



DDA Board of Directors Agenda

Friday, November 18, 2022 at 12:00 PM
27400 Southfield Road, Lathrup Village, Michigan 48076

1. **Call to Order by Ford at 12:02 pm**

Present: Bryan Ford, Kelly Garrett (arrived 12:09pm), Charlotte Jones, Bobbi Lovins, Scott McKee, Pam Shermeyer, Dan Sugg

Absent: Fred Prime

Staff: Susie Stec, Pam Bratschi, Sue Montenegro

2. **Approval of Agenda**

Motion to approve the agenda by McKee, seconded by Sugg. All in favor.

3. **Approval of Minutes**

Motion to approve the 2022 09 16 DDA Board of Directors & 2022 10 17 DDA - City Council Special Joint Meeting minutes by Jones, seconded by Shermeyer. All in favor.

4. **Financial Review**

Bratschi informed the board that she started to move the TIFA funds into the DDA accounts in October, and that the audit report is anticipated in November.

Motion to receive & file the September 2022 & October 2022 Financial Reports by Lovins, seconded by Sugg. All in favor.

5. **Committee Reports**

Dorsey provided an update on past & upcoming events.

6. **Other Business**

A. November CED Report: Stec provided an update.

B. October Code Enforcement Reports: Stec indicated that the city is seeking to fill the Code Enforcement position; McKenna will be providing those services until someone is hired.

7. **Old Business**

8. **New Business**

- A. Hubbell, Roth, & Clark Proposal for Design Engineering Services: Stec reviewed the proposal and answered questions.

Motion by Sugg to accept the proposal submitted by HRB in the amount of \$19,200 for design engineering services related to the installation of the HAWK signal, seconded by Lovins. All in favor.

- B. 2023 DDA Alley & Approach Recommendation: Stec provided an overview of the discussion with the city's engineer and Economic Vitality Committee, and presented the 2023 Alley & Approach Recommendation which has an estimated cost of \$258,511.

Motion by Shermeyer to adopt the 2023 DDA Alley & Approach Recommendation as presented, seconded by Garrett. All in Favor.

9. **Public Comment**

10. **Adjourn at 12:39 pm**

Motion to adjourn by Garrett, seconded by Sugg. All in favor.