



City Council Regular Meeting Agenda

Monday, September 26, 2022 at 7:30 PM
27400 Southfield Road, Lathrup Village, Michigan 48076

HYBRID MEETING INFORMATION

Location: City Council Chambers

Webinar ID: 817 0344 9836

Password: Lathrup22

CLICK HERE: [Online Link](#)

Telephone: 646.558.8656 or 312.626.6799

CLICK HERE: [Public Comment Form Link](#)

1. **Call to Order** by Mayor Garrett
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Approval of Agenda**
5. **Presentations**
 - A. Mark Watts - Boys2Men Program
 - [B.](#) Constitution Week Proclamation
6. **Public Comment for Items on the Agenda** (speakers are limited to 3 minutes)
7. **Consent Agenda**

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

 - [A.](#) Approval of Minutes
 - Study Session 08/15/22
 - Council Regular Meeting 08/15/22
 - Council Special Meeting 08/29/22
 - Council Special Meeting 09/12/22

- B. August 2022 Disbursement Report
- C. August 2022 Police Department Reports
- D. September 2022 CED Department Report
- E. August 2022 Southfield Fire Department Report
- F. August 2022 Building Department Report
- G. August 2022 Code Enforcement Report

8. **Public Hearings**

- A. Eldorado Place Special Assessment District from 11 Mile to Meadowbrook Way

9. **Action Requests - For Consideration / Approval**

- A. OHM Water Loss Investigation Phase II Proposal
- B. Planning Commission Appointments
- C. Ethics Ordinance - Set Public Hearing for first reading for October 17, 2022

10. **City Administrator Report**

11. **City Attorney Report**

12. **Reports of Boards, Commissions, and Committees**

13. **Unfinished / New Business**

- A. House in the Woods Property

14. **Public Comment** (speakers are limited to 3 minutes)

15. **Mayor and Council Comments**

16. **Adjourn**

PROCLAMATION FOR CONSTITUTION WEEK

WHEREAS: The Constitution of the United States of America embodies the principles of our constitutional republic and the liberties it proclaims; and

WHEREAS: September 17, 2022 marks the two hundred and thirty-fifth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; and

WHEREAS: It is fitting a proper to accord official recognition to this most important document and its memorable anniversary, and to the civic celebration which will commemorate the occasion; and

WHEREAS: Public Law 915 guarantees the issuing of a proclamation each year by the President of the United States designating September 17th through September 23rd as Constitution Week.

NOW THEREFORE, I MyKale Garrett, by virtue of the authority vested in me as the Mayor of the City of Lathrup Village in the State of Michigan do hereby proclaim the week of September 17th through September 23rd as

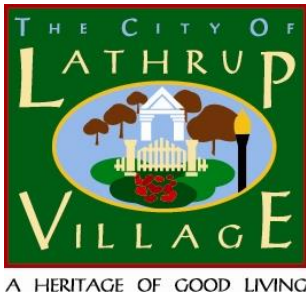
CONSTITUTION WEEK

AND ask our citizens to reaffirm the ideals of the Framers of the Constitution by protecting the freedoms guaranteed to us through this guardian of our liberties, knowing that lost rights may never be regained.

IN WITNESS THEREOF, I have hereto set my hand and caused the Seal of the City of Lathrup Village to be affixed to this proclamation this 26th day of September, 2022.

MyKale Garrett, Mayor
City of Lathrup Village

Date



City Council Study Session

Draft Minutes

Monday, August 15, 2022, at 6:00 PM
27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett at 6:00 pm

2. **Discussion Items**

A. Draft ethics ordinance discussion

Mayor Garrett explained that the ethics ordinance discussion was on the agenda because it was previously decided that any additions and or deletions would be discussed at this meeting. Mayor Pro Tem Kantor asked the question for the attorney section 4.3 E. Appearances of Impropriety should this provision be extended past an immediate family member? Attorney Baker explained that the line must be drawn somewhere. Also in section 4.3 is this a reference to the procedural documents the name of the document should be listed specifically by name so there is no confusion. 4.5 F. should there be the addition of a suspension would that conflict with the Charter? Attorney Baker answered that an escalating discipline, but this document should not become a weaponized document. Mayor Pro Tem continued that the board should be a 5-member board he stated "that's too much power being decided by such a small group. Administrator Montenegro suggested that each member of the council recommend a member that they would approve.

B. Review of Regular Meeting Agenda Items

Mayor Garrett opened the floor to any other questions. There were none

Mayor Garrett suggested that there be a plan put in place for Zoom for Study Sessions. The cost right now is \$3,333 per month which includes rendering fees of the Zoom recording the LVTV Producer Jim Nelson to edit and upload to YouTube. That also includes \$30 an hour for his service and \$26 per hour for the camera operator. Administrator Montenegro will provide Council with the written proposal.

Councilmember Jennings asked if there is a way to hire a professional to monitor the Zoom meetings along with the cost for that service as well.

Mayor Pro Tem Kantor would also like to see the cost of recording the additional Study Session since it was decided to not record that meeting.

Councilmember Miller inquired what happens if the meetings are not on Zoom will it just be on Facebook live, just in person how will residents be able to access the meeting?

3. **Public Comments**

None

4. **Mayor and Council Comments**

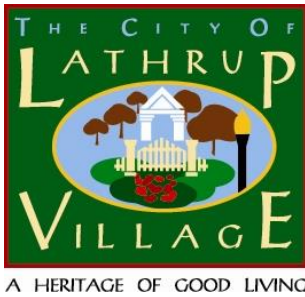
Mayor Pro Tem Kantor wants to develop an encroachment policy, due to some of the issues that have come up lately related to residents using the public right of way. Mayor Pro Tem Kantor also stated that there should be a telephone in Council Chambers.

Mayor Garrett asked for an action plan for the telephone system at City Hall as it relates to the 3-day phone service disruption. Treasurer Bratschi explained the telephone service provider decommissioned the phone lines and we are currently working to retrieve the complete phone service and then look to contract another service provider.

Councilmember Miller reported that Southfield Public Schools are going out for a millage increase, they are still developing their plan there are no details yet. There is also a plan to close McIntyre Elementary School.

5. **Adjourn**

Meeting adjourned at 6:41 pm



City Council Regular Meeting

Draft Minutes

Monday, August 15, 2022, at 7:30 PM
27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett at 7:30 pm

2. **Roll Call**

Present: Mayor Mykale Garrett

Council members: Councilmember Jennings, Mayor Pro Tem Kantor, Councilmember Miller

Also Present: City Administrator, Susan Montenegro, City Attorney, Scott Baker, City Clerk, Kelda London

Mayor Pro Tem Kantor moved to excuse Councilmember Kenez, motion seconded by Councilmember Miller.

Yes: Jennings, Kantor, Miller, Garrett

No: None

Motion carried.

3. **Pledge of Allegiance**

4. **Approval of Agenda**

Motion by Kantor to approve the agenda, motion seconded by Councilmember Jennings

Yes: Kantor, Miller, Garrett, Jennings

No: None

Motion carried

5. **Public Comment for Items on the Agenda** (speakers are limited to 3 minutes)

6. **Special Proclamation**

A. Proclamation for Mark Piotrowski

Mayor Pro Tem Kantor and Councilmember Miller expressed gratitude for Planning Commission Chair Piotrowski having both served alongside him as Planning Commissioners.

7. Consent Agenda

All items listed under "Consent Agenda" are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

A. Approval of Minutes

Study Session July 25, 2022

Regular Meeting July 25, 2022

Study Session August 8, 2022

B. July 2022 Southfield Fire Department Report

C. July 2022 Building Department Report

E. July 2022 Police Department Reports

F. August 2022 - CED Report

Mayor Pro Tem Kantor moved to approve the consent agenda with the removal of Item D. July 2022, Disbursement Report. Motion seconded by Councilmember Jennings.

Yes: Miller, Garrett, Jennings, Kantor

No: None

Motion carried.

D. July 2022 Disbursement Report

Councilmember asked several questions about the attorney bill.

Mayor Pro Tem Kantor moved to approve the July 2022 Disbursement Report. Motion seconded by Councilmember Miller.

Yes: Garrett, Jennings, Kantor, Miller

No: None

Motion carried.

8. Action Requests - For Consideration / Approval

A. House in the Woods Offer

Jon Ruud presented Council with a \$100,000 cash offer for the House in the Woods property. After discussion, it was decided to reject the offer and wait for a better offer.

Motion by Mayor Pro Tem Kantor to reject the current offer and wait for a counteroffer.
Motion seconded by Councilmember Jennings.

Yes: Miller, Garrett, Jennings, Kantor

No: None

Motion carried.

B. MML Liability & Property Pool Renewal

MML Liability & Property Pool is the renewal of the 3-year contract for liability insurance.

Motion by Councilmember Jennings, to approve the renewal of the MML Liability & Property Pool Renewal Proposal at the annual rate of \$91,110, effective September 1, 2022, and authorize the Mayor and/or City Administrator to sign the related documents. Motion seconded by Mayor Pro Tem Kantor.

Yes: Garrett, Jennings, Kantor, Miller

C. Plante Moran Audit Engagement Letter

Motion by Mayor Pro Tem Kantor To approve the Audit Engagement letter from Plante Moran for professional auditing services for \$40,000 and authorize the Mayor and/or City Administrator to sign the related documents. Motion seconded by Councilmember Jennings.

Yes: Jennings, Kantor, Miller, Garrett

No: None

Motion carried.

9. City Administrator Report

City Administrator Montenegro reported that the sidewalk and road work is in full progress, she also mentioned that the Deputy Treasurer has been hired and is scheduled to start on August 29, 2022. Also, the Code Enforcement position will be posted soon.

10. City Attorney Report

None

11. Reports of Boards, Commissions, and Committees

A. July 2022 SOCWA Minutes

B. July 2022 SOCRRRA Minutes

Mayor Pro Tem report encouraged residents to attend the infrastructure meeting on Wednesday, August 17, 2022, at 6:00 pm at City Hall. Planning Commission has approved the PUD for Panera Bread with several conditions.

12. Unfinished / New Business

None

13. Public Comment (speakers are limited to 3 minutes)

There were numerous comments relating to a private community event held at 27450 Goldengate from the following residents;

Lauren Barers
 Lori Kunz
 Jason Hammond
 John Shaw
 Debbie Dunn
 Mary Manoukian
 Mary Moix
 Dawn Medley
 Lisa Miller
 Karen Copus
 Marilu Reznik
 Lauren Miller
 Betty Ann Wright
 Robert Baras
 John Roberts
 Ian Ferguson
 Adam Laurie

Earleen Rory – Cannabis

14. Mayor and Council Comments

Mayor Garrett opened Mayor and Council comments by apologizing to Councilmember Miller's daughters for having to sit and listen to the attacks on their mother. Further addressing comments and suggestions made in the Public comments portion of the meeting. She mentioned the backpack giveaway on August 26, 2022.

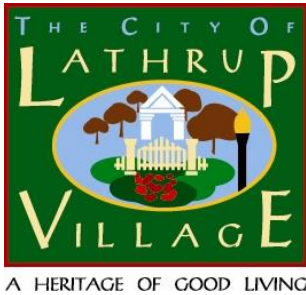
Mayor Pro Tem Kantor stated that now that the Deputy Treasurer has been hired work on the water loss back billing should begin. There was an explanation of the phone service interruption by Administrator Montenegro at Mayor Pro Tem request. Further stating that the behavior of certain Councilmembers allegedly taping private events is exactly why we need an ethics ordinance.

Councilmember Jennings thanked Administrator Montenegro for hiring a Deputy Treasurer and thanked Treasurer Bratschi for all her hard work.

Councilmember Miller explained why she voted no on the 2022-2023 Budget. She stated that she has been a devoted resident for over 30 years and remains committed to residents that have not had their voices heard. She is very hopeful with the onboarding of City Administrator Montenegro she will continue to ensure accountability and move the city forward.

15. **Adjourn**

Councilmember Jennings moved to adjourn the meeting at 9:12 pm



City Council Special Meeting

Draft Minutes

Monday, August 29, 2022, at 6:00 PM
27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Garrett at 6:00 pm

2. **Roll Call**

Present: Mayor Mykale Garrett

Council members: Councilmember Jennings, Councilmember Kenez, Councilmember Miller

Also Present: City Administrator, Susan Montenegro, City Attorney, Scott Baker, Community and, Economic Development Manager Susan Stec

3. **Pledge of Allegiance**

Councilmember Jennings moved to excuse Mayor Pro Tem Kantor, the motion was seconded by Councilmember Kenez.

Yes: Jennings, Kenez, Miller, Garrett

No: None

Motion carried

4. **Approval of Agenda**

Councilmember moved to approve the agenda, the motion was seconded by Councilmember Miller.

Yes: Kenez, Miller, Garrett, Jennings

No: None

Motion carried.

5. **Public Comments for Items on the Agenda** (Speakers are limited to 3 minutes)

Mayor Pro Tem Kantor questioned why the land split item was checked on the application for the \$120,000 offer for the House in the Woods and if someone could address that when that item is up for discussion.

Also concerning the PUD Agreement, the meeting packet did not include any of the site plan information that the Planning Commission approved.

6. Action Requests - For Consideration / Approval

- A. Authorize Oakland County Water Resources Commission to submit drawings and specifications for the Lathrup Village Sanitary Retention Basin Improvements project to EGLE via the MiWaters permit portal.

The Oakland County Water Resources Commission will submit the permit information for the Lathrup Village Sanitary Retention Basin Improvement, but they do need Council approval to submit the drawings on behalf of the City.

Councilmember Jennings moved to authorize Oakland County Water Resources Commission to submit drawings and specifications for the Lathrup Village Sanitary Retention Basin Improvements project to EGLE via the MiWaters permit portal. Motion seconded by Councilmember Miller.

Yes: Miller, Garrett, Jennings, Kenez

No: None

Motion carried.

- B. House in the Woods Offer

Real Estate Agent Jon Ruud gave a brief review of the two (2) current offers. Councilmember Miller asked if Mr. Ruud could go back and offer the highest and best.

Mayor Garrett moved to accept the offer for \$150,00 subject to the City Attorney's review and confirmation, the motion was seconded by Councilmember Jennings.

Yes: Jennings, Garrett

No: Kenez, Miller

Motion denied.

Motion by Mayor Garrett to table this issue until September 12, 2022.

- C. PUD Agreement - Panera Bread

Susan Stec Community and Economic Development Manager along with City Attorney Baker have been working on redeveloping 27777 Southfield with Panera Bread Company. There have been some last-minute changes so they are asking that this item be tabled until the next available Council meeting.

Councilmember Jennings moved to table the PUD Agreement with Panera Bread. Motion seconded by Councilmember Miller.

Yes: Kenez, Miller, Garrett, Jennings

No: None

Motion carried.

7. **Public Comment**

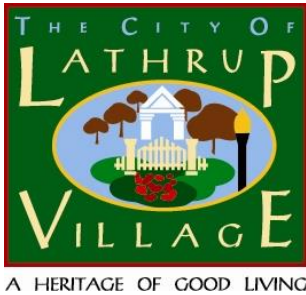
Laurie Kuntz – Questions related to the video in the Community Room

8. **Mayor and Council Comments**

Councilmember Jennings stated that he had the privilege to speak at the Destine to Overcome Ministries Dinner for Cancer survivors here in the Community Room. Also, the LOGO's backpack giveaway was a success on Friday, August 26, 2022.

9. **Adjourn**

Councilmember Miller moved to adjourn at 6:55 pm



City Council Study Session

Draft Minutes

Monday, September 12, 2022, at 6:00 PM
27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order** by Mayor Pro Tem Kantor at 6:00 pm
2. **Discussion Items**

A. 24" Storm Sewer Repair – Wiltshire

Scott Ringler of Giffles Webster explained that the 2022 Storm Sewer CCTV project revealed a very deteriorated 24" clay pipe storm sewer along Wiltshire from Santa Barbara to Bloomfield that will need to be repaired. The company that is doing the current sewer lining has provided a quote for approx. \$134,000 to repair the broken line the estimate does include the cost of the road repair. Council will have to approve the additional expense for the 24" Sewer Repair on Wiltshire by DVM and utilize the remaining \$50,000 MEDC grant funds to cover a portion of this expense.

B. House in the Woods Offer

There have been three offers for the property at 19600 Forest Dr (House in the Woods) first cash offer of \$120,000 with the intent to develop the property with 2 houses second cash offer for \$150,000 with the intent to develop the property with 4-6 houses and a third offer of \$155,000 with the buyers intending to turn the property into a nature preserve. Councilmember Miller did express concern regarding the proof of funds for second offer. Councilmember Kenez expressed concern with giving up the green space. Mr. Ferguson the property owner adjacent to Forest Dr circulated a petition to the surrounding neighbors and all but one agreed to want the green space.

Attorney Baker did remind Council that the charter states that the city needs to take the offer that is most advantageous to the entire city.

3. **Mayor and Council Comments**

Councilmember Kenez questioned the removal of the Ethics Ordinance from the Special Meeting Agenda? Administrator Montenegro stated that she felt it should be discussed with the entire council and with the absence of Mayor Garrett it would be pushed to the next meeting.

4. **Public Comments**

Laurie Kuntz stated that she is in favor of the \$155,000 offer of the 19600 Forest Dr property.

Ann Runyon is in favor of keeping the Forest Dr property becoming a nature preserve

5. **Adjourn**

Meeting adjourned at 6:53 pm

Memorandum

To: Mayor and City Council

From: Pamela Bratschi, Interim City Administrator/Treasurer

Date: September 15, 2022

Re: Monthly Approval of Disbursements

Attached are reports for the Cities Monthly Disbursements for the Month of August 2022.

MOTION:

To approve the Monthly Disbursements for the month of August 2022 as:

AUGUST DISBURSEMENTS W/ SALARY INCLUDED			
FUND 101	GENERAL FUND	\$	385,944.64
FUND 202	MAJOR ROADS	\$	255,543.01
FUND 203	LOCAL ROADS	\$	254,318.01
FUND 258	CAPITAL FUND	\$	91,632.08
FUND 397	ROAD MILLAGE FUND	\$	109,375.00
FUND 494	DOWNTOWN DEV. AUTH	\$	21,379.29
FUND 592	WATER & SEW	\$	664,875.11
TOTAL DISBURSEMENTS		\$	1,783,067.14

CITY OF LATHRUP VILLAGE

Disbursement Report

Period covered 8/1/2022-8/15/2022

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$15,551.70	Bratschi, Dodd, London, Montenegro Thornhill,
DDA	\$6,604.61	Dorsey, Stec,
Bldg Mnt	\$0.00	
Police	\$60,172.50	Becker, Button, Carmack, Chickensky, Fisher, Gijsbers, Huston, Hutson, Knoll, Lawrence, McKee Paramo, Roberts, Tackett, Zang
DPS	\$0.00	
Water	\$0.00	
Recreation	\$0.00	

Total Gross	\$82,328.81
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Deductions	\$28,772.22
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Net Payroll	\$53,556.59
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* Fund Totals Include Gross Payroll

General Fund	\$75,724.20
Major Road Fund	\$0.00
Local Road Fund	\$0.00
Capital Acquisition Fund	\$0.00
Debt Service Fund SDS Bonds	\$0.00
Downtown Development Authority	\$6,604.61
Water & Sewer Fund	\$0.00
Total	\$82,328.81

CITY OF LATHRUP VILLAGE
Disbursement Report

Item 7B.

Period covered 8/16/2022-8/31/2022

Gross Payroll:

Payroll Department	Amount	Personnel
Admin	\$16,153.13	Bratschi, Dodd, London, Montenegro Thornhill,
DDA	\$6,604.61	Dorsey, Stec,
Bldg Mnt	\$0.00	
Police	\$38,752.11	Button, Carmack, Chickensky, Fisher, Gijbers, Huston, Hutson, Knoll, Lawrence, McKee Paramo, Roberts, Tackett, Zang
DPS	\$0.00	
Water	\$0.00	
Recreation	\$0.00	

Total Gross \$61,509.85

Deductions \$21,636.52

Net Payroll \$39,873.33

* Fund Totals Include Gross Payroll

General Fund	\$310,220.44
Major Road Fund	\$255,543.01
Local Road Fund	\$254,318.01
Capital Acquisition Fund	\$91,632.08
Road Millage Fund	\$109,375.00
Downtown Development Authority	\$14,774.68
Water & Sewer Fund	\$664,875.11
Total	\$1,700,738.33

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-206.000	TAX OVERAGE REFUND	VIBE CREDIT UNION	TAX OVERAGE	157.24	2781
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	POLICE & FIREMEN'S INS. GF	POLICE OFFICERS - GROUP BILLING 211156C	56.34	46890
101-000.000-232.000	EMPLOYEE PAYROLL-MEDICAL W/H	AFLAC	AFLAC INSURANCE	1,226.28	46913
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	GREATER COMMUNITY BAPTIST	DEPOSIT REFUND	30.00	46869
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	KIM DANIELS	DEPOSIT REFUND	400.00	46874
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	LATIECE MORSE	DEPOSIT REFUND	300.00	46878
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	MARSHA MANGRUM	DEPOSIT RUFUND	300.00	46880
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	BRENDA JONES	DEPOSIT REFUND	300.00	46906
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	CRYSTAL HENDERSON	DEPOSIT REFUND	300.00	46921
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	DERLANDA JORDAN	EVENT CANCEL	300.00	46922
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	DESHAWN BOTHWELL	DEPOSIT REFUND	300.00	46923
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	DESTINED TO OVERCOME INC	DEPOSIT REFUND	300.00	46924
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	JOSZETTE JONES	DEPOSIT REFUND	400.00	46926
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	KAREN HOLLINS	DEPOSIT REFUND	100.00	46927
101-000.000-245.000	RENTAL SECURITY DEPOSITS HELD	RICK ZIPSER	EVENT DEPOSIT REFUND	275.00	46935
101-000.000-246.000	POLICE UNION DUES	COMMAND OFFICERS ASSN. OF	AUGUST DUES	130.24	46859
101-000.000-246.000	POLICE UNION DUES	POLICE OFFICERS ASSOC.	AUGUST 2022 DUES	586.08	46891
101-000.000-283.000	PERFORMANCE BONDS	Waterwork Plumbing	BD Payment Refund	45.00	46948
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	ICMA RETIREMENT TRUST-457	300179 FOR 457 PLAN	4,897.77	46871
101-000.000-344.000	DEF COMP PAYABLE ICMA CLEARIN	ICMA RETIREMENT TRUST-457	300179 FOR 457 PLAN	5,261.24	46925
Total For Dept 000.000				15,665.19	
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-726.000	OFFICE SUPPLIES	CARDMEMBER SERVICE	JULY 2022 STATEMENT	274.68	46853
101-100.000-726.000	OFFICE SUPPLIES	DELUXE	STATEMENT - UNLINED CARBONLESS	556.99	46862
101-100.000-726.000	OFFICE SUPPLIES	ZIP ETC.INC.	BUSINESS CARDS	220.00	46905
101-100.000-726.000	OFFICE SUPPLIES	AMAZON CAPITAL SERVICES	BUSINESS SUPPLIES	130.28	46914
101-100.000-726.000	OFFICE SUPPLIES	STAPLES	OFFICE SUPPLIES	237.58	46939
101-100.000-726.000	OFFICE SUPPLIES	STAPLES	OFFICE SUPPLIES	39.93	46939
101-100.000-726.000	OFFICE SUPPLIES	STAPLES	PRINTER	129.99	46939
101-100.000-732.000	CODE ENFORCEMENT	EXCELL SNOW & TURF MAINTEN	LAW MAINTENANCE	45.00	46866
101-100.000-803.000	MEMBERSHIPS & MEETINGS	ASSOCIATION OF PUBLIC TREAS	MEMBERSHIP RENEWAL	159.00	46843
101-100.000-803.000	MEMBERSHIPS & MEETINGS	CARDMEMBER SERVICE	AUGUST 2022 STATEMENT BRATSCHI	120.00	46919
101-100.000-804.000	BUILDING TRADE INSPECTION	ALEXANDER LOPATIN	REFUND FOR MECHANICAL PERMIT	25.00	46841
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	BLDG INSP FROM 7/1/22 - 7/31/22	3,327.96	46928
101-100.000-804.000	BUILDING TRADE INSPECTION	MCKENNA & ASSOC.	PLUMB AND MECH INSPECTIONS 7/1/22 - 7/31/22	1,524.25	46928
101-100.000-805.000	CABLE TELEVISION	COMCAST	BILLING SERVICE 8/11/22 - 9/10/22	85.45	46858
101-100.000-805.000	CABLE TELEVISION	C V STUDIOS	REGULAR PROGRAMMING AND ADDITIONAL SERV	4,489.00	46918
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	C V STUDIOS	REMOTE FOR PROJECTOR	60.00	46851
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	RENTALS AND ADDITIONAL WORK	925.00	46907
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	RENTALS AND ADDITIONAL WORK	1,850.00	46920
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	CLIFTON GRANT	ADDITIONAL WORK AUGUST 2022	255.00	46920
101-100.000-810.000	AUDITING & ACCOUNTING	PLANTE & MORAN	PROGRESS BILL AUDIT	1,861.00	46889
101-100.000-810.000	AUDITING & ACCOUNTING	PLANTE & MORAN	ACCOUNTING SERVICES	1,600.00	46889
101-100.000-810.000	AUDITING & ACCOUNTING	PLANTE & MORAN	ACCOUNTING SERVICES	5,003.75	46933
101-100.000-822.000	TRAINING	CARDMEMBER SERVICE	JULY 2022 STATEMENT	731.06	46853
101-100.000-822.000	TRAINING	CARDMEMBER SERVICE	AUGUST 2022 STATEMENT BRATSCHI	359.00	46919
101-100.000-848.000	GOVERNMENT OPERATIONS	CARDMEMBER SERVICE	JULY 2022 STATEMENT	10.00	46853
101-100.000-848.000	GOVERNMENT OPERATIONS	NATIONAL LEAGUE OF CITIES	DIRECT MEMBER DUES 10/1/22 - 9/30/23	871.00	46885
101-100.000-848.000	GOVERNMENT OPERATIONS	CARDMEMBER SERVICE	AUGUST 2022 STATEMENT BRATSCHI	15.89	46919
101-100.000-848.001	TECHNOLOGY	CARDMEMBER SERVICE	JULY 2022 STATEMENT	86.77	46853
101-100.000-848.001	TECHNOLOGY	AMAZON CAPITAL SERVICES	SCANNERS	894.99	46853

09/15/2022 09:07 AM

User: PAM

DB: Lathrup

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE

EXP CHECK RUN DATES 08/01/2022 - 08/31/2022

BOTH JOURNALIZED AND UNJOURNALIZED

BOTH OPEN AND PAID

Page: 2/7

Item 7B.

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 100.000 GOVERNMENT SERVICES					
101-100.000-848.001	TECHNOLOGY	CARDMEMBER SERVICE	AUGUST 2022 STATEMENT BRATSCHI	61.17	46919
101-100.000-850.000	TELEPHONE EXPENDITURES	BSB COMMUNICATIONS, INC.	ONSITE SERVICE	105.00	46850
101-100.000-850.000	TELEPHONE EXPENDITURES	COMCAST	BILLING SERVICE 8/11/22 - 9/10/22	140.87	46858
101-100.000-850.000	TELEPHONE EXPENDITURES	WINDSTREAM	MONTHLY CHARGES	728.05	46904
101-100.000-850.000	TELEPHONE EXPENDITURES	BSB COMMUNICATIONS, INC.	REMOTE MAC	156.25	46917
101-100.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	MONTHLY CHARGES	191.36	46947
101-100.000-900.000	PRINTING/PUBLICATION COSTS	MEDIANEWS- 21CM ADVERTISING	PUBLIC NOTICES 7/1/22 - 7/31/22	347.89	46881
101-100.000-900.000	PRINTING/PUBLICATION COSTS	PREMIER BUSINESS PRODUCTS	TOSHIBA	845.23	46892
101-100.000-901.000	POSTAGE FEES	PITNEY BOWES INC	EZ SEAK 64OZ BOTTLES	152.98	46888
101-100.000-901.000	POSTAGE FEES	PURCHASE POWER	METER REFILL	402.50	46934
Total For Dept 100.000 GOVERNMENT SERVICES				29,019.87	
Dept 101.000 ADMINISTRATION					
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	COVERAGE PERIOD: 9/1/22- 9/30/22	332.87	46848
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	CARDMEMBER SERVICE	JULY 2022 STATEMENT	10.00	46853
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 803	803046 FOR RHS PLAN	216.17	46900
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	COVERAGE PERIOD 9/1/22 - 9/31/22	448.56	46916
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	CARDMEMBER SERVICE	AUGUST 2022 STATEMENT BRATSCHI	10.00	46919
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	MICHIGAN MUNICIPAL LEAGUE	WEBSUTE CAKSSUFUED AD	120.72	46930
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	PREMIUM	121.37	46938
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 803	803046 FOR RHS PLAN	216.17	46945
101-101.000-718.000	ELECTIONS	ADDELL ANDERSON	ELECTION WORKER	160.00	46840
101-101.000-718.000	ELECTIONS	AUDREY ELIZABETH GROSMAN	ELECTION WORKER	160.00	46845
101-101.000-718.000	ELECTIONS	DENNIS NORDMOE	ELECTION WORKER	120.00	46863
101-101.000-718.000	ELECTIONS	GLORIA HARRIS-FORD	ELECTION WORKER	703.00	46868
101-101.000-718.000	ELECTIONS	HART INTERCIVIC- DEPT. 045	EFFECTIVE PERIOD: 8/1/22 - 8/31/22	3,489.33	46870
101-101.000-718.000	ELECTIONS	KIMBERLY BOWDEN-ADAIR	ELECTION WORKER	120.00	46875
101-101.000-718.000	ELECTIONS	LINDA RANDLE	ELECTION WORKER	120.00	46879
101-101.000-718.000	ELECTIONS	REGINA COBB	ELECTION WORKER	120.00	46893
101-101.000-718.000	ELECTIONS	SHARON ALLEN	ELECTION WORKER	80.00	46894
101-101.000-718.000	ELECTIONS	SPECTRUM PRINTERS, INC	VOTE TEST TEST DECKS	85.07	46896
101-101.000-718.000	ELECTIONS	STRAIGHT FROM THE HEART C	ELECTION LUNCH/DINNER	150.00	46897
101-101.000-718.000	ELECTIONS	TAWANNA LONDON	ELECTION WORKER	80.00	46898
101-101.000-718.000	ELECTIONS	WILLIE WESLEY	ELECTION SUPLPLIES	700.00	46902
101-101.000-718.000	ELECTIONS	WILMA PATRICK	ELECTION WORKER	120.00	46903
101-101.000-718.000	ELECTIONS	CARDMEMBER SERVICE	AUGUST 2022 STATEMENT BRATSCHI	98.72	46919
101-101.000-721.000	DATA PROCESING & ASSESSMENTS	OAKLAND SCHOOLS	2022 OC WINTER TAX BILLS	1,358.35	46887
101-101.000-722.000	LEGAL SERVICES	STEVEN H. SCHWARTZ & ASSOC	REVIEW OPEB, PENSION AND RETIREE HEALTH	393.75	46940
Total For Dept 101.000 ADMINISTRATION				9,534.08	
Dept 201.000 BUILDING & GROUNDS					
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	REIMBURSEMENT FOR CLEANING SUPPLIES	180.30	46857
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	SANITIZING CITY HALL	252.00	46857
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CUSTODIAL SERVICES 8/1/22 - 8/15/22	504.88	46857
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMENT	SPOUSAL SUPPORT	649.75	46883
101-201.000-702.000	SALARIES PART-TIME	AFLAC	AFLAC INSURANCE	138.72	46913
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	SANITIZING CITY HALL 8/16/22 - 8/31/22	252.00	46920
101-201.000-702.000	SALARIES PART-TIME	CLIFTON GRANT	CUSTODIAL SERVICES 8/16/22 - 8/31/22	504.88	46920
101-201.000-702.000	SALARIES PART-TIME	MICHIGAN ST. DISBURSEMENT	SPOUSAL SUPPORT	649.75	46931
101-201.000-860.000	VEHICLE EXPENSE	CARDMEMBER SERVICE	JULY 2022 STATEMENT	648.92	46853
101-201.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE, V	MONTHLY WATER BILL	1,488.16	46855
101-201.000-920.000	UTILITIES	CONSUMERS ENERGY	MONTHLY STATEMENT	172.88	4
101-201.000-920.000	UTILITIES	DTE ENERGY	MONTHLY STATEMENT	3,305.85	4

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 201.000 BUILDING & GROUNDS					
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	BSB COMMUNICATIONS, INC.	TELEPHONE SYSTEM	1,932.64	46838
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	CARDMEMBER SERVICE	JULY 2022 STATEMENT	42.10	46853
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	DENNY'S HEATING, COOLING &	CONDENSER COILS AND FAN	1,745.91	46864
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	J.C. EHRlich	PEST CONTROL	107.35	46872
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	KONE INC.	PASSENGER ELEVATOR REPAIRS	1,922.54	46876
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	KONE INC.	MAINTENANCE PERIOD 8/1/22 - 8/31/22	230.31	46876
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	MISTER MAT RENTAL SERVICE	MAT RENTAL	173.64	46884
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	NICHOLS PAPER & SUPPLY CO	BLUILDING SUPPLIES	422.86	46886
101-201.000-938.000	PARKING LOT & GROUNDS	CARDMEMBER SERVICE	JULY 2022 STATEMENT	475.00	46853
101-201.000-938.000	PARKING LOT & GROUNDS	CLIFTON GRANT	ADDITIONAL WORK AUGUST 2022	1,100.00	46920
Total For Dept 201.000 BUILDING & GROUNDS				16,900.44	
Dept 301.000 PUBLIC SAFETY					
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	COVERAGE PERIOD: 9/1/22- 9/30/22	1,917.22	46848
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS-BLUE SHIELD	COVERAGE PERIOD: 9/1/22 - 9/30/22	20,092.48	46849
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 803	803046 FOR RHS PLAN	41.95	46900
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 803	803061 FOR RHS PLAN	743.40	46901
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CROSS BLUE SHIELD	COVERAGE PERIOD 9/1/22 - 9/31/22	2,642.80	46916
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY	PREMIUM	319.95	46938
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 803	803046 FOR RHS PLAN	41.95	46945
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 803	803061 FOR RHS PLAN	743.40	46946
101-301.000-726.000	OFFICE SUPPLIES	CDW GOVERNMENT, INC.	DOCK STATIONS	209.46	46854
101-301.000-726.000	OFFICE SUPPLIES	CARDMEMBER SERVICE	AUGUST 2022 STATEMENT MCKEE	14.99	46919
101-301.000-726.000	OFFICE SUPPLIES	ZIP ETC.INC.	BC ZANG	223.00	46949
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	XEROX CORPORATION	METER USAGE	49.22	46910
101-301.000-822.000	TRAINING	CARDMEMBER SERVICE	AUGUST 2022 STATEMENT MCKEE	184.75	46919
101-301.000-822.000	TRAINING	MICHIGAN ASSOC OF CHIEFS (WIN 23	FULL CONFERENCE REGISTRATION - M	280.00	46929
101-301.000-822.000	TRAINING	MICHIGAN ASSOC OF CHIEFS (WIN 23	FULL CONFERENCE REGISTRATION - 2	280.00	46929
101-301.000-823.000	FIREARMS TRAINING	CARDMEMBER SERVICE	JULY 2022 STATEMENT	750.00	46853
101-301.000-823.000	FIREARMS TRAINING	CITY OF TAYLOR	GUN RANGE RENTAL	600.00	46856
101-301.000-823.000	FIREARMS TRAINING	VANCE OUTDOORS, INC.	SPRINGFIELD MAGPUL	901.88	46944
101-301.000-829.000	POLICE UNIFORMS & CLEANING	MICHAEL ZANG	FOOTWEAR REIMBURSEMENT	100.00	46882
101-301.000-829.000	POLICE UNIFORMS & CLEANING	MICHAEL ZANG	DETECTIVE BUREAU ALLOWANCE	400.00	46908
101-301.000-829.000	POLICE UNIFORMS & CLEANING	AMAZON CAPITAL SERVICES	RADIO HOLDERS	21.89	46914
101-301.000-850.000	TELEPHONE EXPENDITURES	AT & T	MONTHLY SERVICE AUG 1 - AUG 31	56.86	46844
101-301.000-850.000	TELEPHONE EXPENDITURES	BSB COMMUNICATIONS, INC.	ONSITE SERVICE	105.00	46850
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	SERVICE FROM 8/5/22 - 9/4/22	18.40	46858
101-301.000-850.000	TELEPHONE EXPENDITURES	COMCAST	BILLING SERVICE 8/11/22 - 9/10/22	88.46	46858
101-301.000-850.000	TELEPHONE EXPENDITURES	WINDSTREAM	MONTHLY CHARGES	480.04	46904
101-301.000-850.000	TELEPHONE EXPENDITURES	VERIZON WIRELESS	MONTHLY CHARGES	191.36	46947
101-301.000-860.000	VEHICLE EXPENSE	BIRMINGHAM OIL CHANGE CENT	OIL CHANGE	57.97	46847
101-301.000-860.000	VEHICLE EXPENSE	OAKLAND COUNTY	GOODS AND SERVICES	889.08	46909
101-301.000-860.000	VEHICLE EXPENSE	CARDMEMBER SERVICE	AUGUST 2022 STATEMENT MCKEE	149.94	46919
101-301.000-860.000	VEHICLE EXPENSE	O'REILLY	GL WIPER	7.62	46932
101-301.000-860.000	VEHICLE EXPENSE	O'REILLY	VEHICLE SUPPLIES	81.24	46932
101-301.000-860.000	VEHICLE EXPENSE	US BANK VOYAGER FLEET SYS	MONTHLY CHARGES	3,024.45	46943
Total For Dept 301.000 PUBLIC SAFETY				35,708.76	
Dept 401.000 PUBLIC SERVICE					
101-401.000-892.000	SIDEWALK MAINTENANCE	KD CEMENT INC	2022 SIDEWALK REPAIR PROGRAM ESTIMATE 2	53,148.61	46873
101-401.000-892.000	SIDEWALK MAINTENANCE	KD CEMENT INC	2021 SIDEWALK REPAIR PROGRAM ESTIMATE 7	50,479.52	46873
101-401.000-920.000	UTILITIES	CITY OF LATHRUP VILLAGE, V	MONTHLY WATER BILL	81.55	4
101-401.000-920.000	UTILITIES	COMCAST	FOR 19101 12 MILE MONTHLY SERVICE	238.30	4

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GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 401.000 PUBLIC SERVICE					
101-401.000-920.000	UTILITIES	CONSUMERS ENERGY	MONTHLY STATEMENT	97.39	46860
101-401.000-920.000	UTILITIES	DTE ENERGY	MONTHLY STATEMENT	90.67	46865
101-401.000-920.000	UTILITIES	WINDSTREAM	MONTHLY CHARGES	180.54	46904
101-401.000-920.000	UTILITIES	US BANK VOYAGER FLEET SYS	MONTHLY CHARGES	1,254.75	46943
101-401.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED IN JULY	10,539.95	46877
101-401.000-936.000	EQUIPMENT MAINTENANCE	THE SAFETY COMPANY LLC	HOSE FLANGE	463.13	46899
101-401.000-936.000	EQUIPMENT MAINTENANCE	THE SAFETY COMPANY LLC	LOCK ROD	76.49	46942
Total For Dept 401.000 PUBLIC SERVICE				116,650.90	
Dept 501.000 LEAF COLLECTION					
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	SOCRRA	SPECIAL WASTE CITIES JULY 2022	565.43	46937
Total For Dept 501.000 LEAF COLLECTION				565.43	
Dept 502.000					
101-502.000-801.001	SOCRRA	SOCRRA	JULY 2022 MONTH END	16,232.00	46895
101-502.000-801.001	SOCRRA	SOCRRA	MEMBER MSW AUGUST MID MONTH	14,584.00	46937
Total For Dept 502.000				30,816.00	
Dept 601.000 RECREATION					
101-601.000-811.000	SENIOR ACTIVITIES	CARDMEMBER SERVICE	JULY 2022 STATEMENT	110.15	46853
101-601.000-812.000	COMMUNITY EVENTS	ULTIMATE BOOM PARTY RENTAL	GENERATOR AND OBSTACLE RENTAL	315.00	46912
101-601.000-817.000	FITNESS CENTER EXP	COMCAST	BILLING SERVICE 8/11/22 - 9/10/22	29.38	46858
Total For Dept 601.000 RECREATION				454.53	
Total For Fund 101 GENERAL FUND				255,315.20	
Fund 202 MAJOR ROAD FUND					
Dept 702.000					
202-702.000-810.000	AUDITING & ACCOUNTING	PLANTE & MORAN	PROGRESS BILL AUDIT	1,741.00	46889
202-702.000-810.000	AUDITING & ACCOUNTING	PLANTE & MORAN	ACCOUNTING SERVICES	500.00	46889
202-702.000-810.000	AUDITING & ACCOUNTING	PLANTE & MORAN	ACCOUNTING SERVICES	2,000.00	46933
202-702.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	DPW/COLD PATCH	114.60	46852
202-702.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKLAND	SIGNAL MAINTENANCE	79.05	46936
202-702.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED IN JULY	5,441.60	46877
Total For Dept 702.000				9,876.25	
Dept 702.100 CAPITAL IMP - STREET BOND					
202-702.100-970.000	CAPITAL EXPENDITURE	ASPHALT SPECIALISTS INC.	2022 PAVEMENT REPAIR PROGRAM - PAY ESTI	111,286.10	46839
202-702.100-970.000	CAPITAL EXPENDITURE	ASPHALT SPECIALISTS INC.	2022 PAVEMENT REPAIR PROGRAM ESTIMATE 4	134,380.66	46842
Total For Dept 702.100 CAPITAL IMP - STREET BOND				245,666.76	
Total For Fund 202 MAJOR ROAD FUND				255,543.01	
Fund 203 LOCAL ROAD FUND					
Dept 703.000					
203-703.000-810.000	AUDITING & ACCOUNTING	PLANTE & MORAN	PROGRESS BILL AUDIT	1,516.00	46889
203-703.000-810.000	AUDITING & ACCOUNTING	PLANTE & MORAN	ACCOUNTING SERVICES	500.00	46889
203-703.000-810.000	AUDITING & ACCOUNTING	PLANTE & MORAN	ACCOUNTING SERVICES	1,000.00	46933
203-703.000-861.000	ROAD MAINTENANCE	CADILLAC ASPHALT L.L.C.	DPW/COLD PATCH	114.60	46852
203-703.000-864.000	TRAFFIC CONTROLS	ROAD COMMISSION FOR OAKLAND	SIGNAL MAINTENANCE	79.06	46936
203-703.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED IN JULY	5,441.60	46877
Total For Dept 703.000				8,651.26	
Dept 703.100 CAPITAL IMP - STREET BOND					

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Fund 203 LOCAL ROAD FUND					
Dept 703.100 CAPITAL IMP - STREET BOND					
203-703.100-970.000	CAPITAL EXP - STREET BOND	ASPHALT SPECIALISTS INC.	2022 PAVEMENT REPAIR PROGRAM - PAY ESTI	111,286.10	46839
203-703.100-970.000	CAPITAL EXP - STREET BOND	ASPHALT SPECIALISTS INC.	2022 PAVEMENT REPAIR PROGRAM ESTIMATE 4	134,380.65	46842
Total For Dept 703.100 CAPITAL IMP - STREET BOND				245,666.75	
Total For Fund 203 LOCAL ROAD FUND				254,318.01	
Fund 258 CAPITAL ACQUISITION FUND					
Dept 000.000					
258-000.000-970.000	CAPITAL EXPENDITURE	AXON ENTERPRISE, INC	DYNAMIC BUNDLE	4,450.00	46846
258-000.000-970.000	CAPITAL EXPENDITURE	DELL MARKETING L.P.	LAPTOP	4,866.08	46861
258-000.000-970.000	CAPITAL EXPENDITURE	BERGER	2022 CHEV TAHOE	41,158.00	46915
258-000.000-970.000	CAPITAL EXPENDITURE	BERGER	2022 CHEVY TAHOE	41,158.00	46915
Total For Dept 000.000				91,632.08	
Total For Fund 258 CAPITAL ACQUISITION FUND				91,632.08	
Fund 397 ROAD MILLAGE BOND FUND					
Dept 000.000					
397-000.000-720.000	INTEREST EXPENSE	THE HUNTINGTON NATIONAL B	UNLIMITED TAX GENERAL OBLIGATION BOND	109,375.00	46941
Total For Dept 000.000				109,375.00	
Total For Fund 397 ROAD MILLAGE BOND FUND				109,375.00	
Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	COVERAGE PERIOD: 9/1/22- 9/30/22	(798.71)	46848
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 80	803046 FOR RHS PLAN	89.25	46900
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN	PREMIUM	59.78	46938
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 80	803046 FOR RHS PLAN	89.25	46945
494-000.000-726.000	OFFICE SUPPLIES	CARDMEMBER SERVICE	JULY 2022 STATEMENT	15.89	46853
494-000.000-844.000	MAIN STREET PROGRAM	PICTURE PERFECT	PHOTO BOOTH RENTAL	250.00	46911
494-000.000-882.000	PLANNING/CONSULTING FEES	GIFFELS-WEBSTER ENG INC	LATHRUP VILLAGE DDA PLANNING SERVICES	5,066.00	46867
494-000.000-933.000	REPAIRS & MAINTENANCE	CARDMEMBER SERVICE	JULY 2022 STATEMENT	41.50	46853
494-000.000-933.000	REPAIRS & MAINTENANCE	DTE ENERGY	STREET LIGHTS	1,786.04	46865
494-000.000-933.000	REPAIRS & MAINTENANCE	EXCELL SNOW & TURF MAINTEN	LAWN MAINTENANCE	1,560.60	46866
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	CARDMEMBER SERVICE	JULY 2022 STATEMENT	10.47	46853
Total For Dept 000.000				8,170.07	
Total For Fund 494 DOWNTOWN DEVELOPMENT AUTHORITY				8,170.07	
Fund 592 WATER & SEWER FUND					
Dept 000.000					
592-000.000-202.000	ACCOUNTS PAYABLE	THE BANK OF NEW YORK MELL	CITY OF GO LTD TAX	65,000.00	2828
592-000.000-202.999	SHORT TERM PORTION OF LTD	THE HUNTINGTON NATIONAL B	CAPITAL IMPROVEMENT BOND	200,000.00	2832
Total For Dept 000.000				265,000.00	
Dept 536.000 WATER DEPARTMENT					
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	BLUE CARE NETWORK	COVERAGE PERIOD: 9/1/22- 9/30/22	3,466.60	46848
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 80	803046 FOR RHS PLAN	5.75	46900
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPAN	PREMIUM	7.08	46938
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 80	803046 FOR RHS PLAN	5.75	46945
592-536.000-810.000	AUDITING & ACCOUNTING	PLANTE & MORAN	PROGRESS BILL AUDIT	1,441.00	46889
592-536.000-810.000	AUDITING & ACCOUNTING	PLANTE & MORAN	ACCOUNTING SERVICES	800.00	4
592-536.000-810.000	AUDITING & ACCOUNTING	PLANTE & MORAN	ACCOUNTING SERVICES	1,200.00	4

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Fund 592 WATER & SEWER FUND					
Dept 536.000 WATER DEPARTMENT					
592-536.000-902.000	BILLING SERVICES	POSTMASTER	WATER BILL POSTAGE	600.00	2817
592-536.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED IN JULY	6,114.65	46877
592-536.000-937.000	WATER SYSTEM MAINTENANCE	EJ USA INC	TMS INTEGRATION	216.92	2819
592-536.000-937.000	WATER SYSTEM MAINTENANCE	EJ USA INC	TMS INTEGRATION	302.91	2819
592-536.000-937.000	WATER SYSTEM MAINTENANCE	EJ USA INC	TMS INTEGRATION	409.45	2819
592-536.000-937.000	WATER SYSTEM MAINTENANCE	FERGUSON WATERWORKS	METER ACCOUNT	372.66	2822
592-536.000-937.000	WATER SYSTEM MAINTENANCE	HOME DEPOT CREDIT SERVICES	CUP HOOKS	4.56	2823
592-536.000-937.000	WATER SYSTEM MAINTENANCE	LARRY WRIGHT	REIMBURSEMENT FOR WPRINKLER	825.00	2825
592-536.000-937.000	WATER SYSTEM MAINTENANCE	SUNDE BUILDING INC.	UNDERGROUND SERVICES FOR JULY 2022	5,700.00	2831
592-536.000-944.000	WATER PURCHASES	SOUTHEAST OAKLAND COUNTY	WATER SERVICE 7/1/22 - 7/31/22	37,000.41	2827
Total For Dept 536.000 WATER DEPARTMENT				58,472.74	
Dept 536.400 WATER DEPARTMENT					
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE CORE&MAIN		LATHRUP VILLAGE HYD/APPLY CREDIT	68,667.84	2818
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE CORE&MAIN		6 MJ TEE C110 IMP	265.00	2821
Total For Dept 536.400 WATER DEPARTMENT				68,932.84	
Dept 537.000 SEWER DEPARTMENT					
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 801803046 FOR RHS PLAN		5.75	46900
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	STANDARD INSURANCE COMPANY PREMIUM		7.08	46938
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	VANTAGEPOINTE TRANSFER 801803046 FOR RHS PLAN		5.75	46945
592-537.000-720.000	INTEREST EXPENSE	THE BANK OF NEW YORK MELLON CITY OF GO LTD TAX		8,398.75	2828
592-537.000-720.000	INTEREST EXPENSE	THE HUNTINGTON NATIONAL BANK CAPITAL IMPROVEMENT BOND		80,718.75	2832
592-537.000-810.000	AUDITING & ACCOUNTING	PLANTE & MORAN	PROGRESS BILL AUDIT	1,441.00	46889
592-537.000-810.000	AUDITING & ACCOUNTING	PLANTE & MORAN	ACCOUNTING SERVICES	800.00	46889
592-537.000-810.000	AUDITING & ACCOUNTING	PLANTE & MORAN	ACCOUNTING SERVICES	1,200.00	46933
592-537.000-921.000	CONTRACTUAL SERVICES	LATHRUP SERVICES, LLC	PUBLIC SERVICES PROVIDED IN JULY	6,114.65	46877
592-537.000-939.000	SEWER SYTEM MAINTENANCE	PIPETEK INFRASTRUCTURE	2022 STORM SEWER CCTV - ESTIMATE 3	22,076.07	2820
592-537.000-939.000	SEWER SYTEM MAINTENANCE	DTE ENERGY	MONTHLY STATEMENT	15.41	46865
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	OAKLAND COUNTY	SEWAGE DISPOSAL	87,035.16	2826
592-537.000-945.000	RETENTION TANK-UTIL ELEC	DTE ENERGY	MONTHLY STATEMENT	814.95	46865
592-537.000-946.000	RETENTION TANK UTIL-WATER	CITY OF LATHRUP VILLAGE, V	MONTHLY WATER BILL	2,986.97	46855
592-537.000-947.000	RETENTION TANK UTIL-GAS	CONSUMERS ENERGY	MONTHLY STATEMENT	16.54	46860
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	WINDSTREAM	MONTHLY CHARGES	386.68	2829
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	GREAT LAKES WATER AUTHORITY	CHARGES FOR 7/1/22 - 7/31/22	1,415.89	2830
592-537.000-970.000	CAPITAL EXPENDITURE	PIPETEK INFRASTRUCTURE	2022 STORM SEWER CCTV - PAY ESTIMATE 2	41,700.67	2820
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	HYDROCORP	MCC 2 YRS 09/21-8/23	460.00	2824
Total For Dept 537.000 SEWER DEPARTMENT				255,600.07	
Dept 537.100 SEWER DEPARTMENT					
592-537.100-970.000	CAPITAL EXP - SANITARY SEWER REP CORE&MAIN		LATHRUP VLG HYD	979.20	2821
592-537.100-970.000	CAPITAL EXP - SANITARY SEWER REP CORE&MAIN		CARL 48" RISER & CONE STORM	2,179.60	2821
592-537.100-970.000	CAPITAL EXP - SANITARY SEWER REP CORE&MAIN		LATHRUP VLG HYD	7,701.51	2821
592-537.100-970.000	CAPITAL EXP - SANITARY SEWER REP CORE&MAIN		LATHUP VILLAGE HYD	6,009.15	2821
Total For Dept 537.100 SEWER DEPARTMENT				16,869.46	
Total For Fund 592 WATER & SEWER FUND				664,875.11	

09/15/2022 09:07 AM
User: PAM
DB: Lathrup

INVOICE GL DISTRIBUTION REPORT FOR CITY OF LATHRUP VILLAGE
EXP CHECK RUN DATES 08/01/2022 - 08/31/2022
BOTH JOURNALIZED AND UNJOURNALIZED
BOTH OPEN AND PAID

Item 7B.

GL Number	GL Desc	Vendor	Invoice Description	Amount	Check #
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Fund Totals:				
Fund 101	GENERAL FUND			255,315.20
Fund 202	MAJOR ROAD FUNI			255,543.01
Fund 203	LOCAL ROAD FUNI			254,318.01
Fund 258	CAPITAL ACQUIS:			91,632.08
Fund 397	ROAD MILLAGE I			109,375.00
Fund 494	DOWNTOWN DEVELC			8,170.07
Fund 592	WATER & SEWER I			664,875.11
Total For All Funds:				1,639,228.48



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207

NOVI, MICHIGAN 48375

Phone: (248) 230-4103 Fax: (248) 929-0835

www.bakerelowsky.com

SCOTT R. BAKER
JENNIFER H. ELOWSKY

sbaker@bakerelowsky.com

Of Counsel

LEANN K. KIMBERLIN

MATTHEW C. QUINN

August 23, 2022

Via Email

Susan Montenegro
City Administrator

Pam Bratschi, MiCPT, CPFA
City Treasurer

City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

Re: Legal Department Billing for July 1 through July 31, 2022

Dear Ms. Bratschi:

The following is our law firm's billing to the City of Lathrup Village for the month of July 2022:

1. General Retainer	\$2,500.00
2. Special Legal Services	\$2,405.00
3. Downtown Development Authority	\$
4. Project Reimbursement	\$
5. Prosecution/Code Enforcement	<u>\$1,560.00</u>
	\$6,465.00

If you should have any questions, please feel free to contact me.

Very truly yours,

BAKER & ELOWSKY, PLLC

Scott R. Baker

Enclosures



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August 23, 2022

City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Invoice Number: 1404

Invoice Period: 07-01-2022 - 07-31-2022

RE: General Retainer**Time Details**

Date	Professional	Description	Hours	Amount
07-05-2022	SRB	Review correspondence from Mayor Garrett	0.25	No Charge
07-05-2022	SRB	Review and respond to correspondence from K. London	0.25	No Charge
07-06-2022	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
07-07-2022	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
07-07-2022	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
07-08-2022	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
07-08-2022	SRB	Review and respond to correspondence from Mayor Pro-Tem	0.25	No Charge
07-08-2022	SRB	Review and respond to correspondence from Mayor Pro-Tem	0.25	No Charge
07-08-2022	SRB	Review and respond to correspondence from K. London	0.25	No Charge
07-08-2022	SRB	Review correspondence from City Administrator	0.25	No Charge
07-11-2022	SRB	Review and respond to correspondence from Councilwomen Miller	0.25	No Charge
07-11-2022	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge
07-12-2022	SRB	Review and respond to correspondence from Mayor Pro-Tem	0.25	No Charge

We appreciate your business

Page 1 of 3

Date	Professional	Description	Hours	Amount	Item 7B.
07-12-2022	SRB	Review and respond to correspondence from Mayor Pro-Tem	0.25	No Charge	
07-14-2022	SRB	Review and respond to correspondence from S. Stec.	0.25	No Charge	
07-14-2022	SRB	Review and respond to correspondence from K. London	0.25	No Charge	
07-15-2022	SRB	Review and respond to correspondence from Mayor Pro-Tem	0.25	No Charge	
07-15-2022	SRB	Review and respond to correspondence from Councilwomen Miller	0.25	No Charge	
07-15-2022	SRB	Reveiw and respond to correspondence from S. Stec	0.25	No Charge	
07-15-2022	SRB	Reveiw and respond to correspondence from S. Stec	0.25	No Charge	
07-17-2022	SRB	Review correspondecne from Mayor Garrett	0.25	No Charge	
07-18-2022	SRB	Review correspondecne from Mayor Garrett	0.25	No Charge	
07-18-2022	SRB	Review correspondecne from Mayor Garrett	0.25	No Charge	
07-18-2022	SRB	Reveiw and respond to correspondence from S. Stec	0.25	No Charge	
07-18-2022	SRB	Reveiw and respond to correspondence from S. Stec	0.25	No Charge	
07-18-2022	SRB	Reveiw and respond to correspondence from S. Stec	0.25	No Charge	
07-20-2022	SRB	Reveiw and respond to correspondence from S. Stec	0.25	No Charge	
07-20-2022	SRB	Review and respond to correspondence from Treasurer	0.25	No Charge	
07-21-2022	SRB	Reveiw and respond to correspondence from S. Stec	0.25	No Charge	
07-21-2022	SRB	Review correspondence from City Administrator	0.25	No Charge	
07-22-2022	SRB	Reveiw and respond to correspondence from S. Stec	0.25	No Charge	
07-23-2022	SRB	Reveiw and respond to correspondence from S. Stec	0.25	No Charge	
07-23-2022	SRB	Review correspondence from City Administrator	0.25	No Charge	
07-24-2022	SRB	Review correspondence from Mayor Pro Tem	0.25	No Charge	
07-25-2022	SRB	Review correspondence from Mayor Pro Tem	0.25	No Charge	
07-25-2022	SRB	Prepare for and attend City Council Study Session and Regular Meeting	4.00	No Charge	
07-26-2022	SRB	Review correspondence from Councilwoman Kenez	0.25	No Charge	
07-26-2022	SRB	Review correspondence from Treasurer	0.25	No Charge	

We appreciate your business

Page 2 of 3

Date	Professional	Description	Hours	Amount	Item 7B.
07-26-2022	SRB	Review correspondence from Treasurer	0.25	No Charge	
07-27-2022	SRB	Review correspondence from Councilwoman Kenez	0.25	No Charge	
07-28-2022	SRB	Review correspondence from Councilwoman Kenez	0.25	No Charge	
07-28-2022	SRB	Review correspondence from Mayor Pro Tem	0.25	No Charge	
07-29-2022	SRB	Review correspondence from City Administrator	0.25	No Charge	
07-29-2022	SRB	Reveiw and respond to correspondence from S. Stec	0.25	No Charge	
07-29-2022	SRB	Reveiw and respond to correspondence from S. Stec	0.25	No Charge	
07-31-2022	SRB	Services Rendered		2,500.00	
			Total	2,500.00	

Time Summary

Professional	Hours	Amount
Scott Baker	15.00	2,500.00
Total		2,500.00
Total for this Invoice		2,500.00



LAW OFFICE

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 NOVI, MICHIGAN 48375
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August 23, 2022

City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Invoice Number: 1405

Invoice Period: 07-01-2022 - 07-31-2022

RE: Prosecution/Code Enforcement**Time Details**

Date	Professional	Description	Hours	Amount
07-06-2022	SRB	Review and respond to correspondence from defense attorney e 22LV01134A	0.25	32.50
07-07-2022	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 22LV01054A.	0.50	65.00
07-08-2022	SRB	Review of file materials and Notices to Appear for 07/13/2022 docket and correspondence to Police Clerk concerning records re: 22LV01050A; 22LV01048A; 22LV00836B; 21LV01068A; 22LV00898ABC; 22LV00762AB; 22LV01002AB; 22LV00739A; 15LV00820A; 21LV00999C; 08L145808A; 22LV01087A; 17LV00852A; 22LV00910AB; 22LV00773AB	2.50	325.00
07-08-2022	SRB	Review and respond to correspondenc from 46th District Court Probation Department; draft order of Nolle Proes, draft correspondenc to defense attorney re 22-L-00159	0.50	65.00
07-11-2022	SRB	Receipt and review correspondence from 46th District Court concerning revision to August 2022 court calendar for Judge Nance.	0.25	32.50
07-12-2022	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 22LV01050A	0.50	65.00
07-12-2022	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 22LV01048A	0.50	65.00

We appreciate your business

Page 1 of 2

Date	Professional	Description	Hours	Amount	Item 7B.
07-12-2022	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 22LV00898A/B/C	0.50	65.00	
07-12-2022	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 22LV01002A/B	0.50	65.00	
07-12-2022	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 22LV00739A	0.50	65.00	
07-12-2022	SRB	Conduct telephone pre-trial conference with defense attorney, prepare plea offer and draft correspondence to defense attorney and Court with same re: 22LV01054A	0.50	65.00	
07-13-2022	SRB	Appear in 46th District Court for pre-trial docket.	3.50	455.00	
07-14-2022	SRB	Review correspondence from Code Enforcement Officer Re JMC properties	0.25	32.50	
07-19-2022	SRB	Review and respond to correspondence from defense attorney re 22LV01134A	0.25	32.50	
07-20-2022	SRB	Review and respond to correspondence from defense attorney re 22LV01134A	0.25	32.50	
07-20-2022	SRB	Review correspondence from 46th District Court re August docket	0.25	32.50	
07-27-2022	SRB	Receipt and review Motion to Set Aside Default re: 22LV01147A.	0.25	32.50	
07-27-2022	SRB	Receipt and review citation from ordinance officer R. Kelel re: Wiley-Lehr Properties.	0.25	32.50	
			Total	1,560.00	

Time Summary

Professional	Hours	Amount
Scott Baker	12.00	1,560.00
Total		1,560.00

Total for this Invoice 1,560.00



LAW OFFICE

BAKER & ELOWSKY, PLLC

41850 WEST ELEVEN MILE ROAD, SUITE 207
 NOVI, MICHIGAN 48375
 Phone: (248) 230-4103 Fax: (248) 929-0835
www.bakerelowsky.com

August 23, 2022

City of Lathrup Village
 27400 Southfield Road
 Lathrup Village, MI 48076

Invoice Number: 1406

Invoice Period: 07-01-2022 - 07-31-2022

RE: Special Legal Services**Time Details**

Date	Professional	Description	Hours	Amount
07-01-2022	SRB	Review and respond to correspondence from City Planner	0.25	32.50
07-01-2022	SRB	Review correspondence from Tax Tribunal re Pre-Hearing general call re Golden Gate Plaza.	0.25	32.50
07-05-2022	SRB	Review correspondence from liability carrier attorney re JMC litigation.	0.25	32.50
07-06-2022	SRB	Review Planner's comments concerning Panera PUD Agreement; draft revisions and prepare final draft of Panera PUD Agreement.	2.00	260.00
07-06-2022	SRB	Review and respond to correspondence from City Planner	0.25	32.50
07-07-2022	SRB	Review and respond to correspondence from City Planner	0.25	32.50
07-07-2022	SRB	Phone call with S. Stec and exchange correspondence with City Planner and Panera Bread representative concerning PUD Agreement and approval issues.	0.50	65.00
07-07-2022	SRB	Review correspondence from liability carrier attorney re JMC litigation.	0.25	32.50
07-08-2022	SRB	Review and respond to multiple correspondence from liability carrier attorney; telephone conference with same re JMC litigation.	1.00	130.00
07-08-2022	SRB	Review correspondence from Project Manager re Panera PUD	0.25	32.50

We appreciate your business

Page 1 of 3

Date	Professional	Description	Hours	Amount	Item 7B.
07-08-2022	SRB	Review and respond to correspondence from City Planner	0.25	32.50	
07-09-2022	SRB	Review correspondence from liability carrier attorney re JMC litigation.	0.25	32.50	
07-11-2022	SRB	Review correspondence from liability carrier attorney re JMC litigation.	0.25	32.50	
07-11-2022	SRB	Review correspondence from liability carrier attorney re JMC litigation.	0.25	32.50	
07-11-2022	SRB	Review and respond to correspondence from City Planner	0.25	32.50	
07-11-2022	SRB	Prepare for and Participate in Election Commission meeting	1.00	130.00	
07-13-2022	SRB	Review and respond to correspondence from City Planner	0.25	32.50	
07-14-2022	SRB	Review and respond to correspondence from City Planner	0.25	32.50	
07-14-2022	SRB	Review and respond to correspondence from City Planner	0.25	32.50	
07-14-2022	SRB	Review and respond to correspondence from City Planner	0.25	32.50	
07-14-2022	SRB	Review and respond to correspondence from Building Official	0.25	32.50	
07-14-2022	SRB	Review and respond to correspondence from Building Official	0.25	32.50	
07-14-2022	SRB	Review and respond to correspondence from Building Official	0.25	32.50	
07-15-2022	SRB	Review correspondence from Project Manager re Panera PUD	0.25	32.50	
07-15-2022	SRB	Review correspondence from City Planner	0.25	32.50	
07-18-2022	SRB	Review and respond to correspondence from Building Official	0.25	32.50	
07-20-2022	SRB	Review and respond to correspondence from Building Official	0.25	32.50	
07-20-2022	SRB	Review of document and appearance at Oakland County Register of Deeds for recording easement encroachment license re: 27680 Lathrup Boulevard; 26727 & 26739 Southfield Road. **Charge \$60 for reimbursement of recording fee	1.00	130.00	
07-20-2022	SRB	Review of document and appearance at Oakland County Register of Deeds for recording Michigan Credit Union Long Term Storm Water Facilities Maintenance Agreement. **Charge \$30 for reimbursement of recording fee	0.50	65.00	
07-20-2022	SRB	Review correspondence from City Planner	0.25	32.50	
07-20-2022	SRB	Review correspondence from liability carrier attorney re JMC litigation.	0.25	32.50	
07-20-2022	SRB	Review correspondence from liability carrier attorney re JMC	0.25	32.50	

We appreciate your business

Page 2 of 3

Date	Professional	Description	Hours	Amount	Item 7B.
		litigation.			
07-20-2022	SRB	Review correspondence from building official re JMC litigation.	0.25	32.50	
07-20-2022	SRB	Review correspondence from Building Official re JMC Properties	0.25	32.50	
07-20-2022	SRB	Review correspondence from developer re Panera PUD	0.25	32.50	
07-20-2022	SRB	Review correspondence from developer re Panera PUD	0.25	32.50	
07-21-2022	SRB	Review correspondence from developer re Panera PUD	0.25	32.50	
07-21-2022	SRB	Reveiw correspondence from City Planner	0.25	32.50	
07-25-2022	SRB	Review correspondence from liability carrier attorney re JMC litigation.	0.25	32.50	
07-26-2022	SRB	Prepare for and attend Planning Commission Meeting	2.75	357.50	
07-26-2022	SRB	Review of Panera PUD Agreement as revised by Developer and comments of City Planner; draft further legal revisions.	1.00	130.00	
07-26-2022	SRB	Review correspondence from City Planner	0.25	32.50	
07-27-2022	SRB	Reveiw correspondence from City Planner	0.25	32.50	
			Total	2,405.00	

Time Summary

Professional	Hours	Amount
Scott Baker	18.50	2,405.00
Total		2,405.00
Total for this Invoice		2,405.00

User: PAM

DB: Lathrup

PERIOD ENDING 08/31/2022

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	2022-23 AMENDED BUDGET	08/31/2022 NORM (ABNORM)	MONTH 08/31/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Revenues							
Dept 000.000							
101-000.000-401.000	CITY TAXES	2,845,012.00	2,845,012.00	2,623,015.48	2,107,615.06	221,996.52	92.20
101-000.000-402.000	REFUSE COLLECTION TAXES	426,724.00	426,724.00	393,397.01	316,093.50	33,326.99	92.19
101-000.000-409.000	DELQ PERSONAL PROPERTY REVENU	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-000.000-414.000	TAX PENALTIES	35,000.00	35,000.00	0.00	0.00	35,000.00	0.00
101-000.000-415.000	MISCELLANEOUS REVENUE	15,000.00	15,000.00	2,514.45	2,315.20	12,485.55	16.76
101-000.000-416.001	PROPERTY & LIABLITY DIVIDEND REVENUE	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
101-000.000-419.000	AT & T LEASE PAYMENTS	60,889.00	60,889.00	10,148.22	10,148.22	50,740.78	16.67
101-000.000-421.000	METRO-PCS LEASE PAYMENTS	48,000.00	48,000.00	5,171.07	5,171.07	42,828.93	10.77
101-000.000-424.000	UNEARNED REVENUE	200,000.00	200,000.00	0.00	0.00	200,000.00	0.00
101-000.000-446.000	INVESTMENT INTEREST	15,000.00	15,000.00	4,213.47	2,550.42	10,786.53	28.09
101-000.000-447.000	TAX 1% ADMINISTRATIVE FEE	88,000.00	88,000.00	70,410.16	56,055.79	17,589.84	80.01
101-000.000-455.000	METRO AUTHORITY-FEE	18,000.00	18,000.00	0.00	0.00	18,000.00	0.00
101-000.000-456.000	BUILDING PERMITS	95,000.00	95,000.00	7,136.65	3,433.90	87,863.35	7.51
101-000.000-457.000	ZONING, SITE, SPECIAL PERMITS	8,500.00	8,500.00	2,003.00	1,793.00	6,497.00	23.56
101-000.000-458.000	PLUMBING/HEATING PERMITS	10,000.00	10,000.00	1,760.00	1,600.00	8,240.00	17.60
101-000.000-459.000	ELECTRICAL PERMITS	10,000.00	10,000.00	2,261.00	1,891.00	7,739.00	22.61
101-000.000-460.000	LICENSES & REGISTRATIONS	14,000.00	14,000.00	1,255.00	735.00	12,745.00	8.96
101-000.000-461.000	DOG & CAT LICENSES	1,100.00	1,100.00	129.00	63.00	971.00	11.73
101-000.000-465.000	CABLE TV REVENUES	120,000.00	120,000.00	27,003.65	21,773.81	92,996.35	22.50
101-000.000-470.000	RECREATION SPECIAL PROGRAMS	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-000.000-470.001	DOG PARK REVENUE	1,600.00	1,600.00	65.00	20.00	1,535.00	4.06
101-000.000-470.002	COMMUNITY GARDEN REVENUE	1,800.00	1,800.00	0.00	0.00	1,800.00	0.00
101-000.000-471.000	DONATIONS-OTHER	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00
101-000.000-475.000	COMM ROOM & BLDG RENT REVENUE	65,000.00	65,000.00	16,825.00	9,465.00	48,175.00	25.88
101-000.000-540.000	302 TRAINING FUNDS-REVENUES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-000.000-542.000	SMART CREDITS	9,685.00	9,685.00	0.00	0.00	9,685.00	0.00
101-000.000-546.000	POLICE CHARGES FOR SERVICES	15,000.00	15,000.00	2,393.52	574.00	12,606.48	15.96
101-000.000-574.000	STATE SHARED REVENUES	477,151.00	477,151.00	0.00	0.00	477,151.00	0.00
101-000.000-612.000	DISTRICT COURT FINES	70,000.00	70,000.00	5,530.67	5,530.67	64,469.33	7.90
101-000.000-626.000	COMMUNITY DEVELOPMENT	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
101-000.000-627.000	SIDEWALK REVENUES	200,000.00	200,000.00	11,206.80	8,663.55	188,793.20	5.60
101-000.000-628.000	WEED/CODE ENFORCEMENT REVENUE	14,788.00	14,788.00	0.00	0.00	14,788.00	0.00
101-000.000-632.000	PUBLIC SERVICES REIMBURSEMENT	20,000.00	20,000.00	7,252.61	7,252.61	12,747.39	36.26
101-000.000-669.000	DPS BLDG RENT FROM WATER	4,917.00	4,917.00	0.00	0.00	4,917.00	0.00
101-000.000-671.000	ADMINISTRATIVE REV RD FUND	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-000.000-676.001	EMPLOYEE BENEFIT CONTRIBUTION	22,000.00	22,000.00	0.00	0.00	22,000.00	0.00
101-000.000-681.000	SALE OF ABANDONED PROPERTY	150,000.00	150,000.00	0.00	0.00	150,000.00	0.00
Total Dept 000.000		5,101,066.00	5,101,066.00	3,193,691.76	2,562,744.80	1,907,374.24	62.61
TOTAL REVENUES		5,101,066.00	5,101,066.00	3,193,691.76	2,562,744.80	1,907,374.24	62.61

Expenditures

Dept 100.000 - GOVERNMENT SERVICES

101-100.000-708.000	PROPERTY & LIABILITY INSURANC	40,000.00	40,000.00	0.00	0.00	40,000.00	0.00
101-100.000-710.000	UNEMPLOYMENT INSURANCE	50.00	50.00	0.00	0.00	50.00	0.00
101-100.000-712.000	WORKER'S COMP INSURANCE	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
101-100.000-713.000	MERS CITY CONTRIBUTIONS	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
101-100.000-726.000	OFFICE SUPPLIES	6,000.00	6,000.00	2,116.33	1,589.45	3,883.67	35.27
101-100.000-732.000	CODE ENFORCEMENT	4,500.00	4,500.00	45.00	45.00	4,455.00	1.00
101-100.000-802.000	TAX TRIBUNAL RETURNS	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-100.000-803.000	MEMBERSHIPS & MEETINGS	6,000.00	6,000.00	428.00	279.00	5,572.00	7.00
101-100.000-804.000	BUILDING TRADE INSPECTION	70,000.00	70,000.00	4,877.21	4,877.21	65,122.79	6.00

PERIOD ENDING 08/31/2022

GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	08/31/2022 NORM (ABNORM)	MONTH 08/31/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 101 - GENERAL FUND							
Expenditures							
101-100.000-805.000	CABLE TELEVISION	55,000.00	55,000.00	8,881.90	4,574.45	46,118.10	16.15
101-100.000-808.000	COMMUNITY CENTER EXPENDITURE	25,000.00	25,000.00	6,002.00	3,090.00	18,998.00	24.01
101-100.000-810.000	AUDITING & ACCOUNTING	34,840.00	34,840.00	8,464.75	8,464.75	26,375.25	24.30
101-100.000-822.000	TRAINING	5,000.00	5,000.00	1,125.06	1,090.06	3,874.94	22.50
101-100.000-832.000	CITIZEN COMMUNICATION/PR	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-100.000-840.000	LIBRARY PAYMENT	132,000.00	132,000.00	0.00	0.00	132,000.00	0.00
101-100.000-848.000	GOVERNMENT OPERATIONS	25,000.00	25,000.00	3,335.72	2,154.64	21,664.28	13.34
101-100.000-848.001	TECHNOLOGY	45,000.00	45,000.00	2,365.93	1,042.93	42,634.07	5.26
101-100.000-850.000	TELEPHONE EXPENDITURES	18,000.00	18,000.00	1,462.40	1,321.53	16,537.60	8.12
101-100.000-860.000	VEHICLE EXPENSE	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
101-100.000-880.000	CDBG EXPENDITURES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-100.000-882.000	PLANNING/CONSULTING FEES	15,300.00	15,300.00	0.00	0.00	15,300.00	0.00
101-100.000-900.000	PRINTING/PUBLICATION COSTS	12,000.00	12,000.00	1,193.12	1,193.12	10,806.88	9.94
101-100.000-901.000	POSTAGE FEES	6,000.00	6,000.00	555.48	555.48	5,444.52	9.26
101-100.000-955.003	ARPA EXPENDITURES	200,000.00	200,000.00	0.00	0.00	200,000.00	0.00
Total Dept 100.000 - GOVERNMENT SERVICES		781,690.00	781,690.00	40,852.90	30,277.62	740,837.10	5.23
Dept 101.000 - ADMINISTRATION							
101-101.000-701.000	SALARIES FULL-TIME	441,036.00	441,036.00	64,451.57	31,144.53	376,584.43	14.61
101-101.000-703.000	EMPLOYEE TAXES & BENEFITS	307,165.00	307,165.00	33,893.51	14,730.56	273,271.49	11.03
101-101.000-717.000	CODE ENFORCEMENT LEGAL	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
101-101.000-718.000	ELECTIONS	10,000.00	10,000.00	7,491.12	6,306.12	2,508.88	74.91
101-101.000-721.000	DATA PROCESING & ASSESSMENTS	36,057.00	36,057.00	1,358.35	1,358.35	34,698.65	3.77
101-101.000-722.000	LEGAL SERVICES	50,000.00	50,000.00	393.75	393.75	49,606.25	0.79
101-101.000-723.000	BOARD OF REVIEW	600.00	600.00	0.00	0.00	600.00	0.00
Total Dept 101.000 - ADMINISTRATION		864,858.00	864,858.00	107,588.30	53,933.31	757,269.70	12.44
Dept 201.000 - BUILDING & GROUNDS							
101-201.000-702.000	SALARIES PART-TIME	30,000.00	30,000.00	6,084.26	3,132.28	23,915.74	20.28
101-201.000-860.000	VEHICLE EXPENSE	0.00	0.00	648.92	648.92	(648.92)	100.00
101-201.000-920.000	UTILITIES	45,000.00	45,000.00	5,343.33	4,966.89	39,656.67	11.87
101-201.000-930.000	BUILDING MAINTENANCE & REPAIR	38,000.00	38,000.00	7,134.57	6,577.35	30,865.43	18.78
101-201.000-930.001	BUILDING - GRANTS	5,359.00	5,359.00	0.00	0.00	5,359.00	0.00
101-201.000-936.000	EQUIPMENT MAINTENANCE	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-201.000-938.000	PARKING LOT & GROUNDS	8,000.00	8,000.00	1,645.00	1,575.00	6,355.00	20.56
Total Dept 201.000 - BUILDING & GROUNDS		127,859.00	127,859.00	20,856.08	16,900.44	107,002.92	16.31
Dept 301.000 - PUBLIC SAFETY							
101-301.000-701.000	SALARIES FULL-TIME	793,250.00	793,250.00	137,108.76	67,137.37	656,141.24	17.28
101-301.000-702.000	SALARIES PART-TIME	50,000.00	50,000.00	8,524.78	4,975.00	41,475.22	17.05
101-301.000-703.000	EMPLOYEE TAXES & BENEFITS	641,229.00	641,229.00	102,121.48	61,644.23	539,107.52	15.93
101-301.000-704.000	SALARIES-OVERTIME	50,000.00	50,000.00	2,513.27	1,321.75	47,486.73	5.03
101-301.000-708.000	PROPERTY & LIABILITY INSURANC	26,106.00	26,106.00	0.00	0.00	26,106.00	0.00
101-301.000-710.000	UNEMPLOYMENT INSURANCE	100.00	100.00	0.00	0.00	100.00	0.00
101-301.000-712.000	WORKER'S COMP INSURANCE	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-301.000-726.000	OFFICE SUPPLIES	4,000.00	4,000.00	575.52	447.45	3,424.48	14.39
101-301.000-727.000	ROAD SUPPLIES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-301.000-728.000	EVIDENCE SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-301.000-729.000	OFFICE MACHINE MAINTENANCE	2,000.00	2,000.00	49.22	49.22	1,950.78	2.46
101-301.000-731.000	PUBLICATIONS/DOCUMENT REDUCIN	500.00	500.00	0.00	0.00	500.00	0.00

User: PAM

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PERIOD ENDING 08/31/2022

		2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 08/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 101 - GENERAL FUND							
Expenditures							
101-301.000-803.000	MEMBERSHIPS & MEETINGS	3,500.00	3,500.00	775.00	0.00	2,725.00	22.14
101-301.000-821.000	POLICE RESERVES	500.00	500.00	0.00	0.00	500.00	0.00
101-301.000-822.000	TRAINING	15,500.00	15,500.00	994.75	744.75	14,505.25	6.42
101-301.000-823.000	FIREARMS TRAINING	9,000.00	9,000.00	2,251.88	2,251.88	6,748.12	25.02
101-301.000-825.000	ANIMAL CONTROL	200.00	200.00	0.00	0.00	200.00	0.00
101-301.000-826.000	COMMUNITY POLICING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-301.000-827.000	302 TRAINING FUNDS EXPENDITURES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-301.000-828.000	FIRE SERVICE/DISPATCH CONTRACT	709,371.00	709,371.00	163,004.82	0.00	546,366.18	22.98
101-301.000-829.000	POLICE UNIFORMS & CLEANING	15,000.00	15,000.00	803.87	521.89	14,196.13	5.36
101-301.000-836.000	PRISONER LOCKUP	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-301.000-850.000	TELEPHONE EXPENDITURES	9,500.00	9,500.00	1,132.24	940.12	8,367.76	11.92
101-301.000-851.000	RADIO COMMUNICATIONS	12,500.00	12,500.00	0.00	0.00	12,500.00	0.00
101-301.000-860.000	VEHICLE EXPENSE	37,000.00	37,000.00	11,579.96	4,210.30	25,420.04	31.30
Total Dept 301.000 - PUBLIC SAFETY		2,400,256.00	2,400,256.00	431,435.55	144,243.96	1,968,820.45	17.97
Dept 401.000 - PUBLIC SERVICE							
101-401.000-703.000	EMPLOYEE TAXES & BENEFITS	20,000.00	20,000.00	2,382.60	1,113.20	17,617.40	11.91
101-401.000-890.000	PARK MAINTENANCE	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
101-401.000-892.000	SIDEWALK MAINTENANCE	334,247.00	334,247.00	103,628.13	103,628.13	230,618.87	31.00
101-401.000-920.000	UTILITIES	21,000.00	21,000.00	3,791.56	1,943.20	17,208.44	18.06
101-401.000-921.000	CONTRACTUAL SERVICES	126,479.00	126,479.00	10,539.95	10,539.95	115,939.05	8.33
101-401.000-936.000	EQUIPMENT MAINTENANCE	4,200.00	4,200.00	1,027.88	539.62	3,172.12	24.47
Total Dept 401.000 - PUBLIC SERVICE		512,926.00	512,926.00	121,370.12	117,764.10	391,555.88	23.66
Dept 501.000 - LEAF COLLECTION							
101-501.000-978.000	REFUSE EQUIP/ROLLOFF EXPEND	7,000.00	7,000.00	565.43	565.43	6,434.57	8.08
Total Dept 501.000 - LEAF COLLECTION		7,000.00	7,000.00	565.43	565.43	6,434.57	8.08
Dept 502.000							
101-502.000-801.001	SOCRRA	369,794.00	369,794.00	45,400.00	30,816.00	324,394.00	12.28
Total Dept 502.000		369,794.00	369,794.00	45,400.00	30,816.00	324,394.00	12.28
Dept 601.000 - RECREATION							
101-601.000-701.000	SALARIES FULL-TIME	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
101-601.000-703.000	EMPLOYEE TAXES & BENEFITS	5,642.00	5,642.00	0.01	0.00	5,641.99	0.00
101-601.000-712.000	WORKER'S COMP INSURANCE	800.00	800.00	0.00	0.00	800.00	0.00
101-601.000-806.000	ADULT PROGRAMS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-601.000-807.000	BUS TRANSPORTATION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-601.000-811.000	SENIOR ACTIVITIES	800.00	800.00	110.15	110.15	689.85	13.77
101-601.000-812.000	COMMUNITY EVENTS	8,500.00	8,500.00	315.00	315.00	8,185.00	3.71
101-601.000-813.000	CHILDREN/YOUTH ACTIVITIES	500.00	500.00	0.00	0.00	500.00	0.00
101-601.000-815.000	COMMUNITY GARDEN	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-601.000-817.000	FITNESS CENTER EXP	500.00	500.00	58.76	29.38	441.24	11.75
101-601.000-843.000	DOG PARK EXPENSES	500.00	500.00	15.00	0.00	485.00	3.00
101-601.000-884.000	CONCERTS IN THE PARK	400.00	400.00	0.00	0.00	400.00	0.00
Total Dept 601.000 - RECREATION		50,642.00	50,642.00	498.92	454.53	50,143.08	0
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PERIOD ENDING 08/31/2022

		2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 08/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 101 - GENERAL FUND							
Expenditures							
Dept 811.000							
101-811.000-970.000	CAPITAL EXPENDITURE	157,924.00	157,924.00	0.00	0.00	157,924.00	0.00
Total Dept 811.000		157,924.00	157,924.00	0.00	0.00	157,924.00	0.00
TOTAL EXPENDITURES		5,272,949.00	5,272,949.00	768,567.30	394,955.39	4,504,381.70	14.58
Fund 101 - GENERAL FUND:							
TOTAL REVENUES		5,101,066.00	5,101,066.00	3,193,691.76	2,562,744.80	1,907,374.24	62.61
TOTAL EXPENDITURES		5,272,949.00	5,272,949.00	768,567.30	394,955.39	4,504,381.70	14.58
NET OF REVENUES & EXPENDITURES		(171,883.00)	(171,883.00)	2,425,124.46	2,167,789.41	(2,597,007.46)	1,410.92

PERIOD ENDING 08/31/2022

GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	08/31/2022 NORM (ABNORM)	MONTH 08/31/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 202 - MAJOR ROAD FUND							
Revenues							
Dept 702.000							
202-702.000-574.000	STATE SHARED REVENUES	373,671.00	373,671.00	0.00	0.00	373,671.00	0.00
202-702.000-665.000	INVESTMENT INTEREST	600.00	600.00	0.00	0.00	600.00	0.00
202-702.000-690.397	TRANSFER IN FROM ROAD MILLAGE BOND FUND	952,207.00	952,207.00	0.00	0.00	952,207.00	0.00
Total Dept 702.000		1,326,478.00	1,326,478.00	0.00	0.00	1,326,478.00	0.00
TOTAL REVENUES		1,326,478.00	1,326,478.00	0.00	0.00	1,326,478.00	0.00
Expenditures							
Dept 702.000							
202-702.000-703.000	EMPLOYEE TAXES & BENEFITS	11,472.00	11,472.00	111.66	55.83	11,360.34	0.97
202-702.000-705.000	SALARIES-ADMIN	5,750.00	5,750.00	958.32	479.16	4,791.68	16.67
202-702.000-720.000	INTEREST EXPENSE	98,333.00	98,333.00	0.00	0.00	98,333.00	0.00
202-702.000-810.000	AUDITING & ACCOUNTING	5,741.00	5,741.00	4,241.00	4,241.00	1,500.00	73.87
202-702.000-856.000	ADMINISTRATION & ENGINEERING	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
202-702.000-861.000	ROAD MAINTENANCE	5,000.00	5,000.00	114.60	114.60	4,885.40	2.29
202-702.000-862.000	ROADSIDE MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
202-702.000-864.000	TRAFFIC CONTROLS	25,000.00	25,000.00	79.05	79.05	24,920.95	0.32
202-702.000-866.000	SNOW & ICE REMOVAL	5,500.00	5,500.00	0.00	0.00	5,500.00	0.00
202-702.000-867.000	EQUIPMENT RENTAL	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
202-702.000-870.000	FORESTRY	36,000.00	36,000.00	0.00	0.00	36,000.00	0.00
202-702.000-921.000	CONTRACTUAL SERVICES	65,299.00	65,299.00	5,441.60	5,441.60	59,857.40	8.33
Total Dept 702.000		268,095.00	268,095.00	10,946.23	10,411.24	257,148.77	4.08
Dept 702.100 - CAPITAL IMP - STREET BOND							
202-702.100-970.000	CAPITAL EXPENDITURE	1,058,196.00	1,058,196.00	134,380.66	134,380.66	923,815.34	12.70
Total Dept 702.100 - CAPITAL IMP - STREET BOND		1,058,196.00	1,058,196.00	134,380.66	134,380.66	923,815.34	12.70
TOTAL EXPENDITURES		1,326,291.00	1,326,291.00	145,326.89	144,791.90	1,180,964.11	10.96
Fund 202 - MAJOR ROAD FUND:							
TOTAL REVENUES		1,326,478.00	1,326,478.00	0.00	0.00	1,326,478.00	0.00
TOTAL EXPENDITURES		1,326,291.00	1,326,291.00	145,326.89	144,791.90	1,180,964.11	10.96
NET OF REVENUES & EXPENDITURES		187.00	187.00	(145,326.89)	(144,791.90)	145,513.89	'7,714.91

PERIOD ENDING 08/31/2022

		2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 08/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
GL NUMBER	DESCRIPTION						
Fund 203 - LOCAL ROAD FUND							
Revenues							
Dept 703.000							
203-703.000-415.000	MISCELLANEOUS REVENUE	13,603.00	13,603.00	0.00	0.00	13,603.00	0.00
203-703.000-574.000	STATE SHARED REVENUES	175,843.00	175,843.00	0.00	0.00	175,843.00	0.00
203-703.000-665.000	INVESTMENT INTEREST	600.00	600.00	0.00	0.00	600.00	0.00
203-703.000-690.397	TRANSFER IN FROM ROAD MILLAGE BOND FUND	1,376,707.00	1,376,707.00	0.00	0.00	1,376,707.00	0.00
Total Dept 703.000		1,566,753.00	1,566,753.00	0.00	0.00	1,566,753.00	0.00
TOTAL REVENUES		1,566,753.00	1,566,753.00	0.00	0.00	1,566,753.00	0.00
Expenditures							
Dept 703.000							
203-703.000-703.000	EMPLOYEE TAXES & BENEFITS	11,472.00	11,472.00	111.65	55.82	11,360.35	0.97
203-703.000-705.000	SALARIES-ADMIN	5,750.00	5,750.00	958.32	479.16	4,791.68	16.67
203-703.000-720.000	INTEREST EXPENSE	98,333.00	98,333.00	0.00	0.00	98,333.00	0.00
203-703.000-810.000	AUDITING & ACCOUNTING	3,516.00	3,516.00	3,016.00	3,016.00	500.00	85.78
203-703.000-861.000	ROAD MAINTENANCE	250,000.00	250,000.00	2,460.75	114.60	247,539.25	0.98
203-703.000-862.000	ROADSIDE MAINTENANCE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
203-703.000-864.000	TRAFFIC CONTROLS	25,000.00	25,000.00	79.06	79.06	24,920.94	0.32
203-703.000-866.000	SNOW & ICE REMOVAL	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
203-703.000-867.000	EQUIPMENT RENTAL	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
203-703.000-868.000	NON-MOTOR FACILITIES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
203-703.000-870.000	FORESTRY	36,000.00	36,000.00	0.00	0.00	36,000.00	0.00
203-703.000-921.000	CONTRACTUAL SERVICES	65,299.00	65,299.00	5,441.60	5,441.60	59,857.40	8.33
Total Dept 703.000		508,370.00	508,370.00	12,067.38	9,186.24	496,302.62	2.37
Dept 703.100 - CAPITAL IMP - STREET BOND							
203-703.100-970.000	CAPITAL EXP - STREET BOND	1,058,196.00	1,058,196.00	134,380.65	134,380.65	923,815.35	12.70
Total Dept 703.100 - CAPITAL IMP - STREET BOND		1,058,196.00	1,058,196.00	134,380.65	134,380.65	923,815.35	12.70
TOTAL EXPENDITURES		1,566,566.00	1,566,566.00	146,448.03	143,566.89	1,420,117.97	9.35
Fund 203 - LOCAL ROAD FUND:							
TOTAL REVENUES		1,566,753.00	1,566,753.00	0.00	0.00	1,566,753.00	0.00
TOTAL EXPENDITURES		1,566,566.00	1,566,566.00	146,448.03	143,566.89	1,420,117.97	9.35
NET OF REVENUES & EXPENDITURES		187.00	187.00	(146,448.03)	(143,566.89)	146,635.03	'8,314.45

PERIOD ENDING 08/31/2022

GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	08/31/2022 NORM (ABNORM)	MONTH 08/31/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 258 - CAPITAL ACQUISITION FUND							
Revenues							
Dept 000.000							
258-000.000-446.000	INVESTMENT INTEREST	400.00	400.00	288.52	165.71	111.48	72.13
258-000.000-690.101	TRANSFER IN FROM GENERAL FUND	157,924.00	157,924.00	0.00	0.00	157,924.00	0.00
Total Dept 000.000		158,324.00	158,324.00	288.52	165.71	158,035.48	0.18
TOTAL REVENUES		158,324.00	158,324.00	288.52	165.71	158,035.48	0.18
Expenditures							
Dept 000.000							
258-000.000-970.000	CAPITAL EXPENDITURE	157,924.00	157,924.00	97,963.95	91,632.08	59,960.05	62.03
Total Dept 000.000		157,924.00	157,924.00	97,963.95	91,632.08	59,960.05	62.03
TOTAL EXPENDITURES		157,924.00	157,924.00	97,963.95	91,632.08	59,960.05	62.03
Fund 258 - CAPITAL ACQUISITION FUND:							
TOTAL REVENUES		158,324.00	158,324.00	288.52	165.71	158,035.48	0.18
TOTAL EXPENDITURES		157,924.00	157,924.00	97,963.95	91,632.08	59,960.05	62.03
NET OF REVENUES & EXPENDITURES		400.00	400.00	(97,675.43)	(91,466.37)	98,075.43	14,418.86

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REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

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PERIOD ENDING 08/31/2022

GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL BUDGET	AMENDED BUDGET	08/31/2022 NORM (ABNORM)	MONTH 08/31/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 397 - ROAD MILLAGE BOND FUND							
Revenues							
Dept 000.000							
397-000.000-446.000	INVESTMENT INTEREST	0.00	0.00	10,118.15	5,825.46	(10,118.15)	100.00
Total Dept 000.000		0.00	0.00	10,118.15	5,825.46	(10,118.15)	100.00
TOTAL REVENUES		0.00	0.00	10,118.15	5,825.46	(10,118.15)	100.00
Expenditures							
Dept 000.000							
397-000.000-720.000	INTEREST EXPENSE	0.00	0.00	109,375.00	109,375.00	(109,375.00)	100.00
Total Dept 000.000		0.00	0.00	109,375.00	109,375.00	(109,375.00)	100.00
TOTAL EXPENDITURES		0.00	0.00	109,375.00	109,375.00	(109,375.00)	100.00
Fund 397 - ROAD MILLAGE BOND FUND:							
TOTAL REVENUES		0.00	0.00	10,118.15	5,825.46	(10,118.15)	100.00
TOTAL EXPENDITURES		0.00	0.00	109,375.00	109,375.00	(109,375.00)	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	(99,256.85)	(103,549.54)	99,256.85	100.00

PERIOD ENDING 08/31/2022

GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	08/31/2022 NORM (ABNORM)	MONTH 08/31/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY							
Revenues							
Dept 000.000							
494-000.000-407.000	TIFA-CAPTURE TAXES	311,100.00	311,100.00	0.00	0.00	311,100.00	0.00
494-000.000-410.000	TAX COLLECTED OTHER	36,676.00	36,676.00	0.00	0.00	36,676.00	0.00
494-000.000-415.000	MISCELLANEOUS REVENUE	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
494-000.000-446.000	INVESTMENT INTEREST	10,000.00	10,000.00	3,073.47	1,765.21	6,926.53	30.73
Total Dept 000.000		363,776.00	363,776.00	3,073.47	1,765.21	360,702.53	0.84
TOTAL REVENUES		363,776.00	363,776.00	3,073.47	1,765.21	360,702.53	0.84
Expenditures							
Dept 000.000							
494-000.000-701.000	SALARIES FULL-TIME	157,595.00	157,595.00	32,667.28	15,959.88	124,927.72	20.73
494-000.000-702.000	SALARIES PART-TIME	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
494-000.000-703.000	EMPLOYEE TAXES & BENEFITS	34,000.00	34,000.00	6,890.62	2,584.86	27,109.38	20.27
494-000.000-722.000	LEGAL SERVICES	900.00	900.00	0.00	0.00	900.00	0.00
494-000.000-726.000	OFFICE SUPPLIES	3,360.00	3,360.00	15.89	15.89	3,344.11	0.47
494-000.000-802.000	TAX TRIBUNAL RETURNS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
494-000.000-810.000	AUDITING & ACCOUNTING	800.00	800.00	0.00	0.00	800.00	0.00
494-000.000-822.000	TRAINING/MEMBERSHIP	8,175.00	8,175.00	0.00	0.00	8,175.00	0.00
494-000.000-844.000	MAIN STREET PROGRAM	22,200.00	22,200.00	250.00	250.00	21,950.00	1.13
494-000.000-845.000	STREETSCAPING	33,300.00	33,300.00	0.00	0.00	33,300.00	0.00
494-000.000-882.000	PLANNING/CONSULTING FEES	15,300.00	15,300.00	5,066.00	5,066.00	10,234.00	33.11
494-000.000-900.000	PRINTING/PUBLICATION COSTS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
494-000.000-901.000	POSTAGE FEES	200.00	200.00	0.00	0.00	200.00	0.00
494-000.000-933.000	REPAIRS & MAINTENANCE	505,624.00	505,624.00	3,388.14	3,388.14	502,235.86	0.67
494-000.000-955.000	MISCELLANEOUS EXPENDITURES	8,457.00	8,457.00	10.47	10.47	8,446.53	0.12
494-000.000-971.000	SIGN GRANT PROGRAM	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
494-000.000-971.001	FACADE GRANT PROGRAM	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
Total Dept 000.000		828,911.00	828,911.00	48,288.40	27,275.24	780,622.60	5.83
TOTAL EXPENDITURES		828,911.00	828,911.00	48,288.40	27,275.24	780,622.60	5.83
Fund 494 - DOWNTOWN DEVELOPMENT AUTHORITY:							
TOTAL REVENUES		363,776.00	363,776.00	3,073.47	1,765.21	360,702.53	0.84
TOTAL EXPENDITURES		828,911.00	828,911.00	48,288.40	27,275.24	780,622.60	5.83
NET OF REVENUES & EXPENDITURES		(465,135.00)	(465,135.00)	(45,214.93)	(25,510.03)	(419,920.07)	9.72

PERIOD ENDING 08/31/2022

GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	08/31/2022 NORM (ABNORM)	MONTH 08/31/22 INCR (DECR)	BALANCE NORM (ABNORM)	
Fund 592 - WATER & SEWER FUND							
Revenues							
Dept 536.000 - WATER DEPARTMENT							
592-536.000-415.000	MISCELLANEOUS REVENUES	40,000.00	40,000.00	3,567.00	1,785.00	36,433.00	8.92
592-536.000-640.000	WATER SERVICE	708,737.00	708,737.00	161,867.06	73,458.52	546,869.94	22.84
592-536.000-640.001	BOND REVENUE	227,268.00	227,268.00	38,209.70	19,120.90	189,058.30	16.81
592-536.000-640.002	CAPITAL BOND REVENUE	1,683,301.00	1,683,301.00	0.00	0.00	1,683,301.00	0.00
592-536.000-641.000	WATER & SEWER PENALTIES	25,000.00	25,000.00	5,886.58	2,999.26	19,113.42	23.55
592-536.000-642.000	METER CHARGE REVENUE	80,645.00	80,645.00	11,964.32	5,955.37	68,680.68	14.84
592-536.000-643.000	REPLACEMENT RESERVE REVENUE	182,410.00	182,410.00	0.00	0.00	182,410.00	0.00
592-536.000-665.000	INVESTMENT INTEREST	4,500.00	4,500.00	7,258.49	4,174.88	(2,758.49)	161.30
Total Dept 536.000 - WATER DEPARTMENT		2,951,861.00	2,951,861.00	228,753.15	107,493.93	2,723,107.85	7.75
Dept 537.000 - SEWER DEPARTMENT							
592-537.000-640.002	CAPITAL BOND REVENUE	680,783.00	680,783.00	0.00	0.00	680,783.00	0.00
592-537.000-641.000	WATER & SEWER PENALTIES	43,000.00	43,000.00	8,827.87	4,498.33	34,172.13	20.53
592-537.000-645.000	SEWAGE DISPOSAL REVENUE	1,688,140.00	1,688,140.00	307,063.15	139,546.23	1,381,076.85	18.19
592-537.000-651.000	INDUSTRIAL SURCHARGE	43,000.00	43,000.00	5,961.36	2,980.68	37,038.64	13.86
592-537.000-665.000	INVESTMENT INTEREST	4,500.00	4,500.00	7,258.48	4,174.87	(2,758.48)	161.30
Total Dept 537.000 - SEWER DEPARTMENT		2,459,423.00	2,459,423.00	329,110.86	151,200.11	2,130,312.14	13.38
TOTAL REVENUES		5,411,284.00	5,411,284.00	557,864.01	258,694.04	4,853,419.99	10.31
Expenditures							
Dept 536.000 - WATER DEPARTMENT							
592-536.000-701.000	SALARIES FULL-TIME	20,004.00	20,004.00	1,150.00	575.00	18,854.00	5.75
592-536.000-703.000	EMPLOYEE TAXES & BENEFITS	158,268.00	158,268.00	19,072.55	9,172.76	139,195.45	12.05
592-536.000-708.000	PROPERTY & LIABILITY INSURANC	7,959.00	7,959.00	0.00	0.00	7,959.00	0.00
592-536.000-810.000	AUDITING & ACCOUNTING	5,441.00	5,441.00	3,441.00	3,441.00	2,000.00	63.24
592-536.000-902.000	BILLING SERVICES	10,000.00	10,000.00	1,250.00	600.00	8,750.00	12.50
592-536.000-921.000	CONTRACTUAL SERVICES	73,376.00	73,376.00	6,114.65	6,114.65	67,261.35	8.33
592-536.000-935.000	EQUIPMENT REPLACEMENT	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
592-536.000-937.000	WATER SYSTEM MAINTENANCE	90,000.00	90,000.00	7,681.88	6,902.22	82,318.12	8.54
592-536.000-940.000	RENT & UTILITIES WATER & SEWE	4,917.00	4,917.00	0.00	0.00	4,917.00	0.00
592-536.000-944.000	WATER PURCHASES	454,416.00	454,416.00	37,000.41	37,000.41	417,415.59	8.14
592-536.000-955.000	MISCELLANEOUS EXPENDITURES	1,880.00	1,880.00	0.00	0.00	1,880.00	0.00
592-536.000-974.000	WATER MAIN PROJECT	356,600.00	356,600.00	0.00	0.00	356,600.00	0.00
Total Dept 536.000 - WATER DEPARTMENT		1,184,861.00	1,184,861.00	75,710.49	63,806.04	1,109,150.51	6.39
Dept 536.100 - WATER DEPARTMENT							
592-536.100-970.000	CAPITAL EXP - STOP BOX REPLACEMENT	24,000.00	24,000.00	0.00	0.00	24,000.00	0.00
Total Dept 536.100 - WATER DEPARTMENT		24,000.00	24,000.00	0.00	0.00	24,000.00	0.00
Dept 536.200 - WATER DEPARTMENT							
592-536.200-970.000	CAPITAL EXP - LEAD & COPPER LINE REPLACE	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
Total Dept 536.200 - WATER DEPARTMENT		100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
Dept 536.300 - WATER DEPARTMENT							

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		2022-23 ORIGINAL BUDGET	2022-23 AMENDED BUDGET	YTD BALANCE 08/31/2022 NORM (ABNORM)	ACTIVITY FOR MONTH 08/31/22 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 592 - WATER & SEWER FUND							
Expenditures							
592-536.300-970.000	CAPITAL EXP - WATER METER REPLACE	860,000.00	860,000.00	0.00	0.00	860,000.00	0.00
Total Dept 536.300 - WATER DEPARTMENT		860,000.00	860,000.00	0.00	0.00	860,000.00	0.00
Dept 536.400 - WATER DEPARTMENT							
592-536.400-970.000	CAPITAL EXP - WATER MAIN REPLACE	475,000.00	475,000.00	265.00	265.00	474,735.00	0.06
Total Dept 536.400 - WATER DEPARTMENT		475,000.00	475,000.00	265.00	265.00	474,735.00	0.06
Dept 536.500 - WATER DEPARTMENT							
592-536.500-970.000	CAPITAL FIRE HYDRANTS	84,000.00	84,000.00	0.00	0.00	84,000.00	0.00
Total Dept 536.500 - WATER DEPARTMENT		84,000.00	84,000.00	0.00	0.00	84,000.00	0.00
Dept 536.600 - WATER DEPARTMENT							
592-536.600-970.000	CAPITAL EXP - GATE VALVES	224,000.00	224,000.00	0.00	0.00	224,000.00	0.00
Total Dept 536.600 - WATER DEPARTMENT		224,000.00	224,000.00	0.00	0.00	224,000.00	0.00
Dept 537.000 - SEWER DEPARTMENT							
592-537.000-701.000	SALARIES FULL-TIME	20,004.00	20,004.00	1,150.00	575.00	18,854.00	5.75
592-537.000-703.000	EMPLOYEE TAXES & BENEFITS	55,346.00	55,346.00	9,756.75	4,592.96	45,589.25	17.63
592-537.000-708.000	PROPERTY & LIABILITY INSURANC	7,803.00	7,803.00	0.00	0.00	7,803.00	0.00
592-537.000-720.000	INTEREST EXPENSE	174,679.00	174,679.00	89,117.50	89,117.50	85,561.50	51.02
592-537.000-725.000	PAYING AGENT FEES	1,500.00	1,500.00	750.00	0.00	750.00	50.00
592-537.000-810.000	AUDITING & ACCOUNTING	5,441.00	5,441.00	3,441.00	3,441.00	2,000.00	63.24
592-537.000-921.000	CONTRACTUAL SERVICES	73,376.00	73,376.00	6,114.65	6,114.65	67,261.35	8.33
592-537.000-939.000	SEWER SYTEM MAINTENANCE	273,000.00	273,000.00	15.41	15.41	272,984.59	0.01
592-537.000-940.000	RENT & UTILITIES WATER & SEWE	500.00	500.00	0.00	0.00	500.00	0.00
592-537.000-942.000	SEWAGE DISPOSAL EXPENSE	1,059,290.00	1,059,290.00	87,035.16	87,035.16	972,254.84	8.22
592-537.000-945.000	RETENTION TANK-UTIL ELEC	18,707.00	18,707.00	814.95	814.95	17,892.05	4.36
592-537.000-946.000	RETENTION TANK UTIL-WATER	5,000.00	5,000.00	3,070.40	2,986.97	1,929.60	61.41
592-537.000-947.000	RETENTION TANK UTIL-GAS	1,200.00	1,200.00	16.54	16.54	1,183.46	1.38
592-537.000-948.000	RETENTION TANK UTIL-TELEPHONE	3,000.00	3,000.00	799.11	386.68	2,200.89	26.64
592-537.000-949.000	RETENTION TAN GENERATOR FUEL	500.00	500.00	0.00	0.00	500.00	0.00
592-537.000-951.000	RETENTION TANK BUILDING/EQUIP	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
592-537.000-953.000	RETENTION TANK EXCESS LIABIL	9,078.00	9,078.00	0.00	0.00	9,078.00	0.00
592-537.000-957.000	INDUSTRIAL SURCHARGE/NON-RESI	20,000.00	20,000.00	1,415.89	1,415.89	18,584.11	7.08
592-537.000-970.000	CAPITAL EXPENDITURE	145,000.00	145,000.00	0.00	0.00	145,000.00	0.00
592-537.000-977.000	EVIRONMENT COMPL - NON CAPITA	30,000.00	30,000.00	460.00	460.00	29,540.00	1.53
Total Dept 537.000 - SEWER DEPARTMENT		1,909,424.00	1,909,424.00	203,957.36	196,972.71	1,705,466.64	10.68
Dept 537.100 - SEWER DEPARTMENT							
592-537.100-970.000	CAPITAL EXP - SANITARY SEWER REPAIRS	0.00	0.00	16,869.46	16,869.46	(16,869.46)	100.00
Total Dept 537.100 - SEWER DEPARTMENT		0.00	0.00	16,869.46	16,869.46	(16,869.46)	100.00
Dept 537.200 - SEWER DEPARTMENT							
592-537.200-970.000	CAPITAL EXP - RETENTION TANK REPAIRS	550,000.00	550,000.00	0.00	0.00	550,000.00	0

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REVENUE AND EXPENDITURE REPORT FOR CITY OF LATHRUP VILLAGE

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PERIOD ENDING 08/31/2022

GL NUMBER	DESCRIPTION	2022-23	2022-23	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT
		ORIGINAL	AMENDED BUDGET	08/31/2022	MONTH 08/31/22	BALANCE	
		BUDGET		NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)	USED
Fund 592 - WATER & SEWER FUND							
Expenditures							
Total Dept 537.200 - SEWER DEPARTMENT		550,000.00	550,000.00	0.00	0.00	550,000.00	0.00
TOTAL EXPENDITURES		5,411,285.00	5,411,285.00	296,802.31	277,913.21	5,114,482.69	5.48
Fund 592 - WATER & SEWER FUND:							
TOTAL REVENUES		5,411,284.00	5,411,284.00	557,864.01	258,694.04	4,853,419.99	10.31
TOTAL EXPENDITURES		5,411,285.00	5,411,285.00	296,802.31	277,913.21	5,114,482.69	5.48
NET OF REVENUES & EXPENDITURES		(1.00)	(1.00)	261,061.70	(19,219.17)	(261,062.70)	16,170.00
TOTAL REVENUES - ALL FUNDS		13,927,681.00	13,927,681.00	3,765,035.91	2,829,195.22	10,162,645.09	27.03
TOTAL EXPENDITURES - ALL FUNDS		14,563,926.00	14,563,926.00	1,612,771.88	1,189,509.71	12,951,154.12	11.07
NET OF REVENUES & EXPENDITURES		(636,245.00)	(636,245.00)	2,152,264.03	1,639,685.51	(2,788,509.03)	338.28

BUDGET REPORT (REVENUES VERSUS EXPENDITURES) FOR MONTH ENDED AUGUST 31, 2022

	Revenues Through 8/31/2022	Expenses Through 8/31/2022	Revenues Over (Under) Expenses
101-GENERAL FUND	3,193,692	768,567	2,425,124
202-MAJOR STREET FUND	-	145,327	(145,327)
203-LOCAL STREET FUND	-	146,448	(146,448)
258-CAPITAL ACQUISITION FUND	289	97,964	(97,675)
397-ROADS MILLAGE BOND FUND	10,118	109,375	(99,257)
494-DOWNTOWN DEVELOPMENT AUTHORITY	3,073	48,288	(45,215)
592-WATER & SEWER FUND	557,864	296,802	261,062
GRAND TOTAL ALL FUNDS	<u>3,765,036</u>	<u>1,612,772</u>	<u>2,152,264</u>

2022 TICKET TOTALS

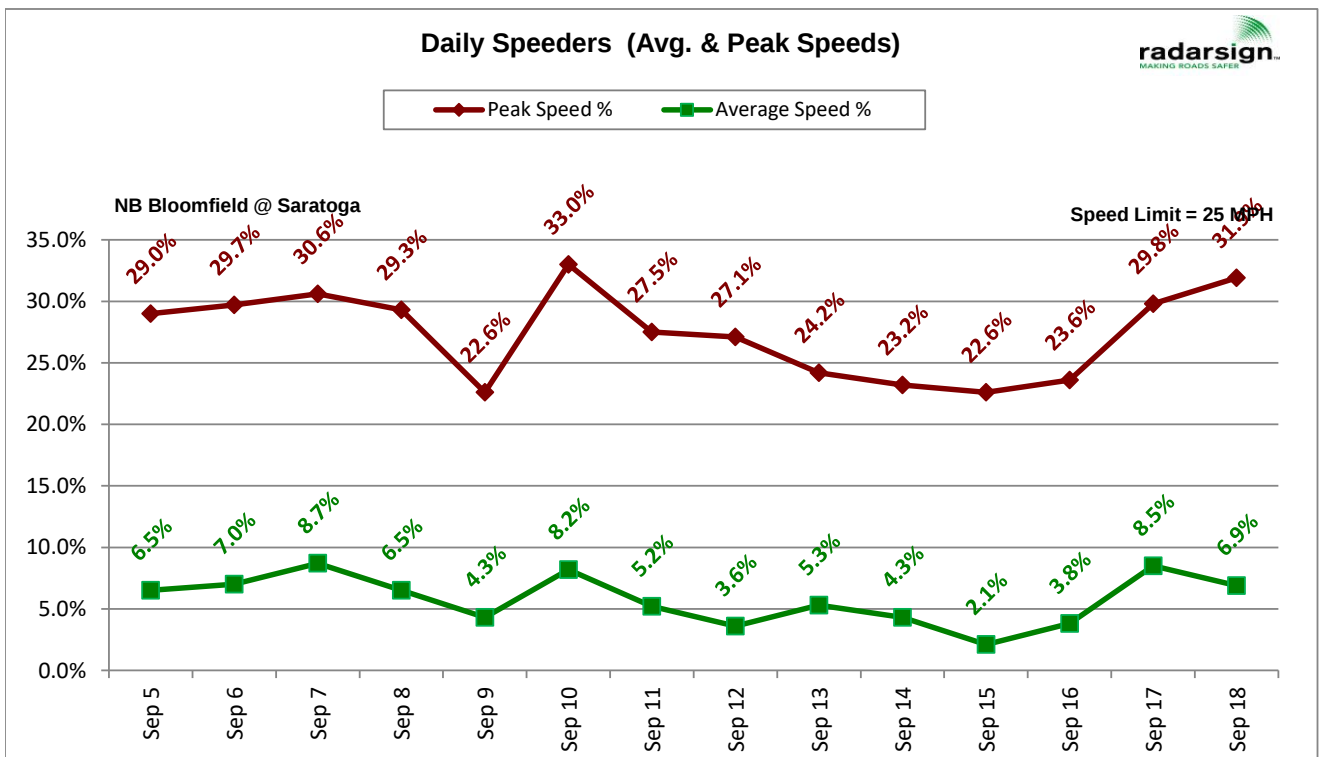
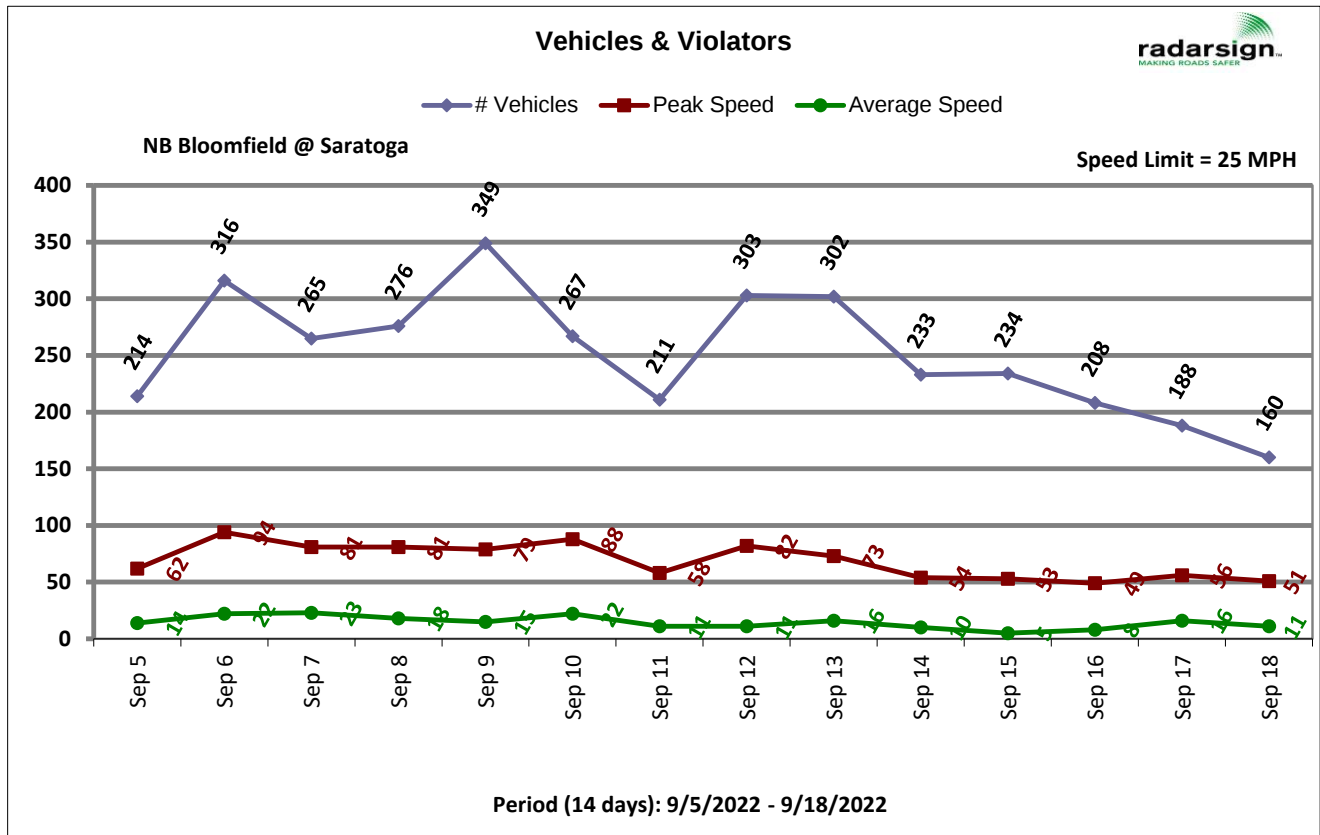
OFFICERS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
SGT. TACKETT	0	0	18	17	12	23	10	0					80
Tackett warning	0	0	8	4	2	0	1	0					
BECKER	63	42	75	44	30	43	13	4					314
Becker warnings	0	0	0	0	0	0	0	0					
ROBERTS	12	9	1	10	12	13	14	19					90
Roberts warnings	4	2	0	4	6	5	2	5					
CARMACK	22	22	77	65	47	41	39	43					356
Carmack warnings	13	10	17	14	3	4	5	6					
HUSTON	3	10	18	8	14	18	4	8					83
Huston warnings	0	1	2	1	0	1	0	0					
HUTSON	31	51	62	38	44	34	36	60					356
Hutson warnings	5	13	13	8	11	8	8	11					
GIJSBERS	36	36	66	79	50	9	0	0					276
Gisbers warnings	10	6	7	8	11	2	0	0					
CHICKENSKY	0	0	37	43	41	50	47	49					267
Chickensky warnings	0	0	9	2	0	1	0	0					
PARAMO	0	0	0	9	24	42	27	83					185
Paramo warnings	0	0	0	5	1	4	6	27					
FISHER	0	0	0	0	0	13	37	82					132
Fisher warnings	0	0	0	0	0	3	8	2					
LAWRENCE	9	9	6	4	10	5	9	14					66
Lawrence warnings	0	0	0	0	0	0	1	0					
BUTTON	2	9	7	8	11	4	7	7					55
Button warnings	1	8	7	7	6	0	4	6					

2260

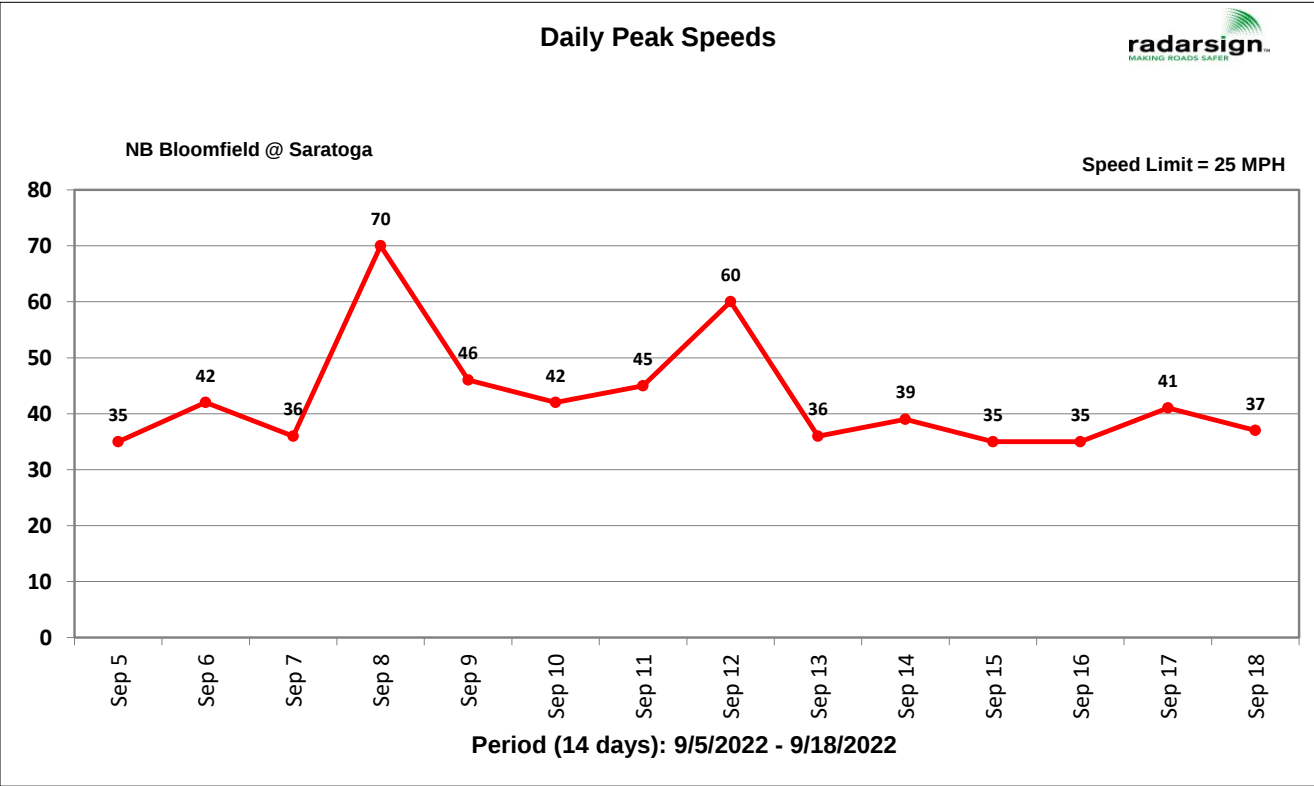
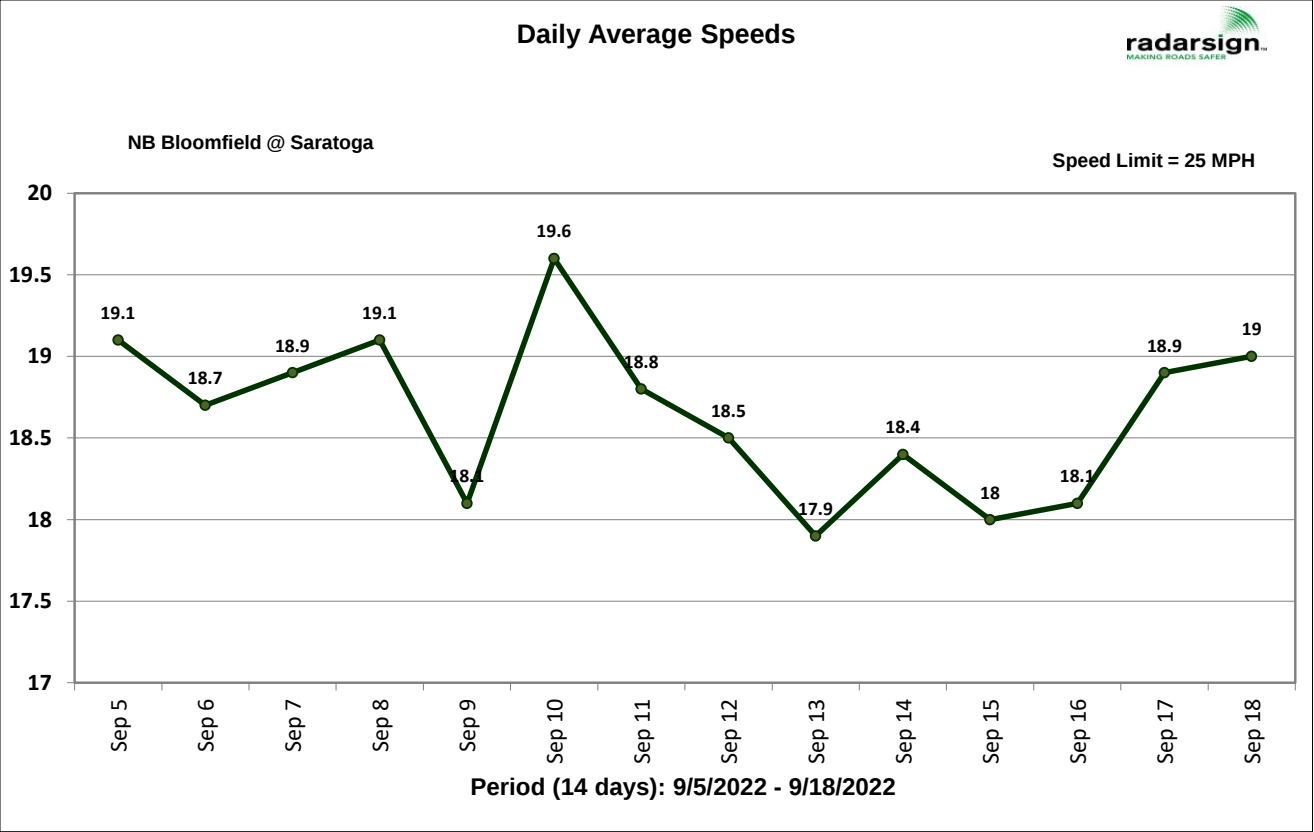
2022 ACTIVITY TOTALS

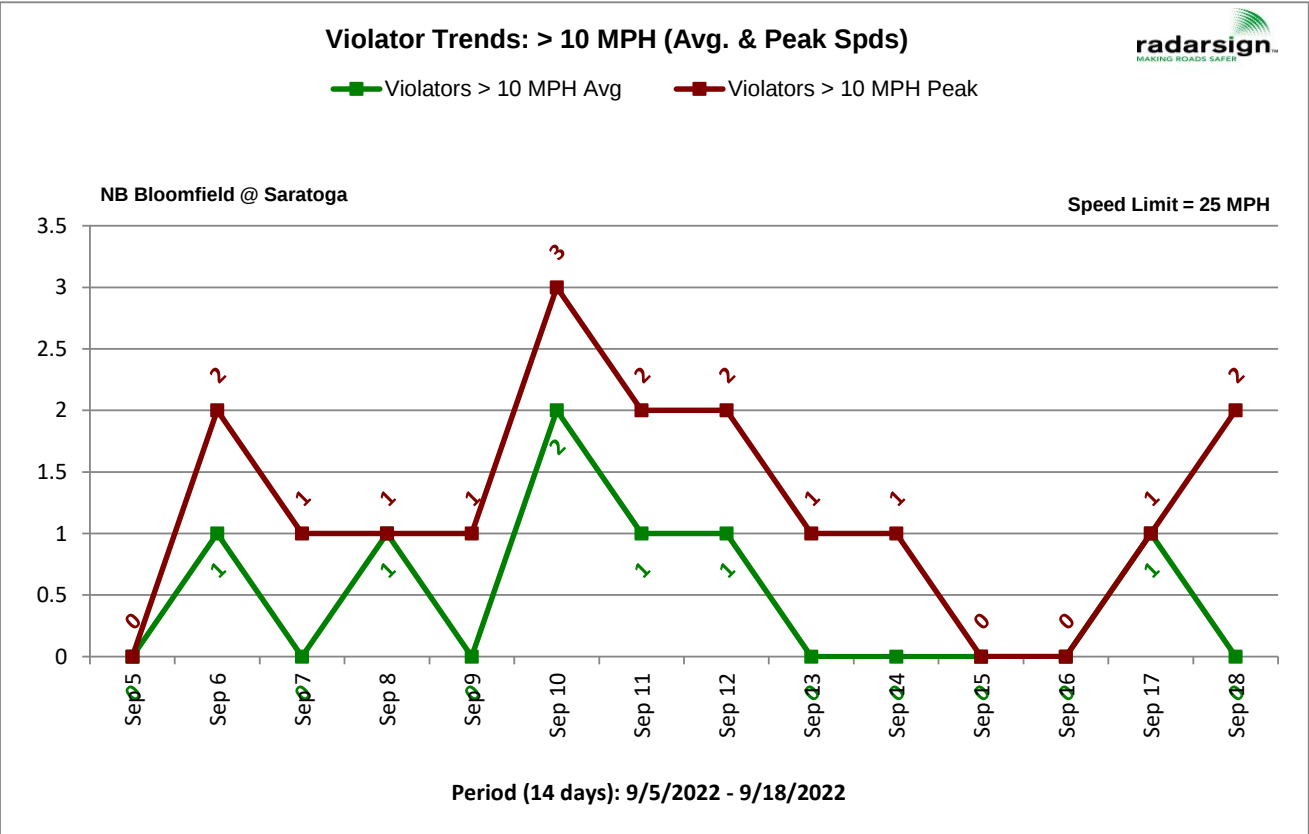
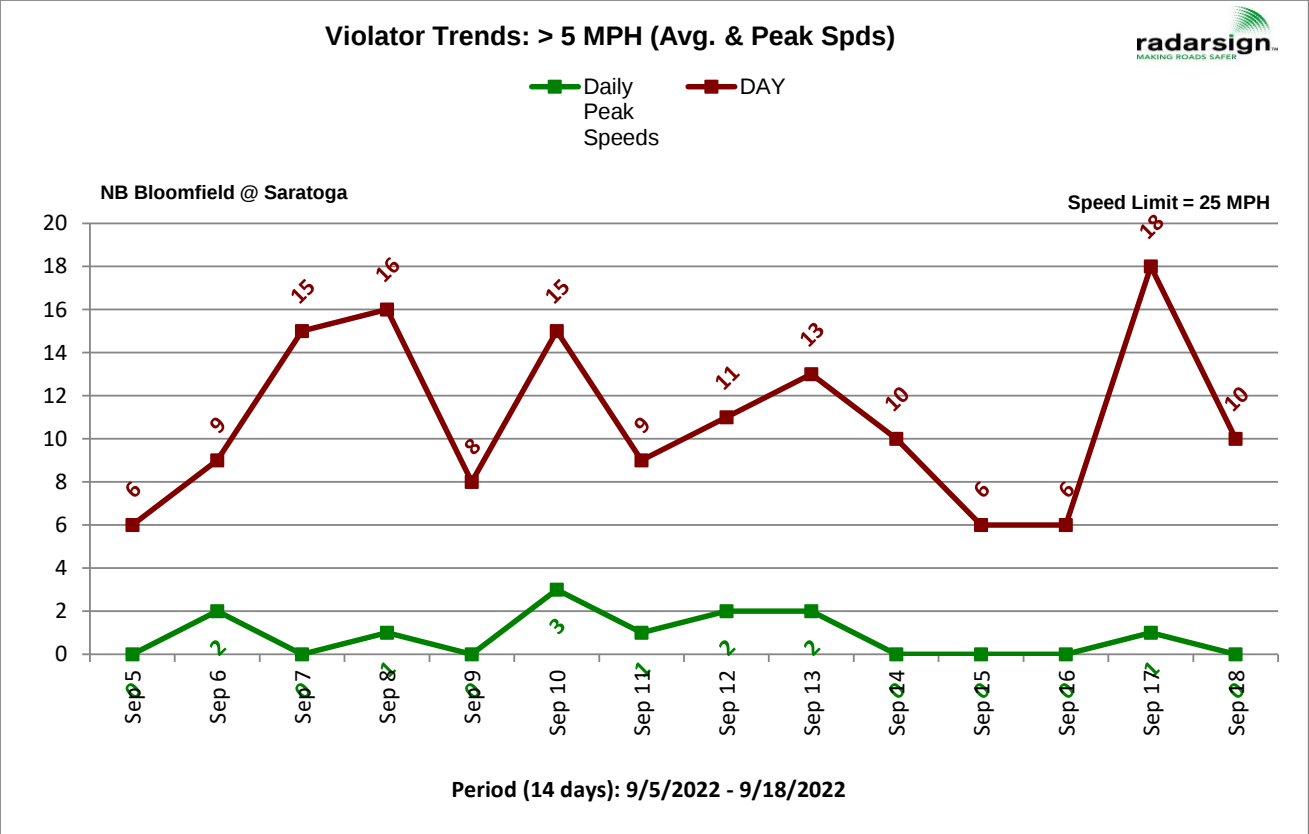
OFFICERS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
SGT. TACKETT	37	41	61	48	29	25	8	0					249
BECKER	103	78	107	52	36	56	48	3					483
ROBERTS	150	132	50	57	72	64	97	102					724
CARMACK	280	278	377	332	335	294	302	244					2442
HUSTON	36	43	72	92	0	41	17	96					397
HUTSON	290	361	282	217	290	234	250	276					2200
GUSBERS	129	133	180	161	144	46	0	0					793
CHICKENSKY	0	0	118	114	163	171	161	184					911
PARAMO	0	0	0	63	141	144	164	294					806
FISHER	0	0	0	0	0	62	92	30					184
LAWRENCE	120	69	93	76	77	57	76	96					664
BUTTON	21	28	31	17	35	18	30	31					211

10064



Period (14 days): 9/5/2022 - 9/18/2022





AUGUST 2022 WARNING VIOLATIONS

Item 7C.

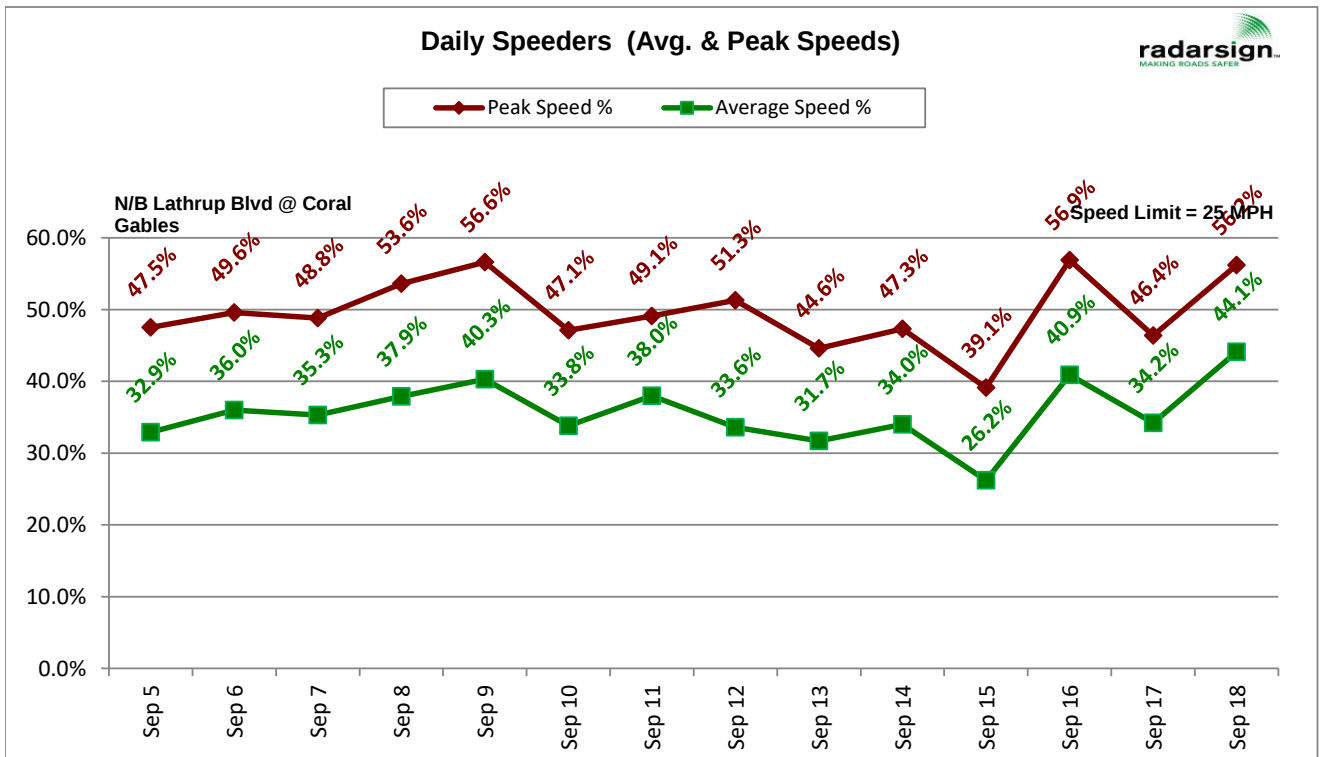
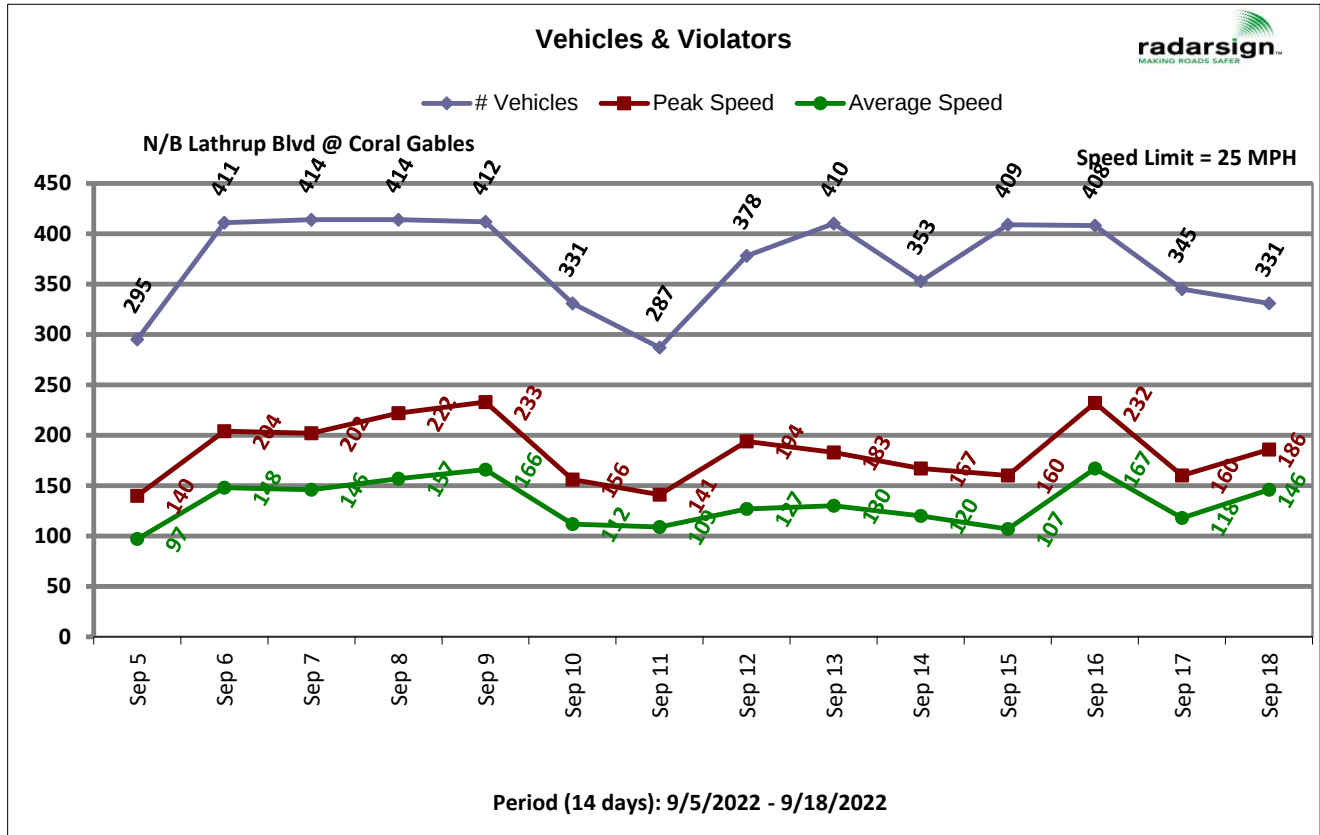
ROW	CITATION	CITATION DATE	OFF_CITY_NM	ST	VIOLATION_ON	VIOLATION_NEAR	VIOLS_DESC	OFFICER
1	22LV01420	8/1/2022	SOUTHFIELD	MI	RAINBOW	ELDORADO	DISOBEY STOP SIGN	ROB
2	22LV01422	8/1/2022	GRANT	MI	11 MILE	SOUTHFIELD	DISOBEY TRAFFIC CONTROL DEVICE	HUT
3	22LV01424	8/1/2022	SOUTHFIELD	MI	SOUTHFIELD	CALIFORNIA SE	DROVE WITHOUT LIGHTS	PAR
4	22LV01442	8/3/2022	EASTPOINTE	MI	SOUTHFIELD	11 MILE	EXPIRED PLATES	HUT
5	22LV01443	8/3/2022	WESTLAND	MI	11 MILE	LATHRUP	EXPIRED PLATES	PAR
6	22LV01452	8/4/2022	LATHRUP VILLAGE	MI	11 MILE	RED RIVER	DISOBEY STOP SIGN	PAR
7	22LV01454	8/4/2022	DETROIT	MI	SOUTHFIELD	11 MILE	DROVE WITHOUT LIGHTS	PAR
8	22LV01456	8/5/2022	LATHRUP VILLAGE	MI	SOUTHFIELD	12 MILE	EXPIRED PLATES	PAR
9	22LV01456	8/5/2022	LATHRUP VILLAGE	MI	SOUTHFIELD	12 MILE	NO PROOF INSURANCE	PAR
10	22LV01458	8/5/2022	WATERFORD	MI	11 MILE	RED RIVER	DISOBEY STOP SIGN	PAR
11	22LV01467	8/6/2022	DETROIT	MI	SOUTHFIELD	SUNNYBROOK	IMPROPER TURN	BUT
12	22LV01468	8/6/2022	SOUTHFIELD	MI	SOUTHFIELD	SUNNYBROOK	IMPROPER TURN	BUT
13	22LV01469	8/6/2022	DETROIT	MI	SOUTHFIELD	SUNNYBROOK	IMPROPER TURN	BUT
14	22LV01471	8/6/2022	LATHRUP VILLAGE	MI	LATHRUP	AVILLA	DISOBEY TRAFFIC CONTROL DEVICE	HUT
15	22LV01481	8/8/2022	PONTIAC	MI	11 MILE	SOUTHFIELD	DISOBEY TRAFFIC CONTROL DEVICE	PAR
16	22LV01482	8/8/2022	DETROIT	MI	SOUTHFIELD	12 MILE	EXPIRED PLATES	PAR
17	22LV01482	8/8/2022	DETROIT	MI	SOUTHFIELD	12 MILE	NO PROOF INSURANCE	PAR
18	22LV01487	8/8/2022	SOUTHFIELD	MI	12 MILE	BLOOMFIELD	SPEED 58/40	CAR
19	22LV01497	8/9/2022	LATHRUP VILLAGE	MI	11 MILE	SOUTHFIELD	DISOBEY TRAFFIC CONTROL DEVICE	PAR
20	22LV01512	8/12/2022	DEARBORN HTS	MI	SOUTHFIELD	LINCOLN	DISOBEY TRAFFIC CONTROL DEVICE	ROB
21	22LV01513	8/12/2022	DETROIT	MI	SOUTHFIELD	11 MILE	IMPROPER TURN	ROB
22	22LV01514	8/12/2022	WARREN	MI	SOUTHFIELD	11 MILE	EXPIRED PLATES	ROB
23	22LV01520	8/13/2022	TROY	MI	SOUTHFIELD	SUNNYBROOK	EXPIRED PLATES	BUT
24	22LV01521	8/13/2022	BERKLEY	MI	SOUTHFIELD	11 MILE	PROHIBITED TURN	HUT
25	22LV01524	8/13/2022	DETROIT	MI	SOUTHFIELD	SUNNYBROOK	EXPIRED PLATES	BUT
26	22LV01540	8/15/2022	REDFORD	MI	12 MILE	GUY	DROVE WITHOUT LIGHTS	CAR
27	22LV01545	8/16/2022	WESTLAND	MI	11 MILE	RED RIVER	DISOBEY STOP SIGN	PAR

Item 7C.

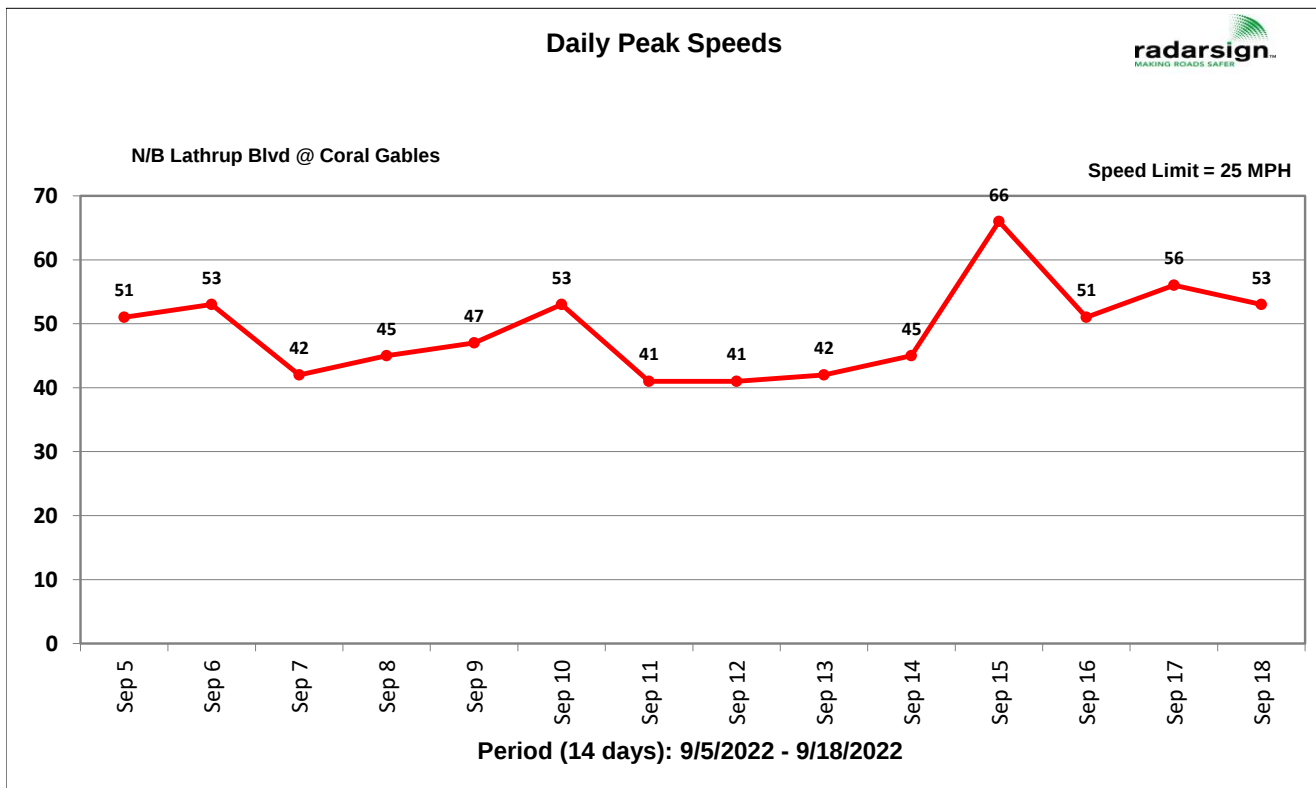
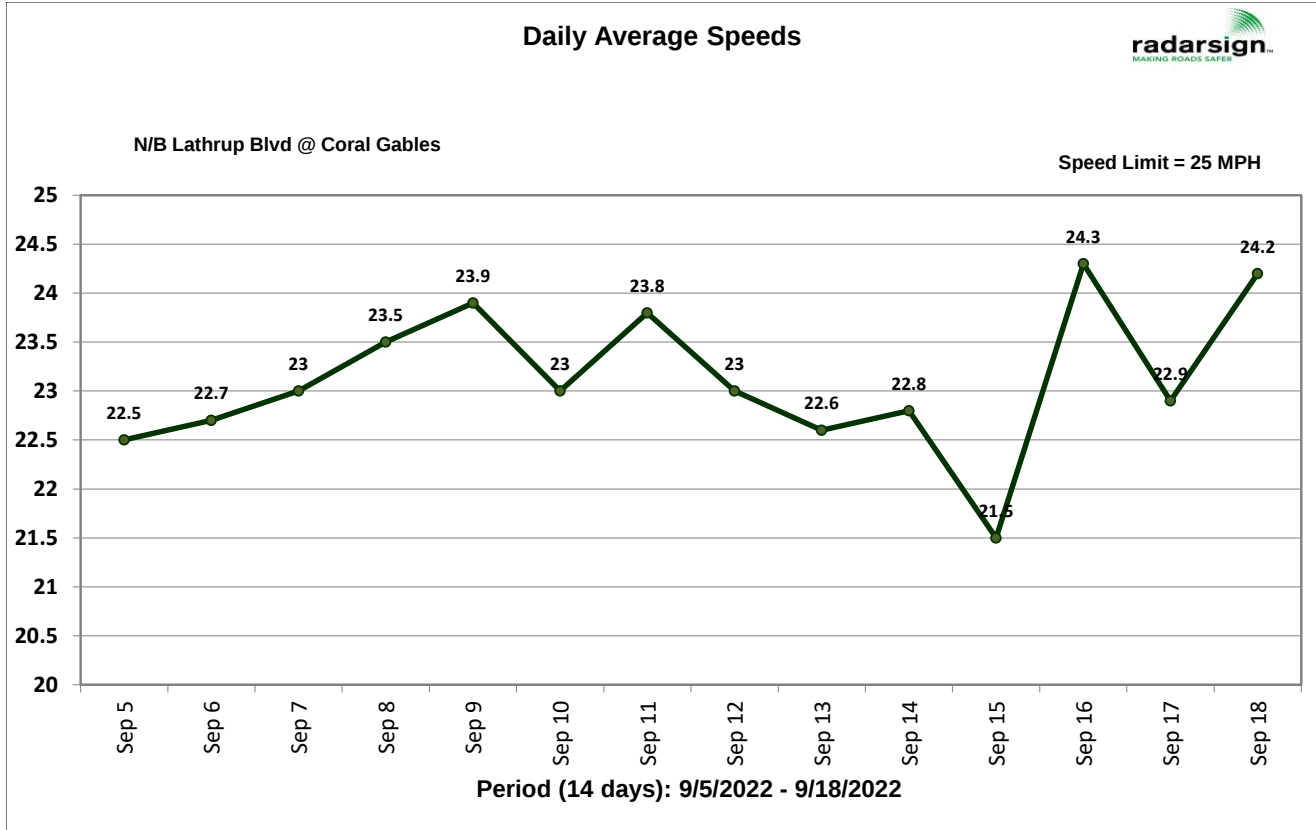
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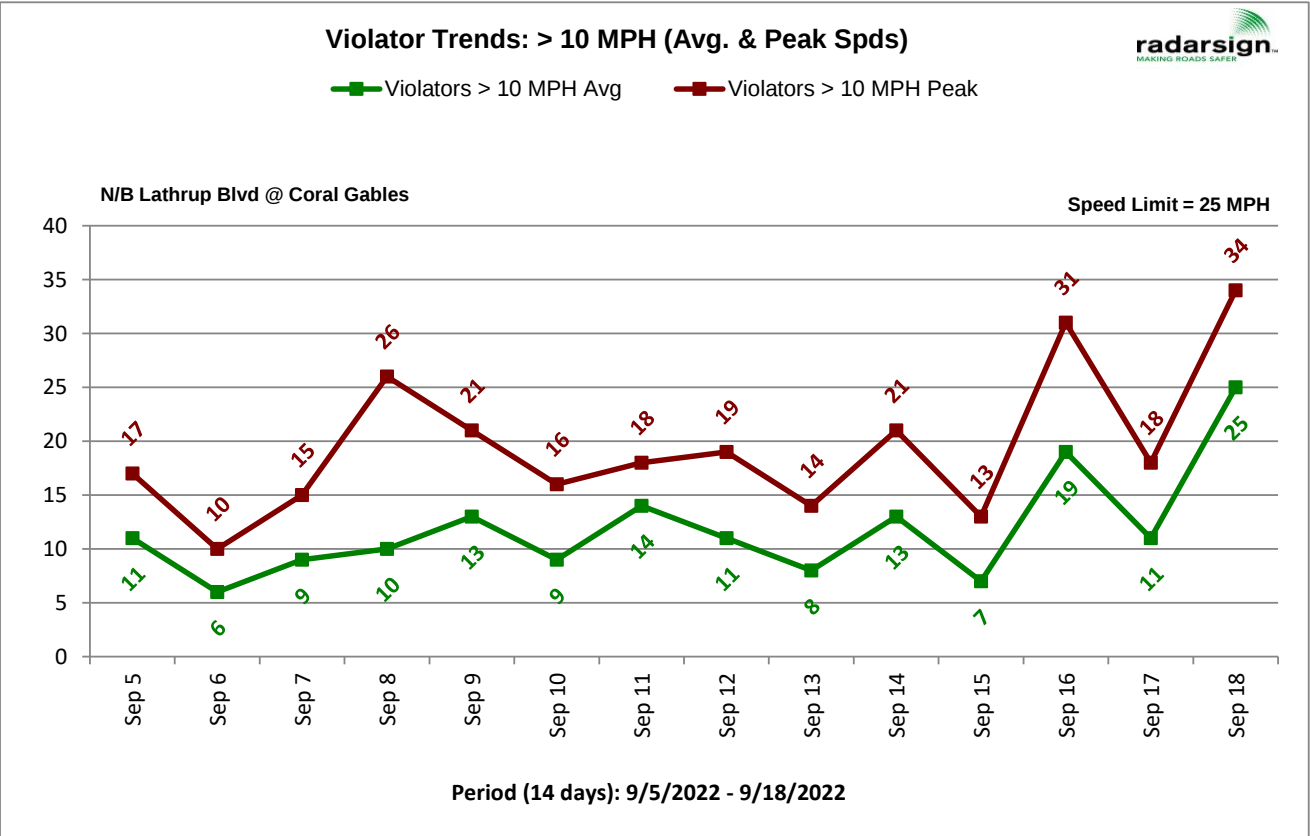
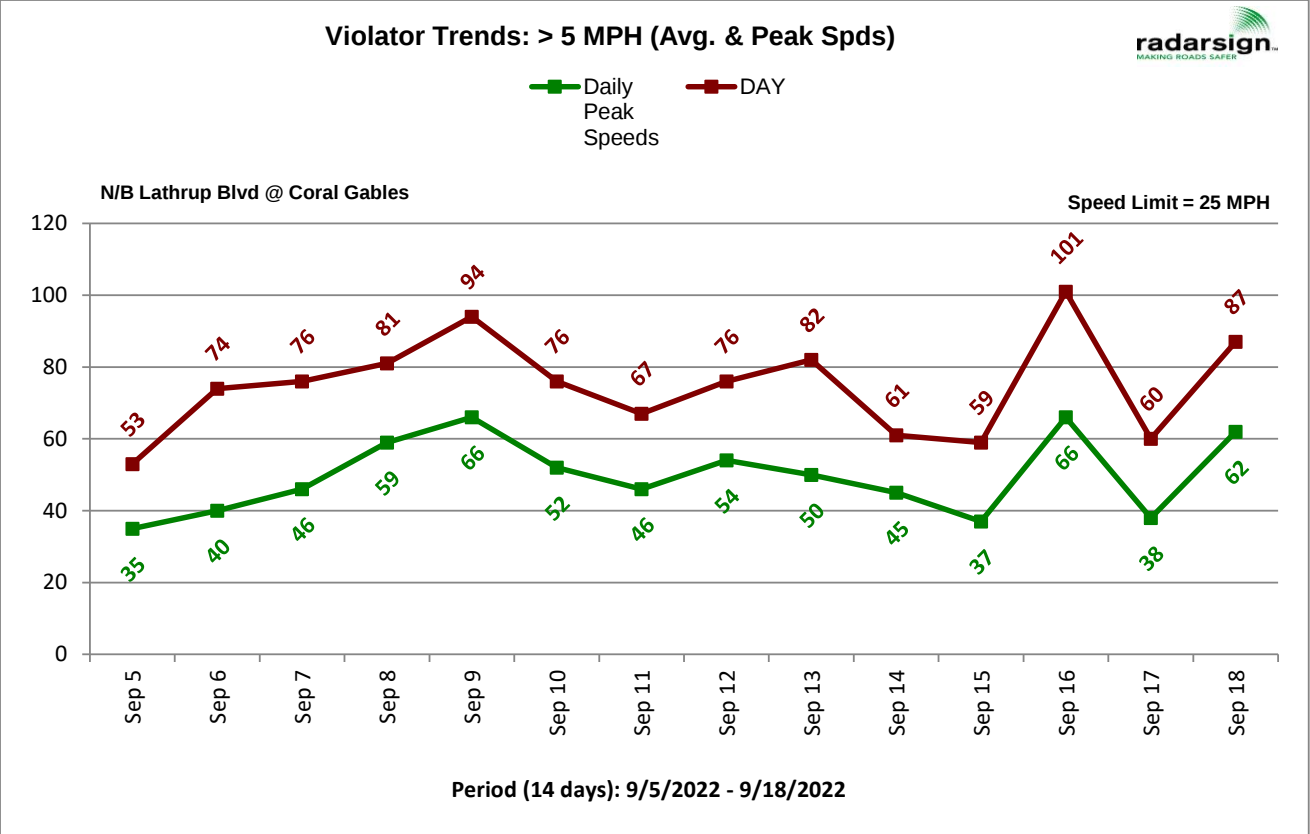
AUGUST 2022 WARNING VIOLATIONS

Item 7C.



Period (14 days): 9/5/2022 - 9/18/2022





City of Lathrup Village Police Department - Monthly Activity Summary

August 2022

08/01/2022 22-08896 Assist Other Law Enforcement Agency

An Officer located a vehicle which was listed as wanted out of Detroit PD. The Officer was able to stop the vehicle and detain the driver. The driver was released on scene, per DPD, and the vehicle was impounded by DPD to be held for latent prints.

08/01/2022 22-08889 Suspicious Circumstance

A resident found moth balls in his back yard and suspected that his neighbor put them there in order to poison his dog. The neighbor was contacted and denied the allegations. There was no evidence that the neighbor put them there.

08/01/2022 22-08900 Civil Matter

A resident stated that her ex fiancé threatened her. She still lives in the home owned by him and is currently going through an eviction process. The reporting party provided a video, but no threats were made on it. The incident was documented.

08/01/2022 22-08903 Family Trouble

A resident reported that she was struck in the hand by her husbands cane when he was using it to create distance with another female he was arguing with. The strike was unintentional. The incident was documented.

08/02/2022 22-08951 DWLS Arrest

An Officer initiated a traffic stop for a red-light violation. It was discovered that the driver had a suspended license. They were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was turned over to a licensed driver.

08/02/2022 22-08963 DWLS Arrest

An Officer initiated a traffic stop for a stop sign violation. It was discovered that the driver had a suspended license. They were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was turned over to a licensed driver.

08/04/2022 22-09048 Suspicious Circumstances

An Officer documented a suspicious circumstance where a citizen found an address posted to his credit report which was not his. He was advised to put a fraud alert on his account.

08/06/2022 22-09134 DWLS Arrest

An Officer initiated a traffic stop for a stop sign violation. It was discovered that the driver did not have a driver's license. He was cited and released on scene for misdemeanor DWLS and advised to have a licensed person come to drive the vehicle.

08/06/2022 22-09137 Suspicious Circumstance

Officers were called to a residence when the homeowner stated that his neighbors put a hit out on him. After further investigation, it was believed to be false. The reporting party apparently suffers from schizophrenia.

08/06/2022 22-09143 Found Property

A citizen reported that she found a purse laying in her neighbors' driveway. An Officer located the purses owner and attempted to contact them. The purse was placed into evidence for safekeeping.

08/07/2022 22-09186 Vehicle Taken Without Permission

A vehicle was taken without permission by the boyfriend of the owner after they were involved in an argument. The vehicle was eventually located by Officers and returned to the owner without incident.

08/07/2022 22-09205 Recovery of a Stolen Vehicle

Officers were called to a street where a vehicle, stolen earlier in the day, was located by 'Crime in the D'. Officers impounded the vehicle and contacted Detroit PD as the vehicle was stolen from Detroit.

08/08/2022 22-09226 Possession of Methamphetamines

An Officer initiated a traffic stop for a fraudulent license plate violation. Upon further investigation it was found that the driver did not have a valid license. Narcotics, including methamphetamines were found inside the vehicle. The driver was arrested for violation of the controlled substance act and not having a license. They were booked at Berkley PD.

08/08/2022 22-09265 DWLS Arrest

An Officer initiated a traffic stop for a stop sign violation. It was discovered that the driver had a suspended license. They were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was impounded.

08/09/2022 22-09307 DWLS Arrest

An Officer initiated a traffic stop for a red-light violation. It was discovered that the driver had a suspended license. They were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was turned over to a licensed driver.

08/09/2022 22-09321 DWLS Arrest

An Officer initiated a traffic stop for a license plate violation. It was discovered that the driver had a suspended license. They were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was impounded.

08/10/2022 22-09357 MDOP

A resident reported to LVPD that two vehicles in her driveway had their tires slashed. There were cameras on the home, but they were unable to provide suspect information. The investigation is ongoing.

08/10/2022 22-09367 Neighbor Trouble

Officers were called to a verbal argument between two neighbors. One neighbor was having a meeting to discuss local politics. The other neighbor, overhearing them, called a friend, who was a focal point of that meeting, and they came over. The two parties became involved in a verbal only argument. One subject overheard another subject say they were going to get a gun. The investigation is ongoing.

08/10/2022 22-09370 DWLS Arrest

An Officer initiated a traffic stop for a speeding violation. It was discovered that the driver had a suspended license. They were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was turned over to a licensed driver.

08/11/2022 22-09389 Civil Matter

An Officer responded to a residence where resident was not provided the services which they paid a man to complete. He was to remove trees and weeds and did not do so. They were advised that the issue was a civil matter.

08/12/2022 22-09422 Flee and Elude

An Officer attempted to stop a motorcycle for a traffic offense. The motorcycle fled by driving in between vehicles. The Officer terminated the pursuit once the motorcycle left the city boundaries.

08/13/2022 22-09474 DWLS Arrest

An Officer initiated a traffic stop for a license plate violation. It was discovered that the driver had a suspended license. They were cited and released on scene with a misdemeanor citation for DWLS.

08/14/2022 22-09503 Lost Property

An Officer took a report of a lost iPhone/wallet. The individual needed a police report to obtain a new Pakistani passport and to be allowed to fly back to school in Wisconsin.

08/15/2022 22-09544 CPS Investigation

Officers, along with Child Protective Services Investigators, investigated a referral they received about possible child abuse in the city. It was determined that the allegations were unfounded and possibly fabricated due to a contentious divorce.

08/15/2022 22-09546 Sudden Death

Officers were called to a home where an elderly woman was found unresponsive. Officers found a faint pulse and began CPR. An AED was also utilized. Officers performed CPR until SFD arrived and hooked up an automatic compression device. The woman was not able to be revived. Officers completed a full investigation and contacted the Oakland County ME.

08/15/2022 22-09558 DWLS Arrest

An Officer initiated a traffic stop for a red-light violation. It was discovered that the driver had a suspended license. They were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was turned over to a licensed driver.

08/16/2022 22-09635 DWLS Arrest

An Officer initiated a traffic stop for an improper turning violation. It was discovered that the driver had a suspended license. They were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was turned over to a licensed driver.

08/17/2022 22-09662 Assist Other Law Enforcement Agency

Officers responded to assist Southfield Officers who were following a stolen vehicle, which entered Lathrup Village. A short pursuit ensued which resulted in the Southfield Officer using a PIT maneuver to disable the vehicle. The driver fled the scene on foot and was chased down and caught by a Lathrup Officer.

08/17/2022 22-09679 DWLS Arrest

An Officer initiated a traffic stop for an expired registration violation. It was discovered that the driver had a suspended license. They were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was impounded.

08/19/2022 22-09761 Found Property

A man turned in a wallet he found to Officers. Contact was attempted with the wallet's owner, but was unsuccessful. The wallet was placed into evidence for safekeeping.

08/19/2022 22-09779 Death Investigation

Officers were flagged down by a man who was having trouble contacting his friend. Officer was able to contact the man's sister, who advised them where a key to the man's home was hidden. Officers entered the home and found the man deceased. Near the man was what appeared to be cocaine and narcotic paraphernalia. The Oakland County Medical Examiner sent out an investigator to process the scene and transport the man to the OCME office for an autopsy. Toxicology results are still not complete.

08/20/2022 22-09800 Solicitor Complaint

An Officer was called to an intersection where a family from Romania was begging for money from the vehicles passing by. The Officer attempted contact with a Romanian Church and the Romanian Consulate, but was unsuccessful. The family was advised they could not beg and had to leave the area.

08/20/2022 22-09804 Family Trouble

An Officer was called to a residence for a family trouble. Both parties involved gave different version of what happened. Statements were collected and one party was allowed to leave for the night. The report was sent to the Oakland County Prosecutors Office for review.

08/21/2022 22-09817 Assault and Battery / Mental Health

An Officer was called to a residence for a report of a father and son arguing. As the Officer was downstairs attempting to talk the son into coming down to talk to him, the son turned to the father and began punching him multiple times. The Officer ran up the stairs, wrestled the man away from his father and placed him into custody. Due to the man's mental state, he was taken to a local hospital for a psychological evaluation.

08/21/2022 22-09822 Neighbor Trouble

A resident came into LVPD to report a property line dispute with his neighbor. He was advised that the matter was a civil issue and not criminal in nature.

08/21/2022 22-09827 Found Property

An Officer was sent to a call of a bicycle abandoned on a roadway. The Officer was able to locate the owner by finding a registration number on the bike. It was returned to the owner in Southfield who stated the bike must have been stolen the night before.

08/01/2022 22-09833 Suspicious Circumstance

A report was taken when a resident located damage to his motorhome. He was unable to determine where the incident happened, as he was out of state on a road trip. The incident was documented as a courtesy.

08/22/2022 22-09864 Suspicious Circumstance

Officers searched a vacant home that was found with an unsecured door after a neighbor saw flashlight in the home at 2:30 AM. Nothing out of the ordinary was found in the home.

08/22/2022 22-09867 DWLS Arrest

An Officer initiated a traffic stop for a license plate violation. It was discovered that the driver had a suspended license. They were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was turned over to a licensed driver.

08/23/2022 22-09923 Misdemeanor Arrest Warrant

An Officer was dispatched to Dickerson Jail in Hamtramck to pick up a prisoner with a Lathrup Village warrant. They were transported to Berkley PD and processed. They were housed to await seeing a judge.

08/24/2022 22-09970 Fraud

A man attempted to use a fake identification to open a bank account at a local bank. The man left when he thought the bank was suspicious of the ID. Surveillance video was obtained. The investigation is ongoing.

08/25/2022 22-10008 Neighbor Trouble

An argument between two neighbors in an apartment building started over loud children in one of the units. No crime occurred but the incident was documented.

08/27/2022 22-10147 Suspicious Circumstance

An Officer responded to a residence where a citizen reported that there was a bullet hole in her vehicle and blood spatter on the vehicle and all over the ground in the vicinity. After an extensive investigation and K9 tracks, it was determined that a deer was shot in the woods near the property, ran into the vehicle, puncturing the metal with its antlers and covered the area with blood spatter. The antler hole closely resembled a bullet hole.

08/27/2022 22-10149 DWLS Arrest

An Officer initiated a traffic stop for a red-light violation. It was discovered that the driver had a suspended license. They were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was turned over to a licensed driver.

08/27/2022 22-10162 DWLS Arrest

An Officer initiated a traffic stop for a red-light violation. It was discovered that the driver had a suspended license. They were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was turned over to a licensed driver.

08/28/2022 22-10180 Confiscated Property

An Officer responded to a local store where an employee located what appeared to be a baggie of crack cocaine. It was unable to be determined who dropped the baggie. It was collected and placed into evidence to be destroyed.

08/29/2022 22-10110 DWLS Arrest

An Officer initiated a traffic stop for a stop sign violation. It was discovered that the driver had a suspended license. They were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was impounded.

08/29/2022 22-10119 DWLS Arrest

An Officer initiated a traffic stop for a red-light violation. It was discovered that the driver had a suspended license. They were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was turned over to a licensed driver.

08/29/2022 22-10123 Identity Theft

A resident reported that he was contacted by a collection agency indicating that he owed over \$500 from a 2018 purchase of a cell phone through Sprint. The man never had a Sprint account. The incident was documented and an alert was put on his accounts.

08/30/2022 22-10156 Larceny from Grounds

A business owner reported that a tree, which he planted near his building two months prior, was stolen. Surveillance video was obtained but provided no investigative leads.

08/31/2022 22-10219 DWLS Arrest

An Officer initiated a traffic stop for red light violation. The driver's license was suspended. The driver was also on probation for human trafficking. There was a woman much younger than the man in the passenger seat. The couple were separated and interviewed. The girl was identified and found to be an adult, and with the man willingly. He was cited for DWLS and advised not to drive.

08/31/2022 22-10225 Misdemeanor Arrest Warrant

An Officer initiated a traffic stop for an expired license plate. It was discovered that the driver had an outstanding warrant with LVPD. The man was arrested, transported to Berkley PD, and processed. The vehicle was turned over to licensed driver. The man posted bond on the warrant and was released with a court date.

08/31/2022 22-10243 DWLS Arrest

An Officer initiated a traffic stop for a stop sign violation. It was discovered that the driver had a suspended license. They were cited and released on scene with a misdemeanor citation for DWLS. The vehicle was turned over to a licensed driver.

ALARM SUMMARY FOR AUGUST 2022

2	burglar alarms	(C3902)	(August 1 – August 31)
10	false alarms	(L5060)	(August 1 – August 31)

All alarms were considered false or operator error

of these alarms were un-registered

1	commercial
6	residential

For the month of July – we hand delivered 8 alarm registrations to residential homes with unregistered alarms. 6 of those residents registered their alarms before the end of them month.

DATE	EVENT	WHO PARTICIPATED	ACTIONS
8/1/2022	training	McKee/Zang	High Risk Unified Command Training
8/10/2022	Oral Boards	Zang	assisted with promotional oral boards for Sgt
8/11/2022	range at Berkley	Button	site new rifles
8/12/2022	Accreditation meeting	Zang	Accreditation meeting with Berkley PD
8/16/2022	MSP training	Knoll	records training
8/17/2022	Oakland Co Animal Control	McKee/Knoll	met with OCAC to get Lathrup Village started in the process
8/18/2022	Accreditation meeting	Zang	Accreditation meeting with Southfield Dispatch
8/23/2022	Gun buy back program	McKee	gun buy back program with Oakland County
8/25/2022	graphics meeting	McKee/Zang	meeting with Upper Level Graphics for new patrol vehicles
8/26/2022	new patrol vehicles	McKee	2 new patrol vehicles delivered
8/29/2022	equipment meeting	McKee/Zang	Canfield meeting regarding outfitting new vehicles
month of Aug	veggies from Community garden	all officers	community garden shared extra veggies with our seniors
weekly	Mrs. Blair	various members	check on adopt a senior member
weekly	Mrs. Bloom	various members	check on adopt a senior member
weekly	Mrs. McReynolds	various members	check on adopt a senior member
weekly	Mrs. Egan	Knoll	Mrs. Egan gets weekly phone calls, she needs assistance with getting her trash wheeled out.
weekly	Mrs. Brady	Carmack	check on adopt a senior member
weekly	Mrs. Rasmussen	Knoll	Mrs. Rasmussen gets a weekly phone call to check on her.
weekly	Mrs. Gore	various members	check on adopt a senior member



27400 Southfield Rd
 Lathrup Village, MI 48076
 (248) 557 - 2600
www.lathrupvillage.org

MEMORANDUM

To: LVDDA Board of Directors

From: Susie Stec, DDA and CED Director

Date: September 15, 2022

RE: Department/Director Report

In an effort to provide consistent updates to the DDA Board of Directors, City Administrator, and City Council the following monthly is submitted for your review.

Upcoming Events

- Southfield Road Corridor Cleanup: September 24th, 9 – 11 am
 - * Downtown Day!
- Block Party: October 21st, 6 – 10 pm, Municipal Park
 - * Partnership w/ LOGOS, Boys 2 Men Youth Foundation, LV Community Foundation, & City
- Trunk or Treat, October 29th, 6 – 8 pm, Municipal Park
- Movie Night, November 4th, 6 pm, Municipal Park
- Winter Artisan Market, November 19th, 12 Noon – 4 pm

Past Events

- Informational Meeting: Thursday, August 4th at 3 pm
- Movie Night: August 9 (9pm-11pm)
- Backpack Giveaway: August 26 (6-8pm)

Commercial Business/Property Updates

- 26727 Southfield Road (BP Gas) – Work continues
- 27777 Southfield (Panera Bread) – Received PUD approval by City Council & final site plan approval by Planning Commission. Staff is working with the property owner & developer to finalize the development agreement which will be approved by City Council
- 27000 Southfield Road (Discount Tire) – Work continues on their new addition and parking lot/site improvements
- 26780 Southfield Road – Ruby Lee's Honey Butter Chicken & Shrimp has gone out of business



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www.lathrupvillage.org

Infrastructure

- Year 2 Sidewalk Replacement Program (SRP) project work along 12 Mile is completed. Contractor is working in the neighborhoods and finishing any punch list items
- Sewer CCTV is completed. The Cured-in-Place-Pipe (CIPP) project has begun.
- Paving work is moving forward, including the DDA alley & approach work
- Goldengate Water Main (11 Mile to Eldorado) is scheduled to begin next week

Miscellaneous

- Staff attended OC Volunteer Management Training on August 29th
- CED/DDA Director will be attending the MAP Conference October 12 -14th

AUGUST 2022



MONTHLY REPORT

Submitted By
Chief Johnny L. Menifee
Office of the Chief

****Confidential – For Fire Use****



Item 7E.

FIRE

FIRE RUNS
231

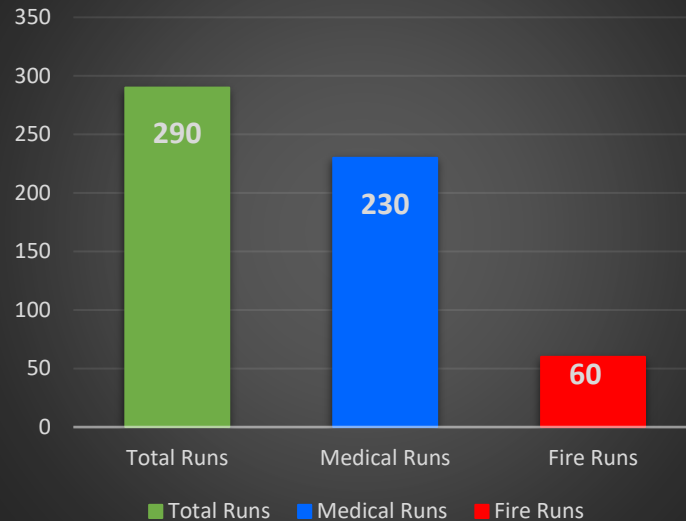
EMS RUNS
1118

Y.T.D. RUNS
10241

Y.T.D. FIRE RUNS
1469

Y.T.D. EMS RUNS
8772

Lathrup Village Runs YTD



SIGNIFICANT ACTIVITY

08/06/2022
Southfield
Fire in
strip mall No
injuries

08/14/2022
Hldden Rivers
Bathroom Fire
No injuries

8/21/2022
Greenview
House Fire
Signficant
damage, no
injuries

Public Connection

- High Risk – Unified Command class
- Shiawassee road meeting- MDOT
- Command Meeting
- Southfield Job Fair
- Kimmie Horne Concert
- FMLA training
- College and young adult night
- Hope and Healing – Safe Stations
- Mother of God Chaldean Catholic Festival
- Truck visit – San Marino
- Chamber of Commerce outing
- Oakway Chiefs meeting
- Southfield Alumni meeting – Old fire house
- Southfield Fire Tower meeting
- Menifee mentoring session – young adult
- Ferndale Emergency vehicle parade
- Walk to raise awareness Domestic violence meeting
- Walk against hate meeting
- Truck visit Bradford academy
- Block party – Bedford Woods
- CPR Demonstration – NBC News



EMS

EMS RUNS

1118

TRANSPORTS

736

Y.T.D. CARDIAC ARRESTS

129

Y.T.D. OVERDOSE

114

Y.T.D. COVID-19

1114

Y.T.D. DEATHS

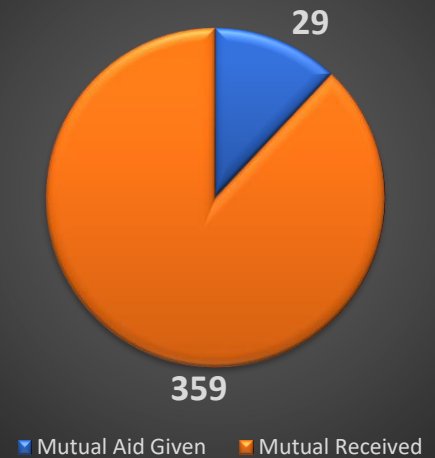
129



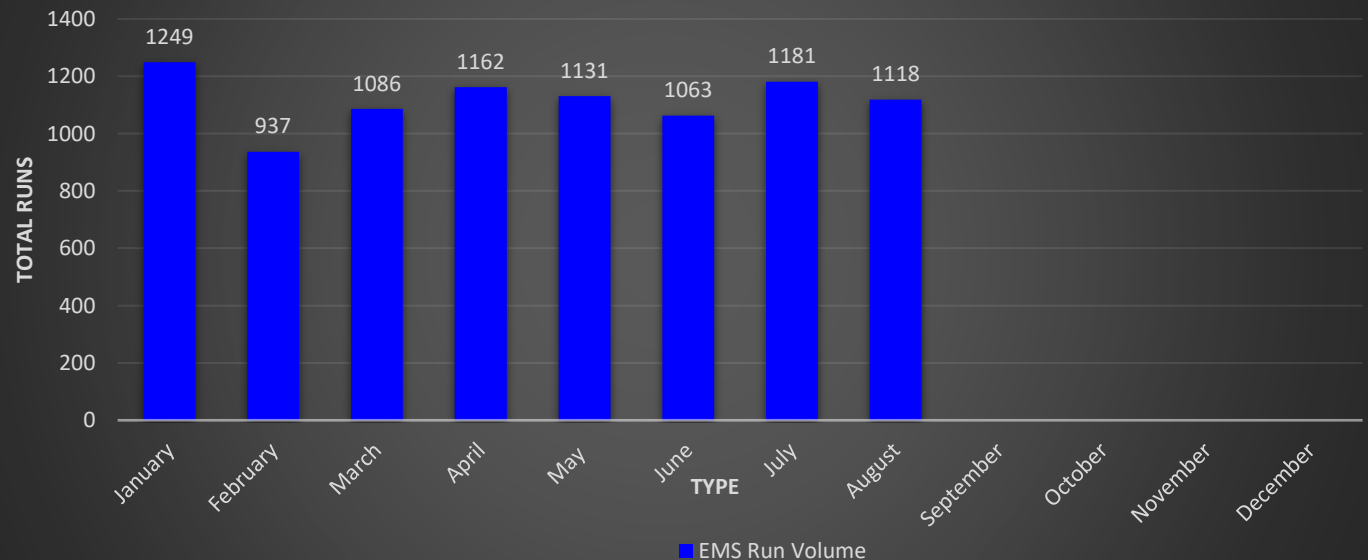
EMS HIGHLIGHTS

- * Cardiac Issues- 68
- * Trauma- 107
- * Seizures- 22
- * Respiratory - 85
- * There was a 5% decrease in EMS Calls
- * COVID-19 calls were decreased by 3%

EMS Mutual Aid YTD



2022 MONTHLY EMS RUN VOLUME



TRAINING

TRAINING
Hours 462.4

Y.T.D. TRAINING
Hours 3809.55



TRAINING HIGHLIGHTS

- 🔥 In August, the Training Division saw 2 members of the SFD complete all classroom and clinical requirements for their respective Paramedic programs. These 2 candidates should be able to start the official testing process sometime towards the end of September. Paramedic students average more than 400 hours in the classroom and 500 clinical hours, over 250 of which are completed in an EMS rig to prepare them for working in the field. This equates to a total time investment of almost 1,000 hours for EACH Paramedic student. That doesn't even consider the amount of time they spend studying or preparing for the various tests and quizzes!
- 🔥 More headway was made on the Training Tower Project as well. The Training Division finalized the site prep schedule and conducted an on-site meeting with the contractor who will be physically excavating the area to prep the site for the delivery of the training tower itself in the spring. Building permits were also finalized so work can soon get underway. Our current schedule has the official groundbreaking taking place in early September with site prep being fully complete by the end of November. The Tower itself is still on track to be installed in March of 2023. This is the official "before" picture showing what the current field and adjacent property look like before the construction begins (see adjacent picture).
- 🔥 Lastly, the Training Division was able to get its hands on some of the new radios that Oakland County will be switching over to next year. Many operational policies were determined this month that relate to both normal and emergency operations. We're fortunate to be a part of the Policy Committee where we, as the busiest Fire Department in Oakland County, can offer suggestions and recommendations as to what would work best for the crews in the field.

FIRE PREVENTION

Monthly Activity
247

Complaints
14

FOIA
23

Carbon Monoxide
14

Commercial Fire Alarm
223

Vehicle Fire
10

Fire Prevention Highlights

- 🔥 Consultation- Chic-Fil-A Plans
- 🔥 Consultation- Chanticleer Condos
- 🔥 Fire Investigation-Sargent
- 🔥 Fire Investigation- Greenvew
- 🔥 Follow-up with Sargent
- 🔥 Follow-up Cranbrook Center Apt.
- 🔥 Follow-up West 10 Mile

Public Education

- 🔥 Providence Tower- safety walk-through
- 🔥 Grand Concourse
- 🔥 Mother of God Chaldean Catholic Festival
- 🔥 Jazz Festival
- 🔥 Senior Event 2022

Year to Date

Total Fire Prevention Activity	1331
Smoke and CO Detectors	51
Plan Reviews	62
Inspections	239
Public Education	117
Acceptance Tests	23
FOIA	847

Monthly Permit List

09/12/2022

Item 7F.

Building

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PB220080	08/03/2022	ANDERSON, JEROME D	18136 CORAL GABLES AVE	40-24-23-227-026	\$550.90	\$0
Work Description: Interior basement waterproofing with sump system						
PB220081	08/03/2022	CHERNUS, HARRY	19348 SARATOGA BLVD	40-24-14-178-003	\$353.00	\$0
Work Description: New Deck						
PB220083	08/15/2022	JONES, ANDREA S	18659 CAMBRIDGE BLVD	40-24-14-456-006	\$170.00	\$0
Work Description: Replacement Windows (1) Living, (5) Bedroom						
PB220084	08/25/2022	MORANT, DONALD	18673 CAMBRIDGE BLVD	40-24-14-456-007	\$330.00	\$0
Work Description: Tear Off and Reroof (33 Squares) House and Garage						

Total Permits For Type: 4
Total Fees For Type: \$1,403.90
Total Const. Value For Type: \$0

Electrical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PE220072	07/19/2022	BRUNDIDGE, WASHINGTON	18756 ROSELAND BLVD	40-24-14-201-046	\$145.00	\$0
Work Description: generator install						
PE220076	08/03/2022	VELDHUIS, BLAINE A	27350 EVERGREEN RD	40-24-14-306-059	\$90.00	\$0
Work Description: Remove damaged 4 position meter bank and replace with new.						
PE220084	08/15/2022	Smith, Taquish & Andreae	17530 RAINBOW DR	40-24-24-153-030	\$135.00	\$0

Work Description: FURNACE, AC

PE220087	08/16/2022	DISCOUNT TIRE CO INC	27000 SOUTHFIELD RD	40-99-00-000-300	\$299.00	\$0
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Work Description: small addition 2 wall heaters, misc wall plugs and new lights

PE220088	08/16/2022	GREEN, TOURNEZ Z	26335 MEADOWBROOK WAY	40-24-23-253-015	\$160.00	\$0
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Work Description: Install standby generator

PE220090	08/17/2022	JURGEN, KEVIN A	18519 W GLENWOOD BLVD	40-24-14-256-003	\$80.00	\$0
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Work Description: change of service

PE220091	08/18/2022	TAYLOR, LAKIESHA	17587 MARGATE AVE	40-24-24-153-017	\$145.00	\$0
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Work Description: Electrical for pool install

PE220092	08/22/2022	COOPER, ROSE M	17591 RAMSGATE DR	40-24-24-104-015	\$105.00	\$0
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Work Description: Temp Service

PE220093	08/25/2022	LAWRENCE, CARL D	27331 RED RIVER DR	40-24-14-353-016	\$180.00	\$0
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Work Description: INSTALL 20 KW GENERATOR & 200 AMP TRANSFER SWITCH**Total Permits For Type: 9****Total Fees For Type: \$1,339.00****Total Const. Value For Type: \$0****EXTRA CEMENT PERMIT**

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
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PEXC-017-22	08/25/2022	WEBER, MICHAEL T	18550 SAN DIEGO BLVD	40-24-14-405-014	\$80.00	\$0
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Work Description: New Approach

PEXC-018-22	08/25/2022	DABD FAMILY TRUST	28272 SUNSET W BLVD	40-24-14-276-006	\$40.00	\$0
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Work Description: driveway approach**Total Permits For Type: 2**

Total Fees For Type: \$120.00
Total Const. Value For Type: \$0

Item 7F.

Mechanical

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PM220060	08/02/2022	MILLER, KAREN L	18755 W GLENWOOD BLVD	40-24-14-253-004	\$155.00	\$0
Work Description: Replacement of air conditioner, furnace and chimney liner.						
PM220061	08/03/2022	HUGHES, DAPHNE P	27741 RAINBOW CIR	40-24-14-305-016	\$65.00	\$0
Work Description: AC Replacement-2 ton/13 SEER						
PM220067	08/12/2022	SMITH, TAQUISH	17530 RAINBOW DR	40-24-24-153-030	\$165.00	\$0
Work Description: FURNACE, AC, HUMIDIFIER						
PM220069	08/16/2022	GREEN, TOURNEZ Z	26335 MEADOWBROOK WAY	40-24-23-253-015	\$160.00	\$0
Work Description: Install standby generator						
PM220071	08/25/2022	LAWRENCE, CARL D	27331 RED RIVER DR	40-24-14-353-016	\$160.00	\$0
Work Description: GAS PRESSURE TEST FOR STANDBY GENERATOR						
PM220072	08/25/2022	LEADER, ALEXIS W	18800 BUNGALOW DR	40-24-14-451-019	\$115.00	\$0
Work Description: Furnace Replacement - Carrier 58SB0 45,000 BTU Furnace						
PM220073	08/26/2022	DESMOND, SHIRLEY A	26431 MEADOWOOD S CT	40-24-24-151-011	\$100.00	\$0
Work Description: Boiler Install						

Total Permits For Type: 7
Total Fees For Type: \$920.00
Total Const. Value For Type: \$0

Plumbing

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PP220041	08/04/2022	DAVIS, TIMOTHIE	18100 CORAL GABLES AVE	40-24-23-227-027	\$70.00	\$0
Work Description: Replacing the old bathtub with a new shower in the exact same location. Removing the old toilet and installing a new toilet in the exact same location.						
PP220042	08/11/2022	SOMMERVILLE, BARRY C	18911 BUNGALOW DR	40-24-14-452-001	\$90.00	\$0
Work Description: sewer repair						
PP220044	08/16/2022	GABHART, PAUL	18606 RAINBOW DR	40-24-23-207-005	\$65.00	\$0
Work Description: INSTALLATION OF 70' TRANSITIONAL SEWER LINER.						

Total Permits For Type: 3
Total Fees For Type: \$225.00
Total Const. Value For Type: \$0

Shed

Permit #	Date	Contractor	Job Address	Parcel #	Fee Total	Const. Value
PSHED-008-2	08/25/2022	DABD FAMILY TRUST	28272 SUNSET W BLVD	40-24-14-276-006	\$65.00	\$0
Work Description: Shed install						

Total Permits For Type: 1
Total Fees For Type: \$65.00
Total Const. Value For Type: \$0

Report Summary

Permit.DateIssued Between
8/1/2022 12:00:00 AM AND
8/31/2022 11:59:59 PM AND
Permit.Status = ISSUED

Grand Total Fees: \$4,072.90

Grand Total Permits: 26
Grand Total Const. Value: \$0

Item 7F.

Enforcements By Category

09/23/22

Item 7G.

CURBSIDE VIOLATION

Enforcement Number	Address	Status	Filed	Closed
17541 SUNNYBROOK AVE		Door Hanger left	08/17/22	08/25/22
Randy from Tringali informed us this address's garbage was not picked up on Monday because building materials with nails/tires				
Total Curbside Violation Entries:				1

DITCH AND CULVERT MAINTENANCE

Enforcement Number	Address	Status	Filed	Closed
26333 SOUTHFIELD RD		VIOLATION	08/31/22	
8/29/2022- trash in ditch needs to be cleaned up				
Total Ditch and Culvert Maintenance Entries:				1

INOPERABLE VEHICLE

Enforcement Number	Address	Status	Filed	Closed
28256 LATHRUP BLVD		VIOLATION	08/18/22	08/25/22
8/17/2022- Vehicle parked in circle drive in front of the house does not have a license plate.				
17608 REDWOOD AVE		VIOLATION	08/19/22	08/25/22
8/17/2022- Vehicle on jacks in front of the house.				
Total Inoperable Vehicle Entries:				2

LIGHTING ORDINANCE # 443-17

Enforcement Number	Address	Status	Filed	Closed
18100 W 11 MILE RD		VIOLATION	08/17/22	
6/17/2022-Drive through red/green lights need to be turned off after closing the building everyday. 6/				
Total Lighting Ordinance # 443-17 Entries:				1

PARKING LOT REPAIR

Enforcement Number	Address	Status	Filed	Closed
26021 SOUTHFIELD RD		VIOLATION	08/12/22	09/14/22
8/11/2022- Pot hole reported in your parking lot located in a parking spot in front of Mark 1 Real Estate. The grass in front of y				
Total Parking Lot Repair Entries:				1

Enforcements By Category

09/23/22

Item 7G.

PROPERTY MAINTENANCE

Enforcement Number	Address	Status	Filed	Closed
28601 SOUTHFIELD RD		VIOLATION	08/17/22	09/14/22
8/16/2022- bushes and trees on south side of building are dead/dying. Must be cut down and replaced.				

Total Property Maintenance Entries: 1

SANITATION

Enforcement Number	Address	Status	Filed	Closed
27470 LATHRUP BLVD		VIOLATION	08/20/22	09/08/22
8/19/2022- Construction bags at the curb. Building materials will not be picked up by Tringali garbage company. These must be				

Total SANITATION Entries: 1

SIGN VIOLATION

Enforcement Number	Address	Status	Filed	Closed
28001 SOUTHFIELD RD		VIOLATION	08/12/22	
8/11/2022- building needs to be registered as abandoned. Signs in window have long surpassed allowable time frame. Monume				

Total Sign Violation Entries: 1

TALL GRASS/ WEEDS

Enforcement Number	Address	Status	Filed	Closed
18184 KILBIRNIE AVE		VIOLATION	08/09/22	08/19/22
8/9/2022-complaint received about inoperable vehicle in driveway. Complaint stated it has not moved in over a year. Grass exc				
17381 WILTSHIRE BLVD		VIOLATION	08/29/22	
Received complaint about tall grass				
18679 RAINBOW DR		VIOLATION	08/29/22	
08/25/2022-grass in your ditch/right of way exceeds height allowed. Please cut within 48 hours and let us know.				

Total Tall Grass/ Weeds Entries: 3

YARD WASTE

Enforcement Number	Address	Status	Filed	Closed
18800 SAN JOSE BLVD		VIOLATION	08/04/22	

Enforcements By Category

09/23/22

8/4/2022- complaint received from neighbor that yard waste, lawn tools have been sitting in backyard for months among the we

18814 SAN JOSE BLVD 08/04/22

8/3/2022- Received complaint from neighbor about stacked cut branches in the rear of the backyard

Total Yard waste Entries: 2

Total Records: 14

Enforcement.CodeOfficer = Default
Inspector AND
Enforcement.DateFiled Between
8/1/2022 12:00:00 AM AND
8/31/2022 11:59:59 PM

Total Pages3

CITY OF LATHRUP VILLAGE
OAKLAND COUNTY, MICHIGAN

NOTICE OF PUBLIC HEARING

ELDORADO PLACE
SPECIAL ASSESSMENT DISTRICT

NOTICE IS HEREBY GIVEN:

1. The City Council of the City of Lathrup Village, Oakland County, Michigan has directed the City Administrator to prepare plans & cost estimates for the establishment of a special assessment district for paving of Eldorado Place and to schedule a public hearing on the advisability of proceeding.
2. The City has tentatively declared its intention to enter into a cost-sharing agreement with the residents and make the following improvements in the City of Lathrup Village:

ELDORADO PLACE
SPECIAL ASSESSMENT DISTRICT

The project consists of the paving of Eldorado Place from 11 Mile Road to Meadowbrook Way.

The cost estimate of the improvements and the parts assessed against the lands in the Special Assessment District are as follows:

Estimated Construction Cost \$132,000 – \$180,000

DESCRIPTION OF SPECIAL ASSESSMENT DISTRICT

The Eldorado Place Special Assessment District consists of the following parcels of property located in the City of Lathrup Village and having the following tax identification sidwell numbers:

24-14-477-020	24-14-477-019	24-14-477-018	24-14-477-017
24-14-477-016	24-14-477-015	24-14-477-014	24-14-477-013
24-14-478-001	24-14-478-002	24-14-478-003	24-14-478-004

3. The Petitions, maps, showing the location of the improvements and the Special Assessment Districts, plans, specifications and a cost estimate for the improvements are on file with the City Clerk for public examination.
4. The City Council will meet on Monday, August 15, 2022 at 7:00 p.m. in the Council Chambers located at 27400 Southfield Road, to hear and consider any objections that may be submitted by any interested person with respect to the petitions, the making of the improvements and the assessing of part of the cost thereof to the aforesaid Special Assessment District.
5. If the City Council approves the making of the improvements, a special assessment may be levied against the properties that benefit from the improvements. Act 186 of the Public Acts of Michigan 1973, as amended, provides that the special assessment must be protested at the hearing held for the purpose of confirming the Special Assessment Roll before the Michigan Tax Tribunal may acquire jurisdiction of any dispute involving the Special Assessment Roll will be heard, if at all, at some time in the future pursuant to notice given as required by law. Appearance and protest at such hearing is required in order to appeal the amount of the special assessment to the Michigan Tax Tribunal. An owner of, or party in interest, in the property to be assessed, or his or her agent, may appear in person to protest the special assessment, or may protest the special assessment by letter filed with the City Clerk at or prior to the time of the hearing, in which case appearance in person is not required.

This notice is given by the City Council.



KELDA LONDON, City Clerk
City of Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076
(248) 557-2600

Resident Petition to Pave Eldorado Place from 11 Mile Road to Meadowbrook Way

Monday, July 25, 2022

We the undersigned residents of Eldorado Place, who reside between 11 Mile Road and Meadowbrook Way, request to enter into a cost share agreement with the City of Lathrup Village to pave the existing dirt road where our homes are located. We ask that this cost share agreement be in the form of a 10-year special assessment that includes the following homes located on Eldorado Place in the special assessment district:

27027

27055

27060

27071

27080

27081

27100

27101

27124

27131

27145

As is consistent with past policy and precedent of homeowners making such gravel-to-pavement conversion requests, we ask that the cost sharing arrangement split the cost of construction evenly between the City and this group of homeowners. The homeowner group would in turn split their half of the cost evenly among the eleven homeowners in the group. The City would cover the cost of the construction up-front with these residents reimbursing the City via the 10 year special assessment program.

We understand the City Engineer has indicated this paving project will, under the best case scenario, require 1B construction techniques, and under the worst case scenario, require full 1A construction (see the attached estimates). As a result, the estimated cost range for this road paving project will be from approximately \$132,000 (1B) to \$180,000 (1A). This would equate to a cost for the resident group of \$66,000 to \$90,000, or \$6,000 to \$8,200 per home, to be repaid over 10 years.

If approved, we ask that every effort be made to include this project during the current road construction season. If this cannot be accommodated, we request this project be completed early in the spring of 2023.

Lastly, we request that a public hearing on this matter be scheduled to take place during the August 15, 2022 City Council meeting.

Sincerely,

Address	Name (Printed)	Signature
27027 Eldorado Place	Sean Walter	Sean Walter
27055 Eldorado Place	Brittany Hollis	Brittany Hollis
27060 Eldorado Place	Kyle Ractz	Kyle Ractz
27071 Eldorado Place	Maria McKinney	Maria McKinney
27080 Eldorado Place	Carl Prokopenchak	Carl Prokopenchak
27081 Eldorado Place	Sarah Witherspoon	Sarah Witherspoon
27100 Eldorado Place	Bobby Conway	Bobby Conway
27101 Eldorado Place		
27124 Eldorado Place		
27131 Eldorado Place	RANDALL WELKINS	SEE ATTACHED EMAIL
27145 Eldorado Place	Dutton Barksdall	Dutton Barksdall

Fwd: Petition to Pave Eldorado

Dalton Barksdale <daltonbarksdale@gmail.com>

Wed 7/20/2022 2:28 PM

To: Bruce Kantor <bkantor@lathrupvillage.org>

Cc: Brittney Embry <embry.brittney@gmail.com>

 2 attachments (44 KB)

PXL_20220718_221458772.MP.jpg; PXL_20220718_221447771.MP.jpg;

Please let me know if it came through good or not.

----- Forwarded message -----

From: **Randall Wilkins** <randwil200@aol.com>

Date: Wed, Jul 20, 2022, 1:33 PM

Subject: Re: Petition to Pave Eldorado

To: Dalton Barksdale <daltonbarksdale@gmail.com>

Thanks Dalton. I have reviewed and I approve!

Randall L Wilkins

Sent from my iPhone

> On Jul 20, 2022, at 8:56 AM, Dalton Barksdale <daltonbarksdale@gmail.com> wrote:

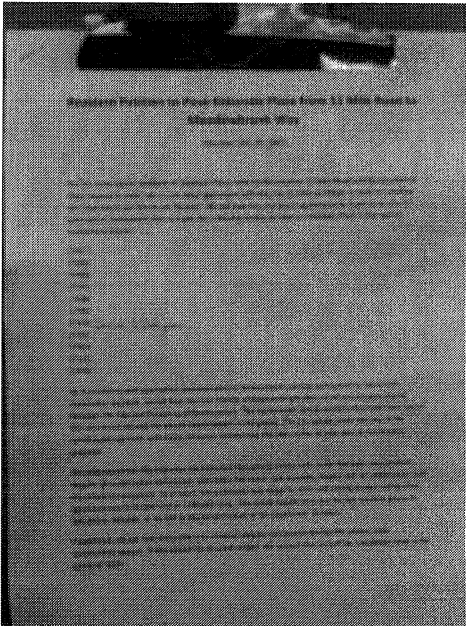
>

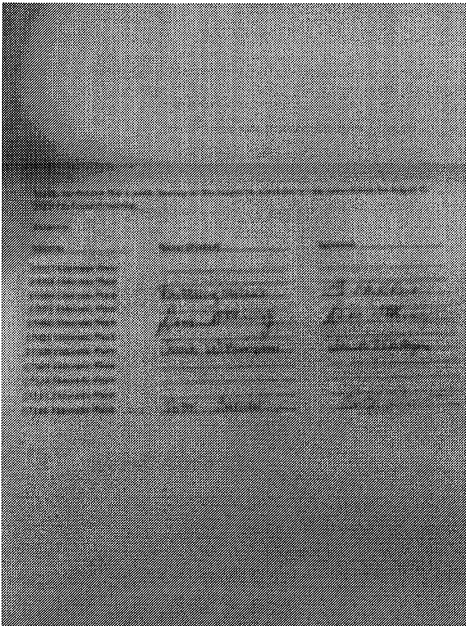
>

> Hello Randy,

>

> Here is the petition. Are you still okay with moving forward with trying to get Eldorado paved?







REPAIR METHOD 1B

ELDORADO GRAVEL PAVING SAD - REPAIR METHOD "1B"
11 MILE TO MEADOWBROOK

GW NO.: Promotional / File: H/15850.99

DATE: June 1, 2022

PRELIMINARY CONSTRUCTION COST ESTIMATE

This preliminary construction cost estimate is for paving an existing gravel road and assumes the **best case scenario** and includes 3" earth excavation and 5" of new asphalt. Driveway repairs from the road edge to the sidewalk and new culverts. Ditching improvements are estimated at **25%**.

ITEM WORK ACTIVITY	QUANTITY	UNIT	UNIT PRICE	TOTAL	COMMENTS
DEMOLITION					
Culvert, Remove, Less than 24" Dia	8	Ea	\$210.00	\$1,680.00	
Pavt Remove, Driveway	52	SY	\$7.35	\$382.20	
Sidewalk, Remove (for ADA compliance)	16	SY	\$7.35	\$117.60	
HMA Surface, Remove, Driveway	163	SY	\$9.45	\$1,540.35	Existing gravel paid as HMA remove
HMA Surface, Remove, Road	0	SY	\$10.00	\$0.00	
SUBTOTAL - DEMOLITION				\$3,720	
EARTHWORK					
Earth excavation, 12 inches (type 1A)	0	CY	\$40.00	\$0.00	Assume poor soils
Earth Excavation, 3 inches (type 1B)	125	CY	\$40.00	\$5,000.00	Assume good soils
Subgrade Undercutting, 21AA	50	SY	\$68.25	\$3,412.50	Estimated at 10% of road (12" thick)
Geogrid, Tensar Triax TX 130S	0	SY	\$2.10	\$0.00	21' wide
SUBTOTAL - EARTHWORK				\$8,413	
SOIL EROSION SEDIMENT CONTROL					
Inlet/CB filter	4	EA	\$184.00	\$736.00	
SUBTOTAL - EROSION CONTROL				\$736	
DRAINAGE STRUCTURES, CULVERTS, AND DITCHING					
Structure adjustment, Case I	0	EA	\$650.00	\$0.00	
Culvert, CL F, 8 Inch, CMP	180	LF	\$45.00	\$8,100.00	
Ditching, grading and hauling	275	LF	\$15.00	\$4,125.00	
SUBTOTAL - DRAINAGE STRUCTURES, CULVERTS, AND DITCHING				\$12,225	
SIDEWALKS (ONLY FOR ADA COMPLIANCE)					
6" Sidewalk ramp	50	SF	\$9.45	\$472.50	
4" Conc. sidewalk	75	SF	\$7.35	\$551.25	
ADA Detectable Warnings	10	FT	\$68.25	\$682.50	
SUBTOTAL - SIDEWALKS				\$1,706	
AGGREGATES AND SAND					
Aggregate Base, 10 inch, 21AA	0	SY	\$13.65	\$0.00	21' wide
Aggregate Base, Supplemental	160	Ton	\$24.15	\$3,864.00	Estimated at 2" thick
SUBTOTAL - AGGREGATES AND SAND				\$3,864	
HOT MIX ASPHALT PAVEMENT					
HMA, 3C (leveling)	245	TN	\$105.00	\$25,725.00	20' wide by 3" thick
HMA, 5E1	165	TN	\$120.75	\$19,923.75	20' wide by 2" thick
SUBTOTAL - HOT MIX ASPHALT				\$45,649	
CONCRETE PAVEMENTS					
6" nonreinf Conc. driveway	210	SY	\$57.75	\$12,127.50	All driveways to be concrete
SUBTOTAL - CONCRETE PAVEMENT				\$12,128	

ITEM WORK ACTIVITY	QUANTITY	UNIT	UNIT PRICE	TOTAL	COMMENTS
LANDSCAPING					
Landscape Restoration	550	SY	\$9.45	\$5,197.50	3' wide each side of road plus ditching Estimated
Water, Sodding / Seeding	20	Units	\$60.90	\$1,218.00	
Irrigation Repairs	1	LS	\$500.00	\$500.00	
SUBTOTAL - LANDSCAPING				\$6,916	
MOBILIZATION AND MINOR TRAFFIC CONTROL					
Mobilization, Max 3%	1	LS	\$2,861	\$2,861	
Minor Traffic Control Devices, Max 2%	1	LS	\$1,907	\$1,907	
SUBTOTAL - MOBILIZATION AND MINOR TRAFFIC CONTROL				\$4,768	
SUBTOTAL CONSTRUCTION COST				\$100,123	
SUBTOTAL CONSTRUCTION COST				\$100,123	
CONSTRUCTION CONTINGENCY			15%	\$15,019	
SUBTOTAL ENGINEERING, BIDDING, INSPECTION			15%	\$17,271	
TOTAL ESTIMATED COST				\$132,413	

Specific work items that ARE NOT included in this estimate include:

Cost per lft of road = \$132,413 / 640 lft = \$207 / lft

It should be pointed out that since we have no control over the Contractor's method of determining prices, competitive bidding or market conditions, our opinion of the probable construction cost as provided for herein is made on the basis of experience and represents our best judgment as design professionals. We cannot guarantee that the final construction cost will not vary from this estimate.

Respectfully,
GIFELS-WEBSTER ENGINEERS, INC.

Estimate Prepared By: Scott A. Ringler, PE
Date: June 1, 2022

1025 E Maple, Suite 1200 Birmingham, MI 48009-6426 (248) 852-3100 Fax: (248) 852-6372	28 W. Adams, Suite 1200 Detroit, MI 48226-1609 (313) 962-4442 Fax: (313) 962-5068	6303 26 Mile Road, Suite 100 Washington Twp, MI 48094-3819 (586) 781-8950 Fax: (586) 781-8951
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REPAIR METHOD 1A

ELDORADO GRAVEL PAVING SAD - REPAIR METHOD "1A"**11 MILE TO MEADOWBROOK**

GW NO.: Promotional / File: H/15850.99

DATE: June 1, 2022

PRELIMINARY CONSTRUCTION COST ESTIMATE

This preliminary construction cost estimate is for paving an existing gravel road and assumes the **worse case scenario** and includes 15" earth excavation, 10" aggregate base, Geogrid, and 5" of new asphalt. Driveway repairs from the road edge to the sidewalk and new culverts. Ditching improvements are estimated at 25%.

ITEM WORK ACTIVITY	QUANTITY	UNIT	UNIT PRICE	TOTAL	COMMENTS
DEMOLITION					
Culvert, Remove, Less than 24" Dia	8	Ea	\$210.00	\$1,680.00	
Pavt Remove, Driveway	52	SY	\$7.35	\$382.20	
Sidewalk, Remove (for ADA compliance)	16	SY	\$7.35	\$117.60	
HMA Surface, Remove, Driveway	163	SY	\$9.45	\$1,540.35	Existing gravel paid as HMA remove
HMA Surface, Remove, Road	0	SY	\$10.00	\$0.00	
SUBTOTAL - DEMOLITION				\$3,720	
EARTHWORK					
Earth Excavation, 12 inches (type 1A)	500	CY	\$40.00	\$20,000.00	Assume poor soils
Earth Excavation, 3 inches (type 1B)	0	CY	\$40.00	\$0.00	Assume good soils
Subgrade Undercutting, 21AA	50	SY	\$68.25	\$3,412.50	Estimated at 10% of road (12" thick)
Geogrid, Tensar Triax TX 130S	1500	SY	\$2.10	\$3,150.00	21' wide
SUBTOTAL - EARTHWORK				\$26,563	
SOIL EROSION SEDIMENT CONTROL					
Inlet/CB filter	4	EA	\$184.00	\$736.00	
SUBTOTAL - EROSION CONTROL				\$736	
DRAINAGE STRUCTURES, CULVERTS, AND DITCHING					
Structure adjustment, Case I	0	EA	\$650.00	\$0.00	
Culvert, CL F, 8 Inch, CMP	180	LF	\$45.00	\$8,100.00	
Ditching, grading and hauling	275	LF	\$15.00	\$4,125.00	
SUBTOTAL - DRAINAGE STRUCTURES, CULVERTS, AND DITCHING				\$12,225	
SIDEWALKS (ONLY FOR ADA COMPLIANCE)					
6" Sidewalk ramp	50	SF	\$9.45	\$472.50	
4" Conc. sidewalk	75	SF	\$7.35	\$551.25	
ADA Detectable Warnings	10	FT	\$68.25	\$682.50	
SUBTOTAL - SIDEWALKS				\$1,706	
AGGREGATES AND SAND					
Aggregate Base, 10 inch, 21AA	1500	SY	\$13.65	\$20,475.00	21' wide
Aggregate Base, Supplemental		Ton	\$24.15	\$0.00	Estimated at 2" thick
SUBTOTAL - AGGREGATES AND SAND				\$20,475	
HOT MIX ASPHALT PAVEMENT					
HMA, 3C (leveling)	245	TN	\$105.00	\$25,725.00	20' wide by 3" thick
HMA, 5E1	165	TN	\$120.75	\$19,923.75	20' wide by 2" thick
SUBTOTAL - HOT MIX ASPHALT				\$45,649	
CONCRETE PAVEMENTS					
6" nonreinf Conc. driveway	210	SY	\$57.75	\$12,127.50	All driveways to be concrete
SUBTOTAL - CONCRETE PAVEMENT				\$12,128	

ITEM WORK ACTIVITY	QUANTITY	UNIT	UNIT PRICE	TOTAL	COMMENTS
LANDSCAPING					
Landscape Restoration	550	SY	\$9.45	\$5,197.50	3' wide each side of road plus ditching Estimated
Water, Sodding / Seeding	20	Units	\$60.90	\$1,218.00	
Irrigation Repairs	1	LS	\$500.00	\$500.00	
SUBTOTAL - LANDSCAPING				\$6,916	
MOBILIZATION AND MINOR TRAFFIC CONTROL					
Mobilization, Max 3%	1	LS	\$3,903	\$3,903	
Minor Traffic Control Devices, Max 2%	1	LS	\$2,602	\$2,602	
SUBTOTAL - MOBILIZATION AND MINOR TRAFFIC CONTROL				\$6,506	
SUBTOTAL CONSTRUCTION COST				\$136,622	
SUBTOTAL CONSTRUCTION COST				\$136,622	
CONSTRUCTION CONTINGENCY			15%	\$20,493	
SUBTOTAL ENGINEERING, BIDDING, INSPECTION			15%	\$23,567	
TOTAL ESTIMATED COST				\$180,683	

Specific work items that ARE NOT included in this estimate include:

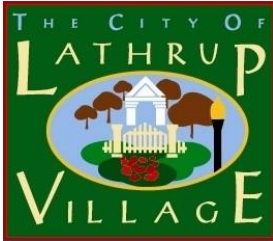
Cost per lift of road = \$180,683 / 640 lift = \$283 / lift

It should be pointed out that since we have no control over the Contractor's method of determining prices, competitive bidding or market conditions, our opinion of the probable construction cost as provided for herein is made on the basis of experience and represents our best judgment as design professionals. We cannot guarantee that the final construction cost will not vary from this estimate.

Respectfully,
GIFELS-WEBSTER ENGINEERS, INC.

Estimate Prepared By: Scott A. Ringler, PE
Date: June 1, 2022

1025 E Maple, Suite 1200 Birmingham, MI 48009-6426 (248) 852-3100 Fax: (248) 852-6372	28 W. Adams, Suite 1200 Detroit, MI 48226-1609 (313) 962-4442 Fax: (313) 962-5068	6303 26 Mile Road, Suite 100 Washington Twp, MI 48094-3819 (586) 781-8950 Fax: (586) 781-8951
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Susan Montenegro

City Administrator

City of Lathrup Village

27400 Southfield Road | Lathrup Village, MI 48076

smontenegro@lathrupvillage.org

Office: 248.557.2600 x 225 | Cell: 248.520.0620

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FROM: Susan Montenegro, City Administrator

DATE: September 26, 2022

RE: Proposal for Professional Services – Water Loss Investigation Phase II

The City of Lathrup Village has been experiencing a significant water loss of around 40% at a cost of approximately \$400,000 of lost revenue each year. Costs of purchasing water has stayed the same during the same period.

Following the previous phase of the water loss investigation, OHM has identified four possible causes for the water loss as listed in their attached letter. OHM recommends pilot testing the water meter using a clamp on meter to determine if the meter is accurately measuring, performing data analysis of the results, and providing a written technical memorandum of those findings at a cost not to exceed \$10,000.

SW Controls will install the portable clamp on meter downstream of the existing meter as well as remove when the testing is complete. Costs associated with SW Controls labor or rentals is not included and is an additional cost of \$1,700 that the City of Lathrup Village will need to pay to SW Controls directly.

OHM asks the City of Lathrup Village to provide a single point of contact to OHM Advisors and that Lathrup Village and SOCWA will provide OHM with the necessary data to perform the analysis.

Suggested Motion:

To approve the Proposal for Professional Services with OHM Advisors to perform Water Loss Investigation Phase II, authorize city administrator Montenegro to sign the proposal, and authorize payment not to exceed \$10,000 to OHM Advisors and \$1,700 to SW Controls for this project.



July 29, 2022

Susan Montenegro
City Administrator
Lathrup Village
27400 Southfield Road
Lathrup Village, MI 48076

RE: Proposal for Professional Services
Water Loss Investigation Phase II

Dear Ms. Montenegro:

Thank you for contacting OHM Advisors (OHM) to provide professional services to Lathrup Village (Village) for Phase II of the Water Loss Investigation project. We have prepared this letter proposal based on our discussion with you and Bruce Kantor on 6/15/2022. This proposal represents our understanding of the project, scope of services, schedule, and compensation.

Statement of Understanding

We understand the Village is experiencing unacceptable water loss of around 40%. According to the Village, this water loss is resulting in approximately \$400,000 in lost revenue annually. The Village receives their water from the Southeastern Oakland County Water Authority (SOCWA) through a single meter connection. The Village noted that water purchased from SOCWA has stayed roughly the same over the past several years.

In the previous phase of the water loss investigation, OHM identified and investigated four potential causes for the water loss:

1. An oversized or inaccurately calibrated meter
2. An open emergency connection or unknown cross connection
3. Unknown water main break(s)
4. Inaccurate customer meter readings

The investigation revealed that the meter is oversized for Lathrup Village's normal domestic demand and potentially the reason for the inflated water loss. OHM recommends pilot testing this meter with a clamp on meter to determine if the existing meter is the reason for the inflated water loss. If the meter does not appear to be the source of water loss, we recommend examining potentially open emergency connections and/or cross connections between the Village and the City of Southfield. Finally, if neither the meter nor connections appear to be the cause of water loss, we recommend contracting with ASTERRA to perform analysis on their system to help identify any unknown water main breaks through satellite imagery.

This proposal will focus on pilot testing the existing meter. If the pilot testing reveals the existing meter is accurately recording flows, then OHM will contract with the Village, at the Village's request, to investigate potential open emergency connections.



Scope of Services

Our Scope of Services includes the tasks required to pilot test the existing meter and identify if this is the source of the water loss. Specific tasks to complete this project are as follows:

Task 1: Meter Pilot Testing Coordination with SW Controls

As part of this Task, OHM will coordinate with SW Controls to install a portable clamp on meter downstream of the existing meter. Specific task items include:

- a. Organize installation of clamp on meter with SW Controls, SOCWA, and the Village
- b. Facilitate installation and removal of clamp on meter with SW Controls, SOCWA, and the Village

Task 2: Data Analysis

As part of this Task, OHM will analyze and compare the flow data from the portable clamp on meter and existing meter.

- a. Contact SOCWA and request flow data at existing meter from pilot test duration.
- b. Contact SW Controls for flow data from clamp on meter from pilot test duration.
- c. Analyze and compare flow data between the two meters.

Task 3: Technical Memorandum

As part of this task, a technical memorandum will be generated which will document the findings, results, and recommendations for next steps.

Additional As-Needed Services

Additional as-needed items may arise during the analysis which were not anticipated at the time this proposal was prepared. These efforts will not be completed until written authorization has been provided by the Village agreeing to the extra work and the needed budget to complete those tasks.

Schedule

The following table outlines the task durations for major project milestones:

TASK	TASK DURATION
Task 1 – Meter Pilot Testing	August
Task 2 – Data Analysis	September
Task 3 – Technical Memorandum	September

We are prepared to commence work on this project within two weeks upon receipt of your written authorization to proceed.

Compensation

OHM Advisors has limited our work effort to perform an investigation of the existing meter. The total fee for this proposal includes cost recovery from the work performed as part of Phase 1. The work will be billed on an hourly basis in accordance with our 2022 public rate schedule (attached). The total not to exceed fee is \$10,000. The following is an approximate breakdown of the work by main task:



Task 1 – Meter Pilot Testing	\$ 3,100
Task 2 – Data Analysis	\$ 2,600
Task 3 – Technical Memorandum	\$ 1,300
Total (Task 1 – 3)	\$ 7,000
Phase I Cost Recovery	\$ 3,000
Total Fee:	\$ 10,000

Clarifications and Assumptions

Our Proposal was prepared based on the following assumptions:

- ▼ If additional labor effort or change in schedule is required, OHM Advisors will negotiate an amendment with the Village. OHM Advisors will not proceed with additional services without written authorization to proceed from the Village.
- ▼ Costs associated with SW Controls labor or rentals is not included in the total fee. This is an additional \$1,700 that the Village will need to pay SW Controls directly.

Client Responsibilities

- ▼ The Village will provide a single point of contact to OHM Advisors who is knowledgeable about the project needs and desired outcomes.
- ▼ The Village/SOCWA will provide OHM Advisors with the data necessary to perform the analysis described in the scope of services. Data provided will be in an electronic format compatible with Microsoft Excel.

Authorization and Acceptance

If this proposal is acceptable to you, your signature on this letter with a copy returned to me will serve as our authorization to proceed. Upon execution, this Proposal, the Terms & Conditions and the other attachments will form our agreement.

Thank you for giving us the opportunity to be of service. We look forward to working with you on this project. If you have any questions or comments, please contact me at vicki.putala@ohm-advisors.com or 248-408-6653.

Sincerely,
 OHM Advisors

Acceptance
 Lathrup Village

Vicki M. Putala, PE

7/29/2022

Susan Montenegro, City Administrator

Date

Attachments: Standard Terms and Conditions
 Standard Rate Schedule

TERMS & CONDITIONS

1. **THE AGREEMENT.** These Terms and Conditions and the attached Proposal or Scope of Services, upon acceptance by CLIENT, shall constitute the entire Agreement between Orchard, Hiltz & McCliment, Inc. (OHM ADVISORS), a registered Michigan Corporation, and CLIENT. OHM ADVISORS and CLIENT may be referred to individually as a Party or collectively as Parties. This Agreement supersedes all prior negotiations or agreements and may be amended only by written agreement signed by both Parties.
2. **CLIENT RESPONSIBILITIES.** CLIENT, at no cost, shall:
 - a. Provide access to the project site to allow timely performance of the services.
 - b. Provide all information in CLIENT'S possession as required by OHM ADVISORS to perform the services.
 - c. Designate a person to act as CLIENT'S representative who shall transmit instructions, receive information, define CLIENT policies, and have the authority to make decisions related to services under this Agreement.
3. **PROJECT INFORMATION.** OHM ADVISORS shall be entitled to rely on the accuracy and completeness of services and information furnished by CLIENT, other design professionals, or consultants contracted directly to CLIENT.
4. **PERIOD OF SERVICE.** The services shall be completed within the time specified in the Proposal or Scope of Services, or if no time is specified, within a reasonable amount of time. OHM ADVISORS shall not be liable to CLIENT for any loss or damage arising out of any failure or delay in rendering services pursuant to this Agreement that arise out of circumstances that are beyond the control of OHM ADVISORS.
5. **COMPENSATION.** CLIENT shall pay OHM ADVISORS for services performed in accordance with the method of payment, as stated in the Proposal or Scope of Services. CLIENT shall pay OHM ADVISORS for reimbursable expenses for subconsultant services, equipment rental, or other special project related items at a rate of 1.15 times the invoice amount.
6. **TERMS OF PAYMENT.** Invoices shall be submitted to the CLIENT each month for services performed during the preceding period. CLIENT shall pay the full amount of the invoice within thirty days of the invoice date. If payment is not made within thirty days, the amount due to OHM ADVISORS shall include a service fee at the rate of one (1%) percent per month from said thirtieth day.
7. **STANDARD OF CARE.** OHM ADVISORS shall perform their services under this Agreement in a manner consistent with the professional skill and care ordinarily provided by similar professionals practicing in the same or similar locality under the same or similar conditions.
8. **RESTRICTION OF REMEDIES.** OHM ADVISORS is responsible for the work of its employees while they are engaged on OHM ADVISORS' projects. As such, and in order to minimize legal costs and fees related to any dispute, CLIENT agrees to restrict any and all remedies it may have by reason of OHM ADVISORS' breach of this Agreement or negligence in the performance of services under this Agreement, be they in contract, tort, or otherwise, to OHM ADVISORS, and to waive any claims against individual employees.
9. **LIMIT OF LIABILITY.** To the fullest extent permitted by law, CLIENT agrees that, notwithstanding any other provision in this Agreement, the total liability in the aggregate, of OHM ADVISORS to CLIENT, or anyone claiming under CLIENT, for any claims, losses, damages or costs whatsoever arising out of, resulting from, or in any way related to this Agreement or the services provided by OHM ADVISORS pursuant to this Agreement, be limited to \$25,000 or OHM ADVISORS fee, whichever is greater, and irrespective of whether the claim sounds in breach of contract, tort, or otherwise.
10. **ASSIGNMENT.** Neither Party to this Agreement shall transfer, sublet, or assign any duties, rights under or interest in this Agreement without the prior written consent of the other Party.
11. **NO WAIVER.** Failure of either Party to enforce, at anytime, the provisions of this Agreement shall not constitute a waiver of such provisions or the right of either Party at any time to avail themselves of such remedies as either may have for any breach of such provisions.
12. **GOVERNING LAW.** The laws of the State of Michigan will govern the validity of this Agreement, its interpretation and performance.
13. **INSTRUMENTS OF SERVICE.** OHM ADVISORS shall retain ownership of all reports, drawings, plans, specifications, electronic data and files, and other documents (Documents) prepared by OHM ADVISORS as Instruments of Service. OHM ADVISORS shall retain all common law, statutory and other reserved rights, including, without limitation, all copyrights thereto. CLIENT, upon payment in full for OHM's services, shall have an irrevocable license to use OHM's Instruments of Service for or in conjunction with repairs, alterations or maintenance to the project involved but for no other purpose. CLIENT shall not reuse or make any modifications to the Documents without prior written authorization by OHM ADVISORS. In accepting and utilizing any Documents or other data on any electronic media provided by OHM ADVISORS, CLIENT agrees they will perform acceptance tests or procedures on the data within 30 days of receipt of the file.
14. **CERTIFICATIONS.** OHM ADVISORS shall have 14 days to review proposed language prior to the requested dates of execution. OHM ADVISORS shall not be required to execute certificates to which it has a reasonable objection, or that would require knowledge, services, or responsibilities beyond the scope of this Agreement, nor shall any certificates be construed as a warranty or guarantee by OHM ADVISORS.
15. **TERMINATION.** Either Party may at any time terminate this Agreement upon giving the other Party 7 calendar days prior written notice. CLIENT shall within 45 days of termination pay OHM ADVISORS for all services rendered and all costs incurred up to the date of termination in accordance with compensation provisions in this Agreement.
16. **RIGHT TO SUSPEND SERVICES.** In the event CLIENT fails to pay OHM ADVISORS the amount shown on any invoice within 45 days of the date of the invoice, OHM ADVISORS may, after giving 7 days' notice to CLIENT, suspend its services until payment in full for all services and expenses is received.

17. OPINIONS OF PROBABLE COST. OHM ADVISORS preparation of Opinions of Probable Cost represents OHM ADVISORS' best judgment as a design professional familiar with the industry. CLIENT recognizes that OHM ADVISORS has no control over costs of labor, equipment, materials, or a contractor's pricing. OHM ADVISORS makes no warranty, expressed or implied, as to the accuracy of such opinions as compared to bid or actual cost.

18. JOB SITE SAFETY. Neither the professional activities of OHM ADVISORS, nor the presence of OHM ADVISORS or our employees and subconsultants at a construction site shall relieve the Contractor or any other entity of their obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequences, techniques or procedures necessary for performing, superintending or coordinating all portions of the work of construction in accordance with the contract documents and the health or safety precautions required by any regulatory agency. OHM ADVISORS has no authority to exercise any control over any construction contractor or any other entity or their employees in connection with their work or any health or safety precautions.

19. CONTRACTOR SUBMITTALS. If included in the services to be provided, OHM ADVISORS shall review the contractor's submittals such as shop drawings, product data, and samples for the limited purpose of checking for conformance with information given and the design concept expressed in the construction documents issued by OHM ADVISORS. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the contractor's responsibility. OHM ADVISORS review shall not constitute approval of safety precautions or, unless otherwise specifically stated by OHM ADVISORS, of any construction means, methods, techniques, sequences or procedures. OHM ADVISORS approval of a specific item shall not indicate approval of an assembly of which the item is a component.

20. CONSTRUCTION OBSERVATION. If requested, OHM ADVISORS shall visit the project construction site to generally observe the construction work and answer questions that CLIENT may have. OHM ADVISORS shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the construction work, or to determine whether the construction work is being constructed in accordance with the Contract Documents.

21. HAZARDOUS MATERIALS. As used in this Agreement, the term hazardous materials shall mean any substances, including without limitation asbestos, toxic or hazardous waste, PCBs, combustible gases and materials, petroleum or radioactive materials (as each of these is defined in applicable federal statutes) or any other substances under any conditions and in such quantities as would pose a substantial danger to persons or property exposed to such substances at or near the Project site. Both Parties acknowledge that OHM ADVISORS' Scope of Services does not include any services related to the presence of any hazardous or toxic materials. In the event OHM ADVISORS or any other person or entity involved in the project encounters any hazardous or toxic materials, or should it become known to OHM ADVISORS that such materials may be present on or about the jobsite or any adjacent areas that may affect the performance of OHM ADVISORS' services, OHM

ADVISORS may, at its sole option and without liability, suspend or terminate its services under this Agreement until CLIENT retains appropriate qualified consultants and/or contractors to identify and abate or remove the hazardous or toxic materials and warrants that the jobsite is in full compliance with all applicable laws and regulations. CLIENT agrees, notwithstanding any other provision of this Agreement, to the fullest extent permitted by law, to indemnify and hold harmless OHM ADVISORS, its officers, partners, employees and subconsultants (collectively, OHM ADVISORS) from and against any and all claims, suits, demands, liabilities, losses, damages or costs, including reasonable attorneys' fees and defense costs arising out of or in any way connected with the detection, presence, handling, removal, abatement, or disposal of any asbestos or hazardous or toxic substances, products or materials that exist on, about or adjacent to the Project site, whether liability arises under breach of contract or warranty, tort, including negligence, strict liability or statutory liability, regulatory or any other cause of action, except for the sole negligence or willful misconduct of OHM ADVISORS.

22. WAIVER OF CONSEQUENTIAL DAMAGES. The Parties waive consequential damages for claims, disputes or other matters in question arising out of or relating to this Agreement. This mutual waiver is applicable, without limitation, to all consequential damages due to either Party's termination of this Agreement.

23. WAIVER OF SUBROGATION. The Parties waive all rights against each other and any of their contractors, subcontractors, consultants, agents, and employees, each of the other, for damages caused by fire or other causes of loss to the extent covered by property insurance obtained pursuant to a written contract or other property insurance applicable to the construction work.

24. THIRD PARTIES. Nothing contained in this Agreement shall create a contractual relationship with, or a cause of action in favor of, a third party against either CLIENT or OHM ADVISORS.

25. CODE REVIEW/ACCESSIBILITY. In providing its services under this Agreement, OHM ADVISORS may have to interpret federal and or state laws, codes, ordinances, regulations and/or statutes. CLIENT understands and agrees that these may be subject to different and possibly contradictory interpretations by relevant governmental officials charged with interpreting same and furthermore understands and agrees that OHM ADVISORS does not warrant or guarantee that their interpretation will be consistent with the interpretation of the relevant governmental officials. OHM ADVISORS shall not be liable for unreasonable or unforeseeable interpretation of federal and or state laws, codes, ordinances, regulations and/or statutes by governmental officials charged with interpreting same.

26. DISPUTE RESOLUTION. In an effort to resolve any conflicts that arise during the project or following the completion of the project, the Parties agree that all disputes between them arising out of or relating to this Agreement shall be submitted to nonbinding mediation, unless the Parties mutually agree otherwise, as a prerequisite to further legal proceedings. The Parties agree to share the mediator's fee and any filing fees equally, and the mediation shall be held in the place where the project is located, unless another location is mutually agreed upon.

Item 9A.



OHM ADVISORS 2022 HOURLY RATE SCHEDULE

Professional Engineer IV / Architect IV / Senior Interior Designer IV	\$188.00
Professional Engineer III / Architect III / Senior Interior Designer III	\$170.00
Professional Engineer II / Architect II / Senior Interior Designer II	\$155.00
Professional Engineer I / Architect I / Senior Interior Designer I	\$145.00
Project Specialist II	\$160.00
Project Specialist I	\$130.00
Graduate Engineer IV	\$145.00
Graduate Engineer III	\$140.00
Graduate Engineer II	\$135.00
Graduate Engineer I	\$125.00
Graduate Architect III / Landscape Architect III / Interior Designer III	\$138.00
Graduate Architect II / Landscape Architect II / Interior Designer II	\$115.00
Graduate Architect I / Landscape Architect I / Interior Designer I	\$105.00
Technician IV	\$143.00
Technician III	\$125.00
Technician II	\$108.00
Technician I	\$87.00
Engineering / Architectural / Interior Design Aide	\$70.00
Professional Surveyor III	\$162.00
Professional Surveyor II	\$150.00
Professional Surveyor I	\$135.00
Graduate Surveyor	\$120.00
Surveyor III	\$120.00
Surveyor II	\$110.00
Surveyor I	\$90.00
Surveyor Aide	\$70.00
Planner IV	\$160.00
Planner III	\$144.00
Planner II	\$120.00
Planner I	\$105.00
Planner Aide	\$70.00
Graphic Designer	\$110.00
Administrative Support	\$80.00
Clerical Aide	\$68.00
Principal	\$215.00
Sr. Associate	\$198.00
Associate	\$187.00

Rates as reflected subject to review and adjustment on an annual basis.
2022 Public Rates 21 -1122

Date: July 13,2022

Quotation Number: 07132022-01

Requested By: OHM Advisors
Attention to: Ms. Susan Knepper
Address:

Payment Terms: Net 30 Days
Quote Validity: 60 Days

City, State & Zip:
Phone:
E-Mail:

Shipping Lead time: As Required
FOB Point: N/A
Freight Charges: N/A
Taxes: Not Included
Terms & Conditions: Per attached FCx General
Terms & Conditions

Reference: Southfield Meter Vault
11 Mile and Santa Barbara

We are pleased to quote the following flow testing services

SW Controls, Inc. installation and rental of clamp on flowmeter.

Rental of Flowmeter not to exceed one week

	Quantity	Unit Price	Total Price
(1) Flexim F601 portable with type K transducers	1	\$800.00	\$800.00
SW Controls installation and removal of Flexim rental meter. This is two men, two trips to the site to install and then remove Flexim flowmeter. Price includes travel time and mileage.	1	\$1,700.00	\$1,700.00

SW Controls will supply confined space entry equipment.

Please make order to:
SW Controls, Inc.

Clarifications:
Items not listed to be furnished by others.
Proposal does not include installation or on-site services unless noted.

Please let me know if you have any questions.

Thank You,

Peter J. Howard

SW Controls Div. FCx Performance
734-904-6390 Cell
phoward@swcontrols.net



A HERITAGE OF GOOD LIVING

City of Lathrup Village
27400 Southfield Road | Lathrup Village, MI 48076
sstec@lathrupvillage.org
Office: 248.557.2600 x 223

COUNCIL COMMUNICATION:

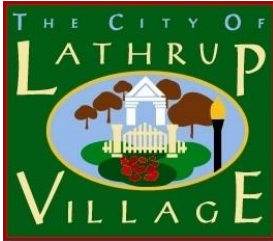
TO: Mayor Garrett and City Council Members
FR: Susie Stec, Director – Community & Economic Development
DA: March 18, 2022

RE: Planning Commission appointments

There are currently three terms which have expired (8/31/2022), two of which are vacant seats, on the Planning Commission. Those terms were held by: Les Stansbery, Mark Piotrowski, and Terrence Hicks. Vice Chair Stansbery has expressed his desired to continue serving on the Planning Commission and has reapplied. Former Chair Piotrowski did not choose to continue his service at the end of his term in August. Commissioner Terrence Hicks submitted his resignation on August 31st. Applications were received from the following individuals:

- Les Stansbery
- Alicia Brown
- Mark Dizik

Suggested Motion: To appoint Alicia Brown, Mark Dizik, and Les Stansbery to serve on the Lathrup Village Planning Commission with terms ending on August 31, 2025.



Susan Montenegro

City Administrator

City of Lathrup Village

27400 Southfield Road | Lathrup Village, MI 48076

smontenegro@lathrupvillage.org

Office: 248.557.2600 x 225 | Cell: 248.520.0620

COUNCIL COMMUNICATION:

TO: Mayor Garrett and City Council Members

FROM: Susan Montenegro, City Administrator

DATE: September 26, 2022

RE: Ethics Ordinance

The City of Lathrup Village has been discussing the formal addition of an Ethics Ordinance for more than six months. Council was asked to share additions or changes each member would like to see. A draft is before Council for consideration with the intent to set a public hearing for first reading at the October 17, 2022 regular Council meeting.

Suggested Motion:

To approve the language of the draft ethics ordinance and set a public hearing date for the first reading at the October 17, 2022 regular Council meeting.

ORDINANCE NO. _____-22

**CITY OF LATHRUP VILLAGE
OAKLAND COUNTY, MICHIGAN**

**AN ORDINANCE TO AMEND THE CITY OF LATHRUP VILLAGE CODE OF
ORDINANCES BY ADDING CHAPTER 4 - ETHICS**

THE CITY OF LATHRUP VILLAGE ORDAINS:

Section 1. Amendment.

Chapter 4, shall be added and shall read as follows:

Chapter 4 - ETHICS

Sec. 4-1. - Intent and purpose.

In an effort to maintain the public trust, the City Council of Lathrup Village hereby declares that all public officials and employees of the City of Lathrup Village shall avoid any conflict between their private interests and those of the general public they serve. All City officials and employees shall safeguard public confidence by being honest, fair and respectful of all persons and property with whom they have contact. Furthermore, to enhance the faith of the citizens in the integrity and impartiality of the elected and appointed officials of the City of Lathrup Village, it is necessary to provide specific guidelines for dealing with conflicts of interest and the proper conduct of officials and employees. The City of Lathrup Village intends that its officials and employees will avoid any action which might result in or create the appearance of:

- (a) Using public office or employment for private gain;
- (b) Giving or accepting preferential treatment or monetary gain to or from any person or organization;
- (c) Impeding government efficiency or economy;
- (d) A lack of independence or impartiality of action;
- (e) Making an official decision outside of proper channels; or
- (f) Affecting adversely the confidence of the public in the integrity of the City of Lathrup Village.

Sec. 4-2. - Definitions.

Whenever these terms are used in this section, they shall have the following meaning:

(a) “Compensation” is any money, property, thing of value or benefit received by any person in return for services rendered.

(b) “Confidential information” means information that has been obtained in the course of holding public office or employment that is not available to members of the public pursuant to the Michigan Freedom of Information Act, being M.C.L. 15.231 et seq., or pursuant to other law, regulation, policy or procedure recognized by law, and that the official or employee is not authorized to disclose, including written information, non-written information, and information obtained in the course of a lawful executive or closed session of Council.

(c) “Conflict of interest” is either a personal interest or a duty or loyalty to a third party that competes with or is adverse to a City official's or employee's duty to the public interest in the exercise of official duties or official actions.

(d) “Decision” means a determination, action, vote or other disposition upon a motion, proposal, recommendation, resolution or ordinance by members of the governing body; or a determination, action or other disposition taken by an elected official with the authority to do so.

(e) “Official action” means a decision, recommendation, approval, disapproval or other action or failure to act which involves the use of discretionary authority.

(f) “Private gain” means any benefit which is accepted or received by a public servant or is perceived by a reasonable person to be accepted or received by a public servant, as remuneration for the purpose of improperly influencing an official action in a specific manner or for refraining from the performance of an official action in a specific manner, or as inducement for the public servant to act in favor of some interest other than in the public interest. To clarify, unless the above standard is violated, the following types of benefits, monetary payments, or reimbursements, gifts, or awards may be received by the public servant: payment of salaries, authorized reimbursements, etc.

(g) “City official” or “employee” means the elected members of the City Council, any member of any local government agency, board, commission, or other voting body that is established by the City Charter or by the Code, and any employee, or any individual who provides services to the local government within or outside of its offices or facilities.

Sec. 4-3. – Standards of Conduct.

(a) Conflict of Interest. No City official or employee shall use, or attempt to use, his or her official position to secure, request or unreasonably grant any special consideration,

privilege, exemption, advantage, contract or preferential treatment for himself, herself, or others, beyond that which is available to every other citizen.

(b) Business Transactions. No City official or employee, on his or her own behalf or on behalf of another person, shall have any financial or other direct personal interest in any contractual or non-contractual business transaction with the City unless that official or employee shall first make full public disclosure of the nature of the interest prior to the approval of such transaction.

(c) Confidential Information. City officials and employees shall respect the confidentiality of information concerning the property, personnel or affairs of the City. They shall neither disclose nor divulge to an unauthorized person confidential information acquired in the course of their duties in advance of the time prescribed for its authorized release to the public without proper legal authorization, nor use such information to advance their personal, financial or other private interests.

(d) Personal Opinion. A City official or employee shall not represent his or her personal opinion as that of the City.

(e) Appearance of Impropriety. An "appearance of impropriety" shall occur when an official or employee is involved in a decision concerning action of a City body which will affect an immediate family member, even if that official or employee derives no direct or indirect financial benefit from the action. An appearance of impropriety shall be fully disclosed on the official record to the City Council. After such disclosure, the official or employee may participate in the decision only if he or she has informed the City Council in advance that he or she will so participate.

(f) Use of City Property and Resources. An official or employee shall not use, or permit others to use, any property owned by the City for profit or personal convenience or benefit, except:

- (1) When available to the public generally, or to a class of residents, on the same terms and conditions;
- (2) When permitted by policies approved by the City Council; or
- (3) When, in the conduct of official business, used in a minor way for personal convenience.

(g) Gifts, Favors and Loans. Except as permitted by this section, no City official or employee shall intentionally solicit or accept any gift from any prohibited source or any gift that is otherwise prohibited by law or ordinance. This subsection shall not apply to the following:

- (1) Opportunities, benefits and services available on the same conditions as for the general public or to participants at any national, state or local conference or trade association meeting.
- (2) Anything for which the official or employee pays the fair market value.
- (3) Any contribution that is lawfully made under the Campaign Finance Laws of the State of Michigan.
- (4) A gift from a relative, meaning those people related to the individual by blood or marriage.
- (5) Anything provided by an individual on the basis of a personal friendship unless the recipient has reason to believe that, under the circumstances, the gift was provided because of the official position or employment of the recipient and not because of the personal friendship.
- (6) Food or refreshments not exceeding one hundred dollars (\$100.00) per person in value on a single calendar day; provided that the food or refreshments are: (i) consumed on the premises from which they were purchased or prepared; or (ii) catered. For the purposes of this section, "catered" means food or refreshments that are purchased ready to consume which are delivered by any means.
- (7) Food, refreshments, lodging, transportation and other benefits received in connection with business, employment or other activities that are not connected to the official duties or employment of an official or employee; if the benefits have not been offered or enhanced because of the official position or employment of the official or employee and are customarily provided to others in similar circumstances.
- (8) Intra-governmental and inter-governmental gifts. For the purpose of this section, "intra-governmental gift" means any gift given to an official or employee from another official or employee of the City, and "intergovernmental gift" means any gift given to an official or employee by an official or employee of another governmental entity.
- (9) Bequests, inheritances and other transfers at death.
- (10) Any item or items from any one prohibited source during any calendar year having a cumulative total value of less than one hundred dollars (\$100.00).

~~(h) — Respect for Process.~~ City officials and employees shall perform their duties in accordance with the ~~processes and rules of order~~ Council Rules of Order and Procedure established by City Council governing

the deliberation of public policy issues, meaningful involvement of the public, and implementation of policy decisions by City staff.

(j)(h) Conduct of Public Meetings. City officials and employees participating in public meetings shall prepare themselves for public issues, listen courteously and attentively to all public discussions before the body, and focus on the business at hand. They shall refrain from interrupting other speakers, making comments not germane to the business of the body, or otherwise interfering with the orderly conduct of meetings. Council shall make every effort to ask staff clarifying questions regarding items in the meeting packet prior to public meetings.

(j)(i) Nothing in this section shall negate or lessen any other standard, prohibition, or ethics requirement imposed on any City official or employee by any other law, ordinance or legal requirement. City officials and employees shall comply with federal, state and local laws in the performance of their public duty.

Sec. 4-4. - DISCLOSURE.

Whenever a City official or employee is required to recuse himself or herself under the requirements of this chapter, he or she:

- (a) Shall immediately refrain from participating further in the matter;
- (b) Shall promptly inform his or her superior, if any; and
- (c) Shall promptly file with the City Clerk a signed statement disclosing the reason for the recusal. The Clerk shall send copies of the statement to all of the members of the City Council, and the statement shall be attached to the minutes of its next meeting.

Sec. 4-5. - COMPLIANCE AND ENFORCEMENT.

(a) This Ethics Chapter for the City of Lathrup Village expresses standards of ethical conduct expected for the officials and employees of the City of Lathrup Village. City Council members themselves have the primary responsibility to assure that they understand and meet the ethical standards expressed in this code of ethics and that the public can continue to have full confidence in the integrity of government.

(b) Complaints alleging a violation of this chapter by an employee shall be filed with the City Administrator. The City Administrator shall investigate the complaint to establish whether a violation of this section occurred and any appropriate sanction that should be imposed. In cases where an employee is a member of a union, compliance with applicable union policies and procedures shall occur.

(c) Complaints alleging a violation of this section by any elected or appointed officials shall be filed with the City Administrator, who shall investigate the complaint. If the City Administrator has a reasonable belief that a violation of this section occurred, then he or she shall report the complaint and the initial investigation findings to the City Council.

(d) In addition to receiving complaints from the City Administrator, all City Council members shall have a responsibility to intervene when they learn of actions of another City Council member or other City official that appear to be in violation of the Ethics Ordinance. City Council members shall immediately report such actions and apparent violations to the City ~~A~~Administrator who shall investigate the complaint. If the City Administrator has a reasonable belief that a violation of this section occurred, then he or she shall report the complaint and the initial investigation findings to the City Council.

(e) Upon acquiring reasonable suspicion of a violation of the Ethics Ordinance, by complaint or otherwise, the City Mayor shall set, or any two council members may require the setting of, a public hearing at a regular or special meeting of the City Council to determine whether a violation of the Ethics Ordinance occurred. The public hearing shall be conducted before a ~~3-7~~ member Ethics Board which shall render a decision in the matter. ~~The Each Council member shall recommend one qualified elector for appointment to the Ethics Board. Each member serving on the Ethics Board shall serve for the length of the term of the Council member that recommended him or her. The City Administrator and City Attorney shall be additional members of the Ethics Board. Mayor shall appoint the Board members, who shall be qualified electors of the City, after submission and consideration of applications.~~ Such appointments shall then be approved by a majority vote of City Council. In complaints alleging a violation of this chapter by a member of the Council, that member shall not take part in any proceedings related to the complaint as a City Council member.

(f) The City Council may impose sanctions on City officials whose conduct does not comply with the City's ethical standards as determined by the Ethics Board. A violation of this chapter by any City official may result in sanctions including, but not limited to, reprimand, formal censure, loss of committee assignment, and restrictions on budget or travel. This section shall not conflict with any City Charter provisions concerning misconduct in office and associated penalties, including removal of any officer of the city from office, as set forth in Sections 17.8 and 5.4 of the City Charter. In the event of any such conflict, the provisions of the City of Lathrup Village Charter shall supersede the provisions of this Chapter.

~~(f)~~(g) Any Council member or City Official under criminal investigation shall be placed on leave until the investigation is completed or dismissed.

Sec. 4-6 - IMPLEMENTATION.

As an expression of the standards of conduct for City officials and employees expected by the public, this code of ethics is intended to be both responsive to complaints and self-enforcing. It therefore becomes most effective when City officials and employees are thoroughly familiar with it and embrace its provisions. Therefore, ethical standards shall be included in the regular orientations for newly elected, appointed or hired City officials and employees. In addition, the City Council shall

annually review the code of ethics for the City of Lathrup Village.

Section 2. Repealer.

This Ordinance hereby repeals any ordinances in conflict herewith.

Section 3. Savings Clause.

That nothing in this Ordinance hereby adopted be construed to affect any just or legal right or remedy of any character nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Section 4. Severability.

The various parts, sections, and clauses of this Ordinance are declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of the Ordinance shall not be affected.

Section 5. Publication and Effective Date.

This ordinance shall be effective 10 days after publication. The City Clerk is hereby ordered and directed to cause this ordinance or a summary of this ordinance to be published in the manner required by law.

Section 6. Adoption.

That this ordinance was duly adopted by the City of Lathrup Village City Council at its regular meeting called and held on _____, 2022 and was ordered given publication in the manner required by law.

This ordinance shall be effective _____. The City Clerk is hereby ordered and directed to cause this ordinance or a summary of this ordinance to be published in the manner required by law.

CITY OF LATHRUP VILLAGE

, City Clerk

Date of Introduction:	2022
Date of Adoption:	2022
Date of Publication	2022
Notice of Adoption:	2022

Effective Date: 2022

CERTIFICATE OF ADOPTION

I hereby certify that the foregoing is a true and complete copy of the ordinance passed at a meeting of the City of Lathrup Village held on the day of , 2022.

STANDING RESOLUTION NO. 22-_____

RE: COUNCIL RULES OF ORDER AND PROCEDURE

The Lathrup Village City Council meeting is dedicated to the premise that government has a responsibility to the residents of the City and to the media to conduct a well-organized and objective meeting and an obligation to keep them informed. Council meetings should be attractive, interesting and understandable to all in attendance with as much opportunity for audience participation as is possible. Accordingly, the following Rules of Order and Procedure are adopted:

1. Regular Council Meetings

The Council shall set a regular schedule for its meeting dates (February through January of the following year) as a part of the agenda at its organizational meeting (first meeting in January). The place and time of the meeting shall be decided by the Mayor and shall be included in the agenda calling for the meeting.

2. Special Meetings

According to Section 6.2 of the Charter, special meetings shall be called by the Clerk on the written request of the Mayor, the City Administrator or any two members of the Council on at least 24 hours written notice to each member of the Council, e-mail notice is sufficient; but a special meeting may be held on shorter notice if all members of the Council are present or have waived notice thereof in writing.

The City Clerk will also make a diligent effort to notify each member of the Council in person of each special session. At such a meeting only the matters in the notice shall be acted upon.

3. Recessed Meetings

Any session of the Council may be continued to another day but no such continuation shall be for a longer period than until the next regular meeting thereafter.

4. Study Meetings

A study meeting may be convened on call by the Mayor or by two or more members of the Council. All members of the Council must be notified of the time and place of the meeting as in Rule # 2. Attendance at study meetings and notices calling such meetings shall be in harmony with the provisions of the Michigan Open Meetings Act.

The call for the meeting may also invite such people as may be required for consultation and advice with respect to the matters under discussion. At a study meeting no formal votes may be taken on any matter under discussion nor shall any Council members enter into a commitment with another respecting a vote to be taken subsequently at a public meeting of the Council. All study meetings shall be called by the Mayor at regular Council meetings.

A brief confirmation of the time and date may be held at the meeting and all study meetings will be attempted to be held on Monday nights between regular Council dates.

5. Council Meeting Agenda

The agenda for all council and study meetings shall be prepared by the Mayor and/or Mayor Pro Tem with the assistance of the City Administrator. The City Clerk shall furnish a copy to each member of the Council, the City Administrator, the City Attorney, and all other citizens who are involved in the

meeting such as the Chairperson of Advisory Committees or other functions, on the Thursday evening of the week preceding the meeting. All reports, communications, ordinances, resolutions, contract documents or other materials to be submitted to the Council shall be delivered to the members of the Council, the City Administrator, and the City Attorney by the City Clerk as early as possible but no later than Thursday evening.

6. Official Reports

Wherever possible, reports by the City Administrator, City Attorney, Police Department, City Clerk, Advisory Boards and Committees will be made in writing to the Council, submitted prior to the meeting and listed on the agenda. Under such procedure, discussion at an open council meeting will be limited to general questions from the audience or the Council on the subject matter of these reports. Concluding action may be taken at this time. Items requiring action by request of the City Administrator or City Attorney will be listed as regular agenda items and, unless conditions make it impossible, will be submitted to members of the Council with the agenda for the meeting. Copies of other reports will be distributed to the Council for their information.

7. Correspondence

The City Administrator and the Mayor are delegated the responsibility of handling all correspondence. Under this system only those correspondence which necessarily requires Council decision on policy will be brought before the council meeting. Copies of other correspondence may be distributed to the Council for their information.

Correspondence received by all Council Members via email which require council decision on Policy shall be acknowledged and responded to by the Mayor within a reasonable time frame; the correspondence shall then be transmitted to the City Administrator for inclusion on the agenda of the next regular meeting.

Correspondence received by individual Council Members via email which require council decision on Policy shall be forwarded to the Mayor for acknowledgement and response within a reasonable time frame; the correspondence shall then be transmitted to the City Administrator for inclusion on the agenda of the next regular meeting.

Correspondence received by all Council Members via email which does not require council decision on Policy shall be acknowledged and responded to by the Mayor within a reasonable time frame; the correspondence shall then be transmitted to the City Administrator for follow-up and if necessary, action.

Correspondence received by individual Council Members via email which does not require council decision on Policy shall be acknowledged and responded to within a reasonable time frame; the correspondence shall then be transmitted to the City Administrator for follow-up and if necessary, action.

Correspondence from any Council Member to the City Administrator shall also cc the Mayor as part of that communication.

8. Attendance at Conferences

The selection of the City's representative at conferences and meetings with outside organizations and officials, where official designation is required, is delegated to the Mayor, with concurrence of Council if substantial expense is involved.

Newly elected officials shall be required to attend the 'Newly Electeds' training offered through the Michigan Municipal League within the first six (6) months of being sworn in.

9. Presiding Officer

The Mayor shall take the chair at the time appointed for the Council to meet and call the members to order. The Role will be noted by the Mayor and recorded by the Clerk for the minutes. The Mayor Pro Tern shall take the chair as presiding officer in the absence of the Mayor.

10. Temporary Chairperson

In case of absence of the Mayor and Mayor Pro-tern, the Clerk shall call the Council to order and call the roll. If a quorum is found to be present, the Clerk shall appoint a Chairperson to act until the Mayor or Mayor Pro Tem appears.

11. Council Privileges

The presiding officer may move, second, and debate from the chair, subject only to such limitations on debate as are by these rules imposed on all members and shall not be deprived of any of the rights and privileges of a Council member by reason of his/her acting as the presiding officer.

12. Decorum and Order

Meetings are to be formal with the enforcement of stringent rules for debate which will control the expenditure of valuable time. The presiding officer shall preserve decorum and decide all questions of order, subject to formal appeal to the Council as a whole.

Every person desiring to speak shall address the chair and shall wait to be recognized by the chair. They shall then confine himself/herself to the question under debate. Every Council member desiring to question the administrative staff shall address their questions to the City Administrator, who may either answer the inquiries or designate some member of staff for that purpose. A Council member, once recognized, shall not be interrupted while speaking unless a point of order is raised.

13. Quorum

The majority of the Council members elected shall constitute a quorum. In the case that a lesser number than a quorum shall convene at a regular or special meeting, the majority of the members present may send for any of all absent members by agreement. In the event a quorum cannot be obtained, the meeting must be adjourned. It is the duty of each Council member to notify the Mayor or Administrator if he/she cannot attend any Council meeting a minimum of 2 hours prior to the start of the meeting. A Council member who has provided timely notice shall be excused from attendance. A Council member that fails to provide timely notification shall not be excused. Any member of Council that fails to provide timely notice of absence may, at the next regular meeting, present an explanation of absence and if warranted may have their absence excused.

14. City Administrator

The City Administrator shall attend all meetings of the Council unless excused by the Mayor. He/she shall keep the Council fully advised as to the needs of the City and make recommendations to the Council; they may take part in discussions on all matters concerning the welfare of the City and shall have a seat but no vote in the council meetings.

15. City Clerk

The City Clerk shall be the Clerk for the City Council and shall attend all regular and special Council meetings unless excused by the Administrator, wherein the Administrator shall provide for the recording of minutes. The Clerk shall be responsible for keeping the minutes of the meetings and shall perform such other duties in the meeting as may be in order. Within one week after the meeting, the Clerk shall make available upon request a copy of the minutes of the preceding meeting. Each member shall be furnished a copy of the preceding meeting minutes no later than the next regular meeting.

16. City Attorney

The City Attorney shall attend all regular and special meetings of the Council unless excused by the Mayor. Any member of the Council may at any time call upon the City Attorney for an oral or written opinion concerning routine questions of law with respect to the City which do not require extensive research.

17. Right of Appeal

Any Council member may appeal to the full Council from a ruling of the Presiding Officer. If the appeal is seconded, the Presiding Officer shall immediately put the question of sustaining the decision of the chair to a vote.

18. Voting

Every Council member present when an ordinance or resolution is put to a vote shall vote, whether "yes" or "no", on a question during roll call. The only exception to this requirement for voting shall be in the case of a conflict of interest which shall preclude a Council member from voting.

19. Personal Privilege

The right of a Council member to address the Council on a question of personal privilege in cases where his integrity or motives are questioned, shall be given preference over other discussions. Any member shall have the right to express dissent against any ordinance or resolution of the Council and have the reason therefore entered upon the official minutes, and whenever possible shall present to the City Clerk his expression in written form for the official records.

20. Code of Ethics

City Council members occupy positions of public trust. All business transactions of such officials dealing in any manner with public funds, either directly or indirectly, must be subject to the scrutiny of public opinion both as to the legality and to the propriety of such transactions. Council members shall not have a pecuniary interest either directly or indirectly in contracts of any character with the City, unless fully and publicly dis-closed to the full Council and handled in accordance with proper legal procedures.

Council members shall conduct themselves so as to bring credit upon the City as a whole and so as to set an example of good ethical conduct for all citizens of the community. Council members shall bear in mind their responsibility to the entire electorate, shall refrain from actions benefiting special interest groups at the expense of the City as a whole, and shall do everything in their power to ensure equal and impartial law enforcement throughout the City at large.

Council members shall conduct themselves in accordance with City Charter and all ordinances of the City.

21. Order of Business

The business of all regular meetings of the Council shall be generally transacted in the following order at the discretion of the Mayor:

1. Call to Order
2. Roll Call of Council
3. Pledge of Allegiance

4. Approval of Agenda
5. Presentations
6. Public Comment for Agenda Items
7. Consent Agenda
 - a. Approval of Minutes
 - b. Approval of Disbursement Reports
 - c. Acceptance of Departmental Reports
 - d. Routine and non-controversial action request
8. Petitions
9. Public Hearings
10. Action Request
11. City Administrator's Report
12. City Attorney's Report
13. Reports of Boards, Commissions and Committees
14. New Business
15. Old Business
16. Correspondence
17. Public Comment
18. Mayor and Council Comments
19. Adjournment

22. Parliamentary Procedure

The conduct of Council meetings shall be in accordance with the manual on parliamentary procedures entitled "Roberts Rules of Order".

23. Permission to Address Council/ Public Comment Procedure

Persons other than members of the Council and City Officials shall be permitted to address the Council upon recognition by the presiding officer by introducing the subject upon which they desire to speak and stating their name. The presiding officer may limit participation by the general public to designated times-during the meeting.

24. State or Federal Cooperation - Procedure

All proposals for projects which contemplate cooperation with, or financial participation by, the State or Federal government, shall be transmitted to Council by the City Administrator. If a City Board or Commission desires to propose such a project, the proposal shall first be filed with the City Administrator. All proposals shall be in approved form and accompanied by proper plans and specifications conforming to the requirements of respective State or Federal governments. If the Council approves the proposal, it shall by resolution authorize the City Administrator to make an application to the proper authority.

25. Suspension of Rules

Any provisions of these rules not governed by the Charter or Code may be temporarily suspended at any meeting of the Council by the Presiding Officer unless objected to by any Council member. Such objection must then be sustained by majority vote of the Council.

The vote on any such suspension shall be taken by "yeas" and "nays" and entered upon the records.

26. To Amend Rules

These rules may be amended, or new rules adopted by a majority vote of all members of the Council. Any such alterations of or amendments to, shall be submitted in writing at the preceding regular meeting and shall be placed on the calendar under the order of new business. This requirement shall be waived only by unanimous consent, with a recorded vote of all members.

Adopted

Replaces CO 79-7122, CO 80-62, CO 82-273a, 85-117a