



Downtown Development Authority

Friday, August 16, 2024 at 12:00 PM

27400 Southfield Road, Lathrup Village, Michigan 48076

MINUTES

1. Call to Order

Meeting called to order at 12:00pm

2. Roll Call

Present: Mike Greene, Patricia Felton, Danielle Huey, Bruce Kantor, Pam Shermeyer,

Excused: Bryan Ford, Charlotte Jones, Fred Prime, Dan Sugg

A motion was made by Mike Greene to approve absences. Motion was seconded by Bruce Kantor.

3. Approval of Agenda

A motion was made by Bruce Kantor to approve the meeting agenda for the August 16, 2024, DDA meeting. Motion was seconded by Mike Greene.

4. Approval of Minutes

A. July 2024 - DDA Board Minutes

A motion was made by Mike Greene to approve meeting minutes from the July 19, 2024, DDA meeting. Motion was seconded by Bruce Kantor.

5. Consent Agenda

A. July 2024 - Financial Reports

B. July 2024 - Code Enforcement Report

A motion was made by Bruce Kantor to approve and accept the Consent Agenda. Motion was seconded by Mike Greene.

6. Public Comment (*speakers are limited to 3 minutes*)

Jason Hammond from the Lathrup Village Music Festival planning committee provided a brief summary of the event held on August 10, 2024.

7. **Old Business**

A. DDA Board Member Training

As requested by the DDA board during their July meeting training option available from the City's planning services contractor Giffels Webster were presented. Board members expressed their preference in splitting the training workshops into two sessions at the end of scheduled DDA meetings.

8. **New Business**

A. Steinkopf Nursery

A motion was made by Mike Greene to Authorize DDA Director to order shrubs, plants, and trees from Steinkopf Nursery for an amount of \$1,922.48 to be installed in the planter boxes surrounding city hall. Motion was seconded by Bruce Kantor.

B. Holiday Lighting Discussion

DDA board members requested the DDA Director gather quotes from vendors to install holiday lights on city hall grounds with a budget set at \$10,000.

C. RAP 2.0 Revitalization & Placemaking Grant Application

A motion was made by Bruce Kantor to Authorize the DDA Director to sign the Placemaking and Public Spaces Program Agreement with Oakland County to allocate ARPA funding to Lathrup Village for the intent of replacing the playscape on city hall grounds in Municipal Park. Motion was seconded by Danielle Huey.

9. **DDA July Director Report**

A. August 2024 - CED Report

10. **Adjourn**

A motion was made by Mike Green to adjourn the meeting at 12:41 pm. Motion was seconded by Bruce Kantor.