



City Council Regular Meeting

Monday, October 21, 2024 at 7:30 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Agenda**
5. **Presentations**
 - A. Southfield School Board Student Representative Update
 - B. Proclamation - Family Court Awareness Month
6. **Zoning Board of Appeals**
 - A. 27651 Southfield Road - Commercial Sign Variance Request
7. **Public Comment for Items on the Agenda** (speakers are limited to 3 minutes)
8. **Consent Agenda**

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

 - A. Approval of Minutes
 - i. 9-23-24 - City Council Study Session
 - ii. 9-23-24 - City Council Regular Meeting
 - iii. 10-7-24 - City Council Study Session
 - B. Police Department Monthly Reports
 - C. Building & Code Enforcement Reports
 - D. Finance Department Reports

E. Community & Economic Development Report

9. Action Requests - For Consideration / Approval

A. Request to Approve an Agreement with the City of Ferndale Regarding Use of Southwest Storage Area

B. Request to Begin the Process of Enacting Public Act 33 of 1951 - Special Assessment for Public Safety

C. Request to Begin the Process of Placing a Headlee Override on the November 2025 Ballot

D. Request to Amend Zoning Ordinance for Mobile Food Vending

E. Request to Amend Zoning Ordinance for EV Charging

F. Request to Amend Zoning Ordinance for Generator Location

G. Request to Amend Zoning Ordinance for Waste & Rubbish

H. Request to Amend Zoning Ordinance for Self-Service Laundromats

10. City Administrator Report

11. City Attorney Report

12. Reports of Boards, Commissions, and Committees

a. Downtown Development Authority

b. Planning Commission

c. Parks & Recreation

d. Tree Committee

e. Southfield School Board

13. Unfinished / New Business

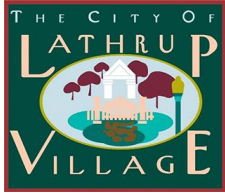
14. Public Comment (speakers are limited to 3 minutes)

15. Mayor and Council Comments

16. Adjourn

ADDRESSING THE CITY COUNCIL

- Your comments shall be made during times set aside for that purpose.
- Stand or raise a hand to indicate that you wish to speak.
- When recognized, state your name and direct your comments and/or questions to any City official in attendance.
- Each person wishing to address the City Council and/or attending officials shall be afforded one opportunity of up to three (3) minutes duration during the first and last occasion for citizen comments and questions and one opportunity of up to three (3) minutes during each public hearing. Comments made during public hearings shall be relevant to the subject for which the public hearings are held.
- In addition to the opportunities described above, a citizen may respond to questions posed to him or her by the Mayor or members of the Council, provided members have been granted the floor to pose such questions.
- No speaker may make personal or impertinent attacks upon any officer, employee, or City Council member or other Elected Official, that is unrelated to the manner in which the officer, employee, or City Council member or other Elected Official performs his or her duties.
- No person shall use abusive or threatening language toward any individual when addressing the City Council.
- Any person who violates this section shall be directed by the Mayor to be orderly and silent. If a person addressing the Council refuses to become silent when so directed, such person may be deemed by the Mayor to have committed a "breach of the peace" by disrupting and impeding the orderly conduct of the public meeting of the City Council and may be ordered by the Mayor to leave the meeting. If the person refuses to leave as directed, the Mayor may direct any law enforcement officer who is present to escort the violator from the meeting.



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

PROCLAMATION
Family Court Awareness Month
November 2024

WHEREAS, the mission of Family Court Awareness Month (FCAM) is to raise awareness about the importance of a family court system that prioritizes child safety and acts in the best interests of children. FCAM also aims to improve recognition among court professionals, legislators, and the public that family court decisions have profound and lasting impacts on the lives of children and families, making it essential that these decisions are informed by the latest research and best practices in child safety;

WHEREAS, an estimated 58,000 children in the U.S. are ordered into unsupervised contact with abusive parents each year, resulting in hundreds of child murders during visitation with a dangerous parent. In Michigan, 39 children have been killed by a parent since 2008 during divorce or custody disputes;

WHEREAS, in August 2024, 6-year-old Rowan Morey of Caledonia, Michigan, was not returned to his mother after his father’s parenting time. A search led police to discover that Rowan had been shot and killed by his father, who then took his own life. Rowan’s mother had previously reported the father’s abusive behavior to both family court and Child Protective Services;

WHEREAS, in August 2022, 16-month-old Chaos Demilo McCarthy was murdered by his father in Genesee County. A Genesee County judge had awarded the father temporary custody just weeks before the boy’s death, despite the father’s prior felony conviction;

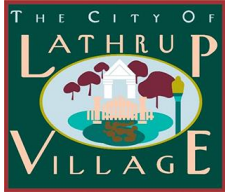
WHEREAS, in September 2021, 3-year-old Dylan Thebo was fatally shot by his father in a murder-suicide during court-ordered visitation in Kent County. Dylan’s mother had made repeated efforts to report her ex-husband’s abuse and threats to six different entities;

WHEREAS, in 2015, the Tsimhoni children’s abuse claims were dismissed by the Oakland County Family Court, and the children were sent to juvenile hall for resisting visitation with their father. Controversial reunification therapy was ordered, which mandates reconciliation with alleged abusers. This therapy, which is not evidence-based, has been shown to be detrimental and despite findings of judicial misconduct in the case, reunification therapy is still frequently ordered by family courts;

WHEREAS, Kent County, Michigan, following six domestic violence-related homicides within three months in 2021, recognized the need for a specialized Domestic Violence Court. This court, staffed by individuals knowledgeable about the intricacies of domestic violence, aims to support victims and families, hold offenders accountable, and prevent further homicides;

WHEREAS, the mission of Family Court Awareness Month (FCAM) is to promote judicial education and awareness about the necessity of using scientifically validated, evidence-based treatment programs that are proven to be safe and effective. This education should include training on domestic violence, child abuse (emotional, psychological, physical, and sexual), childhood trauma, coercive control, and post-separation abuse for judges and all professionals involved in family court cases;

Kelly Garrett Mayor	Bruce Kantor Mayor Pro-Tem	Jalen Jennings Council Member	Dalton Barksdale Council Member	Jason Hammond Council Member
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WHEREAS, FCAM is dedicated to educating judges and family court professionals on the importance of incorporating evidence-based, peer-reviewed research into their decision-making. This includes the Adverse Childhood Experiences (ACEs) Study (Vincent Felitti, Kaiser Permanente-CDC), Child Custody Evaluators’ Beliefs About Domestic Abuse Allegations (Daniel Saunders, University of Michigan), and Child Custody Outcomes in Cases Involving Parental Alienation and Abuse Allegations (Joan S. Meier, GW Law School). This research reveals a prevalent gender bias against mothers who report abuse in family courts, despite false allegations being rare, and emphasizes the need for impartial decision-making to protect children’s well-being;

WHEREAS, Family Court Awareness Month aims to encourage collaboration among legislators, advocates, professionals, and the community to improve family court practices, ensuring they are guided by evidence-based research and prioritize the safety and best interests of children;

NOW, THEREFORE, I, Mayor Garrett, hereby declare the Month of NOVEMBER to be FAMILY COURT AWARENESS MONTH.

Mykale Garrett - Mayor

Kelly Garrett Mayor	Bruce Kantor Mayor Pro-Tem	Jalen Jennings Council Member	Dalton Barksdale Council Member	Jason Hammond Council Member
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September 30, 2024

City of Lathrup Village
 Zoning Board of Appeals
 27400 Southfield Road
 Lathrup Village, MI 48076

Commercial Sign Application -ZBA Review

Site: 27651 Southfield Road
 Applicant: Oakland Development Company, LLC
 Plan Date: September 12, 2024
 Zoning: VC Village Center
 Parcel ID: 24-14-432-010

Dear Zoning Board of Appeals,

We have completed a review of the Sign Ordinance for a proposed ground sign modification at the Lathrup Village Center Building, currently under renovation along the west side of Southfield Road, north of W. Goldengate Drive. A summary of our findings is provided below. Comments are provided in **bold**.

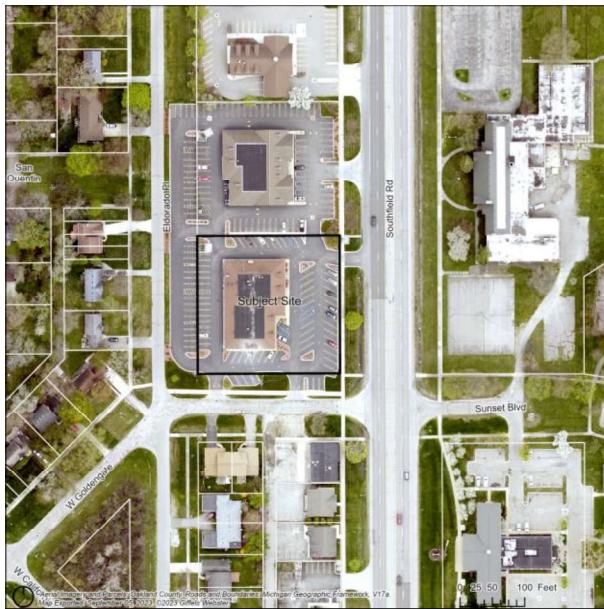
PROPOSED IMPROVEMENTS REQUIRING ZBA APPROVAL:

The following 6 variance items apply to an existing monument sign which is not permitted in the VC-Village Center zoning district. If left as-is, the existing monument sign would be recognized as a nonconforming sign, under Section 52-29, and would not require requests for the following variances:

1. Request for a dimensional variance to allow an additional sign on top of the existing monument sign, at a setback of 1' from the east property line, in lieu of the ordinance-required 10' setback.
2. Request for a dimensional variance to allow 53 square feet of signage surface display for each side of the sign in lieu of the ordinance-allowed 40 square feet per side.
3. Request for a dimensional variance to allow a 7'-1" maximum height of the sign structure in lieu of the maximum ordinance-allowed 5'-0".
4. Request for a dimensional variance to allow for a total maximum sign area of 159 square feet in lieu of the maximum ordinance-allowed 120 square feet.
5. Request for a dimensional variance to allow an additional 3" sign base on top of the existing monument sign.
6. Request for a dimensional variance to allow no street number to be placed on either side of the existing monument sign.

PROJECT SUMMARY

In September 2023, the existing site received site plan approval by the Planning Commission for an exterior renovation of existing buildings. The 1.1-acre site is zoned VC – Village Center District and is located along the west side of Southfield Road, between Sunset Drive to the north and Goldengate Drive to the south. The existing building consists of 11,000 square feet, one floor, and six tenant lease spaces (5 retail tenants and 1 restaurant tenant). One driveway along Southfield Road provides vehicular access to the site and the adjacent parcel to the north, under common ownership, provides shared access to one additional driveway along Southfield Road. Two access points to-and-from Goldengate Drive are provided along the south property line. The abutting properties on all sides are zoned VC – Village Center, however, the lots west of the site exist as single-family residential. No additional square footage is proposed to be added to the existing 11,000 square foot building; however, a new restaurant tenant is proposing an additional display area to the existing monument ground sign at the front of the site. Monument signs are not permitted in the Village Center district, resulting in the monument sign being classified as an existing nonconforming structure. The review of the proposed sign modification continues as outlined in the remainder of this letter.



AERIAL MAP



AERIAL ZONING MAP

SUMMARY OF SIGN REVIEW

Monument signs are not permitted in the Village Center District and, therefore, the ground-mounted monument sign is considered an existing nonconforming sign structure.

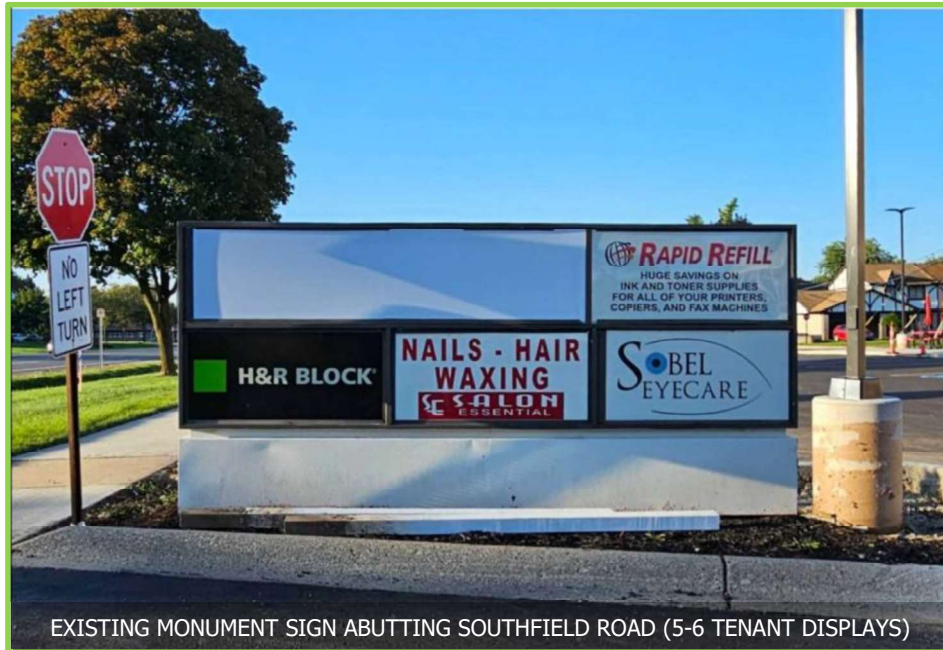
As defined, Monument Sign means a sign extending upward from grade which is attached to a permanent foundation for a distance of not less than 50 percent of its length, and which may be attached or dependent for support from any pole, posts, or similar uprights provided such supports are concealed within the sign structure.

The dimensional standards for monument signs, as applied to the subject sign, are identified in the Dimensional Standards Table beginning on page 3 below.

Existing Conditions Summary

In addition to its presence in the Village Center district, the following existing characteristics of the monument sign are found to be out of compliance with the current sign ordinance (existing nonconforming):

1. Encroaches the required 10' setback along Southfield Road by 9'; a 1' setback from the property line.
2. Has a 48 square foot surface display area which exceeds the maximum 40 square feet of surface display area allowed.
3. Has a height of 5'-5" which exceeds the maximum 5'-0" height allowed by 5 inches.
4. Has a maximum total area of 144 square feet which exceeds the maximum total area of 120 square feet allowed by the ordinance, by 24 square feet.
5. Has a metal base height of 17" which exceeds the maximum 12" masonry required by the ordinance by 5 inches.



Dimensional Standards				
Development Standard	Zoning Ord. Sect.	Required	Provided	Comments
MONUMENT SIGN (GROUND)				
Location / Setbacks	52-24.D.	10'-0" from street right-of-way line MX District only	Approx. 1' from Southfield Rd. ROW line. VC District	Existing Nonconforming, Not Compliant ₁
			50' from north property line	Compliant
	52-23.B.	No signs in a clear vision zone	Not within a Clear Vision Zone	Not Applicable

Max Surface Display Area				
Existing	52-24.D.	40 sq. ft. per side	48 sf.	Existing Nonconforming₂
Proposed			Approx. 53 sf.	Not Compliant₂
Max Height				
Existing	52-24.D.	5 ft. from ground to top of sign	5'-5"	Existing Nonconforming₃
Proposed			7'-1"	Not Compliant₃
Number				
	52-24.D.	1 sign per parcel	1 sign	Not Permitted in the VC District
Max Total Area				
Existing	52-25.A.1.	120 sf (No more than 3x the surface display area)	144 sf. (48 sf x 3)	Existing Nonconforming₄
Proposed			159 sf. (53 sf x 3)	Not Compliant₄
Min Base Size & Material				
Existing	52-25.A.2.	12" high min. Masonry	17"	Existing Nonconforming₅
Proposed			3" (atop existing)	Not Compliant₅
Street Number				
Existing	52-25.A.3.	On sign face or supporting structure	None existing	Existing Nonconforming₆
Proposed			None proposed	Not Compliant₆
Min Height of All Letters/Numbers				
Existing	52-25.A.4.	6" at 45 m.p.h. or greater	Not verified	Appears Compliant
Proposed			11"	Compliant

1. **Setbacks.** The existence of the sign in the Village Center district, as well as the 9-foot encroachment into the 10-foot minimum setback along Southfield Road, characterizes the structure as an existing nonconforming sign.

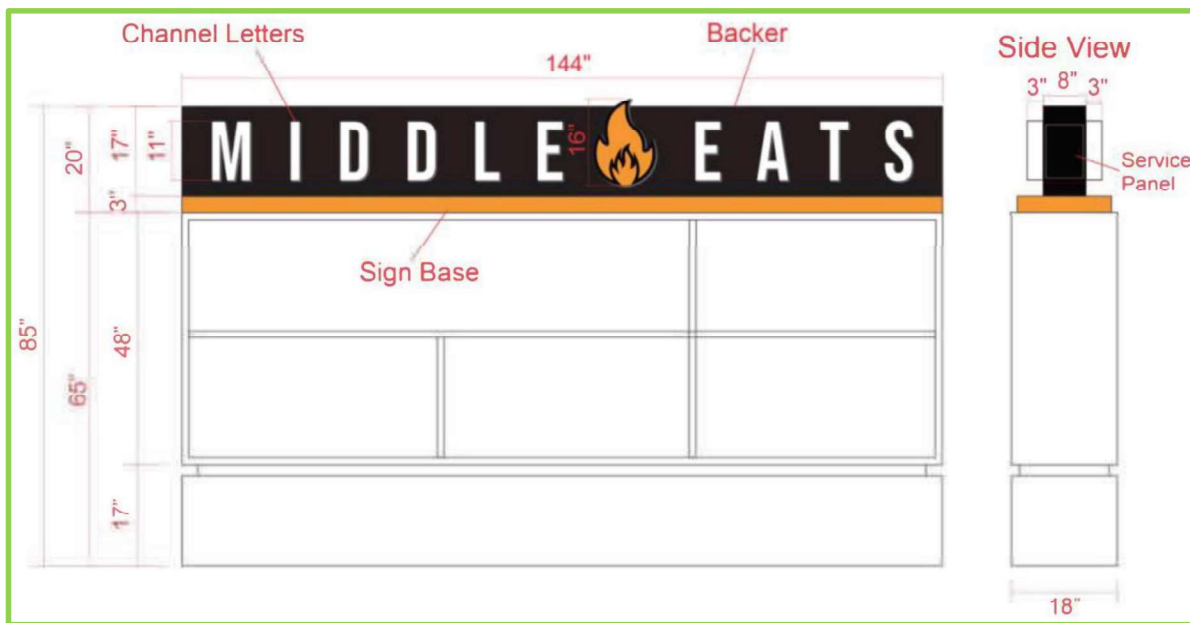
For the proposed sign addition to comply with the 10' ordinance setback standard, it would be required to be placed on top of the existing sign not less than 10' from the property line. The applicant is seeking a variance to allow for an additional sign face, on top of the existing sign, to be setback 1' from the Southfield Road property line.
2. **Surface Display Area.** The 48 square foot existing sign area exceeds the maximum square footage allowed by the ordinance and is therefore an existing nonconformity. The proposed sign face adds 17 square feet to each side of the sign (17" x 12'), which is about a 42.5% increase to the 40 square feet of sign area allowed.
3. **Maximum Sign Height.** The height of the existing monument sign exceeds the maximum height allowed by 5". Proposing an additional 20" sign structure on top of the existing sign would result in a total sign height of 85" or 7'-1". This results in an increase in height of approximately 33%.
4. **Maximum Total Display Area.** The maximum surface display area of a monument sign in Section 52-24.D. is 40 square feet. Therefore, the maximum total area of the sign shall not exceed 120 square feet (40 x 3). With an existing surface display area of 48 square feet, the

overall sign area currently exceeds the 120 square feet allowed by 24 square feet (144 sf. – 120 sf.).

With a proposed surface display area of 53 square feet, the overall sign area exceeds the 120 square feet allowed by 39 square feet (159 sf. – 120 sf.).

- 5. **Minimum Base Size & Material.** The height of the base of the existing monument sign structure is shown to be 17”, which exceeds the maximum allowed by 5”. The proposed additional sign on top of the existing structure is shown to include a base element and is dimensioned to be 3” in height. The additional sign’s base element is not permitted. See “Sign Base” label in the image below.
- 6. **Street Number.** The existing monument sign does not consist of a street number, nor do the proposed sign modifications include adding one. The applicant may consider adding street numbers to each side of the monument sign in order to satisfy the requirements of this section.

Proposed Modifications to the Existing Ground-Mounted Monument Sign



Section 52-29. – Nonconforming Signs

- (a) A nonconforming sign may remain as long as the sign is properly maintained and not detrimental to the health, safety and welfare, except as provided in subsection (f), Amortization, below.
- (b) If the property upon which the sign is located is vacant and the previous use is abandoned, the entire sign (including above-ground base, height, poles, size, wires, panels and any other element) shall be removed within 30 days of the property becoming abandoned. **N/A**
- (c) A nonconforming sign shall not:
 - i. Be relocated, expanded or changed, except as to periodic message changes.
 - ii. Be structurally altered so as to prolong the life of the sign or to change the shape, size, type, placement or design of the sign.
 - iii. Be altered or repaired after being damaged if the repair or the re-erection of the sign would cost more than 50 percent of the cost of a similar sign. **N/A**

- (d) For the purpose of this section of the article, the terms "altered," "repaired," "changed" and "expanded" shall not include normal maintenance, reducing the copy area, changing copy, changing ornamental molding, frames or other such features or landscaping below the copy area, installing or changing electrical wiring.
- (e) If a property line, easement or right-of-way line is altered that affects the setbacks required by this article, the owner of the sign, building or property shall either (1) remove the nonconforming sign, (2) conform with this article, or (3) apply for a variance.
- (f) Amortization. Any existing sign that does not comply with all of the provisions of this article II, sign ordinance, on the effective date of the ordinance:
- (1) Shall not be changed to another type of sign which is not in compliance with this chapter.
 - (2) Shall not be structurally altered so as to prolong the life of the sign or so to change the shape, size, type, or design of the sign.
 - (3) Shall not have its face or faces changed unless the sign is brought into conformance with the requirements of this chapter, or unless the sign is an off-premises sign or billboard constructed to permit a change of face.
 - (4) Shall not be re-established or otherwise used, after the activity, business, or usage to which it relates has been discontinued for a period of 90 days or longer. *N/A*
 - (5) Shall not be re-established after damage or destruction if the estimated expense of reconstruction exceeds 50 percent of the appraised replacement cost as determined by the building official. *N/A*
 - (6) Shall not ever be placed, maintained, or displayed by someone other than the person who owned the premises on the date of adoption of the ordinance from which this chapter is derived.
 - (7) Shall not be placed, maintained, or displayed by any person or entity on or after December 31, 2020.

Standards for Considering Variance Requests. Section 7.7.14. provides the criteria for the applicant to present and the ZBA to consider when considering variance requests:

- A. Because of the particular physical surroundings, shape, or topographical conditions of the specific property involved, a particular hardship will result to the applicant if the strict letter of the regulations are carried out. Mere inconveniences or increased development costs shall not be deemed hardships under the terms of this provision.
- B. The factual circumstances upon which an application for a deviation is based are unique to the property for which the deviation is sought, and are not applicable to the city generally, or to other property within the same zoning classification.
- C. Any alleged practical difficulty or unnecessary hardship caused by this ordinance has not been created by any persons presently or previously having an interest in the property.
- D. The proposed deviation will not adversely affect the purpose or objectives of this ordinance, nor impair the adequate supply of light and air to adjacent property, nor increase the hazard from fire, flood, and other dangers of said property, nor diminish the marketable value of adjacent lands and buildings, nor increase the congestion in public streets.
- E. The proposed deviation will not otherwise impair the public health, safety, comfort, and general welfare.

- F. The benefit to the applicant will be real and substantial and any detriment to the neighboring property owners and occupants or the community at large is not substantial or is illusory. Benefits and detriments shall be determined in relation to the factors which impair the value and use of properties as related in D & E, above.
- G. The applicant is both willing and able to provide additional amenities beyond those minimally required by this ordinance and/or restrict the use of the property beyond those limitations placed on the property by this ordinance so that the fair market value of neighboring properties will be enhanced beyond the values which would accrue to them if the property were developed and used in strict conformity with the ordinance.
- H. The same or a substantially similar request shall not have been presented to the council in the form of a petition for a zoning amendment and been expressly denied and rejected after a public hearing. **No similar variances had been requested at this site.**
- I. Any special criteria listed for specific deviations in Sections 3.2.2, 4.1.4, and 5.13.15.
This does not appear to apply for this situation.

The application for zoning appeal includes responses to some of the above items for ZBA consideration.

Staff will be available to discuss this review at the next ZBA meeting.

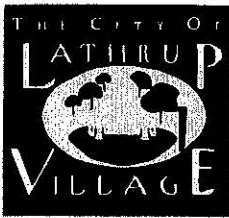
Respectfully,
Giffels Webster



Jill Bahm, AICP
Partner



Eric Pietsch
Senior Planner



City of Lathrup Village
 Zoning Board of Appeals
 27400 Southfield Road
 Lathrup Village, MI 48076

Phone: (248) 557-2600
 Fax: (248) 557-2602

A HERITAGE OF GOOD LIVING

Office Use Only

Date Submitted: _____
 ZBA Review #: _____
 Fee Paid: _____
 Hearing Date: _____

Item 6A.

Application for Zoning Appeal

Subject Property Address:	27651 Southfield Rd, Lathrup Village, MI 48076		
Subject Property Parcel Number:	Id # 2414432010		
Property Zoning:	Village Center		

Applicant Information

Name:	Middle Eats		
Address:	27651 Southfield Rd, Lathrup Village	State:	MI
		Zip Code:	48076
Phone Number:		Fax:	
Email Address:			
Interest in Property:	Business Owner		

Property Owner Information

Name:	Oakland Development Company, LLC - attn: Rob Krochmal as agent		
Address:	320 Martin St, Ste 100, Birmingham	State:	MI
		Zip Code:	48009
Phone Number:		Fax:	
Email Address:			

Variance Information (Attach Additional Pages as Necessary)

1) Section:	52-24(B)	Variance Description:	Signage area based upon maximum sign surface display area 42 sq ft per side
2) Section:	52-24(B)	Variance Description:	Setback 10ft from street right-of-way line
3) Section:	52-24(B)	Variance Description:	Maximum height 6 ft from ground level to top of sign

Please State the Reason for Requesting an Ordinance Variance:

There are seven units at the center, but only six panels. Regarding surface display area and height variances, we used efforts to simulate downsizing the existing panel sizes to fit all seven occupants, but quickly determined the lettering and logos are too small for vehicular traffic to safely see and read these panels given the distance from the sign and 45mph speeds on Southfield Road. Given the dangerous condition this would create, a more thoughtful approach led to a minimal impact to the existing condition by adding the proposed plaza anchor signage to the top, which seemed to better match the supreme design of the high-end remodeled center and speaks to the restaurant's image and quality as an anchor occupant in the development. The setback variance is requested as this is the existing sign location and footprint.

Required Items

Prior to **30 Days** before next scheduled regular meeting of the Zoning Board of Appeals the applicant is required to file **10 copies** of plans containing the following items with the Clerk's Office:

- An application fee for a Zoning Appeal. \$125.00 for Residential Parcels and \$200 for all other Parcels
- Actual shape and dimensions of the lot, Drawn to Scale
- The location and dimensions of all existing structures and the location and dimensions of the proposed change (i.e. new structure or alteration of existing one).
- Existing and intended use for each building or part thereof.
- Statement of practical difficulties that prevent conformities with the Ordinance Requirements
- Description of any unique circumstances regarding the property (i.e. parcel shape, location, building, etc)

Application for Zoning Appeal

The Zoning Board of Appeals has the responsibility for making the decision to approve or deny your appeal. Information such as photographs, evidence that you have discussed your appeal with your neighbors, detailed plans, examples of the type of building, structure or the like will provide a better basis for review and understanding of your appeal. Failure to provide adequate specifics and details will result in a refusal by the City staff to accept your application and delay your appearance before the Zoning Board of Appeals.

Standards Used by the Zoning Board of Appeals for Granting Variances

The Zoning Board of Appeals will use the following standards for granting variances. The Applicant is encourage to review Article 7.0 of the Zoning Ordinance prior to appearing before the Board.

Article 7.0, Section 7.7(14) Deviations and Standards

- a) Because of the particular physical surroundings, shape, or topographical conditions of the specific property involved, a particular hardship will result to the applicant if the strict letter of the regulations are carried out. Mere
- b) The factual circumstances upon which an application for a deviation is based are unique to the property for which the deviation is sought, and are not applicable to the City generally, or to other property within the same zoning classification.
- c) Any alleged practical difficulty or unnecessary hardship caused by this ordinance has not been created by an persons presently or previously having an interest in the property.
- d) The proposed deviation will not adversely affect the purpose or objectives of this ordinance, nor impair the adequate supply of light and air to adjacent property nor diminish the marketable value of adjacent lands and buildings, nor increase the congestion in public streets.
- e) The proposed deviation will not otherwise impair the public health, safety, comfort, and general welfare.
- f) The benefit to the applicant will be real and substantial and any detriment to the neighboring property owners and occupants or the community at large is not substantial or is illusory. Benefits and detriments shall be determined in relation to the factors which impair the value and use of properties as related in (d) and (e), above.
- g) The applicant is both willing and able to provide additional amenities beyond those minimally required by this ordinance and/or restrict the use of the property beyond those limitations placed on the property by this ordinance so that the fair market value of neighboring properties will be enhanced beyond the values which would accrue to them if the property were developed and used in strict conformity with the ordinance.
- h) The same or a substantially similar request shall not have been presented to the Council in the form of a petition for a zoning amendment and been expressly denied and rejected after a public hearing.
- i) Any special criteria listed for specific deviations elsewhere in this ordinance.

Verbatim Minutes

If any party desires that a verbatim record be kept, \$200.00 shall be paid by the requesting party before the evidentiary portion of the hearing commences. The city shall refund such amount of the fee paid as exceeds the city's actual costs when the proceedings have been completed.

Owner's Affidavit

The undersigned being duly sworn, deposes and says that the foregoing statements and answers herein contained and supporting information and data are in all respects true and correct to the best of the Owner's knowledge and belief.

Signature:	<i>Rob Krochmal</i> - agent for Oakland Development Company LLC	Date:	9/12/2024
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Subscribed and sworn to before me this:	12th	Day of	September, 2024
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Notary Public Name:	Lada H. Shathaya	County of:	Oakland
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With Commission to expire on:	May 11, 2030
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Applicant Signature

I/We do hereby swear that the above stated information is accurate and complete.

Name:	Brian Shunia
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Signature:	<i>Brian Shunia</i>	Date:	09/12/24
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Channel Letters on Backer - Double-Sided

Mounting Detail

After Item 6A.



Sign Description	Middle Eats
Date:	9-9-24
Site Address:	27651 Southfield Rd Lathrup Village, MI 48076
Contact Info:	
Landlord Info:	
Photo of Suite:	
Meas. of Suite:	
Site Plan:	
.Eps Artwork:	
Check Sign Ordinance:	
Wall Color SW#:	
Landlord Approval:	
Permits Needed:	

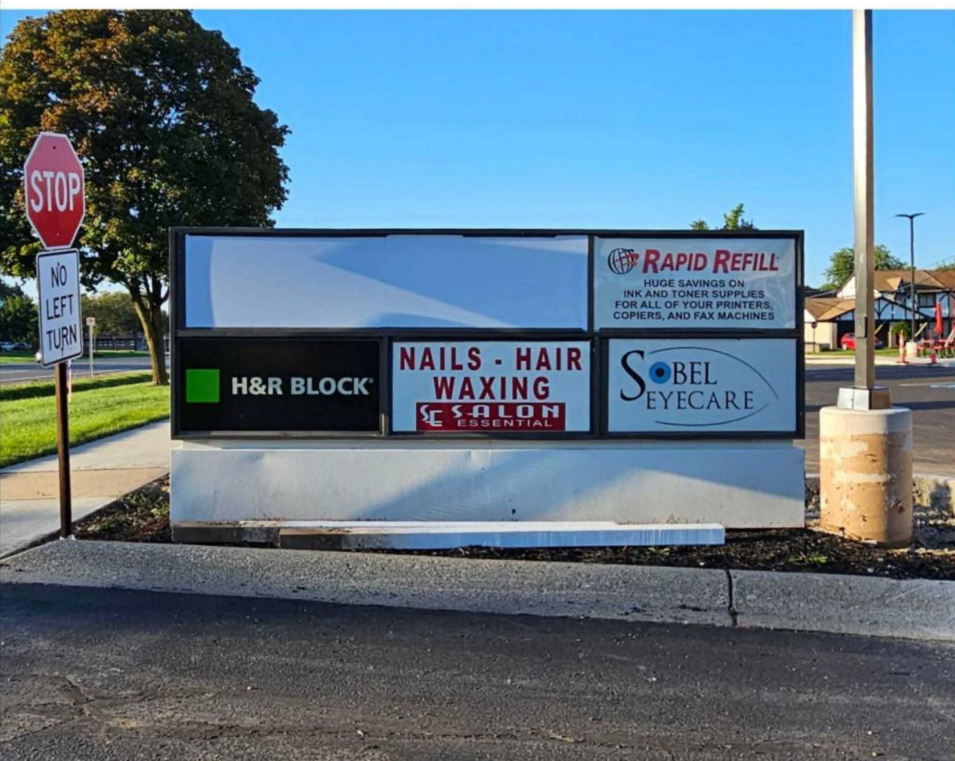
ACCEPTANCE OF ARTWORK The drawing above is an artistic representation ONLY. Elements may vary based on field measurements. This color proof is intended for verification of spelling, layout, color and composition. (PLEASE HELP AVOID UNNECESSARY COSTS BY CHECKING THIS PROOF CAREFULLY.) Signature constitutes authorization to proceed with specifications and conditions of this document as specified. All artwork and designs are property of Sign Emporium and may not be used without expressed written permission of Sign Emporium.

Approval: _____ Date: _____

SIGN EMPORIUM phone: 586.576.7901 fax: 866.881.8182
11035 E 9 Mile Rd Warren, MI 48089
email: signsbykal@gmail.com

Mounting Detail

Before



Sign Description	Middle Eats
Date:	8-21-24
Site Address:	27651 Southfield Rd Lathrup Village, MI 48076
Contact Info:	
Landlord Info:	
Photo of Suite:	
Meas. of Suite:	
Site Plan:	
.Eps Artwork:	
Check Sign Ordinance:	
Wall Color SW#:	
Landlord Approval:	
Permits Needed:	

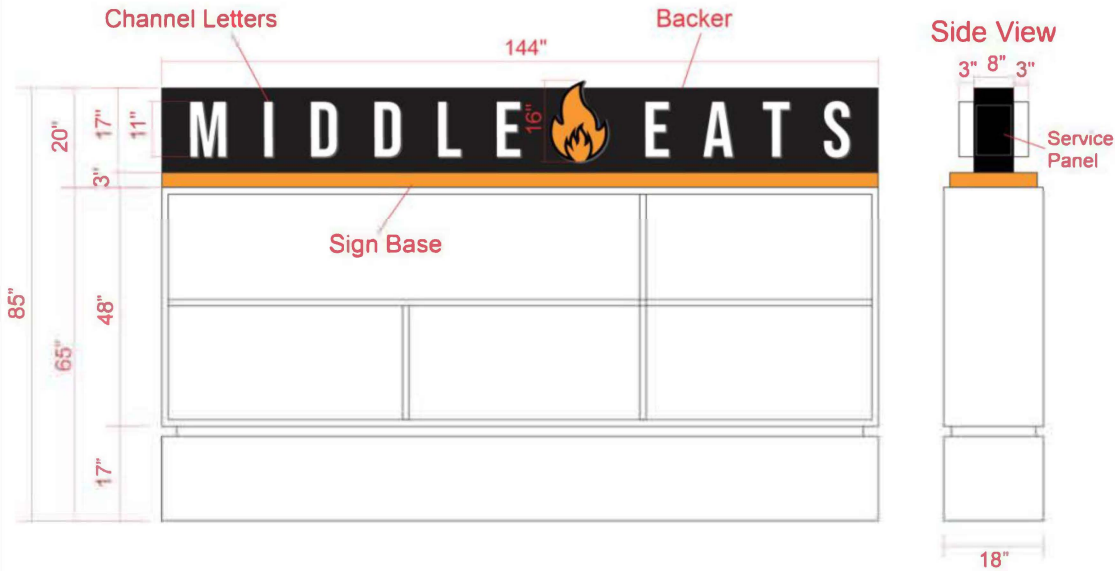
ACCEPTANCE OF ARTWORK The drawing above is an artistic representation ONLY. Elements may vary based on field measurements. This color proof is intended for verification of spelling, layout, color and composition. (PLEASE HELP AVOID UNNECESSARY COSTS BY CHECKING THIS PROOF CAREFULLY.) Signature constitutes authorization to proceed with specifications and conditions of this document as specified. All artwork and designs are property of Sign Emporium and may not be used without expressed written permission of Sign Emporium.

Approval: _____ Date: _____

SIGN EMPORIUM phone: 586.576.7901 fax: 866.881.8182
11035 E 9 Mile Rd Warren, MI 48089
email: signsbykal@gmail.com

Channel Letters on Backer - Double-Sided

Item 6A.



Existing Sign 48 Sq ft Total For All Tenants
 Middle Eats Current Allowed Space 8 Sq ft
 Proposed New Sign 20 Sq ft

Current Monument Sign Allowance 42 Sq ft
 Current Height Allowance 6'

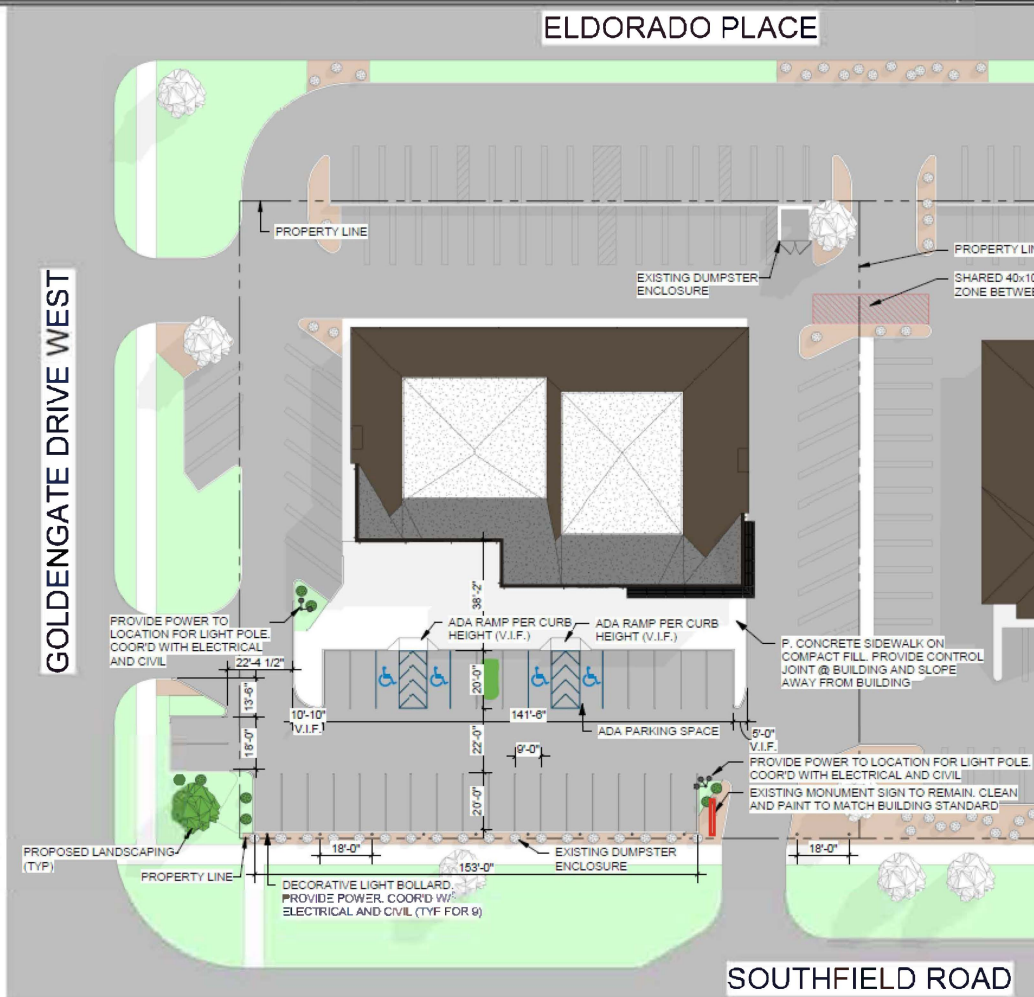
ACCEPTANCE OF ARTWORK The drawing above is an artistic representation ONLY. Elements may vary based on field measurements. This color proof is intended for verification of spelling, layout, color and composition. (PLEASE HELP AVOID UNNECESSARY COSTS BY CHECKING THIS PROOF CAREFULLY) Signature constitutes authorization to proceed with specifications and conditions of this document as specified. All artwork and designs are property of Sign Emporium and may not be used without expressed written permission of Sign Emporium.

Approval: _____

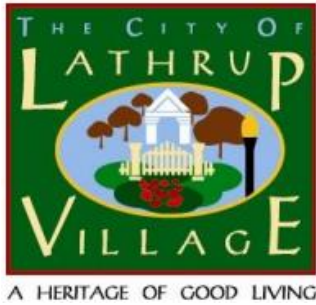
Date: _____

Mounting Detail
Sign Description Middle Eats
Date: 9-9-24
Site Address: 27651 Southfield Rd Lathrup Village, MI 48076
Contact Info:
Landlord Info:
Photo of Suite:
Meas. of Suite:
Site Plan:
Eps Artwork:
Check Sign Ordinance:
Wall Color SW#:
Landlord Approval:
Permits Needed:

SIGN EMPORIUM phone: 586.576.7901
 fax: 866.881.8182
 11035 E 9 Mile Rd
 Warren, MI 48089
 email: signsbykal@gmail.com



SITE PLAN - ARCHITECTURAL



City Council Study Session

Monday, September 23, 2024 at 6:00 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett at 6:00 pm

2. **Discussion Items**

A. Finance Review Committee Recommendation

Mayor Pro Tem Kantor explained the goal of the Finance Review Committee was to figure out how to get enough revenue to cover expenses incurred by the City of Lathrup Village. He mentioned deferred Capital needs, like trucks, building repairs, and road repairs are among the biggest expenses. Mayor Pro Tem Kantor explained that Proposition A, the Headlee Amendment, and the market crash all impact the City's revenue. A long-term goal would be a Headlee override, to be on the 2025 ballot, and to collect about 3.1 mills, for operating, refuse, and trash. Recommend that we put a lock on the millage, when we restore it, it stays for a time, which prevents Headlee from reducing the millage again for a while, which allows us to restore our millage rate. Short Term goal for the City's budget, would be using Public Act 33, where the council can make a levy specifically for Public Safety, including the Police contract increase. He suggested a maximum of 3.1 mills.

Councilmember Hammond asked about the estimated budget amounts and asked what would happen if the Council didn't go along with that plan. Mayor Pro Tem Kantor said that the Council can approve a different amount and that there will be cuts to City services if the revenue problem isn't fixed.

B. Communication Plan

Councilmember Hammond reviewed Berkley's plan and made notes that he gave to City Administrator, Mike Greene, to take some of the framework from it, for our Communication Plan. He would like one in place before Christmas if possible. Councilmember Hammond stated that he wanted the plan to be clear and concise, professional, and a living document, that will be adjusted as necessary, and the resident's input is welcome in the creation of the plan. The Communication Plan will make it clear what channels are available both in and outbound, it will state expected response times. Councilmember Hammond said that the City of Berkley has

a Communications officer, who is ultimately responsible for the implementation of their communication plan. Mayor Garrett said she thought that the City staff should do the first draft. Mayor Pro Tem Kantor, Mayor Garrett, and Councilmember Hammond, all said that they would like a flow chart, to visually show the communication path and that it would be good to have it presented at the second study session next month.

C. Town Hall Scheduling - Plans & Priorities Feedback

Councilmember Hammond wants to schedule one to get residents and business owners feedback about what they want the Council to focus on, to bring people together, and to provide a more informal way to find out what is important to them. Mayor Pro Tem Kantor thought there should be some structure to the Town Hall meeting. Mayor Garrett thought it should be more structured, with different topics, and with high-level topics already suggested. Councilmember Hammond thought there should be break-out rooms, and see which are the highest priorities to residents, and that the residents can select the topics. Mayor Garrett asked if it could be ready at the next meeting, and Councilmember Hammond suggested it could be ready at the Study Session in October.

D. Short-Term Rental Enforcement

Mayor Pro Tem Kantor, said there have been complaints about short-term residents, and trash, to which a resident of Lathrup Village, Karen Green, asked what the City code is regarding Air BNB's. Ms. Green said there had been two back-to-back Air BNB renters of the house next to her's that used it as a party house, and there was a high amount of traffic to and from the house and lots of trash around the house. Karen Green asked if there is a restriction on the number of Air BNB's rentals, in a residential area, and Lathrup Village as a whole. She also asked if there could be a restriction on the amount of a short- or long-term rental to possibly 3 to 4 months.

Mayor Garrett asked Ms. Green, what her suggestion would be, and Ms. Green responded, what do you think is a good, she suggested, that it possibly be based on the number of complaints, police calls, and times that neighbors of Air BNB's and other short term rental houses, must contact the owners of those rentals.

Councilmember Hammond thought all rentals should be registered with the City. There was a discussion from Councilmembers and the Attorney, about abiding by our ordinances, having mechanisms in place to keep track of complaints/citations, and then revoking the Rental license. Mayor Garrett wanted to make sure that there would be checks and balances in place to make sure someone, could not call in complaints, due to a vendetta against someone. Councilmember Hammond said with long-term rentals, there is usually a process that includes a background check, before renting the property, and Mayor Garrett, said that insurance companies, place people in short-term rentals.

E. Eastbound 11 Mile Paving Project

City Administrator, Mike Greene, said Oakland County and M-Dot are ahead of schedule, and think they can do this project in the spring of 2025, so we are looking for a budget amendment since this will happen before the time that we expected and planned for in our budget.

Councilmember Jennings asked about the cost, and City Administrator, Mike Greene, said that it is \$375,000 for the project, with \$212,000 funded by the federal funds, and that we will pay \$163,000 and engineering costs to Giffels Webster, for an all-in cost of \$220,000.

F. Service Line Marketing Agreement Amendment

City Administrator, Mike Greene, explained that in 2018 Council entered into an agreement with Service Line Warranties of America. They are expanding their offering and this marketing agreement amendment would allow them to offer these new services to residents. Councilmember Hammond asked about the expiration of the agreement, Mike Greene said the original agreement was for three years, but it auto-renews unless the Council ends it. Mayor Garrett said it is a good service and you can call several times.

3. Public Comments

Rick Wisz, commented that having water line companies that are vetted by the City would be helpful, and said that at City Administrator, Mike Greene’s Town Hall meeting, he had them come up with broad topics and then list what their concerns were.

Kim Hodge expressed her support for Karen Green’s concern about short-term rentals and gave Kudos to Mike Greene, and Alisa Emanuel for good communication.

Jonathan Terra asked if Lathrup Village has any hotels. He said that in California they have a transient occupancy tax, and in San Diego, they have it on the bills for hotel rooms and short-term rentals. He mentioned that Air BNB collects the tax and remits it to the Cities.

4. Mayor and Council Comments

Councilmember Jennings thanked the audience for constructive conversation with the Council.

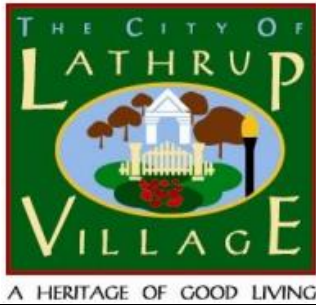
Mayor Pro Tem Kantor said that the State of Michigan, is looking into adding a small tax, and it passed one house but not the other.

Mayor Pro Tem Kantor asked if we addressed a letter that came into the City, and Attorney Kimberlin said that the residents hired an attorney, because they thought they should not have to pay their water bill.

Mayor Pro Tem Kantor asked and City Administrator Greene answered the following: Are any back water bill payments coming in? CA Greene noted some have been received and others are entering into payment plans.

Any updates on the towers? CA Greene said Crown Castle and Alliance, are in progress. Has Steve from Code Enforcement, had any success with culverts? CA Greene noted that there has been limited substantial rain since our recent rain events. The best time to review these matters will be during the winter snow melt.

5. **Adjourn 7:17 pm**



City Council Regular Meeting

Monday, September 23, 2024 at 7:30 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett at 7:30 pm
2. **Roll Call**

Present: Mayor Garrett, Mayor Pro Tem Kantor, Councilmember Jennings, Councilmember Barksdale, Councilmember Hammond

Absent: None

3. **Pledge of Allegiance**
4. **Approval of Agenda**

Moved by Mayor Pro Tem Kantor, and seconded by Councilmember Jennings to approve the Agenda with the addition of Item G (Proclamation for Constitution Week) and Item H (Proclamation Declaring September National Suicide Prevention Month)

Yes: Barksdale, Kantor, Garrett, Jennings, Hammond

No: N/A

Motion Carried.

5. **Public Comment for Items on the Agenda** (speakers are limited to 3 minutes)
6. **Presentations**

Finance Review Committee - Recommendation to the City Council to Increase and Sustain General Fund Revenue

7. **Consent Agenda**

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

- A. Approval of Minutes
 1. 8-19-24 - City Council Study Session
 2. 8-19-24 - City Council Regular Meeting
 3. 9-17-24 - City Council Special Meeting
- B. LVPD Reports
- C. Building & Code Enforcement Reports
- D. Finance Department Reports
- E. Community & Economic Development Report

Moved by Mayor Pro Tem Kantor, seconded by Councilmember Barksdale, to approve the consent agenda.

Yes: Barksdale, Kantor, Garrett, Jennings, Hammond
No: N/A
Motion Carried.

8. Action Requests - For Consideration / Approval

A. Request to Receive & File Finance Review Committee Recommendation

Moved by Councilmember Hammond, and seconded by Mayor Pro Tem Kantor, to request to receive and file the Finance Review Committee Recommendation.

Yes: Barksdale, Kantor, Garrett, Jennings, Hammond
No: N/A
Motion Carried.

B. Request to Approve Eastbound 11-Mile Cost Share

Moved by Councilmember Jennings, and seconded by Councilmember Hammond, to approve Eastbound 11 Mile Cost Share.

Yes: Barksdale, Kantor, Garrett, Jennings, Hammond
No: N/A
Motion Carried.

C. Request to Approve Marketing Agreement Amendment between Utility Service Partners Private Label, Inc. (Service Line Warranties of America) and the City of Lathrup Village

Moved by Councilmember Hammond, and seconded by Councilmember Jennings, to approve the marketing agreement amendment between Utility Service Partners Private Label, Inc. (Service Line Warranties of America) and the City of Lathrup Village.

Yes: Barksdale, Kantor, Garrett, Jennings, Hammond
No: N/A
Motion Carried.

D. Second Reading - Request to Amend Ordinance Chapter 77. Urban Redevelopment, By Amending Article I. Downtown Development Authority, Section 77-7. Board of Directors

Moved by Councilmember Barksdale, and seconded by Mayor Pro Tem Kantor, to amend Ordinance Chapter 77. Urban Redevelopment, by Amending Article 1. Downtown Development Authority, Section 77-7. Board of Directors.

Yes: Barksdale, Kantor, Garrett, Jennings, Hammond
No: N/A
Motion Carried.

E. Request to Approve Revocable Permanent Encroachment License for 28001 Southfield Road

Moved by Councilmember Jennings, and seconded by Councilmember Barksdale, to approve a revocable permanent encroachment license for 28001 Southfield Road.

Yes: Barksdale, Kantor, Garrett, Jennings, Hammond

No: N/A

Motion Carried.

F. Request to Appoint Planning Commission Member

Councilmember Hammond moved and Mayor Pro Tem Kantor seconded Dennis Nordmoe, to be appointed as Planning Commission member.

Yes: Barksdale, Jennings, Hammond, Kantor

No: Garrett

Motion Carried.

g. Proclamation for the Daughters of the Revolution Sept 17th – 23rd read by Mayor Garrett as Constitution week.

h. National Suicide Prevention Month proclamation September 2024 read by Mayor Garrett

9. City Administrator Report

10. City Attorney Report

11. Reports of Boards, Commissions, and Committees

- a. Downtown Development Authority
- b. Planning Commission – Anticipating a new project, and will be meeting in October, work in progress around town, that you see, was from prior meetings. The Lathrup School building does not have a plan before the Commission yet.
- c. Parks & Recreation – There will be a Fall Fest and Trivia night, in November, they are working with Austin to find something to do for December, and the final food truck Friday will be at Goldengate Park.
- d. Tree Committee – No report
- e. Southfield School Board – Councilmember Jennings is working on getting both representatives to our meetings.
- f. Finance Review Committee

12. Unfinished / New Business None

13. Public Comment (speakers are limited to 3 minutes)

Rick Wisz – If the City’s in such financial dire straights, why were we told for months and months, that we were in good shape? How did we get from being on good ground to being over our head

Mary Lou Resnick: Residents are suing the City, and I would ask you to speak on that?

- Attorney Kimberlin commented: Currently a lawsuit was filed regarding petitions that were filed regarding recreational cannabis proposals, a group filed a complaint in Oakland County Circuit

Court to have these questions removed from the ballot. The City’s position is that they acted properly in all manner, for the voters to decide on the 2 proposals a Charter Referendum and an Ordinance.

Ian Ferguson: Commented that \$59,000 per retail shop, goes to the City not to the DDA. This will disappear when Congress passes national Cannabis, other cities have passed, this why can’t we?

Kevin: Commented that some facts are accurate, some Ian didn’t mention, why do dispensaries have armed guards?

Ian Ferguson: Commented that Berkley & Hazel Park dispensaries do not have armed guards. He also asked the City to terminate Carol Green’s application from Parks and Recreation due to her being a plaintiff in the suit against the City. He commented that resident Autumn S. hasn’t paid her water bill in well over 2 years.

14. Mayor and Council Comments

Mayor Garrett said it was disheartening, to hear knocking on the door to be served a lawsuit, from the same people who say they love the City. Not saying whether she is for or against, but it seems like you are trying to take away the Democratic right to vote. She is concerned that she doesn’t want her taxes to go up and is worried about people who can’t afford it. She mentioned Jay Bird’s soft opening across the street, tonight, thanked the Finance Review Committee, and thanked Frank Selinski for cleaning the bricks on the Veterans memorial. Mayor Garrett said, a lot of healing and respect and understanding of each one of us, is what we must do.

Mayor Pro Tem Kantor thanked the Finance Review Committee. He addressed Rick Wisz’s comment saying: back in January, no one said we were in rosy condition, we are not in dire straits, this work is being proactive to keep us from getting into dire straits. The Headlee override has been talked about for years. Mayor Pro Tem Kantor gave his condolences to Don Mc Gee, and his family, at the loss of his wife Maria Mc Gee, and said that she was an asset and will be missed.

Councilmember Barksdale noted the potentially very polarizing opinions and wants us to be able to coexist together, to still try to work together, and not cross the lines.

Councilmember Hammond, said recently the DDA asked for a feasibility schedule about two pieces of land, which turned into accusations that a plan had been accepted when it had not, it is the job of this Council and all committees to be proactive to gather information, to consider ways to improve the financial state of this City. DDA paid for landscaping and gathered volunteers, the DDA can invest in that because of the location of the City Hall. Councilmember Hammond extends condolences to the Mc Gee family at the loss of Maria, she was always engaged and was committed to the City.

Councilmember Jennings thanked the Financial Review Committee, for the great opportunity to look into different options for our City. He appreciates everyone’s comments and wants everyone to feel welcome.

Mayor Garrett, addressed a comment, from a prior meeting, that said she was, violating the Open Meetings Act, saying it bothered her, and that it is Section 16.263 Sec 1, that says: “must have

opportunity to be informed and observe the decision-making process. Act 267 of 1976, does not prohibit whispering at meetings, when it is not during a time of making a decision.”

15. **Closed Session**

A. Request to enter into a closed session for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement per MCL 15.268(c).

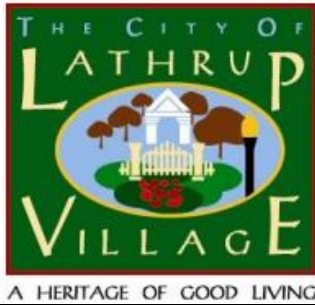
Moved by Mayor Pro Tem Kantor, and second by Councilmember Barksdale, to enter into a closed session for strategy and negotiation sessions connected with the negotiation of a collective bargaining agreement.

Yes: Garrett, Hammond, Jennings, Barksdale, Kantor
No: N/A
Motion Carried.

Moved by Councilmember Jennings, seconded by Councilmember Barksdale, to return to the open City Council Meeting.

Yes: Hammond, Jennings, Barksdale, Kantor, Garrett
No: N/A
Motion Carried.

16. **Adjourn** at 9:43 pm



City Council Study Session

Monday, October 07, 2024 at 6:00 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett at 6:00 PM
2. **Discussion Items**

- a. San Jose Blvd - Emergency Access

CA Greene discussed the cost estimate for adding a siren-activated gate to San Jose Blvd. to decrease emergency vehicle response times in this area of the City as they would then have access from Evergreen Rd.

While the City Council was thankful for seeing the estimated cost of this type of project, additional answers are needed before a more finalized recommendation could be presented. How exactly do the gates work? Is there a siren radius for the gate? Does SFD have metrics for runs on the northwest side of town? Is there a price estimate for a smaller/decorative gate?

- B. Proposed Zoning Change of 12 Mile Road

CED Director Colson & Councilmember Jennings discussed exploring the ability to rezone 12 Mile into Mixed Use Zoning, to facilitate development in the area. CED Director Colson noted that the current zoning puts limitations on what property owners and potential developers can do with the parcels and that mixed-use zoning would provide more flexibility. There was consensus among the Council to have the Planning Commission discuss this potential zoning change, and if warranted, forward a recommendation to the Council.

- C. Development Feasibility Report - California Dr. SW between Goldengate & Eldorado

CA Greene discussed a feasibility study that was presented to the DDA regarding the potential option of selling a DDA-owned lot and what could be developed there. In that feasibility study, there was also a section dedicated to land that is owned by the City. CA Greene sought input from the Council on whether they were interested in exploring the sale/development of the parcel. He noted that issuing a Request for Developer Qualifications (RFQ) does not mean the City will sell the parcel, but it would determine if there were developers interested.

The consensus between Councilmembers was to move forward with developing an RFQ. CA Greene noted that it is intended to have a similar conversation with the DDA again at their upcoming meeting regarding their parcel.

- D. Finance Review Committee Recommendation

During the September 23, 2024, City Council meeting, the Finance Review Committee presented their formal recommendation to the City Council, which included enacting Public Act 33 in 2025 and seeking a Headlee Override during the November 2025 election that would go into effect in 2026.

The Councilmembers discussed the recommendation, and the consensus was to include action items on the next regular meeting agenda to begin the process of implementing the recommendations.

3. Public Comments

William Daniels – Thank you to the Council for their service. Wondering why San Jose Blvd is still being discussed even though there was a town hall in February 2023. If the gate was to move forward, would want an ascetically pleasing gate.

Heather Newman – Lives across from the vacant lot on California Drive (DDA Lot). Would like to be notified if there are additional questions regarding lot sales of California Drive. Would the tax increase take the City off life support or would it provide additional services?

4. Mayor and Council Comments

Councilmember Hammond: The City is working on a communications plan. Feedback like the Council received today is important.

5. Adjourn at 6:56 PM.



Citations - Officer Violations & Citations Summary For Lathrup Village PD - Officer Violation Summary

For 9/1/2024 12:00:00 AM - 10/1/2024 12:00:00 AM



Primary Officer Selected: All Values Selected
Secondary Officer Selected: All Values Selected
Primary Officer Shift Selected: All Values Selected
Local Use Selected: All Values Selected
Type Selected: All Values Selected
Status Selected: All Values Selected

Table with 4 columns: Officer Name, Violation Description, Prim Viol Count, Sec Viol Count. Data for Eric Button: 23 MPH OVER LIMIT (1), DISOBEY STOP SIGN (1), DISOBEY TRAFFIC CONTROL DEVICE (1), DISOBEY TRAFFIC SIGNAL/FLASHERS (1), Total (4, 4).

Table with 4 columns: Officer Name, Violation Description, Prim Viol Count, Sec Viol Count. Data for Paul Chickensky: 25 MPH OVER LIMIT (1), DISOBEY TRAFFIC CONTROL DEVICE (24), DISOBEY TRAFFIC SIGNAL/FLASHERS (2), DROVE WHILE LICENSE SUS/REV/DENIED (1), DROVE WHILE UNLICENSED/LIC NOT VALID (1), Total (29, 29).



Citations - Officer Violations & Citations Summary For Lathrup Village PD - Officer Violation Summary

For 9/1/2024 12:00:00 AM - 10/1/2024 12:00:00 AM



Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
GIJSBERS, REMY	CARELESS DRIVING	1	
	DISOBEY STOP SIGN	1	
	DISOBEY TRAFFIC CONTROL DEVICE	1	
	DISOBEY TRAFFIC SIGNAL/FLASHERS	2	
	DROVE WHILE LICENSE SUS/REV/DENIED	1	
	EXPIRED PLATES	1	
	FAIL TO STOP ASSURED CLEAR DISTANCE AHEAD	2	
	FAIL TO YIELD RIGHT OF WAY	1	
	NO INSURANCE	1	
	NO PROOF OF REGISTRATION	1	
		12	12

Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
HUSTON, JEREMY	EXPIRED PLATES	1	
	FAIL TO YIELD	2	
	NO PROOF OF INSURANCE	1	
		4	4

Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
HUTSON, NKRUMAH	DISOBEY TRAFFIC CONTROL DEVICE	7	
	DROVE WHILE LICENSE SUS/REV/DENIED	4	
	DROVE WRONG WAY ON A ONE WAY STREET	1	
	EXPIRED PLATES	1	
	IMPEDING/BLOCKADING TRAFFIC	6	
	IMPROPER LANE USAGE	1	
	NO PLATE	1	
	NO PROOF OF REGISTRATION	7	
	PROHIBITED TURN	2	
		30	30



Citations - Officer Violations & Citations Summary For Lathrup Village PD - Officer Violation Summary



For 9/1/2024 12:00:00 AM - 10/1/2024 12:00:00 AM

Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
LAWRENCE, TERANCE	DISOBEY STOP SIGN	1	
	FAIL TO STOP/YIELD LEAV/PVT. DRIVE OR ALLEY	1	
	IMPROPER LANE USAGE	1	
	NO PROOF OF INSURANCE	2	
		5	5

Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
ROBERTS, KEITH	1-5 MPH OVER LIMIT	1	
	DROVE WHILE LICENSE SUS/REV/DENIED	1	
	EXPIRED PLATES	1	
	FAIL TO STOP ASSURED CLEAR DISTANCE AHEAD	1	
	HOLDING/USING MOBILE DEVICE WHILE OPERATING VEHICLE (\$215),	2	
	IMPEDING/BLOCKADING TRAFFIC	1	
	NO PROOF OF INSURANCE	2	
	VIOLETION OF SAFETY BELT LAW	1	
	10	10	



Citations - Officer Violations & Citations Summary For Lathrup Village PD - Officer Violation Summary

For 9/1/2024 12:00:00 AM - 10/1/2024 12:00:00 AM



Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
STAJICH, MICHAEL	CARELESS DRIVING	1	
	DISOBEY STOP SIGN	1	
	DISOBEY TRAFFIC SIGNAL/FLASHERS	2	
	EXPIRED PLATES	4	
	FAIL TO STOP ASSURED CLEAR DISTANCE AHEAD	2	
	IMPEDING/BLOCKADING TRAFFIC	4	
	IMPROPER TURN	1	
	OPERATING WHILE READING TYPING OR TEXTING 1ST OFFENSE	1	
	VIOLATION OF SAFETY BELT LAW	1	
	VIOL OF CHILD RESTRAINT LAW	1	
	18	18	

Officer Name	Violation Description	Prim Viol Count	Sec Viol Count
TACKETT, MICHAEL	NO PARKING 3-6 AM	2	
		2	2
Totals:		114	

SEPTEMBER 2024 WARNING VIOLATIONS

ROW	CITATION	CITATION DATE	OFF_CITY_NM	ST	VIOLATION_ON	VIOLATION_NEAR	VIOLS_DESC	OFFICER
1	24LV01667	9/1/2024	DETROIT	MI	SOUTHFIELD	12 MILE ROAD	DISOBEY TRAFFIC CONTROL DEVICE	HUT
3	24LV01681	9/5/2024	HOWELL	MI	SOUTHFIELD	11 MILE	DISOBEY TRAFFIC CONTROL DEVICE	BUT
4	24LV01686	9/6/2024	BLOOMFIELD HILLS	MI	SOUTHFIELD	11 MILE	PROHIBITED TURN	HUT
5	24LV01689	9/7/2024	FARMINGTON HILLS	MI	SOUTHFIELD	12 MILE ROAD	DISOBEY TRAFFIC CONTROL DEVICE	HUT
6	24LV01724	9/17/2024	LAHRUP VILLAGE	MI	CALIFORNIA N/W	SAN QUENTIN	NO PARKING 3-6 AM	TAC
7	24LV01734	9/19/2024	DETROIT	MI	12 MILE	SOUTHFIELD	DISOBEY TRAFFIC CONTROL DEVICE	HUT
8	24LV01735	9/20/2024	LATHRUP VILLAGE	MI	BLOOMFIELD	SUNSET	NO PARKING 3-6 AM	TAC
9	24LV01736	9/21/2024	DETROIT	MI	SOUTHFIELD	LINCOLN	DISOBEY TRAFFIC SIGNALS/FLASHERS	BUT
10	24LV01742	9/23/2024	SOUTHFIELD	MI	LATHRUP BLVD	AVILLA	DISOBEY STOP SIGN	BUT
11	24LV01761	9/28/2024	FARMINGTON HILLS	MI	12 MILE	ROCK CREEK	23 MPH OVER LIMIT SPEED: 63/40	BUT
12								
13								
14								
15								
16								
17								
18								
19								
20								
21								
22								
23								
24								
25								
26								

2024 Run Totals

Officer	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Total
Tackett	119	111	144	101	124	126	115	99	110				1049
Roberts	177	170	150	209	112	101	135	123	145				1322
McNeill	252	308	166	257	287	193	7	0	0	0	0	0	1470
Huston	88	118	65	146	77	75	63	74	35				741
Hutson	310	305	267	304	300	273	261	344	317				2681
Gijsbers	168	121	138	132	152	91	151	115	80				1148
Chickensky	172	91	152	148	106	159	177	162	158				1325
Fisher	162	198	118	163	97	41	57	20	31				887
Stajich	200	167	157	127	87	99	74	110	114				1135
Lawrence	31	50	64	55	56	87	99	90	46				578
Button	10	4	59	26	53	21	6	44	46				269
Reserve Detail							7/23/24 Lietzke 24-9521	8/10/24 Hodges/Lietzke LVMF 24- 10113	9/21/24 Hodges 24- 11617				
Reserve Detail							7/26/2024 Hodges 24-9626	8/24/24 Sovinsky Res. Firearms Qual. 24-10598					
Reserve Detail							7/31/2024 Sovinsky 24-9778						

ALARM SUMMARY FOR SEPTEMBER 2024

1 B&E Alarms (C3902)	September 1 st – 30th
14 False Alarms (L5060)	September 1 st – 30th

All alarms were considered false or operator error.

Unregistered alarms, from the totals, for the month:

5	commercial
3	residential

Letters mailed 10/3/2024 to the business and residences that have unregistered alarms.

DATE	EVENT	WHO PARTICIPATED	ACTIONS
9/4/2024	Labor Attorney Meeting / Contract Negotiations	McKee / Greene	
9/6/2024	Fire Extinguisher / Kitchen Inspection		
9/10/2024	Equitable Sharing Program Accounting & Bookkeeping	McKee	
9/11/2024	OCACP Meeting	McKee	
9/10 - 9/11	Accreditation Conference	Zang / Huston	
9/12/2024	Union Meeting	McKee	
9/12/2024	CLEMIS Strategic Planning Meeting	McKee	
9/13/2024	LEIN Monthly Warrant Audit Validation	Cory	
9/16/2024	Post Office Fraud Case Meeting	Roberts	
9/18 - 9/19	LERMA Conference	Cory	
9/19/2024	OAKTAC Meeting	Zang	
9/23 - 9/27	Michigan Police Executive Development Seminar	Zang	
9/23/2024	Election Law Zoom Meeting	McKee	
9/23/2024	Election Security Meeting FBI	McKee	
9/24/2024	Staff Meeting	McKee / Cory	
9/28/2024	Prayer Breakfast w/ Department Chaplain Scottie Jones	Zang	
9/28 - 9/29	Active Violence Response Conference	McKee / Stajich	
9/30/2024	Basic Fraud Investigation Course	Roberts	
weekly	Mrs. Rasmussen	Cory	Mrs. Rasmussen gets a weekly phone call to check on her.
weekly	Mrs. Blair	McNeill	check on adopt a senior member
weekly	Mrs. Bloom	Roberts	check on adopt a senior member

City of Lathrup Village Police Department - Monthly Activity Summary

September 2024

09/03/2024 24-10972 Possession of Crack Cocaine

An Officer responded to a call that a man was slumped over the steering wheel of his vehicle, blocking traffic. The man was woken up and removed from the vehicle. The man was secured in the rear of a patrol unit to await a tow truck, as the Officer decided not to allow the man to drive the vehicle. When the Officer looked in the back seat once the tow truck arrived, he found crack cocaine on the floor board, purposefully dropped by the man. The man was arrested for possession of crack cocaine, transported to Berkley PD, processed, and released pending issuance of a warrant.

09/03/2024 24-10973 Fraud

A resident reported that her bank account had been compromised when a subject called her and convinced her to provide passcode information to them over the phone. Their loss was \$1,000. The incident is being investigated further by Officers.

09/04/2024 24-11020 Felony Arrest Warrant

An Officer initiated a traffic stop for a stop sign violation. It was found that the driver had an outstanding felony warrant out of Traverse City PD. The man was placed under arrest for the warrant, transported to Berkley PD, processed, and secured in a holding cell to await pick up from TCPD.

09/06/2024 24-11084 Suspicious Circumstance.

An Officer initiated a felony stop when he found, by running the license plate of the vehicle in front of him, that it was reported stolen. It was later determined that the vehicle had not been taken out of the system by the jurisdiction which entered it as stolen.

09/06/2024 24-11093 PPO Violation

Officers spoke with a citizen several times over several days when she requested, they conduct a welfare check on her daughter, who lives in LV with her father. The mother is an alcoholic and

has no rights to the child. Officers did check on the child and advised the mother that she was perfectly fine. The mother was also advised that she had a Trespassing warrant out of LVPD for a previous incident where she would not leave the fathers home after causing a disturbance.

09/08/2024 24-11157 Home Invasion

A resident came home after only being gone for a couple of hours and found that their door wall was open and \$700 was missing from their dresser drawer. There was no physical evidence recovered from the scene and there are no suspects at this time.

09/09/2024 24-11171 Suspicious Circumstance

A resident received an email which attempted extorting a bitcoin payment to not post compromising information and videos about the resident on social media. After an investigation, it was determined that several similar incidents have occurred in the area and they were related to a data breach through Corewell Health. The bitcoin address requesting the payment was invalid.

09/10/2024 24-11211 Recovered Stolen Vehicle

An Officer initiated a traffic stop with a vehicle which was reported stolen out of Detroit. After an investigation, the driver was arrested for possession of a stolen vehicle, possession of a stolen license plate and DWLS. He was transported to Berkley PD where he was processed. The vehicle was impounded and Detroit PD was advised.

09/10/2024 24-11213 Contempt of Court / PPO Violation

Officers investigated an incident of reported parental kidnapping. After a thorough investigation it was determined that the father retrieved the daughter from the school on his normal visitation day. The mother believed the father was in jail. He was not, but did not communicate to the mother because of an active PPO. No action was taken.

09/11/2024 24-11246 Aggravated / Felonious Assault

A citizen reported that her vehicle had been intentionally rammed by another vehicle after the two drivers got into an argument about the victim cutting off the suspect. Officers investigated the incident and contacted the suspect to attempt to get a statement. The investigation is still open.

09/11/2024 24-11247 Assault & Battery

The school resource Officer took a complaint of two students fighting at University High School. After further investigation, the two were mutual combatants and the parents of the two students wished to handle the incident at the school level.

09/11/2024 24-11253 Domestic Violence

Officers responded to a residence where an adult son had assaulted his mother. Officers have had dozens of negative run-ins with the man previously. The man verbally assaulted Officers and spit in the face of one before he was handcuffed. He was transported to the hospital for psychological evaluation.

09/12/2024 24-11292 Larceny

A resident reported that a pistol was stolen from his nightstand when he had an open house showing. The showing was for a large group of investors. The incident is being investigated further.

09/13/2024 24-11320 Recovered Stolen Vehicle

An Officer stopped a U-Haul truck which was reported as a fail to return out of Livonia. The driver was identified and the information forwarded to Livonia PD. The driver was subsequently issued a misdemeanor citation for DWLS.

09/13/2024 24-11321 Suspicious Circumstance

An Officer found a door to a closed business ajar. The business was searched and there were no signs of forced entry. The incident was documented.

09/13/2024 24-11330 Fraud

A resident reported that her business credit card was stolen. She did not remember when or where, but there were a few thousand dollars of fraudulent charges on the card when she discovered she did not have it anymore.

09/14/2024 24-11363 Domestic Violence

An Officer took a walk-in, delayed report of domestic violence. A female reported that the father of her child pushed her and strangled her multiple times the day prior. The victim did not wish to prosecute but the case was sent to the Oakland County Prosecutors Office for review. It was denied.

09/14/2024 24-11370 Hospice Death

An Officer responded to a residence for the hospice death of an 83-year-old woman. The Officer investigated the scene and completed the necessary paperwork. The Oakland County Medical Examiner released the deceased to the funeral home.

09/17/2024 24-11457 Fraud

A resident reported that she was defrauded of approximately \$500. She was contacted by an unknown person via telephone and told she could boost her credit by taking a small loan and then immediately paying it back. She did so, but after she paid the money back, the original deposit was returned, causing her to lose what she paid back.

09/17/2024 24-11464 Retail Fraud

Officers responded to a retail fraud which had just occurred at a local gas station. The suspect was gone upon the Officer's arrival. Officers are waiting for surveillance footage to obtain suspect information.

09/17/2024 24-11465 School Incident

The School Resource Officer found a security guard tussling with a student. It was determined that the security guard had knowledge that the student was planning to fight another student and intervened. The incident was documented, but no fight occurred between the students.

09/17/2024 24-11475 No Operators License Arrest

An Officer initiated a traffic stop for a stop sign violation. It was determined that the driver did not have a license. They were cited and released on scene for No Operators License. Their vehicle was impounded.

09/18/2024 24-11493 Suspicious Circumstance

A city official who resides in LV reported being harassed and/or stalked by another resident. The matter was documented and being investigated along with other related reports.

09/18/2024 24-11494 Civil Matter

One party to an on-going property line dispute came into LVPD to report another concern. The information was documented but the man was advised that it is still a civil matter and needs to be addressed by the courts.

09/18/2024 24-11504 Credit Card Fraud

An Officer took a report from a resident who was seeing fraudulent charges on her credit card. She suspected her daughter was the one using it without permission. Officers are still investigating the case.

09/19/2024 24-11539 Assist Other Law Enforcement Agency

An accusation of petition fraud was made by a resident against a group of people who were petitioning to get a vote for allowing marijuana dispensaries in LV on the ballot. Due to the investigation possibly including city officials, the case was turned over to the Oakland County Sheriffs Office to investigate.

09/19/2024 24-11540 Intelligence Information

An Officer which had been working a string of fraud cases and mail thefts, where the victims were LV residents, turned the case over to the Postal Inspectors for further investigation.

09/19/2024 24-11542 Suspicious Circumstance

An Officer investigated a Law Enforcement Notification that the owner of a group home was forcing a client to have sex with her. It was determined that the owner was not, but that another employee was and that employee was also taking money from the client. The employee quit abruptly when faced with the allegations. The case is currently being reviewed for charges.

09/19/2024 24-11545 Possession of Crack Cocaine

An Officer initiated a traffic stop for an illegal turn. The driver did not have a license. The subject was detained for the misdemeanor violation. Upon searching the vehicle, crack cocaine was found in the center console. The man was arrested for this charge as well. He was transported to Berkley PD, processed, and released pending the issuance of a warrant.

09/19/2024 24-11554 DWLS Arrest

An Officer initiated a traffic stop for an equipment violation. It was determined that the driver had a suspended driver's license. There were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was turned over to a licensed driver.

09/20/2024 24-11581 Suspicious Circumstance

Officers responded to a residence to document political signs being stolen out of the front yard.

09/20/2024 24-11595 Child Neglect

Officers found a small child, by himself, just feet from a major roadway. The child was uncooperative and attempted to run away. Officers were able to prevent him from doing so. The child's mother was eventually located and was upset with the Officers. The mother stated that she was able to see him from where she was and thought that his proximity to the road was acceptable.

09/21/2024 24-11616 Suspicious Circumstance

A citizen reported being shot at in his vehicle, several times, while on the way to work. The man was interviewed by phone and an investigation was conducted. The victim was asked to come into LVPD so his vehicle could be inspected. He stated he would, but never did. The case was eventually closed due to having an uncooperative victim.

09/22/2024 24-11663 Mental Health Call

Officers responded to a residence where a parent had a court order to take her 17-year-old son into protective custody for a psychological evaluation. He was placed into protective custody and transported to a hospital without incident.

09/23/2024 24-11675 School Threat

Officers investigated threats of violence by one 6th grade student to 2 other students. All involved were interviewed with their parents. A juvenile petition was sent to the Oakland County Persecutors Office for review of possible charges.

09/24/2024 24-11696 Suspicious Circumstance

An Officer took a report from a resident that felt she was being harassed by other residents and city employees after she named them in a lawsuit for circulating an illegal petition. She wanted the incidents that she felt were harassment to be documented.

09/24/2024 24-11715 DWLS Arrest

An Officer initiated a traffic stop for a stop sign violation. It was determined that the driver had a suspended driver's license. There were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was impounded.

09/25/2024 24-11722 DWLS Arrest

An Officer initiated a traffic stop for a red-light violation. It was determined that the driver had a suspended driver's license. There were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was impounded.

09/25/2024 24-11740 Suspicious Circumstance

An incident was documented when a resident felt that a Facebook message, she received from another resident was of a threatening nature. The disagreement stems from an ongoing fight by some residents to get a measure on the local ballot to allow marijuana dispensaries into LV.

09/26/2024 24-11764 DWLS Arrest

An Officer initiated a traffic stop for an expired license plate violation. It was determined that the driver had a suspended driver's license. There were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was impounded.

09/26/2024 24-11780 Suspicious Circumstance

A resident reported that she was scammed out of \$800 when she wired the money through the Zelle app to an auto shop in Missouri for the purchase of a new engine for her truck. She never received the engine.

09/26/2024 24-11783 Suspicious Circumstance

While responded to a deceased deer on the side of the road, an Officer located 2 unendorsed checks written in the same amount of \$2,880.00, but to 2 different people, with 2 different purposes written on the memo portion. An investigation discovered that the two payees on the checks are known Fraud/U&P suspects. The incident is still being investigated.

09/27/2024 24-11813 DWLS Arrest

An Officer initiated a traffic stop for an improper turn violation. It was determined that the driver had a suspended driver's license. There were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was impounded.

09/27/2024 24-11822 Suspicious Circumstance

Officers investigated an incident where a student made threats to kill a teacher. It was determined that the threat was not credible and was said out of frustration. The teacher and school were satisfied with this information and did not wish to pursue the matter further.

09/27/2024 24-11826 Larceny

A citizen reported that she had her purse stolen from a local clothing store fitting room by an unknown person. The store does not have any working surveillance cameras and there are no other leads in this case.

09/27/2027 27-11827 Fraud

A resident reported that she had given an unknown person her personal information over the phone and has since discovered fraud with both her tax returns as well as her debit card which she received her child support on. The incident is being investigated further by Officers.

09/28/2024 24-11850 DWLS Arrest

An Officer initiated a traffic stop for a license plate violation. It was determined that the driver had a suspended driver's license. There were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was turned over to a licensed driver.

09/28/2024 24-11853 Operating While Intoxicated Arrest

An Officer located a vehicle which had partially run off the road, with the driver, sleeping behind the wheel. The driver was eventually awakened and the scene was secured. After conducting standardized field sobriety tests, the driver was arrested for OWI. A search warrant for blood was obtained. They were released from Berkley PD the next day, pending the results of the blood draw.

09/28/2024 24-11867 Operating While Intoxicated Arrest

An Officer responded to a scene where a man was found slumped over the steering wheel of his vehicle, sleeping, while stopped on a major roadway. Once the scene was secured, the driver was awakened. The driver refused to comply with any of the Officer's requests. The Officer did, however, have probable cause that the man was intoxicated. The man was arrested for OWI and search warrant was obtained for a blood draw. The man was released from Berkley PD the next day, pending the results of the blood draw.

09/29/2024 24-11884 Threats of Violence Against Schools

Officers investigated a tip which was received through the State of Michigan's OK2Say program suggesting that a recently fired teacher was planning a school shooting. After looking into the matter thoroughly, along with Southfield PD, it was determined that the threat was not credible.

2024 Ticket Totals

Officer	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Tackett	1	14	16	10	8	11	4	5	0				69
Tackett Warrn	0	6	7	3	1	2	0	2	2				23
Roberts	19	22	13	47	36	6	18	11	7				179
Roberts Warrn	7	7	6	6	8	2	6	4	3				49
McNeill	49	70	24	49	52	18	0	0	0				262
McNeill Warrn	6	6	4	4	9	5	0	0	0				34
Huston	14	20	12	45	10	8	21	11	4				145
Huston Warrn	4	8	1	4	2	0	0	0	0				19
Hutson	21	40	24	49	29	15	50	23	22				273
Hutson Warrn	8	10	6	9	8	4	5	6	8				64
Gijsbers	68	78	52	41	40	21	29	20	12				361
Gijsbers Warrn	14	12	6	1	5	1	4	3	0				42
Chickensky	27	15	31	19	4	28	40	24	29				217
Chickensky Warrn	0	1	1	1	0	1	1	0	0				5
Fisher	16	42	37	17	19	7	10	0	0				148
Fisher Warrn	1	5	6	2	11	4	5	0	0				34
Stajich	23	35	27	12	40	30	17	15	18				217
Stajich Warrn	0	0	0	2	0	2	0	2	0				6
Lawrence	4	7	7	6	15	18	17	15	5				94
Lawrence Warrn	0	0	0	0	0	0	0	0	0				0
Button	0	0	7	6	8	3	0	0	0				24
Button Warrn	1	0	4	4	8	2	0	3	4				26

Monthly Permit List

10/01/2024

Item 8C.

Building

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PB240114	08/23/2024	WATSON, JAKE	18745 CAMBRIDGE BLVD	40-24-14-453-006	\$170.00	
Work Description: REPLACE SHINGLES, REPAIR OVERHANGS, REPLACE ANY DAMAGED SHEETHING, INCORPORATE PORCH COVERING INTO SHINGLED ROOF						
PB240116	08/23/2024	LUBANSKI, TERRI A	18492 W GLENWOOD BLVD	40-24-14-255-011	\$333.40	
Work Description: 59 lineal ft of interior waterproofing to existing bleeders						
PB240120	09/03/2024	ANDERSON, GARY	18530 SAN DIEGO BLVD	40-24-14-405-015	\$2,916.32	
Work Description: Basement remodel with electrical, plumbing, and HVAC.						
PB240121	09/05/2024	TROUP, ROBERT H	27230 RED RIVER DR	40-24-14-377-001	\$200.00	
Work Description: Full tare off / Installing new shingles on the house.						
PB240122	09/09/2024	DUGAN, ROBERT	18568 SAN DIEGO BLVD	40-24-14-405-013	\$200.00	
Work Description: 20 sq on the home and attached garage to be removed and replaced with new shingles, underlayment and ice and water.						
PB240123	09/09/2024	LONG, MATTHEW A	18814 SAN DIEGO BLVD	40-24-14-404-012	\$362.17	
Work Description: 48' INTERIOR DRAINAGE SYSTEM, DEDICATED SINGLE OUTLET, SUPERSUMP PLUS TRIPLE-TWO, NEW SUMP DISCHARGE, EXTERIOR DISCHARGE LINE (5 LINEAR)						
PB240124	09/11/2024	JORDON, KENNETH	18756 SUNNYBROOK AVE	40-24-14-453-013	\$170.00	
Work Description: 22.66 sq of the roof to be removed and replaced with new. The home and attached garage to be done. Shingles, underlayment and ice and water to be replaced with new.						
PB240125	09/11/2024	JANNUZZI, KIMBERLY	18815 LACROSSE AVE	40-24-14-205-001	\$130.00	
Work Description: REPLACING 10 WINDOWS						
PB240126	09/16/2024	Trujillo, Jose	27720 STANFORD CT	40-24-14-427-001	\$314.39	
Work Description: 70' INTERIOR DRAINAGE SYSTEM, DISCHARGE TO EXISTING BASIN, ZOELLER PUMP - 1/2 HP IN EXISTING BASIN & DISCHARGE, EXTERIOR DISCHARGE LINE (10 LINEAR), NEW SUMP DISCHARGE						
PB240127	09/18/2024	HALLE PROPERTIES LLC	27000 SOUTHFIELD RD	40-24-13-359-052	\$440.78	
Work Description:						

SCOPE OF WORK:

Provide labor and equipment to:

Concrete curb and gutter prep and installation approx. 98 lf and (3) New Bollards:

- - Remove and stockpile existing bumper blocks for customer for later installation by others
 -
 - Sawcut existing asphalt pavement approx. 18" away from edge of city sidewalk
 -
 - Remove asphalt and stone to a maximum depth of 8"
 -
 - Regrade and compact existing aggregate base material
 -
 - Install 98 lf of 18" curb and gutter
 -
 - Install (3) new bollards in rear drive lane areas
- Cost: \$12,785.00

PB240128	09/23/2024	LUBANSKI, TERRI A	18492 W GLENWOOD BLVD	40-24-14-255-011	\$303.40
Work Description: Tear off -re-roof house and garage					
PB240129	09/23/2024	CASON, DIMITRI D	18755 LACROSSE AVE	40-24-14-205-004	\$361.80
Work Description: 145 lineal ft basement waterproofing w/ sump pump					
PB240130	09/24/2024	N J GILBERT PROPERTY LLC	18535 W 12 MILE RD STE A	40-24-14-226-053	\$514.80
Work Description: ASPHALT RESURFACING OF EXISTING PARKING LOT					
PB240131	09/24/2024	ANDERSON, GARY	18530 SAN DIEGO BLVD	40-24-14-405-015	\$170.00
Work Description: Replacement of 7 Basement Windows					
PB240132	09/24/2024	TIMMA, LILLIAN	18740 ROSELAND BLVD	40-24-14-201-047	\$170.00
Work Description: Strip and re-shingle roof.					
PB240133	09/24/2024	BENDER, CARMEN L	17596 SUNNYBROOK AVE	40-24-13-357-010	\$170.00
Work Description: Strip and re-shingle roof.					
PB240134	09/30/2024	JACK HANNUM	19085 DOLORES AVE	40-24-14-181-002	\$205.00
Work Description: TEARDOWN WALL BEHIND GARAGE DOOR & REMOVE FLOOR					

Total Permits For Type: 17
Total Fees For Type: \$7,132.06
Total Const. Value For Type: \$109,442

Electrical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Const
PE240083	09/09/2024	STEPHENS, CLAUDEAN	18463 SAN JOSE BLVD	40-24-14-403-008	\$107.00
Work Description: running dedicated circuit to supply power to level 2 ev charger.					
PE240087	09/20/2024	SURNOW CO	26730 SOUTHFIELD RD	40-24-24-103-032	\$367.00

Work Description: Buildout of coffee shop in strip mall

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PE240090 09/24/2024 MEADOWS, MARK A 18880 MIDDLESEX AVE 40-24-23-205-019 \$145.00

Work Description: REPLACE AND RECONNECT FURNACE AND AC

Total Permits For Type: 3
Total Fees For Type: \$619.00
Total Const. Value For Type: \$0

Electrical Reconnect

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PE240084	09/11/2024	PATRICIA A. SIKORA	18633 MIDDLESEX AVE	40-24-23-253-011	\$70.00	
Work Description: Installing replacement 80%, 110,000 BTU Furnace						
PE240086	09/19/2024	OAKLAND DEVELOPMENT C	27651 SOUTHFIELD	40-24-14-432-010	\$40.00	
Work Description: Sign connections only						
PE240089	09/23/2024	WALLINGFORD, PAMELA E	18825 RAINBOW DR	40-24-23-205-013	\$70.00	
Work Description: REPLACE AND RECONNECT FURNACE						

Total Permits For Type: 3
Total Fees For Type: \$180.00
Total Const. Value For Type: \$0

EXTRA CEMENT PERMIT

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PEXC-007-24	09/13/2024	GIBSON, AMY	26651 MEADOWBROOK WAY	40-24-23-207-011	\$80.00	
Work Description: Constructing 4" thick medium size stone fill parking pad adjacent to existing driveway at front of home. Parking pad will be 9ft9in x 8ft to maintain 5ft side yard setback.						
PEXC-008-24	09/27/2024	JMFRE1, LLC, A FLORIDA LTD	18725 WILTSHIRE BLVD	40-24-14-251-006	\$170.00	
Work Description: Concrete. New driveway, walk, patio						

Total Permits For Type: 2
Total Fees For Type: \$250.00
Total Const. Value For Type: \$0

Fence

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
						48

PF240021 09/06/2024 WRIGHT, TAYLOR 18515 SAN JOSE BLVD 40-24-14-403-005 \$80 Item 8C.

Work Description: 6' FENCE, 65' LONG WITH 6X8' GATE

PF240022 09/12/2024 MUELLER, RODNEY 27714 CALIFORNIA NE DR 40-24-13-304-009 \$120.00

Work Description: Remove 2 Wood posts for gate and replace with Steel Posts

PF240023 09/20/2024 MARVIN ANTHONY MOORE, 28050 RED RIVER DR 40-24-14-178-001 \$80.00

Work Description: GOTHIC TOP PICKET FENCE - 130' AT REAR (4' TALL)

Total Permits For Type: 3
Total Fees For Type: \$280.00
Total Const. Value For Type: \$0

Mechanical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total Const
PM240069	09/05/2024	WEBSTER JR, BENJAMIN S	18959 ELDORADO PL	40-24-23-252-002	\$165.00
Work Description: Replace furnace and AC system					
PM240070	09/06/2024	BANKS, KAIL	19091 WILTSHIRE BLVD	40-24-14-180-002	\$175.00
Work Description: Furnace and air conditioner replacement and ductwork alterations					
PM240071	09/11/2024	PATRICIA A. SIKORA	18633 MIDDLESEX AVE	40-24-23-253-011	\$155.00
Work Description: Installing replacement 80%, 110,000 BTU Furnace					
PM240073	09/24/2024	MEADOWS, MARK A	18880 MIDDLESEX AVE	40-24-23-205-019	\$205.00
Work Description: REPLACE AND RECONNECT FURNACE AND AC					
PM240074	09/24/2024	WALLINGFORD, PAMELA E	18825 RAINBOW DR	40-24-23-205-013	\$165.00
Work Description: REPLACE AND RECONNECT FURNACE					
PM240075	09/27/2024	MCBROOM, JAMES TATE	26415 MEADOWBROOK WAY	40-24-23-208-004	\$185.00
Work Description: Install a prefab fireplace					
PM240076	09/30/2024	WOODGET, LAIARIA	17590 ROSELAND BLVD	40-24-13-101-017	\$170.00
Work Description: replace water heater					
PM240077	09/30/2024	DAVIS, BETTY	18790 ALHAMBRA AVE	40-24-14-203-003	\$180.00
Work Description: INSTALL A/C(42,000 BTU), FURNACE (100,000), & LINER					

Total Permits For Type: 8
Total Fees For Type: \$1,400.00
Total Const. Value For Type: \$0

Outside Refuse Container

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Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PORC-240016	09/26/2024	JACKSON-MORGAN, OLGA E	19085 DOLORES AVE	40-24-14-181-002	\$25.00	
Work Description: DUMPSTER AT PROPERTY BETWEEN 9/27 - 10/4						

Total Permits For Type: 1
Total Fees For Type: \$25.00
Total Const. Value For Type: \$0

Plumbing

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PP240061	09/09/2024	LUBANSKI, TERRI A	18492 W GLENWOOD BLVD	40-24-14-255-011	\$175.00	
Work Description: 59' INTERIOR DRAIN SYSTEM FOR WATERPROOFING						
PP240062	09/09/2024	ROSEN, MICHAEL D	18941 RAINBOW CT	40-24-23-201-023	\$140.00	
Work Description: water heater replacement						
PP240063	09/09/2024	FRASER, ROBERT D	18581 BUNGALOW DR	40-24-14-456-001	\$185.00	
Work Description: Sewer Repair Front Yard						
PP240064	09/09/2024	MANTINAN, ROBERT	18151 WILTSHIRE BLVD	40-24-14-277-010	\$175.00	
Work Description: Shower Replacement - Removing the old shower and replacing it with a new shower, the drain will remain in the same position.						
PP240067	09/19/2024	CARTER, CARVEL	18820 HAMPSHIRE ST	40-24-23-253-004	\$130.00	
Work Description: 44 LINEAL FT INTERIOR WATERPROOFING						
PP240068	09/24/2024	CASON, DIMITRI D	18755 LACROSSE AVE	40-24-14-205-004	\$145.00	
Work Description: 145 lineal ft interior waterproofing w/ sump pump						

Total Permits For Type: 6
Total Fees For Type: \$950.00
Total Const. Value For Type: \$0

Sign

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const
PS240009	09/11/2024	OAKLAND DEVELOPMENT C	27651 SOUTHFIELD	40-24-14-432-010	\$255.00	
Work Description: Install new wall sign.						

Work Description: Install new wall sign - side of building

Total Permits For Type: 2

Total Fees For Type: \$480.00

Total Const. Value For Type: \$0

Report Summary

Permit.Status = ISSUED AND
Permit.DateIssued Between
9/1/2024 12:00:00 AM AND
9/30/2024 11:59:59 PM

Grand Total Fees: \$11,316.06

Grand Total Permits: 45

Grand Total Const. Value: \$109,442

Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
27601 SOUTHFIELD RD	Rita's Italian Ice, Aroya Inc	All signage must be approved by the City. The flutter signs that have been place in the right of way must be removed immediately. This type of sign is not approved and its location is prohibited. Please see to the immediate removal of these signs.	RE-INSPECTION - ORI	Sign in R.O.W.	Door Tagged, Lc

1. Signs in ROW

No sign shall be located in or project into a public right-of-way or private road or dedicated easement, except governmental signs and signs installed by the applicable road agency or utility company, or as otherwise expressly permitted in this section.

INSPECTOR COMMENTS: All signage must be approved by the City. The flutter signs that have been placed in the right of way must be removed immediately. This type of sign is not approved and its location is prohibited. Please see to the immediate removal of these signs.

28551 SOUTHFIELD RD St	SKYWAY HOLDINGS, LL	GRASS NOT TO EXCEED 7" IN HEIGHT	RE-INSPECTION - ORI	Tall Grass/ Weeds	Letter Sent
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1. Tall Grass and Weeds

Grass and weeds have exceeded a height of 7 inches. If not cut within 7 days the violation will be corrected by the City's Contractor at homeowner's expense.

INSPECTOR COMMENTS: TALL WEEDS IN RIGHT OF WAY AND IN PARKING LOT

28801 SOUTHFIELD RD ST	CUT MASTERS	OPERATING WITHOUT BUSINESS LICENSE	RE-INSPECTION - ORI	No Business License	Letter Sent
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1. 18-29 Unlicensed Businesses

No person required to obtain and maintain a license under section 18-30 shall conduct business in this city unless the person is licensed, and no natural person or individual shall, by actions taken within this city, aid or abet another in the conduct of such unlicensed business.

INSPECTOR COMMENTS: OPERATING WITHOUT BUSINESS LICENSE

28801 SOUTHFIELD RD ST	BELLVISO GLOBAL AES'	OPERATING WITHOUT BUSINESS LICENSE	RE-INSPECTION - ORI	No Business License	Letter Sent
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Code Enforcement Report

Address	Business name	Violation	Inspection Type	Category	Status
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1. 18-29 Unlicensed Businesses

No person required to obtain and maintain a license under section 18-30 shall conduct business in this city unless the person is licensed, and no natural person or individual shall, by actions taken within this city, aid or abet another in the conduct of such unlicensed business.

INSPECTOR COMMENTS: OPERATING WITHOUT BUSINESS LICENSE

19380 W 11 MILE RD	CRIGLER, VONZENIA	DEBRIS IN FRONT OF UNIT IN DRIVEWAY (WASTE MANAGEMENT BAG) AND FLOORING DEBRIS AT REAR OF UNIT - MUST BE REMOVED	RE-INSPECTION - ORI	DEBRIS	Resolved
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1. 5.3 WASTE AND RUBBISH

1. No garbage, sewage, filth, refuse, waste, trash, debris, or rubbish, including cans, bottles, wastepaper, cartons, boxes, crates, inoperable machinery, discarded building materials, discarded household goods, or any offensive or obnoxious matter, shall be kept in open containers or piled, placed or stored on the open ground. The owners and occupants of every building shall provide proper receptacles for said waste and keep receptacles clean and not exposed on the grounds outside of a building. Rubbish may, however, be placed at roadside for pickup on designated days in conformity with the city's ordinances regulating rubbish collections.

INSPECTOR COMMENTS: DEBRIS IN FRONT OF UNIT IN DRIVEWAY (WASTE MANAGEMENT BAG) AND FLOORING DEBRIS AT REAR OF UNIT - MUST BE REMOVED

26711 SOUTHFIELD RD	GREEN III, ALEX	CAMPING TRAILER STORED BEHIND COMMERCIAL BUILDING - REMOVE	RE-INSPECTION - ORI	Trailer / PODS	Resolved
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1. 4.1 OUTSIDE STORAGE (HOUSE TRAILERS)

All house trailers, trailer coaches, mobile homes, motor homes, and other vehicles constructed, equipped, or altered to provide cooking and overnight sleeping facilities, provided however, "overnight parking and storage" shall be liberally construed and applied as to such vehicles to permit same to be brought to and kept on a lot for up to 48 consecutive hours during a calendar week beginning 12:01 a.m. of every Sunday for the purpose of loading or unloading, but not for the purpose of rebuilding, remodeling, or effecting mechanical repairs. The above described vehicles shall not be connected to electricity, water, gas or sanitary sewer facilities. The previously described vehicles shall not be parked within ten feet of any building, within seven feet of a sidewalk or within seven feet from the front lot line, if there is not a sidewalk, and the vehicle shall not create a site distance/ traffic safety hazard.

- A. A violation of Sec. 4.2.3 shall be a civil infraction.
- B. There is hereby created a rebuttable presumption creating a violation of Sec. 4.2.3 if any of the above described vehicles are viewed, parked or stored, in the same or similar location, more than four times within a 48 hour consecutive time period. (At least one viewing every 12 hours is required).
- C. The rebuttable presumption may not be defeated by a showing that the vehicle has been merely moved within the property, that it has been driven off the property and returned merely to defeat the purposes of this section, or by merely making a trip to a service station and returning to the property.

INSPECTOR COMMENTS: CAMPING TRAILER STORED BEHIND COMMERCIAL BUILDING - REMOVE FROM PROPERTY

10/01/2024

Residential Enforcement List

Item 8C.

Address	Business Name	Violation Violation	Category	Status	Date Closed
27837 SUNSET W BLVD	WATTS, MARK	UNLICENSED/INOPERABLE VEHICLES NOT TO BE STORED ON PROPERTY - REMOVE	Inoperable Vehicle	Door Tagged, L	
27835 RAINBOW CIR	BAKER, BENJAMIN S	3 POD TYPE STORAGE CONTAINERS ON PROPERTY WITHOUT PERMITS	Dumpster - No per	Letter Sent	
18130 KILBIRNIE AVE	FORES, GREGORY S	GARBAGE BIN LEFT AT STREET AFTER PICK-UP DAY - REMOVE IMMEDIATELY	Trash Container in	Door Tagged, L	
18856 SAN QUENTIN DR	MARTIN SR, HERBERT L	RENTAL PROPERTY REGISTRATION AND INSPECTION REQUIRED	Residential Rental	Door Tagged, L	
18856 SAN QUENTIN DR	MARTIN SR, HERBERT L	SHRUBBERY ALONG DRIVEWAY NOT TO EXCEED 30" IN HEIGHT	Corner Clearance	Door Tagged, L	

10/01/2024

Residential Enforcement List

Item 8C.

Address	Business Name	Violation Violation	Category	Status	Date Closed
18400 MIDDLESEX AVE	NAHMOUD, ITZICK	GRASS MUST BE MAINTAINED TO A HEIGHT OF UNDER 7" AT ALL TIMES	Tall Grass/ Weeds Letter Sent		
18400 MIDDLESEX AVE	NAHMOUD, ITZICK	TRASH CONTAINER AT STREET - MUST NOT BE STORED AND VISIBLE AFTER TRASH PICK-UP DAY	Trash Container inLetter Sent		

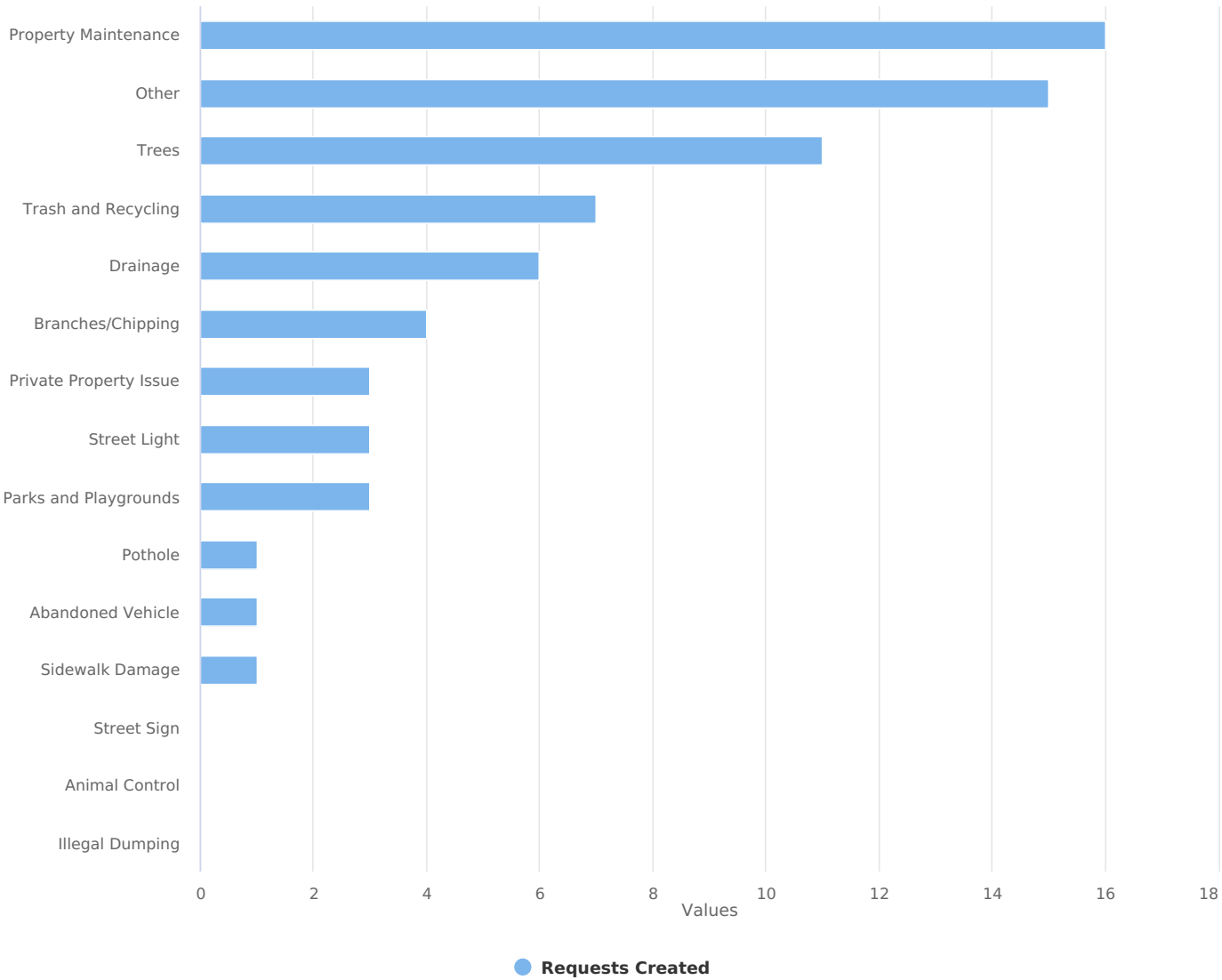
Records: 7

Page: 2

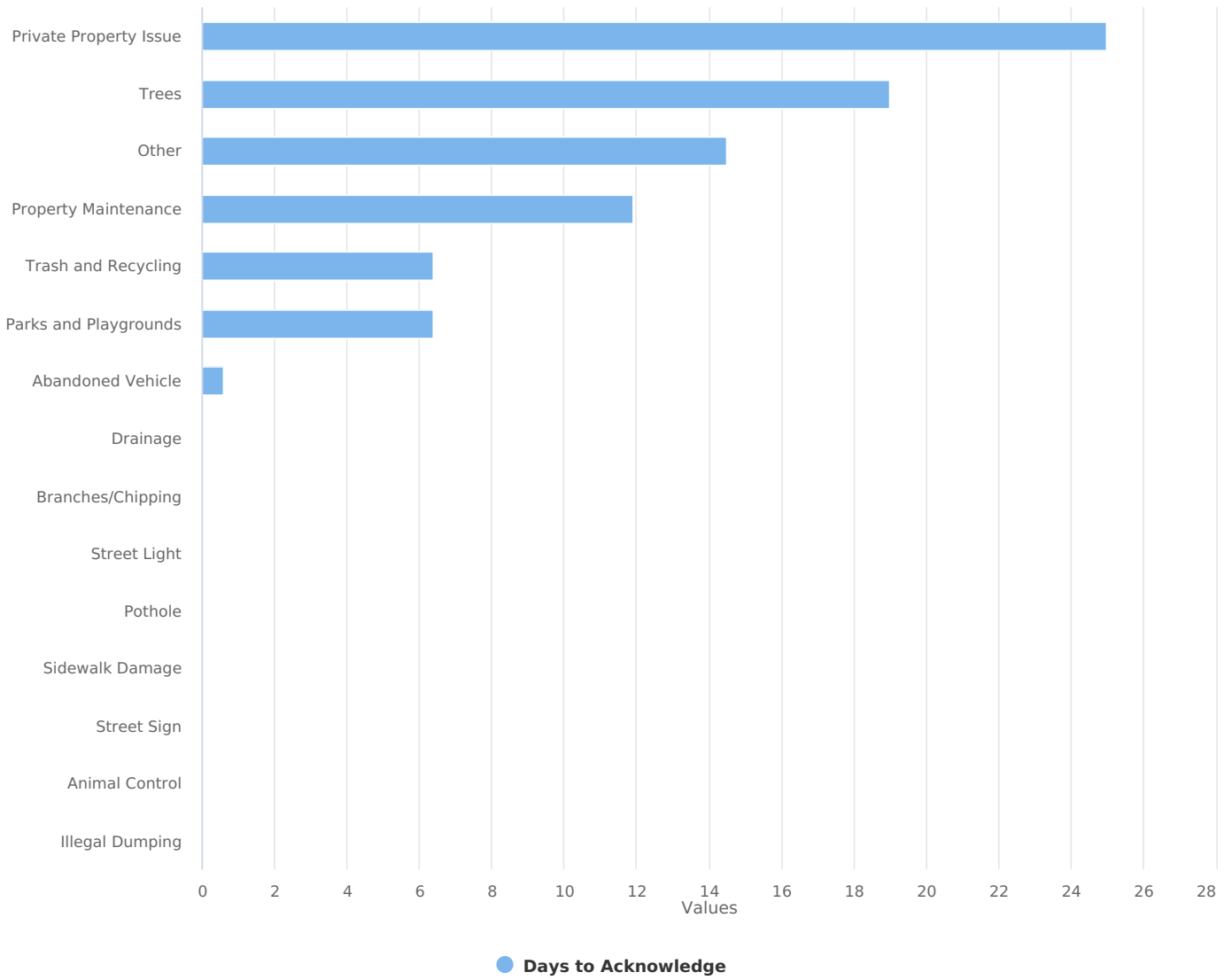
Lathrup Village

Requests filtered by request category that have been created 07/01/2024 - 06/30/2025
filtered to all categories within all geographies

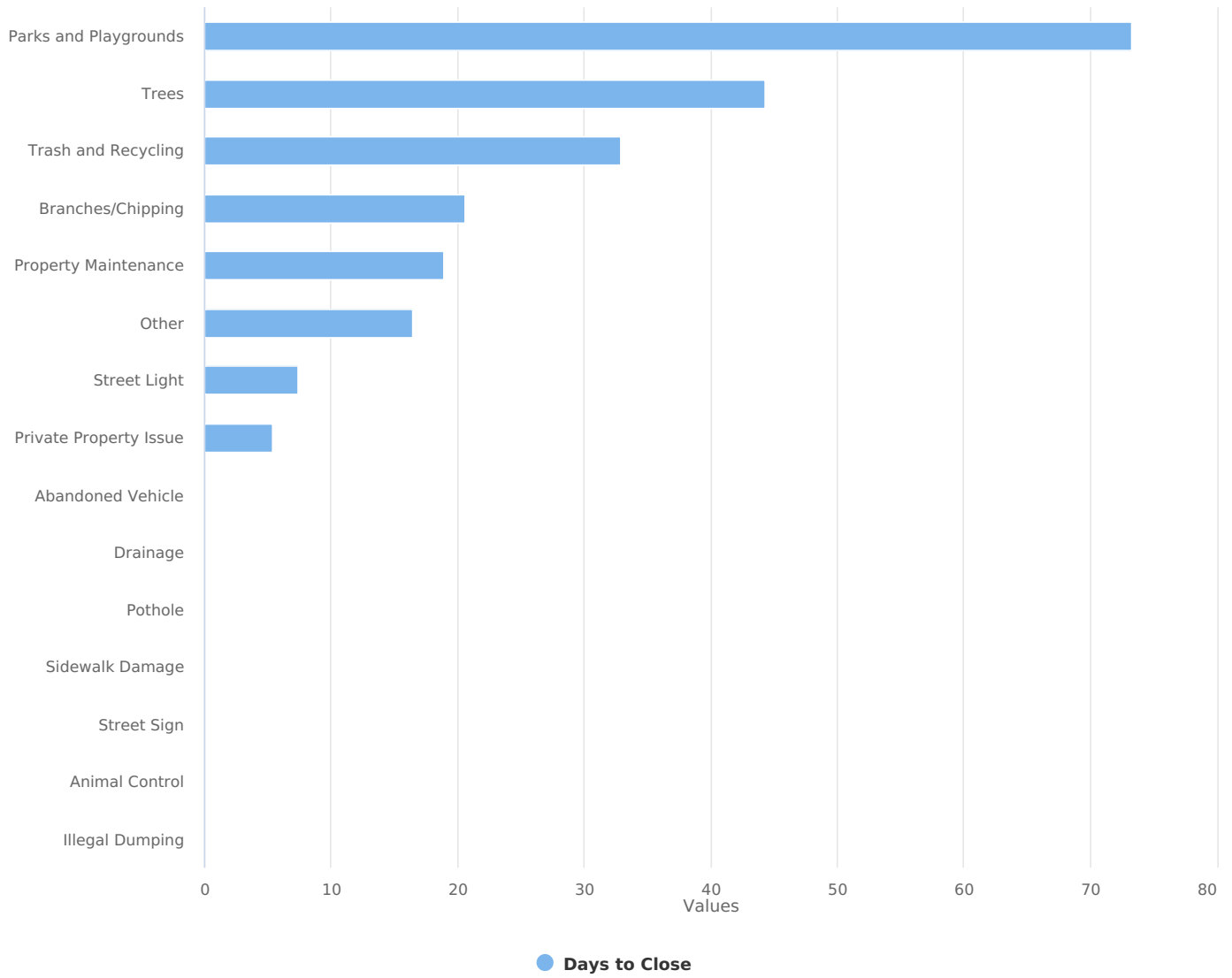
Requests Created by Category



Days to Acknowledge by Category



Days to Close by Category



Memorandum

To: Mayor and City Council
From: Mike Greene, City Administrator
Date: October 16, 2024
Re: Monthly Approval of Disbursements

Attached are reports for the Cities Monthly Disbursements for the Month of September 2024.

MOTION:

SEPTEMBER DISBURSEMENTS W/ SALARY INCLUDED			
FUND			
101	GENERAL FUND	\$	492,965.39
FUND			
202	MAJOR ROADS	\$	6,976.93
FUND			
203	LOCAL ROADS	\$	5,932.07
FUND			
258	CAPITAL FUND	\$	-
FUND			
397	ROAD MILLAGE FUND	\$	-
FUND			
494	DOWNTOWN DEV. AUTH	\$	41,895.97
FUND			
592	WATER & SEW	\$	592,242.37
TOTAL DISBURSEMENTS		\$	1,140,012.73

CITY OF LATHRUP VILLAGE
Disbursement Report

Period covered 9/1/2024-9/15/2024

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$20,561.26	Greene, Miller, Townsend, Bobcean, Colliau, Emanuel, Singleton
DDA	\$3,333.33	Colson
Bldg Mnt	\$0.00	
Police	\$40,546.92	Button, Chickensky, Fisher, Gijbsbers, Huston, Hutson, Cory, Lawrence, McKee Roberts, Stajich, Tackett, Zang
DPS	\$0.00	
Water	\$0.00	
Recreation	\$0.00	

Total Gross \$64,441.51

Deductions \$21,365.41

Net Payroll \$43,076.10

*** Fund Totals Include Gross Payroll**

General Fund	\$60,333.67
Major Road Fund	\$0.00
Local Road Fund	\$0.00
Capital Acquisition Fund	\$0.00
Road Bond	\$0.00
Downtown Development Authority	\$3,333.33
Water & Sewer Fund	\$0.00
Total	\$63,667.00

CITY OF LATHRUP VILLAGE
Disbursement Report

Period covered 9/16/2024-9/30/2024

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$23,226.95	Greene, Miller, Townsend, Bobcean, Colliau, Emanuel, Singleton
DDA	\$3,333.33	Colson
Bldg Mnt	\$0.00	
Police	\$38,703.34	Button, Chickensky, Fisher, Gijbers, Huston, Hutson, Cory, Lawrence, McKee Roberts, Stajich, Tackett, Zang
DPS	\$0.00	
Water	\$0.00	
Recreation	\$0.00	

Total Gross \$65,263.62

Deductions \$25,230.25

Net Payroll \$40,033.37

*** Fund Totals Include Gross Payroll**

General Fund	\$432,631.72
Major Road Fund	\$6,976.93
Local Road Fund	\$5,932.07
Capital Acquisition Fund	\$0.00
Road Bond	\$0.00
Downtown Development Authority	\$38,562.64
Water & Sewer Fund	\$592,242.37
Total	\$1,076,345.73

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-206.000	TAX OVERAGE REFUND	CORELOGIC CENTRALIZED RE	REFUND TAX	731.34	2805
101-000.000-206.000	TAX OVERAGE REFUND	CORELOGIC CENTRALIZED RE	REFUND TAX OVERAGE	7,579.87	2806
101-000.000-206.000	TAX OVERAGE REFUND	KARL ODWARKA	TAX OVERAGE REFUND	6,170.52	2807
101-000.000-206.000	TAX OVERAGE REFUND	MICHIGAN FIRST MORTGAGE	REFUND TAX OVERAGE	144.96	2809
101-000.000-206.000	TAX OVERAGE REFUND	PRIORITY TITLE & ESCROW	TAX OVERAGE REFUND	1,556.07	2810
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	AFLAC	HEALTHCARE	861.44	49689
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	AFLAC	HEALTH CARE	861.44	49701
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	POLICE & FIREMEN'S INS.	HEALTH CARE	56.34	49737
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	DAWN OREBAUGH	COMMUNITY ROOM RENTAL REFUND	100.00	49602
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	STEPHANIE MOORE	COMMUNITY ROOM DEPOSIT REFUND	300.00	49626
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	TAMIKA YANCEY	COMMUNITY ROOM DEPOSIT REFUND	300.00	49627
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	APRIL BOYCE	COMMUNITY ROOM DEPOSIT REFUND	300.00	49639
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	CANDY GAINES	COMMUNITY ROOM DEPOSIT REFUND	300.00	49643
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	DAJUAN SMITH	COMMUNITY ROOM DEPOSIT REFUND	100.00	49656
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	HELON RAHMAN	COMMUNITY ROOM DEPOSIT REFUND	300.00	49661
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	RHONDA HUGHES	COMMUNITY ROOM DEPOSIT REFUN	300.00	49681
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	SENIA BROWN	COMMUNITY ROOM DEPOSIT REFUND	175.00	49683
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	KAREN HOLLINS	COMM ROOM DEPOSIT REFUND	100.00	49726
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	MARY MCKINNEY	COMM ROOM DEPOSIT REFUND	300.00	49729
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	TONYA WALL	COMM ROOM DEPOSIT REFUND	300.00	49744
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	YVONNE SOLOMON	COMM ROOM DEPOSIT REFUND	300.00	49747
101-000.000-274.000	UNDISTRIBUTED TAX COLLECTIONS	CORELOGIC CENTRALIZED RE	SHELLPOINT MORTGAGE SVCS #11680 OVERP	16,585.13	2802
101-000.000-274.000	UNDISTRIBUTED TAX COLLECTIONS	CORELOGIC CENTRALIZED RE	NATIONSTAR MTG DBA MR COOPER #12322 O	3,047.87	2803
101-000.000-274.000	UNDISTRIBUTED TAX COLLECTIONS	CORELOGIC CENTRALIZED RE	FLAGSTAR BANK #30994 OVERPAYMENT	6,456.55	2804
101-000.000-274.000	UNDISTRIBUTED TAX COLLECTIONS	LERETA LLC - REFUND DEPT	TAX OVERAGE REFUND	7,544.45	2808
101-000.000-274.000	UNDISTRIBUTED TAX COLLECTIONS	ROCKET MORTGAGE	TAX OVERAGE REFUND	3,409.10	2811
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	MISSIONSQUARE - 300179	HEALTH CARE-300179 FOR 457 PLAN	2,794.34	49671
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	MISSIONSQUARE - 300179	ICMA DEF COMP 457	3,706.15	49731
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	MISSIONSQUARE - 300179	BARATCHI PAYOUT 1.01.2024-HEALTH CARE	10,000.00	49758
		Total For Dept 000.000		74,680.57	
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-708.000	PROPERTY & LIABILITY INSURANC	MICHIGAN MUNICIPAL LEAGU	PREMIUM	1,914.00	49610
101-100.000-708.000	PROPERTY & LIABILITY INSURANC	MICHIGAN MUNICIPAL LEAGU	PREMIUM-1 YR - GEN	50,082.00	49611
101-100.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLY	203.57	49585
101-100.000-732.000	CODE ENFORCEMENT	PARADISE GARDEN LANDSCAP	NUISANCE CUTS	310.00	49675
101-100.000-803.000	MEMBERSHIPS & MEETINGS	FNBO	MISC EXP	372.06	49604
101-100.000-803.000	MEMBERSHIPS & MEETINGS	FNBO	MISC EXPENSES	170.00	49607
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	INSPECTION SERVICES FEE	3,670.56	49667
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	INSPECTION SERVICES FEE	11,280.48	49668
101-100.000-805.000	CABLE TELEVISION	COMCAST	TECHNOLOGY	148.65	49695
101-100.000-805.000	CABLE TELEVISION	ADVANCED LIGHTING & SOUN	SECURITY CAMERAS	7,196.00	49700
101-100.000-805.000	CABLE TELEVISION	C V STUDIOS	CABLE TV	4,096.00	49710
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	RENTALS, ELECTIONS & ADD WORK	1,212.50	49647
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	ADDITIONAL CLEANING	100.00	49649
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLS CONTINENTAL LINEN SE	CLEANING RAGS	59.88	49651
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	RENTALS, ELECTION @ ADDITIONAL WORK	1,212.50	49751
101-100.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	ACCOUNTING SERVICES	12,334.54	49621
101-100.000-810.000	AUDITING & ACCOUNTING	CBIZ BENEFITS & INSURANC	FINANCIAL REPORTING	6,297.50	49645
101-100.000-822.000	TRAINING	FNBO	MISC EXP	375.00	49604
101-100.000-822.000	TRAINING	MARTHA BOBCEAN	MILEAGE REIMBURSEMENT	135.34	49728
101-100.000-832.000	CITIZEN COMMUNICATION/PR	FNBO	MISC EXPENSES	81.00	49607

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-848.000	GOVERNMENT OPERATIONS	CLS CONTINENTAL LINEN SE	GEN MAINTENANCE SUPPLY	50.11	49601
101-100.000-848.000	GOVERNMENT OPERATIONS	FNBO	MISC EXPENSES	10.00	49607
101-100.000-848.000	GOVERNMENT OPERATIONS	ADP, LLC	PAYROLL SERVICES	116.60	49636
101-100.000-848.000	GOVERNMENT OPERATIONS	VC3 INC	TECHNOLOGY	1,314.00	49687
101-100.000-848.001	TECHNOLOGY	FNBO	MISC EXPENSES	277.44	49607
101-100.000-848.001	TECHNOLOGY	VC3 INC	TECHNOLOGY	640.00	49629
101-100.000-848.001	TECHNOLOGY	VC3 INC	SONICWALL	223.00	49630
101-100.000-848.001	TECHNOLOGY	CIVICPLUS	ELECTRONIC UPDATES	204.50	49646
101-100.000-848.001	TECHNOLOGY	POINT & PAY	PYMT SERVICE	50.00	49677
101-100.000-848.001	TECHNOLOGY	BSB COMMUNICATIONS, INC.	PHONE REPAIR	439.00	49709
101-100.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELLULAR SERVICES	162.23	49631
101-100.000-850.000	TELEPHONE EXPENDITURES	COMCAST	TECHNOLOGY	148.65	49695
101-100.000-850.000	TELEPHONE EXPENDITURES	INTERMEDIA.NET INC	MONTHLY PHONE CHARGES	711.51	49723
101-100.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELL PHONE	216.56	49746
101-100.000-900.000	PRINTING/PUBLICATION COSTS	OAKLAND SCHOOLS	SUMMER TAX BILL	603.26	49616
101-100.000-900.000	PRINTING/PUBLICATION COSTS	VISUAL EDGE IT, INC.	PRINTER METER	1,044.66	49632
101-100.000-900.000	PRINTING/PUBLICATION COSTS	PURCHASE POWER	POSTAGE	347.79	49739
101-100.000-901.000	POSTAGE FEES	PURCHASE POWER	OFFICE POSTAGE	407.84	49623
101-100.000-901.000	POSTAGE FEES	UNITED STATES POSTAL SER	POSTAGE - ELECTION BALLOTS	700.00	49699
Total For Dept 100.000 GOVERNMENT SERVICES				108,918.73	
Dept 101.000 ADMINISTRATION					
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	CHECK REISSUE-BATCH6699411	330.83	49612
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH CARE -	330.83	49672
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	COVERAGE 10/01/2024 - 10/31/2024	352.32	49690
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	COVERAGE 10/01/24 - 10//31/2024	881.77	49691
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	4,851.18	49692
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	8,457.35	49706
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	HEALTH CARE	423.54	49707
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH CARE	330.83	49732
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH CARE	238.66	49743
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE - JUNE2024	1,814.42	49757
101-101.000-717.000	CODE ENFORCEMENT LEGAL	BAKER & ELOWSKY, PLLC	PROSECUTION/CODE ENFORCEMENT	1,560.00	49596
101-101.000-717.000	CODE ENFORCEMENT LEGAL	BAKER & ELOWSKY, PLLC	LEGAL SERVICES	1,430.00	49704
101-101.000-718.000	ELECTIONS	FNBO	AUGUST 2024 MISC EXPENSES	1,758.91	49603
101-101.000-718.000	ELECTIONS	ALISA EMANUEL	MILEAGE REIMBURSEMENT	220.43	49637
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	ELECTION SUPPLY 11.04.24	230.57	49679
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	ELECTION SLEEVES	236.91	49680
101-101.000-718.000	ELECTIONS	PRINTING SYSTEMS, INC.	ELECTION POSTCARDS	195.04	49738
101-101.000-719.000	OFFICIALS EXPENSE	FNBO	MISC EXPENSES	1,375.73	49607
101-101.000-719.000	OFFICIALS EXPENSE	MICHIGAN ASSOCIATION OF	2024 MEMBERSHIP DUES	110.00	49669
101-101.000-719.000	OFFICIALS EXPENSE	BRUCE KANTOR	MML CONFERENCE EXPENSES	630.90	49708
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	GENERAL RETAINER	2,500.00	49595
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	SPECIAL LEGAL SERVICES	1,267.50	49597
101-101.000-722.000	LEGAL SERVICES	STEVEN H. SCHWARTZ & ASS	LEGAL SERVICES	405.00	49685
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	LEGAL SERVICES	1,332.50	49703
101-101.000-722.000	LEGAL SERVICES	BAKER & ELOWSKY, PLLC	LEGAL SERVICES	2,500.00	49705
Total For Dept 101.000 ADMINISTRATION				33,765.22	
Dept 201.000 BUILDING & GROUNDS					
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	SPOUSAL SUPPORT	601.75	49648
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	GENERAL MAINTENANCE	467.02	49650
101-201.000-702.000	SALARIES PART-TIME	AFLAC	HEALTHCARE	238.44	4968

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 201.000 BUILDING & GROUNDS					
101-201.000-702.000	SALARIES PART-TIME	AFLAC	HEALTH CARE	238.44	49701
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	SPOUSAL SUPPORT	601.75	49748
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	GENERAL MAINTENANCE	467.02	49749
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	UTILITIES	18.62	49653
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	UTILITIES	168.48	49654
101-201.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE,	WATER BILL	15,116.68	49711
101-201.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE,	WTR BILL	128.86	49712
101-201.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE,	WTR BILL	547.49	49713
101-201.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE,	WTR BILL	2,299.51	49714
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	FNBO	MISC EXPENSES	33.94	49607
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	MR. MAT RENTAL SERVICE	MAT RENTAL	180.40	49613
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	FIRE EXTINGUISHER SALES	ANNUAL FIRE INSPECTION	256.00	49659
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	IMPERIALDADE	MAINTENANCE SUPPLIES	324.18	49662
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	J.C. EHRLICH CO.INC	PEST CONTROL	124.18	49663
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	PLUMBING TECHS	PLUMBING REPAIRS	465.00	49676
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	DENNY'S HEATING, COOLING	HEATING-A/C REPAIR	431.50	49715
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	ERC-LED	MAINTENANCE FEE	451.81	49716
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	IMPERIALDADE	CLEANING SUPPLIES	245.30	49721
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	IMPERIALDADE	MAINTENANCE SUPPLIES	324.18	49722
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	KONE INC.	9-01-24TO9-31-24	254.78	49727
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	MR. MAT RENTAL SERVICE	MAT RENTAL/CLEANING	180.40	49734
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	PLUMBING TECHS	BLD MAINTENANCE/REPAIR	1,460.00	49736
101-201.000-970.000	CAPITAL EXPENDITURE	PLUMBING TECHS	PLUMBING INSTALL/REPAIR	1,100.00	49622
Total For Dept 201.000 BUILDING & GROUNDS				26,725.73	
Dept 301.000 PUBLIC SAFETY					
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BRIAN AVEDISIAN	HEALTH EXPENSES REIMBURSED	612.68	49641
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803061	HEALTH CARE - RHSPLAN-POLICE	793.81	49674
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	COVERAGE 10/01/2024 - 10/31/2024	352.32	49690
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS-BLUE SHIELD	HEALTHCARE	12,165.55	49693
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS-BLUE SHIELD	HEALTHCARE	7,448.77	49694
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BRIAN AVEDISIAN	HEALTH CARE - RETIREE	290.00	49696
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	AMANDA CARMACK	COURT APPEARANCE - EX EMPLOYEE	175.92	49702
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	HEALTH CARE	2,541.24	49707
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803061	HEALTH CARE-POLICE	793.81	49733
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH CARE	219.51	49743
101-301.000-708.000	PROPERTY & LIABILITY INSURANC	MICHIGAN MUNICIPAL LEAGU	PREMIUM-1 YR - GEN	29,054.00	49611
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLY	35.96	49586
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLY	22.98	49587
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLY	40.39	49588
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLY	154.27	49589
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLY	30.66	49590
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLY	41.77	49591
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLY	35.98	49592
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	MISC OFFICE SUPPLY	39.23	49593
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	MISC OFFICE SUPPLIES	32.91	49594
101-301.000-726.000	OFFICE SUPPLIES	FNBO	MISC EXPENSES	141.58	49605
101-301.000-726.000	OFFICE SUPPLIES	MARTHA BOBCEAN	OFFICE SUPPLY REIMBURSEMENT	85.28	3434
101-301.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	OFFICE SUPPLY	220.59	49638
101-301.000-726.000	OFFICE SUPPLIES	FLAGSTAR BANK	MISC EXPENSES - SCOTT	19.99	49717
101-301.000-727.000	ROAD SUPPLIES	FNBO	MISC EXPENSES	90.00	49605
101-301.000-727.000	ROAD SUPPLIES	FIRE EXTINGUISHER SALES	SERVICE CALL - POLICE	87.10	49658

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 301.000 PUBLIC SAFETY					
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	XEROX CORPORATION	OFFICE MACHINE MAINTENANCE	82.29	49688
101-301.000-822.000	TRAINING	FNBO	MISC EXPENSES	500.00	49605
101-301.000-822.000	TRAINING	MICHIGAN ASSOC OF CHIEFS	POLICE CONFERENCE-SCOTT	280.00	49697
101-301.000-822.000	TRAINING	MICHIGAN ASSOC OF CHIEFS	POLICE CONFERENCE -ZANG	280.00	49698
101-301.000-822.000	TRAINING	FLAGSTAR BANK	MISC EXPENSES - SCOTT	89.25	49717
101-301.000-822.000	TRAINING	JEREMY HUSTON	REMIBURSEMENT - CONFERENCE	54.02	49725
101-301.000-822.000	TRAINING	MICHAEL ZANG	POLICE REMIBURSEMENT	50.20	49730
101-301.000-848.001	TECHNOLOGY	MIDWEST PUBLIC SAFETY GR	GETAC CLOUD	7,548.00	49670
101-301.000-848.001	TECHNOLOGY	POWERDMS INC	ANNUAL MI POLICE ACCREDITATION	5,003.32	49678
101-301.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELLULAR SERVICES	162.17	49631
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	UTILITIES	21.58	49652
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	TECHNOLOGY	148.65	49695
101-301.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	CELL PHONE	216.55	49746
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CE	VEHICLE EXPENSE	68.97	49598
101-301.000-860.000	VEHICLE EXPENSE	FNBO	MISC EXPENSES	149.94	49605
101-301.000-860.000	VEHICLE EXPENSE	JAX KAR WASH	VEHICLE EXPENSE	30.00	49609
101-301.000-860.000	VEHICLE EXPENSE	O'REILLY AUTOMOTIVE, INC	VEHICLE MAINTENANCE	9.49	49614
101-301.000-860.000	VEHICLE EXPENSE	O'REILLY AUTOMOTIVE, INC	VEHICLE EXPENSE	43.93	49615
101-301.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SY	GAS	5,023.22	49628
101-301.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SY	GAS PURCHASES	4,864.29	49686
101-301.000-860.000	VEHICLE EXPENSE	FLAGSTAR BANK	MISC EXPENSES - SCOTT	149.94	49717
101-301.000-860.000	VEHICLE EXPENSE	JAX KAR WASH	VEHICLE MAINTENANCE	70.00	49724
101-301.000-860.000	VEHICLE EXPENSE	OAKLAND COUNTY TREASURER	VEHICLE EXPENSES	527.25	49735
101-301.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SY	VEHICLE EXPENSES - PETRO	671.72	49745
Total For Dept 301.000 PUBLIC SAFETY				81,571.08	
Dept 401.000 PUBLIC SERVICE					
101-401.000-920.000	UTILITIES	CONSUMERS ENERGY	UTILITY	135.96	49655
101-401.000-920.000	UTILITIES	DTE	UTILITIES	88.63	49657
101-401.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES FOR (MO/YEAR)	10,750.73	3453
Total For Dept 401.000 PUBLIC SERVICE				10,975.32	
Dept 502.000					
101-502.000-801.001	SOCRRA	SOCRRA	SPECIAL WASTE	428.15	49635
101-502.000-801.001	SOCRRA	SOCRRA	AUG 2024 REFUSE	17,421.00	49684
101-502.000-801.001	SOCRRA	SOCRRA	MID-MONTH CHARGES	15,773.00	49741
101-502.000-801.001	SOCRRA	SOCRRA	SPECIAL WASTE	272.99	49742
Total For Dept 502.000				33,895.14	
Dept 601.000 RECREATION					
101-601.000-806.000	ADULT PROGRAMS	BIRMINGHAM OIL CHANGE CE	VEHICLE SUPPLY	94.94	49599
101-601.000-812.000	COMMUNITY EVENTS	CAROL GREENE	REIMBURSE PARK/REC SUPPLIES	74.70	49644
Total For Dept 601.000 RECREATION				169.64	
Total For Fund 101 GENERAL FUND				370,701.43	
Fund 202 MAJOR ROAD FUND					
Dept 702.000					
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	18.96	49692
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH CARE	2.69	49743
202-702.000-856.000	ADMINISTRATION & ENGINEERING	GIFFELS-WEBSTER ENG INC	2023 CITY WIDE PAVING PROGRAM	330.00	49720
202-702.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	COLD PATCH	142.10	49600
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMM. FOR OAKLAND C	SIGNAL MAINT	217.90	49682

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 202 MAJOR ROAD FUND					
Dept 702.000					
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMM. FOR OAKLAND C	SIGNAL FEES	714.85	49740
202-702.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES FOR (MO/YEAR)	5,550.43	3453
Total For Dept 702.000				6,976.93	
Total For Fund 202 MAJOR ROAD FUND				6,976.93	
Fund 203 LOCAL ROAD FUND					
Dept 703.000					
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	18.96	49692
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH CARE	2.69	49743
203-703.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	COLD PATCH	142.10	49600
203-703.000-864.000	TRAFFIC CONTROLS	ROAD COMM. FOR OAKLAND C	SIGNAL MAINT	217.89	49682
203-703.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES FOR (MO/YEAR)	5,550.43	3453
Total For Dept 703.000				5,932.07	
Total For Fund 203 LOCAL ROAD FUND				5,932.07	
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	CHECK REISSUE-BATCH6699411	180.83	49612
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH CARE -	180.83	49672
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	COVERAGE 10/01/24 - 10//31/2024	97.97	49691
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	1,056.68	49692
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH CARE	180.83	49732
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH CARE	49.46	49743
494-000.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	ACCOUNTING SERVICES	1,762.07	49621
494-000.000-844.000	MAIN STREET PROGRAM	FNBO	LV MUSIC FEST EXPENSES	2,057.61	49606
494-000.000-844.000	MAIN STREET PROGRAM	FNBO	MISC EXPENSES	55.00	49607
494-000.000-844.000	MAIN STREET PROGRAM	AUSTIN COLSON	LV MUSIC FEST	127.20	49640
494-000.000-844.000	MAIN STREET PROGRAM	C V STUDIOS	LV MUSIC FESTIVAL	500.00	49642
494-000.000-844.000	MAIN STREET PROGRAM	LAUREN BERAS	LV MUSIC FEST T-SHIRTS	122.00	49664
494-000.000-844.000	MAIN STREET PROGRAM	LAUREN BERAS	LV MUSIC FESTIVAL - REISSUE	1,098.39	49665
494-000.000-845.000	STREETSCAPING	PARADISE GARDEN LANDSCAP	WATERING HANGING BASKENT	1,755.00	49617
494-000.000-845.000	STREETSCAPING	PARADISE GARDEN LANDSCAP	WEEDING FLOWER BEDS	500.00	49618
494-000.000-845.000	STREETSCAPING	PARADISE GARDEN LANDSCAP	11 MILE SERVICE DRIVE	2,250.00	49619
494-000.000-845.000	STREETSCAPING	PARADISE GARDEN LANDSCAP	WEED CONTROL	2,175.00	49620
494-000.000-845.000	STREETSCAPING	STEINKOPF NURSERY	FLOWERS	1,922.48	49625
494-000.000-845.000	STREETSCAPING	FLAGSTAR BANK	FLAGSTAR-AUSTIN	65.90	49718
494-000.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	ENGINEERING PLANNING SERVICES	1,275.00	49608
494-000.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	PROFESSIONAL PLANNING SERVICES	2,374.00	49660
494-000.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	2025DDA APPROACH PLANNING	5,032.50	49719
494-000.000-933.000	REPAIRS & MAINTENANCE	DTE	EXTENSION OF SERVICE LINES-SIGNAL	10,410.56	49633
Total For Dept 000.000				35,229.31	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY				35,229.31	
Fund 592 WATER & SEWER FUND					
Dept 000.000					
592-000.000-202.999	SHORT TERM PORTION OF LTD	HUNTINGTON NATIONAL BANK	INTEREST	215,000.00	3450
592-000.000-202.999	SHORT TERM PORTION OF LTD	HUNTINGTON NATIONAL BANK	INTEREST	20,906.25	3451
Total For Dept 000.000				235,906.25	

Dept 536.000 WATER DEPARTMENT

BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 WATER & SEWER FUND					
Dept 536.000 WATER DEPARTMENT					
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH CARE RE-ISSUE CHECK-WTR	23.65	3429
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH CARE - WTR	23.65	49673
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	COVERAGE 10/01/2024 - 10/31/2024	1,761.60	49690
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	348.61	49692
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH CARE	23.65	3468
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH CARE - WTR	32.35	3469
592-536.000-708.000	PROPERTY & LIABILITY INSURANC	MICHIGAN MUNICIPAL LEAGU	PREMIUM	340.00	3427
592-536.000-708.000	PROPERTY & LIABILITY INSURANC	MICHIGAN MUNICIPAL LEAGU	PREMIUM-1 YR	8,903.00	3428
592-536.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	ACCOUNTING SERVICES	1,762.07	49621
592-536.000-902.000	BILLING SERVICES	UNITED STATES POSTAL SER	WATER BILL MAILING PERMIT	350.00	3433
592-536.000-902.000	BILLING SERVICES	UNITED STATES POSTAL SER	POSTAGE FOR WTR BILLS-SEPT2024	1,034.88	3435
592-536.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES FOR (MO/YEAR)	6,536.94	3453
592-536.000-937.000	WATER SYSTEM MAINTENANCE	SUNDE BUILDING INC.	INSTALLS/REPAIRS FOR JULY2024	3,650.00	3432
592-536.000-937.000	WATER SYSTEM MAINTENANCE	CORE&MAIN	WTR DEPT NEEDS	252.22	3439
592-536.000-937.000	WATER SYSTEM MAINTENANCE	FERGUSON WATERWORKS	WTR DEPT SUPPLIES	172.35	3447
592-536.000-937.000	WATER SYSTEM MAINTENANCE	FERGUSON WATERWORKS	WATER METER GASKET	9.19	3448
592-536.000-937.000	WATER SYSTEM MAINTENANCE	SUNDE BUILDING INC.	INSTALLS/REPAIRS WTR DEPT	675.00	3457
592-536.000-937.000	WATER SYSTEM MAINTENANCE	CROWN CASTLE	STRUCTURE ANALYSIS-NEW READING SYSTEM	1,000.00	3458
592-536.000-937.000	WATER SYSTEM MAINTENANCE	GIFFELS-WEBSTER ENG INC	HYDRANT REFURB	165.00	3464
592-536.000-937.000	WATER SYSTEM MAINTENANCE	GIFFELS-WEBSTER ENG INC	GATE VALVE REFURB	165.00	3465
592-536.000-937.000	WATER SYSTEM MAINTENANCE	GIFFELS-WEBSTER ENG INC	LEAD/COPPER INVENTORY	480.00	3466
592-536.000-944.000	WATER PURCHASES	GREAT LAKES WATER AUTHOR	IWC CHGS	1,471.26	3426
592-536.000-944.000	WATER PURCHASES	SOUTHEAST OAKLAND COUNTY	WATER SUPPLY	21,772.23	3456
592-536.000-944.000	WATER PURCHASES	GREAT LAKES WATER AUTHOR	IWC CHARGES	1,471.26	3467
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	TOP SOIL	431.97	3417
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	TOP SOIL	162.00	3418
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	TRACTOR RENTAL	250.00	3419
592-536.000-974.000	WATER MAIN PROJECT	EJ USA, INC.	WTR DEPT SUPPLY	103.75	3420
592-536.000-974.000	WATER MAIN PROJECT	GIFFELS-WEBSTER ENG INC	LEAD/COPPER INVENTORY	652.50	3422
592-536.000-974.000	WATER MAIN PROJECT	GIFFELS-WEBSTER ENG INC	2021-2023 GATE VALVE REPLACE	247.50	3423
592-536.000-974.000	WATER MAIN PROJECT	GIFFELS-WEBSTER ENG INC	2021-2023 HYDRANT REFURB/REPPLACE	247.50	3424
592-536.000-974.000	WATER MAIN PROJECT	GIFFELS-WEBSTER ENG INC	2025 WTR MAIN PROJECT	1,485.00	3425
592-536.000-974.000	WATER MAIN PROJECT	ROYAL LAWN SPRINKLER SER	SERVICE CALL/REPAIRS	300.00	3430
592-536.000-974.000	WATER MAIN PROJECT	ROYAL LAWN SPRINKLER SER	LAWN SPR SERVICE/REPAIR	700.00	3431
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	TRACTOR RENTAL	250.00	3442
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	DEBRI HAUL OUT	4,730.00	3443
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	FILL SAND	1,245.00	3444
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	TRACTOR RENTAL	250.00	3445
592-536.000-974.000	WATER MAIN PROJECT	EJ USA INC	WTR DEPT SUPPLY	839.73	3446
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	TRACTOR RENTAL	250.00	3459
592-536.000-974.000	WATER MAIN PROJECT	EAGLE LANDSCAPING & SUPP	TRACTOR RENTAL	250.00	3460
592-536.000-974.000	WATER MAIN PROJECT	FERGUSON WATERWORKS	WTR DEPT SUPPLIES	191.88	3461
592-536.000-974.000	WATER MAIN PROJECT	GIFFELS-WEBSTER ENG INC	25 WTR MAIN PROJECT	8,437.50	3463
Total For Dept 536.000 WATER DEPARTMENT				73,448.24	
Dept 537.000 SEWER DEPARTMENT					
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH CARE RE-ISSUE CHECK-WTR	23.65	3429
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH CARE - WTR	23.65	49673
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	HEALTH CARE	348.61	49692
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	MISSIONSQUARE - 803046	HEALTH CARE	23.65	3468
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPA	HEALTH CARE - WTR	32.35	3469
592-537.000-708.000	PROPERTY & LIABILITY INSURANC	MICHIGAN MUNICIPAL LEAGU	PREMIUM	340.00	3427

Item 8D.

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 WATER & SEWER FUND					
Dept 537.000 SEWER DEPARTMENT					
592-537.000-708.000	PROPERTY & LIABILITY INSURANC	MICHIGAN MUNICIPAL LEAGU	PREMIUM-1 YR	8,903.00	3428
592-537.000-720.000	INTEREST EXPENSE	HUNTINGTON NATIONAL BANK	INTEREST	70,593.75	3450
592-537.000-720.000	INTEREST EXPENSE	HUNTINGTON NATIONAL BANK	INTEREST	70,593.75	3451
592-537.000-725.000	PAYING AGENT FEES	BANK OF NEW YORK MELLON	AGENT FEE	825.00	3436
592-537.000-810.000	AUDITING & ACCOUNTING	PLANTE MORAN	ACCOUNTING SERVICES	1,762.07	49621
592-537.000-856.000	ADMINISTRATION & ENGINEERING	GIFFELS-WEBSTER ENG INC	24-CCTV/MANHOLE LOCATING	1,740.58	3462
592-537.000-921.000	CONTRACTUAL SERVICES	HUBBELL, ROTH & CLARK, I	PHASE 11 - STORM WATER	54.09	3449
592-537.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES FOR (MO/YEAR)	6,236.94	3453
592-537.000-939.000	SEWER SYSTEM MAINTENANCE	GIFFELS-WEBSTER ENG INC	2024 CCTV/MANHOLE LOCATE	1,571.25	3421
592-537.000-939.000	SEWER SYSTEM MAINTENANCE	DTE	UTILITY	18.55	3440
592-537.000-939.000	SEWER SYSTEM MAINTENANCE	DUKES ROOT CONTROL	TELEWISE/CLEANING OF CULVERTS	16,054.60	3441
592-537.000-939.000	SEWER SYSTEM MAINTENANCE	OAKLAND COUNTY WATER RES	SANITARY DRAIN	14,933.38	3455
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	OAKLAND COUNTY TREASURER	SPECIAL ASSESSMENTS	88,138.16	3454
592-537.000-947.000	RETENTION TANK UTIL-GAS	CONSUMERS ENERGY	UTILITIES	16.00	3438
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	COMCAST	INTERNET	122.85	3437
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	HYDROCORP	CC PROGRAM	532.00	3452
Total For Dept 537.000 SEWER DEPARTMENT				282,887.88	
Total For Fund 592 WATER & SEWER FUND				592,242.37	

Item 8D.

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
			Fund Totals:		
			Fund 101 GENERAL FUND	370,701.43	
			Fund 202 MAJOR ROAD FU	6,976.93	
			Fund 203 LOCAL ROAD FU	5,932.07	
			Fund 494 DOWNTOWN DEVE	35,229.31	
			Fund 592 WATER & SEWER	592,242.37	
			Total For All Funds:	<u>1,011,082.11</u>	

User: JESSICA
DB: Lathrup

PERIOD ENDING 09/30/2024

Item 8D.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDGT USED
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	MONTH 09/30/2024	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND									
Revenues									
Dept 000.000									
101-000.000-401.000	CITY TAXES	3,232,000.00		2,764,950.35		121,623.46		467,049.65	85.55
101-000.000-402.000	REFUSE COLLECTION TAXES	484,780.00		414,702.21		18,241.82		70,077.79	85.54
101-000.000-409.000	DELQ PERSONAL PROPERTY REVENU	3,000.00		8,894.76		13.30		(5,894.76)	296.49
101-000.000-414.000	TAX PENALTIES	30,000.00		30,000.00		0.00		30,000.00	0.00
101-000.000-415.000	MISCELLANEOUS REVENUE	15,000.00		1,628.84		1,421.50		13,371.16	10.86
101-000.000-416.000	WORK COMP DIVIDEND REVENUE	7,000.00		0.00		0.00		7,000.00	0.00
101-000.000-416.001	PROPERTY & LIABLITY DIVIDEND REVENUE	10,000.00		0.00		0.00		10,000.00	0.00
101-000.000-419.000	AT & T LEASE PAYMENTS	60,000.00		15,983.46		5,327.82		44,016.54	26.64
101-000.000-421.000	METRO-PCS LEASE PAYMENTS	48,000.00		16,583.25		5,527.75		31,416.75	34.55
101-000.000-423.000	WORK COMP REIMBURSEMENT	20,000.00		0.00		0.00		20,000.00	0.00
101-000.000-445.000	PENALTIES AND INTEREST ON TAXES	0.00		0.02		0.00		(0.02)	100.00
101-000.000-446.000	INVESTMENT INTEREST	30,000.00		39,332.85		28,840.02		(9,332.85)	131.11
101-000.000-447.000	TAX 1% ADMINISTRATIVE FEE	105,000.00		88,596.03		10,722.18		16,403.97	84.38
101-000.000-455.000	METRO AUTHORITY-FEE	18,000.00		0.00		0.00		18,000.00	0.00
101-000.000-456.000	BUILDING PERMITS	80,000.00		16,572.09		0.00		63,427.91	20.72
101-000.000-457.000	ZONING, SITE, SPECIAL PERMITS	7,500.00		22,992.21		11,722.66		(15,492.21)	306.56
101-000.000-458.000	PLUMBING/HEATING PERMITS	20,000.00		6,912.50		2,140.00		13,087.50	34.56
101-000.000-459.000	ELECTRICAL PERMITS	15,000.00		4,081.50		549.00		10,918.50	27.21
101-000.000-460.000	LICENSES/REGISTRATIONS & ETC DUE TO CIT	12,000.00		9,535.00		3,180.00		2,465.00	79.46
101-000.000-461.000	DOG & CAT LICENSES	2,000.00		0.00		0.00		2,000.00	0.00
101-000.000-465.000	CABLE TV REVENUES	110,000.00		22,750.45		0.00		87,249.55	20.68
101-000.000-470.000	RECREATION SPECIAL PROGRAMS	2,500.00		0.00		0.00		2,500.00	0.00
101-000.000-470.001	DOG PARK REVENUE	0.00		15.00		0.00		(15.00)	100.00
101-000.000-470.002	COMMUNITY GARDEN REVENUE	500.00		60.00		0.00		440.00	12.00
101-000.000-475.000	COMM ROOM & BLDG RENT REVENUE	80,000.00		19,738.50		9,009.00		60,261.50	24.67
101-000.000-543.000	FEDERAL/STATE GRANT	0.00		1,072.90		0.00		(1,072.90)	100.00
101-000.000-546.000	POLICE CHARGES FOR SERVICES	15,000.00		2,913.75		1,388.00		12,086.25	19.43
101-000.000-574.000	STATE SHARED REVENUES	511,110.00		85,394.00		0.00		425,716.00	16.71
101-000.000-607.000	FOIA FEES	0.00		201.00		32.50		(201.00)	100.00
101-000.000-612.000	DISTRICT COURT FINES	70,000.00		20,625.16		6,019.33		49,374.84	29.46
101-000.000-626.000	COMMUNITY DEVELOPMENT	7,000.00		0.00		0.00		7,000.00	0.00
101-000.000-627.000	SIDEWALK REVENUES	100,000.00		3,975.62		1,905.62		96,024.38	3.98
101-000.000-628.000	WEED/CODE ENFORCEMENT REVENUE	30,000.00		100.00		0.00		29,900.00	0.33
101-000.000-632.000	PUBLIC SERVICES REIMBURSEMENT	25,000.00		0.00		0.00		25,000.00	0.00
101-000.000-664.000	INTEREST INCOME- LEASES	77,000.00		0.00		0.00		77,000.00	0.00
101-000.000-669.000	DPS BLDG RENT FROM WATER	4,917.00		0.00		0.00		4,917.00	0.00
101-000.000-671.000	ADMINISTRATIVE REV RD FUND	4,000.00		0.00		0.00		4,000.00	0.00
101-000.000-676.001	EMPLOYEE BENEFIT CONTRIBUTION	22,000.00		3,538.27		0.00		18,461.73	16.08
101-000.000-682.000	SALE OF FIXED ASSET	0.00		6,555.00		0.00		(6,555.00)	100.00
Total Dept 000.000		5,258,307.00		3,577,704.72		227,663.96		1,680,602.28	68.04
TOTAL REVENUES		5,258,307.00		3,577,704.72		227,663.96		1,680,602.28	68.04

Expenditures									
Dept 100.000 - GOVERNMENT SERVICES									
101-100.000-708.000	PROPERTY & LIABILITY INSURANC	45,000.00		56,347.00		51,996.00		(11,347.00)	125.22
101-100.000-710.000	UNEMPLOYMENT INSURANCE	50.00		0.00		0.00		50.00	0.00
101-100.000-712.000	WORKER'S COMP INSURANCE	7,000.00		6,500.00		0.00		500.00	92.86
101-100.000-713.000	MERS CITY CONTRIBUTIONS	50,000.00		0.00		0.00		50,000.00	0.00
101-100.000-726.000	OFFICE SUPPLIES	6,000.00		208.87		203.57		5,791.13	3.48
101-100.000-732.000	CODE ENFORCEMENT	3,000.00		560.00		310.00		2,440.00	18.67
101-100.000-802.000	TAX TRIBUNAL RETURNS	2,000.00		0.00		0.00		2,000.00	0.00

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PERIOD ENDING 09/30/2024

Item 8D.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	MONTH 09/30/2024 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
101-100.000-803.000	MEMBERSHIPS & MEETINGS	6,000.00		2,830.06		542.06		3,169.94	47.17
101-100.000-804.000	BUILDING TRADE INSPECTION	56,250.00		14,951.04		14,951.04		41,298.96	26.58
101-100.000-805.000	CABLE TELEVISION	58,500.00		19,978.95		11,440.65		38,521.05	34.15
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	25,000.00		6,259.88		2,584.88		18,740.12	25.04
101-100.000-810.000	AUDITING & ACCOUNTING	40,000.00		18,632.04		18,632.04		21,367.96	46.58
101-100.000-822.000	TRAINING	7,000.00		510.34		510.34		6,489.66	7.29
101-100.000-832.000	CITIZEN COMMUNICATION/PR	5,000.00		81.00		81.00		4,919.00	1.62
101-100.000-840.000	LIBRARY PAYMENT	185,000.00		0.00		0.00		185,000.00	0.00
101-100.000-848.000	GOVERNMENT OPERATIONS	32,500.00		7,702.70		1,490.71		24,797.30	23.70
101-100.000-848.001	TECHNOLOGY	65,000.00		18,207.52		1,833.94		46,792.48	28.01
101-100.000-850.000	TELEPHONE EXPENDITURES	15,000.00		1,812.75		1,238.95		13,187.25	12.09
101-100.000-860.000	VEHICLE EXPENSE	5,000.00		639.60		125.00		4,360.40	12.79
101-100.000-880.000	CDBG EXPENDITURES	2,000.00		0.00		0.00		2,000.00	0.00
101-100.000-882.000	PLANNING/CONSULTING FEES	10,000.00		0.00		0.00		10,000.00	0.00
101-100.000-900.000	PRINTING/PUBLICATION COSTS	11,000.00		1,995.71		1,995.71		9,004.29	18.14
101-100.000-901.000	POSTAGE FEES	6,000.00		2,136.01		1,107.84		3,863.99	35.60
101-100.000-955.000	MISCELLANEOUS EXPENDITURES	10,000.00		6,935.67		0.00		3,064.33	69.36
Total Dept 100.000 - GOVERNMENT SERVICES		652,300.00		166,289.14		109,043.73		486,010.86	25.49
Dept 101.000 - ADMINISTRATION									
101-101.000-701.000	SALARIES FULL-TIME	453,440.00		65,436.58		16,521.42		388,003.42	14.43
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	294,150.00		68,620.82		20,519.86		225,529.18	23.33
101-101.000-717.000	CODE ENFORCEMENT LEGAL	20,000.00		4,745.00		2,990.00		15,255.00	23.73
101-101.000-718.000	ELECTIONS	50,000.00		14,639.53		2,641.86		35,360.47	29.28
101-101.000-719.000	OFFICIALS EXPENSE	5,000.00		3,717.63		2,116.63		1,282.37	74.35
101-101.000-721.000	DATA PROCESING & ASSESSMENTS	37,800.00		0.00		0.00		37,800.00	0.00
101-101.000-722.000	LEGAL SERVICES	55,000.00		11,805.00		8,005.00		43,195.00	21.46
101-101.000-723.000	BOARD OF REVIEW	600.00		0.00		0.00		600.00	0.00
101-101.000-803.000	MEMBERSHIPS & MEETINGS	2,000.00		0.00		0.00		2,000.00	0.00
101-101.000-955.000	MISCELLANEOUS EXPENDITURES	9,000.00		0.00		0.00		9,000.00	0.00
Total Dept 101.000 - ADMINISTRATION		926,990.00		168,964.56		52,794.77		758,025.44	18.23
Dept 201.000 - BUILDING & GROUNDS									
101-201.000-702.000	SALARIES PART-TIME	30,000.00		7,516.38		2,614.42		22,483.62	25.05
101-201.000-703.000	EMPLOYEE TAXES & BENEFITS	0.00		(3,628.88)		0.00		3,628.88	100.00
101-201.000-920.000	UTILITIES	60,000.00		25,942.82		18,279.64		34,057.18	43.24
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	40,000.00		8,314.67		4,731.67		31,685.33	20.79
101-201.000-930.001	BUILDING - GRANTS	5,359.00		0.00		0.00		5,359.00	0.00
101-201.000-936.000	EQUIPMENT MAINTENANCE	7,500.00		0.00		0.00		7,500.00	0.00
101-201.000-938.000	PARKING LOT & GROUNDS	5,000.00		0.00		0.00		5,000.00	0.00
101-201.000-970.000	CAPITAL EXPENDITURE	6,000.00		6,030.09		1,100.00		(30.09)	100.50
Total Dept 201.000 - BUILDING & GROUNDS		153,859.00		44,175.08		26,725.73		109,683.92	28.71
Dept 301.000 - PUBLIC SAFETY									
101-301.000-701.000	SALARIES FULL-TIME	1,050,000.00		134,465.80		34,057.21		915,534.20	12.81
101-301.000-702.000	SALARIES PART-TIME	50,000.00		15,775.69		4,101.03		34,224.31	31.55
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	690,000.00		114,287.35		32,068.30		575,712.65	16.56
101-301.000-704.000	SALARIES-OVERTIME	40,000.00		12,954.20		1,768.24		27,045.80	32.39
101-301.000-708.000	PROPERTY & LIABILITY INSURANC	26,106.00		37,255.83		29,054.00		(11,149.83)	142.71
101-301.000-710.000	UNEMPLOYMENT INSURANCE	100.00		0.00		0.00		100.00	0.00

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PERIOD ENDING 09/30/2024

Item 8D.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDGT USED
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	MONTH 09/30/2024	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND									
Expenditures									
101-301.000-712.000	WORKER'S COMP INSURANCE	10,000.00		13,227.00		0.00		(3,227.00)	132.27
101-301.000-726.000	OFFICE SUPPLIES	4,000.00		2,353.70		901.59		1,646.30	58.84
101-301.000-727.000	ROAD SUPPLIES	2,500.00		240.18		177.10		2,259.82	9.61
101-301.000-728.000	EVIDENCE SUPPLIES	1,000.00		0.00		0.00		1,000.00	0.00
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	1,500.00		262.85		82.29		1,237.15	17.52
101-301.000-731.000	PUBLICATIONS/DOCUMENT REDUCIN	500.00		0.00		0.00		500.00	0.00
101-301.000-803.000	MEMBERSHIPS & MEETINGS	5,500.00		227.95		0.00		5,272.05	4.14
101-301.000-821.000	POLICE RESERVES	500.00		61.94		0.00		438.06	12.39
101-301.000-822.000	TRAINING	15,500.00		4,022.82		1,253.47		11,477.18	25.95
101-301.000-823.000	FIREARMS TRAINING	9,000.00		867.83		0.00		8,132.17	9.64
101-301.000-825.000	ANIMAL CONTROL	200.00		170.17		0.00		29.83	85.09
101-301.000-826.000	COMMUNITY POLICING	1,100.00		(18.89)		0.00		1,118.89	(1.72)
101-301.000-827.000	302 TRAINING FUNDS EXPENDITURES	2,000.00		0.00		0.00		2,000.00	0.00
101-301.000-828.000	FIRE SERVICE/DISPATCH CONTRACT	782,150.00		170,995.00		0.00		611,155.00	21.86
101-301.000-829.000	POLICE UNIFORMS & CLEANING	15,000.00		0.00		0.00		15,000.00	0.00
101-301.000-837.000	STATE OF MI LEIN USE	3,000.00		0.00		0.00		3,000.00	0.00
101-301.000-848.001	TECHNOLOGY	21,900.00		12,551.32		7,548.00		9,348.68	57.31
101-301.000-850.000	TELEPHONE EXPENDITURES	11,000.00		1,358.24		548.95		9,641.76	12.35
101-301.000-851.000	RADIO COMMUNICATIONS	13,500.00		500.00		0.00		13,000.00	3.70
101-301.000-860.000	VEHICLE EXPENSE	47,000.00		15,447.56		11,608.75		31,552.44	32.87
101-301.000-970.000	CAPITAL EXPENDITURE	13,500.00		0.00		0.00		13,500.00	0.00
Total Dept 301.000 - PUBLIC SAFETY		2,816,556.00		537,006.54		123,168.93		2,279,549.46	19.07
Dept 401.000 - PUBLIC SERVICE									
101-401.000-703.000	EMPLOYEE TAXES & BENEFITS	20,000.00		1,108.10		0.00		18,891.90	5.54
101-401.000-860.000	VEHICLE EXPENSE	0.00		964.32		0.00		(964.32)	100.00
101-401.000-890.000	PARK MAINTENANCE	2,000.00		0.00		0.00		2,000.00	0.00
101-401.000-891.000	TREE MAINTENANCE	10,000.00		0.00		0.00		10,000.00	0.00
101-401.000-892.000	SIDEWALK MAINTENANCE	0.00		100.00		0.00		(100.00)	100.00
101-401.000-920.000	UTILITIES	25,000.00		1,588.70		224.59		23,411.30	6.35
101-401.000-921.000	CONTRACTUAL SERVICES	145,000.00		10,750.74		10,750.73		134,249.26	7.41
101-401.000-936.000	EQUIPMENT MAINTENANCE	4,000.00		379.80		0.00		3,620.20	9.50
101-401.000-970.000	CAPITAL EXPENDITURE	58,500.00		0.00		0.00		58,500.00	0.00
Total Dept 401.000 - PUBLIC SERVICE		264,500.00		14,891.66		10,975.32		249,608.34	5.63
Dept 501.000 - LEAF COLLECTION									
101-501.000-955.000	MISCELLANEOUS EXPENDITURES	1,000.00		0.00		0.00		1,000.00	0.00
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	7,000.00		0.00		0.00		7,000.00	0.00
Total Dept 501.000 - LEAF COLLECTION		8,000.00		0.00		0.00		8,000.00	0.00
Dept 502.000									
101-502.000-801.001	SOCRRA	401,525.00		83,396.16		33,895.14		318,128.84	20.77
Total Dept 502.000		401,525.00		83,396.16		33,895.14		318,128.84	20.77
Dept 601.000 - RECREATION									
101-601.000-712.000	WORKER'S COMP INSURANCE	0.00		750.00		0.00		(750.00)	100.00
101-601.000-806.000	ADULT PROGRAMS	5,000.00		94.94		94.94		4,905.06	1.90
101-601.000-807.000	BUS TRANSPORTATION	1,000.00		0.00		0.00		1,000.00	0.00

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Item 8D.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	MONTH 09/30/2024	INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 101 - GENERAL FUND									
Expenditures									
101-601.000-811.000	SENIOR ACTIVITIES	5,000.00		0.00		0.00		5,000.00	0.00
101-601.000-812.000	COMMUNITY EVENTS	5,000.00		74.70		74.70		4,925.30	1.49
101-601.000-813.000	CHILDREN/YOUTH ACTIVITIES	5,000.00		0.00		0.00		5,000.00	0.00
101-601.000-815.000	COMMUNITY GARDEN	500.00		0.00		0.00		500.00	0.00
101-601.000-843.000	DOG PARK EXPENSES	250.00		0.00		0.00		250.00	0.00
101-601.000-884.000	CONCERTS IN THE PARK	750.00		0.00		0.00		750.00	0.00
Total Dept 601.000 - RECREATION		22,500.00		919.64		169.64		21,580.36	4.09
TOTAL EXPENDITURES		5,246,230.00		1,015,642.78		356,773.26		4,230,587.22	19.36
Fund 101 - GENERAL FUND:									
TOTAL REVENUES		5,258,307.00		3,577,704.72		227,663.96		1,680,602.28	68.04
TOTAL EXPENDITURES		5,246,230.00		1,015,642.78		356,773.26		4,230,587.22	19.36
NET OF REVENUES & EXPENDITURES		12,077.00		2,562,061.94		(129,109.30)		(2,549,984.94)	21,214.3

PERIOD ENDING 09/30/2024

Item 8D.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	MONTH 09/30/2024	INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 202 - MAJOR ROAD FUND									
Revenues									
Dept 702.000									
202-702.000-574.000	STATE SHARED REVENUES	410,000.00		40,085.42		40,085.42		369,914.58	9.78
Total Dept 702.000		410,000.00		40,085.42		40,085.42		369,914.58	9.78
TOTAL REVENUES		410,000.00		40,085.42		40,085.42		369,914.58	9.78
Expenditures									
Dept 702.000									
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	5,000.00		216.57		58.90		4,783.43	4.33
202-702.000-705.000	SALARIES-ADMIN	6,500.00		977.00		244.25		5,523.00	15.03
202-702.000-810.000	AUDITING & ACCOUNTING	3,700.00		4,434.34		0.00		(734.34)	119.85
202-702.000-856.000	ADMINISTRATION & ENGINEERING	4,000.00		330.00		330.00		3,670.00	8.25
202-702.000-861.000	ROAD MAINTENANCE	10,000.00		1,439.34		142.10		8,560.66	14.39
202-702.000-862.000	ROADSIDE MAINTENANCE	1,000.00		0.00		0.00		1,000.00	0.00
202-702.000-864.000	TRAFFIC CONTROLS	30,000.00		932.75		932.75		29,067.25	3.11
202-702.000-866.000	SNOW & ICE REMOVAL	5,500.00		0.00		0.00		5,500.00	0.00
202-702.000-867.000	EQUIPMENT RENTAL	5,000.00		0.00		0.00		5,000.00	0.00
202-702.000-870.000	FORESTRY	30,000.00		0.00		0.00		30,000.00	0.00
202-702.000-921.000	CONTRACTUAL SERVICES	70,000.00		5,550.43		5,550.43		64,449.57	7.93
202-702.000-999.203	TRANSFER OUT TO LOCAL ROADS	102,500.00		0.00		0.00		102,500.00	0.00
Total Dept 702.000		273,200.00		13,880.43		7,258.43		259,319.57	5.08
TOTAL EXPENDITURES		273,200.00		13,880.43		7,258.43		259,319.57	5.08
Fund 202 - MAJOR ROAD FUND:									
TOTAL REVENUES		410,000.00		40,085.42		40,085.42		369,914.58	9.78
TOTAL EXPENDITURES		273,200.00		13,880.43		7,258.43		259,319.57	5.08
NET OF REVENUES & EXPENDITURES		136,800.00		26,204.99		32,826.99		110,595.01	19.16

PERIOD ENDING 09/30/2024

Item 8D.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	MONTH 09/30/2024	INCREASE (DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 203 - LOCAL ROAD FUND									
Revenues									
Dept 703.000									
203-703.000-574.000	STATE SHARED REVENUES	190,000.00		18,744.80		18,744.80		171,255.20	9.87
203-703.000-690.202	TRANSFER IN FROM MAJOR ROADS	102,500.00		0.00		0.00		102,500.00	0.00
Total Dept 703.000		292,500.00		18,744.80		18,744.80		273,755.20	6.41
TOTAL REVENUES		292,500.00		18,744.80		18,744.80		273,755.20	6.41
Expenditures									
Dept 703.000									
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	14,000.00		216.57		58.90		13,783.43	1.55
203-703.000-705.000	SALARIES-ADMIN	6,500.00		977.00		244.25		5,523.00	15.03
203-703.000-810.000	AUDITING & ACCOUNTING	3,700.00		0.00		0.00		3,700.00	0.00
203-703.000-861.000	ROAD MAINTENANCE	20,000.00		1,439.34		142.10		18,560.66	7.20
203-703.000-862.000	ROADSIDE MAINTENANCE	5,000.00		0.00		0.00		5,000.00	0.00
203-703.000-864.000	TRAFFIC CONTROLS	10,000.00		217.88		217.89		9,782.12	2.18
203-703.000-866.000	SNOW & ICE REMOVAL	5,500.00		0.00		0.00		5,500.00	0.00
203-703.000-867.000	EQUIPMENT RENTAL	2,000.00		0.00		0.00		2,000.00	0.00
203-703.000-868.000	NON-MOTOR FACILITIES	5,000.00		0.00		0.00		5,000.00	0.00
203-703.000-870.000	FORESTRY	30,000.00		0.00		0.00		30,000.00	0.00
203-703.000-921.000	CONTRACTUAL SERVICES	79,000.00		5,550.43		5,550.43		73,449.57	7.03
Total Dept 703.000		180,700.00		8,401.22		6,213.57		172,298.78	4.65
TOTAL EXPENDITURES		180,700.00		8,401.22		6,213.57		172,298.78	4.65
Fund 203 - LOCAL ROAD FUND:									
TOTAL REVENUES		292,500.00		18,744.80		18,744.80		273,755.20	6.41
TOTAL EXPENDITURES		180,700.00		8,401.22		6,213.57		172,298.78	4.65
NET OF REVENUES & EXPENDITURES		111,800.00		10,343.58		12,531.23		101,456.42	9.25

PERIOD ENDING 09/30/2024

Item 8D.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	MONTH 09/30/2024	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 258 - CAPITAL ACQUISITION FUND									
Revenues									
Dept 000.000									
258-000.000-446.000	INVESTMENT INTEREST	0.00		178.92		57.14		(178.92)	100.00
Total Dept 000.000		0.00		178.92		57.14		(178.92)	100.00
TOTAL REVENUES		0.00		178.92		57.14		(178.92)	100.00
Fund 258 - CAPITAL ACQUISITION FUND:									
TOTAL REVENUES		0.00		178.92		57.14		(178.92)	100.00
TOTAL EXPENDITURES		0.00		0.00		0.00		0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00		178.92		57.14		(178.92)	100.00

PERIOD ENDING 09/30/2024

Item 8D.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	MONTH 09/30/2024	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 397 - ROAD MILLAGE BOND FUND									
Revenues									
Dept 000.000									
397-000.000-403.000	ROAD BOND DEBT TAXES	0.00		628,209.87		27,633.49		(628,209.87)	100.00
397-000.000-446.000	INVESTMENT INTEREST	0.00		1,011.99		325.16		(1,011.99)	100.00
397-000.000-510.983	SPECIAL ASSESSMENT-ROAD BOND	590,000.00		0.00		0.00		590,000.00	0.00
Total Dept 000.000		590,000.00		629,221.86		27,958.65		(39,221.86)	106.65
TOTAL REVENUES		590,000.00		629,221.86		27,958.65		(39,221.86)	106.65
Expenditures									
Dept 000.000									
397-000.000-720.000	INTEREST EXPENSE	183,000.00		0.00		0.00		183,000.00	0.00
397-000.000-905.000	BOND PRINCIPAL PAYMENTS	405,000.00		0.00		0.00		405,000.00	0.00
Total Dept 000.000		588,000.00		0.00		0.00		588,000.00	0.00
TOTAL EXPENDITURES		588,000.00		0.00		0.00		588,000.00	0.00
Fund 397 - ROAD MILLAGE BOND FUND:									
TOTAL REVENUES		590,000.00		629,221.86		27,958.65		(39,221.86)	106.65
TOTAL EXPENDITURES		588,000.00		0.00		0.00		588,000.00	0.00
NET OF REVENUES & EXPENDITURES		2,000.00		629,221.86		27,958.65		(627,221.86)	31,461.0

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PERIOD ENDING 09/30/2024

Item 8D.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	MONTH 09/30/2024 INCREASE	(DECREASE)	NORMAL	(ABNORMAL) BALANCE	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY									
Revenues									
Dept 000.000									
494-000.000-407.000	TIFA-CAPTURE TAXES	410,000.00		397,090.05		19,425.35		12,909.95	96.85
494-000.000-410.000	TAX COLLECTED OTHER	37,488.00		33,613.36		3,954.99		3,874.64	89.66
494-000.000-415.000	MISCELLANEOUS REVENUE	23,000.00		0.00		0.00		23,000.00	0.00
494-000.000-446.000	INVESTMENT INTEREST	40,000.00		9,977.76		3,188.99		30,022.24	24.94
494-000.000-614.000	MUSIC FEST	0.00		13,992.46		2,432.00		(13,992.46)	100.00
Total Dept 000.000		510,488.00		454,673.63		29,001.33		55,814.37	89.07
TOTAL REVENUES		510,488.00		454,673.63		29,001.33		55,814.37	89.07
Expenditures									
Dept 000.000									
494-000.000-701.000	SALARIES FULL-TIME	180,000.00		20,380.00		5,095.00		159,620.00	11.32
494-000.000-702.000	SALARIES PART-TIME	5,000.00		0.00		0.00		5,000.00	0.00
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	65,000.00		9,209.72		2,302.80		55,790.28	14.17
494-000.000-722.000	LEGAL SERVICES	900.00		0.00		0.00		900.00	0.00
494-000.000-726.000	OFFICE SUPPLIES	3,755.00		163.89		0.00		3,591.11	4.36
494-000.000-802.000	TAX TRIBUNAL RETURNS	2,000.00		0.00		0.00		2,000.00	0.00
494-000.000-810.000	AUDITING & ACCOUNTING	800.00		1,762.07		1,762.07		(962.07)	220.26
494-000.000-822.000	TRAINING/MEMBERSHIP	7,125.00		0.00		0.00		7,125.00	0.00
494-000.000-844.000	MAIN STREET PROGRAM	18,500.00		25,182.15		3,960.20		(6,682.15)	136.12
494-000.000-845.000	STREETSCAPING	19,000.00		8,668.38		8,668.38		10,331.62	45.62
494-000.000-882.000	PLANNING/CONSULTING FEES	15,300.00		8,681.50		8,681.50		6,618.50	56.74
494-000.000-900.000	PRINTING/PUBLICATION COSTS	2,000.00		0.00		0.00		2,000.00	0.00
494-000.000-901.000	POSTAGE FEES	200.00		0.00		0.00		200.00	0.00
494-000.000-933.000	REPAIRS & MAINTENANCE	503,980.00		16,425.56		10,410.56		487,554.44	3.26
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	23,457.00		0.00		0.00		23,457.00	0.00
494-000.000-968.001	DEPRECIATION INFRASTRUCTURE	30,000.00		0.00		0.00		30,000.00	0.00
494-000.000-971.000	SIGN GRANT PROGRAM	10,000.00		0.00		0.00		10,000.00	0.00
494-000.000-971.001	FACADE GRANT PROGRAM	20,000.00		0.00		0.00		20,000.00	0.00
Total Dept 000.000		907,017.00		90,473.27		40,880.51		816,543.73	9.97
TOTAL EXPENDITURES		907,017.00		90,473.27		40,880.51		816,543.73	9.97
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY:									
TOTAL REVENUES		510,488.00		454,673.63		29,001.33		55,814.37	89.07
TOTAL EXPENDITURES		907,017.00		90,473.27		40,880.51		816,543.73	9.97
NET OF REVENUES & EXPENDITURES		(396,529.00)		364,200.36		(11,879.18)		(760,729.36)	91.85

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PERIOD ENDING 09/30/2024

Item 8D.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BGDGT USED
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	MONTH 09/30/2024 INCREASE	(DECREASE)	NORMAL	(ABNORMAL)	
Fund 592 - WATER & SEWER FUND									
Revenues									
Dept 536.000 - WATER DEPARTMENT									
592-536.000-415.000	MISCELLANEOUS REVENUES	20,000.00		12,471.29		8,912.29		7,528.71	62.36
592-536.000-640.000	WATER SERVICE	770,000.00		190,937.02		67,756.09		579,062.98	24.80
592-536.000-640.001	BOND REVENUE	229,000.00		56,945.40		18,874.80		172,054.60	24.87
592-536.000-641.000	WATER & SEWER PENALTIES	25,000.00		7,802.39		5,941.81		17,197.61	31.21
592-536.000-642.000	METER CHARGE REVENUE	81,000.00		20,081.47		6,958.79		60,918.53	24.79
592-536.000-665.000	INVESTMENT INTEREST	10,000.00		7,743.43		2,478.64		2,256.57	77.43
Total Dept 536.000 - WATER DEPARTMENT		1,135,000.00		295,981.00		110,922.42		839,019.00	26.08
Dept 537.000 - SEWER DEPARTMENT									
592-537.000-641.000	WATER & SEWER PENALTIES	40,000.00		10,606.97		8,728.65		29,393.03	26.52
592-537.000-645.000	SEWAGE DISPOSAL REVENUE	1,805,000.00		361,002.30		126,311.78		1,443,997.70	20.00
592-537.000-651.000	INDUSTRIAL SURCHARGE	42,000.00		7,762.76		2,242.29		34,237.24	18.48
592-537.000-665.000	INVESTMENT INTEREST	10,000.00		7,743.45		2,478.65		2,256.55	77.43
Total Dept 537.000 - SEWER DEPARTMENT		1,897,000.00		387,115.48		139,761.37		1,509,884.52	20.41
TOTAL REVENUES		3,032,000.00		683,096.48		250,683.79		2,348,903.52	22.53
Expenditures									
Dept 536.000 - WATER DEPARTMENT									
592-536.000-701.000	SALARIES FULL-TIME	49,980.00		7,456.77		1,867.68		42,523.23	14.92
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	140,000.00		13,130.10		2,393.93		126,869.90	9.38
592-536.000-708.000	PROPERTY & LIABILITY INSURANC	8,000.00		10,576.33		9,243.00		(2,576.33)	132.20
592-536.000-803.000	MEMBERSHIPS & MEETINGS	2,500.00		0.00		0.00		2,500.00	0.00
592-536.000-810.000	AUDITING & ACCOUNTING	3,700.00		984.67		1,762.07		2,715.33	26.61
592-536.000-856.000	ADMINISTRATION & ENGINEERING	10,000.00		0.00		0.00		10,000.00	0.00
592-536.000-860.000	VEHICLE EXPENSE	0.00		102.33		0.00		(102.33)	100.00
592-536.000-875.000	PENSION EXPENSE	25,000.00		0.00		0.00		25,000.00	0.00
592-536.000-900.000	PRINTING/PUBLICATION COSTS	2,500.00		0.00		0.00		2,500.00	0.00
592-536.000-902.000	BILLING SERVICES	10,000.00		3,398.64		1,384.88		6,601.36	33.99
592-536.000-921.000	CONTRACTUAL SERVICES	78,000.00		23,699.69		6,536.94		54,300.31	30.38
592-536.000-935.000	EQUIPMENT REPLACEMENT	2,500.00		0.00		0.00		2,500.00	0.00
592-536.000-937.000	WATER SYSTEM MAINTENANCE	70,000.00		6,838.86		6,568.76		63,161.14	9.77
592-536.000-940.000	RENT & UTILITIES WATER & SEWE	5,000.00		0.00		0.00		5,000.00	0.00
592-536.000-944.000	WATER PURCHASES	360,000.00		51,202.20		24,714.75		308,797.80	14.22
592-536.000-970.000	CAPITAL EXPENDITURE	13,000.00		0.00		0.00		13,000.00	0.00
592-536.000-974.000	WATER MAIN PROJECT	300,000.00		59,128.73		21,024.33		240,871.27	19.71
Total Dept 536.000 - WATER DEPARTMENT		1,080,180.00		176,518.32		75,496.34		903,661.68	16.34
Dept 536.500 - WATER DEPARTMENT									
592-536.500-970.000	CAPITAL FIRE HYDRANTS	0.00		(10.00)		0.00		10.00	100.00
Total Dept 536.500 - WATER DEPARTMENT		0.00		(10.00)		0.00		10.00	100.00
Dept 537.000 - SEWER DEPARTMENT									
592-537.000-701.000	SALARIES FULL-TIME	49,980.00		7,456.77		1,867.68		42,523.23	14.92
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	48,000.00		8,536.98		632.33		39,463.02	17.79
592-537.000-708.000	PROPERTY & LIABILITY INSURANC	8,000.00		10,543.50		9,243.00		(2,543.50)	131.79
592-537.000-720.000	INTEREST EXPENSE	152,200.00		170,283.03		165,058.03		(18,083.03)	111.88

User: JESSICA
DB: Lathrup

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Item 8D.

GL NUMBER	DESCRIPTION	2024-25		YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	09/30/2024 (ABNORMAL)	MONTH 09/30/2024	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 592 - WATER & SEWER FUND									
Expenditures									
592-537.000-725.000	PAYING AGENT FEES	1,500.00		1,650.00		825.00		(150.00)	110.00
592-537.000-810.000	AUDITING & ACCOUNTING	3,700.00		984.67		1,762.07		2,715.33	26.61
592-537.000-856.000	ADMINISTRATION & ENGINEERING	18,000.00		1,740.58		1,740.58		16,259.42	9.67
592-537.000-905.000	BOND PRINCIPAL PAYMENTS	250,000.00		0.00		0.00		250,000.00	0.00
592-537.000-921.000	CONTRACTUAL SERVICES	153,000.00		23,453.75		6,291.03		129,546.25	15.33
592-537.000-939.000	SEWER SYSTEM MAINTENANCE	100,000.00		32,979.15		32,577.78		67,020.85	32.98
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	1,058,000.00		135,465.89		88,138.16		922,534.11	12.80
592-537.000-945.000	RETENTION TANK-UTIL ELEC	20,000.00		0.00		0.00		20,000.00	0.00
592-537.000-946.000	RETENTION TANK UTIL-WATER	20,000.00		0.00		0.00		20,000.00	0.00
592-537.000-947.000	RETENTION TANK UTIL-GAS	1,200.00		32.00		16.00		1,168.00	2.67
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	2,500.00		368.55		122.85		2,131.45	14.74
592-537.000-949.000	RETENTION TAN GENERATOR FUEL	500.00		0.00		0.00		500.00	0.00
592-537.000-951.000	RETENTION TANK BUILDING/EQUIP	6,000.00		0.00		0.00		6,000.00	0.00
592-537.000-953.000	RETENTION TANK EXCESS LIABIL	9,100.00		1,513.00		0.00		7,587.00	16.63
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	20,000.00		0.00		0.00		20,000.00	0.00
592-537.000-970.000	CAPITAL EXPENDITURE	13,000.00		0.00		0.00		13,000.00	0.00
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	15,000.00		1,064.00		532.00		13,936.00	7.09
Total Dept 537.000 - SEWER DEPARTMENT		1,949,680.00		396,071.87		308,806.51		1,553,608.13	20.31
TOTAL EXPENDITURES		3,029,860.00		572,580.19		384,302.85		2,457,279.81	18.90
Fund 592 - WATER & SEWER FUND:									
TOTAL REVENUES		3,032,000.00		683,096.48		250,683.79		2,348,903.52	22.53
TOTAL EXPENDITURES		3,029,860.00		572,580.19		384,302.85		2,457,279.81	18.90
NET OF REVENUES & EXPENDITURES		2,140.00		110,516.29		(133,619.06)		(108,376.29)	5,164.31
TOTAL REVENUES - ALL FUNDS		10,093,295.00		5,403,705.83		594,195.09		4,689,589.17	53.54
TOTAL EXPENDITURES - ALL FUNDS		10,225,007.00		1,700,977.89		795,428.62		8,524,029.11	16.64
NET OF REVENUES & EXPENDITURES		(131,712.00)		3,702,727.94		(201,233.53)		(3,834,439.94)	2,811.23

BUDGET REPORT (REVENUES VERSUS EXPENDITURES) FOR MONTH ENDED SEPTEMBER 30, 2024

	<u>Revenues Through 9/30/2024</u>	<u>Expenses Through 9/30/2024</u>	<u>Revenues Over (Under) Expenses</u>
101-GENERAL FUND	3,577,705	1,015,643	2,562,062
202-MAJOR STREET FUND	40,085	13,880	26,205
203-LOCAL STREET FUND	18,745	8,401	10,344
258-CAPITAL ACQUISITION FUND	179		- 179
397-ROADS MILLAGE BOND FUND	629,222		- 629,222
494-DOWNTOWN DEVELOPMENT AUTHORITY	454,674	90,473	364,200
592-WATER & SEWER FUND	683,096	572,580	110,516
GRAND TOTAL ALL FUNDS	<u>5,403,706</u>	<u>1,700,978</u>	<u>3,702,728</u>



LAW OFFICE

BAKER & ELOWSKY, PLLC

41800 WEST ELEVEN MILE ROAD, SUITE 215
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Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

JENNIFER H. ELOWSKY

sbaker@bakerelowsky.com

Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

October 17, 2024

Via Email

Mike Greene
City Administrator

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Re: Legal Department Billing for September 1 through September 30, 2024


Dear Mr. Greene:

The following is our law firm's billing to the City of Lathrup Village for the month of September 2024:

1. General Retainer	\$2,500.00
2. Special Legal Services	\$3,120.00
3. Downtown Development Authority	\$
4. Project Reimbursement	\$
5. Prosecution/Code Enforcement	<u>\$1,495.00</u>
	\$7,115.00

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Leann K. Kimberlin

Enclosures



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BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
NOVI, MICHIGAN 48375
Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

October 17, 2024

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 1818
Invoice Period: 09-01-2024 - 09-30-2024

RE: General Retainer

Time Details

Date	Professional	Description	Hours	Amount
09-06-2024	LKK	Receipt and review correspondence from City Administrator concerning 09/09/2024 study session.	0.25	No Charge
09-09-2024	LKK	Exchange correspondence with City Administrator concerning scheduling special council meeting.	0.25	No Charge
09-10-2024	LKK	Exchange correspondence with City Administrator concerning special council meeting.	0.25	No Charge
09-11-2024	LKK	Receipt and review correspondence from City Administrator concerning special council meeting agenda.	0.25	No Charge
09-12-2024	LKK	Exchange correspondence and provide information to Clerk re: FOIA requirements.	0.25	No Charge
09-13-2024	LKK	Receipt and review correspondence from City Administrator concerning citizen complaints.	0.25	No Charge
09-16-2024	LKK	Receipt and review correspondence from DDA Director re encroachment license application 28001 Southfield Road; draft response re: same.	0.25	No Charge
09-16-2024	LKK	Exchange correspondence with City Administrator concerning special council meeting and language for agenda and motion for closed session OMA exception.	0.25	No Charge
09-16-2024	LKK	Receipt and review correspondence from City Administrator concerning council member questions re: special meeting and entry into closed session; draft response re: same.	0.50	No Charge
09-17-2024	LKK	Phone call with City Council Member re: special meeting and entry into closed session.	0.25	No Charge

We appreciate your business

Page 1 of 3

Date	Professional	Description	Hours	Amount
09-17-2024	LKK	Receipt and review correspondence from City Clerk concerning Election Commission meeting.	0.25	No Charge
09-17-2024	LKK	Receipt and review correspondence from Mayor Pro Tem concerning water back billing correspondence.	0.25	No Charge
09-17-2024	LKK	Exchange correspondence with City Administrator concerning Open Meeting Act requirements for in person appearance at City Council meeting.	0.25	No Charge
09-17-2024	LKK	Receipt and review email correspondence from City Clerk re: Election Commission meeting.	0.25	No Charge
09-18-2024	LKK	Receipt and review correspondence from City DDA Director; draft response re: encroachment licenses.	0.25	No Charge
09-18-2024	LKK	Exchange correspondence with City Administrator re: regular Council meeting closed session language for union negotiations.	0.25	No Charge
09-19-2024	LKK	Review correspondence from A. Colson concerning Encroachment License Application; review file materials and draft response re: same.	0.50	No Charge
09-19-2024	LKK	Email correspondence to Mayor and Mayor Pro Tem re: petition for writ of mandamus.	0.25	No Charge
09-19-2024	LKK	Receipt and review email correspondence from Mayor and City Administrator re: dissemination of information to all Council members.	0.25	No Charge
09-20-2024	LKK	Receipt and review email correspondence from City Administrator re: 09/23 City Council Study Session and Meeting.	0.25	No Charge
09-20-2024	LKK	Phone call with Mayor Pro Tem concerning litigation issues.	0.25	No Charge
09-23-2024	LKK	Preparation for and attendance at Study Session and City Council meeting.	4.50	No Charge
09-25-2024	LKK	Receipt and review Encroachment License for 27680 Lathrup Blvd.; exchange correspondence with City Administrator re: same.	0.25	No Charge
09-25-2024	LKK	Receipt and review email correspondence from City Administrator concerning monitoring and regulation of content and comments on City social media sites.	0.25	No Charge
09-26-2024	LKK	Draft email correspondence to City Administrator and research concerning regulation of content and comments on City social media sites.	1.00	No Charge
09-27-2024	LKK	Exchange correspondence with City Administrator concerning council member resignation and procedure to fill vacancies.	0.50	No Charge
09-30-2024	LKK	Exchange correspondence with City Clerk re: Election Commission meeting agenda.	0.25	No Charge
09-30-2024	LKK	Services Rendered		2,500.00

We appreciate your business

Date	Professional	Description	Hours	Amount
09-30-2024	LKK	Receipt and review correspondence from Mayor Pro Tem concerning sidewalk and liquor control issues; research and draft response re: same.	0.75	No Charge
			Total	2,500.00

Time Summary

Professional	Hours	Amount
Leann Kimberlin	13.25	2,500.00
Total		2,500.00

Total for this Invoice 2,500.00



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
NOVI, MICHIGAN 48375
Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

October 17, 2024

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 1819
Invoice Period: 09-01-2024 - 09-30-2024

RE: Prosecution/Code Enforcement

Time Details

Date	Professional	Description	Hours	Amount
09-03-2024	LKK	Conduct telephone pre-trial conference, prepare plea offer and draft correspondence to defense attorney and Court with same re: 24LV01285A.	0.50	65.00
09-03-2024	LKK	Receipt and review docket for September 11, 2024; draft correspondence to police clerk for file materials	0.50	65.00
09-04-2024	LKK	Review of file materials and Notices to Appear for 09/18/2024 docket & 09/11/2024 add-on and correspondence to Police Clerk concerning records re: 24LV00116A; 24LV00451A; 24LV01509A; 24LV01574ABC.	1.00	130.00
09-06-2024	LKK	Exchange correspondence with retained defense attorney re: 24LV01285A.	0.25	32.50
09-09-2024	LKK	Receipt and review final docket for September 11, 2024;	0.25	32.50
09-09-2024	LKK	Receipt, review and respond to correspondence from defense attorney re 24LV01574 A/B/C	0.25	32.50
09-09-2024	LKK	Receipt, review and respond to correspondence from Oakland County Prosecutor re 24LV01492	0.25	32.50
09-10-2024	LKK	Receipt and review updated add-on Docket for 09/11/2024; review of file materials and correspondence to Police Clerk concerning records re: 08L132716B; 21LV01403B; 22LV00351A; 24LV01578AF; 22LV02031A.	1.00	130.00
09-10-2024	LKK	Exchange correspondence with appointed defense attorney concerning discovery re: 24LV01574ABC.	0.25	32.50
09-10-2024	LKK	Receipt and review correspondence from 46th District Court administration concerning judicial calendar updates.	0.25	32.50

We appreciate your business

Page 1 of 2

Date	Professional	Description	Hours	Amount
09-11-2024	LKK	Receipt, review and respond to correspondence from defense attorney re 22LV02031A	0.25	32.50
09-11-2024	LKK	Prepare for and appear in 46th District Court for prosecution of pre-trials and formal hearings.	3.00	390.00
09-16-2024	LKK	Receipt and review 46th District Court final docket for 09/18/2024.	0.25	32.50
09-17-2024	LKK	Receipt and review 46th District Court add-on docket for 09/18/2024 and correspondence to Police Clerk concerning records re: 24LV00686AB.	0.25	32.50
09-18-2024	LKK	Prepare for and appear in 46th District Court for prosecution of pre-trials and formal hearings.	2.50	325.00
09-19-2024	LKK	Receipt and review 46th District Court docket for Judge Johnson for 10/09/2024.	0.25	32.50
09-25-2024	LKK	Exchange correspondence with appointed defense attorney concerning discovery re: 24LV00116A	0.25	32.50
09-30-2024	LKK	Receipt and review 46th District Court calendars for January and February 2025 and correspondence to Court Clerk concerning same.	0.25	32.50
			Total	1,495.00

Time Summary

Professional	Hours	Amount
Leann Kimberlin	11.50	1,495.00
Total		1,495.00

Total for this Invoice 1,495.00



LAW OFFICE

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October 17, 2024

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Invoice Number: 1820
Invoice Period: 09-01-2024 - 09-30-2024

RE: Special Legal Services

Time Details

Date	Professional	Description	Hours	Amount
09-09-2024	LKK	Receipt and review correspondence from City Administrator concerning litigation; review file materials and review of complaint re: Oakland County Circuit Court case Kuntz v Lathrup Village, 24-209566-CZ.	2.00	260.00
09-09-2024	LKK	Exchange correspondence with City Clerk concerning meeting for litigation issues.	0.25	32.50
09-10-2024	LKK	Draft language for council closed session to discuss pending litigation and transmit same to City Administrator.	0.25	32.50
09-10-2024	LKK	Research re: answer to complaint re: Oakland County Circuit Court case Kuntz v Lathrup Village, 24-209566-CZ.	0.50	65.00
09-11-2024	LKK	Prepare for and attend meeting with City Clerk concerning election and litigation issues.	2.00	260.00
09-13-2024	LKK	Receipt and review correspondence from City Administrator concerning ballot initiative litigation insurance coverage.	0.25	32.50
09-16-2024	LKK	Receipt and review correspondence from Mayor Pro Tem concerning Kuntz v Lathrup Village ballot proposal litigation; research re: service of process.	0.25	32.50
09-16-2024	LKK	Contact Oakland County Circuit Court to obtain copy of Motion for Emergency Hearing re: election petition litigation and correspondence to City Administrator re: same.	0.25	32.50
09-16-2024	LKK	Correspondence to Oakland County Equalization Department concerning answers to Lathfield MTT appeals Docket # 24-001646, 24-001640 & 24-001634.	0.25	32.50
09-17-2024	LKK	Correspondence to City Administrator transmitting Circuit Court complaint, emergency motion and proof of service and	0.25	32.50

We appreciate your business

Page 1 of 3

Date	Professional	Description	Hours	Amount	Item 8D.
		information concerning service of process of documents re: Kuntz v Lathrup Village, 24-209566-CZ.			
09-17-2024	LKK	Draft Circuit Court Appearance and file with the court; review case register of actions and protocol for Judge Poles motion hearings re: Kunz v Lathrup Village case 24-209566-CZ.	0.50	65.00	
09-17-2024	LKK	Prepare for and attend special City Council meeting and closed session.	2.00	260.00	
09-18-2024	LKK	Receipt and review correspondence from Mayor Pro Tem concerning litigation issues re: Kunz v Lathrup Village case 24-209566-CZ.	0.25	32.50	
09-19-2024	LKK	Receipt and review MTT Order of Default and transmit same to Oakland County Equalization Department concerning Lathfield Partners LLC appeal, Docket # 24-001646.	0.25	32.50	
09-19-2024	LKK	Correspondence to Mayor Pro Tem and Mayor concerning Petition for Writ of Mandamus.	0.25	32.50	
09-19-2024	LKK	Contact Oakland County Circuit Court to obtain copy of Petition for Writ of Mandamus.	0.25	32.50	
09-20-2024	LKK	Draft Answer to Petition for Emergency Hearing and Brief in Support re: Kunz v Lathrup Village case 24-209566-CZ.	6.00	780.00	
09-20-2024	LKK	Exchange email correspondence Judge Poles's clerk concerning Circuit Court motion hearing re: Petition for Writ of Mandamus.	0.25	32.50	
09-20-2024	LKK	Receipt and review exhibit document e-filed by Plaintiffs re: Oakland County Circuit Court initiative petition litigation.	0.25	32.50	
09-23-2024	LKK	Receipt and review Court rejection of exhibit document e-filed by Plaintiffs re: Oakland County Circuit Court initiative petition litigation; receipt and review same document submitted for e-filing with the Court again.	0.25	32.50	
09-23-2024	LKK	Complete draft of Defendants' Answer to emergency motion and petition for mandamus and brief in support; file same with Oakland County Circuit Court and transmit same to City Administrator re: Kuntz v Lathrup Village, 24-209566-CZ.	2.00	260.00	
09-24-2024	LKK	Receipt and review correspondence from Judge Poles' clerk concerning motion hearing on writ of mandamus; draft correspondence to City Administrator re: same.	0.25	32.50	
09-24-2024	LKK	Receipt and review Plaintiffs' filing and Circuit Court rejection of the filing re: Writ of Mandamus litigation.	0.25	32.50	
09-25-2024	LKK	Draft Encroachment License for 28001 Southfield Road; transmit same to City Administrator.	0.50	65.00	
09-25-2024	LKK	Preparation for and attendance at Circuit Court hearing before Judge Poles on Motion for Writ of Mandamus re: Kuntz v Lathrup Village, 24-209566-CZ.	2.50	325.00	

Date	Professional	Description	Hours	Amount
09-25-2024	LKK	Draft Notice of Adoption for DDA Board ordinance amendment; transmit same to City Administrator.	0.50	65.00
09-26-2024	LKK	Exchange correspondence with City Administrator concerning issuance of Circuit Court Opinion re: Kuntz v Lathrup Village, 24-209566-CZ.	0.25	32.50
09-26-2024	LKK	Receipt and review exhibit update filed and rejected by Circuit Court X 2 re: Kuntz v Lathrup Village, 24-209566-CZ.	0.25	32.50
09-27-2024	LKK	Receipt and review Election Commission meeting agenda items.	0.25	32.50
09-30-2024	LKK	Preparation for and attendance at election commission meeting.	0.50	65.00
09-30-2024	LKK	Receipt and review Opinion and Order re: Mandamus; transmit same to City Administrator re: Kuntz v Lathrup Village, 24-209566-CZ.	0.25	32.50
			Total	3,120.00

Time Summary

Professional	Hours	Amount
Leann Kimberlin	24.00	3,120.00
Total		3,120.00

Total for this Invoice 3,120.00



27400 Southfield Rd
 Lathrup Village, MI 48076
 (248) 557 - 2600
 www.lathrupvillage.org

MEMORANDUM

To: LVDDA Board of Directors
 From: Austin Colson, CED/DDA Director
 Date: October 18, 2024
 RE: Department/Director Report

In an effort to provide consistent updates to the DDA Board of Directors, City Administrator, and City Council the following monthly report is submitted for your review.

Upcoming DDA Events

- MSOC AI for Small Businesses Workshop: October 22nd, 8:30am – 11:00am (Location: Waterford)
- Southfield and Lathrup Village Veterans Day Ceremony: November 8th, 11am (Location: Southfield)
- Light Up Michigan First: November 25th, 5:30-8:00pm (Location: Lathrup Village)
- Holiday Business Mixer: December 4th, 4 – 6:00pm (Location: Oak Park)
- Winter Family Night: December 6th, 6-8:00pm (Location: City Hall)
- Business Training - Art of Giving Great Service: February 4th, 9am – 1pm (Location: Oak Park)

Past DDA Events

- Morning Business Mixer: May 14th, 8 -10:00am (Location: Southfield)
- Plant Swap: May 18th, LV Pavilion
- Southfield Road Corridor Clean-up: June 8th
- Juneteenth Celebration: Unity in the Community, June 14th/15th Social Media/Marketing
- Lathrup Village Music Festival: August 10th, Noon-11:00am (Location: Lathrup Village)
- Summer in the Village – Back to School Rally: August 16th, 6 – 8:00pm (Location: Lathrup Village)
- Main Street Oakland County Workshop – Search Engine Optimization: September 24th (Location: Waterford)
- Business Beautification Workshop: September 25th, 5 – 7:00pm (Location: Oak Park)
- Oakland County Board of Directors Training: October 3rd, 6 – 8:00pm (Location: Waterford)
- Oakland County Community Showcase: October 18th, 7:30 – 10:00am (Location: Novi)



27400 Southfield Rd
 Lathrup Village, MI 48076
 (248) 557 - 2600
www.lathrupvillage.org

Business/Property Updates

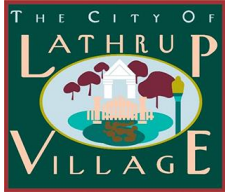
- 26600 Southfield Road (Holbrook Auto) – Interior buildout auto parts store.
- 26780 Southfield Road – Installation of new roof.
- 27000 Southfield Road – Parking lot resurfacing.
- 27651 Southfield Road – Installation of new wall sign.

Infrastructure

- None

Miscellaneous

- Flowers and shrubs ordered from Steinkopf Nursery were installed around the entrances of city hall on September 21st by volunteers.
- Twelve trees from Wildtype Nursery were installed on October 1st and 2nd in Annie Lathrup Park and City Hall grounds.
- Introduced the qualities of living, working, and investing in Lathrup Village at Oakland County Community Showcase.
- The Southfield Veterans Commission is planning to honor any resident of Southfield or Lathrup Village who has served in any branch of the United States Armed Forces during their Veterans Day Ceremony on November 8th at 11:00am. Any veteran who would like to be recognized at the ceremony is requested to email communityrelations@cityofsouthfield.com with their name, branch of service, rank and any other service details or accolades that they would like included. All veteran tribute recognitions received by Monday, November 4, 2024, will be included during the program.



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: October 21, 2024
RE: Request to Approve an Agreement with the City of Ferndale Regarding Use of Southwest Storage Area

Background Brief: This is a yearly agreement between numerous communities and the City of Ferndale to utilize their southwest storage yard as a leaves transfer site.

Previous Action: September 25, 2023 – City Council Approval of previous agreement.

Economic Impact:
\$1,545 fee + \$669.27 O&M cost = \$2,214.27
Budgeted within 101-501-000-978

Recommendation: It is my recommendation to approve the agreement.

Recommended Motion:
Moved by Council Member _____ seconded by Council Member _____
to approve the agreement between the City of Lathrup Village and the City of Ferndale regarding the use of the southwest storage area.

Kelly Garrett Mayor	Bruce Kantor Mayor Pro-Tem	Jalen Jennings Council Member	Dalton Barksdale Council Member	Jason Hammond Council Member
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**AGREEMENT BETWEEN THE CITY OF LATHRUP VILLAGE AND THE CITY OF
FERNDALE REGARDING USE OF SOUTHWEST STORAGE AREA**

This Agreement (the “Agreement”) is made between the City of Lathrup Village (“Lathrup Village”), a Michigan Municipal Corporation with an address at 27400 Southfield Road, Lathrup Village, Michigan 48076 and the City of Ferndale (“Ferndale”), a Michigan Municipal Corporation with an address at 300 E. Nine Mile Road, Ferndale, Michigan 48220.

Pursuant to Article VII, § 28 of the Michigan Constitution of 1963, Ferndale and Lathrup Village enter into this Agreement for the purpose of delineating the obligations and responsibilities regarding the use by Lathrup Village of Ferndale’s Southwest Storage Yard as a transfer site for leaves.

This Agreement, which will provide for efficient and coordinated collection of leaves, is determined to be in the best interests of both Lathrup Village and Ferndale.

NOW THEREFORE, in consideration of the mutual promises, obligations, representations and assurances set forth in this Agreement, the parties agree to the following:

1. Ferndale shall allow Lathrup Village to utilize its Southwest Storage Yard as a transfer site for leaves from October 14, 2024 through December 31, 2024. This Agreement may be extended for additional years upon terms and conditions agreed to by the parties. Any such delivery of leaves by Lathrup Village to the Southwest Storage Yard shall be through the west gate entrance of the storage yard, with any such trucks using Republic Street in Oak Park.
2. Lathrup Village shall pay Ferndale for using the Southwest Storage Yard as a transfer site for leaves the amount of \$1,545 within fourteen (14) days from the execution of this Agreement. Additionally, Lathrup Village shall pay Ferndale the amount that represents the proportionate tonnage between the two communities for labor and equipment costs associated with loading the leaves into the transfer trucks at the Southwest Storage Yard as described in the attached 2017 leaf disposal schedule, which is attached as Exhibit 1 and incorporated by reference into this Agreement. The labor and equipment costs shall be paid by Lathrup Village to Ferndale within thirty (30) days from the end of this Agreement. In the event that Lathrup Village employees work at the Southwest Storage Yard for the loading of leaves to be transferred from the Southwest Storage Yard the payment to Ferndale shall be adjusted on a proportionate basis based on Exhibit 1. In the event that Lathrup Village employees work at the Southwest Storage Yard as discussed above, they shall utilize Lathrup Village equipment only.
3. In order to update the figures in Exhibit 1, Lathrup Village shall be required to report the daily amount of leaves dropped at the Southwest Storage Yard. The estimated yardage of each drop shall be recorded, attached as Exhibit 2 is the log that should be used to keep track of each drop. Failure to submit daily log will result in a penalty of \$100.00 per instance. The total penalty amount will be collected and shall be paid with the labor and equipment costs within thirty (30) days from the end of this Agreement.

4. This Agreement does not, and is not intended to, impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of Lathrup Village or Ferndale.
5. Absent a written waiver, no act, failure or delay by either Lathrup Village or Ferndale to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Lathrup Village or Ferndale shall subsequently affect its right to require strict performance of this Agreement.
6. Nothing contained herein shall be construed to make the employees of either party the employees of the other or to render either party liable for such other party's debts or obligations.
7. If a court of competent jurisdiction finds a term or condition of this Agreement to be illegal or invalid, then the term or condition shall be deemed severed from this Agreement. All other terms, conditions, and provisions of this Agreement shall remain in full force.
8. The section and subsection numbers, captions, and any index to such sections and subsections contained in this Agreement are intended for the convenience of the reader and are not intended to have any substantive meaning. The numbers, captions and indexes shall not be interpreted or be considered as part of this Agreement. Any use of the singular or plural number, any reference to the male, female, or neuter genders, and any possessive or nonpossessive use in this Agreement shall be deemed the appropriate plurality, gender or possession as the context requires.
9. Notices given under this Agreement shall be in writing and shall be personally delivered, sent by express delivery service, certified mail, or first-class U.S. mail postage prepaid, and addressed to the clerk of the respective party. Notice will be deemed given on the date when one of the following first occur: (1) the date of actual receipt; (2) the next business day when notice is sent express delivery services or personal delivery; or (3) three days after mailing first class or certified mail.
10. This Agreement shall be governed, interpreted, and enforced by the laws of the State of Michigan. Except as otherwise required by law or court rule, any action brought to enforce, interpret, or decide any claim arising under or related to this Agreement shall be brought in the 6th Judicial Circuit Court of the State of Michigan and venue is acknowledged as proper in the court set forth above.
11. Any modifications, amendments, recessions, waivers, or releases to this Agreement must be in writing and agreed to by both Lathrup Village and Ferndale. Unless otherwise agreed, the modification, amendment, recession, waiver, or release shall be signed by the same persons who signed this Agreement or other persons as authorized by the Lathrup Village and Ferndale governing bodies.



FERNDALE

Department of Public Works
521 E. Cambourne
Ferndale, MI 48220
248-546-2519
www.ferndalemi.gov

- 12. This Agreement represents the entire Agreement and understanding between Lathrup Village and Ferndale. This Agreement shall supersede all other oral or written Agreements between Lathrup Village and Ferndale respecting this matter. The language of this Agreement shall be construed as a whole according to its fair meaning and shall not be construed strictly for or against any party.
- 13. This Agreement may be executed in two or more counter parts, each of which shall be deemed an original and all of which together shall constitute one in the same instrument. The effective date shall be the date the last party has executed the Agreement.

IN WITNESS WHEREOF, the City of Lathrup Village and the City of Ferndale have caused this Agreement to be signed and executed on its behalf by its respective Mayor, or designee, and City Clerk on the day and year noted below:

City of Lathrup Village,
a Michigan Municipal Corporation

Name: _____

Title: _____

Date: _____

Name: _____

Title: _____

Date: _____

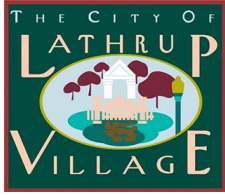
City of Ferndale,
a Michigan Municipal Corporation

Name: _____

Title: _____

Date: _____

Exhibit 1 2017	CITY	PERCENTAGE	TONNAGE
Ferndale	24%		1,235.58
Oak Park	31%		1,595.95
Pleasant Ridge	12%		617.49
Huntington Woods	20%		1,029.65
Lathrup Village	13%		669.27
TOTAL	100%		5,147.94



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: October 21, 2024
RE: Request to Begin the Process of Enacting Public Act 33 of 1951 - Special Assessment for Public Safety & Request to Begin the Process of Placing a Headlee Override on the November 2025 Ballot

Background Brief: During the September 23, 2024, Council meeting, the Finance Review Committee presented their recommendations to the City Council. At the subsequent City Council Study Session on October 7, 2024, the Council discussed the committee's recommendation and there was a consensus to include agenda items at the next available regular Council meeting directing the staff and City Attorney to begin the process of implementing the two recommendations.

The short-term recommendation of enacting Public Act 33 of 1951 – Special Assessment for Public Safety. The long-term recommendation of placing a Headlee Override on the November 2025 ballot.

While these agenda items officially start the process, there will be multiple other steps over the next few months/year, which may include public hearings and Council resolutions before the recommendations are implemented.

Previous Action:
September 23, 2024 – Finance Review Committee Presentation
October 7, 2024 – Study Session Discussion

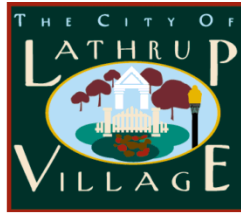
Economic Impact: TBD

Recommendation: It is my recommendation to approve these requests and begin implementing the Finance Review Committee recommendations.

Recommended Motion:
Moved by Council Member _____ seconded by Council Member _____
to begin the process of enacting Public Act 33 of 1951 – Special Assessment for Public Safety.

Moved by Council Member _____ seconded by Council Member _____
to begin the process of placing a Headlee Override on the November 2025 Ballot.

Kelly Garrett Mayor	Bruce Kantor Mayor Pro-Tem	Jalen Jennings Council Member	Dalton Barksdale Council Member	Jason Hammond Council Member
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FINANCIAL REVIEW COMMITTEE

CITY OF LATHRUP VILLAGE
27400 Southfield Road, Lathrup Village, Michigan 48076

RECOMMENDATION TO CITY COUNCIL TO INCREASE AND SUSTAIN GENERAL FUND REVENUE

SEPTEMBER 23, 2024

The Issue:

The Financial Review Committee was formed in early 2024 and tasked with examining how to grow Lathrup Village's General Fund balance and do so in a sustained manner. The City Council established this committee because it has become increasingly difficult to pay for necessary City expenditures with the current revenue collected from the residents and business community. Over the last several fiscal years, the City has been forced to use funds from its General Fund account to fully cover its annual expenses; as a result, the City's General Fund fund balance has decreased from approximately \$1.591M to \$1.242M to \$583K. This is an untenable trend that cannot continue if the City is to remain fiscally stable.

Each year, the City prepares a balanced budget using the best information available at the time. However, as the year progresses, amendments to the original budget are made to cover unplanned expenses (e.g., repairs, equipment replacement, grant matches, consulting services, additional legal services, etc.) and increasing costs. These unexpected expenses ultimately result in reductions from the General Fund's fund balance to cover these costs.

While the City has always been conservative with its expenditures, over the last several years, the City has continually reduced General Fund spending to balance the budget. For example:

- The Recreation Director position was eliminated and the department’s funding was reduced.
- The City stopped transferring money from the General Fund to the Road Funds.
- Necessary equipment expenditures and repairs are continually deferred.
- The Our Town Magazine is no longer published.
- Significant code enforcement, landscaping, streetscaping, planning, and service drive maintenance expenses have been shifted to the Downtown Development Authority.
- Fewer meetings and events are recorded and/or streamed.
- The City has hired less experienced staff who can grow into positions rather than more experienced candidates at significantly higher salaries.

In the past, the City has also outsourced large budget expenditure items such as fire service, public safety dispatch service, police lock-up, animal control, technology assistance, property value assessing service, the Building Department, and the Department of Public Works. The City has also converted retirement benefits from a defined benefit program to a defined contribution program to save on fringe benefit costs. The only significant cost center that has not been outsourced is Lathrup Village’s police department, which the Committee did not consider, given the high importance of community policing to the City’s residents and businesses.

Cuts and spending reductions such as the examples noted above have made it possible for the City to continue to balance its budget—the fiscal year 2025 budget is balanced. However, the City has reached a point where making any significant additional expense reductions will require the City to cut desired and necessary services for the residents. Plainly put, it is becoming impossible to continue to deliver the services demanded by our residents with the existing revenue stream. To add to the challenge, the City is expecting large expense increases in areas like policing costs, equipment replacement, necessary repairs, building maintenance, pension funding, etc. in the next year. It is expected that the new police contract alone (at the end of 2024) will make it impossible to balance the fiscal year 2025 budget without a reduction in services. Below is an explanation of why the City’s revenue has declined over the last decade and why this issue will only continue to get worse over time.

The Cause of the City's Revenue Issue:

There are several reasons that, when combined, have significantly diminished the City's revenue stream and will continue to do so. As the City's revenue continues to decrease, operating the City at current service levels becomes increasingly more difficult. The various factors that contribute to this revenue reduction are discussed below.

Proposition A and the Real Estate Market Crash of 2008 – Proposition A is a Michigan State tax law that is designed to control increases in homeowner property taxes. Property taxes are the primary source of revenue for the City and they are based upon the taxable value of a resident's home. Proposition A ensures that the maximum annual increase in the taxable value of a home is limited to the lesser of the inflation rate or 5%. This means that while the market value of a home can increase dramatically over time, the taxable value will increase at a much slower rate. This law has worked to keep the taxable values on resident homes depressed. Over the last couple of decades, on average, the State has seen low inflation and high market value gains, resulting in many long-term homeowners having homes with very high resale value, but a very low taxable value. While this law has been effective at keeping taxable values low, when it was passed by the legislature in 1998, their assumption was that property values would always increase.

Unfortunately, in 2008, the real estate market crashed and taxable values fell nearly in half. This resulted in the City losing almost half of its revenue. While the market recovered over the years and market values are currently much higher than those of 2008, because of Proposition A's strict limitation on taxable value growth, the taxable value recovery has occurred at a dramatically slower pace. Today, 16 years after the crash and a full market recovery, the City's aggregate taxable value is STILL less than it was in 2008! As a result of this revenue loss and very slow revenue recovery, the City is functioning with less revenue and services than it did before 2008. Many long-term residents remember the "old days" when the City could provide more service and be more flexible with its spending; they wonder what happened. The market crash combined with Proposition A devastated the City's revenue stream and changed City finances dramatically.

While the City had to operate with less revenue for the past 16 years, it did so while costs continued to rise, which put further pressure on the City's budget. In addition, for decades, infrastructure needs (roads, equipment, buildings and grounds, sidewalks, maintenance,

etc.) were not attended to, which freed up the City’s revenue during that time and allowed the City to maintain services and balance the budget (and slowly grow the General Fund). However, these maintenance and repair deferrals can no longer be ignored; unfortunately, their costs have a substantial negative effect on current City finances. For example, the City could not afford to fund roads from the General Fund, which caused a significant decline in the quality of the City’s roads and resulted in a road millage. Further, the City has not been able to afford to replace equipment that has outlived its useful life, which results in continuous and very expensive repairs. The City’s Capital Improvement Plan has identified nearly \$20M in capital needs, a large portion of which is a result of past Councils’ deferred spending. Some of these capital needs can no longer be ignored and their cost will further strain the City’s budget.

The Headlee Amendment (Headlee) – Headlee is similar to Proposition A in that it was designed to control how much tax revenue a city can collect from its residents. In years when the aggregate taxable value of a city increases, Headlee requires the city to lower its operating millage rate to ensure it collects no more revenue than it did the prior year (with an inflation adjustment). For example, the table below shows a city that has a chartered millage rate of 10 mills and a taxable value of \$100M. That city would collect \$1M in revenue. If in the next year, the aggregate taxable value of this city increases to \$110M, then the city would be required to lower its assessed millage rate to 9.0909 to ensure it only receives that same \$1M in revenue.

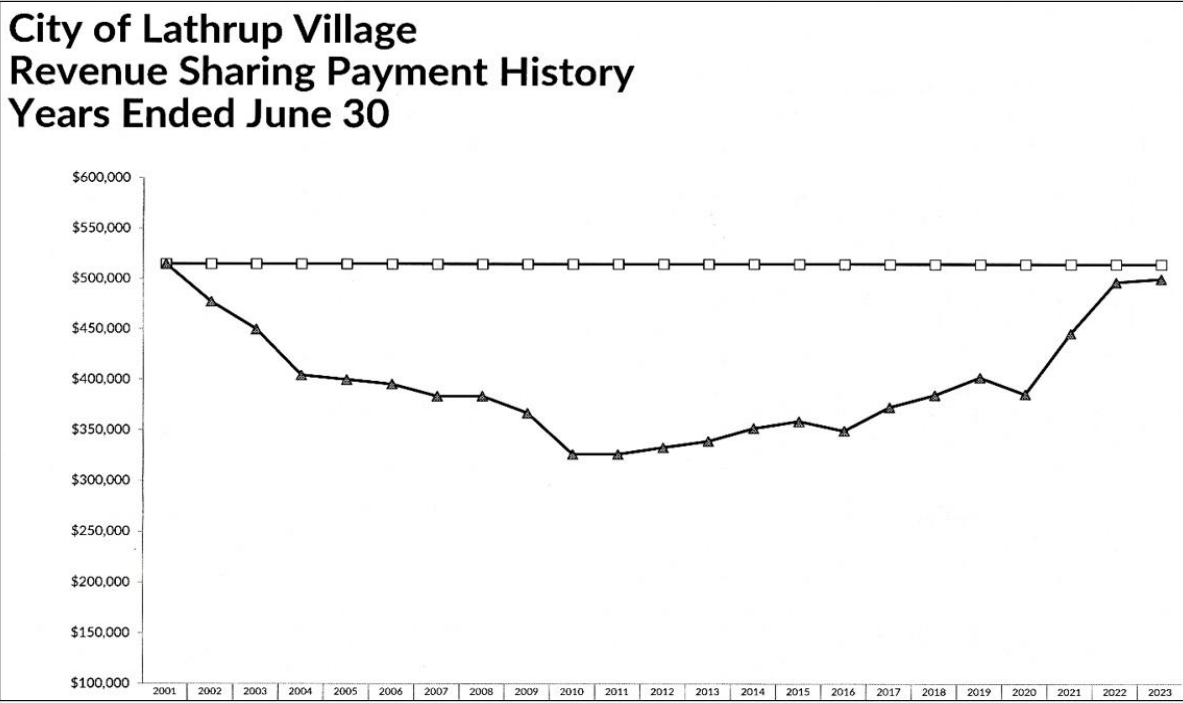
	<u>Year 1</u>	<u>Year 2</u>
TV:	\$100 M	\$110 M
Millage:	10 Mill	9.0909 Mill
Revenue:	\$1M	\$1M

Given that the aggregate taxable value of the City almost always increases on an annual basis, the general operating millage will continue to fall. Unfortunately, in the rare instance where the aggregate taxable value of a city decreases (e.g., the market crash in 2008), the city is not permitted to raise the millage rate. This means the assessed millage rate will perpetually decrease.

The City’s chartered general operating millage rate is 20 mills. By 2010, annual Headlee reductions had decreased the chartered rate to 16.08 mills. This lowered millage rate produced approximately 20% less revenue than what would be expected from the chartered rate. Because Headlee was dramatically affecting the City’s budget, a Headlee Override was placed on the 2010 ballot and approved by the voters by more than a 2 to 1 margin. The approved Headlee Override allowed the City to restore its assessed millage rate back to the chartered rate of 20 mills. However, as the taxable value of the City continued to rise over the last 14 years, Headlee has once again continued to lower the City’s re-established 20 mill rate—it has now decreased down to 17.3001 mills. This means that the City is currently collecting less revenue than our City charter requires while costs continue to rise and new expenses and needs continue to occur.

The only way the City can increase its property tax revenue is to build new structures outside of the business district. Because the City is already completely built out, Lathrup Village has no method of increasing its property tax revenue. The City is facing a perpetually lowered millage rate with no opportunity to counteract this reduction effect on property tax revenue.

State Shared Revenue – Lathrup Village and its residents send significant tax dollars to the State of Michigan. The State is required both statutorily and constitutionally to return a proportion of those funds back to the City. Unfortunately, about 20 years ago, the State began balancing its own budget by refusing to return the full amount owed to its municipalities. As you can see in the chart below, in 2001, the City was receiving approximately \$525K in revenue sharing, but the State began reducing this amount down to as low as about \$300K. From 2002 to 2020, the Michigan Municipal League calculated that Lathrup Village lost almost \$2M in revenue sharing it was due. Again, similar to the effects of Proposition A and Headlee, this put further pressure on the City budget and caused more deferred maintenance and spending.



Other Factors – In addition to the influences noted above, other factors also stress the City budget. Runaway inflation over the past three years has made nearly everything more expensive. In the past three years, the inflation rate was 7.5%, 6.5% and 3.4%. This means that everything the City purchases, from office supplies to police cars to salaries, is significantly more expensive, while our revenue remains flat.

Technological improvements and changes to the law also make it more difficult for the City to make ends meet. The City currently has significant expenses that did not exist 10 or 15 years ago that place additional pressure on the budget. Video camera vests, mandated training, software licenses, building security, sanitation, data security, data archiving, and social media are just a few examples. At the August City Council meeting, the necessary purchase of TASERS for almost \$45K was approved. In 5 years, these TASERS will need to be replaced again at a higher cost. Ten years ago, these funds were available for other uses.

While the City has other revenue sources (e.g. building permits, district court fines, cable television franchise fees, cell tower leases, etc.), it has little ability to significantly increase revenue from these sources. Lastly, the City also pursues available grants and has received approximately \$4.5M in grant income over the last 8 years. However, most of these grants offset spending from funds other than the General Fund (e.g. the Water and Sewer Fund,

Major Road Fund, etc). In addition, many grants require the City to provide matching funds, which would come from the General Fund and further reduce its balance.

All of these factors together combine to put enormous pressure on City's finances. The City has been proactive over the years in determining ways to decrease expenditures. However, the City has reached the point where there are no significant expenses left to cut that will not affect services to the residents. Large expense increases are expected in fiscal year 2025 (e.g., the new police contract, potential pension payments, etc.). Long deferred expenses and repairs have been reaching the point where they can no longer be avoided if the City is to maintain its current service levels. As an example, in August, the City Council approved the long-overdue purchase of a new lawnmower and pickup truck for the DPW at a cost of almost \$70K. There are many more looming capital expenses in this category (e.g. a crumbling DPW building, a failing HVAC system in City Hall, a backhoe that is long past its useful life, roof replacements at multiple facilities, DPW furnace replacement, etc.). The City revenue issues described above make it difficult to pay for the day-to-day operational expenses and nearly impossible to do so for those expenses that are imminent. Necessary capital expenditures have reached the point where they can no longer be deferred, which exacerbates this financial issue. Worse of all, the resident-desired, lower priority expenditures that make Lathrup Village a desirable place to live (e.g., replacement of outdated playground equipment, recreational programs, a recreation coordinator, an updated community room, tree maintenance and replacement, more parks, etc.) are virtually impossible.

While the discussion above helps to explain why Lathrup Village struggles with generating sufficient revenue, residents often wonder how that can be the case when residents pay some of the highest tax rates in Michigan. Unfortunately, while that is true, the City does not retain most of the taxes that are collected. Only about 30% of collected property taxes are used for general City operations. And, of the 30% the City retains, over half of that amount is used to pay for police and fire services, leaving little remaining for City operations. See Appendix B for more information on how property tax dollars are allocated.

As the City’s financial consultant noted, “Lathrup Village has a revenue problem, not a spending problem.” The Finance Review Committee agreed and felt if the City cannot determine a way to increase its revenue in a sustained manner the City will need to begin searching for new ways to cut costs. This could include reductions in staff, reductions to policing, elimination of the use of the Southfield Public Library, periodic City Hall closures, elimination of remaining recreational programs, etc.

The Committee is making the following recommendations for increasing revenue and avoiding any cuts in services provided to residents and businesses. The recommendation has been split into both a long-term and a short-term recommendation.

Long-Term Recommendation:

The Committee researched and discussed a variety of potential recommendations to increase the City’s revenue. For a discussion of those items that were considered, but **not** recommended, please see Appendix A of this document.

In the Fiscal Year 2023 independent audit of the City’s finances, it was noted, “A Headlee rollback will need to be considered by the City Council and voted on by the citizens to maintain the same level of services.” After significant committee discussion of the positive and negative aspects of the limited options available to municipalities for raising revenue, the Committee agreed with the auditor’s assessment and recommends that the City Council add a ballot question to approve a Headlee Override to the November 2025 ballot. While this could be done at an interim or special election, the Committee felt strongly that this ballot question should appear during an election that would have the largest resident turnout, which would be a November election. The deadline for including a ballot question as part of the November 2024 election has passed, which means, the City would propose the ballot question during the November 2025 election.

The Committee recommends that the Headlee Override ask voters to restore the Headlee-lowered general operating millage rate from the existing 17.3001 mills to the chartered rate of 20 mills and to restore the lowered refuse (trash) millage rate from the existing 2.5948 rate to the chartered rate of 3 mills.

	Current Millage Rate	Proposed Millage After Headlee Override	Difference
General Operating	17.3001	20.0000	2.6999
Refuse	<u>2.5948</u>	<u>3.0000</u>	<u>0.4052</u>
Total	19.8949	23.0000	3.1051

Note: The current millage rates will be subject to another round of Headlee reductions prior to the November 2025 election. Adjustments to these figures may be necessary once next year’s Headlee application is complete.

Further, it is recommended that the ballot question include the locking of the chartered millage rates for ten years, as other municipalities have done, which would protect these chartered rates from being lowered by Headlee for ten years. This would ensure that the City has the funds needed to operate for at least ten years and that Headlee would not return the City to a diminished revenue state. If approved, this would restore the assessed millages by 3.1051 mills, but not increase the millage rate beyond that which should be assessed according to the City Charter. The effect this increase will have on residents will be discussed below.

The Committee felt this option would increase revenue back to chartered levels and sustain that revenue for ten years. Approval of this Headlee Override would provide the City some breathing room in its budget to address increasing costs while simultaneously providing some additional funds to begin addressing deferred maintenance and capital expenditures. Because the City passed a similar Headlee Override in 2010 by greater than a 2 to 1 margin, the Committee is hopeful that residents would be willing to support such a measure again. The Committee fully understands that a tax increase could be a contentious issue for some city residents. However, to maintain the quality of life that Lathrup Village residents expect, increased revenue from a Headlee Override is necessary. The punitive tax laws and other factors discussed above, leave no choice for built-out cities like Lathrup Village other than to eventually cut services.

Short-Term Recommendation:

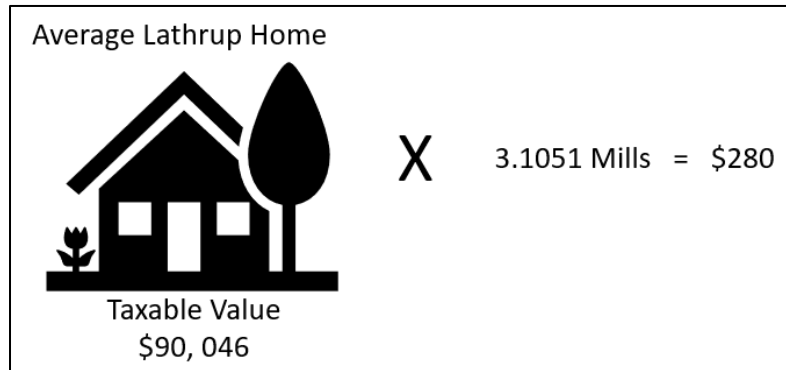
Unfortunately, placing a Headlee Override on the November 2025 ballot means waiting a year for this election and its result. If a Headlee Override is approved by the electorate, additional revenue would not be received by the City until August of 2026 with the summer tax bill. This means that the City would continue to remain in a strained budget situation for the next two years. Given the expected increases in expenses associated with fiscal year 2025, this delay would almost certainly result in budget cuts.

To avoid this situation, the Committee recommends that the City Council use its authority to enact a Public Act 33 of 1951 Special Assessment for Public Safety. Under this Act, cities with a population under 14,500 people can levy up to 10 mills for public safety operations and 10 mills for public safety capital. This would allow the City Council to determine its monetary needs for fiscal year 2025 and determine the expected shortfall. Once that shortfall is determined, the City Council would have the authority to levy the corresponding millage to the 2025 summer tax bill to make up that difference. The resulting funds would be earmarked for Public Safety and could cover the increased cost of the new police contract, as well as some existing public safety costs. This would forgo the use of some of the General Fund dollars for Public Safety, freeing up those general funds for other operational uses.

The Committee recommends that the proposed City Council resolution to provide this authority specifically state that the authority expires after one year. This is because PA 33 authority is recommended only as a stop gap measure until the Headlee Override can be voted upon by the electorate. Further, the Committee recommends that the establishing resolution also limit the levying authority of the City Council to a maximum of 3.1051 mills. This millage figure is simply the millage amount that would be restored had both the general operating and refuse (trash) millages been set back to their respective chartered rates of 20 and 3 mills. While the Committee believes that it is unlikely the City would need to levy this entire amount, it believes City Council should have the flexibility, if needed.

What Does This Mean for Residents:

As noted above, an approved Headlee Override would add 3.1051 mills to the tax bill of Lathrup Village residents. The current average taxable value of a home in Lathrup Village is \$90,046. Applying the 3.1051 mills to this average taxable value would result in an additional tax of \$280 to the average homeowner. To calculate their potential tax burden, homeowners can multiply their actual taxable value from their most recent Oakland County property tax assessment (mailed to resident homes in March) by .003105.



As with any millage in the State of Michigan, due to existing tax laws, those longer-term residents who have been protected by Proposition A will have a lower tax burden, while newer homeowners will have a higher tax burden. Unfortunately, in Michigan, there is no manner in which millage-based tax rates can be applied evenly to all residents within a municipality. The chart below illustrates the distribution of a Headlee Override cost by homeowner taxable value.

Homes Affected	Taxable Home Value	Headlee Override Cost per Year
43% - Mostly long-term residents	\$0 to \$75,000	Less than \$233
51% - Mostly residents who bought 4 to 10 years ago	\$75,000 to \$150,000	\$233 to \$466
5% - Mostly residents who purchased recently	\$150,000 to \$200,000	\$466 to \$621
1% - Mostly residents purchasing high value homes recently	Over \$200,000	More than \$621

Appendix C provides a table showing the tax burden based on various homeowner taxable values.


Next Steps:

If the City Council accepts this recommendation, it will need to work with the administration and City Attorney to follow the various steps (public hearings, resolutions, approvals from the Attorney General and Governor, etc.) required to both enact the Public Act 33 Special Assessment and place the Headlee Override on the November 2025 ballot.

In addition, if this recommendation is approved, the Committee will next begin working on a multi-faceted education plan to educate the residents on all aspects related to this recommendation. This would include Town Hall programs, FAQ documents, videos, etc.

The Committee would like to acknowledge Michael Greene, City Administrator, and Michelle Townsend, City Finance Director, for their invaluable assistance to the Committee. The Committee would be happy to meet with the City Council to discuss this recommendation further if so desired.

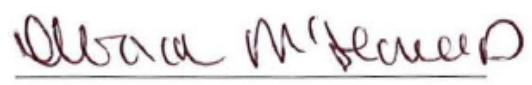
This recommendation is made unanimously by the following voting members of the Infrastructure Committee:



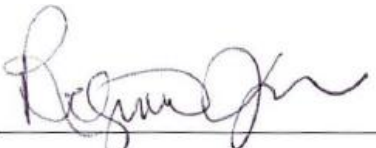
Bruce Kantor, Committee Chair
Mayor Pro Tem



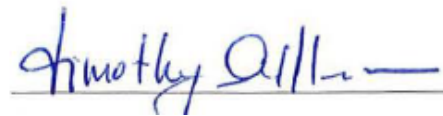
Saleem Siddiqi



Deborah McDonald



Regina Jones



Timothy Hillman

Appendix A – Funding Options NOT Recommended

The committee invited a Plante Moran consulting partner, who both specializes in municipal finance and is intimately familiar with Lathrup Village accounting and finances, to present the potential options available to municipalities to generate additional revenue. The Committee discussed each option with the consultant and then held subsequent meetings to debate the feasibility of each presented option for Lathrup Village. The following is a listing of the other various funding options that were considered by the Financial Review Committee but were **not** recommended to the City Council for consideration.

- A Road Millage: - Implementing a road millage would provide dedicated funds for road improvement and repaving. In turn, the City could then use the General Fund dollars presently spent on road repaving for other purposes. However, since the City does not currently spend General Fund money on road pavement projects, collecting road millage dollars would not free up General Fund dollars to be used elsewhere.
- Lean on the (Downtown Development Authority (DDA) to Share More Funds with the City: The City currently has a great relationship with the DDA. There is an existing cost-share agreement between the parties, where the DDA transfers funds to the City to help pay for staff salaries, beautification, code enforcement, gardens, landscaping, and other expenses. The DDA is also amenable to supporting other City expenditures as they arise. For example, the DDA agreed to purchase a new Code Enforcement vehicle for the City and was a Title Sponsor of the Lathrup Village Music Festival. As the DDA is already contributing significant funds to the City and has its spending priorities, receiving significantly more funds from the DDA is unlikely. That said, the City should continue to work with the DDA when new cost-sharing opportunities present themselves.
- Replace the Refuse (Trash) Millage with a User Charge: The City charter allows the City to levy 3 mills for trash and recycling services. The revenue generated from this millage covers the expense of trash and recycling services—General Fund money is not used. This option would simply move the revenue collection from a millage to a monthly utility bill and would not generate additional money for the General Fund. This option would only be feasible if the City was using General Fund dollars to pay for trash services, which it is not. The administration of such a program would add significant additional costs.
- Special Assessments for Infrastructure: The City is not currently spending General Fund dollars on infrastructure projects, especially given recent major projects to improve the road, water, sidewalk, water, and sewer systems. These projects were all fully funded via other non-General Fund monies. There would be little opportunity to save General Fund dollars by assessing infrastructure costs to the residents for these types of projects. This is because the City is not currently funding any infrastructure projects from the General Fund.

- Debt Millage: The City's current debt is nearly fully funded. The road project debt is paid for via a road-specific millage and the Capital Improvement Bond cost is fully funded via both a surcharge on the water bill and the capital component built into the water rate. The only other long-term debt payments are for sewer projects that occurred in 2006 and 2009. The debt payments for these projects will be complete in 3 to 5 years and only account for approximately \$120K per year. Further, these debts are paid for from the Water and Sewer fund. Therefore, there are no General Fund debt payments that could be offset by a debt millage.
- Publicity Millage: There is a Michigan State Act that allows municipalities to levy a millage to cover publicity and communication costs. The maximum amount that can be collected under such a millage is only \$50K, which is not significant enough to address the City's revenue issue.
- Public Act 345 Public Safety Retirement: Public Act 345 allows municipalities to levy a tax dedicated to funding Public Safety pensions and other post-employee benefits (e.g. retiree healthcare). This option would only make sense if the City was making significant yearly payments into the pension fund. A decade ago, the City contributed \$1M to fully fund its MERS pension program, which made subsequent yearly contributions unnecessary. Recently, however, the General Accounting Standards Board changed its funding methodology. This change resulted in the City's pension funding percentage decreasing to 76%. The program has recommended that the City contribute approximately \$350K, which will put a strain on future budgets. However, given the City is not currently making annual payments nor does it have the revenue to do such, there would be no General Fund monies to free up by taking advantage of Public Act 345.
- Lower the Operating Millage and Introduce a Public Act 33 Public Safety Assessment: The City could choose to lower its operating millage and then dynamically make up the difference each year by initiating a Public Act 33 Safety Assessment. This would allow the City Council to dynamically determine how much additional revenue would be needed each year and to assess the corresponding amount to resident taxes. It was felt this option would add too much uncertainty and unpredictability to City finances. It would also rely on City Council action each year, making city finance a political issue. Since the City Council has the potential to change every two years and there is no guarantee that future councils will be willing to levy the required funds, this option was considered to be high risk. It would also make planning and budgeting exceedingly more difficult.
- Do nothing and cut services: - It was agreed that this option is counter to the establishment and purpose of the Committee. The Committee does not believe that cutting services is in the best interest of the residents or the future of the City. However, it was noted by the Committee that if the final recommendation is not accepted and acted upon by the City Council, or if it is acted upon and residents vote to reject this initiative, the City Council and the administration will have no choice but to begin cutting services relied upon by Lathrup Village residents and businesses. It is recommended that the City prepare a list of services that would be cut by a failed millage. This will help residents to have a realistic understanding of the implications of revenue levels remaining as they are currently.

Appendix B – Property Tax Allocations

Lathrup Village residents pay a total millage rate that is one of the highest total rates in the State. The chart below shows both the statutory millage rates along with the actual assessed rates. The assessed rate is always equal to or lower than the statutory rate. The assessed rate can be lower either because of Headlee rollbacks or because the governing body has decided not to assess the full rate.

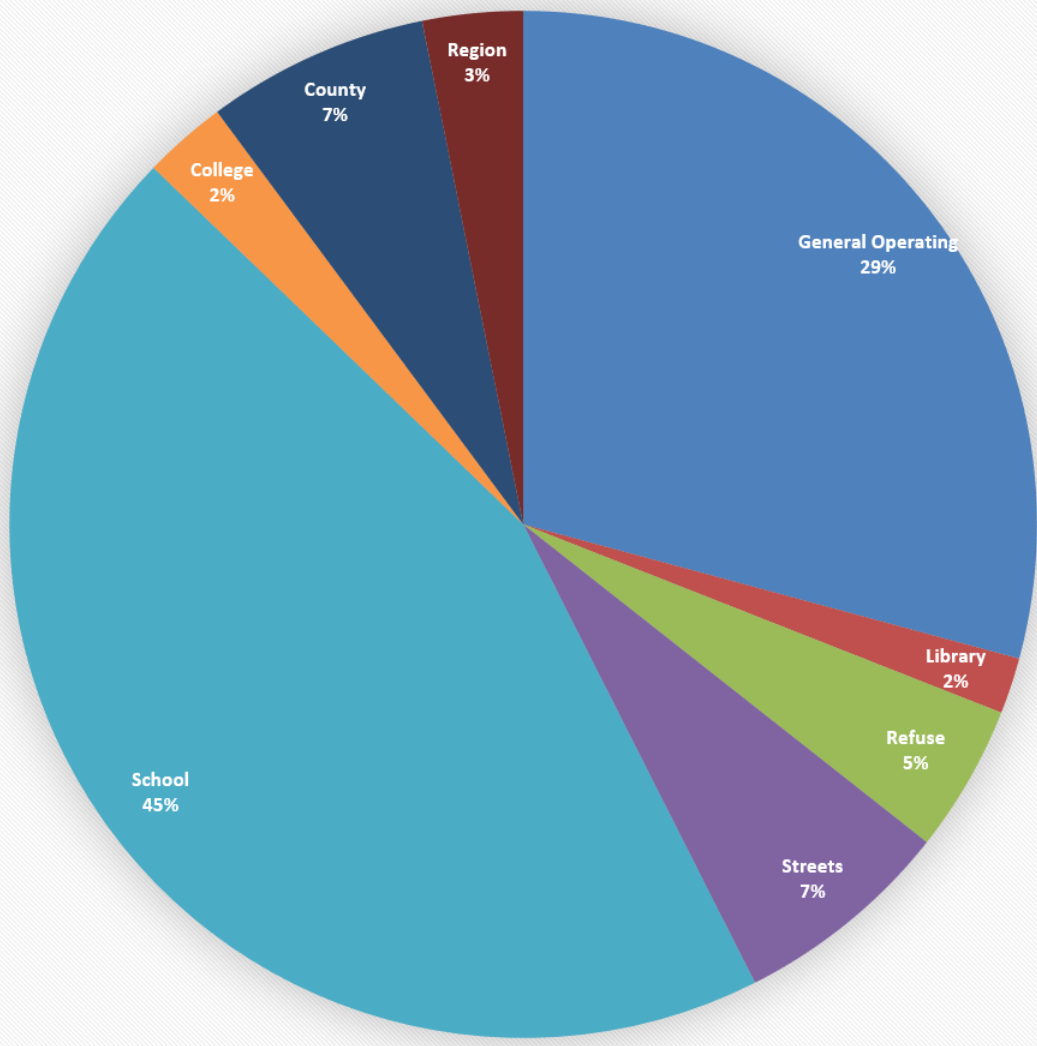
As the table below indicates, residents are currently levied a total of 56.3951 mills against the taxable value of their homes.

Tax	Annual Statutory Millage Rate	FY 23/24 Annual Millage Rate (Headlee Reduced)	FY 24/25 Annual Millage Rate (Headlee Reduced)
General LV Operating	20.0000	17.3001	17.3001
Refuse	3.0000	2.5948	2.5948
County Operating	5.2600	3.9686	
County			
Parks & Rec	0.3500	0.3431	
Huron Clinton Metropark	0.2500	0.2070	
Detroit Zoo	0.1000	0.0945	
Detroit Inst of Arts	0.2000	0.1945	
OCPTA	0.9500	0.9500	
Road Millage	3.9307	3.9307	3.9307
Schools			
Sinking Fund	0.7000	0.6911	
School Debt 2017 - no limit	1.5000	1.5000	
School Debt 2023 - no limit	4.0600	4.0600	
School Supp <18	16.9698	9.9058	
State Education	6.0000	6.0000	
College (OCC)	1.4891	1.4891	
Intermediate (Spec Ed)	3.8983	3.1658	
Total	68.6579	56.3951	23.8256
School Operating (non-PRE)	18.0000	18.0000	
DDA Operating (in DDA district)	2.0000	1.8823	1.8823

Given this high property tax rate, residents are often puzzled as to why the City would not have the revenue it needs. This is because the City keeps only about 30% of resident property taxes for general operations.

The chart below shows how resident tax payments are allocated:

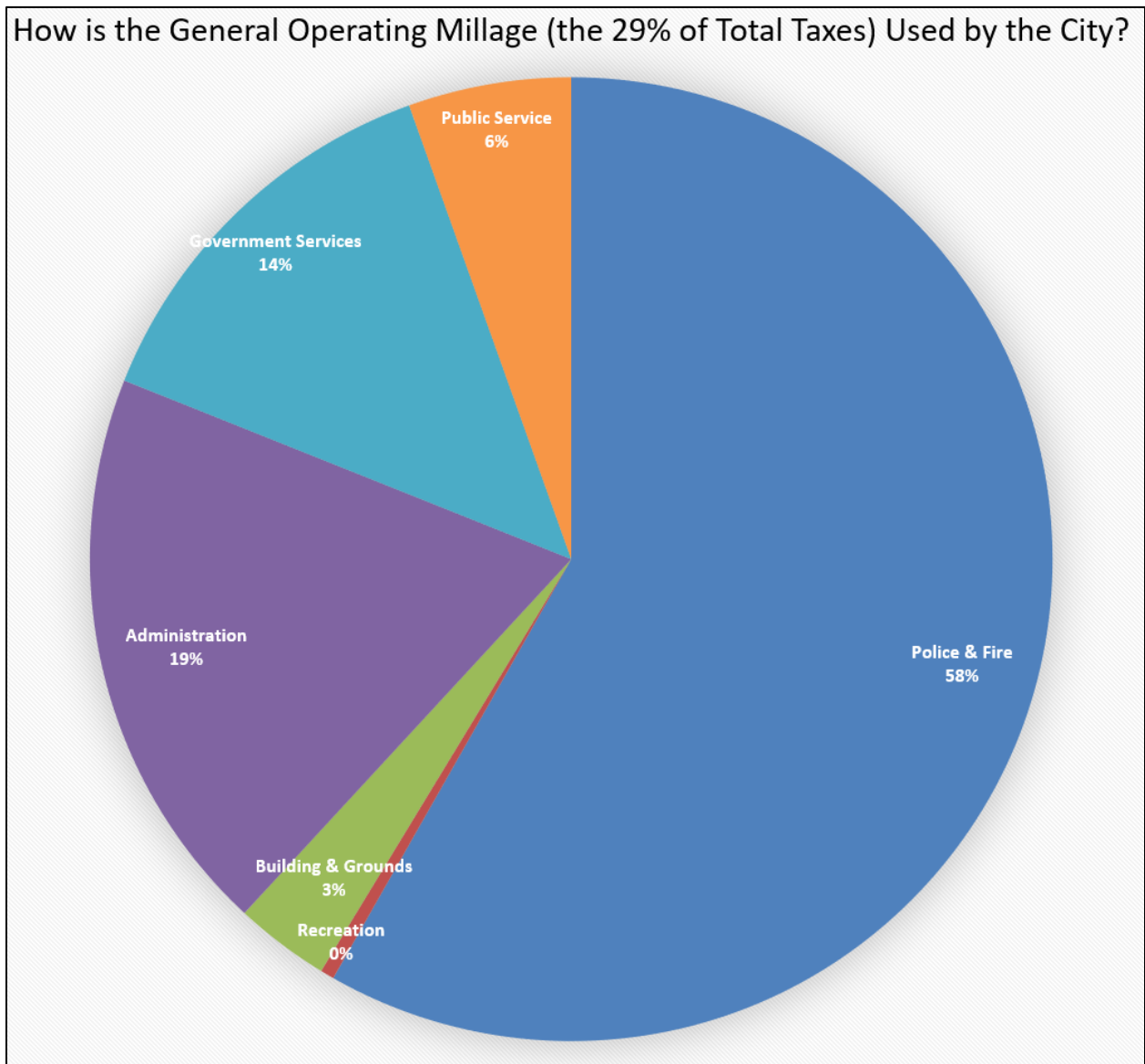
Tax Categories as a Percentage of the Overall Total Millage (56.3951 mils)



As the pie chart shows, 47% of the overall tax payment is allocated to education. 7% goes to Oakland County. 3% is associated with regional taxes for the DIA, Metroparks, etc. 7% is used to pay for the recent repaving of 8.28 miles of residential roads. 5% is dedicated to trash and recycling services and 2% goes to provide library services to Lathrup Village residents. The remaining 29% of property tax payments are used to fund all City operations.

The following chart explains how the City uses the 29% of property tax payments that remain for City operations.

As the pie chart below shows, almost 60% of the portion of the tax payments kept by the City (the 29% discussed previously) are used to fund police and fire services. This leaves only 6% to fund the DPW, 14% for government services (communication, engineering, planning, building department, cable TV, etc.), 19% for staff salaries, 3% to maintain the City buildings and grounds, and almost no money for recreation services.



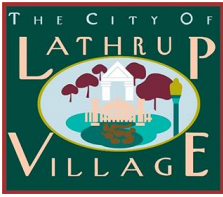
To put this in monetary terms, if a resident receives a \$4,000 tax bill, just over \$1,200 remains with the City for operational purposes. Of that amount, a little more than \$700 is allocated to public safety, leaving about \$500 to fund all of the other various City operations. Given the overall needs of the City, this is a relatively small amount.

Residents are correct that Lathrup Village residents pay very high tax rates, but unfortunately, only a small percentage of the total property tax payments are available to the City to fund its services and operations.

Appendix C – Cost by Taxable Value Table

The average taxable value in the City of Lathrup Village is \$90,046. At 3.105 mills, a Headlee Override will cost the average resident \$280. To calculate an exact cost, multiply the taxable value (not market value) from the Oakland County Tax Assessment by 0.003105. The chart below displays the cost of the Headlee Override for Homeowners at various taxable values:

Taxable Value		Average Cost/Year
<small>(not Market Value)</small>		
\$20,000	\$62
\$25,000	\$78
\$30,000	\$93
\$35,000	\$109
\$40,000	\$124
\$45,000	\$140
\$50,000	\$155
\$55,000	\$171
\$60,000	\$186
\$65,000	\$202
\$70,000	\$217
\$75,000	\$233
\$80,000	\$248
\$85,000	\$264
\$90,000	\$279
\$95,000	\$295
\$100,000	\$311
\$105,000	\$326
\$110,000	\$342
\$115,000	\$357
\$120,000	\$373
\$125,000	\$388
\$130,000	\$404
\$135,000	\$419
\$140,000	\$435
\$145,000	\$450
\$150,000	\$466
\$155,000	\$481
\$160,000	\$497
\$165,000	\$512
\$170,000	\$528
\$175,000	\$543
\$180,000	\$559
\$185,000	\$574
\$190,000	\$590
\$195,000	\$605
\$225,000	\$699
\$285,000	\$885
\$300,000	\$932
\$315,000	\$978



City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
www.lathrupvillage.org | (248) 557-2600

TO: Mayor & City Council
FROM: Mike Greene – City Administrator
DATE: October 21, 2024
RE: Multiple Ordinance Re-Adoptions

Background Brief: Over the past couple of years, the Planning Commission has reviewed, and the City Council has adopted numerous zoning ordinance amendments. However, when going over updates to our zoning ordinance with our new staff, consultant planners, and City Attorney, we have determined that after these Council adoptions, the necessary step of publishing a notice of the update in a circulating newspaper was missing. We found no records of publishing affidavits in any previous employees' files and our standard circulating newspapers have no records of these updates.

To meet all necessary posting requirements, we are seeking the Council's re-approval of these ordinance amendments. If approved, Community & Economic Development Director Colson will finalize newspaper notices with our City Clerk and place them in the next available newspaper run.

Previous Action: Initial Council Approvals

- EV Charging – June 27, 2022
Generator Location – November 14, 2022
Waste & Rubbish – March 20, 2023
Self-Service Laundromats – August 21, 2023
Mobile Food Vending – August 21, 2023

Recommendation: It is my recommendation to re-approve the zoning ordinance amendments as presented.

Recommended Motion:

Moved by Council Member _____ seconded by Council Member _____
to approve the amendment to the zoning ordinance for Mobile Food Vending – Amend Article 6.1, Administrative Site Plan Review, to revise Section 6.1.B.xii., – Mobile Food Vending; Amend Article 6, Development Procedures, to amend the language of Section 6.1.B.xii. to allow food trucks in the MX district

Moved by Council Member _____ seconded by Council Member _____
to approve the amendment to the zoning ordinance for EV Charging – Section 2.2: Definitions to add; Amend Article 4 to add a new section; and Amend Section 5.13: Off-Street Parking to add a new item

Moved by Council Member _____ seconded by Council Member _____
to approve the amendment to the zoning ordinance for Generator Location - Amend Article 4 to remove Section 4.12, Permanent Power Generators; Amend Article 5, Site Development Standards, to add "permanent power generator" to Section 5.16.2.G. and to add the language of Section 4.12 to a new Section 5.16.2.H

Moved by Council Member _____ seconded by Council Member _____
to approve the amendment to the zoning ordinance for Waste & Rubbish - Amend Article 5 to revise Section 5.3, Waste and Rubbish; Amend Article 5, Site Development Standards, to amend the language of Section 5.3

Moved by Council Member _____ seconded by Council Member _____
to approve the amendment to the zoning ordinance for Self-Service Laundromats - Amend Article 2, Definitions, add Self-Service Laundromat as a defined term; Amend Article 3, Zoning Districts, to add Self-Service Laundromat as a principal permitted use in the MX -Mixed Use Zoning District; Amend Article 4, Use Standards, to add a new standard; Amend Article 5, Site Development Standards, to add a new off-street parking standard

Kelly Garrett Mayor, Bruce Kantor Mayor Pro-Tem, Jalen Jennings Council Member, Dalton Barksdale Council Member, Jason Hammond Council Member

memorandum

DATE: August 16, 2023
TO: Mayor Kelly Garrett and Lathrup Village City Council
FROM: Jill Bahm & Eric Pietsch, Giffels Webster
SUBJECT: Zoning Amendment – Mobile Food Vending (Food Trucks)

Previous Discussion

At the August 15, 2023 meeting, the Planning Commission held a public hearing to consider public comment regarding the proposed ordinance text amendment to allow food trucks to be located in both the VC -Village Center zoning district and the MX -Mixed Use zoning district. No members of the public were present to add comments to the record and the Planning Commission moved to recommend approval of the proposed text amendment and forward to City Council for adoption. The draft text amendment document is attached to this memo.

The remainder of this memo is provided as background.

Introduction

What prompted this amendment?

Over the past several months, the Community & Economic Development Department (CEDD) had received requests from business/property owners to host food trucks on-site. In all instances, the prospective food truck locations were outside of the VC District, which is the only district where they are permitted. It was found that most instances requested a location in the Mixed Use or Commercial Vehicular Districts. The mobile vending units were also typically part of a larger event organized for a specific business, similar to having an event catered. There have been instances, however, when mobile food vendors were told to relocate to a permitted district.

Current Ordinance

The administrative site plan review standards of Article 6 include mobile food vending as a temporary land use in the Village Center District only and outlines a number of conditions under Section 6.1.B.xii.

Considerations

What are the appropriate options for expanding the permitting of mobile food vending beyond solely the Village Center District?

At the July 18th meeting, the Community and Economic Development Department asked the Planning Commission to discuss amending the zoning ordinance to expand the permitted districts in which mobile

food vendors may locate, and to provide a mechanism for businesses wishing to incorporate mobile food vendors into their events.

After discussion and consideration, the Planning Commission supports amending the ordinance to permit mobile food vendors to be located in the MX (Mixed Use) District in addition to the Village Center District. All standards of Section 6.1.B.xii, a through m, will remain the same except standard a. Location, will read,

Mobile food vending is permitted in the Village Center and Mixed Use Districts on private property that is vacant or used for non-residential purposes. The vendor must provide approval of the property owners. Mobile food vending units shall be located and maintained on a dust-free surface and shall not be placed on existing landscaped areas.

Allowing mobile food vending in the CV, Commercial Vehicular District was considered but determined to not provide the adequate space and functionality as properties in the MX District would. There are no changes to the general code with this proposed zoning ordinance amendment.

Amend Article 6.1, Administrative Site Plan Review, to revise Section 6.1.B.xii., – Mobile Food Vending

Amend Article 6, Development Procedures, to amend the language of Section 6.1.B.xii. to allow food trucks in the MX district as follows:

Section 6.1.B.xii. Mobile Food Vending as a Temporary Land Use, subject to the following conditions:

- a. Location. Mobile food vending is permitted in the Village Center and Mixed Use Districts on private property that is vacant or used for non-residential purposes. The vendor must provide approval of the property owners. Mobile food vending units shall be located and maintained on a dust-free surface and shall not be placed on existing landscaped areas.
- b. Number of Vendors. There is no limit on the number of mobile food vendors allowed on a site, provided that all of the requirements of this section are met. However, if there are more than two mobile food vending units on a parcel at any one time, the following shall apply: 1) a designated on-site manager is required to direct traffic flow and maintain the site as described in this section, and 2) a restroom shall be provided within 200 ft of the vending area.
- c. Duration. A mobile food vending unit may be allowed to park at an approved location for up to 3 days per year. The Zoning Administrator may grant two additional 3-day periods if the applicant has satisfied all of the requirements of this section. A vendor may seek a new approval for a location on a different property in the City within the same calendar year.
- d. Goods available. Mobile food vending units may only sell food and non-alcoholic beverages. Sales of alcoholic beverages are prohibited. No other goods or services may be sold from a mobile food vending unit.
- e. Trash and upkeep. Mobile food vending units and the area upon which they are temporarily located shall be kept in good repair and free of refuse and debris. A trash receptacle shall be provided and emptied daily, or more frequently to meet demand.
- f. Hours of operation. Mobile food vending units shall not be in operation between the hours of 10 p.m. and 7 a.m. The Zoning Board of Appeals may extend operating hours upon finding that such extension will not negatively impact adjacent uses.
- g. Parking. Mobile food vending units shall not occupy any parking spaces required for the existing use of the property. The City may take into consideration seasonal variation in parking demand and building occupancy when making this determination. There shall be at least three parking spaces for the mobile food vending unit provided and maintained on a dust-free surface.
- h. Site amenities permitted. Mobile food vending units may provide seating for up to twelve customers within 30 ft of the mobile food vending unit. Such seating shall not occupy any required parking spaces and shall be kept in good repair. One additional parking space shall be provided for every two seats.
- i. Signage. Mobile food vending units may be painted with signage but shall not have any signs or otherwise objects that otherwise attract attention projecting from the unit. No additional site signage is permitted.
- j. Sound. Sound amplifying equipment is prohibited. The decibel level of any equipment used in association with the mobile food vending unit, including generators, shall not exceed 70 decibels (dbA) as measured at the property lines.
- k. Lighting. Mobile food vending units shall be lit with available site lighting. No additional exterior lighting is permitted unless permitted by the zoning board of appeals upon finding that proposed exterior lighting mounted to the mobile vending unit will not spill over on to adjacent residential uses as measured at the property line.

- I. Temporary restroom facilities. Temporary restroom facilities, if provided, shall only be placed on the subject property from one day before until one day after the approved mobile vending dates. Any temporary restroom facility shall be placed a minimum of 100 ft from a single-family residential use, as measured from the property line.
- m. Permits. Administrative approval is valid for the duration of the mobile food vending in the approved location, but in no case greater than 3 days, unless granted an extension of the site plan for two additional 3-day periods in one calendar year. The mobile food vendor shall comply with all additional required permits and licenses as applicable.

memorandum

DATE: January 14, 2022
TO: Susie Stec, Community & Economic Development Director
FROM: Jill Bahm and Eric Pietsch, Giffels Webster
SUBJECT: Electric Vehicle (EV) Charging Station Ordinance

Previous Discussions

The Planning Commission discussed the draft ordinance in October and in December had a representative from the Dunamis Clean Energy Partners, an EV hardware manufacturing company. As a result of those discussions, the recommended changes to promote reliability have been added (see red text in the attached draft ordinance).

The remainder of this memo was prepared in October 2021 and is provided as background

Introduction

What prompted this discussion?

- The Planning Commission has expressed interest in amending the Zoning Ordinance to encourage and support sustainability. One fairly straightforward amendment is to provide standards for electric vehicle (EV) charging stations.

Background on Issue

Why consider an amendment?

According to the US Department of Energy, consumers and businesses with fleet vehicles are increasingly considering plug-in electric vehicles (PEVs). These include plug-in hybrid electric vehicles (PHEVs) and all-electric vehicles (EVs)—all of which need access to charging stations. Most users will charge at home or at fleet facilities, but the availability of charging stations at workplaces and public destinations is a factor in the decision-making process. Making more stations available may help increase visibility and confidence in EVs.

- There are three types of EV chargers:
 - Level 1 chargers: These chargers use a regular 120-volt outlet, common to most home and commercial plugs. These chargers provide two to five miles of range per one hour of charging. This would result in about 40 miles of range for a vehicle parked overnight. According to the Department of Energy, the cost for this type of charging is between \$200-500 (roughly the cost of adding a new outlet to an existing 120-v circuit).
 - Level 2 chargers: These chargers use 208/240-volt outlets, which may be used in a residential home or commercial setting. These chargers provide between 18-28 miles of

range per one hour of charging and can result in a full charge for a vehicle parked overnight.

- Direct current (DC) fast chargers: These chargers use 208/480-volt outlets and provide rapid charging. They provide about 60 to 80 miles of range per 20 minutes of charging. These are mainly found in heavy traffic corridors.
- In general, when provided for users of a site, charging stations are reasonable accessory uses in all zoning districts, particularly when intended for those who live or work on the property. Non-residential properties may also offer charging for visitors of a site and may even charge for this service.
- Charging at Level 1 chargers costs around 14 cents per kilowatt hour, public Level 2 chargers cost around 44 cents/kWh and fast chargers up to 59 cents/kWh, according to a PwC analysis.
- The Department of Energy promotes public charging stations and estimates that there are approximately 43,000 public EV charging stations across the US. Over 80% are Level 2 chargers, 15% are DC fast chargers and less than five percent are Level 1 chargers.
 - Demand for EV charging is increasing, and new tools are being developed to help drivers find charging sites. The US Department of Energy has a search tool that can identify public stations and fuel corridors: <https://afdc.energy.gov/stations/#/find/nearest?location=lathrup%20village,%20mi>

Current Ordinance

The ordinance does not include any provisions for EV charging stations.

Recommendation

A draft amendment is attached that provides a definition for EV charging station and includes standards that address location, parking, lighting, signage and general maintenance. The Planning Commission may wish to discuss whether EV stations should be required for new non-single-family residential development as a proactive measure. An additional standard could be added to Section 5.13, Parking that could require all new, expanded and reconstructed parking areas to provide the electrical capacity necessary to accommodate the future hardwire installation of Level 2 EVCSs for a specific amount of required parking. (10-15% may be appropriate.)

Amend Section 2.2: Definitions to add:

Electric vehicle charging station (EVCS). A public or private parking space that is served by battery charging station equipment that has as its primary purpose the transfer of electric energy (by conductive or inductive means) to a battery or other energy storage device in an electric vehicle. EVCS may include Level 1, 2 and 3 charging stations.

Amend Article 4 to add a new section:

Section 4.20: Electric Vehicle Infrastructure

- 1. **Intent.** The intent of this section is to facilitate the use of electric vehicles and to expedite the establishment of a convenient electric vehicle infrastructure that such use necessitates. Electric vehicle charging stations should be provided in convenient and safe locations and maintained in good working order to promote electric vehicles and instill confidence in the reliability of the overall network in the City of Lathrup Village.
- 2. **Permitted Locations**
 - A. When accessory to the principal permitted use, and when no fees are collected for such use, electric vehicle charging stations are permitted in every zoning district.
 - B. When accessory to the principal permitted use, and when fees are collected for such use, electric vehicle charging stations are permitted in all non-single-family residential zoning districts.
- 3. **General Requirements**
 - A. **Parking**
 - i. An electric vehicle charging station space may be included in the calculation for minimum required parking spaces required in accordance with Section 5.13. All such spaces shall comply with ADA requirements.
 - ii. Public electric vehicle charging stations are reserved for parking and charging electric vehicles only. Electric vehicles may be parked in any space designated for public parking, subject to the restrictions that would apply to any other vehicle that would park in that space.
 - B. **Lighting.** Site lighting shall be provided in compliance with Section 5.8, where an electric vehicle charging station is installed, unless charging takes place during daytime hours only.
 - C. **Equipment Standards and Protection**
 - i. Battery charging station outlets and connector devices shall be no less than 36 inches and no higher than 48 inches from the surface where mounted. Equipment mounted on pedestals, lighting posts, bollards, or other devices shall be designed and located as to not impede pedestrian travel or create trip hazards.
 - ii. Adequate battery charging station protection, such as concrete-filled steel bollards, shall be used. Curbing may be used in lieu of bollards, if the battery charging station is setback a minimum of 24 inches from the face of the curb. Bumper blocks shall not be used for protection of such charging devices.
 - iii. All equipment installed shall meet building code requirements.
 - iv. Equipment mounted on pedestals, lighting posts, bollards, or other devices for on-street charging station shall be designed and located as to not impede pedestrian travel or create trip hazards within the right of-way

- D. **Signage.** Signs shall meet the standards of the City of Lathrup Village Sign Ordinance, Article 2 of the City’s municipal code, as well as the following:
 - i. Information shall be posted identifying voltage and amperage levels and any time of use, fees, or safety information related to the electric vehicle charging station.
 - ii. Each electric vehicle charging station space shall be posted with City-approved signage clearly indicating the space is only for electric vehicle charging purposes. For purposes of this subsection, “charging” means that an electric vehicle is parked at an electric vehicle charging station and is connected to the battery charging station equipment.
- E. **Permitting.** Compliance with all local building and electrical codes is required.
- F. **Maintenance.** Electric vehicle charging stations shall be maintained in all respects, including the functioning of the equipment. A phone number or other contact information shall be provided on the equipment for reporting when it is not functioning, or other problems are encountered. The failure to maintain the electric vehicle charging stations in proper working order for a period in excess of 14 days shall result in those spaces ceasing to count towards required parking, The installation of the number of parking spaces provided by the district regulations shall be required. The electric vehicle charging stations must be operational during the normal business hours of the use(s) that it serves. Electric vehicle charging stations may be de-energized or otherwise restricted after normal business hours of the use(s) it serves.

Amend Section 5.13: Off-Street Parking to add a new item:

5.13.12 Delivery vehicle space

5.13.13 Electric vehicle (EV) Ready

All new, expanded, or reconstructed parking facilities for non-single-family residential development shall provide the electrical capacity necessary for minimum Level 2 EV equipment to be added to the parking facility at the time of development or at a future date. The main electrical switchgear for the development shall be installed with sufficient space and capacity to support 50% of total parking spaces for level 2 EV charging stations, with a dedicated branch circuit and overcurrent protection device per space. EV charging stations are encouraged for a minimum of 5% of the spaces provided upon completion of project development.

The remainder of the section will be renumbered accordingly.

memorandum

DATE: October 25, 2022
TO: Mayor Kelly Garrett and Lathrup Village City Council
FROM: Jill Bahm & Eric Pietsch, Giffels Webster
SUBJECT: Zoning Amendment – Location of Permanent Power Generators

Introduction

What prompted this amendment?

With severe or extreme weather events becoming more common, an increasing number of property owners in the city have considered installing exterior generators in the event of power outages. The zoning ordinance permits generators in all zoning districts; however, they are restricted to rear yard locations only. Considering every parcel in the city is different, restricting the location of generators to the rear yard may not always be the most feasible. Recent permit applications that proposed side yard locations, and thus requests for variance approval, have spurred conversation that explores considering an amendment to the ordinance that would allow for permanent power generator units to be installed in a property's side yard.

Current Ordinance

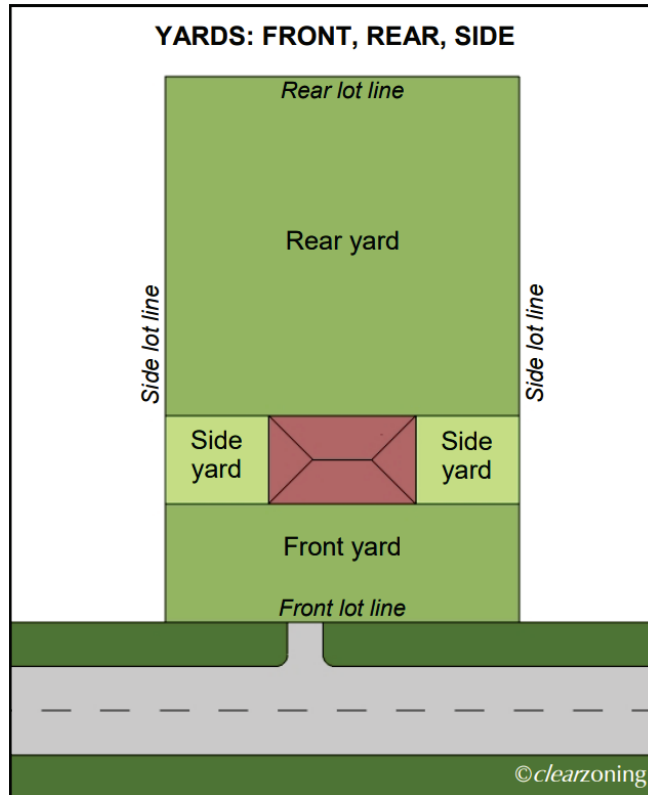
The use standards of Article 4 include permanent power generators under 4.12, allowing for their use as a source of interim power for standby conveyance or medical emergency purposes subject to the following 6 criteria:

- 1) Noise shall be limited to 70 dB (A) at the point of measurement.
- 2) When the ambient noise is greater than 65 dB (A) at the property line, the noise generated from the generator in combination with the ambient noise shall not exceed more than 10 dB(A) above the ambient noise.
- 3) Periodic cycling, e.g., testing or maintenance, shall be permitted only between 9:00 a.m. to 5:00 p.m. Monday through Saturday.
- 4) Power generators that are installed as a permanent fixture or structure connected to the electrical system of a building shall require permits issued by the Building Department in addition to permits required under the applicable construction codes; a permit for installation; and a permit for operation. Following installation, no operation shall be permitted until a use permit is issued, which shall require a noise test administered by the City with the generator operation under load for the purposes of insuring that the noise requirements of this section are met.
- 5) To the extent necessary for compliance with this section, walls, and/or an enclosure, and/or landscaping to screen the power generator 365 days per year shall be necessary, and it shall be the duty of the owner of the generator, and not the duty of the City, to determine the abatement measures needed, to secure all permits required under applicable codes and ordinances and to conform with this section.
- 6) All power generators must be located in the rear yard.

Definitions.

Yard, rear. An open space extending the full width of the lot, between the rear lot line and the rear of the main building, and unoccupied from the ground upwards by any structures other than those expressly permitted by this ordinance. Where there is no main building on the lot, the rear yard shall be the minimum depth specified measured inward from the rear lot line.

Yard, side. An open space extending along the side lot lines between the front yard and the rear yards from the side lot lines to the sides of the main building and unoccupied from the ground upwards by any structures other than those expressly permitted by this ordinance. Where there is no main building on the lot, the side yards shall be the minimum depth specified measured inward from the side lot lines.



Considerations

What are the driving forces that restrict generators to a rear yard?

Of the 6 criteria outlined above, half include noise as a regulated feature. It can be argued that criterion 3 is also a noise-related restriction that permits testing and maintenance of the units during daytime hours only. Criterion 5 emphasizes the requirement to adequately screen the generator units from view. Since generator units are only permitted in a rear yard, this would imply that the screening is intended primarily for neighboring properties as views from the street would likely be obstructed by the primary residence the generator is affixed to. Criterion 4 relates to operating safety as a factor when connecting a generator to the electrical system of a building.

If these three criteria, **noise, screening, and safety** have any influence over the required rear yard location of generators, then how can they apply, if at all, to generators permitted in side yards?

Current Industry Standards Pertaining to Noise.

With advancements in technology, research indicates home generator brands offer quieter units, many of which emit 60dB or less of sound when activated. For comparison, 60dB is about the sound level of a normal conversation between two people.

Screening Standards.

Screening of units is an existing code requirement for rear yard generators. Consideration is for ordinance language to provide enhanced screening, whether landscaping or enclosures such as fences or walls, with the intent to obscure side yard units from adjacent property, or views from the street(s).

Ordinance Safety Standards.

No change to the ordinance language pertaining to safety measures should be considered for side yard generators. Safety standards can and should be the same for any location a generator is installed.

Setbacks.

Generators shall follow the setback requirements of accessory structures (no encroachment permitted in a minimum side yard setback requirement (Sec. 5.16.1.B.)). For residential properties, the standards of Sec. 5.16.2.G shall apply to generator units. Note that the encroachment of 3' into a side yard setback is permitted if the adjacent property is occupied by a use other than one-family residential.

Summary / Recommendation

On October 18, 2022, the Planning Commission moved to amend the zoning ordinance to allow permanent power generators in a property's side yard and forward the amendments to City Council for approval. The attached draft outlines the proposed changes that may be considered.

These include the removal of Section 4.12 "Permanent Power Generators" and relocate it to Section 5.16 "Accessory Buildings and Structures."

Maintain the standards for permanent power generators located in a rear yard and allow for the location of permanent power generators in a property's side yard. Maintain the noise (sound decibels) and screening standards for side yard generators.

Amend Article 4 to remove Section 4.12, Permanent Power Generators

Amend Article 5, Site Development Standards, to add “permanent power generator” to Section 5.16.2.G. and to add the language of Section 4.12 to a new Section 5.16.2.H as follows:

Section 5.16.2.G.

A central air conditioning unit, permanent power generator, heat pump, swimming pool pumps and equipment, or any other noise-producing mechanical system located in the yard of a residential unit may be located as follows:

- i. Within a rear yard, provided that such system is not located closer to a side lot line than the distance required by the side yard setback (see item D. for corner lots).
- ii. Within a side yard which is in excess of the required side yard setback.
- iii. Within a side yard setback, provided that such system does not extend into the setback by more than three feet and if the abutting parcel is occupied by a use other than one-family residential.
- iv. If such system is not located in a rear yard, or if it is located in a rear yard of a corner lot and is visible from the street, it shall be screened with landscape material with starting size not less than the height of the system.

Section 5.16.2.H.

- 1. Permanent power generators may be used for standby conveyance or for medical emergency purposes, whenever they occur, as a source of interim power, subject to the following regulations.
 - i. Noise shall be limited to 70 dB (A) at the point of measurement for rear yard and side yard permanent power generators.
 - ii. For rear yard permanent power generators, when the ambient noise is greater than 65 dB (A) at the property line, the noise generated from the permanent power generator in combination with the ambient noise shall not exceed more than 10 dB(A) above the ambient noise.
 - iii. Periodic cycling, e.g., testing or maintenance, shall be permitted only between 9:00 a.m. to 5:00 p.m. Monday through Saturday.
 - iv. Permanent power generators that are installed as a permanent fixture or structure connected to the electrical system of a building shall require permits issued by the Building Department in addition to permits required under the applicable construction codes; a permit for installation; and a permit for operation. Following installation, no operation shall be permitted until a use permit is issued, which shall require a noise test administered by the City with the permanent power generator operation under load for the purposes of insuring that the noise requirements of this section are met.
 - v. To the extent necessary for compliance with this section, walls, and/or an enclosure, and/or landscaping to screen the permanent power generator 365 days per year from adjacent properties and adjacent rights-of-way, shall be necessary, and, it shall be the duty of the owner of the permanent power generator, and not the duty of the City, to determine the abatement measures needed, to secure all permits required under applicable codes and ordinances, and to conform with this section.
- 2. Permanent power generators are allowed in all Zoning Districts as an accessory use and structure, anything to the contrary notwithstanding.

memorandum

DATE: February 22, 2023
TO: Mayor Kelly Garrett and Lathrup Village City Council
FROM: Jill Bahm & Eric Pietsch, Giffels Webster
SUBJECT: Zoning Amendment – Waste and Rubbish

Introduction

What prompted this amendment?

When a tenant space of an existing, commercial facility proposes a new occupancy or change of use, the zoning code requires a plan for solid waste disposal and removal. Not all existing commercial sites provide or have a need, or space for a dumpster enclosure, or an indoor space to store solid waste and refuse, as required by the ordinance. Many commercial uses, whether stand-alone or as part of a strip facility, do not produce significant waste that would require the use of a dumpster, nor might they have the capacity to provide indoor storage for solid waste. When comparing the zoning code to the general code, the general code provides simplicity and direction for how the zoning code should establish the handling of solid waste and rubbish at commercial sites of varying size.

Current Ordinance

The site development standards of Article 5 include waste and rubbish under Section 5.3, which allows for the special permitted use of commercial refuse containers (dumpsters) under a list of reasonable conditions. An additional standard requires every building in every district, except R1 and R2, to provide within the building, a fire protected waste and refuse storage space measuring at least 225 cubic feet.

Section 5.3.2 states: Every building in every district other than R1 and R2 shall provide within the building a fire protected waste and refuse storage space or spaces measuring five cubic feet for each 100 square feet of building floor area, but at least 225 cubic feet. To be acceptably fire protected, the waste and refuse storage space must be in an enclosure or room with a one-hour fire rated construction with self-closing fire door and must have sprinkler heads installed and maintained in working order. The heating furnace may not be located in the waste and refuse storage space.

Considerations

What are the appropriate options for commercial solid waste and rubbish storage and removal?

After considering an amendment to Section 5.3, it is found that the layout of the standards is generally suitable to determine what is required of a site seeking building permit approval. We recommend the following:

In lieu of removing the requirement to provide a minimum of 225 cubic feet of indoor waste storage from the ordinance, this standard should be changed from “shall provide” to “may provide”. This would allow for the indoor storage of waste as an option for commercial development, where appropriate. The language,

as written, would maintain the standards for pursuing this option. Additionally, the primary focus of Section 5.3 relates to outdoor storage and removal of solid waste. The indoor storage option should be relocated to the bottom of Section 5.3 so that the criteria for outdoor storage and pick up has a more seamless flow. See proposed amendment document attached.

Very minor alterations to the language of outdoor storage and pick up are intended to provide clarity and simplicity as to what is expected of proposed commercial uses within the city. These small changes, as reflected in the attached amendment document, are in conjunction with the language of the general code's requirements and are thought to present common sense and effective solid waste standards for all types of commercial development in the city.

The general code may be referenced pertaining to solid waste under Chapter 54, Sections 1 through 71.

Summary / Recommendation

At the February 21, 2023 meeting, the Planning Commission moved to amend the zoning ordinance to provide clarity to the requirements of waste removal from residential and non-residential properties and forward the amendment draft to City Council for adoption. The attached draft outlines the proposed changes that may be considered.

As mentioned above, these include the keeping of covered rubbish containers in inconspicuous locations out of public view (Sec. 5.3.1) and allowing interior, fire protected storage space of waste as an option rather than a requirement (Sec. 5.1.3).

Amend Article 5 to revise Section 5.3, Waste and Rubbish

Amend Article 5, Site Development Standards, to amend the language of Section 5.3 as follows:

Section 5.3. Waste and Rubbish

- 1. No garbage, sewage, filth, refuse, waste, trash, debris, or rubbish, including cans, bottles, wastepaper, cartons, boxes, crates, inoperable machinery, discarded building materials, discarded household goods, or any offensive or obnoxious matter, shall be kept in open containers or piled, placed, or stored on the open ground. The owners and occupants of every building shall provide proper, covered receptacles for said waste and keep receptacles clean and in an inconspicuous location, out of public view, on the grounds outside of a building. Rubbish may, however, be placed at roadside for pickup on designated days in conformity with the city's ordinances regulating rubbish collections.
- 2. In all districts other than R1, commercial refuse containers of a capacity not to exceed eight cubic yards in size (with or without compactor attached) shall be permitted on a special permit basis in accordance with the following provisions:

- A. Condition. They must be maintained in a clean, well painted, and structurally solid condition. They must be kept covered or closed at all times except when a person is in attendance for the purpose of depositing or emptying refuse. No refuse shall be caused or permitted to spill over from the container or to litter the surrounding area or neighboring properties. They shall be emptied at sufficiently frequent intervals to prevent their being filled beyond the capacity with the lid or cover closed, but they shall not be dumped or emptied before 8:00 a.m. nor after 9:00 p.m.
- B. Odors. No odors shall be permitted to emit therefrom which are discernable to the human senses more than ten (10) feet away from the container.
- C. Location. Dumpsters shall be permitted in the side or rear yard, provided that no dumpster shall extend closer to the front of the lot than any portion of the principal structure and provided further that the dumpster shall not encroach on a required parking area, is clearly accessible to servicing vehicles, and is located at least ten (10) feet from any building. Dumpsters shall comply with the setback requirements for the district in which they are located. Dumpsters shall be located as far as practicable from any adjoining residential district.
- D. Concrete pad. Dumpsters shall be placed on a concrete pad. The concrete pad should extend a minimum of three feet in front of the dumpster enclosure.
- E. Screening. All refuse bins located in the city must be enclosed or screened from public view. Such screening shall consist of a wall or fence not less than one (1) foot higher than the height of the refuse bins placed therein, which completely conceals its contents from public view, but in no instance shall such screening be less than six (6) feet in height on three (3) sides. The fourth side of the dumpster screening shall be equipped with an opaque, lockable gate that is the same height as the enclosure around the other three sides. The inside dimensions of the enclosure shall be such as will permit adequate access for refuse collection vehicles as well as completely enclose refuse bins within the three (3) sides so that no refuse bin projects outside of the open side.

Screening materials shall consist of any of the following:

- i. Masonry, consisting of those materials permitted under the building material standards contained in, "Zoning Ordinance," section 5.4;
- ii. Wood, provided the wood is cedar, redwood, or equivalent of at least five-eighths-inch (1.5875 centimeters) thickness or other types of wood which have been pressure treated with preservatives. If cedar or redwood are used in the screening, it shall be

- protected from possible rot or decay by the application of a preservative. Wood that has been pressure treated need not be further protected from possible rot or decay;
- iii. Evergreen shrubbery consisting of permanent, living plant materials which shall be continuously maintained in a sound, healthy and vigorous growing condition, free of plant diseases and insect pests, and free of weeds, refuse and debris. The shrubbery shall be planted and maintained so as to create a continuous barrier.
 - F. Bollards. Bollards (concrete-filled metal posts) or similar protective devices shall be installed at the opening to prevent damage to the screening wall or fence.
 - G. Site plan requirements. The location and method of screening of dumpsters shall be shown on all site plans.
 - H. Permit Requirements. No container shall be placed or permitted to remain on any lot unless there is in effect a special permit issued by the building official in conformity with the provisions of article 6.
 - I. Nonconforming enclosures existing on April 8th, 2014. Enclosures which were constructed in accordance with the ordinances and other applicable laws in effect on the date of its construction, but which by reason of its size, height, location, design, or construction is not in conformance with the requirements of this chapter, may be lawfully continued until April 1, 2019.
3. Every building in every district other than R1 and R2 may provide within the building a fire protected waste and refuse storage space or spaces measuring five cubic feet for each 100 square feet of building floor area, but at least 225 cubic feet. To be acceptably fire protected, the waste and refuse storage space must be in an enclosure or room with a one-hour fire rated construction with self-closing fire door and must have sprinkler heads installed and maintained in working order. The heating furnace may not be located in the waste and refuse storage space.

memorandum

DATE: October 12, 2023
TO: Mayor Kelly Garrett and Lathrup Village City Council
FROM: Jill Bahm & Eric Pietsch, Giffels Webster
SUBJECT: Zoning Amendment – Self-Service Laundromat Facilities

At the August 15th, 2023 meeting, the Planning Commission held a public hearing to consider public comment regarding the proposed ordinance text amendment to add self-service laundromat facilities as a principal permitted use in the MX -Mixed Use zoning district. No members of the public were present to add comments to the record. The Planning Commission moved to recommend approval of the proposed text amendment and forward to City Council for adoption, subject to clarification of the parking requirement to read as follows: One (1) parking space for every four (4) laundry machines. This standard is reflected in the updated text amendment attached to this memo.

The remainder of this memo is provided as background.

Previous Discussion

Over the course of two regular meetings, the Planning Commission discussed self-service laundry facilities, issues to be considered and draft ordinance language. Research included area zoning codes as well as those outside the region. Locally, while laundry facilities are commonly listed as a principal permitted use, standards were limited. Outside the region, however, we were able to identify a few standards that seemed to address some of the concerns of the Planning Commission with respect to the type of services - focusing on the laundromat being more of a personal service than an industrial use.

Introduction

What prompted this amendment?

A developer intends to renovate the interior and exterior of a multi-tenant commercial facility with one of the tenant lease spaces proposed to be a laundromat facility. The zoning ordinance does not identify laundromats as a principal permitted use or special land use in any of the zoning districts, so the Planning Commission was asked to consider if laundromats may be considered under a similar use contained in the ordinance or if an amendment to provide specific direction and standards for laundromat uses should be pursued.

Current Ordinance

The ordinance does not include any provisions for laundromat facilities.

Recommendation

See attached proposed ordinance language.

Amend Article 2, Definitions, to add Self-Service Laundromat as a defined term.

Section 2.2. **Self-Service Laundromat.** Commercial establishments offering self-pay and self-operated washing machines and dryers for public use. Excludes commercial laundries, dry cleaning plants, and other similar heavy commercial/industrial uses.

Amend Article 3, Zoning Districts, to add Self-Service Laundromat as a principal permitted use in the MX -Mixed Use Zoning District.

Section 3.1.9.B.xv. Self-Service Laundromat

Amend Article 4, Use Standards, to add a new standard:

Section 4.20 Self-Service Laundromat

- 1. Service shall be rendered directly to customers who shall bring in and take away the articles to be cleaned.
- 2. The entire cleaning and drying process shall be carried on within completely enclosed solvent cleaning units.
- 3. All solvents used in the cleaning process and the vapors therefrom shall be nonexplosive and nonflammable.

Amend Article 5, Site Development Standards, to add a new off-street parking standard:

Section 5.13.13.C. Business and Commercial Uses

- xv. One (1) parking space for every four (4) laundry machines.