

City Council Study Session Agenda

Monday, April 18, 2022 at 6:00 PM
27400 Southfield Road, Lathrup Village, Michigan 48076

HYBRID MEETING INFORMATION: Council Chambers with remote Zoom access

Webinar ID: 811 3736 3185

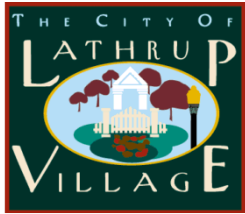
Password: Lathrup22

CLICK HERE: [Online Zoom Link](#)

Telephone: 646.558.8656 or 312.626.6799

CLICK HERE: [Public Comment Form Link](#)

1. **Call to Order** by Mayor Garrett
2. **Discussion Items**
 - A. House in the Woods update
 - [B.](#) Council Meetings in the Community Room
 - [C.](#) Tower lease/buy-out discussion
 - D. Breakfast with the Bunny Budget Summary
 - E. Council - Staff Relations
 - F. Action Items on Regular Agenda
3. **Public Comments (speakers are limited to 3 minutes)**
4. **Mayor and Council Comments**
5. **Adjourn**



A HERITAGE OF GOOD LIVING

Interim City Administrators

City of Lathrup Village
 27400 Southfield Road | Lathrup Village, MI 48076
sstec@lathrupvillage.org
 Office: 248.557.2600 x 223

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members
FR: Pam Bratschi, Scott McKee, and Susie Stec, Interim City Administrators
DA: April 18, 2022

RE: Council Meetings in the Community Room

At recent meetings, residents expressed a desire to meet in-person and it was suggested that meetings take place in the Community Room, which can accommodate a larger audience. Jim Nelson put together the attached quotes.

Current set-up: \$310 +\$56/hour over 2 hours

Typical month cost for City Council meetings is approximately \$700.

Community Room set-up: \$1,175 + \$82/hour over 2 hours

Estimated monthly cost: \$2,400

Additional Equipment/Initial set-up: ~\$1,000

CV Studios

1960 Beech Lane Dive
Troy, MI. 48083

Estimate

Item 2B.

Number: **E139**

Date: **April 07, 2022**

Bill To:

Pam Bratschi
The City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI. 48076

Ship To:

Pam Bratschi
The City of Lathrup Village
27400 Southfield Road
Lathrup Village,, MI. 48076

PO Number	Location
Verbal	Council Chambers CC

Date	Description	Quantity	Price	Amount
04-05-2022	Labor. Director. Two hour meeting	6.00	30.00	180.00
	Labor. Camera operator	5.00	26.00	130.00
Total				\$310.00

CV Studios

1960 Beech Lane Dive
Troy, MI. 48083

Estimate

Item 2B.

Number: **E138**Date: **April 07, 2022****Bill To:**

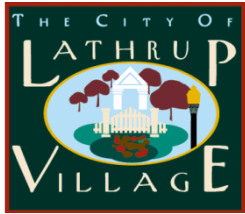
Pam Bratschi
The City of Lathrup Village
27400 Southfield Road
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Ship To:

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The City of Lathrup Village
27400 Southfield Road
Lathrup Village,, MI. 48076

PO Number	Location
Verbal	Community Room CC.

Date	Description	Quantity	Price	Amount
04-05-2022	Labor. Director..set-up, production, teardown. Two hour meeting			
	Labor. Set up and camera operator			
	Labor. Camera operator			
	Three Cameras			
	Facebook streaming camera			
	Four intercoms			
	Twelve microphones / cables			
	16 channel audio mixer			
	Audio snake			
	Video switcher			
	Two SD card video recorders			
	Feedback suppressor			
	Zoom laptops			
	Estimated total with /out Zoom set up			1,175.00



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TO: Mayor Garrett and City Council Members
FR: Pam Bratschi, Scott McKee, and Susie Stec, Interim City Administrators
DA: April 18, 2022
RE: Tower lease/buy-out discussion

Over the past few months City Council has been discussing whether to continue the cell tower (18625 Sunnybrook) lease or to accept a buy-out offer. Offers to buy-out the lease have been received by American Tower (current lease holder) and TowerPoint (3rd party).

There are two (2) decisions City Council needs to make. The first is whether to continue leasing the tower or accepting a buy-out. If City Council chooses the buy-out option, then the second decision is whether to accept the offer from American Tower or Tower Point.