



# Downtown Development Authority

Friday, May 17, 2024 at 12:00 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

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## DRAFT MINUTES

### 1. Call to Order

Chair Prime called the meeting to order at 12:00 PM.

### 2. Roll Call

Present: Felton, Garrett/Kantor, Greene, Prime, Shermeyer, Sugg, Huey

Excused: Ford, Jones

Shermeyer moved to excuse Board Members Ford & Jones, seconded by Kantor.

Motion Passed

### 3. Approval of Agenda

Shermeyer moved to approve the agenda, seconded by Kantor.

Motion Passed

### 4. Approval of Minutes

A. 4-19-24 - DDA Board Minutes

Kantor moved to approve the April 19, 2024, DDA Board Minutes, seconded by Shermeyer.

Motion Passed

### 5. Public Comment on Agenda Items (*speakers are limited to 3 minutes*)

Rick Wisz – Parker Performance Contract; Other LVMF Performance Agreements

NOTE: Mayor Garrett arrived at 12:06 to replace alternate Mayor Pro-Tem Kantor

### 6. Consent Agenda

A. Monthly Financial Reports

B. Committee Reports

C. Monthly Code Enforcement Report

Shermeyer moved to approve the consent agenda as presented, seconded by Sugg.

Motion Passed

**7. Old Business**

**A. FY 24/25 DDA Budget (v3)**

Garrett moved to approve the FY 24/25 DDA Budget with the removal of \$100,000 for the Municipal Park Play Structure Match within the Streetscaping Line Item, seconded by Sugg.  
Motion Passed

**8. New Business**

**A. Request to Confirm Community & Economic Development Director Appointment**

Garrett moved to confirm Austin Colson as the Lathrup Village Community & Economic Development Director, seconded by Shermeyer.  
Motion Passed

**B. Request to Approve Community & Economic Development Director Computer Purchase**

Shermeyer moved to approve the Community & Economic Development Director Computer Purchase from VC3, seconded by Felton.  
Motion Passed

**C. Request to Approve LVMF Terrence Parker Performance Agreement**

NOTE: Felton had to leave at 1:15 PM.

No motion presented.

**D. Request to Approve LVMF Robert Jenson (Lights, Stage, Sound) Proposal**

Shermeyer moved to approve Robert Jenson to provide light, stage, and sound services for the LVMF for a total fee of \$5,700, seconded by Sugg.  
Motion Passed.

Garrett moved to enter into a DJ agreement with Stacy “Hotwaxx” Hale for an estimated cost of \$1,000, seconded by Sugg.  
Motion Passed

**9. DDA Director Report**

N/A

**10. Public Comment (*speakers are limited to 3 minutes*)**

N/A

**11. Adjourn**

Garrett moved to adjourn at 1:20 PM, seconded by Sugg.