-purpose committees to study or review issues that might come before Council;

BE IT FURTHER RESOLVED THAT the Council President shall appoint the members and chairpersons of each standing committee and any single-purpose committee with the exception that the Council President will not serve as a member of any standing committee, but may serve as an alternate for an absent, standing committee member;

BE IT FURTHER RESOLVED THAT the Council President shall designate the Council representative on the Board of Directors of the Southfield Nonprofit Housing Corporation; and,

BE IT FURTHER RESOLVED THAT the agenda for meetings of a standing committee shall be established jointly by the City Administrator and the Chairperson of the committee. Any disagreement between the City Administrator and the Chairperson shall be resolved by the Council President. Thereafter, no item shall be added to or deleted from the agenda unless directed by the City Council. When completed, a copy of the agenda shall be provided to all members of Council and the Mayor. Proposed and approved standing committee minutes shall also be distributed to all members of Council and the Mayor.

AYES: BELL, FRACASSI, FRASIER, JORDAN, LANTZ, SEYMOUR.

NAYES: NONE.

ABSENT: SIVER.

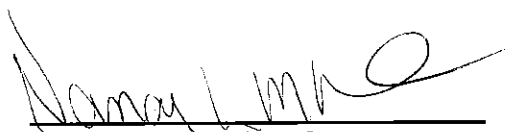
ABSTENTIONS: NONE.

The Resolution was adopted.

STATE OF MICHIGAN)
) ss.
COUNTY OF OAKLAND)

I, the undersigned, the duly qualified and appointed City Clerk of the City of Southfield, Oakland County, Michigan do hereby certify that the foregoing is a true and complete copy of a resolution, adopted at a Regular Meeting of the City Council, held on Monday, February 28, 2005, the original of which is on file in my office.

IN WITNESS WHEREOF, I have hereunto affixed my official signature on this 18th day of March, 2005.



NANCY L.M. BANKS
City Clerk
City of Southfield

Jeb/br:ResolutionCommittee214'05

OPEN MEETINGS ACT (EXCERPT)
Act 267 of 1976

15.263 Meetings, decisions, and deliberations of public body; requirements; attending or addressing meeting of public body; COVID-19 safety measures; tape-recording, videotaping, broadcasting, and telecasting proceedings; accommodation of absent members; remote attendance; rules; exclusion from meeting; exemptions.

Sec. 3. (1) All meetings of a public body must be open to the public and must be held in a place available to the general public. All persons must be permitted to attend any meeting except as otherwise provided in this act. The right of a person to attend a meeting of a public body includes the right to tape-record, to videotape, to broadcast live on radio, and to telecast live on television the proceedings of a public body at a public meeting. The exercise of this right does not depend on the prior approval of the public body. **However, a public body may establish reasonable rules and regulations in order to minimize the possibility of disrupting the meeting.** For a meeting of a public body held in person before April 1, 2021, the public body shall do both of the following:

(a) To the extent feasible under the circumstances, ensure adherence to social distancing and mitigation measures recommended by the Centers for Disease Control and Prevention for purposes of preventing the spread of COVID-19, including the measure that an individual remain at least 6 feet from anyone from outside the individual's household.

(b) Adopt heightened standards of facility cleaning and disinfection to limit participant exposure to COVID-19, as well as protocols to clean and disinfect in the event of a positive COVID-19 case in the public body's meeting place.

(2) All decisions of a public body must be made at a meeting open to the public. For purposes of any meeting subject to this section, except a meeting of any state legislative body at which a formal vote is taken, the public body shall, subject to section 3a, establish the following procedures to accommodate the absence of any member of the public body due to military duty, a medical condition, or a statewide or local state of emergency or state of disaster declared pursuant to law or charter or local ordinance by the governor or a local official, governing body, or chief administrative officer that would risk the personal health or safety of members of the public or the public body if the meeting were held in person:

(a) Procedures by which the absent member may participate in, and vote on, business before the public body, including, but not limited to, procedures that provide for both of the following:

(i) Two-way communication.

(ii) For each member of the public body attending the meeting remotely, a public announcement at the outset of the meeting by that member, to be included in the meeting minutes, that the member is in fact attending the meeting remotely. If the member is attending the meeting remotely for a purpose other than for military duty, the member's announcement must further identify specifically the member's physical location by stating the county, city, township, or village and state from which he or she is attending the meeting remotely.

(b) Procedures by which the public is provided notice of the absence of the member and information about how to contact that member sufficiently in advance of a meeting of the public body to provide input on any business that will come before the public body.

(3) All deliberations of a public body constituting a quorum of its members must take place at a meeting open to the public except as provided in this section and sections 7 and 8.

(4) A person must not be required as a condition of attendance at a meeting of a public body to register or otherwise provide his or her name or other information or otherwise to fulfill a condition precedent to attendance.

(5) A person must be permitted to address a meeting of a public body under rules established and recorded by the public body. The legislature or a house of the legislature may provide by rule that the right to address may be limited to prescribed times at hearings and committee meetings only.

(6) A person must not be excluded from a meeting otherwise open to the public except for a breach of the peace actually committed at the meeting.

(7) This act does not apply to the following public bodies, but only when deliberating the merits of a case:

(a) The Michigan compensation appellate commission operating as described in either of the following:

(i) Section 274 of the worker's disability compensation act of 1969, 1969 PA 317, MCL 418.274.

(ii) Section 34 of the Michigan employment security act, 1936 (Ex Sess) PA 1, 421.34.

(b) The state tenure commission created in section 1 of article VII of 1937 (Ex Sess) PA 4, MCL 38.131, when acting as a board of review from the decision of a controlling board.

(c) The employment relations commission or an arbitrator or arbitration panel created or appointed under

1939 PA 176, MCL 423.1 to 423.30.

(d) The Michigan public service commission created under 1939 PA 3, MCL 460.1 to 460.11.

(8) This act does not apply to an association of insurers created under the insurance code of 1956, 1956 PA 218, MCL 500.100 to 500.8302, or other association or facility formed under that act as a nonprofit organization of insurer members.

(9) This act does not apply to a committee of a public body that adopts a nonpolicymaking resolution of tribute or memorial, if the resolution is not adopted at a meeting.

(10) This act does not apply to a meeting that is a social or chance gathering or conference not designed to avoid this act.

(11) This act does not apply to the Michigan veterans' trust fund board of trustees or a county or district committee created under 1946 (1st Ex Sess) PA 9, MCL 35.602 to 35.610, when the board of trustees or county or district committee is deliberating the merits of an emergent need. A decision of the board of trustees or county or district committee made under this subsection must be reconsidered by the board or committee at its next regular or special meeting consistent with the requirements of this act. "Emergent need" means a situation that the board of trustees, by rules promulgated under the administrative procedures act of 1969, 1969 PA 306, MCL 24.201 to 24.328, determines requires immediate action.

(12) As used in subsection (2):

(a) "Formal vote" means a vote on a bill, amendment, resolution, motion, proposal, recommendation, or any other measure on which a vote by members of a state legislative body is required and by which the state legislative body effectuates or formulates public policy.

(b) "Medical condition" means an illness, injury, disability, or other health-related condition.

History: 1976, Act 267, Eff. Mar. 31, 1977;—Am. 1981, Act 161, Imd. Eff. Nov. 30, 1981;—Am. 1986, Act 269, Imd. Eff. Dec. 19, 1986;—Am. 1988, Act 158, Imd. Eff. June 14, 1988;—Am. 1988, Act 278, Imd. Eff. July 27, 1988;—Am. 2016, Act 504, Eff. Apr. 9, 2017;—Am. 2018, Act 485, Eff. Mar. 29, 2019;—Am. 2020, Act 228, Imd. Eff. Oct. 16, 2020;—Am. 2020, Act 254, Imd. Eff. Dec. 22, 2020.

Administrative rules: R 35.621 of the Michigan Administrative Code.



Open Meetings Act—Definitions and Requirements

Definitions

| | |
|----------------|---|
| Public Body | Any local legislative or governing body, including a board, commission, committee, subcommittee, authority or council, empowered to exercise governmental or proprietary authority or function. |
| Meeting | The convening of a public body at which a quorum is present for the purpose of deliberating toward or rendering a decision on a public policy. |
| Closed Session | A meeting or part of a meeting of a public body which is closed to the public. |
| Decision | A determination, action or vote on a motion, proposal, recommendation, resolution or ordinance, on which a vote by members of a public body is required and by which a public body effectuates or formulates public policy. |
| Person | An individual, corporation, partnership, organization, or association. This does not include an individual serving a sentence of imprisonment in a state or county correctional facility in this state or any other state, or in a federal correctional facility. |

Requirements for Meetings

- All meetings of a public body shall be open to the public and shall be held in a place available to the general public. A person may tape record, video tape, broadcast live, and telecast live the proceedings. A public body may establish reasonable rules and regulations in order to minimize the possibility of disrupting the meeting.
- All decisions of a public body shall be made at a meeting open to the public.
- All deliberations of a public body constituting a quorum of its members shall take place at a meeting open to the public, except for closed sessions.
- A person shall be permitted to address a meeting of the public body under rules established by a public body; a person shall not be excluded from a public meeting except for breach of the peace at the meeting.
- The Act does not apply to a meeting which is a social or chance gathering or conference not designed to avoid the Act.
- Notice of regular meetings shall be posted within ten days after the first meeting in each calendar or fiscal year.
- For a rescheduled regular or a special meeting, a public notice stating the date, time, and place of the meeting shall be posted at least 18 hours before the meeting in a prominent and conspicuous place at both the public body's principal office and, if the public body directly or indirectly maintains an official internet presence that includes monthly or more frequent updates of public meeting agendas or minutes, on a portion of the website that is fully accessible to the public. See Fact Sheet: OMA—Posting Requirements for more details.
- Minutes must be taken.

Excerpt: City of Milan Council Rules of Procedure

E. Video Equipment Set-Up Restricts.

Unless otherwise allowed by the presiding officer, video cameras shall be permitted in a designated area subject to the following conditions:

- The camera must be on a tripod, be set in one location and remain there. (No portable equipment moving around the room.)
- The camera must operate without additional artificial light.
- The camera must operate without additional audio. That is, no additional microphones to be set-up in the room.

F. Dismantling of Equipment During Meeting.

If an individual desires to tape only one agenda item, the presiding officer may permit the individual to tape the agenda item if the camera and/or recording equipment can be set-up and dismantled without disruption of the meeting, such as during a recess. If the equipment cannot be dismantled without disruption of the meeting, then the individual will have to wait until the conclusion of the meeting to dismantle the equipment.

Excerpt – City of Westland Council Rules of Procedure – Citizens’ Comments

Section 9. Citizens' Comments.

(a .) Chapter 6, Section 6.7 of the Westland City Charter states, "Citizens shall have a reasonable opportunity to be heard." Section 15.263(5) of the Michigan Open Meetings Act provides that persons shall be permitted to address the meeting of a public body under the rules established by the public body, and also provides that the public body may limit the right to address the public body to prescribed times.

(b .) Council hereby establishes a three (3) minute time limit for speakers under these two (2) categories:

(1) "Citizen's Questions or Input on the Agenda". This section will allow citizens to be recognized only at the beginning of the meeting to address the Council pertaining to items that are specifically on the business agenda at that meeting.

(2) "Citizen's Comments or Requests". This section will allow a citizen to be recognized at the conclusion of the Council's regular business to make general comments that mayor may not pertain to the business that was before the Council at that meeting.

(c.) Any citizen may additionally speak once at a public hearing for three (3) minutes.

(d .) The Council President shall have the authority to maintain order during the meeting.

(e .) Persons wishing to make an "announcement or special presentation" during that section of the agenda shall notify the Clerk's office by Friday at 12:00 noon before the Council meeting in which they wish to speak.

(f.) When a citizen is done addressing the Council, or when their time has been exhausted, they must immediately be seated. They may not return to the podium for any reason - unless requested to do so by the Council President or meeting chairperson.

Section 10. Suspension of Three Minute Rule.

(a .) Persons with a voted or appointed position, who are representing a subdivision, condominium, business, community or civic association during one of the above-mentioned sections and wishing to make a special presentation regarding a specific item that may take longer than the allotted three (3) minutes shall notify the City Clerk or Council President prior to the meeting. The Council President shall decide if and when the presentation will be made.

(b .) Any other citizen wishing to make a special presentation regarding a specific item that may take longer than three (3) minutes shall notify the City Clerk no later than 12:00 noon the Friday before the meeting. The Council President will

decide if the presentation will be made and at what point during the meeting it will be allowed.

Section 11. Yielding of Time Prohibited. Robert's Rules of Order does not allow a person to yield time to another person. The Westland City Council shall not allow a person to yield time to another person.

Section 12. Time Keeping.

(a .) The City Clerk and/or Secretary shall be responsible for keeping track of the Citizen's allotted time of three (3) minutes and notifying the President/Pro Tem when time has elapsed. A time clock will be kept within view of the timekeeper. The clock will start upon the first words of the speaker and will not stop while the speaker is recognized from the floor. It is the speaker's option to use up their time if they wish to have questions answered at this time. The clock will not be stopped by request once it is started. The clock will continue to run until the speaker is completed or their speaking time is exhausted.

(b .) If the President/Pro Tem announces the intention to close "Citizen's Comments and Request" and there are no requests to be recognized by the citizens, then the Chairperson shall close the Citizen's Request section of the agenda for the remainder of the meeting.

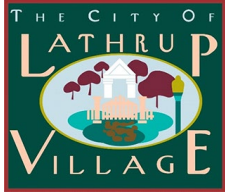
Section 13. Citizens' Comments Policies.

(a .) A public notice of sufficient size and easily readable print shall be posted on the premises during the City Council meetings and/or printed at the top of the Agenda with a brief and understandable explanation of the Council's procedures for a citizen speaking at Council meetings.

(b .) Any citizen wishing to address the Council shall provide their name and City of residence, and shall address their comments through the Chair when speaking from the podium. Only the citizen recognized by the Chair shall be allowed to speak during the "Citizen's Comments and Requests" portion of the agenda without Council and/or others commenting, unless a question is directed through the Chair, by that citizen, toward a specific Council Member, the Mayor or other City official. All City officials may elect to respond to questions directed to them through the Chair. Additionally, the Mayor (or designee in the Mayors' absence), or any Council Member may elect to respond to any comment directed toward them or another City official at any time during a meeting in order to correct an error or misstatement of fact.

(c.) If the Mayor, City Council Member or other City Official interrupts the speaker and it is not in response to a direct question, then the clock will be stopped and then re-started when the citizen is again allowed to speak.

(d .) The Chair shall call to order any person who is being disorderly by speaking when not having been recognized by the chair, or is being disruptive to the proceedings. If any person, after being called to order, continues to be disorderly and disruptive to the meeting, the Chair may order that person removed from the meeting.



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: March 17, 2025
RE: Arbor Day Proclamation

Background Brief: To be designated as a Tree City as part of the Arbor Day Foundation, a community is required to celebrate Arbor Day by adopting an Arbor Day Proclamation.

The Tree Committee has scheduled its annual Arbor Day celebration for Saturday, April 26, 2025.

By adopting a similar resolution in 2024 and the Tree Committee hosting an Arbor Day event, the City of Lathrup Village was named Tree City for the first time since 2020.

Previous Action: N/A

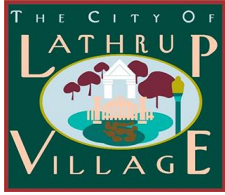
Economic Impact: N/A

Recommendation: It is my recommendation to adopt the Arbor Day Proclamation.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____
to adopt resolution #2025-06 – Arbor Day Proclamation.

| | | | | |
|------------------------|-------------------------------|----------------------------------|------------------------------------|---------------------------------|
| Kelly Garrett Mayor | Bruce Kantor Mayor Pro-Tem | Jalen Jennings Council Member | Dalton Barksdale Council Member | Jason Hammond Council Member |
|------------------------|-------------------------------|----------------------------------|------------------------------------|---------------------------------|



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

Resolution #2025-06
Arbor Day Proclamation

WHEREAS, in 1872, the Nebraska Board of Agriculture established a special day to be set aside for planting trees, and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and

WHEREAS, Arbor Day is now observed throughout the nation and the world, and

WHEREAS, trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife, and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products, and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community, and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal.

NOW, THEREFORE, I MyKale Garrett, Mayor of the City of Lathrup Village, do hereby proclaim **April 26th, 2025**, as ARBOR DAY in the City of Lathrup Village, and I urge all citizens to celebrate Arbor Day and support efforts to protect our trees and woodlands, and

FURTHER, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

DATED THIS, 17th, day of March 2025.

MyKale Garrett
Mayor – City of Lathrup Village

| | | | | |
|------------------------|-------------------------------|----------------------------------|------------------------------------|---------------------------------|
| Kelly Garrett Mayor | Bruce Kantor Mayor Pro-Tem | Jalen Jennings Council Member | Dalton Barksdale Council Member | Jason Hammond Council Member |
|------------------------|-------------------------------|----------------------------------|------------------------------------|---------------------------------|



27400 Southfield Rd
 Lathrup Village, MI 48076
 (248) 557 - 2600
 www.lathrupvillage.org

To: City Council
 From: Austin Colson, Director – Community & Economic Development/DDA Director
 Date: March 17, 2025
 RE: MSOC Technical Assistance Grant Request

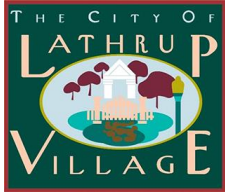
As part of the City’s continued efforts to enhance city planning and public spaces, we are seeking support for the attached resolution authorizing the City’s application for the Main Street Oakland County (MSOC) Technical Assistance & Project Support Grant.

This grant provides funding for planning, economic vitality, placemaking, and organizational development within Main Street communities. The City intends to apply for funding to support the updating of the City’s Master Plan and Parks Plan, ensuring these documents reflect community needs and long-term development strategies.

The maximum grant request will be \$2,500, and if awarded, the funds will contribute directly to the planning process, supporting strategic improvements to our downtown district and public input for the updated comprehensive plan.

Your support for this initiative will allow the City to leverage external funding to advance these important planning efforts.

Suggested Motion: Moved by _____, seconded by _____ to approve Resolution #2025-07 – support for the Oakland County Technical Assistance Project Support Services Grant Application.



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

Resolution #2025-07

Support for the Oakland County Technical Assistance & Project Support Services Grant Application

WHEREAS, the City of Lathrup Village seeks to enhance its Master Plan and Parks Plan to better align with community needs and future growth; and

WHEREAS, Main Street Oakland County (MSOC) offers Technical Assistance & Project Support Services Grants to support designated Main Street communities in planning, economic vitality, placemaking, and organizational development; and

WHEREAS, the City of Lathrup Village qualifies for this grant and intends to apply for funding to support the updating of its Master Plan and Parks Plan, ensuring long-term sustainability, economic growth, and improved public spaces; and

WHEREAS, this funding will help develop strategic planning, design improvements, and knowledge-building efforts that will enhance the city's downtown district and surrounding areas;

NOW, THEREFORE, BE IT RESOLVED that the City of Lathrup Village City Council supports the submission of an application requesting \$2,500 for the Technical Assistance & Project Support Services Grant to assist with the Master Plan and Parks Plan updates.

BE IT FURTHER RESOLVED that the City of Lathrup Village authorizes Austin Colson, Community and Economic Development/DDA Director, to execute all necessary agreements and documentation related to the grant application and administration.

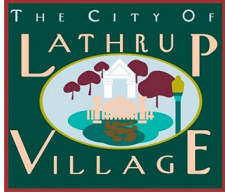
RESOLUTION DECLARED ADOPTED THIS 17th DAY OF MARCH 2025.

MyKale Garrett
Mayor – City of Lathrup Village

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Lathrup Village, Oakland County, Michigan at a regular meeting duly called and held on the 17th day of March 2025, the original of which resolution is on file in my office, and that notice of said meeting was given, the meeting was held and the minutes filed in accordance with the Open Meetings Act, Act No. 267, Public Acts of Michigan, 1976, as amended.

Alisa Emanuel
City Clerk

| | | | | |
|-------------------------------|--------------------------------------|---|---|--|
| Kelly Garrett Mayor | Bruce Kantor Mayor Pro-Tem | Jalen Jennings Council Member | Dalton Barksdale Council Member | Jason Hammond Council Member |
|-------------------------------|--------------------------------------|---|---|--|



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: March 17, 2025
RE: Moratorium on Money Service Businesses (ex: Cash Advance Stores) & Small Box Discount Retail Stores (ex: Dollar Stores)

Background Brief: Based on study session discussions, staff, and the City Attorney were requested to draft moratoriums for specific businesses that would limit the ability of new entities to open a store within Lathrup Village.

Both enclosed resolutions have moratoriums effective for 180 days, after that time the City Council will have the option to approve updated resolutions for another 180 days or direct the Planning Commission to consider formal zoning ordinance changes.

Previous Action: 2/24/25 – Study Session Discussion

Economic Impact: N/A

Recommendation: It is my recommendation to approve the enclosed resolutions.

Recommended Motion:

Motion 1:
Moved by Council Member _____ seconded by Council Member _____
to approve resolution #2025-08 – approving a moratorium on money service businesses.

Motion 2:
Moved by Council Member _____ seconded by Council Member _____
to approve resolution #2025-09 – approving a moratorium on small box discount retail stores.

| | | | | |
|-------------------------------|--------------------------------------|---|---|--|
| Kelly Garrett Mayor | Bruce Kantor Mayor Pro-Tem | Jalen Jennings Council Member | Dalton Barksdale Council Member | Jason Hammond Council Member |
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**CITY OF LATHRUP VILLAGE
OAKLAND COUNTY, MICHIGAN**

**RESOLUTION #2025-08
APPROVING MORATORIUM ON MONEY SERVICE BUSINESSES**

At a regular meeting of the City Council of the City of Lathrup Village, Oakland County, Michigan, (the "City"), held on the 17th day of March 2025.

PRESENT:

ABSENT:

The following preamble and Resolution were offered by _____ and seconded by _____.

WHEREAS, the money service business industry, more commonly known as check cashing services, market size has grown rapidly in recent years with a compounded annual growth rate greater than ten percent a year; and

WHEREAS, the City of Lathrup Village Council, upon review of the Zoning Ordinance, has determined that there is not any definition or regulations specific to "Money Service Business" within the Ordinance nor is such a use listed in any specific zoning district as a permitted use or as a special land use; and

WHEREAS, the City of Lathrup Village Council believes it is in the best interest of the health, safety, and welfare of its residents that Zoning Ordinance Amendments be adopted to regulate and govern "Money Service Business" uses and to determine which zoning district(s) that such use may be located;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the City of Lathrup Village Council hereby determines that it is in the best interests of the health, safety, and welfare of the residents of the City that a one hundred eighty (180) day moratorium be imposed, effective this date, on accepting any applications to locate Money Service Business within the City and that the Planning Commission shall not process any applications for such uses during the moratorium period;
2. That the City Planner, the City Attorney, and the City Administrative Staff meet and propose language to be presented for a public hearing to the Planning Commission and ultimately to the City Council to define what a money service business may consist of, to propose which zoning district(s) that such use should be located within, whether such use shall be a permitted or special land use within the applicable zoning district and to propose regulations managing the concentration of such businesses.

YEAS:

NAYS:

ABSENT/ABSTAIN:

STATE OF MICHIGAN)

)ss

COUNTY OF OAKLAND

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Lathrup Village, Oakland County, Michigan at a regular meeting duly called and held on the 17th day of March 2025, the original of which resolution is on file in my office, and that notice of said meeting was given, the meeting was held and the minutes filed in accordance with the Open Meetings Act, Act No. 267, Public Acts of Michigan, 1976, as amended.

Alisa Emanuel
City Clerk

**CITY OF LATHRUP VILLAGE
OAKLAND COUNTY, MICHIGAN**

**RESOLUTION #2025-09
APPROVING MORATORIUM ON SMALL BOX DISCOUNT RETAIL STORES**

At a regular meeting of the City Council of the City of Lathrup Village, Oakland County, Michigan, (the "City"), held on the 17th day of March 2025.

PRESENT:

ABSENT:

The following preamble and Resolution were offered by _____ and seconded by _____.

WHEREAS, Chain dollar stores are multiplying rapidly. The two dominant chains — Dollar General and Dollar Tree, which owns Family Dollar — have grown significantly, and will continue to expand even further; and

WHEREAS, A growing number of cities are now responding to the influx of these stores by enacting ordinances that regulate and limit new dollar store developments.; and

WHEREAS, the City of Lathrup Village desires greater diversity in retail options and convenient access to fresh meats, fruits, and vegetables; and

WHEREAS, there is a need to research the impact of dollar stores; and

WHEREAS, it is necessary to study this issue in order to insure consistent, cohesive and sensible land use and development in the City, including responding to the local needs and goals.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. That the City of Lathrup Village Council hereby determines that it is in the best interests of the health, safety, and welfare of the residents of the City that a one hundred eighty (180) day moratorium be imposed, effective this date, on accepting any applications to locate small box discount retail store within the City and that the Planning Commission shall not process any applications for such uses during the moratorium period;
2. That the City Planner, the City Attorney, and the City Administrative Staff meet and propose language to be presented for a public hearing to the Planning Commission and ultimately to the City Council to define what a small box discount retail store may consist of, to propose which zoning district(s) that such use should be located within, whether such use shall be a permitted or special land use within the applicable zoning district and to propose regulations managing the concentration of such businesses.

YEAS:

NAYS:

ABSENT/ABSTAIN:

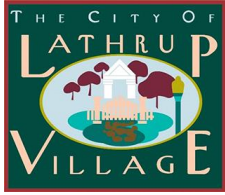
STATE OF MICHIGAN)

)ss

COUNTY OF OAKLAND

I hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the City Council of the City of Lathrup Village, Oakland County, Michigan at a regular meeting duly called and held on the 17th day of March 2025, the original of which resolution is on file in my office, and that notice of said meeting was given, the meeting was held and the minutes filed in accordance with the Open Meetings Act, Act No. 267, Public Acts of Michigan, 1976, as amended.

Alisa Emanuel
City Clerk



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: March 17, 2025
RE: City Administrator Compensation Increase

Background Brief: Based on the City Administrator Employment Agreement, consideration (Section 3.C) shall be given on an annual basis to increase compensation dependent upon the results of a performance evaluation. Based on the results of the evaluation, increased compensation can be in the form of a salary increase and/or a bonus.

Previous Action: 2/24/25 – Closed Session Personnel Evaluation

Economic Impact: Up to \$3,500 salary increase/bonus as listed in Employment Agreement Exhibit A

Recommendation: N/A

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____
to approve \$_____ as a salary increase retroactive to January 1, 2025.

| | | | | |
|------------------------|-------------------------------|----------------------------------|------------------------------------|---------------------------------|
| Kelly Garrett Mayor | Bruce Kantor Mayor Pro-Tem | Jalen Jennings Council Member | Dalton Barksdale Council Member | Jason Hammond Council Member |
|------------------------|-------------------------------|----------------------------------|------------------------------------|---------------------------------|

**City of Lathrup Village
Employment Agreement
Michael Greene, City Administrator**

Introduction

This Agreement, made and entered into on December 18, 2023, by and between the City of Lathrup Village, Michigan, a municipal corporation, (hereinafter called "Employer") and Michael Greene, (hereinafter called "Employee") an individual who has the education, training, and experience in local government management and who, as a member of International City/County Management Association and the Michigan Local Government Management Association, is subject to the ICMA Code of Ethics, both of whom agree as follows:

Section 1: Term

- A. This agreement shall remain in full force in effect from January 2, 2024, until terminated by the Employer or Employee as provided in Sections 9, 10, or 11 of this agreement.

Section 2: Duties and Authority

Employer agrees to employ Michael Greene as City Administrator to perform the functions and duties specified in Section 3.8 of the Lathrup Village City Charter and to perform other legally permissible and proper duties and functions.

Section 3: Compensation

- A. Base Salary: Employer agrees to pay Employee an annual base salary of One Hundred Twelve Thousand Dollars (\$112,000.00) payable in installments at the same time that the other management employees of the Employer are paid.
- B. This agreement shall be automatically amended to reflect any salary adjustments that are provided by the Employer's compensation policies.
- C. Consideration shall be given on an annual basis to increase compensation dependent upon the results of performance evaluations conducted under the provisions of Section 12 of this Agreement. Increased compensation can be in the form of a salary increase and/or a bonus. (See Exhibit A) There shall be interim performance evaluations conducted on or before 90, 180, and 270 days from the effective date of this agreement. All annual performance evaluations shall be conducted on or before July 1st of each year.

Section 4: Health, Disability, and Life Insurance Benefits

- A. The Employer agrees to provide and to pay the premiums for health, hospitalization, surgical, vision, dental, and comprehensive medical insurance for the Employee and his/her dependents equal to that which is provided to all other employees of the City of Lathrup Village or, in the event no such plan exists, to provide coverage for the Employee and dependents.
- B. The Employer agrees to put into force and to make required premium payments for long-term disability coverage for the Employee.

- C. The Employee may elect to submit once per calendar year to a complete physical examination, including a cardio-vascular examination, by a qualified physician selected by the Employee, the cost of which shall be paid by the Employer.
- D. The Employer shall pay the amount of premium due for term life insurance in the amount of the Employee's annual base salary, including all increases in the base salary during the life of this agreement. The Employee shall name the beneficiary of the life insurance policy.

Section 5: Vacation and Sick Leave

- A. The employee shall be granted the hourly equivalent of twenty (20) days of vacation leave on an annual basis and accrue vacation, sick, and personal leave per the Lathrup Village Personnel Policy Manual.
- B. The Employee shall have access to a bank for up to 180 sick days to be used in the case of serious medical conditions. This leave can only be used to provide coverage during the waiting period between the onset of illness or disability and the point at which short- or long-term disability coverage takes effect and may be renewed after each occurrence.
- C. The Employee is entitled to be compensated for up to (10) unused days a year, the remaining balance shall roll over to the next year, and in the event the Employee's employment is terminated, either voluntarily or involuntarily, the Employee shall be compensated for all accrued vacation time, all paid holidays, executive leave, and other benefits to date according to the Lathrup Village Personnel Policy Manual.

Section 6: Automobile

- A. The Employer agrees to provide Employee a sum of two hundred fifty (\$250) dollars per month as an automobile allowance and Employee shall be responsible for the purchase or lease of an automobile of their choice, and to cover the annual cost of the automobile insurance, licenses, fuel, and any related maintenance and/or repairs.
- B. The Employer shall reimburse the Employee at the IRS standard mileage rate for any business use of the vehicle beyond a 50-mile area from City Hall.

Section 7: Retirement

- A. The Employer agrees to continue the Employee's participation in (MERS) retirement system and to make appropriate contributions on the Employee's behalf, for both the Employer and Employee share required.
- B. In addition to the Employer's payment to the state or local retirement system referenced above, the Employer agrees to execute all necessary agreements provided by ICMA Retirement Corporation [ICMA-RC], MissionSquare, or other Section 457 deferred compensation plan for Employee's continued participation in said supplementary retirement plan and, in addition to the base salary paid by the Employer to Employee, Employer agrees to pay an amount equal to 4% of Employee's base salary under Federal and state law into the designated plan on the Employee's behalf, in equal proportionate amount each pay period. The parties shall fully disclose to each other the financial impact of any amendment to the terms of the Employee's retirement benefit.
- C. The Employee will be 100% vested immediately upon employment.

Section 8: General Business Expenses

- A. Employer agrees to budget for and to pay for professional dues and subscriptions of the Employee necessary for continuation and full participation in national, regional, state, and local associations, and organizations necessary and desirable for the Employee's continued professional participation, growth, and advancement, and for the good of the Employer, subject to City Council approval.
- B. Employer agrees to budget for and to pay for travel and subsistence expenses of Employee for professional and official travel, meetings, and occasions to adequately continue the professional development of Employee and to pursue necessary official functions for Employer, including but not limited to the ICMA Annual Conference, the state league of municipalities, and such other national, regional, state, and local governmental groups and committees in which Employee serves as a member, subject to City Council Approval.
- C. Employer also agrees to budget for and to pay for travel and subsistence expenses of Employee for short courses, institutes, and seminars that are necessary for the Employee's professional development and for the good of the Employer, subject to City Council approval.
- D. The employer recognizes that certain expenses of a non-personal but job-related nature are incurred by the Employee and agrees to reimburse or pay said general expenses. The finance director is authorized to disburse such monies upon receipt of duly executed expenses or petty cash vouchers, receipts, statements, or personal affidavits.
- E. The Employer acknowledges the value of having the Employee participate and be directly involved in local civic clubs or organizations. Accordingly, the Employer shall pay for the reasonable membership fees and/or dues to enable the Employee to become an active member of local civic clubs or organizations, subject to City Council approval.
- F. The Employer shall provide the Employee with a computer, software, fax/modem, and cell phone required for the Employee to perform the job and to maintain communication.

Section 9: Termination

For the purpose of this agreement, termination shall occur when:

- A. The majority (three of five councilpersons) of the governing body votes to terminate the Employee at a duly authorized public meeting.
- B. If the Employer, citizens, or legislature acts to amend any provisions of the Lathrup Village Charter pertaining to the role, powers, duties, authority, and responsibilities of the Employee's position that substantially changes the form of government, the Employee shall have the right to declare that such amendments constitute termination.
- C. If the Employer unilaterally reduces the base salary, compensation, or any other financial benefit of the Employee, unless it is applied in no greater percentage than the average reduction of all department heads, such action shall constitute a breach of this agreement and will be regarded as a termination.
- D. If the Employee resigns following an offer to accept the resignation, whether formal or informal, by the Employer as representative of the majority of the governing body that the Employee resigns, then the Employee may declare a termination as of the date of the suggestion.

- E. Breach of contract declared by either party with a 30-day cure period for either Employee or Employer. Written notice of a breach of contract shall be provided in accordance with the provisions of Section 20.
- F. Conviction of criminal act relating to employment with the City of Lathrup Village.
- G. Conviction of a felony

Section 10: Severance

- A. Severance shall be paid to the Employee when employment is terminated as defined in Section 9.
- B. If the Employee is terminated within the first year, the Employer shall provide a severance payment equal to three (3) months' salary at the current rate of pay from the notice of termination. This severance shall be paid in installments at the same time the other management employees of the Employer are paid, commencing on the last day of employment, unless otherwise agreed to by the Employer and the Employee. The Employee shall also receive three (3) months' insurance coverage as outlined in Section 4. Insurance coverage would be voided if the Employee obtains new employment within the three (3) month severance period.
- C. If terminated after the first year, the Employer shall provide a severance payment equal to six (6) months' salary at the current rate of pay from the notice of termination. This severance shall be paid in installments at the same time the other management employees of the Employer are paid, commencing on the last day of employment, unless otherwise agreed to by the Employer and the Employee. The Employee shall also receive six (6) months' insurance coverage as outlined in Section 4. Insurance coverage would be voided if the Employee obtains new employment within the six (6) month severance period.
- D. The Employee shall also be compensated for all accrued sick leave, vacation time, all paid holidays, and executive leave. The Employer agrees to contribute to the Employee's deferred compensation account on the value of this compensation calculated using the rate ordinarily contributed on regular compensation.
- E. If the Employee is terminated because of a conviction of a felony or a criminal act relating to employment within the City of Lathrup Village, then the Employer is not obligated to pay severance under this section.

Section 11: Resignation

If the Employee voluntarily resigns their position with the Employer, the Employee shall provide a minimum of thirty (30) days' notice unless the parties agree otherwise. Following the notice of resignation, the Employee will continue to render their services and shall be paid their regular compensation unless the parties mutually agree otherwise.

Section 12: Performance Evaluation

- A. The performance evaluations shall occur as required in Section 3C. The Employer shall review the performance of the Employee subject to a process form criteria and format for the evaluation which shall be mutually agreed upon by the Employer and Employee.
- B. The process, at a minimum, shall include the opportunity for both parties to:
 - a. Prepare a written evaluation;

- b. Meet and discuss the evaluation;
- c. Present a written summary of the evaluation results. The final written evaluation should be completed and delivered to the Employee within 30 days of the evaluation meeting.

Section 13: Hours of Work

It is recognized that the Employee must devote a great deal of time outside the normal office hours on business for the Employer, and to that end Employee shall be allowed to establish an appropriate work schedule so long as a minimum of forty (40) hours per week is worked.

Section 14: Outside Activities

The employment provided for by this Agreement shall be the Employee's sole employment. Recognizing that certain outside consulting or teaching opportunities provide indirect benefits to the Employer and the community, the Employee may elect to accept limited teaching, consulting, or other business opportunities with the understanding that such arrangements shall not constitute interference with nor a conflict of interest with their responsibilities under this Agreement, subject to City Council Approval.

Section 15: Residency

- A. The Employer and Employee agree that the Employee does not have to establish residency in the City of Lathrup Village at any point during employment.
- B. In the event the Employee establishes primary residency within the City of Lathrup Village corporate limits within six (6) months of the agreement's effective date, the Employee shall be reimbursed up to \$1,000 based upon actual moving costs incurred as verified by the finance department.

Section 16: Indemnification

The Employer shall defend, save harmless, and indemnify Employee against any claim or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the scope of Employment as City Administrator. Employer reserves the right to withhold said indemnification in the event said alleged act or omission is an illegal act or an illegal omission. The Employer reserves the right to forward any such claim to its insurance company.

Section 17: Bonding

The Employer shall bear the full cost of any fidelity or other bonds required of the Employee under any law or ordinance.

Section 18: Other Terms and Conditions of Employment

The Employer, only upon agreement with Employee, shall fix any such other terms and conditions of employment, as it may determine from time to time, relating to the performance of the Employee, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this Agreement, the Lathrup Village Charter, or any other law.

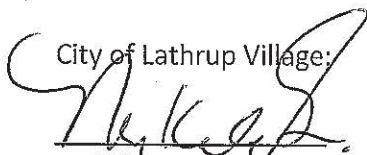
Section 19: Notices

Notice under this Agreement shall be given by depositing in the custody of the United States Postal Service, postage prepaid, addressed as follows:


- A. EMPLOYER: Mayor and City Clerk
27400 Southfield Road
Lathrup Village, MI 48076
- B. EMPLOYEE: Michael (Mike) Greene - michaelgreene09@gmail.com
- C. Alternatively, the notice required pursuant to this Agreement may be personally served in the same manner as applies to civil judicial practice. Notice shall be deemed given as of the date of personal service or as the date of deposit of such written notice in the course of transmission in the United States Postal Service.

Section 20: General Provisions


- A. Integration. This Agreement sets forth and establishes the entire understanding between the Employer and the Employee relating to the employment of the Employee by the Employer. Any prior discussions or representations by or between the parties are merged into and rendered null and void by this Agreement. The parties by mutual written agreement may amend any provision of this agreement during the life of the agreement. Such amendments shall be incorporated and made a part of this agreement.
- B. Binding Effect. This Agreement shall be binding on the Employer and the Employee as well as their heirs, assigns, executors, personal representatives, and successors in interest.
- C. Effective Date. This Agreement shall become effective on January 2, 2024.
- D. Severability. The invalidity or partial invalidity of any portion of this Agreement will not affect the validity of any other provision. If any provision of this Agreement is held to be invalid, the remaining provisions shall be deemed to be in full force and effect as if they have been executed by both parties after the expungement or judicial modification of the invalid provision.

City of Lathrup Village:

 Mykale Garrett
 Mayor

1-3-24
 Date


 Kelda London
 City Clerk

1-3-24
 Date

Employee:

 Michael Greene

December 8, 2023
 Date

EXHIBIT A
Bonuses

Employer and Employee have agreed to set specific performance goals within 45 days of the effective date of this agreement. Performance goals shall be established, at minimum, within each of the following areas:

- Budget/Finance up to Two Thousand Dollars (\$2,000.00) Annually
- City Staff up to One Thousand Dollars (\$1,000.00) Annually
- Residents/Community up to Five Hundred Dollars (\$500.00) Annually

The employer reserves the right to add additional performance goals and bonuses at its sole discretion.