



CITY OF LA PINE, OREGON

URBAN RENEWAL AGENCY BUDGET COMMITTEE MEETING

Tuesday, June 2, 2020 at 3:00 pm

La Pine City Hall: 16345 Sixth Street, La Pine, Oregon 97739 via Zoom

The meeting is accessible via Zoom. For a link to the meeting, please visit our website at www.lapineoregon.gov. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to City Hall at (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.

AGENDA

1. CALL TO ORDER

2. ESTABLISH QUORUM

3. ADDED AGENDA ITEMS

Any matters added to the Agenda at this time will be discussed during the “Other Matters” portion of this Agenda or such time selected by the Urban Renewal Agency.

4. APPROVAL OF MEETING MINUTES

- a. May 5, 2020 Budget Committee Meeting Minutes

5. BUDGET HEARING ON FY 2020-21 URBAN RENEWAL AGENCY BUDGET

- a. Open Hearing
- b. Staff Report
- c. Public Comment
- d. Close Public Hearing
- e. Agency Deliberations

6. APPROVAL OF RESOLUTION NO. 2020-01 A RESOLUTION ADOPTING THE FISCAL YEAR 2020-21 BUDGET, MAKING APPROPRIATIONS, DECLARING THE TAX INCREMENT, AND COLLECTING THE MAXIMUM AMOUNT OF THE DIVISION OF TAX

7. OTHER MATTERS:

Only those matters properly added to this Agenda under line item No. 3.

8. PUBLIC COMMENTS

9. STAFF COMMENTS

10. BOARD COMMENTS

11. ADJOURNMENT

Pursuant to ORS 192.640: This notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the City Council to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend.



LA PINE URBAN RENEWAL AGENCY AND URBAN RENEWAL BUDGET COMMITTEE MEETING MINUTES

Tuesday, May 5, 2020 3:00 p.m.

La Pine City Hall

16345 Sixth Street, La Pine, Oregon 97739

1. Call to Order
Called to order by Chairperson Vicki Russell at 3:06 p.m.
2. Establish Quorum
Members Present via Zoom: Chairperson Vicki Russell, Ann Gawith, Mayor Dan Richer, Jean Spetter-Sutton, Andrea Hine, Donald Greiner (joined at 3:20 p.m.), Councilor Colleen Scott, Russ Smith.
Staff Present: City Manager Melissa Bethel and Accounting Clerk Tracy Read
Budget Committee Members not in Attendance: John Cameron
3. Pledge of Allegiance
Removed from the Agenda.
4. Added Agenda Items
Any matters added to the Agenda at this time will be discussed during the "Other Matters" portion of this Agenda or such time selected by the Urban Renewal Agency Board.
 - a. Appointment of Budget Officer
5. Orientation
Delivered by Bethel.
6. Appoint Chairperson
7. Presentation of Proposed FY 2020-2021 Urban Renewal Budget
 - Discussion/Questions
Bethel reviewed the Budget Message and changes to funds including the Storefront Improvement Program being put on hold for the upcoming FY. Contingency and Reserve funds have both been increased.
 - Public Comments
None.
8. Budget Approval
Motion by Richer to approve the budget as presented. Second by Smith. All in favor; unanimously approved. The Budget will be presented to the Urban Renewal Agency at the June 2, 2020 meeting.

9. Other Matters: Only those matters properly added to this Agenda under line item No. 4
Motion by Council member Scott to appoint Melissa Bethel as Budget Officer. Seconded by Gawith.

Roll Call Vote:

<i>Gawith:</i>	<i>Aye</i>
<i>Scott:</i>	<i>Aye</i>
<i>Richer:</i>	<i>Aye</i>
<i>Spetter-Sutton:</i>	<i>Aye</i>
<i>Hine:</i>	<i>Aye</i>
<i>Smith:</i>	<i>Aye</i>

10. Public Comments

None.

11. Staff Comments

Discussion regarding FY 2019-20 Storefront Improvement. Bethel stated the two interested parties did not proceed with the application process.

12. Budget Committee Comments

None.

13. Adjourn Meeting

Adjourned at 3:26 by Chairperson Russell.

Pursuant to ORS 192.640, this notice includes a list of the principal subjects anticipated to be considered or discussed at the above-referenced meeting. This notice does not limit the ability of the Urban Renewal Agency Board to consider or discuss additional subjects. This meeting is subject to cancellation without notice. The regular meeting is open to the public and interested citizens are invited to attend. The public will not be permitted to attend the executive session; provided, however, representatives of the news media and designated staff will be allowed to attend the executive session. Representatives of the news media are specifically directed not to report on any of the deliberations during the executive session, except to state the general subject of the executive session as previously announced. No decision will be made in the executive session. The meeting location is accessible to persons with disabilities. A request for an interpreter for the hearing impaired or for other accommodations for persons with disabilities should be made at least 48 hours before the meeting to Holly Smith (541-536-1432). For deaf, hearing impaired, or speech disabled dial 541-536-1432 for TTY.

Resolution of the City of La Pine Urban Renewal Agency 2020-01

A RESOLUTION ADOPTING THE FISCAL YEAR 2020-21 BUDGET, MAKING APPROPRIATIONS, DECLARING THE TAX INCREMENT, AND COLLECTING THE MAXIMUM AMOUNT OF THE DIVISION OF TAX

ADOPTING THE BUDGET

BE IT RESOLVED that the City of La Pine Urban Renewal Agency Board hereby adopts the budget for fiscal year 2019-20 in the total amount of \$307,516. The budget can be reviewed at La Pine City Hall, 16345 Sixth Street, La Pine, Oregon 97739.

MAKING APPROPRIATIONS

BE IT RESOLVED that the amounts shown below are hereby appropriated for the fiscal year beginning July 1, 2020, for the following purpose:

General Fund

Materials and Services	\$37,516
Capital Outlay	\$ 60,000
Contingency	\$125,000
Total	\$307,516
Total Appropriations, All Funds	\$322,516
Total Unappropriated Reserve Amounts, All Funds	\$200,000
TOTAL ADOPTED BUDGET	\$277,141

DECLARING TAX INCREMENT

BE IT RESOLVED that the La Pine Urban Renewal Agency Board hereby elects to certify to the county assessor a request for the La Pine Urban Renewal Plan Area for the maximum amount of revenue that may be raised by dividing the taxes under Section 1e, Article IX of the Oregon Constitution and ORS Chapter 457.

The above resolution statements were approved and declared adopted on this 2nd day of June, 2020.

Vicki Russell, Chair

Melissa Bethel, Executive Director