



CITY OF LA PINE, OREGON

REGULAR CITY COUNCIL MEETING

Wednesday, April 28, 2021 at 5:30 PM
La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.

AGENDA

CALL TO ORDER

ESTABLISH A QUORUM

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS

Three (3) minutes per person; when asked to the podium, please state your name and whether you live within La Pine city limits.

ADDED AGENDA ITEMS

Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such time selected by the City Council

CONSENT AGENDA

Information concerning the matters listed within the Consent Agenda has been distributed to each member of the City Council for reading and study, is considered to be routine, and will be enacted or approved by one motion of the City Council without separate discussion. If separate discussion is desired concerning a particular matter listed within the Consent Agenda, that matter may be removed from the Consent Agenda and placed on the regular agenda by request of any member of the City Council.

- [1.](#) 04.14.21 Regular City Council Meeting Minutes

OTHER MATTERS

Only Items that were previously added above in the Added Agenda Items will be discussed.

- [2.](#) City Manager Report - G. Wullschlager

PUBLIC COMMENTS

Three (3) minutes per person; when asked to the podium, please state your name and whether you live within La Pine city limits.

STAFF COMMENTS

MAYOR & COUNCIL COMMENTS

ADJOURNMENT

Pursuant to ORS 192.640: This notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend.

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Wednesday, April 14th, 2021 at 5:30 PM
La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739

MINUTES

1. CALL TO ORDER

Meeting was called to order at 5:30 p.m.

2. ESTABLISH A QUORUM

PRESENT

Mayor Daniel Richer
Councilor Colleen Scott
Councilor Mike Shields
Interim Councilor Don Greiner
Student Councilor Max Miller

STAFF

City Manager Geoffrey Wullschlager
Public Works Manager Jacob Obrist
Assistant Planner Alexa Repko

3. PLEDGE OF ALLEGIANCE

4. PUBLIC COMMENTS

Three (3) minutes per person; when asked to the podium, please state your name and whether you live within La Pine city limits.

- a. No Public Comments.

6. ADDED AGENDA ITEMS

- a. Swearing in of new Councilor Cathy Van Damme

7. CONSENT AGENDA

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- 1. 03.24.2021 City Council Meeting Minutes

After a clarifying discussion regarding the SDC Waiver Request by Habitat for Humanity which would waive water and transportation SDC's but still require sewer SDC's to be paid to Deschutes County. There was a motion made by Councilor Shields, Seconded by Councilor Greiner to approve

the consent agenda and meeting minutes from 03.24.2021. Motion carried by a unanimous voice vote.

Voting Yea: Councilor Scott, Councilor Shields, Councilor Greiner, Councilor Van Damme

Voting Nay: None

8. Applications for Council – There was discussion regarding the remaining applicants for the one remaining Council seat.

9. Approval of Budget Officer & Budget Committee –

City Manager Geoff Wullschlager explained the Budget Process for fiscal year 2021-2022 to the Council. After review and discussion, there was consensus to approve the Budget Officer & Budget Committee as presented.

Yeas- Councilor Scott, Councilor Shields, Councilor Greiner, Councilor Van Damme

Nays – None.

10. Proclamation 2021 Fair Housing Month –

There was discussion regarding Fair Housing month as presented to the Council. The Council officially acknowledged the Fair Housing Month Proclamation.

12. CITY MANAGER REPORT –

Geoff Wullschlager reviewed items as contained within his report.

14. PUBLIC COMMENTS

Three (3) minutes per person; when asked to the podium, please state your name and whether you live within La Pine city limits.

No Public Comments.

15. STAFF COMMENTS

Administration – None.

Public Works – Cinder removal happening now. New PW staff member to start next week to help with workload. Wickiup Junction tree removal. Mr. Obrist is working on annual budget and has several pre-construction meetings planned.

Planning – Ms. Repko provided an update on current Land Use Applications.

17. MAYOR & COUNCIL COMMENTS

Councilor Scott – Thanked Councilor Greiner for stepping in to help in the absence of a full Council. Also thanked Mr. Obrist for all his hard work.

Councilor Greiner – Officially announced his retirement from the Council, declared this his last meetings. Expressed his appreciation to the Council and City Staff for all their support and hard work.

Councilor Shields – Thanked Councilor Greiner for his work on the Council.

Councilor Van Damme – Voiced appreciation to the Council and City Staff.

Mayor Richer – Thanked everyone for their participation.

18. ADJOURNMENT

Meeting adjourned at 6:13 p.m. by unanimous consensus.



City Manager's Report – April 23rd, 2021

Administration:

As this is the scheduled second report for the month, following the comprehensive reporting on April 14th, please find a summarized inventory of administrative duties and process for the last two-week period.

Economic Development:

Broker of Record:

City staff have finalized a working draft of the broker of record agreement with the City Attorney. This is a much-reduced version and will primarily allocate marketing and brokerage, to a contractual party. We are awaiting incorporation of the amendments and should have it in hand the week of Council convening.

Forgivable Loan Program:

As with the broker of record agreement, the City Attorney has reviewed the program documents and is incorporating changes to control for our amended version of the original program. This will also include the completion of both a short and a long form document; one being for relatively small loan requests, and one for larger capital expenditures by the City. We anticipate having these completed within the week.

Industrial Land:

The City's SLED economic development representative has recently generated a closing on an option agreement with a company interested in the future development of business space. This option is for a one-year term and is significant as it is the first transactional movement we have seen in the industrial park in some time. The City has also been fielding interest from perspective developers for the Spec. Building project which closes on May 17th. Please keep in mind that City Administration will be asking for your review of completed applications between that date and June 17th when we are collectively scheduled to make a public review and award if we receive competitive and complete bids.

Budget:

City Staff have been compiling estimates for proposed budget completion which we are scheduled to review initially on May 10th, followed by a public hearing on May 17th. City staff is currently working with our contract accountants on noticing and publication. City Administration will have more information to provide at the time of our meeting on the 28th.

Sincerely,

Geoff Wullschlager
City Manager