



CITY OF LA PINE, OREGON

REGULAR CITY COUNCIL MEETING

Wednesday, March 24, 2021 at 5:30 PM
La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.

AGENDA

CALL TO ORDER

ESTABLISH A QUORUM

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Three (3) minutes per person; when asked to the podium, please state your name and whether you live within La Pine city limits.

ADDED AGENDA ITEMS

Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such time selected by the City Council

CONSENT AGENDA

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

- [1.](#) 03.10.21 Regular City Council Meeting Minutes

OTHER MATTERS

Only Items that were previously added above in the Added Agenda Items will be discussed.

2. Habitat for Humanity SDC Request - Discussion
- [3.](#) Applications for City Council
 - a. Ms. Cathi Van Damme
 - b. Ms. Courtney Ignazzitto
 - c. Ms. Jeannine Earls

d. Ms. Janice Curtis-Thompson

PUBLIC COMMENTS

Three (3) minutes per person; when asked to the podium, please state your name and whether you live within La Pine city limits.

STAFF COMMENTS

MAYOR & COUNCIL COMMENTS

ADJOURNMENT

OPEN EXECUTIVE SESSION

EXECUTIVE SESSION

The public will not be permitted to attend the executive session; provided, however, representatives of the news media and designated staff will be allowed to attend the executive session. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the executive session as previously announced. No decision will be made in the executive session.

CALL TO ORDER

ESTABLISH A QUORUM

ITEMS FOR DISCUSSION

ADJOURN EXECUTIVE SESSION

- A. Reconvene Regular Session
- B. Old Business Pursuant to 192.660(2)(a)

Pursuant to ORS 192.640: This notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend.

CITY OF LA PINE, OREGON

REGULAR CITY COUNCIL MEETING

Wednesday, March 10th, 2021 at 5:30 PM
La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

MINUTES

1. CALL TO ORDER

Meeting was called to order at 5:32 p.m.

2. ESTABLISH A QUORUM

PRESENT

Mayor Daniel Richer
Councilor Colleen Scott
Councilor Mike Shields
Interim Councilor Don Greiner

STAFF

City Manager Geoffrey Wullschlager
Public Works Manager Jacob Obrist
Assistant Planner Alexa Repko
City Recorder Jamie Kraft

3. PLEDGE OF ALLEGIANCE

4. John Morgan – Contract Planner

Mr. Morgan attended via Zoom and gave an overview of his experience and 20+ years specializing in rural communities. His first task with the City will be reviewing the Development Code and making recommendations for amendments and changes. The review process is expected to take several months.

5. PUBLIC COMMENTS

Three (3) minutes per person; when asked to the podium, please state your name and whether you live within La Pine city limits.

No Public Comments.

6. ADDED AGENDA ITEMS

Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda or such time selected by the City Council.

Councilor Greiner requested that discussion items be added for Budget 2021-2022 and Holiday Flag Placement.

7. CONSENT AGENDA

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired

concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

1. 02.24.2021 City Council Meeting Minutes

Motion made by Councilor Greiner, Seconded by Councilor Scott to approve the consent agenda and meeting minutes from 02.24.2021.

Voting Yea: Councilor Scott, Councilor Shields, Councilor Greiner

Voting Nay: None

8. Budget 2021-2022 -

Councilor Greiner noted that the 2021-2022 Budget Committee should be sure to include a citizen review committee. There was discussion regarding when the Budget meetings would take place, the dates have not yet been set.

9. Holiday Flag Placement -

Councilor Greiner requested that Jake Obrist, Public Works Manager create a schedule for Holiday Flag placement and present to the Council for review. The holidays requested are Memorial Day, Veterans Day, 4th of July and Labor Day. Mr. Obrist will follow up at a future meeting.

10. Habitat for Humanity SDC Request -

Habitat for Humanity La Pine/Sunriver has requested a waiver of all system development charges on their current and future building projects within the City limits of La Pine. Council reviewed the memorandum contained within the packet. There was discussion regarding the ability to waive the sewer SDC's as they are currently collected by Deschutes County. Councilor Greiner and Councilor Shields expressed concern regarding waiving the Transportation SDC's as La Pine does not currently have a road fund and the current SDC's go directly for transportation infrastructure. Habitat has also requested the City's assistance in locating potential grant opportunities to assist with future building projects related to low-income housing. The request will be added to the next Regular City Council meeting on March 24th for further discussion.

11. Anderson Perry Scholarship Opportunity –

A letter was reviewed that was contained the meeting packet from Anderson Perry. It provides for a scholarship opportunity for a La Pine High School Senior. The letter requested Council input as to the final decision process for selection. The Council decided by consensus to allow Anderson Perry to choose the recipient.

12. City Manager Report –

Geoff Wullschlager, City Manager reviewed items contained within his report.

13. OTHER MATTERS

Only Items that were previously added above in the Added Agenda Items will be discussed.

14. PUBLIC COMMENTS

Three (3) minutes per person; when asked to the podium, please state your name and whether you live within La Pine city limits.

15. STAFF COMMENTS

Public Works – Jacob Obrist reported that he posted a video on Facebook updating the citizens on City road maintenance. He also reported that Public Works is in the process of finalizing land acquisitions and siting future lift stations. He also noted that the Little River Design our contracted landscaper, has agreed to donate labor for the creation of a public park scenic area outside City Hall. The City will be responsible for materials cost only.

Planning – No comments

Administration – No comments

16.. MAYOR & COUNCIL COMMENTS

Councilor Scott – Expressed congratulations to Jamie Kraft in her promotion to City Recorder and expressed appreciation to Jake Obrist in being proactive in responding quickly to citizen concerns regarding city roads.

Councilor Greiner – No comments.

Councilor Shields – Noted that the Cagle subdivision roads are being monitored on a weekly basis for thawing. This will enable maintenance to be performed as soon as the weather and conditions allow.

Mayor Richer – Thanked Alexa Repko, Assistance Planner for participating in his weekly radio program and answering questions regarding Planning and the application timeline.

17. ADJOURNMENT

Meeting adjourned at 6:40 p.m.by unanimous consensus. Applications for Council were discussed in Executive Session following the Regular Session.



LA PINE CITY COUNCILOR APPLICATION

Courtney Ignazzitto

Applicant's Full Name

51215 Riley Ln, La Pine, OR 97739

Street Address

PO Box 3193, La Pine, OR 97739

Mailing Address

541-410-6970

Home Phone

Work Phone

Cell Phone

Czitto11715@gmail.com

Email Address

La Pine Community Health Center

Executive Assistant & Public Relations

Current Occupation

Present Employer

Occupational/Educational Background

Degrees

Years in this Field

Marketing Assistant

5

Report Analysis

2

On a separate sheet(s), please type or print legibly answers to the following questions:

- 1. Why do you want to be a City Councilor? I want to be part of the future of our community + bring a young, fresh perspective.
2. What talents, skills, or abilities would you bring to the City Council? Marketing, ideas, organization, communication
3. What are your expectations for the City? Help me to learn the information that's necessary for the position.
4. Are you willing to serve on subcommittees and/or represent the City in regional or community meetings? Yes, I am willing to serve as needed.
5. How much time can you devote to this position on a monthly basis? 5-7 hours

I am a resident of the City of La Pine and will have been a resident within city limits for at least one year prior to appointment. To the best of my knowledge, the information contained in this application is true and accurate.

Date: 3/5/21 Signature: Courtney Ignazzitto

Please return application to La Pine City Hall located at 16345 Sixth Street or mail to City of La Pine, PO Box 2460, La Pine, OR 97739

March 5, 2021

Councilors,

It is an honor to be considered for a position on the La Pine City Council. While I have no prior experience in city governance or service, I am excited for the opportunity to learn, gain new skills and hopefully be a part of positive change and growth in our community.

I am 32 years old and have been a resident of La Pine for a combined seven years, about 18 months of which have been in the city limits. My husband and I attend High Lakes Christian Church where we serve as youth group leaders and I serve as a singer and leader on the worship team (band). I have been employed by La Pine Community Health Center (LCHC) for the past four years and work as the Executive Assistant and Public Relations Specialist.

My work experience and skills include planning and designing advertising campaigns, managing projects, assisting with legal matters, communicating with the public, speaking with the media, research, report creation and analysis, community outreach and more.

Effective communication, positive relationship-building, creativity, flexibility, adaptability, and ability to learn quickly are my most valued skills. While I am not sure that any one particular skill or experience of mine qualifies me for a City Council position, I am confident that my combined talents, compassion for the La Pine community and willingness to listen and learn will make me a valuable part of the team.

Thank you for your service and dedication to our community!

Respectfully,

Courtney Ignazzitto



LA PINE CITY COUNCILOR APPLICATION

Catherine Renee Vandamme (Catto)

Applicant's Full Name

52724 Elm Drive, LaPine, OR 97739

Street Address

P.O. Box 382, LaPine, OR 97739

Mailing Address

N/A

Home Phone

N/A

Work Phone

503-348-4869

Cell Phone

scrvandamme@gmail.com

Email Address

Retired - Education

Current Occupation

N/A

Present Employer

Occupational/Educational Background

Degrees

Years in this Field

Acty/Admin. Asst. Portland Pub. Schools (20 years)

" Business - Multnomah ESD 5 years

Procurement (Purchasing) and Admin. 4 years

~~SA~~ Safety/Training Supv. Portland Public Schools 1 year

On a separate sheet(s), please type or print legibly answers to the following questions:

(See attached)

- 1. Why do you want to be a City Councilor?
2. What talents, skills, or abilities would you bring to the City Council?
3. What are your expectations for the City?
4. Are you willing to serve on subcommittees and/or represent the City in regional or community meetings?
5. How much time can you devote to this position on a monthly basis? _____ hours

I am a resident of the City of La Pine and will have been a resident within city limits for at least one year prior to appointment. To the best of my knowledge, the information contained in this application is true and accurate.

Date: 3/1/21 Signature: Catto Vandamme

Please return application to La Pine City Hall located at 16345 Sixth Street or mail to City of La Pine, PO Box 2460, La Pine, OR 97739

City Of La Pine
City Council Members
PO Box 3055, 16345 Sixth Street
La Pine, Oregon 97739

February 28, 2021

Hello to each of you!

I am Cathi VanDamme. I ran for City Council in November of 2020, however I failed to receive the necessary votes to fill one of the two open positions! That said, I wanted to reach out to each of you via this letter.

I don't have a high dollar background but have worked along-side many who do. Let me explain my reasons for wanting to be part of the City Council for the City of La Pine.

I have a great desire to better the location where I live, regardless of where that is! You can see by my application that I have spent many years volunteering my time in the neighborhoods where I have lived.

I am one who desires to improve the livability for those living within the City of La Pine as well as to provide the necessary planning and welcome for those who visit this great place! They may someday decide to move here just as so many of us have because of its beauty and relaxing way of life. We are a young city in Oregon who is growing so much faster than perhaps expected...yet why not?

We can build upon the mindset of La Pine's early pioneers! They struggled and fought just to survive. To build their dreams into reality by building a community of folks wanting their own place in Central Oregon. Like La Pine today, many were and are, willing to help when the call goes out. Let us not forget their hard work as we continue to grow with the influx of people looking for HOME, not far from the beauty of lakes, rivers and outdoor activities that make La Pine the beautiful and desirable place that it is.

This is the time for us to prepare (maybe to say, catch up) with what is happening in our lovely space. Although a good thing, we need to continue planning and building the necessary infrastructure that will help us grow and accept this influx of people and the building it will bring by setting our sights on what the city will look like in the future.

I truly desire to be a member of this Council. I bring with me an expectation that I will add insight and years of civil service experience that will serve this community well.

Thank you for your consideration!

Cathi VanDamme



Catherine (Cathi) VanDamme

PO Box 382, La Pine, OR | 503-348-4869 | scvandamme@gmail.com

Why my desire to serve as City Council Member?

I enjoy being involved in the community, as well as with the city, to lend my expertise in any way I can.

I have several years of experience enlarging my civic responsibilities by serving as community liaison to the city, neighborhood association chair, as well as a Board Director of a PUD.

Caufield Assn. of Neighbors, Oregon City, OR, (2000 – 2004)

North Central assn. of neighbors, Gresham, OR, (2006 – 2008)

Elected Board Director, Chair and officers as needed, Rockwood Water PUD, Gresham, OR 12,000-15,000 services, (2008 – 2016)

City of La Pine Public Works Committee, (2017 – Present)

City of La Pine Planning Commission, (2019 – Present)

I feel a City Council position important for me as I have a strong desire to continue serving in capacities that build upon the decisions being made for continuing future planning for the City of La Pine. This is an important era for our city and its need to prepare for the influx of new people. I believe I would be a positive asset to the Council and the citizens of La Pine during this time.

What talents, skills, or abilities would you bring to the City Council?

My career and outside responsibilities have afforded me the necessary skill of communicating with personalities of all types. Including those who are quick to anger, outspoken and/or violent during City Meetings, Board Meetings and general neighborhood meetings. I treat those folks respectfully while expecting respectful behavior from them in return. My career in education has afforded me the ability to work with people with varying and differing opinions and hear them out and then discuss what the best options might be for any given situation. I have given talks and trainings in conferences across this nation in my roles of Procurement Card Administrator and that of Student Transportation Safety/Training Supervisor with additional skill at speaking to large groups.

I am an organized individual who does research before making decisions and bases those decisions on the purpose of them and how they will improve the needs of the city. I am one who does not let the ball drop without following through.

What are my expectations for the City?

Recruit Businesses that will improve the purchasing experience for the citizens of La Pine without the need to drive to Bend as often as is currently necessary. To bring in restaurants improving livability for the city as well as for those passing through. To further develop an infrastructure, including to build budgets for future projects, such as road improvements and maintenance, future policing and code enforcement, continue with the water and sewer projects to include installing fire hydrants, etc., improve street lighting in neighborhoods without any lighting. To provide a better quality of life for the citizens of and surrounding La Pine.

Are you willing to serve on sub committees and/or represent the City in regional or community meetings?

Absolutely! I am very qualified to serve and/or represent the City in meetings as needed. I have served on Portland Dept. of Transportation committees as well as necessary committees pertaining to the PUD.

How much time can you devote to this position on a monthly basis?

I can and will devote as much time as is necessary to accomplish the goals of the position and the Council.



LA PINE CITY COUNCILOR APPLICATION

Janis Elaine Curtis-Thompson

Applicant's Full Name

51797 Fordham Drive

Street Address

51797 Fordham Drive

Mailing Address

971-404-7945

Home Phone

Work Phone

Cell Phone

janiscurtis@msn.com

Email Address

Retired

Current Occupation

Present Employer

Occupational/Educational Background

Degrees

Years in this Field

BA in Liberal Arts with a focus on History and Religion

Please see attached letter - Resume available on request

On a separate sheet(s), please type or print legibly answers to the following questions:

1. Why do you want to be a City Councilor?
2. What talents, skills, or abilities would you bring to the City Council?
3. What are your expectations for the City?
4. Are you willing to serve on subcommittees and/or represent the City in regional or community meetings?
5. How much time can you devote to this position on a monthly basis? 10-15 hours

I am a resident of the City of La Pine and will have been a resident within city limits for at least one year prior to appointment. To the best of my knowledge, the information contained in this application is true and accurate.

Date: 3/8/2021

Signature: _____

Janis Curtis-Thompson

Please return application to La Pine City Hall located at 16345 Sixth Street or mail to City of La Pine, PO Box 2460, La Pine, OR 97739

March 7, 2021

La Pine City Hall
16345 Sixth Street
La Pine, OR 97739

Attn: City Manager

Greetings:

My name is Janis Curtis-Thompson and I am interested in obtaining a position on the La Pine City Council. My husband and I have lived in Crescent Creek subdivision for the last four years. I have been a resident of Oregon in the Beaverton and Banks area since 1976 except for a short time spent in the southwest with my elderly mother.

My desire to be on the La Pine City Council is driven by both a personal and professional desire to contribute to something greater than myself. First and foremost, I see La Pine developing and growing and I feel my background and experience can effectively contribute to this undertaking (enterprise). Issues that have come to my attention revolve around the need for economic and business development, affordable housing, sustainable and growable infrastructure (utilities, roads, land use) and a burgeoning tourist trade. I would think moving from a county governance to city governance offers certain challenges but also a flexibility at this point in the city's growth.

From my perspective La Pine is at a unique crossroads. It is on the map and emerging. Further La Pine is not hindered by lot size or an urban growth boundary. The question becomes what short- and long-term decisions must be addressed. These present decisions will dictate La Pine's future and its ability to direct it responsibly.

It is my instinct that we compete with Bend and Sunriver in tourism due only to the proximity of the Deschutes River. But we are far superior when one looks at housing prices, population density issues, traffic congestion and an open, rural, friendly township feeling that encourages local involvement. As I talk with new residents this is what brings them here. I believe that we will continue to be a bedroom community to Bend, and that is a good thing from a tax perspective. La Pine has and will continue to develop on its own merits if we create a good and open environment which supports industry, housing, and tourism. La Pine should focus on high tech manufacturing and data centers, local tourism businesses and accommodations which in turn will drive a job market for a qualified workforce.

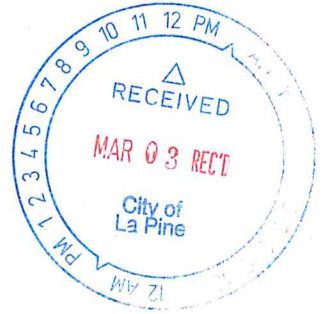
I have a rich knowledge and understanding of the High-tech industry where I spent 20 years in Computer Services, Sales Support, Operations, Marketing and Account Management. I understand service and the needs that drive this industry and I know that it is a commercial development that could successfully be supported here in La Pine. I have strong written and verbal communications skills that go hand-in-hand with sales and marketing and getting the point across. My husband was a CPA and therefore I have worked in the accounting environment for seven years. I have taken on the role of a long-term substitute teacher when in the southwest. I am willing to work on subcommittees because I believe that is where the real work takes place and details are hammered out. My present understanding of the office leads me to believe that this position would require 10-15 working hours a month.

Respectfully,


Janis Curtis-Thompson



LA PINE CITY COUNCILOR APPLICATION



Jeannine Ann Earls

Applicant's Full Name

51511 Hwy 99 La Pine, OR 97739

Street Address

PO Box 2753 La Pine OR 97739

Mailing Address

541 480 4799

Home Phone

Work Phone

Cell Phone

highlanderwife@aol.com

Email Address

Business Owner

Current Occupation

Self

Present Employer

Occupational/Educational Background

Degrees

Years in this Field

College - Professional Careers Medical Office Mgmt 20

On a separate sheet(s), please type or print legibly answers to the following questions:

- 1. Why do you want to be a City Councilor? Serve my Community.
2. What talents, skills, or abilities would you bring to the City Council? I am very organized.
3. What are your expectations for the City? To grow but keep our community feel.
4. Are you willing to serve on subcommittees and/or represent the City in regional or community meetings? yes
5. How much time can you devote to this position on a monthly basis? 10? hours

I am a resident of the City of La Pine and will have been a resident within city limits for at least one year prior to appointment. To the best of my knowledge, the information contained in this application is true and accurate.

Date: 3/1/2021 Signature: [Signature]

Please return application to La Pine City Hall located at 16345 Sixth Street or mail to City of La Pine, PO Box 2460, La Pine, OR 97739

City of La Pine
City Council Members
Po Box 3055
La Pine, OR 97739

March 9, 2021

Dear Council Members,

My name is Jeannine Earls and I recently filled out a brief application regarding an open position for city council. I would like to take a moment of your time to express why I feel I may be a good candidate.

My history in La Pine spans over 20 years. My husband and I have lived, managed and then purchased the Highlander Motel and Shell Station. YES, I have lived in a motel for over 20 years!! I have watched the town grow, become economically deprived, come back and now struggle once again. My hope and desire for our community is to build a community that our Seniors, families and children can not just live in but to thrive in!

My Husband graduated from La Pine High School and is a business graduate from Western University. Our oldest son lives in Silverlake area as a wildlife fire fighter, I have two 17-year-old boys that are Juniors at La Pine High School. My children, along with my husband have gone through our school district and have been successful thus far. We volunteer in many areas but the most important one is we coach and volunteer with the La Pine High School. Our youth hold an especially important place in our community. We truly are a small-town strong family! I hope that this framework helps to create a longevity of our community with our kids, just as much as our own history.

The hope and desire to create and sustain a community that reflects the small-town feel, support local control, respect our Seniors and last but not least build a community that allows for other families to have good waged jobs and business' that stay in our community was the foundation that paved the way for us to incorporate in 2006. I feel that these ideas reflect me personally, and that I can help to bridge where we may be lacking. We have many people who worked hard but fell short of the goals, many members that had personal agendas, members who got the votes then left and so much more. The changes in City positions need to a good mix of new ideas but also someone who has grown and has the history of our small town, I feel I am that person. My business, volunteer efforts and work history in this community has allowed me to not just live here but thrive. My desire is for many to have a livable and sustainable opportunity as well. I enjoy being with my community and have a true heart for all of us here and would love to see us become strong, healthy and successful as an entire entity.

I close with a last thought. Many in this community came to me to explore being a member of the council and I feel their confidence in me is humbling. I may not be the best, but I will tell you I am loyal, family and community orientated, and finally I can listen and be open to ideas even if I may not have started out with the same opinion. I hope to bring my love for community outreach, the love to volunteer within my community and hope to build and support new and existing businesses to the council and hope to serve in another way.

Thank you for your time!
Sincerely
Jeannine Earls