



City Council Regular Meeting Minutes

Monday, May 17, 2021 at 7:00 PM
Remote Meeting

ZOOM REMOTE MEETING INFORMATION

Webinar ID: 931 6817 9398

Password: 726790

CLICK HERE: [Online Link](#)

<https://zoom.us/j/93168179398?pwd=VXp1cUpOSnZNS0Q1SENSb0FLVGQxZz09>

Telephone: 646.558.8656 or 312.626.6799

CLICK HERE: [Public Comment Form Link](#)

In accordance with Emergency Orders issued by the Michigan Department of Health and Human Services, Oakland County, local officials, State of Michigan legislation, and City of Lathrup Village Declaration of a Local State of Emergency (March 2020), that continues to exist and which allows for electronic meetings of public bodies, notice is hereby given that the City of Lathrup's City Council will be meeting electronically using www.Zoom.us for videoconference and public access.

- 1. Call to Order** by Mayor Pro Tem Kantor at 6:00 p.m. *(in accordance with PA 254 of 2020, the members should identify their physical location by stating the county, city, township, or village and state from which he or she is attending the meeting remotely).*

2. Roll Call

Present: Mayor Mykale Garrett (arrived at 6:19 p.m.), Mayor Pro Tem Bruce Kantor

Council members: Ian Ferguson and Saleem Siddiqi

Excused: Council member Donna Stallings

Present: City Administrator, Dr. Sheryl L. Mitchell Theriot, Assist. City Administrator/Treasurer, Pamela Bratschi, City Attorney, Scott Baker, Police Chief, Scott McKee, Director, Community and Economic Development/DDA, Susie Stec, Government Services, Kelda London and City Clerk, Yvette Talley

Others Present: Scott Ringler – Giffels Webster

All City Council members announced that they are in Lathrup Village, Michigan – Oakland County except Council member Ferguson is located in West Palm Beach, Florida – Palm Beach County, FL

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3. Pledge of Allegiance

4. Approval of Agenda

Motion by Mayor Pro Tem Kantor, seconded by Council member Siddiqi to Approve the Agenda with the following changes; remove item #10 A. Public Hearing – FY 2021/2022 Budget reschedule for Tuesday, May 25, 2021 at 6:00 p.m. & 10 B. FY 2021-2026 Capital Improvement Plan we had this public hearing through the Planning Commission. Action Item – 11D. – Adoption – Annual Fiscal Resolutions – Fiscal Year 2021-22 will be rescheduled to Tuesday, May 25, 2021 at 6:00 p.m.

Yes: Ferguson, Kantor, Siddiqi

No: None

Motion carried.

5. Presentations

A. State Representative Kyra Bolden – Quarterly Update

Contact information - Housedems.com/bolden or email- kyrabolden@house.mi.gov

Discussed - House Budget – The House Democrats proposed quarterly budgets where the Senate proposed yearly budgets. Cuts have been proposed - Department of Education, Front liners, Michigan Re-connect programs in which Democrats have introduced amendments to support these programs- to support farmers and racial health disparities. There is a new COVID-19 emergency assistance program contact her by email. Every month she highlights a front-line worker of the month or a or local business of the month(for information contact – housedems.com/bolden/tribute. Youth Advisory & Adult Advisory Council. This summer she will going door-to-door distributing resource pamphlets. Working on unemployment cases with a high success rate. The Governor is opening the State back up due to the success rate of vaccinations

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for gym, restaurants and social gatherings. If we can get 70% of Michiganders vaccinated, the mandate to wear masks will be lifted.

May 15th National Armed Forces Day

May 31 Memorial Day

May is Asian American Pacific Islander Heritage month

May is Jewish American Heritage month

Monthly coffee hour next town hall is about saving our democracy with Secretary of State Joslyn Benson. For more information contact housedems.com/bolden.

Mayor Garrett thanked State Rep. Bolden for her being a co-sponsor for the fight against Sickle Cell.

Also, Co-Sponsor of the Crown Act Proclamation . Dr. Sheryl Mitchell Theriot thanked her for participation in Juneteenth celebration on June 19th.

Council member Siddiqi stated – State Rep. Bolden to mention to business constituents to participate in the Employee retention credits.

6. Consent Agenda

All items listed under “Consent Agenda” are considered to be routine and non-controversial by the City Council and will be approved by one motion. There will be no separate discussion. If a discussion is desired, that item(s) will be removed from the consent agenda and discussed separately immediately after consent agenda approval in its normal sequence on the regular agenda.

A. Minutes - City Council Meeting - April 19, 2021

Approval of Minutes – Study Session Meeting April 19, 2021

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the minutes for April 19, 2021 Study Session Meeting.

Ayes: Ferguson, Garret, Kantor, Siddiqi
No: None
Motion carried.

B. Minutes - City Council Meeting - April 19, 2021

Approval of Minutes – April 19, 2021 – City Council Meeting

Motion Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the minutes for April 19, 2021 City Council Meeting.

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Ayes: Ferguson, Garrett, Kantor, Siddiqi
No: None
Motion carried.

C. Minutes - City Council Budget Study Session - May 3, 2021

Approval of Minutes – May 3, 2021 – Budget Study Session Meeting

Motion Mayor Pro Tem Kantor, seconded by Council member Siddiqi to approve the minutes for Budget Study Session Meeting for May 3, 2021 with correction.

Ayes: Ferguson, Garrett, Kantor, Siddiqi
No: None
Motion carried.

7. Disbursement Report

A. Monthly Disbursement Report - April 2021

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to approve the Monthly Disbursements for the month of April 2021 as:

APRIL DISBURSEMENTS W/ SALARY INCLUDED			
FUND 101	GENERAL FUND	\$	396,728.97
FUND 202	MAJOR ROADS	\$	13,208.64
FUND 203	LOCAL ROADS	\$	23,753.63
FUND 258	CAPITAL FUND	\$	7,526.07
FUND 494	DOWNTOWN DEV. AUTH	\$	34,094.07
FUND 592	WATER & SEW	\$	227,763.01
TOTAL DISBURSEMENTS		\$	703,074.39

Ayes: Ferguson, Garrett, Kantor, Siddiqi
No: None
Motion carried.

8. Department Reports

Motion by Mayor Pro Tem Kantor, seconded by Council member Siddiqi to approve the Departmental Report- April 2021. Receive and File – Department Reports: Community and Economic Development

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Report, Police Department Reports, Code Enforcement Report, Parks & Recreation, Facilities and Building Department Reports.

Ayes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

9. Public Comments for Items on the Agenda (Speakers are limited to 3 minutes)

None

10. Public Hearing – None (Re-scheduled for May 25, 2021 at 6:00 p.m.)

11. Action Requests - For Consideration / Approval

A. Capital Improvement Plan 2021-2026

Dr. Sheryl Mitchell Theriot gave an overview and answered specific questions. Council received recommendation from Planning Commission for 2021-2026 for capital acquisition and staff has made recommendations.

Fiscal Year 2021/22 Funding Sources:

General Fund	\$ 110,450 (City Hall, DPS, Police)
CIP /Special Assessments	\$ 110,000 (Culverts, ditches, sidewalks)
Water/Sewer Fund	\$ 133,477
Water CIP Bonds	\$ 2,344,600
Road Bonds	\$ 2, 116,402
Local & Major Streets	\$ 88,000
DDA Fund	\$ 17,725
Total	\$ 4,920,654

Motion by Council member Ferguson, seconded by Mayor Pro Tem Kantor to receive the recommendations from the Planning Commission and approve the recommended amendments from the City Administrator in the Adoption of the Capital Improvement Plan for 2021-2026, as presented.

Ayes: Ferguson, Garrett, Kantor, Siddiqi

No: None

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Motion carried.

B. Downtown Development Authority (DDA) – Fiscal Year 2021-22 Budget

Susie Stec gave an overview and answered specific questions. Anticipating revenues of \$305,000 due to the addition of Michigan First Credit Union. They have a balanced budget and will consider at the meeting on May 21st a Fund Balance policy which will allocate \$750,000 toward the future Southfield Road project. Operating services - \$91,500 Fund Balance. Cost sharing cost of full-time code enforcement officer & maintenance of I-696 service drive such as: snow plowing, mowing, planning consultant monthly retainer fee and Mainstreet program.

Motion by Council member Ferguson, seconded by Mayor Pro-Tem Kantor to Adopt the DDA Fiscal Year 2021/22 Budget, with the approved modifications, and incorporate into the City of Lathrup Village's overall Fiscal Year 2021/22 budget.

Ayes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

C. Fiscal Year 2021-22 – Rate and Fee Schedule

Susie Stec gave an overview and answered specific questions. Section 18-183 – Registration and Fee Schedule is being updated because it does not cover the cost of the Inspectors. The proposed changes to the current rate and fee schedule are the Registration and License Fees for Landlords. Staff compared fees in neighboring communities. The recommendation is to bring the fees in alignment with our city code and that the rates reflect the actual inspection costs for commercial and residential rental property.

Motion by Council member Siddiqi, seconded by Mayor Pro Tem Kantor that the City council hereby resolves to amend the rate and Fee Schedule to include the Annual Registration and Fee Schedule for commercial and residential rental property as presented, effective on July 1, 2021, in the fiscal Year 2021/22 budget.

D. Adoption – Annual Fiscal Resolutions – Fiscal Year 2021-22 rescheduled to May 25, 2021 at 6:00 p.m.

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E. Recommendations for 2022 Road Projects

Mayor Pro Tem Kantor gave an overview and answered specific questions.

Engineering work for 2022 needs to occur this summer- the committee recommends 2.24 miles of road repaving for the 2022 construction season. These specific roads are noted below:

Lacrosse:	Bloomfield to Santa Barbara
Glenwood:	Santa Barbara to Bloomfield
Saratoga:	Bloomfield to Sunset
Cambridge:	Santa Barbara to Bloomfield
San Rosa:	Southfield Road to the City Line
Wiltshire:	Southfield Road to the City Line
East California:	Southfield Road to Southfield Road
Lathrup Boulevard:	Southfield Road to Coral Gables
Rainbow Court:	Rainbow Drive to Rainbow Court
Eldorado Place:	Middlesex to Rainbow Drive
Cambridge*	Southfield Road to Lathrup Boulevard

*contingent upon approval of their ditch special assessment district

The recommendation for the specific roads for the summer of 2022 project was created by both the City and Project Engineers based upon engineering concerns, minimizing disruption and lowering costs. The advantage of this approach is that it produces an unbiased recommendation, as the engineers are unaware of specific resident concerns, City politics, where individuals reside, etc. These are the roads that are the most expensive category of road repaving. The engineers felt that it's best to do these roads at the same time to get the best rate for the volume of scale. There are 3 roads in the southern section of the city that has to be done. Wiltshire & San Rosa has watermain work that has to be done and the streets will be done the subsequent year.

Motion by Mayor Pro Tem Kantor, seconded by Council member Siddiqi to approve the Infrastructure Study Group recommended streets for the construction season for 2022.

Ayes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

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F. Comprehensive Plan - Release of Draft for 63-day Review Period

Dr. Sheryl Mitchell Theriot gave an overview and answered specific questions. This plan refers to our Planning Policy, Land Use Plan, Zoning and Implementation Plan. The Planning Commission recommended that City Council approve the release of the draft comprehensive plan to adjacent communities for review as part of the Michigan Planning Enabling Act. The review period is 63 days after which time the Planning Commission will hold a public hearing on July 20th and consider for adoption.

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to Approve the release of the Draft Comprehensive Plan for the 63-day comment period, as required by the Michigan Planning & Enabling Act and instruct the City Clerk to distribute copies to Oakland County, City of Southfield and other agencies noted in the original letter of intent to plan.

Ayes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

G. 1st Reading of Sign Ordinance

1st Reading of Sign Ordinance - Scott Baker gave an overview and answered specific questions.

Motion by Mayor Pro Tem Kantor, seconded by Council member Siddiqi to approve the First reading of the sign ordinance noted on page 354 dated May 10, 2021 and schedule the second reading for June 21, 2021.

Ayes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

H. Encroachment License Application – 27680 Lathrup Blvd

Dr. Sheryl Mitchell Theriot gave an overview - resident requested an encroachment license due for the abandoned portion of San Quentin Street, which serves as part of his driveway.

Motion by Council member Ferguson, seconded by council member Siddiqi to Approve the Revocable Permanent Encroachment License application from Douglass Grech for abandoned portion of San Quentin Street, which services as his driveway, and instruct the City Attorney and Administrative staff to proceed as necessary.

Ayes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

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I. City of Southfield – City of Lathrup Village – Fire Protection Services Contract

Dr. Sheryl Mitchell Theriot gave an overview and answered specific questions. This is a 2-year contract with the City of Southfield which incorporates a 2% increase each year.

Motion by Council member Siddiqi, seconded by Council member Ferguson to approve the City of Southfield – City of Lathrup Village contract for Fire Protection Services through June 30, 2023 and authorize the Mayor, City Administrator and City Clerk to sign the related documents.

Ayes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

J. City of Southfield – City of Lathrup Village – Agreement for Police and Fire Dispatch Services

Dr. Sheryl Mitchell Theriot gave an overview and answered specific questions.

This is a 2-year contract with a 2% increase each year.

Motion by Council member Ferguson, seconded by Council member Siddiqi to approve the City of Southfield – City of Lathrup Village contract for Police and Fire Dispatch Services through June 30, 2023 and authorize the Mayor, City Administrator and City Clerk to sign the related documents.

Ayes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

K. MDOT Transportation Economic Development Fund – Category B Grant Application for Fiscal Year 2022

Dr. Sheryl Mitchell Theriot gave an overview and answered specific questions. The proposed project is the reconstruction of San Rosa Blvd and Wiltshire from Southfield Road to east of Lathrup Blvd. The reconstruction would be of streets with recently installed water mains.

Category B Funds Requested	\$226,257
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Local Construction Match	\$226,257
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Total Construction Costs	\$452,514
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Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to Adopt the attached resolution and authorizes the City Administrator to act as agent on behalf of the City, to request the funds and sign the project agreement. The city commits to providing the 50% match of \$226,257 towards the construction project costs and commits to implementing a maintenance program.

Ayes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

L. Planning Commission Appointment

Dr. Sheryl Mitchell Theriot gave an overview and answered specific questions.

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to make the following Appointments to the Planning Commission:

Robin Dillard Russaw completing term August 31, 2021 and for new term of September 1, 2021 – August 31, 2024

Terrence Hicks completing term ending August 31, 2022

Ayes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

M. Appointment of Representative & Alternate to SOCRRRA

Dr. Sheryl Mitchell Theriot gave an overview and answered specific questions.

Motion by Mayor Pro Tem Kantor, seconded by Council member Siddiqi to Appoint Dr. Sheryl Mitchell Theriot as the Representative for SOCRRRA and Susan Stec as the Alternate representative for SOCRRRA.

Ayes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

N. Appointment of Representative & Alternate to SOCWA

Dr. Sheryl Mitchell Theriot gave an overview and answered specific questions.

Motion by Mayor Pro Tem Kantor, seconded by Council member Siddiqi to Appoint Dr. Sheryl Mitchell Theriot as the Representative for SOCWA and Susan Stec as the Alternate to SOCWA.

Ayes: Ferguson, Garrett, Kantor, Siddiqi

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No: None
Motion carried.

O. Proclamation - Mental Health Awareness Month

Dr. Sheryl Mitchell Theriot gave an overview and answered specific questions.

City Council receives and accepts the Proclamation.

P. Proclamation - Gun Violence Awareness Day - June 4, 2021

Dr. Sheryl Mitchell Theriot gave an overview and answered specific questions. Proclamation - Gun Violence Awareness Day - June 4, 2021

City Council receives and accepts the Proclamation.

Q. Proclamation – Declaring the First Friday in June to be National Gun Violence Awareness

Dr. SMT gave an overview and answered specific questions.

City Council receives and accepts the Proclamation.

R. Proclamation - Declaring June 19, 2021 at Juneteenth Awareness Day

Dr. Sheryl Mitchell Theriot gave an overview and answered specific questions.

City Council receives and accepts the Proclamation.

Susie Stec stated at this event there will be diversity champion recognition for the following categories- Nominations: residents under the age of 21, residents over the age of 21, businesses and Community organizations. Applications are available on the website, printed copies are in City Hall - nominations due by Friday, June 4th.

Excuse Council member Stallings

Motion by Mayor Pro Tem Kantor, seconded by Council member Siddiqi to excuse Council member Stallings from this meeting.

Ayes: Garrett, Kantor, Siddiqi
No: Ferguson
Motion carried.

12. City Administrator Report

Dr. Sheryl Mitchell Theriot stated - New rules issued relevant to Coronavirus workplace rules – City Hall – asking residents to adhere to wearing face coverings and social distancing of 6ft. and the

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same rules apply to staff for face coverings and staying 6ft apart from co-workers if you are in shared space.

Meeting with Scott Ringler, City Engineer relevant to EAGLE regarding Administrative consent order- June 1. Working with SOCWA to conduct the Water system risk and resilience assessment and emergency response plan overview. There will be 2 summer interns to assist us in the office. The Accounting Clerk position which was previously the Deputy Treasurer position will be conducting interviews shortly. Welcomed Officer Eric Button who was a part-time officer is now a full-time officer and Officer Nkrumah Hutson previously with the Detroit Police Department Academy on board as a new officer.

Downtown Development Authority will meet Friday, May 21 at 12 noon. They have signed the contract for removal of snow from sidewalks at City Hall and along the pathways of I-696 service drive and cross-overs and the grass cutting. Key partner in the Juneteenth celebration June 19 - from 4:00 p.m.-8:00 p.m. Earlier on the same day there will be an Art Fair. Bond projects both received very good interest rates. Street Bond- there was a re-issue due the favorability we will receive the \$5.7 million and the payment is based on the principle of \$4.7 million. Capital Improvement Bonds – will receive \$5.6 million which is a \$300,000 advantage due to the rates we will repay in principle based on \$5.38 million. All of the projects that are going on, information can be found on the website and an interactive GIS map. Will finalize RFP relevant to the water meters and meeting with the current vendor for the water meters to talk about the audit of the water system. Lead and copper are proceeding and some of the language of the contract has been revised. Planning Commission meeting is tomorrow May 18th at 7:00 p.m. the agenda will include Discount Tire for a Special Land Use approval, site plan approval for axillary storage and expanded parking. There will be a study group established for building materials. There will be cannabis open house on Wednesday May 26th 4:00 p.m.- 6:00 p.m. in the community room. Downtown Development Authority has been moving forward with the business license renewals. Bike route way finding will be completed by May 28th and some of the signage is already in place. Bike stations are scheduled to be delivered prior to the deadline. Moving forward with the refresh of the city's website.

13. City Attorney Report

None

14. Reports of Boards, Commissions, and Committees

Susie Stec stated there will be comment cards and multiple forms of communication relevant to cannabis input.

- A. Minutes - Planning Commission Meeting - March 16, 2021 – received
- B. Minutes - Planning Commission Meeting - April 20, 2021-received

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15. Unfinished / New Business

None

16. Public Comment

None

17. Mayor and Council Comments

Bruce Kantor said it's exciting activity to see all the infrastructure work that is going on in the city. Code enforcement is making a difference on Southfield Road.

Mayor Garrett thanked City Council and Staff for their hard work.

18. Adjourn

Motion by Mayor Pro Tem Kantor, seconded by Council member Ferguson to adjourn this meeting.

Ayes: Ferguson, Garrett, Kantor, Siddiqi

No: None

Motion carried.

The meeting was adjourned at 8:25 p.m.

Transcribed by Yvette Talley

Mykale Garrett, Mayor

Transcribed by Yvette Talley

City Clerk