



# Special Downtown Development Authority Minutes

Thursday, June 29, 2023 at 2:00 PM  
27400 Southfield Road, Lathrup Village, Michigan 48076

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## 1. Call to Order

2:05 pm by Chair Prime

Present: Bryan Ford, Kelly Garrett, Charlotte Jones, Bobbi Lovins, Fred Prime Dan Sugg, Pam Shermeyer

Absent: Dr. Patricia Felton, Scott McKee

Staff: Pam Bratschi, Susie Stec

Motion to excuse Felton and McKee by Garrett, seconded by Sugg. All in favor.

## 2. Approval of Agenda

Motion to approve agenda by Shermeyer, seconded by Garrett. All in favor.

## 3. New Business

### A. Adopt Fiscal Year 23/24 DDA Budget

There were questions about the employee taxes & benefits, planning/consulting services, what line the DDA vehicle is allocated (miscellaneous expenses), and whether fund balance still be sufficient for DDA projects. Stec will send the spreadsheet with the future projects.

Motion to adopt the FY 23/24 DDA Budget by Sugg, seconded by Lovins. All in favor.

### B. FY 22/23 DDA Budget Amendments

Stec went over the amendments and answered questions.

Motion to adopt the June Amendments to the FY 22/23 DDA Budget by Lovins, seconded by Shermeyer. All in favor.

## 3. Public Comment

Mayor Garrett suggested the DDA show the Michigan Downtown Association webinar "Demystifying the DDA" at our upcoming Informational Meeting, or perhaps a separate lunch and learn event.

## 4. Adjourn at 2:29 pm

Motion by Garrett, seconded by Sugg. All in favor.