



# DDA Board of Directors - Special Meeting Minutes

Friday, May 27, 2022 at 12:00 PM  
27400 Southfield Road, Lathrup Village, Michigan 48076

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## 1. Call to Order

12:06 pm by Chair Fred Prime

Present: Charlotte Jones, Bobbi Lovins, Scott McKee Fred Prime, Pam Shermeyer, Dan Sugg

Absent: Bryan Ford, Mayor Kelly Garrett, Mark Watts

Staff: Pam Bratschi, Brittany Dorsey, Susie Stec

Public: Barb Kenez

Motion by Shermeyer to excuse Ford, Garrett, and Watts. Second by Lovins. All in favor.

## 2. Approval of Agenda

Motion to approve agenda by Sugg, second by McKee. All in favor.

## 3. Approval of Minutes

Motion to approve DDA Minutes from 2022 04 22 by Sugg, second by Lovins. All in favor.

## 4. Financial Review

Bratschi provided an update.

Motion to receive & file Financial Reports - April 2022 by Lovins, second by Shermeyer. All in favor.

## 5. Committee Reports

Stec provided an update.

## 6. Other Business

A. May 2022 CED Report

Stec provided an update.

B. Code Enforcement Report - April

Stec & McKee provided an update. Board discussed ways to improve communication between business/property owners and Code Enforcement.

## **7. Old Business**

Stec presented the recommendation from the Juneteenth Committee to the board about providing a stipend of up to \$500 for two (2) food trucks/vendors. Stec explained it has been difficult to secure food trucks/vendors at previous events due to uncertainty related to attendance.

Motion to provide stipend of \$500 for 2 food vendors for Juneteenth event, not to exceed \$1,000 by Sugg, second by Jones. All in favor.

## **8. New Business**

### **A. Fiscal Year 22/23 DDA Budget**

Stec provided an overview and highlighted changes made based on board discussion in April.

Motion to adopt the LVDDA Fiscal Year 2022/2023 Budget as presented by Sugg, second by Shermeyer. All in favor.

## **9. Public Comment**

Jones asked if the DDA would be interested in partnering with LOGOS on the Back 2 School Backpack Rally which was previously done with the Parks & Recreation Department. Board was enthusiastic and supportive; businesses & community coming together for the kids.

## **10. Adjourn**

Motion to adjourn at 1:00pm by Lovins, second by McKee. All in Favor.