



**CITY OF LA PINE CITY COUNCIL**  
Special Meeting Notice and Agenda  
Wednesday, March 18, 2020  
4:00 p.m. Special Meeting  
La Pine City Hall  
15345 Sixth Street, La Pine, Oregon 97739

1. Call to Order
2. Establish Quorum
3. Pledge of Allegiance
4. Councilor Appointment
  - a. Appoint Budget Officer – Added Agenda Item
5. Resolution No. 2020-02 [renumbered to 2020-03 – clerical correction]

A resolution of City of La Pine declaring a state of emergency in response to the COVID-19 pandemic; and authorizing the city manager to take such actions necessary and appropriate to protect the health, safety, and welfare of the city and city's citizens.
6. Adjourn

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The special meeting is open to the public and interested citizens are invited to attend. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at 541-536-1432. For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.



LA PINE CITY COUNCILOR APPLICATION

D. Scott Henderson

Applicant's Full Name

57395 Anchor Way

Street Address

La Pine OR 97739

Mailing Address

503-705-9876

Home Phone

Work Phone

Cell Phone

dscottHEN@gmail.com

Email Address

Contractor

Current Occupation

Self

Present Employer

Occupational/Educational Background

Degrees

Years in this Field

On a separate sheet(s), please type or print legibly answers to the following questions:

- 1. Why do you want to be a City Councilor?
2. What talents, skills, or abilities would you bring to the City Council?
3. What are your expectations for the City?
4. Are you willing to serve on subcommittees and/or represent the City in regional or community meetings? Yes
5. How much time can you devote to this position on a monthly basis? enough hours

I am a resident of the City of La Pine and will have been a resident within city limits for at least one year prior to appointment. To the best of my knowledge, the information contained in this application is true and accurate.

Date: 3-16-2020 Signature: D. Scott Henderson

Please return application to La Pine City Hall located at 16345 Sixth Street or mail to City of La Pine, PO Box 2460, La Pine, OR 97739

Scott Henderson  
51395 Anchor Way  
La Pine, OR 97739  
503-705-9876

March 16, 2020

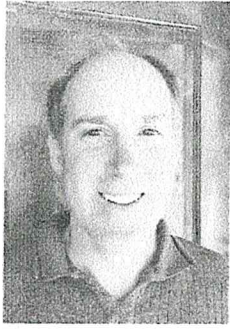
City of La Pine, City council,

Re: City council opening,

I am available to fill the recent vacancy in city council. Citizens of La Pine voted for me in 2018 and I received one third of the votes.

Sincerely

Scott Henderson



# **SCOTT HENDERSON FOR LA PINE CITY COUNCIL**

I am glad to see the city of La Pine grow and start to look better, and I want to see that continue. I want to help build an attractive town where people want to come live, work or play.

I believe in letting the public know where I stand on issues, so here are my thoughts:

**1. We need better sidewalks along US 97 and safe places for pedestrians to cross.**

But we also need to keep traffic moving and not create traffic jams. The raised center median at the crosswalks are in the way of traffic and snow removal. We need to maintain the right and left turn lanes.

**2. Affordable housing is also a key concern for me.**

I would like to see tiny homes become an option, so that a tiny home or an RV would be allowed to share a lot with a main house. I do not think it is a good idea to build more trailers or manufactured homes that are compacted together. Although we do have some very well kept trailer parks in town, a good majority of the south side of town may become manufactured home parks, looking like the crowded park next to Grocery Outlet.

**3. The City's new transportation plan takes too much land from property owners and can make new housing more expensive.**

**4. I am in favor of supporting programs that will help people in need to become a productive part of society.**

**5. We need to attract more businesses to our area.**

**6. I would like to see more vocational programs offered at our high school.**

*Paid for by Scott Henderson, Candidate for La Pine City Council*



LA PINE CITY COUNCILOR APPLICATION

Colleen Scott

Applicant's Full Name

52706 Murry Drive La Pine OR 97739

Street Address

PO Box 2936 La Pine OR 97739

Mailing Address

541 306 0576

Home Phone

N/A

Work Phone

N/A

Cell Phone

cscott0211@yahoo.com

Email Address

Retired

Current Occupation

Present Employer

Earned over 30 college credits at the Community College (degree)

Occupational/Educational Background

Degrees

Years in this Field

Worked for school district Board

13 years (additional 5 years in other positions for the school district)

Worked for United Way Board

4 years

Currently serving on United Way Board in my 3rd year

Currently on the City of La Pine Budget Committee

Currently on the Park District Budget Committee

Volunteer at La Pine Library for over 5 years

On a separate sheet(s), please type or print legibly answers to the following questions:

- 1. Why do you want to be a City Councilor?
2. What talents, skills, or abilities would you bring to the City Council?
3. What are your expectations for the City?
4. Are you willing to serve on subcommittees and/or represent the City in regional or community meetings?
5. How much time can you devote to this position on a monthly basis? hours

I am a resident of the City of La Pine and will have been a resident within city limits for at least one year prior to appointment. To the best of my knowledge, the information contained in this application is true and accurate.

Date: 3/13/20 Signature: Colleen Scott

Please return application to La Pine City Hall located at 16345 Sixth Street or mail to City of La Pine, PO Box 2460, La Pine, OR 97739

March 12, 2020

City of La Pine  
16345 Sixth Street  
La Pine, OR 97739

Dear Mr. Mayor and City Council Members:

Please consider this letter my interest in serving on the La Pine City Council. Listed below are my answers to the five questions listed on the La Pine City Councilor Application.

- (1) I would like to serve on the City Council due to my interest in participating as a team member to help our city continue to grow at a slow and balanced pace. We have very important projects underway, and I would like to be a part of helping those projects succeed in a positive way. Not only do I have the dedication to serve as a City Council member, but I also have a heart for making sure our city prospers.
- (2) The skill that I would bring to the City Council is my understanding of how City Government works, how to collaborate with other city and county agencies, and how to properly represent the City to the public. I have worked with various Boards my entire career, and I am competent in my understanding of budgets, working with attorneys and elected officials, and being aware of the role of a City Council member.
- (3) My expectations of the City are that the City continue to operate in an open and honest manner; that the City is responsive to resident concerns, and that decisions made move the City forward in a positive way.
- (4) I am willing to serve on a subcommittee and represent the City in any way that I am assigned.
- (5) I can devote as much time as necessary to fulfill my duties.

A handwritten signature in black ink that reads "Allan Scott". The signature is written in a cursive style with a long horizontal stroke at the end.



**RESOLUTION NO. 2020-02**

**A RESOLUTION OF CITY OF LA PINE DECLARING A STATE OF EMERGENCY IN RESPONSE TO THE COVID-19 PANDEMIC; AND AUTHORIZING THE CITY MANAGER TO TAKE ACTIONS NECESSARY AND APPROPRIATE TO PROTECT THE HEALTH, SAFETY, AND WELFARE OF THE CITY AND CITY'S CITIZENS.**

WHEREAS, City of La Pine ("City"), an Oregon municipal corporation, has all powers that the constitutions, statutes, and common law of the United States and Oregon expressly or impliedly grant or allow City; and

WHEREAS, coronavirus (COVID-19) is a virus that can cause respiratory disease with the potential to cause serious illness and/or loss of life for individuals, especially individuals with underlying health conditions; and

WHEREAS, on March 8, 2020, Governor Kate Brown declared a state of emergency due to the COVID-19 outbreak in Oregon (Executive Order No. 20-03), finding that COVID-19 has created a threat to public health and safety, and constitutes a statewide emergency under ORS 401.025(1); and

WHEREAS, on March 11, 2020, COVID-19 was declared a pandemic by the World Health Organization; and

WHEREAS, under ORS 401.025(1), an emergency is defined to include, without limitation, a natural event, including disease, that causes or threatens widespread loss of life, injury to person or property, human suffering, and/or financial loss; and

WHEREAS, ORS 401.305 to 401.335 grants cities in Oregon general and specific powers to respond to emergencies; and

WHEREAS, ORS 401.309(1) provides that the governing body of a city may declare, by ordinance or resolution, that a state of emergency exists within the city; and

WHEREAS, under ORS 401.309(2), City may adopt procedures to prevent, prepare for, minimize, respond to, and/or recover from an emergency; and

WHEREAS, the La Pine City Council (the "Council") finds that COVID-19 is a public health crisis that threatens the health, safety, and welfare of City and City's citizens and constitutes an imminent threat of severe damage, injury to person or property, illness, human suffering, financial loss, and/or loss of life; and

WHEREAS, the Council finds it necessary to adopt procedures to prevent, prepare for, minimize, respond to, and/or recover from the COVID-19 pandemic, including, without limitation, adopting such measures and/or actions necessary for the protection of the health, safety, and/or welfare of persons, property, infrastructure, and/or the environment; and

WHEREAS, the Council finds that COVID-19 necessitates a state of emergency declaration.

NOW, THEREFORE, BE IT RESOLVED that City of La Pine resolves as follows:

1. Findings. The above-stated findings contained in this Resolution No. 2020-02 (this “Resolution”) are hereby adopted. Without otherwise limiting the generality of the immediately preceding sentence, the Council finds that COVID-19 threatens the health, safety, and/or welfare of City and its citizens and/or causes or may cause severe damage, financial loss, illness, injury, and/or death to persons and/or property in City.

2. Emergency Declaration; Notice. Council finds that COVID-19 threatens the health, safety, and/or welfare of City and its citizens and/or causes or may cause damage, injury, and/or death to persons and/or property in City. In accordance with ORS 401.309, the Council declares a state of emergency commencing March 18, 2020 and ending April 18, 2020; provided, however, the city manager may, without prior Council authorization, extend the emergency declaration as necessary or appropriate. The emergency declared in this Resolution applies to all areas within City’s incorporated limits. City will give notice of the emergency declaration through press releases, public media, and such other means the city manager deems reasonable under the circumstances.

3. Temporary Regulations. For purposes of preventing, preparing for, minimizing, responding to, and/or recovering from the emergency, City may, to the fullest extent permitted under applicable law, adopt such procedures, measures, and/or actions necessary for protection of the health, safety, and/or welfare of persons, property, infrastructure, and/or the environment. Without otherwise limiting the generality of the immediately preceding sentence, City is hereby authorized to take such actions necessary to prepare for, prevent, mitigate, and/or respond to the emergency, including, without limitation, the following: (a) transferring and/or redirecting any City funds necessary or appropriate for uses and/or purposes related to the emergency; (b) suspending City’s public contracting and/or procurement rules, procedures, and/or requirements for any contract or purchase necessary and/or appropriate to respond to the emergency, including, without limitation, contracts for goods, services, and/or construction services; (c) cancelling non-essential City meetings and/or events, including, without limitation, committee, commission, task force, and other City meetings, and/or modifying the manner and/or method in which essential City meetings are held and conducted; (d) suspending code enforcement actions; (e) suspending utility shut-offs and/or utility service terminations; (f) limiting the congregation and/or gathering of individuals; (g) reducing and/or eliminating City business hours; (h) closing and/or limiting access to City property and City buildings, including City Hall; (i) adopting, modifying, and/or suspending City personnel policies, including, without limitation, adjusting work schedules, adopting remote work policies, and/or modifying leave policies; (j) any actions authorized under ORS chapter 401; and/or (k) adopting and implementing such actions, precautions, measures, and/or procedures recommended by federal, state, and/or local governments and/or agencies, including, without limitation, the Centers for Disease Control and Prevention, Oregon Health Authority, and/or Deschutes County Health Services.

4. Authorization. The Council authorizes, approves, and directs the city manager, and his or her designee, acting individually and without further Council approval and/or authorization, to take all actions necessary or appropriate to prevent, prepare for, minimize, respond to, and/or recover from the emergency, including, without limitation, adopting, implementing, administering, and/or effectuating any policy, procedure, measure, and/or action described in Section 3 of this Resolution. The approval and authority provided under this Section 4 will remain in full force and effect until the earlier of (a) conclusion of the state of emergency declaration provided under Section 2 of this Resolution, or (b) revocation by Council resolution. The city manager is further authorized to coordinate with other federal, state, and/or local agencies concerning City’s response to, and recovery from, the emergency, including, without limitation, requesting assistance and reimbursement from the State of Oregon and/or



appropriate federal agencies.

5. Miscellaneous. All pronouns contained in this Resolution and any variations thereof will be deemed to refer to the masculine, feminine, or neutral, singular or plural, as the identity of the parties may require. The singular includes the plural and the plural includes the singular. The word “or” is not exclusive. The words “include,” “includes,” and “including” are not limiting. The provisions of this Resolution are hereby declared severable. If any section, subsection, sentence, clause, and/or portion of this Resolution is for any reason held invalid, unenforceable, and/or unconstitutional, such invalid, unenforceable, and/or unconstitutional section, subsection, sentence, clause, and/or portion will (a) yield to a construction permitting enforcement to the maximum extent permitted by applicable law, and (b) not affect the validity, enforceability, and/or constitutionality of the remaining portion of this Resolution. This Resolution may be corrected by order of the Council to cure editorial and/or clerical errors.

ADOPTED by the City Council of City of La Pine and signed by the mayor this 18<sup>th</sup> day of March, 2020.

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Daniel Richer, Mayor

ATTEST:

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Melissa Bethel, City Manager